

PLANNING & ZONING COMMISSION MEETING

Tuesday, August 22, 2023 at 6:00 PM

Agenda

- 1. Call to Order
- 2. Consideration and Approval of Minutes
 - A) Consideration And Approval Of July 25, 2023 Minutes
- 3. New Business
 - A) Election of Officers
- 4. New Site Plan Considerations
 - A) Discussion and Consideration of Four Seasons Drapery and Hardware Site Plan
- 5. Next Meeting
 - A) The Next Planning and Zoning Meeting Will Be Held on September 26, 2023
- 6. Adjourn



PLANNING & ZONING COMMISSION MEETING

Tuesday, July 25, 2023, at 6:00 PM

Minutes

Call to Order

Commissioner Melanie Greer called the meeting to order.

The following Commissioners were present: Commissioner Sam McGaugh, Commissioner Tim Slattery, Commissioner Kayce Saik, Commissioner Andrew Duggar, Commissioner Phillips King and Commissioner Katrina Myricks attended via phone conference.

City Employees William Hall, Mike McCollum and Bridgette Smith and City Attorney Zach Giddy were present.

Consideration and Approval of June 27, 2023, Minutes

Commissioner Andrew Duggar made the motion to approve the June 27, 2023, minutes.

Commissioner Sam McGaugh seconded the motion.

The motion carried and was approved by all Commissioners.

New Site Plan Considerations

A. Discussion and Consideration of Blurton Holdings Site Plan

Commissioner Andrew Duggar made the motion to approve.

Commissioner Sam McGaugh seconded the motion.

Commissioner Phillips King abstained.

The motion carried and was approved by the remaining Commissioners.

The Board discussed the requirement for the driveway to be concrete with 6 inches reinforced to the back slab of the building. The property is zoned C-2 and all equipment will be stored behind the fence on the property.

B. Discussion and Consideration of Preliminary Plat for Parkway Commons

Commissioner Sam McGaugh made the motion to approve.

Commissioner Andrew Duggar seconded the motion.

The motion carried and was approved by the remaining Commissioners.

Request for Rezoning

No action was taken.

New Business

No action was taken.

Next Meeting

The Next Planning and Zoning Meeting Will Be Held on August 22, 2023

Adjourn

Commissioner Sam McGaugh motioned the meeting adjourned.

Commissioner Andrew Duggar seconded the motion and was approved by all attending Commissioners.

The Chairman declared the motion carried.

WITNESS OUR HANDS, this the	e day of	, 2023
	MELANIE GREER, Chairr	man
SAM MCGAUIGH, Vice Chairman/Secretary		



CITY OF GLUCKSTADT

MISSISSIPPI PLANNING AND ZONING ADMINISTRATOR

MEMORANDUM

TO: Planning And Zoning Board

FROM: Mike McCollum, Planning And Zoning Admin

DATE: 08/14/2023

SUBJECT: Election of Officers

Officer elections are held once per year by the Planning And Zoning Commission Ordinance. The Ordinance lists a Chairperson as a requirement. An additional Vice-Chairperson was appointed last August. Per Ordinance 2021-3, the same Commissioners may be elected to their current positions.

City of Gluckstadt

Application for Sit	e Plan Review
Subject Property Address: 259 YANDE	LRC CANTON, MS 3904
Parcel #: 082 H-27 - 023/25.00	Book 3468, Page 481
	11 to 1
Owner: Four Seasons Land Holdings LLC	Applicant: Tim Hillhouse
Address: 115 Claiborne St.	Address: 115 Claiborne St
Madison, MS 39110	Madison, M5 39110
Phone #: 601-624- 6780	Phone #: 601-624-6780
E-Mail: Tin Hillhouse Dgmal. com	E-Mail: TinHillhouse Demail con
Current Zoning District:Cl-A	
Acreage of Property (If applicable): 0.94	
Use sought of Property: Business + Prof	Personal Office

Requirements of Applicant:

- 1. Copy of written legal description.
- 2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
- 3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator.

Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- 1. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.

Ti de	2-26-23
Applicant Signature	Date

OFFICE USE ONLY

Date Received: 5 - 2 - 20 23

Application Complete & Approved to Submit to P&Z Board (please check):

