



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, February 13, 2024 at 6:00 PM

Agenda

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, February 13, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

1. Call Meeting to Order and Roll Call

2. Opening Prayer and Pledge of Allegiance

3. Presented Items

- A) Consideration and Approval of Resolution Designating Friday, February 16th as Kindness Awareness Day, Girl Scout Troop 4367 (Alderswoman Bates)
- B) Request to Address the Mayor and Board, American Red Cross Southwest Chapter (Ms. Tamica Jeuit)
- C) 2024 March of the Mayor's Food Drive Collection Promotion: Gluckstadt, Canned Soup
- D) Requesting Approval for the Appointment of Kerry Minninger as Emergency Operations Coordinator for the City of Gluckstadt
- E) Recognition of Gluckstadt Firefighter Appreciation Week, February 19th - 23rd (Alderman Powell)

4. Approval of Consent Agenda Items

- A) Request for Approval of January 9th and January 25th Meeting Minutes
- B) Request for Approval of Claims Docket
- C) Notification of Sinkhole Emergency Fix for 111 Aulenbrock Drive (Purchasing, Special Circumstances Form)

- [D\)](#) Notification of Crystal Clean Memo Error (Contract Approved Previously)
- [E\)](#) Request for Approval to Add Comcast Internet Payment for Lone Wolf Drive to Recurring Monthly Bills (Paid on 1st)
- [F\)](#) Purchase of ICC Digital Premium Complete One Year Subscription
- [G\)](#) Requesting Approval of Annual Membership Dues for MACP
- [H\)](#) Requesting Approval for Officer Joseph Mullins to Attend Basics Narcotics Investigations Training at RCTA
- [I\)](#) Requesting Approval for Officer Eric Huff to Attend Basics Narcotics Investigations Training at RCTA
- [J\)](#) Request for Approval to Pay MMCCA Annual Dues (City Clerk and Deputy Clerk)
- [K\)](#) Request for Approval to Register Board Members, City Clerk and Deputy Clerk for MML Summer Conference & Approval of Related Travel (June 24 - 26th, Biloxi)
- [L\)](#) Request for Approval to Register City Clerk and Deputy Clerk for 2024 Spring Conference & Approval of Related Travel (April 3-5, Meridian)

5. Court Clerk, Municipal Court Department (Stephanie Gerlach)

- [A\)](#) General Court Update, January 2024

6. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)

- [A\)](#) Requesting Board Nominations for Mayoral Health Council (MDHS Grant)
- [B\)](#) Mississippi Office of Highway Safety FY 2025 Grant Cycle

7. Monthly Budget Report

- [A\)](#) Consideration and Approval of Budget Amendment
- [B\)](#) Monthly Budget Report(s)

8. New Business

- [A\)](#) Consideration of Appointments, City of Gluckstadt Hazard Mitigation Council (Alderman Powell)

9. Old Business

- [A\)](#) Request to Approve Updated Purchasing Policy
- [B\)](#) Discussion of Performance Evaluations Implementation (Todd Butler)
- [C\)](#) Discussion and Approval of Proposed Moratorium: Excessive Saturation of Certain Types of Businesses (Alderwoman Bates)
- [D\)](#) Consideration and Approval of Order by the Mayor and Board of Aldermen, Industrial and Freeport Warehouse Tax Exemptions (Application to City)

10. City Clerk, City Administration Matters (Lindsay Kellum)

- [A\)](#) General Administration Matters, Update
- [B\)](#) Privilege License Report, Update
- [C\)](#) Request to Accept FY22 Audit Report & Publish Synopsis (Bridgers, Goodman, Baird & Clarke, PLLC)
- [D\)](#) Discussion of ServiceMaster Janitorial Services Contract, City Hall

11. Building Official, Planning and Zoning Matters (William Hall)

- [A\)](#) General Planning and Zoning and Building Department Updates
- [B\)](#) Discussion and Consideration of Elite Hitting Site Plan
- [C\)](#) Discussion and Consideration of Tate Office Building Phase 2 Site Plan
- [D\)](#) Discussion and Consideration of Storage City Site Plan
- [E\)](#) Discussion and Consideration of Sowell Road Shell Station Conditional Use Application
- [F\)](#) Discussion and Consideration of Sowell Road Shell Station Site Plan
- [G\)](#) Discussion and Consideration of Martin's Corner Market Site Plan
- [H\)](#) Public Hearing & Consideration of Application for Rezoning & Appeal of Planning and Zoning Commission, RPM Realty, 1064 Gluckstadt Road (C-1 to C-2)
- [I\)](#) Discussion and Consideration of Pearl River Pickers Site Plan

12. Public Works Department (Chris Buckner)

- [A\)](#) Public Works General Update

13. Police Chief, Police Department Matters (Chief Berry Hale)

- [A\)](#) General Update, Police Department

14. Public Comment

15. Closed Session to Determine Need for Executive Session

- A) Discussion of Personnel Matters (Police Department & Public Works) & Prospective Purchase or Leasing of Property

16. Adjourn

WALTER C. MORRISON, IV
MAYOR

ATTEST:

DATE:

LINDSAY D. KELLUM
CITY CLERK

[Seal]

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI DESIGNATING FRIDAY, FEBRUARY 16, 2024, AS KINDNESS AWARENESS DAY

WHEREAS, the City of Gluckstadt and Girl Scout Troop 4367 wish to encourage residents of the City of Gluckstadt, as well as residents of Madison County to show kindness to one another; and,

WHEREAS, the City and Troop 4367 ask that on Friday, February 16, 2024, that residents of all ages perform a random act of kindness throughout their day; and,

WHEREAS, the City commends Troop 4367 for its efforts and accomplishments during its anti-bullying campaign, and encourage Troop 4367 to keep up the good work in making the City of Gluckstadt and Madison County a place where all people feel welcome and loved;

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt hereby designates Friday, February 16, 2024, as Kindness Awareness Day, and encourages residents of Gluckstadt to perform a random act of kindness throughout their day.
2. The City of Gluckstadt wishes to express its sincere appreciation to Girl Scout Troop 4367 for its efforts during its anti-bullying campaign and encourages others to follow the example shown by Troop 4367.

SO RESOLVED this the _____ day of _____, 2024. Motion was made by Alderman _____, and seconded by Alderman _____, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the _____ day of _____, 2024.

Walter C. Morrison, IV,
MAYOR

ATTEST:

Lindsay Kellum,
CITY CLERK

From: [Walter Morrison](#)
To: [Jeuitt, Tamica](#)
Cc: [Janet Brooks](#); [Lindsay Kellum](#)
Subject: RE: Meeting Request
Date: Tuesday, January 9, 2024 1:51:03 PM

Ms. Jeuitt:

I apologize for overlooking your email. Ms. Janet kindly reminded me! My cell is 601-209-3171. Call me any time you feel necessary. We will put you on our Feb. meeting agenda and you can address the board at that time.

Thank you.

Walter C. Morrison IV

Mayor, City of Gluckstadt
P.O. Box 2210
Gluckstadt, MS 39130
Office: (769) 567-2306
Fax: (769) 567-2305
Walter.morrison@gluckstadt.net

From: Jeuitt, Tamica <tamica.jeuitt@redcross.org>
Sent: Friday, December 29, 2023 3:07 PM
To: Walter Morrison <walter.morrison@gluckstadt.net>
Cc: Janet Brooks <janet.brooks@gluckstadt.net>
Subject: Meeting Request

Greetings Mayor Morrison,

I am writing to request a meeting with you. My name is Tamica Jeuitt. I am the executive director of the American Red Cross Southwest Mississippi Chapter.

I hold the Red Cross relationship with elected officials in my 21-county service area. I would appreciate the opportunity to speak with you and the board of alderman during a board meeting.

I am a resident of Gluckstadt. I want our community leaders to know the programs and services through the Red Cross. Please let me know when you can schedule me. I understand your meetings are monthly. I am available in January.

Until then, will you forward me your mobile contact in the event there is need for us to speak regarding disaster-caused needs? I hope there is never a need, but with storms being more frequent, one never knows. My cell number is below. Don't hesitate to reach out if you feel Red Cross could assist you.

Happy New Year!

Sincerely,

Tamica Smith Jeuitt
Executive Director
Southwest Mississippi Chapter

American Red Cross
Alabama and Mississippi Region
9 River Bend Place
Flowood, MS 39232
601-297-1024 (mobile)
601-353-5442 (office)

Tamica.jeuitt@redcross.org



The Southwest Mississippi Chapter serves the following counties – Adams, Amite, Claiborne, Copiah, Franklin, Hinds, Holmes, Humphreys, Issaquena, Jefferson, Lawrence, Lincoln, Madison, Pike, Rankin, Sharkey, Simpson, Walthall, Warren, Wilkinson, and Yazoo.



Origin Bank.

REGIONAL SPONSOR

MARCH of the MAYORS

PRESENTED BY   MISSISSIPPI

DONATE TO BENEFIT YOUR CITY'S LOCAL FOOD PANTRY

JACKSON METRO AREA

BYRAM - 1 POUND BAGS OF RICE
Donate at Vowell's Marketplace - 5777 Terry Road

CANTON - SPAGHETTI NOODLES
Donate at Canton City Hall, Canton Public Library, and the Canton Police Department

GLUCKSTADT - CANNED SOUP
Donate at City Hall and Fire Station-639 Yandell Road

JACKSON - PEANUT BUTTER
Donate at Corner Market on Northside Drive, Kroger on Highway 55, Precinct 4 - 4940 Old Canton Road., Fire Station-20- 4445 Medgar Evers Blvd., Fire Station 23- 2640 Raymond Road and Fire Station 28- 611 Terry Road, VFW Post 9832 - 4610 Sunray Drive

MADISON - CANNED TUNA
Donate at Fire Station #2 - 7466 Old Canton Road, Fire Station #3 - 1351 Mannsdale Road

PEARL - CANNED CORN
Donate at City Hall - 2420 Old Brandon Road and at the Senior Center - 110 Valentour Road, Police Station - 2561 Old Brandon Road

RAYMOND - CANNED GREEN BEANS
Donate at City Hall and Corner Market

RIDGELAND - CANNED FRUIT
Donate at Central Fire Station - 456 Towne Center Blvd, Fire Station #2 - 408 West Ridgeland Avenue, Fire Station #3 - 880 Rice Road, Fire Station #4 - 567 Highland Colony Road

PACK FOOD BOXES & PARADE TO THE PANTRIES

SAVE the DATE

Mississippi's Largest Food Box Packing Party
Wednesday, March 6 at 9:00am

Christ United Church
6000 Old Canton Road
Jackson

VOLUNTEERS NEEDED

SCAN HERE TO SIGN UP FOR A VOLUNTEER SHIFT



Benefitting Pantries:

Gateway, Good Samaritan, Stew Pot, Wells Church Food Pantry, Christ United Food Pantry, MADCAAP, Country Woods Baptist Church Food Pantry and several other feeding partners.

EXTRA TABLE FEEDS For more information visit www.EXTRATABLE.org or call 601-264-0672.

What is March of the Mayors?

8 Mayors across the Jackson Metro Area have agreed to participate in Extra Table's event, MARCH OF THE MAYORS! It's a canned food drive, a fundraiser and it's 'Mississippi's Largest Food Box Packing Party' complete with Moon Pies, Mardi Gras beads, volunteers and an event t-shirt all rolled into one jazzy Second Line with a mission to feed hungry Mississippians!

DONATIONS WILL BE ACCEPTED FEBRUARY 1 to MARCH 1, 20

CITY OF GLUCKSTADT

donation site

CANNED SOUP



MARCH *of the* MAYORS



PRESENTING SPONSOR



REGIONAL SPONSOR

SAVE *the* DATE

PACK & PARADE TO THE PANTRIES

Food Box Packing Party - March 6 at 9:00am

Christ United Methodist Church, 6000 Old Canton Road, Jackson

Benefitting Pantries: Gateway, Good Samaritan, Stew Pot, Wells Church Food Pantry, Christ United Food Pantry, MADCAAP, Country Woods Baptist Church Food Pantry, and several other feeding partners.

EXTRA TABLE FEEDS

For more information visit
www.EXTRATABLE.org
or call 601-264-0672.



Scan here to
VOLUNTEER
or learn
more!



CITY OF GLUCKSTADT

MISSISSIPPI

OFFICE OF THE POLICE DEPARTMENT

343 Distribution Drive, Gluckstadt, Mississippi 39110

CHIEF BARRY HALE

ASSISTANT CHIEF JEREMY SLAVEN

I'm requesting the Mayor and Board of Alderman approve Kerry Minninger as the Emergency Operations Coordinator for the City of Gluckstadt. I'm basing my decision on his past work experience and training in Emergency Management. Kerry Minninger has over several hundred hours of training in hazardous materials, radiological response, bio-terrorism, and firefighting.

Sincerely,

A handwritten signature in blue ink, appearing to read "Barry Hale", written over a large, loopy flourish.

Chief Barry Hale

Gluckstadt P.D.



RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI DECLARING FEBRUARY 19-23, 2024, AS FIREFIGHTER APPRECIATION WEEK

WHEREAS, Firefighters are vital to the public safety of our community; and

WHEREAS, Firefighters are likely to be the first people to arrive at and assist at the scene of an emergency, whether it is a vehicle crash, structure fire, or a natural disaster; and

WHEREAS, At a moment's notice, firefighters are quick to respond to uncertain situations to mitigate danger and combat the threat of destructive fire in order to protect individuals, families, and the economic being of our community; and

WHEREAS, 24/7, 365 days a year, whether it is Thanksgiving, Christmas, or someone's birthday, there are men, women and teenagers who are trained, equipped and have the passion to put others' safety before their own to help those that are in distress; and

WHEREAS, The demands of firefighting are accompanied by both personal and physical tolls that all firefighters knowingly accept while risking their lives to protect the lives of others;

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt declares February 19-23, 2024, as Firefighter Appreciation Week and encourages all citizens to show support and appreciation to our City, State, and Federal firefighters who protect our lives and property throughout the year, and to remember past firefighters who dedicated their lives to preserve the safety of the community.
2. The Mayor and Board of Aldermen wish to express their gratitude and appreciation to the South Madison County Fire Protection District for selflessly serving the citizens and community of the City of Gluckstadt.

SO RESOLVED this the 13th Day of February, 2024. Motion was made by Alderman _____, and seconded by Alderman _____, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay

Alderman John Taylor voted:

Aye/Nay

Alderman Lisa H. Williams voted:

Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the 13th Day of February, 2024.

Walter C. Morrison, IV,
MAYOR

ATTEST:

Lindsay Kellum,
CITY CLERK



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, January 09, 2024 at 6:00 PM

Minutes

1. Call Meeting to Order and Roll Call

The Mayor called the January 9, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Deputy Clerk Scott Maugh, Executive Assistant Janet Brooks, Planning & Zoning Director / Building Official William Hall, Public Works Director Chris Buckner, Executive Assistant Bridgette Smith, Executive Assistant Vikki Good, Chief of Police Barry Hale, Assistant Chief of Police Jeremy Slaven, Court Clerk Stephanie Gerlach, City Attorney John Scanlon and City Attorney Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Steven Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

3. Presented Items

A) Presentation and Request for Partnership with the City of Gluckstadt, Community Shoe Drive (A Village, Inc.)

The Mayor and Board of Aldermen recognized Ms. Sheree Thompson with Girl Scouts of America (Local Troop #4367). Ms. Thompson asked for the city's assistance in supporting and promoting the troop's upcoming shoe drive on March 23rd from 10:00 am to 1:00 pm at Sullivan's Marketplace in Gluckstadt.

The Mayor indicated the city would be happy to support the Girl Scouts' fundraiser and share promotional material for the shoe drive on the city's social media outlets.

No action taken.

B) Recognition of Boy Scouts and Girl Scouts of America, Troops 164 and 19

The Mayor and Board of Aldermen recognized Scoutmaster Larry Coleman with BSA Troop #164 and Scoutmaster Heather Williamson with Scout BSA Troop #19.

The Scoutmasters discussed the purpose of their programs and initiatives within the community, then introduced the scouts present to the board and public.

No action taken.

4. Approval of Consent Agenda Items

- A) Approval of Minutes, 12/12/23 Regular Meeting Minutes and 12/20/23 Special Called Meeting Minutes**
- B) Approval of Docket of Claims**
- C) Discussion and Approval Of C-Spire Contract For Building Inspector's Cell Phone**
- D) Public Works Director City Cell Phone**
- E) Permission to Add Lone Wolf Rent and Utilities to Recurring Payments**
- F) Request for Approval for Training for Asst. Chief Slaven and Lieutenant Tucker; Mechanical and Ballistic Course, Byhalia (July 9-12)**
- G) Request for Approval for Training for Sgt. Rounsaville, Sgt. Potvin, and Asst. Chief Slaven; Warrior Leadership Class, Pearl (May 29 & 30)**
- H) Notification of Contract Amendment for Gluckstadt Police Department, Ecitation Software and Equipment, Tyler Technologies**
- I) Waste Management Dumpster for Public Works Building**
- J) Request to Take Over Red Oak Plantation Street Lighting Expenditures**
- K) Curb Inlet Repair on Catlett Rd**

The Mayor amended the consent agenda to add a request for approval to attend ARIDE law enforcement training at MLEOTA in February, for Officer Eric Huff with Gluckstadt Police Department (added to consent agenda, "Exhibit B").

The Mayor requested a motion to adopt the consent agenda. (Exhibit "B"). A motion was made by Alderwoman Bates to adopt the consent agenda with the addition of the ARIDE training approval request for Officer Eric Huff, and the motion was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

5. Court Clerk, Municipal Court Department (Stephanie Burton, Court Clerk)

A) General Court Update, Court Services (Stephanie Burton, Court Clerk)

The Court Clerk updated the board on matters in the Court Services Department.

No action taken.

B) Request for E-citation Third Party Software Interface (Court Services)

The Mayor requested a motion to approve the ecitation contract for the Court Services Department with Tyler Technologies. (Exhibit "C"). A motion to approve the ecitation contract for the Court Services Department was made by Alderman Powell and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

6. Grant Administrator, Grant Status Updates (Ruth Marie Stogner, Grant Administrator)

A) General Update, Grant Administration (Ruth Stogner, Grant Administrator)

The Grant Administrator updated the board on matters in the Grant Administration Department.

No action taken.

7. Monthly Budget Report

A) Monthly Budget Report(s)

The Mayor presented the monthly budget report(s). (Exhibit "D").

No action taken.

8. New Business

A) Consideration of Draft Policy, Procedures and Application for Freeport and Industrial Exemptions with the City of Gluckstadt

The Mayor requested a motion to approve the City Ad Valorem Tax Exemption Application drafted by the City Attorney (Exhibit "E") and directed the City Attorney to bring forward an accompanying policy at the next regular board meeting in February for the board to consider, as requested by

Alderman Slay and Alderwoman Bates. A motion to approve the City Ad Valorem Tax Exemption Application was made by Alderman Slay and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Discussion of Draft Moratorium, Addressing Excessive Saturation of Similar Businesses in City (Requested by Alderwoman Bates)

The Mayor and Board of Aldermen discussed the over-saturation of some local businesses such as nail salons, gas stations, liquor stores, etc. and directed the City Attorney to work with the Planning and Zoning Department to research the subject and options to limit over-saturation in the future by amending the zoning ordinance to perhaps require conditional use or by inserting distance requirements. In the meantime, Alderwoman Bates would like to see a draft moratorium brought forward in February addressing the recent oversaturation of nail salons within the City of Gluckstadt.

The City Attorney and Mr. Hall indicated they would begin researching the subject and provide options and/or amendments to the zoning ordinance at the March meeting.

No action taken.

C) Discussion and Consideration for Lobbying Services Contract Renewal, Cascio Sanford Governmental Law Group

The Mayor requested a motion to approve renewal of the lobbying agreement with Cascio Sanford Governmental Law Group (Exhibit "F"). A motion to approve the contract renewal for Cascio Sanford Governmental Law Group was made by Alderman Slay and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

9. City Clerk, City Administration Matters (Lindsay Kellum, City Clerk)

A) City Administration Update (Lindsay Kellum, City Clerk)

The City Clerk updated the board on matters in the General Administration Department.

No action taken.

B) Monthly Privilege License Report (Scott Maugh, Deputy City Clerk)

The Deputy Clerk updated the board on privilege license collections for the month of November. (Exhibit "G").

No action taken.

C) Delinquent Privilege Licenses, Enforcement Update (City Clerk and Deputy Clerk)

The City Clerk and Deputy Clerk updated the board on privilege license enforcement actions for delinquent and non-filers. The City Clerk stated the letter from the City Attorney which was approved by the Mayor and Board at December's meeting would be sent via mail to business owners on Friday, January 12, 2024.

No action taken.

10. Building Official, Planning and Zoning Matters (William Hall, Planning and Zoning Administrator / Building Department Director)

A) General Update, Planning and Zoning / Building Department Matters (William Hall, Planning and Zoning Administrator / Building Department Director)

The Planning and Zoning Director/Building Official updated the board on matters related to the Planning and Zoning Department, as well as the Building Department.

No action taken.

B) Discussion and Consideration of Blurton Holdings Site Plan

The Mayor requested a motion to approve the site plan for Blurton Holdings in accordance with any recommendations provided by the Planning and Zoning Commission. (Exhibit "H"). A motion was made to approve the site plan for Blurton Holdings by Alderman Powell and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

11. Public Works Department (Chris Buckner, Public Works Director)

A) General Update, Public Works Matters

The Public Works Director updated the board on matters related to the Public Works Department.

No action taken.

B) Permission to Advertise for 6-month Asphalt Term Bid

The Mayor requested a motion to permit the Public Works Director to advertise for a 6-month asphalt term bid. A motion was made to permit the Public Works Director to advertise for a 6-month asphalt term bid by Alderwoman Bates and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

C) MPO Matching Funds Resolution for Gluckstadt Rd

The Mayor requested a motion to permit the Public Works Director to apply for a Jackson MPO Congestion Mitigation Grant (Federal Funding amount applied for: \$3,481,050.00) for Gluckstadt Road capacity improvements, which would require the City of Gluckstadt to match financially at \$5,531,050.00, and to authorize him to sign the attached resolution. (Exhibit "I"). A motion was made to permit the Public Works Director to apply for a Jackson MPO Congestion Mitigation Grant by Alderman Taylor and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

D) Consideration and Approval of MPO Matching Funds Resolution for Calhoun Station Parkway

The Mayor requested a motion to permit the Public Works Director to apply for a Jackson MPO Pavement Overlay Grant (Federal Funding amount applied for: \$759,000.00) for Calhoun Station Parkway roadway improvements which would require the City of Gluckstadt to match financially at \$339,750.00, and to authorize him to sign the attached resolution. (Exhibit "J"). A motion was made to permit the Public Works Director to apply for a Jackson MPO Pavement Overlay Grant by Alderwoman Bates and seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

12. Police Chief, Police Department Matters (Barry Hale, Chief of Police)

A) General Law Enforcement Updates (Barry Hale, Chief of Police)

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Requesting Approval to Purchase Five (5) Body Worn Cameras by Utility with JAG Grant

The Mayor requested a motion to approve purchase of five (5) body-worn cameras from Utility (higher quote in comparison to Axon), declaring the quote provided by Utility as the best quote, due to the Police Department already having the same cameras and monitoring system currently in place, and the potential for compatibility issues if the department was to choose a different

camera system at this point, costing more expense in the future. The five (5) additional cameras will supplement the ten (10) cameras the Police Department already utilizes. A motion was made to approve the Utility quote of \$26,650.00 (Exhibit "K-1") over the Axon quote of \$23,973.16 (Exhibit "K-2") by Alderman Powell and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

C) Request for Review and Approval of the Amended RFP to Solicit Sealed Bids for Ten (10) ALPR (Automated License Plate Readers); Request to Publish RFP

The Chief of Police discussed the status of drafting a formal Request for Proposals and bidding out ten (10) ALPR cameras, as well as the potential financing by the JAG grant of one year in the amount of \$150,000.00 vs. a five-year contract term. The Mayor and Board had concerns about paying \$150,000.00 up front with grant funding in year one, when the contract for services would extend for five years. The Mayor asked legal to draft a formal AG Opinion Request concerning the matter to send to the Mississippi Attorney General.

No action taken.

13. Public Comment

No members of the public signed up for public comment to address the board.

No action taken.

14. Closed Session to Determine Need for Executive Session

The Mayor requested a motion to move into closed determination to consider going into executive session. A motion was made by Alderman Taylor to enter closed determination and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The board entered closed determination.

The Mayor requested a motion to move into executive session to discuss the potential purchase of real estate, litigation matters related to annexation, and a personnel matter related to the public works department. A motion was made by Alderwoman Williams to enter into executive session for the potential purchase of real estate, litigation matters related to annexation, and a personnel matter related to the public works department, and seconded by Alderman Slay.

The Mayor declared the motion carried.

The board entered into executive session. The City Attorney made an announcement to the public that the board entered executive session to discuss the potential purchase of real estate, litigation matters related to annexation, and a personnel matter related to the public works department.

The board discussed personnel matters related to job performance of an employee within the Public Works Department.

No action taken.

The board discussed the lease end date for the current city hall building, and the need to secure a permanent location in the future.

No action taken.

The City Attorney updated the board on litigation matters related to annexation.

No action taken.

Within the executive session, Alderman Slay made a motion to leave executive session and re-enter open session, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried and the board re-entered open session.

15. Adjourn

There being no further business before the board, the Mayor asked for a motion to adjourn the meeting. Alderman Powell made the motion to adjourn, and the motion was seconded by Alderman Taylor.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates.

The Mayor declared the motion carried.

WALTER C. MORRISON, IV
MAYOR

ATTEST: _____ DATE: _____

LINDSAY D. KELLUM
CITY CLERK

[Seal]



SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Thursday, January 25, 2024 at 6:00 PM

Minutes

This notice and agenda of the Special Called Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Thursday, January 25, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

1. Call Meeting to Order and Roll Call

The notice and agenda of the Special Called Meeting of the Mayor and Board of Aldermen having been given, the Mayor called the January 25, 2024, Special Called Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Special Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderman Wesley Slay, Alderwoman Miya Warfield Bates, Alderman Jayce Powell, Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Deputy Clerk Scott Maugh, Executive Assistant Janet Brooks, Planning and Zoning Director William Hall, Public Works Director Chris Buckner, Executive Assistant Bridgette Smith, and City Attorney John Scanlon (via telephone).

2. Opening Prayer and Pledge of Allegiance

Ms. Janet Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

3. New Business

Consideration of 828 Sports Ventures, Mega Sports Complex & Destination

The Mayor addressed the public and welcomed representatives from 828 Sports Ventures and the property owners for this project. He then allowed representatives from 828 Sports Ventures to present their project via power point to the Board of Aldermen, and the public. (Exhibit "B").

Representatives of 828 Sports Ventures:

- Mr. DeAngelo Simmons, Founder and Chief Executive Officer, 828 Sports Ventures
- Larry Fortune, Chief Investment Officer, 828 Sports Ventures

Gluckstadt Property Owners & Citizens:

- Stuart and Katie Warren, Property Owners of Prospective Gluckstadt Mega Dome Site

Mr. Simmons and Mr. Fortune addressed the board and presented the project to the Board of Aldermen. Discussing impacts to the following:

- Economic Impact to Gluckstadt's Tourism Market
- Connectivity to Markets in Atlanta, Dallas, Memphis, New Orleans, etc.
- Job Creation, Job training for Sports Mgmt., Sports Tourism, Sports Medicine
- Infrastructure / Transportation Impact
- Policing & Security
- Recreational Activities for the Children Annually

The representatives concluded their presentation and the Board of Aldermen asked questions related to the financing of the project, economic impacts, and infrastructure impacts.

No action taken.

4. Public Comment

Upon conclusion of the presentation, the Mayor allowed for public comment:

The following members of the public addressed the board:

- Mr. Abe Scott, Citizen
- Faith Young, State Director for D1 Nation Mississippi
- Dr. Carla McCollum, Local Non-Profit Director

No action taken.

5. Closed Session to Determine Need for Executive Session

The Board then considered entering closed session to determine whether to go into executive session.

The Mayor requested a motion to enter closed determination. A motion was made by Alderman Powell to enter closed determination in consideration of going into executive session and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Board entered closed determination.

The Board then considered entering executive session for personnel issues and economic development. Alderwoman Bates made a motion to enter executive session to discuss personnel issues related to disciplinary action concerning the job performance of an employee in the Public Works Department, as well as negotiations related to the location of a new business within the city, which would bring significant economic impact to the city; the motion was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Board entered executive session. Ms. Kellum announced to the public that the Mayor and Board of Aldermen entered executive session to discuss personnel issues related to disciplinary action concerning the job performance of an employee in the Public Works Department, as well as negotiations related to the location of a new business within the city, which would bring significant economic impact to the city.

Mr. Buckner and Ms. Kellum addressed the board to explain disciplinary corrective measures taken by the public works department and human resources department, related to a public works employee who was not following the city's attendance policy, and failed to show to work routinely. Mr. Buckner and Ms. Kellum recommended the employee be terminated from his current full-time position as Maintenance Worker II and moved to a part time contractual position, allowing for the employee to still have opportunities for part time work with the city, dependent upon the workload of the public works department and need. This employee would move to an hourly part-time position and compensation would be set at \$17.00 per hour and would not include health insurance or retirement benefits with the city.

The Mayor asked for a motion. Alderman Slay made a motion to terminate Montravious Lockett from his full time position of Maintenance Worker II and allow him to continue on a contractual employment basis, at \$17.00 an hour, not to include health insurance or retirement benefits paid for by the city; additionally, the Public Works Director, Chris Buckner, would have authority to set Mr. Lockett's weekly schedule or offer him hours, dependent upon the workload and needs of the Public Works Department. Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

Mr. Buckner then requested approval from the Mayor and Board of Aldermen to begin the interview process for the newly vacant position of Maintenance Worker II.

Alderwoman Williams made a motion for Mr. Buckner to begin the hiring and interview process to fill the Maintenance Worker II position with the Public Works Department. Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Mayor and Board of Aldermen then brought the representatives in the room from the 828 Sports Ventures project to ask questions related to the project and prospective economic impact to the City of Gluckstadt.

No action taken.

The Mayor then asked for a motion to leave executive session.

Within the executive session, Alderman Slay made a motion to leave executive session and re-enter open session, the motion was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried and the board re-entered open session.

Adjourn

There being no further business before the board, the Mayor asked for a motion to adjourn the meeting. Alderman Powell made the motion, and the motion was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

WALTER C. MORRISON, IV
MAYOR

ATTEST: _____ DATE: _____

LINDSAY D. KELLUM
CITY CLERK

[Seal]



Gluckstadt, MS

Docket of Claims Register

Section 4, (B)

APPKT00448 - February 2024 Claims Docket

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00093	AgUp Equipment	P11245	Blade(s)	Invoice	02/13/2024	Blade(s)	001-301-57500	64.95
00322	AT&T	492227	LEA Tracking Numbers	Invoice	02/13/2024	Billed Units	001-200-69900	150.00
		492906	LEA Tracking Numbers	Invoice	02/13/2024	Processing Fee	001-200-69900	45.00
						Billed Units	001-200-69900	50.00
						Processing Fee	001-200-69900	45.00
00279	AT&T Mobility	287327248561X02052024	Monthly Billing - Backup Line	Invoice	02/13/2024	Monthly Backup L	001-195-60500	80.46
00005	Barefield Workplace Solutions	1181804-0	Paper, Check, Top, 24lb, BE	Invoice	02/13/2024	Paper, Check, Top, 24lb, BE	001-140-50000	182.00
00241	Barnett's Body Shop	15619	UNIT 2203 REPAIR	Invoice	02/13/2024	UNIT 2203 INSURANCE DEDUCTIBLE	001-200-57000	6,832.30
00323	Barrington Development, LLC	022024	Powell/Slay Room Payment - 6/23/24	Invoice	02/13/2024	Jayce Powell C/N: 140140189	001-100-61000	595.00
						Richard Slay C/N: 140140095	001-100-61000	595.00
00006	Bear Creek Water Association	012023CityHall	Water & Sewer - Jan 2024	Invoice	02/13/2024	Water & Sewer - Jan 2024	001-195-63003	53.35
		012024LW	Water & Sewer - LW - Jan 2024	Invoice	02/13/2024	Water & Sewer - LW - Jan 2024	001-195-63003	33.58
00269	Benchmark Construction Corp.	022024	PD Building Contractor Payment	Invoice	02/13/2024	PD Building Contractor Payment	006-200-90100	392,446.90
00008	Bridge & Watson, Inc.	012024Admin	Fin. Planning - 11/20/23 - 1/19/24	Invoice	02/13/2024	Fin. Planning - 11/20/23 - 1/19/24	001-195-60101	14,012.50
		012024Annex	Annexation Billing - 11/21/23 - 1/19/24	Invoice	02/13/2024	Annexation Billing - 11/21/23 - 1/19/24	001-195-60104	5,980.00
		012024Comp	Comp. Plan Billing - 12/5/23 - 12/22/23	Invoice	02/13/2024	Comp. Plan Billing - 12/5/23 - 12/22/23	001-190-60101	5,630.00
00190	Bridgers, Goodman, Baird & Clark	012024	FY 2022 Audit	Invoice	02/13/2024	FY 2022 Audit	001-140-60001	25,000.00
00317	Canine Development Group, Inc.	139833	PackTrack K9 Record Keeping Subscrip	Invoice	02/13/2024	1 Handler Yearly Subscription	001-200-68800	140.00

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00176	Canton Mac Haik	2024227					1,443.73
	358977	Building/PnZ Truck Oil Change	Invoice	02/13/2024	Building/PnZ Truck Oil Change	001-190-52500	55.55
						001-280-52500	55.56
	INV0001406	UNIT 2006 BRAKES	Invoice	02/13/2024	4755349AA X2 (FRONT ROTORS)	001-200-57000	352.80
					68532199AC (FRONT BRAKE PADS)	001-200-57000	589.82
					LABOR	001-200-57000	340.00
					MISC SUPPLIES	001-200-57000	50.00
00230	Canton Sanitary Landfill	2024228					416.32
	012024	Trash Dump Fees - Jan. 2024	Invoice	02/13/2024	Trash Dump Fees - Jan. 2024	001-301-68500	138.68
	122023	Trash Dump Fees - Dec. 2023	Invoice	02/13/2024	Trash Dump Fees - Dec. 2023	001-301-68500	277.64
00010	Cascio Sanford Government Law	2024229					3,643.48
	9982	Lobbying Fees & Expenses - Feb. 2024	Invoice	02/13/2024	Expenses - Fairview & Reg. Fee	001-195-60102	143.48
					Lobbying Fees - Feb. 2024	001-195-60102	3,500.00
00306	CDW LLC	2024230					350.55
	NV76585	CDW-G Ecitation Equipment	Invoice	02/13/2024	Garmin GPS 18xOEM USB	001-200-90300	350.55
00113	Central Pipe Supply Inc.	2024231					275.00
	S100359178.001	ADS N12 DUAL WALL HDPE PIPE STIB	Invoice	02/13/2024	ADS N12 DUAL WALL HDPE PIPE STIB	001-301-56501	275.00
00225	Clark Rental & Supply, LLC	2024232					121.38
	POS3049	Sakrete Concrete Mix 80lb	Invoice	02/13/2024	Sakrete Concrete Mix 80lb	001-301-55904	121.38
00201	Classic Creations, Inc.	2024233					395.59
	063849	PW/Building Shirts and Jackets	Invoice	02/13/2024	BLACK CARHARTT DUCK DETROIT JACK	001-301-53500	113.57
					BLACK CARHARTT DUCK QUILTED FLAN	001-301-53500	227.14
					BLACK LADIES SPORT-TEK MICROPIQUI	001-301-53500	54.88
00258	CMRS-FP (USPS)	2024234					2,500.00
	022024Postage	Postage CIN# 106000979497	Invoice	02/06/2024	Postage	001-195-60800	2,500.00
00013	Column Software PBC	2024235					95.09
	5CAFD01F-003	Notice of Bid - Asphalt	Invoice	02/13/2024	Notice of Bid - Asphalt	001-301-61500	95.09
00119	Crystal Clean	2024236					3,291.00
	50341	Street Sweeping Services - Jan 2024	Invoice	02/13/2024	Street Sweeping Services - Jan 2024	001-301-68600	3,291.00
00018	Custom Products Corporation	2024237					244.94
	Inv139	30x12 City of Gluck. SNS w/Logo (Parkf	Invoice	02/13/2024	30x12 City of Gluck. SNS w/Logo (Parkf	001-301-55904	125.70
	INV1466	18x24 Speed Limit 25 BK/WH HIP/AL	Invoice	02/13/2024	18x24 Speed Limit 25 BK/WH HIP/AL	001-301-55904	59.62
	INV1698	NO THRU TRUCKS SIGN	Invoice	02/13/2024	NO THRU TRUCKS SIGN	001-301-55904	59.62
00195	Dean Architecture	2024238					7,527.59
	10624	Constr. Admin. Phase + Reimbursables	Invoice	02/13/2024	Constr. Admin. Phase + Reimbursables	002-200-69900	7,527.59

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00090	Deviney Rental & Supply	2024239					8,425.57
	ES10523	Brush Master 42" Cutter MX401-42	Invoice	02/13/2024	Brush Master 42" Cutter MX401-42	001-301-90400	7,900.00
	IV14545	BG00559-10 - Drake (Boots)	Invoice	02/13/2024	BG00559-10 (Boots)	001-301-53500	99.95
	IV14555	Propane	Invoice	02/13/2024	Propane	001-301-50500	19.90
	IV14650	Rainsuit and Heavy Duty Chain	Invoice	02/13/2024	5/16x20 Cha Floor	001-301-91600	149.10
					Rainsuit 56 108	001-301-53500	184.74
	IV14658	Blade, H30t Blade-9	Invoice	02/13/2024	Blade, H30t Blade-9	001-301-57500	71.88
00020	Entergy	2024240					1,008.46
	10018425912	Collective Bill - Jan. 2024	Invoice	02/13/2024	Street Lighting	001-301-63102	59.24
					Traffic Signals	001-301-63103	452.52
	325005436473	Entergy Bill - Lone Wolf - January 2024	Invoice	02/13/2024	Entergy Bill - Lone Wolf - January 2024	001-195-63001	277.42
	445004434960	Arrington Street Lights - Jan. 2024	Invoice	02/13/2024	Arrington Street Lights - Jan. 2024	001-301-63102	219.28
00021	Executive Landscape	2024241					570.00
	012024	Monthly Landscaping Services - Jan. 2024	Invoice	02/13/2024	Monthly Landscaping Services - Jan. 2024	001-195-68600	285.00
	122023	Monthly Landscaping Services - Dec. 2023	Invoice	02/13/2024	Monthly Landscaping Services - Dec. 2023	001-195-68600	285.00
00094	Forestry Suppliers	2024242					380.70
	497504-00	Levl Kit	Invoice	02/13/2024	Levl Kit	001-301-91600	380.70
00023	Fuelman	2024243					5,274.17
	NP65910627	Gas & Oil - PD/PW/Building/PnZ	Invoice	02/13/2024	Gas & Oil - Building/PnZ	001-190-52500	34.68
						001-280-52500	34.67
					Gas & Oil - PD	001-200-52500	4,640.59
					Gas & Oil - PW	001-301-52500	564.23
00327	Govinda Krishna	2024244					1,000.00
	022024	Bond Refund	Invoice	02/13/2024	Bond Refund	003-000-33104	1,000.00
00326	Gregorio Cobos	2024245					6.00
	022024	Bond Refund (Partial)	Invoice	02/13/2024	Bond Refund (Partial)	003-000-33104	6.00
00102	Hartley Equipment Company, Inc	2024246					80.97
	237850	SPK, Blade-Extreme 2, 20.50"	Invoice	02/13/2024	SPK, Blade-Extreme 2, 20.50"	001-301-57500	80.97
00267	Holcim	2024247					135.90
	719163199	Commerical 610 (Limestone)	Invoice	02/13/2024	Commerical 610 (Limestone)	001-301-55904	135.90
00325	Home Depot Credit Services	2024248					460.74
	1970171	Icemelt	Invoice	02/13/2024	Icemelt	001-301-55904	460.74
00029	It's Vinyl Y'all	2024249					75.00
	7732	City Hall Front Door Lettering	Invoice	02/13/2024	Business Door Graphics/Installation/Re	001-195-62000	75.00
00186	Lewis Electric, Inc.	2024250					675.00
	M2024.44	1/30/24: Intersec. Gluck. Rd. & Catlett	Invoice	02/13/2024	One Man and a Service Truck	001-301-57600	400.00
					Power Supply	001-301-57600	50.00
	M2024.45	2/6/24: Gluck. Road and Weisenberge	Invoice	02/13/2024	Load Switch	001-301-57600	25.00
					One Man and a Service Truck	001-301-57600	200.00

Docket of Claims Register

APPKT00448 - February 2

Section 4, 1B)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00178	Madison County Sheriff's Office	2024251					2,054.25
	GP-1223	Inmate Housing - Dec. 2023	Invoice	02/13/2024	Inmate Housing - Dec. 2023	001-200-68301	2,016.00
	GP-M1223	Inmate Medical - Dec. 2023	Invoice	02/13/2024	Inmate Medical - Dec. 2023	001-200-68301	38.25
00041	Matrix Solutions, Inc	2024252					5,673.70
	Inv_13695	Monthly Fees/Licenses/Software/User	Invoice	02/13/2024	Monthly Fees/Licenses/Software/User	001-195-68800	5,181.00
	Inv_13767	Comcast Reimbursement (Sales Tax Re	Invoice	02/13/2024	Comcast Reimbursement (Minus Sales	001-195-60900	492.70
00324	Meridian Downtown Hotels LLC	2024253					516.00
	022024	Kellum & Maugh Rooms 4/3/24 - 4/5/24	Invoice	02/13/2024	Kellum & Maugh - C/N: 79303376	001-140-61000	516.00
00320	MGM Resorts International	2024254					2,292.00
	022024	Room Payment - Bates/Taylor/Maugh/	Invoice	02/13/2024	John Taylor - C/N: M08EFA801	001-100-61000	573.00
					Lindsay Kellum - C/N: M08E93823	001-140-61000	573.00
					Miya Bates - C/N: M08EFB051	001-100-61000	573.00
					Scott Maugh - C/N: M08E939A3	001-140-61000	573.00
00319	MHI - Olive Branch F OpCo, LLC	2024255					276.00
	022024	Slaven Room 7/9/24 - 7/12/24	Invoice	02/13/2024	Jeremy Slaven - C/N: 71947079	001-200-61000	276.00
00285	Middle South Computer	2024256					564.95
	0081140-IN	Dell Computer Dock, Monitor & Keybo	Invoice	02/13/2024	Computer Docking Station	001-280-91900	260.00
					Computer Monitor	001-280-91900	245.00
					USB Wireless Keyboard/Mouse	001-280-91900	59.95
00045	Mills, Scanlon, Dye & Pittman, At	2024257					17,658.65
	012024Annexation	Annex. Legal Fees - Jan. 2024	Invoice	02/13/2024	Annex. Legal Fees - Jan. 2024	001-195-60304	4,343.45
	012024Court	Court Legal Fees - Jan. 2024	Invoice	02/13/2024	Court Legal Fees - Jan. 2024	001-110-60301	1,206.45
	012024General&Retainer	General Legal Fees + Retainer - Jan. 20	Invoice	02/13/2024	General Legal Fees - Jan. 2024	001-195-60301	7,708.00
					Retainer - Jan. 2024	001-195-60301	3,000.00
	012024PnZ	PnZ Legal Fees - Jan. 2024	Invoice	02/13/2024	PnZ Legal Fees - Jan. 2024	001-190-60301	1,400.75
00047	Miss. Extension Center for Gover	2024258					350.00
	022024Kelum	Spring Mun. Clerk Conf. Fee - Kellum	Invoice	02/13/2024	Spring Mun. Clerk Conf. Fee - Kellum	001-140-61000	175.00
	022024Maugh	Spring Mun. Clerk Conf. Fee - Maugh	Invoice	02/13/2024	Spring Mun. Clerk Conf. Fee - Maugh	001-140-61000	175.00
00050	Mississippi Municipal Clerks and	2024259					80.00
	2024Gluckstadt	Municipal and Deputy Clerk Dues - 202	Invoice	02/13/2024	Municipal and Deputy Clerk Dues - 202	001-140-62200	80.00

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00152	OP Plus	2024260					1,929.44
	1043731-0	Office Supplies (City Clerk/PD/Gen. Ad	Invoice	02/13/2024	BOOK, STENO, GREGG, 4/PK	001-140-50000	39.00
					DRIVE, USB 3.0, 32 GB, 3PK	001-200-50000	286.20
					ENVELOPE, 10X13 IN DEPT, BRKR	001-140-50000	53.64
					PAD, LGL, RULD, PERF, LTR, WH	001-140-50000	23.50
					PAPER, 20#, LTR, 92 BRT	001-195-50000	498.90
	1043731-1	Office Supplies (City Clerk/PD/Gen. Ad	Invoice	02/13/2024	BOOK, APPT, MNTH, 9X11 BK	001-140-50000	90.79
					DESK PAD, MNTH, 21.	001-200-50000	5.92
	1044567-0	OFFICE SUPPLIES JANUARY 2024	Invoice	02/13/2024	BNDR 4" COMFORT	001-110-50000	106.40
					FOLDERS MLA	001-110-50000	142.65
					INDEX BINDER	001-110-50000	12.30
					PEN, GEL, RTX, PEARL	001-110-50000	24.45
	1044723-0	Stogner Desk	Invoice	02/13/2024	60"x30" Desk Shell, Mahogany	001-195-92100	188.67
					File/File Pedestal, Mahogany	001-195-92100	238.26
	1044904-0	W2 Forms	Invoice	02/13/2024	Form, W2 LSR GUM EVN, 24/PK	001-140-50000	23.42
					Form, W-2, LASER-4PRT 50/PK	001-140-50000	19.87
	1046773-0	Misc. Office Supplies	Invoice	02/13/2024	TISSUE, CHRM, ESS SOFT, 12MR	001-195-50000	46.71
					TOWEL, ROLL, 2PLY, 30/85, WH	001-195-50000	128.76
00053	Pennington & Trim Alarm Service	2024261					66.00
	807127	Wireless Monitoring & Access Control	Invoice	02/13/2024	Wireless Monitoring & Access Control	001-195-63200	66.00

Docket of Claims Register

APPKT00448 - February 2

Section 4, (B)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00311	Revell Hardware Co., Inc.	2024262					4,125.20
	4188	Cap/Nuts/Bolts/Fasteners	Invoice	02/13/2024	5/16-18 x 4Hex Cap Gr5 NC	001-301-50500	30.99
					Nuts Bolts Fasteners	001-301-50500	11.49
	4192	Bags of Ice Melt Granules	Invoice	02/13/2024	56 Bags of Ice Melt Granules for roads	001-301-55904	910.00
	4262	Tools for Public Works Shop	Invoice	02/13/2024	3 Ton Car Jack	001-301-91600	279.99
					Ace 3 pc Plier and Wrench Set	001-301-91600	39.99
					Ace Mini Brush Set	001-301-91600	4.59
					Ace Wire Brush with Scraper	001-301-91600	4.99
					Air Compressor 15 Gal	001-301-91600	479.00
					Bench Grinder	001-301-91600	109.99
					Blaster Multi-Purpose Lubricant	001-301-91600	17.98
					Bulbhead Ruby Sliders 8pk	001-301-91600	49.95
					Collins 10 lb Sledge Hammer	001-301-91600	41.99
					Collins 24 in Gooseneck Wrecking Bar	001-301-91600	18.99
					Collins 4.5 lb Sledge Hammer	001-301-91600	26.99
					Collins 42 in Gooseneck Wrecking Bar	001-301-91600	29.99
					Cosco 24.05X48 in Table	001-301-91600	84.99
					Craftsman 10 Drawer Rolling Tool Cabi	001-301-91600	489.00
					Craftsman Air Compressor Accessory K	001-301-91600	32.99
					Craftsman Air Hose	001-301-91600	33.99
					Craftsman Claw Hammer	001-301-91600	33.98
					Craftsman Workbench with Butcher Bl	001-301-91600	329.99
					Dewalt Cut-Off Wheel 5 pc	001-301-91600	12.99
					Irwin 5 in Bench Vise	001-301-91600	119.99
					Irwin Quick Grip Bar Clamp	001-301-91600	36.99
					Irwin5 in C-Clamp	001-301-91600	29.98
					Kreg 1 in Face Clamp	001-301-91600	65.98
					Kreg 3 in Wood Project Clamp	001-301-91600	89.98
					Milwaukee 1/2 in Drive Breaker Bar	001-301-91600	54.99
					Milwaukee Cordless Grinder	001-301-91600	199.99
					Milwaukee Torque Lock 2 pc	001-301-91600	29.99
					Nupla 24 oz Dead Blow Hammer	001-301-91600	34.99
					O-Cedar Spin Mop with Bucket	001-301-91600	49.99
					Pliers	001-301-91600	7.99
					Steel Grip 12 3/4 in Pry Bar	001-301-91600	13.99
					Steel Grip 15 in Pry Bar	001-301-91600	12.99
					Steel Grip 15 oz Mallet Rubber	001-301-91600	11.99
					Tool Box	001-301-91600	53.98
	4308	PW Tools	Invoice	02/13/2024	1/2'X1-1/14" 12PT ACE ST	001-301-91600	9.99
					1/2'X1-1/16" 12PT ACE ST	001-301-91600	9.99
					440 CHANNELOCK 12' PUMP PLIER	001-301-91600	25.99
					CABLE TIE 8' 18# BLK	001-301-91600	3.69
					CM SCKT 1/2DR 1-1/8 12PT	001-301-91600	9.99

Docket of Claims Register

APPKT00448 - February 2024

Section 4, (B)

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	4336	Nuts Bolts Fasteners	Invoice	02/13/2024	Nuts Bolts Fasteners	001-301-50500	2.76
	4355	Misc. Tools and Supplies	Invoice	02/13/2024	ACE 24X24X1 PLEATED AIR FILTER	001-301-50500	6.59
					MANURE FRK 5TN ASH HNDL	001-301-91600	79.98
					OSPHO PRIMER QT	001-301-50500	14.99
					SPRYPAINT S-G BLACK 12 OZ	001-301-50500	8.99
	4375	Nuts Bolts Fasteners	Invoice	02/13/2024	Nuts Bolts Fasteners	001-301-50500	11.59
					Nuts Bolts Fasteners	001-301-50500	51.99
00057	Robert J Young Company	2024263					1,863.70
	INV6728682	Court Copier - Monthly & Overages	Invoice	02/13/2024	Court Copier - Monthly & Overages	001-110-64000	335.42
	INV6742870	Admin Copier - Monthly & Overages - J	Invoice	02/13/2024	Admin Copier - Monthly & Overages - J	001-195-64000	527.32
	INV6749484	Board Room Monthly Payment - Jan 2	Invoice	02/13/2024	Board Room Monthly Payment - Jan 2	001-195-64000	556.64
	INV6754634	LW Copier - Monthly & Overages - Jan	Invoice	02/13/2024	LW Copier - Monthly & Overages - Jan	001-190-64000	148.11
						001-280-64000	148.11
						001-301-64000	148.10
00253	S&S Operating, LLC	2024264					49.67
	022024	Open Purchase Order for CWC Work C	Invoice	02/13/2024	Open Purchase Order for CWC Work C	001-301-68301	49.67
00085	Scott Maugh	2024265					357.68
	102023	MMCCA Fall Conf. Travel Reimburse	Invoice	02/13/2024	MMCCA Fall Conf. Travel Reimburse	001-140-61000	357.68
00154	Southern Benefits Administrators	2024266					100.00
	24012402300000	Cafeteria Plan - Feb. 2024	Invoice	02/13/2024	Cafeteria Plan - Feb. 2024	001-195-60003	100.00
00060	Southern Connection Police Supp	2024267					2,012.81
	28912	Vest for Jessie Smith Jr.	Invoice	02/13/2024	body worn ready e/ grommet	001-200-53500	10.00
					Hi-Lite Carrier	001-200-53500	795.00
					Point Blank Guardian Gen III	001-200-53500	221.40
	28913	MULLINS UNIFORMS	Invoice	02/13/2024	BODY WORN GROMMET INSTALL	001-200-53500	10.00
					FLEX BASE SHIRT	001-200-53500	177.00
					FLEX COVERT TACTICAL PANTS	001-200-53500	237.00
					NAMEPLATE	001-200-53500	16.00
					POINT BLANK GUARDIAN III	001-200-53500	228.42
					SERVING SINCE ATTACHMENT	001-200-53500	19.99
	29008	JONES UNIFORM ALLOWANCE 23	Invoice	02/13/2024	FIRST TACTICAL BELT	001-200-53500	42.00
					FLEX BASE SHIRT	001-200-53500	59.00
					FLEX CARGO PANT	001-200-53500	79.00
					V2 PANTS	001-200-53500	118.00
00061	Stantec Consulting Services Inc (S	2024268					3,683.50
	2182447	Gluck. Road Imp. Project - Dec. 2023	Invoice	02/13/2024	Gluck. Road Imp. Project - Dec. 2023	001-301-60203	2,471.75
	2182448	Calhoun Pkwy (Gluck - Stout) Proj. - De	Invoice	02/13/2024	Calhoun Pkwy (Gluck - Stout) Proj. - De	001-301-60203	1,211.75
00289	Steve Chisholm, LLC	2024269					2,800.00
	022024	Catlett Road Inlet Repair	Invoice	02/13/2024	Replace Inlet Top & Fix Inlet	001-301-56501	2,800.00

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00315	Tactical Energetic Entry Systems, 5909	2024270 Mechanical & Ballistic Bre. Course (Hal	Invoice	02/13/2024	Mechanical & Ballistic Bre. Course (Hal	001-200-61000	1,850.00
00181	Thomson Reuters - West Paymen 849704253	2024271 Monthly Clear Subscription Charges - J	Invoice	02/13/2024	Monthly Clear Subscription Charges - J	001-200-68800	682.50
00063	Trustcare Health, LLC 8975K19538	2024272 Drug Test - PW	Invoice	02/13/2024	Drug Test - Jamiroquan Young	001-301-60401	50.00
00064	Tyler Technologies, Inc. 025-451644	2024273 Incode SaaS Fees Year 3	Invoice	02/13/2024	Incode SaaS Fees Year 3	001-195-68800	36,695.00
	025-452113	Incode Annual SaaS Fee (Citation Issuir	Invoice	02/13/2024	Incode Annual SaaS Fee (Citation Issuir	001-195-68800	34,123.00
00304	Velocity Systems 72903	2024274 SWAT BODY ARMOR CARRIERS	Invoice	02/13/2024	IIIA BICEP PROTECTOR	001-200-90200	2,572.00
					IIIA GROIN PROTECTOR	001-200-90200	3,757.00
					IIIA SOFT ARMOR SIZE LARGE	001-200-90200	765.00
					IIIA SOFT ARMOR SIZE MEDIUM	001-200-90200	505.00
					LPAAC SIZE LARGE	001-200-90200	978.00
					LPAAC SIZE MEDIUM	001-200-90200	489.00
00071	Warner, Inc. 0100033	2024275 Monthly Janitorial Services	Invoice	02/13/2024	Monthly Janitorial Services	001-195-69900	680.00
00321	Waste Management of Mississippi 3170914-0078-6	2024276 Trash Pickup	Invoice	02/13/2024	Trash Pickup	001-301-68500	340.00
Total Claims: 61						Total Payment Amount:	580,905.61



Gluckstadt, MS

Docket of Claims Register

Section 4, (B)

APPKT00440 - 2.2.24 Other Claims Docket, Payment Packet

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00299	110 Percent, LLC	21324	Feb. Rent, Lone Wolf	Invoice	02/02/2024	Feb. Rent, Lone Wolf	001-195-68300	3,000.00
	INV0001378							3,000.00
00166	Andrew Duggar	21325	Jan. 23 P&Z Reg Mtg	Invoice	02/02/2024	Jan. 23 P&Z Reg Mtg	001-190-60103	120.00
	INV0001385							120.00
00160	Charles Phillips King	21326	Jan. 30 P&Z SC Mtg	Invoice	02/02/2024	Jan. 30 P&Z SC Mtg	001-190-60103	120.00
	INV0001384							120.00
00242	David C. Rawlings, Standing Chap	21327						922.00
	INV0001307		Bankruptcy Garnishment, Chapter 13	Invoice	01/05/2024	Bankruptcy Garnishment, Chapter 13	001-000-00213	461.00
	INV0001348		Bankruptcy Garnishment, Chapter 13	Invoice	01/19/2024	Bankruptcy Garnishment, Chapter 13	001-000-00213	461.00
00135	John G. Sims, III	21328	Feb Court Services	Invoice	02/02/2024	Feb Court Services	001-110-60101	1,200.00
	INV0001379							1,200.00
00163	Katrina B. Myricks	21329	Jan. 23 and Jan. 30 P&Z	Invoice	02/02/2024	Jan. 23 and Jan. 30 P&Z	001-190-60103	240.00
	INV0001388							240.00
00189	Kayce Leigh Saik	21330	Jan. 23 and Jan. 30 P&Z	Invoice	02/02/2024	Jan. 23 and Jan. 30 P&Z	001-190-60103	240.00
	INV0001389							240.00
00032	Kelly Dabbs Commercial, LLC	21331	Feb. Rent, City Hall	Invoice	02/02/2024	Feb. Rent, City Hall	001-195-68300	8,792.00
	INV0001377							8,792.00
00134	M. Devin Whitt, PLLC	21332	Feb Court Services	Invoice	02/02/2024	Feb Court Services	001-110-60201	1,200.00
	INV0001380							1,200.00
00142	Marsha Weems Stacey	21333	Jan Court Services	Invoice	02/02/2024	Jan Court Services	001-110-60102	800.00
	INV0001381							800.00
00149	Melanie Greer	21334	Jan. 23 and Jan. 30 P&Z	Invoice	02/02/2024	Jan. 23 and Jan. 30 P&Z	001-190-60103	240.00
	INV0001386							240.00
00139	Mississippi Department of Public	21335	Jan Assessments, Court	Invoice	02/02/2024	DPS Special Assessments	001-000-33000	566.00
	INV0001383					Interlock Ignition Fee	001-000-33000	316.00
								250.00
00164	Sam McGaugh	21336	Jan. 23 and Jan. 30 P&Z	Invoice	02/02/2024	Jan. 23 and Jan. 30 P&Z	001-190-60103	240.00
	INV0001387							240.00
00138	State General Fund (DFA)	21337	Jan Assessments, Court	Invoice	02/02/2024	Jan Assessments, Court	001-000-33000	18,812.25
	INV0001382							18,812.25

Docket of Claims Register

APPKT00440 - 2.2.24 Other Claims Docket

Section 4, 1B)

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00161	Timothy Slattery INV0001390	21338 Jan. 23 and Jan. 30 P&Z	Invoice	02/02/2024	Jan. 23 and Jan. 30 P&Z	001-190-60103	240.00 240.00
Total Claims: 15						Total Payment Amount:	36,732.25



Gluckstadt, MS

Payable Register
Payable Detail by Vendor Section 4, IB)

Packet: APPKT00442 - 2.5.24 AP Packet, Cspire Payment - Add to "Other Claims" Docket (Bill Arrived Late)

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code			On Hold						

Vendor: 00017 - Cspire Business								Vendor Total:	863.91	
INV0001410	Invoice	2/5/2024	2/5/2024	2/5/2024	2/5/2024	863.91	0.00	0.00	0.00	863.91
2.5.24 Cspire Telephones		1 - PRIMARY BANK		No		Payment Date: 2/5/2024		Bank Draft:		DFT0000657

Notes: 2.5.24 Cspire Telephones

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2.5.24 Cspire Telephones	Service	0.00	0.00	863.91	0.00	0.00	0.00	863.91

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
001-195-60500	TELEPHONE		863.91	100.00%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	863.91	0.00	0.00	0.00	863.91	863.91	0.00
Grand Total:		863.91	0.00	0.00	0.00	863.91	863.91	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
001-195-60500	TELEPHONE	863.91
Total:		863.91



CITY OF GLUCKSTADT

MISSISSIPPI

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Buckner, Chris, Public Works Director

DATE: 12/11/2023

SUBJECT: Special Circumstances Sinkhole Repair

On November 27, 2023, Public Works requested Mayor Morrison to sign a Special Circumstances form to fill a sinkhole that was in the asphalt at 111 Aulenbrock Dr, causing a void in the road. This sinkhole was a safety hazard that needed to be filled as an emergency to prevent vehicle or personal injury.

Please feel free to contact me with any questions or concerns.

**CITY OF GLUCKSTADT
SPECIAL CIRCUMSTANCES APPROVAL FORM**

This form must be completed and submitted when requesting authority to purchase under any of the following special circumstances: Emergency Purchase, Sole-Source Purchase, and Exemption from State Contract.

Department Submitting Request:

Public Works

Date: 11-27-23

Type of Special Circumstance:

Emergency Purchase Sole-Source Purchase
 Exemption from State Contract

PLEASE NOTE THAT SOLE-SOURCE PURCHASES, AND EXEMPTIONS FROM STATE CONTRACT PURCHASES REQUIRE PRIOR APPROVAL. REQUESTS FOR APPROVAL OF EMERGENCY PURCHASES MAY BE MADE AFTER THE PURCHASE HAS BEEN MADE.

JUSTIFICATION

Please submit a justification in sufficient detail so that a person not familiar with the situation could be expected to understand the need to forego the normal purchasing procedure. The justification can be typed on the back of this form or submitted on an attached sheet. Consider the following questions when preparing the justification:

Emergency:

- Does it fall under the definition of an emergency set forth in the Purchasing Policy?
- What happened to cause the emergency?
- What would be the negative consequences of following normal purchasing procedures?

Sole Source:

- Do other companies make similar commodities that will do the same job or meet the same goals?
- How is this item unique from all others?
- What can this item do that the others can't?

- Is there a copyright or patent on the commodity? Is this item available from other distributors?

Exemption from State Contract:

- What is the state contract price for a comparable item?
- Is the quality level equal to or better than that on contract?
- What are the transportation costs?
- Have all applicable costs been included in the evaluation?

JUSTIFICATION

Attach an additional page if needed. Remember to submit two copies of all applicable attachments.

A sinkhole has formed in the street on Aulenbrock Dr.
 To avoid any accidents, or someone walking and falling in, we
 need to get this repaired as soon as possible.

CERTIFICATIONS

As per the Purchasing Policy the certification for an emergency purchase must be signed by the executive head of the requesting agency. Other certifications should be signed by the individual responsible for the justification.

- EMERGENCY PURCHASE** "This is to certify that an extreme emergency existed to such an extent that delay incident to obtaining competitive quotations would have resulted in loss and/or harm to the agency."



 Signed

- b. **SOLE-SOURCE PURCHASE** “This is to certify that this purchase covers a commodity which is available from one source only and neither comparative nor competitive quotations can be obtained.”

Signed

- c. **EXEMPTION FROM STATE CONTRACT** “This is to certify that this purchase covers a commodity which is available by a non-state vendor for an equal or lesser value.

Signed

**CITY OF GLUCKSTADT
SPECIAL CIRCUMSTANCES APPROVAL FORM**

This form must be completed and submitted when requesting authority to purchase under any of the following special circumstances: Emergency Purchase, Sole-Source Purchase, and Exemption from State Contract.

Department Submitting Request:

Public Works

Date: 11-27-23

*Walter Morozzi
approved*

Type of Special Circumstance:

Emergency Purchase Sole-Source Purchase

Exemption from State Contract

PLEASE NOTE THAT SOLE-SOURCE PURCHASES, AND EXEMPTIONS FROM STATE CONTRACT PURCHASES REQUIRE PRIOR APPROVAL. REQUESTS FOR APPROVAL OF EMERGENCY PURCHASES MAY BE MADE AFTER THE PURCHASE HAS BEEN MADE.

JUSTIFICATION

Please submit a justification in sufficient detail so that a person not familiar with the situation could be expected to understand the need to forego the normal purchasing procedure. The justification can be typed on the back of this form or submitted on an attached sheet. Consider the following questions when preparing the justification:

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- Does it fall under the definition of an emergency set forth in the Purchasing Policy?
- What happened to cause the emergency?
- What would be the negative consequences of following normal purchasing procedures?

Sole Source:

- Do other companies make similar commodities that will do the same job or meet the same goals?
- How is this item unique from all others?
- What can this item do that the others can't?

Murray
Mud-Jacking Service Inc.
Research and Experience Since 1946
P.O. box 656, Madison, MS.39130
Phone (601) 898-0500
Fax: (601) 898-0506

Date 11-16-23
City of Gluckstadt
Public Works
Gluckstadt Ms. 39110

Attn: *Chris Buckner*

Re: Storm drain repair, *111 Aulenbrook Dr*

We will pump soil cement to fill voids around storm drains and seal pipes.

We as a matter of policy will assume no responsibility for any under ground piping or plumbing, utilities ect.

The cost for these repairs is \$ 2000.⁰⁰

City to furnish water for material and clean up.

Sincerely,

Dalton Strait

Dalton Strait
/for Murray Mud-Jacking Service Inc.



CITY OF GLUCKSTADT

MISSISSIPPI

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Chris Buckner, Public Works Director

DATE: 1/26/2024

SUBJECT: Crystal Clean Memo Error

At the December Board of Alderman meeting the Public Works Department requested to approve a Crystal Clean contract amendment. Unfortunately, there was a typo in the memo. In this memo I mistakenly entered the amount of \$2,830 for our prior existing contract, this should have been \$2,850.

With this change in the typo, we would like to clarify to the Board that the total contract amount for Crystal Clean is now \$3,291, not \$3,271.

I apologize for any inconvenience this has cause. If you have any questions or concerns, please feel free to contact me.



CITY OF GLUCKSTADT

MISSISSIPPI
PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Chris Buckner, Public Works Director

DATE: 2/2/2024

SUBJECT: Recurring Comcast payment for Lone Wolf Dr

We are writing to request the Mayor and Board's approval for the inclusion of Comcast internet for Lone Wolf building to the City's recurring payments. This adjustment will help to streamline our financial processes.

If you have any questions or concerns, please contact me.

Hello Gluckstadt Office,

Thanks for choosing Comcast Business.

Your bill at a glance		
For 107 LONE WOLF DR, MADISON, MS, 39110-7029		
Previous balance		\$246.25
Payments		\$0.00
Past due balance		\$246.25
Regular monthly charges	Page 3	\$247.85
Taxes, fees and other charges	Page 3	\$1.61
New charges due Feb 06, 2024		\$249.46
Amount due		\$495.71

← Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Jan 16, 2024 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.

Need help?

Visit business.comcast.com/help or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST
BUSINESS

2605 CIRCLE 75 PWKY SE
ATLANTA GA 30339-4268

GLUCKSTADT OFFICE
MIKE LENOIR
343 DISTRIBUTION DR
MADISON, MS 39110-8744

Account number	8396 41 089 0090729
Past due balance	\$246.25
New charges due Feb 06, 2024	\$249.46
Total amount due	\$495.71
Amount enclosed	\$

Make checks payable to Comcast
Do not send cash

Send payment to
COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211

839641089009072900495713

Account Number
8396 41 089 0090729

Billing Date
Jan 16, 2024

Services From
Jan 20, 2024 to Feb 19, 2024

Section 4, IE

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Business is always moving. Our app was built for this. Manage your account anytime, anywhere with the Comcast Business App – the easy way to manage your services on the go.

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Get help and support at business.comcast.com/help



Call us anytime

800-391-3000
Open 24 hours, 7 days a week for billing and technical support

Useful information

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We can help ensure it's a smooth transition. Visit business.comcast.com/learn/moving to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838 Attn: M. Gifford.

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No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit business.comcast.com/myaccount



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit business.comcast.com/myaccount to get started.

Additional billing information

More ways to pay:



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Visit My Account at business.comcast.com/myaccount



Comcast Business App

Download the Comcast Business App



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Visit business.comcast.com/servicecenter to find a store near you

Regular monthly charges \$247.85

Comcast Business services \$224.90

Static IP - 1	\$24.95
Business Internet Performance	\$199.95

Equipment & services \$22.95

Equipment Fee Internet.	\$22.95
-------------------------	---------

Taxes, fees and other charges \$1.61

Taxes & government fees \$1.61

Sales Tax	\$1.61
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What's included?



Internet: Fast, reliable internet on our Gig-speed network

Visit business.comcast.com/myaccount for more details



CITY OF GLUCKSTADT

MISSISSIPPI
PLANNING AND ZONING ADMINISTRATOR

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: William Hall, Planning and Zoning Administrator/ Building Official

DATE: 02/02/2024

SUBJECT: ICC Digital Code Premium Complete One Year Subscription

The Gluckstadt Building Department is asking for approval to purchase a one-year annual subscription for the ICC Digital Code Premium Complete. This will allow online access to the ICC Digital Codes across multiple platforms (PC, MAC, Tablet, Mobile) along with Code Commentaries, Code Changes, Code Interpretations, and more. The unique ability to create project specific project tags to highlight individual code sections, share those notes across the license membership, and collaborate across code books makes this a valuable tool for Building Department use from initial plans review to in-field inspections. The annual cost for two licenses is \$1,188. This allows access to all ICC code books and more than three dozen construction and life safety standards publications in addition to the ICC series of standards.



Review & Payments

BILLING ADDRESS

*Please select your billing address as it appears on your payment method, and click the update button**

William Hall
406 Old Rice Rd
Madison, Mississippi 39110-9762
United States
(601)209-5450

[EDIT](#)

PAYMENT METHOD

Credit Card

For assistance with Digital Codes Premium orders when not using a credit card or Enterprise and Custom Solution inquiries, please contact Phil Anthony panthony@iccsafe.org

Bill member payment option is not available for any purchases containing a recurring subscription.

Purchase Order No. (Optional)

ORDER SUMMARY

Cart Subtotal \$1,188.00

Order Total \$1,188.00

NOTE : Tax exemption applied for this order.

2 Items in Cart



Premium Complete (Digital Codes Premium) \$1,188.00

Qty: 2

[View Details](#)

Note: Once you purchase this subscription, you will be automatically opted for recurring payment until canceled.

MAYOR

Walter C. Morrison, IV

CITY CLERK

Lindsay Kellum

POLICE CHIEF

Barry Hale

**MUNICIPAL COURT
CLERK**

Stephanie Gerlach

**PLANNING & ZONING
ADMIN./BUILDING
DEPT.**

William Hall

PUBLIC WORKS

Chris Buckner

**CITY OF GLUCKSTADT
MISSISSIPPI**



**343 DISTRIBUTION DRIVE
GLUCKSTADT, MS 39110**

ALDERMEN

Miya Bates

Jayce Powell

Wesley Slay

John Taylor

Lisa Williams

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Barry Hale, Chief of Police

DATE: Wednesday, January 24, 2024

Subject: Requesting the Mayor and Board of Alderman approve annual membership dues for MACP.

I'm requesting the Mayor and Board of Alderman approve annual membership dues for myself and Assistant Chief Jeremy Slaven with the Mississippi Association of Chiefs of Police. The cost for the MACP annual dues will be \$200.00 for both of us.

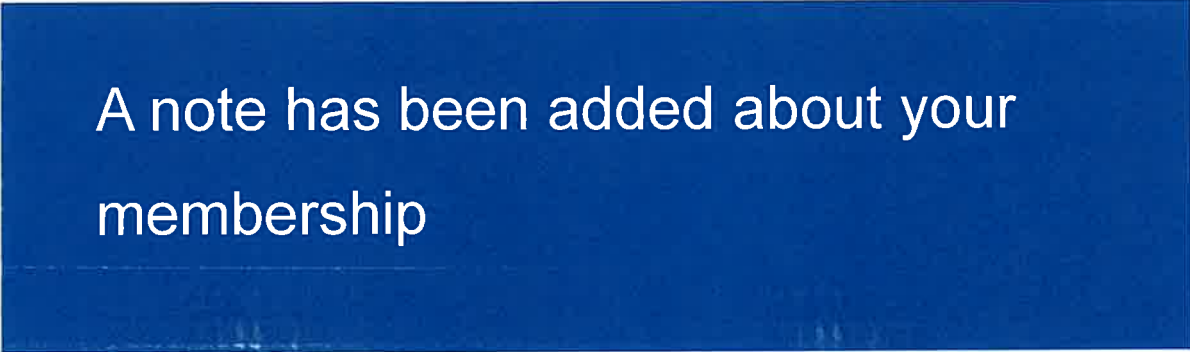
Barry Hale

From: Jeremy Slaven
Sent: Wednesday, January 24, 2024 2:37 PM
To: Barry Hale
Subject: Fwd: Note added to your Mississippi Association of Chiefs of Police membership

Assistant Chief Jeremy Slaven
Gluckstadt Police Department
343 Distribution Drive
Gluckstadt, MS 39110
(769) 567-2306

The content of this email is intended for the person or entity to which it is addressed only. This email may contain confidential information that is legally privileged. If you are not the intended recipient, be aware that any use, reproduction, or distribution of this message is strictly prohibited. If you received this message in error, please contact the sender by reply email and immediately delete the original transmission and any attachments.

From: Mississippi Association of Chiefs of Police <kwinter@mschiefs.org>
Sent: Tuesday, January 23, 2024 3:03:29 PM
To: Jeremy Slaven <jeremy.slaven@gluckstadt.net>
Subject: Note added to your Mississippi Association of Chiefs of Police membership



Hello, a note has just been added to your membership

INVOICE # 242201-02

\$100.00

MACP ANNUAL DUES

Make Payable to:

MACP

Barry Hale

From: Mississippi Association of Chiefs of Police <kwinter@mschiefs.org>
Sent: Tuesday, January 23, 2024 3:04 PM
To: Barry Hale
Subject: Note added to your Mississippi Association of Chiefs of Police membership

A note has been added about your membership

Hello. a note has just been added to your membership:

INVOICE # 240123-01
\$100.00
MACP ANNUAL DUES
Made Payable to:
MACP
1723 University Ave STE B # 367
Oxford MS 38655



Mississippi Association of Chiefs of Police

Mailing Address:

1723 University Ave, STE B #367

Oxford, Mississippi 38655



CITY OF GLUCKSTADT

MISSISSIPPI

OFFICE OF THE POLICE DEPARTMENT

343 Distribution Drive, Gluckstadt, Mississippi 39110

CHIEF BARRY HALE

ASSISTANT CHIEF JEREMY SLAVEN

I'm requesting the Mayor and Board of Alderman approve Officer Joseph Mullins to attend Basic Narcotics Investigations at the Regional Counterdrug Training Academy in Meridian, Mississippi from March 18 through March 22, 2024. The course and accommodation are free, and the only thing not provided will be meals. Officer Mullins will be using a city vehicle to travel to and from the training.

Sincerely,

Chief Barry Hale

Gluckstadt P.D.

Memorandum

Date: 1/31/24

To: Chief Hale



CC: Sgt Rounsaville, Lt Tucker, Asst Chief Slaven

From: Officer Huff

Subject: Training Request



I am requesting to attend Basic Narcotics Investigations course being held by RCTA from March 18th-22nd at their facility in Meridian. The course and accommodation are free of charge. They do not, however, provide food.

This course will help to improve my performance as a K-9 officer by teaching me skills used to find and identify narcotics, update my knowledge on search and seizure laws, and improve my courtroom testimony performance.



Basic Narcotics Investigations

Classes

7848

**North Charleston Police
Department SC North Charleston,
South Carolina**
02/05/24 - 02/08/24

[Click to Register](#)

7901

**Regional Counterdrug Training
Academy MS NAS Meridian,
Mississippi**
03/18/24 - 03/22/24

[Click to Register](#)

7872

**North Delta Regional Training
Academy LA West Monroe,
Louisiana**
03/25/24 - 03/29/24

[Click to Register](#)

7874

**Lafayette Parish Sheriff's Office
Training Center LA Scott,
Louisiana**
04/01/24 - 04/05/24

[Click to Register](#)

7921

**Baldwin County Sheriff's Office
AL Stapleton, Alabama**
05/28/24 - 05/31/24

7832

**Hays County Sheriff's Office
Training Academy TX San
Marcos, Texas**
11/06/23 - 11/09/23

Description

Length: 5 Days (40 Hours)

Designed For: Law enforcement personnel who have been recently assigned to drug law enforcement units, divisions, or task forces

Prerequisites: Preference will be given to law enforcement personnel who have investigative duties relating to drug law enforcement.

Description: This course is arranged to achieve the maximum student orientation to the fundamental duties and responsibilities of a narcotics investigator. The skills learned in this course will disrupt the operations of national / transnational organized criminal networks (TOC), limit their access to funding, reduce assets and raise their cost of operations.

Course Objectives:

- Identify drug enforcement strategies that work and those that do not work
- Learn integrity issues and ethical dilemmas faced by drug law enforcement officers
- Drug recognition, to include history and development of drugs, the Controlled Substances Act, and an orientation to the categories of drugs, and drug schedules.
- Search and Seizure laws designed for the narcotics investigator who needs clear and concise answers to questions about warrantless search and seizure laws. Plus and overall review of the requirements of the Fourth, Fifth, and Sixth Amendments.
- Learn to write drug search warrants to include how search warrants may or must be obtained, the scope of a search pursuant to a warrant, the seizure of evidence, and post-seizure requirements.
- Learn development, management and control of Informants
- Learn the critical issues of working undercover to include techniques, undercover identity, operational plans, and the pitfalls prevalent in undercover operations.
- Learn well-settled methods, techniques, and procedures that are utilized to help ensure the objectives and functions of physical surveillance activities.
- Learn how to plan a raid.
- Learn how to prepare for trial and give courtroom testimony.

Mississippi Municipal Clerks and Collector's Association

Attn: Lauren Stewart
 P.O. Box 647
 Laurel, MS 39441

RECEIVED
City of
Gluckstadt
1/18/24 SM,
Deputy
City
Clerk



TO:
 Gluckstadt

Mississippi Municipal Clerks and Collector's Association
 Membership Dues

DESCRIPTION	AMOUNT
2024-Gluckstadt Mississippi Municipal Clerks and Collector's Association Membership Dues	
TOTAL	80.00

<u>POPULATION</u>	<u>MUNICIPAL CLERK TAX COLLECTOR OR CLERK OF COUNCIL</u>	<u>DEPUTY: MUNICIPAL CLERK & TAX COLLECTOR OR CLERK OF COUNCIL</u>	<u>EACH ADDITIONAL DEPUTY</u>
Under 1,000	\$20.00	\$20.00	\$2.50
1,001 – 2,500	\$30.00	\$30.00	\$2.50
2,501 – 5,000	\$40.00	\$40.00	\$2.50
5,001 – 7,500	\$50.00	\$50.00	\$2.50
7,501 – 10,000	\$60.00	\$60.00	\$2.50
10,001 – 20,000	\$70.00	\$70.00	\$2.50
20,001 – 30,000	\$80.00	\$80.00	\$5.00
30,001 – 40,000	\$90.00	\$90.00	\$5.00
40,001 – 50,000	\$100.00	\$100.00	\$5.00
Over 50,000	\$110.00	\$110.00	\$5.00

Make all checks payable to

Mississippi Municipal Clerks and Collector's Association

Attn: Lauren Stewart
 P.O. Box 647
 Laurel, MS 39441



**RECEIVED
City of
Gluckstadt
1/29/24 SM,
Deputy
City
Clerk**

Good afternoon,

Thank you for contacting Beau Rivage the largest 4-Diamond AAA rated Casino/Resort on the beautiful Mississippi Gulf Coast. Please see below for individual room totals including resort fee.

Miya Bates confirmation number M08EFB051 = \$573

John Taylor confirmation number M08EFA801 = \$573

Scott Maugh confirmation number M08E939A3 = \$573

Lindsay Kellum confirmation number M08E93823 = \$573

Grand Total for all rooms = \$2,292

Please be mindful that checks are not accepted at the Hotel Front Desk. Guests must also present a credit card upon arrival for the required incidental deposit.

Payment received should include the total Room, Tax (where applicable) and Daily Resort Fee for each reservation.

For assistance with any individual reservation, please contact Beau Rivage Customer Care at 1-800-964-7036.



MML 93rd Annual Conference Hotels

Conference will be held June 24 - 26, 2024

**Hotels listed in blue have online reservation links.
Click their names to access!**

Host Hotel: Beau Rivage ~~SOLD OUT~~

~~1-888-567-6667~~

~~Group Code: MS Municipal League~~

~~Standard Rate \$176~~

~~*Resort fees apply~~

~~Room block closes 5/21/2024~~

Best Western-Oak Manor

1-228-435-4331

Group Code: MS Municipal League

Sunday – Thursday \$99

Friday - Saturday \$149

*\$10.00 extra per person fee

Room block closes 5/24/2024

Centennial Plaza

1-228-206-7880

Group Code: MS Municipal League

Standard Room \$170

*Resort fees apply

Cut off 5/22/2024

Courtyard by Marriott, D'Iberville

1-228-392-1200

Group Code: MS. Municipal League 2024

Sunday – Thursday \$129

Room block closes 5/26/2024

**Courtyard by Marriott, Gulfport
Beachfront**

228-864-4310

Group Code: MS Municipal League 2024
Annual Conference

Sunday – Thursday \$169

Room block closes 5/24/2024

Double Tree

1-800-774-1500

Group Code: MML 2024 Annual Convention

Standard Queen/King City View \$149

King/Queen Ocean View \$159

Room block closes 5/24/2024

Golden Nugget

1-800-777-7568

Group Code: S240328

Standard King Sunday – Thursday \$119.99

Standard Queen Sunday – Thursday
\$139.99

*Resort fees apply

Room block closes 5/30/2024

Hampton Inn, D'Iberville

228-392-0210

Group Code: MML

Sunday – Thursday \$139

Room block closes 6/3/2024



Hilton Garden Inn, Biloxi

228-325-2900
Group code: MML24
Sunday – Thursday Single \$139
Sunday – Thursday Double \$149
Room block closes 5/23/2024

Home2Suites by Hilton

228-392-6265
Group Code: MML
Sunday – Thursday \$139
Room block closes 6/2/2024

Hotel Legends

228-400-4001
Group Code: MS Municipal League 2024
Annual Conference
Standard Room Sunday – Thursday \$199
Room block closes 5/20/2024
*Resort fees apply
*First night charged at reservation

IP

1-888-946-2847 #1
Group Code: MMLF24C
Standard Rate Sunday – Thursday \$104.99
Standard Rate Saturday \$189.99
*Resort fees apply
Room block closes 6/1/2024

Margaritaville

228-271-6338 or 228-271-6355
Group code: MS Municipal League
King Room \$212.10
Queen/Double \$230
King Family \$239
Room block closes 5/20/2024
Resort fees apply

Quality Inn

228-388-1000
Group Code: MS Municipal League
Standard Rate \$99
*Two night minimum stay
Room block closes 5/1/2024
If paying by check and leave early, no refunds

South Beach Biloxi Hotel & Suites

228-388-2627
Group Code: MML 2024
Standard Studio Suite \$185
Deluxe Studio \$195
One Bedroom Suite \$205
One Bedroom Deluxe \$225
Two Bedroom 1.5 Bath \$275
Two Bedroom 2 Bath \$300
Two Bedroom 2 Bath Deluxe \$325
Room block closes 5/23/2024

From: [Lindsay Kellum](#)
To: "Customer Care Beau Rivage"
Subject: RE: [External] Sales Tax Exemption Letter, City of Gluckstadt & Prepayment by Check
Date: Monday, January 29, 2024 1:44:00 PM

Good Afternoon,

In order for us to place this on claims for approval by the board then cut a check, we need to secure a formal invoice for the total of all 4 room charges (plus any resort fees and room tax, excluding sales tax) on the Beau Rivage letterhead.

Please provide at your earliest convenience and we will place on claims for approval, then cut the check and mail the check remittance form with the check on 2/14.

Thank you for your assistance with this!

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
(769) 567-2306
Lindsay.Kellum@gluckstadt.net



From: Customer Care Beau Rivage <CustomerCare@beaurivage.com>
Sent: Thursday, January 25, 2024 2:15 PM
To: Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Subject: RE: [External] Sales Tax Exemption Letter, City of Gluckstadt & Prepayment by Check

Good afternoon,

I apologize for the delay in sending this. We needed the tax-exempt letter before we were able to complete the rooming list. I have refunded the deposit that each reservation had to hold the room since you will be paying by check.

Please see attached rooming list with confirmation numbers as well as the Check Payment Form. Please send this form with check.

Please send check payment to
Attn: Beau Rivage (NAME OF GROUP)

Beau Rivage Resorts, LLC
P.O. Box 7347
D'Iberville, MS 39540

Please keep in mind, checks must be received no later than 20 days prior to arrival. Checks are not accepted at the front desk. Cancellation policy is 24hrs prior to arrival to avoid penalty.

Should you need assistance, please feel free to contact us.

From: Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Sent: Thursday, January 25, 2024 1:40 PM
To: Customer Care Beau Rivage <CustomerCare@beaurivage.com>
Cc: Scott Maugh <scott.maugh@gluckstadt.net>; Miya Bates Personal Email <miya.bates@mcl.cpa>;
Miya Bates <miya.bates@gluckstadt.net>; John Taylor <laylandfarms@gmail.com>; John Taylor
<john.taylor@gluckstadt.net>
Subject: [External] Sales Tax Exemption Letter, City of Gluckstadt & Prepayment by Check
Importance: High

Good Morning,

Please find attached our sales tax exemption letter for the City of Gluckstadt to apply to the following reservations, coming June 23- June 26, 2024:

- Miya Bates, CONFIRMATION NUMBER M08EFB051
- John Taylor, CONFIRMATION NUMBER M08EFA801
- Scott Maugh, CONFIRMATION NUMBER M08E939A3
- Lindsay Kellum, CONFIRMATION NUMBER M08E93823

We intend on sending a check ahead of time for full payment of all 4 rooms, minus sales tax (as the city cannot legally pay sales tax, please find letter attached). I am requesting an invoice for all 4 rooms with sales tax removed so we may place for approval on the next claims docket to be approved by the board on 2/13/24; we will then print and mail the check the following day on 2/14/24. Additionally, someone with the Beau reservation booking center was supposed to send me a pay by check form to fill out, which I have not yet received.

Lastly, the above individuals will need to hold a personal credit card at the time of check in for any incidentals, personal purchases, and parking.

Please let me know if you have any questions and I will be on the lookout for the check form I need to submit back to you.

Thank you!

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
(769) 567-2306
Lindsay.Kellum@gluckstadt.net



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City of
Gluckstadt
1/24/24 SM,
Deputy
City
Clerk



Jayce Powell standard king room confirmation number 140140189
Sunday June 23 @ \$187.00 Monday 24th - Tuesday 25th \$204.00

Total \$595.00

Richard Slay standard king room confirmation number 140140095
Sunday June 23 @ \$187.00 Monday 24th- Tuesday 25th \$204.00

Total \$595.00

2024 Spring Municipal Clerk Conference

TENTATIVE AGENDA

The Spring Municipal Clerk Conference will be held at the MSU Riley Center in Meridian, MS.

The date and location for this event are as follows:

Date: April 3-5, 2024

Location: MSU Riley Center
2200 5th Street Meridian, MS 39301

Hotel: The Threefoot Hotel, Meridian (*Hotel Reservation ends March 2, 2024*)
601-207-8700

Group Name: Spring City Clerk **Rate:** \$129 [Book your group rate for Spring City Clerks](#)

Wednesday | April 3rd

3:00-4:30 MMCCA Executive Committee Meeting

6:00 ****Tentative** Paint and Sip Social**
(Additional registration is required, information will be released at a later date.)

Thursday | April 4th

7:30 - 8:00 *Breakfast*

8:00 – Noon

Session 1

Brenda Viola

- How to be Heard without Screaming
- Dealing with Difficult People
- The Fear Factor: Facing the Bully to Live a Better Life

Noon- 1:00

Lunch (Provided)

1:00-4:00

Session 2-

Brenda Viola

- “I Love My Job!” How to Create an Inspiring Workplace
- Settle Your Worth and Realize the Life of Your Dreams

4:00

Networking Reception **Tentative**

Friday | April 5th

7:30 - 8:00

Breakfast

8:00- 10:00

Hot Topics in Human Resources- Todd Butler, Managing Partner of Phelps Dunbar

-Federal and State Employment Law

-Payroll

-Wage & Hour Issues

-FMLA

-Q & A

10:00-11:00

Clerk Roundtable

11:00-12:00

MMCCA Business Meeting

5 IIMC CMC or MMC Credits Available with Full Attendance

REGISTER NOW

Extension Center for Governmental & Community Development

Mississippi State University Extension Service
Phone:(662)325-3141; Fax (662)325-8954
Box 9643; Mississippi State, MS 39762



MISSISSIPPI STATE UNIVERSITY™
EXTENSION

Center for Government & Community Development

TO: LINDSAY KELLUM
Gluckstadt

DESCRIPTION	AMOUNT
Spring Municipal Clerk Conference \$175.00 LINDSAY KELLUM Gluckstadt	
TOTAL	\$175.00

RECEIVED
City of
Gluckstadt
2/1/24 SM,
Deputy
City
Clerk

Note: I understand that if I register for the course but do not attend, the registration fee is still due and payable. A course registration may be cancelled without penalty if cancellation takes place on or before the registration deadline.

Make all checks payable to

Extension Center for Governmental & Community Development

City Clerk Program

Box 9643

Mississippi State, MS 39762

If you have any questions concerning this invoice, contact Jason Camp 662-325-3141 or
Jason.Camp@msstate.edu

From: [Tribute Reservations](#)
To: [Lindsay Kellum](#)
Subject: Reservation Confirmation #79303376 for The Threefoot Hotel, Meridian, a Tribute Portfolio Hotel
Date: Friday, February 2, 2024 11:28:17 AM

[ENHANCE YOUR STAY](#) | [SUMMARY OF CHARGES](#) | [CONTACT US](#)



The Threefoot Hotel, Meridian, a Tribute Portfolio Hotel

601 22nd Avenue Meridian, Mississippi 39301 +1-601-207-8700
USA

Thank you for booking with us, Lindsay Kellum.

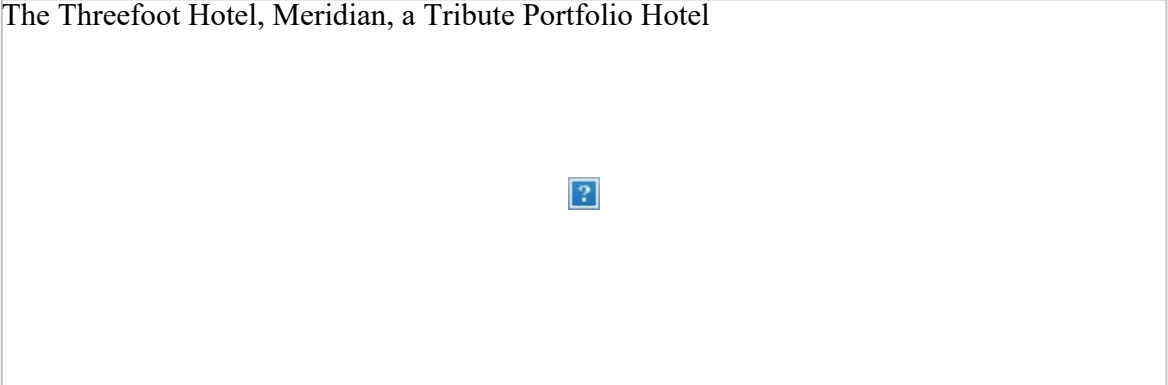
Seek the unconventional

Wed, Apr 03, 2024 – Fri, Apr 05, 2024

Confirmation Number: 79303376



The Threefoot Hotel, Meridian, a Tribute Portfolio Hotel



Check-In: Wednesday, April 3, 2024 03:00 PM

Check-Out: Friday, April 5, 2024 12:00 PM

Number of rooms	2 Rooms
Guests per room	1 Adult
Guarantee Method	Credit Card Guarantee, Master Card

Total for Stay (all rooms)

565.02 USD

Room 1

Room Type

Guest room, 1 King

Guaranteed Requests:

None

ALL REQUESTS

Room 2

Room Type

Guest room, 1 King

Guaranteed Requests:

None

ALL REQUESTS

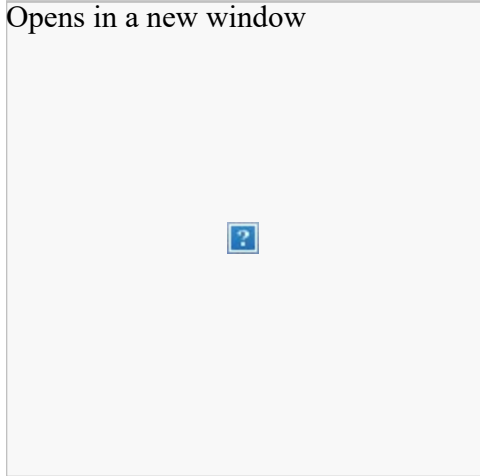
Modify or Cancel Reservation

Important Information About Your Stay

- In order to prepare for your upcoming stay, we invite you to **learn more** about what to expect when you arrive and the experiences that await you.

- Upon early departure, an Early Departure Charge of one night's room & applicable tax applies.

Opens in a new window



Less Contact, More Convenience with the Marriott Bonvoy™ App

Breeze through check in, know when your room is ready and so much more.

Go Now

Enhance your stay



Limited Time: Get a \$300 eGiftCard

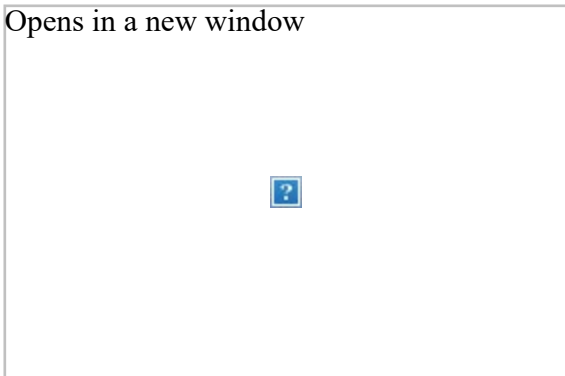
Limited Time: Get a \$300 eGiftCard

Total Stay	565.02 USD
eGiftCard	-300.00 USD
Total After eGiftCard	265.02 USD

Learn More

Simply present eGiftCard at a Marriott Bonvoy property to redeem.

Opens in a new window



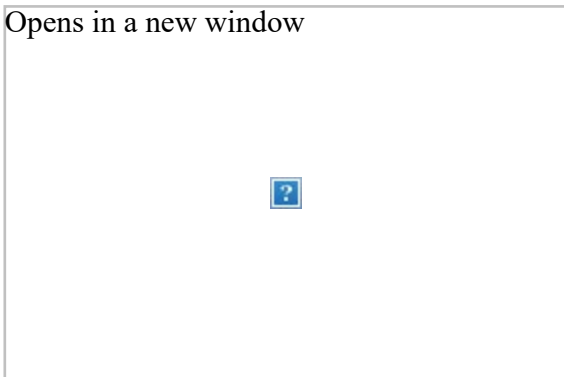
More Than Your Hotel Stay

Go beyond the name on your reservation. Enjoy your getaway with Allianz Travel Insurance for everyone in your room.



Learn How

Opens in a new window

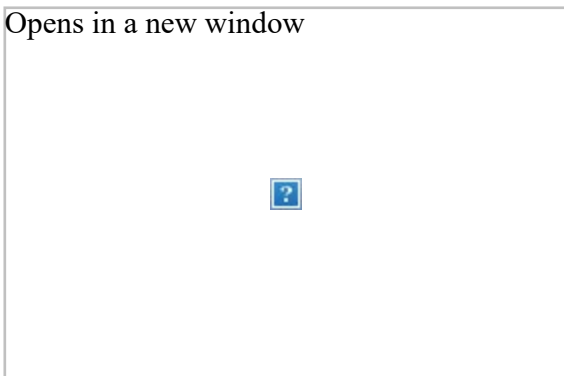


Inspiring Experiences

Find unique activities everyone will love, and earn points too.

Book Activities

Opens in a new window



Dig In To Delicious

Experience our created and characterful culinary offerings.

Explore Options

So Much More Awaits

Lindsay Kellum, endless experiences await with Marriott Bonvoy®. Access contactless check-in through the mobile app, enjoy Member Rates, get exclusive offers, and more.

JOIN NOW



Tribute



Stay with character

Personality defines us. Character unites us.

Tribute Portfolio is a family of indie-spirited hotels bound by our passion for captivating design, vibrant social scenes and sincere service.

Summary Of Charges

Wednesday, April 3, 2024 – Friday, April 5, 2024

2 Nights at 129.00 USD per night per room

SPRING CITY CLERKS

Taxes & Fees (per night per room)

Estimated Government Taxes & Fees	12.26 USD
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Totals

Total for Stay (per room)	282.51 USD
---------------------------	------------

Total for Stay (all rooms)	565.02 USD
----------------------------	------------

Other Charges

Valet parking, fee: 15 USD daily

Complimentary on-site parking

Complimentary off-site parking

To access the parking garage, turn left onto 8th St off 22nd Ave, turn left onto 24th Ave and entrance is on the left.

Rate Details & Cancellation Policy

- A cancellation policy does apply. For more information, view the 'Cancellation Policy' link in your reservation on the Marriott website, contact the hotel or call Marriott Reservations.

Rate Guarantee Limitation(s)

- Changes in taxes or fees implemented after booking will affect the total room price.

Additional Information

- Upon check-in an authorization request will be placed on your credit or debit card (where accepted) in an amount equal to the cost of the room, tax and incidental charges for the length of your stay (up to seven nights). If your stay exceeds seven nights, an additional authorization may be requested for the entire amount of your stay (room, tax and incidentals). Upon check-out, your payment card will be charged for the actual amount incurred during your stay.

Enjoy instant benefits because you booked directly with US



Member Rates



Free Wi-Fi



Mobile Check-In

[Learn More](#)

Contact Us

Phone Numbers

Call 1-844-487-4288 in the US and Canada

[For everywhere else, call our Worldwide Telephone Numbers](#)

[FREQUENTLY ASKED QUESTIONS](#)



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Contact Us

This email confirmation is an auto-generated message. Replies to automated messages are not monitored. Our [Internet Customer Care](#) team is available to assist you 24 hours per day, 7 days per week.

Confirmation Authenticity

We're sending you this confirmation notice electronically for your convenience. Marriott keeps an official record of all electronic reservations. We honor our official record only and will disregard any alterations to this confirmation that may have been made after we sent it to you.

Email Unsubscribe

You may opt out of promotional emails at any time [here](#). Each email also includes a link to unsubscribe. Please note: should you unsubscribe, you will continue to receive emails such as reservation confirmations, hotel stay receipts and changes to program terms and conditions.

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Extension Center for Governmental & Community Development

Mississippi State University Extension Service
 Phone:(662)325-3141; Fax (662)325-8954
 Box 9643; Mississippi State, MS 39762



MISSISSIPPI STATE UNIVERSITY™
EXTENSION

Center for Government & Community Development

TO: SCOTT MAUGH
 Gluckstadt

DESCRIPTION	AMOUNT
Spring Municipal Clerk Conference \$175.00 SCOTT MAUGH Gluckstadt	
TOTAL	\$175.00

RECEIVED
City of
Gluckstadt
2/1/24 SM,
Deputy
City
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Make all checks payable to

Extension Center for Governmental & Community Development

City Clerk Program

Box 9643

Mississippi State, MS 39762

If you have any questions concerning this invoice, contact Jason Camp 662-325-3141 or
Jason.Camp@msstate.edu



CITY OF GLUCKSTADT

MISSISSIPPI
MUNICIPAL COURT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Burton, Stephanie

DATE: 01/30/2024

SUBJECT: General Court update for January 2024

General Court update for January 2024.



Stu



CITY OF GLUCKSTADT

MISSISSIPPI
GRANTS DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: R.M. Stogner

DATE: 02/13/2024

SUBJECT: Nominations for Mayoral Health Council

Ask the Board of Aldermen to nominate local business and civic leaders to serve on the council. This project will create health events for residents of Gluckstadt and commuters who are employed in the city. Events being considered are a fun run, blood drive, tools for workplace safety and vegetable gardening lessons.

Ruth Stogner

From: Jasmine Martin <jmartin@sixdims.com>
Sent: Wednesday, January 17, 2024 12:37 PM
To: Lindsay Kellum; Ruth Stogner
Cc: Asia Rush; Ginger Jeffery; Kelsi White; Nakeitra Burse
Subject: Gluckstadt's Health Council: January's Activity + Nomination Process

Good Afternoon Lindsay and Ruth,

I hope all is well and you both are doing well in this cold weather. I have included the team members who will be working on this project: Asia Rush and our two interns: Ginger Jeffery and Kelsi White.

As you know, we are starting the work of the city's health council. I wanted to let you both know we are observing National Cervical Cancer Awareness this month. We want those in City Hall to observe this month by wearing teal ribbons. Please let me know the day you all would like to wear these, and I can drop the ribbons off a few days before. We would love for there to be photos taken and shared on social media. Also, we can give you captions if you'd like.

Next, we would like to start the process of nominating individuals to the health council. I know we spoke about having each Alderman nominate 1 or 2 people. I am unsure how City Hall's communication system operates, so if you feel that you two are best suited to lead this process, we will support you in any way we can.

Please do not hesitate to contact me if you ladies have any questions.

Best,
Jasmine

--
Health Equity Strategist
Six Dimensions, LLC
[Jmartin@sixdims.com](mailto:jmartin@sixdims.com)
"Be Good. Do Good."



six dimensions



CITY OF GLUCKSTADT

MISSISSIPPI
GRANTS DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: R.M. Stogner

DATE: 02/13/2024

SUBJECT: MS Office of Highway Safety FY 2025 Grant Cycle

Permission to apply and authorize all required signatures on award documents. This is a continuation grant for regular time, overtime, and equipment/technology for the enforcement of speed, seatbelt, and child restraint laws in the amount of \$25,000.00. It is funded by the MS Department of Public Safety. There is no match.



To: FY25 Highway Safety Grant Applicants
From: Helen Porter, Director, Mississippi Office of Highway Safety
Date: November 28, 2023
Re: MOHS FY25 Funding Applications/Funding Guidelines

FY25 MOHS Grant Applications and Funding Guidelines

The Mississippi Office of Highway Safety (MOHS) is requesting applications for federally funded highway safety programs for the FY25 grant funding cycle of October 1, 2024, to September 30, 2025. Applications will be available and released on November 28, 2023.

New Applicants may obtain an electronic application by visiting the Mississippi Department of Public Safety's website at www.dps.ms.gov. The application packet will contain the FY25 Grant Application and Grant Funding Guidelines. If you are unable to access the application on the Mississippi Office of Highway or the Mississippi Department of Public Safety's websites, please contact the MOHS at the number (601) 391-4900.

Continuation grant applicants will receive an email on November 28, 2023, with the application packet that will contain the FY25 Grant Application and Grant Funding Guidelines.

*****PLEASE READ THE GRANT FUNDING GUIDELINES CAREFULLY*****

It is important to read all documents included within the packet due to revisions/updates for the funding process and the submission process of the FY25 MOHS Grant Application.

The deadline for final FY25 MOHS Grant Application submission is January 30, 2024. All FY25 grant applications must be received through the Mississippi Office of Highway Safety email address on or before Close of Business (COB) January 30, 2024, at mohs@dps.ms.gov.

GRANT WRITING SESSIONS

The Mississippi Office of Highway Safety (MOHS) will not be holding grant writing sessions. If assistance is needed with the FY25 application, continuation projects may contact their Program Manager and new applicants can contact MOHS at (601) 391-4900.



CITY OF GLUCKSTADT

MISSISSIPPI
POLICE DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Lindsay Kellum, City Clerk

DATE: 02/13/2024

SUBJECT: Need for FY24 Budget Amendment

We have the need to amend the FY24 budget for the following purposes:

- 1) Bring in state grant revenue, relative to Gluckstadt Police Department (traffic services grant)
- 2) Bring in donation revenue, relative to Gluckstadt Police Department (proceeds from calendar sales)
- 3) Bring in insurance proceeds, reimbursed to Gluckstadt Police Department (vehicle repair)
- 4) Bring in state grant revenue, relative to City Health Council (MSDH)
- 5) Amendment to budget expenditure categories (supplies & capital outlay), Court Services Department
- 6) Amendment to budget expenditure categories (supplies, contractual, personnel, capital outlay), Gluckstadt Police Department
- 7) Amendment to budget expenditure category (contractual), General Administration Department (relative to Lone Wolf)
- 8) Amendment to budget expenditure categories (contractual, capital outlay) Public Works, Planning & Zoning/ Building Departments (relative to Lone Wolf)

**RESOLUTION AMENDING THE FISCAL
YEAR ENDING 2024 MUNICIPAL BUDGET**

WHEREAS, the City of Gluckstadt adopted its municipal operating budget in September 2023 and set forth therein the anticipated revenues to be collected and expenditures to be expended throughout the ensuing fiscal year; and,

WHEREAS, the City of Gluckstadt has once previously amended its annual operating budget in November 2023; and,

WHEREAS, the City of Gluckstadt now finds that it is necessary and desirable to make certain budget amendments to reflect the evolving nature of municipal operations and the reality of revenues and necessary expenses; and,

NOW THEREFORE BE IT RESOLVED, that the fiscal year ending 2024 municipal general fund operating budget be and is hereby amended in accordance with the details set forth as follows:

- 1) That miscellaneous revenues (donations) be amended by increasing the amount by \$3,487.50 to reflect receipt of funds pursuant to the sale of Police Department calendars. This revenue will be used for Police Department promotional expenditures.
- 2) That miscellaneous revenues (insurance proceeds) be amended by increasing the amount by \$6,332.30 to reflect receipt of funds from auto insurance for repairs to a Police Department vehicle. This revenue will be paid to the auto repair shop for repairs made to the vehicle.
- 3) That intergovernmental revenues (state grants) be amended by increasing the amount by \$20,000.00 to reflect receipt of a traffic services grant. This revenue will be used for Police Department personnel expenses and for the purchase of handheld LiDar equipment.
- 4) That intergovernmental revenues (state grants) be amended by increasing the amount by \$5,000.00 to reflect receipt of grant from the Mississippi State Department of Health. This revenue will be used to pay per diem and travel expenses for the health coordinator.

- 5) That the budget category of supplies in the Judicial/Municipal Court Department be amended by decreasing the amount by \$2,000.00. These funds will be moved to Court Department capital outlay to provide funds for the purchase of a filing cabinet.
- 6) That the budget category of capital outlay in the Judicial/Municipal Court Department be amended by increasing the amount by \$2,000.00 to provide funds for the purchase of a filing cabinet. The funds for this increase will come from Court Department supplies.
- 7) That the budget category of supplies in the Police Department be amended by increasing the amount by \$6,332.30 to provide funds for repairs made to a Police Department vehicle. The funds for this increase came from payment to the city by the auto insurance company.
- 8) That the budget category of contractual services in the Police Department be amended by increasing the amount by \$3,487.50 to provide funds for promotional activities and/or items. The funds for this increase came from the sale of Police Department calendars.
- 9) That the budget category of personnel in the Police Department be amended by increasing the amount by \$15,000.00 to provide funds for overtime expenses. The funds for this increase came from a traffic services grant.
- 10) That the budget category of capital outlay in the Police Department be amended by increasing the amount by \$5,000.00 to provide funds for the purchase of handheld LiDar equipment. The funds for this increase came from a traffic services grant.
- 11) That the budget category of contractual services in General Administration be amended by increasing the amount by \$5,000.00 to provide funds for expenses related to the health coordinator. The funds for this increase came from a Mississippi State Department of Health grant.
- 12) That the budget category of contractual services in General Administration be amended by increasing the amount by \$35,100.00 to provide funds for expenses related to the city's Lone Wolf office. The funds for this increase will come from contractual services in Planning & Zoning, the Building Department, and the Street Department (Public Works).
- 13) That the budget category of contractual services in Planning & Zoning be amended by decreasing the amount by \$200.00. These funds will be moved to General Administration contractual services to provide funds for expenses related to the city's Lone Wolf office.
- 14) That the budget category of contractual services in the Building Department be amended by decreasing the amount by \$200.00. These funds will be moved to

General Administration contractual services to provide funds for expenses related to the city’s Lone Wolf office.

- 15) That the budget category of contractual services in the Street Department (Public Works) be amended by decreasing the amount by \$34,700.00. These funds will be moved to General Administration contractual services to provide funds for expenses related to the city’s Lone Wolf office.

- 16) That the budget category of contractual services in Planning & Zoning be amended by decreasing the amount by \$2,500.00. These funds will be moved to Planning & Zoning capital outlay to provide funds (\$1,000.00) for a conference room television and to Building Department contractual services to provide funds (\$1,500.00) for copier rental expenses.

- 17) That the budget category of capital outlay in Planning & Zoning be amended by increasing the amount by \$1,000.00. The funds for this increase will come from Planning & Zoning contractual services.

- 18) That the budget category of contractual services in the Building Department be amended by increasing the amount by \$1,500.00. The funds for this increase will come from Planning & Zoning contractual services.

BE IT FURTHER RESOLVED that pursuant to the foregoing the fiscal year ending

September 30, 2024 budget as restated is as follows:

City of Gluckstadt General Fund	Final Budget as Adopted	First Amended Budget as Adopted	Proposed Amendments	Budget Including Adopted Amendments
RECEIPTS				
Licenses & Permits:				
Privilege Licenses	\$ 28,000.00	\$ 28,000	\$ -	\$ 28,000
Building Permits	80,000	80,000	-	80,000
Zoning Permits	3,400	3,400	-	3,400
Franchise Fees/Taxes:				
Franchise Taxes (Public Utilities)	200,000	200,000	-	200,000
Intergovernmental Revenues:				
Federal Grants	-	22,692	-	22,692
State Grants	-	180,404	25,000	205,404
State Shared Revenues	3,361,310	3,361,310	-	3,361,310
County Shared Revenues	505,000	959,447	-	959,447
Fines and Forfeits	250,000	250,000	-	250,000
Interest	67,500	67,500	-	67,500

Miscellaneous:				
Donations	-	-	3,488	3,488
Public Record Requests	3,000	3,000	-	3,000
Other Revenue	-	-	-	-
Insurance Proceeds	-	-	6,332	6,332
Fee for Tax Collections	(50,000)	(50,000)	-	(50,000)
Total from All Sources, Other Than Taxation	\$ 4,448,210	\$ 5,105,753	\$ 34,820	\$ 5,140,573
Beginning Cash and Investment Balance	4,087,146	4,087,146	-	4,087,146
Total Receipts Other Than Ad Valorem Tax	\$ 8,535,356	\$ 9,192,899	\$ 34,820	\$ 9,227,719
Amount to be Raised by Ad Valorem Tax	1,448,900	1,448,900	-	1,448,900
TOTAL FROM ALL SOURCES	\$ 9,984,256	\$ 10,641,799	\$ 34,820	\$ 10,676,619

City of Gluckstadt General Fund

	Final Budget as Adopted	First Amended Budget as Adopted	Proposed Amendments	Budget Including Adopted Amendments
DISBURSEMENTS				
Legislative - Board:				
Personnel Services	\$ 35,670	\$ 35,670	\$ -	\$ 35,670
Supplies	500	500	-	500
Contractual Services	12,500	12,500	-	12,500
Capital Outlay	500	500	-	500
Total	\$ 49,170	\$ 49,170	\$ -	\$ 49,170
Judicial - Municipal Court:				
Personnel Services	\$ 136,095	\$ 139,695	\$ -	\$ 139,695
Supplies	11,500	11,500	(2,000)	9,500
Contractual Services	81,400	81,400	-	81,400
Capital Outlay	-	-	2,000	2,000
Total	\$ 228,995	\$ 232,595	\$ -	\$ 232,595
Executive - Mayor:				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	500	500	-	500
Contractual Services	9,750	9,750	-	9,750
Capital Outlay	-	-	-	-
Total	\$ 10,250	\$ 10,250	\$ -	\$ 10,250
Administration - Financial:				
Personnel Services	\$ 319,615	\$ 319,615	\$ -	\$ 319,615
Supplies	7,500	7,500	-	7,500
Contractual Services	89,300	89,300	-	89,300
Capital Outlay	15,500	15,500	-	15,500
Total	\$ 431,915	\$ 431,915	\$ -	\$ 431,915
Planning & Zoning:				
Personnel Services	\$ 107,420	\$ 107,420	\$ -	\$ 107,420
Supplies	9,250	9,250	-	9,250
Contractual Services	170,900	170,900	(2,700)	168,200
Capital Outlay	-	-	1,000	1,000
Total	\$ 287,570	\$ 287,570	\$ (1,700)	\$ 285,870
Administration - General:				
Personnel Services	\$ 89,396	\$ 89,396	\$ -	\$ 89,396
Supplies	4,500	4,500	-	4,500
Contractual Services	1,030,650	1,030,650	40,100	1,070,750
Capital Outlay	20,250	20,250	-	20,250
Total	\$ 1,144,796	\$ 1,144,796	\$ 40,100	\$ 1,184,896

City of Gluckstadt General Fund

	Final Budget as Adopted	First Amended Budget as Adopted	Proposed Amendments	Budget Including Adopted Amendments
DISBURSEMENTS				
Police Department:				
Personnel Services	\$ 1,116,447	\$ 1,141,447	\$ 15,000	\$ 1,156,447
Supplies	128,450	134,488	6,332	140,820
Contractual Services	201,600	201,600	3,488	205,088
Capital Outlay	364,841	1,199,374	5,000	1,204,374
Total	\$ 1,811,338	\$ 2,676,908	\$ 29,820	\$ 2,706,728
Fire Department:				
Contractual Services	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
Total	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
Building Inspection:				
Personnel Services	\$ 176,288	\$ 176,288	\$ -	\$ 176,288
Supplies	7,750	7,750	-	7,750
Contractual Services	14,070	14,070	1,300	15,370
Capital Outlay	2,000	2,000	-	2,000
Total	\$ 200,108	\$ 200,108	\$ 1,300	\$ 201,408
Street Department:				
Personnel Services	\$ 441,010	\$ 441,010	\$ -	\$ 441,010
Supplies	121,400	121,400	-	121,400
Contractual Services	550,681	550,681	(34,700)	515,981
Capital Outlay	895,200	895,200	-	895,200
Total	\$ 2,008,291	\$ 2,008,291	\$ (34,700)	\$ 1,973,591
Transfers:				
Transfers out	\$ 617,031	\$ 617,031	\$ -	\$ 617,031
Total	\$ 617,031	\$ 617,031	\$ -	\$ 617,031
Total Disbursements	\$ 6,849,465	\$ 7,718,636	\$ 34,820	\$ 7,753,455
Ending Cash and Investment Balance	3,134,791	2,923,163	-	2,923,163
TOTAL DISBURSMENTS AND ENDING BALANCE	\$ 9,984,256	\$ 10,641,799	\$ 34,820	\$ 10,676,619

BE IT FURTHER RESOLVED that pursuant to Miss Code Ann. §21-35-25 the City Clerk is hereby authorized and directed to publish the foregoing amendments to the municipal budget within two (2) weeks of the adoption of this resolution.

The foregoing resolution having been first reduced to writing was moved for adoption by Alderman _____, and seconded by Alderman _____, with the vote thereon being as follows:

Alderman Miya Warfield Bates voted:	yes	no
Alderman Jayce Powell voted:	yes	no
Alderman Richard Wesley Slay voted:	yes	no
Alderman John Taylor voted:	yes	no
Alderman Lisa Williams voted:	yes	no

SO RESOLVED this the _____ day of February 2024.

Walter Morrison, Mayor

ATTEST:

Lindsay Kellum, City Clerk

Seal

BUDGET RESOLUTION ITEMS

Revenues	Total:	\$34,819.80	
	1)	\$3,487.50	001-000-346
	2)	\$6,332.30	001-000-385
	3)	\$20,000.00	001-000-249
	4)	\$5,000.00	001-000-241

Expenditures	Total:	\$34,819.80	
	5)	(\$2,000.00)	001-110-505
	6)	\$2,000.00	001-110-921
	7)	\$6,332.30	001-200-570
	8)	\$3,487.50	001-200-645
	9)	\$15,000.00	001-200-430
	10)	\$5,000.00	001-200-902
	11)	\$3,000.00	001-195-60004
		\$2,000.00	001-195-610
		<u>\$5,000.00</u>	
	12)	\$600.00	001-195-605
		\$1,500.00	001-195-605
		\$33,000.00	001-195-683
		<u>\$35,100.00</u>	
	13)	(\$200.00)	001-190-682
	14)	(\$200.00)	001-280-606
	15)	(\$200.00)	001-301-605
		(\$1,500.00)	001-301-605
		(\$33,000.00)	001-301-683
		<u>(\$34,700.00)</u>	
	16)	(\$2,500.00)	001-190-682
	17)	\$1,000.00	001-190-919
	18)	\$1,500.00	001-280-640

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Licenses & Permits:				
Privilege Licenses	\$ 28,000.00	\$ 28,000	\$ -	\$ 28,000
Building Permits	80,000	80,000	-	80,000
Zoning Permits	3,400	3,400	-	3,400
Franchise Fees/Taxes:				
Franchise Taxes (Public Utilities)	200,000	200,000	-	200,000
Intergovernmental Revenues:				
Federal Grants	-	22,692	-	22,692
State Grants	-	180,404	25,000	205,404
State Shared Revenues	3,361,310	3,361,310	-	3,361,310
County Shared Revenues	505,000	959,447	-	959,447
Fines and Forfeits	250,000	250,000	-	250,000
Interest	67,500	67,500	-	67,500
Miscellaneous:				
Donations	-	-	3,488	3,488
Public Record Requests	3,000	3,000	-	3,000
Other Revenue	-	-	-	-
Insurance Proceeds	-	-	6,332	6,332
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City of Gluckstadt General Fund

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Executive - Mayor:				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Supplies	500	500	-	500
Contractual Services	9,750	9,750	-	9,750
Capital Outlay	-	-	-	-
Total	\$ 10,250	\$ 10,250	\$ -	\$ 10,250
Administration - Financial:				
Personnel Services	\$ 319,615	\$ 319,615	\$ -	\$ 319,615
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Personnel Services	\$ 89,396	\$ 89,396	\$ -	\$ 89,396
Supplies	4,500	4,500	-	4,500
Contractual Services	1,030,650	1,030,650	40,100	1,070,750
Capital Outlay	20,250	20,250	-	20,250
Total	\$ 1,144,796	\$ 1,144,796	\$ 40,100	\$ 1,184,896

City of Gluckstadt General Fund

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Supplies	128,450	134,488	6,332	140,820
Contractual Services	201,600	201,600	3,488	205,088
Capital Outlay	364,841	1,199,374	5,000	1,204,374
Total	<u>\$ 1,811,338</u>	<u>\$ 2,676,908</u>	<u>\$ 29,820</u>	<u>\$ 2,706,728</u>
Fire Department:				
Contractual Services	\$ 60,000	\$ 60,000	\$ -	\$ 60,000
Total	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
Building Inspection:				
Personnel Services	\$ 176,288	\$ 176,288	\$ -	\$ 176,288
Supplies	7,750	7,750	-	7,750
Contractual Services	14,070	14,070	1,300	15,370
Capital Outlay	2,000	2,000	-	2,000
Total	<u>\$ 200,108</u>	<u>\$ 200,108</u>	<u>\$ 1,300</u>	<u>\$ 201,408</u>
Street Department:				
Personnel Services	\$ 441,010	\$ 441,010	\$ -	\$ 441,010
Supplies	121,400	121,400	-	121,400
Contractual Services	550,681	550,681	(34,700)	515,981
Capital Outlay	895,200	895,200	-	895,200
Total	<u>\$ 2,008,291</u>	<u>\$ 2,008,291</u>	<u>\$ (34,700)</u>	<u>\$ 1,973,591</u>
Transfers:				
Transfers out	\$ 617,031	\$ 617,031	\$ -	\$ 617,031
Total	<u>\$ 617,031</u>	<u>\$ 617,031</u>	<u>\$ -</u>	<u>\$ 617,031</u>
Total Disbursements	<u>\$ 6,849,465</u>	<u>\$ 7,718,636</u>	<u>\$ 34,820</u>	<u>\$ 7,753,455</u>
Ending Cash and Investment Balance	<u>3,134,791</u>	<u>2,923,163</u>	<u>-</u>	<u>2,923,163</u>
TOTAL DISBURSMENTS AND ENDING BALANCE	<u><u>\$ 9,984,256</u></u>	<u><u>\$ 10,641,799</u></u>	<u><u>\$ 34,820</u></u>	<u><u>\$ 10,676,619</u></u>

City of Gluckstadt
General Fund Monthly Budget Report for Month Ending January 31, 2024

	ADOPTED BUDGET FY2023-24	AMENDED BUDGET FY2023-24 (NOVEMBER)	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
Revenues						
AD VAL - REAL PROPERTY TAXES	\$834,000.00	\$834,000.00	\$95,725.76	\$96,468.99	\$96,468.99	\$737,531.01
AD VAL - AUTO TAXES	\$130,000.00	\$130,000.00	\$13,090.17	\$43,404.72	\$43,404.72	\$86,595.28
AD VAL - PERS. PROP. / MH TAXES	\$454,000.00	\$454,000.00	\$3,881.81	\$12,546.28	\$12,546.28	\$441,453.72
AD VAL - PRIOR YEAR TAXES - REAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
AD VAL - PRIOR YEAR TAXES - AUTO	\$1,000.00	\$1,000.00	\$0.00	\$178.62	\$178.62	\$821.38
AD VAL - PRIOR YEAR TAXES - OTHER	\$12,000.00	\$12,000.00	\$0.00	\$126.95	\$126.95	\$11,873.05
AD VAL - PUBLIC UTILITIES TAXES	\$14,900.00	\$14,900.00	\$0.00	\$0.00	\$0.00	\$14,900.00
AD VAL - PENALTIES & INTEREST	\$3,000.00	\$3,000.00	\$75.60	\$274.67	\$274.67	\$2,725.33
PRIVILEGE LICENSES	\$28,000.00	\$28,000.00	\$2,979.70	\$6,660.29	\$7,333.93	\$20,666.07
FRANCHISE TAXES (PUBLIC UTILITIES)	\$200,000.00	\$200,000.00	\$4,640.00	\$72,263.63	\$72,263.63	\$127,736.37
PERMITS - BUILDING	\$80,000.00	\$80,000.00	\$2,806.00	\$28,865.25	\$30,507.25	\$49,492.75
PERMITS - ZONING	\$3,400.00	\$3,400.00	\$300.00	\$2,500.00	\$2,500.00	\$900.00
STATE GRANT - MSDH HEALTH COUNCIL	\$0.00	\$0.00	\$0.00	\$225.00	\$225.00	(\$225.00)
FEDERAL GRANT - PPE SUBGRANT	\$0.00	\$22,692.00	\$22,443.19	\$22,443.19	\$22,443.19	\$248.81
STATE GRANT - HOMELAND SECURITY	\$0.00	\$173,554.00	\$0.00	\$0.00	\$0.00	\$173,554.00
STATE GRANT - JAG	\$0.00	\$6,850.00	\$0.00	\$0.00	\$0.00	\$6,850.00
MUNICIPAL REVOLVING FUND	\$1,200.00	\$1,200.00	\$0.00	\$1,231.09	\$1,231.09	(\$31.09)
HOMESTEAD EXEMPT REIMB	\$9,250.00	\$9,250.00	\$0.00	\$0.00	\$0.00	\$9,250.00
ABC PERMITS	\$3,000.00	\$3,000.00	\$0.00	\$900.00	\$900.00	\$2,100.00
MUNICIPAL GAS AID TAX	\$1,900.00	\$1,900.00	\$1,930.16	\$1,930.16	\$1,930.16	(\$30.16)
SALES TAX	\$2,850,000.00	\$2,850,000.00	\$225,026.89	\$966,386.03	\$966,386.03	\$1,883,613.97
COUNTY ROAD & BRIDGE TAXES	\$180,000.00	\$180,000.00	\$16,713.34	\$22,623.85	\$22,623.85	\$157,376.15
E-911 FUNDS	\$0.00	\$454,446.80	\$0.00	\$454,446.80	\$454,446.80	\$0.00
OTHER REVENUE / BoS ROAD PLAN	\$325,000.00	\$325,000.00	\$0.00	\$0.00	\$0.00	\$325,000.00
GRAND GULF	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00
MIMA FUNDS	\$440,960.00	\$440,960.00	\$264,270.19	\$264,270.19	\$264,270.19	\$176,689.81
STATE ASSESSMENTS (DFA & DPS)	(\$217,000.00)	(\$217,000.00)	(\$24,762.50)	(\$72,374.75)	(\$91,753.25)	(\$125,246.75)
TRAFFIC & COURT FINES (CITY)	\$464,000.00	\$464,000.00	\$44,427.00	\$207,668.25	\$213,407.25	\$250,592.75
ADMIN COURT FEES (INCL JAIL FEES)	\$2,500.00	\$2,500.00	\$25.00	\$100.00	\$150.00	\$2,350.00
APPEARANCE BOND FEE	\$500.00	\$500.00	\$125.00	\$300.00	\$375.00	\$125.00
INTEREST	\$67,500.00	\$67,500.00	\$9,845.61	\$38,106.29	\$38,106.29	\$29,393.71
DONATIONS	\$0.00	\$0.00	\$0.00	\$3,987.50	\$3,987.50	(\$3,987.50)
OTHER REVENUE	\$0.00	\$0.00	\$10.19	\$109.30	\$109.30	(\$109.30)
PUBLIC RECORDS REQUESTS	\$3,000.00	\$3,000.00	\$850.00	\$3,650.00	\$3,700.00	(\$700.00)
INSURANCE PROCEEDS	\$0.00	\$0.00	\$6,332.30	\$6,332.30	\$6,332.30	(\$6,332.30)
BEGINNING CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$5,947,110.00	\$6,604,652.80	\$690,735.41	\$2,185,624.60	\$2,174,475.74	\$4,430,177.06
Expenditures						
LEGISLATIVE - BOARD						
PERSONNEL SERVICES	\$35,670.00	\$35,670.00	\$2,553.53	\$9,653.23	\$11,160.28	\$24,509.72
SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
CONTRACTUAL SERVICES	\$12,500.00	\$12,500.00	\$137.92	\$1,407.72	\$3,881.64	\$8,618.36
CAPITAL OUTLAY	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
SUB-TOTAL	\$49,170.00	\$49,170.00	\$2,691.45	\$11,060.95	\$15,041.92	\$34,128.08
JUDICIAL/MUNICIPAL COURT						
PERSONNEL SERVICES	\$136,095.46	\$139,695.46	\$10,473.74	\$36,598.68	\$45,593.65	\$94,101.81
SUPPLIES	\$11,500.00	\$11,500.00	\$87.95	\$87.95	\$373.75	\$11,126.25
CONTRACTUAL SERVICES	\$81,400.00	\$81,400.00	\$3,971.88	\$12,111.38	\$16,853.25	\$64,546.75
SUB-TOTAL	\$228,995.46	\$232,595.46	\$14,533.57	\$48,798.01	\$62,820.65	\$169,774.81
EXECUTIVE - MAYOR						
SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
CONTRACTUAL SERVICES	\$9,750.00	\$9,750.00	\$1,265.00	\$1,661.00	\$1,661.00	\$8,089.00
SUB-TOTAL	\$10,250.00	\$10,250.00	\$1,265.00	\$1,661.00	\$1,661.00	\$8,589.00

City of Gluckstadt
General Fund Monthly Budget Report for Month Ending January 31, 2024

	ADOPTED BUDGET FY2023-24	AMENDED BUDGET FY2023-24 (NOVEMBER)	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
ADMINISTRATION - FINANCIAL						
PERSONNEL SERVICES	\$319,615.46	\$319,615.46	\$23,481.72	\$81,115.51	\$101,256.03	\$218,359.43
SUPPLIES	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$432.22	\$7,067.78
CONTRACTUAL SERVICES	\$89,300.00	\$89,300.00	\$1,399.87	\$2,905.83	\$30,355.51	\$58,944.49
CAPITAL OUTLAY	\$15,500.00	\$15,500.00	\$0.00	\$1,125.00	\$1,125.00	\$14,375.00
SUB-TOTAL	\$431,915.46	\$431,915.46	\$24,881.59	\$85,146.34	\$133,168.76	\$298,746.70
PLANNING & ZONING						
PERSONNEL SERVICES	\$107,420.06	\$107,420.06	\$7,258.70	\$25,810.20	\$30,473.64	\$76,946.42
SUPPLIES	\$9,250.00	\$9,250.00	\$306.73	\$378.08	\$468.31	\$8,781.69
CONTRACTUAL SERVICES	\$170,900.00	\$170,900.00	\$1,362.01	\$18,256.30	\$26,875.16	\$144,024.84
SUB-TOTAL	\$287,570.06	\$287,570.06	\$8,927.44	\$44,444.58	\$57,817.11	\$229,752.95
ADMINISTRATION - GENERAL						
PERSONNEL SERVICES	\$89,396.46	\$89,396.46	\$6,569.61	\$22,944.27	\$28,442.48	\$60,953.98
SUPPLIES	\$4,500.00	\$4,500.00	\$146.92	\$303.64	\$978.01	\$3,521.99
CONTRACTUAL SERVICES	\$1,080,650.00	\$1,080,650.00	\$69,107.12	\$193,417.64	\$293,210.20	\$787,439.80
CAPITAL OUTLAY	\$20,250.00	\$20,250.00	\$192.00	\$2,303.43	\$2,730.36	\$17,519.64
SUB-TOTAL	\$1,194,796.46	\$1,194,796.46	\$76,015.65	\$218,968.98	\$325,361.05	\$869,435.41
POLICE						
PERSONNEL SERVICES	\$1,116,446.74	\$1,141,446.74	\$87,866.80	\$274,106.84	\$347,612.53	\$793,834.21
SUPPLIES	\$128,450.00	\$134,487.63	\$11,747.28	\$28,946.10	\$44,056.54	\$90,431.09
CONTRACTUAL SERVICES	\$201,600.00	\$201,600.00	\$3,667.47	\$28,388.85	\$34,164.32	\$167,435.68
CAPITAL OUTLAY	\$364,841.10	\$1,199,373.95	\$10,550.87	\$17,161.06	\$21,268.61	\$1,178,105.34
SUB-TOTAL	\$1,811,337.84	\$2,676,908.32	\$113,832.42	\$348,602.85	\$447,102.00	\$2,229,806.32
FIRE						
CONTRACTUAL SERVICES	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
SUB-TOTAL	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
BUILDING INSPECTION & CODE						
PERSONNEL SERVICES	\$176,287.80	\$176,287.80	\$12,984.78	\$35,236.46	\$45,212.54	\$131,075.26
SUPPLIES	\$7,750.00	\$7,750.00	\$306.75	\$378.10	\$468.33	\$7,281.67
CONTRACTUAL SERVICES	\$14,070.00	\$14,070.00	\$225.00	\$1,168.36	\$1,369.29	\$12,700.71
CAPITAL OUTLAY	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$564.95	\$1,435.05
SUB-TOTAL	\$200,107.80	\$200,107.80	\$13,516.53	\$36,782.92	\$47,615.11	\$152,492.69
STREETS						
PERSONNEL SERVICES	\$441,010.36	\$441,010.36	\$23,187.41	\$74,630.09	\$94,819.53	\$346,190.83
SUPPLIES	\$121,400.00	\$121,400.00	\$3,637.80	\$10,862.27	\$18,106.83	\$103,293.17
CONTRACTUAL SERVICES	\$550,681.00	\$550,681.00	\$34,841.38	\$57,266.51	\$66,365.11	\$484,315.89
CAPITAL OUTLAY	\$895,200.00	\$895,200.00	\$50,683.24	\$190,546.75	\$202,052.36	\$693,147.64
SUB-TOTAL	\$2,008,291.36	\$2,008,291.36	\$112,349.83	\$333,305.62	\$381,343.83	\$1,626,947.53
TRANSFERS						
TRANSFERS OUT	\$617,030.71	\$617,030.71	\$0.00	\$0.00	\$617,030.71	\$0.00
SUB-TOTAL	\$617,030.71	\$617,030.71	\$0.00	\$0.00	\$617,030.71	\$0.00
Total Expenditures	\$6,899,465.15	\$7,768,635.63	\$368,013.48	\$1,128,771.25	\$2,088,962.14	\$5,679,673.49
Net (Revenues less Expenditures)	(\$952,355.15)	(\$1,163,982.83)	\$322,721.93	\$1,056,853.35	\$85,513.60	(\$1,249,496.43)

Section 7, 1B)

City of Gluckstadt

Police Station Capital Project Fund 1 (2022 Legislative Appropriation) - Monthly Budget Report for Month Ending January 31, 2024

	ADOPTED BUDGET FY2023-24	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
Revenues					
BEGINNING CASH	\$311,784.00	\$0.00	\$0.00	\$0.00	\$311,784.00
Total Revenues	\$311,784.00	\$0.00	\$0.00	\$0.00	\$311,784.00
Expenditures					
CONTRACTUAL - ARCHITECTURAL/ENGINEERING	\$120,094.00	\$3,671.63	\$11,373.66	\$18,901.25	\$101,192.75
CONTRACTUAL SERVICES	\$120,094.00	\$3,671.63	\$11,373.66	\$18,901.25	\$101,192.75
CAPITAL OUTLAY - BUILDING	\$191,690.00	\$0.00	\$0.00	\$0.00	\$191,690.00
CAPITAL OUTLAY	\$191,690.00	\$0.00	\$0.00	\$0.00	\$191,690.00
Total Expenditures	\$311,784.00	\$3,671.63	\$11,373.66	\$18,901.25	\$292,882.75
Net (Revenues less Expenditures)	\$0.00	(\$3,671.63)	(\$11,373.66)	(\$18,901.25)	\$18,901.25

Page 1 of 1

11:08 AM; 2/9/2024

97

City of Gluckstadt

Section 7, 1B)

Police Station Capital Project Fund 2 (2023 Legislative Appropriation) - Monthly Budget Report for Month Ending January 31, 2024

	ADOPTED BUDGET FY2023-24	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
Revenues					
BEGINNING CASH	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00
Total Revenues	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00
Expenditures					
CONTRACTUAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAY - BUILDING	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00
CAPITAL OUTLAY	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00
Total Expenditures	\$750,000.00	\$0.00	\$0.00	\$0.00	\$750,000.00
Net (Revenues less Expenditures)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

City of Gluckstadt

Section 7, 1B)

Police Station Capital Project Fund 3 (2023 G.O. Bond Issue) - Monthly Budget Report for Month Ending January 31, 2024

	ADOPTED BUDGET FY2023-24	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
Revenues					
BEGINNING CASH	\$5,888,014.00	\$0.00	\$0.00	\$0.00	\$5,888,014.00
Total Revenues	\$5,888,014.00	\$0.00	\$0.00	\$0.00	\$5,888,014.00
Expenditures					
CAPITAL OUTLAY - BUILDING	\$5,888,014.00	\$578,260.24	\$1,241,189.25	\$1,633,636.15	\$4,254,377.85
CAPITAL OUTLAY	\$5,888,014.00	\$578,260.24	\$1,241,189.25	\$1,633,636.15	\$4,254,377.85
Total Expenditures	\$5,888,014.00	\$578,260.24	\$1,241,189.25	\$1,633,636.15	\$4,254,377.85
Net (Revenues less Expenditures)	\$0.00	(\$578,260.24)	(\$1,241,189.25)	(\$1,633,636.15)	\$1,633,636.15

Section 7, 1B)

City of Gluckstadt

Debt Service Fund 1 (2023 G.O. Bond Issue) - Monthly Budget Report for Month Ending January 31, 2024

	ADOPTED BUDGET FY2023-24	MTD ACTIVITY	YTD ACTIVITY	YTD ACTIVITY + ENCUMBRANCES	BUDGET REMAINING
Revenues					
TRANSFERS IN - FROM GENERAL FUND	\$617,030.71	\$617,030.71	\$617,030.71	\$617,030.71	\$0.00
BEGINNING CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$617,030.71	\$617,030.71	\$617,030.71	\$617,030.71	\$0.00
Expenditures					
BONDS - PRINCIPAL PAYMENT	\$305,000.00	\$0.00	\$0.00	\$0.00	\$305,000.00
BONDS - INTEREST PAYMENT	\$312,030.71	\$0.00	\$0.00	\$0.00	\$312,030.71
DEBT SERVICE	\$617,030.71	\$0.00	\$0.00	\$0.00	\$617,030.71
Total Expenditures	\$617,030.71	\$0.00	\$0.00	\$0.00	\$617,030.71
Net (Revenues less Expenditures)	\$0.00	\$617,030.71	\$617,030.71	\$617,030.71	(\$617,030.71)

Page 1 of 1

11:07 AM; 2/9/2024

100

Proposed Hazard Mitigation Council
City of Gluckstadt, Disaster Preparedness

- Mayor Walter Morrison
- Alderman Jayce Powell
- Alderwoman Miya Bates
- Chief Barry Hale
- Asst. Chief Jeremy Slaven
- Fire Chief Henry Davis
- Fire Marshal Dustin Perry
- Chris Buckner, Public Works Director
- William Hall, Planning and Zoning Director (Flood Plain Mgmt)
- Lindsay Kellum, City Clerk
- Ruth Stogner, Grant Administrator
- Dr. Nakeitra Burse, Health Council
- Ms. Sheree Thompson, Health Council
- Sara Cook, Community Business Member
- Pastor Steven Brooks, Community Religious Leader
- Kerry Minninger, Community Member & EMA Volunteer with City
- Jerry Boldin, Community Member

From: [Miya Bates](#)
To: [Lindsay Kellum](#)
Subject: RE: Appointment of Hazard Mitigation & Disaster Preparedness Council - Consideration at February Meeting (Requesting Recommendations from BOA)
Date: Wednesday, January 24, 2024 4:43:13 PM

Sara Cook – Parkway Perk Owner and Member of the business alliance

scook@brunini.com

601-212-7980

From: Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Sent: Wednesday, January 24, 2024 11:33 AM
To: Jayce Powell <jayce.powell@gluckstadt.net>; Jayce Powell Personal Email <jayce1271@yahoo.com>; John Taylor <laylandfarms@gmail.com>; John Taylor <john.taylor@gluckstadt.net>; Lisa Williams <lisa.williams@gluckstadt.net>; lisa.williams99@gmail.com; Miya Bates <miya.bates@gluckstadt.net>; Miya Bates <miya.bates@mcl.cpa>; Walter Morrison <walter.morrison@gluckstadt.net>; Wesley Slay <wesley.slay@gluckstadt.net>; Wesley Slay Personal Email <b2rws1@gmail.com>
Cc: Scott Maugh <scott.maugh@gluckstadt.net>; Chris Buckner <chris.buckner@gluckstadt.net>; William Hall <william.hall@gluckstadt.net>; Janet Brooks <janet.brooks@gluckstadt.net>; Barry Hale <barry.hale@gluckstadt.net>; Jeremy Slaven <jeremy.slaven@gluckstadt.net>
Subject: Appointment of Hazard Mitigation & Disaster Preparedness Council - Consideration at February Meeting (Requesting Recommendations from BOA)
Importance: High

Caution: This is an external email and may be malicious. Please take care when clicking links or opening attachments.

Good Morning Board,

We have the need to form a hazard mitigation council for disaster preparedness / emergency response; we met with CMPDD on this last week. The following individuals have been proposed at this time:

- Mayor Walter Morrison
- Alderman Jayce Powell
- Alderwoman Miya Bates
- City Volunteer EMA Assistant, Kerry Minninger
- Chief Barry Hale
- Asst. Chief Jeremy Slaven
- Fire Chief Henry Davis or Fire Marshal Dustin Perry
- Chris Buckner
- Lindsay Kellum
- Ruth Stogner
- Dr. Nakeitra Burse
- Ms. Sheree Thompson

I am asking you all for additional recommendations for community leaders / business owners who may want to serve and represent under-served or minority communities within our City, per CMPDD (and FEMA application guidelines); nominations may include someone from the business alliance (i.e. sullivan's or someone with strong influence amongst the business community) and possibly some community religious leaders and nonprofit directors (community outreach, resources, shelters, etc).

Please advise if you have anyone in mind you would like to recommend and would be willing to serve (meetings are 3-4 times a year, unless we have a disaster) and I will add to the list for approval at the 2/13/24 mtg.

Thank you very much for your help with this!

LK

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
(769) 567-2306
Lindsay.Kellum@gluckstadt.net



From: [Lindsay Kellum](#)
To: [Jayce Powell](#); [Jayce Powell Personal Email](#); [John Taylor](#); [John Taylor](#); [Lisa Williams](#); [Lisa Williams Personal Email](#); [Miya Bates](#); [Miya Bates Personal Email](#); [Walter Morrison](#); [Wesley Slay](#); [Wesley Slay Personal Email](#)
Cc: [Scott Maugh](#); [Chris Buckner](#); [William Hall](#); [Janet Brooks](#); [Barry Hale](#); [Jeremy Slaven](#)
Subject: Appointment of Hazard Mitigation & Disaster Preparedness Council - Consideration at February Meeting (Requesting Recommendations from BOA)
Date: Wednesday, January 24, 2024 11:32:00 AM
Importance: High

Good Morning Board,

We have the need to form a hazard mitigation council for disaster preparedness / emergency response; we met with CMPDD on this last week. The following individuals have been proposed at this time:

- Mayor Walter Morrison
- Alderman Jayce Powell
- Alderwoman Miya Bates
- City Volunteer EMA Assistant, Kerry Minninger
- Chief Barry Hale
- Asst. Chief Jeremy Slaven
- Fire Chief Henry Davis or Fire Marshal Dustin Perry
- Chris Buckner
- Lindsay Kellum
- Ruth Stogner
- Dr. Nakeitra Burse
- Ms. Sheree Thompson

I am asking you all for additional recommendations for community leaders / business owners who may want to serve and represent under-served or minority communities within our City, per CMPDD (and FEMA application guidelines); nominations may include someone from the business alliance (i.e. sullivan's or someone with strong influence amongst the business community) and possibly some community religious leaders and nonprofit directors (community outreach, resources, shelters, etc).

Please advise if you have anyone in mind you would like to recommend and would be willing to serve (meetings are 3-4 times a year, unless we have a disaster) and I will add to the list for approval at the 2/13/24 mtg.

Thank you very much for your help with this!

LK

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(769) 567-2306

Lindsay.Kellum@gluckstadt.net



From: [Jayce Powell](#)
To: [Walter Morrison](#)
Cc: [Lindsay Kellum](#)
Subject: CMPDD Meeting
Date: Thursday, January 11, 2024 10:47:55 AM

Mayor Morrison,

Good morning! We had a good meeting with the ladies from CMPDD this morning about Hazard Mitigation for the city of Gluckstadt. I have two requests to be added for the February Board Meeting.

1. The city will need to appoint a Hazard Mitigation council compiled of members of the city, 2 alderman and members of the community. Ms Kellum will be sending a list of recommended individuals to serve, and I would like to see this added so it can be voted on to move forward.
2. I would like to have a draft of a Continuity of Command/Emergency Response Plan for the February board meeting to vote on. This will help establish formal order for the city in the case of a major emergency.

Thanks,
Jayce
Get [Outlook for iOS](#)

From: [wesley slay](#)
To: [Lindsay Kellum](#)
Subject: Re: Gluckstadt Park, Update
Date: Tuesday, February 6, 2024 3:45:39 PM

Lindsay, please add to February agenda. “Wesley Slay’s appointment/volunteer to serve on city’s Hazard Mitigation Committee- Jerry Bouldin”. Assume the board will have to approve each alderman’s appointed person.

On Tue, Feb 6, 2024 at 10:47 AM Lindsay Kellum <lindsay.kellum@gluckstadt.net> wrote:

Good Morning Board,

Please be advised, the Gluckstadt Park project has been moved to the March 12th agenda, as requested by counsel for the property owners. Mr. Hutchinson has a conflict and is unable to attend the February 13th meeting.

Thank you.

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(769) 567-2306

Lindsay.Kellum@gluckstadt.net



CITY OF GLUCKSTADT PURCHASING POLICY

Mission Statement

The purpose of this Purchasing Policy is to ensure that sound ~~business~~ ^{fiscal} judgment is utilized in all purchase transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable executive orders and state law and to ensure that all purchasing transactions will be conducted in a manner that provides full and open competition. ~~Upon~~ ^{from} all things being equal, purchases are to be made within the City of Gluckstadt. It is the desire of the City of Gluckstadt to secure the best commodity and/or service at the best price for the tax dollar.

Methods of Purchasing

Purchas^{ING}e procedures are relatively simple, ~~that are~~ ^{from vendors} sound and appropriate for the procurement of services, supplies, or other property:

1. **Purchase Request** - A purchase request under the amount of \$500.00 is to be approved and signed by the Department Head.
2. **Purchase Order** - A purchase ~~order~~ from \$500.00 to \$4,999.99 requires a purchase order and is to be approved by the Department Head and the Purchasing Clerk.
3. **Board Approval** - A purchase from and over \$5,000 (including but not limited to commodities, equipment, membership fees, travel, subscriptions, contracts, etc.) must be approved by the Department Head, submitted to the Purchasing Clerk, ~~put on the agenda for approval~~ ^{and} by the Board.
4. **Exceptions** - Any item specifically listed on the Budget only requires a Purchase Order approved by the Department Head and Purchasing Clerk.

A Purchase Order is a legal and binding agreement between the vendor and the City. If the Purchase Order does not agree with vendor records, it is the responsibility of the vendor to contact the City to have the order rescinded before delivery is attempted.

Bid Process

Purchases less than \$5,000, excluding freight or shipping charges, may be made without advertising or otherwise requesting competitive bids. "Comparative" buying practices should always be followed when goods and services are sought to be purchased.

Purchases \$5,000 to \$74,999.99, ^{from} excluding freight and shipping charges, may be made from the lowest and best bidder without publishing or posting advertisement for bid, provided at least two (2) competitive written bids have been obtained. The Department Head will review the bids and provide a recommendation to be submitted to the Purchasing Clerk. The Purchasing Clerk will then place the bids (or quotes) received and the Department Head's recommendation on the agenda for approval by

the Board prior to issuing a formal purchase order; board action will be recorded in the official minutes. The term "competitive written bid" shall mean a bid submitted to the buying agency or governing authority and signed by authorized personnel representing the vendor, "Competitive" shall mean that the bids are developed based upon comparable identification of the needs and are developed independently and without knowledge of other bids or prospective bids. Bids may be submitted by facsimile, electronic mail, hand delivered or regular mail.

require bids and

Purchases from and over \$75,000, excluding freight and shipping charges, all official bid notices will appear in the Madison County Journal, the City's current legal publication vendor. Items placed for bid are listed in the classified section of the newspaper. The bid notice shall appear at least once each week for two (2) consecutive weeks with the bid opening not less than seven (7) working days from the last publication. For construction projects, the bids shall not be opened in less than fifteen (15) working days after the last notice is published. The invitation to bid will state where the bid should be turned in and the bid opening time, date and place. Once the lowest and best bid has been decided upon the documentation will be placed on the agenda for approval by the Board and recorded in the official minutes

SPECIAL CIRCUMSTANCES

Emergency Purchase Procedure Reference § 31-7-1 (f)

If the governing Board or the executive head of the City shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the City, then the provisions herein for competitive bidding shall not apply and the Department Head shall be authorized to make the purchase or repair. Total purchases so made shall only be for the purpose of meeting needs created by the emergency situation. In the event the Department Head is responsible to the Board, at the meeting next following the emergency purchase, documentation by way of a Special Circumstances Approval Form to be presented to the Board and shall be place on the minutes of the Board of the City.

Sole Source Reference § 31-7-13(m)(viii)

Noncompetitive items available from one (1) source only. In the connection with the purchase of noncompetitive items only available from one (1) source, the Department Head is responsible to submit a Special Circumstances Approval Form to the Board for approval and shall be placed on the minutes of the Board of the City.

Optional Use Authority Without Bidding Reference § 31-7-13(m)(i)

The purchase of commodities approved by the Department of Finance and Administration from the state contract vendor, or from any source offering the identical commodity, at a price not exceeding the state contract price established for such commodity, can be made without obtaining or advertising for competitive bids. A Special Circumstances Approval Form is to be presented to the Board for approval and shall be place on the minutes of the Board of the City.

Purchase Law Violation

No contract or purchase as herein authorized shall be made for the purpose of circumventing the provisions of Miss. Code Ann. § 31-7-13. It shall not be lawful for any person or concern to submit individual invoices for the amounts within those authorized for a contract or purchase where the actual value of the contract of commodity purchased exceeds the authorized amount.

Purchasing Practices not listed in the Purchasing Policy will be in accordance with Miss. Code Ann. § 31-7-13.

CITY OF GLUCKSTADT PURCHASING POLICY

Mission Statement

The purpose of this Purchasing Policy is to ensure that sound fiscal judgment is utilized in all purchase transactions and that supplies, equipment, construction, and services are obtained efficiently and economically and in compliance with applicable executive orders and state law and to ensure that all purchasing transactions will be conducted in a manner that provides full and open competition. All things being equal, purchases are to be made from vendors within the City of Gluckstadt. It is the desire of the City of Gluckstadt to secure the best commodity and/or service at the best price for the tax dollar.

Methods of Purchasing

Purchasing procedures are relatively simple, sound and appropriate for the procurement of services, supplies, or other property:

1. **Purchase Request** - A purchase request under the amount of \$500.00 to be approved and signed by the Department Head.
2. **Purchase Order** – A purchase from \$500.01 to \$4,999.99 is to be approved by the Department Head and the Purchasing Clerk.
3. **Board Approval** – Any purchase over \$5,000 (including but not limited to commodities, equipment, etc.), membership fees, travel expenses, subscriptions, or contracts must be signed off on by the Department Head, submitted to the Purchasing Clerk, and **be approved by the Board, prior to the issuance of a purchase order.**
4. **Exceptions** – Any item specifically listed in the Budget only requires a Purchase Order submitted by the Department Head for approval by the Mayor and City Clerk. However, all applicable purchasing laws must be followed.

A Purchase Order is a legal and binding agreement between the vendor and the City. If the Purchase Order does not agree with vendor records, it is the responsibility of the vendor to contact the City to have the order rescinded before delivery is attempted.

Bid Process

For purchases less than \$5,000 excluding freight or shipping charges, may be made without advertising or otherwise requesting competitive bids. “Comparative” buying practices should always be followed when goods and services are sought to be purchased.

For purchases from \$5,000 to \$74,999.99 excluding freight and shipping charges may be made from the lowest and best bidder without publishing or posting advertisement for bid, provided at least two (2) competitive written bids have been obtained. The Department Head will review the bids and provide a recommendation to be submitted to the Purchasing Clerk. The Purchasing Clerk will then

place the bids (or quotes) received and the Department Head's recommendation on the agenda for approval by the Board prior to issuing a formal purchase order; board action will be recorded in the official minutes. The term "competitive written bid" shall mean a bid submitted to the buying agency or governing authority and signed by authorized personnel representing the vendor, "Competitive" shall mean that the bids are developed based upon comparable identification of the needs and are developed independently and without knowledge of other bids or prospective bids. Bids may be submitted by facsimile, electronic mail, hand delivered or regular mail.

For purchases from and over \$75,000 excluding freight and shipping charges, require bids and all official bid notices will appear in the Madison County Journal, the City's current legal publication vendor. Items placed for bid are listed in the classified section of the newspaper. The bid notice shall appear at least once each week for two (2) consecutive weeks with the bid opening not less than seven (7) working days from the last publication. For construction projects, the bids shall not be opened in less than fifteen (15) working days after the last notice is published. The invitation to bid will state where the bid should be turned in and the bid opening time, date and place. Once the lowest and best bid has been decided upon the documentation will be placed on the agenda for approval by the Board and recorded in the official minutes

SPECIAL CIRCUMSTANCES

Emergency Purchase Procedure Reference Sec. 31-7-1 (f)

If the governing Board or the executive head of the City shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the City, then the provisions herein for competitive bidding shall not apply and the Department Head shall be authorized to make the purchase or repair. Total purchases so made shall only be for the purpose of meeting needs created by the emergency situation. In the event the Department Head is responsible to the Board, at the meeting next following the emergency purchase, documentation by way of a Special Circumstances Approval Form to be presented to the Board and shall be placed on the minutes of the Board of the City.

Sole Source Reference Sec. 31-7-13(m)(viii)

Noncompetitive items available from one (1) source only. In the connection with the purchase of noncompetitive items only available from one (1) source, the Department Head is responsible to submit a Special Circumstances Approval Form to the Board for approval and shall be placed on the minutes of the Board of the City.

Optional Use Authority Without Bidding Reference Sec. 31-7-13(m)(i)

The purchase of commodities approved by the Department of Finance and Administration from the state contract vendor, or from any source offering the identical commodity, at a price not exceeding the state contract price established for such commodity, can be made without obtaining or advertising for competitive bids. A Special Circumstances Approval Form is to be presented to the Board for approval and shall be placed in the minutes of the Board of the City.

Purchase Law Violation

No contract or purchase as herein authorized shall be made for the purpose of circumventing the provisions of Miss. Code Ann. Sec. 31-7-13. It shall not be lawful for any person or concern to submit individual invoices for the amounts within those authorized for a contract or purchase where the actual value of the contract of commodity purchased exceeds the authorized amount.

Purchasing Practices not listed in the Purchasing Policy will be in accordance with Miss. Code Ann. Section 31-7-13.

From: [Todd Butler \(3366\)](#)
To: [Lindsay Kellum](#)
Cc: [Nick Morisani \(3351\)](#)
Subject: Performance Evaluations - Privileged
Date: Sunday, January 28, 2024 2:43:49 PM
Attachments: [Memo to City of Gluckstadt re Performance Evaluations - 1.29.2024.PDF](#)

Lindsay: Attached are the draft performance evaluation documents. Included are (1) a general memo for the Mayor/Board regarding the proposed process, (2) a memo directed at department heads providing instruction, (3) a memo directed at all other employees to provide notice, and (4) the proposed evaluation forms. I will call you tomorrow with some explanation of why we structured everything this way. Thanks. /Todd

G. Todd Butler

Phelps Dunbar LLP
4270 I-55 North
Jackson, MS 39211
Direct: 601-360-9366
Fax: 601-360-9777
Email: todd.butler@phelps.com

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employee evaluations. To that end, we have included two memoranda for the City to consider sending, one to the department heads who will be evaluating employees (**Appendix Tab 2**) and one to the employees being evaluated (**Appendix Tab 3**). As explained below, the memorandum to department heads provides guidance on how department heads should approach the evaluations, and the memorandum for employees briefly introduces and explains the evaluation process.

If the City intends to use completed evaluations to inform decisions related to employee compensation, there is no legal barrier to doing so. The City, however, must take care to make compensation decisions predicated on evaluation results in an even-handed manner and have firm support for any decision not to increase the compensation of one employee who has a high average performance rating while increasing the compensation for another employee with the same or lower average performance rating. With this in mind, the City should treat an employee's evaluation results as one of multiple factors that it uses to determine compensation increases. Also, if the City intends to use evaluation results in this manner, the City should inform employees.

To the extent the City already is evaluating employee performance in some manner, we recommend the City make sure the current evaluation methods cease once this evaluation process is put in place. If the City intends to continue using a different evaluation method for a certain category of employees (i.e. police or fire department employees), we recommend the City make sure that the process we propose is consistent with those existing processes, if any.

Department Head Memorandum. With specific regard to the attached proposed department head memorandum, we recommend department heads forward the initial, completed employee performance evaluation to the City Clerk before meeting with employees to discuss the completed form. Although this added layer may slow the evaluation process, we recommend doing so to have the benefit of the City Clerk's review of the evaluation before it is finalized, presented to the employee, and added to the employee's personnel file. This added layer of review also helps put the City's management on notice when an employee may face corrective or disciplinary action as a result of an evaluation, it helps counter any argument that corrective or disciplinary action was the result of the input of a single person (the department head completing the evaluation), and protects against inclusion of statements that could subject the City to liability.

In addition to the Department Head Memorandum attached, we recommend the City require department heads to undergo training related to the performance evaluation process given the potential legal risks that arise from the subjectivity involved in evaluating employees. Poorly executed performance reviews can increase litigation risks by providing evidence employees can use in discrimination, retaliation, and other employment-related litigation, and the importance of positioning the City to have well-executed reviews cannot be overstated. Department heads should understand what they need to have to support the ratings they are giving employees and understand what they should and should not include when writing specific, additional comments. Department heads must know to exercise patience and good listening skills when meeting with employees to discuss the evaluation since employees may disagree and want to debate their performance. Department heads also must have a good feel for when they need to include a third party in the evaluation review meeting due to tensions that may exist between the employee and department head. These and other topics are best addressed through training.

Employee Memorandum. With specific regard to the attached proposed employee memorandum, we propose briefly addressing the purpose of the performance evaluation process, who will be evaluating employees, how the process will unfold, and the frequency of evaluations. We also propose expressly informing employees that nothing about the process prevents the City from evaluating an employee more frequently than annually and, critically, nothing about any aspect of the process alters the at-will nature of employment with the City.

Appendix Tab 1



Performance Evaluation

Instructions

Evaluate the employee’s performance in relation to the essential functions of the employee’s job and select the rating (1 through 5) that most accurately reflects your evaluation of the employee in each factor. Please select one rating per assessment criteria. Rate each of the assessment criteria independently and try not to allow your appraisal of one criterion to influence your judgment of another.

Section 1: Identification

Employee Being Evaluated: _____

Employee’s Job Title: _____

Employee’s Department: _____

Department Head Evaluator: _____

Review Period: _____

Section 2: Essential Functions Assessment Criteria

1. Quality of Work (please choose one rating):

- (5) Highest quality possible; final job virtually perfect.
- (4) Quality above average with very few errors or mistakes.
- (3) Quality satisfactory; occasional errors.
- (2) Room for improvement; frequent errors; work requires checking & re-doing.
- (1) Excessive errors and mistakes; very poor quality.

Additional Comments:

2. Productivity (please choose one rating):

- (5) High volume producer; always does more than is expected or required.
- (4) Frequently produces more than required; above average.
- (3) Handles a satisfactory volume of work.
- (2) Output below average; misses deadlines; needs improvement.
- (1) Extremely low output; not acceptable.

Additional Comments:**3. Job Knowledge** (please choose one rating):

- (5) Expert in job; has thorough grasp of all phases of job.
- (4) Very knowledgeable; seldom requires assistance or instruction.
- (3) Satisfactory job knowledge; occasionally requires assistance or instruction.
- (2) Limited knowledge of job, further training required; frequently requires assistance or instruction.
- (1) Lacks knowledge or skills to perform job properly.

Additional Comments:**4. Communication Skills** (please choose one rating):

- (5) Excellent written and verbal communication skills.
- (4) Above average communication skills. One area might be stronger than the other.
- (3) Average written and verbal communication skills.
- (2) Communication skills could use improvement.
- (1) Communicates poorly, negatively impacting role.

Additional Comments:

5. Cooperation and Teamwork (please choose one rating):

- (5) Extremely cooperative; anticipates needs and does not wait to be told. Always a team player.
- (4) Goes out of the way to cooperate or help others. Shows a desire to stay busy and assist when needed.
- (3) Responds positively to requests to help others or assist in time of need.
- (2) Sometimes uncooperative or disruptive to the overall group or department.
- (1) Negative and hard to get along with; not a team player.

Additional Comments:

6. Dependability (please choose one rating):

- (5) Highly dependable; always gets the job done on time.
- (4) Very reliable. Above average; persists in spite of difficulties.
- (3) Usually gets the job done on time.
- (2) Sometimes unreliable. May avoid responsibility.
- (1) Unreliable. Does not accept responsibility.

Additional Comments:

7. PTO, Attendance, and Timekeeping (please choose one rating):

- (5) Always follows the City's PTO, Attendance & Timekeeping policies.
- (3) Usually follows the City's PTO, Attendance & Timekeeping policies. Please explain specific concern(s).
- (1) Needs improvement; consistently does not follow one or more of the policies listed. Please explain.

Additional Comments:

8. Professionalism and Judgement (please choose one rating):

- (5) Always professional; uses exceptionally good judgment when dealing with people and performing role.
- (4) Above average judgment; thinking is professional and sound.
- (3) Handles most situations very well and makes sound decisions under normal circumstances.
- (2) Uses questionable judgement at times; room for improvement.
- (1) Often uses poor judgement when dealing with people or situations.

Additional Comments:**9. Overall Assessment** (choose one overall rating):

- (5) Outstanding in all areas. Makes a significant contribution to the success of the department.
- (4) Above average in all areas; excels in certain areas.
- (3) Satisfactory in all areas. A solid performer.
- (2) Needs improvement in one or more areas. May be attributable to training/development issues for less experienced employees.
- (1) Unacceptable performance.

Additional Comments:

Section 3: Employee Comments

Section 4: Signatures

Please provide your name, position, and date below upon completion of the performance evaluation review meeting related to the above evaluation.

Employee

Signature: _____

Name: _____

Position: _____

Date: _____

Department Head

Signature: _____

Name: _____

Department: _____

Date: _____

Appendix Tab 2



Memorandum

To: Department Heads

From: City Clerk

Date:

Re: Performance Evaluations

Department Heads should evaluate employees on performance of their job duties and responsibilities annually. To that end, the City has prepared a Performance Evaluation form for department heads to complete for each employee during the first quarter of each year. You are responsible for completing a Performance Evaluation form for each employee in your department, and you are to consider the employee's official job duties and responsibilities as you complete the form. You should consider the following related to each section of the form as you complete it:

Essential Functions Assessment Criteria: Please note the form provides "Evaluate the employee's performance in relation to the essential functions of the job." This requires that you have a copy of each employee's job description (including each employee's job duties and responsibilities) with you when you complete the evaluation for each employee. You will evaluate each employee through nine (9) objective assessment criteria and using their job duties and responsibilities. For each criteria, we encourage you to include additional, specific comments to explain the rating you selected for each criteria. All comments must be job-related.

Once you complete the Essential Functions Assessment Criteria section, submit the evaluation form to the City Clerk before scheduling a meeting with the employee to review the form. After the City Clerk reviews the evaluation form, schedule a meeting with the employee, and communicate both the employee's strengths and areas where you expect improvement.

Employee Comments: Allow the employee to add any response or comments related to the evaluation in writing after you complete your review of the evaluation with the employee.

Employee Signature: Have the employee sign the performance evaluation after you have reviewed the evaluation with the employee and after you have given the employee an opportunity to add any written response or comments. Should the employee refuse to sign the evaluation form, note each of the following in the area where the employee is to sign: *You discussed the evaluation with the employee, the date you discussed the evaluation with the employee, the employee refused to sign the evaluation when asked, and you provided the employee with a copy of the evaluation.*

Once the evaluation meeting is completed, return the signed evaluation form to the City Clerk. The City expects to use completed evaluations as a means to help employees continue succeeding, as a factor in determining compensation adjustments, to identify areas where employees can or need to improve, or to impose discipline up to and including termination.

Appendix Tab 3

**Memorandum****To:** City Employees**From:** City Clerk**Date:****Re:** Performance Evaluations

The City of Gluckstadt will conduct performance evaluations for all employees below the department-head level. A primary purpose of the City's evaluation process is to work towards the growth and success of both the employee and City. The City also may use performance evaluations as a factor in determining compensation adjustments, to identify areas where employees can or need to improve, or to impose disciplinary action up to and including termination.

Generally, if you are an employee subject to the City's performance evaluation process, you will be evaluated by your department head. Department heads will use the City's standard Performance Evaluation form, and your department head will endeavor to evaluate your performance across an objective set of assessment criteria and using the job duties and responsibilities for your position.

After your department head completes your evaluation form, your department head will schedule a meeting with you to review and discuss the evaluation. During that meeting, you may add comments or responses to the evaluation in the section reserved for employee comments. Once this meeting is complete, please sign the evaluation and it will be kept in your employee file.

The City generally expects to conduct these performance evaluations for employees below the department-head level at least annually, in the first quarter of the year. However, the City may modify the performance evaluation process in its sole discretion. Nothing about the annual nature of the City's performance evaluation process will preclude the City from evaluating any employee's performance at more frequent intervals if deemed necessary in the City's sole discretion. Nothing about any aspect of the performance evaluation process changes or otherwise alters the at-will nature of your employment with the City.

If you have any questions about the City's employee performance evaluation process, please contact the City Clerk's office.

RESOLUTION IMPOSING TEMPORARY MORATORIUM ON THE PERMITTING OR CONSTRUCTION OF NAIL SALONS

WHEREAS, on this the 13th day of February 2024, the Mayor and Board of Aldermen hereby adopt a temporary moratorium on the location, permitting, or construction of nail salons; and,

WHEREAS, said interim moratorium is intended to maintain the status quo until the matter could be further studied to consider possible changes to the City’s zoning regulations; and,

WHEREAS, said moratorium is designed to be of temporary duration in order to provide the opportunity to properly study and refine policy with as little impact on property owners as possible and while maintaining the status quo; and,

WHEREAS, the Planning and Zoning Department is hereby directed to prepare a map of existing nail salons and other potential locations of such facilities and prepare a report for the Mayor and Board of Aldermen that addresses the impacts of oversaturation of nail salons on a community; and,

WHEREAS, it is anticipated that such study can reasonably be completed within a period of ninety (90) days; and,

WHEREAS, the City of Gluckstadt, Mississippi, desires to assure maintenance of the status quo during said interim period shall provide a process by which relief may be granted from this moratorium under certain circumstances and conditions; and,

BE IT THEREFORE RESOLVED AS FOLLOWS:

1. The matters set out in the above preamble are true and correct.
2. For a period of ninety (90) days from the date hereof, there is imposed a moratorium, and no nail salons shall be permitted or placed on the properly zoned areas unless the same is specifically permitted, unless this temporary moratorium is terminated prior to the end of the 90-day period or pursuant to the grant of a hardship petition.
3. Provided however, the prohibition against the placement of nail salons shall not apply to any development for which site plan approval has been granted.
4. Based on the facts and circumstances of each individual case, relief from the prohibitions of this moratorium may be granted:
 - a. to avoid undue hardship;
 - b. other good cause.

Any property owner may apply to the Mayor and Board of Aldermen for permit during the effective period of this moratorium, upon presentation of evidence establishing cause as setout herein.

SO RESOLVED, this the _____ day of _____, 2024.

City of Gluckstadt, Mississippi

By: _____
Walter C. Morrison, IV
Mayor

ATTEST:

Lindsay Kellum
City Clerk

From: [Miya Bates](#)
To: [Lindsay Kellum](#)
Cc: [William Hall](#)
Subject: New Business Agenda Item
Date: Friday, December 29, 2023 3:00:29 PM

Hi Lindsay!

I'd like to propose a new agenda item for January, focusing on discussing and approving a draft moratorium to address the excessive saturation of similar businesses in the city. This pertains to establishments like nail salons, gas stations, and liquor stores. The moratorium aims to provide planning and zoning the necessary time to assess the impact and necessity of having a specific number of these entities in the city.

Thanks,

Miya Warfield Bates

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF GLUCKSTADT, MISSISSIPPI TO ESTABLISH A POLICY
REGARDING AD VALOREM TAX EXEMPTIONS FOR FREE PORT WAREHOUSES
AND NEW FACTORIES AND ENTERPRISES**

WHEREAS, the City of Gluckstadt is authorized to grant ad valorem tax exemptions for Free Port Warehouses and New Factories and Enterprises as set forth in Miss. Code Ann. §§ 27-31-51 through 27-31-61 and Miss. Code Ann. §§ 27-31-101 through 27-31-117; and

WHEREAS, it is necessary for the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi to establish a policy and procedures to follow when considering ad valorem tax exemptions for Free Port Warehouses and New Factories and Enterprises; and

WHEREAS, the Mayor and Board of Aldermen of the City of Gluckstadt hereby establishes and adopts an ad valorem tax exemption for Free Port Warehouses and New Factories and Enterprises policy.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI as follows, to-wit:

Free Port Warehouses and New Factories and Enterprises ad valorem tax exemption policy and procedures.

1. Purpose. To ensure that the Mayor and Board of Aldermen have all of the necessary information needed to make an informed decision when considering approving ad valorem tax exemptions for Free Port Warehouses and New Factories and Enterprises.
2. Policy. The Mayor and Board of Aldermen implement the following procedures to be followed when considering approving ad valorem tax exemptions for Free Port Warehouses and New Factories and Enterprises:
 - a. Application and Summary Information Sheet. Each person or entity seeking an exemption from ad valorem taxation must complete the Ad Valorem Tax Exemption Application and the Summary and Information Sheet before the Mayor and Board of Aldermen will consider approving the requested exemption.
 - b. Applicant Representation. Applicants (or a designated representative) for ad valorem tax exemptions shall be present at meetings of the Mayor and Board of Aldermen when their request for ad valorem tax exemption is to be reviewed, or no action will be taken by the Mayor and Board of Aldermen.
3. Procedures. The applicant accepts all responsibility for the preparation and filing of the ad valorem tax exemption and free port warehouse applications, respective board presentation, and approval process at both the city and county level, and the annual filing requirements, including free port warehouse reports. The City of Gluckstadt only serves in an advisory role and thus accepts no responsibility in the tax process. The City of Gluckstadt recommends that each applicant consult and utilize its own legal

counsel for the tax exemption application, presentation, approval process, and annual filing requirements.

SO RESOLVED THIS THE ____ day of _____, 2024.

CITY OF GLUCKSTADT, MISSISSIPPI

BY: _____
WALTER C. MORRISON, IV
MAYOR

ATTEST

LINDSAY KELLUM
CITY CLERK

From: [Lindsay Kellum](#)
To: [Zachary Giddy](#)
Cc: jscanlon@millsscanlon.com; [Walter Morrison](#); [Scott Maugh](#)
Subject: RE: Tax Exemptions
Date: Wednesday, January 10, 2024 3:29:00 PM

Reminder, requesting a draft order for February mtg -

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
(769) 567-2306
Lindsay.Kellum@gluckstadt.net



From: Lindsay Kellum
Sent: Thursday, December 28, 2023 11:47 AM
To: Zachary Giddy <zgiddy@millsscanlon.com>
Cc: jscanlon@millsscanlon.com; Walter Morrison <wmorrison@gainsben.com>; Scott Maugh <scott.maugh@gluckstadt.net>
Subject: FW: Tax Exemptions

We were asked a few months ago put together a draft policy and application process for the City of Gluckstadt related to industrial and freeport exemptions by Miya and Wesley.

Please see the below correspondence from our municipal auditor and the attached documents that may be useful in drafting such procedures, ahead of January's meeting.

Please advise if you believe this will be ready by January or will need to wait until February.

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
(769) 567-2306
Lindsay.Kellum@gluckstadt.net



From: Simpson Goodman <simpson.goodman@bridgerscpas.com>
Sent: Friday, December 15, 2023 10:53 AM
To: Lindsay Kellum <lindsay.kellum@gluckstadt.net>; Scott Maugh <scott.maugh@gluckstadt.net>
Subject: Tax Exemptions

Good Morning,

Sorry for the delays in getting something to y'all! I have been getting very vague answers from several offices. Finally, I talked to Ms. Amelia Wicks at the City of Greenville, and she was able to lend some insight as to how the process works from the City's viewpoint.

I would be happy to explain the process, if you want to touch base with me at some point. I am also attaching two sample packets that I pulled from DeSoto County's minutes that kind of show a model for the orders, applications, process, etc. I believe Ms. Amelia would be a great resource to you, and she is a very kind and experienced City Clerk.

Please see the preliminary and final approval samples I pulled. I wish I had a more complete answer, but I think I have enough of the pieces to point y'all forward.

Thanks!

Simpson Goodman



Bridgers, Goodman, Baird & Clarke, PLLC | *Certified Public Accountants*

3528 Manor Drive | Vicksburg, MS 39180

Office: (601) 636-1416 | Fax: (601) 636-1417 | Cell: (662) 820-9887

Email: simpson.goodman@bridgerscpas.com | www.bridgerscpas.com

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CITY OF GLUCKSTADT

MISSISSIPPI
OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Lindsay Kellum, City Clerk

DATE: February 13, 2024

SUBJECT: General Update, City Administration

The City Clerk will provide a brief update on the below city administration matters.

Items:

- Finance & Budget
- Accounts Payable
- Fixed Assets
- Software Implementation
- Training & Education
- Human Resources and Payroll
- Communications and Website
- Public Records Requests
- Events & Chamber of Commerce
- Mayor's Youth Council



CITY OF GLUCKSTADT

MISSISSIPPI
OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Scott Maugh, Deputy City Clerk

DATE: 02/7/2024

SUBJECT: Privilege & Transient Vendor License Report (Monthly Update)

From January 1, 2024, to January 31, 2024, the City of Gluckstadt processed thirty (30) Regular Privilege Licenses.

The amount of fees collected in 2023 to date is as follows:

Privilege: \$2979.70

Transient: \$0

Additionally, the City Clerk's Office mailed out 170 delinquent letters to businesses who have not filed since the ordinance went into effect. Numerous business have come into file or have contacted us about fees owed as well as others notifying us they are no longer in the city.

