



# GRAND RAPIDS PUBLIC UTILITIES COMMISSION

## MEETING AGENDA

Wednesday, February 26, 2025

4:00 PM

**CALL TO ORDER:** Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, February 26, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

**CALL OF ROLL:**

**PUBLIC FORUM:**

**APPROVAL OF MINUTES:**

1. Consider a motion to approve the January 8, 2025 Work Session Minutes and the January 22, 2025 Regular Meeting Minutes.

**VERIFIED CLAIMS:**

2. Consider a motion to approve \$1,334,875.96 in verified claims for January and February 2025.

**COMMISSION REPORTS:**

**CONSENT AGENDA:** Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the full lump sum merit pay allowed in the General Manager's employment contract based on the Commissioners evaluation of her 2024 performance.
4. Consider a motion to ratify the procurement contract with InGensa, Inc. in the amount of \$4,500 for professional services for project management of the building security upgrade project.
5. Consider a motion to ratify the procurement contract with Midwest Communications for radio ad spots in the amount of \$5,220.
6. Consider a motion to ratify the procurement contract with SSP Innovations for professional consulting services for \$23,000.
7. Consider a motion to ratify the contract with Bolton and Menk for engineering services for the EPA water plant audit and WTP Reno funding submissions for \$22,500.
8. Consider a motion to ratify the procurement contract with Tech Sales Co for the Rosemount flow meter for well number 3 for \$4,939.63.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

CONTRACTS:

9. Consider a motion to approve the procurement contract with ABM Equipment, LLC, for a new replacement bucket truck and authorize the General Manager to sign the contract for \$301,038.00.
10. Consider a motion to approve the procurement contract with Their Well Company for the rehabilitation of well number 3 and authorize the General Manager to sign the contract for \$32,300.
11. Consider a motion to approve the amendment to the contract with Bolton and Menk for engineering services during the Legionella mitigation efforts and allow the General Manager to sign the contract for \$51,450.
12. Consider a motion to approve the procurement contract with Trident Process Inc for a 781Q125 gearbox exchange for the aeration basin mixer of the WWT secondary plant and authorize the General Manager to sign the contract for \$136,342.

BUSINESS:

13. Review Operations & Capital Updates
14. Consider a motion to adopt Resolution Number 02-26-25-1 approving the revisions to the Procurement policy.
15. Consider a motion to adopt Resolution Number 02-26-25-2 approving the Prior Approved Checklist policy.
16. Consider a motion to approve Resolution No. 02-26-25-03 Authorizing the Issuance and Sale of General Obligation Bonds, Series 2025A, by the City of Grand Rapids, Minnesota for Water and Sanitary Sewer Projects.
17. Consider a motion to approve the Emergency Action Plan policy.

REPORTS:

18. GRPU Monthly Reports

ADJOURNMENT:

The next Work Session is scheduled for Wednesday, March 12, 2025 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, March 19, 2025 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you

are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.