



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, May 09, 2023 at 6:00 PM

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### Agenda

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, May 09, 2023, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

1. **Call Meeting to Order and Roll Call**
2. **Opening Prayer and Pledge of Allegiance**
3. **Presented Items**
  - A) Introduction of Jonathan McMillan, Candidate for House of Representatives, District 58
  - B) Presentation by Michelle Williams, Mississippi NICA League (6th - 12th Grade, Mountain Bike Racing League)
  - C) Consideration and Approval: Resolution Declaring May as National Bike Safety Month & Recognition of Local Bike Club Presidents (Alderman Powell)
  - D) Consideration and Approval: Resolution Declaring the Second Week in May as Turquoise Takeover and Lung Cancer Action Week (Rochelle Thompson, American Lung Association)
  - E) Consideration and Approval: Resolution Declaring the Week of May 14th - May 20th, 2023 as Law Enforcement Appreciation Week
4. **Approval of Consent Agenda Items**
  - A) Approval of April 11, 2023 Regular Meeting Minutes
  - B) Approval of Docket of Claims

- C) Request for Training, Court Services: Reimbursement of Registration & Travel Fees (Stephanie Gerlach, Court Clerk); MML Summer Conference, June 26-28, 2023, Municipal Court Clerks
- D) Request for Training, Police Department: Prepayment of Registration & Hotel Fees; Reimbursement of Travel Fees (Command College, Oxford, July 9-14th, 2023; Sgt. Stephen Tucker, Sgt. Brian McCarty, Officer Patricia Williams)
- E) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Executive Leadership Training, July 10-14, Southaven - Assistant Chief Barry Hale)
- F) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Police Chiefs Association Summer Conference, Biloxi - Chief Wendell Watts & Assistant Chief Barry Hale)
- G) Notification of Cancellation of Training & Voiding of Registration Fee Check Issued 4/12/23 for \$826.00 (Tactical Games, Texas Shooting Academy, Florence, TX - Officer Sage Bowman)

**5. Amendment to Budget & Monthly Budget Report**

- A) Monthly Budget Report(s)

**6. New Business**

- A) Discussion Only: Public Opening of Bids, Police Station and Municipal Court Project (As Advertised, General Contractors)
- B) Discussion and Consideration: Resolution Approving Tax Policies and Procedures (Municipal Bonds)
- C) Discussion and Consideration: Resolution Approving Policies and Procedures for Continuing Disclosure (Municipal Bonds)
- D) Discussion and Consideration: Resolution, No Protest (Municipal Bonds)
- E) Discussion: Comprehensive Plan Survey Results
- F) Discussion and Consideration: Arrington Subdivision Street Lighting Bill
- G) Discussion and Consideration: Culvert Cleanout in Bear Creek on Gluckstadt and Dees Road
- H) Consideration and Approval: 2023 Industrial Ad Valorem Tax Exemption Application Requests (Madison County Tax Assessor)

- I) Discussion and Consideration: Proposal for \$500 Annual Scholarship & Trophy for Mayor's Youth Council Outstanding Leadership (Senior)
- J) Consideration and Approval: Declaring Church Pews Surplus Items, Determination of Value and Disposal (Originally Donated by City of Ridgeland)
- K) Discussion and Consideration: Acceptance of Coronavirus Emergency Supplemental Funding Grant (CESF), Grant Award of \$22,692.00 (Kerry Minninger)

**7. Old Business**

- A) Discussion and Reconsideration of Bid Acceptance: Uninterrupted Power Supply Bid for Traffic Signals
- B) Discussion and Reconsideration: Bids for Limb Pickup

**8. City Clerk, City Administration Matters (Lindsay Kellum)**

- A) General Update, City Administration Matters
- B) Monthly Privilege License Report
- C) Authorization to Mail Out Annual Notice to Gluckstadt Businesses, Privilege License Requirements and Renewals
- D) Request to Advertise Job Announcement and Schedule Interviews for Purchasing and Inventory/Fixed Assets Clerk, City Clerk's Office
- E) Discussion and Consideration: Home Depot Credit Card (Emergency Procurement Purposes)

**9. Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**

- A) General Update, Planning and Zoning & Building Dept.
- B) Planning and Zoning Commission Meeting Minutes, April 25, 2023 (Draft)
- C) Permitting Log Update, Building Department

**10. Police Chief, Police Department Matters (Chief Wendell Watts)**

- A) Discussion & Update: School Resource Officer, Madison Crossing Elementary (Tabled 4/11/23)

**11. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

- A) General Updates, Municipal Court Matters

**12. Public Comment**

**13. Closed Session to Determine Need for Executive Session**

**14. Adjourn**

WALTER C. MORRISON, IV  
MAYOR

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

Alderwoman Bates \_\_\_\_\_

Alderman Powell \_\_\_\_\_

Alderman Slay \_\_\_\_\_

Alderman Taylor \_\_\_\_\_

Alderwoman Williams \_\_\_\_\_

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

LINDSAY D. KELLUM  
CITY CLERK

[Seal]

**From:** [Lindsay Kellum](#)  
**To:** ["Jonathan McMillan"](#)  
**Subject:** RE: House district 58 mcmillan  
**Date:** Tuesday, May 2, 2023 10:38:00 AM

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May 9th, City Hall, at 6:00 pm sir, no problem.

I will get you added under the presented items section.

See you then.

