



**GRAND RAPIDS
PUBLIC UTILITIES**
Service is Our Nature

GRAND RAPIDS PUBLIC UTILITIES COMMISSION SPECIAL MEETING

AGENDA

Wednesday, October 30, 2024

3:15 PM

CALL TO ORDER: Pursuant to due notice and call thereof, a Special Meeting of the Grand Rapids Public Utilities Commission will be held on Wednesday, October 30, 2024 at 3:15 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street, Grand Rapids, Minnesota.

CALL OF ROLL:

PUBLIC FORUM:

APPROVAL OF MINUTES:

1. Consider a motion to approve the September 11, 2024 Work Session Minutes and the September 25, 2024 Regular Meeting Minutes.

VERIFIED CLAIMS:

2. Consider a motion to approve \$921,915.17 verified claims for September and October 2024.

COMMISSION REPORTS:

CONSENT AGENDA: Any item on the consent agenda shall be removed for consideration by the request of any one Commission member, Utility Staff, or the public and put on the regular agenda for discussion and consideration.

3. Consider a motion to confirm filling the Executive/HR Assistant position with the preferred candidate, Mrs. Megan Sjostrand.
4. Consider a motion to ratify the procurement contract with OPG-3 for Laserfiche cloud service and migration to Cloud services for \$12,450.
5. Consider a motion to ratify the procurement contract with Katama Technologies Inc (KTI) for professional services for technology planning services for \$24,750.
6. Consider a motion to ratify the procurement contract with Lovett Technology LLC for professional services for fiber improvements services for an amount not to exceed \$22,400.
7. Consider a motion to ratify the procurement contract with Fastenal Company for the lifting structure for lift station 1 for \$19,000.00.
8. Consider a motion to ratify the procurement contract with Jasper Engineering and Equipment Company for the clamp on flow meter for the WW return activated sludge line for \$9,399.00.

SETTING OF REGULAR AGENDA: This is an opportunity to approve the regular agenda as presented, or add/delete an agenda item by a majority vote of the Commission members present.

SAFETY REPORT:

9. Review Safety Monthly Report

ADMINISTRATION:

10. Review and discuss the 2024 Annual Plan Q3 Scorecard
11. Consider a motion to approve TASC (Total Administrative Services Corporation) as the COBRA/MN Continuation/MN Public Employee Continuation Service and authorize the General Manager to sign the COBRA Premium Collection Forms.

BUSINESS SERVICES DEPARTMENT:

12. Review Business Services Department Monthly Report

ELECTRIC DEPARTMENT:

13. Review Electric Utility Monthly Report

WATER AND WASTEWATER DEPARTMENT:

14. Review Water Utility Monthly Report
15. Review Wastewater Utility Monthly Report

ADJOURNMENT:

The next Joint City Council/GRPU Commission meeting is scheduled for Wednesday, October 30, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Work Session is scheduled for Wednesday, November 13, 2024 at 8:00 AM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The next Regular Meeting of the Commission is scheduled for Wednesday, November 27, 2024 at 4:00 PM in the conference room of the Public Works/Public Utilities Service Center at 500 SE 4th Street.

The GRPUC has adopted a Meeting Protocol Policy, which informs attendees of the GRPUC's desire to conduct meetings in an orderly manner which welcomes all civil input from interested parties. If you are unaware of the policy, please contact our office at 218-326-7024 and we will provide you with a copy of the policy.