



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, June 10, 2025 at 6:00 PM

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### Agenda

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, June 10, 2025, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

**1. Call Meeting to Order and Roll Call**

**2. Presented Items**

- A) Introduction and Oath of Office, Police Dispatcher Tameshia Cooper (New Hire)
- B) Introduction and Oath of Office, Part Time Police Officer Dee McClendon (New Hire)
- C) Consideration of Resolutions, Recognizing Alderman Wesley Slay and Alderwoman Lisa Williams for Public Service to Gluckstadt (Mayor Morrison)
- D) Consideration of Adoption of Resolution, Designating June 21st as Go Skateboarding Day (Alderman Powell)
- E) July 4th Special Event, Gluckstadt Rotary Club

**3. Opening Prayer and Pledge of Allegiance**

**4. Approval of Consent Agenda Items**

- A) Approval of Claims Docket
- B) Approval of May 6, 2025 Special Called Meeting Minutes
- C) Approval of May 27, 2025 Special Called Meeting Minutes
- D) Request for Approval for Officer Felix Norwood to Attend the Fentanyl Opioid Overdose Death Murder Investigations (MLEOTA)
- E) Requesting approval to remove a 2022 Dodge Durango (total loss) from fixed assets.

[F\)](#) Approval of Engagement Letter, Bridgers and Goodman (FY25 Audit)

**5. Monthly Budget Report**

[A\)](#) Monthly Budget Reports

[B\)](#) Monthly Bank Reconciliations

**6. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)**

[A\)](#) Current Grant Projects

[B\)](#) Upcoming Grant Projects

[C\)](#) Mayoral Health Council

**7. City Clerk, City Administration Matters (Lindsay Kellum)**

[A\)](#) General Update, City Administration (City Clerk)

[B\)](#) Monthly Privilege License Update (Assistant City Clerk)

[C\)](#) Post Election Update & Transition of Board

[D\)](#) Discussion of Pest Control Quotes, City Hall, Lone Wolf and Police Department Buildings (Sprayed Quarterly)

**8. Building Official, Planning and Zoning Matters (William Hall)**

[A\)](#) General Update, Planning and Zoning/Building Department

[B\)](#) Discussion and Consideration of Gluckstadt Office Park Building C Site Plan

[C\)](#) Discussion and Consideration of Citizens National Bank Site Plan

[D\)](#) Discussion and Consideration of GGL Business Park Preliminary Plat

[E\)](#) Discussion and Consideration of GGL Business Park Final Plat

[F\)](#) Discussion and Consideration of 1265 Gluckstadt Road Site Plan

[G\)](#) Discussion of of Request to Rescind Motion to Approve Rezoning, Bellamare Development on May 6 (City Attorney)

**9. Public Works Department (Chris Buckner)**

[A\)](#) Request for Approval, Permission to Advertise and Sign Construction Engineering and Inspection Contract for Calhoun Station Parkway.

[B\)](#) Requesting Approval, Gluckstadt Road Median Removal Contract

**10. Police Chief, Police Department Matters (Chief Barry Hale)**



[A\)](#) General Update, Police Department

[B\)](#) Request for Approval to Purchase a 2025 Ford F-150 4x4 Super Crew for Sergeant Brian McCarty

**11. Public Comment**

**12. Closed Session to Determine Need for Executive Session**

**13. Adjourn**

WALTER C. MORRISON, IV  
MAYOR

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

Alderwoman Bates \_\_\_\_\_

Alderman Powell \_\_\_\_\_

Alderman Slay \_\_\_\_\_

Alderman Taylor \_\_\_\_\_

Alderwoman Williams \_\_\_\_\_

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

LINDSAY D. KELLUM  
CITY CLERK

[Seal]

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI RECOGNIZING WESLEY  
SLAY FOR HIS DEDICATION AND SERVICE AS AN ALDERMAN OF THE  
CITY OF GLUCKSTADT**

WHEREAS, the Mayor and Board of Alderman of the City of Gluckstadt wish to acknowledge and express their sincere appreciation for the outstanding service and steadfast dedication of Wesley Slay, who has faithfully served as an Alderman for the City of Gluckstadt; and

WHEREAS, Alderman Slay has consistently demonstrated a deep commitment to the betterment of the community, contributing his time, energy, and leadership to advance the welfare and development of Gluckstadt and its residents; and

WHEREAS, through his service, Alderman Slay has played an instrumental role in guiding city policy, supporting community growth, and ensuring responsible governance, while exemplifying integrity, professionalism, and civic responsibility; and

WHEREAS, his contributions will have a lasting impact on the City of Gluckstadt, and his legacy will continue to benefit the City of Gluckstadt and its citizens;

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt extends its heartfelt gratitude to Wesley Slay for his years of public service and leadership as an Alderman; and, does hereby recognize and commend him for his exemplary service to the City.
2. The Mayor and Board of Alderman extend their deepest thanks and best wishes to Wesley Slay for his continued success and happiness in all his future endeavors.

SO RESOLVED this the \_\_\_\_\_ day of \_\_\_\_\_ 2025. Motion was made by Alderman \_\_\_\_\_, and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Walter C. Morrison, IV,  
MAYOR

ATTEST:

\_\_\_\_\_  
Lindsay Kellum,  
CITY CLERK

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI RECOGNIZING LISA  
WILLIAMS FOR HER DEDICATION AND SERVICE AS AN ALDERMAN OF  
THE CITY OF GLUCKSTADT**

WHEREAS, the Mayor and Board of Alderman of the City of Gluckstadt wish to acknowledge and express their sincere appreciation for the outstanding service and steadfast dedication of Lisa Williams, who has faithfully served as an Alderman for the City of Gluckstadt; and

WHEREAS, Alderman Williams has consistently demonstrated a deep commitment to the betterment of the community, contributing her time, energy, and leadership to advance the welfare and development of Gluckstadt and its residents; and

WHEREAS, through her service, Alderman Williams has played an instrumental role in guiding city policy, supporting community growth, and ensuring responsible governance, while exemplifying integrity, professionalism, and civic responsibility; and

WHEREAS, her contributions will have a lasting impact on the City of Gluckstadt, and her legacy will continue to benefit the City of Gluckstadt and its citizens;

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt extends its heartfelt gratitude to Lisa Williams for her years of public service and leadership as an Alderman; and, does hereby recognize and commend her for her exemplary service to the City.
2. The Mayor and Board of Alderman extend their deepest thanks and best wishes to Lisa Williams for her continued success and happiness in all her future endeavors.

SO RESOLVED this the \_\_\_\_\_ day of \_\_\_\_\_ 2025. Motion was made by Alderman \_\_\_\_\_, and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the \_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Walter C. Morrison, IV,  
MAYOR

ATTEST:

\_\_\_\_\_  
Lindsay Kellum,  
CITY CLERK

**From:** [Walter Morrison](#)  
**To:** [Jayce Powell](#)  
**Cc:** [Lindsay Kellum](#)  
**Subject:** Re: Resolution for Alderwomen Lisa Williams and Alderman Wesley Slay  
**Date:** Friday, May 16, 2025 10:51:13 AM

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Already planned. And I'll give them their name plaques as well.

Walter C. Morrison IV  
Sent from my iPhone

On May 16, 2025, at 5:50 PM, Jayce Powell <[Jayce.Powell@gluckstadt.net](mailto:Jayce.Powell@gluckstadt.net)> wrote:

Good day! I would like to have a resolution each for Alderwomen William and Aldermen Slay to recognize and thank them for all their service and for helping to create our great city, for the June board meeting.

Thanks,  
Jayce

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**From:** [Jayce Powell](#)  
**To:** [Walter Morrison](#)  
**Cc:** [Lindsay Kellum](#)  
**Subject:** Go Skateboarding Day  
**Date:** Saturday, May 17, 2025 11:56:46 AM

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Mayor,

Good day! I would like to have a resolution proclaiming June 21 as Go Skateboarding Day for the City of Gluckstadt as we did last year.

Thanks,  
Jayce

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RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY  
OF GLUCKSTADT, MISSISSIPPI DESIGNATING  
JUNE 21 AS GO SKATEBOARDING DAY

WHEREAS, the International Association of Skateboarding Companies (IASC) established “Go Skateboarding Day” in 2004, to make skateboarding a community event and bring people together; and

WHEREAS, June 21 is internationally recognized as “Go Skateboarding Day” to encourage people to get out and go skate; and

WHEREAS, on this day, skateboarders are encouraged to put aside their smartphones, video games, and computers and make the sport their priority;

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

- 1. The City of Gluckstadt declares June 21 as “Go Skateboarding Day” to encourage people to get out and go skate.

SO RESOLVED this the \_\_\_\_ day of \_\_\_\_\_, 2025. Motion was made by Alderman \_\_\_\_\_ and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Aldерwoman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Aldерwoman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
WALTER C. MORRISON, IV.  
MAYOR, CITY OF GLUCKSTADT

ATTEST:

\_\_\_\_\_  
LINDSAY KELLUM  
CITY CLERK

[Seal]





Gluckstadt, MS

# Docket of Claims Register

Section 4, Item A)

APPKT00761 - June 2025 Claims Docket

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00003	A Complete Flag Source, Inc. 58626	20250530 Flags	Invoice	02/05/2025	3x5 Ft. Dbl Custom Gluckstadt Flag 3x5 Ft. NYL MS Flag 3x5 Ft. NYL US Flag	001-195-50500 001-195-50500 001-195-50500	278.20 177.50 57.70 43.00
00220	Ace Bolt & Screw Co. Inc. 703262	20250531 PW Supplies and Uniforms	Invoice	05/09/2025	2" Tape 1 Horizontal Tape Mesh Zipper H/Visibility Lime Green Rain Jacket - M H/Visibility Lime Green Rain Pants - Lar Quartz Cap Style Hard Hat Quik-Mark Water Based Inverted Mark Tire Repair Inflator 20 OZ	001-301-53500 001-301-53500 001-301-53500 001-301-53500 001-301-50500 001-301-50500	441.55 12.80 38.50 19.00 11.25 23.70 17.35
	705536	PW Supplies and Tools	Invoice	05/23/2025	Dewalt AC 2400 PSI Pressure Washer Ultra Power Fleet Hi-Temp Grease	001-301-91600 001-301-50500	299.00 19.95
00093	AgUp Equipment P31800	20250532 Blade	Invoice	05/12/2025	Blade	001-301-57500	58.53
00411	Akros Academy of Jiu-Jitsu 052025	20250533 JIU JITSU TRAINING	Invoice	06/02/2025	JIU JITSU TRAINING	001-200-61000	200.00
00483	Alex Davis 052025	20250534 MYC 2025 Scholarship	Invoice	05/29/2025	MYC Scholarship	001-120-64500	500.00
00203	APAC-Mississippi, Inc. 4000208657	20250535 Asphalt	Invoice	05/30/2025	Asphalt	001-301-55904	142.56
00279	AT&T Mobility 062025	20250536 Monthly Backup Line Payment	Invoice	06/05/2025	Monthly Backup Line Payment	001-195-60500	40.23
00006	Bear Creek Water Association 052025CH 052025LW 052025PD	20250537 Water & Sewer (CH) - May 2025 Water & Sewer (LW) - May 2025 Water & Sewer (PD) - May 2025	Invoice Invoice Invoice	05/28/2025 05/28/2025 05/28/2025	Water & Sewer (CH) - May 2025 Water & Sewer (LW) - May 2025 Water & Sewer (PD) - May 2025	001-195-63003 001-195-63003 001-195-63003	436.55 33.85 39.35 363.35
00269	Benchmark Construction Corp. 052025	20250538 PD Contractor Payment	Invoice	05/15/2025	PD Contractor Payment	001-200-90100	101,332.49
00008	Bridge & Watson, Inc. 052025Admin 052025Annex	20250539 Admin Billing - 4/4/25 - 5/16/25 Annexation Billing 4/4/25 - 5/19/25	Invoice Invoice	05/20/2025 05/20/2025	Admin Billing - 4/4/25 - 5/16/25 Annexation Billing 4/4/25 - 5/19/25	001-195-60101 001-195-60104	15,432.00 2,670.50 12,761.50
00010	Cascio Sanford Government Law 10333	20250540 Lobbying Services - June 2025	Invoice	06/01/2025	Lobbying Services - June 2025	001-195-60102	3,500.00

## Docket of Claims Register

APPKT00761 - Ju Section 4, Item A) et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00338	Cellular South Inc.	20250541					125.00
	300571	Tower Dump	Invoice	06/02/2025	Tower Dump	001-200-69900	125.00
00402	Cesar E. Vazquez	20250542					149.60
	110354	Interpretation Services	Invoice	04/30/2025	Interpretation Services	001-110-69900	149.60
00393	Cintas Corporation	20250543					466.80
	4230527521	Weekly Uniform Rental Invoice	Invoice	05/14/2025	Weekly Uniform Rental Invoice	001-301-64000	82.56
	4231194604	Weekly Uniform Rental Invoice	Invoice	05/21/2025	Weekly Uniform Rental Invoice	001-301-64000	82.56
	4231847745	Weekly Uniform Rental Invoice	Invoice	05/28/2025	Weekly Uniform Rental Invoice	001-301-64000	206.75
	4232713462	Weekly Uniform Rental Invoice	Invoice	06/04/2025	Weekly Uniform Rental Invoice	001-301-64000	94.93
00115	Core & Main LP	20250544					950.00
	X018701	60LB Bags Asphalt Repair Perma-Patch	Invoice	05/21/2025	60LB Bags Asphalt Repair Perma-Patch	001-301-55904	950.00
00119	Crystal Clean	20250545					3,291.00
	54909	Street Sweeping Services - May 2025	Invoice	05/31/2025	Street Sweeping Services - May 2025	001-301-68600	3,291.00
00018	Custom Products Corporation	20250546					59.97
	INV28636	30x30 No Shoulder BK/OR HIP/AL	Invoice	05/29/2025	30x30 No Shoulder BK/OR HIP/AL	001-301-55904	59.97
00453	Cynthia G. Weisenberger	20250547					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25
00456	David S. Kraft	20250548					200.00
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	200.00
00090	Deviney Rental & Supply	20250549					11,075.27
	ES11269	Skid Steer Attachment - Swing Boom C	Invoice	05/16/2025	Iron Craft Swing Boom Cutter SBCNS	001-301-90400	10,400.00
	IV22941	Blade & Spring	Invoice	05/12/2025	Blade H30T Blade-9	001-301-57500	68.88
					Spring	001-301-57500	15.69
	IV22962	PW Switch & Assy Key	Invoice	05/13/2025	Assy Key	001-301-57500	7.85
					Switch	001-301-57500	18.54
	IV23091	Repair Supplies	Invoice	05/23/2025	Bolt M10X1	001-301-57500	11.68
					Boss, Gauge	001-301-57500	16.36
					Gauge, Whee	001-301-57500	27.74
					Nut	001-301-57500	9.32
	WO17257	Equipment Maintenance	Invoice	05/16/2025	1 Gal 15W-4	001-301-52500	89.07
					Cartridge	001-301-57500	23.27
					Element	001-301-57500	70.36
					Environmental Fee	001-301-57500	4.90
					Hi Temp Red	001-301-57500	6.48
					Labor	001-301-57500	210.25
					Oil, 2.5 GA	001-301-52500	83.48
					Shop Supplies	001-301-57500	11.40
00374	Edko LLC	20250550					2,800.00
	371851	Drainage Herbicide Application	Invoice	05/12/2025	Drainage Herbicide Application	001-301-68100	2,800.00

## Docket of Claims Register

APPKT00761 - Ju Section 4, Item A) et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00013	E-notice, Inc.	20250551					27.44
	20571CB1-0054	Proof of Pub Dimensional Variance - St	Invoice	06/03/2025	Proof of Pub Dimensional Variance - St	001-190-61500	27.44
00020	Entergy	20250552					4,897.33
	10020032222	Collective Bill	Invoice	05/20/2025	Streetlights	001-301-63102	59.76
					Traffic Signals	001-301-63103	689.59
	10020049582	PD Building	Invoice	05/23/2025	PD Building	001-195-63001	2,451.03
	155007984714	Bear Creek Streetlights	Invoice	05/08/2025	Bear Creek Streetlights	001-301-63102	479.79
	240006446062	Arrington Streetlights	Invoice	05/22/2025	Arrington Streetlights	001-301-63102	220.83
	250006462620	First Colony Streetlights	Invoice	05/22/2025	First Colony Streetlights	001-301-63102	417.65
	25008978030	Planters Row Streetlights	Invoice	05/21/2025	Planters Row Streetlights	001-301-63102	157.78
	320004705480	Ridgefield Streetlights	Invoice	05/22/2025	Ridgefield Streetlights	001-301-63102	119.24
	495004376445	Lone Wolf	Invoice	05/16/2025	Lone Wolf	001-195-63001	301.66
00022	FP Mailing Solutions	20250553					167.07
	RI106638971	Postage Meter Quarterly Invoice	Invoice	05/03/2025	Postage Meter Quarterly Invoice	001-195-64000	167.07
00023	Fuelman	20250554					5,317.12
	NP6854957	Gas & Oil - PW/PD/Building	Invoice	06/02/2025	Gas & Oil - Building	001-280-52500	124.21
					Gas & Oil - PD	001-200-52500	3,979.79
					Gas & Oil - PW	001-301-52500	1,213.12
00460	Gordon R. Wise, Jr.	20250555					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25
00302	Gulf States Distributors, Inc.	20250556					695.70
	1489158-IN	2024 LESS LETHAL AMMO	Invoice	05/22/2025	CT 2570	001-200-50600	450.00
					CT 2577	001-200-50600	245.70
00102	Hartley Equipment Company, Inc	20250557					417.65
	300049	CF3 Pro Line (3LB)	Invoice	05/12/2025	CF3 Pro Line (3LB)	001-301-50500	61.99
	300305	Switch-Ignition & Key-Ignition	Invoice	05/13/2025	Key-Ignition	001-301-57500	4.69
					Switch-Ignition	001-301-57500	30.99
	302411	Blower BG 50 Handheld	Invoice	05/23/2025	Blower BG 50 Handheld	001-301-91600	319.98
00340	Highland Building Services, Inc.	20250558					2,150.00
	3150-A	Monthly Janitorial Services (PD) - June	Invoice	06/01/2025	Monthly Janitorial Services (PD) - June	001-195-69900	1,390.00
	3155-A	Monthly Janitorial Services (CH) - June	Invoice	06/01/2025	Monthly Janitorial Services (CH) - June	001-195-69900	485.00
	3156-A	Monthly Janitorial Services (LW) - June	Invoice	06/01/2025	Monthly Janitorial Services (LW) - June	001-195-69900	275.00
00491	Image Gallery	20250559					85.00
	23564	Framed Resolution - City of Gluckstadt	Invoice	05/01/2025	Framed Resolution - City of Gluckstadt	001-195-50500	85.00
00216	Interstate All Battery Center	20250560					60.10
	1902501042201	SP-35 LG IBL (Mower Battery)	Invoice	05/21/2025	SP-35 LG IBL (Mower Battery)	001-301-57500	60.10
00454	Janet D. Thomas	20250561					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25

**Docket of Claims Register**

APPKT00761 - Ju Section 4, Item A) et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00430	Jerome Gentry	20250562					221.75
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	221.75
00484	Jerrica Lewis	20250563					500.00
	052025	MYC 2025 Scholarship	Invoice	05/29/2025	MYC 2025 Scholarship	001-120-64500	500.00
00465	Joan Beninati	20250564					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25
00452	Lauren Elizabeth Bishop	20250565					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25
00186	Lewis Electric, Inc.	20250566					1,200.00
	M2025.49	Traffic Light Fix-Calhoun Sta Pkwy at Cl	Invoice	05/07/2025	1 Man and Bucket Truck	001-301-57600	500.00
					Red Light for Traffic Light Repair	001-301-57600	100.00
	M2025.55	Traffic Light Fix - Industrial Dr & Glucks	Invoice	05/08/2025	1 Man and Bucket Truck	001-301-57600	500.00
					Red Light for Traffic Light Repair	001-301-57600	100.00
00067	Lindsay Kellum	20250567					1,005.90
	052025	Kellum Texas Travel Reimbursement	Invoice	06/05/2025	Kellum Texas Travel Reimbursement	001-140-61000	1,005.90
00365	Lucky Town Square, LLC	20250568					2,400.00
	LTS05132025-03	Advertising Space on Gluckstadt Signa	Invoice	05/13/2025	Advertising Space on Gluckstadt Signa	001-195-61500	2,400.00
00178	Madison County Sheriff's Office	20250569					4,656.45
	GP-0425	Inmate Housing - April 2025	Invoice	05/07/2025	Inmate Housing - April 2025	001-200-68301	4,557.00
	GP-M0425	Inmate Medical - May 2025	Invoice	05/12/2025	Inmate Medical - May 2025	001-200-68301	99.45
00172	Magnolia Shredding LLC	20250570					120.00
	4424	Monthly Shredding Services - May 202	Invoice	05/17/2025	Monthly Shredding Services - May 202	001-195-69900	120.00
00039	Mailroom Consultants, Inc CMRS	20250571					421.20
	38548	Postbase Vision Injet Cartridge Ink	Invoice	05/09/2025	Postbae Vision Injet Cartridge Ink	001-195-50000	421.20
00429	Margaret Ann Pray	20250572					221.75
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	221.75

## Docket of Claims Register

APPKT00761 - Ju Section 4, Item A) et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00355	Michael Allen Willridge, Sr.	20250573					1,309.91
	2344	OIL COOLER UNIT 2206	Invoice	05/08/2025	ADAPTER ENGINE OIL FILTER	001-200-57000	217.00
					ADDITIONAL QUART FULL SYNTHETIC MOTOR OIL	001-200-57000	7.78
					GASKET INTAKE MANIFOLD	001-200-57000	7.90
					HAZMAT	001-200-57000	13.84
					HOSE ENIGNE OIL COOLER RETURN	001-200-57000	33.25
					OIL AND FILTER CHANGE	001-200-57000	44.00
					OIL FILTER	001-200-57000	9.27
					OIL FILTER ADAPTER REMOVE & REPLACE	001-200-57000	418.00
					PRESTONE/ANTIFREEZE/ENGINE COOLANT	001-200-57000	36.21
					Repair/Replace Transmission Cooler Fan	001-200-57000	110.00
					SEAL PLENUM	001-200-57000	9.45
					SHOP SUPPLIES	001-200-57000	18.46
					STP FULL SYNTHETIC MOTOR OIL	001-200-57000	29.95
	2426	Ford F-350 Oil Change	Invoice	05/22/2025	HazMat	001-301-52500	3.03
					Oil & Filter Change	001-301-52500	55.00
					Oil Filter	001-301-52500	19.92
					Shop Supplies	001-301-52500	4.03
					T4 Triple Protection Diesel Engine Oil	001-301-52500	126.78
	2441	Oil Change and Tire Repair	Invoice	05/27/2025	Additional Quart Full Synthetic Motor Oil	001-200-52500	7.78
					HazMat	001-200-57000	2.12
					Oil and Filter Change	001-200-52500	44.00
					Oil Filter	001-200-52500	9.42
					Shop Supplies	001-200-57000	2.82
					STP Full Synthetic Motor Oil	001-200-52500	29.95
					Tire Puncture Repair	001-200-57000	49.95
00464	Michael W. Sims	20250574					257.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	257.25
00045	Mills, Scanlon, Dye & Pittman, At	20250575					33,275.75
	052025Annex	Annex. Legal Billing - May 2025	Invoice	06/04/2025	Annex. Legal Billing - May 2025	001-195-60304	23,150.50
	052025Court	Court Legal Fees - May 2025	Invoice	06/04/2025	Court Legal Fees - May 2025	001-110-60301	1,292.50
	052025General&Retainer	General Legal Fees & Retainer - May 2025	Invoice	06/04/2025	General Legal Fees - May 2025	001-195-60301	5,134.25
					Retainer - May 2025	001-195-60301	3,000.00
	052025PnZ	PnZ Legal Fees - May 2025	Invoice	06/04/2025	PnZ Legal Fees - May 2025	001-190-60301	698.50
00048	Mississippi Municipal League	20250576					735.00
	40726	Powell & Bates MML Conf. Fee	Invoice	05/30/2025	Bates MML Conference Fee	001-100-61000	350.00
					Powell MML Conference Fee	001-100-61000	350.00
	40783	CMO Grad. Certificate and Pin - Bates	Invoice	05/22/2025	CMO Grad. Certificate and Pin - Bates	001-100-61000	35.00

**Docket of Claims Register**

APPKT00761 - Ju Section 4, Item A) et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00152	OP Plus	20250577					612.49
	1082708-0	Board, Porc WB Gumet 5x3	Invoice	02/04/2025	Board, Porc WB Gumet 5x3	001-200-50000	254.79
	1086339-1	Pen, Rball, RT, G2, Gel, FN, BE	Invoice	03/06/2025	Pen, Rball, RT, G2, Gel, FN, BE	001-195-50000	30.04
	1093279-0	Tissue Paper and Paper Towels	Invoice	05/14/2025	Paper Roll, BTY	001-140-50000	110.48
					Tissue, Chrm, Soft	001-140-50000	118.17
	1094687-0	PD Office Supplies	Invoice	05/30/2025	Dispenser, Tape, 1"Core, BK	001-200-50000	2.82
					Pen, Sharpies, BE	001-200-50000	59.79
					Towel,Cfold, 12/200	001-200-50000	36.40
00458	Pamela Minninger	20250578					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25
00053	Pennington & Trim Alarm Service	20250579					69.00
	847324	Wireless Monitoring & Access Control	Invoice	06/01/2025	Wireless Monitoring & Access Control	001-195-63200	69.00
00311	Revell Hardware Co., Inc.	20250580					183.51
	10034	Contractor Trash Bags	Invoice	05/27/2025	Contractor Trash Bags	001-301-50500	107.94
	10035	Striping Paint & Duck Tape	Invoice	05/27/2025	Duck Tape	001-301-50500	5.99
					Striping Paint IC White	001-301-50500	39.56
	394483	Bulk Strap 1"W Black	Invoice	05/23/2025	Bulk Strap 1"W Black	001-200-50500	30.02
00057	Robert J Young Company	20250581					2,193.80
	INV7512762	Court Copier & Overages - May 2025	Invoice	05/19/2025	Court Copier & Overages - May 2025	001-110-64000	385.35
	INV7525530	Board Room Monthly Payment - May 2	Invoice	05/27/2025	Board Room Monthly Payment - May 2	001-195-64000	556.64
	INV7537098	Admin Copier & Monthly Overages - M	Invoice	06/03/2025	Admin Copier & Monthly Overages - M	001-195-64000	461.45
	INV7537099	PD Copier & Monthly Overages - May 2	Invoice	06/03/2025	PD Copier & Monthly Overages - May 2	001-200-64000	317.51
	INV7537100	LW Copier and Monthly Overages - Ma	Invoice	06/03/2025	LW Copier and Monthly Overages - Ma	001-190-64000	157.60
						001-280-64000	157.60
						001-301-64000	157.65
00482	Safelite Solutions, LLC	20250582					382.47
	03391-004975	PW Vehicle Repair	Invoice	06/03/2025	Labor	001-301-57000	67.50
					Solar - Right - Rear - 2 Hole Repair	001-301-57000	314.97
00058	Scott Insurance Services LLC	20250583					24,822.00
	54264	Auto Insurance - PW/PD/Building/PnZ	Invoice	05/27/2025	Auto Insurance - Building/PnZ	001-190-62500	568.50
						001-280-62500	568.50
					Auto Insurance - PD	001-200-62500	18,265.00
					Auto Insurance - PW	001-301-62500	5,420.00
00085	Scott Maugh	20250584					194.15
	052025	April 2025 Clerk Conference Reimburs	Invoice	05/30/2025	April 2025 Clerk Conference Reimburs	001-140-61000	194.15
00477	Sledges Wrecker Service, LLC	20250585					63.50
	09584	Towing Service	Invoice	06/05/2025	Towing Service	001-200-69900	63.50
00154	Southern Benefits Administrators	20250586					100.00
	2505210230000	Cafeteria Plan - June 2025	Invoice	05/21/2025	Cafeteria Plan - June 2025	001-195-60003	100.00

## Docket of Claims Register

APPKT00761 - Ju Section 4, Item A) et

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00060	Southern Connection Police Supp	20250587					639.90
	34725	Badge Embroidery & KWIQ-Clip Releas	Invoice	05/12/2025	Embroidery LOGO/Badge Embroidery	001-200-53500	15.00
					Maverick /w KWIQ-Clip Release	001-200-53500	297.00
	34756	V2 Tactical Pants Ranger Green	Invoice	05/13/2025	V2 Tactical Pants Ranger Green	001-200-53500	118.00
	34806	PD ball caps	Invoice	05/16/2025	FLEXRS AIRVENT ADJUSTABLE CAP OVE	001-200-53500	41.98
					FLEXRS AIRVENT ADJUSTABLE CAP REG	001-200-53500	167.92
00061	Stantec Consulting Services Inc (S	20250588					10,200.20
	2394671	Calhoun Pkwy. Overlage Proj. - April 20	Invoice	05/14/2025	Calhoun Pkwy. Overlage Proj. - April 20	300-301-60203	10,200.20
00061	Stantec Consulting Services Inc (S	20250589					12,454.13
	2394670	Gluckstadt Rd. Widening Proj. - April 20	Invoice	05/14/2025	Gluckstadt Rd. Widening Proj. - April 20	301-301-60203	12,454.13
00062	Terminix Commercial	20250590					192.00
	460133919	Pest Control - May 2025	Invoice	05/30/2025	Pest Control - May 2025	001-195-68100	192.00
00435	Terry J. Raley	20250591					200.00
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	200.00
00361	The 20 LLC	20250592					7,205.40
	INVT20LLC-0054895	Monthly IT Services	Invoice	06/03/2025	Monthly IT Services	001-195-68800	7,205.40
00181	Thomson Reuters - West Paymen	20250593					716.63
	852048618	Monthly Clear Sub.	Invoice	06/01/2025	Monthly Clear Sub.	001-200-68800	716.63
00064	Tyler Technologies, Inc.	20250594					210.00
	025-512596	PCI Service Fees	Invoice	05/23/2025	PCI Service Fees	001-195-68800	180.00
	045-518232	Chargeback Fees	Invoice	04/30/2025	Chargeback Fees	001-110-68100	30.00
00141	Uline, Inc.	20250595					333.27
	193490856	Lone Wolf Office Supplies	Invoice	05/29/2025	Drawstring Trash Liners - .8 MIL, 13 Ga	001-190-50000	23.34
						001-280-50000	23.33
						001-301-50000	23.33
					Purell Hand Sanitizer - 51 OZ	001-190-50000	9.00
						001-280-50000	9.00
						001-301-50000	9.00
					Uline Antibacterial Hand Soap - 1 Gallo	001-190-50000	6.00
						001-280-50000	6.00
						001-301-50000	6.00
					Uline Paper Roll Towels - 10" x 800', W	001-190-50000	52.09
						001-280-50000	52.09
						001-301-50000	52.09
					Uline Ultra Toilet Tissue	001-190-50000	20.66
						001-280-50000	20.68
						001-301-50000	20.66
00385	United Automation, LLC	20250596					51.43
	6395787	Access Installation Parts	Invoice	05/16/2025	Access Installation Parts	001-200-50500	51.43

Docket of Claims Register

	Vendor Name	Docket/Claim #					Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00210	Venable Glass Services, LLC	20250597					307.00
	1-403828	WINDSHIELD UNIT 2302	Invoice	05/29/2025	DW02175GTY WINDSHIELD GREEN TIN	001-200-57000	307.00
00321	Waste Management of Mississippi	20250598					339.44
	3252329-0078-8	PW Trash Pickup - June 2025	Invoice	05/30/2025	PW Trash	001-301-64000	199.00
	3252488-0078-2	PD Trash Pickup - June 2025	Invoice	05/23/2025	PD Trash Pickup - June 2025	001-200-64000	140.44
00069	William L Weisenberger	20250599					207.25
	062025	June 2025 Election Pay	Invoice	06/05/2025	June 2025 Election Pay	001-130-68100	207.25
Total Claims: 70						Total Payment Amount:	264,543.19





Gluckstadt, MS

Section 4, Item A)

## Docket of Claims Register

APPKT00756 - 6/10/25 Recurring, Other Claims Docket

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00299	110 Percent, LLC	61025					3,000.00
	INV0002818	June Rent, Lone Wolf	Invoice	06/02/2025	June Rent, Lone Wolf	001-195-68300	3,000.00
00166	Andrew Duggar	61026					120.00
	INV0002819	May P&Z Per Diem	Invoice	06/09/2025	May P&Z Per Diem	001-190-60103	120.00
00160	Charles Phillips King	61027					120.00
	INV0002820	May P&Z Per Diem	Invoice	06/09/2025	May P&Z Per Diem	001-190-60103	120.00
00135	John G. Sims, III	61028					1,200.00
	INV0002826	June Court Services	Invoice	06/09/2025	June Court Services	001-110-60101	1,200.00
00163	Katrina B. Myricks	61029					120.00
	INV0002821	May P&Z Per Diem	Invoice	06/09/2025	May P&Z Per Diem	001-190-60103	120.00
00189	Kayce Leigh Saik	61030					120.00
	INV0002822	May P&Z Per Diem	Invoice	06/09/2025	May P&Z Per Diem	001-190-60103	120.00
00032	Kelly Dabbs Commercial, LLC	61031					8,792.00
	INV0002817	June Rent, City Hall	Invoice	06/02/2025	June Rent, City Hall	001-195-68300	8,792.00
00142	Marsha Weems Stacey	61032					200.00
	INV0002827	May Court Services	Invoice	06/09/2025	May Court Services	001-110-60102	200.00
00134	Michael Devin Whitt	61033					1,200.00
	INV0002828	June Court Services	Invoice	06/09/2025	June Court Services	001-110-60201	1,200.00
00139	Mississippi Department of Public	61034					346.31
	INV0002825	May State Assessments	Invoice	06/02/2025	May State Assessments	001-000-33000	346.31
00138	State General Fund (DFA)	61035					23,260.77
	INV0002824	May State Assessments	Invoice	06/02/2025	May State Assessments	001-000-33000	23,260.77
00161	Timothy Slattery	61036					120.00
	INV0002823	May P&Z Per Diem	Invoice	06/09/2025	May P&Z Per Diem	001-190-60103	120.00
Total Claims: 12						Total Payment Amount:	38,599.08



Gluckstadt, MS

**Docket of Claims Register**  
APPKT00750 - Supplemental May 2025 Claims  
By Docket/Claim Number

Section 4, Item A)

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
00220	Ace Bolt & Screw Co. Inc.	20250509						84.09
	702504	Manure Forks	Invoice	05/06/2025	Manure Forks	001-301-91600		84.09
00422	Bridgestone Americas, Inc	20250510						813.93
	192003	Tires for Dump Trailer & 2 Flat Bed Tra	Invoice	05/05/2025	Tire Waste Fee	001-301-57500		7.00
					Tires for Dump Trailer	001-301-57500		287.98
					Tires for Large Flatbed Trailer	001-301-57500		287.98
					Tires for Small Flatbed Trailer	001-301-57500		230.97
00176	Canton Mac Haik CDJR LTD	20250511						192.50
	365606	Vehicle Repair/Diagnostic	Invoice	04/28/2025	Vehicle Repair/Diagnostic	001-200-57000		192.50
00230	Canton Sanitary Landfill	20250512						564.45
	042025	Trash Dump Fees - April 2025	Invoice	04/30/2025	Trash Dump Fees - April 2025	001-301-68500		564.45
00010	Cascio Sanford Government Law	20250513						3,500.00
	10311	Lobbying Services - May 2025	Invoice	05/01/2025	Lobbying Services - May 2025	001-195-60102		3,500.00
00393	Cintas Corporation	20250514						82.56
	4229768136	Weekly Uniform Rental Invoice	Invoice	05/07/2025	Weekly Uniform Rental Invoice	001-301-64000		82.56
00119	Crystal Clean	20250515						3,291.00
	54628	Street Sweeping Services - April 2025	Invoice	04/30/2025	Street Sweeping Services - April 2025	001-301-68600		3,291.00
00020	Entergy	20250516						417.65
	405004876295	First Colony Streetlights	Invoice	04/22/2025	First Colony Streetlights	001-301-63102		417.65
00023	Fuelman	20250517						5,786.83
	NP68393449	Gas & Oil - PW/PD/Building	Invoice	05/05/2025	Gas & Oil - Building	001-280-52500		102.49
					Gas & Oil - PD	001-200-52500		4,387.29
					Gas & Oil - PW	001-301-52500		1,297.05
00102	Hartley Equipment Company, Inc	20250518						133.47
	298907	Oil 5.2 HP Ultra Fully Synthetic	Invoice	05/05/2025	Oil 5.2 HP Ultra Fully Synthetic	001-301-52500		67.50
	298908	SPK, Blade Notched 20.5	Invoice	05/05/2025	SPK, Blade Notched 20.5	001-301-57500		65.97
00030	James W Irby Jr PHD ABPP	20250519						525.00
	1246	McClendon Screening	Invoice	04/28/2025	McClendon Screening	001-200-60403		525.00
00432	National Forms & Systems Group	20250520						439.00
	201922	Ballot Printing for the General Election	Invoice	04/29/2025	Absentee Ballots	001-140-50000		34.00
					Election Day Ballots	001-140-50000		405.00
00054	Phelps Dunbar LLP	20250521						937.50
	1417306	General Labor & Employment Advice -	Invoice	04/23/2025	General Labor & Employment Advice -	001-195-60302		937.50

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
00125	Puckett Rents	20250522					6.65
	1113721-0001	Concrete Mix 80LB Bag	Invoice	05/06/2025	Concrete Mix	001-301-55904	6.65
00311	Revell Hardware Co., Inc.	20250523					71.55
	9803	Digital Multimeter	Invoice	05/02/2025	Digital Multimeter	001-301-91600	19.99
	9809	Building Tools and Supplies	Invoice	05/02/2025	ACE 9V BATTERY PACK	001-280-50500	11.99
					CM 13IN & 18IN BAG COMBO	001-280-90500	14.99
					MSKG TAPE SCOTCH	001-280-50000	4.59
					SCREWDRIVER/NUTDRIVER	001-280-90500	19.99
00057	Robert J Young Company	20250524					1,241.96
	INV7491258	Admin Copier & Monthly Overages - April	Invoice	05/02/2025	Admin Copier & Monthly Overages - April	001-195-64000	431.35
	INV7491259	PD Copier & Monthly Overages - April	Invoice	05/02/2025	PD Copier & Monthly Overages - April	001-200-64000	339.87
	INV7491260	LW Copier & Monthly Overages - April	Invoice	05/08/2025	LW Copier & Monthly Overages - April	001-190-64000	156.90
						001-280-64000	156.94
						001-301-64000	156.90
00060	Southern Connection Police Supply	20250525					249.91
	34671	Invest/Narcotics T-Shirts	Invoice	05/07/2025	Comfort Colors T-Shirt Black 3XL	001-200-53500	35.98
					Comfort Colors T-Shirt Black MED	001-200-53500	11.99
					Comfort Colors T-Shirt Hemp 3XL	001-200-53500	35.98
					Comfort Colors T-Shirt Hemp MED	001-200-53500	23.98
					Comfort Colors T-Shirt Khaki MED	001-200-53500	23.98
					DFT Printing and Press	001-200-53500	108.00
					Digitizing Design	001-200-53500	10.00
00289	Steve Chisholm, LLC	20250526					2,740.00
	052025	Repairing Inlet on Calhoun Station Park	Invoice	05/08/2025	Repairing Inlet on Calhoun Station Park	001-301-56501	2,740.00
00409	Superior Tire Recappers, Inc.	20250527					45.00
	222788	Tire Repair/Mount	Invoice	05/02/2025	Tire Repair/Mount	001-301-57500	20.00
	222840	Tire Repair/Mount	Invoice	05/09/2025	Tire Repair/Mount	001-301-57500	25.00
00361	The 20 LLC	20250528					7,258.85
	INVT20LLC-0051573	Dell Laptop Charger 90W Watt USB Type C	Invoice	04/24/2025	Dell Laptop Charger 90W Watt USB Type C	001-195-91900	47.45
	INVT20LLC-0052550	Monthly IT Services	Invoice	05/02/2025	Monthly IT Services	001-195-68800	7,211.40
00308	Urgivet, LLC	20250529					165.00
	22734	Misc. Medication - Proheart 12	Invoice	04/29/2025	Misc. Medication - Proheart 12	001-200-60404	165.00
Total Claims: 21						Total Payment Amount:	28,546.90



## SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, May 06, 2025, at 6:00 PM

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### Minutes

This notice and agenda of the Special Called Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, May 06, 2025, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

#### 1. Call Meeting to Order and Roll Call

The Mayor called the May 6, 2025, Special Called Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams (via telephone).

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Public Works Director Chris Buckner, Planning and Zoning Director William Hall, Chief of Police Barry Hale, Executive Assistant Janet Brooks, City Attorney John Scanlon, and City Attorney Zachary Giddy.

#### 2. Opening Prayer and Pledge of Allegiance

*Pastor Brooks opened the meeting with prayer.*

*Alderman Powell led the Pledge of Allegiance.*

*No action taken.*

#### 3. Presented Items

##### A.) Introduction and Oath of Office for Layne Magee, Reserve Officer (New Hire)

*Officer Magee could not attend the May 6 meeting; this item was tabled until next month.*

##### B.) Introduction and Oath of Office for, Police Dispatch Dawn Myer (New Hire)

*May 06, 2025, Special Called Meeting of the Mayor and Board of Aldermen*

*The Police Department announced the hiring of Dispatcher Dawn Meyer and introduced her to the Mayor and Board.*

*The Mayor congratulated Ms. Meyer on her hire to the Police Department and welcomed her to the city. The Mayor then administered the Oath of Office to Ms. Meyer.*

No action taken.

**C.) Presentation of Officer of the Quarter, Sergeant Jamal Watkins (Chief Hale)**

*The Chief of Police announced Sgt. Jamal Watkins as Officer of the Quarter and presented him with a plaque.*

*The Mayor congratulated Sgt. Watkins on being named Officer of the Quarter.*

No action taken.

**D.) Consideration of Adoption of Resolution, Declaring May 11<sup>th</sup> -17<sup>th</sup> Law Enforcement Appreciation Week (Alderman Powell)**

The Mayor requested a motion to approve the Resolution Designating the Week of May 11 - 17, 2025 as Law Enforcement Appreciation Week (Exhibit "B"). Alderman Powell made a motion to approve the Resolution Designating the Week of May 11 - 17, 2025 as Law Enforcement Appreciation Week, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**E.) Consideration of Adoption of Resolution, Declaring May 18<sup>th</sup> - May 24<sup>th</sup>, 2025, Public Works Appreciation Week**

The Mayor requested a motion to approve the Resolution Designating the Week of May 18 - 24, 2025 as Public Works Appreciation Week (Exhibit "C"). Alderman Slay made a motion to approve the Resolution Designating the Week of May 18 - 24, 2025 as Public Works Appreciation Week, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**F.) Reshma's Home Annual 5K & Block Party: Saturday, May 10, 2025 (Reshma Bangar)**

*Representatives from Reshma's Home addressed the board promoting their upcoming 5K and Block Party on Saturday, May 10th, to raise money and awareness for human trafficking.*

No action taken.

**4. Approval of Consent Agenda Items**

- A.) Approval of Claims Docket
- B.) Approval of April 8, 2025, Regular Meeting Minutes
- C.) Request for Approval of Travel and Training Reimbursements for Mississippi Command College (Sgt. Jamal Watkins and Sgt. Duane Montgomery)
- D.) Request for Approval of Training & Travel Reimbursement for Sergeant Duane Montgomery for the S.T.O.R.M. Conference in Biloxi, MS, May 6-8, 2025
- E.) Request for Approval of Training & Travel Reimbursement, Xray Alpha Rifle/Pistol Course, Terrell, TX-6/4-6/5/2025 (Asst. Chief Jeremy Slaven)
- F.) Request to Approve Travel and Training Reimbursement, Miss. Labor and Employment Law Conference, Phelps Dunbar, Biloxi, June 11-13, 2025 (Chasity Pickett, Deputy City Clerk)
- G.) Requesting approval to dispose of Body Worn Camera (property number 200-0011)
- H.) Request for Approval, Removing Trimmer from Fixed Assets

The Mayor requested a motion to approve the consent agenda. (Exhibit "D"). Alderman Slay made a motion to approve the consent agenda, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## 5. Monthly Budget Report

- A.) Request for Approval of Resolution to Amend the FY25 Budget (PD Debt Service Payment)

The Mayor requested a motion to approve the Resolution Amending the FY25 Municipal Budget. (Exhibit "E"). Alderman Taylor made a motion to approve the Resolution Amending the FY25 Municipal Budget, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## B.) Monthly Budget Reports

*The Mayor presented the monthly budget report(s). (Exhibit "F")*

*No action taken.*

## C.) Monthly Bank Reconciliations

*The Mayor presented the monthly bank reconciliations. (Exhibit "G")*

*No action taken.*

## 6. New Business

- A.) Discussion of Emergency Operations Reserve Program (Officer Kerry Minninger)

*EMA Director Kerry Minninger addressed the board related to disaster response and getting a reserve program off the ground. He requested the board's approval to form an EMA reserve program.*

The Mayor requested a motion. Alderman Powell made a motion to authorize Kerry Minninger, EMA Director, to form a disaster response reserve program for the City, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Mayor then requested a motion to approve selection of EMA reserve volunteers, Kris Graham and Chase Harrison. Alderman Slay made a motion to approve selection of EMA reserve volunteers Kris Graham and Chase Harrison, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## **7. City Clerk, City Administration Matters (Lindsay Kellum)**

### **A.) General Update, City Administration (City Clerk)**

*The City Clerk updated the board on city administration matters. (Exhibit "H").*

*No action taken.*

### **B.) Monthly Privilege License Update (Assistant City Clerk)**

*The Assistant City Clerk updated the board with the monthly privilege license report. (Exhibit "I")*

*No action taken.*

### **C.) General Election Preparation Update (City Clerk)**

*The City Clerk addressed the board concerning the upcoming Municipal General Election and preparedness.*

*No action taken.*

### **D.) Consideration of Acceptance of the City of Gluckstadt's FY24 Audit Report**

The Mayor requested a motion to accept the official FY24 City Audit Report, prepared by Bridgers and Goodman. (Exhibit "J"). Alderman Powell made a motion to accept the official FY24 City Audit Report, prepared by Bridgers and Goodman, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**E.) Discussion of Current Travel Policy & Authorization for City Clerk to Pay Travel Credit Card Bill Online Monthly (Including Interest and Late Fees)**

The Mayor requested a motion to amend the order granting the City Clerk authority pay recurring monthly bills, such as utilities, timely (to be ratified on the next claims docket), adding the Cadence Travel Card (including charges, late fees, and interest if necessary). (Exhibit "K"). Alderman Taylor made a motion to amend the order granting the City Clerk authority to pay recurring monthly bills, such as utilities, timely (to be ratified on next claims docket), adding the Cadence Travel Card (including charges, late fees and interest if necessary), and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**F.) Request for Authorization to Pay Various Recurring Monthly Invoices Not Yet Received (Utilities, Telephones, Fuelman, etc.)**

The Mayor requested a motion to authorize the City Clerk to pay supplemental claims during the month of May (due to the early timing of the May 6th Special Called Meeting), as many recurring invoices had not come in at the time of the agenda deadline, also requesting she place a supplemental claims docket for May with the June docket next month. Alderman Taylor made a motion to authorize the City Clerk to pay supplemental claims during the month of May (due to the early timing of the May 6th Special Called Meeting), as many recurring invoices had not come in at the time of the agenda deadline, also requesting she place a supplemental claims docket for May with the June docket next month, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**8. Building Official, Planning and Zoning Matters (William Hall)**

**A.) General Update, Planning and Zoning/Building Department**

*The Planning and Zoning Director addressed the board on matters related to Planning and Zoning, as well as Building.*

*No action taken.*

**B.) Discussion and Consideration of Application for Variance, Zaxby's Sign Height**

The Mayor requested a motion to approve or deny the application for variance for the Zaxby's sign (Exhibit "L"). Alderman Taylor made a motion to deny the application for variance for the Zaxby's sign, and it was seconded by Alderman Slay.



Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**C.) Discussion and Consideration of Application for Rezoning, Bellamare Development, LLC, 0828-09-002/04.00 (C-2 to SU-1)**

The Mayor requested a motion to approve or deny the application for rezoning, for Bellamare Development, LLC 0828-09-002/04.00 (C-2 to S-1) (Exhibit "M"). Alderman Taylor made a motion to approve the application for rezoning, for Bellamare Development, LLC 0828-09-002/04.00 (C-2 to S-1), and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay

The Mayor declared the motion carried.

**D.) Discussion and Consideration of Application for Rezoning, Agnes Estate, 082E-15-002/01.00 (A-1 to C-2)**

The Mayor requested a motion to approve or deny the application for rezoning, for the Agnes Estate, 082E-15002/01.00 (A-1 to C-2) (Exhibit "N"). Alderman Taylor made a motion to approve the application for rezoning, for the Agnes Estate, 082E-15002/01.00 (A-1 to C-2), and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay

The Mayor declared the motion carried.

**E.) Discussion and Consideration of Application for Rezoning, Agnes Estate, 082E-15-002/02.00 (A-1 to C-2)**

The Mayor requested a motion to approve or deny the application for rezoning, for the Agnes Estate, 082E-15002/02.00 (A-1 to C-2) (Exhibit "O"). Alderman Taylor made a motion to approve the application for rezoning, for the Agnes Estate, 082E-15002/02.00 (A-1 to C-2), and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay

The Mayor declared the motion carried.

**F.) Discussion and Consideration of Application for Rezoning, Agnes Estate, 082E-15-004/01.00 (A-1 to C-2)**

The Mayor requested a motion to approve or deny the application for rezoning, for the Agnes Estate, 082E-15004/01.00 (A-1 to C-2) (Exhibit "P"). Alderman Taylor made a motion to approve the application for rezoning, for the Agnes Estate, 082E-15004/01.00 (A-1 to C-2), and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderman Slay

The Mayor declared the motion carried.

*Alderdwoman Lisa Williams requested an update on enforcement of the Rental Ordinance and status of filings of rental homes with the City.*

*The Planning and Zoning Director and legal updated the Mayor and Board on the status of enforcement related to the Rental Ordinance and that compliance is proceeding well; they have had many property owners come in and file since the ordinance was adopted.*

No action taken.

## **9. Public Works Department (Chris Buckner)**

### **A.) Request for Approval, Purchase of a Skid Steer Attachment**

The Mayor requested a motion to authorize the Public Works Director to purchase a skid steer attachment (quote attached) (Exhibit "Q"). Alderman Taylor made a motion to authorize the Public Works Director to purchase a skid steer attachment (quote attached), and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderdwoman Williams, Alderdwoman Bates, Alderman Slay

The Mayor declared the motion carried.

### **B.) Request for Approval, Gluckstadt Rd Turn Lane Extension Project Bid**

The Mayor requested a motion to authorize the Public Works Director to declare Hemphill Construction the bid winner for the Gluckstadt Turn Lane Improvement project (quote attached) (Exhibit "R"). Alderman Slay made a motion to authorize the Public Works Director to declare Hemphill Construction the bid winner for the Gluckstadt Turn Lane Improvement project (quote attached), and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderdwoman Williams, Alderdwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## **10. Police Chief, Police Department Matters (Chief Barry Hale)**

### **A.) General Update, Police Department**

*The Chief of Police updated the board on law enforcement matters.*

No action taken.

### **B.) Discussion Summary: Evaluation of Body-Worn and In-Car Camera Systems**

*The Chief of Police discussed the current body worn camera contract and ongoing functionality issues they have faced with replacing some cameras.*

No action taken.

### **C.) Requesting Approval to Dispose of Certain Weapons that were Forfeited to the Gluckstadt Police Department**

The Mayor requested a motion to authorize the Police Chief to dispose of forfeited weapons in the manner required by statute (Exhibit "S"). Alderman Slay made a motion to authorize the Police Chief to dispose of forfeited weapons in the manner required by statute, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

### **11. Public Comment**

*No members of the public signed up to address the board.*

No action taken.

### **12. Closed Session to Determine Need for Executive Session**

The Board considered entering closed session to determine whether to go into executive session. The Mayor requested a motion. A motion was made by Alderman Slay to enter closed session to determine the need for executive session, and it was seconded by Alderman Powell. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

The Board then considered entering executive session. Alderman Slay made a motion to enter executive session to discuss job performance and the hiring of individuals in the Police Department, and Public Works Department, and the resignation of one individual in the Police Department, and it was seconded by Alderman Powell. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

*The Board entered executive session. A public announcement was made by the City Clerk that the Board had entered executive session to discuss job performance and the hiring of individuals in the Police Department, and Public Works Department, and the resignation of one individual in the Police Department.*

### **A) Request to Accept Resignation of Henri Pinkston, Dispatcher**

The Mayor requested a motion to accept the resignation of Henri Pinkston, Dispatcher. A motion was made by Alderman Taylor to accept the resignation of Henri Pinkston, Dispatcher, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

### **B) Discussion of the need for School Resource Officer, Germantown High School**

*The Chief of Police discussed the need to hire a School Resource Officer for the upcoming School year beginning in late July (2025-2026) and potentially entering into a contract with the Madison*

*May 06, 2025, Special Called Meeting of the Mayor and Board of Aldermen*

*County School District and Germantown High School for reimbursement of pay compensation and retirement for the days staffed during the school year.*

No action taken.

**C) Request to Reinstate Driving Privileges to Tyler Shelton, Crew Leader for the Public Works Department**

The Mayor requested a motion to reinstate driving privileges for Charles Shelton after a brief suspension, and due to the successful resolution of traffic infraction. A motion was made by Alderman Taylor a motion to reinstate driving privileges for Charles Shelton after a brief suspension, and due to the successful resolution of a traffic infraction, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

**D) Request to Hire Zharius Greenwood, Maintenance Worker for Public Works Department**

The Mayor requested a motion to hire Zharius Greenwood for the position of Maintenance Worker I for the Public Works Department, at an hourly rate of \$17.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks. A motion was made by Alderman Taylor to hire Zharius Greenwood for the position of Maintenance Worker I for the Public Works Department, at an hourly rate of \$17.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

The Mayor then asked for a motion to leave executive session. Alderman Taylor made a motion to leave executive session and re-enter open session, and it was seconded by Alderman Slay. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.* The Mayor and Board then exited executive session and re-entered open session.

*A public announcement was made by the City Clerk that the Board accepted the resignation of a Dispatcher in the Police Department, discussed the need for a school resource officer for the upcoming school year at Germantown High School, reinstated driving privileges for a Crew Leader in the Public Works Department and hired an individual for Maintenance Worker I in the Public Works Department.*

**13. Adjourn**

Alderman Taylor made a motion to adjourn, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates,  
Alderman Slay

The Mayor declared the motion carried.

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WALTER C. MORRISON, IV  
MAYOR

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LINDSAY D. KELLUM  
CITY CLERK

[Seal]



## SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, May 27, 2025, at 12:00 PM

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### Minutes

This notice and agenda of the Special Called Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, May 27, 2025, at 12:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

#### 1. Call Meeting to Order and Roll Call

The Mayor called the May 27, 2025, Special Called Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Special Called Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell, and Alderwoman Lisa Williams (via telephone).

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Chief of Police Barry Hale, Assistant Chief of Police Jeremy Slaven, and City Attorney Zachary Giddy.

#### 2. Closed Session to Determine Need for Executive Session

The Board considered entering closed session to determine whether to go into executive session. The Mayor requested a motion. A motion was made by Alderman Powell to enter closed session to determine the need for executive session, and it was seconded by Alderman Slay. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

The Board then considered entering executive session. Alderwoman Bates made a motion to enter executive session to discuss employment qualifications and the hiring of an individual in the Police Department, and it was seconded by Alderman Slay. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

*The Board entered executive session. A public announcement was made by the City Clerk that the Board had entered executive session to discuss employment qualifications and the hiring of an individual in the Police Department.*

#### A) Request to Hire Tameshia Cooper as a Dispatcher, Gluckstadt Police Department

*May 27, 2025, Special Called Meeting of the Mayor and Board of Aldermen*

The Mayor requested a motion.. A motion was made by Alderman Taylor to hire Tameshia Cooper for the position of Dispatcher, with the Police Department, at an annual salary of \$40,000.00, plus employment benefits such as Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks, and it was seconded by Alderman Slay.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried.

The Mayor then asked for a motion to leave executive session. Alderman Powell made a motion to leave executive session and re-enter open session, and it was seconded by Alderman Slay. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.* The Mayor and Board then exited executive session and re-entered open session.

*The City Clerk made a public announcement that the Board hired an individual in the Police Department for a Dispatcher position at an annual salary of \$40,000 plus employment benefits.*

### 3. Adjourn

Alderman Slay made a motion to adjourn, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

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WALTER C. MORRISON, IV  
MAYOR

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

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LINDSAY D. KELLUM  
CITY CLERK

[Seal]



**MAYOR**

Walter C. Morrison, IV

**CITY CLERK**

Lindsay Kellum

**POLICE CHIEF**

Barry Hale

**MUNICIPAL COURT  
CLERK**

Stephanie Gerlach

**PLANNING & ZONING  
ADMIN./BUILDING  
DEPT.**

William Hall

**PUBLIC WORKS**

Chris Buckner

**CITY OF GLUCKSTADT**  
MISSISSIPPI



**343 DISTRIBUTION DRIVE  
GLUCKSTADT, MS 39110**

**ALDERMEN**

Miya Bates

Jayce Powell

Wesley Slay

John Taylor

Lisa Williams

I, Officer Norwood, am interested in attending the Fentanyl Opiod Overdose\ Death Murder Investigations training class on August 12, 2025 at MLEOTA.

Thank you for your consideration of allowing me to attend this class to further my training.



Officer Felix Norwood

*Felix Norwood*





**Fentanyl Opioid Overdose  
Death Murder Investigations  
CLASS ID#: 8207**

**12 August 2025**

**Mississippi Law Enforcement  
Officers Training Academy**

**3791 Hwy 468 W  
Pearl, MS 39208**

**MEALS AND LODGING  
\*NOT PROVIDED\***

**SEATS AVAILABLE!!**

**Regional Counterdrug Training Academy**

Visit [www.rcta.org](http://www.rcta.org)

**Course Information:**

**Length:** 1 Day (8 Hours)  
**Registration:** 0730  
**Class start time:** 0800

**Prerequisites:** None



**Course Description:**

This course will provide officers with the necessary knowledge and skills to safely and effectively respond to opioid drug overdoses. This course will educate officers how to preserve the crime scene of a drug overdose, gather information, conduct witness interviews, and collect evidence to determine the circumstances leading to the overdose. There will also be instruction on post scene investigation techniques, conducting suspect interviews, and the arrest process and prosecution of drug distributors.

**Objectives Covered:**

Students will know how to recognize a drug overdose and understand why the individual overdosed.

Students will learn how to look for basic leads, how to maintain crime scene integrity and proper evidence collection, which is critical during an investigation.

Students will know which Personal Protective Equipment is best for conducting an overdose scene investigation and how to protect themselves from an opioid exposure when responding to a drug overdose.

They will learn the legal authority utilized when searching an overdose scene.

They will know what to do with the overdose victims' electronic devices (cell phones, computers, tablets, watches) to make sure that no data is lost.

Students will know the best techniques for conducting an interview of witnesses & family members in an effort to identify the dealer/distributor.

Students will know how to conduct an interview of a drug distributor, what questions to ask, in an effort to establish they are a distributor.

Students will know when they should arrest the suspect during the investigation.

Students will know based upon the various laws of their state, what

charges should be filed.

They will know how to work with a prosecutor to obtain a successful prosecution.

Taught by Gil Van Attenhoven of G. Van & Associates, Inc.

Section 4, Item D)

Regional Counterdrug Training Academy  
"Press the Fight"

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## CITY OF GLUCKSTADT

MISSISSIPPI

OFFICE OF THE POLICE DEPARTMENT  
140 Gluckstadt Way, Gluckstadt, Mississippi 39110

### MEMORANDUM

To: Mayor & Board of Alderman

From: Barry Hale, Police Chief

Date: June 5, 2025

**Subject: Requesting approval to remove item from Fixed Assets.**

I'm requesting approval to have a 2022 Dodge Durango VIN # 1C4RDJFG9NC184088 removed from fixed assets due to it being deemed a total loss by insurance from an accident on May 01, 2025.

Thank you for your consideration in this matter,

Respectfully,

A handwritten signature in black ink, appearing to be "Barry Hale", is written over a large, stylized oval shape.

Chief Barry Hale  
Gluckstadt Police Department





DAVID I. BRIDGERS, JR., CPA  
L. KARL GOODMAN, CPA, MBA  
WILLIAM F. BAIRD, CPA  
EUGENE S. CLARKE, IV, CPA  
DAVID E. CLARKE, CPA

3528 MANOR DRIVE  
VICKSBURG, MISSISSIPPI 39180

PHONE: (601) 636-1416  
FAX: (601) 636-1417

MEMBERS OF  
MISSISSIPPI SOCIETY OF CPAs  
AMERICAN INSTITUTE OF CPAs  
GOVERNMENT AUDIT QUALITY CENTER

**ENGAGEMENT LETTER  
and  
Accompanying Peer Review Report**

June 4, 2025

To the Board of Aldermen, Mayor, and City Clerk  
City of Gluckstadt, Mississippi  
343 Distribution Drive  
Madison, Mississippi 39110

To Whom It May Concern:

We are pleased to confirm our understanding of the services we are to provide the **City of Gluckstadt** (the City), for the year ending **September 30, 2025**. Section 7-7-211 (e), Miss. Code Ann. (1972), requires an audit of the financial records of the City for each fiscal year.

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities (if any), the aggregate discretely presented component units (if any), each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the City as of and for the year ended **September 30, 2025**. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance.

The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis (if applicable)
- 2) Budgetary Comparison Schedules (if applicable)
- 3) Schedule of Funding Progress – Other Postemployment Benefit (if applicable)
- 4) Schedule of City's Proportionate Share of Net Pension Liability (if applicable)
- 5) Schedule of City's Contributions – Pensions (if applicable)

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards and Accompanying Notes (if applicable)

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- 1) Schedule of Surety Bonds for City Officials

Additionally, we are required to communicate our responsibilities as auditor with respect to other information included with an annual report to those charged with governance during planning.

- The expectation that the auditor will be provided the final version of all documents comprising the annual report, including other information, prior to the date of the auditor's report so that required audit procedures can be completed prior to the issuance of the auditor's report.
- If obtaining the final version of these documents is not possible prior to the date of the auditor's report, that the documents will be provided as soon as practicable, and that the entity will not issue the annual report prior to providing them to the auditor.
- The potential implications of providing the documents after the date of the auditor's report, including any actions that may be necessary in the event the auditor concludes that there is a material misstatement.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information (if



applicable), referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- And, if applicable, internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

#### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit (if applicable)**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and if applicable, the Single Audit Act Amendments of 1996; and if applicable, the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on

major programs (if applicable). However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit, if applicable. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, direct confirmation of receivables, if considered necessary, and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement and they may bill you for responding to this inquiry.

We have identified the following significant risk(s) of material misstatement as part of our audit planning: Although planning has not concluded and modifications may be made, we consider management override of controls to be a significant risk requiring audit procedures above and beyond our normal auditing procedures.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, if applicable, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance, if applicable.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance, if applicable, requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

#### **Responsibilities of Management for the Financial Statements and Single Audit (if applicable)**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, if applicable, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, if applicable, all financial records, and related information available to us; for the accuracy and



completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable); (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards, if applicable; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, if applicable, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review when notified of the need.

If applicable, you are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal

awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

#### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, if applicable, and related notes of the City in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance, if applicable, based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined and may also include the following: Assist with the preparation of the accounting records; including a) recording transactions for which management has determined or approved the appropriate account classification, or posting coded transactions to the general ledger; b) posting entries that have been approved by management to the trial balance; c) proposing standard, adjusting, conversion, or

correcting journal entries or other changes affecting the financial statements to which management provided management reviews and accepts the entries and the auditor is satisfied that management understands the nature of the proposed entries and the impact the entries have on the financial statements. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, if applicable, and related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees and Other**

We understand that your employees will provide assistance to our staff in the form of preparation of account summaries, will locate any documents selected by us for testing and other tasks, which could help reduce the time spent on the audit. We also understand that you will provide us with adequate working space in your office and access to all records and other information requested in connection with the audit.

Management agrees and accepts responsibility for making a determination of all potentially significant component units for the fiscal year ending **September 30, 2025**.

If we are required to perform a Single Audit, at the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Bridgers, Goodman, Baird & Clarke, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the City, Office of the State Auditor of Mississippi or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of

Bridgers, Goodman, Baird & Clarke, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit at a mutually agreed upon time. **L. Karl Goodman, CPA** is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed **\$28,000** for the fiscal year. Our fee will increase by **\$4,500** in the event that a Single Audit is required. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

## Reporting

We will issue written reports upon completion of our audit and Single Audit, if applicable. Our reports will be addressed to the **Board of Aldermen** of the **City of Gluckstadt**. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance, if applicable, report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the **City of Gluckstadt**, Mississippi and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Bridgers, Goodman, Baird & Clarke, PLLC*

Bridgers, Goodman, Baird & Clarke, PLLC

RESPONSE:

This letter correctly sets forth the understanding of **City of Gluckstadt**, Mississippi.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

## Accompanying Peer Review Report

**TAYLOR, POWELL, WILSON & HARTFORD, P.A.**  
CERTIFIED PUBLIC ACCOUNTANTS  
POST OFFICE BOX 9369  
GREENWOOD, MISSISSIPPI 38930-9369

Robert R. Knight  
Paul J. Crow  
Wm. David Lott  
Alton E. Turnipseed  
Howard R. Davis, Jr.  
William K. Knight  
Anna Lott Jefcoat  
Kevin G. Wolfe  
David Kimbriel

Clair B. Jenkins  
Brandon H. Vance  
Marila L. Wall  
Kennon B. Turner, III

**Established 1917**

(662) 453-6432  
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### Report on the Firm's System of Quality Control

June 24, 2022

To the Owners of Bridgers, Goodman, Baird & Clarke, PLLC and the  
Partners in Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Bridgers, Goodman, Baird & Clarke, PLLC (the firm) in effect for the year ended August 31, 2021. Our peer review was conducted in accordance with Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

#### Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of the applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

#### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

#### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

#### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Bridgers, Goodman, Baird & Clarke, PLLC in effect for the year ended August 31, 2021, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Bridgers, Goodman, Baird & Clarke, PLLC has received a peer review rating of *pass*.

  
TAYLOR, POWELL, WILSON & HARTFORD, P.A.



Gluckstadt, MS

# My Budget Report Group Summary

Section 5, Item A)

For Fiscal: FY25 Period Ending: 06/30/2025

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 301 - STREET IMPROVEMENT CAP. PROJ. (GLUCKSTADT), STATE</b>							
<b>Revenue</b>							
<b>Department: 000 - NON DEPARTMENT</b>							
	750,000.00	750,000.00	0.00	750,000.00	0.00	0.00	0.00%
<b>Department: 000 - NON DEPARTMENT Total:</b>	<b>750,000.00</b>	<b>750,000.00</b>	<b>0.00</b>	<b>750,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Revenue Total:</b>	<b>750,000.00</b>	<b>750,000.00</b>	<b>0.00</b>	<b>750,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
<b>Department: 301 - STREETS</b>							
006 - CONTRACTUAL SERVICES	650,000.00	650,000.00	12,454.13	132,981.92	0.00	517,018.08	79.54%
<b>Department: 301 - STREETS Total:</b>	<b>650,000.00</b>	<b>650,000.00</b>	<b>12,454.13</b>	<b>132,981.92</b>	<b>0.00</b>	<b>517,018.08</b>	<b>79.54%</b>
<b>Expense Total:</b>	<b>650,000.00</b>	<b>650,000.00</b>	<b>12,454.13</b>	<b>132,981.92</b>	<b>0.00</b>	<b>517,018.08</b>	<b>79.54%</b>
<b>Fund: 301 - STREET IMPROVEMENT CAP. PROJ. (GLUCKSTADT), STATE Surplus (Deficit):</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>-12,454.13</b>	<b>617,018.08</b>	<b>0.00</b>	<b>517,018.08</b>	<b>-517.02%</b>
<b>Report Surplus (Deficit):</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>-12,454.13</b>	<b>617,018.08</b>	<b>0.00</b>	<b>517,018.08</b>	<b>-517.02%</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
301 - STREET IMPROVEMENT CAF	100,000.00	100,000.00	-12,454.13	617,018.08	0.00	517,018.08
Report Surplus (Deficit):	100,000.00	100,000.00	-12,454.13	617,018.08	0.00	517,018.08





Gluckstadt, MS

# My Budget Report Group Summary

Section 5, Item A)

For Fiscal: FY25 Period Ending: 06/30/2025

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 001 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Department: 000 - NON DEPARTMENT</b>							
	6,713,342.35	7,238,342.35	-10,077.40	5,194,497.04	0.00	-2,043,845.31	28.24%
<b>Department: 000 - NON DEPARTMENT Total:</b>	<b>6,713,342.35</b>	<b>7,238,342.35</b>	<b>-10,077.40</b>	<b>5,194,497.04</b>	<b>0.00</b>	<b>-2,043,845.31</b>	<b>28.24%</b>
<b>Revenue Total:</b>	<b>6,713,342.35</b>	<b>7,238,342.35</b>	<b>-10,077.40</b>	<b>5,194,497.04</b>	<b>0.00</b>	<b>-2,043,845.31</b>	<b>28.24%</b>
<b>Expense</b>							
<b>Department: 100 - LEGISLATIVE - BOARD</b>							
004 - PERSONNEL SERVICES	35,545.00	35,545.00	1,002.96	22,315.86	0.00	13,229.14	37.22%
005 - SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
006 - CONTRACTUAL SERVICES	13,500.00	13,500.00	172.92	6,588.33	0.00	6,911.67	51.20%
<b>Department: 100 - LEGISLATIVE - BOARD Total:</b>	<b>49,545.00</b>	<b>49,545.00</b>	<b>1,175.88</b>	<b>28,904.19</b>	<b>0.00</b>	<b>20,640.81</b>	<b>41.66%</b>
<b>Department: 110 - JUDICIAL/MUNICIPAL COURT</b>							
004 - PERSONNEL SERVICES	201,953.81	201,953.81	7,421.79	116,399.12	0.00	85,554.69	42.36%
005 - SUPPLIES	7,000.00	6,765.00	0.00	1,445.34	2,265.00	3,054.66	45.15%
006 - CONTRACTUAL SERVICES	82,350.00	82,350.00	4,457.45	34,745.84	404.00	47,200.16	57.32%
009 - CAPITAL OUTLAY	0.00	8,915.00	0.00	8,915.00	0.00	0.00	0.00%
<b>Department: 110 - JUDICIAL/MUNICIPAL COURT Total:</b>	<b>291,303.81</b>	<b>299,983.81</b>	<b>11,879.24</b>	<b>161,505.30</b>	<b>2,669.00</b>	<b>135,809.51</b>	<b>45.27%</b>
<b>Department: 120 - EXECUTIVE - MAYOR</b>							
005 - SUPPLIES	500.00	500.00	0.00	0.00	0.00	500.00	100.00%
006 - CONTRACTUAL SERVICES	19,150.00	14,150.00	1,000.00	2,705.00	0.00	11,445.00	80.88%
<b>Department: 120 - EXECUTIVE - MAYOR Total:</b>	<b>19,650.00</b>	<b>14,650.00</b>	<b>1,000.00</b>	<b>2,705.00</b>	<b>0.00</b>	<b>11,945.00</b>	<b>81.54%</b>
<b>Department: 130 - ELECTIONS</b>							
006 - CONTRACTUAL SERVICES	15,000.00	15,000.00	2,551.50	10,007.00	0.00	4,993.00	33.29%
<b>Department: 130 - ELECTIONS Total:</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>2,551.50</b>	<b>10,007.00</b>	<b>0.00</b>	<b>4,993.00</b>	<b>33.29%</b>
<b>Department: 140 - ADMINISTRATION - FINANCIAL</b>							
004 - PERSONNEL SERVICES	343,930.90	343,930.90	12,744.33	210,004.00	0.00	133,926.90	38.94%
005 - SUPPLIES	7,500.00	7,500.00	228.65	2,901.48	0.00	4,598.52	61.31%
006 - CONTRACTUAL SERVICES	95,700.00	95,700.00	1,052.80	67,063.52	0.00	28,636.48	29.92%
009 - CAPITAL OUTLAY	9,500.00	9,500.00	0.00	282.23	-282.23	9,500.00	100.00%
<b>Department: 140 - ADMINISTRATION - FINANCIAL Total:</b>	<b>456,630.90</b>	<b>456,630.90</b>	<b>14,025.78</b>	<b>280,251.23</b>	<b>-282.23</b>	<b>176,661.90</b>	<b>38.69%</b>
<b>Department: 190 - PLANNING &amp; ZONING</b>							
004 - PERSONNEL SERVICES	102,348.65	102,348.65	3,829.40	68,497.77	0.00	33,850.88	33.07%

My Budget Report

For Fiscal: FY25 Period E

Section 5, Item A)

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
005 - SUPPLIES	5,950.00	5,950.00	111.09	507.97	0.00	5,442.03	91.46%
006 - CONTRACTUAL SERVICES	100,700.00	100,700.00	2,052.04	23,201.19	0.00	77,498.81	76.96%
009 - CAPITAL OUTLAY	1,000.00	1,000.00	0.00	21.90	0.00	978.10	97.81%
Department: 190 - PLANNING & ZONING Total:	209,998.65	209,998.65	5,992.53	92,228.83	0.00	117,769.82	56.08%
Department: 195 - ADMINISTRATION - GENERAL							
004 - PERSONNEL SERVICES	164,505.34	155,218.34	3,564.62	95,592.25	0.00	59,626.09	38.41%
005 - SUPPLIES	5,000.00	3,000.00	814.44	2,001.59	0.00	998.41	33.28%
006 - CONTRACTUAL SERVICES	1,021,556.00	1,251,140.00	81,770.90	852,039.06	0.00	399,100.94	31.90%
009 - CAPITAL OUTLAY	15,500.00	15,500.00	0.00	518.77	125.00	14,856.23	95.85%
Department: 195 - ADMINISTRATION - GENERAL Total:	1,206,561.34	1,424,858.34	86,149.96	950,151.67	125.00	474,581.67	33.31%
Department: 200 - POLICE							
004 - PERSONNEL SERVICES	1,586,267.24	1,606,267.24	63,495.27	972,148.07	0.00	634,119.17	39.48%
005 - SUPPLIES	121,200.00	112,776.00	7,158.79	78,629.43	3,631.94	30,514.63	27.06%
006 - CONTRACTUAL SERVICES	244,875.00	232,618.50	25,050.74	120,785.95	5,321.00	106,511.55	45.79%
009 - CAPITAL OUTLAY	180,704.50	910,398.09	101,332.49	517,373.87	229,789.38	163,234.84	17.93%
Department: 200 - POLICE Total:	2,133,046.74	2,862,059.83	197,037.29	1,688,937.32	238,742.32	934,380.19	32.65%
Department: 260 - FIRE							
006 - CONTRACTUAL SERVICES	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00	0.00%
Department: 260 - FIRE Total:	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00	0.00%
Department: 280 - BUILDING INSPECTION & CODE							
004 - PERSONNEL SERVICES	180,743.30	180,743.30	6,810.89	121,731.38	0.00	59,011.92	32.65%
005 - SUPPLIES	6,050.00	6,050.00	235.31	1,547.37	0.00	4,502.63	74.42%
006 - CONTRACTUAL SERVICES	11,300.00	11,300.00	832.46	5,383.83	0.00	5,916.17	52.36%
009 - CAPITAL OUTLAY	43,000.00	43,000.00	0.00	86.87	0.00	42,913.13	99.80%
Department: 280 - BUILDING INSPECTION & CODE Total:	241,093.30	241,093.30	7,878.66	128,749.45	0.00	112,343.85	46.60%
Department: 301 - STREETS							
004 - PERSONNEL SERVICES	531,023.04	531,023.04	20,221.57	282,127.56	0.00	248,895.48	46.87%
005 - SUPPLIES	135,500.00	146,500.00	5,455.57	71,585.47	17,978.30	56,936.23	38.86%
006 - CONTRACTUAL SERVICES	465,350.00	454,350.00	14,402.23	79,716.67	4,583.46	370,049.87	81.45%
009 - CAPITAL OUTLAY	1,681,940.00	1,831,511.85	11,018.98	335,812.46	414,856.00	1,080,843.39	59.01%
Department: 301 - STREETS Total:	2,813,813.04	2,963,384.89	51,098.35	769,242.16	437,417.76	1,756,724.97	59.28%
Department: 900 - TRANSFERS							
009 - CAPITAL OUTLAY	970,291.00	970,569.00	0.00	1,729,669.00	0.00	-759,100.00	-78.21%
Department: 900 - TRANSFERS Total:	970,291.00	970,569.00	0.00	1,729,669.00	0.00	-759,100.00	-78.21%
Expense Total:	8,466,933.78	9,567,773.72	378,789.19	5,902,351.15	678,671.85	2,986,750.72	31.22%
Fund: 001 - GENERAL FUND Surplus (Deficit):	-1,753,591.43	-2,329,431.37	-388,866.59	-707,854.11	-678,671.85	942,905.41	40.48%
Report Surplus (Deficit):	-1,753,591.43	-2,329,431.37	-388,866.59	-707,854.11	-678,671.85	942,905.41	40.48%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
001 - GENERAL FUND	-1,753,591.43	-2,329,431.37	-388,866.59	-707,854.11	-678,671.85	942,905.41
Report Surplus (Deficit):	-1,753,591.43	-2,329,431.37	-388,866.59	-707,854.11	-678,671.85	942,905.41



Gluckstadt, MS

# My Budget Report

## Group Summary

Section 5, Item A)

For Fiscal: FY25 Period Ending: 06/30/2025

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 002 - POLICE STATION CAPITAL PROJECT FUND</b>							
<b>Expense</b>							
<b>Department: 200 - POLICE</b>							
006 - CONTRACTUAL SERVICES	40,734.00	40,734.24	0.00	40,734.24	0.00	0.00	0.00%
009 - CAPITAL OUTLAY	200,000.00	200,000.00	0.00	200,000.00	0.00	0.00	0.00%
<b>Department: 200 - POLICE Total:</b>	<b>240,734.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense Total:</b>	<b>240,734.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: 002 - POLICE STATION CAPITAL PROJECT FUND Total:</b>	<b>240,734.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Report Total:</b>	<b>240,734.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>240,734.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
002 - POLICE STATION CAPITAL PI	240,734.00	240,734.24	0.00	240,734.24	0.00	0.00	0.00%
Report Total:	240,734.00	240,734.24	0.00	240,734.24	0.00	0.00	0.00%



Gluckstadt, MS

# My Budget Report

## Group Summary

Section 5, Item A)

For Fiscal: FY25 Period Ending: 06/30/2025

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 102 - PD FORFEITED FUNDS</b>							
Revenue							
Department: 000 - NON DEPARTMENT							
	0.00	50,000.00	0.00	3,330.00	0.00	-46,670.00	93.34%
Department: 000 - NON DEPARTMENT Total:	0.00	50,000.00	0.00	3,330.00	0.00	-46,670.00	93.34%
Revenue Total:	0.00	50,000.00	0.00	3,330.00	0.00	-46,670.00	93.34%
Expense							
Department: 200 - POLICE							
009 - CAPITAL OUTLAY							
	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00%
Department: 200 - POLICE Total:	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00%
Expense Total:	0.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00%
Fund: 102 - PD FORFEITED FUNDS Surplus (Deficit):	0.00	0.00	0.00	3,330.00	0.00	3,330.00	0.00%
Report Surplus (Deficit):	0.00	0.00	0.00	3,330.00	0.00	3,330.00	0.00%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
102 - PD FORFEITED FUNDS	0.00	0.00	0.00	3,330.00	0.00	3,330.00
Report Surplus (Deficit):	0.00	0.00	0.00	3,330.00	0.00	3,330.00



Gluckstadt, MS

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 005 - PD CAPITAL PROJECT FUND #2 (2023)							
Expense							
Department: 200 - POLICE							
006 - CONTRACTUAL SERVICES	0.00	50,000.00	0.00	17,224.57	0.00	32,775.43	65.55%
009 - CAPITAL OUTLAY	750,000.00	700,000.00	0.00	628,755.56	0.00	71,244.44	10.18%
Department: 200 - POLICE Total:	750,000.00	750,000.00	0.00	645,980.13	0.00	104,019.87	13.87%
Expense Total:	750,000.00	750,000.00	0.00	645,980.13	0.00	104,019.87	13.87%
Fund: 005 - PD CAPITAL PROJECT FUND #2 (2023) Total:	750,000.00	750,000.00	0.00	645,980.13	0.00	104,019.87	13.87%
Report Total:	750,000.00	750,000.00	0.00	645,980.13	0.00	104,019.87	13.87%



Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
005 - PD CAPITAL PROJECT FUND	750,000.00	750,000.00	0.00	645,980.13	0.00	104,019.87	13.87%
Report Total:	750,000.00	750,000.00	0.00	645,980.13	0.00	104,019.87	13.87%



Gluckstadt, MS

# My Budget Report

## Group Summary

Section 5, Item A)

For Fiscal: FY25 Period Ending: 06/30/2025

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 200 - PD BUILDING DEBT SERVICE FUND</b>							
<b>Revenue</b>							
<b>Department: 000 - NON DEPARTMENT</b>							
	630,541.00	630,819.00	0.00	630,819.00	0.00	0.00	0.00%
<b>Department: 000 - NON DEPARTMENT Total:</b>	<b>630,541.00</b>	<b>630,819.00</b>	<b>0.00</b>	<b>630,819.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Revenue Total:</b>	<b>630,541.00</b>	<b>630,819.00</b>	<b>0.00</b>	<b>630,819.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
<b>Department: 200 - POLICE</b>							
006 - CONTRACTUAL SERVICES	500.00	500.00	0.00	500.00	0.00	0.00	0.00%
008 - DEBT SERVICE	630,041.00	630,319.00	0.00	630,318.76	0.00	0.24	0.00%
<b>Department: 200 - POLICE Total:</b>	<b>630,541.00</b>	<b>630,819.00</b>	<b>0.00</b>	<b>630,818.76</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00%</b>
<b>Expense Total:</b>	<b>630,541.00</b>	<b>630,819.00</b>	<b>0.00</b>	<b>630,818.76</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00%</b>
<b>Fund: 200 - PD BUILDING DEBT SERVICE FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00</b>	<b>0.24</b>	<b>0.00%</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
200 - PD BUILDING DEBT SERVICE	0.00	0.00	0.00	0.24	0.00	0.24
Report Surplus (Deficit):	0.00	0.00	0.00	0.24	0.00	0.24



Gluckstadt, MS

# My Budget Report Group Summary

Section 5, Item A)

