



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, May 10, 2023

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, May 10, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

GUEST PRESENTATION:

1. MN North College – Itasca Student Presentation on Wastewater Effluent Hydro Generator Project

APPROVAL OF MINUTES:

2. Consider a motion to approve the April 19, 2023 Regular Commission Minutes and the April 26, 2023 Regular Work Session Minutes.

VERIFIED CLAIMS:

3. Consider a motion to approve \$2,619,306.51 of verified claims for April 2023.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

4. Consider a motion to confirm hiring Mr. Glen Hodgson as a temporary, part-time Special Project Coordinator for the Engineering Advisor project.
5. Consider a motion to confirm hiring Ms. Candy Carsella-Kee as a part-time Special Project Coordinator for the ERP project implementation.
6. Consider a motion to ratify Amendment #1 to the procurement contract with Lake States Construction to extend the expiration date to Dec 31, 2023.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

7. Review Safety Monthly Report

ADMINISTRATION:

8. Consider a motion to approve the updated position description for the Executive Assistant and authorize the internal and external advertisement for the position.
9. Consider a motion to approve the procurement contract with Gallagher for Employee Compensation and Classification Study in the amount of \$65,000.00 and authorize the General Manager to sign the contract.
10. Review Administration Monthly Report

BUSINESS SERVICES DEPARTMENT:

11. Review Business Services Monthly Report

ELECTRIC DEPARTMENT:

12. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

13. Review Water Utility Monthly Report
14. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

15. Administration Department Head Presentation - General Manager, Julie Kennedy

ADJOURNMENT:

The next Special meeting/Work Session is scheduled for Wednesday, May 17, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, June 14, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.