LINDSAY D. KELLUM  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

-----Original Message-----

From: Jonathan McMillan <[jmcmillan@deviney.com](mailto:jmcmillan@deviney.com)>  
Sent: Tuesday, May 2, 2023 10:29 AM  
To: Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
Subject: House district 58 mcmillan

Lindsey,

Hope things are well. Would it be possible for you to add me to the addenda at the next board meeting. Would love to introduce myself formally to board and announce my candidacy for House district 58. If you feel there is too much on agenda we can move to later date.

Thanks

Jonathan

Sent from my iPhone

**From:** [Michelle Williams](#)  
**To:** [Lindsay Kellum](#)  
**Subject:** Re: Introduction of Michelle Williams  
**Date:** Monday, May 1, 2023 5:52:07 PM

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Thank you so much!

I look forward to meeting you on May 9th. I am assuming I should keep my presentation to about 10 minutes or less.

If you have any further questions, please let me know.

Thanks again,

Michelle

On Mon, May 1, 2023 at 8:55 AM Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)> wrote:

Good Morning Michelle,

I apologize for the delay in getting back with you as I was out of town at a conference last week. I will be happy to place you on our 5/9 agenda under our presented items section.

My contact at the high school is Dr. Wesley Quick, Principal, his email is [wquick@madison-schools.com](mailto:wquick@madison-schools.com); my contact at the middle school is Devona Dew, Assistant Principal, her email is [ddew@madison-schools.com](mailto:ddew@madison-schools.com); lastly, you may want to reach out to our Mayor's Youth Council Chairman, Julia Lever, to see if they would be interested in assisting; her email is [juliaele@icloud.com](mailto:juliaele@icloud.com)

We look forward to seeing you on May 9<sup>th</sup> at 6:00 pm, City Hall – 343 Distribution Drive, Madison.

Thanks.

Lindsay

**LINDSAY D. KELLUM**

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(601)-946-7019

[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

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**From:** Jayce Powell <[jayce.powell@gluckstadt.net](mailto:jayce.powell@gluckstadt.net)>  
**Sent:** Thursday, April 27, 2023 11:36 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Cc:** [michelle@mississippimtb.org](mailto:michelle@mississippimtb.org)  
**Subject:** Introduction of Michelle Williams

Lindsay,

Good afternoon! I would like to introduce you to Michelle Williams. She is copied on this email. Michelle is the League Director with Mississippi NICA League which is 6-12 grade mountain bike racing. She would like to speak to the board at our next board meeting and I was hoping you could connect her with someone at Germantown Middle school and the high school to talk to students about participating. There are currently several students that are participating in the current league where they race in Alabama. They are creating a NICA league for Mississippi.

Thanks,

Jayce

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**BICYCLE SAFETY MONTH**

**RESOLUTION PROCLAIMING THE MONTH OF MAY AS BICYCLE SAFETY MONTH, CITY OF GLUCKSTADT**

**WHEREAS**, the bicycle is a viable and environmentally sound form of transportation, and an excellent form of recreation; and

**WHEREAS**, millions of Americans will experience the joys of bicycling during the month of May through individual and group rides and commuting events; and

**WHEREAS**, Americans in record numbers are turning to bicycling for transportation, recreation, and exercise; and

**WHEREAS**, bicycling will enhance your physical health, improve your mental outlook and overall quality of life; and

**WHEREAS**, the keys to bicycle safety are the education and cooperative understanding of properly sharing the road with motorists and vehicles, traffic handling skills, communication between cyclists and motorists, obeying traffic laws and the rules of the road; and

**WHEREAS**, bicyclists of all ages throughout the City of Gluckstadt, the State of Mississippi and the nation will be promoting bicycling as an environmentally friendly alternative to the automobile and a wholesome leisurely activity during the month of May.

**WHEREFORE**, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt declares the month of May Bicycle Safety Month and urges all residents, as motorists or bicyclists, to respect cycling and encourage safety throughout our community. Bicycling has a wide range of benefits for the cyclists as well as the community-at-large, including saving money and time, reducing traffic, and improving health and fitness.

SO RESOLVED this the 9<sup>th</sup> Day of May, 2023. Motion was made by Alderman \_\_\_\_\_ and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the 9<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
WALTER C. MORRISON, IV.  
MAYOR, CITY OF GLUCKSTADT

ATTEST:

\_\_\_\_\_  
LINDSAY KELLUM  
CITY CLERK

[Seal]



**From:** [Walter Morrison](#)  
**To:** [Jayce Powell](#)  
**Cc:** [Lindsay Kellum](#)  
**Subject:** RE: May is National Bike Month  
**Date:** Tuesday, May 2, 2023 10:35:09 AM

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Yes, sir.

**Walter C. Morrison IV**

Mayor, City of Gluckstadt  
P.O. Box 2210  
Gluckstadt, MS 39130  
Office: (769) 567-2306  
Fax: (769) 567-2305  
[Walter.morrison@gluckstadt.net](mailto:Walter.morrison@gluckstadt.net)

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**From:** Jayce Powell <[jayce.powell@gluckstadt.net](mailto:jayce.powell@gluckstadt.net)>  
**Sent:** Tuesday, May 02, 2023 10:08 AM  
**To:** Walter Morrison <[walter.morrison@gluckstadt.net](mailto:walter.morrison@gluckstadt.net)>  
**Cc:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** Re: May is National Bike Month

Thank you! Would it be ok for me to invite the presidents of the local bike clubs to be on hand at the meeting and to recognize before the proclamation. I'll make it quick.

Thanks,  
Jayce

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**From:** Walter Morrison <[walter.morrison@gluckstadt.net](mailto:walter.morrison@gluckstadt.net)>  
**Sent:** Thursday, April 27, 2023 11:43:57 AM  
**To:** Jayce Powell <[jayce.powell@gluckstadt.net](mailto:jayce.powell@gluckstadt.net)>  
**Cc:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** Re: May is National Bike Month

Of course. Let's do it.