ID	ISSUED TO	DATE	PACKET	TYPE	===== DISTRIBUTION =====				
					FEE	PENALTY	TAX	INTEREST	
0000117	DEPENDABLE PEST SER	11/16/2023	00095	Payment	33.00-	.00	.00	.00	33.00-
0000127	RIVER OAKS ROOFING	11/03/2023	00092	Payment	30.00-	.00	.00	.00	30.00-
0000129	PEDIATRIC HAVEN PPE	11/06/2023	00093	Payment	30.00-	.00	.00	.00	30.00-
0000131	REFLECTIONS VISION	11/06/2023	00093	Payment	65.00-	.00	.00	.00	65.00-
0000132	CARDINAL HEALTH 110	11/16/2023	00095	Payment	1,840.00-	.00	.00	.00	1,840.00-
0000134	GLUCKSTADT FITNESS	11/17/2023	00096	Payment	20.00-	.00	.00	.00	20.00-
0000143	UNIQUE RENOVATIONS,	11/30/2023	00097	Payment	30.00-	.00	.00	.00	30.00-
0000228	PTS PHYSICAL THERAP	11/06/2023	00093	Payment	30.00-	.00	.00	.00	30.00-
0000229	PUTTING ON AIRS, LL	11/16/2023	00095	Payment	25.00-	.00	.00	.00	25.00-

Section 10, (B)

===== FEE CODE TOTALS BY TYPE =====							
FEE CODE	TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
			FEE	PENALTY	TAX	INTEREST	
OPTOMETRIS	Payment	1	25.00CR	0.00	0.00	0.00	25.00CR
Schdl-A	Payment	4	1,925.00CR	0.00	0.00	0.00	1,925.00CR
Schdl-B	Payment	5	153.00CR	0.00	0.00	0.00	153.00CR
GRAND TOTAL FOR PERIOD							2,103.00CR

Section 10, (B)

===== TOTALS BY TRANSACTION TYPE =====						
TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
		FEE	PENALTY	TAX	INTEREST	
Payment	9	2,103.00CR	0.00	0.00	0.00	2,103.00CR
TOTAL FOR PERIOD	9					2,103.00CR

SELECTION CRITERIA

Section 10, (B)

REPORT OPTIONS:

LICENSE RANGE: THRU ZZZZZZZZZZ
 PACKET RANGE: 0 THRU 99999
 TRANSACTION RANGE: 11/01/2023 THRU 11/30/2023
 LICENSE STATUS: All
 LICENSE CODE: All
 FEE CODE: All

PRINT OPTIONS:

PRINT TOTALS ONLY: NO

TRANSACTION TYPE OPTIONS:

ALL: YES
 PAYMENT: YES
 REFUND CHECK: YES
 REVERSE PAYMENT: YES
 REVERSE REFUND: YES

ADJUSTMENT OPTIONS:

ADJUSTMENT CODE: ALL

*** END OF REPORT ***

ID	ISSUED TO	DATE	PACKET	TYPE	===== DISTRIBUTION =====				
					FEE	PENALTY	TAX	INTEREST	
0000097	ENG DONUT INC	1/12/2024	00111	Payment	22.60-	.00	.00	.00	22.60-
0000144	GLUCKSTADT SECURITY	1/04/2024	00106	Payment	20.00-	.00	.00	.00	20.00-
0000145	TELPRO COMMUNICATIO	1/10/2024	00112	Payment	33.00-	.00	.00	.00	33.00-
0000147	CRY ENTERPRISES, LL	1/18/2024	00118	Payment	35.00-	.00	.00	.00	35.00-
0000148	LAGNIAPPE GIFTS	1/18/2024	00118	Payment	50.00-	.00	.00	.00	50.00-
0000149	HYDRONIC TECHNOLOGY	1/02/2024	00105	Payment	20.00-	.00	.00	.00	20.00-
0000151	WHITNEY WILKINS EST	1/12/2024	00111	Payment	20.00-	.00	.00	.00	20.00-
0000152	GULF EQUIPMENT CORP	1/26/2024	00117	Payment	20.00-	.00	.00	.00	20.00-
0000154	NEW LOOK PRESSURE W	1/11/2024	00110	Payment	20.00-	.00	.00	.00	20.00-
0000155	GRACIE JIU-JITSU MA	1/26/2024	00117	Payment	20.00-	.00	.00	.00	20.00-
0000157	JJB PIZZA LLC	1/22/2024	00115	Payment	20.00-	.00	.00	.00	20.00-
0000167	ICE PLANT INC.	1/31/2024	00120	Payment	20.00-	.00	.00	.00	20.00-
0000238	YUMI ASIAN KITCHEN,	1/04/2024	00106	Payment	20.00-	.00	.00	.00	20.00-
0000239	CARR PLUMBING SUPPL	1/05/2024	00107	Payment	1,073.60-	.00	.00	.00	1,073.60-
0000240	PURSUIT PROPERTIES,	1/08/2024	00109	Payment	22.00-	.00	.00	.00	22.00-
0000241	JOES USED CARS	1/12/2024	00111	Payment	49.20-	.00	.00	.00	49.20-
0000242	GUNS-N-GEAR	1/18/2024	00118	Payment	295.20-	.00	.00	.00	295.20-
0000243	THE WEEKDAY LEARNIN	1/22/2024	00115	Payment	265.68-	.00	.00	.00	265.68-
0000244	5TON EQUIPMENT COMP	1/23/2024	00114	Payment	49.20-	.00	.00	.00	49.20-
0000245	CHILDREN'S ACADEMY	1/22/2024	00115	Payment	177.12-	.00	.00	.00	177.12-
0000246	CHILDREN'S ACADEMY	1/22/2024	00115	Payment	162.36-	.00	.00	.00	162.36-
0000247	ST. DOMINIC GLUCKST	1/23/2024	00114	Payment	95.94-	.00	.00	.00	95.94-
0000248	POWDER KEG INDUSTRI	1/23/2024	00114	Payment	73.80-	.00	.00	.00	73.80-
0000249	YARD SARGE, LLC	1/23/2024	00114	Payment	73.80-	.00	.00	.00	73.80-

Section 10, (B)

ID	ISSUED TO	DATE	PACKET	TYPE	===== DISTRIBUTION =====				INTEREST	
					FEE	PENALTY	TAX			
0000250	XCEL REHAB, INC.	1/24/2024	00116	Payment	49.20-	.00	.00	.00	.00	49.20-
0000251	HOMESCAPES, LLC	1/30/2024	00119	Payment	49.20-	.00	.00	.00	.00	49.20-
0000252	SALON HONEY	1/31/2024	00120	Payment	72.60-	.00	.00	.00	.00	72.60-
0000253	METHODIST REHABILAT	1/31/2024	00120	Payment	22.40-	.00	.00	.00	.00	22.40-
0000254	GLUCKSTADT BARBER A	1/31/2024	00120	Payment	73.80-	.00	.00	.00	.00	73.80-
0000255	TWISTED TURNIP	1/31/2024	00120	Payment	54.00-	.00	.00	.00	.00	54.00-

Section 10, (B)

===== FEE CODE TOTALS BY TYPE =====

Section 10, (B)

FEE CODE	TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
			FEE	PENALTY	TAX	INTEREST	
BEER FLAT	Payment	2	30.00CR	0.00	0.00	0.00	30.00CR
Over11	Payment	4	701.10CR	0.00	0.00	0.00	701.10CR
Schdl-A	Payment	5	1,212.80CR	0.00	0.00	0.00	1,212.80CR
Schdl-B	Payment	21	760.60CR	0.00	0.00	0.00	760.60CR
WEAPONS	Payment	1	275.20CR	0.00	0.00	0.00	275.20CR

GRAND TOTAL FOR PERIOD 2,979.70CR

===== TOTALS BY TRANSACTION TYPE =====

TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
		FEE	PENALTY	TAX	INTEREST	
Payment	30	2,979.70CR	0.00	0.00	0.00	2,979.70CR
TOTAL FOR PERIOD	30					2,979.70CR

SELECTION CRITERIA

Section 10, (B)

REPORT OPTIONS:

LICENSE RANGE: THRU ZZZZZZZZZZ
PACKET RANGE: 0 THRU 99999
TRANSACTION RANGE: 1/01/2024 THRU 1/31/2024
LICENSE STATUS: All
LICENSE CODE: All
FEE CODE: All

PRINT OPTIONS:

PRINT TOTALS ONLY: NO

TRANSACTION TYPE OPTIONS:

ALL: YES
PAYMENT: YES
REFUND CHECK: YES
REVERSE PAYMENT: YES
REVERSE REFUND: YES

ADJUSTMENT OPTIONS:

ADJUSTMENT CODE: ALL

*** END OF REPORT ***

CITY OF GLUCKSTADT, MISSISSIPPI

Audited Financial Statements and Special Reports

For the Year Ended September 30, 2022



CITY OF GLUCKSTADT, MISSISSIPPI
TABLE OF CONTENTS

FINANCIAL SECTION.....1
INDEPENDENT AUDITOR’S REPORT2
MANAGEMENT’S DISCUSSION AND ANALYSIS6
FINANCIAL STATEMENTS14
 Statement of Net Position.....15
 Statement of Activities.....16
 Balance Sheet – Governmental Funds17
 Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position18
 Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds19
 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of
 Governmental Funds to the Statement of Activities20
 Notes to Financial Statements21
REQUIRED SUPPLEMENTARY INFORMATION39
 Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis) General Fund40
 Budgetary Comparison Schedule – Budget and Actual (Non-GAAP Basis)
 Major Fund Police Station Capital Project Fund41
 Schedule of City’s Proportionate Share of the Net Pension Liability (PERS)42
 Schedule of City’s Contributions - Pension (PERS).....43
 Notes to the Required Supplementary Information.....44
OTHER INFORMATION.....48
 Schedule of Surety Bonds for City Officials.....49
 Reconciliation of Tax Assessments to Fund Collections - 2021 Tax Rolls50
STATISTICAL INFORMATION52
 Computation of Legal Debt Margin53
SPECIAL REPORTS54
 Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance
 and Other Matters Based on an Audit of the Financial Statements Performed in
 Accordance with *Government Auditing Standards*55
 Independent Auditor’s Report on Compliance with State Laws and Regulations57
 Limited Internal Control and Compliance Review Management Report.....58
SCHEDULE OF FINDINGS AND RESPONSES60
 Schedule of Findings and Responses61

CITY OF GLUCKSTADT, MISSISSIPPI

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GOVERNMENT AUDIT QUALITY CENTER
PRIVATE COMPANIES PRACTICE SECTION

INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Board of Alderman
City of Gluckstadt
Gluckstadt, Mississippi

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and each major fund of the City of Gluckstadt, Mississippi (the City) as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, based on our audit, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the City of Gluckstadt, Mississippi, as of September 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statement section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, which raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood, that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, which raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Schedules and corresponding notes, the Schedule of the

City's Proportionate Share of the Net Pension Liability, and the Schedule of City Contributions be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Schedule of Surety Bonds for City Officials and the Reconciliation of Tax Assessments to Fund Collections - 2021 Tax Rolls but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The accompanying section of Statistical Information on page 53, as listed in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2023, on our consideration of the City of Gluckstadt, Mississippi's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Gluckstadt, Mississippi's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Gluckstadt, Mississippi's internal control over financial reporting and compliance.

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
Certified Public Accountants
Vicksburg, Mississippi
November 30, 2023

CITY OF GLUCKSTADT, MISSISSIPPI

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the City of Gluckstadt's financial performance provides an overview of the City's financial activities for the year ended September 30, 2022. Readers should also review the notes to the basic financial statements and the financial statements to enhance their understanding of the City's financial performance.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of the City of Gluckstadt exceeded its liabilities and deferred inflows at the close of the 2022 fiscal year by \$86,653,572 (net position).
- The net position of the City includes: \$83,020,401 invested in capital assets (net of related debt); \$1,000,014 in restricted net position; and unrestricted net position of \$2,633,157.
- Total assets were \$88,656,624.
- Total liabilities were \$936,477.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City of Gluckstadt, Mississippi's basic financial statements which are comprised of three components: 1) Government-wide financial statements, 2) Fund financial statements, 3) Notes to the financial statements. Required Supplementary Information is included in addition to the basic financial statements.

Figure 1: Required Components of the City's Annual Report and how they are arranged and relate to one another:

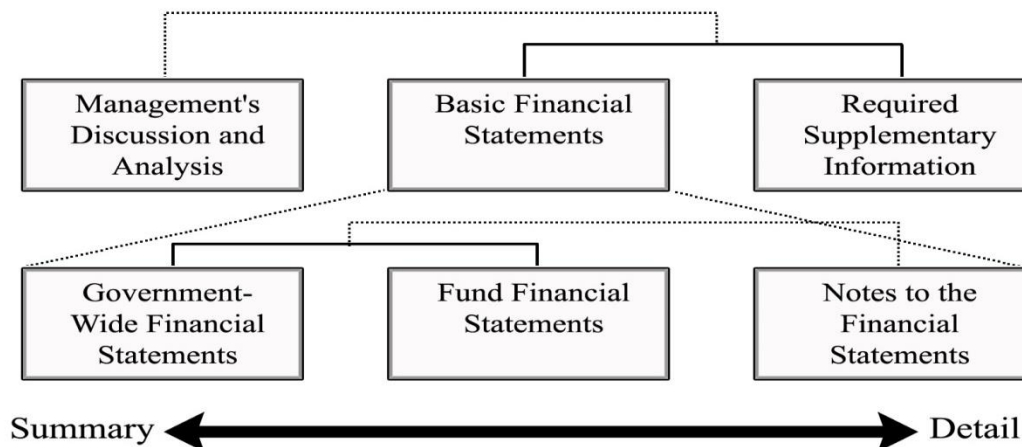


Figure 2: Summarizes the major features of the City’s financial statements, including the portion of the City’s government they cover and the types of information they contain. The remainder of this section of Management’s Discussion and Analysis explains the structure and content of each of the statements.

	Government Wide Financial Statements	Governmental Funds
Scope	Entire City government (except fiduciary funds)	All activities of the City that are not business-type or fiduciary in nature
Required financial statements	<ul style="list-style-type: none"> ● Statement of net position ● Statement of activities 	<ul style="list-style-type: none"> ● Balance sheet ● Statement of revenues, expenditures, and changes in fund balances
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus
Type of asset, deferred outflow, liability, deferred inflow information	All assets, deferred outflows, liabilities, and deferred inflows, both financial and capital and short and long term	Only assets and deferred outflows expected to be used up and liabilities and deferred inflows that come due during the year or soon thereafter; no capital assets included
Type of inflow/ outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services are received, and payment is due during the year or soon thereafter

1) Government-wide Financial Statements. The government-wide financial statements presented on pages 15 and 16 are designed to provide readers with a broad overview of the City’s finances in a manner similar to a private-sector business.

The **Statement of Net Position** presents information on all the City’s assets, deferred outflows, liabilities, and deferred inflows, with the difference between these items reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The **Statement of Activities** presents information showing the City’s change in net position during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues.

The government activities of the City include general government, public safety, public works, economic development, interest on long-term debt, and pension expense.

CITY OF GLUCKSTADT, MISSISSIPPI
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2022

Section 10, IC)

2) Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City are considered to be governmental funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term effect of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Gluckstadt maintains 2 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and the Police Station Capital Project Fund, which are considered to be major funds. The governmental fund financial statements are presented on pages 17 through 20. The City of Gluckstadt adopts an annual budget. Budgetary comparison schedules have been provided on pages 40 and 41 for the General Fund and the Major Fund Police Station Capital Project to demonstrate compliance with this budget.

3) Notes to the Financial Statements. The notes, presented on pages 21 through 38, provide additional narrative and tabular information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information. In addition to the basic financial statements and accompanying notes, this report also presents Required Supplementary Information concerning the City's budget process and pension standards on pages 39 through 47.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of September 30, 2022, the assets and deferred outflows of the City of Gluckstadt exceeded its liabilities and deferred inflows by \$86,653,572.

By far, the largest portion of the City's net position (\$83,020,401 or 95.81%) reflects its investment in capital assets (land, buildings, machinery, and equipment, etc.) less any related debt used to acquire those assets that are still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be

**CITY OF GLUCKSTADT, MISSISSIPPI
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2022**

provided from other sources because the capital assets themselves cannot be used to liquidate these liabilities.

(Table 1)
Net Position

		<u>Governmental Activities</u>
		<u>2022</u>
Current and other assets	\$	5,636,223
Capital assets, net		83,020,401
Total Assets		<u>88,656,624</u>
Deferred outflows		<u>146,186</u>
Current and other liabilities		414,434
Net pension liability		149,642
Long-term debt		372,401
Total Liabilities		<u>936,477</u>
Deferred inflows		<u>1,212,761</u>
<u>Net Position:</u>		
Net investment in capital assets		83,020,401
Restricted		1,000,014
Unrestricted		2,633,157
Total Net Position	\$	<u><u>86,653,572</u></u>

The City's total assets were 88,656,624 for fiscal 2022 governmental activities.

The City's total liabilities were \$936,477 for fiscal 2022 governmental activities.

The City's net position was \$86,653,572 for fiscal 2022 governmental activities.

Additional information on unrestricted net position:

In connection with the standards on accounting and financial reporting for pensions, management presents the following additional information:

Total unrestricted net position		\$ 2,633,157
Less: Pension liability plus deferred inflows minus deferred outflows (GASB 68 & 71)		<u>3,527</u>
Unrestricted net position, exclusive of the net pension liability effect		<u><u>\$ 2,636,684</u></u>

**CITY OF GLUCKSTADT, MISSISSIPPI
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2022**

(Table 2)
Changes in Net Position

		Governmental Activities
		2022
Program Revenues:		
Charges for services	\$	68,896
Grants and contributions		1,075,829
General Revenues:		
Property taxes		1,273,382
Sales taxes		2,875,233
Other taxes and other		282,372
Total Revenues		5,575,712
Program Expenses:		
General government		841,692
Public safety		442,934
Public works		3,038,958
Economic development		131,238
Interest on long-term debt		1,679
Pension expense		46,109
Total Expenses		4,502,610
Changes in Net Position	\$	1,073,102

The City's governmental activities continue to be funded primarily by sales taxes, which made up 51.57% of the total revenues. The other major revenue sources were property taxes 22.84% and grants and contributions 19.29%. The major expense activities were public works, general government, and public safety which comprise 67.49%, 18.69%, and 9.84% of total expenses, respectively. The City remains totally committed to providing the services its residents expect and need.

FUND FINANCIAL ANALYSIS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental fund reporting is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As the year ended, the City's governmental funds reported a combined fund balance of \$4,010,535.

Governmental funds meeting the requirements for being reported as major funds include the General Fund and the Police Station Capital Project Fund. The changes in fund balances were General Fund of \$2,728,005, the Police Station Capital Project Fund of \$1,000,014.

**CITY OF GLUCKSTADT, MISSISSIPPI
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2022**

Major Fund Budgeting Highlights

The City's budget is prepared according to Mississippi law and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. One of the most significant budgeted funds is the General Fund.

During the course of 2022, the City amended its General Fund budget. All recommendations for budget changes come from the City Clerk and are presented to the Mayor and Board of Aldermen for ordinance enactment on the change. The City does not allow budget changes that modify line items within departments without board approval. With the general fund supporting many of our major activities such as our police department, as well as most legislative and executive activities, the General Fund is monitored closely looking for possible revenue shortfalls or overspending by individual departments. Revisions in the General Fund increased budgeted expenditures by \$2,351,198.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of 2022, the City had \$83,020,401 invested in a broad range of capital assets, including infrastructure, mobile and machinery equipment, and intangible right to use assets (See Table 3 following).

(Table 3)

CAPITAL ASSETS AT YEAR-END
(Net of Accumulated Depreciation)

	Government Activities
	2022
Infrastructure	82,276,368
Mobile and machinery equipment	378,739
Intangible right to use assets	365,294
Totals	83,020,401

The City of Gluckstadt continues to provide for the growth and stability of its citizenry through various construction and rehabilitation projects. The following highlight summarizes the major project for the fiscal year of 2022-2023:

- (1) The construction of a police station for which approximately \$4,000,000 has been accumulated. (\$1,000,000 in state funds and the issue of general obligation bonds in the amount of \$3,000,000.

Long-term Debt

At year-end, the City only had long-term debt that consisted of compensated absences in the amount of \$8,266.

**CITY OF GLUCKSTADT, MISSISSIPPI
MANAGEMENT’S DISCUSSION AND ANALYSIS
For the Year Ended September 30, 2022**

The following table illustrates the total Long-term Debt of the City of Gluckstadt as of September 30, 2022:
(Table 4)

LONG-TERM DEBT
Outstanding at Year-end

	Governmental Activities
	2022
Compensated absences	8,266
Totals	8,266

ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES

The City’s elected and appointed officials considered many factors when compiling and approving the fiscal year 2023 budget, such as tax rates for governmental activities. The total property tax millage rate of 12.00 mills is expected to provide added funding in the following year.

Contacting the City’s Finance Department

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the City’s finances and to show the City’s accountability for the money it receives. If you have any questions about this report or need any additional information, contact the City Clerk, at 340 Main Street or P.O. Box 897, Gluckstadt, MS 38701.

CITY OF GLUCKSTADT, MISSISSIPPI

FINANCIAL STATEMENTS

CITY OF GLUCKSTADT, MISSISSIPPI
STATEMENT OF NET POSITION
September 30, 2022

Section 10, IC)

	Primary Government Governmental Activities
<u>ASSETS</u>	
Cash and cash equivalents	\$ 4,333,008
Property tax receivable	1,212,690
Accounts receivable (net of allowance for uncollectibles of \$0)	243
Intergovernmental receivable	90,282
Capital assets, net	
Other capital assets, net	83,020,401
Total Assets	88,656,624
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Deferred outflows related to pensions	146,186
Total Deferred Outflows of Resources	146,186
<u>LIABILITIES</u>	
Accounts payable and accrued expenses	392,875
Intergovernmental payable	19,880
Accrued interest payable	1,679
Long-term liabilities:	
Net pension liability	149,642
Due within one year:	
Leases payable	85,374
Due in more than one year:	
Leases payable	278,761
Non-capital related debt	8,266
Total Liabilities	936,477
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Deferred inflows related to pensions	71
Deferred inflows related to property taxes	1,212,690
Total deferred inflows of resources	1,212,761
<u>NET POSITION</u>	
Net investment in capital assets	83,020,401
Restricted:	
Expendable:	
Capital projects	1,000,014
Unrestricted	2,633,157
Total Net Position	\$ 86,653,572

The notes to the financial statements are an integral part of this statement.

CITY OF GLUCKSTADT, MISSISSIPPI
STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2022

Section 10, IC)

FUNCTIONS/PROGRAMS	Program Revenues			Net (Expense) Revenue and Change in Net Position	
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Governmental Activities
Governmental activities:					
General government	\$ 841,692	68,896	1,000	(771,796)	
Public safety	442,934		5,841	631,895	
Public works	3,038,958			(3,038,958)	
Economic development	131,238			(131,238)	
Interest on long-term debt	1,679			(1,679)	
Pension expense	46,109			(46,109)	
Total governmental activities	4,502,610	68,896	6,841	1,068,988	(3,357,885)
General revenues:					
Property taxes				1,273,382	
Sales tax				2,875,233	
Franchise taxes				153,722	
Unrestricted interest income				799	
Grants and contributions not restricted to specific programs				127,851	
Total general revenues				4,430,987	
Change in net position				1,073,102	
Net Position - beginning				85,580,470	
Net Position - ending				\$ 86,653,572	

The notes to the financial statements are an integral part of this statement.

CITY OF GLUCKSTADT, MISSISSIPPI
BALANCE SHEET- GOVERNMENTAL FUNDS
September 30, 2022

	Major Funds		Total Governmental Funds
	General Fund	Police Station Capital Project Fund	
<u>ASSETS</u>			
Cash and cash equivalents	\$ 3,332,994	\$ 1,000,014	\$ 4,333,008
Receivables:			
Property taxes	1,212,690		1,212,690
Fines receivable (net of allowance for uncollectibles of \$0)	243		243
Intergovernmental receivable	90,282		90,282
Total Assets	4,636,209	1,000,014	5,636,223
<u>LIABILITIES</u>			
Accounts payable and accrued expense	392,875		392,875
Intergovernmental payable	19,880		19,880
Total Liabilities	412,755	-	412,755
<u>DEFERRED INFLOWS OF RESOURCES:</u>			
Unavailable revenue - property taxes	1,212,690		1,212,690
Unavailable revenue - fines	243		243
Total Deferred Inflows of Resources	1,212,933	-	1,212,933
<u>FUND BALANCES</u>			
Restricted for:			
Capital projects		1,000,014	1,000,014
Unassigned	3,010,521		3,010,521
Total Fund Balances	3,010,521	1,000,014	4,010,535
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 4,636,209	\$ 1,000,014	\$ 5,636,223

The notes to the financial statements are an integral part of this statement.

**CITY OF GLUCKSTADT, MISSISSIPPI
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
For the Year Ended September 30, 2022**

Section 10, IC)

	Amount
Total fund balance - governmental funds	\$ 4,010,535
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources, and therefore are not reported in the funds, net of accumulated depreciation \$4,060,126.	83,020,401
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.	243
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental fund financial statements.	
leases payable	(364,135)
compensated absences	(8,266)
Net pension obligations are not due and payable in the current period and, therefore, are not reported in the governmental fund financial statements.	(149,642)
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the governmental fund financial statements:	
deferred outflows of resources related to pensions	146,186
deferred inflows of resources related to pensions	(71)
Interest accrued on long-term liabilities not reported in the governmental fund financial statements.	(1,679)
Total Net Position - Governmental Activities	\$ 86,653,572

The notes to the financial statements are an integral part of this statement.

CITY OF GLUCKSTADT, MISSISSIPPI
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS
For the Year Ended September 30, 2022

Section 10, IC)

	Major Funds		Total Governmental Funds
	General Fund	Police Station Capital Project Fund	
REVENUES:			
Property taxes	\$ 1,273,382		\$ 1,273,382
Licenses and permits	67,143		67,143
Intergovernmental:			
State of Mississippi:			
General sales tax	2,875,233		2,875,233
Liquor licenses	3,825		3,825
Gasoline tax	1,855		1,855
Municipal aid	1,226		1,226
Homestead reimbursement	14,268		14,268
Grand Gulf nuclear	105,532		105,532
Other state revenue	1,145	1,000,000	1,001,145
Local:			
E-911 funds	68,974		68,974
Franchise tax	153,722		153,722
Fines and forfeitures	1,753		1,753
Interest income	799	14	813
Contributions	6,841		6,841
Total revenues:	4,575,698	1,000,014	5,575,712
EXPENDITURES:			
Current:			
General government	1,233,178		1,233,178
Public safety	760,376		760,376
Public works	79,992		79,992
Economic development	138,282		138,282
Debt service:			
Principal paid - leases	8,667		8,667
Total expenditures:	2,220,495	-	2,220,495
Excess of Revenues over (under) Expenditures	2,355,203	1,000,014	3,355,217
OTHER FINANCING SOURCES (USES):			
Leases issued	372,802		372,802
Transfers in	100	100	200
Transfers out	(100)	(100)	(200)
Net other financing sources (uses)	372,802	-	372,802
Net change in fund balances	2,728,005	1,000,014	3,728,019
Fund balances - beginning	282,516	-	282,516
Fund balance - ending	\$ 3,010,521	\$ 1,000,014	\$ 4,010,535

The notes to the financial statements are an integral part of this statement.

CITY OF GLUCKSTADT, MISSISSIPPI
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
For the Year Ended September 30, 2022

Section 10, IC)

	Amount
Net changes in fund balances - governmental funds	\$ 3,728,019
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense of \$3,053,012 exceeded capital outlays of \$775,702.	(2,277,310)
The proceeds of long-term debt provides financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the government funds, but the repayment reduces long-term liabilities in the statement of net position. Thus, the change in net position differs from the change in fund balances by the amount that debt proceeds of \$372,802 exceeds debt repayments of \$8,667.	(364,135)
Under the modified accrual basis of accounting used in the governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available resources. However, in the statement of activities, which is presented on the accrual basis, expenses and liabilities are reported regardless of when resources are available. In addition, interest on long-term debt is recognized under the modified accrual basis of accounting when due, rather than as it accrues. Thus, the change in net position differs from the balance by a combination of the following items:	
Compensated absences	(8,266)
Change in accrued interest on long-term debt	(1,679)
Some items reported in the Statement of Activities relating to the implementation of GASB 68 are not reported in the governmental funds. These activities include:	
Recording of pension expense for the current period	(46,109)
Recording of contributions made prior and subsequent to the measurement date	42,582
Change in net position of governmental activities	\$ 1,073,102

The notes to the financial statements are an integral part of this statement.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The City of Gluckstadt (the “City”), located in Madison County, Mississippi, was incorporated in June of 2021 under the laws of the State of Mississippi. The City operates under an elected Mayor-Alderman form of government and provides services as authorized by its charter to the citizenry: general administration, public safety (police), public works, and economic and community development. The City’s fiscal year runs from October 1st to the following September 30th. The primary sources of revenue are property taxes and sales taxes.

For financial reporting purposes, the reporting entity includes all funds that are covered by the oversight responsibility of the City’s governing board. As required by generally accepted accounting principles in the United States of America (GAAP), various criteria are applied in order to determine any component units that should be reported as part of the City. Such criteria include management oversight responsibility by the elected officials such as decision-making authority, accountability to the City, legal and financial responsibility, and inter-agency relationships. Based upon the application of these criteria, there are no component units required by GAAP to be reported as part of the reporting entity of the City.

B. Basis of Presentation

The City’s basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, fund financial statements, and accompanying note disclosures which provide a detailed level of financial information.

Government-wide Financial Statements:

The Statement of Net Position and Statement of Activities display information concerning the City as a whole. The statements include all non-fiduciary activities of the primary government. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities are generally financed through taxes, intergovernmental revenues, and other non-exchange revenues. The Statement of Net Position presents the financial condition of the governmental activities of the City at year end. The Government-wide Statement of Activities presents a comparison between direct expenses and program revenues for each function or program of the City’s governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore, are clearly identifiable to a particular function. Program revenues include charges paid by the recipient of goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other revenues not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which the governmental functions are self-financing or draws from the general revenues of the City.

Fund Financial Statements:

Fund financial statements of the City are organized into funds, each of which are considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

accounts that constitute its assets, deferred outflows, liabilities, deferred inflows, fund balances, revenues, and expenditures. Funds are organized into governmental and fiduciary, even though the latter are excluded from the government-wide financial statements. Major individual Governmental funds are reported in separate columns in the fund financial statements. Non-major funds are aggregated and presented in a single column as Other Governmental Funds.

C. Measurement Focus and Basis of Accounting

The Government-wide financial statements are presented using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used, regardless of when the related cash flows take place. Property taxes are recognized as revenue in the year for which they are levied. Shared revenues are recognized when the provider government recognizes the liability to the City. Grants are recognized as revenues as soon as all eligibility requirements have been satisfied.

Governmental fund financial statements are presented using a current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized in the accounting period when they are both measurable and available to finance operations during the year or to liquidate liabilities existing at the end of the year. Available means collected in the current period or within 60 days after year end to liquidate liabilities existing at the end of the year. Measurable means knowing or being able to reasonably estimate the amount. Expenditures are recognized in the accounting period when the related fund liabilities are incurred. Debt service expenditures and expenditures related to compensated absences and claims and judgments are recognized only when payment is due. Property taxes, state appropriations and federal awards are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period.

The City reports the following major governmental funds:

General Fund - The general fund is the primary operating fund of the City. It is used to account for and report all financial resources not accounted for and reported in another fund.

Police Station Capital Project Fund - This fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities or other capital assets.

Additionally, the City may report the following fund types:

GOVERNMENTAL FUND TYPES

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Debt Service Funds - These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

Capital Projects Funds - These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities or other capital assets.

FIDUCIARY FUND TYPE

Custodial Funds - Custodial Funds are used to report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

D. Account Classifications.

The account classification used in the financial statements conform to the broad classifications recommended in *Governmental Accounting, Auditing and Financial Reporting* as issued in 2012 by the Government Finance Officers Association.

E. Deposits and Investments

State law authorizes the City to invest in interest bearing time certificates of deposit for periods of fourteen days to one year with depositories and in obligations of the U.S. Treasury, State of Mississippi, or any county, municipality, or school district of this state. Further, the City may invest in certain repurchase agreements.

Cash includes cash on hand, demand deposits, all certificates of deposit and cash equivalents which are short-term highly liquid investments that are readily convertible to cash (generally three months or less). Investments in governmental securities are stated at fair value. However, the City did not invest in any governmental securities during the fiscal year.

F. Receivables

Receivables are reported net of allowance for uncollectible accounts, where applicable.

G. Capital Assets

Capital asset acquisition and construction are reflected as expenditures in Governmental Fund statements and the related assets are reported as capital assets in the applicable governmental activities column in the government-wide financial statements. All purchased capital assets are stated at historical cost where records are available and at an estimated historical cost where no records exist. Capital assets include significant amounts of infrastructure which have been valued at estimated historical cost. The estimated historical cost was based on replacement cost multiplied by the consumer price index implicit price deflator for the year of acquisition. The extent to which capital assets, other than infrastructure, cost have been estimated and the methods of cost estimation, are not readily available. Donated capital assets are recorded at estimated fair market value at the time of donation. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend their respective lives are not capitalized; however, improvements are capitalized. Interest expenditures are not capitalized on capital assets.

Capitalization thresholds (dollar value above which asset acquisitions are added to the capital asset accounts) and estimated useful lives are used to report capital assets in the government-wide statements.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

Depreciation is calculated on the straight-line basis for all assets, except land. A full year's depreciation expense is taken for all purchases and sales of capital assets during the year.

The following schedule details those thresholds and estimated useful lives:

Asset Classification	Capitalization Thresholds	Estimated Useful Life
Land	\$ -0-	N/A
Infrastructure	-0-	20-50 years
Building	50,000	40 years
Improvements other than buildings	25,000	20 years
Mobile equipment and machinery	1,000	5-10 years
Furniture and equipment	1,000	3-7 years
Intangible assets	**	**

** Intangible assets for the City represent right-to-use leased assets and are capitalized as a group for reporting purposes. The estimated useful life is the term of the lease agreement. There is no mandated maximum amortization period. Intangible assets with indefinite useful lives should not be amortized. The term "depreciation" includes the amortization of intangible assets.

H. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

Deferred outflows related to pensions – This amount represents the City's proportionate share of the deferred outflows of resources reported by the pension plan in which the City participates. See Note 8 for additional details.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Deferred revenues – property taxes/unavailable revenue – property taxes - Deferred inflows of resources should be reported when resources associated with imposed nonexchange revenue transactions are received or reported as a receivable before the period for which property taxes are levied.

Unavailable revenue – fines - When an asset is recorded in the governmental fund financial statements, but the revenue is not available, the government should report a deferred inflow of resources until such time as the revenue becomes available.

Deferred inflows related to pensions – This amount represents the City's proportionate share of the deferred inflows of resources reported by the pension plan in which the City participates. See Note 8 for additional details.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

I. Leases.

The Governmental Accounting Standards Board (GASB) issued Statement No. 87, *Leases* (GASB 87), to establish a single leasing model for accounting and reporting purposes. This guidance is intended to enhance the accountability, consistency and comparability of lease activities reported by governments. GASB 87 was implemented during fiscal year 2022.

The City uses the Federal Prime Borrowing Rate in effect at the date of the lease inception to calculate the present value of lease payments when the rate implicit in the lease is not known when the City is the lessee. See Note 7 for details.

J. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees' Retirement System of Mississippi (PERS) additions to/deductions from PERS' fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

K. Long-Term Liabilities

Long-term liabilities are the un-matured principal of bonds, loans, notes, or other forms of non-current or long-term general obligation indebtedness. Long-term liabilities are not limited to liabilities from debt issuances but may also include liabilities on financed purchases and other commitments.

In government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities Statement of Net Position.

L. Equity Classifications

Government-wide Financial Statements:

Equity is classified as Net Position and displayed in three components:

Net investment in capital assets - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings attributable to the acquisition, construction, or improvement of those assets.

Restricted net position - Consists of net position with constraints placed on the use either by external groups such as creditors, grantors, contributors, or laws or regulation of other governments; or law through constitutional provisions or enabling legislation.

Unrestricted net position - All other net position not meeting the definition of "restricted" or "net investment in capital assets."

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

Net Position Flow Assumption:

When an expense is incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) resources are available, it is the City's general policy to use restricted resources first. When expenses are incurred for purposes for which unrestricted (committed, assigned, and unassigned) resources are available, and amounts in any of these unrestricted classifications could be used, it is the City's general policy to spend committed resources first, followed by assigned amounts, and then unassigned amounts.

Fund Financial Statements:

Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Government fund balance is classified as non-spendable, restricted, committed, assigned or unassigned. The following are descriptions of fund classifications used by the City:

Restricted fund balance includes amounts that have constraints placed upon the use of the resources either by an external party or imposed by law through a constitutional provision or enabling legislation.

Unassigned fund balance is the residual classification for the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

Fund Balance Flow Assumption:

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) resources are available, it is the City's general policy to use restricted resources first. When expenditures are incurred for purposes for which unrestricted (committed, assigned and unassigned) resources are available, and amounts in any of these unrestricted classifications could be used, it is the City's general policy to spend committed resources first, followed by assigned amounts, and then unassigned amounts.

M. Risk Management

The City carries commercial insurance with respect to risks including, but not limited to, property damage and personal injury. Insurance coverage remains relatively constant, and settlement amounts have not exceeded insurance coverage for the current year.

N. Estimates and Assumptions

A number of estimates and assumptions relating to the reporting of revenues, expense, expenditures, assets and liabilities, and the disclosure of contingent liabilities were used to prepare these financial statements in conformity with GAAP. Actual results could differ from those estimates.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

O. Property Tax Revenues

Numerous statutes exist under which the City may levy property taxes. The selection of authorities is made based on the objectives and responsibilities of the City. Restrictions associated with property tax levies vary with the statutory authority. The amount of increase in certain property taxes is limited by state law. Generally, this restriction provides that these tax levies shall produce no more than 110% of the amount which resulted from the assessments of the previous year.

The City, each year at a meeting in September, levies property taxes for the ensuing fiscal year which begins on October 1. Real property taxes become a lien on January 1 of the current year, and personal property taxes become a lien on March 1 of the current year. Taxes on both real and personal property, however, are due on or before February 1 of the next succeeding year. Taxes on motor vehicles and mobile homes become a lien and are due in the month that coincides with the month of original purchase. All unpaid taxes levied October 1st become delinquent February 1st of the following year. Delinquent taxes are considered fully collectible and therefore no allowance for uncollectible taxes is provided. The City entered an inter-local agreement with the Madison County Tax Collector for the billing and collection of its real and personal property taxes, motor vehicle, and mobile home. Taxes are billed, collected, and remitted to the City by the Madison County Tax Collector each month. The total millage rate for the City for the 2022 property taxes was 12.00 mills for the general fund.

Accounting principles generally accepted in the United States of America require property taxes to be recognized at the levy date if measurable and available. All property taxes are recognized as revenue in the year for which they are levied. Motor vehicle and mobile home taxes do not meet the measurability and collectability criteria for property tax recognition because the lien and due date cannot be established until the date of original purchase occurs.

P. Intergovernmental Revenues in Governmental Funds.

Intergovernmental revenues, consisting of grants, entitlements, and shared revenues, are usually recorded in Governmental Funds when measurable and available. However, the "available" criterion applies for certain federal grants and shared revenues when the expenditure is made because expenditure is the prime factor for determining eligibility. Similarly, if cost sharing or matching requirements exist, revenue recognition depends on compliance with these requirements.

Q. Compensated Absences

The City has adopted a policy of compensation for accumulated unpaid employee vacation leave. Accounting principles generally accepted in the United States of America require accrual of accumulated unpaid employee benefits as long-term liabilities in the government-wide financial statements. In fund financial statements, Governmental Funds report the compensated absence liability payable only if the payable has matured, for example an employee resigns or retires.

The City's employees accumulate personal leave in following manner: An employee must have worked a minimum of six (6) months before being eligible to use vacation time. During an employee's initial six months, time off will be charged against his/her pay. Vacation leave is paid according to hours accumulated per pay period. During the first five years of employment, regular full-time employees earn 3.077 hours per fully worked pay period (80 hours of vacation time per year). After the fifth-year

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

anniversary date, vacation leave will increase by 1 day per year not to exceed four weeks of vacation leave per year.

Employees are encouraged to take vacations annually but can carry over accumulated vacation leave. There is no limit to the amount of paid leave employees can expend for Family and Medical Leave Act. Otherwise, employees can use no more than 160 hours in one calendar year. At the time of an employee's separation, no more than 30 days of unused vacation leave shall be paid at the current rate of salary. Any unused vacation not paid at termination or retirement may be certified to PERS for leave conversion if it meets qualifying conditions.

R. Changes in Accounting Standards

GASB 87, *Leases*, was implemented during fiscal year 2022. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. It established a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This guidance is intended to enhance the accountability, consistency and comparability of lease activities reported by governments.

NOTE 2: BUDGET POLICY

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- A. Prior to August 1st, the City Clerk submits to the Mayor and Board of Aldermen a proposed operating budget for the fiscal year commencing the following October 1st. The operating budget includes proposed expenditures and the means of financing them.
- B. Public notice is given of the City's budget meetings being open to the public, so that public hearings are conducted at City Hall to obtain taxpayer comments.
- C. Prior to September 15th, the budget is legally enacted through adoption by the Mayor and Board of Aldermen.
- D. The budget is formally revised during the year and properly amended by the Mayor and Board of Aldermen.
- E. Budgetary comparisons are employed by management as a management control device during the year for all funds.
- F. Mississippi laws require that municipalities budget revenue and expenditures on a modified-cash basis. Claims that have been incurred prior to the end of the year and that are paid within 30 days are recorded under the accrual basis. Prior year claims that are paid after 30 days revert to the cash basis. All revenue is accounted for under the cash basis. The required budgetary basis is therefore not considered a generally accepted accounting principal. Governmental accounting requires that the "budget to actual" statements be prepared according to budgetary laws and the statement of revenues, expenditures, and fund balance be prepared according to the modified-accrual basis (GAAP). The major reconciling items between the budgetary and GAAP presentations are presented on the "budget to actual" statements.

Section 10, IC)

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

NOTE 3: DEPOSITS

Deposits

The carrying amount of the City's total deposits with financial institutions at September 30, 2022, was \$4,333,008 and the bank balance was \$4,333,394. The collateral for public entities' deposits in financial institutions is held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5, Miss Code Annotated (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace deposits not covered by the Federal Depository Insurance Corporation (FDIC).

Custodial Credit Risk- Deposits. Custodial credit risk is the risk that in the event of the failure of a financial institution, the City will not be able to recover deposits or collateral securities that are in the possession of an outside party. The City does not have a formal policy for custodial credit risk. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Deposit Insurance Corporation (FDIC). Deposits above FDIC coverage are collateralized by the pledging financial institution's trust department or agent in the name of the Mississippi State Treasurer on behalf of the City.

NOTE 4: INTER-FUND TRANSACTIONS AND BALANCES

Transfer In/Out:

Transfer In	Transfer Out	Amount
General Fund	Police Station Capital Project Fund	\$ 100
Police Station Capital Project Fund	General Fund	100
Total		<u>\$ 200</u>

The purpose of the transfers was to provide for operational expenditures.

NOTE 5: RECEIVABLES AND UNCOLLECTIBLES

Inter-Governmental and Other Receivables

In the government-wide financial statements, the receivables and related revenues include all amounts due to the City regardless of when cash is received. In the governmental fund financial statements, the revenues are offset, and revenue recognition deferred by the amounts not received within 60 days of fiscal year-end. Intergovernmental and Other receivables at September 30, 2022, include the following:

29

176

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

Governmental Activities

Description	Amount
Inter-governmental Receivables:	
State	\$ 70,151
Local	20,131
TOTAL	\$ 90,282
Description	Amount
Other Receivables:	
Fines (net of allowance for uncollectibles of \$0)	\$ 243
TOTAL	\$ 243

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

NOTE 6: CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2022, was as follows:

GOVERNMENTAL ACTIVITIES	Balance				Balance Sept. 30, 2022
	Oct. 1, 2021	Additions	Deletions	Adjustments	
Depreciable capital assets:					
Infrastructure	\$ 86,304,825				\$ 86,304,825
Mobile & machinery equipment		402,900			402,900
Intangible right to use assets					
Buildings		372,802			372,802
Total depreciable capital assets	<u>86,304,825</u>	<u>775,702</u>	<u>-</u>	<u>-</u>	<u>87,080,527</u>
Less accumulated depreciation for:					
Infrastructure	1,007,114	3,021,343			4,028,457
Mobile & machinery equipment		24,161			24,161
Intangible right to use assets					
Buildings		7,508			7,508
Total accumulated depreciation	<u>1,007,114</u>	<u>3,053,012</u>	<u>-</u>	<u>-</u>	<u>4,060,126</u>
Depreciable capital assets, net	<u>85,297,711</u>	<u>(2,277,310)</u>	<u>-</u>	<u>-</u>	<u>83,020,401</u>
Governmental activities capital assets, net	<u>\$ 85,297,711</u>	<u>(2,277,310)</u>	<u>-</u>	<u>-</u>	<u>\$ 83,020,401</u>
Total capital assets, net, excluding intangible right to use assets					\$ 82,655,107
Intangible right to use assets					365,294
Total capital assets, net, as reported in the statement of net position					<u>\$ 83,020,401</u>

Depreciation expense, which includes amortization, was charged to the governmental functions, as follows:

GOVERNMENTAL ACTIVITIES	Amount
General government	\$ 10,833
Public safety	19,366
Public works	3,022,710
Economic development	103
Total governmental activities depreciation	<u>\$ 3,053,012</u>

NOTE 7: LEASES

The City is a lessee for a non-cancellable lease of a building. For leases that have a maximum possible term of 12 months or less at commencement, the City recognizes expense based on the provisions of the lease contract. For all other leases, other than short-term, the City recognized a lease and an intangible right-to-use lease asset.

At lease commencement, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, less lease payments made at or before the lease commencement date, plus any initial direct costs ancillary to placing the underlying asset into service, less any lease incentives received at or before the lease commencement date. Subsequently, the lease asset is amortized in depreciation expense, which

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

includes amortization, on a straight-line basis over the shorter of the lease term or the useful life of the underlying asset.

The lease term includes the non-cancellable period of the lease plus any additional periods covered by either a City or lessor option to extend for which it is reasonably certain to be exercised or terminate for which it is reasonably certain to not be exercised. Periods in which both the City and the lessor have a unilateral option to terminate (or if both parties have agreed to extend) are excluded from the lease term.

As Lessee:

Lease Assets	Balance			Balance
	Oct. 1, 2021	Additions	Amortization	Sept. 30, 2022
Buildings	-	372,802	7,508	365,294
Total	-	372,802	7,508	365,294

See Note 6 for further details regarding intangible right-to-use assets, which represents leased assets.

Lease Liabilities	Balance		Principal	Balance
	Oct. 1, 2021	Additions	Payments	Sept. 30, 2022
Buildings	-	372,802	8,667	364,135
Total	-	372,802	8,667	364,135

The City has entered into a lease agreement with a lessor for the lease of the following listed item.

Description	Discount Rate	Term	Issue Date	Maturity Date	Monthly Payment	Amount Outstanding
Buildings	3.25%	4 years	9/1/2022	8/31/2026	\$ 8,667	\$ 364,135

The following is a schedule by years of the total payments due as of September 30, 2022:

Year Ending September 30,	Governmental Activities	
	Principal	Interest
2023	85,374	18,630
2024	90,392	13,612
2025	95,705	8,299
2026	92,664	2,674
Total	\$ 364,135	\$ 43,215

NOTE 8: DEFINED BENEFIT PENSION PLAN

Cost-Sharing Multiple-Employer Defined Benefit Pension Plan – Public Employees Retirement System

General Information about the Pension Plan

Plan Description. The City of Gluckstadt contributes to the Public Employees’ Retirement System of Mississippi (PERS), a cost-sharing, multiple-employer, defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

and beneficiaries. Plan provisions and the Board of Trustees' authority to determine contribution rates are established by Miss. Code Ann. Section 25-11-1 et seq., (1972, as amended) and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes

financial statements and required supplementary information. That information may be obtained by writing to Public Employees' Retirement System, PERS Building, 429 Mississippi Street, Jackson, MS 39201-1005 or by calling 1-800-444-PERS.

Benefits Provided. Membership in PERS is a condition of employment granted upon hiring for qualifying employees and officials of the State of Mississippi, state universities, community and junior colleges, and teachers and employees of the public-school districts. For those persons employed by political subdivisions and instrumentalities of the State of Mississippi, membership is contingent upon approval of the entity's participation in PERS by the PERS' Board of Trustees. If approved, membership for the entity's employees is a condition of employment and eligibility is granted to those who qualify upon hiring. Participating members who are vested and retire at or after age 60 or those who retire regardless of age with at least 30 years of creditable service (25 years of creditable service for employees who became members of PERS before July 1, 2011) are entitled, upon application, to an annual retirement allowance payable monthly for life in an amount equal to 2.0 percent of their average compensation for each year of creditable service up to and including 30 years (25 years for those who became members of PERS before July 1, 2011), plus 2.5 percent for each additional year of creditable service with an actuarial reduction in the benefit for each year of creditable service below 30 years or the number of years in age that the member is below 65, whichever is less. Average compensation is the average of the employee's earnings during the four highest compensated years of creditable service. Benefits vest upon completion of eight years of membership service (four years of membership service for those who became members of PERS before July 1, 2007). PERS also provides certain death and disability benefits. A Cost-of-Living Adjustment (COLA) payment is made to eligible retirees and beneficiaries. The COLA is equal to 3.0 percent of the annual retirement allowance for each full fiscal year of retirement up to the year in which the retired member reaches age 60 (55 for those who became members of PERS before July 1, 2011), with 3.0 percent compounded for each fiscal year thereafter. Plan provisions are established and may be amended only by the State of Mississippi Legislature.

Contributions. As of September 30, 2022, PERS members were required to contribute 9% of their annual covered salary, and the City is required to contribute at an actuarially determined rate. The employer's rate as of September 30, 2022, was 17.40% of annual covered payroll. The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. The City's contributions (employer share only) to PERS for the year ending September 30, 2022 (the City's first year of participation), was \$42,582 equal to the required contribution for the year.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At September 30, 2022, the City reported a liability of \$149,642 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contribution to the pension plan relative to projected contributions of all participating entities, actuarially

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

determined. The City's proportionate share used to calculate the September 30, 2022, net pension liability was 0.000727 percent, which was based on a measurement date of June 30, 2022.

For the year ended September 30, 2022, the City recognized pension expense of \$46,109. As of September 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,185	
Net difference between projected and actual earnings on pension plan investments	32,481	
Changes of assumptions	-	
Changes in the proportion and differences between actual contributions and proportionate share of contributions	78,646	71
Contributions subsequent to the measurement date	33,874	
	<u>\$ 146,186</u>	<u>71</u>

The \$33,874 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction to the net pension liability in the year ended September 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ending September	Amount
2023	\$ 37,336
2024	37,336
2025	29,449
2026	8,120
Total	<u>\$ 112,241</u>

Actuarial Assumptions. The total pension liability in the June 30, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods in the measurement:

Description	Assumptions
Inflation	2.40 percent
Salary increases	2.65 - 17.90 percent, including inflation
Investment rate of return	7.55 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the PubS.H-2010(B) Retiree Table with the following adjustments: For males, 95% of male rates up to age 60, 110% for ages 61 to 75 and 101% for ages above 77. For females, 84% of female rates up to age 72 and 100% for ages above 76. Mortality rates for Contingent Annuitants

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

were based on the PubS.H-2010(B) Contingent Annuitant Table, adjusted 97% for males and 110% for females. Mortality rates will be projected generationally using the MP-2020 projection scale to account for future improvements in life expectancy.

The actuarial assumptions used for the purposes of determining the total pension liability were based on the results of an actuarial experience study for the four-year period from July 1, 2016, to June 30, 2020. The experience report is dated April 20, 2021.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of pension plan investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The most recent target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	25.00%	4.60%
International Equity	20.00%	4.50%
Global Equity	12.00%	4.85%
Fixed Income	18.00%	1.40%
Real Estate	10.00%	3.65%
Private Equity	10.00%	6.00%
Private Infrastructure	2.00%	4.00%
Private Credit	2.00%	4.00%
Cash Equivalents	1.00%	-0.10%
	<u>100.00%</u>	

Discount Rate. The discount rate used to measure the total pension liability was 7.55 percent. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate (9.00%) and that employer contributions will be made at the current employer contribution rate (17.40%). Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity to the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate. The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.55 percent, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.55 percent) or 1-percentage-point higher (8.55 percent) than the current rate:

**CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022**

	<u>1% Decrease</u> <u>(6.55%)</u>	<u>Discount Rate</u> <u>(7.55%)</u>	<u>1% Increase</u> <u>(8.55%)</u>
Proportionate share of the net pension liability	\$ 195,299	149,642	112,002

Pension Plan Fiduciary Net Position. Detailed information about the pension plan’s fiduciary net position is available in the separately issued PERS financial report.

NOTE 9: LONG-TERM DEBT

The City’s long-term debt is made up of compensated absences.

The City is subject to a general statutory debt limitation under which no City in the State may incur general obligation indebtedness in an amount that exceeds 15 percent of the assessed value of the taxable property within the City according to the last completed assessment for taxation.

In computing general obligation indebtedness for purposes of such 15 percent limitation, there may be deducted all bonds or other evidences of indebtedness issued for school, water and sewerage systems, gas and light and power purposes, and for construction of special improvements primarily chargeable to the property that benefited, or for the purpose of paying a City’s proportion of any betterment program, a portion of which is primarily chargeable to the property benefited. However, in no case may a City contract any indebtedness payable in whole or in part from proceeds of ad valorem taxes which, when added to all of its outstanding general obligation indebtedness, both bonded and floating, exceeds 20 percent of the assessed value of the taxable property within such City.

In arriving at the limitations set forth, bonds issued for school purposes, bonds payable exclusively from the revenues of any municipally-owned utility, general obligation industrial bonds issued under provisions of Section 57-1-1 to 57-1-51, Mississippi Code of 1972, Annotated, Revised 1989 and special assessment improvement bonds issued under the provisions of Sections 21-41-1 to 21-41-53, Mississippi Code of 1972, Annotated, Revised 1990, are not included. Also excluded from both limitations are contract obligations subject to annual appropriations.

The margin for further indebtedness under the above debt limits as of September 30, 2022, is approximately:

<u>15% Limit</u>	<u>20% Limit</u>
\$16,110,248	\$21,480,330

The following is a summary of changes in long-term debt for the year ended September 30, 2022:

	<u>Balance</u> <u>Oct. 1, 2021</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>Sept. 30, 2022</u>	<u>Amount due</u> <u>within one year</u>
Governmental Activities:					
Compensated absences		8,266		8,266	
Total	\$ -	8,266	-	8,266	\$ -

**CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022**

Compensated absences will be paid from the fund in which the employees’ salaries were paid.

NOTE 10: CONTINGENCIES

Federal Grants - The City has received federal grants for specific purposes that are subject to audit by the grantor agencies. Entitlements to these resources are generally conditional upon compliance with the terms and conditions of grant agreements and applicable federal regulations, including the expenditure of resources for allowable purposes. Any disallowance resulting from a grantor audit may become a liability of the City. The City received no federal grants in fiscal 2022 therefore, no provision for any liability that may result has been recognized in the City’s financial statements.

Litigation - The City is party to legal proceedings, many of which occur in the normal course of governmental operations. It is not possible at the present time to estimate ultimate outcome or liability, if any, of the City with respect to the various proceedings. However, the City’s legal counsel believes that ultimate liability resulting from these lawsuits will not have a material adverse effect on the financial condition of the City.

NOTE 11: TAX ABATEMENTS

Governmental Accounting Standards Board (GASB) Statement 77, *Tax Abatement Disclosures* requires governmental entities to disclose the reduction in tax revenues resulting from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax revenues to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into that contributes to economic development or otherwise benefits the governments or the citizens of those governments.

The City’s board of aldermen negotiates property tax abatements on an individual or entity basis with varying abatement periods. These abatements contribute to the economic development and citizenry of the municipality. The City had tax abatement agreements with several entities as of September 30, 2022.

The City had abatements under the following statute, which does not provide for the abatement of school or state tax levies. 27-31-101 and 27-31-105, Miss. Code (Ann.) 1972, and freeport warehouse exemptions under statute 27-31-53. All allowable property tax levies:

Category	Fiscal Year 2022	
	% of Taxes Abated	Amount of Taxes Abated
Additions, expansions or equipment replacment	100.00%	\$ 667,000

The companies were not required to comply with any special provisions in order to receive the abatements and the City made no commitments as part of the agreements other than to reduce taxes.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended September 30, 2022

NOTE 12: EFFECT OF DEFERRED AMOUNTS ON NET POSITION.

The governmental activities' unrestricted net position amount of \$2,633,157 includes the effect of deferred inflows/outflows of resources related to pensions. A portion of the deferred outflow of resources related to the pension in the amount of \$33,874 results from the City's contributions subsequent to the measurement date and will be recognized as a reduction of the net pension liability in the year ended September 30, 2023. The \$112,312 balance of the deferred outflow of resources related to pensions as of September 30, 2022, will be recognized in pension expense over the next 4 years. The \$71 balance of the deferred inflow of resources related to pension as of September 30, 2022, will be recognized in pension expense over the next 3 years.

NOTE 13: SUBSEQUENT EVENTS

Events that occurred after the Statement of Net Position date but before the financial statements are available to be issued must be evaluated for recognition or disclosure. The effects of subsequent events that provide evidence about conditions that existed at the Statement of Net Position date are recognized in the accompanying financial statements. Subsequent events which provide evidence about conditions that existed after the Statement of Net Position date require disclosure in the accompanying notes. Management of the City of Gluckstadt evaluated the activity of the City through November 30, 2023, and determined that the following subsequent events occurred requiring disclosure in the notes to the financial statements.

Subsequent to September 30, 2022, the City issued the following debt obligation(s):

<u>Issue Date</u>	<u>Interest Rate</u>	<u>Issue Amount</u>	<u>Type of Financing</u>	<u>Source of Financing</u>
6/30/2023	5.00% to 6.00%	\$ 6,205,000	General Obligation Bonds	General Revenues
10/1/2022	*6.25%	\$ 19,992	Lease	General Revenues
12/1/2022	*7.27%	\$ 9,720	Lease	General Revenues

* Denotes Federal Prime Borrowing Rate in effect at the date of the lease inception.

CITY OF GLUCKSTADT, MISSISSIPPI

REQUIRED SUPPLEMENTARY INFORMATION

City of GLUCKSTADT, Mississippi
Budgetary Comparison Schedule
Budget and Actual (Non-GAAP Basis)

Section 10, IC)

General Fund
For the Year Ended September 30, 2022
UNAUDITED

	Budgeted Amount		Actual Non-GAAP Basis	Variance Favorable (Unfavorable)
	Original	Final		
REVENUES:				
Ad Valorem Taxes	\$ 1,360,793	\$ 1,253,750	\$ 1,253,750	\$ -
Licenses, Permits & Franchise Fees	206,900	220,749	220,749	-
Grants & Intergovernmental	1,806,459	2,932,934	2,932,934	-
Fines and Forfeits	46,005	1,753	1,753	-
Interest income	-	416	416	-
Miscellaneous revenues	-	75,815	75,815	-
Total Revenues	3,420,157	4,485,417	4,485,417	-
EXPENDITURES:				
General Government				
Personal services	276,477	116,815	116,815	-
Supplies	13,082	5,872	5,872	-
Contractual services	554,578	662,859	662,859	-
Capital outlay	196,080	35,239	35,239	-
Total general government	1,040,217	820,785	820,785	-
Public Safety				
Police Department				
Personal services	738,026	156,894	156,894	-
Supplies	59,500	4,069	4,069	-
Contractual services	60,474	18,524	18,524	-
Capital outlay	114,938	220,578	220,578	-
Total Police Department	972,938	400,065	400,065	-
Fire Department				
Contractual services	29,308	29,308	29,308	-
Total Fire Department	29,308	29,308	29,308	-
Total Public Safety	1,002,246	429,373	429,373	-
Public Works				
Supplies	-	3,177	3,177	-
Contractual services	77,993	4,453	4,453	-
Capital outlay	-	57,143	57,143	-
Total Highways and Streets	77,993	64,773	64,773	-
Economic Development				
Personal services	177,324	42,950	42,950	-
Supplies	8,051	3,721	3,721	-
Contractual services	288,994	67,386	67,386	-
Capital outlay	9,246	5,951	5,951	-
Total Economic Development	483,615	120,008	120,008	-
Debt Service				
Principal and interest paid	116,806	-	-	-
	116,806	-	-	-
Total Expenditures	2,720,877	1,434,939	1,434,939	-
Excess of Revenues over (under) Expenditures	699,280	3,050,478	3,050,478	-
OTHER FINANCING SOURCES (USES)				
Operating transfers in	-	100	100	-
Operating transfers (out)	-	(100)	(100)	-
Total other financing sources (uses)	-	-	-	-
Net Change in Fund Balance	699,280	3,050,478	3,050,478	-
Fund Balances - Beginning	-	-	-	-
Fund Balances - Ending	\$ 699,280	\$ 3,050,478	\$ 3,050,478	\$ -

The accompanying notes to the Required Supplementary Information are an integral part of this statement.

City of GLUCKSTADT, Mississippi
Budgetary Comparison Schedule
Budget and Actual (Non-GAAP Basis)
Police Station Capital Project Fund
For the Year Ended September 30, 2022
UNAUDITED

Section 10, IC)

	Budgeted Amount		Actual Non-GAAP Basis	Variance Favorable (Unfavorable)
	Original	Final		
REVENUES:				
Grants & Intergovernmental	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
Interest income	-	14	14	-
Total Revenues	-	1,000,014	1,000,014	-
EXPENDITURES:				
Capital outlay	-	-	-	-
Total Expenditures	-	-	-	-
Excess of Revenues over (under) Expenditures	-	1,000,014	1,000,014	-
OTHER FINANCING SOURCES (USES)				
Operating transfers in (out)				
transfers in	-	100	100	-
transfers (out)	-	(100)	(100)	-
Total other financing sources (uses)	-	-	-	-
Net Change in Fund Balance	-	1,000,014	1,000,014	-
Fund Balances - Beginning	-	-	-	-
Fund Balances - Ending	\$ -	\$ 1,000,014	\$ 1,000,014	\$ -

The accompanying notes to the Required Supplementary Information are an integral part of this statement.

City of GLUCKSTADT, Mississippi
Schedule of the City's Proportionate Share of the Net Pension Liability (PERS)
Last 10 Fiscal Years*
For the Year Ended September 30, 2022

Section 10, IC)

Public Employees Retirement Systems (PERS)	2022
Proportion of the net pension liability (asset)	0.0007270%
Proportionate share of the net pension liability (asset)	\$ 149,642
Covered payroll	\$ 244,721
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	61.15%
Plan fiduciary net position as a percentage of the total pension liability	59.93%

The amounts presented for each fiscal year were determined as of the measurement date of June 30 prior to the fiscal year presented. This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB Statement No. 68 was implemented for the fiscal year ended September 30, 2022, and, until a full 10 year trend is compiled, the City has only presented information for the years in which information is available.

The accompanying notes to the Required Supplementary Information are an integral part of this statement.

City of GLUCKSTADT, Mississippi
Schedule of City's Contributions – Pension (PERS)
Last 10 Fiscal Years*
For the Year Ended September 30, 2022

Section 10, IC)

Public Employees Retirement Systems (PERS)	2022
Contractually required contribution	\$ 42,582
Contributions in relation to the contractually required contribution	<u>42,582</u>
Contribution deficiency (excess)	<u>\$ -</u>
Covered payroll	\$ 244,721
Contributions as a percentage of covered payroll	17.40%

This schedule is presented to illustrate the requirement to show information for 10 years. However, GASB Statement No. 68 was implemented for the fiscal year ended September 30, 2022, and, until, a full 10 year trend is compiled, the City has only presented information for the years in which information is available.

The accompanying notes to the Required Supplementary Information are an integral part of this statement.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended September 30, 2022
“UNAUDITED”

Section 10, IC)

A. Budgetary Information.

Statutory requirements dictate how and when the City’s budget is to be prepared. Generally, in the month of August, prior to the ensuing fiscal year beginning each October 1, the City Clerk, using historical and anticipated fiscal data, prepares an original budget for each of the Governmental Funds for said fiscal year. The completed budget for the fiscal year includes for each fund every source of revenue, each general item of expenditure, and the unencumbered cash and investment balances. When during the fiscal year it appears to the Board of Aldermen that budgetary estimates will not be met, it may make revisions to the budget.

The City’s budget is prepared principally on the cash basis of accounting. All appropriations lapse at year-end, and there are no encumbrances to budget because state law does not require that funds be available when goods or services are ordered, only when payment is made.

B. Basis of Presentation.

The Budgetary Comparison Schedule - Budget and Actual (Non-GAAP Basis) presents the original legally adopted budget, the final legally adopted budget, actual amounts on a budgetary (non-GAAP Basis) and variances between the final budget and the actual amounts. The schedule is presented for the General Fund and the Police Station Capital Project Fund. The Budgetary Comparison Schedule - Budget and Actual (Non-GAAP Basis) is a part of required supplemental information.

C. Budget/GAAP Reconciliation.

The major differences between the budgetary basis and the GAAP basis are:

1. Revenues are recorded when received in cash (budgetary) as opposed to when susceptible to accrual (GAAP).
2. Expenditures are recorded when paid in cash (budgetary) as opposed to when susceptible to accrual (GAAP).

The following schedule reconciles the budgetary basis schedules to the GAAP basis financial statements for the General Fund and each major Special Revenue Fund:

Governmental Fund Type	General Fund	Police Station Capital Project
Budget (Cash Basis)	\$ 3,050,478	\$ 1,000,014
Increase (Decrease)		
Net adjustments for revenue accruals	463,084	-
Net adjustments for expense accruals	785,557	-
Net Change in Fund Balance - GAAP Basis	\$ 2,728,005	\$ 1,000,014

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended September 30, 2022
“UNAUDITED”

Section 10, IC)

D. Excess of Actual Expenditures over Budget in Individual Funds.

No funds with actual expenditures over budgeted amounts were identified.

E. Unbudgeted Funds.

There were no unbudgeted funds.

Pension Schedules

A. Changes of assumptions.

2015

The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Table projected to 2016 using Scale BB rather than the RP-2000 Mortality Table, which was used prior to 2015.

The expectation of disabled mortality was changed to the RP-2014 Disabled Retiree Table, rather than the RP-2000 Disabled Mortality Table, which was used prior to 2015.

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to reflect actual experience more closely.

Assumed rates of salary increase were adjusted to reflect actual and anticipated experience more closely.

The price inflation and investment rate of return assumptions were changed from 3.50% to 3.00% and 8.00% to 7.75%, respectively.

2016

The assumed rate of interest credited to employee contributions was changed from 3.50% to 2.00%.

2017

The expectation of retired life mortality was changed to the RP-2014 Healthy Annuitant Blue Collar Mortality Table projected with Scale BB to 2022. Small adjustments were also made to the Mortality Table for disabled lives.

The wage inflation assumption was reduced from 3.75% to 3.25%

Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to reflect actual experience more closely.

The percentage of active member disabilities assumed to be in the line of duty was increased from 6.00% to 7.00%.

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended September 30, 2022
“UNAUDITED”

Section 10, IC)

2019

The expectation of retired life mortality was changed to the PubS.H-2010(B) Retiree Table with the following adjustments:

For males, 112% of male rates from ages 18 to 75 scaled down to 105% for ages 80 to 119.
For females, 85% of the female rates from ages 18 to 65 scaled up to 102% for ages 75 to 119.
Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.

The expectation of disabled mortality was changed to PubT.H-2010 Disabled Retiree Table for disabled retirees with the following adjustments:

For males, 137% of male rates at all ages.
For females, 115% of female rates at all ages.
Projection scale MP-2018 will be used to project future improvements in life expectancy generationally.

The price inflation assumption was reduced from 3.00% to 2.75%.

The wage inflation assumption was reduced from 3.25% to 3.00%.

Withdrawal rates, pre-retirement mortality rates, and service retirement rates were also adjusted to reflect actual experience more closely.

The percentage of active member disabilities assumed to be in the line of duty was increased from 7% to 9%.

2021

The expectation of retired life mortality was changed to the PubS.H-2010(B) Retiree Table with the following adjustments:

For males, 95% of male rates up to age 60, 110% for ages 61 to 75, and 101% for ages above 77.
For females, 84% of female rates up to age 72, 100% for ages above 76.
Projection scale MP-2020 will be used to project future improvements in life expectancy generationally.

The expectation of disabled mortality was changed to PubG.H-2010 Disabled Table for disabled retirees with the following adjustments:

For males, 134% of male rates at all ages.
For females, 121% of female rates at all ages.
Projection scale MP-2020 will be used to project future improvements in life expectancy generationally.

The expectation of contingent annuitant mortality was based on the PubS.H-2010(B) Contingent Annuitant Table with the following adjustments:

CITY OF GLUCKSTADT, MISSISSIPPI
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
For the Year Ended September 30, 2022
“UNAUDITED”

For males, 97% of male rates at all ages.
 For females, 110% of female rates at all ages.
 Projection scale MP-2020 will be used to project future improvements in life expectancy generationally.
 The price inflation assumption was reduced from 2.75% to 2.40%.
 The wage inflation assumption was reduced from 3.00% to 2.65%.
 The investment rate of return assumption was changed from 7.75% to 7.55%.
 The assumed load for administrative expenses was increased from 0.25% to 0.28% of payroll.
 Withdrawal rates, pre-retirement mortality rates, disability rates and service retirement rates were also adjusted to reflect actual experience more closely.
 The percentage of active member disabilities assumed to be in the line of duty was increased from 9% to 12%.
 The percentage of active member deaths assumed to be in in the line of duty was decreased from 6% to 4%.

B. Changes in benefit provisions.

2016

Effective July 1, 2016, the interest rate on employee contributions shall be calculated based on the money market rate as published by the Wall Street Journal on December 31 of each preceding year with a minimum rate of one percent and a maximum rate of five percent.

C. Method and assumptions used in calculations of actuarially determined contributions.

The Actuarially Determined Contributions rates, as a percentage of payroll, used to determine the Actuarially Determined Contribution amounts in the Schedule of Employer Contributions are calculated as of the most recent Valuation Date. The following actuarial methods and assumptions (from June 30, 2021, actuarial valuation) were used to determine contribution rates reported in that schedule for the year ending June 30, 2022:

Actuarial cost method	Entry age
Amortization method	Level dollar
Remaining amortization period	30 years, open
Asset valuation method	Market Value of Assets
Price Inflation	2.75 percent
Salary increase, including inflation	3.00 percent to 18.25 percent
Initial health care cost trend rates Medicare Supplement Claims – Pre Medicare	6.50 percent
Ultimate health care cost trend rates Medicare Supplement Claims – Pre Medicare	4.75 percent
Year of ultimate trend rates Medicare Supplement Claims – Pre Medicare	2030
Long-term investment rate of return, net of OPEB plan investment expense, including price inflation	2.13 percent

CITY OF GLUCKSTADT, MISSISSIPPI

OTHER INFORMATION

CITY OF GLUCKSTADT, MISSISSIPPI
SCHEDULE OF SURETY BONDS FOR CITY OFFICIALS
September 30, 2022

Name	Position	Bond Amount	Expiration Date	Surety Company
Walter Morrison	Mayor	50,000	7/1/2025	Travelers Casualty & Surety
Richard Slay	Alderman	50,000	7/1/2025	Travelers Casualty & Surety
Lisa Williams	Alderman	50,000	7/1/2025	Travelers Casualty & Surety
Miya Bates	Alderman	50,000	7/1/2025	Travelers Casualty & Surety
Jayce Powell	Alderman	50,000	7/1/2025	Travelers Casualty & Surety
John W. Taylor	Alderman	50,000	7/1/2025	Travelers Casualty & Surety
Lindsay D. Kellum	City Clerk	50,000	10/4/2022	Travelers Casualty & Surety
Franklin Scott Maugh	Deputy City Clerk	50,000	10/4/2022	Travelers Casualty & Surety
Stephanie R. Burton-Gerlach	Municipal Court Clerk	50,000	10/4/2023	Travelers Casualty & Surety
Wendell E. Watts	Police Chief	50,000	10/4/2022	Travelers Casualty & Surety

CITY OF GLUCKSTADT, MISSISSIPPI
RECONCILIATION OF TAX ASSESSMENTS TO FUND COLLECTIONS – 2021 TAX ROLLS
For the Year Ended September 30, 2022

Section 10, IC)

	Tax		
Assessments - 2021 Tax Rolls	Assessed Valuation	Ad Valorem	
Real Property	\$ 69,680,472		
Personal Property	33,526,240		
Auto and Mobile Home	3,771,571		
Public Utility	423,368		
Total Assessed Valuation	107,401,651		
Total Ad Valorem Tax @ 12 Mills	1,288,820		
Less: Special Homestead Exemption Credit	\$ 15,904		
Net Ad Valorem Taxes		\$ 1,272,916	
Other Collections:			
Actual Homestead Reimbursements			14,268
Penalties and Interest on Delinquent Taxes			1,872
Deductions:			
Madison County Tax Collector's Commission			(35,044)
Total Ad Valorem Taxes to be Accounted For			\$ 1,254,012
Collections:			
Allocated to: Fund #	Taxes	Homestead	Total
General Fund 001	1,222,026	14,268	1,236,294
	1,222,026	14,268	1,236,294
Balance Represented by:			
Unpaid realty & unaccounted for under (over) collections			17,718
Total Ad Valorem Taxes Accounted for			\$ 1,254,012

CITY OF GLUCKSTADT, MISSISSIPPI
RECONCILIATION OF TAX ASSESSMENTS TO FUND COLLECTIONS – 2021 TAX ROLLS (Cont'd)
For the Year Ended September 30, 2022

Section 10, IC)

Fund	Millage	Purpose
General	12.00	General Current Expenditures & Maintenance
Total Tax Levy	12.00	

Ad Valorem tax collections were found to be under the limitations of Sections 27-39-320 to 27-39-329, Miss. Code annotated (1972), as follows:

\$	- Base year		\$	1,222,026	Taxes collected 2021-2022
	- Less: Applicable to Debt Service			-	Less: Applicable to Debt Service
	-			1,222,026	
	- 10 % Increase			14,268	Homestead Exemption
				-	Less: Applicable to Debt Service
				14,268	
\$	-		*	\$ (1,236,294)	Under (Over) Limitation

*Note: Fiscal 2022 was the first year the City collected ad valorem tax, therefore, no base year exist, so the Under (Over) limitation is not applicable.

CITY OF GLUCKSTADT, MISSISSIPPI

STATISTICAL INFORMATION

**CITY OF GLUCKSTADT, MISSISSIPPI
COMPUTATION OF LEGAL DEBT MARGIN
For the Year Ended September 30, 2022**

Section 10, IC)

	Total Outstanding G/O Debt	Bonds/Notes Subject To 15% Limitation	Bonds/Notes Subject To 20% Limitation
<u>OUTSTANDING GENERAL OBLIGATION DEBT:</u>			
Total Outstanding General Obligation Debt	-	\$ -	\$ -
<u>AUTHORIZED DEBT LIMIT:</u>			
Assessed Value for the fiscal year ended September 30, 2022	\$ 107,401,651	@15%	@20%
Present Debt (Subject to 15% and 20% Limitation, respectively)		16,110,248	21,480,330
Margin for Further Indebtedness (Under 15% and 20% Limitation, respectively)		-	-
		\$ 16,110,248	\$ 21,480,330

LIMITATION OF INDEBTEDNESS - SECTION 21-33-303 AS AMENDED

No municipality shall hereafter issue bonds secured by a pledge of its full faith and credit for the purposes authorized by law in an amount which, when added to the then outstanding bonded indebtedness of such municipality, shall exceed either (a) fifteen percent (15%) of the assessed value of taxable property within such municipality, according to the last completed assessment for taxation, or (b) ten percent (10%) of the assessment upon which taxes were levied for its fiscal year ending September 30, 1984, whichever is greater. In computing such indebtedness, there may be deducted all bonds or other evidences of indebtedness, heretofore or hereafter issued, for school, water, sewerage systems, gas, and light and power purposes and for the construction of special improvements primarily chargeable to the property that benefited, or for the purpose of paying the municipality's proportion of any betterment program, a portion of which is primarily chargeable to the property benefited. However, in no case shall any municipality contract any indebtedness which, when added to all of the outstanding obligation indebtedness, both bonded and floating, shall exceed either (a) twenty percent (20%) of the assessed value of all taxable property within such municipality according to the last completed assessment for taxation or (b) fifteen percent (15%) of the assessment upon which taxes were levied for its fiscal year ending September 30, 1984, whichever is greater. Nothing herein contained shall be construed to apply to contract obligations in any form heretofore issued by any municipality for school purposes, or to contract obligations in any form heretofore or hereafter incurred by any municipality which are payable exclusively from the revenues of any municipality-owned utility, or to bonds issued by any municipality under the provisions of Sections 57-1-1 through 57-1-51, or to any special assessment improvement bonds issued by any municipality under the provisions of Sections 21-41-1 through 21-41-53.

CITY OF GLUCKSTADT, MISSISSIPPI

SPECIAL REPORTS

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF THE FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Mayor and Board of Aldermen
City of Gluckstadt
Gluckstadt, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major funds of Gluckstadt, Mississippi, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements and have issued our report thereon dated November 30, 2023.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Gluckstadt, Mississippi's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

However, we noted certain matters that we reported to the management of Gluckstadt, Mississippi, in the Limited Internal Control and Compliance Review Management Report dated November 30, 2023, included within this document.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record, and its distribution is not limited.

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
Certified Public Accountants
Vicksburg, Mississippi

November 30, 2023

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Honorable Mayor and Board of Aldermen
City of Gluckstadt
Gluckstadt, Mississippi

We have audited the financial statements of the governmental activities and each major fund of the City of Gluckstadt, Mississippi, as of and for the fiscal year ended September 30, 2022, which collectively comprise the City of Gluckstadt, Mississippi's basic financial statements and have issued our report thereon dated November 30, 2023. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

As required by the state legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on the City's compliance with these requirements was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of those procedures and our audit of the general-purpose financial statements did not disclose any material instances of noncompliance with state laws and regulations.

This report is intended for the information and use of management, the Board of Aldermen, State Auditor's Office and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
Certified Public Accountants
Vicksburg, Mississippi
November 30, 2023

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LIMITED INTERNAL CONTROL AND COMPLIANCE REVIEW MANAGEMENT REPORT

Honorable Mayor and Board of Aldermen
City of Gluckstadt
Gluckstadt, Mississippi

In planning and performing our audit of the financial statements of the City of Gluckstadt, Mississippi for the year ended September 30, 2022, we considered the City of Gluckstadt, Mississippi's internal control to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on internal control.

In addition, for areas not considered material to the City of Gluckstadt, Mississippi's financial reporting, we have performed some additional limited internal control and state legal compliance procedures. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the City's compliance with these requirements. Accordingly, we do not express such an opinion. This report does not affect our report dated November 30, 2023, on the financial statements of the City of Gluckstadt, Mississippi.

Due to the reduced scope, these review procedures and compliance tests cannot and do not provide absolute assurance that all state legal requirements have been complied with. Also, our consideration of internal control would not necessarily disclose all matters within the internal control that might be weaknesses. In accordance with Section 7-7-211, *Mississippi Code of 1972 Annotated*, the Office of the State Auditor, when deemed necessary, may conduct additional procedures and tests of transactions for this or other fiscal years to ensure compliance with legal requirements.

The results of our review procedures and compliance tests identified one item we considered as an internal control matter, that is an opportunity for strengthening internal controls and operating efficiency. Our findings, recommendations, and your responses are disclosed below:

2022-001.	<u>The City Clerk's Office had Insufficient Separation of Duties.</u>
Repeat Finding	No
Criteria	An effective system of internal control includes adequate separation of duties.
Condition	The City was incorporated in June 2021. The City Clerk was hired in October 2021. During much of the fiscal year under audit, the City Clerk was the only individual employed by the City. Adequate separation of duties did not exist in the accounting functions.

Cause	The City's size interferes with the cost-benefit relationship in implementing separation of duties.
Effect	Failure to have adequate separation of duties could result in the loss or misappropriation of public funds.
Recommendation	The City should separate duties amongst the individuals involved in receipting and disbursing funds, recording transactions, and reconciling accounts.
Response	<p>Now that the City of Gluckstadt is more fully staffed, such separation of duties and responsibilities noted in the FY22 audit finding have been put in place through implementation of proper internal controls within the City Clerk's Office, as a corrective measure. The internal control system and established procedures will remain in effect going forward. Additionally, during the pertinent time period, when the City was still in its infancy and only had a few employees, the City was advised by both its city attorney and its urban and regional planning consultant, who regularly advises municipalities on financial matters, including the municipal budget preparation, administration, and amendments.</p> <p>As of the date of this letter, all departments have sufficient staff in place to comply with city internal control procedures and recommendations from your office.</p>

This report is intended solely for the information and use of management, the Board of Aldermen, and others within the entity and is not intended to be and should not be used by anyone other than these parties. However, this report is a matter of public record, and its distribution is not limited.

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
 Certified Public Accountants
 Vicksburg, Mississippi
 November 30, 2023

CITY OF GLUCKSTADT, MISSISSIPPI

SCHEDULE OF FINDINGS AND RESPONSES

**CITY OF GLUCKSTADT, MISSISSIPPI
SCHEDULE OF FINDINGS AND RESPONSES
For the Year Ended September 30, 2022**

Section 10, IC)

Section 1: Summary of Auditor's Results

Financial Statements:

- | | | |
|----|--|---------------|
| 1. | Type of auditor's report issued on the financial statements. | Unmodified |
| 2. | Internal control over financial reporting: | |
| | a. Material weakness identified? | No |
| | b. Significant deficiency identified? | None Reported |
| 3. | Noncompliance material to the financial statements noted? | No |

Section 2: Financial Statement Findings

The results of our tests did not disclose any findings related to the financial statements that are required to be reported by *Government Auditing Standards*.

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November 30, 2023

To the Honorable Mayor and Board of Aldermen
City of Gluckstadt
Gluckstadt, Mississippi

We have audited the financial statements of the governmental activities and each major fund of the City of Gluckstadt, Mississippi for the year ended September 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated May 23, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Gluckstadt are described in Note 1: to the financial statements. As described in Note 1: R. to the financial statements, the City of Gluckstadt implemented GASB 87, *Leases*, during fiscal year 2022. The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. It established a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. This guidance is intended to enhance the accountability, consistency and comparability of lease activities reported by governments. The application of other existing policies was not changed during 2022. We noted no transactions entered into by the City of Gluckstadt during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the governmental activities and the general fund contained in the financial statements were:

1. Management's capitalization of assets and subsequent determination of useful lives affecting the depreciation of those capital assets. We evaluated the key factors and assumptions used to determine useful lives and depreciation to be based on prescribed systems promulgated by the Office of the State Auditor and found them to be reasonable in relation to the governmental and business-type activities and the financial statements taken as a whole.
2. Management's estimate of the allowance for doubtful accounts relating to fines receivable is based on historical loss levels and an analysis of the collectability of individual accounts. We evaluated the key factors and assumptions used to develop the allowance in determining that it is reasonable in relation to the general fund and the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

Note (3) to the financial statements, disclosing the carrying amounts of cash and cash equivalents.

Note (6) to the financial statements, disclosing the current year changes in capital assets.

Note (7) to the financial statements, disclosing the leases.

Note (8) to the financial statements, disclosing the defined benefit pension plan information.

Note (9) to the financial statements, disclosing the current year changes in long-term debt.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial

statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the Management Representation Letter dated November 30, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the City of Gluckstadt’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Gluckstadt’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Auditing standards require that we communicate matters involving noncompliance with laws and regulations that come to the auditor’s attention, other than those that are clearly inconsequential. We reported no finding involving noncompliance with laws and regulations:

Other Matters

We applied certain limited procedures to the Budget Comparison Schedules, Schedule of City’s Proportionate Share of the Net Pension Liability, Schedule of City’s Contributions – Pension (PERS), (pages 40-43 of the audit report), which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the Other Information consisting of the Schedule of Surety Bonds for City Officials and Reconciliation of Tax Assessment to Fund Collections – 2021 Tax Rolls (pages 49-51 of the audit report), which accompany the financial statements but are not RSI. Such other information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the use of the Board of Alderman and management of the City of Gluckstadt and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Bridgers, Goodman, Baird & Clarke, PLLC

Bridgers, Goodman, Baird & Clarke, PLLC
Certified Public Accountants
Vicksburg, Mississippi

MAYOR

Walter C. Morrison, IV

CITY CLERK

Lindsay Kellum

POLICE CHIEF

Barry Hale

**MUNICIPAL COURT
CLERK**

Stephanie Gerlach

**PLANNING & ZONING
ADMIN./BUILDING
DEPT.**

William Hall

PUBLIC WORKS

Chris Buckner

CITY OF GLUCKSTADT
MISSISSIPPI



**343 DISTRIBUTION DRIVE
GLUCKSTADT, MS 39110**

ALDERMEN

Miya Bates

Jayce Powell

Wesley Slay

John Taylor

Lisa Williams

November 30, 2023

Bridgers, Goodman, Baird & Clarke, PLLC
3528 Manor Drive
Vicksburg, Mississippi 39180

This representation letter is provided in connection with your audit of the financial statements of the City of Gluckstadt, Mississippi, which comprise the respective financial position of the governmental activities and each major fund as of September 30, 2022, and the respective changes in financial position and for the period then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of November 30, 2023, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 23, 2023, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP and for preparation of the supplementary information in accordance with the applicable criteria.

- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP and include all properly classified funds and other financial information of the primary government and all component units (if applicable) required by generally accepted accounting principles to be included in the financial reporting entity.

- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with U.S. GAAP. We have identified no related party transactions during the year under audit.
- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements or in the schedule of findings and questioned costs and responses.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the accounts.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Guarantees, whether written or oral, under which the City of Gluckstadt is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters and all audit or relevant monitoring reports, if any, received from funding sources.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the City of Gluckstadt from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the City Council or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud. We have identified no fraud as a result of our assessment.
- 14) We have no knowledge of any fraud or suspected fraud that affects the City of Gluckstadt and involves:
 - Management,
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the City of Gluckstadt's financial statements communicated by employees, former employees, regulators, or others.

- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the names of the City of Gluckstadt's related parties and all the related party relationships and transactions, including any side agreements.

Government Specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have taken timely and appropriate steps to remedy identified and suspected fraud or noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that you have reported to us. No fraud or noncompliance has been reported to us.
- 21) We have a process to track the status of audit findings and recommendations.
- 22) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 23) We have identified to you any investigations or legal proceedings that have been initiated with respect to the period under audit.
- 24) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report. With the exception of Limited Internal Control Findings, no financial statement findings have been reported to us.
- 25) The City of Gluckstadt has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fund balance or net position.
- 26) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts, and legal and contractual provisions for reporting specific activities in separate funds.
- 27) We have identified and disclosed to you all instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we believe have a material effect on the financial statements.
- 28) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 29) As part of your audit, you performed the non-audit services stated in your engagement letter. We acknowledge our responsibility as it relates to those non-audit services, including that we assume all management responsibilities; oversee the services by designating an individual, within senior management, who possesses suitable skills, knowledge, or experience; evaluated the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those non-audit services, including but limited to the preparation of the financial statements and related notes.

- 30) The City of Gluckstadt has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 31) The City of Gluckstadt has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 32) The financial statements include all fiduciary activities required by GASBS No. 84. The City had no fiduciary activities in fiscal year 2022.
- 33) The financial statements properly classify all funds and activities in accordance with GASBS No. 34, as amended.
- 34) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 35) Components of net position (net investment in capital assets; restricted; and unrestricted), and classifications of fund balance (non-spendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 36) Provisions for uncollectible receivables have been properly identified and recorded.
- 37) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 38) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, and contributions.
- 39) Inter-fund and internal balances have been appropriately classified and reported.
- 40) Deposits and investment securities are properly classified as to risk and are properly disclosed.
- 41) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated, or amortized.
- 42) We have appropriately disclosed the City of Gluckstadt's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 43) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 44) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.

Signature: Walter Morrison

Title: Mayor

Signature: Lindsay Kallun

Title: City Clerk



From: [Lindsay Kellum](#)
To: [Walter Morrison](#)
Cc: [Scott Maugh](#)
Subject: FW: City of Gluckstadt FY 2022 Audit Report and Accompanying Letters
Date: Monday, February 5, 2024 10:11:00 AM
Attachments: [City of Gluckstadt FY 2022 Audit Report FINAL.pdf](#)
[Management's Representation Letter City of Gluckstadt FY 2022.docx](#)
[Communication with Governance City of Gluckstadt FY 2022.pdf](#)

See attached.

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
(769) 567-2306
Lindsay.Kellum@gluckstadt.net



From: Simpson Goodman <simpson.goodman@bridgerscpas.com>
Sent: Wednesday, January 31, 2024 1:36 PM
To: Lindsay Kellum <lindsay.kellum@gluckstadt.net>; Scott Maugh <scott.maugh@gluckstadt.net>
Cc: L. Karl Goodman <karl.goodman@bridgerscpas.com>; Kayla Jenkins <Kayla.Jenkins@bridgerscpas.com>; David I. Bridgers, Jr. <david.bridgers@bridgerscpas.com>
Subject: City of Gluckstadt FY 2022 Audit Report and Accompanying Letters

Good Afternoon,

I am pleased to report that we are releasing the **City of Gluckstadt's FY 2022** audit report.

Attached to this email, please see the following items:

1. **Audit Report**
 - a. This is a PDF copy for your records. Six (6) copies will be printed, bound, and mailed in the near future.

2. **Management's Representation Letter**
 - a. ***Please print this letter on City letterhead, sign it, and return to me via email.***

3. **Communication with Governance Letter**

a. This letter is for the Board.

Please let me know if you have any questions, and as always, we appreciate the opportunity to work with y'all!

Sincerely,

Simpson Goodman



Bridgers, Goodman, Baird & Clarke, PLLC | Certified Public Accountants

3528 Manor Drive | Vicksburg, MS 39180

Office: (601) 636-1416 | Fax: (601) 636-1417 | Cell: (662) 820-9887

Email: simpson.goodman@bridgerscpas.com | www.bridgerscpas.com

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From: [Simpson Goodman](#)
To: [Lindsay Kellum](#); [L. Karl Goodman](#)
Cc: [Scott Maugh](#)
Subject: RE: Signed Mgmt Representation Letter
Date: Wednesday, February 7, 2024 10:05:36 AM
Attachments: [AR 9 Reminder RE Synopsis and Notice GLK 2022.pdf](#)

Good Morning Lindsay,

Would you mind also please signing the management representation letter and returning it to us?

In response to your question, y'all will send the two (2) copies to the OSA. You do not have to submit the minutes to my knowledge.

However, there is an additional requirement concerning publishing a synopsis of the audit and providing notice that it is available to the public.

I am attaching a letter that will give you the statutory information. I would recommend using a template if there is one provided in the Municipal Accounting and Auditing Guide or asking another city clerk for one.

Thanks,

Simpson Goodman



Bridgers, Goodman, Baird & Clarke, PLLC | Certified Public Accountants

3528 Manor Drive | Vicksburg, MS 39180

Office: (601) 636-1416 | Fax: (601) 636-1417 | Cell: (662) 820-9887

Email: simpson.goodman@bridgerscpas.com | www.bridgerscpas.com

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From: Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Sent: Tuesday, February 6, 2024 2:15 PM
To: Simpson Goodman <simpson.goodman@bridgerscpas.com>; L. Karl Goodman <karl.goodman@bridgerscpas.com>
Cc: Scott Maugh <scott.maugh@gluckstadt.net>
Subject: Signed Mgmt Representation Letter

Good Afternoon Simpson,

Please see attached. Do we need to send a copy of the report to OSA or will your firm do so with accompanying minutes? I have the report on the 2/13 BOA agenda to consider and accept.

Let us know if you may need anything further.

Thanks!

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(769) 567-2306

Lindsay.Kellum@gluckstadt.net



From: Walter Morrison <WMorrison@gainsben.com>
Sent: Tuesday, February 6, 2024 1:44 PM
To: Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Subject:

Signed copy.

Walter C. Morrison IV

Sent from my iPhone



CITY OF GLUCKSTADT

MISSISSIPPI
OFFICE OF THE CITY CLERK

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Lindsay Kellum, City Clerk

DATE: 02/13/24

SUBJECT: ServiceMaster Contract, Janitorial Services for City Hall & Lone Wolf

I am recommending termination of our current contract with ServiceMaster, Inc. for janitorial services for City Hall. Although ServiceMaster is clearly the cheapest janitorial service by comparison, they have routinely not showed up to city hall on scheduled days, continue to have staffing and turnover issues, as well as communication issues with our administrative staff. This is an ongoing problem, that never seems to get resolved by their management.

I am very dissatisfied with the management and/or organization of ServiceMaster, particularly their lack of consideration and professionalism, as they have a contractual obligation to provide services as scheduled; I believe we can find a different company better suited to take care of our needs and that will consistently show up to work on the dates agreed upon.

Our contract has the following termination clause:

This agreement shall continue in effect from the date services are to begin but may be terminated by either party by giving thirty (30) days written notice by registered mail addressed to the other party at the address below its name. This agreement contains all of the covenants and agreements between said parties with respect to the subject matter of this agreement.

From: [Toni Young](#)
To: [Scott Maugh](#); [Janet Brooks](#); [Lindsay Kellum](#)
Subject: RE: Highland Janitorial & Rand's Cleaning Service Proposal:
Date: Friday, February 9, 2024 1:24:53 PM
Attachments: [image001.png](#)

FYI. ServiceMaster cleaning fees are \$875 / month (2 days per week) for city hall and \$300 / month (1 day per week) for Lone Wolf office.

TONI YOUNG

Purchasing / Fixed Assets Clerk
City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
Office: (769) 567-2306
Fax: (769) 567-2305
toni.young@gluckstadt.net



From: Scott Maugh <scott.maugh@gluckstadt.net>
Sent: Friday, February 9, 2024 11:05 AM
To: Janet Brooks <janet.brooks@gluckstadt.net>; Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Cc: Toni Young <toni.young@gluckstadt.net>
Subject: RE: Highland Janitorial & Rand's Cleaning Service Proposal:

Highland would need to agree that we are net 45 after a quick glance.

SCOTT MAUGH

Deputy City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
Office: (769) 567-2306
Fax: (769) 567-2305
Scott.Maugh@gluckstadt.net



From: Janet Brooks <janet.brooks@gluckstadt.net>
Sent: Friday, February 9, 2024 10:56 AM
To: Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Cc: Scott Maugh <scott.maugh@gluckstadt.net>; Toni Young <toni.young@gluckstadt.net>
Subject: Highland Janitorial & Rand's Cleaning Service Proposal:

See attached.

Good morning, These are the two proposal that I receive on the Janitorial Proposal .



Janet Brooks
Executive Assistant
Office: (769) 567-2306 Fax: (769) 567-2305
Janet.Brooks@gluckstadt.net

-

From: [Janet Brooks](#)
To: [Scott Maugh](#); [Lindsay Kellum](#)
Cc: [Janet Brooks](#)
Subject: Cleaning Lady
Date: Tuesday, November 1, 2022 1:23:13 PM

Hi, I reach out to Ericka the cleaning lady to see if she is coming today , no answer and could not leave message her mailbox was full.



Janet Brooks
Executive Assistant
P.O. Box 2210
Madison, MS 39130
Office(769) - 567-2306 EXT: 2311
Fax: (769)- 567-2305
janet.brooks@gluckstadt.net

From: [Scott Maugh](#)
To: [Lindsay Kellum](#)
Subject: FW: Cleaning Issue
Date: Tuesday, November 29, 2022 3:28:31 PM

SCOTT MAUGH

Deputy City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
Office: (769) 567-2306
Fax: (769) 567-2305
Scott.Maugh@gluckstadt.net

From: Scott Maugh
Sent: Wednesday, October 19, 2022 2:46 PM
To: rbuffington@sm1call.com
Cc: Janet Brooks <janet.brooks@gluckstadt.net>; Lindsay Kellum <lindsay.kellum@gluckstadt.net>
Subject: Cleaning Issue

Good Afternoon,

We were informed today by our cleaning person that she no longer works for your company, and I would like to know why we were not informed of this as well as why nobody has been by yet this week. This is something we should have been notified of immediately.

We pay for services monthly and have had issues with receiving our cleaning services in a timely fashion.

Please advise,

SCOTT MAUGH

Deputy City Clerk, City of Gluckstadt
P.O. Box 2210
Madison, MS 39130
Office: (769) 567-2306
Fax: (769) 567-2305
Scott.Maugh@gluckstadt.net



From: [Janet Brooks](#)
To: [Lindsay Kellum](#)
Cc: [Scott Maugh](#); [Toni Young](#)
Subject: Highland Janitorial & Rand` s Cleaning Service Proposal:
Date: Friday, February 9, 2024 10:56:33 AM
Attachments: [City_of_Gluckstadt_cb.pdf](#)
[randscleaningservice_quote783_08203902.pdf](#)
[randscleaningservice_quote784_08211037.pdf](#)

See attached.

Good morning, These are the two proposal that I receive on the Janitorial Proposal .



Janet Brooks
Executive Assistant
Office: (769) 567-2306 Fax: (769) 567-2305
Janet.Brooks@gluckstadt.net

-

Professional Janitorial Service Proposal

Prepared for:

City of Gluckstadt

**343 Distribution Drive
Madison, Mississippi 39110**

Submitted By:

Highland Building Services

290 Commerce Park Drive
Suite A

Ridgeland, MS 39157

David Wright

Managing Partner

(601) 668-8375

Fax: 800-881-1539

dwright@highlandbuildingservices.com



February 09, 2024

Highland Building Services
290 Commerce Park Drive
Suite A
Ridgeland, MS 39157



February 09, 2024

Janet Brooks
City of Gluckstadt
343 Distribution Drive
Madison, Mississippi 39110

Dear Janet,

Subject: Janitorial Service Proposal - City of Gluckstadt, 343 Distribution Drive, Madison, Mississippi 39110

Thank you for allowing Highland Building Services to prepare a professional cleaning service proposal for your consideration. We know it takes considerable time and effort to show any potential contractor your facility, and to provide them with the necessary information. *So again, thanks!*

Here are a few important highlights:

Before we start... All of our cleaners are thoroughly trained on how to perform each cleaning task, as well as on important safety issues. Our goal is to clean each customer's facility professionally and safely.

During the start... We know a seamless, no-hassle start-up is important to every customer. So at Highland Building Services, we combine up-front preparation and training with strong management and direction to ensure a smooth, successful startup.

After the start... A systematic approach to keep your building looking good! At Highland Building Services, we offer strong management and quality control to plan for, and not lose track of, the many necessary cleaning details.

We look forward to the opportunity of becoming a trusted and valued partner in improving and maintaining the appearance of your building. Please call if you have any questions, or need additional information as you review our proposal.

Sincerely,

David Wright
Managing Partner
Highland Building Services

City of Gluckstadt

Professional Janitorial Service Proposal**General**

Highland Building Services agrees to provide all labor, supervision, material, and equipment necessary to assure performance of specified cleaning service for the customer. This shall include all services described in the written specifications attached. Highland Building Services agrees to furnish such cleaning service for a period of one year, the dates yet to be agreed upon.

Compensation

2 days per week Professional Cleaning Service Program:

Nighttime Janitorial: \$650.00/mo.

Daytime Janitorial: \$775.00/mo

Special Services

Carpet cleaning is available - Price quoted upon request.

Waxable hard surface floors can be stripped and refinished or scrubbed and re-waxed - Price quoted upon request.

Exterior windows can be cleaned - Price quoted upon request.

Service Schedule

Cleaning service operations described in this comprehensive program will be performed 2 days per week.

The cleaning crew will observe holidays observed by the customer. Highland Building Services is prepared to adapt this work schedule to coincide with the needs and requests of the customer provided that such requests do not alter the cost of operations.

Invoicing

All invoicing will be itemized according to monthly work or for special tasks. Invoicing will be on the 1st of each month. Payment policy is net 30 days.

Supervision

Adequate personnel and supervision will be furnished to ensure quality service.

Supplies

The customer will furnish all consumable products inclusive of but not limited to: toilet tissue, towels, trash liners and hand soap. If desired, Highland Building Services can provide these products and invoice them separately.

Highland Building Services will furnish all cleaning supplies inclusive of but not limited to: cleaning agents, disinfectants, etc.

Equipment

Highland Building Services will furnish and maintain all necessary cleaning equipment inclusive of but not limited to: floor machines, buffers, carpet extractor, vacuums, maid carts, mop buckets, wringers, mops and brooms. The customer agrees to provide a secure space for storage of this equipment, as may be necessary.

Highland Building Services will comply with current OSHA regulations and proven procedures pertaining to all work performed at the customer's location.

Insurance

Highland Building Services will furnish all forms of insurance required by law and shall maintain the same in force.

- Comprehensive General Liability
- Property Damage
- Workers' Compensation

Employee Status

Personnel supplied by Highland Building Services are deemed employees of Highland Building Services and will not for any purpose be considered employees or agents of the customer.

Equal Opportunity Employer

Highland Building Services is an equal opportunity employer. All necessary employment forms will be maintained by our office as required by law.

Our Philosophy

Highland Building Services is committed to providing quality janitorial services that deliver the highest levels of customer satisfaction.

Term

The term of this agreement shall be for a period of one (1) year and shall automatically renew for additional one (1) year periods on the anniversary date of this agreement.

Cancellation

This agreement may be terminated or canceled at any time with a minimum of thirty (30) days written

notice from either party.

Agreement

This Agreement ("this Agreement") is made and entered into as of _____, 20____, by and between Highland Building Services, with its principal place of business located at 290 Commerce Park Drive, Suite A, Ridgeland, MS 39157 and City of Gluckstadt with its principal place of business located at 343 Distribution Drive, Madison, Mississippi 39110.

NOW, THEREFORE, in consideration of the mutual promises and benefits to be derived by the parties they mutually agree to the terms and conditions as outlined above in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date and year first written above.

Highland Building Services

City of Gluckstadt

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Title: _____

Title: _____

City of Gluckstadt

Job Specifications

Entrances

<u>Task Description</u>	<u>Service Days</u>
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Dust Mop Hard Surface Floors	2 days/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	2 days/wk.
Clean Both Sides Of Door Glass And Wipe Frames	1 day/wk.
Spot Clean Entrance Glass	1 day/wk.
Vacuum Walk-Off Mats	2 days/wk.

Conference Rooms

<u>Task Description</u>	<u>Service Days</u>
Dust All Horizontal Surfaces Within Normal Reach	1 day/wk.
Detail Dust - High And Low Areas	Monthly
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Damp Wipe Horizontal Surfaces-Use Appropriate Cleaner	1 day/wk.
Clean And Sanitize Telephones	1 day/wk.
Arrange Furniture	2 days/wk.
Empty And Remove Trash, Replace Liner If Needed	2 days/wk.
Dust Mop Hard Surface Floors	2 days/wk.
Spot Mop Stains And Spills Using Appropriate Cleaner	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.

Offices

<u>Task Description</u>	<u>Service Days</u>
Dust All Horizontal Surfaces Within Normal Reach	1 day/wk.
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Damp Wipe Horizontal Surfaces-Use Appropriate Cleaner	1 day/wk.
Clean And Sanitize Telephones	1 day/wk.
Empty And Remove Trash, Replace Liner If Needed	2 days/wk.
Spot Vacuum All Carpet	1 day/wk.
Detail Vacuum All Carpet	1 day/wk.
Detail Vacuum - Corners And Edges	Monthly
Dust Mop Hard Surface Floors	2 days/wk.
Spot Mop Stains And Spills Using Appropriate Cleaner	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.

Hallways

<u>Task Description</u>	<u>Service Days</u>
Detail Dust - High And Low Areas	Monthly
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Spot Vacuum All Carpet	1 day/wk.
Detail Vacuum All Carpet	1 day/wk.
Detail Vacuum - Corners And Edges	Monthly
Dust Mop Hard Surface Floors	2 days/wk.
Spot Mop Stains And Spills Using Appropriate Cleaner	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.

Board Room

<u>Task Description</u>	<u>Service Days</u>
Dust All Horizontal Surfaces Within Normal Reach	1 day/wk.
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Damp Wipe Horizontal Surfaces-Use Appropriate Cleaner	1 day/wk.
Vacuum Or Brush Upholstered Furniture	Monthly
Clean And Sanitize Telephones	1 day/wk.
Arrange Furniture	2 days/wk.
Empty And Remove Trash, Replace Liner If Needed	2 days/wk.
Spot Vacuum All Carpet	1 day/wk.
Detail Vacuum All Carpet	1 day/wk.
Detail Vacuum - Corners And Edges	Monthly

Restrooms

<u>Task Description</u>	<u>Service Days</u>
Empty Trash, Refill Supply Dispensers, Clean And Disinfect Restroom Fixtures, Clean Mirrors, Counters, Partitions And Chrome, Sweep And Mop Floor Using Appropriate Cleaner	2 days/wk.

Lunchrooms

<u>Task Description</u>	<u>Service Days</u>
Arrange Furniture	2 days/wk.
Dust Mop Hard Surface Floors	2 days/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	2 days/wk.
Damp Wipe All Lunchroom Tables	2 days/wk.
Damp Wipe Eating Area Chairs	2 days/wk.
Damp Wipe Countertops Using Appropriate Cleaner	2 days/wk.
Clean Sinks Using Appropriate Cleaner	2 days/wk.
Clean Coffee Machine/Station	2 days/wk.
Vacuum Walk-Off Mats	2 days/wk.
Damp Clean Interior And Exterior Of Microwave	2 days/wk.
Empty And Remove Trash	2 days/wk.

Other Requirements

<u>Task Description</u>	<u>Service Days</u>
Site Supervision	2 days/wk.
Gather Supplies And Equipment For Shift	2 days/wk.
Clean And Arrange Janitor Closet	2 days/wk.
Prepare For The Next Day	2 days/wk.
Turn Off Lights - Per Instructions	2 days/wk.
Shut And Lock Doors, Set Alarm - Per Instructions	2 days/wk.

City of Gluckstadt

Professional Janitorial Service Proposal

General

Highland Building Services agrees to provide all labor, supervision, material, and equipment necessary to assure performance of specified cleaning service for the customer. This shall include all services described in the written specifications attached. Highland Building Services agrees to furnish such cleaning service for a period of one year, the dates yet to be agreed upon.

Compensation

1 day per week Professional Cleaning Service Program: **\$275/mo.**

Special Services

Carpet cleaning is available - Price quoted upon request.

Waxable hard surface floors can be stripped and refinished or scrubbed and re-waxed - Price quoted upon request.

Exterior windows can be cleaned - Price quoted upon request.

Service Schedule

Cleaning service operations described in this comprehensive program will be performed 1 day per week.

The cleaning crew will observe holidays observed by the customer. Highland Building Services is prepared to adapt this work schedule to coincide with the needs and requests of the customer provided that such requests do not alter the cost of operations.

Invoicing

All invoicing will be itemized according to monthly work or for special tasks. Invoicing will be on the 1st of each month. Payment policy is net 30 days.

Supervision

Adequate personnel and supervision will be furnished to ensure quality service.

Supplies

The customer will furnish all consumable products inclusive of but not limited to: toilet tissue, towels, trash liners and hand soap. If desired, Highland Building Services can provide these products and invoice them separately.

Highland Building Services will furnish all cleaning supplies inclusive of but not limited to: cleaning agents, disinfectants, etc.

Equipment

Highland Building Services will furnish and maintain all necessary cleaning equipment inclusive of but not limited to: floor machines, buffers, carpet extractor, vacuums, maid carts, mop buckets, wringers, mops and brooms. The customer agrees to provide a secure space for storage of this equipment, as may be necessary.

Highland Building Services will comply with current OSHA regulations and proven procedures pertaining to all work performed at the customer's location.

Insurance

Highland Building Services will furnish all forms of insurance required by law and shall maintain the same in force.

- Comprehensive General Liability
 - Property Damage
 - Workers' Compensation
-
-

Employee Status

Personnel supplied by Highland Building Services are deemed employees of Highland Building Services and will not for any purpose be considered employees or agents of the customer.

Equal Opportunity Employer

Highland Building Services is an equal opportunity employer. All necessary employment forms will be maintained by our office as required by law.

Our Philosophy

Highland Building Services is committed to providing quality janitorial services that deliver the highest levels of customer satisfaction.

Term

The term of this agreement shall be for a period of one (1) year and shall automatically renew for additional one (1) year periods on the anniversary date of this agreement.

Cancellation

This agreement may be terminated or canceled at any time with a minimum of thirty (30) days written notice from either party.

Agreement

This Agreement ("this Agreement") is made and entered into as of _____, 20____, by and between Highland Building Services, with its principal place of business located at 290 Commerce Park Drive, Suite A, Ridgeland, MS 39157 and City of Gluckstadt with its principal place of business located at 343 Distribution Drive, Madison, Mississippi 39110.

NOW, THEREFORE, in consideration of the mutual promises and benefits to be derived by the parties they mutually agree to the terms and conditions as outlined above in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date and year first written above.

Highland Building Services

City of Gluckstadt

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Title: _____

Title: _____

City of Gluckstadt

Job Specifications

Conference Rooms

<u>Task Description</u>	<u>Service Days</u>
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Damp Wipe Horizontal Surfaces-Use Appropriate Cleaner	1 day/wk.
Clean And Sanitize Telephones	1 day/wk.
Arrange Furniture	1 day/wk.
Empty And Remove Trash, Replace Liner If Needed	1 day/wk.
Dust Mop Hard Surface Floors	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.

Offices

<u>Task Description</u>	<u>Service Days</u>
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Damp Wipe Horizontal Surfaces-Use Appropriate Cleaner	1 day/wk.
Clean And Sanitize Telephones	1 day/wk.
Empty And Remove Trash, Replace Liner If Needed	1 day/wk.
Dust Mop Hard Surface Floors	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.

Hallways

<u>Task Description</u>	<u>Service Days</u>
Spot Clean All Walls, Light Switches And Doors	1 day/wk.
Dust Mop Hard Surface Floors	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.
Clean And Polish Drinking Fountains	1 day/wk.

Restrooms

<u>Task Description</u>	<u>Service Days</u>
Empty Trash, Refill Supply Dispensers, Clean And Disinfect Restroom Fixtures, Clean Mirrors, Counters, Partitions And Chrome, Sweep And Mop Floor Using Appropriate Cleaner	1 day/wk.

Lunchrooms

<u>Task Description</u>	<u>Service Days</u>
Arrange Furniture	1 day/wk.
Dust Mop Hard Surface Floors	1 day/wk.
Damp Mop Hard Surface Floors- Use Appropriate Cleaner	1 day/wk.
Damp Wipe Countertops Using Appropriate Cleaner	1 day/wk.
Clean Sinks Using Appropriate Cleaner	1 day/wk.
Clean Coffee Machine/Station	1 day/wk.
Vacuum Walk-Off Mats	1 day/wk.
Damp Clean Interior And Exterior Of Microwave	1 day/wk.
Empty And Remove Trash	1 day/wk.

Other Requirements

<u>Task Description</u>	<u>Service Days</u>
Site Supervision	1 day/wk.
Gather Supplies And Equipment For Shift	1 day/wk.
Clean And Arrange Janitor Closet	1 day/wk.
Prepare For The Next Day	1 day/wk.
Turn Off Lights - Per Instructions	1 day/wk.
Shut And Lock Doors, Set Alarm - Per Instructions	1 day/wk.



January 9, 2023

City of Gluckstadt
Attn: Mrs. Janet Brooks

Re: Increase Cleaning Services – From one day per week to two days per week

ServiceMaster OneCall is pleased to provide two day a week cleaning services for the City of Gluckstadt. The amended pricing is to reflect the addition of the extra service day. Upon agreement and signing of this document the new pricing will be reflected as \$875.00 per month.

Please call me if you have any questions at 601-933-8418. Please sign below and email back to me at jhobson@sm1call.com

Walter Monson

City of Gluckstadt

Jay Hobson

ServiceMaster OneCall

1/9/23

Date

1/9/23

Date



Exhibit J

Service Agreement

For Service

Between

Warner, Inc. d/b/a

ServiceMaster OneCall

And

City of Gluckstadt

AGREEMENT made this the 8th day of NOVEMBER, 2021. By and between ServiceMaster Commercial Cleaning of Jackson (hereinafter called "ServiceMaster") and City of Gluckstadt (hereinafter called "CLIENT").

WHEREAS, ServiceMaster maintains a cleaning service rendered on an individual contract basis in hospitals, car dealerships, medical office buildings, office buildings, schools, plants and other locations;

WHEREAS, ServiceMaster is a license of the ServiceMaster Company Limited Partnership Residential and Commercial Services (hereinafter called "Rescom"), and as such is an independent contractor and not an employee, agent, or partner of Rescom;

WHEREAS, CLIENT desires ServiceMaster to supply such cleaning services at the property commonly known as, City of Gluckstadt hereinafter called the ("area to be serviced").

NOW THEREFORE, the parties hereto agree as follows:

ServiceMASTER
Clean
*The clean you expect.
The service you deserve.®*

- 1) Beginning on **TUESDAY, NOVEMBER 16, 2021**, ServiceMaster will provide and perform for the CLIENT the services described in the "Task Schedule", a true and accurate copy of which is attached hereto and made a part hereof, in the areas to be serviced.
- 2) All personnel furnished by ServiceMaster will be employees of ServiceMaster, and ServiceMaster will pay all salaries and expenses of, and all federal, social security taxes, federal and state/provincial unemployment taxes, and any similar payroll taxes relating to such personnel, and will carry workmen's compensation insurance for such personnel. Any changes in Federal, State or Local laws that would effect employees compensations, such as minimum wage increase will be passed on to Client at an agreed upon rate between the Client and ServiceMaster. This will be in effect to coincide with the passage of any laws and will start on the day that the law is in force. ServiceMaster will be considered for all purposes hereunder an independent contractor, and it will not be at any time directly or indirectly act as an agent, servant or employee of the Client, or make any commitments or incur any liabilities on behalf of the CLIENT without its expressed written consent.
- 3) ServiceMaster will provide all proper safeguards and shall assume all risks incurred in performing its services hereunder.
- 4) ServiceMaster shall provide the insurance coverage set forth below, and deliver to CLIENT certificates of insurance upon request:
- a) **COMPREHENSIVE LIABILITY**
- | | |
|------------------------------|-----------------------|
| Commercial General Liability | \$1,000,000 |
| Personal & Adver. Injury | \$1,000,000 |
| | \$1,000,000 each occ. |
|
 | |
| Fire Damage | \$ 50,000 |
| Medical Expense | \$ 5,000 |
| Automobile Liability | \$1,000,000 |
- b) **WORKER'S COMPENSATION INSURANCE**
- | |
|---------------------------------|
| \$100,000 Each Accident |
| \$500,000 Disease-Policy |
| \$100,000 Disease Each Employee |
- 5) Without limiting the responsibility of ServiceMaster for the proper conduct of its personnel and the cleaning of the areas to be serviced hereunder, the conduct of the cleaning personnel hereunder will be guided by rules and regulations as agreed upon from time to time between the CLIENT and ServiceMaster, and such additional special written instructions as may be issued by CLIENT to ServiceMaster from time to time through its designated agent.
- 6) ServiceMaster is responsible for the direct supervision of its personnel through its designated representative, and such representative will, in turn, be available at all reasonable times to report and confer with the designated agents of the CLIENT with respect to services rendered.

**ServiceMASTER
Clean**

*The clean you expect
The service you deserve.™*

- 7) ServiceMaster agrees that the cleaning services to be provided hereunder shall be performed by qualified, careful and efficient employees in conformity with the best practices and highest standards imposed on all ServiceMaster licenses. ServiceMaster further agrees that upon the written request of CLIENT, it will remove from services hereunder, any of its personnel who in the reasonable opinion of CLIENT, are guilty of improper conduct or are not qualified to perform the work assigned to them.
- 8) It shall be understood and agreed upon that during the term of this agreement and for ninety (90) days thereafter the CLIENT shall not, directly or indirectly, hire any person employed by ServiceMaster.
- 9) In exchange for performance of services hereunder the CLIENT shall make payment to ServiceMaster for services rendered hereunder at the rate of (See Exhibit I) per month. First billing will be made on the last day of services and will be payable in thirty (30) days. Failure to pay the full amount due within forty-five (45) days of any invoice, at the election of ServiceMaster, a late charge calculated at one and one half percent (1 ½%) per month will be charged to CLIENT on any overdue unpaid balance. Subsequent billings and due dates will be monthly. ServiceMaster will give the CLIENT at least thirty (30) days notice of any price change for services rendered hereunder and the CLIENT will notify ServiceMaster of any changes in the use of the areas covered by this agreement and any additions to or changes in the furnishings or floor, wall or ceiling surfaces forming a part of the CLIENT'S premises.
- 10) ServiceMaster will perform all services required hereunder, except when prevented by strike, lockout, act of God, accident or other circumstances beyond its control.
- 11) This agreement shall continue in effect from the date services are to begin, but may be terminated by either party by giving thirty (30) days written notice by registered mail addressed to the other party at the address below its name. This agreement contains all of the covenants and agreements between said parties with respect to the subject matter of this agreement.

IN WITNESS WHEREOF, parties have caused this agreement to be executed as of the date first above written.

BY: LINDSAY KELLUM, CITY CLERK CLIENT REPRESENTATIVE

Lindsay Keelum 11/8/2021

BY: Rita Huff ServiceMaster REPRESENTATIVE

A licensee of the ServiceMaster Company Limited Partnership

RECEIVED
City of Gluckstadt
10/6/21
LK, City Clerk



October 6, 2021

City of Gluckstadt
Mrs. Lindsay Kellum
343 Distribution Drive
Gluckstadt, MS

Dear Mrs. Kellum:

We are pleased to present this ServiceMaster Clean Janitorial Cleaning Proposal for City of Gluckstadt.

ServiceMaster OneCall was incorporated in 1987 in Jackson, Mississippi. We are the largest ServiceMaster Janitorial franchise of the ServiceMaster Corporation located in the United States. We have over 1,200 employees on staff and we service more than seven million square feet in the State of Mississippi. We have a Sales Department, Human Resources Department, Payroll Department, Training Department, Quality Assurance Department, and Account Management Department. This allows us to maintain and service existing customers as well as pursue endeavors such as City of Gluckstadt.

In assessing, City of Gluckstadt needs we feel confident that ServiceMaster OneCall is the best solution to your janitorial requirements. Using a ServiceMaster OneCall Quality Assured Business insures that City of Gluckstadt will receive a service that has trained employees, complies with government regulations, utilizes a Quality Control Program, can be communicated with easily and will give you the best value for your cleaning dollar. We believe that no other vendor can match our service.

The following pages contain detailed Exhibits of our ServiceMaster OneCall proposal.

We appreciate this opportunity to present our ServiceMaster OneCall proposal and are ready to serve.

Sincerely,

Lisa Huff / Jay Hobson
Sales Directors
ServiceMaster OneCall



TABLE OF CONTENTS

EXHIBIT	TITLE
A	Janitorial Specifications/Requirements
B	Security
C	References
D	Overall Reliability as a Cleaning Service Provider, Customer Service Priority, and ServiceMaster Disaster Restoration
E	Janitorial Training Skills, Safe Proper Techniques, & Compliance and Safety
F	Quality Assurance and Inspection Process
G	Levels of Supervision and Staffing Plan
H	Equipment & Cleaning Products (Chemicals)
I	Pricing Analysis
J	Agreement



EXHIBIT A Task Schedule

DAILY* Day(s) a week

Admin/Office Areas, Lobby, Lounge, Private Office, Conference Rooms/Training Rooms

- 1) Empty wastebaskets
- 2) Clean and sanitize drinking fountains
- 3) Spot Clean desk tops
- 4) Spot clean reception lobby glass including front door and any other partitions or door glass
- 5) Dust mop resilient and hard floors and vacuum carpeted floors
- 6) Spot clean spills and stains on carpeted and resilient floor

Restrooms

- 1) Clean, sanitize and polish all vitreous fixtures including toilet bowls, urinals, hand basins
- 2) Clean all glass and mirrors
- 3) Empty all containers and disposals, insert liners as required, spot clean and sanitize container
- 4) Empty and sanitize interior of sanitary container
- 5) Spot clean all walls, doors, and partitions
- 6) Sweep, damp mop, and sanitize hard floor

Eating Areas

- 1) Damp clean and sanitize table tops, seats, and back of chairs
- 2) Clean, polish and refill napkin holders
- 3) Empty all containers and disposals. Spot clean exterior and interior of all containers
- 4) Clean and sanitize drinking fountains
- 5) Spot clean doors, frames, light switches, kick and push plates, handles, walls, and interior doors
- 6) Clean entire glass in partitions and doors
- 7) Dust mop resilient and hard floors
- 8) Damp mop resilient and hard floors



WEEKLY

Admin/Office Areas, Lobby, Lounge, Private Office, Conference Rooms/Training Rooms

- 1) Clean entire glass in partitions and doors
- 2) Damp mop resilient and hard floors or vacuum carpets in their entirety
- 3) Dust all furniture including desks, chairs, tables, filing cabinet, bookcases
- 4) Dust all telephones

Washrooms

- 1) Low dust all horizontal surfaces including sills, moldings, ledges, shelves, frames, ducts, heating outlets

Eating Areas

- 1) Low dust (below 36") and high dust (above 72") all horizontal surfaces

MONTHLY

Admin/Office Areas, Lobby, Lounge, Private Office, Conference Rooms/Training Rooms

- 1) Low dust all horizontal surfaces to hand height (70") including sills, ledges, moldings, shelves, picture frames, ducts, radiators, etc.
- 2) Dust Venetian blinds
- 3) Remove dust and cobwebs from ceiling areas

FLOORS

- 1) Extract carpet – to be billed separately
- 2) Hard Surface floor - to be billed separately

MISCELLANEOUS SERVICES

- 1) Notify building contact of any irregularities (I.E. defective plumbing, unlocked doors, lights left on, inventory requirements, restroom supplies) – Daily
- 2) Turn off all lights except those to be left on, close windows and lock all doors, report evacuation of building to security organization – Daily
- 3) Customer Service Visit – Monthly
- 4) Quality Assurance – 6 visits a year
- 5) Review/Check Communication Log – Daily



EXHIBIT B

Security

ServiceMaster OneCall has hired an outside Security firm to handle screening of potential employees for background information. We do this to reduce the chance of hiring an individual with a criminal background. The procedures are as follows:

- A. Application Review / Verification
 - Recruitment Strategies Perceiver
 - Structured Interview
 - 1. Management
 - 2. Security Firm
 - Complete Criminal Background Checks
 - Follow up Interview
 - Initial Employment Drug Test followed by Random Drug Testing

ServiceMaster is dedicated to providing its clients with the best quality workforce possible. Every effort is made by our company to select employees that are honest, reliable, and trustworthy. With this goal in mind, we have acquired the services of an independent investigation company who not only specializes in internal investigations but also performs all types of pre-employment screening, background checks, and interviews.



EXHIBIT C References

At ServiceMaster, we are very proud of our ability to tailor our service to suit any size business. Listed below are some of our clients. We urge you to contact them.

At ServiceMaster, we are very proud of our ability to tailor our service to suit any size business. Listed below are a few of our medical references. We urge you to contact them.

Cushman & Wakefield Entergy Mississippi Portfolio -

Entergy Power Mississippi Headquarters	73,717 Square Feet
Entergy Power Mississippi Data Center	39,900 Square Feet
Entergy Power Mississippi Call Center	23,112 Square Feet
50 Entergy Power Regional Office Buildings	377,999 Square Feet

Property Managed By:

Cushman & Wakefield
 Sherri Mancil
 Property Manager
 601-351-4437

Total Square Footage Cleaned for the Entergy Power Mississippi Portfolio: **514,728 Square Feet**

Trustmark National Bank Portfolio - September 2002

Trustmark Corporate Office	356,000 Square Feet
51 Trustmark Banking Facilities	510,000 Square Feet
6 Trustmark Operations Centers -	100,000 Square Feet
Trustmark Contact Center	
Trustmark Credit Card Center	
Trustmark Human Resources Center	
Trustmark Special Assets Center	
Trustmark Strategic Sourcing	
Trustmark UP Operations Center	

Property Managed By:



Trustmark National Bank

Mr. John Dillard

601-208-5832

Senior Vice President

Bank Properties

Total Square Footage Cleaned for the Trustmark National Bank Portfolio:

966,000 Square Feet

Baptist Health Systems Medical Office Buildings Campus Portfolio

Colonnades	179,969 Square Feet
Medical Arts East Tower and Parking Garage	99,357 Square Feet
Medical Arts West Tower and Parking Garage	70,091, Square Feet
Baptist Madison Campus	80,949 Square Feet
Baptist Fitness Center	39,908 Square Feet
1600 Medical Suites Building	30,407 Square Feet
1 Le Fleur Complex	26,462 Square Feet
North Town Medical Complex	20,940 Square Feet
Baptist Mississippi Asthma & Allergy	20, 250 Square Feet
Baptist West Medical	8,112 Square Feet
Baptist Main Street	10,125 Square Feet
Baptist Medical Clinic Dogwood	9,750 Square Feet
Baptist Medical Clinic Spillway	11,100 Square Feet
Baptist Lakeland	20,000 Square Feet
Baptist Breast Center	7,500 Square Feet

Properties Contact:

Balfour Concord- Baptist Division

Jeremy Phillips, Property Manager

601-353-4171

Total Square Footage Cleaned For Baptist Health Systems Medical Office Buildings Campus:

634,920 Square Feet



EXHIBIT D

Overall Reliability as a Cleaning Service Provider, Customer Service Priority and ServiceMaster Disaster Restoration

For over 55 years, the ServiceMaster Clean network has led the facilities cleaning services industry in customer satisfaction. This reputation is due largely to a deep commitment to quality. Today, thousands of businesses worldwide depend on ServiceMaster Clean professionals to fulfill their building service's needs. Our expertise, dedication and value-added services make us the best commercial cleaning choice for your budget.

ServiceMaster OneCall was started twenty five years ago by our President, Steve Warner in 1987. ServiceMaster OneCall is proud of the hard work and commitment to our customers that has helped make us the largest ServiceMaster commercial janitorial franchise in the nation. We have grown to over 1,200 employees and provide commercial janitorial service to over 400 different locations. Our ServiceMaster OneCall commitment to quality and reliability is best expressed in our third corporate objective, "to pursue excellence." Every ServiceMaster employee has the responsibility of preserving and building that reputation.

Quality Assurance and quality control programs are an important part of the overall ServiceMaster management program. They include a scheduled set of inspections designed to guarantee that acceptable levels of quality are reached and maintained. The inspection process should be a positive learning experience, providing recognition for work well done. Consistent and continuous inspections build a climate where performance is recognized.

Each facility ServiceMaster OneCall provides janitorial service for is linked to our express time system which helps the Division Manager of each facility know the time our housekeeping team enters and leaves your building. If for any reason a member of the housekeeping team doesn't use the express time system to clock in to clean the facility the Division Manager is paged on his black berry device and alerted that a team member is not on site.



The Division Manager then will deploy a member of ServiceMaster OneCall's relief team to fill in and perform the duties of the absent housekeeping team member. The relief team is made up of experienced ServiceMaster OneCall housekeeping employees who fill in and perform duties of an absent housekeeper. This helps insure the customer doesn't miss a day of housekeeping service. Also, the housekeeping team member must clock out on the express time system when leaving the facility after performing their duties. If that step isn't taken the system will page the Division Manager and the manager will make contact with the housekeeping team member to make sure there is no emergency situation at the facility.

If you're facility is experiencing an emergency situation such as a water leak or fire ServiceMaster OneCall will dispatch within thirty minutes notice our Disaster Restoration team to the site to help insure the damage is contained and managed to the best possible scenario.

Customer Service is a top priority. ServiceMaster strives to not only provide excellent service and quality cleaning but to also build a relationship with our customer that goes beyond being just a janitorial service provider. ServiceMaster stresses the importance of these relationships with our executive team all the way down to our housekeeping teams. ServiceMaster is involved in the Jackson, Mississippi community and wants to support City of Gluckstadt in any way possible.

ABILITY TO PERFORM

- 30 years of experience
- Extensive Training Programs
- Financial Stability
- Over 1,200 trained employees
- Quality Control Programs
- Multiple levels of Management
- Most innovative and state of the art equipment
- Pool of relief workers



EXHIBIT E

Janitorial Training Skills, Safe Proper Techniques, and Compliance and Safety

All ServiceMaster OneCall employees are trained in the proper techniques and procedures for cleaning. Newly hired employees receive classroom training using training materials developed by our corporate partner, ServiceMaster Clean. Once the classroom training has been completed, proper cleaning procedures are demonstrated by a qualified trainer in our ServiceMaster OneCall training room. The attached document titled, "Training Record", provides an outline of the topics covered during training.

As employees move into their assigned school buildings, they are accompanied by a trainer or supervisor to ensure that they understand the components of their job. Basic competencies are assessed to ensure that employees can fulfill the basic requirements of their job. The attached document titled, "Training Specialist Worksheet", provides a method of documenting an employee's competence. A copy of our blood borne pathogen training outline is also included as an example of the safety component of our training.

Compliance and Safety

ServiceMaster acknowledges the necessity of meeting all local, state and national regulations and for being a good environmental citizen.

All employees of ServiceMaster will receive initial training and ongoing training on matter related to safety issues.

All cleaning products will be properly labeled and have accompanying **MSDS** sheets. A master inventory will be kept up to date and on file within the facility.

Every effort will be made to guard the health and safety of your employees as well as ours.



New Hire Training Record

Employee Name: _____ Date: _____

Trainer: _____

Building Name/Code: _____

- Entergy Training Sheet
- Bloodborne Pathogen
- Safety/Security
- Communication Log Book
- MSDS Book
- Housekeeping Closet
- High Dusting
- Low Dusting
- Dust Mopping
- Damp Mopping
- Vacuuming
 - Upright
 - Back – Pac
- Trash Removal
- Restroom Cleaning
- Restroom Disinfecting
- Inspection



Building _____ Date _____

Supervisor _____ Division Manager _____

Entrance/Lobby	Good	Acceptable/Needs Attention	Unacceptable/Needs Retraining
Entrance glass clean/clear of smudges			
Walk – off mats cleaned/vacuumed			
Floors clean of dust, dirt, liter			
Floors finished or carpets cleaned			
Stainless steel clean/polished			
Ledges free of dust			
Walls and doors free of smudges			
Vents			
Magazines and newspapers neat			
Comments:			



Building _____ Date _____

Supervisor _____ Division Manager _____

General Offices	Good	Acceptable/Needs Attention	Unacceptable/Needs Retraining
Floor clean of dirt, dust, and liter			
Floor finished with shine or carpet clean			
Wastebaskets empty and clean			
Walls and doors free of spots/smudges			
Ledges free of dust			
Phone clean and free of dust			
Desk, cabinets, shelves free of dust			
Corners and edges of floor clean			
Partition glass clean, free of smudges			
Vents clean and dust free			
Furniture vacuumed			
Cubicles			

Comments:



Building _____ Date _____

Supervisor _____ Division Manager _____

Stairs, Elevators, Corridors	Good	Acceptable/Needs Attention	Unacceptable/ Needs Retraining
Stairs free of dust and liter			
Stair railing dusted			
Stairwell free of smudges			
Elevator floor clean			
Elevator free of dust			
Elevator panel/door polished			
Elevator lights clean			
Elevator grates clean			
Corridor floor clean			
Drinking fountain clean			
Corners clean and free of smudges			
Walls and doors free of smudges			
Visible ledges and fixtures dust free			
Vents clean and dust free			
Partition glass clean			
Comments:			



Building _____ Date _____

Supervisor _____ Division Manager _____

Eating Area/Coffee Area	Good	Acceptable/Needs Attention	Unacceptable/Needs Retraining
Sink clean and polished			
Counter/table clean			
Floor clean			
Corners and edges of floor clean			
Wall and doors smudge free			
Chairs clean			
Trash containers empty and clean			
Ledges free of dust			
Glass clean			
Vending machines free of spillage			
Vents clean and dust free			
appliances			
Comments:			



Building _____ Date _____

Supervisor _____ Division Manager _____

Restrooms	Good	Acceptable/Needs Attention	Unacceptable/Needs Retraining
All dispensers stocked and clean			
Floor clean of dirt, dust and liter			
Floor finished with a debt shine			
Mirrors clean and smudge free			
Corners and edges of floor clean			
Trash containers empty and clean			
Vents clean and dust free			
Ledges dust free			
Restrooms odor free			
Toilets/urinals clean inside and out, top to bottom			
Wall and floor behind toilets clean			
Comments:			



How are employees scheduled?

Does the schedule need to be changed? No _____ Yes _____
If yes, in what way?

Your recommendations:

Supervisor Comments:



EXHIBIT F

Quality Assurance and Inspection Process

ServiceMaster recently completed a survey of over 400 Property Managers and facility directors to find out what is important to you, the customer.

The service that customers wanted the most was Quality Inspections of their buildings. Knowing this, we have doubled our efforts in our Inspection Program at all locations.

Our Programs is as follows:

1. Employees are trained to inspect their own work upon completing tasks. This has been part of our employee training for over 25 years.
2. Supervisors are required to perform a predetermined number of formal weekly inspections, which results in a numerical score for each area. We believe that keeping score is imperative as it quantifies results, creates competition, promotes Accountability, and allows us to reward good performance and tracks trends.
3. Managers perform formal bi-monthly Inspections. These inspections can be done jointly with our customer contact person at their discretion. We do recommend quarterly joint inspections and a quarterly formal review. The review would consist of inspecting, reviewing, challenges, implementation plans, customer concerns, how we can improve service and changes in customer needs.
4. Supervisors and managers would also do daily informal walk through inspections
5. Once a month each facility being cleaned receives a visit from a manager of the Quality Control Department. The manager of the Quality Control Department will then do a written detailed inspection of each facility. The inspection is graded and the Division Manager of the facility must receive a score of 96.8 to pass his inspection. If the building doesn't pass inspection, the manager has a twenty-four hour correction period to fix any problems found on the inspection report before the facility is re-inspected. The Division Manager must score 96.8 on the re-inspection to remain eligible to receive his full end of the year bonus on that particular facility.

In addition to our inspection plan, ServiceMaster also would have Communication Logbooks that would handle minor customer requests and concerns.

ServiceMaster also requires each Division Manager to use Express Inspections. Express Inspections is a web based inspections tool developed to help contract service providers improve quality control, measure performance, and improve efficiency of operations. Please review the following two pages to learn more about how we utilize the latest in technology to improve the cleanliness of your facility.

Express Inspections

Inspections in the palm of your hand!

ExpressInspections is a web based inspections tool developed to help contract service providers, improve quality control, measure performance, and monitor the efficiency of operations. Using a browser ready mobile device, inspections are done onsite and the data is sent straight to the office.



By taking advantage of technologies such as *ExpressInspections*, tracking performance and quality control has never been easier. Inspection results come together in reports that lead to quicker response times and improved performance. *ExpressInspections* ensures quality service by giving an accurate picture of activity in a location and making it easier to manage a facility no matter the size.

Advantages of using *ExpressInspections*:

- Accountability, because performance cannot be improved if not measured
- Increased efficiency produces a higher quality service
- Quicker response times
- Increased communication

ServiceMASTER
Clean
The clean you expect.
The service you deserve.®

Express Inspections

Inspections
In the palm of your hand!



ExpressInspections is an online inspections system that will change the way you look at inspections. It is a paperless form of communication that can be performed on a PDA or Smartphone and transferred to your database to help you track inspections more efficiently and timely. Your inspectors will love how easy it is to use and the owners will like the performance data at their fingertips. Reports and statistics will track employees performance and show you where there is need for improvement. Your customers will see how you rate the building and it will open lines of communication that may not have been there before. It is affordable and designed by people that have been part of the Building Services Industry for many years. We are proud to introduce...

ExpressInspections

- AFFORDABLE
- UNLIMITED USERS
- EASILY TRACK PERFORMANCE IN ANY SIZE FACILITY
- UNLIMITED SUPPORT
- TRACKS TRENDS
- GENERATES REPORTS
- WORK WITH BROWSER READY APPLICATIONS; SMART PHONES, NETBOOKS, LAPTOPS ETC...
- GREEN - PAPERLESS INSPECTIONS



EXHIBIT G

Staffing Plan

1 General Manager
1 Division Manager
1 Quality Control Manager
1 House Keeping Team

Relief Pool – 5 (5) housekeepers on an as needed emergency basis to cover absentee employees or help provide relief in an emergency situation

1 Floor /Project Team Consisting of 24 employees and 14 vans as needed



EXHIBIT H

Equipment List

Equipment, Cleaning Products (Chemicals)

ServiceMaster Carpet Extractor
 Advance Vacuum Cleaners
 ServiceMaster Back-Pac Vacuums
 Advanced 1500 Burnisher
 Rubbermaid Trash Barrel Carts
 ServiceMaster Wet Vacuums
 ServiceMaster High Speed Buffers
 Roto Pads
 Buffer Pads
 Cello Mop and Strip
 Signature Finish
 Scouring Pads
 Wet Floor Signs
 Pine Sol
 Rags
 Micro Fiber Rags
 Mop Buckets, Mop Handles, and Mop Heads
 Dust Mops, Handles, and Frames
 Brooms
 Janitorial Carts
 Dust Pan
 High Duster Poles
 Bowl Brush
 Bowl Mop
 Grill Screens
 50 Foot Extension Cords
 Old English/ Pledge
 ServiceMaster Stainless Steel Polish
 Brawny Towels
 Latex Gloves
 Spartan Tough Duty Cleaner
 Spartan Sparcreme
 Spartan Glass Cleaner
 Spartan Damp Mop
 Spartan NABC
 Spartan Consume
 Spartan Spray Buff
 ServiceMaster Bowl Care
 ServiceMaster Bowl Descaler
 ServiceMaster SantiMaster 6



ServiceMaster Wall Glide Plus
ServiceMaster Ultra Pro
ServiceMaster Foam Control
ServiceMaster Solvoil
ServiceMaster Quick Dry
ServiceMaster Duoclean



EXHIBIT I

Pricing Analysis

Housekeeping Services based on	Monthly Billing	Annual Billing
One (1) day per week	\$450.00	\$5,400.00
Two (2) days per week	\$600.00	\$7,200.00
Three (3) days per week	\$800.00	\$9,600.00

One time overall Deep Cleaning - \$800.00

One time scrub and recoat concrete floors - \$1,080.00

NOTES:

- (1) All cleaning equipment and supplies provided by ServiceMaster. All paper products provided by client.
- (2) ServiceMaster will hold the bid price open for acceptance for a period of sixty (60) days from the date of the presentation.



Exhibit J

Service Agreement

For Service

Between

Warner, Inc. d/b/a

ServiceMaster OneCall

And

City of Gluckstadt

AGREEMENT made this the ___ day of _____, 2021. By and between ServiceMaster Commercial Cleaning of Jackson (hereinafter called "ServiceMaster") and City of Gluckstadt (hereinafter called "CLIENT").

WHEREAS, ServiceMaster maintains a cleaning service rendered on an individual contract basis in hospitals, car dealerships, medical office buildings, office buildings, schools, plants and other locations;

WHEREAS, ServiceMaster is a license of the ServiceMaster Company Limited Partnership Residential and Commercial Services (hereinafter called "Rescom"), and as such is an independent contractor and not an employee, agent, or partner of Rescom;

WHEREAS, CLIENT desires ServiceMaster to supply such cleaning services at the property commonly known as, City of Gluckstadt hereinafter called the ("area to be serviced").

NOW THEREFORE, the parties hereto agree as follows:



- 1) Beginning on _____, 2021. ServiceMaster will provide and perform for the CLIENT the services described in the "Task Schedule", a true and accurate copy of which is attached hereto and made a part hereof, in the areas to be serviced.
- 2) All personnel furnished by ServiceMaster will be employees of ServiceMaster, and ServiceMaster will pay all salaries and expenses of, and all federal, social security taxes, federal and state/provincial unemployment taxes, and any similar payroll taxes relating to such personnel, and will carry workmen's compensation insurance for such personnel. Any changes in Federal, State or Local laws that would effect employees compensations, such as minimum wage increase will be passed on to Client at an agreed upon rate between the Client and ServiceMaster. This will be in effect to coincide with the passage of any laws and will start on the day that the law is in force. ServiceMaster will be considered for all purposes hereunder an independent contractor, and it will not be at any time directly or indirectly act as an agent, servant or employee of the Client, or make any commitments or incur any liabilities on behalf of the CLIENT without its expressed written consent.
- 3) ServiceMaster will provide all proper safeguards and shall assume all risks incurred in performing its services hereunder.
- 4) ServiceMaster shall provide the insurance coverage set forth below, and deliver to CLIENT certificates of insurance upon request:
 - a) **COMPREHENSIVE LIABILITY**

Commercial General Liability	\$1,000,000
Personal & Adver. Injury	\$1,000,000
	\$1,000,000 each occ.
Fire Damage	\$ 50,000
Medical Expense	\$ 5,000
Automobile Liability	\$1,000,000
 - b) **WORKER'S COMPENSATION INSURANCE**
 - \$100,000 Each Accident
 - \$500,000 Disease-Policy
 - \$100,000 Disease Each Employee
- 5) Without limiting the responsibility of ServiceMaster for the proper conduct of its personnel and the cleaning of the areas to be serviced hereunder, the conduct of the cleaning personnel hereunder will be guided by rules and regulations as agreed upon from time to time between the CLIENT and ServiceMaster, and such additional special written instructions as may be issued by CLIENT to ServiceMaster from time to time through its designated agent.
- 6) ServiceMaster is responsible for the direct supervision of its personnel through its designated representative, and such representative will, in turn, be available at all reasonable times to report and confer with the designated agents of the CLIENT with respect to services rendered.



- 7) ServiceMaster agrees that the cleaning services to be provided hereunder shall be performed by qualified, careful and efficient employees in conformity with the best practices and highest standards imposed on all ServiceMaster licenses. ServiceMaster further agrees that upon the written request of CLIENT, it will remove from services hereunder, any of its personnel who in the reasonable opinion of CLIENT, are guilty of improper conduct or are not qualified to perform the work assigned to them.
- 8) It shall be understood and agreed upon that during the term of this agreement and for ninety (90) days thereafter the CLIENT shall not, directly or indirectly, hire any person employed by ServiceMaster.
- 9) In exchange for performance of services hereunder the CLIENT shall make payment to ServiceMaster for services rendered hereunder at the rate of (See Exhibit I) per month. First billing will be made on the last day of services and will be payable in thirty (30) days. Failure to pay the full amount due within forty-five (45) days of any invoice, at the election of ServiceMaster, a late charge calculated at one and one half percent (1 ½%) per month will be charged to CLIENT on any overdue unpaid balance. Subsequent billings and due dates will be monthly. ServiceMaster will give the CLIENT at least thirty (30) days notice of any price change for services rendered hereunder and the CLIENT will notify ServiceMaster of any changes in the use of the areas covered by this agreement and any additions to or changes in the furnishings or floor, wall or ceiling surfaces forming a part of the CLIENT'S premises.
- 10) ServiceMaster will perform all services required hereunder, except when prevented by strike, lockout, act of God, accident or other circumstances beyond its control.
- 11) This agreement shall continue in effect from the date services are to begin, but may be terminated by either party by giving thirty (30) days written notice by registered mail addressed to the other party at the address below its name. This agreement contains all of the covenants and agreements between said parties with respect to the subject matter of this agreement.

IN WITNESS WHEREOF, parties have caused this agreement to be executed as of the date first above written.

BY: _____ CLIENT REPRESENTATIVE

BY: _____ ServiceMaster
REPRESENTATIVE
A licensee of the ServiceMaster Company Limited Partnership



From: [Janet Brooks](#)
To: [Scott Maugh](#)
Cc: [Lindsay Kellum](#)
Subject: Service Master
Date: Wednesday, October 19, 2022 1:05:58 PM

Good afternoon, I reach out to the cleaning lady to see why she didn't come in to clean on Tuesday . Her reply back was that lasted Wednesday was her lasted day and that someone was supposed to call us or send someone else over.

Phone: 601-936-8188



Janet Brooks
Executive Assistant
[P.O. Box 2210](#)
[Madison, MS 39130](#)
Office(769) - 567-2306 EXT: 2311
Fax: (769)- 567-2305
janet.brooks@gluckstadt.net

From: [Lindsay Kellum](#)
To: [Rebecca Buffington](#); [Jay Hobson](#)
Cc: [Scott Maugh](#); [Janet Brooks](#); [Toni Young](#); [Walter Morrison](#)
Subject: Contract with ServiceMaster
Date: Tuesday, February 6, 2024 3:34:00 PM
Attachments: [ServiceMaster Contract.pdf](#)
Importance: High

Rebecca & Jay,

We have not had anyone show up again today to clean city hall, yet we continue to be on time each month with our payments. Please discount our February bill accordingly.

Further, I am going to request cancellation of our contract with ServiceMaster at the next board meeting to on February 13th and we will work on securing another cleaning service for city hall and our public works building. If the board approves cancellation of the contract, we will forward the 30-day notice by registered mail in accordance with the below section in the attached contract.

11) This agreement shall continue in effect from the date services are to begin, but may be terminated by either party by giving thirty (30) days written notice by registered mail addressed to the other party at the address below its name. This agreement contains all of the covenants and agreements between said parties with respect to the subject matter of this agreement.

We are extremely disappointed with the lack of communication and professionalism by your company, and fully expect a credit and/or discount on our remaining invoices for those days your staff did not show to clean (previously sent to you by Janet Brooks).

Sincerely,

LINDSAY LEONARD KELLUM

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(769) 567-2306

Lindsay.Kellum@gluckstadt.net



From: [Janet Brooks](#)
To: [Lindsay Kellum](#)
Cc: [Scott Maugh](#); [Toni Young](#)
Subject: Highland Janitorial & Rand` s Cleaning Service Proposal:
Date: Friday, February 9, 2024 10:56:33 AM
Attachments: [City_of_Gluckstadt_cb.pdf](#)
[randscleaningservice_quote783_08203902.pdf](#)
[randscleaningservice_quote784_08211037.pdf](#)

See attached.

Good morning, These are the two proposal that I receive on the Janitorial Proposal .



Janet Brooks
Executive Assistant
Office: (769) 567-2306 Fax: (769) 567-2305
Janet.Brooks@gluckstadt.net

-

Rand's Cleaning Service
license# BL-53994
5310 Executive Place
Jackson , MS 39206
Phone:601-454-3016
Email:randcleaningservice@gmail.com

Customer Address
CITY OF GLUCKSTADT
343 Distribution DRIVER
MADISON , MS 39110
Janet.Brooks@gluckstadt.net

Quote #: 783
Date: Feb 8, 2024

Description	Total
Cleaning Services For City of Gluckstadt, City Hall 343 Distribution Drive, Madison Ms 39110	\$2,800.00
Entry/Lobby	
All offices	
Board Room	
Kitchen	
Bathrooms	
Work area	
Conference room	
All area cleaning service's will be performed 2 days a week.	
Concrete floors will be clean and buff	
Carpet and rugs will be vacuum or clean as needed	
Furniture will be dust	
Bathrooms surface will be clean and disinfectant	
All glass will be clean	
Walls and doors will be clean as needed	
All trash can will be empty clean	
Total	\$2,800.00

Terms and Conditions

Scope of Work: Company will provide services as described in the attached quote. Company will provide all services, materials, labor, tools, and equipment needed for completion of services.

Payment Terms: Payment is due on the 1st of month .

Change Order: Any deviation from the above quote involving a change in the scope of work or any additional costs will be executed only with a written change order signed and dated by both the Company and Customer.

Warranty: Company warrants all work will be performed in a good and workmanlike manner. Any warranties for parts or materials are subject to manufacturer terms on such products.

Conditions: This proposal is valid for 30 days. Company reserves the right to withdraw this proposal or re-quote the project if contract acceptance is beyond 30 days.

Name Date

Name Date

Rand's Cleaning Service
license# BL-53994
5310 Executive Place
Jackson , MS 39206
Phone:601-454-3016
Email:randcleaningservice@gmail.com

Customer Address
CITY OF GLUCKSTADT
343 Distribution DRIVER
MADISON , MS 39110
Janet.Brooks@gluckstadt.net

Quote #: 784
Date: Feb 8, 2024

Description	Total
Cleaning Services For Public Work	\$1,100.00
107 Lone Wolf Drive Gluckstadt, Ms 39110	
All offices	
Kitchen	
Bathrooms	
Hallway	
All area cleaning service's will be performed 1 days a week.	
Floors will be clean	
All tables and chairs will be clean and disinfectant	
Furniture will be dust	
Bathrooms surface will be clean and disinfectant	
All glass will be clean	
Walls and doors will be clean as needed	
All trash can will be empty clean	
Total	\$1,100.00

Terms and Conditions

Scope of Work: Company will provide services as described in the attached quote. Company will provide all services, materials, labor, tools, and equipment needed for completion of services.

Payment Terms: Payment is due 1st of month

Change Order: Any deviation from the above quote involving a change in the scope of work or any additional costs will be executed only with a written change order signed and dated by both the Company and Customer.

Warranty: Company warrants all work will be performed in a good and workmanlike manner. Any warranties for parts or materials are subject to manufacturer terms on such products.

Conditions: This proposal is valid for 30 days. Company reserves the right to withdraw this proposal or re-quote the project if contract acceptance is beyond 30 days.

Name Date

Name Date



CITY OF GLUCKSTADT

MISSISSIPPI

PLANNING AND ZONING ADMINISTRATOR

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: William Hall, Planning and Zoning Administrator

DATE: 1/31/2024

SUBJECT: January Planning and Zoning Board Meetings, Two meetings

The Planning and Zoning Board met January 23,2024 at 6:00 PM in the Gluckstadt City Hall Board Room and took the following actions:

1. The Planning and Zoning Board approved the recommendation of site plan approval for Elite Hitting on Industrial Drive South.
2. The Planning and Zoning Board approved the recommendation of site plan approval for the Tate Office Building Phase 2.
3. The Planning and Zoning Board approved the recommendation of conditional use approval for Sowell Road Shell Station.
4. The Planning and Zoning Board approved the recommendation of site plan approval for Sowell Road Shell Station.
5. The Planning and Zoning Board approved the recommendation of site plan approval for Martin's Corner Market.
6. The Planning and Zoning Board approved the recommendation of site plan approval for Storage City.

The Planning and Zoning Board met at a Special Called Meeting on January 30,2024 at 4PM in the Gluckstadt City Hall Board Room and took the following actions:

1. The Planning and Zoning Board approved the recommendation of site plan approval for Pearl River Pickers.

**MINUTES OF THE REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

A regular meeting of the Planning and Zoning Commission of the City of Gluckstadt, Mississippi (“the Board”), was duly called, held, and conducted on Tuesday, January 23, 2024, at 6:00 p.m. at Gluckstadt City Hall, 343 Distribution Drive, Gluckstadt, Madison County, Mississippi.

The following members were present, to-wit:

Andrew Duggar
Melanie Greer
Sam McGaugh
Katrina B. Myricks (via phone)
Kayce Saik
Tim Slattery

Absent:

Phillips King

Also present:

Zachary L. Giddy, Attorney
William Hall, City of Gluckstadt

Chairman Sam McGaugh called the meeting to order. Roll was called and it was announced that a majority of the voting members of the Board were present, and that said number constituted a quorum.

Commissioner Sam McGaugh led the Pledge of Allegiance and opened the meeting with prayer.

All members of the Board present acknowledged receipt of the agenda and the agenda was as follows:

- 1. Call to Order**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. Consideration and Approval of Minutes**

A) Adoption of Minutes.

4. New Site Plan Considerations

- A) Discussion and Consideration of Elite Hitting Site Plan
- B) Discussion and Consideration of Tate Building Phase 2 Site Plan
- C) Sowell Road Shell Station Conditional Use
- D) Discussion and Consideration of Sowell Road Shell Site Plan
- E) Discussion and Consideration of Martin's Corner Site Plan
- F) Discussion and Consideration of Storage City Site Plan

5. Request for Rezoning

- A) Candlewood Suites Variance Status

6. New Business

7. Next Meeting

- A) The Next Planning and Zoning Meeting Will Be Held on February 27, 2024.

8. Adjourn

The Board considered the Minutes of the December 29, 2023, meeting. Commissioner Melanie Greer moved to approve the minutes as written. The motion was seconded by Commissioner Kayce Saik and approved unanimously.

Site Plan - Elite Hitting

The Board next considered the Site Plan for Elite Hitting located at 386 Industrial Drive in Gluckstadt behind the Levi's facility and identified as Tax Parcel No. 082H-28-003/09.00. William Hall advised the Board that the site plan has been reviewed by South Madison County Fire Protection District and Gluckstadt Police Department. Daniel Woolridge appeared and spoke on behalf of the Applicant and the site plan. Applicant is planning to construct a sports training facility on the subject property which will contain virtual batting cages. The parking and retention pond are not in floodway. The building will be a brick front with painted metal sides and rear and have bay doors that open.

On motion by Commissioner Andrew Duggar and seconded by Commissioner Tim Slattery, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Chairman declared the motion carried.

Site Plan – Tate Building Phase 2

The Board next considered the Site Plan for Tate Building Phase 2 located on Kimball Drive in Gluckstadt and identified as Tax Parcel No. 082H-28-007/04.03. Daniel Woolridge appeared and spoke on behalf of the Applicant and the site plan. Applicant is planning to construct commercial building on the subject property. The proposed building will be identical looking to existing Tate Building but will be larger than original building with additional parking added and additional dumpster site. William Hall advised there are no issues with South Madison County Fire Protection District or Gluckstadt Police Department.

On motion by Commissioner Melanie Greer and seconded by Commissioner Tim Slattery, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Chairman declared the motion carried.

Site Plan – Martin’s Corner

The Board next considered the Site Plan for Martin’s Corner Market located at the corner of Church Road and Old Jackson Road in Gluckstadt and identified as Tax Parcel No. 082E-21-017/02.00. Daniel Woolridge appeared and spoke on behalf of the Applicant and the site plan. Applicant is planning to construct a retail/commercial building on the subject property. The site plan was previously approved, but time lapsed and Applicant is resubmitting for reapproval. Mr. Woolridge advised that parking changed per the updated ordinance and a parapet was added to the rear of building and otherwise the building design and color scheme were the same. The color will be a gray brick and EIFS color will be a light color.

On motion by Commissioner Melanie Greer and seconded by Commissioner Tim Slattery, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Chairman declared the motion carried.

Site Plan – Climate Control Storage

The Board next considered the Site Plan for Storage City of Gluckstadt located Thomas Johnson Road in Gluckstadt and identified as Tax Parcel No. 082E-16-001/01.02. Daniel Woolridge appeared and spoke on behalf of the Applicant and the site plan. Applicant is planning to construct a climate controlled storage facility on the subject property. The site plan was previously approved, but time lapsed and Applicant is resubmitting for reapproval. Mr. Woolridge advised that new codes require two points of ingress and egress. The building will be located at the end of a cul-de-sac and an additional road will be added to end of cul-de-sac to

have additional points of ingress and egress. The building will contain sprinkle system. Mr. Woolridge further stated that MDEQ permitting will be applied for and approved before construction can begin. The building will be brick exterior on all four sides with EIFS accents. HVAC units will be housed inside building with six condensing units outside of the building – two on west side and two on the east side and two on the rear with landscaping around them.

On motion by Commissioner Melanie Greer and seconded by Commissioner Andrew Duggar, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Chairman declared the motion carried.

Public Hearing for Application for Conditional Use Permit for Rav Bedi – Sowell Road Shell Station

The next matter of business brought for consideration is the Application for Conditional Use Permit for Rav Bedi for the Sowell Road Shell Station proposed to be located at the corner of Sowell Road and Highway 51 in Gluckstadt and identified by Tax Parcel No. 082F-14-019/00.00. The subject property is presently zoned C-2 Highway Commercial District. The Applicant previously brought his Application before the Planning and Zoning Commission at its special called meeting held on Dec. 29, 2023 at which time the Board voted to keep the meeting open and continue discussion to the Jan. 23, 2024 meeting to allow applicant to submit corrected plans for review. The meeting was continued to Jan. 23, 2024.

Daniel Woolridge appeared and spoke on behalf of Applicant and stated the Applicant's submission needed updating to various codes. Mr. Woolridge stated the Applicant is requesting a conditional use for a convenience store with gas pumps in the rear with canopy attaching to building and gas pumps and a parapet on the west side of building. Mr. Woodbridge stated there are rental units on both sides of the convenience store but those have not been leased at this time.

Opposition was given an opportunity to respond, but there was no opposition present. William Hall stated no opposition was received prior to the hearing.

Chairman Sam McGaugh closed the Public Hearing and called for a vote on the Application. On motion by Commissioner Andrew Duggar and seconded by Commissioner Melanie Greer, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve a conditional use for Applicant to allow a convenience store with gas pumps with canopy attaching to building and gas pumps on the subject property located in the C-2 zoning district. The Chairman declared the motion carried.

Site Plan – Rav Bedi - Sowell Road Shell Station

The Board next considered the Site Plan for Rav Bedi for the Sowell Road Shell Station to be located at the corner of Sowell Road and Highway 51 in Gluckstadt and identified by Tax Parcel No. 082F-14-019/00.00. Daniel Woolridge appeared and spoke on behalf of the Applicant and the site plan. Applicant is planning to construct a convenience store with gas

pumps on the subject property. Applicant will place a wooden fence on the west and north side of the property. There is a residential neighborhood to the north and all setbacks and buffer requirements are met. The building will be brick exterior with effuse accents on the entrance. The canopy and gas pumps are designed by Shell.

On motion by Commissioner Melanie Greer and seconded by Commissioner Andrew Duggar, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan with the condition that canopy and gas pumps be EIFS matching the convenience store. The Chairman declared the motion carried.

Public Hearing for Application for Variance for Candlewood Suites

The next matter of business brought for consideration is the Application for Dimensional Variance for BDP Group, LLC for the Candlewood Suites proposed to be located at Dees Plaza at Interstate 55 in Gluckstadt and identified by Tax Parcel No. 082H-28-002/14.00. The Applicant previously brought its application before the Planning and Zoning Commission at its regular scheduled meeting held on Nov. 28, 2023, and thereat requested the hearing be continued to the regular scheduled meeting of the Planning and Zoning Commission to be held on Jan. 23, 2024 to allow applicant additional time to complete pending design changes to allow for fire code approval. Applicant has requested the hearing be continued till the regular scheduled meeting of the Planning and Zoning Commission to be held on Feb. 27, 2024.

On motion by Commissioner Tim Slattery and seconded by Commissioner Melanie Greer, the Board voted unanimously to continue the application for Dimensional Variance for BDP Group, LLC (Candlewood Suites) to the regular meeting of the Planning and Zoning Commission scheduled for Feb. 27, 2024 with all process and notice continued to said meeting. The Chairman declared the motion carried.

OLD BUSINESS

None.

NEW BUSINESS

William Hall advised the Commissioners of the potential need to call a special meeting for a proposed development (furniture store) which is seeking approval prior to the next Mayor and Board of Aldermen meeting. The meeting could possible by sometime on the next Tuesday once civil plans are submitted and reviewed. A meeting will be called by Chairman Sam McGaugh. No action taken.

There was no further business to be presented.

ADJOURN

Commissioner Melanie Greer moved that the meeting be adjourned. The motion was seconded by Commissioner Kayce Saik and approved unanimously. The Chairman declared the Motion carried.

WITNESS OUR HANDS, this the _____ day of _____, 2024.

SAM McGAUGH, Chairman

MELANIE GREER, Vice Chairman/Secretary

**MINUTES OF THE SPECIAL MEETING
OF THE PLANNING AND ZONING COMMISSION
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

A special meeting of the Planning and Zoning Commission of the City of Gluckstadt, Mississippi (“the Board”), was duly called, held, and conducted on Tuesday, January 30, 2024, at 4:00 p.m. at Gluckstadt City Hall, 343 Distribution Drive, Gluckstadt, Madison County, Mississippi.

The following members were present, to-wit:

Melanie Greer
Phillips King
Sam McGaugh
Katrina B. Myricks
Kayce Saik
Tim Slattery

Absent:

Andrew Duggar

Also present:

Zachary L. Giddy, Attorney
William Hall, City of Gluckstadt

Chairman Sam McGaugh called the meeting to order. Roll was called and it was announced that a majority of the voting members of the Board were present, and that said number constituted a quorum.

Commissioner Sam McGaugh led the Pledge of Allegiance and opened the meeting with prayer.

All members of the Board present acknowledged receipt of the agenda and the agenda was as follows:

- 1. Call to Order**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. New Site Plan Considerations**

A) Discussion and Consideration of Pearl River Pickers Site Plan

4. New Business**5. Adjourn****Site Plan – Pearl River Pickers**

The Board next considered the Site Plan for Pearl River Pickers located at the corner of Highway 51 and Brownwood Drive in Gluckstadt and identified as Tax Parcel No. 082H-27-001/01.03. Daniel Woolridge appeared and spoke on behalf of the Applicant and the site plan. Applicant is planning to construct a 14,100 sq. ft. building for the sale of furniture on the subject property. There will be a six-foot (6') privacy fence separating residential properties on the south and east sides of the property. There will be a parapet wall on all four sides of the building. Parking requirements are met and the landscaping plan has been submitted.

William Hall advised there are no issues or concerns with Gluckstadt Police Department or Gluckstadt Fire Department. Drainage will be reviewed by Public Works.

Mr. Woolridge stated no furniture will be located outside of the building and the hours of operation will be 10:00 a.m. to 6:00 p.m.

Mr. Woolridge advised that the retention pond will be located at the front of the property, not at the rear as depicted on the plans.

Next, Ms. Tammie McCullough, President of the Wildwood Homeowner's Association appeared and spoke on behalf of the Wildwood HOA stating their concerns over the development. Ms. McCullough discussed the HOA's issue regarding an agreement between the HOA and a previous landowner over landscaping. The HOA is asking trees planted be "mature" trees, no "baby" trees so that coverage will be immediate. Ms. McCullough further stated concerns over fence height and that they believe a six-foot (6') fence will not be tall enough and therefore the HOA request a taller fence.

Following discussions, on motion by Commissioner Melanie Greer and seconded by Commissioner Phillips King, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Chairman declared the motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

There was no further business to be presented.

ADJOURN

Commissioner Melanie Greer moved that the meeting be adjourned. The motion was seconded by Commissioner Phillips King and approved unanimously. The Chairman declared the Motion carried.

WITNESS OUR HANDS, this the _____ day of _____, 2024.