Yes	No	

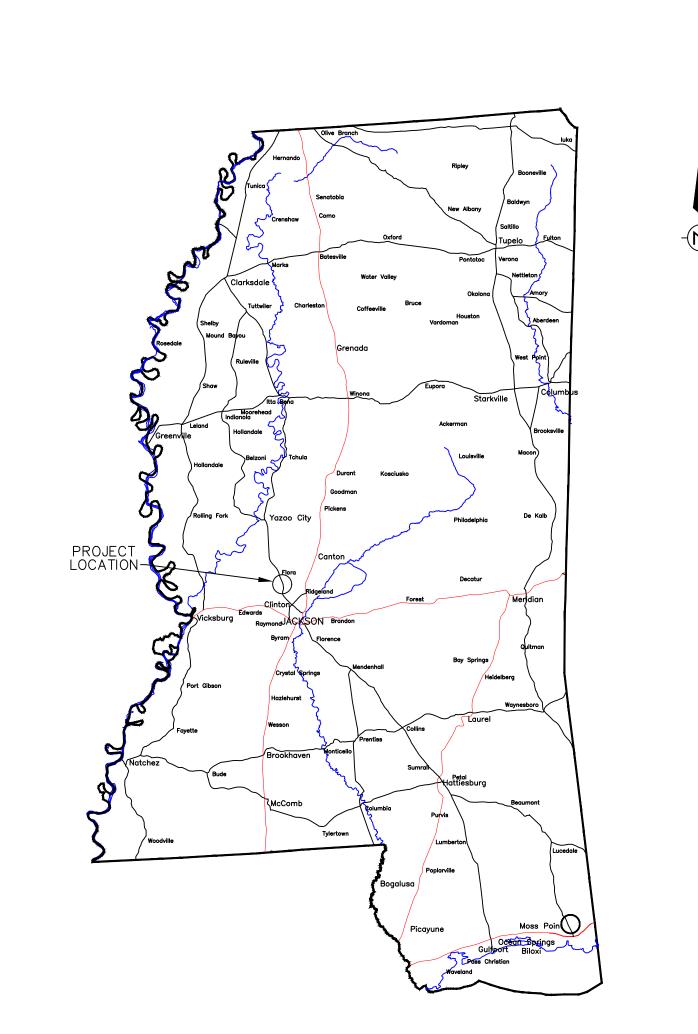
Signature:

		Gluckstadt Requirement for Site Plan Checklist for Con	ditional Use	e, Dimensional
		Variances and Rezoning		WE:
			Completed	Uncompleted
•	1	Property Lines and lot numbers	0	
•	2	Zoning of adjacent lots	0	
•	3	Names of owners of adjacent lots within 160 feet	V	
		Rights of Way for existing and proposed streets including		
k	4	streets on the adopted throughfares plan		
		Accessways, curbcuts, driveways and parking (Including		
		number of parking spaces to be provided) and loading	1/	
	5	areas.		
k .	_	All existing and proposed easements	V	
		All existing and proposed water and sanitary sewer lines,	./	
	7	also the location of existing and proposed fire hydrants.		
		A drainage plan showing all existing and proposed storm		
		drain facilities. The drainage plan shall indicate adjacent		
		off-site drainage courses and projected storm water run-		
	8	off rates from on-site, off-site sources.	£.	
	9	Contours at five feet or less	V	
		Flood zone designations according to maps prepared by		
		the federal Emergency Management Agency , Federal		
		Insurance Administration, and any proposed floodway	V	
	10	modifications.		
	_	Landscaped Areas and Planting Screens		
		Building Lines and the location of all structures existing and		
	12	proposed.		
	_	Proposed use of the land and buildings if known	~	
	_	Open Space and Recreational areas when required		
k	_		1/	
	12	Area of the parcel in square feet or acres		
	16	Proposed gross lot coverage of buildings and structures		
	10	Troposed gross for coverage or banamas and on actual of	W/A	
	17	Number and type of dwelling units (where proposed)	WA	
		Location of sign structures and drawing, ect in accordance		
	18	with section 701 of the Zoning Ordinance		
		A development plan (Section 809.04 when staging	11/1	
	19	development is proposed	N/1/+	
		Any additional data necessary to allow for a thorough	-	
		evaluation of the proposed use to include traffic and		
	20	drainage study's.		
		Proposed elevations indicating the general design, style,	./	
	21	and architecture of the building or structure.		

22	construction of the exterior of buildings and structures.		
		,	
	Number of stories and total square feet, including a		
23	notation as to the square footage on each floor or level.		
24	Proposed height in feet.		
		,	
	Photographs, renderings, color slides, models and similar		
	items may be presented by the applicant at his discretion.		
_	Refuse and service areas	V	
27	Number of regular and ADA parking spaces.		
28	1000:1 scale vicinty Map		
29	Graphic Scale and North Arrow	V	
30	Provide a PDF digital copy of the Site plan		
	Additional Requirements for Conditional Use		
	Screening and buffering with reference to type, dimension		
31	and character.		
32	Required yards and open space		
	General compatibility with adjacent properties and other		
33	properties in the district		
	Any advise impacts to nearby properties or the community		
34	at large.		
	Is lighting that spills onto or is directed toward adjacent		
35	property addressed		
	Is noise generated by the conditional use have a negative		
	impact upon the peaceful use and enjoyment of adjacent		
36	properties or surrounding neighborhoods.		
	I noise generated by patrons , customers, clients, or users		
	of the conditional use have a negative impact upon the		
	peaceful enjoyment of adjacent properties or		
37	neighborhoods.		
	Will the proposed conditional use have a cluttered		
	appearance as a result of site design, signage or other		
	features that may be visible from the street or adjoining		
38	properties.		
37	Provide the hours of operation or frequent use.		
	Is there a negative impact to natural features, such as tree		
39	cover, drainage courses, flooding and erosion.		