Walter C. Morrison IV  
Sent from my iPhone

On Apr 27, 2023, at 12:38 PM, Jayce Powell <[Jayce.Powell@gluckstadt.net](mailto:Jayce.Powell@gluckstadt.net)> wrote:

Mayor Morrison,

Good afternoon! I hope all is well. May is national bike month designated by the League of American Cyclist. Last year we did a proclamation for the city to proclaim May as National Bike Month for Gluckstadt and I would ask that we do it again this year.

Thanks,  
Jayce

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**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI DESIGNATING THE SECOND WEEK IN MAY AS LUNG CANCER ACTION WEEK**

WHEREAS, about every two and a quarter minute, a person in the U.S. is diagnosed with lung cancer; and,

WHEREAS, lung cancer is the leading cause of cancer deaths; and,

WHEREAS, lung cancer screening saves lives, and advocacy and increased awareness will result in more high-risk individuals getting screened; and,

WHEREAS, public support for research funding will result in new treatments and better methods of early detection; and,

WHEREAS, LUNG FORCE is a national initiative led by the American Lung Association, to defeat lung cancer;

WHEREFORE, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt hereby designates the second week in May as Lung Cancer Action Week throughout the City of Gluckstadt and encourages all residents of the City of Gluckstadt to learn more about lung cancer risk factors, early detection, and to take action.

SO RESOLVED this the 9<sup>th</sup> day of May, 2023. Motion was made by Alderman \_\_\_\_\_, and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the 9<sup>th</sup> day of May, 2023.

\_\_\_\_\_  
Walter C. Morrison, IV,  
MAYOR

ATTEST:

\_\_\_\_\_  
Lindsay Kellum,  
CITY CLERK

**From:** [Lindsay Kellum](#)  
**To:** "Rochelle Thompson"  
**Subject:** RE: Turquoise Takeover Lung Cancer Awareness Week  
**Date:** Tuesday, May 2, 2023 12:19:00 PM  
**Attachments:** [5.9.23 Draft Resolution Lung Cancer Action Week.doc](#)

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Please see attached draft resolution for next Tuesday's BOA meeting.

We look forward to seeing you at 6:00 pm.

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

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**From:** Rochelle Thompson <[Rochelle.Thompson@lung.org](mailto:Rochelle.Thompson@lung.org)>  
**Sent:** Wednesday, April 19, 2023 6:54 PM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** RE: Turquoise Takeover Lung Cancer Awareness Week

Will do!

**Rochelle Thompson**  
Director | Health Promotions | Eastern  
**American Lung Association**  
**601-832-9112**

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**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Wednesday, April 19, 2023 3:45 PM  
**To:** Rochelle Thompson <[Rochelle.Thompson@lung.org](mailto:Rochelle.Thompson@lung.org)>  
**Subject:** RE: Turquoise Takeover Lung Cancer Awareness Week

If you guys would like to come to the board meeting at 6:00 at city hall and get a photo with the board you are more than welcome .

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** Rochelle Thompson <[Rochelle.Thompson@lung.org](mailto:Rochelle.Thompson@lung.org)>  
**Sent:** Wednesday, April 19, 2023 3:34 PM

**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** RE: Turquoise Takeover Lung Cancer Awareness Week

Lindsey, thanks for responding. That would be great. Will there be an opportunity for a photo? I would like to invite some health and business professionals. We can schedule the photo anytime that week.

**Rochelle Thompson**  
Director | Health Promotions | Eastern  
**American Lung Association**  
**601-832-9112**

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**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Wednesday, April 19, 2023 3:29 PM  
**To:** Rochelle Thompson <[Rochelle.Thompson@lung.org](mailto:Rochelle.Thompson@lung.org)>  
**Subject:** RE: Turquoise Takeover Lung Cancer Awareness Week

Received.

We would not be able to issue the proclamation until 5/9 as that is our next board meeting, any issue with that?

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

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**From:** Rochelle Thompson <[Rochelle.Thompson@lung.org](mailto:Rochelle.Thompson@lung.org)>  
**Sent:** Tuesday, April 18, 2023 6:59 PM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** FW: Turquoise Takeover Lung Cancer Awareness Week

Hello Lindsey,

Thanks for responding to my text. I hope all is well with you. The American Lung Association's LUNG FORCE initiative will unite America in support of defeating lung cancer, the nation's leading cancer killer, during **Turquoise Takeover and Lung Cancer Action Week (May 8-14, 2023)**. Each May, we celebrate by turning the nation turquoise to raise awareness for lung cancer, raise funds and inspire Americans to take action to prevent lung cancer and detect it earlier. Although the lung cancer survival rate has increased by nearly 40% over the past 10 years, the disease still takes the lives of more than 373 of our friends, neighbors, and loved ones every day.

My goal is to get five proclamations signed by Mayors across the state. I am in high hopes that

Mayor Morrison would want Gluckstadt to set a standard for supporting organizations that focus on health and wellness efforts. I would love for Gluckstadt to be one of the five cities to support this worthy cause. I have attached a sample ordinance, or you can prepare one yourself. Also, we would like to request a photo opportunity.

Anyone can get lung cancer, and no one deserves it. We appreciate your consideration and your support for this vital cause.

Let me know if you have any questions. We look forward to hearing from you regarding the support of Turquoise Takeover and Lung Cancer Action Week.