SAM McGAUGH, Chairman

MELANIE GREER, Vice Chairman/Secretary

Permit	Type	Street Number	Street Name	Zip	Applicant	Contractor	Applied Date	Issued Date
2024017	Addition Commercial	346	CHURCH RD	39110	LOCAL MIXER, THE	YOUNG CONSTRUCTION	1/29/2024	1/29/2024
2024016	Addition Commercial	418	BUSINESS PARK DR	39110	JOHNNY GOOCH	MARCELLE CONSTRUCTION	1/26/2024	1/26/2024
2024014	Sign	178	CALHOUN STATION PKWY	39110	CHEVRON		1/24/2024	1/24/2024
2024013	Addition Commercial	346	CHURCH RD	39110	AMAZING NAILS AND PRO DIP L	MILLENNIUM CONSTRUCTION	1/23/2024	1/23/2024
2024012	Sign	203	CALHOUN STATION PKWY	39110	PUPPY LODGE BOARDING & DA		1/22/2024	1/22/2024
2024008	New Building Commercial	130	AMERICAN WAY	39110	HARMON QUALITY BUILDERS, LI	INTEGRATION TECHNOLOGY LLC	1/18/2024	1/18/2024
2024011	Solar	179	SAM BOULDIN RD	39110	ARTHUR BOULDIN	SOLAR SOUTH LLC	1/18/2024	1/18/2024
2024007	Electical Commercial	178	CALHOUN STATION PKWY	39110	CERTIFIED CONSTRUCTION LLC	CERTIFIED CONSTRUCTION	1/8/2024	1/8/2024
2024004	New Building Commercial		HWY 51 & BROWNWOOD	39046	MICHAEL ENGLISH		1/5/2024	1/5/2024
2024005	New Building Commercial		CHURCH RD	39110	KIRKLAND PROPERTIES		1/5/2024	1/5/2024
2024006	New Building Commercial		CHURCH RD/JACKSON RD	39110	PATRICK ROWLAND		1/5/2024	1/5/2024
2024003	Addition Residential	176	CATLETT RD	39110	PENNY COULON	RENOVISION OF MISSISSIPPI	1/4/2024	1/4/2024
2023288	Addition Commercial	203	CALHOUN STATION PKWY	39110	LOCAL NAIL SALON	MARK HUNT	1/2/2024	1/2/2024
2023287	Sign	210	AUTOBAHN LOOP	39110	CRASH CHAMPIONS, LLC	EXPEDITE DIEHL LLC	12/28/2023	12/28/2023
2023286	Sign	316	OLD JACKSON RD	39110	KINDER BOUTIQUE	BUDGET SIGNS	12/22/2023	12/22/2023
2023285	Sign	316	OLD JACKSON RD	39110	JAZZY DANCER	BUDGET SIGNS	12/22/2023	12/22/2023
2023284	Re-Roof	119	BEAR CREEK CIRCLE	39110	JERRY HILLIARD	BEST CHOICE ROOFING	12/20/2023	12/20/2023
2023283	Electical Commercial	119	ENTERPRISE DR.	39110	BRANDON BROWN	MAGNOLIA ELECTRIC COMPANY	12/19/2023	12/19/2023
2023282	Electical Commercial	644	CHURCH RD	39110	TITAN DEVELOPNMENT CO.		12/19/2023	12/19/2023
2023281	Addition Commercial	432	CHURCH RD	39110	VERIZON WIRELESS	SOUTHEAST TOWERS CORP, LLC	12/19/2023	12/19/2023
2023280	Re-Roof	103	RIDGEFIELD	39110	Umathanulan Moorthy	BEST CHOICE ROOFING	12/18/2023	12/18/2023
2023278	New Building Commercial		GLUCKSTADT RD	39110	RPM REALTY, LLC		12/13/2023	12/13/2023
2023277	New Building Commercial	141	W. SOWELL ROAD	39110	BRANDON SERVICE COMPANY, I		12/13/2023	12/13/2023
2023274	Electrical Residential	144	OLD ORCHARD RD	39110	HERMAN WASHINGTON	SYLVESTER HUNTER	12/11/2023	12/11/2023
2023275	Sign	316	OLD JACKSON RD	39110	PTS PHYSICAL THERAPY AND SP		12/11/2023	12/11/2023
2023276	Sign	124	KIMBALL DR	39110	COLORIZE HAIR STUDIO	A PLUS SIGNS & CREATIVE	12/11/2023	12/11/2023
2023271	New Building Commercial	2210	HIGHWAY 51	39110	RAVI BEDI		12/8/2023	12/8/2023
2023272	New Building Commercial		KIMBALL DR	39110	MICHAEL TATE		12/8/2023	12/8/2023
2023273	New Building Commercial	386	INDUSTRIAL DR S	39110	FORD MUNDY		12/8/2023	12/8/2023
2023270	New Building Commercial	2210	HIGHWAY 51	39110	RAVI BEDI		12/5/2023	12/5/2023
2023269	Re-Roof	140	BEAR CREEK CIRCLE	39046	ANDY DILLON	STRUCTUAL SOLUTIONS	12/5/2023	12/5/2023

2023264	Sign	105	LEXINGTON DR., C.	39110	MAKE IT POP		12/4/2023	12/4/2023
2023265	New Building Commercial	2210	HIGHWAY 51	39110	RAVI BEDI		12/4/2023	12/4/2023
2023266	New Building Commercial	2210	HIGHWAY 51	39110	RAVI BEDI		12/4/2023	12/4/2023
2023267	Re-Roof	137	BEAR CREEK CIRCLE	39110	BEST CHOICE ROOFING		12/4/2023	12/4/2023
2023268	Re-Roof	126	BEAR CREEK CIRCLE	39046	JACK DONALD		12/4/2023	12/4/2023
2023263	Gas Commercial	135	INDUSTRIAL DR	39110	STOIC EQUITY		11/30/2023	11/30/2023
2023262	Sign	125	KIMBALL DR	39110	CPS POOLS AND SPAS INC	A PLUS SIGNS & CREATIVE	11/29/2023	11/29/2023
2023261	Sign	1021	GLUCKSTADT RD	39110	TINDLE FAMILY DENTISTRY		11/28/2023	11/28/2023
2023260	Addition Commercial	346	CHURCH RD	39110	WEN HUA TANG	TONY VU dba VU CONTRACTOR	11/28/2023	11/28/2023
2023259	Sign	232	OLD JACKSON RD	39110	HUNTER ENGINEERING	MITCHELL SIGNS	11/27/2023	11/27/2023
2023255	Addition Commercial	124	KIMBALL DR	39110	MYERS CONSTRUCTION		11/17/2023	11/17/2023
2023254	Sign	1021	GLUCKSTADT RD	39110	TINDLE FAMILY DENTISTRY		11/16/2023	11/16/2023
2023253	Re-Roof	219	FARMERS ROW	39110	MARILYN CLARK	LEVY CONSTRUCTION LLC	11/13/2023	11/13/2023
2023252	Addition Commercial	203	CALHOUN STATION PKWY	39110	SHREKA CLEVELAND	CERTIFIED CONSTRUCTION	11/13/2023	11/13/2023
2023247	Addition Residential	109	SUNRISE COVE	39046	JACOB BAIN		11/9/2023	11/9/2023
2023251	New Building Commercial	346	CHURCH RD	39110	BLURTON HOLDINGS INC		11/9/2023	11/9/2023
2023246	Sign	154	CALHOUN STATION PKWY	39110	METHODIST REHABILITATION CEN	BUDGET SIGNS	11/6/2023	11/6/2023
2023245	Electrical Residential	208	MUNICH COVE	39110	GEORGE HEMBREE	RINEWALT ELECTRIC	11/1/2023	11/1/2023
2023242	Sign	316	OLD JACKSON RD	39110	PTS SPORTS PERFORMANCE	BUDGET SIGNS	10/31/2023	10/31/2023
2023243	Sign	1237	GLUCKSTADT ROAD	39110	SONIC DRIVE IN		10/31/2023	10/31/2023
2023244	Sign	316	OLD JACKSON RD	39110	PTS SPORTS PERFORMANCE		10/31/2023	10/31/2023
2023237	New Building Commercial	130B	AMERICAN WAY	39110	A T & T		10/30/2023	10/30/2023
2023238	New Building Commercial		CHURCH RD	39110	S & D REALTY, LLC		10/30/2023	10/30/2023
2023239	New Building Commercial		CHURCH RD	39110	S & D REALTY, LLC		10/30/2023	10/30/2023
2023240	New Building Commercial	608	CHURCH ROAD	39110	PUCKETT MACHINERY		10/30/2023	10/30/2023
2023241	New Building Commercial	608	CHURCH ROAD	39110	PUCKETT MACHINERY		10/30/2023	10/30/2023
2023236	New Building Commercial	1076	GLUCKSTADT RD	39110	AUTOZONE, INC	VAN TASSEL PROCTOR	10/25/2023	10/25/2023
2023235	Sign	124	KIMBALL DR. UNIT 100	39110	TIMBER TAVERN, LLC	A PLUS SIGNS & CREATIVE	10/24/2023	10/24/2023
2023234	Addition Commercial	124	KIMBALL DR	39110	BTH PROPERTIES	JASON MYERS	10/20/2023	10/20/2023
2023231	Addition Commercial	384	CHURCH RD	39110	LEE HUTCHINSON	JASON MYERS	10/20/2023	10/20/2023
2023232	Addition Commercial	124	KIMBALL DR	39110	BTH PROPERTIES	JASON MYERS	10/20/2023	10/20/2023
2023233	Addition Commercial	124	KIMBALL DR	39110	BTH PROPERTIES	JASON MYERS	10/20/2023	10/20/2023
2023230	Sign	311	CALHOUN STATION PKWY	39110	HOTSPOT MARKET		10/16/2023	10/16/2023
2023229	Sign	1227	GLUCKSTADT ROAD	39110	SUBWAY	BUDGET SIGNS	10/10/2023	10/10/2023

2023228	Re-Roof	210	N INDUSTRIAL DR	39110	WESTLAKE CHEMCIAL	JASON MCCLUTCHEN	10/9/2023	10/9/2023
2023227	Solar	453	STOUT RD	39110	JERRY BOULDIN	MYCHIE LAYNE	10/6/2023	10/6/2023
2023226	Sign	154	CALHOUN STATION PKWY	39110	METHODIST REHABILITATION C		10/5/2023	10/5/2023
2023225	Addition Commercial	124	KIMBALL DR	39110	TIMBER TAVERN AXE THROWING	CODY BERRY	10/2/2023	10/2/2023
2023224	Addition Commercial	102	DEES DR	39110	TIME 4 TOYS	BERRY CONSTRUCTION	9/28/2023	9/28/2023
2023223	New Building Commercial	140	GLUCKSTADT WAY	39110	CITY OF GLUCKSTADT	BENCHMARK	9/27/2023	9/27/2023
2023221	Sign	154	CALHOUN STATION PKWY	39110	IMPROMPTU GIFTS AND BOUTIQ	BUDGET SIGNS	9/26/2023	9/26/2023
2023222	Re-Roof	107	BEAR CREEK	39110	REGINALD WOODARD	COPPER MASTERS	9/26/2023	9/26/2023
2023220	Addition Commercial	1240	GLUCKSTADT ROAD	39110	CARDINAL HEALTH	JAMES BROCK	9/14/2023	9/14/2023
2023213	Sign	141	W SOWELL RD	39110	BRANDON SERVICE COMPANY		9/12/2023	9/12/2023
2023219	Addition Commercial	102	LEXINGTON DR	39110	KIDS KASTLE	SHANE ORMAN	9/8/2023	9/8/2023
2023212	Addition Commercial	154	CALHOUN STATION PKWY	39110	IMPROMPTU GIFT SHOP	PAUL GRAHAM	9/7/2023	9/7/2023
2023211	Sign	102	DEES DR	39110	WON WOK	BUDGET SIGNS	9/7/2023	9/7/2023
2023210	New Building Commercial		BUSINESS PARK DR	39110	JOHN GOOCH		9/1/2023	9/1/2023
2023208	Addition Residential	200	PLANTERS COVE	39110	ROBERT GIORDANO		8/31/2023	8/31/2023
2023207	Addition Residential	103	GERMANTOWN RD	39110	JEFFREY GUY		8/31/2023	8/31/2023
2023206	Addition Commercial	210	N INDUSTRIAL DR	39110	WESTLAKE CHEMCIAL	S & L COMMERCIAL BUILDERS II	8/28/2023	8/28/2023
2023205	Addition Commercial	102	DEES DR	39110	RICE CAFE, LLC	TONY VU	8/23/2023	8/23/2023
2023204	Addition Residential	130	RIDGEFIELD DR	39110	TED CRAWLEY	G & D CUSTOM CARPENTRY	8/21/2023	8/21/2023
2023203	Sign	154	CALHOUN STATION PKWY	39110	GLUCKSTADT PHARMACY	BUDGET SIGNS	8/9/2023	8/9/2023
2023200	Sign	1706	HIGHWAY 51	39110	BUMPERS DRIVE IN		8/4/2023	8/4/2023
2023201	Sign	102	LONE WOLF DR	39110	BLACK DIAMOND RACING CUST		8/4/2023	8/4/2023
2023202	Sign	113	DEES DR	39110	SIGNATURE SMILES		8/4/2023	8/4/2023
2023198	Sign	311	CALHOUN STATION PKWY	39110	HOTSPOT MARKET		8/3/2023	8/3/2023
2023199	New Building Commercial	154	CALHOUN STATION PKWY	39110	GLUCKSTADT PHARMACY	MICHAEL TATE	8/3/2023	8/3/2023
2023197	Addition Commercial	102	DEES DR	39110	TONY VU dba VU CONTRACTOR		8/2/2023	8/2/2023
2023196	Addition Residential	108	PERRY COVE	39110	DAVID TULLOS		8/2/2023	8/2/2023
2023193	Sign	195	INDUSTRIAL BLVD	39110	SANHUA INTERNATIONAL, INC.		8/1/2023	8/1/2023
2023194	Addition Residential	102	DEES DR	39110	TONY VU dba VU CONTRACTOR		8/1/2023	8/1/2023
2023190	Addition Commercial	359	OLD JACKSON RD	39110	FASTENAL COMPANY	ZACH PARKER	7/28/2023	7/28/2023
2023191	New Building Commercial	174	CALHOUN STATION PKWY	39110	CORNER AT CALHOUN STATION	JLS CONSTRUCTION	7/28/2023	7/28/2023
2023192	Addition Commercial	210	N INDUSTRIAL DR	39110	WESTLAKE CHEMCIAL	STANLEY LEWIS	7/28/2023	7/28/2023
2023187	Addition Commercial	140	AUTOBAHN LOOP	39110	MADISON MAC HAIK CHEVROLE	MARK LYNCH	7/26/2023	7/26/2023
2023186	Sign	154	CALHOUN STATION PKWY	39110	SIMPLI NAIL SPA LLC	BUDGET SIGNS	7/21/2023	7/21/2023

2023185	Sign	140	ENTERPRISE DRIVE	39110	HOMEWELL CARE SERVICES	BUDGET SIGNS	7/21/2023	7/21/2023
2023184	Electical Commercial	324	DISTRIBUTION DR	39110	RINEWALT ELECTRIC	RINEWALT ELECTRIC	7/19/2023	7/19/2023
2023183	Re-Roof	168	HUNTERS ROW	39110	MORAIN TONY	TERRY SANDERS	7/18/2023	7/18/2023
2023182	Sign	102	DEES DR	39110	EL SOMBRERO		7/17/2023	7/17/2023
2023181	Sign	311	CALHOUN STATION PKWY	39110	HOTSPOT MARKET		7/10/2023	7/10/2023
2023180	New Building Commercial	316	OLD JACKSON RD	39110	PTS SPORTS PERFORMANCE	JLS CONSTRUCTION	7/7/2023	7/7/2023
2023179	New Building Commercial	311	CALHOUN STATION PKWY	39110	CALHOUN STATION	SOUTHERN EAGLE CONSTRUCTI	7/6/2023	7/6/2023
2023174	Accessory Residential	127	RIDGEFIELD DR	39110	RNC SERVICES LLC		7/5/2023	7/5/2023
2023173	Sign	111	AULENBROCK DR	39046	CHRISTIAN LEARNING CENTER		6/28/2023	6/28/2023
2023172	New Building Commercial	1025	GLUCKSTADT RD	39110	GLUCKSTADT PLACE		6/28/2023	6/28/2023
2023171	New Building Commercial	1	KAYO DR	39110	KAYO PLACE		6/23/2023	6/23/2023
2023170	Sign	102	DEES DR	39110	MISSISSIPPI CANDY COMPANY	BUDGET SIGNS	6/19/2023	6/19/2023
2023169	Fence	102	LONE WOLF DRIVE	39110	TINO'S PET GROOMING LLC		6/15/2023	6/15/2023
2023168	Addition Commercial	300	YANDELL RD	39110	MADISON CROSSING ELEM SCH	TYLER HARRIS	6/15/2023	6/15/2023
2023167	New Building Commercial	154	CALHOUN STATION PKWY	39110	SIMPLI NAIL SPA LLC		6/13/2023	6/13/2023
2023166	New Building Commercial	154	CALHOUN STATION PKWY	39110	METHODIST REHABILITATION CEN	JASON MCCLUTCHEN	6/12/2023	6/12/2023
2023165	Sign	102	LONE WOLF DRIVE	39110	TINO'S PET GROOMING LLC		6/12/2023	6/12/2023
2023164	Addition Commercial	102	DEES DR	39110	EL SOMBRERO	JLS CONSTRUCTION	6/8/2023	6/8/2023
2023163	Sign	1743	HIGHWAY 51	39110	BRYAN TIRES SREVICE		6/7/2023	6/7/2023
2023161	Sign	108	DEES DRIVE	39110	BURGER KING		6/6/2023	6/6/2023
2023162	Sign	111	DEES DRIVE	39110	3 HOUSES		6/6/2023	6/6/2023
2023158	Addition Commercial	316	OLD JACKSON RD	39110	JLS CONSTRUCTION	JLS CONSTRUCTION	6/2/2023	6/2/2023
2023156	Sign	1240	GLUCKSTADT ROAD	39110	CARDINAL HEALTH		6/1/2023	6/1/2023
2023154	New Building Commercial	409	CALHOUN STATION PKWY	39110	MADISON COUNTY SCHOOL DIS	ANDY TAYLOR	5/30/2023	5/30/2023
2023155	Electrical Residential	107	COTTON COVE	39110	TAMARA MCCARDLE	RINEWALT ELECTRIC	5/30/2023	5/30/2023
2023151	Sign	154	CALHOUN STATION PKWY	39110	TIME 4 TOYS		5/24/2023	5/24/2023
2023152	Sign	154	CALHOUN STATION PKWY	39110	YAMI ASIAN RESTAURANT		5/24/2023	5/24/2023
2023153	Mechanical Residential	103	COTTON COVE	39110	AIRSOUTH, LLC		5/24/2023	5/24/2023
2023150	Fence	125	KIMBALL DR	39110	CPS POOLS AND SPAS INC		5/23/2023	5/23/2023
2023147	New Building Commercial	109	ENTERPRISE DRIVE	39110	GREEN OAK		5/19/2023	5/19/2023
2023148	Generator	216	CRESCENT RIDGE	39110	Robert Hinton	AIRSOUTH COOLINNG AND HEA	5/19/2023	5/19/2023
2023149	Generator	123	LAKESHIRE COVE	39110	DEBBIE HARDEE	AIRSOUTH COOLINNG AND HEA	5/19/2023	5/19/2023
2023146	Addition Residential	146	STRIBLING RD EXT	39110	ZACH ETHERIDGE	NATHAN CRAFT	5/18/2023	5/18/2023
2023129	Sign	102	DEES DR BLG 300	39110	MISSISSIPPI CANDY COMPANY		5/16/2023	5/16/2023

2023125	Accessory Residential	111	MUIRFIELD PLACE	39110	JACQUELINE PATTON		5/10/2023	5/10/2023
2023124	Sign	138	W. SOWELL ROAD	39110	CLASSIC RESTORATIONS, LLC		5/9/2023	5/9/2023
2023123	Sign	576	CHURCH RD	39110	STEEL TECHNOLOGIES		5/4/2023	5/4/2023
2023122	Addition Commercial	102	DEES DR	39110	MISSISSIPPI CANDY COMPANY	WILDSTONE CONSTRUCTION SE	4/26/2023	4/26/2023
2023121	New Building Commercial	154	CALHOUN STATION PKWY	39110	Soulshine Gluckstadt LLC		4/25/2023	4/25/2023
2023120	Sign	1716	HIGHWAY 51	39110	RIPTIDE OUTDOORS		4/19/2023	4/19/2023
2023119	Electical Commercial	1267	GLUCKSTADT RD	39110	DAMPIER LIGHTING		4/18/2023	4/18/2023
2023118	Addition Commercial	155	CALHOUN STATION PKWY	39110	SULLIVAN'S GROCERY	MCINTOSH CONSTRUCTION INC	4/17/2023	4/17/2023
2023117	Sign	240	AUTOBAHN LOOP	39110	CRASH CHAMPIONS		4/14/2023	4/14/2023
2023116	Plumbing Commercial	111	AULENBROCK DR	39046	CHRISTIAN LEARNING CENTER	DALLAS SMITH	4/11/2023	4/11/2023
2023115	New Building Commercial	108	LONE WOLF DR	39110	110 PERCENT LLC	STEVE FOLK	3/30/2023	3/30/2023
2023114	Addition Residential	216	CRESCENT RIDGE	39110	Robert Hinton	AIRSOUTH COOLINNG AND HEA	3/29/2023	3/29/2023
2023113	Sign	102	DEES DR	39110	MAGNOLIA HEMP COMPANY		3/28/2023	3/28/2023
2023112	Fence	111	AULENBROCK DR	39046	CHRISTIAN LEARNING CENTER		3/28/2023	3/28/2023
2023110	Sign	1021	GLUCKSTADT RD	39110	TINDLE FAMILY DENTISTRY		3/21/2023	3/21/2023
2023108	Addition Commercial	195	INDUSTRIAL BLVD	39110	CADENA SMITH, LLC		3/20/2023	3/20/2023
2023107	Gas Residential	105	ARRINGTON DR	39110	JOHN DYKES		3/17/2023	3/17/2023
2023099	Addition Residential	113	MUIRFIELD PLACE	39110	LARRY FRANKLIN		3/15/2023	3/15/2023
2023089	Addition Residential	105	ARRINGTON DR	39110	JOHN DYKES		3/10/2023	3/10/2023
2023092	Re-Roof	111	FIRST COLONY BLVD	39110	GUARANTEED ROOFING COMPA		3/10/2023	3/10/2023
2023086	Sign	103	TRUSTMARK DR	39110	TRUSTMARK NATIONAL BANK		3/7/2023	3/7/2023
2023087	New Building Commercial	346	CHURCH RD	39110	GERMANTOWN PARK		3/7/2023	3/7/2023
2023088	New Building Commercial	346	CHURCH RD	39110	GERMANTOWN PARK	JLS CONSTRUCTION	3/7/2023	3/7/2023
2023085	New Building Commercial	800	SAHLER LANE	39110	FIT CHEF	JLS CONSTRUCTION	3/6/2023	3/6/2023
2023080	Addition Residential	144	OLD ORCHARD RD	39110	EAGLE CARPORTS		3/3/2023	3/3/2023
2023081	Addition Residential	144	OLD ORCHARD RD	39110	EAGLE CARPORTS		3/3/2023	3/3/2023
2023084	Sign	1091	GLUCKSTADT RD	39110	DOMINO'S		3/3/2023	3/3/2023
2023082	Addition Residential	144	OLD ORCHARD RD	39110	EAGLE CARPORTS		3/3/2023	3/3/2023
2023079	Addition Residential	144	OLD ORCHARD RD	39110	EAGLE CARPORTS		3/3/2023	3/3/2023
2023078	Gas Residential	131	SUNRISE COVE	39110	BUTLER PLUMBING		3/3/2023	3/3/2023
2023070	Accessory Residential	175	BRADFIELD DR	39110	MARQUEUS DRAPER		3/1/2023	3/1/2023
2023077	Sign	1715	HIGHWAY 51	39110	BOO'S SMOKEHOUSE BBQ LLC		3/1/2023	3/1/2023
2023069	Sign	154	CALHOUN STATION PKWY	39110	SOULSHINE PIZZA		2/22/2023	2/22/2023
2023067	Sign	112	LONE WOLF DR	39110	SCOTT C WOODS & ASSOC P. A.		2/16/2023	2/16/2023

2023068	New Building Commercial	102	DEES DR	39110	4 SEASONS NAILS	JLS CONSTRUCTION	2/16/2023	2/16/2023
2023066	New Building Commercial	103	TRUSTMARK DR	39110	TRUSTMARK NATIONAL BANK	THRASH COMMERCIAL CONTRA	2/15/2023	2/15/2023
2023065	Driveway	101	FIRST CHOICE DR	39110	FIRST CHOICE DRIVE LLC		2/10/2023	2/10/2023
2023064	Sign	1091	GLUCKSTADT RD	39110	DOMINO'S		2/8/2023	2/8/2023
2023060	Sign	160	WEISENBERGER RD	39110	KEBAB & CURRY		2/7/2023	2/7/2023
2023062	Sign	124	LONE WOLF DR	39110	FUTURE LABS, LLC		2/7/2023	2/7/2023
2023063	Sign	115	AULENBROCK DR	39110	WEEMS MCDONALD		2/7/2023	2/7/2023
2023061	Sign	112	LONE WOLF DR	39110	SCOTT C WOODS & ASSOC P. A.		2/7/2023	2/7/2023
2023059	New Building Commercial	346	CHURCH RD	39110	JLS CONSTRUCTION		2/6/2023	2/6/2023
2023058	Driveway	347	DISTRIBUTION DR	39110	CLARK RENTAL AND SUPPLY		2/2/2023	2/2/2023
2023057	Sign	102	DEES DR	39110	GERMANTOWN DENTAL		2/1/2023	2/1/2023
2023055	Sign	116	LONE WOLF DRIVE	39110	HYDRONIC TECHNOLOGY		1/31/2023	1/31/2023
2023053	Sign	102	DEES DR	39110	EPIC DONUT/STONE GROUND C		1/30/2023	1/30/2023
2023052	Sign	238	WEISENBERGER RD	39110	SEASONS		1/30/2023	1/30/2023
2023054	Sign	166	CALHOUN STATION PKWY	39110	TWISTED TURNIP		1/30/2023	1/30/2023
2023051	Electical Commercial	200	CALHOUN STATION PKWY	39110	GERMANTOWN HIGH SCHOOL	RUSTY BAIN	1/26/2023	1/26/2023
2023050	Sign	1715	HIGHWAY 51	39110	BOO'S SMOKEHOUSE BBQ LLC		1/26/2023	1/26/2023
2023049	Addition Commercial	102	DEES DR	39110	SOUTHERN MAGNOLIA HEMP C	MARK HUNT	1/26/2023	1/26/2023
2023048	Sign	333	DISTRIBUTION DR	39110	GLUCKSTADT BODY SHOP		1/25/2023	1/25/2023
2023047	Sign	104	CHURCH RD	39110	PRIORITY ONE BANK		1/25/2023	1/25/2023
2023046	Addition Commercial	128	WEISENBERGER RD	39110	BMC GENERAL CONTRACTORS L	BRUCE MASSEY	1/24/2023	1/24/2023
2022043	Sign	105	LEXINGTON DR	39110	BUDGET BLINDS		1/19/2023	1/19/2023
2022042	Sign	112	LEXINGTON DR	39110	THE OFFICE		1/19/2023	1/19/2023
2022040	Sign	272	CALHOUN STATION PKWY	39110	JOHNNY'S PIZZA		1/17/2023	1/17/2023
2022041	Addition Residential	152	MINNINGER BLVD	39110	TYLER FANNING		1/17/2023	1/17/2023
2022039	Sign	105	LEXINGTON DR	39110	MAGNOLIA CONCESSIONS LLC		1/13/2023	1/13/2023
2022038	Sign	124	ENTERPRISE DR	39110	SOUTHERNEASTERN AUTOMATI		1/13/2023	1/13/2023
2022037	Sign	109	AULENBROCK DR	39110	HARTLEY EQUIPMENT		1/12/2023	1/12/2023
2022036	Sign	111	DEES WAY	39110	GO SHINE EXPRESS CARWASH		1/12/2023	1/12/2023
2022035	New Building Commercial	1	BLDG C CALHOUN STATI	39110	AOK PROPERTIES LLC	BRIAN WHITE	1/11/2023	1/11/2023
2022033	Sign	115	LONE WOLF DR	39110	ETAIROS VHAC		1/10/2023	1/10/2023
2022031	Sign	102	LEXINGTON DR	39110	DOGWOOD OFFICE CENTER		1/10/2023	1/10/2023
2022034	Sign	243	INDUSTRIAL DR	39110	BEN NELSON GOLF & OUTDOOR		1/10/2023	1/10/2023
2022032	Sign	155	AMERICAN WY	39110	DIXIE EQUINE		1/10/2023	1/10/2023

2022029	Sign	331	DISTRIBUTION DR	39110	GULF EQUIPMENT CORPORATIC		1/9/2023	1/9/2023
2022030	Sign	168	AMERICAN WAY	39110	BOH INC		1/9/2023	1/9/2023
2022026	Sign	1706	HIGHWAY 51	39110	ALPHA FINANCIAL & TAX SERVIC		1/5/2023	1/5/2023
2022027	Sign	184	AMERICAN WAY	39110	AFTERZONE, LLC		1/5/2023	1/5/2023
2022025	Sign	100	FIRST CHOICE DR	39110	DEPENDABLE PEST SERVICE INC		1/3/2023	1/3/2023
2022024	New Building Commercial	138	SOWELL RD	39110	MCINTOSH CONSTRUCTION INC	MCINTOSH CONSTRUCTION INC	1/3/2023	1/3/2023
2022023	New Building Commercial	166	CALHOUN STATION PKWY	39110	TWISTED TURNIP	VENTURE SOUTH CONSTRUCTIC	12/29/2022	12/29/2022
2022021	New Building Commercial	1091	GLUCKSTADT RD	39110	ALTHLETICO PHYSICAL THERAPY	VOGTS CONSTRUCTION CO	12/29/2022	12/29/2022
2022020	Sign	114	DEES DR	39110	GLUCKSTADT FITNESS	MCINTOSH CONSTRUCTION INC	12/28/2022	12/28/2022
2022019	Sign	102	DEES DR	39110	GERMANTOWN DENTAL	BUDGET SIGNS	12/28/2022	12/28/2022
2022017	Sign	555	INDUSTRIAL DR S	39110	V2X	SIGN CRAFTERS	12/28/2022	12/28/2022
2022016	Sign	137	YANDELL RD	39046	BAMBOO EXPRESS		12/28/2022	12/28/2022
2022018	Sign	102	DEES DR BLG 300	39110	SOPHIE'S MILKSHAKES & SUNDA	BUDGET SIGNS	12/28/2022	12/28/2022
2022015	Sign	120	YANDELL RD	39110	OUTLETS OF MISSISSIPPI		12/28/2022	12/28/2022
2022014	New Building Commercial	125	KIMBALL DR	39110	CPS POOLS AND SPAS INC	AUGUSTA CONSTRUCTION INC	12/22/2022	12/22/2022
2022013	New Building Commercial	125	KIMBALL DR	39110	CPS POOLS AND SPAS INC	AUGUSTA CONSTRUCTION INC	12/22/2022	12/22/2022
2022012	New Building Commercial	130B	AMERICAN WAY	39110	GREEN STEEL COATINGS	VENTURE SOUTH CONSTRUCTIC	12/21/2022	12/21/2022
2022011	Accessory Commercial	154	CHURCH RD	39110	4 SEASONS	JOHN WOOD	12/21/2022	12/21/2022
2022010	Accessory Commercial	103	DEES DR	39110	4 SEASONS	JOHN WOOD	12/21/2022	12/21/2022
2022009	Accessory Commercial	238	WEISENBERGER RD	39110	4 SEASONS	JOHN WOOD	12/21/2022	12/21/2022
2022008	Mechanical Commercial	166	CALHOUN STATION PKWY	39110	PRO SERVICE LLC	PRO SERVICE LLC	12/19/2022	12/19/2022
2022007	Electical Commercial	195	INDUSTRIAL BLVD	39110	COVINGTON ELECTRIC	COVINGTON ELECTRIC	12/15/2022	12/16/2022
2022006	Sign	1085	GLUCKSTADT PLACE	39110	GLUCKSTADT PLACE		12/14/2022	12/14/2022
2022003	New Building Commercial	154	CALHOUN STATION PKWY	39110	ANTHONY MORRISON	JLS CONSTRUCTION	12/13/2022	12/13/2022
2022004	Sign	2125	HIGHWAY 51	39110	W L BURLE ENGINEERS P A		12/12/2022	12/12/2022
2022002	New Building Residential	1004	Madison Ave	39110	AMANDA LORIAN	Tyler Construction Co	12/9/2022	12/9/2022
2022001	AC Change Out	1004	Madison Ave	39110	Rachel Sargent	Tyler Construction Co	12/9/2022	12/9/2022
2022005	Sign	102	DEES DR	39110	4 SEASON NAILS		12/2/2022	12/2/2022
2023083	Addition Residential	144	OLD ORCHARD RD	39110	EAGLE CARPORTS		11/23/2022	11/23/2022
2023109	New Building Commercial	104	CHURCH RD	39110	PRIORITY ONE BANK		9/14/2022	9/14/2022
2022028	New Building Commercial	316	OLD JACKSON RD	39110	VICTORY ATHLETICS	JLS CONSTRUCTION	8/31/2022	8/31/2022
2023056	New Building Commercial	102	DEES DR	39110	GARNER CONSTRUCTION GROU	TYE GARNER	8/19/2022	8/19/2022
2023188	New Building Commercial	124	KIMBALL DR	39110	BTH PROPERTIES	JASON MYERS	8/7/2022	8/7/2022
2023189	New Building Commercial	124	KIMBALL DR	39110	BTH PROPERTIES	JASON MYERS	8/7/2022	8/7/2022

2023111	Addition Commercial	238	WEISENBERGER RD	39110	SEASONS		2/15/2022	2/15/2022
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City of Gluckstadt**Application for Site Plan Review**Subject Property Address: 386 Industrial DR. SParcel #: 082H-28'003/09.00Owner: Ford MundyApplicant: Ford MundyAddress: 170 Johnstone DR.
Madison, MS 39110Address: 170 Johnstone DR.
Madison, MS 39110Phone #: (870) 243-1687Phone #: (870) 243-1687E-Mail: mundyford@gmail.comE-Mail: mundyford@gmail.comCurrent Zoning District: 1-2Acreage of Property (If applicable): 3.45 acUse sought of Property: Sports Training2023273**Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.


 Applicant Signature

11 / 28 / 2023
 Date

CITY OF GLUCKSTADT BUILDING DEPARTMENT
OFFICE USE ONLY

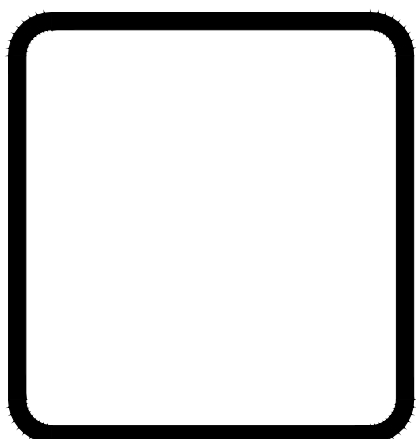
Date Received: _____

Application Complete & Approved to Submit to P&Z Board (please check):

Yes _____ No _____

Signature: _____
 Planning & Zoning Administrator (or Authorized Representative)

REVISIONS	BY



WOOLDRIDGE & ASSOCIATES
 464 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-209-8885
 WOOLDRIDGEARCHITECTUREFIRM.COM

Elite Hitting
 386 Industrial Drive
 Gluckstadt, Mississippi

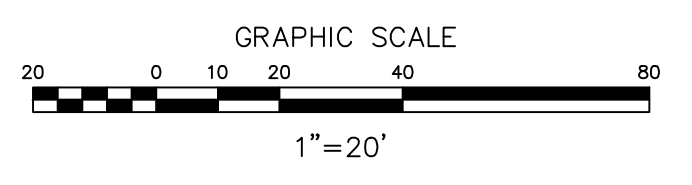
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DRAWN
CHECKED
DATE 11/28/23
SCALE
JOB NO.
SHEET A0.0
OF SHEETS

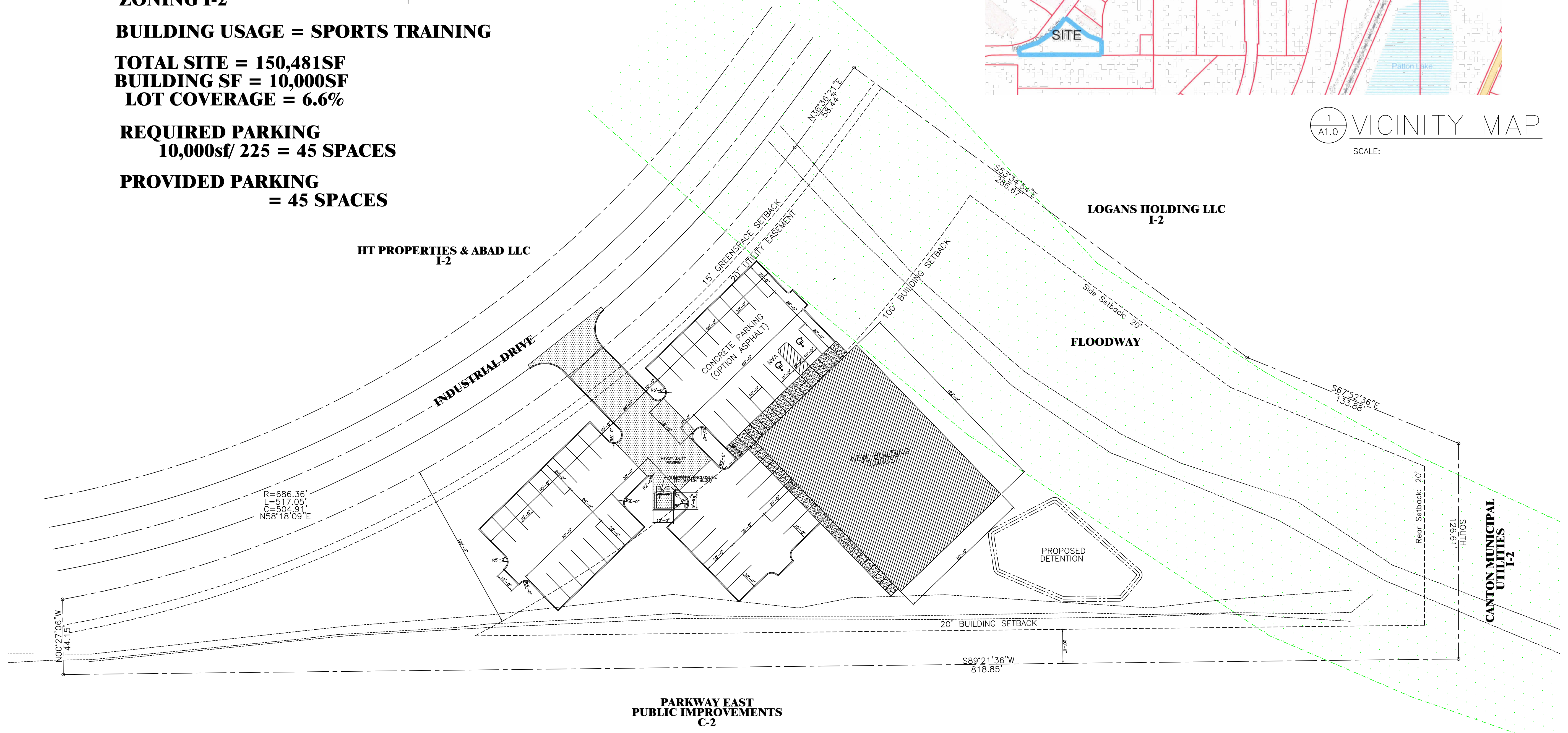


1 A1.0 VICINITY MAP
SCALE:

1 A1.0 SITE PLAN
SCALE: 1"=30'-0"

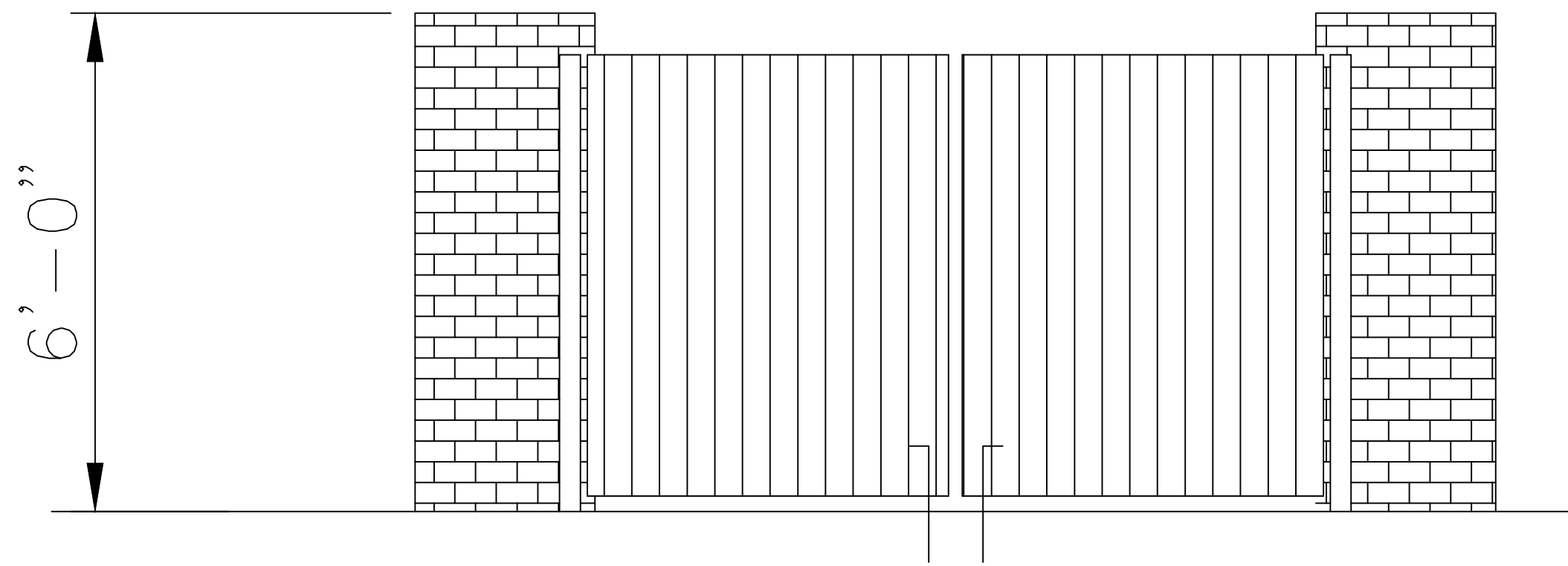


ZONING I-2
BUILDING USAGE = SPORTS TRAINING
TOTAL SITE = 150,481SF
BUILDING SF = 10,000SF
LOT COVERAGE = 6.6%
REQUIRED PARKING
10,000sf/ 225 = 45 SPACES
PROVIDED PARKING
= 45 SPACES

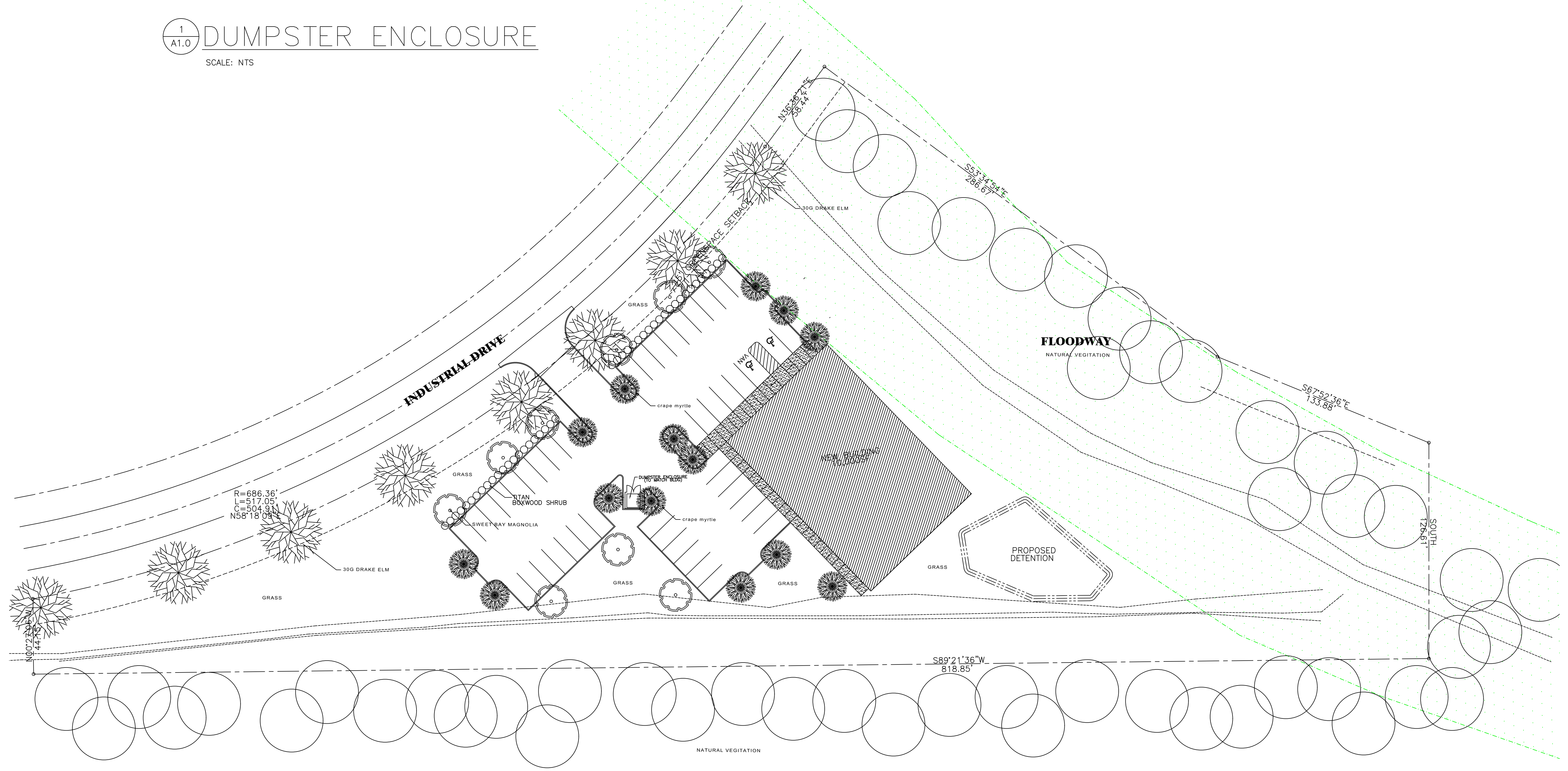


**PARKWAY EAST
 PUBLIC IMPROVEMENTS
 C-2**

OWNER 11/28/2023 10:45 AM FORD MONDAY.dwg



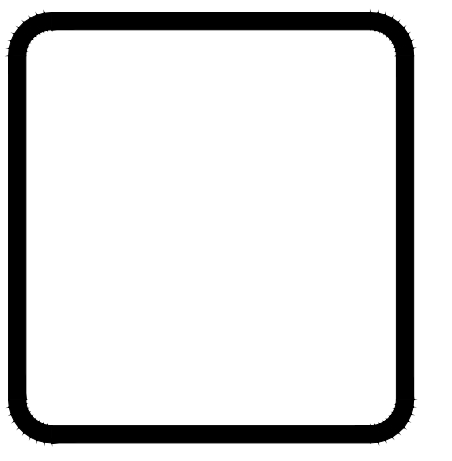
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SCALE: NTS



1
A1.0 LANDSCAPE PLAN
SCALE: 1"=30'-0"

OWNER 11/28/2023 10:45 AM FORD MONDAY.dwg

REVISIONS	BY



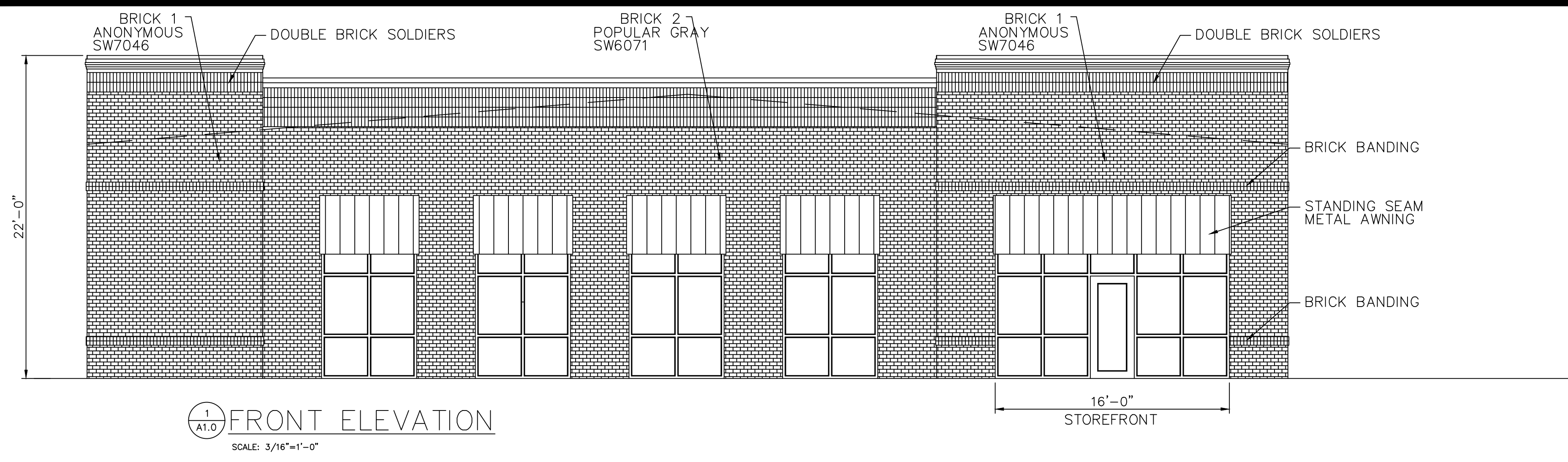
W

WOOLDRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8888
WOOLDRIDGEARCHITECTUREFARM.COM

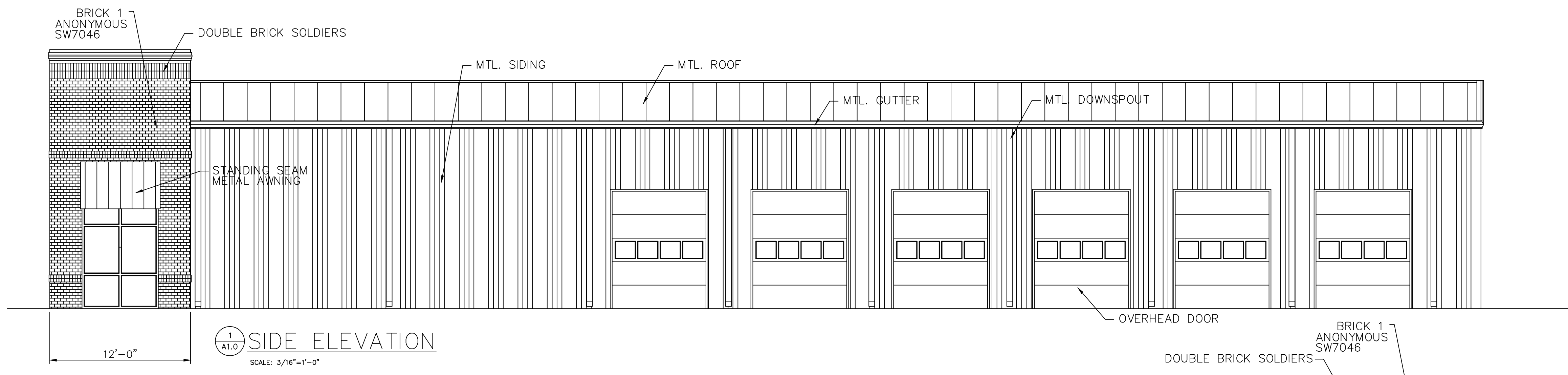
Elite Hitting
386 Industrial Drive
Gluckstadt, Mississippi

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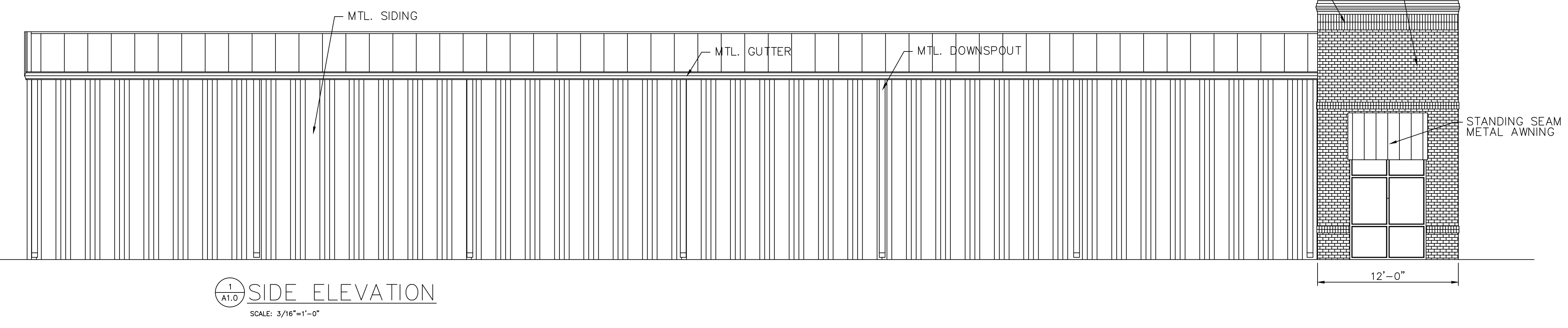
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SCALE
JOB NO.
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OF SHEETS



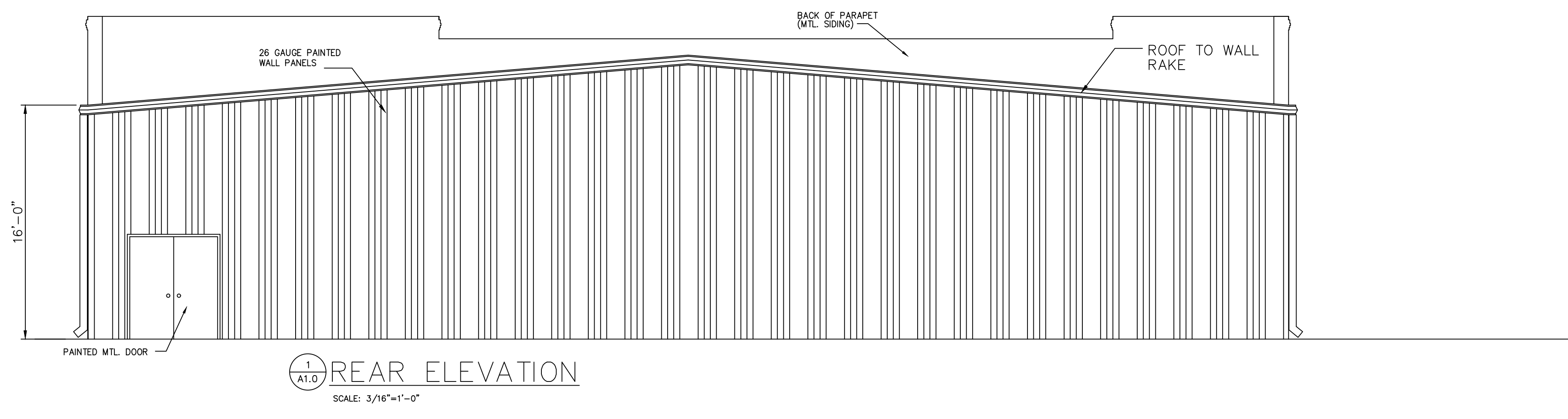
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A1.0 FRONT ELEVATION
SCALE: 3/16"=1'-0"



1
A1.0 SIDE ELEVATION
SCALE: 3/16"=1'-0"

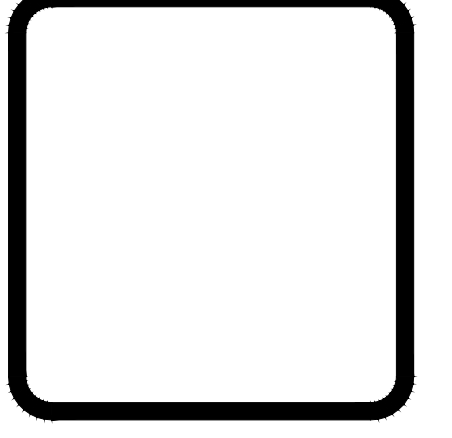


1
A1.0 SIDE ELEVATION
SCALE: 3/16"=1'-0"



1
A1.0 REAR ELEVATION
SCALE: 3/16"=1'-0"

REVISIONS	BY



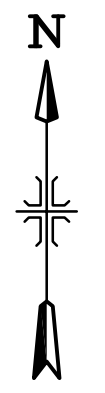
WOOLRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-200-8885
WOOLRIDGEARCHITECTUREFIRM.COM

Elite Hitting
386 Industrial Drive
Gluckstadt, Mississippi

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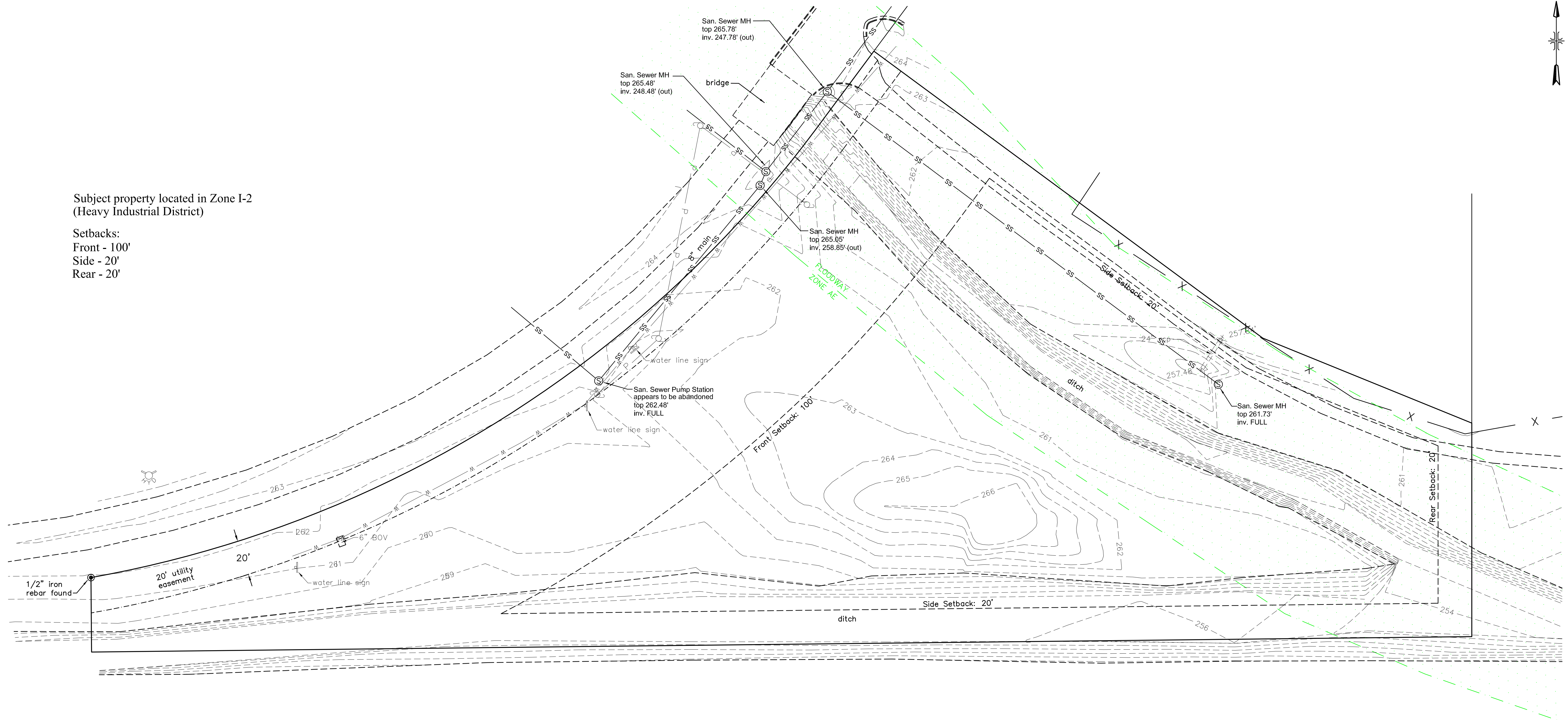
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DATE 12/4/23
SCALE
JOB NO.
SHEET A3.0
OF SHEETS

OWNER 11/28/2023 10:45 AM FORD MONDAY.dwg



Subject property located in Zone I-2
(Heavy Industrial District)

Setbacks:
Front - 100'
Side - 20'
Rear - 20'



1/2" iron rebar found

20' utility easement

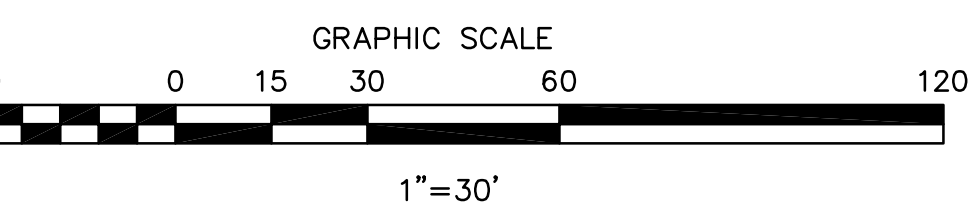
water line sign

San. Sewer Pump Station appears to be abandoned top 262.48' inv. FULL

San. Sewer MH top 265.78' inv. 247.78' (out)

San. Sewer MH top 265.48' inv. 248.48' (out)

San. Sewer MH top 265.05' inv. 258.85' (out)



Date of field survey: November 27, 2023.

Class "B" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

Vertical elevations taken from GPS Network NAVD88.

Subsurface and environmental conditions were not examined or considered as a part of this survey.

Boundary survey by Tom Ellison with Affordable Surveying Solutions, Inc.

MS One-Call #23112911001242
Process Date: November 29, 2023
Below Notes Dated: December 4, 2023

- AT&T Distribution- CLEAR, NO CONFLICT
- Centerpoint Energy - CLEAR, NO CONFLICT
- Canton Municipal Utilities - CLEAR, NO CONFLICT
- Telepak dba C Spire Fiber - CLEAR, NO CONFLICT
- TX Eastern Transmission - CLEAR, NO CONFLICT
- Pearl River Valley Water - NO RESPONSE
- Comcast Cable of Jackson - CLEAR, NO CONFLICT
- Bear Creek Water Assoc.- CLEAR, NO CONFLICT

Site Address: Industrial Drive, Gluckstadt, MS

Subject property is located in Zone AE and Floodway as determined and shown on FEMA Map 28089 C 415F dated March 17, 2010. BFE determined to be 264.20' from Stream "O", profile 72P of the FIS Report

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

I, Colin L. Baird do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on November 30, 2023

LEGEND

- | | | | |
|--|-----------------------------|--|------------------------------------|
| | A/C UNIT | | LIGHT POLE |
| | CONC. CURB & GUTTER | | NO. OF PARKING SPACES |
| | CONTOURS | | POWER METER |
| | DOWNSPOUT | | SANITARY SEWER CLEANOUT |
| | DRAINAGE INLET | | SANITARY SEWER MANHOLE |
| | ELECTRICAL BREAKER BOX | | SPRINKLER |
| | ELECTRICAL JUNCTION BOX | | SPOT ELEVATION |
| | FINISHED FLOOR ELEVATION | | TELECOMMUNICATIONS MANHOLE |
| | FIRE HYDRANT | | TELEPHONE PEDESTAL |
| | GAS METER | | TREE (SIZE & TYPE NOTED, IF KNOWN) |
| | GRATE INLET (SIZE NOTED) | | WATER METER |
| | GRATE INLET (18" ROUND-TYP) | | WATER VALVE |
| | IRRIGATION VALVE | | UNDERGROUND ELECTRIC |
| | OVERHEAD POWER/TELEPHONE | | GAS LINE |
| | POTABLE WATER | | SANITARY SEWER MAIN |
| | UNDERGROUND TELECOMM | | UNDERGROUND TELEPHONE |
| | UNDERGROUND TELECOMM | | WATER MAIN |
| | UNDERGROUND FIBER OPTIC | | |

No.	Revisions:	By:	Date:

BAIRD ENGINEERING, INC.
506 Jefferson Street, Clanton, MS 39056
Phone: (601) 925-5015

Project No.: # 4840
Date: 11/30/2023
Scale: 1" = 30'
Designed By: CLB
Reviewed By: CLB

TOPOGRAPHIC SURVEY
FORD MONDAY
GLUCKSTADT, MISSISSIPPI

C 0.0

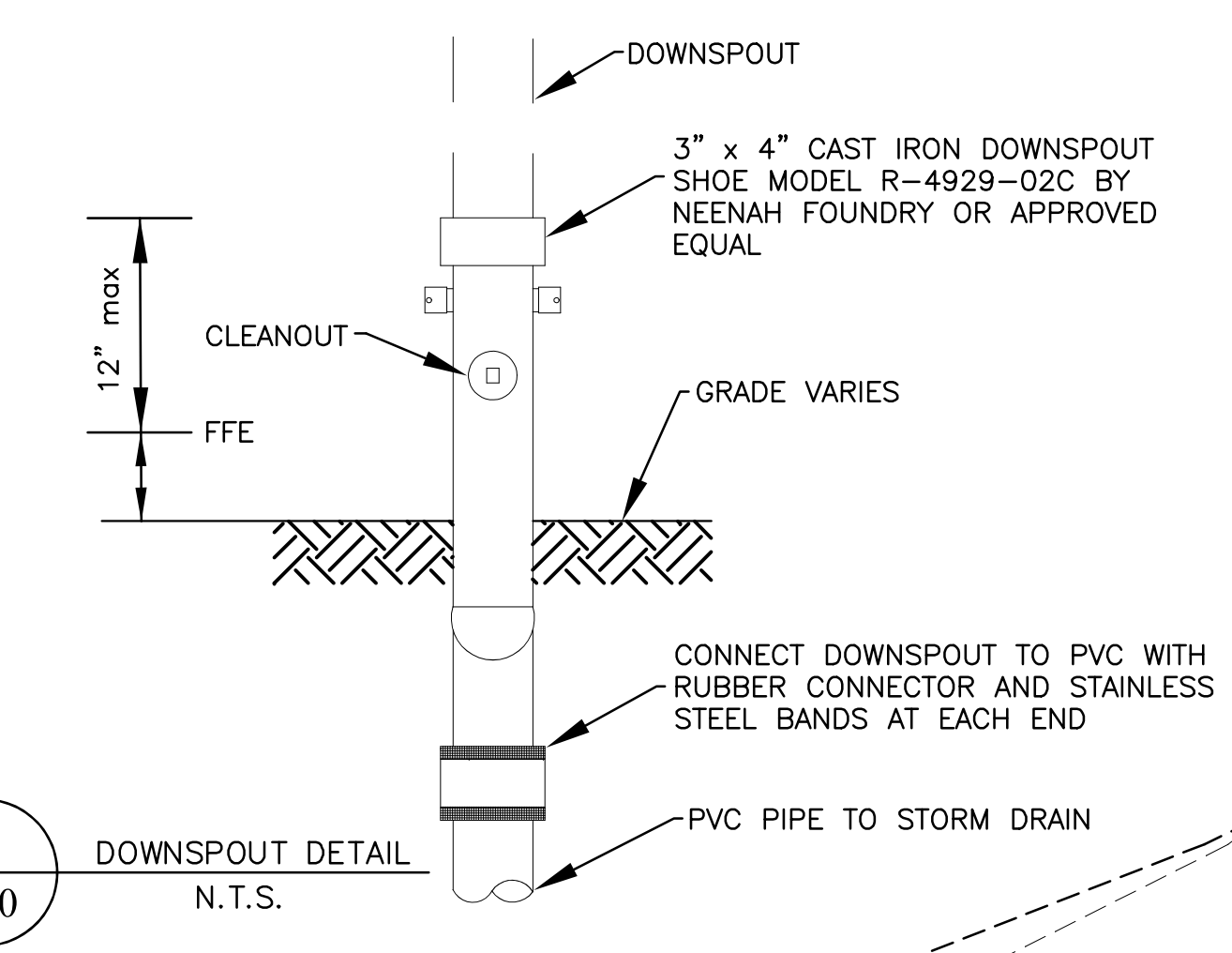
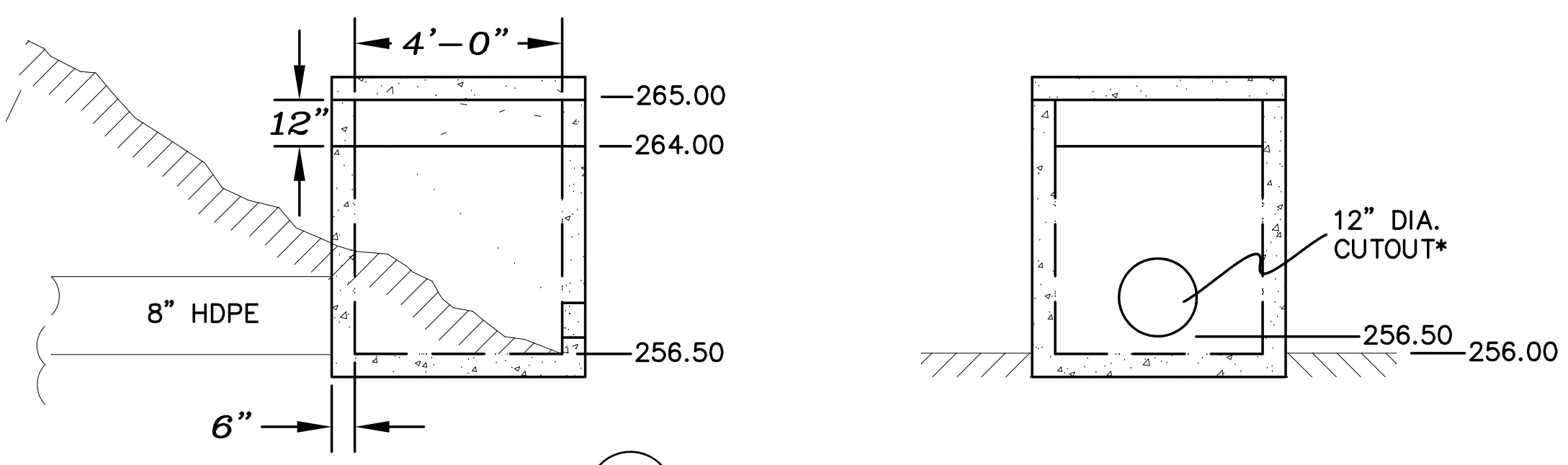
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-3015

Project No.:	# 4840
Date:	12/05/2023
Scale:	1" = 20'
Designed By:	CLB
Reviewed By:	CLB

GRADING PLAN
ELITE HITTING
GLUCKSTADT, MISSISSIPPI

C 2.0



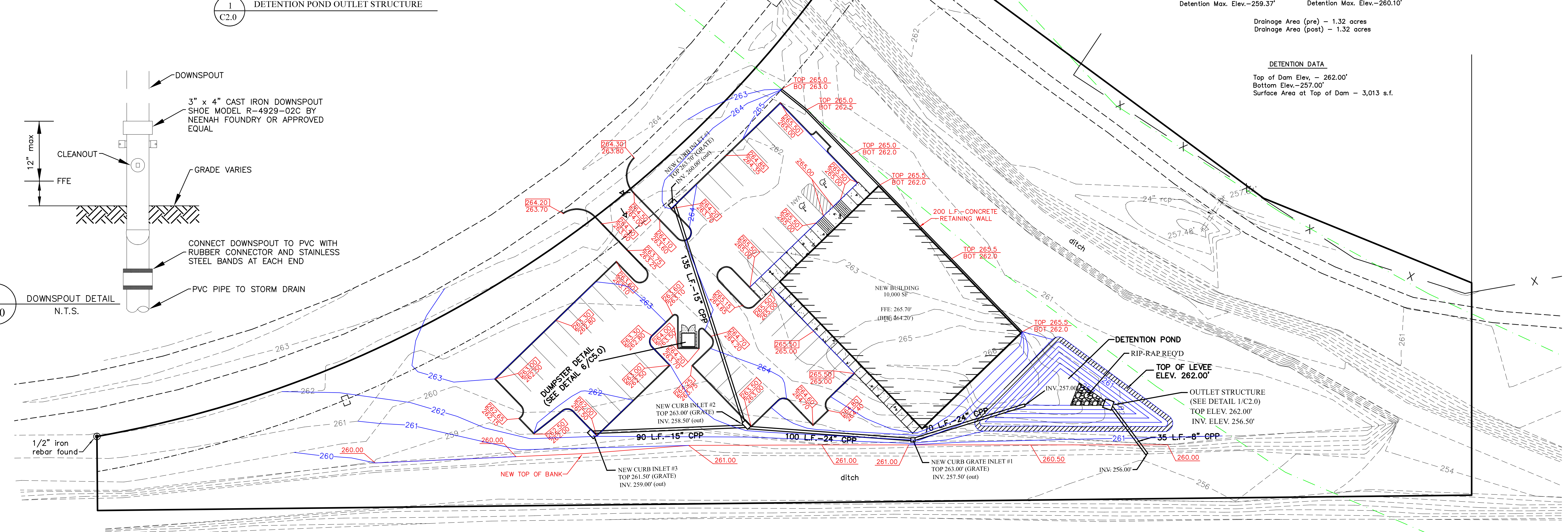
HYDRAULIC INFORMATION
DETENTION BASIN

2 year runoff (pre)-1.16 cfs	25 year runoff (pre)-1.87 cfs
2 year runoff (post)-7.89 cfs	25 year runoff (post)-12.44 cfs
Detention Outflow-1.99 cfs	Detention Outflow-2.41 cfs
Detention Max. Elev.-258.88'	Detention Max. Elev.-259.66'
5 year runoff (pre)-1.39 cfs	50 year runoff (pre)-2.08 cfs
5 year runoff (post)-9.40 cfs	50 year runoff (post)-13.90 cfs
Detention Outflow-2.15 cfs	Detention Outflow-2.53 cfs
Detention Max. Elev.-259.16'	Detention Max. Elev.-259.91'
10 year runoff (pre)-1.59 cfs	100 year runoff (pre)-2.30 cfs
10 year runoff (post)-10.69 cfs	100 year runoff (post)-15.18 cfs
Detention Outflow-2.27 cfs	Detention Outflow-2.61 cfs
Detention Max. Elev.-259.37'	Detention Max. Elev.-260.10'

Drainage Area (pre) - 1.32 acres
Drainage Area (post) - 1.32 acres

DETENTION DATA

Top of Dam Elev. - 262.00'
Bottom Elev.-257.00'
Surface Area at Top of Dam - 3,013 s.f.



1. GENERAL

THE CONTRACTOR SHALL REMOVE ALL INFRASTRUCTURE AND VEGETATION FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED

ALL IMPROVEMENTS AND ADDITIONS TO THE WATER AND SANITARY SEWER SYSTEMS SHALL BE INSTALLED IN COMPLIANCE WITH THE CITY OF CLINTON STANDARDS.

TOPOGRAPHIC SURVEY INFORMATION TAKEN FROM A SURVEY PREPARED BY McMASTERS AND ASSOCIATES.

2. CLEARING

PRIOR TO CUT AND REPLACEMENT OF FILL ON SITE, APPROXIMATELY 6 INCHES OF TOPSOIL SHOULD BE REMOVED WHERE ENCOUNTERED

REMOVE BRUSH, ROOTS, LARGE GRASS, ROCKS, AND WEEDS BEFORE STRIPPING

REMOVE TOPSOIL TO A MINIMUM DEPTH OF 6 INCHES IN ALL AREAS INDICATED ON THE PLANS TO BE UNDER BUILDING, DRIVES, PARKING, SIDEWALKS, AND OTHER PAVING.

STORE TOPSOIL APPROVED FOR FILL IN GENERAL LANDSCAPE AREAS AT DESIGNATED LOCATIONS ON SITE

3. GRUBBING

REMOVE ASPHALT, CONCRETE CURBS, LIGHTING POLES AND FOUNDATIONS, TRASH, STUMPS, OLD LUMBER, STRUCTURES, ETC. EITHER ABOVE, ON THE NEW SURFACE, OR BELOW THE GROUND WHICH MAY INTERFERE WITH THE NEW CONSTRUCTION.

4. CLEAN-UP

UPON COMPLETION OF WORK OF THIS SECTION, REMOVE FROM PREMISES, AND DISPOSE OF ALL RELATED DEBRIS. IMPLEMENT EROSION CONTROL PLAN.

5. SITE GRADING

PROOFROLLING WITH A LOADED TRUCK OR SCRAPER SHOULD BE PERFORMED TO LOCATE POTENTIAL SOFT SPOTS IN THE SUBGRADE AND/OR NATURAL GROUND BEFORE ANY FILL IS PLACED. SOFT SPOTS SHOULD BE REMOVED AND REPLACED WITH COMPACTED STABLE SANDY CLAY (CL). THE TOP 6 INCHES OF NATURAL GROUND SHOULD BE SCARIFIED AND COMPACTED TO ASTM D698 PRIOR TO FILL PLACEMENT.

CUT OR FILL AND MACHINE GRADE SITE AS SHOWN ON THE DRAWINGS TO DRAIN AS INDICATED, ALLOWING FOR THE THICKNESS OF PAVING SUBGRADE AND THE PAVING ITSELF. WHERE FILL IS REQUIRED, USE PER GEOTECHNICAL REPORT.

ALL EARTHWORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL INVESTIGATION REPORT.

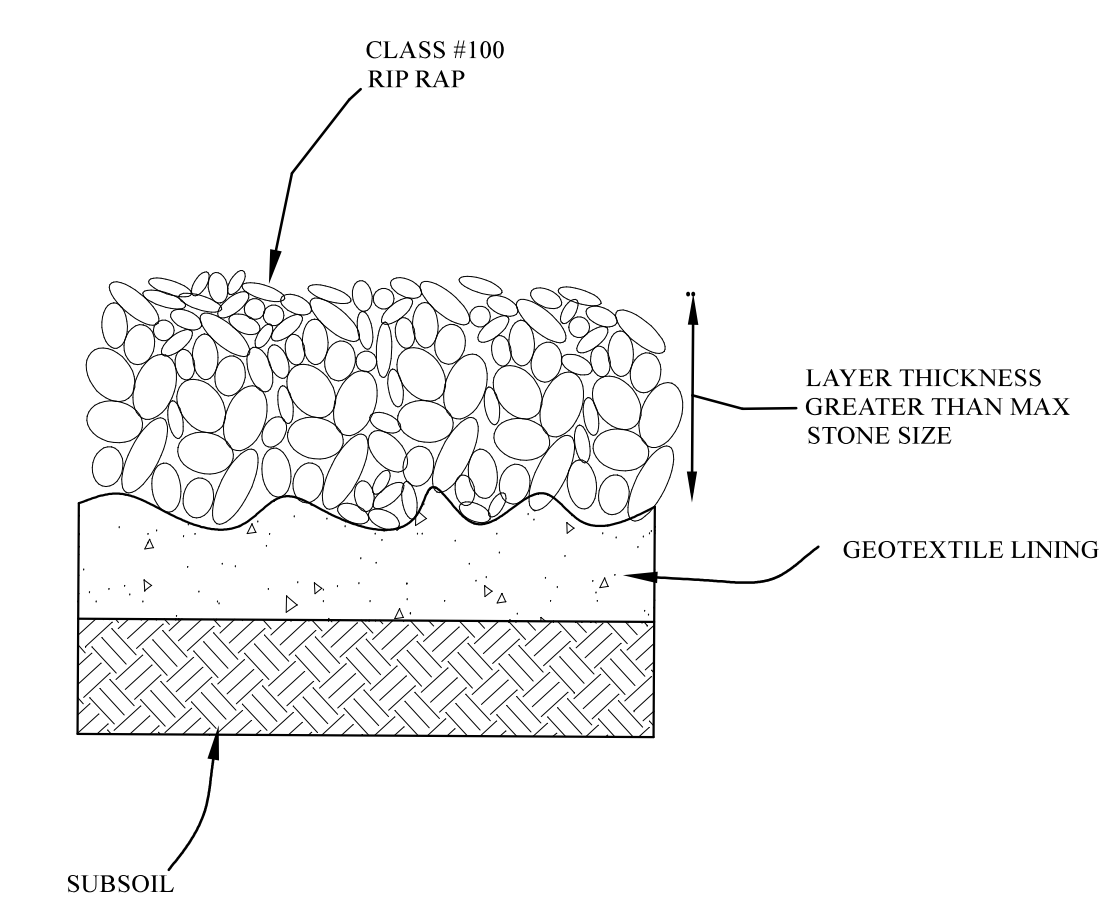
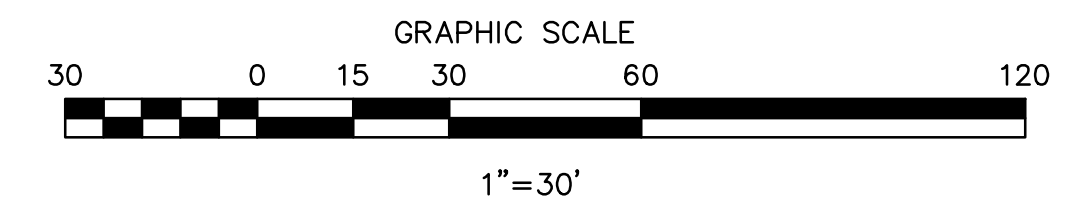
ALL FILL MATERIALS DESCRIBED IN GEOTECHNICAL REPORT MUST BE REMOVED AND REPLACED WITH ACCEPTABLE FILL MATERIAL.

6. FILLING AND BACKFILLING MATERIALS

IMPORTED FILL MATERIAL WILL HAVE PROPERTIES TO ALLOW COMPACTION BY ROLLING AND TAMPING TO A DENSITY EQUAL TO OR GREATER THAN MAXIMUM DENSITY WITH ±2% OF OPTIMUM MOISTURE CONTENT AS DETERMINED BY TEST METHODS DESCRIBED IN ASTM D698, LATEST EDITION, "MOISTURE DENSITY RELATIONSHIP OF SOILS". IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION AS DETERMINED BY THE SOILS TESTING LABORATORY, FURNISH SUITABLE BORROW WHICH CAN BE COMPACTED FROM AN OFF-SITE SOURCE. ALL FILL AND BACKFILL MATERIALS SHALL BE OF LOW EXPANSIVITY, UNIFORM IN GRADE, FREE FROM ORGANIC MATERIAL, AND CONSIST OF SILTY CLAY (CL) SOIL HAVING A LIQUID LIMIT OF NOT MORE THAN 40 PERCENT AND A PLASTICITY INDEX BETWEEN 10 AND 20.

7. DETENTION POND

NO DETENTION REQUIRED FOR THIS PROJECT. THERE IS AN EXISTING DETENTION POND SOUTH OF AND ADJACENT TO THE SUBJECT PROPERTY.



LEGEND

- ⊙ PROPOSED DOWNSPOUT (DETAIL 1/C2.0)
- ▬ PROPOSED CONCRETE CURB (DETAIL 3 & 4/C2.0)
- ♿ HANDICAP PARKING
- PROPERTY LINE

RIP-RAP DETAIL N.T.S.

Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
 506 Jefferson Street, Clinton, MS 39056
 Phone: (601) 925-5015

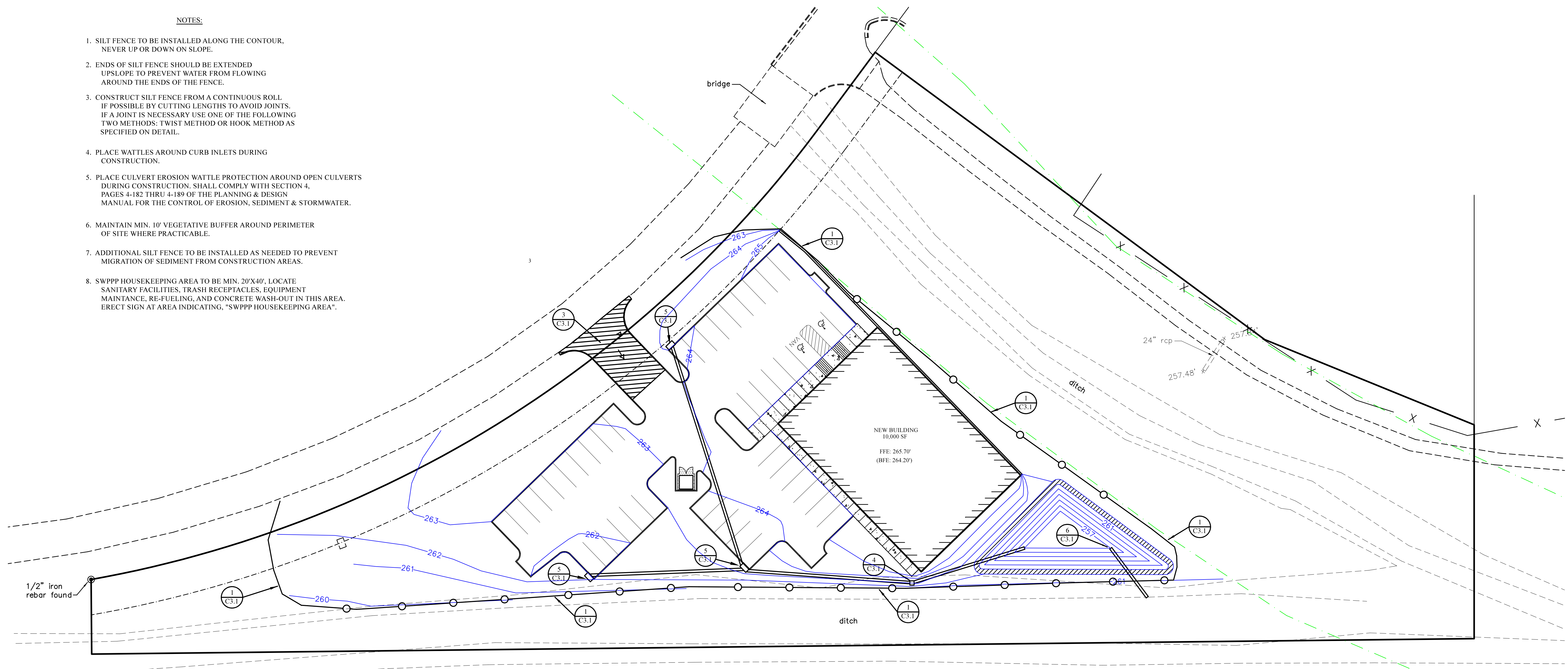
Project No.: # 4840
 Date: 12/05/2023
 Scale: 1" = 20'
 Designed By: CLB
 Reviewed By: CLB

EROSION CONTROL PLAN
 ELITE HITTING
 GLUCKSTADT, MISSISSIPPI

C 3.0

NOTES:

1. SILT FENCE TO BE INSTALLED ALONG THE CONTOUR, NEVER UP OR DOWN ON SLOPE.
2. ENDS OF SILT FENCE SHOULD BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.
3. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: TWIST METHOD OR HOOK METHOD AS SPECIFIED ON DETAIL.
4. PLACE WATTLES AROUND CURB INLETS DURING CONSTRUCTION.
5. PLACE CULVERT EROSION WATTLE PROTECTION AROUND OPEN CULVERTS DURING CONSTRUCTION. SHALL COMPLY WITH SECTION 4, PAGES 4-182 THRU 4-189 OF THE PLANNING & DESIGN MANUAL FOR THE CONTROL OF EROSION, SEDIMENT & STORMWATER.
6. MAINTAIN MIN. 10' VEGETATIVE BUFFER AROUND PERIMETER OF SITE WHERE PRACTICABLE.
7. ADDITIONAL SILT FENCE TO BE INSTALLED AS NEEDED TO PREVENT MIGRATION OF SEDIMENT FROM CONSTRUCTION AREAS.
8. SWPPP HOUSEKEEPING AREA TO BE MIN. 20'X40'. LOCATE SANITARY FACILITIES, TRASH RECEPTACLES, EQUIPMENT MAINTANCE, RE-FUELING, AND CONCRETE WASH-OUT IN THIS AREA. ERECT SIGN AT AREA INDICATING, "SWPPP HOUSEKEEPING AREA".



Maintenance Plan:

Check all disturbed areas, erosion and sediment controls after each significant rainfall but not less than once per week. Make needed repairs within 24 hours. Remove sediment from basin, inlet protection devices and silt fences, when accumulated sediment reaches 65 percent capacity. Replace non-functional silt fence. Maintain all vegetated areas to provide proper ground cover, re-seed, fertilize, and mulch as needed.

CONSTRUCTION SEQUENCE

Implementation BMP Sequence:

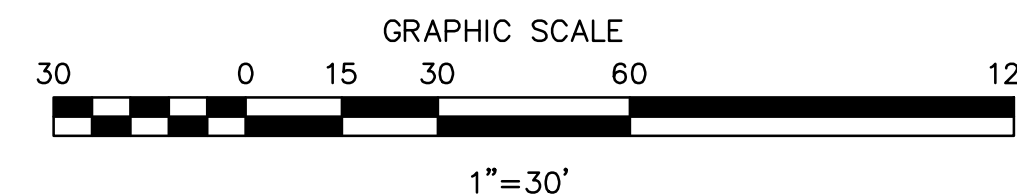
1. Build construction entrance/exit and equipment parking areas.
2. Install silt fences, wattle barriers and outlet protection.
3. Rough grade site and stockpile topsoil (with silt fence).
4. Construct ditches, swales and basins (as needed)
5. Construct parking areas and drives
6. Perform temporary and permanent seeding and mulching.

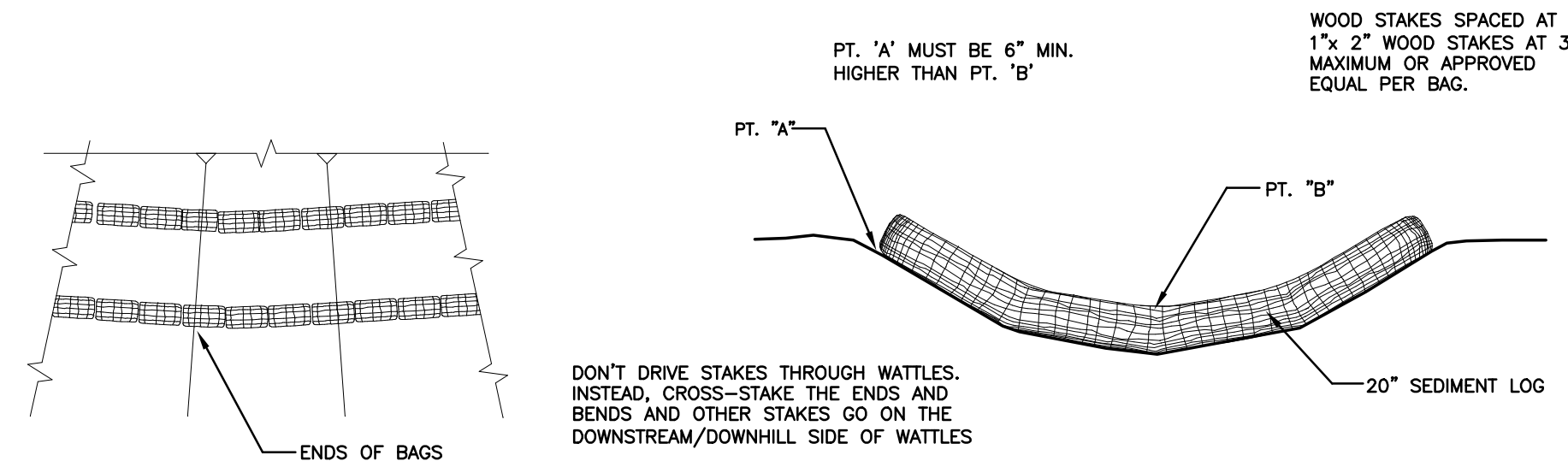
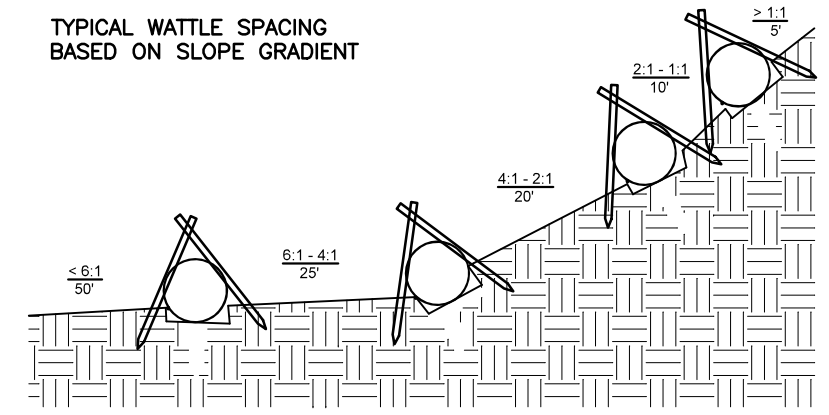
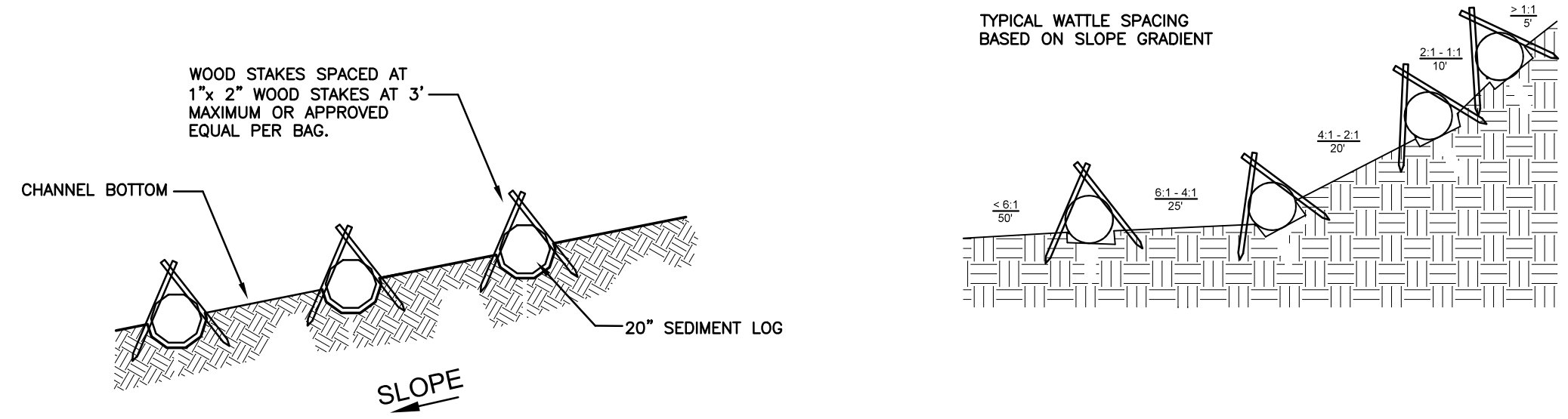
Vegetative Stabilization Measures

1. Preserve existing vegetation at areas on site where no construction activity is planned.
2. Clearing and grubbing operations should be staged to preserve existing vegetation.
3. Soil and vegetative stabilization measures must be initiated whenever any clearing, grading, grubbing, excavating or other land disturbing activities have temporarily or permanently ceased on any portion of the site and will not resume for a period of fourteen (14) calendar days or more. The appropriate temporary or permanent vegetative practices shall be initiated immediately (no later than the next work day).
4. Hydroseeding will be applied on disturbed soil areas requiring temporary protection until permanent vegetation is established or disturbed soil areas that must be re-disturbed following an extended period of inactivity.
5. Hydroseeding may be used alone only when there is sufficient time in the season to ensure adequate vegetation establishment and erosion control. otherwise, hydroseeding must be used in conjunction with a soil binder or mulching (i.e. straw mulch).

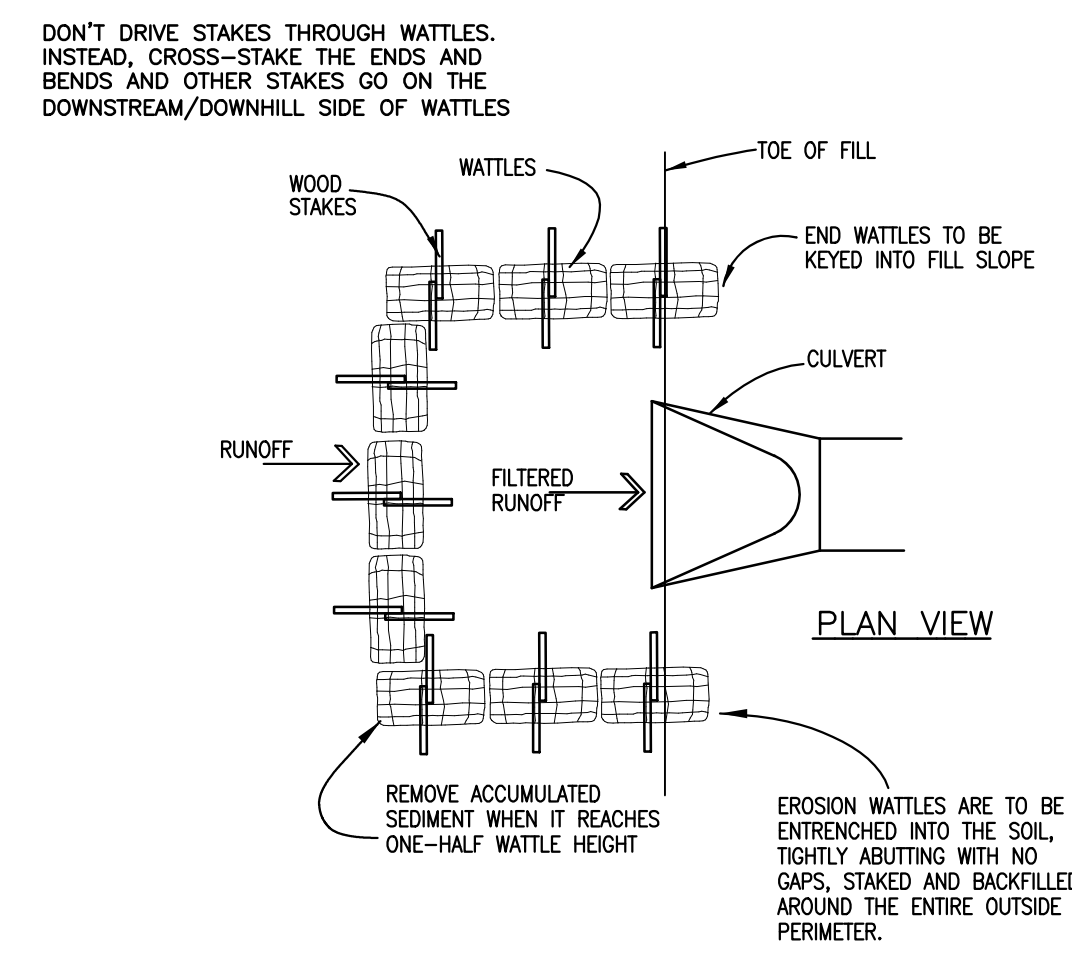
PURSUANT TO ADOPTED STORM WATER MANAGEMENT PLANS FOR NON-RESIDENTIAL USERS, THE FOLLOWING INFORMATION IS PROVIDED:

- SIGNIFICANT MATERIALS TO BE PLACED ON PROPERTY INCLUDE FILL/CUT MATERIAL, CONCRETE, METAL OR IRON FOR THE BUILDING
- CURRENT AND PROPOSED LAND USE IS FOR STATE FARM INSURANCE, THE ONLY FEASIBLE THREAT OF STORM WATER POLLUTION WILL ARISE DURING CONSTRUCTION. THE THREAT WILL BE FROM UNCONTROLLED SEDIMENT RUNOFF. SEDIMENT RUNOFF CAN BE CONTROLLED BY FOLLOWING THE GUIDELINES AS SHOWN ON THE PRECEDING AND CURRENT "EROSION CONTROL PLAN" SHEETS.
- CUT/FILL MATERIAL MAY BE STOCKPILED ON SITE DURING CONSTRUCTION. IF SO, A SILT FENCE MUST BE IN PLACE AROUND SAID STOCKPILE, AND ALSO THE STOCKPILE SHOULD BE COVERED. CONCRETE WILL BE DELIVERED ONSITE WITH CONCRETE TRUCKS. SPILLOVER FROM FORMING WILL BE STOCKPILED AND REMOVED FROM SITE TO AN APPROVED RUBBISH OR LANDFILL SITE. THE SAME APPLIES FOR ALL METAL/IRON EXCESS FROM BUILDING CONSTRUCTION.
- ALL LITTER IS TO BE DISPOSED OF IN A CERTIFIED LAND FILL. LITTER IS TO BE TEMPORARILY STORE ON SITE UNTIL IT CAN BE HAULED TO A CERTIFIED LAND FILL OR REMOVED BY PROFESSIONAL WASTE MANAGEMENT SERVICES.
- ALL SIGNIFICANT MATERIALS REMAINING AFTER CONSTRUCTION WILL BE REMOVED FROM SITE AND DISPOSED OF IN AN APPROVED RUBBISH OR LANDFILL SITE.
- PESTICIDES OR HERBICIDES ARE NOT NECESSARY AND ARE, THEREFORE, NOT ALLOWED ON SITE. IF ANY ARE FOUND ON SITE, THEY WILL BE DISPOSED OF AS PER DEQ OR EPA REGULATIONS.
- NOTE THE LOCATION OF ALL SILT FENCES AND EROSION CONTROL MEASURES AS INDICATED ON PRECEDING "EROSION CONTROL PLAN" SHEET. THE DETAILS OF SAID FENCES AND CONTROL MEASURES ARE SHOWN ON CURRENT SHEET.

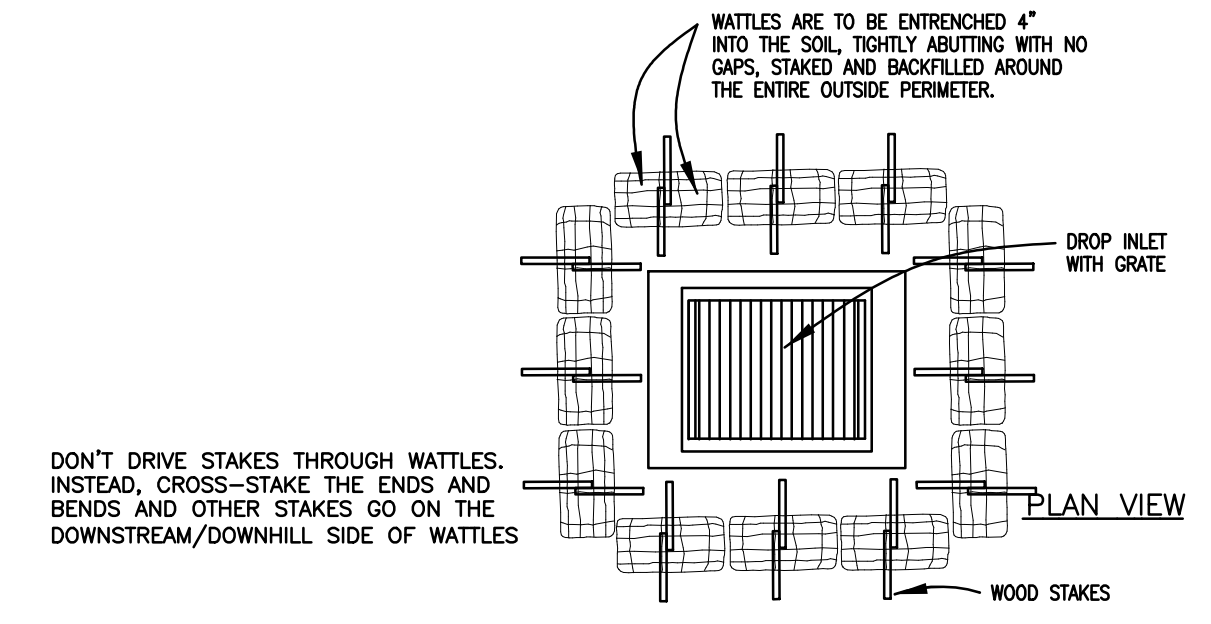




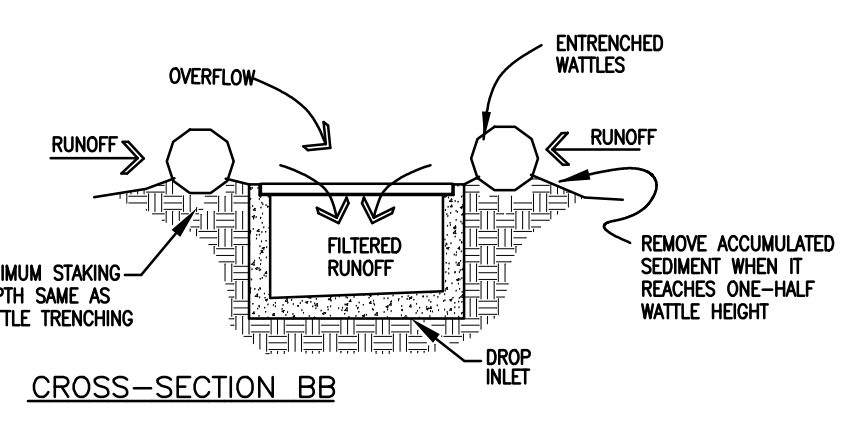
7 SEDIMENT LOG DITCH CHECK
C3.1 N.T.S.



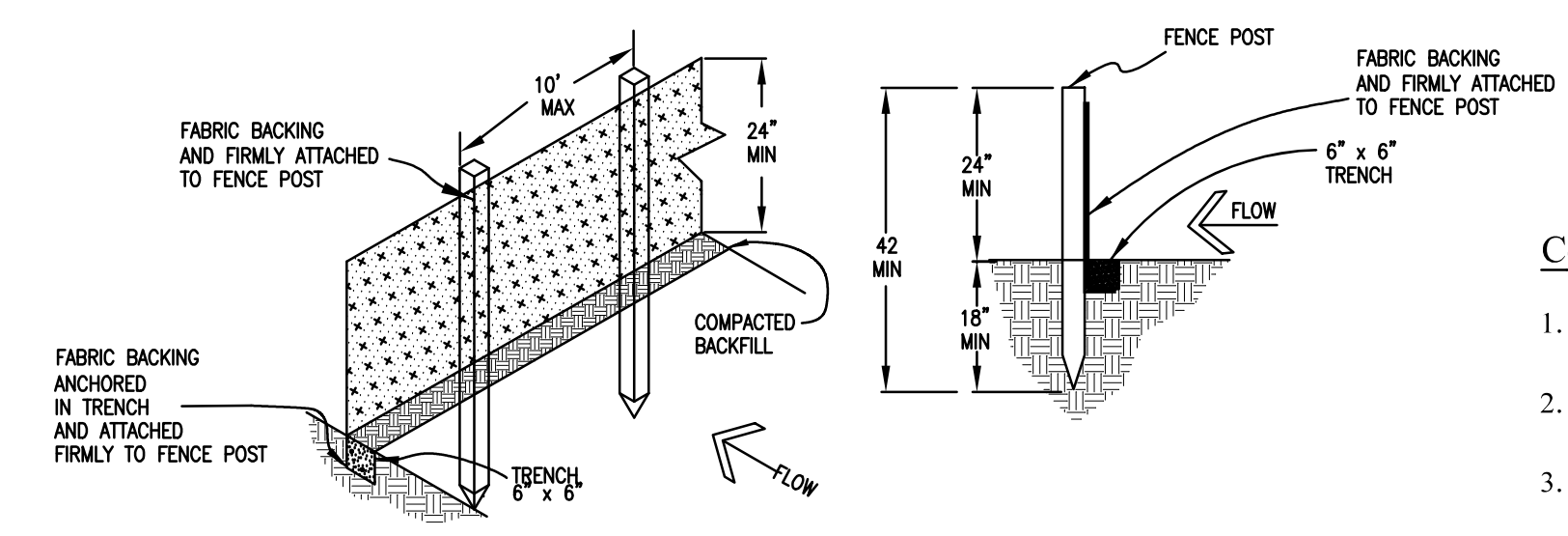
6 CULVERT EROSION BALE INLET PROTECTION
C3.1 N.T.S.



DON'T DRIVE STAKES THROUGH WATTLES. INSTEAD, CROSS-STAKE THE ENDS AND BENDS AND OTHER STAKES GO ON THE DOWNSTREAM/DOWNHILL SIDE OF WATTLES



4 DROP INLET EROSION FILTER
C3.1 N.T.S.

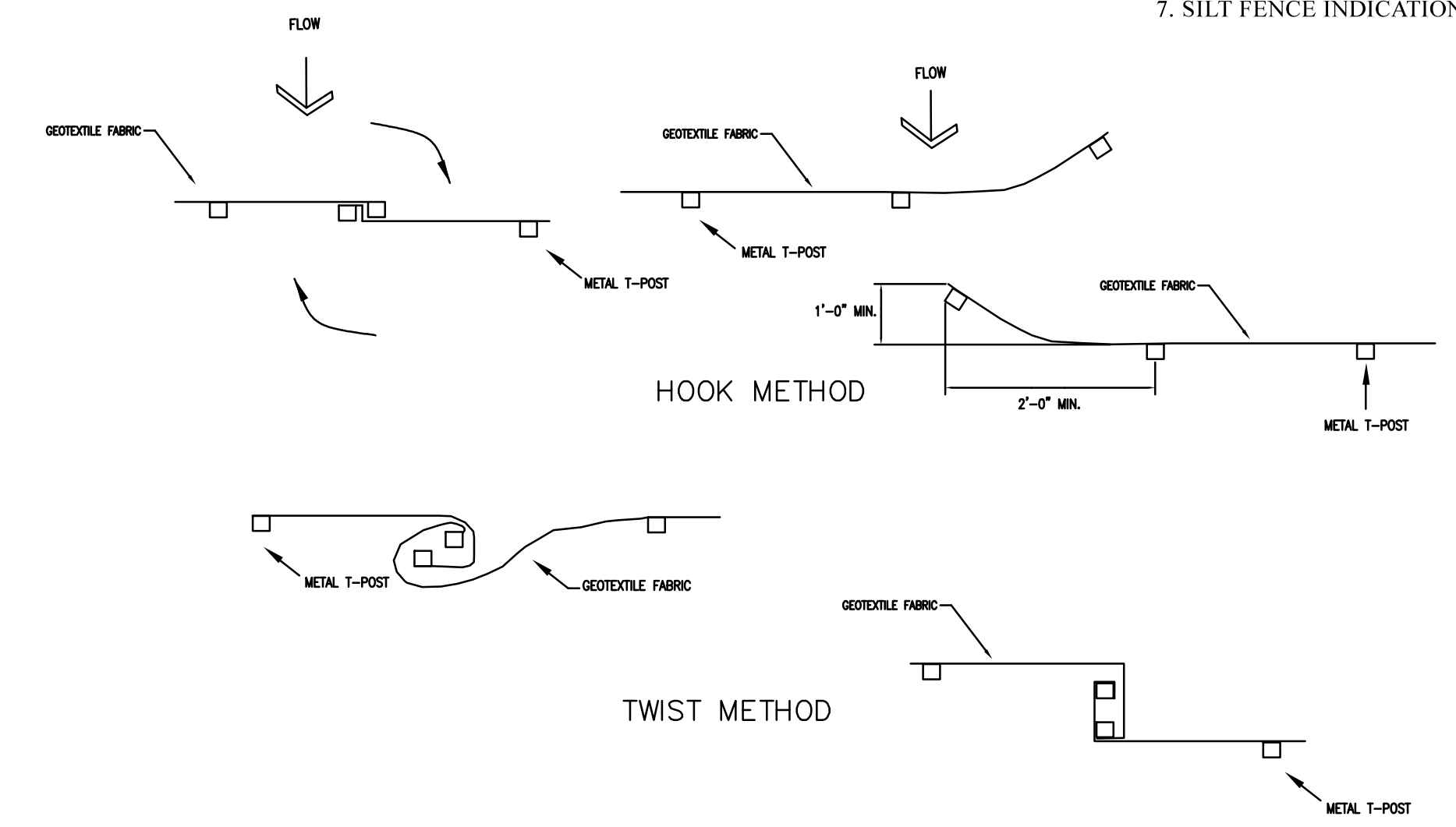


1 SILT FENCE DETAIL
C3.1 N.T.S.

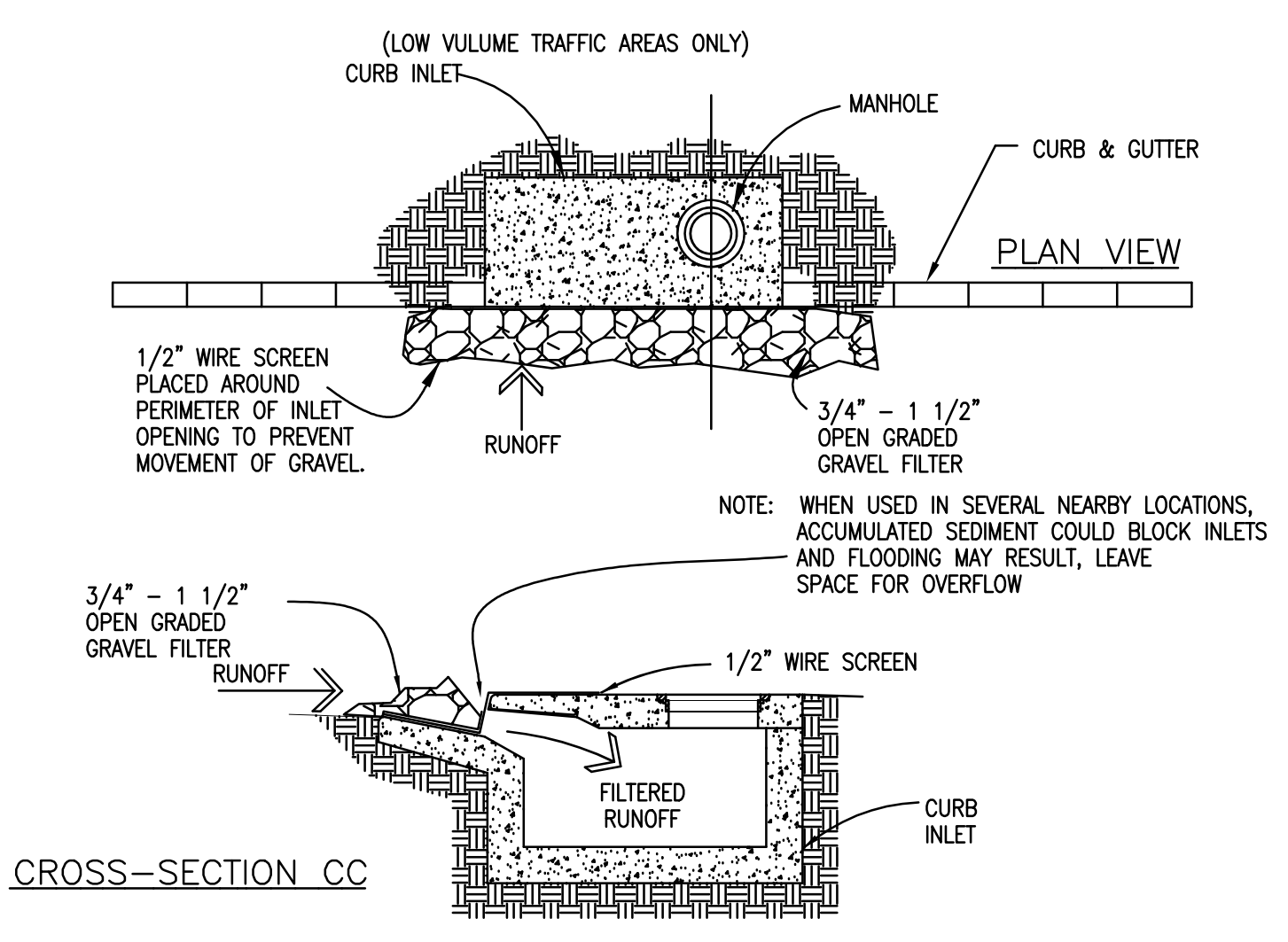
Construction Notes for Silt Fence:

1. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES.
 2. FILTER CLOTH TO BE FASTENED SECURELY TO SILT FENCE WITH TIES SPACED EVERY 24" AT TOP AND MID-SECTION.
 3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY 6 INCHES AND FOLDED.
 4. LOCATE POSTS DOWNSLOPE OF FABRIC FOR FENCE SUPPORT.
 5. MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.
- POSTS: STEEL EITHER "T" OR "U" TYPE, OR WOODEN
POSTS: LOCATE MAXIMUM OF 6 FEET O.C.
FENCE: PER LOCAL REQUIREMENTS OR WOVEN WIRE, 14 GA. 6" MAX. MESH OPENING
FILTER CLOTH: FILTER X, MIRAFI 100X, STABI-LINKA T140N OR APPROVED EQUAL

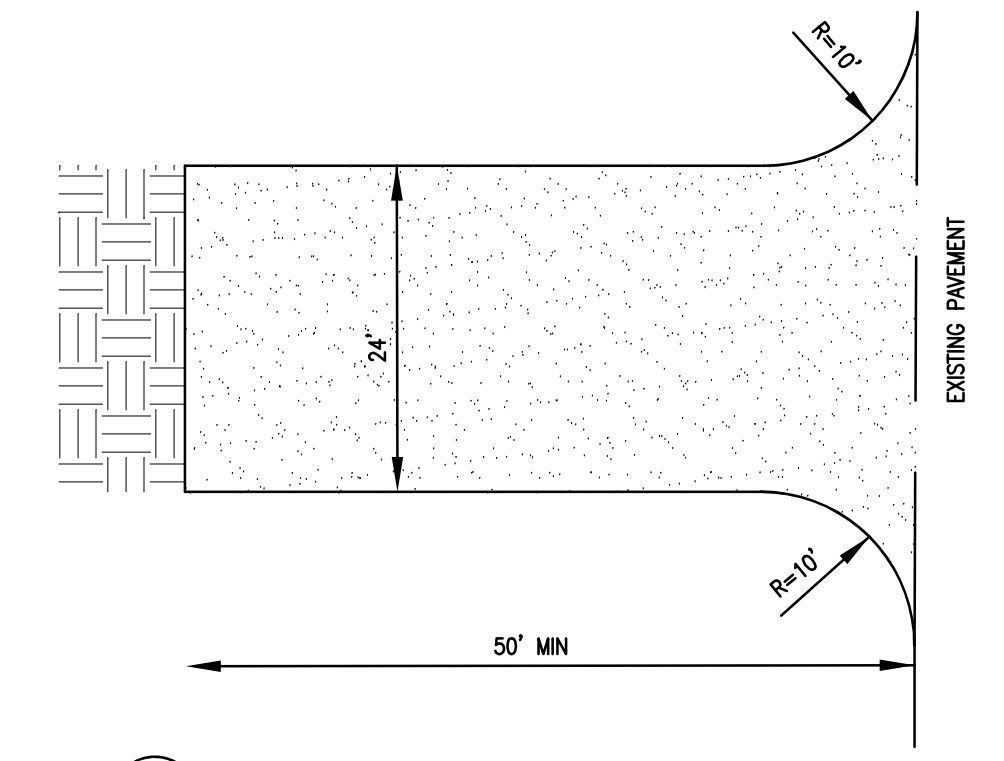
6. SILT FENCE SHALL BE PLACED SO THAT NO SEDIMENT WILL LEAVE THE SITE.
7. SILT FENCE INDICATION ON THE PLANS AS



2 JOINING TWO LENGTHS OF SILT FENCE
C3.1 N.T.S.



5 CURB INLET GRAVEL AND WIRE MESH FILTER TRAP
C3.1 N.T.S.



3 CONSTRUCTION ENTRANCE
C3.1 N.T.S.

- NOTES:**
1. STONE SIZE - USE 1-1/2" TO 3" ROCK AND 1/2" TO 3/4" FILTER LAYER
 2. THICKNESS - NOT LESS THAN 6".
 3. FILTER CLOTH WILL BE PLACED OVER THE ENTIRE AREA BEFORE PLACING STONE. USE TYPE V GEOTEXTILE FABRIC.
 4. LENGTH - AS REQUIRED, BUT NOT LESS THAN 50 FEET.
 5. WIDTH - 30 FOOT MINIMUM
 6. THE ENTRANCE SHALL BE MAINTAINED WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF-WAY. ALL SEDIMENT SPILLED, DROPPED, WASHED OR TRACKED ONTO PUBLIC RIGHT-OF-WAY MUST BE REMOVED IMMEDIATELY.
 7. WHEELS SHALL BE CLEANED TO REMOVE SEDIMENT PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.

Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
506 Jefferson Street, Clinton, MS 39056
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Project No.: # 4840
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Reviewed By: CLB

EROSION CONTROL DETAILS
ELITE HITTING
GLUCKSTADT, MISSISSIPPI

C 3.1

UTILITIES NOTES

1. GENERAL

THE SITE CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH THE MOST CURRENT DATA PROVIDED BY THE OWNER.

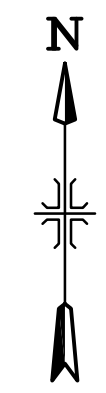
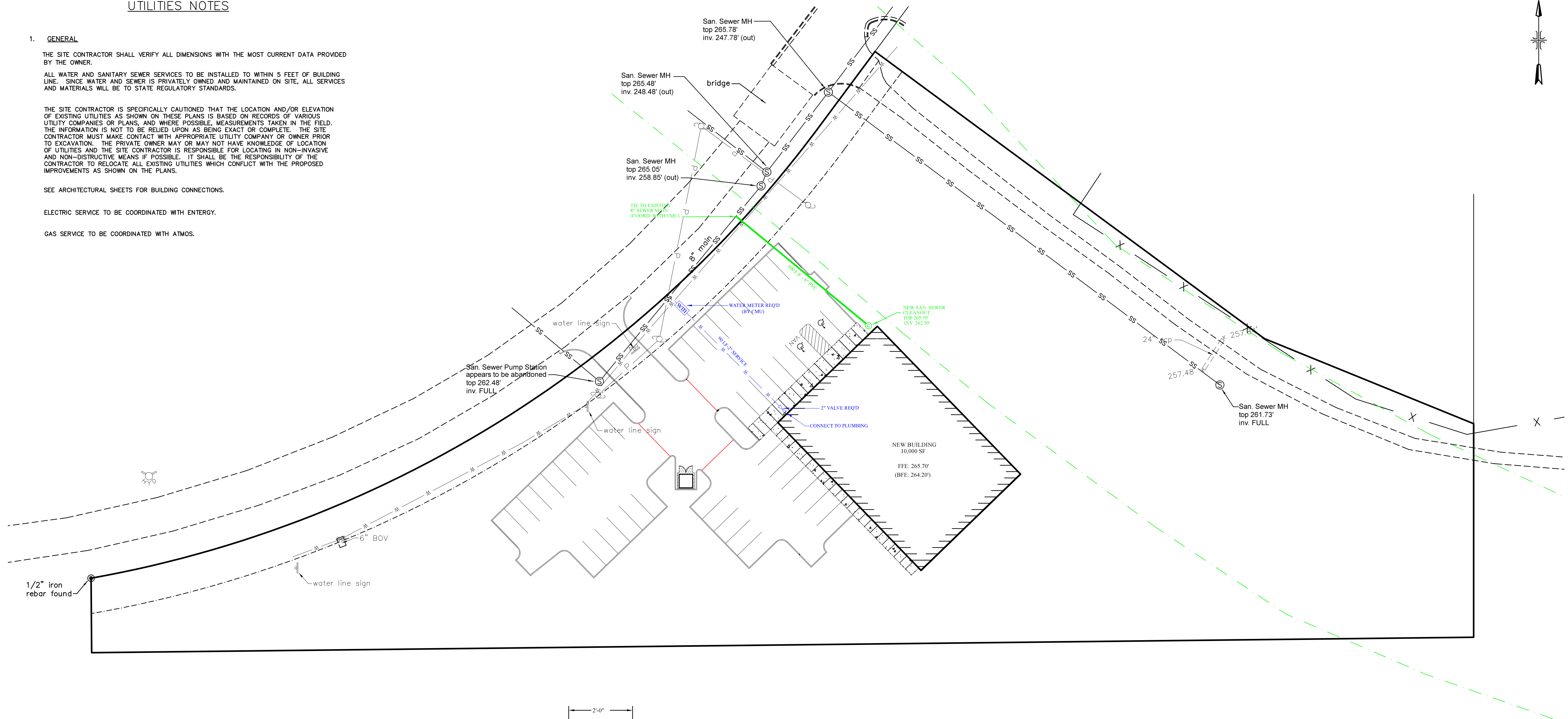
ALL WATER AND SANITARY SEWER SERVICES TO BE INSTALLED TO WITHIN 5 FEET OF BUILDING LINE. SINCE WATER AND SEWER IS PRIVATELY OWNED AND MAINTAINED ON SITE, ALL SERVICES AND MATERIALS WILL BE TO STATE REGULATORY STANDARDS.

THE SITE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF VARIOUS UTILITY COMPANIES OR PLANS, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED UPON AS BEING EXACT OR COMPLETE. THE SITE CONTRACTOR MUST MAKE CONTACT WITH APPROPRIATE UTILITY COMPANY OR OWNER PRIOR TO EXCAVATION. THE PRIVATE OWNER MAY OR MAY NOT HAVE KNOWLEDGE OF LOCATION OF UTILITIES AND THE SITE CONTRACTOR IS RESPONSIBLE FOR LOCATING IN NON-INVASIVE AND NON-DISTRACTIVE MEANS IF POSSIBLE. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS AS SHOWN ON THE PLANS.

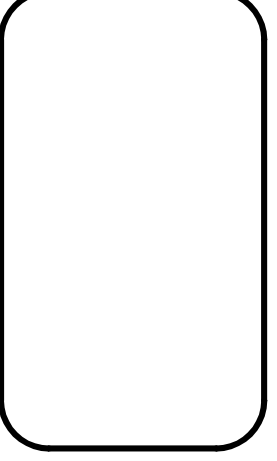
SEE ARCHITECTURAL SHEETS FOR BUILDING CONNECTIONS.

ELECTRIC SERVICE TO BE COORDINATED WITH ENTERGY.

GAS SERVICE TO BE COORDINATED WITH ATMOS.



No.	Revisions:	By:	Date:

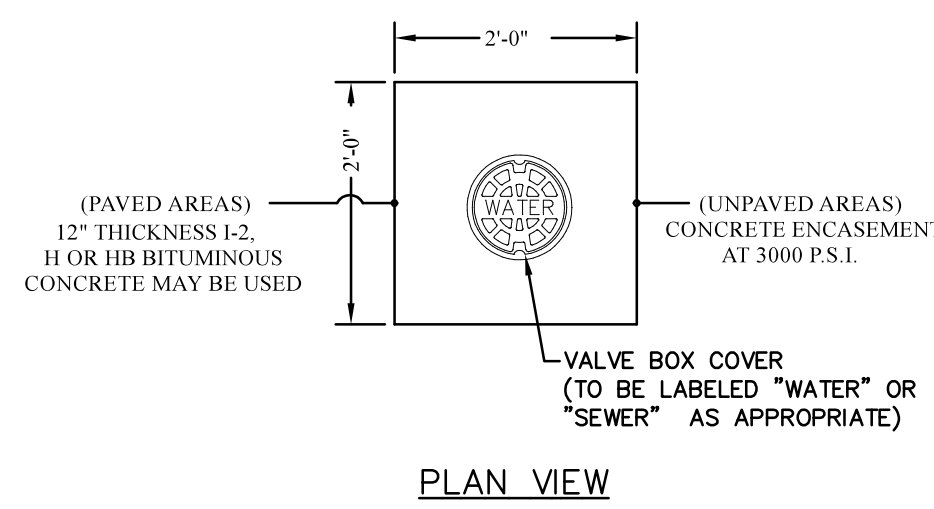


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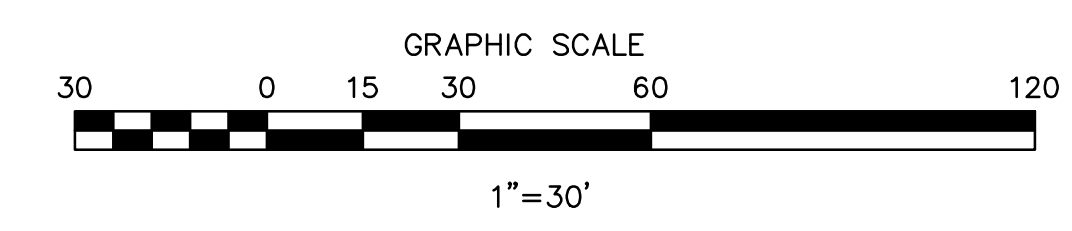
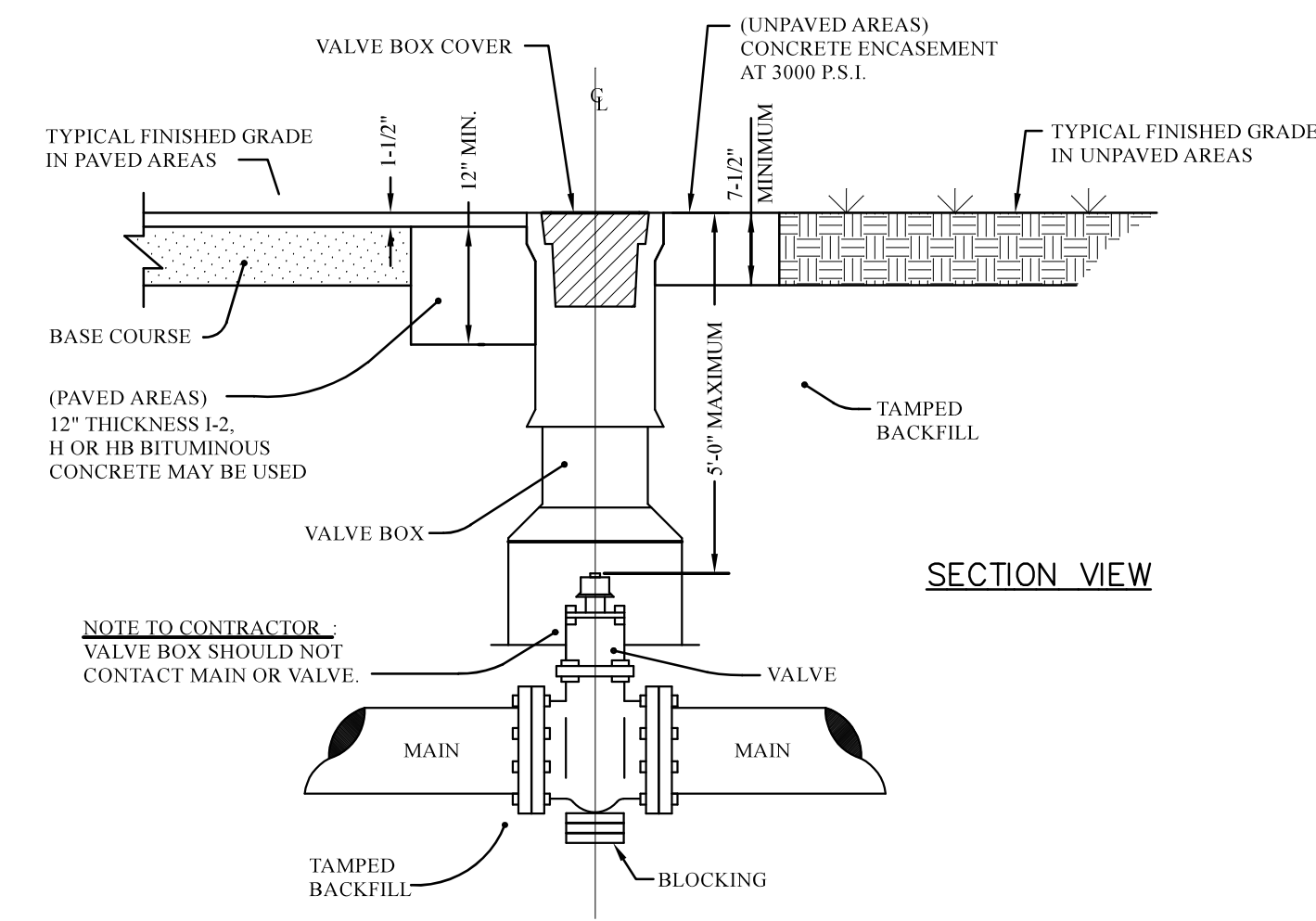
Project No.: # 4840
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 Designed By: CLB
 Reviewed By: CLB

UTILITY PLAN
 ELITE HITTING
 GLUCKSTADT, MISSISSIPPI

C 4.0



- NOTES**
- ONLY MANUFACTURED VALVE BOX EXTENSIONS SHALL BE ALLOWED.
 - VALVE OPERATING NUT MUST BE EXTENDED SO THAT THE DEPTH IS NO GREATER THAN 5" (H.) FROM THE SURFACE USING A MANUFACTURER APPROVED EXTENSION KIT.
 - PRECAST CONCRETE ENCASEMENT IS ALLOWED OUTSIDE OF PAVED AREAS.



VALVE BOX DETAIL

2. SANITARY SEWER AND WATER CONNECTIONS

CONNECTION OF SANITARY SEWER AND WATER TO THE EXISTING INFRASTRUCTURE SHALL BE IN ACCORDANCE WITH LOCAL AND STATE REGULATIONS.

SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES IN SUCH A MANNER AS AVOID CONFLICTS AND ASSURE PROPER DEPTHS ARE ACHIEVED.

SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF ALL UNDERGROUND UTILITIES WITH HIS WORK. ALL UNDERGROUND UTILITIES (WATER, STORM SEWER, SANITARY SEWER, IRRIGATION SYSTEMS, ELECTRICAL CONDUIT, ETC) SHALL BE IN PLACE PRIOR TO THE PLACEMENT OF BASE COURSE MATERIAL, AND THE PLACEMENT OF ANY APPROPRIATE SOIL STABILIZATION.

SEWER PIPE AND FITTINGS SHALL BE PVC, ASTM D-3034, SDR-26, ELASTOMETRIC GASKET JOINTS.

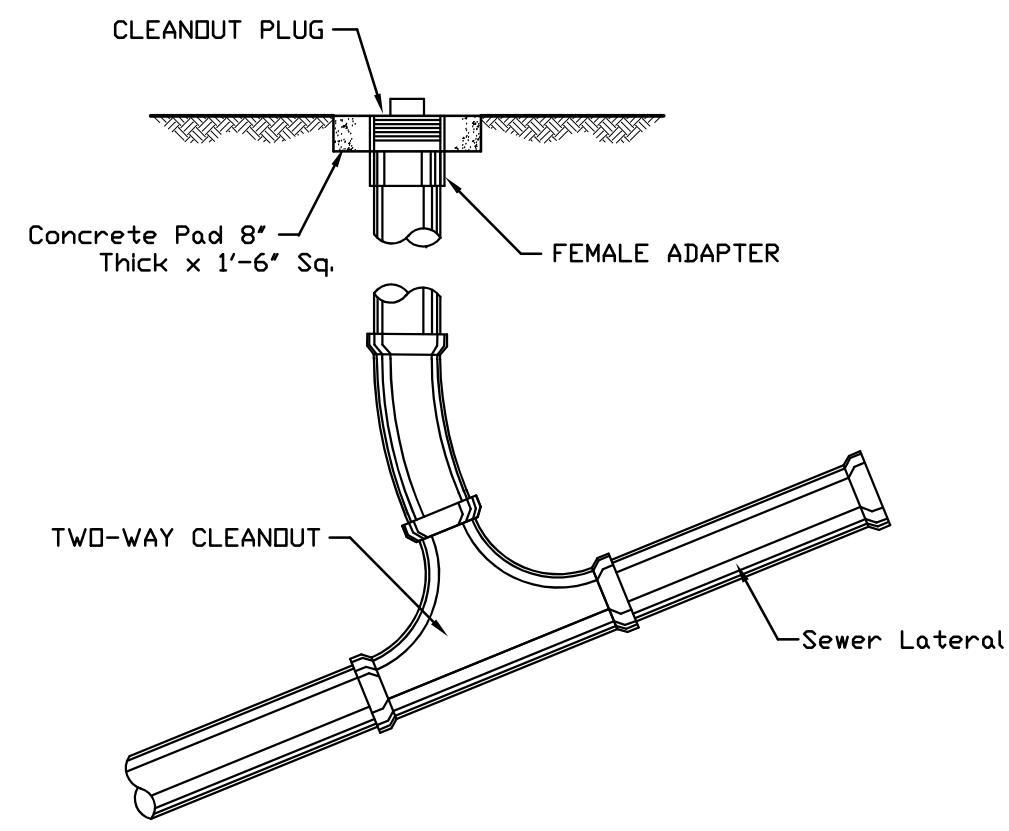
ALL WATER SERVICE LINES 3" AND UNDER SHALL BE PB, AWWA STD, C-902 CLASS 160.

SITE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGES TO EXISTING UTILITIES TO REMAIN AND FOR ALL INTERRUPTIONS CAUSED BY A RESULT OF HIS WORK.

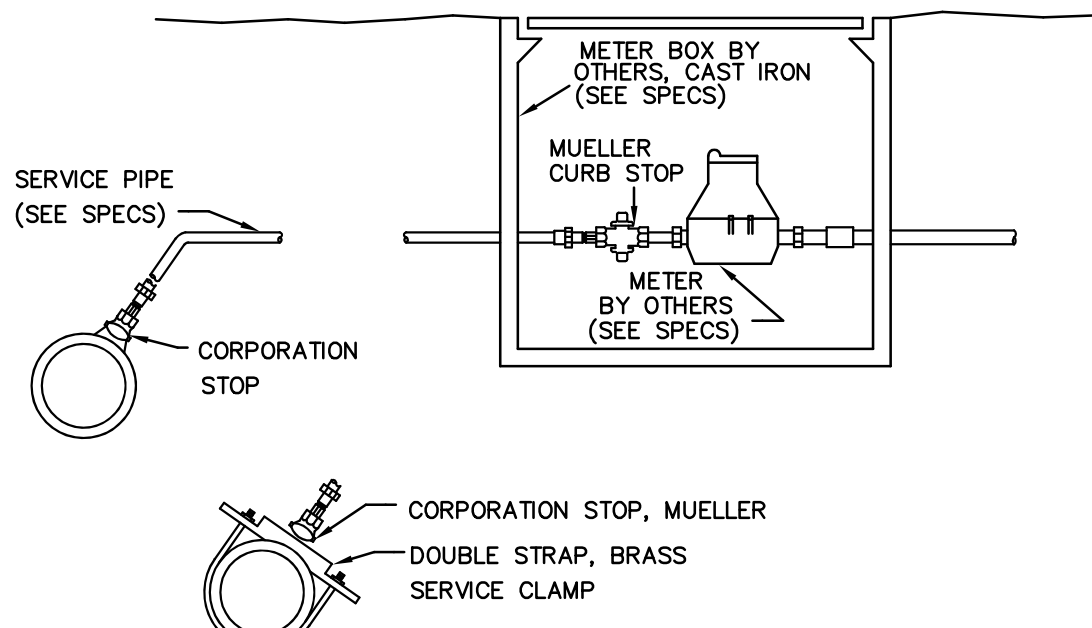
ALL SANITARY SEWER AND WATER UTILITIES SHALL BE CONSTRUCTED AND TESTED IN ACCORDANCE WITH STATE REGULATORY AGENCY STANDARDS.

WATER METERS ARE TO BE INSTALLED BY CANTON MUNICIPAL UTILITIES (CMU). CURB STOPS ARE TO END AT, OR REASONABLY CLOSE, TO THE RIGHT-OF-WAY IN AN AREA THAT IS ACCESSIBLE FOR READING OR MAINTENANCE.

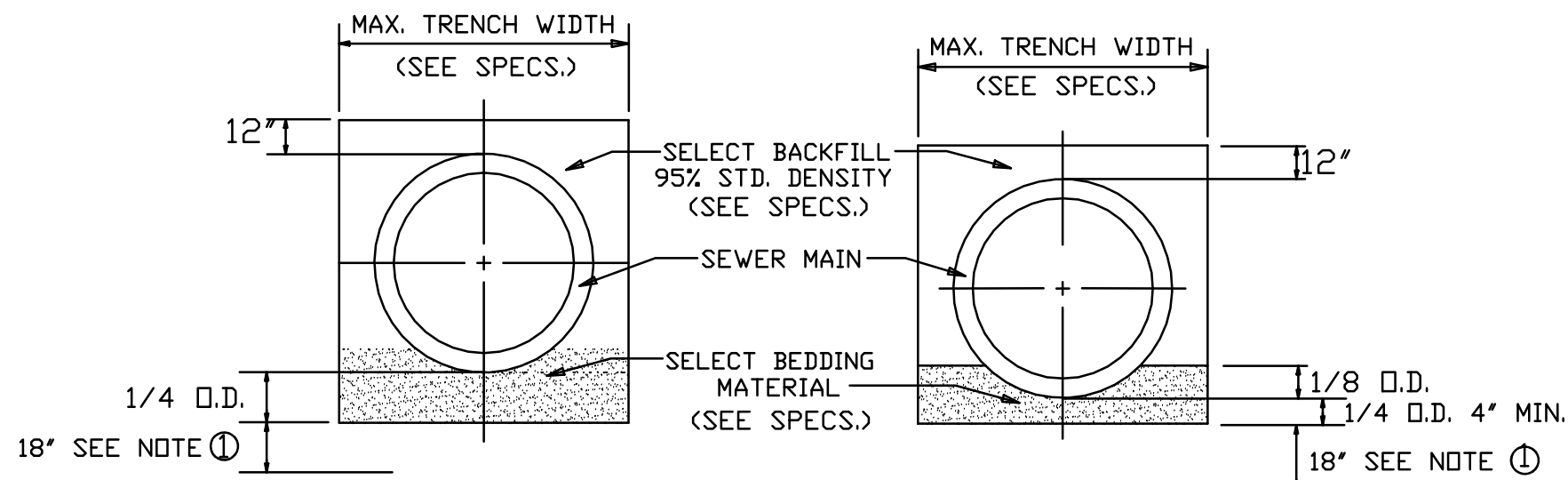
CONTRACTOR TO FOLLOW THE CANTON MUNICIPAL UTILITIES (CMU) UTILITY CONNECTION INSPECTION GUIDE



5 SANITARY SEWER CLEAN-OUT (2-WAY) DETAIL
C5.0 N.T.S.

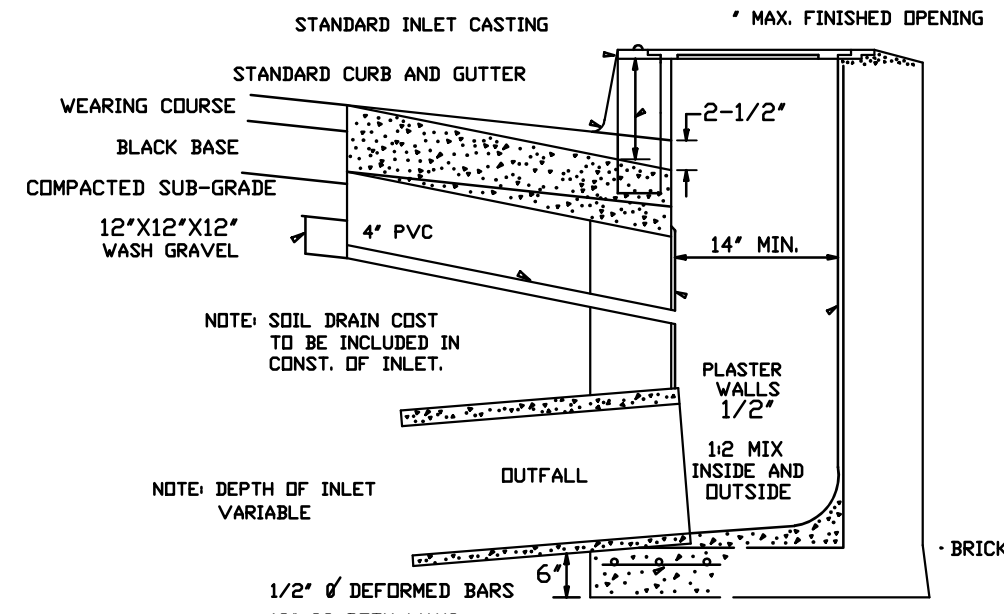


1 TYPICAL SERVICE ASSEMBLY
C5.0
NOTE: SERVICES SHALL BE TYPE K COPPER WITH CORPORATION AND CURB STOPS THAT COMPLY WITH THE CITY OF JACKSON STANDARD SPECIFICATIONS. MUST BE APPROVED BY CITY OF JACKSON PRIOR TO INSTALLATION.



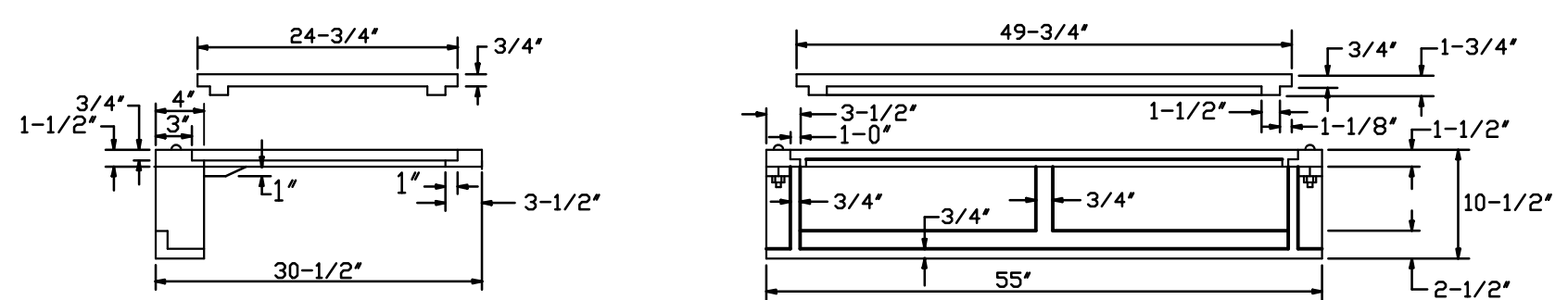
TYPICAL SECTION CLASS "B" BEDDING
TYPICAL SECTION CLASS "C" BEDDING

- ① DEWATERING REQ'D TO THIS LEVEL (MIN.). CONTRACTOR WILL NOT BE ALLOWED TO WORK WHEN WATER LEVEL IS NOT MAINTAINED BY DEWATERING SYSTEM TO THIS ELEVATION OR LOWER.
- ② WHEN TRENCHING ACROSS EXISTING ASPHALT OR CONCRETE SURFACES, NEW ASPHALT SHOULD BE PLACED BACK AT SAME DEPTH OF EXISTING ASPHALT OR CONCRETE THICKNESS.

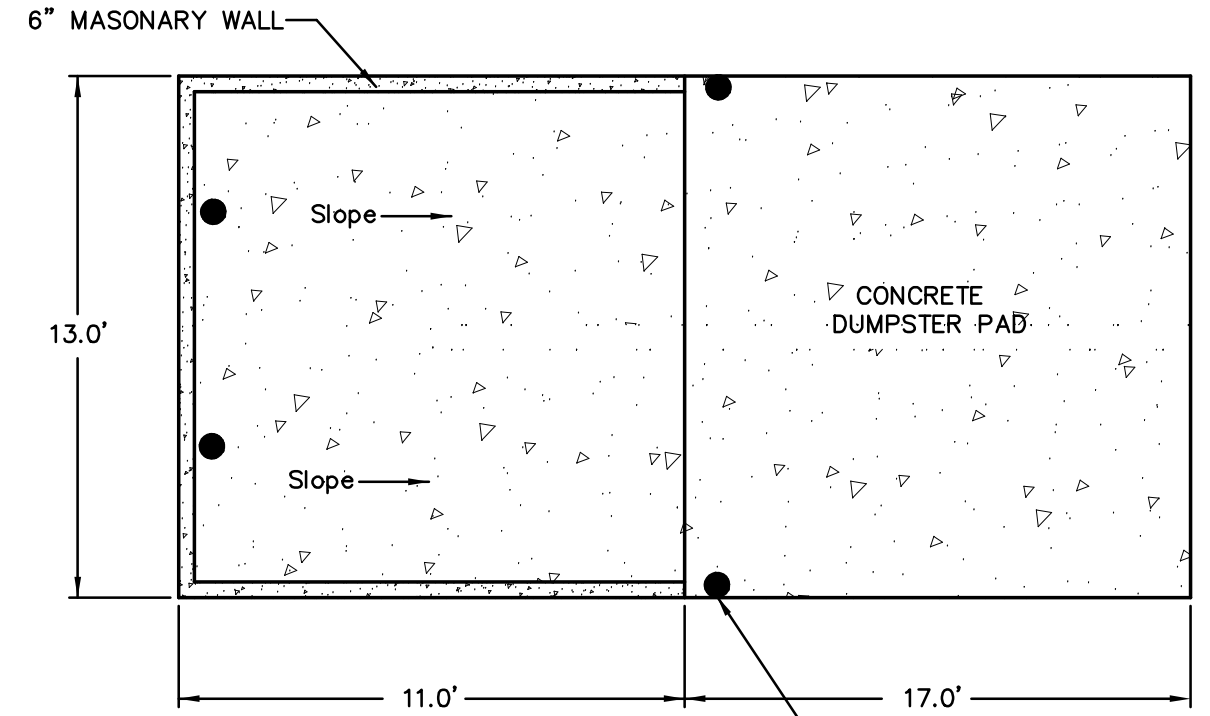


SECTION OF STANDARD CURB INLET
NO SCALE

7 CURB INLET DETAIL
5.0 N.T.S.

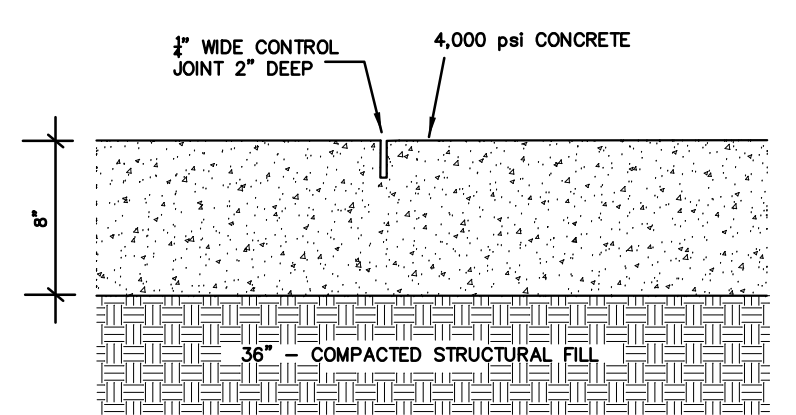


STANDARD CURB INLET CASTING
(VULCAN RCB-7)
NO SCALE



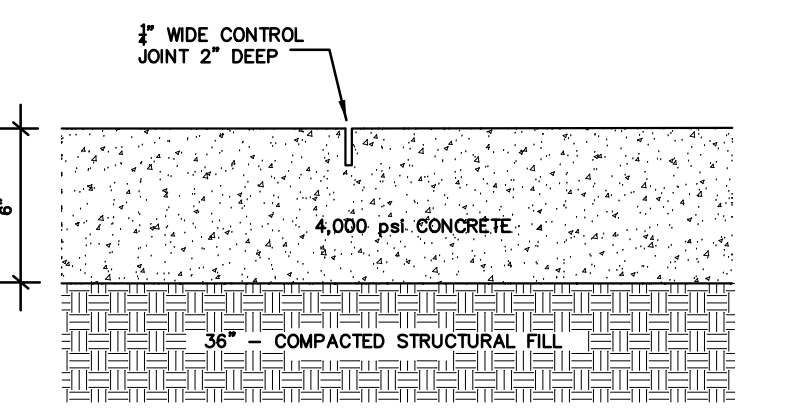
6 DUMPSTER DETAIL
C5.0 N.T.S.

- NOTES
- 6 FOOT TALL CYCLONE FENCE (SCREENED) TO BE CONSTRUCTED ON TOP OF THE CONCRETE WALL.
 - 4" DIA. CONCRETE FILLED PIPE BOLLARDS REQUIRED AS SHOWN ON THE DETAIL. TWO WITHIN ENCLOSURE AT BACK WALL AND THREE IN FRONT OF THE ENCLOSURE TO PREVENT DOORS FROM SWINGING BEYOND 90°
 - DUMPSTER PAD GATES TO BE INSTALLED ON 6" DIA. POST WITH METAL FRAME AND WOOD SLATES OVER GATE FRAME.



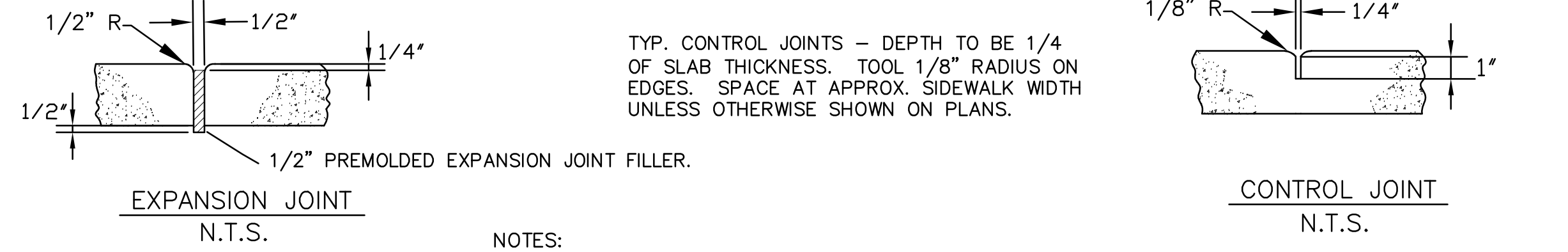
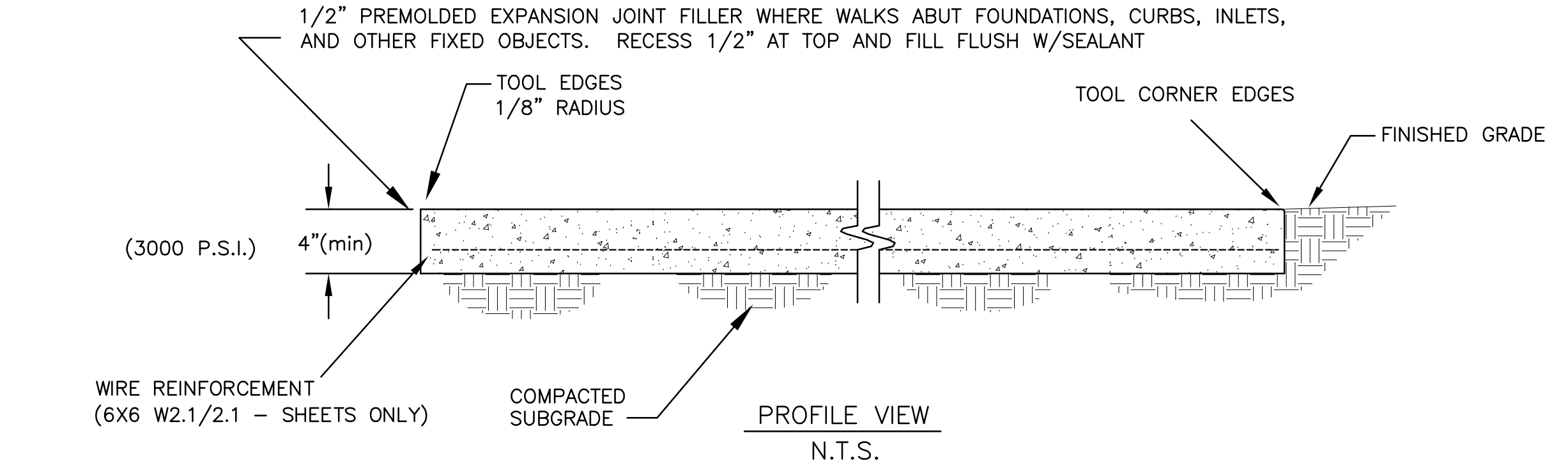
7 HEAVY DUTY CONCRETE (DUMPSTER AREA)
C5.0 N.T.S.

- SLAB PROFILE:
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AS DESCRIBED IN THE GEOTECHNICAL REPORT BY BURNS COOLEY DENNIS, INC.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - AS SHOWN IN THE GEOTECHNICAL REPORT, THIS IS A JOINTED PLAIN (UN-REINFORCED) PCC PAVEMENT.
 - THE FIRST 12" SHALL BE LIME TREATED (6% BY WEIGHT)
 - SEE GEOTECHNICAL REPORT BY LADNER TESTING, INC. DATED NOV. 20, 2019 FOR ALL PAVEMENT RECOMMENDATIONS.



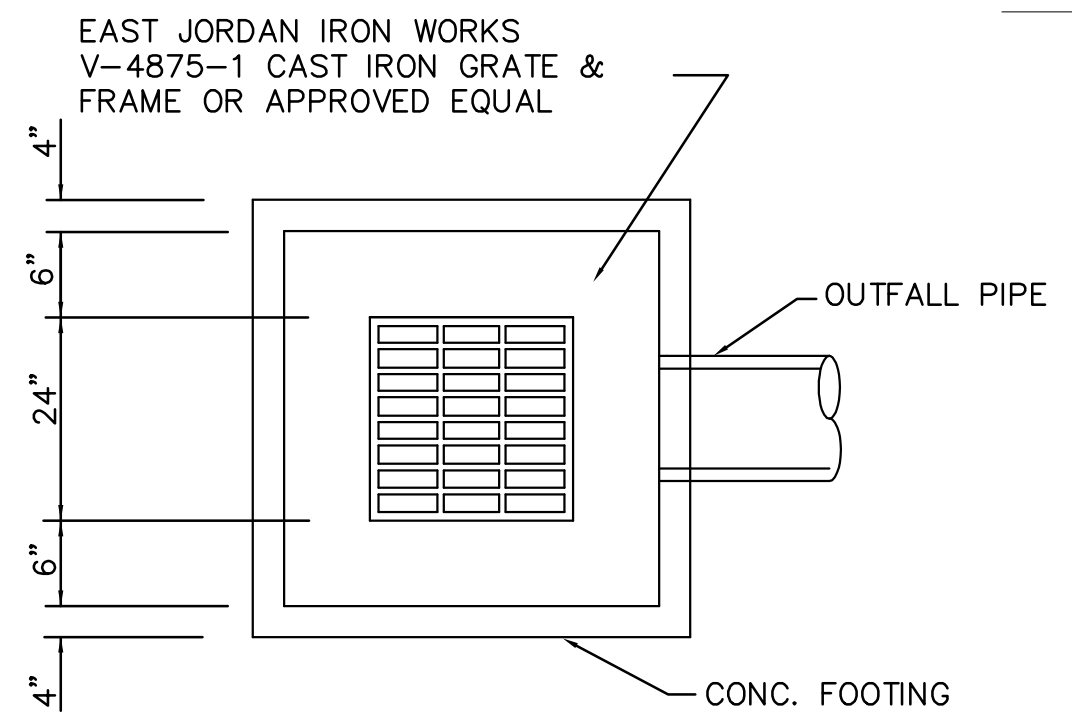
8 MEDIUM DUTY CONCRETE PAVEMENT DETAIL
5.0 N.T.S.

- SLAB PROFILE:
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AT INTERVALS THAT WILL PROVIDE A SLAB SITE THAT DOES NOT EXCEED 20'X20'.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - PROOF ROLL SUBGRADE PRIOR TO CONCRETE PLACEMENT AND CUT REINFORCING AT ALL JOINT LOCATIONS.
 - AS SHOWN IN THE GEOTECHNICAL REPORT, THIS IS A JOINTED PLAIN (UN-REINFORCED) PCC PAVEMENT.
 - THE FIRST 12" SHALL BE LIME TREATED (6% BY WEIGHT)
 - SEE GEOTECHNICAL REPORT BY LADNER TESTING, INC. DATED NOV. 20, 2019 FOR ALL PAVEMENT RECOMMENDATIONS.

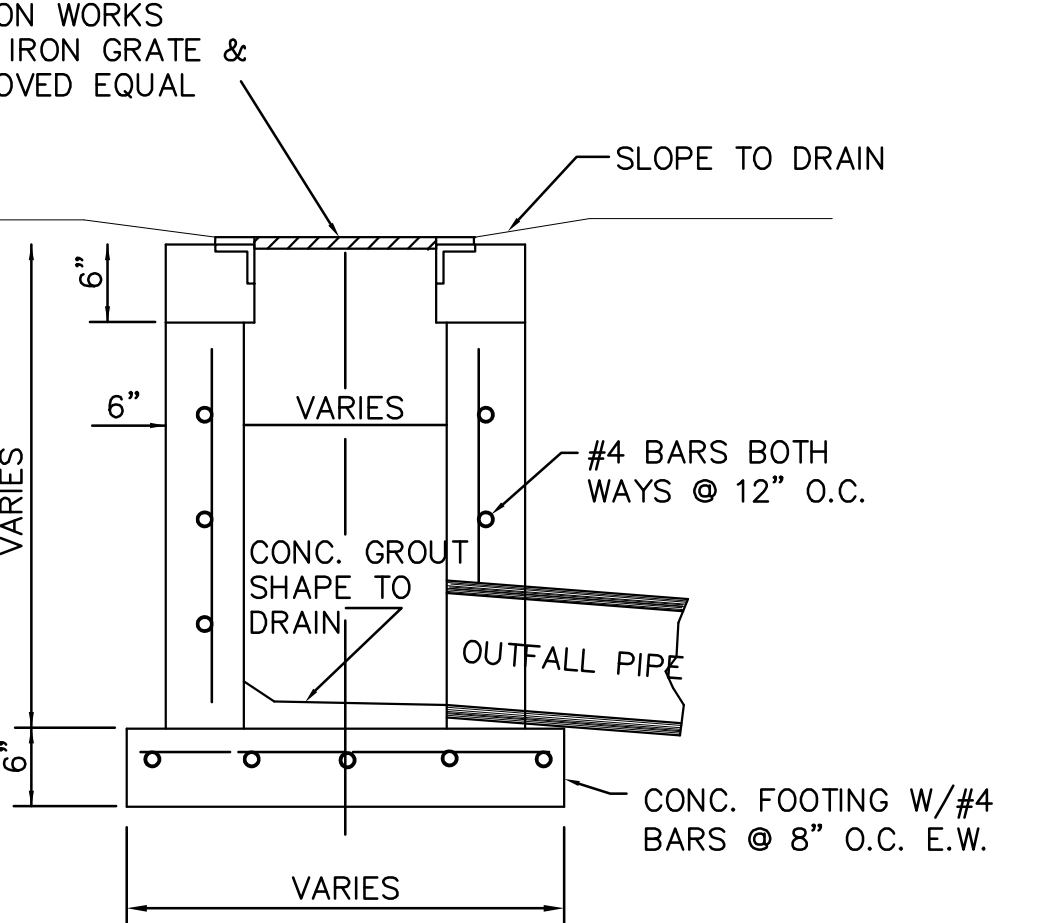


- NOTES:
- CONCRETE SHALL BE 3,000 PSI MINIMUM
 - 6X6 W2.1/W2.1 WIRE REINFORCEMENT REQUIRED (SHEETS ONLY)
 - PROVIDE BROOM FINISH TO ALL EXPOSED SURFACES
 - HEAVY BROOM FINISH PERPENDICULAR TO THE DIRECTION OF TRAFFIC.

3 CONCRETE SIDEWALK SECTION DETAILS
C5.0 N.T.S.

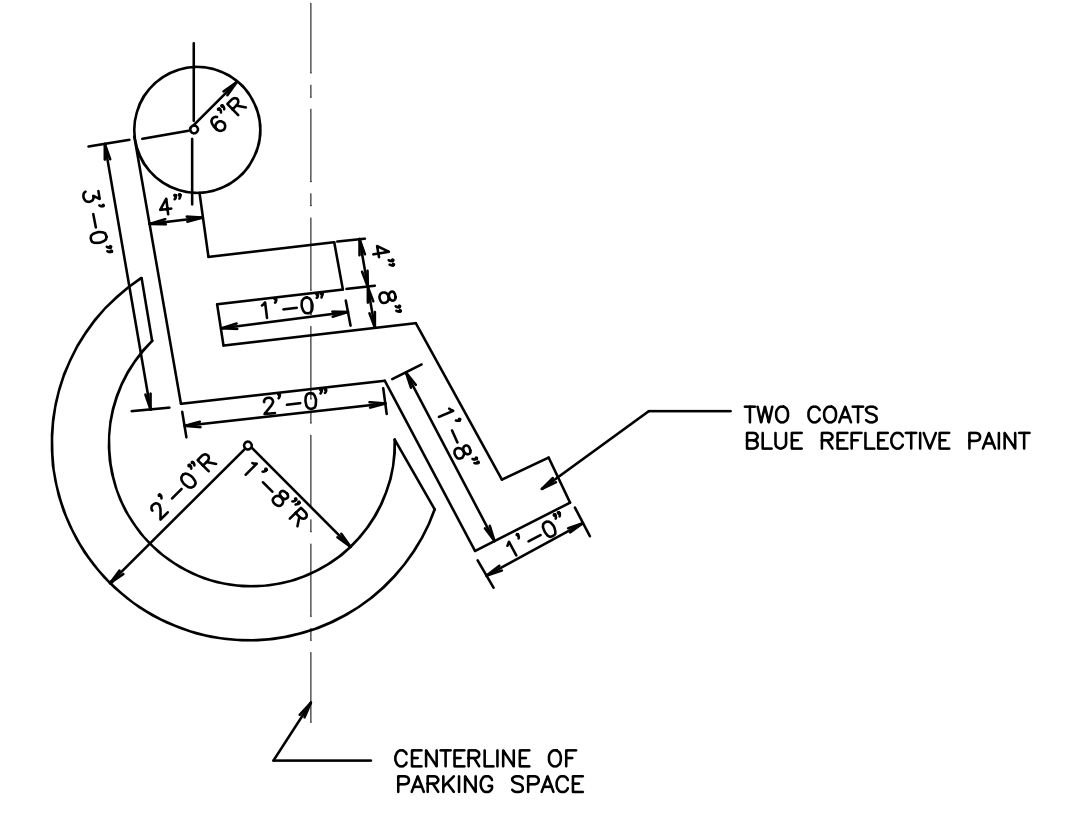


GRATE INLET - PLAN VIEW
USE ALSO FOR JUNCTION BOX WITHOUT GRATE. USE CONCRETE TOP INSTEAD.



GRATE INLET - SECTION VIEW
USE ALSO FOR JUNCTION BOX

9 GRATE INLET DETAIL
5.0 N.T.S.



4 ACCESSIBILITY PARKING SYMBOL
C5.0 N.T.S.

- NOTES
- ACCESSIBILITY SYMBOLS SHALL BE PAINTED ON PAVEMENT AT EACH ACCESSIBLE PARKING SPACE.
 - ALL PAVEMENT MARKING INSTALLATIONS SHALL CONFORM TO THE 1988 MUTCD AND ALL SUBSEQUENT REVISIONS.
 - ALL ACCESSIBLE PARKING SPACES SHALL BE MARKED WITH AN ACCESSIBILITY PARKING SPACE SIGN.
 - BLUE PAINT TO BE PAINTED FOR ALL ACCESSIBLE MARKINGS.

Date: _____
By: _____
Revisions: _____
No. _____

Section 11.1B)

BAIRD ENGINEERING, INC.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 923-5015

Project No.: # 4840
Date: 12/05/2023
Scale: N.T.S.
Designed By: CLB
Reviewed By: CLB

SITE DETAILS
ELITE HITTING
GLUCKSTADT, MISSISSIPPI

SHEET
C5.0

313

**DRAINAGE CALCULATIONS
FOR**

Elite Hitting

In cooperation with:

Ford Monday

Analysis and report prepared by:

Colin L. Baird, PE, PLS
Baird Engineering, Inc.
506 Jefferson Street
Clinton, Mississippi 39056

Date: December 26, 2023



INTRODUCTION

In response to the proposed construction of a new building, asphalt parking area and drives located on Industrial Drive in Gluckstadt, Mississippi, it was requested that Baird Engineering, Inc. perform rainfall-runoff analyses of the site for both pre- and post-construction conditions. This analysis is a part of this report.

The site currently has NO existing building, parking lot and driveways and is wooded and open land. The entire area for the proposed project is approximately 1.32 acres. Currently, the surface drains to the southeast corner of the property to an existing ditch. A copy of the topographic survey is included in the civil plans by Baird Engineering, Inc.

The proposed improvements are shown on civil plans by Baird Engineering, Inc. The site layout is shown on the Site & Drainage Plan attached to this report.

ANALYSES

Hydrologic analyses for the site were performed in which pre- and post-construction conditions were examined. The Rational Method for computing runoff was used.

