



## **SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

**Thursday, March 23, 2023 at 6:00 PM**

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### **Agenda**

This notice and agenda of the Special Called Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Thursday, March 23, 2023, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

- 1. Call Meeting to Order and Roll Call**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. Presented Items**
  - A) Consideration and Approval: Resolution Recognizing Germantown High School Girls Basketball Team, 6-A State Champions
  - B) Introduction of Laura Sullivan, Candidate for Madison County Tax Collector
  - C) Introduction of Richard "Taco" Johnson, Candidate for District 3 Constable – Madison County
  - D) Presentation: Joni's House
- 4. Approval of Consent Agenda Items**
  - A) Approval of February 14, 2023 Regular Meeting Minutes
  - B) Approval of Docket of Claims
  - C) Approval of MML Summer Conference Registrations (City Staff and Elected Officials)
  - D) Request for Approval to Attend Spring Certified Municipal Clerk Program, Oxford (April 12-14th), City Clerk (Reimbursement of Associated Travel Costs)
  - E) Request to Attend Building Officials Association of Mississippi Summer Conference, June 12th-16th, Gulfport (Approval of Associated Registration Fees & Travel Reimbursement, Building Official)

**5. Amendment to Budget & Monthly Budget Report**

- [A\)](#) Consideration and Adoption of Resolution Amending FY23 Budget
- [B\)](#) Monthly Budget Report(s)

**6. New Business**

- [A\)](#) Request for Consideration and Approval: Draft Noise Ordinance
- [B\)](#) Request for Consideration and Approval: Draft Ordinance, Franchise Fee Agreement, CenterPoint Entergy
- [C\)](#) Request for Consideration and Approval: Draft Ordinance, City of Gluckstadt Landscape Ordinance
- [D\)](#) Request for Consideration and Approval: Memorandum of Understanding Between Madison County and the City of Gluckstadt, Bozeman Road Project
- E) Discussion of Automatic Rotation of Board Members as Mayor Pro Tempore (Alderman Slay)
- [F\)](#) Discussion of City Park & Multi-Use Trails, City of Gluckstadt (Alderman Slay & Alderman Powell)
- [G\)](#) Request for Consideration and Approval: Interlocal Agreement, Madison County (Road Improvements, Ridgefield & Parkfield Drive)

**7. Old Business**

- A) None

**8. City Clerk, City Administration Matters (Lindsay Kellum)**

- [A\)](#) General Update, City Administration Matters
- [B\)](#) Monthly Privilege License Report

**9. Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**

- [A\)](#) General Update, Planning and Zoning & Building Dept.
- [B\)](#) Draft Minutes of the Planning and Zoning Commission Meeting: February 28, 2023
- [C\)](#) Permitting Log Update, Building Dept.
- [D\)](#) Consideration and Approval of Site Plan Amendment, Classic Cars
- [E\)](#) Public Hearing, Private Property Cleanup: 330 Old Jackson Road

**10. Police Chief, Police Department Matters (Chief Wendell Watts)**

- [A\)](#) General Update, Police Department Matters

*March 23, 2023, Special Called Meeting of the Mayor and Board of Aldermen*

- [B\)](#) Discussion of Grant Opportunities, Request for Approval of Grant Writing Quote from Stover Developments, LLC (Police Dept.)
- C) Swearing in of New Part Time Officer, Felix Norwood

**11. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

- [A\)](#) General Update, Municipal Court Matters

**12. Public Comment**

**13. Closed Session to Determine Need for Executive Session**

- A) Discussion of Status of Ongoing Litigation, City of Gluckstadt (Alderman Slay)
- [B\)](#) Consideration of Hiring & Extending Employment Offers: Public Works Crew Leader and Maintenance Worker Positions

**14. Adjourn**

WALTER C. MORRISON, IV  
MAYOR

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

Alderwoman Bates \_\_\_\_\_

Alderman Powell \_\_\_\_\_

Alderman Slay \_\_\_\_\_

Alderman Taylor \_\_\_\_\_

Alderwoman Williams \_\_\_\_\_

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

LINDSAY D. KELLUM  
CITY CLERK

[Seal]

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI RECOGNIZING THE GERMANTOWN HIGH SCHOOL GIRLS BASKETBALL TEAM ON WINNING THE 2023 MHSAA CLASS 6A STATE CHAMPIONSHIP**

WHEREAS, the Germantown High School Girls Basketball team recently competed in the MHSAA Class 6A basketball championship; and

WHEREAS, the Lady Mavericks defeated the Tupelo High School Girls Basketball team to take home the first state title in program history; and

WHEREAS, the Lady Mavericks, led by head coach Jamie Glasgow, finished the season with an overall record of twenty-nine (29) wins and two (2) losses; and

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt wishes to recognize and congratulate the Germantown High School Girls Basketball team on winning the 2023 MHSAA Class 6A State Championship.
2. The City of Gluckstadt also wishes to recognize and congratulate the Lady Mavericks senior guard Madison Booker on being named Mississippi Gatorade Player of the Year for girls basketball.

SO RESOLVED this the 23rd day of March 2023. Motion was made by Alderman \_\_\_\_\_, and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the 23rd day of March 2023.

\_\_\_\_\_  
Walter C. Morrison, IV,  
MAYOR

ATTEST:

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Lindsay Kellum,  
CITY CLERK



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum

**DATE:** March 17, 2023

**SUBJECT:** Laura Sullivan, Candidate for Madison County Tax Collector

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Ms. Sullivan would like to introduce herself and briefly address the board and public. She is running for Madison County Tax Collector.



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum

**DATE:** March 17, 2023

**SUBJECT:** Richard "Taco" Johnson, Candidate for District 3 Constable – Madison County

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Mr. Johnson would like to introduce himself and briefly address the board and public. He is running for Madison County Constable District 3.

DALE  
PARTNERS

7 March 2023

T. Doug Dale, AIA  
Jeffrey R. Barnes, AIA, ASID  
Leigh G. Jaunsen, AIA, LEED AP  
Russ S. Blount, AIA, LEED AP  
Jason M. Agostinelli, AIA  
Neil Polen, AIA, LEED GA

In memory of  
Michael A. Barranco, AIA  
1962-2011

Mike McCollum, Planning & Zoning Administrator  
City of Gluckstadt  
343 Distribution Dr. press / .P.O Box 2210  
Madison, MS 39110

21165 Joni's House /Introductory Meeting

Dear Mr. McCollum:

I am following up with you regarding correspondence between you and Ron McMaster about the Joni's House project. We would like to bring Joni's House before the Mayor and Board of Alderman Meeting for an introductory and informational presentation before we formally submit next month.

It is my understanding from your correspondence that this meeting has been moved to Thursday, March 23 at 6:00 PM at the City Hall (343 Distribution Dr./Madison, MS 39110).

We are asking you via this letter that you please add us to the agenda. Please call or email me at your convenience with any questions or comments you may have (601.29 1.1811 or russblount@dalepartners.com).

Sincerely,



Enclosure

cc: Martie Kwasny, Ron McMaster, Doug Dale, Jeff Barnes, Rick Benson

DALE PARTNERS ARCHITECTS, P.A.

Architecture • Interiors • Planning

One Jackson Place, Suite 250  
188 East Capitol Street  
Jackson, MS 39201-2100

P 601.352.5411 • f 601.352.5362

161 Lameuse Street, Suite 201  
Biloxi, MS 39530

P 228.374.1409 • f 228.374.1414

dalepartners.com





Clark Othiel  
R-1

Jerry & Sherry  
Bouldin  
R-1

Bruce & Melissa  
Stribling  
R-1

Ronnie Rinewalt  
R-1

Ronnie Rinewalt  
R-1

Total Site Acreage: 200.12 acres

Strout Road

Strout Road

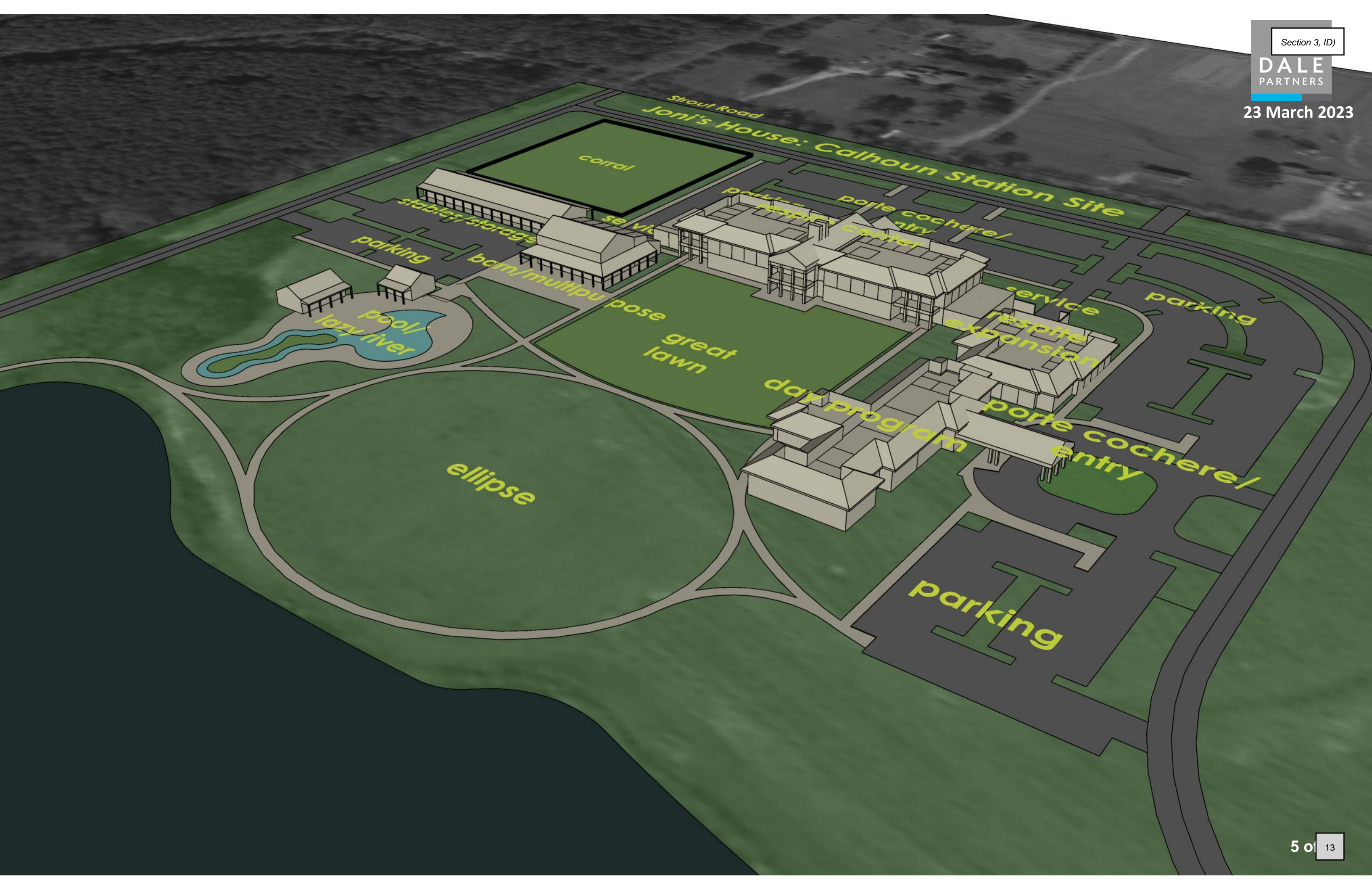
# Joni's House: Calhoun Station Site





23 March 2023





Strout Road  
**Joni's House: Calhoun Station Site**

ellipse

corral

parking

barn/multi purpose

great lawn

pool/lazy river

day program

service respite expansion

porte cochere/entry

parking

parking

23 March 2023





Calhoun Station Parkway

Calhoun Station Parkway











**REGULAR MONTHLY MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

**Tuesday, February 14, 2023 at 6:00 PM**

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**Minutes**

**1. Call Meeting to Order and Roll Call**

The Mayor called the February 14, 2023 Regular Meeting of the Mayor and Board of Aldermen to order.

Board Members Present: Mayor Walter Morrison, Alderman John Taylor, Alderman Jayce Powell, Alderwoman Miya Bates (via telephone), Alderman Wesley Slay, Alderwoman Lisa Williams (via telephone).

City Employees and Legal Staff Present: John Scanlon, City Attorney; Zachary Giddy, City Attorney; Lindsay Kellum, City Clerk; Scott Maugh, Deputy City Clerk; Janet Brooks, Executive Assistant; Mike McCollum, Planning and Zoning Administrator; William Hall, Building Official; Bridgette Smith, Executive Assistant.

**2. Opening Prayer and Pledge of Allegiance**

*Pastor Steven Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

**3. Presented Items**

*The Mayor amended the agenda to add the following presented item (item A):*

**A) Presentation of Award of Excellence to Sergeant Stephen Tucker**

*Police Chief Watts recognized Sergeant Tucker for his investigative efforts in recent auto burglaries and gifted Sergeant Tucker a certificate of excellence.*

*Sergeant Tucker thanked the Chief and the Board.*

**B) Introduction of Michael Bailey, Candidate for Madison County Constable (District 3)**

*Constable Michael Bailey introduced himself to the board and public; he serves as the Constable for Madison County District Three (3), recently appointed to fill the remainder of the term by the Board of Supervisors. Constable Bailey is also running for election to this post in November of 2023.*

No action taken.

**C) Consideration of Resolution Declaring February 20th - 24th, 2023 as Firefighter Appreciation Week (Alderman Powell)**

*Alderman Powell presented a formal resolution for board consideration, recognizing members of Gluckstadt Fire Department and declaring February 20th - 24th, 2023 as Firefighter Appreciation Week in the City of Gluckstadt. (Exhibit A).*

The Mayor requested a motion to adopt the resolution. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Oath of Office, Dustin Perry (Fire Marshal), Enforcement of Gluckstadt Fire Codes**

The Mayor requested the board appoint Dustin Perry as the official Fire Marshal for the City of Gluckstadt, in order to enforce the city's fire codes. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor then administered the Oath of Office to appointed Gluckstadt Fire Marshal, Dustin Perry.

No action taken.

**4. Approval of Consent Agenda Items (Exhibit B)****A) Approval of January 11, 2023 Special Called Meeting Minutes****B) Approval of Claims Docket****C) Purchase of New Street Department Equipment****D) Request for Proposals for Debris Pickup Services**

- E) Authorization to Advertise for Two Street Department Employees**
- F) Laptop Computer Purchase**
- G) Asphalt Quotes**
- H) Request for Approval of Franchise Agreement, CenterPoint Energy**
- I) Request to Attend Middle Mississippi Building Officials Association 2023 Class on Construction and Code Principles**
- J) Request for Approval to Join Mississippi Municipal Court Clerk's Association and Pay Annual Dues (Court Clerk and Deputy Court Clerk)**
- K) Request to Attend Municipal Clerks and Collectors Association Spring Conference, April 26-28th, Cleveland (Approval of Associated Registration Fees & Travel Reimbursement, City Clerk and Deputy Clerk)**
- L) Request to Attend Miss. Municipal Service Company's Workshop on Workers Compensation, 3/9 in Pearl (City Clerk and Deputy City Clerk), No Cost**
- M) Request to Register Board Members, City Clerk and Deputy City Clerk for 2023 MML Conference, Biloxi**
- N) Request for Approval to Attend Street Cop Training (7/27/23, Brandon) & Payment of Registration Fee, Officer Jones**
- O) Request for Approval of Quote for Promotional Attire for City Staff and Board (Tshirts, Hats, Polos)**

Item 4-H (Franchise Agreement with CenterPoint Entergy) was pulled off the consent agenda and Mayor Morrison requested legal draft a formal ordinance to bring back for board consideration in March.

With the removal of item 4-H, the Mayor then requested a motion to adopt the consent agenda. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **5) Amendment to Budget & Monthly Budget Report**

### **A) Discussion: Need for Mid-FY Budget Amendment (Exhibit C)**

Discussion and Request for Approval: Mid-Fiscal Year Budget Amendment

The Mayor and Board discussed the need to amend the FY23 budget.

The Mayor then requested a motion to adopt the Resolution Amending the FY23 Municipal Budget. *(Exhibit C)*. Motion made by Alderman Powell, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **B) Monthly Budget Report(s)**

*The Mayor presented the monthly budget report(s). (Exhibit D).*

No action taken.

## **6. New Business**

### **A) Discussion and Approval of Draft Ordinance, Eliminating Smoking in All Workplaces and Public Places (Mayor Morrison)**

*Mayor Morrison presented a draft ordinance eliminating smoking in all workplaces and public places. Additionally, Mayor Morrison requested Ms. Linda Jordan-Jefferson, with Mississippi Tobacco-Free Coalition of Madison, and Ms. Rhonda Shirley, with The Partnership for a Healthy Mississippi, address the board and public to give a presentation in support of passage of the ordinance.*

The Mayor then requested a motion to adopt the Ordinance Eliminating Smoking in all Workplaces and Public Places within the City of Gluckstadt. *(Exhibit E)*. Motion made by Alderman Taylor, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **B) Consideration of adoption of the Floodplain Management and Illicit Discharge Ordinances**

*Mayor Morrison requested Mr. McCollum present draft ordinances establishing flood plain regulations, as well as establishing regulations for stormwater runoff, illicit discharges, and illegal connections.*

The Mayor then requested a motion to adopt an Ordinance Establishing Flood Prevention Regulations and a separate Ordinance Establishing Regulations for Stormwater Runoff, Illicit Discharges and Illegal Connections. *(Exhibit F)*. Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **C) Discussion and Consideration of Ordinance, International Fire Code & Appendices**

*February 14, 2023, Regular Monthly Meeting of the Mayor and Board of Aldermen*

*Mayor Morrison presented a draft ordinance adopting the 2018 International Fire Code and Appendices.*

The Mayor then requested a motion to adopt the 2018 International Fire Code and Appendices. (*Exhibit G*). Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

#### **D) Compilation and AUP Report, City of Gluckstadt (Fiscal Year 2021); Request to Publish**

*Mayor Morrison presented the FY21 Compilation and AUP Report for the City of Gluckstadt.*

*Ms. Kellum requested the Board accept the report and authorize publication of the FY21 Compilation and AUP Report by making the report publicly available at City Hall and all Gluckstadt Firehouses for a period of thirty (30) days. (Exhibit H).*

The Mayor then requested a motion for approval. Motion made by Alderwoman Bates, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Powell.

The Mayor declared the motion carried.

#### **E) Consideration of Increasing Purchasing Limit Subject to Prior Board Approval, City's Purchasing Policy**

*Ms. Kellum explained the current thresholds found in the adopted internal purchasing policy. Due to delays in procurement, the city staff is requesting an amendment to item 3 found within the policy (specifically the \$1000.01 threshold) to increase to a \$5000.00 threshold, before it requires the quote to be brought before the board for prior approval. The board would still be able to review any purchases prior to payment through the city's regular claims process.*

The Mayor requested a motion to amend the city's purchasing policy to allow an increase from \$1000.01 to \$5000.00 limit, before it would require prior authorization from the Board (placed on a meeting agenda for approval prior to purchase). (*Exhibit I*). Motion made by Alderman Taylor, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

#### **F) Discussion of Cash Management Guidelines (Alderman Slay)**

*The Mayor requested this item be tabled until March.*

No action taken.

**G) Discussion, Request for Proposals, Selected Public Fund Depositories for the City (Investment of Funds)**

*The Mayor requested this item be tabled until March.*

No action taken.

**7. Old Business**

**A) Discussion of Mayor vs. Alderman Responsibilities, City Hall (Related to Day-to-Day Operations and Supervising of City Staff)**

Mayor Morrison explained that recent issues have arisen related to some aldermen providing directives to city hall staff or acting in a supervisory capacity related to daily operations at city hall. The Mayor, with some interjection from legal on relative legal authority, outlined the statutory differences in his role as Mayor and the role of an Alderman.

As provided by Miss. Code Ann. Section 21-3-15, "executive power of the municipality shall be exercised by the Mayor, and the mayor shall have superintending control of all the officers and affairs of the municipality and shall take care that the laws and ordinances are executed. The legislative power of the municipality shall be exercised by the Board of Aldermen by a vote within a legally called meeting. No member of the Board of Aldermen shall give orders to any employee or subordinate of a municipality other than the Alderman's personal staff."

Mayor Morrison then requested that if an Alderman would like for a staff member to fulfill a request, or a particular task, to please communicate to him first and he would oversee handling of the request timely with the city department. Additionally, he stated that an alderman, like a citizen, may submit any public works related issue via the city's app, Gluckstadt on the Go, for a work order to be issued.

Alderman Williams provided commentary and feedback to the Mayor, as did Alderman Slay.

No action taken.

**B) Approval of MDAH Ordinance, \$1.00 Records Retention Fee**

The Mayor requested a motion to adopt a formal Ordinance to add the \$1.00 Administrative Records Fee for Government Records Management (Request from MDAH) to public records requests made to the city. (*Exhibit J*). Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**8. City Clerk, City Administration Matters (Lindsay Kellum)**

**A) General Update, City Clerk's Office**

*The City Clerk provided an update to the board concerning the City Administration.*



No action taken.

**B) Monthly Privilege License Report (Refer to Memo)**

*The City Clerk provided an update to the board on privilege license collections.*

No action taken.

**9) Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**

**A) General Update, Planning and Zoning Actions**

*The Planning and Zoning Administrator and the Building Official provided an update to the board related to matters in their departments.*

No action taken.

**B) Report, Permitting**

*The Building Official provided an update on permit collections.*

No action taken.

**C) Planning and Zoning Commission Agenda**

*The Planning and Zoning Administrator and Building Official provided an update on the most recent meeting agenda of the Planning and Zoning Commission.*

No action taken.

**D) Consideration of Granting or Denying Conditional Use Permit for Stuckey Mine**

*The Mayor requested a motion to grant the Conditional Use Permit for Stuckey Mine. (Exhibit K). Motion made by Alderman Powell, Seconded by Alderman Slay.*

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**10. Police Chief, Police Department Matters (Chief Wendell Watts)**

**A) General Update, Police Department Matters**

*The Chief of Police provided an update on law enforcement matters.*

No action taken.

**B) Request to Seek Upcoming Grant Opportunities for the Police Department**

The Chief of Police outlined various grant opportunities coming up for the police department and options to bring on a grant writer on a contractual basis to assist in securing said grant funding; he requested the Board authorize his staff to seek out and apply for various grant opportunities for law enforcement funding over the next fiscal year.

The Mayor requested a motion to authorize the Police Chief to apply for various law enforcement grant opportunities. Motion made by Alderman Slay, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **C) Request for Approval of MOU with Madison County Sheriff's Department**

The Chief of Police explained the need for a Memorandum of Understanding with the Madison County Sheriff's Department for tactical and other law enforcement services and requested Board approval.

The Mayor requested a motion to approve the Memorandum of Understanding for Tactical and Other Law Enforcement Services with the Madison County Sheriff's Department. (*Exhibit L*). Motion made by Alderman Powell, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **11. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

### **A) General Update, Municipal Court Department**

*The Municipal Court Clerk provided an update on court matters.*

No action taken.

## **12. Public Comment**

The following citizens addressed the board with concerns:

*Kip Clark (Lake Arrington Homeowners Association)*

Mr. Clark addressed the Board on behalf of the Members of the Lake Arrington Homeowners Association concerning the finding by Mississippi Department of Environmental Quality that the pond located within the subdivision would need to be drained, due to potential flooding concerns. The estimated cost for this project is \$450,000.00 and would be the responsibility of the homeowner's association. The Homeowners Association is advising the board of this issue and is requesting any assistance the city may be able to provide in helping the association apply for a grant to cover the project.

No action taken.

**13. Closed Session to Determine Need for Executive Session**

The Board considered entering into closed session to determine whether to go into Executive Session. The Mayor requested a motion to enter closed determination.

The Board did not enter closed determination, as it was determined there was not a need for executive session.

No action taken.

**14. Adjourn**

There being no further business before the Board of Aldermen, the Mayor requested a motion to adjourn. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

\_\_\_\_\_  
WALTER C. MORRISON, IV  
MAYOR

ATTEST:

DATE:

\_\_\_\_\_

LINDSAY D. KELLUM  
CITY CLERK

[Seal]



Gluckstadt, MS

Section 4, (B)

# Docket of Claims Register

APPKT00215 - March 2023 Claims Docket

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00001	1st Defense Fire & Safety, LLC M-908	2023194 Fire Extinguisher Recharge	Invoice	03/24/2023	Fire Extinguisher Recharge	001-195-68100	40.00 40.00
00003	A Complete Flag Source, Inc. 43553	2023195 Flagpole	Invoice	03/24/2023	Flagpole Flagpole Installation	001-195-90100 001-195-90100	2,924.00 2,399.00 525.00
00006	Bear Creek Water Association 022023	2023196 Water & Sewage Bill - Feb. 2023	Invoice	03/24/2023	Water & Sewage Bill - Feb. 2023	001-195-63003	48.80 48.80
00108	Big 10 Tire Pros 5093061	2023197 1.029.36	Invoice	03/24/2023	4 tire sensors for emergency use	001-200-57000	2,471.82 299.96
					4 tires and 4 tire sensors for emergency	001-200-57000	496.72
					labor cost	001-200-57000	172.45
					Local Tire Disposal Fee	001-200-57000	20.00
					MS State Tire Fee	001-200-57000	4.00
					Supply charges	001-200-57000	36.23
	5093193	Vehicle repair Veh. 13	Invoice	03/24/2023	Alignment	001-200-57000	69.99
					Balancing and Mounting	001-200-57000	80.00
					Environmental Fee	001-200-57000	2.98
					Front Left Motor Mount	001-200-57000	179.99
					GM Yukon Filter	001-200-52500	5.99
					Labor Mount	001-200-57000	285.00
					Labor Resurface Front Rotors	001-200-57000	95.00
					Local Tire Fee	001-200-57000	20.00
					MS State Tire Fee	001-200-57000	4.00
					Oil Service Labor	001-200-52500	19.50
					QB Mobil Full Synthetic	001-200-52500	65.84
					Rubber Valve Stem/Tpms Reset	001-200-57000	19.48
					Supply Chargers	001-200-57000	64.34
					Vehicle repair Veh. 13	001-200-57000	496.72
	5093239	Oil Change	Invoice	03/24/2023	Oil Change	001-200-52500	33.63
00202	Blue360 Media IN2302191075	2023198 MS Criminal & Traffic Law Books	Invoice	03/24/2023	MS Criminal & Traffic Law Books	001-110-55900	255.26 255.26
00008	Bridge & Watson, Inc. 022023	2023199 Financial Planning	Invoice	03/24/2023	Financial Planning	001-195-60101	14,959.00 14,959.00
00010	Cascio Sanford Government Law G 9778	2023200 March 2023 Lobbying Services	Invoice	03/24/2023	March 2023 Lobbying Services	001-195-60102	2,500.00 2,500.00

Docket of Claims Register

APPKT00215 - March

Section 4, (B)

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00113	Central Pipe Supply Inc. S100326544.001	2023201 Storm Drain Inlet Cover on Business Park	Invoice	03/24/2023	Storm Drain Inlet Cover	001-301-56501	683.47
00011	CivicPlus, LLC 255369	2023202 Municode Web Civic Open Renewal	Invoice	03/24/2023	Municode Web Civic Open Renewal	001-195-68800	4,383.75
00013	Column Software PBC 20571CB1-0002	2023203 Notice of Pub - Sealed Bid for Limb & Yar	Invoice	03/24/2023	Notice of Pub - Sealed Bid for Limb & Yar	001-301-62100	204.47
	20571CB1-0003	Notice of Publication - Employment Ad	Invoice	03/24/2023	Notice of Publication - Employment Ad	001-301-62100	37.09
	20571CB1-0004	Notice of Publication - Employment Ad	Invoice	03/24/2023	Notice of Publication - Employment Ad	001-301-62100	28.14
	20571CB1-0005	Notice of Pub - Sealed Bid for UPS Batter	Invoice	03/24/2023	Notice of Pub - Sealed Bid for UPS Batter	001-301-62100	25.72
	20571CB1-0006	Publication - Sealed Bid for Asphalt Deliv	Invoice	03/24/2023	Publication - Sealed Bid for Asphalt Deliv	001-301-62100	26.69
	20571CB1-0007	Publication - Sealed Bid for 1 Ton Truck	Invoice	03/24/2023	Publication - Sealed Bid for 1 Ton Truck	001-301-62100	29.59
	20571CB1-0008	Publication - Sealed bid for Street Restrip	Invoice	03/24/2023	Publication - Sealed bid for Street Restrip	001-301-62100	28.38
00115	Core & Main 8340087	2023204 60 LB BAG ASPHALT REPAIR PERMA PATI	Invoice	03/24/2023	60 LB BAG ASPHALT REPAIR PERMA PATI	001-301-55904	28.86
00119	Crystal Clean 47265	2023205 Street Sweeping Services - Feb 2023	Invoice	03/24/2023	Street Sweeping Services - Feb 2023	001-301-68600	2,850.00
00018	Custom Products Corporation 386262	2023206 Dble Turn Left & Straight Signs (Weisenb	Invoice	03/24/2023	30x36 Mand. Straight Sign	001-301-91200	2,850.00
	387162	Signs for Weisenberger Project (Double I	Invoice	03/24/2023	36x36 Double Turn Left	001-301-91200	398.75
00195	Dean Architecture 30723	2023207 Design Development Phase	Invoice	03/24/2023	Design Development Phase	002-200-69900	90.96
					Mileage and Printing Reimbursement	002-200-69900	130.09
00090	Deviney Rental & Supply W014312	2023208 Oil Change/Filters Changed	Invoice	03/24/2023	1 Gal 15W-4	001-301-52500	177.70
					Assy Elemen	001-301-57500	58,911.73
					Filter (Cart	001-301-57500	58,500.00
					Filter, Inn	001-301-57500	411.73
					Filter, Oil	001-301-52500	57.18
					Filter, Out	001-301-57500	28.84
					Labor	001-301-52500	39.42
					Shop Supplies	001-301-57500	24.78
00020	Entergy 45007563670	2023209 Street Lighting - Clarksdale Ext & Yandell	Invoice	03/24/2023	Street Lighting - Clarksdale Ext & Yandell	001-301-63102	13.28
00021	Executive Landscape 022023	2023210 Feb 2023 Landscaping Services	Invoice	03/24/2023	Feb 2023 Landscaping Services	001-195-68600	32.31

Docket of Claims Register

APPKT00215 - March

Section 4, (B)

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00023	Fuelman NP63978514	2023211 Gas & Oil - PD, PW, and Building/PnZ	Invoice	03/24/2023	Gas & Oil - PD, PW, and Building	001-200-52500 001-280-52500 001-301-52500	4,389.84 4,245.65 81.94 62.25
00102	Hartley Equipment Company, Inc. 200916	2023212 Key-Ignition	Invoice	03/24/2023	Key-Ignition	001-301-50500	9.38 9.38
00103	Henry Davis 022023 022023DavisGas	2023213 PW Labor and Mileage Reimbursement Henry Davis Fuel Reimbursement (Public	Invoice Invoice	03/24/2023 03/24/2023	PW Labor and Mileage Reimbursement Henry Davis Fuel Reimbursement (Public	001-301-60101 001-301-52500	710.86 640.86 70.00
00034	Jackson Mac Haik 320750	2023214 1 Ton Truck	Invoice	03/24/2023	1 Ton Truck	001-301-91500	67,595.00 67,595.00
00214	John M. McCollum 032023	2023215 McCollum Travel Reimburs. - 2/8/23	Invoice	03/24/2023	McCollum Travel Reimburs. - 2/8/23	001-190-61000	29.38 29.38
00186	Lewis Electric, Inc. M2023.17 M2023.20  M2023.27  M2023.37	2023216 Traffic Signal Work Hand Hole Cover/Truck - Weisenberger/  2/23/23 Weisenberger Sign Hanging  3/10/23 Weisenberger Sign Hanging	Invoice Invoice  Invoice  Invoice	03/24/2023 03/24/2023  03/24/2023  03/24/2023	Traffic Signal Work 1 Man and a Bucket Truck Hand Hole Cover Red LED Hardware Provided by LEI One Man and a Bucket Truck Hardware Provided by LEI One and Man a Bucket Truck	001-301-91200 001-301-56501 001-301-56501 001-301-56501 001-301-63700 001-301-63700 001-301-63700 001-301-63700	15,312.50 13,175.00 437.50 200.00 100.00 200.00 500.00 200.00 500.00
00035	Madison County Board of Supervis 022023	2023217 Debris & Limb Removal	Invoice	03/24/2023	Debris & Limb Removal	001-301-68000	732.00 732.00
00178	Madison County Sheriff's Office GP-0123 GP-0223 GP-M0123	2023218 Inmate Housing - January 2023 Inmate Housing - Feb. 2023 Inmate Medical - January 2023	Invoice Invoice Invoice	03/24/2023 03/24/2023 03/24/2023	Inmate Housing - January 2023 Inmate Housing - Feb. 2023 Inmate Medical - January 2023	001-200-68301 001-200-68301 001-200-68301	3,390.00 1,365.00 1,995.00 30.00
00038	MAGCOR (formerly MPIC, INC) 127023  127209	2023219 Self Inking Stamps  #10 Envelopes	Invoice  Invoice	03/24/2023  03/24/2023	Self Inking Stamps  Envelopes	001-190-62000 001-280-62000 001-140-50000	235.00 16.00 16.00 203.00
00172	Magnolia Shredding LLC 2148	2023220 Monthly Shredding Services - Feb. 2023	Invoice	03/24/2023	Monthly Shredding Services - Feb. 2023	001-195-69900	100.00 100.00
00041	Matrix Solutions, Inc 11263 11320	2023221 Monthly Fees - Licenses/Server/Manage Laptop for Planning and Zoning	Invoice Invoice	03/24/2023 03/24/2023	Monthly Fees - Licenses/Server/Manage Laptop for Planning and Zoning	001-195-68800 001-190-91900	5,284.00 4,234.00 1,050.00
00079	Mid South Uniforms and Supply, In 637463	2023222 SGT Insignia - Silver - 3/4'	Invoice	03/24/2023	SGT Insignia - Silver - 3/4'	001-200-53500	57.30 57.30