Sincerely,

RT

**Rochelle Thompson**

Director | Health Promotions | Eastern

**American Lung Association**

O: 470-233-7033 | C: 601-832-9112

Lung HelpLine: 1-800-LUNGUSA

[Lung.org](http://Lung.org) | [Rochelle.thompson@lung.org](mailto:Rochelle.thompson@lung.org)



**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI PROCLAIMING THE WEEK OF MAY 14<sup>TH</sup> THROUGH MAY 20<sup>TH</sup>, 2023 AS LAW ENFORCEMENT APPRECIATION WEEK IN THE CITY OF GLUCKSTADT**

**WHEREAS**, the week of May 14th thru May 20th, 2023, has been designated as "Madison County Law Enforcement Appreciation Week"; and,

**WHEREAS**, citizens of the City of Gluckstadt, Mississippi, are extremely indebted to the committed, well-trained, hard-working members of its Sheriff's Department and staff; and,

**WHEREAS**, the City is newly incorporated, has recently hired police officers and is in the process of building a police department from the ground up and therefore, has been reliant on the Sheriff's Department for continued service to and protection of our citizens and businesses; and,

**WHEREAS**, as part of the celebration and commemoration of the outstanding work of the Sheriff's Department of Madison County, Mississippi, the Mayor and Board of Aldermen, as well as the citizens of the City of Gluckstadt, wish to commend and thank its well-trained, loyal force for its commitment to the City of Gluckstadt and Madison County, and its further commitment to providing a safe and secure community in which to live.

**WHEREFORE**, be it hereby resolved by the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, as follows:

1. The City of Gluckstadt declares the week of May 14th thru May 20th, 2023, as "Madison County Law Enforcement Appreciation Week" of and for the City of Gluckstadt, Mississippi; and call upon its residents to recognize and participate in this special observance and honor of our law enforcement officials.

SO RESOLVED this the 9<sup>th</sup> Day of May, 2023. Motion was made by Alderman \_\_\_\_\_ and seconded by Alderman \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

Alderman Miya Warfield Bates voted:	Aye/Nay
Alderman Jayce Powell voted:	Aye/Nay
Alderman Richard Wesley Slay voted:	Aye/Nay
Alderman John Taylor voted:	Aye/Nay
Alderman Lisa H. Williams voted:	Aye/Nay

The Mayor thereupon declared the motion carried and the Resolution adopted this the 9th day of May, 2023.

\_\_\_\_\_  
WALTER C. MORRISON, IV.  
MAYOR

ATTEST:

[Seal]

\_\_\_\_\_  
LINDSAY KELLUM  
CITY CLERK





**REGULAR MONTHLY MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

**Tuesday, April 11, 2023 at 6:00 PM**

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## Minutes

This notice and agenda of the Regular Monthly Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, April 11, 2023, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

### 1. Call Meeting to Order and Roll Call

The Mayor called the April 11, 2023 Regular Meeting of the Mayor and Board of Aldermen to order.

Board Members Present: Mayor Walter Morrison, Alderman John Taylor, Alderman Jayce Powell, Alderwoman Miya Bates, Alderman Wesley Slay, Alderwoman Lisa Williams.

City Employees and Legal Staff Present: John Scanlon, City Attorney; Zachary Giddy, City Attorney; Lindsay Kellum, City Clerk; Scott Maugh, Deputy City Clerk; Janet Brooks, Executive Assistant; Mike McCollum, Planning and Zoning Administrator; William Hall, Building Official; Bridgette Smith, Executive Assistant.

### 2. Opening Prayer and Pledge of Allegiance

*Mrs. Janet Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

### 3. Presented Items

*The Mayor amended the agenda to add the following item under presented items:*

#### **A) Introduction of Ethan Hancock, Public Works Crew Leader**

*The Mayor introduced Ethan Hancock to the board and welcomed him to the city as the new Public Works Crew Leader. Ethan thanked the Mayor and Board of Aldermen for allowing him the opportunity to serve Gluckstadt in his new role.*

No action taken.

**4. Approval of Consent Agenda Items (Exhibit A)**

- A) Approval of March 23, 2023 Special Called Meeting Minutes**
- B) Approval of March 29, 2023 Special Called Meeting Minutes**
- C) Approval of April 5, 2023 Special Called Meeting Minutes**
- D) Approval of Docket of Claims**
- E) Consideration of City Hall Backup Communications Quote (Emergency Mgmt)**
- F) Notification for Withdrawal of \$400 Additional Change for Court Services (Cash Drawers)**
- G) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Officer Sage Bowman)**
- H) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Sergeant Jeremy Slaven)**
- I) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Sergeant Timothy Hudson)**
- J) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Chief Wendell Watts & Assistant Chief Barry Hale)**
- K) Request for Training, Police Department: Reimbursement of Registration & Travel Fees (Chief Wendell Watts & Assistant Chief Barry Hale)**

The Mayor requested a motion to adopt the consent agenda. (Exhibit A).

Motion made by Alderman Slay, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**5. Monthly Budget Report**

**A) Monthly Budget Report(s)**

*The Mayor presented the monthly budget report(s).* (Exhibit B).

No action taken.