Pre Elite Hitting



Post Elite Hitting



Post Elite Hitting



Hydrograph by Return Period

Hydrology Studio v 3.0.0.27

Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Outflow (cfs)							
			1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr
1	Rational	Pre Elite Hitting		1.158		1.392	1.592	1.868	2.083	2.302
2	Rational	Post Elite Hitting		7.891		9.399	10.69	12.44	13.90	15.18
3	Pond Route	Post Elite Hitting		1.996		2.153	2.266	2.413	2.529	2.614

Hydrograph 2-yr Summary

Hydrology Studio v 3.0.0.27

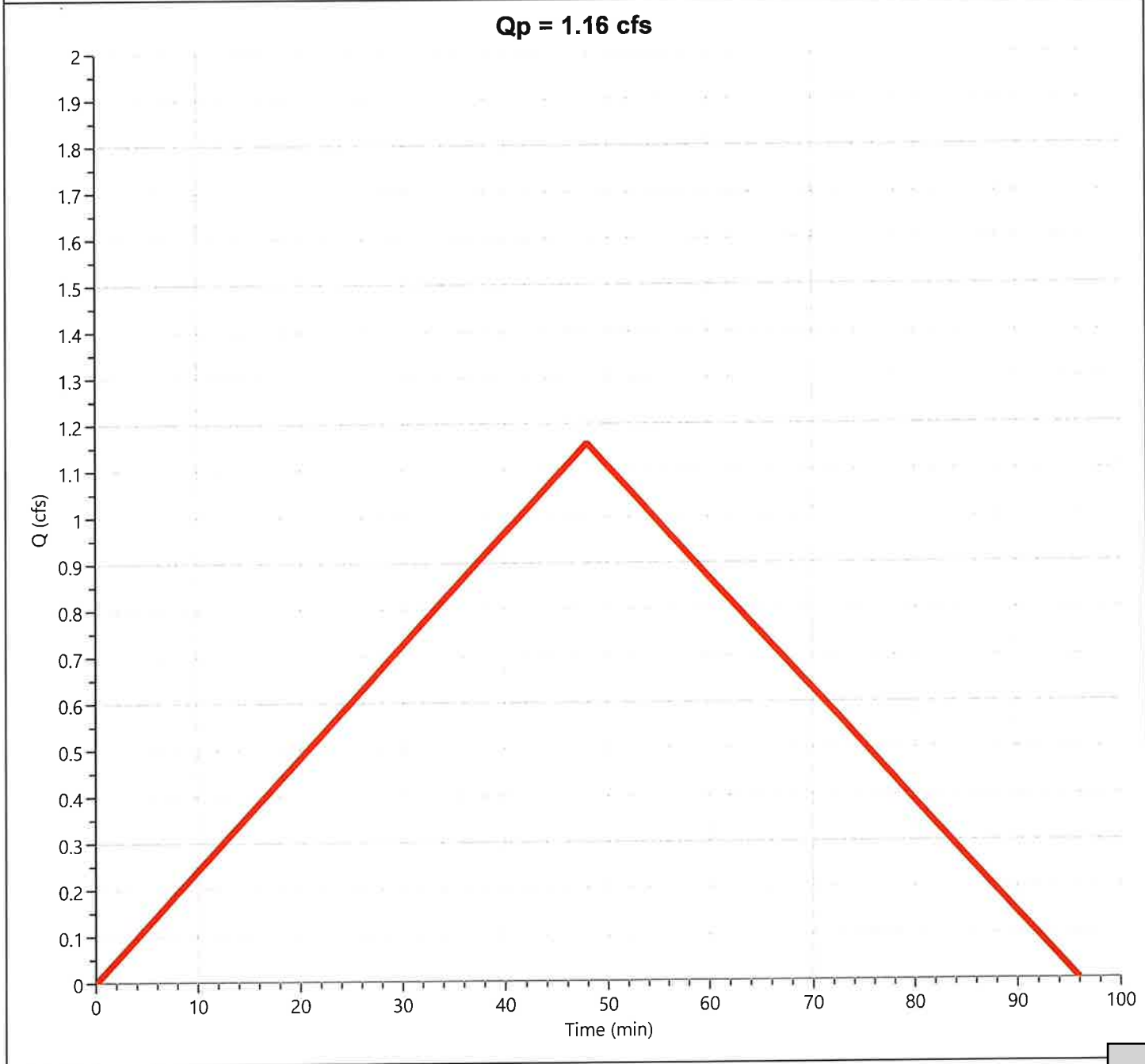
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Elite Hitting	1.158	0.80	3,336	---		
2	Rational	Post Elite Hitting	7.891	0.08	2,367	---		
3	Pond Route	Post Elite Hitting	1.996	0.15	2,365	2	258.88	1,688

Hydrograph Report

Pre Elite Hitting

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 1.158 cfs
Storm Frequency	= 2-yr	Time to Peak	= 0.80 hrs
Time Interval	= 1 min	Runoff Volume	= 3,336 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.4
Tc Method	= User	Time of Conc. (Tc)	= 48.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 2.19 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

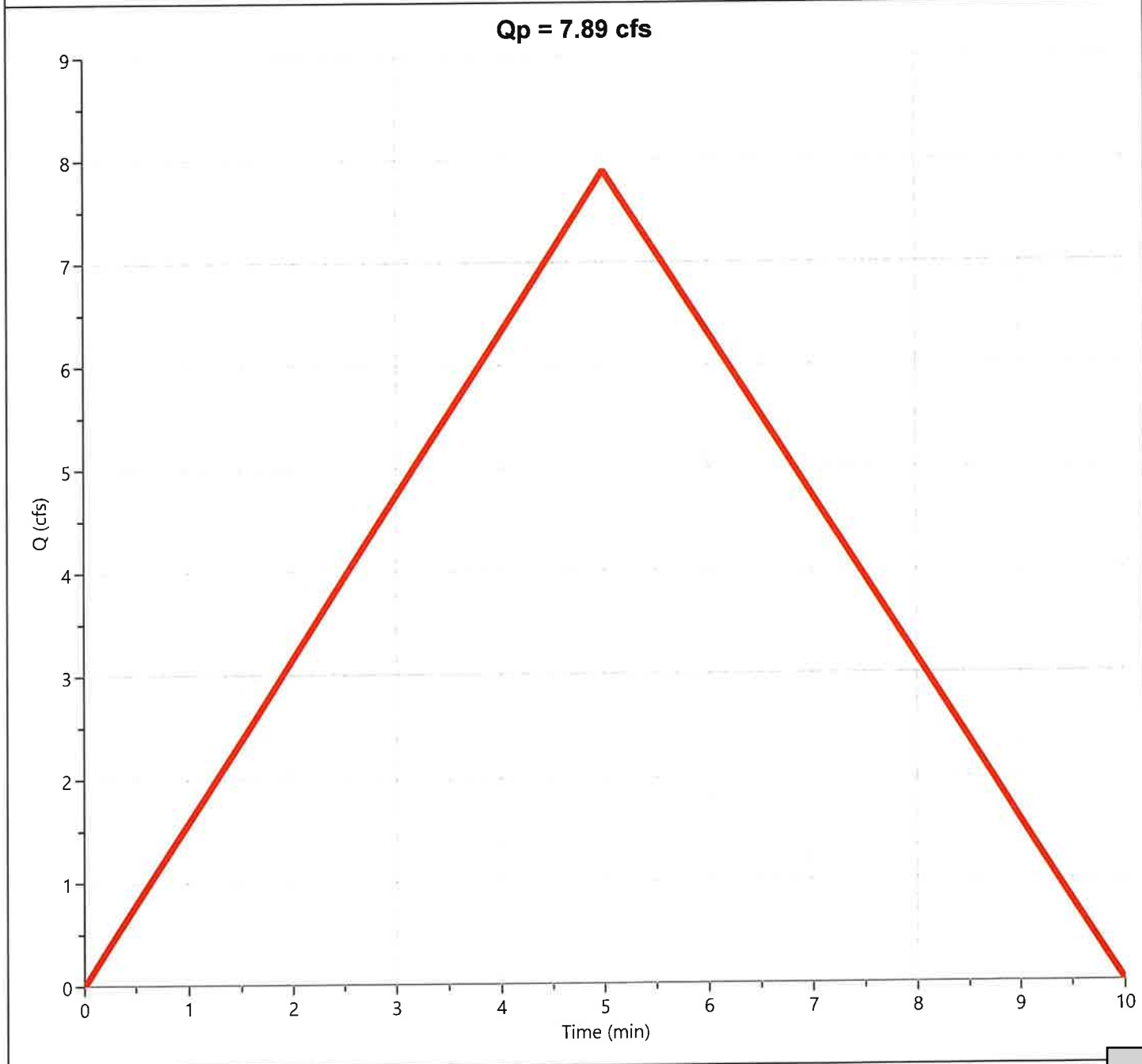


Hydrograph Report

Post Elite Hitting

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 7.891 cfs
Storm Frequency	= 2-yr	Time to Peak	= 0.08 hrs
Time Interval	= 1 min	Runoff Volume	= 2,367 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.9
Tc Method	= User	Time of Conc. (Tc)	= 5.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 6.64 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Post Elite Hitting

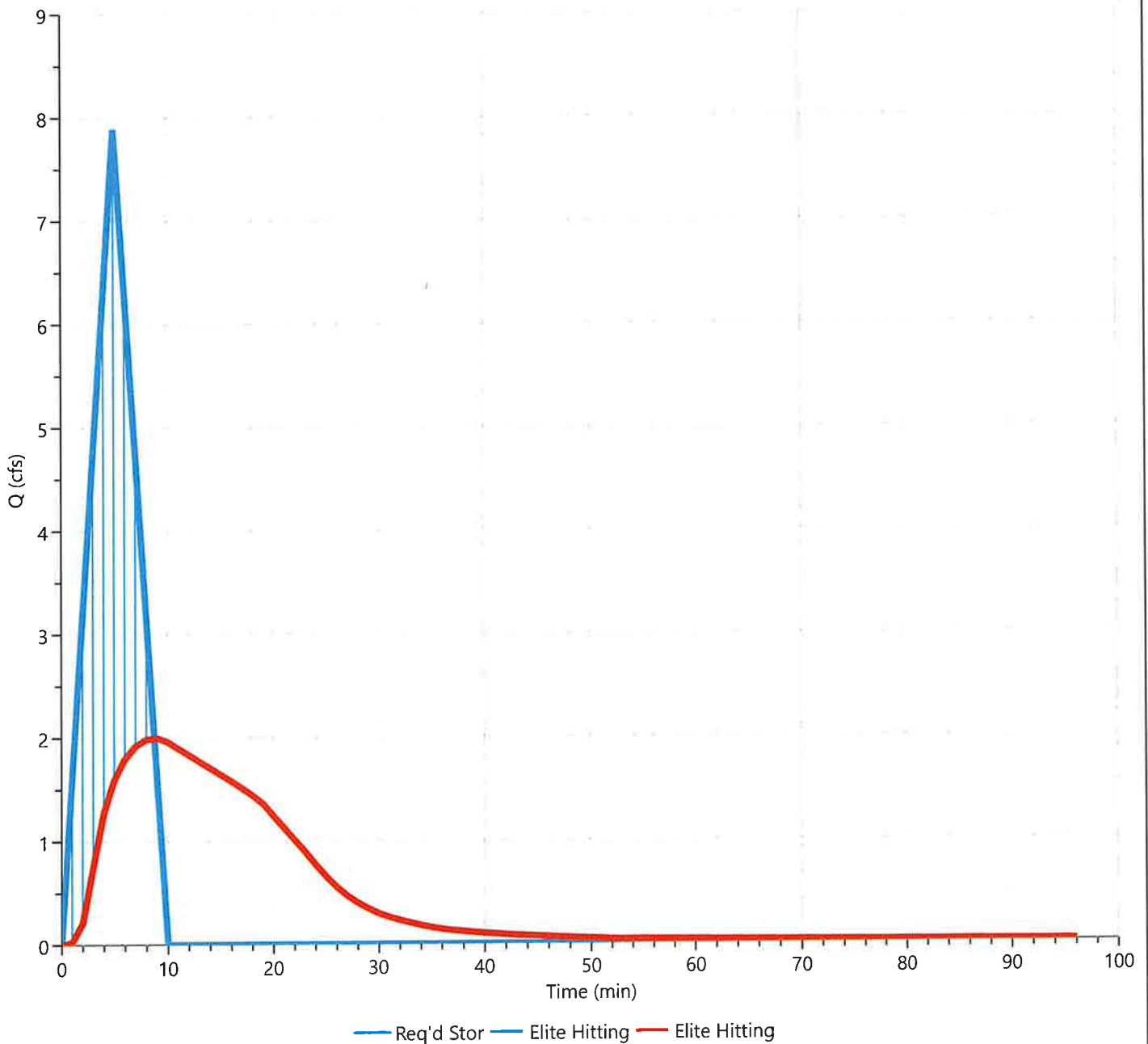
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 1.996 cfs
Storm Frequency	= 2-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 2,365 cuft
Inflow Hydrograph	= 2 - Elite Hitting	Max. Elevation	= 258.88 ft
Pond Name	= Elite Hitting	Max. Storage	= 1,688 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 11 min

Qp = 2.00 cfs



Hydrograph 5-yr Summary

Hydrology Studio v 3.0.0.27

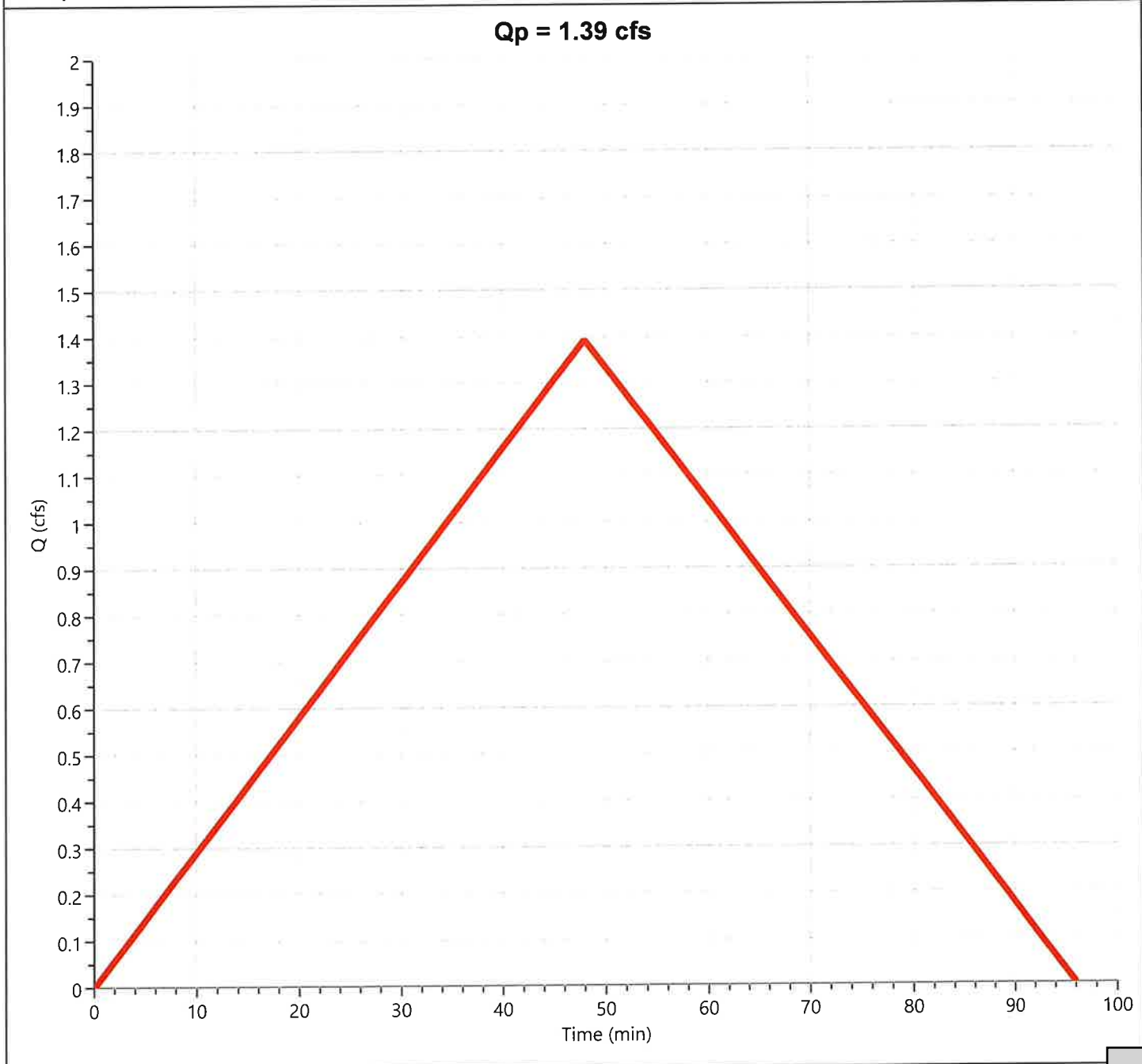
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Elite Hitting	1.392	0.80	4,008	---		
2	Rational	Post Elite Hitting	9.399	0.08	2,820	---		
3	Pond Route	Post Elite Hitting	2.153	0.15	2,818	2	259.16	2,066

Hydrograph Report

Pre Elite Hitting

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 1.392 cfs
Storm Frequency	= 5-yr	Time to Peak	= 0.80 hrs
Time Interval	= 1 min	Runoff Volume	= 4,008 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.4
Tc Method	= User	Time of Conc. (Tc)	= 48.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 2.64 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

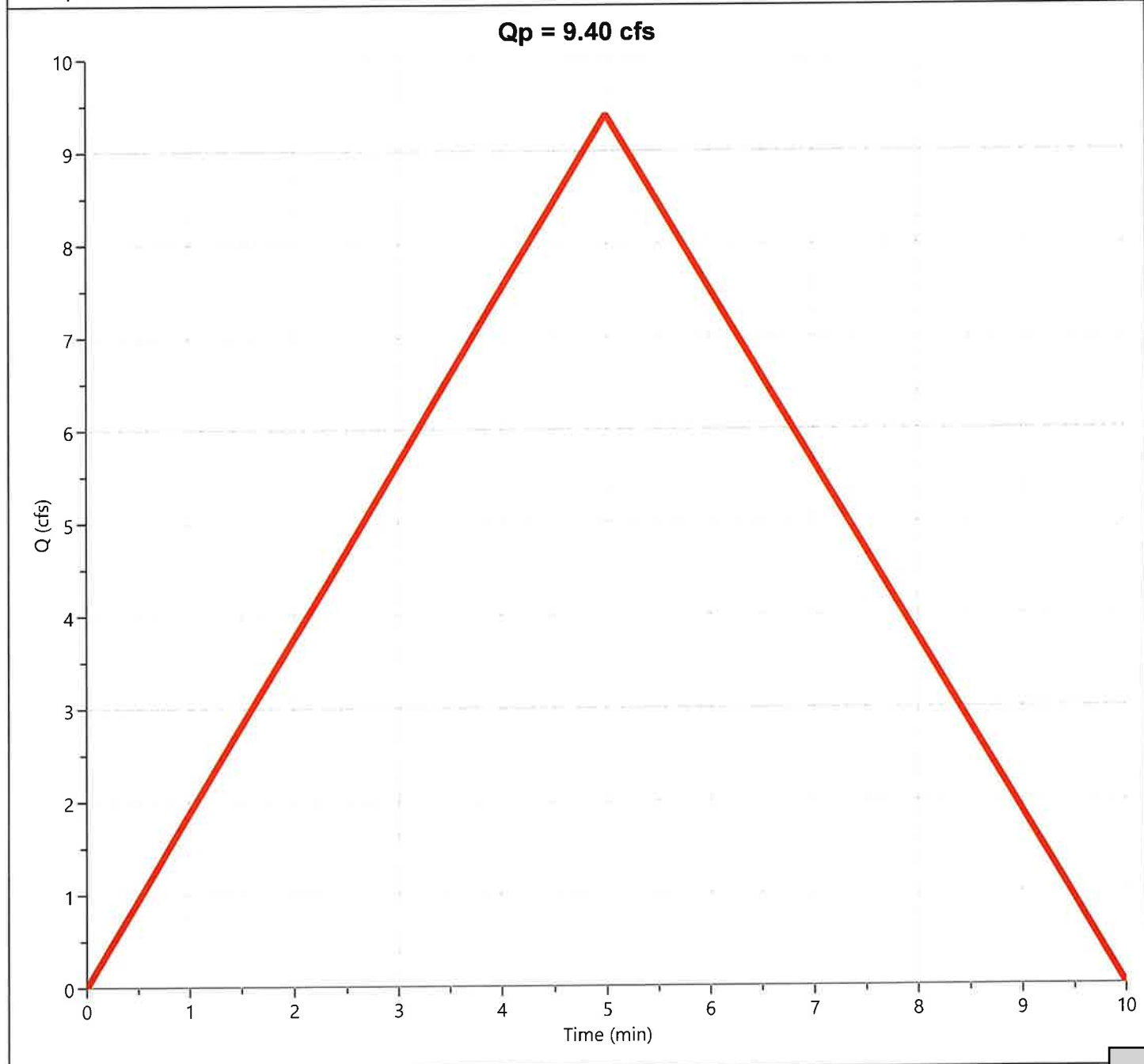


Hydrograph Report

Post Elite Hitting

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 9.399 cfs
Storm Frequency	= 5-yr	Time to Peak	= 0.08 hrs
Time Interval	= 1 min	Runoff Volume	= 2,820 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.9
Tc Method	= User	Time of Conc. (Tc)	= 5.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 7.91 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Post Elite Hitting

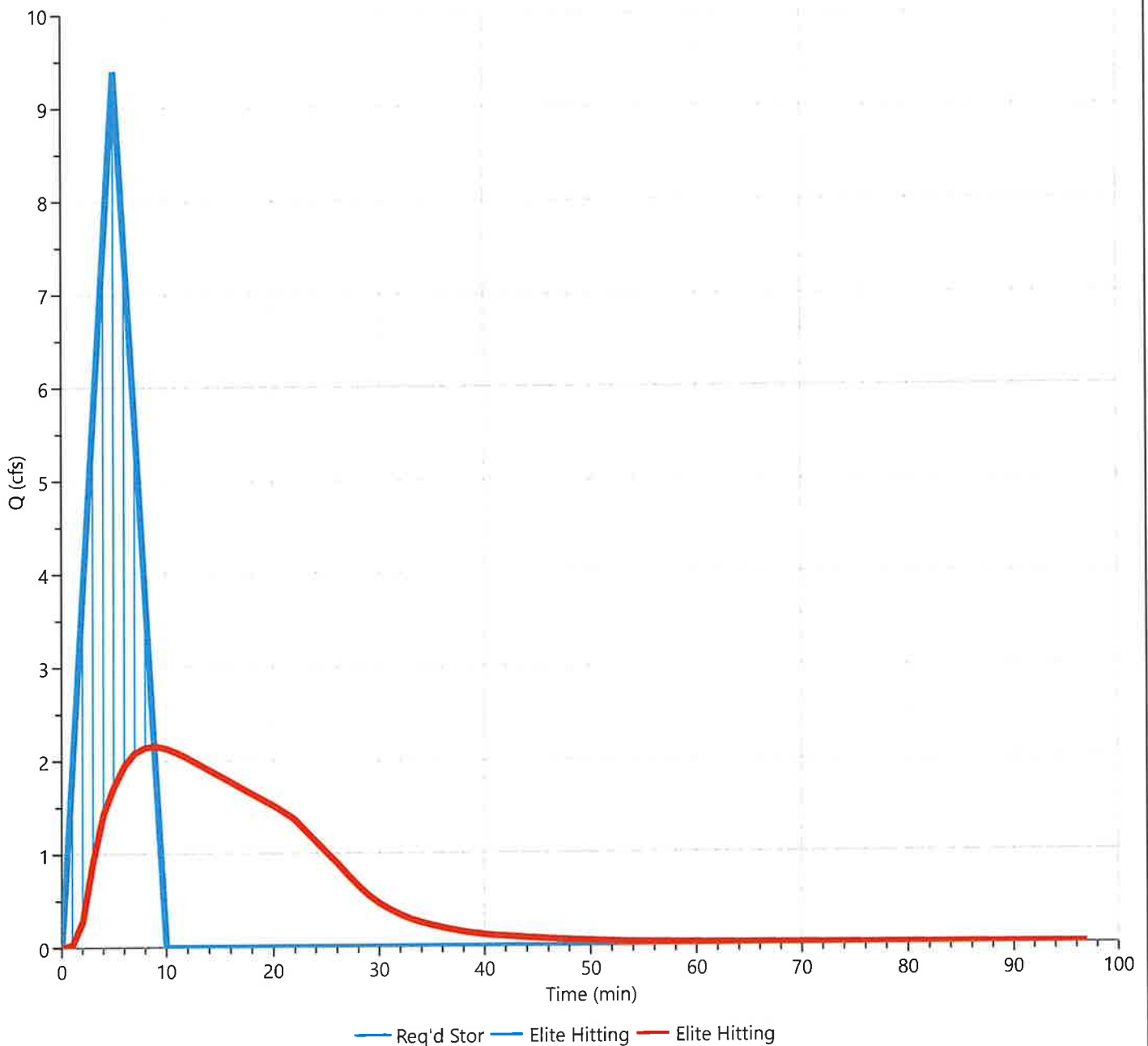
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 2.153 cfs
Storm Frequency	= 5-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 2,818 cuft
Inflow Hydrograph	= 2 - Elite Hitting	Max. Elevation	= 259.16 ft
Pond Name	= Elite Hitting	Max. Storage	= 2,066 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 12 min

Qp = 2.15 cfs



Hydrograph 10-yr Summary

Hydrology Studio v 3.0.0.27

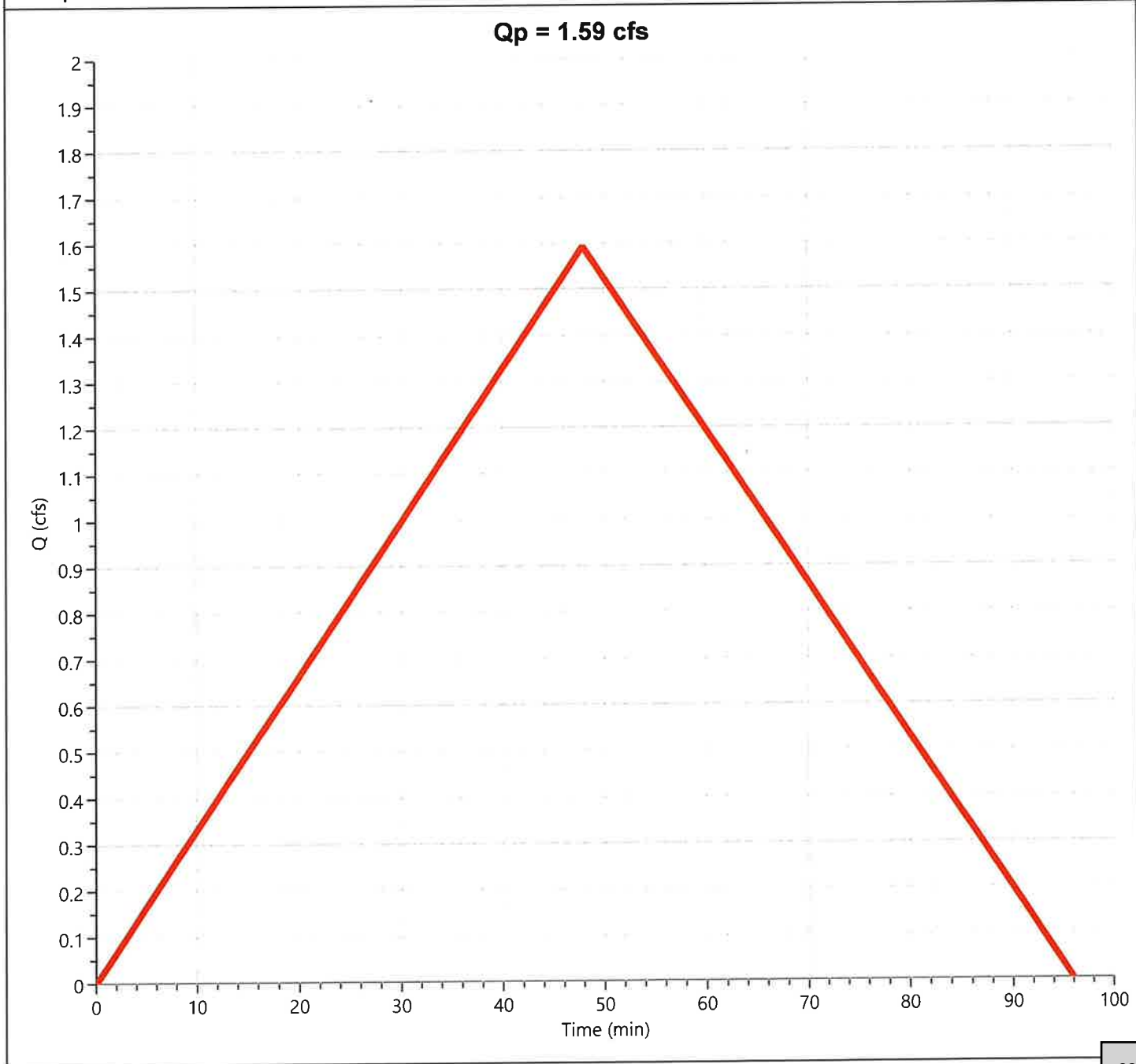
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Elite Hitting	1.592	0.80	4,586	---		
2	Rational	Post Elite Hitting	10.69	0.08	3,206	---		
3	Pond Route	Post Elite Hitting	2.266	0.15	3,204	2	259.37	2,398

Hydrograph Report

Pre Elite Hitting

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 1.592 cfs
Storm Frequency	= 10-yr	Time to Peak	= 0.80 hrs
Time Interval	= 1 min	Runoff Volume	= 4,586 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.4
Tc Method	= User	Time of Conc. (Tc)	= 48.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 3.02 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

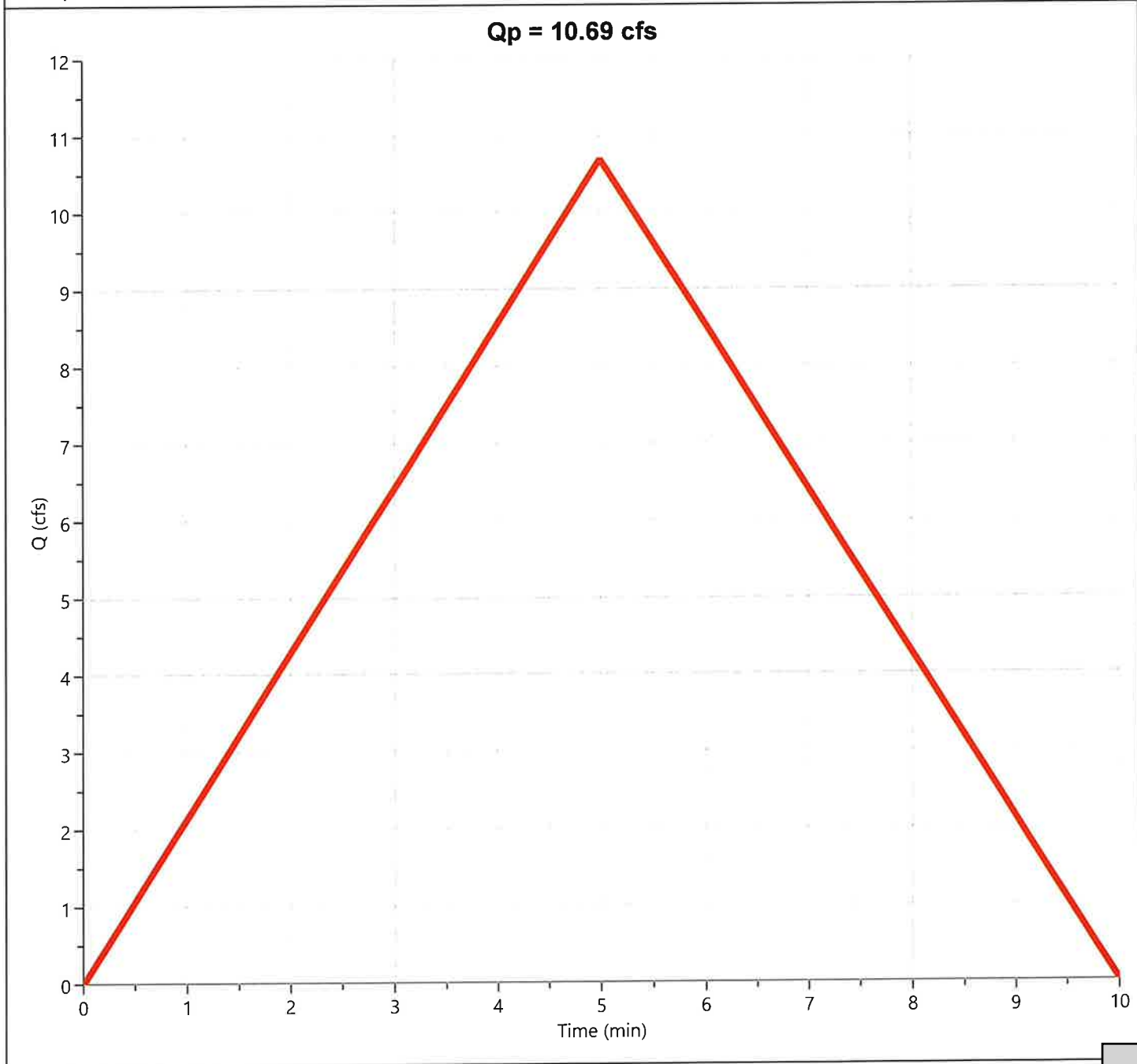


Hydrograph Report

Post Elite Hitting

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 10.69 cfs
Storm Frequency	= 10-yr	Time to Peak	= 0.08 hrs
Time Interval	= 1 min	Runoff Volume	= 3,206 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.9
Tc Method	= User	Time of Conc. (Tc)	= 5.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 9.00 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Post Elite Hitting

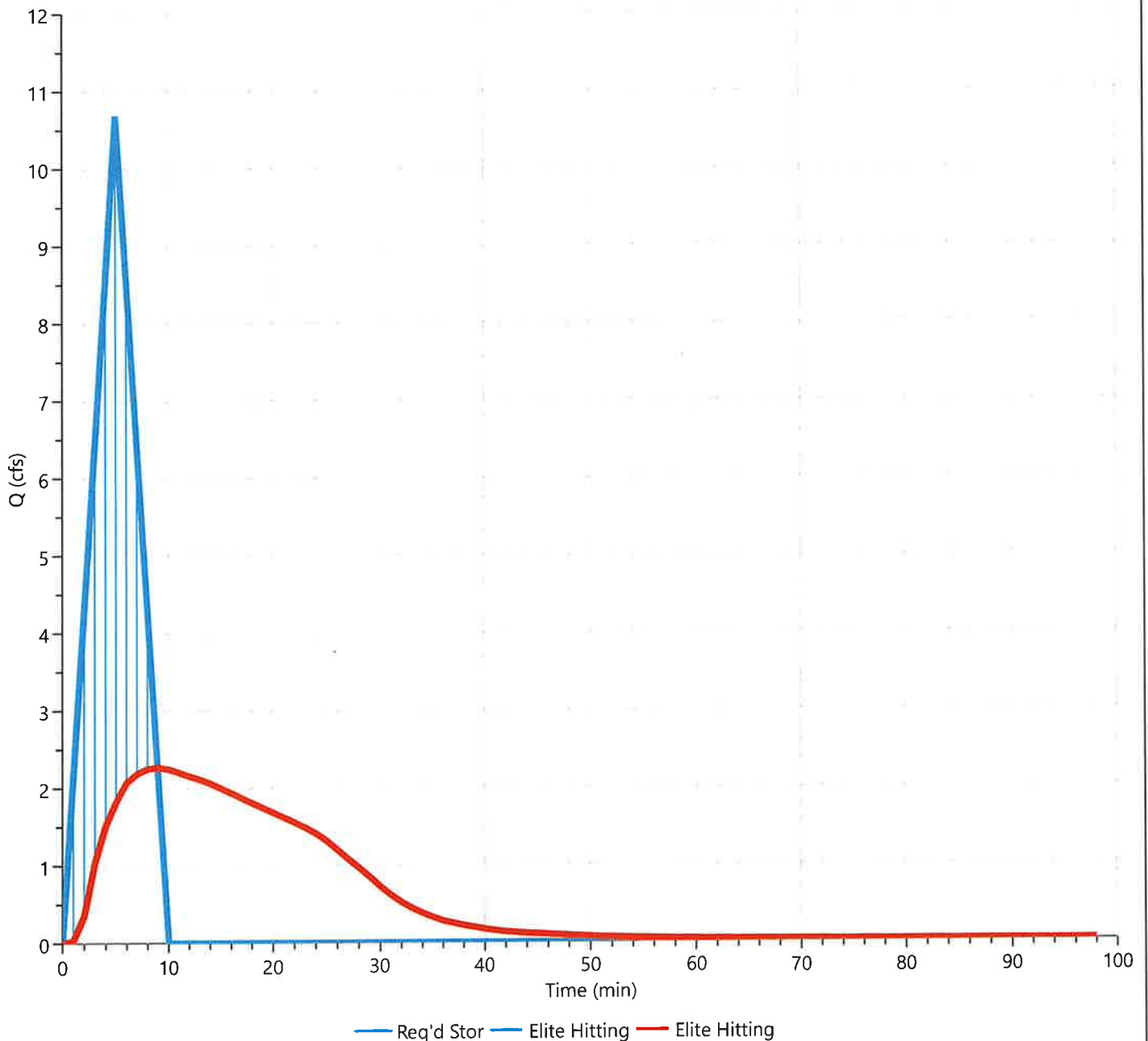
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 2.266 cfs
Storm Frequency	= 10-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 3,204 cuft
Inflow Hydrograph	= 2 - Elite Hitting	Max. Elevation	= 259.37 ft
Pond Name	= Elite Hitting	Max. Storage	= 2,398 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 12 min

Qp = 2.27 cfs



Hydrograph 25-yr Summary

Hydrology Studio v 3.0.0.27

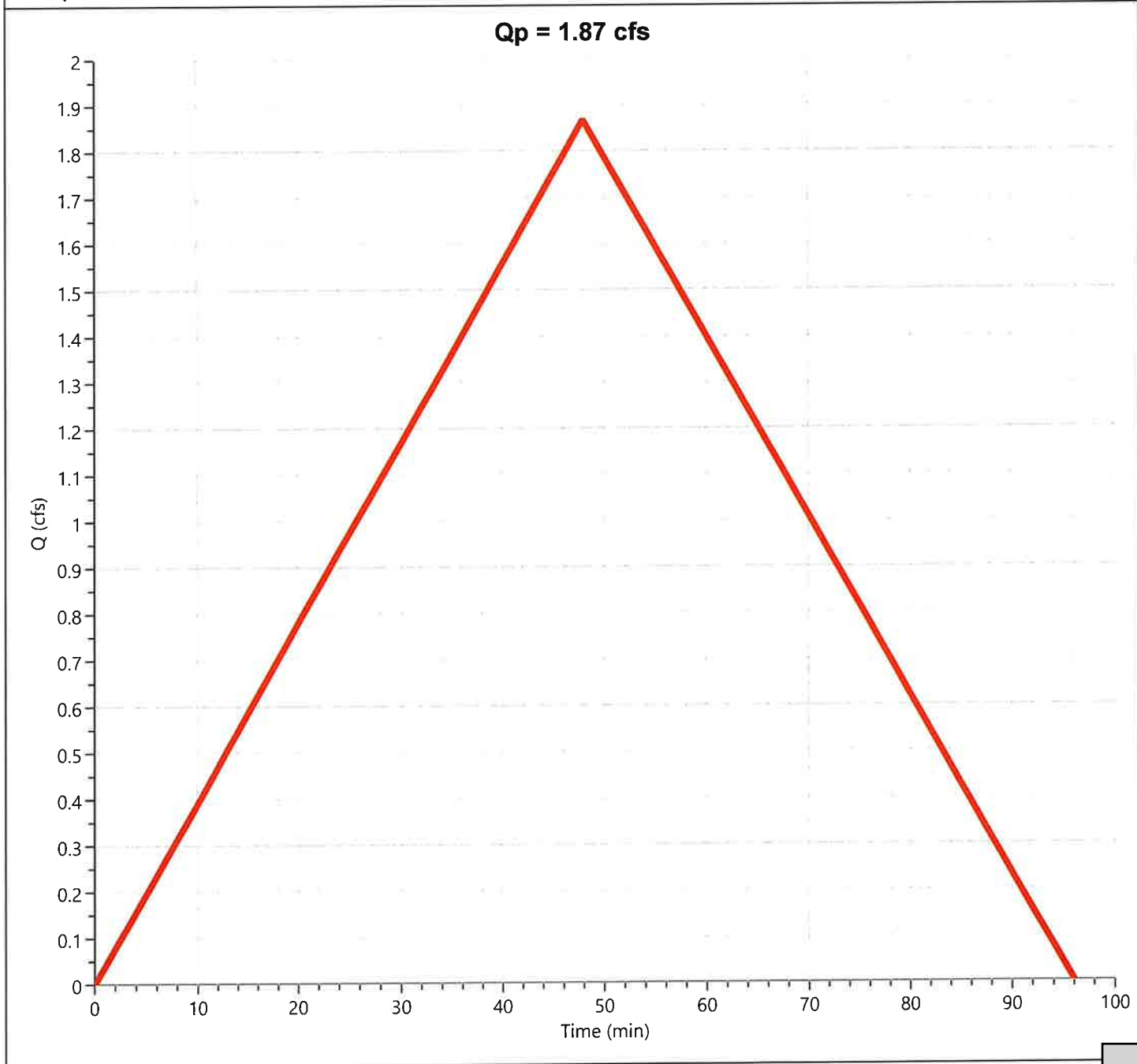
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Elite Hitting	1.868	0.80	5,380	---		
2	Rational	Post Elite Hitting	12.44	0.08	3,731	---		
3	Pond Route	Post Elite Hitting	2.413	0.15	3,729	2	259.66	2,856

Hydrograph Report

Pre Elite Hitting

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 1.868 cfs
Storm Frequency	= 25-yr	Time to Peak	= 0.80 hrs
Time Interval	= 1 min	Runoff Volume	= 5,380 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.4
Tc Method	= User	Time of Conc. (Tc)	= 48.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 3.54 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

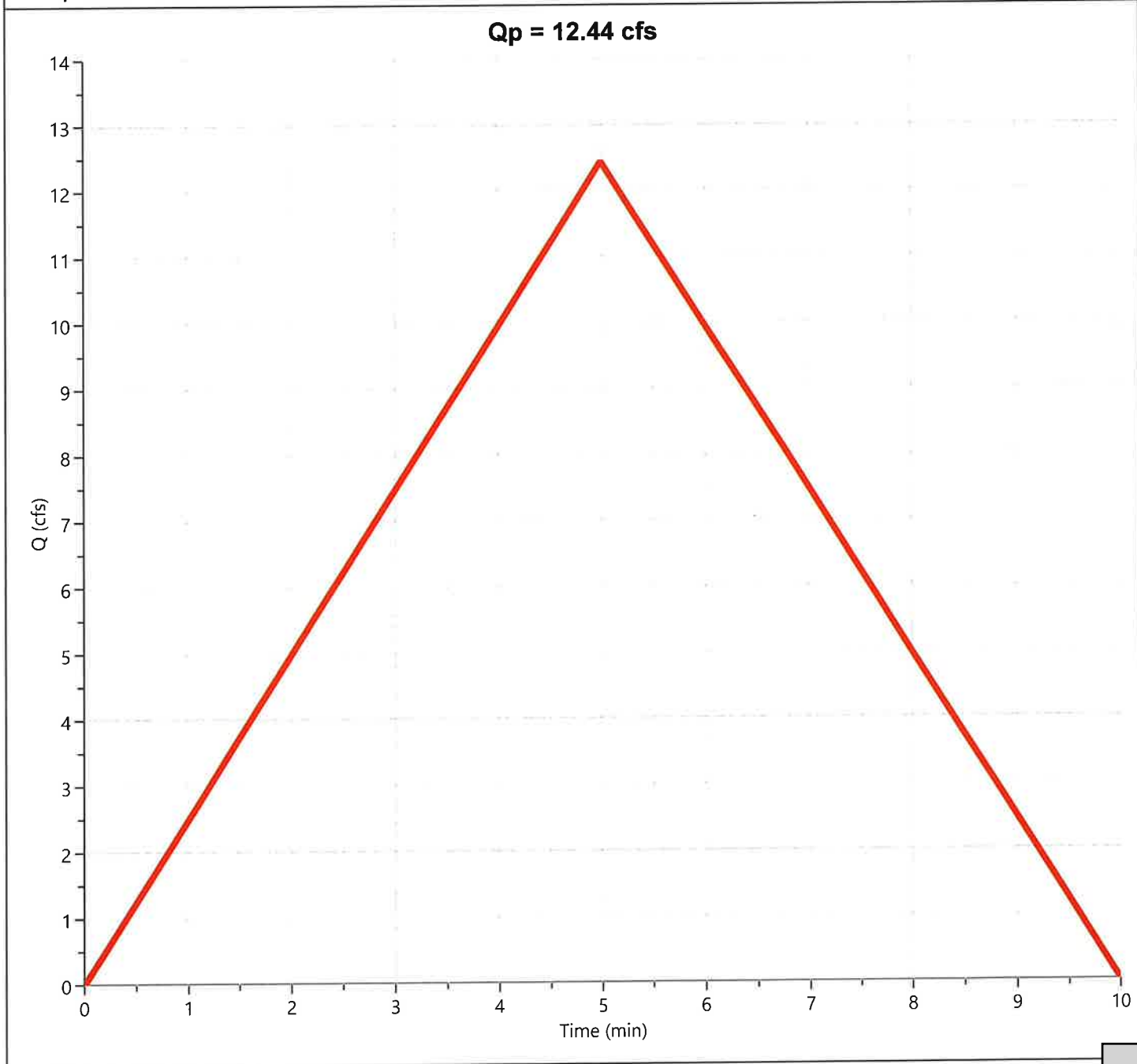


Hydrograph Report

Post Elite Hitting

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 12.44 cfs
Storm Frequency	= 25-yr	Time to Peak	= 0.08 hrs
Time Interval	= 1 min	Runoff Volume	= 3,731 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.9
Tc Method	= User	Time of Conc. (Tc)	= 5.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 10.47 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Post Elite Hitting

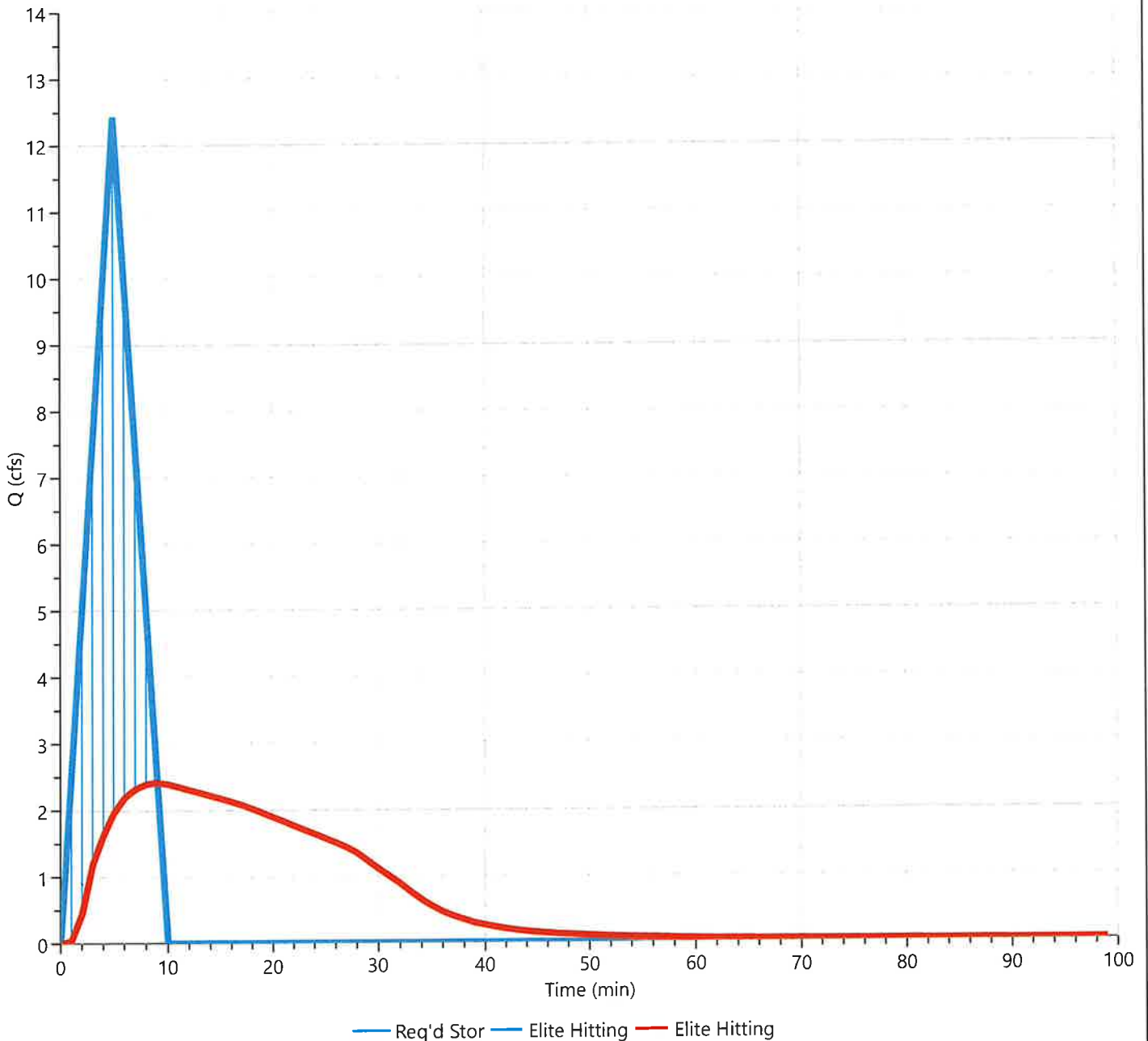
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 2.413 cfs
Storm Frequency	= 25-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 3,729 cuft
Inflow Hydrograph	= 2 - Elite Hitting	Max. Elevation	= 259.66 ft
Pond Name	= Elite Hitting	Max. Storage	= 2,856 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 13 min

Qp = 2.41 cfs



Hydrograph 50-yr Summary

Hydrology Studio v 3.0.0.27

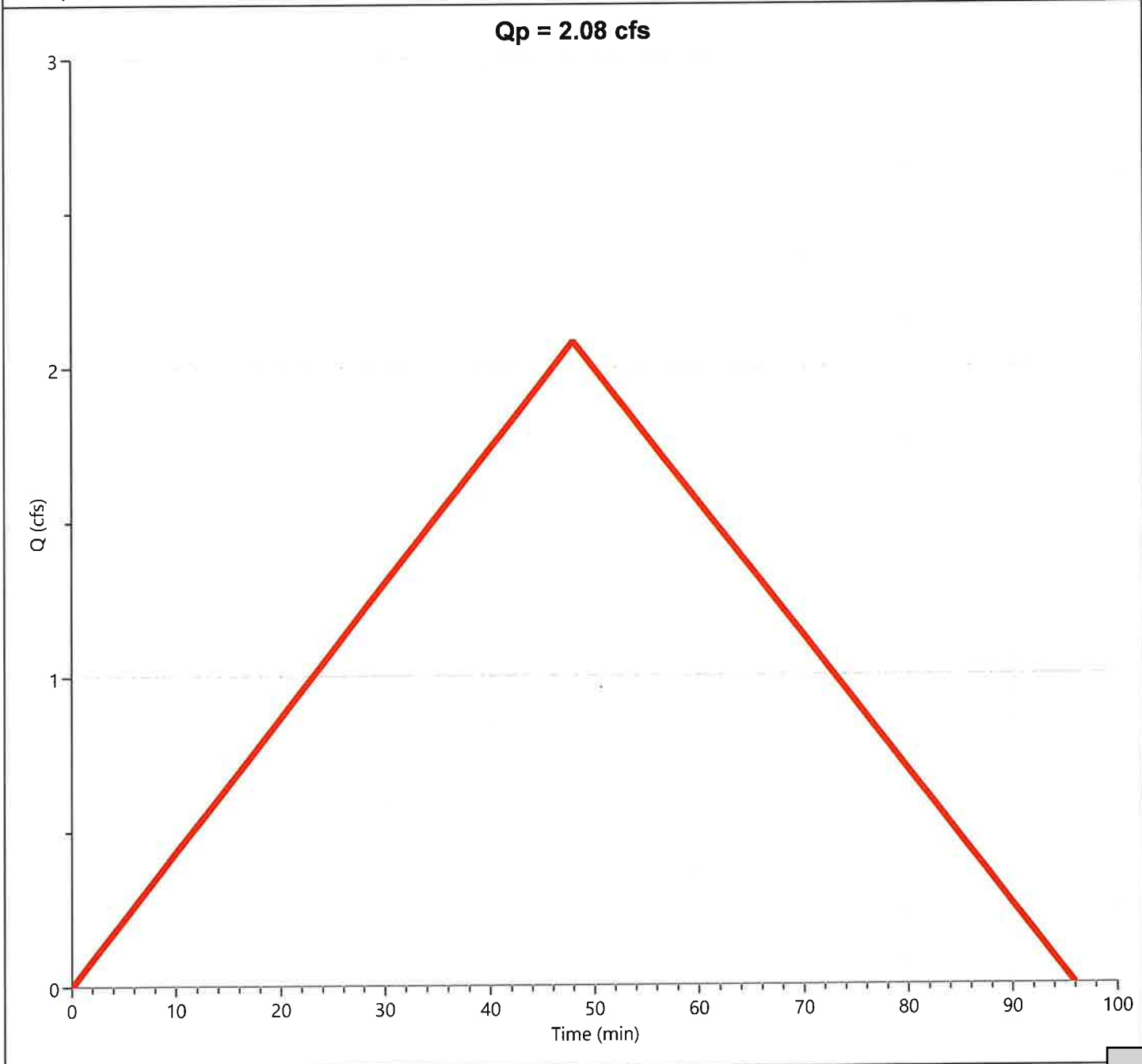
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Elite Hitting	2.083	0.80	5,999	---		
2	Rational	Post Elite Hitting	13.90	0.08	4,169	---		
3	Pond Route	Post Elite Hitting	2.529	0.15	4,167	2	259.91	3,239

Hydrograph Report

Pre Elite Hitting

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 2.083 cfs
Storm Frequency	= 50-yr	Time to Peak	= 0.80 hrs
Time Interval	= 1 min	Runoff Volume	= 5,999 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.4
Tc Method	= User	Time of Conc. (Tc)	= 48.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 3.94 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

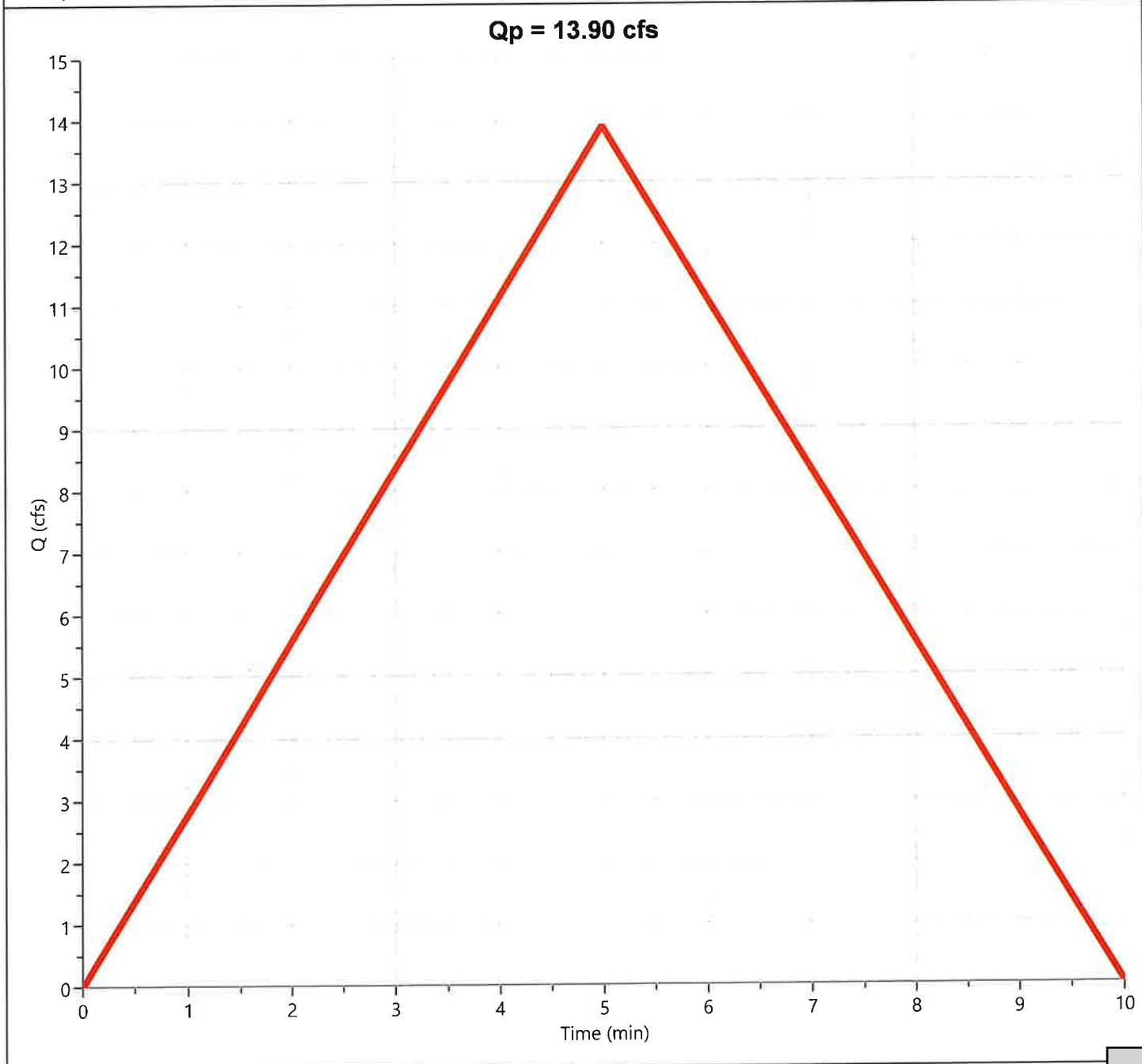


Hydrograph Report

Post Elite Hitting

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 13.90 cfs
Storm Frequency	= 50-yr	Time to Peak	= 0.08 hrs
Time Interval	= 1 min	Runoff Volume	= 4,169 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.9
Tc Method	= User	Time of Conc. (Tc)	= 5.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 11.70 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Post Elite Hitting

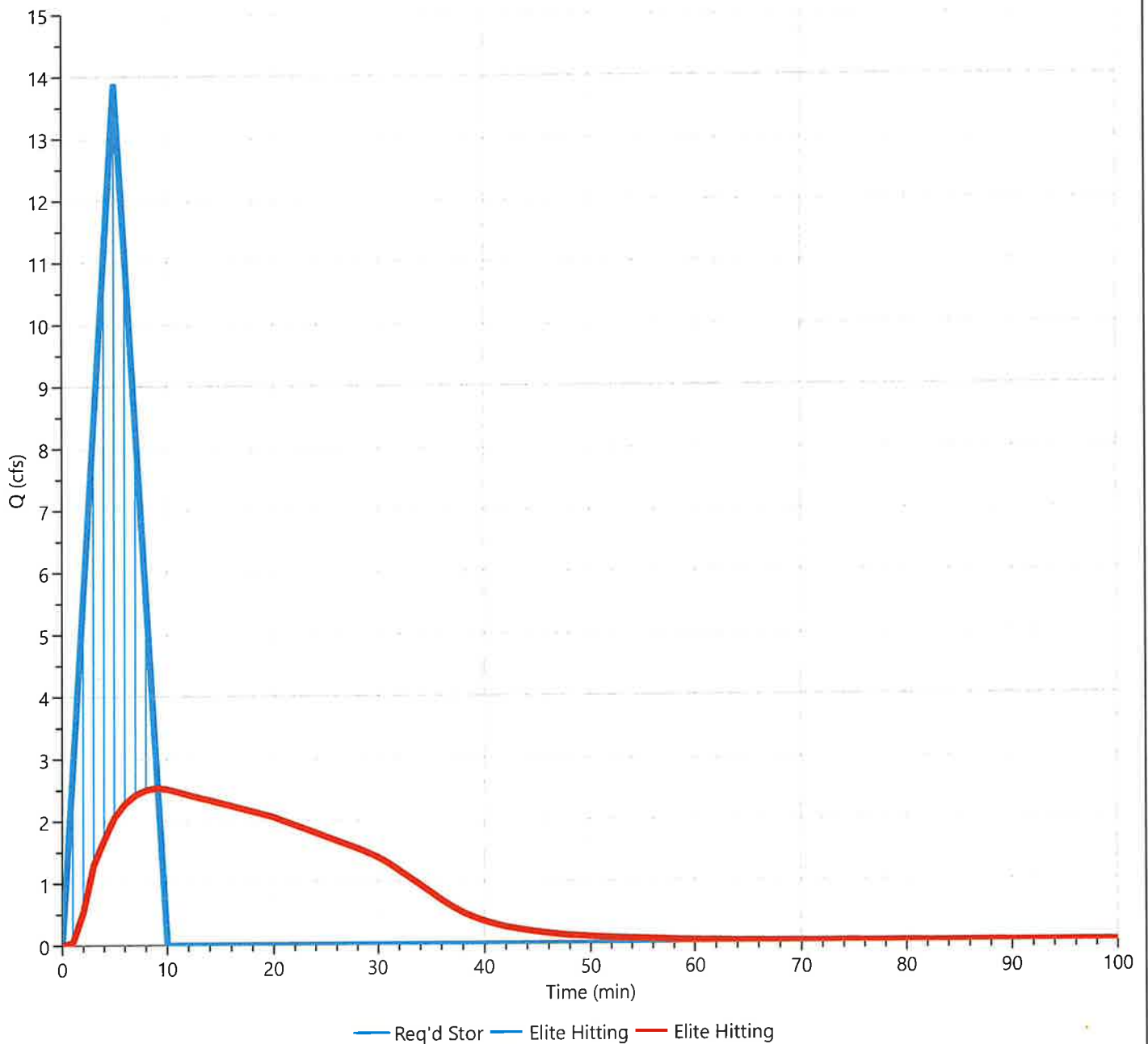
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 2.529 cfs
Storm Frequency	= 50-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 4,167 cuft
Inflow Hydrograph	= 2 - Elite Hitting	Max. Elevation	= 259.91 ft
Pond Name	= Elite Hitting	Max. Storage	= 3,239 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 14 min

Qp = 2.53 cfs



Hydrograph 100-yr Summary

Hydrology Studio v 3.0.0.27

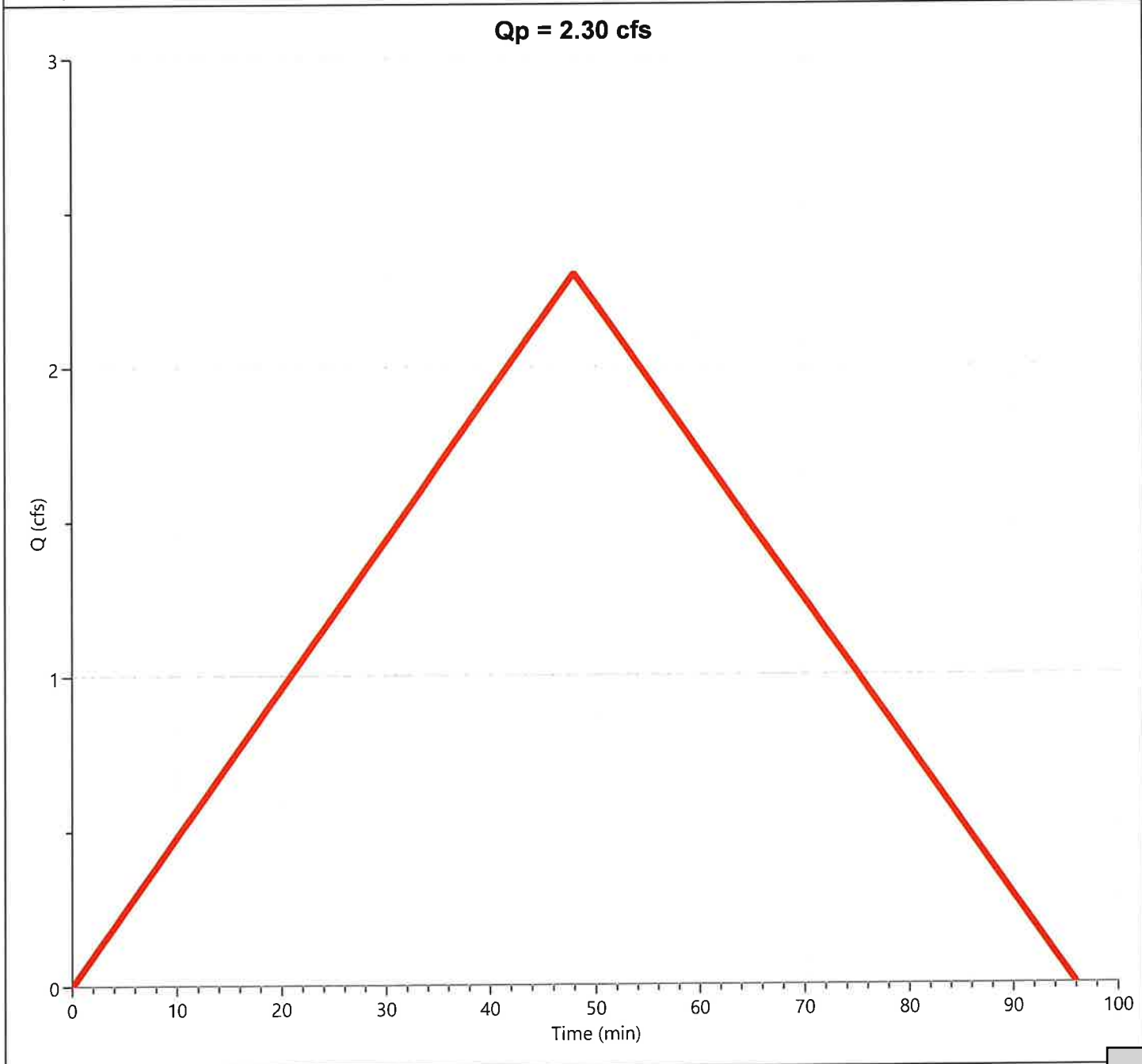
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Elite Hitting	2.302	0.80	6,630	---		
2	Rational	Post Elite Hitting	15.18	0.08	4,554	---		
3	Pond Route	Post Elite Hitting	2.614	0.15	4,552	2	260.10	3,580

Hydrograph Report

Pre Elite Hitting

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 2.302 cfs
Storm Frequency	= 100-yr	Time to Peak	= 0.80 hrs
Time Interval	= 1 min	Runoff Volume	= 6,630 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.4
Tc Method	= User	Time of Conc. (Tc)	= 48.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 4.36 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

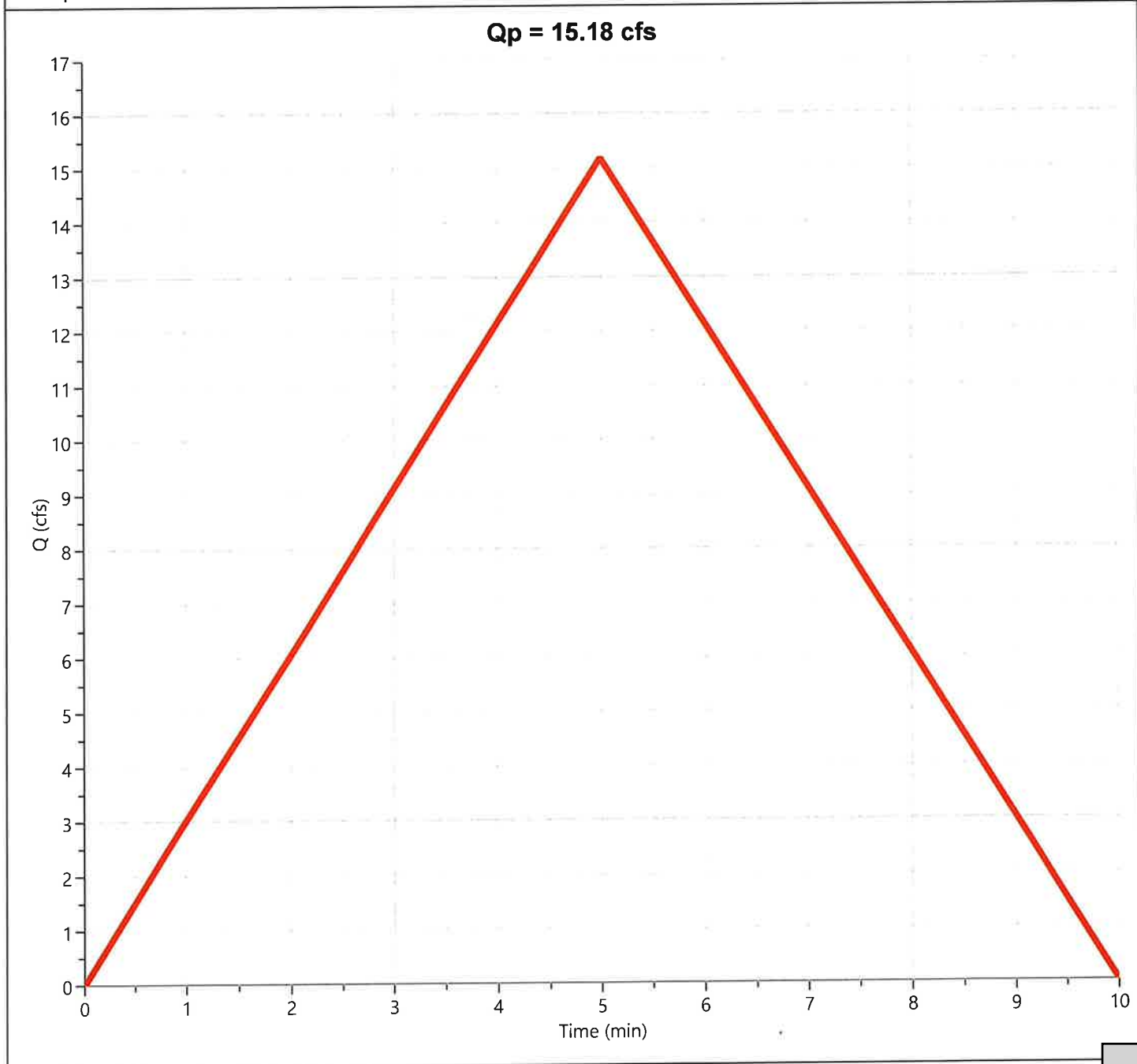


Hydrograph Report

Post Elite Hitting

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 15.18 cfs
Storm Frequency	= 100-yr	Time to Peak	= 0.08 hrs
Time Interval	= 1 min	Runoff Volume	= 4,554 cuft
Drainage Area	= 1.32 ac	Runoff Coeff.	= 0.9
Tc Method	= User	Time of Conc. (Tc)	= 5.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 12.78 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Post Elite Hitting

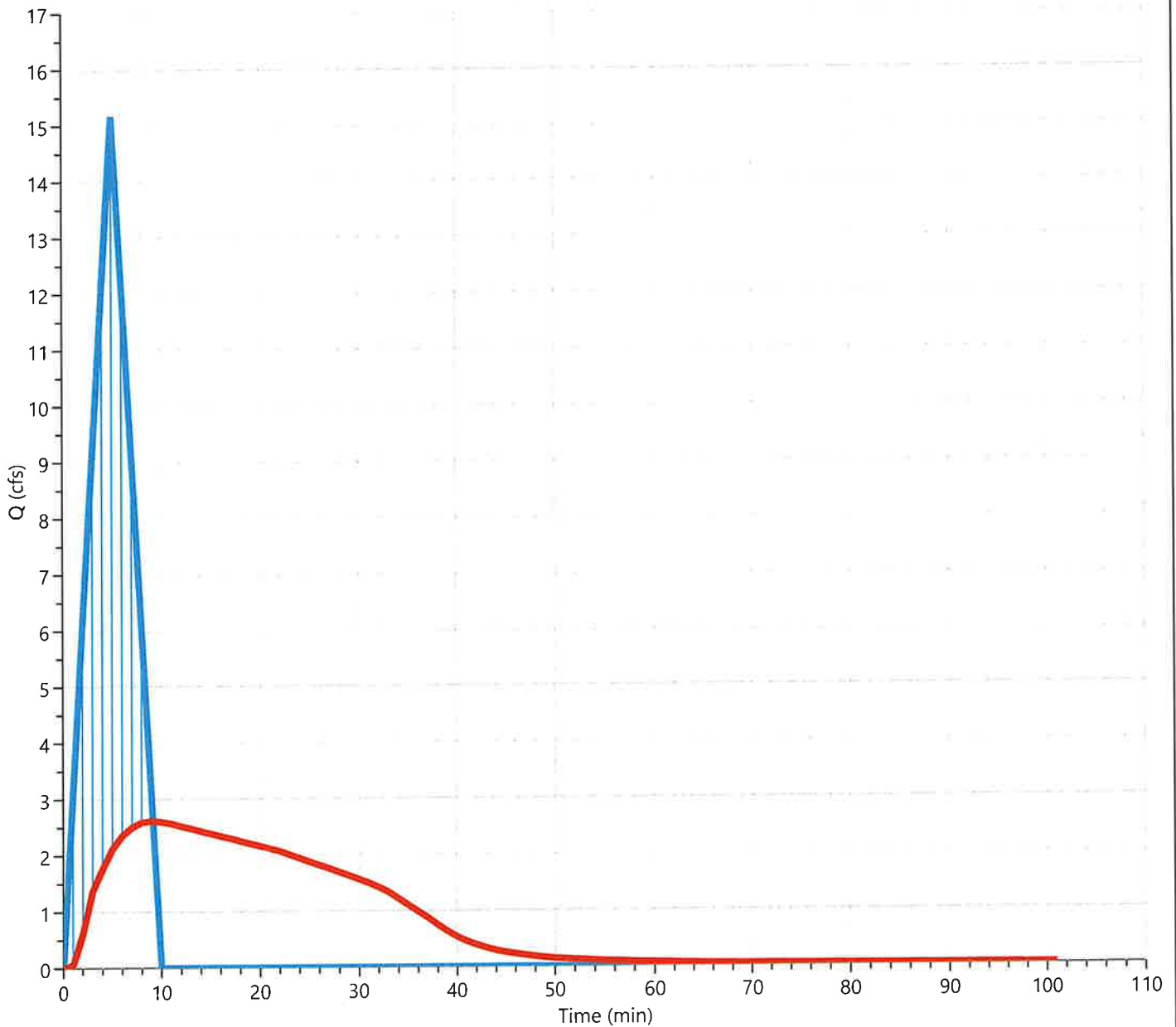
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 2.614 cfs
Storm Frequency	= 100-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 4,552 cuft
Inflow Hydrograph	= 2 - Elite Hitting	Max. Elevation	= 260.10 ft
Pond Name	= Elite Hitting	Max. Storage	= 3,580 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 15 min

Qp = 2.61 cfs



— Req'd Stor — Elite Hitting — Elite Hitting

IDF Report

Hydrology Studio v 3.0.0.27

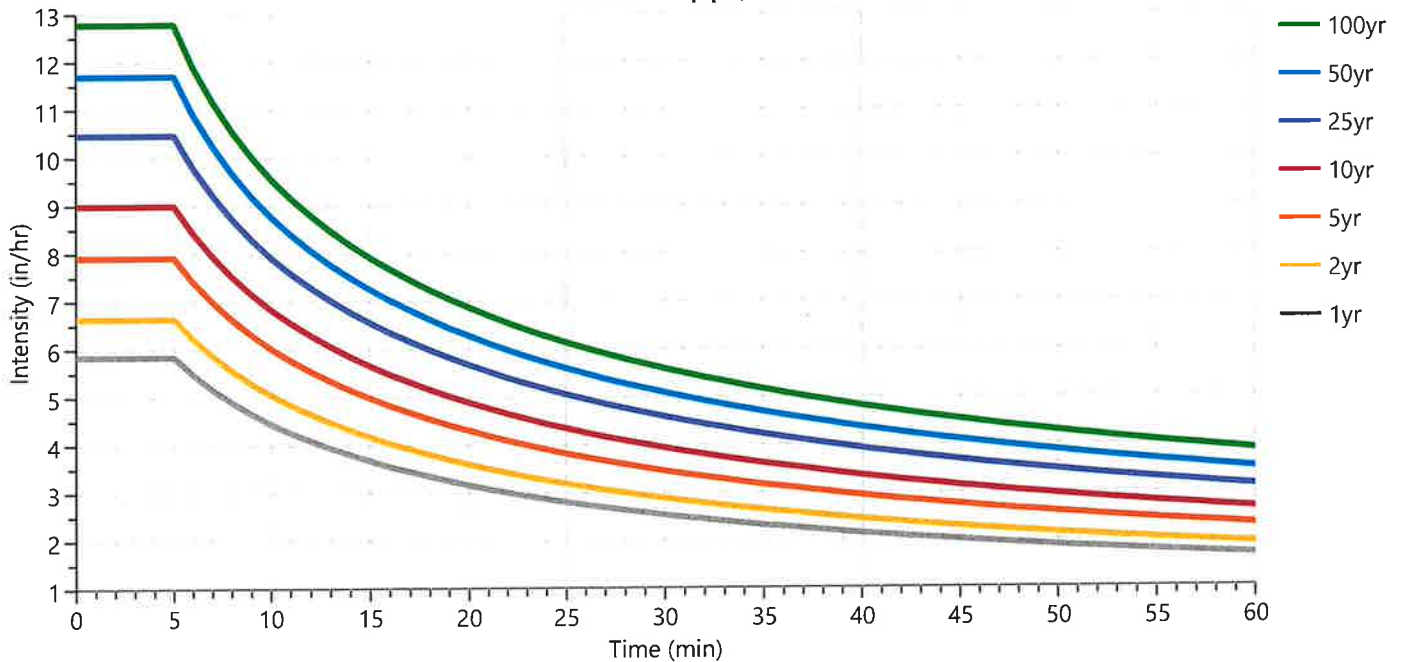
Equation Coefficients	Intensity = B / (Tc + D)^E (in/hr)								
	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr	
B	26.0235	28.5705	0.0000	33.1705	35.3629	37.4541	37.9551	38.6689	
D	4.7000	4.5000	0.0000	4.4000	4.0000	3.4000	2.7000	2.3000	
E	0.6572	0.6480	0.0000	0.6397	0.6230	0.5989	0.5767	0.5571	

Minimum Tc = 5 minutes

Tc (min)	Intensity Values (in/hr)								
	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr	
Cf	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
5	5.85	6.64	0	7.91	9.00	10.47	11.70	12.78	
10	4.45	5.05	0	6.02	6.83	7.91	8.76	9.55	
15	3.67	4.17	0	4.98	5.65	6.55	7.24	7.90	
20	3.16	3.60	0	4.30	4.88	5.67	6.27	6.86	
25	2.80	3.19	0	3.81	4.34	5.05	5.59	6.13	
30	2.53	2.88	0	3.45	3.93	4.58	5.08	5.58	
35	2.32	2.64	0	3.16	3.61	4.21	4.68	5.15	
40	2.14	2.44	0	2.93	3.35	3.92	4.36	4.80	
45	2.00	2.28	0	2.74	3.13	3.67	4.09	4.51	
50	1.88	2.14	0	2.57	2.95	3.46	3.86	4.27	
55	1.77	2.02	0	2.43	2.79	3.28	3.66	4.05	
60	1.68	1.92	0	2.31	2.65	3.12	3.49	3.87	

Cf = Correction Factor applied to Rational Method runoff coefficient.

Mississippi, USA



Precipitation Report

	Active	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr
Active			✓		✓	✓	✓	✓	✓
SCS Storms	> SCS Dimensionless Storms								
SCS 6hr		1.20	1.50	0	1.86	2.18	2.64	3.01	3.41
Type I, 24-hr		1.82	2.28	0	2.85	3.31	3.94	4.43	4.94
Type IA, 24-hr		1.82	2.28	0	2.85	3.31	3.94	4.43	4.94
Type II, 24-hr		1.82	2.28	0	2.85	3.31	3.94	4.43	4.94
Type II FL, 24-hr		1.82	2.28	0	2.85	3.31	3.94	4.43	4.94
Type III, 24-hr		1.82	2.28	0	2.85	3.31	3.94	4.43	4.94
Synthetic Storms	> IDF-Based Synthetic Storms								
1-hr		1.68	1.92	0	2.31	2.65	3.12	3.49	3.87
2-hr		2.18	2.51	0	3.03	3.51	4.19	4.74	5.32
3-hr		2.53	2.92	0	3.54	4.12	4.95	5.65	6.38
6-hr	✓	3.24	3.75	0	4.57	5.38	6.58	7.61	8.71
12-hr		4.12	4.81	0	5.89	7.02	8.71	10.23	11.86
24-hr		5.24	6.15	0	7.58	9.13	11.52	13.73	16.13
Huff Distribution	> 1st Quartile (0 to 6 hrs)								
1-hr		0.76	0.98	0	1.33	1.61	2.01	2.34	2.69
2-hr		0.89	1.14	0	1.50	1.80	2.24	2.60	2.99
3-hr		0.98	1.24	0	1.59	1.90	2.33	2.68	3.07
6-hr		1.20	1.50	0	1.86	2.18	2.64	3.01	3.41
Huff Distribution	> 2nd Quartile (>6 to 12 hrs)								
8-hr		0	0	0	0	0	0	0	0
12-hr		0	0	0	0	0	0	0	0
Huff Distribution	> 3rd Quartile (>12 to 24 hrs)								
18-hr		0	0	0	0	0	0	0	0
24-hr		0	0	0	0	0	0	0	0
Custom Storms	> Custom Storm Distributions								
My Custom Storm 1		0	0	0	0	0	0	0	0
My Custom Storm 2		0	0	0	0	0	0	0	0
My Custom Storm 3		0	0	0	0	0	0	0	0
My Custom Storm 4		0	0	0	0	0	0	0	0
My Custom Storm 5		0	0	0	0	0	0	0	0
My Custom Storm 6		0	0	0	0	0	0	0	0
My Custom Storm 7		0	0	0	0	0	0	0	0
My Custom Storm 8		0	0	0	0	0	0	0	0
My Custom Storm 9		0	0	0	0	0	0	0	0
My Custom Storm 10		0	0	0	0	0	0	0	0

Precipitation Report Cont'd

Precipitation filename: Jackso

Section 11, IB)

Rainfall totals in Inches

12-26-2023

	Active	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr
Active			✓		✓	✓	✓	✓	✓
Huff Indiana	> Indianapolis								
30-min		0.99	1.19	0	1.44	1.63	1.89	2.08	2.28
1-hr		1.21	1.46	0	1.81	2.08	2.45	2.75	3.06
2-hr		1.46	1.77	0	2.22	2.57	3.05	3.44	3.85
3-hr		1.57	1.90	0	2.38	2.76	3.30	3.75	4.21
6-hr		1.92	2.31	0	2.88	3.36	4.01	4.56	5.13
12-hr		0	0	0	0	0	0	0	0
24-hr		0	0	0	0	0	0	0	0
Huff Indiana	> Evansville								
30-min		0.99	1.19	0	1.44	1.63	1.89	2.08	2.28
1-hr		1.21	1.46	0	1.81	2.08	2.45	2.75	3.06
2-hr		1.46	1.77	0	2.22	2.57	3.05	3.44	3.85
3-hr		1.57	1.90	0	2.38	2.76	3.30	3.75	4.21
6-hr		1.92	2.31	0	2.88	3.36	4.01	4.56	5.13
12-hr		0	0	0	0	0	0	0	0
24-hr		0	0	0	0	0	0	0	0
Huff Indiana	> Fort Wayne								
30-min		0.99	1.19	0	1.44	1.63	1.89	2.08	2.28
1-hr		1.21	1.46	0	1.81	2.08	2.45	2.75	3.06
2-hr		1.46	1.77	0	2.22	2.57	3.05	3.44	3.85
3-hr		1.57	1.90	0	2.38	2.76	3.30	3.75	4.21
6-hr		1.92	2.31	0	2.88	3.36	4.01	4.56	5.13
12-hr		0	0	0	0	0	0	0	0
24-hr		0	0	0	0	0	0	0	0
Huff Indiana	> South Bend								
30-min		0.99	1.19	0	1.44	1.63	1.89	2.08	2.28
1-hr		1.21	1.46	0	1.81	2.08	2.45	2.75	3.06
2-hr		1.46	1.77	0	2.22	2.57	3.05	3.44	3.85
3-hr		1.57	1.90	0	2.38	2.76	3.30	3.75	4.21
6-hr		1.92	2.31	0	2.88	3.36	4.01	4.56	5.13
12-hr		0	0	0	0	0	0	0	0
24-hr		0	0	0	0	0	0	0	0

Precipitation Report Cont'd

Precipitation filename: Jackso

Section 11, 1B)

Rainfall totals in Inches

12-26-2023

	Active	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr
Active			✓		✓	✓	✓	✓	✓
NRCS Storms	> NRCS Dimensionless Storms								
NRCS MSE3, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCS MSE4, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCS MSE3, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCS MSE4, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCS MSE5, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCS MSE6, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NOAA-A, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NOAA-B, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NOAA-C, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NOAA-D, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCC-A, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCC-B, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCC-C, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
NRCC-D, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
CA-1, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
CA-2, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
CA-3, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
CA-4, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
CA-5, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
CA-6, 24-hr		2.72	3.27	0	4.07	4.72	5.63	6.37	7.15
FDOT Storms	> Florida DOT Storms								
FDOT, 1-hr		0	2.14	2.36	2.58	2.92	3.35	3.66	3.95
FDOT, 2-hr		0	2.70	3.00	3.26	3.69	4.24	4.64	5.00
FDOT, 4-hr		0	3.28	3.76	4.00	4.80	5.50	6.20	6.80
FDOT, 8-hr		0	3.76	4.32	4.80	5.60	6.20	7.20	8.00
FDOT, 24-hr		0	4.28	4.75	5.21	6.11	7.53	8.78	10.20
FDOT, 72-hr		0	5.44	6.10	6.74	7.98	9.92	11.60	13.40
SFWMD, 72-hr		0	5.44	6.10	6.74	7.98	9.92	11.60	13.40
Austin Storms	> Austin Frequency Storms								
Austin Zone 1, 24-hr		0	4.14	0	5.51	6.84	8.90	10.69	12.80
Austin Zone 2, 24-hr		0	4.06	0	5.38	6.65	8.59	10.28	12.23

City of Gluckstadt**Application for Site Plan Review**Subject Property Address: Kimball Drive, GluckstadtParcel #: 082H-28-007/04.03Owner: Michael TateApplicant: Michael TateAddress: Lexus Properties, LLCAddress: Lexus Properties, LLCPhone #: 601-826-6935Phone #: 601-826-6935E-Mail: mstate1@comcast.netE-Mail: mstate1@comcast.netCurrent Zoning District: C-2Acreage of Property (If applicable): 1.31 acUse sought of Property: Commercial2023272**Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.


 Applicant Signature

12.4.23
 Date

CITY OF GLUCKSTADT BUILDING DEPARTMENT
OFFICE USE ONLY

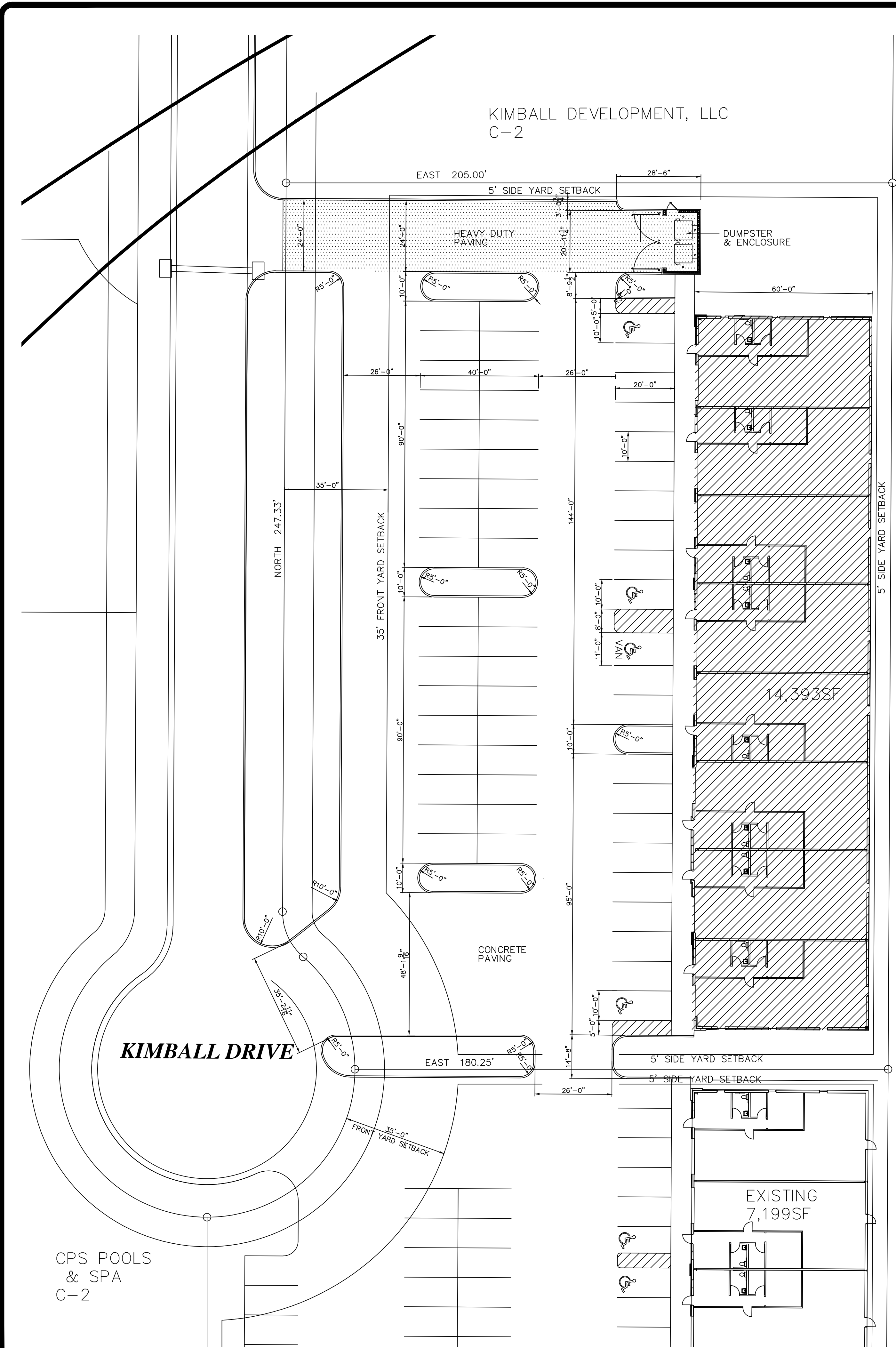
Date Received: _____

Application Complete & Approved to Submit to P&Z Board (please check):

Yes _____ No _____

Signature: _____
 Planning & Zoning Administrator (or Authorized Representative)

OWNER 12/1/2023 10:38 AM TATE OFFICE PHASE 2.dwg



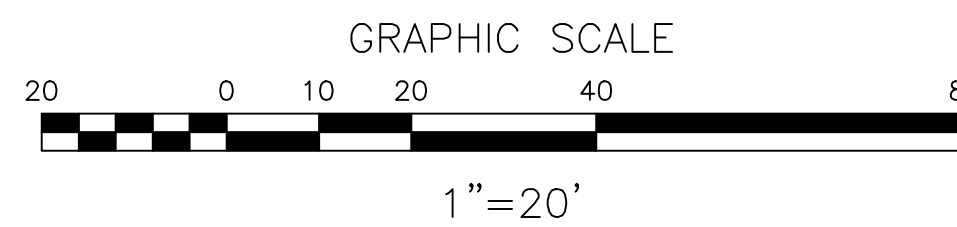
KIMBALL DEVELOPMENT, LLC
C-2



1
A1.0 VICINITY MAP
SCALE:

KIMBALL DEVELOPMENT, LLC
C-2

1
A1.0 SITE PLAN
SCALE: 1"=20'-0"



ZONING; C-2
 BUILDING USAGE; OFFICE WAREHOUSE
 SITE AREA; 60,664SF
 TOTAL BLDG. AREA; 14,393SF
 TOTAL SITE COVERAGE; 23.7%

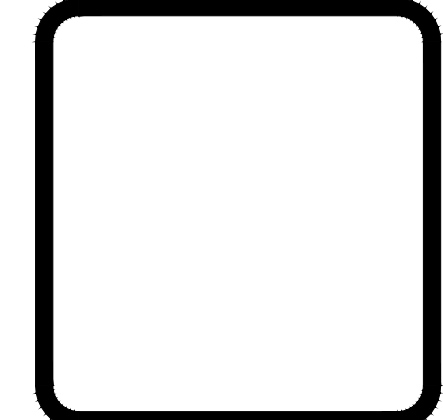
TOTAL BLDG.; 14,393SF
 OFFICE AREA; 5,754SF / 225 = 25.5 PARKING SPACES
 WAREHOUSE AREA; 8,639SF / 1000 = 8.63 PARKING SPACES
 TOTAL REQUIRED PARKING; 34.13 SPACES (35 SPACES)
 TOTAL PROVIDED PARKING; 58 SPACES

COLORS TO MATCH EXISTING BUILDINGS (SEE PICTURES)

BUILDING NOT SPRINKLED
BUILDING SHALL BE DIVIDED BY FIREWALL



REVISIONS	BY



W

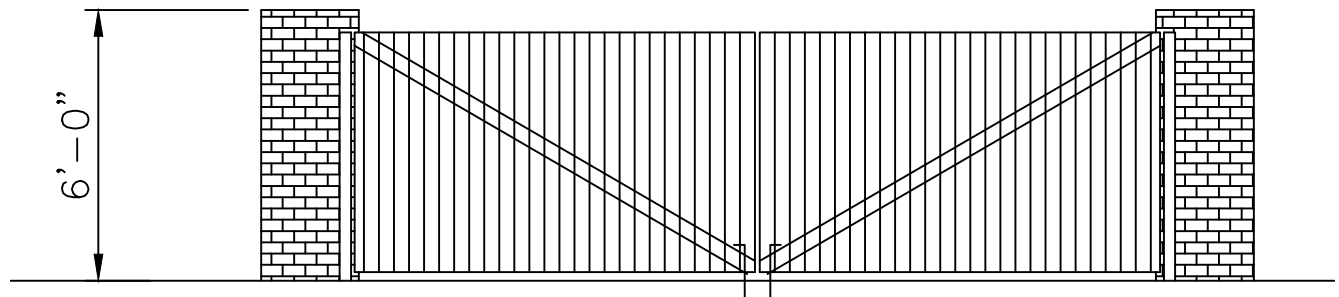
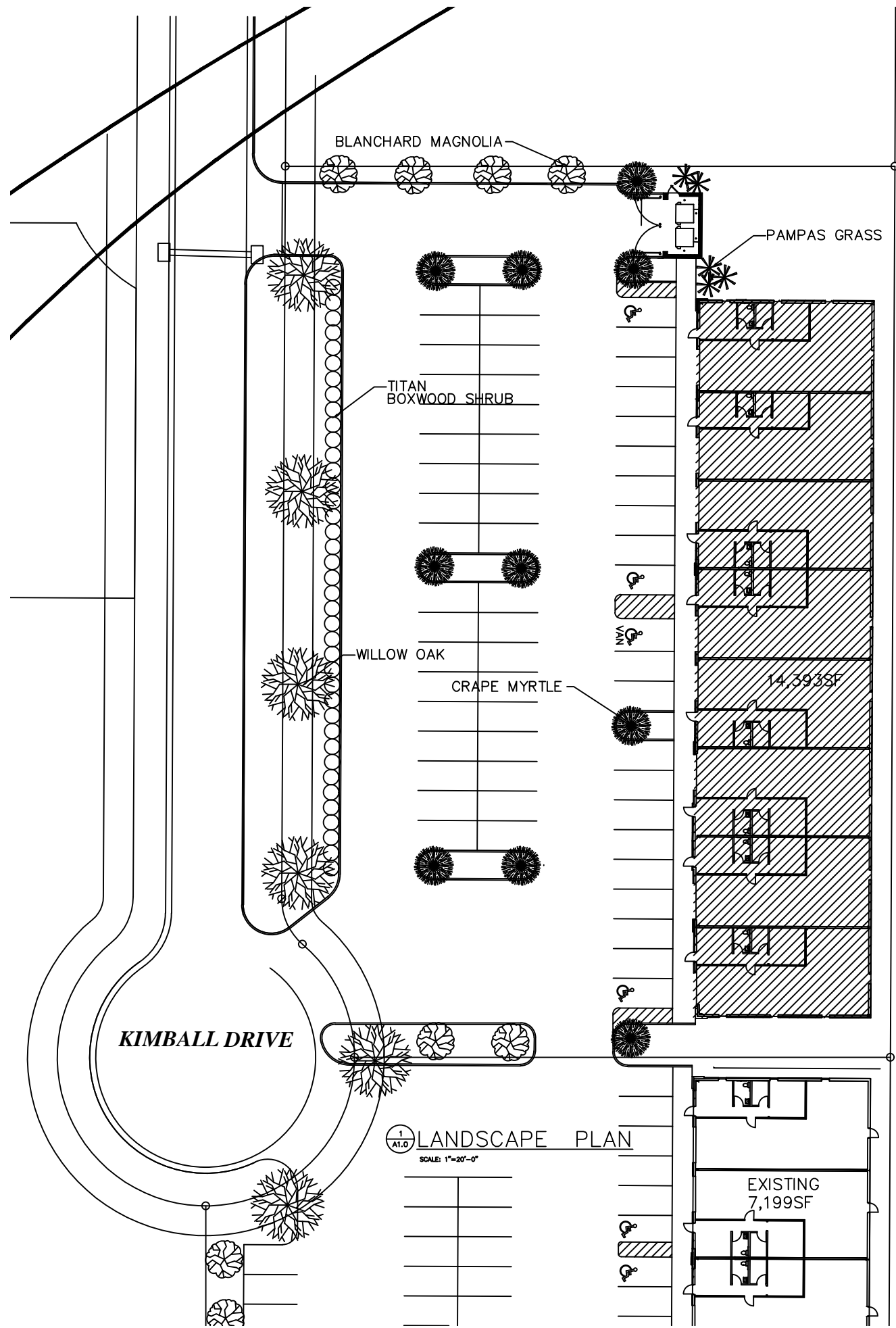
WOOLDRIDGE & ASSOCIATES
 464 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-209-8888
 WOOLDRIDGEARCHITECTUREFIRM.COM

Tate Office Warehouse
 Phase 2
 Kimball Drive
 Gluckstadt, Mississippi

THIS DESIGN IS THE COPYRIGHTED PROPERTY OF WOOLDRIDGE & ASSOCIATES. IT MAY NOT BE CONSTRUCTED NOR SHALL ANY DOCUMENTS BE REPRODUCED FROM THIS DESIGN WITHOUT THE EXPRESS WRITTEN PERMISSION OF WOOLDRIDGE & ASSOCIATES.

DRAWN
CHECKED
DATE 12/1/23
SCALE
JOB NO.
SHEET A0.0
OF SHEETS

OWNER 12/1/2023 10:38 AM TATE OFFICE PHASE 2.dwg



1
A1.0 DUMPSTER ENCLOSURE
SCALE: NTS

REVISIONS	BY

Section 11, IC)



WOOLRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8888

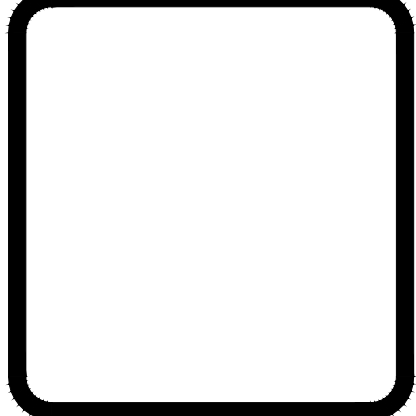
Tate Office Warehouse
Phase 2
Kimball Drive
Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE 12/1/23
SCALE
JOB NO.
SHEET

A0.1

REVISIONS	BY



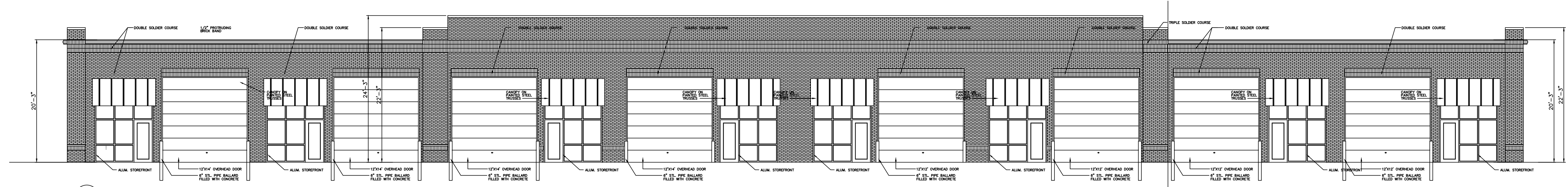
W

WOOLDRIDGE & ASSOCIATES
 464 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-200-8385
 WOOLDRIDGEARCHITECTUREFIRM.COM

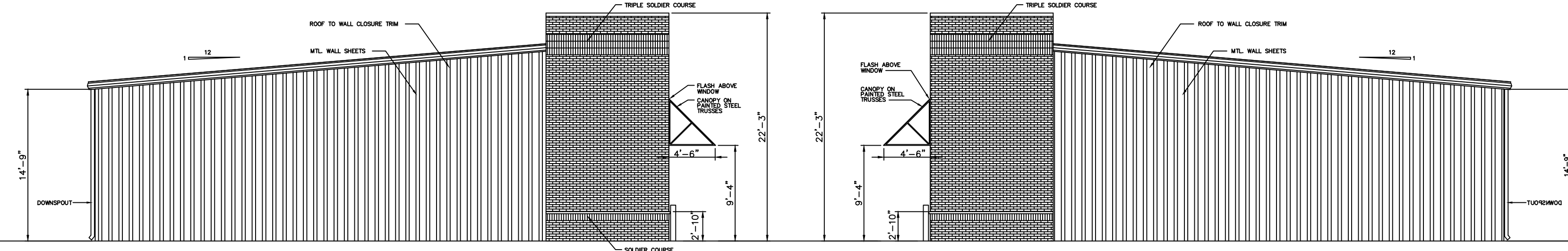
Tate Office Warehouse
 Phase 2
 Kimball Drive
 Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE 12/1/23
SCALE
JOB NO.
SHEET A3.0
OF SHEETS

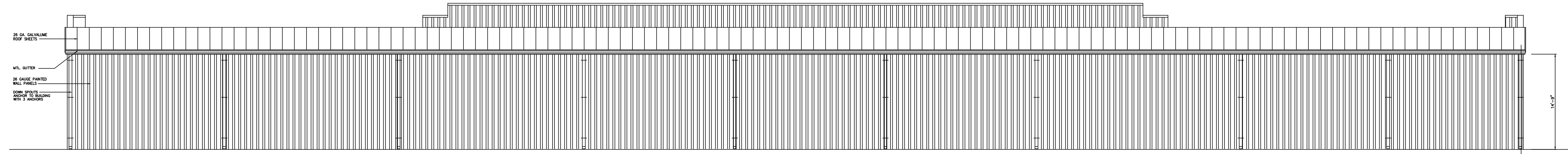


1
A1.0
FRONT ELEVATION
SCALE: 1/8"=1'-0"



1
A1.0
SIDE ELEVATION
SCALE: 1/8"=1'-0"

1
A1.0
SIDE ELEVATION
SCALE: 1/8"=1'-0"



1
A1.0
REAR ELEVATION
SCALE: 1/8"=1'-0"

TATE OFFICE PHASE 2.dwg

OWNER 12/1/2023 10:38 AM

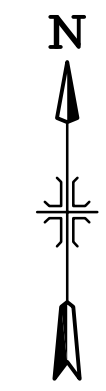
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-5015

Project No.:	# 4487
Date:	11/28/2023
Scale:	1" = 20'
Designed By:	CLB
Reviewed By:	CLB

TOPOGRAPHIC SURVEY
TATE BUILDING, PHASE 2
MADISON COUNTY, MISSISSIPPI

C
O
O



Date of field survey: November 27, 2023.

Class "B" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

Vertical elevations taken from GPS Network NAVD88.

Subsurface and environmental conditions were not examined or considered as a part of this survey.

Boundary survey by Ron McMaster, Jr. with McMaster and Associates, dated October 19, 2021.

MS One-Call #23112815292178
Process Date: November 28, 2023
Below Notes Dated: December 1, 2023

- AT&T Distribution—CLEAR, NO CONFLICT
- Centerpoint Energy – LOCATED, FACILITIES MARKED
- Canton Municipal Utilities – CLEAR, NO CONFLICT
- Telepak dba C Spire Fiber – CLEAR, NO CONFLICT
- TX Eastern Transmission – CLEAR, NO CONFLICT
- Pearl River Valley Water – NO RESPONSE
- Comcast Cable of Jackson – CLEAR, NO CONFLICT
- Entergy MS – CLEAR, NO CONFLICT
- Bear Creek Water Association – ONLY RECORD DRAWINGS PROVIDED

Site Address: 110 Kimball Drive, Gluckstadt, MS

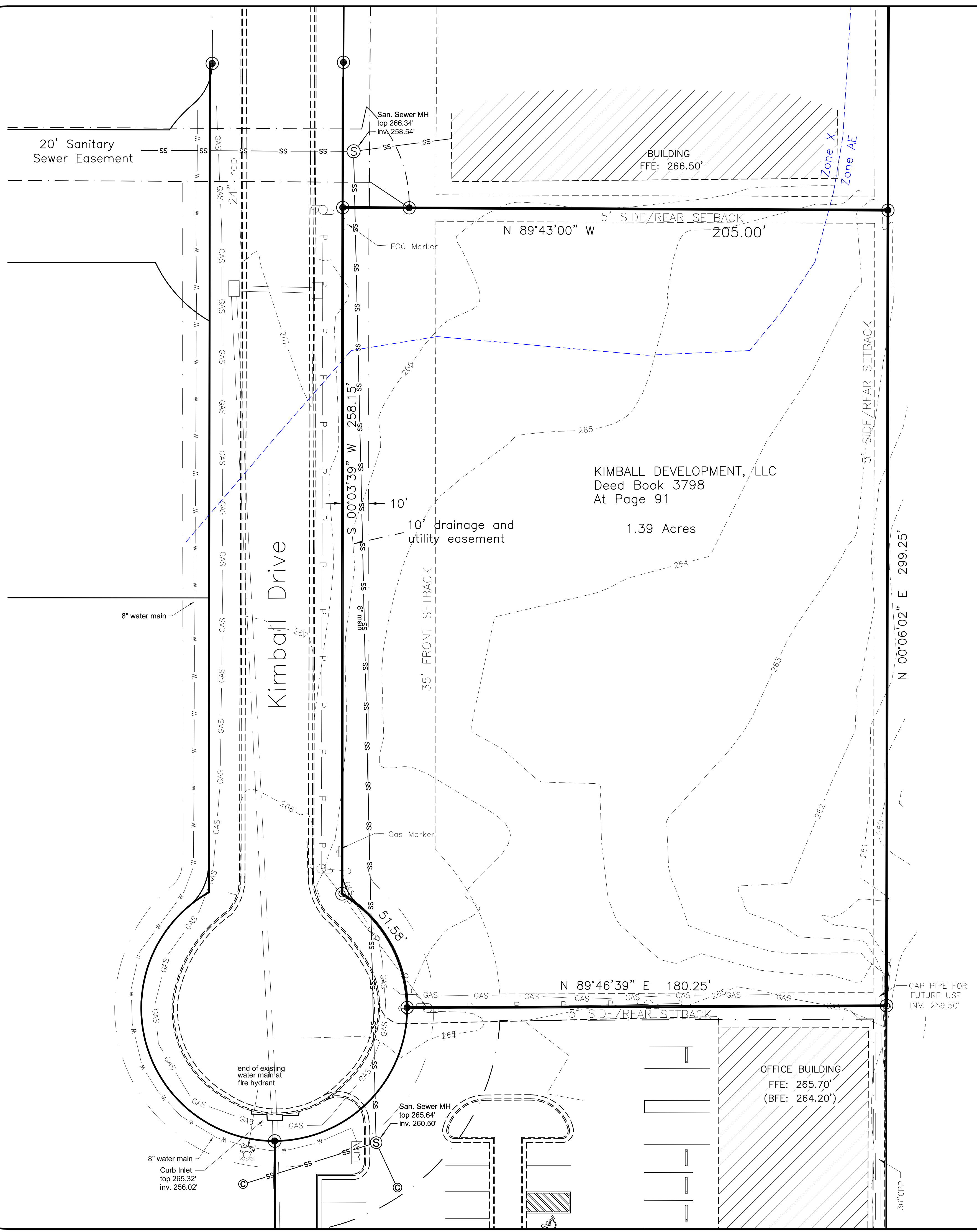
Subject property is located in Zone AE as determined and shown on FEMA Map 28089 C 415F, dated March 17, 2010. BFE determined to be 264.20'

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

I, Colin L. Baird do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on November 30, 2023

LEGEND

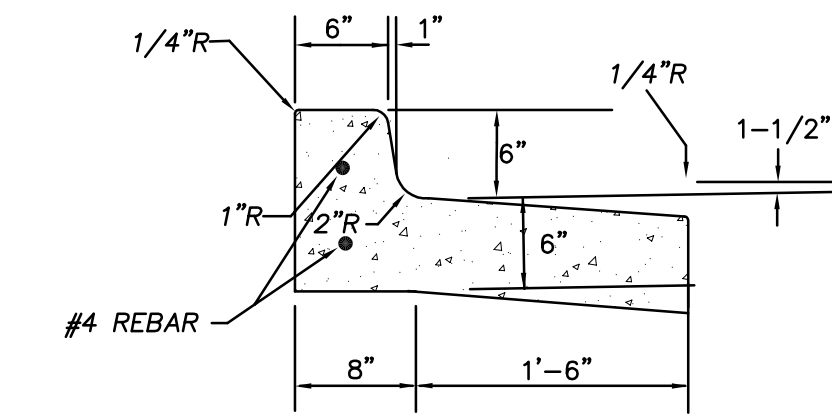
- | | | | |
|--|-----------------------------|--|------------------------------------|
| | A/C UNIT | | LIGHT POLE |
| | CONC. CURB & GUTTER | | NO. OF PARKING SPACES |
| | CONTOURS | | POWER METER |
| | DOWNSPOUT | | SANITARY SEWER CLEANOUT |
| | DRAINAGE INLET | | SANITARY SEWER MANHOLE |
| | ELECTRICAL BREAKER BOX | | SPRINKLER |
| | ELECTRICAL JUNCTION BOX | | SPOT ELEVATION |
| | FINISHED FLOOR ELEVATION | | TELECOMMUNICATIONS MANHOLE |
| | FIRE HYDRANT | | TELEPHONE PEDESTAL |
| | GAS METER | | TREE (SIZE & TYPE NOTED, IF KNOWN) |
| | GRATE INLET (SIZE NOTED) | | WATER METER |
| | GRATE INLET (18" ROUND—TYP) | | WATER VALVE |
| | IRRIGATION VALVE | | UNDERGROUND ELECTRIC |
| | OVERHEAD POWER/TELEPHONE | | GAS LINE |
| | POTABLE WATER | | SANITARY SEWER MAIN |
| | UNDERGROUND TELECOMM | | UNDERGROUND TELEPHONE |
| | UNDERGROUND TELCOMM | | WATER MAIN |
| | UNDERGROUND FIBER OPTIC | | |



SITE PLAN NOTES

GENERAL

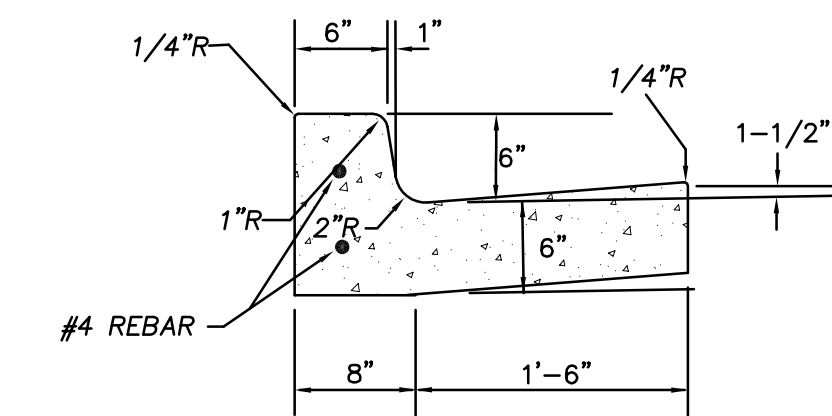
1. TOPOGRAPHIC SURVEY PREPARED BY BAIRD ENGINEERING, INC. DATED 11-15-2022.
2. CONTRACTOR TO NOTIFY ALL UNDERGROUND UTILITY COMPANIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION EXCAVATION. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH OSHA, FEDERAL, STATE AND LOCAL CODES.
3. CONTRACTOR TO COMPLY WITH ALL EROSION CONTROL STANDARDS AS SPECIFIED BY CITY, COUNTY AND STATE OFFICIALS.
4. DURING CONSTRUCTION, CONTRACTOR SHALL CHECK THE EROSION CONTROL FACILITIES DAILY, AND MAKE REPAIRS OR MODIFICATIONS AS NEEDED.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTENANCE OF THE STORMWATER FACILITIES DURING CONSTRUCTION. UPON COMPLETION OF PROJECT, THIS SHALL BECOME THE RESPONSIBILITY OF THE OWNER. THE OWNER SHALL INSPECT ALL STORM DRAINS, ON A MONTHLY BASIS AND REMOVE ANY SILTATION AS NEEDED.
6. ALL DISTURBED GRASSED AREAS SHALL BE SOLID SOD UNLESS NOTED OTHERWISE.
7. THE CONTRACTOR SHALL CONTACT CITY ENGINEERING AND RIGHT-OF-WAY DEPARTMENTS AT LEAST THREE (3) DAYS PRIOR TO PERFORMING ANY CONSTRUCTION ACTIVITIES WITHIN THE PUBLIC RIGHT-OF-WAY.
8. THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN BEST MANAGEMENT PRACTICES AS REQUIRED BY MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY.
9. CONSTRUCTION PHASE DUST CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. WATER SITE AS NEEDED, OR AS DIRECTED BY ENGINEER TO MAINTAIN ADEQUATE DUST CONTROL.
10. ANY AND ALL DESIGN, ERECTION, PERMIT FEES AND APPLICATION PERTAINING TO ANY AND ALL WORK ZONE TRAFFIC CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
11. CONTRACTOR SHALL UNCOVER AND VERIFY THE DEPTH OF ALL UTILITY TIE-IN POINTS PRIOR TO CONSTRUCTION AND ORDERING OF ANY MATERIALS. IF CONDITIONS ARE ENCOUNTERED DIFFERENT FROM DRAWINGS, CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY AND ADJUSTMENTS SHALL BE DETERMINED.
12. BACKFILL ALL EXCAVATED AREAS WHERE UTILITIES ARE REMOVED WITH SAND-CLAY STRUCTURAL FILL PER GEOTECHNICAL REPORT REQUIREMENTS.
13. ANY EXISTING UTILITIES TO BE REMOVED SHALL BECOME THE PROPERTY OF THE CONTRACTOR, AND DISPOSED OF OFF-SITE IN A LEGAL MANNER.
14. CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NEEDED PERMITS AND LICENSES.
15. SITE CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT AT CONNECTIONS TO EXISTING PAVEMENT AND CURBS.
16. SEE LANDSCAPE DETAIL FOR ALL HARDSCAPE AND LANDSCAPE DETAILS.
17. ALL DIMENSIONS SHOWN ON THIS SHEET ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
18. PARKING PROVIDED IN THIS PROJECT (WITHIN THE MALL PARCEL):
4 ADA COMPLIANT PARKING SPACES
54 STANDARD PARKING SPACES
58 TOTAL PARKING SPACES PROVIDED
19. DETECTABLE WARNING SURFACE TO MEET ADAAG 4.29.2 (TRUNCATED DOME PANEL).



4 CONCRETE CURB & GUTTER (PITCH-AWAY)
C1.0 N.T.S.

*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT

CONTRACTOR SHOULD USE CORRECT CURB & GUTTER DETAIL IN ACCORDANCE TO THE GRADES SHOWN ON THE GRADING AND DRAINAGE PLAN



3 CONCRETE CURB & GUTTER
C1.0 N.T.S.

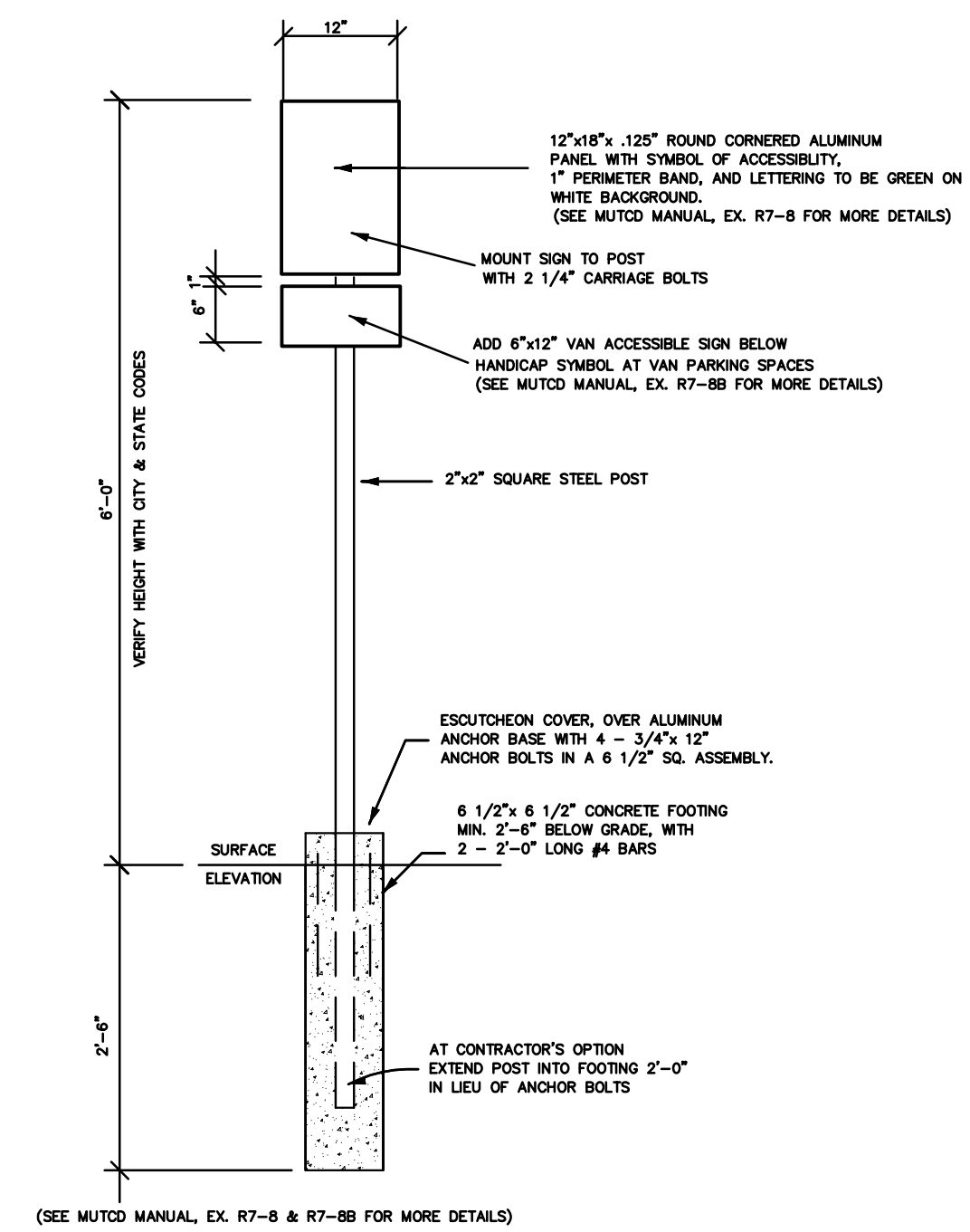
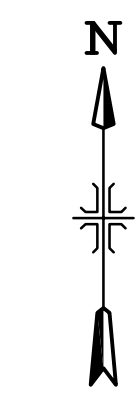
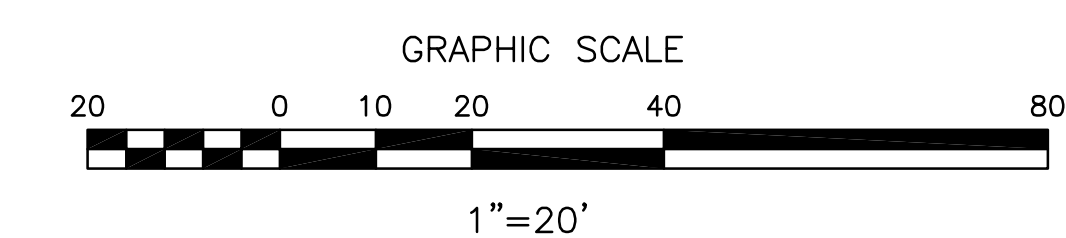
*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT

- 1) PROPERTY IS ZONED C-2 (GENERAL COMMERCIAL DISTRICT), CITY OF GLUCKSTADT
- 2) ADJOINING PROPERTIES ARE ZONED C-2 (GENERAL COMMERCIAL DISTRICT)
- 3) SETBACKS:
FRONT - 35 FEET
SIDE - 5 FEET
REAR - 5 FEET
MAXIMUM HEIGHT RESTRICTION: AS DETERMINED BY THE IBC
- 4) NO BUILDING IS LOCATED ON THE SUBJECT PARCEL.
- 5) SUBJECT PROPERTY IS LOCATED WITHIN THE CITY LIMITS OF GLUCKSTADT, MADISON COUNTY, MISSISSIPPI.

PARKING FEATURES LEGEND

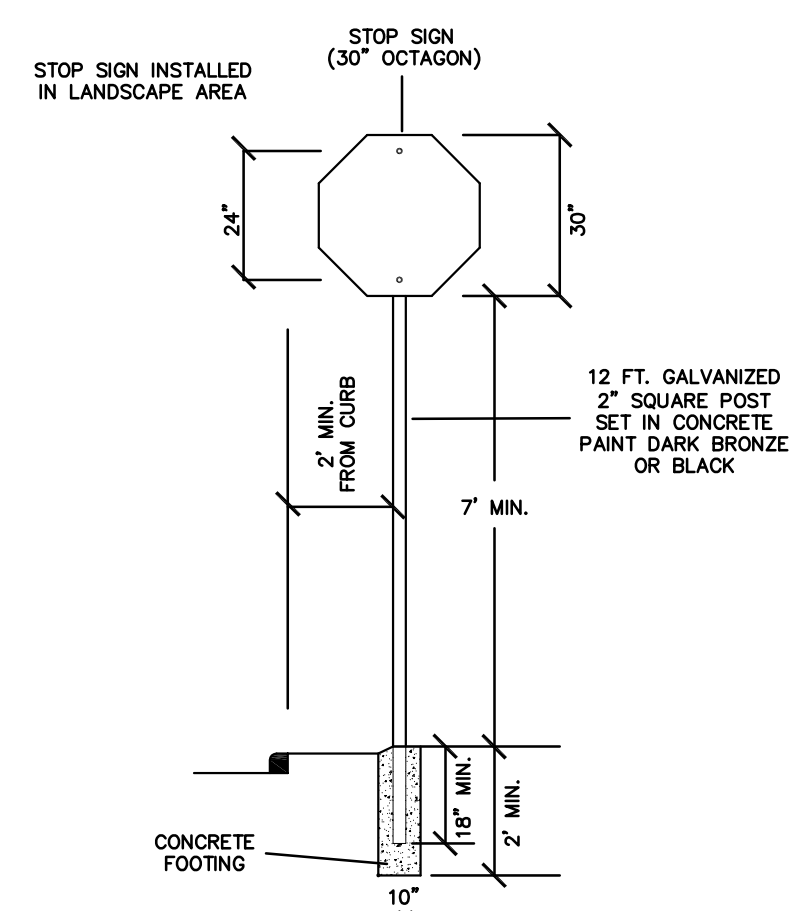
- ① TRAFFIC STRIPE (PARKING) 4" CONTINUOUS WHITE
- ② TRAFFIC STRIPE (HANDICAP) 4" CONTINUOUS BLUE
- ③ HANDICAP PARKING SIGN (R7-8)-DETAIL 1/C1.0 SEE MUTCD MANUAL FOR SPECIFICATIONS.
- ④ STOP SIGN (DETAIL 2/C1.0) SEE MUTCD MANUAL FOR SPECIFICATIONS.
- ⑤ 24" LEGEND WHITE

- HEAVY DUTY CONCRETE PAVEMENT (DETAIL 7/C5.0)
- MEDIUM DUTY CONCRETE PAVEMENT (DETAIL 8/C5.0)



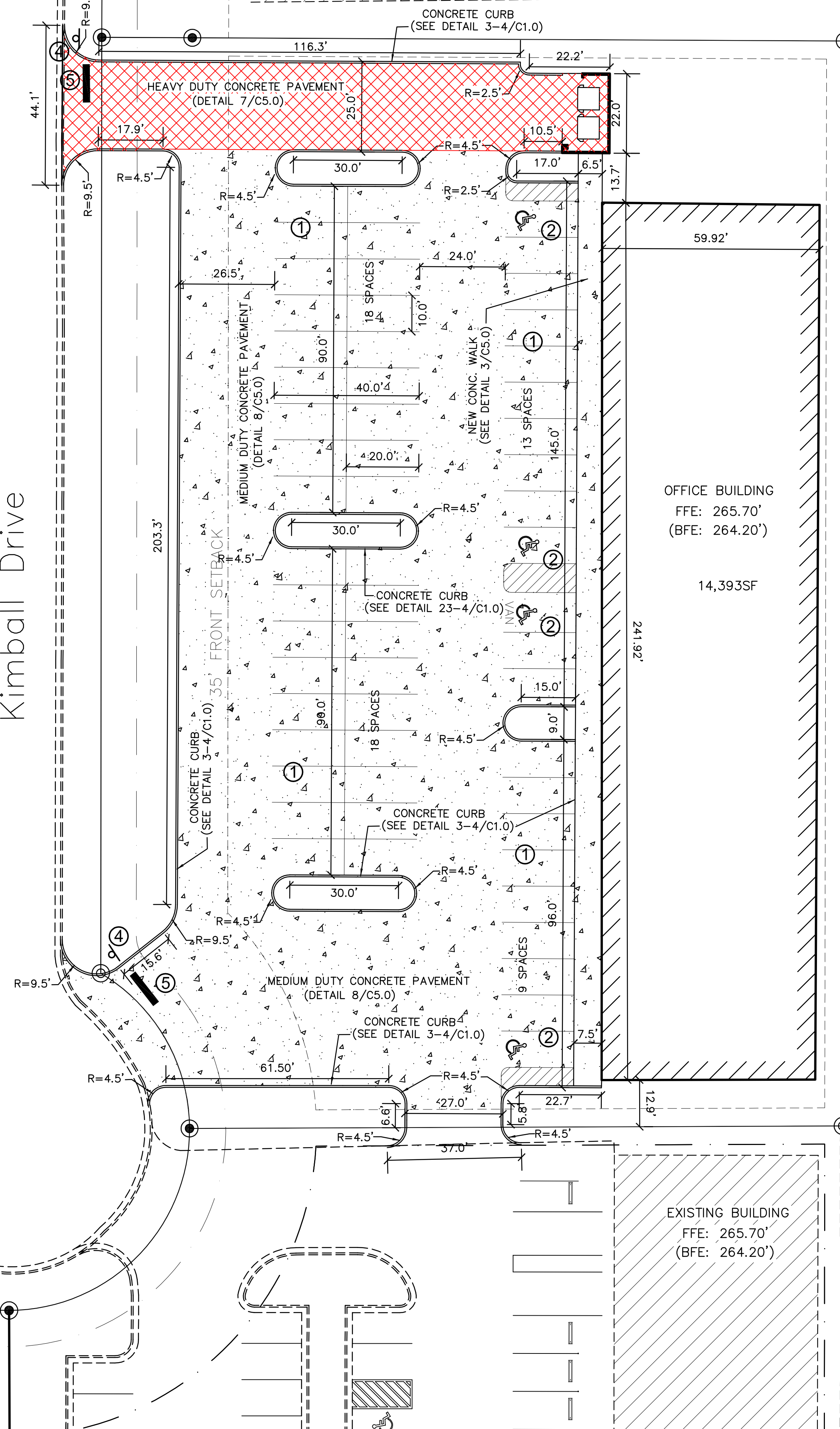
1 ACCESSIBILITY SIGNAGE DETAIL
C1.0 N.T.S.

- NOTES:
1. LOCATE ONE SIGN AT EACH ACCESSIBLE SPACE. SET 1'-0" OFF OF BACK OF CURB OR SIDEWALK AND CENTER ON ACCESSIBLE SPACE.
 2. ALL DIMENSIONS AND SIGNAGE SHOULD FOLLOW THE ADA STANDARDS FOR ACCESSIBLE DESIGN.



2 TRAFFIC SIGN INSTALLATION
C1.0 N.T.S.

Kimball Drive



Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.	
506 Jefferson Street, Clinton, MS 39056	Phone: (601) 925-3015

Project No.:	# 4487
Date:	12/05/2023
Scale:	1" = 20'
Designed By:	CLB
Reviewed By:	CLB

SITE PLAN	
TATE BUILDING, PHASE 2	
GLUCKSTADT, MISSISSIPPI	

C 1.0	
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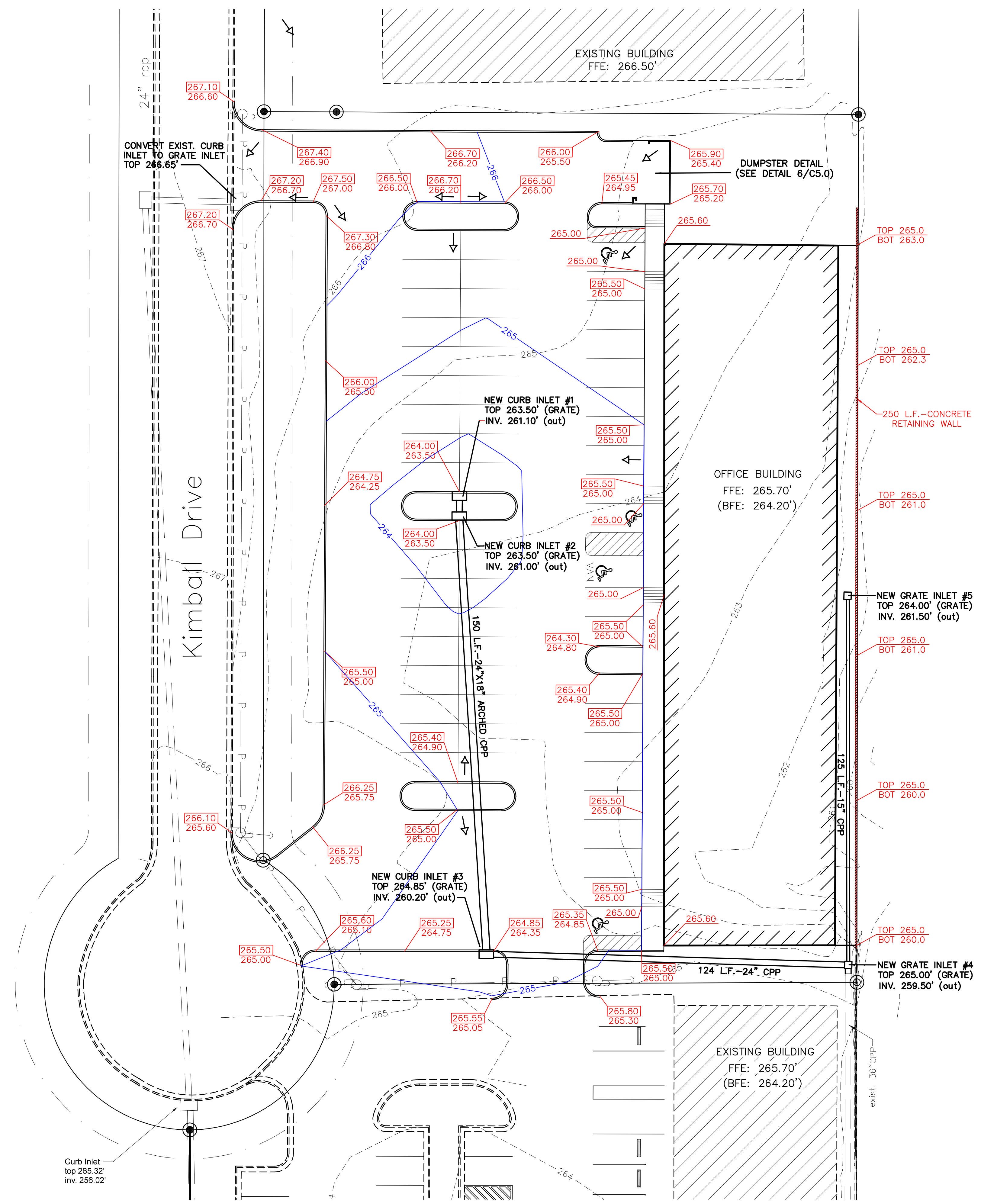
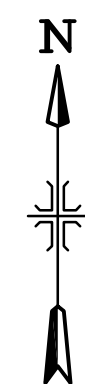
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Revisions:	
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BAIRD ENGINEERING, INC.
 506 Jefferson Street, Clinton, MS 39056
 Phone: (601) 925-5015

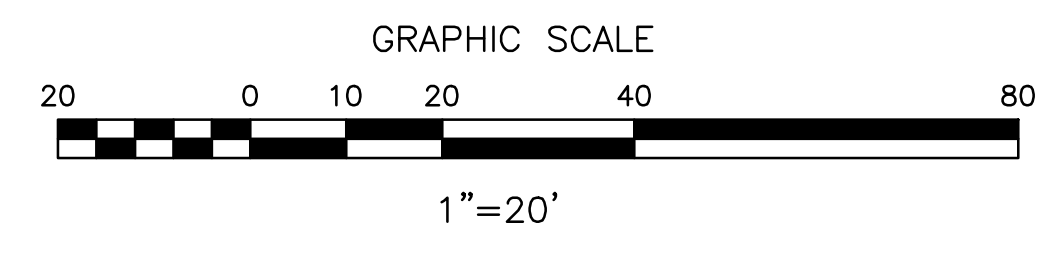
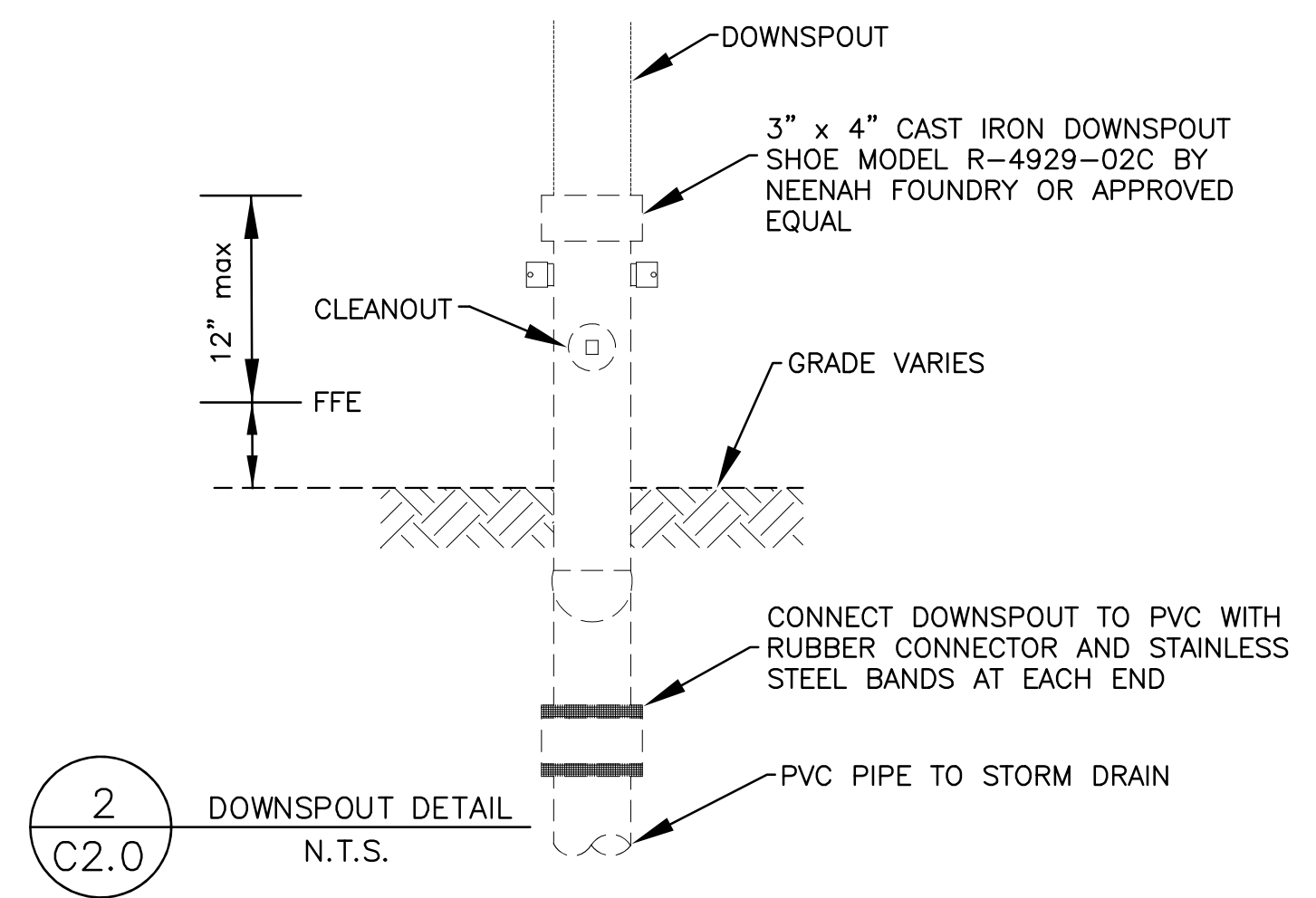
Project No.: # 4487
 Date: 12/05/2023
 Scale: 1" = 20'
 Designed By: CLB
 Reviewed By: CLB

GRADING PLAN
 TATE BUILDING, PHASE 2
 GLUCKSTADT, MISSISSIPPI

C 2.0



- GENERAL**
 THE CONTRACTOR SHALL REMOVE ALL INFRASTRUCTURE AND VEGETATION FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED.
 ALL IMPROVEMENTS AND ADDITIONS TO THE WATER AND SANITARY SEWER SYSTEMS SHALL BE INSTALLED IN COMPLIANCE WITH THE CITY OF CLINTON STANDARDS.
 TOPOGRAPHIC SURVEY INFORMATION TAKEN FROM A SURVEY PREPARED BY McMASTERS AND ASSOCIATES.
- CLEARING**
 PRIOR TO CUT AND REPLACEMENT OF FILL ON SITE, APPROXIMATELY 6 INCHES OF TOPSOIL SHOULD BE REMOVED WHERE ENCOUNTERED.
 REMOVE BRUSH, ROOTS, LARGE GRASS, ROCKS, AND WEEDS BEFORE STRIPPING.
 REMOVE TOPSOIL TO A MINIMUM DEPTH OF 6 INCHES IN ALL AREAS INDICATED ON THE PLANS TO BE UNDER BUILDING, DRIVES, PARKING, SIDEWALKS, AND OTHER PAVING.
 STORE TOPSOIL APPROVED FOR FILL IN GENERAL LANDSCAPE AREAS AT DESIGNATED LOCATIONS ON SITE.
- GRUBBING**
 REMOVE ASPHALT, CONCRETE CURBS, LIGHTING POLES AND FOUNDATIONS, TRASH, STUMPS, OLD LUMBER, STRUCTURES, ETC. EITHER ABOVE, ON THE NEW SURFACE, OR BELOW THE GROUND WHICH MAY INTERFERE WITH THE NEW CONSTRUCTION.
- CLEAN-UP**
 UPON COMPLETION OF WORK OF THIS SECTION, REMOVE FROM PREMISES, AND DISPOSE OF ALL RELATED DEBRIS. IMPLEMENT EROSION CONTROL PLAN.
- SITE GRADING**
 PROFFROLLING WITH A LOADED TRUCK OR SCRAPER SHOULD BE PERFORMED TO LOCATE POTENTIAL SOFT SPOTS IN THE SUBGRADE AND/OR NATURAL GROUND BEFORE ANY FILL IS PLACED. SOFT SPOTS SHOULD BE REMOVED AND REPLACED WITH COMPACTED STABLE SANDY CLAY (CL). THE TOP 6 INCHES OF NATURAL GROUND SHOULD BE SCARIFIED AND COMPACTED TO ASTM D698 PRIOR TO FILL PLACEMENT.
 CUT OR FILL AND MACHINE GRADE SITE AS SHOWN ON THE DRAWINGS TO DRAIN AS INDICATED, ALLOWING FOR THE THICKNESS OF PAVING SUBGRADE AND THE PAVING ITSELF. WHERE FILL IS REQUIRED, USE PER GEOTECHNICAL REPORT.
 ALL EARTHWORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL INVESTIGATION REPORT.
 ALL FILL MATERIALS DESCRIBED IN GEOTECHNICAL REPORT MUST BE REMOVED AND REPLACED WITH ACCEPTABLE FILL MATERIAL.
- FILLING AND BACKFILLING MATERIALS**
 IMPORTED FILL MATERIAL WILL HAVE PROPERTIES TO ALLOW COMPACTION BY ROLLING AND TAMPING TO A DENSITY EQUAL TO OR GREATER THAN THAT OF NATURAL GROUND. MOISTURE CONTENT AS DETERMINED BY TEST METHODS DESCRIBED IN ASTM D698, LATEST EDITION, "MOISTURE DENSITY RELATIONSHIP OF SOILS". IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION AS DETERMINED BY THE SOILS TESTING LABORATORY, FURNISH SUITABLE BORROW WHICH CAN BE COMPACTED FROM AN OFF-SITE SOURCE. ALL FILL AND BACKFILL MATERIALS SHALL BE OF LOW EXPANSIVITY, UNIFORM IN GRADE, FREE FROM ORGANIC MATERIAL, AND CONSIST OF SILTY CLAY (CL) SOIL HAVING A LIQUID LIMIT OF NOT MORE THAN 40 PERCENT AND A PLASTICITY INDEX BETWEEN 10 AND 20.
- DETENTION POND**
 NO DETENTION REQUIRED FOR THIS PROJECT. THERE IS AN EXISTING DETENTION POND SOUTH OF AND ADJACENT TO THE SUBJECT PROPERTY.



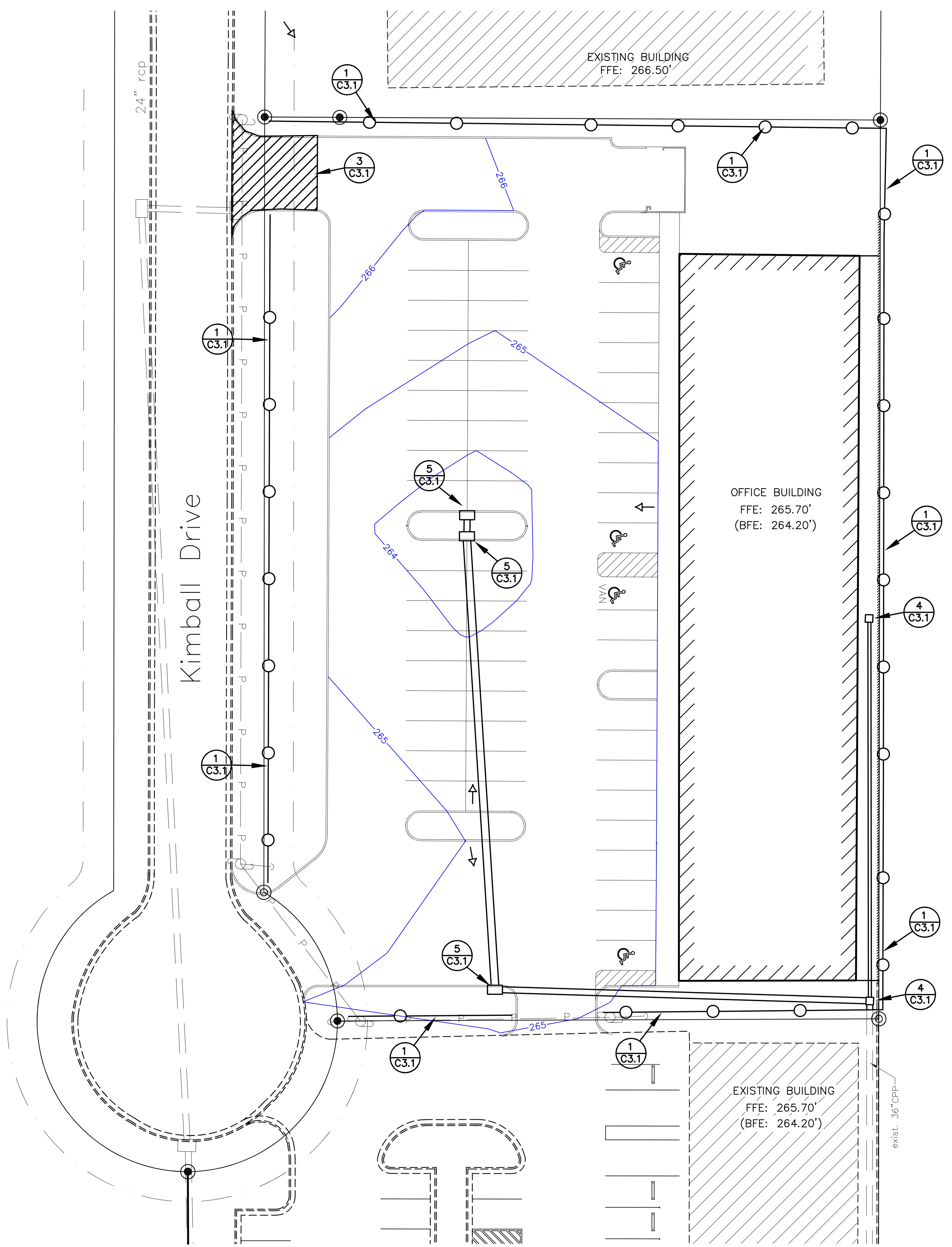
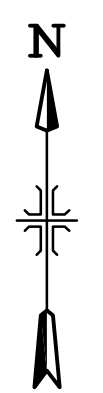
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BAIRD ENGINEERING, INC.
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EROSION CONTROL PLAN
TATE BUILDING, PHASE 2
GLUCKSTADT, MISSISSIPPI

C 3.0

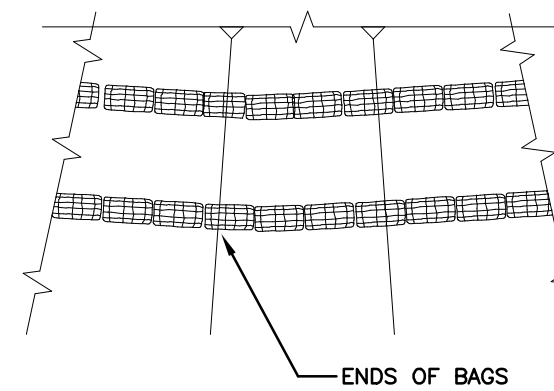
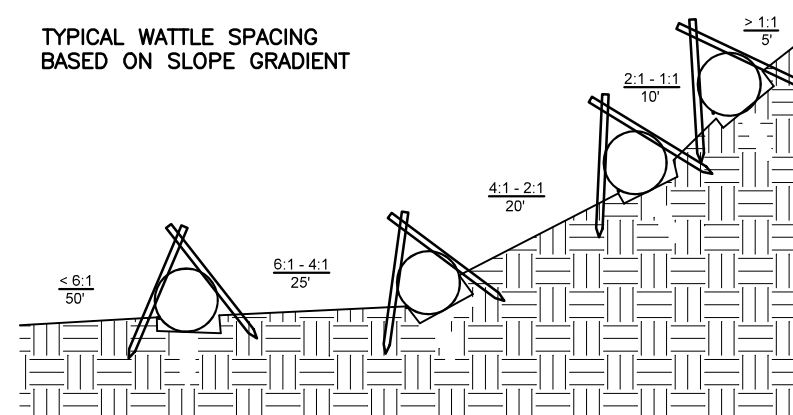
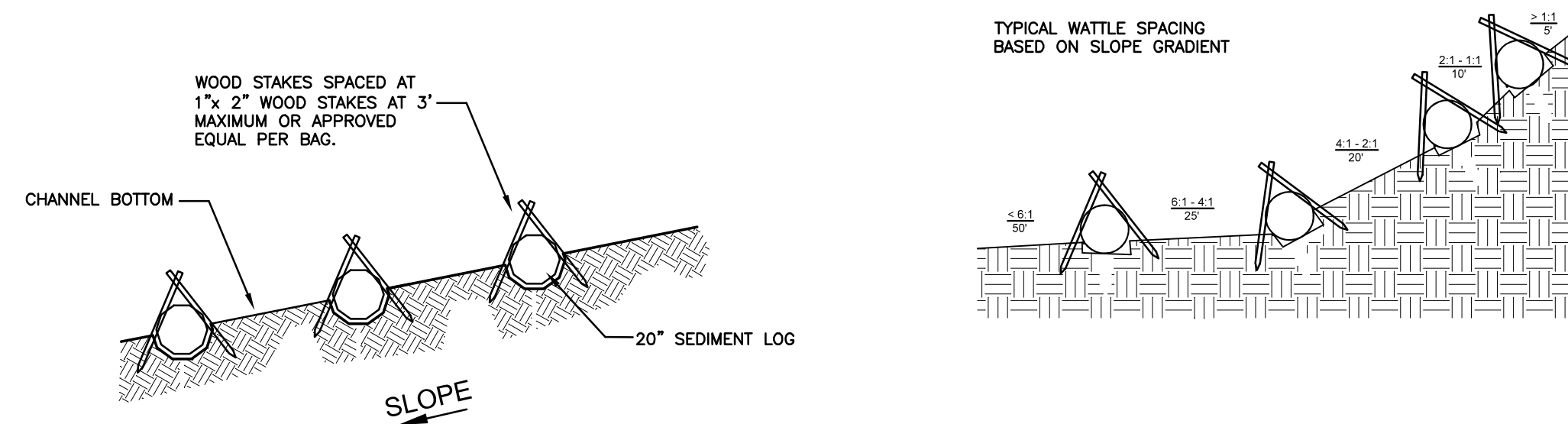


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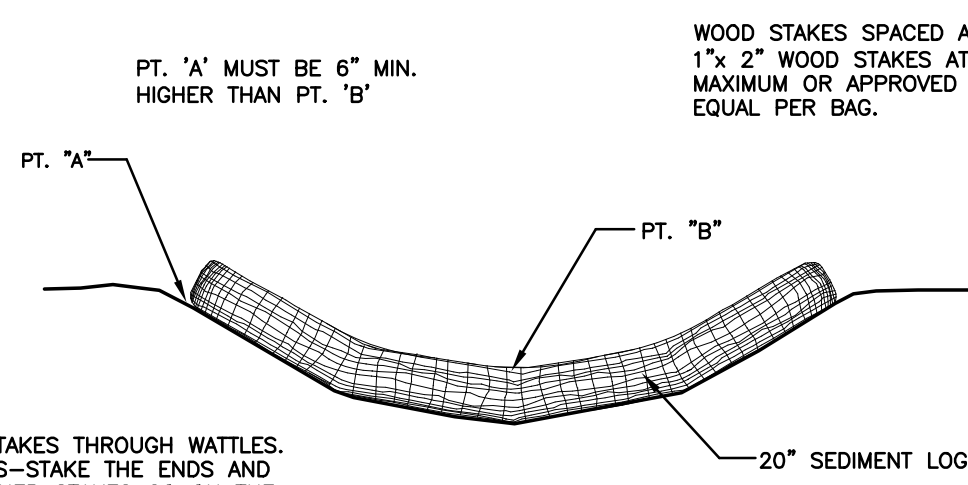
1. SILT FENCE TO BE INSTALLED ALONG THE CONTOUR, NEVER UP OR DOWN ON SLOPE.
2. ENDS OF SILT FENCE SHOULD BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.
3. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: TWIST METHOD OR HOOK METHOD AS SPECIFIED ON DETAIL.
4. PLACE WATTLES AROUND CURB INLETS DURING CONSTRUCTION.
5. PLACE CULVERT EROSION WATTLE PROTECTION AROUND OPEN CULVERTS DURING CONSTRUCTION. SHALL COMPLY WITH SECTION 4, PAGES 4-182 THRU 4-189 OF THE PLANNING & DESIGN MANUAL FOR THE CONTROL OF EROSION, SEDIMENT & STORMWATER.
6. MAINTAIN MIN. 10' VEGETATIVE BUFFER AROUND PERIMETER OF SITE WHERE PRACTICABLE.
7. ADDITIONAL SILT FENCE TO BE INSTALLED AS NEEDED TO PREVENT MIGRATION OF SEDIMENT FROM CONSTRUCTION AREAS.
8. SWPPP HOUSEKEEPING AREA TO BE MIN. 20'X40', LOCATE SANITARY FACILITIES, TRASH RECEPTACLES, EQUIPMENT MAINTENANCE, RE-FUELING, AND CONCRETE WASH-OUT IN THIS AREA. ERECT SIGN AT AREA INDICATING, "SWPPP HOUSEKEEPING AREA".

PURSUANT TO ADOPTED STORM WATER MANAGEMENT PLANS FOR NON-RESIDENTIAL USERS, THE FOLLOWING INFORMATION IS PROVIDED:

- SIGNIFICANT MATERIALS TO BE PLACED ON PROPERTY INCLUDE FILL/CUT MATERIAL, CONCRETE, METAL OR IRON FOR THE BUILDING AND ALSO THE STOCKPILE SHOULD BE COVERED. CONCRETE WILL BE DELIVERED ONSITE WITH CONCRETE TRUCKS. SPILLOVER FROM FORMING WILL BE STOCKPILED AND REMOVED FROM SITE TO AN APPROVED RUBBISH OR LANDFILL SITE. THE SAME APPLIES FOR ALL METAL/IRON EXCESS FROM BUILDING CONSTRUCTION.
- CUT/FILL MATERIAL MAY BE STOCKPILED ON SITE DURING CONSTRUCTION. IF SO, A SILT FENCE MUST BE IN PLACE AROUND SAID STOCKPILE, AND ALSO THE STOCKPILE SHOULD BE COVERED. CONCRETE WILL BE DELIVERED ONSITE WITH CONCRETE TRUCKS. SPILLOVER FROM FORMING WILL BE STOCKPILED AND REMOVED FROM SITE TO AN APPROVED RUBBISH OR LANDFILL SITE. THE SAME APPLIES FOR ALL METAL/IRON EXCESS FROM BUILDING CONSTRUCTION.
- ALL LITTER IS TO BE DISPOSED OF IN A CERTIFIED LAND FILL. LITTER IS TO BE TEMPORARILY STORE ON SITE UNTIL IT CAN BE HAULED TO A CERTIFIED LAND FILL OR REMOVED BY PROFESSIONAL WASTE MANAGEMENT SERVICES.
- ALL SIGNIFICANT MATERIALS REMAINING AFTER CONSTRUCTION WILL BE REMOVED FROM SITE AND DISPOSED OF IN AN APPROVED RUBBISH OR LANDFILL SITE.
- PESTICIDES OR HERBICIDES ARE NOT NECESSARY AND ARE, THEREFORE, NOT ALLOWED ON SITE. IF ANY ARE FOUND ON SITE, THEY WILL BE DISPOSED OF AS PER DEQ OR EPA REGULATIONS.
- NOTE THE LOCATION OF ALL SILT FENCES AND EROSION CONTROL MEASURES AS INDICATED ON PRECEDING "EROSION CONTROL PLAN" SHEET. THE DETAILS OF SAID FENCES AND CONTROL MEASURES ARE SHOWN ON CURRENT SHEET.

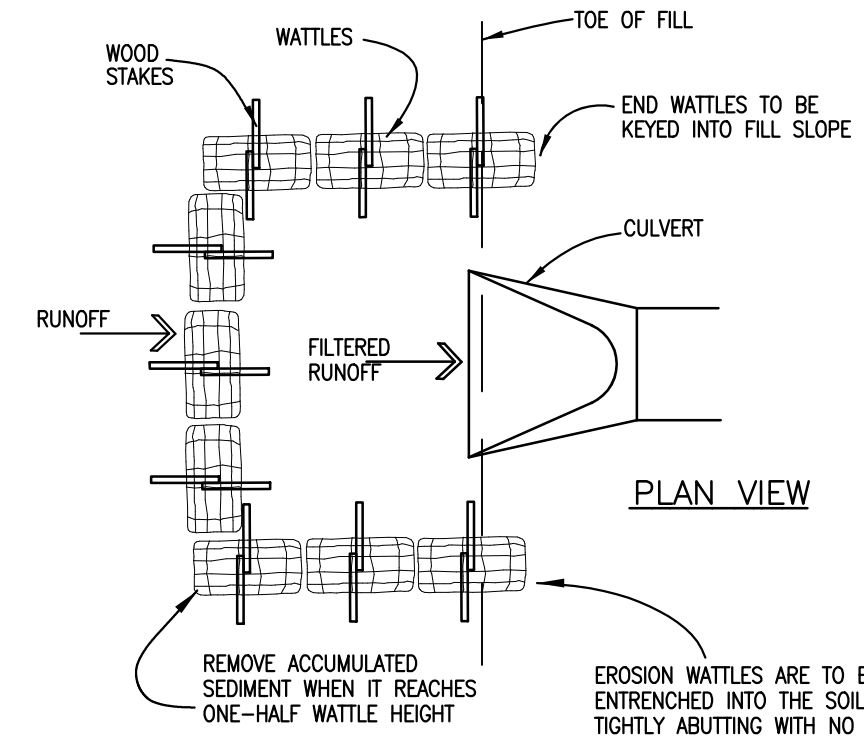


7 SEDIMENT LOG DITCH CHECK
C3.1 N.T.S.



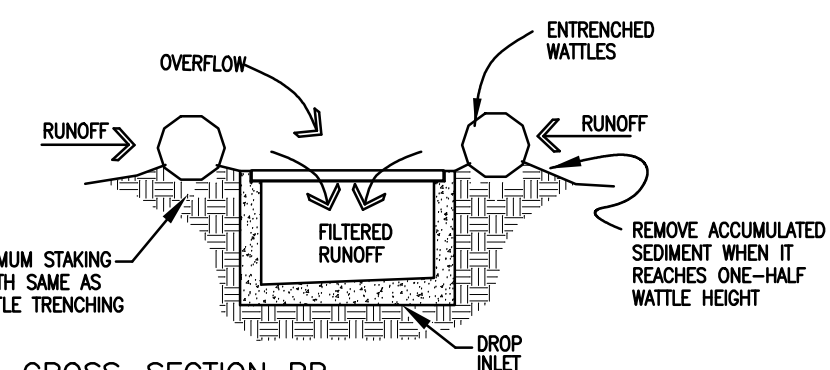
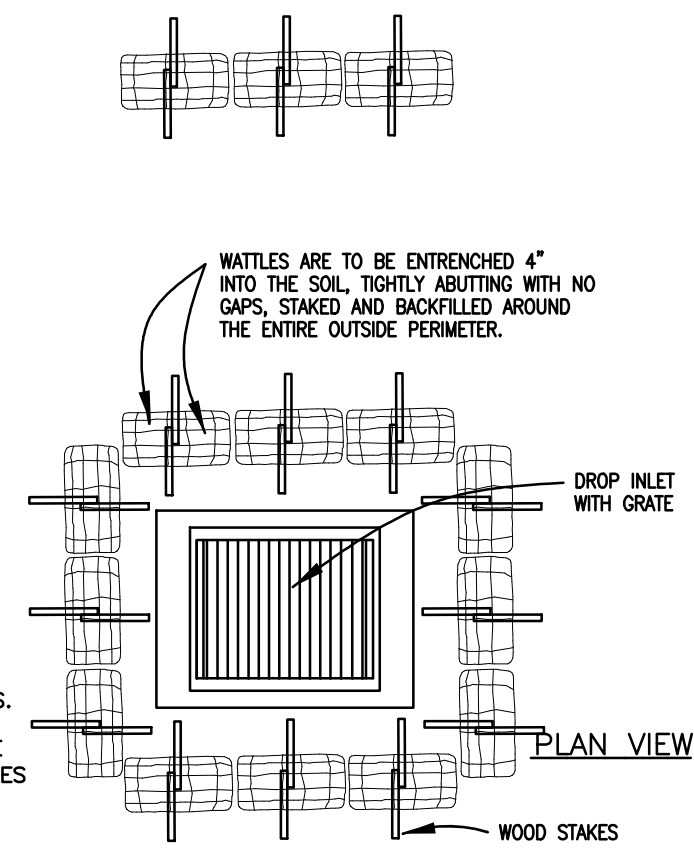
DON'T DRIVE STAKES THROUGH WATTLES. INSTEAD, CROSS-STAKE THE ENDS AND BENDS AND OTHER STAKES GO ON THE DOWNSTREAM/DOWNHILL SIDE OF WATTLES

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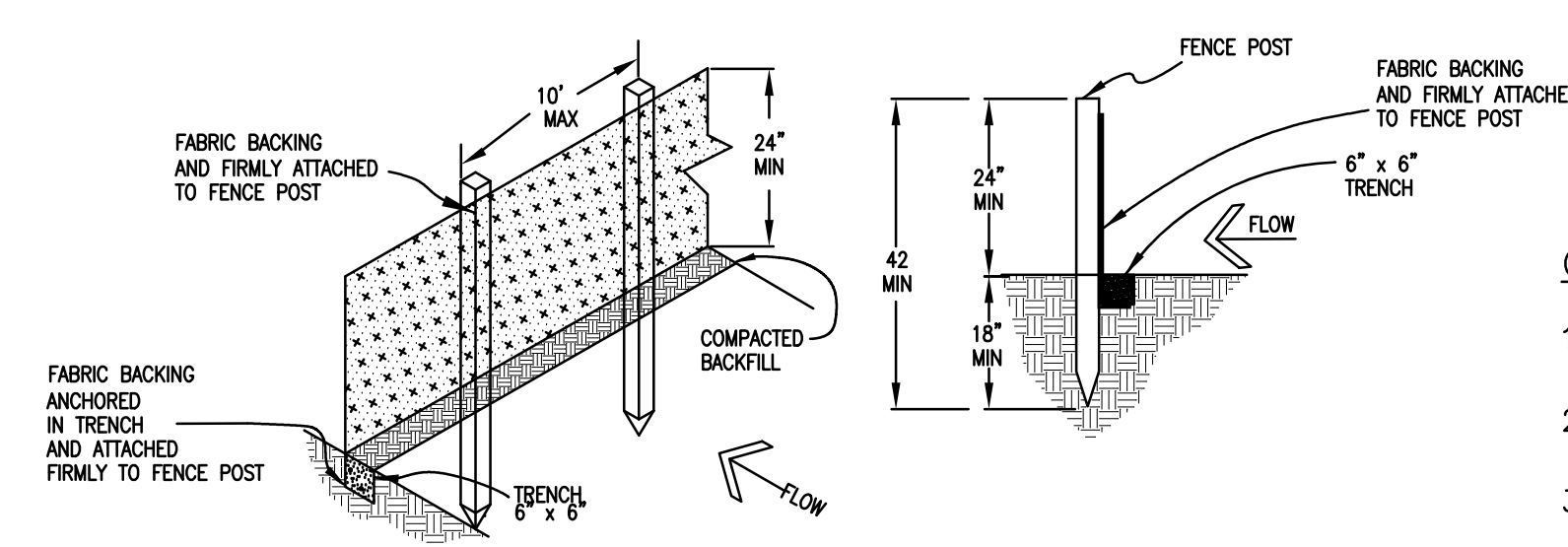


6 CULVERT EROSION BALE INLET PROTECTION
C3.1 N.T.S.

DON'T DRIVE STAKES THROUGH WATTLES. INSTEAD, CROSS-STAKE THE ENDS AND BENDS AND OTHER STAKES GO ON THE DOWNSTREAM/DOWNHILL SIDE OF WATTLES



4 DROP INLET EROSION FILTER
C3.1 N.T.S.

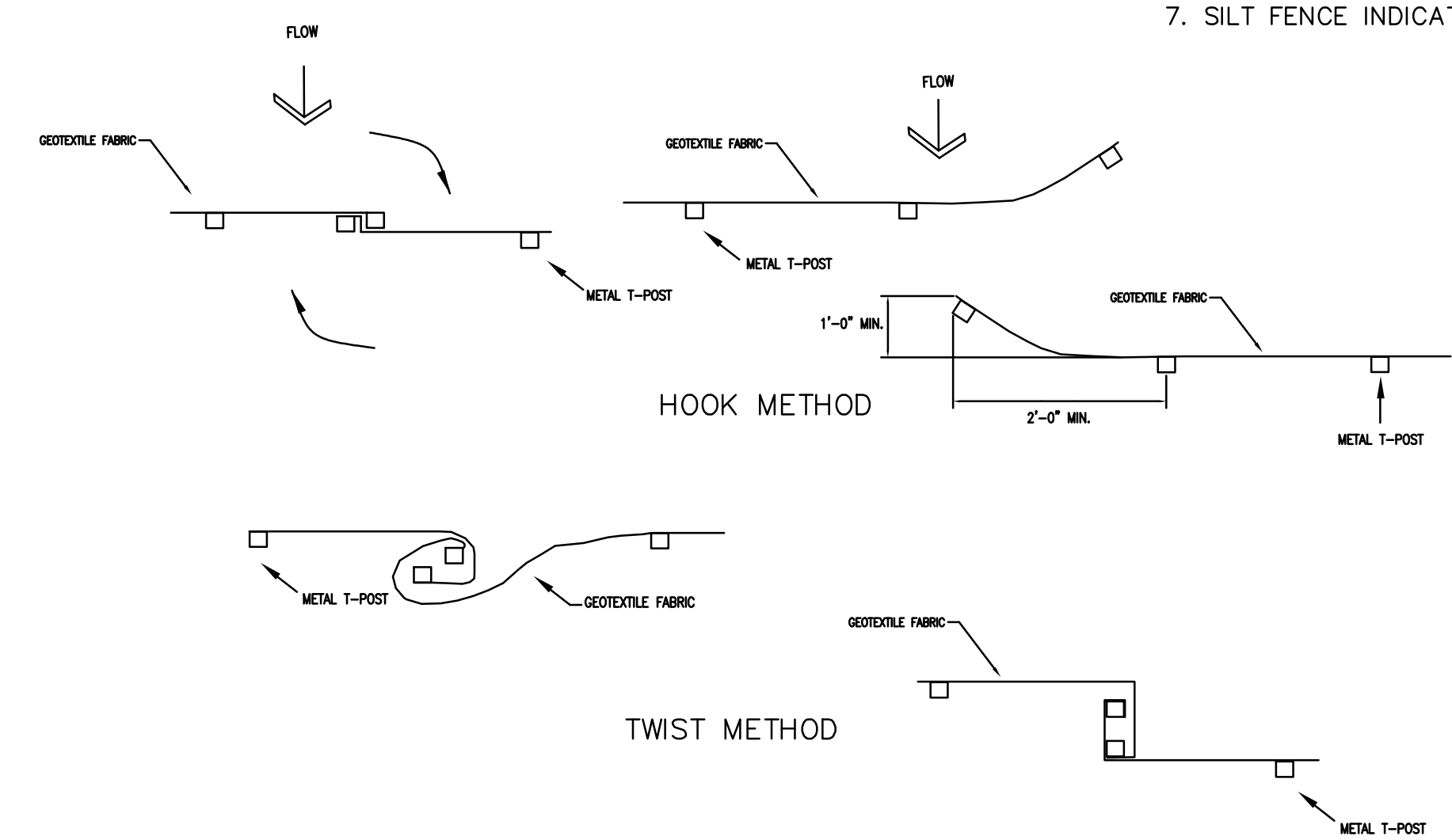


Construction Notes for Silt Fence:

1. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES.
2. FILTER CLOTH TO BE FASTENED SECURELY TO SILT FENCE WITH TIES SPACED EVERY 24" AT TOP AND MID-SECTION.
3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY 6 INCHES AND FOLDED.
4. LOCATE POSTS DOWNSLOPE OF FABRIC FOR FENCE SUPPORT.
5. MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.

POSTS: STEEL EITHER "T" OR "U" TYPE, OR WOODEN
POSTS: LOCATE MAXIMUM OF 6 FEET O.C.
FENCE: PER LOCAL REQUIREMENTS OR WOVEN WIRE, 14 GA. 6" MAX. MESH OPENING
FILER CLOTH: FILTER X, MIRAFI 100X, STABI-LINKA T140N OR APPROVED EQUAL

6. SILT FENCE SHALL BE PLACED SO THAT NO SEDIMENT WILL LEAVE THE SITE.
7. SILT FENCE INDICATION ON THE PLANS AS —○—○—○—



Maintenance Plan:

Check all disturbed areas, erosion and sediment controls after each significant rainfall but not less than once per week. Make needed repairs within 24 hours. Remove sediment from basin, inlet protection devices and silt fences, when accumulated sediment reaches 65 percent capacity. Replace non-functional silt fence. Maintain all vegetated areas to provide proper ground cover, re-seed, fertilize, and mulch as needed.

CONSTRUCTION SEQUENCE

Implementation BMP Sequence:

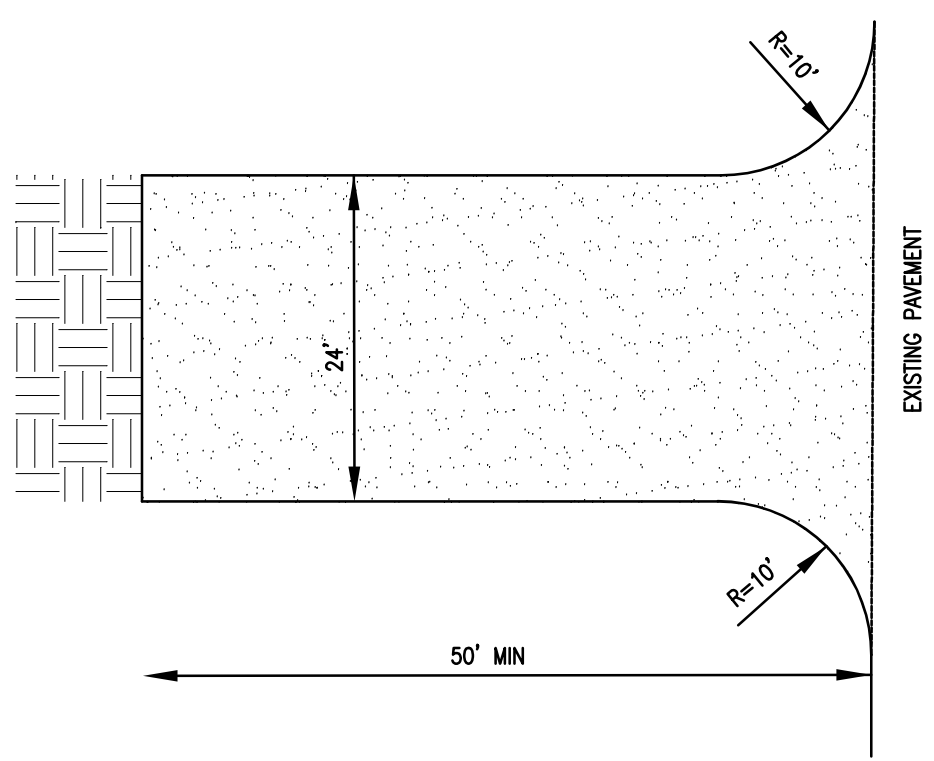
1. Build construction entrance/exit and equipment parking areas.
2. Install silt fences, wattle barriers and outlet protection.
3. Rough grade site and stockpile topsoil (with silt fence).
4. Construct ditches, swales and basins (as needed)
5. Construct parking areas and drives
6. Perform temporary and permanent seeding and mulching.

Vegetative Stabilization Measures

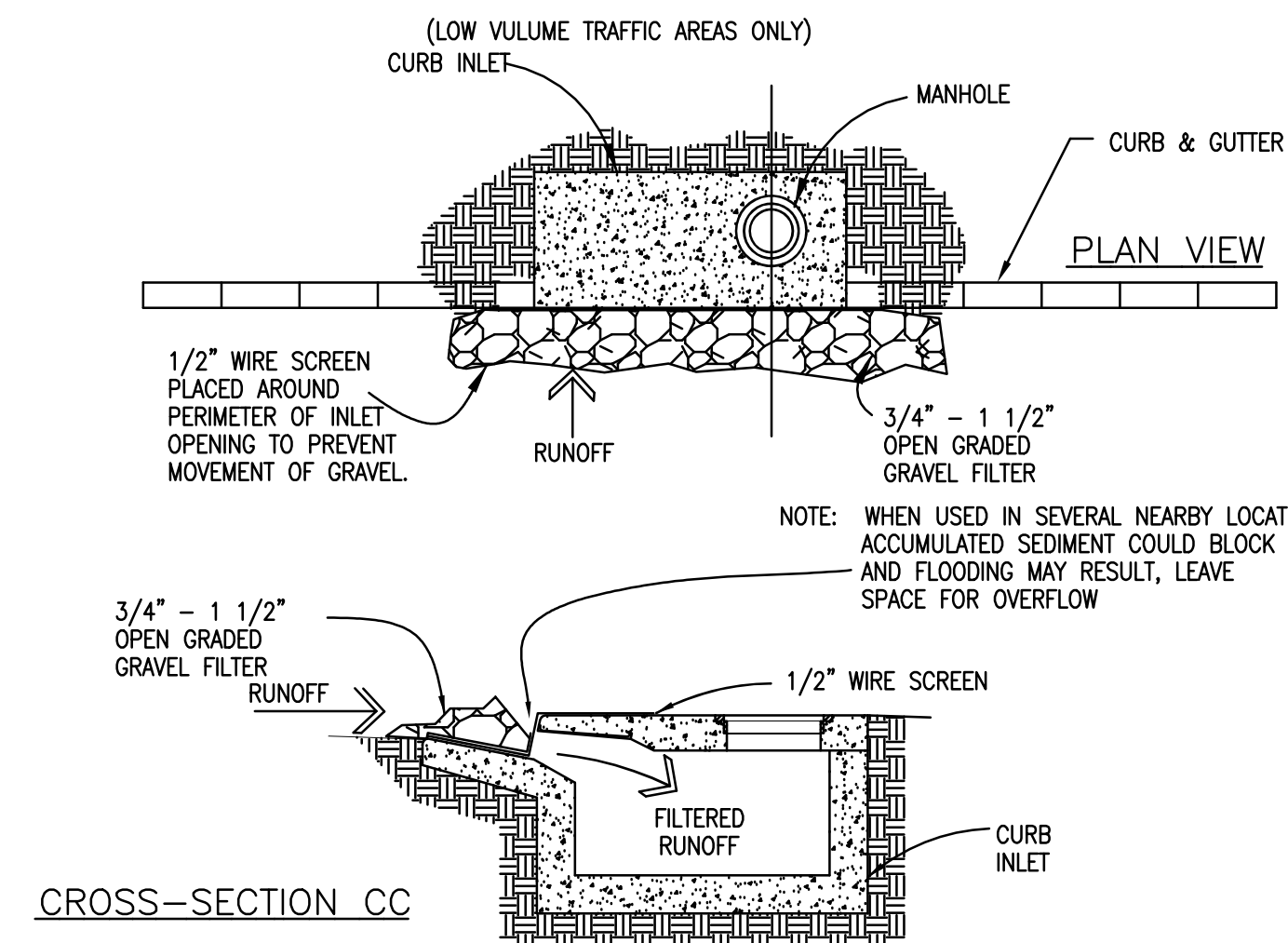
1. Preserve existing vegetation at areas on site where no construction activity is planned.
2. Clearing and grubbing operations should be staged to preserve existing vegetation.
3. Soil and vegetative stabilization measures must be initiated whenever any clearing, grading, grubbing, excavating or other land disturbing activities have temporarily or permanently ceased on any portion of the site and will not resume for a period of fourteen (14) calendar days or more. The appropriate temporary or permanent vegetative practices shall be initiated immediately (no later than the next work day).
4. Hydroseeding will be applied on disturbed soil areas requiring temporary protection until permanent vegetation is established or disturbed soil areas that must be re-disturbed following an extended period of inactivity.
5. Hydroseeding may be used alone only when there is sufficient time in the season to ensure adequate vegetation establishment and erosion control. otherwise, hydroseeding must be used in conjunction with a soil binder or mulching (i.e. straw mulch).

NOTES:

1. STONE SIZE - USE 1-1/2" TO 3" ROCK AND 1/2" TO 3/4" FILTER LAYER
2. THICKNESS - NOT LESS THAN 6".
3. FILTER CLOTH WILL BE PLACED OVER THE ENTIRE AREA BEFORE PLACING STONE. USE TYPE V GEOTEXTILE FABRIC.
4. LENGTH - AS REQUIRED, BUT NOT LESS THAN 50 FEET.
5. WIDTH - 30 FOOT MINIMUM
6. THE ENTRANCE SHALL BE MAINTAINED WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF-WAY. ALL SEDIMENT SPILLED, DROPPED, WASHED OR TRACKED ONTO PUBLIC RIGHT-OF-WAY MUST BE REMOVED IMMEDIATELY.
7. WHEELS SHALL BE CLEANED TO REMOVE SEDIMENT PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.



3 CONSTRUCTION ENTRANCE
C3.1 N.T.S.



5 CURB INLET GRAVEL AND WIRE MESH FILTER TRAP
C3.1 N.T.S.

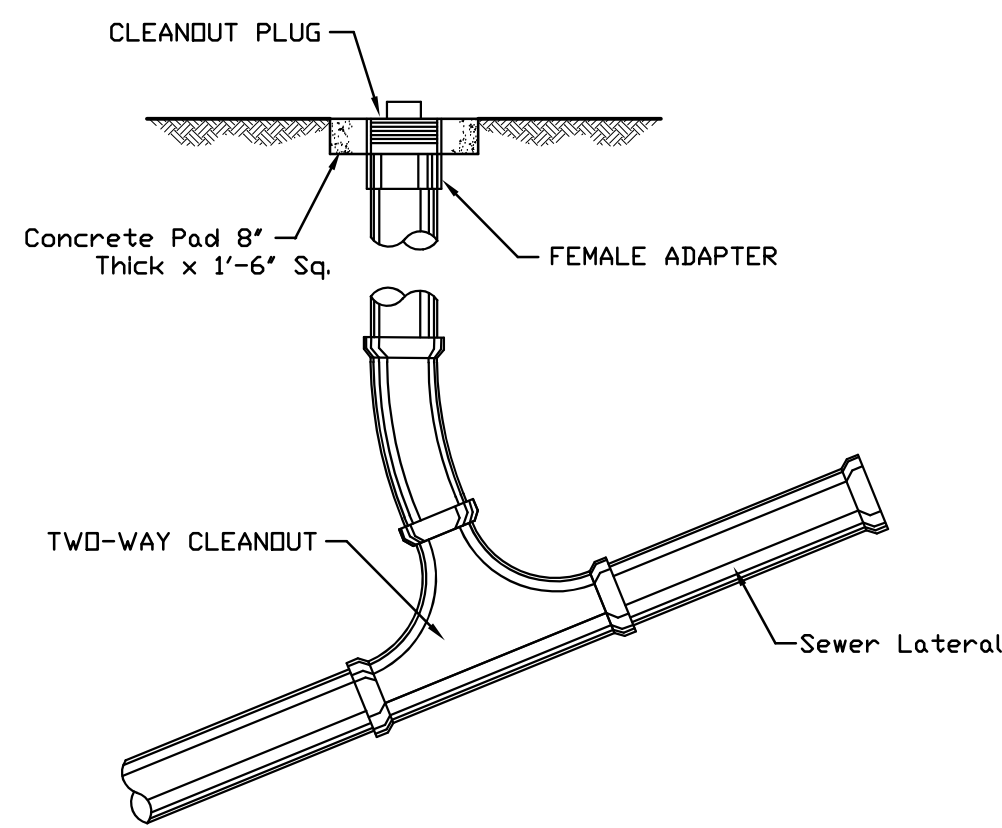
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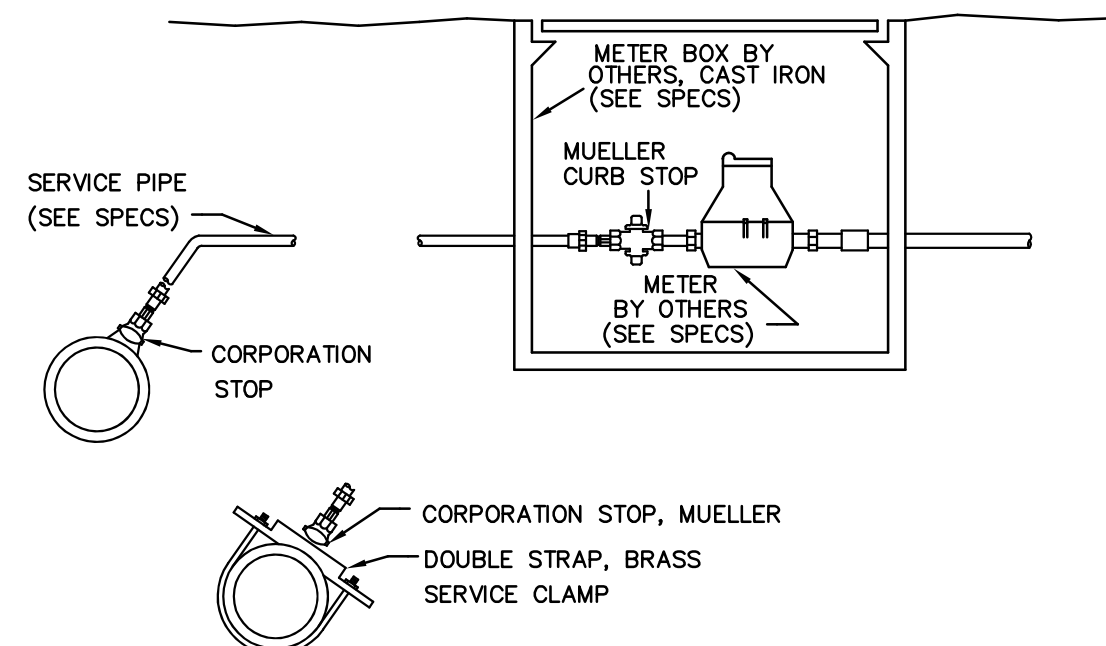
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EROSION CONTROL DETAILS
TATE BUILDING, PHASE 2
GLUCKSTADT, MISSISSIPPI

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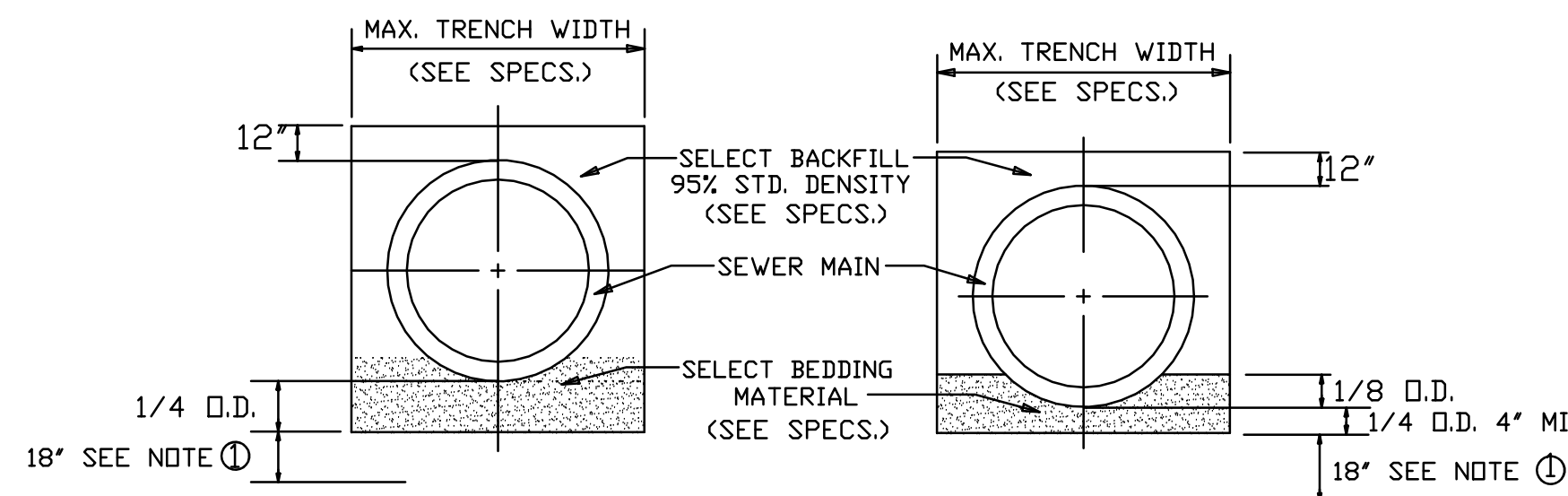


5 SANITARY SEWER CLEAN-OUT (2-WAY) DETAIL
C5.0 NTS



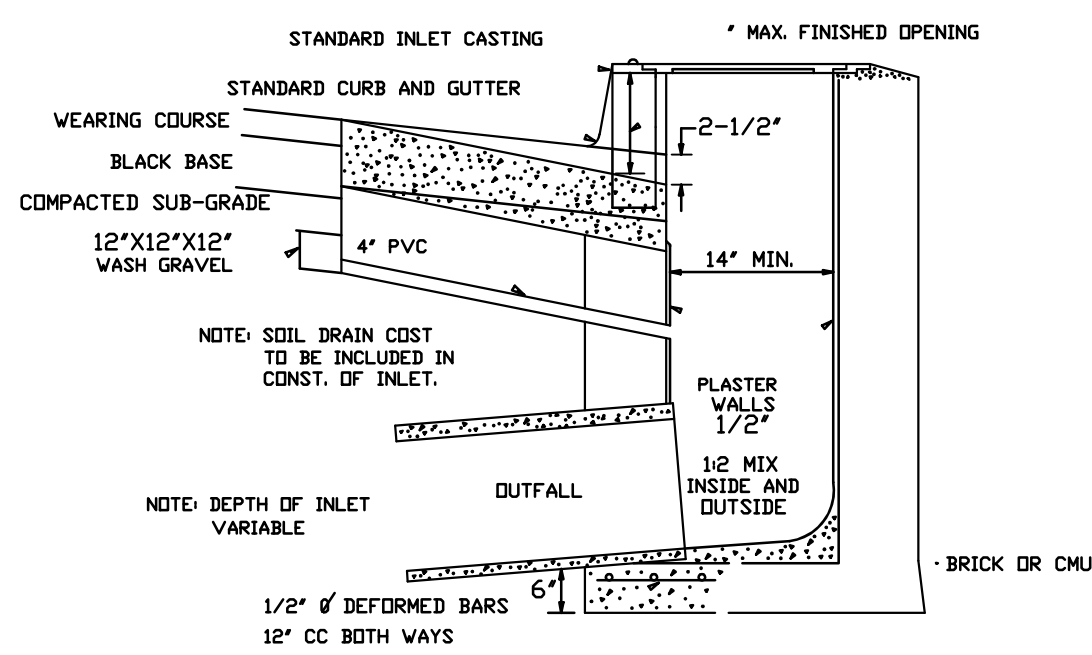
1 TYPICAL SERVICE ASSEMBLY
C5.0

NOTE: SERVICES SHALL BE TYPE K COPPER WITH CORPORATION AND CURB STOPS THAT COMPLY WITH THE CITY OF JACKSON STANDARD SPECIFICATIONS. MUST BE APPROVED BY CITY OF JACKSON PRIOR TO INSTALLATION.



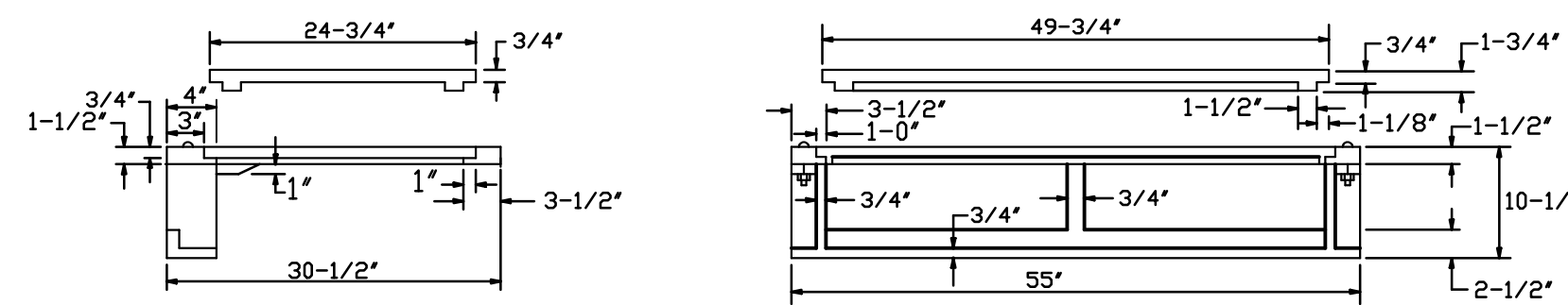
TYPICAL SECTION CLASS "B" BEDDING
TYPICAL SECTION CLASS "C" BEDDING

- ① DEWATERING REQ'D. TO THIS LEVEL (MIN). CONTRACTOR WILL NOT BE ALLOWED TO WORK WHEN WATER LEVEL IS NOT MAINTAINED BY DEWATERING SYSTEM TO THIS ELEVATION OR LOWER.
- ② WHEN TRENCHING ACROSS EXISTING ASPHALT OR CONCRETE SURFACES, NEW ASPHALT SHOULD BE PLACED BACK AT SAME DEPTH OF EXISTING ASPHALT OR CONCRETE THICKNESS.



SECTION OF STANDARD CURB INLET
NO SCALE

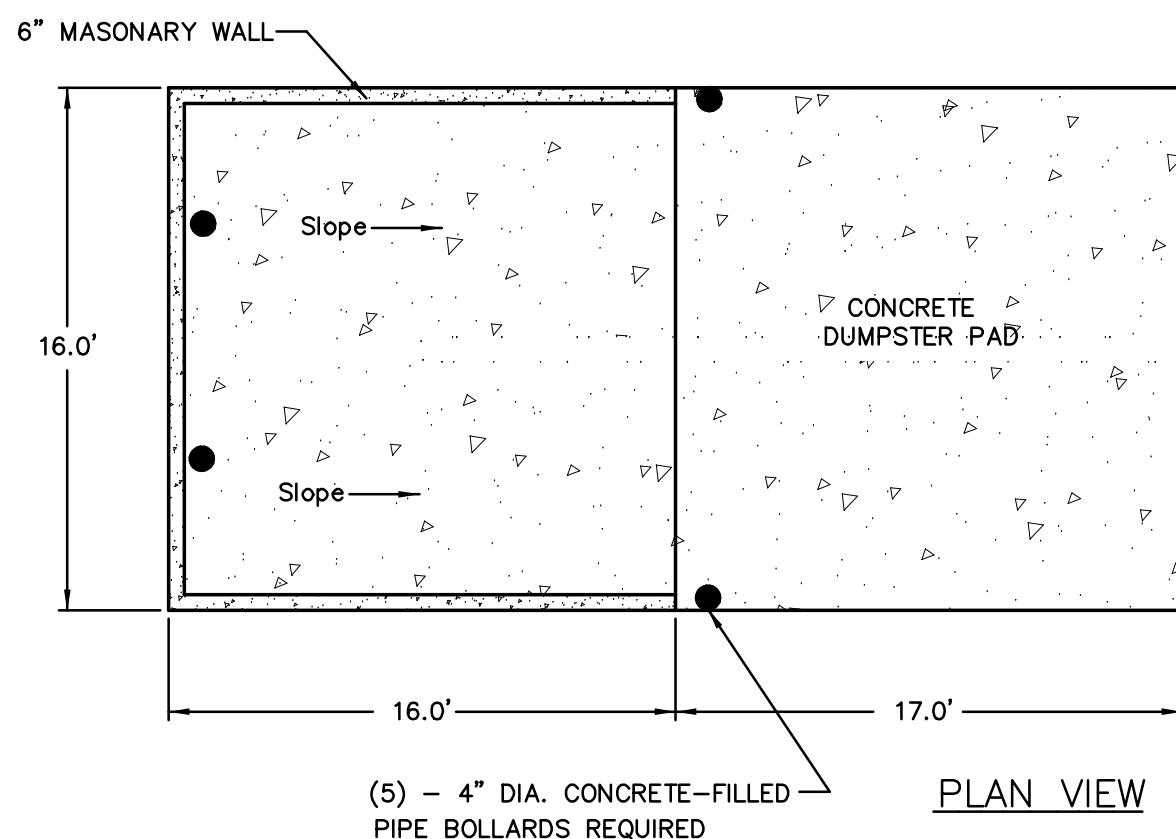
7 CURB INLET DETAIL
5.0 N.T.S.



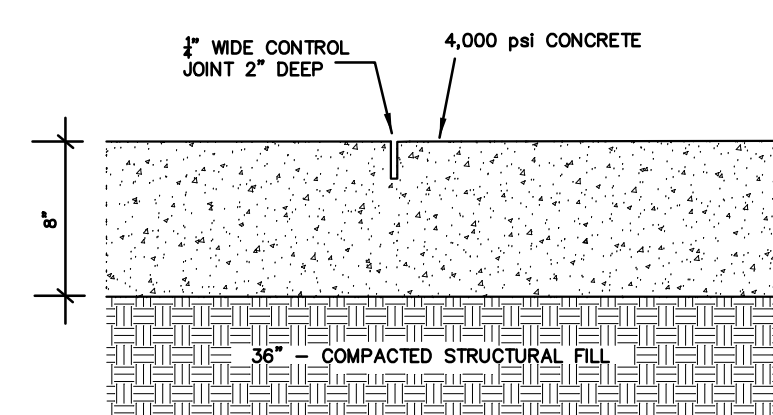
STANDARD CURB INLET CASTING
(VULCAN RCB-7)
NO SCALE

- NOTES
- 6 FOOT TALL CYCLONE FENCE (SCREENED) TO BE CONSTRUCTED ON TOP OF THE CONCRETE WALL.
 - 4" DIA. CONCRETE FILLED PIPE BOLLARDS REQUIRED AS SHOWN ON THE DETAIL. TWO WITHIN ENCLOSURE AT BACK WALL AND THREE IN FRONT OF THE ENCLOSURE TO PREVENT DOORS FROM SWINGING BEYOND 90°
 - DUMPSTER PAD GATES TO BE INSTALLED ON 6" DIA. POST WITH METAL FRAME AND WOOD SLATES OVER GATE FRAME.