For Fiscal: FY25 Period Ending: 06/30/2025

Sub...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 300 - STREET IMPROVEMENT CAP FUND (CALHOUN STATION), FED</b>							
<b>Revenue</b>							
<b>Department: 000 - NON DEPARTMENT</b>							
	1,098,750.00	1,098,750.00	0.00	1,098,750.00	0.00	0.00	0.00%
<b>Department: 000 - NON DEPARTMENT Total:</b>	<b>1,098,750.00</b>	<b>1,098,750.00</b>	<b>0.00</b>	<b>1,098,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Revenue Total:</b>	<b>1,098,750.00</b>	<b>1,098,750.00</b>	<b>0.00</b>	<b>1,098,750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expense</b>							
<b>Department: 301 - STREETS</b>							
006 - CONTRACTUAL SERVICES	150,000.00	150,000.00	10,200.20	52,844.80	0.00	97,155.20	64.77%
009 - CAPITAL OUTLAY	948,750.00	948,750.00	0.00	0.00	0.00	948,750.00	100.00%
<b>Department: 301 - STREETS Total:</b>	<b>1,098,750.00</b>	<b>1,098,750.00</b>	<b>10,200.20</b>	<b>52,844.80</b>	<b>0.00</b>	<b>1,045,905.20</b>	<b>95.19%</b>
<b>Expense Total:</b>	<b>1,098,750.00</b>	<b>1,098,750.00</b>	<b>10,200.20</b>	<b>52,844.80</b>	<b>0.00</b>	<b>1,045,905.20</b>	<b>95.19%</b>
<b>Fund: 300 - STREET IMPROVEMENT CAP FUND (CALHOUN STATION), FED Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,200.20</b>	<b>1,045,905.20</b>	<b>0.00</b>	<b>1,045,905.20</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-10,200.20</b>	<b>1,045,905.20</b>	<b>0.00</b>	<b>1,045,905.20</b>	<b>0.00%</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
300 - STREET IMPROVEMENT CAPITAL PROJECTS	0.00	0.00	-10,200.20	1,045,905.20	0.00	1,045,905.20
Report Surplus (Deficit):	0.00	0.00	-10,200.20	1,045,905.20	0.00	1,045,905.20



Gluckstadt, MS

**Bank Statement Register**

Section 5, Item B)

**GENERAL LEDGER, PUBLIC FUNDS**

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00214

**Bank Statement**

**General Ledger**

Beginning Balance	5,770,148.89	Account Balance	5,222,435.96
Plus Debits	429,876.92	Less Outstanding Debits	5,998.00
Less Credits	968,729.15	Plus Outstanding Credits	14,858.70
Adjustments	0.00	Adjustments	0.00
Ending Balance	5,231,296.66	Adjusted Account Balance	5,231,296.66

Statement Ending Balance	5,231,296.66
Bank Difference	0.00
General Ledger Difference	0.00

**CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS**

001-000-10100	CASH
001-100-44001	FEDERAL TAXES

**Cleared Deposits**

Item Date	Reference	Item Type	Description	Amount
08/22/2024	<a href="#">DEP0002372</a>	Deposit	DEPOSIT PAYMENT POSTING	57.00
04/25/2025	<a href="#">DEP0003408</a>	Deposit	CLPKT00993 BG:CC Payment	25.00
04/29/2025	<a href="#">DEP0003382</a>	Deposit	DEPOSIT CASH RECEIPTS	868.50
04/29/2025	<a href="#">DEP0003385</a>	Deposit	CLPKT00986 BG:CC Payment	93.00
04/29/2025	<a href="#">DEP0003388</a>	Deposit	CLPKT00987 BG:CC Payment	75.00
04/30/2025	<a href="#">DEP0003398</a>	Deposit	DEPOSIT CASH RECEIPTS	897.50
04/30/2025	<a href="#">DEP0003401</a>	Deposit	CLPKT00991 BG:CC Payment	240.50
04/30/2025	<a href="#">DEP0003404</a>	Deposit	CLPKT00992 BG:CC Payment	25.00
05/01/2025	<a href="#">DEP0003405</a>	Deposit	DEPOSIT CASH RECEIPTS	963.50
05/01/2025	<a href="#">DEP0003411</a>	Deposit	CLPKT00994 BG:Cash	1,549.00
05/01/2025	<a href="#">DEP0003411</a>	Deposit	CLPKT00994 BG:CC Payment	681.00
05/01/2025	<a href="#">DEP0003414</a>	Deposit	CLPKT00995 BG:CC Payment	50.00
05/05/2025	<a href="#">DEP0003429</a>	Deposit	CLPKT01000 BG:Cash	470.00
05/05/2025	<a href="#">DEP0003436</a>	Deposit	CLPKT01002 BG:CC Payment	100.00
05/06/2025	<a href="#">DEP0003430</a>	Deposit	DEPOSIT CASH RECEIPTS	2,277.50
05/06/2025	<a href="#">DEP0003433</a>	Deposit	CLPKT01001 BG:Cash	4,561.25
05/06/2025	<a href="#">DEP0003433</a>	Deposit	CLPKT01001 BG:CC Payment	4,260.00
05/06/2025	<a href="#">DEP0003439</a>	Deposit	CLPKT01003 BG:CC Payment	150.00
05/07/2025	<a href="#">DEP0003440</a>	Deposit	DEPOSIT CASH RECEIPTS	879.50
05/07/2025	<a href="#">DEP0003444</a>	Deposit	CLPKT01004 BG:Cash	6,278.75
05/07/2025	<a href="#">DEP0003448</a>	Deposit	CLPKT01006 BG:Cash	570.50
05/07/2025	<a href="#">DEP0003450</a>	Deposit	CLPKT01005 BG:CC Payment	125.00
05/08/2025	<a href="#">DEP0003451</a>	Deposit	DEPOSIT CASH RECEIPTS	910.25
05/08/2025	<a href="#">DEP0003454</a>	Deposit	CLPKT01007 BG:Cash	14,115.00

Item Date	Reference	Item Type	Description	Amount
05/08/2025	<a href="#">DEP0003457</a>	Deposit	CLPKT01008 BG:CC Payment	75.00
05/09/2025	<a href="#">DEP0003461</a>	Deposit	CLPKT01010 BG:CC Payment	50.00
05/12/2025	<a href="#">DEP0003458</a>	Deposit	DEPOSIT CASH RECEIPTS	4,538.17
05/12/2025	<a href="#">DEP0003464</a>	Deposit	CLPKT01011 BG:CC Payment	100.00
05/12/2025	<a href="#">DEP0003467</a>	Deposit	CLPKT01012 BG:Cash	9,697.75
05/12/2025	<a href="#">DEP0003467</a>	Deposit	CLPKT01012 BG:CC Payment	3,131.25
05/13/2025	<a href="#">DEP0003468</a>	Deposit	DEPOSIT CASH RECEIPTS	789.00
05/13/2025	<a href="#">DEP0003471</a>	Deposit	CLPKT01013 BG:Cash	2,060.00
05/13/2025	<a href="#">DEP0003471</a>	Deposit	CLPKT01013 BG:CC Payment	1,714.00
05/14/2025	<a href="#">DEP0003472</a>	Deposit	DEPOSIT CASH RECEIPTS	1,617.00
05/14/2025	<a href="#">DEP0003475</a>	Deposit	CLPKT01014 BG:CC Payment	248.00
05/14/2025	<a href="#">DEP0003475</a>	Deposit	CLPKT01014 BG:Cash	3,097.00
05/14/2025	<a href="#">DEP0003478</a>	Deposit	CLPKT01015 BG:WEB	125.00
05/15/2025	<a href="#">DEP0003479</a>	Deposit	DEPOSIT CASH RECEIPTS	640.00
05/15/2025	<a href="#">DEP0003482</a>	Deposit	CLPKT01016 BG:CC Payment	150.00
05/15/2025	<a href="#">DEP0003482</a>	Deposit	CLPKT01016 BG:Cash	710.50
05/15/2025	<a href="#">DEP0003485</a>	Deposit	CLPKT01017 BG:CC Payment	25.00
05/16/2025	<a href="#">DEP0003486</a>	Deposit	DEPOSIT CASH RECEIPTS	1,905.00
05/16/2025	<a href="#">DEP0003494</a>	Deposit	CLPKT01020 BG:CC Payment	50.00
05/16/2025	<a href="#">DEP0003498</a>	Deposit	CLPKT01018 BG:CC Payment	55.00
05/16/2025	<a href="#">DEP0003498</a>	Deposit	CLPKT01018 BG:Cash	548.00
05/16/2025	<a href="#">DEP0003501</a>	Deposit	CLPKT01021 BG:CC Payment	47,390.82
05/19/2025	<a href="#">DEP0003488</a>	Deposit	DEPOSIT CASH RECEIPTS	2,139.50
05/19/2025	<a href="#">DEP0003491</a>	Deposit	CLPKT01019 BG:Cash	265.50
05/19/2025	<a href="#">DEP0003491</a>	Deposit	CLPKT01019 BG:CC Payment	340.50
05/20/2025	<a href="#">DEP0003495</a>	Deposit	DEPOSIT CASH RECEIPTS	213.00
05/20/2025	<a href="#">DEP0003505</a>	Deposit	CLPKT01022 BG:Cash	843.00
05/20/2025	<a href="#">DEP0003508</a>	Deposit	CLPKT01023 BG:CC Payment	50.00
05/21/2025	<a href="#">DEP0003509</a>	Deposit	DEPOSIT CASH RECEIPTS	976.50
05/21/2025	<a href="#">DEP0003522</a>	Deposit	CLPKT01024 BG:Cash	7,338.50
05/21/2025	<a href="#">DEP0003522</a>	Deposit	CLPKT01024 BG:CC Payment	1.00
05/22/2025	<a href="#">DEP0003511</a>	Deposit	DEPOSIT CASH RECEIPTS	2,295.00
05/22/2025	<a href="#">DEP0003514</a>	Deposit	CLPKT01025 BG:Cash	491.00
05/22/2025	<a href="#">DEP0003514</a>	Deposit	CLPKT01025 BG:CC Payment	719.00
05/22/2025	<a href="#">DEP0003517</a>	Deposit	CLPKT01026 BG:CC Payment	75.00
05/22/2025	<a href="#">DEP0003520</a>	Deposit	CLPKT01027 BG:CC Payment	75.00
05/23/2025	<a href="#">DEP0003523</a>	Deposit	DEPOSIT CASH RECEIPTS	917.00
05/23/2025	<a href="#">DEP0003528</a>	Deposit	CLPKT01028 BG:CC Payment	538.50
05/23/2025	<a href="#">DEP0003528</a>	Deposit	CLPKT01028 BG:Cash	520.00
05/23/2025	<a href="#">DEP0003531</a>	Deposit	CLPKT01029 BG:CC Payment	25.00
05/27/2025	<a href="#">DEP0003532</a>	Deposit	DEPOSIT CASH RECEIPTS	1,970.00
05/27/2025	<a href="#">DEP0003535</a>	Deposit	CLPKT01030 BG:Cash	428.00
05/27/2025	<a href="#">DEP0003535</a>	Deposit	CLPKT01030 BG:CC Payment	550.50
05/28/2025	<a href="#">DEP0003538</a>	Deposit	CLPKT01031 BG:CC Payment	223.00
05/28/2025	<a href="#">DEP0003538</a>	Deposit	CLPKT01031 BG:Cash	380.50

## Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
05/28/2025	<a href="#">DEP0003541</a>	Deposit	CLPKT01032 BG:CC Payment	25.00
05/29/2025	<a href="#">DEP0003545</a>	Deposit	CLPKT01033 BG:Cash	393.00
05/29/2025	<a href="#">DEP0003548</a>	Deposit	CLPKT01034 BG:WEB	75.00
05/30/2025	<a href="#">DEP0003559</a>	Deposit	CLPKT01035 BG:Cash	2,596.00
05/30/2025	<a href="#">DEP0003572</a>	Deposit	CLPKT01041 BG:CC Payment	279,832.68
05/30/2025	<a href="#">DEP0003582</a>	Deposit	CLPKT01044 BG:CC Payment	203.00
Total Cleared Deposits (75)				423,438.92

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
04/03/2025	<a href="#">2267</a>	Check	Mississippi Department of Public Safety	-338.28
04/09/2025	<a href="#">2299</a>	Check	Janet D. Thomas	-214.50
04/09/2025	<a href="#">2301</a>	Check	Jerome Gentry	-110.00
04/09/2025	<a href="#">2302</a>	Check	Joan Beninati	-214.50
04/09/2025	<a href="#">2309</a>	Check	Margaret Ann Pray	-110.00
05/02/2025	<a href="#">2334</a>	Check	110 Percent, LLC	-3,000.00
05/02/2025	<a href="#">2335</a>	Check	Kelly Dabbs Commercial, LLC	-8,792.00
05/02/2025	<a href="#">2337</a>	Check	State General Fund (DFA)	-22,891.90
05/07/2025	<a href="#">2338</a>	Check	1st Defense Fire & Safety, LLC	-40.00
05/07/2025	<a href="#">2339</a>	Check	Ace Bolt & Screw Co. Inc.	-60.78
05/07/2025	<a href="#">2340</a>	Check	Adcamp Inc.	-22,003.14
05/07/2025	<a href="#">2341</a>	Check	Akros Academy of Jiu-Jitsu	-200.00
05/07/2025	<a href="#">2342</a>	Check	APAC-Mississippi, Inc.	-184.50
05/07/2025	<a href="#">2343</a>	Check	AT&T Mobility	-40.23
05/07/2025	<a href="#">2344</a>	Check	Atco Manufacturing Company	-106.36
05/07/2025	<a href="#">2345</a>	Check	AutoZone Parts, Inc.	-182.41
05/07/2025	<a href="#">2346</a>	Check	Bear Creek Water Association	-280.58
05/07/2025	<a href="#">2347</a>	Check	Big 10 Tire Co.	-1,247.19
05/07/2025	<a href="#">2348</a>	Check	Bridgers, Goodman, Baird & Clarke PLLC	-8,400.00
05/07/2025	<a href="#">2349</a>	Check	Canton Sanitary Landfill	-396.89
05/07/2025	<a href="#">2350</a>	Check	Chasity Pickett	-223.77
05/07/2025	<a href="#">2351</a>	Check	Cintas Corporation	-778.29
05/07/2025	<a href="#">2352</a>	Check	Custom Products Corporation	-212.93
05/07/2025	<a href="#">2353</a>	Check	Deviney Rental & Supply	-446.79
05/07/2025	<a href="#">2354</a>	Check	Enterger	-4,046.30
05/07/2025	<a href="#">2355</a>	Check	FP Mailing Solutions	-167.07
05/07/2025	<a href="#">2356</a>	Check	Fuelman	-5,377.92
05/07/2025	<a href="#">2357</a>	Check	Gluckstadt Madison Business Alliance, LLC	-5,000.00
05/07/2025	<a href="#">2358</a>	Check	Hartley Equipment Company, Inc.	-626.18
05/07/2025	<a href="#">2359</a>	Check	Highland Building Services, Inc.	-2,150.00
05/07/2025	<a href="#">2360</a>	Check	Holcim	-780.02
05/07/2025	<a href="#">2361</a>	Check	It's Vinyl Y'all	-350.00
05/07/2025	<a href="#">2362</a>	Check	Lewis Electric, Inc.	-1,200.00



Item Date	Reference	Item Type	Description	Amount
05/07/2025	<a href="#">2363</a>	Check	Lindsay Kellum	-250.47
05/07/2025	<a href="#">2364</a>	Check	Madison County Sheriff's Office	-4,376.64
05/07/2025	<a href="#">2365</a>	Check	Magnolia Shredding LLC	-120.00
05/07/2025	<a href="#">2366</a>	Check	MGM Resorts International	-490.00
05/07/2025	<a href="#">2367</a>	Check	Michael Allen Willridge, Sr.	-2,728.02
05/07/2025	<a href="#">2368</a>	Check	Michael K. Ozborn	-924.75
05/07/2025	<a href="#">2369</a>	Check	Mills, Scanlon, Dye & Pittman, Attorneys at	-22,481.45
05/07/2025	<a href="#">2370</a>	Check	Mississippi Association of Chiefs of Police	-750.00
05/07/2025	<a href="#">2372</a>	Check	Mississippi Department of Revenue	-16.00
05/07/2025	<a href="#">2373</a>	Check	Mississippi Municipal League	-1,400.00
05/07/2025	<a href="#">2374</a>	Check	Mississippi Municipal Workers Compensatio	-2,638.30
05/07/2025	<a href="#">2375</a>	Check	Murray Mud Jacking Service, Inc.	-1,500.00
05/07/2025	<a href="#">2376</a>	Check	Oneway, Inc.	-341.82
05/07/2025	<a href="#">2377</a>	Check	OP Plus	-603.97
05/07/2025	<a href="#">2378</a>	Check	Pennington & Trim Alarm Services, Inc	-69.00
05/07/2025	<a href="#">2379</a>	Check	Perry Wayne Brown	-200.00
05/07/2025	<a href="#">2380</a>	Check	Revell Hardware Co., Inc.	-18.99
05/07/2025	<a href="#">2381</a>	Check	Robert J Young Company	-992.79
05/07/2025	<a href="#">2383</a>	Check	Scott Insurance Services LLC	-605.00
05/07/2025	<a href="#">2384</a>	Check	Sledges Wrecker Service, LLC	-69.50
05/07/2025	<a href="#">2385</a>	Check	Southern Benefits Administrators	-200.00
05/07/2025	<a href="#">2386</a>	Check	Southern Connection Police Supplies, LLC	-200.98
05/07/2025	<a href="#">2387</a>	Check	Superior Tire Recappers, Inc.	-475.00
05/07/2025	<a href="#">2388</a>	Check	Texas Tactical Police Offers Association	-700.00
05/07/2025	<a href="#">2389</a>	Check	The 20 LLC	-7,057.32
05/07/2025	<a href="#">2390</a>	Check	The University of Mississippi	-1,190.00
05/07/2025	<a href="#">2391</a>	Check	Thomson Reuters - West Payment Center	-716.63
05/07/2025	<a href="#">2392</a>	Check	Traffic Control Products	-82,811.75
05/07/2025	<a href="#">2393</a>	Check	Trustcare Health, LLC	-120.00
05/07/2025	<a href="#">2394</a>	Check	Uline, Inc.	-885.26
05/07/2025	<a href="#">2395</a>	Check	Virtual Academy	-700.00
05/07/2025	<a href="#">2396</a>	Check	Waste Management of Mississippi, Inc.	-339.67
05/07/2025	<a href="#">2397</a>	Check	Gluckstadt PD Station Debt Service Accoun	-468,159.62
05/20/2025	<a href="#">2398</a>	Check	Ace Bolt & Screw Co. Inc.	-84.09
05/20/2025	<a href="#">2399</a>	Check	Bridgestone Americas, Inc	-813.93
05/20/2025	<a href="#">2400</a>	Check	Canton Mac Haik CDJR LTD	-192.50
05/20/2025	<a href="#">2401</a>	Check	Canton Sanitary Landfill	-564.45
05/20/2025	<a href="#">2402</a>	Check	Cascio Sanford Government Law Group PLL	-3,500.00
05/20/2025	<a href="#">2405</a>	Check	Enterger	-417.65
05/20/2025	<a href="#">2407</a>	Check	Hartley Equipment Company, Inc.	-133.47
05/20/2025	<a href="#">2409</a>	Check	National Forms & Systems Group, Inc.	-439.00
05/20/2025	<a href="#">2410</a>	Check	Phelps Dunbar LLP	-937.50
05/20/2025	<a href="#">2411</a>	Check	Puckett Rents	-6.65
05/20/2025	<a href="#">2412</a>	Check	Revell Hardware Co., Inc.	-71.55
05/20/2025	<a href="#">2413</a>	Check	Robert J Young Company	-1,241.96

## Cleared Checks

Item Date	Reference	Item Type	Description	Amount
05/20/2025	<a href="#">2414</a>	Check	Southern Connection Police Supplies, LLC	-249.91
05/20/2025	<a href="#">2416</a>	Check	Superior Tire Recappers, Inc.	-45.00
05/20/2025	<a href="#">2417</a>	Check	The 20 LLC	-7,258.85
05/20/2025	<a href="#">2418</a>	Check	Urgivet, LLC	-165.00
Total Cleared Checks (82)				-710,426.97

## Cleared Other

Item Date	Reference	Item Type	Description	Amount
05/01/2025	<a href="#">DFT0001453</a>	Bank Draft	Entergy	-397.20
05/01/2025	<a href="#">DFT0001454</a>	Bank Draft	Delta Utilities Aggregator, LLC	-145.42
05/01/2025	<a href="#">DFT0001455</a>	Bank Draft	Telepak Networks, Inc.	-967.11
05/01/2025	<a href="#">DFT0001569</a>	Bank Draft	Blue Cross Blue Shield Of Mississippi	-13,562.91
05/01/2025	<a href="#">DFT0001570</a>	Bank Draft	Blue Cross Blue Shield Of Mississippi	-11,898.59
05/05/2025	<a href="#">DFT0001547</a>	Bank Draft	American Family Life Assurance Company c	-217.87
05/05/2025	<a href="#">DFT0001548</a>	Bank Draft	American Family Life Assurance Company c	-76.68
05/05/2025	<a href="#">DFT0001549</a>	Bank Draft	American Family Life Assurance Company c	-24.42
05/05/2025	<a href="#">DFT0001550</a>	Bank Draft	American Family Life Assurance Company c	-49.68
05/05/2025	<a href="#">DFT0001551</a>	Bank Draft	American Family Life Assurance Company c	-213.71
05/05/2025	<a href="#">DFT0001552</a>	Bank Draft	American Family Life Assurance Company c	-193.38
05/05/2025	<a href="#">DFT0001553</a>	Bank Draft	American Family Life Assurance Company c	-76.68
05/05/2025	<a href="#">DFT0001554</a>	Bank Draft	American Family Life Assurance Company c	-24.42
05/05/2025	<a href="#">DFT0001555</a>	Bank Draft	American Family Life Assurance Company c	-213.71
05/05/2025	<a href="#">DFT0001556</a>	Bank Draft	American Family Life Assurance Company c	-49.68
05/05/2025	<a href="#">DFT0001557</a>	Bank Draft	American Family Life Assurance Company c	-97.79
05/05/2025	<a href="#">DFT0001558</a>	Bank Draft	American Family Life Assurance Company c	-193.38
05/05/2025	<a href="#">DFT0001564</a>	Bank Draft	Morgan White Administrators, Inc.	-672.75
05/05/2025	<a href="#">DFT0001565</a>	Bank Draft	Morgan White Administrators, Inc.	-158.62
05/05/2025	<a href="#">DFT0001566</a>	Bank Draft	Morgan White Administrators, Inc.	-542.67
05/05/2025	<a href="#">DFT0001567</a>	Bank Draft	Morgan White Administrators, Inc.	-158.62
05/09/2025	<a href="#">1301</a>	EFT	Charles Phillips King	-120.00
05/09/2025	<a href="#">1302</a>	EFT	John G. Sims, III	-1,200.00
05/09/2025	<a href="#">1303</a>	EFT	Katrina B. Myricks	-120.00
05/09/2025	<a href="#">1304</a>	EFT	Melanie Greer	-120.00
05/09/2025	<a href="#">1305</a>	EFT	Michael Devin Whitt	-1,200.00
05/09/2025	<a href="#">1306</a>	EFT	Sam McGaugh	-120.00
05/09/2025	<a href="#">DFT0001445</a>	Bank Draft	Katrina B. Myricks	-120.00
05/09/2025	<a href="#">DFT0001445</a>	Bank Draft Reversal	Katrina B. Myricks Reversal	120.00
05/09/2025	<a href="#">DFT0001447</a>	Bank Draft	Sam McGaugh	-120.00
05/09/2025	<a href="#">DFT0001447</a>	Bank Draft Reversal	Sam McGaugh Reversal	120.00
05/09/2025	<a href="#">DFT0001449</a>	Bank Draft	Charles Phillips King	-120.00
05/09/2025	<a href="#">DFT0001449</a>	Bank Draft Reversal	Charles Phillips King Reversal	120.00
05/09/2025	<a href="#">DFT0001450</a>	Bank Draft Reversal	Melanie Greer Reversal	120.00
05/09/2025	<a href="#">DFT0001450</a>	Bank Draft	Melanie Greer	-120.00

Item Date	Reference	Item Type	Description	Amount
05/09/2025	<a href="#">DFT0001452</a>	Bank Draft	John G. Sims, III	-1,200.00
05/09/2025	<a href="#">DFT0001452</a>	Bank Draft Reversal	John G. Sims, III Reversal	1,200.00
05/09/2025	<a href="#">DFT0001456</a>	Bank Draft	Telepak Networks, Inc.	-2,352.89
05/09/2025	<a href="#">DFT0001457</a>	Bank Draft Reversal	Michael Devin Whitt Reversal	1,200.00
05/09/2025	<a href="#">DFT0001457</a>	Bank Draft	Michael Devin Whitt	-1,200.00
05/09/2025	<a href="#">DFT0001559</a>	Bank Draft	Mississippi Public Employees Retirement Sy	-207.69
05/09/2025	<a href="#">DFT0001560</a>	Bank Draft	Mississippi Public Employees Retirement Sy	-21,453.96
05/09/2025	<a href="#">DFT0001561</a>	Bank Draft	Mississippi Public Employees Retirement Sy	-252.42
05/09/2025	<a href="#">DFT0001562</a>	Bank Draft	Mississippi Public Employees Retirement Sy	-21,873.37
05/09/2025	<a href="#">DFT0001563</a>	Bank Draft	Mississippi Public Employees Retirement Sy	-10.35
05/09/2025	<a href="#">EFT0000085</a>	EFT	Payroll EFT	-61,208.06
05/12/2025	<a href="#">MISC0000263</a>	Miscellaneous	\$57 JE Correction	-57.00
05/12/2025	<a href="#">MISC0000264</a>	Miscellaneous	Inverse for May 2025 Ecrash Clears	-100.00
05/14/2025	<a href="#">DFT0001534</a>	Bank Draft	Madison County Tax Collector	-1,503.07
05/15/2025	<a href="#">DFT0001568</a>	Bank Draft	BankPlus	-20.00
05/21/2025	<a href="#">DFT0001574</a>	Bank Draft	IRS Taxpayer Assistance Center	-2,335.78
05/21/2025	<a href="#">DFT0001575</a>	Bank Draft	IRS Taxpayer Assistance Center	-3,555.32
05/21/2025	<a href="#">DFT0001576</a>	Bank Draft	IRS Taxpayer Assistance Center	-9,987.14
05/21/2025	<a href="#">DFT0001581</a>	Bank Draft	Cadence Bank	-153.94
05/21/2025	<a href="#">MISC0000268</a>	Miscellaneous	IF Transfer of Rossum Mistaken Payment to	2,000.00
05/23/2025	<a href="#">EFT0000086</a>	EFT	Payroll EFT	-61,680.50
05/27/2025	<a href="#">DFT0001536</a>	Bank Draft	IRS Taxpayer Assistance Center	-19,178.04
05/27/2025	<a href="#">DFT0001571</a>	Bank Draft	IRS Taxpayer Assistance Center	-3,025.20
05/27/2025	<a href="#">DFT0001572</a>	Bank Draft	IRS Taxpayer Assistance Center	-10,058.20
05/27/2025	<a href="#">DFT0001573</a>	Bank Draft	IRS Taxpayer Assistance Center	-3,567.76
05/30/2025	<a href="#">DFT0001546</a>	Bank Draft	BankPlus	-26.20
05/30/2025	<a href="#">MISC0000265</a>	Miscellaneous	\$1558 CC Payment in \$4154 batch	1,558.00
Total Cleared Other (62)				-251,864.18

## Outstanding Deposits

Item Date	Reference	Item Type	Description	Amount
05/29/2025	<a href="#">DEP0003542</a>	Deposit	DEPOSIT CASH RECEIPTS	4,154.00
05/29/2025	<a href="#">DEP0003545</a>	Deposit	CLPKT01033 BG:CC Payment	243.00
05/30/2025	<a href="#">DEP0003549</a>	Deposit	DEPOSIT CASH RECEIPTS	213.00
05/30/2025	<a href="#">DEP0003559</a>	Deposit	CLPKT01035 BG:CC Payment	1,388.00
Total Outstanding Deposits (4)				5,998.00

## Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
05/17/2024	<a href="#">1552</a>	Check	Mississippi Department of Revenue	-10.00
11/13/2024	<a href="#">1969</a>	Check	Mississippi-Tennessee Tactical Officers Assn	-1,000.00
01/15/2025	<a href="#">2103</a>	Check	St. Dominic Medical Associates	-95.94

## Outstanding Checks

Item Date	Reference	Item Type	Description	Amount
04/09/2025	<a href="#">2314</a>	Check	Mississippi Department of Public Safety (Cr	-120.00
04/09/2025	<a href="#">2326</a>	Check	Spencer Palmer	-540.00
05/02/2025	<a href="#">2336</a>	Check	Mississippi Department of Public Safety	-362.87
05/07/2025	<a href="#">2371</a>	Check	Mississippi Department of Public Safety (Cr	-120.00
05/07/2025	<a href="#">2382</a>	Check	S.T.O.R.M., Incorporated	-50.00
05/20/2025	<a href="#">2403</a>	Check	Cintas Corporation	-82.56
05/20/2025	<a href="#">2404</a>	Check	Crystal Clean	-3,291.00
05/20/2025	<a href="#">2406</a>	Check	Fuelman	-5,786.83
05/20/2025	<a href="#">2408</a>	Check	James W Irby Jr PHD ABPP	-525.00
05/20/2025	<a href="#">2415</a>	Check	Steve Chisholm, LLC	-2,740.00
Total Outstanding Checks (13)				-14,724.20

## Outstanding Other

Item Date	Reference	Item Type	Description	Amount
04/11/2025	<a href="#">1300</a>	EFT	Wesley Slay	-14.50
05/01/2025	<a href="#">DFT0001451</a>	Bank Draft	Andrew Duggar	-120.00
Total Outstanding Other (2)				-134.50



Gluckstadt, MS

Section 5, Item B)

## Bank Statement Register

### Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Bank Draft Reversal	6	0.00	2,880.00	2,880.00
Bank Draft	45	-120.00	-132,376.62	-132,496.62
Check	95	-14,724.20	-710,426.97	-725,151.17
Deposit	79	5,998.00	423,438.92	429,436.92
EFT	9	-14.50	-125,768.56	-125,783.06
Miscellaneous	4	0.00	3,401.00	3,401.00
		-8,860.70	-538,852.23	-547,712.93



Gluckstadt, MS

Bank Statement		General Ledger	
Beginning Balance	3,330.00	Account Balance	3,330.00
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	3,330.00	Adjusted Account Balance	3,330.00
Statement Ending Balance		3,330.00	
Bank Difference		0.00	
General Ledger Difference		0.00	

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

102-000-10100 CASH



Gluckstadt, MS

ICE STATION SEARCH AND SEIZURE ACCOUNT

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00208

Bank Statement		General Ledger	
Beginning Balance	7,690.00	Account Balance	7,690.00
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	7,690.00	Adjusted Account Balance	7,690.00
Statement Ending Balance		7,690.00	
Bank Difference		0.00	
General Ledger Difference		0.00	

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

100-000-10100 CASH



Gluckstadt, MS

E STATION FUND #2, CAPITAL PROJECTS 2023

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00207

Bank Statement		General Ledger	
Beginning Balance	104,019.87	Account Balance	104,019.87
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	0.00	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	104,019.87	Adjusted Account Balance	104,019.87
Statement Ending Balance		104,019.87	
Bank Difference		0.00	
General Ledger Difference		0.00	

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

005-000-10100 CASH





Gluckstadt, MS

**Bank Statement Register**

Section 5, Item B)

**COURT BOND ACCOUNT (HOLDING)**

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00213

**Bank Statement**

**General Ledger**

Beginning Balance	41,430.90	Account Balance	41,303.15
Plus Debits	6,252.50	Less Outstanding Debits	0.00
Less Credits	6,380.25	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	41,303.15	Adjusted Account Balance	41,303.15

Statement Ending Balance	41,303.15
Bank Difference	0.00
General Ledger Difference	0.00

**CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS**

003-000-10100 CASH

**Cleared Deposits**

Item Date	Reference	Item Type	Description	Amount
05/01/2025	<a href="#">DEP0003411</a>	Deposit	CLPKT00994 BG:Cash	2,000.00
05/19/2025	<a href="#">DEP0003491</a>	Deposit	CLPKT01019 BG:CC Payment	2,000.00
05/19/2025	<a href="#">DEP0003491</a>	Deposit	CLPKT01019 BG:Cash	252.50
05/22/2025	<a href="#">DEP0003514</a>	Deposit	CLPKT01025 BG:Cash	1,600.00
05/22/2025	<a href="#">DEP0003514</a>	Deposit	CLPKT01025 BG:CC Payment	400.00
Total Cleared Deposits (5)				6,252.50

**Cleared Checks**

Item Date	Reference	Item Type	Description	Amount
05/07/2025	<a href="#">16</a>	Check	Earl Larry	-528.75
05/07/2025	<a href="#">17</a>	Check	Govinda Krishna	-1,500.00
05/07/2025	<a href="#">18</a>	Check	Oksana Jones	-278.75
05/07/2025	<a href="#">19</a>	Check	City of Gluckstadt	-2,072.75
Total Cleared Checks (4)				-4,380.25

**Cleared Other**

Item Date	Reference	Item Type	Description	Amount
05/21/2025	<a href="#">MISC0000267</a>	Miscellaneous	IF Transfer of Rossum Mistaken Payment to	-2,000.00
Total Cleared Other (1)				-2,000.00



Gluckstadt, MS

Section 5, Item B)

**Bank Statement Register**  
Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Check	4	0.00	-4,380.25	-4,380.25
Deposit	5	0.00	6,252.50	6,252.50
Miscellaneous	1	0.00	-2,000.00	-2,000.00
		0.00	-127.75	-127.75



Gluckstadt, MS

CALHOUN STATION PKWY OVERLAY PROJECT

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00211

Bank Statement		General Ledger	
Beginning Balance	1,057,395.82	Account Balance	1,056,105.40
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	1,290.42	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	1,056,105.40	Adjusted Account Balance	1,056,105.40
Statement Ending Balance		1,056,105.40	
Bank Difference		0.00	
General Ledger Difference		0.00	

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

300-000-10100 CASH

Cleared Checks				
Item Date	Reference	Item Type	Description	Amount
05/07/2025	<a href="#">5</a>	Check	Stantec Consulting Services Inc (SCSI)	-1,290.42
Total Cleared Checks (1)				-1,290.42



Gluckstadt, MS

Section 5, Item B)

Bank Statement Register

Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Check	1	0.00	-1,290.42	-1,290.42
		0.00	-1,290.42	-1,290.42



Gluckstadt, MS

# Bank Statement Register

Section 5, Item B)

## POLICE STATION DEBT SERVICE FUND

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00212

### Bank Statement

### General Ledger

Beginning Balance	100.00	Account Balance	100.24
Plus Debits	468,159.62	Less Outstanding Debits	0.00
Less Credits	468,159.38	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	100.24	Adjusted Account Balance	100.24

Statement Ending Balance	100.24
Bank Difference	0.00
General Ledger Difference	0.00

### CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

200-000-10100 CASH

### Cleared Deposits

Item Date	Reference	Item Type	Description	Amount
05/07/2025	<a href="#">DEP0003444</a>	Deposit	CLPKT01004 BG:Cash	468,159.62
Total Cleared Deposits (1)				468,159.62

### Cleared Checks

Item Date	Reference	Item Type	Description	Amount
05/07/2025	<a href="#">3</a>	Check	BankPlus	-468,159.38
Total Cleared Checks (1)				-468,159.38



Gluckstadt, MS

Section 5, Item B)

**Bank Statement Register**  
Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Check	1	0.00	-468,159.38	-468,159.38
Deposit	1	0.00	468,159.62	468,159.62
		0.00	0.24	0.24



Gluckstadt, MS

GLUCKSTADT ROAD WIDENING PROJECT

Period 5/1/2025 - 5/30/2025

Packet: BRPKT00210

Bank Statement		General Ledger	
Beginning Balance	639,518.96	Account Balance	629,472.21
Plus Debits	0.00	Less Outstanding Debits	0.00
Less Credits	10,046.75	Plus Outstanding Credits	0.00
Adjustments	0.00	Adjustments	0.00
Ending Balance	629,472.21	Adjusted Account Balance	629,472.21
Statement Ending Balance		629,472.21	
Bank Difference		0.00	
General Ledger Difference		0.00	

CASH BALANCE CONSISTS OF THE FOLLOWING GENERAL LEDGER ACCOUNTS

301-000-10100 CASH

Cleared Checks				
Item Date	Reference	Item Type	Description	Amount
05/07/2025	<a href="#">6</a>	Check	Stantec Consulting Services Inc (SCSI)	-10,046.75
Total Cleared Checks (1)				-10,046.75



Gluckstadt, MS

Section 5, Item B)

**Bank Statement Register**  
Transaction Summary

Transaction Type	Count	Outstanding	Cleared	Total
Check	1	0.00	-10,046.75	-10,046.75
		0.00	-10,046.75	-10,046.75





## CITY OF GLUCKSTADT

MISSISSIPPI  
EXTERNAL FUNDING

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Ruth Marie Stogner, Grant Writer

**DATE:** June 10, 2025

**SUBJECT:** Status of Current Grants

---

Worksheet attached.

Grant Name:		Purpose:				Amount:	Match:			Status:		Expended Funds:			Reimbursement:	
SLCGP FY22		Cybersecurity				\$75,000.00	No Match			App Submitted						
402 PTS FY26		Personnel & Equipment				\$40,100.00	No Match			App Submitted						
402 PTS FY25		Personnel & Equipment				\$20,000.00	No Match			Awarded		12,792.74			10,292.28	
						*Modification - \$33,021.50										
Bulletproof Vest Partnership		Vests				\$5,731.64	\$2,865.82			Awarded		829.00			414.5	
JAG FY23		Equipment/Technology				\$7,929.96	No Match			Approved						
STBG		Gluckstadt Road Widening				\$3,481,050	\$3,481,050			Awarded		33,268.90				
STBG		Calhoun Station Overlay				\$759,000	\$189,750			Awarded		7,687.69				
MEMA - Hazard Mitigation		175kW 3 phase diesel generator				\$75,240.00	\$8,360.00			Awarded						
Homeland FY23		ALPR, Equipment, Prime Mover				\$150,000	No Match			Closed Out		148,242.56			148,242.56	
Homeland FY23		Equipment				\$14,000.00	No Match			Closed Out		14,000.00			14,000.00	
402 PTS FY24		Personnel & Equipment				\$20,000.00	No Match			Closed Out		\$19,297.89			\$19,297.89	
JAG FY22		Equipment - BWC (5)				\$5,138.00	\$1,712.00			Closed Out		\$6,850.00			\$5,138.00	



## CITY OF GLUCKSTADT

MISSISSIPPI  
EXTERNAL FUNDING

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Ruth Marie Stogner, Grant Writer

**DATE:** June 10, 2025

**SUBJECT:** Upcoming Grant Projects

---

**FY 2025 Safe Streets & Roads for All:**

Alleviate traffic congestion by adding a right turn lane at Dees & Gluckstadt Rd.  
Training was on April 29<sup>th</sup> and the application is due June 26<sup>th</sup>.

**MS Outdoor Stewardship Trust Fund:**

Training is on June 18<sup>th</sup>.



## CITY OF GLUCKSTADT

MISSISSIPPI  
EXTERNAL FUNDING

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Ruth Marie Stogner, Grant Writer

**DATE:** June 10, 2025

**SUBJECT:** Mayoral Health Council

---

Presented by Coordinator Shelia Spann.



## CITY OF GLUCKSTADT

MISSISSIPPI

OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum, City Clerk

**DATE:** June 10, 2025

**SUBJECT:** General Update, City Administration

---

The City Clerk will provide a brief update on the below city administration matters and answer questions.

Items:

- Finance & Budget
- Accounts Payable
- Fixed Assets
- Training & Education
- Human Resources and Payroll
- Communications and Website
- Public Records Requests
- Events & Chamber of Commerce
- Elections



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Scott Maugh, Deputy City Clerk

**DATE:** 05/01/2025

**SUBJECT:** Privilege & Transient Vendor License Report (Monthly Update)

---

From April 1, 2025, to April 30, 2025, the City of Gluckstadt processed twenty-one (21) Regular Privilege Licenses.

The amount of fees collected in 2025 to date is as follows:

Privilege: \$4412.87

Transient: \$0

===== DISTRIBUTION =====									
ID	ISSUED TO	DATE	PACKET	TYPE	FEE	PENALTY	TAX	INTE	
0000004	SMALLCAKES MADISON	4/17/2025	00311	Payment	20.00-	.00	.00		Section 7, Item B) 00-
0000011	SARTAIN'S HERITAGE	4/29/2025	00319	Payment	20.00-	.00	.00	.00	20.00-
0000012	EXIT REALTY LEGACY	4/30/2025	00320	Payment	20.00-	.00	.00	.00	20.00-
0000013	GLUCKSTADT DENTAL C	4/24/2025	00316	Payment	30.00-	.00	.00	.00	30.00-
0000018	MOBILE AUDIO MS, LL	4/24/2025	00316	Payment	20.00-	.00	.00	.00	20.00-
0000171	THE FLOOR GALLERY O	4/17/2025	00311	Payment	75.00-	.00	.00	.00	75.00-
0000174	KCI USA, INC.	4/17/2025	00311	Payment	20.00-	.00	.00	.00	20.00-
0000175	GERMANTOWN DENTAL	4/29/2025	00319	Payment	20.00-	.00	.00	.00	20.00-
0000178	THE MISSISSIPPI MAN	4/30/2025	00320	Payment	45.00-	.00	.00	.00	45.00-
0000184	C&K SENIOR CARE, LL	4/28/2025	00318	Payment	150.00-	.00	.00	.00	150.00-
0000187	HOPPER PROPERTIES	4/29/2025	00319	Payment	20.00-	.00	.00	.00	20.00-
0000282	GIFTED HANDS MASSAG	4/07/2025	00309	Payment	22.00-	.00	.00	.00	22.00-
0000287	KINDER BOUTIQUE	4/01/2025	00308	Payment	20.00-	.00	.00	.00	20.00-
0000288	CINDY PRINCE ART	4/01/2025	00308	Payment	20.00-	.00	.00	.00	20.00-
0000290	ANNA ALLEN INTERIOR	4/01/2025	00308	Payment	20.00-	.00	.00	.00	20.00-
0000295	THE PUPPY LODGE LLC	4/29/2025	00319	Payment	39.00-	.00	.00	.00	39.00-
0000350	TEX MEX SMOKEHOUSE	4/09/2025	00310	Payment	45.00-	.00	.00	.00	45.00-
0000351	EAGLES MANAGEMENT A	4/23/2025	00315	Payment	20.00-	.00	.00	.00	20.00-
0000352	MCGINNIS BOOKING	4/25/2025	00317	Payment	20.00-	.00	.00	.00	20.00-
0000353	INDO ITALIAN RESTAU	4/29/2025	00319	Payment	30.00-	.00	.00	.00	30.00-
0000354	LEGENDARY PRESENCE	4/30/2025	00320	Payment	30.00-	.00	.00	.00	30.00-

===== F E E C O D E T O T A L S B Y T Y P E =====

===== DISTRIBUTION =====							
FEE CODE	TYPE	COUNT	FEE	PENALTY	TAX	INTEREST	TOTAL
BEER FLAT	Payment	2	30.00CR	0.00	0.00	0.00	30.00CR
Over11	Payment	2	189.00CR	0.00	0.00	0.00	189.00CR
Schdl-A	Payment	3	115.00CR	0.00	0.00	0.00	115.00CR
Schdl-B	Payment	16	372.00CR	0.00	0.00	0.00	372.00CR

Section 7, Item B)

GRAND TOTAL FOR PERIOD 706.00CR

===== T O T A L S B Y T R A N S A C T I O N T Y P E =====

===== DISTRIBUTION =====							
TYPE	COUNT	FEE	PENALTY	TAX	INTEREST		TOTAL
Payment	21	706.00CR	0.00	0.00	0.00		706.00CR
TOTAL FOR PERIOD	21						706.00CR



## SELECTION CRITERIA

Section 7, Item B)

## REPORT OPTIONS:

LICENSE RANGE: THRU ZZZZZZZZZZ  
PACKET RANGE: 0 THRU 99999  
TRANSACTION RANGE: 4/01/2025 THRU 4/30/2025  
LICENSE STATUS: All  
LICENSE CODE: All  
FEE CODE: All

## PRINT OPTIONS:

PRINT TOTALS ONLY: NO

## TRANSACTION TYPE OPTIONS:

ALL: YES  
PAYMENT: YES  
REFUND CHECK: YES  
REVERSE PAYMENT: YES  
REVERSE REFUND: YES

## ADJUSTMENT OPTIONS:

ADJUSTMENT CODE: ALL

\*\*\* END OF REPORT \*\*\*



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Aldermen  
**FROM:** Lindsay Kellum, City Clerk  
**DATE:** 06/5/2025  
**SUBJECT:** June 3rd General Election Recap

---

The June 3rd General Election went smoothly and we did not have any issues.

The voter turnout was approx. 15% and was better than the Primary Election (12%).

The following individuals (highlighted yellow) were the unofficial winners of the Aldermen at Large Race:

Miya Bates 246  
Jessie Campbell 250  
Jayce Powell 260  
John Taylor 247  
Chip Williams 248  
Samuel Stonestreet 239

Mayoral Race: Uncontested

The Gluckstadt Municipal Election Commission will meet Tuesday, 6/10/25 to certify the election results and send them to the Mississippi Secretary of State for official filing.

The five (5) winners of the General Election will serve as our newly-elected Board of Aldermen for a four-year term (2025 - 2029).

I am extremely proud of all of the hard work of the following individuals, as we were able to run a successful and fair election together as a team - my staff, the municipal election commission, poll workers and ES&S technicians, as well as the county circuit clerk and county election commission.

We have already begun working with the Mayor, legal, dept. heads, and MML on the transition and orienting the new board members.

Please let me know if you have any questions.



JACKSON, MS  
197 INTERSTATE DRIVE SUITE C  
RICHLAND, MS 39218  
(800) 837-6464

**Commercial General Pest Control**  
**Master Agreement #: i11925-005259046**  
**Work Order #: 19630374449**

**Customer Name:** CITY HALL  
**Contact Name:** JANET BROOKS  
**Customer #:** 14107435  
**Sales Agrmt #:** 22639735  
**Service Address:** 343 DISTRIBUTION DR  
MADISON, MS 39110  
**Billing Address:** 343 DISTRIBUTION DR  
MADISON, MS 39110

**Home Phone:**  
**Work Phone:** (769) 567-2306  
**Cell Phone:**  
**E-mail Address:**  
**Frequency:** Quarterly  
**Customer Since:** 6/16/22

**Service Technician:** HENDERSON, CHARLES A. **Date/Time In:** 02/14/2023 12:55PM  
**Employee Number:** 11925 **Date /Time Out:** 02/14/2023 1:14PM  
**License/Cert #:** **Page:** 1  
**Supervisor Name:**  
**Supv. License/Cert #:**  
**Service Type:** Regular

**General Information:**

Work Order Summary	Work Order #	Total Areas	Areas Inspected	Total Zones	Zones Inspected	Total Svc Pts	Svc Pts Inspected	Total Devices	Devices Inspected
General Pest Control	19630374449	4	1	4	1	5	1	0	0

SERVICE POINT INSPECTION SUMMARY							PEST SUMMARY				
Service Point Summary	Existing	Installed	Replaced	Removed	Changed Barcode	Total Inspected	Live Found	Dead Found	New Activity	Evidence Only	Evidence Type *
Public Areas	1	0	0	0	0	1	General Spiders (2)	None	None	None	N/A

\*EVIDENCE TYPE: BEG=Bird Eggs BFE=Bird Feathers BNM=Bird Nesting Material EPT=Entry Points BSP=Blood Spots DMG=Damage DMP=Damaged Product DRP=Droppings EC=Egg Casings  
FDG=Feeding FR=Frass FSP=Fecal Spots FTP=Footprints GAL=Galleries GNM=Gnawing H=Holes HLS=Holes NST=Nesting Material O=Odor SM=Smear SSK=Shed Skins ST=Shelter Tubes T=Trails  
U=Urine

**Current Findings and Action Plan by Service Area and Zone**

PUBLIC AREAS			
PESTS OR EVIDENCE FOUND	FINDINGS/CONDITIONS	ACTIONS TAKEN	RECOMMENDATIONS
General Spiders	Follow up visit required in 30 days or less	Return visit will be scheduled for follow up	May be released back into inventory as of this inspection date.
PUBLIC AREAS / CAFETERIA AREA/ROOM			
PESTS OR EVIDENCE FOUND	FINDINGS/CONDITIONS	ACTIONS TAKEN	RECOMMENDATIONS
General Spiders	Follow up visit required in 30 days.	Return visit will be scheduled for follow up	May be released back into inventory as of this inspection date.

**Service Point Inspection Details**

Area	Time Inspected	Activity	Pests/Evidence	Conditions	Comments/Actions
PUBLIC AREAS > CAFETERIA AREA/ROOM Public Areas	01:13 PM	Pest Found (Live)	General Spiders(2)	Follow up visit required in 30 days or less	Inspected; Return visit will be scheduled for follow up

**Material Usage:**

Suspend Polyzone .01%	Pests Targeted	Post Treatment Precautions
<b>Active Chemical :</b> DELTAMETHRIN 0.01% <b>EPA Reg #:</b> 432-1514 <b>Treatment:</b> Spot Application (2 sq. ft. or less) <b>Applied Amount:</b> 2.000 Gallon <b>Equipment:</b> Comp. Air Blower	General Spiders	For flea treatments, remain off treated area until treatment has dried.  Keep infants, children, adults, pets, and domestic animals off treated surfaces until dry.  Do not allow unprotected persons, children, pets to touch/replace items/bedding, to contact/enter treated areas til dry.  Do not allow students to re-enter treated rooms/areas for at least 3 hours after application. Re-entry signs placed.  Caution - Pesticide Application. Warning sign(s) placed at appropriate location(s).  Do not touch treated areas until dry.



JACKSON, MS  
197 INTERSTATE DRIVE SUITE C  
RICHLAND, MS 39218  
(800) 837-6464

**Commercial General Pest Control**  
**Master Agreement #: i11925-005259046**  
**Work Order #: 19630374449**

	In hospitals and nursing homes ventilate room for 30 minutes before allowing patients to return to the treated room.  Ventilate room for 2 hours before allowing patients to return to the treated room.  Ventilate treated rooms thoroughly before reoccupying them.
Areas Inspected/Treated	
PUBLIC AREAS - CAFETERIA AREA/ROOM - Public Areas	

**Comments**

PUBLIC AREAS/CAFETERIA AREA/ROOM/Public Areas: Everything looks good

**Summary Of Charges:**

Previous Balance	\$0.00	
Current Charges:	160.00	
Credit:	\$0.00	
SubTotal:		\$160.00
Tax:		\$
Total:		\$160.00

Customer  
Signature: Unavailable

Date:

Service Technician  
Signature:

Date: 2/14/2023

CHARLES A. HENDERSON



JACKSON; MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-042425162904-4864  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FRAN

Section 7, Item D)

Homeowner Name: CITY HALL  
Address: 107 LONE WOLF DR  
City State: GLUCKSTADT, MS, 39110  
Zip:  
Home Phone:  
Work Phone:

# Ultimate Protection Home Pest Inspection

Please pay special attention to findings and comments below as these may indicate conditions that can lead to termite and pest problems.

EXTERIOR INSPECTION			
PROPERTY DETAILS			
Linear Feet:	<u>180</u>	Built Pre 1985:	<input type="checkbox"/> Primary Use: <u>Commercial Structure</u>
# of Stories:	<u>1</u>	Roof Type:	<u>Metal Roof</u> Foundation Type: <u>Concrete</u>
Construction Type:	<u>Monolithic Slab</u>	Siding:	<u>Aluminum</u> Industry Type: <u>Other</u>
Square Footage:	<u>1800</u>	Lot Size:	<u>                    </u> # of Gas Meters: <u>                    </u>
Cubic Feet:	<u>                    </u>	Eave Height:	<u>                    </u> Peak Height: <u>                    </u>
PROPERTY HAS A:			
Cistern:	French Drain:	Well:	
Visible Pond, Lake, Stream, or Waterway:		Sprinkler System Present:	
Exterior Slab (False Porch) Over Basement Area:		Gas Meter Have 3' Clearance:	
CONDUCTIVE CONDITIONS			
Indications of pests, rodents, termites, wildlife, or other wood-destroying pests?	<input checked="" type="checkbox"/>	Live Subterranean Termites Found?	<input type="checkbox"/>
Damage Found?	<input type="checkbox"/>	Trees/shrubs on or against home?	
Conditions on or around foundation conducive to termite attack?		Foundation slab/wall visible?	
Conditions allowing water to collect around structure?		Openings large enough for pest/rodent/wildlife entry?	
Gutters and downspouts clear of debris and standing water?		Siding Less Than 6" From Grade:	
Styrofoam Insulation or "DRI-VIT" Below Grade?		Wood embedded in concrete?	
Breeding Sites:	Gutters, Planters		



JACKSON, MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-042425  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FR

Section 7, Item D)

## INTERIOR INSPECTION

### PROPERTY DETAILS

Sump Pump: \_\_\_\_\_ A/C - Heat Ducts in or Below Slab: \_\_\_\_\_  
Plenum A/C - Heat System: \_\_\_\_\_ Radiant Heat: \_\_\_\_\_

### CONDUCTIVE CONDITIONS

Indications Of Pests, Rodents, Termites, Wildlife, Or Other Wood-Destroying Pests? ☒ Live Subterranean Termites Found?  
Damage Found? \_\_\_\_\_ Obvious Signs Of Leaks?  
Musky Odors? \_\_\_\_\_ Bath Traps Installed Where Applicable?  
Wall Separation/Cracks? \_\_\_\_\_ Sagging Or Bouncing Floors?

### ATTIC

Number Of Attics: \_\_\_\_\_ Attic Access Location: \_\_\_\_\_  
Indications Of Pests, Rodents, Termites, Wildlife, Or Other Wood-Destroying Pests?  
Adequate Ventilation? \_\_\_\_\_ Adequate Insulation R-Value? \_\_\_\_\_ Obvious Signs Of Leaks?  
Attic Vents Screened? \_\_\_\_\_ Asbestos Present? \_\_\_\_\_

### CRAWL SPACE

Number Of Crawl Spaces: \_\_\_\_\_ Crawl Space Access Location: \_\_\_\_\_  
Height Of Crawl Space: \_\_\_\_\_ High Point Of Crawl Space: \_\_\_\_\_ Low Point Of Crawl Space: \_\_\_\_\_  
Distance Between Joists: \_\_\_\_\_ Depth Of Joists: \_\_\_\_\_ # of electrical connections: \_\_\_\_\_  
Indications of pests, rodents, termites, wildlife, fungi, or other wood-destroying pests? ☒  
Wood debris, stored material or structure/ground contact?  
Excessive Moisture? \_\_\_\_\_ Visible Plumbing Leaks? \_\_\_\_\_ Cracked foundation walls/supports?  
Sagging Or Cracked Floor Joists? \_\_\_\_\_ Wood-Earth Contact? \_\_\_\_\_ Wood Debris In Crawl Space?  
Inadequate Ventilation In Crawl Space? \_\_\_\_\_ Wood Embedded In Concrete? \_\_\_\_\_ Entire Crawl Space Accessible?

### INSPECTOR'S STATEMENT OF VISIBLE DAMAGE

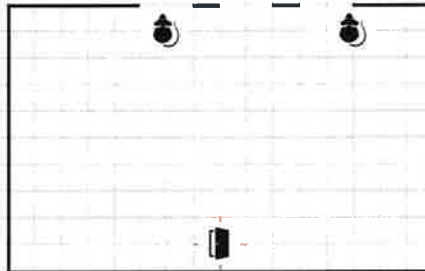
No visible termite damage in accessible areas at the time of inspection

Date: 04/24/2025

### TECHNICIAN'S STATEMENT OF VISIBLE DAMAGE

Date:

customer requesting pest control, they do have a mild Rodent activity in the warehouse area  
Will recommend pest control on a quarterly service and two rodent bait stations which we would service  
Along with the pest control every quarter, also, we will provide with glue traps inside the office area



## Scale 1:

This graph is a record of a visual, non-destructive inspection by Terminix of certain readily accessible areas of the identified property for visible termite infestation/damage. Terminix is not responsible for repairs to damages disclosed above. In addition, hidden damage may exist in concealed, obstructed or inaccessible areas. No attempt to remove siding, plastic or sheetrock insulation, carpeting, paneling, etc. to search for hidden damage was made. Terminix cannot guarantee that the damage disclosed by visual inspection of the premises shown above represents the entirety of the damage which may exist as of the date of the initial control application. Terminix shall not be responsible for repair of any existing damage including without limitation, any damage which existed in areas or in structural members which were not accessible for visual inspection as of the date of this graph.





JACKSON; MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-04242516  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FRA

Section 7, Item D)



## FLOOR PLAN LEGEND

### PROPERTY ELEMENTS



Exterior Gas Grill



Water Shut-Off



Sprinkler Shut-Off



Gas Meter



Air Conditioner



Cistern



Exterior Slab Over Basement Area



Inaccessible Area(s)



Sump Pump



Visible Waterway

### KEY TO EVIDENCE



Access Holes Allowing Pest Entry



Ant Activity



Bed Bug Activity



Bird Activity



Carpenter Ants



Cellulose Debris



Dampwood Termites



Drywood Termites



Earth Contact



Existing Damage



Excessive Moisture



Fungus



Faulty Grade



Flies



Formosan Termites



Gnaw Marks/Debris (Rodent)



Large Gaps



Mice



Mosquitoes



Missing Screens/Vent Covers



Possible Hidden Damage



Powder Post Beetles



Powder Post Beetle Damage



Rigid Board / Foam Insulation At Or Below Grade



Roaches



Rigid Board / Foam Insulation at or Below Grade



Rodents



Rodent Waste (Droppings)



Rodent Droppings



Rodent Tunneling In Insulation



Rodent Tunneling Under Slab Or Concrete Pad



Rub Marks (Rodent)



Siding Less Than 6" From Grade



Spiders



Styrofoam Insulation Or DRI-Vit Below Grade



Subterranean Termites



Termite Damage



Active Termites



Wood Boring Beetles



Wood Debris In Crawlspace



Wood Embedded In Concrete

## FLOOR PLAN LEGEND

### GENERAL TREATMENT SPECIFICATIONS

117	Trench or trench/rod soil adjacent to exterior foundation walls	117A	Vertically drill exterior attached slabs and treat soil beneath along point of attachment
118	Excavate soil beneath dirt-filled porch slab at point(s) of attachment to the structure and treat soil beneath	120	Vertically drill the dirt-filled porch slab and treat the soil beneath the slab along the point(s) of attachment to the structure
121A	Drill the exterior foundation wall of a crawl space or basement from the inside and treat the soil immediately beneath the dirt-filled porch slab by short-rodming along the point(s) of attachment to the structure		
121B	Drill through each side of the dirt-filled porch foundation wall per product label specifications and treat the soil immediately beneath the dirt-filled porch slab by short-rodming along the entire inside perimeter of the DFP		
121C	Drill foundation walls of the dirt-filled porch and treat the soil immediately beneath the slab by long-rodming adjacent to the entire inside perimeter of the DFP		
128	Trench, remove, and treat soil by the Backfill Method (see label)	129	Drill and treat voids of a double brick foundation wall per product label specifications
130	Drill and treat voids of a stone foundation wall per product label specifications	131	Drill and treat voids of a triple brick foundation wall per product label specifications
132	Drill and treat voids of a hollow block foundation wall per product label specifications	133	Drill and treat voids of a brick veneer foundation wall per product label specifications
134	Drill and treat all voids of a chimney per product label specifications	138	Drill and treat a subterranean termite infested wooden sill or plate
140	Drill and treat a subterranean termite infested wooden joist/s	145	Drill into voids of termite infested wood and inject product into inaccessible voids ,termite galleries and nests
146	Make small openings into termite shelter tubes and inject product inside	147	Make multiple openings into carton nests in building voids or in trees and make multiple injections of products to varying depths
160	Trench, trench and rod, or rod soil of planter box adjacent to the exterior foundation wall according to state specific treatment standards or to label directions, whichever apply		
501	Install In-ground Monitoring Station		

### NON-CHEMICAL TREATMENT SPECIFICATIONS

101	Provide at least 14" clearance between wood and soil in the crawl space	102	Install access to ceiling of basement for inspection and/or treatment
104	Install door/s to provide access for treating soil adjacent to plumbing	105	Install crawl space access door
106	Install Automatic Vents	109	Remove cellulose debris and/or any other debris that would interfere with inspection or treatment in the crawl space
109A	Remove form boards	110	Scrape off termite tunnels
111	Set wooden supports on concrete pads to properly insulate wood to soil contact	135	Cut off stucco at least 3" above grade and remove stucco below grade
149	Remove wood to ground contacts	152	Break ground contact on step stringers
161	Prepare floor surface for drilling	205	Install a vapor barrier over the soil of a crawl space
206	Install floor supports to provide additional support		



JACKSON, MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-042425162904-4864  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FRAN

Section 7, Item D)

## FLOOR PLAN LEGEND

### BASEMENT TREATMENT SPECIFICATIONS

122	Vertically drill basement concrete slab floor and treat the soil beneath	144	Drill and treat basement door frames
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### CRAWL SPACE TREATMENT SPECIFICATIONS

114	Trench or trench/rod soil adjacent to the inside of the foundation walls of a crawl space	115	Trench or trench and rod soil adjacent to the piers of a crawl space
116	Trench or trench and rod soil adjacent to soil pipes of a crawl space	119	Trench or trench and rod soil adjacent to a chimney of a crawl space

### EXCLUSION/WILDLIFE TREATMENT SPECIFICATIONS

900	Trap - Wildlife	901	Install Mushroom/Turbine Vent Cage - Roof
902	Seal Mushroom/Termite Vent - In Attic	903	Install Plumbing Vent Cap - Roof
904	Screen Gable Vent	905	Screen Foundation Vent
906	Screen Soffit Vent	907	Repair Roof Return
908	Seal Pipe Penetration	909	Seal Hole In Wall/Foundation, Floor, Etc.
910	Install One-Way Door Exclusion Cage	911	Install Garage Door Seal
912	Install Dryer Vent Cover - Wall	913	Install Oven Vent Cover - Wall
914	Install Oven Vent Cage - Roof	915	Install Chimney Cap

### PRE-CONSTRUCTION TREATMENT SPECIFICATIONS

171	Vertical treatment zone - trench or trench and rod soil adjacent to pillars and other interior foundation elements such as chimneys and soil pipes	172	Vertical treatment zone - trench or trench/rod soil adjacent to utility pipes, plumbing lines, and conduits that will penetrate through the slab (1 gallon/sqft)
173	Horizontal treatment zone - make a horizontal treatment to the entire surface area of soil or substrate to be covered beneath the concrete slab	174	Vertical treatment zone - upon completion of grading along the outside of the exterior foundation wall, treat the backfill by trenching or trenching/rodding the soil adjacent to the exterior foundation wall

### SLAB TREATMENT SPECIFICATIONS

122A	Drill the slab per product label specifications along the expansion joint where two slabs meet and treat soil underneath	123	Treat soil adjacent to plumbing penetrations
123A	Drill the slab along one side of the partition wall per product label specifications and treat the soil beneath	123AA	Drill the slab along both sides of a load-bearing wall per product label specifications and treat the soil beneath
124	Drill through the exterior foundation wall immediately below the slab per product label specifications and treat the soil beneath by short-rodding from the outside	126	Vertically drill the slab along the inside perimeter of the foundation walls and treat the soil beneath the slab





Contract #: 118882-042425162904-4864

## PEST CONTROL SERVICE PLAN

**THIS AGREEMENT PROVIDES FOR SERVICES TO CONTROL FOR AND MITIGATE AGAINST INFESTATIONS OF CERTAIN INSECTS, SPIDERS AND RODENTS. TERMINIX SHALL NOT BE RESPONSIBLE FOR ANY INJURY, DISEASE OR ILLNESS RESULTING FROM BITES, INFESTATION OR CONTAMINATION OR FOR THE REPAIR OF ANY DAMAGE TO THE STRUCTURES ON THE PREMISES CAUSED BY SUCH INSECTS, SPIDERS AND RODENTS.**

Customer (print name) CITY HALL Main Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_  
Customer Mailing Address \_\_\_\_\_  
Property Address 107 LONE WOLF DR, GLUCKSTADT, MS 39110  
Description of Structure(s) Covered Commercial Building Email janet.brooks@gluckstadt.net

## SERVICE / PAYMENT TERMS

INITIAL SERVICE VISIT CHARGE *	\$	132.00
RECURRING SERVICE VISIT CHARGE*	\$	132.00
SERVICE FREQUENCY	Quarterly	
BILLING FREQUENCY	Quarterly	

\*Excludes tax (if applicable)

☐ **Easy Pay:** Customer authorizes Terminix to automatically debit Customer's checking account or credit card, as indicated below, in an amount equal to any recurring service charges due to Terminix under this Agreement within five (5) days of the date such charge becomes due. This authorization will remain in effect until the fifth business day following Terminix's receipt from Customer of a written notice to cancel such authorization. Customer understands that cancellation of this authorization does not cancel Customer's obligations under this Agreement.

## PEST CONTROL SERVICES

**Target Pests for Standard Service (selected pests)** ☐ American Roaches ☒ German Roaches ☐ Oriental Roaches ☐ Roaches Smokybrown, ☒ house mice ☒ rats ☒ silverfish ☒ "house" ants (other than Premium Pest ants listed below) ☒ spiders excluding the Brown Recluse (*Loxosceles reclusa*) & Black Widow (members of genus *Latrodectus*) ☐ centipedes ☐ millipedes ☒ earwigs ☐ house crickets ☐ common ground beetles ☒ paper wasps (within 8 feet of ground level)  
**Services for Selected Premium Pests (Subject to Additional Charges): (select)** ☐ fleas ☐ ticks ☐ Carpenter ants ☐ Pharaoh ants ☐ Fire ants ☐ Tawny Crazy ants ☒ spiders (example: Black Widow and Brown Recluse) ☐ bees ☒ wasps (yellow jackets, hornets, other stinging wasps) ☐ clothes moths ☐ scorpions ☐ Brown-Banded cockroaches ☐ stored product pests

Terminix has provided the Customer with a copy of the manufacturer's specimen label or other state-required documents for the pesticide(s), which will be used to treat the above-named property.

**Customer accepts and agrees to the Terms and Conditions of this Agreement, including the MANDATORY ARBITRATION and CLASS ACTION WAIVER provisions in Sections 16 and 17 of the Terms and Conditions of this Agreement:**

Customer's Company Name: <u>CITY HALL</u>	Customers Authorized Representative (Print Name): <u>CITY HALL</u>
Customer's Authorized Representative (Signature): _____	Date: _____
Representative Name: <u>SCHETTINI, FRANK</u>	Representative (Signature): _____ Date: _____
Terminix Branch Phone: <u>6019398140</u>	Terminix Branch Charter No.: _____
Terminix Branch Address: <u>197 INTERSTATE DR STE C, RICHLAND, MS 39218</u>	

In the event you have any questions or complaints, you may contact a Terminix representative by calling 1.800.TELLTMX (1.800.835.5869).

**STATE-SPECIFIC DISCLOSURES.**

**CALIFORNIA:** Supplier shall provide the "Notice to Owner/Tenant" as required by Cal.Bus. & Prof. Code section 8538.

**GEORGIA:** The Georgia Structural Pest Control Act requires all pest control companies to maintain insurance coverage. Information about this coverage is available from this pest control company.

**TEXAS:** Licensed and regulated by: Texas Department of Agriculture, PO Box 12847, Austin, TX 78711-2847 Phone 1.866.918.4481 Fax 1.888.232.2567.

# TERMS AND CONDITIONS

## Section 7, Item D)

1. **INITIAL TERM; RENEWAL.** The term of this Agreement shall be a period of one (1) year beginning on the date executed (the "Initial Term"). After the Initial Term, this Agreement shall automatically renew for additional one (1) year periods (each a "Renewal Term") under the then current terms and conditions and any service policies unless earlier terminated or modified in accordance with this Agreement.
2. **FEES.** The Customer shall pay the fees and any additional surcharges for the Initial Service Visit and any subsequent or recurring Service Visits for the Initial Term and any Renewal Term. Customer agrees to reimburse Terminix for any costs associated with third-party billing or compliance portals Interactive Voice Response (IVR) technology, additional and unforeseen administrative services, and the like, if required to be used by Customer. Fees are due upon Terminix rendering service and providing Customer a service record to document the service. At any time during the term of this Agreement Terminix may use various methods to determine Customer's creditworthiness, including running a credit report.
3. **PEST CONTROL SERVICE PLAN. PEST CONTROL SERVICE PLAN.** According to Customer's selection(s), Terminix offers control and mitigation for Standard Service pests and/or Premium Service pests located in and around the structures on the Customer's premises. Terminix requires a reasonable time period to control for and mitigate certain infestations; and in some cases, this may involve Terminix needing to make either multiple visits or additional treatments that Terminix finds necessary. All services shall be performed using products and/or procedures recognized in the pest control industry and scientific community as effective for their purpose.
  - a. **SERVICE VISIT(S).** During Service Visit(s), Terminix may apply pesticides to both the interior of the structures or the exterior perimeter of the structures on the premises at its discretion to control for and mitigate against the selected Standard Service or Premium Service Pests. Additionally, Terminix may utilize other pest control strategies for control of certain pests. For recurring pest control service, Terminix may perform pest control measures at subsequent visits during the Initial Term and any Renewal Term(s).
  - b. **TARGET PESTS FOR STANDARD SERVICE.** Selected by Customer, may include: cockroaches (American, German, Oriental, and Smokybrown), house mice, rats, silverfish, "house" ants (other than ants listed in Section 3.c. below), spiders (excluding the Brown Recluse (*Loxosceles reclusa*) & Black Widow (members of genus *Latrodectus*)), centipedes, millipedes, earwigs, house crickets, common ground beetles, and paper wasps (within 8 feet of ground level).
  - c. **TARGET PESTS FOR PREMIUM SERVICE.** Selected by Customer, may include: flies (including small flies), fleas, ticks, Carpenter ants, Pharaoh ants, Fire ants, Tawny Crazy ants, spiders (Example: Black Widow and Brown Recluse), bees, wasps (yellow jackets, hornets and other stinging wasps), clothes moths, scorpions, Brown-Banded cockroaches, and stored product pests. Terminix shall control for and mitigate against infestations of each Premium Pest(s) as selected by Customer at an additional charge to Customer.
  - d. **EXCLUDED PESTS.** This Agreement does not cover and Terminix shall have no obligation to control for or mitigate against the following pests: termites (subterranean, dry wood, damp wood), wood-boring beetles, bed bugs (all species), mosquitoes, or any other pests not specified in Section 3.b. and 3.c. above, unless otherwise agreed to in writing by Terminix.
  - e. **INTERIM SERVICE VISITS.** Subject to the limitations in Section 5-Customer Cooperation, herein, if Customer is not reasonably satisfied with the effectiveness of Terminix's service, Customer may request complimentary interim service visits within thirty (30) days of the initial or recurring Service Visit being rendered.
4. **ACCESS TO PROPERTY.** The Customer must allow Terminix access to the structures for any purpose contemplated by this Agreement, including but not limited to, reinspections, whether the inspections were requested by the Customer or considered necessary by Terminix. The failure to allow Terminix such access limits the effectiveness of Terminix's service(s) and Terminix cannot guarantee results. Regardless of whether Customer grants Terminix access, Customer is still responsible for payment of the service(s) Terminix renders with the access it can obtain.
5. **CUSTOMER COOPERATION.** The Customer's cooperation is essential to ensure effective results from Terminix's service(s). Terminix will document service(s) rendered by providing Customer a service record listing conducive conditions (if present). When conditions conducive to the breeding and harborage of pests are reported by Terminix and are not corrected by Customer within a reasonable period, Terminix cannot ensure effective services. Extra charges may be assessed to Customer for additional treatments that are required in areas found with conducive conditions.
6. **TERMINATION.** If Terminix fails to resolve any material complaint regarding its service within a reasonable period, Customer may terminate this Agreement by giving Terminix ninety (90) days' advanced written notice. Either party may elect not to renew this Agreement by providing the other party with written notice of its intent not to renew at least ninety (90) days prior to the start of any Renewal Term.
7. **LIMITATION OF LIABILITY; LIMITED WARRANTY.** EXCEPT AS OTHERWISE PROHIBITED BY LAW, TERMINIX DISCLAIMS AND SHALL NOT BE RESPONSIBLE FOR ANY LIABILITY FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE AND/ OR LOSS OF ENJOYMENT DAMAGES. THIS AGREEMENT DOES NOT PROVIDE FOR THE REPAIR OF ANY DAMAGE TO THE STRUCTURES ON THE PREMISES OR TO THE CONTENTS THEREIN CAUSED BY PESTS OR FOR COMPENSATION TO CUSTOMER FOR ANY SUCH DAMAGE. THIS AGREEMENT DOES NOT GUARANTEE, AND TERMINIX DOES NOT REPRESENT, THAT PESTS WILL NOT RETURN SUBSEQUENT TO SERVICE TREATMENTS.
8. **FORCE MAJEURE.** Terminix shall not be liable to Customer for any failure to perform or delay in the performance under this Agreement, attributable in whole or in part to any cause beyond its reasonable control, including but not limited to, acts of God, fires, floods, earthquakes, hurricanes, strikes, unavailability of necessary utilities, blackouts, or government actions.
9. **CHANGE IN LAW.** Terminix performs its services in accordance with the requirements of law. In the event of a change in existing law as it pertains to services, Terminix reserves the right to revise any of terms of this Agreement or terminate this Agreement.
10. **NON-PAYMENT; DEFAULT.** In case of non-payment or default by the Customer, Terminix may terminate this Agreement. Costs of collection including reasonable attorney's fees shall be paid by the Customer. In addition, interest may be assessed.
11. **CHANGE IN TERMS.** As long as Terminix doesn't materially reduce or change the quality or quantity of service(s), Terminix may change price or any other term of this Agreement at any time. Terminix will notify Customer of any material change. By accepting service after the change takes effect, Customer is accepting the change. If Terminix makes a material change to Customer's Agreement that Customer chooses not to accept, Customer may terminate by contacting Terminix in writing within ten (10) days of the effective date of the change notice, providing the reason for cancellation. Any written notices Customer needs to provide to Terminix in accordance with these terms and conditions should be sent via electronic mail to [cancelservice@terminix.com](mailto:cancelservice@terminix.com).
12. **SEVERABILITY.** If any part of this Agreement is held to be invalid or unenforceable for any reason, the remaining terms and conditions of this Agreement shall remain in full force and effect.
13. **MANDATORY ARBITRATION AND CLASS ACTION WAIVER.** The parties choose to resolve any claim, dispute, or controversy ("Claim"), arising out of or relating to this Agreement through binding arbitration administered by the American Arbitration Association ("AAA"), under the AAA Commercial Rules in effect at the time the Claim is filed. The arbitrator's decision shall be final, binding, and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. Venue for arbitration hereunder shall lie in Memphis, TN. You agree that any arbitration proceeding between the parties will be of an individual claim and no claims will be arbitrated on a class-wide or representative basis.
14. **GOVERNING LAW.** Except for the Mandatory Arbitration Clause, this Agreement shall be governed by, and construed in accordance with, the laws of the state in which the dispute arises without regard to the conflict of laws provisions.
15. **ENTIRE AGREEMENT.** This Agreement, together with all exhibits and amendments, contains the entire agreement between the parties. This Agreement replaces any other discussions, proposals or communications between the parties and no other representations are binding. Except for the Change in Terms clause, this Agreement may not be modified or amended in any way without the written consent of both parties. Electronic signatures are legal and binding.
16. **NOTICE FOR CALIFORNIA CONSUMERS:** In order to establish an account and provide you with service, we may collect personal information about you, such as your name or alias(es), physical address, phone number, and/or email address. During the course of business, we will maintain service records related to your established account. If financing a service via our internal financing options, we will also collect your social security number and date of birth in order to process a credit check for loan purposes. We do not sell your personal information. For additional information about your rights related to data privacy, please review our privacy policy, available at [www.terminix.com/privacy](http://www.terminix.com/privacy).





Contract #: 118882-042425162904-4864

Property Work Authorization And Service Agreement  
Related Repair

Purchaser (print name) CITY HALL Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Purchaser Mailing Address \_\_\_\_\_  
Property Address 107 LONE WOLF DR, GLUCKSTADT, MS 39110  
Description of Structure(s) Commercial Building Email janet.brooks@gluckstadt.net  
Covered \_\_\_\_\_  
Description of Service(s) Two rodent bait stations

**SERVICE / PAYMENT TERMS**

SERVICE(S) PURCHASED Installation \*

\*Excludes tax (if applicable) \$ 100.00

Services will be performed in a workman-like manner. Terminix reserves the right to sub-contract the work to a contractor chosen by Terminix. This Service Agreement can be canceled at any time prior to service delivery by the Purchaser by notifying Terminix in writing or by telephone. This Service Agreement does not guarantee against present or future termite damage to Purchaser's property or possessions. This Service Agreement does not provide for repairs or compensation resulting from any defective materials or workmanship, except as provided for in paragraph 1 ("Limited Warranty") on the reverse side of this agreement.

**ANY ADDITIONAL PROVISIONS ATTACHED HERETO INCLUDING THE MANDATORY ARBITRATION AGREEMENT AND THE OTHER TERMS AND CONDITIONS ON THE REVERSE SIDE AND IF APPLICABLE TO SERVICE, THE INSPECTION GRAPH DATED 04/24/2025 ARE PART OF THIS AGREEMENT.**

Terminix has provided the Purchaser with a copy of the manufacturer's specimen label or other state-required documents for the pesticide(s), which will be used to treat the above-named property.

**NOTICE: YOU, THE PURCHASER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE ATTACHED NOTICE OF CANCELLATION FOR AN EXPLANATION OF THIS RIGHT.**

Purchaser Name: CITY HALL Purchaser (Signature): \_\_\_\_\_ Date: \_\_\_\_\_  
Representative Name: SCHETTINI, FRANK Representative (Signature): \_\_\_\_\_ Date: \_\_\_\_\_  
Terminix Branch Phone: 6019398140  
Terminix Branch Address: 197 INTERSTATE DR STE C, RICHLAND, MS 39218

In the event you have any questions or complaints, you may contact a Terminix representative by calling 1.800.TELLTMX (1.800.835.5869).

MD License HIC Reg # 141049 shall be exhibited, as required by Maryland Home Improvement Commission Regulations.

NJ License HIC Reg #NJHIC-13VH01287900 shall be exhibited, as required by N.J. Division of Consumer Affairs

PA License HIC Reg # PA1112363 shall be exhibited, as required by PA Office of the Attorney General

## **TERMS AND CONDITIONS**

1. **LIMITED WARRANTY.** Terminix warrants that the Floor Support(s), Auto-Vent(s), Vapo-Check and/or R-Plus Insulation installed by it will be free from defects in material or workmanship for a period of one (1) year from the date of installation. If any Floor Support(s) move(s) from the location where installed, or if any part of the Floor Support(s), Auto-Vent(s), Vapo-Check and/or R-Plus Insulation fail(s) during this period because of defective workmanship, the customer should notify the nearest Terminix office. If the customer is unsure where the nearest office is located, then the customer should write Terminix International, 860 Ridge Lake Boulevard, Memphis, Tennessee 38120. Terminix will then send a representative out to examine the Floor Support(s), Auto-Vent(s), Vapo-Check and/or R-Plus Insulation. If the examination, in the judgement of Terminix, indicates that any part of the Floor Support(s), Auto-Vent(s), Vapo-Check and/or R-Plus Insulation has or have failed because of defective material or workmanship or has or have moved then Terminix will, at its option, either replace or repair the part of the Floor Support(s), Auto-Vent(s), Vapo-Check and/or R-Plus Insulation without charge to the customer. These Warranties do not apply, and Terminix assumes no responsibility for any damages that arise in any case where Floor Support(s), Auto-Vent(s), Vapo-Check and/or R-Plus Insulation has or have been either tampered with or altered in any way.
2. **NOTICE OF CLAIMS, ACCESS TO PROPERTY.** Any claim arising out of or relating to this Agreement must be made to Terminix during the term of this Agreement. Purchaser must allow Terminix access to the identified property for purpose contemplated by this Agreement, including but not limited to reinspections, whether the inspections were requested by the Purchaser or considered necessary by Terminix, and failure to allow Terminix such access will terminate this Plan without further notice.
3. **DISCLAIMER.**
  - A. Terminix's liability under this agreement will be terminated if Terminix is prevented from fulfilling its responsibilities under the terms of this agreement by reason of delays in transportation, shortages of fuel and/or materials, strikes, embargoes, fire, floods, quarantine restrictions, earthquakes, hurricanes, or any other act of God or circumstances beyond the control of Terminix.
  - B. This Agreement does not cover and Terminix will not be responsible for damage resulting from or services required for:
    1. Any and all damage resulting from termites and/or any other wood destroying organisms.
    2. Moisture conditions, including but not limited to fungus damage and/or water leakage caused by faulty plumbing, roofs, gutters, downspouts and/or poor drainage.
    3. Concrete or masonry failure or grade alterations.
    4. Inherent structural problems, including but not limited to, wood to ground contacts.
    5. Termites entering any rigid foam, wooden or cellulose containing component in contact with the earth and the identified property regardless of whether the component is a part of the identified property.
    6. Damage resulting from or services required for moisture conditions, including but not limited to fungus damage.
    7. Damage resulting from or services required for concrete or masonry failure of grade alterations.
    8. Inherent structural problems or damage resulting from such problems.
  - C. This agreement does not provide coverage for any variety of termite or any other wood destroying insects.