## 6. New Business

### A) Approval of Resolution, Grant Application: Delta Regional Authority Resolution, Comprehensive Plan

The Mayor requested a motion to adopt the Delta Regional Authority Resolution and Grant Application. (Exhibit C). Motion made by Alderman Powell, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### B) Uninterrupted Power Supply (UPS) for Traffic Signals Installation and Maintenance Bid

The Mayor requested a motion to accept the bid submission by Lewis Electric in the amount of \$115,290.00, plus \$3,300.00 in annual maintenance fees, as the lowest and best bid for uninterrupted power supply for city traffic signals, as outlined in bid specifications, as this was the only bid received by the city for this project. (Exhibit D). Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### C) Bid Recommendation for Limb Pickup

The Mayor requested a motion to accept the bid submission by Magnolia LLC in the amount of \$18,480.00 annually for weekly service pickup of limb and debris in city limits, as outlined in bid specifications, as the lowest and best bid, with the condition Magnolia LLC provides their certificate of insurance to the city within seven (7) calendar days. (Exhibit E). Motion made by Alderman Slay, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### D) Consideration of Bids: Term Bid for Asphalt, Milling and Repair of Streets

The Mayor requested a motion to accept the term bid submission by Adcamp, Inc. in the amount of \$180,500.00 for asphalt, milling and street repair projects, as outlined in bid specifications, as the lowest and best bid. (Exhibit F). Motion made by Alderman Slay, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **E) Consideration of Bids: Striping, Various Intersections, City of Gluckstadt**

The Mayor requested a motion to accept the bid submission by Traffic Control Products in the amount of \$207,785.00, as the lowest and best bid for various intersection striping projects in the city as outlined in bid specifications, as this was the only bid received by the city for this project. (Exhibit G). Motion made by Alderman Powell, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **F) Consideration of Bids: Purchase of One Ton Truck with Dump Bed, Public Works**

The Mayor requested a motion to accept the bid submission by Mac Haik of Gluckstadt in the amount of \$73,500.00 for the purchase of a one-ton truck, as outlined in bid specifications, as the lowest and best bid. (Exhibit H). Motion made by Alderwoman Bates, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **7. Old Business**

*The Mayor amended the agenda to add the following item under Old Business items:*

### **A) Cooperation Agreement with Madison County (Ridgefield Subdivision Resurfacing Project & Reimbursement from County of \$325,000.00)**

The Mayor requested a motion to approve the Cooperation Agreement with Madison County related to the Resurfacing Project for Ridgefield Subdivision (Exhibit I). Motion made by Alderman Powell, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **8. City Clerk, City Administration Matters (Lindsay Kellum)**

### **A) General Update, City Administration Matters**

*The City Clerk provided an update to the board concerning the City Administration.*

No action taken.

### **B) Monthly Privilege License Report**

*The City Clerk provided an update to the board on privilege license collections. (Exhibit J).*

No action taken.

**C) For Discussion and Consideration: Travel Card, Direct Billing Setup (Hotels) and Procurement Card (Emergencies Only)**

The Mayor requested a motion to authorize the City Clerk's Office to obtain a procurement credit card with a credit limit of \$1000.00, to be used by the city administration (authorized users, Lindsay Kellum, City Clerk and Walter Morrison, Mayor) in emergencies only, under limited circumstances where it is not feasible to wait on delivery of an item or a monthly board meeting to seek approval for purchasing; state procurement guidelines and policies shall be followed and balance of card paid off monthly on the claims docket, with approval from the board, after review of all receipts and relative documentation. (Exhibit K). Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

Additionally, the Mayor requested a motion to authorize the City Clerk's Office to obtain a travel credit card with a credit limit of \$5000.00, to be used by the city administration (authorized users, Lindsay Kellum, City Clerk and Walter Morrison, Mayor) for the purpose of prepaying hotel accommodations for board members or staff members traveling for authorized city business purposes such as educational conferences and events; city and state travel guidelines and policies shall be followed and balance of card paid off monthly on the claims docket, with approval from the board, after review of all receipts and relative documentation. (Exhibit K). Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*Mayor Morrison directed the City Clerk to provide a draft policy and guidelines for use of both cards at the May meeting for board review and approval, prior to securing and utilizing the above cards.*

**9. Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**

**A) General Update, Planning and Zoning & Building Dept.**

*The Planning and Zoning Administrator and the Building Official provided an update to the board related to matters in their departments.*

No action taken.

**B) Draft Minutes of the Planning and Zoning Commission Meeting: March 28, 2023**

*The Planning and Zoning Administrator and Building Official provided an update on the most recent meeting agenda of the Planning and Zoning Commission.*

No action taken.

**C) Permitting Log Update, Building Dept.**

*The Building Official provided an update on permit collections. (Exhibit L).*

No action taken.

**D) Public Hearing: Private Property Cleanup, 330 Old Jackson Road (Update)**

Next came the matter of a public hearing regarding the private property cleanup of 330 Old Jackson Road. Mayor Morrison confirmed with William Hall, Code Enforcement Official, and John Scanlon, City Attorney, that proper and timely notice was provided in accordance with state law. Mr. Hall and Mr. Scanlon confirmed proper notice was provided to the owner of the property. (Exhibit M).

The Mayor declared the public hearing open and asked if there were any citizens that signed up on the sign in sheet to address the board on this matter, whether in support or opposition of adoption. (Exhibit M-1). Ms. Christy Stanley, a representative for the estate, was present and requested to address the board to discuss the status of cleanup for the property in question. The City Attorney asked the City Clerk if there were any additional citizens who may have sent an email requesting to be heard on the matter. The City Clerk confirmed there were no additional citizens who made such a request, to her knowledge.

Ms. Christy Stanley addressed the board; she explained the property owner, Agnes Stanley, is deceased and the estate is tied up in probate court at the moment; she is unsure when the matter will be concluded.

The Mayor called for questions or comments from the public and with there being none, the public hearing was declared closed. The Mayor requested a motion from the board to adopt a resolution adjudicating the cleaning of 330 Old Jackson Road, declaring the property a public menace threatening the health, safety and welfare of the community, but also providing a thirty (30) day grace period where the city will waive code enforcement, to allow the estate representatives to clean up the property before further action is taken; the city shall be allowed to enter the private property for a period of two (2) years in accordance with the resolution.