6 DUMPSTER DETAIL
C5.0 N.T.S.

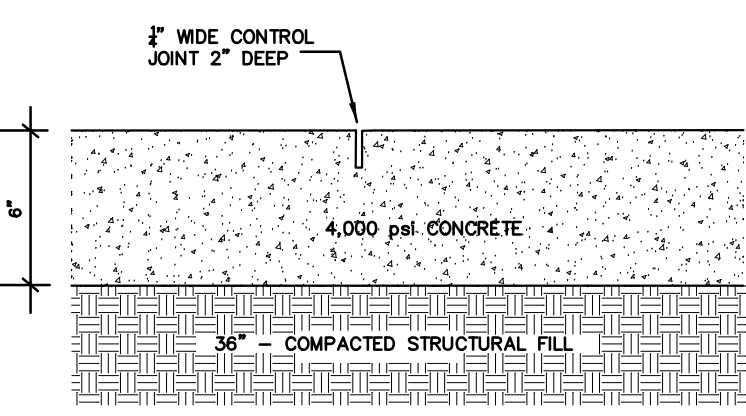


6 DUMPSTER DETAIL
C5.0 N.T.S.



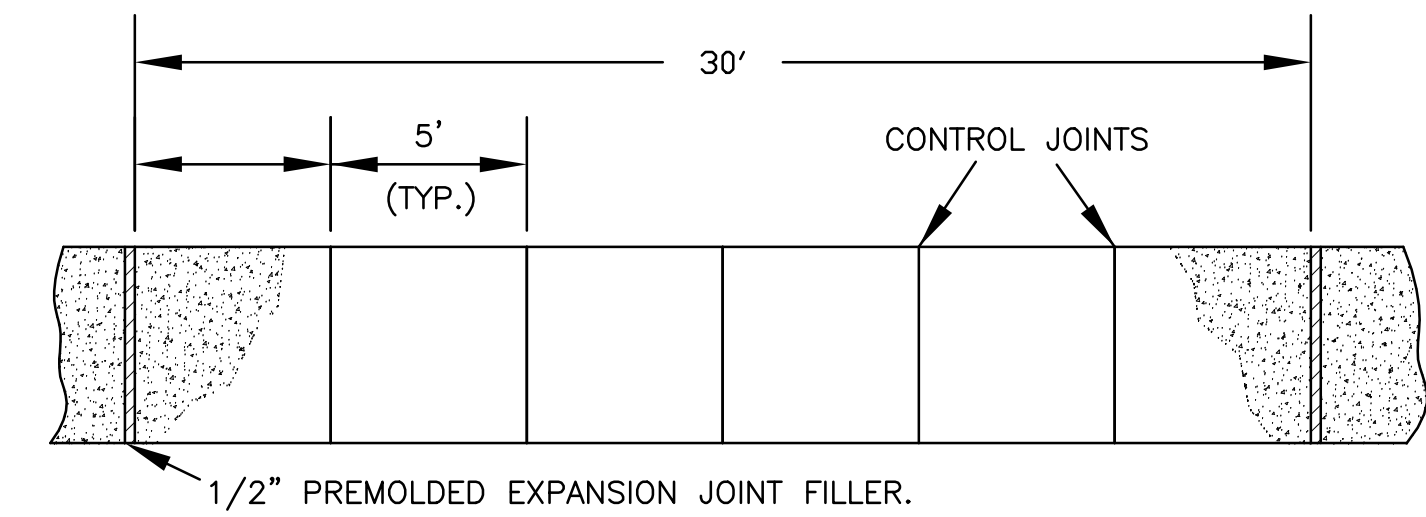
- SLAB PROFILE:
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AS DESCRIBED IN THE GEOTECHNICAL REPORT BY BURNS COOLEY DENNIS, INC.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - AS SHOWN IN THE GEOTECHNICAL REPORT, THIS IS A JOINTED PLAIN (UN-REINFORCED) PCC PAVEMENT.
 - THE FIRST 12" SHALL BE LIME TREATED (6% BY WEIGHT)
 - SEE GEOTECHNICAL REPORT BY LADNER TESTING, INC. DATED NOV. 20, 2019 FOR ALL PAVEMENT RECOMMENDATIONS.

7 HEAVY DUTY CONCRETE (DUMPSTER AREA)
C5.0 N.T.S.

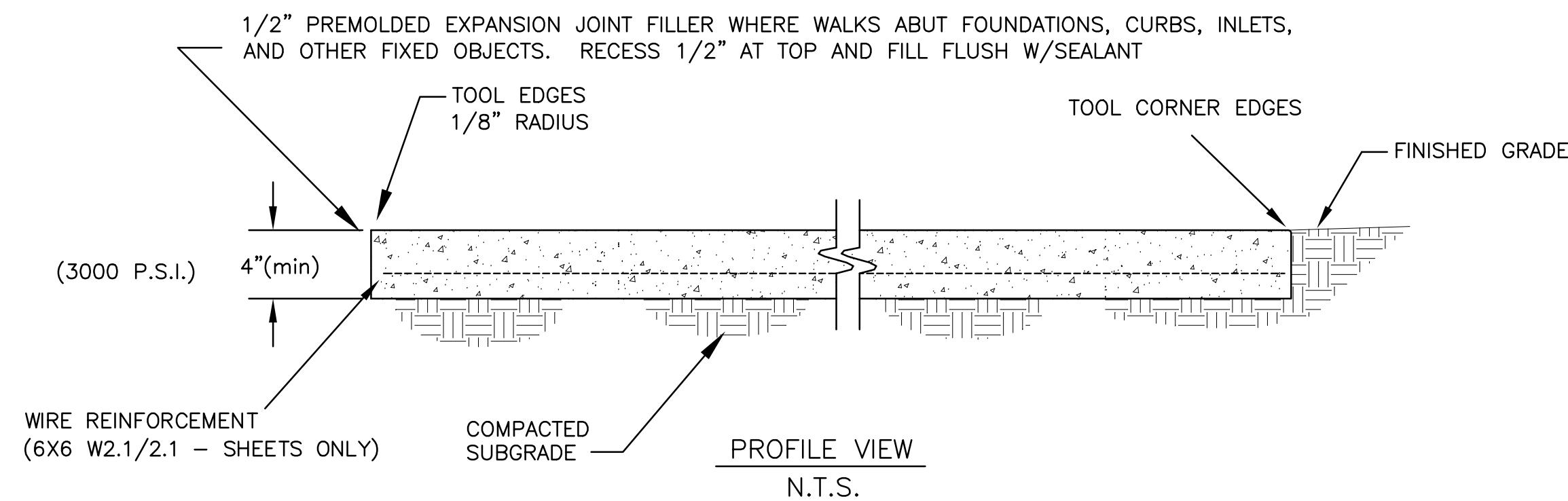


- SLAB PROFILE:
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AT INTERVALS THAT WILL PROVIDE A SLAB SITE THAT DOES NOT EXCEED 20'X20'.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - PROOF ROLL SUBGRADE PRIOR TO CONCRETE PLACEMENT AND CUT REINFORCING AT ALL JOINT LOCATIONS.
 - AS SHOWN IN THE GEOTECHNICAL REPORT, THIS IS A JOINTED PLAIN (UN-REINFORCED) PCC PAVEMENT.
 - THE FIRST 12" SHALL BE LIME TREATED (6% BY WEIGHT)
 - SEE GEOTECHNICAL REPORT BY LADNER TESTING, INC. DATED NOV. 20, 2019 FOR ALL PAVEMENT RECOMMENDATIONS.

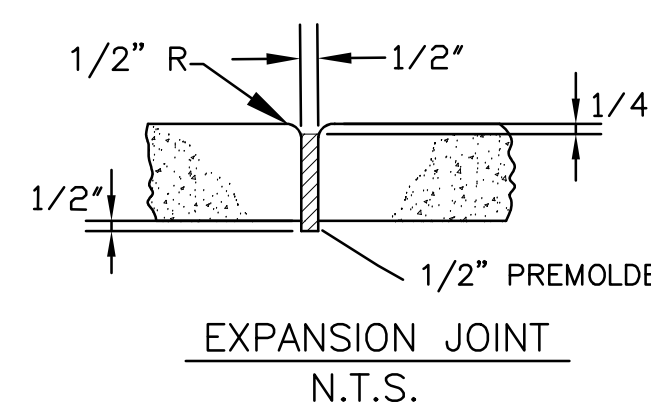
8 MEDIUM DUTY CONCRETE PAVEMENT DETAIL
5.0 N.T.S.



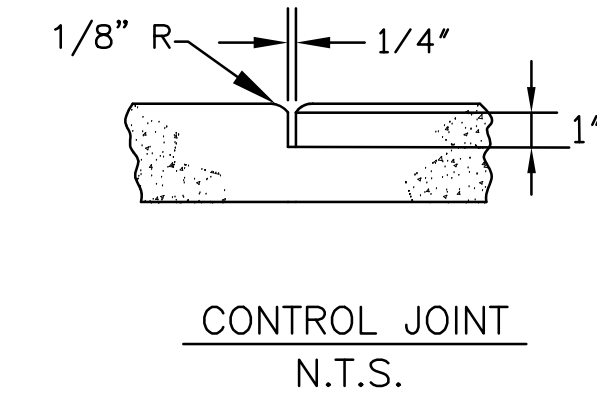
PLAN VIEW
N.T.S.



PROFILE VIEW
N.T.S.



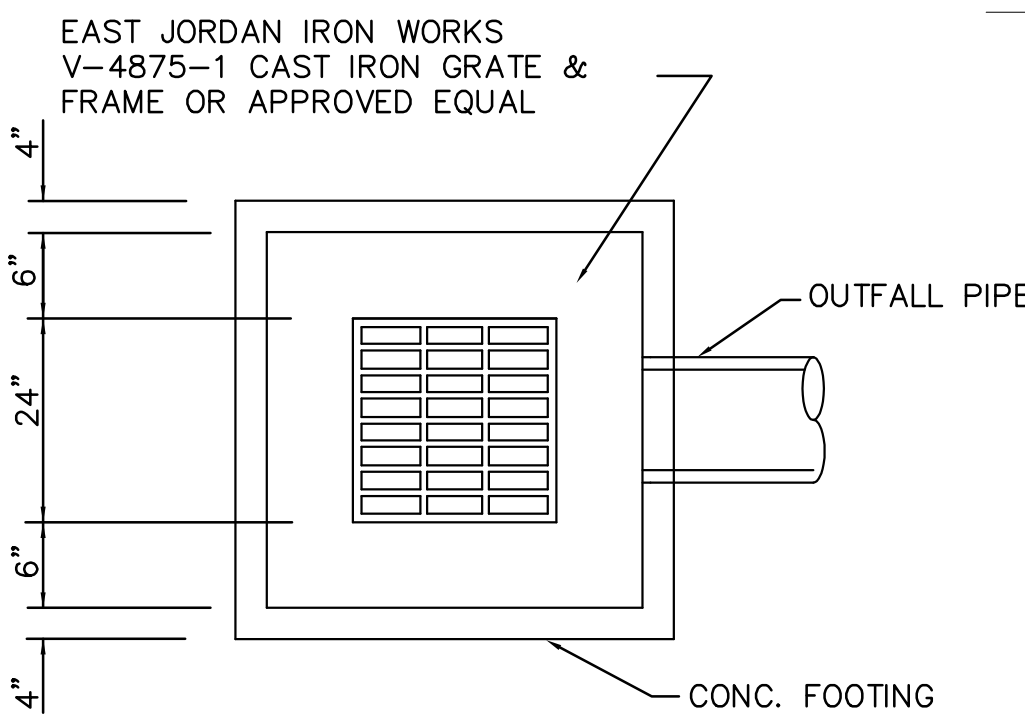
EXPANSION JOINT
N.T.S.



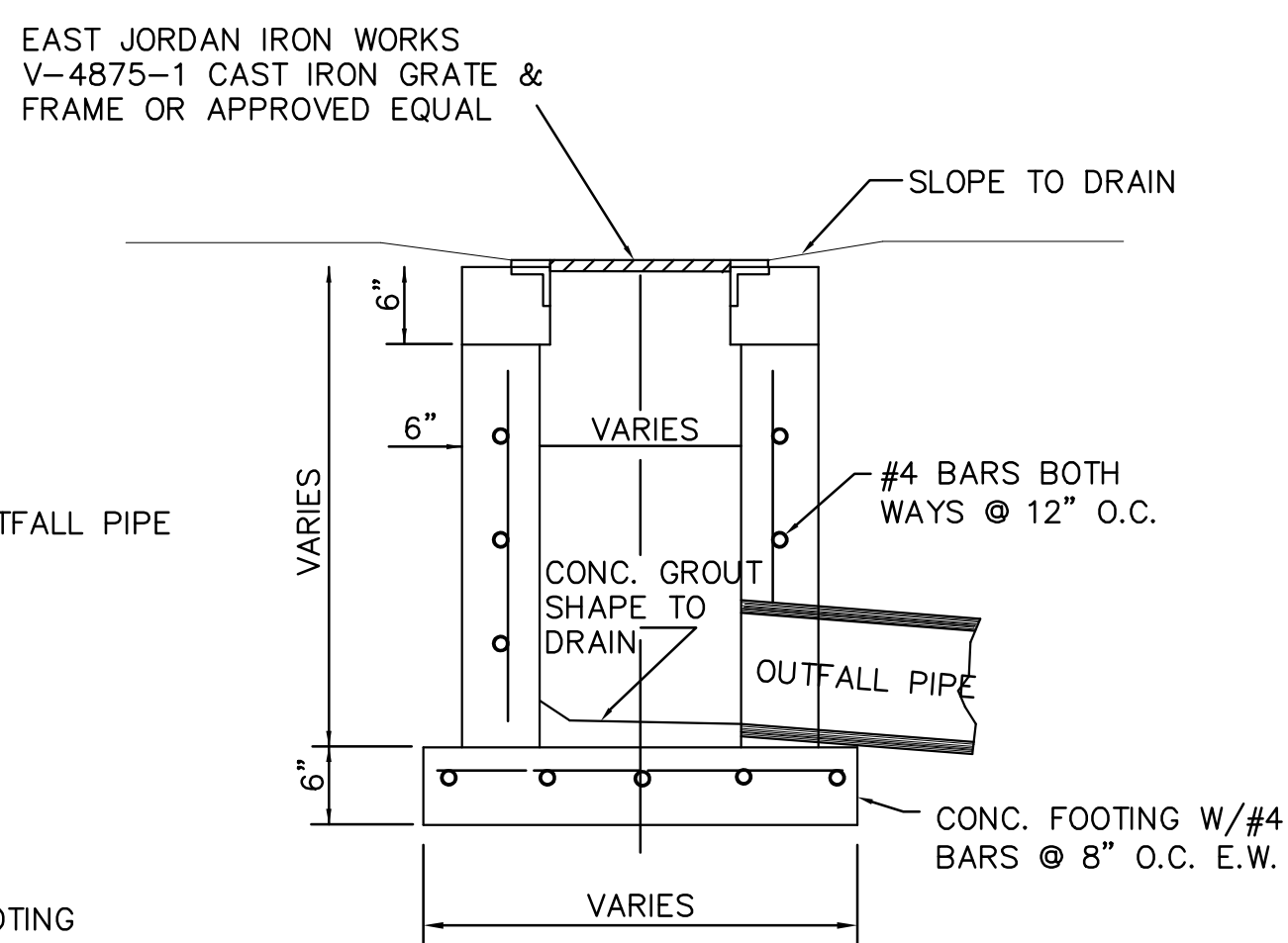
CONTROL JOINT
N.T.S.

- NOTES:
- CONCRETE SHALL BE 3,000 PSI MINIMUM
 - 6X6 W2.1/W2.1 WIRE REINFORCEMENT REQUIRED (SHEETS ONLY)
 - PROVIDE BROOM FINISH TO ALL EXPOSED SURFACES
 - HEAVY BROOM FINISH PERPENDICULAR TO THE DIRECTION OF TRAFFIC.

3 CONCRETE SIDEWALK SECTION DETAILS
C5.0 N.T.S.

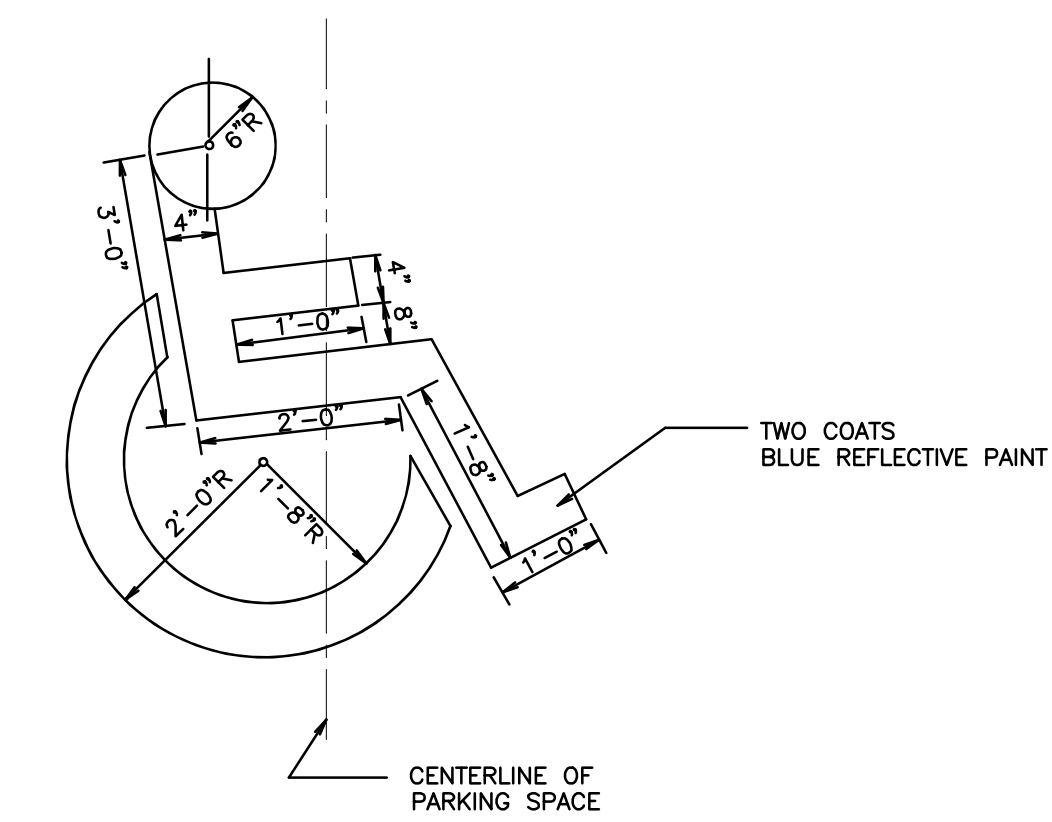


GRATE INLET - PLAN VIEW
USE ALSO FOR JUNCTION BOX WITHOUT GRATE. USE CONCRETE TOP INSTEAD.



GRATE INLET - SECTION VIEW
USE ALSO FOR JUNCTION BOX

9 GRATE INLET DETAIL
5.0 N.T.S.



4 ACCESSIBILITY PARKING SYMBOL
C5.0 N.T.S.

- NOTES
- ACCESSIBILITY SYMBOLS SHALL BE PAINTED ON PAVEMENT AT EACH ACCESSIBLE PARKING SPACE.
 - ALL PAVEMENT MARKING INSTALLATIONS SHALL CONFORM TO THE 1988 MUTCD AND ALL SUBSEQUENT REVISIONS.
 - ALL ACCESSIBLE PARKING SPACES SHALL BE MARKED WITH AN ACCESSIBILITY PARKING SPACE SIGN.
 - BLUE PAINT TO BE PAINTED FOR ALL ACCESSIBLE MARKINGS.

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SITE DETAILS
TATE BUILDING, PHASE 2
GLUCKSTADT, MISSISSIPPI

SHEET
C5.0

City of Gluckstadt**Application for Site Plan Review**Subject Property Address: Storage City of GluckstadtParcel #: 0B2E-14-001/01-02Owner: Kirkland PropertiesApplicant: Kirkland PropertiesAddress: 605 Steel Road
Ridgeland, MS 39157Address: 605 Steel Road
Ridgeland, MS 39157Phone #: 601-982-7381Phone #: SAMPE-Mail: bennick@kirklandprop.comE-Mail: stmrCurrent Zoning District: I-2Acreage of Property (If applicable): 10 acUse sought of Property: Climate Central Storage 2024005**Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.

Ben K. [Signature]
Applicant Signature

1/3/24
Date

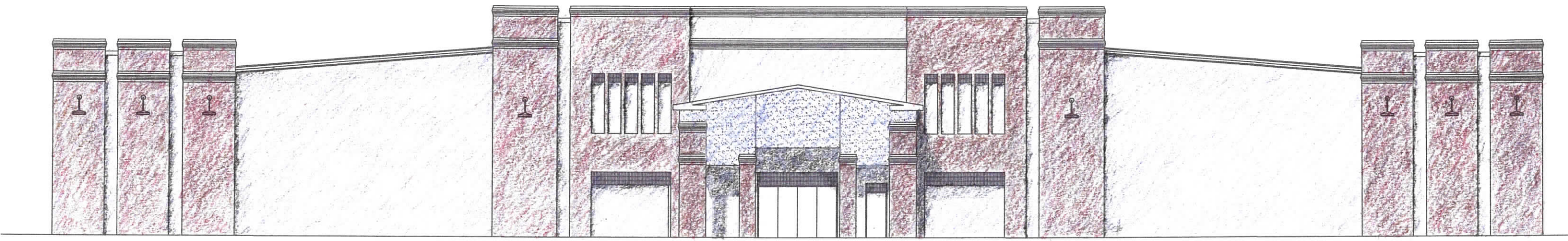
CITY OF GLUCKSTADT BUILDING DEPARTMENT
OFFICE USE ONLY

Date Received: 1.5.2024

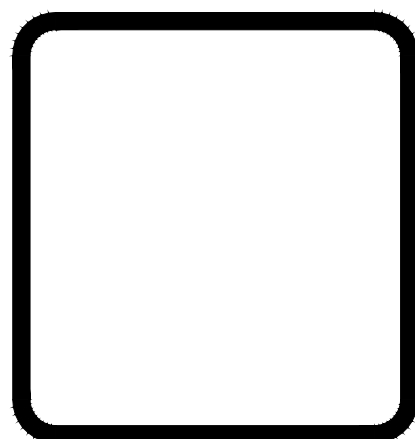
Application Complete & Approved to Submit to P&Z Board (please check):

Yes _____ No _____

Signature: _____
Planning & Zoning Administrator (or Authorized Representative)



REVISIONS	BY



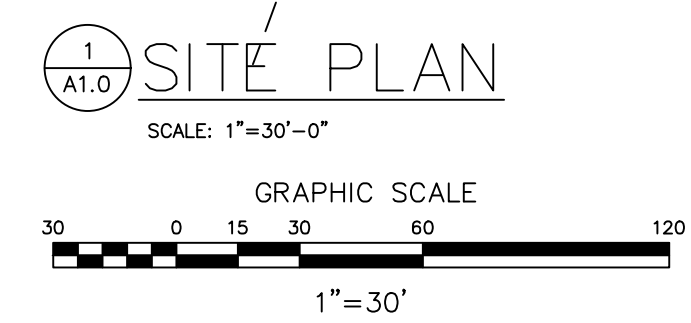
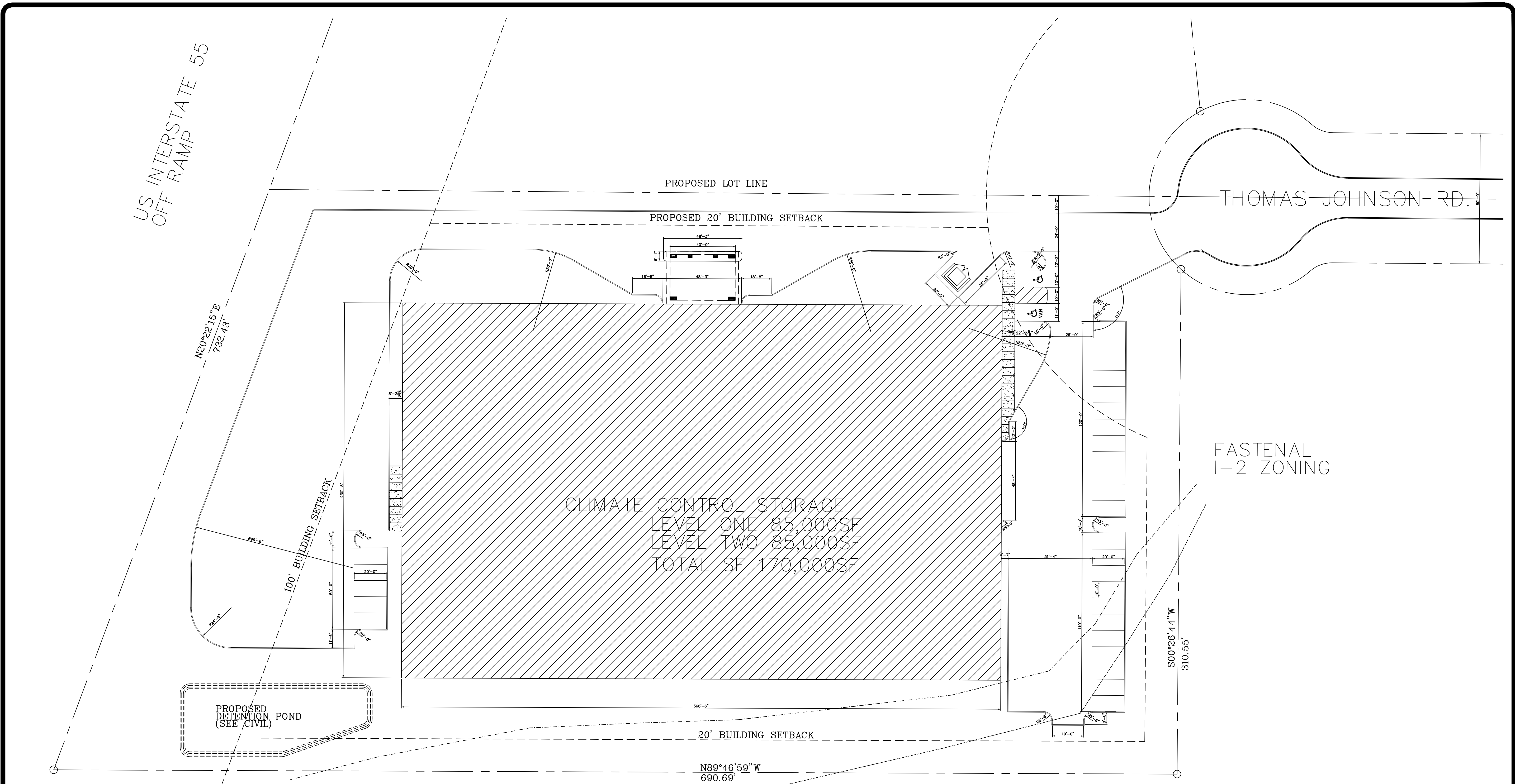
W

WOODRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8885
WOODRIDGEARCHITECTURE@YAHOO.COM

Storage City of Mississippi
Thomas Johnson Rd
Gluckstadt, Mississippi

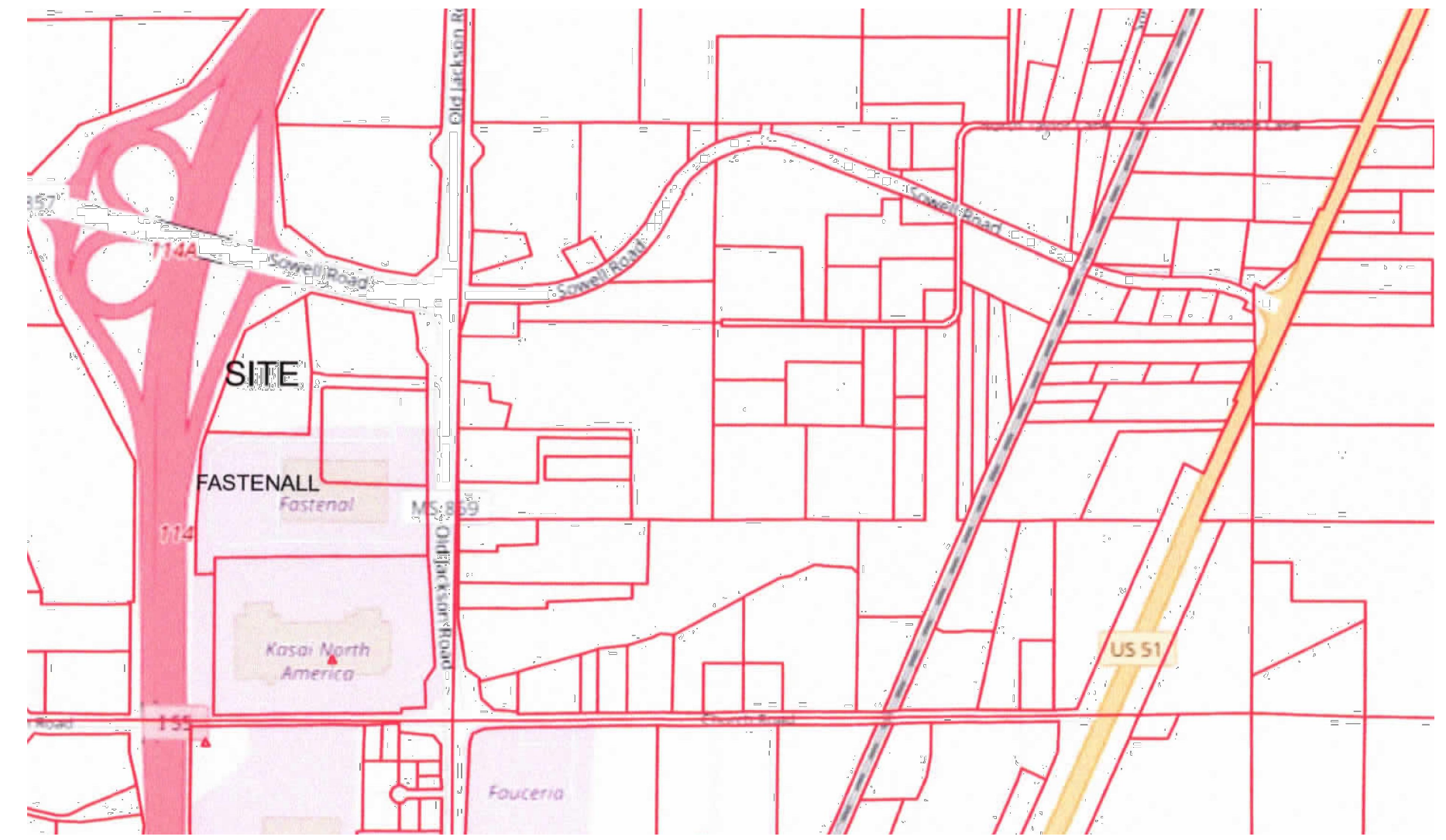
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DRAWN
CHECKED
DATE 1/4/24
SCALE
JOB NO.
SHEET
A0.0
OF SHEETS



I-2 INDUSTRIAL ZONING
SITE AREA 435,600SF
BUILDING AREA 85,000SF
AREA COVERAGE 19.5%

PARKING REQUIRED
 $170,000sf / 1000 = 170 \times .16 = 27.2$ PARKING SPACES
TOTAL REQUIRED SPACES = 28 SPACES
PROVIDED SPACES = 30 SPACES



1 VICINITY MAP
A1.0
SCALE:

US INTERSTATE 55
OFF RAMP

N20°22'15"E
732.43'

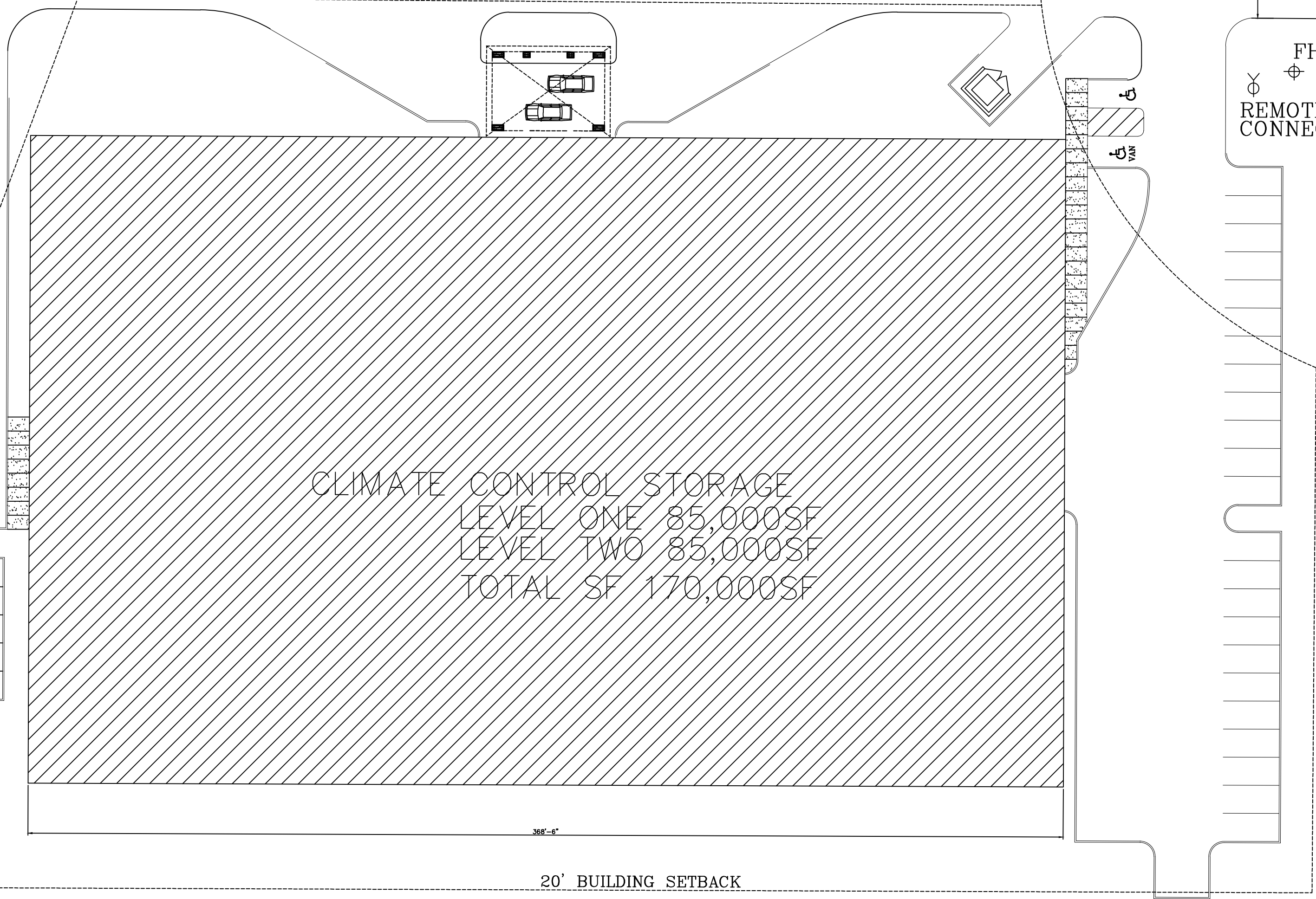
100' BUILDING SETBACK

FH

FH

PROPOSED LOT LINE

PROPOSED 20' BUILDING SETBACK



CLIMATE CONTROL STORAGE
LEVEL ONE 85,000SF
LEVEL TWO 85,000SF
TOTAL SF 170,000SF

FH
REMOTE CONNECTION

500'26'4" W
310.55'

20' BUILDING SETBACK

N89°46'59" W
690.69'

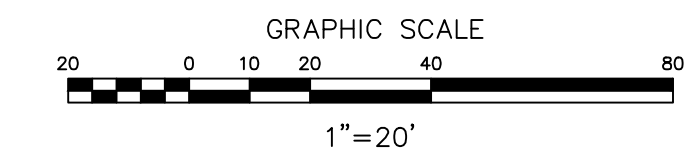
THOMAS JOHNSON

FASTENAL
I-2 ZONING

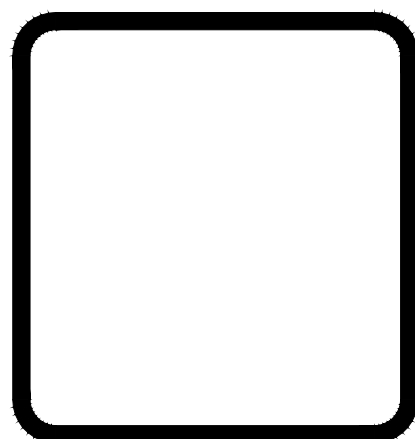
I-2 INDUSTRIAL ZONING
SITE AREA 435,600SF
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AREA COVERAGE 19.5%

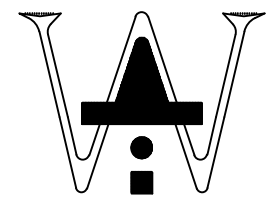
PARKING REQUIRED
 $170,000sf / 1000 = 170 \times .16 = 27.2$ PARKING SPACES
TOTAL REQUIRED SPACES = 28 SPACES
PROVIDED SPACES = 30 SPACES

FASTENAL
I-2 ZONING



REVISIONS	BY

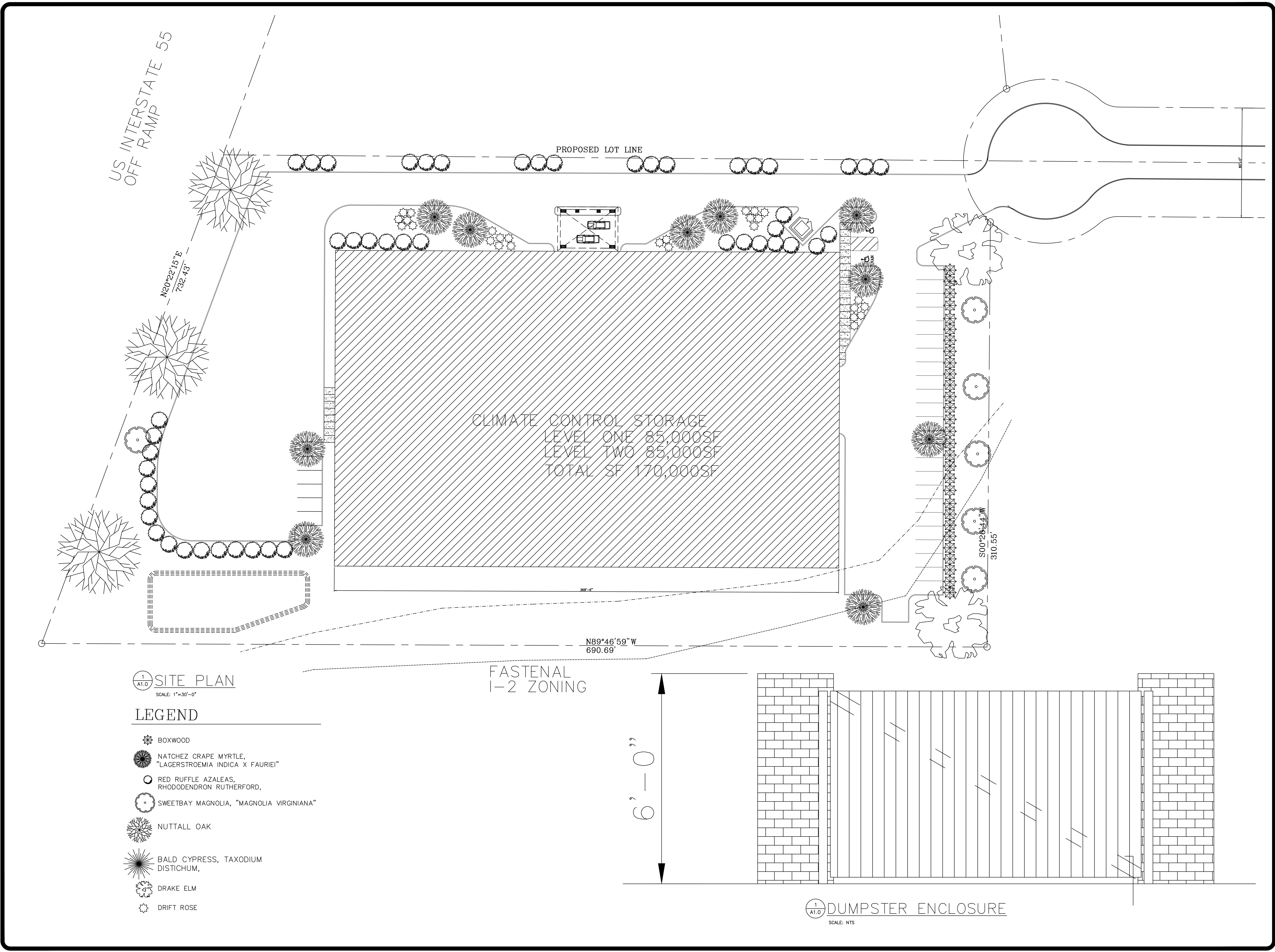



WOODRIDGE & ASSOCIATES
 464 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-209-8885
 WOODRIDGEARCHITECTURE@YAHOO.COM




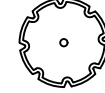




Storage City of Mississippi
 Thomas Johnson Rd
 Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE 1/4/24
SCALE
JOB NO.
SHEET
A0.1
OF SHEETS

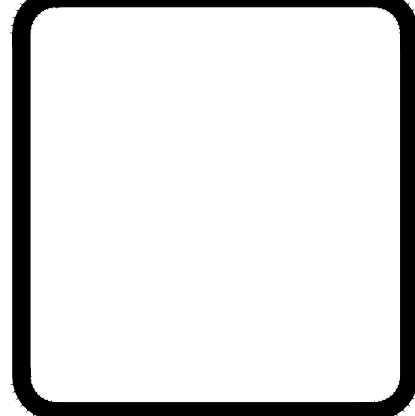


1 SITE PLAN
AT 0
 SCALE: 1"=30'-0"

- LEGEND**
-  BOXWOOD
 -  NATCHEZ CRAPE MYRTLE, "LAGERSTROEMIA INDICA X FAURIEI"
 -  RED RUFFLE AZALEAS, RHODODENDRON RUTHERFORD,
 -  SWEETBAY MAGNOLIA, "MAGNOLIA VIRGINIANA"
 -  NUTTALL OAK
 -  BALD CYPRESS, TAXODIUM DISTICHUM,
 -  DRAKE ELM
 -  DRIFT ROSE

1 DUMPSTER ENCLOSURE
AT 0
 SCALE: NTS

REVISIONS	BY

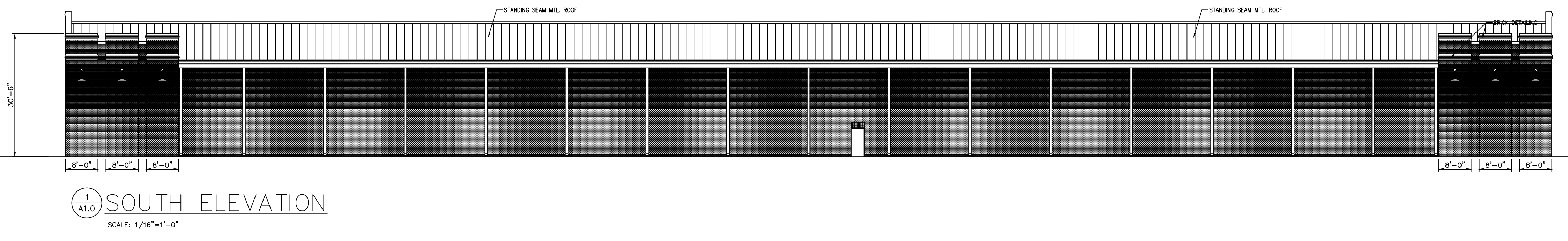
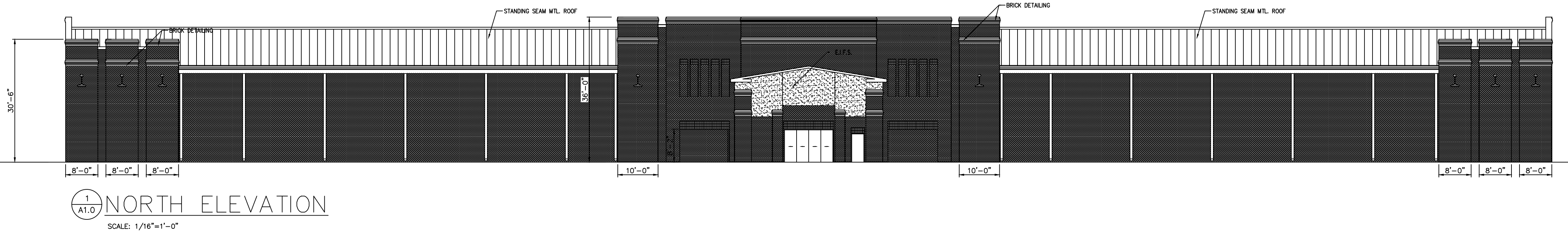
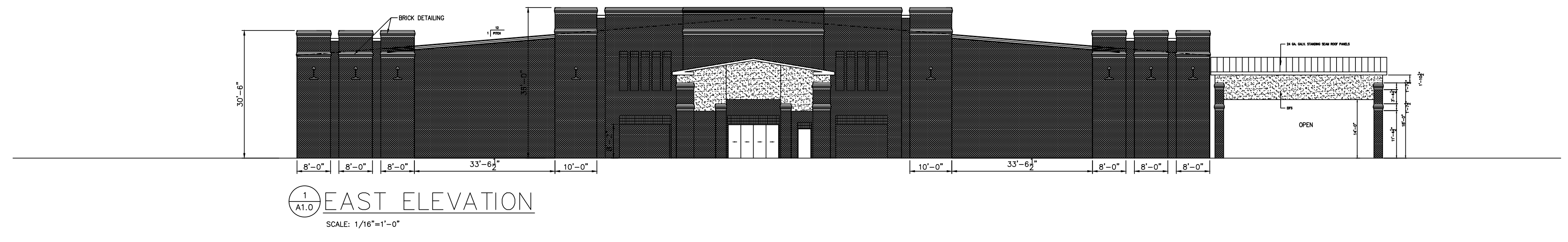
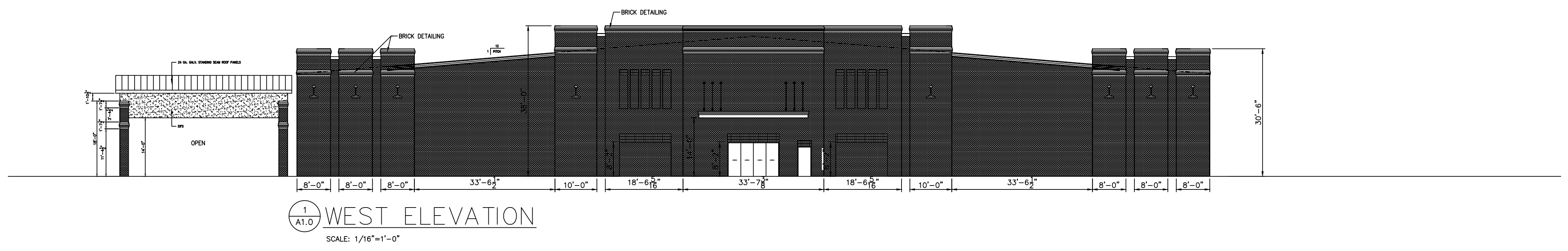


WOODRUFF & ASSOCIATES
 464 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-209-8885
 WOODRUFFARCHITECTURE@YAHOO.COM

Storage City of Mississippi
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 Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE 8/8/22
SCALE
JOB NO.
SHEET
A3.0
OF SHEETS



SITE PLAN NOTES

GENERAL

- BOUNDARY AND TOPOGRAPHIC SURVEY PREPARED BY BAIRD ENGINEERING, INC. DATED 06-15-2021.
- CONTRACTOR TO NOTIFY ALL UNDERGROUND UTILITY COMPANIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION EXCAVATION. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH OSHA, FEDERAL, STATE AND LOCAL CODES.
- CONTRACTOR TO COMPLY WITH ALL EROSION CONTROL STANDARDS AS SPECIFIED BY CITY, COUNTY AND STATE OFFICIALS.
- DURING CONSTRUCTION, CONTRACTOR SHALL CHECK THE EROSION CONTROL FACILITIES DAILY, AND MAKE REPAIRS OR MODIFICATIONS AS NEEDED.
- CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTENANCE OF THE STORMWATER FACILITIES DURING CONSTRUCTION. UPON COMPLETION OF PROJECT, THIS SHALL BECOME THE RESPONSIBILITY OF THE OWNER. THE OWNER SHALL INSPECT ALL STORM DRAINAGE, ON A MONTHLY BASIS AND REMOVE ANY SILTATION AS NEEDED.
- ALL DISTURBED GRASSED AREAS SHALL BE SOLID SOD UNLESS NOTED OTHERWISE.
- THE CONTRACTOR SHALL CONTACT CITY ENGINEERING AND RIGHT-OF-WAY DEPARTMENTS AT LEAST THREE (3) DAYS PRIOR TO PERFORMING ANY CONSTRUCTION ACTIVITIES WITHIN THE PUBLIC RIGHT-OF-WAY.
- THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN BEST MANAGEMENT PRACTICES AS REQUIRED BY MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY.
- CONSTRUCTION PHASE DUST CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. WATER SITE AS NEEDED, OR AS DIRECTED BY ENGINEER TO MAINTAIN ADEQUATE DUST CONTROL.
- ANY AND ALL DESIGN, ERECTION, PERMIT FEES AND APPLICATION PERTAINING TO ANY AND ALL WORK ZONE TRAFFIC CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- CONTRACTOR SHALL UNCOVER AND VERIFY THE DEPTH OF ALL UTILITY TIE-IN POINTS PRIOR TO CONSTRUCTION AND ORDERING OF ANY MATERIALS. IF CONDITIONS ARE ENCOUNTERED DIFFERENT FROM DRAWINGS, CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY AND ADJUSTMENTS SHALL BE DETERMINED.
- BACKFILL ALL EXCAVATED AREAS WHERE UTILITIES ARE REMOVED WITH SAND-CLAY STRUCTURAL FILL PER GEOTECHNICAL REPORT REQUIREMENTS.
- ANY EXISTING UTILITIES TO BE REMOVED SHALL BECOME THE PROPERTY OF THE CONTRACTOR, AND DISPOSED OF OFF-SITE IN A LEGAL MANNER.
- CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NEEDED PERMITS AND LICENSES.
- SITE CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT AT CONNECTIONS TO EXISTING PAVEMENT AND CURBS.
- SEE LANDSCAPE DETAIL FOR ALL HARDSCAPE AND LANDSCAPE DETAILS.
- ALL DIMENSIONS SHOWN ON THIS SHEET ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
- PARKING PROVIDED IN THIS PROJECT (WITHIN THE MALL PARCEL):
 - 2 ADA COMPLIANT PARKING SPACES
 - 27 STANDARD PARKING SPACES
 - 29 TOTAL PARKING SPACES PROVIDED
- DETECTABLE WARNING SURFACE TO MEET ADAAG 4.29.2 (TRUNCATED DOME PANEL).

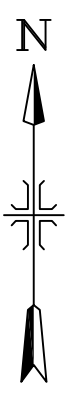
MS One Call #21061908520026

Utilities

- AT&T
- Centerpoint Energy
- Comcast Cable
- Energy MS
- Pearl River Valley Water MMEA
- Telepak (CSpire Fiber)
- Canton Municipal Utilities
- Bear Creek Water Assoc.

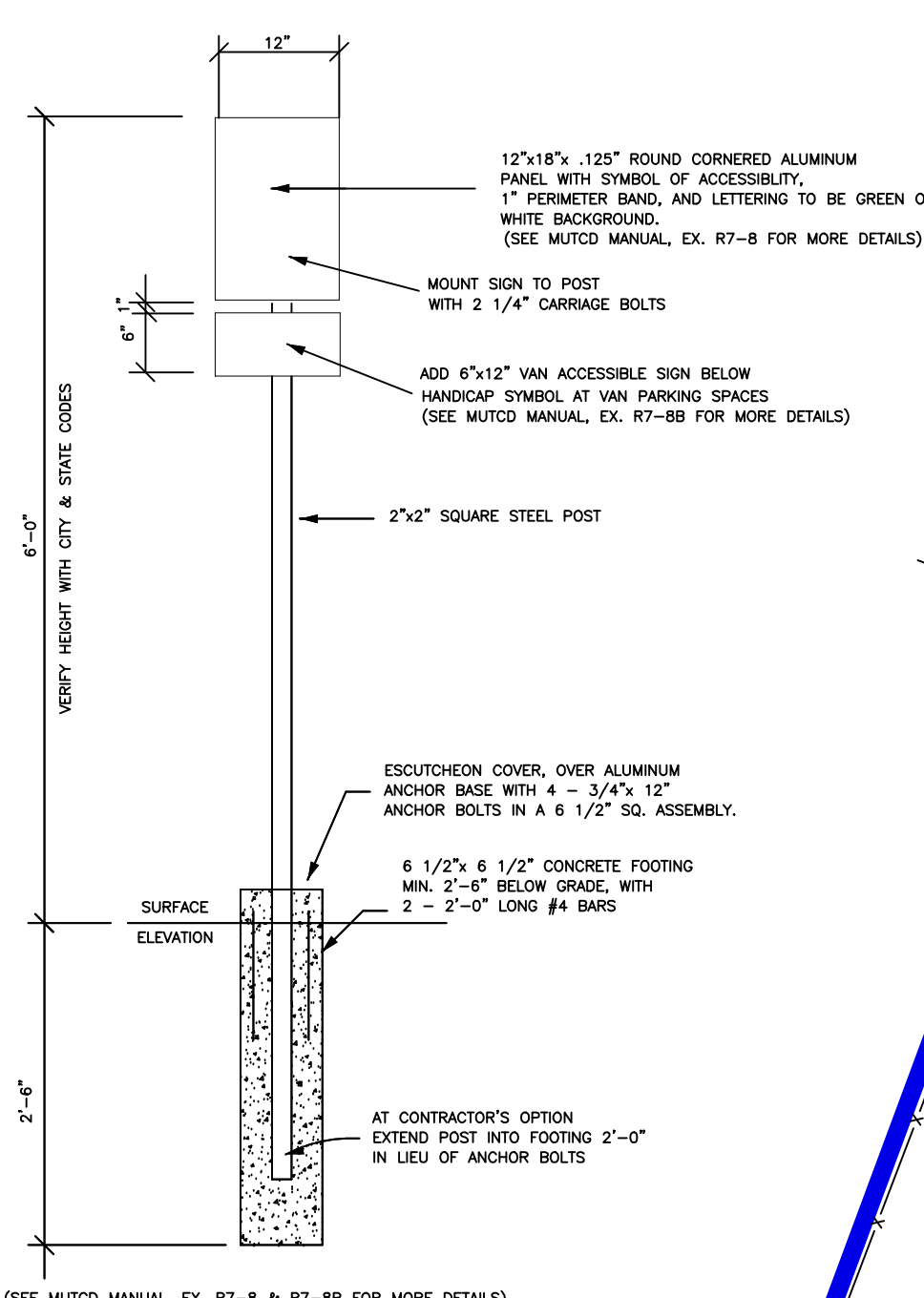
PARKING FEATURES LEGEND

- ① TRAFFIC STRIPE (PARKING) 4" CONTINUOUS WHITE
- ② TRAFFIC STRIPE (HANDICAP) 4" CONTINUOUS BLUE
- ③ HANDICAP PARKING SIGN (R7-8)-DETAIL 1/C1.0 SEE MUTCD MANUAL FOR SPECIFICATIONS.
- ④ STOP SIGN (DETAIL 2/C1.0) SEE MUTCD MANUAL FOR SPECIFICATIONS.
- ⑤ 24" LEGEND WHITE



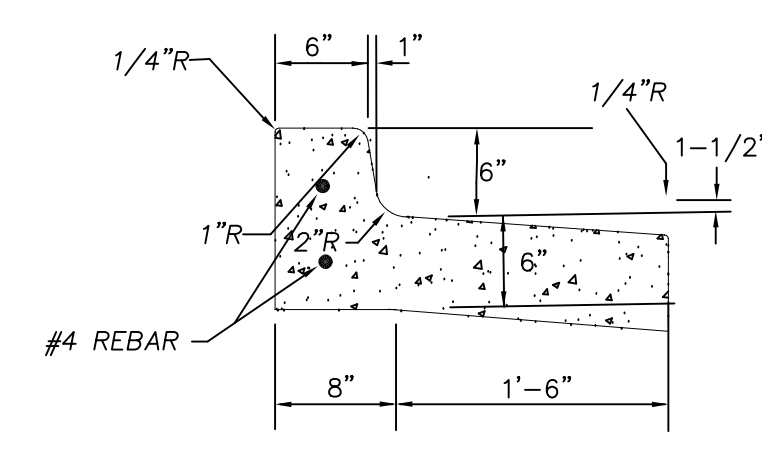
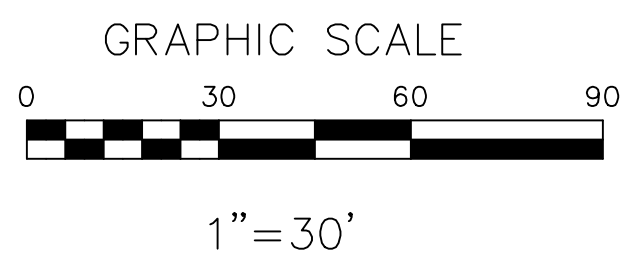
Kirkland Properties, LLC
DB 4073, Page 679
(Commercial Property Lease Contract)

Thomas Johnson Road

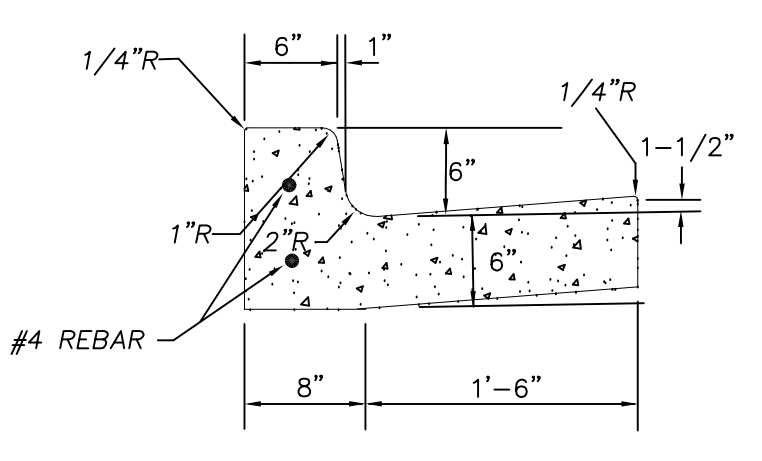


1 ACCESSIBILITY SIGNAGE DETAIL N.T.S.

- NOTES:
- LOCATE ONE SIGN AT EACH ACCESSIBLE SPACE. SET 1'-0" OFF OF BACK OF CURB OR SIDEWALK AND CENTER ON ACCESSIBLE SPACE.
 - ALL DIMENSIONS AND SIGNAGE SHOULD FOLLOW THE ADA STANDARDS FOR ACCESSIBLE DESIGN.



7 CONCRETE CURB & GUTTER (PITCH-AWAY) N.T.S.



6 CONCRETE CURB & GUTTER N.T.S.

CONTRACTOR SHOULD USE CORRECT CURB & GUTTER DETAIL IN ACCORDANCE TO THE GRADES SHOWN ON THE GRADING AND DRAINAGE PLAN

*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT

N 89°33'16" W 539.30'

10.00 acres

504.50'

CONCRETE CURB (SEE DETAIL 7/C1.0)

side yard: 20'

R=49.50'

48.50'

R=9.5'

R=4.5'

49.30'

R=4.5'

CLIMATE CONTROL STORAGE

79,855 SF (1st FLOOR)

FFE: 277.00'

CONCRETE WALK (SEE DETAIL 3/C5.0)

R=100.0'

R=25.0'

78.0'

CONCRETE CURB (SEE DETAIL 6/C1.0)

CONCRETE WALK (SEE DETAIL 3/C5.0)

R=4.5'

R=4.5'

13.5'

3 SPACES

30.0'

103.7'

NEW ASPHALT PAVEMENT (SEE DETAIL 9/C5.0)

CONCRETE CURB (SEE DETAIL 6/C1.0)

CONCRETE WALK (SEE DETAIL 3/C5.0)

CONCRETE CURB (SEE DETAIL 6/C1.0)

CONCRETE WALK (SEE DETAIL 3/C5.0)

CONCRETE CURB (SEE DETAIL 6/C1.0)

CONCRETE WALK (SEE DETAIL 3/C5.0)

CONCRETE CURB (SEE DETAIL 6/C1.0)

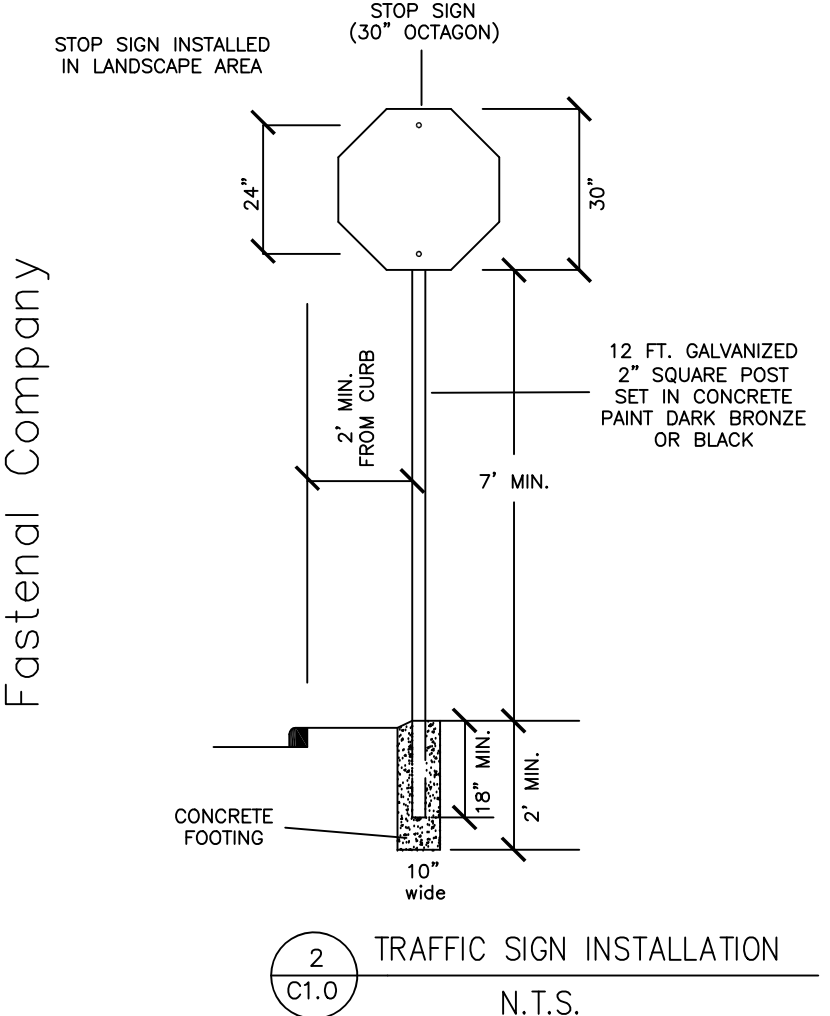
CONCRETE WALK (SEE DETAIL 3/C5.0)

CONCRETE CURB (SEE DETAIL 6/C1.0)

CONCRETE WALK (SEE DETAIL 3/C5.0)

CONCRETE CURB (SEE DETAIL 6/C1.0)

CONCRETE WALK (SEE DETAIL 3/C5.0)



- HEAVY DUTY CONCRETE PAVEMENT
- NEW CONCRETE PAVEMENT
- NEW ASPHALT PAVEMENT
- PROPOSED BUILDING

LEGEND

- PROPOSED CONCRETE CURB (DETAIL 3 & 4/C2.0)
- HANDICAP PARKING
- PROPERTY LINE

Property located in Zone 1-2 (Heavy Industrial District)

Front Yard: 100 feet
Side Yard: 20 feet
Rear Yard: 20 feet

Property located in Zone X according to the FEMA map for Madison County, 28089 C 415F dated 03/17/2010

Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, Inc.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-3015

Project No.: # 4400
Date: 09/09/2022
Scale: 1" = 30'
Drawn By: CLB
Reviewed By: CLB

SITE PLAN
Storage City
Gluckstadt, Mississippi

C 1.0

1. GENERAL

THE CONTRACTOR SHALL REMOVE ALL INFRASTRUCTURE AND VEGETATION FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED

ALL IMPROVEMENTS AND ADDITIONS TO THE WATER AND SANITARY SEWER SYSTEMS SHALL BE INSTALLED IN COMPLIANCE WITH THE CITY OF CLINTON STANDARDS.

TOPOGRAPHIC SURVEY INFORMATION TAKEN FROM A SURVEY PREPARED BY BAIRD ENGINEERING, INC.

2. CLEARING

PRIOR TO CUT AND REPLACEMENT OF FILL ON SITE, APPROXIMATELY 6 INCHES OF TOPSOIL SHOULD BE REMOVED WHERE ENCOUNTERED

REMOVE BRUSH, ROOTS, LARGE GRASS, ROCKS, AND WEEDS BEFORE STRIPPING

REMOVE TOPSOIL TO A MINIMUM DEPTH OF 6 INCHES IN ALL AREAS INDICATED ON THE PLANS TO BE UNDER BUILDING, DRIVES, PARKING, SIDEWALKS, AND OTHER PAVING.

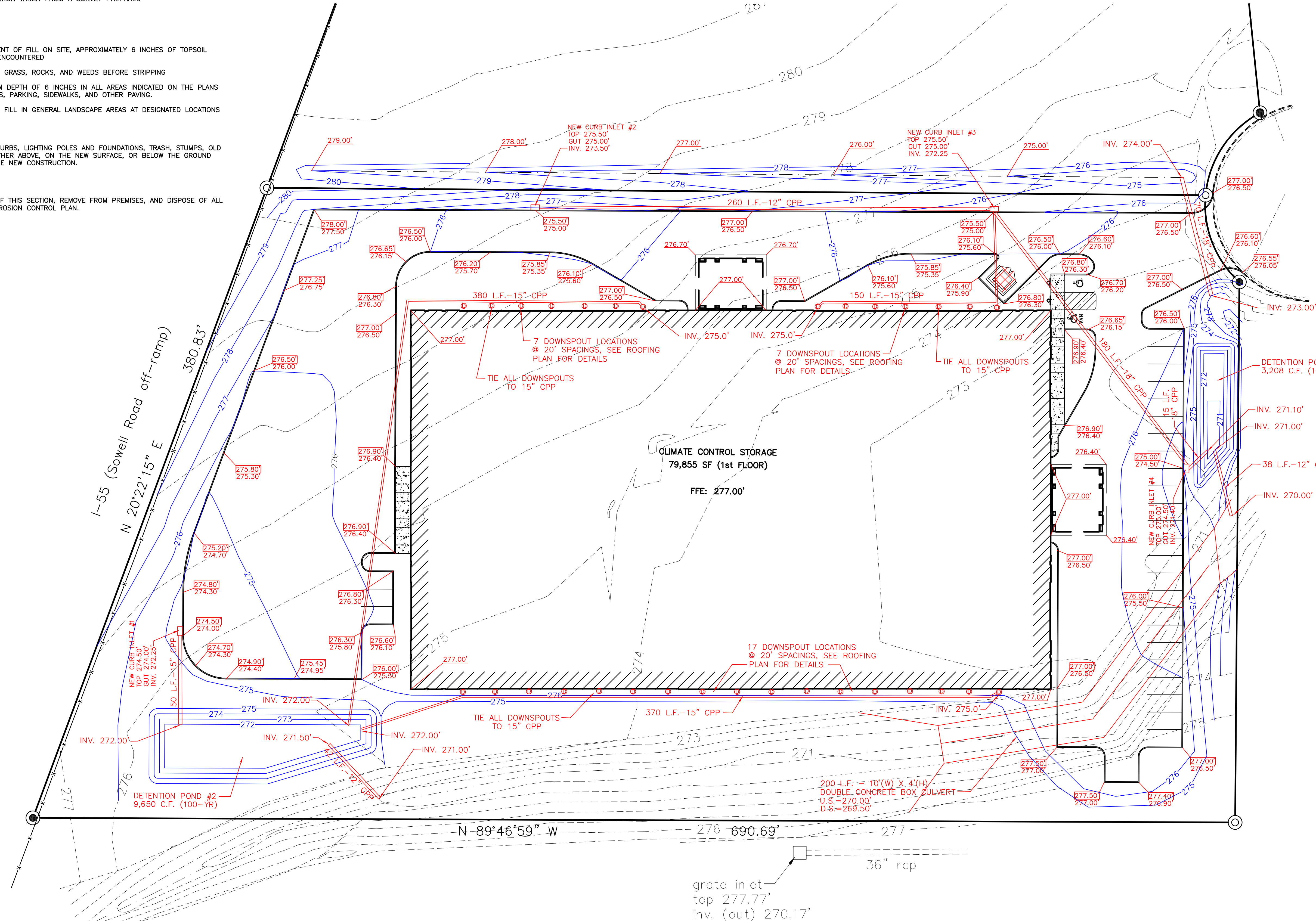
STORE TOPSOIL APPROVED FOR FILL IN GENERAL LANDSCAPE AREAS AT DESIGNATED LOCATIONS ON SITE

3. GRUBBING

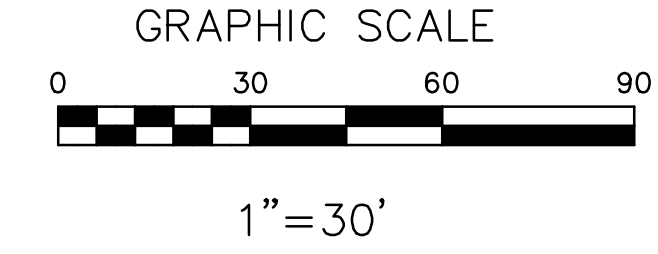
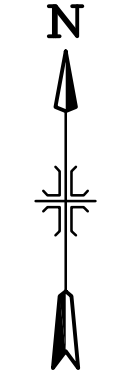
REMOVE ASPHALT, CONCRETE CURBS, LIGHTING POLES AND FOUNDATIONS, TRASH, STUMPS, OLD LUMBER, STRUCTURES, ETC. EITHER ABOVE, ON THE NEW SURFACE, OR BELOW THE GROUND WHICH MAY INTERFERE WITH THE NEW CONSTRUCTION.

4. CLEAN-UP

UPON COMPLETION OF WORK OF THIS SECTION, REMOVE FROM PREMISES, AND DISPOSE OF ALL RELATED DEBRIS. IMPLEMENT EROSION CONTROL PLAN.



Thomas Johnson Road



5. SITE GRADING

PROFFROLLING WITH A LOADED TRUCK OR SCRAPER SHOULD BE PERFORMED TO LOCATE POTENTIAL SOFT SPOTS IN THE SUBGRADE AND/OR NATURAL GROUND BEFORE ANY FILL IS PLACED. SOFT SPOTS SHOULD BE REMOVED AND REPLACED WITH COMPACTED STABLE SANDY CLAY (CL). THE TOP 6 INCHES OF NATURAL GROUND SHOULD BE SCARIFIED AND COMPACTED TO ASTM D698 PRIOR TO FILL PLACEMENT.

CUT OR FILL AND MACHINE GRADE SITE AS SHOWN ON THE DRAWINGS TO DRAIN AS INDICATED, ALLOWING FOR THE THICKNESS OF PAVING SUBGRADE AND THE PAVING ITSELF. WHERE FILL IS REQUIRED, USE PER GEOTECHNICAL REPORT.

ALL EARTHWORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL INVESTIGATION REPORT.

ALL FILL MATERIALS DESCRIBED IN GEOTECHNICAL REPORT MUST BE REMOVED AND REPLACED WITH ACCEPTABLE FILL MATERIAL.

6. FILLING AND BACKFILLING MATERIALS

IMPORTED FILL MATERIAL WILL HAVE PROPERTIES TO ALLOW COMPACTION BY ROLLING AND TAMPING TO A DENSITY EQUAL TO 95% OF MAXIMUM DENSITY WITH ±2% OF OPTIMUM MOISTURE CONTENT AS DETERMINED BY TEST METHODS DESCRIBED IN ASTM D698, LATEST EDITION, "MOISTURE DENSITY RELATIONSHIP OF SOILS". IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION AS DETERMINED BY THE SOILS TESTING LABORATORY, FURNISH SUITABLE BORROW WHICH CAN BE COMPACTED FROM AN OFF-SITE SOURCE. ALL FILL AND BACKFILL MATERIALS SHALL BE OF LOW EXPANSIVITY, UNIFORM IN GRADE, FREE FROM ORGANIC MATERIAL, AND CONSIST OF SILTY CLAY (CL) SOIL HAVING A LIQUID LIMIT OF NOT MORE THAN 40 PERCENT AND A PLASTICITY INDEX BETWEEN 10 AND 20.

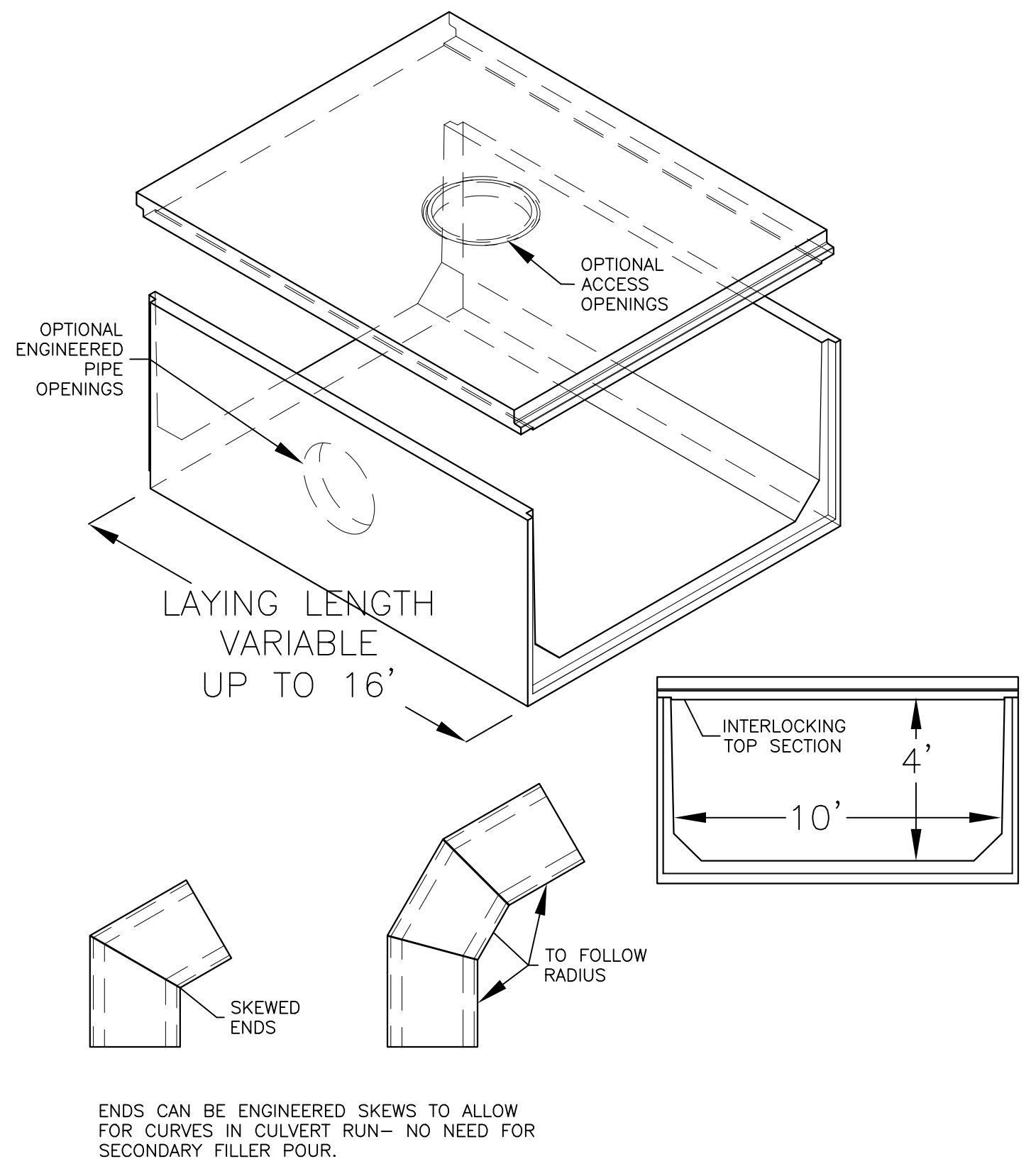
Date:	
By:	
Revisions:	
No.	

Project No.:	# 4400
Date:	09/09/2022
Scale:	1" = 30'
Drawn By:	CLB
Reviewed By:	CLB

BAIRD ENGINEERING, INC.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-3015

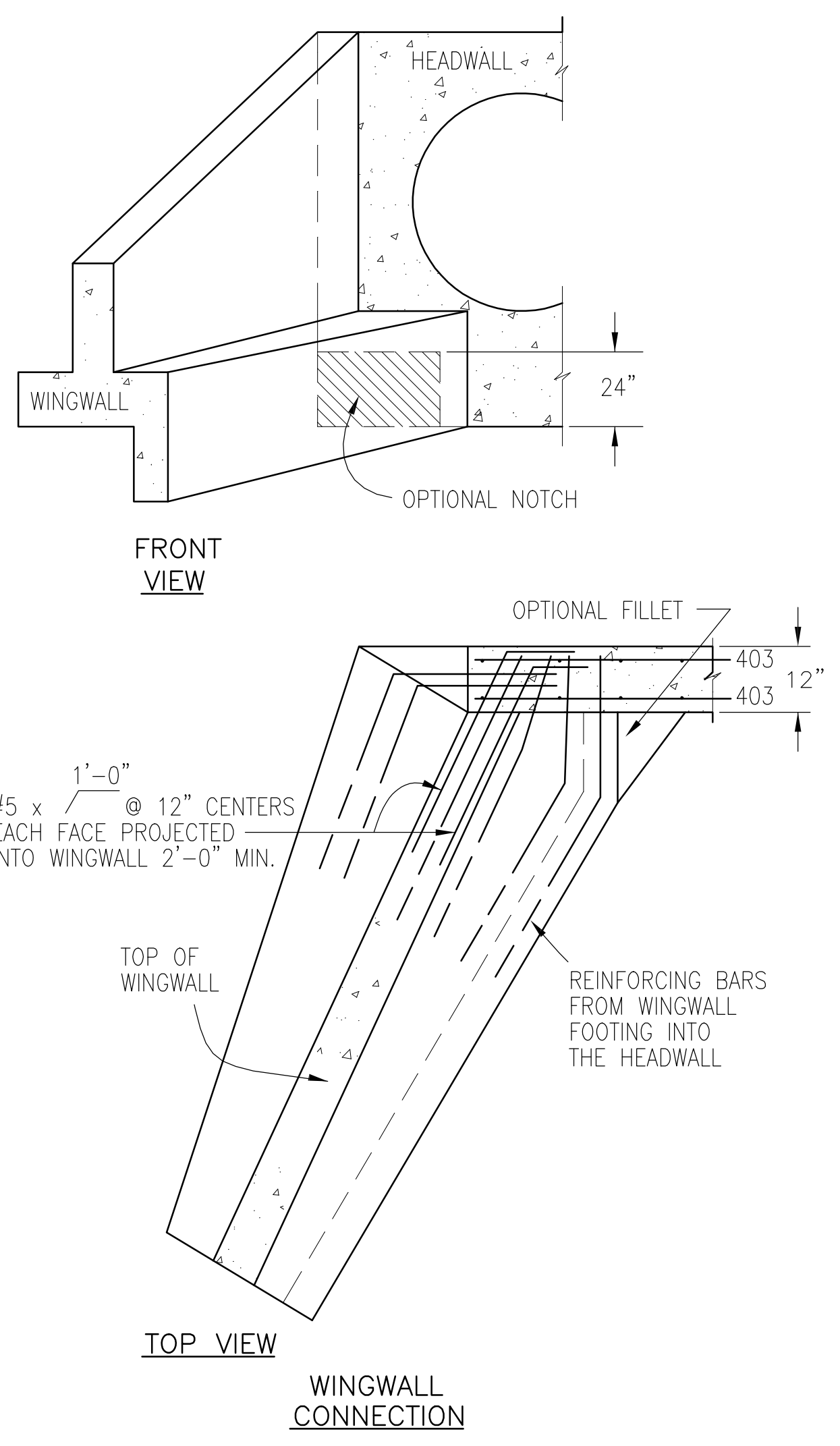
GRADING PLAN
Storage City
Gluckstadt, Mississippi

Date:	
By:	
Revisions:	
No.	



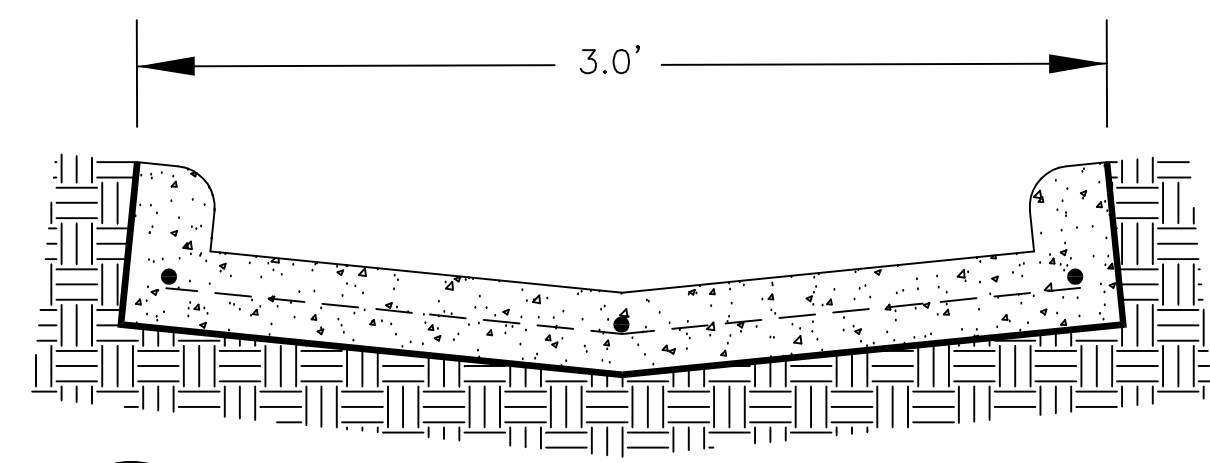
1 PRECAST BOX CULVERT
C2.1 N.T.S.

** THIS IS A GENERAL DETAIL OF THE PRECAST BOX CULVERT SHOP DRAWINGS SHALL BE SUBMITTED AND APPROVED BEFORE CONSTRUCTION



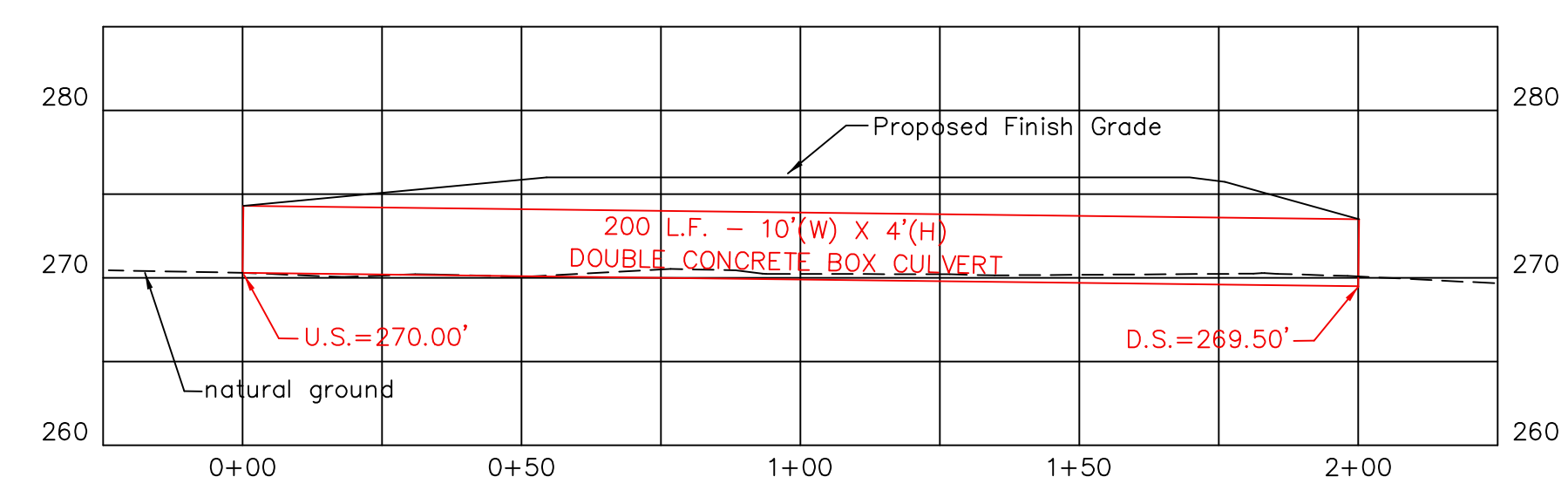
2 WINGWALL CONNECTION DETAIL
C2.1 N.T.S.

** THIS IS A GENERAL DETAIL OF THE PRECAST BOX CULVERT SHOP DRAWINGS SHALL BE SUBMITTED AND APPROVED BEFORE CONSTRUCTION



3 CONCRETE V-SHAPED FLUME DETAIL
C2.1 N.T.S.

** FOLLOW GUIDELINES FOR EXPANSION AND CONTROL JOINTS AS PER SIDEWALK DETAIL 1/C5.0



4 PRECAST BOX CULVERT PROFILE
C2.1

Revisions:	
No.	

BEARD ENGINEERING, Inc.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 923-3015

Project No.: # 4400
Date: 09/09/2022
Scale: 1" = 30'
Drawn By: CLB
Reviewed By: CLB

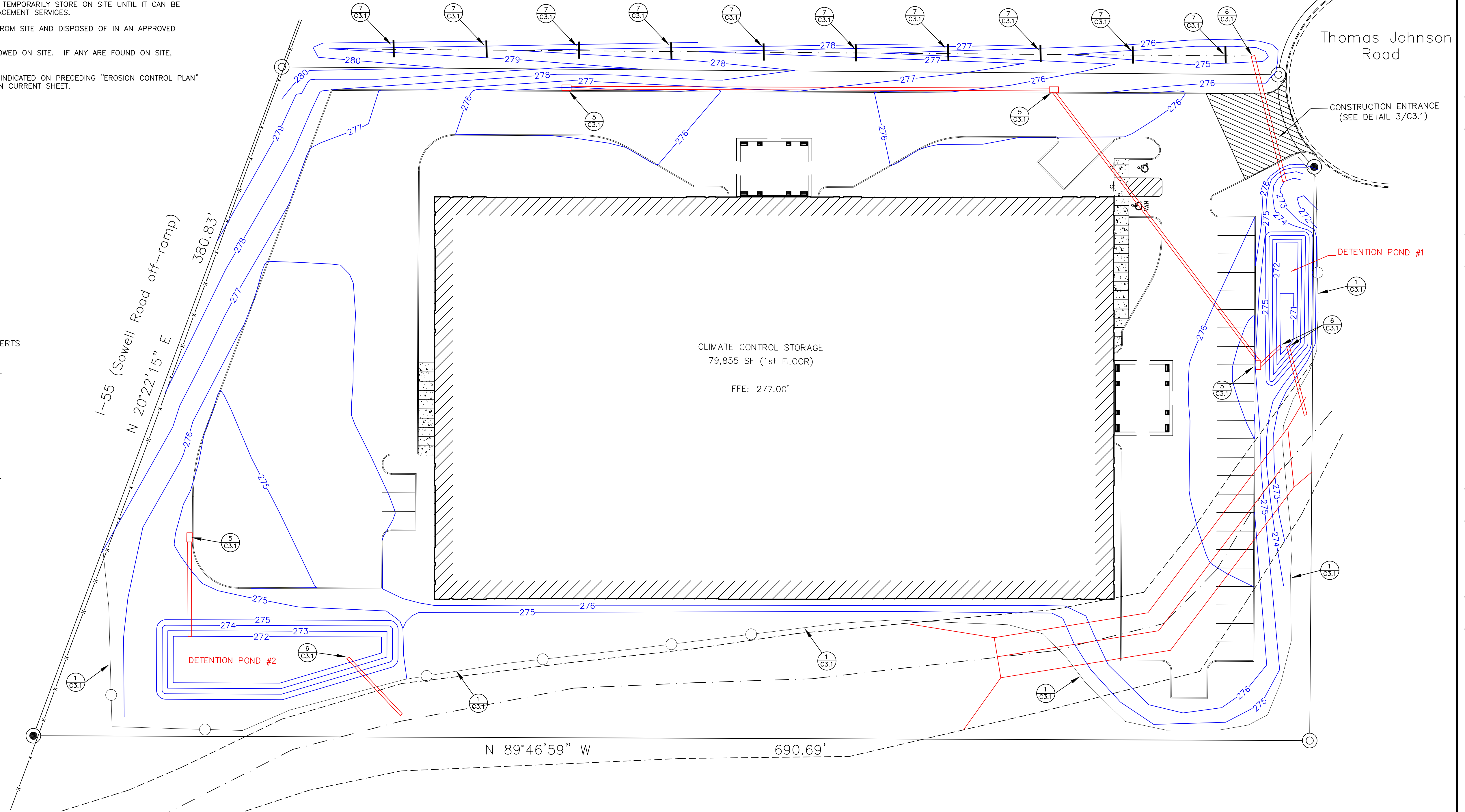
GRADING PLAN DETAILS
Storage City
Gluckstadt, Mississippi

PURSUANT TO ADOPTED STORM WATER MANAGEMENT PLANS FOR NON-RESIDENTIAL USERS, THE FOLLOWING INFORMATION IS PROVIDED:

- SIGNIFICANT MATERIALS TO BE PLACED ON PROPERTY INCLUDE FILL/CUT MATERIAL, CONCRETE, METAL OR IRON FOR THE BUILDING
- CURRENT AND PROPOSED LAND USE IS FOR STATE FARM INSURANCE. THE ONLY FEASIBLE THREAT OF STORM WATER POLLUTION WILL ARISE DURING CONSTRUCTION. THE THREAT WILL BE FROM UNCONTROLLED SEDIMENT RUNOFF. SEDIMENT RUNOFF CAN BE CONTROLLED BY FOLLOWING THE GUIDELINES AS SHOWN ON THE PRECEDING AND CURRENT "EROSION CONTROL PLAN" SHEETS.
- CUT/FILL MATERIAL MAY BE STOCKPILED ON SITE DURING CONSTRUCTION. IF SO, A SILT FENCE MUST BE IN PLACE AROUND SAID STOCKPILE, AND ALSO THE STOCKPILE SHOULD BE COVERED. CONCRETE WILL BE DELIVERED ONSITE WITH CONCRETE TRUCKS. SPILLOVER FROM FORMING WILL BE STOCKPILED AND REMOVED FROM SITE TO AN APPROVED RUBBISH OR LANDFILL SITE. THE SAME APPLIES FOR ALL METAL/IRON EXCESS FROM BUILDING CONSTRUCTION.
- ALL LITTER IS TO BE DISPOSED OF IN A CERTIFIED LAND FILL. LITTER IS TO BE TEMPORARILY STORE ON SITE UNTIL IT CAN BE HAULED TO A CERTIFIED LAND FILL OR REMOVED BY PROFESSIONAL WASTE MANAGEMENT SERVICES.
- ALL SIGNIFICANT MATERIALS REMAINING AFTER CONSTRUCTION WILL BE REMOVED FROM SITE AND DISPOSED OF IN AN APPROVED RUBBISH OR LANDFILL SITE.
- PESTICIDES OR HERBICIDES ARE NOT NECESSARY AND ARE, THEREFORE, NOT ALLOWED ON SITE. IF ANY ARE FOUND ON SITE, THEY WILL BE DISPOSED OF AS PER DEQ OR EPA REGULATIONS.
- NOTE THE LOCATION OF ALL SILT FENCES AND EROSION CONTROL MEASURES AS INDICATED ON PRECEDING "EROSION CONTROL PLAN" SHEET. THE DETAILS OF SAID FENCES AND CONTROL MEASURES ARE SHOWN ON CURRENT SHEET.

NOTES:

1. SILT FENCE TO BE INSTALLED ALONG THE CONTOUR, NEVER UP OR DOWN ON SLOPE.
2. ENDS OF SILT FENCE SHOULD BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.
3. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: TWIST METHOD OR HOOK METHOD AS SPECIFIED ON DETAIL.
4. PLACE WATTLES AROUND CURB INLETS DURING CONSTRUCTION.
5. PLACE CULVERT EROSION WATTLE PROTECTION AROUND OPEN CULVERTS DURING CONSTRUCTION. SHALL COMPLY WITH SECTION 4, PAGES 4-182 THRU 4-189 OF THE PLANNING & DESIGN MANUAL FOR THE CONTROL OF EROSION, SEDIMENT & STORMWATER.
6. MAINTAIN MIN. 10' VEGETATIVE BUFFER AROUND PERIMETER OF SITE WHERE PRACTICABLE.
7. ADDITIONAL SILT FENCE TO BE INSTALLED AS NEEDED TO PREVENT MIGRATION OF SEDIMENT FROM CONSTRUCTION AREAS.
8. SWPPP HOUSEKEEPING AREA TO BE MIN. 20'X40', LOCATE SANITARY FACILITIES, TRASH RECEPTACLES, EQUIPMENT MAINTANCE, RE-FUELING, AND CONCRETE WASH-OUT IN THIS AREA. ERECT SIGN AT AREA INDICATING, "SWPPP HOUSEKEEPING AREA".



CONSTRUCTION SEQUENCE

Implementation BMP Sequence:

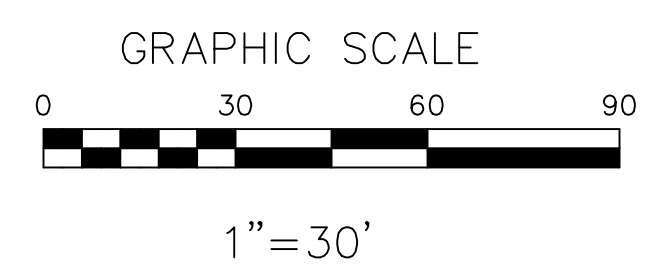
1. Build construction entrance/exit and equipment parking areas.
2. Install silt fences, wattle barriers and outlet protection.
3. Rough grade site and stockpile topsoil (with silt fence).
4. Construct ditches, swales and basins (as needed)
5. Construct parking areas and drives
6. Perform temporary and permanent seeding and mulching.

Vegetative Stabilization Measures

1. Preserve existing vegetation at areas on site where no construction activity is planned.
2. Clearing and grubbing operations should be staged to preserve existing vegetation.
3. Soil and vegetative stabilization measures must be initiated whenever any clearing, grading, grubbing, excavating or other land disturbing activities have temporarily or permanently ceased on any portion of the site and will not resume for a period of fourteen (14) calendar days or more. The appropriate temporary or permanent vegetative practices shall be initiated immediately (no later than the next work day).
4. Hydroseeding will be applied on disturbed soil areas requiring temporary protection until permanent vegetation is established or disturbed soil areas that must be re-disturbed following an extended period of inactivity.
5. Hydroseeding may be used alone only when there is sufficient time in the season to ensure adequate vegetation establishment and erosion control. otherwise, hydroseeding must be used in conjunction with a soil binder or mulching (i.e. straw mulch).

Maintenance Plan:

Check all disturbed areas, erosion and sediment controls after each significant rainfall but not less than once per week. Make needed repairs within 24 hours. Remove sediment from basin, inlet protection devices and silt fences, when accumulated sediment reaches 65 percent capacity. Replace non-functional silt fence. Maintain all vegetated areas to provide proper ground cover, re-seed, fertilize, and mulch as needed.



Section 11.1D	
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.	
506 Jefferson Street, Clarksdale, MS 39056	
Phone: (601) 925-5015	

Project No.:	# 4400
Date:	09/09/2022
Scale:	1" = 30'
Drawn By:	CLB
Reviewed By:	CLB

EROSION CONTROL PLAN	
Storage City	
Gluckstad, Mississippi	

C 3.0

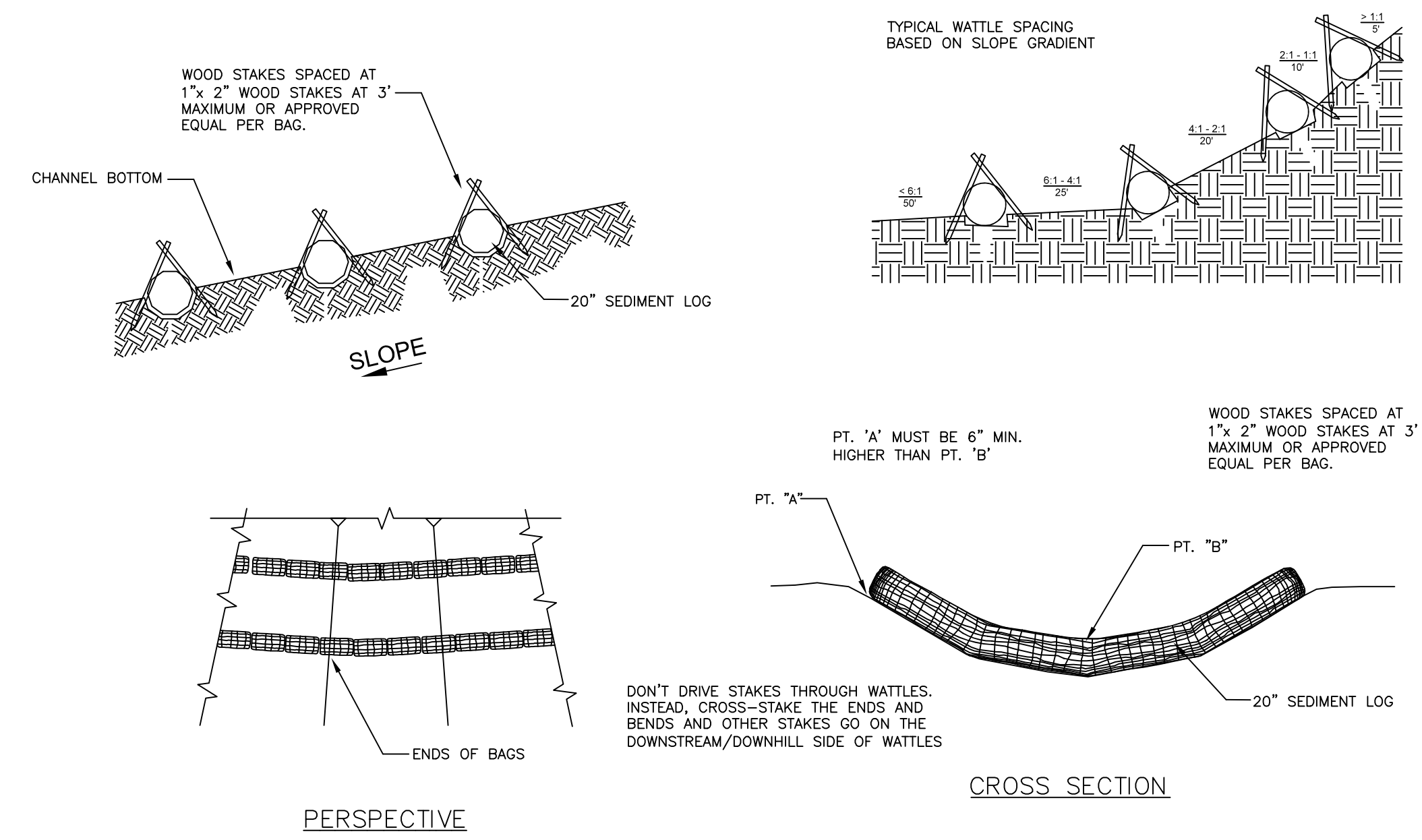
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
 506 Jefferson Street, Clinton, MS 39056
 Phone: (601) 925-5015

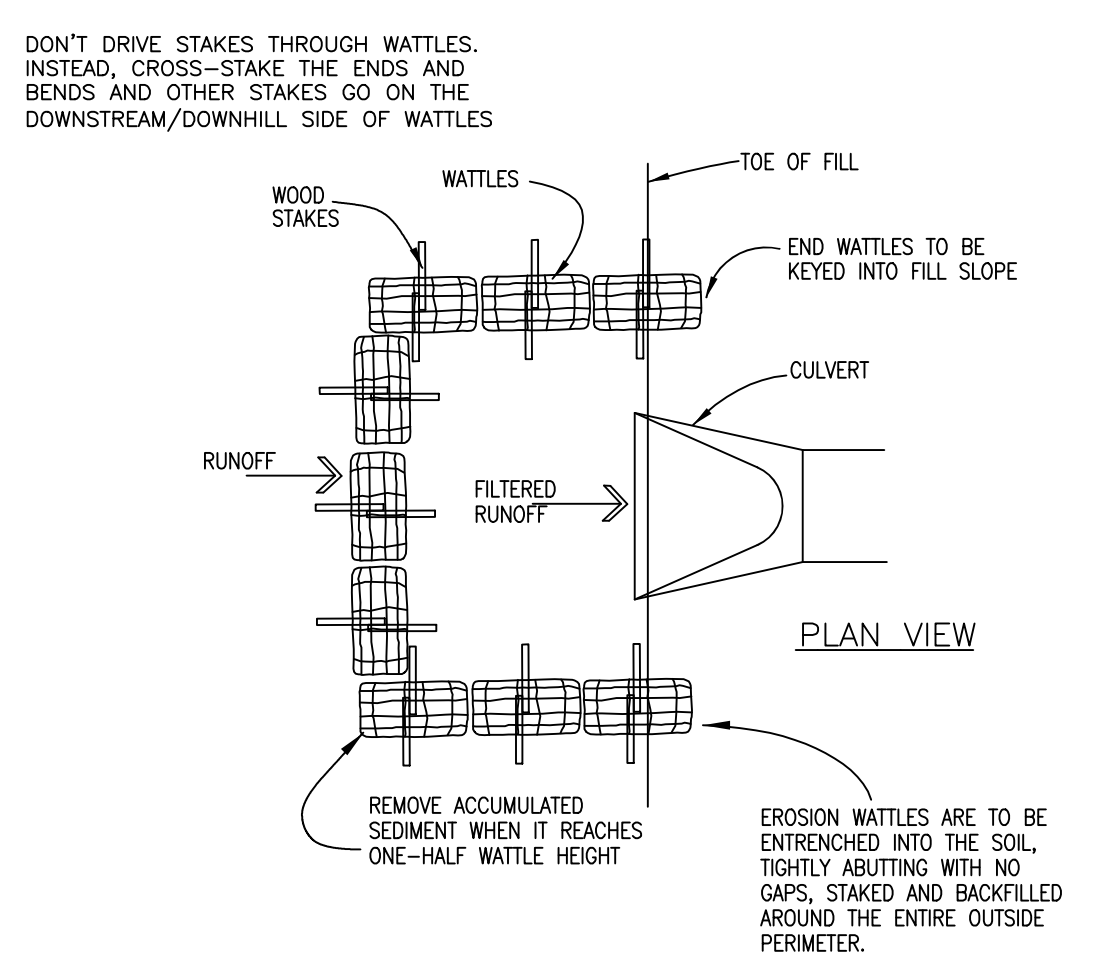
Project No.: # 4400
 Date: 09/09/2022
 Scale: N.T.S.
 Designed By: CLB
 Reviewed By: CLB

EROSION CONTROL DETAILS
 Storage City
 Gluckstadt, Mississippi

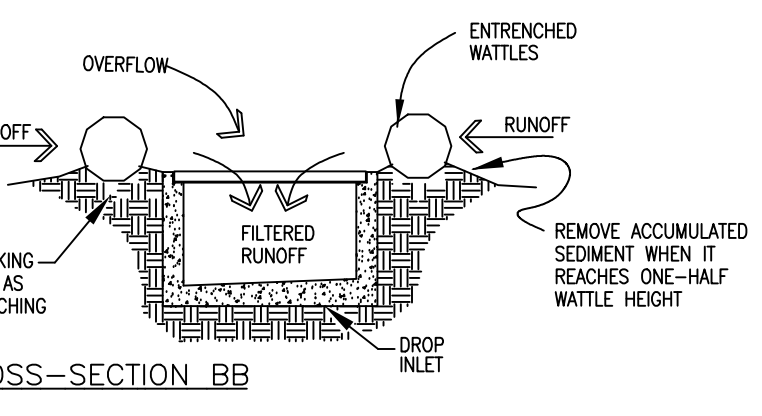
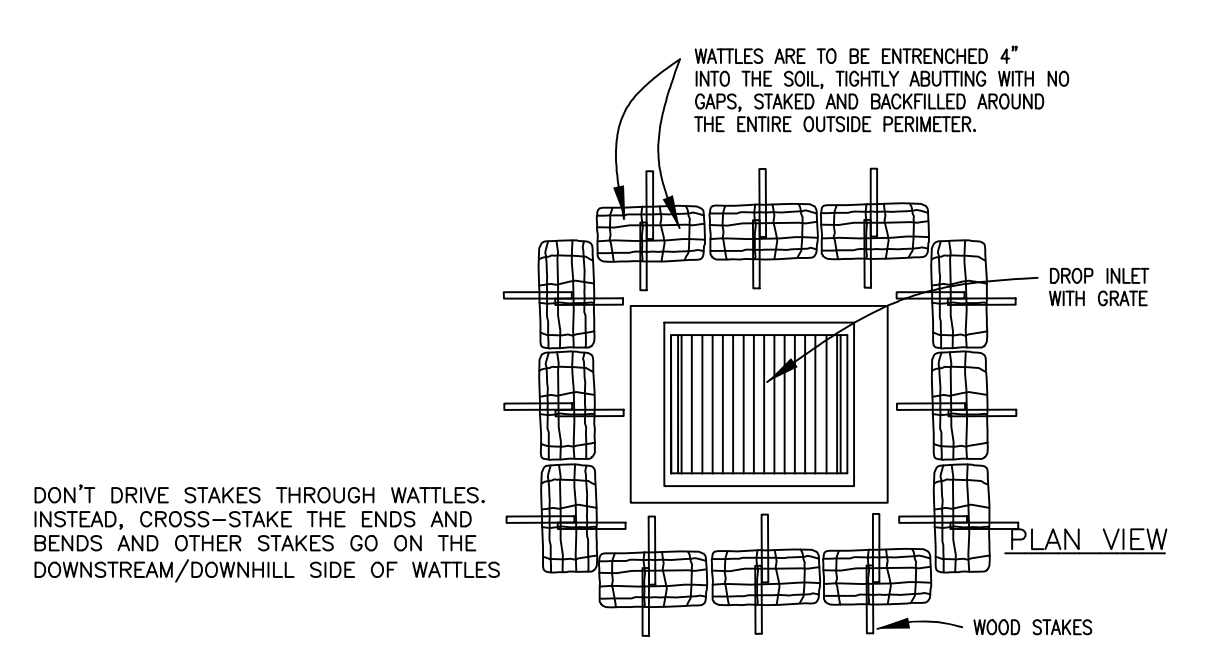
C 3.1



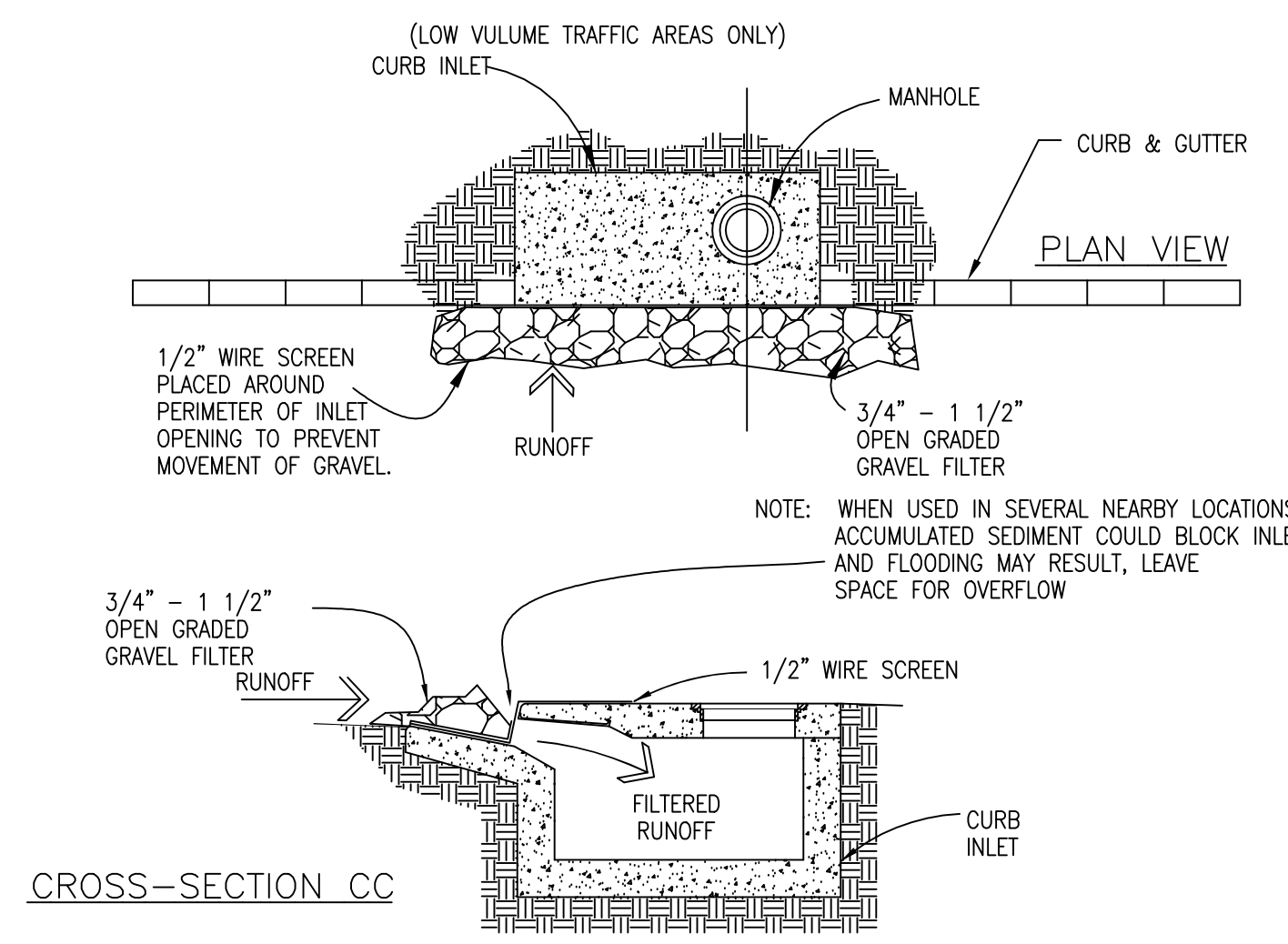
7 SEDIMENT LOG DITCH CHECK
 C3.1 N.T.S.



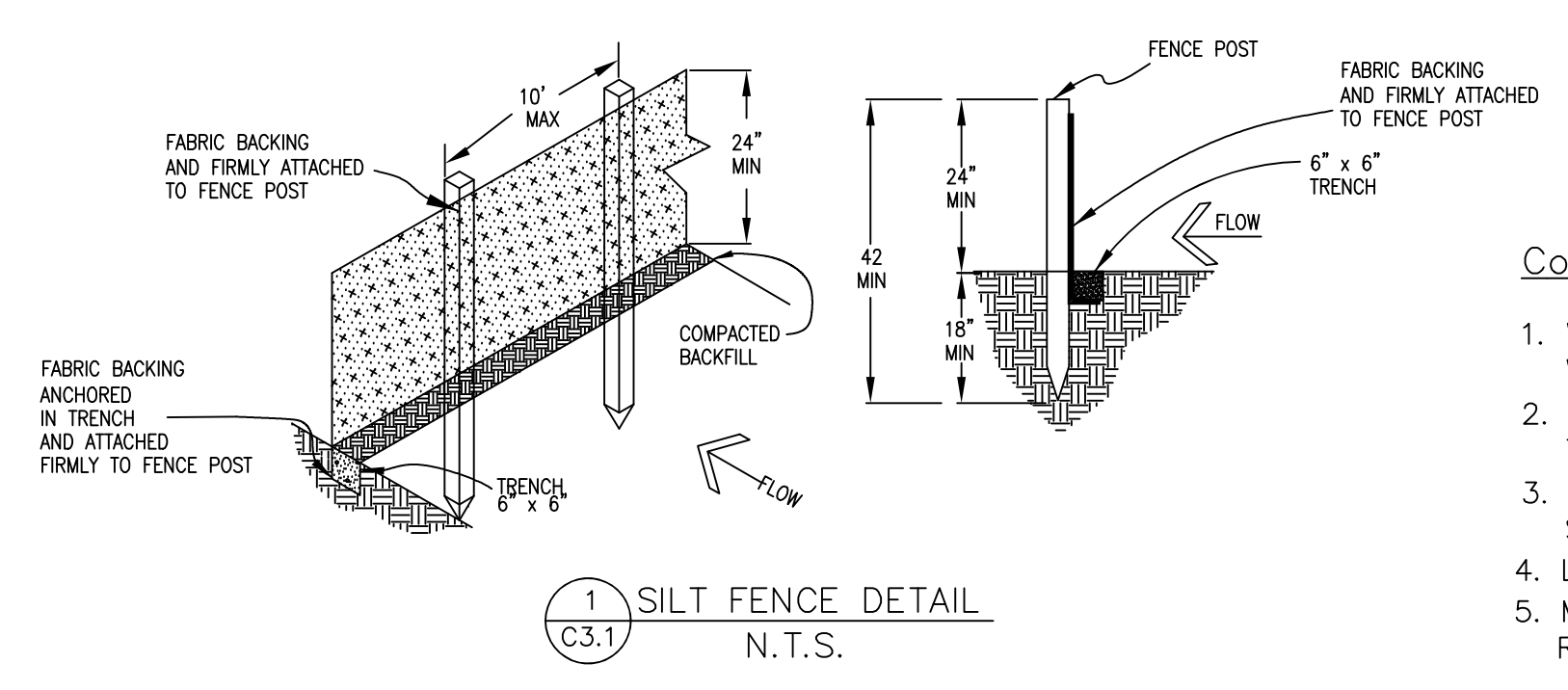
6 CULVERT EROSION BALE INLET PROTECTION
 C3.1 N.T.S.



4 DROP INLET EROSION FILTER
 C3.1 N.T.S.

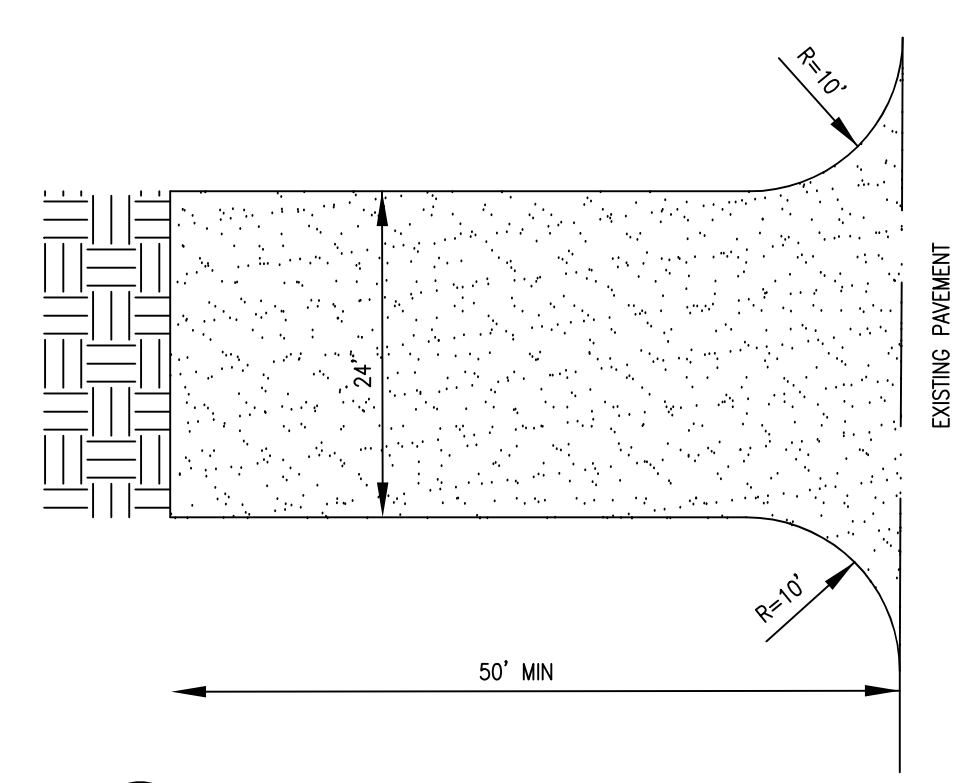
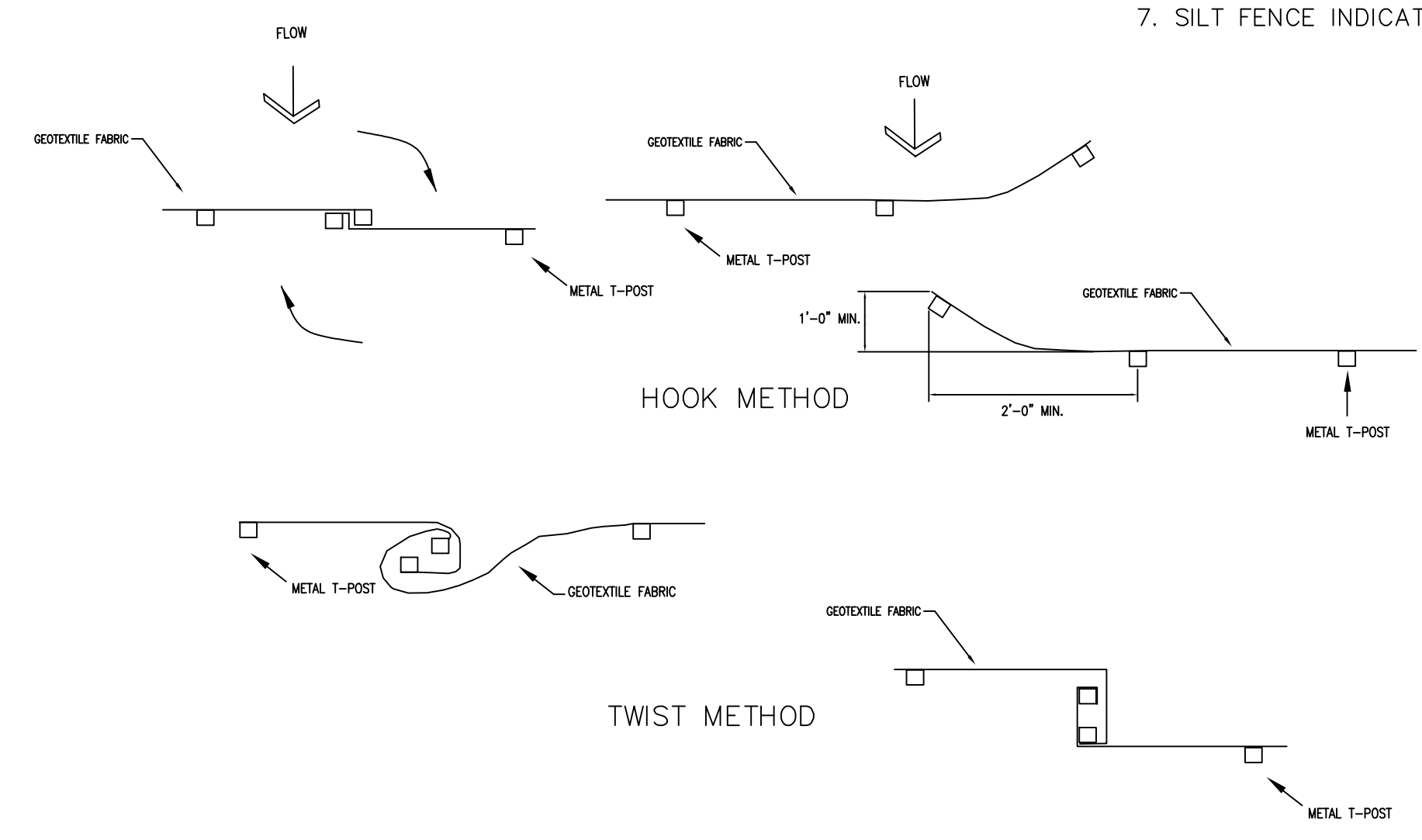


5 CURB INLET GRAVEL AND WIRE MESH FILTER TRAP
 C3.1 N.T.S.



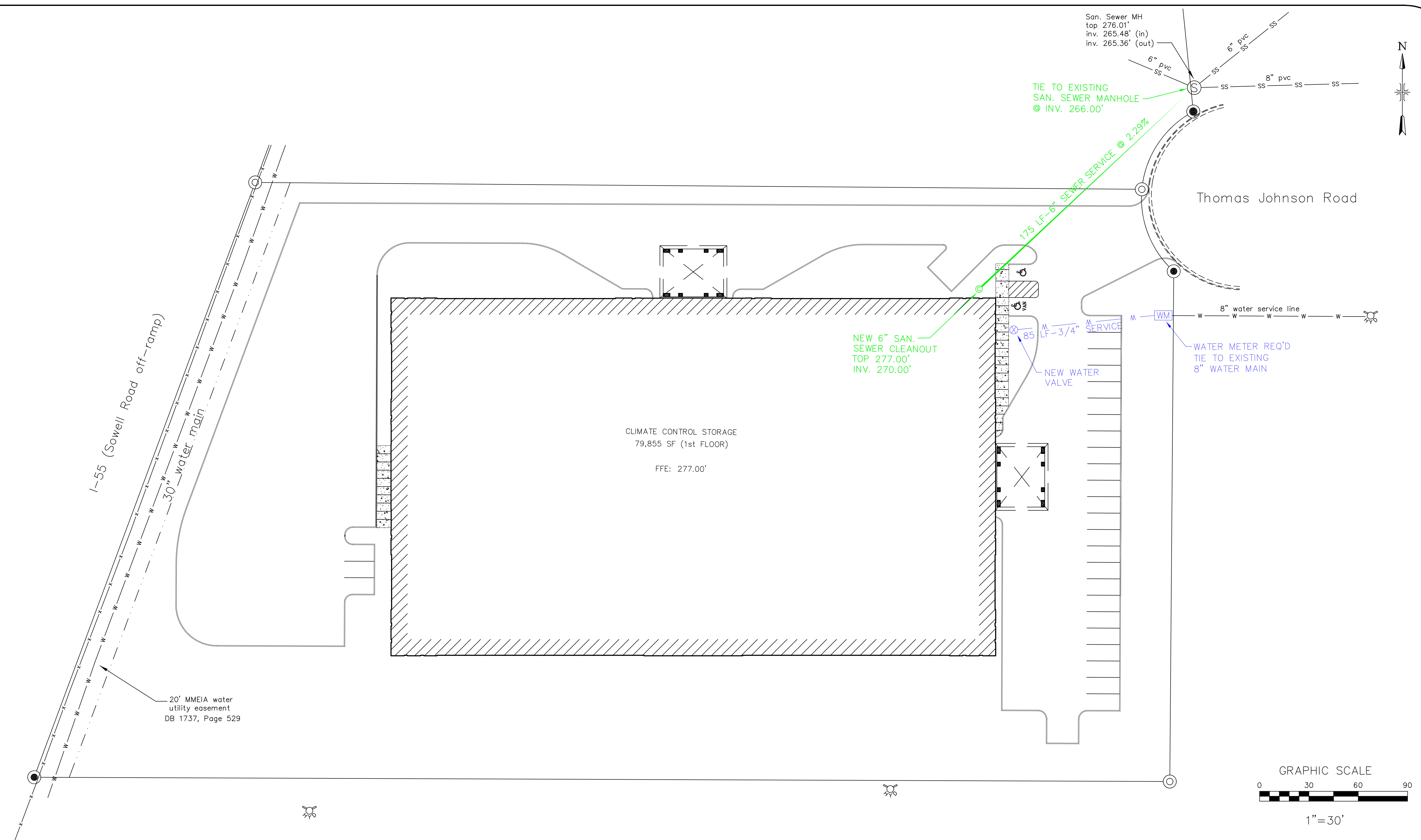
Construction Notes for Silt Fence:

1. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES.
 2. FILTER CLOTH TO BE FASTENED SECURELY TO SILT FENCE WITH TIES SPACED EVERY 24" AT TOP AND MID-SECTION.
 3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY 6 INCHES AND FOLDED.
 4. LOCATE POSTS DOWNSLOPE OF FABRIC FOR FENCE SUPPORT.
 5. MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.
- POSTS: STEEL EITHER "T" OR "U" TYPE, OR WOODEN
 POSTS: LOCATE MAXIMUM OF 6 FEET O.C.
 FENCE: PER LOCAL REQUIREMENTS OR WOVEN WIRE, 14 GA. 6" MAX. MESH OPENING
 FILTER CLOTH: FILTER X, MIRAFI 100X, STABI-LINKA T140N OR APPROVED EQUAL
6. SILT FENCE SHALL BE PLACED SO THAT NO SEDIMENT WILL LEAVE THE SITE.
 7. SILT FENCE INDICATION ON THE PLANS AS —○—○—○—



NOTES:

1. STONE SIZE - USE 1-1/2" TO 3" ROCK AND 1/2" TO 3/4" FILTER LAYER
2. THICKNESS - NOT LESS THAN 6".
3. FILTER CLOTH WILL BE PLACED OVER THE ENTIRE AREA BEFORE PLACING STONE. USE TYPE V GEOTEXTILE FABRIC.
4. LENGTH - AS REQUIRED, BUT NOT LESS THAN 50 FEET.
5. WIDTH - 30 FOOT MINIMUM
6. THE ENTRANCE SHALL BE MAINTAINED WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF-WAY. ALL SEDIMENT SPILLED, DROPPED, WASHED OR TRACKED ONTO PUBLIC RIGHT-OF-WAY MUST BE REMOVED IMMEDIATELY.
7. WHEELS SHALL BE CLEANED TO REMOVE SEDIMENT PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.

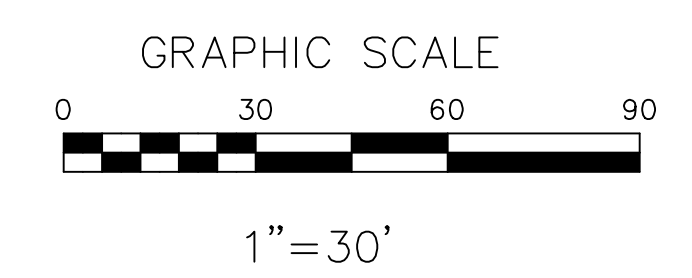


Date:	
By:	
Revisions:	
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BAIRD ENGINEERING, Inc.
 506 Jefferson Street, Clinton, MS 39056
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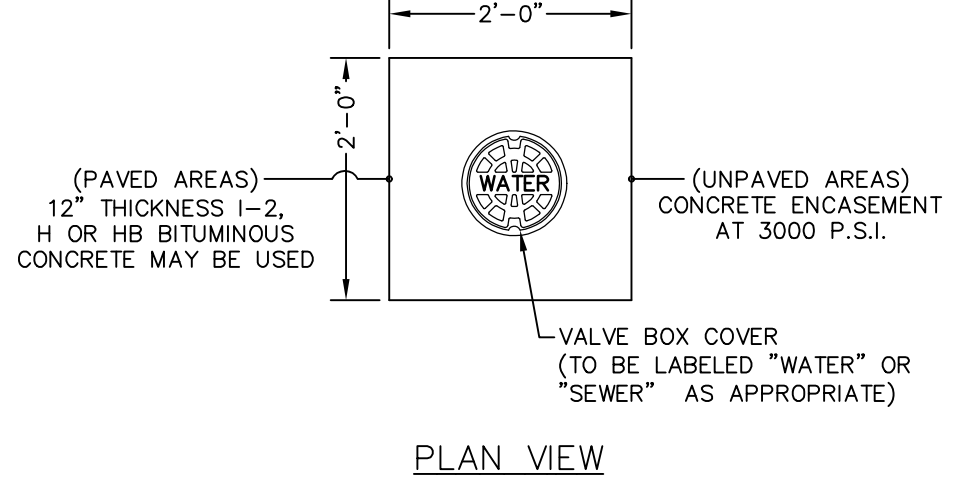
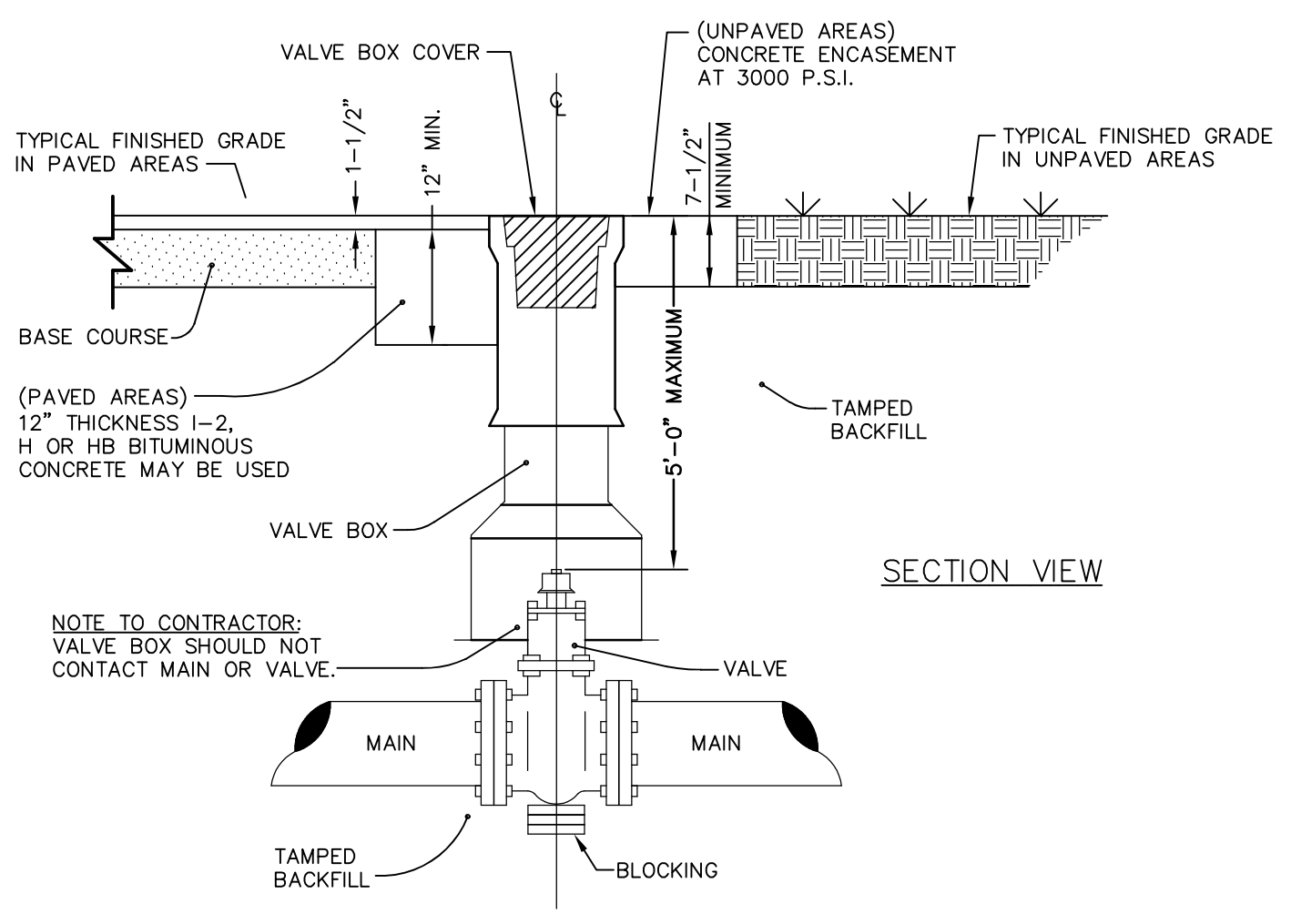
UTILITY PLAN
 Storage City
 Gluckstad, Mississippi



UTILITIES NOTES

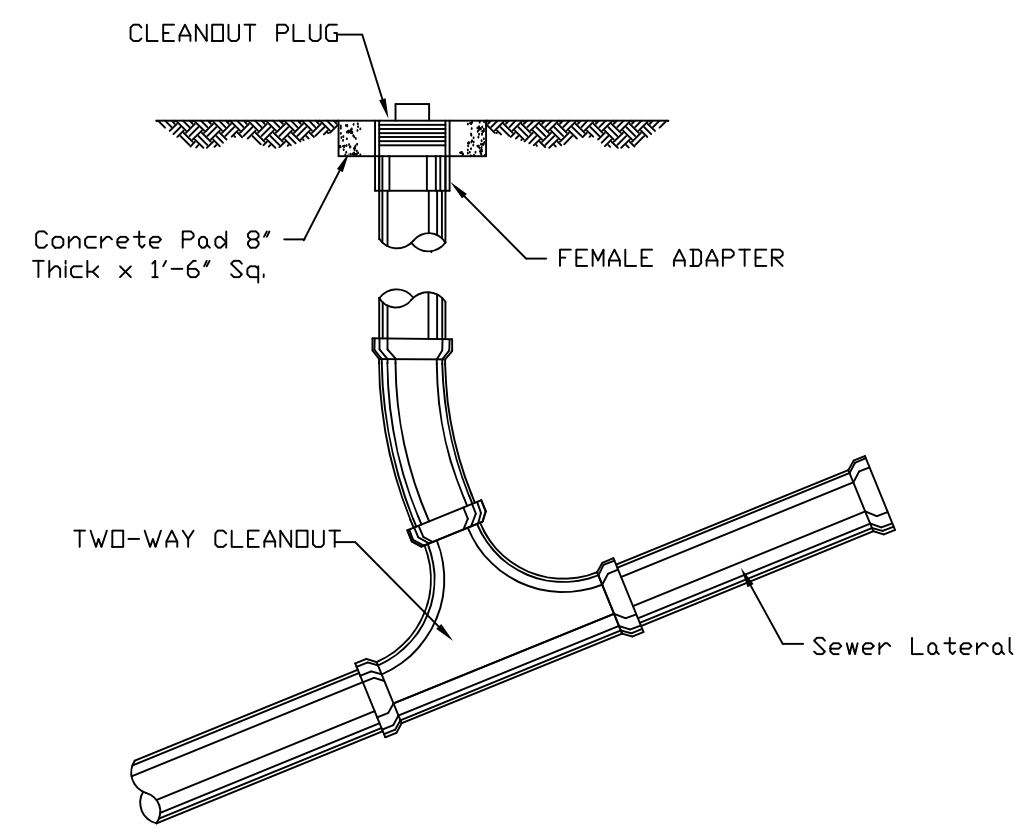
- GENERAL**
 THE SITE CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH THE MOST CURRENT DATA PROVIDED BY THE OWNER.
 ALL WATER AND SANITARY SEWER SERVICES TO BE INSTALLED TO WITHIN 5 FEET OF BUILDING LINE. SINCE WATER AND SEWER IS PRIVATELY OWNED AND MAINTAINED ON SITE, ALL SERVICES AND MATERIALS WILL BE TO STATE REGULATORY STANDARDS.
 THE SITE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF VARIOUS UTILITY COMPANIES OR PLANS, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED UPON AS BEING EXACT OR COMPLETE. THE SITE CONTRACTOR MUST MAKE CONTACT WITH APPROPRIATE UTILITY COMPANY OR OWNER PRIOR TO EXCAVATION. THE PRIVATE OWNER MAY OR MAY NOT HAVE KNOWLEDGE OF LOCATION OF UTILITIES AND THE SITE CONTRACTOR IS RESPONSIBLE FOR LOCATING IN NON-INVASIVE AND NON-DESTRUCTIVE MEANS IF POSSIBLE. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS AS SHOWN ON THE PLANS.
 SEE ARCHITECTURAL SHEETS FOR BUILDING CONNECTIONS.
 ELECTRIC SERVICE TO BE COORDINATED WITH ENTRY.
 GAS SERVICE TO BE COORDINATED WITH ATMOS.

- SANITARY SEWER AND WATER CONNECTIONS**
 CONNECTION OF SANITARY SEWER AND WATER TO THE EXISTING INFRASTRUCTURE SHALL BE IN ACCORDANCE WITH LOCAL AND STATE REGULATIONS.
 SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES IN SUCH A MANNER AS AVOID CONFLICTS AND ASSURE PROPER DEPTHS ARE ACHIEVED.
 SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF ALL UNDERGROUND UTILITIES WITH HIS WORK. ALL UNDERGROUND UTILITIES (WATER, STORM SEWER, SANITARY SEWER, IRRIGATION SYSTEMS, ELECTRICAL CONDUIT, ETC) SHALL BE IN PLACE PRIOR TO THE PLACEMENT OF BASE COURSE MATERIAL, AND THE PLACEMENT OF ANY APPROPRIATE SOIL STABILIZATION.
 SEWER PIPE AND FITTINGS SHALL BE PVC, ASTM D-3034, SDR-26, ELASTOMETRIC GASKET JOINTS.
 ALL WATER SERVICE LINES 3" AND UNDER SHALL BE PB, AWWA STD. C-902 CLASS 160.
 SITE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGES TO EXISTING UTILITIES TO REMAIN AND FOR ALL INTERRUPTIONS CAUSED BY A RESULT OF HIS WORK.
 ALL SANITARY SEWER AND WATER UTILITIES SHALL BE CONSTRUCTED AND TESTED IN ACCORDANCE WITH STATE REGULATORY AGENCY STANDARDS.
 WATER METERS ARE TO BE INSTALLED BY CITY OF TUPELO. CURB STOPS ARE TO END AT, OR REASONABLY CLOSE, TO THE RIGHT-OF-WAY IN AN AREA THAT IS ACCESSIBLE FOR READING OR MAINTENANCE.
 CONTRACTOR TO FOLLOW THE CITY OF CLINTON UTILITY CONNECTION INSPECTION GUIDE

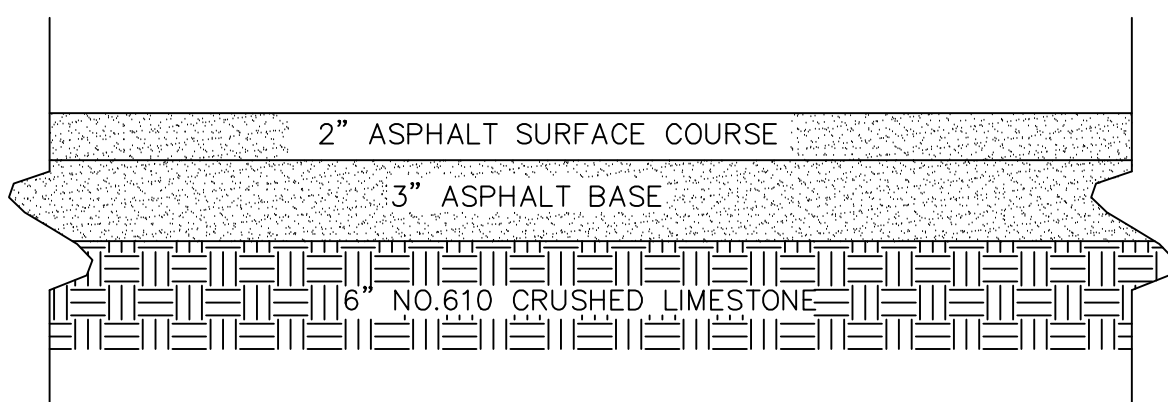


- NOTES:**
- ONLY MANUFACTURED VALVE BOX EXTENSIONS SHALL BE ALLOWED.
 - VALVE OPERATING NUT MUST BE EXTENDED SO THAT THE DEPTH IS NO GREATER THAN 5" (ft.) FROM THE SURFACE USING A MANUFACTURER APPROVED EXTENSION KIT.
 - PRECAST CONCRETE ENCASMENT IS ALLOWED OUTSIDE OF PAVED AREAS.

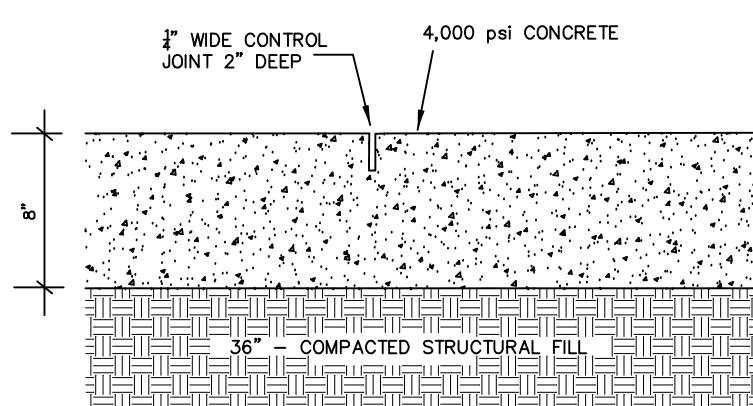
VALVE BOX DETAIL



1
5.0 SANITARY SEWER CLEAN-OUT (2-WAY) DETAIL
N.T.S.

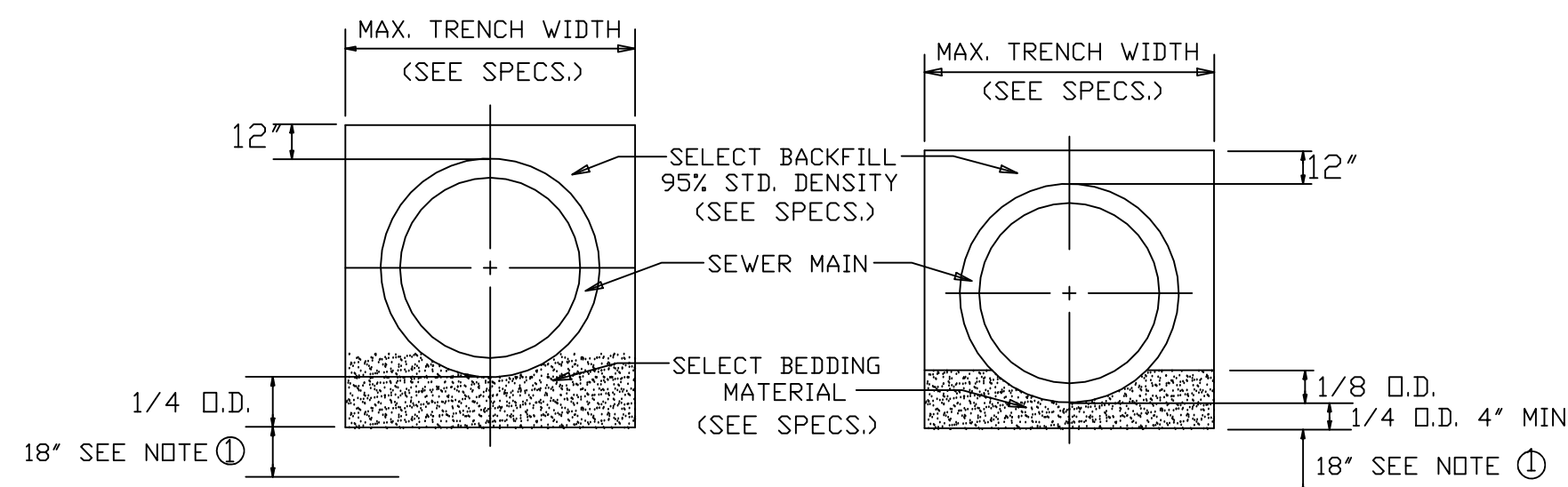


9
C5.0 ASPHALT PAVEMENT DETAIL
N.T.S.



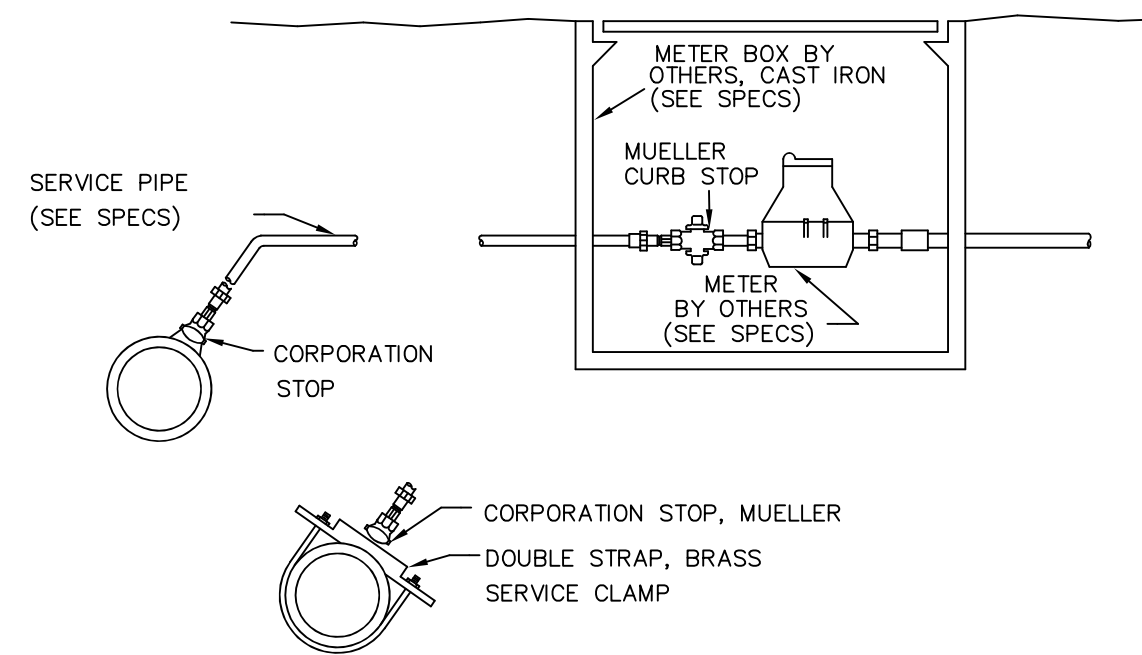
- SLAB PROFILE:**
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AS DESCRIBED IN THE GEOTECHNICAL REPORT BY BURNS COOLEY DENNIS, INC.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - AS SHOWN IN THE GEOTECHNICAL REPORT, THIS IS A JOINTED PLAIN (UN-REINFORCED) PCC PAVEMENT.
 - THE FIRST 12" SHALL BE LIME TREATED (6% BY WEIGHT)
 - SEE GEOTECHNICAL REPORT BY LADNER TESTING, INC. DATED NOV. 20, 2019 FOR ALL PAVEMENT RECOMMENDATIONS.

8
C5.0 HEAVY DUTY CONCRETE (DUMPSTER AREA)
N.T.S.



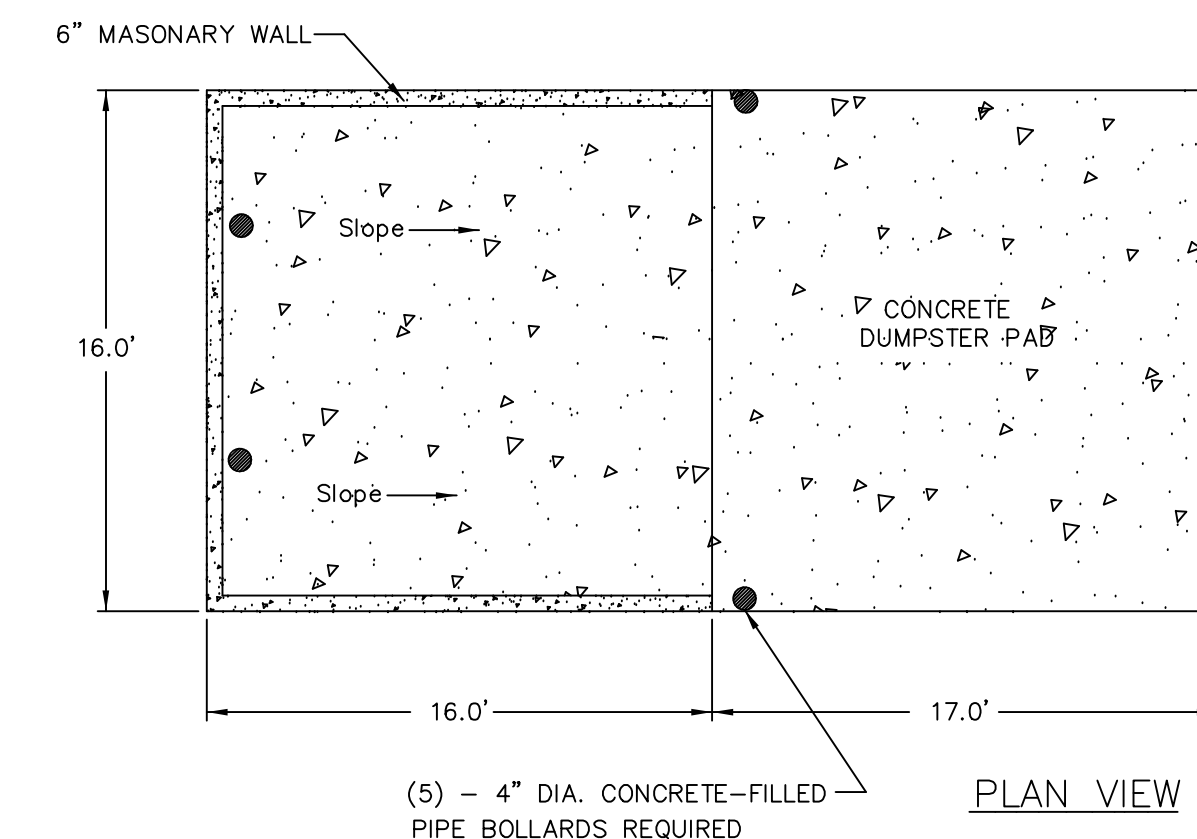
TYPICAL SECTION CLASS "B" BEDDING TYPICAL SECTION CLASS "C" BEDDING

- DEWATERING REQ'D TO THIS LEVEL (MIN). CONTRACTOR WILL NOT BE ALLOWED TO WORK WHEN WATER LEVEL IS NOT MAINTAINED BY DEWATERING SYSTEM TO THIS ELEVATION OR LOWER.
- WHEN TRENCHING ACROSS EXISTING ASPHALT OR CONCRETE SURFACES, NEW ASPHALT SHOULD BE PLACED BACK AT SAME DEPTH OF EXISTING ASPHALT OR CONCRETE THICKNESS.



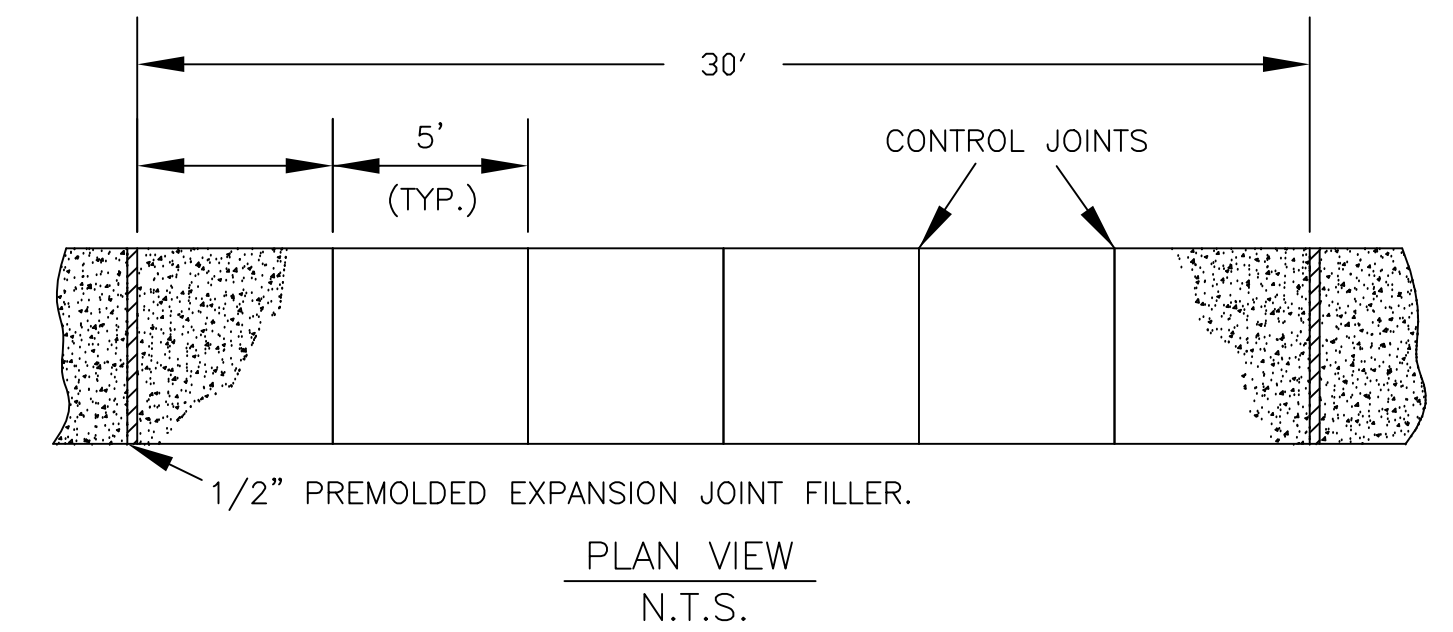
2
5.0 TYPICAL SERVICE ASSEMBLY
N.T.S.

NOTE: SERVICES SHALL BE TYPE K COPPER WITH CORPORATION AND CURB STOPS THAT COMPLY WITH THE CITY OF JACKSON STANDARD SPECIFICATIONS. MUST BE APPROVED BY CITY



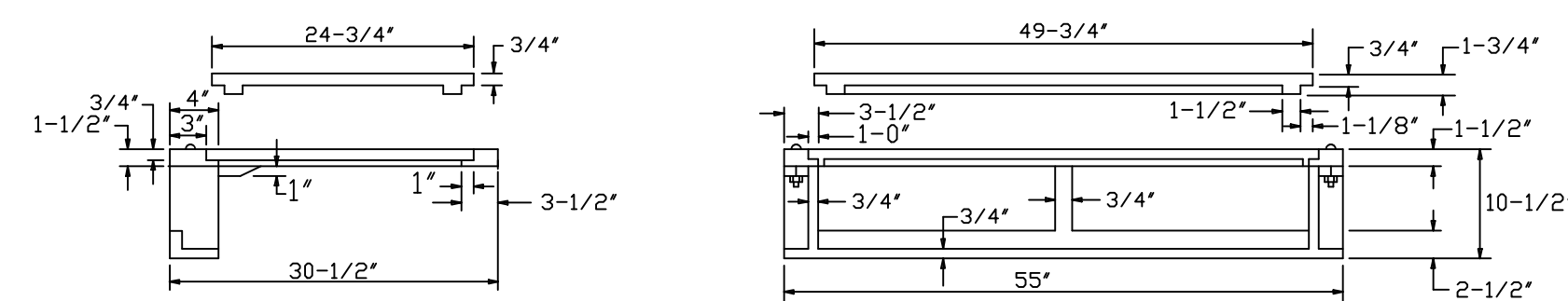
6
C5.0 DUMPSTER DETAIL
N.T.S.

- NOTES:**
- 6 FOOT TALL CYCLONE FENCE (SCREENED) TO BE CONSTRUCTED ON TOP OF THE CONCRETE WALL.
 - 4" DIA. CONCRETE FILLED PIPE BOLLARDS REQUIRED AS SHOWN ON THE DETAIL. TWO WITHIN ENCLOSURE AT BACK WALL AND THREE IN FRONT OF THE ENCLOSURE TO PREVENT DOORS FROM SWINGING BEYOND 90°
 - DUMPSTER PAD GATES TO BE INSTALLED ON 6" DIA. POST WITH METAL FRAME AND WOOD SLATES OVER GATE FRAME.

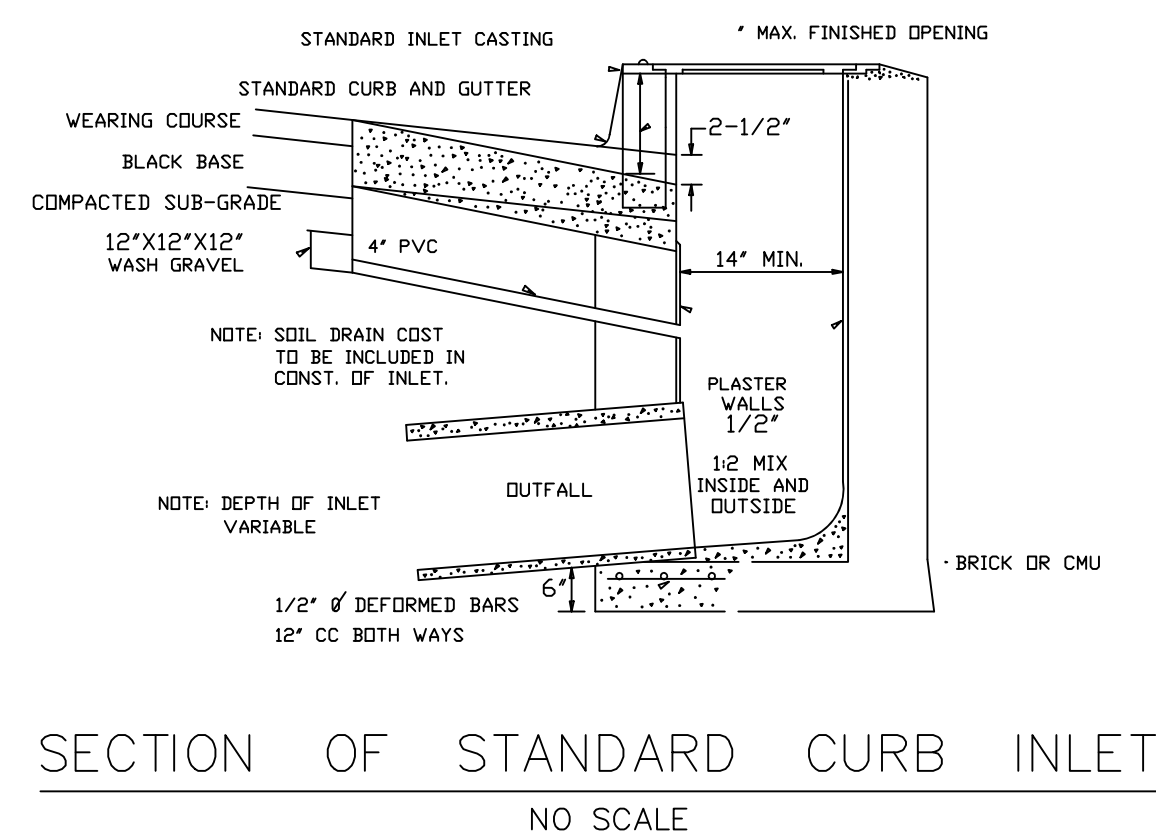


3
5.0 CONCRETE SIDEWALK SECTION DETAILS
N.T.S.

- NOTES:**
- CONCRETE SHALL BE 3,000 PSI MINIMUM
 - 6X6 W2.1/W2.1 WIRE REINFORCEMENT REQUIRED (SHEETS ONLY)
 - PROVIDE BROOM FINISH TO ALL EXPOSED SURFACES
 - HEAVY BROOM FINISH PERPENDICULAR TO THE DIRECTION OF TRAFFIC.

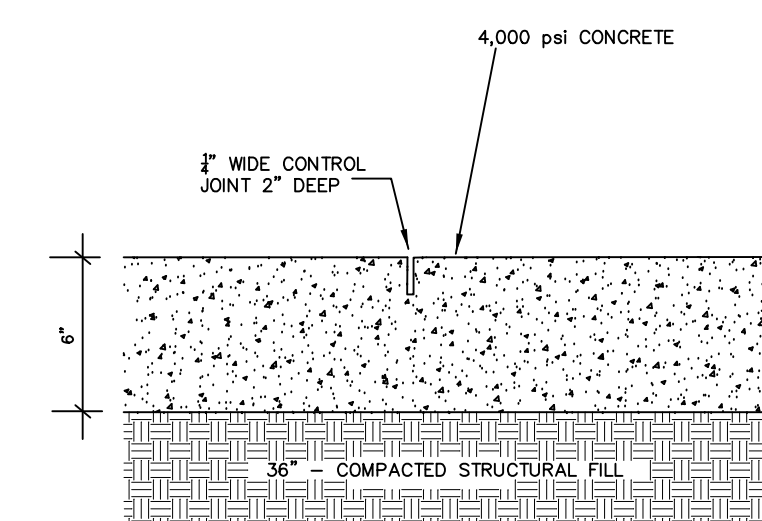


STANDARD CURB INLET CASTING
(VULCAN RCB-7)
NO SCALE

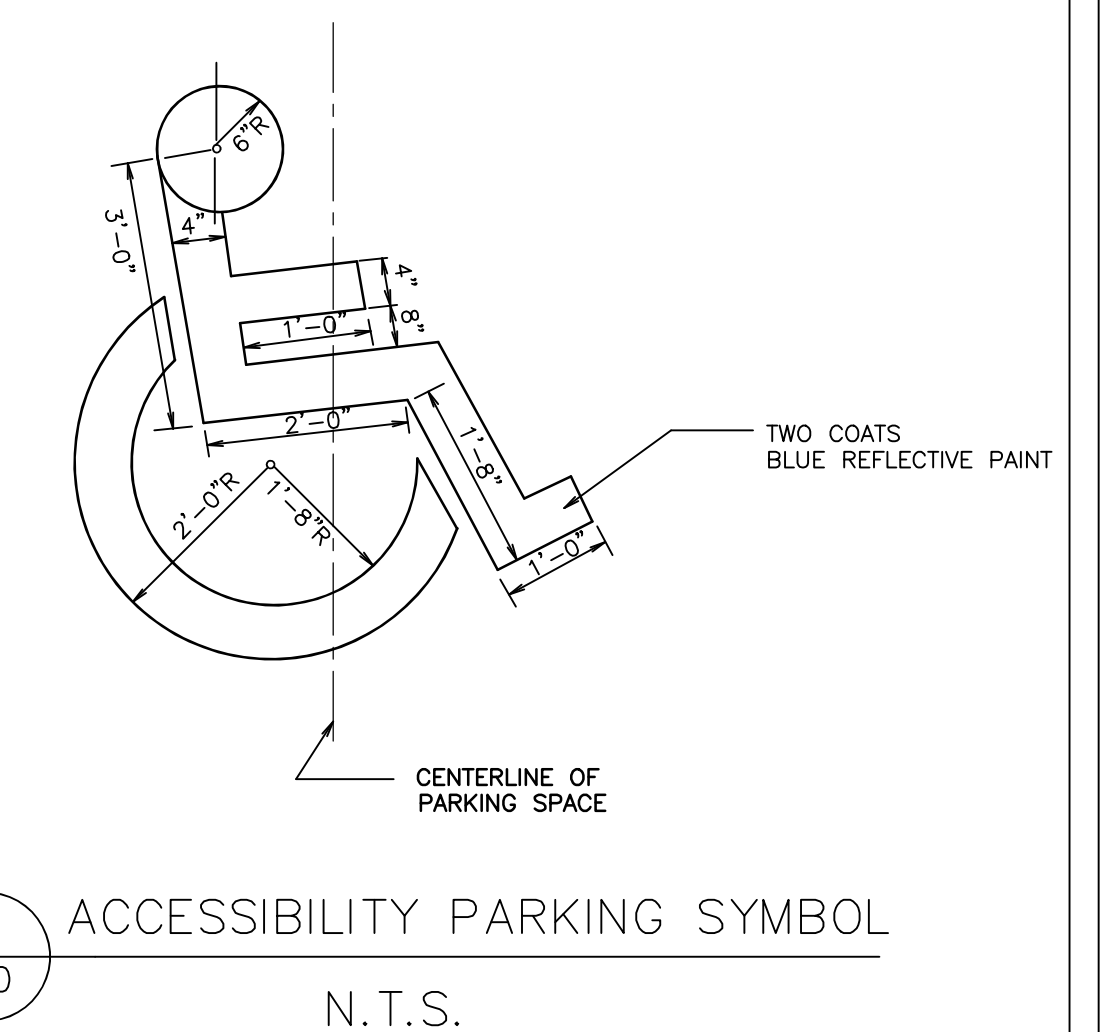


SECTION OF STANDARD CURB INLET
NO SCALE

- SLAB PROFILE:**
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AT INTERVALS THAT WILL PROVIDE A SLAB SITE THAT DOES NOT EXCEED 20'X20'.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - PROOF ROLL SUBGRADE PRIOR TO CONCRETE PLACEMENT AND CUT REINFORCING AT ALL JOINT LOCATIONS.
 - AS SHOWN IN THE GEOTECHNICAL REPORT, THIS IS A JOINTED PLAIN (UN-REINFORCED) PCC PAVEMENT.
 - THE FIRST 12" SHALL BE LIME TREATED (6% BY WEIGHT)
 - SEE GEOTECHNICAL REPORT BY LADNER TESTING, INC. DATED NOV. 20, 2019 FOR ALL PAVEMENT RECOMMENDATIONS.



5
5.0 MEDIUM DUTY CONCRETE PAVEMENT DETAIL
N.T.S.



4
5.0 ACCESSIBILITY PARKING SYMBOL
N.T.S.

- NOTES:**
- ACCESSIBILITY SYMBOLS SHALL BE PAINTED ON PAVEMENT AT EACH ACCESSIBLE PARKING SPACE.
 - ALL PAVEMENT MARKING INSTALLATIONS SHALL CONFORM TO THE 1988 MUTCD AND ALL SUBSEQUENT REVISIONS.
 - ALL ACCESSIBLE PARKING SPACES SHALL BE MARKED WITH AN ACCESSIBILITY PARKING SPACE SIGN.
 - BLUE PAINT TO BE PAINTED FOR ALL ACCESSIBLE MARKINGS.

7
5.0 CURB INLET DETAIL
N.T.S.

Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
506 Jefferson Street
Clinton, MS 39056
Phone: (601) 923-5015

Project No.: # 4400
Date: 09/09/2022
Scale: N.T.S.
Designed By: CLB
Reviewed By: CLB

SITE DETAILS
Storage City
Gluckstadt, Mississippi

City of Gluckstadt

Application for Conditional Use

Subject Property Address: Corner Sawell Rd & Hwy 51, 2210

Parcel #: 082F -14 -49 /00.00

Owner: Rav Bedi

Applicant: Rav Bedi

Address: 2210 Hwy 51

Address: 2210 Hwy 51

Phone #: 601-238-5918

Phone #: 601-238-5918

E-Mail: bediinvestments@gmail.com

E-Mail: bediinvestments@gmail.com

Current Zoning District: C-2

Acreage of Property (if applicable): 3.23 ac

Use sought of Property: Retail

2023266

Requirements of Applicant:

1. Letter demonstrating how the proposed use will comply with or otherwise satisfy the requirements for granting a Conditional Use pursuant to Section 804.01 of the Zoning Ordinance.
2. Copy of written legal description.
3. Additional items may be requested depending on the nature and status of the proposed development or property.
4. \$ 250.00 fee required for processing
5. Site Plan as required in Section 807-810

Requirements for Granting Conditional Use: (Section 805.01, Zoning Ordinance)

A Conditional Use shall not be granted unless satisfactory provisions and arrangements have been made concerning all the following:

- (a). Ingress and egress to property and proposed structures
- (b). Off-Street parking and loading areas
- (c). Refuse and service areas
- (d). Utilities, with reference locations, availability, and compatibility.
- (e). Screening and buffering with reference to type, dimensions, and character.
- (f). Required yards and other open spaces.
- (g). General compatibility with adjacent properties and other properties in the district.
- (h). Any other provisions deemed applicable by the Mayor and Board of Aldermen.

Applicant shall be present at the Planning and Zoning Commission meeting and Mayor and Board of Alderman meeting. Documents shall be submitted thirty (30) days prior to the Planning and Zoning Commission meeting.

Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.

By signing this application, it is understood and agreed that permission is given to the Zoning Administrator to have a sign erected on subject property, giving notice to the public that said property is being considered for a dimensional variance.