EXCEPT AS OTHERWISE PROHIBITED BY LAW, TERMINIX DISCLAIMS AND SHALL NOT BE RESPONSIBLE FOR ANY LIABILITY FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, STIGMA AND/OR LOSS OF ENJOYMENT DAMAGES. THE OBLIGATIONS OF TERMINIX SPECIFICALLY STATED IN THIS AGREEMENT ARE GIVEN IN LIEU OF ANY OTHER OBLIGATION OR RESPONSIBILITY, EXPRESS OR IMPLIED, INCLUDING ANY REPRESENTATION OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
4. **CHANGE IN LAW.** Terminix performs its services in accordance with the requirements of law. In the event of a change in existing law as it pertains to the services herein, Terminix reserves the right to revise the annual renewal charge or terminate this Agreement.
5. **NON-PAYMENT, DEFAULT.** In case of non-payment or default by the Purchaser, Terminix has the right to terminate this agreement.
6. **ENTIRE AGREEMENT.** This Contract, these Terms and Conditions and the Inspection Graph constitute the entire Agreement between the parties and no other representations or statements will be binding upon the parties.
7. **MANDATORY ARBITRATION.** Purchaser and Terminix agree that any claim, dispute or controversy ("Claim") between them or against the other or the employees, agents or assigns of the other, and any Claim arising from or relating to this Agreement or the relationships which result from this agreement, including but not limited to any tort or statutory Claim, shall be resolved by neutral binding arbitration by the American Arbitration Association ("AAA"), under the Rules of the AAA in effect at the time the Claim is filed ("AAA Rules"). Any arbitration hearing at which the parties appear personally will take place at a location within the United States federal judicial district in which Purchaser resides. AAA Rules and forms may be obtained and all claims shall be filed at any AAA office, [www.adr.org](http://www.adr.org) or by calling 1-800-778-7879. Each party shall be responsible for paying its own attorneys' fees, costs and expenses; the arbitration fees and arbitrator compensation shall be payable as provided in the AAA Rules. However, for a Claim of \$15,000 or less brought by Purchaser in his/her/its individual capacity, if Purchaser so requests in writing, terminix will pay Purchaser's arbitration fees and arbitrator compensation due to the AAA for such Claim to the extent they exceed any filing fees that the Purchaser would pay to a court with jurisdiction over the Claim. The arbitrator's power to conduct any arbitration proceeding under this arbitration agreement shall be limited as follows: any arbitration proceeding under this agreement will not be consolidated or joined with any arbitration proceeding under any other agreement, or involving any other property or premises, and will not proceed as a class action or private attorney general action. The foregoing prohibition on consolidated, class action and private attorney general arbitrations is an essential and integral part of this arbitration clause and is not severable from the remainder of the clause. The decision of the arbitrator shall be a final and binding resolution of the Claim. This arbitration agreement is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act, 9 U.S.C. Sections 1-16. Judgment upon the award may be entered in any court having jurisdiction. Neither party shall sue the other party with respect to any matter in dispute between the parties other than for enforcement of this arbitration agreement or of the arbitrator's award. THE PARTIES UNDERSTAND THAT THEY WOULD HAVE HAD A RIGHT OR OPPORTUNITY TO LITIGATE DISPUTES THROUGH A COURT AND TO HAVE A JUDGE OR JURY DECIDE THEIR CASE, BUT THEY CHOOSE TO HAVE ANY DISPUTES DECIDED THROUGH ARBITRATION.
8. **SEVERABILITY.** If any part of this agreement is held to be invalid or unenforceable for any reason, the remaining terms and conditions of this agreement shall remain in full force and effect.

- 9. Notice for California Consumers:** In order to establish an account and provide you with service, we may collect personal information about you, such as your name or alias(es), physical address, phone number, and/or email address. During the course of business, we will maintain service records related to your established account. If financing a service via our internal financing options, we will also collect your social security number and date of birth in order to process a credit check for loan purposes. We do not sell your personal information. For additional information about your rights related to data privacy, please review our privacy policy, available at [www.terminix.com/privacy](http://www.terminix.com/privacy).





### Summary of Charges

	Product	Renewals	Amount	Tax	Discount	Total Amount
Initial Term	Commercial Inside/Outside Pest Control		\$528.00	\$36.96	\$0.00	\$564.96
Special Charges	Related Repair		\$100.00	\$7.00	\$0.00	\$107.00
Grand Total:						\$671.96

Product	Merchandise	Quantity
---------	-------------	----------

### Purchaser Payments

By signing below, I, the cardholder, have authorized Terminix to process this one-time payment without further signature or authorization from me.

\$

### Authorization

Purchaser Name: CITY HALL Purchaser (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

**AUTOPAY:** Purchaser authorizes Terminix and affiliates including SMAC to automatically debit Purchaser's checking account or credit card, as indicated below, in an amount equal to any recurring service charges due to Terminix under this Agreement within five (5) days of the date such charge becomes due. This authorization will remain in effect until the fifth business day following Terminix's receipt from Purchaser of a written notice to cancel such authorization. Purchaser understands that cancellation of this authorization does not cancel Purchaser's obligations under this Agreement.

### Terminix Authorization

Purchaser Name: CITY HALL Purchaser (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

### SMAC Authorization



**Purchaser Name:** CITY HALL

**Purchaser (Signature):** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Product Labels & Safety Data Sheets

Product Labels & Safety Data Sheets, please visit: [https://licensed.com/orgs/terminix/public/chemical\\_documents](https://licensed.com/orgs/terminix/public/chemical_documents)  
For NY customers, please select 'NY' as your locale

## BEING A TERMINIX CUSTOMER HAS ITS BENEFITS.

### MANAGE YOUR ACCOUNT 24/7.



Manage your Terminix account around the clock on your computer, tablet or smartphone. Just sign up and [Terminix.com/my-account](https://terminix.com/my-account).

- **MOBILE-FRIENDLY ACCESS:**  
Access your account from anywhere
- **MANAGE UPCOMING APPOINTMENTS:**  
View and schedule service visits
- **UPDATE YOUR PROFILE:**  
Update your payment and contact info
- **SIMPLE PROTECTION PLAN RENEWALS:**  
Maintain your plan without the hassle

### MAKE PAYMENTS WORRY-FREE.



Save time and money with **AutoPay**. Payments are automatically charged to your preferred payment method when they're due so there's no need to worry about another bill.

### HAPPY WITH YOUR SERVICE? PASS THE WORD ALONG.



Want to earn a credit on your next service? Recommend Terminix to your friends and family. Ask your technician for more details.

### FIND OUT WHAT PEOPLE ARE SAYING.

CONSUMERAFFAIRS



Find reviews and ratings by other customers.  
[consumeraffairs.com/homeowners/terminix](https://consumeraffairs.com/homeowners/terminix)





JACKSON, MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-042425171108-5704  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FRAN

Section 7, Item D)

Homeowner Name: CITY HALL  
Address: 140 GLUCKSTADT WAY  
City State: GLUCKSTADT, MS, 39110  
Zip:  
Home Phone:  
Work Phone:

# Ultimate Protection Home Pest Inspection

Please pay special attention to findings and comments below as these may indicate conditions that can lead to termite and pest problems.

EXTERIOR INSPECTION					
PROPERTY DETAILS					
Linear Feet:	<u>380</u>	Built Pre 1985:	<input type="checkbox"/>	Primary Use:	<u>Correctional Facility</u>
# of Stories:	<u>1</u>	Roof Type:	<u>Parapet Roof</u>	Foundation Type:	<u>Concrete</u>
Construction Type:	<u>Monolithic Slab</u>	Siding:	<u>Brick</u>	Industry Type:	<u>Other</u>
Square Footage:	<u>5000</u>	Lot Size:	<u></u>	# of Gas Meters:	<u></u>
Cubic Feet:	<u></u>	Eave Height:	<u></u>	Peak Height:	<u></u>
PROPERTY HAS A:					
Cistern:		French Drain:		Well:	
Visible Pond, Lake, Stream, or Waterway:			Sprinkler System Present:		
Exterior Slab (False Porch) Over Basement Area:			Gas Meter Have 3' Clearance:		
CONDUCTIVE CONDITIONS					
Indications of pests, rodents, termites, wildlife, or other wood-destroying pests?		<input type="checkbox"/>	Live Subterranean Termites Found?		<input type="checkbox"/>
Damage Found?		<input type="checkbox"/>	Trees/shrubs on or against home?		
Conditions on or around foundation conducive to termite attack?			Foundation slab/wall visible?		
Conditions allowing water to collect around structure?			Openings large enough for pest/rodent/wildlife entry?		
Gutters and downspouts clear of debris and standing water?			Siding Less Than 6" From Grade:		
Styrofoam Insulation or "DRI-VIT" Below Grade?			Wood embedded in concrete?		
Breeding Sites:	Planters				



JACKSON, MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-042425  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FR

Section 7, Item D)

## INTERIOR INSPECTION

### PROPERTY DETAILS

Sump Pump: \_\_\_\_\_ A/C - Heat Ducts in or Below Slab: \_\_\_\_\_  
Plenum A/C - Heat System: \_\_\_\_\_ Radiant Heat: \_\_\_\_\_

### CONDUCTIVE CONDITIONS

Indications Of Pests, Rodents, Termites, Wildlife, Or Other Wood-Destroying Pests? \_\_\_\_\_ Live Subterranean Termites Found? \_\_\_\_\_  
Damage Found? \_\_\_\_\_ Obvious Signs Of Leaks? \_\_\_\_\_  
Musky Odors? \_\_\_\_\_ Bath Traps Installed Where Applicable? \_\_\_\_\_  
Wall Separation/Cracks? \_\_\_\_\_ Sagging Or Bouncing Floors? \_\_\_\_\_

### ATTIC

Number Of Attics: \_\_\_\_\_ Attic Access Location: \_\_\_\_\_  
Indications Of Pests, Rodents, Termites, Wildlife, Or Other Wood-Destroying Pests? \_\_\_\_\_  
Adequate Ventilation? \_\_\_\_\_ Adequate Insulation R-Value? \_\_\_\_\_ Obvious Signs Of Leaks? \_\_\_\_\_  
Attic Vents Screened? \_\_\_\_\_ Asbestos Present? \_\_\_\_\_

### CRAWL SPACE

Number Of Crawl Spaces: \_\_\_\_\_ Crawl Space Access Location: \_\_\_\_\_  
Height Of Crawl Space: \_\_\_\_\_ High Point Of Crawl Space: \_\_\_\_\_ Low Point Of Crawl Space: \_\_\_\_\_  
Distance Between Joists: \_\_\_\_\_ Depth Of Joists: \_\_\_\_\_ # of electrical connections: \_\_\_\_\_  
Indications of pests, rodents, termites, wildlife, fungi, or other wood-destroying pests? \_\_\_\_\_  
Wood debris, stored material or structure/ground contact? \_\_\_\_\_  
Excessive Moisture? \_\_\_\_\_ Visible Plumbing Leaks? \_\_\_\_\_ Cracked foundation walls/supports? \_\_\_\_\_  
Sagging Or Cracked Floor Joists? \_\_\_\_\_ Wood-Earth Contact? \_\_\_\_\_ Wood Debris In Crawl Space? \_\_\_\_\_  
Inadequate Ventilation In Crawl Space? \_\_\_\_\_ Wood Embedded In Concrete? \_\_\_\_\_ Entire Crawl Space Accessible? \_\_\_\_\_

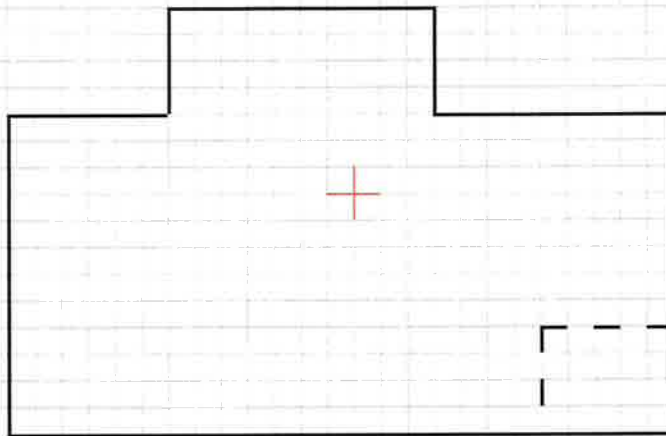
### INSPECTOR'S STATEMENT OF VISIBLE DAMAGE

No visible termite damage in accessible areas at the time of inspection \_\_\_\_\_ Date: 04/24/2025

### TECHNICIAN'S STATEMENT OF VISIBLE DAMAGE

Date: \_\_\_\_\_

Customer needs pest control. Need to do quarterly service.  
No Rodent activity at this time.



## Scale 1:

This graph is a record of a visual, non-destructive inspection by Terminix of certain readily accessible areas of the identified property for visible termite infestation/damage. Terminix is not responsible for repairs to damages disclosed above. In addition, hidden damage may exist in concealed, obstructed or inaccessible areas. No attempt to remove siding, plastic or sheetrock insulation, carpeting, paneling, etc. to search for hidden damage was made. Terminix cannot guarantee that the damage disclosed by visual inspection of the premises shown above represents the entirety of the damage which may exist as of the date of the initial control application. Terminix shall not be responsible for repair of any existing damage including without limitation, any damage which existed in areas or in structural members which were not accessible for visual inspection as of the date of this graph.



JACKSON, MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140











Contract #: 118882-0424251  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, FRA

Section 7, Item D)



## FLOOR PLAN LEGEND

### PROPERTY ELEMENTS

	Exterior Gas Grill		Water Shut-Off		Sprinkler Shut-Off		Gas Meter
	Air Conditioner		Cistern		Exterior Slab Over Basement Area		Inaccessible Area(s)
	Sump Pump		Visible Waterway				

### KEY TO EVIDENCE

	Access Holes Allowing Pest Entry		Ant Activity		Bed Bug Activity		Bird Activity
	Carpenter Ants		Cellulose Debris		Dampwood Termites		Drywood Termites
	Earth Contact		Existing Damage		Excessive Moisture		Fungus
	Faulty Grade		Flies		Formosan Termites		Gnaw Marks/Debris (Rodent)
	Large Gaps		Mice		Mosquitoes		Missing Screens/Vent Covers
	Possible Hidden Damage		Powder Post Beetles		Powder Post Beetle Damage		Rigid Board / Foam Insulation At Or Below Grade
	Roaches		Rigid Board / Foam Insulation at or Below Grade		Rodents		Rodent Waste (Droppings)
	Rodent Droppings		Rodent Tunneling In Insulation		Rodent Tunneling Under Slab Or Concrete Pad		Rub Marks (Rodent)
	Siding Less Than 6" From Grade		Spiders		Styrofoam Insulation Or DRI-Vit Below Grade		Subterranean Termites
	Termite Damage		Active Termites		Wood Boring Beetles		Wood Debris In Crawlspace
	Wood Embedded In Concrete						

## FLOOR PLAN LEGEND

### GENERAL TREATMENT SPECIFICATIONS

117	Trench or trench/rod soil adjacent to exterior foundation walls	117A	Vertically drill exterior attached slabs and treat soil beneath along point of attachment
118	Excavate soil beneath dirt-filled porch slab at point(s) of attachment to the structure and treat soil beneath	120	Vertically drill the dirt-filled porch slab and treat the soil beneath the slab along the point(s) of attachment to the structure
121A	Drill the exterior foundation wall of a crawl space or basement from the inside and treat the soil immediately beneath the dirt-filled porch slab by short-rod drilling along the point(s) of attachment to the structure		
121B	Drill through each side of the dirt-filled porch foundation wall per product label specifications and treat the soil immediately beneath the dirt-filled porch slab by short-rod drilling along the entire inside perimeter of the DFP		
121C	Drill foundation walls of the dirt-filled porch and treat the soil immediately beneath the slab by long-rod drilling adjacent to the entire inside perimeter of the DFP		
128	Trench, remove, and treat soil by the Backfill Method (see label)	129	Drill and treat voids of a double brick foundation wall per product label specifications
130	Drill and treat voids of a stone foundation wall per product label specifications	131	Drill and treat voids of a triple brick foundation wall per product label specifications
132	Drill and treat voids of a hollow block foundation wall per product label specifications	133	Drill and treat voids of a brick veneer foundation wall per product label specifications
134	Drill and treat all voids of a chimney per product label specifications	138	Drill and treat a subterranean termite infested wooden sill or plate
140	Drill and treat a subterranean termite infested wooden joist/s	145	Drill into voids of termite infested wood and inject product into inaccessible voids, termite galleries and nests
146	Make small openings into termite shelter tubes and inject product inside	147	Make multiple openings into carton nests in building voids or in trees and make multiple injections of products to varying depths
160	Trench, trench and rod, or rod soil of planter box adjacent to the exterior foundation wall according to state specific treatment standards or to label directions, whichever apply		
501	Install In-ground Monitoring Station		

### NON-CHEMICAL TREATMENT SPECIFICATIONS

101	Provide at least 14" clearance between wood and soil in the crawl space	102	Install access to ceiling of basement for inspection and/or treatment
104	Install door/s to provide access for treating soil adjacent to plumbing	105	Install crawl space access door
106	Install Automatic Vents	109	Remove cellulose debris and/or any other debris that would interfere with inspection or treatment in the crawl space
109A	Remove form boards	110	Scrape off termite tunnels
111	Set wooden supports on concrete pads to properly insulate wood to soil contact	135	Cut off stucco at least 3" above grade and remove stucco below grade
149	Remove wood to ground contacts	152	Break ground contact on step stringers
161	Prepare floor surface for drilling	205	Install a vapor barrier over the soil of a crawl space
206	Install floor supports to provide additional support		

## FLOOR PLAN LEGEND

### BASEMENT TREATMENT SPECIFICATIONS

122	Vertically drill basement concrete slab floor and treat the soil beneath	144	Drill and treat basement door frames
-----	--------------------------------------------------------------------------	-----	--------------------------------------

### CRAWL SPACE TREATMENT SPECIFICATIONS

114	Trench or trench/rod soil adjacent to the inside of the foundation walls of a crawl space	115	Trench or trench and rod soil adjacent to the piers of a crawl space
116	Trench or trench and rod soil adjacent to soil pipes of a crawl space	119	Trench or trench and rod soil adjacent to a chimney of a crawl space

### EXCLUSION/WILDLIFE TREATMENT SPECIFICATIONS

900	Trap - Wildlife	901	Install Mushroom/Turbine Vent Cage - Roof
902	Seal Mushroom/Termite Vent - In Attic	903	Install Plumbing Vent Cap - Roof
904	Screen Gable Vent	905	Screen Foundation Vent
906	Screen Soffit Vent	907	Repair Roof Return
908	Seal Pipe Penetration	909	Seal Hole In Wall/Foundation, Floor, Etc.
910	Install One-Way Door Exclusion Cage	911	Install Garage Door Seal
912	Install Dryer Vent Cover - Wall	913	Install Oven Vent Cover - Wall
914	Install Oven Vent Cage - Roof	915	Install Chimney Cap

### PRE-CONSTRUCTION TREATMENT SPECIFICATIONS

171	Vertical treatment zone - trench or trench and rod soil adjacent to pillars and other interior foundation elements such as chimneys and soil pipes	172	Vertical treatment zone - trench or trench/rod soil adjacent to utility pipes, plumbing lines, and conduits that will penetrate through the slab (1 gallon/sqft)
173	Horizontal treatment zone - make a horizontal treatment to the entire surface area of soil or substrate to be covered beneath the concrete slab	174	Vertical treatment zone - upon completion of grading along the outside of the exterior foundation wall, treat the backfill by trenching or trenching/rodding the soil adjacent to the exterior foundation wall

### SLAB TREATMENT SPECIFICATIONS

122A	Drill the slab per product label specifications along the expansion joint where two slabs meet and treat soil underneath	123	Treat soil adjacent to plumbing penetrations
123A	Drill the slab along one side of the partition wall per product label specifications and treat the soil beneath	123AA	Drill the slab along both sides of a load-bearing wall per product label specifications and treat the soil beneath
124	Drill through the exterior foundation wall immediately below the slab per product label specifications and treat the soil beneath by short-rodding from the outside	126	Vertically drill the slab along the inside perimeter of the foundation walls and treat the soil beneath the slab





Contract #: 118882-042425171108-5704

## PEST CONTROL SERVICE PLAN

**THIS AGREEMENT PROVIDES FOR SERVICES TO CONTROL FOR AND MITIGATE AGAINST INFESTATIONS OF CERTAIN INSECTS, SPIDERS AND RODENTS. TERMINIX SHALL NOT BE RESPONSIBLE FOR ANY INJURY, DISEASE OR ILLNESS RESULTING FROM BITES, INFESTATION OR CONTAMINATION OR FOR THE REPAIR OF ANY DAMAGE TO THE STRUCTURES ON THE PREMISES CAUSED BY SUCH INSECTS, SPIDERS AND RODENTS.**

Customer (print name) CITY HALL Main Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_  
Customer \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Property \_\_\_\_\_  
Address 140 GLUCKSTADT WAY, GLUCKSTADT, MS 39110  
Description of Structure(s) Covered Commercial Building Email janet.brooks@gluckstadt.net

## SERVICE / PAYMENT TERMS

INITIAL SERVICE VISIT CHARGE *	\$	165.57
RECURRING SERVICE VISIT CHARGE*	\$	165.57
SERVICE FREQUENCY	Quarterly	
BILLING FREQUENCY	Quarterly	

\*Excludes tax (if applicable)

☐ **Easy Pay:** Customer authorizes Terminix to automatically debit Customer's checking account or credit card, as indicated below, in an amount equal to any recurring service charges due to Terminix under this Agreement within five (5) days of the date such charge becomes due. This authorization will remain in effect until the fifth business day following Terminix's receipt from Customer of a written notice to cancel such authorization. Customer understands that cancellation of this authorization does not cancel Customer's obligations under this Agreement.

## PEST CONTROL SERVICES

**Target Pests for Standard Service (selected pests)** ☐ American Roaches ☒ German Roaches ☐ Oriental Roaches ☐ Roaches Smokybrown, ☒ house mice ☒ rats ☒ silverfish ☒ "house" ants (other than Premium Pest ants listed below) ☒ spiders excluding the Brown Recluse (*Loxosceles reclusa*) & Black Widow (members of genus *Latrodectus*) ☐ centipedes ☐ millipedes ☒ earwigs ☐ house crickets ☐ common ground beetles ☒ paper wasps (within 8 feet of ground level)  
**Services for Selected Premium Pests (Subject to Additional Charges): (select)** ☐ fleas ☐ ticks ☐ Carpenter ants ☐ Pharaoh ants ☐ Fire ants ☐ Tawny Crazy ants ☒ spiders (example: Black Widow and Brown Recluse) ☐ bees ☒ wasps (yellow jackets, hornets, other stinging wasps) ☐ clothes moths ☐ scorpions ☐ Brown-Banded cockroaches ☐ stored product pests

Terminix has provided the Customer with a copy of the manufacturer's specimen label or other state-required documents for the pesticide(s), which will be used to treat the above-named property.

**Customer accepts and agrees to the Terms and Conditions of this Agreement, including the MANDATORY ARBITRATION and CLASS ACTION WAIVER provisions in Sections 16 and 17 of the Terms and Conditions of this Agreement:**

Customer's Company Name: <u>CITY HALL</u>	Customers Authorized Representative (Print Name): <u>CITY HALL</u>
Customer's Authorized Representative (Signature): _____	Date: _____
Representative Name: <u>SCHETTINI, FRANK</u>	Representative (Signature): _____
Terminix Branch Phone: <u>6019398140</u>	Terminix Branch Charter No.: _____
Terminix Branch Address: <u>197 INTERSTATE DR STE C, RICHLAND, MS 39218</u>	Date: _____

In the event you have any questions or complaints, you may contact a Terminix representative by calling 1.800.TELLTMX (1.800.835.5869).

**STATE-SPECIFIC DISCLOSURES**

**CALIFORNIA:** Supplier shall provide the "Notice to Owner/Tenant" as required by Cal.Bus. & Prof. Code section 8538.

**GEORGIA:** The Georgia Structural Pest Control Act requires all pest control companies to maintain insurance coverage. Information about this coverage is available from this pest control company.

**TEXAS:** Licensed and regulated by: Texas Department of Agriculture, PO Box 12847, Austin, TX 78711-2847 Phone 1.866.918.4481 Fax 1.888.232.2567.

# TERMS AND CONDITIONS

## Section 7, Item D)

wide or representative basis.

14. **GOVERNING LAW.** Except for the Mandatory Arbitration Clause, this Agreement shall be governed by, and construed in accordance with, the laws of the state in which the dispute arises without regard to the conflict of laws provisions.
15. **ENTIRE AGREEMENT.** This Agreement, together with all exhibits and amendments, contains the entire agreement between the parties. This Agreement replaces any other discussions, proposals or communications between the parties and no other representations are binding. Except for the Change in Terms clause, this Agreement may not be modified or amended in any way without the written consent of both parties. Electronic signatures are legal and binding.
16. **NOTICE FOR CALIFORNIA CONSUMERS:** In order to establish an account and provide you with service, we may collect personal information about you, such as your name or alias(es), physical address, phone number, and/or email address. During the course of business, we will maintain service records related to your established account. If financing a service via our internal financing options, we will also collect your social security number and date of birth in order to process a credit check for loan purposes. We do not sell your personal information. For additional information about your rights related to data privacy, please review our privacy policy, available at [www.terminix.com/privacy](http://www.terminix.com/privacy).

1. **INITIAL TERM; RENEWAL.** The term of this Agreement shall be a period of one (1) year beginning on the date executed (the "Initial Term"). After the Initial Term, this Agreement shall automatically renew for additional one (1) year periods (each a "Renewal Term") under the then current terms and conditions and any service policies unless earlier terminated or modified in accordance with this Agreement.
2. **FEES.** The Customer shall pay the fees and any additional surcharges for the Initial Service Visit and any subsequent or recurring Service Visits for the Initial Term and any Renewal Term. Customer agrees to reimburse Terminix for any costs associated with third-party billing or compliance portals Interactive Voice Response (IVR) technology, additional and unforeseen administrative services, and the like, if required to be used by Customer. Fees are due upon Terminix rendering service and providing Customer a service record to document the service. At any time during the term of this Agreement Terminix may use various methods to determine Customer's creditworthiness, including running a credit report.
3. **PEST CONTROL SERVICE PLAN. PEST CONTROL SERVICE PLAN.** According to Customer's selection(s), Terminix offers control and mitigation for Standard Service pests and/or Premium Service pests located in and around the structures on the Customer's premises. Terminix requires a reasonable time period to control for and mitigate certain infestations; and in some cases, this may involve Terminix needing to make either multiple visits or additional treatments that Terminix finds necessary. All services shall be performed using products and/or procedures recognized in the pest control industry and scientific community as effective for their purpose.
  - a. **SERVICE VISIT(S).** During Service Visit(s), Terminix may apply pesticides to both the interior of the structures or the exterior perimeter of the structures on the premises at its discretion to control for and mitigate against the selected Standard Service or Premium Service Pests. Additionally, Terminix may utilize other pest control strategies for control of certain pests. For recurring pest control service, Terminix may perform pest control measures at subsequent visits during the Initial Term and any Renewal Term(s).
  - b. **TARGET PESTS FOR STANDARD SERVICE.** Selected by Customer, may include: cockroaches (American, German, Oriental, and Smokybrown), house mice, rats, silverfish, "house" ants (other than ants listed in Section 3.c. below), spiders (excluding the Brown Recluse (*Loxosceles reclusa*) & Black Widow (members of genus *Latrodectus*)), centipedes, millipedes, earwigs, house crickets, common ground beetles, and paper wasps (within 8 feet of ground level).
  - c. **TARGET PESTS FOR PREMIUM SERVICE.** Selected by Customer, may include: flies (including small flies), fleas, ticks, Carpenter ants, Pharaoh ants, Fire ants, Tawny Crazy ants, spiders (Example: Black Widow and Brown Recluse), bees, wasps (yellow jackets, hornets and other stinging wasps), clothes moths, scorpions, Brown-Banded cockroaches, and stored product pests. Terminix shall control for and mitigate against infestations of each Premium Pest(s) as selected by Customer at an additional charge to Customer.
  - d. **EXCLUDED PESTS.** This Agreement does not cover and Terminix shall have no obligation to control for or mitigate against the following pests: termites (subterranean, dry wood, damp wood), wood-boring beetles, bed bugs (all species), mosquitoes, or any other pests not specified in Section 3.b. and 3.c. above, unless otherwise agreed to in writing by Terminix.
  - e. **INTERIM SERVICE VISITS.** Subject to the limitations in Section 5—Customer Cooperation, herein, if Customer is not reasonably satisfied with the effectiveness of Terminix's service, Customer may request complimentary interim service visits within thirty (30) days of the initial or recurring Service Visit being rendered.
4. **ACCESS TO PROPERTY.** The Customer must allow Terminix access to the structures for any purpose contemplated by this Agreement, including but not limited to, reinspections, whether the inspections were requested by the Customer or considered necessary by Terminix. The failure to allow Terminix such access limits the effectiveness of Terminix's service(s) and Terminix cannot guarantee results. Regardless of whether Customer grants Terminix access, Customer is still responsible for payment of the service(s) Terminix renders with the access it can obtain.
5. **CUSTOMER COOPERATION.** The Customer's cooperation is essential to ensure effective results from Terminix's service(s). Terminix will document service(s) rendered by providing Customer a service record listing conducive conditions (if present). When conditions conducive to the breeding and harborage of pests are reported by Terminix and are not corrected by Customer within a reasonable period, Terminix cannot ensure effective services. Extra charges may be assessed to Customer for additional treatments that are required in areas found with conducive conditions.
6. **TERMINATION.** If Terminix fails to resolve any material complaint regarding its service within a reasonable period, Customer may terminate this Agreement by giving Terminix ninety (90) days' advanced written notice. Either party may elect not to renew this Agreement by providing the other party with written notice of its intent not to renew at least ninety (90) days prior to the start of any Renewal Term.
7. **LIMITATION OF LIABILITY; LIMITED WARRANTY.** EXCEPT AS OTHERWISE PROHIBITED BY LAW, TERMINIX DISCLAIMS AND SHALL NOT BE RESPONSIBLE FOR ANY LIABILITY FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE AND/ OR LOSS OF ENJOYMENT DAMAGES. THIS AGREEMENT DOES NOT PROVIDE FOR THE REPAIR OF ANY DAMAGE TO THE STRUCTURES ON THE PREMISES OR TO THE CONTENTS THEREIN CAUSED BY PESTS OR FOR COMPENSATION TO CUSTOMER FOR ANY SUCH DAMAGE. THIS AGREEMENT DOES NOT GUARANTEE, AND TERMINIX DOES NOT REPRESENT, THAT PESTS WILL NOT RETURN SUBSEQUENT TO SERVICE TREATMENTS.
8. **FORCE MAJEURE.** Terminix shall not be liable to Customer for any failure to perform or delay in the performance under this Agreement, attributable in whole or in part to any cause beyond its reasonable control, including but not limited to, acts of God, fires, floods, earthquakes, hurricanes, strikes, unavailability of necessary utilities, blackouts, or government actions.
9. **CHANGE IN LAW.** Terminix performs its services in accordance with the requirements of law. In the event of a change in existing law as it pertains to services, Terminix reserves the right to revise any of terms of this Agreement or terminate this Agreement.
10. **NON-PAYMENT; DEFAULT.** In case of non-payment or default by the Customer, Terminix may terminate this Agreement. Costs of collection including reasonable attorney's fees shall be paid by the Customer. In addition, interest may be assessed.
11. **CHANGE IN TERMS.** As long as Terminix doesn't materially reduce or change the quality or quantity of service(s), Terminix may change price or any other term of this Agreement at any time. Terminix will notify Customer of any material change. By accepting service after the change takes effect, Customer is accepting the change. If Terminix makes a material change to Customer's Agreement that Customer chooses not to accept, Customer may terminate by contacting Terminix in writing within ten (10) days of the effective date of the change notice, providing the reason for cancellation. Any written notices Customer needs to provide to Terminix in accordance with these terms and conditions should be sent via electronic mail to [cancelservice@terminix.com](mailto:cancelservice@terminix.com).
12. **SEVERABILITY.** If any part of this Agreement is held to be invalid or unenforceable for any reason, the remaining terms and conditions of this Agreement shall remain in full force and effect.
13. **MANDATORY ARBITRATION AND CLASS ACTION WAIVER.** The parties choose to resolve any claim, dispute, or controversy ("Claim"), arising out of or relating to this Agreement through binding arbitration administered by the American Arbitration Association ("AAA"), under the AAA Commercial Rules in effect at the time the Claim is filed. The arbitrator's decision shall be final, binding, and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. Venue for arbitration hereunder shall lie in Memphis, TN. You agree that any arbitration proceeding between the parties will be of an individual claim and no claims will be arbitrated on a class-

**Summary of Charges**

	Product	Renewals	Amount	Tax	Discount	Total Amount
Initial Term	Commercial Inside/Outside Pest Control		\$662.28	\$46.36	\$0.00	\$708.64
Grand Total:						\$708.64

Product	Merchandise	Quantity
---------	-------------	----------

**Purchaser Payments**

By signing below, I, the cardholder, have authorized Terminix to process this one-time payment without further signature or authorization from me.

\$

**Authorization**

Purchaser Name: CITY HALL Purchaser (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

**AUTOPAY:** Purchaser authorizes Terminix and affiliates including SMAC to automatically debit Purchaser's checking account or credit card, as indicated below, in an amount equal to any recurring service charges due to Terminix under this Agreement within five (5) days of the date such charge becomes due. This authorization will remain in effect until the fifth business day following Terminix's receipt from Purchaser of a written notice to cancel such authorization. Purchaser understands that cancellation of this authorization does not cancel Purchaser's obligations under this Agreement.

**Terminix Authorization**

Purchaser Name: CITY HALL Purchaser (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

**SMAC Authorization**

Purchaser Name: CITY HALL Purchaser (Signature): \_\_\_\_\_ Date: \_\_\_\_\_







JACKSON, MS  
197 INTERSTATE DR STE C  
RICHLAND, MS 39218  
6019398140

Contract #: 118882-04242  
Inspection Date: 04/24/2025  
Inspector: SCHETTINI, F

Section 7, Item D)

## Product Labels & Safety Data Sheets

Product Labels & Safety Data Sheets, please visit: [https://licensed.com/orgs/terminix/public/chemical\\_documents](https://licensed.com/orgs/terminix/public/chemical_documents)  
For NY customers, please select 'NY' as your locale

## BEING A TERMINIX CUSTOMER HAS ITS BENEFITS.

### MANAGE YOUR ACCOUNT 24/7.



Manage your Terminix account around the clock on your computer, tablet or smartphone. Just sign up and [Terminix.com/my-account](https://terminix.com/my-account).

- **MOBILE-FRIENDLY ACCESS:**  
Access your account from anywhere
- **MANAGE UPCOMING APPOINTMENTS:**  
View and schedule service visits
- **UPDATE YOUR PROFILE:**  
Update your payment and contact info
- **SIMPLE PROTECTION PLAN RENEWALS:**  
Maintain your plan without the hassle

### MAKE PAYMENTS WORRY-FREE.



Save time and money with **AutoPay**. Payments are automatically charged to your preferred payment method when they're due so there's no need to worry about another bill.

### HAPPY WITH YOUR SERVICE? PASS THE WORD ALONG.



Want to earn a credit on your next service? Recommend Terminix to your friends and family. Ask your technician for more details.

### FIND OUT WHAT PEOPLE ARE SAYING.

**CONSUMERAFFAIRS**



Find reviews and ratings by other customers.  
[consumeraffairs.com/homeowners/terminix](https://consumeraffairs.com/homeowners/terminix)





# DEPENDABLE PEST SERVICE, INC.

June 6, 2025

City of Gluckstadt  
343 Distribution Drive  
Gluckstadt, MS 39110

Attention: Janet Brooks

Thank you for contacting us for a proposal for pest control service. Should you choose us for your pest control company, our services will be as follows:

**City Hall located at 343 Distribution Drive:**

Dependable Pest Service will provide general pest control for the inside and outside perimeter of the building. This service covers all general pests (roaches, spiders, ants, crickets, earwigs, silverfish).

**The charge for this quarterly pest service will be \$150.00 + 7% sales tax.**

**Public Works and P&Z located at 107 Lone Wolf Drive:**

Dependable Pest Service will provide general pest control for the inside and outside perimeter of the building. This service covers all general pests (roaches, spiders, ants, crickets, earwigs, silverfish).

**The charge for this quarterly pest service will be \$125.00 + 7% sales tax.**

**Police Department located at 140 Gluckstadt Way:**

Dependable Pest Service will provide general pest control for the inside and outside perimeter of the building. This service covers all general pests (roaches, spiders, ants, crickets, earwigs, silverfish).

**The charge for this quarterly pest service will be \$225.00 + 7% sales tax.**

All products used are in accordance with state and federal regulations. Safety data sheets will be supplied upon request for each insecticide that is used.

Additional services, if ever needed, are available at an additional cost. These include German roaches, fleas, termites, fire ants, stinging insects, and mosquitos.

This 12 month contract automatically renews each year unless written notice is given by either party to cancel or change this agreement. Notwithstanding the foregoing, either party may terminate this contract at any time, upon a thirty day written notice to the other party.

Submitted by:

Billy R. Messemore  
Owner  
Dependable Pest Service, Inc.

Accepted by:

Name \_\_\_\_\_  
Date \_\_\_\_\_  
City of Gluckstadt



## CITY OF GLUCKSTADT

MISSISSIPPI

PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** William Hall, Planning and Zoning Administrator

**DATE:** 05/30/2025

**SUBJECT:** General Update, Planning and Zoning/Building Department

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In the month of May, the Building Department issued 20 permits totaling \$32,010.

A total of 40 inspections occurred.

There are 286 active permits currently, not including sign permits.

During the May 27, 2025 Planning and Zoning Commission meeting the following items were taken into consideration.

Both the Chairperson and Chairperson pro tem were absent from the meeting. A quorum was present and Ms. Kayce Saik was appointed as Chairperson pro tem by the present commission members.

The first item taken for consideration was the Gluckstadt Office Park Building C Site Plan. A brief discussion was held on drive access, drainage, and landscaping. The Planning and Zoning Commission voted unanimously for recommendation of approval as submitted.

The second item taken for consideration was the Citizens National Bank Site Plan. A brief discussion was held on drive access. The Planning and Zoning Commission voted unanimously for recommendation of approval as submitted.

The third item taken for consideration was the GGL Business Park Preliminary Plat. A brief discussion was held about the location of the plat. The Planning and Zoning Commission voted unanimously for recommendation of approval as submitted.

The fourth item taken for consideration was the GGL Business Park Final Plat. A brief discussion was held about the process of the stages of plat submittal. The Planning and Zoning Commission voted unanimously for recommendation of approval as submitted.

The fifth item taken for consideration was a site plan for 1265 Gluckstadt Road. A brief discussion was held on drive access and drainage. The Planning and Zoning Commission voted unanimously for recommendation of approval as submitted.

## MINUTES OF THE REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF GLUCKSTADT, MISSISSIPPI

A regular meeting of the Planning and Zoning Commission of the City of Gluckstadt, Mississippi (“the Board”), was duly called, held, and conducted on Tuesday, May 27, 2025, at 6:00 p.m. at Gluckstadt City Hall, 343 Distribution Drive, Gluckstadt, Madison County, Mississippi.

The following members were present, to-wit:

Tim Slattery  
Andrew Duggar  
Katrina B. Myricks  
Phillips King  
Kayce Saik

Absent:

Sam McGaugh (Chairman)  
Melanie Greer (Vice-Chairwoman)

Also present:

Zachary L. Giddy, Attorney  
William Hall and Chris Buckner, City of Gluckstadt

Upon the time to call the meeting to order, Zoning Administrator William Hall announced that both the Chairman and Vice Chairwoman would be absent for this meeting. Attorney Zac Giddy advised that the Board members present would need to elect a temporary chair. On motion by Commissioner Andrew Duggar and seconded by Commissioner Katrina Myricks, the Board present voted unanimously to elect Kayce Saik Temporary Chairwoman for this current meeting. The Temporary Chairwoman declared the motion carried.

Temporary Chairwoman Kayce Saik called the meeting to order. Roll was called and it was announced that a majority of the voting members of the Board were present, and that said number constituted a quorum.

Temporary Chairwoman Kayce Saik opened the meeting with prayer and led the Pledge of Allegiance.

All members of the Board present acknowledged receipt of the agenda and the agenda was as follows:

- 1. Call to Order**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. Consideration and Approval of Minutes**
  - A) Review and Approve April 22, 2025 Board Minutes
- 4. New Site Plan Considerations**
  - A) Discussion and Consideration of Gluckstadt Office Park Building C Site Plan
  - B) Discussion and Consideration of Citizens National Bank Site Plan
- 5. New Plat Considerations**
  - A) Discussion and Consideration of GGL Business Park Preliminary Plat
  - B) Discussion and Consideration of GGL Business Park Final Plat
- 6. New Business**
- 7. Old Business**
  - A) Discussion and Consideration of 1265 Gluckstadt Road Site Plan
- 8. Next Meeting**
  - A) The Next Planning and Zoning Meeting Will Be Held on June 24, 2025
- 9. Adjourn**

The Board considered the Minutes of the April 22, 2025, regular meeting. Commissioner Phillips King moved to approve the minutes presented as written. The motion was seconded by Commissioner Tim Slattery and approved unanimously by all present Commissioners. The Temporary Chairwoman declared the motion carried.

### **Site Plan – Gluckstadt Office Park Building C**

The Board next considered the site plan for Gluckstadt Office Park Building C for property located on Old Jackson Road in the City of Gluckstadt. William Hall advised that city staff have reviewed the submitted site plan and all required changes have been made; landscape and drainage plans have been submitted; and construction documents have been submitted. Discussion was had regarding a shared driveway between other buildings.

After discussions, on motion by Commissioner Andrew Duggar and seconded by Commissioner Katrina Myricks the Board present voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Temporary Chairwoman declared the motion carried.

### **Site Plan –Citizens National Bank**

The Board next considered the site plan for Citizens National Bank for property located at Calhoun Station Parkway and Gluckstadt Road and identified by Tax Parcel No. 082E-21-001/09.00 in the City of Gluckstadt. William Hall advised that the building design has been approved by the Architectural Review Board Committee. Mr. Hall further advised that landscape design and drainage plans have been submitted and all meet city standards. There was discussion regarding curb cut for the driveway. Chris Buckner advised that the curb cut is necessary and the next two adjacent buildings will not have a curb cut.

After discussions, on motion by Commissioner Phillips King and seconded by Commissioner Tim Slattery the Board present voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Temporary Chairwoman declared the motion carried.

### **Preliminary Plat – GGL Business Park**

The Board next considered the preliminary plat for GGL Business Park. William Hall advised the Board that this is the Zaxby's location and that city staff have reviewed the plans and approved the subdividing of the lot. There was discussion regarding width of lots. Mr. Hall advised that the width meets standard for single tenant lots. On motion by Commissioner Andrew Duggar and seconded by Commissioner Tim Slattery, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the preliminary plat for GGL Business Park as submitted. The Temporary Chairwoman declared the motion carried.

### **Final Plat – GGL Business Park**

The Board next considered the final plat for GGL Business Park. William Hall advised the Board on the final plat and stated that utilities are already in place and no alterations to the preliminary plat were needed. On motion by Commissioner Phillips King and seconded by Commissioner Tim Slattery, the Board voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the final plat for GGL Business Park as submitted. The Temporary Chairwoman declared the motion carried.

## NEW BUSINESS

None.

## OLD BUSINESS

### Site Plan – 1265 Gluckstadt Road

The Board next considered the site plan for Gluckstadt Management, LLC for property located at 1265 Gluckstadt Road in the City of Gluckstadt and identified by Tax Parcel Number 082H-28-008/04.00. William Hall presented the site plan and reminded the Commissioners that the site plan was previously before the Planning and Zoning Commission and this is a revised site plan being presented. The subject property is on the south side of Weisenberger Road with existing building. Applicant proposes to remodel the existing building for use as a medical clinic with proposed changes to the curb cut and additional parking for the clinic. The existing tenant will remain in the building. Mr. Hall advised Commissioners that the developer has discussed the site plan with city staff and is aware of utilities currently in place that would need to be relocated.

On motion by Commissioner Tim Slattery and seconded by Commissioner Katrina Myricks the Board present voted unanimously to recommend to the Mayor and Board of Aldermen that they approve the site plan as submitted. The Temporary Chairwoman declared the motion carried.

There was no further business to be presented.

## ADJOURN

Commissioner Phillips King moved that the meeting be adjourned. The motion was seconded by Commissioner Tim Slattery and approved unanimously by all present Commissioners. The Chairman declared the Motion carried.

**WITNESS OUR HANDS**, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
SAM McGAUGH, Chairman

\_\_\_\_\_  
MELANIE GREER, Vice Chairman/Secretary

	A	B	C	D	E	F	G	H	I
1	Type	Street Number	Street Name	Applicant	Applicant Email	Contractor	Applied Date	Issued Date	Fees
2	VARIANCE	1743	HIGHWAY 51	SUN OIL, LLC			5/30/2025	5/30/2025	250
3	Sign	264	CALHOUN STATION PKWY	SOLES NAILS BAR & BROW			5/20/2025	5/20/2025	10
4	Sign	203	CALHOUN STATION PKWY	KIDSTRONG		PRO SIGNS, LLC	5/16/2025	5/16/2025	100
5	New Building Commercial		GLUCKSTADT RD	TAKE 5 OIL CHANGE		ALLIANT CONSTRUCTION	5/14/2025	5/14/2025	6954
6	Addition Residential	176	CATLETT RD	PENNY COULON		SOUTHERN EAGLE CONSTRUCTION	5/13/2025	5/13/2025	721
7	Sign	103	TRUSTMARK DR	TRUSTMARK NATIONAL BANK	BCOLLIER@TRUSTMARK.COM		5/12/2025	5/12/2025	20
8	New Building Residential	208	DEERWOOD CROSSING	MARC HEARST		VERNON HEARST	5/9/2025	5/9/2025	4332
9	New Building Residential	208	DEERWOOD CROSSING	MARC HEARST		VERNON HEARST	5/9/2025	5/9/2025	1152
10	Sign	264	CALHOUN STATION PKWY	BODY & SOUL PILATES		A PLUS SIGNS AND CREATIVE INC	5/7/2025	5/7/2025	90
11	New Building Commercial	654	CALHOUN STATION PKWY	CPOR REI, LLC	JRPHILLI7669@GMAIL.COM	MILLS CONTRACTING LLC	5/7/2025	5/7/2025	13302
12	Addition Commercial	311	CALHOUN STATION PKWY	SHIVAM DHUNNA		SOUTHERN EAGLE CONSTRUCTION	5/6/2025	5/6/2025	3832
13	Sign	203	CALHOUN STATION PKWY	POKE STOP, LLC		A PLUS SIGNS AND CREATIVE INC	5/5/2025	5/5/2025	90
14	Addition Residential	100	FIRST CHOICE DR	Rachel Sargent	rachel.sargent@tylertech.com		5/2/2025	5/2/2025	0
15	Sign	140	ENTERPRISE DR	EAGLES MANAGEMENT AND ASSOCIAT	EAGLESMANAGEMENTANDASSOCIATES@GMAIL.		5/2/2025	5/2/2025	60
16	Generator	167	LAKESHIE CIRCLE	JW & ANGEL STOWERS		MISSISSIPPI ENERGY SERVICES	5/1/2025	5/1/2025	178
17	Re-Roof	104	FAIRCHILD COVE	CHRIS BOOKER			4/29/2025	4/29/2025	321
18	Sign	115	AULENBROCK DR., 200	WSP USA INC.	NONIE.MCKNIGHT@WSP.COM		4/29/2025	4/29/2025	120
19	Site Plan Review	336	OLD JACKSON RD	GLUCKSTADT OFFICE PARK, LLC			4/29/2025	4/29/2025	100
20	Sign	264	CALHOUN STATION PKWY	BODY & SOUL PILATES	BODYSOULPILATESMS@GMAIL.COM		4/28/2025	4/28/2025	10
21	Addition Commercial	342	OLD JACKSON RD	Tyler Goosby		JOE PENTON	4/24/2025	4/24/2025	623
22	Addition Commercial	342	OLD JACKSON RD	Tyler Goosby		JOE PENTON	4/24/2025	4/24/2025	178
23	Re-Roof	329		LAURA PRICE		PRO-SHIELD ROOFING AND CONST.	4/24/2025	4/24/2025	134
24	Addition Commercial	109	ENTERPRISE DRIVE	OPEN AND SHUT HARDWARE			4/23/2025	4/23/2025	757
25	Sign	2173	HWY 51	DEVINEY EQUIPMENT			4/23/2025	4/23/2025	10
26	Sign	113	DEES DRIVE, STE. A.	MISSISSIPPI LIFT RESOURCE & RE			4/23/2025	4/23/2025	60
27	Gas Commercial	195	INDUSTRIAL BLVD	SANHUA INTERNATIONAL, INC.	GREG.SIMPSON@SANHUAUSA.COM	BUFORD PLUMBING CO. INC	4/22/2025	4/22/2025	50
28	Re-Roof	105		WILLIAM BOBBS		TURNKEY RESTORATION	4/21/2025	4/21/2025	376
29	Re-Roof	208	STONE CREEK DR	JASON RICHARDS			4/16/2025	4/16/2025	365
30	Sign	1048	GLUCKSTADT ROAD	STORAGE DEPOT			4/15/2025	4/15/2025	10
31	Sign	109	HAZELTON COVE	BEST ATHLETICS	INFO@BESTATHLETICS.US		4/14/2025	4/14/2025	40
32	Accessory Commercial	346	CHURCH RD	COCK OF THE WALK			4/14/2025	4/14/2025	50
33	Sign	311	CALHOUN STATION PKWY	HOTSPOT MARKET	WILLIAMSKANKISTA@YAHOO.COM		4/14/2025	4/14/2025	10
34	Addition Commercial	109	DEES DRIVE	GLUCKSTADT FITNESS		BLACK FORREST, LLC	4/10/2025	4/10/2025	559
35	Pool	148		GRANT MONTGOMERY			4/9/2025	4/9/2025	227
36	Sign	102	LEXINGTON DRIVE	ACCENTCARE	rondunn@accentcare.com		4/8/2025	4/8/2025	60
37	Generator	1240	GLUCKSTADT ROAD	CARDINAL HEALTH			4/8/2025	4/8/2025	1782
38	Sign	412	BUSINESS PARK DR	SIP OUTDOORS	SIPOUTDOORS24@GMAIL.COM		4/7/2025	4/7/2025	10
39	Sign	1019	GLUCKSTADT ROAD	DEAR-LEA SOCIAL			4/7/2025	4/7/2025	90
40	Sign	346	CHURCH RD	VANITY SALON		A PLUS SIGNS AND CREATIVE INC	4/7/2025	4/7/2025	90
41	Sign	167	ORCHARD LANE	HEADWATERS		A PLUS SIGNS AND CREATIVE INC	4/2/2025	4/2/2025	90



	A	B	C	D	E	F	G	H	I
42	REZONING		STOUT RD	THIRD FLOOR INVESTMENTS, LLC			4/2/2025	4/2/2025	250
43	Gas Commercial	203	CALHOUN STATION PKWY	LOCAL NAIL SALON		CERTIFIED CONSTRUCTION	4/1/2025	4/1/2025	85
44	Site Plan Review	1265	GLUCKSTADT RD	GLUCKSTADT MANAGEMENT, LLC			4/1/2025	4/1/2025	100
45	Addition Residential	153	BEAR CREEK CIR	LAKEYSHA FLEMING			4/1/2025	4/1/2025	101
46	Sign	113	DEES DR	BOB'S POOL SERVICE			3/27/2025	3/27/2025	10
47	Sign	115	AULENBROCK DR	BEAU & BELLE DOG GROOMING LLC		IT'S VINYL Y'ALL	3/26/2025	3/26/2025	60
48	VARIANCE	1198	GLUCKSTADT RD	1788 CHICKEN LLC dba Zaxby's			3/26/2025	3/26/2025	250
49	Re-Roof	102	FAIRCHILD COVE	MARY ROPELEWSKI		COPPER MASTERS ROOFING, LLC	3/25/2025	3/25/2025	431
50	New Building Commercial	586	CHURCH RD	BEAR CREEK WATER ASSOCIATION		MID STATE CONSTRUCTION, INC	3/24/2025	3/24/2025	18489
51	Sign	134	WEISENBERGER ROAD	BAYOU BUGS		JONES SIGN COMPANY	3/21/2025	3/21/2025	90
52	VARIANCE	330	OLD JACKSON RD	CHRISTY, JOHN & ANGELA STANLEY			3/21/2025	3/21/2025	250
53	VARIANCE	330	OLD JACKSON RD	CHRISTY, JOHN & ANGELA STANLEY			3/21/2025	3/21/2025	250
54	VARIANCE	336	OLD JACKSON RD	CHRISTY, JOHN & ANGELA STANLEY			3/21/2025	3/21/2025	250
55	Addition Commercial	264	CALHOUN STATION PKWY	BODY & SOUL PILATES		TYE GARNER	3/18/2025	3/18/2025	1082
56	Addition Commercial		547 CHURCH RD	MAGNOLIA COMMONS		BRUFF CONSTRUCTION, LLC	3/14/2025	3/14/2025	2157
57	Addition Commercial	109	AULENBROCK DRIVE	LOST PROPERTIES, LLC		PEOPLES CONSTRUCTION CORP	3/13/2025	3/13/2025	6894
58	Sign	264	CALHOUN STATION PKWY	FLO AND GLO IV WELLNESS		A PLUS SIGNS AND CREATIVE INC	2/27/2025	2/27/2025	90
59	Electical Commercial	120	LONE WOLF DRIVE	KEITH THURMOND		H & H ELCTRIC	2/26/2025	2/26/2025	85
60	Sign	109	HAZELTON COVE	BEST ATHLETICS	INFO@BESTATHLETICS.US		2/25/2025	2/25/2025	70
61	Sign	203	CALHOUN STATION PKWY	KIDSTRONG			2/25/2025	2/25/2025	10
62	Sign	264	CALHOUN STATION PKWY	SOLES NAILS BAR & BROW		A PLUS SIGNS AND CREATIVE INC	2/21/2025	2/21/2025	195
63	Addition Commercial	203	CALHOUN STATION PKWY	KIDSTRONG		CERTIFIED CONSTRUCTION	2/20/2025	2/20/2025	2032
64	Addition Residential	127	BEAR CREEK CIRCLE	TEKA DAY			2/14/2025	2/14/2025	112
65	Addition Residential	111	GERMANTOWN LANE	JEFFREY JAMISON			2/13/2025	2/13/2025	178
66	Sign	102	HAZELTON COVE	FARRIS LAW GROUP	RON@FARRISLAWGROUP.NET		2/11/2025	2/11/2025	50
67	Sign	1265	GLUCKSTADT RD	GLUCKSTADT MANAGEMENT, LLC			2/10/2025	2/10/2025	100
68	Site Plan Review	1198	GLUCKSTADT RD	1788 CHICKEN, LLC dba ZAXBY'S			2/5/2025	2/5/2025	100
69	Sign	111	DEES DRIVE	GATHER AND GRUB		A PLUS SIGNS & CREATIVE	2/4/2025	2/4/2025	60
70	Addition Commercial	140	ENTERPRISE DR	CARLOS AGUILAR			1/31/2025	1/31/2025	250
71	Fence	182	CHURCH RD	HAZEL WHITING			1/31/2025	1/31/2025	50
72	Site Plan Review		CALHOUN STATION PKWY	CITIZENS NATIONAL BANK			1/29/2025	1/29/2025	100
73	New Building Residential	273	STOUT RD	CHRIS & VICTORI HEMPHILL			1/28/2025	1/28/2025	2277
74	New Building Residential	279	STOUT RD	CHARLES & RENEE LINEBARGER			1/24/2025	1/24/2025	2777
75	Addition Commercial	264	CALHOUN STATION PKWY	FLO AND GLO IV WELLNESS		JLS CONSTRUCTION	1/22/2025	1/22/2025	1311
76	Hood Suppression	134	WEISENBERGER RD ST B	BAYOU BUGS			1/21/2025	1/21/2025	288
77	Addition Commercial	102	DEES DR	SOUTHERN MAGNOLIA HEMP COMPANY		MARK HUNT	1/21/2025	1/21/2025	50
78	Sign	281	OLD JACKSON ROAD	UNITED RENTALS			1/21/2025	1/21/2025	130
79	Sign	264	CALHOUN STATION PKWY	BLUME			1/17/2025	1/17/2025	10
80	Re-Roof	131	FAIRCHILD COVE	ED WONG			1/16/2025	1/16/2025	277
81	Gas Commercial	644	CHURCH RD	ROBERT WILSON			1/15/2025	1/15/2025	85
82	Gas Residential	109	BRADSHAW CROSSING	MARY SWEENEY			1/15/2025	1/15/2025	85
83	New Building Commercial	1054	GLUCKSTADT ROAD	BEDI INVESTMENTS			1/13/2025	1/13/2025	250

	A	B	C	D	E	F	G	H	I
84	Addition Commercial	264	CALHOUN STATION PKWY	LITTLE CAESARS		JLS CONSTRUCTION	1/13/2025	1/13/2025	577
85	Gas Commercial	141	W SOWELL RD	BRANDON SERVICE COMPANY, INC.	JREED@BRANDONSERVICE.COM		1/7/2025	1/7/2025	85
86	Site Plan Review	1	GLUCKSTADT RD	D & I INVESTMENT GROUP, LLC			1/7/2025	1/7/2025	100
87	New Building Commercial	120	AUTOBAHN LOOP	D & I INVESTMENT GROUP, LLC			1/3/2025	1/3/2025	250
88	Site Plan Review	1054	GLUCKSTADT ROAD	BEDI INVESTMENTS			1/3/2025	1/3/2025	100
89	New Building Commercial	1054	GLUCKSTADT ROAD	BEDI INVESTMENTS			1/3/2025	1/3/2025	250
90	New Building Commercial	1054	GLUCKSTADT ROAD	BEDI INVESTMENTS			1/3/2025	1/3/2025	250
91	Sign	346	CHURCH RD	EL RANCHITO III, LLC		A PLUS SIGNS AND CREATIVE INC	12/31/2024	12/31/2024	90
92	Sign	412	BUSINESS PARK DR.	SIP OUTDOORS	SIPOUTDOORS24@GMAIL.COM		12/30/2024	12/30/2024	10
93	Accessory Residential	128	SAMUEL DR	ROGER SCOTT			12/26/2024	12/26/2024	101
94	New Building Commercial	150	AUTOBAHN LOOP	MAC HAIK CANTON		PEOPLES CONSTRUCTION CORP	12/23/2024	12/23/2024	12501
95	Sign	111	DEES DRIVE	GATHER AND GRUB			12/20/2024	12/20/2024	10
96	Sign	272	OLD JACKSON RD	FORVIA		A PLUS SIGNS & CREATIVE	12/20/2024	12/20/2024	240
97	Accessory Commercial	110	ASHBY RIDGE DR	BROTHER'S TACOS	ISIS182@HOTMAIL.COM		12/20/2024	12/20/2024	250
98	Addition Commercial	111	DEES DRIVE	GATHER AND GRUB			12/20/2024	12/20/2024	50
99	New Building Commercial	342	OLD JACKSON RD	MARTIN LAW FIRM, THE			12/19/2024	12/19/2024	250
100	New Building Commercial	342	OLD JACKSON RD	MARTIN LAW FIRM, THE			12/19/2024	12/19/2024	250
101	Electical Commercial	190	DEERWOOD CROSSING	NATHAN EVANS			12/19/2024	12/19/2024	46
102	Addition Commercial	167	ORCHARD LANE	HEADWATERS			12/19/2024	12/19/2024	2972
103	Accessory Residential	101	JORN CIRCLE	BABU Vp			12/17/2024	12/17/2024	35
104	Addition Commercial	264	CALHOUN STATION PKWY	BLUME		JLS CONSTRUCTION	12/17/2024	12/17/2024	442
105	Addition Commercial	203	CALHOUN STATION PKWY	TRACE CLEANERS, THE		CERTIFIED CONSTRUCTION	12/11/2024	12/11/2024	757
106	Re-Roof	1645	HIGHWAY 51	JOE & LISA GILBERT			12/11/2024	12/11/2024	321
107	Sign	1021	GLUCKSTADT RD	TINDLE FAMILY DENTISTRY	TINDLEFAMILYDENTISTRY@GMAIL.COM		12/9/2024	12/9/2024	10
108	Sign	525	CHURCH RD	HARTLEY EQUIPMENT COMPANY, INC	AMY@HARTLEYEQUIPMENTCO.COM	RAINBOW SIGNS	12/9/2024	12/9/2024	190
109	Sign	203	CALHOUN STATION PKWY	TRACE CLEANERS, THE		A PLUS SIGNS AND CREATIVE INC	12/9/2024	12/9/2024	90
110	Sign	124	KIMBALL DR	THE TOWN SQUARE PLAY CAFE	BRITTANYJONA@YAHOO.COM	A PLUS SIGNS AND CREATIVE INC	12/5/2024	12/5/2024	10
111	Addition Commercial	264	CALHOUN STATION PKWY	SOLES NAILS BAR & BROW			11/20/2024	11/20/2024	1382
112	Sign	203	CALHOUN STATION PKWY	BOLEWARE VASSAR ORTHODONTICS			11/14/2024	11/14/2024	10
113	Sign	418	BUSINESS PARK DR	WELLSPRING METHODIST CHURCH			11/13/2024	11/13/2024	60
114	Electical Commercial	208	WEISENENBERGER RD	ALL EVENTS			11/12/2024	11/12/2024	85
115	Re-Roof	120	HUNTERS ROW	JULIET HUAM			11/12/2024	11/12/2024	145
116	Sign	1265	GLUCKSTADT RD	HOMEWELL CARE SERVICES	CRAMSEY@HOMEWELLCARES.COM		11/5/2024	11/5/2024	60
117	New Building Commercial	381	DISTRIBUTION DRIVE	PUCKETT RENTS	AMANDA.MAY@PUCKETTMACHINERY.COM		11/4/2024	11/4/2024	250
118	New Building Commercial	1	CATLETT RD	RANDS LLC			10/31/2024	10/31/2024	250
119	Re-Roof	128	JORN CIRCLE	KEVIN UKELE			10/23/2024	10/23/2024	277
120	Addition Commercial	131	CATLETT RD	VERIZON WIRELESS			10/22/2024	10/22/2024	676
121	Gas Commercial	210	N INDUSTRIAL DR	WESTLAKE CHEMCIAL			10/22/2024	10/22/2024	85
122	Sign	203	CALHOUN STATION PKWY	BOLEWARE VASSAR ORTHODONTICS		A PLUS SIGNS AND CREATIVE INC	10/21/2024	10/21/2024	90
123	Sign	124	KIMBALL DR	CHEROKEE BRICK AND TILE CO.	ASHLEY.WALKER@CHEROKEEBRICK.COM		10/21/2024	10/21/2024	60
124	Addition Commercial	122	YANDELL RD	EXTRA SPACE STORAGE		RAINBOW SIGNS	10/17/2024	10/17/2024	57
125	Accessory Commercial	138	W. SOWELL ROAD	GLUCKSTADT INVESTMENTS			10/16/2024	10/16/2024	332

	A	B	C	D	E	F	G	H	I
126	Sign	103	TRUSTMARK DR	TRUSTMARK NATIONAL BANK	BCOLLIER@TRUSTMARK.COM		10/11/2024	10/11/2024	10
127	Generator	273	OLD JACKSON RD	DICKERSON PETROLEUM			10/10/2024	10/10/2024	68
128	Re-Roof	249	LAKESHIRE PKWY	TRISHA PERKINS			10/9/2024	10/9/2024	112
129	Re-Roof	103	BEAR CREEK CT	CRAIG ESPLIN			10/7/2024	10/7/2024	277
130	Addition Commercial	316	OLD JACKSON RD	SWEET & SAVI CAKES BY KRISTA		JLS CONSTRUCTION	10/4/2024	10/4/2024	343
131	Sign	148	WEISENBERGER RD	LAVENDER CHIROPRACTIC & WELL	LAVCW24@GMAIL.COM	RAINBOW SIGNS	10/4/2024	10/4/2024	60
132	Site Plan Review	150	AUTOBAHN LOOP	CANTON MAC HAIK CDJR LTD	DARREN@MACHAIK.NET		10/2/2024	10/2/2024	100
133	Re-Roof	102	JORN CIRCLE	BECKY VALENTINE			10/1/2024	10/1/2024	244
134	Sign	1025	GLUCKSTADT RD	TINDLE FAMILY DENTISTRY	TINDLEFAMILYDENTISTRY@GMAIL.COM		10/1/2024	10/1/2024	10
135	Sign	346	CHURCH RD	ACE BOLT & SCREW CO. INC.	KAYLA@ACEBOLT.NET	A PLUS SIGNS AND CREATIVE INC	9/30/2024	9/30/2024	90
136	Site Plan Review	586	CHURCH RD	BEAR CREEK WATER ASSOCIATION			9/30/2024	9/30/2024	100
137	Site Plan Review	109	AULENBROCK DR	SURCEE DESIGNS			9/30/2024	9/30/2024	100
138	Generator	208	STONE CREEK DR	JASON RICHARDS		AIRSOUTH COOLINNG AND HEATING	9/30/2024	9/30/2024	244
139	Re-Roof	211	CRESCENT RIDGE DR	THOMAS DOUGLAS		DTX CONSTRUCTION & ROOFING	9/24/2024	9/24/2024	211
140	Re-Roof	111	BRADSHAW CROSSING	CURTIS AUGUSTINE			9/23/2024	9/23/2024	277
141	Re-Roof	132	RIDGEFIELD DR	MOHAMMED JALALUDDIN			9/23/2024	9/23/2024	222
142	Accessory Residential	154	CHURCH RD	NOAH TOLES			9/20/2024	9/20/2024	178
143	Addition Commercial	113	DEES DRIVE	JOSHUA LORENZ			9/19/2024	9/19/2024	431
144	Addition Commercial	396	BUSINESS PARK DR.	MARCELLE CONSTRUCTION LLC	MARCELLECONSTRUCTION07@GMAIL.COM		9/19/2024	9/19/2024	1027
145	Accessory Commercial	120	LONE WOLF DRIVE	KEITH THURMOND			9/19/2024	9/19/2024	134
146	Re-Roof	148	WEISENBERGER ROAD	Sam & Kelly Jo Riden		WATKINS CONSTRUCTION	9/17/2024	9/17/2024	1342
147	Re-Roof	144	OLD ORCHARD RD	HERMAN WASHINGTON			9/17/2024	9/17/2024	266
148	Re-Roof		140 JORN CIRCLE	TRACY BOONE		WATKINS CONSTRUCTION	9/13/2024	9/13/2024	299
149	Sign	203	CALHOUN STATION PKWY	MS EXPRESS HEALTH			9/9/2024	9/9/2024	10
150	Sign	1082	GLUCKSTADT ROAD	CALEB COLEMAN REALTY, LLC	CALEB@CALEBCOLEMANREALTY.COM		9/9/2024	9/9/2024	180
151	Addition Commercial	134	WEISENBERGER RD ST B	HAYLEX PROPERTIES LLC		JEFF RHEA CONSTRUCTION	9/9/2024	9/9/2024	1857
152	New Building Commercial	620	CHURCH RD	BLURTON HOLDINGS, LLC			9/6/2024	9/6/2024	2652
153	Sign	272	CALHOUN STATION PKWY	FIIZ DRINKS			8/28/2024	8/28/2024	100
154	Accessory Residential	182	CHURCH RD	KEVIN CAMPBELL		WHITTINGTON HEATING & COOLING	8/28/2024	8/28/2024	46
155	Accessory Residential	115	MINNINGER BLVD	ANDREW & KALLIE SESTI			8/23/2024	8/23/2024	101
156	Addition Residential	115	JORN CIRCLE	TREY MCCLELLAN			8/19/2024	8/19/2024	50
157	Accessory Commercial	137	YANDELL RD	BROTHERS TACOS			8/16/2024	8/16/2024	1000
158	Re-Roof	121	STONE CREEK DR	DANIEL BENNETT		RIVER OAKS ROOFING & CONST.	8/16/2024	8/16/2024	321
159	Addition Commercial	346	CHURCH RD	VANITY SALON		BARLOW CONSTRUCTION	8/16/2024	8/16/2024	847
160	Sign	412	BUSINESS PARK DR.	SIP OUTDOORS	SIPOUTDOORS24@GMAIL.COM		8/14/2024	8/14/2024	60
161	Plumbing Commercial	1042	GLUCKSTADT RD., D.	UPTOWN PHARMACY			8/9/2024	8/9/2024	267
162	Pool	148	OLD ORCHARD RD	JEFF & JENNIFER KNIGHT		CPS POOLS AND SPA	8/6/2024	8/6/2024	883
163	Addition Commercial	272	CALHOUN STATION PKWY	L HEART ENTERPRISE, LLC		BBH CONSTRUCTION INC	8/6/2024	8/6/2024	577
164	Site Plan Review		CALHOUN STATION PKWY	CPOR REI, LLC	JRPHILLI7669@GMAIL.COM		8/1/2024	8/1/2024	100
165	New Building Commercial		082E-15-037/00.00	MMC MATERIALS			8/1/2024	8/1/2024	250
166	New Building Commercial	418	BUSINESS PARK DR	WELLSPRING METHODIST CHURCH			7/30/2024	7/30/2024	250
167	Fence	263	STOUT RD	DAN DEAR CUSTOM HOMES			7/29/2024	7/29/2024	50

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168	New Building Commercial	586	CHURCH RD	BEAR CREEK WATER ASSOCIATION			7/25/2024	7/25/2024	250
169	Addition Commercial	102	LEXINGTON DR	ACCENT HEALTH		SHANE ORMAN	7/22/2024	7/22/2024	1777
170	New Building Commercial	690	CALHOUN STATION PKWY	MILLS CONTRACTING LLC		MILLS CONTRACTING LLC	7/22/2024	7/22/2024	6627
171	Re-Roof		852 GLUCKSTADT RD	KENNY MARTIN		JOSH NEIL ROOFING & RESTORATIO	7/17/2024	7/17/2024	387
172	New Building Commercial	2210	HIGHWAY 51	SOWELL ROAD SHELL LLC			7/12/2024	7/12/2024	250
173	Addition Commercial	1054	GLUCKSTADT ROAD	BASKIN ROBBINS		BEDI CONSTRUCTION	7/12/2024	7/12/2024	1102
174	Sign	203	CALHOUN STATION PKWY	MS EXPRESS HEALTH		A PLUS SIGNS & CREATIVE	7/10/2024	7/10/2024	90
175	Addition Commercial	203	CALHOUN STATION PKWY	POKE STOP, LLC		CERTIFIED CONSTRUCTION	7/8/2024	7/8/2024	2467
176	Re-Roof	140	BEAR CREEK CIRCLE	ANDY DILLON		WATKINS CONSTRUCTION	7/8/2024	7/8/2024	299
177	Re-Roof	103	PERRY COVE	EMMITT BRACEY		WATKINS CONSTRUCTION	7/8/2024	7/8/2024	315
178	Re-Roof	109	PLANTERS ROW	DON STEVENS		WATKINS CONSTRUCTION	7/8/2024	7/8/2024	245
179	Addition Commercial	396	BUSINESS PARK DRIVE	MARCELLE CONSTRUCTION		MARCELLE CONSTRUCTION	7/1/2024	7/1/2024	69
180	Re-Roof	111	COLONY PLACE	WESLEY PHILLIPS		JOSH NEIL ROOFING & RESTORATIO	7/1/2024	7/1/2024	561
181	Addition Commercial	203	CALHOUN STATION PKWY	JASON VASSAR		TYE GARNER	6/24/2024	6/24/2024	2027
182	Accessory Residential	168	DEERWOOD CROSSING	KIMBERLY WHITTINGTON			6/21/2024	6/21/2024	255
183	Sign	1021	GLUCKSTADT RD	TINDLE FAMILY DENTISTRY	TINDLEFAMILYDENTISTRY@GMAIL.COM		6/21/2024	6/21/2024	10
184	Sign	203	CALHOUN STATION PKWY	MS HEALTH EXPRESS			6/21/2024	6/21/2024	10
185	Addition Commercial	124	KIMBALL DR	TATE HOMES, LLC		MICHAEL TATE	6/20/2024	6/20/2024	387
186	New Building Commercial	525	CHURCH RD	HARTLEY EQUIPMENT COMPANY INC		MID STATE CONSTRUCTION, INC	6/20/2024	6/20/2024	9858
187	Sign	114	DEES DR.	DUB'S CLUBS CUSTOM GOLF SHOP		A PLUS SIGNS AND CREATIVE INC	6/18/2024	6/18/2024	150
188	Sign	111	DEES DRIVE, STE. E.	SOCIAL THE DRESS EDITION		A PLUS SIGNS AND CREATIVE INC	6/18/2024	6/18/2024	90
189	Addition Commercial	124	KIMBALL DR	TATE HOMES, LLC		MICHAEL TATE	6/17/2024	6/17/2024	387
190	New Building Commercial	217	WEISENBERGER RD	K & S WARREN PROPERTIES, LLC			6/14/2024	6/14/2024	250
191	New Building Commercial	2221	HIGHWAY 51	SHELL CONVENIENCE STATION		BEDI CONSTRUCTION	6/14/2024	6/14/2024	9627
192	Addition Residential	182	CHURCH RD	KEVIN CAMPBELL		BERRY CONSTRUCTION	6/13/2024	6/13/2024	757
193	New Building Commercial		GLUCKSTADT RD	PREET PROPERTIES LLC		COMMERCIAL CONSTRUCTION & MAIN	6/10/2024	6/10/2024	18747
194	Sign	203	CALHOUN STATION PKWY	PUPPY LODGE BOARDING & DAY SPA			6/10/2024	6/10/2024	20
195	Accessory Residential	121	LAKESHIRE CIRCLE	J B BROWN			6/7/2024	6/7/2024	676
196	Accessory Commercial	130B	AMERICAN WAY	A T & T			6/6/2024	6/6/2024	586
197	Accessory Commercial	130Z	AMERICAN WAY	TILLMAN INFRASTRUCTURE			6/6/2024	6/6/2024	1797
198	Sign	112	DEES DRIVE	RANGE, THE			6/5/2024	6/5/2024	10
199	Sign	316	OLD JACKSON RD	SWEET N SAVI		A PLUS SIGNS AND CREATIVE INC	6/4/2024	6/4/2024	90
200	New Building Commercial	690	CALHOUN STATION PKWY	MILLS CONTRACTING LLC			6/4/2024	6/4/2024	100
201	Plumbing Commercial	148	WEISENBERGER ROAD	Sam & Kelly Jo Riden			6/3/2024	6/3/2024	24
202	New Building Commercial	259	YANDELL RD	TIM HILLHOUSE		WHITE OAK CONSTRUCTION	6/3/2024	6/3/2024	5077
203	New Building Commercial	608	CHURCH ROAD	PUCKETT MACHINERY COMPANY		FOUNTAIN CONSTRUCTION COMPANY	6/3/2024	6/3/2024	8907
204	New Building Commercial		CALHOUN STATION PKWY	CPOR REI, LLC	JRPHILLI7669@GMAIL.COM		6/3/2024	6/3/2024	250
205	New Building Commercial		547 CHURCH RD	DANNY BOLANOS		MARCELLE CONSTRUCTION	5/22/2024	5/22/2024	5232
206	Sign	1085	GLUCKSTADT ROAD	RENEW AUDIOLOGY HEARING AID		HEDERMAN BROTHERS	5/22/2024	5/22/2024	120
207	Re-Roof	105	GREER CT	MILTON BOOKER		WATKINS CONSTRUCTION	5/22/2024	5/22/2024	244
208	Addition Commercial	346	CHURCH ROAD	EL RANCHITO III, LLC		CARRAWAY CONSTRUCTION	5/21/2024	5/21/2024	5077
209	Accessory Residential	231	FARMERS ROW	KATHY WALL			5/21/2024	5/21/2024	35

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210	Addition Commercial	203	CALHOUN STATION PKWY	EXPRESS HEALTH		PAUL GRAHAM HOMES LLC	5/17/2024	5/17/2024	1552
211	Sign	576	CHURCH RD	STEEL TECHNOLOGIES			5/15/2024	5/15/2024	10
212	Fence	102	LONE WOLF DRIVE	TINO'S PET GROOMING			5/15/2024	5/15/2024	39
213	Addition Residential	102	JORN CIRCLE	STEVE CRAWFORD		AAA FOUNDATION REPAIR	5/14/2024	5/14/2024	63
214	Sign	1076	GLUCKSTADT RD	AUTOZONE			5/14/2024	5/14/2024	10
215	Re-Roof	109	STONE CREEK DR	JAN DYKES			5/10/2024	5/10/2024	277
216	Remodel Residential	159	BEAR CREEK CIRCLE	CARL MCKINLEY		TRI COUNTY RESTORATION	5/6/2024	5/6/2024	112
217	Sign	154	CALHOUN STATION PKWY	PEDIATRIC DENTISTRY OF GLUCKST		A PLUS SIGNS AND CREATIVE INC	5/6/2024	5/6/2024	180
218	Re-Roof	192	BRADFIELD DR	LAMONT BRADFIELD		POLLARD CONSTRUCTION	5/3/2024	5/3/2024	57
219	Addition Commercial	412	BUSINESS PARK DR	SIP MISSISSIPPI		JLS CONSTRUCTION	5/1/2024	5/1/2024	4552
220	Sign	112	DEES DRIVE	RANGE, THE			5/1/2024	5/1/2024	10
221	Addition Commercial	418	BUSINESS PARK DR	EASTSIDE PLAZA LLC			4/29/2024	4/29/2024	2532
222	Addition Commercial	111	DEES DRIVE	ELITE PHYSICAL THERAPY		STH ASSOCIATES	4/29/2024	4/29/2024	1657
223	Sign	166	CALHOUN STATION PKWY	TWISTED TURNIP	ACCOUNTING@EATTWISTEDTURNIP.COM		4/29/2024	4/29/2024	10
224	Fence	184	AMERICAN WAY	STEPHANIE MCCORMICK			4/26/2024	4/26/2024	79
225	Sign	119	ENTERPRISE DR	SAFELITE		RAINBOW SIGNS	4/26/2024	4/26/2024	120
226	Re-Roof	100	HAYFIELD PLACE	VAL BUGGS		RENOVA CONSTRUCTION, LLC	4/23/2024	4/23/2024	189
227	Addition Commercial	342	OLD JACKSON RD	RANDY & TONYA TUCKER	TUCKERCA11@GMAIL.COM		4/22/2024	4/22/2024	250
228	Addition Commercial	346	CHURCH RD	ACE BOLT & SCREW			4/18/2024	4/18/2024	1527
229	Sign	109	LONE WOLF DR	MAVERICK SERVICES LLC			4/18/2024	4/18/2024	60
230	Sign	203	CALHOUN STATION PKWY	LOCAL NAIL SALON		CERTIFIED CONSTRUCTION	4/17/2024	4/17/2024	90
231	Sign	203	CALHOUN STATION PKWY	PUPPY LODGE BOARDING & DAY SPA		CERTIFIED CONSTRUCTION	4/17/2024	4/17/2024	90
232	Re-Roof	132	FAIRCHILD COVE	DAVID RUSHING		JOSH NEIL ROOFING & RESTORATIO	4/17/2024	4/17/2024	244
233	Re-Roof	155	BRADFIELD RD	ANGEL STENMARK		JEFF RHEA CONSTRUCTION	4/12/2024	4/12/2024	233
234	Addition Commercial	154	CALHOUN STATION PKWY	PEDIATRIC DENTISTRY OF GLUCKST		TYE GARNER	4/12/2024	4/12/2024	1782
235	Sign	102	LONE WOLF DR	TENCARVA	BBURGESS@TENCARVA.COM	RAINBOW SIGNS	4/11/2024	4/11/2024	60
236	Sign	178	CALHOUN STATION PKWY	CHEVRON			4/9/2024	4/9/2024	10
237	Addition Residential	146	S TAYLOR LANE	MARCUS HUNTER		MARCUS HUNTER	4/4/2024	4/4/2024	156
238	Sign	346	CHURCH RD	HAYZIE ROOS	HMCCARRA@GMAIL.COM	A PLUS SIGNS AND CREATIVE INC	4/2/2024	4/2/2024	90
239	Sign	346	CHURCH RD	LOCAL MIXER, THE	HMCCARRA@GMAIL.COM	A PLUS SIGNS AND CREATIVE INC	4/2/2024	4/2/2024	90
240	Sign	1716	HWY 51	BARRE BY ERIN, THE	ERINTATE.BARRE@GMAIL.COM	A PLUS SIGNS AND CREATIVE INC	4/2/2024	4/2/2024	60
241	Addition Commercial	384	CHURCH RD	HUTCHINSON OFFICE PROPERTIES			4/1/2024	4/1/2024	250
242	Addition Commercial	119	ENTERPRISE DR	SAFELITE		MANAGEMENT RESOURCE SYSTEMS	3/28/2024	3/28/2024	2962
243	Sign	1716	HWY 51	BARRE BY ERIN, THE	ERINTATE.BARRE@GMAIL.COM		3/26/2024	3/26/2024	10
244	Sign	238	WEISENBERGER RD	SEASONS	HALLOWEEN@BELLSOUTH.NET		3/22/2024	3/22/2024	590
245	Sign	124	KIMBALL DR., STE. F.	SOUTHERN MOTORCARZ	MIKE@SOUTHERNMOTORCARZ.COM		3/20/2024	3/20/2024	60
246	Sign	346	CHURCH RD	BLUE FUJI SUSHI GRILL		A PLUS SIGNS AND CREATIVE INC	3/20/2024	3/20/2024	90
247	New Building Residential	113	ARRINGTON DR	KENNETH/SHARON PROSPER		JMH BUILDERS	3/19/2024	3/19/2024	2777
248	Sign	1021	GLUCKSTADT RD	TINDLE FAMILY DENTISTRY	TINDLEFAMILYDENTISTRY@GMAIL.COM		3/19/2024	3/19/2024	10
249	New Building Commercial	203	CALHOUN STATION PKWY	CERTIFIED CONSTRUCTION LLC		CERTIFIED CONSTRUCTION	3/18/2024	3/18/2024	0
250	New Building Commercial	203	CALHOUN STATION PKWY	CERTIFIED CONSTRUCTION LLC		CERTIFIED CONSTRUCTION	3/18/2024	3/18/2024	0
251	Sign	1091	GLUCKSTADT RD	DOMINO'S	GLENN.DAVIS@RPMPIZZA.COM		3/18/2024	3/18/2024	10