Docket of Claims Register

APPKT00215 - March

Section 4, (B)

et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00192	Mike's Auto Parts 5780-1147649	2023223 Multi-Ball Mount	Invoice	03/24/2023	Multi-Ball Mount	001-301-50500	50.89
00045	Mills, Scanlon, Dye & Pittman, Attc 022023Court 022023General 022023PnZ	2023224 Court Legal Fees - Feb 2023 General Legal Fees + Retainer Feb 2023 PnZ Legal Fees - Feb. 2023	Invoice Invoice Invoice	03/24/2023 03/14/2023 03/24/2023	Court Legal Fees - Feb 2023 General Legal Fees + Retainer Feb 2023 PnZ Legal Fees - Feb. 2023	001-110-60301 001-195-60301 001-190-60301	15,581.25 1,200.25 13,245.25 1,135.75
00048	Mississippi Municipal League 25948246874095	2023225 2023 Annual Conference - Board and Em	Invoice	03/24/2023	Jayce Powell Conference Fee John Taylor Conference Fee Lindsay Kellum Conference Fee Miya Warfield Bates Conference Fee Scott Maugh Conference Fee Wesley Slay Conference Fee	001-100-61000 001-100-61000 001-140-61000 001-100-61000 001-140-61000 001-100-61000	1,950.00 325.00 325.00 325.00 325.00 325.00
00104	Nicholas Rushton 022023	2023226 PW Labor Reimbursement	Invoice	03/24/2023	PW Labor Reimbursement	001-301-60101	562.50
00121	Parkway Quicklube & Tires INV0000485	2023227 Repairs for Chevy Tahoe (Stephen Tucke	Invoice	03/24/2023	Engine Mount Exhaust Manifold Bolt Exhaust Manifold Gasket Filter Global SYN ATF Kit-Wat/engine water Pump Labor Max Life Coolant MTP48H6 Oil Change Shop Supplies	001-200-57000 001-200-57000 001-200-57000 001-200-57000 001-200-57000 001-200-57000 001-200-57000 001-200-57000 001-200-57000 001-200-52500 001-200-57000	2,136.61 147.05 50.15 18.58 72.38 78.00 183.73 1,050.00 33.90 419.90 77.92 5.00
00053	Pennington & Trim Alarm Services, 782377 782421	2023228 Wireless Monitoring and Access Control Installation of Ordered Equipment	Invoice Invoice	03/24/2023 03/24/2023	Wireless Monitoring and Access Control Installation of Ordered Equipment	001-195-63200 001-195-63200	351.00 66.00 285.00
00054	Phelps Dunbar 1286330	2023229 General Labor and Employment - Feb. 20	Invoice	03/24/2023	General Labor and Employment - Feb. 20	001-195-60302	600.00
00055	Printables and More (G&W Market 29569 29597	2023230 Notice of Public Hearing Signs Labels and Stop Work Order Sign	Invoice Invoice	03/24/2023 03/24/2023	Notice of Public Hearing Signs 2-Part NCR Forms, Black Print, 5.5 x 8.5 Labels - 3x4 White with Standard Yellow Printing 5.5 x 8.5 Stop Work Order	001-190-62000 001-280-62000 001-280-62000 001-280-62000	697.00 210.00 179.00 248.00 60.00

Docket of Claims Register

APPKT00215 - March

Section 4, (B)

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00057	Robert J Young Company	2023231					1,467.07
	INV6193025	Court Copier - Monthly & Overages - Jan	Invoice	03/24/2023	Court Copier - Monthly & Overages - Jan	001-110-64000	403.94
	INV6196665	Admin Copier - Monthly & Overages - Fe	Invoice	03/24/2023	Admin Copier - Monthly & Overages - Fe	001-195-64000	506.49
	INV6202214	Board Room Monthly Payment - Feb. 20	Invoice	03/24/2023	Board Room Monthly Payment	001-195-64000	556.64
00154	Southern Benefits Administrators	2023232					100.00
	23022402300000	Cafeteria Plan Billing - March 2023	Invoice	03/24/2023	Cafeteria Plan Billing - March 2023	001-195-60003	100.00
00060	Southern Connection Police Suppli	2023233					2,208.96
	24707	Southern Connection (Flynt)	Invoice	03/24/2023	Armorskin Base Shirt (Flynt)	001-200-53500	49.99
					Flexrs 5 PocketTactical Pants (Flynt)	001-200-53500	138.00
					Flexrs Base Shirt Navy (Flynt)	001-200-53500	118.00
					Reeves Name Plate (Flynt)	001-200-53500	32.00
					Serving Since Attachment Silver (Flynt)	001-200-53500	18.00
	24736	Streamlight Glock Light	Invoice	03/24/2023	Streamlight Glock Light	001-200-90200	199.00
	24753	Rothco Polo T-Shirt/Uniforms	Invoice	03/24/2023	ROTHCO POLICE PRINTED POLO BLACK 2	001-200-53500	19.00
					ROTHCO SECURITY POLO XL	001-200-53500	24.99
	24773	Cannon EOS Rebel T7 DSLR Camera	Invoice	03/24/2023	Cannon EOS Rebel T7 DSLR Camera	001-200-90500	569.00
	24880	Stinger HPL Flashlights	Invoice	03/24/2023	Stinger HPL Flashlights	001-200-90200	894.00
	24978	Latent Print Kit and Barricade Tape	Invoice	03/24/2023	Latent Print Kit	001-200-90200	119.99
					Pro-Line Barricade Tape	001-200-50500	26.99
00076	Southern Regional Public Safety In:	2023234					530.00
	579	Basic Criminal Investigation Class	Invoice	03/24/2023	Basic Criminal Investigation Class	001-200-61000	530.00
00118	Storage Max	2023235					924.00
	59742	Storage Rentals - March 2023	Invoice	03/24/2023	Storage Rentals - March 2023	001-301-68201	924.00
00062	Terminex Commercial	2023236					167.00
	430166809	Pest Control - Feb. 2023	Invoice	03/24/2023	Pest Control - Feb. 2023	001-195-68100	167.00
00181	Thomson Reuters - West Payment	2023237					650.00
	847966692	Monthly Subscription Charges	Invoice	03/24/2023	Monthly Subscription Charges	001-200-68800	650.00
00188	Traffic Control Products	2023238					15,440.00
	INV0000491	30 x36 Traffic Guide Sign	Invoice	03/24/2023	30 x36 Traffic Guide Sign	001-301-91200	1,470.00
	T-276(1)	Removal of Stripe & Thermoplastic Strip	Invoice	03/24/2023	Removal of Stripe & Thermoplastic Strip	001-301-91200	13,970.00
00064	Tyler Technologies, Inc.	2023239					38,953.00
	025-406942	Permit/Licensing Conf/Go Live Asst.	Invoice	03/24/2023	Permit/Licensing Conf/Go Live Asst.	001-195-68800	3,675.00
	025-408322	Permit/Licensing Go Live Asst.	Invoice	03/24/2023	Permit/Licensing Go Live Asst.	001-195-68800	1,155.00
	025-408593	Incode SaaS Fees Year 2	Invoice	03/24/2023	Incode SaaS Fees Year 2	001-195-68800	34,123.00
00141	Uline, Inc.	2023240					357.69
	160668629	Evidence Gun and Rifle Boxes	Invoice	03/24/2023	Evidence Gun and Rifle Boxes	001-200-50500	205.00
					Evidence Gun and Rifle Boxes	001-200-50500	83.75
					Shipping and Handling	001-200-50500	68.94
00210	Venable Glass Services	2023241					303.00
	1-347558	Front Shield Replacement for PC 2208	Invoice	03/16/2023	Front Shield Replacement for PC 2208	001-200-57000	303.00



Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00112	Wanted Fab, LLC 1526	2023242 Step Installation for 2022 Dodge Ram	Invoice	03/16/2023	Step Installation for 2022 Dodge Ram	001-190-90500	1,737.39 226.57
	1527	Steel Bar Grating	Invoice	03/24/2023	2' x 2' x 1/8" Angle Iron Edge	001-280-90500 001-301-56501	226.57 24.54
	1528	SIDE STEPS INSTALLATION F350	Invoice	03/24/2023	66' x 24' x 1' - Cut to Spec Steel Bar Grati Hourly Labor	001-301-56501 001-301-56501	683.57 110.00
00071	Warner, Inc. 0094852	2023243 Monthly Janitorial Services	Invoice	03/24/2023	SIDE STEPS INSTALLATION F350	001-301-90500	466.14 450.00
00175	William Hall 032023	2023244 Tag Reimbursement for City Vehicle	Invoice	03/24/2023	Monthly Janitorial Services	001-195-69900	10.00 10.00
<b>Total Claims: 51</b>						<b>Total Payment Amount:</b>	<b>277,278.70</b>

City of Gluckstadt						
March 23, 2023 Claims Docket (2023-06), OTHER PAYMENTS (RECURRING) FINAL						
CLAIM NO.	DATE RECEIVED	VENDOR / EMPLOYEE NAME	PAYABLE DESCRIPTION	ACCOUNT NUMBER	PAYMENT AMOUNT	TOTAL PAYMENT
OTHER	2/17/2023	CITY EMPLOYEE PAYROLL	2/2/23 - 2/15/23, 2/17/23 PAY DATE *PAID 2/17/2023*	001-110-410;001-140-410; 001-190-410; 001-200-410; 001-280-410	\$31,128.07	\$31,128.07
OTHER	3/1/2023	KELLY DABBS COMMERCIAL, LLC	MARCH RENT (LEASE PAYMENT ) *PAID, 3/1/2023*	001-195-683	\$8,292.00	\$8,292.00
OTHER	3/1/2023	CENTERPOINT ENTERGY	EFT PAYMENT (MONTHLY BILL: DUE 3/5/23) *PAID 3/1/2023*	001-195-630	\$233.25	\$233.25
OTHER	3/1/2023	ENTERGY	EFT PAYMENT : POWER & ENERGY SERVICE, CITY HALL FEB 2023 METER READING (MONTHLY BILL DUE 3/15/23) *PAID 3/1/2023*	001-195-630	\$562.67	\$562.67
OTHER	3/1/2023	CSPIRE BUSINESS (1)	EFT PAYMENT: CITY HALL TELEPHONES (MONTHLY) *PAID 3/1/2023*	001-195-605	\$785.59	\$785.59
OTHER	3/1/2023	CSPIRE BUSINESS (2)	EFT PAYMENT: IPADS AND MOBILE HOTSPOTS (MONTHLY)*PAID 3/1/2023*	001-100-606; 001-120-606; 001-200-606	\$617.94	\$617.94
OTHER	3/1/2023	BLUE CROSS BLUE SHIELD OF MISS.	EFT PAYMENT: EMPLOYEE INSURANCE, MONTHLY PREMIUM (MARCH 2023) *PAID, 3/1/23*	001-110-480; 001-140-480; 001-190-480; 001-200-480; 001-280-480	\$14,002.55	\$14,002.55
OTHER	3/1/2023	AFLAC	EFT PAYMENT: EMPLOYEE SUPPLEMENTAL INSURANCE, MONTHLY PREMIUM (FEBRUARY 2023) *PAID 3/1/2023*	001-110-483; 001-140-483; 001-190-483; 001-200-480; 001-283-483	\$828.52	\$828.52
OTHER	3/1/2023	MORGAN WHITE	EFT PAYMENT: EMPLOYEE SUPPLEMENTAL BENEFITS (VISION AND DENTAL), MONTHLY PREMIUM (FEBRUARY 2023)*PAID 3/1/2023*	001-110-481/482; 001-140-481/482; 001-190-481/482; 001-200-481/482; 001-280-481/482	\$642.94	\$642.94
OTHER	3/1/2023	IRS	EFT: EMPLOYEE WITHHOLDINGS, PAYROLL TAXES: FEDERAL (FEBRUARY 2023) *PAID 3/1/2023*	001-110-440/470/471; 001-140-440/470/471; 001-190-440/470/471; 001-200-440/470/471; 001-280-440/470/471	\$16,144.73	\$16,144.73
OTHER	3/1/2023	MDOR	EFT, EMPLOYEE WITHHOLDINGS, PAYROLL TAXES: STATE (FEBRUARY 2023) *PAID 3/1/2023*	001-110-450; 001-140-450; 001-190-450; 001-200-450; 001-280-450	\$2,054.00	\$2,054.00
OTHER	3/3/2023	CITY EMPLOYEE PAYROLL	2/16/2023 - 3/01/2023; 3/3/2023 PAY DATE *PAID 3/3/23*	001-110-410;001-140-410; 001-190-410; 001-200-410; 001-280-410	\$33,581.00	\$33,581.00
OTHER	3/6/2023	PLANNING AND ZONING COMMISSION MEMBERS PAYROLL	FEBRUARY PLANNING AND ZONING COMMISSION MEMBERS PAYROLL (\$120 PER MEETING); DUGGAR ABSENT; *PAID 3/6/2023*	001-190-601	\$720.00	\$720.00
OTHER	3/6/2023	JUDGE TRAE SIMS	MONTHLY PAYMENT, LEGAL SERVICES - MUNICIPAL COURT (FEBRUARY COURT SERVICES)*PAID 3/6/2023*	001-110-60101	\$1,200.00	\$1,200.00
OTHER	3/6/2023	PUBLIC DEFENDER DEVIN WHITT	MONTHLY PAYMENT, LEGAL SERVICES - MUNICIPAL COURT (FEBRUARY COURT SERVICES) *PAID 3/7/2023*	001-110-60201	\$1,200.00	\$1,200.00
OTHER	3/6/2023	JUDGE MARSHA WEEMS STACEY	APPEARANCE PAYMENT; FEBRUARY COURT SERVICES	001-110-60102	\$200.00	\$200.00

OTHER	3/6/2023	DEPARTMENT OF FINANCE & ADMINISTRATION	COURT PORTION(S) SUBMITTED TO DFA FOR DISPERSAL (FEBRUARY REPORTING) *PAID 3/6/2023*	001-000-33000	\$12,157.00	\$12,157.00
OTHER	3/6/2023	DEPARTMENT OF PUBLIC SAFETY	COURT PORTION(S) SUBMITTED TO DFA FOR DISPERSAL (FEBRUARY REPORTING) *PAID 3/6/2023*	001-000-33000	\$396.00	\$396.00
OTHER	3/6/2023	COLUMN SOFTWARE PBC (VOIDED AND REISSUED)	VOIDED AND REISSUED PAYMENT FROM 1/12/23 (INCORRECT MAILING ADDRESS)	001-190-62100	\$37.09	\$37.09
OTHER	3/7/2023	PUBLIC EMPLOYEES RETIREMENT SYSTEM	EFT: RETIREMENT CONTRIBUTIONS (FEBRUARY 2022) *PAID 3/7/23*	001-110-460; 001-140-460; 001-190-460; 001-200-460; 001-280-460	\$22,145.84	\$22,145.84
OTHER	3/17/2023	CITY EMPLOYEE PAYROLL	3/2/2023 - 3/15/2023; 3/17/2023 PAY DATE *PAID 3/17/23*	001-110-410; 001-140-410; 001-190-410; 001-200-410; 001-280-410	\$35,081.23	\$35,081.23
OTHER	3/13/2023	EMPOWER MISSISSIPPI	EFT PAYMENT: DEFERRED COMPENSATION BENEFITS (DEFERRED COMP), FEBRUARY PAYROLL COLLECTIONS (MONTHLY PREMIUM); *PAID 3/13/2023*	001-110-461; 001-140-461; 001-190-461; 001-200-461	\$180.00	\$180.00

**From:** [Lindsay Kellum](#)  
**Bcc:** [Miya Bates](#); [Miya Warfield \(mwarfield@mclcpa.net\)](#); [Lisa](#); [Lisa Williams](#); [Walter Morrison](#); [Jayce Powell](#); [Jayce Powell](#)  
**Subject:** FW: Summer MML Conference Registrations, Important  
**Date:** Monday, March 13, 2023 11:19:00 AM  
**Importance:** High

I have heard back from a few members on this; if you are planning on attending the conference (and have a spouse that may attend seminars, extra \$200 registration) please advise as soon as possible, as we will need to get registrations on claims this week ahead of board meeting next week. I am trying to get us in before price increases after early registration period is over.

Thank you!

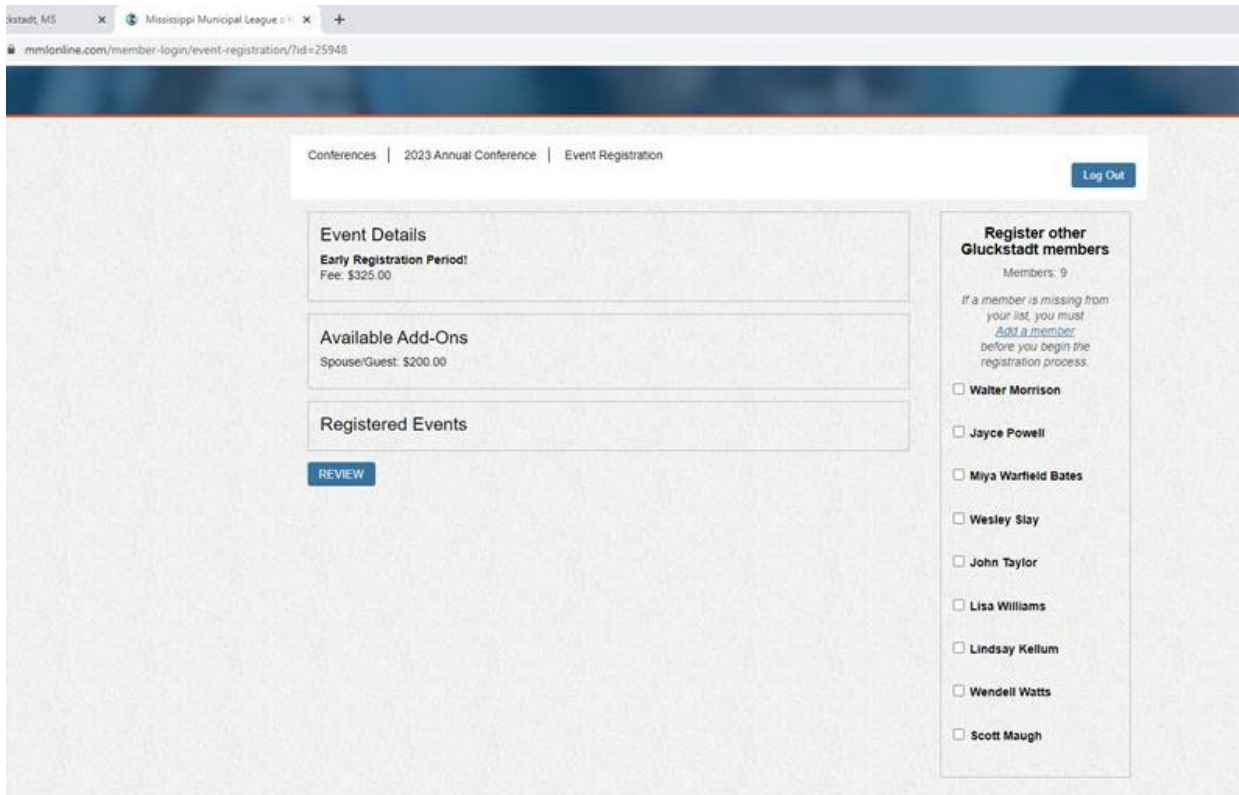
LK

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** Lindsay Kellum  
**Sent:** Wednesday, February 8, 2023 12:08 PM  
**Subject:** Summer MML Conference Registrations, Important  
**Importance:** High

Please let me know asap if you are planning on attending the 2023 MML Summer Conference in Biloxi; Also, please send me a copy of any hotel registration information for our files when you booked a few weeks ago. I am attempting to get this on the 2/14 or 3/14 claims docket to submit in time for early registration and save a little money. I also need to know if you will have an add on for spouse or guest for conference (as it is an extra \$200.00).

Thank!



LINDSAY D. KELLUM

City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** [Lindsay Kellum](#)  
**To:** [Accounts Payable](#); [Scott Maugh](#)  
**Subject:** FW: Invoice Event Registered - 2023 Annual Conference  
**Date:** Monday, March 13, 2023 12:40:23 PM

Please add to claims.

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** info@mmlonline.com <info@mmlonline.com>  
**Sent:** Monday, March 13, 2023 12:40 PM  
**To:** Lindsay Kellum <lindsay.kellum@gluckstadt.net>  
**Cc:** info@mmlonline.com; june1@mmlonline.com; mbowdler@connect-technology.net  
**Subject:** Invoice Event Registered - 2023 Annual Conference

## MISSISSIPPI MUNICIPAL LEAGUE

**600 E Amite Street**

**Suite 104**

**Jackson, MS 39201**

**Event Registered:** 2023 Annual Conference **Registration ID:** 4095

**Invoice:** 25948246874095

**Registered By:** Lindsay Kellum

**Time:** 12:39:39 PM

## Invoice

**Date:** 03/13/2023

**INVOICE #:** 25948246874095

2023 Annual Conference

City of Gluckstadt

\$ 325.00	Name: Jayce Powell
\$ 325.00	Name: Miya Warfield Bates
\$ 325.00	Name: Wesley Slay
\$ 325.00	Name: John Taylor
\$ 325.00	Name: Lindsay Kellum
\$ 325.00	Name: Scott Maugh

\$ 1,950.00	- Registration Total
\$ 0.00	- Add-on Total
\$ 1,950.00	- Grand Total

**Due 30 days from receipt**

If you have any questions concerning this invoice please contact our office at 800-325-7641 or 601-353-5854.



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum

**DATE:** March 17, 2023

**SUBJECT:** Request to Attend Spring CMC Certification Makeup in Oxford, MS (April 12-14, 2023)

---

I am requesting the Mayor and Board of Aldermen allow me to attend the spring make up class for my CMC designation in Oxford, MS on April 12-14, as my daughter and I were both sick with strep February 15-17 during the time of the Ridgeland class. If I am unable to make up this course, it will cause a significant delay in my CMC certification as a certified municipal clerk. I am happy to provide a physician's note and pay for my hotel cost in Oxford, should the board find it necessary.

I really appreciate your consideration and apologize for any inconvenience.

LK



**From:** [Camp, Jason](#)  
**To:** [Lindsay Kellum](#)  
**Subject:** RE: Know Before You Go: Ridgeland Spring Certified Municipal Clerk  
**Date:** Tuesday, February 21, 2023 10:23:23 AM  
**Attachments:** [Spring CMC 2023 Annoucement.docx](#)

---

I went ahead and moved you to the Oxford location and we have your payment. The only thing you will need to do is to book your hotel.

### Jason Camp

Extension Specialist  
Center for Government & Community Development  
Mississippi State University Extension Service  
*Extending knowledge. Changing lives.*  
PO 9643 | Mississippi State, MS 39762  
662-325-3141 (voice) | 662-325-8954 (fax)  
| [Jason.Camp@msstate.edu](mailto:Jason.Camp@msstate.edu) | [gcd.msucare.com](http://gcd.msucare.com)

**Schedule an appointment with me at** <https://calendly.com/jasoncamp>

---

**From:** Lindsay Kellum <lindsay.kellum@gluckstadt.net>  
**Sent:** Tuesday, February 21, 2023 8:35 AM  
**To:** Camp, Jason <jason.camp@msstate.edu>  
**Subject:** RE: Know Before You Go: Ridgeland Spring Certified Municipal Clerk

Jason,

Can you resend me the registration form for Oxford conference please?

Thank you.

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** Camp, Jason <[jason.camp@msstate.edu](mailto:jason.camp@msstate.edu)>  
**Sent:** Wednesday, February 15, 2023 7:41 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>

**Subject:** RE: Know Before You Go: Ridgeland Spring Certified Municipal Clerk

I completely understand.

Would you be able to go to one of the other two locations Oxford or Hattiesburg? They are in March and April.

Let's see how it goes for you today and then we will get a plan together.

**Jason Camp**

Extension Specialist

Center for Government & Community Development

Mississippi State University Extension Service

*Extending knowledge. Changing lives.*

PO 9643 | Mississippi State, MS 39762

662-325-3141 (voice) | 662-325-8954 (fax)

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**Schedule an appointment with me at <https://calendly.com/jasoncamp>**

---

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>

**Sent:** Wednesday, February 15, 2023 7:06 AM

**To:** Camp, Jason <[jason.camp@msstate.edu](mailto:jason.camp@msstate.edu)>

**Subject:** Re: Know Before You Go: Ridgeland Spring Certified Municipal Clerk

Hey Jason,

I woke up this morning with a fever and my throat killing me (my daughter went home sick yesterday). I'm a little concerned about missing certification but I don't want to get anyone else sick. I'm going to have to call the dr at 8:00 and get Addison and I both an appointment.

Please advise if there are any options to make up classes at all or if I won't be able to for another 3 years.

Thanks.

Lindsay

Sent from my iPhone

On Feb 8, 2023, at 3:47 PM, Camp, Jason <[jason.camp@msstate.edu](mailto:jason.camp@msstate.edu)> wrote:

**Lindsay Kellum,**

Know Before You Go: Ridgeland Spring Certified Municipal Clerk

We are excited to kick off the Spring Certified Municipal Clerk Program from February 15-17, 2023. Below are a few notes to help you prepare:

- The event will be held at the Embassy Suites 200 Township Ave Ridgeland, MS. (You may want to type Embassy Suites Ridgeland in your GPS vs the actual address)
- Lunch will be provided Wednesday and Thursday. Dinner will be on your own.
- If you are staying in the hotel a full hot breakfast is provided. If you are driving a very light continental breakfast will be available.
- The dress for the event is business casual.
- Please remember if you are staying at a hotel being paid for by your municipality, you will need to provide proof of tax exemption at check-in.
- I suggest you bring a pen, a notepad, and a light jacket.
- If you need to make up a past session exam, please notify me ASAP.
- Scores for each session will be emailed to the address you used to register for the course. If you wish to change the email address on file, please let me know at registration.
- Not sure what to expect at the event? Watch the New Clerk Orientation: <https://youtu.be/Oo4gEW7STfl> (replay from Fall)

Below you will find a schedule of events.

**Wednesday 8:00-12:00 Leadership**

**Wednesday 1:00-5:00 Emergency Management**

**Thursday 8:00-12:00 Liability in Government**

**Thursday 1:00-5:00 Law II**

**Friday 8:00-12:00 Grants & Grant Administration**

If you have any questions, please let me know.

**Jason Camp**

Extension Specialist

Center for Government & Community Development

Mississippi State University Extension Service

*Extending knowledge. Changing lives.*

**Schedule an appointment with me at <https://calendly.com/jasoncamp>**

PO 9643 | Mississippi State, MS 39762

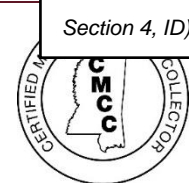
662-325-3141 (voice) | 662-325-8954 (fax) | [Jason.Camp@msstate.edu](mailto:Jason.Camp@msstate.edu) |

[gcd.msucare.com](http://gcd.msucare.com)

<image001.gif>



# 2023 Spring Certified Municipal Clerk Program



Date	Location	Hotel Details
<b>February 15-17</b>	<b>Ridgeland</b> Embassy Suites	<b>Embassy Suites</b> 200 Township Ave \$149.00 (Includes Breakfast) Booking Deadline: January 31 <sup>st</sup> <a href="#">Booking Link</a> Phone 1-800-728-3025 Code: CESEXF
<b>March 29-31</b>	<b>Hattiesburg</b> Hilton Garden Inn	<b>Hilton Garden Inn</b> 133 Plaza Dr \$115.00 (Includes Breakfast) <a href="#">Booking</a> Booking Deadline: March 14 <sup>th</sup> Group Code: MSUCC2
<b>April 12-14</b>	<b>Oxford</b> Conference Center	<b>TownePlace Suites</b> (662-238-3522) \$104 Booking Deadline: March 11 <sup>th</sup> Group Name: City Clerk

Wednesday, Thursday and Friday we will convene at 8:00 AM. Breakfast (7:30 AM) will be provided on Wednesday, Thursday and Friday. Lunch (12:00 PM) will be provided on Wednesday and Thursday. We will adjourn Friday at 12 PM.

**Link to Registration:** <https://fs8.formsite.com/MSUGCD/SpringCMC/index.html>

## Courses Offered:

### **February 15-17 Ridgeland**

Wednesday AM Leadership  
Wednesday PM Emergency Management  
Thursday AM Liability in Government  
Thursday PM Law II  
Friday AM Grants & Grant Administration

### **March 29-31 Hattiesburg**

Wednesday AM Leadership  
Wednesday PM Emergency Management  
Thursday AM- Liability in Government  
Thursday PM Law II  
Friday AM Grants & Grant Administration

### **April 12-14 Oxford**

Wednesday AM Leadership  
Wednesday PM Emergency Management  
Thursday AM Law II  
Thursday PM Liability in Government  
Friday AM Grants & Grant Administration

### **For Additional Information Contact:**

Jason Camp, Center for Government & Community Development Mississippi State University Extension Service Telephone  
Number: 662-325-3141 E-mail: [Jason.Camp@msstate.edu](mailto:Jason.Camp@msstate.edu)



# BUILDING OFFICIALS ASSOCIATION OF MISSISSIPPI

## 2023 SUMMER CONFERENCE APPLICATION

Please complete this application and mail it, along with your check (no credit cards please) to the Treasurer at the address shown below.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Jurisdiction / Employer: \_\_\_\_\_

Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email address: \_\_\_\_\_

Website: \_\_\_\_\_

### SUMMER CONFERENCE REGISTRATION IS

Member - \$200.00 / Non Member - \$250.00

Enclosed is a check (no credit cards please) made payable to BOAM in the amount of  
\$ \_\_\_\_\_

2023 Building Officials Association of Mississippi

Summer Conference **June 12, 2023 – June 16, 2023**

**Grand Centennial Hotel**

200 E Beach Blvd

Gulfport, MS 39507

Reservation 228-206-7880



**CENTENNIAL PLAZA**

PLEASE ARRANGE FOR YOUR OWN RESERVATIONS AT THE GRANT CENTENNIAL HOTEL. Return completed application and your payment to: **Theresa Hydrick, BOAM Treasurer**

**15309 Community Rd. Gulfport, MS 39503**

[Thydrick@co.Harrison.ms.us](mailto:Thydrick@co.Harrison.ms.us)

For more information please contact Brian Measells , BOAM President (601) 278-4247, James Gentry, BOAM Vice President (901) 461-3907, Terry Williamson, BOAM Secretary (662) 296-9099 or visit the BOAM website at [www.boam.ms](http://www.boam.ms).



**PROUD MEMBER OF THE INTERNATIONAL CODE COUNCIL**

Special Thanks to our Sponsors!!!