Applicant Signature

11-22-23

Date

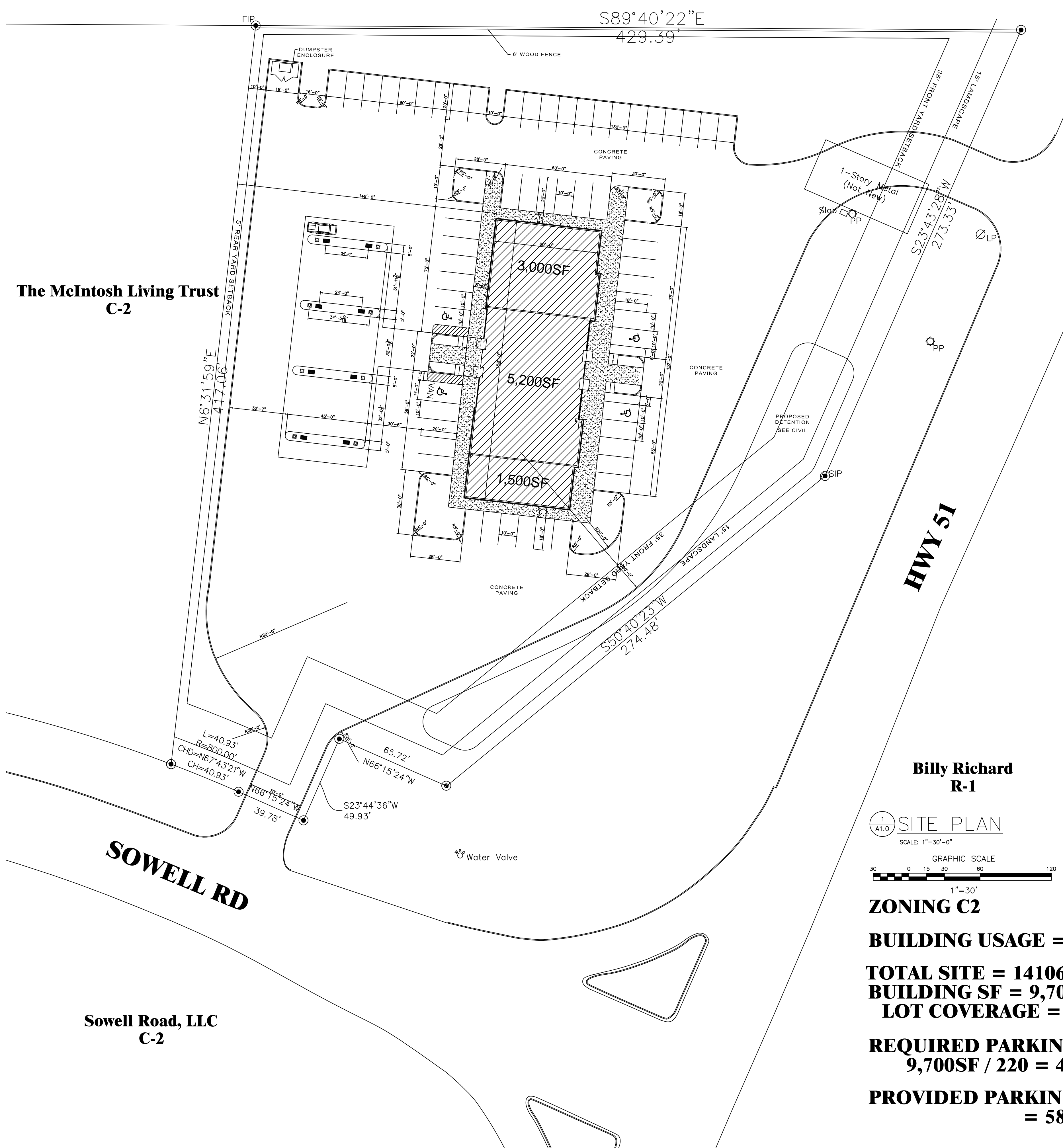


Property Owner Signature

11-22-23

Date

**Kanwal & Sowita Nair
R-2**



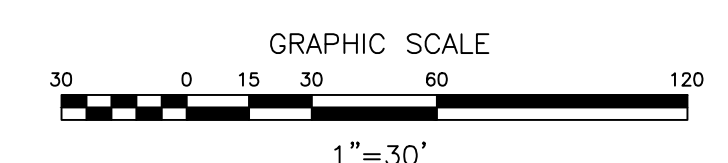
**Storage 51, LLC
C-2**



1
VICINITY MAP
SCALE:

**Billy Richard
R-1**

1
SITE PLAN
SCALE: 1"=30'-0"



ZONING C2

BUILDING USAGE = RETAIL

**TOTAL SITE = 141063SF
BUILDING SF = 9,700SF
LOT COVERAGE = 7%**

**REQUIRED PARKING
9,700SF / 220 = 44 SPACES**

**PROVIDED PARKING
= 58 SPACES**

**The McIntosh Living Trust
C-2**

**Sowell Road, LLC
C-2**

DW 3/28/2022 3:33 PM SITE_PLAN.dwg

REVISIONS	BY



WOOLDRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8885
WOOLDRIDGEARCHITECTURE@YAHOO.COM

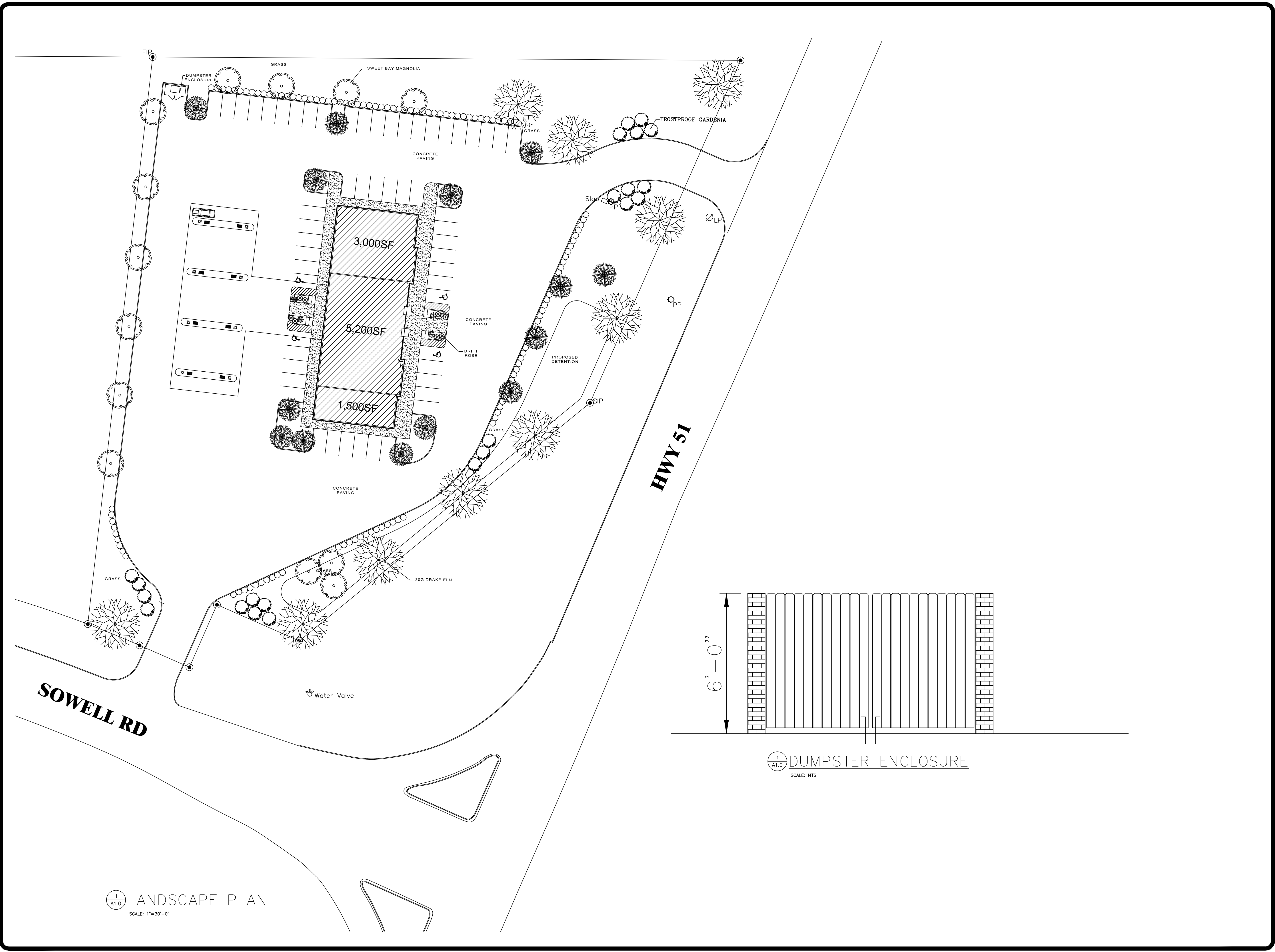
Sowell Road Shell
Corner of Sowell Rd. & Hwy. 51
Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE
3/2/22
SCALE
JOB NO.
SHEET

A0.0

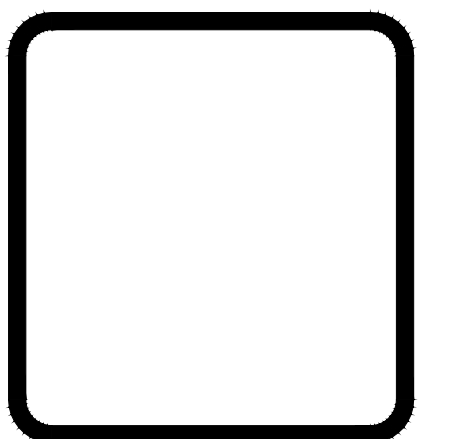
DW 3/28/2022 3:33 PM SITE PLAN.dwg



LANDSCAPE PLAN
SCALE: 1"=30'-0"

DUMPSTER ENCLOSURE
SCALE: NTS

REVISIONS	BY



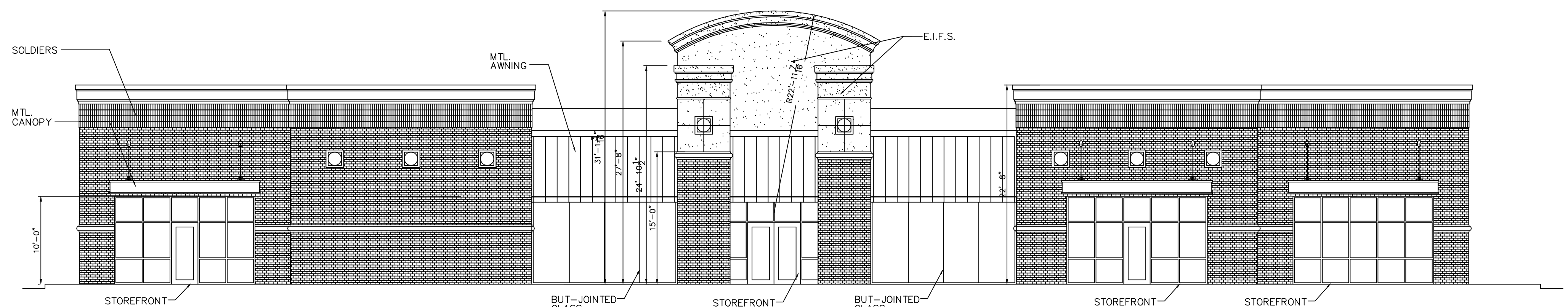
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WOOLDRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8885
WOOLDRIDGEARCHITECTUREFARM.COM

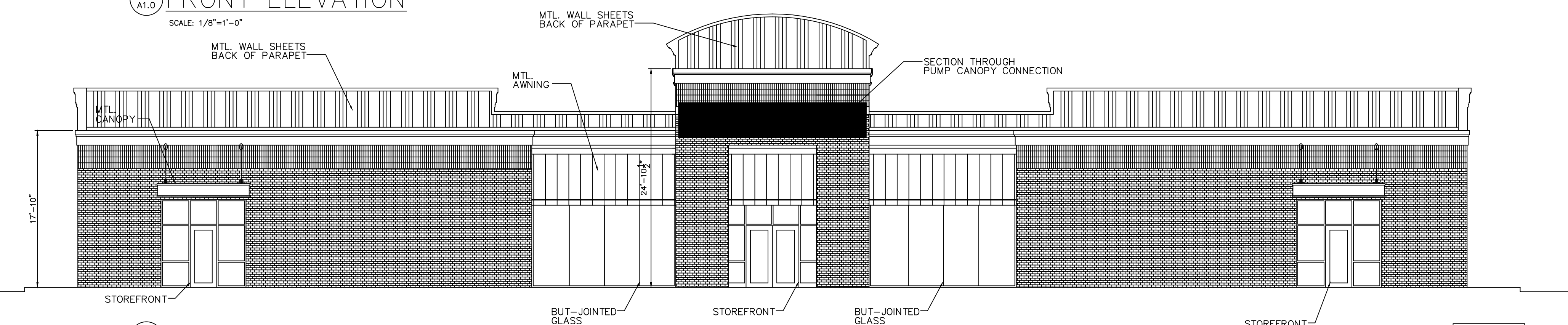
Sowell Road Shell
Corner of Sowell Rd. & Hwy. 51
Gluckstadt, Mississippi

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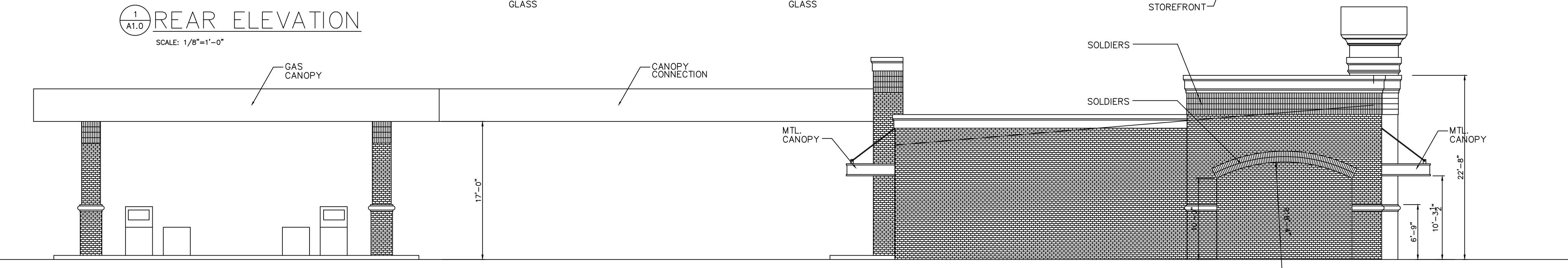
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DATE 3/2/22
SCALE
JOB NO.
SHEET A0.1
OF SHEETS



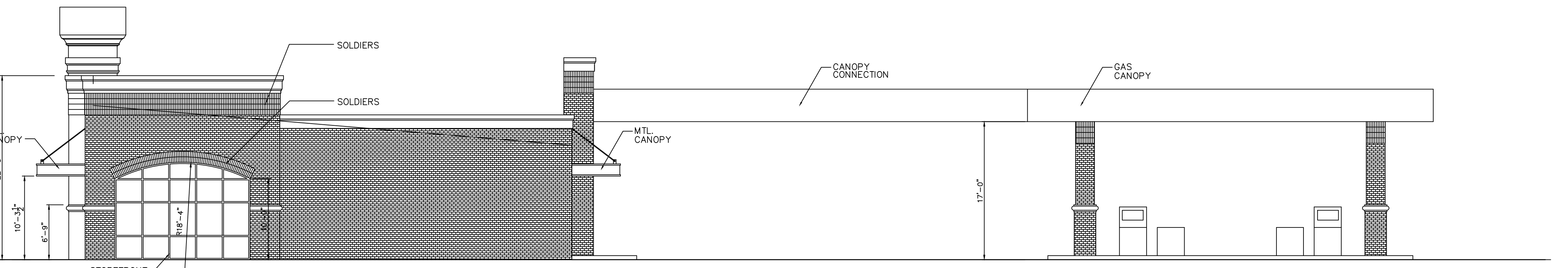
1 FRONT ELEVATION
SCALE: 1/8"=1'-0"



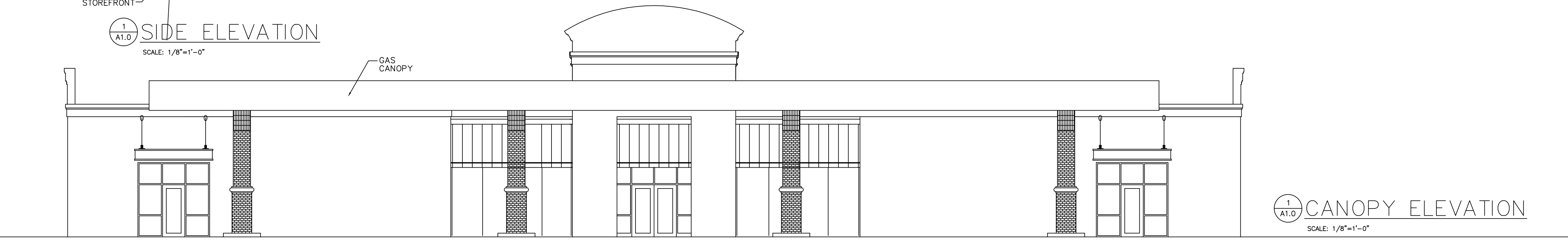
1 REAR ELEVATION
SCALE: 1/8"=1'-0"



1 SIDE ELEVATION
SCALE: 1/8"=1'-0"

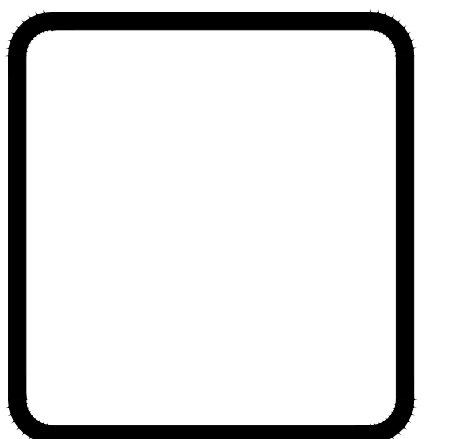


1 SIDE ELEVATION
SCALE: 1/8"=1'-0"



1 CANOPY ELEVATION
SCALE: 1/8"=1'-0"

REVISIONS	BY



WOOLRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-200-8865
WOOLRIDGEARCHITECTUREFIRM.COM

Sowell Road Shell
Corner of Sowell Rd. & Hwy. 51
Gluckstadt, Mississippi

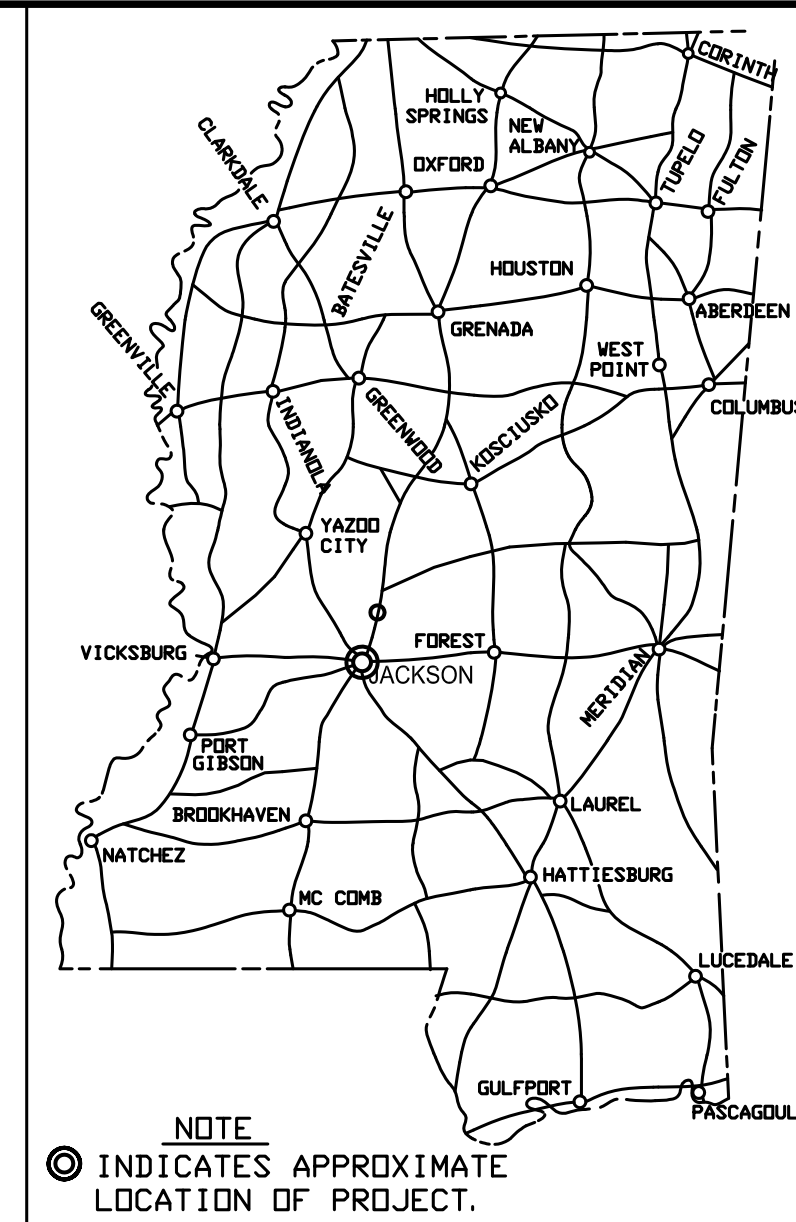
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DRAWN
CHECKED
DATE 3/2/22
SCALE
JOB NO.
SHEET A3.0
OF SHEETS

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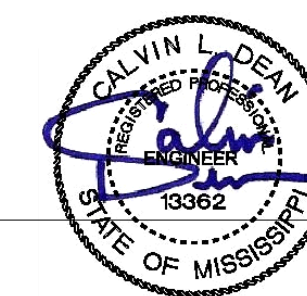


SITE DEVELOPMENT PLANS NEW CONVENIENCE STORE 2210 HIGHWAY 51 GLUCKSTADT, MS



Crown Engineering, PLLC
 Engineers & Project Managers
 P.O. Box 16812
 Jackson, MS 39236
 Ph.: (601)713-4346

VICINITY MAP
 NOT TO SCALE
 OCTOBER 2023



DATE: 10.11.2023

INDEX TO DRAWINGS

SHEET NO.	DESCRIPTION
1	Title Sheet
2	Existing Site Survey
3	Site Plan
4	Grading, Drainage, and Erosion Control Plan
5	Utility Layout Plan
6	Miscellaneous Detail Sheet

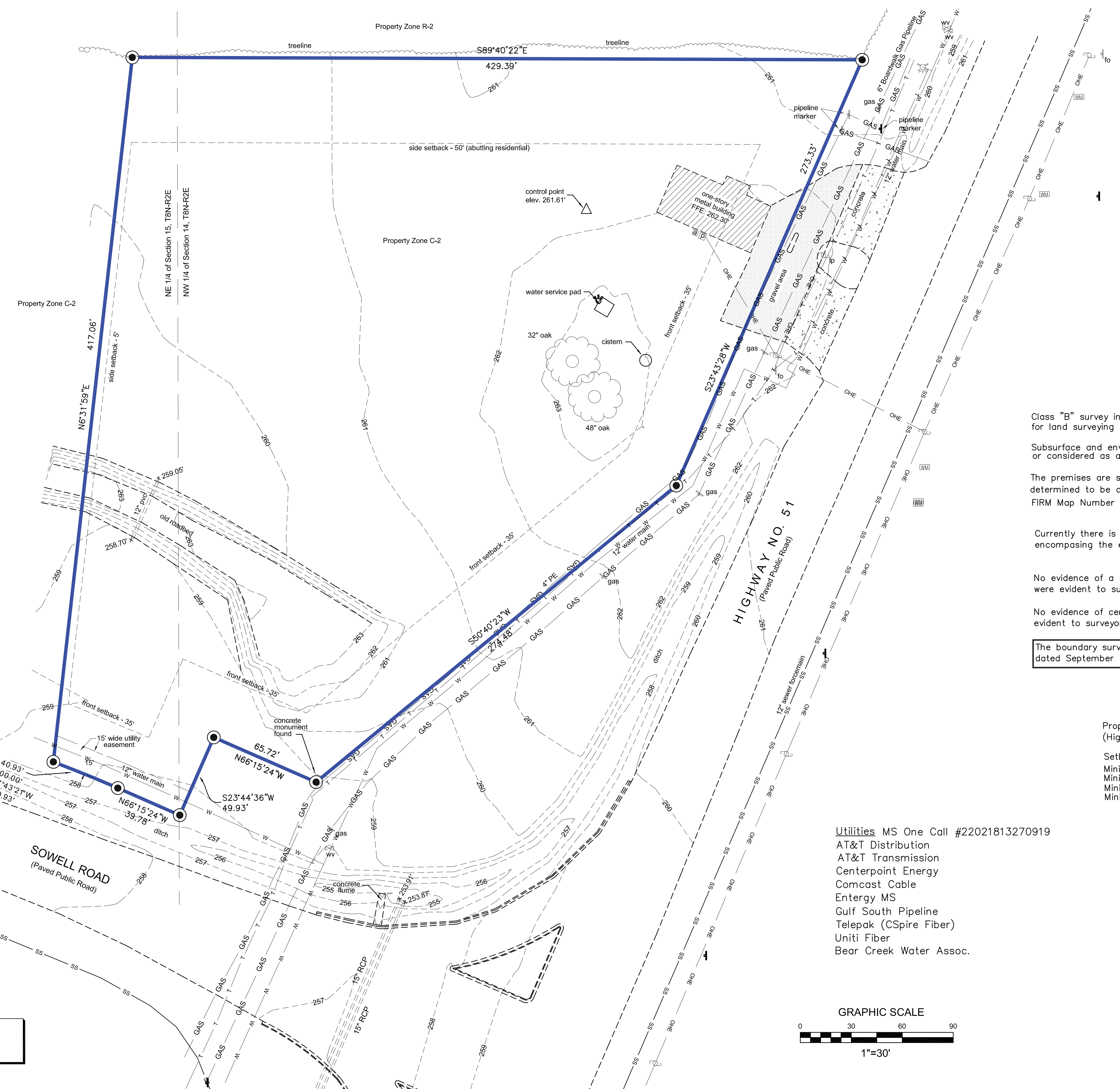
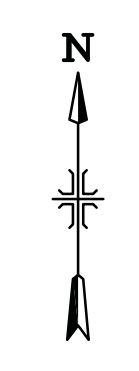
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, Inc.
506 Jefferson Street, Clinton, MS 39056
Phone: (601) 925-5015

Project No.: # 4532
Date: 02/17/2022
Scale: 1" = 30'
Drawn By: CLB
Reviewed By: CLB

TOPOGRAPHIC SURVEY OF CERTAIN PROPERTY IN THE NE 1/4 OF SECTION 15, T8N-R2E AND THE NW 1/4 OF SECTION 14, T8N-R2E, MADISON COUNTY, MISSISSIPPI

DRAWING NUMBER
C-1
SHEET NO.
2 of 6



Vertical elevations are referenced to NAVD88

This property may be subject to recorded or unrecorded easements, rights-of-way or other encumbrances which are not evident to the surveyor, but which would be revealed by a title search performed by a competent attorney.

Basis of Bearing: the bearings on this plat are based on and referenced to the Mississippi State Plane Coordinate System Grid North (NAD83-West Zone) as derived using RTK GPS observations using Cors Stations MSJK and MSYZ.

This TOPOGRAPHIC survey was performed and this plat was prepared by Baird Engineering, Inc., 506 Jefferson Street, Clinton, MS 39056 Phone: (601) 925-5015

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

I, Colin L. Baird, do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on February 17, 2022.

Class "B" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

Subsurface and environmental conditions were not examined or considered as a part of this survey.

The premises are situated in Zone X-Other Areas, which is defined as, "Areas determined to be outside the 0.2% annual chance floodplain", as shown on FIRM Map Number 28089C0415F, effective date of March 17, 2010.

Currently there is no earth moving work or building construction encompassing the entire property as evident to surveyor at time of survey.

No evidence of a solid waste dump, sump or sanitary landfill were evident to surveyor at time of survey.

No evidence of cemeteries, gravesites or burial grounds were evident to surveyor at time of survey.

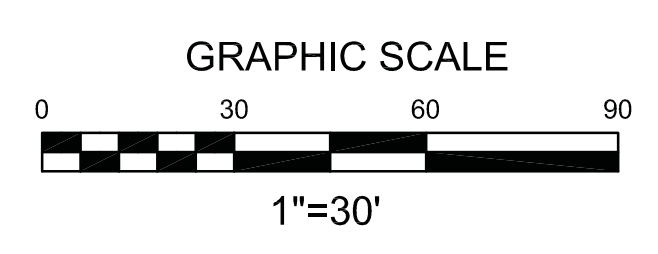
The boundary survey for this property was performed by Ron McMaster, Jr. dated September 7, 2021.

Property is zoned C-2 (Highway Commercial District)

Setback Limits:
Minimum Front Yard Requirements: 35 feet
Minimum Side Yard Requirements: 5 feet
Minimum Rear Yard Requirements: 5 feet
Minimum Side & Rear Requirements Abutting Residential: 50 feet

Utilities MS One Call #22021813270919
AT&T Distribution
AT&T Transmission
Centerpoint Energy
Comcast Cable
Entergy MS
Gulf South Pipeline
Telepak (CSpire Fiber)
Uniti Fiber
Bear Creek Water Assoc.

TOTAL ACRES: 3.2389 acres



LEGEND

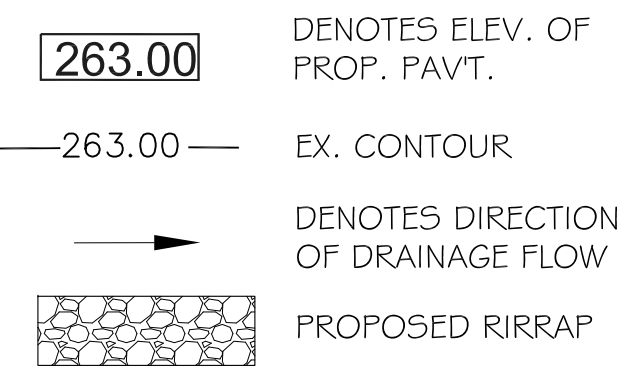
	UTILITY POLE		CABLE PEDESTAL
	GAS VALVE		TELEPHONE PEDESTAL
	WATER VALVE		SIGN
	1/2" IRON REBAR FOUND		STORM INLET
	1/2" IRON REBAR SET (18" long)		SAN. SEWER MANHOLE
	LIGHT POLE		SAN. SEWER
	WATER METER		GAS LINE
	SEWER CLEANOUT		UNDERGROUND TELECOM
	POWER METER		CONTOURS
	GAS METER		OVERHEAD POWER
	MONITORING WELL		UNDERGROUND ELECTRIC
	FIRE HYDRANT		WATER MAIN
			UNDERGROUND POWER
			FENCE

Construction Notes:

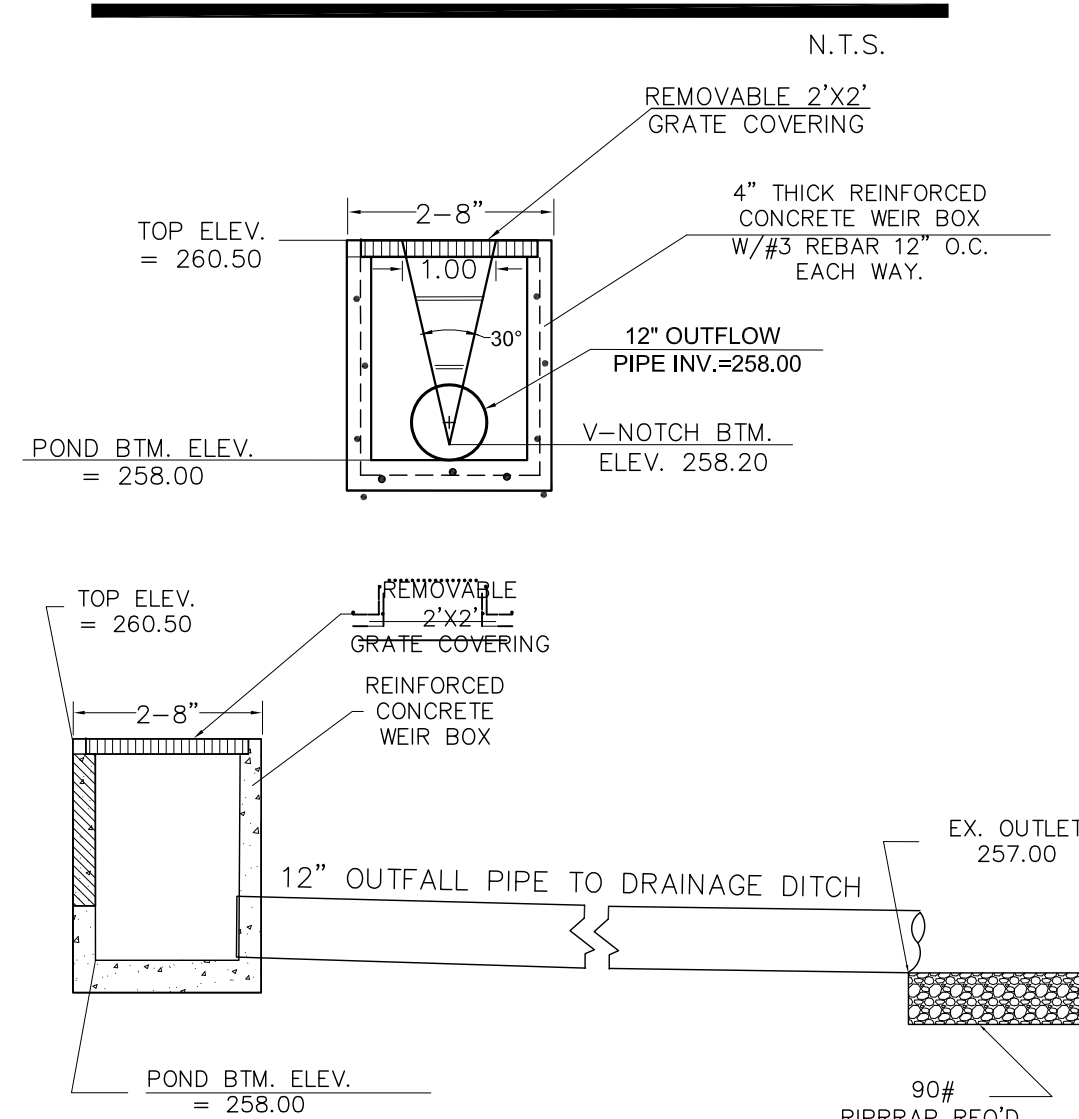
- Prior to excavation, The Contractor must coordinate directly with the involved owners to get underground utility lines field located in advance of construction.
- The Contractor shall be responsible for traffic control at or near the project site.
- It shall be the responsibility of the contractor to protect existing structures, pipes, inlets, selected trees, etc. from damages which might occur during construction. Extreme care should be exercised in work done in this vicinity. The contractor shall replace or repair any structures damaged during the life of the contract.
- Any utility line or service encountered during the construction whether shown on the plans or not, shall be protected by the contractor.
- Daily cleanup of materials and supplies will be required. The job site shall be maintained in a neat and orderly fashion.
- All Areas where the natural vegetation is removed or destroyed during construction shall be seeded, mulched and fertilized or sodded.
- Prior to the placement of any new pavement, the existing subgrade shall be proof-rolled and compacted to min. 95% of the Maximum Standard Proctor and loose soil encountered during compaction shall be removed and replaced with suitable backfill material as required. See Sheet C-5 for details.
- The Existing Contours on the Grading and Drainage Plan are based upon the latest survey supplied by the Surveyor.
- See Dwg. No. C-5 for details for pavement typical section, pipe installation, curb and gutter details
- The Drainage Basins for the Storm Drainage System shall be precast reinforced concrete or cast-in-place reinforced concrete and sized as shown on the drawings. All Storm Pipes shall be reinforced concrete and sized as shown on the drawings. All frames & grates shall be ductile iron per ASTM A536 grade 70-50-05 and shall be traffic rated for H-20 load. Installation shall be per manufacturer's instructions.
- Pipes, bends, tees, and other appurtenances necessary for the underground roof drainage system shall be connected as required for a watertight system and connected to the proposed storm drainage inlet as required. See Arch. Drawings for more details on final roof drain locations and spacing dimensions.

EROSION CONTROL ITEMS:

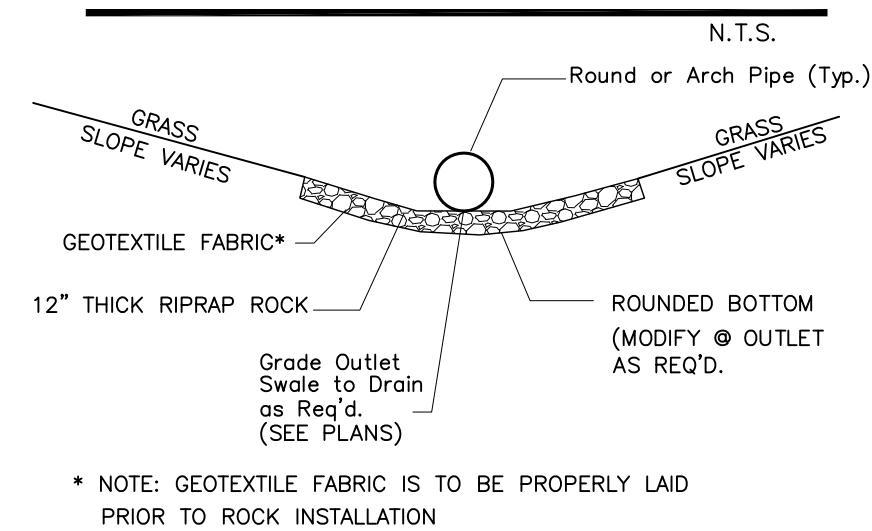
- The Contractor shall plan and execute construction and earthwork by methods to control surface drainage from cuts and fills and from borrow and waste disposal areas, to prevent erosion and sedimentation. The areas of bare soil exposed at one time shall be held to a minimum. Temporary control measures such as silt fences or wattles shall be provided as shown on the plans or as directed by the Engineer.
- See sheet Dwg. No. C-5 for stormwater management plan and installation details of the erosion control items.
- All appropriate measure shall be taken to insure fill materials, construction activities and structures will not encroach on adjacent properties.



CONCRETE V-NOTCH WEIR BOX DETAILS



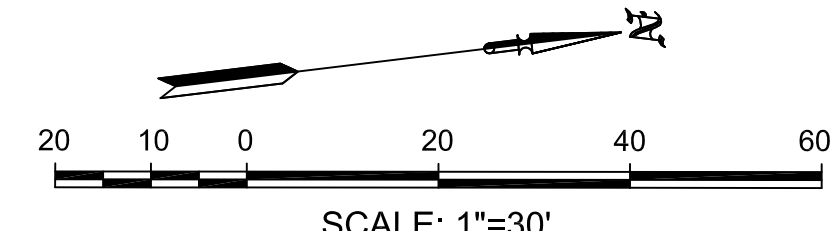
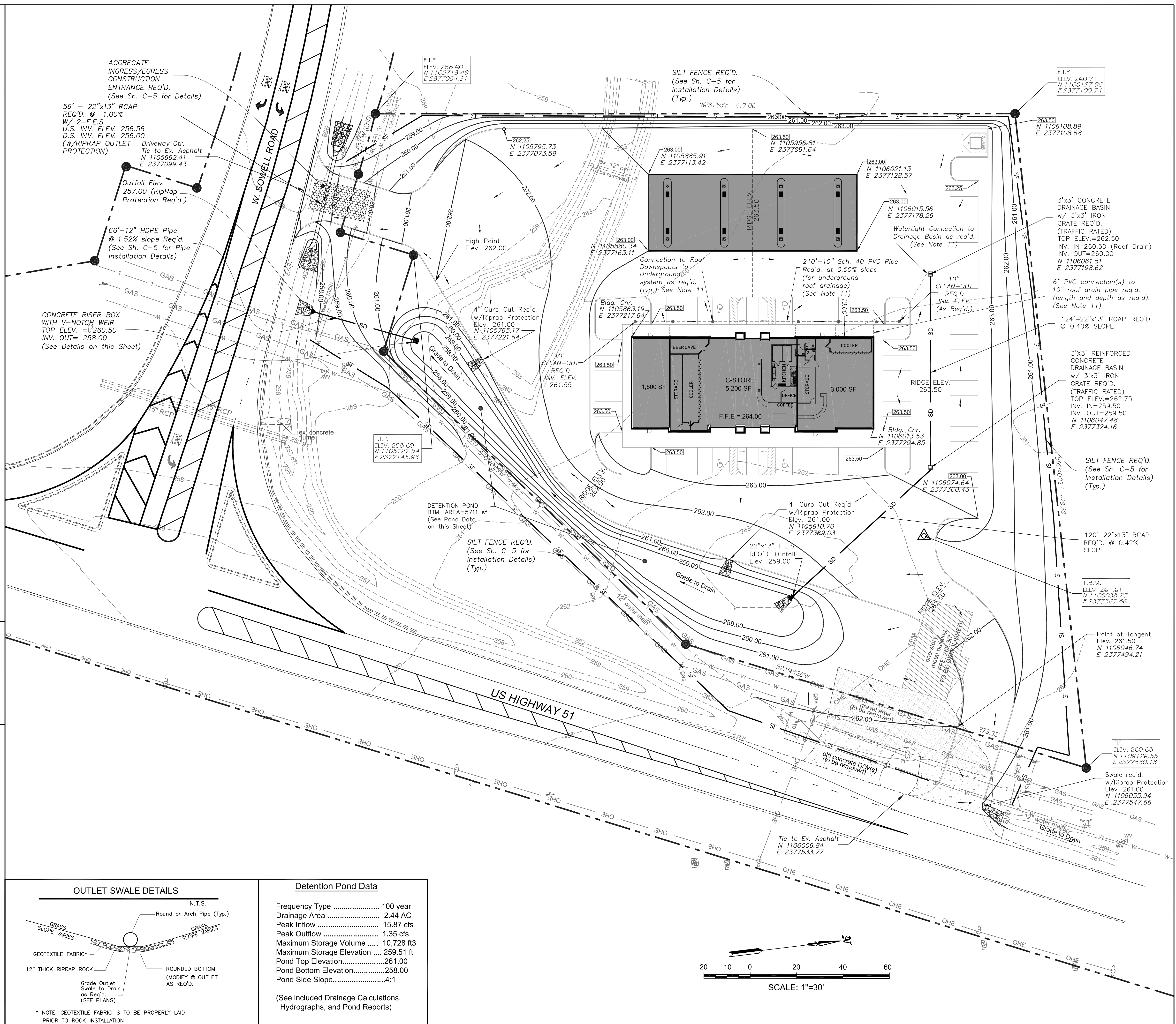
OUTLET SWALE DETAILS



Detention Pond Data

Frequency Type	100 year
Drainage Area	2.44 AC
Peak Inflow	15.87 cfs
Peak Outflow	1.35 cfs
Maximum Storage Volume	10,726 ft ³
Maximum Storage Elevation	259.51 ft
Pond Top Elevation	261.00
Pond Bottom Elevation	258.00
Pond Side Slope	4:1

(See included Drainage Calculations, Hydrographs, and Pond Reports)



PROJECT: **SITE DEVELOPMENT PLANS
NEW CONVENIENCE STORE
2210 HIGHWAY 51
GLUCKSTADT, MS**

SHEET TITLE: **GRADING, DRAINAGE
& EROSION CONTROL
PLAN**

REVISIONS:

SCALE:
1" = 30'

DRAWING NUMBER:
C-3
SHEET NO.
4 of 6

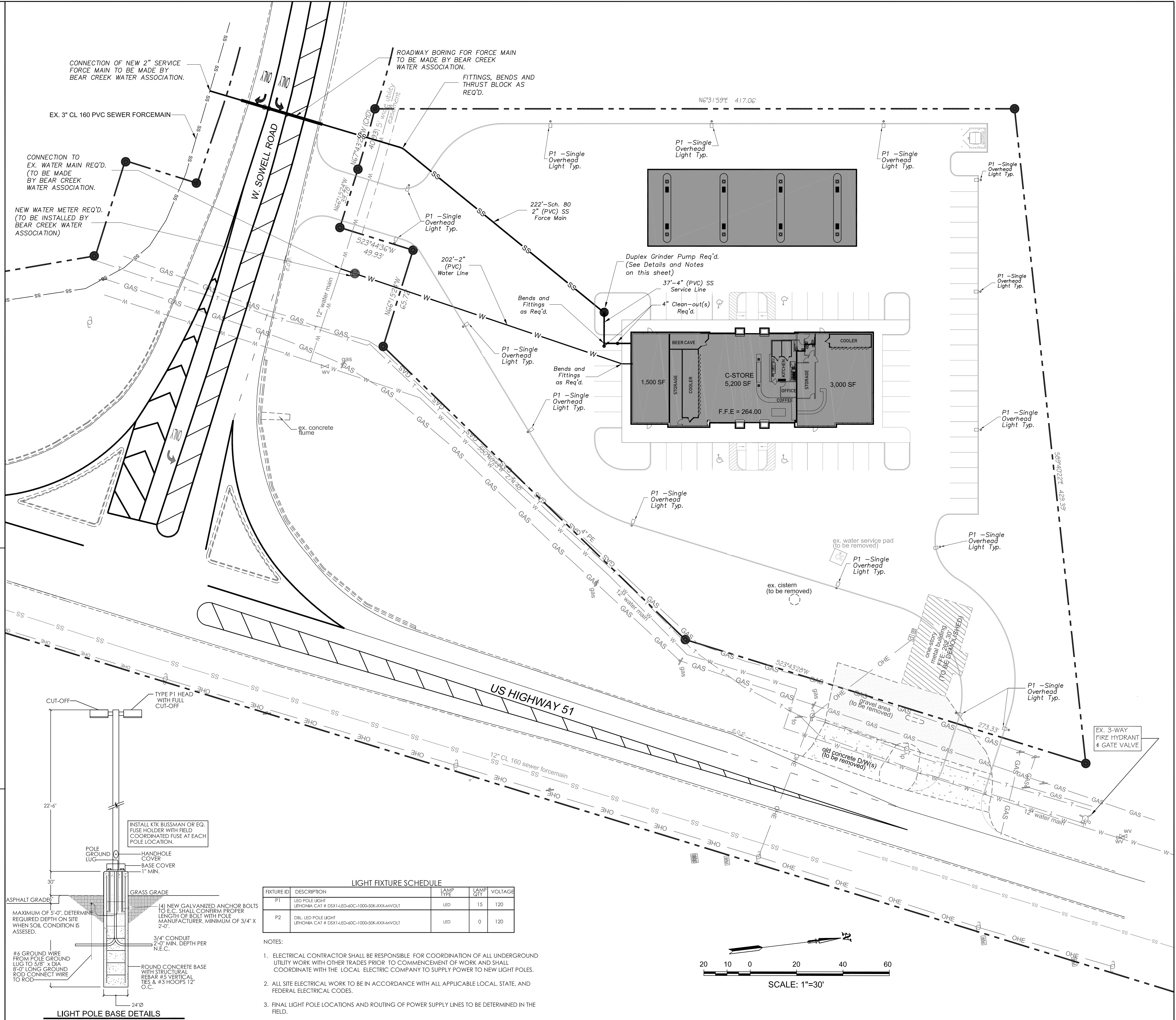
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Crown Engineering, PLLC
Engineers & Project Managers
P.O. Box 16812
Jackson, MS 39236
Ph: (601) 713-4346

DATE: 06/04/2013
CHECKED: CD
DESIGNED: CD
DRAWN: JG

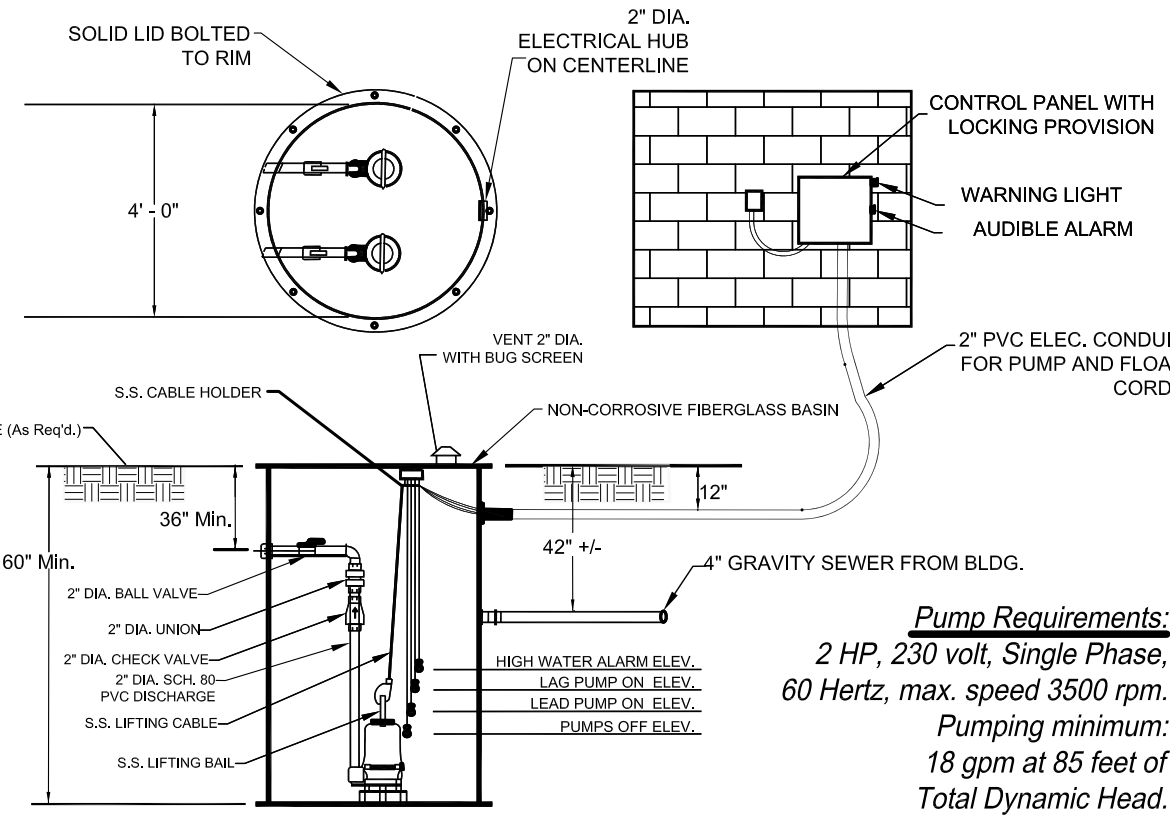
Construction Notes:

- Sanitary Sewer Lines and appurtenances shall conform to applicable requirements of the City of Gluckstadt.
- Water Lines and appurtenances shall conform to all applicable requirements of the City of Gluckstadt.
- Contractor shall verify depths of water and sewer lines prior to placement to meet required clearances. At locations where the water and sewer lines must cross each other, there shall be a minimum vertical clearance of 18 inches with the water line crossing over the sewer line.
- New water service line shall be a minimum of 2" in diameter and installed a minimum of 3 feet from final grade. New sanitary sewer service line shall be 4" in diameter and a 2" Force Main (PVC) as required on drawings.
- 11.25°, 22.50°, 45° bends or a combination thereof shall be installed on the sanitary sewer service liner to achieve the required fall for connection to the existing manhole.
- If applicable, final routing for new gas service line to be determined in the field by the appropriate gas company.
- Clean-outs are to be installed at all locations where change in direction of service line occurs. Depths shall be as required. See architectural drawings for specific locations for continuation of water and sanitary sewer service line piping.
- The Contractor shall furnish, place and maintain all sheeting, shoring, and bracing required to support the sides of all trench excavations. The Contractor shall be responsible for the sufficiency of any such supports to prevent any movement which can in any way damage or delay work; endanger or cause damage to adjacent pavements, buildings, or other structures; or create undue hazards to workmen.
- The location and depth of the existing water and sanitary sewer main line will be checked by the plumbing contractor to verify its conformity to the requirements for new construction prior to the use of any such line. Water and sewer service connections shall be done by the Bear Creek Water Association.
- All existing utilities requiring adjustment shall be done by the appropriate utility owner. The contractor shall be responsible for all repairs to existing utilities damaged during construction.
- Any existing service lines, ex. water meters not used for construction shall be located and removed or abandoned and capped.



DUPLEX GRINDER PUMP DETAILS

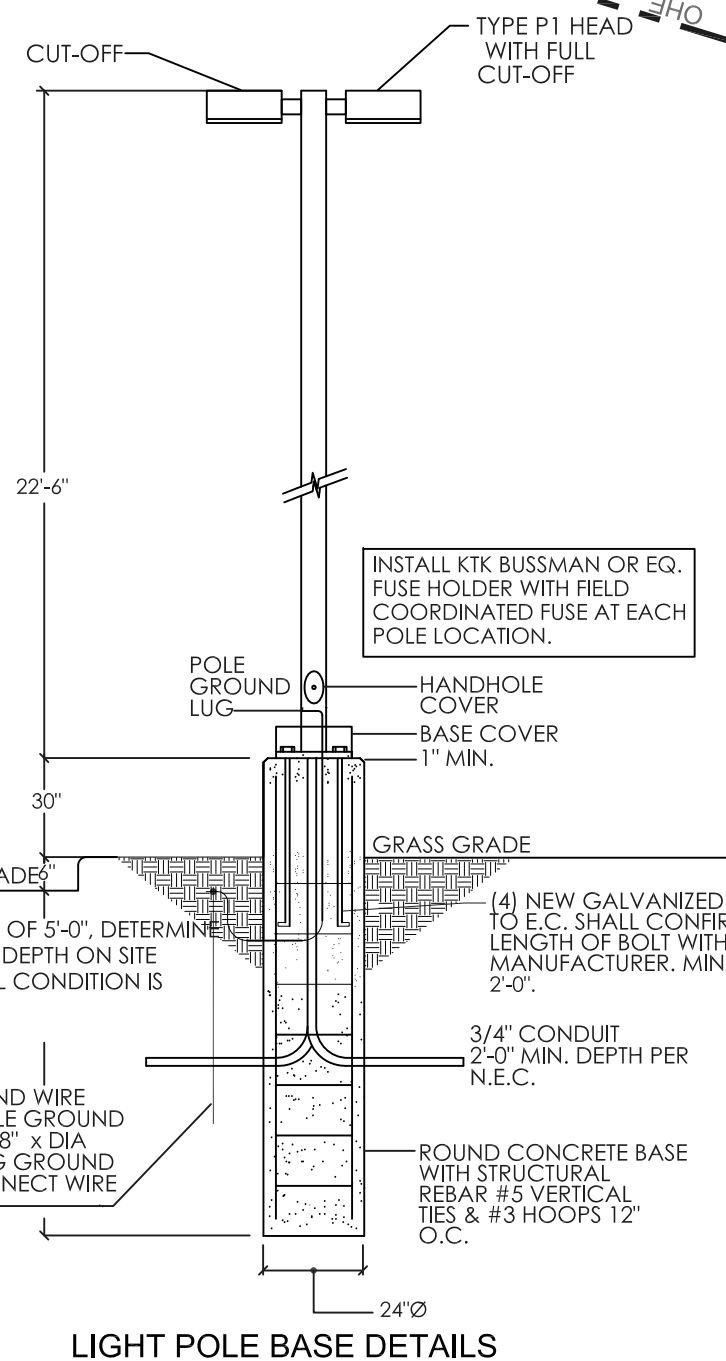
N.T.S.



Pump Requirements:
 2 HP, 230 volt, Single Phase,
 60 Hertz, max. speed 3500 rpm.
Pumping minimum:
 18 gpm at 85 feet of
 Total Dynamic Head.

Grinder Pump Construction Notes:

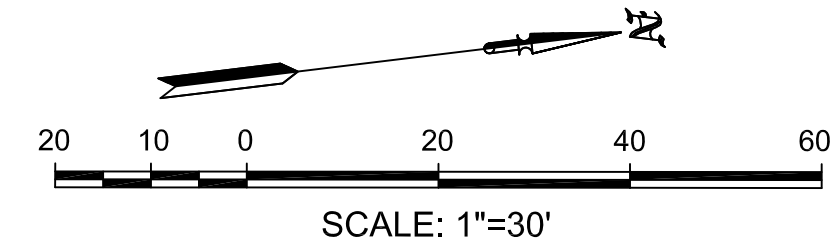
- Grinder Pump to be installed, maintained, and operated by the Owner.
- Pump basins shall be of non-corrosive fiberglass construction. The basin shall be a minimum of 48 inches in diameter and 72 inches in depth unless otherwise approved by the Engineer.
- The pump station discharge piping shall include a self-cleaning ball-type check valve, hydraulically-sealed discharge flange, and a gate valve with handle extension.
- The station shall be equipped with an exterior wall mounted or pedestal mounted electrical control panel in a NEMA4X, weather tight, non-corrosive fiberglass enclosure with a dead front outer door with a locking hasp or handle. A hinged inner door shall be provided for mounting a hand-off-automatic pump control switch, electrical overload reset buttons, running light, and related electrical equipment. **Final Control Panel location to be determined in the field.**
- A 6" Steel Casing shall be used in the following cases:
 - Crosses over or under a water line. (See Note 3)
 - Crosses beneath storm drainage pipe with less than three (3) feet of clearance or above storm drainage pipe with less than two (2) feet of clearance.
 - Cover is less than 36".



LIGHT FIXTURE SCHEDULE			
FIXTURE ID	DESCRIPTION	LAMP TYPE	VOLTAGE
P1	LED POLE LIGHT LITHONIA CAT # DSX1-LED-40C-1000-SK-XXX-KV-VOLT	LED	15 120
P2	DBL LED POLE LIGHT LITHONIA CAT # DSX1-LED-40C-1000-SK-XXX-KV-VOLT	LED	0 120

NOTES:

- ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION OF ALL UNDERGROUND UTILITY WORK WITH OTHER TRADES PRIOR TO COMMENCEMENT OF WORK AND SHALL COORDINATE WITH THE LOCAL ELECTRIC COMPANY TO SUPPLY POWER TO NEW LIGHT POLES.
- ALL SITE ELECTRICAL WORK TO BE IN ACCORDANCE WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL ELECTRICAL CODES.
- FINAL LIGHT POLE LOCATIONS AND ROUTING OF POWER SUPPLY LINES TO BE DETERMINED IN THE FIELD.



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Crown Engineering, PLLC
 Engineers & Project Managers
 P.O. Box 16812
 Jackson, MS 39236
 Ph: (601) 713-4346

DATE: 06/08/2023
 CHECKED: CD
 DESIGNED: CD
 DRAWN: UC/UBR/BDJ

PROJECT:
 SITE DEVELOPMENT PLANS
 NEW CONVENIENCE STORE
 2210 HIGHWAY 51
 GLUCKSTADT, MS

SHEET TITLE:
 WATER & SEWER
 LAYOUT PLAN

NO.	REVISIONS

SCALE:
 1" = 30'

DRAWING NUMBER
C - 4
 SHEET NO.
 5 of 6

City of Gluckstadt

Application for Site Plan Review

Subject Property Address: 2210 Hwy 51 & Sawell Rd

Parcel #: C82F-14-019/00.00

Owner: Rav Bedi

Applicant: Rav Bedi

Address: 2210 Hwy 51

Address: 2210 Hwy 51

Phone #: 601-238-5918

Phone #: 601-238-5918

E-Mail: bedinvestment@gmail.com

E-Mail: bedinvestments@gmail.com

Current Zoning District: C-2

Acreage of Property (if applicable): 3.32 ac

Use sought of Property: Retail

2023205

Requirements of Applicant:

- 1. Copy of written legal description.
- 2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
- 3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.



 Applicant Signature

11-22-23

 Date

CITY OF GLUCKSTADT BUILDING DEPARTMENT

OFFICE USE ONLY

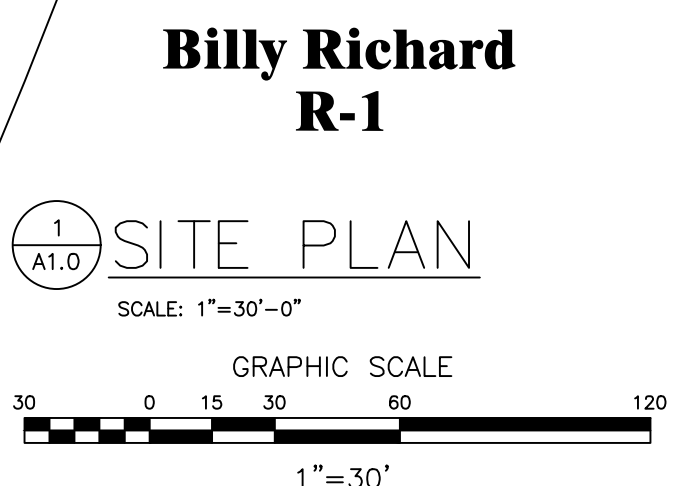
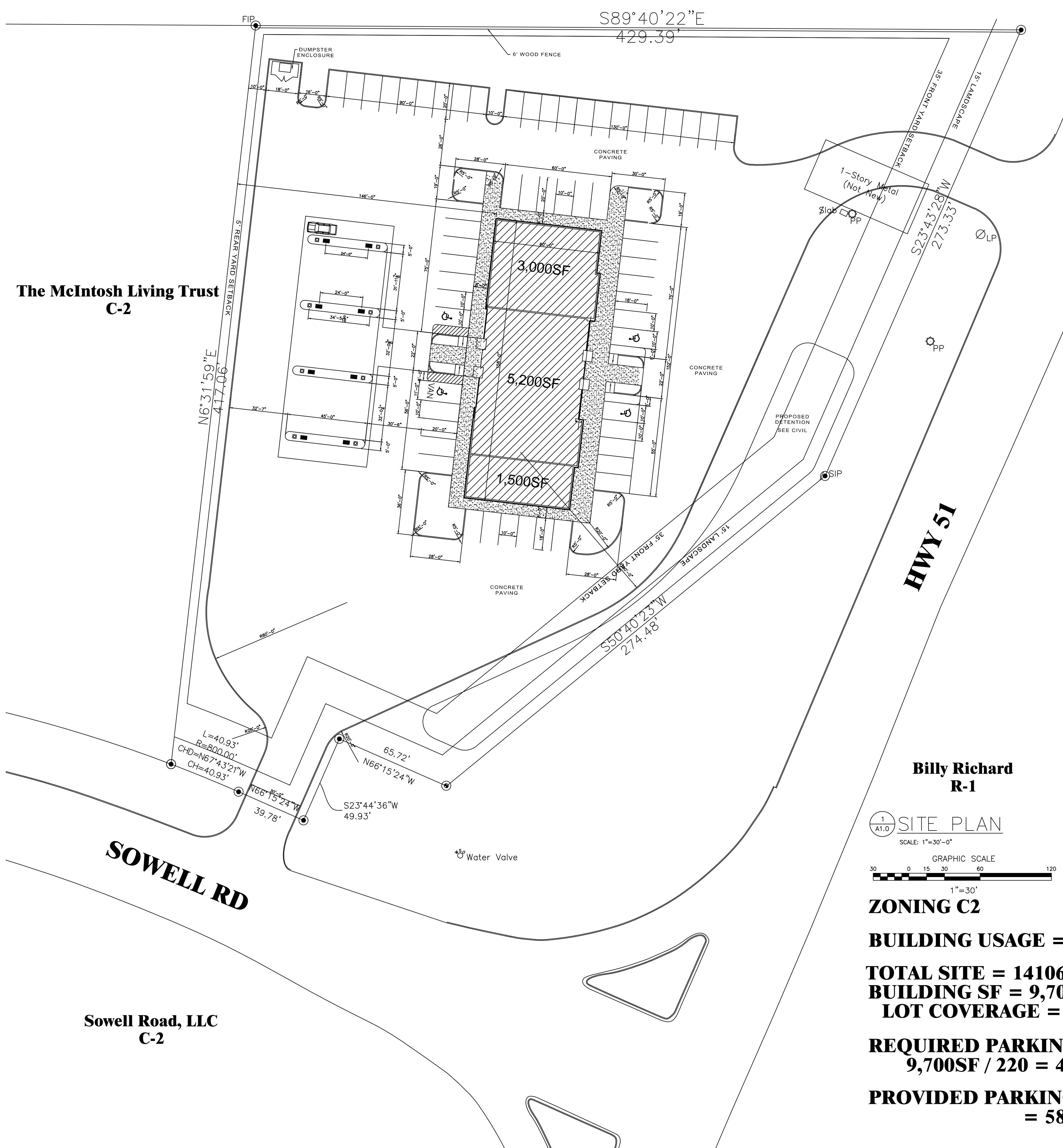
Date Received: _____

Application Complete & Approved to Submit to P&Z Board (please check):

Yes _____ No _____

Signature: _____
 Planning & Zoning Administrator (or Authorized Representative)

**Kanwal & Sowita Nair
R-2**



ZONING C2

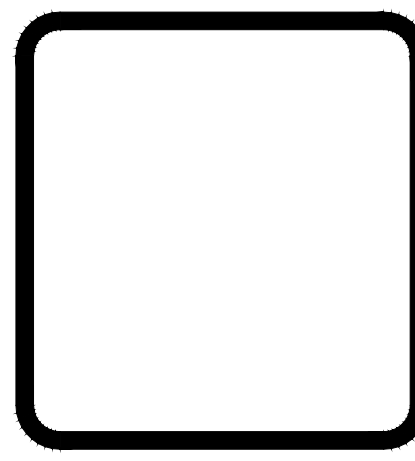
BUILDING USAGE = RETAIL

TOTAL SITE = 141063SF
BUILDING SF = 9,700SF
LOT COVERAGE = 7%

REQUIRED PARKING
9,700SF / 220 = 44 SPACES

PROVIDED PARKING
= 58 SPACES

REVISIONS	BY



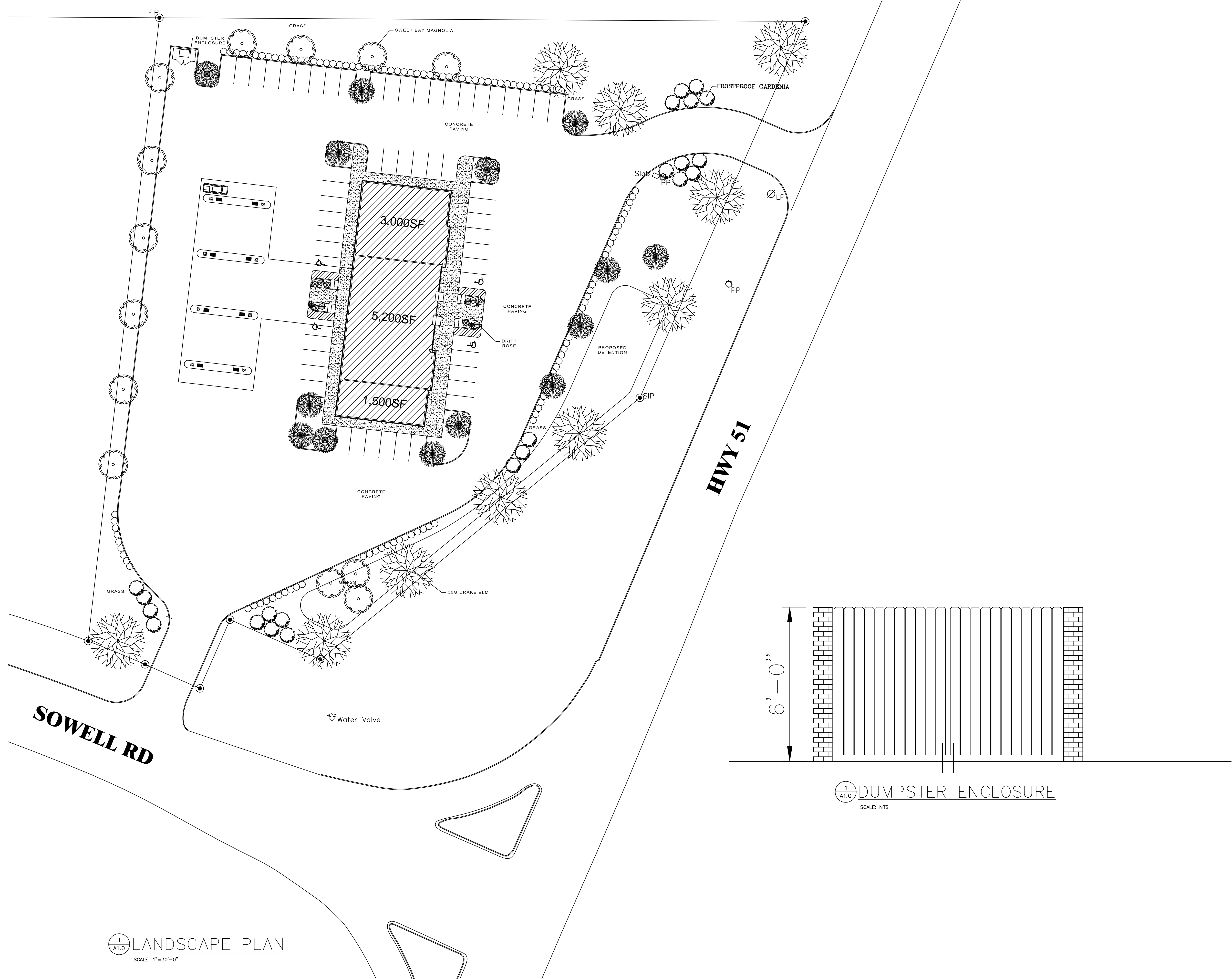
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 MADISON, MS 39110
 601-209-8885
 WOOLDRIDGEARCHITECTURE@YAHOO.COM

Sowell Road Shell
 Corner of Sowell Rd. & Hwy. 51
 Gluckstadt, Mississippi

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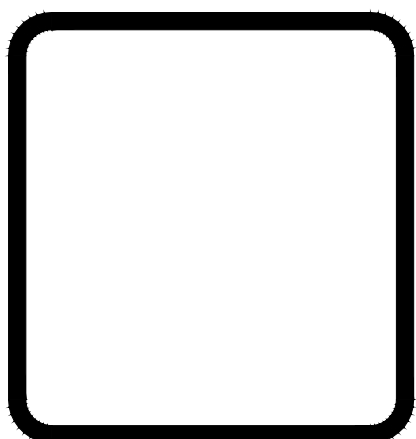
DW 3/28/2022 3:33 PM SITE PLAN.dwg



LANDSCAPE PLAN
SCALE: 1"=30'-0"

1
A1.0 DUMPSTER ENCLOSURE
SCALE: NTS

REVISIONS	BY



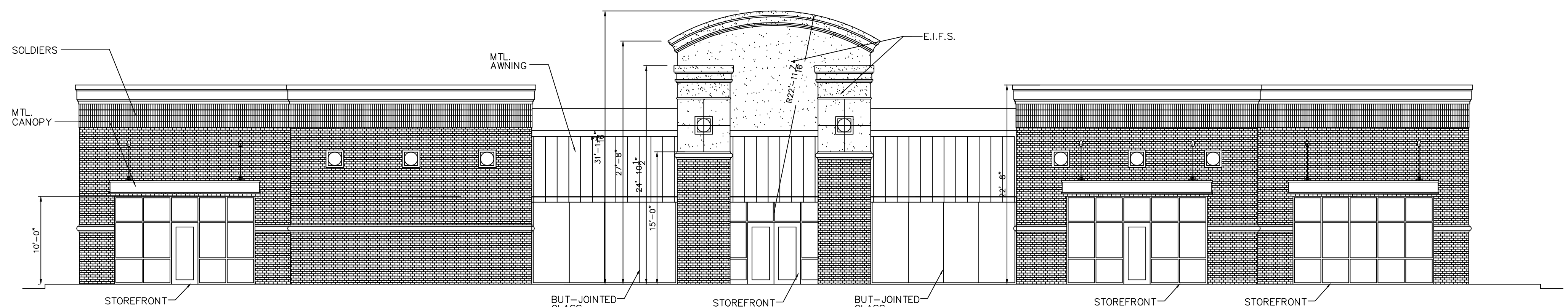
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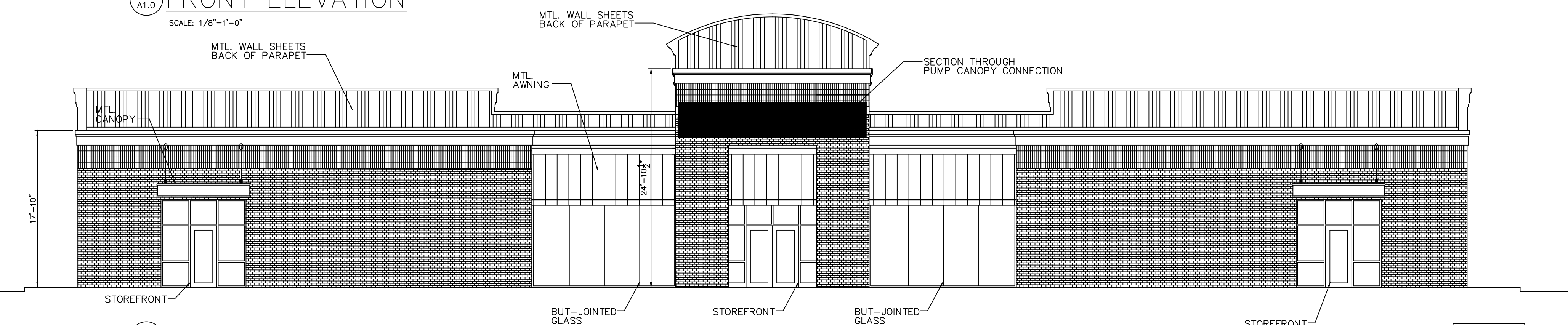
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Gluckstadt, Mississippi

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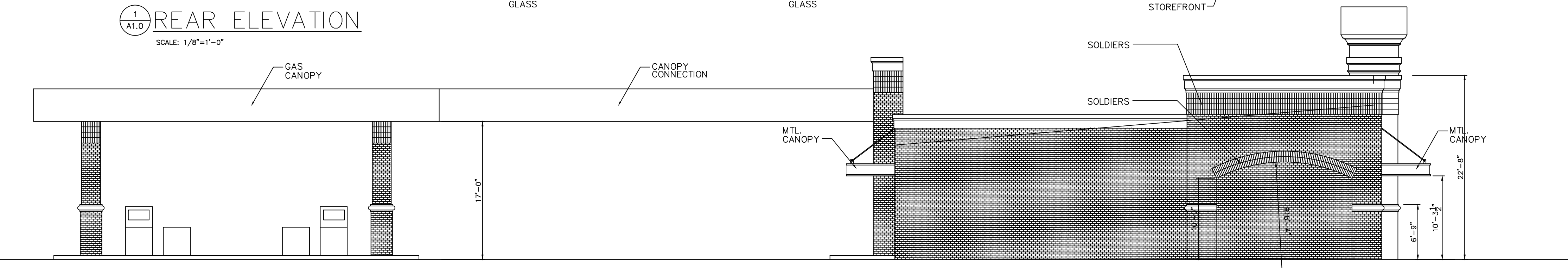
DRAWN
CHECKED
DATE 3/2/22
SCALE
JOB NO.
SHEET A0.1
OF SHEETS



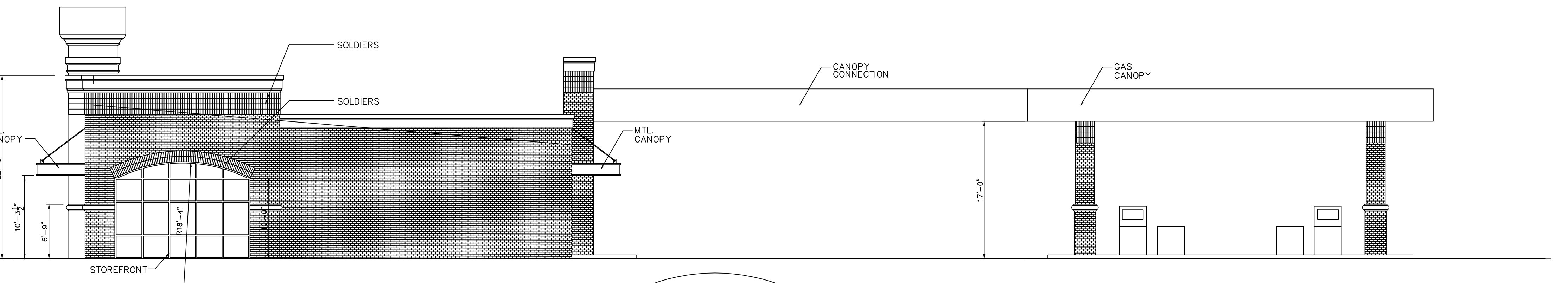
1 FRONT ELEVATION
A1.0
SCALE: 1/8"=1'-0"



1 REAR ELEVATION
A1.0
SCALE: 1/8"=1'-0"



1 SIDE ELEVATION
A1.0
SCALE: 1/8"=1'-0"

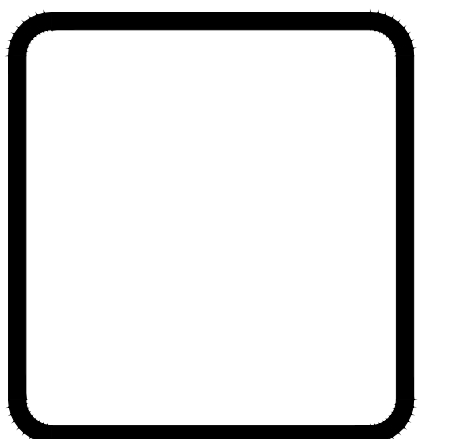


1 SIDE ELEVATION
A1.0
SCALE: 1/8"=1'-0"



1 CANOPY ELEVATION
A1.0
SCALE: 1/8"=1'-0"

REVISIONS	BY



WOOLRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-200-8865
WOOLRIDGEARCHITECTUREFIRM.COM

Sowell Road Shell
Corner of Sowell Rd. & Hwy. 51
Gluckstadt, Mississippi

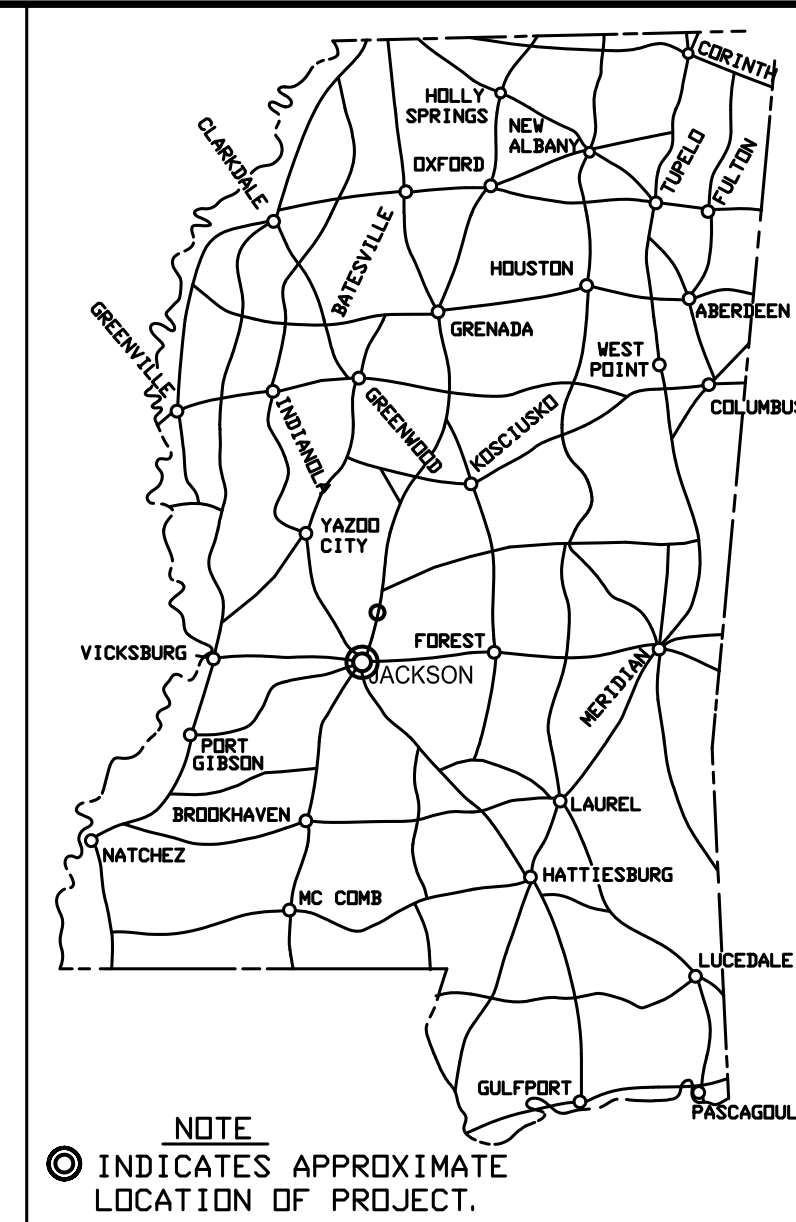
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DRAWN
CHECKED
DATE 3/2/22
SCALE
JOB NO.
SHEET A3.0
OF SHEETS

DW 3/28/2022 3:33 PM SITE PLAN.dwg



SITE DEVELOPMENT PLANS NEW CONVENIENCE STORE 2210 HIGHWAY 51 GLUCKSTADT, MS



Crown Engineering, PLLC
 Engineers & Project Managers
 P.O. Box 16812
 Jackson, MS 39236
 Ph.: (601)713-4346

VICINITY MAP
 NOT TO SCALE
 OCTOBER 2023



DATE: 10.11.2023

INDEX TO DRAWINGS

SHEET NO.	DESCRIPTION
1	Title Sheet
2	Existing Site Survey
3	Site Plan
4	Grading, Drainage, and Erosion Control Plan
5	Utility Layout Plan
6	Miscellaneous Detail Sheet

Date:	
By:	
Revisions:	
No.	

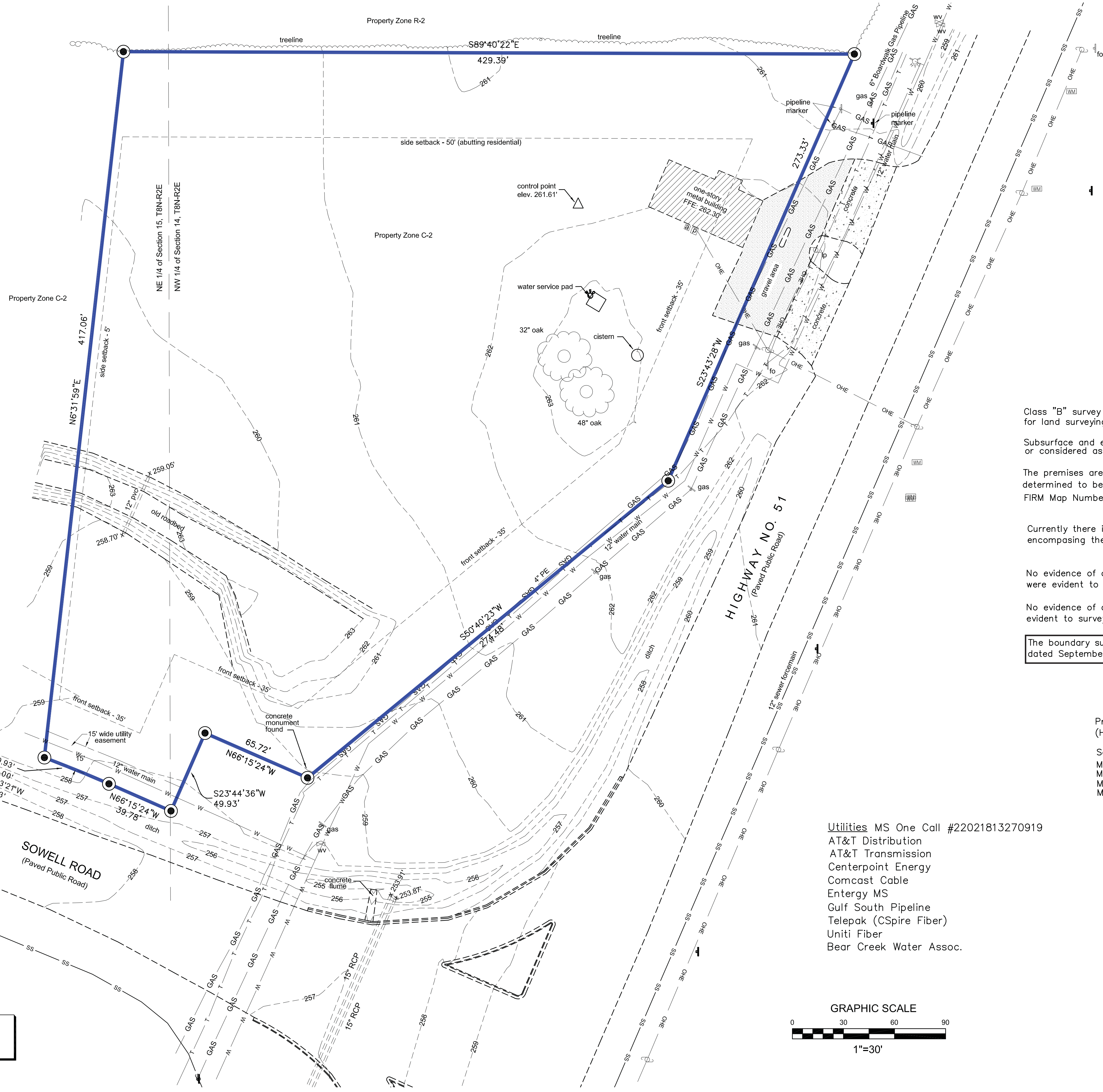
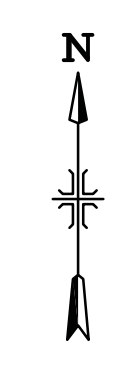
BAIRD ENGINEERING, INC.	
506 Jefferson Street, Clinton, MS 39056	
Phone: (601) 925-5015	

Project No.:	# 4532
Date:	02/17/2022
Scale:	1" = 30'
Drawn By:	CLB
Reviewed By:	CLB

Project No.:	# 4532
Date:	02/17/2022
Scale:	1" = 30'
Drawn By:	CLB
Reviewed By:	CLB

TOPOGRAPHIC SURVEY OF CERTAIN PROPERTY IN THE NE 1/4 OF SECTION 15, T8N-R2E AND THE NW 1/4 OF SECTION 14, T8N-R2E, MADISON COUNTY, MISSISSIPPI

DRAWING NUMBER
C-1
SHEET NO.
2 of 6



Vertical elevations are referenced to NAVD88

This property may be subject to recorded or unrecorded easements, rights-of-way or other encumbrances which are not evident to the surveyor, but which would be revealed by a title search performed by a competent attorney.

Basis of Bearing: the bearings on this plat are based on and referenced to the Mississippi State Plane Coordinate System Grid North (NAD83—West Zone) as derived using RTK GPS observations using Cors Stations MSJK and MSYZ.

This TOPOGRAPHIC survey was performed and this plat was prepared by Baird Engineering, Inc., 506 Jefferson Street, Clinton, MS 39056 Phone: (601) 925-5015

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

I, Colin L. Baird, do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on February 17, 2022.

Class "B" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

Subsurface and environmental conditions were not examined or considered as a part of this survey.

The premises are situated in Zone X—Other Areas, which is defined as, "Areas determined to be outside the 0.2% annual chance floodplain", as shown on FIRM Map Number 28089C0415F, effective date of March 17, 2010.

Currently there is no earth moving work or building construction encompassing the entire property as evident to surveyor at time of survey.

No evidence of a solid waste dump, sump or sanitary landfill were evident to surveyor at time of survey.

No evidence of cemeteries, gravesites or burial grounds were evident to surveyor at time of survey.

The boundary survey for this property was performed by Ron McMaster, Jr. dated September 7, 2021.

Property is zoned C-2 (Highway Commercial District)

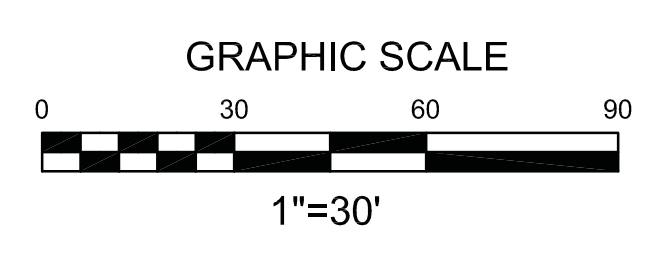
Setback Limits:
Minimum Front Yard Requirements: 35 feet
Minimum Side Yard Requirements: 5 feet
Minimum Rear Yard Requirements: 5 feet
Minimum Side & Rear Requirements Abutting Residential: 50 feet

Utilities MS One Call #22021813270919

- AT&T Distribution
- AT&T Transmission
- Centerpoint Energy
- Comcast Cable
- Entergy MS
- Gulf South Pipeline
- Telepak (CSpire Fiber)
- Uniti Fiber
- Bear Creek Water Assoc.

LEGEND

	UTILITY POLE		CABLE PEDESTAL
	GAS VALVE		TELEPHONE PEDESTAL
	WATER VALVE		SIGN
	1/2" IRON REBAR FOUND		STORM INLET
	1/2" IRON REBAR SET (18" long)		SAN. SEWER MANHOLE
	LIGHT POLE		SAN. SEWER
	WATER METER		GAS LINE
	SEWER CLEANOUT		UNDERGROUND TELECOM
	POWER METER		CONTOURS
	GAS METER		OVERHEAD POWER
	MONITORING WELL		UNDERGROUND ELECTRIC
	FIRE HYDRANT		WATER MAIN
			UNDERGROUND POWER
			FENCE



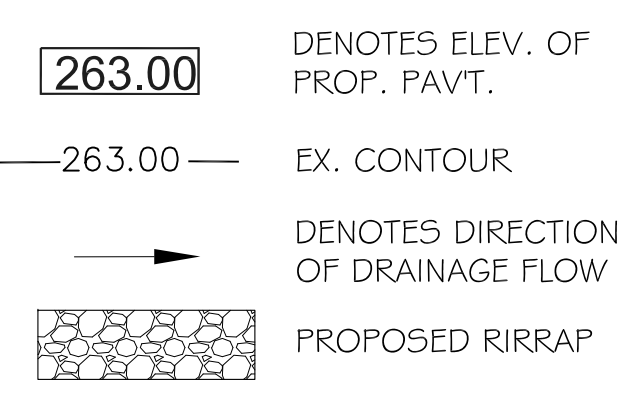
TOTAL ACRES: 3.2389 acres

Construction Notes:

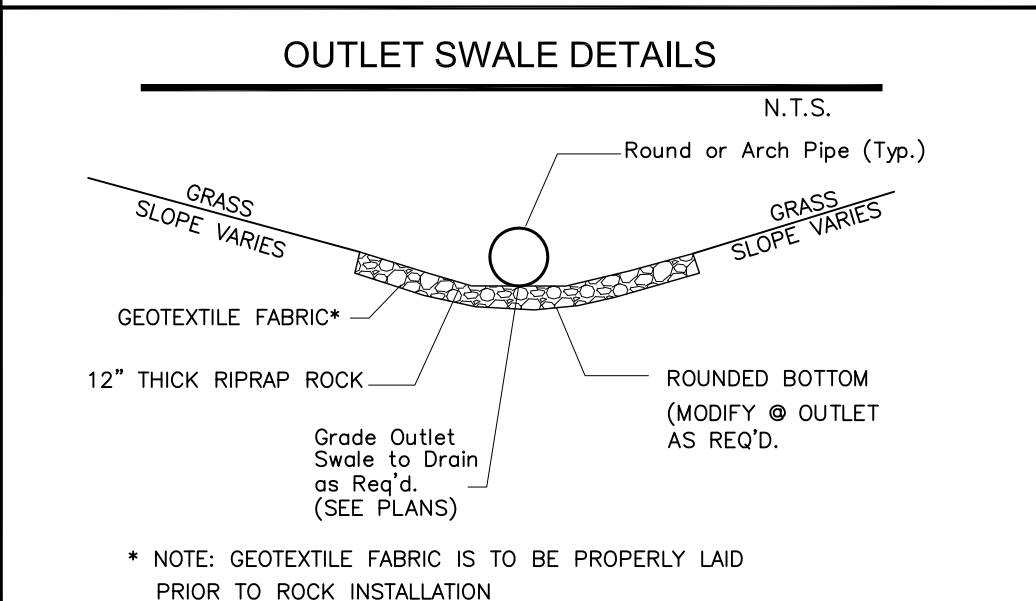
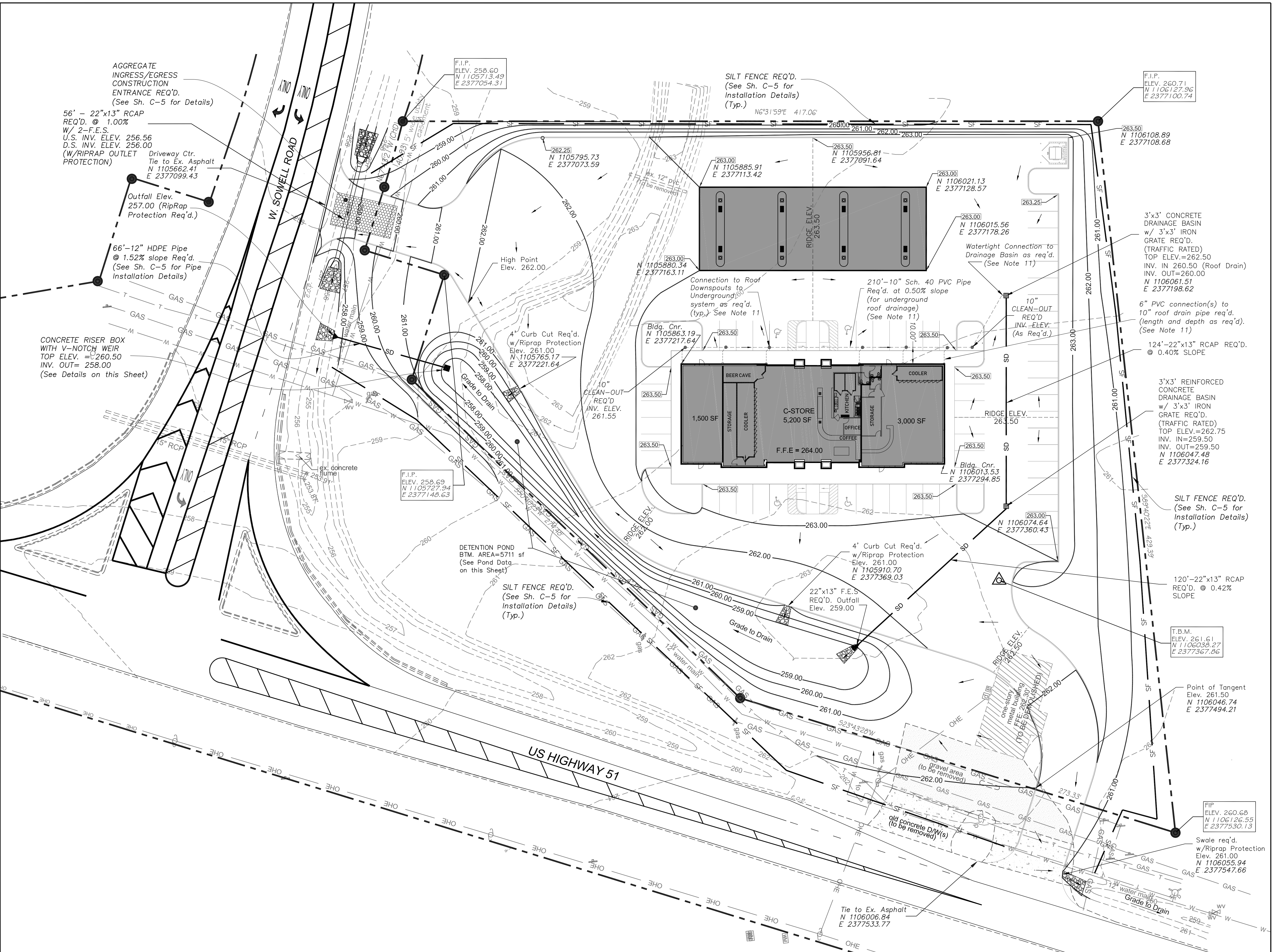
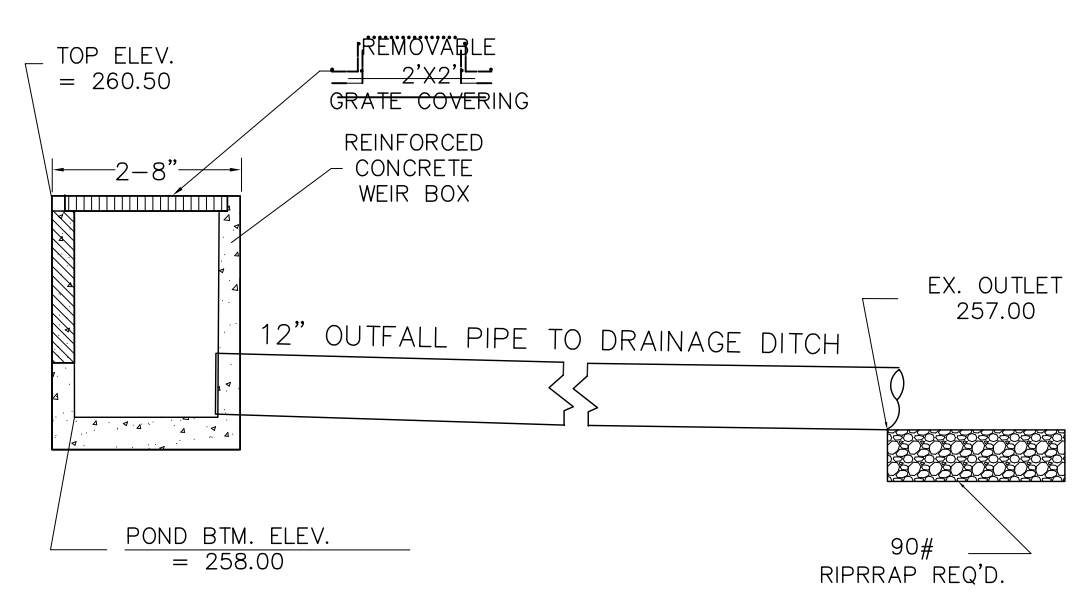
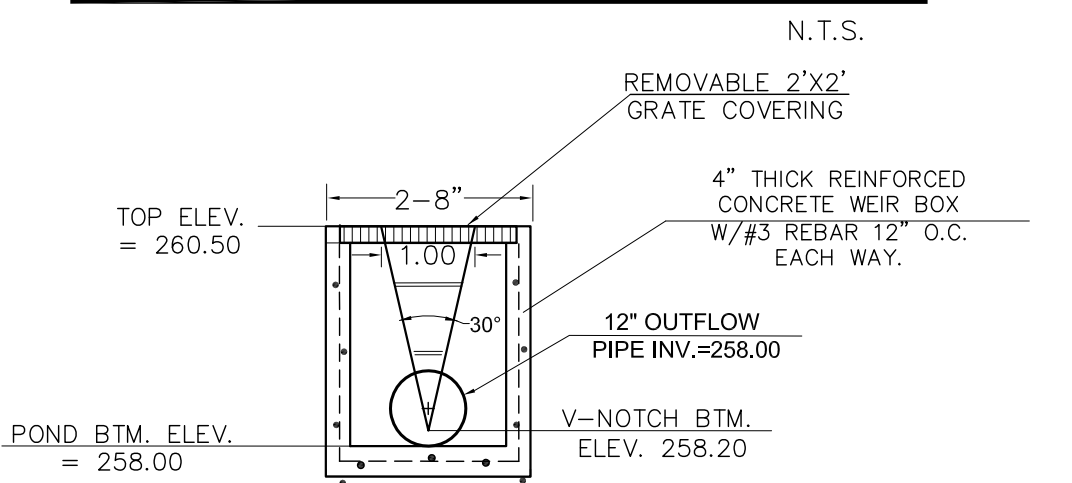
1. Prior to excavation, The Contractor must coordinate directly with the involved owners to get underground utility lines field located in advance of construction.
2. The Contractor shall be responsible for traffic control at or near the project site.
3. It shall be the responsibility of the contractor to protect existing structures, pipes, inlets, selected trees, etc. from damages which might occur during construction. Extreme care should be exercised in work done in this vicinity. The contractor shall replace or repair any structures damaged during the life of the contract.
4. Any utility line or service encountered during the construction whether shown on the plans or not, shall be protected by the contractor.
5. Daily cleanup of materials and supplies will be required. The job site shall be maintained in a neat and orderly fashion.
6. All Areas where the natural vegetation is removed or destroyed during construction shall be seeded, mulched and fertilized or sodded.
7. Prior to the placement of any new pavement, the existing subgrade shall be proof-rolled and compacted to min. 95% of the Maximum Standard Proctor and loose soil encountered during compaction shall be removed and replaced with suitable backfill material as required. See Sheet C-5 for details.
8. The Existing Contours on the Grading and Drainage Plan are based upon the latest survey supplied by the Surveyor.
9. See Dwg. No. C-5 for details for pavement typical section, pipe installation, curb and gutter details
10. The Drainage Basins for the Storm Drainage System shall be precast reinforced concrete or cast-in-place reinforced concrete and sized as shown on the drawings. All Storm Pipes shall be reinforced concrete and sized as shown on the drawings. All frames & grates shall be ductile iron per ASTM A536 grade 70-50-05 and shall be traffic rated for H-20 load. Installation shall be per manufacturer's instructions.
11. Pipes, bends, tees, and other appurtenances necessary for the underground roof drainage system shall be connected as required for a watertight system and connected to the proposed storm drainage inlet as required. See Arch. Drawings for more details on final roof drain locations and spacing dimensions.

EROSION CONTROL ITEMS:

1. The Contractor shall plan and execute construction and earthwork by methods to control surface drainage from cuts and fills and from borrow and waste disposal areas, to prevent erosion and sedimentation. The areas of bare soil exposed at one time shall be held to a minimum. Temporary control measures such as silt fences or wattles shall be provided as shown on the plans or as directed by the Engineer.
2. See sheet Dwg. No. C-5 for stormwater management plan and installation details of the erosion control items.
3. All appropriate measure shall be taken to insure fill materials, construction activities and structures will not encroach on adjacent properties.



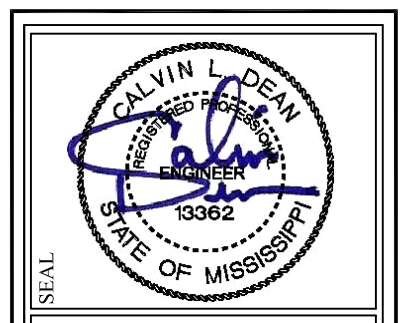
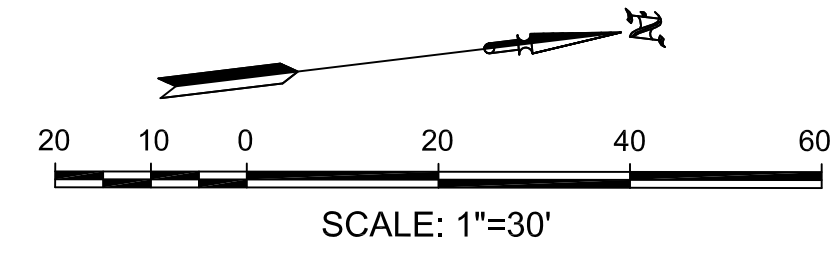
CONCRETE V-NOTCH WEIR BOX DETAILS



Detention Pond Data

Frequency Type	100 year
Drainage Area	2.44 AC
Peak Inflow	15.87 cfs
Peak Outflow	1.35 cfs
Maximum Storage Volume	10,726 ft ³
Maximum Storage Elevation	259.51 ft
Pond Top Elevation	261.00
Pond Bottom Elevation	258.00
Pond Side Slope	4:1

(See included Drainage Calculations, Hydrographs, and Pond Reports)



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Crown Engineering, PLLC
 Engineers & Project Managers
 P.O. Box 16812
 Jackson, MS 39236
 Ph: (601) 713-4346

DATE: 06/04/2023
 CHECKED: CD
 DESIGNED: CD
 DRAWN: CD

PROJECT:
**SITE DEVELOPMENT PLANS
 NEW CONVENIENCE STORE
 2210 HIGHWAY 51
 GLUCKSTADT, MS**

SHEET TITLE:
**GRADING, DRAINAGE
 & EROSION CONTROL
 PLAN**

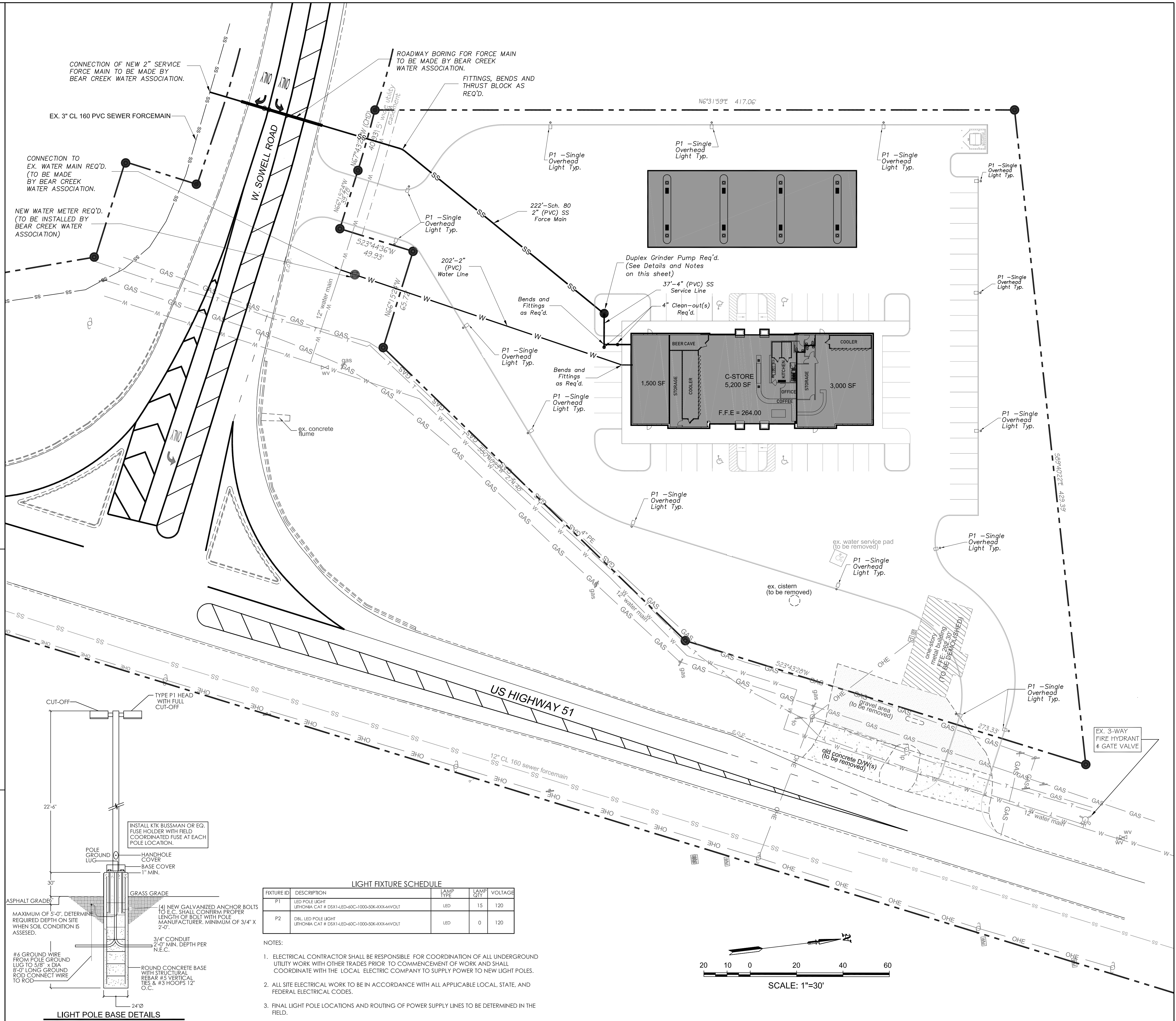
REVISIONS

SCALE:
 1" = 30'

DRAWING NUMBER
C-3
 SHEET NO.
 4 of 6

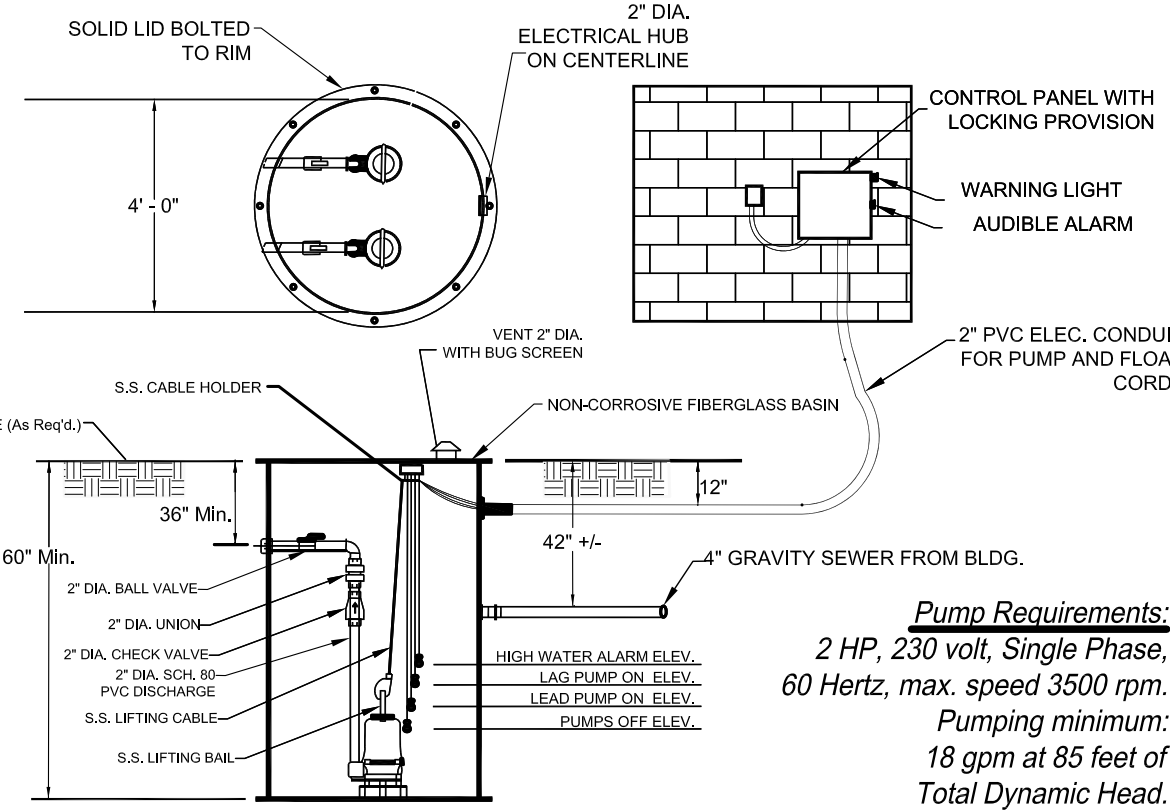
Construction Notes:

- Sanitary Sewer Lines and appurtenances shall conform to applicable requirements of the City of Gluckstadt.
- Water Lines and appurtenances shall conform to all applicable requirements of the City of Gluckstadt.
- Contractor shall verify depths of water and sewer lines prior to placement to meet required clearances. At locations where the water and sewer lines must cross each other, there shall be a minimum vertical clearance of 18 inches with the water line crossing over the sewer line.
- New water service line shall be a minimum of 2" in diameter and installed a minimum of 3 feet from final grade. New sanitary sewer service line shall be 4" in diameter and a 2" Force Main (PVC) as required on drawings.
- 11.25°, 22.50°, 45° bends or a combination thereof shall be installed on the sanitary sewer service liner to achieve the required fall for connection to the existing manhole.
- If applicable, final routing for new gas service line to be determined in the field by the appropriate gas company.
- Clean-outs are to be installed at all locations where change in direction of service line occurs. Depths shall be as required. See architectural drawings for specific locations for continuation of water and sanitary sewer service line piping.
- The Contractor shall furnish, place and maintain all sheeting, shoring, and bracing required to support the sides of all trench excavations. The Contractor shall be responsible for the sufficiency of any such supports to prevent any movement which can in any way damage or delay work; endanger or cause damage to adjacent pavements, buildings, or other structures; or create undue hazards to workmen.
- The location and depth of the existing water and sanitary sewer main line will be checked by the plumbing contractor to verify its conformity to the requirements for new construction prior to the use of any such line. Water and sewer service connections shall be done by the Bear Creek Water Association.
- All existing utilities requiring adjustment shall be done by the appropriate utility owner. The contractor shall be responsible for all repairs to existing utilities damaged during construction.
- Any existing service lines, ex. water meters not used for construction shall be located and removed or abandoned and capped.



DUPLEX GRINDER PUMP DETAILS

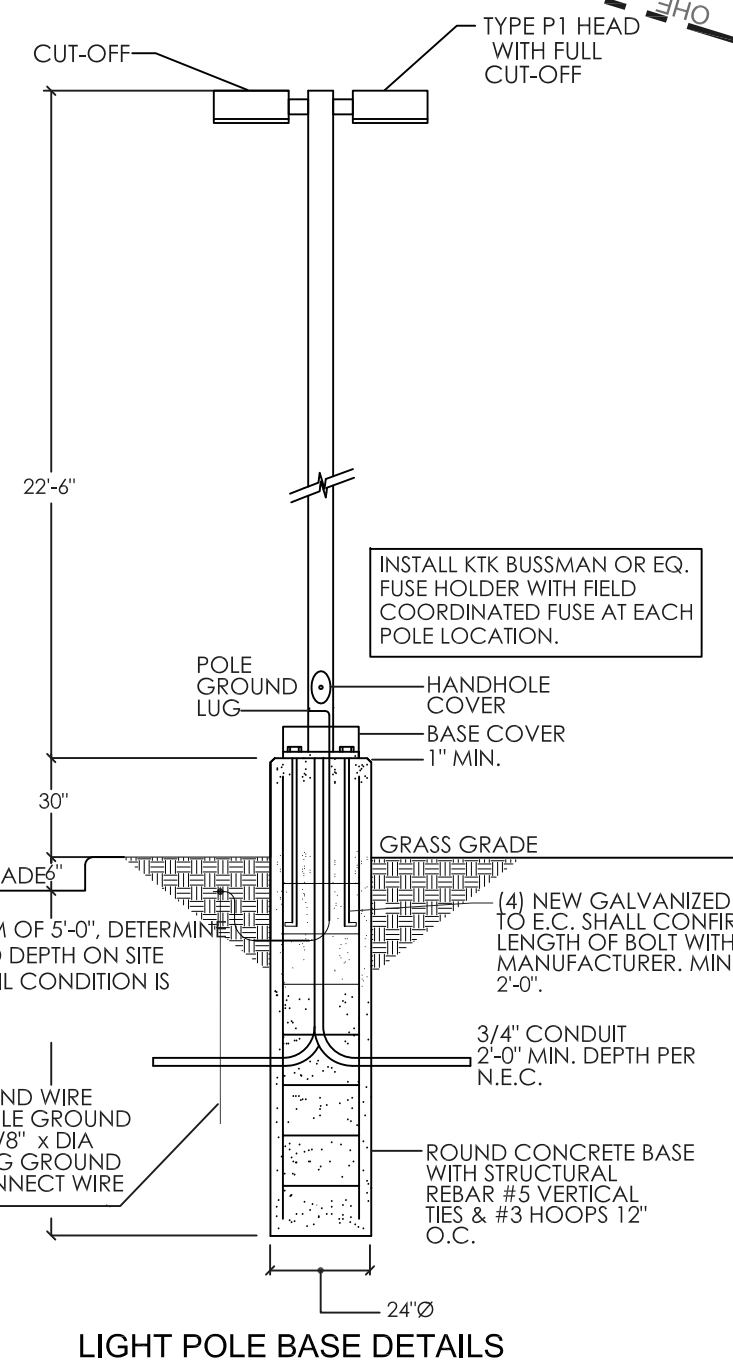
N.T.S.



Pump Requirements:
 2 HP, 230 volt, Single Phase,
 60 Hertz, max. speed 3500 rpm.
Pumping minimum:
 18 gpm at 85 feet of
 Total Dynamic Head.

Grinder Pump Construction Notes:

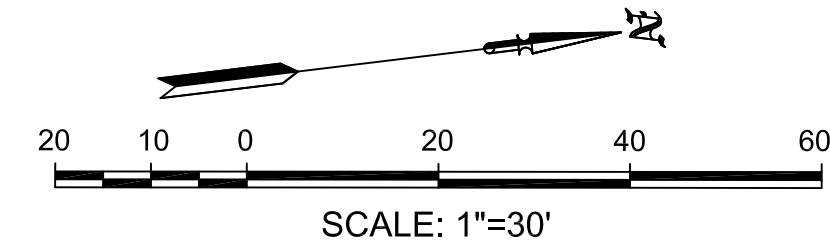
- Grinder Pump to be installed, maintained, and operated by the Owner.
- Pump basins shall be of non-corrosive fiberglass construction. The basin shall be a minimum of 48 inches in diameter and 72 inches in depth unless otherwise approved by the Engineer.
- The pump station discharge piping shall include a self-cleaning ball-type check valve, hydraulically-sealed discharge flange, and a gate valve with handle extension.
- The station shall be equipped with an exterior wall mounted or pedestal mounted electrical control panel in a NEMA4X, weather tight, non-corrosive fiberglass enclosure with a dead front outer door with a locking hasp or handle. A hinged inner door shall be provided for mounting a hand-off-automatic pump control switch, electrical overload reset buttons, running light, and related electrical equipment. **Final Control Panel location to be determined in the field.**
- A 6" Steel Casing shall be used in the following cases:
 - Crosses over or under a water line. (See Note 3)
 - Crosses beneath storm drainage pipe with less than three (3) feet of clearance or above storm drainage pipe with less than two (2) feet of clearance.
 - Cover is less than 36".



LIGHT FIXTURE SCHEDULE			
FIXTURE ID	DESCRIPTION	LAMP TYPE	VOLTAGE
P1	LED POLE LIGHT LITHONIA CAT # DSX1-LED-40C-1000-SK-XXX-KV-VOLT	LED	15 120
P2	DBL LED POLE LIGHT LITHONIA CAT # DSX1-LED-40C-1000-SK-XXX-KV-VOLT	LED	0 120

NOTES:

- ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION OF ALL UNDERGROUND UTILITY WORK WITH OTHER TRADES PRIOR TO COMMENCEMENT OF WORK AND SHALL COORDINATE WITH THE LOCAL ELECTRIC COMPANY TO SUPPLY POWER TO NEW LIGHT POLES.
- ALL SITE ELECTRICAL WORK TO BE IN ACCORDANCE WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL ELECTRICAL CODES.
- FINAL LIGHT POLE LOCATIONS AND ROUTING OF POWER SUPPLY LINES TO BE DETERMINED IN THE FIELD.



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Crown Engineering, PLLC
 Engineers & Project Managers
 P.O. Box 16812
 Jackson, MS 39236
 Ph: (601) 713-4346

DATE: 06/08/2023
 CHECKED: CD
 DESIGNED: CD
 DRAWN: JG

PROJECT:
 SITE DEVELOPMENT PLANS
 NEW CONVENIENCE STORE
 2210 HIGHWAY 51
 GLUCKSTADT, MS

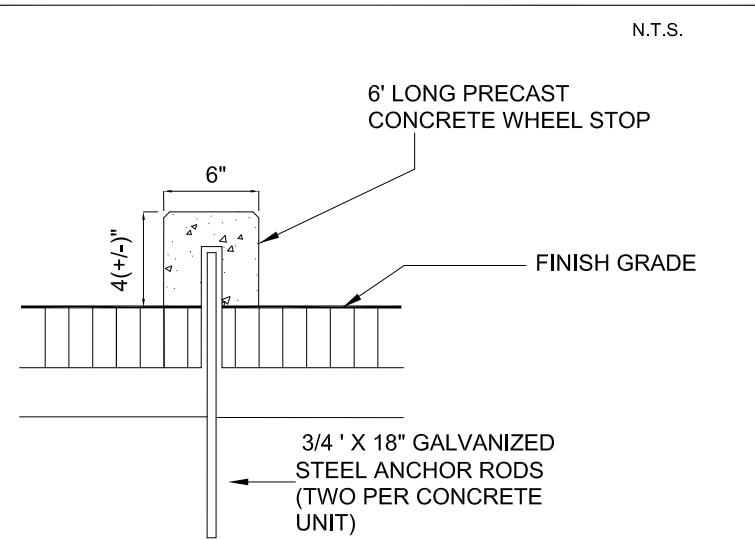
SHEET TITLE:
 WATER & SEWER
 LAYOUT PLAN

NO.	REVISIONS

SCALE:
 1" = 30'

DRAWING NUMBER
C-4
 SHEET NO.
 5 of 6

CONCRETE WHEEL STOP DETAILS

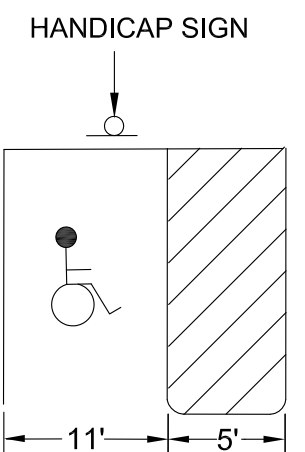


NOTE: ALTERNATE TYPE OF WHEELSTOP MAY BE USED UPON THE APPROVAL OF THE ENGINEER.

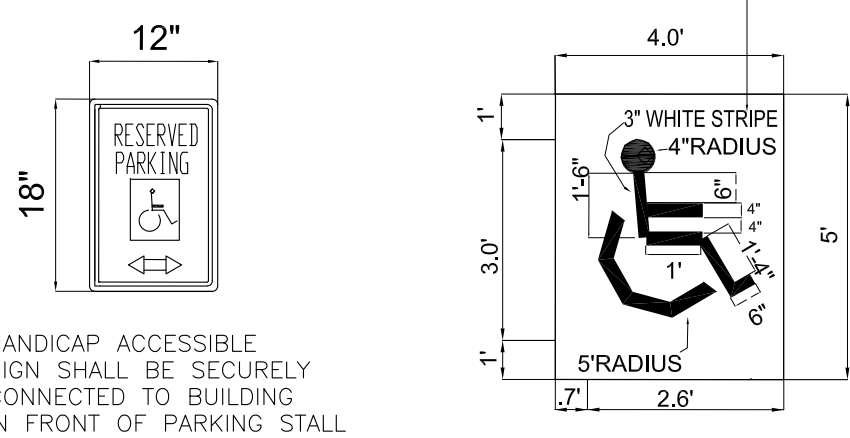


VAN ACCESSIBLE PLATE IS TO BE PLACED ON SIGN POST BELOW THE RESERVED HANDICAP PARKING SIGN

HANDICAP DETAILS

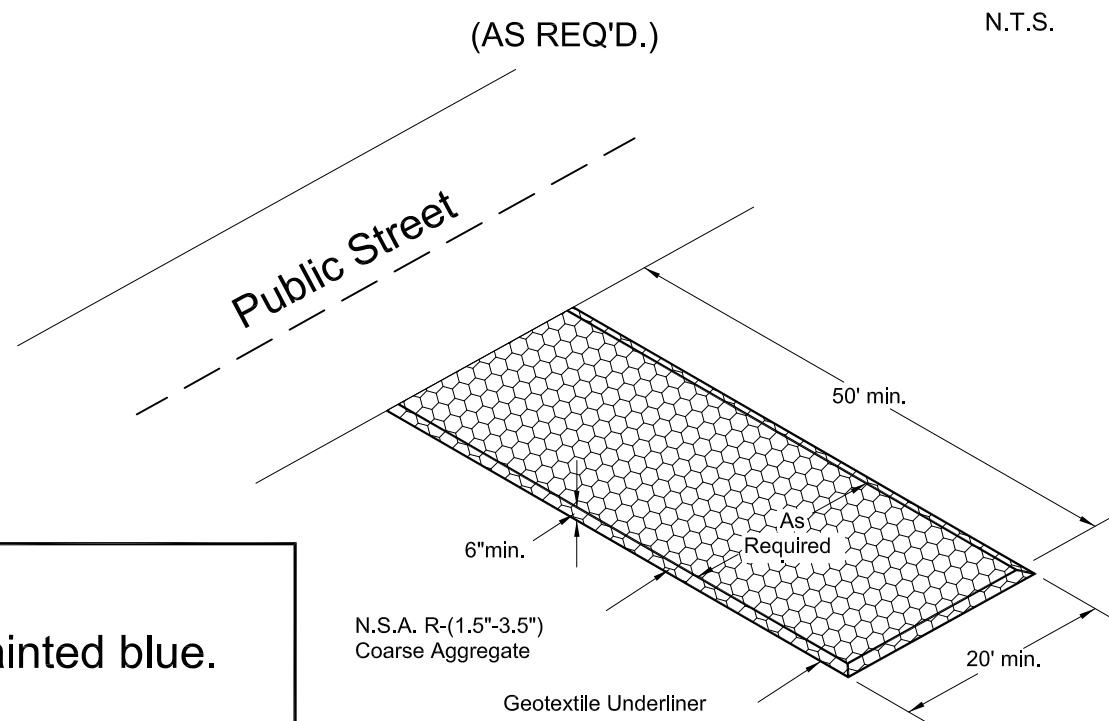


NOTE: Curb face or parking blocks shall be painted blue.



HANDICAP ACCESSIBLE SIGN SHALL BE SECURELY CONNECTED TO BUILDING IN FRONT OF PARKING STALL

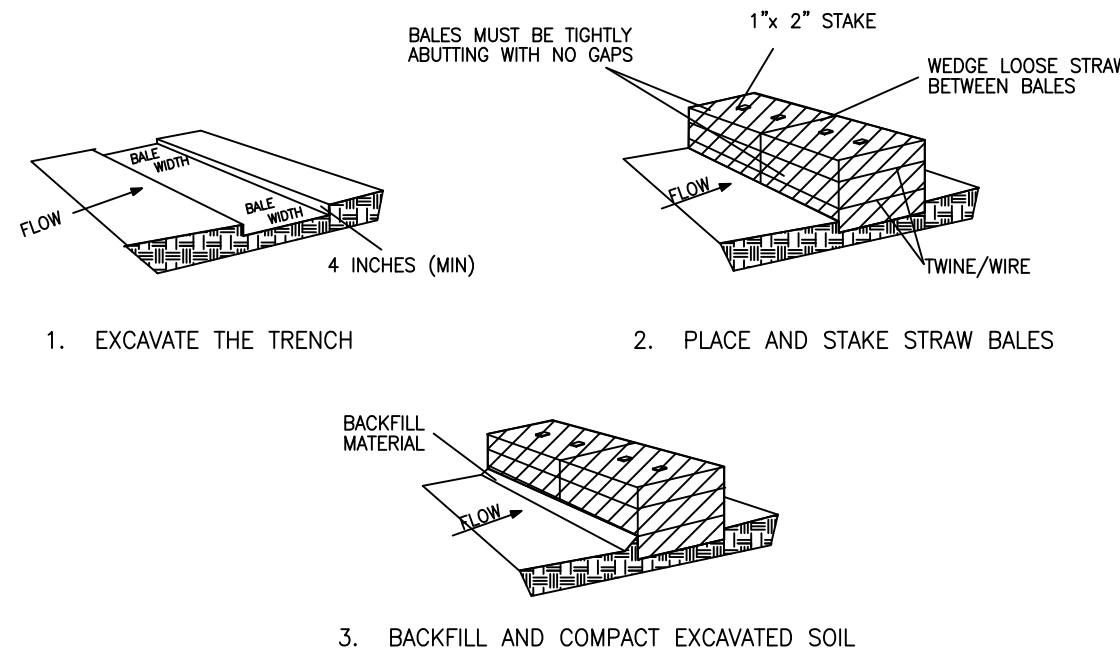
CONSTRUCTION INGRESS/EGRESS DETAIL



1.) The exit shall be maintained in a condition which will prevent tracking or flow of mud onto public right-of-way. This may require periodic top dressing with 1.5-3.5 inch stone, as conditions demand, and repair and/or clean out of any structure used to trap sediment. All materials spilled, dropped, washed, or tracked from vehicles or site onto roadways or into storm drains must be removed immediately.

2.) Wheels must be cleaned to remove mud prior to entrance onto public right-of-way. When washing is required, it shall be done on an area with crushed stone which drains into an approved sediment trap or sediment basin.

INSTALLATION OF STRAW BALES

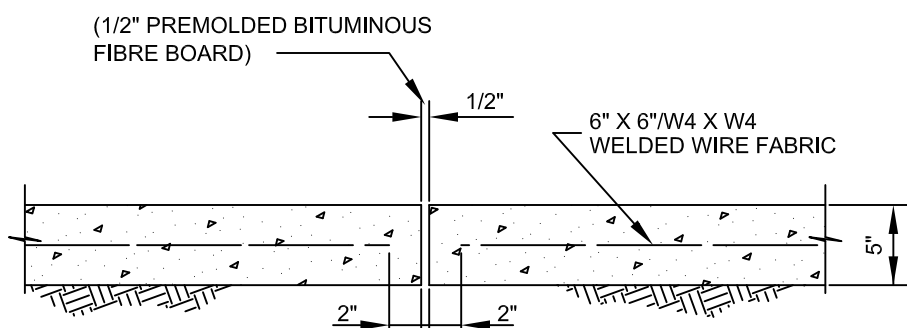


CROSS-SECTION OF A PROPERLY INSTALLED STRAW BALE NOTE: HAY BALES SHALL BE REQ'D. AROUND STORM INLETS PRIOR TO THE INSTALLATION OF ASPHALT PAVEMENT.

STORMWATER MANAGEMENT PLAN

- 1) The Contractor shall install/implement measures as needed to take all prudent and reasonable measures to protect properties from damage caused by the construction
2) The Contractor shall install all the silt fencing, straw bales, sediment control ponds, drainage pipes, and rock riprap required, prior to the beginning of any stripping and/or excavation.
3) The Contractor shall maintain a minimal buffer of undisturbed areas, where practical, around the perimeter of the site. This buffer will reduce the erosion caused by wind and water and also help reduce the amount of sediment leaving the site.
4) Earth fill procedures will utilize temporary diversions to eliminate surface runoff.
5) The Contractor shall provide for protective measures for the containment of hazardous materials, including petroleum products and lubricants, etc.
6) The Contractor shall provide for trash containers on site for disposal of all construction materials and prevent trash from the site from entering into the storm drainage system.
7) The Contractor shall inspect all installed erosion control measures and repair as necessary during the length of the construction at least every seven (7) days during dry periods. The Contractor shall diligently inspect and repair, within 24 hours of a rainfall event, all erosion control measures.
8) The Contractor shall maintain the erosion control measures required to assure that the storm water discharged shall be free from:
a. Debris, oil, scum and other floating materials, other than in trace amounts;
b. Eroded soils and other materials that will settle to form objectionable deposits in receiving waters;
c. Suspended solids, turbidity and color at levels inconsistent with the receiving waters;
d. Chemicals in concentrations that would cause violation of the State Water Quality Criteria in the receiving waters.
9) The Contractor shall maintain adequate record keeping documenting inspection and repair of all erosion control measures installed.
10) The Contractor shall make himself familiar with the Storm Water Construction General Permit Regulations and the "Planning and Design Manual for the Control of Erosion, Sediment and Stormwater", published by the MDEQ, Mississippi Soil & Water Commission and the USDA Soil Conservation Service.
11) This plan contains the minimum erosion control measures to be taken. The Contractor shall utilize the BMP's outlined in the above referenced material for implementation of additional measures, as required.

SIDEWALK EXPANSION JOINT DETAIL

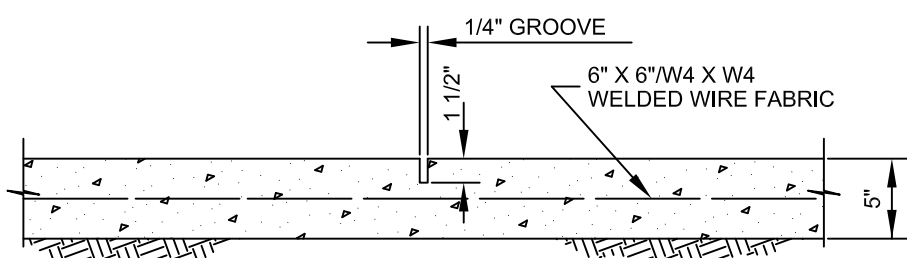


GRADE AND COMPACT EXISTING GROUND AS REQ'D.

CONSTRUCTION NOTES:

1/2" Expansion Joints Required @ 20' c.c. 2-3/4" Dowel Bars, 15" Long Req'd, at all Expansion Joints. They shall be held in place by approved chairs or supports and 1/2" expansion materials. 1/4" Contraction Joints req'd @ 5' c.c.

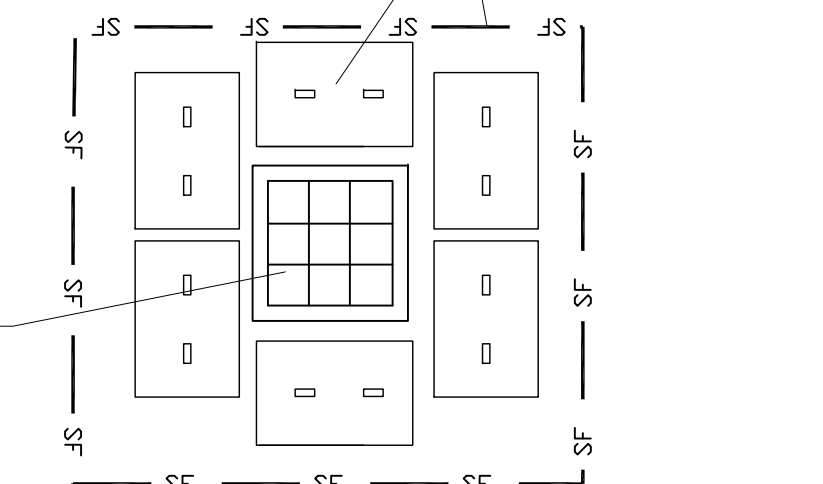
SIDEWALK CONTRACTION JOINT DETAIL



GRADE AND COMPACT EXISTING GROUND AS REQ'D.

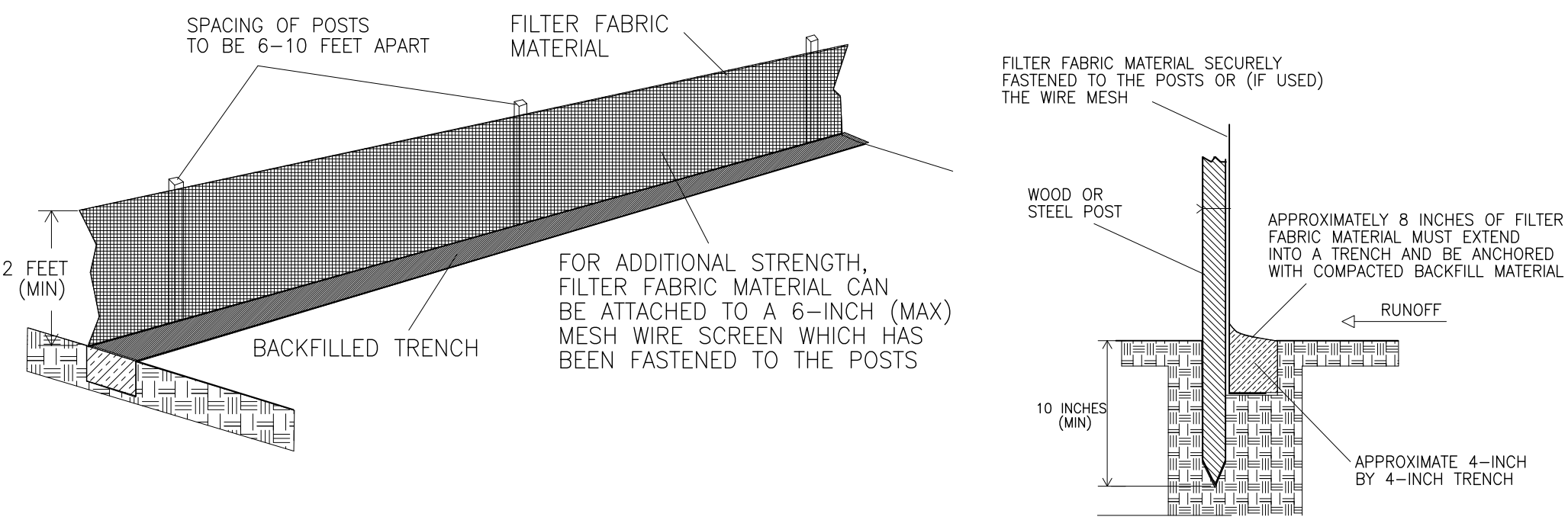
INLET PROTECTION DETAILS

Straw Bales Are To Be Placed 4 Inches In The Soil and Securely Staked, Tightly Abutting With No Gap. Silt fence is to be securely staked and installed around straw bales.



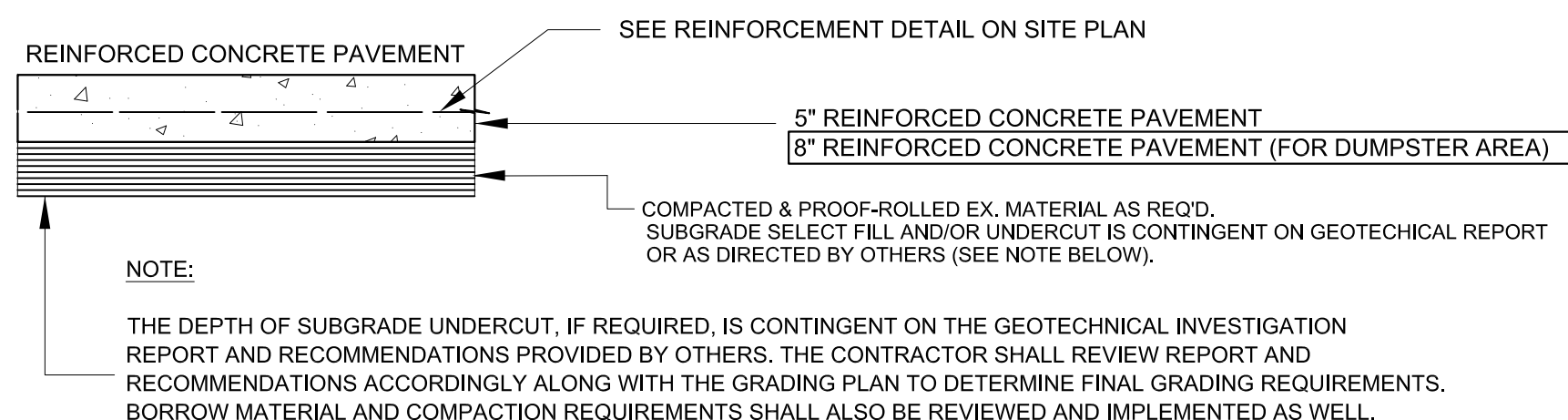
INSTALLATION OF SILT FENCE

(AS REQ'D.)



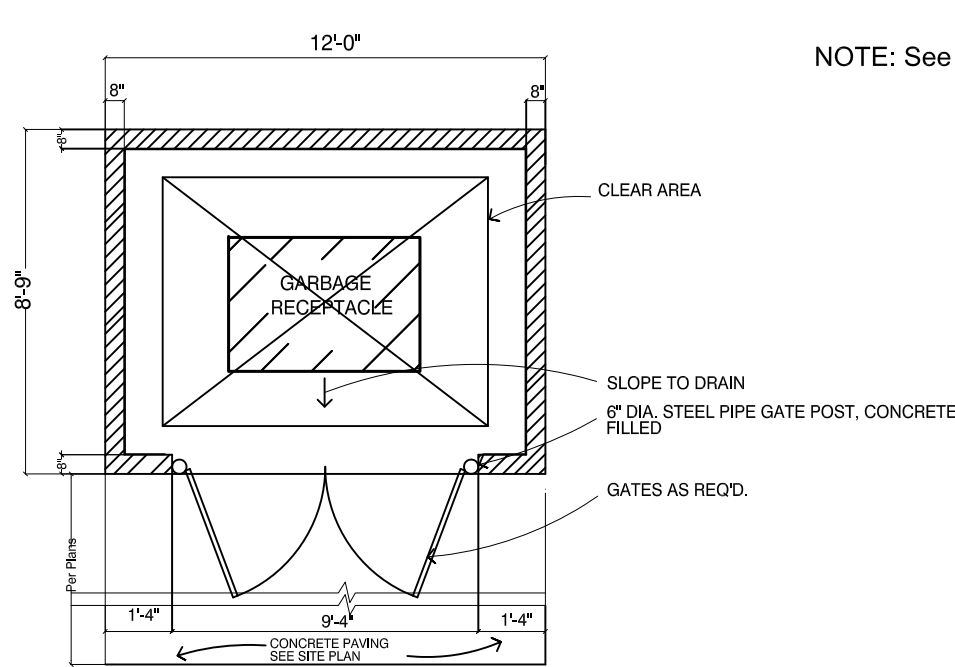
TYPICAL SECTION FOR NEW PARKING LOT & DRIVEWAY

N.T.S.



DUMPSTER DETAILS

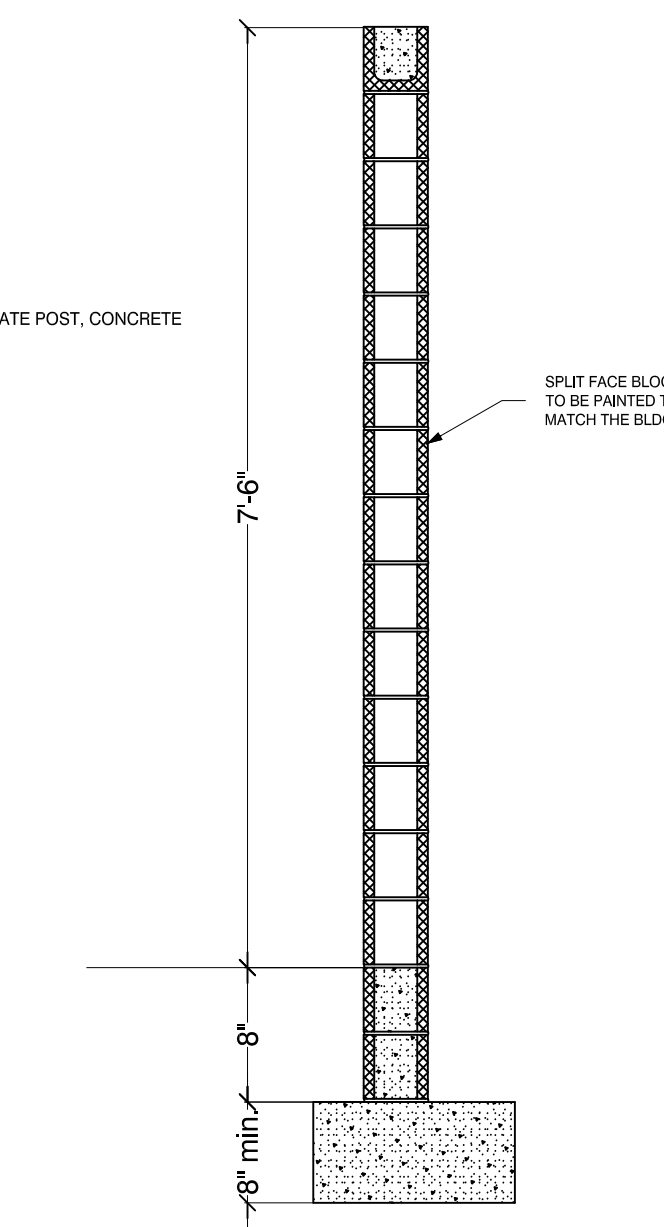
N.T.S.



DUMPSTER SCREENING DETAILS

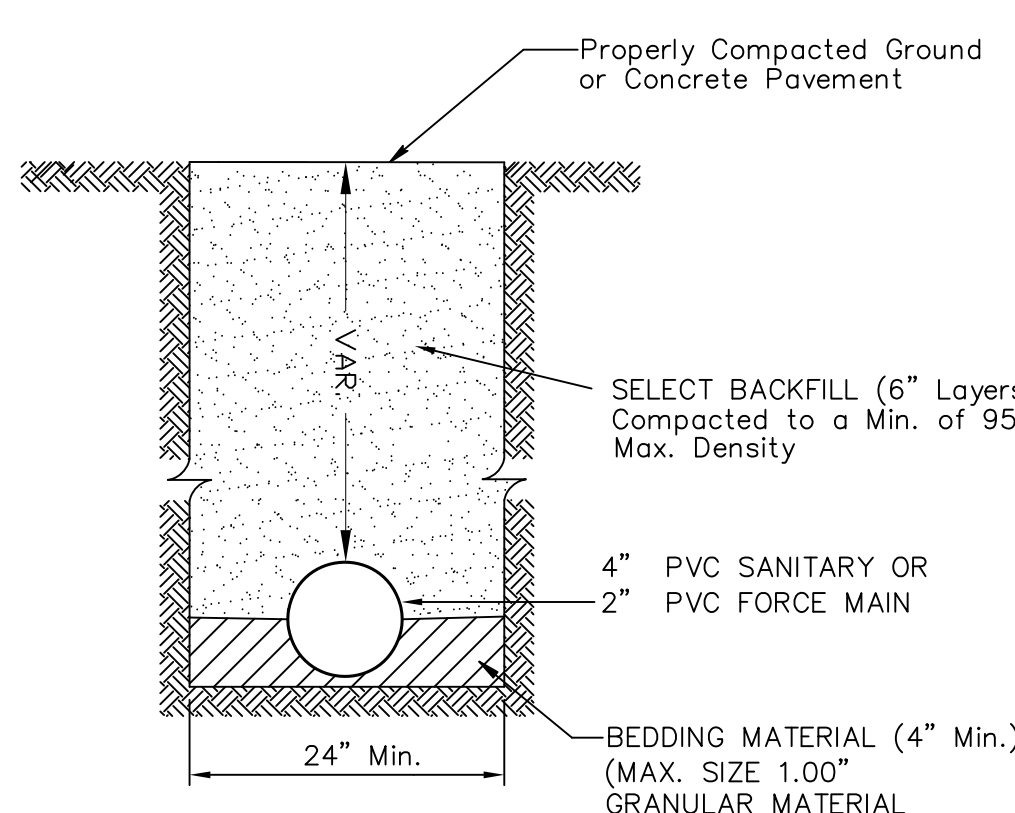
N.T.S.

NOTE: See Landscape Plan for Planting Details



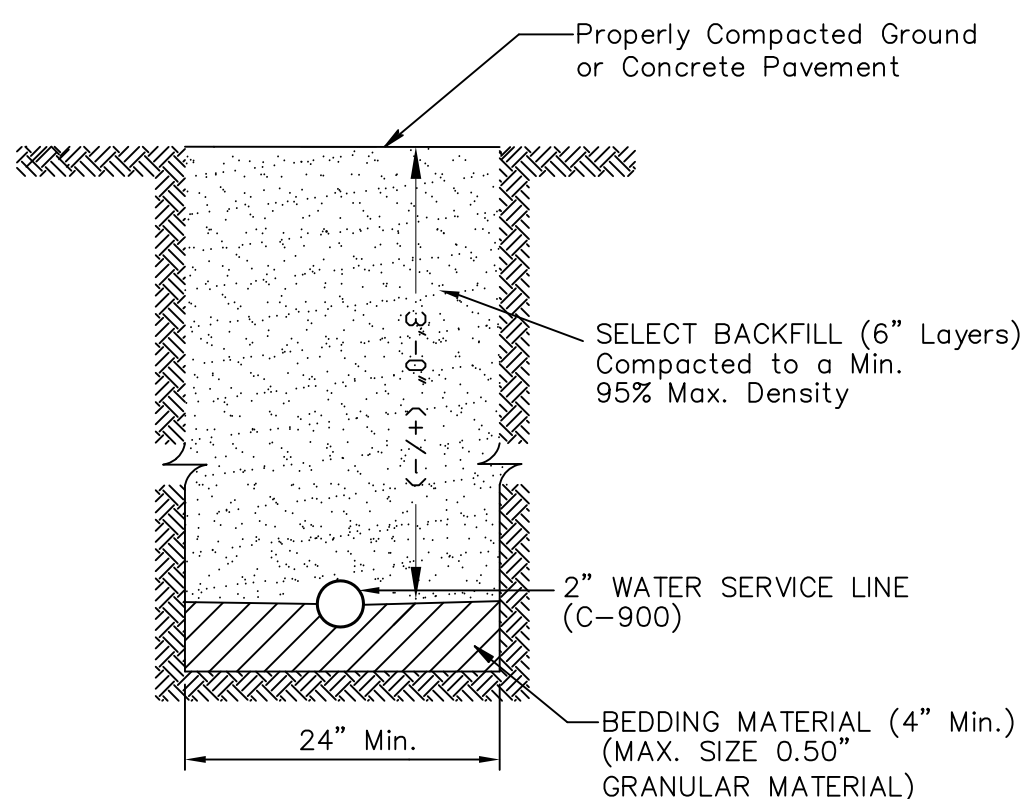
TYPICAL SEWER PIPE INSTALLATION

N.T.S.



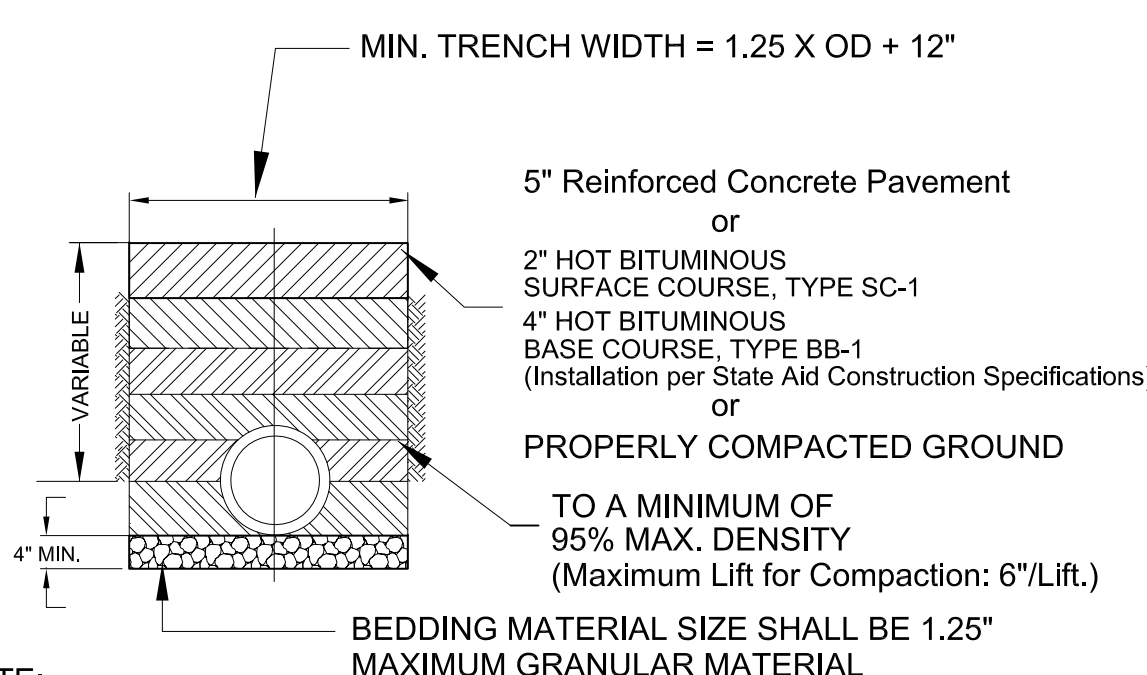
TYPICAL WATER LINE INSTALLATION

N.T.S.



TYPICAL PIPE INSTALLATION

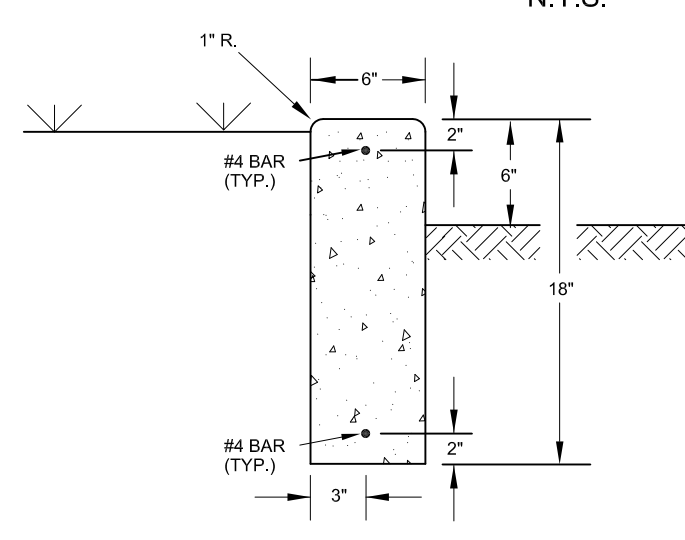
N.T.S.



NOTE: SUITABLE MATERIAL FOR BEDDING AND BACKFILL SHALL BE CLASS I, II OR III AND INSTALLED AS REQUIRED IN ASTM D2321, LATEST EDITION.

HEADER CURB DETAILS

N.T.S.



CONSTRUCTION NOTES:

1/2" Expansion Joints Required @ 30' c.c. 2-3/4" Dowel Bars, 15" Long Req'd. at all Expansion Joints. They shall be held in place by approved chairs or supports and 1/2" expansion materials. 1/4" Contraction Joints req'd @ 10' c.c.



THE INFORMATION SHOWN ON THIS DRAWING IS THE PROPERTY OF CROWN ENGINEERING, PLLC AND WAS CREATED SOLELY FOR THE DEVELOPMENT OF THIS PROJECT. THIS DRAWING SHALL NOT BE RE-USED FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF CROWN ENGINEERING, PLLC. ENGINEER'S KNOWLEDGE AND CONSENT. RE-USE OF THIS DRAWING FOR ANY OTHER PROJECT WITHOUT THE WRITTEN CONSENT OF CROWN ENGINEERING, PLLC IS PROHIBITED. THE ENGINEER SHALL BE HELD HARMLESS FROM ANY AND ALL DAMAGES, LOSSES AND EXPENSES, INCLUDING ATTORNEY'S FEES, ARISING FROM ANY AND ALL UNAUTHORIZED USE OF THIS DRAWING. UNAUTHORIZED USE OF THE ENGINEER'S SEAL OR PROFESSIONAL TITLE IS STRICTLY PROHIBITED.

Crown Engineering, PLLC Engineers & Project Managers P.O. Box 16812 Jackson, MS 39216 Ph.: (601)715-4346 DRAWN: DESIGNED: CD CHECKED: CD DATE: OCTOBER 2023

PROJECT: SITE DEVELOPMENT PLANS NEW CONVENIENCE STORE 2210 HIGHWAY 51 GLUCKSTADT, MS

SHEET TITLE: MISCELLANEOUS DETAILS

Table with columns for REVISIONS, SCALE: N/A, DRAWING NUMBER: C-5, and SHEET NO. 6 of 6.

City of Gluckstadt**Application for Site Plan Review**

Subject Property Address: Corner Church Rd & Old Jackson Rd
Parcel #: 082E-21-012/02.00 Martin's Corner Market
Owner: Patrick Rowland Applicant: Patrick Rowland
Address: 158 Reunion Dr Address: 152 Reunion Dr.
Medina Ms Madison
Phone #: 601-624-2048 Phone #: 601-624-2048
E-Mail: prbuilder27@yahoo.com E-Mail: prbuilder27@yahoo.com
Current Zoning District: C-2
Acreage of Property (If applicable): 1.91 ac
Use sought of Property: Retail

2024006

Requirements of Applicant:

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator.
Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.


Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.


 Applicant Signature

1/5/24
 Date

CITY OF GLUCKSTADT BUILDING DEPARTMENT
OFFICE USE ONLY

Date Received: 01.05.24

Application Complete & Approved to Submit to P&Z Board (please check):

Yes _____ No _____

Signature: _____
 Planning & Zoning Administrator (or Authorized Representative)



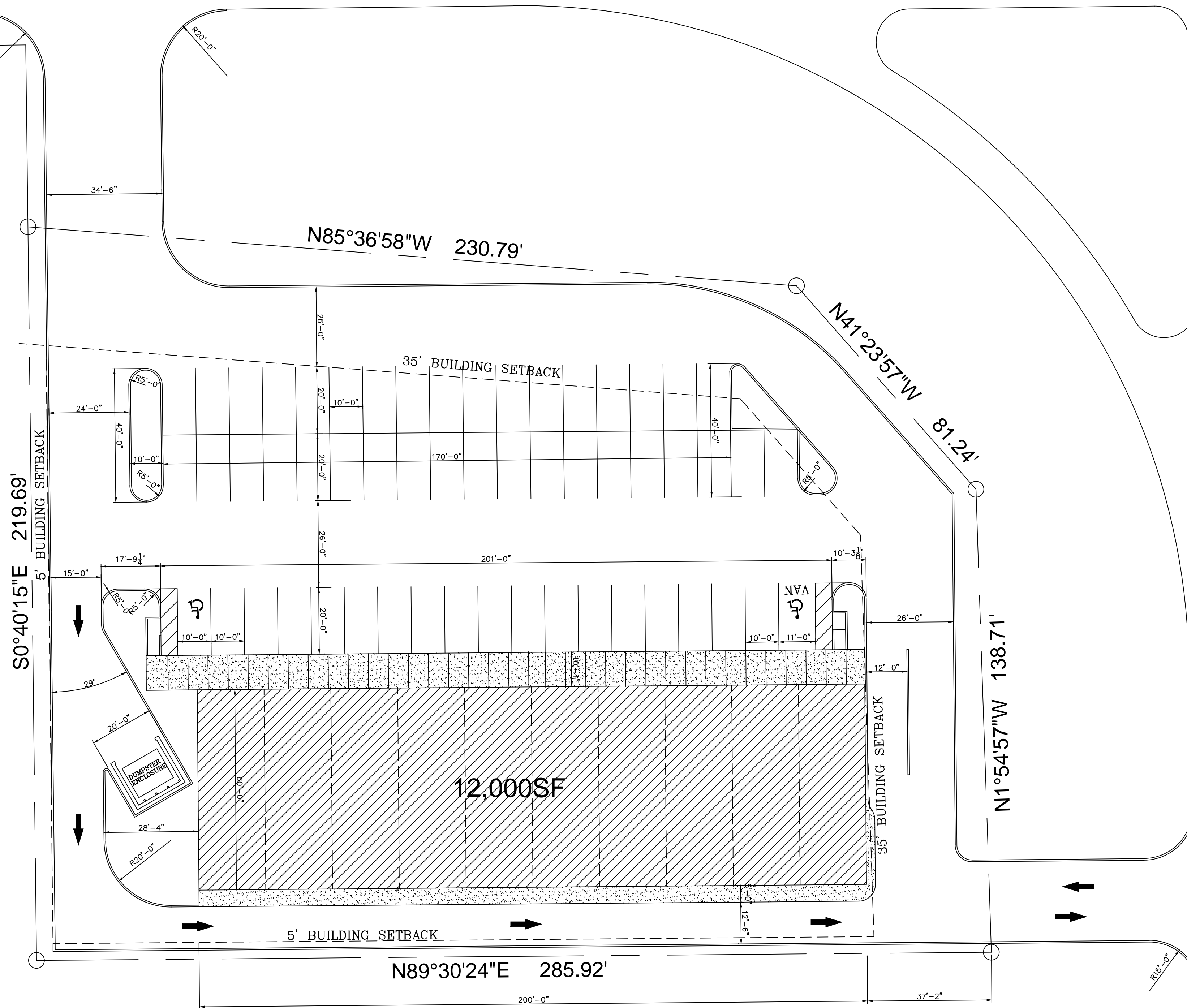
MARTIN'S CORNER MARKET

GLUCKSTADT, MISSISSIPPI

OWNER 12/15/2023 10:00 AM REVISED MARTIN'S CROSSING.dwg

CHURCH ROAD

OLD JACKSON RD

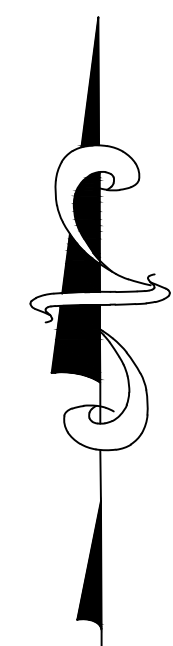
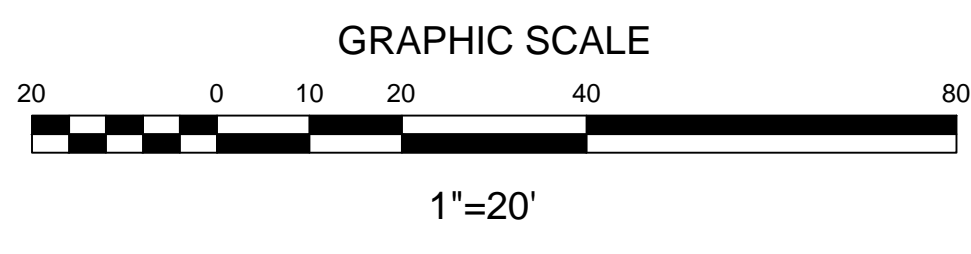


LOCKE PROPERTIES
C-2

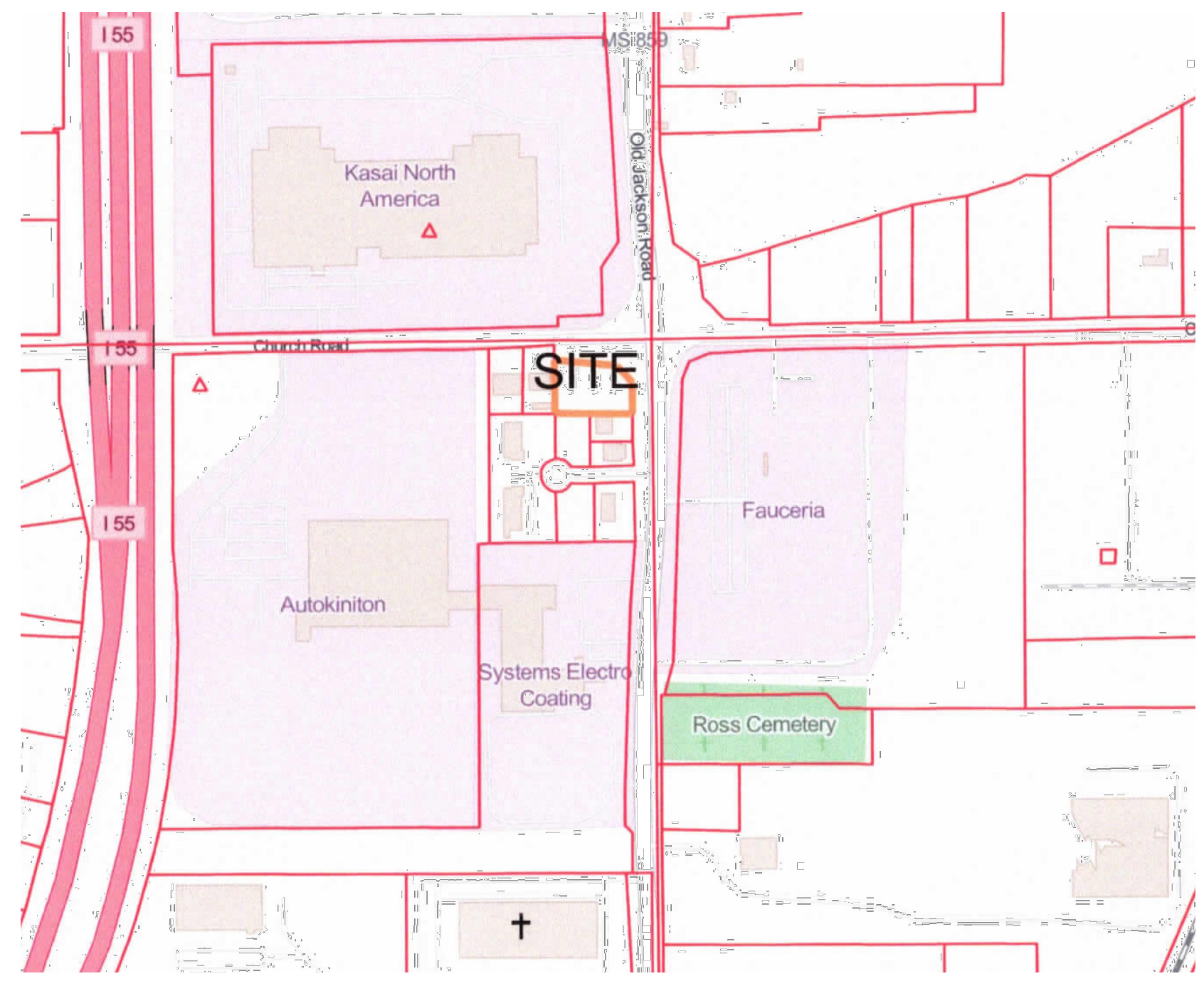
ELMORE ELMORE, LLC
C-2

NEW SOUTH ACCESS & ENVIRONMENTAL
C-2

SITE PLAN
SCALE: 1"=20'-0"

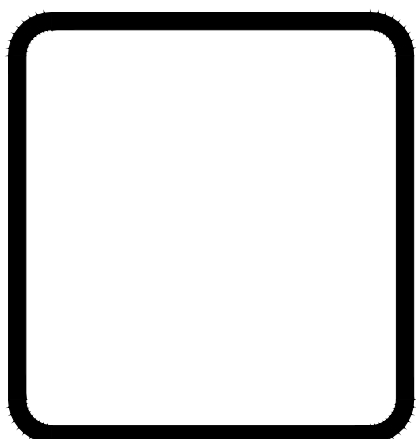


C-2 COMMERCIAL ZONING
 SITE AREA 57,437SF
 BUILDING AREA 12,000SF
 AREA COVERAGE 21%
 PARKING REQUIRED
 12,000SF / 225 = 53.3 (54) SPACES
 PROVIDED SPACES = 55 SPACES



VICINITY MAP
SCALE:

REVISIONS	BY



W

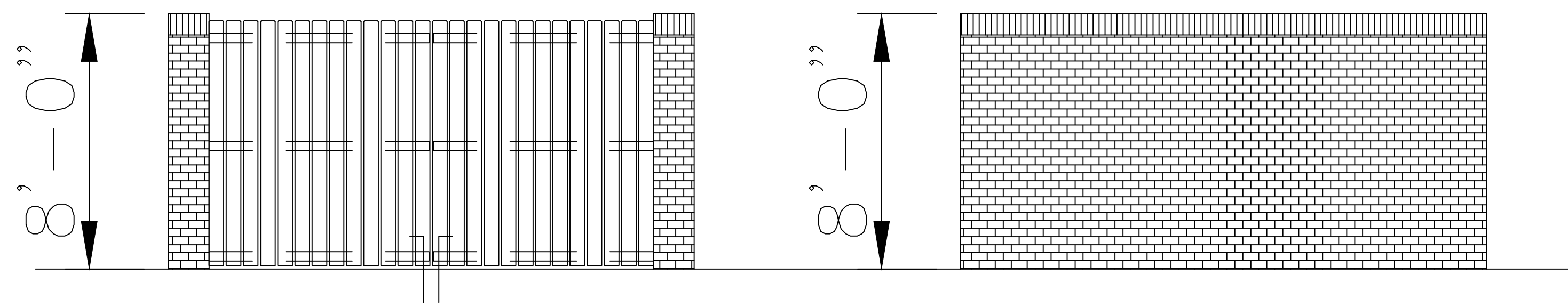
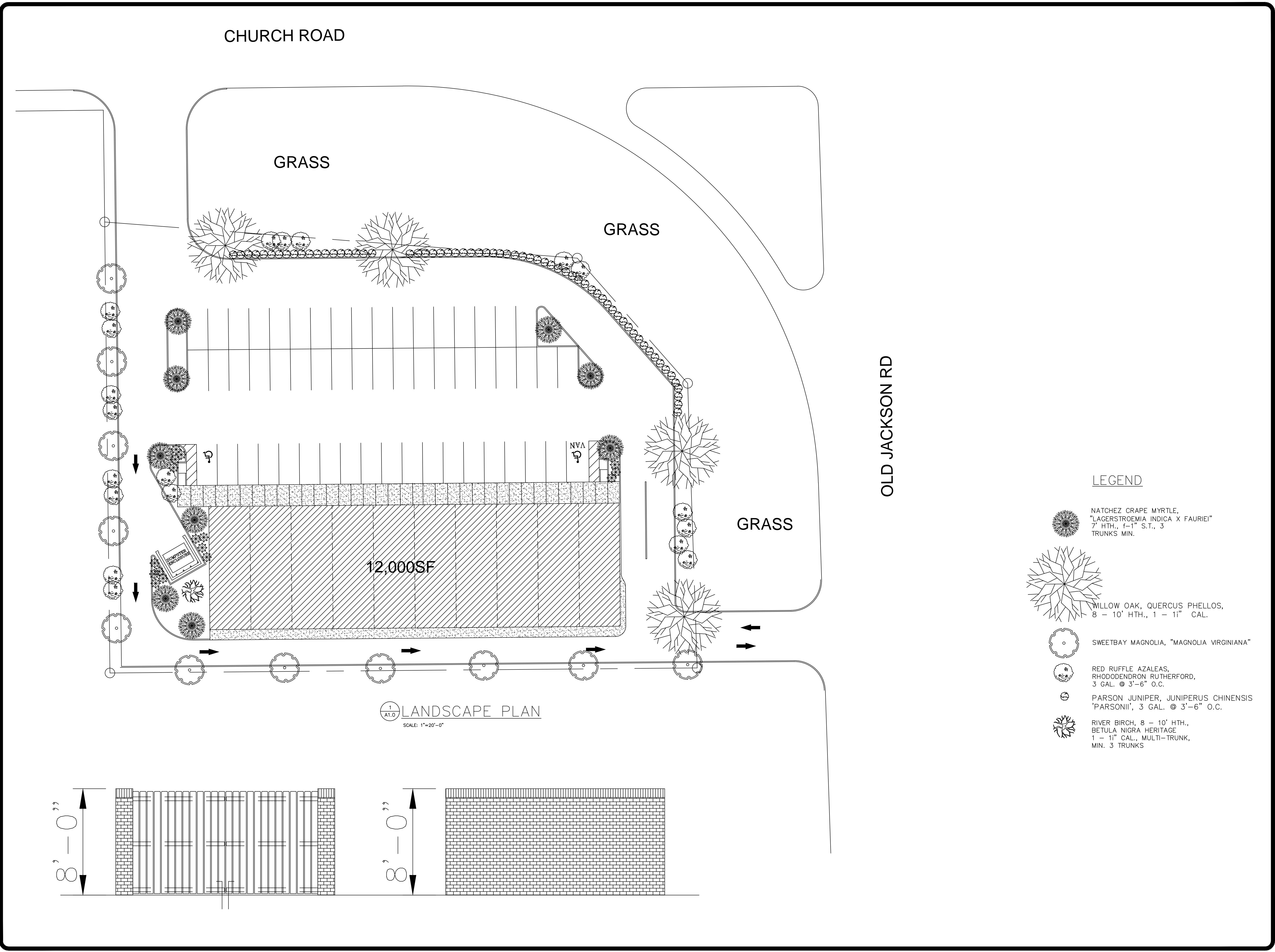
WOOLDRIDGE & ASSOCIATES
 484 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-209-8865
 WOOLDRIDGEARCHITECTURE@YAHOO.COM

Martins Cornern Market
 Corner of Church Rd. & Old Jackson
 Gluckstadt, Mississippi

THIS DESIGN IS THE COPYRIGHTED PROPERTY OF WOOLDRIDGE & ASSOCIATES. IT MAY NOT BE CONSTRUCTED NOR SHALL ANY DOCUMENTS BE REPRODUCED FROM THIS DESIGN WITHOUT THE EXPRESS WRITTEN PERMISSION OF WOOLDRIDGE & ASSOCIATES.

DRAWN
CHECKED
DATE 12/15/23
SCALE
JOB NO.
SHEET A0.0
OF
ST.0

OWNER 12/15/2023 10:00 AM REVISED MARTIN'S CROSSING.dwg



1 LANDSCAPE PLAN
SCALE: 1"=20'-0"

OLD JACKSON RD

CHURCH ROAD

GRASS

GRASS

GRASS

12,000SF

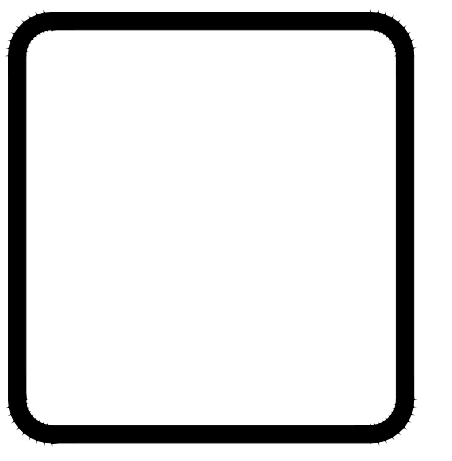
NVA

DRIVEWAY

LEGEND

-  NATCHEZ GRAPE MYRTLE, "LAGERSTROEMIA INDICA X FAURIEI" 7' HTH., 1-1" S.T., 3 TRUNKS MIN.
-  WILLOW OAK, QUERCUS PHELLOS, 8 - 10' HTH., 1 - 1 1/2" CAL.
-  SWEETBAY MAGNOLIA, "MAGNOLIA VIRGINIANA"
-  RED RUFFLE AZALEAS, RHODODENDRON RUTHERFORD, 3 GAL. @ 3'-6" O.C.
-  PARSON JUNIPER, JUNIPERUS CHINENSIS 'PARSONII', 3 GAL. @ 3'-6" O.C.
-  RIVER BIRCH, 8 - 10' HTH., BETULA NIGRA HERITAGE 1 - 1 1/2" CAL., MULTI-TRUNK, MIN. 3 TRUNKS

REVISIONS	BY



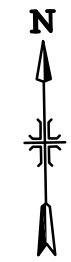
W

WOOLDRIDGE & ASSOCIATES
404 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8865
WOOLDRIDGEARCHITECTURE@YAHOO.COM

Martins Corner Market
Corner of Church Rd. & Old Jackson
Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE 1/4/24
SCALE
JOB NO.
SHEET A0.1
OF 1
ST.0



MS One-Call #21031008090188

Utilities

Telepak dbS CSPIRE Fiber
Uniti Fiber - Inline 2
Comcast Cable
Centerpoint Energy Byram/Ridgeland
Bear Creek Water Association
AT&T Distribution
Entergy MS
Canton Municipal Utilities
Pearl River Valley Water

Property Zoned C-2 (Highway Commercial District)

Front: 35 feet
Side: 5 feet
Rear: 5 feet

Max. Building Height: 40 feet

Date of field survey: March 9, 2021

Reference Bearing are based on the Mississippi State Plane Coordinate System, NAD 83 - Mississippi West Zone.

Class "B" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

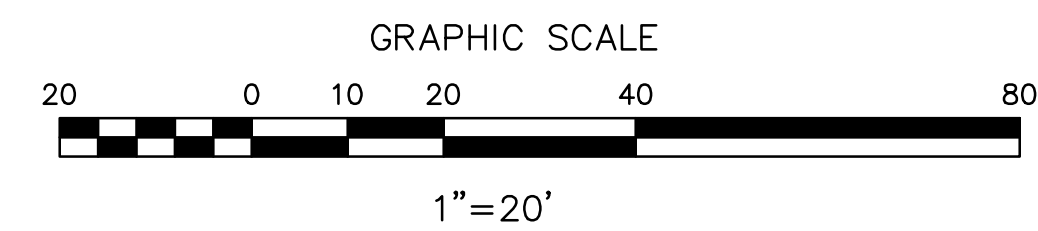
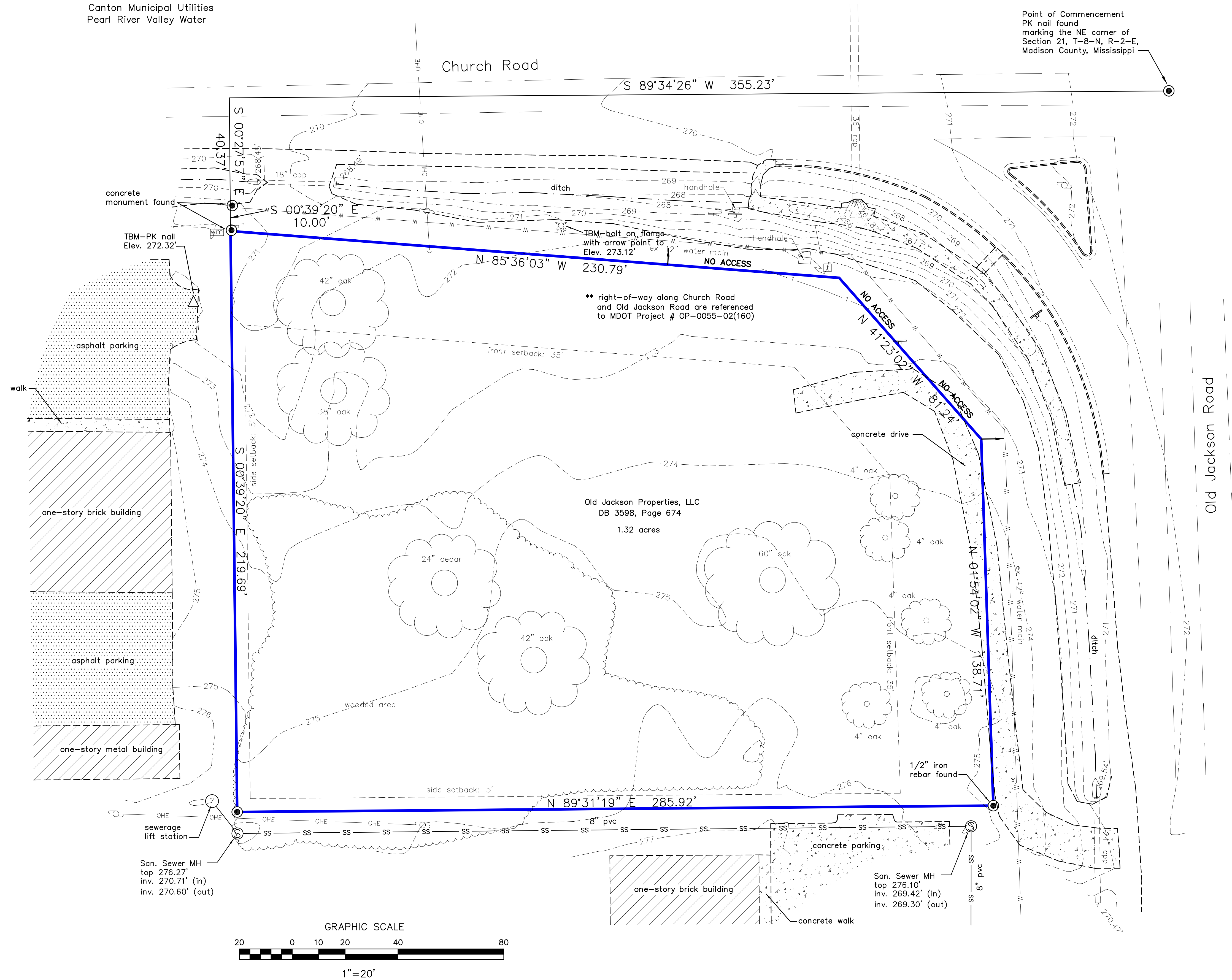
Vertical elevations are referenced to NAVD88

Property located in Zone "X" as referenced to the FEMA Map 28089 C 415 F, dated 3/17/2010

This topographic survey was performed and this plat was prepared by Baird Engineering, Inc. 506 Jefferson Street, Clinton, MS 39056 Phone: (601) 925-5015

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

I, Colin L. Baird, do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on March 8, 2021.