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252	Accessory Residential	112	GERMANTOWN RD	STEVE HOPPER			3/13/2024	3/13/2024	532
253	New Building Commercial		STOUT RD	MEADOWS AT STOUT FARMS, PART 4			3/8/2024	3/8/2024	100
254	New Building Commercial	150	AUTOBAHN LOOP	CANTON MAC HAIK CDJR LTD	DARREN@MACHAIK.NET	PEOPLES CONSTRUCTION CORP	3/7/2024	3/7/2024	250
255	New Building Commercial	150	AUTOBAHN LOOP	MAC HAIK CANTON		PEOPLES CONSTRUCTION CORP	3/7/2024	3/7/2024	100
256	Addition Commercial	109	LONE WOLF DR	MAVERICK SERVICES LLC			3/6/2024	3/6/2024	250
257	Sign	111	DEES DRIVE	ELITE PHYSICAL THERAPY		A PLUS SIGNS AND CREATIVE INC	3/5/2024	3/5/2024	90
258	New Building Commercial		CHURCH RD	BENSON BUILDERS AND PROPERTIES			3/4/2024	3/4/2024	100
259	Re-Roof		118 JORN CIRCLE	BOB LUCROY		ANYTIME ROOFING & CONSTRUCTION	3/4/2024	3/4/2024	310
260	Accessory Commercial	1743	HIGHWAY 51	MARLO'S EATERY			3/1/2024	3/1/2024	1000
261	Addition Commercial	108	DEES DR	JORDAN DOTTLEY		JLS CONSTRUCTION	2/28/2024	2/28/2024	1277
262	Gas Commercial	178	CALHOUN STATION PKWY	CHEVRON		CERTIFIED CONSTRUCTION	2/27/2024	2/27/2024	50
263	Sign	160	WEISENBERGER ROAD	KEBAB & CURRY			2/21/2024	2/21/2024	40
264	Sign	1091	GLUCKSTADT RD	DOMINO'S	GLENN.DAVIS@RPMPIZZA.COM		2/16/2024	2/16/2024	10
265	Addition Commercial	124	KIMBALL DR	TATE HOMES LLC			2/16/2024	2/16/2024	222
266	Hood Suppression	178	CALHOUN STATION PKWY	CHEVRON		MARTIN BLOUGH COMPANY	2/14/2024	2/14/2024	288
267	Hood Suppression	316	OLD JACKSON RD	FIT CHEF		MARTIN BLOUGH COMPANY	2/14/2024	2/14/2024	658
268	Addition Commercial	272	CALHOUN STATION PKWY	ANGELOS TOO		PATRICK ROWLAND	2/14/2024	2/14/2024	1127
269	Sign	1076	GLUCKSTADT RD	AUTOZONE, INC		ID ASSOCIATES	2/14/2024	2/14/2024	190
270	Sign	316	OLD JACKSON RD	PTS PHYSICAL THERAPY AND SPORT	MADISONPTS@GMAIL.COM		2/6/2024	2/6/2024	40
271	Sign	464	CHURCH RD	ALFA INSURANCE	HANNASHEDD@GMAIL.COM	GATOR SIGN COMPANY	2/1/2024	2/1/2024	60
272	Addition Commercial	346	CHURCH RD	LOCAL MIXER, THE		YOUNG CONSTRUCTION	1/29/2024	1/29/2024	1302
273	Addition Commercial	418	BUSINESS PARK DR	JOHNNY GOOCH		MARCELLE CONSTRUCTION	1/26/2024	1/26/2024	343
274	Sign	178	CALHOUN STATION PKWY	CHEVRON			1/24/2024	1/24/2024	90
275	Addition Commercial	346	CHURCH RD	AMAZING NAILS AND PRO DIP LLC		MILLENNIUM CONSTRUCTION	1/23/2024	1/23/2024	1087
276	Sign	203	CALHOUN STATION PKWY	PUPPY LODGE BOARDING & DAY SPA			1/22/2024	1/22/2024	10
277	New Building Commercial	130Z	AMERICAN WAY	HARMON QUALITY BUILDERS, LLC		INTEGRATION TECHNOLOGY LLC	1/18/2024	1/18/2024	1542
278	Electical Commercial	178	CALHOUN STATION PKWY	CERTIFIED CONSTRUCTION LLC		CERTIFIED CONSTRUCTION	1/8/2024	1/8/2024	50
279	New Building Commercial		CHURCH RD/JACKSON RD	PATRICK ROWLAND			1/5/2024	1/5/2024	100
280	New Building Commercial		CHURCH RD	KIRKLAND PROPERTIES			1/5/2024	1/5/2024	100
281	New Building Commercial		HWY 51 & BROWNWOOD	MICHAEL ENGLISH			1/5/2024	1/5/2024	100
282	Addition Residential	176	CATLETT RD	PENNY COULON		RENOVISION OF MISSISSIPPI	1/4/2024	1/4/2024	200
283	Addition Commercial	203	CALHOUN STATION PKWY	LOCAL NAIL SALON		MARK HUNT	1/2/2024	1/2/2024	811
284	Sign	210	AUTOBAHN LOOP	CRASH CHAMPIONS, LLC	COMPLIANCE@CRASHCHAMPIONS.COM	EXPEDITE DIEHL LLC	12/28/2023	12/28/2023	405
285	Sign	316	OLD JACKSON RD	JAZZY DANCER		A PLUS SIGNS AND CREATIVE INC	12/22/2023	12/22/2023	90
286	Sign	316	OLD JACKSON RD	KINDER BOUTIQUE		A PLUS SIGNS AND CREATIVE INC	12/22/2023	12/22/2023	90
287	Re-Roof	119	BEAR CREEK CIRCLE	JERRY HILLIARD		BEST CHOICE ROOFING	12/20/2023	12/20/2023	255
288	Electical Commercial	644	CHURCH RD	TITAN DEVELOPMENT CO.	RBWIL432@GMAIL.COM		12/19/2023	12/19/2023	85
289	Addition Commercial	432	CHURCH RD	VERIZON WIRELESS		SOUTHEAST TOWERS CORP, LLC	12/19/2023	12/19/2023	288
290	Re-Roof	103	RIDGEFIELD	Umathanulan Moorthy		BEST CHOICE ROOFING	12/18/2023	12/18/2023	224
291	New Building Commercial		GLUCKSTADT RD	RPM REALTY, LLC			12/13/2023	12/13/2023	250
292	New Building Commercial	141	W. SOWELL ROAD	BRANDON SERVICE COMPANY, INC.	JREED@BRANDONSERVICE.COM		12/13/2023	12/13/2023	1727
293	Electrical Residential	144	OLD ORCHARD RD	HERMAN WASHINGTON		SYLVESTER HUNTER	12/11/2023	12/11/2023	57

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294	Sign	316	OLD JACKSON RD	PTS PHYSICAL THERAPY AND SPORT	MADISONPTS@GMAIL.COM		12/11/2023	12/11/2023	10
295	Sign	124	KIMBALL DR	COLORIZE HAIR STUDIO		A PLUS SIGNS & CREATIVE	12/11/2023	12/11/2023	60
296	New Building Commercial	2210	HIGHWAY 51	RAVI BEDI	BEDIINVESTMENTS@GMAIL.COM		12/8/2023	12/8/2023	300
297	New Building Commercial		KIMBALL DR	MICHAEL TATE			12/8/2023	12/8/2023	100
298	New Building Commercial	386	INDUSTRIAL DR S	FORD MUNDY			12/8/2023	12/8/2023	100
299	New Building Commercial	2210	HIGHWAY 51	RAVI BEDI	BEDIINVESTMENTS@GMAIL.COM		12/5/2023	12/5/2023	300
300	Re-Roof	140	BEAR CREEK CIRCLE	ANDY DILLON		STRUCTUAL SOLUTIONS	12/5/2023	12/5/2023	156
301	Sign	105	LEXINGTON DR., C.	MAKE IT POP			12/4/2023	12/4/2023	120
302	New Building Commercial	2210	HIGHWAY 51	RAVI BEDI	BEDIINVESTMENTS@GMAIL.COM		12/4/2023	12/4/2023	100
303	New Building Commercial	2210	HIGHWAY 51	RAVI BEDI	BEDIINVESTMENTS@GMAIL.COM		12/4/2023	12/4/2023	250
304	Re-Roof	137	BEAR CREEK CIRCLE	BEST CHOICE ROOFING			12/4/2023	12/4/2023	810
305	Re-Roof	126	BEAR CREEK CIRCLE	JACK DONALD			12/4/2023	12/4/2023	612
306	Gas Commercial	135	INDUSTRIAL DR	STOIC EQUITY			11/30/2023	11/30/2023	50
307	Sign	125	KIMBALL DR	CPS POOLS AND SPAS INC	TOMMY@CPSPOOLSANDSPAS.COM	A PLUS SIGNS & CREATIVE	11/29/2023	11/29/2023	60
308	Sign	1021	GLUCKSTADT RD	TINDLE FAMILY DENTISTRY	TINDLEFAMILYDENTISTRY@GMAIL.COM		11/28/2023	11/28/2023	20
309	Addition Commercial	346	CHURCH RD	WEN HUA TANG		TONY VU dba VU CONTRACTORS	11/28/2023	11/28/2023	766
310	Sign	232	OLD JACKSON RD	HUNTER ENGINEERING		MITCHELL SIGNS	11/27/2023	11/27/2023	70
311	Addition Commercial	124	KIMBALL DR	MYERS CONSTRUCTION			11/17/2023	11/17/2023	847
312	Sign	1021	GLUCKSTADT RD	TINDLE FAMILY DENTISTRY	TINDLEFAMILYDENTISTRY@GMAIL.COM		11/16/2023	11/16/2023	10
313	Re-Roof	219	FARMERS ROW	MARILYN CLARK		LEVY CONSTRUCTION LLC	11/13/2023	11/13/2023	189
314	Addition Commercial	203	CALHOUN STATION PKWY	SHREKA CLEVELAND		CERTIFIED CONSTRUCTION	11/13/2023	11/13/2023	1532
315	Addition Residential	109	SUNRISE COVE	JACOB BAIN			11/9/2023	11/9/2023	702
316	New Building Commercial	346	CHURCH RD	BLURTON HOLDINGS INC			11/9/2023	11/9/2023	100
317	Sign	154	CALHOUN STATION PKWY	METHODIST REHABILITATION CENTER		A PLUS SIGNS AND CREATIVE INC	11/6/2023	11/6/2023	180
318	Electrical Residential	208	MUNICH COVE	GEORGE HEMBREE		RINEWALT ELECTRIC	11/1/2023	11/1/2023	50
319	Sign	316	OLD JACKSON RD	PTS SPORTS PERFORMANCE	MADISONPTS@GMAIL.COM	A PLUS SIGNS AND CREATIVE INC	10/31/2023	10/31/2023	90
320	Sign	1237	GLUCKSTADT ROAD	SONIC DRIVE IN	KAREN_MASTERTON@MCCLAINSONICS.COM		10/31/2023	10/31/2023	180
321	Sign	316	OLD JACKSON RD	PTS SPORTS PERFORMANCE	MADISONPTS@GMAIL.COM		10/31/2023	10/31/2023	40
322	New Building Commercial		CHURCH RD	S & D REALTY, LLC	DBOLA14@GMAIL.COM		10/30/2023	10/30/2023	250
323	New Building Commercial		CHURCH RD	S & D REALTY, LLC	DBOLA14@GMAIL.COM		10/30/2023	10/30/2023	100
324	New Building Commercial	608	CHURCH ROAD	PUCKETT MACHINERY	HASTINGS.PUCKETT@PUCKETTMACHINERY.COM		10/30/2023	10/30/2023	250
325	New Building Commercial	608	CHURCH ROAD	PUCKETT MACHINERY	HASTINGS.PUCKETT@PUCKETTMACHINERY.COM		10/30/2023	10/30/2023	100
326	New Building Commercial	130B	AMERICAN WAY	A T & T			10/30/2023	10/30/2023	250
327	Sign	124	KIMBALL DR. UNIT 100	TIMBER TAVERN, LLC	TIMBERTAVERNAXETHROWING@GMAIL.COM	A PLUS SIGNS & CREATIVE	10/24/2023	10/24/2023	100
328	Addition Commercial	124	KIMBALL DR	BTH PROPERTIES		JASON MYERS	10/20/2023	10/20/2023	550
329	Addition Commercial	384	CHURCH RD	LEE HUTCHINSON		JASON MYERS	10/20/2023	10/20/2023	1357
330	Sign	311	CALHOUN STATION PKWY	HOTSPOT MARKET	WILLIAMSKANKISTA@YAHOO.COM		10/16/2023	10/16/2023	10
331	Sign	1227	GLUCKSTADT ROAD	SUBWAY		A PLUS SIGNS AND CREATIVE INC	10/10/2023	10/10/2023	90
332	Solar	453	STOUT RD	JERRY BOULDIN		MYCHIE LAYNE	10/6/2023	10/6/2023	398
333	Sign	154	CALHOUN STATION PKWY	METHODIST REHABILITATION CENTE	KWALLACE@MMRCREHAB.ORG		10/5/2023	10/5/2023	10
334	Sign	154	CALHOUN STATION PKWY	IMPROMPTU GIFTS AND BOUTIQUE	CHRISBENTON@BELLSOUTH.NET	A PLUS SIGNS AND CREATIVE INC	9/26/2023	9/26/2023	180
335	Re-Roof	107	BEAR CREEK	REGINALD WOODARD		COPPER MASTERS	9/26/2023	9/26/2023	233

	A	B	C	D	E	F	G	H	I
336	Addition Commercial	1240	GLUCKSTADT ROAD	CARDINAL HEALTH		JAMES BROCK	9/14/2023	9/14/2023	0
337	Sign	141	W SOWELL RD	BRANDON SERVICE COMPANY			9/12/2023	9/12/2023	60
338	Sign	102	DEES DR	WON WOK		A PLUS SIGNS AND CREATIVE INC	9/7/2023	9/7/2023	90
339	New Building Commercial		BUSINESS PARK DR	JOHN GOOCH			9/1/2023	9/1/2023	2027
340	Addition Residential	103	GERMANTOWN RD	JEFFREY GUY			8/31/2023	8/31/2023	942
341	Addition Residential	200	PLANTERS COVE	ROBERT GIORDANO			8/31/2023	8/31/2023	535
342	Addition Residential	130	RIDGEFIELD DR	TED CRAWLEY		G & D CUSTOM CARPENTRY	8/21/2023	8/21/2023	101
343	Sign	154	CALHOUN STATION PKWY	GLUCKSTADT PHARMACY		A PLUS SIGNS AND CREATIVE INC	8/9/2023	8/9/2023	180
344	Sign	1706	HIGHWAY 51	BUMPERS DRIVE IN			8/4/2023	8/4/2023	20
345	Sign	102	LONE WOLF DR	BLACK DIAMOND RACING CUSTOMS			8/4/2023	8/4/2023	60
346	Sign	113	DEES DR	SIGNATURE SMILES			8/4/2023	8/4/2023	10
347	Sign	311	CALHOUN STATION PKWY	HOTSPOT MARKET	WILLIAMSKANKISTA@YAHOO.COM		8/3/2023	8/3/2023	10
348	Addition Residential	108	PERRY COVE	DAVID TULLOS			8/2/2023	8/2/2023	101
349	Addition Commercial	102	DEES DR	TONY VU dba VU CONTRACTORS			8/2/2023	8/2/2023	500
350	Addition Residential	102	DEES DR	TONY VU dba VU CONTRACTORS			8/1/2023	8/1/2023	0
351	Sign	195	INDUSTRIAL BLVD	SANHUA INTERNATIONAL, INC.	GREG.SIMPSON@SANHUAUSA.COM		8/1/2023	8/1/2023	60
352	Addition Commercial	359	OLD JACKSON RD	FASTENAL COMPANY		ZACH PARKER	7/28/2023	7/28/2023	685
353	New Building Commercial	264	CALHOUN STATION PKWY	CORNER AT CALHOUN STATION		JLS CONSTRUCTION	7/28/2023	7/28/2023	5332
354	Addition Commercial	210	N INDUSTRIAL DR	WESTLAKE CHEMCIAL		STANLEY B LEWIS	7/28/2023	7/28/2023	1552
355	Sign	1265	GLUCKSTADT ROAD	HOMEWELL CARE SERVICES	CRAMSEY@HOMEWELLCARES.COM	A PLUS SIGNS AND CREATIVE INC	7/21/2023	7/21/2023	60
356	Sign	154	CALHOUN STATION PKWY	SIMPLI NAIL SPA LLC	SIMPLINAILSPALLC@GMAIL.COM	A PLUS SIGNS AND CREATIVE INC	7/21/2023	7/21/2023	180
357	Re-Roof	168	HUNTERS ROW	MORAIN TONY		TERRY SANDERS	7/18/2023	7/18/2023	145
358	Sign	102	DEES DR	EL SOMBRERO	MORALESBUTELR@YAHOO.COM		7/17/2023	7/17/2023	20
359	Sign	311	CALHOUN STATION PKWY	HOTSPOT MARKET	WILLIAMSKANKISTA@YAHOO.COM		7/10/2023	7/10/2023	10
360	New Building Commercial	311	CALHOUN STATION PKWY	CALHOUN STATION		SOUTHERN EAGLE CONSTRUCTION	7/6/2023	7/6/2023	4332
361	Accessory Residential	127	RIDGEFIELD DR	RNC SERVICES LLC	RNCSERVICESLLC@OUTLOOK.COM		7/5/2023	7/5/2023	550
362	Sign	111	AULENBROCK DR	CHRISTIAN LEARNING CENTER			6/28/2023	6/28/2023	60
363	New Building Commercial	1025	GLUCKSTADT RD	GLUCKSTADT PLACE	BUCK@INNOVATIONSWR.COM		6/28/2023	6/28/2023	4582
364	New Building Commercial	1	KAYO DR	KAYO PLACE			6/23/2023	6/23/2023	2017
365	Sign	102	DEES DR	MISSISSIPPI CANDY COMPANY		A PLUS SIGNS AND CREATIVE INC	6/19/2023	6/19/2023	90
366	Addition Commercial	300	YANDELL RD	MADISON CROSSING ELEM SCHOOL		TYLER HARRIS	6/15/2023	6/15/2023	0
367	Fence	102	LONE WOLF DRIVE	TPG, LLC	TINO@TINOSPETGROOMING.COM		6/15/2023	6/15/2023	50
368	Sign	102	LONE WOLF DRIVE	TPG, LLC	TINO@TINOSPETGROOMING.COM		6/12/2023	6/12/2023	60
369	Sign	1743	HIGHWAY 51	BRYAN TIRES SREVICE	JOSEGUARDADO87@YAHOO.COM		6/7/2023	6/7/2023	60
370	Sign	108	DEES DRIVE	BURGER KING	KWARE@SPRINTMART.COM		6/6/2023	6/6/2023	30
371	Sign	111	DEES DRIVE	3 HOUSES	SAHLERG@BELLSOUTH.NET		6/6/2023	6/6/2023	90
372	Sign	1240	GLUCKSTADT ROAD	CARDINAL HEALTH	JNANA.LEWIS@CARDINALHEALTH.COM		6/1/2023	6/1/2023	10
373	New Building Commercial	409	CALHOUN STATION PKWY	MADISON COUNTY SCHOOL DISTRICT		ANDY TAYLOR	5/30/2023	5/30/2023	0
374	Sign	154	CALHOUN STATION PKWY	TIME 4 TOYS	BUDGETSIGNS@COMCAST.NET		5/24/2023	5/24/2023	90
375	Sign	154	CALHOUN STATION PKWY	YAMI ASIAN RESTAURANT	BUDGETSIGN@COMCAST.NET		5/24/2023	5/24/2023	90
376	Mechanical Residential	103	COTTON COVE	AIRSOUTH, LLC			5/24/2023	5/24/2023	167
377	Fence	125	KIMBALL DR	CPS POOLS AND SPAS INC	TOMMY@CPSPOOLSANDSPAS.COM		5/23/2023	5/23/2023	50



	A	B	C	D	E	F	G	H	I
378	Generator	123	LAKESHIRE COVE	DEBBIE HARDEE		AIRSOUTH COOLINNG AND HEATING	5/19/2023	5/19/2023	244
379	Generator	216	CRESCENT RIDGE	Robert Hinton		AIRSOUTH COOLINNG AND HEATING	5/19/2023	5/19/2023	57
380	New Building Commercial	109	ENTERPRISE DRIVE	GREEN OAK	MAURM@GREENOAKMS.COM		5/19/2023	5/19/2023	1202
381	Addition Residential	146	STRIBLING RD EXT	ZACH ETHERIDGE		NATHAN CRAFT	5/18/2023	5/18/2023	892
382	Sign	102	DEES DR BLG 300	MISSISSIPPI CANDY COMPANY			5/16/2023	5/16/2023	10
383	Accessory Residential	111	MUIRFIELD PLACE	JACQUELINE PATTON			5/10/2023	5/10/2023	0
384	Sign	138	W. SOWELL ROAD	CLASSIC RESTORATIONS, LLC	MIKEAMARTIN02349@GMAIL.COM		5/9/2023	5/9/2023	95
385	Sign	576	CHURCH RD	STEEL TECHNOLOGIES	HMUHAMMAD@DESTTING.COM		5/4/2023	5/4/2023	10
386	Sign	1716	HIGHWAY 51	RIPTIDE OUTDOORS	RIPTIDESALES@GMAIL.COOM		4/19/2023	4/19/2023	90
387	Electical Commercial	1267	GLUCKSTADT RD	DAMPIER LIGHTING			4/18/2023	4/18/2023	50
388	Addition Commercial	155	CALHOUN STATION PKWY	SULLIVAN'S GROCERY		MCINTOSH CONSTRUCTION INC	4/17/2023	4/17/2023	332
389	Sign	240	AUTOBAHN LOOP	CRASH CHAMPIONS			4/14/2023	4/14/2023	40
390	Addition Residential	216	CRESCENT RIDGE	Robert Hinton		AIRSOUTH COOLINNG AND HEATING	3/29/2023	3/29/2023	222
391	Sign	102	DEES DR	MAGNOLIA HEMP COMPANY	BUDGETSIGNS@COMCAST.NET		3/28/2023	3/28/2023	90
392	Fence	111	AULENBROCK DR	CHRISTIAN LEARNING CENTER			3/28/2023	3/28/2023	50
393	Addition Commercial	195	INDUSTRIAL BLVD	CADENA SMITH, LLC	CADENASMITH20@GMAIL.COM		3/20/2023	3/20/2023	79
394	Gas Residential	105	ARRINGTON DR	JOHN DYKES	lgdykes1@gmail.com		3/17/2023	3/17/2023	50
395	Addition Residential	113	MUIRFIELD PLACE	LARRY FRANKLIN			3/15/2023	3/15/2023	57
396	Re-Roof	111	FIRST COLONY BLVD	GUARANTEED ROOFING COMPANY	RENEE@GUARANTEEDROOFINGCOMPANY.COM		3/10/2023	3/10/2023	299
397	Sign	103	TRUSTMARK DR	TRUSTMARK NATIONAL BANK	BCOLLIER@TRUSTMARK.COM		3/7/2023	3/7/2023	360
398	New Building Commercial	800	SAHLER LANE	FIT CHEF		JLS CONSTRUCTION	3/6/2023	3/6/2023	0
399	Addition Residential	144	OLD ORCHARD RD	EAGLE CARPORTS			3/3/2023	3/3/2023	0
400	Addition Residential	144	OLD ORCHARD RD	EAGLE CARPORTS			3/3/2023	3/3/2023	0
401	Addition Residential	144	OLD ORCHARD RD	EAGLE CARPORTS			3/3/2023	3/3/2023	0
402	Addition Residential	144	OLD ORCHARD RD	EAGLE CARPORTS			3/3/2023	3/3/2023	0
403	Gas Residential	131	SUNRISE COVE	BUTLER PLUMBING	CHARLESBUTLER4566@ATT.NET		3/3/2023	3/3/2023	85
404	Sign	1715	HIGHWAY 51	BOO'S SMOKEHOUSE BBQ LLC	BOOBAKER1@GMAIL.COM		3/1/2023	3/1/2023	10
405	Accessory Residential	175	BRADFIELD DR	MARQUEUS DRAPER			3/1/2023	3/1/2023	24
406	Sign	154	CALHOUN STATION PKWY	SOULSHINE PIZZA	DON.CLIFFORD@SOULSHINEPIZZA.COM		2/22/2023	2/22/2023	100
407	New Building Commercial	102	DEES DR	4 SEASONS NAILS		JLS CONSTRUCTION	2/16/2023	2/16/2023	0
408	Sign	112	LONE WOLF DR	SCOTT C WOODS & ASSOC P. A.	SWOODS@SCWENG.COM		2/16/2023	2/16/2023	30
409	Driveway	101	FIRST CHOICE DR	FIRST CHOICE DRIVE LLC	CALVINLUNCEFORD@GMAIL.COM		2/10/2023	2/10/2023	50
410	Sign	1091	GLUCKSTADT RD	DOMINO'S	GLENN.DAVIS@RPMPIZZA.COM		2/8/2023	2/8/2023	0
411	Sign	112	LONE WOLF DR	SCOTT C WOODS & ASSOC P. A.	SWOODS@SCWENG.COM		2/7/2023	2/7/2023	0
412	Sign	124	LONE WOLF DR	FUTURE LABS, LLC	DAVID@FUTURELABSLLC.COM		2/7/2023	2/7/2023	0
413	Sign	115	AULENBROCK DR	WEEMS MCDONALD	TMITCHELL@WEEMSACCOUNTING.COM		2/7/2023	2/7/2023	0
414	Sign	160	WEISENBERGER RD	KEBAB & CURRY	JEETENANAND@YAHOO.COM		2/7/2023	2/7/2023	0
415	New Building Commercial	346	CHURCH RD	JLS CONSTRUCTION	JLSCONST@YAHOO.COM		2/6/2023	2/6/2023	25
416	Driveway	347	DISTRIBUTION DR	CLARK RENTAL AND SUPPLY	JHAGGARD@CLARKSUPPLY.NET		2/2/2023	2/2/2023	50
417	Sign	116	LONE WOLF DRIVE	HYDRONIC TECHNOLOGY	SDEES@DYDRONICTECHNOLOGY.COM		1/31/2023	1/31/2023	0
418	Sign	102	DEES DR	EPIC DONUT/STONE GROUND COFFEE	JOSH@MORRISONPUBLISHING.COM		1/30/2023	1/30/2023	90
419	Sign	166	CALHOUN STATION PKWY	TWISTED TURNIP	MSBOWMANS@YAHOO.OM		1/30/2023	1/30/2023	200

	A	B	C	D	E	F	G	H	I
420	Addition Commercial	102	DEES DR	SOUTHERN MAGNOLIA HEMP COMPANY		MARK HUNT	1/26/2023	1/26/2023	921
421	Sign	1715	HIGHWAY 51	BOO'S SMOKEHOUSE BBQ LLC	BOOBAKER1@GMAIL.COM		1/26/2023	1/26/2023	90
422	Electical Commercial	200	CALHOUN STATION PKWY	GERMANTOWN HIGH SCHOOL		RUSTY BAIN	1/26/2023	1/26/2023	50
423	Sign	104	CHURCH RD	PRIORITY ONE BANK			1/25/2023	1/25/2023	450
424	Sign	333	DISTRIBUTION DR	GLUCKSTADT BODY SHOP	KENNY@GLUCKSTADTBODYSHOP.COM		1/25/2023	1/25/2023	60
425	Addition Commercial	128	WEISENBERGER RD	BMC GENERAL CONTRACTORS LLC		BRUCE MASSEY	1/24/2023	1/24/2023	1877
426	Sign	105	LEXINGTON DR	BUDGET BLINDS	PJWHITE@BUDGETBLINDS.COM		1/19/2023	1/19/2023	0
427	Sign	112	LEXINGTON DR	THE OFFICE			1/19/2023	1/19/2023	90
428	Sign	272	CALHOUN STATION PKWY	JOHNNY'S PIZZA	HARRISONHOMESLLC@GMAIL.COM		1/17/2023	1/17/2023	0
429	Sign	124	ENTERPRISE DR	SOUTHERNEASTERN AUTOMATIC SPRI	DLANGFORD@AMTECK.COM		1/13/2023	1/13/2023	60
430	Sign	105	LEXINGTON DR	MAGNOLIA CONCESSIONS LLC	magconcessions@gmail.com		1/13/2023	1/13/2023	60
431	Sign	109	AULENBROCK DR	HARTLEY EQUIPMENT	CAMERON@HARTLEYEQUIPMENTCO.COM		1/12/2023	1/12/2023	0
432	Sign	111	DEES WAY	GO SHINE EXPRESS CARWASH	GOSHINECORP@GMAIL.COM		1/12/2023	1/12/2023	0
433	New Building Commercial	105		AOK PROPERTIES LLC	SUNNY.SETHI@JACKIESINTERNATIONAL.COM	BRIAN WHITE	1/11/2023	1/11/2023	0
434	Sign	102	LEXINGTON DR	DOGWOOD OFFICE CENTER	BWALKER@KICKAPOOPROPERTIES.COM		1/10/2023	1/10/2023	0
435	Sign	243	INDUSTRIAL DR	BEN NELSON GOLF & OUTDOOR	RMATTIACE@BENNELSON.COM		1/10/2023	1/10/2023	0
436	Sign	115	LONE WOLF DR	ETAIROS VHAC	ACCOUNTING@ETAIROSHVAC.COM		1/10/2023	1/10/2023	60
437	Sign	155	AMERICAN WY	DIXIE EQUINE	JVICE39@YAHOO.COM		1/10/2023	1/10/2023	140
438	Sign	331	DISTRIBUTION DR	GULF EQUIPMENT CORPORATION	LIZ.VANEGMOND@GULFSERVICES.US		1/9/2023	1/9/2023	60
439	Sign	168	AMERICAN WAY	BOH INC	BRENTJ@GEORGIABLUE.NET		1/9/2023	1/9/2023	60
440	Sign	1706	HIGHWAY 51	ALPHA FINANCIAL & TAX SERVICES	MCCULLOUGH413@GMAIL.COM		1/5/2023	1/5/2023	60
441	Sign	184	AMERICAN WAY	AFTERZONE, LLC	STEPHANIEMC1122@ATT.NET		1/5/2023	1/5/2023	60
442	Sign	100	FIRST CHOICE DR	DEPENDABLE PEST SERVICE INC	DEPENDABLEPEST@BELLSOUTH.NET		1/3/2023	1/3/2023	95
443	New Building Commercial	1091	GLUCKSTADT RD	ALTHLETICO PHYSICAL THERAPY		VOGTS CONSTRUCTION CO	12/29/2022	12/29/2022	100
444	Sign	120	YANDELL RD	OUTLETS OF MISSISSIPPI	IMPORTS72@AOL.COM		12/28/2022	12/28/2022	44
445	Sign	137	YANDELL RD	BAMBOO EXPRESS	BAMBOOEXPRESS98@GMAIL.COM		12/28/2022	12/28/2022	180
446	Sign	555	INDUSTRIAL DR S	V2X	SARAH.R.GRISETT@VTXAERO.COM	SIGN CRAFTERS	12/28/2022	12/28/2022	125
447	Sign	102	DEES DR BLG 300	SOPHIE'S MILKSHAKES & SUNDAES		A PLUS SIGNS AND CREATIVE INC	12/28/2022	12/28/2022	90
448	Sign	102	DEES DR	GERMANTOWN DENTAL	SHARLEY@GARDNERDENTAL.NET	A PLUS SIGNS AND CREATIVE INC	12/28/2022	12/28/2022	190
449	Sign	114	DEES DR	GLUCKSTADT FITNESS		MCINTOSH CONSTRUCTION INC	12/28/2022	12/28/2022	95
450	Accessory Commercial	238	WEISENBERGER RD	4 SEASONS		JOHN WOOD	12/21/2022	12/21/2022	24
451	Accessory Commercial	103	DEES DR	4 SEASONS		JOHN WOOD	12/21/2022	12/21/2022	24
452	Accessory Commercial	154	CHURCH RD	4 SEASONS		JOHN WOOD	12/21/2022	12/21/2022	24
453	New Building Commercial	130B	AMERICAN WAY	GREEN STEEL COATINGS		VENTURE SOUTH CONSTRUCTION	12/21/2022	12/21/2022	0
454	Mechanical Commercial	166	CALHOUN STATION PKWY	PRO SERVICE LLC	JMATHIS@PROSSERVICEMC.COM	PRO SERVICE LLC	12/19/2022	12/19/2022	96
455	Electical Commercial	195	INDUSTRIAL BLVD	COVINGTON ELECTRIC	AAARON@COVINGTONELECTRICLLC.COM	COVINGTON ELECTRIC	12/15/2022	12/16/2022	261
456	Sign	1085	GLUCKSTADT PLACE	GLUCKSTADT PLACE	BUCK@INNOVATIONSWR.COM		12/14/2022	12/14/2022	60
457	New Building Commercial	154	CALHOUN STATION PKWY	ANTHONY MORRISON		JLS CONSTRUCTION	12/13/2022	12/13/2022	0
458	Sign	2125	HIGHWAY 51	W L BURLE ENGINEERS P A			12/12/2022	12/12/2022	0
459	New Building Residential	148		AMANDA LORIAN	rachel.sargent@tylertech.com	Tyler Construction Co	12/9/2022	12/9/2022	0
460	AC Change Out	148		Rachel Sargent	rachel.sargent@tylertech.com	Tyler Construction Co	12/9/2022	12/9/2022	0
461	Sign	102	DEES DR	4 SEASON NAILS			12/2/2022	12/2/2022	0

	A	B	C	D	E	F	G	H	I
462	Addition Residential	144	OLD ORCHARD RD	EAGLE CARPORTS			11/23/2022	11/23/2022	0
463	New Building Commercial	124	KIMBALL DR	BTH PROPERTIES		JASON MYERS	8/7/2022	8/7/2022	0

## City of Gluckstadt

### Application for Site Plan Review

Subject Property Address: \_\_\_\_\_

Parcel #: \_\_\_\_\_

Owner: Gluckstadt Office park, LLC Applicant: Rob Thames  
 Address: 102 Fallen Oak Rd. Address: 102 Fallen Oak Rd.  
Madison, MS 39110 Madison, MS 39110

Phone #: (601) 940-2445 Phone #: same  
 E-Mail: 2445thames@bellsouth.net E-Mail: same

Current Zoning District: C2  
 Acreage of Property (If applicable): 0.99 acres  
 Use sought of Property: Commercial Office Building

**Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Section 807-810
3. Color Rendering & Elevations at time of submittal

**Requirements for Site Plan Submittal** (Section 808, Zoning Ordinance)

Three (3) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copy is required. Three (3) hard copies are required. Minimum Print size 24x36.

**Site Plan Specifications** (Section 809, Zoning Ordinance)

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.
- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.

- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a thorough evaluation of the proposed use, including a traffic study.

**Applicant shall be present at the Planning and Zoning Commission meeting and Mayor and Board of Alderman meeting.**

**Applicant is responsible for complying with all applicable requirements of the Zoning Ordinance.**

**Site Plans shall be submitted by the 1<sup>st</sup> day of the month preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.**

**After the cut-off date, no changes can be made to the submitted site plan. You must wait for the next meeting.**

**By signing this application, the applicant agrees to all the terms and conditions laid out in this application.**

  
Applicant Signature

05/23/2025  
Date

\_\_\_\_\_  
Zoning Administrator Signature

\_\_\_\_\_  
Date





Gluckstadt Office Park  
Building "C"  
Off Old Jackson Road  
Madison County, Mississippi  
**Project**

**Contractor**

In Association With  
**P&N**  
DESIGNS, LLC

P.O. Box 321356  
Flowood, MS 39232  
601-478-8348  
skylinegroupms@yahoo.com



Plan No. 25-128  
Drawn By: JCP  
Date : 4-24-25  
Revised : 5-19-25

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**PROXIMITY MAP**

**CODE REVIEW**

**PROJECT SCOPE OVERVIEW:**  
THE SCOPE OF WORK INCLUDES INTERIOR RENOVATION AS SHOWN ON THESE DRAWINGS.

**APPLICABLE CODE:**  
2018 INTERNATIONAL BUILDING CODE

**AREA TABULATION:**  
BUILDING 1714 SQ.FT.

**USE AND OCCUPANCY CLASSIFICATION:**  
TYPE B

**CONSTRUCTION TYPE:**  
TYPE VB  
ONE STORY, NON-SPRINKLED

**EGRESS:**  
SERVED BY ADEQUATE EXITS.  
TRAVEL DISTANCES COMPLY.

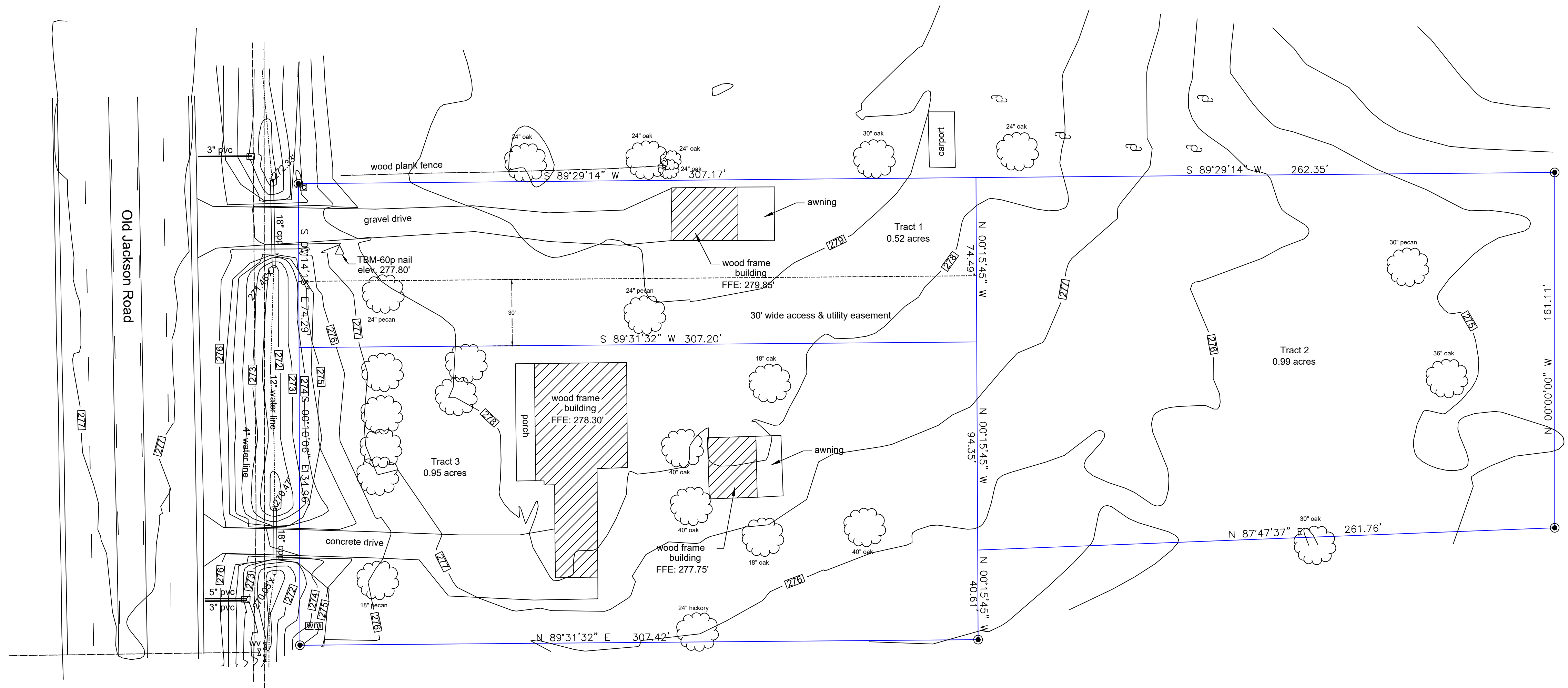
**OCCUPANCY LOAD:**  
10 PERSONS



San. Sewer MH  
top 277.63'  
inv. 270.08'

8 pvc

San. Sewer MH  
top 275.84'  
inv. 266.14'



# TOPOGRAPHIC SURVEY

SCALE : 1" = 30'-0"

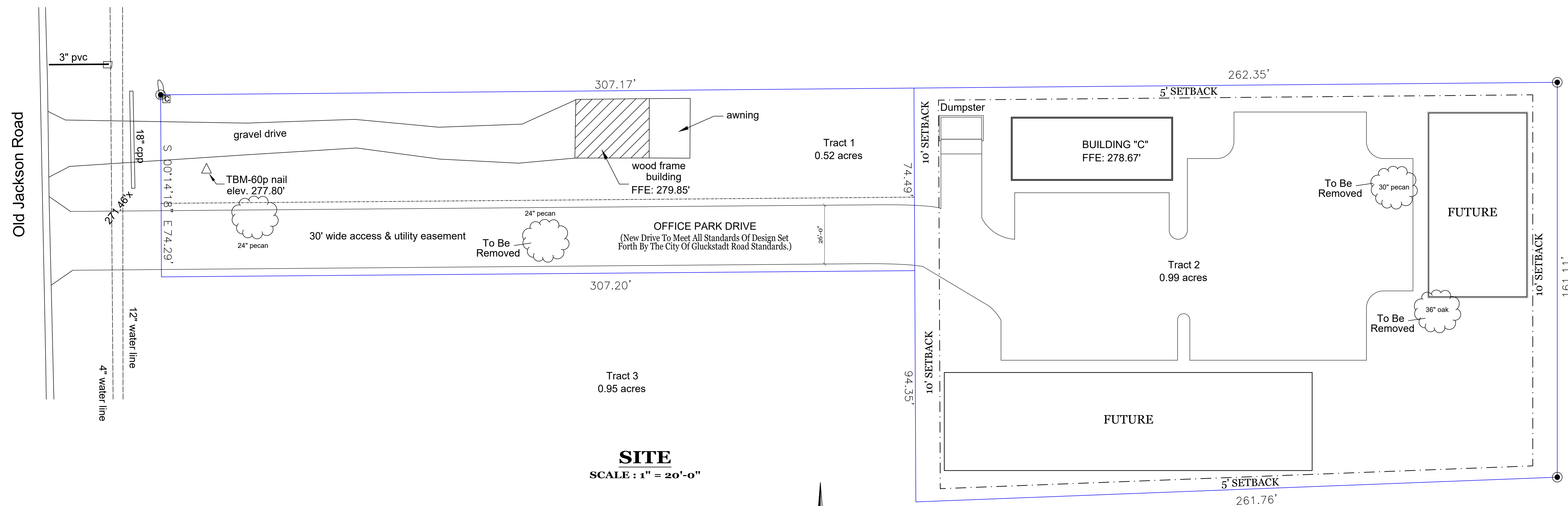
TOPOGRAPHIC SURVEY PREPARED BY:

Baird Engineering, Inc.  
506 Jefferson St.  
Clinton, MS 39056  
601-925-5015

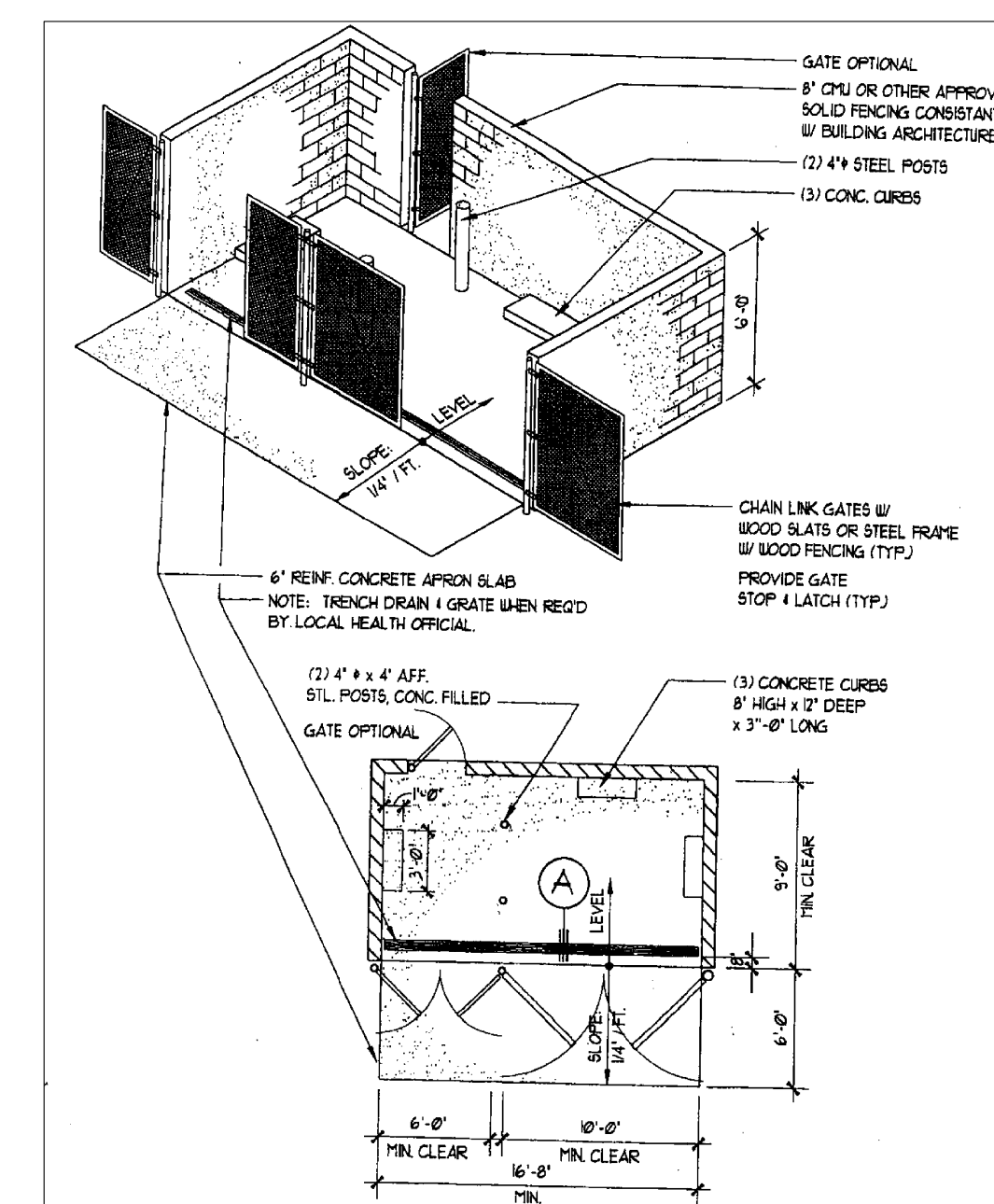


Plan No. 25-128  
Drawn By: JCP  
Date : 4-24-25  
Revised : 5-19-25

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**SITE**  
**SCALE : 1" = 20'-0"**



Location And Position Of Building(s) On Site Will Be Determined By Contractor.  
Lot Easements Shall Be Checked And Verified By Contractor.  
Finished Floor Elevation Shall Be A Minimum Of 8" Above Adjacent Finish  
Grade Elevation Or Comply With Local Codes, Whichever Is Greater.  
All Drainage Shall Flow Away From Building(s).

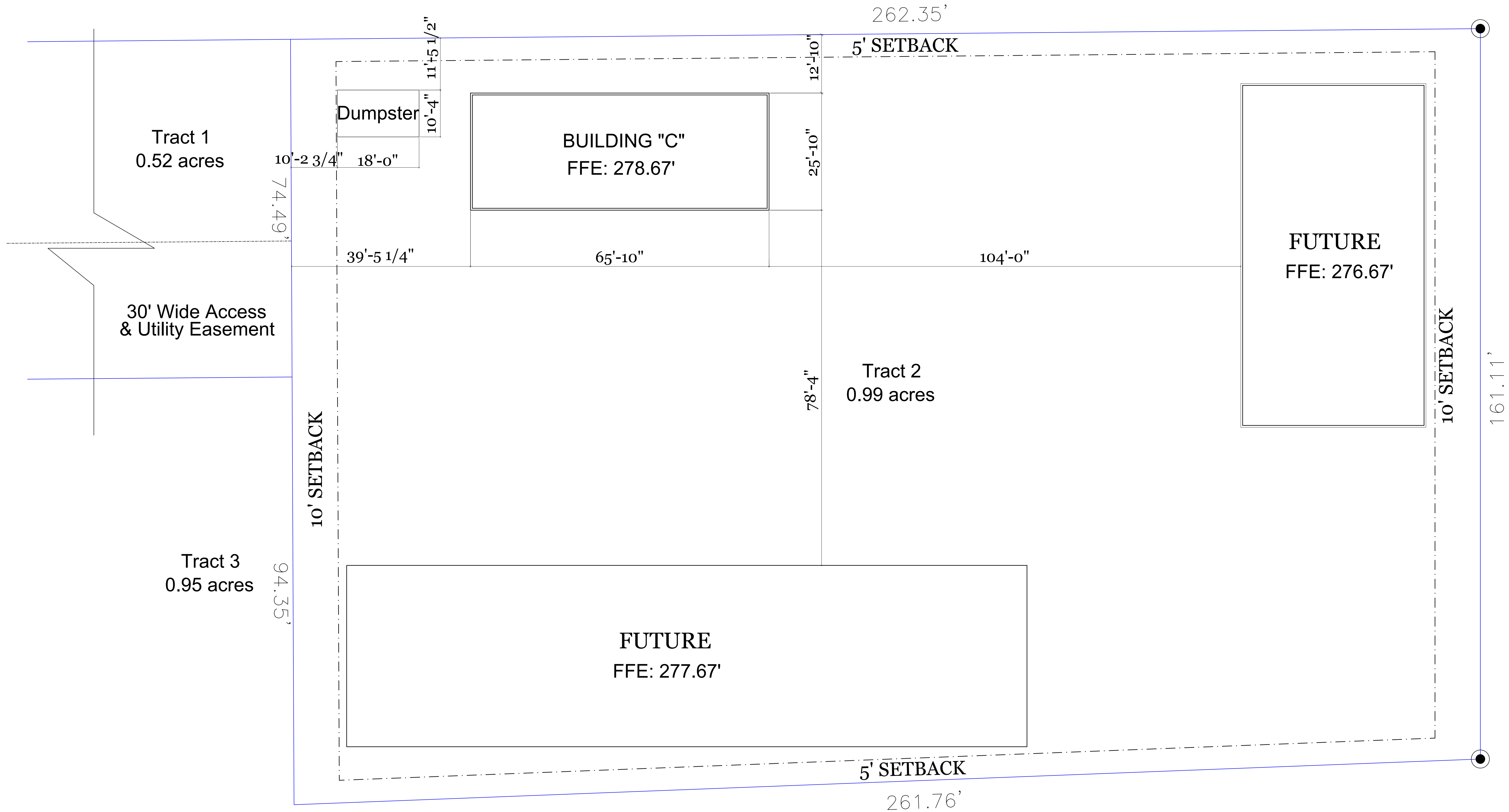
DUMPSTER



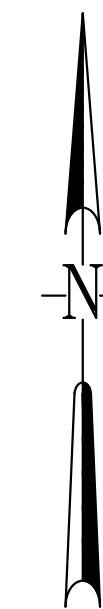
Plan No.	25-128
Drawn By:	JCP
Date :	4-24-25
Revised :	5-19-25

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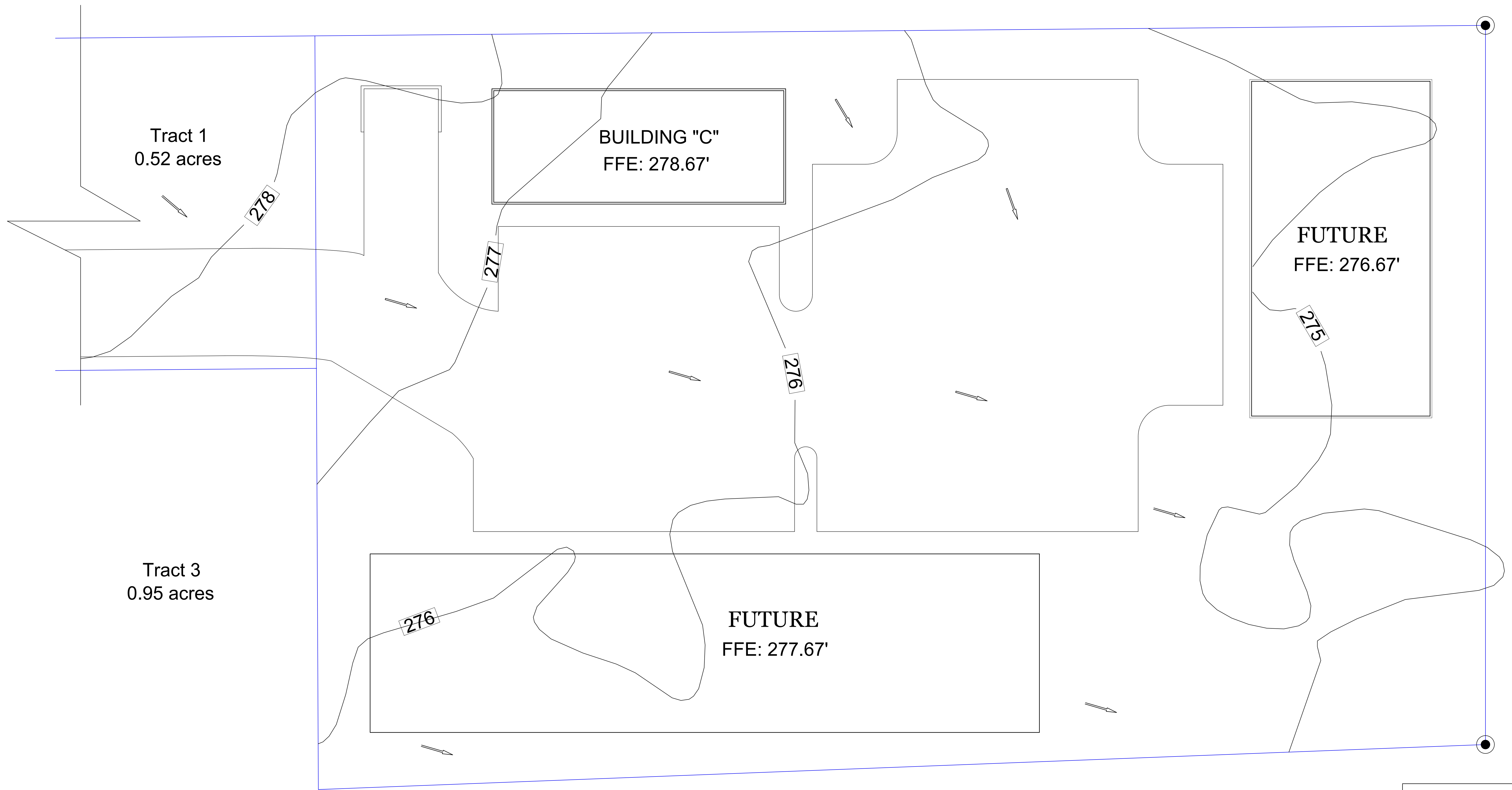




**SITE**  
SCALE : 1" = 10'-0"

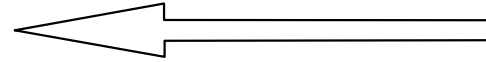


Plan No.	25-128
Drawn By:	JCP
Date :	4-24-25
Revised :	5-19-25
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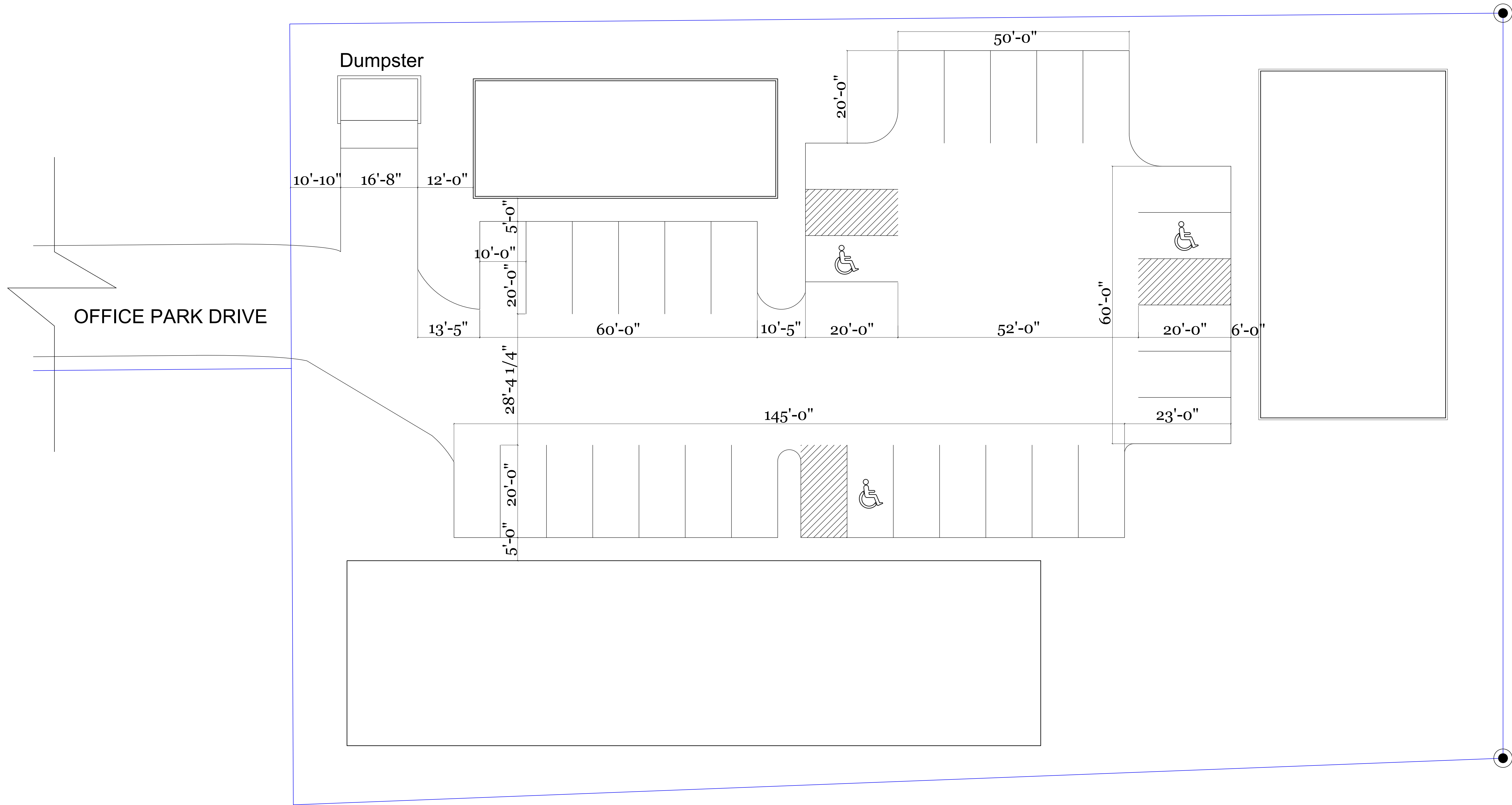


**DRAINAGE**  
SCALE : 1" = 10'-0"

**DRAINAGE**



Plan No.	25-128
Drawn By:	JCP
Date :	4-24-25
Revised :	5-19-25
<i>5 OF 13</i>	

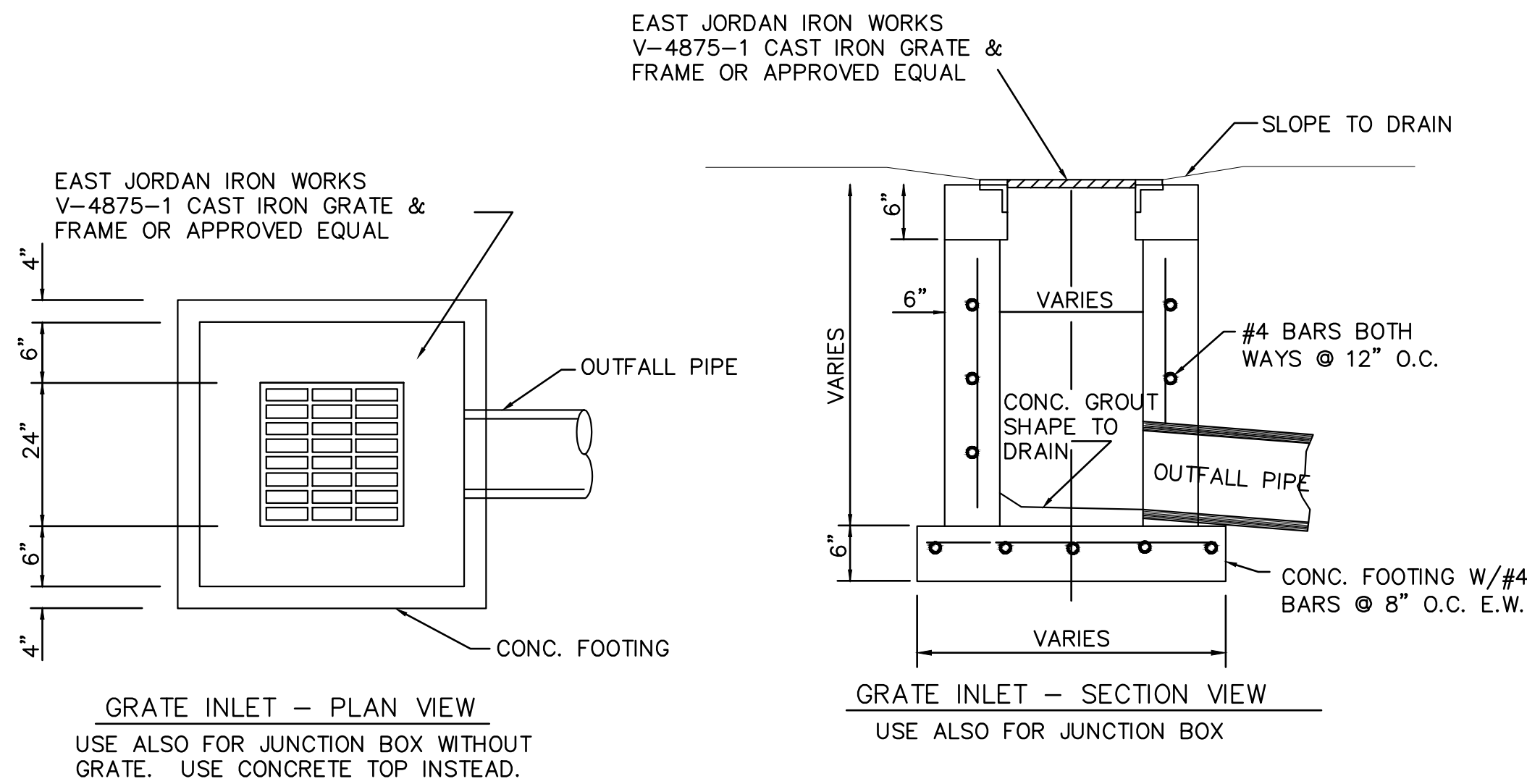


**PARKING LAYOUT**  
SCALE : 1" = 10'-0"

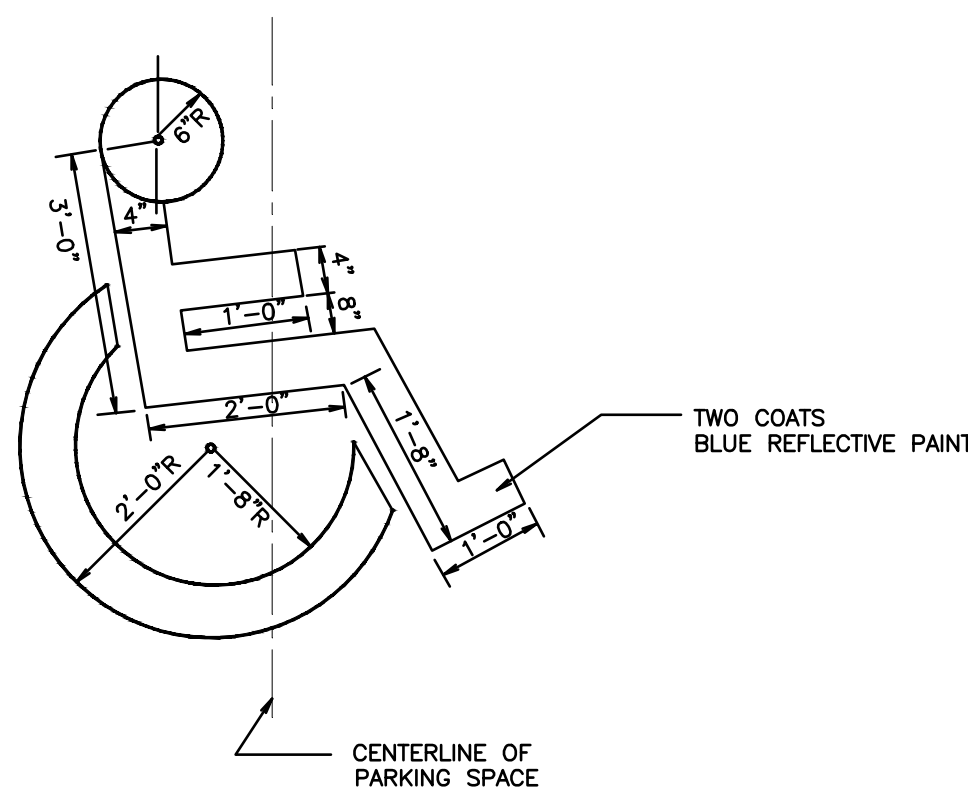


Plan No. 25-128  
Drawn By: JCP  
Date : 4-24-25  
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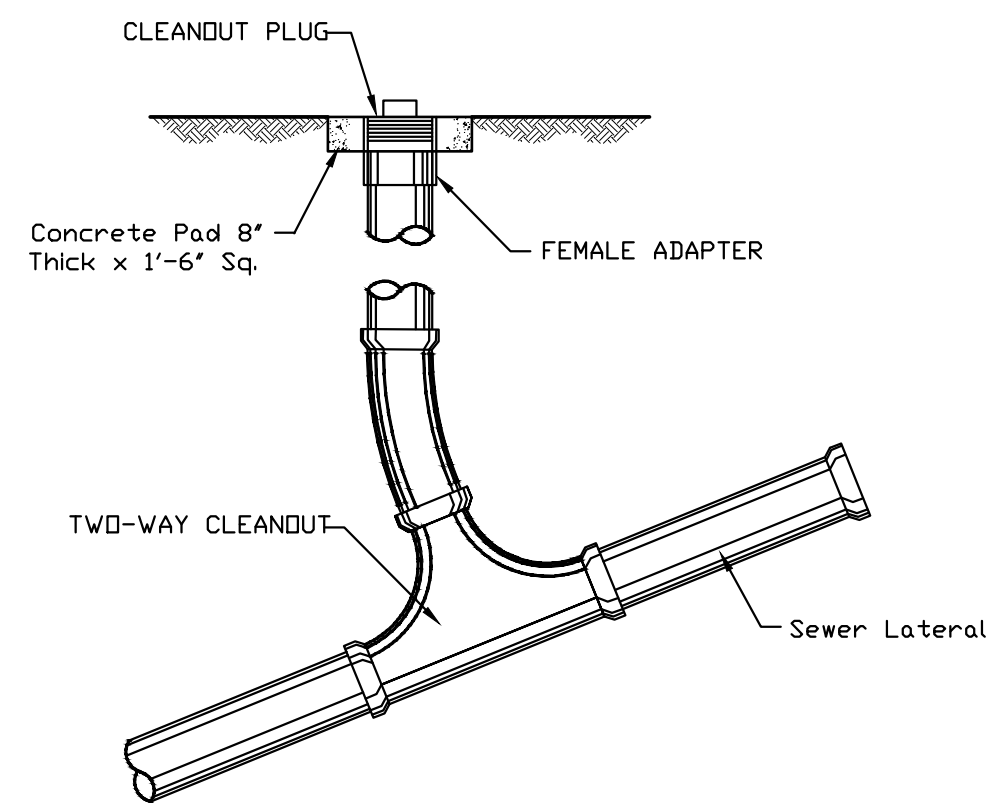


8  
5.0  
Grate Inlet Detail  
N.T.S.

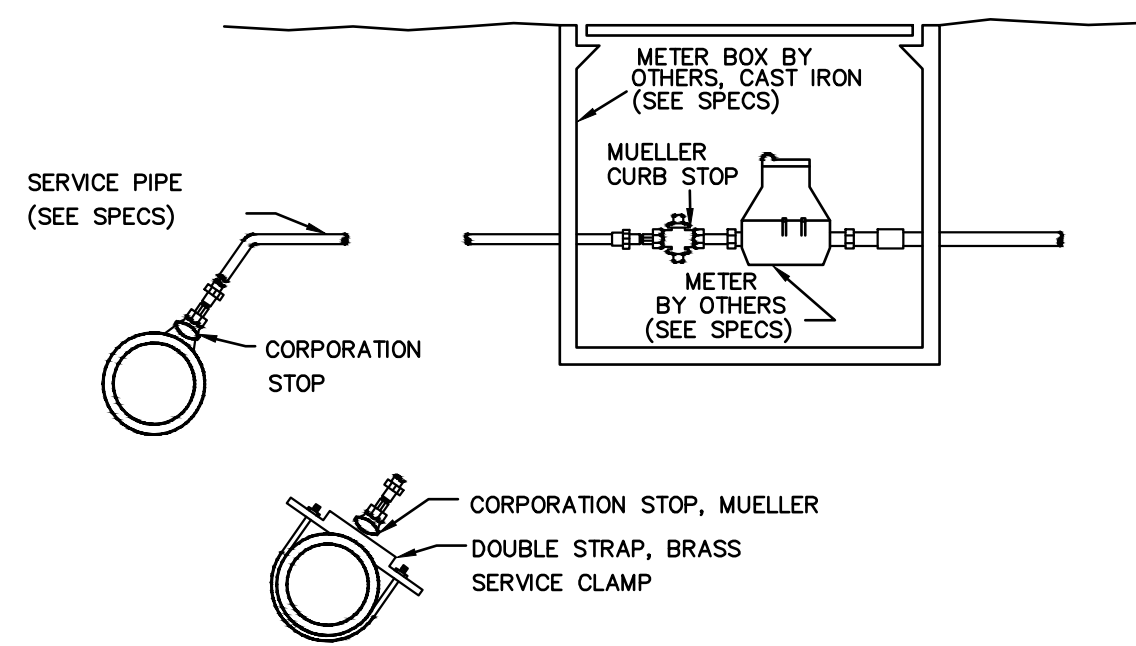


4  
5.0  
Accessibility Parking Symbol  
N.T.S.

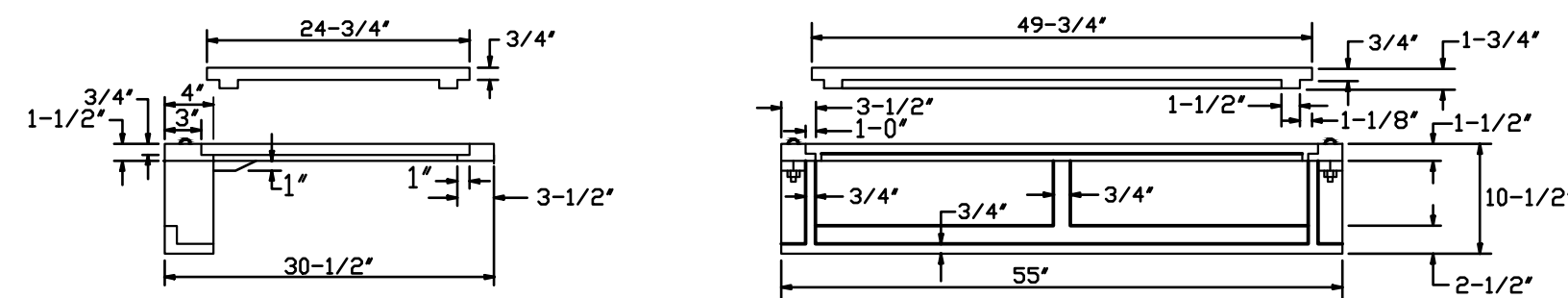
- NOTES:
1. ACCESSIBLTY SYMBOLS SHALL BE PAINTED ON PAVEMENT AT EACH ACCESSIBLE PARKING SPACE.
  2. ALL PAVEMENT MARKING INSTALLATIONS SHALL CONFORM TO THE 1988 MUTCD AND ALL SUBSEQUENT REVISIONS.
  3. ALL ACCESSIBLE PARKING SPACES SHALL BE MARKED WITH A ACCESSIBILITY PARKING SPACE SIGN.
  4. BLUE PAINT TO BE PAINTED FOR ALL ACCESSIBLE MARKINGS.



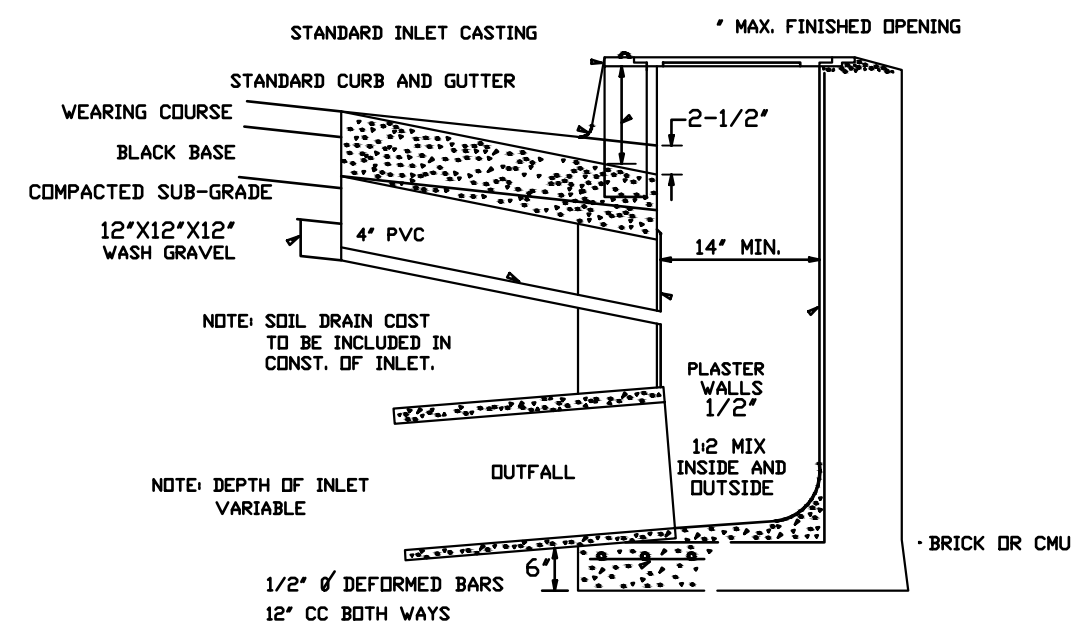
1  
5.0  
Sanitary Sewer Clean-Out (2-Way) Detail  
NTS



2  
5.0  
Typical Service Assembly  
NOTE: SERVICES SHALL BE TYPE K COPPER WITH CORPORATION AND CURB STOPS THAT COMPLY WITH THE CITY OF JACKSON STANDARD SPECIFICATIONS. MUST BE APPROVED BY CITY

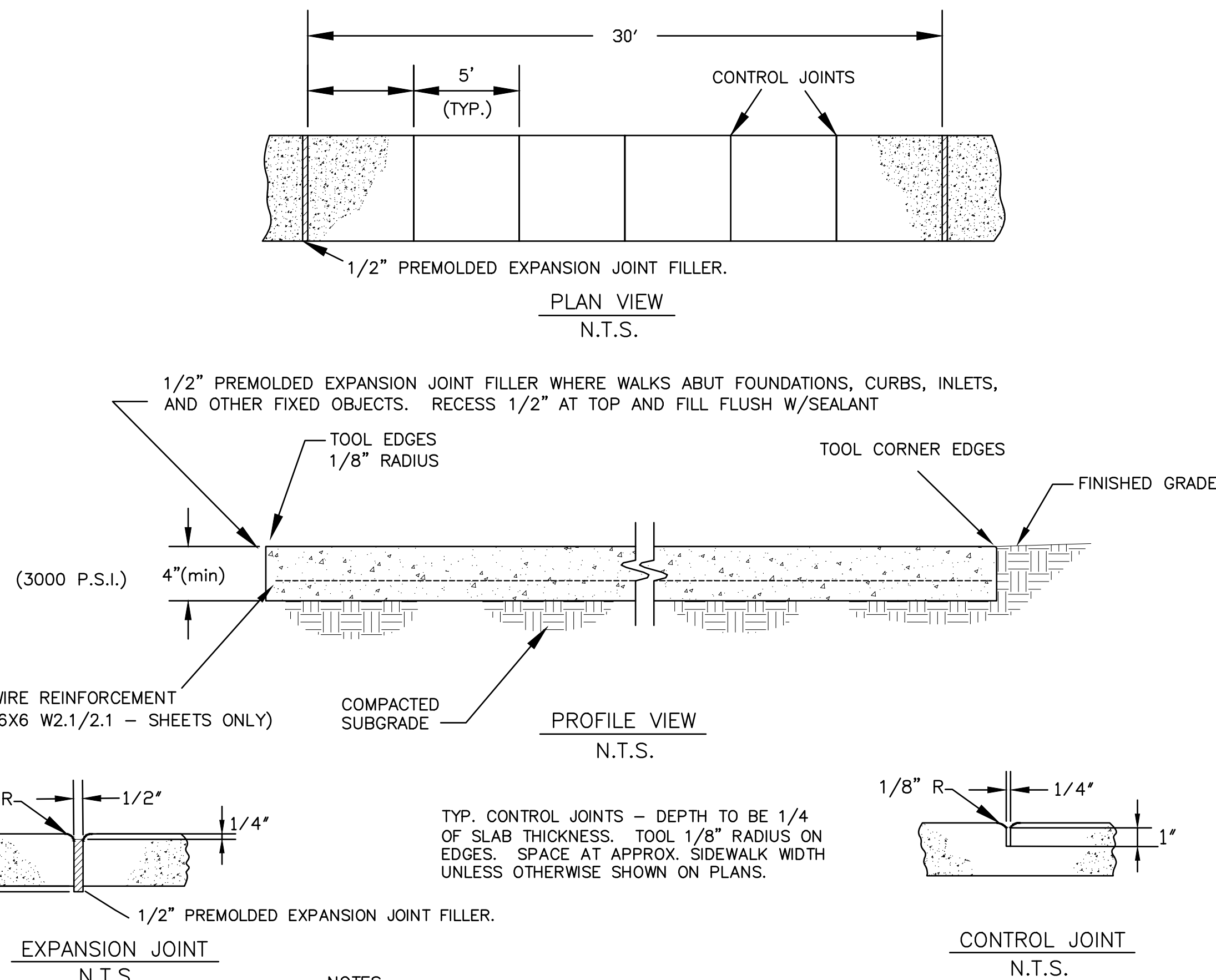


Standard Curb Inlet Casting  
( Vulcan RCB-7 )  
NO SCALE



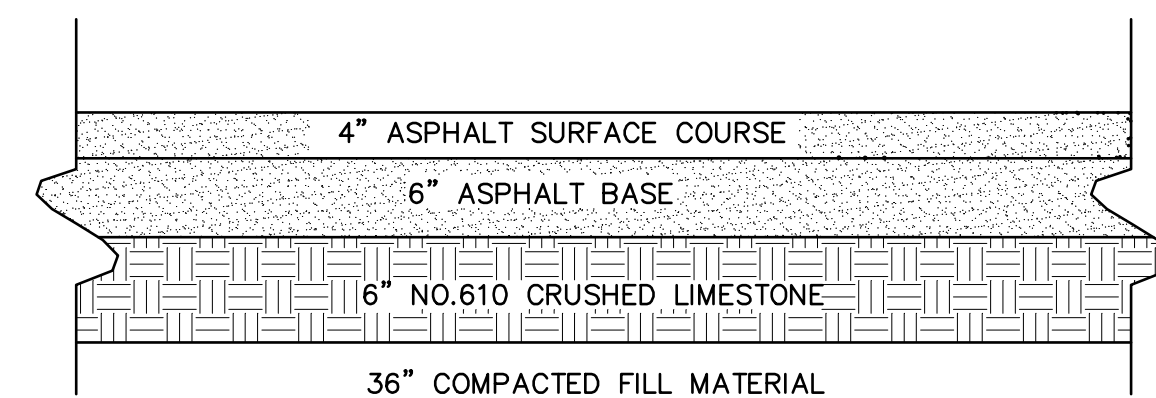
Section of Standard Curb Inlet  
NO SCALE

7  
5.0  
Curb Inlet Detail  
N.T.S.

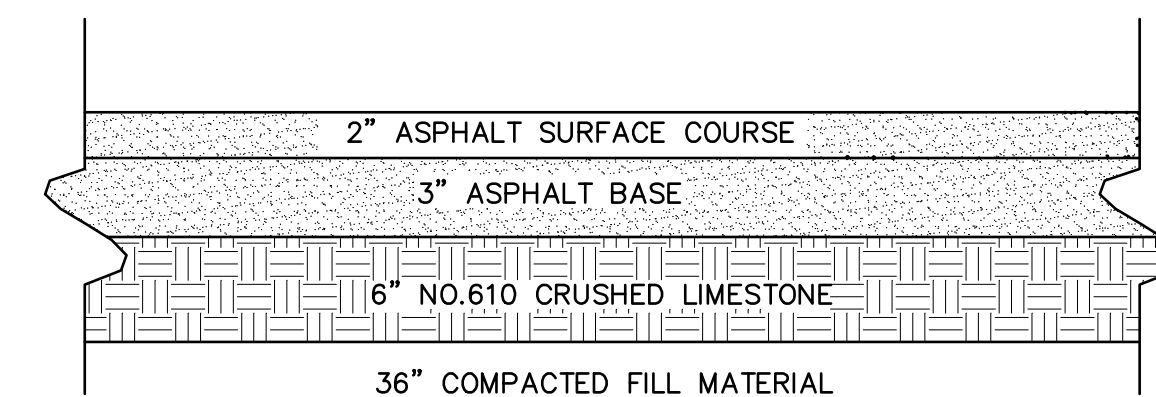


- NOTES:
- 1) CONCRETE SHALL BE 3,000 psi MINIMUM
  - 2) 6X6 W2.1/W2.1 WIRE REINFORCEMENT REQUIRED (SHEETS ONLY)
  - 3) PROVIDE BROOM FINISH TO ALL EXPOSED SURFACES
  - 4) HEAVY BROOM FINISH PERPENDICULAR TO THE DIRECTION OF TRAFFIC.

3  
5.0  
Concrete Sidewalk Section Details  
N.T.S.