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# BUILDING OFFICIALS ASSOCIATION OF MISSISSIPPI

## Summer Conference & Training Event

June 12th thru 16th 2023



**Grand Centennial Hotel**  
200 E Beach Blvd  
Gulfport, MS 39507

**Monday June 12, 2023**

7:00-8:15	Registration & Sign in Vendors Set up
8:15	Invocation & Pledge of Allegiance
8:15-10:15	William Clayton Applying the codes to Cannabis Facilities
10:15-10:30	Break
10:30-12:00	William Clayton Applying the codes to Cannabis Facilities
12:00-1:00	Lunch (On your own)
1:00-1:30	Vendor Presentation
1:30-3:00	William Clayton Applying the codes to Cannabis Facilities
3:00-3:15	Break
3:15-5:00	William Clayton Applying the codes to Cannabis Facilities
5:00	Adjourn

**Tuesday June 13, 2023**

7:00-8:15	Sign In & Late Registration
8:15	Invocation & Pledge of Allegiance
8:15-10:15	William Clayton 2018 Existing Building Codes (IEBC)
10:15-10:30	Break
10:30-12:00	William Clayton 2018 Existing Building Codes (IEBC)
12:00-1:00	Lunch (On your own)
1:00-2:00	Vendor Presentation
2:00-3:00	William Clayton 2018 Existing Building Codes (IEBC)
3:00-3:15	Break
3:15-5:00	William Clayton 2018 Existing Building Codes (IEBC)
5:00	Adjourn

**Wednesday June 14, 2023**

8:00	Invocation & Pledge of Allegiance
8:00-9:00	Vendor Presentation
9:00-10:00	William Clayton 2018 Existing Building Codes (IEBC)
10:15-10:30	Break
10:30-12:00	William Clayton 2018 Existing Building Codes (IEBC)
12:00-1:00	Lunch
1:00-1:30	Vendor Presentation
1:30-3:00	William Clayton 2018 Existing Building Codes (IEBC)
3:00-3:15	Break
3:15-5:00	William Clayton 2018 Existing Building Codes (IEBC)
5:00	Adjourn

**Thursday June 15, 2023**

8:00	Invocation & Pledge of Allegiance
8:15-9:00	Vendor Presentation TBA
9:00-9:30	Vendor Presentation TBA
9:30-10:00	Vendor Products Presentation
10:00-10:15	Break
10:15-11:15	ICC Region IX Meeting
11:00-1:00	Lunch (On your own)
1:00-2:00	Simpson Strong-Tie Presentation
2:00-3:00	Vendor Presentation TBA
3:00-3:15	Break
3:15-5:00	Vendor Presentation TBA
5:00	Adjourn
6:00	BOAM Dinner

**Friday June 16, 2023**

8:00-9:00	Invocation & Pledge of Allegiance MS State Board of Contractors
9:00-11:00	BOAM Business Meeting
11:00	Adjourn

This schedule is subject to change without notice. Please see the daily class listings.



2021 BOAM BOARD OF OFFICERS

President	Brian Measells	<a href="mailto:Bmeasells@rankincounty.org">Bmeasells@rankincounty.org</a>
Vice President	James Gentry	<a href="mailto:Jgentry@southhaven.org">Jgentry@southhaven.org</a>
Treasurer	Theresa Hydrick	<a href="mailto:Thydrick@co.harrison.ms.us">Thydrick@co.harrison.ms.us</a>
Secretary	Terry Williamson	<a href="mailto:twilliamson@ci.pontonic.ms.us">twilliamson@ci.pontonic.ms.us</a>
Two Year Director	Drew Smith	<a href="mailto:Drew.smith@ridgelandms.org">Drew.smith@ridgelandms.org</a>
Two Year Director	Roy Haynes	<a href="mailto:rhaynes@ci.aberdeen.ms.us">rhaynes@ci.aberdeen.ms.us</a>
One Year Director	Amy Heath	<a href="mailto:building@cityofpetal.com">building@cityofpetal.com</a>
One Year Director	Michael Rikard	<a href="mailto:mrikard@obms.us">mrikard@obms.us</a>





BUILDING OFFICIALS  
ASSOCIATION OF MISSISSIPPI  
2023 SUMMER CONFERENCE APPLICATION

Please complete this application and mail it, along with your check (no credit cards please) to the Treasurer at the address shown below.

Date: 02/21/2023

Name: William Hall

Position: Building Official

Jurisdiction / Employer: City of Gluckstadt

Address: 343 Distribution Drive P.O. Box: \_\_\_\_\_

City: Madison ST: MS Zip Code 39110 - \_\_\_\_\_

Telephone: 769-567-2306 Fax: 769-567-2305 Mobile: 601-209-5450

Email address: William.Hall@Gluckstadt.net

Website: http://www.GluckstadtMS.org

SUMMER CONFERENCE REGISTRATION IS

Member - \$200.00 / Non Member - \$250.00

Enclosed is a check (no credit cards please) made payable to BOAM in the amount of  
\$200.00

2023 Building Officials Association of Mississippi  
Summer Conference **June 12, 2023 – June 16, 2023**

**Grand Centennial Hotel**

200 E Beach Blvd

Gulfport, MS 39507

Reservation 228-206-7880



**CENTENNIAL PLAZA**

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[Thydrick@co.Harrison.ms.us](mailto:Thydrick@co.Harrison.ms.us)

For more information please contact Brian Measells, BOAM President (601) 278-4247, James Gentry, BOAM Vice President (901) 461-3907, Terry Williamson, BOAM Secretary (662) 296-9099 or visit the BOAM website at [www.boam.ms](http://www.boam.ms).



**PROUD MEMBER OF THE INTERNATIONAL CODE COUNCIL**

# Your Itinerary #22815B1023314

**Your itinerary number is 22815B1023314**

**Room 1 Confirmation #: 8971SE125559**

**Confirmed**

Add to calendar

Share

## Room Details

### Oasis Resort - Gulfport

200 E Beach Blvd, ,  
Gulfport, Mississippi 39507  
228-206-3386  
oasisfd@cpgulfport.com  
[centennialplazams.com](http://centennialplazams.com)

**Confirm #8971SE125559**

### King Room with Shower

**\$750.00**

Home Builders Assoc 5 Nights

### Dates

Sun, Jun 11, 2023  
Fri, Jun 16, 2023 (5 Nights)

### Guests

2 Adults

### Guest Information

William Hall  
william.hall@gluckstadt.net

### Payment Method



Cancel Room

Taxes and Fees: \$99.95

Resort Fee \$99.95

**Total: \$849.95**

## Policies

### Check-in

After 4:00 PM

### Check-out

Before 11:00 AM

### ROOM 1 KING ROOM WITH SHOWER

#### Guarantee Policy

All reservations must be guaranteed with a major credit card.

#### Cancel Policy

All reservations must be cancelled 48 hours prior to arrival to avoid one night room and tax penalty.

---

## Changing Reservations

Click here to make changes to this reservation or you can always go to [My Reservations](#)

CHANGE THIS RESERVATION

## Cancellations

All reservations must be cancelled 48 hours prior to arrival to avoid one night room and tax penalty.

CANCEL RESERVATION



## CITY OF GLUCKSTADT

MISSISSIPPI  
BUILDING DEPARTMENT

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** William Hall, Building Official

**DATE:** 02/28/2023

**SUBJECT:** Request to Attend Building Officials Association of Mississippi Summer Conference, June 12th-16th, Gulfport (Approval of Associated Registration Fees & Travel Reimbursement, Building Official)

---

I am asking for the Mayor and Board to approve my request to attend The BOAM 2023 Summer Conference in Gulfport, MS, and associated fees including travel expenses. This conference will focus primarily on application of the International Existing Building Code. This training will not only apply to additions or modifications to existing buildings, but also will also be relevant in the area of Code Enforcement within the city as well. CEU's certificates are awarded at the end of the conference, which these may be applied towards my certification renewals. The conference fee is \$200. BOAM has a special group rate with the Oasis in Gulfport, the host for the conference, which is reflected in the reservation.

Thank you.



Chris Watson, AICP  
cwatson@planning-consultants.com

In Memoriam:  
Michael L. Bridge (1938-2022)

Municipal Annexation Analysis  
Comprehensive Planning  
Subdivision Regulations  
Expert Testimony  
Redistricting  
Mapping  
Zoning  
GIS

**MEMORANDUM**

DATE: March 17, 2023

TO: Mayor and Board of Aldermen

FROM: Chris Watson *CW*

CC: Lindsay Kellum, City Clerk

SUBJECT: Amendments to the FYE 2023 Budget

---

As you recall, you recently amended the FYE 2023 on February 14, 2023. In my memo of January 9, 2023, I discussed the general nature of forthcoming budget amendments. The amendments below cover some of those items plus additional financial matters that have arisen.

The narrative below steps through the various components of the currently adopted (amended February 2023) budget and proposed amendments. The primary need for this budget amendment is to properly account for revenue received and expenditures to be made in the Street Department. Also, the Police Department budget needs to be amended to account for revenue and expenditures related to a homeland security grant received by GPD. Finally, we are proposing an adjustment to General Administration for IT services.

Within the budget, the following amendments are proposed:

**General Fund REVENUES**

- 1) State Grants: Homeland Security Grant –
  - Initial budget: \$ 0.00
  - Amended budget: \$ 0.00
  - Proposed budget: \$ 4,498.36

Comment: The Police Department applied for and received a grant in the amount of \$4,498.36 for reimbursement of costs related to the teaching of a public safety course in support of building a culture of national preparedness regarding the prevention, preparation, protection, and response to acts of terrorism. This revenue was previously unanticipated; thus, this item increases by \$4,498.36.

- 2) State Shared Revenue: Mississippi Infrastructure Modernization Act Funds (Internet Sales Tax) –
  - Initial budget: \$ 0.00
  - Amended budget: \$ 0.00
  - Proposed budget: \$440,962.44

Comment: The city received \$220,481.22 in January which was provided through the Mississippi Infrastructure Modernization Act of 2018. In July, the city will, again, receive \$220,481.22 from that same source. The legislation which created this revenue stream limits the uses of these funds to: (i) repair, maintenance and/or reconstruction of roads, streets and bridges in municipalities and (ii) repair, maintenance and/or other improvements to water infrastructure and sewer infrastructure. Since Gluckstadt has no water or sewer infrastructure, these funds must be expended for repair, maintenance, and reconstruction of roads, streets, and bridges. In total, this revenue item increases by \$440,962.44.

- 3) County Shared Revenue: Board of Supervisors Road Plan –
  - Initial budget: \$ 0.00
  - Amended budget: \$ 0.00
  - Proposed budget: \$325,237.00

Comment: The Madison County Board of Supervisors periodically issues bonds for the purpose of improving roads, streets, and bridges throughout the county. The proceeds of these bond issues are shared with municipalities in the county. The county specifies which roads, streets, and bridges, within the city, are to be improved. The city will pay for the improvements, and the county will then reimburse the city for the costs. The shared revenue available to the city for this purpose totals \$325,237.00.

**General Fund EXPENDITURES**

- 1) General Administration (Contractual Services) –
  - Initial budget: \$723,006.00
  - Amended budget: \$823,006.00
  - Proposed budget: \$853,006.00

Comment: The IT maintenance contract with Matrix Solutions was consummated after the adoption of the budget. The monthly fees for IT maintenance needs to be added to the current budget to avoid a potential budget overage later in the fiscal year. The cost of the IT contract is approximately \$30,000.00. A budget increase for IT Services is requested for this amount.

- 2) Police Department (Supplies) –
- |                  |              |
|------------------|--------------|
| Initial budget:  | \$141,500.00 |
| Amended budget:  | \$152,000.00 |
| Proposed budget: | \$154,983.36 |

Comment: Supplies expenses related to the teaching of the public safety course referenced in Item 1 under REVENUES are expected to cost approximately \$2,983.36. This expenditure will be reimbursed by the Homeland Security Grant. A budget increase for Other Supplies is requested in the amount of \$2,983.36.

- 3) Police Department (Capital Outlay) –
- |                  |              |
|------------------|--------------|
| Initial budget:  | \$ 76,100.00 |
| Amended budget:  | \$242,006.83 |
| Proposed budget: | \$243,521.83 |

Comment: Equipment needed for the teaching of the public safety course referenced in Item 1 under REVENUES is expected to cost approximately \$1,515.00. This expenditure will be reimbursed by the Homeland Security Grant. A budget increase for Capital Outlay – Office Equipment is requested in the amount of \$1,515.00. This, combined with EXPENDITURES Item 2 above, utilizes the full amount of the Homeland Security Grant.

- 4) Street Department (Personnel) –
- |                  |              |
|------------------|--------------|
| Initial budget:  | \$ 57,658.00 |
| Amended budget:  | \$129,658.00 |
| Proposed budget: | \$159,658.00 |

Comment: The February 2023 budget amendment provided funding for the addition of two (2) Street Department employees (1 crew leader & 1 maintenance worker). With the expected increase in projects, and an influx of significant revenue from the internet sales tax bill, the department is requesting another maintenance worker in addition to the employees funded by the February budget amendment. A \$30,000.00 increase to the department's budget will cover the personnel costs for this additional employee for the remainder of the fiscal year; therefore, a budget increase for Personnel Services is requested for this amount.

- 5) Street Department (Supplies) –
- |                  |              |
|------------------|--------------|
| Initial budget:  | \$ 32,900.00 |
| Amended budget:  | \$ 89,800.00 |
| Proposed budget: | \$104,800.00 |

Comment: The Street Department, after hiring three (3) employees and adding equipment, will now perform drainage repairs and maintenance that was originally budgeted as a contractual service. To provide funding for drainage supplies, \$15,000.00 will be moved from Contractual Services (Repairs & Maintenance – Outside Services) to Supplies (Repair & Maintenance – Drainage). Therefore, a budget increase for Repair & Maintenance – Drainage is requested in the amount of \$15,000.00.

- 6) Street Department (Contractual Services) –
  - Initial budget: \$442,202.00
  - Amended budget: \$392,202.00
  - Proposed budget: \$360,123.00

Comment: With numerous projects planned in the short-term, an increased need for engineering services has been identified. These services include consulting on projects, supervision/oversight at work sites, etc. An estimated \$20,921.00 will be required for the remainder of the fiscal year for these services.

Also, \$38,000.00 was originally budgeted as Contractual Services for improvements at the intersection of Church Road and Gluckstadt Way. That project is a capital project and should be accounted for as such. Therefore, the \$38,000.00 budgeted as Contractual Services will be moved to Capital Outlay.

Additionally, as discussed in Item 5 under EXPENDITURES, \$15,000.00 will be moved from Repairs & Maintenance – Outside Services to Supplies (Repair & Maintenance – Drainage) to cover expenditures related to new city personnel performing jobs that were originally expected to be contracted services.

The net effect to Contractual Services is a decrease of \$32,079.00; therefore, a budget decrease is requested for this amount.

- 7) Street Department (Capital Outlay) –
  - Initial budget: \$ 221,800.00
  - Amended budget: \$ 260,651.00
  - Proposed budget: \$1,639,503.00

Comment: The city will have a backup power system for the city’s traffic signals installed. This expenditure was previously approved by the board. The city is currently in the process of attaining bids for the project. The cost of this project is anticipated to be approximately \$100,000.00; therefore, a budget increase for Capital Outlay – Other Expenses is requested for this amount.

The Street Department proposes to undertake, and has undertaken, several previously unbudgeted projects. Those projects are as follows:



- Mill, repair, and overlay portions of the Ridgefield Subdivision. The expected cost of this project is \$529,511.00.
- Stripe/restripe street intersections throughout the city. The expected cost of this project(s) is \$272,489.00.
- Improvements already undertaken at the intersection of Gluckstadt Road and Weisenberger Road. The cost of these improvements totaled \$28,615.00.

\$38,000.00 budgeted under Contractual Services for improvements at the Church Road / Gluckstadt Way intersection, mentioned in Item 6 under EXPENDITURES, will be moved to Capital Outlay.

Although the specific projects have not been identified relative to the anticipated revenue from the Madison County road bond issue (\$325,237.00), these funds need to be included in the budget. We recommend placing these funds in Capital Outlay – Streets as the projects likely will be substantial in nature.

The total cost of these streets projects is \$1,193,852.00; therefore, a budget increase for Capital Outlay – Streets is requested for this amount.

Also, the Street Department, after hiring three (3) employees, will require another dump truck. The cost of a 1-ton dump truck will be approximately \$85,000.00; therefore, a budget increase for Capital Outlay – Vehicles is requested for this amount.

These numerous capital expenditures were not considered in the initial budget or in the February 2023 budget amendments. The bulk of these expenditures will be paid for with funds from county shared road & bridge taxes, and with state shared funds from the Mississippi Infrastructure Modernization Act of 2018. A total budget increase for Capital Outlay is requested in the amount of \$1,378,852.00.



## CITY OF GLUCKSTADT

MISSISSIPPI  
PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 03/07/2023

**SUBJECT:** Public Works Projects, Personnel and Budget Request

I have attached a copy of proposed budget amendments for the Street Department that you will consider at your next meeting. In there you will see that we have received additional revenues from the State (\$440,962.44) to be spent on roads and bridges. It also must be spent by September 30, 2023, for us to receive it next year. Madison County has also approved their road plan for this year that includes certain roads in Ridgefield Subdivision (\$325,237.00). I expect to receive the memorandum of agreement from them any day for your consideration. We will have two years from the date this is approved to spend that money. In addition, we have received a rebate from the County on our 2022 Road and Bridge tax in the amount of \$149,383.12 and expect to receive \$180,000.00 for FY 23. In addition, I am asking you to increase the personnel budget by \$30,000.00 to pay for increases for our Maintenance Worker and Crew leader position and to add a Maintenance Worker position. Therefore, I am requesting the Mayor and Board to authorize the hiring of one additional maintenance worker and to increase the starting pay from 14 to 16 dollars per hour. I am also requesting you to increase the starting pay for crew leader from 17 to 20 dollars per hour.

We have three projects that I need to advertise to get this process started since we are halve way through this fiscal year time is of the essence. They include the following:

- Asphalt term bids (Ridgefield Subdivision) (\$529,511.00).
- Striping at six signalized intersections (\$272,489.00)
- One ton truck with dump bed (\$85,000.00)

This is necessary since the amounts exceed the \$75,000.00 threshold requiring advertisement in the local paper.

I do ask that you do not discuss this with your fellow alderman to avoid any open meeting laws. However, I do encourage you to contact me if you have any questions. I need this comment as soon as possible. The purpose for this email was to ensure you were not blindsided with this in the paper. Thanks.



## CITY OF GLUCKSTADT

MISSISSIPPI  
PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 03/08/2023

**SUBJECT:** Street Department Budget Amendments

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We have received some additional revenues that have a deadline as when we must spend the funds. We have received or will soon receive funds from the Mississippi Infrastructure Fund (\$440,962.44) that we must spend before September 30, 2023. In addition, we will receive \$325,237.00 from Madison County within 24 months from the time our agreement with the County is signed.

I have attached a copy of the proposed projects for your consideration along with recommended budget amendments to get this done.

Please contact me if you have any questions about projects or budget amendments, we are seeking approval to fund. Thanks.

Street Department Projects

<b>Revenues</b>	Amount
MIAF	\$220,481.22
MIAF	\$220,481.22
R&BT	\$149,383.12
R&BT	\$187,000.00 Projected
BOS Road Plan	\$325,237.00
General Fund Street Signs	\$30,000.00
	\$1,132,582.56

<b>Project Expenses</b>	Amount
Ridgefield Subdivision mill, repair and overlay	\$529,511.00
Intersection striping (six intersections)	\$272,489.00
Signal power backup system	\$100,000.00
Gluckstadt Way Improvements	\$39,764.40
Striping and signal adjustment Gluckstadt and Weisenberger Rd	\$27,145.00
Street signs	\$30,000.00
Stan Tech (Engineering)	\$20,000.00
1 ton dump truck	\$75,000.00
Personnel	\$34,855.00
	\$1,128,764.40

Margin \$3,818.16

<b>Budget Ammendments</b>	
Ridgefield Subdivision mill, repair and overlay	\$529,511.00
Intersection striping (six intersections)	\$272,489.00
1 ton dump truck	\$75,000.00
Stantec (Engineering)	\$20,000.00
Personnel	\$34,855.00
Total	\$931,855.00

Street Department (FYE2023)

Revenues	Amount	
MIAF (Miss. Infrastructure Modernization Act) - January	\$220,481.22	
MIAF (Miss. Infrastructure Modernization Act) - July	\$220,481.22	
R&BT (FYE2022)	\$149,383.12	added to FYE2023 budget via 02/14/2023 budget amendment
R&BT (FYE2023)	\$180,000.00	already in adopted FYE2023 budget
BOS Road Plan	\$325,237.00	
<b>Total</b>	<b>\$1,095,582.56</b>	
Expenditures	Amount	
Ridgefield Subdivision mill, repair and overlay	\$529,511.00	
Intersection striping (six intersections)	\$272,489.00	
Signal power backup system	\$100,000.00	
Gluckstadt Way Improvements	\$39,764.40	already in adopted FYE2023 budget
Striping and signal adjustment Gluckstadt and Weisenberger Rd	\$27,145.00	
Street signs	\$30,000.00	was increased to \$30,000+ via 02/14/2023 budget amendment
1 ton dump truck	\$85,000.00	
Personnel	\$30,000.00	adjusted re 04/01/2023 start date for all 3 employees
Stantec Contract	\$20,921.00	per Mike (03/06/2023)
Signage at Gluckstadt and Weisenberger Rd	\$1,470.00	
<b>Total</b>	<b>\$1,136,300.40</b>	
<b>Net</b>	<b>(\$40,717.84)</b>	

**Budget Amendments**

Revenues	Amount	
MIAF (Miss. Infrastructure Modernization Act) - January	\$220,481.22	add to 001-000-269
MIAF (Miss. Infrastructure Modernization Act) - July	\$220,481.22	add to 001-000-269
R&BT (FYE2022)	\$0.00	ALREADY IN BUDGET
R&BT (FYE2023)	\$0.00	ALREADY IN BUDGET
BOS Road Plan	\$325,237.00	add to 001-000-268 (County Shared - Other Revenue)
General Fund Street Signs	\$0.00	ALREADY IN BUDGET
<b>Total</b>	<b>\$766,199.44</b>	
Expenditures	Amount	
Ridgefield Subdivision mill, repair and overlay	(\$529,511.00)	add to 001-301-912
Intersection striping (six intersections)	(\$272,489.00)	add to 001-301-912
Signal power backup system	(\$100,000.00)	add to 001-301-905
Gluckstadt Way Improvements	\$0.00	ALREADY IN BUDGET . . . will move \$38,000 from Contractual Services to Capital Outlay
Striping and signal adjustment Gluckstadt and Weisenberger Rd	(\$27,145.00)	add to 001-301-912
Street signs	\$0.00	ALREADY IN BUDGET
1 ton dump truck	(\$85,000.00)	add to 001-301-915
Personnel	(\$30,000.00)	add to 001-301-400's
Stantec Contract	(\$20,921.00)	add to 001-301-60203
Signage at Gluckstadt and Weisenberger Rd	(\$1,470.00)	add to 001-301-912
<b>Total</b>	<b>(\$1,066,536.00)</b>	
<b>Net</b>	<b>(\$300,336.56)</b>	net change to FYE2023 budget

Church / Gluckstadt Way improvements \$38,000.00 from OTHER SVCS. & CHARGES (001-301-68100) to CAPITAL OUTLAY - STREETS (001-301-912)

**City of Gluckstadt**  
**General Fund Monthly Budget Report for Month Ending February 28, 2023**

	ADOPTED BUDGET FY2022-23	AMENDED BUDGET FY2022-23 (FEBRUARY)	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
<b>Revenues</b>						
AD VAL - REAL PROPERTY TAXES	\$813,442.00	\$813,442.00	\$413,227.10	\$706,298.86	\$706,298.86	\$107,143.14
AD VAL - AUTO TAXES	\$50,000.00	\$50,000.00	\$10,370.51	\$47,830.66	\$47,830.66	\$2,169.34
AD VAL - PERS. PROP. / MH TAXES	\$394,269.00	\$394,269.00	\$230,761.34	\$257,849.96	\$257,849.96	\$136,419.04
AD VAL - PRIOR YEAR TAXES - AUTO	\$0.00	\$0.00	(\$100.84)	\$495.15	\$495.15	(\$495.15)
AD VAL - PUBLIC UTILITIES TAXES	\$4,979.00	\$4,979.00	\$15,296.80	\$15,296.80	\$15,296.80	(\$10,317.80)
AD VAL - PENALTIES & INTEREST	\$650.00	\$650.00	\$68.73	\$701.23	\$701.23	(\$51.23)
PRIVILEGE LICENSES	\$24,000.00	\$24,000.00	\$660.00	\$8,215.50	\$8,350.50	\$15,649.50
FRANCHISE TAXES (PUBLIC UTILITIES)	\$120,000.00	\$120,000.00	\$45,801.54	\$105,258.12	\$105,258.12	\$14,741.88
PERMITS - BUILDING	\$48,000.00	\$48,000.00	\$365.00	\$29,952.60	\$43,963.60	\$4,036.40
PERMITS - ZONING	\$1,000.00	\$1,000.00	\$0.00	\$600.00	\$600.00	\$400.00
GRANT - HOMELAND SECURITY	\$0.00	\$0.00	\$0.00	\$0.00	\$3,728.95	(\$3,728.95)
MUNICIPAL REVOLVING FUND	\$1,200.00	\$1,200.00	\$0.00	\$1,231.09	\$1,231.09	(\$31.09)
HOMESTEAD EXEMPT REIMB	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$9,249.12	(\$3,249.12)
ABC PERMITS	\$4,000.00	\$4,000.00	\$900.00	\$2,700.00	\$2,700.00	\$1,300.00
MUNICIPAL GAS AID TAX	\$1,800.00	\$1,800.00	\$0.00	\$1,930.16	\$1,930.16	(\$130.16)
RAILROAD TAX	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
SALES TAX	\$2,640,000.00	\$2,640,000.00	\$242,869.01	\$1,255,392.84	\$1,478,597.94	\$1,161,402.06
COUNTY ROAD & BRIDGE TAXES	\$0.00	\$329,383.12	\$99,299.06	\$295,511.44	\$295,511.44	\$33,871.68
E-911 FUNDS	\$0.00	\$121,406.83	\$0.00	\$52,432.73	\$52,432.73	\$68,974.10
GRAND GULF	\$34,310.00	\$34,310.00	\$55,663.84	\$55,663.84	\$55,663.84	(\$21,353.84)
POLICE TRAINING REIMBURSEMENT	\$4,100.00	\$4,100.00	\$0.00	\$4,000.00	\$4,000.00	\$100.00
MIMA FUNDS	\$0.00	\$0.00	\$0.00	\$220,481.22	\$220,481.22	(\$220,481.22)
STATE ASSESSMENTS (DFA & DPS)	\$65,000.00	\$65,000.00	(\$8,797.00)	(\$22,199.50)	(\$34,752.50)	\$99,752.50
TRAFFIC & COURT FINES (CITY)	\$50,000.00	\$50,000.00	\$27,654.75	\$80,595.25	\$102,539.00	(\$52,539.00)
ADMIN COURT FEES (INCL JAIL FEES)	\$0.00	\$0.00	\$500.00	\$1,575.00	\$1,575.00	(\$1,575.00)
APPEARANCE BOND FEE	\$0.00	\$0.00	\$175.00	\$175.00	\$250.00	(\$250.00)
INTEREST	\$250.00	\$250.00	\$7,219.69	\$24,482.13	\$24,482.13	(\$24,232.13)
DONATIONS	\$0.00	\$0.00	\$0.00	\$2,585.00	\$2,585.00	(\$2,585.00)
OTHER REVENUE	\$0.00	\$0.00	\$9,250.00	\$9,250.00	\$9,250.00	(\$9,250.00)
PUBLIC RECORDS REQUESTS	\$0.00	\$0.00	\$450.00	\$477.60	\$752.60	(\$752.60)
BEGINNING CASH	\$2,932,667.00	\$2,932,667.00	\$0.00	\$0.00	\$0.00	\$2,932,667.00
<b>Total Revenues</b>	<b>\$7,196,667.00</b>	<b>\$7,647,456.95</b>	<b>\$1,151,634.53</b>	<b>\$3,158,782.68</b>	<b>\$3,418,852.60</b>	<b>\$4,228,604.35</b>
<b>Expenditures</b>						
<b>LEGISLATIVE - BOARD</b>						
PERSONNEL SERVICES	\$36,355.00	\$36,355.00	\$2,484.30	\$12,664.74	\$15,325.64	\$21,029.36
SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
CONTRACTUAL SERVICES	\$13,000.00	\$13,000.00	\$196.65	\$933.79	\$2,405.44	\$10,594.56
CAPITAL OUTLAY	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
<b>SUB-TOTAL</b>	<b>\$50,355.00</b>	<b>\$50,355.00</b>	<b>\$2,680.95</b>	<b>\$13,598.53</b>	<b>\$17,731.08</b>	<b>\$32,623.92</b>
<b>JUDICIAL/MUNICIPAL COURT</b>						
PERSONNEL SERVICES	\$143,399.00	\$143,399.00	\$9,724.88	\$43,664.69	\$55,641.32	\$87,757.68
SUPPLIES	\$2,000.00	\$8,000.00	\$102.14	\$1,956.85	\$2,212.11	\$5,787.89
CONTRACTUAL SERVICES	\$75,300.00	\$76,800.00	\$4,471.81	\$18,282.76	\$22,486.95	\$54,313.05
CAPITAL OUTLAY	\$7,800.00	\$10,300.00	\$0.00	\$1,800.80	\$1,800.80	\$8,499.20
<b>SUB-TOTAL</b>	<b>\$228,499.00</b>	<b>\$238,499.00</b>	<b>\$14,298.83</b>	<b>\$65,705.10</b>	<b>\$82,141.18</b>	<b>\$156,357.82</b>
<b>EXECUTIVE - MAYOR</b>						
SUPPLIES	\$500.00	\$500.00	\$0.00	\$50.00	\$50.00	\$450.00
CONTRACTUAL SERVICES	\$6,640.00	\$6,640.00	\$34.33	\$168.99	\$203.32	\$6,436.68
CAPITAL OUTLAY	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
<b>SUB-TOTAL</b>	<b>\$7,640.00</b>	<b>\$7,640.00</b>	<b>\$34.33</b>	<b>\$218.99</b>	<b>\$253.32</b>	<b>\$7,386.68</b>
<b>ADMINISTRATION - FINANCIAL</b>						
PERSONNEL SERVICES	\$238,446.00	\$270,446.00	\$18,174.68	\$79,560.82	\$101,976.85	\$168,469.15
SUPPLIES	\$6,000.00	\$6,000.00	\$1,058.60	\$1,290.35	\$1,493.35	\$4,506.65
CONTRACTUAL SERVICES	\$33,350.00	\$33,350.00	\$5,755.56	\$6,480.56	\$7,130.56	\$26,219.44
CAPITAL OUTLAY	\$9,500.00	\$9,500.00	\$0.00	\$1,620.00	\$1,620.00	\$7,880.00
<b>SUB-TOTAL</b>	<b>\$287,296.00</b>	<b>\$319,296.00</b>	<b>\$24,988.84</b>	<b>\$88,951.73</b>	<b>\$112,220.76</b>	<b>\$207,075.24</b>