LEGEND

	CABLE PEDESTAL		FIRE HYDRANT
	UTILITY POLE		TELEPHONE PEDESTAL
	GAS VALVE		SIGN
	WATER VALVE		STORM INLET
	1/2" IRON REBAR FOUND		SAN. SEWER MANHOLE
	1/2" IRON REBAR SET (18" long)		SOIL BORING
	LIGHT POLE		SAN. SEWER
	WATER METER		GAS LINE
	SEWER CLEANOUT		UNDERGROUND TELECOMMUNICATION
	POWER METER		CONTOURS
	GAS METER		OVERHEAD POWER
	PINE TREE		UNDERGROUND ELECTRIC
	WATER METER		WATER MAIN
			OAK TREE
			AIR CONDITION UNIT

Section 11, KJ

Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
506 JEFFERSON STREET
CLINTON, MISSISSIPPI 39056

Project No.: # 1000
Date: 03/09/2021
Scale: 1" = 20'
Drawn By: CLB
Reviewed By: CLB

TOPOGRAPHIC SURVEY
Old Jackson Properties
GLUCKSTADT, MISSISSIPPI

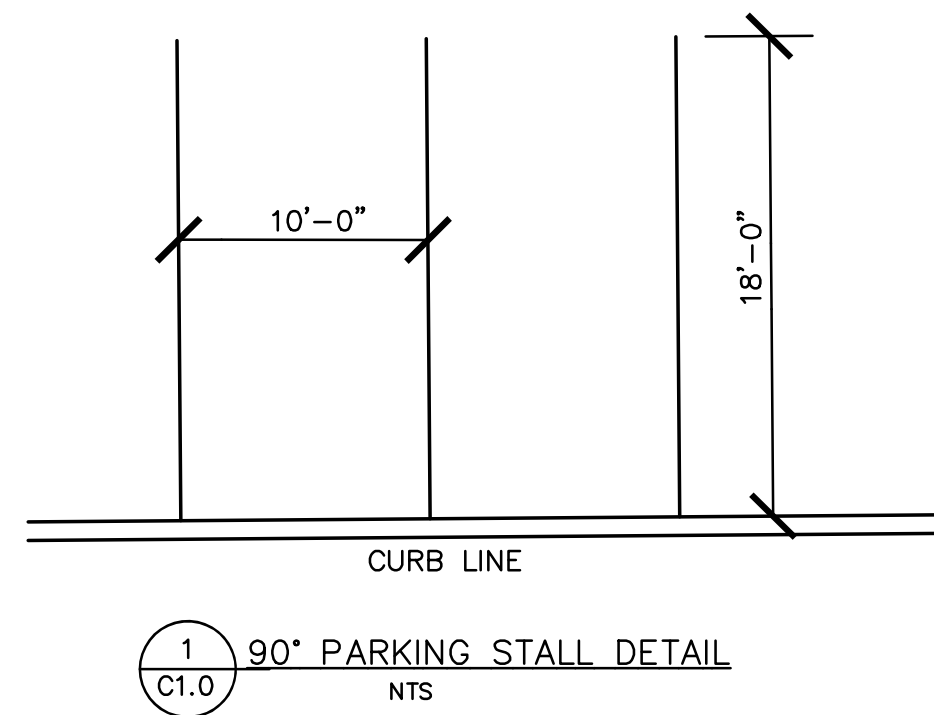
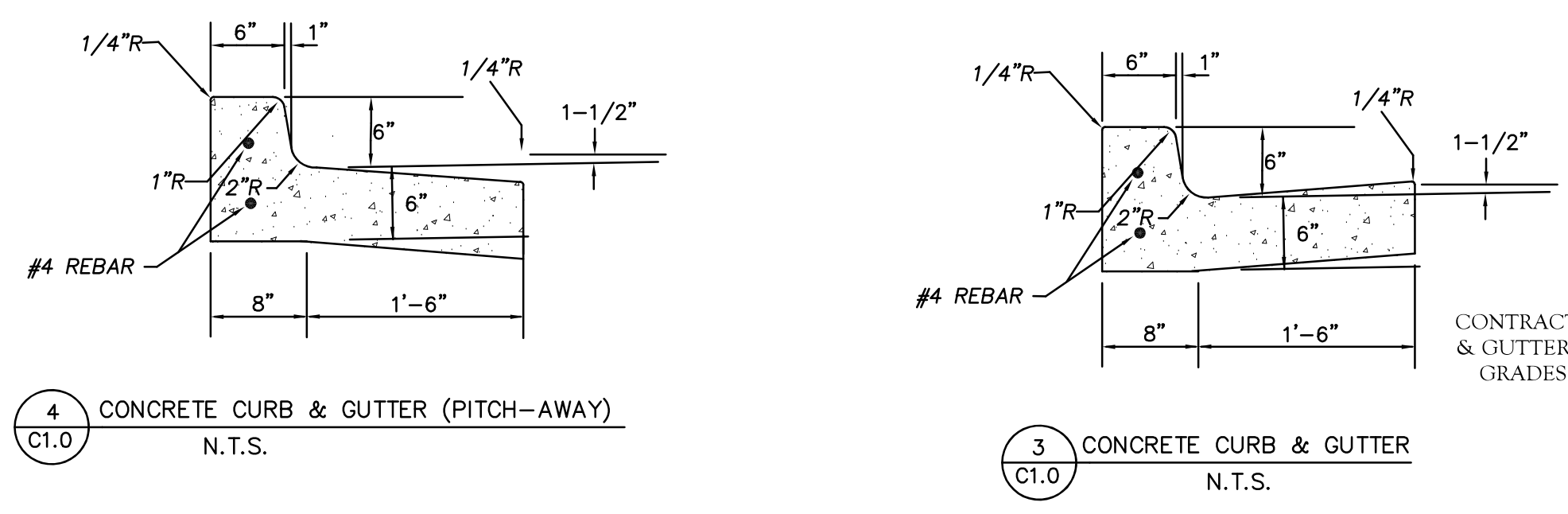
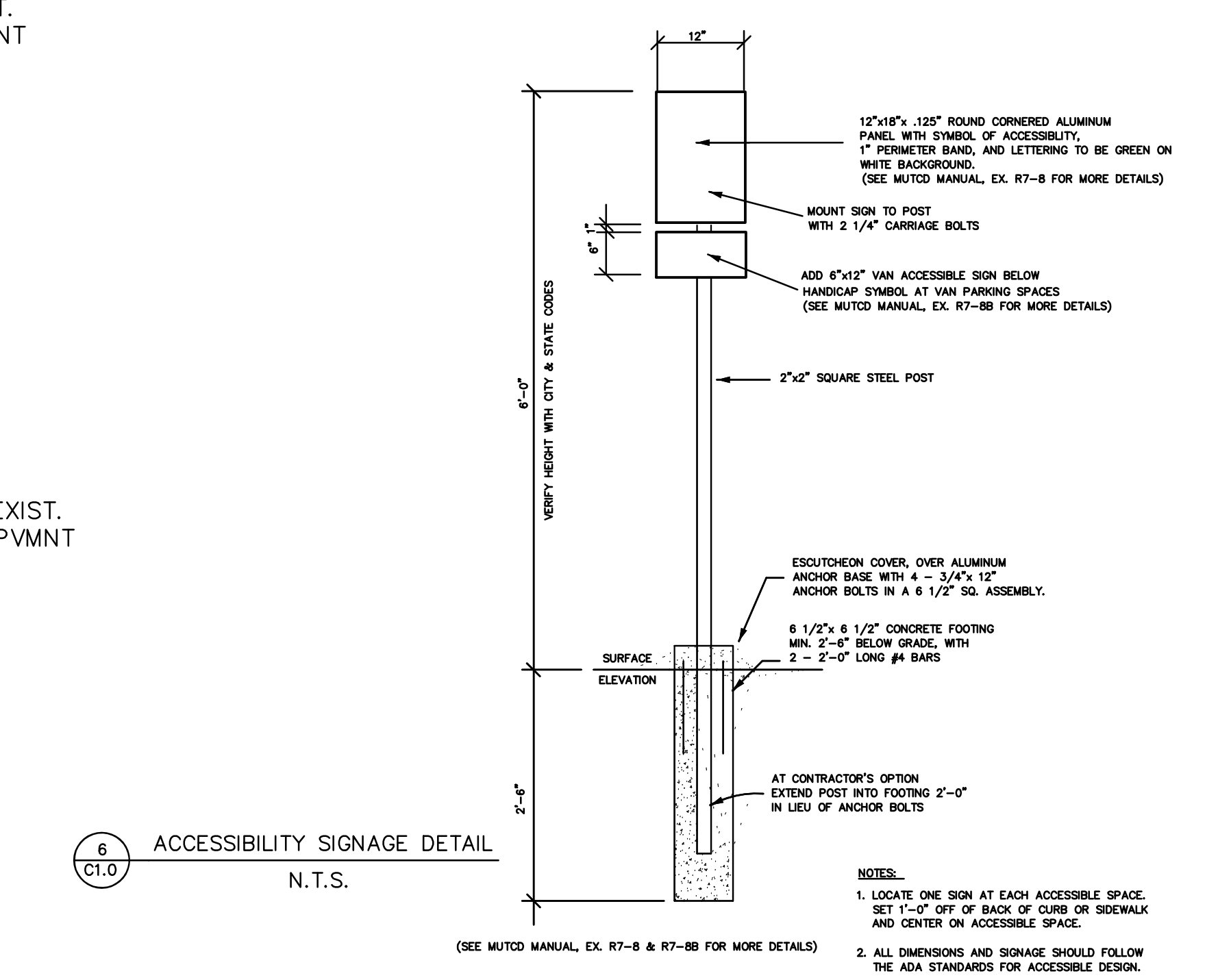
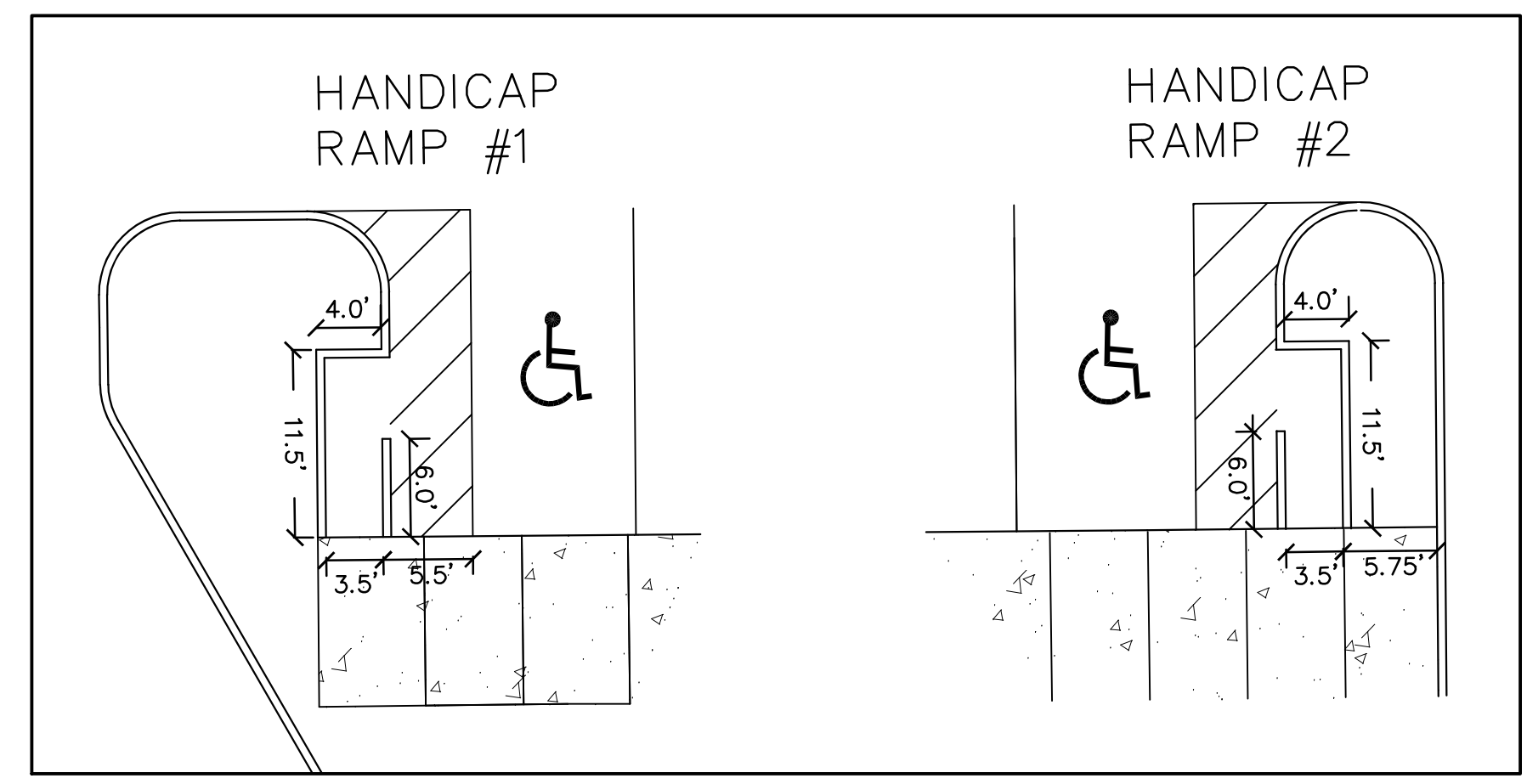
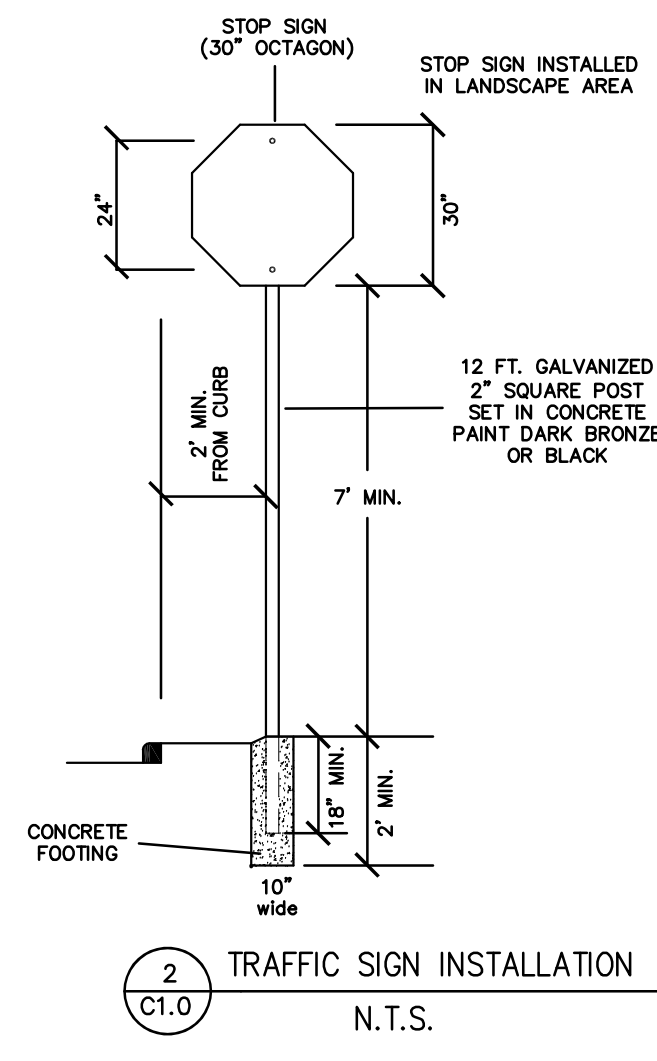
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PARKING FEATURES LEGEND

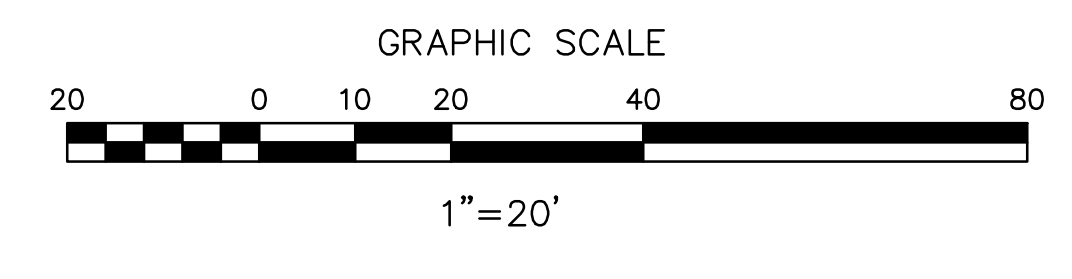
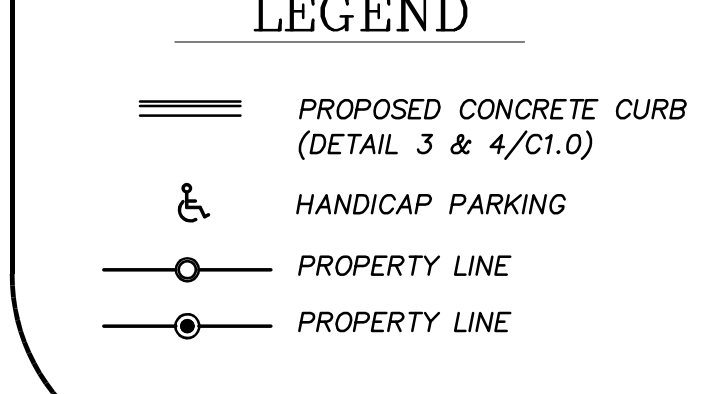
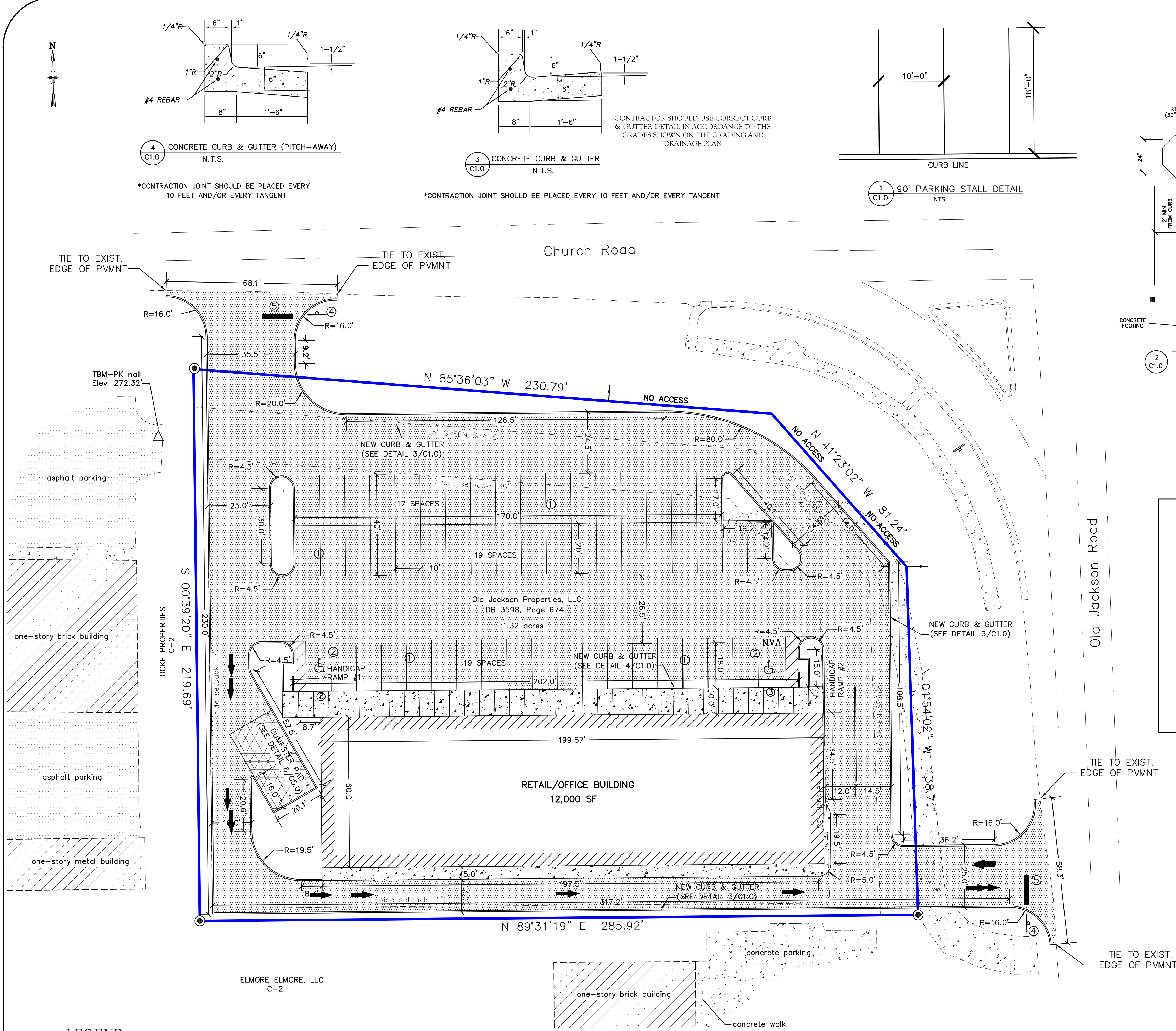
- ① TRAFFIC STRIPE (PARKING) 4" CONTINUOUS WHITE
- ② TRAFFIC STRIPE (HANDICAP) 4" CONTINUOUS BLUE
- ③ HANDICAP PARKING SIGN (R7-8)-DETAIL 6/C1.0 SEE MUTCD MANUAL FOR SPECIFICATIONS.
- ④ STOP SIGN (DETAIL 2/C1.0) SEE MUTCD MANUAL FOR SPECIFICATIONS.
- ⑤ 24" LEGEND WHITE

SITE PLAN NOTES

1. BOUNDARY AND TOPOGRAPHIC SURVEY TAKEN FROM A SURVEY PREPARED BY BAIRD ENGINEERING, LLC, DATED APRIL 2021.
2. CONTRACTOR TO NOTIFY ALL UNDERGROUND UTILITY COMPANIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION EXCAVATION. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH OSHA, FEDERAL, STATE AND LOCAL CODES.
3. CONTRACTOR TO COMPLY WITH ALL EROSION CONTROL STANDARDS AS SPECIFIED BY CITY, COUNTY AND STATE OFFICIALS.
4. DURING CONSTRUCTION, CONTRACTOR SHALL CHECK THE EROSION CONTROL FACILITIES DAILY, AND MAKE REPAIRS OR MODIFICATIONS AS NEEDED.
5. CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTENANCE OF THE STORMWATER FACILITIES DURING CONSTRUCTION. UPON COMPLETION OF PROJECT, THIS SHALL BECOME THE RESPONSIBILITY OF THE OWNER. THE OWNER SHALL INSPECT ALL STORM DRAINS, ON A MONTHLY BASIS AND REMOVE ANY SILTATION AS NEEDED.
6. ALL DISTURBED GRASSED AREAS SHALL BE SOLID SOD UNLESS NOTED OTHERWISE.
7. THE CONTRACTOR SHALL CONTACT CITY ENGINEERING AND RIGHT-OF-WAY DEPARTMENTS AT LEAST THREE (3) DAYS PRIOR TO PERFORMING ANY CONSTRUCTION ACTIVITIES WITHIN THE PUBLIC RIGHT-OF-WAY.
8. THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN BEST MANAGEMENT PRACTICES AS REQUIRED BY MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY.
9. CONSTRUCTION PHASE DUST CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. WATER SITE AS NEEDED, OR AS DIRECTED BY ENGINEER TO MAINTAIN ADEQUATE DUST CONTROL.
10. ANY AND ALL DESIGN, ERECTION, PERMIT FEES AND APPLICATION PERTAINING TO ANY AND ALL WORK ZONE TRAFFIC CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
11. CONTRACTOR SHALL UNCOVER AND VERIFY THE DEPTH OF ALL UTILITY TIE-IN POINTS PRIOR TO CONSTRUCTION AND ORDERING OF ANY MATERIALS. IF CONDITIONS ARE ENCOUNTERED DIFFERENT FROM DRAWINGS, CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY AND ADJUSTMENTS SHALL BE DETERMINED.
12. BACKFILL ALL EXCAVATED AREAS WHERE UTILITIES ARE REMOVED WITH SAND-CLAY STRUCTURAL FILL PER GEOTECHNICAL REPORT REQUIREMENTS.
13. ANY EXISTING UTILITIES TO BE REMOVED SHALL BECOME THE PROPERTY OF THE CONTRACTOR, AND DISPOSED OF OFF-SITE IN A LEGAL MANNER.
14. CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NEEDED PERMITS AND LICENSES.
15. SITE CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT AT CONNECTIONS TO EXISTING OLD JACKSON ROAD AND CHURCH ROAD.
16. SEE LANDSCAPE DETAIL FOR ALL HARDSCAPE AND LANDSCAPE DETAILS.
17. SEE ARCHITECTURAL SHEETS FOR BUILDING DIMENSIONS.
18. ALL DIMENSIONS SHOWN ON THIS SHEET ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
19. DUMPSTER WILL HAVE A 6' TALL BRICK WALL AROUND AND THE BRICK TO MATCH THE BUILDING. SEE LANDSCAPE PLAN FOR SCREENING AROUND DUMPSTER. THE GATE WILL BE PAINTED STEEL. SEE ARCHITECT PLANS FOR DETAILS.
20. DETECTABLE WARNING SURFACE TO MEET ADAAG 4.29.2 (TRUNCATED DOME PANEL).
21. PARKING PROVIDED IN THIS PROJECT:
 2 ADA COMPLIANT PARKING SPACES
 53 STANDARD PARKING SPACES
 55 TOTAL PARKING SPACES PROVIDED



*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT



NOTES:
 1. LOCATE ONE SIGN AT EACH ACCESSIBLE SPACE. SET 1'-0" OFF OF BACK OF CURB OR SIDEWALK AND CENTER ON ACCESSIBLE SPACE.
 2. ALL DIMENSIONS AND SIGNAGE SHOULD FOLLOW THE ADA STANDARDS FOR ACCESSIBLE DESIGN.

Date:	01/15/24
By:	CLB
Revisions:	1 revise north parking layout
No.	

BAIRD ENGINEERING, INC.
506 JEFFERSON STREET
CLINTON, MISSISSIPPI 39056

Project No.: # 4370
Date: 12/17/2021
Scale: 1" = 20'
Drawn By: CLB
Reviewed By: CLB

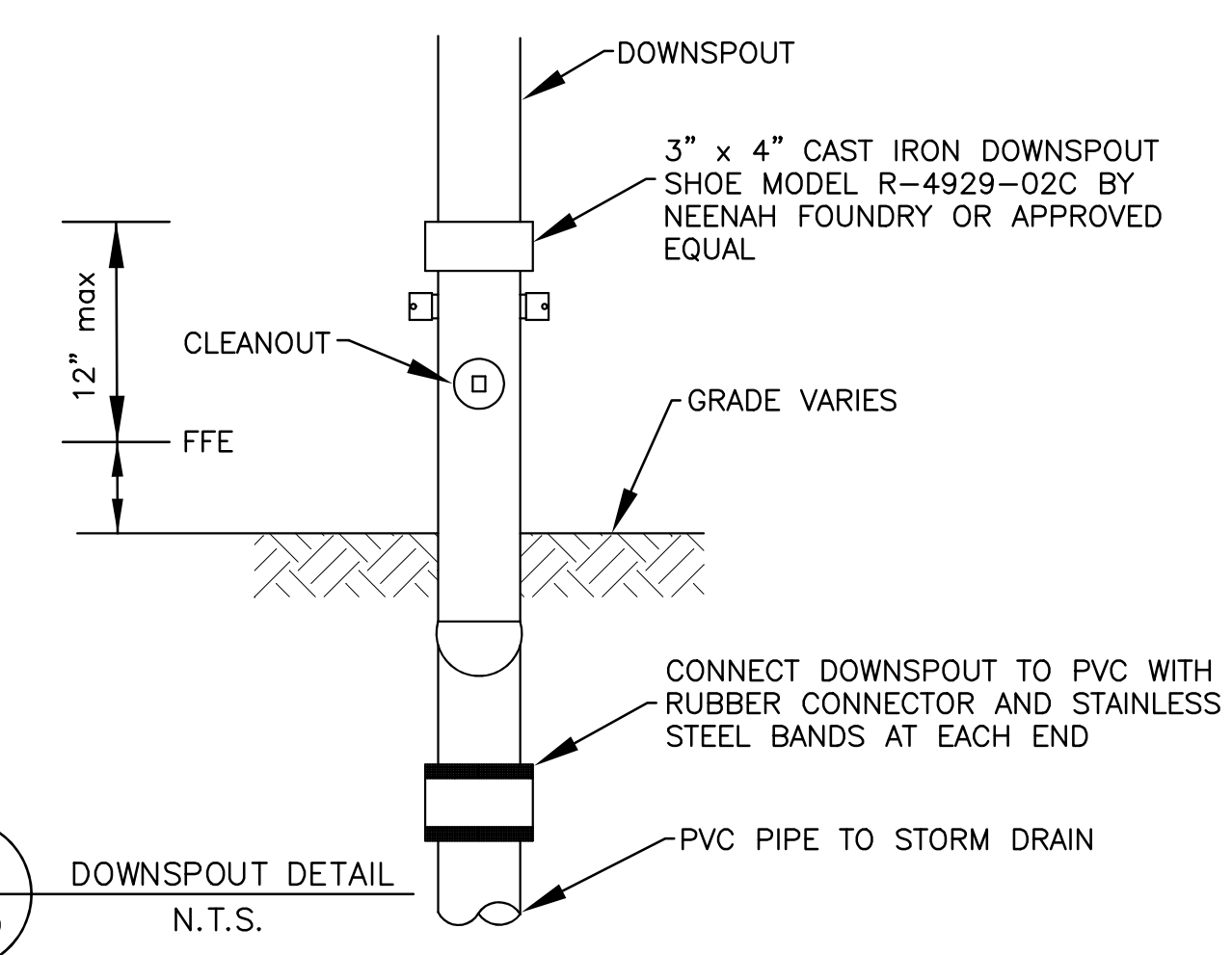
Old Jackson Properties
GLUCKSTADT, MISSISSIPPI

GRADING PLAN
Old Jackson Properties
GLUCKSTADT, MISSISSIPPI

C 2.0

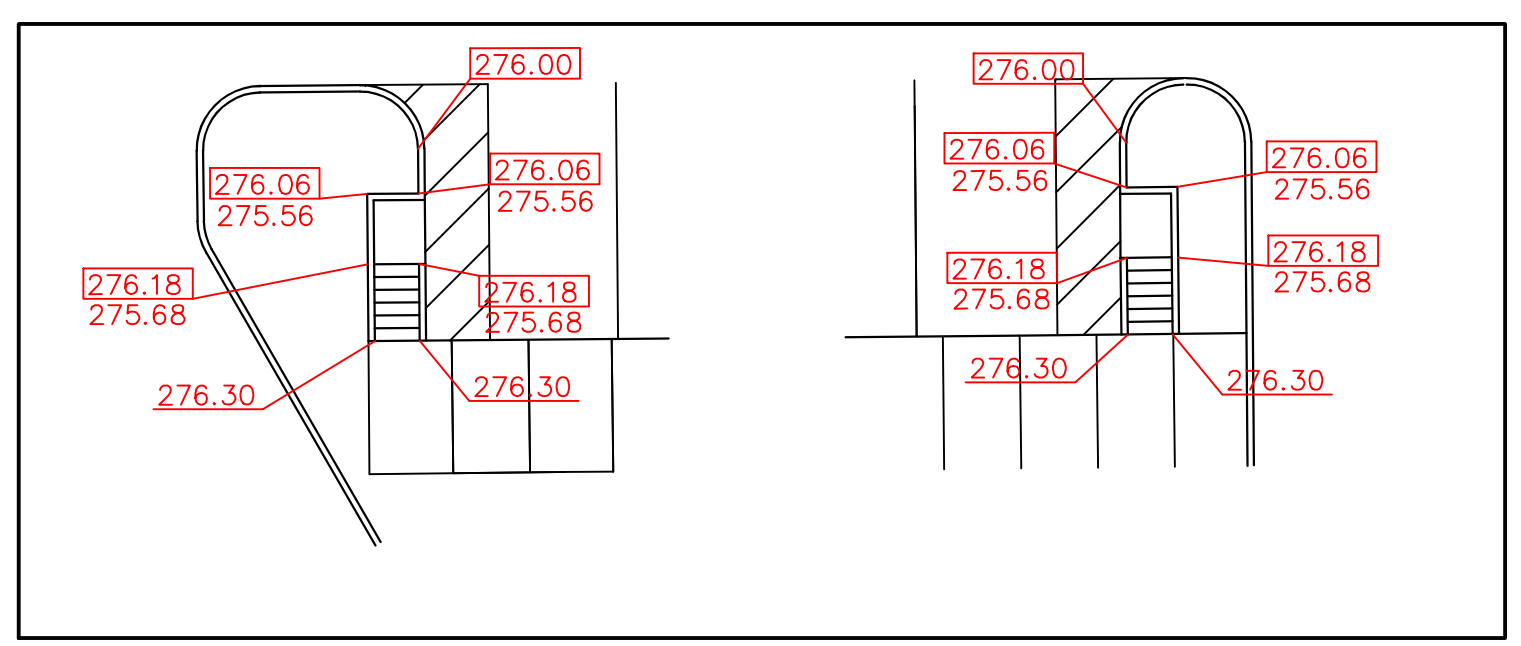
SITE PREPARATION NOTES

- GENERAL**
THE CONTRACTOR SHALL REMOVE ALL INFRASTRUCTURE AND VEGETATION FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED.
SEE ARCHITECTURAL PLANS FOR THE EXACT LOCATION OF DOWN SPOUTS FOR ROOF DRAINAGE.
TOPOGRAPHIC SURVEY PROVIDED BY BAIRD ENGINEERING AND IS A PART OF THIS SET OF PLANS.
ALL IMPROVEMENTS AND ADDITIONS TO THE WATER AND SANITARY SEWER SYSTEMS SHALL BE INSTALLED IN COMPLIANCE WITH THE MADISON COUNTY STANDARDS.
- CLEARING**
PRIOR TO CUT AND REPLACEMENT OF FILL ON SITE, APPROXIMATELY 6 INCHES OF TOPSOIL SHOULD BE REMOVED WHERE ENCOUNTERED.
REMOVE BRUSH, ROOTS, LARGE GRASS, ROCKS, AND WEEDS BEFORE STRIPPING.
REMOVE TOPSOIL TO A MINIMUM DEPTH OF 6 INCHES IN ALL AREAS INDICATED ON THE PLANS TO BE UNDER BUILDING, DRIVES, PARKING, SIDEWALKS, AND OTHER PAVING.
STORE TOPSOIL APPROVED FOR FILL IN GENERAL LANDSCAPE AREAS AT DESIGNATED LOCATIONS ON SITE.
- GRUBBING**
REMOVE ASPHALT, CONCRETE CURBS, LIGHTING POLES AND FOUNDATIONS, TRASH, STUMPS, OLD LUMBER, STRUCTURES, ETC. EITHER ABOVE, ON THE NEW SURFACE, OR BELOW THE GROUND WHICH MAY INTERFERE WITH THE NEW CONSTRUCTION.
- CLEAN-UP**
UPON COMPLETION OF WORK OF THIS SECTION, REMOVE FROM PREMISES, AND DISPOSE OF ALL RELATED DEBRIS. IMPLEMENT EROSION CONTROL PLAN.
- SITE GRADING**
PROFROLLING WITH A LOADED TRUCK OR SCRAPER SHOULD BE PERFORMED TO LOCATE POTENTIAL SOFT SPOTS IN THE SUBGRADE AND/OR NATURAL GROUND BEFORE ANY FILL IS PLACED. SOFT SPOTS SHOULD BE REMOVED AND REPLACED WITH COMPACTED STABLE SANDY CLAY (CL). THE TOP 6 INCHES OF NATURAL GROUND SHOULD BE SCARIFIED AND COMPACTED TO 95% ASTM D698 PRIOR TO FILL PLACEMENT.
CUT OR FILL AND MACHINE GRADE SITE AS SHOWN ON THE DRAWINGS TO DRAIN AS INDICATED, ALLOWING FOR THE THICKNESS OF PAVING SUBGRADE AND THE PAVING ITSELF. WHERE FILL IS REQUIRED, USE PER GEOTECHNICAL REPORT.
ALL EARTHWORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL INVESTIGATION REPORT.
ALL FILL MATERIALS DESCRIBED IN GEOTECHNICAL REPORT MUST BE REMOVED AND REPLACED WITH ACCEPTABLE FILL MATERIAL.
- FILLING AND BACKFILLING MATERIALS**
IMPORTED FILL MATERIAL WILL HAVE PROPERTIES TO ALLOW COMPACTION BY ROLLING AND TAMPING TO A DENSITY EQUAL TO 90% MAXIMUM DENSITY WITH 2% OF OPTIMUM MOISTURE CONTENT AS DETERMINED BY TEST METHODS DESCRIBED IN ASTM D698, LATEST EDITION, "MOISTURE DENSITY RELATIONSHIP OF SOILS". IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION AS DETERMINED BY THE SOILS TESTING LABORATORY, FURNISH SUITABLE BORROW WHICH CAN BE COMPACTED FROM AN OFF-SITE SOURCE. ALL FILL AND BACKFILL MATERIALS SHALL BE OF LOW EXPANSIVITY, UNIFORM IN GRADE, FREE FROM ORGANIC MATERIAL, AND CONSIST OF SILTY CLAY (CL) SOIL HAVING A LIQUID LIMIT OF NOT MORE THAN 45 PERCENT AND A PLASTICITY INDEX BETWEEN 10 AND 24.
- STORM DRAIN PIPE**
NEW STORM PIPE ON THIS SHEET LABELED "CPP" SHALL BE HIGH DENSITY POLYETHYLENE PIPE.



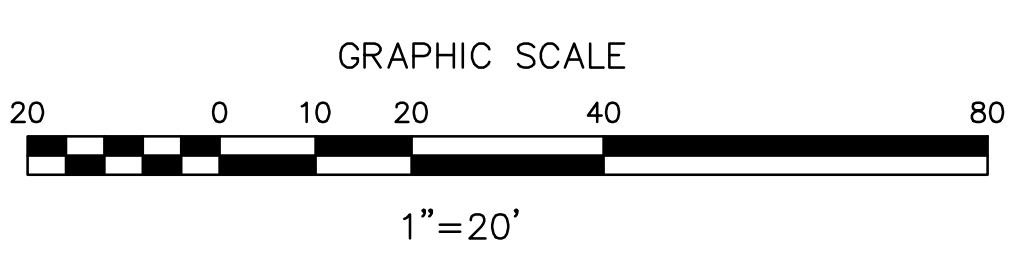
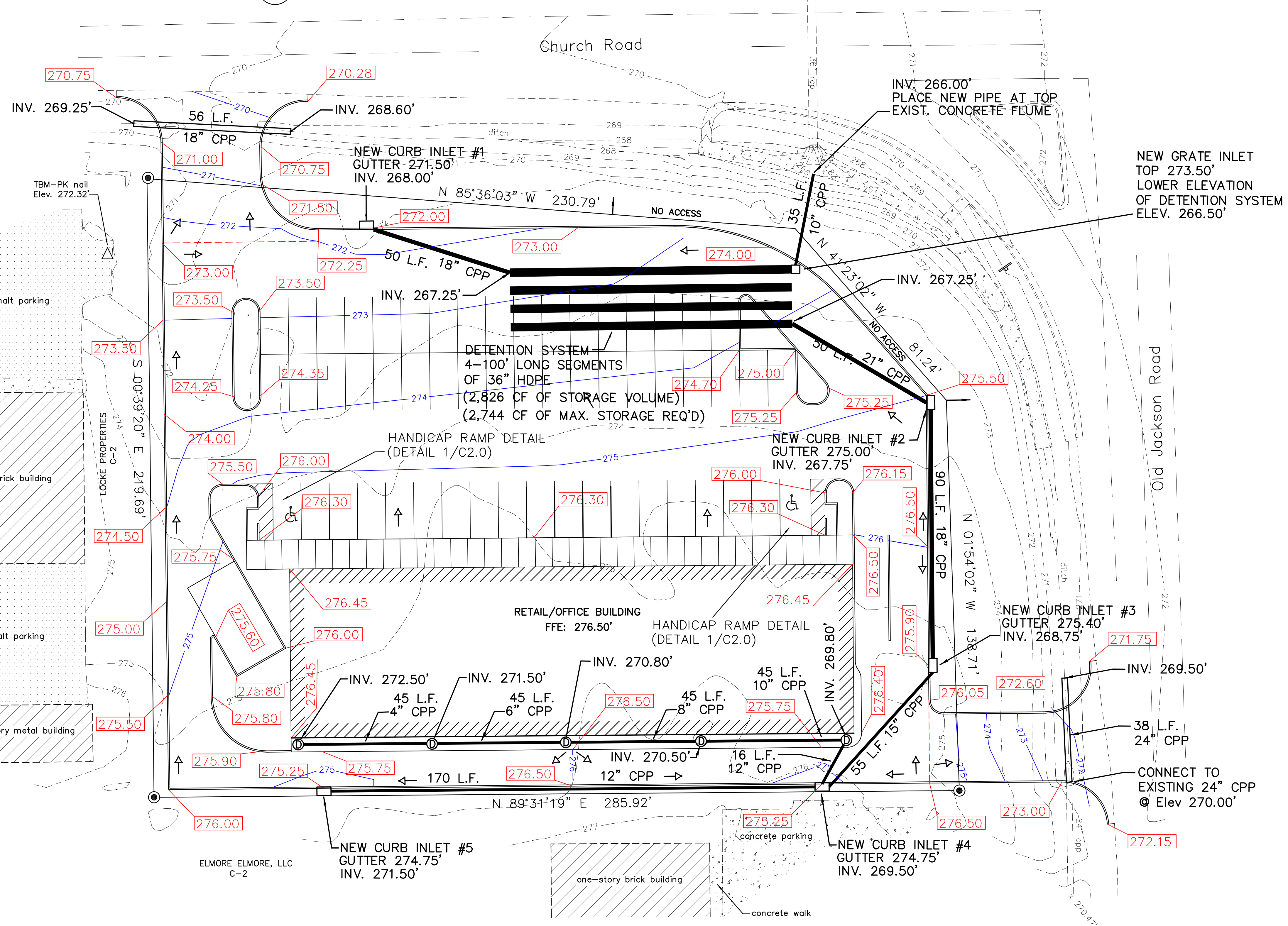
LEGEND

- == PROPOSED CONCRETE CURB
- 1/2" IRON REBAR FOUND
- 1/2" IRON REBAR SET
- ♿ HANDICAP PARKING
- PROPERTY LINE
- DIRECTION OF FLOW
- 365.50' x TOP OF CURB ELEV.
- x 368.00' TOP OF PAVEMENT ELEV.
- ⊙ DOWNSPOUT (DETAIL 2/C2.0)



1 HANDICAP RAMP DETAIL
C2.0

2 DOWNSPOUT DETAIL
N.T.S.
C2.0

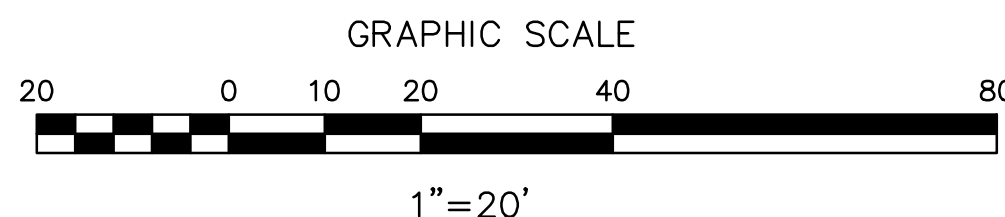
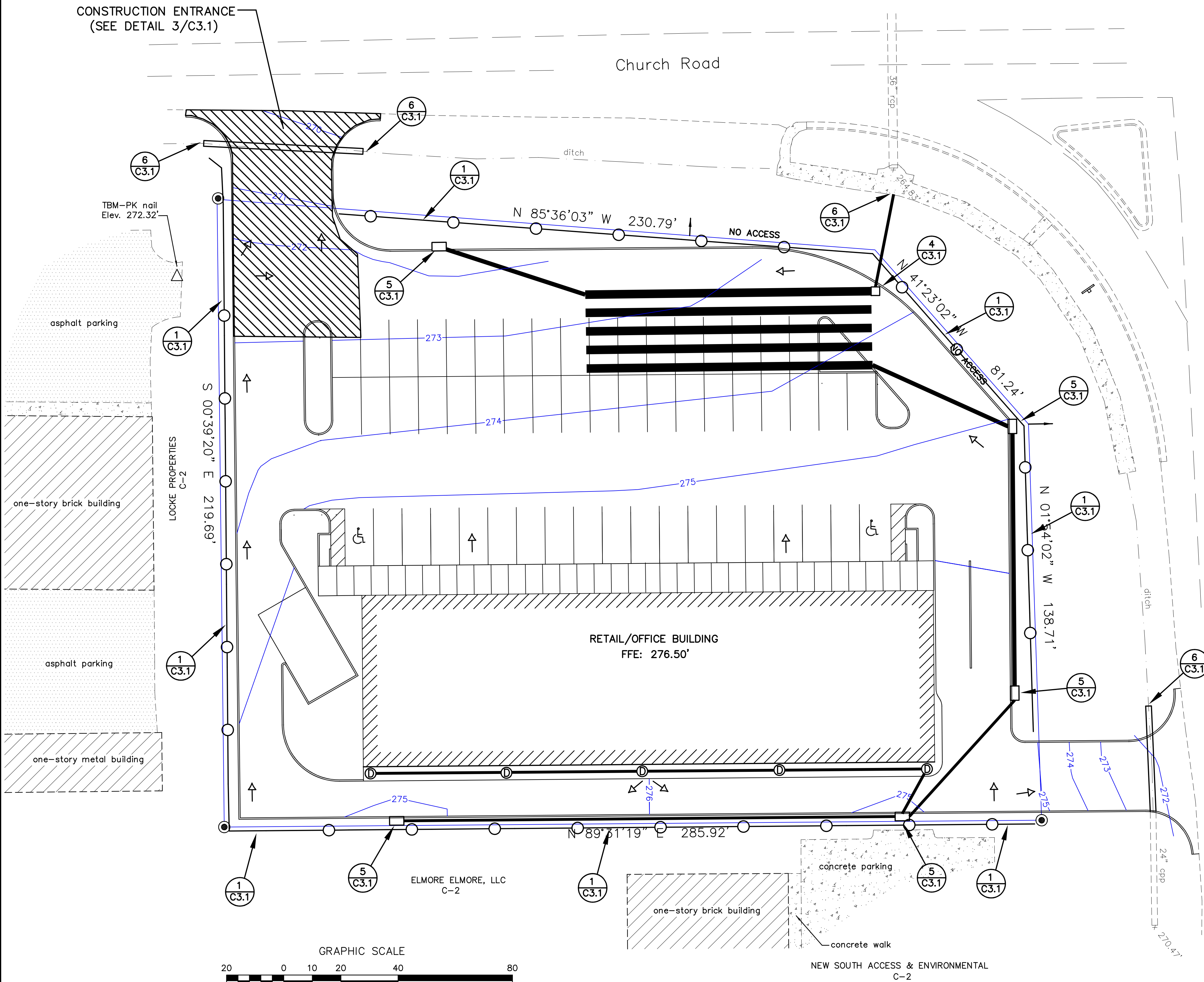


NEW SOUTH ACCESS & ENVIRONMENTAL
C-2



CONSTRUCTION ENTRANCE
(SEE DETAIL 3/C3.1)

Church Road



LEGEND
→ DRAINAGE FLOW

NOTES:

1. SILT FENCE TO BE INSTALLED ALONG THE CONTOUR, NEVER UP OR DOWN ON SLOPE.
2. ENDS OF SILT FENCE SHOULD BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.
3. CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS: TWIST METHOD OR HOOK METHOD AS SPECIFIED ON DETAIL.
4. PLACE WATTLES AROUND CURB INLETS DURING CONSTRUCTION.
5. PLACE CULVERT EROSION WATTLE PROTECTION AROUND OPEN CULVERTS DURING CONSTRUCTION. SHALL COMPLY WITH SECTION 4, PAGES 4-182 THRU 4-189 OF THE PLANNING & DESIGN MANUAL FOR THE CONTROL OF EROSION, SEDIMENT & STORMWATER.
6. MAINTAIN MIN. 10' VEGETATIVE BUFFER AROUND PERIMETER OF SITE WHERE PRACTICABLE.
7. ADDITIONAL SILT FENCE TO BE INSTALLED AS NEEDED TO PREVENT MIGRATION OF SEDIMENT FROM CONSTRUCTION AREAS.
8. SWPPP HOUSEKEEPING AREA TO BE MIN. 20'X40', LOCATE SANITARY FACILITIES, TRASH RECEPTACLES, EQUIPMENT MAINTANCE, RE-FUELING, AND CONCRETE WASH-OUT IN THIS AREA. ERECT SIGN AT AREA INDICATING, "SWPPP HOUSEKEEPING AREA".

CONSTRUCTION SEQUENCE

Implementation BMP Sequence:

1. Build construction entrance/exit and equipment parking areas.
2. Install silt fences, wattle barriers and outlet protection.
3. Rough grade site and stockpile topsoil (with silt fence).
4. Construct ditches, swales and basins (as needed)
5. Construct parking areas and drives
6. Perform temporary and permanent seeding and mulching.

Vegetative Stabilization Measures

1. Preserve existing vegetation at areas on site where no construction activity is planned.
2. Clearing and grubbing operations should be staged to preserve existing vegetation.
3. Soil and vegetative stabilization measures must be initiated whenever any clearing, grading, grubbing, excavating or other land disturbing activities have temporarily or permanently ceased on any portion of the site and will not resume for a period of fourteen (14) calendar days or more. The appropriate temporary or permanent vegetative practices shall be initiated immediately (no later than the next work day).
4. Hydroseeding will be applied on disturbed soil areas requiring temporary protection until permanent vegetation is established or disturbed soil areas that must be re-disturbed following an extended period of inactivity.
5. Hydroseeding may be used alone only when there is sufficient time in the season to ensure adequate vegetation establishment and erosion control. otherwise, hydroseeding must be used in conjunction with a soil binder or mulching (i.e. straw mulch).

Maintenance Plan:

Check all disturbed areas, erosion and sediment controls after each significant rainfall but not less than once per week. Make needed repairs within 24 hours. Remove sediment from basin, inlet protection devices and silt fences, when accumulated sediment reaches 65 percent capacity. Replace non-functional silt fence. Maintain all vegetated areas to provide proper ground cover, re-seed, fertilize, and mulch as needed.

PURSUANT TO ADOPTED STORM WATER MANAGEMENT PLANS FOR NON-RESIDENTIAL USERS, THE FOLLOWING INFORMATION IS PROVIDED:

- SIGNIFICANT MATERIALS TO BE PLACED ON PROPERTY INCLUDE FILL/CUT MATERIAL, CONCRETE, METAL OR IRON FOR THE BUILDING
- CURRENT AND PROPOSED LAND USE IS FOR STATE FARM INSURANCE, THE ONLY FEASIBLE THREAT OF STORM WATER POLLUTION WILL ARISE DURING CONSTRUCTION. THE THREAT WILL BE FROM UNCONTROLLED SEDIMENT RUNOFF. SEDIMENT RUNOFF CAN BE CONTROLLED BY FOLLOWING THE GUIDELINES AS SHOWN ON THE PRECEDING AND CURRENT "EROSION CONTROL PLAN" SHEETS.
- CUT/FILL MATERIAL MAY BE STOCKPILED ON SITE DURING CONSTRUCTION. IF SO, A SILT FENCE MUST BE IN PLACE AROUND SAID STOCKPILE, AND ALSO THE STOCKPILE SHOULD BE COVERED. CONCRETE WILL BE DELIVERED ONSITE WITH CONCRETE TRUCKS. SPILLOVER FROM FORMING WILL BE STOCKPILED AND REMOVED FROM SITE TO AN APPROVED RUBBISH OR LANDFILL SITE. THE SAME APPLIES FOR ALL METAL/IRON EXCESS FROM BUILDING CONSTRUCTION.
- ALL LITTER IS TO BE DISPOSED OF IN A CERTIFIED LAND FILL. LITTER IS TO BE TEMPORARILY STORED ON SITE UNTIL IT CAN BE HAULED TO A CERTIFIED LAND FILL OR REMOVED BY PROFESSIONAL WASTE MANAGEMENT SERVICES.
- ALL SIGNIFICANT MATERIALS REMAINING AFTER CONSTRUCTION WILL BE REMOVED FROM SITE AND DISPOSED OF IN AN APPROVED RUBBISH OR LANDFILL SITE.
- PESTICIDES OR HERBICIDES ARE NOT NECESSARY AND ARE, THEREFORE, NOT ALLOWED ON SITE. IF ANY ARE FOUND ON SITE, THEY WILL BE DISPOSED OF AS PER DEQ OR EPA REGULATIONS.
- NOTE THE LOCATION OF ALL SILT FENCES AND EROSION CONTROL MEASURES AS INDICATED ON PRECEDING "EROSION CONTROL PLAN" SHEET. THE DETAILS OF SAID FENCES AND CONTROL MEASURES ARE SHOWN ON CURRENT SHEET.

Date:	01/15/24
By:	CLB
Revisions:	revise north parking layout
No.:	1

Section 11, KG

BAIRD ENGINEERING, INC.
506 JEFFERSON STREET
CLINTON, MISSISSIPPI 39056

Project No.: # 4370
Date: 12/17/2021
Scale: 1" = 20'
Drawn By: CLB
Reviewed By: CLB

EROSION CONTROL PLAN
Old Jackson Properties
GLUCKSTADT, MISSISSIPPI

C 3.0

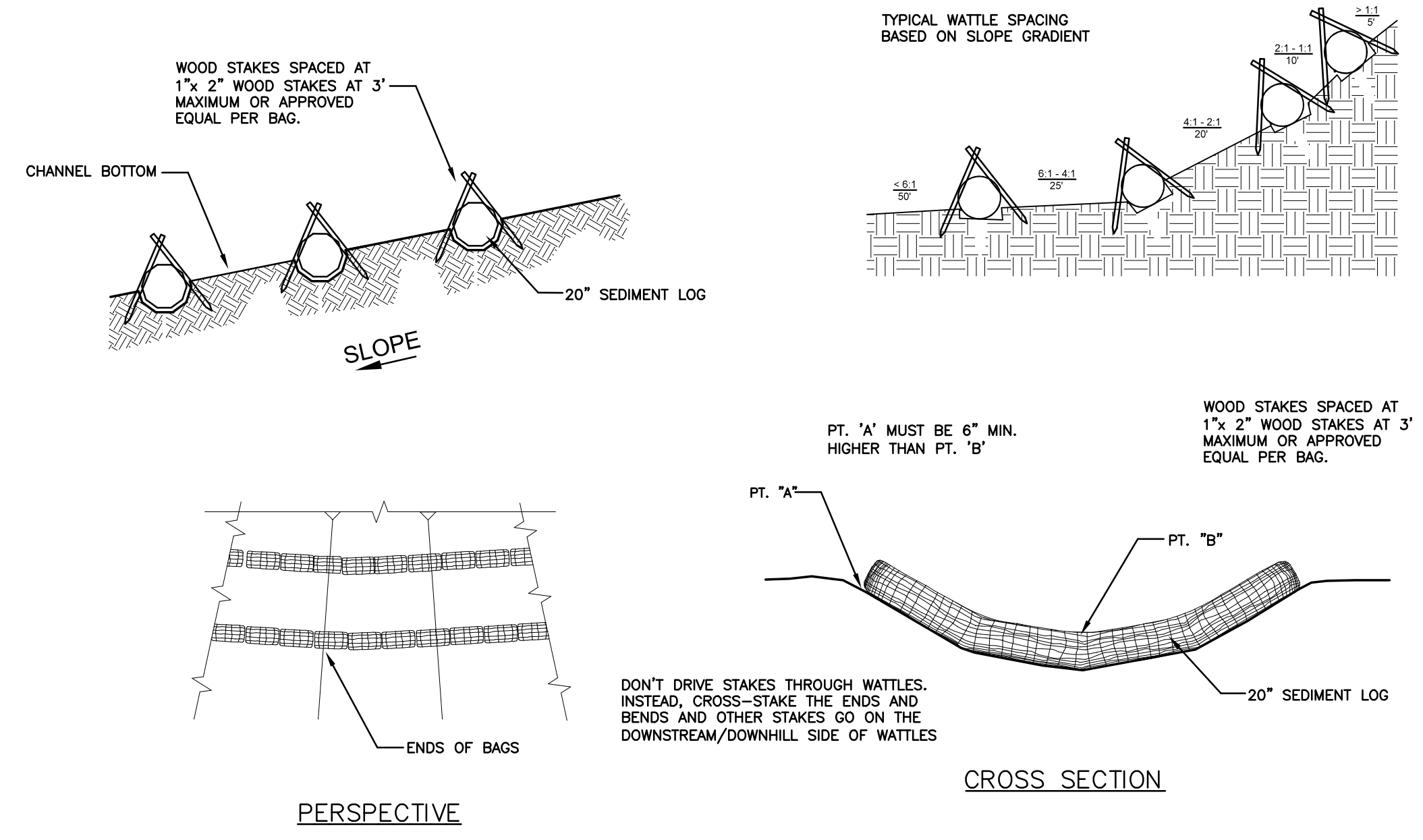
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
 506 Jefferson Street, Clinton, MS 39056
 Phone: (601) 925 - 5015

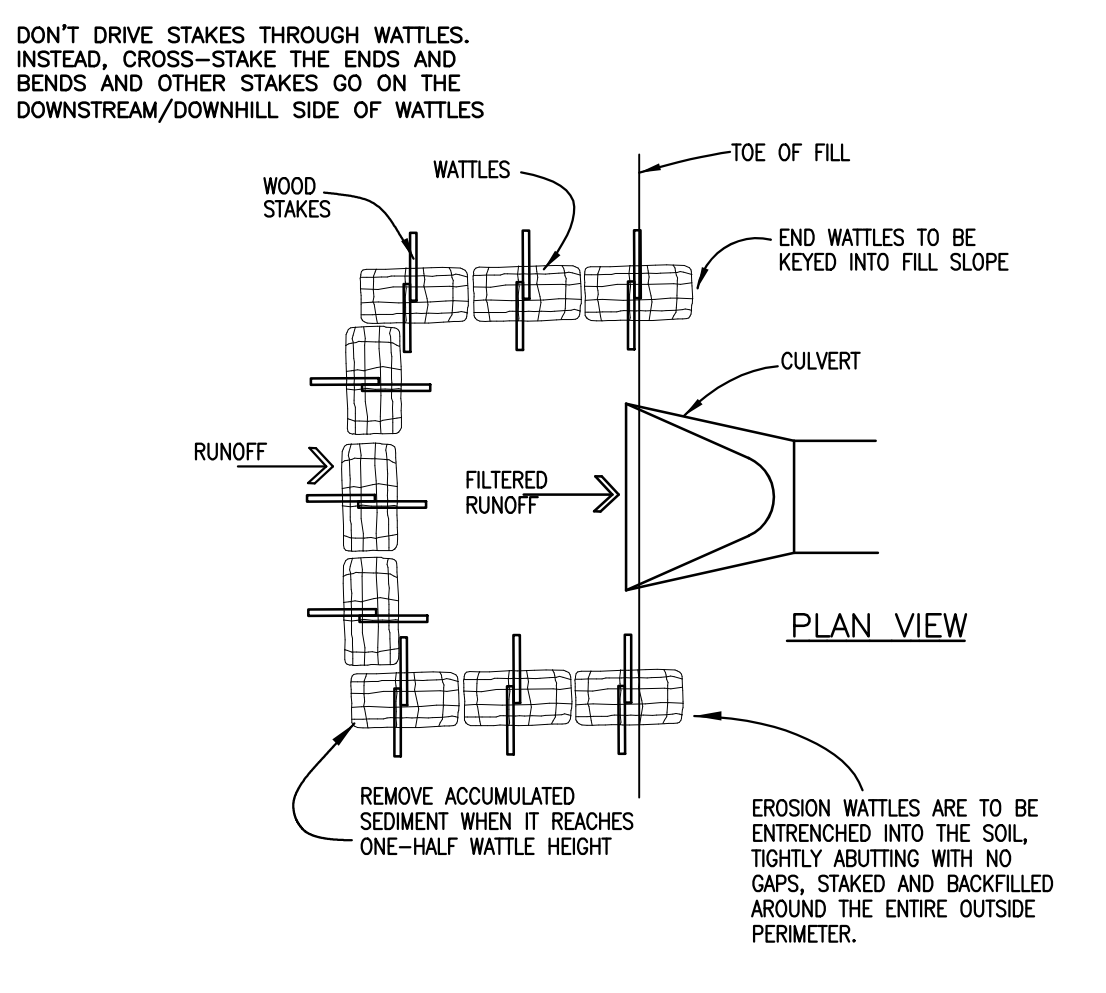
Project No.: # 4370
 Date: 12/17/2021
 Scale: N.T.S.
 Designed By: CLB
 Reviewed By: CLB

EROSION CONTROL DETAILS
 Old Jackson Properties

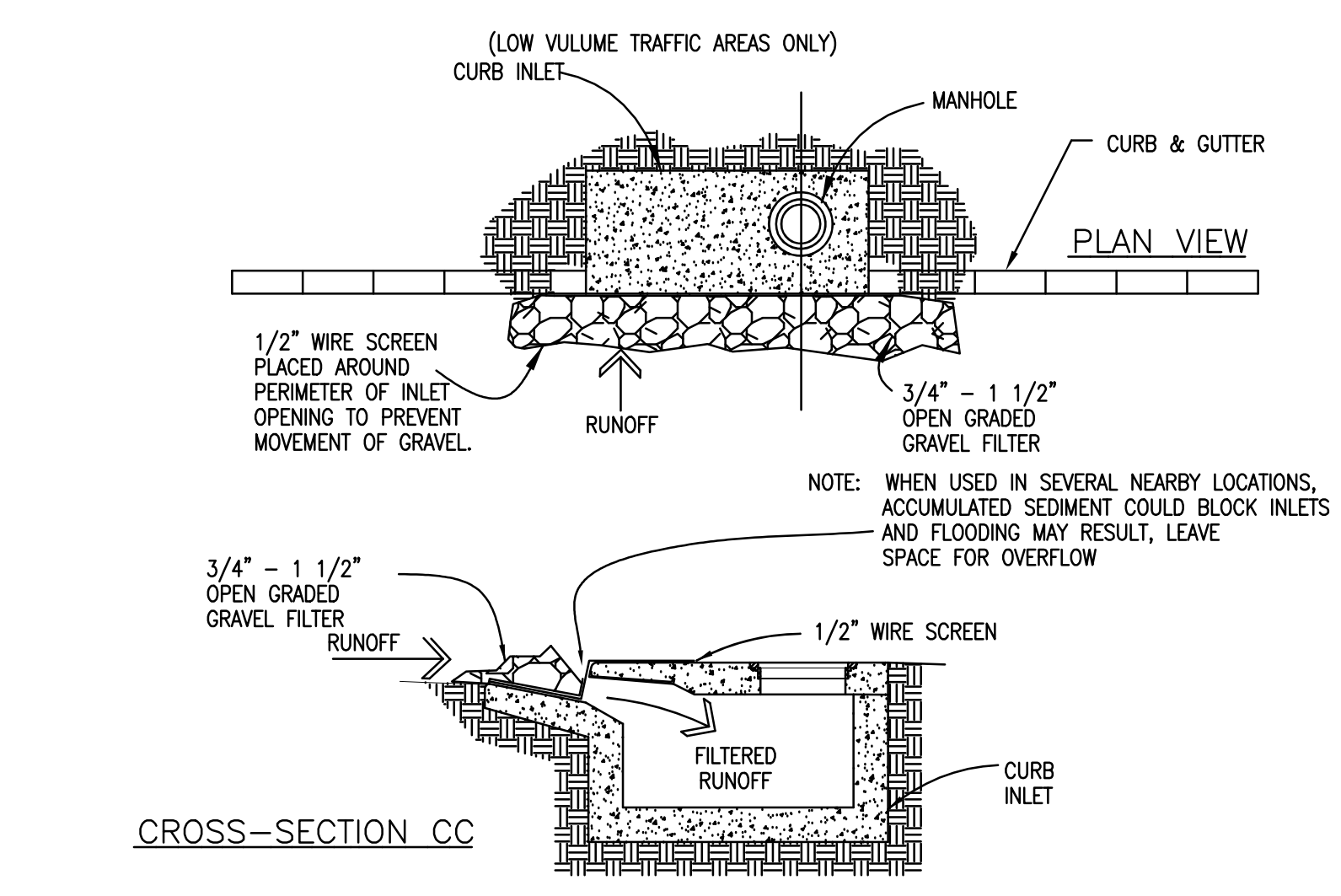
SHEET
 C 3.1



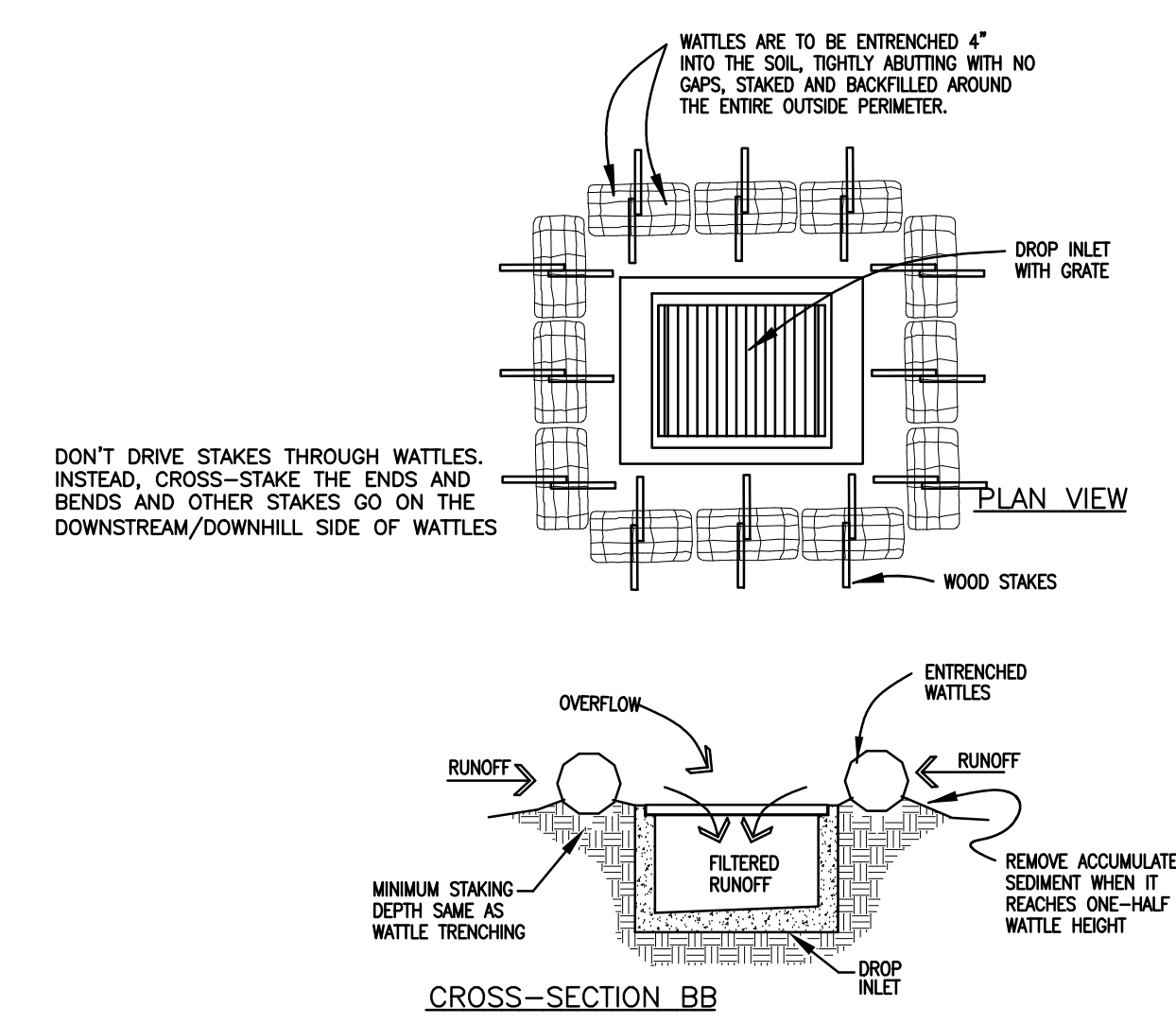
7 SEDIMENT LOG DITCH CHECK
 C3.1 N.T.S.



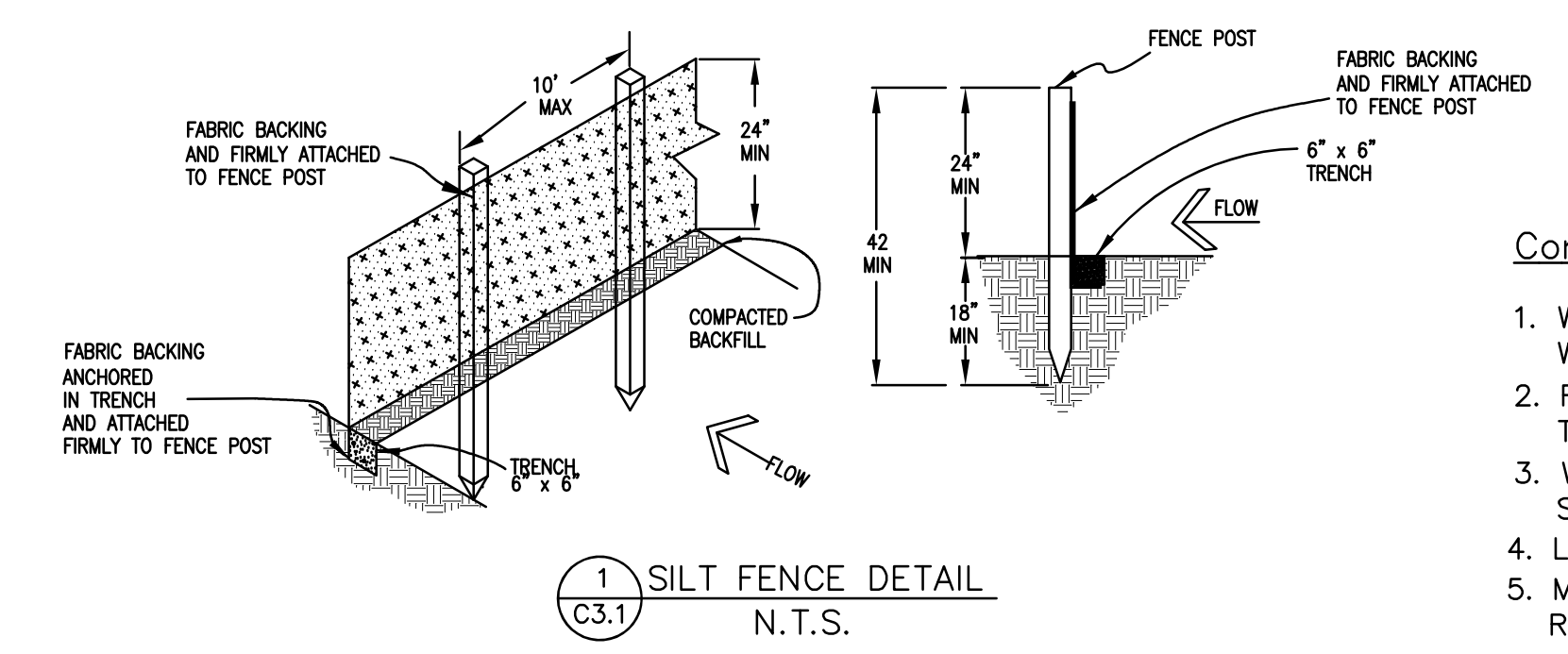
6 CULVERT EROSION BALE INLET PROTECTION
 C3.1 N.T.S.



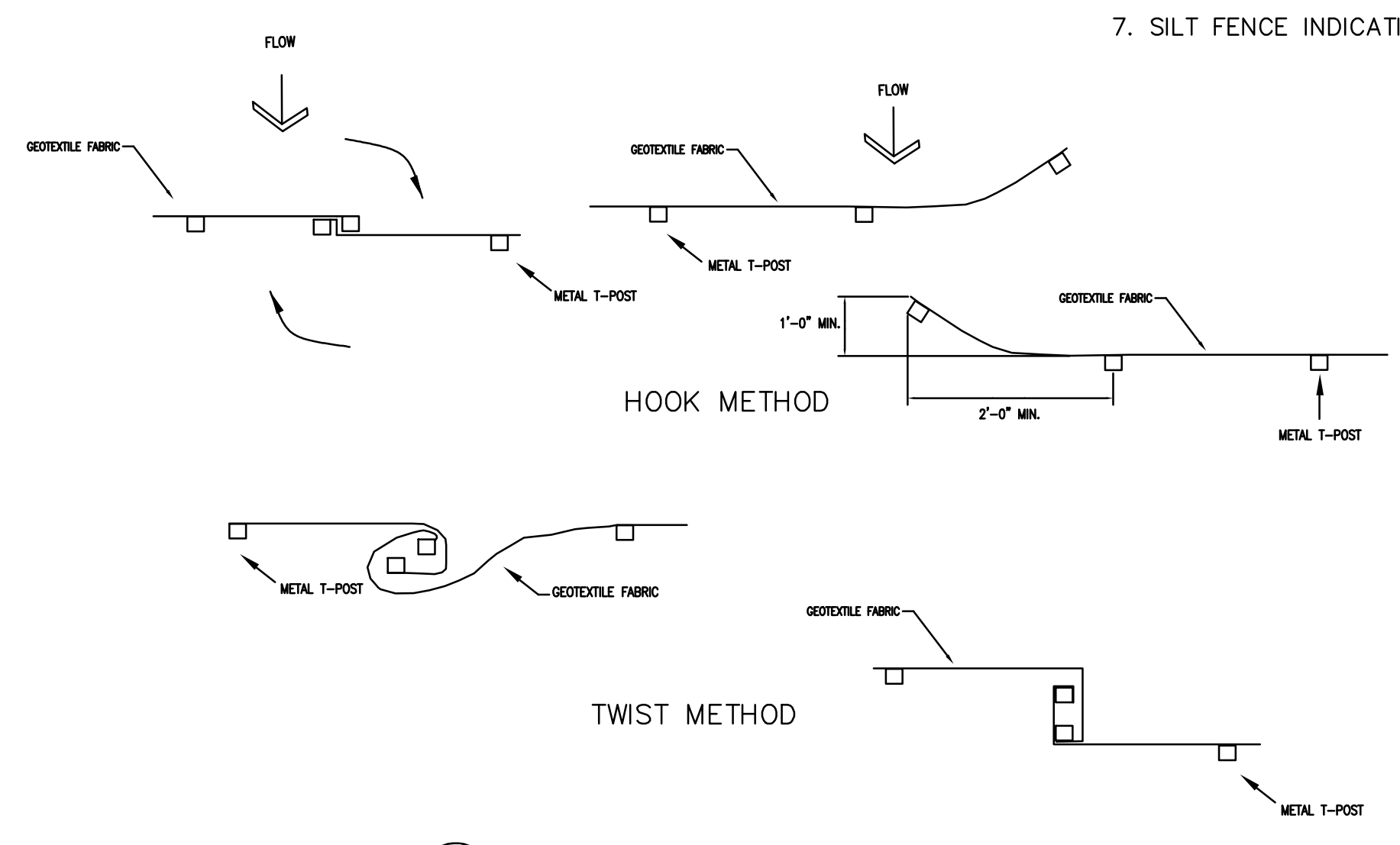
5 CURB INLET GRAVEL AND WIRE MESH FILTER TRAP
 C3.1 N.T.S.



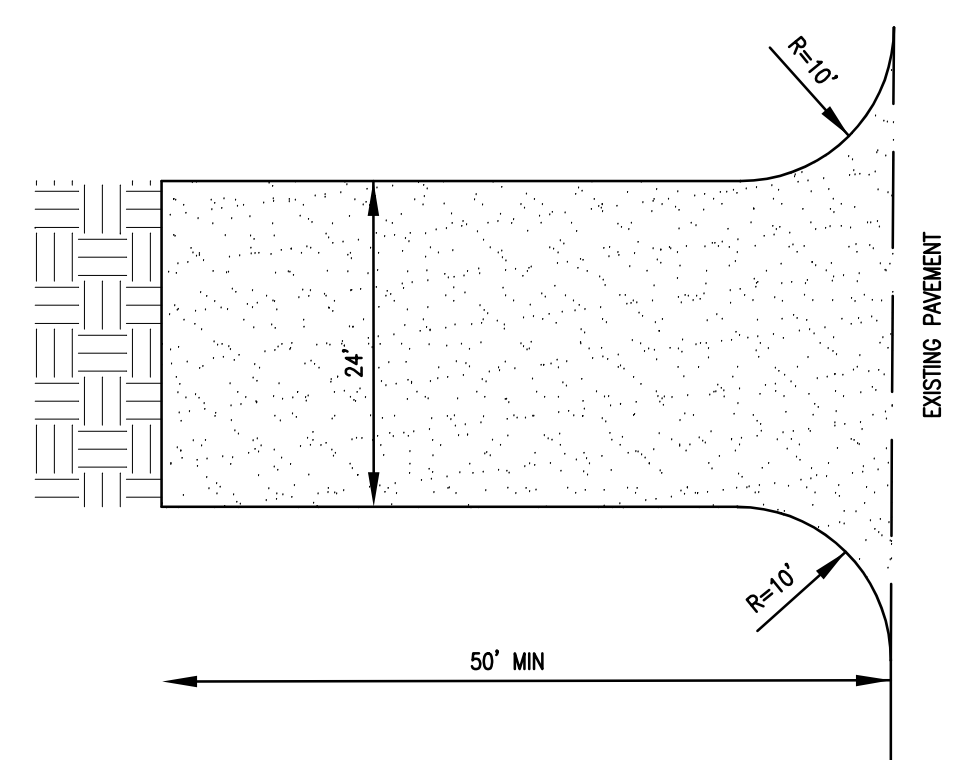
4 DROP INLET EROSION FILTER
 C3.1 N.T.S.



1 SILT FENCE DETAIL
 C3.1 N.T.S.



2 JOINING TWO LENGTHS OF SILT FENCE
 C3.1 N.T.S.



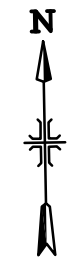
3 CONSTRUCTION ENTRANCE
 C3.1 N.T.S.

Construction Notes for Silt Fence:

1. WOVEN WIRE FENCE TO BE FASTENED SECURELY TO FENCE POSTS WITH WIRE TIES OR STAPLES.
 2. FILTER CLOTH TO BE FASTENED SECURELY TO SILT FENCE WITH TIES SPACED EVERY 24" AT TOP AND MID-SECTION.
 3. WHEN TWO SECTIONS OF FILTER CLOTH ADJOIN EACH OTHER THEY SHALL BE OVERLAPPED BY 6 INCHES AND FOLDED.
 4. LOCATE POSTS DOWNSLOPE OF FABRIC FOR FENCE SUPPORT.
 5. MAINTENANCE SHALL BE PERFORMED AS NEEDED AND MATERIAL REMOVED WHEN "BULGES" DEVELOP IN THE SILT FENCE.
- POSTS: STEEL EITHER "T" OR "U" TYPE, OR WOODEN
 POSTS: LOCATE MAXIMUM OF 6 FEET O.C.
 FENCE: PER LOCAL REQUIREMENTS OR WOVEN WIRE, 14 GA. 6" MAX. MESH OPENING
 FILER CLOTH: FILTER X, MIRAFI 100X, STABI-LINKA T140N OR APPROVED EQUAL
6. SILT FENCE SHALL BE PLACED SO THAT NO SEDIMENT WILL LEAVE THE SITE.
 7. SILT FENCE INDICATION ON THE PLANS AS —○—○—○—

NOTES:

1. STONE SIZE - USE 1-1/2" TO 3" ROCK AND 1/2" TO 3/4" FILTER LAYER
2. THICKNESS - NOT LESS THAN 6".
3. FILTER CLOTH WILL BE PLACED OVER THE ENTIRE AREA BEFORE PLACING STONE. USE TYPE V GEOTEXTILE FABRIC.
4. LENGTH - AS REQUIRED, BUT NOT LESS THAN 50 FEET.
5. WIDTH - 30 FOOT MINIMUM
6. THE ENTRANCE SHALL BE MAINTAINED WHICH WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF-WAY. ALL SEDIMENT SPILLED, DROPPED, OR TRACKED ONTO PUBLIC RIGHT-OF-WAY MUST BE REMOVED IMMEDIATELY.
7. WHEELS SHALL BE CLEANED TO REMOVE SEDIMENT PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.



UTILITIES NOTES

1. GENERAL

THE SITE CONTRACTOR SHALL VERIFY ALL DIMENSIONS WITH THE MOST CURRENT DATA PROVIDED BY THE OWNER.

ALL WATER AND SANITARY SEWER SERVICES TO BE INSTALLED WITHIN 5 FEET OF BUILDING LINE. SINCE WATER AND SEWER IS PRIVATELY OWNED AND MAINTAINED ON SITE, ALL SERVICES AND MATERIALS WILL BE TO STATE REGULATORY STANDARDS.

THE SITE CONTRACTOR IS SPECIFICALLY CAUTIONED THAT THE LOCATION AND/OR ELEVATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS IS BASED ON RECORDS OF VARIOUS UTILITY COMPANIES OR PLANS, AND WHERE POSSIBLE, MEASUREMENTS TAKEN IN THE FIELD. THE INFORMATION IS NOT TO BE RELIED UPON AS BEING EXACT OR COMPLETE. THE SITE CONTRACTOR MUST MAKE CONTACT WITH APPROPRIATE UTILITY COMPANY OR OWNER PRIOR TO EXCAVATION. THE PRIVATE OWNER MAY OR MAY NOT HAVE KNOWLEDGE OF LOCATION OF UTILITIES AND THE SITE CONTRACTOR IS RESPONSIBLE FOR LOCATING IN NON-INVASIVE AND NON-DISTRACTIVE MEANS IF POSSIBLE. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO RELOCATE ALL EXISTING UTILITIES WHICH CONFLICT WITH THE PROPOSED IMPROVEMENTS AS SHOWN ON THE PLANS.

SEE MECHANICAL SHEETS FOR BUILDING CONNECTIONS.

GAS COMPANY TO BE RESPONSIBLE FOR THE SIZE AND CONSTRUCTION OF THE PROPOSED GAS LINES AS SHOWN ON THIS PLAN.

2. SANITARY SEWER AND WATER CONNECTIONS

CONNECTION OF SANITARY SEWER AND WATER TO THE EXISTING INFRASTRUCTURE SHALL BE IN ACCORDANCE WITH LOCAL AND STATE REGULATIONS.

SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF UTILITIES IN SUCH A MANNER AS AVOID CONFLICTS AND ASSURE PROPER DEPTHS ARE ACHIEVED.

SITE CONTRACTOR SHALL COORDINATE INSTALLATION OF ALL UNDERGROUND UTILITIES WITH HIS WORK. ALL UNDERGROUND UTILITIES (WATER, STORM SEWER, SANITARY SEWER, IRRIGATION SYSTEMS, ELECTRICAL CONDUIT, ETC) SHALL BE IN PLACE PRIOR TO THE PLACEMENT OF BASE COURSE MATERIAL, AND THE PLACEMENT OF ANY APPROPRIATE SOIL STABILIZATION.

SEWER PIPE AND FITTINGS SHALL BE PVC, ASTM D-3034, SDR-26, ELASTOMETRIC GASKET JOINTS.

ALL WATER SERVICE LINES 3" AND UNDER SHALL BE PB, AWWA STD, C-902 CLASS 160.

SITE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UTILITIES. CONTRACTOR SHALL BE RESPONSIBLE FOR DAMAGES TO EXISTING UTILITIES TO REMAIN AND FOR ALL INTERRUPTIONS CAUSED BY A RESULT OF HIS WORK.

ALL SANITARY SEWER AND WATER UTILITIES SHALL BE CONSTRUCTED AND TESTED IN ACCORDANCE WITH STATE REGULATORY AGENCY STANDARDS.

WATER METERS ARE TO BE INSTALLED BY THE CITY OF MADISON. CURB STOPS ARE TO END AT, OR REASONABLY CLOSE, TO THE RIGHT-OF-WAY IN AN AREA THAT IS ACCESSIBLE FOR READING OR MAINTENANCE.

UTILITY CONNECTIONS

UTILITY CONNECTIONS SHOWN ON THIS PLAN SHALL BE COORDINATED WITH THE APPROPRIATE AGENCY AS INDICATED BELOW AND ARE TO BE INSTALLED IN ACCORDANCE WITH THEIR REGULATIONS AND REQUIREMENTS.

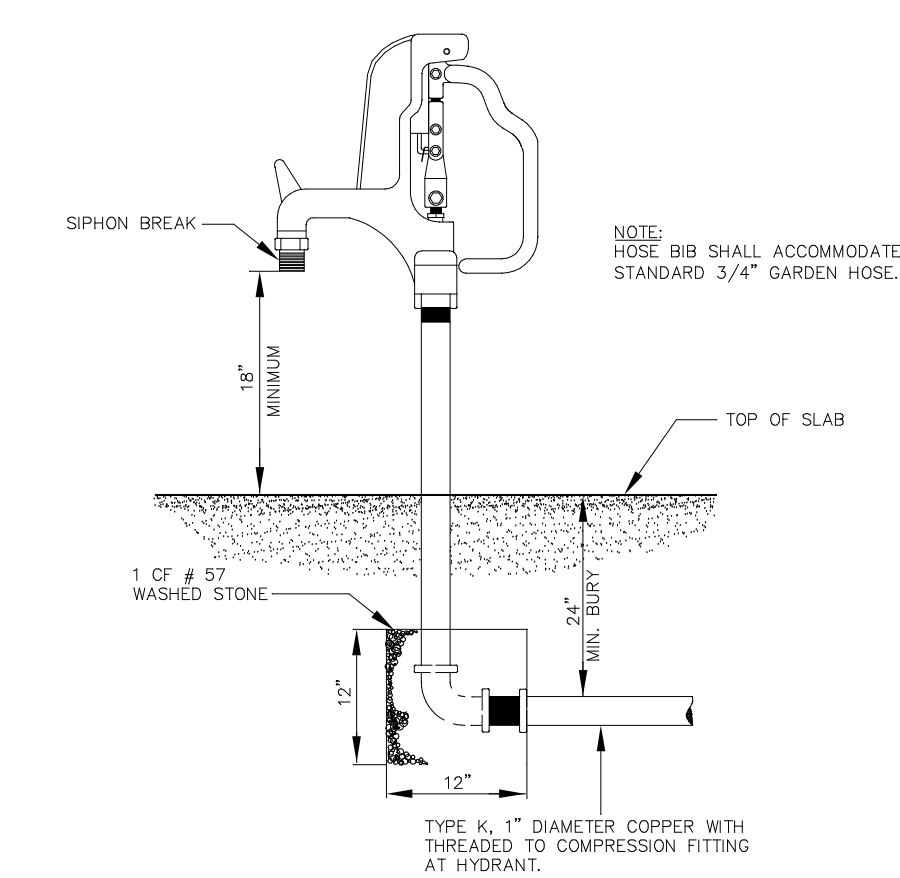
SANITARY SEWER SERVICE:
BEAR CREEK WATER ASSOCIATION
CONTACT: WATER/SEWER DIVISION
TELEPHONE: 601-856-5969

ELECTRIC SERVICE:
ENTERGY
CONTACT: JOHN PEACOCK
TELEPHONE: 1-800-368-3749

WATER SERVICE:
BEAR CREEK WATER ASSOCIATION
CONTACT: WATER/SEWER DIVISION
TELEPHONE: 601-856-5969

NATURAL GAS SERVICE:
ATMOS ENERGY
CONTACT: N/A
TELEPHONE: N/A

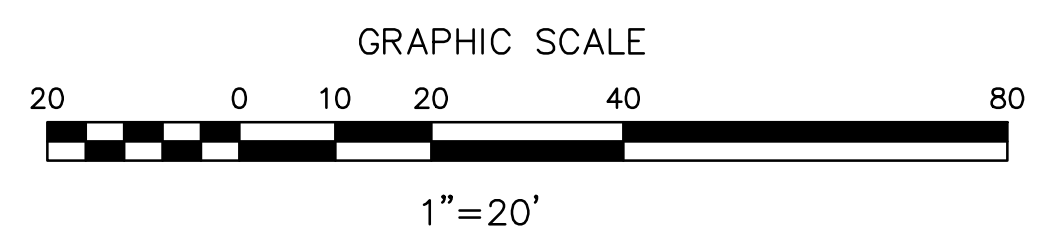
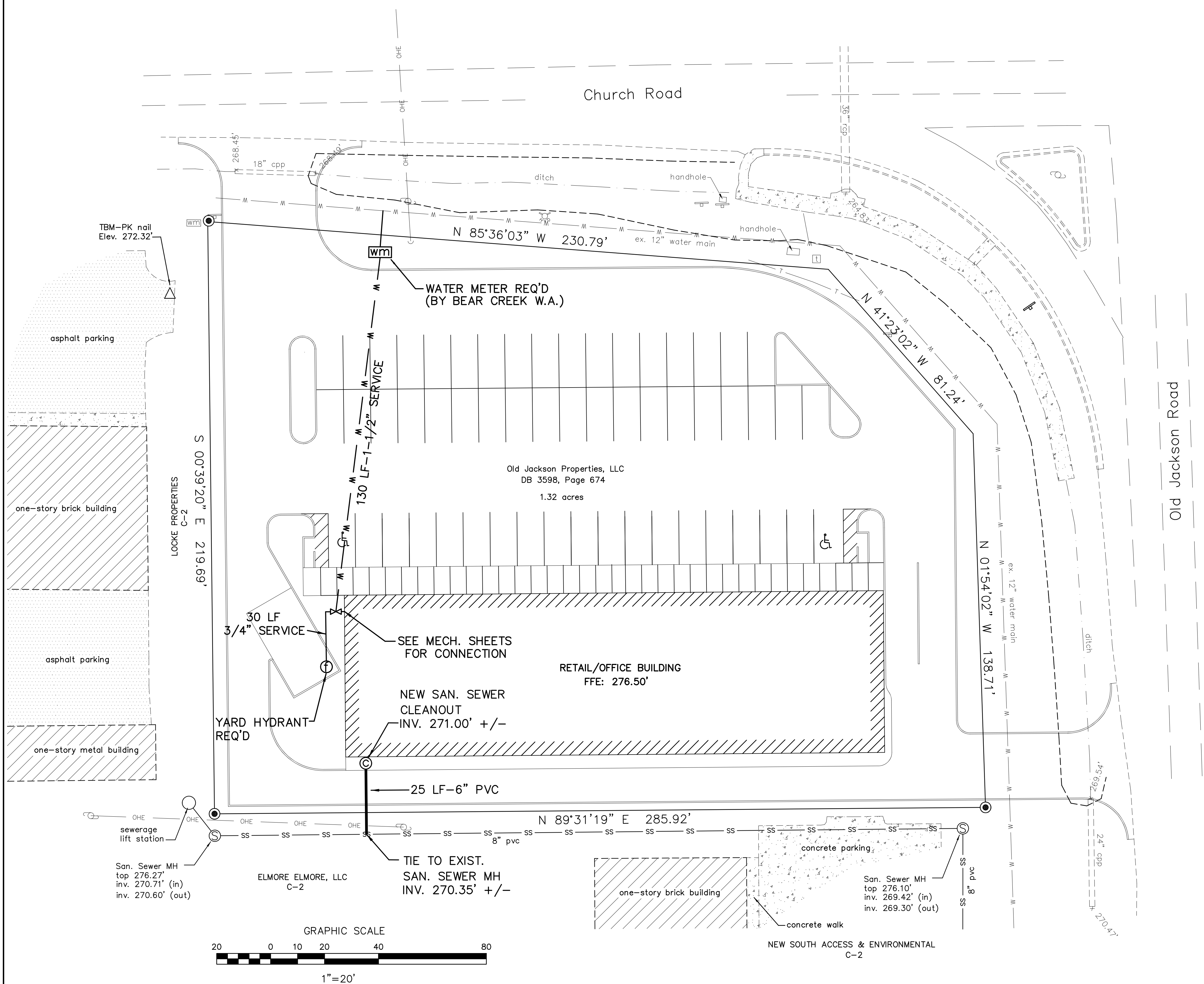
* SEE MECHANICAL SHEETS (MECHANICAL SITE PLAN) FOR GAS CONNECTIONS AND LAYOUT
* SEE ELECTRICAL SHEETS (ELECTRICAL SITE PLAN) FOR ELECTRICAL CONNECTIONS AND LAYOUT



YARD HYDRANT DETAIL

LEGEND

- PROPOSED CONCRETE CURB
- 1/2" IRON REBAR FOUND
- 1/2" IRON REBAR SET
- ♿ HANDICAP PARKING
- PROPERTY LINE
- ⊞ BFP BACKFLOW PREVENTER
- ⊞ FDC FIRE DEPARTMENT CONNECTION



Date:	01/15/24
By:	CLB
Revisions:	1 revise north parking layout
No.	1

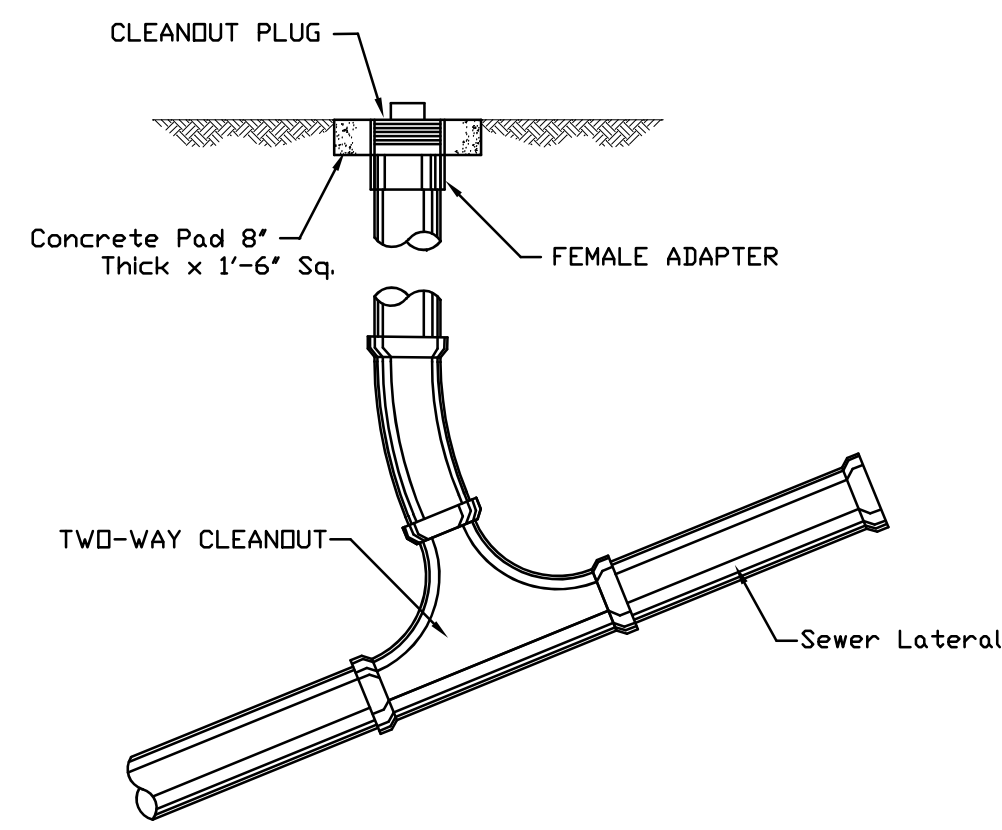
Section 11, (G)

BAIRD ENGINEERING, INC.
506 JEFFERSON STREET
CLINTON, MISSISSIPPI 39056

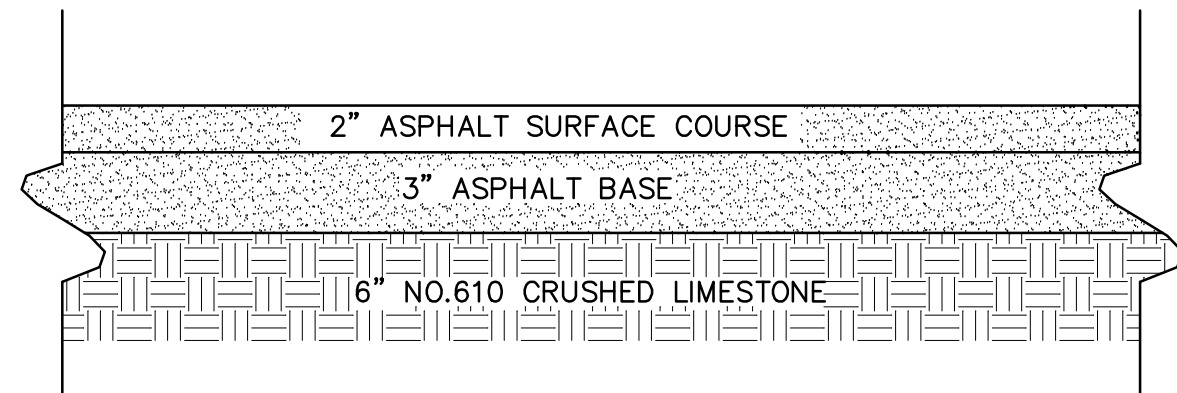
Project No.: # 4370
Date: 12/17/2021
Scale: 1" = 20'
Drawn By: CLB
Reviewed By: CLB

UTILITY PLAN
Old Jackson Properties
GLUCKSTADT, MISSISSIPPI

C 4.0

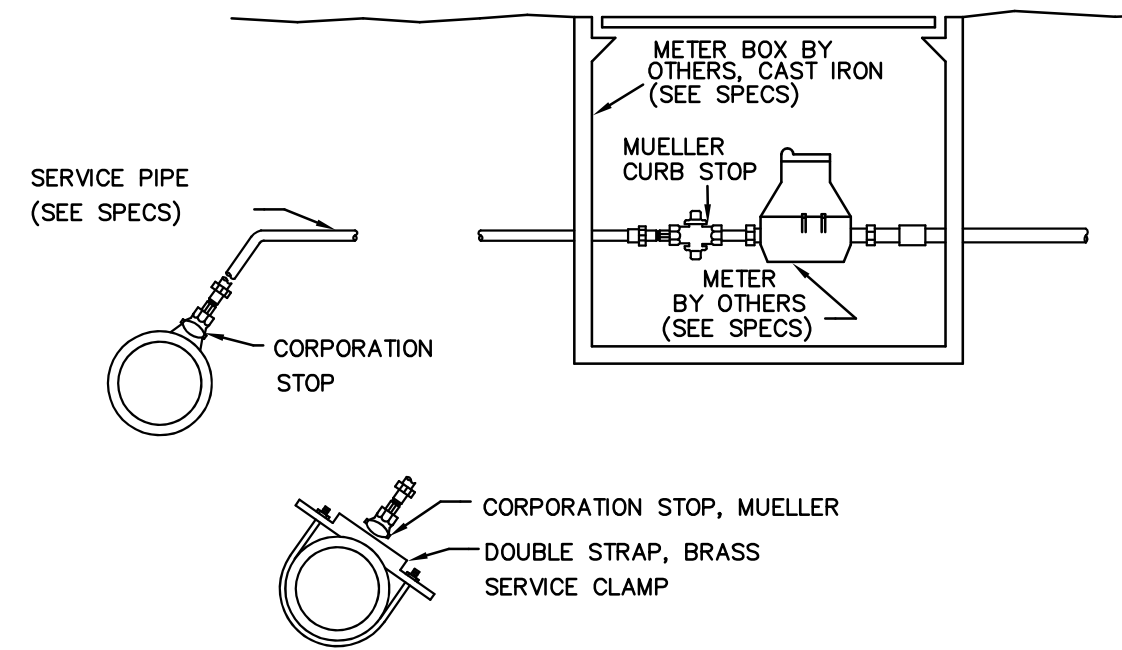


6 SANITARY SEWER CLEAN-OUT (2-WAY) DETAIL
C5.0 NTS



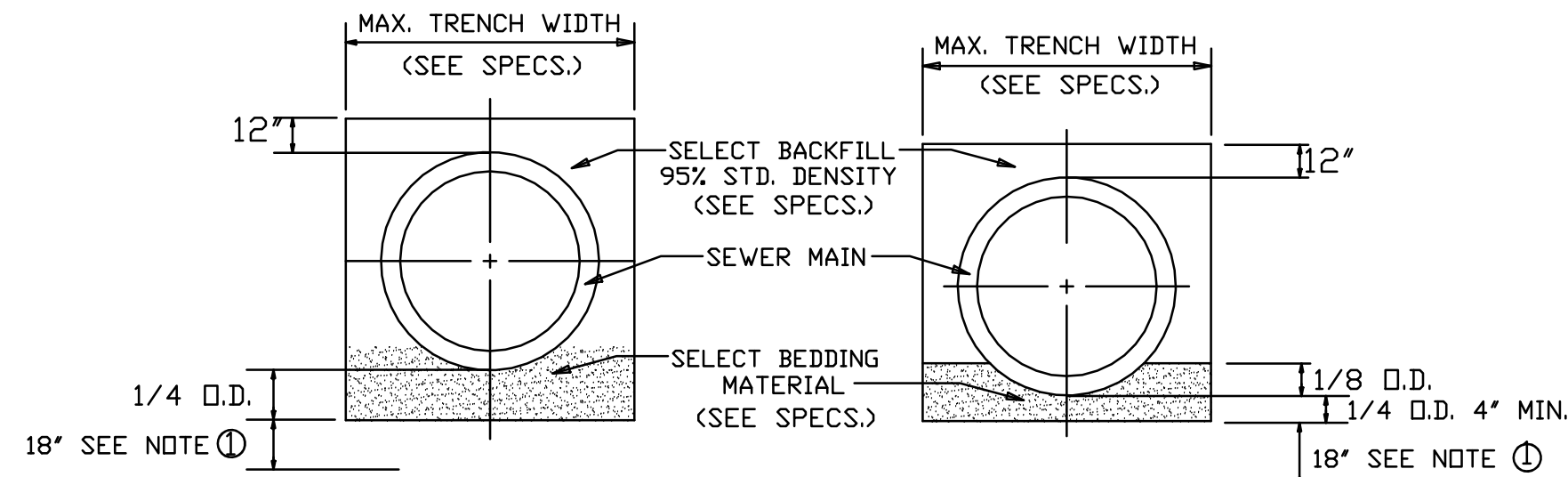
2 ASPHALT PAVEMENT DETAIL
C5.0 N.T.S.

ASPHALT SURFACE COURSE SHALL CONFORM WITH SPECIFICATIONS FOR SC-1, TYPE 8 PRESENTED IN THE MS STANDARD SPECIFICATION FOR ROAD AND BRIDGE CONSTRUCTION (1990 EDITION). BITUMINOUS BASE SHOULD CONFORM WITH BB-1, TYPE 6 SPECIFICATIONS.



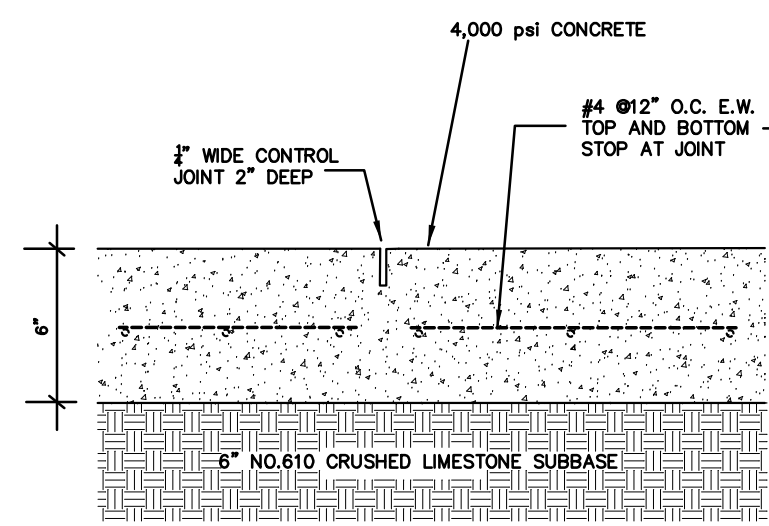
7 TYPICAL SERVICE ASSEMBLY
C5.0

NOTE: SERVICES SHALL BE TYPE K COPPER WITH CORPORATION AND CURB STOPS THAT COMPLY WITH THE CITY OF JACKSON STANDARD SPECIFICATIONS. MUST BE APPROVED BY CITY OF JACKSON PRIOR TO INSTALLATION.



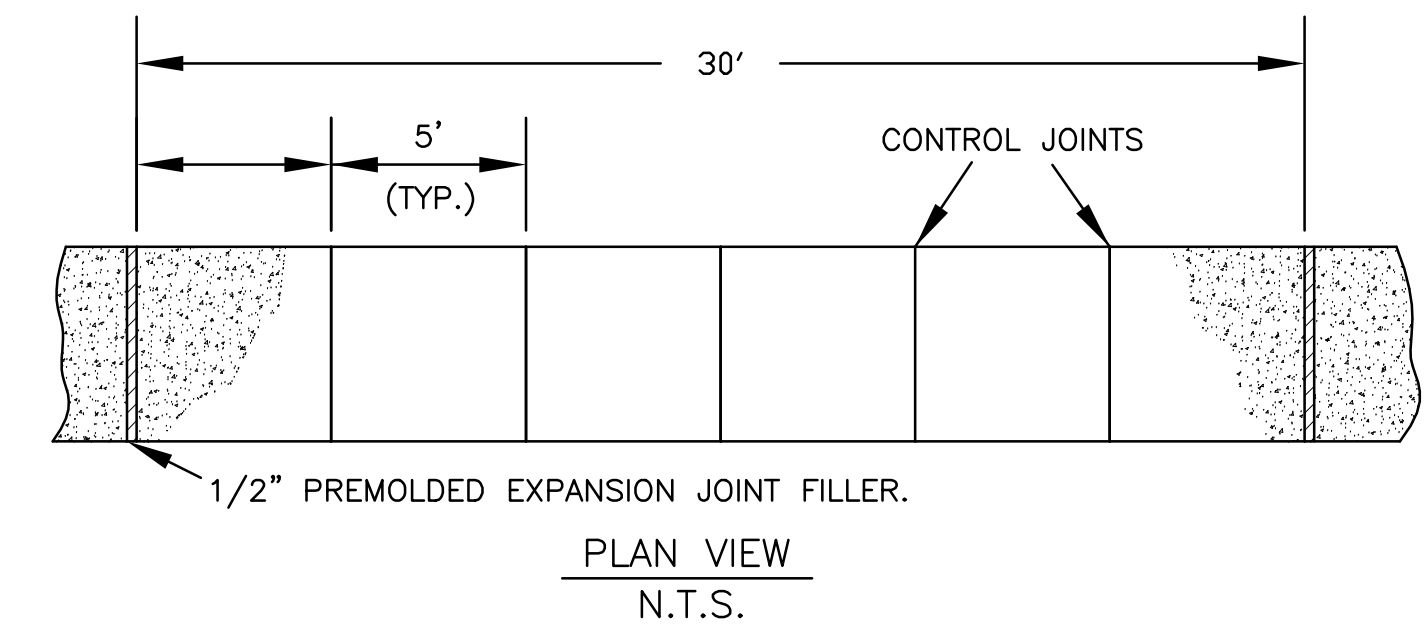
TYPICAL SECTION CLASS "B" BEDDING
TYPICAL SECTION CLASS "C" BEDDING

- ① DEWATERING REQ'D. TO THIS LEVEL (MIN). CONTRACTOR WILL NOT BE ALLOWED TO WORK WHEN WATER LEVEL IS NOT MAINTAINED BY DEWATERING SYSTEM TO THIS ELEVATION OR LOWER.
- ② WHEN TRENCHING ACROSS EXISTING ASPHALT OR CONCRETE SURFACES, NEW ASPHALT SHOULD BE PLACED BACK AT SAME DEPTH OF EXISTING ASPHALT OR CONCRETE THICKNESS.

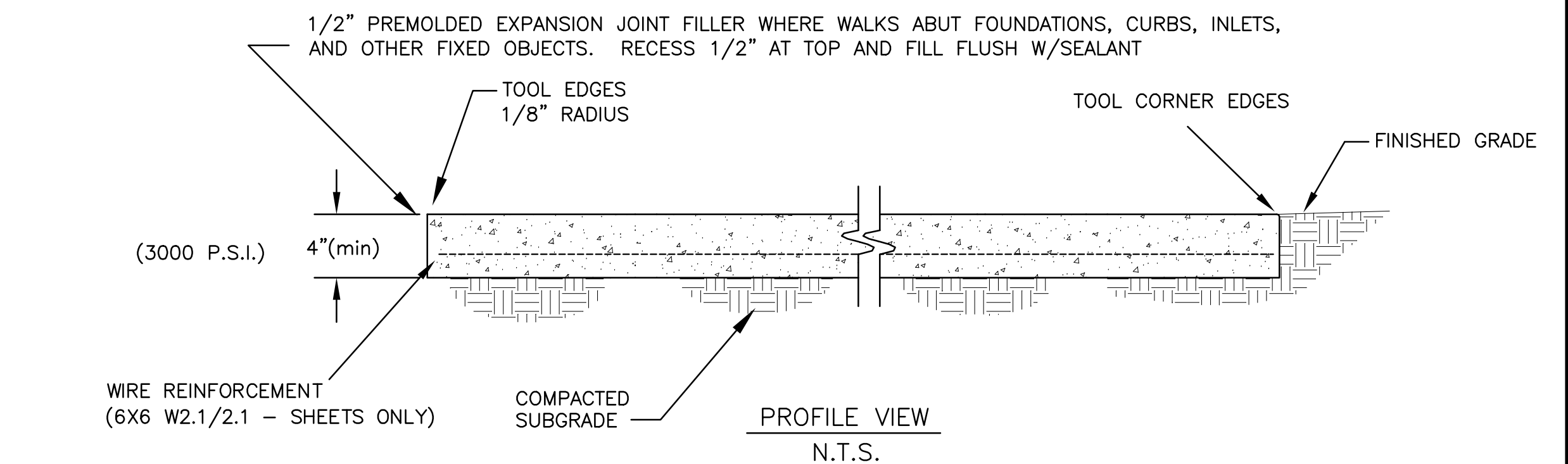


1 CONCRETE PAVEMENT DETAIL
C5.0 N.T.S.

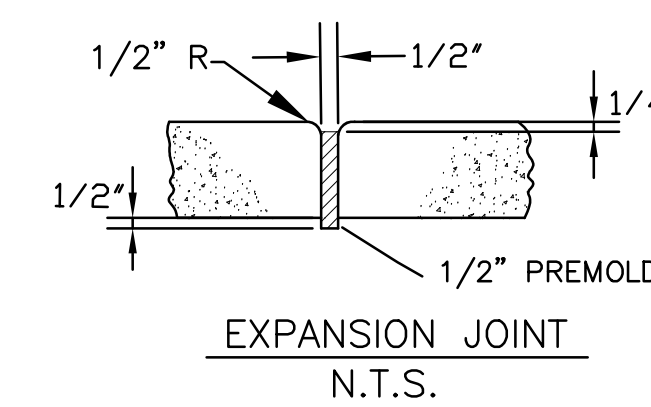
- SLAB PROFILE:
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AT INTERVALS THAT WILL PROVIDE A SLAB SITE THAT DOES NOT EXCEED 20'X20'.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - PROOF ROLL SUBGRADE PRIOR TO CONCRETE PLACEMENT AND CUT REINFORCING AT ALL JOINT LOCATIONS.



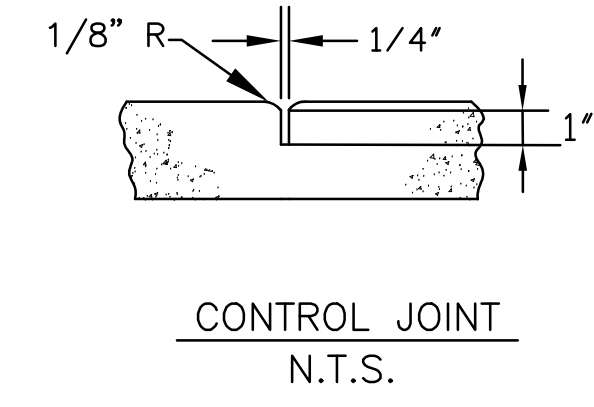
PLAN VIEW
N.T.S.



PROFILE VIEW
N.T.S.



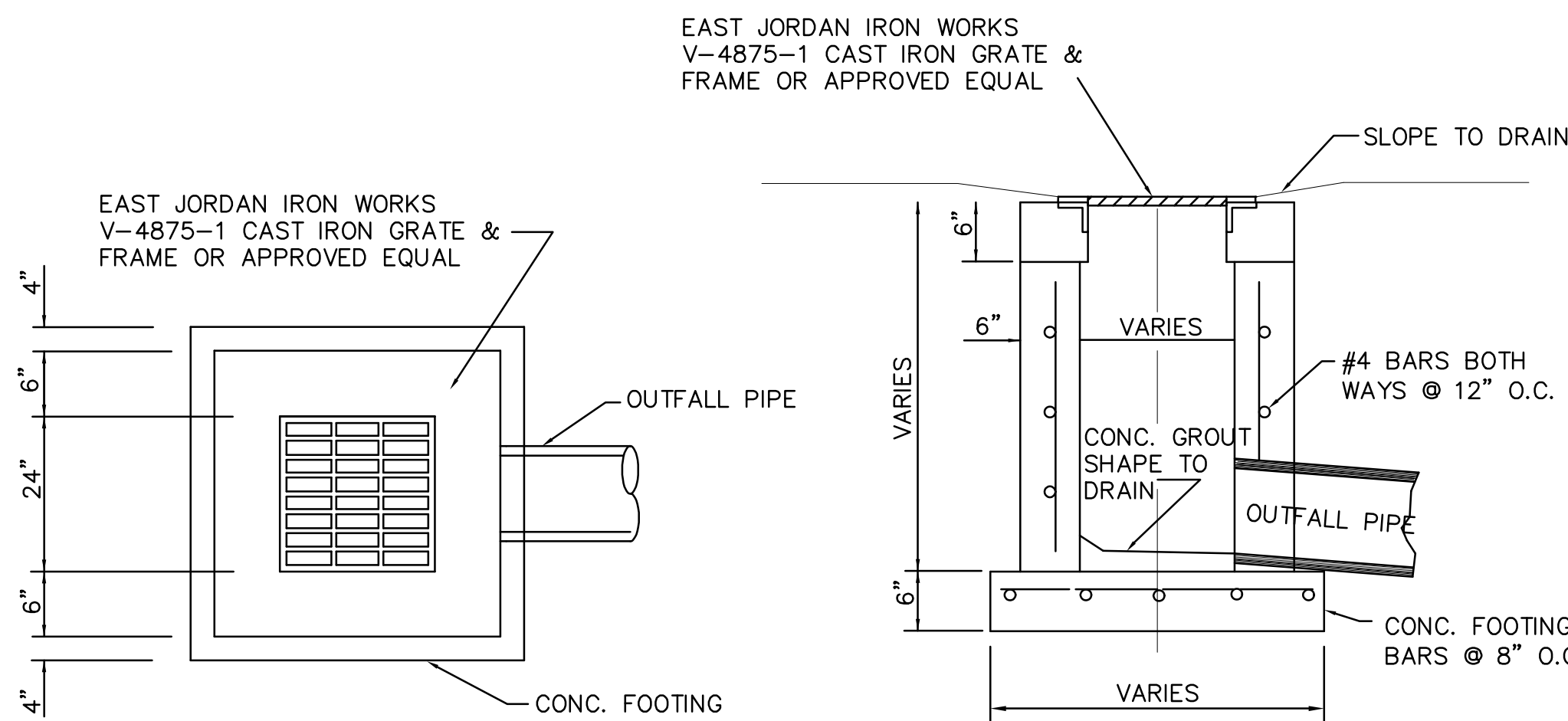
EXPANSION JOINT
N.T.S.



CONTROL JOINT
N.T.S.

- NOTES:
- CONCRETE SHALL BE 3,000 PSI MINIMUM
 - 6X6 W2.1/W2.1 WIRE REINFORCEMENT REQUIRED (SHEETS ONLY)
 - PROVIDE BROOM FINISH TO ALL EXPOSED SURFACES
 - HEAVY BROOM FINISH PERPENDICULAR TO THE DIRECTION OF TRAFFIC.

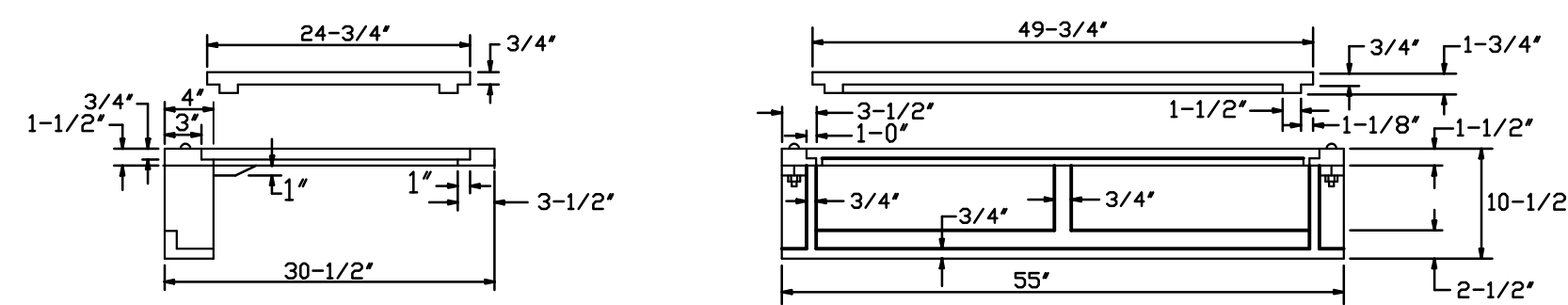
3 CONCRETE SIDEWALK SECTION DETAILS
C5.0 N.T.S.



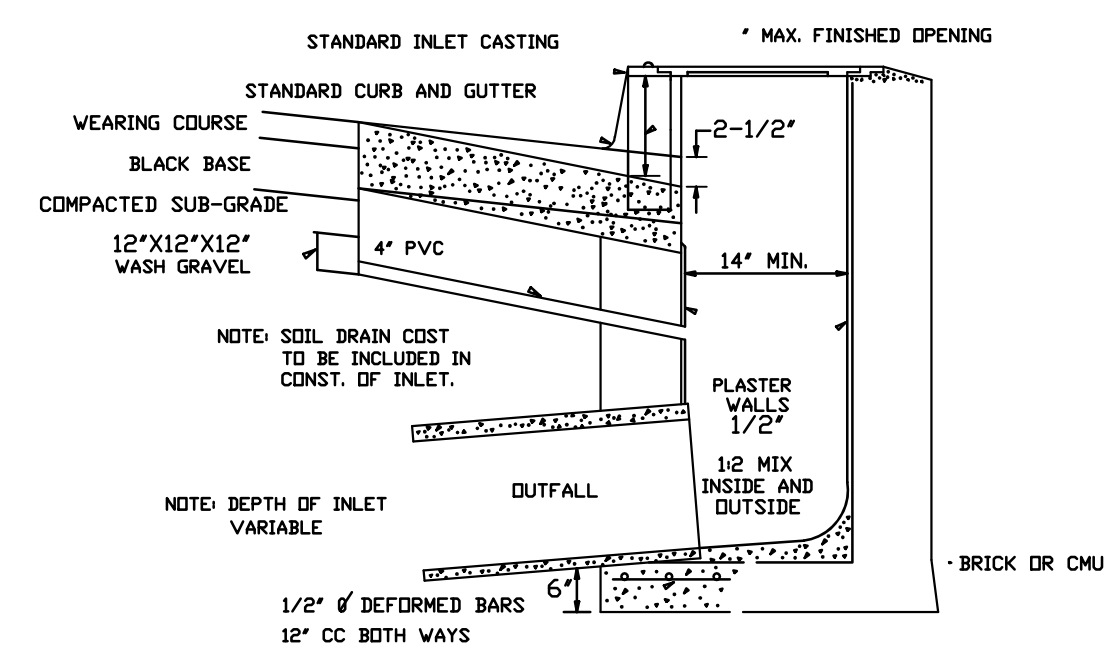
GRATE INLET - PLAN VIEW
USE ALSO FOR JUNCTION BOX WITHOUT GRATE. USE CONCRETE TOP INSTEAD.

GRATE INLET - SECTION VIEW
USE ALSO FOR JUNCTION BOX

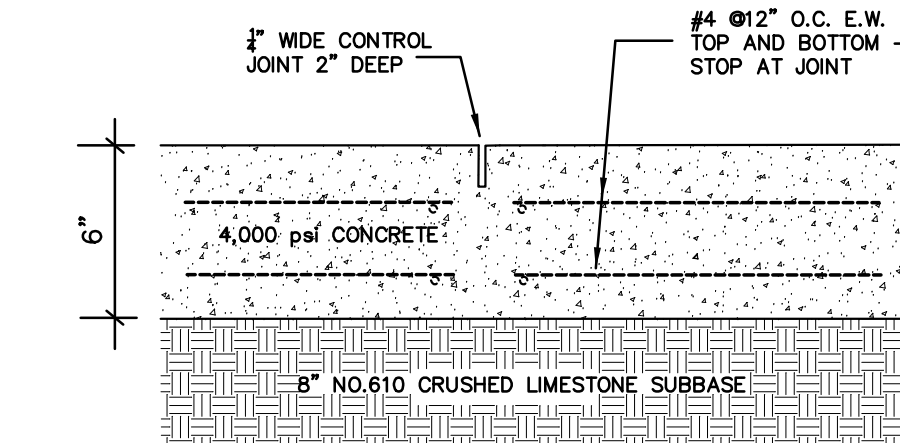
9 GRATE INLET DETAIL
C5.0 N.T.S.



STANDARD CURB INLET CASTING
(VULCAN RCB-7)
NO SCALE

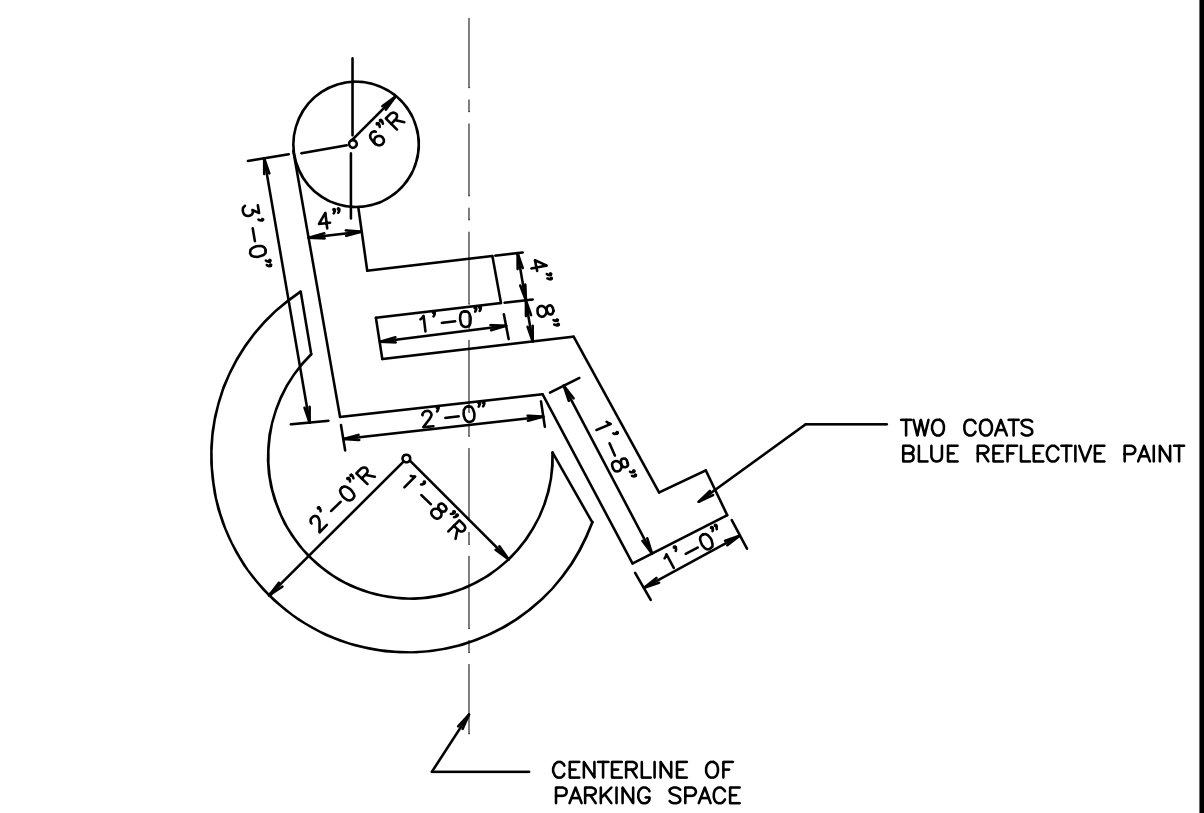
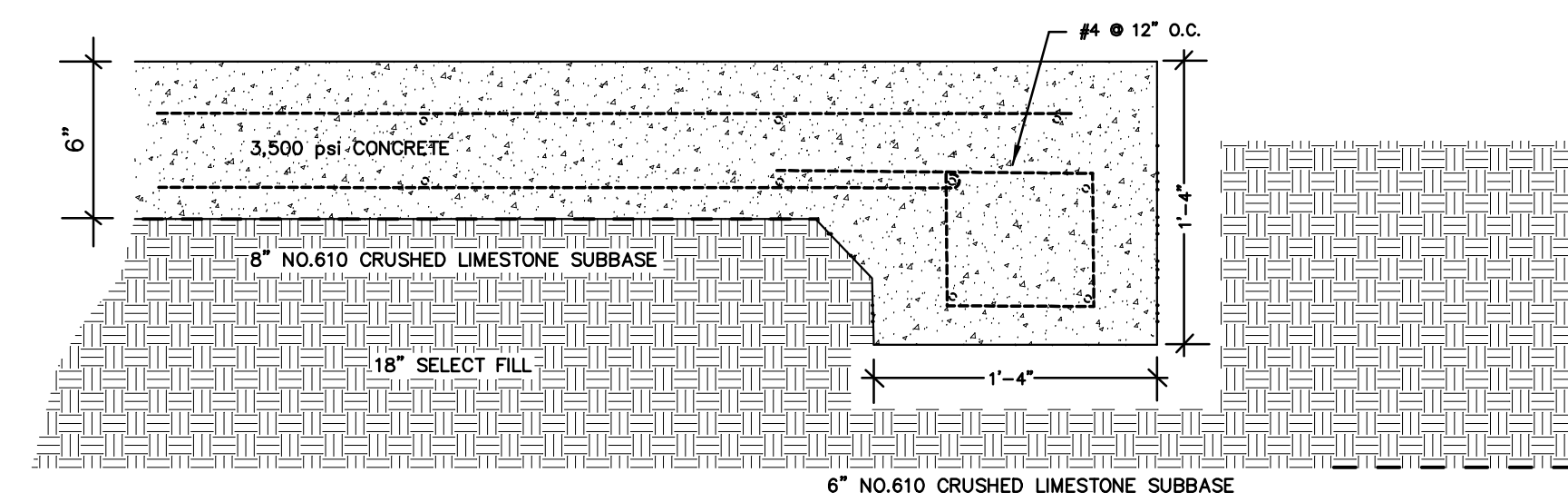


SECTION OF STANDARD CURB INLET
NO SCALE



8 HEAVY DUTY CONCRETE (DUMPSTER AREA)
C5.0 N.T.S.

- SLAB PROFILE:
- TOOLED CONSTRUCTION JOINTS SHOULD BE PROVIDED AT INTERVALS THAT WILL PROVIDE A SLAB SITE THAT DOES NOT EXCEED 20'X20'.
 - EXPANSION JOINTS SHOULD ONLY BE PLACED WHERE THE PAD DIRECTLY ADJOINS A BUILDING OR OTHER FIXED STRUCTURE.
 - PROOF ROLL SUBGRADE PRIOR TO CONCRETE PLACEMENT AND CUT REINFORCING AT ALL JOINT LOCATIONS.
 - SEE GEOTECHNICAL REPORT BY LADNER DATED JANUARY 2016 FOR ALL PAVEMENT RECOMMENDATIONS.



4 ACCESSIBILITY PARKING SYMBOL
C5.0 N.T.S.

- NOTES
- ACCESSIBILITY SYMBOLS SHALL BE PAINTED ON PAVEMENT AT EACH ACCESSIBLE PARKING SPACE.
 - ALL PAVEMENT MARKING INSTALLATIONS SHALL CONFORM TO THE 1988 MUTCD AND ALL SUBSEQUENT REVISIONS.
 - ALL ACCESSIBLE PARKING SPACES SHALL BE MARKED WITH AN ACCESSIBILITY PARKING SPACE SIGN.
 - BLUE PAINT TO BE PAINTED FOR ALL ACCESSIBLE MARKINGS.

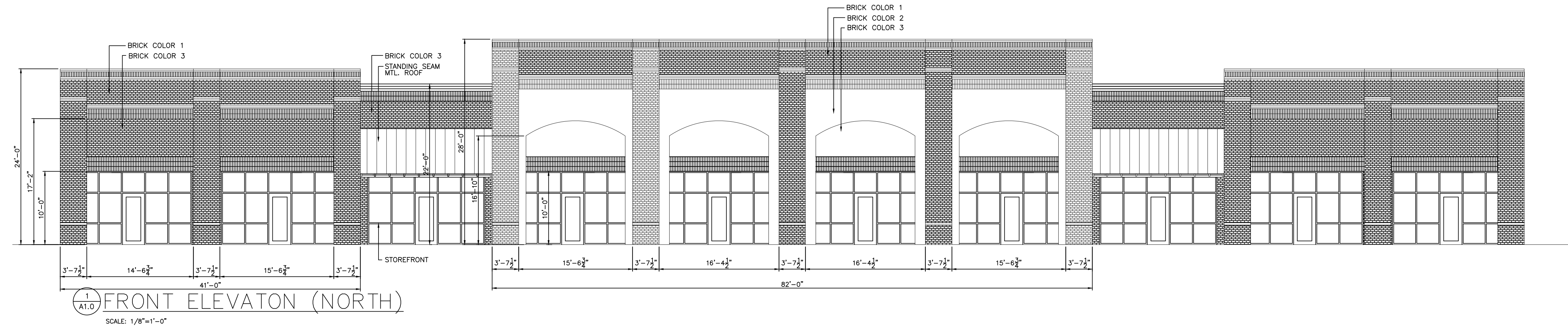
5 CURB INLET DETAIL
C5.0 N.T.S.

Date:	01/15/24
By:	CLB
Revisions:	1 revise north parking layout
No.	1

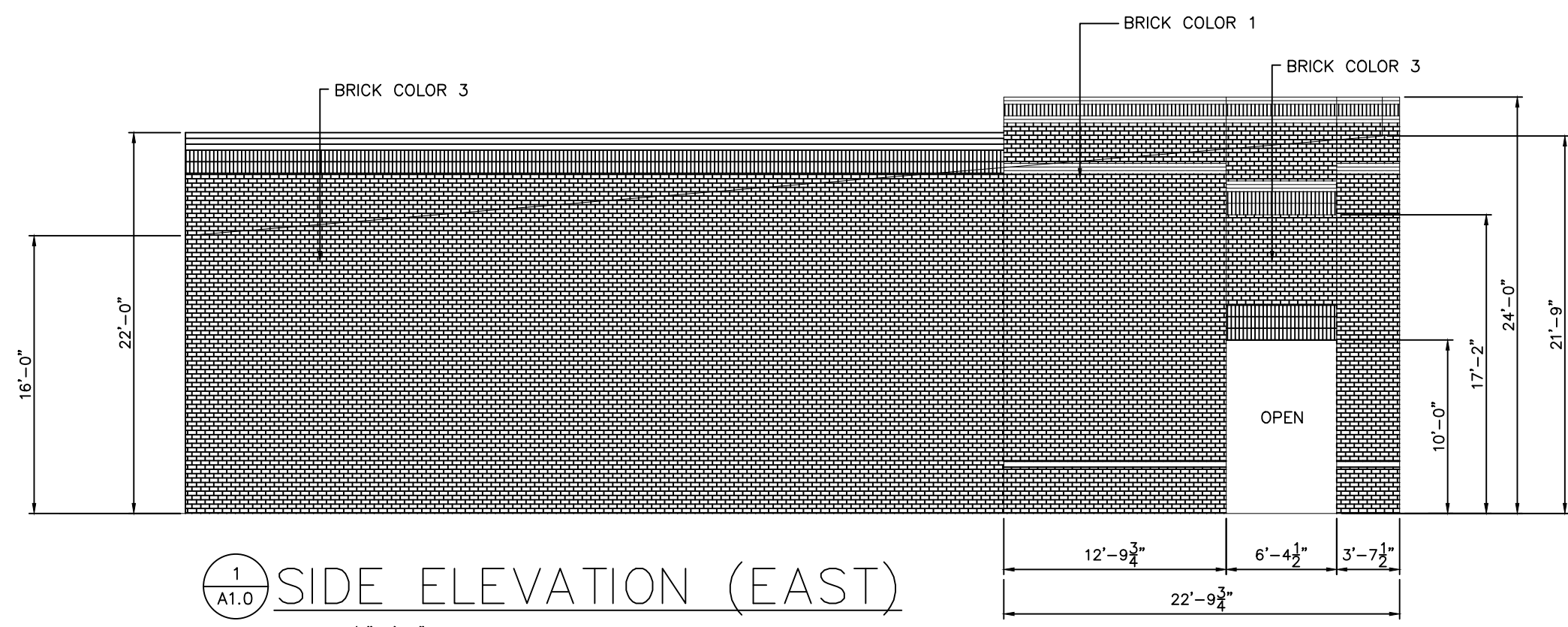
FLOYD S BAIRD ENGINEERING, INC.
130 E. Northside Drive, Clifton, MS 39056
Phone: (601) 925-5015
www.floydbaird.com

Project No.: # 4370
Date: 12/17/2021
Scale: N.T.S.
Designed By: CLB
Reviewed By: CLB

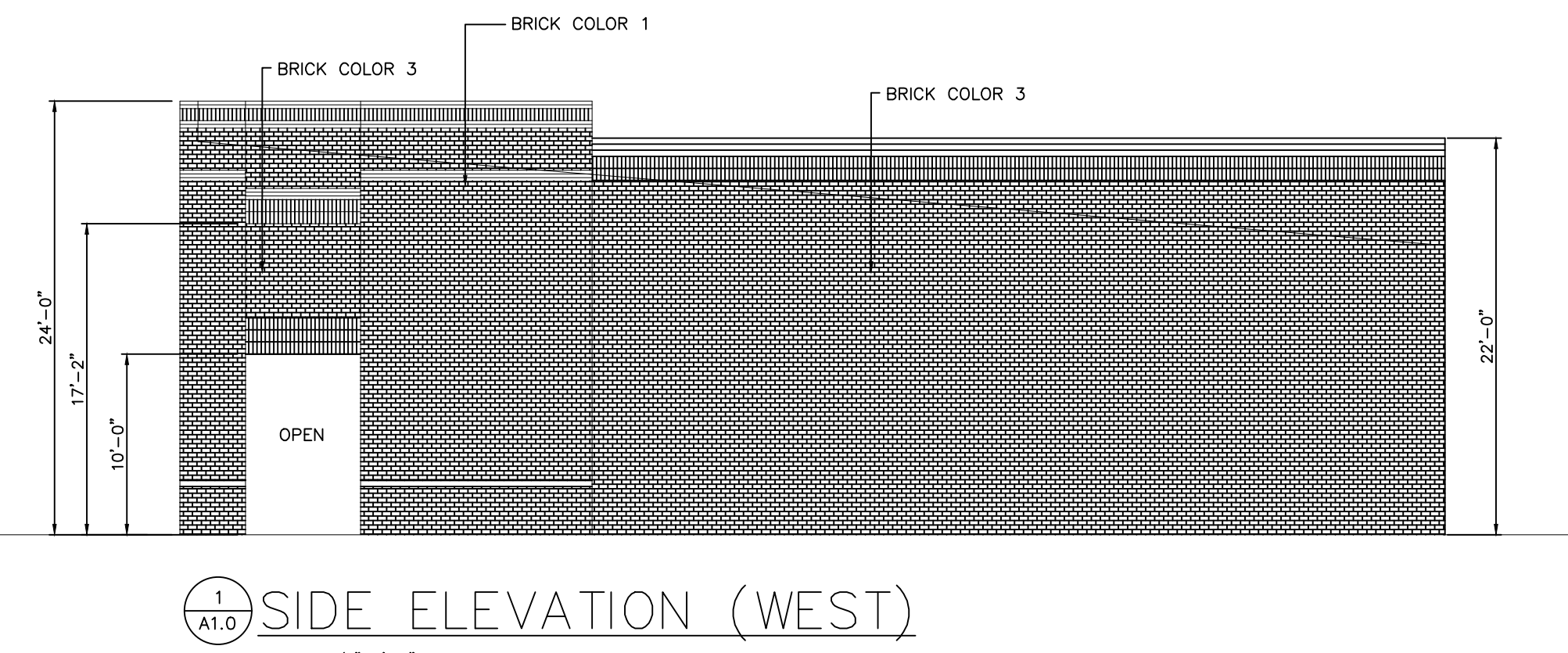
SITE DETAILS
OLD JACKSON PROPERTIES
SHEET
C5.0



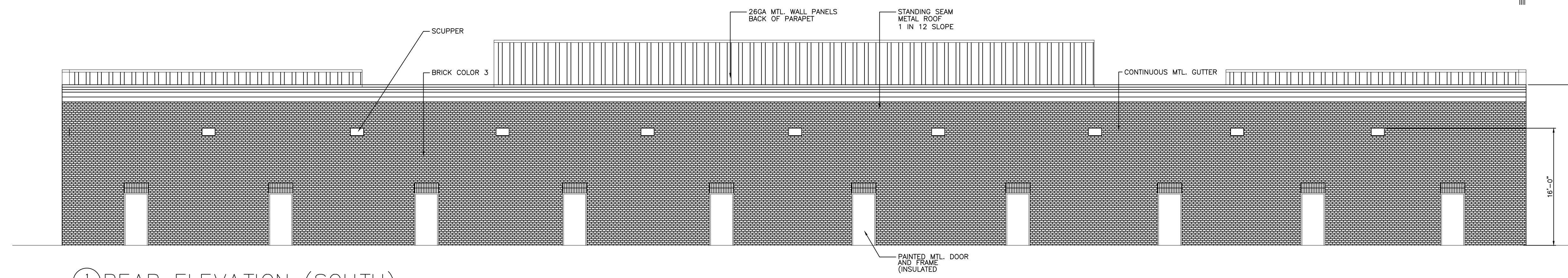
1
A1.0 FRONT ELEVATION (NORTH)
SCALE: 1/8"=1'-0"



1
A1.0 SIDE ELEVATION (EAST)
SCALE: 1/8"=1'-0"

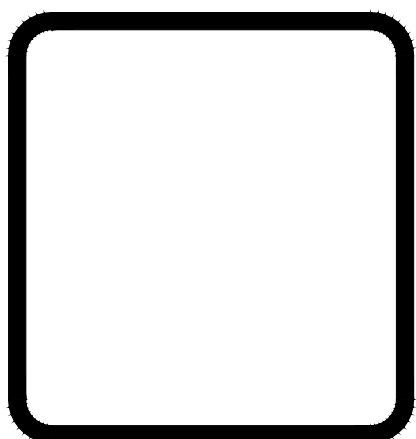


1
A1.0 SIDE ELEVATION (WEST)
SCALE: 1/8"=1'-0"



1
A1.0 REAR ELEVATION (SOUTH)
SCALE: 1/8"=1'-0"

REVISIONS	BY



WOOLDRIDGE & ASSOCIATES
484 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8665
WOOLDRIDGEARCHITECTURE@YAHOO.COM

Martin's Corner Market
Corner of Church Rd. & Old Jackson
Gluckstadt, Mississippi

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DRAWN
CHECKED
DATE 1/4/24
SCALE
JOB NO.
SHEET
A3.0
OF
S1.0

**DRAINAGE CALCULATIONS
FOR
Old Jackson Properties**

In cooperation with:

Patrick Rowland

Analysis and report prepared by:

Colin L. Baird, PE, PLS

Date: December 20, 2023

Baird Engineering, Inc.
506 Jefferson Street
Clinton, MS 39056



INTRODUCTION

In response to the proposed construction of a commercial development with a single building and new concrete parking lot with 2 drives, and located on the west side of Old Jackson Road and the south side of Church Road in Gluckstadt, Mississippi. It was requested that Baird Engineering, Inc. perform rainfall-runoff analyses of the site for both pre- and post-construction conditions. The site currently has NO existing building or parking lot, however, there is an existing concrete driveway and slab. The remainder of the property is composed of open, grass areas with the current runoff to the north and east side of the property.

The entire property is approximately 1.18 acres. Currently, the surface drainage mostly runs off to the north and east towards an existing ditch. A copy of the topographic survey (Sheet C0.0) is attached to this report.

The proposed improvements are shown on civil plans by Baird Engineering, Inc. The site layout is shown on the Grading & Drainage Plan attached to this report.

ANALYSES

Hydrologic analyses for the site were performed in which pre- and post-construction conditions were examined. The Rational Method for computing runoff was used.

Existing Conditions

The following calculations were used for existing conditions and the 100 year event:

1. Calculated Weighted Coefficient (c):

$$c = \frac{c_1A_1 + c_2A_2 + c_3A_3}{A}$$
 Total Drainage Area (A) = 1.18 acre
 Grass/Woodland – 0.96 acres (using $c=0.35$)
 Existing pavement – 0.22 acres ($c=0.90$)
 $c(\text{pre})=0.45$

2. Calculated Time of Concentration (Tc)

$$T_c = 10(L^{0.37}/17^c * S^{0.21})$$

$$c(\text{pre}) = 0.45$$

$$\text{max elev.} = 276', \text{ min elev.} = 271.5'$$

$$L(\text{pre}) = 288'$$

$$S(\text{pre}) = 1.56\%$$

$$T_c = 20.7 \text{ min}$$

Proposed Conditions

The following calculations were used for proposed conditions and the 100 year event:

1. Calculated Weighted Coefficient (c):

$$c = c_1A_1 + c_2A_2 + c_3A_3/A$$

$$\text{Total Drainage Area (A)} = 1.18 \text{ acre}$$

$$\text{grass} - 0.09 \text{ acres (using } c = 0.35)$$

$$\text{new building/pavement} - 1.09 \text{ acres (} c = 0.90)$$

$$c(\text{post}) = 0.86$$

2. Calculated Time of Concentration (Tc)

$$T_c = 10(L^{0.37}/17^c * S^{0.21})$$

$$c(\text{post}) = 0.86$$

$$\text{max elev.} = 276', \text{ min elev.} = 271.5'$$

$$L(\text{pre}) = 294'$$

$$S(\text{pre}) = 1.65\%$$

$$T_c = 6.45 \text{ min}$$

Hydrograph 1-yr Summary

Hydrology Studio v 3.0.0.13

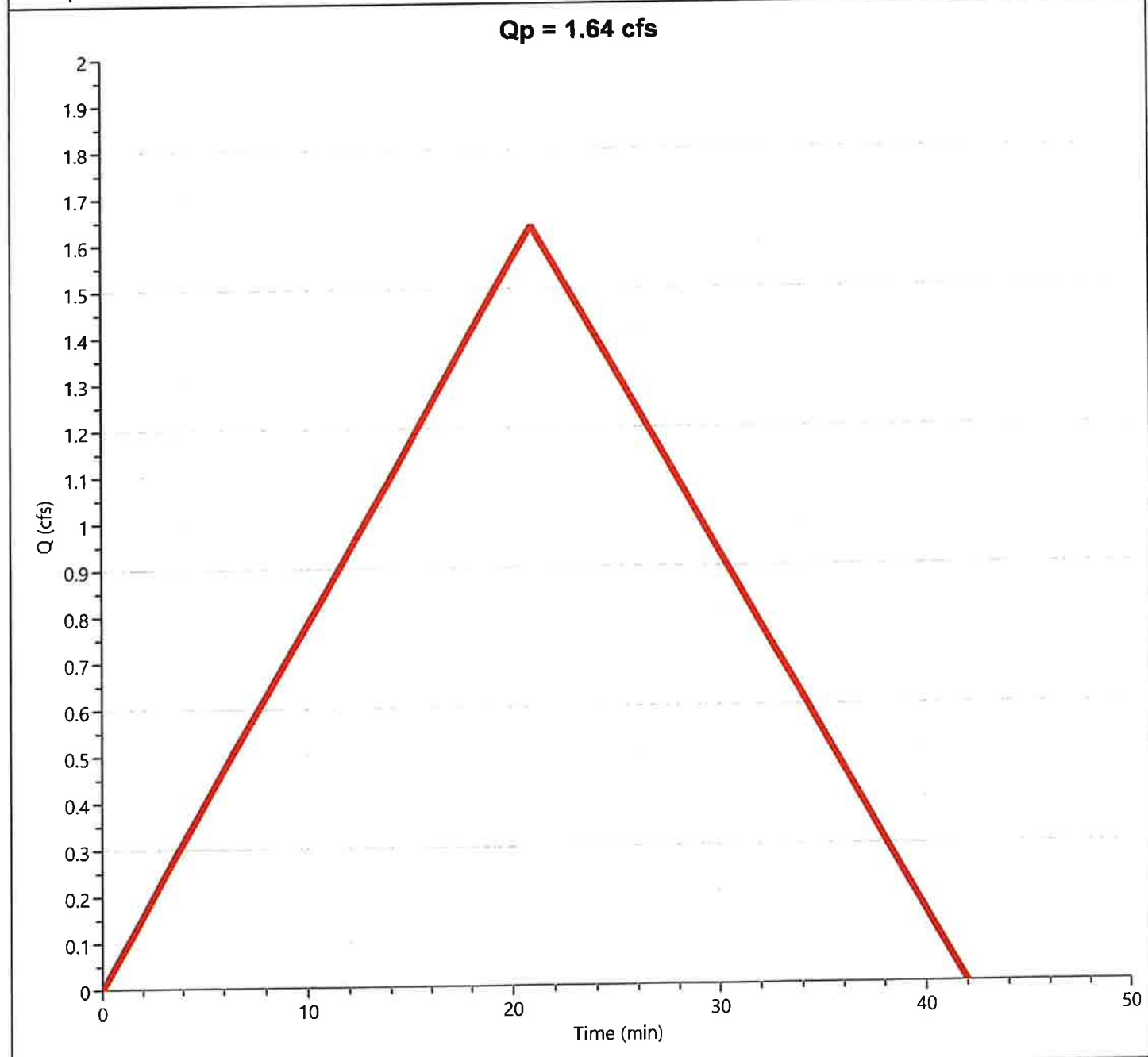
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Rowland	1.636	0.35	2,062	—		
2	Rational	Post Rowland	5.563	0.10	2,003	—		
3	Pond Route	<name>	2.385	0.15	1,997	2	267.75	1,100

Hydrograph Report

Pre Rowland

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 1.636 cfs
Storm Frequency	= 1-yr	Time to Peak	= 0.35 hrs
Time Interval	= 1 min	Runoff Volume	= 2,062 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.45
Tc Method	= User	Time of Conc. (Tc)	= 21.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 3.08 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

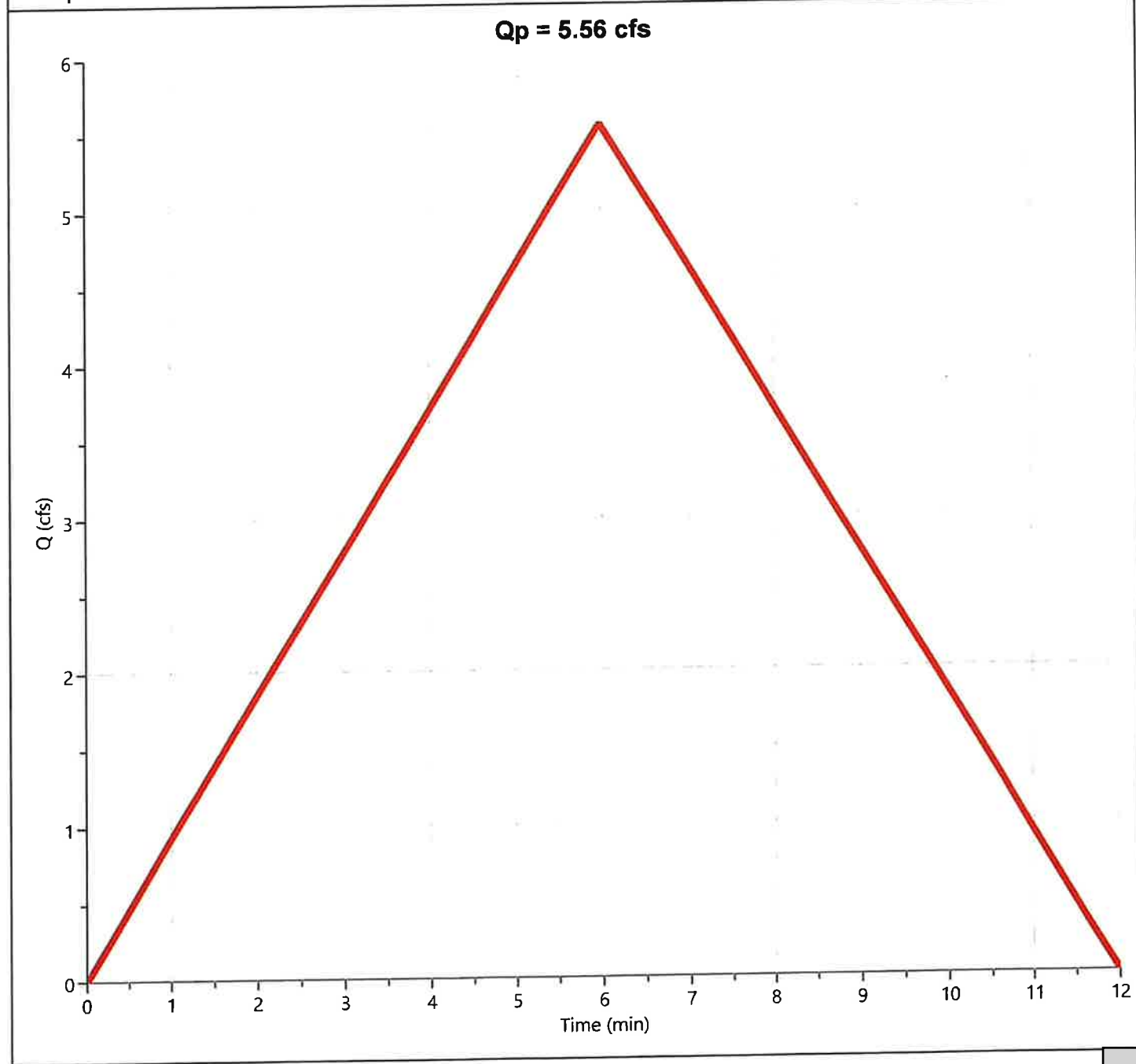


Hydrograph Report

Post Rowland

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 5.563 cfs
Storm Frequency	= 1-yr	Time to Peak	= 0.10 hrs
Time Interval	= 1 min	Runoff Volume	= 2,003 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.86
Tc Method	= User	Time of Conc. (Tc)	= 6.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 5.48 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Hyd. No. 3

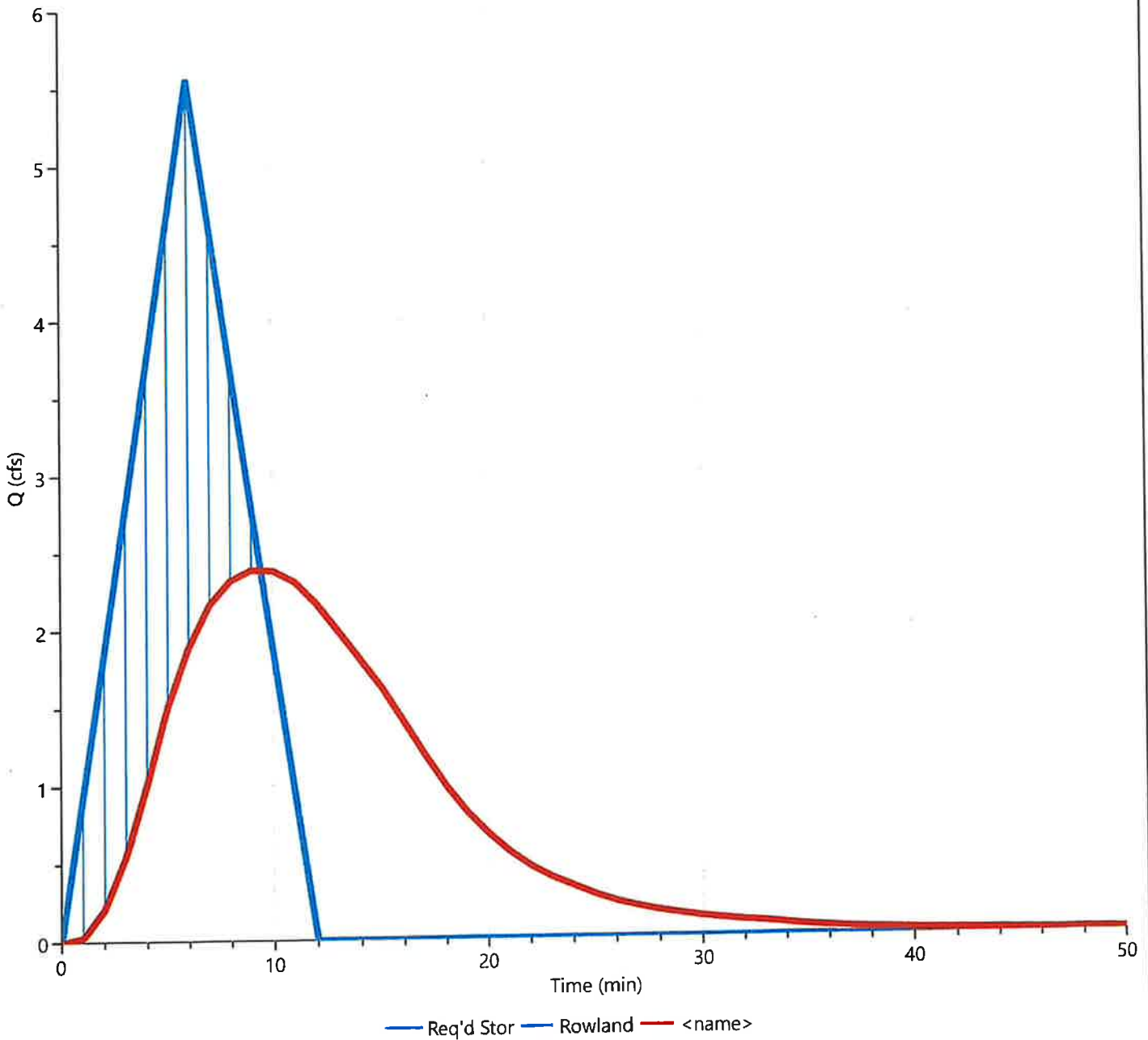
<name>

Hydrograph Type	= Pond Route	Peak Flow	= 2.385 cfs
Storm Frequency	= 1-yr	Time to Peak	= 0.15 hrs
Time Interval	= 1 min	Hydrograph Volume	= 1,997 cuft
Inflow Hydrograph	= 2 - Rowland	Max. Elevation	= 267.75 ft
Pond Name	= Rowland	Max. Storage	= 1,100 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 7 min

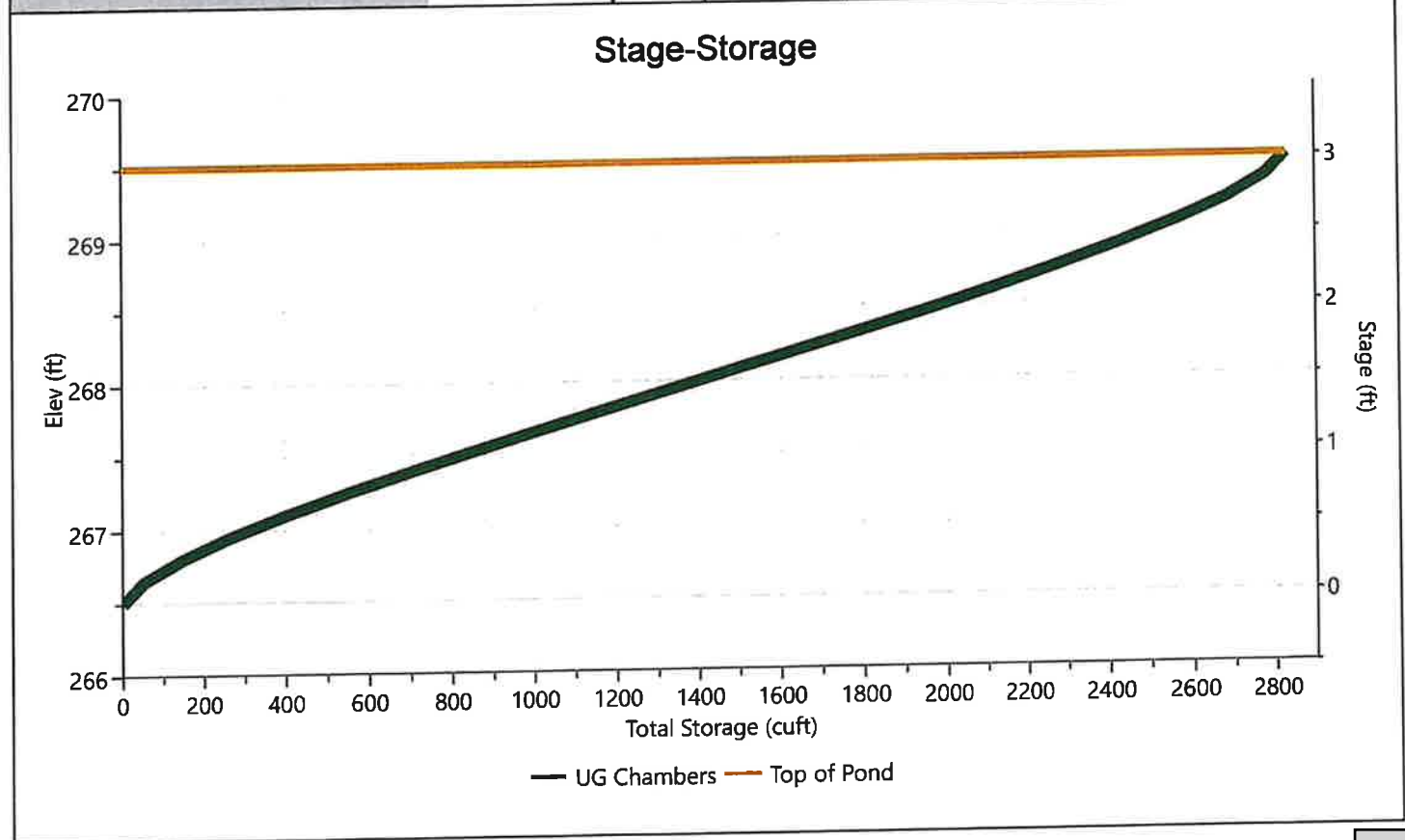
Qp = 2.38 cfs



Rowland

Stage-Storage

Underground Chambers		Stage / Storage Table				
Description	Input	Stage (ft)	Elevation (ft)	Contour Area (sqft)	Incr. Storage (cuft)	Total Storage (cuft)
Invert Elev Down, ft	266.50	0.00	266.50	n/a	0.000	0.000
Chamber Rise, ft	3.00	0.15	266.65	n/a	50.6	50.6
Chamber Shape	Circular	0.30	266.80	n/a	93.9	145
Chamber Span, ft	3.00	0.45	266.95	n/a	119	263
Barrel Length, ft	100.00	0.60	267.10	n/a	137	400
No. Barrels	4	0.75	267.25	n/a	151	551
Barrel Slope, %	0.01	0.90	267.40	n/a	161	712
Headers, y/n	No	1.05	267.55	n/a	170	881
Stone Encasement, y/n	No	1.20	267.70	n/a	174	1,056
Encasement Bottom Elevation, ft	0.00	1.35	267.85	n/a	178	1,234
Encasement Width per Chamber, ft	0.00	1.51	268.01	n/a	180	1,414
Encasement Depth, ft	0.00	1.66	268.16	n/a	180	1,595
Encasement Voids, %	40.00	1.81	268.31	n/a	178	1,773
		1.96	268.46	n/a	175	1,948
		2.11	268.61	n/a	169	2,117
		2.26	268.76	n/a	161	2,278
		2.41	268.91	n/a	150	2,428
		2.56	269.06	n/a	137	2,565
		2.71	269.21	n/a	119	2,684
		2.86	269.36	n/a	93.6	2,777
		3.01	269.51	n/a	50.5	2,828



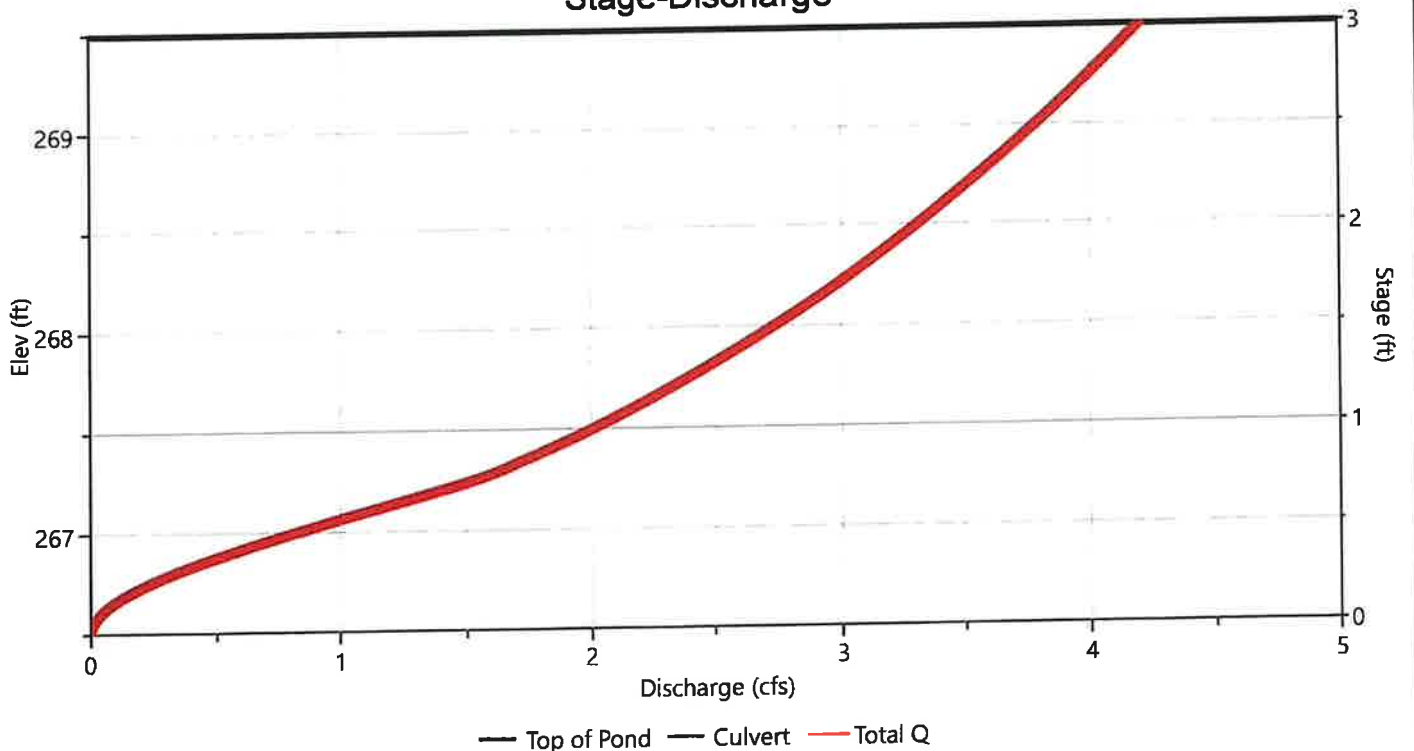
Rowland

Stage-Discharge

Culvert / Orifices	Culvert	Orifices			Perforated Riser
		1	2	3	
Rise, in	10				Hole Diameter, in
Span, in	10				No. holes
No. Barrels	1				Invert Elevation, ft
Invert Elevation, ft	266.50				Height, ft
Orifice Coefficient, Co	0.60				Orifice Coefficient, Co
Length, ft	35				
Barrel Slope, %	1.42				
N-Value, n	0.013				
Weirs	Riser*	Weirs			Ancillary
		1	2	3	Exfiltration, in/hr
Shape / Type					
Crest Elevation, ft					
Crest Length, ft					
Angle, deg					
Weir Coefficient, Cw					

*Routes through Culvert.