10  
C5.0  
Heavy Duty Asphalt Pavement Detail  
N.T.S.

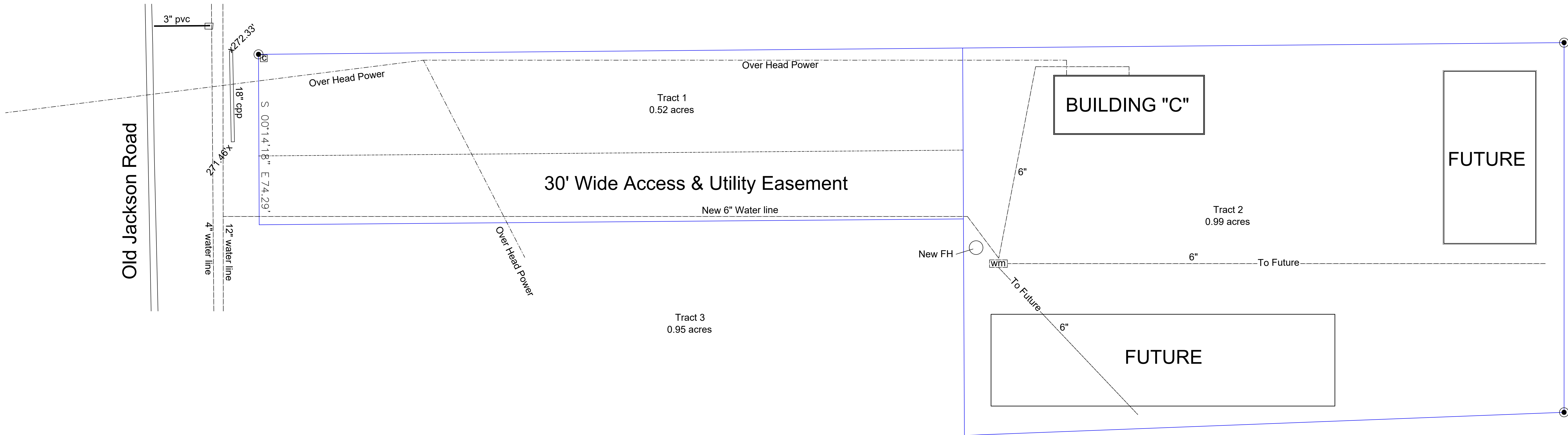


9  
C5.0  
Medium Duty Asphalt Pavement Detail  
N.T.S.



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Date : 4-24-25  
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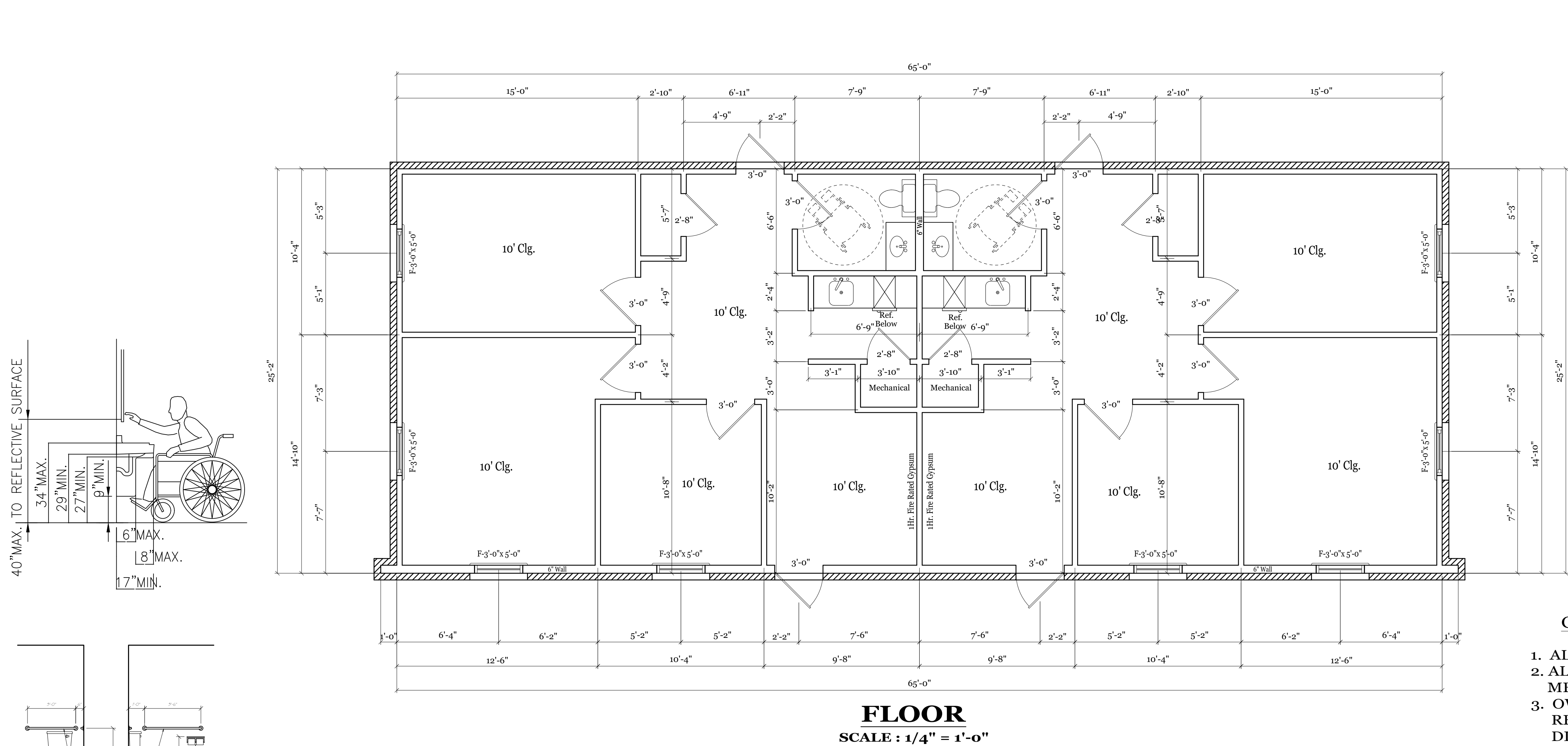




**UTILITIES**  
SCALE : 1" = 20'-0"



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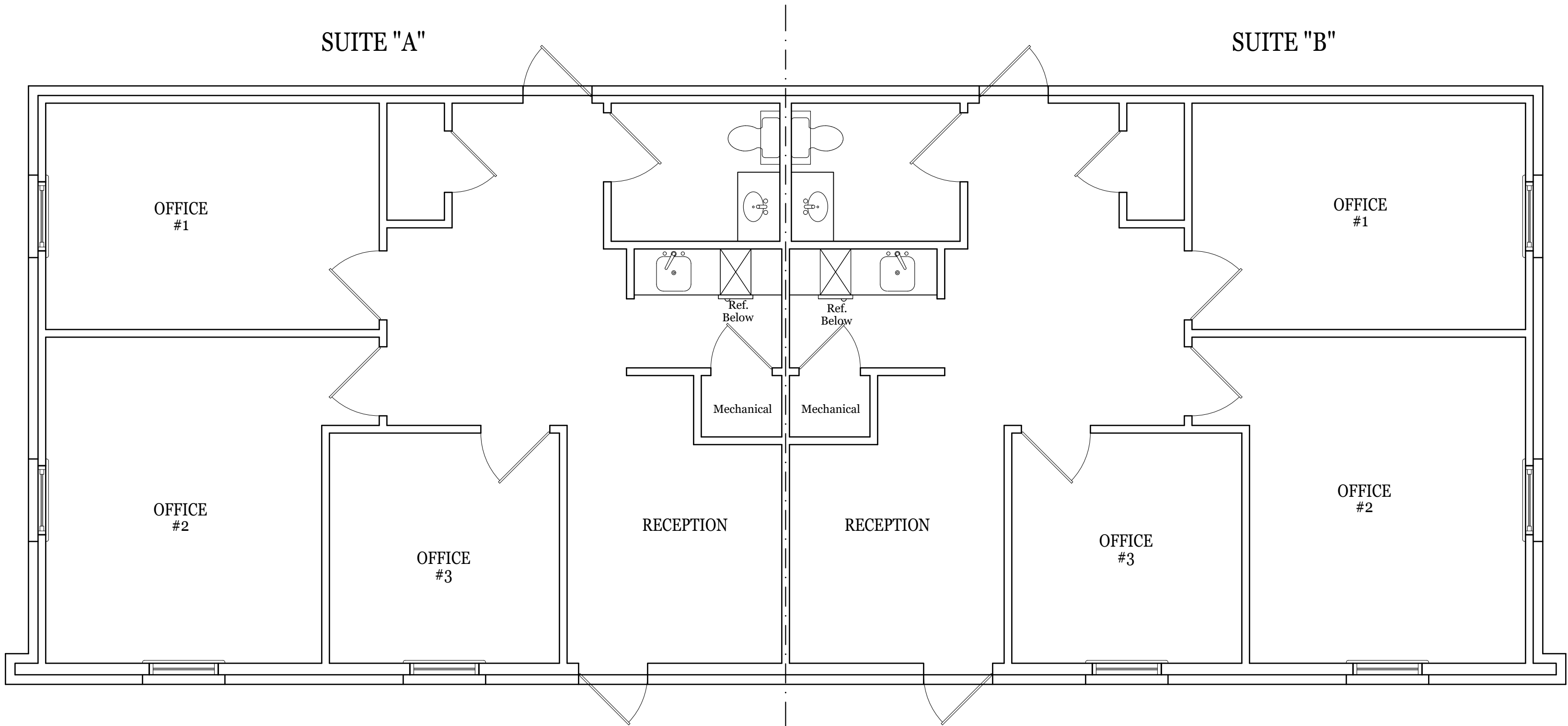
BEAM SCHEDULE		
SPAN	BEAM SIZE	STEEL PLATE
16'-0"	2 2"x10"	1/4"x 9-1/4"
18'-0"	2 2"x10"	3/8"x 9-1/4"
20'-0"	2 2"x10"	1/2"x 9-1/4"
22'-0"	2 2"x10"	5/8"x 9-1/4"
24'-0"	2 2"x12"	1/2"x 11-1/4"

SPAN TABLE BY SOUTHERN PINE				
SIZE & SPACING	CEILING JOIST	RAFTER W/O CEILING	RAFTER W/ CEILING	FLOOR JOIST
2"x4" @ 12" O.C.	9'-10"	9'-8"	N/A	N/A
2"x4" @ 16" O.C.	8'-11"	8'-8"	N/A	N/A
2"x4" @ 24" O.C.	7'-8"	7'-1"	N/A	N/A
2"x6" @ 12" O.C.	15'-6"	14'-10"	13'-9"	10'-9"
2"x6" @ 16" O.C.	13'-6"	12'-10"	11'-2"	9'-6"
2"x6" @ 24" O.C.	11'-0"	10'-6"	9'-2"	7'-9"
2"x8" @ 12" O.C.	20'-1"	18'-8"	16'-8"	14'-2"
2"x8" @ 16" O.C.	17'-5"	16'-2"	14'-5"	12'-4"
2"x8" @ 24" O.C.	14'-2"	13'-2"	11'-9"	10'-0"
2"x10" @ 12" O.C.	23'-11"	22'-2"	19'-11"	16'-11"
2"x10" @ 16" O.C.	20'-9"	19'-2"	17'-3"	14'-8"
2"x10" @ 24" O.C.	16'-1"	15'-8"	14'-1"	12'-0"
2"x12" @ 12" O.C.	N/A	N/A	23'-4"	19'-10"
2"x12" @ 16" O.C.	N/A	N/A	20'-2"	17'-2"
2"x12" @ 24" O.C.	N/A	N/A	16'-6"	14'-0"

TABLE CREATED PER SOUTHERN PINE BY DESIGN - VISUALLY INSPECTED  
# 2 LUMBER. APPLIED LOADS GIVEN IN PSP (POUNDS PER SQUARE FOOT)

GENERAL NOTES:

1. ALL WALLS ARE DRAWN AT 4" UNLESS NOTED OTHERWISE.
2. ALL MATERIAL USED IN CONSTRUCTION SHALL MEET OR EXCEED LOCAL CODES.
3. OWNER / CONTRACTOR IS RESPONSIBLE TO REVIEW AND APPROVE ALL DESIGN AND DIMENSIONS PRIOR TO CONSTRUCTION.



SQUARE FOOTAGE

W / BRICK

Suite A \_\_\_\_\_ 857 Sq Ft.  
Suite B \_\_\_\_\_ 857 Sq Ft.  
Total \_\_\_\_\_ 1714 Sq Ft.

W.O. / BRICK

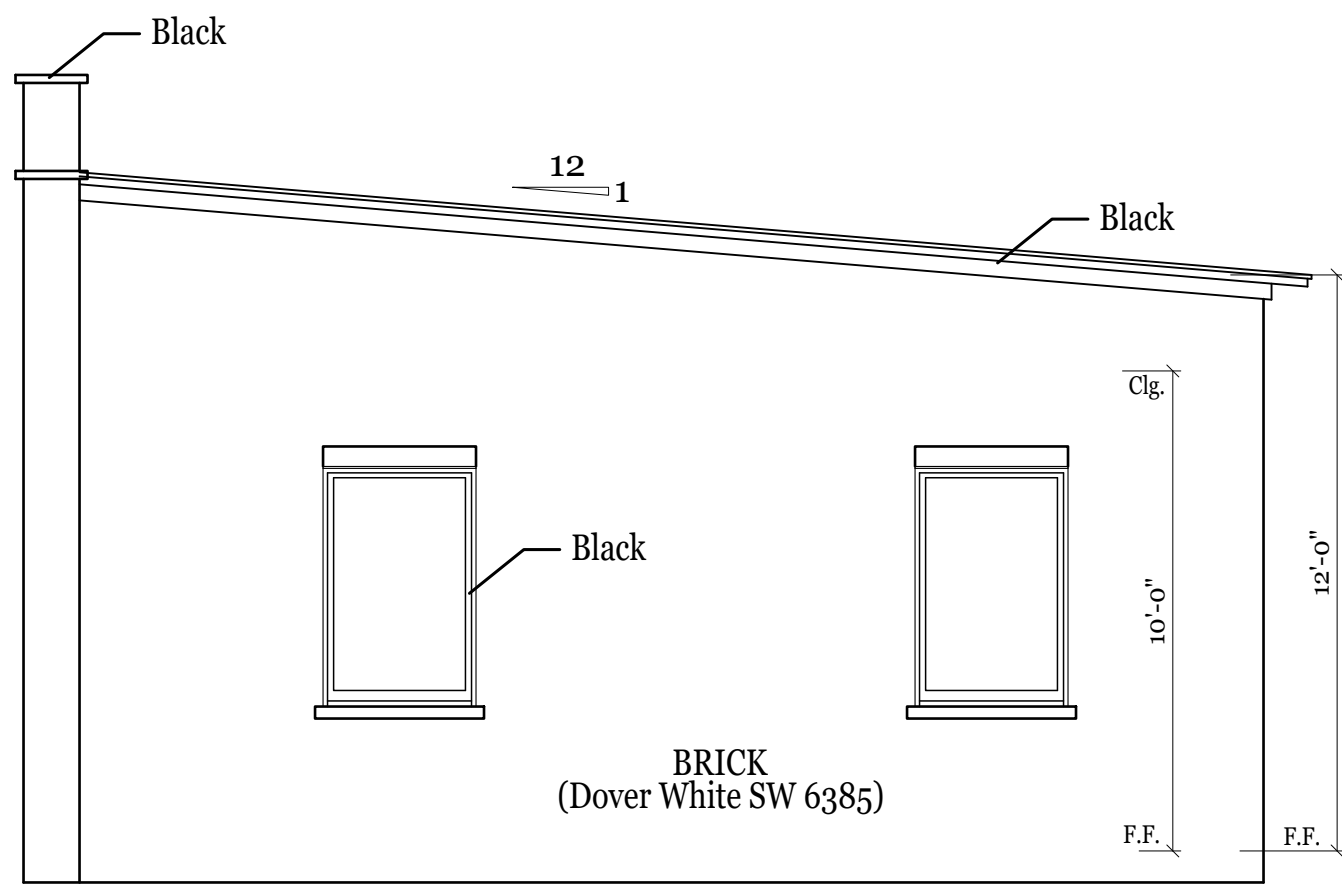
Suite A \_\_\_\_\_ 818 Sq Ft.  
Suite B \_\_\_\_\_ 818 Sq Ft.  
Total \_\_\_\_\_ 1636 Sq Ft.



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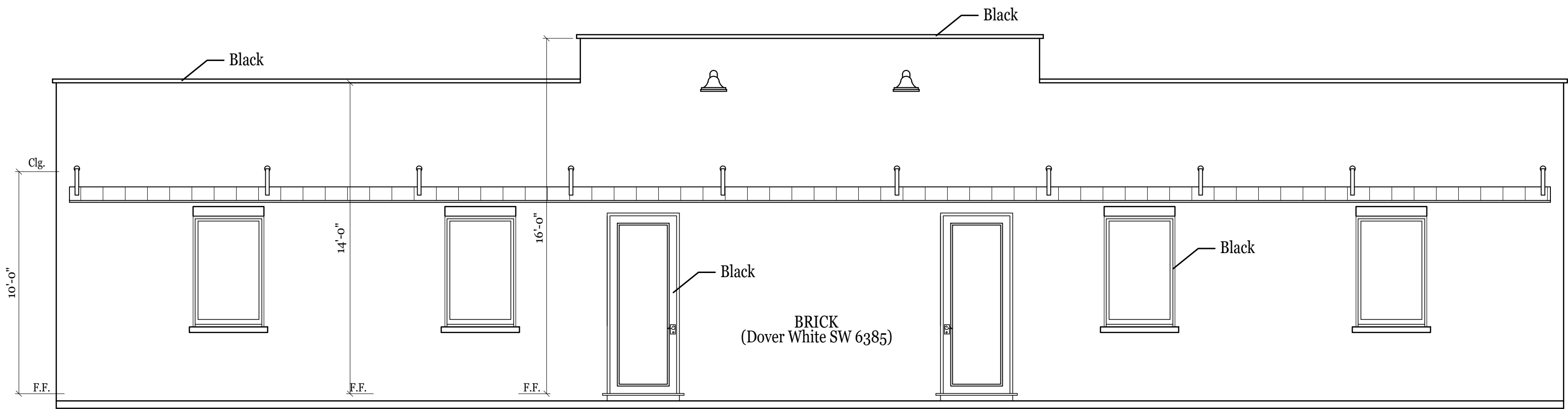
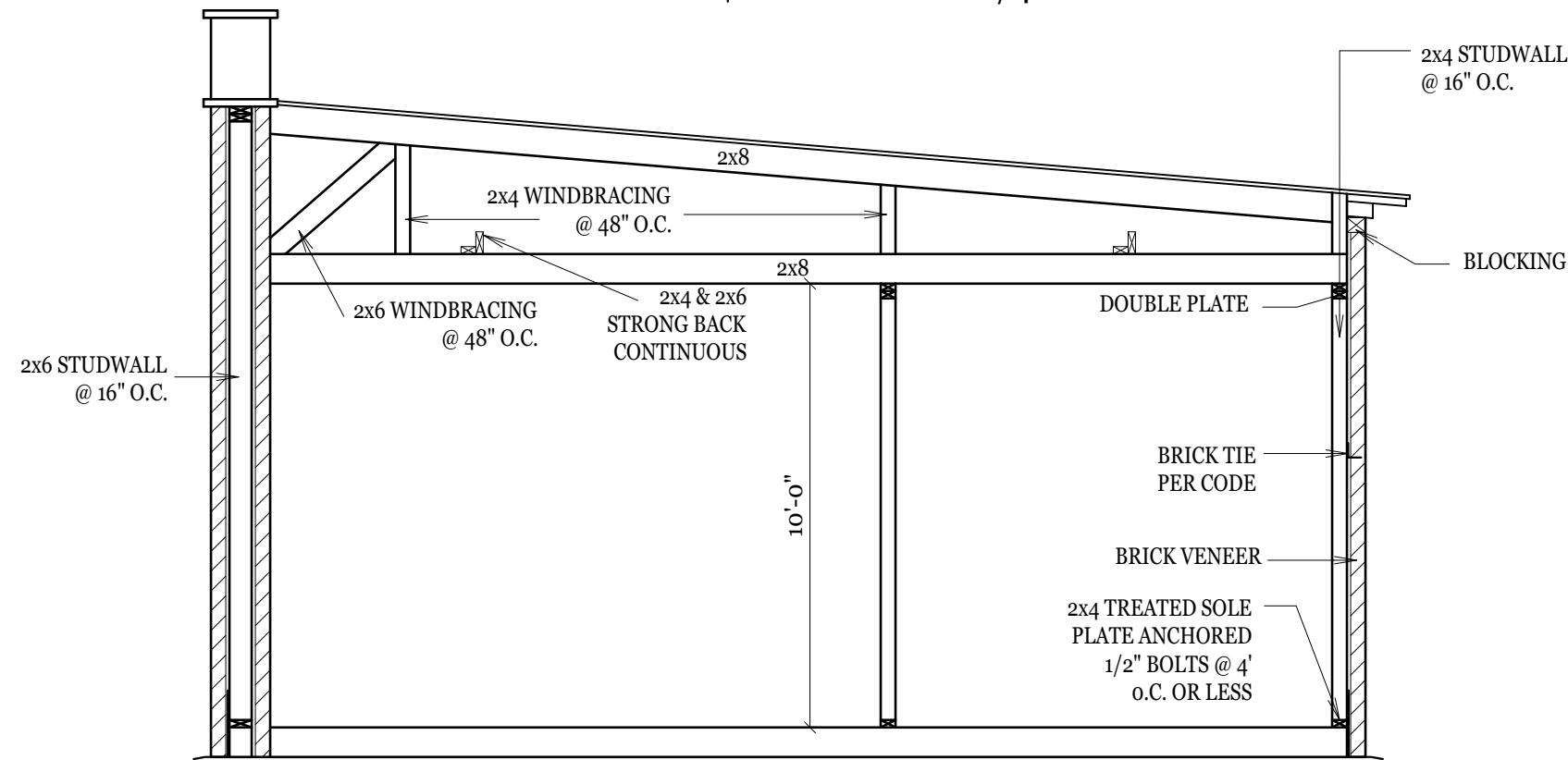
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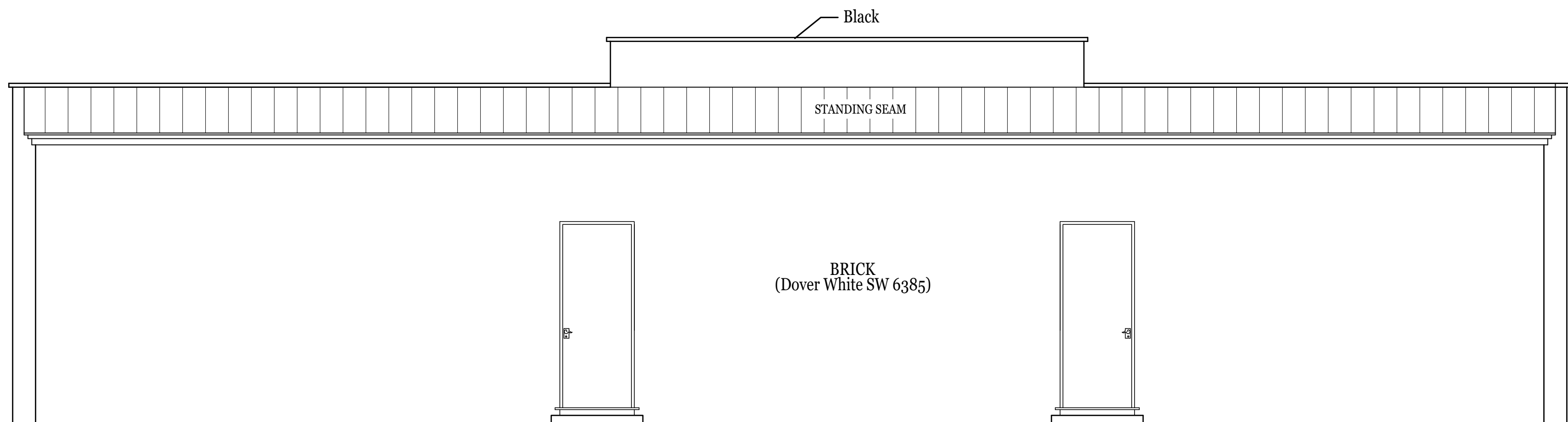
Left

Scale: 1/4" = 1'-0"



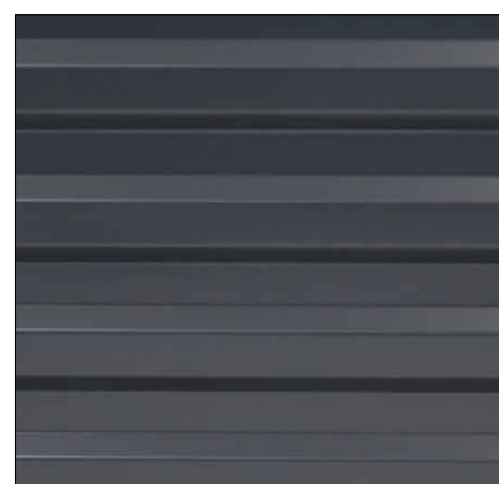
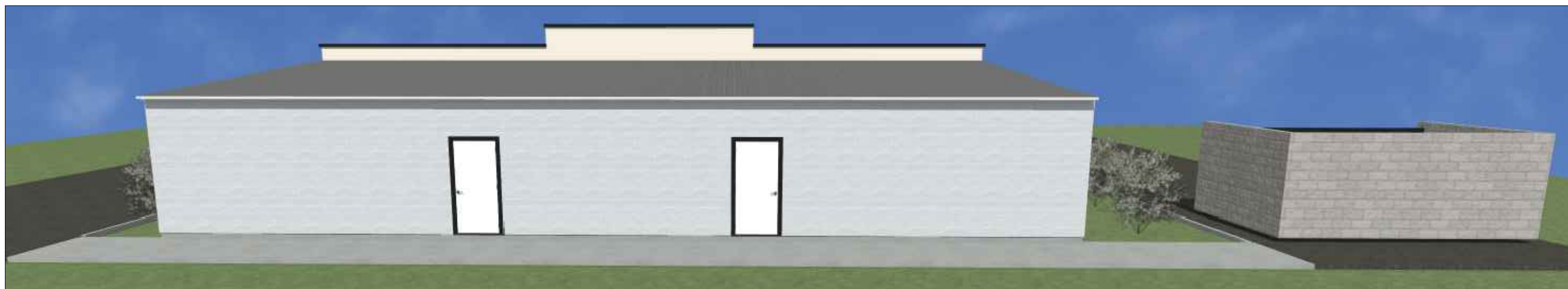
Front

Scale: 1/4" = 1'-0"



Rear

Scale: 1/4" = 1'-0"



STANDING SEAM



Dover White SW 6385



Plan No. 25-128

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SERVICE SIZE GUIDE		
MINIMUM SERVICE SIZE (Ampere Rating)	COLUMN 1 (Electric Heat) HEATED & COOLED S.F.	COLUMN 2 HEATED & COOLED S.F.
100	850	2,250
110	1,100	2,850
125	1,450	3,700
150	2,000	5,150
175	2,550	6,650
200	3,150	8,100
225	3,700	9,600

1. COLUMN 2 INCLUDES A CONSERVATIVE ESTIMATE FOR ELECTRIC COOLING LOAD.  
2. TABLE 1 WAS DEVELOPED USING THE OPTION METHOD AND USING THE FOLLOWING ASSUMPTIONS.  
THE ASSUMPTIONS MADE SHOULD PROVIDE AN APPROXIMATE ANSWER THAT WILL MEET OR EXCEED MORE THAN 90% OF THE CASES.

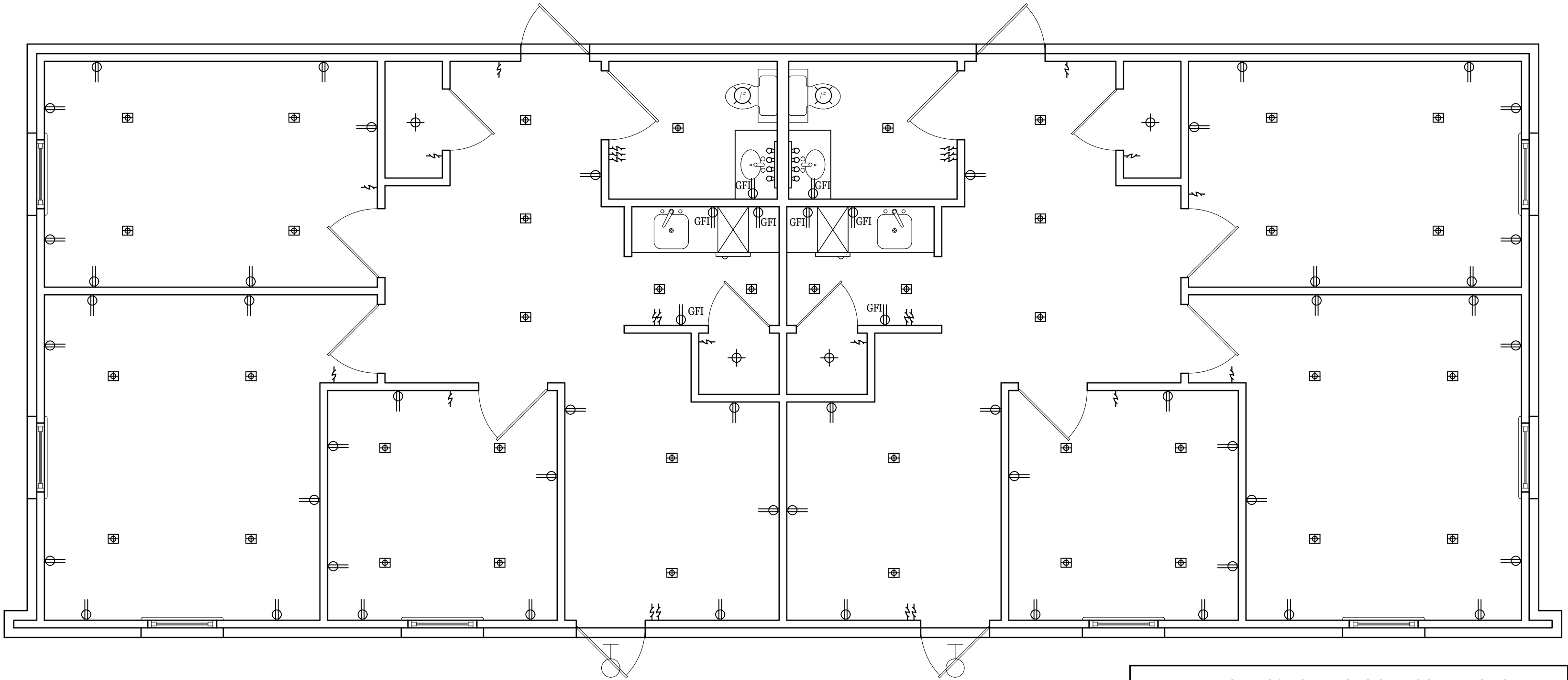
- A) Cooling Load = 6 Amps / 500 S.F.  
B) Electrical Heating load = 22 Amps / 500 S.F.  
C) Dryer = 5000 VA  
D) Laundry Circuit = 1500 VA  
E) Two Small Appliance Circuits @ 1500 VA Each  
F) Range Load = 8000 VA  
G) Water Heater = 4500 VA  
H) 3 VA / S.F. for General Lighting & Receptacles  
I) 40% Demand Factor is Applied to All Loads with Exception of Cooling & Heating Over First 10,000 VA.  
J) Dwellings That Are Neither Electrically Cooled or Heated Shall Have The Service Sized to Include The Potential Cooling Load in the Future.

Notes:  
Wiring Shall Be Romex 12/2

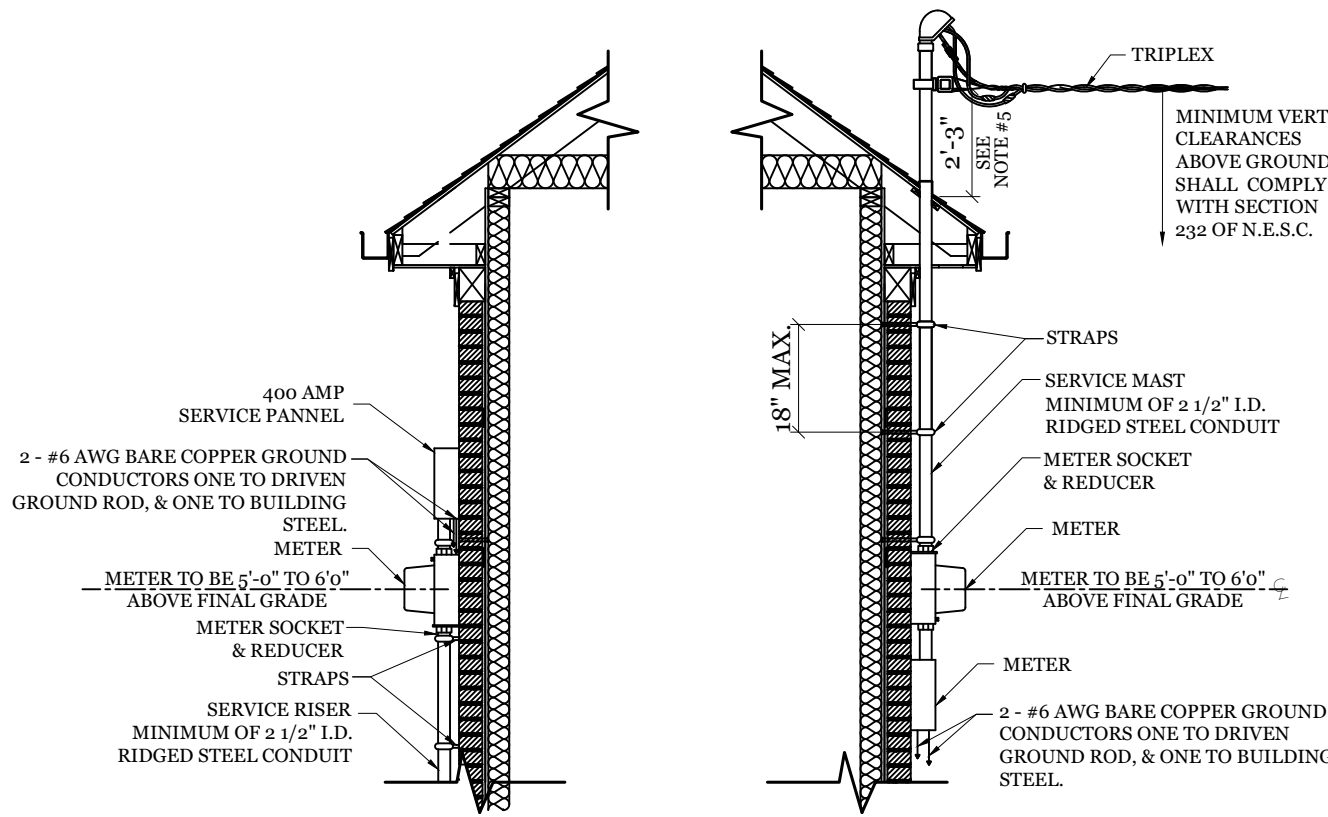
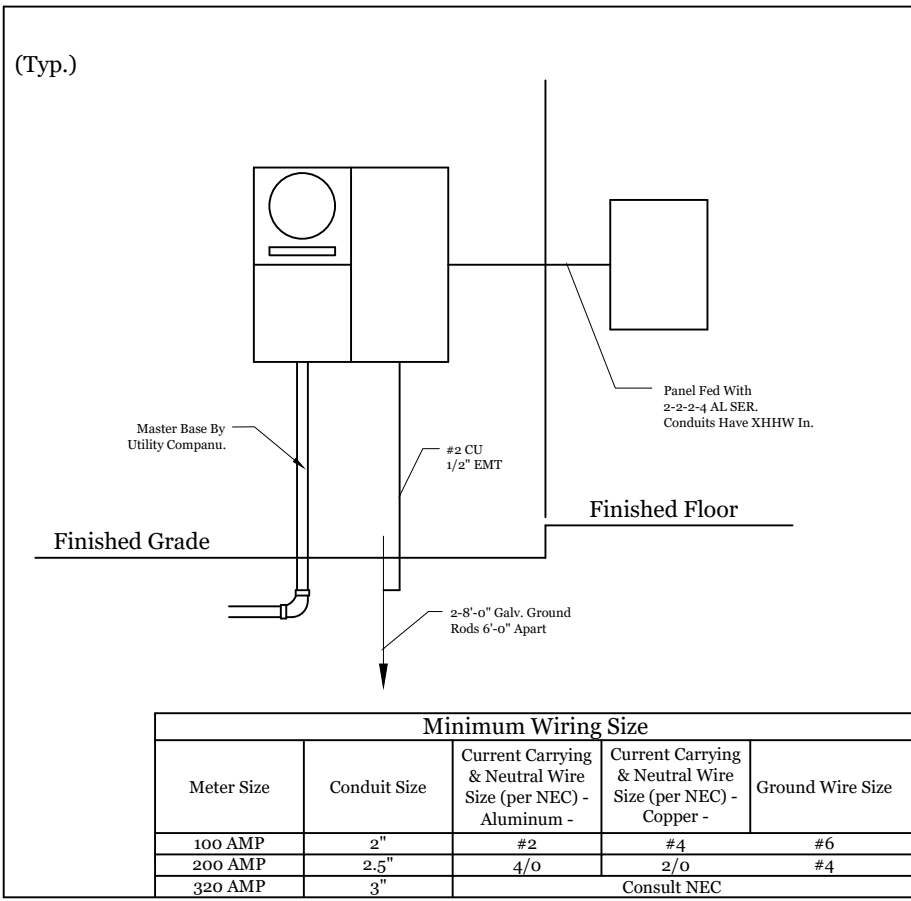
## ELECTRICAL

SCALE : 1/4" = 1'-0"

- Notes:  
1.) Owner / Contractor is Responsible For Providing Exact Locations For Plugs, Switches, And Fixtures.  
2.) Unless Noted Otherwise, All Branch Circuit Wiring Shall Be Type NM Cable Above Ceilings, Between Floors, Or In Stud Wall Cavities.  
3.) Wiring Below Slab Shall Be Installed In Conduit.  
4.) Unless Noted Otherwise, All Light Switches Shall Be 4".  
5.) Receptacles Shall Be Installed Per The Following:  
Wall Outlet - 15" Bath Wall Outlet - 8" Above Counter  
Kitchen Wall - 42" Closet Htg. Units & Ref. - 36"

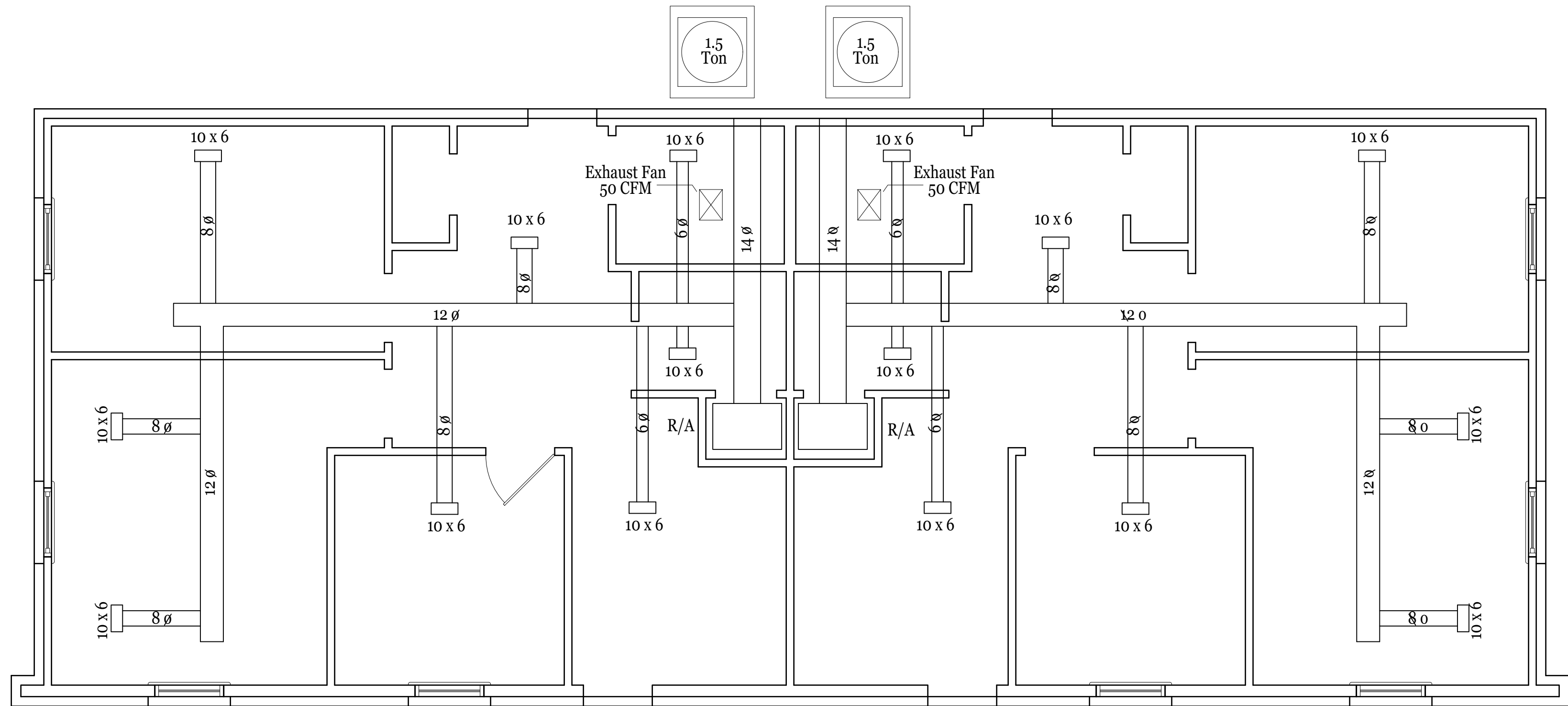


ELECTRICAL SYMBOLS & DESCRIPTIONS			
	DUPLEX WALL OUTLET 110 VOLTS		SURFACE MOUNTED FLOURESCENT FIXTURE
	220-VOLT THREE PHASE OUTLET		CEILING FAN
	DUPLEX FLOOR OUTLET		CEILING FAN WITH LIGHT
	DUPLEX CEILING OUTLET		OVERHEAD DOOR MECHANICAL
	LIGHT FIXTURE SELECTED BY OWNER		FLOOD LIGHTS
	RECESSED CAN LIGHT		BULB VANITY LIGHT
	FAN		INTERIOR/EXTERIOR WALL MOUNTED FIXTURE
	SINGLE POLE SWITCH		SMOKE DETECTOR
	Hanging Fixture		



TYPICAL SERVICE RISER  
SCALE : 1/4" = 1'-0"

TYPICAL SERVICE MAST  
SCALE : 1/4" = 1'-0"



## HVAC

SCALE : 1/4" = 1'-0"



Plan No. 25-128

Drawn By: JCP

Date : 4-24-25

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**SCALE : 1/4" = 1'-0"**

♀ HOSE  
BIB

COLD

HOT




## GENERAL NOTE

HAMMER ARRESTOR REQUIRED ON ALL FAST CLOSE VALVES  
(ICE MAKER IF REFRIGERATOR IS EQUIPPED)



# EMERGENCY PLAN

**SCALE : 3/16" = 1'-0"**

SYMBOLS & DESCRIPTIONS	
SYMBOL	DESCRIPTION
	EMERGENCY EXIT LIGHT
	SMOKE DETECTOR
	FIRE EXTINGUISHER



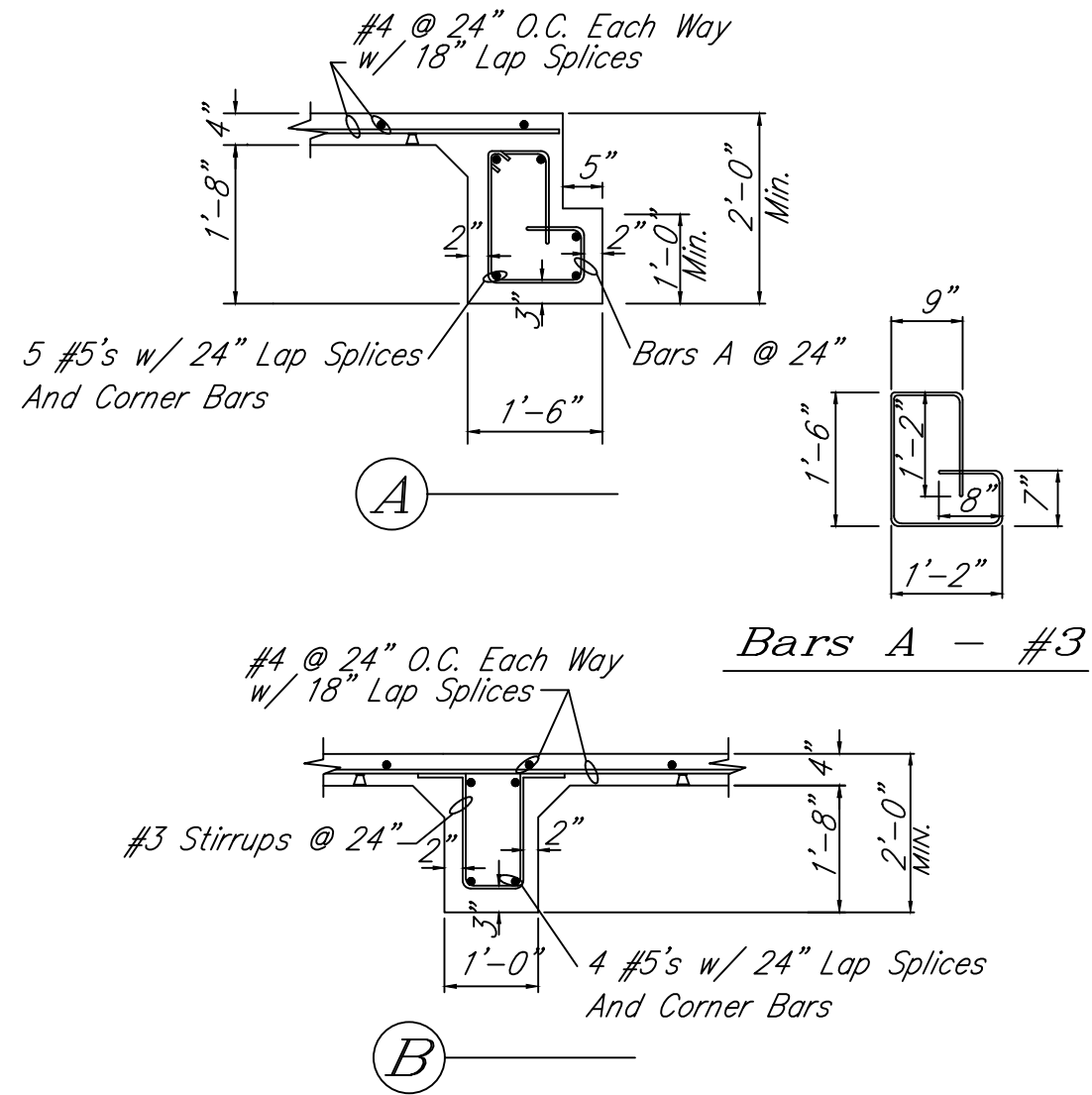
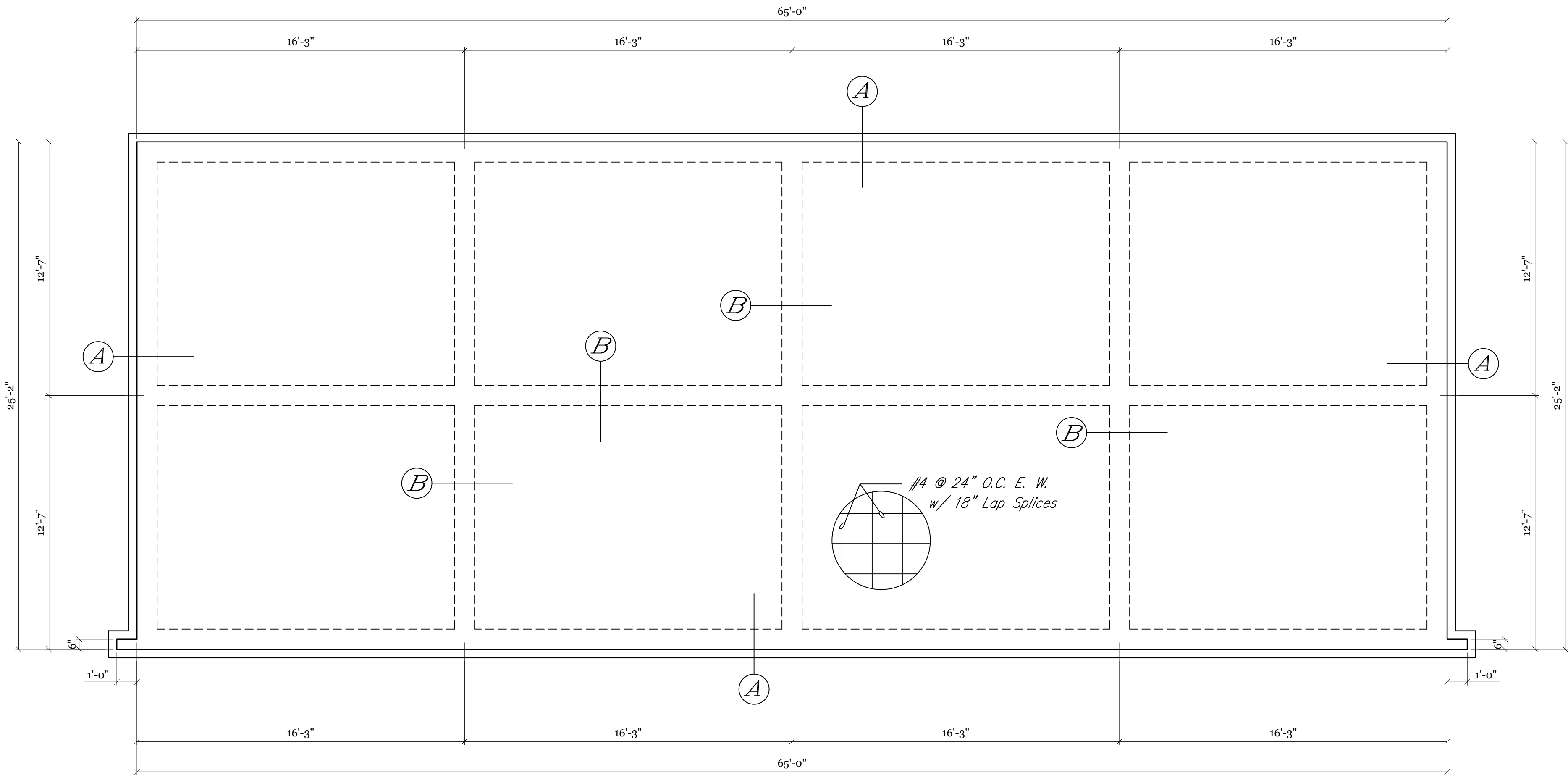
Plan No. 25-128

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F O U N D A T I O N   P L A N

4" Thick Slab

Scale: 1/4" = 1'-0"

GENERAL NOTES:

1. CONCRETE CONSTRUCTION TO CONFORM WITH ACI BUILDING CODES 318, 302.1R-04 AND 332-04.
2. REINFORCING STEEL TO BE ASTM A615 GRADE 60 DEFORMED BARS.
3. 28 DAY CONCRETE STRENGTH TO BE 3000 PSI WITH A 5" SLUMP MAXIMUM.
4. SLAB AND FOOTING CONCRETE TO BE PLACED MONOLITHICALLY WITH NO COLD JOINTS.
5. FOUNDATION FILL SOIL TO BE PLACED IN 9" LIFTS MAXIMUM WITH EACH LIFT BEING COMPACTED TO WITHIN 95% OF ITS STANDARD PROCTOR.
6. DESIGN BASED ON GOOD SOIL CONDITIONS UNDER FOUNDATION.
7. PLUMBING DITCHES TO CROSS FOOTINGS AT RIGHT ANGLES AND BACKFILLED WITH FULLY COMPACTED SOIL.
8. BUILDER TO CHECK, VERIFY, AND APPROVE ALL DIMENSIONS PRIOR TO CONSTRUCTION.



Plan No. 25-128

Drawn By: JCP

Date : 4-24-25

Revised : 5-19-25

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## City of Gluckstadt

### **Application for Site Plan Review**

**Subject Property Address:** CALHOUN STATION PKWY & GLUCKSTADT RD.

**Parcel #:** # 082E-21-001/09.00

**Owner:** CITIZENS NATIONAL BANK OF MERIDIAN

**Address:** 512 22ND AVENUE

MERIDIAN MISSISSIPPI 39301

**Applicant:** TOM MOONEY

**Address:** 500 S EWING ST G

ST. LOUIS MO 63104

**Phone #:** 601-696-2846

**E-Mail:** ALAN.CLODFELTER@YOURCNB.COM

**Phone #:** 314.570-5041

**E-Mail:** TMOONEY@KEELEYCONSTRUCTION.COM

**Current Zoning District:** C - 2

**Acreage of Property (If applicable):** 2.37 AC

**Use sought of Property:** BANK

#### **Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

#### **Requirements for Site Plan Submittal** (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

#### **Site Plan Specifications (Section 809, Zoning Ordinance)**

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.



- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.


Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5<sup>th</sup> day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5<sup>th</sup> of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.

  
Applicant Signature

1/24/25  
Date

**CITY OF GLUCKSTADT BUILDING DEPARTMENT**  
**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Application Complete & Approved to Submit to P&Z Board (please check):

Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_  
Planning & Zoning Administrator (or Authorized Representative)



VIEW FROM NORTHEAST (CALHOUN STATION PKWY)  
VIEW FROM NORTHWEST (CALHOUN STATION PKWY)

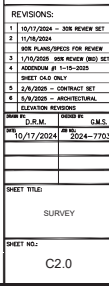


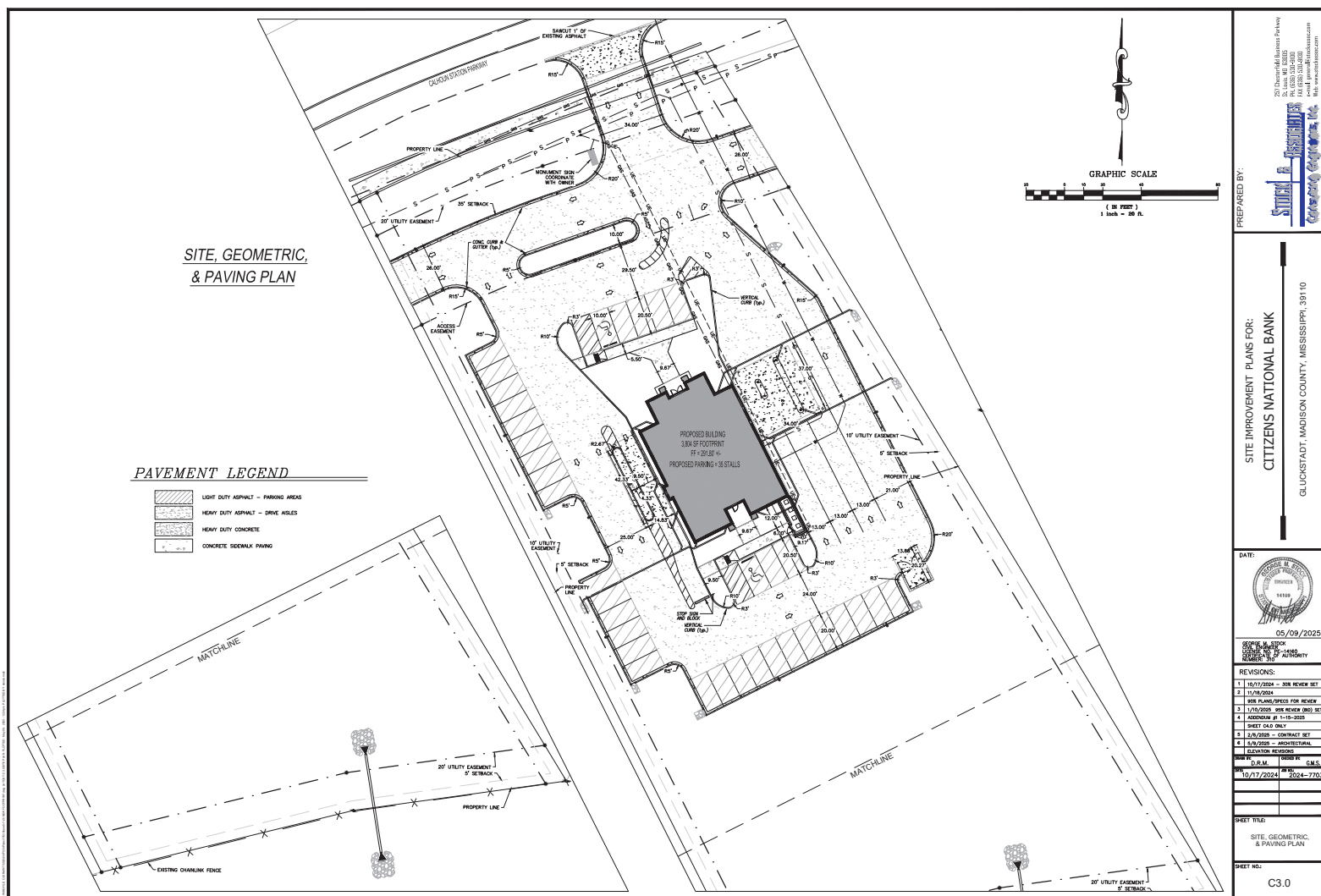
VIEW FROM SOUTHEAST (FACING HIGHWAY)  
VIEW FROM SOUTHWEST (FACING HIGHWAY)



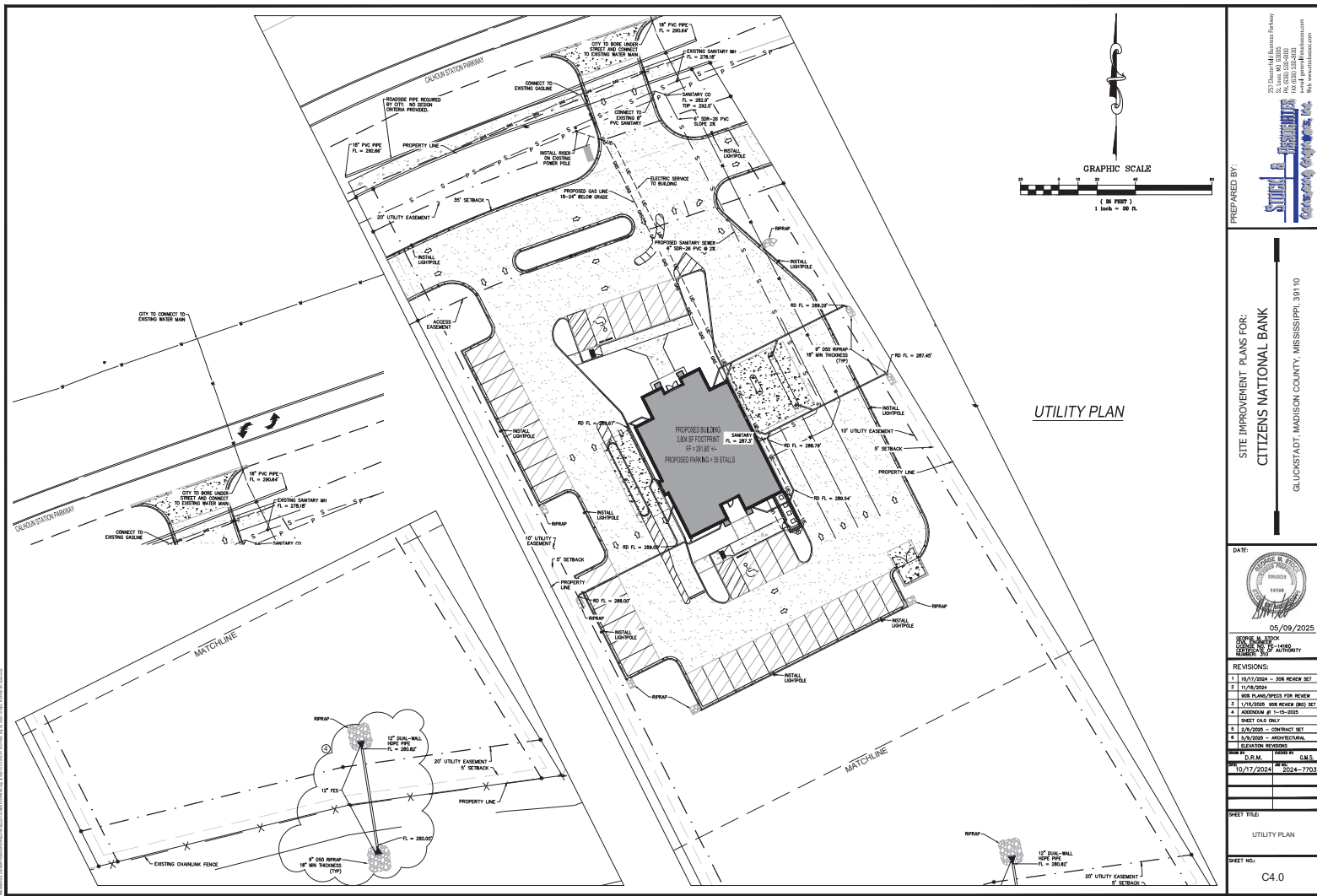












EARTHWORK NOTES

TOTAL QUANTITIES  
CUT: 1.418 CUBIC YARDS (EXCLUDES UTILITY & REMER BACKFILL/EXCAVATION SPILLS)  
FILL: 1.418 CUBIC YARDS (INCLUDES 15% SHRINKAGE) EXIST. - 1.418 = 1.418  
NET: 0.000 CUBIC YARDS

THE ENGINEER HAS MADE THE FOLLOWING ASSUMPTIONS IN THE ABOVE STATED QUANTITIES:

EARTHWORK ASSUMPTIONS:  
1. FILL PLACEMENT SURFACE  
2. BUILDING SURFACE  
3. REMER BACKFILL SURFACE  
4. REMER BACKFILL APPLIED TO FILL MATERIAL

THE ENGINEER HAS CALCULATED THE ABOVE QUANTITIES OF EARTHWORK TO BE REQUIRED AS AN ESTIMATE OF THE ACTUAL QUANTITIES OF EARTHWORK TO BE REQUIRED FOR THE PROJECT. AS AN ESTIMATE, THESE QUANTITIES ARE INTENDED FOR GENERAL USE, AND THE ENGINEER ASSUMES NO LIABILITY FOR COST OVERSIGHTS DUE TO EXCESS EXCAVATED MATERIALS OR SURFACES OF FILL.

THE QUANTITIES ESTIMATED FOR EACH OF THE IMPROVEMENT ITEMS LISTED ABOVE ARE BASED UPON THE HORIZONTAL AND VERTICAL LOCATION OF THE IMPROVEMENTS AS PROVIDED ON THE SITE ENGINEERING PLANS PREPARED BY STOK AND ASSOCIATES CONSULTING ENGINEERS, INC.

THE ENGINEER'S EARTHWORK ESTIMATE DOES NOT INCLUDE ANY OF THE FOLLOWING ITEMS REQUIRING EARTHWORK THAT MAY BE NECESSARY FOR COMPLETION OF THE PROJECT: UNDESIGNATED UNDERGROUND UTILITIES, INCLUDING, BUT NOT LIMITED TO, WATER MAINS, SEWER LINES, TELEPHONE LINES, GAS LINES, CABLES, ETC. BASED ON LIGHT STANDARDS, BUILDING FOOTINGS AND FOUNDATIONS, RETAINING WALL BACKFILL, ETC.

THE ENGINEER ASSUMES NO RESPONSIBILITY FOR THE ACTUAL SIZE OF THE FIELD EXCAVATIONS MADE FOR THE INSTALLATION OF UNDERGROUND STRUCTURES, AND AS SUCH, THE ACTUAL QUANTITIES OF EARTHWORK FROM SUCH ITEMS MAY VARY FROM THE ESTIMATE SHOWN ABOVE.

THE ENGINEER ASSUMES NO RESPONSIBILITY FOR COSTS INCURRED DUE TO REMOVAL OF UNSUITABLE MATERIAL FROM THE SITE.

IT IS THE RESPONSIBILITY OF THE GRADING CONTRACTOR TO PROVIDE AN INDEPENDENT EARTHWORK CONTRACTOR SHALL VERIFY EXISTING TOPOGRAPHY PRIOR TO SUBMITTING TO THE GRADING CONTRACTOR SHALL NOTIFY ENGINEER OF DISCREPANCY PRIOR TO SUBMISSION OF B.O.

AFTER INSPECTION RECEIVES AWARD AND NOTES TO PROCEED, CONTRACTOR SHALL FIELD VERIFY EXISTING TOPOGRAPHY AND PERFORM EARTHWORK ANALYSIS PRIOR TO COMMENCING GRADING TO RE-CONFIRM QUANTITIES.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO REMOVE AND/OR EXPORT ALL MATERIALS NEEDED TO COMPLETE THE FINISHED GRADES AND ELEVATIONS AS SHOWN ON THE "FINISHED GRADING PLAN". IT IS THE CONTRACTOR'S RESPONSIBILITY TO APPLY THE RECOMMENDATIONS SUPPLIED IN THE DEC 9, 2024 GEOTECHNICAL REPORT BY BURNS & MCKEE ENGINEERING, INC. FOR NO. 5000 AND ALL ITS SUBSEQUENT ADDENDUMS, INCLUDING THE GEOTECHNICAL EARTHWORK INVESTIGATION, SURFACE PROTECTION, ETC.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN "ALL" GEOTECHNICAL INVESTIGATIONS FROM THE "OWNER". CONTRACTOR SHALL REVIEW AND FAMILIARIZE THEMSELVES WITH RECOMMENDATIONS AS PROVIDED BY THE PROJECT GEOTECHNICAL ENGINEER AND INCORPORATE IT IN THEIR PROPOSED SCOPE OF WORK.

RE-USE OF EXISTING STOCKPILE MATERIALS AND EXCAVATION SPILLS ON-SITE SHALL BE VERIFIED AND COORDINATED WITH THE PROJECT GEOTECHNICAL ENGINEER.

CONTRACTOR IS RESPONSIBLE FOR REMOVAL OF ANY ROCK ENCOUNTERED. CONTRACTOR SHALL FAMILIARIZE THEMSELVES WITH ALL THE GEOTECHNICAL REPORTS AVAILABLE AND REVIEW THE RECOMMENDATIONS OF THE GEOTECHNICAL ENGINEER.

GRADING PLAN

GRADING NOTES:  
SPOT ELEVATIONS LABELED "TOP" ARE TOP OF CURB.  
ALL OTHERS ARE TOP OF GRADE/PAVEMENT.

2024 Copyright © Business Parkway  
1000 Business Parkway  
PO Box 1000  
Madison, MS 39101  
www.stokandassociates.com  
info@stokandassociates.com

**Stok & Associates**  
CONSULTING ENGINEERS, INC.

PREPARED BY:  
**Stok & Associates**

SITE IMPROVEMENT PLANS FOR:  
**CITIZENS NATIONAL BANK**

GLUCKSTADT, MADISON COUNTY, MISSISSIPPI, 39110

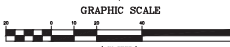
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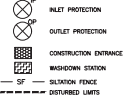
SWPPP

STORM WATER POLLUTION PREVENTION PLAN NOTES

1. IT IS THE RESPONSIBILITY OF ALL CONTRACTORS TO CONTACT UTILITY COMPANIES AT LEAST 48 HOURS PRIOR TO ANY EXCAVATION OR RELATING TO THIS PROJECT. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO MAKE OR ARRANGE FOR THE RELOCATION OF ANY UTILITIES AFFECTED BY THE PROJECT CONSTRUCTION.
2. CONTRACTOR SHALL TAKE ALL MEASURES NECESSARY TO PROTECT THE ADJACENT PROPERTIES FROM THE DETERIOROUS EFFECTS OF EROSION UNTIL PROJECT COMPLETION AND ACCEPTANCE.
3. SOIL SHALL BE COMPACTED IN ACCORDANCE WITH THE CITY OF GLOUCESTADT MADISON COUNTY STANDARD SPECIFICATIONS.
4. 6" OF TOPSOIL SHALL BE STRIPPED UNDER ALL FILL AREAS.
5. REFER TO SHEET C2.2 FOR EROSION CONTROL NOTES AND DETAILS.
6. FIBER ROLLS AND WATTLES SHALL BE USED AS INLET PROTECTION FOR INLETS WITHIN PARKING LOTS AND ALONG ROADWAYS.
7. EROSION AND SILTATION CONTROL SHALL BE INSTALLED AND BE MAINTAINED THROUGHOUT THE PROJECT UNTIL ACCEPTANCE OF THE WORK BY THE VA AND ADEQUATE VEGETATIVE GROWTH INSURES NO FURTHER EROSION OF THE SOIL.
8. AT LEAST ONCE EVERY WEEK AND AFTER EVERY RAINFALL EVENT OF 0.25 INCHES OR MORE, EROSION AND SILTATION CONTROL DEVICES SHALL BE INSPECTED BY THE CONTRACTOR FOR DAMAGE AND AMOUNT OF SEDIMENTATION ACCUMULATED AND CORRECTIVE ACTIONS TAKEN.
9. TEMPORARY SILTATION CONTROL MEASURES (STRUCTURAL) SHALL BE MAINTAINED UNTIL VEGETATIVE COVER IS ESTABLISHED AT A SUFFICIENT DENSITY TO PROVIDE EROSION CONTROL ON THE SITE.
10. WHERE NATURAL VEGETATION IS REMOVED DURING GRADING, VEGETATION SHALL BE REESTABLISHED IN SUCH A DENSITY AS TO PREVENT EROSION.
11. WHEN GRADING OPERATIONS ARE COMPLETED OR SUSPENDED FOR MORE THAN 5 DAYS IN ANY AREA, THE DISTURBED AREA SHALL BE SEEDED OR OTHERWISE STABILIZED TO SIGNIFICANTLY REDUCE THE EROSION OF THE SOIL. PROTECTIVE MEASURES MAY INCLUDE A COMBINATION OF SEEDING, SOILING, MULCHING OR OTHER SUITABLE MEANS TO PROTECT THE GROUND SURFACE FROM EROSION.
12. IF CUT AND FILL OPERATIONS OCCUR DURING A SEASON NOT FAVORABLE FOR IMMEDIATE ESTABLISHMENT OF PERMANENT GROUND COVER, A FAST GERMINATING ANNUAL, SUCH AS RYE GRASSES, SHALL BE UTILIZED TO RETARD EROSION, IF EROSION CONTROL DEVICES HAVE NOT BEEN ESTABLISHED.
13. ALL FINISHED GRADES (AREAS NOT TO BE DISTURBED BY FUTURE IMPROVEMENT) IN EXCESS OF 20% SLOPES (S:1) SHALL BE MULCHED AND TACKED AT THE RATE OF 100 POUNDS PER 1,000 SQUARE FEET WHEN SLOPES.
14. STORM WATER PIPES, OUTLETS AND CHANNELS SHALL BE PROTECTED BY SILT BARRIERS AND KEPT FREE OF WASTE AND SILT AT ALL TIMES PRIOR TO FINAL SURFACE STABILIZATION AND/OR PAVING.
15. SEDIMENT BUILD-UP REMOVED DURING ROUTINE BMP MAINTENANCE SHALL REMAIN ON-SITE. SEDIMENT SHALL BE RELOCATED TO WITHIN THE STODORP AREA OR TO A LEVEL AREA (IF MAX. ABSENT OF CONCENTRATED FLOWS. LEVEL OUT SEDIMENT AND ALLOW TO DRY.
16. THE SILTATION CONTROL NOTES, IMPLEMENTATION SCHEDULE, AND SILTATION CONTROL. DETAILS, ALONG WITH THE SILTATION CONTROL PLAN INCLUDED ON SHEET C.2, CONSTITUTE THE STORMWATER POLLUTION PREVENTION PLAN AND IS INFORMATIONAL IN NATURE. THE CONTRACTOR IS REQUIRED TO CREATE A PROJECT SPECIFIC EROSION CONTROL PLAN AND UPDATE IT THROUGHOUT CONSTRUCTION.



SWPPP LEGEND



TOTAL AREA DISTURBED: 2.45 Ac.±

201 Channel & Business Parkway  
PO BOX 138-000  
GLOUCESTADT, MD 21037  
www.madisoncountymd.com

PREPARED BY:  
**Stuart & Associates, Inc.**  
Civil Engineering, Inc.

SITE IMPROVEMENT PLANS FOR:  
**CITIZENS NATIONAL BANK**

GLOUCESTADT, MADISON COUNTY, MISSISSIPPI 39110

DATE: 05/09/2025

REVISIONS:

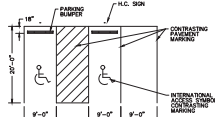
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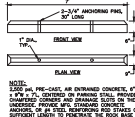
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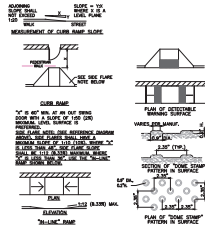
PAINTED HANDICAP SYMBOL  
(N.T.S.)



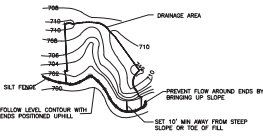
TYPICAL PARKING STALLS  
(N.T.S.)



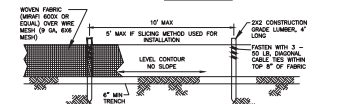
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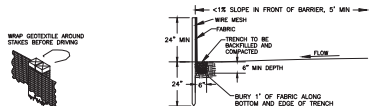
HANDICAP RAMP DETAILS



PLAN VIEW



ELEVATION

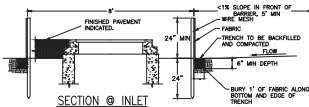


SECTION

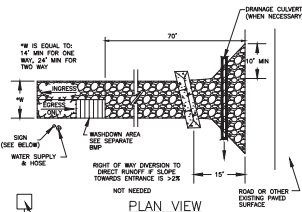
JOINING SECTIONS  
OF SILT FENCE

SILT FENCE  
(N.T.S.)  
(SEE SHEET C-21 FOR LOCATION)

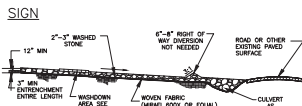
- INSTALLATION/CONSTRUCTION PROCEDURES:
1. DRIVE POST FOR FENCE LINE.
  2. USE TRENCH TO REQUIRED DIMENSIONS IN FRONT OF POSTS FOR FABRIC BURIAL.
  3. ATTACH WIRE MESH TO POSTS.
  4. ATTACH FABRIC TO POSTS, ALLOWING REQUIRED LENGTH BELOW GROUND LEVEL TO RUN FABRIC ALONG BOTTOM OF TRENCH.
  5. BASTARD AND COMPACT SOIL IN TRENCH TO PROTECT AND ANCHOR FABRIC.
- ALTERNATE CONSTRUCTION - INSTALL FENCE BY SLICING IT INTO GROUND WITH SPECIALIZED EQUIPMENT.
- INSTALL POSTS AT REDUCED SPACING INDICATED ON DETAIL.
- O&M PROCEDURES:
1. INSPECT ONCE A WEEK AND AFTER EVERY STORM.
  2. REMOVE SEDIMENT BUILDUP DEEPER THAN 1/2 THE FENCE HEIGHT OR 12" DEPTH, WHICHEVER IS LESS.
  3. REPAIR TORN OR CLOTTED FABRIC. REPAIR LOOSE FABRIC.
  4. REPAIR UNSTABLE OR BROKEN POSTS.
  5. STABILIZE TORN OR CLOTTED FABRIC.
  6. EXTEND FENCE OR ADD ADDITIONAL ROW(S) FENCE IF NECESSARY TO PROVIDE ADEQUATE PROTECTION.
  7. SILT THAT HAS MIGRATED PAST SILT FENCE INTO UNPAVED AREAS OF THE FACILITY OR OFFICE THROUGH TORN OR LOOSE FABRIC SHALL BE REMOVED AND THE AFFECTED AREA SHALL BE RESTORED IMMEDIATELY AT THE COST OF THE CONTRACTOR.
- SITE CONDITIONS FOR REMOVAL:
- AFTER PERMANENT VEGETATION OF SLOPE IS ESTABLISHED, REMOVE FENCE, REGRADE TRENCH AREA AND VEGETATE.



SECTION @ INLET  
INLET PROTECTION  
(N.T.S.)  
(SEE SHEET C-10 FOR LOCATION)



PLAN VIEW



CONSTRUCTION ENTRANCE/WASHDOWN/PARKING AREA - PROFILE  
(N.T.S.)  
(SEE SHEET C-10 FOR LOCATION)

CONSTRUCTION ENTRANCE:

- INSTALLATION/CONSTRUCTION PROCEDURES:
1. GRADE AND COMPACT AREA OF CONSTRUCTION ENTRANCE.
  2. INSTALL CULVERT UNDER ENTRANCE IF NEEDED TO MAINTAIN POSITIVE DRAINAGE.
  3. PLACE FABRIC AND COVER WITH ADEQUATE FORMING OVERSLOPE. ACROSS ENTRANCE IF NEEDED TO DIRECT RUNOFF AWAY FROM ROADWAY. REPAIR SETTLED AREAS.
- OPERATIONS & MAINTENANCE PROCEDURES:
1. IMMEDIATELY REMOVE ANY MUD OR DEBRIS TRACKED ONTO PAVED SURFACES.
  2. REMOVE SEDIMENT AND CLODS OF DIRT FROM CONSTRUCTION ENTRANCE CONTINUOUSLY.
  3. REPLACE ROCK IF NECESSARY TO MAINTAIN CLEAN SURFACE.
  4. REPAIR SETTLED AREAS.
- SITE CONDITIONS FOR REMOVAL:
- REMOVE WHEN VEHICLES AND EQUIPMENT WILL NO LONGER ACCESS UNPAVED AREAS.
- WASHDOWN:
- INSTALLATION/CONSTRUCTION PROCEDURES:
1. GRADE AND COMPACT AREA FOR DRAINAGE UNDER WASHDOWN PAD.
  2. INSTALL REINFORCED PLATE ON FRAME OR OTHER SUPPORT TO ALLOW A DRAIN SPACE.
  3. GRADE AND VEGETATE DOWNSTREAM BMP (V-DITCH SHOWN ON DETAIL).
  4. INSTALL WATER SUPPLY AND HOSE.
  5. POST SIGN IN ADVANCE OF STATION INDICATING THAT ALL EXISTING VEHICLES AND EQUIPMENT MUST USE STATION PRIOR TO EXITING SITE.
- OPERATIONS & MAINTENANCE PROCEDURES:
1. REMOVE SEDIMENT DAILY.
  2. REPAIR SETTLED AREAS.
  3. REPLACE ROCK IF NECESSARY TO MAINTAIN CLEAN SURFACE.
- SITE CONDITIONS FOR REMOVAL:
- REMOVE WHEN VEHICLES AND EQUIPMENT WILL NO LONGER ACCESS UNPAVED AREAS.

201 Chartered Business Parkway  
PO Box 138-0000  
Madison, MS 39110  
Tel: 662-338-0000  
Fax: 662-338-0001  
www.madisoncountymississippi.com  
Mississippi State Seal

PREPARED BY:  
**Soil & Foundation**  
Geotechnical Engineering, Inc.

SITE IMPROVEMENT PLANS FOR:  
**CITIZENS NATIONAL BANK**

CLUCKSTADT, MADISON COUNTY, MISSISSIPPI, 39110

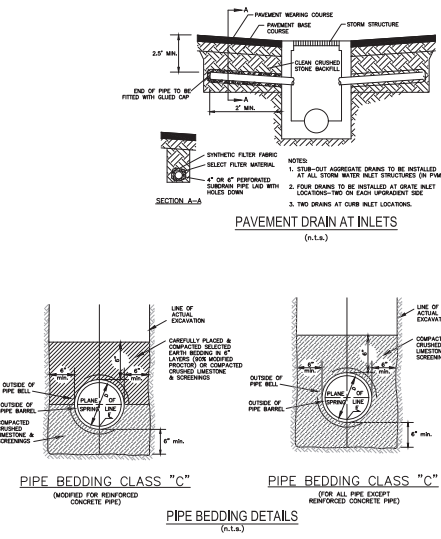
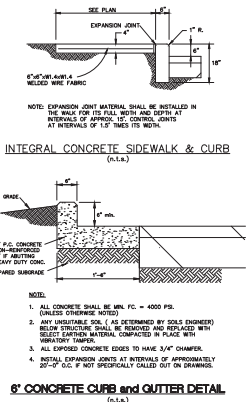
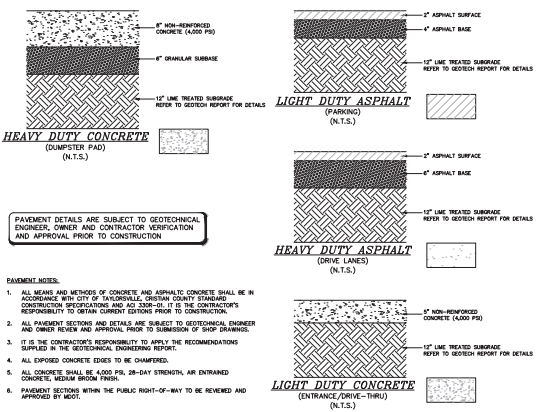
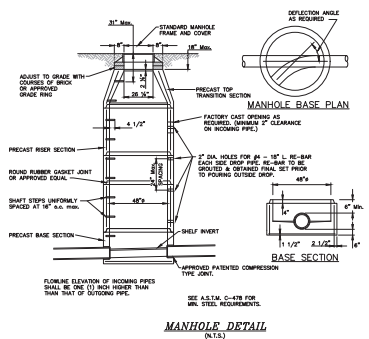
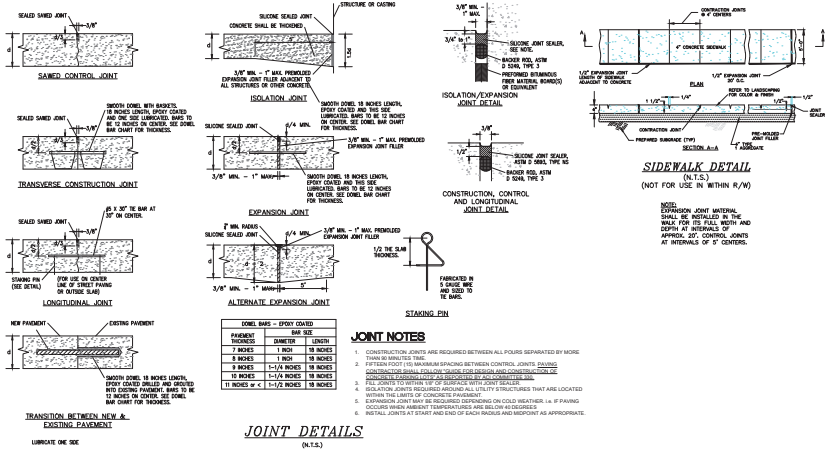
DATE: 05/09/2025

REVISIONS:


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SHEET TITLE: DETAILS

SHEET NO.: C7.0



- PAVEMENT DETAILS ARE SUBJECT TO GEOTECHNICAL ENGINEER, OWNER AND CONTRACTOR VERIFICATION AND APPROVAL PRIOR TO CONSTRUCTION.**
- ALL MIXES AND METHODS OF CONCRETE AND ASPHALT CONCRETE SHALL BE IN ACCORDANCE WITH CITY OF TAYLORVILLE, OREGON COUNTY STANDARD CONSTRUCTION SPECIFICATIONS AND TO BE SUBMITTED TO THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN CLIENTS APPROVAL PRIOR TO CONSTRUCTION.
  - ALL PAVEMENT SECTIONS AND DETAILS ARE SUBJECT TO GEOTECHNICAL ENGINEER AND OWNER REVIEW AND APPROVAL PRIOR TO SUBMISSION OF SHOP DRAWINGS.
  - IT IS THE CONTRACTOR'S RESPONSIBILITY TO APPLY THE RECOMMENDATIONS SUPPLIED IN THE GEOTECHNICAL ENGINEERING REPORT.
  - ALL CONCRETE SHALL BE 4000 PSI, 28-DAY STRENGTH, AIR ENTRAINMENT CONCRETE, MEDIUM BROOM FINISH.
  - PAVEMENT SECTIONS WITHIN THE PUBLIC RIGHT-OF-WAY TO BE REVIEWED AND APPROVED BY MOET.