**City of Gluckstadt**  
**General Fund Monthly Budget Report for Month Ending February 28, 2023**

	ADOPTED BUDGET FY2022-23	AMENDED BUDGET FY2022-23 (FEBRUARY)	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
<b>PLANNING &amp; ZONING</b>						
PERSONNEL SERVICES	\$57,658.00	\$57,658.00	\$7,636.88	\$45,364.17	\$53,501.39	\$4,156.61
SUPPLIES	\$5,000.00	\$5,000.00	\$129.30	\$555.19	\$555.19	\$4,444.81
CONTRACTUAL SERVICES	\$360,582.00	\$360,582.00	\$9,712.81	\$17,435.92	\$19,584.14	\$340,997.86
CAPITAL OUTLAY	\$18,000.00	\$18,000.00	\$0.00	\$16,000.00	\$17,276.57	\$723.43
<b>SUB-TOTAL</b>	<b>\$441,240.00</b>	<b>\$441,240.00</b>	<b>\$17,478.99</b>	<b>\$79,355.28</b>	<b>\$90,917.29</b>	<b>\$350,322.71</b>
<b>ADMINISTRATION - GENERAL</b>						
SUPPLIES	\$600.00	\$600.00	\$0.00	\$597.20	\$597.20	\$2.80
CONTRACTUAL SERVICES	\$723,006.00	\$823,006.00	\$78,640.08	\$332,593.77	\$423,947.21	\$399,058.79
CAPITAL OUTLAY	\$20,250.00	\$20,250.00	\$72.00	\$10,022.80	\$12,946.80	\$7,303.20
<b>SUB-TOTAL</b>	<b>\$743,856.00</b>	<b>\$843,856.00</b>	<b>\$78,712.08</b>	<b>\$343,213.77</b>	<b>\$437,491.21</b>	<b>\$406,364.79</b>
<b>POLICE</b>						
PERSONNEL SERVICES	\$982,573.00	\$1,065,073.00	\$74,539.32	\$331,049.62	\$423,894.12	\$641,178.88
SUPPLIES	\$141,500.00	\$152,000.00	\$6,739.23	\$33,833.92	\$43,832.96	\$108,167.04
CONTRACTUAL SERVICES	\$95,940.00	\$130,440.00	\$6,311.21	\$20,571.91	\$25,553.87	\$104,886.13
CAPITAL OUTLAY	\$76,100.00	\$242,006.83	\$69,306.43	\$95,247.21	\$97,029.20	\$144,977.63
<b>SUB-TOTAL</b>	<b>\$1,296,113.00</b>	<b>\$1,589,519.83</b>	<b>\$156,896.19</b>	<b>\$480,702.66</b>	<b>\$590,310.15</b>	<b>\$999,209.68</b>
<b>FIRE</b>						
CONTRACTUAL SERVICES	\$27,321.00	\$27,321.00	\$0.00	\$0.00	\$0.00	\$27,321.00
<b>SUB-TOTAL</b>	<b>\$27,321.00</b>	<b>\$27,321.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,321.00</b>
<b>BUILDING INSPECTION &amp; CODE</b>						
PERSONNEL SERVICES	\$27,774.00	\$126,774.00	\$10,613.85	\$31,595.90	\$41,132.38	\$85,641.62
SUPPLIES	\$5,000.00	\$5,000.00	\$472.23	\$1,204.63	\$1,286.57	\$3,713.43
CONTRACTUAL SERVICES	\$64,522.00	\$25,802.00	\$595.56	\$3,305.78	\$3,808.78	\$21,993.22
CAPITAL OUTLAY	\$31,000.00	\$31,000.00	\$0.00	\$16,434.99	\$16,661.56	\$14,338.44
<b>SUB-TOTAL</b>	<b>\$128,296.00</b>	<b>\$188,576.00</b>	<b>\$11,681.64</b>	<b>\$52,541.30</b>	<b>\$62,889.29</b>	<b>\$125,686.71</b>
<b>STREETS</b>						
PERSONNEL SERVICES	\$57,658.00	\$129,658.00	\$0.00	\$553.17	\$4,707.01	\$124,950.99
SUPPLIES	\$32,900.00	\$89,800.00	\$300.76	\$2,397.25	\$8,102.16	\$81,697.84
CONTRACTUAL SERVICES	\$442,202.00	\$392,202.00	\$10,941.96	\$40,295.82	\$47,636.37	\$344,565.63
CAPITAL OUTLAY	\$221,800.00	\$260,651.00	\$110,037.82	\$117,047.82	\$214,122.71	\$46,528.29
<b>SUB-TOTAL</b>	<b>\$754,560.00</b>	<b>\$872,311.00</b>	<b>\$121,280.54</b>	<b>\$160,294.06</b>	<b>\$274,568.25</b>	<b>\$597,742.75</b>
<b>TRANSFERS</b>						
TRANSFERS OUT	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
<b>SUB-TOTAL</b>	<b>\$120.00</b>	<b>\$120.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120.00</b>
<b>Total Expenditures</b>	<b>\$3,965,296.00</b>	<b>\$4,578,733.83</b>	<b>\$428,052.39</b>	<b>\$1,284,581.42</b>	<b>\$1,668,522.53</b>	<b>\$2,910,211.30</b>
<b>Net (Revenues less Expenditures)</b>	<b>\$3,231,371.00</b>	<b>\$3,068,723.12</b>	<b>\$723,582.14</b>	<b>\$1,874,201.26</b>	<b>\$1,750,330.07</b>	<b>\$1,318,393.05</b>



**City of Gluckstadt**  
**Police Station Capital Project Fund Monthly Budget Report for Month Ending February 28, 2023**

	ADOPTED BUDGET FY2022-23	AMENDED BUDGET FY2022-23 (FEBRUARY)	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
<b>Revenues</b>						
GRANT - HB 1353 (2022)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST	\$0.00	\$0.00	\$0.00	(\$13.70)	(\$13.70)	\$13.70
TRANSFERS IN - FROM GENERAL FUND	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
BEGINNING CASH	\$1,000,100.00	\$1,000,100.00	\$0.00	\$0.00	\$0.00	\$1,000,100.00
<b>Total Revenues</b>	<b>\$1,000,220.00</b>	<b>\$1,000,220.00</b>	<b>\$0.00</b>	<b>(\$13.70)</b>	<b>(\$13.70)</b>	<b>\$1,000,233.70</b>
<b>Expenditures</b>						
OTHER SERVICES & CHARGES	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
CONTRACTUAL - ARCHITECTURAL/ENGINEERING	\$0.00	\$292,500.00	\$43,875.00	\$43,875.00	\$102,786.73	\$189,713.27
<b>CONTRACTUAL SERVICES</b>	<b>\$120.00</b>	<b>\$292,620.00</b>	<b>\$43,875.00</b>	<b>\$43,875.00</b>	<b>\$102,786.73</b>	<b>\$189,833.27</b>
CAPITAL OUTLAY - LAND	\$1,000,000.00	\$707,500.00	\$0.00	\$315,810.00	\$315,810.00	\$391,690.00
CAPITAL OUTLAY - BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY - _____	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>CAPITAL OUTLAY</b>	<b>\$1,000,000.00</b>	<b>\$707,500.00</b>	<b>\$0.00</b>	<b>\$315,810.00</b>	<b>\$315,810.00</b>	<b>\$391,690.00</b>
TRANSFERS OUT - TO GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT - TO OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TRANSFERS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Expenditures</b>	<b>\$1,000,120.00</b>	<b>\$1,000,120.00</b>	<b>\$43,875.00</b>	<b>\$359,685.00</b>	<b>\$418,596.73</b>	<b>\$581,523.27</b>
<b>Net (Revenues less Expenditures)</b>	<b>\$100.00</b>	<b>\$100.00</b>	<b>(\$43,875.00)</b>	<b>(\$359,698.70)</b>	<b>(\$418,610.43)</b>	<b>\$418,710.43</b>

**Ordinance No. 23-\_\_\_\_\_**

**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI  
REGULATING NOISE WITHIN THE CITY**

WHEREAS, the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, find that a need exists to establish rules and regulations regarding restrictions on noise created by and may be produced by residents, businesses, and industries within the municipal boundaries of the City; and

WHEREAS, the Mayor and Board of Aldermen of the City of Gluckstadt find that the following ordinance should be adopted to enforce the prohibition of excessive, unnecessary or offensive noise within the City; and

WHEREAS, the Mayor and Board of Aldermen are authorized to establish said rules and regulations pursuant to Mississippi Code Ann. Section 21-19-1, et seq.; and

WHEREAS, the authority granted by statute to the Mayor and Board of Aldermen is for the purpose to secure the general health, safety, and welfare of the community;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Alderman of the City of Gluckstadt, Mississippi that the following ordinance is hereby adopted to control and regulate excessive, unnecessary, or offensive noise within the City of Gluckstadt, Mississippi.

**Section 1.**

*Definitions*

For purposes of this ordinance, the following words, terms, and phrases shall have the following meanings:

- (1) *Construction* means any site preparation, assembly, erection, substantial repairs, alterations, or similar action, for or on public or private rights-of-way, structures, utilities, or similar property.
- (2) *Emergency* means any occurrence or set of circumstances involving actual or eminent physical trauma or property damage which demands immediate action.
- (3) *Emergency vehicle* means authorized publicly or privately owned ambulances, or motor vehicles belonging to a fire or police department, or to any federal, state, county, or municipal agency provided said vehicles are in use as emergency vehicles by one authorized to use said vehicles for that purpose.
- (4) *Emergency work* means the use of any machinery, equipment, vehicle, manpower, or other activity in an effort to protect, maintain, provide, or restore safe

conditions in the community or for the citizenry, or work by private or public utilities when restoring utility service.

- (5) *Hospital* means a place devoted primarily to the maintenance and operation of facilities for the diagnosis, treatment and care of individuals suffering from physical or mental infirmity, illness, disease, injury, or deformity, whether or not any such place be organized or operated for profit and whether any such place be publicly or privately owned. The term Hospital includes facilities providing hospice care. Without limitation, “hospital” does not include convalescent or boarding homes, homes for the aged or other like establishments where room and board only are provided, nor does it include offices or clinics where patients are not regularly kept as bed patients or where out-patient care is primarily only provided.
- (6) *Motor vehicle* means any vehicle which is propelled or drawn on land by a motor, such as, but not limited to, passenger cars, buses, street cars, trucks, truck-trailers, semitrailers, campers, go-carts, amphibious craft on land, all terrain vehicles, dune buggies, or racing vehicles, but not including motorcycles.
- (7) *Motorboat* means any vessel which operates on water, and which is propelled by a motor, including, but not limited to, boats, barges, amphibious craft, water skis, towing devices, jet skis, bumper boats, and hover craft, but not including racing boats.
- (8) *Motorcycle* means an unenclosed motorized vehicle having a saddle for the use of the operator and two (2) or more wheels in contact with the ground, including, but not limited to, motor scooters and minibikes.
- (9) *Nursing home* has the same definition and meaning as defined in Miss. Code Ann. Sec. 73-17- 5(6) (1972), as amended.
- (10) *Person* means any individual, firm, association, partnership, corporation, joint venture, or any entity, public or private in nature.
- (11) *Property boundary* or *property line* means an imaginary line at the ground surface and its vertical extension which separates the real property owned or inhabited by one person from that owned or inhabited by another person, but not including intra-building real property divisions.
- (12) *Public right-of-way* means any street, avenue, boulevard, highway, sidewalk, alley, or similar place normally accessible to the public which is owned or controlled by a governmental entity.
- (13) *Residence or residential area* means a single-family, duplex, or multifamily dwelling or an area having such dwellings, including a mobile home park.

- (14) *Sound equipment* means any equipment, machine, or device used for the production, reproduction or amplification of the human voice, music, or any other sound, including, but not limited to, radios, television sets, phonographs, drums, boom boxes, compact disc (or CD) players, musical instruments, cassette tape players or similar devices.

### **Section 2.**

*Noises interfering with enjoyment of property or public peace and comfort prohibited.*

No person shall make or cause to be made any loud and raucous noise in the city which is offensive to the ordinary sensibilities of the inhabitants of the city, which noise renders the enjoyment of life or property uncomfortable or interferes with public peace and comfort.

### **Section 3.**

*Specific noises interfering with enjoyment of property or public peace and comfort enumerated.*

The following acts, among others, are declared to create loud and raucous noises, and shall be deemed a violation of this section, but such enumeration shall not be deemed to be exclusive:

- (1) The sounding of any horn or signal device on any motor vehicle, motorcycle, or motorboat, except as a danger signal, as required by state law.
- (2) The playing or operation of any sound equipment in such a manner, or with such volume as to disturb the peace, quiet, comfort, or repose of persons in any dwelling, apartment, hotel, hospital, or other types of residence.
- (3) The keeping of any fowl or animal which emits or makes unreasonably loud and raucous noise.
- (4) The use of any motor vehicle, motorcycle, or motorboat so out of repair which emits or creates loud, raucous, or rattling noises.
- (5) The blowing of any steam whistle attached to any stationary boiler, except to give notice of the time to begin or stop work or as a warning of danger.
- (6) The discharge into the open air of the exhaust of any stationary steam engine, stationary internal combustion engine, or motorboat engine, except through a muffler, or other device which will effectively and efficiently prevent loud and raucous noises.
- (7) The discharge into the open air of the exhaust from any motor vehicle, motorcycle, or motorboat except through a muffler, or other device, which will

effectively and efficiently prevent loud and raucous noises.

- (8) The construction, including excavation, demolition, alteration, or repair of any structure or building in or adjacent to a residential area other than between the hours of 7:00 a.m. and 9:00 p.m. on weekdays, except in the case of urgent necessity in the interest of public safety, for which a permit must be obtained from the chief of police in accordance with the provisions of this ordinance.
- (9) The creation of loud and raucous noise on any street or property adjacent to any school, church, public library, or court which is in session or adjacent to any hospital; provided, that a conspicuous sign is located in or near such street or property indicating or designating that whatever the establishment or building at issue, be it a school, church, public library, court, or hospital, is adjacent thereto.
- (10) The shouting and crying of peddlers, hawkers, and vendors which disturbs the quiet and peace of the neighborhood.
- (11) The use of any drum or other instrument or sound equipment for the purpose of attracting attention by the creation of noise, to any performance, show, sale, or display of merchandise as to attract customers to any place of business.
- (12) The use of mechanical loudspeakers or sound equipment on or in motor vehicles or motorcycles for the purpose of advertising any show sale or display of merchandise.
- (13) The use of any mechanically powered saw, drill, sander, grinder, lawn or garden tool, leaf blower, or similar device used outdoors in residential areas or areas immediately adjacent thereto between 9:00 p.m. and 7:00 a.m.

#### **Section 4.**

##### *Presumption.*

Whenever a violation of this section occurs involving a motor vehicle or motorcycle, it is presumed that the registered owner of the motor vehicle or motorcycle for which the citation is issued is the person who committed the violation, either personally or through an agent or employee. Proof of ownership may be made by a computer-generated record of the registration of the vehicle with the Mississippi Department of Motor Vehicles showing the name of the person to whom the state license plates were issued. This proof is prima facie evidence of the ownership of the motor vehicle or motorcycle by the person to whom the certificate of registration was issued.

#### **Section 5.**

*Use of bell, siren, compression, or exhaust whistle on motor vehicles, motorcycles, and motorboats.*

Except as specifically authorized or permitted elsewhere in this section, no person shall use upon a motor vehicle, motorcycle, or motorboat any bell, siren, compression, or exhaust whistle, except that motor vehicles, motorcycles, and motorboats operated in the performance of any emergency work or in the performance of any duty by law enforcement officers, fire department, and ambulances may attach and use a bell, siren, compression or exhaust whistle.

## Section 6.

### *Sound equipment.*

- (1) A person commits an offense of this chapter if he or she operates or causes to be operated any sound equipment in a public place including, but not limited to, any public right-of-way, sidewalk, street, alley, or highway of the city in violation of any of the following limitations and requirements:
  - a. No sound equipment may be operated within one hundred fifty (150) feet of the property line of the premises of a residence, except between the hours of 7:00 a.m. and 9:00 p.m.
  - b. Sound equipment may not emit loud and raucous noises so as to interfere with the enjoyment of life or property or to interfere with public peace and comfort.
  - c. Sound equipment must be operated so as not to cause traffic congestion or congregation of crowds that obstructs any public sidewalk, street, alley, or highway.
  - d. The sounds or noise produced, reproduced, or amplified by sound equipment shall not be obscene or use obscene, indecent, or profane language.
  - e. Sound equipment may not be operated within one hundred fifty (150) feet of any:
    1. Hospital;
    2. School that is in session;
    3. Church that is in use or session;
    4. Nursing home; or
    5. Public library, during its hours of operation.
- (2) If conduct that would otherwise violate this section consists of speech or other communication, of gathering with others to hear or observe such speech or communication, or of gathering with others to picket or otherwise express in nonviolent manner a position on social, economic, political, or religious questions, the person must be ordered to move, disperse, or otherwise remedy the violation prior to arrest or citation. It is the intent of the City of Gluckstadt that

this ordinance not be enforced in a manner to violate any constitutional rights related to the exercise of free speech or free expression.

- (3) The order required by the preceding subsection may be given by a peace or police officer, a firefighter, a person with authority to control the use of the premises, or any person directly affected by the violation.
- (4) It is a defense to prosecution under this ordinance that:
  - a. In circumstances in which this section requires an order, no order was given;
  - b. An order, if given, was manifestly unreasonable in scope;
  - c. An order, if given, was promptly obeyed;
  - d. The sound equipment was operated in a public place within an enclosed structure and was not audible beyond the property line of the premises on which it was located;
  - e. The person operating the sound equipment was a law enforcement officer or member of the fire department in the performance of official duties;
  - f. The sound equipment was operated for the purpose of alerting persons to the existence of an emergency or danger; or
  - g. The sound equipment was operated in the performance of emergency work necessary to restore public utilities, to restore property to a safe condition, or to protect persons or property from imminent danger, following a fire, accident, or natural disaster.

## **Section 7.**

### *Exemptions.*

The following are exempt from the provisions of this section:

- (1) Domestic power tools, lawn mowers, and agricultural equipment between the hours of 7:00 a.m. and 9:00 p.m.
- (2) Noises or sounds resulting from any authorized emergency vehicles when responding to an emergency.
- (3) Safety signals and alarm devices, storm warning sirens or horns, and the authorized testing of such equipment.

- (4) Noises or sounds made during a parade or concert sponsored by the city, or for which a permit has been granted by the City.
- (5) Noises or sounds resulting from activities of a temporary duration, for which a special permit or variance has been granted pursuant to this section, and which conforms to the conditions and limits stated thereon.
- (6) Noises or sounds from church bells and chimes.
- (7) Noises from construction and demolition activities for which a building permit has been issued by the city are exempt from this section between the hours of 7:00 a.m. and 9:00 p.m., provided that mufflers on construction equipment shall be maintained.
- (8) Interstate railway locomotives and motor vehicles, aircraft, trucks, or other motor vehicles in interstate commerce, or those which are in all respects operated in accordance with or pursuant to applicable federal laws or regulations.
- (9) Installation and maintenance of public and private utilities.
- (10) Mosquito control operations.
- (11) Public or private school functions which occur on the property of the school or a City recreational facility.
- (12) Federal, state, or local governmental event, festival, fun run, race, fiesta, or concert sponsored, co-sponsored, or permitted by a governmental agency or any agent of the same in the fulfillment of any official duty or activity sanctioned by or on behalf of the governmental agency or entity.
- (13) Any burglar alarm or security device, provided, however, no burglar alarm or security device shall sound for more than a reasonable amount of time after being activated.
- (14) The emission of any sound which was created or produced for the purpose of alerting a person to the existence of an emergency, danger, or attempted crime, which was produced by an authorized emergency vehicle or by emergency work necessary to restore public utilities, or to restore property to a safe condition, or to protect person or property from imminent danger following a fire, accident, or natural disaster.
- (15) Any aircraft operated in conformity with, or pursuant to, a federal law, federal air regulations, and air traffic control instructions and pursuant to and within the duly adopted federal air regulations. Any aircraft operating under technical difficulties



in any kind of distress, under emergency orders of air traffic control or being operated pursuant to and subsequent to the declaration of any emergency under federal air regulations is also exempt.

- (16) Noises or sounds resulting from lawful fireworks or noisemakers used for celebration of an official holiday as permitted by the ordinances of the City of Gluckstadt.

## **Section 8.**

### *Variances and permits.*

- (1) Any person desiring relief from any provision of this article shall apply for a special variance or permit to be made in writing to the chief of police. The chief of police or his designee shall have the authority, consistent with this subsection, to grant special variances and permits upon written application only upon a good and sufficient showing that:
- a. The activity, operation, noise source, or offending noise will be of short duration and can not be done in a manner that would comply with this section; or
  - b. The applicant needs additional time to modify equipment or take other action in order to comply with the provisions of this section.
- (2) An application for a variance or permit shall be approved or denied within five (5) days after receipt by the chief of police. If approved, the variance or permit shall contain a specific time limit on the permitted activity or noise and said variance or permit shall immediately terminate at the expiration of that time limit, which is not to exceed fifteen (15) consecutive days. If an application is denied, the chief of police must state with specificity the reasons why the proposed variance or permit does not meet the criteria outlined in this section. The applicant may appeal the decision to the Mayor and Board of Alderman. Any such appeal shall be taken by submitting a written notice of request of appeal with the city clerk no more than ten (10) days from denial of a permit or variance. Such notice of request of appeal must contain the full name and address of the person making the appeal and an account of the reasons for the appeal and the decision being appealed from.
- (3) The following factors shall be considered, in the initial investigation, in order to determine whether granting the variance or permit will result in a condition injurious to health or safety of the general public of the City of Gluckstadt:
- a. Distance of proposed activities from a residential area or zone;
  - b. Number of sound amplification equipment or devices;
  - c. Anticipated direction of sound amplification equipment or devices;

- d. Anticipated duration of proposed activities;
  - e. Whether the activity will be held within or outside of a structure;
  - f. The time of day or night the noise or sound will occur; and
  - g. Any other consideration deemed necessary by the chief of police.
- (4) Any permit or variance granted pursuant to this section shall contain thereon, in addition to any other requirements set out herein, all conditions upon which such permit or variance has been granted, including, but not limited to, the effective date, time of day, location, including, but not limited to, the proximity of the activity or noise to residential areas, schools, churches, hospitals, nursing homes, or public libraries, sound level limit, if any, or equipment limitation.
  - (5) Variances and permits that are granted by the police chief under this subsection must be displayed and available for review by police officers or other designated governmental officials upon request.
  - (6) Issued variances and permits will be surrendered to any city police officer or other designated official upon request when the variance/permit has expired, or the restrictions thereon have been violated.
  - (7) The chief of police shall have the authority to revoke any permit or variance issued on the finding of any of the following:
    - a. That the activity is being conducted in a manner inconsistent with the variance or permit, including the description of the activity as set out in the application.
    - b. That there is any misrepresentation of the activity on the application for the variance or permit.
    - c. That the activity is causing an unreasonable disturbance of the peace of families or persons within the area into which the noise or sound carries.

### **Section 8.**

#### *Violations and penalties.*

Any person found guilty of violating the provisions of this section shall be guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars (\$1,000.00), or by imprisonment not to exceed ninety (90) days, or both such fine and imprisonment. Each day any violation of this section occurs shall continue shall constitute a separate offense. As an additional remedy, continuing violations of this ordinance are deemed and declared to be a nuisance, and the operation or maintenance of any business, device, instrument, vehicle, or machinery in violation of any provision of this section, or which operation or maintenance exceeds the limitations of this section, may be subject to abatement summarily by a restraining order or injunction issued by a court of competent jurisdiction.

**Section 9.**

*Severability*

Should any provision of this ordinance be held to be invalid or unenforceable all other provisions shall remain in full force and effect.

**Section 10.**

*Repeal of Prior Ordinances.*

All prior ordinances of the City of Gluckstadt which are inconsistent with the provisions of this ordinance are hereby repealed.

**Section 11.**

*Effective Date.*

This ordinance shall become effective thirty (30) days from and after passage.

ORDAINED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Gluckstadt, Madison County, Mississippi at its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

A MOTION made to adopt the foregoing Ordinance was made by Alderman Scott Jones and SECONDED by Alderman Chuck Gautier and the foregoing having first been reduced to writing, was submitted to a Roll Call Vote, the result was as follows:

- Alderman Wesley Slay voted: Yea/Nay
- Alderman Jayce Powell voted: Yea/Nay
- Alderman Miya Warfield-Bates voted: Yea/Nay
- Alderman John Taylor voted: Yea/Nay
- Alderman Lisa Williams voted: Yea/Nay

Whereupon, the Mayor declared the Ordinance carried and the Ordinance adopted.

The foregoing Ordinance is approved this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED

\_\_\_\_\_  
Walter Morrison, IV, Mayor

ATTEST:

\_\_\_\_\_  
Lindsay Kellum, City Clerk

[SEAL]

**From:** [Jayce Powell](#)  
**To:** [Walter Morrison](#)  
**Cc:** [Lindsay Kellum](#)  
**Subject:** Noise Ordinance  
**Date:** Tuesday, February 21, 2023 4:26:33 PM

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Mayor Morrison,

Good afternoon! I hope all is well with you. Two board meetings ago we had a citizen come forward with a noise complaint. I would like to see a noise ordinance that would cover the basic complaints for a city to deal with these issues and for the city to have something to stand on at the next board meeting. Could we have Mr. Scanlon look at the city of Ridgeland's ordinance to see if it would be viable to use for Gluckstadt?

Thanks,  
Jayce

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**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE OF THE CITY OF GLUCKSTADT, MISSISSIPPI, GRANTING TO CENTERPOINT ENERGY, INC. (A DELEWARE CORPORATION WITH ITS PRINCIPAL OFFICE IN THE MUNICIPALITY OF HOUSTON, HARRIS COUNTY, TEXAS), ITS SUCCESSORS AND ASSIGNS, A FRANCHISE AND RIGHTS TO CONDUCT IN A PORTION OF SUCH MUNICIPALITY THE BUSINESS OF MAINTAINING, CONSTRUCTING, LAYING, REPAIRING, REMOVING, REPLACING, INSTALLING, OPERATING, AND DISPOSING OF A GAS SYSTEM FOR THE SALE, TRANSPORTATION, AND DISTRIBUTION OF NATURAL GAS WITHIN AND BEYOND THE MUNICIPAL BOUNDARIES OF THE MUNICIPALITY AND TO THE RESIDENTS AND BUSINESSES LOCATED THEREIN FOR LIGHT, HEAT, POWER, AND ANY OTHER PURPOSES AND THE RIGHT TO USE THE PRESENT AND FUTURE STREETS, ROADS, HIGHWAYS, ALLEYS, BRIDGES, PUBLIC WAYS, AND IMMOVABLE PROPERTY IN SUCH MUNICIPALITY AND OWNED OR CONTROLLED BY SUCH MUNICIPALITY FOR SUCH PURPOSES; PRESCRIBING THE TERMS AND CONDITIONS TO WHICH SUCH FRANCHISE AND RIGHTS ARE SUBJECT; AND PRESCRIBING THE TERM OF SUCH FRANCHISE AND RIGHTS.**

BE IT ORDAINED by the Mayor and Board of Aldermen of the CITY OF GLUCKSTADT, MISSISSIPPI (hereinafter referred to as the "Municipality") that, subject to the terms and conditions hereinafter set forth, CENTERPOINT ENERGY, INC., a Delaware corporation with its principal office in the City of Houston, Harris County, Texas (hereinafter referred to as "CenterPoint"), owns and operates a gas utility system in a portion of the newly incorporated City of Gluckstadt, pursuant to a Certificate of Public Convenience and Necessity previously granted to CenterPoint by the Mississippi Public Service Commission. The area within Gluckstadt presently served by CenterPoint is more fully described on Exhibit A. CenterPoint hereby is granted the non-exclusive franchise to operate its gas system in that portion of its certificated area located within Gluckstadt as incorporated and further the rights to conduct in the business of maintaining, constructing, laying, repairing, removing, replacing, installing,

operating, and disposing of (by sale, lease, or otherwise) its gas system, for the sale, transportation, and distribution of natural gas within and beyond the municipal boundaries of the Municipality and to the residents and business located therein for light, heat, power, and any other purpose during the term set forth below. Such grant of franchise and rights shall include, but not be limited to, the right to use the present and future streets, roads, highways, alleys, bridges, public ways, and other immovable property owned by or under the control of the Municipality for purposes of maintaining, constructing, laying, repairing, removing, replacing, installing, and operating any and all components of the Gas System, together with access, at all times and from time to time, to such streets, roads, highways, alleys, bridges, public ways, and other immovable property during the term hereof.

**ARTICLE I**

**DEFINITIONS**

For purposes of this Ordinance, the following terms shall have the meanings set forth below:

**Section 1.1. Gas System.** The term "Gas System" shall mean any and all existing and future pipelines, as hereinafter defined, regulators, meters, valves, compressors, anti-corrosion items, facilities, structures, machinery, equipment, and appurtenances of any kind that CenterPoint, in its sole discretion, may deem necessary or advisable for the exercise of the franchise and rights granted to CenterPoint herein.

**Section 1.2. Pipelines.** The term "pipelines" shall mean any and all above-ground and below-ground pipes, including but not limited to, mains, distribution lines, secondary lines,

laterals, and other pipes, that have been, are being, or are intended to be used at any time in, or in connection with, the sale, transportation, or distribution of natural gas within and beyond the Municipality limits.

**ARTICLE II**

TERM

**Section 2.1. Term.** The term of the franchise and rights hereby granted to CenterPoint shall be for a period of five (5) years, commencing on the effective date of this Ordinance in accordance with law.

**ARTICLE III**

GRANT OF SPECIFIC RIGHTS TO CENTERPOINT ENERGY

In addition to the franchise and rights granted herein to CenterPoint, the Municipality acknowledges that CenterPoint has, and hereby grants to CenterPoint, the following rights and powers:

**Section 3.1. Reconnection Charges.** In addition to any and all other proper charges, CenterPoint may charge and collect from any consumer whose service has been discontinued by CenterPoint a reasonable reconnection fee or similar charge for recommencing service to such consumer.

**Section 3.2. Adoption of Rules.** From time to time during the term hereof, CenterPoint may, subject to any and all valid and applicable statutes, ordinances, rules, and regulations of any federal or state governmental authority or agency, make and enforce reasonable rules pertaining



to CenterPoint's business and operations, including, but not limited to, requiring payment on or before a specified day each month for all services furnished during the preceding month with the right to disconnect and discontinue service to delinquents.

**Section 3.3. Removal of Gas System.** CenterPoint may remove all or any portion of the Gas System upon the expiration or termination of the franchise and rights granted hereby.

**Section 3.4. Right of Use.** CenterPoint is hereby specifically granted a right of use on all present and future streets, roads, highways, alleys, bridges, public ways, and other immovable property owned by or under the control of the Municipality for purposes of maintaining, constructing, laying, repairing, replacing, installing, and operating any and all components of the Gas System, together with access, at all times and from time to time, to such streets, roads, highways, alleys, bridges, public ways, and other immovable property during the term hereof.

**ARTICLE IV**

**OBLIGATIONS OF CENTERPOINT**

**Section 4.1. Franchise Fee.**

- a) As consideration for the grant of the franchise and rights herein and for the use by CenterPoint of the streets, roads, highways, alleys, bridges, public ways, and other immovable property owned or controlled by the Municipality, CenterPoint shall pay to the Municipality, within thirty (30) days after the end of each calendar quarter, a franchise fee equal to two percent (2%) of CenterPoint's gross receipts derived from the sale, transportation, and distribution by CenterPoint of natural

gas at retail to residential and commercial consumers located within the Municipality limits during the preceding calendar quarter.

- b) The franchise fee, together with any and all charges of the Municipality for water, sewage, and garbage services provided by the Municipality to CenterPoint, any and all sales taxes collected by CenterPoint, and any and all ad valorem taxes assessed by the Municipality against CenterPoint’s property, shall constitute the only amounts for which CenterPoint shall be obligated to pay to the Municipality and shall be in lieu of any and all other costs, levies, assessments, fees, or other amounts, of any kind whatsoever, that the Municipality, currently or in the future, may charge CenterPoint or assess against CenterPoint’s property.

**Section 4.2. No Obstruction of Public Property.** CenterPoint shall not unnecessarily or for any unreasonable period of time obstruct or interfere with the public use of any of the streets, roads, highways, alleys, bridges, public ways, or other immovable property owned or controlled by the Municipality.

**Section 4.3. Repair of Damages.** CenterPoint shall repair any and all damages caused solely by CenterPoint to any streets, roads, highways, alleys, bridges, public ways, or other immovable property owned or controlled by the Municipality and shall restore, as nearly as practicable, such property to substantially its condition immediately prior to the incident causing such damage. CenterPoint shall commence such repairs immediately upon completion of the work or activity in which CenterPoint was involved at the time the damage occurred and shall complete such repairs as promptly as possible.

**Section 4.4. Conduct of Work and Activities.** CenterPoint shall use reasonable care in conducting its work and activities in order to prevent injury to any person and unnecessary damage to any immovable or personal property.

**Section 4.5. Extension of Gas System.** CenterPoint shall, at its sole expense, extend its Gas System in order to serve additional consumers in accordance with its Gas Service Policy and its Policy for Extension of Gas Facilities as now approved or as may hereafter be approved by the Mississippi Public Service Commission.

**Section 4.6. Service to New Areas.** If during the term of this franchise the boundaries of the Municipality are expanded, the Municipality will promptly notify CenterPoint in writing of any geographic areas annexed by the Municipality during the term hereof ("Annexation Notice"). Any such Annexation Notice shall be sent to CenterPoint by certified mail, return receipt requested, and shall contain the effective date of the annexation, maps showing the annexed area and such other information as CenterPoint may reasonably require in ascertaining whether there exist any customers of CenterPoint receiving natural gas service in said annexed area. To the extent there are such CenterPoint customers therein, then the gross revenues of CenterPoint derived from the sale and distribution of natural gas to such customers shall become subject to the franchise fee provisions hereof effective on the first day of CenterPoint's billing cycle immediately following CenterPoint's receipt of the Annexation Notice. The failure by the Municipality to advise CenterPoint in writing through proper Annexation Notice of any geographic areas which are annexed by the Municipality shall relieve CenterPoint from any obligation to remit any franchise fees to Municipality based upon gross revenues derived by CenterPoint from the sale and distribution of natural gas to customers within the annexed area

until Municipality delivers an Annexation Notice to CenterPoint in accordance with the terms hereof.

