



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, November 08, 2023

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, November 08, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the October 10, 2023 Special Joint Meeting Minutes, the October 18, 2023 Regular Commission Minutes, and the October 25, 2023 Work Session Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$723,180.21 of verified claims for October 2023.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to ratify the procurement contract with Procise Solutions, Inc. for professional consulting services in an amount not to exceed \$11,550.00.
4. Consider a motion to ratify the procurement contract with Novaspect for a 6" Pratt butterfly valve with actuator for the water plant for \$5,079.78.
5. Consider a motion to ratify the procurement contract with Tru North Electric for wiring security cameras at the water plant for \$9,800.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

6. Review Safety Monthly Report

ADMINISTRATION:

7. Consider a motion to approve the Information Systems Analyst (GIS Emphasis) job description and authorize the internal posting, and external advertisement if needed.

8. Review Administration Department Monthly Report

BUSINESS SERVICES DEPARTMENT:

9. Consider a motion to approve of the updated agreement between the Grand Rapids Area Community Foundation and Grand Rapids Public Utilities Commission for the Public Utilities Community Caring Fund and authorize the General Manager to sign.
10. Review Business Services Department Monthly Report

ELECTRIC DEPARTMENT:

11. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

12. Review Water Utility Monthly Report
13. Review Wastewater Utility Monthly Report

DEPARTMENT HEAD PRESENTATION:

14. Business Services Department Presentation

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, November 22, 2023 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, December 13, 2023 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.