FOUR SEASONS DRAPERY & HARDWARE

GLUCKSTADT, MISSISSIPPI



DRAWING INDEX

COVER SHEET

SITE DETAILS

SITE LOCATION MAP

SITE BOUNDARY & TOPO

GRADING & DRAINAGE PLAN

SITE & UTILITY PLAN

DRAWING NO.

C-1

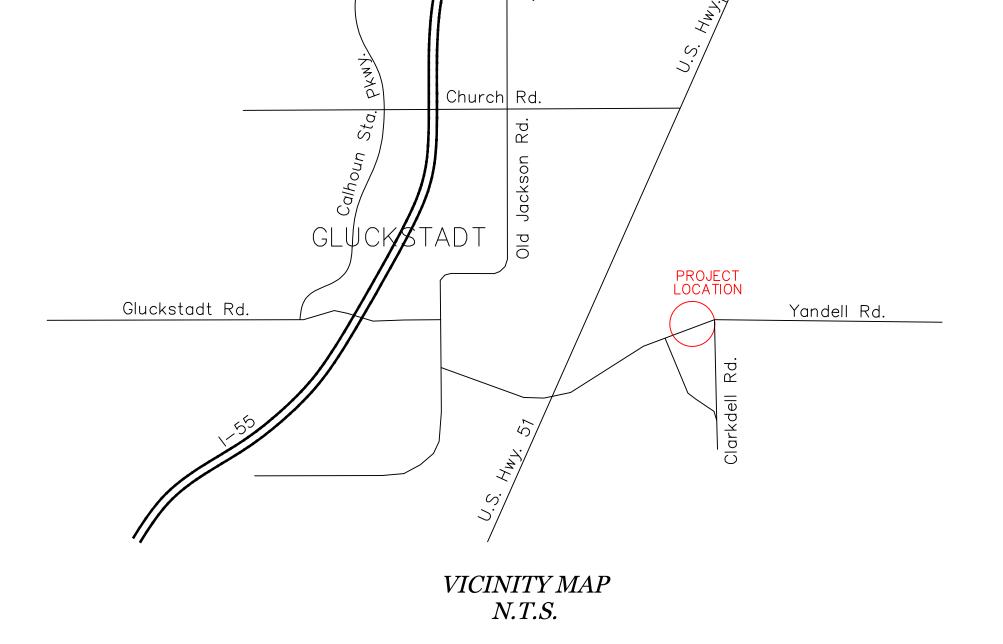
C - 3

C-4

C - 5

C - 6

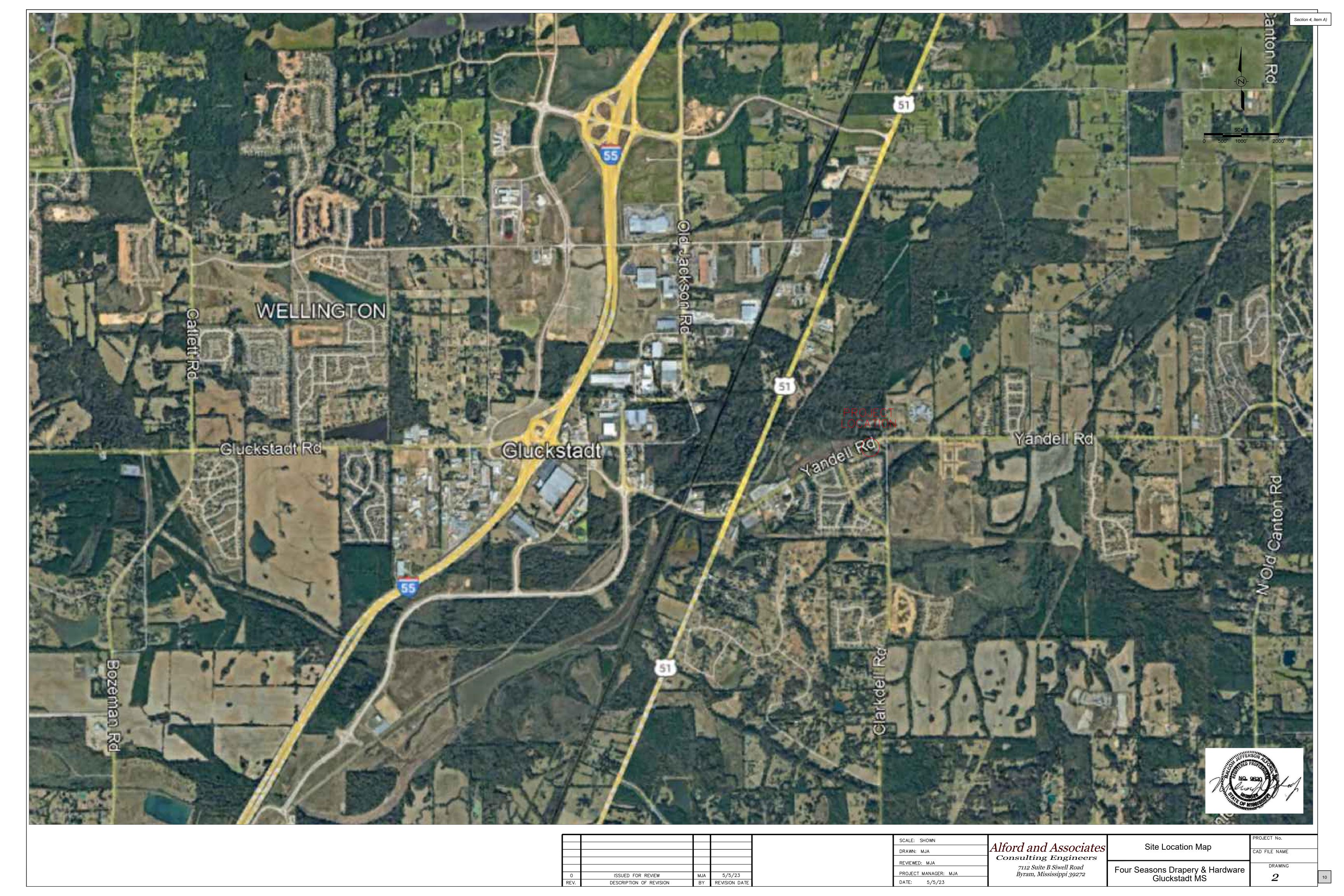
DESCRIPTION

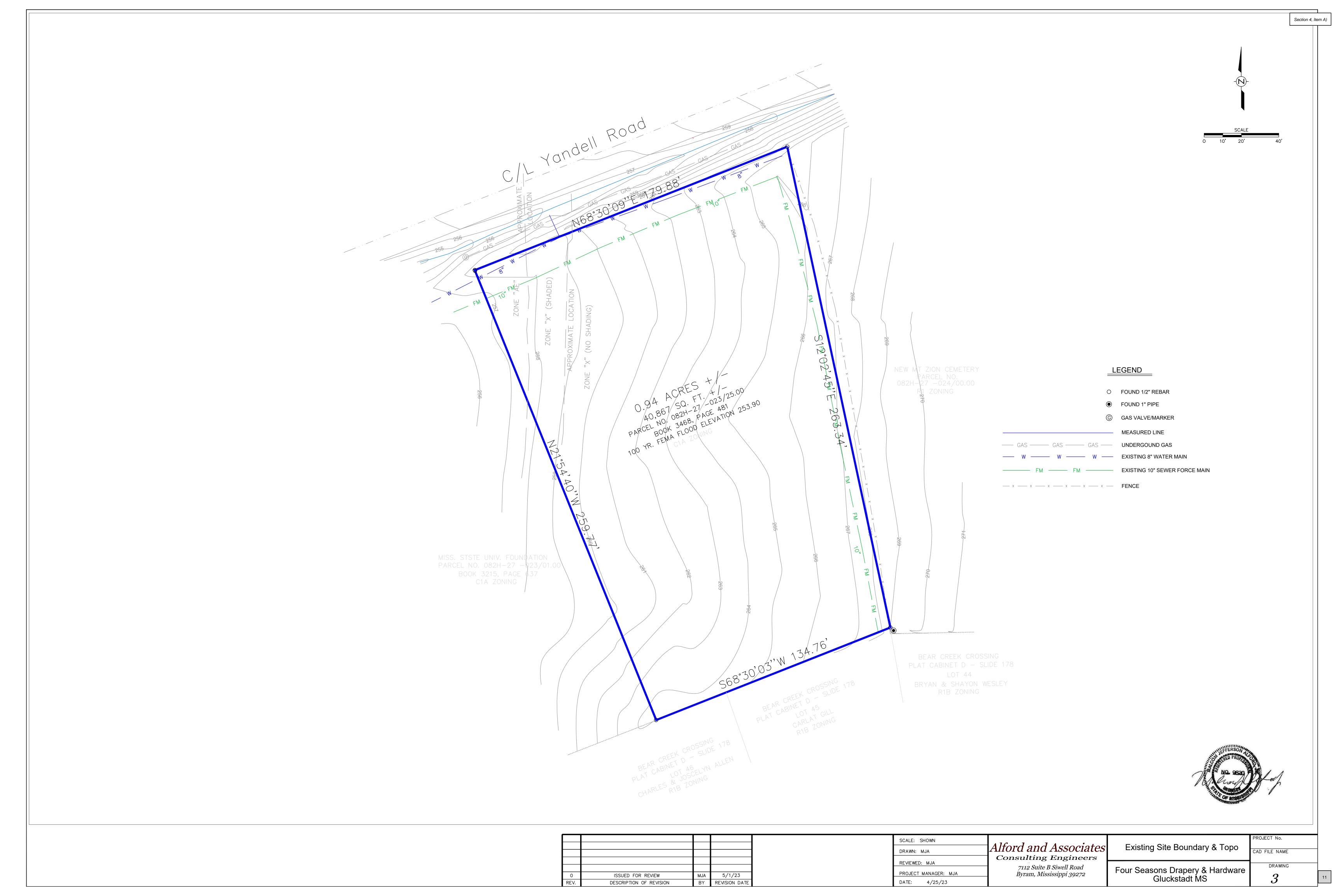


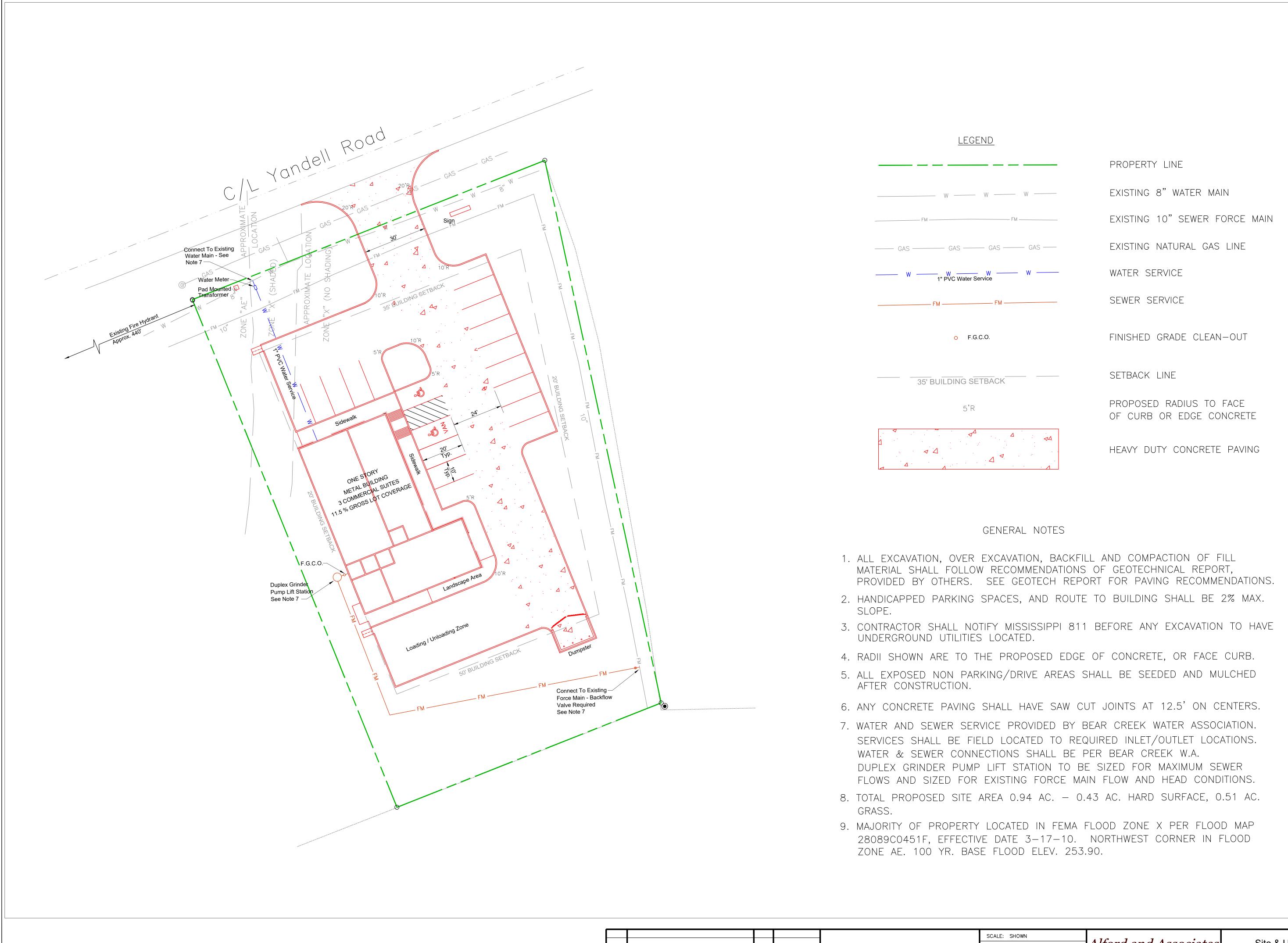
