



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING AGENDA

Wednesday, June 26, 2024

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, June 26, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**PRESENTATION:**

1. Mike Kane, GIS Insurance

**APPROVAL OF MINUTES:**

2. Consider a motion to approve the May 8, 2024 Work Session Minutes and the May 22, 2024 Regular Meeting Minutes.

**VERIFIED CLAIMS:**

3. Consider a motion to approve \$859,621.71 verified claims for May and June 2024.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

4. Consider a motion to ratify a leave of absence for Megan Sjostrand.
5. Consider a motion to approve the June 2024 semi-annual write off of \$16,285.32 uncollectible accounts receivable.
6. Consider a motion to approve the procurement contract with Minnesota Power for Substation Battery Replacement at Grand Rapids 115 kV Substation for \$44,000 and allow the General Manager to sign the Scope of Work.
7. Consider a motion to ratify the purchase of vLoc3 RTK-Pro from Utility Logic in the amount of \$12,135.00.
8. Consider a motion to approve the 24-Hour Residential Emergency Locate Liability Waiver.
9. Consider a motion to approve the procurement with Trenchers Plus for a Brush Chipper for \$52,654 and allow the General Manager to sign the purchase agreement.

10. Consider a motion to ratify the procurement contract with Warning Lites, Inc. for two portable messaging boards for \$7,600.00.
11. Consider a motion to ratify the procurement contract with WDIO for the water system chlorination video production and a commercial spot not to exceed \$10,645.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

12. Consider a motion to adopt the A Workplace Accident & Injury Reduction Program (AWAIR) policy.
13. Review Safety Monthly Report

ADMINISTRATION:

14. Consider a motion to approve the 2024-2026 Labor Agreement between AFSCME Local 3456 and the Grand Rapids Public Utilities Commission, as ratified by the Union on June 5, 2024, and implement requisite pay adjustments retroactively to January 1, 2024.
15. Review Administration Department Monthly Report

BUSINESS SERVICES DEPARTMENT:

16. Consider a motion to approve the revised Ancillary Services and Fees Schedule.
17. Consider a motion to approve the July 1, 2024, renewal of the General Liability and Commercial Property Insurance with LMCIT in the amount up to \$158,228, authorize payment of premium, and authorize the President to sign the annual Liability Coverage Waiver Form accepting the monetary limits on municipal tort liability established by MN SS 466.04.

ELECTRIC DEPARTMENT:

18. Consider a motion to adopt the Electric Infrastructure Transfer policy
19. Consider a motion to approve renewing the Class A Electrical Contractor license EA750168 with the State of Minnesota.
20. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

21. Review Water Utility Monthly Report
22. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD REPORT:

23. Water & Wastewater Department Head Presentation

**ADJOURNMENT:**

The next Work Session is scheduled for Wednesday, July 10, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, July 24, 2024 at 4:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.