CITY OF GRAND PRAIRIE
CITY COUNCIL DEVELOPMENT COMMITTEE
CITY HALL - COUNCIL BRIEFING ROOM, 300 W. MAIN STREET
THURSDAY, JULY 16, 2026 AT 4:30 PM

MINUTES

CALL TO ORDER

Chairman Lopez called the meeting to order at 4:30 p.m.

PRESENT
Chairman John Lopez
Council Member Jacquin Headen
Council Member Tony Shotwell

STAFF PRESENTATIONS

1. Trinity River Authority (TRA) Billing Practices

   Charles Brewer, Director of Water Utilities Department presented the city's contractual payment requirements for Trinity Revier Authority's (TRA) proposed FY 2027 budgets for Central and Mountain Creek Regional Wastewater Systems.

CONSENT AGENDA

Megan Mahan. Deputy City Manager provided a brief overview of the consent agenda items. Council Member Shotwell asked for clarification on consent agenda item nine. Council Member Headen moved, seconded by Council Member Shotwell, to approve item two and recommend approval of items three through ten to the Council. The motion carried unanimously.

2. Minutes of the June 22, 2026, City Council Development Committee Meeting

   Approved on Consent Agenda

3. Annual Services Contract with Elite Striping, LLC for Pavement Marking Services for an initial one-year period in an amount not to exceed $600,000, with the option to renew for two (2) additional one-year periods for a total contract amount not to exceed $1,800,000 if all renewal options are exercised

   Approved on Consent Agenda

4. An amended Resolution authorizing the City Manager to enter into an Advance Funding Agreement (AFA) with the State of Texas through the Texas Department of Transportation (TxDOT) for the Highway Safety Improvement Program (HSIP) to rebuild the traffic signal and make other improvements at the intersection of Great Southwest Parkway and Arkansas Lane. The estimated total construction cost of the project is $774,936, which will be 100% federally funded. The City is responsible for funding an estimated $63,435 in direct state costs, as well as engineering design costs and 100% of any project cost overruns

Approved on Consent Agenda

5. An amended Resolution authorizing the City Manager to enter into an Advance Funding Agreement (AFA) with the State of Texas through the Texas Department of Transportation (TxDOT) for the Highway Safety Improvement Program (HSIP) to rebuild the traffic signal and make other improvements at the intersection of Great Southwest Parkway and Marshall Drive. The estimated total construction cost of the project is $751,406, which will be 100% federally funded. The City is responsible for funding an estimated $61,703 in direct state costs, as well as engineering design costs and 100% of any project cost overruns

Approved on Consent Agenda

6. Cooperative Contract with Cubic ITS, Inc. for the purchase of Highway Safety and Traffic Control Products in an amount not to exceed $225,000 annually through a national interlocal agreement with BuyBoard. This contract will be for an initial one-year term with the option to renew for two additional one-year periods, totaling $675,000 if all extensions are exercised

Approved on Consent Agenda

7. Ordinance amending Ordinance No. 11762-2025 for the FY 2025/2026 Operating Fund Budgets and Ordinance No. 11764-2025 for the FY 2025/2026 Capital Improvements Projects Budget to transfer $1,500,000.00 from the unobligated fund balance in the Park Venue Fund to the new project Turner Park Improvements TPWD within the Parks CIP Fund

Approved on Consent Agenda

8. Resolution authorizing the submission of an application to the Texas Parks and Wildlife Department ("TPWD") for directed grant funding through the Local Park Grant Non-Urban Outdoor Program for the Turner Park Improvements Project; Designating the City's Director of Public Infrastructure as being responsible for, acting for, and on behalf of the City of Grand Prairie ("City") to work with the TPWD for the purpose of participating in the Local Park Grant Program; Certifying that the City is eligible to receive program assistance; and Dedicating the proposed Project site for permanent public park and recreational uses

Approved on Consent Agenda

9. Encroachment Agreement with Wal-Mart Real Estate Business Trust for the use and occupation of portions of a 15-foot utility easement located at 2650 S. Highway 161, Lots 1-11, Block A, Bush & Pioneer Centre Addition, being a replat of Lots 4-10, Block A, Park Place Addition, recorded as Instrument 201600194923 of the Real Property Records of Dallas County, Texas and authorizing the City Manager or his designee, to execute the same

Approved on Consent Agenda

10. Change Order No. 2 to Construction Contract with McMahon Contracting and Construction, LLC dba McMahon Contracting, L.P. for the West Tarrant Road at Arbor Creek Project in the amount of $225,604.16 for additional work related to the Project, bringing the total project cost to $9,479,639.52

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

11. Public Hearing considering the Grand Connection as a program for which Federal Operating and Capital assistance under Section 5307 and 5310 of the Transportation Efficiency Act of 1998 for rural and Small Urban Transit Agencies will be sought; Resolution authorizing the City Manager to Submit Grant Applications to the Federal Transit Administration (FTA) for assistance with the fiscal year 2027 capital and operational costs related to the Grand Connection Program in an estimated amount of $862,950, including Transportation Development Credits; Authorizing the submission of documents providing assurance of compliance with Title VI of the Civil Rights Act of 1964; Authorizing the City Manager to execute all contract documents necessary to accept and receive funding from the FTA in the estimated amount of $830,000; Accepting funding in the amount of $170,584 from the Texas Department of Transportation (TXDOT) and $20,000 from Dallas County for Fiscal Year 2027 operational costs related to the Grand Connection Program; Providing for Matching funds from the City's fiscal year 2027 budget in the amount of $265,521 making the total Fiscal Year 2027 Grand Connection budget $1,319,055

    Caryl DeVries, Director of Transportation & Mobility, and Monica Law, Transit Manager, presented the FY 2027 Grand Connection Transit Program budget. Staff reported that Grand Connection has grown to more than 74,458 annual trips and operates an active fleet of 12 transit vehicles, providing transportation services at no cost to eligible residents. They also noted that the City has secured grant funding and credits for FY 2027; however, matching City funds are required for the Grand Connection program to remain eligible for Federal Transit Administration (FTA) grants.