MAY 2023



SHEET NUMBER







5/10/23

5/5/23

5/1/23

REVISION DATE

DRAINAGE REVISIONS

REVISIONS PER CITY

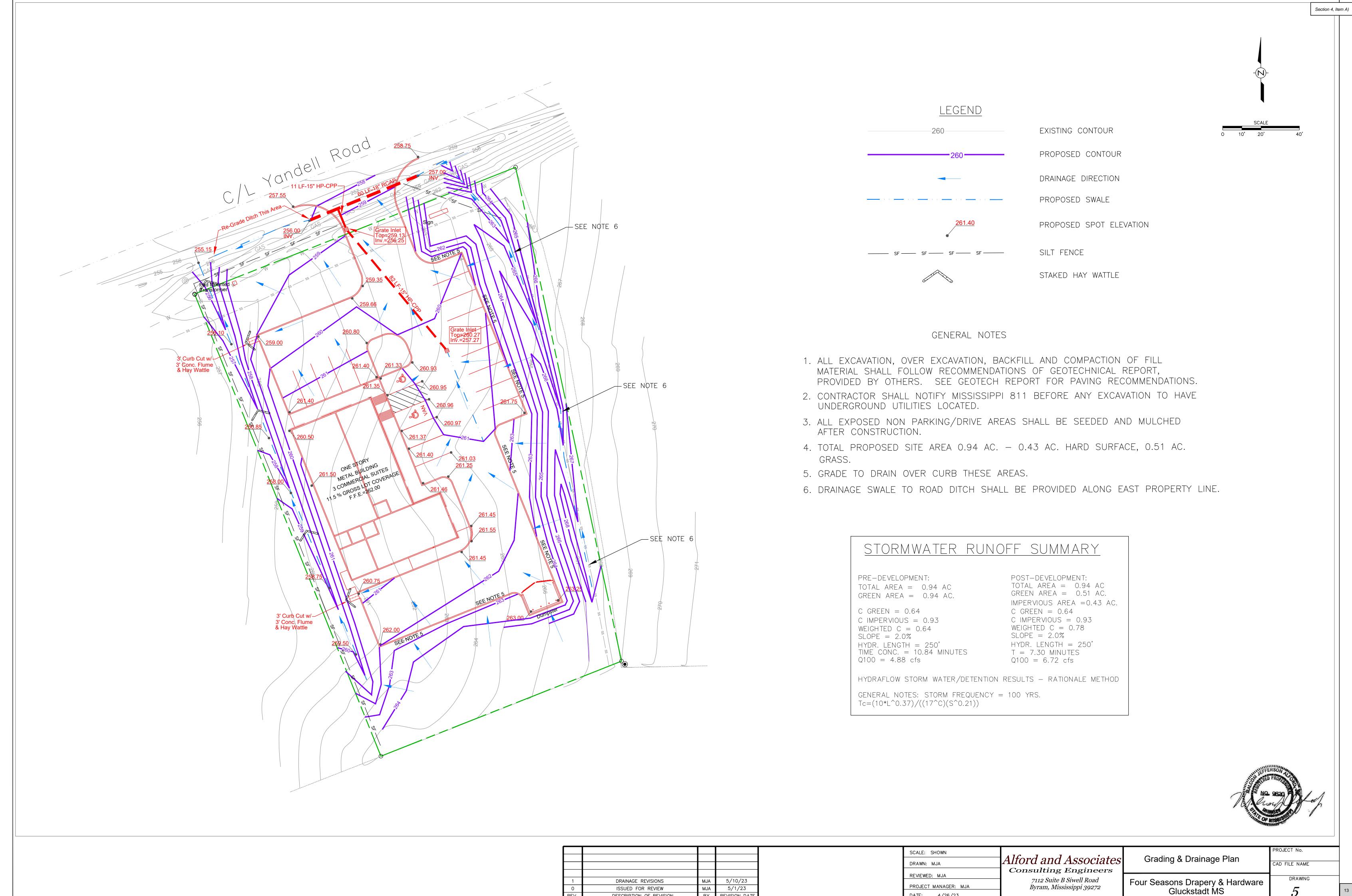
ISSUED FOR REVIEW

DESCRIPTION OF REVISION

CAD FILE NAME DRAWING

Alford and Associates DRAWN: MJA Consulting Engineers REVIEWED: MJA 7112 Suite B Siwell Road Byram, Mississippi 39272 Four Seasons Drapery & Hardware Gluckstadt MS PROJECT MANAGER: MJA DATE: 4/26/23