**PREPARED BY:** 

**SITE IMPROVEMENT PLANS FOR:** **CITIZENS NATIONAL BANK**

**GLUCKSTADT, MADISON COUNTY, MISSISSIPPI 39110**

**DATE:** 05/09/2025

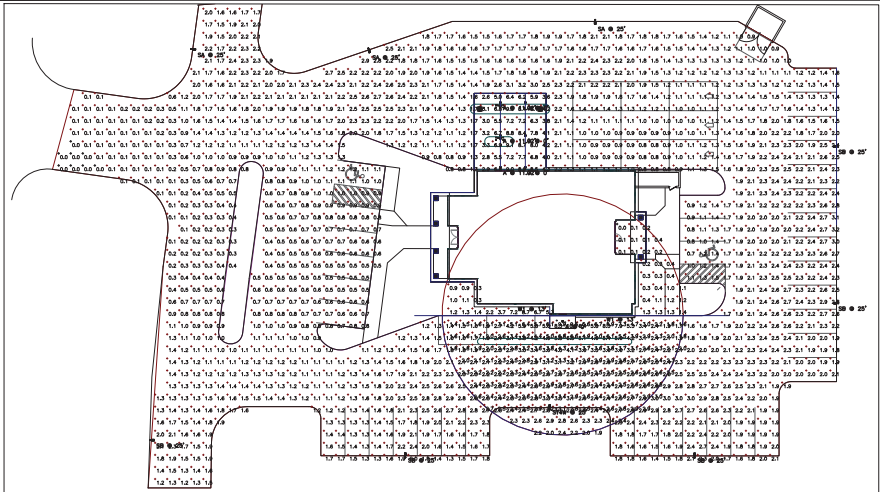
**REVISIONS:**

NO.	DATE	DESCRIPTION
1	05/09/2025	30% REVIEW SET
2	05/09/2025	10% REVIEW SET
3	05/09/2025	20% REVIEW SET
4	05/09/2025	30% REVIEW SET
5	05/09/2025	40% REVIEW SET
6	05/09/2025	50% REVIEW SET
7	05/09/2025	60% REVIEW SET
8	05/09/2025	70% REVIEW SET
9	05/09/2025	80% REVIEW SET
10	05/09/2025	90% REVIEW SET
11	05/09/2025	100% REVIEW SET

**DETAILS 2**

**C8.0**





Statistics						
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Calc. Zone #2	+	1.8 fc	10.8 fc	0.0 fc	N/A	N/A
Calc. Zone #3	+	2.7 fc	9.9 fc	0.0 fc	N/A	N/A

Schedule						
Symbol	Manufacturer	Catalog	Description	Label	QTY	Lamp Output Input Power
○	EATON - HALO COMMERCIAL (FORMER COOPER LIGHTING)	PD610ED010- PDM6A35-64VH	HALO COMMERCIAL 6 INCH SHALLOW RECESSED LED DOWNLIGHT WITH SEMI SPECULAR CLEAR FINISH REFLECTOR	A	7	1218 12.1
□	EATON - METALUX (FORMER COOPER LIGHTING)	24CZ-LD5-30- UNV-LB35-CD1-U	CRUZE 2x4 LED TROFFER ABSOLUTE PHOTOMETRY IS BASED ON CALIBRATION FACTORS CREATED USING LAB LUMEN STANDARDS IN GONIOPHOTOMETER WITH TEST DISTANCE OF 28.75 FEET	A2	0	3010 21.62
□	EATON - METALUX (FORMER COOPER LIGHTING)	24CZ-LD5-35- UNV-LB35-CD1-U	CRUZE 2x4 LED TROFFER ABSOLUTE PHOTOMETRY IS BASED ON CALIBRATION FACTORS CREATED USING LAB LUMEN STANDARDS IN GONIOPHOTOMETER WITH TEST DISTANCE OF 28.75 FEET	C	0	3494 25.32
□	EATON - McGRAW-EDISON (FORMER COOPER LIGHTING)	GLEON-AF-02- LED-E1-T4FT	GALLEON AREA AND ROADWAY LUMINAIRE (2) 70 CRI, 4000K, 1050mA LIGHTSQUARES WITH 16 LEDS EACH AND TYPE IV FORWARD THROW OPTICS Retail, Roadway, Sidewalk, Site, Street, Substation, Security, Corrosion Resistant, Vandal Resistant, Wet Location ABSOLUTE PHOTOMETRY IS BASED ON CALIBRATION FACTORS CREATED USING LAB LUMEN STANDARDS IN GONIOPHOTOMETER WITH TEST DISTANCE OF 28.75 FEET	SA	2	382 113
□	EATON - McGRAW-EDISON (FORMER COOPER LIGHTING)	GLEON-AF-02- LED-E1-T4FT	GALLEON AREA AND ROADWAY LUMINAIRE (2) 70 CRI, 4000K, 1050mA LIGHTSQUARES WITH 16 LEDS EACH AND TYPE IV FORWARD THROW OPTICS Retail, Roadway, Sidewalk, Site, Street, Substation, Security, Corrosion Resistant, Vandal Resistant, Wet Location ABSOLUTE PHOTOMETRY IS BASED ON CALIBRATION FACTORS CREATED USING LAB LUMEN STANDARDS IN GONIOPHOTOMETER WITH TEST DISTANCE OF 28.75 FEET	SA	1	382 113
□	EATON - McGRAW-EDISON (FORMER COOPER LIGHTING)	GLEON-AF-02- LED-E1-T4W	GALLEON AREA AND ROADWAY LUMINAIRE (2) 70 CRI, 4000K, 1050mA LIGHTSQUARES WITH 16 LEDS EACH AND TYPE IV WIDE OPTICS Retail, Roadway, Sidewalk, Site, Street, Substation, Security, Corrosion Resistant, Vandal Resistant, Wet Location ABSOLUTE PHOTOMETRY IS BASED ON CALIBRATION FACTORS CREATED USING LAB LUMEN STANDARDS IN GONIOPHOTOMETER WITH TEST DISTANCE OF 28.75 FEET	ST4W	1	378 113
□	EATON - McGRAW-EDISON (FORMER COOPER LIGHTING)	GLEON-AF-02- LED-E1-T4W	GALLEON AREA AND ROADWAY LUMINAIRE (2) 70 CRI, 4000K, 1050mA LIGHTSQUARES WITH 16 LEDS EACH AND TYPE IV WIDE OPTICS Retail, Roadway, Sidewalk, Site, Street, Substation, Security, Corrosion Resistant, Vandal Resistant, Wet Location ABSOLUTE PHOTOMETRY IS BASED ON CALIBRATION FACTORS CREATED USING LAB LUMEN STANDARDS IN GONIOPHOTOMETER WITH TEST DISTANCE OF 28.75 FEET	SB	5	378 113
□	COOPER LIGHTING SOLUTIONS - LUMARK (FORMERLY EATON)	XTOR3B	CROSSTOUR 26W WALL MOUNT LED	W1	2	2750 25.5

2024 Standard Business Plan  
P.O. Box 138-0000  
Madison, MS 39110  
www.madisoncountymississippi.com

**SUN & SHADOWS**  
CONCRETE CONSTRUCTION, INC.

PREPARED BY:

SITE IMPROVEMENT PLANS FOR:  
**CITIZENS NATIONAL BANK**

GLUCKSTADT, MADISON COUNTY, MISSISSIPPI, 39110

DRAWN BY: [Signature]  
DATE: 05/09/2025  
PROJECT NO: 2024-0001  
SHEET NO: 1 OF 1

REVISIONS:  
1. HUNTER/DEAN - 2024 REVIEW SET  
2. HUNTER/DEAN  
3. HUNTER/DEAN - 2024 REVIEW SET  
4. HUNTER/DEAN - 2024 REVIEW SET  
5. HUNTER/DEAN - 2024 REVIEW SET  
6. HUNTER/DEAN - 2024 REVIEW SET  
7. HUNTER/DEAN - 2024 REVIEW SET  
8. HUNTER/DEAN - 2024 REVIEW SET  
9. HUNTER/DEAN - 2024 REVIEW SET  
10. HUNTER/DEAN - 2024 REVIEW SET

SHEET TITLE:  
LIGHTING  
PLAN

SHEET NO.:  
C9.0

**BURNS COOLEY DENNIS, INC.**  
GEOTECHNICAL AND MATERIALS ENGINEERING CONSULTANTS

Corporate Office: 2020 Churchill Business Parkway  
P.O. Box 138-0000  
Madison, Mississippi 39101  
Phone: (601) 922-1000  
Fax: (601) 922-1001  
www.bcdennis.com

Regional Office: 10000 Highway 90  
P.O. Box 1000  
Madison, Mississippi 39101  
Phone: (601) 922-1000  
Fax: (601) 922-1001  
www.bcdennis.com

December 9, 2024

Mr. Alan Clodfelter  
Citizens National Bank  
512 12th Avenue  
Madison, Mississippi 39101

Report No. 240682

**Geotechnical Exploration  
Proposed Citizens National Bank Facility  
Gluckstadt, Mississippi**

Dear Mr. Clodfelter:

Submitted here is the report of our geotechnical exploration for the above-captioned project. This exploration will substantiate your extension of our previous agreement on October 28, 2024, and was generally performed in accordance with our Proposal No. 24001P-329 dated October 22, 2024.

We appreciate the opportunity to be of service. If you should have any questions concerning this report, please do not hesitate to call us.

Very truly yours,  
**BURNS COOLEY DENNIS, INC.**  
*Charles J. Dennis, P.E.*  
Charles J. Dennis, P.E.  
Michael V. F. Rodriguez, P.E.

MR/ATR/ab  
Copies Submitted: (via e-mail)

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**1.0 INTRODUCTION**

**1.1 Project Description**  
Plans are being made for the construction a new Citizens National Bank facility on a parcel of land located on the south side of Calhoun Station Parkway in Gluckstadt, Mississippi. The proposed facility will consist of a building and drive-up canopy surrounded by parking lots and drives. We understand that the new building will generally consist of a tightly loaded, one-story structure encompassing about 4,000 sq ft. Details regarding grading plans have not been provided; however, we anticipate only nominal cutting and/or filling (+/- 2 ft) will be required to construct a level pad to provide drainage away from the structure and across the pavement areas. The proposed construction area is open. A site plan for the new facility is shown on Figure 1 of this report.

**1.2 Purposes**  
The specific purposes of this exploration were:  
1) to make exploratory soil borings within the area planned for construction of the new facility;  
2) to verify field classifications and to evaluate pertinent physical properties of the soils encountered in the borings by means of visual examination of the soil samples in the laboratory and routine tests performed in the samples; and  
3) after analysis of the soil boring and laboratory test data, to provide recommendations for site preparation, earthwork construction, and foundation design and construction, and to also provide guideline recommendations for pavement design and construction.

Our current scope of work does not include: environmental study; detailed slope and trench stability analyses; dewatering analyses; detailed pavement design; structural foundation design; review of plans and specifications; responses to contractor requests for information (RFIs); and construction phase services.

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**2.0 FIELD EXPLORATION**

**2.1 General**  
At your request, subsurface soil conditions within the area planned for construction of the facility were explored by means of ten (10) borings. Borings 1 through 5 were made to an exploration depth of 20 ft within the planned construction area for the building and canopy. Borings 6 through 10 were made to a depth of 10 ft within the planned pavement areas. The approximate locations of the borings are shown on Figure 1. The borings were approximately located using GPS coordinates that were generated using the 486 Pan provided overlain on a Google Earth image.

All soils were classified in general accordance with the Unified Soil Classification System. A synopsis of the Unified Soil Classification System is presented on Figure 2 along with symbols and terminology typically utilized on graphical soil boring logs. Graphical logs of the borings are presented on Figures 3 through 12. The graphical logs illustrate the types of soil and stratification encountered with depth below the existing ground surface at the individual boring locations. Approximate GPS coordinates for the boring locations as determined by our drilling personnel using a hand-held device are shown at the bottom of the graphical boring logs within the "Comments" section. General elevations at the boring locations were not determined.

**2.2 Drilling Methods and Groundwater Observations**  
The borings were advanced full depth by dry augering. Observations were made continuously during auger drilling to detect free water entering the open boreholes. Notes pertaining to groundwater observations are included at the bottom right corner of the graphic boring logs.

**2.3 Sampling Methods**  
Recovery unsaturated samples on one (1) fine-grained soils encountered in borings 1 through 5 were obtained at approximately 3-ft to 5-ft intervals of depth by pushing a 3-in. ID Shelby tube sampler approximately 2 ft into the soil. The Shelby tube samples were obtained within the depth intervals illustrated as shaded portions of the "Samples" column of the graphic logs for Borings 1 through 5.

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**4.0 GENERAL SUBSURFACE CONDITIONS**

**4.1 General**  
A general description of subsurface soil and groundwater conditions revealed by the borings made for this exploration is provided in the following paragraphs. The graphical logs shown on Figures 3 through 12 should be referred to for specific soil and groundwater conditions encountered at each boring location. Stick logs of the borings are shown in profile on Figure 13 to aid in visualizing subsurface soil conditions. Tabulated adjacent to the stick logs are Atterberg liquid and plastic limits, water contents, the percentage of finer passing the No. 200 sieve, dry densities and cohesion.

**4.2 Soil Stratification**  
Borings 1 through 5 were made within the planned construction area for the new building and canopy, and Borings 6 through 10 were made within the new pavement areas. Subsurface soils encountered within the 20-ft maximum completion depth of the borings made for this exploration generally consist of silty clays (CL), sandy clays (CL) and clays (CH). For the most part, the subsurface soils are considered to have moderate to high strength and low to moderate compressibility. However, medium stiff silty clay (CL) soil are considered to have low-moderate strength and moderate-high compressibility were encountered within the remaining approximate depth intervals:

- 0 ft to 1 ft at Borings 1 and 7
- 0 ft to 5 ft at Boring 2
- 4 ft to 13 ft at Boring 3
- 0 ft to 4 ft Boring 6

The silty clays (CL) and sandy clays (CL) are considered to have low shrink/swell potential.

Clays (CH) that are considered to have moderate to high, shrink/swell potential were encountered within the approximate depth interval of 7.5 ft to 13 ft at Boring 1, from the ground surface to a depth of about 4 ft at Boring 4, and from the ground surface to a depth of about 2 ft at Borings 8 and 10.

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**4.3 Groundwater**  
Free water was not encountered during water drilling for the borings. In our opinion, groundwater conditions at the site will primarily be influenced by rainfall, surface drainage, and by the rise and fall of water levels in nearby ditches, creeks, ponds or other bodies of water. Groundwater conditions at site can also be influenced by non-magic changes. Soils which did not exhibit free water during the short time period of drilling, may exhibit water seepage at other times during construction and within excavations that remain open for an extended period of time or that are permanent. Surface soils can become saturated and weak to relatively shallow depths during periods of prolonged and heavy rainfall.

**5.0 DISCUSSION**

**5.1 General Soil Conditions**  
Subsurface soils encountered within the 20-ft maximum completion depth of the borings made for this exploration generally consist of silty clays (CL), sandy clays (CL) and clays (CH). Medium stiff silty clay (CL) that are considered to have low-moderate strength and moderate-high compressibility were encountered near the ground surface in Borings 1, 2, 3, 6, and 7. The remaining subsurface soils are considered to be relatively stronger with moderate to high strength and low to moderate compressibility. The silty clays (CL) and sandy clays (CL) are considered to have low shrink/swell potential.

Moderately to highly expansive clays (CH) were encountered at the ground surface in Borings 4, 8, and 10, and at a depth of about 7.5 ft at Boring 1.

**5.2 Expansive Clay Consideration**  
Shrink/swell movements associated with seasonal moisture content fluctuations can occur within the expansive clay (CH) soils. Cover materials overlying expansive clays (CH) buffer moisture content changes within the clays (CH) caused by seasonal weather conditions and transpiration by plants and trees. Thus, the potential magnitude of moisture content changes and associated shrink/swell movements within expansive clays (CH) is proportionate to the thickness of overlying cover materials. Moisture content changes and associated movements within expansive clays (CH) are lower for greater thicknesses of cover materials. There is a general

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Disturbed auger cutting samples were obtained at approximately 1.5-ft to 2-ft depth intervals in Borings 6 through 10. Disturbed auger cutting samples were also taken near the ground surface in Borings 1 through 5. The depths at which the auger cutting samples were taken are illustrated as small shaded symbols under the "Samples" column of the graphic boring logs.

**2.4 Field Classification Sample Preservation, and Borehole Abandonment**  
All soils encountered during drilling were examined and classified in the field by a geotechnical engineering technician. The undisturbed Shelby tube samples were extended from the sampling tube (shelby field). An approximate 6-in. long portion of each Shelby tube sample was sealed with methyl methacrylate in a cylindrical cardboard container to prevent moisture loss and structural disturbance. An additional portion of each Shelby tube sample and the auger cutting samples were sealed in jars to provide material for visual examination and testing in the laboratory. Unless other disposition is requested, we routinely discard soil samples after about six months of storage. The boreholes were filled with soil cuttings after completion of drilling and sampling.

**3.0 LABORATORY TESTING**

**3.1 General**  
All of the soil samples were examined in the laboratory by a geotechnical engineer and tests were performed on selected samples to verify field classifications and to assist in evaluating the volume change properties of the soils encountered. The types of laboratory tests performed are described in the following paragraphs.

**3.2 Strength Tests**  
The undisturbed shear strength characteristics of the fine-grained soils encountered in the borings were evaluated by means of visual estimation of consistency and from the results of unconfined compression (UC) and unconsolidated undrained (UU) triaxial compression tests performed on selected undisturbed Shelby tube samples. The cohesion resulting from the UC and UU triaxial compression tests are plotted as small open circles and triangles, respectively, in the data section of the graphic boring logs. The water content and dry density were also

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determined for the compression test specimens. The water contents are plotted as small shaded circles in the data section of the graphic boring logs. The dry densities are tabulated to the nearest 10 per cu ft in the "Dry Density" column of the logs.

**3.3 Classification Tests**  
The classifications and volume change properties of the fine-grained soils encountered in the borings were investigated by means of Atterberg liquid and plastic limit tests. The results of the liquid and plastic limit tests are plotted as small crosses intermingled by dashed lines in the data section of the graphic boring logs. In accordance with the Unified Soil Classification System, fine-grained soils are classified as either clays or silts low or high plasticity based on the results of Atterberg limit tests. The numerical difference between the liquid limit and plastic limit is defined as the plasticity index (PI). The magnitudes of the liquid limit and plasticity index, and the proximity of the natural water content to the plastic limit are indicators of the potential for a fine-grained soil to shrink or swell upon changes in moisture content or to consolidate under loading. The proximity of the natural water content to the plastic limit is also an indicator of undrained soil strength.

The classifications of soils containing some sand were investigated by means of one minus No. 200 sieve test performed on a selected sample from Boring 4. The percentage of fines passing the minus No. 200 sieve test is tabulated in the appropriate area under the "No. 200 Sieve" column of the graphic log for Boring 4.

**3.4 Water Content Tests**  
Water content tests were performed on all samples upon which strength tests were not conducted to corroborate field classifications and to extend the usefulness of the strength and plasticity data. The results of the water content tests are plotted as small shaded circles in the data section of the graphic boring logs. The water content data have been intermingled on the logs to illustrate a continuous profile with depth.

BURNS COOLEY DENNIS, INC.

2024 Churchill Business Parkway  
P.O. Box 138-0000  
Madison, Mississippi 39101  
Phone: (601) 922-1000  
Fax: (601) 922-1001  
www.bcdennis.com

**Site Improvement Plans for:  
CITIZENS NATIONAL BANK**

GLUCKSTADT, MADISON COUNTY, MISSISSIPPI, 39110

PREPARED BY:  
**Site & Foundation  
Engineering**

DATE: 05/09/2025

REVISIONS:

1	11/16/2024	REV REVIEW SET
2	11/16/2024	REV PLANS/SPEC FOR REVIEW
3	11/16/2024	REV REVIEW SET
4	11/16/2024	REV REVIEW SET
5	11/16/2024	REV REVIEW SET
6	11/16/2024	REV REVIEW SET
7	11/16/2024	REV REVIEW SET
8	11/16/2024	REV REVIEW SET
9	11/16/2024	REV REVIEW SET
10	11/16/2024	REV REVIEW SET

SHEET TITLE:  
GEOTECH REPORT

SHEET NO.:  
C10.0

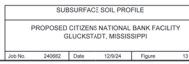


BURNS COOLEY DENNIS, INC.





C10.3



**SITE IMPROVEMENT PLANS FOR:  
CITIZENS NATIONAL BANK**

[illegible]

5/09/2025

GEORGE M. STOCK  
CIVIL ENGINEER  
LICENSE NO. PE-14180  
CERTIFICATE OF AUTHORITY

REVISIONS:

1	10/17/2024 -- 30% PREVIEW SET
2	11/18/2024

	90E PLANS/SPECS FOR REVIEW
3	1/10/2025 90E REVIEW (BIO) 2
4	ADDITIONAL AS 1-18-2025

	ADDITIONAL \$1,110-2020
	SHEET C4.0 ONLY
5	2/9/2020 - CONTRACT SET

6	5/9/2025 - ARCHITECTURAL ELEVATION REVISIONS
---	-------------------------------------------------

DRM	G.M.
10/17/2024	2024-77



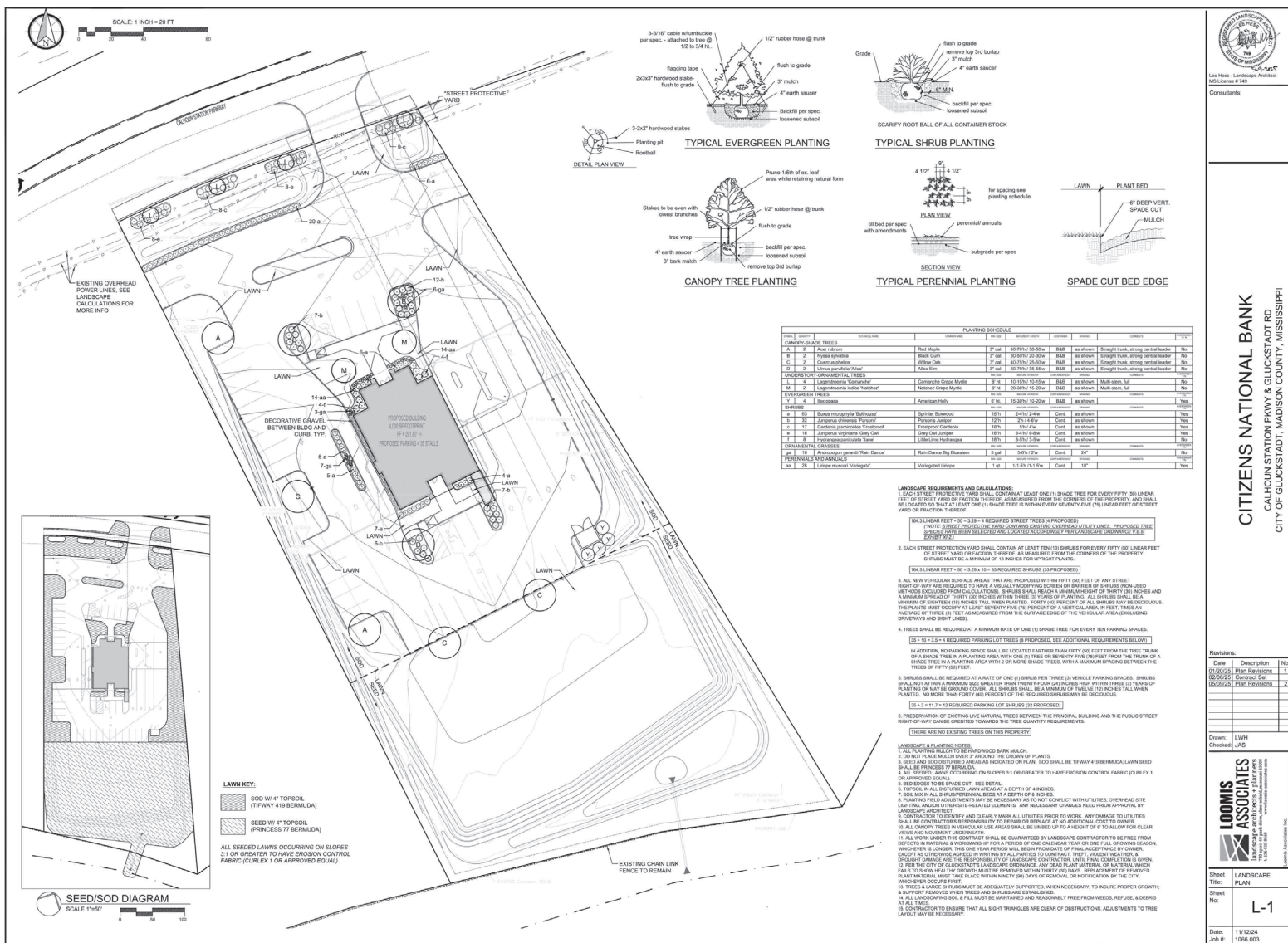
SHEET TITLE:

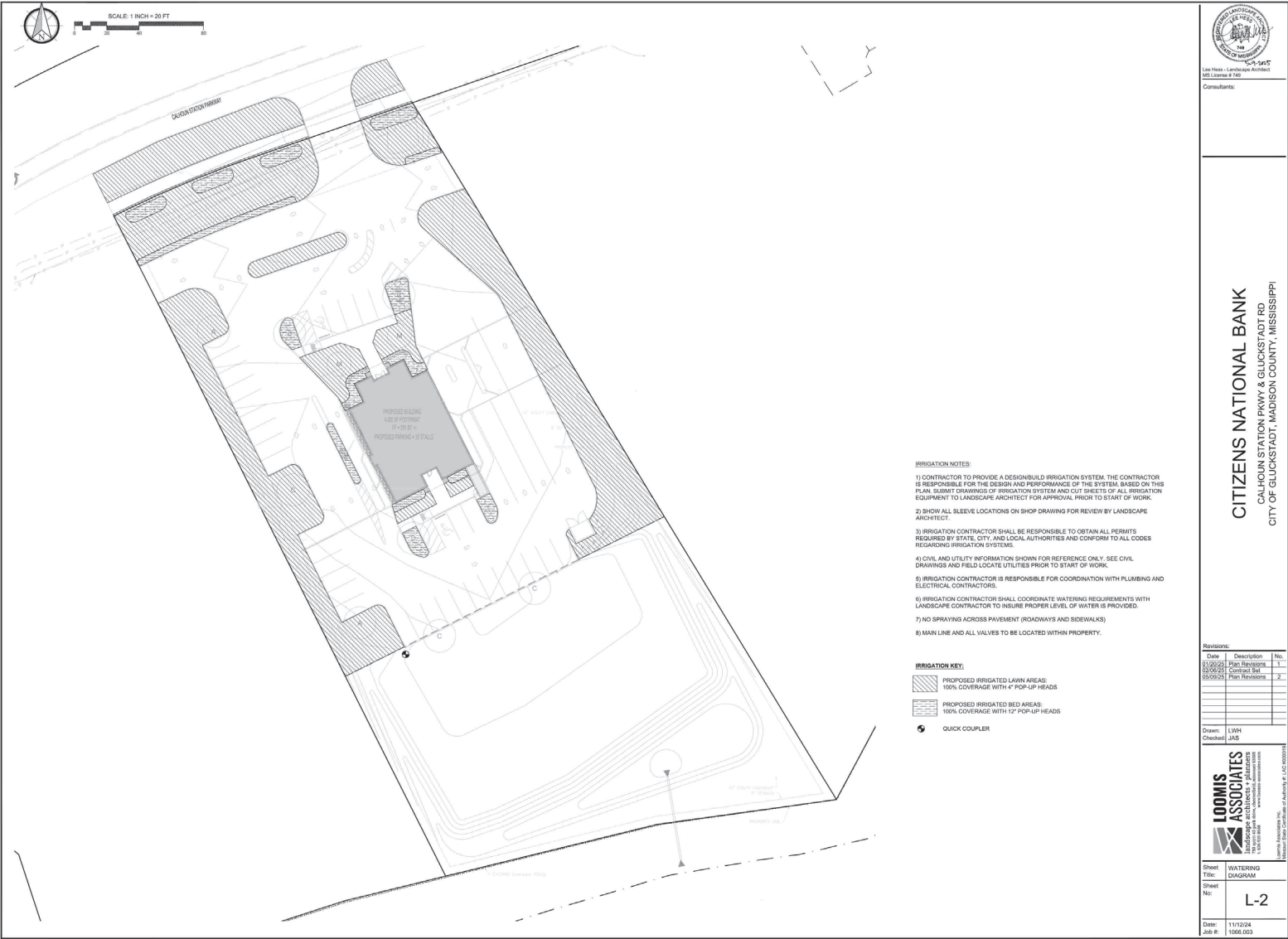
GEOTECH REPORT

SHEET NO.:

C10.4









# GGL BUSINESS PARK

Situated in the SW ¼ of Section 8, T8N, R2E,  
City of Gluckstadt, Madison County, Mississippi

**BENCHMARK**  
**ENGINEERING & SURVEYING, LLC**

CIVIL ♦ STRUCTURAL ♦ PLANNING ♦ SURVEYING ♦ UAV MAPPING  
BRANDON | FLOWOOD | MADISON  
www.benchmarkms.net 601-627-7780

Section 8, Item D)

EST. 2004



- GENERAL NOTES:
- ALL LOTS IN THIS SUBDIVISION ARE LOCATED IN FLOOD ZONES X ACCORDING TO FLOOD INSURANCE RATE MAP NO. 28089C0415G, COMMUNITY PANEL NO. 280245 0415 G, EFFECTIVE DATE: JANUARY 17, 2025.
  - THIS SURVEY MEETS THE MINIMUM REQUIREMENTS OF THE STANDARDS FOR LAND SURVEYORS IN MISSISSIPPI FOR CLASS B SURVEYS AS ADOPTED BY THE MISSISSIPPI BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND SURVEYORS.
  - BEARINGS BASED ON PREVIOUS SURVEY PREPARED BY CARTER ENGINEERING, DATED MARCH 14, 2025.
  - ½" x 18" IRON PINS SET AT ALL CORNERS.
  - FIELD SURVEY COMPLETED APRIL 4, 2023.
  - PLAT PREPARATION DATE: APRIL 24, 2025.
  - CURRENT ZONING: C2 (HIGHWAY COMMERCIAL)

## APPROVAL OF THE CITY OF GLUCKSTADT - COUNTY OF MADISON - STATE OF MISSISSIPPI

I hereby certify that this plat was approved and accepted by the Mayor and Board of Aldermen in session on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor City Clerk

## CERTIFICATE OF OWNERSHIP - COUNTY OF MADISON - STATE OF MISSISSIPPI

GGL Properties, LLC, the undersigned owner, does hereby certify that GGL Properties, LLC, is the owner of the land described in the foregoing Certificate of Michael R. Love, Professional Surveyor, and have caused the same to be subdivided and platted as GGL BUSINESS PARK hereon and in conjunction therewith hereby dedicate the utility easements to the City of Gluckstadt, Mississippi as shown hereon for public use forever.

WITNESS MY SIGNATURE, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Lyle Strickland, Member  
GGL Properties, LLC

## SURVEYOR'S CERTIFICATE - COUNTY OF MADISON - STATE OF MISSISSIPPI

I, Michael R. Love, Professional Surveyor, do hereby certify that at the request of GGL Properties, LLC, the Owner, I have subdivided and platted the following described land situated in the Southwest ¼ of Section 21, Township 8 North, Range 2 East, City of Gluckstadt, Madison County, Mississippi, and being more particularly described by metes and bounds as follows:

**Commencing** at the Northeast corner of the Southwest ¼ of said Section 21, Township 8 North, Range 2 East; run thence

South for a distance of 2,570.96 feet; thence

West for a distance of 537.55 feet to a found ½ inch iron pin marking the North right of way of Gluckstadt Road and the **Point of Beginning** of herein described property; thence

North 87 degrees 29 minutes 38 seconds West along said North right of way of Gluckstadt Road for a distance of 200.20 feet to a found ½ inch iron pin marking the East right of way of Interstate 55; thence

North 26 degrees 53 minutes 20 seconds West along said East right of way of Interstate 55 for a distance of 148.76 feet to a found concrete monument; thence

North 11 degrees 35 minutes 08 seconds East along said East right of way of Interstate 55 for a distance of 173.46 feet to a found ½ inch iron pin marking the Southwest corner of Lot 11, Gluckstadt Business Park as recorded in Plat Cabinet C, Slide 175 in the Office of the Chancery Clerk of Madison County; thence

South 87 degrees 11 minutes 11 seconds East along the South line of said Lot 11, Gluckstadt Business Park for a distance of 234.04 feet to a found ½ inch iron pin marking the West right of way of Business Park Drive; thence

South 00 degrees 15 minutes 02 seconds West along said West right of way of Business Park Drive for a distance of 299.87 feet to the **Point of Beginning**, containing **1.68 acres**, more or less.

WITNESS MY SIGNATURE on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Michael R. Love, P.S.



## ACKNOWLEDGEMENT - COUNTY OF MADISON - STATE OF MISSISSIPPI

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Lyle Strickland, Member of GGL Properties, LLC, Owner, who acknowledged to me that, after first having been authorized so to do, he signed and delivered this Plat and Certificate thereon on behalf of GGL Properties, LLC on the day and year herein mentioned.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public My Commission Expires: \_\_\_\_\_

## ACKNOWLEDGEMENT - COUNTY OF MADISON - STATE OF MISSISSIPPI

PERSONALLY APPEARED BEFORE ME, the within named MICHAEL R. LOVE, Professional Surveyor, who acknowledged to me that he signed and delivered this Plat and Certificate thereon on the day and year herein mentioned.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public My Commission Expires: \_\_\_\_\_

## SURVEYOR'S CERTIFICATE OF COMPLIANCE WITH SUBDIVISION REGULATIONS COUNTY OF MADISON - STATE OF MISSISSIPPI

I, Michael R. Love, Professional Surveyor, do hereby certify that the monuments and markers shown hereon are in place on the ground and the plan and plat shown hereon are a true and correct representation of a survey performed to the accuracy designated in the subdivision regulation for Madison County, Mississippi.

WITNESS MY SIGNATURE, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Michael R. Love, P.S.



## FILING AND RECORDATION - COUNTY OF MADISON - STATE OF MISSISSIPPI

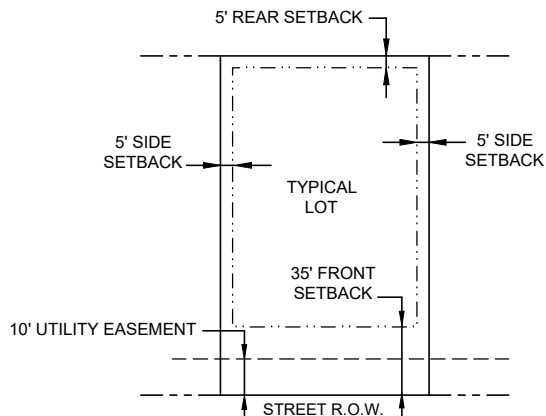
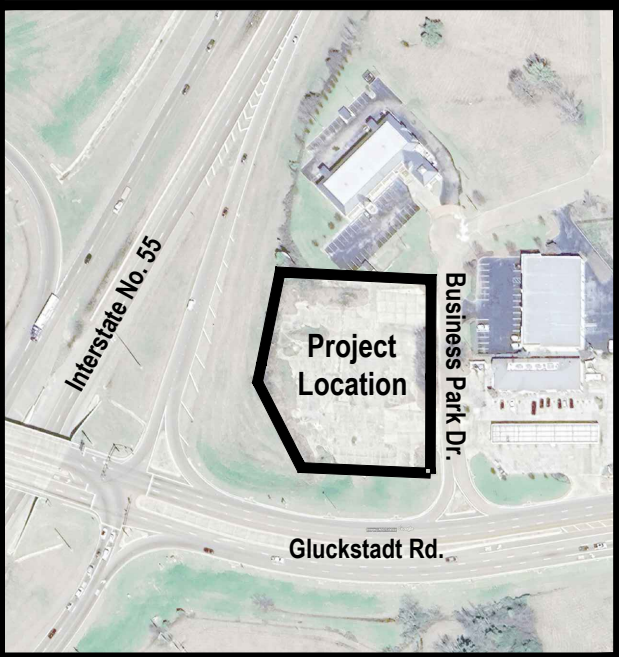
I, Ronny Lott, Clerk of the Chancery Court in and for the said County and State, do hereby certify that the final plat of GGL BUSINESS PARK, was filed for record in my office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and was duly recorded in Plat Cabinet \_\_\_\_\_ at Slide \_\_\_\_\_ of the records of maps and plats of land of Madison County, Mississippi.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Ronny Lott  
Chancery Clerk

\_\_\_\_\_  
Deputy Clerk

### Vicinity Map:



TYPICAL LOT DETAIL WITH SETBACKS  
N.T.S.



# GGL BUSINESS PARK

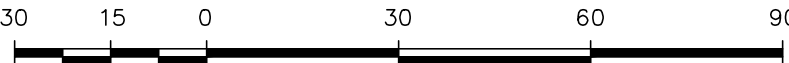
Situated in the SW ¼ of Section 8, T8N, R2E,  
City of Gluckstadt, Madison County, Mississippi

**BENCHMARK**  
**ENGINEERING & SURVEYING, LLC**

CIVIL ♦ STRUCTURAL ♦ PLANNING ♦ SURVEYING ♦ UAV MAPPING  
BRANDON | FLOWOOD | MADISON  
www.benchmarkms.net 601-627-7780

Section 8, Item E)

EST. 2004



GENERAL NOTES:

- ALL LOTS IN THIS SUBDIVISION ARE LOCATED IN FLOOD ZONES X ACCORDING TO FLOOD INSURANCE RATE MAP NO. 28089C0415G, COMMUNITY PANEL NO. 280245 0415 G, EFFECTIVE DATE: JANUARY 17, 2025.
- THIS SURVEY MEETS THE MINIMUM REQUIREMENTS OF THE STANDARDS FOR LAND SURVEYORS IN MISSISSIPPI FOR CLASS B SURVEYS AS ADOPTED BY THE MISSISSIPPI BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND SURVEYORS.
- BEARINGS BASED ON PREVIOUS SURVEY PREPARED BY CARTER ENGINEERING, DATED MARCH 14, 2025.
- ½" x 18" IRON PINS SET AT ALL CORNERS.
- FIELD SURVEY COMPLETED APRIL 4, 2023.
- PLAT PREPARATION DATE: APRIL 24, 2025.
- CURRENT ZONING: C2 (HIGHWAY COMMERCIAL)

APPROVAL OF THE CITY OF GLUCKSTADT - COUNTY OF MADISON - STATE OF MISSISSIPPI

I hereby certify that this plat was approved and accepted by the Mayor and Board of Aldermen in session on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor City Clerk

CERTIFICATE OF OWNERSHIP - COUNTY OF MADISON - STATE OF MISSISSIPPI

GGL Properties, LLC, the undersigned owner, does hereby certify that GGL Properties, LLC, is the owner of the land described in the foregoing Certificate of Michael R. Love, Professional Surveyor, and have caused the same to be subdivided and platted as GGL BUSINESS PARK hereon and in conjunction therewith hereby dedicate the utility easements to the City of Gluckstadt, Mississippi as shown hereon for public use forever.

WITNESS MY SIGNATURE, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Lyle Strickland, Member  
GGL Properties, LLC

SURVEYOR'S CERTIFICATE - COUNTY OF MADISON - STATE OF MISSISSIPPI

I, Michael R. Love, Professional Surveyor, do hereby certify that at the request of GGL Properties, LLC, the Owner, I have subdivided and platted the following described land situated in the Southwest ¼ of Section 21, Township 8 North, Range 2 East, City of Gluckstadt, Madison County, Mississippi, and being more particularly described by metes and bounds as follows:

**Commencing** at the Northeast corner of the Southwest ¼ of said Section 21, Township 8 North, Range 2 East; run thence

South for a distance of 2,570.96 feet; thence

West for a distance of 537.55 feet to a found ½ inch iron pin marking the North right of way of Gluckstadt Road and the **Point of Beginning** of herein described property; thence

North 87 degrees 29 minutes 38 seconds West along said North right of way of Gluckstadt Road for a distance of 200.20 feet to a found ½ inch iron pin marking the East right of way of Interstate 55; thence

North 26 degrees 53 minutes 20 seconds West along said East right of way of Interstate 55 for a distance of 148.76 feet to a found concrete monument; thence

North 11 degrees 35 minutes 08 seconds East along said East right of way of Interstate 55 for a distance of 173.46 feet to a found ½ inch iron pin marking the Southwest corner of Lot 11, Gluckstadt Business Park as recorded in Plat Cabinet C, Slide 175 in the Office of the Chancery Clerk of Madison County; thence

South 87 degrees 11 minutes 11 seconds East along the South line of said Lot 11, Gluckstadt Business Park for a distance of 234.04 feet to a found ½ inch iron pin marking the West right of way of Business Park Drive; thence

South 00 degrees 15 minutes 02 seconds West along said West right of way of Business Park Drive for a distance of 299.87 feet to the **Point of Beginning**, containing **1.68 acres**, more or less.

WITNESS MY SIGNATURE on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Michael R. Love, P.S.



ACKNOWLEDGEMENT - COUNTY OF MADISON - STATE OF MISSISSIPPI

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Lyle Strickland, Member of GGL Properties, LLC, Owner, who acknowledged to me that, after first having been authorized so to do, he signed and delivered this Plat and Certificate thereon on behalf of GGL Properties, LLC on the day and year herein mentioned.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public My Commission Expires: \_\_\_\_\_

ACKNOWLEDGEMENT - COUNTY OF MADISON - STATE OF MISSISSIPPI

PERSONALLY APPEARED BEFORE ME, the within named MICHAEL R. LOVE, Professional Surveyor, who acknowledged to me that he signed and delivered this Plat and Certificate thereon on the day and year herein mentioned.

GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public My Commission Expires: \_\_\_\_\_

SURVEYOR'S CERTIFICATE OF COMPLIANCE WITH SUBDIVISION REGULATIONS  
COUNTY OF MADISON - STATE OF MISSISSIPPI

I, Michael R. Love, Professional Surveyor, do hereby certify that the monuments and markers shown hereon are in place on the ground and the plan and plat shown hereon are a true and correct representation of a survey performed to the accuracy designated in the subdivision regulation for Madison County, Mississippi.

WITNESS MY SIGNATURE, this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Michael R. Love, P.S.

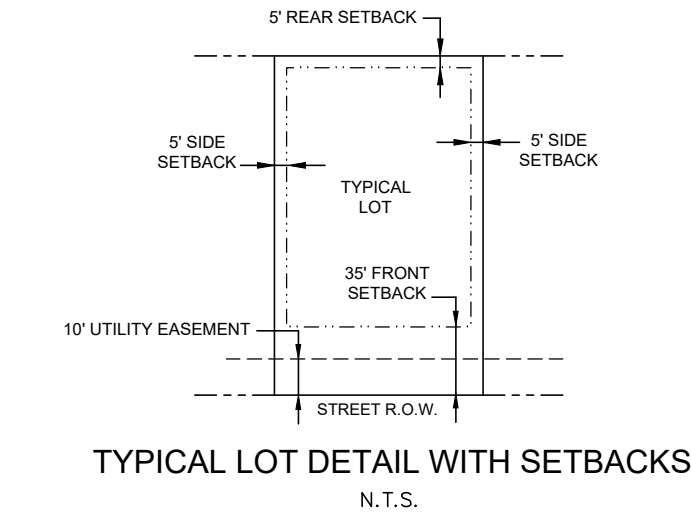


FILING AND RECORDATION - COUNTY OF MADISON - STATE OF MISSISSIPPI

I, Ronny Lott, Clerk of the Chancery Court in and for the said County and State, do hereby certify that the final plat of GGL BUSINESS PARK, was filed for record in my office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and was duly recorded in Plat Cabinet \_\_\_\_\_ at Slide \_\_\_\_\_ of the records of maps and plats of land of Madison County, Mississippi.

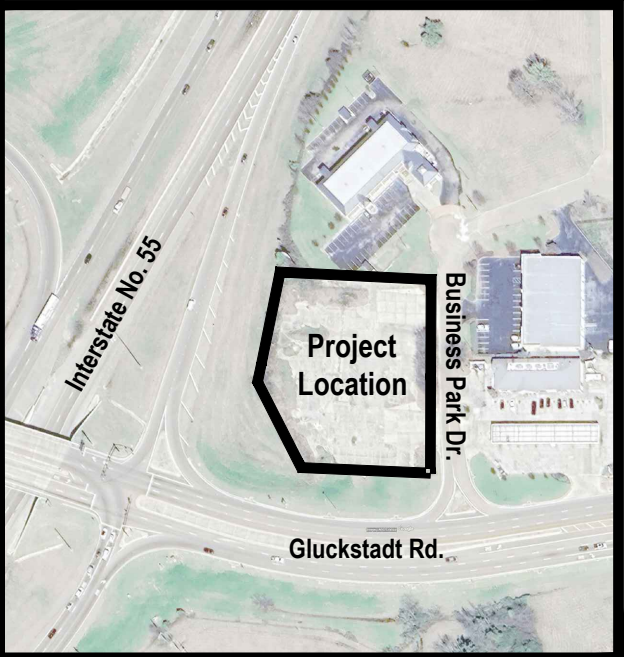
GIVEN UNDER MY HAND AND SEAL of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Ronny Lott Deputy Clerk  
Chancery Clerk



TYPICAL LOT DETAIL WITH SETBACKS  
N.T.S.

Vicinity Map:



## City of Gluckstadt

### **Application for Site Plan Review**

**Subject Property Address:** 1265 Gluckstadt Road, Gluckstadt, MS 39110

**Parcel #:** 082H-28-008/04.00

<p><b>Owner:</b> <u>Gluckstadt Management, LLC</u></p> <p><b>Address:</b> <u>P.O. Box 5331</u> <u>Jackson, MS 39296</u></p>	<p style="text-align: right;">Gluckstadt Management, LLC</p> <p><b>Applicant:</b> <u>Attn: Bridgforth Rutledge</u></p> <p><b>Address:</b> <u>P.O. Box 5331</u> <u>Jackson, MS 39296</u></p>
---------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p><b>Phone #:</b> <u>601-291-0211</u></p> <p><b>E-Mail:</b> <u>bridgforth.rutledge@gmail.com</u></p> <p><b>Current Zoning District:</b> <u>C-2</u></p> <p><b>Acreage of Property (If applicable):</b> <u>0.8439</u></p> <p><b>Use sought of Property:</b> <u>Medical Clinic</u></p>	<p><b>Phone #:</b> <u>601-291-0211</u></p> <p><b>E-Mail:</b> <u>bridgforth.rutledge@gmail.com</u></p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------

**Requirements of Applicant:**

1. Copy of written legal description.
2. Site Plan as required in Sections 807-810 of City of Gluckstadt Zoning Ordinance
3. Color Rendering & Elevations at time of submittal

**Requirements for Site Plan Submittal** (Refer to Section 807, Gluckstadt Zoning Ordinance)

Nine (9) copies of the site plan shall be prepared and submitted to the Zoning Administrator. Digital copies are acceptable. Three (3) hard copies are required.

**Site Plan Specifications (Section 809, Zoning Ordinance)**

- A. Lot Lines (property lines)
- B. Zoning of the adjacent lots
- C. The names of owners of adjacent lots
- D. Rights of way existing and proposed streets, including streets shown on the adopted Throughfares plan
- E. Access ways, curb cuts, driveways, and parking, including number of parking spaces to be provided
- F. All existing and proposed easements
- G. All existing and proposed water and sewer lines. Also, the location of all existing and proposed fire hydrants.
- H. Drainage plan showing existing and proposed storm drainage facilities. The drainage plan shall indicate adjacent off site drainage courses and projected storm water flow rates from off-site and on-site sources.



- I. Contours at vertical intervals of five (5) feet or less.
- J. Floodplain designation, according to FEMA Maps.
- K. Landscaped areas and planting screens.
- L. Building lines and the locations of all structures, existing and proposed
- M. Proposed uses of the land and buildings, if known
- N. Open space and recreation areas, where required.
- O. Area in square feet, and/or square acres of parcel
- P. Proposed gross lot coverage in square feet
- Q. Number and type of dwelling units where proposed
- R. Location of sign structures and drawings. (Section 701)
- S. Location of garbage dumpster and enclosure. (Section 406.06)
- T. Any other data necessary to allow for a through evaluation of the proposed use, including a traffic study.

Applicant shall be present at the monthly meeting of the Planning and Zoning Commission when site plan is on the agenda for consideration; additionally, applicant shall be present at the Mayor and Board of Alderman meeting when the site plan is on the agenda for final approval.

Applicant is responsible for complying with all applicable requirements of the Gluckstadt Zoning Ordinance.

Site Plans shall be submitted by the 5:00 pm on the 5<sup>th</sup> day of the month, immediately preceding the next regular meeting of the Planning and Zoning Commission. No Exceptions.

Once submitted to the Planning & Zoning Administrator for approval to add to the Planning and Zoning Commission's agenda, no amendments or changes shall be made to the site plan. If you wish to submit changes, you will be required to resubmit by the 5<sup>th</sup> of the following month for the next monthly meeting of the Planning and Zoning Commission.

Attestation: By signing this application, the applicant agrees to all the terms and conditions laid out in this document. Approval of site plan is subject to Board approval.

Gluckstadt Management, LLC

By: I Bridforth Rutledge  
Applicant Signature

03/31/2025  
Date

**CITY OF GLUCKSTADT BUILDING DEPARTMENT**  
**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Application Complete & Approved to Submit to P&Z Board (please check):

Yes \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_  
Planning & Zoning Administrator (or Authorized Representative)

### Legal Description

A parcel of land situated in the Northeast 1/4 of Section 28, Township 8 North, Range 2 East, Madison County, Mississippi and being a part of an 8.59 acre tract as described in Deed Book 247 at Page 263 in the Chancery Records of Madison County at Canton, Mississippi, and being more particularly described by metes and bounds as follows, to wit:

Commence at the center of the said Section 28 and run thence North for a distance of 2,642.83' to a point;

Thence East for a distance of 987.86' to a point at the intersection of the previous southern right-of-way line of Gluckstadt Road with the previous eastern right-of-way line of Weisenberger Road (a.k.a. – S.A.P 45 (38) connection road), which is the most northerly northwest corner of the above referenced 8.59 acre tract;

Thence North 89° 56' 23" East for a distance of 147.59' along the said previous Southern right-of-way line of Gluckstadt Road to the northeast corner of that certain parcel of land as described in Book 411 at Page 276 in the said Chancery Records;

Thence South 01° 08' 25" East for a distance of 32.73' along the eastern property line of that said certain parcel of land as described in Book 411 at Page 276 in the said Chancery Records to a 5/8" iron pin set at the southern right of way line of the said Gluckstadt Road which marks the **POINT OF BEGINNING** for the parcel herein described;

Thence continue South 01° 08' 25" East for a distance of 207.97' along the said eastern property line of that certain parcel of land as described in Book 411 at Page 276 in the said Chancery Records to a 5/8" iron pin set at the southeast corner thereof;

Thence South 89° 56' 23" West for a distance of 186.76' along the southern property line of that said certain parcel of land as described in Book 411 at Page 276 in the said Chancery Records to a "PK" nail set at the southwest corner thereof on the eastern right-of-way line of the said Weisenberger Road;

Thence North 01° 26' 00" West for a distance of 68.46' along the eastern right-of-way line of the said Weisenberger Road, to a "PK" nail set at the southwest corner of that certain right of way as described in Parcel 2 of Book 2023 at Page 413 in the said Chancery Records;

Thence North 88° 34' 00" East for a distance of 14.38' along the southern line of that said certain right of way as described in Parcel 2 of Book 2023 at Page 413 in the said Chancery Records to a 5/8" iron pin set;

Thence North 01° 00' 08" East for a distance of 133.77' along the eastern line of that said certain right of way as described in Parcel 2 of Book 2023 at Page 413 in the said Chancery Records to a 5/8" iron pin set;

Thence leave said eastern right of way line of the said Weisenberger Road and run North 76° 13' 49" East for a distance of 50.03' along the southern line of that certain right of way as described in Parcel 1 of Book 2023 at Page 413 in the said Chancery Records to a 5/8" iron pin set;

Thence South 80° 33' 44" East for a distance of 27.11' along the said southern line of that certain right of way as described in Parcel 1 of Book 2023 at Page 413 in the said Chancery Records to a "PK" nail set;

Thence South 88° 49' 28" East for a distance of 92.30' along the said southern line of that certain right of way as described in Parcel 1 of Book 2023 at Page 413 in the said Chancery Records to the **POINT OF BEGINNING**, containing 0.8439 acres (36,758 square feet), more or less.

The reference meridian for the above description is based on monuments found in Book 411 at Page 276 and in Book 3122 at Page 309.

**Color Rendering**

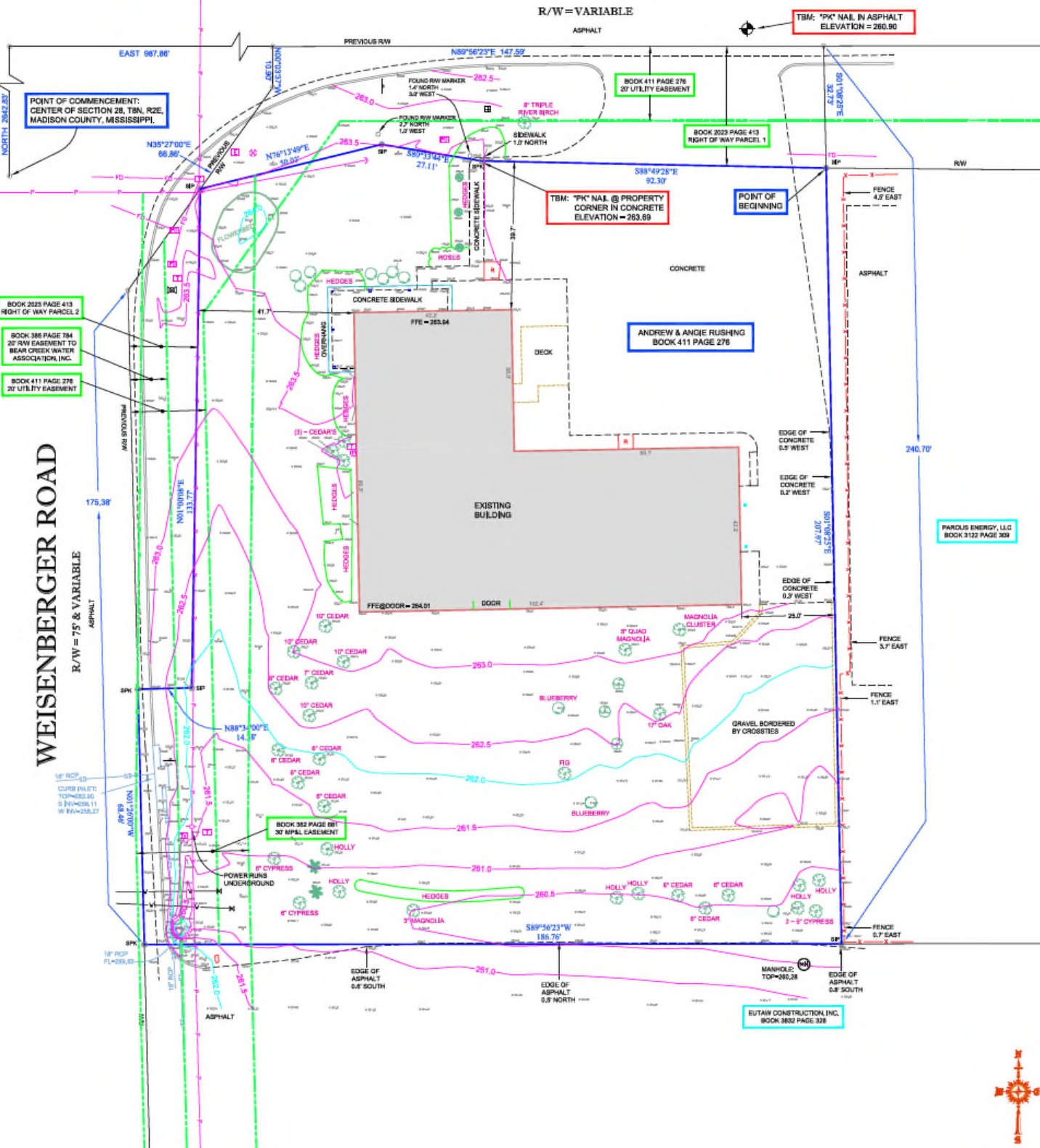






Topographical Survey

GLUCKSTADT ROAD

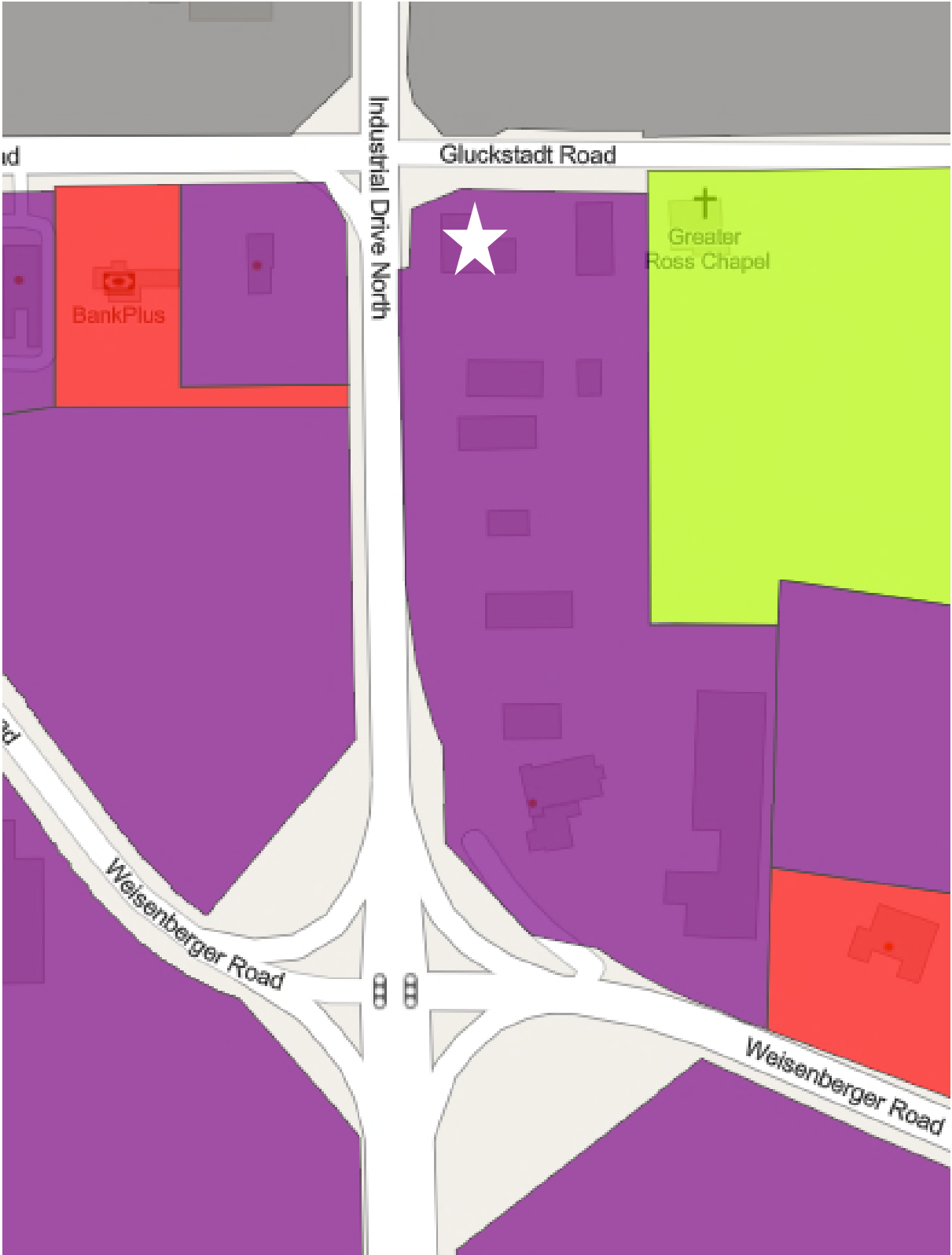




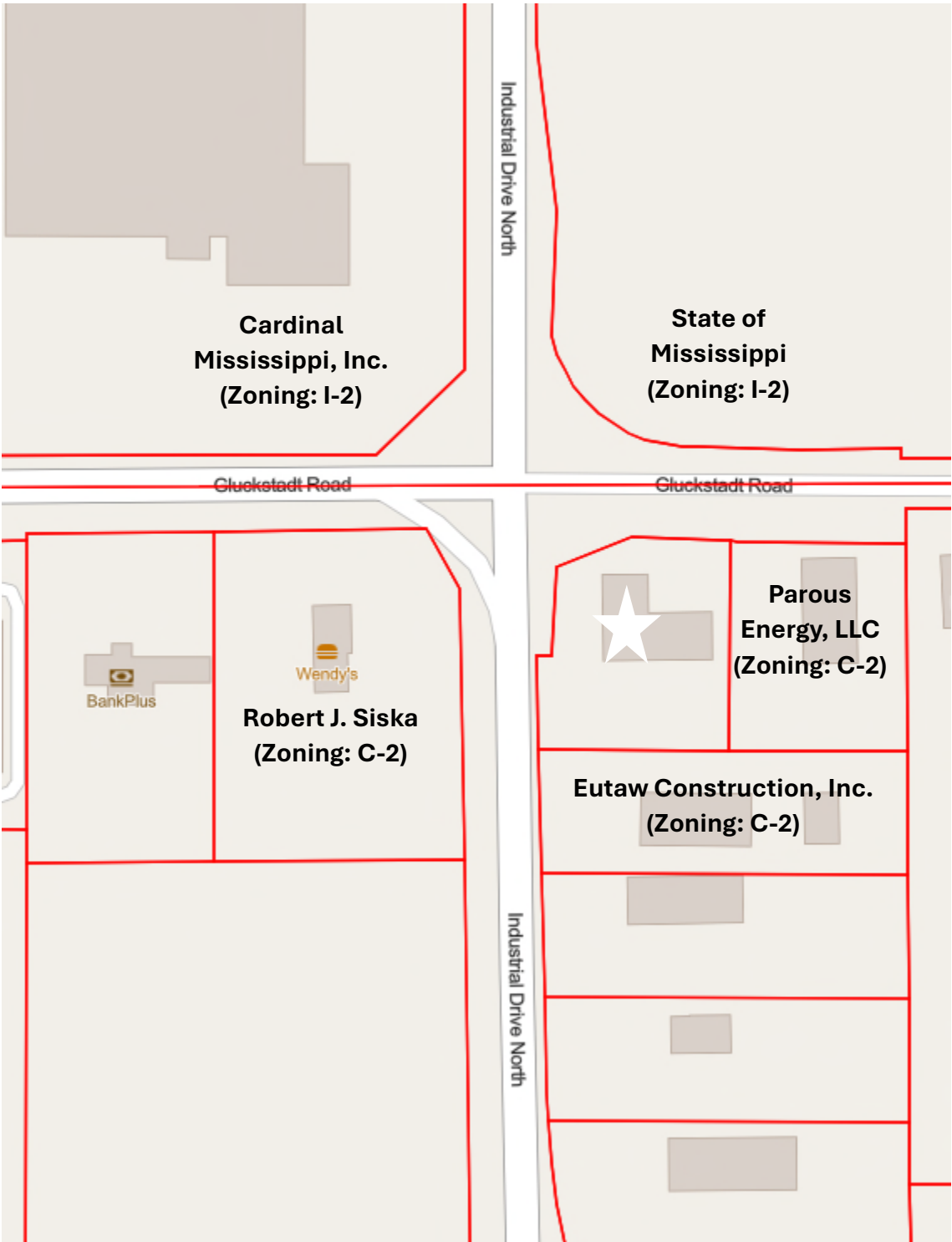
Aerial Photograph



Zoning Map

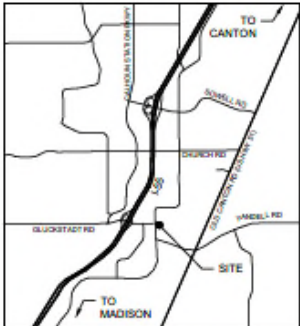


Adjacent Owners, Lot Lines, and Zoning

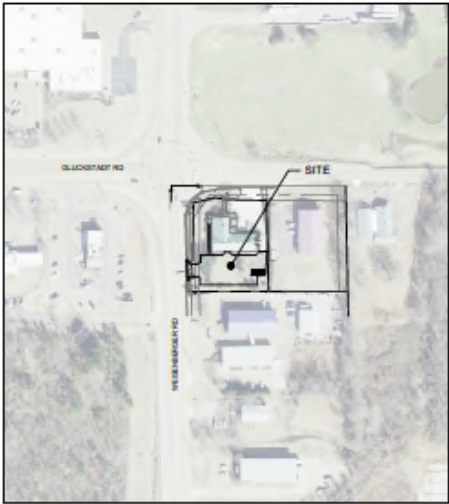


Civil Plans  
(Existing Conditions, Site Plan, Grading Plan, Erosion Control Plan, and Site Details)

1265 GLUCKSTADT RD  
SITE IMPROVEMENT PROJECT  
1265 GLUCKSTADT RD  
MADISON, MS 39110



CITY LOCATION



STREET LOCATION

TABLE OF CONTENTS

- C1.0 COVER
- C2.0 EXISTING CONDITIONS & DEMO PLAN
- C3.0 SITE PLAN
- C4.0 GRADING PLAN
- C5.0 EROSION CONTROL PLAN (SWPPP)
- C6.0 SITE DETAILS

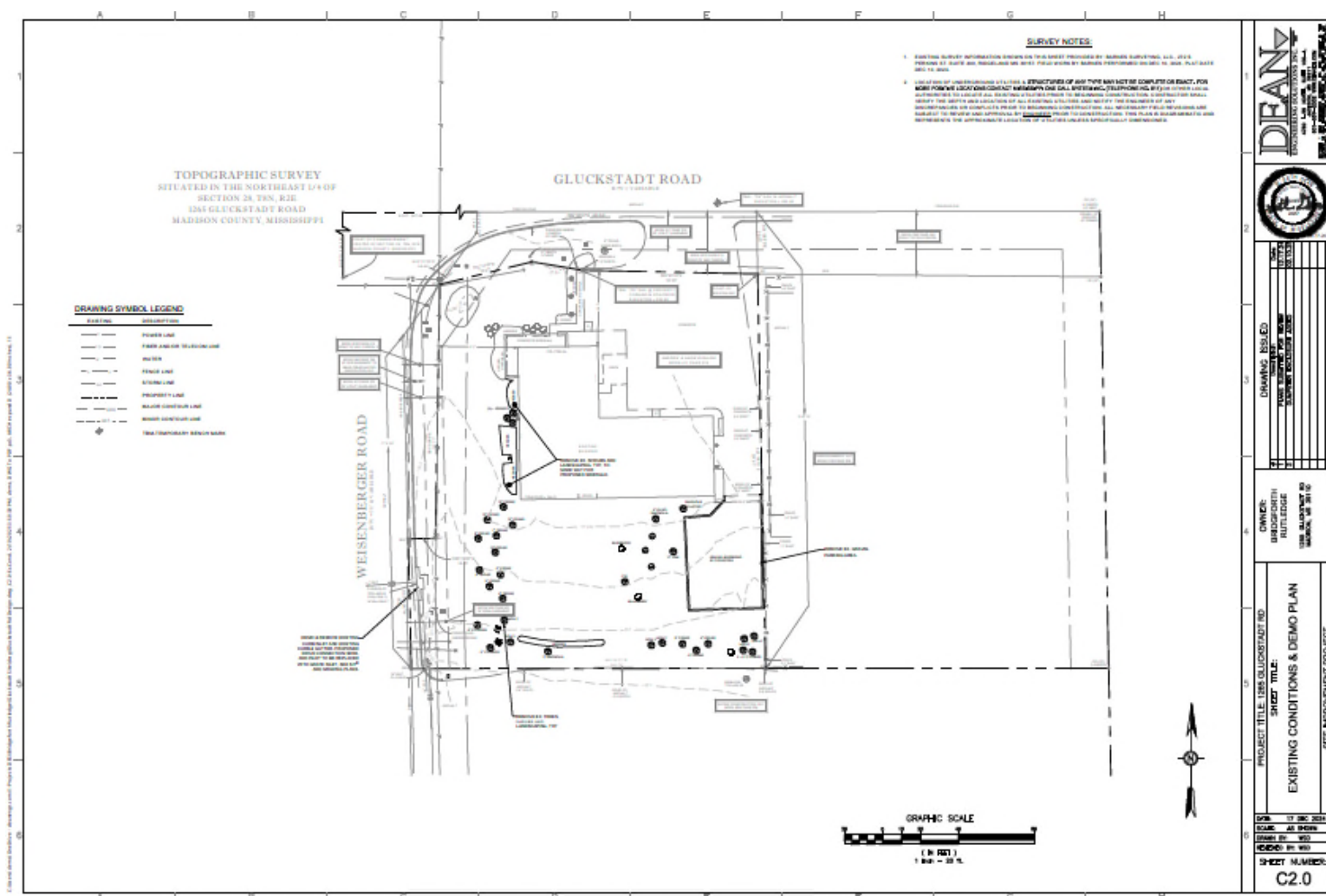


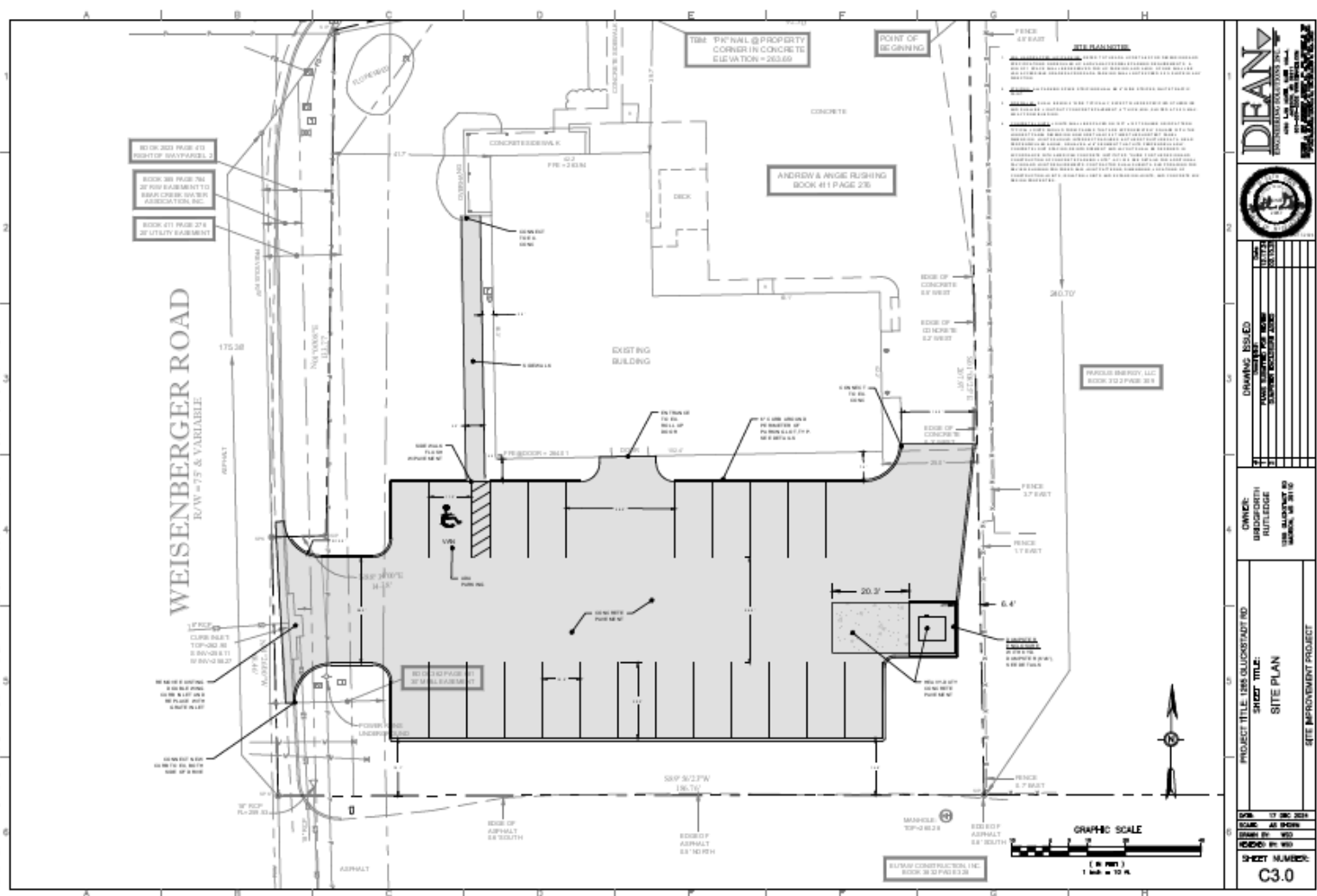
STATE LOCATION



Know what's below  
Call before you dig

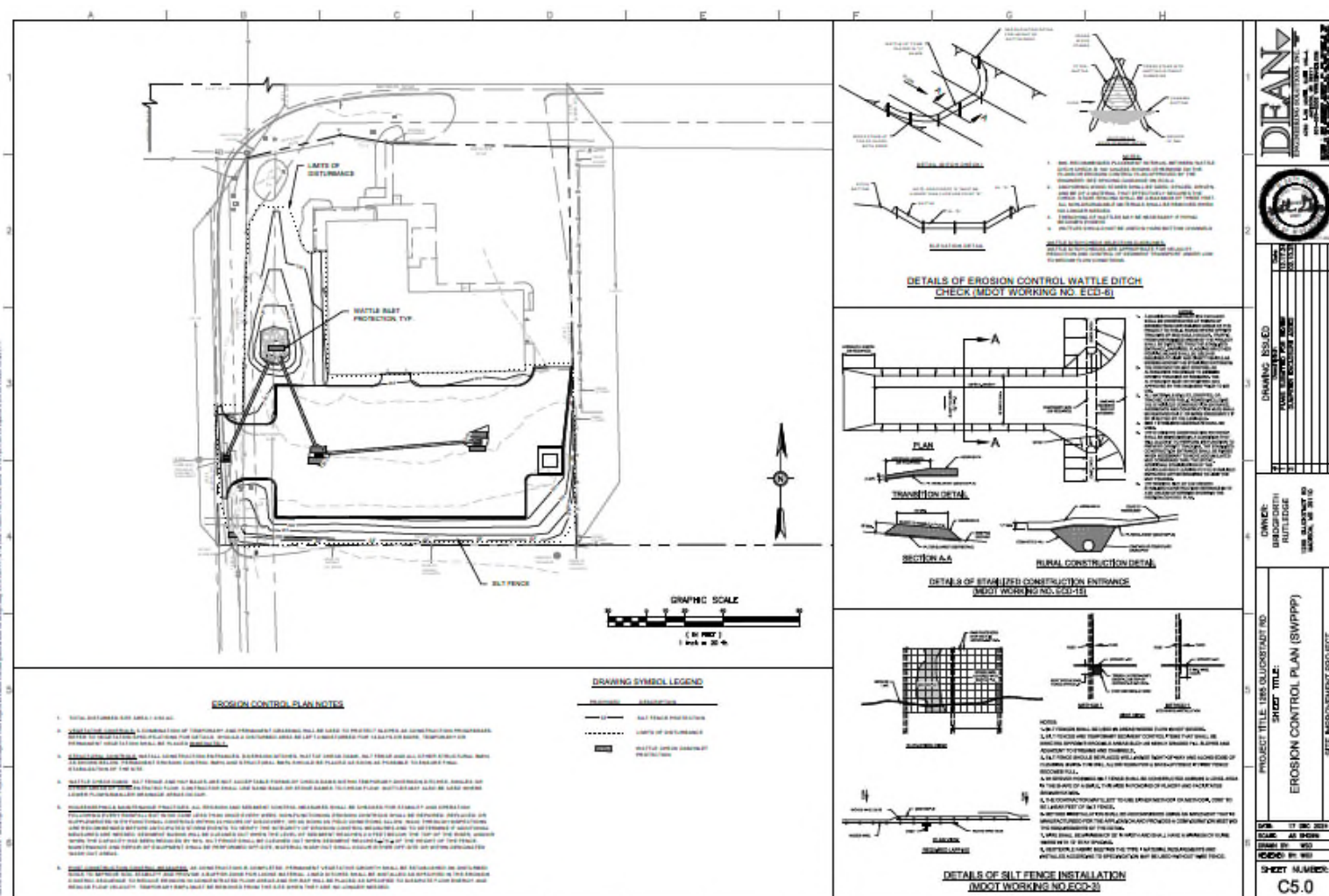
<b>DEAN</b> DESIGN & CONSTRUCTION, INC. 1000 N. GULF BLVD., SUITE 100 DALLAS, TEXAS 75243 (214) 343-1111	
DRAWING ISSUED FOR: 1265 GLUCKSTADT RD SITE IMPROVEMENT PROJECT	
OWNER:	BRIDGEMORTH PARTNERSHIP
PROJECT TITLE:	1265 GLUCKSTADT RD
SHEET TITLE:	COVER
DATE:	17 DEC 2023
SCALE:	AS SHOWN
DESIGNED BY:	WJ
CHECKED BY:	WJ
SHEET NUMBER:	C1.0

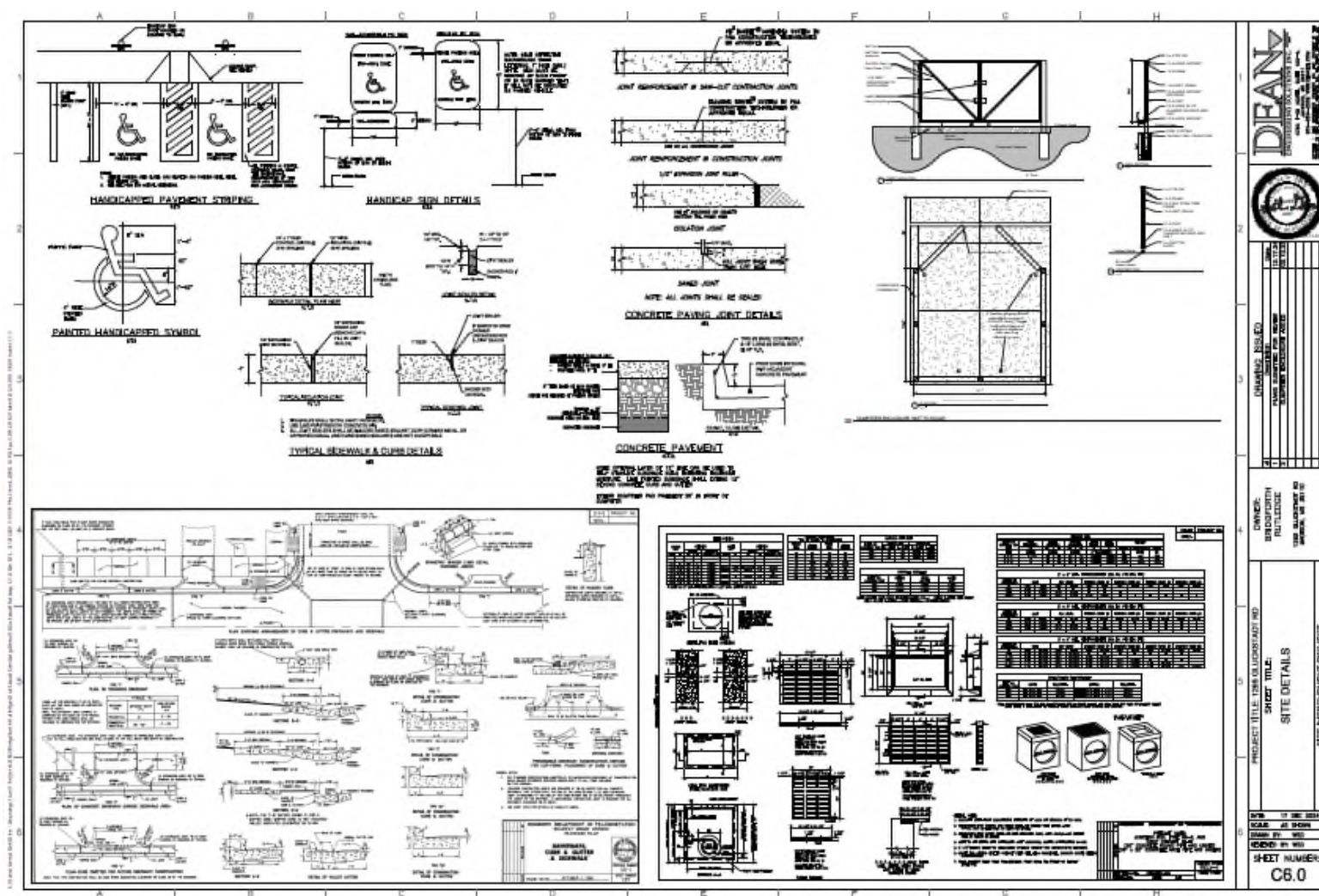




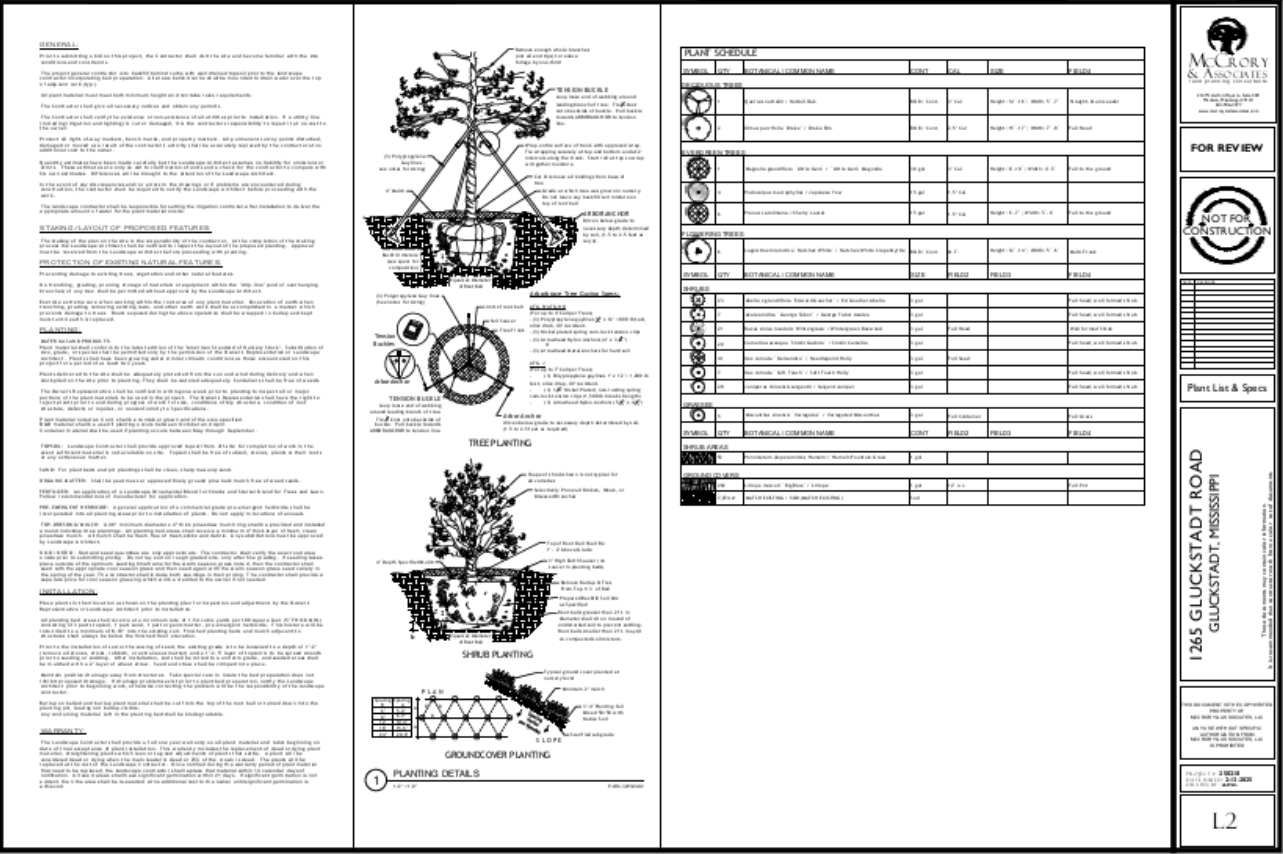
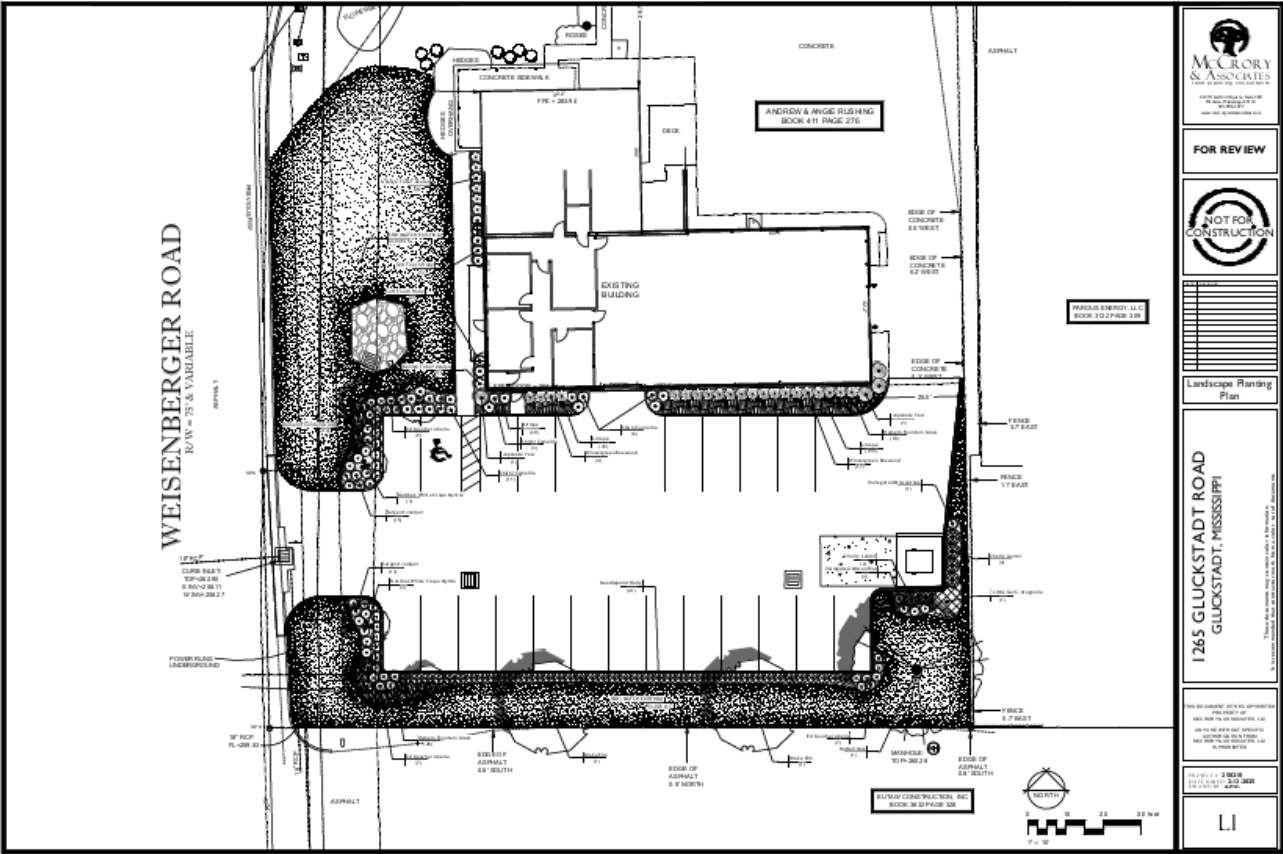








Landscape Plan





**Mills, Scanlon, Dye & Pittman**

ATTORNEYS AT LAW

800 Avery Boulevard North, Suite 101  
Ridgeland, Mississippi 39157Jerry L. Mills  
John P. Scanlon  
Zachary L. Giddy  
John T. WakelandTelephone:  
(601) 957-2600  
Facsimile:  
(601) 957-7440**MEMORANDUM**

TO: Mayor Walter Morrison and the Gluckstadt Board of Aldermen

FROM: John P. Scanlon

DATE: June 6, 2025

RE: Request from Petitioner Bellamare Development, LLC, to rescind rezoning

I write regarding a recent rezoning the Mayor and Board approved at the City's public meeting in May related to a proposed assisted living facility for the elderly. The rezoning petitioner, represented by attorney Andy Clark, now wishes to request that this rezoning be rescinded by the City.