**ARTICLE V**

GENERAL PROVISIONS

**Section 5.1. Force Majeure.** Notwithstanding anything expressly or impliedly to the contrary contained herein, in the event CenterPoint is prevented, wholly or partially, from complying with any obligation or undertaking contained herein by reason of any event of force majeure, then, while so prevented, compliance with such obligations or undertakings shall be suspended. The term "force majeure." as used herein, shall mean any cause not reasonably within CenterPoint's control and includes, but is not limited to, acts of God, strikes, lock-outs, wars, terrorism, riots, orders or decrees of any lawfully constituted federal, state, or local body, contagions or contaminations hazardous to human life or health, fires, storms, floods, wash-outs, explosions, breakages or accidents to machinery or lines of pipe, inability to obtain or the delay in obtaining rights-of-way, materials, supplies, or labor permits, temporary failures of gas supply, or necessary repair, maintenance, or replacement of facilities used in the performance of the obligations contained in this Ordinance.

**Section 5.2. Amendments.** This Ordinance and the franchise and rights granted herein may be amended only by written agreement of the Municipality and CenterPoint to such amendment.

**Section 5.3. Repeal of Conflicting Ordinances.** All other ordinances of the Municipality or portions thereof that are in conflict or inconsistent with any of the terms or provisions of this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**Section 5.4. Severability.** In the event any part of this Ordinance is determined to be invalid or illegal for any reason whatsoever, such invalidity or illegality shall not affect the validity or legality of this Ordinance as a whole or of any parts hereof.

**Section 5.5. Binding Effect.** This Ordinance shall extend to, be binding upon, an inure to the benefit, of the parties hereto and their respective successors and assigns.

**Section 5.6. Section and Other Headings.** The section and other headings contained in this Ordinance are for reference purposes only and shall not affect in any way the meaning or interpretation of this Ordinance.

**Section 5.7. Effective Date.** The effective date of the agreement memorialized in this Ordinance shall be \_\_\_\_\_, 2023.

The foregoing ordinance was offered and introduced on the \_\_\_\_ day of \_\_\_\_\_, 2023 by \_\_\_\_\_, who moved for its adoption and which motion was seconded by \_\_\_\_\_. The Ordinance having been so offered was submitted to a vote as a whole and adopted by the Mayor and Board of Aldermen of Gluckstadt, Mississippi by the following roll call:

- Alderman Miya Warfield Bates voted: Aye/Nay
- Alderman Jayce Powell voted: Aye/Nay
- Alderman Richard Wesley Slay voted: Aye/Nay
- Alderman John Taylor voted: Aye/Nay
- Alderman Lisa H. Williams voted: Aye/Nay

The foregoing ordinance was then declared adopted and was approved and signed by the Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2023 and ordered published.

CITY OF GLUCKSTADT, MISSISSIPPI

By: \_\_\_\_\_  
Walter Morrison, Mayor

ATTEST:

\_\_\_\_\_  
Lindsay Kellum, City Clerk

ACCEPTED:

CENTERPOINT ENERGY, INC.

By: \_\_\_\_\_  
CenterPoint

Date: \_\_\_\_\_

## Procedure

A detailed procedure for completing this form is located at [www.mycenterpointenergy.com/accounts payable/procedures/](http://www.mycenterpointenergy.com/accounts payable/procedures/) under AP General Tips.

## Required information for vendor creation

Before you complete a vendor creation request, you must acquire the following information from the vendor:

- The vendor's W-9  
**Substitute:** You may complete the W-9 on page 4 in lieu of the vendor providing one.
- The vendor's legal name (from W-9)
- The vendor's tax identification number (from W-9)
- The vendor's physical address
- The vendor's telephone number
- The vendor's fax or email address for receiving payment notifications
- The name and telephone of the vendor's financial contact (e.g., treasurer, A/R manager)
- The vendor's banking information:
  - Bank name
  - Country
  - Routing number
  - Account number
  - Account holder

## D&B DUNS number

Page 2 of this form requests a Dun and Bradstreet (D&B) DUNS number to expedite the vendor validation process. The Vendor Master Administrator verifies that each company has a DUNS number prior to creating the vendor. Providing the DUNS number up front decreases the turnaround time for maintenance.

## Banking information

- All new vendors must provide banking information to allow for electronic payment. If a vendor requires payment by check, contact the Vendor Master hotline at (713) 207-7870 prior to requesting vendor creation.
- ACH is the preferred payment method. To have a vendor paid by wire, you must provide a specific business need in the Additional Notes at the bottom of page 2.

## Vendor signature

When requesting vendor creation, a signature from the vendor and the other information at the bottom of the W-9 on page 4 are required when:

- The vendor is completing the form
- The vendor is subject to backup withholding (see Certification Instructions on page 4)

## Before you begin

Before you complete this form, you must have:

- For changes to a vendor:
  - The SAP vendor number
  - The SAP vendor name
- For creation of a new vendor:
  - Identified that the vendor does not already exist in SAP  
**Reference:** See **Searching for a Vendor** at [www.mycenterpointenergy.com/accounts payable/procedures/](http://www.mycenterpointenergy.com/accounts payable/procedures/) under AP General Tips.
  - An electronic copy of the vendor's W-9 for attaching to the request, or the W-9 information to complete on page 4.

## Reactivating a vendor

To request the reactivation of a vendor flagged for deletion or blocked from posting, you must complete the form and provide W-9 documentation as if you were requesting vendor creation.



## CenterPoint Energy UPDATE VENDOR MASTER

Section 6, 1B)

CREATE                       CHANGE                       DELETE

To acquire a New Vendor Request for the headquarters location, complete an additional form for each branch. Email completed form to [Vendor\\_Master3@CenterPointEnergy.com](mailto:Vendor_Master3@CenterPointEnergy.com). For questions, contact the Vendor Master hotline at (713) 207-7870.

**\*BOLD\*** denotes a required field for a new vendor request. **Bold** denotes a field required for any non-PO vendor maintenance.

THIS TOP SECTION FOR CENTERPOINT ENERGY USE ONLY			
IF CHANGE/DELETE/REACTIVATE, CURRENT VENDOR NUMBER	<b>*VENDOR NAME*</b> (from W-9)	OLD VENDOR NAME (for name change)	
<b>*REQUESTED BY*</b>	VENDOR DBA	CONFLICT OF INTEREST AGREEMENT (please check) <input type="checkbox"/> I understand that any potential conflict of interest as set forth by the CenterPoint <i>Standards of Conduct/Business Ethics Policy</i> has been approved by my management and reviewed by the Chief Ethics and Compliance Officer.	
REQUESTOR PHONE	DATE	MANAGER'S NAME (for non-PO vendors)	
MANAGER'S SIGNATURE (or copy manager when emailing request to Vendor Master)			
<b>*COMPANY CODE*</b>	PURCHASING ORGANIZATION	<b>*INVOICE/APPR IN WORKFLOW?*</b> <input type="checkbox"/> NO <input type="checkbox"/> YES, PROVIDE SAP DOCUMENT NUMBER (17xxxxxxx)	
Company: Creating a new vendor in one of the following extends the vendor to the others: 0002, 0003, 0016, 0062, 0072, 0082, 0510, 0515, 0550, 0559			
PHYSICAL ADDRESS DATA			
<b>*PHYSICAL STREET ADDRESS*</b>			<b>*CITY*</b>
<b>*REGION (State)*</b>	<b>*POSTAL CODE*</b>	<b>*COUNTRY*</b>	

CONTROL DATA	
<b>*TAX IDENTIFICATION NUMBER (attach W-9 or complete page 4)*</b>	DUNS NUMBER (See <i>D&amp;B DUNS</i> number on page 1 for more information)

VENDOR CONTACT INFORMATION			
<b>*TELEPHONE NUMBER (1)*</b>	EXT	<b>*TELEPHONE NUMBER (2)</b>	EXT
<b>*FINANCIAL CONTACT PERSON (e.g., Treasurer, A/R Manager)*</b>		<b>*FAX OR EMAIL FOR PAYMENT NOTIFICATION*</b>	
<b>*FINANCIAL CONTACT PHONE*</b>	EXT	FINANCIAL CONTACT EMAIL (for notifying vendor of data changes)	

*PAYMENT METHOD*
See <i>Banking information</i> on page 1 for more information. <div style="text-align: center;"> <input type="checkbox"/> ELECTRONIC ACH (preferable)                      <input type="checkbox"/> WIRE                     </div>

BANKING INFORMATION			
<b>*BANK COUNTRY*</b>	<b>*ROUTING NUMBER*</b>	<b>*ACCOUNT NUMBER*</b>	<b>*ACCOUNT HOLDER NAME*</b>
<b>*BANK NAME*</b>		<b>*BANK CONTACT NAME*</b>	<b>*BANK CONTACT PHONE*</b>

ADDITIONAL COMMENTS

**PURCHASING INFORMATION**

Complete this page only if you are a CenterPoint Energy Purchasing employee.

Section 6, IB)

**ACCOUNT GROUP**

ZPUR (Domestic)   
  ZHRS (HR/Payroll)   
  MNFR (Manufacturer)   
  ZFOR (Foreign)

**ORDERING ADDRESS (OA)**

STREET ADDRESS OR P.O. BOX		CITY
REGION (State)	POSTAL CODE	COUNTRY

**REMIT-TO-ADDRESS (PI)**

STREET ADDRESS OR P.O. BOX		CITY
REGION (State)	POSTAL CODE	COUNTRY

**MINORITY STATUS**

MINORITY INDICATOR	MINORITY CERTIFICATION DATE
--------------------	-----------------------------

**PURCHASING DATA**

ORDER CURRENCY	TERMS OF PAYMENT	INCOTERMS
SALESPERSON	TELEPHONE	EMAIL

GR-BASED INVOICE VERIFICATION                     
  AUTOMATIC EVALUATED OR SETTLEMENT DEL.  
 AUTOMATIC EVALUATED GR SETTLEMENT RET.                     
  ACKNOWLEDGEMENT REQUIRED

Attach Automated Invoice Submittal Agreement as applicable.

If you are requesting a new vendor, complete this W-9 or attach a W-9 to your request. Detailed instructions are available at [www.irs.gov](http://www.irs.gov).

Substitute for IRS form <b style="font-size: 2em;">W-9</b>	<b style="font-size: 1.2em;">CenterPoint Energy</b> <b style="font-size: 1.2em;">Request for Taxpayer</b> <b style="font-size: 1.2em;">Identification Number and Certification</b>	<b>Give form to the requester. Do not send to the IRS.</b>			
Name (as shown on your income tax return)					
Business name, if different from above					
Check the appropriate box:  <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Exempt payee  <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) _____  <input type="checkbox"/> Other (see instructions)					
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)			
City, state, and ZIP code					
List account number(s) here (optional)					
<b>Taxpayer Identification Number (TIN)</b>					
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part L instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.		Social security number <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>			
<b>Note.</b> If the account is in more than one name, see the chart on page 4 for guidelines on whose <b>Employer identification number</b> to enter.		Employer identification number <table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> </table>			
<b>CERTIFICATION INSTRUCTIONS</b> - You must cross out item 2 below if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting of interest or dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement account (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.					
<b>SECTION II - CERTIFICATION</b> Under penalties of perjury, I certify that:					
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and					
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the IRS that I am subject to backup withholding as a result of failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and					
3. I am a U.S. person (including a U.S. resident alien).					
<b>The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.</b>					
Signature of U.S. person		Date			
Name	Title	Telephone number			
		Fax number			

**ORDINANCE NO. 2023-\_\_\_\_\_**

**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI  
ESTABLISHING LANDSCAPE REGULATIONS**

**WHEREAS**, the City of Gluckstadt is currently without any landscape regulations to enhance the City’s appearance and to provide for the proper installation, maintenance, and land clearing of all building sites within the City; and

**WHEREAS**, pursuant to Mississippi Code Annotated Section 21-19-1, the governing authorities of the City of Gluckstadt have the power to make regulations to secure the general welfare of the municipality; and

**WHEREAS**, the Mayor and Board of Aldermen of the City of Gluckstadt wish to enact regulations to limit the visual blight created by large expanses of vehicular surface areas, and to enhance property values and improve the quality of life in the City of Gluckstadt;

**NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN FOR THE CITY OF GLUCKSTADT, MISSISSIPPI**, as follows:

1. The matters contained in the preamble are true and correct.
2. The City of Gluckstadt, Mississippi, hereby adopts as its landscape regulations, this “Landscape Ordinance.”

SO ORDAINED, ADOPTED AND APPROVED by the Mayor and Board of Aldermen of the City of Gluckstadt, Madison County, Mississippi at its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

A MOTION for adoption was made by Alderman \_\_\_\_\_ and  
SECONDED by Alderman \_\_\_\_\_ and the foregoing Ordinance having been first reduced to writing, and no request being made by the Mayor or any member of the Board of

Aldermen that the Ordinance be read by the City Clerk, before any vote was taken, it was submitted to the Board of Aldermen for the passage or rejection on roll call vote upon the vote being as follows, to-wit:

- Alderman Miya Warfield Bates voted: Aye/Nay
- Alderman Jayce Powell voted: Aye/Nay
- Alderman Richard Wesley Slay voted: Aye/Nay
- Alderman John Taylor voted: Aye/Nay
- Alderman Lisa H. Williams voted: Aye/Nay

Whereupon, the Mayor declared the motion carried and Ordinance adopted.

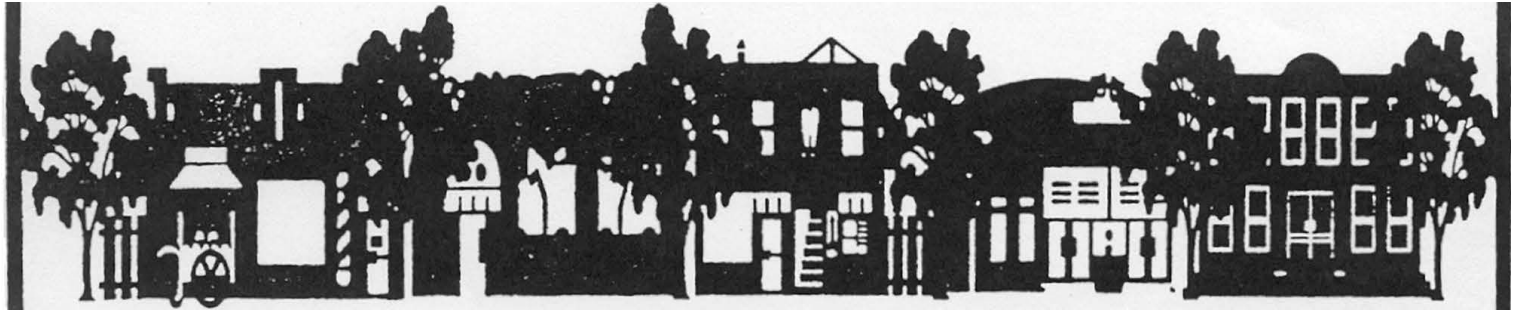
The foregoing Ordinance is approved this the \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF GLUCKSTADT, MISSISSIPPI

By: \_\_\_\_\_  
Walter C. Morrison, IV, Mayor of the City  
of Gluckstadt, Mississippi

ATTEST:

\_\_\_\_\_  
Lindsay Kellum, City Clerk  
[SEAL]



THE CITY OF  
Gluckstadt, MISSISSIPPI

**LANDSCAPE ORDINANCE**

Adopted:

# CITY OF GLUCKSTADT LANDSCAPE ORDINANCE

## TABLE OF CONTENTS

I.	Purpose	1
II.	Application	1
III.	Definitions	2
IV.	Landscaping Procedures and General Requirements	6
V.	Street Protective Yard	8
VI.	Vehicular Surface Area Landscape Regulations	12
VII.	Loading, Hard Scape (parking lot surface) Display, and Utility	18
VIII.	<del>Service Area and Maintenance Regulations</del> Landscaping	21
IX.	Implementation	22
X.	Enforcement	23

Appendix Suggested Plant Materials

## CITY OF GLUCKSTADT LANDSCAPE ORDINANCE

### I. PURPOSE

The purpose of this Ordinance is to protect the general welfare of Gluckstadt citizens and visitors by establishing minimum standards for the protection of trees and native plant communities, to enhance the city's appearance, and to provide for the proper installation, maintenance, and land clearing of all sites.

The landscape standards are intended to improve the appearance of Gluckstadt from the public ways and contribute ecologically and aesthetically to the growth and economic prosperity of the city. These standards are expected to break the visual blight created by large expanses of vehicular surface areas, to protect the public from the effects of erosion, flooding and obstruction of vehicular and pedestrian traffic, to assist in providing adequate light and air, prevent overcrowding of land, to provide visual buffering, enhance property values, to protect public and private investment, and to improve the quality of life in the City of Gluckstadt.

The Ordinance when fully implemented will achieve the following objectives:

1. Provide public ways of green vegetation with splashes of color from low maintenance shrubs and flowers.
2. Buffer/screen walls, fences and parking lots next to the public ways.
3. Provide areas of vegetation in large expanses of paving.
4. To improve the ecological balance within the City.

### II. APPLICATION

This Ordinance shall apply to:

- A. All new construction within the City that requires the submission of a site plan to obtain a building permit, i.e., commercial, industrial, multi-family residential, public and manufactured housing developments.
- B. All repairs, alterations or enlargements which require submission of a site plan, whether done voluntarily or required because of damage by fire or other casualty loss, if the cost of reconstruction or repair exceeds 50% of the reproduction cost of the structure.



### III. DEFINITIONS

(1) AAN

American Association of Nurserymen

(2) Buffering

The use of landscaping, berms, walls, fences, of any combination thereof, that at least partially block, in a continuous manner, the view from one area to another.

(3) Caliper

The diameter of a tree at the specified distance above ground level. Caliper of the trunk shall be taken 6 inches above the ground up to and including 4 inch caliper size and 12 inches above ground for larger sizes. Used for all NEW material.

(4) Canopy Tree

Any tree whose height exceeds thirty-five (35) feet in height and a crown spread of thirty (30) feet or more at maturity. Leaves may not obscure vision when mature below 6 (six) feet in height.

(5) Clearing

The removal or material damage of landscape material by disturbing, excavating, or removing the underlying soil.

(6) Crown Spread

The horizontal distance measured on a straight line across a tree from the edge of the leaf line or branch ends to the edge of the leaf line or branch ends on the opposite side of the tree.

(7) Deciduous

Vegetation, plants or trees which tend to shed their leaves each year.

(8) Diameter Breast  
Height (DBH)

A height 4-1/2 feet above grade.

(9) Display Area

Outdoor open air area where merchandise for sale or lease is stored throughout the day and the night.

(10) Drip Line

Shall mean the periphery of the areas underneath a tree which would be encompassed by the perpendicular lines dropped from the outermost edges of the crown of the tree.

(11) Earthen berm

An earthen mound utilized to meet landscape screening requirements.

(12) Encroachment

Any disturbance in the natural grade, construction of impervious surfaces, trenching or excavation, storage of equipment, materials or earth and the temporary or permanent parking or circulation of vehicles or equipment.

(13) Evergreen

A plant or tree which tends to retain its leaves year round.

(14) Fence

An enclosure or barrier intended to mark a boundary, screen a view, or prevent intrusion.

(15) Groundcover

Low growing plants other than grass which grow in a spreading fashion to form a more or less solid mat of vegetation, and which are generally included in landscaped areas to prevent soil erosion by providing permeable cover for bare earth with a mature height not to exceed two (2) feet.

(16) Impervious

A surface incapable of being penetrated (i.e. asphalt, concrete).

(17) Interior Courtyard

An open area surrounded on four sides by habitable space in a contiguous

## Landscape Ordinance

building.

(18) Irrigation

The water supply system to support the landscaping which may be an underground sprinkler system, or outlets for manual watering.

(19) Landscape Island

An area dedicated for landscaping in the interior parking lot of a development. The dimensions for the minimum area are ten (10) feet X twenty (20) feet. The plantings include one shade tree and ten hedges

(20) Loading Area

Any area of a building used for the primary purpose of loading or unloading supplies or material from a commercial building.

(21) Parking Lot

See vehicular surface area

(22) Planting Area

An area of plantings as specified by the landscape ordinance, i.e. street yard, transitional protective yard, and landscape island

(23) Public Safety Device

Devices such as fire hydrants, sprinkler valves, and warning signals whose purpose is for the safety of the public or operated by public safety agencies.

(24) Screening

Landscaping, berms, fences, walls, or any combination thereof used to block or significantly obscure, in a continuous manner, the view from one area to another.

(25) Service Area

An area which serves an establishment or building including without limitation mechanical systems areas, utility meters, loading docks and outdoor storage areas.

(26) Shade tree

An evergreen or deciduous tree whose mature height is thirty-five (35) feet and which has an expected crown spread of thirty (30) feet or more determined in accordance with the latest edition of "American Standards of Nursery Stock," as set forth by the American Association of Nurserymen.

(27) Shrub & Hedge

Self-supporting, woody, evergreen species a minimum of thirty (30) inches in height at maturity and eighteen (18) inches at planting from grade.

(28) Street Yard

A landscaped yard area parallel to the recorded or proposed public street right-of-way. This area shall contain plantings of plants, trees, and other live vegetation.

(29) Transitional Protective Yard

A landscaped protective yard adjacent to lot lines, but not right-of-way lines, which screens the adjacent properties.

(30) Turf

A covering of compact, dense vegetation plus the matted upper stratum of earth filled with roots and/or rhizomes.

(31) Utility Service Area

An area which contains any utility box, switching station, transformer, pedestal or similar above-ground device used to serve any utility.

(32) Vehicular Surface Area

An area where motor vehicles are either stored or driven, including private driveways and private streets, but does not include buildings or areas which are used exclusively as loading areas and service areas.

(33) Vine

Herbaceous or semi-woody plants requiring support upon which to grow or creeps along the ground and used to provide some screening or buffer-

ing effects.

(34) Wall

An enclosing structure made of brick, stone, earth or other materials, intended to mark a boundary, screen a view, or prevent intrusion.

#### IV. LANDSCAPING PROCEDURES AND GENERAL REQUIREMENTS

##### A. Plan Submittal Information Required

When a site plan is required by the Zoning Ordinance for new commercial, industrial, multi-family, public and manufactured housing developments, the site plan shall be accompanied by a landscape plan. The landscape plan shall contain the information listed in paragraphs (1) through (4) below, or any additional information as determined by the Architectural Review Board, or the Mayor and Board of Aldermen to enable them to determine whether the landscape plan should be approved.

The Landscape Plan shall include:

1. All existing and/or proposed land uses adjoining or adjacent to the site and within one hundred (100) feet of the site, excluding properties across a public street; the residential density of development of these adjoining tracts; the location and dimensions of planting areas, street yards, vehicular surface areas, and transitional yards; and screening areas for loading, display areas or utility service areas.
2. The number, location, species, height and size in diameter caliper above the grade of existing natural trees between the principal building and public street right-of-way which are to be maintained or preserved for credit.
3. Existing and proposed landscaping, including landscaping and screening that is required by this Ordinance; the location, species, size by caliper size in planting areas to comply with this Ordinance; the number, spacing, size and species of planting material; the size of walls, earthen berms, and fences; provisions for watering (either hose bibs or underground sprinkler systems), soil stabilization, plant protection, and maintenance access.
4. The location and description of any barriers to be erected to protect any vegetation from damage both during and

after construction.

**B. Deferral of Landscape Installation**

If at the time of a request for final inspection, the required landscaping is not in place and it is determined by the City that because of the unavailability of plant material or that requiring completion of the landscaping at the time of such a request would jeopardize the health of plant materials or weather conditions prohibit the completion of planting, the developer/owner shall make the following arrangements to secure a Certificate of Occupancy:

1. The developer/owner shall submit copies of a landscape plan drawn by a licensed landscape contractor, gardener, or landscape architect and a contract, binding for six (6) months from the date approved by the City, for the completion of the landscape work. Such contract shall specify that the work shall be completed before or during the six months immediately following the date of application for a Certificate of Occupancy. The City shall not be a party nor a third party beneficiary to said contract.
2. The developer/owner shall also agree in writing that he, or his successors or assigns, shall provide the required planting within the six (6) month period specified in paragraph (1) above, as a condition for obtaining a Certificate of Occupancy.
3. The developer/owner shall also agree that the use/occupancy will be discontinued, if the required planting is not provided as required in paragraph (1) above. Violation of these provisions shall constitute an unauthorized illegal occupancy.

**C. View Obstruction - Site Distances**

Landscaping shall not obstruct the view of motorists using any street, private driveway, parking aisles or the approach to any street intersection. Plants or shrubs must not be higher than two (2) feet at maturity when located in site distance corridors established by the City of Gluckstadt Parking and Traffic Standards. Landscaping shall not obstruct the view of public safety devices and must provide adequate access and operation of public safety devices as specified by the responsible public safety agency.

## V. STREET PROTECTIVE YARD

### A. Purpose

It is the intent of this section to establish a landscaped planting area parallel to the recorded public street right-of-way and in accordance with the City Zoning Ordinance. This area shall contain plantings of trees and other live vegetation to provide a more pleasing view from the ways of travel, to provide a continuity of vegetation throughout the City, to reduce the amount of impervious surface and reduce stormwater runoff, to filter air, and to provide shade. Such landscaping should allow for identification of the building and its uses.

### B. Design Standards

Street protective yards shall be landscaped and be properly maintained by the owner and shall have live vegetation, groundcover, grass, trees, shrubs, and may contain screening for loading, utility service, and display areas, and plantings for vehicular surface areas. The street protective yard shall meet all the following requirements.

#### 1. Size of Street Protective Yard

A street protective yard shall have a minimum width of five (5) feet measured perpendicularly to the right-of-way. One tree per fifty (50) linear feet of road frontage is required. (Exhibit XI-1) The width of the street protective yard shall comply with the requirements of the Zoning Ordinance.

#### 2. Impervious Surfaces

No more than fifteen (15) percent of the required protective yard shall be covered with an impervious surface which may be used for ingress or egress, walkways, fountains or walls.

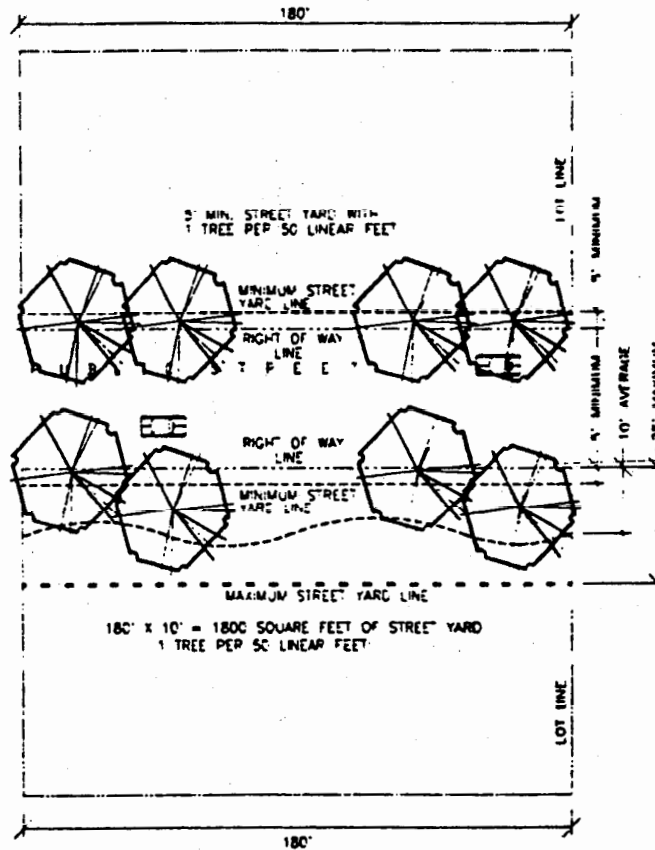
#### 3. Tree Quantity and Spacing

Each street yard shall contain at least one (1) shade tree for every fifty (50) linear feet of street yard or fraction thereof, as measured from the corners of the property and shall be located so that at least one (1) shade tree is within every seventy-five (75) linear feet of street yard or fraction thereof. Trees shall be planted at least ten (10) feet

from any tree on the public right-of-way. (Exhibit XI-1).

EXHIBIT XI-1

**STREET YARDS**



**4. Tree Size at Installation**

The street yard shall contain live trees. Trees at installation shall be a minimum of eight (8) ft. in height and at least six and one-fourth (6-1/4) inches in circumference measured at four and one half (4-1/2) feet above grade.

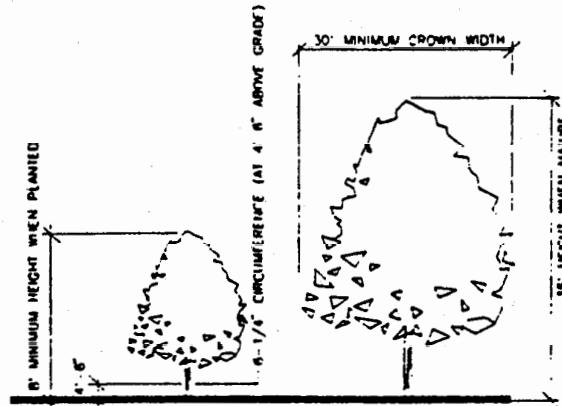
**5. Tree Size at Maturity**

All required trees in the street yard must be a local species with an expected mature height of thirty-five (35) feet or greater and an expected mature crown spread of at least thirty (30) feet or greater unless subject to an overhead power line in which case the mature height may be less. (See Appendix A) (Exhibit XI-2)



## EXHIBIT X-2

## STREET YARDS



#### 6. Shrub Quantity and Spacing

Each street yard shall contain at least ten (10) live shrubs for every fifty (50) linear feet of street yard or fraction thereof, as measured from the corners of the property. Where the shrubs are required to screen parked vehicles, the planted rate shall be seventeen (17) plants for every fifty (50) linear feet of street yard or fraction thereof.

#### 7. Shrub Size at Installation

The street yard shall contain shrubs, either existing or planted, of height and spread conforming to sizes and grades established by AAN standards for a particular variety of shrub. Shrubs shall be a minimum of 18 inches for upright plants. (See Appendix A).

#### 8. Shrub Size at Maturity

All required shrubs in the street yard must be a locally adapted species with an expected mature height of thirty (30) inches or greater and/or an expected mature spread of thirty (30) inches or greater within three (3) years of planting.

C. Front Set-Back Requirements-See the Zoning Ordinance of the City of Gluckstadt

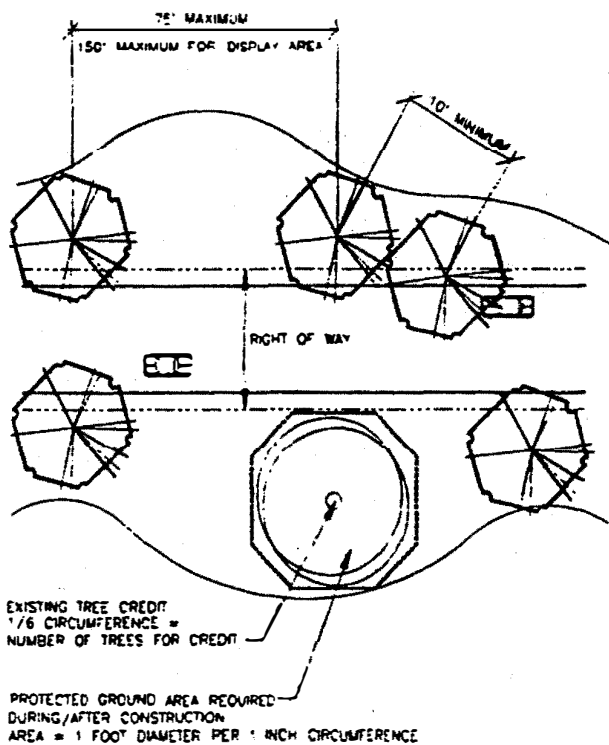
D. Tree Credit  
Preservation of existing live natural trees between the principal building and the public street right-of-way can be credited towards the tree quantity requirements of this Ordinance.