Site & Utility Plan



DRAINAGE REVISIONS

ISSUED FOR REVIEW

DESCRIPTION OF REVISION

5/10/23

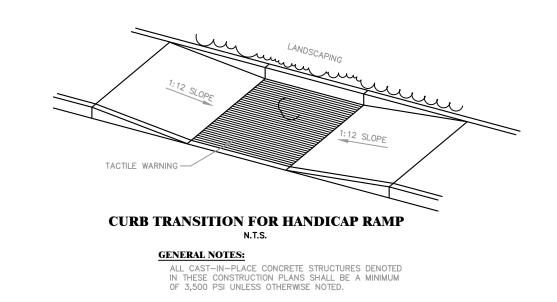
5/1/23

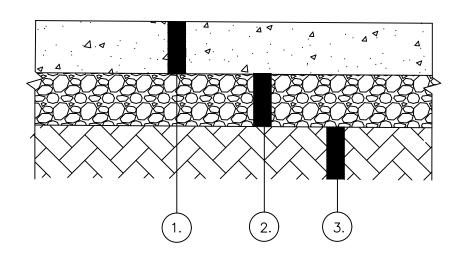
REVISION DATE

PROJECT MANAGER: MJA

DATE: 4/26/23

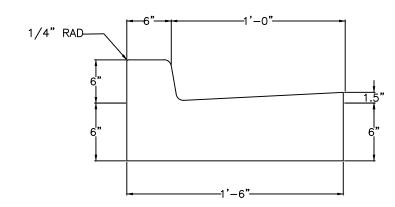
5





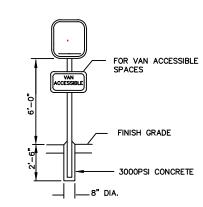
- 1.) 5" MIN. 4000 PSI CONCRETE
- 2. 6" MIN. CRUSHED AGGREGATE (#610 GRADATION),
- 3.) COMPACTED SUBGRADE SEE GEOTECH REPORT FOR EXCAVATION AND COMPACTION REQUIREMENTS NOTE: REFER TO GEOTECHNICAL REPORT FOR PAVING DETAILS/RECOMMENDATIONS





DUMMY JOINTS WILL BE MADE AT 10' INTERVALS. EXPANSION JOINTS WILL BE MADE AT 40' INTERVALS AND PRECUT JOINT MATERIAL TEMPLATES WILL BE USED IN ALL EXPANSION JOINTS.

STAND-UP CURB AND GUTTER

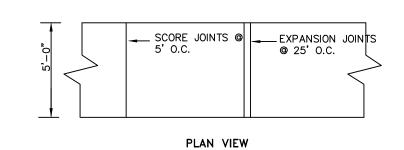


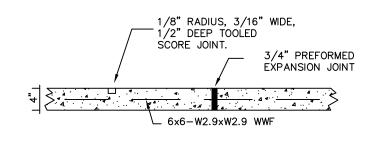
 HANDICAP PARKING SIGN SHALL CONFORM TO ALL GOVERNING REGULATIONS REGULATIONS

2. HANDICAP SIGN SHALL BE 12"x18"x.080", FASTENED
WITH TWO EACH 3/8" CADMIUM BOLTS, NUTS AND WASHERS.

3. POST SHALL BE 1.75"x3-1/2" HEAVY DUTY GALVANIZED.

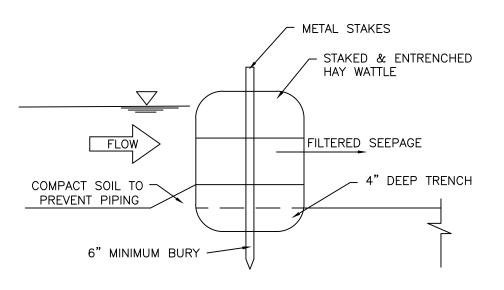
4. CONTRACTOR SHALL INSTALL A HANDICAP PARKING SIGN AT EACH HANDICAP PARKING SPACE.



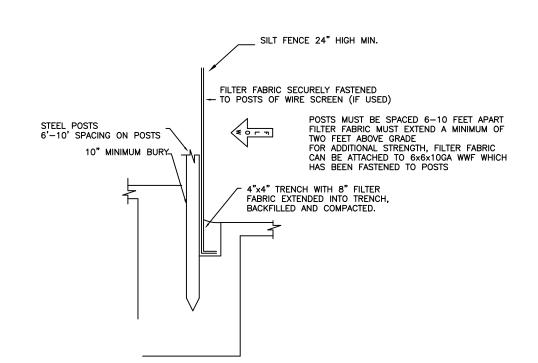


CONTRACTOR MAY OMIT WELDED WIRE FABRIC IF CONCRETE CONTAINS FIBROUS REINFORCEMENT. CONCRETE SHALL HAVE 3000 PSI AT 28 DAYS.