As you recall, the rezoning petitioner Bellamare Development, LLC, had requested a rezoning from Highway Commercial (C-2) Classification to Special Use (SU-1) Classification on a tract of five (5) acres which was under contract to be purchased from Third Floor Investments, LLC, the landowner of record (who provided written support of the rezoning request). The concept and basis of the rezoning request was for an age-restricted, comprehensive residential retirement facility, or "self-contained community," in the words of the Petitioner to be constructed on the land. Under section 2600 of the Zoning Ordinance, "Comprehensive Elderly Retirement Center" is a permitted use in SU-1. The proposed facility was to be adjacent to The Oaks Residence Luxury Assisted Living Facility.

The City approved the rezoning, making a finding in Section 2 of the Ordinance adopted by the Mayor and Board that there was both a change in character of the neighborhood and a public need "for the rezoning and the land use requested in the Application," specifically the retirement center use which was then contemplated. The rezoning Ordinance also referenced conditions precedent to the request.

I understand the request of the Petitioner now, via its attorney Mr. Clark, is for the City to rescind the Ordinance and "undo" the rezoning, so to speak. I believe Mr. Clark would tell the City that, unlike a conventional rezoning from residential to commercial, for example, this was a specialized rezoning which was not necessarily based on a significant change of the surrounding area, but rather in contemplation of a specific, planned development. Whether to grant or deny the request is a legislative decision within the discretion of the governing authorities, but one which should be supported by the appropriate findings. If the City chooses to grant the request, the Mayor and Board should make a finding spread upon its minutes that the conditions precedent considered in May which merited the rezoning – specifically the planned retirement

Memo to Mayor Morrison and the Board of Aldermen  
June 6, 2025  
Page 2

development – no longer exist. On the other hand, if the Mayor and Board find that the previous findings still apply – i.e., that there is still a change in the character of the neighborhood and a public need justifying the rezoning – then, the Mayor and Board should deny the request. The decision rests upon the Mayor and Board as the fact-finders. I have spoken to William Hall about this, and it is my understanding that he has no recommendation and defers to the wisdom of the governing authorities.

JPS/mmh

CC: Lindsay Kellum, City Clerk  
Zachary L. Giddy, Esq.





## CITY OF GLUCKSTADT

MISSISSIPPI

PUBLIC WORKS DEPARTMENT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Chris Buckner, Public Works Director

**DATE:** 5/28/2025

**SUBJECT:** Request for Approval, Permission to Advertise for Calhoun Station Parkway Overlay

---

This memo is to request approval to advertise for bidding for the Calhoun Station Parkway Overlay Project. Since the project exceeds \$75,000 in total cost, the work must be bid out.

As you know, this project is part of our MDOT/LPA Grant through CMPDD. We will be overlaying and re-striping Calhoun Station Parkway. This is a request for just the Board's permission to advertise, we are still awaiting MDOT's approval to advertise as well.

If you have any concerns or questions, please contact me.



June 4, 2025

Mr. Walter C. Morrison IV  
Mayor, City of Gluckstadt  
343 Distribution Drive  
Gluckstadt, MS 39110

RE: STP-7023-00(001)LPA/109645-701000 - Authority to Advertise  
Madison County

Dear Mayor Morrison:

This letter confirms that the Federal Highway Administration and the Mississippi Department of Transportation have received and approved the PS&E Package submitted and hereby authorize the advertisement for receipt of bids on the subject project which is for Calhoun Station Parkway Overlay - Gluckstadt Road to Church Road. No changes are to be made to the proposal before advertising without submission and approval by MDOT and FHWA, as applicable. Additionally, all Addenda must also be approved. Any unapproved changes will result in non-participating costs in the contract.

In the advertisement, receipt of bids and opening of bids, the following criteria must be met:

1. The date of the first ad must be within 60 days from the date of this letter. Failure to advertise within this time frame will result in the funding authority being de-obligated and authority to advertise is rescinded.
2. The advertisement must be published in a newspaper having statewide distribution, once a minimum of three weeks prior to the scheduled receipt of bids, and the second time a minimum of two weeks prior to the scheduled receipt of bids. One **Sworn Proof** of Publication is furnished us. At the present time, the only newspaper with statewide distribution is the Clarion-Ledger in Jackson. Refer to the first paragraph of the PDM in Chapter 6, and consult your District LPA Coordinator for guidance in setting these dates.
3. Bidding procedures on a nondiscriminatory basis must be afforded to all qualified bidders regardless of State boundaries. You can not require any license or certificate that would restrict competition, or prevent submission of a bid or prohibit consideration of a bid submitted by any responsible contractor, whether resident or nonresident of Mississippi. Please see the attached copy of Page 9 Federal-Aid Policy Guide (Transmittal 2) dated April 7, 1992, 23 CFR 635A Section 635.110 – Licensing and qualification of contractors.
4. Proposals must be opened and read publicly at the time and at the place indicated in the proposal and/or advertisement. Do not accept a stripped proposal. The bidders must return the entire proposal that you sold to them, plus any addendums and their bid bond. Proposals received after the time for opening of bids must be returned to the bidder unopened.
5. All proposals opened must be filed prior to the time and at the place specified in the proposal and/or in the advertisement.
6. Before award, the successful bidder must have obtained a Material Purchase Certificate from the State Department of Revenue.

7. Notice to Bidders No. 2611 (DBE's in Federal-Aid Highway Construction) and Supplement to Notice to Bidders 2611 are a part of this contract. The Section titled 'Directory' refers to the current list of Certified DBE Contractors and Certified DBE Suppliers/Manufacturers published monthly by MDOT on the website [www.gomdot.com](http://www.gomdot.com). The DBE firm must be on the Department's list of "Certified DBE Contractors" that is posted online at the time the job is let and approved by MDOT to count towards meeting the DBE goal.
8. The DBE Goal for this project is 5%.
9. Refer to Chapter 6: MDOT Authorization and LPA Selection of a Contractor, in the on-line PDM ([www.gomdot.com](http://www.gomdot.com), Projects, Local Public Agencies), for guidance to request concurrence in the award or to reject bids and re-advertise.
10. The award of the contract or the rejection of all bids submitted is subject to the concurrence of the Mississippi Department of Transportation. Awarded projects shall not be executed prior to concurrence by MDOT.

When the dates for advertisement and receipt of bids in accordance with the foregoing are established, please furnish this information along with a copy of the published advertisement to the District LPA Engineer, Josh Tillery, P.O. Box 90, Newton, MS 39345-0090, and District Engineer, Mr. Neil Patterson, P.O. Box 90, Newton, Mississippi 39345 so that the published advertisement can be added to the LPA Division website by LPA Division staff. This notification is essential in order that representatives of the Department may be present at this opening of bids.

For your information, Chapter 474, General Laws of Mississippi as amended by Chapter 393, General Laws of Mississippi provides that nothing therein shall apply to highway construction, highway bridges, overpasses, and any other project incidental to the construction of highways which are designated as federal aid projects and federal funds are involved; therefore the Certificate of Responsibility requirements of this law are not applicable to a Local Public Agency (LPA) Project designated as a federal aid project where federal funds are involved.

The LPA's prorated share of the project cost will be based on the low bid, estimated cost of the contingencies and construction engineering, if applicable, and that share amount will be provided by MDOT in the Concurrence in Award Letter.

Sincerely,



Mitchell R. Young, P. E.  
State LPA Engineer

MRY:phm

cc: Commissioner Willie Simmons	Central File
Federal Highway Administration	District Engineer
Director of Pre-Construction - Engineering	District LPA Engineer (Tillery)
Construction Division	Stantec Consulting Services, Inc.
LPA Division	

## Federal Highway Administration, DOT

§ 635.110

clauses included in paragraph (a) of this section, such clause or clauses, as developed by the State transportation department may be included in Federal-aid highway contracts in lieu of the corresponding clause or clauses in paragraph (a) of this section. The State's action must be pursuant to a specific State statute requiring differing contract conditions clauses. Such State developed clause or clauses, however, must be in conformance with 23 U.S.C., 23 CFR and other applicable Federal statutes and regulations as appropriate and shall be subject to the Division Administrator's approval as part of the PS&E.

(c) In the case of a design-build project, STDs are strongly encouraged to use "suspensions of work ordered by the engineer" clauses, and may consider "differing site condition" clauses and "significant changes in the character of work" clauses which are appropriate for the risk and responsibilities that are shared with the design-builder.

[56 FR 37004, Aug. 2, 1991; 57 FR 10062, Mar. 23, 1992, as amended at 67 FR 75925, Dec. 10, 2002]

### § 635.110 Licensing and qualification of contractors.

(a) The procedures and requirements a STD proposes to use for qualifying and licensing contractors, who may bid for, be awarded, or perform Federal-aid highway contracts, shall be submitted to the Division Administrator for advance approval. Only those procedures and requirements so approved shall be effective with respect to Federal-aid highway projects. Any changes in approved procedures and requirements shall likewise be subject to approval by the Division Administrator.

(b) No procedure or requirement for bonding, insurance, prequalification, qualification, or licensing of contractors shall be approved which, in the judgment of the Division Administrator, may operate to restrict competition, to prevent submission of a bid by, or to prohibit the consideration of a bid submitted by, any responsible contractor, whether resident or non-resident of the State wherein the work is to be performed.

(c) No contractor shall be required by law, regulation, or practice to obtain a

license before submission of a bid or before the bid may be considered for award of a contract. This, however, is not intended to preclude requirements for the licensing of a contractor upon or subsequent to the award of the contract if such requirements are consistent with competitive bidding. Prequalification of contractors may be required as a condition for submission of a bid or award of contract only if the period between the date of issuing a call for bids and the date of opening of bids affords sufficient time to enable a bidder to obtain the required prequalification rating.

(d) Requirements for the prequalification, qualification or licensing of contractors, that operate to govern the amount of work that may be bid upon by, or may be awarded to, a contractor, shall be approved only if based upon a full and appropriate evaluation of the contractor's capability to perform the work.

(e) Contractors who are currently suspended, debarred or voluntarily excluded under 49 CFR part 29 or otherwise determined to be ineligible, shall be prohibited from participating in the Federal-aid highway program.

(f) In the case of a design-build project, the STDs may use their own bonding, insurance, licensing, qualification or prequalification procedure for any phase of design-build procurement.

(1) The STDs may not impose statutory or administrative requirements which provide an in-State or local geographical preference in the solicitation, licensing, qualification, pre-qualification, short listing or selection process. The geographic location of a firm's office may not be one of the selection criteria. However, the STDs may require the successful design-builder to establish a local office after the award of contract.

(2) If required by State statute, local statute, or administrative policy, the STDs may require prequalification for construction contractors. The STDs may require offerors to demonstrate the ability of their engineering staff to become licensed in that State as a condition of responsiveness; however, licensing procedures may not serve as a

**§ 635.111**

barrier for the consideration of otherwise responsive proposals. The STDs may require compliance with appropriate State or local licensing practices as a condition of contract award.

[56 FR 37004, Aug. 2, 1991, as amended at 67 FR 75925, Dec. 10, 2002]

**§ 635.111 Tied bids.**

(a) The STD may tie or permit the tying of Federal-aid highway projects or Federal-aid and State-financed highway projects for bidding purposes where it appears that by so doing more favorable bids may be received. To avoid discrimination against contractors desiring to bid upon a lesser amount of work than that included in the tied combinations, provisions should be made to permit bidding separately on the individual projects whenever they are of such character as to be suitable for bidding independently.

(b) When Federal-aid and State-financed highway projects are tied or permitted to be tied together for bidding purposes, the bid schedule shall set forth the quantities separately for the Federal-aid work and the State-financed work. All proposals submitted for the tied projects must contain separate bid prices for each project individually. Federal participation in the cost of the work shall be on the basis of the lowest overall responsive bid proposal unless the analysis of bids reveals that mathematical unbalancing has caused an unsupported shift of cost liability to the Federal-aid work. If such a finding is made, Federal participation shall be based on the unit prices represented in the proposal by the individual contractor who would be the lowest responsive and responsible bidder if only the Federal-aid project were considered.

(c) Federal-aid highway projects and State-financed highway projects may be combined in one contract if the conditions of the projects are so similar that the unit costs on the Federal-aid projects should not be increased by such combinations of projects. In such cases, like quantities should be combined in the proposal to avoid the possibility of unbalancing of bids in favor of either of the projects in the combination.

**23 CFR Ch. I (4–1–12 Edition)****§ 635.112 Advertising for bids and proposals.**

(a) No work shall be undertaken on any Federal-aid project, nor shall any project be advertised for bids, prior to authorization by the Division Administrator.

(b) The advertisement and approved plans and specifications shall be available to bidders a minimum of 3 weeks prior to opening of bids except that shorter periods may be approved by the Division Administrator in special cases when justified.

(c) The STD shall obtain the approval of the Division Administrator prior to issuing any addenda which contain a major change to the approved plans or specifications during the advertising period. Minor addenda need not receive prior approval but should be identified by the STD at the time of or prior to requesting FHWA concurrence in award. The STD shall provide assurance that all bidders have received all issued addenda.

(d) Nondiscriminatory bidding procedures shall be afforded to all qualified bidders regardless of National, State or local boundaries and without regard to race, color, religion, sex, national origin, age, or handicap. If any provisions of State laws, specifications, regulations, or policies may operate in any manner contrary to Federal requirements, including title VI of the Civil Rights Act of 1964, to prevent submission of a bid, or prohibit consideration of a bid submitted by any responsible bidder appropriately qualified in accordance with § 635.110, such provisions shall not be applicable to Federal-aid projects. Where such nonapplicable provisions exist, notices of advertising, specifications, special provisions or other governing documents shall include a positive statement to advise prospective bidders of those provisions that are not applicable.

(e) Except in the case of a concession agreement, as defined in section 710.703 of this title, no public agency shall be permitted to bid in competition or to enter into subcontracts with private contractors.

(f) The STD shall include a noncollusion provision substantially as follows in the bidding documents:

**Brad White**  
Executive Director  
**Jeff Ely, P.E.**  
Chief of Staff



Section 9, Item A)

**Ed Green, P.E.**  
Deputy Executive Director/Chief Engineer  
**Lisa M. Hancock, CPA**  
Deputy Executive Director/Administration

May 5, 2025

City of Gluckstadt  
Walter C. Morrison, IV, Mayor  
343 Distribution Drive  
Madison, MS 39110

RE: Construction Engineering and Inspection Contract  
Project Number: STP-7023-00(001)LPA/109645-701000  
City of Gluckstadt – Calhoun Station Overlay Project  
Madison County

Dear Mayor Walter C. Morrison,

The Consultant Services Unit has reviewed the Construction Engineering & Inspection (CE&I) Services Contract for the above referenced project.

Attached please find two (2) signed originals of the CE&I Services Contract with **Stantec Consulting Services, Inc.** (Consultant) for an upset cost limit of **\$59,009.70** on the above referenced project. We have verified that the correct boiler-plate contract has been used.

The LPA may execute the CE&I contract with the Consultant when appropriate. Please send one (1) copy of the fully executed contract, Notice to Proceed (NTP) and the LPA's "Exhibit 1" to the LPA Division, the MDOT District LPA Engineer, and Consultant Services Unit (Attention: Stephanie Hamilton).

As a brief explanation of the Labor Hour (CE&I) contract process, understand all Rates and Classifications established in the contract MUST match the invoices billed for the project. This will also include names if listed in the Contract. Please be sure to send your Exhibit 3, Fee Proposal Billing Rate Table, and the Fee Proposal Hour Distribution/Labor Cost Sheet to your accounting department. If additional personnel are needed after the Contract has been executed, the Consultant MUST have approval by the LPA and MDOT prior to proceeding.



Construction Engineering and Inspection Contract  
Project Number: 109645-701000  
May 5, 2025

As a reminder, any supplemental agreements must be forwarded to the MDOT for concurrence prior to being executed and any work conducted under this Contract on non-participating items cannot be reimbursed.

Please contact me if you have any questions.

Sincerely,



Stephen Rone  
MDOT Director of Consultant Services

SR/sh  
Attachments

Cc: 77-01 LPA Division  
15-01 District LPA Engineer

Young/Killebrew  
Tillery

ESC  
Rev. 06/05/09 (Base)  
Rev. 03/18/24 (This form)

**CONSTRUCTION *ENGINEERING* & INSPECTION SERVICES CONTRACT**

*Calhoun Station Overlay Project*  
*STP-7023-00(001)LPA/109645-701000*  
*Madison County*

THIS CONTRACT, is made and entered into by and between the *City of Gluckstadt*, a body Politic of the State of Mississippi (the "LPA"), and, *Stantec Consulting Services Inc.* (the "CONSULTANT"), a *New York Cooperation*, duly registered to do business in the State of Mississippi, whose address for mailing is *2600 Lakeland Terrace, Suite 200, Jackson, MS 39216*, effective as of the date of latest execution below.

**WITNESSETH:**

WHEREAS, the LPA proposes to perform the construction *ENGINEERING* services for *milling, base repair ,overlay and striping of Calhoun Station Parkway between Gluckstadt Road and Church Road*, hereinafter called the "PROJECT"; and,

WHEREAS, the LPA desires to engage a qualified and experienced CONSULTANT to perform *ENGINEERING* services in connection with the PROJECT, all of which are hereinafter called the "SERVICES"; and,

WHEREAS, the CONSULTANT has represented to the LPA that it is experienced and qualified to provide those services, and the LPA has relied upon such representation; and,

WHEREAS, the CONSULTANT herein was chosen for their expertise in performing the services in connection with the PROJECT and found satisfactory by the LPA; which is now desirous of entering into a contract; and

WHEREAS, the CONSULTANT herein was chosen through the LPA Consultant Selection Process pursuant to Mississippi Department of Transportation (hereinafter "MDOT") LPA Project Development Manual and pursuant to Federal Highway Administration ("FHWA") regulations, Engineering and Design Related Service Contracts, 23 C.F.R. Part 172 (as amended) and found satisfactory;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable considerations flowing unto the parties, the receipt and sufficiency of which is hereby acknowledged, the LPA and the CONSULTANT do hereby contract and agree as follows:

**ARTICLE I. GENERAL RECITALS**

CONSULTANT shall, for the agreed fees, furnish all *ENGINEERING* services and materials required to perform the tasks described in the Scope of Work for the proposed transportation project. In so doing, CONSULTANT shall meet the current industry standards (and those MDOT and LPA standards specified in Exhibit 2) as to general format and content and in addition thereto, any special requirements of the LPA.

THE LPA, in support of CONSULTANT will provide the CONSULTANT a Scope of Work shown in "Exhibit 2" hereto and any other data which may be of assistance to CONSULTANT and within the possession and control of the LPA.

Manuals, guides, and specifications applicable to this CONTRACT shall be those approved and/or adopted by MDOT and in effect on the effective date of this CONTRACT, unless otherwise specified in this Contract or subsequently directed by MDOT during the course of the CONTRACT.

**ARTICLE II. SCOPE OF WORK**

The CONSULTANT shall conduct the SERVICES in accordance with the Scope of Work attached to this CONTRACT as "Exhibit 2" and made a part hereof as if fully set forth herein. The performance of the SERVICES referred to in "Exhibit 2" shall be the primary basis for measurement of performance under this CONTRACT. The LPA specifically reserves the right and privilege to enlarge or reduce the scope; or to cancel this CONTRACT at any time.

**ARTICLE III. CONTRACT TERM**

This CONTRACT shall commence upon the latest date of execution below and continue until such time as the above named project is successfully completed to the satisfaction of the LPA at which time this CONTRACT shall absolutely and finally terminate.

The construction **ENGINEERING** services of the CONSULTANT under this contract shall start no earlier than the **date of FHWA/MDOT concurrence in the award of the construction contract by the LPA**, and be completed within 60 days after the final inspection and acceptance of the construction work performed by others. However, the CONSULTANT may not begin work on any feature of this PROJECT prior to receiving a Notice to Proceed from the LPA. The services of the CONSULTANT are anticipated to be needed and completed in an expedient manner. It is understood that construction progress of force account work by the LPA and/or contractor's work shall influence the time period for the CONSULTANT's services. Therefore, it is necessary that construction be completed in accordance with the original time limit set forth in the original construction schedule. The estimated fees in the Cost/Fee breakdown are based on the initial construction time estimate as included in the Contract Documents. If the construction time extends beyond the contract time, through no fault of the CONSULTANT, the LPA agrees to pay the CONSULTANT for the construction **ENGINEERING** services to complete the project with or without Federal participation, subject to approval by MDOT and FHWA.

During the term of this CONTRACT, the LPA reserves the right to terminate this CONTRACT, subject to the approval of MDOT, in whole or in part, at any time, with or without cause, upon seven (7) days written notice to the CONSULTANT, notwithstanding any just claims by the CONSULTANT for payment of SERVICES rendered prior to the date of termination. The LPA must receive written approval from the MDOT Executive Director on behalf of the Mississippi Transportation Commission before the LPA can terminate this CONTRACT. The LPA shall be liable only for the costs, fees and expenses for demobilization and close out of contract, based on actual time and expenses incurred by CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

**ARTICLE IV. TIME OF PERFORMANCE**

TIME IS OF THE ESSENCE IN THIS CONTRACT. The CONSULTANT shall be prepared to perform its responsibilities for providing SERVICES commencing on the date of execution of the CONTRACT.

**ARTICLE V. RELATIONSHIP OF THE PARTIES**

The relationship of the CONSULTANT to the LPA is that of an independent contractor, and said CONSULTANT, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the LPA by reason hereof. The CONSULTANT will not by reason hereof, make any claim,

demand or application or for any right or privilege applicable to an officer or employee of the LPA, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

All notices, communications, and correspondence between the LPA and the CONSULTANT shall be directed to the key personnel and agents designated in this contract.

## ARTICLE VI. COMPENSATION, BILLING & AUDIT

### A. Cost and Fees

The CONSULTANT shall be paid on the basis set forth in "Exhibit 3" to this CONTRACT. Under no circumstances shall the LPA be liable for any amounts, including any costs, which exceed the maximum dollar amount of compensation that is specified in and set forth in "Exhibit 3".

### B. Monthly Billing

The CONSULTANT must submit monthly billing to the LPA. (A sample of a preferred invoice is attached as "Exhibit 4".) All billing must be submitted in accordance with the Local Public Agency Consultant Operating Procedures. Each billing shall include all time and allowable expenses through the end of the billing period. Direct expenses, as used herein, include the costs of travel, subsistence, shipping charges, long distance telephone calls and printing if it is not company accounting policy to include these costs in overhead rates. The LPA retains the right to verify time and expense records by audit of any or all CONSULTANT's time and accounting records at any time during the life of the CONTRACT and up to three years thereafter.

If SERVICES are rendered within a given State fiscal year, an invoice requesting payment from the CONSULTANT shall be presented to the LPA within 60 days of the end of the State fiscal year. **Should the CONSULTANT fail to present the invoice within the allotted time, legislative approval may be required before payment can be rendered.**

The CONSULTANT further agrees that FHWA or any other Federal Agency may audit the same records at any time during the life of the CONTRACT and up to three years thereafter, should the funding source for all or any part of the CONTRACT be funds of the United States of America.

### C. Record Retention

The CONSULTANT shall maintain all time and expense records incurred on the PROJECT and used in support of its proposal and shall make such material available at all reasonable times during the period of the CONTRACT and for three years from the date of final payment under this CONTRACT for inspection by the LPA, and copies thereof shall be furnished upon request, at the LPA's expense. The CONSULTANT agrees that the provisions of this Article shall be included in any CONTRACT it may make with any subconsultants, assignees or transferees.

### D. Retainage

The LPA shall retain the final 5% of the CONSULTANT'S CONTRACT amount until the final payment request has been received and an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

**ARTICLE VII. FINAL PAYMENT**

The CONSULTANT agrees that acceptance of the final payment shall be in full and final settlement of all claims arising against the LPA for work done, documents furnished, cost incurred, or otherwise arising out of this CONTRACT and shall release the LPA from any and all further claims of whatever nature, whether known or unknown, for and on account of said CONTRACT, including payment for any and all work done, and labor and material furnished in connection with the same. Errors and/or omissions discovered subsequent to the acceptance by the LPA of the final contract documents shall be corrected by the CONSULTANT without additional compensation.

**ARTICLE VIII. REVIEW OF WORK**

Authorized representatives of the LPA may at all reasonable times review and inspect the SERVICES under this CONTRACT and any addenda or amendments thereto. Authorized representatives of the FHWA may also review and inspect the SERVICES under this CONTRACT should funds of the United States of America be in any way utilized in payment for said SERVICES. Such inspection shall not make the United States of America a party to this CONTRACT, nor will FHWA interfere with the rights of either party hereunder.

All reports, drawings, studies and maps prepared by and for the CONSULTANT, shall be made available to authorized representatives of the LPA for inspection and review at all reasonable times in the General Offices of the LPA. Authorized representatives of the FHWA may also review and inspect said reports, drawings, studies and maps prepared under the CONTRACT should funds of the United States of America be in any way utilized in payment for the same. Acceptance by the LPA shall not relieve the CONSULTANT of its professional obligation to correct, at its expense, any of its breaches, errors and/or omissions, in the final version of the work.

The CONSULTANT shall be responsible for performance of and compliance with all terms of this CONTRACT, including the Scope of Work and other exhibits attached to this contract, and including any technical specifications and special requirements of the LPA, and shall be responsible for errors and/or omissions, including those as to conduct and care, format and content, for all aspects of the CONTRACT, and including professional quality and technical accuracy of all designs, drawings, specifications, and other services furnished by the CONSULTANT.

Failure to comply with any terms of this CONTRACT shall be corrected by the CONSULTANT without additional compensation.

If any breach of CONTRACT, is discovered by LPA personnel after final acceptance of the work by the LPA, then the CONSULTANT shall, without additional compensation, cure any deficiency or breach including errors and/or omissions in designs, plans, drawings, specifications, or other services.

In the event that the project schedule requires that a breach of this CONTRACT be corrected by someone other than the CONSULTANT then the actual costs incurred by the LPA for such corrections shall be the responsibility of the CONSULTANT. The LPA shall give the CONSULTANT an opportunity to correct said breach unless (1) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach within the schedule established by the LPA, or (2) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach to the satisfaction of the LPA.

In the event that the CONSULTANT breaches this CONTRACT, and the breaches of the CONSULTANT are discovered during the construction phase, then an accounting of all costs incurred by the LPA resulting from such breach, including errors and/or omissions, will be made and such amount will be recovered from the CONSULTANT.

**ARTICLE IX. RESPONSIBILITIES FOR CLAIMS AND LIABILITY**

The CONSULTANT shall indemnify, defend and hold harmless the LPA and all its officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any negligent act, actions, neglect or omission by the CONSULTANT, its agents, employees, or subconsultants during the performance of this CONTRACT, whether direct or indirect, and whether to any person or property for which LPA or said parties may be subject, except that neither the CONSULTANT nor any of his agents or subconsultants will be liable under this provision for damages arising out of the injury or damage to persons or property solely caused or resulting from the negligence of the LPA or any of its officers, agents or employees.

The CONSULTANT'S obligations under this Article, including the obligations to indemnify, defend, hold harmless, pay reasonable attorney fees or, at the LPA'S option, participate and associate with the LPA in the defense and trial or arbitration of any damage claim, lien or suit and any related settlement negotiations, shall be initiated by the LPA'S notice of claim for indemnification to the CONSULTANT. Only an adjudication or judgment after the highest appeal is exhausted specifically finding the LPA entirely responsible shall excuse performance of this provision by the CONSULTANT. In such case, the LPA shall pay all costs and fees related to this obligation and its enforcement. Should there be a finding of dual or multiple liability, costs and fees shall be apportioned accordingly.

In conjunction herewith, the LPA agrees to notify CONSULTANT in writing as soon as practicable after receipt or notice of any claim involving CONSULTANT. These indemnities shall not be limited by reason of the listing of any insurance coverage below.

**ARTICLE X. INSURANCE**

Prior to beginning any work under this CONTRACT, the CONSULTANT shall obtain and furnish proof of insurance through Certificates of Insurance and, at the LPA's request, copies of insurance policies of the following:

- A. Workers' Compensation Insurance in accordance with the laws of the State of Mississippi.
- B. Commercial General Liability Insurance with a minimum combined limit of not less than One Million Dollars (\$1,000,000.00) for each occurrence.
- C. Errors and Omissions (Professional Liability) Insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim; One Million Dollars (\$1,000,000.00) annual aggregate.
- D. Comprehensive Automobile Liability Insurance, in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.

The LPA shall be listed as a certificate holder of insurance on any of the insurance required under this CONTRACT.

In the event that the CONSULTANT retains any subconsultant or other personnel to perform SERVICES or carry out any activities under or incident to work on any project or phase of this CONTRACT, the CONSULTANT agrees to obtain from said subconsultant or other personnel, certificates of insurance demonstrating that said subconsultant or other personnel shall have sufficient coverage, or the CONSULTANT agrees to include said subconsultant or other personnel within the CONSULTANT'S coverage for the duration of this PROJECT or phase for which said subconsultant or other personnel is employed.

The Insurance coverage recited above shall be maintained in full force and effect by the CONSULTANT during the entire term of the CONTRACT. The LPA shall be notified of cancellation of any of the required insurance by the CONSULTANT and by the insurance company issuing any such cancellation of the required policies. Should the CONSULTANT cease to carry the errors and/or omissions coverage listed



above for any reason, it shall obtain "tail" or extended reporting period coverage at the same limits for a period of not less than three (3) years subsequent to policy termination or contract termination, whichever is longer.

All insurance carriers shall be licensed and in good standing with the Office of the Insurance Commissioner of the State of Mississippi.

A certificate of insurance acceptable to the LPA shall be issued to the LPA by the CONSULTANT prior to beginning any work under this CONTRACT and thereafter on an annual basis for the duration of this CONTRACT as evidence that policies providing the required insurance are in full force and effect. All policies of required insurance shall give thirty days written notice to the LPA before the effective date of cancellation or reduction in limits of any required insurance.

The CONSULTANT will furnish certified copies, upon request, of any or all of the policies and/or endorsements to the LPA prior to the execution of this CONTRACT and thereafter on an annual basis for the duration of this CONTRACT.

The CONSULTANT shall provide the LPA any and all documentation necessary to prove compliance with the insurance requirements of this CONTRACT as such documentation is requested, from time to time, by the LPA.

If the CONSULTANT fails to procure or maintain required insurance, the LPA may immediately elect to terminate this CONTRACT or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, and all monies so paid by the LPA shall be repaid by the CONSULTANT to the LPA upon demand, or the LPA may offset the cost of the premiums against any monies due to the CONSULTANT from the LPA.

**ARTICLE XI. COVENANT AGAINST CONTINGENT FEES AND LOBBYING**

The CONSULTANT shall comply with the relevant requirements of all federal, state or local laws. The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of the CONTRACT. The CONSULTANT warrants that it shall not contribute any money, gift or gratuity of any kind, either directly or indirectly to any employee of the LPA, or to any employee of the Mississippi Department of Transportation. For breach or violation of this warranty, the LPA shall have the right to terminate this CONTRACT without liability, and the CONSULTANT shall forfeit any sums due hereunder at the time of such breach and may be barred from performing any future services for the LPA or participating in any future contracts with the LPA.

**ARTICLE XII. EMPLOYMENT OF LPA'S PERSONNEL**

The CONSULTANT shall not employ any person or persons in the employ of the LPA for any work required by the terms of this CONTRACT, without the written permission of the LPA, except as may otherwise be provided for herein.

**ARTICLE XIII. MODIFICATION**

If, prior to the satisfactory completion of the SERVICES under this CONTRACT, the LPA materially alters the scope, character, complexity or duration of the SERVICES from those required under this CONTRACT, a supplemental agreement may be executed between the parties. Also, a supplemental agreement may be executed between the parties in the event that both parties agree the CONSULTANT's compensation should be increased due to an unanticipated increase in the nature, scope or amount of work necessary to properly provide the SERVICES required on any particular phase or project begun hereunder.

Oral agreements or conversations with the LPA, any individual member of the LPA, officer, agent, or employee of the Mississippi Department of Transportation, either before or after execution of this CONTRACT, shall not affect or modify any of the terms or obligations contained in this CONTRACT. All modifications to this CONTRACT, amendments or addenda thereto must be submitted in writing and signed by the parties thereto before any work is commenced.

The CONSULTANT may not begin work on any modifications, amendments, or addenda prior to receiving a Notice to Proceed.

Minor changes in the proposal which do not involve changes in the contract maximum not to exceed amount, extensions of time or changes in the goals and objectives of the CONTRACT may be made by written notification of such change by either the LPA or the CONSULTANT to the other party, and shall become effective upon written acceptance thereof (i.e. letter agreement).

**ARTICLE XIV. SUBLETTING, ASSIGNMENT OR TRANSFER**

It is understood by the parties to this CONTRACT that the work of the CONSULTANT is considered personal by the LPA. The CONSULTANT shall not assign, sublet or transfer any or all of its interest in this CONTRACT without prior written approval of the LPA. Under no circumstances will CONSULTANT be allowed to sublet more than 60% of the work required under this contract. It is clearly understood and agreed that specific projects or phases of the work may be sublet in their entirety provided that CONSULTANT performs at least 40% of the overall contract with its own forces. Consent by the LPA to any subcontract shall not relieve CONSULTANT from any of its obligations hereunder, and CONSULTANT is required to maintain final management responsibility with regard to any such subcontract.

The LPA reserves the right to review all subcontract documents prepared in connection with this CONTRACT, and the CONSULTANT agrees that it shall submit to the LPA any proposed subcontract document together with subconsultant cost estimates for review and written concurrence of the LPA in advance of their execution.

The CONSULTANT shall make prompt payment to all subconsultants no later than 15 days from receipt of each payment the LPA makes to the CONSULTANT. Each month, the CONSULTANT shall submit OCR-484-C found on MDOT’s website to the LPA along with the Invoice. This form certifies payments to all subconsultants and shows all firms even if the CONSULTANT has paid no monies to the firm during that estimate period (negative report).

**ARTICLE XV. OWNERSHIP OF PRODUCTS AND DOCUMENTS AND  
WORK MADE FOR HIRE**

The CONSULTANT agrees that all reports, computer information and access, drawings, studies, notes, maps and other data, prepared by and for them under the terms of this CONTRACT shall be delivered to, become and remain in the property of the LPA upon creation and shall be delivered to the LPA upon termination or completion of work, or upon request of the LPA regardless of any claim or dispute between the parties. All such data shall be delivered within thirty (30) days of receipt of a written request by the LPA.

The CONSULTANT and the LPA intend and agree that this CONTRACT to be a contract for services and each party considers the products and results of the services to be rendered by the CONSULTANT hereunder, including any and all material produced and/or delivered under this CONTRACT (the “Work”), to be a “work made for hire” under U.S. copyright and all applicable laws. The CONSULTANT acknowledges and agrees that the LPA owns all right, title, and interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto.

If for any reason the Work would not be considered a work made for hire under applicable law, or in the event this CONTRACT is determined to be other than a contract or agreement for a work made for hire, the CONSULTANT does hereby transfer and assign to the LPA, and its successors and assigns, the entire right, title, and interest in and to any Work prepared hereunder including, without limitation, the following: the copyright and all trademark, patent, and all intellectual property rights in the Work and any registrations and copyright, and/or all other intellectual property, applications relating thereto and any renewals and extensions thereof; all works based upon, derived from, or incorporating the Work; all income, royalties, damages, claims, and payments now or hereafter due or payable with respect thereto; all causes of action, either in law or in equity, for past, present, or future infringement based on the copyrights and/or all other intellectual property; all rights, including all rights to claim priority, corresponding to the foregoing in the United States and its territorial possessions and in all foreign countries. The CONSULTANT agrees to execute all papers and perform such other proper acts as the LPA may deem necessary to secure for the LPA or its designee the rights herein assigned.

The LPA may, without any notice or obligation of further compensation to the CONSULTANT, publish, re-publish, anthologize, use, disseminate, license, or sell the Work in any format or medium now known or hereafter invented or devised. The LPA'S rights shall include, without limitation, the rights to publish, re-publish, or license a third party to publish, re-publish, or sell the Work in print, on the World Wide Web, or in any other electronic or digital format or database now known or hereafter invented or devised, as a separate isolated work or as part of a compilation or other collective work, including a work different in form from the first publication, and to include or license a third party to include the Work in an electronic or digital database or any other medium or format now known or hereafter invented or devised.

The CONSULTANT shall obtain any and all right, title, and interest to all input and/or material from any third party subconsultant, or any other party, who may provide such input and/or material to any portion of the Work so that said right, title, and interest, and all such interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto, shall belong to the LPA.

For any intellectual property rights currently owned by third parties or by the CONSULTANT and not subject to the terms of this CONTRACT, the CONSULTANT agrees that it will obtain or grant royalty-free, nonexclusive, irrevocable license(s) for or to the LPA at no cost to the LPA to use all copyrighted or copyrightable work(s) and all other intellectual property which is incorporated in the material furnished under this CONTRACT. Further, the CONSULTANT warrants and represents to the LPA that it has obtained or granted any and all such licensing prior to presentation of any Work to the LPA under this CONTRACT. This obligation of the CONSULTANT does not apply to a situation involving a third party who enters a license agreement directly with the LPA.

The CONSULTANT warrants and represents that it has not previously licensed the Work in whole or in part to any third party and that use of the Work in whole or in part will not violate any rights of any kind or nature whatsoever of any third party. The CONSULTANT agrees to indemnify and hold harmless the LPA, its successors, assigns and assignees, and its respective officers, directors, agents and employees, from and against any and all claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees), arising out of or in any way connected with any breach of any representation or warranty made by CONSULTANT herein.

#### **ARTICLE XVI. PUBLICATION AND PUBLICITY**

The CONSULTANT agrees that it shall not for any reason whatsoever communicate to any third party, with the exception of the MDOT and the FHWA, in any manner whatsoever concerning any of its CONTRACT work product, its conduct under the CONTRACT, the results or data gathered or processed under this CONTRACT, which includes, but is not limited to, reports, computer information and access, drawings, studies, notes, maps and other data prepared by and for the CONSULTANT under the terms of

this CONTRACT, without prior written approval from the LPA, unless such release or disclosure is required by judicial proceeding. The CONSULTANT agrees that it shall immediately refer any third party who requests such information to the LPA and shall also report to the LPA any such third party inquiry, with the exception of the MDOT and/or the FHWA. This Article shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the CONSULTANT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the CONSULTANT to defend itself from any suit or claim.

IT IS FURTHER AGREED, that all approved releases of information, findings, and recommendations shall include a disclaimer provision and that all published reports shall include that disclaimer on the cover and title page in the following form:

*The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily those of the Local Public Agency, Mississippi Department of Transportation, Mississippi Transportation Commission, the State of Mississippi, or the Federal Highway Administration.*

**ARTICLE XVII. CONTRACT DISPUTES**

This CONTRACT shall be deemed to have been executed in **Madison** County, Mississippi, and all questions including, but not limited to, questions of interpretation, construction and performance shall be governed by the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect to this CONTRACT shall be brought in a court of competent jurisdiction in **Madison County**, State of Mississippi. The CONSULTANT expressly agrees that under no circumstances shall the LPA be obligated to or responsible for payment of an attorney's fee for the cost of legal action to or on behalf of the CONSULTANT.

**ARTICLE XVIII. COMPLIANCE WITH APPLICABLE LAW**

- A. The undersigned certify that to the best of their knowledge and belief, the foregoing is in compliance with all applicable laws.
- B. The CONSULTANT shall observe and comply with all applicable federal, state, and local laws, rules and regulations, policies and procedures, ordinances, and orders and decrees of bodies or tribunals of the United States of America or any agency thereof, the State of Mississippi or any agency thereof, and any local governments or political subdivisions, that are in effect at the time of the execution of this CONTRACT or that may later become effective.
- C. The CONSULTANT shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this CONTRACT because of race, creed, color, sex, national origin, age or disability.
- D. IT IS FURTHER SPECIFICALLY AGREED that the CONSULTANT shall comply and shall require its subconsultants to comply with the regulations for COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, as amended, and all other applicable federal regulations as stated in "Exhibit 5" which is incorporated herein by reference.
- E. It is agreed that the CONSULTANT will comply with the provisions set forth in Department of Transportation, 49 CFR, Section 18, Et Seq., regarding Uniform Administrative Requirements for Grants and Cooperative agreements in its administration of this CONTRACT or any subcontract resulting herefrom.

- F. The CONSULTANT agrees that it will abide by the provisions of 49 CFR Section 26 regarding disadvantaged business enterprises and include the certification made in "Exhibit 5" to this CONTRACT in any and all subcontracts which may result from this CONTRACTS.
- G. The CONSULTANT shall comply and shall require its subconsultants to comply with Code of Federal Regulations CFR 23 Part 634 - Worker Visibility – as stated in “Exhibit 5”.
- H. IMMIGRANT STATUS CERTIFICATION. The CONSULTANT represents that it is in compliance with the Immigration Reform and Control Act of 1986 (Public Law 99-603), as amended, in relation to all employees performing work in the State of Mississippi and does not knowingly employ persons in violation of the United States immigration laws. The CONSULTANT further represents that it is registered and participating in the Department of Homeland Security’s E-Verify™ employment eligibility verification program, or successor thereto, and will maintain records of compliance with the Mississippi Employment Protection Act including, but not limited to, requiring compliance certification from all subconsultants and vendors who will participate in the performance of this Agreement and maintaining such certifications for inspection if requested. The CONSULTANT acknowledges that violation may result in the following: (a) cancellation of any public contract and ineligibility for any public contract for up to three (3) years, or (b) the loss of any license, permit, certification or other document granted by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. The CONSULTANT also acknowledges liability for any additional costs incurred by the LPA due to such contract cancellation or loss of license or permit. The CONSULTANT is required to provide the certification on Exhibit 9 in this CONTRACT to the LPA verifying that the CONSULTANT and subconsultant(s) are registered and participating in E-Verify prior to execution of this CONTRACT
- I. The covenants herein shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

**ARTICLE XIX. WAIVER**

Failure of either party hereto to insist upon strict compliance with any of the terms, covenants, and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time, or of any other provision hereof, nor shall it be construed to be a modification of the terms of this CONTRACT.

**ARTICLE XX. SEVERABILITY**

If any terms or provisions of this CONTRACT are prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this CONTRACT shall not be affected thereby and each term and provision of this CONTRACT shall be valid and enforceable to the fullest extent permitted by law.

**ARTICLE XXI. ENTIRE AGREEMENT**

This CONTRACT constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings, and agreements, written or oral, between the parties relating thereto.

**ARTICLE XXII. CONFLICT OF INTEREST**

The CONSULTANT covenants that no public or private interests exist and none shall be acquired directly or indirectly which would conflict in any manner with the performance of the CONSULTANT’S CONTRACT. The CONSULTANT further covenants that no employee of the CONSULTANT or of any subconsultant(s), regardless of his/her position, is to personally benefit directly or indirectly from the

performance of the SERVICES or from any knowledge obtained during the CONSULTANT’S execution of this CONTRACT.

**ARTICLE XXIII. AVAILABILITY OF FUNDS**

It is expressly understood and agreed that the obligation of the LPA to proceed under this CONTRACT is conditioned upon the availability of funds, the appropriation of funds by the Mississippi Legislature, and the receipt of state and/or federal funds. If, at any time, the funds anticipated for the fulfillment of this CONTRACT are not forthcoming or are insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the LPA for the performance of this CONTRACT, the LPA shall have the right, upon written notice to the CONSULTANT, to immediately terminate or stop work on this CONTRACT without damage, penalty, cost, or expense to the LPA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

**ARTICLE XXIV. STOP WORK ORDER**

A. **Order to Stop Work.** The LPA may, by written order to the CONSULTANT at any time, and without notice to any surety, require the CONSULTANT to stop all or any part of the work called for by this CONTRACT. This order shall be for a specified period not exceeding twenty-four (24) months after the order is delivered to the CONSULTANT unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, the CONSULTANT shall forthwith comply with its terms and take all steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the LPA shall either:

- (1) cancel the stop work order; or
- (2) terminate the work covered by such order according to and as provided in Article III of this CONTRACT.

Prior to the LPA’S taking official action to stop work under this CONTRACT, the Executive Director of MDOT and/or the LPA may notify the CONSULTANT, in writing, of MDOT and/or the LPA’s intentions to ask the CONSULTANT to stop work under this CONTRACT. Upon notice from the Executive Director of MDOT and/or the LPA, the CONSULTANT shall suspend all activities under this CONTRACT, pending final action by the LPA.

B. **Cancellation or Expiration of the Order.** If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the CONSULTANT shall have the right to resume work. If the LPA decides that it is justified, an appropriate adjustment may be made in the delivery schedule. If the stop work order results in an increase in the time required for or in the CONSULTANT’S cost properly allocable to the performance of any part of this CONTRACT and the CONSULTANT asserts a claim for such an adjustment within 30 days after the end of the period of work stoppage, an equitable adjustment in this CONTRACT may be made by written modification of this CONTRACT as provided by the terms of this CONTRACT.

C. **Termination of Stopped Work.** If a stop work order is not canceled and the work covered by such order is terminated, the CONSULTANT may be paid for services rendered prior to the Termination. In addition to payment for services rendered prior to the date of termination, the LPA shall be liable only for the costs, fees, and expenses for demobilization and close out of this CONTRACT, based on actual time and expenses incurred by the CONSULTANT in the packaging and shipment of all



documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

# **ARTICLE XXV. KEY PERSONNEL & DESIGNATED AGENTS**

CONSULTANT agrees that Key Personnel identified as assigned to this PROJECT shall not be changed or reassigned without prior approval of the LPA or, if prior approval is impossible, and then notice to the LPA and subsequent review by the LPA which may approve or disapprove the action. For purposes of implementing this section and all other sections of this CONTRACT with regard to notice, the following individuals are herewith designated as agents for the respective parties unless otherwise identified in the addenda hereto:

## **LPA:**

For Contractual Matters:

**Mayor Walter C. Morrison, IV**  
**City of Gluckstadt**  
**343 Distribution Drive**  
**Madison, MS 39110**  
**Phone: 769-567-2306**  
**Fax: 769-567-2305**  
[walter.morrison@gluckstadt.net](mailto:walter.morrison@gluckstadt.net)

For Technical Matters:

**Chris Buckner**  
**City of Gluckstadt**  
**107 Lone Wolf Drive**  
**Madison, MS 39110**  
**Phone: 769-567-1758**  
**Fax: 769-567-203**  
[chris.buckner@gluckstadt.net](mailto:chris.buckner@gluckstadt.net)

## **CONSULTANT:**

For Contractual Matters:

**John McKee, PE, PS**  
**Stantec Consulting Services Inc.**  
**2600 Lakeland Terrace, Suite 200**  
**Jackson, MS 39216**  
**Phone: (601) 354-0696**  
[john.mckee@stantec.com](mailto:john.mckee@stantec.com)

For Technical Matters:

**Brad Engels, PE**  
**Stantec Consulting Services Inc.**  
**396 Business Park Drive, Suite E**  
**Madison, MS 39110**  
**Phone: (601) 354-0696**  
[brad.engels@stantec.com](mailto:brad.engels@stantec.com)

P.E. #9688  
 Surveyor #02856

P.E.#17084

**ARTICLE XXVI. AUTHORIZATION**

Both parties hereto represent that they have authority to enter into this CONTRACT and that the individuals executing this CONTRACT are authorized to execute it and bind their respective parties and certified copies of the applicable LPA Order and the Resolution of the Corporate Board of Directors of the CONSULTANT are attached hereto as "Exhibit 1" and incorporated herein by reference and made a part hereof as if fully copied herein in words and figures.

WITNESS this my signature in execution hereof, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

*City of Gluckstadt, Mississippi*

\_\_\_\_\_  
*Walter C. Morrison, IV, Mayor*

WITNESS this my signature in execution hereof, this the 15 day of April, 2025.

*Stantec Consulting Services Inc.*

BY: \_\_\_\_\_  
*John McKee, PE, PS, Senior Principal*

ATTEST: *[Signature]*  
(for CONSULTANT)

Exhibits attached hereto and incorporated by reference into this contract include those identified on the attached page entitled "List of Exhibits".

## LIST OF EXHIBITS

1. Evidence of Authority
2. Scope of Work
3. Fees and Expenses.
4. Sample Invoice
5. Notice to the CONSULTANT
6. CONSULTANT's Certification Regarding Debarment, Suspension and Other Responsibility Matters.
7. Certification of LPA
8. *{This Exhibit was intentionally left blank}*
9. Prime Consultant EEV Certification and Agreement

**OFFICER'S CERTIFICATE**  
of  
**STANTEC CONSULTING SERVICES INC.**  
A NEW YORK, CORPORATION

I, the undersigned, do hereby certify that:

1. I am the duly elected and acting **Assistant Secretary** of **Stantec Consulting Services Inc.**, a **New York** corporation (the "**Corporation**").
2. On **April 1, 2022**, the following resolution was adopted by the Corporation's Board of Directors:

BE IT RESOLVED THAT:

1. the Corporation hereby adopts the Signing Authority Policy, as modified or amended from time to time, of Stantec Inc.
2. execution of any documents for and on behalf of the Corporation shall be governed by the Signing Authority Policy, as modified or amended from time to time, of Stantec Inc.;
3. the Secretary or any of the Corporate Counsels of the Corporation be authorized, empowered and directed from time to time as required to facilitate the execution of contracts or submission of proposals, to sign, and to seal with the Corporate Seal, Certificates of the foregoing action evidencing the authority delegated in the Signing Authority Policy, as amended from time to time, of Stantec Inc.

3. The following individuals are duly authorized to sign proposals and enter into agreements with the Louisiana Department of Transportation and Development and the Mississippi Department of Transportation for professional services in accordance with the Corporation's Signing Authority Policy:

Gary D. Heitman	Senior Principal
Michael G. Bruce	Senior Principal
Michael N. McGaugh	Senior Principal
John E. McKee	Senior Principal
Bradley Fletcher	Principal

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation, this 1st day of May, 2022.



*Jeffrey P. Stone*

Jeffrey P. Stone, Assistant Secretary

## EXHIBIT 2

## Scope of Work

**INTRODUCTION**

*The CONSULTANT will be providing the Construction Engineering & Inspection (CE&I) services to administer this construction contract in accordance with the latest version of the Mississippi Department of transportation (MDOT) LPA Project Development Manual (PDM). The CONSULTANT is required to adhere to the MDOT standards for this project which include the Standard Specifications, Construction, MDOT Materials Division Inspection, Testing, and Certification Manual, MDOT Construction Manual, LPA PDM, and all other documents that are referred to in the Project Construction Contract. The CONSULTANT will be required to use the LPA version of Site Manager software. Should there be a conflict between the LPA PDM and this scope of work, the LPA PDM shall govern.*

**ENGINEERING ADMINISTRATION:**

The **ENGINEERING** administration of construction will be the responsibility of the LPA acting through the CONSULTANT, and will be subject to inspection and approval of the Chief Engineer of the MISSISSIPPI D.O.T., (hereinafter designated as the MDOT), and of the Federal Highway Administration (FHWA) or their representatives.

**CONSTRUCTION ENGINEERING SERVICES:**

Construction **ENGINEERING** services shall consist of all **ENGINEERING** work, respectively, involved from the contract stage, beginning the date of FHWA/MDOT concurrence in award of the construction contract, through the preparation and submission of the final estimate and supporting documents to the MDOT, and shall include the following:

- A. Setting of all stakes to control the work unless otherwise performed by the contractor as dictated by the construction plans, and the resident Project **Engineer** and other controls to insure that work is performed in accordance with the plans and specifications. All materials to be used in the construction of this project shall be tested and certified by the CONSULTANT as meeting the requirements of the approved plans and specifications in accordance with Federal Aid Policy Guide (FAPG) 23CFR637B, Construction Inspection and Approval. However, in the event that a signed letter is issued from the MDOT District Materials Engineer stating that MDOT will perform the listed sampling and/or testing services, the CONSULTANT shall not be required to perform those services listed in the letter.
- B. The CONSULTANT shall promptly prepare, verify and recommend payment of all eligible Contractor's estimates: he shall maintain a project daily diary as the official project record for each project, showing the Contractor's daily operation; and The **Engineer's** daily activities by names, function performed and hours worked. He shall check and verify the quantities of all materials incorporated in the project; and shall make prompt preparation and submission of the final estimate and supporting documents to the LPA for approval and payment. He shall likewise make such records available at all reasonable times during the contract period. These records, documents, and data shall be available for inspection by the LPA, MDOT, and the Federal Highway Administration and any other authorized representative of the Federal Government, and copies thereof shall be furnished if requested.

C. **Subsurface Conditions and Utilities.** LPA recognizes that a comprehensive sampling and testing program implemented by trained and experienced personnel of CONSULTANT or CONSULTANT's subconsultants with appropriate equipment may fail to detect certain hidden conditions. LPA also recognizes that actual environmental, geological and geotechnical conditions that CONSULTANT properly inferred to exist between sampling points may differ significantly from those that actually exist.

CONSULTANT will locate utilities which will affect the project from information provided by the LPA and utility companies and from CONSULTANT's surveys. In that these utility locations are based, at least in part, on information from others, CONSULTANT cannot and does not warrant their completeness and accuracy.

D. The duties, responsibilities, and limitations of authority of the resident Project **Engineer** are listed in this scope of work.

#### **A LISTING OF THE DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT **Engineer**.**

The CONSULTANT shall furnish a resident Project **Engineer**, assistants and other field staff to inspect performance of the Work of the CONTRACTOR. Through more extensive on-site inspections of the Work in progress and field checks of materials and equipment by the resident Project **Engineer** and assistants, the CONSULTANT shall endeavor to provide further protection for the LPA against defects and deficiencies in the Work; but, the furnishing of such services will not make the CONSULTANT responsible for or guarantee the CONTRACTOR'S performance. The duties and responsibilities of the resident Project **Engineer** are limited to this agreement with the LPA and in the construction Contract Documents, and are further limited and described as follows:

##### **I. General:**

The resident Project **Engineer's** dealings in matters pertaining to the on-site work shall in general be with the CONTRACTOR, keeping the LPA advised as necessary. The resident Project **Engineer** dealings with subcontractors shall only be through or with the full knowledge and approval of the CONTRACTOR. The resident Project **Engineer** shall generally communicate with the LPA.

##### **II. Duties and Responsibilities of the resident Project **Engineer**:**

###### **A. Schedules:**

Review progress schedule of Shop Drawing submittals and schedule of values prepared by the CONTRACTOR and consult with the LPA concerning acceptability.

###### **B. Conferences and Meetings:**

Attend meetings with the CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

###### **C. Liaison:**



- a. Work principally through the CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents; and serve as the LPA'S liaison with the CONTRACTOR when the CONTRACTOR's operations affect the LPA's on-site operations.
  - b. Assist in obtaining from the LPA additional details or information, when required for Proper execution of the Work.
- D. Shop Drawings and Samples:
  - a. Record the date of receipt of Shop Drawings and samples.
  - b. Take samples and receive samples which are furnished at the site by the CONTRACTOR, and notify the LPA of availability of samples for examination.
  - c. Advise the LPA and the CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by the CONSULTANT.
- E. Review of Work, Rejection of Defective Work, Inspections and Tests:
  - a. Conduct on-site observations of the Work in progress to determine if the Work is in general proceeding in accordance with the Contract Documents.
  - b. Report to the LPA any Work that is believed to be unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise the LPA of Work that should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
  - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that the CONTRACTOR maintains adequate records thereof-, and observe, record and report to the LPA appropriate details relative to the test procedures and startups.
  - d. Accompany visiting inspectors representing the public or other agencies having jurisdiction over the Project, record the results of these inspections and report to the LPA.
- F. Interpretation of Contract Documents:
 

Report to the LPA when clarifications and interpretation of the Contract Documents are needed and transmit to the CONTRACTOR clarifications and interpretations as issued by the LPA.
- G. Modifications:
 

Consider and evaluate the CONTRACTOR'S suggestions for modifications in Drawings or Specifications and report to the LPA. Transmit to the CONTRACTOR decisions as issued by the LPA.
- H. Records:

- a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, clarification and interpretations of the Contract Documents, progress reports, and other Project related documents.
  - b. Keep a diary signed daily, recording the CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities of the prime contractors and all subcontractors, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to the LPA.
  - c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.
- I. Reports:
- a. Furnish the LPA periodic reports as required of progress of the Work and of the CONTRACTOR'S compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
  - b. Consult with the LPA in advance of scheduled major tests, inspections or start of important phases of the Work.
  - c. Draft proposed Supplemental Agreements, Quantity Adjustments and Work Directive Changes, obtaining backup material from the CONTRACTOR; and recommend Supplemental Agreements, Quantity Adjustments, Work Directive Changes, and Field Orders to the LPA.
  - d. Report immediately to the LPA upon the occurrence of any accident.
- J. Payment Requests:
- a. Review applications for payment with the CONTRACTOR for compliance with the established procedure for their submission and forward to the LPA, noting particularly the relationship of the payment requested to the schedule of values and Work completed and materials and equipment delivered to the site but not incorporated in the Work.
- K. Certificates, Maintenance and Operation Manuals:
- During the course of the Work verify that certificates, maintenance and operations manuals and other data required to be assembled and furnished by the CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to the LPA prior to final payment for the Work.
- L. Completion:
- a. Before issuing a Certificate of Substantial Completion, submit a list of observed items requiring completion or correction to the Contractor.

- b. Conduct a final inspection in the company of the LPA, the CONTRACTOR, the MDOT, & FHWA, and prepare a final list of items to be completed or corrected.
- c. Observe that all items on the final list have been completed or corrected and make recommendations to the LPA concerning acceptance.

### III. Limitations of Authority

#### The resident Project *Engineer*:

- A. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by the LPA.
- B. Shall not exceed the limitations of the LPA'S authority as set forth in the Contract Documents.
- C. Shall not undertake any of the responsibilities of the CONTRACTOR, subcontractors or the CONTRACTOR's superintendent.
- D. Shall not advise on, issue directions relative to, or assume control over any aspect of the means, method, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.
- E. Shall not accept Shop Drawings or sample submittals from anyone other than the Contractor.
- F. Shall not authorize the LPA to occupy the Project in whole or in part.
- G. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by LPA.

### EXHIBIT 3

#### FEES AND EXPENSES

The LPA shall pay the CONSULTANT on a Labor-Hour/Unit Cost Basis, with an upset limit of \$ 59,009.70 for the satisfactory completion of the Scope of Work set forth under "Exhibit 2", hereto, for all salaries, overhead, direct costs and the CONSULTANT'S fixed fees attributable to this CONTRACT.

All charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, or other items as deemed necessary.

#### Payroll Additive & Overhead:

*The current overhead rates shall be submitted by the CONSULTANT and approved by the MDOT within nine (9) months of the end of the CONSULTANT's fiscal period. The current overhead rate, as defined in this CONTRACT, shall be the overhead rate for the CONSULTANT's most recent previous fiscal period. The CONSULTANT's failure to provide a current overhead rate within nine (9) months of the end of the CONSULTANT's fiscal period may result in the CONSULTANT being deemed ineligible for any potential Supplemental Agreements with the LPA. Any additions to an existing Labor Hour Rate table via Letter Agreement and/or Supplemental Agreement shall utilize the overhead rate(s) applied to the original CONTRACT.* The estimated FCCM for cost proposals, Supplemental Agreements, and invoices must be specially identified and distinguished from the other costs. Profit/Fee shall not include amounts applicable to FCCM.

All overhead rates submitted to MDOT for approval shall comply with the AASHTO Audit Guide, latest edition, as amended. In addition, the CONSULTANT shall submit written certification in accordance with FHWA Order 4470.1A, as amended, that the indirect cost rate submitted does not include any costs which are expressly unallowable and the indirect cost rate was established only with allowable costs in accordance with the applicable cost principles contained in the Federal Acquisition Regulations (FAR) of 48 CFR part 31.

#### Direct Costs:

Direct Costs are those expenses deemed reasonably necessary by the LPA for the successful completion of the Scope of Work, which are charged directly to the project and not included in overhead. These direct expenses, as used herein, include the costs of travel, subsistence, shipping charges, long distance telephone calls and printing if it is not company accounting policy to include these costs in overhead rates. **However, Direct costs for lodging shall be reimbursed in accordance with FAR 31.205-46(a)(2).** The LPA will reimburse the CONSULTANT'S actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement. In addition, no meal reimbursement will be allowed when there is no overnight stay.

#### Labor Hour / Unit-cost Rates:

Labor Hour as the term is used herein shall include all direct salaries, audited overhead rate (as approved by MDOT), and profit. The audited overhead rate shall consist of fringe benefits and the general overhead. Unit-costs, as the term is used herein shall include all direct costs, profit, and any other associated costs for the project. Labor Hour / Unit-Costs are not subject to any adjustments on the basis of the CONSULTANT's cost experience in performing the PROJECT. The Labor Hour / Unit-costs shall not

exceed the rates established in EXHIBIT 3 (found in Table 1: Rate Schedule for Labor Hours). Once the LPA has approved and accepted the work of the CONSULTANT, the LPA will pay the CONSULTANT any unpaid amounts of the PROJECT.

Under no circumstances shall the CONSULTANT alter the personnel, classifications, and rates listed in the Labor Rate Schedule without an approved Letter Agreement signed by both parties.

**Table 1: Rate Schedule for Labor Hours**

PERSONNEL NAME	LABOR CLASSIFICATION	Loaded Rate
John McKee	Principal	\$317.62
Brad Engels	Project Engineer	\$202.45
Jacob Walker	Engineer I	\$171.11
	Inspector I	\$68.15
	Inspector II	\$107.71
	Administrative Assistant	\$127.33
	Engineer In Training (EIT)	\$102.12

#### SCHEDULE OF MAXIMUM RATES, EXPENSES & FEES:

##### Contract Maximums:

Under no circumstances shall the amount payable by the LPA for this CONTRACT exceed \$ **59,009.70** (Total of all Charges) without the prior written consent of both parties

##### Fee and Expense Summary

Labor Cost	Direct Cost	SubConsultant	Total
52,676.75	500.00	5,832.95	59,009.70

# EXHIBIT 4

## SAMPLE INVOICE [Labor-Hour/Unit Cost]

LPA's name  
LPA's address

DATE:

ATTENTION: LPA, Consultant Services Administrator

INVOICE NO. 0000  
PERIOD       , 20    THROUGH       , 20     
PROFESSIONAL SERVICES IN ACCORDANCE WITH  
CONTRACT DATED                                     , 20   , AS RELATES TO  
PROJECT NO.   -  -  -  -  -  -  -  -   IN            COUNTY, HIGHWAY       .

CONSULTANT:

CUSTOMER NUMBER 0000000000 FILE NO. 000-000000

	<u>CURRENT</u> <u>PERIOD</u>	<u>PREVIOUS</u> <u>ESTIMATE</u>	<u>TOTAL ALLOWED</u> <u>TO DATE</u>
* LABOR COSTS	\$	\$	\$
** DIRECT COSTS	\$	\$	\$
PROJECT TOTAL	\$	\$	\$

AMOUNT DUE THIS INVOICE: \$

NOTE:

- \* ATTACH SUPPORTING DATA
- \*\* DIRECT COSTS (ATTACH SUPPORTING DATA)
- THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMATION



**SUPPORTING DATA**

Project No. 00-0000-00-000-00  
County \_\_\_\_\_

<u>Employee and Classification</u>	<u>Rate of Pay (in contract)</u>	<u>Current Period Hours</u>	<u>Previous Period Costs</u>	<u>Costs To Date</u>
DIRECT LABOR AND DIRECT COSTS				
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00
John P. Public, Jr Designer	0.00	0.00	0.00	0.00
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00
John P. Public, Jr Technician	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Sub Total</b>		0.00	0.00	0.00
<b>Total Labor</b>			0.00	0.00
Direct Costs			<u>0.00</u>	<u>0.00</u>
<b>Project Total</b>			0.00	0.00

## EXHIBIT 5

**NOTICE TO CONTRACTORS, FEDERAL-AID CONTRACT  
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964  
COPELAND ANTI-KICKBACK ACT, DAVIS BACON ACT  
CONTRACT WORK HOURS AND SAFETY STANDARDS ACT  
CLEAN AIR ACT, ENERGY POLICY AND CONSERVATION ACT  
DISADVANTAGED BUSINESS ENTERPRISES, WORKER VISIBILITY**

During the performance of this CONTRACT, the CONSULTANT, for itself, its assignees and successor-in-interest (hereinafter referred to as the "CONSULTANT") agrees as follows:

1. Compliance with Regulations: The CONSULTANT will comply with the Regulations of the Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this CONTRACT.

2. Nondiscrimination: The CONSULTANT, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of subconsultants including procurement of materials and leases of equipment. The CONSULTANT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the CONTRACT covers a program set forth in Appendix B of the Regulations. In addition, the CONSULTANT will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts. Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurement of materials or equipment, each potential subconsultant or supplier shall be notified by the CONSULTANT of the CONSULTANT's obligations under this CONTRACT and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kickback provisions: All contracts and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each contractor or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The CONSULTANT shall report all suspected or reported violations to the LPA.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by or to contractors and subcontractors in excess of \$100,000 which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and

laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).

9. Disadvantaged Business Enterprises: It is the policy of the Mississippi Department of Transportation to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in a non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the LPA and the CONSULTANT shall comply with the "Mississippi Department of Transportation's Disadvantaged Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the CONSULTANT (Contractor), nor any sub-recipient or sub-contractor shall discriminate on the bases of race, color, national origin, or sex in the performance of this contract. The CONSULTANT (Contractor) shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the CONSULTANT (Contractor) to carry out those requirements is a material breach of the contract which may result in the termination of this contract or such other remedies as the Mississippi Department of Transportation deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel – personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107–2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear" – for compliance with 23 CFR, Part 634.

## EXHIBIT 6

**CERTIFICATION REGARDING DEBARMENT,  
SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - Certification in accordance with Section 29.510 Appendix A, C.F.R./Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
  - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
  - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
  - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this CONTRACT.
- (2) The CONSULTANT further certifies, to the best of his/her knowledge and belief, that:
  - (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this CONTRACT, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted.

**The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this CONTRACT. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000. The CONSULTANT shall include the language of the certification in all subcontracts exceeding \$100,000 and all sub-contractors shall certify and disclose accordingly.**

I hereby certify that I am the duly authorized representative of the CONSULTANT for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this CONTRACT, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this 15 day of April, 2025.

Stantec Consulting Services Inc.

ATTEST: Kimberly Tramel

My Commission Expires:

BY: John McKee, PE, PP, MSEE, Principal  


EXHIBIT 7

CERTIFICATION OF THE LPA

I hereby certify that I am the Chief Administrative Official, duly authorized by the LPA to execute this certification and that the above consulting firm or its representative has not been required, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, firm or person, or
- (b) pay, or agree to pay, to any firm, person organization, any fee, contribution, donation, or consideration of any kind except as here expressly stated (if any).

SO CERTIFIED on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

*City of Gluckstadt, Mississippi*

\_\_\_\_\_  
*Walter C. Morrison, IV, Mayor*



**EXHIBIT 8**

**{Intentionally Left Blank}**

EXHIBIT 9

PRIME CONSULTANT / CONTRACTOR EEV CERTIFICATION AND AGREEMENT

By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the LPA, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the LPA has registered with and is participating in a federal work authorization program\* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603,100 Stat 3359, as amended. The undersigned agrees to inform the LPA if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this CONTRACT, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the LPA, if requested, for the benefit of the LPA or this CONTRACT.

45737

EEV\* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: [Signature]  
Authorized Officer or Agent

April 15, 2025

Date

John F. McKee, PE, PS

Printed Name of Authorized Officer or Agent

Senior Principal

Title of Authorized Officer or Agent of Contractor / Consultant

SWORN TO AND SUBSCRIBED before me on this the 15 day of April, 2025.



[Signature]

NOTARY PUBLIC

My Commission Expires: Jan 13, 2026

\* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program is E-Verify™ operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

{Insert the Cost Fee Schedule for CE and I Projects from the gomdot.com web site here}

# **FEE PROPOSAL**

## **CONSTRUCTION ENGINEERING & INSPECTION**

### **Calhoun Station Parkway Overlay Project**

**Prepared for:**

***Mississippi Department of Transportation***

***Project Number:***

***STP-7023-00(001)LPA/109645-701000***

***City of Gluckstadt, MS***

**Prepared by: Stantec Consulting Services Inc.**

Date Submitted: ***March 18, 2025***

Date Revised: ***March 27, 2025***

# Cost Summary

## Calhoun Station Parkway Overlay Project

### CONSTRUCTION ENGINEERING & INSPECTION

**Stantec Consulting Services Inc.**

**Labor Costs**

CE&I Services \$ 52,676.75

**Participating Drive Hours Cost**

CE&I Services \$ -

**Direct Costs**

CE&I Services \$ 500.00

Subtotal **Stantec Consulting Services Inc.** \$ 53,176.75

**{name of SubConsultant}**

**Labor Costs**

CE&I Services \$ -

**Participating Drive Hours Cost**

CE&I Services \$ -

**Direct Costs**

CE&I Services \$ -

Subtotal Cost {name of SubConsultant} \$ -

**Burns Cooley Dennis, Inc.**

**Labor Costs**

Testing Services \$ 4,892.95

**Direct Costs**

CE&I Services \$ 940.00

Subtotal Cost **Burns Cooley Dennis, Inc.** \$ 5,832.95

**PROJECT TOTAL COSTS** \$ 59,009.70

Back-up must be provided for all SubConsultants  
If additional sheets are required, Consultant will be responsible for accuracy

# BILLING RATE TABLE

## Stantec Consulting Services Inc.

### CONSTRUCTION ENGINEERING & INSPECTION

Home Overhead Rate <sup>2</sup>	<u>154.9240% %</u>
FCCM (Home)	<u>0.6290% %</u>
Field Overhead Rate <sup>2</sup>	<u>116.9450% %</u>
FCCM (Field)	<u>0.4310% %</u>
Profit	<u>12.0000% %</u>

#### REGULAR BILLING TIME

Classification	Raw Wage Rate	Audited OH Rate <sup>3</sup>	FCCM	Profit	Regular Billing Rate
Principal	\$ 111.00	\$ 171.97	\$ 0.70	\$ 33.96	\$ 317.62
Project Engineer	\$ 70.75	\$ 109.61	\$ 0.45	\$ 21.64	\$ 202.45
Engineer I	\$ 59.80	\$ 92.64	\$ 0.38	\$ 18.29	\$ 171.11
Inspector I	\$ 28.00	\$ 32.74	\$ 0.12	\$ 7.29	\$ 68.15
Inspector II	\$ 44.25	\$ 51.75	\$ 0.19	\$ 11.52	\$ 107.71
Administrative Assistant	\$ 44.50	\$ 68.94	\$ 0.28	\$ 13.61	\$ 127.33
Engineer In Training (EIT)	\$ 35.69	\$ 55.29	\$ 0.22	\$ 10.92	\$ 102.12
		\$ -	\$ -	\$ -	\$ -

#### OVERTIME BILLING RATES <sup>\*\*\*</sup>

Classification	Raw Wage Rate	Audited OH Rate <sup>3</sup>	FCCM	Profit	Regular Billing Rate
<i>{additional classifications}</i>		\$ -	\$ -	\$ -	\$ -

<sup>2</sup> Approved by MDOT

<sup>3</sup> If needed, adjust formula to include appropriate overhead rate

\*\*\* Overtime may only be allowable for those employees per Federal requirements.

\*\*\* Overtime is calculated by Raw Wage only \* 1.5. Overhead and profit shall not be increased by 1.5



# **Risk Based Inspection (RBI) hours**

Project Name

Calhoun Station Parkway Overlay Project

MDOT Project No.

STP-7023-00(001)LPA/109645-701000

Consulting Firm Name

Stantec Consulting Services Inc.

Construction Schedule Approval Date

14-Mar-25

Phase	Pay Item numbers	Risk Level (Low, Moderate, High)	Inspection Frequency (I, P, F)	Inspection Hours per Working Day	Phase Duration (Working Days)	Inspection Hours
Miscellaneous	90-180, 290	Moderate	I	1	30	30
Excavation and Drainage						
Base and Pavement	10-80	Moderate	P	6	25	150
Pedestrian Facilities						
Traffic Safety						
Pavement Markings	190-280	Moderate	I	1	2	2
Bridges/Retaining Walls						

Winter Months	Working Days Available	Maximum Additional Hours Considered per Working Day	Maximum Considered
December			
January			
February			

Total Inspection Hours Allowed

182

## **NOTES:**

**Refer to "Risk Based Inspection and Material Testing Guide Local Public Agency Projects"**

Pay Item numbers should be shown here and on Construction Schedule

Risk Level and Inspection Frequency to be established in consultation with MDOT LPA Division/Engineer

Inspection hours should show low end of range unless a valid reason is presented in writing below

Phase Duration is taken from the Construction Schedule

Winter Month hours may be used if Construction Schedule shows overlay of those months

Request for increase in hour range beyond the standard minimum:

OVERTIME HOURS ONLY																
POSITION TITLE	Overtime Hours Per Month												Subtotal Hours	Hourly Rate	Extension	
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
	6	7	11	15	19	20	21	21	20	16	11	5				
														0	\$	\$
														0	\$	\$
(additional classifications)														0	\$	\$
Labor Subtotal (Overtime) \$																

**CONTRACTOR'S Project Completion Time:** \_\_\_\_\_ **Productive Days**  
**Construction Cost Estimate:** \_\_\_\_\_

# DIRECT COSTS \*\*\*\*

## Stantec Consulting Services Inc. CONSTRUCTION ENGINEERING & INSPECTION

POSITION TITLE	LODGING	MEALS	TRAVEL	PRINTING	{OTHER}	MONTH TOTAL
Principal						\$ -
Project Engineer						\$ -
Engineer I						\$ -
Inspector I						\$ -
Inspector II						\$ -
Administrative Assistant				\$ 500.00		\$ 500.00
Engineer In Training (EIT)						\$ -
TOTAL						\$ 500.00

\*\*\*\* Provide detail for breakdown of Direct Costs

*For Example:*

*5 nights hotel at \$85 per night*

*50 miles at \$.56 per mile per 2 hours/day*

*6 days meals of \$41*

# ESTIMATED MAXIMUM FEE FOR TESTING SERVICES

Project Name	Calhoun Station Parkway Overlay
MDOT Project No.	STP-7023-00(001)LPA / 109645-701000
Testing Firm Name	Burns Cooley Dennis, Inc.
MDOT District Material Engineer Approval Date for the S&T Report	February 26, 2025

Home Overhead Rate <sup>2</sup>	164.04% %
FCCM (Home)	1.90% %
Field Overhead Rate <sup>2</sup>	164.04% %
FCCM (Field)	1.90% %
Profit	12.00% %

Classification	Hours	Raw Wage Rate	Audited OH Rate	Profit	FCCM	Regular Billing Rate	Total
Project Manager	9	\$ 85.00	\$ 139.43	\$ 26.93	\$ 1.62	\$ 252.98	\$ 2,276.83
Materials Engineer	7	\$ 52.00	\$ 85.30	\$ 16.48	\$ 0.99	\$ 154.76	\$ 1,083.35
Admin. Assistant	5	\$ 25.00	\$ 41.01	\$ 7.92	\$ 0.48	\$ 74.41	\$ 372.03
Field Technician	13	\$ 30.00	\$ 49.21	\$ 9.51	\$ 0.57	\$ 89.29	\$ 1,160.74
<b>SUBTOTAL - LABOR COSTS</b>							\$ 4,892.95

## LPA Project Sampling and Testing Requirements

Item Number and Item	Test	Frequency	Number of Test	Unit Cost	Total Cost
304-D002 Gran. Material, Crushed Stone	Atterberg Limits	Moderate	1	\$ 70.00	\$ 70.00
304-D002 Gran. Material, Crushed Stone	Standard Proctor	Moderate	1	\$ 230.00	\$ 230.00
304-D002 Gran. Material, Crushed Stone	Gradation	Moderate	1	\$ 190.00	\$ 190.00
304-D002 Gran. Material, Crushed Stone	Density	Moderate	4	\$ 25.00	\$ 100.00
907-403-A006 19-mm, ST, Asphalt	Bulk Spec. Gravity	Moderate	7	\$ 35.00	\$ 245.00
907-403-A015 9.5-mm, ST, Asphalt					

**SUB-TOTAL - LPA Project Sampling and Testing Requirements** \$ 835.00

EXPENSE ITEMS	Quantity	Unit	Rate	Total Cost
Automobile Travel	150	Miles	\$ 0.70	\$ 105.00

**SUB-TOTAL - EXPENSE ITEMS** \$ 105.00

**TOTAL PROPOSED FEE** **\$ 5,832.95**

## NOTES:

The above quantities are estimated using the 2020 LPA Project Sampling and Testing Requirements based on a Moderate Risk and the approved Sampling and Testing Proposal. The breakdown below outlines the number for trips and hours per trip for each of the pay items that will require testing. Technician hours are based on 1 - 4 hour trip for granular base testing, 4 - 2 hour trips for asphalt density testing, and 1 - 1 hour trips for sample pickup. 1 hour clerical per technician testing trip. 0.25 hours project manager per materials testing trip and 8 hours for meetings. 0.5 hours materials engineer per granular base and asphalt testing trip and 4 hours for meetings. Mileage is based on 25 miles per trip.

The time shown for the Materials Engineer and Admin. Assistant is for the preparation and review of reports. The Project Manager time shown is for overall review of testing work and reporting.

## Field Technician Trip and Hourly Summary

Description	Trips	Hours/Trip	Hours	Miles/ Trip	Miles
-------------	-------	------------	-------	-------------	-------

## PROGRESS SCHEDULE

Form CND 6271FA  
Rev 1/2021[illegible]

**NOTE: THE ANTICIPATED WORKING DAYS SHOWN ON THIS SCHEDULE ARE INFORMATIONAL PURPOSES ONLY. THE ACTUAL WORKING DAY TOTAL AS ASSESSED BY THE PROJECT ENGINEER ON FORM CSD-765 SHALL GOVERN.**

THE ACTUAL WORKING DAY TOTAL AS ASSESSED BY THE PROJECT ENGINEER ON FORM CSD-765 SHALL GOVERN.

Startup		Closeout	
	1 Principle (part time)		
	1 Project Engineer (part time)		
	1 Clerical (part time)		
	1 Inspector IV		

ESC  
Rev. 06/05/09 (Base)  
Rev. 03/18/24 (This form)

**CONSTRUCTION *ENGINEERING* & INSPECTION SERVICES CONTRACT**

***Calhoun Station Overlay Project  
STP-7023-00(001)LPA/109645-701000  
Madison County***

THIS CONTRACT, is made and entered into by and between the *City of Gluckstadt*, a body Politic of the State of Mississippi (the "LPA"), and, *Stantec Consulting Services Inc.* (the "CONSULTANT"), a *New York Cooperation*, duly registered to do business in the State of Mississippi, whose address for mailing is *2600 Lakeland Terrace, Suite 200, Jackson, MS 39216*, effective as of the date of latest execution below.