    Committee members discussed the program, including the number of active riders, fleet upgrades, and the FY 2027 budget. Chairman Lopez asked about the number of active members, and staff responded that participation varies. Council Member Shotwell requested a copy of the FY 2027 budget worksheet and asked about the two FTA grants in light of the current funding environment. Ms. Law responded that the grant applications have been submitted and are pending the normal review process. Ms. DeVries added that the program has sufficient reserve funds to support operations for the next couple of years, if needed.

    Council Member Shotwell moved, seconded by Council Member Headen, to recommend approval of the item to Council. The motion carried unanimously.

12. Construction Contract with Landscape Forms, Inc. for solar light manufacturing and installation at Fish Creek Linear Park through a master cooperative agreement with Omnia in the amount of $2,167,767.30; Construction Contract with Whirlix Design Inc. for playground equipment at two locations along Fish Creek Linear Park through a master cooperative agreement with BuyBoard in the amount of $380,602.02; Construction Contract with Kraftsman, LLC dba Kraftsman Commercial Playgrounds and Water Parks for playground equipment at one location along Fish Creek Linear Park through a master cooperative agreement with BuyBoard in the amount of $251,630.68, for a Project total of $2,800,000.00

    Noreen Housewright, Director of Public Infrastructure, presented this item to the committee, noting that on December 16, 2025, the City of Grand Prairie was awarded a grant through the

Texas Parks and Wildlife Department's Local Park Grant Program for the Fish Creek Linear Park Improvements Project. The proposed contracts will utilize grant funding to make improvements to the park, including the installation of solar lighting along 2.8 miles of the Fish Creek Trail and the replacement of playground equipment at three playgrounds along the trail.

Council Member Shotwell asked whether the City's $2.8 million match would come from the Parks Department budget. Staff confirmed that the funding would come from the Parks Department and would be reimbursed to the same fund through the grant.

Committee members discussed the project, including the proposed lighting, playground equipment, project timeline, and public outreach. Steven Plumer explained that the different colored dots shown on the lighting plan represented varying pole heights, with taller poles being used where needed to maximize solar exposure. Council Member Headen requested detailed photos of the proposed playground equipment. Ms. Housewright explained that the final playground design would be based on the needs of each location. Chairman Lopez asked about the project timeline. Ms. Housewright stated that, upon Council approval, the project would begin and is expected to take approximately six to eight months to complete. Ms. Mahan noted that the city could promote the project through various communication channels, including during National Night Out activities.

Council Member Shotwell moved, seconded by Council Member Headen, to recommend approval of the item to Council. The motion carried unanimously.

13. Authorize the City Manager or designee to negotiate and execute a Second Amendment to the Interlocal Cooperative Agreement with the City of Irving relating to water and wastewater services for areas west of North Belt Line Road, south of Rock Island Road and north of Entertainment Way; Authorize the expenditure of an amount up to $150,000 to fund the replacement and repair of Irving's large Water and Wastewater commercial meters servicing customers in Grand Prairie

    Ms. Housewright presented this item to the committee, explaining that the proposed Second Amendment to the Interlocal Cooperative Agreement with the City of Irving clarifies the water and wastewater service areas within Grand Prairie west of North Belt Line Road and south of Hunter Ferrell Road. The amendment also outlines billing responsibilities, confirms that Grand Prairie will provide water service to designated areas not served by Irving, and includes a one-time 50/50 cost share for the repair or replacement of three commercial water meters, with the City's cost not to exceed $150,000. The amendment does not change existing water or wastewater rates. Ms. Mahan noted that the amendment is part of the recent boundary adjustment between the two cities. Council Member Shotwell asked whether the city's $150,000 contribution was a one-time expense, and Ms. Housewright confirmed that it was. When asked if additional costs were anticipated, Ms. Housewright stated that no further expenses are expected.

    Council Member Headen moved, seconded by Council Member Shotwell, to recommend approval of the item to Council. The motion carried unanimously.

14. Construction Contract with DDM Construction Corporation for the Jefferson Street Reconstruction Project in the amount of $3,959,453.50, and a 3% construction contract contingency in the amount of $118,783.61, and Professional Engineer Services Contract with

Alliance Geotechnical Group, Inc. for materials testing in an amount not to exceed $67,285.00, for a total Project cost of $4,145,522.11

Ms. Housewright presented this item to the committee, explaining that the Jefferson Street Project is a TxDOT Local Let project funded with 80% federal funds and a 20% local match. The project includes reconstructing Jefferson Street from SH 161 to Cimarron Trace by replacing the existing asphalt pavement with concrete. Staff and TxDOT reviewed the bids and determined that DDM Construction Corporation submitted the lowest responsive and responsible bid. Council Member Shotwell requested that the Council presentation include additional funding information, and Ms. Housewright agreed. Chairman Lopez asked whether drainage improvements would be addressed as part of the project, and Ms. Housewright confirmed that they would. Ms. Mahan added that staff will focus on minimizing traffic impacts throughout the duration of the project, as it is expected to be a lengthy construction project.

Council Member Shotwell moved, seconded by Council Member Headen, to recommend approval of the item to Council. The motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

Chairman Lopez adjourned the meeting at 5:18 p.m.

Chairman John Lopez