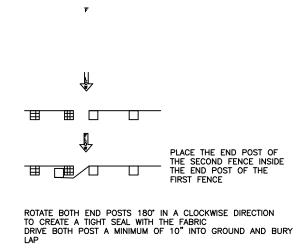
SIDEWALK



HAY WATTLE INSTALLATION SCALE: SHOWN



SILT FENCE TYPICAL SECTION



ATTACHING TWO SILT FENCES

SILT FENCE MAINTENANCE PLAN

- 1. CARE SHALL BE TAKEN TO MINIMIZE THE MOVEMENT OF SEDIMENT INTO ALL STORM DRAIN APPURTENANCES AND PUBLIC STREETS UNTIL THE IMPERVIOUS MATERIAL (ROAD/PARKING AREA SURFACE) IS APPLIED.
- 2. A DROP INLET SEDIMENT TRAP WITH PERIMETER SILT FENCING OR PROPERLY INSTALLED HAYBALE BARRIERS IS THE RECOMMENDED METHOD OF INLET PROTECTION. SEDIMENT WILL BE REMOVED FROM THE EXCAVATED DROP INLET SEDIMENT TRAP AND RESTORED TO THE ORIGINAL DEPTH WHEN SEDIMENT ACCUMULATION HAS REACHED HALF THE DEPTH OF THE
- 3. ALL EROSION AND SEDIMENT CONTROL MEASURES WILL BE CHECKED FOR STABILITY AND OPERATIONAL INTEGRITY FOLLOWING EVERY RUNOFF PRODUCING RAINFALL BUT IN NO CASE, LESS THAN EVERY WEEK. ANY NECESSARY REPAIRS WILL BE MADE IMMEDIATELY TO MAINTAIN THE MEASURE'S PERFORMANCE AS DESIGNATED.
- 4. SEDIMENT WIL BE REMOVED FROM THE UPSTREAM FACE OF THE SILT FENCE WHEN IT REACHES A MAXIMUM SIX—INCH (6") DEPTH AT THE FENCE. THE FENCE WILL BE REPLACED AS NECESSARY TO MAINTAIN A BARRIER.
- 5. SILT FENCE POSTS SHALL BE ALTERNATING STEEL.



				SCALE: SHOWN	110 1 1 1		PROJECT No.
				DRAWN: MJA	Alford and Associates	Site Details	CAD FILE NAME
				REVIEWED: MJA	Consulting Engineers 7112 Suite B Siwell Road	Б О D 0.11	DRAWING
0	ISSUED FOR REVIEW	MJA	5/1/23	PROJECT MANAGER: MJA	Byram, Mississippi 39272	Four Seasons Drapery & Hardware Gluckstadt MS	6
RFV.	DESCRIPTION OF REVISION	BY	REVISION DATE	DATE: 4/26/23		Oldonstadt MO	ı

Hydrograph Return Period Recap

Proj. file: Yandell Rd. 50223.gpw

Section 4, Item A) ae 1

Hyd.	Hydrograph	Inflow		Peak Outflow (cfs)							Hydrograph
No.	type (origin)	Hyd(s)	1-Yr	2-Yr	3-Yr	5-Yr	10-Yr	25-Yr	50-Yr	100-Yr	description
	Rational			2.67		3.16	3.52	4.05	4.47	4.88	Pre
	Rational			3.81		4.44	4.91	5.62	6.17	6.72	Post

Run date: 05-05-2023

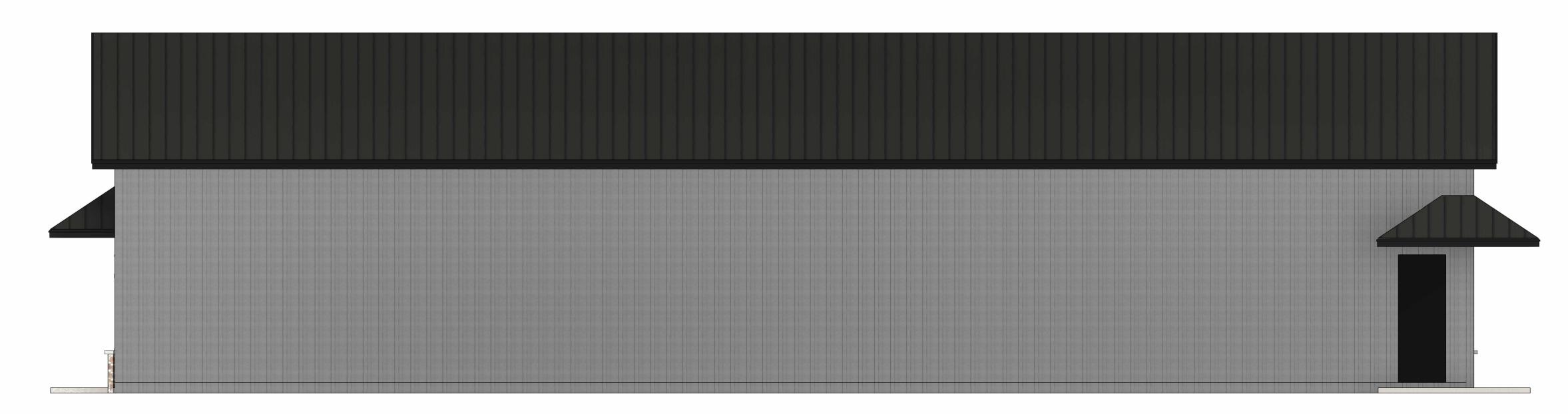
Rendered Elevations

4246 01-25-2023 Drawn by L McCombs Checked by U Pineda

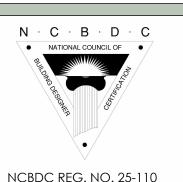
Scale 1/4" = 1'-0"



1 Left Elevation Copy 1 1/4" = 1'-0"



Right Elevation Copy 1
1/4" = 1'-0"



NCBDC REG. NO. 25-110

Rendered Elevations

4246 Date 01-25-2023
Drawn by L McCombs Checked by U Pineda

Scale 1/4" = 1'-0"



1 Front Elevation Copy 1 1/4" = 1'-0"



3 Rear Elevation Copy 1 1/4" = 1'-0"