Motion made by Alderwoman Williams, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**E) Consideration and Approval of Site Plan, "PTS" Sports**

The Mayor requested a motion to approve the Site Plan for PTS Sports. (Exhibit N).

Motion made by Alderman Slay, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**F) Consideration and Approval of Site Plan, "The Platz"**

The Mayor requested a motion to approve the Site Plan for The Platz as amended, with Alderwoman William's request to add any relative covenant restriction documents for Mr. Sahler's developments, as supporting documents to the 4/11/23 minutes, as they should be filed with the county land records. (Exhibit O).

Motion made by Alderwoman Williams Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**10. Police Chief, Police Department Matters (Chief Wendell Watts)**

**A) General Update, Law Enforcement Matters**

*The Chief of Police provided an update on law enforcement matters.*

No action taken.

**11. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

**A) General Updates, Municipal Court Matters**

*The Municipal Court Clerk provided an update on court matters.*

No action taken.

**12. Public Comment**

*No members (with the exception of Ms. Christy Stanley, addressed the board on item 9-4) of the public signed up to address the board.*

No action taken.

**13. Closed Session to Determine Need for Executive Session**

The Board considered entering into closed session to determine whether to go into Executive Session. The Mayor requested a motion to enter closed determination.

Motion made by Alderman Slay, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Board then considered entering into executive session. A motion was made by Alderman Powell to enter into executive session.

Motion made by Alderman Powell, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*The Board entered into an Executive Session. A public announcement was made that the Board had entered into Executive Session for discussion of personnel matters, related to job performance and termination of (1) individual and hiring of two individuals in the City's Public Works Department. Additionally, discussion of hiring a school resource officer for a local elementary and discussion of job performance of a current officer being considered for the position.*

#### **A) Consideration of Termination of Fenton Jackson, Maintenance Worker I - Public Works Department**

On March 23, 2023 the motion to extend an offer of employment to Mr. Fenton Jackson for the position of Maintenance Worker I, Public Works Department, was approved by the Board of Aldermen. Mr. Jackson accepted the employment offer and was given a start date of April 10th, 2023 at 8:00 AM. At approximately 8:20 AM, William Hall reached out via phone to Mr. Jackson as he had not appeared at City Hall for his first day. Mr. Jackson did not answer, but called back at 8:29 AM to explain he had car trouble and asked if he needed to be in later that afternoon. Mr. Hall told him to report in at 8:00 AM Tuesday ready to work. As of 9:30AM Tuesday March 11, 2023, Mr. Jackson had not reported for work nor contacted the city.

Therefore, Mr. McCollum and Mr. Hall are requesting the board make a motion to terminate the employment of Mr. Fenton Jackson, as Maintenance Worker I with the Public Works Department, effective immediately.

Motion made by Alderman Slay, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*The Mayor directed Mr. McCollum and Ms. Kellum to send a termination letter to Mr. Jackson.*

#### **B) Request for Approval to Extend Offer of Employment to One (1) Candidate for Public Works Department, for the Position of Maintenance Worker I**

After the Board reviewed the candidate's qualifications, the Mayor requested a motion to hire Mr. Montravious Lockett for the position of Maintenance Worker I, Public Works Department. Alderman Taylor made a motion to extend a conditional offer of employment, setting the annual salary for the position of public works maintenance worker I at \$29,120.00 annually, plus benefits to include PERS retirement and 100% employee coverage of BCBS health insurance benefits; additionally, Alderman Taylor directed the Mayor and Planning and Zoning Director to provide an



offer letter to Mr. Lockett and note in the offer letter that the offer of employment was contingent upon successful passage of all background checks, drug testing, driving history and any additional pre-employment requirements for the city. Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**C) Request for Approval to Extend Offer of Employment to an Additional Candidate for Public Works Department, for the Position of Maintenance Worker I**

After the Board reviewed the candidate's qualifications, the Mayor requested a motion to hire Mr. Ricky Henry for the position of Maintenance Worker I, Public Works Department. Alderman Slay made a motion to extend a conditional offer of employment, setting the annual salary for the position of public works maintenance worker I at \$29,120.00 annually, plus benefits to include PERS retirement and 100% employee coverage of BCBS health insurance benefits; additionally, Alderman Slay directed the Mayor and Planning and Zoning Director to provide an offer letter to Mr. Henry and note in the offer letter that the offer of employment was contingent upon successful passage of all background checks, drug testing, driving history and any additional pre-employment requirements for the city. Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Consideration of Request to Hire School Resource Officer, Police Department**

Chief Watts explained that Madison Crossing Elementary approached him requesting Gluckstadt Police Department provide a School Resource Officer (Three Year Contract, Reimbursable Position, District will Pay all but Health Insurance Benefits for the Officer).

The Mayor and Board requested the Chief obtain additional details concerning this request, to provide to them at their May meeting.

No action taken.

The Mayor then asked for a motion to leave executive session.

Within the executive session, a motion was made by Alderwoman Williams to leave executive session and re-enter open session. Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*The board re-entered open session.*

**14. Adjourn**

There being no further business before the Board of Aldermen, the Mayor requested a motion to adjourn.