Stage-Discharge



Pond Report

Rowland

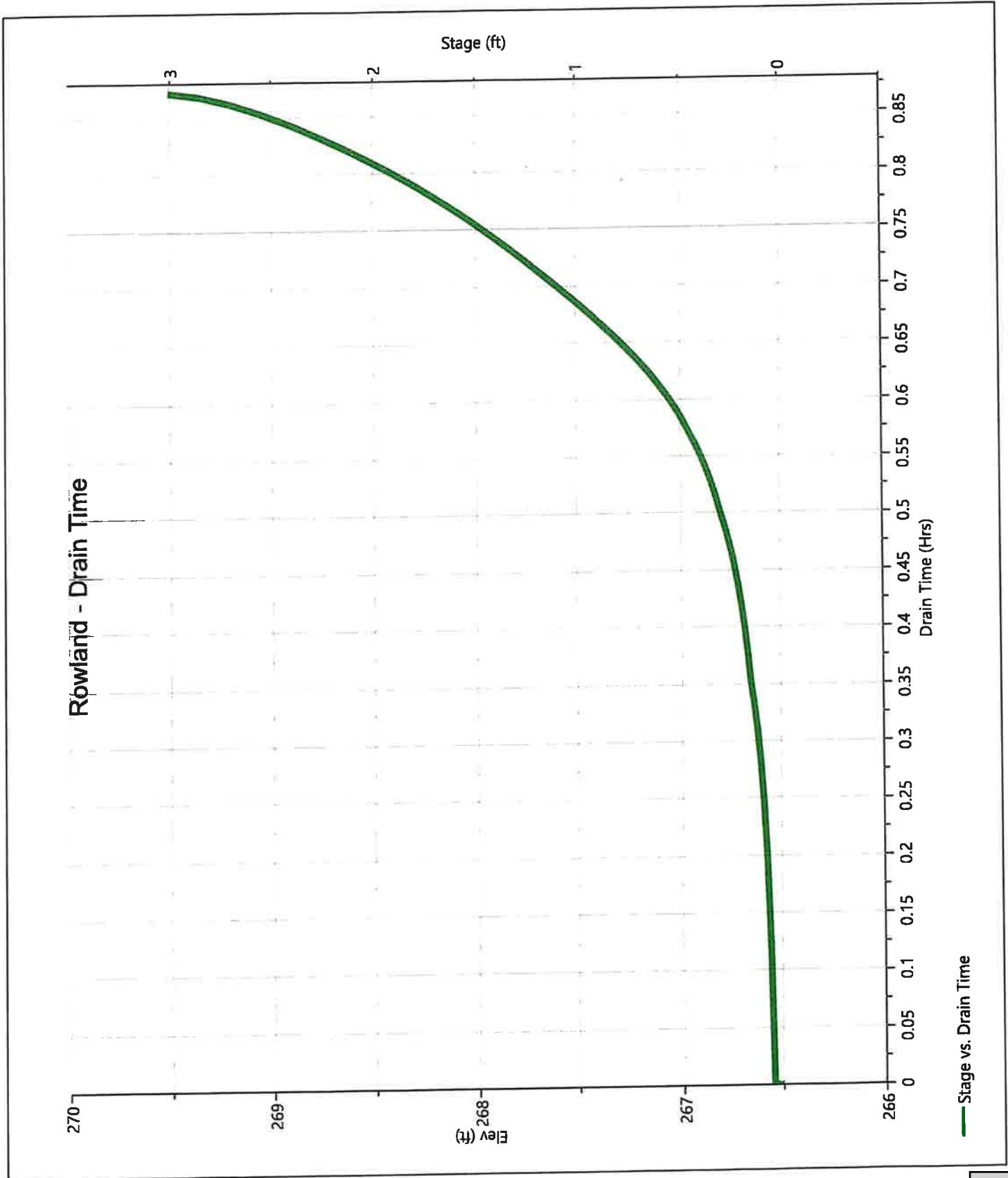
Stage-Storage-Discharge Summary

Stage (ft)	Elev. (ft)	Storage (cuft)	Culvert (cfs)	Orifices, cfs			Riser (cfs)	Weirs, cfs			Pf Riser (cfs)	Exfil (cfs)	User (cfs)	Total (cfs)
				1	2	3		1	2	3				
0.00	266.50	0.000	0.000											0.000
0.15	266.65	50.6	0.089 ic											0.089
0.30	266.80	145	0.332 ic											0.332
0.45	266.95	263	0.691 ic											0.691
0.60	267.10	400	1.115 ic											1.115
0.75	267.25	551	1.531 ic											1.531
0.90	267.40	712	1.831 ic											1.831
1.05	267.55	881	2.095 ic											2.095
1.20	267.70	1,056	2.330 ic											2.330
1.35	267.85	1,234	2.543 ic											2.543
1.51	268.01	1,414	2.739 ic											2.739
1.66	268.16	1,595	2.923 ic											2.923
1.81	268.31	1,773	3.095 ic											3.095
1.96	268.46	1,948	3.258 ic											3.258
2.11	268.61	2,117	3.414 ic											3.414
2.26	268.76	2,278	3.563 ic											3.563
2.41	268.91	2,428	3.705 ic											3.705
2.56	269.06	2,565	3.843 ic											3.843
2.71	269.21	2,684	3.971 oc											3.971
2.86	269.36	2,777	4.095 oc											4.095
3.01	269.51	2,828	4.215 oc											4.215

Suffix key: ic = inlet control, oc = outlet control, s = submerged weir

Rowland

Pond Drawdown



Rowland - Drain Time

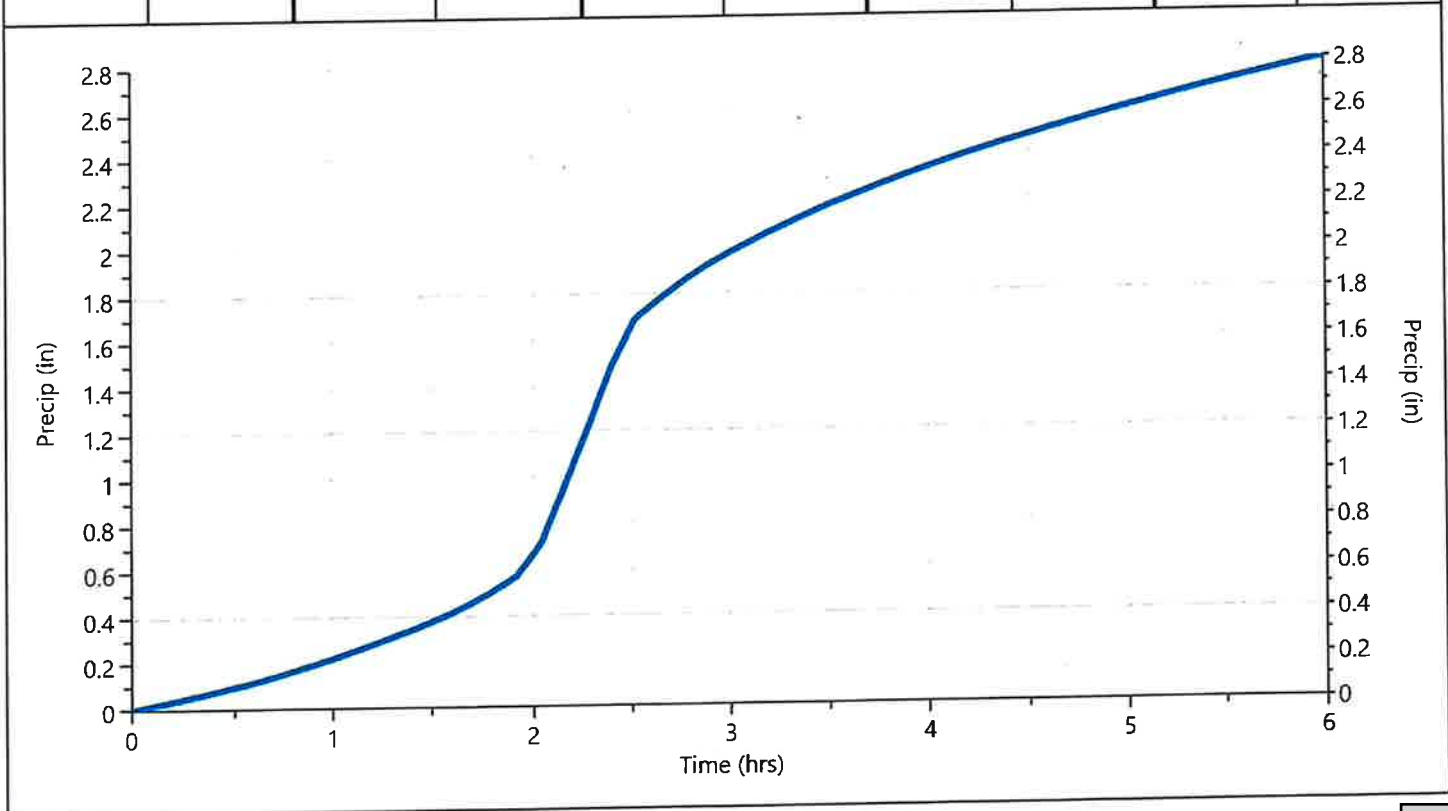
— Stage vs. Drain Time

Design Storm Report

Storm Distribution: NRCS/SCS - SCS 6hr

Storm Duration	Total Rainfall Volume (in)							
	✓ 1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	100-yr
6 hrs	2.80	3.22	0.00	3.94	4.57	5.50	6.25	7.04

Incremental Rainfall Distribution, 1-yr									
Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)
1.83	0.009722	2.02	0.019444	2.20	0.035778	2.38	0.036167	2.57	0.011667
1.85	0.009722	2.03	0.019445	2.22	0.035777	2.40	0.036167	2.58	0.011667
1.87	0.009722	2.05	0.028778	2.23	0.035778	2.42	0.028389	2.60	0.011666
1.88	0.009722	2.07	0.035000	2.25	0.035778	2.43	0.028389	2.62	0.011667
1.90	0.009722	2.08	0.035000	2.27	0.035778	2.45	0.028389	2.63	0.011667
1.92	0.009722	2.10	0.035000	2.28	0.035856	2.47	0.028389	2.65	0.010967
1.93	0.017500	2.12	0.035000	2.30	0.036166	2.48	0.028389	2.67	0.010500
1.95	0.019444	2.13	0.035000	2.32	0.036167	2.50	0.028389	2.68	0.010500
1.97	0.019445	2.15	0.035000	2.33	0.036167	2.52	0.028389	2.70	0.010500
1.98	0.019445	2.17	0.035311	2.35	0.036167	2.53	0.015011	2.72	0.010500
2.00	0.019444	2.18	0.035778	2.37	0.036166	2.55	0.011667	2.73	0.010500



Hydrograph 5-yr Summary

Hydrology Studio v 3.0.0.13

Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Rowland	2.224	0.35	2,803	---		
2	Rational	Post Rowland	7.526	0.10	2,709	---		
3	Pond Route	<name>	2.902	0.17	2,704	2	268.15	1,574

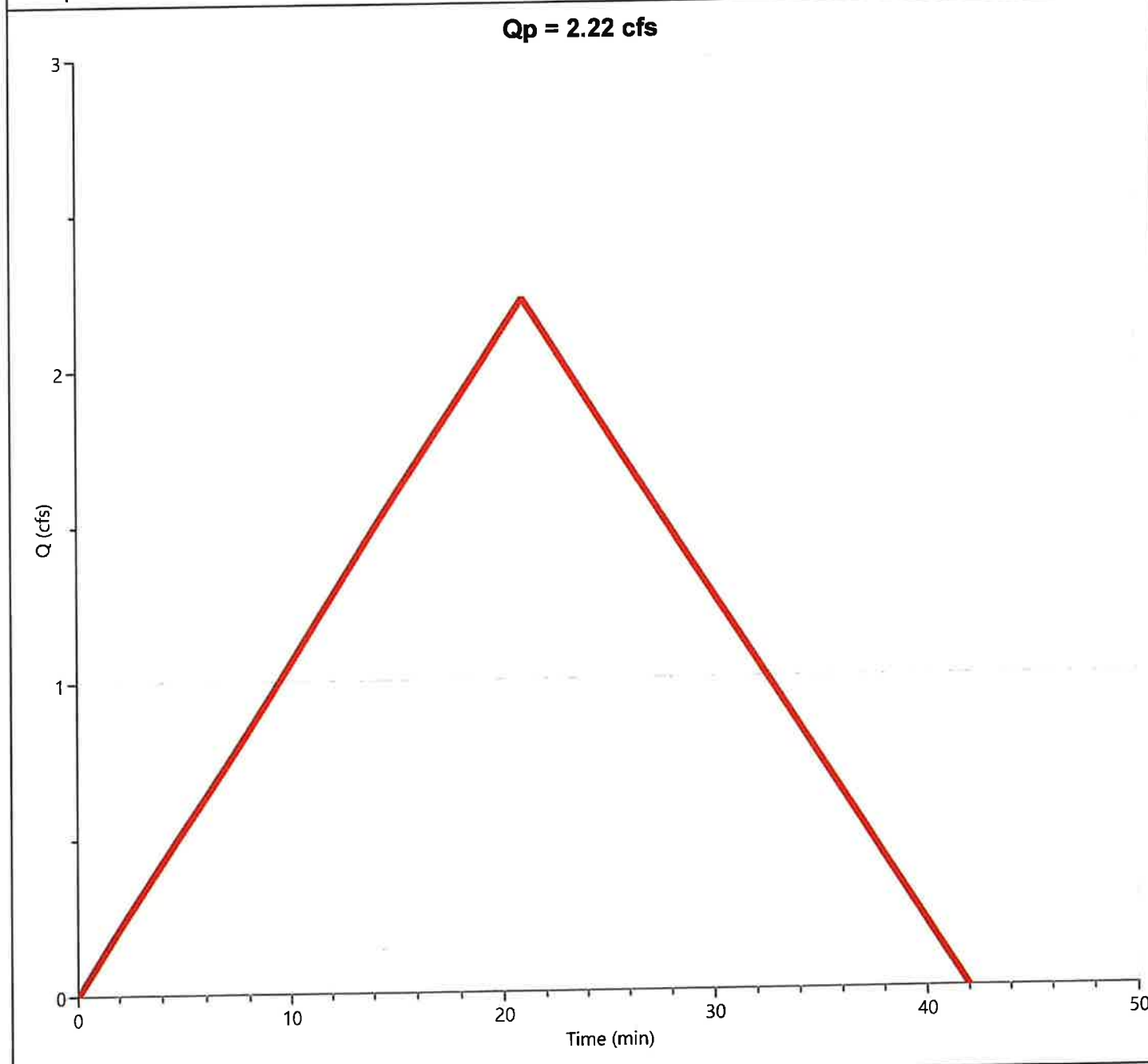
Hydrograph Report

Hydrology Studio v 3.0.0.13

Pre Rowland

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 2.224 cfs
Storm Frequency	= 5-yr	Time to Peak	= 0.35 hrs
Time Interval	= 1 min	Runoff Volume	= 2,803 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.45
Tc Method	= User	Time of Conc. (Tc)	= 21.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 4.19 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



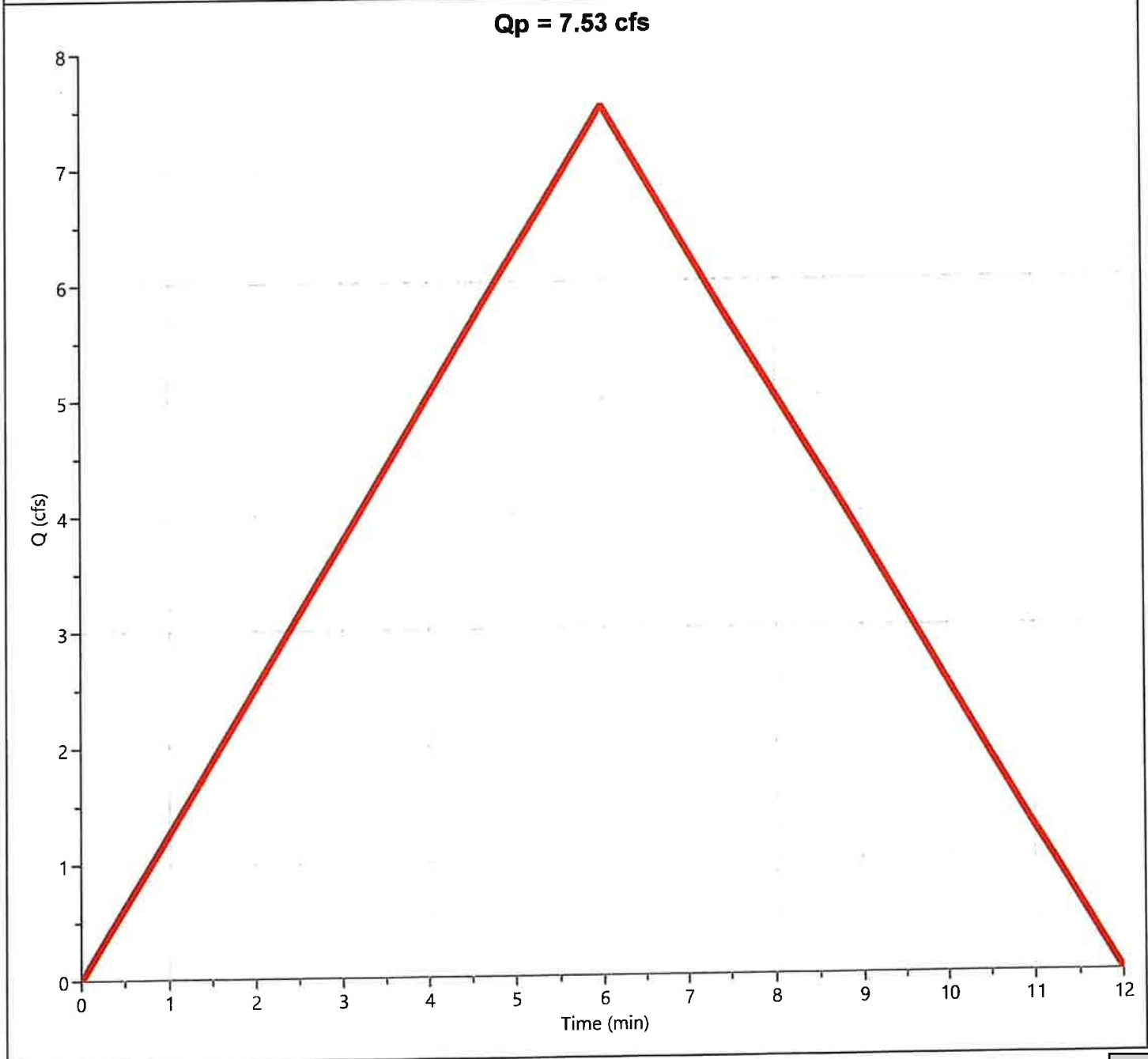
Hydrograph Report

Post Rowland

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 7.526 cfs
Storm Frequency	= 5-yr	Time to Peak	= 0.10 hrs
Time Interval	= 1 min	Runoff Volume	= 2,709 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.86
Tc Method	= User	Time of Conc. (Tc)	= 6.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 7.42 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

Qp = 7.53 cfs



Hydrograph Report

<name>

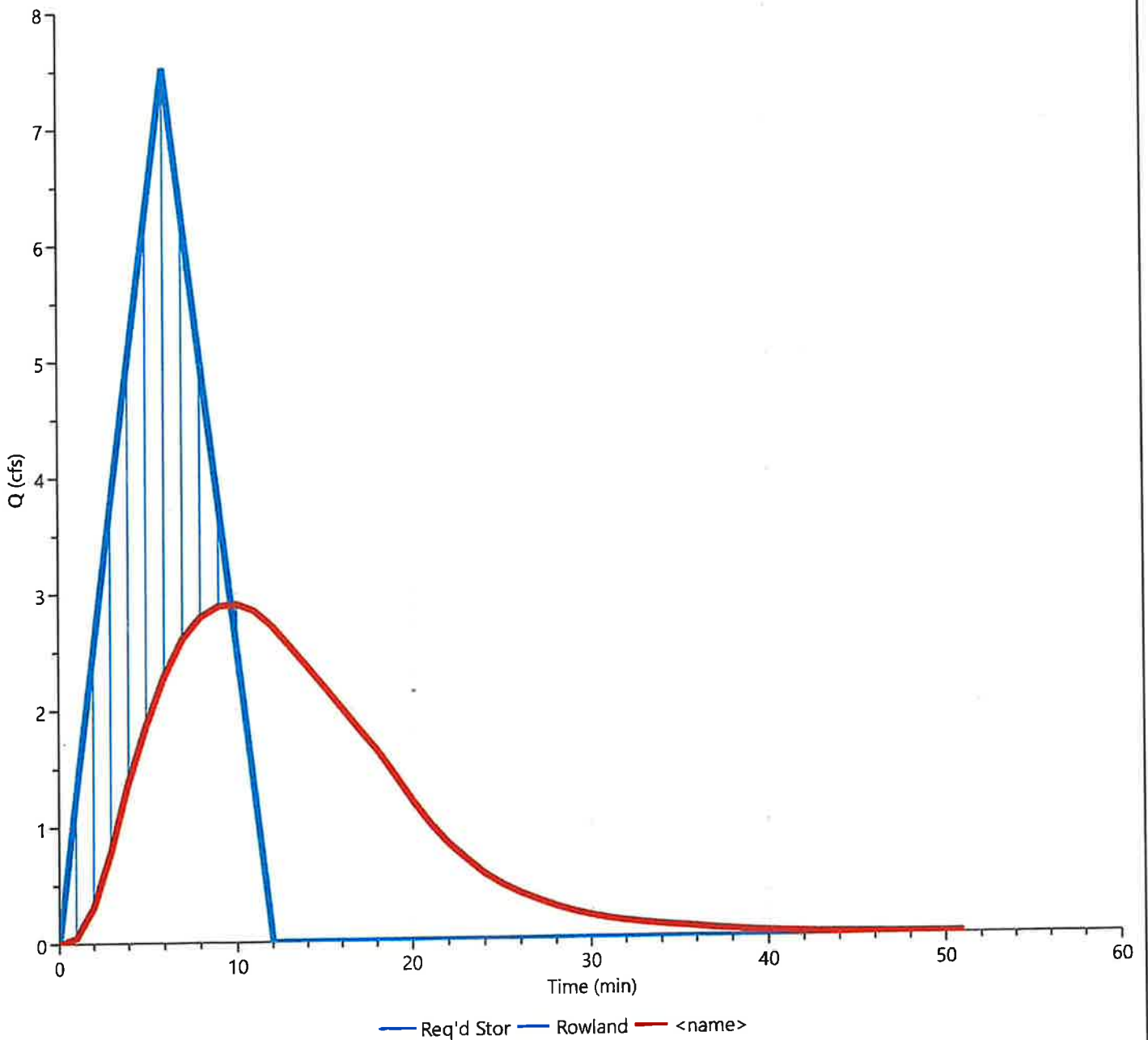
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 2.902 cfs
Storm Frequency	= 5-yr	Time to Peak	= 0.17 hrs
Time Interval	= 1 min	Hydrograph Volume	= 2,704 cuft
Inflow Hydrograph	= 2 - Rowland	Max. Elevation	= 268.15 ft
Pond Name	= Rowland	Max. Storage	= 1,574 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 7 min

Qp = 2.90 cfs

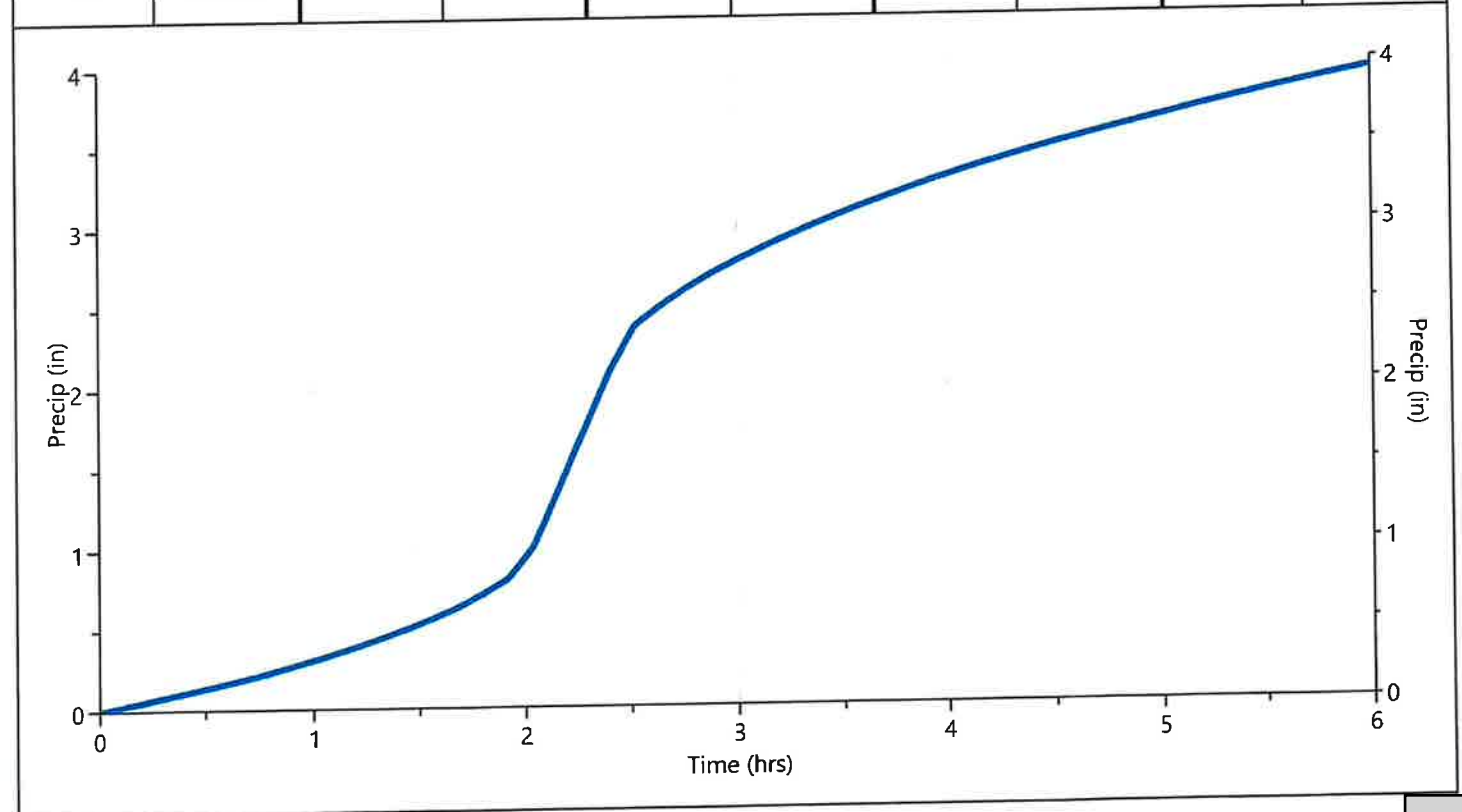


Design Storm Report

Storm Distribution: NRCS/SCS - SCS 6hr

Storm Duration	Total Rainfall Volume (in)							
	1-yr	2-yr	3-yr	✓ 5-yr	10-yr	25-yr	50-yr	100-yr
6 hrs	2.80	3.22	0.00	3.94	4.57	5.50	6.25	7.04

Incremental Rainfall Distribution, 5-yr									
Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)
1.83	0.013681	2.02	0.027361	2.20	0.050345	2.38	0.050892	2.57	0.016417
1.85	0.013681	2.03	0.027361	2.22	0.050344	2.40	0.050892	2.58	0.016417
1.87	0.013681	2.05	0.040495	2.23	0.050345	2.42	0.039947	2.60	0.016417
1.88	0.013681	2.07	0.049249	2.25	0.050345	2.43	0.039947	2.62	0.016417
1.90	0.013681	2.08	0.049250	2.27	0.050345	2.45	0.039947	2.63	0.016417
1.92	0.013681	2.10	0.049250	2.28	0.050454	2.47	0.039948	2.65	0.015432
1.93	0.024625	2.12	0.049250	2.30	0.050891	2.48	0.039947	2.67	0.014775
1.95	0.027361	2.13	0.049250	2.32	0.050892	2.50	0.039947	2.68	0.014775
1.97	0.027361	2.15	0.049249	2.33	0.050892	2.52	0.039947	2.70	0.014775
1.98	0.027361	2.17	0.049688	2.35	0.050892	2.53	0.021123	2.72	0.014775
2.00	0.027361	2.18	0.050345	2.37	0.050891	2.55	0.016417	2.73	0.014775



Hydrograph 10-yr Summary

Hydrology Studio v 3.0.0.13

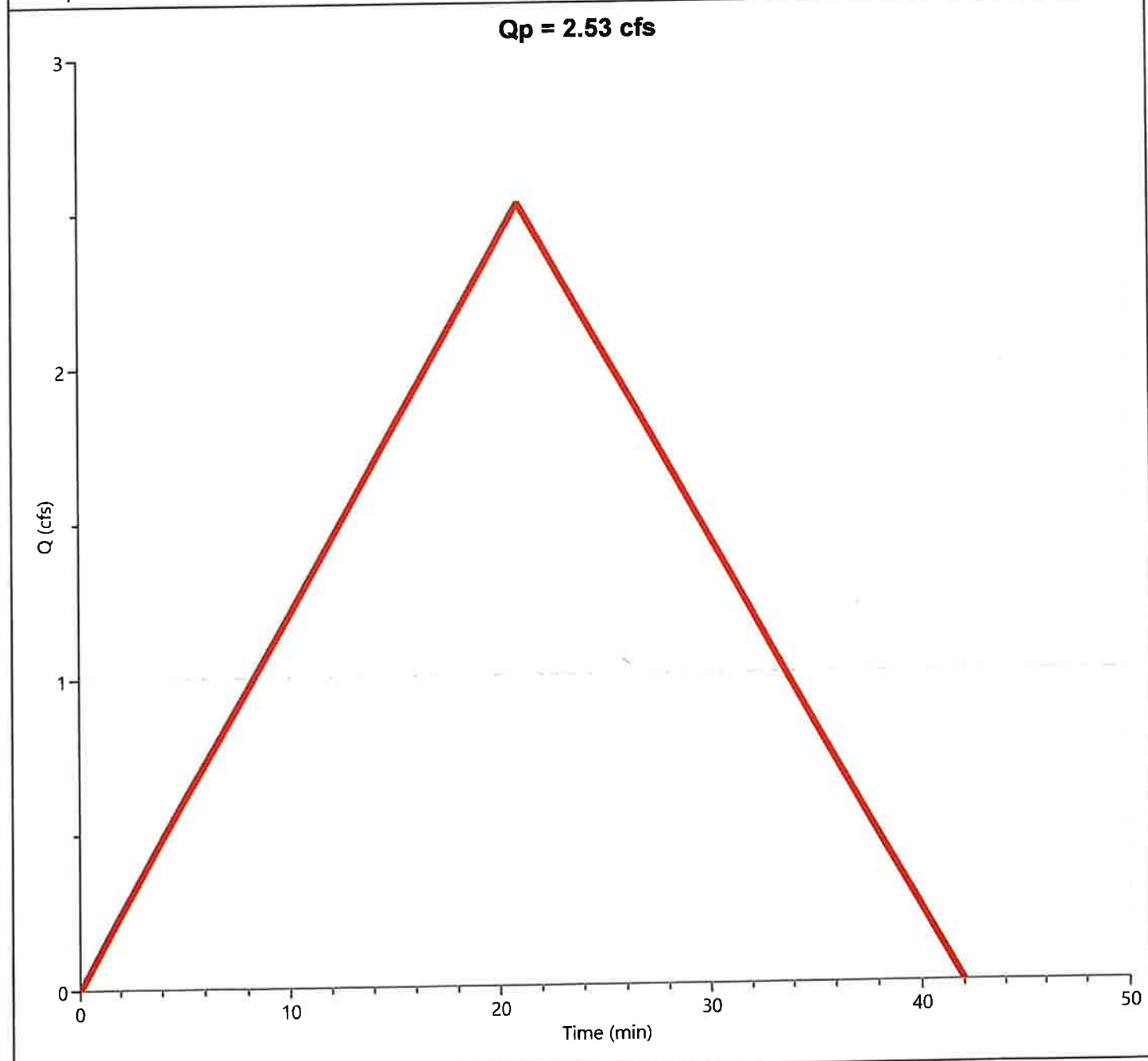
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Rowland	2.527	0.35	3,185	—		
2	Rational	Post Rowland	8.549	0.10	3,078	—		
3	Pond Route	<name>	3.151	0.17	3,072	2	268.36	1,833

Hydrograph Report

Pre Rowland

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 2.527 cfs
Storm Frequency	= 10-yr	Time to Peak	= 0.35 hrs
Time Interval	= 1 min	Runoff Volume	= 3,185 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.45
Tc Method	= User	Time of Conc. (Tc)	= 21.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 4.76 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

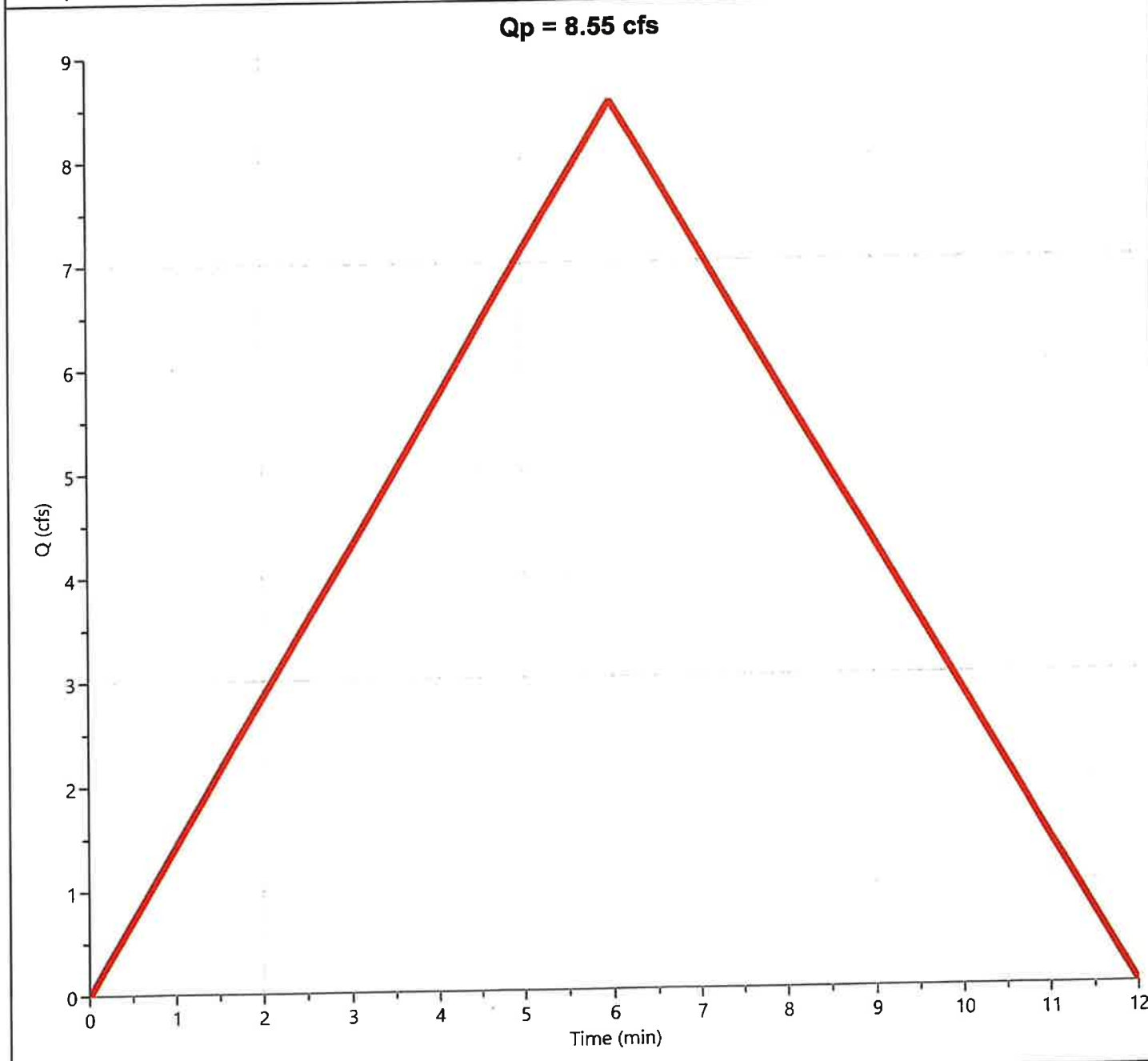


Hydrograph Report

Post Rowland

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 8.549 cfs
Storm Frequency	= 10-yr	Time to Peak	= 0.10 hrs
Time Interval	= 1 min	Runoff Volume	= 3,078 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.86
Tc Method	= User	Time of Conc. (Tc)	= 6.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 8.42 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

<name>

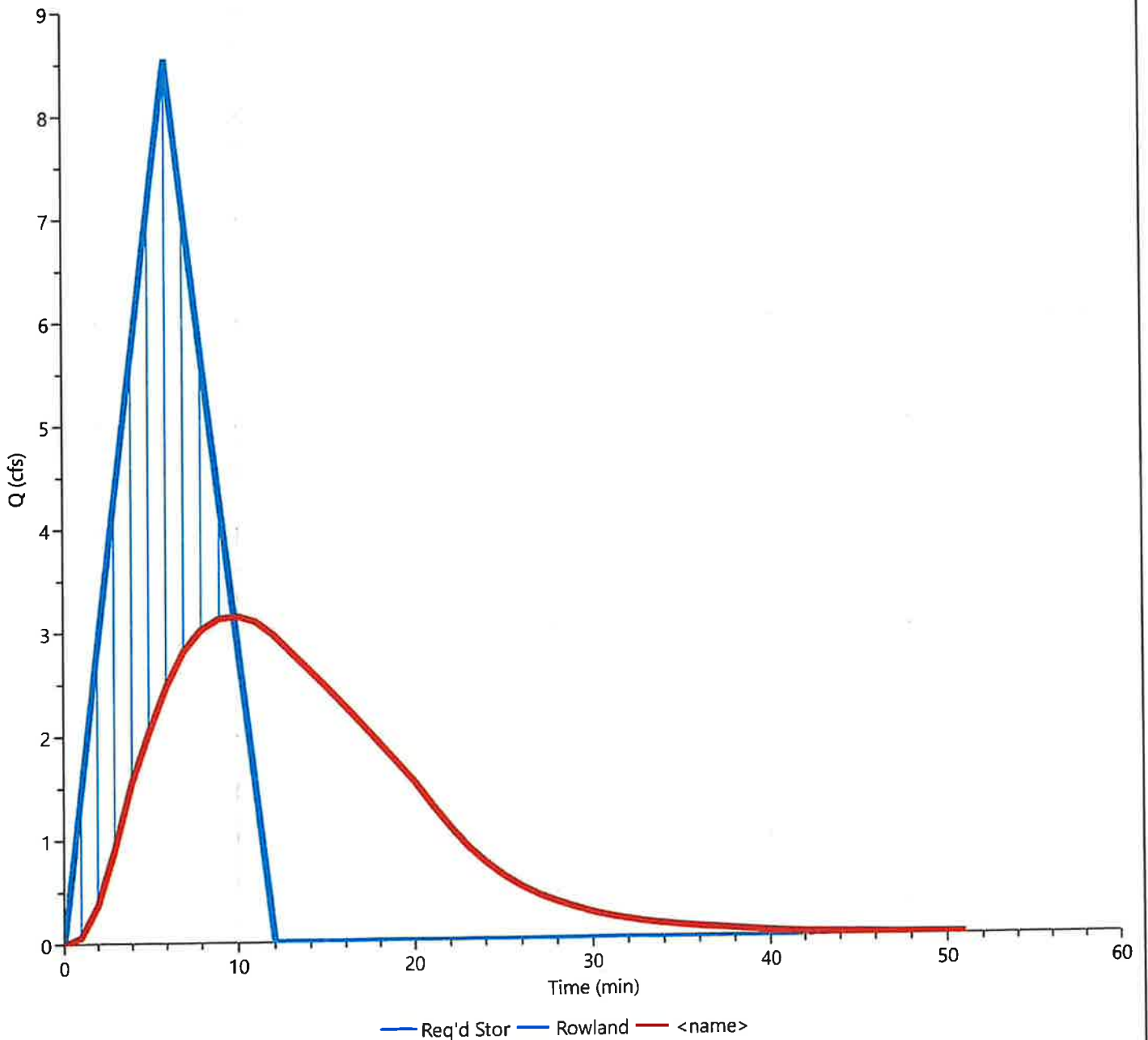
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 3.151 cfs
Storm Frequency	= 10-yr	Time to Peak	= 0.17 hrs
Time Interval	= 1 min	Hydrograph Volume	= 3,072 cuft
Inflow Hydrograph	= 2 - Rowland	Max. Elevation	= 268.36 ft
Pond Name	= Rowland	Max. Storage	= 1,833 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 8 min

Qp = 3.15 cfs

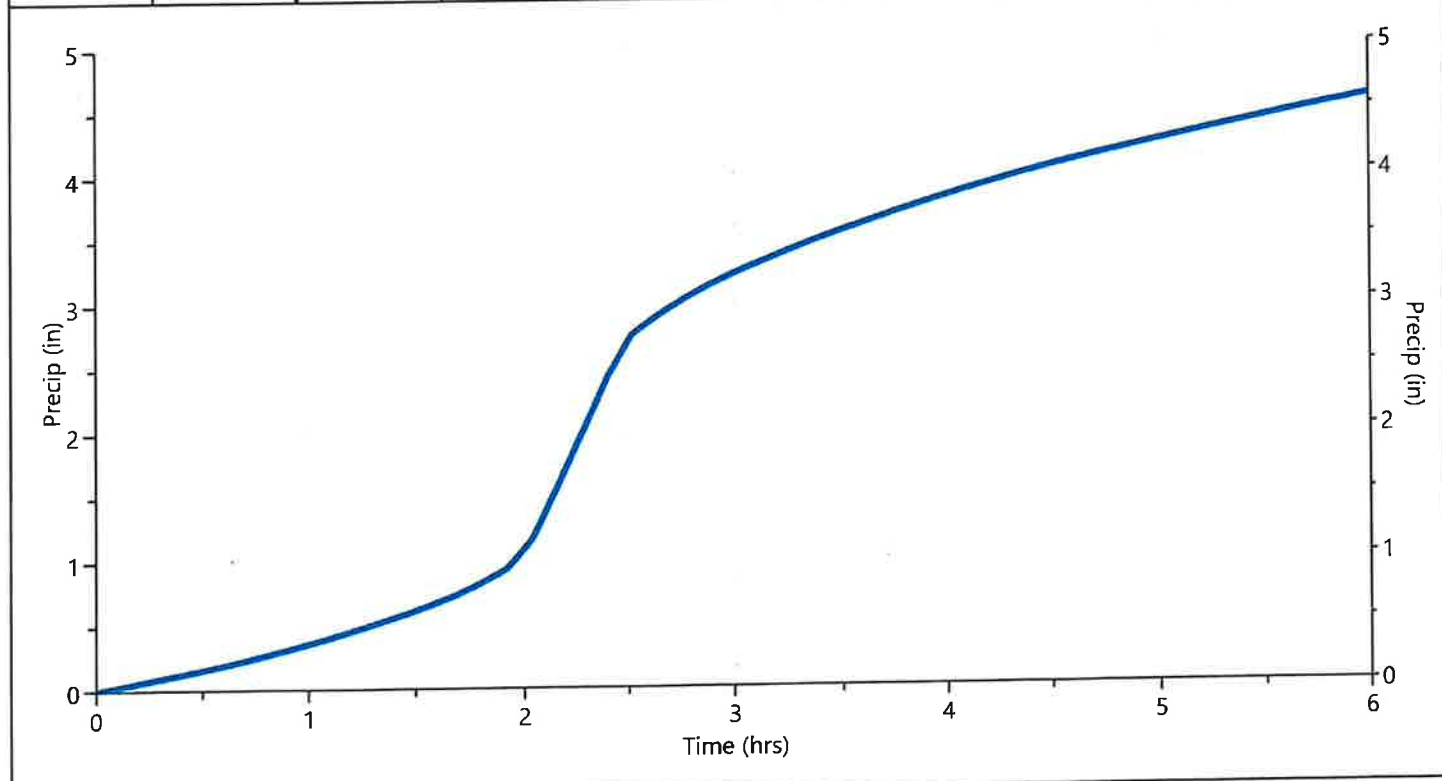


Design Storm Report

Storm Distribution: NRCS/SCS - SCS 6hr

Storm Duration	Total Rainfall Volume (in)								
	1-yr	2-yr	3-yr	5-yr	✓ 10-yr	25-yr	50-yr	100-yr	
6 hrs	2.80	3.22	0.00	3.94	4.57	5.50	6.25	7.04	

Incremental Rainfall Distribution, 10-yr									
Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)
1.83	0.015868	2.02	0.031736	2.20	0.058395	2.38	0.059029	2.57	0.019042
1.85	0.015868	2.03	0.031736	2.22	0.058394	2.40	0.059029	2.58	0.019042
1.87	0.015868	2.05	0.046970	2.23	0.058395	2.42	0.046335	2.60	0.019041
1.88	0.015868	2.07	0.057125	2.25	0.058395	2.43	0.046335	2.62	0.019042
1.90	0.015868	2.08	0.057125	2.27	0.058395	2.45	0.046334	2.63	0.019042
1.92	0.015868	2.10	0.057125	2.28	0.058522	2.47	0.046335	2.65	0.017899
1.93	0.028562	2.12	0.057125	2.30	0.059029	2.48	0.046335	2.67	0.017137
1.95	0.031736	2.13	0.057125	2.32	0.059029	2.50	0.046335	2.68	0.017138
1.97	0.031736	2.15	0.057124	2.33	0.059029	2.52	0.046334	2.70	0.017138
1.98	0.031736	2.17	0.057633	2.35	0.059030	2.53	0.024501	2.72	0.017138
2.00	0.031736	2.18	0.058395	2.37	0.059028	2.55	0.019042	2.73	0.017138



Hydrograph 25-yr Summary

Hydrology Studio v 3.0.0.13

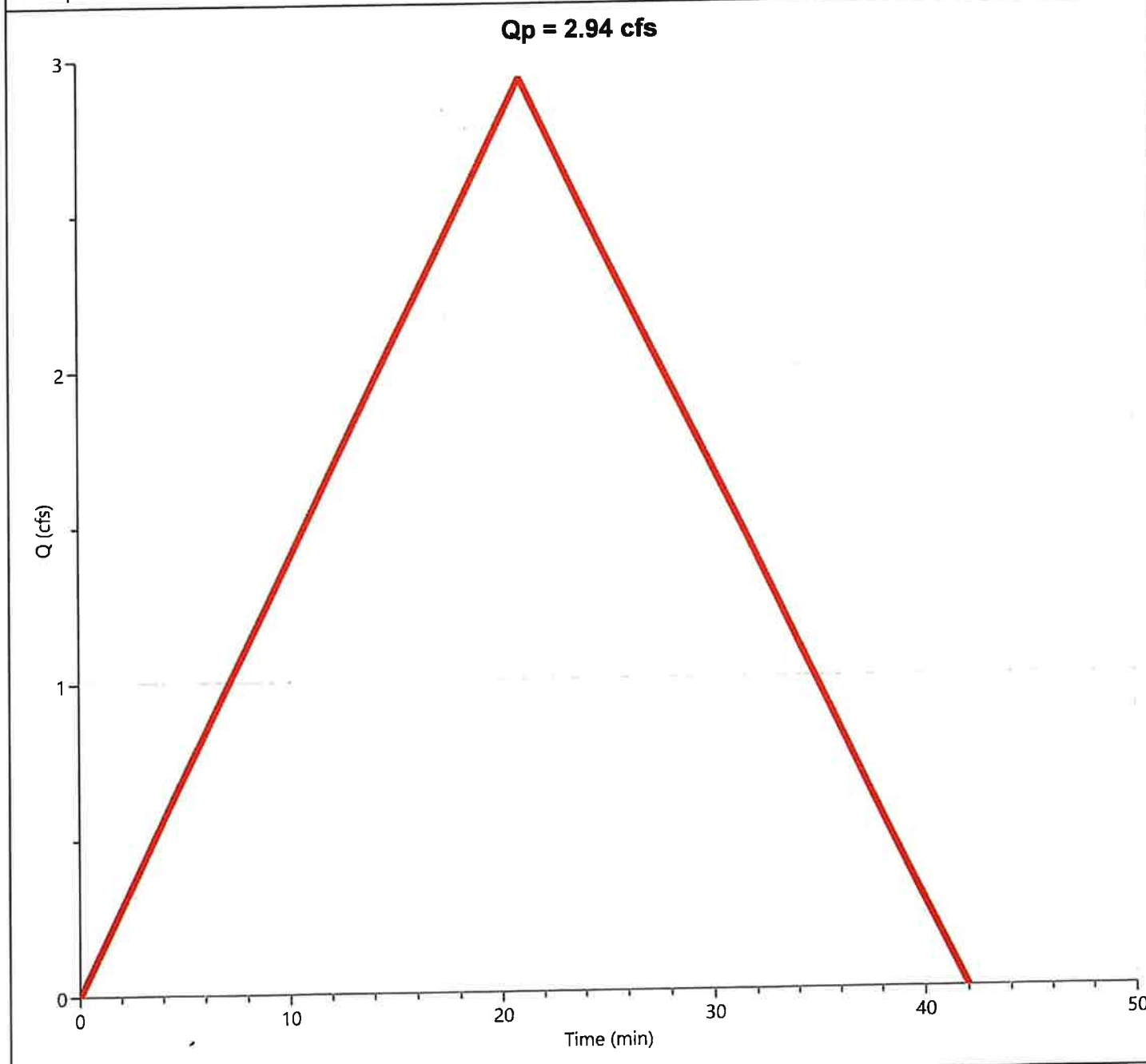
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Rowland	2.935	0.35	3,698	---		
2	Rational	Post Rowland	9.932	0.10	3,575	---		
3	Pond Route	<name>	3.482	0.17	3,570	2	268.68	2,190

Hydrograph Report

Pre Rowland

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 2.935 cfs
Storm Frequency	= 25-yr	Time to Peak	= 0.35 hrs
Time Interval	= 1 min	Runoff Volume	= 3,698 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.45
Tc Method	= User	Time of Conc. (Tc)	= 21.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 5.53 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



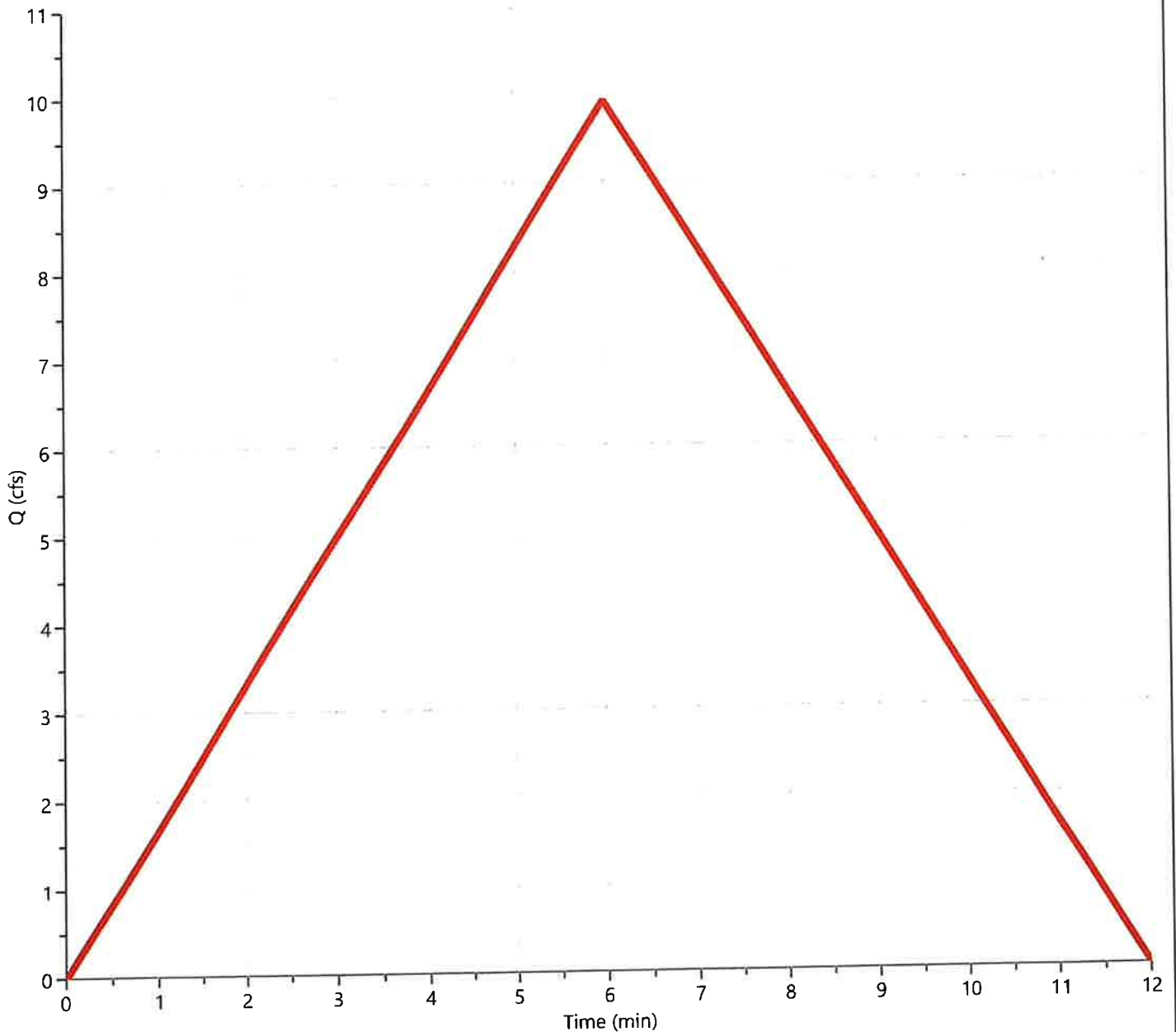
Hydrograph Report

Post Rowland

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 9.932 cfs
Storm Frequency	= 25-yr	Time to Peak	= 0.10 hrs
Time Interval	= 1 min	Runoff Volume	= 3,575 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.86
Tc Method	= User	Time of Conc. (Tc)	= 6.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 9.79 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

Qp = 9.93 cfs



Hydrograph Report

<name>

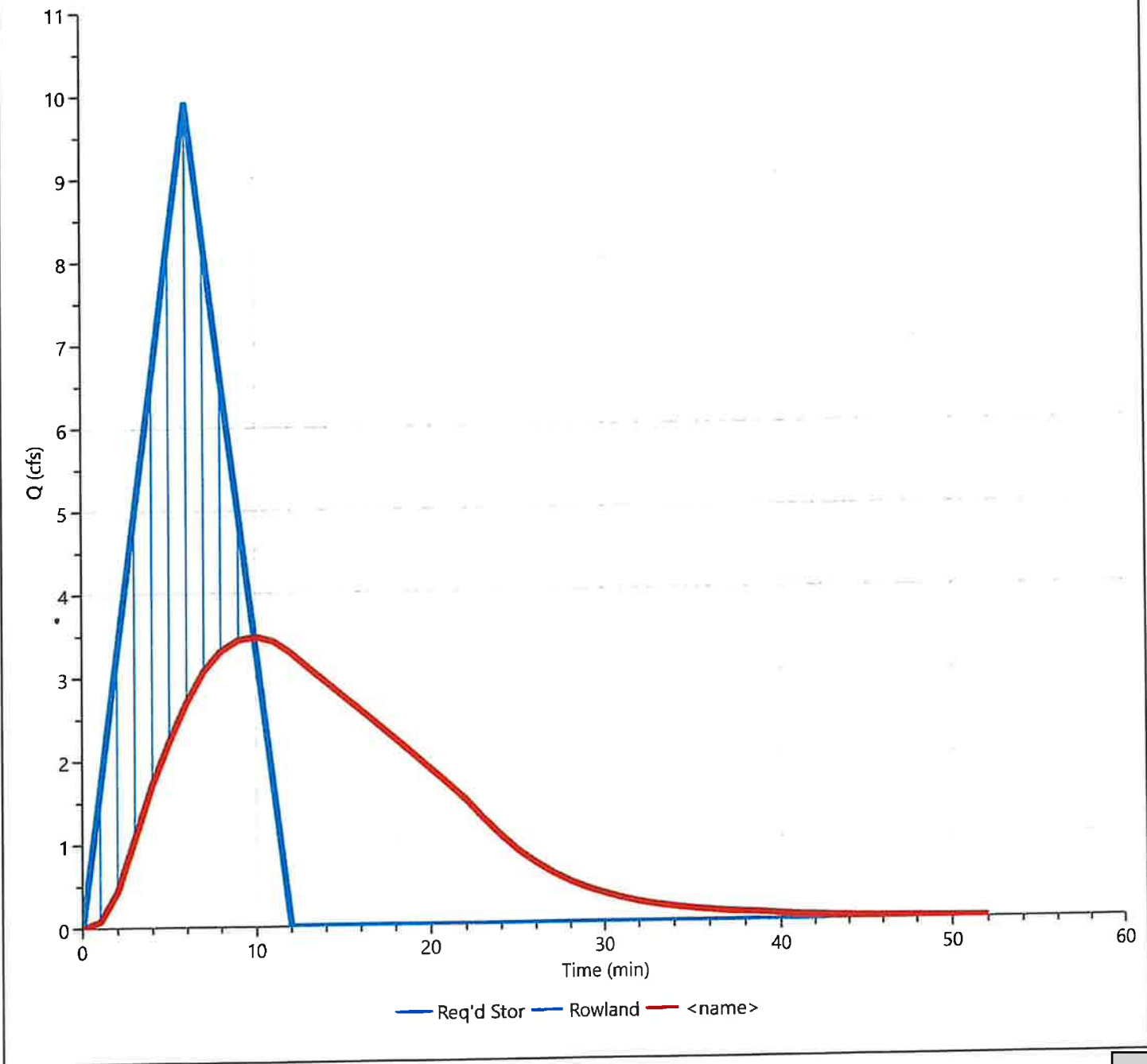
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 3.482 cfs
Storm Frequency	= 25-yr	Time to Peak	= 0.17 hrs
Time Interval	= 1 min	Hydrograph Volume	= 3,570 cuft
Inflow Hydrograph	= 2 - Rowland	Max. Elevation	= 268.68 ft
Pond Name	= Rowland	Max. Storage	= 2,190 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 8 min

Qp = 3.48 cfs

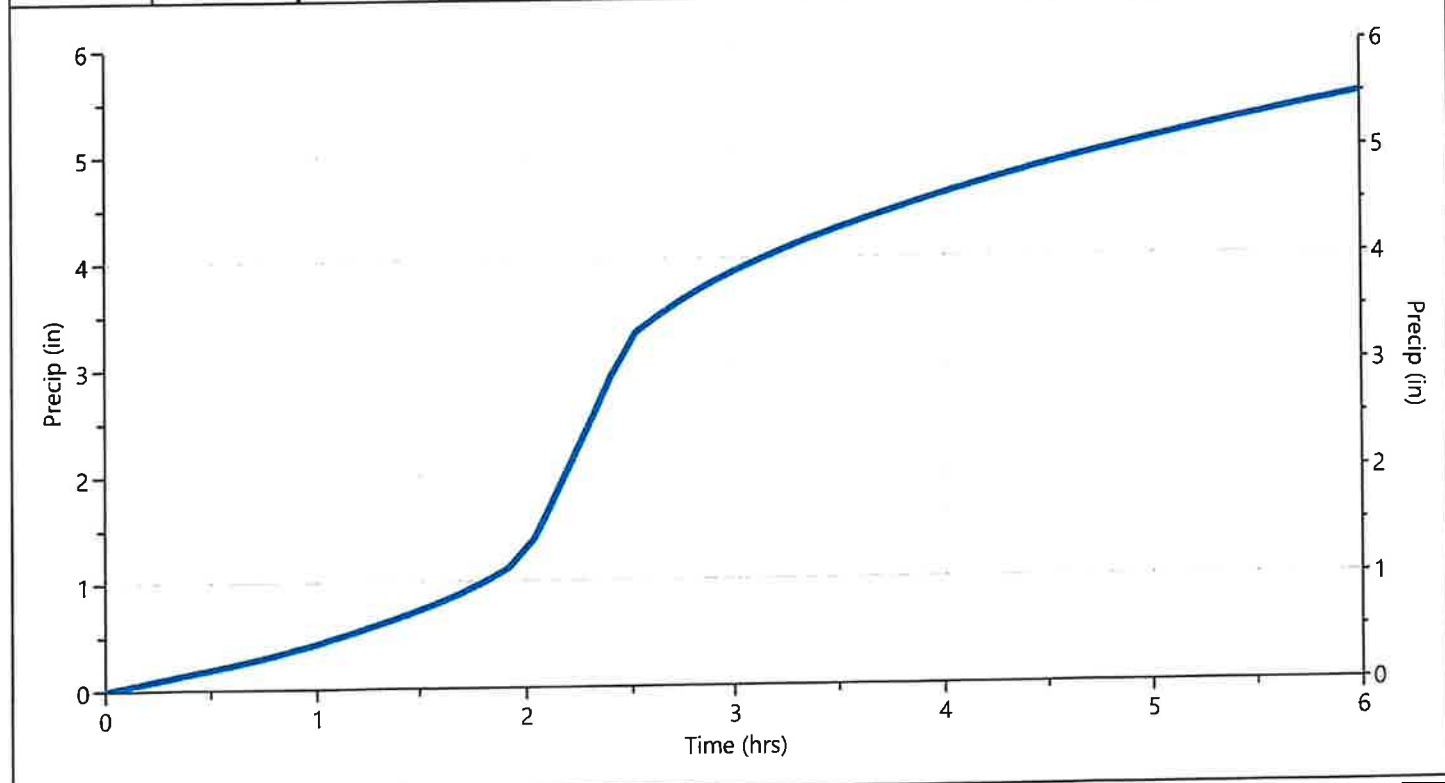


Design Storm Report

Storm Distribution: NRCS/SCS - SCS 6hr

Storm Duration	Total Rainfall Volume (in)							
	1-yr	2-yr	3-yr	5-yr	10-yr	✓ 25-yr	50-yr	100-yr
6 hrs	2.80	3.22	0.00	3.94	4.57	5.50	6.25	7.04

Incremental Rainfall Distribution, 25-yr									
Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)
1.83	0.019097	2.02	0.038195	2.20	0.070278	2.38	0.071042	2.57	0.022917
1.85	0.019097	2.03	0.038195	2.22	0.070277	2.40	0.071042	2.58	0.022917
1.87	0.019097	2.05	0.056528	2.23	0.070278	2.42	0.055764	2.60	0.022916
1.88	0.019097	2.07	0.068749	2.25	0.070278	2.43	0.055764	2.62	0.022917
1.90	0.019097	2.08	0.068750	2.27	0.070278	2.45	0.055763	2.63	0.022917
1.92	0.019097	2.10	0.068750	2.28	0.070431	2.47	0.055764	2.65	0.021542
1.93	0.034375	2.12	0.068750	2.30	0.071041	2.48	0.055764	2.67	0.020625
1.95	0.038195	2.13	0.068750	2.32	0.071042	2.50	0.055764	2.68	0.020625
1.97	0.038195	2.15	0.068749	2.33	0.071042	2.52	0.055763	2.70	0.020625
1.98	0.038195	2.17	0.069361	2.35	0.071042	2.53	0.029486	2.72	0.020625
2.00	0.038194	2.18	0.070278	2.37	0.071041	2.55	0.022917	2.73	0.020625



Hydrograph 50-yr Summary

Hydrology Studio v 3.0.0.13

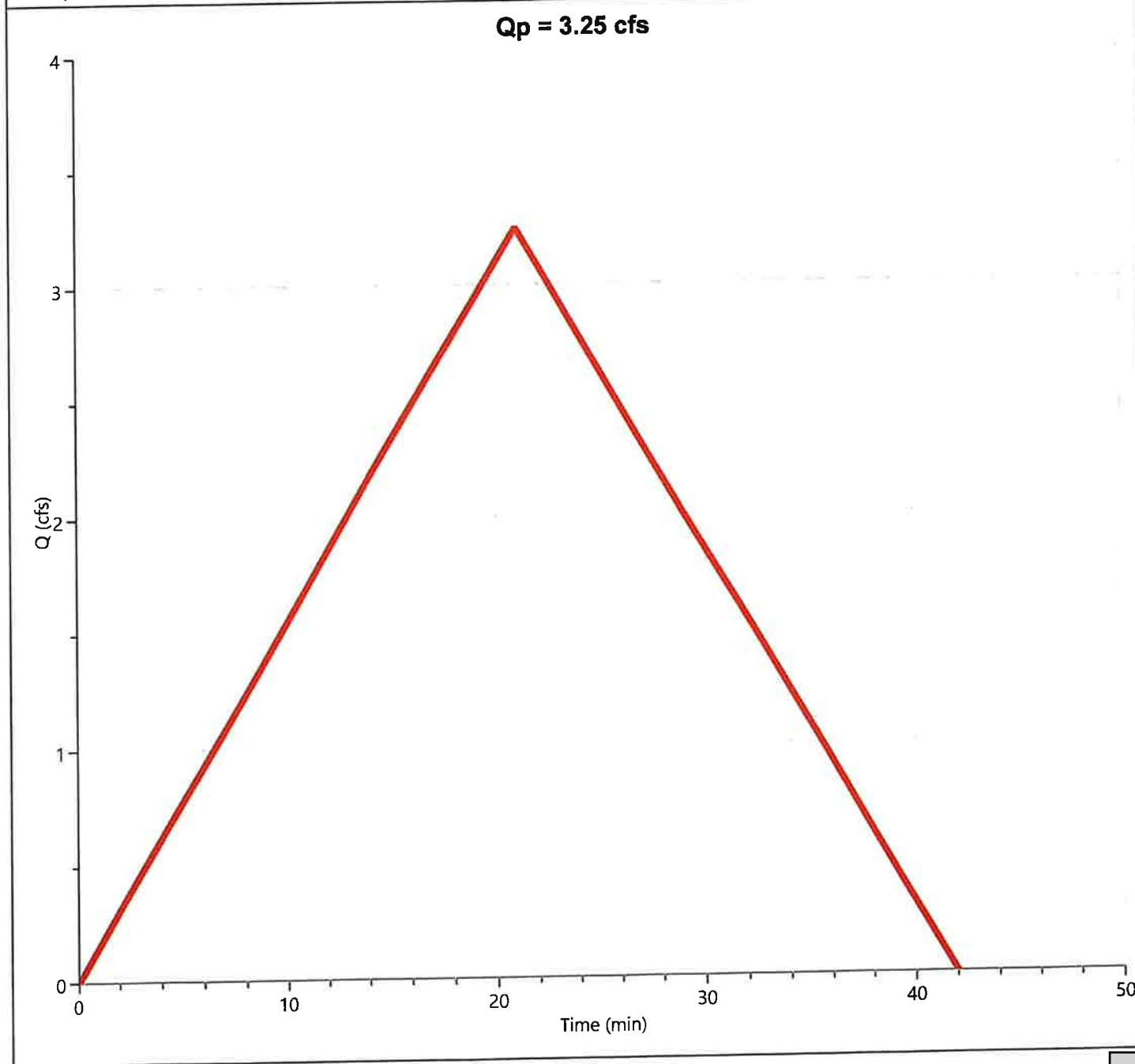
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Rowland	3.248	0.35	4,092	—		
2	Rational	Post Rowland	11.06	0.10	3,982	—		
3	Pond Route	<name>	3.762	0.17	3,977	2	268.97	2,484

Hydrograph Report

Pre Rowland

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 3.248 cfs
Storm Frequency	= 50-yr	Time to Peak	= 0.35 hrs
Time Interval	= 1 min	Runoff Volume	= 4,092 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.45
Tc Method	= User	Time of Conc. (Tc)	= 21.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 6.12 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1

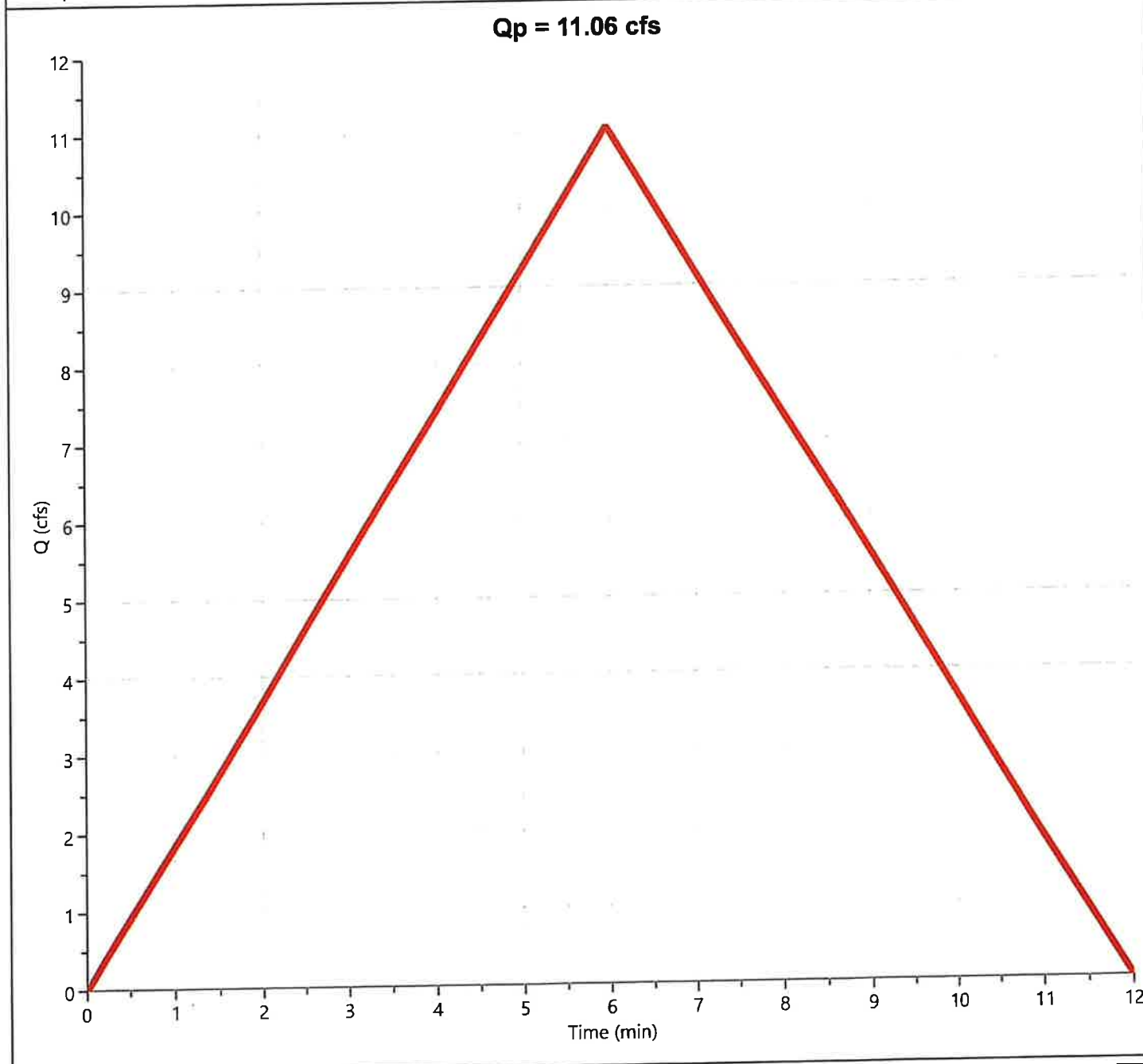


Hydrograph Report

Post Rowland

Hyd. No. 2

Hydrograph Type	= Rational	Peak Flow	= 11.06 cfs
Storm Frequency	= 50-yr	Time to Peak	= 0.10 hrs
Time Interval	= 1 min	Runoff Volume	= 3,982 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.86
Tc Method	= User	Time of Conc. (Tc)	= 6.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 10.90 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Hydrograph Report

Hyd. No. 3

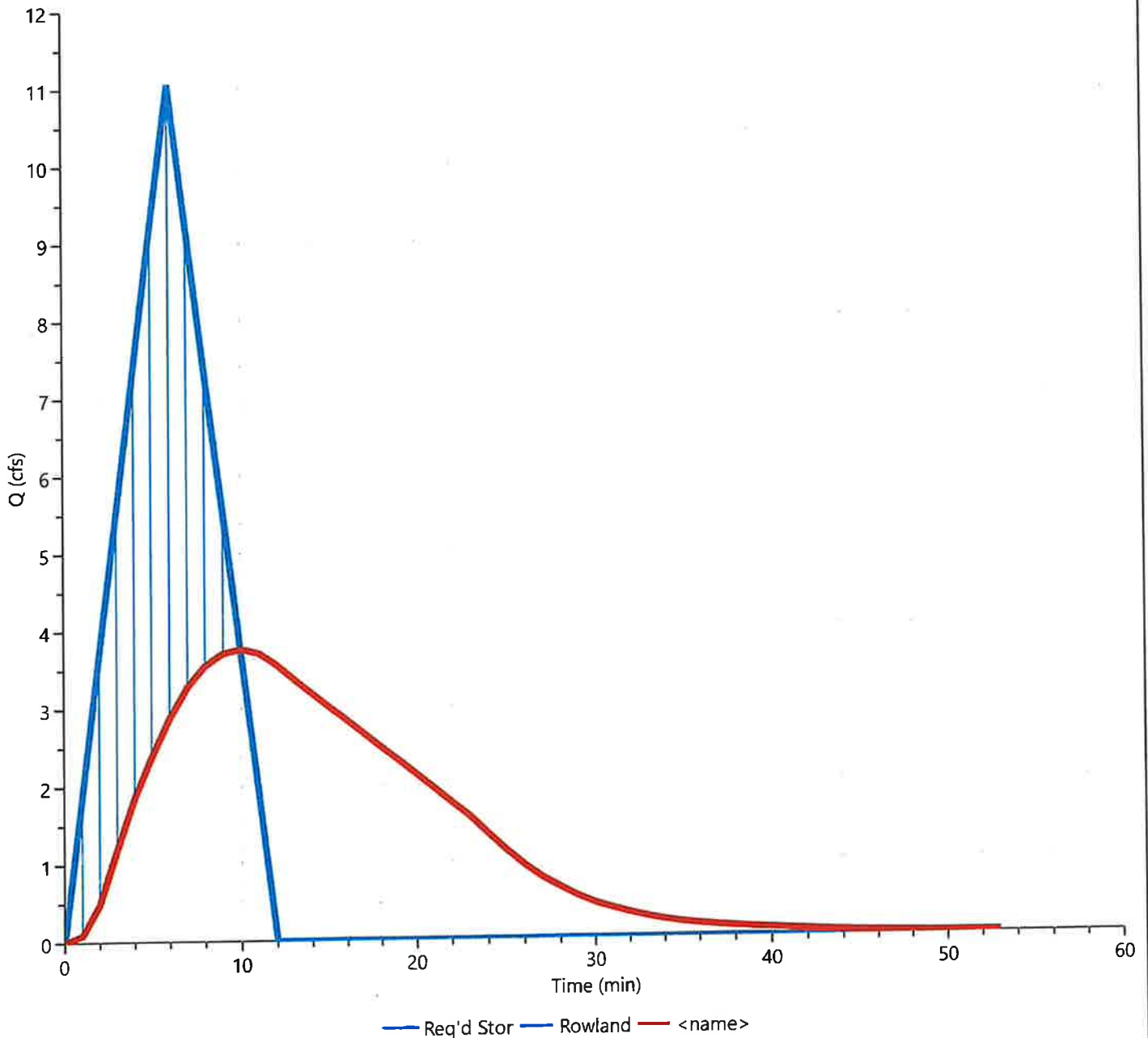
<name>

Hydrograph Type	= Pond Route	Peak Flow	= 3.762 cfs
Storm Frequency	= 50-yr	Time to Peak	= 0.17 hrs
Time Interval	= 1 min	Hydrograph Volume	= 3,977 cuft
Inflow Hydrograph	= 2 - Rowland	Max. Elevation	= 268.97 ft
Pond Name	= Rowland	Max. Storage	= 2,484 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 8 min

Qp = 3.76 cfs

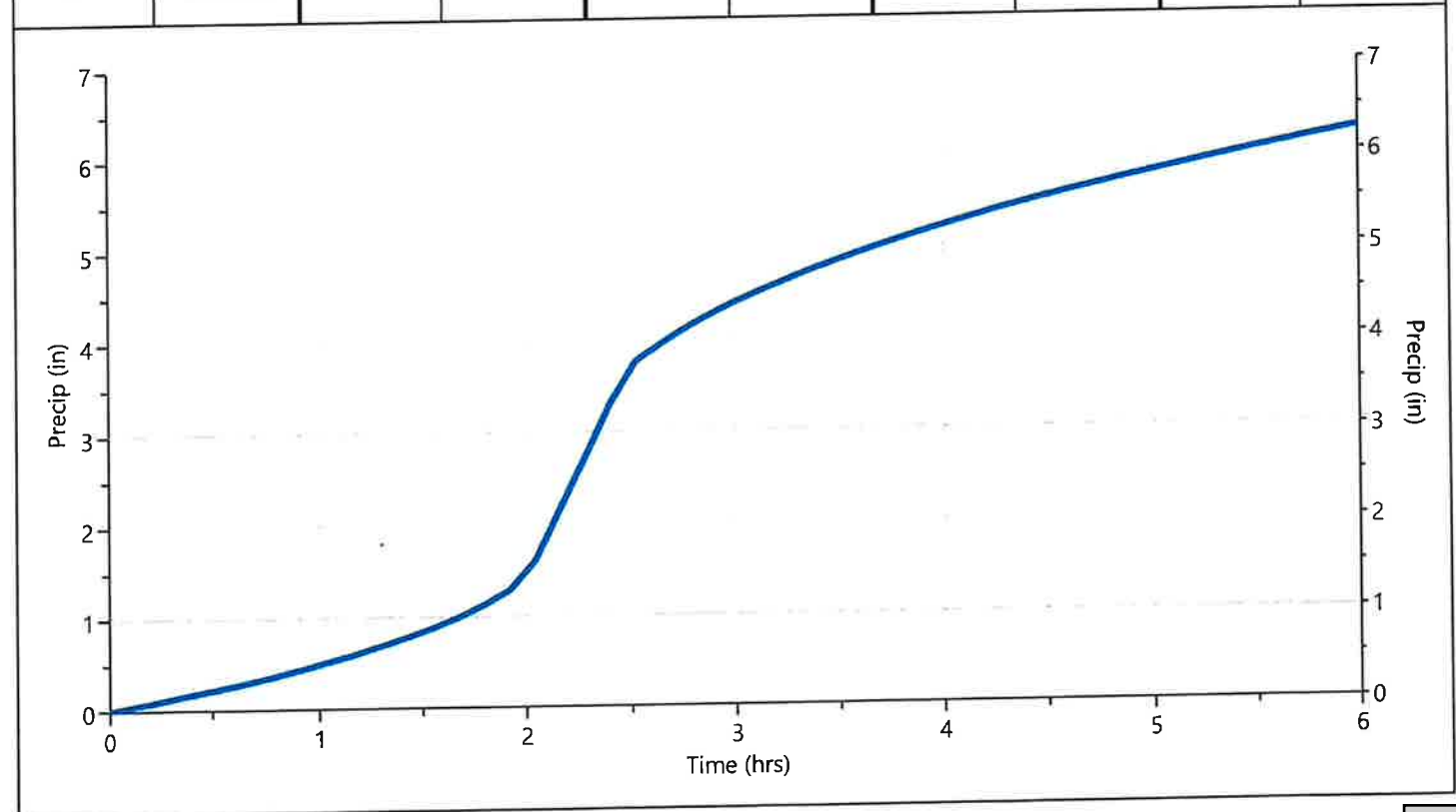


Design Storm Report

Storm Distribution: NRCS/SCS - SCS 6hr

Storm Duration	Total Rainfall Volume (in)							
	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	✓ 50-yr	100-yr
6 hrs	2.80	3.22	0.00	3.94	4.57	5.50	6.25	7.04

Incremental Rainfall Distribution, 50-yr									
Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)
1.83	0.021701	2.02	0.043403	2.20	0.079861	2.38	0.080729	2.57	0.026042
1.85	0.021701	2.03	0.043403	2.22	0.079860	2.40	0.080729	2.58	0.026042
1.87	0.021701	2.05	0.064236	2.23	0.079861	2.42	0.063368	2.60	0.026041
1.88	0.021701	2.07	0.078124	2.25	0.079861	2.43	0.063368	2.62	0.026042
1.90	0.021701	2.08	0.078125	2.27	0.079861	2.45	0.063367	2.63	0.026042
1.92	0.021701	2.10	0.078125	2.28	0.080035	2.47	0.063368	2.65	0.024479
1.93	0.039062	2.12	0.078125	2.30	0.080728	2.48	0.063368	2.67	0.023437
1.95	0.043403	2.13	0.078125	2.32	0.080729	2.50	0.063368	2.68	0.023438
1.97	0.043403	2.15	0.078124	2.33	0.080729	2.52	0.063367	2.70	0.023438
1.98	0.043403	2.17	0.078820	2.35	0.080729	2.53	0.033507	2.72	0.023438
2.00	0.043402	2.18	0.079861	2.37	0.080728	2.55	0.026042	2.73	0.023438



Hydrograph 100-yr Summary

Hydrology Studio v 3.0.0.13

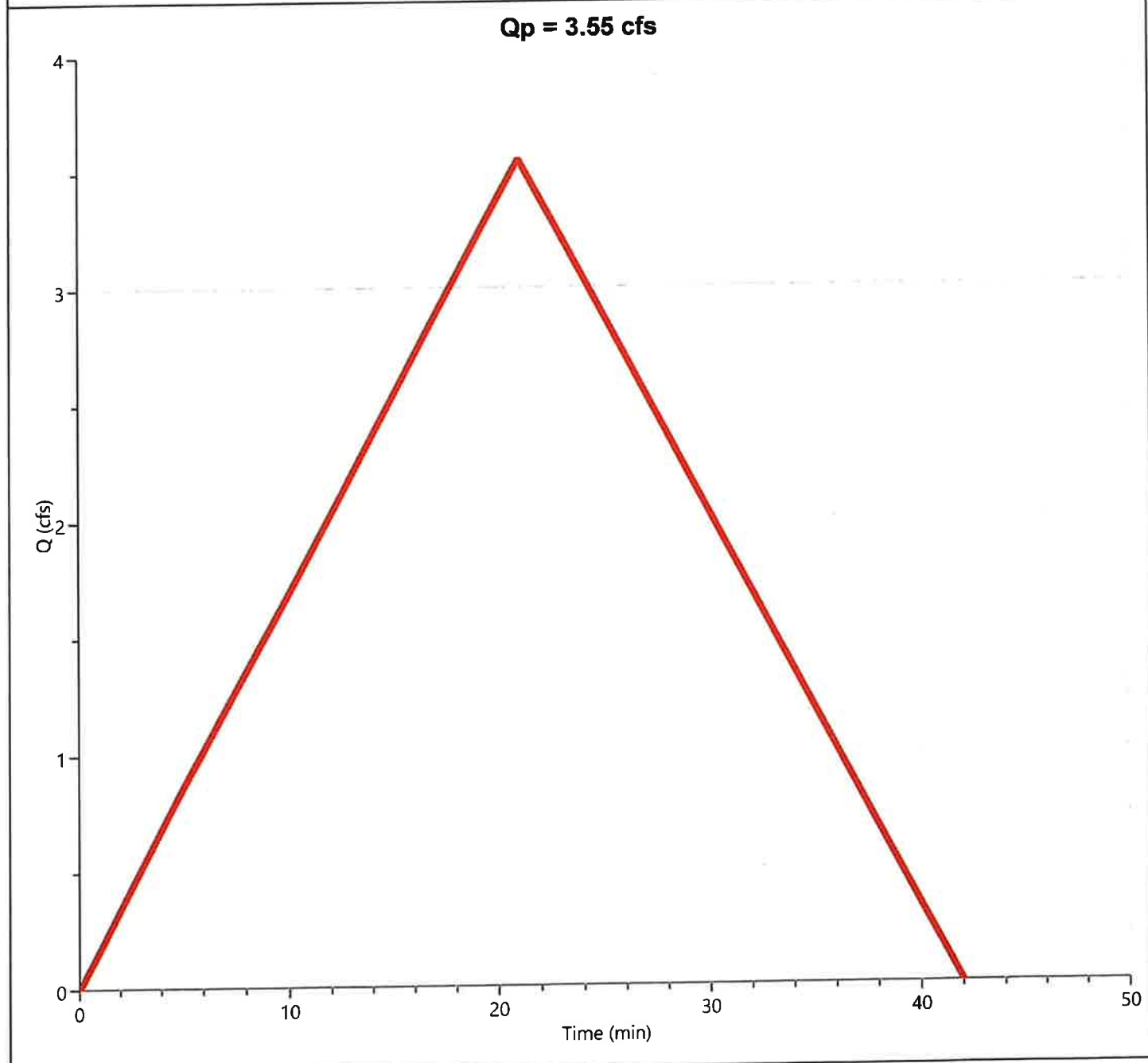
Hyd. No.	Hydrograph Type	Hydrograph Name	Peak Flow (cfs)	Time to Peak (hrs)	Hydrograph Volume (cuft)	Inflow Hyd(s)	Maximum Elevation (ft)	Maximum Storage (cuft)
1	Rational	Pre Rowland	3.554	0.35	4,478	—		
2	Rational	Post Rowland	12.07	0.10	4,346	—		
3	Pond Route	<name>	4.052	0.17	4,340	2	269.31	2,744

Hydrograph Report

Pre Rowland

Hyd. No. 1

Hydrograph Type	= Rational	Peak Flow	= 3.554 cfs
Storm Frequency	= 100-yr	Time to Peak	= 0.35 hrs
Time Interval	= 1 min	Runoff Volume	= 4,478 cuft
Drainage Area	= 1.18 ac	Runoff Coeff.	= 0.45
Tc Method	= User	Time of Conc. (Tc)	= 21.0 min
IDF Curve	= Jackson Mississippi.idf	Intensity	= 6.69 in/hr
Freq. Corr. Factor	= 1.00	Asc/Rec Limb Factors	= 1/1



Post Rowland

Hyd. No. 2

Hydrograph Type = Rational

Storm Frequency = 100-yr

Time Interval = 1 min

Drainage Area = 1.18 ac

Tc Method = User

IDF Curve = Jackson Mississippi.idf

Freq. Corr. Factor = 1.00

Peak Flow = 12.07 cfs

Time to Peak = 0.10 hrs

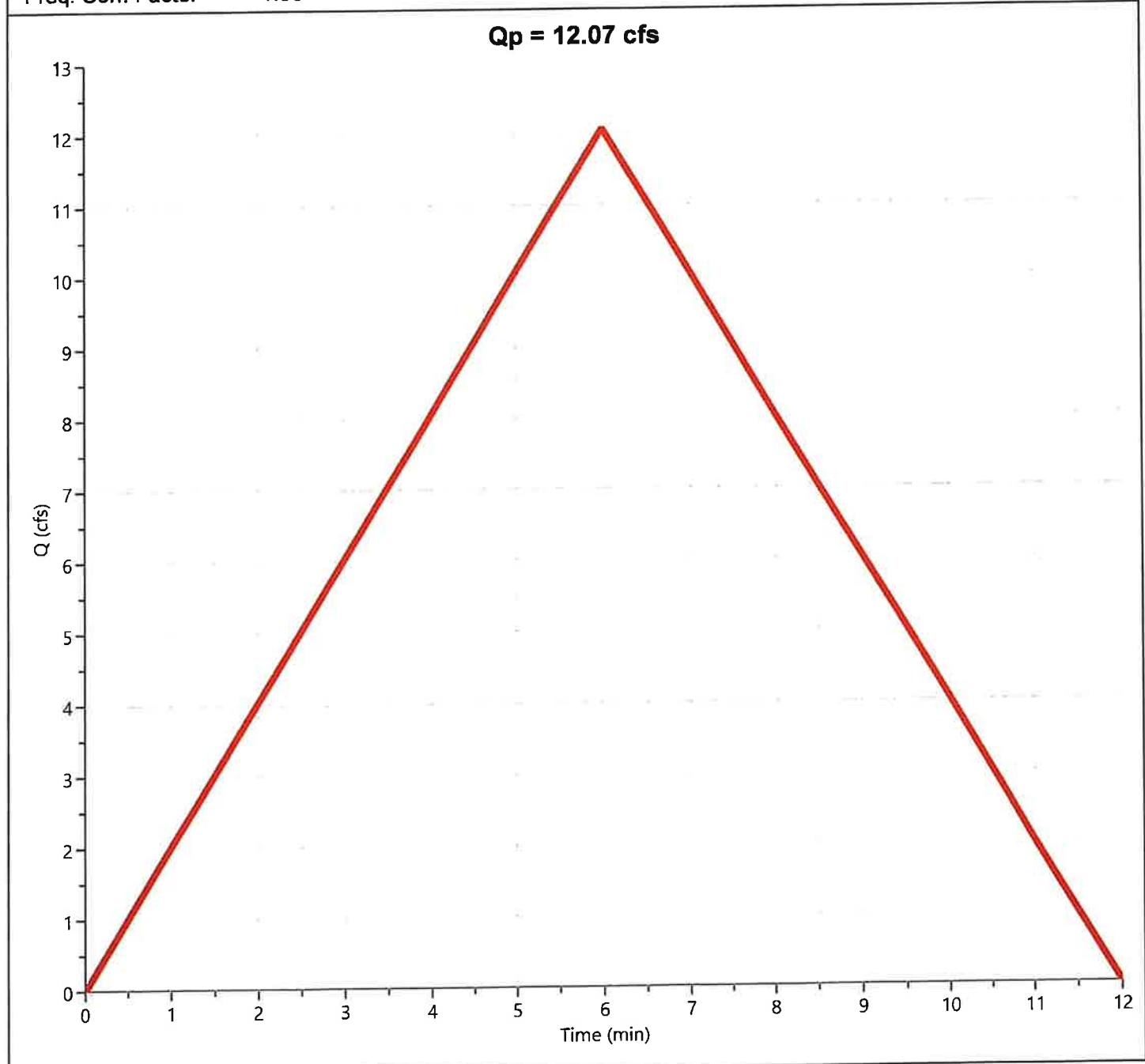
Runoff Volume = 4,346 cuft

Runoff Coeff. = 0.86

Time of Conc. (Tc) = 6.0 min

Intensity = 11.90 in/hr

Asc/Rec Limb Factors = 1/1



Hydrograph Report

<name>

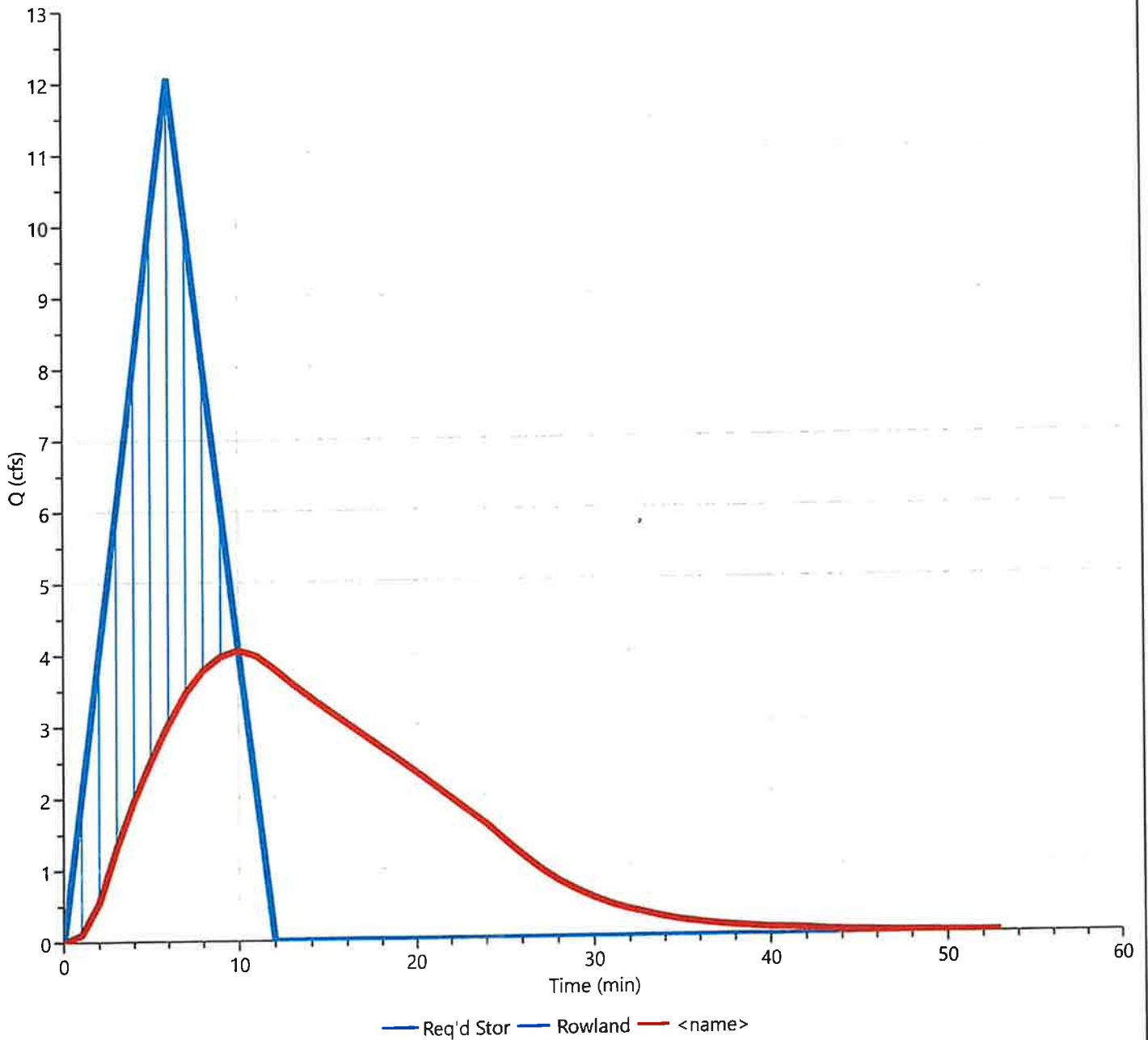
Hyd. No. 3

Hydrograph Type	= Pond Route	Peak Flow	= 4.052 cfs
Storm Frequency	= 100-yr	Time to Peak	= 0.17 hrs
Time Interval	= 1 min	Hydrograph Volume	= 4,340 cuft
Inflow Hydrograph	= 2 - Rowland	Max. Elevation	= 269.31 ft
Pond Name	= Rowland	Max. Storage	= 2,744 cuft

Pond Routing by Storage Indication Method

Center of mass detention time = 9 min

Qp = 4.05 cfs

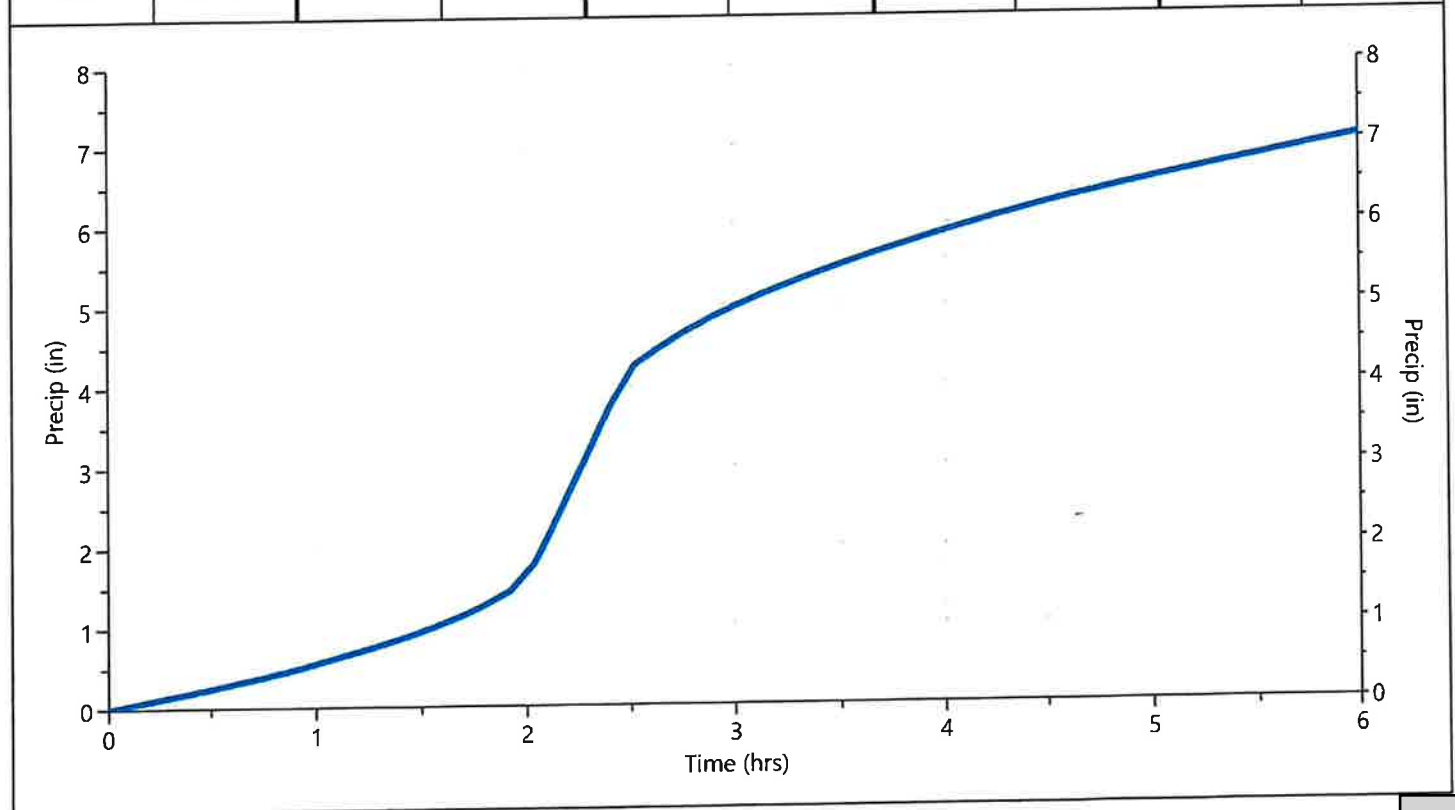


Design Storm Report

Storm Distribution: NRCS/SCS - SCS 6hr

Storm Duration	Total Rainfall Volume (in)							
	1-yr	2-yr	3-yr	5-yr	10-yr	25-yr	50-yr	✓ 100-yr
6 hrs	2.80	3.22	0.00	3.94	4.57	5.50	6.25	7.04

Incremental Rainfall Distribution, 100-yr									
Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)	Time (hrs)	Precip (in)
1.83	0.024444	2.02	0.048889	2.20	0.089956	2.38	0.090933	2.57	0.029334
1.85	0.024444	2.03	0.048889	2.22	0.089954	2.40	0.090934	2.58	0.029334
1.87	0.024444	2.05	0.072356	2.23	0.089956	2.42	0.071378	2.60	0.029333
1.88	0.024444	2.07	0.087999	2.25	0.089956	2.43	0.071378	2.62	0.029334
1.90	0.024444	2.08	0.088000	2.27	0.089956	2.45	0.071377	2.63	0.029333
1.92	0.024445	2.10	0.088000	2.28	0.090152	2.47	0.071378	2.65	0.027574
1.93	0.044000	2.12	0.088000	2.30	0.090932	2.48	0.071378	2.67	0.026400
1.95	0.048889	2.13	0.088000	2.32	0.090933	2.50	0.071378	2.68	0.026400
1.97	0.048889	2.15	0.087999	2.33	0.090934	2.52	0.071377	2.70	0.026400
1.98	0.048889	2.17	0.088783	2.35	0.090934	2.53	0.037743	2.72	0.026400
2.00	0.048888	2.18	0.089956	2.37	0.090932	2.55	0.029333	2.73	0.026400



November 30, 2023

36166-19

Sean P. Doran

sean.doran@phelps.com
Direct 601 360 9331

E-MAIL AND HAND DELIVERY

City of Gluckstadt Planning & Zoning
ATTN: William Hall
Planning & Zoning Administrator
343 Distribution Drive
Madison, MS 39110

Re: Application for Rezoning: Parcel No. 082D-20 -002/03.00

Dear Mr. Hall:

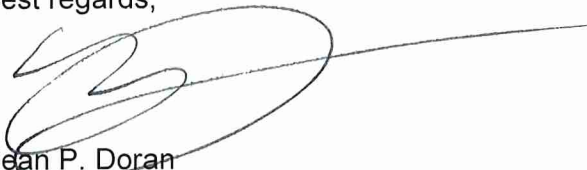
Phelps Dunbar, LLP represents RPM Realty, LLC ("**RPM**") in connection with the development of Parcel No. 082D-20 -002/03.00 (the "**Property**"), which consists of raw land fronting Gluckstadt Road situated between the existing Shell service station and Gluckstadt Animal Hospital. The Property is the preferred location for a new Take 5 Oil Change facility to be developed by RPM and operated by an affiliate of RPM, each of which are headquartered in the metro area.

Please find enclosed RPM's application for rezoning along with the corresponding statement of intent/justification for rezoning, legal description, list of property owners within 160 feet of the Property, preliminary site plan and \$250 check for the application fee.

As part of our prior discussions related to the rezoning and development of the Property, we discussed potentially submitting 2 site plans – one with the oil change bays facing the street and another with the oil change bays facing the east/west sides of the Property. In preparing the site plan, it became clear that having the oil change bays facing the east/west sides of the Property would be unworkable given the narrow nature of the Property and the need for "stacking" space for customer vehicles. Given this, we have included a single preliminary site plan proposal with RPM's application.

Thank you for your attention to this matter. If you have any questions or require any further information, please contact me at 601-624-2188.

Best regards,



Sean P. Doran

Statement of Intent

Re: Proposed Rezoning of Parcel No. 082D-20 -002/03.00

RPM Realty, LLC (“RPM”) has entered into a contract for the purchase and sale of Parcel No. 082D-20 -002/03.00 (the “Property”). The Property is located on the north side of Gluckstadt Road, in Gluckstadt, MS immediately to the east of an existing Shell service station located at 1054 Gluckstadt Road, Madison, MS 39110, which is presently zoned C-2. The Property currently exists as raw, undeveloped land. The Property is the preferred location for a new Take 5 Oil Change facility. In order to develop the Property as an indoor only vehicle service center, the Property must be rezoned from C-1 to C-2.

In order to rezone property, RPM must show (i) a change in the character of the neighborhood occurred that justifies rezoning and (ii) a public need exists for the rezoning. RPM believes that these two requirements are satisfied under the present circumstances.

First, the changed character of the area/property warrants the requested rezoning. The Property is immediately adjacent to an existing gas station and within 100 yards of a new AutoZone automotive parts and accessories retail location, which is being constructed on Parcel No. 082D-20 -002/01.00. The requested rezoning is in connection with the development of the Property for a complimentary automotive use. To the extent there is any concern with regard to residential areas north of the Property, there is a significant natural buffer between any residential or non-commercial areas north of the Property that will remain following the development of the Property. Given the nature of the area surrounding the Property, it would be entirely consistent with the standard set forth above to approve the requested rezoning.

Second, a public need exists for the rezoning. The immediate area surrounding the Property is largely used for automotive and other commercial uses, but there is limited land located near this portion of Gluckstadt Road that is zoned for complimentary automotive uses. While there are currently parcels being used for automotive uses within a very short distance of the Property, there are a number of parcels, including the Property, with lower zoning classifications that have remained undeveloped. Rezoning the Property to C-2 would create the opportunity for productive use of the Property, and the proposed rezoning will be of great benefit to the public. Further, the research and expertise of the applicant confirms that there is a strong need and demand for a new indoor only vehicle service center on the Property.

Based upon the facts and controlling law set forth above, RPM believes the requested rezoning is proper. As such, RPM respectfully requests that its rezoning application be approved and that the Property be rezoned from C-1 to C-2.

Legal Description of Parcel No. 082D-20 -002/03.00

A parcel of land containing 1.25 acres more or less situated in the Southeast 1/4 of Section 20, Township 8 North, Range 2 East, Madison County, Mississippi and being more particularly described as follows:

Begin at a point on the proposed new Northern Right-of-Way Line of Gluckstadt Road which is 2580.16 feet South and 1127.90 feet East of the Northwest corner of the Southeast 1/4 of Section 20, Township 8 North, Range 2 East and run thence North 89 degrees 53 minutes 29 seconds West along said Northern Right-Of-Way line for a distance of 136.53 feet; leaving said proposed new Northern Right-of-Way Line, run thence North for a distance of 436.92 feet; thence South 62 degrees 48 minutes 44 seconds East for a distance of 70.46 feet; thence South 64 degrees 09 minutes 16 seconds East for a distance of 78.04 feet; thence South for a distance of 370.95 feet to the Point of Beginning.

AND ALSO:

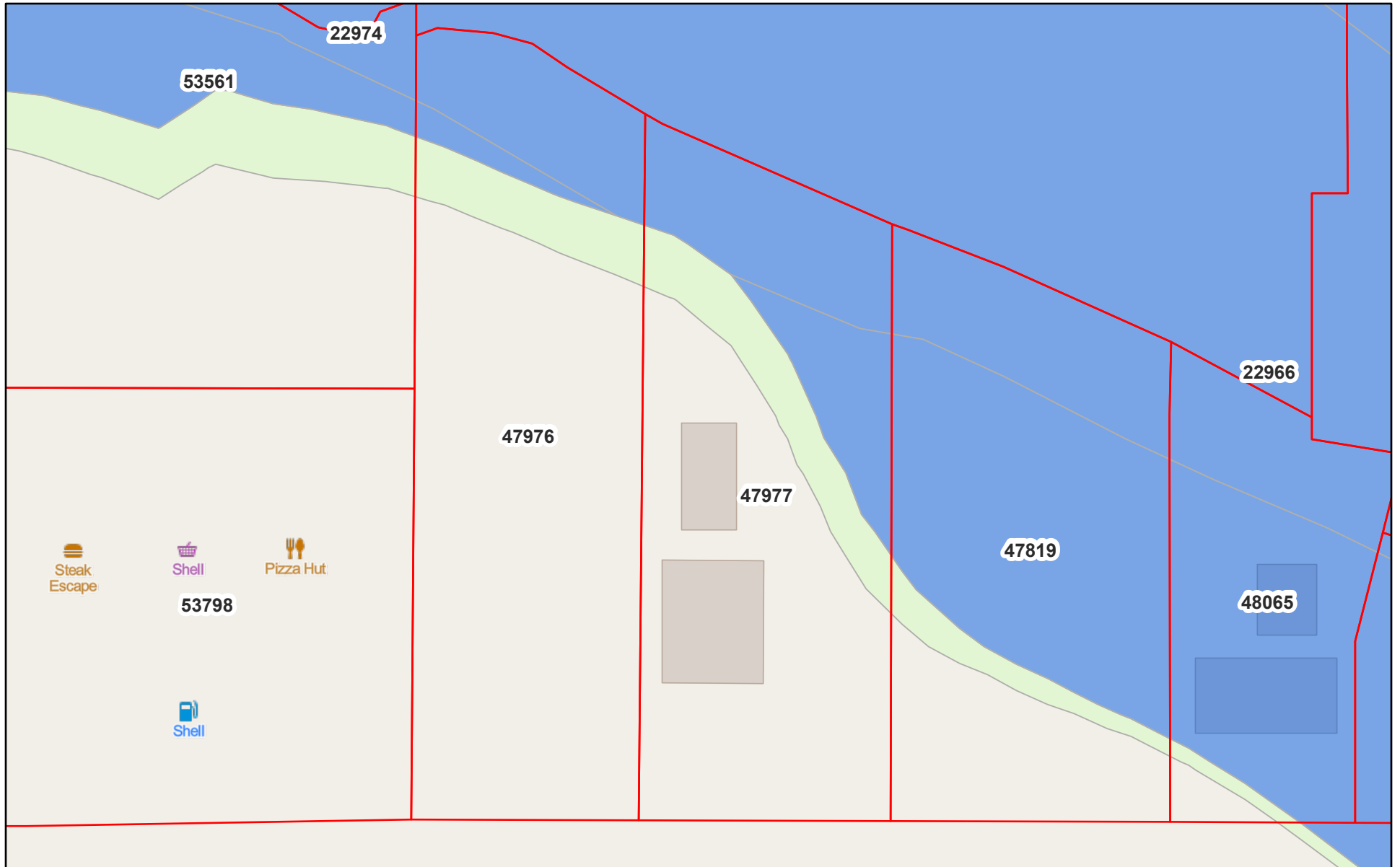
A parcel of land containing 5,467 square feet or 0.12 acres more or less situated in the Southeast 1/4 of Section 20, Township 8 North, Range 2 East, Madison County, Mississippi and being more particularly described as follows:

Begin at a point on the proposed new Northern Right-of-Way Line of Gluckstadt Road which is 2617.41 feet South and 1127.90 feet East of the Northwest corner of the Southeast 1/4 of Section 20, Township 8 North, Range 2 East and leaving said proposed new Northern Right-of-Way Line, run thence North for a distance of 40.00 feet; thence South 89 degrees 47 minutes 40 seconds West for a distance of 136.51 feet; thence South 00 degrees 28 minutes 30 seconds West for a distance of 40.00 feet to the aforesaid proposed new Northern Right-of-Way Line; thence North 89 degrees 47 minutes 40 seconds East along said Northern Right-of-Way Line for a distance of 136.84 feet to the Point of Beginning.

Property Owner	Parcel	Address
Sturdivant Empire LLC	082D-20 -002/02.00	1070 Gluckstadt Road Madison, MS 39110
AutoZone Mississippi Properties LLC	082D-20 -002/01.00	1076 Gluckstadt Road Madison, MS 39110
John C and Jennifer H Minninger	082D-20 -004/03.01 082D-20 -004/03.09	163 Minninger Blvd Madison, MS 39110
Rudenske-Harbour Rev Living Trust	082D-20 -004/05.00	161 Kehle Road Madison, MS 39110
Storage Depot LLC	082D-20 -004/09.00 082D-20 -004/05.01	1048 Gluckstadt Road Madison, MS 39110
Bedi Investments LLC	082D-20 -004/09.01 082I-29 -012/01.00	1054 Gluckstadt Road Madison, MS 39110
Tucker Marketing LLC	082I-29 -010/21.00	102 Kristen Hill Ct. Madison, MS 39110
Lexington Place LLC	082I-29 -011/00.00	101 Lexington Drive Madison, MS 39110
Dogwood Office Center LLC	082I-29 -011/05.00 082I-29 -011/06.00	102 Lexington Drive Madison, MS 39110

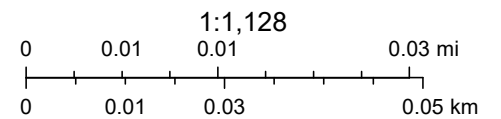
Flood Map

Section 11, IH)



8/3/2023, 2:47:42 PM

- Municipal Limits
- Parcels
- Flood Hazard**
 - 0.2 PCT ANNUAL CHANCE
 - AE

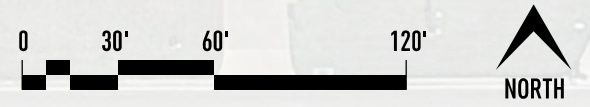
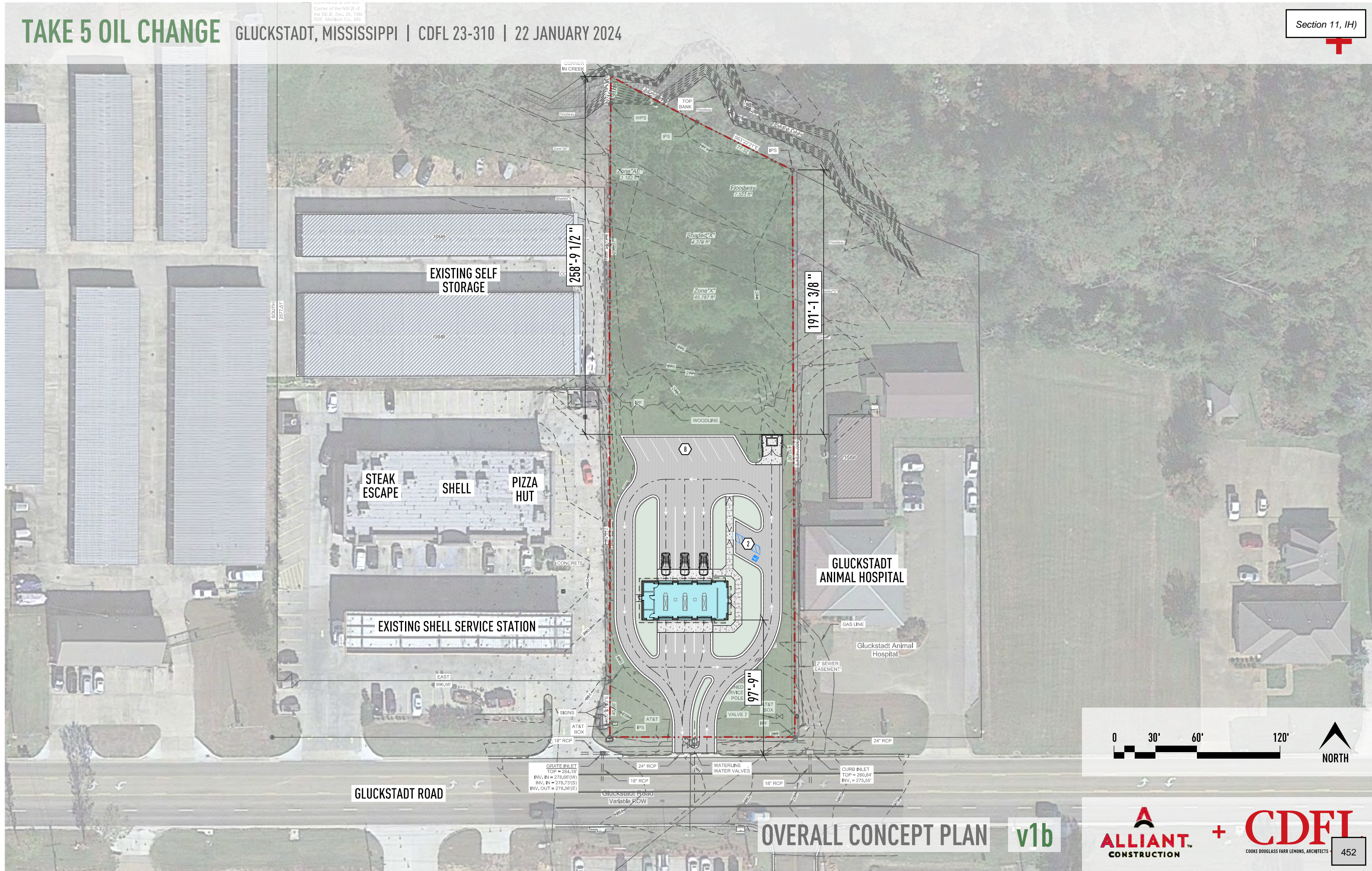


Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

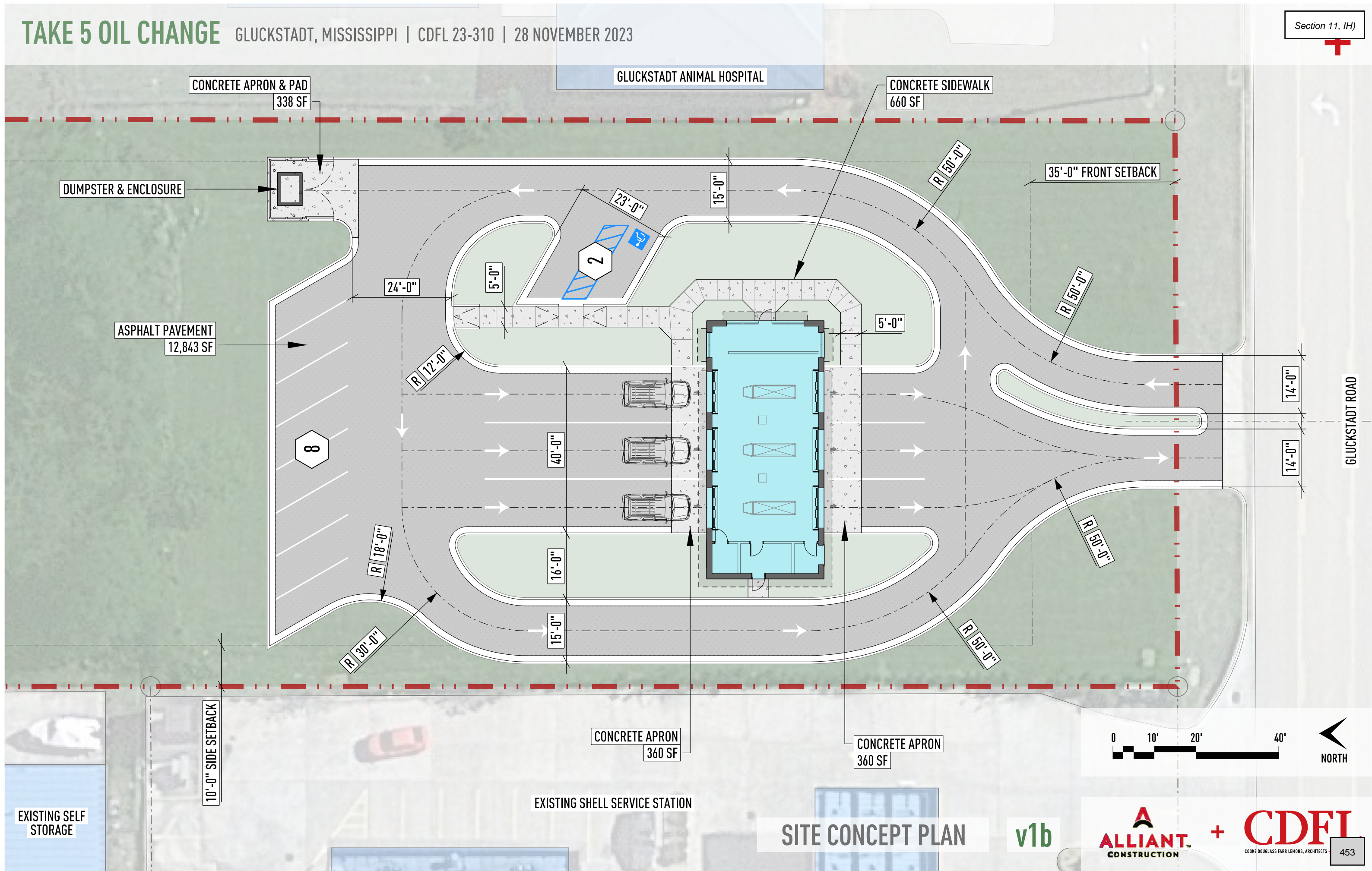
TAKE 5 OIL CHANGE

GLUCKSTADT, MISSISSIPPI | CDFL 23-310 | 22 JANUARY 2024

Section 11, (H)



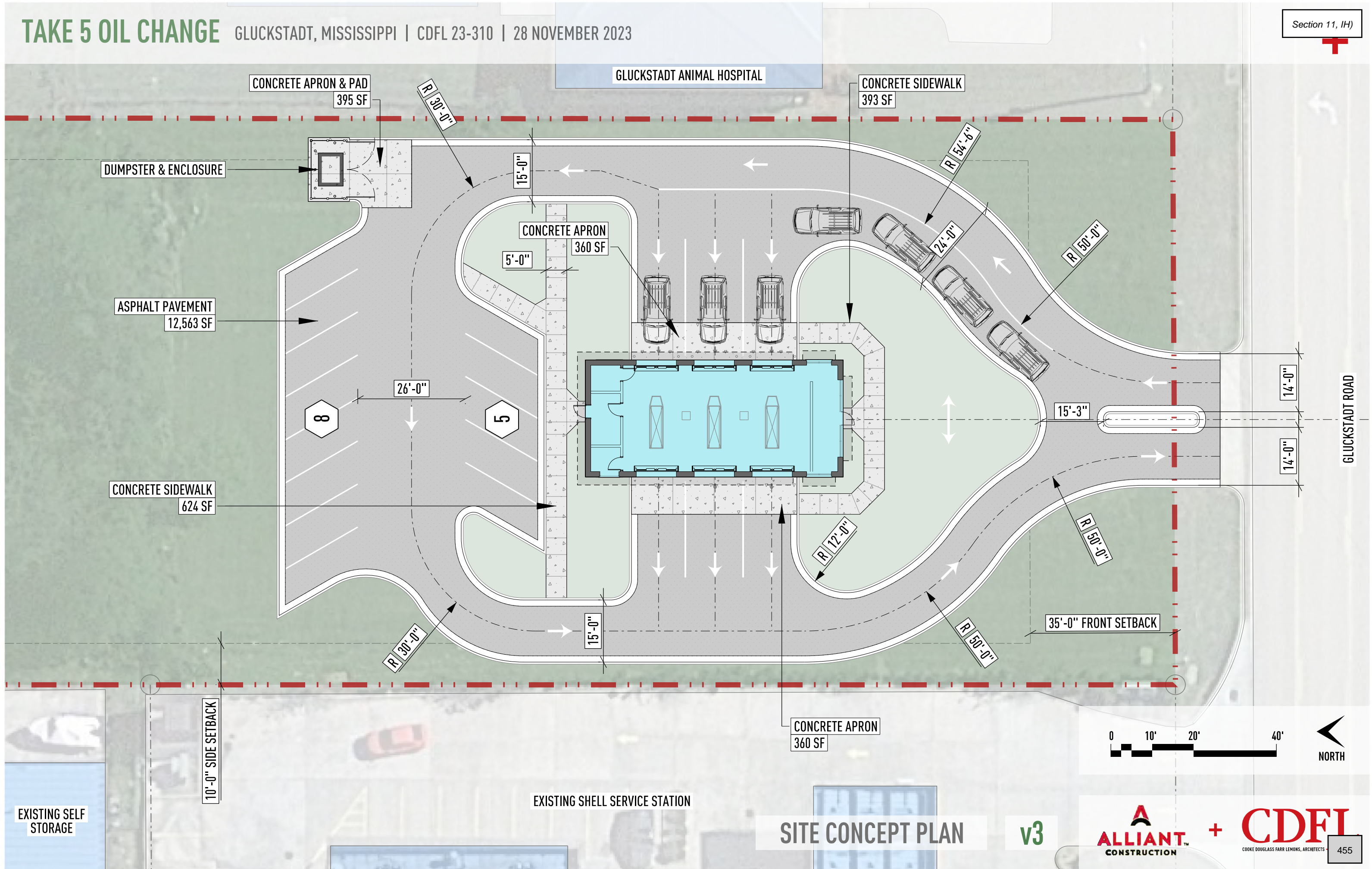
OVERALL CONCEPT PLAN v1b



SITE CONCEPT PLAN

v1b





GLUCKSTADT ANIMAL HOSPITAL

CONCRETE APRON & PAD
395 SF

CONCRETE SIDEWALK
393 SF

DUMPSTER & ENCLOSURE

CONCRETE APRON
360 SF

ASPHALT PAVEMENT
12,563 SF

CONCRETE SIDEWALK
624 SF

CONCRETE APRON
360 SF

EXISTING SHELL SERVICE STATION

EXISTING SELF STORAGE

SITE CONCEPT PLAN

v3

ALLIANT CONSTRUCTION

CDFL
COOKE DOUGLASS FARR LEMONS, ARCHITECTS



From: [William Hall](#)
To: [Lindsay Kellum](#); jscanlon@millsscanlon.com; zgiddy@millsscanlon.com; [Missy Huddleston](#)
Cc: [Bridgette Smith](#)
Subject: Take 5 Oil Change PnZ Appeal
Date: Thursday, January 4, 2024 2:09:53 PM
Attachments: [image001.png](#)
[PnZ Appeal Letter.pdf](#)

Good afternoon,

Take 5 Oil Change representatives met with me today at 1:30 to discuss the appeal process for the Planning and Zoning Commission Rezoning Recommendation of Denial that occurred during the December 29th Special Called meeting. Attached is the Appeal Letter they hand delivered today. The letter states a check of \$250 was presented for the publication fees. Ms. Kellum was in our office at the time, and after discussion with her regarding the publication fees, it was determined that the entire Rezoning Fee should not be collected but only the cost for publication of the hearing. That fee will be calculated, and they will present a check for that amount to reimburse as required. This will place them on the February 13th Board agenda.

Thank you,



William R. Hall
Planning and Zoning Administrator
Office: (769) 567-2306
Fax: (769) 567-2305

City of Gluckstadt**Application for Site Plan Review**Subject Property Address: Corner Hwy 51 & Brownwood DrParcel #: 082H-27-001/01.03Owner: Michael & Bridget EnglishAddress: 1199 BLUEBIRD CANETERRY MS. 39170Applicant: Michael EnglishAddress: 1199 Bluebird CaneTerry MS 39170Phone #: 601-573-1625Phone #: 601 573 1625E-Mail: MIKEENGLISHROSS@GMAIL.COM E-Mail: Mike.englishross@gmail.comCurrent Zoning District: C-2Acreage of Property (If applicable): 2.5 acsUse sought of Property: Retail (Furniture sale)**Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

Requirements for Site Plan Submittal (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

Site Plan Specifications (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.

- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5th day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission’s agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5th of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.


 Applicant Signature

1-3-2024
 Date

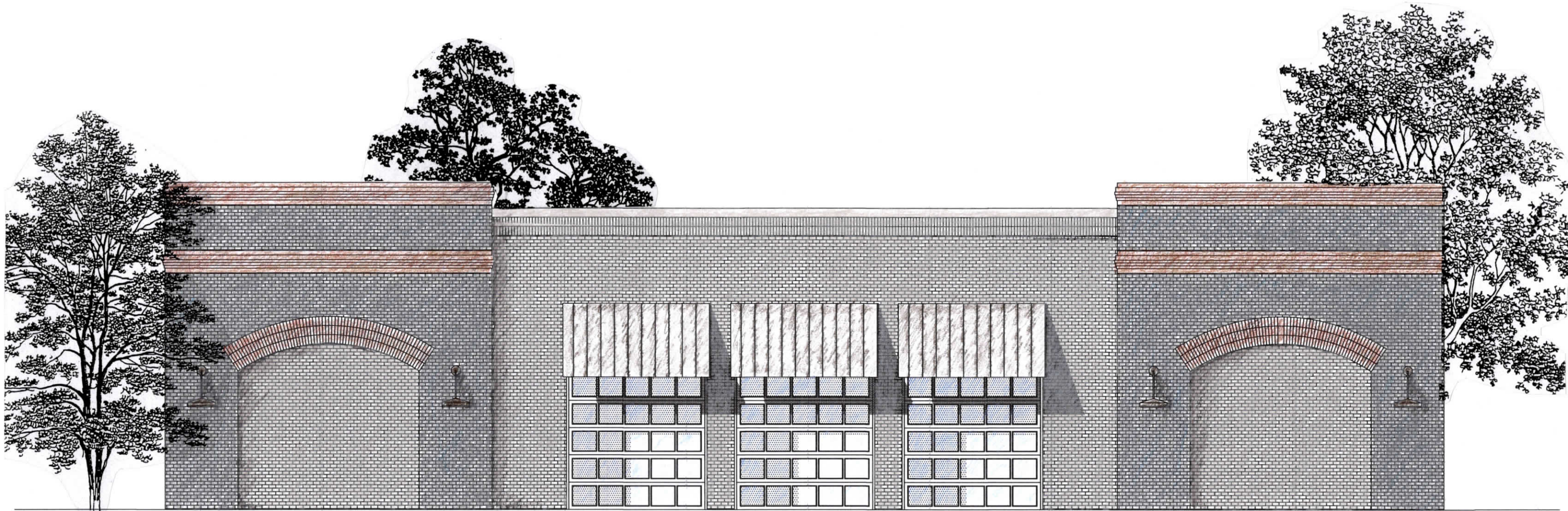
CITY OF GLUCKSTADT BUILDING DEPARTMENT
OFFICE USE ONLY

Date Received: 1.5.2024

Application Complete & Approved to Submit to P&Z Board (please check):

Yes _____ No _____

Signature: _____
 Planning & Zoning Administrator (or Authorized Representative)



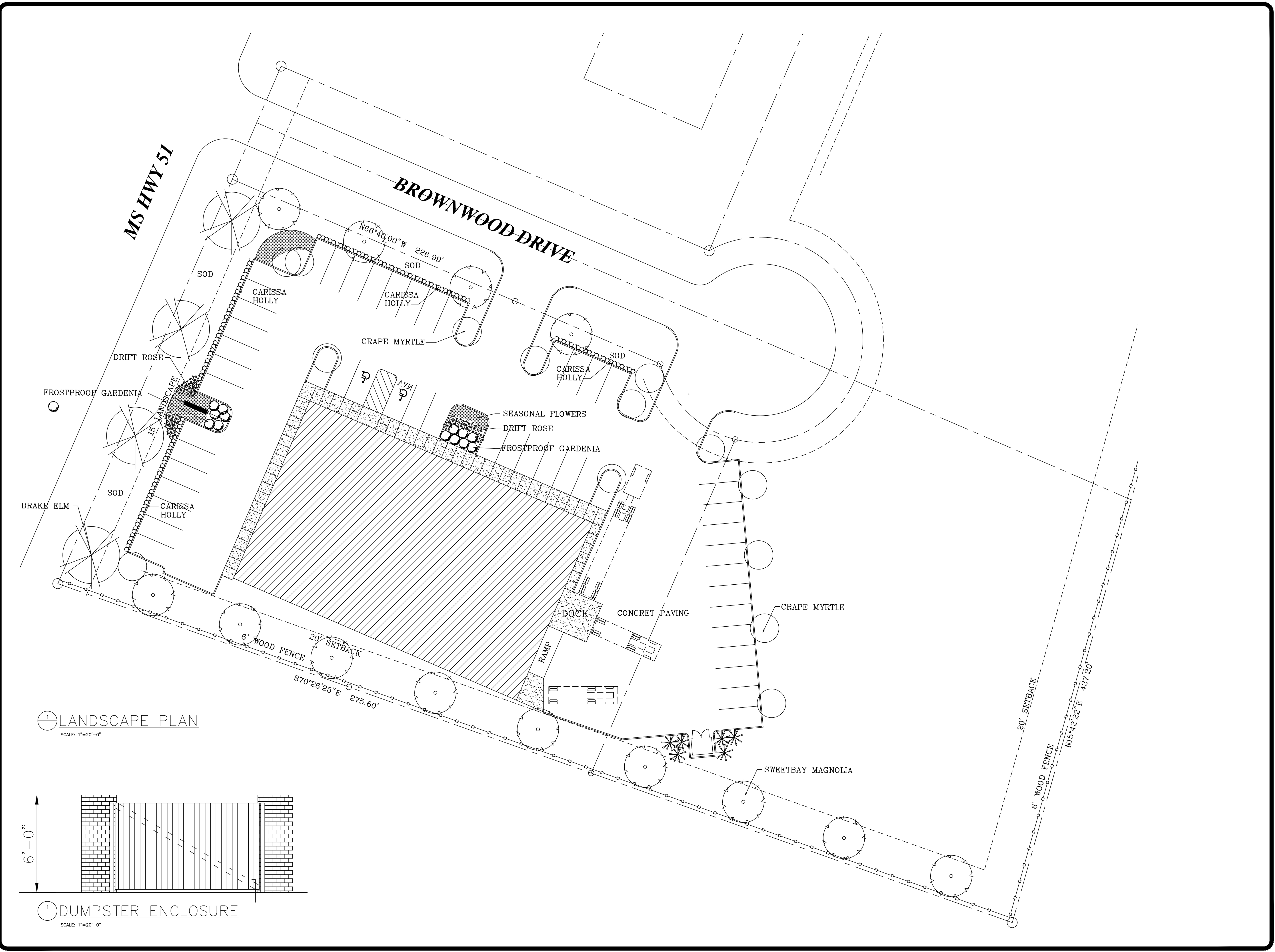
REVISIONS	BY



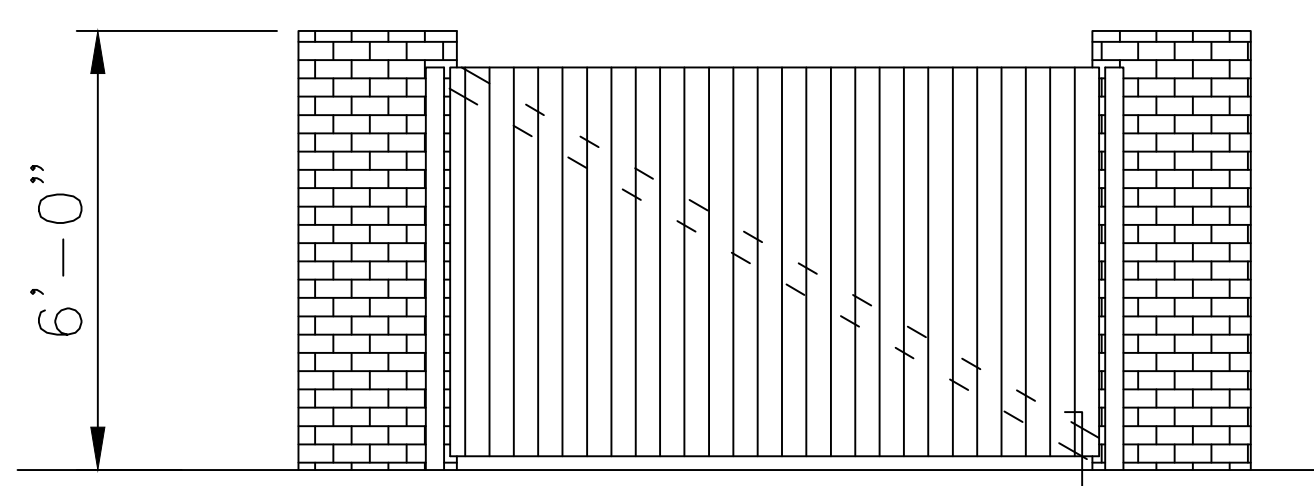
WOOLRIDGE & ASSOCIATES
464 CHURCH RD. SUITE 700
MADISON, MS 39110
601-209-8665
WOOLRIDGEARCHITECTURE@YAHOO.COM

Pearl River Pickers
Hwy 51 & Brownwood Drive
GLUCKSTADT, MS

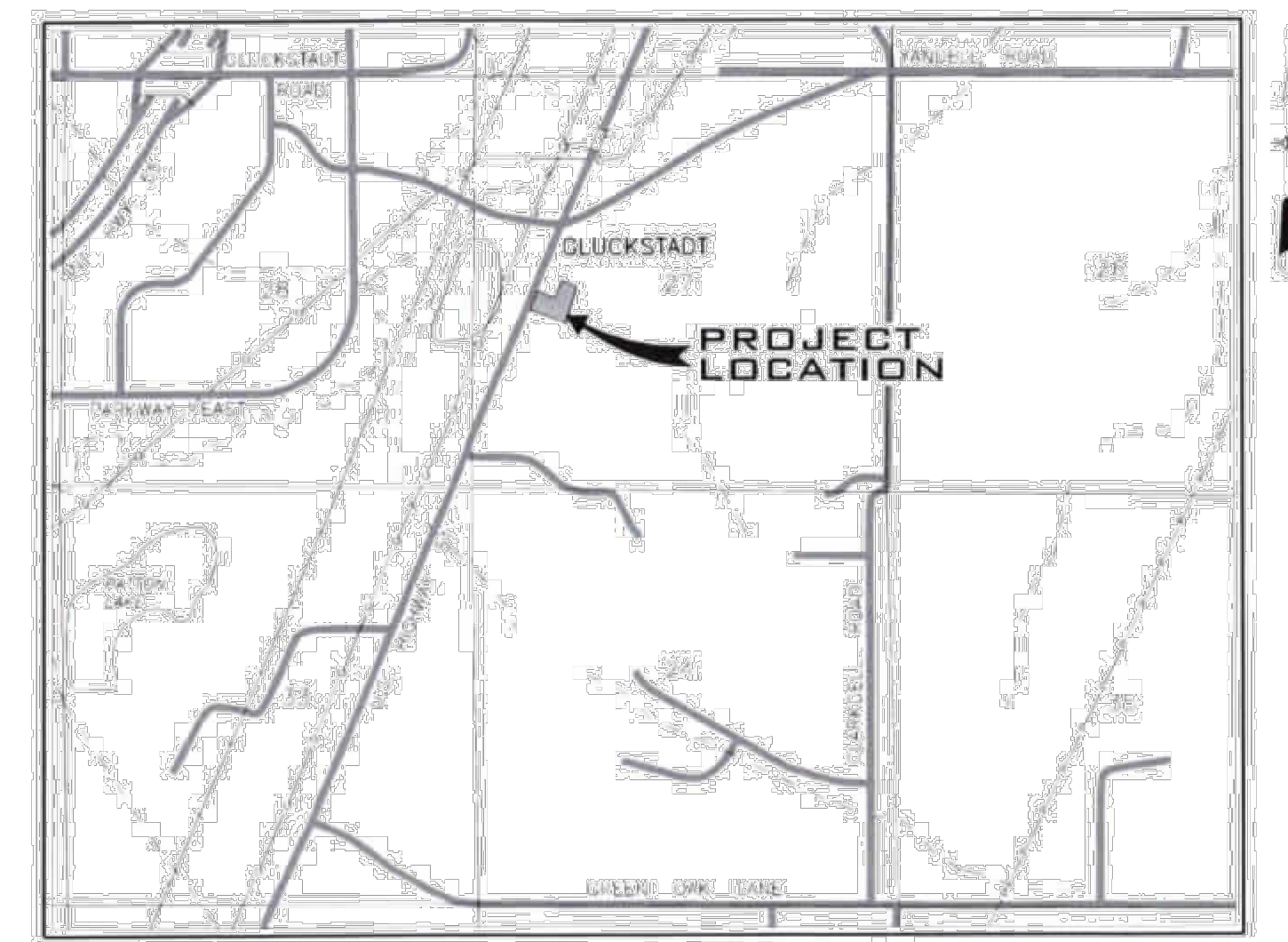
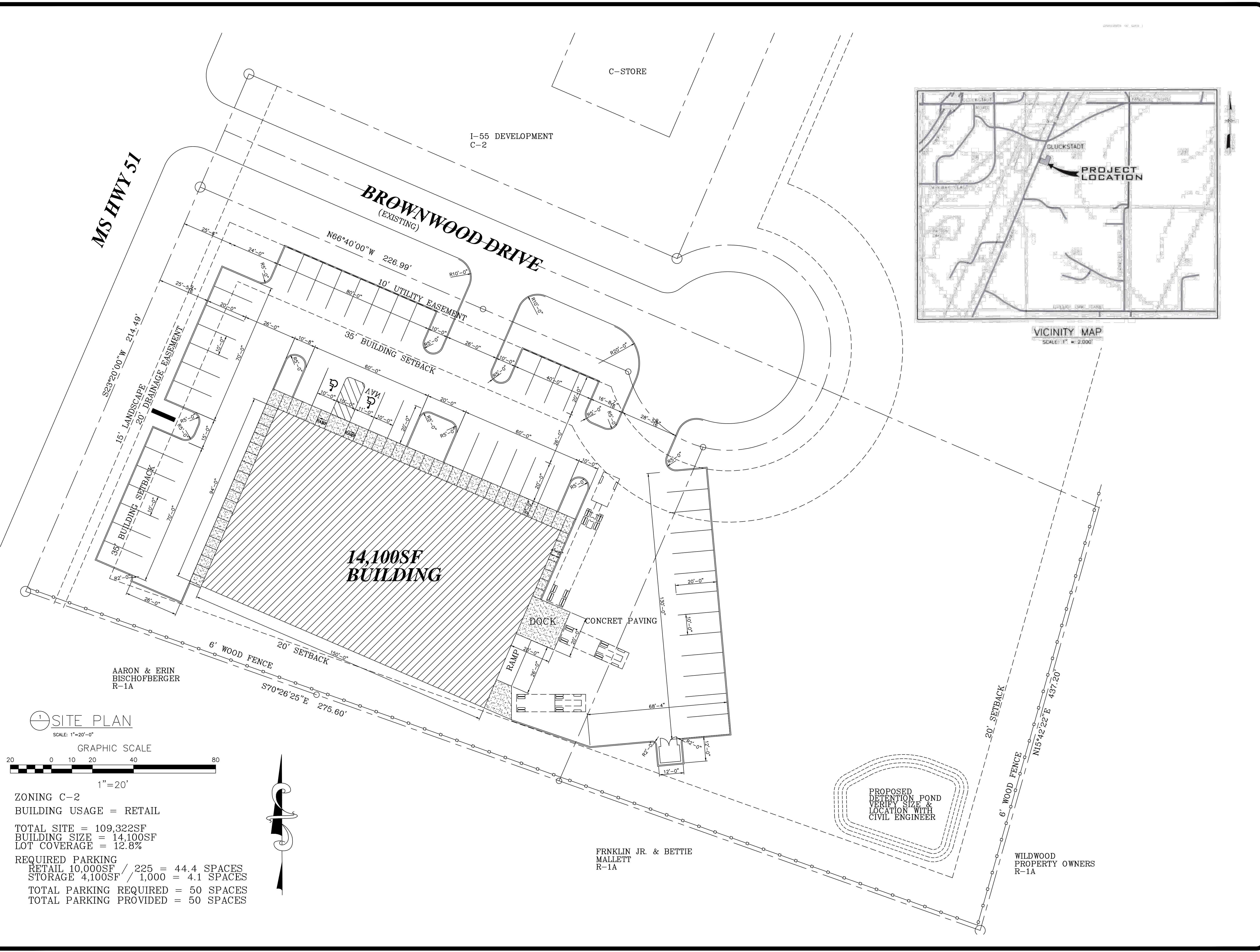
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CHECKED
DATE 1/3/24
SCALE
JOB NO.
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OF SHEETS



LANDSCAPE PLAN
SCALE: 1"=20'-0"

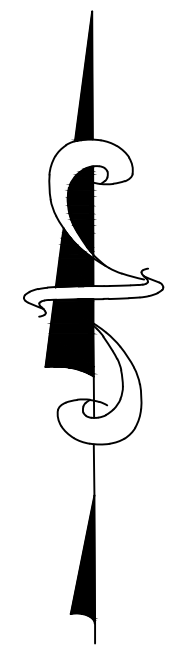
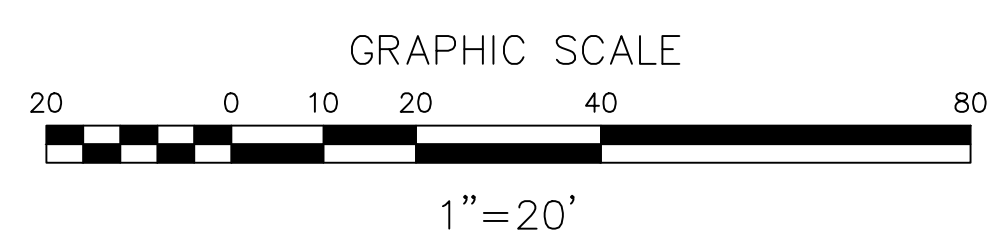


DUMPSTER ENCLOSURE
SCALE: 1"=20'-0"



VICINITY MAP
SCALE: 1" = 2,000'

⊕ SITE PLAN
SCALE: 1" = 20'-0"

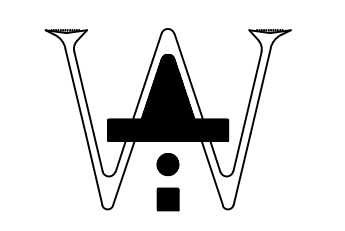


ZONING C-2
 BUILDING USAGE = RETAIL
 TOTAL SITE = 109,322SF
 BUILDING SIZE = 14,100SF
 LOT COVERAGE = 12.8%
 REQUIRED PARKING
 RETAIL 10,000SF / 225 = 44.4 SPACES
 STORAGE 4,100SF / 1,000 = 4.1 SPACES
 TOTAL PARKING REQUIRED = 50 SPACES
 TOTAL PARKING PROVIDED = 50 SPACES

FRANKLIN JR. & BETTIE
 MALLET
 R-1A

WILDWOOD
 PROPERTY OWNERS
 R-1A

REVISIONS	BY



WOOLRIDGE & ASSOCIATES
 464 CHURCH RD. SUITE 700
 MADISON, MS 39110
 601-209-8666
 WOOLRIDGEARCHITECTURE@YAHOO.COM

Pearl River Pickers
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 GLUCKSTADT, MS

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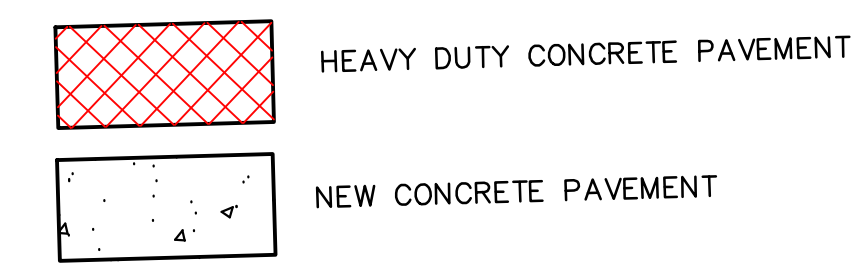
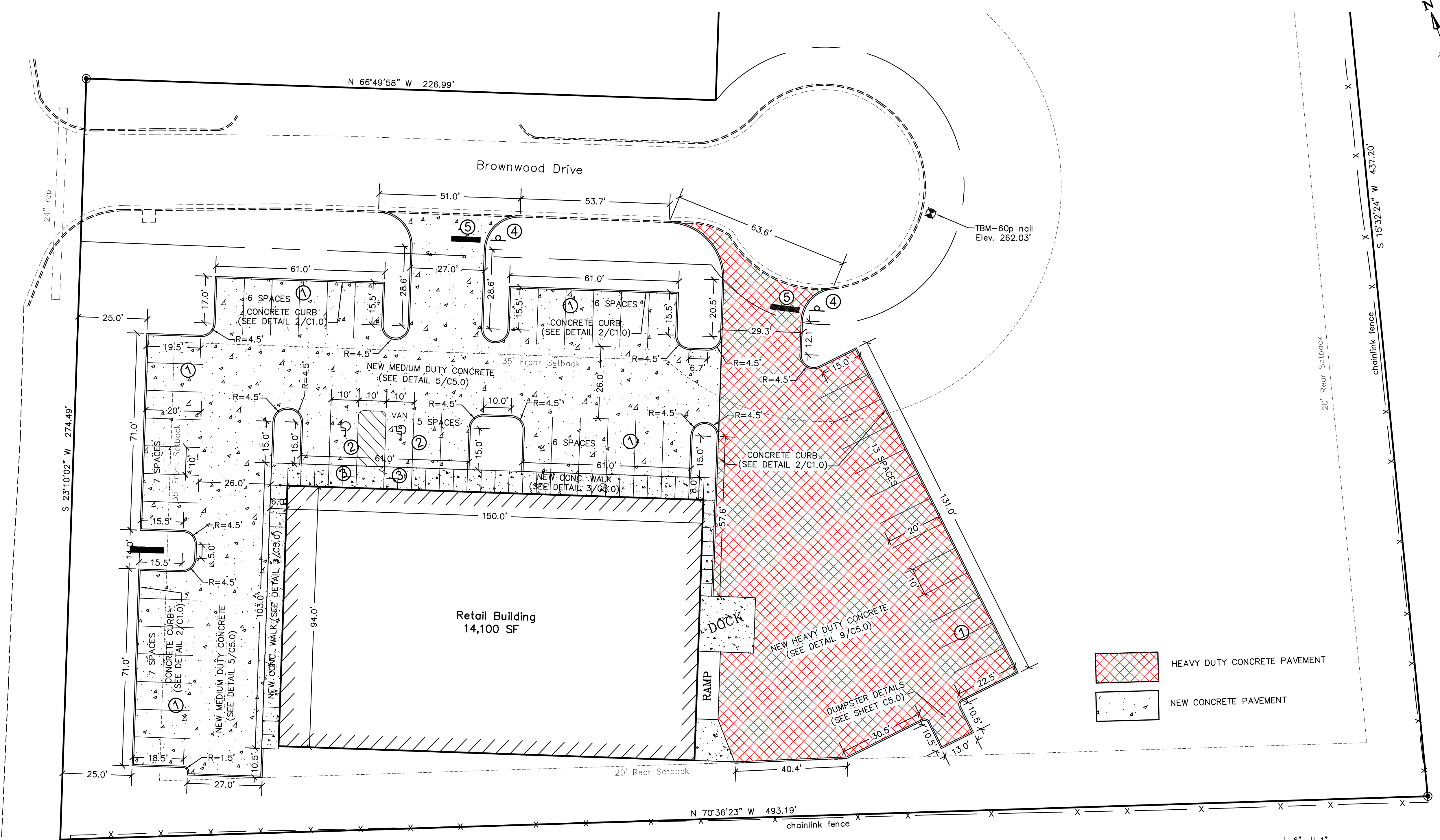
Date:	
By:	
Revisions:	
No.	

Project No.:	# 4858
Date:	01/22/2024
Scale:	1" = 20'
Designed By:	CLB
Reviewed By:	CLB

BAIRD ENGINEERING, INC.
 506 Jefferson Street, Clinton, MS 39056
 Phone: (601) 925-3015

Section 11, II

US Highway #51



SITE PLAN NOTES

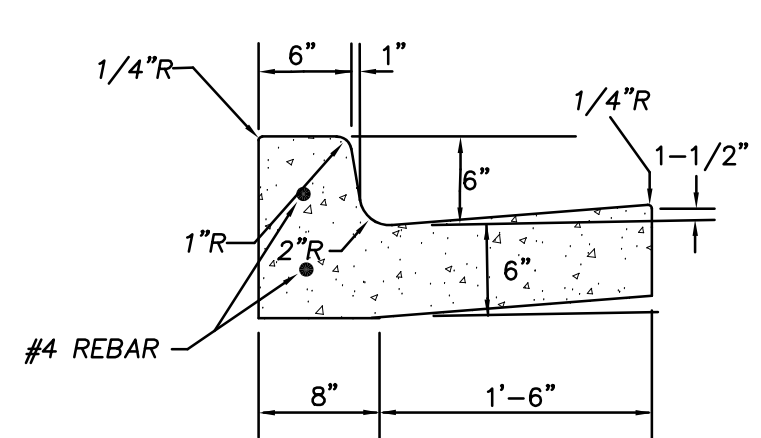
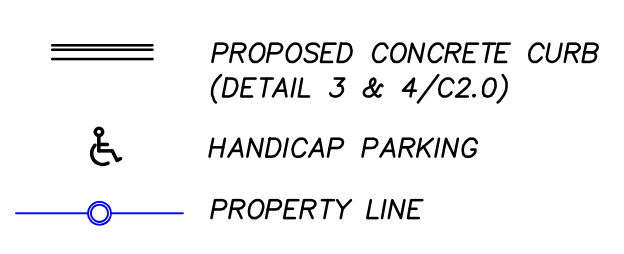
- PROPERTY IS ZONED C-2 (GENERAL COMMERCIAL DISTRICT), CITY OF GLUCKSTADT
- ADJOINING PROPERTIES ARE ZONED C-2 (GENERAL COMMERCIAL DISTRICT) AND R1-A
- SETBACKS:
 FRONT - 40 FEET (35 FOOT OPTION IF CORNER LOT)
 SIDE - 20 FEET
 REAR - 20 FEET
 MAXIMUM HEIGHT RESTRICTION: AS DETERMINED BY THE IBC
- NO BUILDING IS LOCATED ON THE SUBJECT PARCEL.
- SUBJECT PROPERTY IS LOCATED WITHIN THE CITY LIMITS OF GLUCKSTADT, MADISON COUNTY, MISSISSIPPI.
- SUBJECT PROPERTY IS LOCATED IN ZONE "X" AND "AE" AS DETERMINED BY FIRE NO. 28089 C 415F, MADISON COUNTY, REVISION DATE-3/17/2010

GENERAL

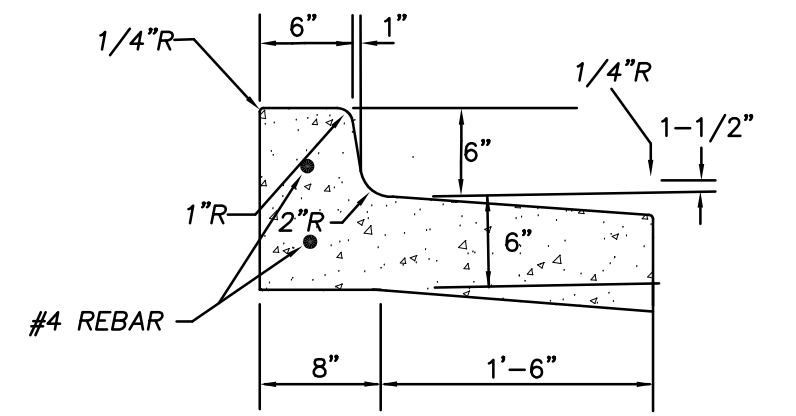
- TOPOGRAPHIC SURVEY PREPARED BY BAIRD ENGINEERING, INC. DATED 01-20-2024.
- CONTRACTOR TO NOTIFY ALL UNDERGROUND UTILITY COMPANIES AT LEAST 48 HOURS PRIOR TO CONSTRUCTION EXCAVATION. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH OSHA, FEDERAL, STATE AND LOCAL CODES.
- CONTRACTOR TO COMPLY WITH ALL EROSION CONTROL STANDARDS AS SPECIFIED BY CITY, COUNTY AND STATE OFFICIALS.
- DURING CONSTRUCTION, CONTRACTOR SHALL CHECK THE EROSION CONTROL FACILITIES DAILY, AND MAKE REPAIRS OR MODIFICATIONS AS NEEDED.
- CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTENANCE OF THE STORMWATER FACILITIES DURING CONSTRUCTION. UPON COMPLETION OF PROJECT, THIS SHALL BECOME THE RESPONSIBILITY OF THE OWNER. THE OWNER SHALL INSPECT ALL STORM DRAINS, ON A MONTHLY BASIS AND REMOVE ANY SILTATION AS NEEDED.
- ALL DISTURBED GRASSED AREAS SHALL BE SOLID SOO UNLESS NOTED OTHERWISE.
- THE CONTRACTOR SHALL CONTACT CITY ENGINEERING AND RIGHT-OF-WAY DEPARTMENTS AT LEAST THREE (3) DAYS PRIOR TO PERFORMING ANY CONSTRUCTION ACTIVITIES WITHIN THE PUBLIC RIGHT-OF-WAY.
- THE CONTRACTOR SHALL IMPLEMENT AND MAINTAIN BEST MANAGEMENT PRACTICES AS REQUIRED BY MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY.
- CONSTRUCTION PHASE DUST CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. WATER SITE AS NEEDED, OR AS DIRECTED BY ENGINEER TO MAINTAIN ADEQUATE DUST CONTROL.
- ANY AND ALL DESIGN, ERECTION, PERMIT FEES AND APPLICATION PERTAINING TO ANY AND ALL WORK ZONE TRAFFIC CONTROL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- CONTRACTOR SHALL UNCOVER AND VERIFY THE DEPTH OF ALL UTILITY TIE-IN POINTS PRIOR TO CONSTRUCTION AND ORDERING OF ANY MATERIALS. IF CONDITIONS ARE ENCOUNTERED DIFFERENT FROM DRAWINGS, CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY AND ADJUSTMENTS SHALL BE DETERMINED.

- BACKFILL ALL EXCAVATED AREAS WHERE UTILITIES ARE REMOVED WITH SAND-CLAY STRUCTURAL FILL PER GEOTECHNICAL REPORT REQUIREMENTS.
- ANY EXISTING UTILITIES TO BE REMOVED SHALL BECOME THE PROPERTY OF THE CONTRACTOR, AND DISPOSED OF OFF-SITE IN A LEGAL MANNER.
- CONTRACTOR SHALL OBTAIN AND PAY FOR ALL NEEDED PERMITS AND LICENSES.
- SITE CONTRACTOR SHALL MATCH EXISTING PAVEMENT IN GRADE AND ALIGNMENT AT CONNECTIONS TO EXISTING PAVEMENT AND CURBS.
- SEE LANDSCAPE DETAIL FOR ALL HARDSCAPE AND LANDSCAPE DETAILS.
- ALL DIMENSIONS SHOWN ON THIS SHEET ARE TO BACK OF CURB UNLESS OTHERWISE NOTED.
- PARKING PROVIDED IN THIS PROJECT (WITHIN THE MALL PARCEL):
 2 ADA COMPLIANT PARKING SPACES
 48 STANDARD PARKING SPACES
 50 TOTAL PARKING SPACES PROVIDED
- DETECTABLE WARNING SURFACE TO MEET ADAAG 4.29.2 (TRUNCATED DOME PANEL).

LEGEND

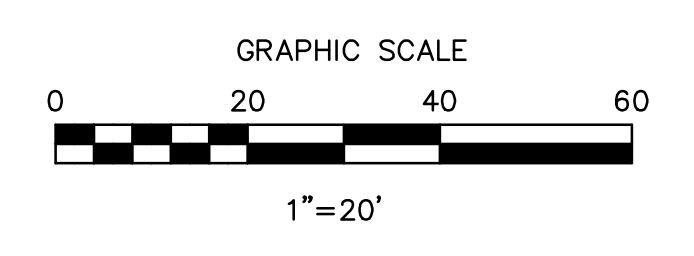


1 CONCRETE CURB & GUTTER
 C1.0 N.T.S.



2 CONCRETE CURB & GUTTER (PITCH-AWAY)
 C1.0 N.T.S.

CONTRACTOR SHOULD USE CORRECT CURB & GUTTER DETAIL IN ACCORDANCE TO THE GRADES SHOWN ON THE GRADING AND DRAINAGE PLAN



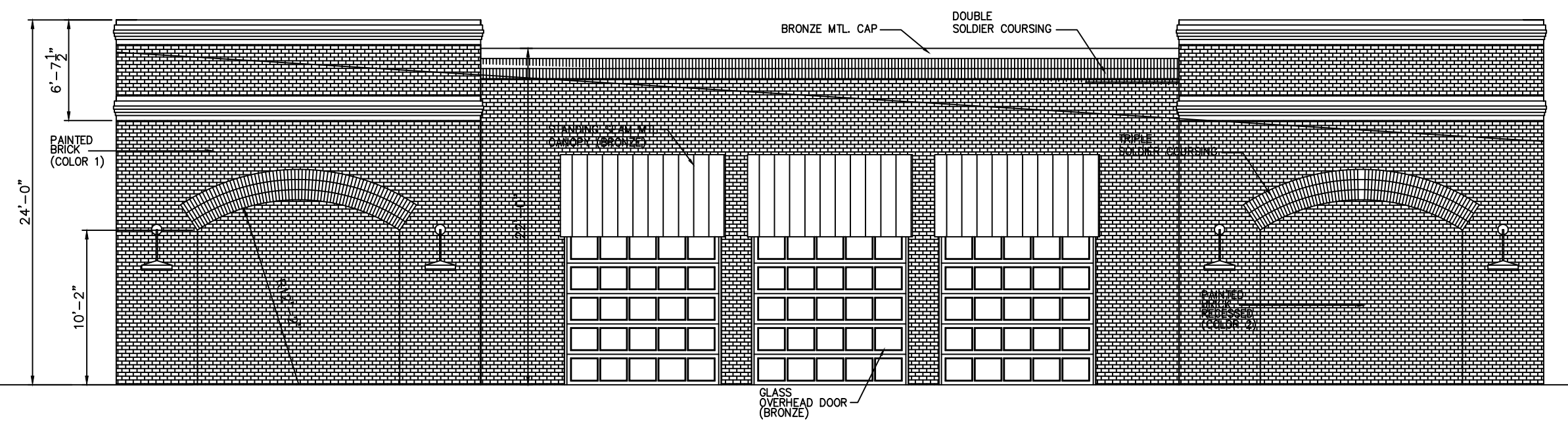
*CONTRACTION JOINT SHOULD BE PLACED EVERY 10 FEET AND/OR EVERY TANGENT

PARKING FEATURES LEGEND

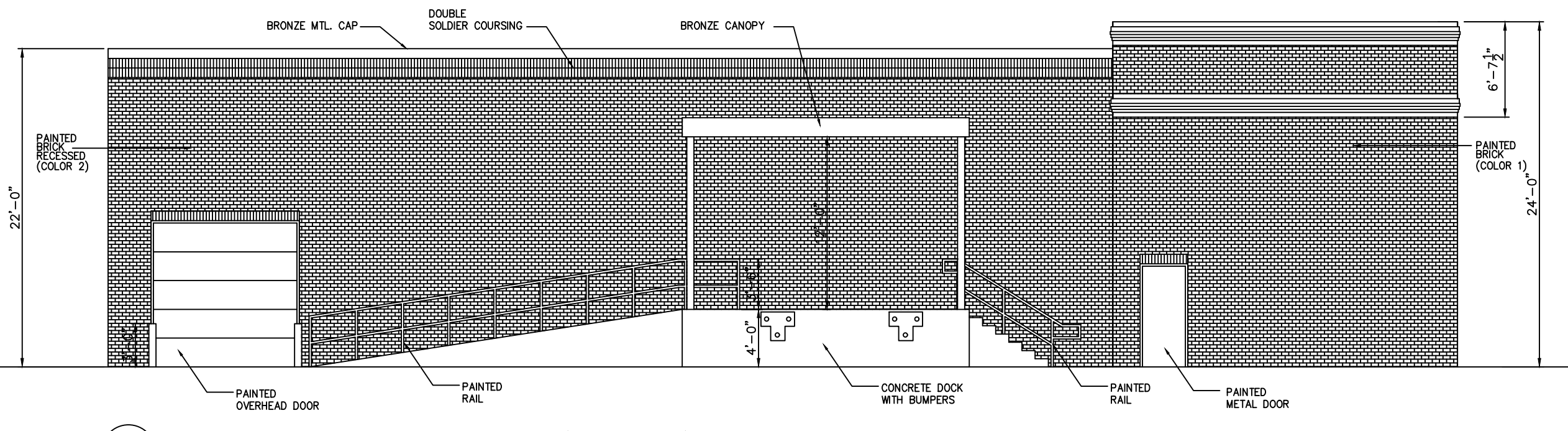
① TRAFFIC STRIPE (PARKING)	4" CONTINUOUS WHITE
② TRAFFIC STRIPE (HANDICAP)	4" CONTINUOUS BLUE
③ HANDICAP PARKING SIGN (R7-8)-DETAIL 1/C5.1	SEE MUTCD MANUAL FOR SPECIFICATIONS.
④ STOP SIGN (DETAIL 2/C5.1)	SEE MUTCD MANUAL FOR SPECIFICATIONS.
⑤ 24" LEGEND	WHITE

SITE PLAN
 ROSS FURNITURE
 GLUCKSTADT, MISSISSIPPI

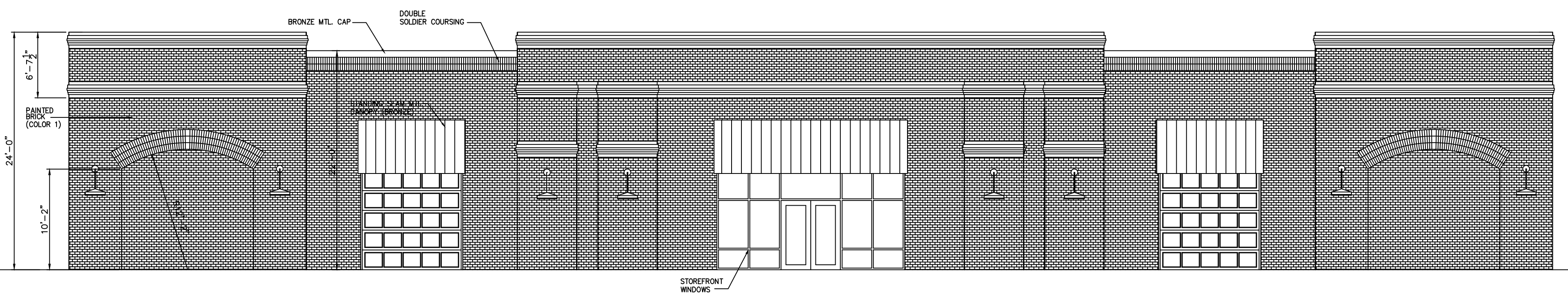
C 1.0



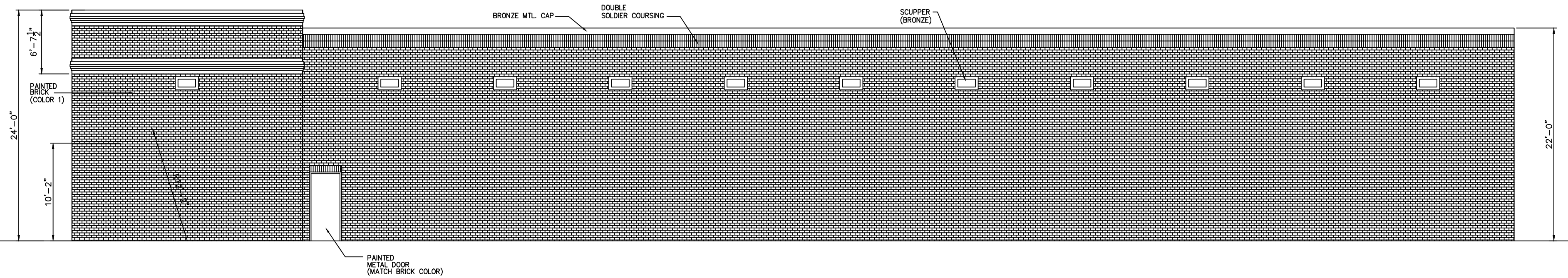
1 HWY 51 ELEVATION (WEST)
SCALE: 1/8"=1'-0"



1 REAR ELEVATION (EAST)
SCALE: 1/8"=1'-0"

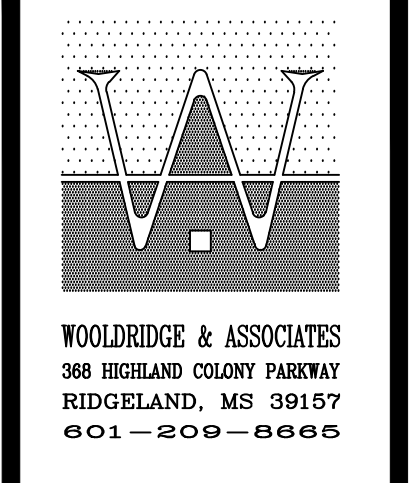


1 ENTRY ELEVATION (NORTH)
SCALE: 1/8"=1'-0"



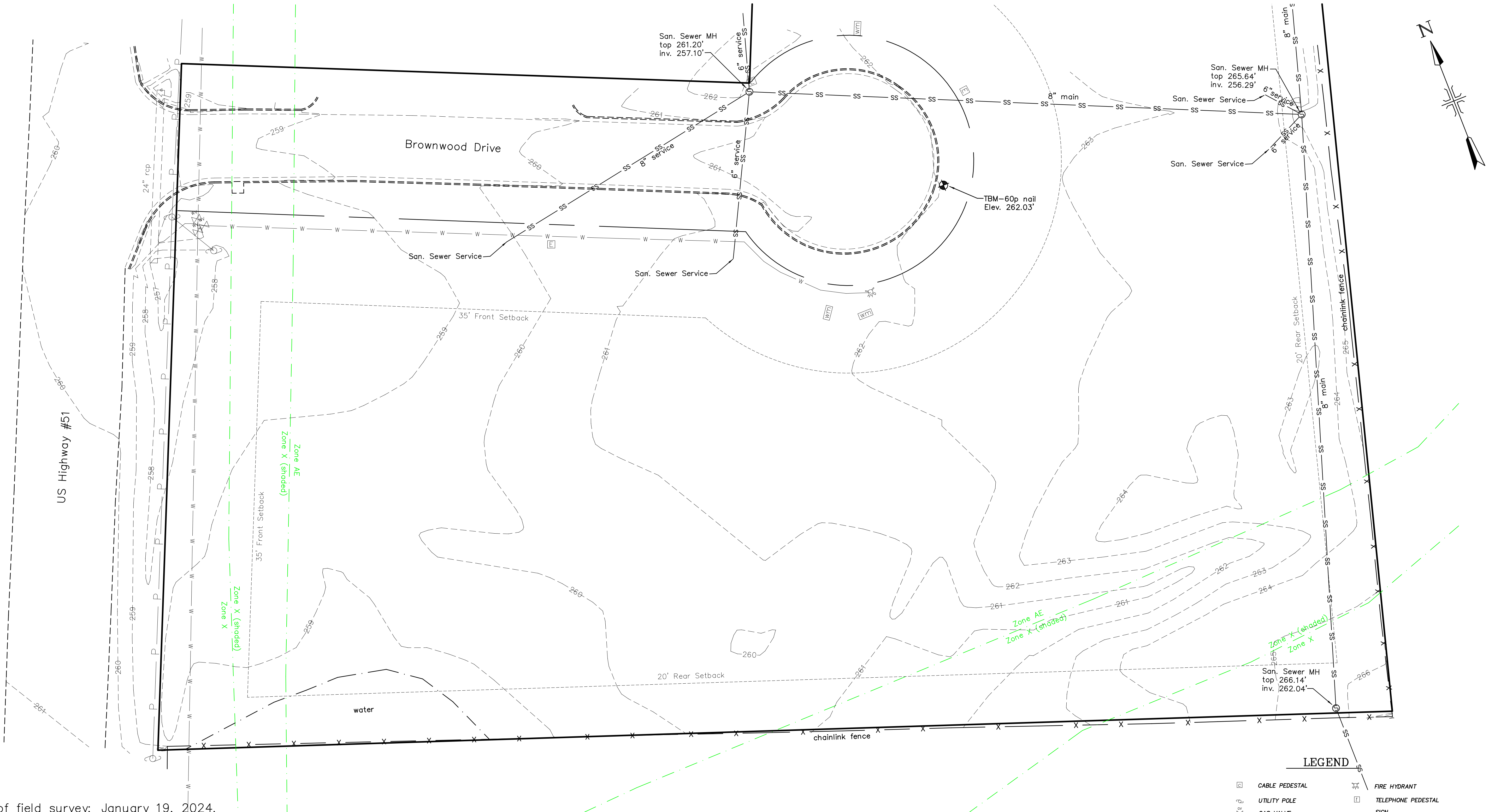
1 SIDE ELEVATION (SOUTH)
SCALE: 1/8"=1'-0"

REVISIONS	BY



Pearl River Pickers
Hwy 51 & Brownwood Drive
GLUCKSTADT, MS

DRAWN
CHECKED
DATE 1/3/24
SCALE
JOB NO.
SHEET
A3.0
OF SHEETS



Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.
 506 Jefferson Street, Clinton, MS 39056
 Phone: (601) 925-5015
 www.bairdeng.com

Project No.: # 4858
 Date: 01/20/2024
 Scale: 1" = 20'
 Designed By: CLB
 Reviewed By: CLB

TOPOGRAPHIC SURVEY
 ROSS FURNITURE
 GLUCKSTADT, MISSISSIPPI

C O O

Date of field survey: January 19, 2024.

Reference Bearing are based on the Mississippi State Plane Coordinate System, NAD 83 – Mississippi West Zone.

Subject property is located in Flood Zone AE, X (shaded and X according to the FIRM Map for the City of Richland (280228), map reference 28089 C 415F, effective date March 17, 2010

Class "B" survey in accordance with the minimum standards for land surveying in the State of Mississippi.

Vertical elevations are referenced to NAVD88

Boundary Survey performed by McMasters and Associates dated June 7, 2016.

This topographic survey was performed and this plat was prepared by Baird Engineering, Inc. 506 Jefferson Street, Clinton, MS 39056 Phone: (601) 925-5015

This survey is considered valid only when original seal and signature of surveyor of record is affixed hereto.

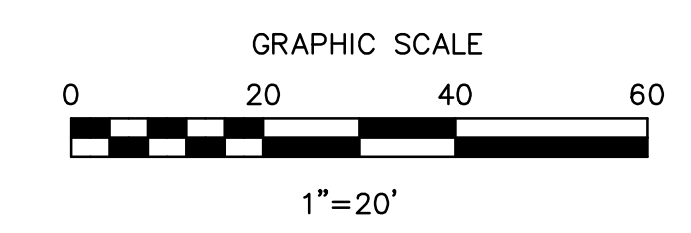
I, Colin L. Baird, do hereby certify that the features depicted on this plat are a correct representation of the conditions as they existed on January 20, 2024.

MS One-Call #22072714351635
 Process Date: July 27, 2022
 Below Notes Dated: August 1, 2022

AT&T Distribution – DID NOT LOCATE, PROVIDED DRAWING
 Entergy MS – NO RESPONSE
 Uniti Fiber – NO RESPONSE
 Centerpoint Energy – DID NOT LOCATE DUE TO SURVEY TICKET
 Comcast Cable of Jackson – DID NOT LOCATE
 Bear Creek Water Association – ONLY RECORD DRAWINGS PROVIDED
 Canton Municipal Utilities – NO CONFLICT
 Telepak dba C Spire Fiber – NO CONFLICT

LEGEND

□ CABLE PEDESTAL	⊕ FIRE HYDRANT
⊕ UTILITY POLE	□ TELEPHONE PEDESTAL
⊕ GAS VALVE	⊕ SIGN
⊕ WATER VALVE	□ STORM INLET
⊕ 1/2" IRON REBAR FOUND	⊕ SAN. SEWER MANHOLE
⊕ 1/2" IRON REBAR SET (18" long)	⊕ SOIL BORING
⊕ LIGHT POLE	— s SAN. SEWER
⊕ WATER METER	— g GAS LINE
⊕ SEWER CLEANOUT	— t UNDERGROUND TELECOMMUNICATION
⊕ POWER METER	— 446 CONTOURS
⊕ GAS METER	— PL OVERHEAD POWER
⊕ PINE TREE	— E UNDERGROUND ELECTRIC
⊕ 12" p WATER METER	— W WATER MAIN
	⊕ OAK TREE
	⊕ AIR CONDITION UNIT



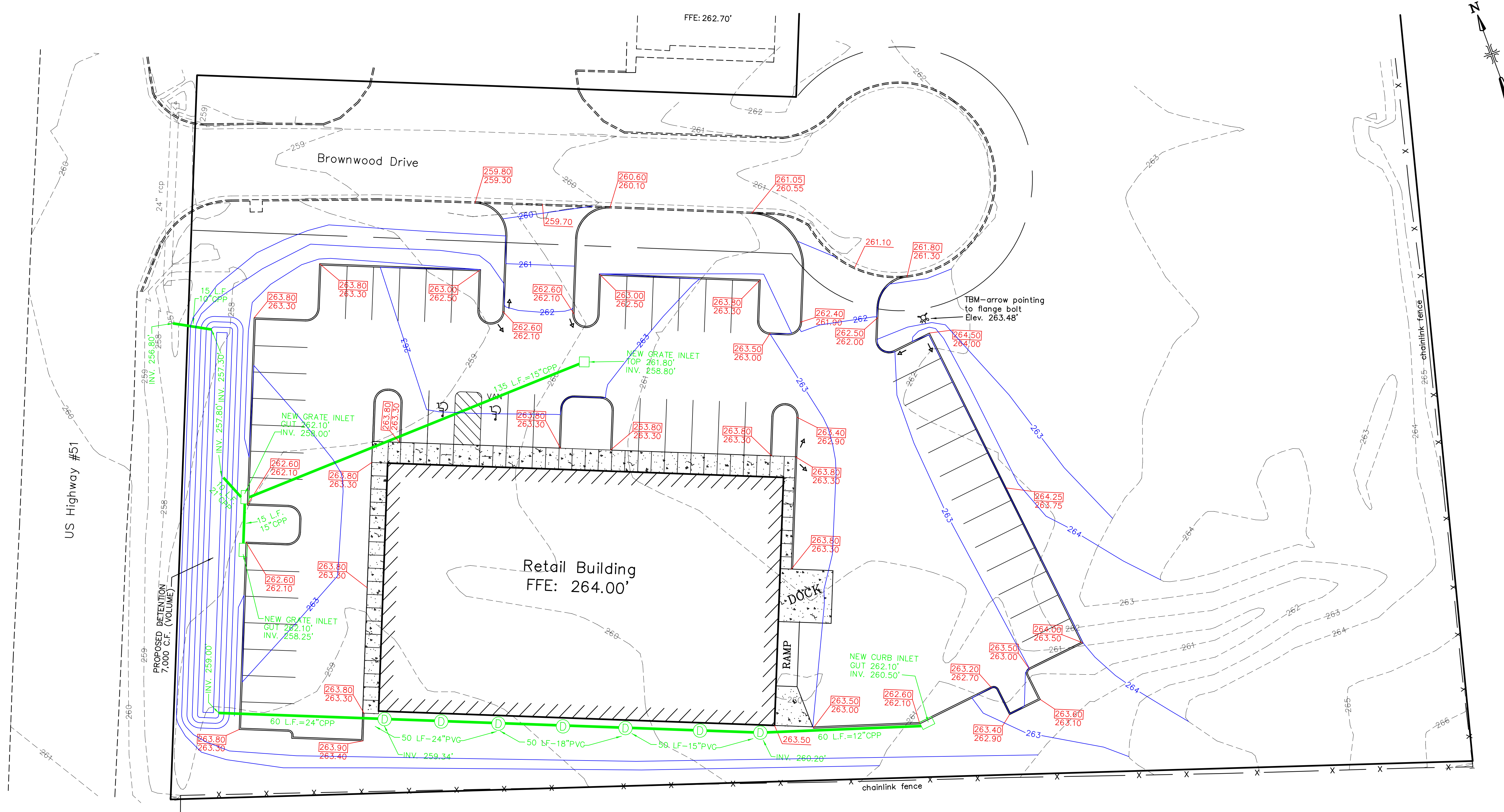
Date:	
By:	
Revisions:	
No.	

BAIRD ENGINEERING, INC.	
506 Jefferson Street, Clinton, MS 39056	Phone: (601) 925-5015

Project No.:	# 4858
Date:	01/22/2024
Scale:	1" = 20'
Designed By:	CLB
Reviewed By:	CLB

GRADING PLAN	
ROSS FURNITURE	
GLUCKSTADT, MISSISSIPPI	

C 2.0	
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1. GENERAL
 THE CONTRACTOR SHALL REMOVE ALL INFRASTRUCTURE AND VEGETATION FROM THE AREA TO BE EXCAVATED, FILLED, OR GRADED.
 ALL IMPROVEMENTS AND ADDITIONS TO THE WATER AND SANITARY SEWER SYSTEMS SHALL BE INSTALLED IN COMPLIANCE WITH THE CITY OF GLUCKSTADT STANDARDS.
 TOPOGRAPHIC SURVEY INFORMATION TAKEN FROM A SURVEY PREPARED BY BAIRD ENGINEERING, INC.

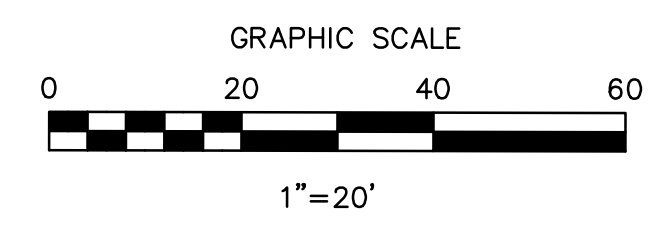
2. CLEARING
 PRIOR TO CUT AND REPLACEMENT OF FILL ON SITE, APPROXIMATELY 6 INCHES OF TOPSOIL SHOULD BE REMOVED WHERE ENCOUNTERED.
 REMOVE BRUSH, ROOTS, LARGE GRASS, ROCKS, AND WEEDS BEFORE STRIPPING.
 REMOVE TOPSOIL TO A MINIMUM DEPTH OF 6 INCHES IN ALL AREAS INDICATED ON THE PLANS TO BE UNDER BUILDING, DRIVES, PARKING, SIDEWALKS, AND OTHER PAVING.
 STORE TOPSOIL APPROVED FOR FILL IN GENERAL LANDSCAPE AREAS AT DESIGNATED LOCATIONS ON SITE.

3. GRUBBING
 REMOVE ASPHALT, CONCRETE CURBS, LIGHTING POLES AND FOUNDATIONS, TRASH, STUMPS, OLD LUMBER, STRUCTURES, ETC. EITHER ABOVE, ON THE NEW SURFACE, OR BELOW THE GROUND WHICH MAY INTERFERE WITH THE NEW CONSTRUCTION.

4. CLEAN-UP
 UPON COMPLETION OF WORK OF THIS SECTION, REMOVE FROM PREMISES, AND DISPOSE OF ALL RELATED DEBRIS. IMPLEMENT EROSION CONTROL PLAN.

5. SITE GRADING
 PROFROLLING WITH A LOADED TRUCK OR SCRAPER SHOULD BE PERFORMED TO LOCATE POTENTIAL SOFT SPOTS IN THE SUBGRADE AND/OR NATURAL GROUND BEFORE ANY FILL IS PLACED. SOFT SPOTS SHOULD BE REMOVED AND REPLACED WITH COMPACTED STABLE SANDY CLAY (CL). THE TOP 6 INCHES OF NATURAL GROUND SHOULD BE SCARIFIED AND COMPACTED TO 98% ASTM D698 PRIOR TO FILL PLACEMENT.
 CUT OR FILL AND MACHINE GRADE SITE AS SHOWN ON THE DRAWINGS TO DRAIN AS INDICATED, ALLOWING FOR THE THICKNESS OF PAVING SUBGRADE AND THE PAVING ITSELF. WHERE FILL IS REQUIRED, USE PER GEOTECHNICAL REPORT.
 ALL EARTHWORK SHALL BE IN ACCORDANCE WITH THE GEOTECHNICAL INVESTIGATION REPORT.
 ALL FILL MATERIALS DESCRIBED IN GEOTECHNICAL REPORT MUST BE REMOVED AND REPLACED WITH ACCEPTABLE FILL MATERIAL.

6. FILLING AND BACKFILLING MATERIALS
 IMPORTED FILL MATERIAL WILL HAVE PROPERTIES TO ALLOW COMPACTION BY ROLLING AND TAMPING TO A DENSITY EQUAL TO 95% OF MAXIMUM DENSITY WITH ±2% OF OPTIMUM MOISTURE CONTENT AS DETERMINED BY TEST METHODS DESCRIBED IN ASTM D698, LATEST EDITION, "MOISTURE DENSITY RELATIONSHIP OF SOILS". IF EXCAVATED MATERIAL IS UNSUITABLE FOR COMPACTION AS DETERMINED BY THE SOILS TESTING LABORATORY, FURNISH SUITABLE BORROW WHICH CAN BE COMPACTED FROM AN OFF-SITE SOURCE. ALL FILL AND BACKFILL MATERIALS SHALL BE OF LOW EXPANSIVITY, UNIFORM IN GRADE, FREE FROM ORGANIC MATERIAL, AND CONSIST OF SILTY CLAY (CL) SOIL HAVING A LIQUID LIMIT OF NOT MORE THAN 40 PERCENT AND A PLASTICITY INDEX BETWEEN 10 AND 20.





CITY OF GLUCKSTADT

MISSISSIPPI

PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor & Board of Alderman

FROM: Chris Buckner, Public Works Director

DATE: 2/8/2024

SUBJECT: Public Works General Update

Public Works would like to give a general update as to what the department has been working on:

- Yandell Rd bump has been fixed.
- Neighborhood street signs are still in the process of being changed out to Gluckstadt signs. Bear Creek and Bradshaw Crossing Subdivision are being replaced.
- The applications for our Congestion Grant and Pavement Management Grant have been turned in. The MPO will award the winning grants in May.
- We are getting estimates to add street lighting on Yandell Rd.
- Light right-of-way cutting has started.

If you have any questions or concerns, please contact me.



CITY OF GLUCKSTADT

MISSISSIPPI

OFFICE OF THE POLICE DEPARTMENT

343 Distribution Drive, Gluckstadt, Mississippi 39110

MEMORANDUM

To: Mayor & Board of Alderman
From: Barry Hale, Police Chief
Date: February 13, 2024
Subject: General Update, Police Department

The Police Chief will provide a brief update on the below police department matters.

Items:

- Stats
- Arrests
- Training
- New Police Department