



# **GRAND RAPIDS PUBLIC UTILITIES COMMISSION**

## **MEETING AGENDA**

**Monday, September 18, 2023**

**4:00 PM**

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Monday, September 18, 2023, at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the August 16, 2023 Regular Commission Minutes, the August 18th Closed Meeting Minutes and the August 30, 2023 Regular Work Session Minutes.

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$1,714,362.78 of verified claims for August 2023.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the City Treasurer's Report for August 2023.
4. Consider a motion to authorize the disposal of surplus computer and related accessories property.
5. Consider a motion to adopt Resolutions 09-18-23-08 adopting the Revenue Policy, Resolution 09-18-23-09 adopting the Grant Policy, Resolution 09-18-23-10 adopting the Investment Policy, Resolution 09-18-23-11 adopting the Operating Reserve Policy, Resolution 09-18-23-12 adopting the Capital Improvement Plan Policy, and Resolution 09-18-23-13 adopting the Debt Management Policy.
6. Consider a motion to ratify the procurement contract with Electric Pump for labor and parts for the spare domestic lift station pump for \$19,118.50.
7. Consider a motion to ratify the procurement contract with Novaspect for a valve for the water plant for \$10,507.99.
8. Consider a motion to ratify the procurement contract with Visu-Sewer for a repair to a manhole near lift station 6 for \$5,520.

9. Consider a motion to ratify the procurement contract with Power Process for Moyno pump parts for the primary plant sludge pump 2B for \$18,574.24.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

10. Review Safety Monthly Report

ADMINISTRATION:

11. Review Administration Department Monthly Report

BUSINESS SERVICES DEPARTMENT:

12. Review Business Services Monthly Report

ELECTRIC DEPARTMENT:

13. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

14. Review Water Utility Monthly Report
15. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

16. Administration Department Head Presentation - General Manager, Julie Kennedy

ADJOURNMENT:

The next Special meeting is scheduled for Tuesday, September 26, 2023 at 1:00 PM in the conference room of the Best Western Plus at 2309 SW 1st Ave.

The next Regular Meeting of the Commission is scheduled for Wednesday, October 11, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.