**WITNESSETH:**

WHEREAS, the LPA proposes to perform the construction *ENGINEERING* services for *milling, base repair ,overlay and striping of Calhoun Station Parkway between Gluckstadt Road and Church Road*, hereinafter called the "PROJECT"; and,

WHEREAS, the LPA desires to engage a qualified and experienced CONSULTANT to perform *ENGINEERING* services in connection with the PROJECT, all of which are hereinafter called the "SERVICES"; and,

WHEREAS, the CONSULTANT has represented to the LPA that it is experienced and qualified to provide those services, and the LPA has relied upon such representation; and,

WHEREAS, the CONSULTANT herein was chosen for their expertise in performing the services in connection with the PROJECT and found satisfactory by the LPA; which is now desirous of entering into a contract; and

WHEREAS, the CONSULTANT herein was chosen through the LPA Consultant Selection Process pursuant to Mississippi Department of Transportation (hereinafter "MDOT") LPA Project Development Manual and pursuant to Federal Highway Administration ("FHWA") regulations, Engineering and Design Related Service Contracts, 23 C.F.R. Part 172 (as amended) and found satisfactory;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable considerations flowing unto the parties, the receipt and sufficiency of which is hereby acknowledged, the LPA and the CONSULTANT do hereby contract and agree as follows:

**ARTICLE I. GENERAL RECITALS**

CONSULTANT shall, for the agreed fees, furnish all *ENGINEERING* services and materials required to perform the tasks described in the Scope of Work for the proposed transportation project. In so doing, CONSULTANT shall meet the current industry standards (and those MDOT and LPA standards specified in Exhibit 2) as to general format and content and in addition thereto, any special requirements of the LPA.

THE LPA, in support of CONSULTANT will provide the CONSULTANT a Scope of Work shown in "Exhibit 2" hereto and any other data which may be of assistance to CONSULTANT and within the possession and control of the LPA.



Manuals, guides, and specifications applicable to this CONTRACT shall be those approved and/or adopted by MDOT and in effect on the effective date of this CONTRACT, unless otherwise specified in this Contract or subsequently directed by MDOT during the course of the CONTRACT.

**ARTICLE II. SCOPE OF WORK**

The CONSULTANT shall conduct the SERVICES in accordance with the Scope of Work attached to this CONTRACT as "Exhibit 2" and made a part hereof as if fully set forth herein. The performance of the SERVICES referred to in "Exhibit 2" shall be the primary basis for measurement of performance under this CONTRACT. The LPA specifically reserves the right and privilege to enlarge or reduce the scope; or to cancel this CONTRACT at any time.

**ARTICLE III. CONTRACT TERM**

This CONTRACT shall commence upon the latest date of execution below and continue until such time as the above named project is successfully completed to the satisfaction of the LPA at which time this CONTRACT shall absolutely and finally terminate.

The construction **ENGINEERING** services of the CONSULTANT under this contract shall start no earlier than the **date of FHWA/MDOT concurrence in the award of the construction contract by the LPA**, and be completed within 60 days after the final inspection and acceptance of the construction work performed by others. However, the CONSULTANT may not begin work on any feature of this PROJECT prior to receiving a Notice to Proceed from the LPA. The services of the CONSULTANT are anticipated to be needed and completed in an expedient manner. It is understood that construction progress of force account work by the LPA and/or contractor's work shall influence the time period for the CONSULTANT's services. Therefore, it is necessary that construction be completed in accordance with the original time limit set forth in the original construction schedule. The estimated fees in the Cost/Fee breakdown are based on the initial construction time estimate as included in the Contract Documents. If the construction time extends beyond the contract time, through no fault of the CONSULTANT, the LPA agrees to pay the CONSULTANT for the construction **ENGINEERING** services to complete the project with or without Federal participation, subject to approval by MDOT and FHWA.

During the term of this CONTRACT, the LPA reserves the right to terminate this CONTRACT, subject to the approval of MDOT, in whole or in part, at any time, with or without cause, upon seven (7) days written notice to the CONSULTANT, notwithstanding any just claims by the CONSULTANT for payment of SERVICES rendered prior to the date of termination. The LPA must receive written approval from the MDOT Executive Director on behalf of the Mississippi Transportation Commission before the LPA can terminate this CONTRACT. The LPA shall be liable only for the costs, fees and expenses for demobilization and close out of contract, based on actual time and expenses incurred by CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

**ARTICLE IV. TIME OF PERFORMANCE**

TIME IS OF THE ESSENCE IN THIS CONTRACT. The CONSULTANT shall be prepared to perform its responsibilities for providing SERVICES commencing on the date of execution of the CONTRACT.

**ARTICLE V. RELATIONSHIP OF THE PARTIES**

The relationship of the CONSULTANT to the LPA is that of an independent contractor, and said CONSULTANT, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the LPA by reason hereof. The CONSULTANT will not by reason hereof, make any claim,



demand or application or for any right or privilege applicable to an officer or employee of the LPA, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

All notices, communications, and correspondence between the LPA and the CONSULTANT shall be directed to the key personnel and agents designated in this contract.

#### **ARTICLE VI. COMPENSATION, BILLING & AUDIT**

##### **A. Cost and Fees**

The CONSULTANT shall be paid on the basis set forth in "Exhibit 3" to this CONTRACT. Under no circumstances shall the LPA be liable for any amounts, including any costs, which exceed the maximum dollar amount of compensation that is specified in and set forth in "Exhibit 3".

##### **B. Monthly Billing**

The CONSULTANT must submit monthly billing to the LPA. (A sample of a preferred invoice is attached as "Exhibit 4".) All billing must be submitted in accordance with the Local Public Agency Consultant Operating Procedures. Each billing shall include all time and allowable expenses through the end of the billing period. Direct expenses, as used herein, include the costs of travel, subsistence, shipping charges, long distance telephone calls and printing if it is not company accounting policy to include these costs in overhead rates. The LPA retains the right to verify time and expense records by audit of any or all CONSULTANT's time and accounting records at any time during the life of the CONTRACT and up to three years thereafter.

If SERVICES are rendered within a given State fiscal year, an invoice requesting payment from the CONSULTANT shall be presented to the LPA within 60 days of the end of the State fiscal year. **Should the CONSULTANT fail to present the invoice within the allotted time, legislative approval may be required before payment can be rendered.**

The CONSULTANT further agrees that FHWA or any other Federal Agency may audit the same records at any time during the life of the CONTRACT and up to three years thereafter, should the funding source for all or any part of the CONTRACT be funds of the United States of America.

##### **C. Record Retention**

The CONSULTANT shall maintain all time and expense records incurred on the PROJECT and used in support of its proposal and shall make such material available at all reasonable times during the period of the CONTRACT and for three years from the date of final payment under this CONTRACT for inspection by the LPA, and copies thereof shall be furnished upon request, at the LPA's expense. The CONSULTANT agrees that the provisions of this Article shall be included in any CONTRACT it may make with any subconsultants, assignees or transferees.

##### **D. Retainage**

The LPA shall retain the final 5% of the CONSULTANT'S CONTRACT amount until the final payment request has been received and an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

**ARTICLE VII. FINAL PAYMENT**

The CONSULTANT agrees that acceptance of the final payment shall be in full and final settlement of all claims arising against the LPA for work done, documents furnished, cost incurred, or otherwise arising out of this CONTRACT and shall release the LPA from any and all further claims of whatever nature, whether known or unknown, for and on account of said CONTRACT, including payment for any and all work done, and labor and material furnished in connection with the same. Errors and/or omissions discovered subsequent to the acceptance by the LPA of the final contract documents shall be corrected by the CONSULTANT without additional compensation.

**ARTICLE VIII. REVIEW OF WORK**

Authorized representatives of the LPA may at all reasonable times review and inspect the SERVICES under this CONTRACT and any addenda or amendments thereto. Authorized representatives of the FHWA may also review and inspect the SERVICES under this CONTRACT should funds of the United States of America be in any way utilized in payment for said SERVICES. Such inspection shall not make the United States of America a party to this CONTRACT, nor will FHWA interfere with the rights of either party hereunder.

All reports, drawings, studies and maps prepared by and for the CONSULTANT, shall be made available to authorized representatives of the LPA for inspection and review at all reasonable times in the General Offices of the LPA. Authorized representatives of the FHWA may also review and inspect said reports, drawings, studies and maps prepared under the CONTRACT should funds of the United States of America be in any way utilized in payment for the same. Acceptance by the LPA shall not relieve the CONSULTANT of its professional obligation to correct, at its expense, any of its breaches, errors and/or omissions, in the final version of the work.

The CONSULTANT shall be responsible for performance of and compliance with all terms of this CONTRACT, including the Scope of Work and other exhibits attached to this contract, and including any technical specifications and special requirements of the LPA, and shall be responsible for errors and/or omissions, including those as to conduct and care, format and content, for all aspects of the CONTRACT, and including professional quality and technical accuracy of all designs, drawings, specifications, and other services furnished by the CONSULTANT.

Failure to comply with any terms of this CONTRACT shall be corrected by the CONSULTANT without additional compensation.

If any breach of CONTRACT, is discovered by LPA personnel after final acceptance of the work by the LPA, then the CONSULTANT shall, without additional compensation, cure any deficiency or breach including errors and/or omissions in designs, plans, drawings, specifications, or other services.

In the event that the project schedule requires that a breach of this CONTRACT be corrected by someone other than the CONSULTANT then the actual costs incurred by the LPA for such corrections shall be the responsibility of the CONSULTANT. The LPA shall give the CONSULTANT an opportunity to correct said breach unless (1) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach within the schedule established by the LPA, or (2) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach to the satisfaction of the LPA.

In the event that the CONSULTANT breaches this CONTRACT, and the breaches of the CONSULTANT are discovered during the construction phase, then an accounting of all costs incurred by the LPA resulting from such breach, including errors and/or omissions, will be made and such amount will be recovered from the CONSULTANT.

### **ARTICLE IX. RESPONSIBILITIES FOR CLAIMS AND LIABILITY**

The CONSULTANT shall indemnify, defend and hold harmless the LPA and all its officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any negligent act, actions, neglect or omission by the CONSULTANT, its agents, employees, or subconsultants during the performance of this CONTRACT, whether direct or indirect, and whether to any person or property for which LPA or said parties may be subject, except that neither the CONSULTANT nor any of his agents or subconsultants will be liable under this provision for damages arising out of the injury or damage to persons or property solely caused or resulting from the negligence of the LPA or any of its officers, agents or employees.

The CONSULTANT'S obligations under this Article, including the obligations to indemnify, defend, hold harmless, pay reasonable attorney fees or, at the LPA'S option, participate and associate with the LPA in the defense and trial or arbitration of any damage claim, lien or suit and any related settlement negotiations, shall be initiated by the LPA'S notice of claim for indemnification to the CONSULTANT. Only an adjudication or judgment after the highest appeal is exhausted specifically finding the LPA entirely responsible shall excuse performance of this provision by the CONSULTANT. In such case, the LPA shall pay all costs and fees related to this obligation and its enforcement. Should there be a finding of dual or multiple liability, costs and fees shall be apportioned accordingly.

In conjunction herewith, the LPA agrees to notify CONSULTANT in writing as soon as practicable after receipt or notice of any claim involving CONSULTANT. These indemnities shall not be limited by reason of the listing of any insurance coverage below.

### **ARTICLE X. INSURANCE**

Prior to beginning any work under this CONTRACT, the CONSULTANT shall obtain and furnish proof of insurance through Certificates of Insurance and, at the LPA's request, copies of insurance policies of the following:

- A. Workers' Compensation Insurance in accordance with the laws of the State of Mississippi.
- B. Commercial General Liability Insurance with a minimum combined limit of not less than One Million Dollars (\$1,000,000.00) for each occurrence.
- C. Errors and Omissions (Professional Liability) Insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim; One Million Dollars (\$1,000,000.00) annual aggregate.
- D. Comprehensive Automobile Liability Insurance, in an amount not less than One Million Dollars (\$1,000,000.00) per occurrence.

The LPA shall be listed as a certificate holder of insurance on any of the insurance required under this CONTRACT.

In the event that the CONSULTANT retains any subconsultant or other personnel to perform SERVICES or carry out any activities under or incident to work on any project or phase of this CONTRACT, the CONSULTANT agrees to obtain from said subconsultant or other personnel, certificates of insurance demonstrating that said subconsultant or other personnel shall have sufficient coverage, or the CONSULTANT agrees to include said subconsultant or other personnel within the CONSULTANT'S coverage for the duration of this PROJECT or phase for which said subconsultant or other personnel is employed.

The Insurance coverage recited above shall be maintained in full force and effect by the CONSULTANT during the entire term of the CONTRACT. The LPA shall be notified of cancellation of any of the required insurance by the CONSULTANT and by the insurance company issuing any such cancellation of the required policies. Should the CONSULTANT cease to carry the errors and/or omissions coverage listed

above for any reason, it shall obtain “tail” or extended reporting period coverage at the same limits for a period of not less than three (3) years subsequent to policy termination or contract termination, whichever is longer.

All insurance carriers shall be licensed and in good standing with the Office of the Insurance Commissioner of the State of Mississippi.

A certificate of insurance acceptable to the LPA shall be issued to the LPA by the CONSULTANT prior to beginning any work under this CONTRACT and thereafter on an annual basis for the duration of this CONTRACT as evidence that policies providing the required insurance are in full force and effect. All policies of required insurance shall give thirty days written notice to the LPA before the effective date of cancellation or reduction in limits of any required insurance.

The CONSULTANT will furnish certified copies, upon request, of any or all of the policies and/or endorsements to the LPA prior to the execution of this CONTRACT and thereafter on an annual basis for the duration of this CONTRACT.

The CONSULTANT shall provide the LPA any and all documentation necessary to prove compliance with the insurance requirements of this CONTRACT as such documentation is requested, from time to time, by the LPA.

If the CONSULTANT fails to procure or maintain required insurance, the LPA may immediately elect to terminate this CONTRACT or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, and all monies so paid by the LPA shall be repaid by the CONSULTANT to the LPA upon demand, or the LPA may offset the cost of the premiums against any monies due to the CONSULTANT from the LPA.

**ARTICLE XI. COVENANT AGAINST CONTINGENT FEES AND LOBBYING**

The CONSULTANT shall comply with the relevant requirements of all federal, state or local laws. The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of the CONTRACT. The CONSULTANT warrants that it shall not contribute any money, gift or gratuity of any kind, either directly or indirectly to any employee of the LPA, or to any employee of the Mississippi Department of Transportation. For breach or violation of this warranty, the LPA shall have the right to terminate this CONTRACT without liability, and the CONSULTANT shall forfeit any sums due hereunder at the time of such breach and may be barred from performing any future services for the LPA or participating in any future contracts with the LPA.

**ARTICLE XII. EMPLOYMENT OF LPA'S PERSONNEL**

The CONSULTANT shall not employ any person or persons in the employ of the LPA for any work required by the terms of this CONTRACT, without the written permission of the LPA, except as may otherwise be provided for herein.

**ARTICLE XIII. MODIFICATION**

If, prior to the satisfactory completion of the SERVICES under this CONTRACT, the LPA materially alters the scope, character, complexity or duration of the SERVICES from those required under this CONTRACT, a supplemental agreement may be executed between the parties. Also, a supplemental agreement may be executed between the parties in the event that both parties agree the CONSULTANT's compensation should be increased due to an unanticipated increase in the nature, scope or amount of work necessary to properly provide the SERVICES required on any particular phase or project begun hereunder.

Oral agreements or conversations with the LPA, any individual member of the LPA, officer, agent, or employee of the Mississippi Department of Transportation, either before or after execution of this CONTRACT, shall not affect or modify any of the terms or obligations contained in this CONTRACT. All modifications to this CONTRACT, amendments or addenda thereto must be submitted in writing and signed by the parties thereto before any work is commenced.

The CONSULTANT may not begin work on any modifications, amendments, or addenda prior to receiving a Notice to Proceed.

Minor changes in the proposal which do not involve changes in the contract maximum not to exceed amount, extensions of time or changes in the goals and objectives of the CONTRACT may be made by written notification of such change by either the LPA or the CONSULTANT to the other party, and shall become effective upon written acceptance thereof (i.e. letter agreement).

**ARTICLE XIV. SUBLETTING, ASSIGNMENT OR TRANSFER**

It is understood by the parties to this CONTRACT that the work of the CONSULTANT is considered personal by the LPA. The CONSULTANT shall not assign, sublet or transfer any or all of its interest in this CONTRACT without prior written approval of the LPA. Under no circumstances will CONSULTANT be allowed to sublet more than 60% of the work required under this contract. It is clearly understood and agreed that specific projects or phases of the work may be sublet in their entirety provided that CONSULTANT performs at least 40% of the overall contract with its own forces. Consent by the LPA to any subcontract shall not relieve CONSULTANT from any of its obligations hereunder, and CONSULTANT is required to maintain final management responsibility with regard to any such subcontract.

The LPA reserves the right to review all subcontract documents prepared in connection with this CONTRACT, and the CONSULTANT agrees that it shall submit to the LPA any proposed subcontract document together with subconsultant cost estimates for review and written concurrence of the LPA in advance of their execution.

The CONSULTANT shall make prompt payment to all subconsultants no later than 15 days from receipt of each payment the LPA makes to the CONSULTANT. Each month, the CONSULTANT shall submit OCR-484-C found on MDOT's website to the LPA along with the Invoice. This form certifies payments to all subconsultants and shows all firms even if the CONSULTANT has paid no monies to the firm during that estimate period (negative report).

**ARTICLE XV. OWNERSHIP OF PRODUCTS AND DOCUMENTS AND  
WORK MADE FOR HIRE**

The CONSULTANT agrees that all reports, computer information and access, drawings, studies, notes, maps and other data, prepared by and for them under the terms of this CONTRACT shall be delivered to, become and remain in the property of the LPA upon creation and shall be delivered to the LPA upon termination or completion of work, or upon request of the LPA regardless of any claim or dispute between the parties. All such data shall be delivered within thirty (30) days of receipt of a written request by the LPA.

The CONSULTANT and the LPA intend and agree that this CONTRACT to be a contract for services and each party considers the products and results of the services to be rendered by the CONSULTANT hereunder, including any and all material produced and/or delivered under this CONTRACT (the "Work"), to be a "work made for hire" under U.S. copyright and all applicable laws. The CONSULTANT acknowledges and agrees that the LPA owns all right, title, and interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto.

If for any reason the Work would not be considered a work made for hire under applicable law, or in the event this CONTRACT is determined to be other than a contract or agreement for a work made for hire, the CONSULTANT does hereby transfer and assign to the LPA, and its successors and assigns, the entire right, title, and interest in and to any Work prepared hereunder including, without limitation, the following: the copyright and all trademark, patent, and all intellectual property rights in the Work and any registrations and copyright, and/or all other intellectual property, applications relating thereto and any renewals and extensions thereof; all works based upon, derived from, or incorporating the Work; all income, royalties, damages, claims, and payments now or hereafter due or payable with respect thereto; all causes of action, either in law or in equity, for past, present, or future infringement based on the copyrights and/or all other intellectual property; all rights, including all rights to claim priority, corresponding to the foregoing in the United States and its territorial possessions and in all foreign countries. The CONSULTANT agrees to execute all papers and perform such other proper acts as the LPA may deem necessary to secure for the LPA or its designee the rights herein assigned.

The LPA may, without any notice or obligation of further compensation to the CONSULTANT, publish, re-publish, anthologize, use, disseminate, license, or sell the Work in any format or medium now known or hereafter invented or devised. The LPA'S rights shall include, without limitation, the rights to publish, re-publish, or license a third party to publish, re-publish, or sell the Work in print, on the World Wide Web, or in any other electronic or digital format or database now known or hereafter invented or devised, as a separate isolated work or as part of a compilation or other collective work, including a work different in form from the first publication, and to include or license a third party to include the Work in an electronic or digital database or any other medium or format now known or hereafter invented or devised.

The CONSULTANT shall obtain any and all right, title, and interest to all input and/or material from any third party subconsultant, or any other party, who may provide such input and/or material to any portion of the Work so that said right, title, and interest, and all such interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto, shall belong to the LPA.

For any intellectual property rights currently owned by third parties or by the CONSULTANT and not subject to the terms of this CONTRACT, the CONSULTANT agrees that it will obtain or grant royalty-free, nonexclusive, irrevocable license(s) for or to the LPA at no cost to the LPA to use all copyrighted or copyrightable work(s) and all other intellectual property which is incorporated in the material furnished under this CONTRACT. Further, the CONSULTANT warrants and represents to the LPA that it has obtained or granted any and all such licensing prior to presentation of any Work to the LPA under this CONTRACT. This obligation of the CONSULTANT does not apply to a situation involving a third party who enters a license agreement directly with the LPA.

The CONSULTANT warrants and represents that it has not previously licensed the Work in whole or in part to any third party and that use of the Work in whole or in part will not violate any rights of any kind or nature whatsoever of any third party. The CONSULTANT agrees to indemnify and hold harmless the LPA, its successors, assigns and assignees, and its respective officers, directors, agents and employees, from and against any and all claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees), arising out of or in any way connected with any breach of any representation or warranty made by CONSULTANT herein.

#### **ARTICLE XVI. PUBLICATION AND PUBLICITY**

The CONSULTANT agrees that it shall not for any reason whatsoever communicate to any third party, with the exception of the MDOT and the FHWA, in any manner whatsoever concerning any of its CONTRACT work product, its conduct under the CONTRACT, the results or data gathered or processed under this CONTRACT, which includes, but is not limited to, reports, computer information and access, drawings, studies, notes, maps and other data prepared by and for the CONSULTANT under the terms of

this CONTRACT, without prior written approval from the LPA, unless such release or disclosure is required by judicial proceeding. The CONSULTANT agrees that it shall immediately refer any third party who requests such information to the LPA and shall also report to the LPA any such third party inquiry, with the exception of the MDOT and/or the FHWA. This Article shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the CONSULTANT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the CONSULTANT to defend itself from any suit or claim.

IT IS FURTHER AGREED, that all approved releases of information, findings, and recommendations shall include a disclaimer provision and that all published reports shall include that disclaimer on the cover and title page in the following form:

*The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily those of the Local Public Agency, Mississippi Department of Transportation, Mississippi Transportation Commission, the State of Mississippi, or the Federal Highway Administration.*

#### **ARTICLE XVII. CONTRACT DISPUTES**

This CONTRACT shall be deemed to have been executed in **Madison** County, Mississippi, and all questions including, but not limited to, questions of interpretation, construction and performance shall be governed by the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect to this CONTRACT shall be brought in a court of competent jurisdiction in **Madison County**, State of Mississippi. The CONSULTANT expressly agrees that under no circumstances shall the LPA be obligated to or responsible for payment of an attorney's fee for the cost of legal action to or on behalf of the CONSULTANT.

#### **ARTICLE XVIII. COMPLIANCE WITH APPLICABLE LAW**

- A. The undersigned certify that to the best of their knowledge and belief, the foregoing is in compliance with all applicable laws.
- B. The CONSULTANT shall observe and comply with all applicable federal, state, and local laws, rules and regulations, policies and procedures, ordinances, and orders and decrees of bodies or tribunals of the United States of America or any agency thereof, the State of Mississippi or any agency thereof, and any local governments or political subdivisions, that are in effect at the time of the execution of this CONTRACT or that may later become effective.
- C. The CONSULTANT shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this CONTRACT because of race, creed, color, sex, national origin, age or disability.
- D. IT IS FURTHER SPECIFICALLY AGREED that the CONSULTANT shall comply and shall require its subconsultants to comply with the regulations for COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, as amended, and all other applicable federal regulations as stated in "Exhibit 5" which is incorporated herein by reference.
- E. It is agreed that the CONSULTANT will comply with the provisions set forth in Department of Transportation, 49 CFR, Section 18, Et Seq., regarding Uniform Administrative Requirements for Grants and Cooperative agreements in its administration of this CONTRACT or any subcontract resulting herefrom.



- F. The CONSULTANT agrees that it will abide by the provisions of 49 CFR Section 26 regarding disadvantaged business enterprises and include the certification made in "Exhibit 5" to this CONTRACT in any and all subcontracts which may result from this CONTRACTS.
- G. The CONSULTANT shall comply and shall require its subconsultants to comply with Code of Federal Regulations CFR 23 Part 634 - Worker Visibility – as stated in “Exhibit 5”.
- H. IMMIGRANT STATUS CERTIFICATION. The CONSULTANT represents that it is in compliance with the Immigration Reform and Control Act of 1986 (Public Law 99-603), as amended, in relation to all employees performing work in the State of Mississippi and does not knowingly employ persons in violation of the United States immigration laws. The CONSULTANT further represents that it is registered and participating in the Department of Homeland Security’s E-Verify™ employment eligibility verification program, or successor thereto, and will maintain records of compliance with the Mississippi Employment Protection Act including, but not limited to, requiring compliance certification from all subconsultants and vendors who will participate in the performance of this Agreement and maintaining such certifications for inspection if requested. The CONSULTANT acknowledges that violation may result in the following: (a) cancellation of any public contract and ineligibility for any public contract for up to three (3) years, or (b) the loss of any license, permit, certification or other document granted by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. The CONSULTANT also acknowledges liability for any additional costs incurred by the LPA due to such contract cancellation or loss of license or permit. The CONSULTANT is required to provide the certification on Exhibit 9 in this CONTRACT to the LPA verifying that the CONSULTANT and subconsultant(s) are registered and participating in E-Verify prior to execution of this CONTRACT
- I. The covenants herein shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

#### **ARTICLE XIX. WAIVER**

Failure of either party hereto to insist upon strict compliance with any of the terms, covenants, and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time, or of any other provision hereof, nor shall it be construed to be a modification of the terms of this CONTRACT.

#### **ARTICLE XX. SEVERABILITY**

If any terms or provisions of this CONTRACT are prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this CONTRACT shall not be affected thereby and each term and provision of this CONTRACT shall be valid and enforceable to the fullest extent permitted by law.

#### **ARTICLE XXI. ENTIRE AGREEMENT**

This CONTRACT constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings, and agreements, written or oral, between the parties relating thereto.

#### **ARTICLE XXII. CONFLICT OF INTEREST**

The CONSULTANT covenants that no public or private interests exist and none shall be acquired directly or indirectly which would conflict in any manner with the performance of the CONSULTANT’S CONTRACT. The CONSULTANT further covenants that no employee of the CONSULTANT or of any subconsultant(s), regardless of his/her position, is to personally benefit directly or indirectly from the

performance of the SERVICES or from any knowledge obtained during the CONSULTANT’S execution of this CONTRACT.

ARTICLE XXIII. AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of the LPA to proceed under this CONTRACT is conditioned upon the availability of funds, the appropriation of funds by the Mississippi Legislature, and the receipt of state and/or federal funds. If, at any time, the funds anticipated for the fulfillment of this CONTRACT are not forthcoming or are insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the LPA for the performance of this CONTRACT, the LPA shall have the right, upon written notice to the CONSULTANT, to immediately terminate or stop work on this CONTRACT without damage, penalty, cost, or expense to the LPA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

ARTICLE XXIV. STOP WORK ORDER

A. **Order to Stop Work.** The LPA may, by written order to the CONSULTANT at any time, and without notice to any surety, require the CONSULTANT to stop all or any part of the work called for by this CONTRACT. This order shall be for a specified period not exceeding twenty-four (24) months after the order is delivered to the CONSULTANT unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, the CONSULTANT shall forthwith comply with its terms and take all steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the LPA shall either:

- (1) cancel the stop work order; or
- (2) terminate the work covered by such order according to and as provided in Article III of this CONTRACT.

Prior to the LPA’S taking official action to stop work under this CONTRACT, the Executive Director of MDOT and/or the LPA may notify the CONSULTANT, in writing, of MDOT and/or the LPA’s intentions to ask the CONSULTANT to stop work under this CONTRACT. Upon notice from the Executive Director of MDOT and/or the LPA, the CONSULTANT shall suspend all activities under this CONTRACT, pending final action by the LPA.

B. **Cancellation or Expiration of the Order.** If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the CONSULTANT shall have the right to resume work. If the LPA decides that it is justified, an appropriate adjustment may be made in the delivery schedule. If the stop work order results in an increase in the time required for or in the CONSULTANT’S cost properly allocable to the performance of any part of this CONTRACT and the CONSULTANT asserts a claim for such an adjustment within 30 days after the end of the period of work stoppage, an equitable adjustment in this CONTRACT may be made by written modification of this CONTRACT as provided by the terms of this CONTRACT.

C. **Termination of Stopped Work.** If a stop work order is not canceled and the work covered by such order is terminated, the CONSULTANT may be paid for services rendered prior to the Termination. In addition to payment for services rendered prior to the date of termination, the LPA shall be liable only for the costs, fees, and expenses for demobilization and close out of this CONTRACT, based on actual time and expenses incurred by the CONSULTANT in the packaging and shipment of all

documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

# ARTICLE XXV. KEY PERSONNEL & DESIGNATED AGENTS

CONSULTANT agrees that Key Personnel identified as assigned to this PROJECT shall not be changed or reassigned without prior approval of the LPA or, if prior approval is impossible, and then notice to the LPA and subsequent review by the LPA which may approve or disapprove the action. For purposes of implementing this section and all other sections of this CONTRACT with regard to notice, the following individuals are herewith designated as agents for the respective parties unless otherwise identified in the addenda hereto:

## LPA:

For Contractual Matters:

**Mayor Walter C. Morrison, IV**  
**City of Gluckstadt**  
**343 Distribution Drive**  
**Madison, MS 39110**  
**Phone: 769-567-2306**  
**Fax: 769-567-2305**  
[walter.morrison@gluckstadt.net](mailto:walter.morrison@gluckstadt.net)

For Technical Matters:

**Chris Buckner**  
**City of Gluckstadt**  
**107 Lone Wolf Drive**  
**Madison, MS 39110**  
**Phone: 769-567-1758**  
**Fax: 769-567-203**  
[chris.buckner@gluckstadt.net](mailto:chris.buckner@gluckstadt.net)

## CONSULTANT:

For Contractual Matters:

**John McKee, PE, PS**  
**Stantec Consulting Services Inc.**  
**2600 Lakeland Terrace, Suite 200**  
**Jackson, MS 39216**  
**Phone: (601) 354-0696**  
[john.mckee@stantec.com](mailto:john.mckee@stantec.com)

For Technical Matters:

**Brad Engels, PE**  
**Stantec Consulting Services Inc.**  
**396 Business Park Drive, Suite E**  
**Madison, MS 39110**  
**Phone: (601) 354-0696**  
[brad.engels@stantec.com](mailto:brad.engels@stantec.com)

P.E. #9688  
Surveyor #02856

P.E.#17084

**ARTICLE XXVI. AUTHORIZATION**

Both parties hereto represent that they have authority to enter into this CONTRACT and that the individuals executing this CONTRACT are authorized to execute it and bind their respective parties and certified copies of the applicable LPA Order and the Resolution of the Corporate Board of Directors of the CONSULTANT are attached hereto as "Exhibit 1" and incorporated herein by reference and made a part hereof as if fully copied herein in words and figures.

WITNESS this my signature in execution hereof, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

*City of Gluckstadt, Mississippi*

\_\_\_\_\_  
*Walter C. Morrison, IV, Mayor*

WITNESS this my signature in execution hereof, this the 15 day of April, 2025.

*Stantec Consulting Services Inc.*

BY: \_\_\_\_\_  
*John McKee, PE, PS, Senior Principal*

ATTEST: *Kelly Muel*  
(for CONSULTANT)

Exhibits attached hereto and incorporated by reference into this contract include those identified on the attached page entitled "List of Exhibits".

## LIST OF EXHIBITS

1. Evidence of Authority
2. Scope of Work
3. Fees and Expenses.
4. Sample Invoice
5. Notice to the CONSULTANT
6. CONSULTANT's Certification Regarding Debarment, Suspension and Other Responsibility Matters.
7. Certification of LPA
8. *{This Exhibit was intentionally left blank}*
9. Prime Consultant EEV Certification and Agreement

**OFFICER'S CERTIFICATE**  
of  
**STANTEC CONSULTING SERVICES INC.**  
A NEW YORK, CORPORATION

I, the undersigned, do hereby certify that:

1. I am the duly elected and acting **Assistant Secretary** of **Stantec Consulting Services Inc.**, a **New York** corporation (the "**Corporation**").

2. On **April 1, 2022**, the following resolution was adopted by the Corporation's Board of Directors:

BE IT RESOLVED THAT:

1. the Corporation hereby adopts the Signing Authority Policy, as modified or amended from time to time, of Stantec Inc.
2. execution of any documents for and on behalf of the Corporation shall be governed by the Signing Authority Policy, as modified or amended from time to time, of Stantec Inc.;
3. the Secretary or any of the Corporate Counsels of the Corporation be authorized, empowered and directed from time to time as required to facilitate the execution of contracts or submission of proposals, to sign, and to seal with the Corporate Seal, Certificates of the foregoing action evidencing the authority delegated in the Signing Authority Policy, as amended from time to time, of Stantec Inc.

3. The following individuals are duly authorized to sign proposals and enter into agreements with the Louisiana Department of Transportation and Development and the Mississippi Department of Transportation for professional services in accordance with the Corporation's Signing Authority Policy:

Gary D. Heitman	Senior Principal
Michael G. Bruce	Senior Principal
Michael N. McGaugh	Senior Principal
John E. McKee	Senior Principal
Bradley Fletcher	Principal

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation, this 1st day of April, 2022.



*Jeffrey P. Stone*

Jeffrey P. Stone, Assistant Secretary

## EXHIBIT 2

## Scope of Work

**INTRODUCTION**

*The CONSULTANT will be providing the Construction Engineering & Inspection (CE&I) services to administer this construction contract in accordance with the latest version of the Mississippi Department of transportation (MDOT) LPA Project Development Manual (PDM). The CONSULTANT is required to adhere to the MDOT standards for this project which include the Standard Specifications, Construction, MDOT Materials Division Inspection, Testing, and Certification Manual, MDOT Construction Manual, LPA PDM, and all other documents that are referred to in the Project Construction Contract. The CONSULTANT will be required to use the LPA version of Site Manager software. Should there be a conflict between the LPA PDM and this scope of work, the LPA PDM shall govern.*

**ENGINEERING ADMINISTRATION:**

The **ENGINEERING** administration of construction will be the responsibility of the LPA acting through the CONSULTANT, and will be subject to inspection and approval of the Chief Engineer of the MISSISSIPPI D.O.T., (hereinafter designated as the MDOT), and of the Federal Highway Administration (FHWA) or their representatives.

**CONSTRUCTION ENGINEERING SERVICES:**

Construction **ENGINEERING** services shall consist of all **ENGINEERING** work, respectively, involved from the contract stage, beginning the date of FHWA/MDOT concurrence in award of the construction contract, through the preparation and submission of the final estimate and supporting documents to the MDOT, and shall include the following:

A. Setting of all stakes to control the work unless otherwise performed by the contractor as dictated by the construction plans, and the resident Project **Engineer** and other controls to insure that work is performed in accordance with the plans and specifications. All materials to be used in the construction of this project shall be tested and certified by the CONSULTANT as meeting the requirements of the approved plans and specifications in accordance with Federal Aid Policy Guide (FAPG) 23CFR637B, Construction Inspection and Approval. However, in the event that a signed letter is issued from the MDOT District Materials Engineer stating that MDOT will perform the listed sampling and/or testing services, the CONSULTANT shall not be required to perform those services listed in the letter.

B. The CONSULTANT shall promptly prepare, verify and recommend payment of all eligible Contractor's estimates: he shall maintain a project daily diary as the official project record for each project, showing the Contractor's daily operation; and The **Engineer's** daily activities by names, function performed and hours worked. He shall check and verify the quantities of all materials incorporated in the project; and shall make prompt preparation and submission of the final estimate and supporting documents to the LPA for approval and payment. He shall likewise make such records available at all reasonable times during the contract period. These records, documents, and data shall be available for inspection by the LPA, MDOT, and the Federal Highway Administration and any other authorized representative of the Federal Government, and copies thereof shall be furnished if requested.



C. **Subsurface Conditions and Utilities.** LPA recognizes that a comprehensive sampling and testing program implemented by trained and experienced personnel of CONSULTANT or CONSULTANT's subconsultants with appropriate equipment may fail to detect certain hidden conditions. LPA also recognizes that actual environmental, geological and geotechnical conditions that CONSULTANT properly inferred to exist between sampling points may differ significantly from those that actually exist.

CONSULTANT will locate utilities which will affect the project from information provided by the LPA and utility companies and from CONSULTANT's surveys. In that these utility locations are based, at least in part, on information from others, CONSULTANT cannot and does not warrant their completeness and accuracy.

D. The duties, responsibilities, and limitations of authority of the resident Project **Engineer** are listed in this scope of work.

## **A LISTING OF THE DUTIES, RESPONSIBILITIES AND LIMITATIONS OF AUTHORITY OF THE RESIDENT PROJECT **Engineer**.**

The CONSULTANT shall furnish a resident Project **Engineer**, assistants and other field staff to inspect performance of the Work of the CONTRACTOR. Through more extensive on-site inspections of the Work in progress and field checks of materials and equipment by the resident Project **Engineer** and assistants, the CONSULTANT shall endeavor to provide further protection for the LPA against defects and deficiencies in the Work; but, the furnishing of such services will not make the CONSULTANT responsible for or guarantee the CONTRACTOR'S performance. The duties and responsibilities of the resident Project **Engineer** are limited to this agreement with the LPA and in the construction Contract Documents, and are further limited and described as follows:

### **I. General:**

The resident Project **Engineer's** dealings in matters pertaining to the on-site work shall in general be with the CONTRACTOR, keeping the LPA advised as necessary. The resident Project **Engineer** dealings with subcontractors shall only be through or with the full knowledge and approval of the CONTRACTOR. The resident Project **Engineer** shall generally communicate with the LPA.

### **II. Duties and Responsibilities of the resident Project **Engineer**.**

#### **A. Schedules:**

Review progress schedule of Shop Drawing submittals and schedule of values prepared by the CONTRACTOR and consult with the LPA concerning acceptability.

#### **B. Conferences and Meetings:**

Attend meetings with the CONTRACTOR, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

#### **C. Liaison:**

- a. Work principally through the CONTRACTOR'S superintendent and assist in understanding the intent of the Contract Documents; and serve as the LPA'S liaison with the CONTRACTOR when the CONTRACTOR's operations affect the LPA's on-site operations.
  - b. Assist in obtaining from the LPA additional details or information, when required for Proper execution of the Work.
- D. Shop Drawings and Samples:
  - a. Record the date of receipt of Shop Drawings and samples.
  - b. Take samples and receive samples which are furnished at the site by the CONTRACTOR, and notify the LPA of availability of samples for examination.
  - c. Advise the LPA and the CONTRACTOR of the commencement of any Work requiring a Shop Drawing or sample if the submittal has not been approved by the CONSULTANT.
- E. Review of Work, Rejection of Defective Work, Inspections and Tests:
  - a. Conduct on-site observations of the Work in progress to determine if the Work is in general proceeding in accordance with the Contract Documents.
  - b. Report to the LPA any Work that is believed to be unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise the LPA of Work that should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.
  - c. Verify that tests, equipment and systems startups and operating and maintenance training are conducted in the presence of appropriate personnel, and that the CONTRACTOR maintains adequate records thereof-, and observe, record and report to the LPA appropriate details relative to the test procedures and startups.
  - d. Accompany visiting inspectors representing the public or other agencies having jurisdiction over the Project, record the results of these inspections and report to the LPA.
- F. Interpretation of Contract Documents:
 

Report to the LPA when clarifications and interpretation of the Contract Documents are needed and transmit to the CONTRACTOR clarifications and interpretations as issued by the LPA.
- G. Modifications:
 

Consider and evaluate the CONTRACTOR'S suggestions for modifications in Drawings or Specifications and report to the LPA. Transmit to the CONTRACTOR decisions as issued by the LPA.
- H. Records:

- a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, reproductions of original Contract Documents including all Work Directive Changes, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, clarification and interpretations of the Contract Documents, progress reports, and other Project related documents.
- b. Keep a diary signed daily, recording the CONTRACTOR hours on the job site, weather conditions, data relative to questions of Work Directive Changes, Change Orders or changed conditions, list of job site visitors, daily activities of the prime contractors and all subcontractors, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to the LPA.
- c. Record names, addresses and telephone numbers of all CONTRACTORS, subcontractors and major suppliers of materials and equipment.

I. Reports:

- a. Furnish the LPA periodic reports as required of progress of the Work and of the CONTRACTOR'S compliance with the progress schedule and schedule of Shop Drawing and sample submittals.
- b. Consult with the LPA in advance of scheduled major tests, inspections or start of important phases of the Work.
- c. Draft proposed Supplemental Agreements, Quantity Adjustments and Work Directive Changes, obtaining backup material from the CONTRACTOR; and recommend Supplemental Agreements, Quantity Adjustments, Work Directive Changes, and Field Orders to the LPA.
- d. Report immediately to the LPA upon the occurrence of any accident.

J. Payment Requests:

- a. Review applications for payment with the CONTRACTOR for compliance with the established procedure for their submission and forward to the LPA, noting particularly the relationship of the payment requested to the schedule of values and Work completed and materials and equipment delivered to the site but not incorporated in the Work.

K. Certificates, Maintenance and Operation Manuals:

During the course of the Work verify that certificates, maintenance and operations manuals and other data required to be assembled and furnished by the CONTRACTOR are applicable to the items actually installed and in accordance with the Contract Documents, and have this material delivered to the LPA prior to final payment for the Work.

L. Completion:

- a. Before issuing a Certificate of Substantial Completion, submit a list of observed items requiring completion or correction to the Contractor.

- b. Conduct a final inspection in the company of the LPA, the CONTRACTOR, the MDOT, & FHWA, and prepare a final list of items to be completed or corrected.
- c. Observe that all items on the final list have been completed or corrected and make recommendations to the LPA concerning acceptance.

### III. Limitations of Authority

#### The resident Project **Engineer**:

- A. Shall not authorize any deviation from the Contract Documents or substitution of materials or equipment, unless authorized by the LPA.
- B. Shall not exceed the limitations of the LPA'S authority as set forth in the Contract Documents.
- C. Shall not undertake any of the responsibilities of the CONTRACTOR, subcontractors or the CONTRACTOR's superintendent.
- D. Shall not advise on, issue directions relative to, or assume control over any aspect of the means, method, techniques, sequences or procedures of construction unless such advice or directions are specifically required by the Contract Documents.
- E. Shall not accept Shop Drawings or sample submittals from anyone other than the Contractor.
- F. Shall not authorize the LPA to occupy the Project in whole or in part.
- G. Shall not participate in specialized field or laboratory tests or inspections conducted by others except as specifically authorized by LPA.

## EXHIBIT 3

## FEES AND EXPENSES

The LPA shall pay the CONSULTANT on a Labor-Hour/Unit Cost Basis, with an upset limit of **\$ 59,009.70** for the satisfactory completion of the Scope of Work set forth under "Exhibit 2", hereto, for all salaries, overhead, direct costs and the CONSULTANT'S fixed fees attributable to this CONTRACT.

All charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, or other items as deemed necessary.

**Payroll Additive & Overhead:**

*The current overhead rates shall be submitted by the CONSULTANT and approved by the MDOT within nine (9) months of the end of the CONSULTANT's fiscal period. The current overhead rate, as defined in this CONTRACT, shall be the overhead rate for the CONSULTANT's most recent previous fiscal period. The CONSULTANT's failure to provide a current overhead rate within nine (9) months of the end of the CONSULTANT's fiscal period may result in the CONSULTANT being deemed ineligible for any potential Supplemental Agreements with the LPA. Any additions to an existing Labor Hour Rate table via Letter Agreement and/or Supplemental Agreement shall utilize the overhead rate(s) applied to the original CONTRACT. The estimated FCCM for cost proposals, Supplemental Agreements, and invoices must be specially identified and distinguished from the other costs. Profit/Fee shall not include amounts applicable to FCCM.*

All overhead rates submitted to MDOT for approval shall comply with the AASHTO Audit Guide, latest edition, as amended. In addition, the CONSULTANT shall submit written certification in accordance with FHWA Order 4470.1A, as amended, that the indirect cost rate submitted does not include any costs which are expressly unallowable and the indirect cost rate was established only with allowable costs in accordance with the applicable cost principles contained in the Federal Acquisition Regulations (FAR) of 48 CFR part 31.

**Direct Costs:**

Direct Costs are those expenses deemed reasonably necessary by the LPA for the successful completion of the Scope of Work, which are charged directly to the project and not included in overhead. These direct expenses, as used herein, include the costs of travel, subsistence, shipping charges, long distance telephone calls and printing if it is not company accounting policy to include these costs in overhead rates. **However, Direct costs for lodging shall be reimbursed in accordance with FAR 31.205-46(a)(2).** The LPA will reimburse the CONSULTANT'S actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement. In addition, no meal reimbursement will be allowed when there is no overnight stay.

**Labor Hour / Unit-cost Rates:**

Labor Hour as the term is used herein shall include all direct salaries, audited overhead rate (as approved by MDOT), and profit. The audited overhead rate shall consist of fringe benefits and the general overhead. Unit-costs, as the term is used herein shall include all direct costs, profit, and any other associated costs for the project. Labor Hour / Unit-Costs are not subject to any adjustments on the basis of the CONSULTANT's cost experience in performing the PROJECT. The Labor Hour / Unit-costs shall not

exceed the rates established in EXHIBIT 3 (found in Table 1: Rate Schedule for Labor Hours). Once the LPA has approved and accepted the work of the CONSULTANT, the LPA will pay the CONSULTANT any unpaid amounts of the PROJECT.

Under no circumstances shall the CONSULTANT alter the personnel, classifications, and rates listed in the Labor Rate Schedule without an approved Letter Agreement signed by both parties.

**Table 1: Rate Schedule for Labor Hours**

PERSONNEL NAME	LABOR CLASSIFICATION	Loaded Rate
John McKee	Principal	\$317.62
Brad Engels	Project Engineer	\$202.45
Jacob Walker	Engineer I	\$171.11
	Inspector I	\$68.15
	Inspector II	\$107.71
	Administrative Assistant	\$127.33
	Engineer In Training (EIT)	\$102.12

#### SCHEDULE OF MAXIMUM RATES, EXPENSES & FEES:

##### Contract Maximums:

Under no circumstances shall the amount payable by the LPA for this CONTRACT exceed \$ 59,009.70 (Total of all Charges) without the prior written consent of both parties

##### Fee and Expense Summary

Labor Cost	Direct Cost	SubConsultant	Total
52,676.75	500.00	5,832.95	59,009.70

## EXHIBIT 4

### SAMPLE INVOICE [Labor-Hour/Unit Cost]

LPA's name  
LPA's address

DATE:

ATTENTION: LPA, Consultant Services Administrator

INVOICE NO. 0000  
 PERIOD       , 20    THROUGH       , 20     
 PROFESSIONAL SERVICES IN ACCORDANCE WITH  
 CONTRACT DATED                                     , 20   , AS RELATES TO  
 PROJECT NO.   -  -  -  -  -  -   IN            COUNTY, HIGHWAY       .

CONSULTANT:

CUSTOMER NUMBER 0000000000 FILE NO. 000-000000

	<u>CURRENT</u> <u>PERIOD</u>	<u>PREVIOUS</u> <u>ESTIMATE</u>	<u>TOTAL ALLOWED</u> <u>TO DATE</u>
* LABOR COSTS	\$	\$	\$
** DIRECT COSTS	\$	\$	\$
PROJECT TOTAL	\$	\$	\$

AMOUNT DUE THIS INVOICE: \$

NOTE:

1. \* ATTACH SUPPORTING DATA
2. \*\* DIRECT COSTS (ATTACH SUPPORTING DATA)
3. THE CONSULTANT MAY USE ITS OWN INVOICE FORM SO LONG AS IT HAS BEEN APPROVED. PRIOR TO SUBMISSION BY THE CONSULTANT SAID FORM SHOULD, AT A MINIMUM, CONTAIN THE ABOVE INFORMATION



SUPPORTING DATA

Project No. 00-0000-00-000-00

County

<u>Employee and Classification</u>	<u>Rate of Pay (in contract)</u>	<u>Current Period Hours</u>	<u>Previous Period Costs</u>	<u>Costs To Date</u>
DIRECT LABOR AND DIRECT COSTS				
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00
John P. Public, Jr Designer	0.00	0.00	0.00	0.00
John P. Public, Jr Engineer	0.00	0.00	0.00	0.00
John P. Public, Jr Technician	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Sub Total		0.00	0.00	0.00
Total Labor			0.00	0.00
Direct Costs			<u>0.00</u>	<u>0.00</u>
Project Total			0.00	0.00

## EXHIBIT 5

**NOTICE TO CONTRACTORS, FEDERAL-AID CONTRACT  
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964  
COPELAND ANTI-KICKBACK ACT, DAVIS BACON ACT  
CONTRACT WORK HOURS AND SAFETY STANDARDS ACT  
CLEAN AIR ACT, ENERGY POLICY AND CONSERVATION ACT  
DISADVANTAGED BUSINESS ENTERPRISES, WORKER VISIBILITY**

During the performance of this CONTRACT, the CONSULTANT, for itself, its assignees and successor-in-interest (hereinafter referred to as the "CONSULTANT") agrees as follows:

1. Compliance with Regulations: The CONSULTANT will comply with the Regulations of the Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this CONTRACT.

2. Nondiscrimination: The CONSULTANT, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of subconsultants including procurement of materials and leases of equipment. The CONSULTANT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the CONTRACT covers a program set forth in Appendix B of the Regulations. In addition, the CONSULTANT will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurement of materials or equipment, each potential subconsultant or supplier shall be notified by the CONSULTANT of the CONSULTANT's obligations under this CONTRACT and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.

4. Anti-kickback provisions: All contracts and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each contractor or subcontractor shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The CONSULTANT shall report all suspected or reported violations to the LPA.

5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by or to contractors and subcontractors in excess of \$100,000 which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and

laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).

8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).

9. Disadvantaged Business Enterprises: It is the policy of the Mississippi Department of Transportation to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet its goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in a non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the LPA and the CONSULTANT shall comply with the "Mississippi Department of Transportation's Disadvantaged Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the CONSULTANT (Contractor), nor any sub-recipient or sub-contractor shall discriminate on the bases of race, color, national origin, or sex in the performance of this contract. The CONSULTANT (Contractor) shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the CONSULTANT (Contractor) to carry out those requirements is a material breach of the contract which may result in the termination of this contract or such other remedies as the Mississippi Department of Transportation deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel – personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107–2004 publication entitled "American National Standard for High-Visibility Safety Apparel and Headwear" – for compliance with 23 CFR, Part 634.

## EXHIBIT 6

**CERTIFICATION REGARDING DEBARMENT,  
SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - Certification in accordance with Section 29.510 Appendix A, C.F.R./Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
  - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and
  - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default;
  - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this CONTRACT.
- (2) The CONSULTANT further certifies, to the best of his/her knowledge and belief, that:
  - (f) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - (g) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or any employee of a member of Congress in connection with this CONTRACT, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted.

**The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this CONTRACT. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000. The CONSULTANT shall include the language of the certification in all subcontracts exceeding \$100,000 and all sub-contractors shall certify and disclose accordingly.**

I hereby certify that I am the duly authorized representative of the CONSULTANT for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for commission, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this agreement,
- (b) agreed, as an express or implied condition for obtaining this CONTRACT, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this 15 day of April, 2025.

Stantec Consulting Services Inc.

ATTEST: Kimberly Tramel

My Commission Expires:

BY: John McKee, PE, PS, Senior Principal  


# EXHIBIT 7

## CERTIFICATION OF THE LPA

I hereby certify that I am the Chief Administrative Official, duly authorized by the LPA to execute this certification and that the above consulting firm or its representative has not been required, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, firm or person, or
- (b) pay, or agree to pay, to any firm, person organization, any fee, contribution, donation, or consideration of any kind except as here expressly stated (if any).

SO CERTIFIED on the \_\_\_\_day of \_\_\_\_\_, 20\_\_.

*City of Gluckstadt, Mississippi*

---

*Walter C. Morrison, IV, Mayor*

**EXHIBIT 8**

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EXHIBIT 9

PRIME CONSULTANT / CONTRACTOR EEV CERTIFICATION AND AGREEMENT

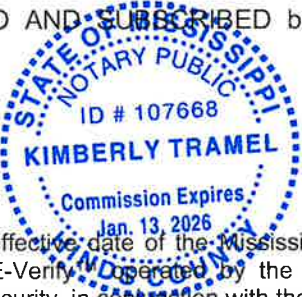
By executing this Certification and Agreement, the undersigned verifies its compliance with the, "Mississippi Employment Protection Act," Section 71-11-3 of the Mississippi Code of 1972, as amended, and any rules or regulations promulgated by the LPA, Mississippi Transportation Commission [MTC], Department of Employment Security, State Tax Commission, Secretary of State, Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1 et seq., Mississippi Code of 1972, as amended), stating affirmatively that the individual, firm, or corporation which is contracting with the LPA has registered with and is participating in a federal work authorization program\* operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986, Pub.L. 99-603,100 Stat 3359, as amended. The undersigned agrees to inform the LPA if the undersigned is no longer registered or participating in the program.

The undersigned agrees that, should it employ or contract with any entity(s) in connection with the performance of this CONTRACT, the undersigned will secure from such entity(s) verification of compliance with the Mississippi Employment Protection Act. The undersigned further agrees to maintain records of such compliance and provide a copy of each such verification to the LPA, if requested, for the benefit of the LPA or this CONTRACT.

45737  
EEV\* Company Identification Number [Required]

The undersigned certifies that the above information is complete, true and correct to the best of my knowledge and belief. The undersigned acknowledges that any violation may be subject to the cancellation of the contract, ineligibility for any state or public contract for up to three (3) years, the loss of any license, permit, certificate or other document granted by any agency, department or government entity for the right to do business in Mississippi for up to one (1) year, or both, any and all additional costs incurred because of the contract cancellation or the loss of any license or permit, and may be subject to additional felony prosecution for knowingly or recklessly accepting employment for compensation from an unauthorized alien as defined by 8 U.S.C §1324a(h)(3), said action punishable by imprisonment for not less than one (1) year nor more than five (5) years, a fine of not less than One Thousand Dollars (\$1,000.00) nor more than Ten Thousand Dollars (\$10,000.00), or both, in addition to such prosecution and penalties as provided by Federal law.

BY: [Signature] April 15, 2025  
Authorized Officer or Agent Date  
John E. McKee, PE, IDS Senior Principal  
Printed Name of Authorized Officer or Agent Title of Authorized Officer or Agent of Contractor / Consultant

SWORN TO AND SUBSCRIBED before me on this the 15 day of April, 2025.  
  
[Signature]  
NOTARY PUBLIC  
My Commission Expires: Jan 13 2026

\* As of the effective date of the Mississippi Employment Protection Act, the applicable federal work authorization program is E-Verify, operated by the U. S. Citizenship and Immigration Services of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

{Insert the Cost Fee Schedule for CE and I Projects from the gomdot.com web site here}

# **FEE PROPOSAL**

## **CONSTRUCTION ENGINEERING & INSPECTION**

### **Calhoun Station Parkway Overlay Project**

Prepared for:  
***Mississippi Department of Transportation***

***Project Number:***  
***STP-7023-00(001)LPA/109645-701000***  
***City of Gluckstadt, MS***

Prepared by: **Stantec Consulting Services Inc.**

Date Submitted: **March 18, 2025**

Date Revised: **March 27, 2025**

Cost Summary

Calhoun Station Parkway Overlay Project

CONSTRUCTION ENGINEERING & INSPECTION

Stantec Consulting Services Inc.

Labor Costs

CE&I Services \$ 52,676.75

Participating Drive Hours Cost

CE&I Services \$ -

Direct Costs

CE&I Services \$ 500.00

Subtotal Stantec Consulting Services Inc. \$ 53,176.75

{name of SubConsultant}

Labor Costs

CE&I Services \$ -

Participating Drive Hours Cost

CE&I Services \$ -

Direct Costs

CE&I Services \$ -

Subtotal Cost {name of SubConsultant} \$ -

Burns Cooley Dennis, Inc.

Labor Costs

Testing Services \$ 4,892.95

Direct Costs

CE&I Services \$ 940.00

Subtotal Cost Burns Cooley Dennis, Inc. \$ 5,832.95

PROJECT TOTAL COSTS \$ 59,009.70

Back-up must be provided for all SubConsultants  
If additional sheets are required, Consultant will be responsible for accuracy

# BILLING RATE TABLE

## Stantec Consulting Services Inc.

### CONSTRUCTION ENGINEERING & INSPECTION

Home Overhead Rate <sup>2</sup>	<u>154.9240% %</u>
FCCM (Home)	<u>0.6290% %</u>
Field Overhead Rate <sup>2</sup>	<u>116.9450% %</u>
FCCM (Field)	<u>0.4310% %</u>
Profit	<u>12.0000% %</u>

#### REGULAR BILLING TIME

Classification	Raw Wage Rate	Audited OH Rate <sup>3</sup>	FCCM	Profit	Regular Billing Rate
Principal	\$ 111.00	\$ 171.97	\$ 0.70	\$ 33.96	\$ 317.62
Project Engineer	\$ 70.75	\$ 109.61	\$ 0.45	\$ 21.64	\$ 202.45
Engineer I	\$ 59.80	\$ 92.64	\$ 0.38	\$ 18.29	\$ 171.11
Inspector I	\$ 28.00	\$ 32.74	\$ 0.12	\$ 7.29	\$ 68.15
Inspector II	\$ 44.25	\$ 51.75	\$ 0.19	\$ 11.52	\$ 107.71
Administrative Assistant	\$ 44.50	\$ 68.94	\$ 0.28	\$ 13.61	\$ 127.33
Engineer In Training (EIT)	\$ 35.69	\$ 55.29	\$ 0.22	\$ 10.92	\$ 102.12
		\$ -	\$ -	\$ -	\$ -

#### OVERTIME BILLING RATES \*\*\*

Classification	Raw Wage Rate	Audited OH Rate <sup>3</sup>	FCCM	Profit	Regular Billing Rate
{additional classifications}		\$ -	\$ -	\$ -	\$ -

<sup>2</sup> Approved by MDOT

<sup>3</sup> If needed, adjust formula to include appropriate overhead rate

\*\*\* Overtime may only be allowable for those employees per Federal requirements.

\*\*\* Overtime is calculated by Raw Wage only \* 1.5. Overhead and profit shall not be increased by 1.5

# **Risk Based Inspection (RBI) hours**

Project Name

Calhoun Station Parkway Overlay Project

MDOT Project No.

STP-7023-00(001)LPA/109645-701000

Consulting Firm Name

Stantec Consulting Services Inc.

Construction Schedule Approval Date

14-Mar-25

Phase	Pay Item numbers	Risk Level (Low, Moderate, High)	Inspection Frequency (I, P, F)	Inspection Hours per Working Day	Phase Duration (Working Days)	Inspection Hours
Miscellaneous	90-180, 290	Moderate	I	1	30	30
Excavation and Drainage						
Base and Pavement	10-80	Moderate	P	6	25	150
Pedestrian Facilities						
Traffic Safety						
Pavement Markings	190-280	Moderate	I	1	2	2
Bridges/Retaining Walls						

Winter Months	Working Days Available	Maximum Additional Hours Considered per Working Day	Maximum Considered
December			
January			
February			

Total Inspection Hours Allowed

182

## **NOTES:**

**Refer to "Risk Based Inspection and Material Testing Guide Local Public Agency Projects"**

Pay Item numbers should be shown here and on Construction Schedule

Risk Level and Inspection Frequency to be established in consultation with MDOT LPA Division/Engineer

Inspection hours should show low end of range unless a valid reason is presented in writing below

Phase Duration is taken from the Construction Schedule

Winter Month hours may be used if Construction Schedule shows overlay of those months

Request for increase in hour range beyond the standard minimum:

OVERTIME HOURS ONLY															Subtotal Hours	Hourly Rate	Extension
POSITION TITLE	Overtime Hours Per Month																
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec					
	6	7	11	15	19	20	21	21	20	16	11	5					
0														0	\$ -	\$ -	
0														0	\$ -	\$ -	
(additional classifications)														0	\$ -	\$ -	
Labor Subtotal (Overtime)															\$ -		

CONTRACTOR'S Project Completion Time: \_\_\_\_\_ Productive Days \_\_\_\_\_  
Construction Cost Estimate: \_\_\_\_\_



**DIRECT COSTS** \*\*\*\***Stantec Consulting Services Inc.**  
**CONSTRUCTION ENGINEERING & INSPECTION**

POSITION TITLE	LODGING	MEALS	TRAVEL	PRINTING	{OTHER}	MONTH TOTAL
Principal						\$ -
Project Engineer						\$ -
Engineer I						\$ -
Inspector I						\$ -
Inspector II						\$ -
Administrative Assistant				\$ 500.00		\$ 500.00
Engineer In Training (EIT)						\$ -
TOTAL						\$ 500.00

\*\*\*\* Provide detail for breakdown of Direct Costs

*For Example:**5 nights hotel at \$85 per night**50 miles at \$.56 per mile per 2 hours/day**6 days meals of \$41*

**ESTIMATED MAXIMUM FEE FOR TESTING SERVICES**

Project Name	Calhoun Station Parkway Overlay
MDOT Project No.	STP-7023-00(001)LPA / 109645-701000
Testing Firm Name	Burns Cooley Dennis, Inc.
MDOT District Material Engineer Approval Date for the S&T Report	February 26, 2025

Home Overhead Rate <sup>2</sup>	164.04% %
FCCM (Home)	1.90% %
Field Overhead Rate <sup>2</sup>	164.04% %
FCCM (Field)	1.90% %
Profit	12.00% %

Classification	Hours	Raw Wage Rate	Audited OH Rate	Profit	FCCM	Regular Billing Rate	Total
Project Manager	9	\$ 85.00	\$ 139.43	\$ 26.93	\$ 1.62	\$ 252.98	\$ 2,276.83
Materials Engineer	7	\$ 52.00	\$ 85.30	\$ 16.48	\$ 0.99	\$ 154.76	\$ 1,083.35
Admin. Assistant	5	\$ 25.00	\$ 41.01	\$ 7.92	\$ 0.48	\$ 74.41	\$ 372.03
Field Technician	13	\$ 30.00	\$ 49.21	\$ 9.51	\$ 0.57	\$ 89.29	\$ 1,160.74

**SUBTOTAL - LABOR COSTS** \$ 4,892.95

**LPA Project Sampling and Testing Requirements**

Item Number and Item	Test	Frequency	Number of Test	Unit Cost	Total Cost
304-D002 Gran. Material, Crushed Stone	Atterberg Limits	Moderate	1	\$ 70.00	\$ 70.00
304-D002 Gran. Material, Crushed Stone	Standard Proctor	Moderate	1	\$ 230.00	\$ 230.00
304-D002 Gran. Material, Crushed Stone	Gradation	Moderate	1	\$ 190.00	\$ 190.00
304-D002 Gran. Material, Crushed Stone	Density	Moderate	4	\$ 25.00	\$ 100.00
907-403-A006 19-mm, ST, Asphalt					
907-403-A015 9.5-mm, ST, Asphalt	Bulk Spec. Gravity	Moderate	7	\$ 35.00	\$ 245.00

**SUB-TOTAL - LPA Project Sampling and Testing Requirements** \$ 835.00

EXPENSE ITEMS	Quantity	Unit	Rate	Total Cost
Automobile Travel	150	Miles	\$ 0.70	\$ 105.00

**SUB-TOTAL - EXPENSE ITEMS** \$ 105.00

**TOTAL PROPOSED FEE** **\$ 5,832.95**

**NOTES:**

The above quantities are estimated using the 2020 LPA Project Sampling and Testing Requirements based on a Moderate Risk and the approved Sampling and Testing Proposal. The breakdown below outlines the number for trips and hours per trip for each of the pay items that will require testing. Technician hours are based on 1 - 4 hour trip for granular base testing, 4 - 2 hour trips for asphalt density testing, and 1 - 1 hour trips for sample pickup. 1 hour clerical per technician testing trip. 0.25 hours project manager per materials testing trip and 8 hours for meetings. 0.5 hours materials engineer per granular base and asphalt testing trip and 4 hours for meetings. Mileage is based on 25 miles per trip.

The time shown for the Materials Engineer and Admin. Assistant is for the preparation and review of reports. The Project Manager time shown is for overall review of testing work and reporting.

**Field Technician Trip and Hourly Summary**

Description	Trips	Hours/Trip	Hours	Miles/ Trip	Miles
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PROJECT NUMBER	STP-7023-00(001) LPA / 109645 - 701000
COUNTY	MADISON

## PROGRESS SCHEDULE

Form CSD 62HFA  
Rev 1/2021

[illegible]

NOTE: THE ANTICIPATED WORKING DAYS SHOWN ON THIS SCHEDULE ARE INFORMATIONAL PURPOSES ONLY. THE ACTUAL WORKING DAY TOTAL AS ASSESSED BY THE PROJECT ENGINEER ON FORM CSD-765 SHALL GOVERN.

THE ACTUAL WORKING DAY TOTAL AS ASSESSED BY THE PROJECT ENGINEER ON FORM LCU-703 SHALL GOVERN.  
**EVERYTHING ABOVE THIS ROW IS REQUIRED TO BE SUBMITTED AND APPROVED AS PART OF THE PRELIMINARY ENGINEERING CONTRACT.  
 EVERYTHING BELOW THIS ROW SHOULD BE ADDED TO THE APPROVED PROGRESS SCHEDULE AS PART OF THE CE&I CONTRACT.**

[illegible]



## CITY OF GLUCKSTADT

MISSISSIPPI

PUBLIC WORKS DEPARTMENT

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Chris Buckner, Public Works Director

**DATE:** 5/28/2025

**SUBJECT:** Requesting Approval, Gluckstadt Road Median Removal Contract

---

Public Works would like to request the Board to approve the contract for the Gluckstadt Road Median Removal Project from Hemphill Construction Company, Inc. We have attached the contract.

If you have any concerns or questions, please contact me.

This contract made and entered into by and between Hemphill Construction  
Company, Inc.

hereinafter, called Contractor, and The City of Gluckstadt, Mississippi, a municipal corporation,  
hereinafter called City.

WITNESSETH:

That for and in consideration of the mutual benefits and advantages each to the other, as  
hereinafter set forth, the parties hereto agree as follows:

1. That the Advertisement for Bids, the Instructions to Bidders, the Contractor's Proposal and Proposal Forms, the Construction Specifications including any and all Supplemental General Provisions, General Provisions and Special Provisions, the Bid Bond, the Performance Bond, and the Payment Bond, changes and addenda covering the work to be done, the contract drawings, the Notice of Award, the Notice to Proceed and addenda (if any) for the GLUCKSTADT TURN LANE EXTENSION PROJECT are hereby made a part of this contract as fully and completely as if set forth in words and figures herein. It shall also include any subsequent Supplemental Agreements and Change Orders approved by the Contractor and City.
2. That the work to be done, more specifically disclosed by said plans and specifications, and other contract documents, the immediate construction of which is covered by this contract, is the construction of certain improvements designated as The City of Gluckstadt - GLUCKSTADT TURN LANE EXTENSION PROJECT and described as follows:

**Supplying all labor, equipment and materials (as specified) necessary  
for the construction of the City of Gluckstadt - GLUCKSTADT TURN  
LANE EXTENSION PROJECT in The City of Gluckstadt, Mississippi,**

3. The Contractor agrees to furnish all materials in place and to faithfully complete all of said work contemplated by this contract in a good and workmanlike manner, strictly in accordance with said plans and specifications, special provisions and other contract documents, and requirements of the City, to the complete satisfaction of the City of Gluckstadt , or their authorized representatives, and in accordance with the laws of the State of Mississippi, the ordinances of The City of Gluckstadt and applicable federal laws and regulations, for which the City hereby agrees to pay and the Contractor agrees to accept a sum of money in current funds equal to the total value of the work complete in place, computed by multiplying the final quantities of each item of work by the contract unit prices therefore as stated in the Proposal, attached hereto and made a part hereof, the sum of One hundred eighty eight thousand nine hundred twenty six & no/100 dollars (\$ 188,926.00 ), plus the amount of any supplemental agreements and force accounts for extra work authorized and performed, as full compensation for furnishing all materials, performing of all work contemplated under the contract, as well as

all loss or damage, if any, arising out of the nature of the work, or the action of the weather, and any and all other unforeseen obstructions or difficulties that may be encountered in the prosecution of the same, the Contractor assuming all risks of every kind and description in the performance of this contract.

4. The Contractor agrees and binds itself to indemnify and save harmless and to defend any claims or suits against The City of Gluckstadt by reason of any and all claims for damages arising from the performance of this Contract as a result of negligence on the part of the Contractor, or for any reason whatsoever and particularly from the public use of any streets on or across which construction is required. The Contractor shall furnish The City of Gluckstadt with a Owner's Protective Liability Insurance Policy showing The City of Gluckstadt as the named insured and in such limits as are required in the General Conditions section of the contract documents.

5. The contractor agrees to commence work required by the Contract Documents within ten (10) days after the date of the Notice to Proceed and will complete the work within 45 Calendar Days. The Contractor further agrees to pay as liquidated damages the sum of \$ 500.00 per day for each consecutive day thereafter as provided in the Contract Documents.

6. Attached hereto and made a part of this contract is a payment bond, executed by a surety company doing business in the State of Mississippi in the sum of

(\$ 188,926.00 ).

7. Attached hereto and made a part of this contract is a performance bond, executed by a surety company doing business in the State of Mississippi in the sum of

(\$ 188,926.00 ).

8. The Contractor agrees to allow the City, or any of its duly authorized representatives, access to any books, documents, papers and records of the Contractor which are directly pertinent to the project that is the subject of this Contract, for the purpose of making audits, examinations, excerpts and transcripts, and Contractor agrees to insert an identical clause in any and all subcontracts.

9. The Contract may be annulled by the City for any reasons set forth in Section S-108 of the Mississippi Standard Specifications for State Aid Road and Bridge Construction, 2004 Edition.

10. Subcontractors will comply with all applicable laws and regulations pertinent to this Contract, the same as the Contractor.

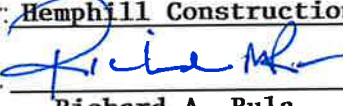
11. The term "Contract Documents" means and includes the following:

- 11.1 This Contract
- 11.2 Advertisement for Bids
- 11.3 Instructions to Bidders
- 11.4 Signed Copy of the Proposal Forms and Compliance Statements
- 11.5 Executed Payment Bond and Performance Bond
- 11.6 General Provisions
- 11.7 Special Provisions
- 11.8 Technical Specifications
- 11.9 Construction Plan Set

12. The Owner will pay to the Contractor in the manner and at such times set forth in the General Conditions such amount as required by the contract documents. The Owner shall be entitled to withhold retainage in accordance with Section 109 of the Mississippi Standard Specifications for State Aid Road and Bridge Construction, 2004 Edition.

13. This Contract shall be executed in six (6) copies, each of which shall be deemed an original on the date written below.

IN WITNESS WHEREOF the parties hereto have filed their signatures this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Contractor: Hemphill Construction Company, Inc.  
 By:   
Richard A. Rula  
 Title: President  
Contractor

The City of Gluckstadt

By: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_



**CORPORATE CERTIFICATE**

I Mary Beth Harrison certify that I am the Secretary of the corporation named as Contractor in the foregoing Contract; that Richard A. Rula who signed said Contract on behalf of the Contractor was then President of said Corporation; that said Contract was duly signed for and in behalf of said corporation by authority of its governing body and is within the scope of its corporate powers.

By: Mary Beth Harrison (Corporate Seal)

**PAYMENT BOND**

Bond # K41990260

**KNOW ALL MEN BY THESE PRESENTS: that**

Hemphill Construction Company, Inc.

(Name of Contractor)

P O Drawer 879 Florence MS 39073-0879

(Address of Contractor)

a \_\_\_\_\_ Corporation, hereinafter called Principal, (Corporation, Partnership or Individual) and

(Name of Surety) Federal Insurance Company

(Address of Surety) P O Box 1650 Whitehouse Station NJ 08889-1650

hereinafter called Surety, are held and firmly bound unto City of Gluckstadt, MS

hereinafter called **OWNER**, in the penal sum of One Hundred Eighty-Eight Thousand Nine Hundred Twenty-Six

Dollars, \$( 188,926.00 ) in lawful money of the United States, for the payment of

Which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION** is such that whereas, the Principal entered into a certain contract with the **OWNER**, dated the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, a copy of which is hereto attached and made a part hereof for the construction of:

**GLUCKSTADT TURN LANE EXTENSION PROJECT**

**NOW, THEREFORE**, if the Principal shall promptly make payment to all persons, firms, **SUBCONTRACTORS**, and corporations furnishing materials for or performing labor in the prosecution of the **WORK** provided for in such contract, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on machinery, equipment and tools, consumed or used in connection with the construction of such **WORK**, and all insurance premiums on said **WORK**, and for all labor, performed in such **WORK** whether by **SUBCONTRACTOR** or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

**PROVIDED, FURTHER**, that the said Surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to **WORK** to be performed hereunder or the **SPECIFICATIONS** accompanying the same shall in any way affect its obligation on this **BOND**, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the **WORK** or to the **SPECIFICATIONS**.

**PROVIDED, FURTHER**, that no final settlement between the **OWNER** and the **CONTRACTOR** shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

**IN WITNESS WHEREOF**, this instrument is executed in 7 counterparts, each one of which shall be deemed an original, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

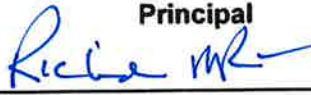
**ATTEST:**

Hemphill Construction Company, Inc.

**Principal**



BY:



(Principal) Secretary  
Mary Beth Harrison

Richard A. Rula, President

(SEAL)

\_\_\_\_\_  
(Witness as to Principal)

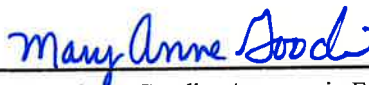
**ATTEST:**

Federal Insurance Company

**Surety**



BY:



(Witness as to Surety)

Mary Anne Goodin, Attorney in Fact

**NOTE:** Date of **BOND** must not be prior to date of Contract.  
If **CONTRACTOR** is partnership, all partners should execute **BOND**.

**IMPORTANT:** Surety companies executing **BONDS** must appear on the Treasury Department's most current list (Circular 580 as amended) and be authorized to transact business in the state where **PROJECT** is located.

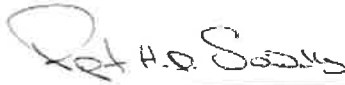
## Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company  
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Ronald Lee Andrews, Mary Anne Goodin and Susan G. Johnston of Vicksburg, Mississippi**-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this **9<sup>th</sup>** day of **April 2024**.



Rupert HD Swindells, Assistant Secretary



Warren Eichhorn, Vice President



STATE OF NEW JERSEY  
County of Hunterdon

SS.

On this **9<sup>th</sup>** day of **April, 2024** before me, a Notary Public of New Jersey, personally came **Rupert HD Swindells** and **Warren Eichhorn**, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said **Rupert HD Swindells** and **Warren Eichhorn**, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi  
NOTARY PUBLIC OF NEW JERSEY  
No 50202369  
Commission Expires August 22, 2027

  
Notary Public

#### CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

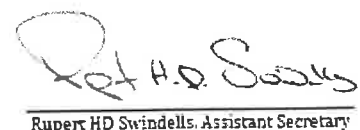
FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, **Rupert HD Swindells**, Assistant Secretary of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this



  
Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:  
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

**PERFORMANCE BOND**

Bond # K41990260

**KNOW ALL MEN BY THESE PRESENTS: that**

Hemphill Construction Company, Inc.

(Name of Contractor)

P O Drawer 879 Florence MS 39073-0879

(Address of Contractor)

a Corporation, hereinafter called Principal, (Corporation, Partnership or Individual), and

(Name of Surety) Federal Insurance Company

(Address of Surety) P O Box 1650 Whitehouse Station NJ 08889-1650

hereinafter called Surety, are held and firmly bound unto City of Gluckstadt, MS

hereinafter called **OWNER**, in the penal sum of One Hundred Eighty-Eight Thousand Nine Hundred Twenty-Six Dollars,

\$( 188,926.00 ) in lawful money of the United States, for the payment of

which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION** is such that whereas, the Principal entered into a certain contract with the **OWNER**, dated the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ a copy of which is hereto attached and made a part hereof for the construction of:

**GLUCKSTADT TURN LANE EXTENSION PROJECT**

**NOW, THEREFORE**, if the Principal shall well, truly, and faithfully perform its duties, all the undertakings, covenants, terms, conditions, and agreements of said contract during the original term thereof, and any extensions thereof which may be granted by the **OWNER**, with or without notice to the Surety and during the one year guaranty period, and if he shall satisfy all claims and demands incurred under such contract, and shall fully indemnify and save harmless the **OWNER** from all costs and damages which it may suffer by reason of failure to do so, and shall reimburse and repay the **OWNER** all outlay and expense which the **OWNER** may incur in making good any default, then this obligation shall be void otherwise to remain in full force and effect.

**PROVIDED, FURTHER**, that the said Surety, for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or to **WORK** to be performed hereunder or the **SPECIFICATIONS** accompanying the same shall in any way affect its obligation on this **BOND**, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract or to the **WORK** or to the **SPECIFICATIONS**.

**PROVIDED, FURTHER,** that no final settlement between the **OWNER** and the **CONTRACTOR** shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.


**IN WITNESS WHEREOF,** this instrument is executed in 7 counterparts, each one of which shall be deemed an original, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**ATTEST:**

  
(Principal) Secretary  
Mary Beth Harrison

(SEAL)

Hemphill Construction Company, Inc.

BY:  (Principal)  
Richard A. Rula, President

\_\_\_\_\_  
(Witness as to Principal)

**ATTEST:**

  
(Witness as to Surety)

(SEAL)

\_\_\_\_\_  
Federal Insurance Company  
**Surety**

  
Witness as to Surety

\_\_\_\_\_  
2640 South Frontage Road  
(Address)

\_\_\_\_\_  
Vicksburg MS 39180

BY:   
**Attorney-in Fact** Mary Anne Goodin

\_\_\_\_\_  
P O Box 1650  
(Address)

\_\_\_\_\_  
Whitehouse Station NJ 08889-1650

**NOTE:** Date of **BOND** must not be prior to date of Contract.  
If **CONTRACTOR** is partnership, all partners shall execute **BOND**.

**IMPORTANT:** Surety companies executing **BONDS** must appear on the Treasury Department's most current list (Circular 580 as amended) and be authorized to transact business in the state where the **PROJECT** is located.



**CHUBB**

**Power of Attorney**

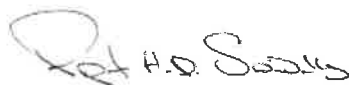
Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company

Westchester Fire Insurance Company | ACE American Insurance Company

**Know All by These Presents**, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Ronald Lee Andrews, Mary Anne Goodin and Susan G. Johnston of Vicksburg, Mississippi**-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

**In Witness Whereof**, said **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this **9<sup>th</sup>** day of **April 2024**.



Rupert HD Swindells, Assistant Secretary



Warren Eichhorn, Vice President



STATE OF NEW JERSEY

County of Hunterdon

SS.

On this **9<sup>th</sup>** day of **April, 2024** before me, a Notary Public of New Jersey, personally came Rupert HD Swindells and Warren Eichhorn, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Rupert HD Swindells and Warren Eichhorn, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi  
NOTARY PUBLIC OF NEW JERSEY  
No 50202369  
Commission Expires August 22, 2027

  
Notary Public

**CERTIFICATION**

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

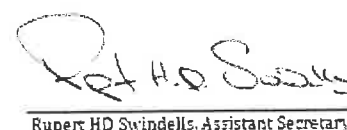
FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Rupert HD Swindells, Assistant Secretary of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this



  
Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:  
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com





HEMPCON365

Section 9, Item B)

## CERTIFICATE OF LIABILITY INSURANCE

5/8/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Fisher Brown Bottrell Insurance  
248 East Capitol Street  
Suite 900  
Jackson, MS 39201

CONTACT NAME: Denise Jacobs, CAWC, CBIA

PHONE (A/C, No, Ext): (601) 960-7445

FAX (A/C, No): (601) 208-8465

E-MAIL ADDRESS: Denise.Jacobs@MarshMMA.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Zurich American Insurance Company

16535

INSURER B: Travelers Property Casualty Company of America

25674

INSURER C: Aspen American Insurance Co.

43460

INSURER D:

INSURER E:

INSURER F:

INSURED

Hemphill Construction Company, Inc.  
Drawer 879  
Florence, MS 39073

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			GLO015151407	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 EBL AGGREGATE \$ 2,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP015151507	2/1/2025	2/1/2026	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP8S59631225NF	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC015151307	2/1/2025	2/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Excess			CX00FD225	2/1/2025	2/1/2026	\$ 15,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Reference Only Project: H25068, Gluckstadt Turk Lane Extension Project

## CERTIFICATE HOLDER

The City of Gluckstadt, MS  
P. O. Box 2210  
Madison, MS 39130

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



AGENCY CUSTOMER ID: HEMPCON365

Section 9, Item B)

LOC #: 1

## ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY <b>Fisher Brown Bottrell Insurance</b>		NAMED INSURED Hemphill Construction Company, Inc. Drawer 879 Florence, MS 39073	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

## ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

## Description of Operations

The General Liability, Automobile Liability & Umbrella Liability policies contain blanket additional insured wording on a primary/non-contributory basis when required by written contract. General Liability includes ongoing and completed operations for additional insureds when required by written contract. General Liability, Automobile Liability, Workers Compensation & Umbrella Liability policies contain blanket waiver of subrogation wording when required by written contract. Blanket 30 day notice of cancellation to certificate holders in regards to General Liability, Auto Liability and Workers Compensation when required by written contract. Richard Rula and Stephen Rula are excluded from Workers Compensation coverage. All coverage is subject to policy terms, conditions and exclusions.

General Update, Law Enforcement Matters.



**CITY OF GLUCKSTADT**  
**MISSISSIPPI**  
**OFFICE OF THE POLICE DEPARTMENT**  
343 Distribution Drive, Gluckstadt, Mississippi 39110

**MEMORANDUM**

**To:** Mayor & Board of Alderman  
**From:** Barry Hale, Police Chief  
**Date:** June 10, 2025  
**Subject:** General Update, Police Department

The Police Chief will provide a brief update on the below police department matters.

Items:

- Stats (Tickets):
- Arrests
- Accidents Worked
- Warrants Served
- New Police Building
- Training K9





**CITY OF GLUCKSTADT**  
MISSISSIPPI  
OFFICE OF THE POLICE DEPARTMENT  
140 Gluckstadt Way, Gluckstadt, Mississippi 39110

**MEMORANDUM**

**To:** Mayor & Board of Alderman

**From:** Barry Hale, Police Chief

**Date:** May 29, 2025

**Subject: Requesting approval to purchase a 2025 Ford F-150 for Sergeant Brian McCarty.**

I'm requesting approval to purchase a 2025 Ford F-150 4x4 Super Crew for Sergeant Brian McCarty. The Chevrolet Tahoe he is currently using is one we bought from the Madison County Sheriff's Office, and it has high mileage. We currently have two of the used Tahoe's left in our fleet, both of which are prone to have issues and can be very costly to repair. I have attached two quotes with the lowest one being Mac Haik at \$49,988.00.

Thank you for your consideration in this matter,

Respectfully,

Chief Barry Hale  
Gluckstadt Police Department







