



GRAND RAPIDS PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Wednesday, September 15, 2021

4:00 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Regular Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, September 15, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the minutes of the August 11, 2021 regular meeting and the August 24, 2021 special meeting.

VERIFIED CLAIMS:

2. Consider a motion to approve the verified claims for August 2021 in the amount \$2,250,172.16. (Computer Check Register \$1,683,270.18 and Manual Check Register \$566,901.98).

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to approve the City Treasurer's Report and the Investment Activity Report for August 2021.
4. Consider a motion to approve the write off of September uncollectible accounts in the amount of \$11,277.72.
5. Consider a motion to confirm filling the Accounting Technician-Payroll/Benefits position with the preferred applicant, Ms. Jean Key.
6. Consider a motion to confirm filling the Purchasing Clerk position with the preferred applicant, Mr. Gary Stoltz.
7. Consider a motion to declare a vacancy exists for a Customer Service Representative position, and authorize the internal posting and external advertising, if needed.
8. Consider a motion to ratify the procurement contract with Ferguson for a Rigid Pipe Threader for \$4,303.64.

9. Consider a motion to ratify the procurement contract with Trident Process for two Lightnin High Speed Mixers via the exchange program for \$60,264.00.
10. Consider a motion to ratify the procurement contract with Quality Flow Systems for a 5 Hp KSB pump for \$6,880.00.
11. Consider a motion to ratify the professional services contract with Brown and Caldwell for \$20,000.00 (not to exceed).

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

ADMINISTRATION DEPT:

12. Review Administration Department Report.

BUSINESS SERVICES DEPARTMENT:

13. Review the September 2021 Business Services Department Report.
14. Consider a motion to adopt resolution 09-15-21-9 authorizing the Grand Rapids Public Utilities membership in the 4M Fund.

ELECTRIC DEPARTMENT:

15. Review Electric Department Report.

WATER AND WASTEWATER DEPARTMENT:

16. Review the Water-Wastewater Department Report.

SAFETY:

17. Review Safety Report.

ADJOURNMENT:

The next Special meeting/Work Session is scheduled for Tuesday, September 28, 2021 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The October Regular Commission Meeting has been rescheduled to Tuesday, October 12, 2021 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC'S desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 ext. 1 and we will provide you with a copy of the policy.