1. Method of Calculation and Minimum Size

The number of credited trees shall be determined by measuring, at a height of four and one-half (4-1/2) feet above grade level. To receive credit, each preserved tree shall be at least six and one-quarter inches (6-1/4) in circumference. (Exhibit XI-11)

EXHIBIT XI-11

STREET YARDS



2. Protection

Each preserved tree shall be protected by:

- a. Construction should not take place within

the drip line of the tree.

- b. There should not be 6 inches of grade change (cut or fill) within the drip line.
- c. If either of the above 2 items are violated, a plan to preserve the tree, prepared by a horticultural professional (arborist preferred) would be required in order to grant the credit.

3. Diseased Trees

No credit will be allowed for any tree if the tree is unhealthy or dead. The death of or replacement of any preserved tree which was used for credit requires the owner to plant new trees equal to the number of credited trees; such plantings shall meet the applicable requirements of the Ordinance.

VI. VEHICULAR SURFACE AREA LANDSCAPE REGULATIONS

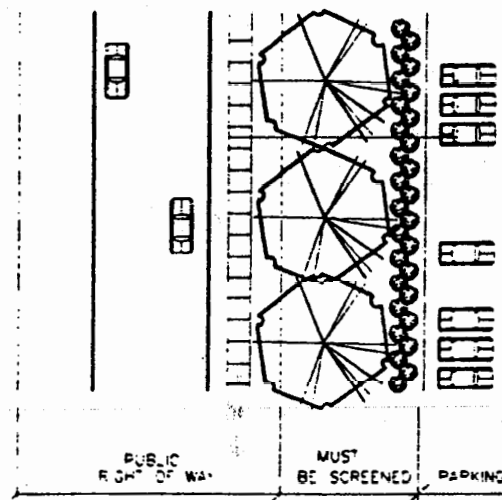
A. Purpose

It is the intent of this section to provide relief from row upon row of parked vehicles or asphalt, to add color and interest, to add shade and to modify and reduce the deleterious visual, environmental and aesthetic

effects of expanded and proposed vehicular surface areas. (Exhibit XI-3)

EXHIBIT XI-3

VEHICULAR SURFACE AREAS



**B. Application**

These requirements are for all vehicular surface areas, required or otherwise, regardless of the zoning district where they are located. (Exception: This ordinance shall not apply in R-1 and R-2 districts.)

**C. Street Yard Plantings Requirements**

All new vehicular surface areas and portions of expanded vehicular surface areas that are proposed within fifty (50) feet of any street right-of-way are required to have a visually modifying screen or barrier of plants, closed fences, walls, earthen berms, or any combination thereof that meet all of the following:

**1. Space Occupation**

The natural plants, closed fences, walls, earthen berms, or combination thereof, must occupy at least seventy-five (75) percent of a vertical rectangular plane equal to the peripheral length of the vehicular area, in feet, times an average height of three (3) feet as measured from the surface edge of the vehicular area. Such rectangular plane shall be exclusive of driveways and sight lines used for easy and safe automobile access and egress. No additional consideration towards meeting the seventy-five (75) per cent average requirement shall be given for any material greater than eighty-four (84) inches in height. (Exhibit XI-4)

EXHIBIT XI-4

VEHICULAR SURFACE AREAS



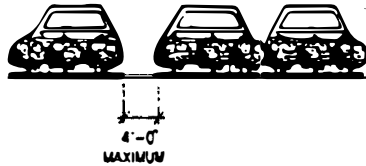
**2. Arrangement**

No more than four (4) continuous feet of the vertical plane as measured and viewed perpendicular from the street may be void of any natural plants, earthen berms, closed fences or walls, or combinations thereof. A break in the screen is

permitted only when the break isn't opposite a parked vehicle. (Exhibit XI-5)

EXHIBIT XI-5

**VEHICULAR SURFACE AREAS**

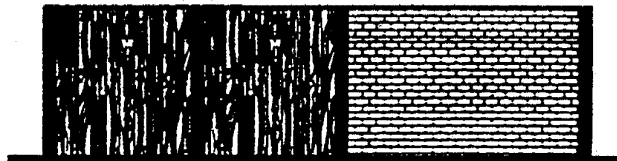


**3. Fences and Walls**

Fences and walls which are used shall be of the same or compatible texture and quality, material and color as the principal building. (Exhibit XI-7)

EXHIBIT XI-7

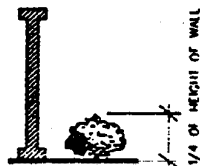
**VEHICULAR SURFACE AREAS**



Additional planting materials shall be provided so that no more than two-thirds (2/3) of the surface area of the fence or wall is visible from the street within three (3) years of erection of the structure. Forty (40) per cent of this plant material may be deciduous. (Exhibit XI-8)

EXHIBIT XI-8

**VEHICULAR SURFACE AREAS**

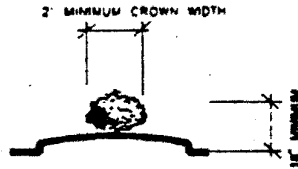


**4. Berms**

Any berms installed shall have a minimum height of one and one-half (1-1/2) feet and a minimum crown width of two (2) feet and a side slope of no greater than two-to-

one (2:1), and shall be planted and covered with live vegetation. (Exhibit XI-9)

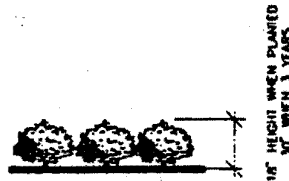
EXHIBIT XI-9 VEHICULAR SURFACE AREAS



5. Shrubs

All natural shrubs installed to satisfy the requirements of this subsection shall be a locally adapted species expected to reach a minimum height of thirty (30) inches and a minimum spread of thirty (30) inches within three (3) years of planting. All shrubs shall be a minimum eighteen (18) inches tall when planted. Low growing shrubs may be used. (Exhibit XI-10).

EXHIBIT XI-10 VEHICULAR SURFACE AREAS



Live vegetation planted on berms may have a lesser mature height if the combined height of the berm and the plantings after three (3) years is at least thirty (30) inches high. Forty (40) per cent of all shrubs may be deciduous.

D. Interior Plantings Requirements

1. Planting Areas

In addition to all other landscape requirements, all areas, temporary or permanent, shall provide and maintain landscaped planting areas within the interior of or adjacent to the vehicular surface area or both. Each interior planting area shall contain a minimum of 200 sq. ft. with a minimum dimension of (10) feet. Courtyards located inside the extension walls of a building are excluded from this

ordinance.

**2. Size of New Canopy Trees**

Each planting area shall contain at least one (1) locally adapted shade tree at least eight (8) feet in height and a minimum size of six and one-quarter (6-1/4) inches in circumference for newly planted trees measured at four and one half (4-1/2) feet above grade.

A non-canopy tree may be substituted if a canopy tree will block the view of an installed and operating security system camera.

**3. Mature Shade Tree Size**

Shade tree as used herein means any tree, evergreen or deciduous, whose mature height of its species can be expected to exceed thirty-five (35) feet and which has an expected crown spread of thirty (30) feet or more or is considered a shade tree in accordance with the latest edition of "American Standards of Nursery Stock", set forth by the American Association of Nurserymen.

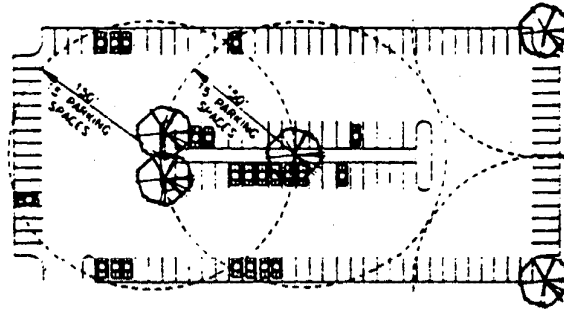
**4. Tree Planting Requirements**

Trees shall be required at the minimum rate of one (1) natural shade tree for every ten parking spaces. The parking rows shall begin and terminate with a landscape island and no more than fifteen (15) parking spaces shall be permitted in a continuous row without being interrupted by a landscape island. Landscape islands shall be a minimum of 200 sq. ft. All vehicular surface areas located within the same block which serve one (1) or more businesses or uses of land or share unified ingress or egress shall be considered as a single vehicular surface area for the purpose of computing the required rate of trees, notwithstanding ownership. All landscape islands and other interior landscape areas shall be curbed to prevent vehicular encroachment. (Exhibit XI-12)

**5. Location of Shade Trees and Landscaped Island Areas**

Landscaped island areas are to be located within or adjacent to the parking area as tree islands, at the end of park

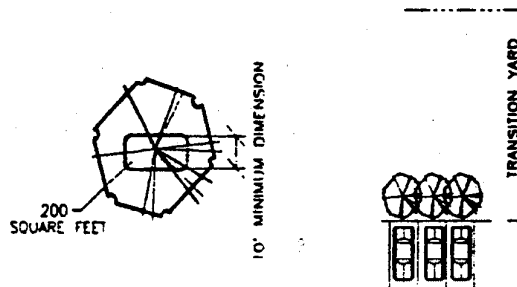
EXHIBIT XI-12 VEHICULAR SURFACE AREAS



ing bays, inside ten (10) foot wide or greater medians, or between rows of cars or as part of continuous street or transitional protective yards. As long as the minimum standards of this section are met, the number, size, and shape of landscaped island area shall be at the discretion of the owner.

No vehicular parking space shall be separated from a shade tree by an intervening building or be located further than fifty (50) feet from the tree trunk of a shade tree in a planting area with one (1) tree or seventy-five (75) feet from the trunk of a shade tree in a planting area with 2 or more shade trees, with a maximum spacing between the trees of fifty (50) feet, existing or planted. Any landscaped island area shall contain a continuous growing area for each tree therein. (Exhibit XI-13)

EXHIBIT XI-13 VEHICULAR SURFACE AREAS



6. Shrubs

Shrubs shall be required at a rate of one (1) shrub per three (3) vehicle parking spaces. Shrubs shall not attain a



maximum size greater than twenty-four (24) inches high within three (3) years of planting or may be ground cover. All shrubs shall be a minimum of twelve (12) inches tall when planted. No more than forty (40) per cent of the required shrubs may be deciduous.

7. Berms

Earthen berms may be provided on the ground sloped. Any earthen berms used to comply with this requirement shall have a minimum height of one and one-half (1-1/2) feet and a side slope of two (2) to one (1) and shall be planted with a locally adapted species of shrubs which conform to subsection (6) above. However, shrubs planted on berms may have a lesser height provided that the combined height of the berm and plantings after three (3) years is at least thirty (30) inches high.

8. Optional Interior Plantings for Horizontal Parking Arrangements

When the owner plans to use a horizontal parking design, the required interior plantings may be done as beds between two rows of the parking spaces which are horizontal to the building front. There shall be an adequate number of horizontal beds to meet the minimum requirements of this Section. There is no requirement for a bed between each row of parking spaces unless that is necessary to meet the minimum requirements. The beds shall be of sufficient depth to insure the healthy maintenance of the trees and other plantings therein. Sufficient numbers of paved openings will be allowed for efficient pedestrian traffic, but should not be so wide to allow or encourage motorized vehicles to cut through the horizontal walkway.

**VII. LOADING, DISPLAY, AND UTILITY SERVICE AREA LANDSCAPE REGULATIONS**

**A. Screening of Garbage Facilities and Dumpsters From a Public Right-of-Way (as defined in the City of Gluckstadt Zoning Ordinance)**

All loading areas and display areas with a minimum dimension of fifteen (15) linear feet or more, and utility service areas not screened by an intervening building shall be screened from view from all public street rights-of-way for the entire length except for necessary access.

## 1. Loading Areas

Screening for loading areas may be accomplished by a closed fence and/or wall which is at least six (6) feet high and is the same or compatible, in terms and quality, with the material and color of the principal building. Additional planting material shall be provided so that no more than two-thirds (2/3) of the surface area of the closed fence and/or wall is visible from the street within three (3) years of erection of the structure. The screening may also be accomplished with a natural evergreen plant material which can be expected to reach six (6) feet or greater within three (3) years of planting. Any plant materials used to fulfill these requirements shall be a minimum of three (3) feet in height when planted, and there shall be no gap greater than four (4) feet between plant materials.

## 2. Display Areas

**Hard Scapes-** Parking lots and drive ways shall be constructed of hot mix asphalt (SC2), concrete or other approved material. Gravel or other previous material is not approved.

Screening for display areas may be accomplished by natural plants, wood fencing, walls, earthen berms, or any combination thereof to meet the requirements of this section so long as all the following are met.

### a. Screening Area

The natural plants, closed fences, walls, earthen berms or any combination thereof, must occupy seventy-five (75) per cent of a vertical rectangular plane equal to the peripheral length of the display area, in feet, times the average height of two (2) feet six (6) inches as measured from the surface edge of the display area. Such rectangular plane shall be exclusive of drive-ways and sight lines used for safe automobile access and egress. No additional consideration towards meeting the seventy-five (75) per cent average requirements shall be given for any material greater than sixty-six (66) inches in height.

### b.

#### Continuity of Screen

No more than six (6) continuous feet of

the vertical plane as measured and viewed perpendicular from the street may be void of any natural plants, berms, closed fences, or walls or combinations thereof.

**c. Fences and Walls**

Fences and walls which are used shall be of the same or compatible in terms of texture and quality, material, and color as the principal building. Additional planting materials shall be provided so that no more than two-thirds ( $2/3$ ) of the surface areas of the fence and/or wall is visible from the street within three (3) years of erection of the structure. Forty (40) per cent of this plant material may be deciduous.

**d. Earth Berms**

Any berms installed shall have a minimum height of one and one-half ( $1-1/2$ ) feet and a minimum crown width of two (2) feet and a side slope of no greater than two to one (2:1), and it shall be planted with live vegetation.

**e. Shrubs**

All shrubs installed to satisfy the requirements of this subsection shall be a locally adapted species expected to reach a minimum height of twenty-four (24) inches and a minimum spread of twenty-four (24) inches. All shrubs shall be a minimum twelve (12) inches tall. Live vegetation planted on berms may have a lesser mature height provided that the combined height of the berm and the plantings after three (3) years are at least twenty-four (24) inches high. Forty (40) per cent of all shrubs may be deciduous.

### 3. Utility Service Areas

Utility service areas which are located outside of the public right-of-way and exceed forty-two (42) inches in height and forty-two inches in any other dimension shall be screened from the public right-of-way. Foundation pads, six (6) inches or less in height, will not be included in the measurement of the dimensions. Screening shall not be required for utility service areas located further than fifty (50) feet from the public right-of-way. Screening for utility service areas may be accomplished by locally adapted plantings, evergreen or deciduous, which are a minimum of eighteen (18) inches tall when planted. Landscaping materials are expected to reach a mature height and width equal to, or greater than, the utility structures which are to be screened. Screening shall be accomplished in such a manner as to allow safe operation and access to the utility service area.

### B. Screening of Loading Areas From Residential Zoning Districts

Loading areas located adjacent to residential property shall be screened from view from the property zoned residential with an earthen berm, closed fence and/or solid wall which is at least six (6) feet high. Such structure shall conform to the standards set forth in subsection (1) above.

## VIII. INSTALLATION AND MAINTENANCE OF LANDSCAPING

All landscaping shall be of nursery stock quality and shall be installed in a sound workmanlike manner and according to accepted good planting procedures. All landscaping shall be adapted to climate conditions of the area, and consideration shall be given to not planting large trees near utilities. All landscaping shall be maintained in good condition and in accordance with all provisions of this Ordinance as follows:

1. All landscaping shall present at all times a healthy, neat, clean, orderly, disease-free and pest-free appearance.
2. All landscaping soil and fill shall be free from weeds, refuse, and debris at all times.
3. Landscaping elements such as walls and fences shall be constructed in a sound workmanlike manner with adequate support or footings and shall be repaired or replaced as needed to preserve an attractive appearance and to func-

tion as intended.

4. Any dead plant material or material which fails to show healthy growth must be removed within thirty (30) days.
5. Replacement of removed plant material must take place within ninety (90) days of removal or notification by the City, whichever occurs first.
6. Any replacement plant material must meet the size and other characteristics of newly planted material as required in this Ordinance.
7. Maintenance of all landscaping is the responsibility of the property owners.
8. Trees and large shrubs shall be adequately supported as necessary, using stakes and guys. Such supports shall be designed to protect trees and shrubs from injury. Trees and shrubs shall be fastened to the supports with an acceptable commercial tree tie of plastic or hose covered wire.
9. In the event of a major catastrophic natural disaster, the Mayor and Board of Aldermen reserve the right to approve the time frame for replacement of the approved landscape plan.

**IX. IMPLEMENTATION (See Architectural Review Ordinance)**

- A. The Landscape Plan provided herein shall be made a part of each application for approval by the Architectural Review Board for the construction, reconstruction, alteration or restoration of any building provided by the City of Gluckstadt Ordinance on Architectural Control adopted , October 11, 2022.
- B. The Landscape Plan shall be reviewed and appealed, if necessary, in the same manner and pursuant to the same procedure and criteria provided in the Ordinance on Architectural Control.
- C. Compliance with installation of the approved Landscape Plan shall be the responsibility of the Building Official.
- D. Compliance with the requirements of maintenance of the landscaping provided in Section VIII of this Ordinance shall be the responsibility of the Building Official.
- E. The Building Official is authorized to seek technical assistance on questions concerning proper installation and maintenance of plantings required by this Ordinance.

**X. ENFORCEMENT**

Any person, firm or corporation failing to comply with any provision of this ordinance shall be deemed guilty of a misdemeanor and upon conviction shall be fined not more than one thousand dollars (\$1,000.00), or imprisoned for not more than six (6) months in jail, or both. Each day's continuance of violations shall be considered a separate offense.

**XI. EFFECTIVE DATE**

This Ordinance shall be effective thirty (30) days from after the date of its adoption.

## Suggested Plant Material Appendix City of Gluckstadt, Mississippi Landscape Ordinance

S=Sun, PS=Part Shade, FS=Full Shade

COMMON NAME	BOTANICAL NAME	LIGHT	CHARACTERISTICS AND COMMENTS	SPECIAL CHARACTERISTICS
<b>GROUND COVER</b>				
Purple Wintercreeper	<i>Euonymus fortunei</i> 'Coloratus'	S, PS,	Evergreen. A very popular wintercreeper.. Very good for large areas. Susceptible to powdery mildew. Fall colors are best if planted in sun.	Dark green foliage turning purple in winter.
Hall's Japanese Honeysuckle	<i>Lonicera japonica</i> 'Halliana'	S, PS	Semi- evergreen. Excellent honeysuckle that covers well. Semi-deciduous and vigorous. Easy to establish.	Fall foliage turns maroon. Flowers orange-scarlet-trumpet-shaped in mid-spring and summer.
English Ivy	<i>Hedera helix</i>	S, PS, FS	Evergreen. Many new cultivars available. Deep rooted. Naturalistic area ground cover. Will take sun but needs close watering.	Dark green or variegated foliage.
Shore Juniper	<i>Juniperus conferta</i>	S	Evergreen. Excellent ground cover, will cascading over walls. 12" high and 6-8' spread. Highly drought tolerant.	Soft blue-green to gray-green needles.
Andorea Juniper	<i>Juniperus horizontalis</i> 'Plumosa'	S	Evergreen. 18" high and 6-8' spread.	Gray-green foliage turns purple in winter.
Blue Rug Juniper	<i>Juniperus horizontalis</i> 'Blue Rug'	S	Evergreen. 6" high and 6-8' spread. Hugs ground more than most.	Bright silver blue foliage, purplish in winter.
Japanese Garden Juniper	<i>Juniperus procumbens</i>	S	Evergreen. 2' high and 8-10' spread. Coarse stiff branches. Dense growth habit.	Dark blue green foliage year around.
Bigleaf Periwinkle	<i>Vinca major</i>	S,PS,FS	Evergreen. Glossy medium green foliage. Very vigorous. Spreads rapidly. Easy to establish and grow. Difficult to confine in small areas. Variegated form available. Will cascade over walls.	Flowers bright blue in spring through summer. Glossy, medium green foliage.

GROUND COVER (CONTINUED)				
Littleleaf Periwinkle	Vinca minor	PS, FS	Evergreen. Dwarf form. Glossy, dark green to blue green foliage. Better suited for residential landscapes. Blooms in early spring. Excellent ground cover. Available in variegated form also.	Flowers are blue or white star-shaped.
Bearberry Cotoneaster	Cotoneaster dammeri	S,PS	Excellent semi-evergreen shrubby ground cover. Glossy dark green foliage. Cascades over walls. 10" high and 6-8' wide.	Flowers white late spring. Brilliant red fruit in winter, thru the summer.
Mondo Grass	Ophiopogon japonica	S,PS, FS	Evergreen. Fine dark green or variegated foliage. Vigorous, dependable, adapted to wide variety of soil conditions. Excellent ground cover. 9" high spreading by underground stolons. Drought tolerant.	
Monkey Grass	Liriope muscari	S,PS,FS	Evergreen. Excellent border and ground cover. Spread slowly, space 12"x12" for quick cover. Many varieties available including those with variegated foliage. Responds well to fertilizers. Sun/shade.	Violet to lilac or white flower spike above foliage in summer. Glossy black berries on spike in fall.
Asiatic Jasmine	Trachelospernum asiaticum	S,PS,FS	Evergreen. Dark green foliage. Spreads rapidly. Will climb fences and trellaces. Cascades over walls. Sun/part shade.	Attractive and fragrant flowers.
Dwarf Bamboo	Sasa pygmaea	PS,FS	Dense, vigorous, matting ground cover. 12" high. Wise to contain it in areas sided by walks, walls, or buildings. Spreads aggressively.	
Carpetbugle	Ajuga reptans	PS,FS	Evergreen. Very low, spreading herbaceous ground cover. All are susceptible to crown rot disease. Require watering during hot dry periods. Best in part shade.	Many varieties offer choices of foliage in bronze, green, maroon, and maroon-variegated. Blue spike flower 3"-6"high in spring.
Aaronsbeard St. John's Wort	Hypericum calycinum	S, PS	Semi-evergreen. Grayish-green to blue-green foliage. Forms a quick thick mat. Tolerates sandy soils and dry soils. Should not be mixed with other shrubs.	Reddish stem. Bright yellow flowers in late spring.



<b>SMALL SHRUBS (1' TO 4' Height)</b>				
Glossy Abelia	<i>Abelia grandiflora</i>	S,PS,	Semi-evergreen. A very versatile and well-adapted shrub. Few insects and diseases; tolerates many soils. Excellent for hedges. Will grow much taller with age. Attracts bees. Best in sun.	Greenish-purple foliage Snowy white bell-shaped flowers from spring to summer.
Cast Iron Plant	<i>Aspidistra elatior</i>	PS FS	Evergreen Perennial. Excellent shade plant with.. Very good for floral decoration. Good tropical effect.	Dark green to variegated coarse textured foliage leaves broad and lance-like.
Dwarf Red Barberry	<i>Berberis thunbergi</i> cv	S,PS	Semi-evergreen in North Miss. Foliage develops and maintains color. Best in full sun. Several cultivars available.	Wine-red foliage. Flowers are small and yellow before leaves, in spring. Red fruit in fall into winter.
Compact Littleleaf Box	<i>Buxus microphylla</i> 'Compacta'	S,PS	Evergreen. Not widely grown or available in Mississippi.	Extremely dwarf.
Japanese Littleleaf Box	<i>Buxus microphylla</i> <i>japonica</i>	S,PS	Evergreen. Glossy yellow-green foliage Very popular and hardy boxwood. Will grow to a height of 5 to 6' but can be kept pruned to a small shrub for many years.	
Dwarf Boxwood	<i>Buxus sempervirens</i> <i>suffruticosa</i>	PS,FS	Evergreen. Glossy dark green foliage. Grows slowly. Commonly called English Boxwood.	Very dwarf.
American Beautyberry	<i>Callicarpa dichotoma</i>	S,PS	Deciduous Native open sprawling shrub. Tolerates many soils. Berries good for birds.	Has very attractive dense clusters of purple berries in late fall.
Flowering Quince	<i>Chaenomeles</i> species	S,PS	Deciduous. Glossy dark green foliage, bronze early spring. Upright growth. Old time favorite is very hardy and tolerant. New varieties have showy, improved flowers. Attracts bees.	Flowers in late winter early spring available in red, pink, orange, and white.
Creeping Cotoneaster	<i>Cotoneaster adpressa</i>	S,PS	Semi-evergreen shrub 12" high, 5' spread. Slow grower but eventually covers well.	Bright red fruit is very showy.
Dwarf winged Euonymus	<i>Euonymus alata</i> <i>compacta</i>	S,PS	Deciduous. Dark green foliage. This dwarf form can be effectively used as a screen mass or unclipped hedgerow. Sometimes called Burning Bush.	Foliage brilliant-scarlet in the fall. Bright orange to red fruit.

<b>SMALL SHRUBS (CONTINUED)</b>				
Japanese Aralia	<i>Fatsia japonica</i>	PS,FS	Evergreen. Large dark glossy green leaves. Deeply lobed. Responds well to water and fertilizer. Leaves may yellow in too much sun. Gives tropical effect. Winter damage is moderate.	Creamy white clustered flowers in fall. Blue-black berries in winter.
Golden Bells	<i>Forsythia intermedia</i> cv	S, PS	Deciduous. Arching branches. Easy to grow. Many new varieties are much improved. Long time favorite.	Dark green leaves turning reddish-bronze in fall. Brilliant yellow spring flowers on arching branches.
Dwarf gardenia	<i>Gardenia radicans</i>	S,PS,FS	Evergreen. Dark green foliage. Not hardy in North Miss. Prefers acid soil (ph 4.5 to 5.5) and good drainage. Susceptible to white flies and sooty mold.	White flowers are very fragrant in early summer.
Carissa Holly	<i>Ilex cornuta</i> 'Carissa'	S,PS	Evergreen. Dark green compact foliage. New variety that has become very popular. Good for planters and low border plantings.	
Dwarf Rotunda Holly	<i>Ilex cornuta rotunda</i>	S,PS,FS	Evergreen. Dense mound form. Coarse, dark green foliage. Excellent and dependable dwarf Holly. Good for low-borders, mass plantings, and raised planters.	
Convex Leaf Japanese Holly	<i>Ilex crenata convexa</i>	S,PS	Evergreen. Form more upright. Susceptible to spider mites.	Leaves are dark green and are convex (the leaf edge rolls down and under). Abundant black berries.
Heller Japanese Holly	<i>Ilex crenata</i> 'Helleri'	S, PS	Evergreen. Dark green leaves with spreading form. Moderate growth rate. Sensitive to water stress. Good for low border planting and mass planting.	
Hetzi Holly	<i>Ilex crenata hetzi</i>	S, PS	Evergreen. Vigorous Holly.	Large dark green leaves which are slightly cupped.
Dwarf Yaupon Holly	<i>Ilex vomitoria nana</i>	S,PS,FS	Evergreen. Very popular and hardy dwarf Holly. Tolerates dry soils better than some Hollies.	Foliage gray-green. Low spreading. Mound form.
Showy Jasminum	<i>Jasminum floridum</i>	S,PS	Sprawling evergreen shrub spreading to 4-5'. Glossy dark green foliage. Good drooping and weeping mound form.	Yellow flowers bloom sporatically in spring and summer.

<b>SMALL SHRUBS (CONTINUED)</b>				
Thunberg Spirea	<i>Spirea thunbergi</i>	S, PS	Deciduous. Arching branches. Susceptible to aphids.	Clusters of white flowers in spring.
Adam's Needle	<i>Yucca filamentosa</i>	S, PS	Evergreen. Smallest and best yucca for most situations. Plant grows to 3' high. Tolerates dry soils.	Flowers stalk 1-3 ft. tall with creamy white clusters. Leaf edges have hairy filaments.
<b>MEDIUM SHRUBS (4'-7' HEIGHT)</b>				
Wintergreen Barberry	<i>Berberis julianae</i>	S, PS	Dense, semi-evergreen shrub with coarse, leathery, dark green leaves. Very spiny. Excellent for screen, unclipped hedge, or barrier.	Foliage color is reddish in winter. Yellow flowers develop bluish-black fruit in late winter.
Mentor Barberry	<i>Berberis mentorensis</i>	S, PS	Evergreen Barberry with dense growing-habit. Excellent hedge. Leaves dark green and stems spiny. Good for hot, dry areas.	Fruit is dark red.
Common Boxwood	<i>Buxus sempervirens</i>	PS, FS	Evergreen. Dense foliage of shiny dark green leaves. Will grow to 12-15' with equal spread if not pruned. Dies out in hot, dry areas.	
Sweet Shrub	<i>Claycanthus floridus</i>	PS, FS	Deciduous shrub with coarse, dark green oval leaves. Tolerates many soils. Foliage good for floral decor.	Maroon flowers and subsequent fruit are very fragrant.
Gold Spot Euonymus	<i>Euonymus japonica</i> 'Gold Spot'	S, PS	Evergreen. Good for specimen. Mass border. Susceptible to scale and powdery mildew.	Leaves have yellow blotches and green, edges.
Silver Queen Euonymus	<i>Euonymus japonica</i> 'Silver Queen'	S, PS	Evergreen. Becoming very popular and available. Susceptible to scale and powdery mildew.	Leaves green with cream color edge.
Cape Jasmine	<i>Gardenia jasminoides</i>	S, PS	Evergreen. Very popular evergreen shrub in Mississippi. Need well-drained, acid soil. Susceptible to scale and white flies.	Large white flowers are showy and fragrant in early summer.
Bigleaf Hydrangea	<i>Hydrangea macrophylla</i>	S, PS	Deciduous. Flower color controlled by adjusting pH of soil. Acid soil produces blues, whereas alkaline soils produce pink flowers. Lime soil for pink flowers.	Large pink or blue flowers in early summer.

<b>MEDIUM SHRUBS (CONTINUED)</b>				
Dwarf Burfordi Holly	<i>Ilex cornuta</i> 'Burfordi Nana'	S, PS	Evergreen. Excellent Chinese Holly for landscaping. Good for holiday decoration. Berries will drop if plant undergoes drought. Watch out for scale insects. Avoid over fertilization.	Berries are brilliant, dark-red in winter.
Roundleaf Japanese Holly	<i>Ilex crenata</i> 'Rotundifolia'	S, PS	Evergreen. Dark glossy-green foliage. Very popular Japanese Holly which is used as background or an unclipped hedge. Does not produce fruit.	
Winter Jasminum	<i>Jasminum nudiflorum</i>	S, PS	Deciduous. Grows 8' high or more with 10' spread but can be kept as medium size. Dense, drooping branches. Excellent shrub for banks, barriers, screen.	Yellow flowers appear in January-February.
Winter Honeysuckle	<i>Lonicera fragrantissima</i>	S,PS,FS	Semi-evergreen. Upright spreading form with stiff, long shoots. Excellent shrub for border, hedge, and fragrance. Old time favorite.	Creamy white flowers extremely fragrant in February-March.
Banana Shrub	<i>Michelia fuscata</i>	S,PS	Slow growing evergreen shrub with dark green leaves. Should be used more in landscaping.	Yellow flowers have a banana fragrance in late winter early spring.
Fortune Osmanthus	<i>Osmanthus fortunei</i>	PS,FS	Evergreen. Hybrid Osmanthus with dense, slow growth. Large-scale plantings. May be used as tree form.	Fragrant white flowers in spring.
Sweet Olive	<i>Osmanthus fragrans</i>	PS,FS	Evergreen. Upright shrub with coarse, Holly-looking leaves. Needs well-drained, acid soil.	Flowers not showy but extremely fragrant in fall, winter, and spring.
Red-top Photinia	<i>Photinia glabra</i>	S	Evergreen. Will grow to 10-12' if not pruned. Very popular broadleaf evergreen in Mississippi. Needs full sun. Slow-growth in part shade. Susceptible to aphids and leaf spots.	New foliage is brilliant red in spring.

<b>MEDIUM SHRUBS (CONTINUED)</b>				
Southern-Indica Azaleas	Rhododendron indica 'cvs'	PS,FS	Mounded broad spreading, evergreen shrub. Medium to dark green foliage. Large group of very popular. Best suited for massive plantings as borders, backgrounds, screen, and naturalistic plantings. Must have drained acis soil with high organic matter content.	Flower in white, red, lavender, rose, pink, orchid, salmon and magenta in spring.
Bridal Wreath	Spirea prunifolia 'plena'	S,PS	Deciduous. Blooms best in full sun. Susceptible to aphids.	Prolific, double white flowers in spring.
Reeve's Spirea	Spirea reevesiana	S,PS	Deciduous. Upright growth with arching branches. Also called Spirea cantoniensis. Best in full sun.	White flowers in spring.
Vanhoutte Spirea	Spirea vanhouttei	S, PS	Deciduous. Upright growth with arching branches. Very common and popular Spirea, Blooms a little later than Bridalwreath. Susceptible to aphids. Best in full sun.	White flowers in spring.
<b>LARGE SHRUBS (over 7' in height)</b>				
Camellia	Camellia japonica	S,PS,FS	Large evergreen noted for flowers. Best used as a specimen and accent plant. Needs well-drained, acid soil. Very susceptible to scale. Many excellent varieties available.	Flower in late fall, winter or spring red, pink and white.
Sasanqua	Camellia sasanqua	S,PS,FS	Large evergreen noted for flowers. Excellent for hedges, screen, espalier, and barriers. Large and more rambling growth habit than Camellia japonica.	Flower in fall early winter red, pink, and white.
Japan Cleysra	Cleyera japonica	S, PS	Excellent evergreen shrub Upright, slow grower. Can be maintained as a medium clipped hedge.	Dark glossy green to reddish-bronze foliage. Fragrant white flowers in spring.

<b>LARGE SHRUBS (CONTINUED)</b>				
Pampas Grass	<i>Cortaderia selloana</i>	S,PS	Evergreen. Grows to 15'-18' in height. Extremely tolerant of many soils. Foliage dies with frost but plant comes back in spring. Excellent accent plant.	Large, clump form grass with tall stalked plumes.
Thorny Elaeagnus	<i>Elaeagnus pungens</i>	S,PS,FS	Extremely large and vigorous evergreen shrub Very aggressive. 15' high and as wide. Good for screen, barrier, banks, and wildlife food. Must have ample room to grow.	Fragrant winter blossoms yield edible fruit.
Dahoon Holly	<i>Ilex cassine</i>	S,PS	Evergreen. Upright growth form. Finer texture with light-green foliage. Good for background; screen.	Fruit red in fall and winter.
Burford's Holly	<i>Ilex cornuta</i> 'Burfordi'	S,PS	Evergreen. Excellent, dense foliage. Most popular Chinese Holly. Good for hedges, background, specimen. Susceptible to scale.	Brilliant red fruit in winter.
Foster's Holly	<i>Ilex fosteri</i>	S,PS	Upright, pyramidal to 20'. Good for screen and tall hedges. Also used for container planting.	
Variegated Chinese Privet	<i>Ligustrum sinensis</i> 'Variegata'	S,PS	Evergreen. Large, variegated form of Chinese Privet. Should be used as a screen, border, or hedge planting.	
Southern Waxmyrtle	<i>Myrica cerifera</i>	S,PS,FS	Native evergreen in Southern Mississippi best used as a natural screen or small tree. Foliage excellent for decoration.	Very fragrant leaves. Female plants produce blue-gray berries.
Cherry Laurel	<i>Prunus caroliniana</i>	S,PS	Dark glossy green foliage. Grows up to 15'-18' height. Excellent evergreen plant for screen or hedge. Responds well to pruning.	Creamy-white flower in spring.
Pyracantha or Firethorn	<i>Pyracantha</i> species	S,PS	A large, sprawling, evergreen shrub. Dark glossy green foliage. Should be allowed to grow in natural form rather than pruned. Best used for screen, barrier, and background. Great for fall colors and bird food.	White flowers in mid-spring. Many varieties available with red, orange, or yellow berries.

<b>LARGE SHRUBS (CONTINUED)</b>				
Savannah Holly	Ilex opaca 'Savannah'	S,PS	Evergreen. Becoming very popular and more widely available.	Very heavy berry producer. Upright growth. Brilliant red fruit.
Yaupon Holly	Ilex vomitoria	S,PS	Native evergreen holly with gray-green foliage. Open branching with gray bark coloration. Tolerant of many soils.	Shiny red fruit in fall and winter.
Japanese Ligustrum	Ligustrum japonicum	S,PS	Very popular and hardy evergreen shrub. Tolerant of many soils. Easy to grow, good for hedge-screen, specimen, and small tree.	
Chinese Privet	Ligustrum sinensis	S,PS	Evergreen. Upright, spreading shrub. Dark green foliage. Old time privet used for hedges, screens, back ground. Tolerant of many soils. Susceptible to white flies.	Fragrant white flower in late spring. Blue-black fruit in fall winter.
Weeping Yaupon	Ilex vomitoria pendula	S,PS	Evergreen. Grows well in moist soils to 25' height. Usually planted as a specimen, shrub or small accent tree.	Strong, vertical form with drooping branches and red fruit.
Chinese Photinia	Photinia serrulata		Large, pyramidal, evergreen shrub. Dark green coarse leaves. Good for tall hedge or screen.	White flowers in late spring and red fruit in fall and winter.
<b>VINES</b>				
Trumpet Creeper	Campsis radicans	S,PS,FS	Native deciduous vine. Strong. Very large and rampant. Easy to propagate by cutting or seed.	Large, orange, bell-shaped flowers in summer.
Clematis		PS	Evergreen. Cultivars include Huldine (white), Mme Andre Clematis like lime.	Large white 4"-5" flowers.
Carolina Jessamine	Gelsemium sempervirens	S,PS,FS	Native evergreen to zones 8 and 9. Excellent vine. New double flowering variety is available. Needs well-drained acid soil.	Beautiful, yellow, bell-shaped flowers 1" to 2" long in spring.
English Ivy	Hedera helix	S,PS,FS	Evergreen. Climbs by aerial rootlets. Dark green foliage. Should not be used on wooden structures since rootlets will promote rotting of lumber. Excellent for chain link fences, but keep excess foliage and stems pruned to reduce weight and pull on fence. Many cultivars available.	

<b>VINES (CONTINUED)</b>				
Virginia Creeper	<i>Parthenocissus quinifolia</i>	S,PS	Deciduous. Do not use on wooden structures. Rootlets will promote rotting of lumber. Easily propagated by cuttings or seed.	Excellent for fall-color. Fruit good for birds.
Wisteria	<i>Wisteria sinensis</i>	S,PS,FS	Very large deciduous vine. Very rampant and must be controlled. Roots spread into surrounding areas unless confined by walks, walls, or buildings.	Large clusters of purple flowers, which resemble grape clusters in early spring.
<b>SMALL TREES (Under 40')</b>				
Japanese Maple	<i>Acer palmatum 'cv'</i>	S,PS,FS	Deciduous. Upright small tree with rounded top. Excellent small trees with interesting foliage. Slow growers but worth the waiting. Recommended cultivars are: 'Atropureum Dissectum', 'Burgandy Lace' and 'Dissectum Atropurpureum'.	Foliage is red in spring, olive-green in summer and scarlet in fall.
River Birch	<i>Betula nigra</i>	S,PS	Deciduous. Fast growing, native tree. Single or multiple trunks. Tolerant of moist soils.	Have interesting, coarse, shaggy bark.
Deodar Cedar	<i>Cedrus deodara</i>	S	Evergreen. Excellent tree with blue-gray foliage. Interesting branch pattern. Long life. Good for screens and cut foliage.	Pyramidal, graceful branch pattern.
Redbud	<i>Cercis canadensis</i>	S,PS	Deciduous. Excellent for a wide range of soils. White flowering variety is available. Slow to establish.	Spring flowers bright purple.
Dogwood	<i>Cornus florida</i>	PS,FS	Deciduous. Needs well-drained soil. Susceptible to diseases. Pink flowering varieties available. Must have well drained soil.	Excellent white flowers in spring. Excellent fall foliage color.
Chinese Parasol Tree	<i>Firminia simplex</i>	S,PS	Deciduous. Very upright growth to 20 feet. Trunks very vertical with smooth green bark. Native to China and Japan. Very good tropical effect. Excellent for tight-narrow areas.	Leaves often as large as a parasol.



<b>SMALL TREES (CONTINUED)</b>				
Thornless Honey Locust	<i>Gleditsia tricanthos inermis</i> 'cv'	S	Deciduous. Upright and broad with strong winter branch-pattern. Bright green foliage. Excellent new cultivars include, 'Morraine', 'Imperial', 'Skyline', 'Sunburst' 'Shademaster' and 'Rubylace'. Very hardy and tolerant to wide range of soils. Susceptible to web worms.	Foliage yellow in fall.
American Holly Hybrids	<i>Ilex opaca</i> 'cv'	S,PS	Dense evergreen tree. Most are very good for specimen, screen or accent. Cultivars include: 'Howardi', 'East Palatka', 'Savannah'.	Showy, fall-winter berries.
Golden Raintree	<i>Koelreuteria paniculata</i>	S,PS	Deciduous. Slow grower. Good heat and drought tolerance	Very Showy, yellow flowers in late spring.
Crapemyrtle	<i>Lagerstroemia indica</i>	S,PS	Deciduous. Upright to rounded tree. Dull, dark green foliage. Excellent summer flowering trees. Many varieties are available. Susceptible to aphids, sooty mold, and powdery mildew.	Wide variety of summer flower color. Dried fruit provides interesting winter branch pattern.
Glossy Privet	<i>Ligustrum lucidum</i>	S,PS	Evergreen. Upright, spreading evergreen. Large shrub which can be pruned up as a small tree	White early summer flowers. Blue-black fruit in winter.
Star Magnolia	<i>Magnolia kobus stellata</i>	S,PS	Deciduous. Smaller and wider spreading. Use as specimen and accent.	Star-like white flower in early spring.
Japanese Magnolia	<i>Magnolia soulangeana</i>	S,PS	Deciduous. Upright with strong vertical trunks. Use as specimen and accent.	Purple flowers in very early spring.
Sweetbay Magnolia	<i>Magnolia virginiana</i>	S,PS,FS	Semi-evergreen. Native Magnolia in Mississippi. Prefers moist, acid soil. Use as specimen or accent	Leaves grayish-green and silvery-white beneath.
Japanese Flowering Crabapple	<i>Malus floribunda</i>	S,PS	Deciduous. Rounded form with dense branches and foliage. Susceptible to fire blight.	Prolific flowers in early spring. Pink buds open white. Yellow-red fruit late summer and fall.
Waxmyrtle	<i>Myrica cerifera</i>	S,PS	Good evergreen tree with multiple trunks.	

<b>SMALL TREES (CONTINUED)</b>				
Purpleleaf Plum	<i>Prunus ceraciferus</i> 'Atropurpurea'	S,PS	Deciduous. Color is best in full sun.	Beautiful dark maroon foliage.
Weeping Willow	<i>Salix babylonica</i>	S	Deciduous. Ole time favorite. Use as accent/specimen.	Round form with long, drooping branches.
Chinese Tallow Tree	<i>Sapium serbiferum</i>	S,PS	Deciduous. Not recommended for zone 7. Small tree with good tolerance of many soils.	Brilliant red, purple and yellow fall foliage. Showy white berries in fall-winter.
<b>LARGE TREES (OVER 40')</b>				
Red Maple	<i>Acer rubrum</i>	S,PS	Deciduous. Dense, oblong to oval head. Fast growing native tree. New cultivars include 'Autumn Flame', 'Red Sunset', and 'October Glory'.	Scarlet flowers before foliage in spring. Yellow, red and orange fall foliage.
Silver Maple	<i>Acer saccharinum</i>	S,PS	Deciduous. Fast growing and spreading with slightly pendulous branches.	Leaves light green, silvery beneath. Fair fall-coloration.
Sugar Maple	<i>Acer saccharum</i>	S	Deciduous. Upright, oval does best in zones, 7 and 8. Slow growing. Not recommended for zone 9. New cultivars are available.	Yellow, red and orange fall foliage.
Eastern Red Cedar	<i>Juniper virginiana</i>	S,PS	Evergreen. Dense, dark green foliage. Excellent for alkaline soils. Use as specimen or screen/background.	Pyramidal form.
Sweetgum	<i>Liquidambar styraciflua</i>	S,PS	Native deciduous tree. Difficult to transplant. Nursery cultivars include, 'Burgandy' and 'Festival'.	Pyramidal form. Excellent scarlet to purple fall foliage.
Tulip Poplar or Yellow Poplar	<i>Liriodendron tulipifera</i>	S,PS	Deciduous. Strong vertical growth with yellow-green leaves and yellow. A member of the Magnoliaceae family and native to Mississippi. Very susceptible to scale.	Tulip-like flowers in early summer.

<b>LARGE TREES (CONTINUED)</b>				
<b>Black Tupelo Gum</b>	<i>Nyssa sylvatica</i>	S,PS	Deciduous. Upright, narrow, pyramidal. Excellent tree. Good for dry soils. Best native to North Mississippi.	Scarlet to orange fall foliage.
<b>Slash Pine</b>	<i>Pinus caribaea</i>	S	Evergreen. Fast growing. Tall and narrow spread. Best for zone 8 and 9. Best used in clusters to simulate naturalistic planting. Not recommended for Delta soils.	
<b>Longleaf Pine</b>	<i>Pinus palustris</i>	S	Evergreen. Fast growing. Tall and narrow. Best used for naturalistic cluster. Best in zone 8 and 9. Not recommended for Delta soils.	
<b>Loblolly Pine</b>	<i>Pinus taeda</i>	S	Evergreen. Fast growing. Tall and narrow. Best used as naturalistic planting. Best for zones 8 and 9. Not recommended for Delta soils.	Soft needles – not scratchy
<b>London Plane-tree</b>	<i>Platanus acerifolia</i>	S	Deciduous. Large upright, low branching tree. Yellow-green foliage. A hybrid of the <i>P. occidentalis</i> (American Sycamore). This is more disease tolerant than American Sycamore, which is not recommended.	Bark white in patches on lower part of tree.
<b>White Oak</b>	<i>Quercus alba</i>	S,PS	Deciduous. Native Oak with broad, round shape. Leaves deeply lobed with rounded tips. Dried winter leaves persist for long period. Long life. Good wildlife food..	
<b>Water Oak</b>	<i>Quercus nigra</i>	S	Deciduous. Upright, semi-conical, broad oval top. Glossy, dark green foliage. Grows rapidly. Poor fall color. Small leaves, 2-4" long. Good Oak for wet soils.	

<b>LARGE TREES (CONTINUED)</b>				
Pin Oak	Quercus palustris	S	Deciduous. Large leaves, deeply lobed Avoid using on south side of building because persistent winter leaves will block sun heat. Sun/part shade.	Excellent pyramidal form with fair fall coloration.
Willow Oak	Quercus phellos	S	Deciduous. Leaves, 2" to 5" long and pointed. Poor fall color. Probably the best large Oak due to strong open branching. Good for wet soils.	
Live Oak	Quercus Virginiana	S,PS	Very broad spreading evergreen. Glossy, dark blue-green foliage. Evergreen for zone 9 and southern half of zone 8. Will be damaged by ice storms north of Lauderdale Co. and Madison Co.	Fall - acorns. Good wildlife food.
Common Bald Cypress	Taxodium distichum	S,PS	Deciduous. With age rounded top. Fine needle-like light green foliage. Excellent for wet soils. Needs lots of room to grow. Fast grower. Very hardy..	Symmetrical and conical form. Golden to rust fall foliage.



## CITY OF GLUCKSTADT

MISSISSIPPI  
PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 03/06/2023

**SUBJECT:** Memorandum of Understanding between Madison County and the City of Gluckstadt

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Madison County is requesting approval for them to conduct improvements to Bozeman Road within the City limits of Gluckstadt. This will impact the traffic flow during construction of the project however we anticipate a reduction of traffic congestion in this area once complete.

I recommend approval of the attached Memorandum of Understanding. Please contact me if you have any questions.

**From:** [Timothy Bryan](#)  
**To:** [Mike McCollum](#); [Lindsay Kellum](#)  
**Cc:** [Greg Higginbotham](#)  
**Subject:** Agenda Item Request  
**Date:** Wednesday, February 15, 2023 1:59:58 PM  
**Attachments:** [Interlocal agreement between City of Gluckstadt and Madison Co - Bozeman Road.pdf](#)  
[Interlocal-MC and City of Madison-Bozeman Road Road Improvement.pdf](#)

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Good afternoon!

I will be presenting this Interlocal Agreement to our Board on Tuesday the 21<sup>st</sup> and ask that you all place on your next board agenda for consideration by your Board.

This interlocal is required by MDOT for the county to do work within the municipal limits of Gluckstadt using MPO funds. It does not obligate the City to anything other than to understand that at times traffic within the city may be impacted by the construction activities. We have the same interlocal with Madison for the southern end of the project that was approved back in January. I've attached it just in case you wanted to look at it.

I'll bring by 2 originals from our board once signed so that both parties can sign on the same page.

Thanks so much for your help.

Tim

Tim Bryan, P.E., PTOE  
County Engineer  
Madison County Board of Supervisors  
Engineering Department  
3137 South Liberty Street  
Canton, Mississippi 39046  
Phone – 601-790-2525  
Cell – 601-259-0172

**INTERLOCAL COOPERATION AGREEMENT BETWEEN MADISON COUNTY, MISSISSIPPI AND THE CITY OF GLUCKSTADT, MISSISSIPPI RELATING TO MPO CONSTRUCTION ACTIVITIES AT BOZEMAN ROAD IN CITY OF GLUCKSTADT**

**WHEREAS**, Madison County, Mississippi has agreed to perform certain Road Improvements and Construction activities on behalf of Gluckstadt, Mississippi, and Gluckstadt, Mississippi understands and agrees that in order for Madison County to undertake such work it will become necessary to periodically impact the flow of traffic on Bozeman Road in Gluckstadt; and

**WHEREAS**, the work is authorized as an MPO project, specifically contracted as STP -6985-00 (001) LPA/106993/701000 which is contemplated to be undertaken to the mutual benefit of the city and county; and

**WHEREAS**, the City of Gluckstadt agrees to allow the county to possibly impact the flow of traffic inside the municipality for accomplishment of this purpose; and

**WHEREAS**, the City of Gluckstadt, Mississippi and Madison County, Mississippi desire to enter into an Interlocal Cooperation Agreement for the MPO Bozeman Road Improvement Project; and

**WHEREAS**, §25-7-21 MS Code of 1972 (Annotated) provides authority for the City and County to contract one with the other with regard to commencement of the Bozeman Road Improvement Project.

**NOW, THEREFORE, AND IN CONSIDERATION** of the mutual benefits and obligations provided for herein, City and County do hereby agree and contract as follows:

1. This Agreement shall be in full force and effect for the entirety of the Bozeman Road Improvement Project;
2. The purpose of this Agreement is to facilitate cooperation for initiation and completion of a road improvement project within the City of Gluckstadt and to elicit the approval of the City of Gluckstadt to allow Madison County to undertake and perform such work, which will possibly impact the flow of traffic within the City of Gluckstadt;
4. That the work herein will be performed and undertaken by Madison County, Mississippi with the cooperation of the City of Gluckstadt, Mississippi.

5. This Agreement will be in force and effect from and after its approval by the Mississippi Attorney General pursuant to §17-13-11 of the Mississippi Code of 1972 (Annotated) and filed with the Chancery Clerk of Madison County, Mississippi, and the Mississippi Secretary of State. This Agreement entered into by the Governing Authorities of the City of Gluckstadt, Mississippi, and the County of Madison, Mississippi as set out below, as the same appears of record in their respective Minutes.

CITY OF GLUCKSTADT, MISSISSIPPI

MADISON COUNTY, MISSISSIPPI

By: \_\_\_\_\_  
Hon. Walter Morrison, Mayor

By: Gerald Steen  
Hon. Gerald Steen, President  
2/21/23

ATTEST:  
  
\_\_\_\_\_  
City Clerk, City of Gluckstadt

ATTEST:  
  
Ronny Lott  
Ronny Lott Chancery Clerk



**INTERLOCAL COOPERATION AGREEMENT BETWEEN MADISON COUNTY, MISSISSIPPI AND THE CITY OF GLUCKSTADT, MISSISSIPPI RELATING TO MPO CONSTRUCTION ACTIVITIES AT BOZEMAN ROAD IN CITY OF GLUCKSTADT**

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**WHEREAS**, the City of Gluckstadt agrees to allow the county to possibly impact the flow of traffic inside the municipality for accomplishment of this purpose; and

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CITY OF GLUCKSTADT, MISSISSIPPI

MADISON COUNTY, MISSISSIPPI

By: \_\_\_\_\_  
Hon. Walter Morrison, Mayor

By: Gerald Steen  
Hon. Gerald Steen, President  
2/21/23

ATTEST:  
  
\_\_\_\_\_  
City Clerk, City of Gluckstadt

ATTEST:  
  
Ronny Lott  
Ronny Lott Chancery Clerk

**From:** [wesley slay](#)  
**To:** [Lindsay Kellum](#)  
**Subject:** Re: February Tabled Items, Cash Management and Bank Proposals (Operating / Rainy Day)  
**Date:** Friday, March 17, 2023 7:50:16 AM

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If it isn't too late I would like to add to agenda: 1. Update from legal on any litigation city is involved in. (Oral). 2. Development of city park. Neither are urgent and can wait until April meeting if you want. Thanks

On Thu, Mar 16, 2023 at 6:33 PM wesley slay <[b2rws1@gmail.com](mailto:b2rws1@gmail.com)> wrote:

Whatever the mayor decides but believe it can be deleted for now.

On Thu, Mar 16, 2023 at 4:55 PM Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)> wrote:

These items were tabled at the February meeting, do we want to add to the March meeting or put on April? I believe we were giving it a little time to do some more research on legal authority / options.

**LINDSAY D. KELLUM**

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(601)-946-7019

[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** [Walter Morrison](#)  
**To:** [Jayce Powell](#)  
**Cc:** [Lindsay Kellum](#)  
**Subject:** Re: Business sidewalks/multi-use path  
**Date:** Wednesday, March 8, 2023 12:27:46 PM

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I think it's a great idea.

Walter C. Morrison IV  
Sent from my iPhone

On Mar 8, 2023, at 10:18 AM, Jayce Powell <[Jayce.Powell@gluckstadt.net](mailto:Jayce.Powell@gluckstadt.net)> wrote:

Mayor Morrison,

Good morning! I wanted to see what your thoughts are when it comes to having new developments build a sidewalk in front of their business. Some cities currently require it and allows for the business to be connected and citizens can use them to exercise and get around our city. May be more viable in certain areas like Calhoun Station Parkway and not the industrial area. The city would eventually have to connect all the sidewalks.

Thanks,  
Jayce

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**INTERLOCAL COOPERATION AGREEMENT BETWEEN MADISON COUNTY, MISSISSIPPI, AND THE  
CITY OF GLUCKSTADT, MISSISSIPPI REGARDING THE FUNDING OF CERTAIN ROAD  
IMPROVEMENTS LOCATED WITHIN THE CITY OF GLUCKSTADT, MS**

This Interlocal Cooperation Agreement (the "Agreement") is made and entered into by and between the City of Gluckstadt, Mississippi, a municipal corporation organized and existing under the laws of the State of Mississippi (the "City"), and Madison County, Mississippi, a political subdivision of the State of Mississippi (the "County"), pursuant to the Mississippi Interlocal Cooperation Act of 1975, codified at §17-13-1, et seq., Mississippi Code of 1972, as amended (the "Interlocal Act"), on the date set forth hereinafter.

**RECITALS:**

WHEREAS, the City and County agree, find and determine as follows:

1. In addition to any words and terms elsewhere defined herein, the following words and terms shall have the following meanings, unless some other meaning is plainly intended:

"City" shall mean the City of Gluckstadt, Mississippi.

"County" shall mean Madison County, Mississippi.

"Project" shall mean the reconstruction, repairing, overlaying and associated improvements of certain streets located in the City of Gluckstadt, as identified in Appendix "A" attached hereto, to the extent that the funds described herein may allow the work to be done, using construction methods and materials which, in the judgment of the City, will produce the best results given said available funding.

2. The governing authorities of the City and County desire to mutually enter an effort to make the most efficient use of their powers and enable them to enhance the general welfare of the City and County and the citizens of each through the improvements of streets and related infrastructure.
3. This Agreement shall terminate when the Project described in Appendix "A" shall have been completed with the available funds, but no later than December 31, 2023.

4. In order to provide for the infrastructure improvements, it is necessary and in the public interest for the City to cooperate with the County by entering into this Agreement.
5. The City and County desire to enter into this Agreement for the purpose of street repair and resurfacing which will enable the general welfare of the City and the County and the citizens of each, and consequently the economic development of the City and the County.
6. It is necessary for the City and County to enter into this Agreement in order to enable the City to proceed with the Project with a clear understanding and commitment as to the nature of the county's participation.
7. The City agrees to assume the work necessary to undertake the Project. The County agrees to reimburse the City for expenses associated with the Project up to a maximum of Three Hundred Twenty-Five Thousand Dollars (\$325,000.00)
8. It is in the best interests of the citizens of the City that the City would enter in to and execute the Agreement.
9. It is in the best interests of the citizens of the County that the County would enter into and execute the Agreement.

**NOW, THEREFORE, FOR AND INCONSIDERATION OF THE ABOVE AND THE MUTUAL BENEFITS ACCRUING TO THE CITY AND COUNTY, THE CITY AND COUNTY DO HEREBY AGREE AS FOLLOWS:**

Section 1. Duration: This Agreement shall be in force and effect until terminated in accordance with the provisions of Section 3 herein.

Section 2. Purpose: The purpose of this Agreement is to define the respective responsibilities of the City and County, as regards the financing and completion of the Project, as defined above.

Section 3. Organization and Statutory Authority. There will be no separate legal or administrative entity created pursuant to this Agreement. The City is authorized by §21-37-3 MS Code of 1972 (Annotated), and the County is authorized by §19-3-41 MS Code of 1972 (Annotated) to exercise and to carry out the powers, authorities, and responsibilities to be exercised by each of them pursuant to the terms of this Agreement.

Section 4. Financing, Staffing and Supplying. The Project will be undertaken and financed by the City, and upon completion, the City will thereafter assume responsibility for maintenance and upkeep of the roads and streets. The County will reimburse the City for work done during the course of the Project, on a monthly basis, not later than thirty days after delivery by the City of documentation of costs incurred. The County will reimburse the City the costs incurred in performance of work necessary to accomplish the Project, up to a maximum of Three Hundred

Twenty-Five Thousand Dollars (\$325,000.00). Any additional costs incurred will be the responsibility of the City and will not be reimbursed by the County. The City will perform the work primarily through the use of contractors, with some possible incidental work performed by City personnel and equipment. The City will complete work on the Project not later than December 31 2023, with a final invoice to the County submitted not later than January 31, 2024, and payment made as set forth above. Any portion of the Project not completed or invoiced within this time frame will not be eligible for reimbursement of the County's share of the Project.

Section 5. Post-Project Responsibilities. Upon completion of the Project, responsibilities for maintenance and upkeep of the improved roads will be the responsibility of the City.

Section 6. Termination, Disposition or Property. This Agreement will terminate on December 31, 2023. At the termination of the Agreement any property owned by the City and County, respectively, shall remain their property. The finished Project shall be dedicated to the City. Due to the nature of the Agreement, there will be no surplus funds or property to be disposed of when the work has been completed.

Section 7. Amendment. This Agreement may be amended at any time by the mutual consent of the City and County by an agreement entered into by the parties pursuant to the provisions of the Interlocal Act.

Section 8. Effective Date. This Agreement will be effective as of the date it is approved by the respective governing bodies of the City and County, and by the Mississippi Attorney General. The initial term of this Agreement shall commence on the effective date hereof and extend through completion of the Project.

WITNESS the signatures of the duly authorized officers of the City and County, on this the

20 day of March, 2023.

For: CITY OF GLUCKSTADT, MISSISSIPPI:

\_\_\_\_\_  
Walter Morrison IV, Mayor

For: MADISON COUNTY, MISSISSIPPI

  
\_\_\_\_\_  
Gerald Steen, President  
Board of Supervisors

ATTEST:

\_\_\_\_\_  
City Clerk

ATTEST:

*Ronny Lee, Chancery Clerk*  
Chancery Clerk  
*By: Charles D. ...*



**EXHIBIT "A"**

*The streets and roads listed below constitute those streets and roads that are subject to reconstruction, repair, overlay and other improvements, as being associated within the definition of the "Project", as described in the Agreement:*



**Name of Road and Amounts to be Reimbursed by County:**

Ridgefield Drive

Parkfield Drive

Total for Both Roads                      \$325,000.00



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum, City Clerk

**DATE:** March 17, 2023

**SUBJECT:** General Update, City Administration

---

The City Clerk will provide a brief update on the below city administration matters.

Items:

- Finance & Budget
- Accounts Payable
- Fixed Assets
- Software Implementation
- Training & Education
- Human Resources and Payroll
- Communications and Website
- Public Records Requests
- Events & Chamber of Commerce
- Mayor's Youth Council



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Scott Maugh, Deputy City Clerk

**DATE:** 03/16/2023

**SUBJECT:** Privilege & Transient Vendor License Report (Monthly Update)

---

From February 1, 2023, to February 28, 2023, the City of Gluckstadt processed nine (9) Regular Privilege Licenses.

The amount of fees collected in 2023 to date is as follows:

Privilege: \$1217.00

ID	ISSUED TO	DATE	PACKET	TYPE	===== DISTRIBUTION =====				TOTAL
					FEE	PENALTY	TAX	INTEREST	
0000001	S&S OPERATING LLC	2/23/2023	00016	Payment	455.00-	.00	.00	.00	455.00-
0000154	NEW LOOK PRESSURE W	2/06/2023	00008	Payment	20.00-	.00	.00	.00	20.00-
0000155	GRACIE JIU-JITSU MA	2/06/2023	00008	Payment	20.00-	.00	.00	.00	20.00-
0000156	PAR-CO ENTERPRISES,	2/10/2023	00009	Payment	20.00-	.00	.00	.00	20.00-
0000157	JJB PIZZA LLC	2/21/2023	00010	Payment	20.00-	.00	.00	.00	20.00-
0000158	4 SEASON NAILS	2/21/2023	00010	Payment	20.00-	.00	.00	.00	20.00-
0000159	SERENITY NAIL SPA,	2/24/2023	00011	Payment	20.00-	.00	.00	.00	20.00-
0000160	SANDALS DAY SPA, LL	2/24/2023	00011	Payment	20.00-	.00	.00	.00	20.00-
0000161	TIMBER TAVERN, LLC	2/28/2023	00012	Payment	65.00-	.00	.00	.00	65.00-

Section 8, 1B)

Section 8, 1B)

===== F E E C O D E T O T A L S B Y T Y P E =====

FEE CODE	TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
			FEE	PENALTY	TAX	INTEREST	
BEER FLAT	Payment	2	30.00CR	0.00	0.00	0.00	30.00CR
Schdl-A	Payment	3	510.00CR	0.00	0.00	0.00	510.00CR
Schdl-B	Payment	6	120.00CR	0.00	0.00	0.00	120.00CR
GRAND TOTAL FOR PERIOD							660.00CR

===== T O T A L S B Y T R A N S A C T I O N T Y P E =====

TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
		FEE	PENALTY	TAX	INTEREST	
Payment	9	660.00CR	0.00	0.00	0.00	660.00CR
TOTAL FOR PERIOD	9					660.00CR

SELECTION CRITERIA

Section 8, 1B)

-----  
REPORT OPTIONS:

LICENSE RANGE: THRU ZZZZZZZZZZ  
PACKET RANGE: 0 THRU 99999  
TRANSACTION RANGE: 2/01/2023 THRU 2/28/2023  
LICENSE STATUS: All  
LICENSE CODE: All  
FEE CODE: All  
-----

PRINT OPTIONS:

PRINT TOTALS ONLY: NO  
-----

TRANSACTION TYPE OPTIONS:

ALL: YES  
PAYMENT: YES  
REFUND CHECK: YES  
REVERSE PAYMENT: YES  
REVERSE REFUND: YES  
-----

ADJUSTMENT OPTIONS:

ADJUSTMENT CODE: ALL  
-----

\*\*\* END OF REPORT \*\*\*



## CITY OF GLUCKSTADT

MISSISSIPPI  
PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 03/07/2023

**SUBJECT:** Planning and Zoning Commission Meeting February 28, 2023

---

All,

The Planning and Zoning Commission met at its regularly scheduled meeting on February 28<sup>th</sup>, 2023. The Commission considered an amendment to the Classic Car development at 138 Sowell Road to replace the fencing from a wood fence to a cyclone fence. The Commission unanimously voted to approve the request.

In addition the Commission also reviewed the proposed Landscape Ordinance and provided comments back to the Planning and Zoning Administrator.

Please contact me if you have any questions regarding what occurred during the meeting. Thanks.



## PLANNING & ZONING COMMISSION MEETING

Tuesday, February 28, 2023 at 6:00 PM

---

### Minutes

#### Call to Order

Chairman McGaugh called the meeting to order.

Attorney Zac Giddy are present. Employees William Hall, Mike McCollum and Bridgette Smith are present.

#### Consideration and Approval of Minutes

Commissioner McGaugh made the motion to approve the January 24, 2023 Planning and Zoning minutes. Commissioner Duggar made the second motion for approval.

#### New Site Plan Considerations

The Platz Site Plan was tabled until the next Planning and Zoning meeting on March 28, 2023.

#### Classic Restorations Site Plan Amendment Consideration

Daniel Woodridge addressed the board to discuss the Site Plan for Classic Restoration. Commissioner Duggar made the motion for approval and Commissioner McGaugh seconded the motion.

#### Request for Rezoning

#### New Business

Planning and Zoning Director Mike McCollum presented the proposed Landscape Ordinance.

No action was taken.



**Next Meeting**

The next Planning and Zoning meeting is scheduled for March 28, 2023 at 6:00 PM.

**Adjourn**

The was no further business presented.

The motion to adjourn was made by Commissioner McGaugh, Seconded by Commissioner Myrick.

Voting Yea: Commissioner Duggar, Commissioner Myricks, Commissioner King, Commissioner McGaugh, Commissioner Slattery, Commissioner Saik

Chairman McGaugh declared the motion carried.

WITNESS OUR hands this the \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
MELANIE GREER, Chairman

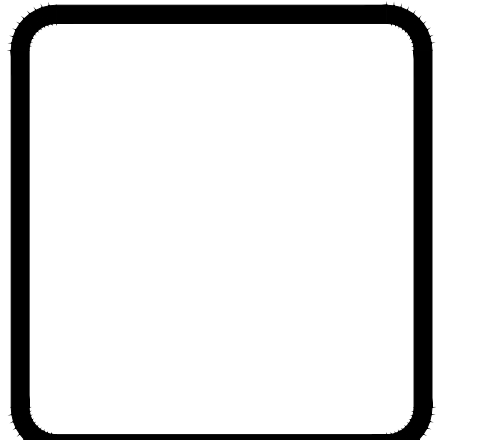
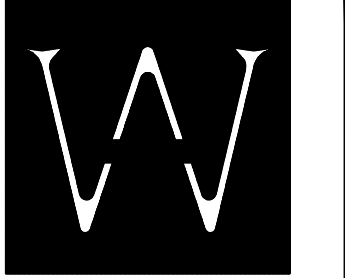
\_\_\_\_\_  
SAM MCGSUGH, Vice Chariman/Secretary

Permit	Type	Status	Street Number	Street Name	City	Applicant
2023085	New Building Commercial	Open	800	SAHLER LANE	Madison	FIT CHEF
2023078	Gas Residential	Open	131	SUNRISE COVE	Madison	BUTLER PLUMBING
2023079	Addition Residential	Open	144	OLD ORCHARD RD	Madison	EAGLE CARPORTS
2023080	Addition Residential	Open	144	OLD ORCHARD RD	Madison	EAGLE CARPORTS
2023081	Addition Residential	Open	144	OLD ORCHARD RD	Madison	EAGLE CARPORTS
2023082	Addition Residential	Open	144	OLD ORCHARD RD	Madison	EAGLE CARPORTS
2023084	Sign	Open	1091	GLUCKSTADT RD	Gluckstadt	DOMINO'S
2023070	Accessory Residential	Open	175	BRADFIELD DR	Madison	MARQUEUS DRAPER
2023077	Sign	Open	1715	HIGHWAY 51	Madison	BOO'S SMOKEHOUSE BBQ LLC
2023069	Sign	Open	154	CALHOUN STATION PKWY	Madison	SOULSHINE PIZZA
2023068	New Building Commercial	Open	102	DEES DR	Madison	4 SEASONS NAILS
2023067	Sign	Open	112	LONE WOLF DR	Madison	SCOTT C WOODS & ASSOC P. A.
2023066	New Building Commercial	Open	103	TRUSTMARK DR	Madison	TRUSTMARK NATIONAL BANK
2023065	Driveway	Open	101	FIRST CHOICE DR	Madison	FIRST CHOICE DRIVE LLC
2023064	Sign	Open	1091	GLUCKSTADT RD	Gluckstadt	DOMINO'S
2023060	Sign	Open	160	WEISENBERGER RD	Madison	KEBAB & CURRY
2023061	Sign	Open	112	LONE WOLF DR	Madison	SCOTT C WOODS & ASSOC P. A.
2023062	Sign	Open	124	LONE WOLF DR	Madison	FUTURE LABS, LLC
2023063	Sign	Open	115	AULENBROCK DR	Madison	WEEMS MCDONALD
2023059	New Building Commercial	Open	346	CHURCH RD	Madison	JLS CONSTRUCTION
2023058	Driveway	Open	347	DISTRIBUTION DR	Madison	CLARK RENTAL AND SUPPLY
2023057	Sign	Open	102	DEES DR	Madison	GERMANTOWN DENTAL
2023055	Sign	Open	116	LONE WOLF DRIVE	Madison	HYDRONIC TECHNOLOGY
2023054	Sign	Open	166	CALHOUN STATION PKWY	Madison	TWISTED TURNIP
2023053	Sign	Open	102	DEES DR	Madison	EPIC DONUT/STONE GROUND COFFEE
2023052	Sign	Open	238	WEISENBERGER RD	Madison	SEASONS
2023049	Addition Commercial	Open	102	DEES DR	Madison	SOUTHERN MAGNOLIA HEMP COMPA
2023050	Sign	Open	1715	HIGHWAY 51	Madison	BOO'S SMOKEHOUSE BBQ LLC
2023051	Electical Commercial	Open	200	CALHOUN STATION PKWY	Madison	GERMANTOWN HIGH SCHOOL
2023048	Sign	Open	333	DISTRIBUTION DR	Madison	GLUCKSTADT BODY SHOP
2023047	Sign	Open	104	CHURCH RD	Madison	PRIORITY ONE BANK
2023046	Addition Commercial	Open	128	WEISENBERGER RD	MADISON	BMC GENERAL CONTRACTORS LLC
2022042	Sign	Open	112	LEXINGTON DR	Madison	THE OFFICE

2022043	Sign	Open	105	LEXINGTON DR	Madison	BUDGET BLINDS
2022041	Addition Residential	Open	152	MINNINGER BLVD	Madison	TYLER FANNING
2022040	Sign	Open	272	CALHOUN STATION PKWY	Madison	JOHNNY'S PIZZA
2022039	Sign	Open	105	LEXINGTON DR	Madison	MAGNOLIA CONCESSIONS LLC
2022038	Sign	Open	124	ENTERPRISE DR	Madison	SOUTHERNEASTERN AUTOMATIC SPR
2022036	Sign	Open	111	DEES WAY	Madison	GO SHINE EXPRESS CARWASH
2022037	Sign	Open	109	AULENBROCK DR	Madison	HARTLEY EQUIPMENT
2022035	New Building Commercial	Open	1	BLDG C CALHOUN STATI	Madison	AOK PROPERTIES LLC
2022031	Sign	Open	102	LEXINGTON DR	Madison	DOGWOOD OFFICE CENTER
2022032	Sign	Open	155	AMERICAN WY	Madison	DIXIE EQUINE
2022033	Sign	Open	115	LONE WOLF DR	Madison	ETAIROS VHAC
2022034	Sign	Open	243	INDUSTRIAL DR	Madison	BEN NELSON GOLF & OUTDOOR
2022029	Sign	Open	331	DISTRIBUTION DR	Madison	GULF EQUIPMENT CORPORATION
2022030	Sign	Open	168	AMERICAN WAY	Madison	BOH INC
2022027	Sign	Open	184	AMERICAN WAY	Madison	AFTERZONE, LLC
2022026	Sign	Open	1706	HIGHWAY 51	Madison	ALPHA FINANCIAL & TAX SERVICES
2022024	New Building Commercial	Complete	138	SOWELL RD	Madison	MCINTOSH CONSTRUCTION INC
2022025	Sign	Open	100	FIRST CHOICE DR	Madison	DEPENDABLE PEST SERVICE INC
2022023	New Building Commercial	Complete	166	CALHOUN STATION PKWY	Madison	TWISTED TURNIP
2022021	New Building Commercial	Open	1091	GLUCKSTADT RD	Madison	ALTHLETICO PHYSICAL THERAPY
2022017	Sign	Open	555	INDUSTRIAL DR S	Madison	V2X
2022015	Sign	Open	120	YANDELL RD	Madison	OUTLETS OF MISSISSIPPI
2022016	Sign	Open	137	YANDELL RD	CANTON	BAMBOO EXPRESS
2022018	Sign	Open	102	DEES DR BLG 300	Madison	SOPHIE'S MILKSHAKES & SUNDAES
2022019	Sign	Open	102	DEES DR	Madison	GERMANTOWN DENTAL
2022020	Sign	Open	114	DEES DR	Madison	GLUCKSTADT FITNESS
2022013	New Building Commercial	Open	125	KIMBALL DR	Madison	CPS POOLS AND SPAS INC
2022014	New Building Commercial	Open	125	KIMBALL DR	Madison	CPS POOLS AND SPAS INC
2022010	Accessory Commercial	Open	103	DEES DR	Madison	4 SEASONS
2022009	Accessory Commercial	Open	238	WEISENBERGER RD	Madison	4 SEASONS
2022011	Accessory Commercial	Open	154	CHURCH RD	Madison	4 SEASONS
2022012	New Building Commercial	Open	130B	AMERICAN WAY	Madison	GREEN STEEL COATINGS
2022008	Mechanical Commercial	Open	166	CALHOUN STATION PKWY	Madison	PRO SERVICE LLC
2022007	Electical Commercial	Open	195	INDUSTRIAL BLVD	Madison	COVINGTON ELECTRIC

Applicant Email	Contractor	Applied Date	Issued Date	Fees	Valuation
	JLS CONSTRUCTION	3/6/2023	3/6/2023	\$0.00	\$0.00
CHARLESBUTLER4566@ATT.NET		3/3/2023	3/3/2023	\$85.00	\$85.00
		3/3/2023	3/3/2023	\$0.00	\$0.00
		3/3/2023	3/3/2023	\$0.00	\$0.00
		3/3/2023	3/3/2023	\$0.00	\$0.00
GLENN.DAVIS@RPMPIZZA.COM		3/3/2023	3/3/2023	\$10.00	\$0.00
		3/1/2023	3/1/2023	\$24.00	\$0.00
BOOBAKER1@GMAIL.COM		3/1/2023	3/1/2023	\$10.00	\$0.00
DON.CLIFFORD@SOULSHINEPIZZA.CO		2/22/2023	2/22/2023	\$100.00	\$100.00
	JLS CONSTRUCTION	2/16/2023	2/16/2023	\$0.00	\$65,000.00
SWOODS@SCWENG.COM		2/16/2023	2/16/2023	\$30.00	\$30.00
BCOLLIER@TRUSTMARK.COM	THRASH COMMERCIAL CONTRACTORS	2/15/2023	2/15/2023	\$0.00	\$3,098,800.00
CALVINLUNCEFORD@GMAIL.COM		2/10/2023	2/10/2023	\$50.00	\$50.00
GLENN.DAVIS@RPMPIZZA.COM		2/8/2023	2/8/2023	\$0.00	\$0.00
JEETENANAND@YAHOO.COM		2/7/2023	2/7/2023	\$0.00	\$0.00
SWOODS@SCWENG.COM		2/7/2023	2/7/2023	\$0.00	\$0.00
DAVID@FUTURELABSLLC.COM		2/7/2023	2/7/2023	\$0.00	\$0.00
TMITCHELL@WEEMSACCOUNTING.CC		2/7/2023	2/7/2023	\$0.00	\$0.00
JLSCONST@YAHOO.COM		2/6/2023	2/6/2023	\$25.00	\$25.00
JHAGGARD@CLARKSUPPLY.NET		2/2/2023	2/2/2023	\$50.00	\$50.00
SHARLEY@GARDNERDENTAL.NET		2/1/2023	2/1/2023	\$10.00	\$0.00
SDEES@DYDRONICTECHNOLOGY.COM		1/31/2023	1/31/2023	\$0.00	\$0.00
MSBOWMANS@YAHOO.OM		1/30/2023	1/30/2023	\$200.00	\$0.00
JOSH@MORRISONPUBLISHING.COM		1/30/2023	1/30/2023	\$90.00	\$0.00
HALLOWEEN@BELLSOUTH.NET		1/30/2023	1/30/2023	\$10.00	\$10.00
	MARK HUNT	1/26/2023	1/26/2023	\$921.00	\$65,000.00
BOOBAKER1@GMAIL.COM		1/26/2023	1/26/2023	\$90.00	\$0.00
	RUSTY BAIN	1/26/2023	1/26/2023	\$50.00	\$0.00
KENNY@GLUCKSTADTBODYSHOP.COM		1/25/2023	1/25/2023	\$60.00	\$60.00
		1/25/2023	1/25/2023	\$450.00	\$450.00
	BRUCE MASSEY	1/24/2023	1/24/2023	\$1,477.00	\$0.00
		1/19/2023	1/19/2023	\$90.00	\$90.00

REVISIONS	BY

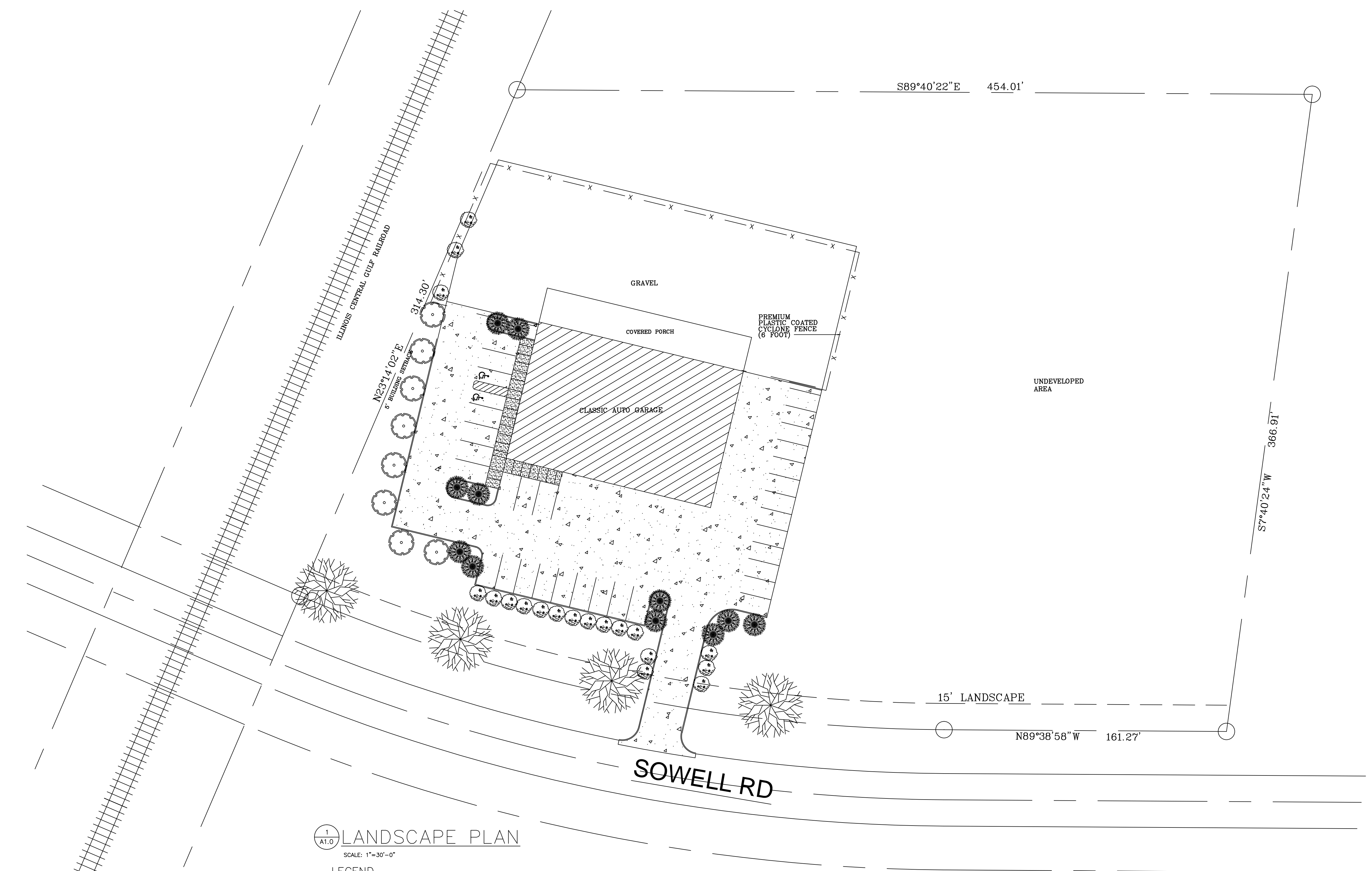
WOOLDRIDGE & ASSOCIATES  
484 CHURCH RD., SUITE 700  
MADISON, MS 39110  
601-209-8665  
WOOLDRIDGEARCHITECTUREMADISON.COM

M & M Investments, LLC  
Sowell Road  
Glucksttdt, Mississippi

THIS DESIGN IS THE COPYRIGHTED PROPERTY OF WOOLDRIDGE & ASSOCIATES. IT MAY NOT BE REPRODUCED OR CONSTRUCTED FROM THIS DESIGN WITHOUT THE EXPRESS WRITTEN PERMISSION OF WOOLDRIDGE & ASSOCIATES.

DRAWN
CHECKED
DATE 6/15/21
SCALE
JOB NO.
SHEET L1.0
OF SHEETS 157

DW 5/7/2021 9:16 AM the first bank.dwg





## CITY OF GLUCKSTADT

MISSISSIPPI  
PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Commission Recommendation to amend Classic Cars Fencing Design

**DATE:** 03/08/2023

**SUBJECT:** Classic Cars Site Plan Amendment

---

We request that the Mayor and Board of Alderman approve Classic Cars request to change there outdoor fencing from wood to black chain link fencing. The Planning and Zoning Commission, on February 28, 2023, meeting unanimously vote to approve this request.

Thank you for your consideration and please contact me if you have any questions.

# Variance Request

Classic Restorations, LLC  
138 West Sowell Road  
Gluckstadt, MS



1



## Classic Restorations

- Area to be fenced is pictured above and is in the rear of the building as per architect's drawings.
- Current fence requirement: Wooden Fence

2

Images of fences maintained by eight businesses in the area follow:

3

Earthscape  
141 West Sowell Road, Gluckstadt



4



# Earthscape 141 West Sowell Road, Gluckstadt



5

# Storage Facility 2212 Hwy 51, Gluckstadt



6

# Cedarstone Drive East of Hwy 51, Gluckstadt



7

# Cedarstone Drive Gluckstadt



8

# Puckett Rents Church Road, Gluckstadt



9

# Deviney Equipment Hwy 51, Gluckstadt



10

New South Equipment Mats  
281 Old Jackson Road, Gluckstadt



11

New South Equipment Mats  
281 Old Jackson Road, Gluckstadt



12

# Callaway Yard & Garden 259 Calhoun Station Pkwy, Gluckstadt



13

# Callaway Yard & Garden 259 Calhoun Station Pkwy, Gluckstadt



14

# Callaway Yard & Garden 259 Calhoun Station Pkwy, Gluckstadt



15

Classic Restorations, LLC requests to install a 6', 9 gauge coated PVC chain link fence like the one at Callaway Yard & Garden at 259 Calhoun Station Pkwy and at New South Equipment Mat at 281 Old Jackson Road.



16

## Notice of Hearing

Date: February 6, 2023

Mr./Mrs. Agnes Stanley  
330 Old Jackson Road  
Madison, MS 39110

RE: Hearing for determination of whether your property constitutes a public menace

You have been made a party in a hearing to be conducted before the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi to determine pursuant to Mississippi Code Section 21-19-11 whether the real property at 330 Old Jackson Road, Madison, MS 39110, or Madison County Parcel No. 082E-15-002/01.00 owned by you, is in such a state of uncleanness to be a menace to the public health, safety and or/welfare of the community due to landscaping overgrowth and dilapidated building(s).

It is in your best interest to be present before the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, at its meeting dated **Tuesday March 14, 2023 at 6:00 pm at the Gluckstadt City Hall, 343 Distribution Dr., Madison, Mississippi 39110**, wherein the determination will be made as to whether your property is a menace to the public health and safety of the community. Should you not be present, a finding that it is a menace to the public health, safety and/or welfare of the community may be made. Adjudication at this hearing will authorize the City of Gluckstadt to enter the property to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property; which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. Adjudication at the hearing will authorize the City of Gluckstadt, Mississippi to enter and demolish, secure or clean the property for a period of two (2) years after the hearing without any further hearing if notice is posted on the property or parcel of land and at the City Hall or another place in the municipality where such notices are generally posted at least seven (7) days before the property or parcel of land is to be re-entered for cleaning.

Further, under section 21-19-11, the Mayor and Board of Aldermen may also by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty against you not to exceed one-thousand, five-hundred dollars (\$1,500) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against you, and/or, at the option of the City's Mayor and Board of Aldermen, an assessment against the property.

Should you have any questions prior to the scheduled hearing, please **contact Mike McCollum or William Hall, City of Gluckstadt Planning & Zoning/Building Code Officials, at (769) 567-2306** during normal business hours.

Under my hand, this \_\_\_\_\_ day of \_\_\_\_\_, 2023

**CITY of GLUCKSTADT, MISSISSIPPI**

**BY:** \_\_\_\_\_  
**William R. Hall, Building Official**





*Code Enforcement*

P.O. Box 2210  
Madison, MS 39130

## NOTICE OF VIOLATION

Violation Address: 330 OLD JACKSON RD

Re: Incident # 58

Dear Mr./Ms. Agnes,

It has come to the attention of the City of Gluckstadt Code Enforcement the following violation has been issued on the property above:

SEC 304.1.1 DILP BLD, SEC 304.1.1 DILAPIDATED BUILDING

Gluckstadt Mississippi Municipal Code is as follows:

Your next Inspection will be 2/14/2023 and you will need to comply or call for arrangements.

To comply you must correct the following: DILAPIDATED BUILDING AND OVERGROWN LANDSCAPING

We request that you contact our office within 7 calendar days from receipt of this notice to resolve the violation. If we do not hear from you within the 7 days, you will receive a notice to appear before the Mayor and Board of Alderman to adjudicate the property. If you do not comply with this notice 7 days after that hearing the city will resolve the violation with its own forces or third-party contractor. You will pay the cost of resolving the violation or you will be subject to fines and or a lien will be placed on your property. You must continue to maintain your property, or the City will clean it for you at your expense with 7 days' notice.

You may contact our office at 769-567-2306 Monday thru Friday 8:00 am to 5:00 pm excluding holidays to discuss this notice and provide a plan to get it resolved.

Sincerely,

---

William R. Hall  
Code Enforcement Officer



## CITY OF GLUCKSTADT

MISSISSIPPI  
BUILDING DEPARTMENT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** William Hall, Building Official

**DATE:** 03/10/2023

**SUBJECT:** Private Property Cleanup 330 Old Jackson Road

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The property located at 330 Old Jackson Road has several issues at this time. There are multiple structures on the lot in various states of disrepair. The landscaping throughout the lot is unkept and in need of care to restore the safety of the property. Rubbish is strewn throughout the property. One structure is dilapidated and poses a safety hazard due to a collapsing roof and general condition of the standing structure. The main house structure appears to still be in general good condition with minor repair work needed to make it livable again. There are additional storage structures on the property that appear to be in fair structural shape but have rubbish and oil containers around and inside them.

Notices were mailed to the addresses listed for the parcel with no changes happening on the property and no contact from any person about the property. A sign was posted at the address stating a public hearing would be held regarding the Clean Up Of Private Property.



## CITY OF GLUCKSTADT

MISSISSIPPI  
POLICE DEPARTMENT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Wendell Watts

**DATE:** March 17, 2023

**SUBJECT:** General Update, Police Department Matters

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The Police Chief will provide a general update on police department matters.



Mailing Address:  
 P. O. Box 14245, Jackson, MS 39236-4245  
 Office: 601-203-1041 | Cell: 601-955-5564  
 Email: [stoverdevelopments@gmail.com](mailto:stoverdevelopments@gmail.com)  
[www.stover-developments.com](http://www.stover-developments.com)

**Addie Stover**, President & CEO

February 13, 2023

Attention: Chief Wendall Watts  
 Gluckstadt Police Department  
 City of Gluckstadt C/O Lindsay Kellum, City Clerk  
 343 Distribution Drive  
 Gluckstadt, MS 39110

**Re: Grant Research & Writing Services**

Dear Chief Watts,

Thank you for speaking with me about Grant Writing Services for the City of Gluckstadt and the Gluckstadt Police Department. I am pleased at the prospect of working with you and the administration to pursue grants from public and private sources to support the growth and development of the City.

As we discussed, the initial contract with the City of Gluckstadt is proposed as an eight (8) month agreement with Stover Developments to provide grant services beginning February 14, 2023, through September 30, 2023. This short-term agreement will allow me to work strategically with the City to plan and pursue current and upcoming grants. I've proposed herein a fee of \$3,500 per month for grant writing services for the Gluckstadt Police Department. There are at least five (5) current grant opportunities which GPD could pursue to provide up to \$1 million in funding for police services. I am also happy to provide services for all City departments at a rate of \$5,000 per month. As an option, services are also available on a per project basis for each grant proposal at a rate of \$5,000.

Thank you in advance for your consideration. I look forward to your leadership and support as we identify and apply for funding for the City of Gluckstadt. Please let me know if I can provide additional information in support of this request.

Sincerely,

*Addie Stover*

Addie Stover, Economic Developer  
 Certified Grant Writer

**Attachments:** Professional Services Proposal - Economic Development & Grant Writing

**From:** [Stover Developments](#)  
**To:** [Wendell Watts](#)  
**Cc:** [Lindsay Kellum](#)  
**Subject:** Re: Grant Writing Services  
**Date:** Monday, March 6, 2023 12:18:45 PM

Great morning Chief and Lindsay,

I hope this email finds you doing well.

Just a reminder that the City can still submit the Traffic Services grant for the Gluckstadt Police Department. The one-time fee for grant writing services would be invoiced at \$3,500 upon completion of the writing of the grant. Since the fee is less than the \$5,000, the purchase would be a simple, no-bid acquisition in accordance with MS Code Section 31-7-13 (a) as follows:

(a) BIDDING PROCEDURE FOR PURCHASES NOT OVER \$5,000.00 Purpose - Clarify No Bids Required Purchases which do not involve an expenditure of more than Five Thousand Dollars (\$5,000.00), exclusive of freight or shipping charges, may be made without advertising or otherwise requesting competitive bids...

Please feel free to contact me directly at 601-955-5564 if I can provide additional information.

Sincerely,

Addie Stover, Certified Grant Writer  
 Stover Developments  
 Office: 601-203-1041  
 Phone: 601-955-5564

On Thu, Feb 23, 2023 at 12:49 PM Stover Developments <[stoverdevelopments@gmail.com](mailto:stoverdevelopments@gmail.com)> wrote:

Hi Chief,

Thanks for responding. Can you afford the \$3,500? I'd also like to present the Project Safe Neighborhoods Grant?  
 Addie S.

On Tue, Feb 21, 2023 at 10:43 PM Wendell Watts <[wendell.watts@gluckstadt.net](mailto:wendell.watts@gluckstadt.net)> wrote:

Hey Addie. Question: What would it cost us for you to apply for that DPS grant? It's going to take a couple months to get approval to use you monthly and I don't want to lose that grant if we can still apply.

Get [Outlook for iOS](#)

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**From:** Stover Developments <[stoverdevelopments@gmail.com](mailto:stoverdevelopments@gmail.com)>  
**Sent:** Friday, February 17, 2023 5:10:50 PM  
**To:** Wendell Watts <[wendell.watts@gluckstadt.net](mailto:wendell.watts@gluckstadt.net)>; Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** Re: Grant Writing Services

Great day Chief, Lindsay,

I hope all is well. I'm writing to see if you had any questions regarding the proposal. Again, I look forward to serving the City.  
 Addie S.

On Mon, Feb 13, 2023 at 11:21 AM Stover Developments <[stoverdevelopments@gmail.com](mailto:stoverdevelopments@gmail.com)> wrote:

Great Day Chief Watts and Lindsay,

I hope this email finds you well. I've attached the grant services proposal for your review and consideration. I look forward to the opportunity to serve the Gluckstadt Police Department and/or the City. Please contact me directly at (601) 955-5564 if you have any questions.

--

Addie Stover, Economic Developer  
*Certified Grant Writer®*  
**Stover Developments, LLC.**  
 Post Office Box 14245  
 Jackson, Mississippi 39236-4245  
 Phone: 601-203-1041  
 Cell: 601-955-5564  
 Email: [stoverdevelopments@gmail.com](mailto:stoverdevelopments@gmail.com)  
 Website: [www.stover-developments.com](http://www.stover-developments.com)



Stover Developments specializes in Business, Community and Economic Development Programs. SD holds certifications as a Disadvantaged Business Enterprise (DBE) in 47 states. SD is also an SBA certified Economically Disadvantaged Woman Owned Small Business (EDWOSB), Woman-owned Small Business (WOSB), Woman-owned Business (WOB), minority-owned and operated (MBE). SD is also a HUD Section 3 business concern.

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 Website: [www.stover-developments.com](http://www.stover-developments.com)  
 Email: [stoverdevelopments@gmail.com](mailto:stoverdevelopments@gmail.com)

## PROPOSAL

DATE: FEBRUARY 10, 2023  
 INVOICE # 2023-0020-77812

**EXPIRES IN 15 DAYS**

TO Chief Wendell Watts  
 Gluckstadt Police Department  
 City of Gluckstadt C/O Lindsay Kellum, City Clerk  
 343 Distribution Drive, Gluckstadt, MS 39110  
 Phone: (769) 567-2306

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE	
Addie Stover	Grant Research and Writing Services	See Terms	Net 30 By the 5th of Each Month	
QTY	SCOPE OF SERVICES	UNIT PRICE	LINE TOTAL	
Stover Developments, LLC provides competent, comprehensive, professional grant research and writing services to align the City's economic development strategies with current grants and funding opportunities. Our experts provide recommendations for innovative, evidence-based program models to meet your needs. Our annual contracts include grant planning services to find and apply for current grants all year.				
1	<b>1. Grant Research &amp; Writing:</b> Consultant shall research, write, review and deliver grant/funding application per month for the <u>Gluckstadt Police Department</u> at a monthly rate.	\$3,500	\$3,500	
1	<b>2. Grant Research &amp; Writing:</b> Consultant shall research, write, review and deliver grant/funding application for the <u>City of Gluckstadt</u> at a monthly rate.	\$5,000	\$5,000	
1	<b>3. Deliverables:</b> Consultant shall assist the City to develop a professionally researched, written grant proposal. At Stover Developments we write to win by utilizing economic development strategies to design evidence-based programs in collaboration with the City. Our proposals are reasonable, responsive to the grant guidelines and allocable based on the grant budget.			
	<b>Duration:</b> Our services are offered on a month to month basis or in the form of nine (9) or twelve (12) month contracts.			
	<b>Status Updates and Routine Reports:</b> Consultant shall provide weekly updates by teleconference, Zoom or other means. Written drafts and presentations and status updates, shall be provided on a monthly basis. Routine written reports shall be submitted via email or other electronic means. The first status meeting will be held within seven (7) days upon approval and commencement of this agreement.			

<p><b>Timeline of Grant Writing Tasks:</b> Consultant shall begin work upon approval and acceptance of this service proposal, receipt of the signed contract. City shall provide organizational information, community data and statistics, program model, supporting documentation and budget within 48 hours upon request by the Consultant.</p>		
<p><b>Grant Submission Support:</b> Consultant shall provide grant submission support to the Client if necessary, upon request.</p>		
<p><b>PAYMENT:</b> The fees for grant writing services are payable on a monthly basis. Fees are due and payable on or around the 5th of each month.</p>		
<p><u>Note:</u> All information provided herein is proprietary. Information herein is intended for the entity named above only.</p>		
	<b>SUBTOTAL</b>	-
	<b>SALES TAX</b>	-
	<b>TOTAL</b>	-

Make all checks payable to **Stover Developments**  
*Thank you for your business!*





## CITY OF GLUCKSTADT

MISSISSIPPI  
MUNICIPAL COURT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Gerlach, Stephanie

**DATE:** 03/17/2023

**SUBJECT:** Municipal Court Update

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General update from the court about monthly amount processed for February 2023 and information pertaining to Court from February and March.