Motion made by Alderman Powel, Seconded by Alderwoman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

\_\_\_\_\_  
WALTER C. MORRISON, IV  
MAYOR

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

LINDSAY D. KELLUM  
CITY CLERK

[Seal]



Gluckstadt, MS

Section 4, 1B)

# Docket of Claims Register

APPKT00249 - May 2023 Claims

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00220	Ace Bolt & Screw Co. Inc. 593779	2023286 M18 Fuel 1/2" Drill Driver Kit (Milwaukee)	Invoice	05/10/2023	106 PC 1/4 and 3/8 Metric & Ratchet and	001-301-91600	1,826.92
					1600 9 PC Rain Suit (X Large)	001-301-91600	360.00
					24 oz Ball Pein Hammer (Gearwrench)	001-301-91600	14.97
					24 PC 12Pt Long Pattern Combo Wrench	001-301-91600	43.95
					25 FT Stud Magnetic Tape Measure (Milwaukee)	001-301-91600	329.00
					29 Piece Nitro Drill Bit Set 1/16-1/2 by 6mm	001-301-91600	44.90
					3/4 x 36" Ripping Bar	001-301-91600	140.00
					9 PC Protq SCDE Set (Irwin)	001-301-91600	26.95
					M18 Fuel 1/2" Drill Driver Kit (Milwaukee)	001-301-91600	36.50
					M18 Fuel 3/8 Mid-Torque Impact Wrench	001-301-91600	349.00
	594936	PW Tools - Ratchet, Spray Wand, Markin	Invoice	05/10/2023	17 oz White Inverted Marking Paint	001-301-50500	269.00
					2"x27" Poly Load Ratchet w/Flat Hook	001-301-91600	59.50
					Marking Paint Spray Wand	001-301-91600	83.16
							69.99
00093	AgUp Equipment P97513	2023287 Key	Invoice	05/10/2023	Key	001-301-50500	7.06
00006	Bear Creek Water Association 042023	2023288 Water & Sewer - April 2023	Invoice	05/10/2023	Water & Sewer - April 2023	001-195-63003	41.65
00008	Bridge & Watson, Inc. 042023	2023289 Financial Planning - Feb 21 - April 19, 23	Invoice	05/10/2023	Financial Planning - Feb 21 - April 19 23	001-195-60101	34,578.00
	042023PnZ	Comp. Plan Billing - Jan 20 - April 3, 23	Invoice	05/10/2023	Comp. Plan Billing - Jan 20 - April 3, 23	001-190-60101	23,758.00
00230	Canton Sanitary Landfill 052023	2023290 Trash Dump Fees - April 2023	Invoice	05/10/2023	Trash Dump Fees - April 2023	001-301-68500	10,820.00
00010	Cascio Sanford Government Law G 9814	2023291 Lobbying Fees - May 2023	Invoice	05/10/2023	Lobbying Fees - May 2023	001-195-60102	116.68
							2,500.00
							2,500.00

Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00201	Classic Creations, Inc. 063480	2023292 City Staff Attire	Invoice	05/10/2023	Adding City Clerk on 1 Lady's Jacket & De	001-195-64700	1,834.79
					Item # ST657, Blue Long Sleeve Polo, Uni	001-195-64700	16.00
					Item #C838, Caps Embroidered "City of C	001-195-64700	56.16
					Item #J717, Gray Men's Jacket, Embroid	001-195-64700	235.62
					Item #L717, Gray Ladies Jacket, Embroid	001-195-64700	269.15
					Item #LSST650 Fuchsia Ladies Short Slee	001-195-64700	80.74
					Item #LST650 White Ladies Short Sleeve	001-195-64700	24.94
					Item #LST650 Blue Ladies Short Sleeve F	001-195-64700	24.94
					ITEM #LST650, white Ladies Short Sleeve	001-195-64700	99.76
					Item #ST650, Blue Men's Short Sleeve Pc	001-195-64700	53.72
					Item #ST650, White Men's Short Sleeve I	001-195-64700	26.48
					Item #ST657 Blue Unisex Long Sleeve Po	001-195-64700	149.64
					Item #ST657, White Long Sleeve Polo, Ur	001-195-64700	60.00
					Item X#L717, Gray Ladies' Jacket, Embro	001-195-64700	308.88
					Setup Charge for City of Gluckstadt Logo	001-195-64700	269.15
					Setup Charge for Mun. Court Logo	001-195-64700	30.00
					Sewout for Approval	001-195-64700	30.00
					Sewout for Approval	001-195-64700	15.00
					Size: XXL	001-195-64700	15.00
					Size: XXL	001-195-64700	29.62
						001-195-64700	39.99
00013	Column Software PBC 20571CB1-0009	2023293 Proof of Publication - PnZ (Joni's House)	Invoice	05/10/2023	Proof of Publication - PnZ (Joni's House)	001-190-61500	47.39
00115	Core & Main 5753820	2023294 Asphalt Perma Patch	Invoice	05/10/2023	(50) 60 Pound Bag Asphalt Repair Perma	001-301-55904	47.39
00119	Crystal Clean 47808	2023295 Street Sweeping Services - April 2023	Invoice	05/10/2023	Street Sweeping Services - April 2023	001-301-68600	950.00
00018	Custom Products Corporation 389432 390464	2023296 Post Round Steel 3" OD 12' (Sign Post) City Limit Post Mounts	Invoice Invoice	05/10/2023 05/10/2023	Post Round Steel 3" OD 12' (Sign Post) 6 Custom Post Mounmt Poles 6 Post U Channel Galvanized 12FT 2 LB Vandal Resistant Hardward to Mount Sig	001-301-55904 001-301-55904 001-301-55904 001-301-55904	2,850.00
00195	Dean Architecture 42023	2023297 Construction Document Phase	Invoice	05/10/2023	Burns Cooley Dennis Invoice + Printing/P Construction Document Phase	002-200-69900 002-200-69900	782.00
00020	Entergy 10017512859	2023298 Entergy Bill - Traffic Signals & Lighting	Invoice	05/10/2023	Area Lighting Traffic Signals	001-301-63102 001-301-63103	126,812.38
							9,812.38
							117,000.00
							445.41
							60.11
							385.30

Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00211	Evident 219624A	2023299 Evidence Collecting Materials	Invoice	05/10/2023	Distilled Water	001-200-50500	222.67 4.80
					GSR Collection Envelope Kit	001-200-50500	62.05
					Nik Cocaine ID Swabs	001-200-50500	48.00
					Photo Evidence Markers	001-200-50500	35.00
					Photomacrographic Scale	001-200-50500	10.78
					Reversible Footwear & Tire Scale Set	001-200-50500	33.32
					Sharps Container	001-200-50500	13.72
					Wood Shafts Swabs	001-200-50500	15.00
00021	Executive Landscape 042023	2023300 Monthly Landscaping Services - April 2023	Invoice	05/10/2023	Monthly Landscaping Services - April 2023	001-195-68600	285.00 285.00
00184	FBI-LEEDA 052023Hale	2023301 Barry Hale July 2023 Conference Fee	Invoice	05/10/2023	Barry Hale July 2023 Conference Fee	001-200-61000	795.00 795.00
00023	Fuelman NP64145414	2023302 Gas & Oil - PD, PW, Building	Invoice	05/10/2023	Gas & Oil - Building	001-280-52500	11,010.03 117.89
					Gas & Oil - PD	001-200-52500	5,426.95
					Gas & Oil - PW	001-301-52500	179.35
	NP64312945	Gas & Oil - PD, PW, & Building	Invoice	05/10/2023	Gas & Oil - PD, PW, & Building	001-200-52500	4,879.42
						001-280-52500	68.32
						001-301-52500	338.10
00206	H&E Equipment Services, Inc. 97190644	2023303 Plate Compacotr	Invoice	04/21/2023	Plate Compacotr	001-301-90400	2,857.77 2,857.77
00102	Hartley Equipment Company, Inc. 206591	2023304 Aprons, Gloves, Sprayer & Saw	Invoice	05/10/2023	Chaps Apron - 6 Ply orange 36"	001-301-91600	950.92 94.99
					Helmet System Function Basic	001-301-91600	56.99
					Large Heavy Duty Gloves	001-301-91600	18.99
					Manual Sprayer .040 Gallon (sg 11)	001-301-91600	25.99
					Saw MS 250 18" 5/4714	001-301-91600	359.99
	206592	Carry Case, Bar, Chain Lube Woodcutter	Invoice	05/10/2023	Bar & Chain Lube Woodcutter 1 Gal	001-301-91600	19.99
					Carrying Case/Medium MSA120C To MS	001-301-91600	49.99
	208556	Trimmer FS 91 R Loop Handle A25-2 Hea	Invoice	05/10/2023	Trimmer FS 91 R Loop Handle A25-2 Hea	001-301-91600	323.99
00145	Jackson Paper Company 1335444	2023305 Paper - 20# 8.5x11-10M White (State) IP	Invoice	05/10/2023	Paper - 20# 8.5x11-10M White (State) IP	001-140-50000	256.20 64.05
						001-190-50000	64.05
						001-200-50000	64.05
						001-280-50000	64.05
00227	Jam Athletics 052023PLRefund	2023306 Privilege License Refund	Invoice	05/10/2023	Privilege License Refund	001-000-22000	30.00 30.00

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
00067	Lindsay Kellum	2023307					1,064.00
	052023Kellum	Reimbursement for Oxford Training Expe	Invoice	05/10/2023	Reimbursement for Oxford Training Expe	001-140-61000	495.44
	052023Kellum2	MMCA Conference Reimbursement of E	Invoice	05/10/2023	MMCA Conference Reimbursement of E	001-140-61000	568.62
00035	Madison County Board of Supervis	2023308					2,476.00
	042023	Debris & Limb Removal	Invoice	05/10/2023	Debris & Limb Removal	001-301-68000	2,476.00
00178	Madison County Sheriff's Office	2023309					2,483.46
	GP-0323	Inmate Housing - March 2023	Invoice	05/10/2023	Inmate Housing - March 2023	001-200-68301	2,436.00
	GP-M0323	Inmate Medical - March 2023	Invoice	05/10/2023	Inmate Medical - March 2023	001-200-68301	47.46
00038	MAGCOR (formerly MPIC, INC)	2023310					50.00
	127881	Business Cards - Hale	Invoice	05/10/2023	Business Cards - Hale	001-200-62000	50.00
00221	Magnolia Locksmith	2023311					23.00
	SAJ25095	Commerical & Mechanical Keys	Invoice	05/10/2023	Commercial Keys - Storage Units	001-301-50500	18.00
					Mechanical Keys - Kubota	001-301-50500	5.00
00172	Magnolia Shredding LLC	2023312					100.00
	2268	Monthly Shredding Services - April 2023	Invoice	05/10/2023	Monthly Shredding Services - April 2023	001-195-69900	100.00
00041	Matrix Solutions, Inc	2023313					4,636.00
	Inv_11790	Monthly Fees - Licenses/Software/Servic	Invoice	05/10/2023	Monthly Fees - Licenses/Software/Servic	001-195-68800	4,526.00
	INV_11877	Printer Ink (PnZ/Building)	Invoice	05/10/2023	Printer Ink (PnZ/Building)	001-190-50000	55.00
						001-280-50000	55.00
00045	Mills, Scanlon, Dye & Pittman, Attc	2023314					9,307.24
	042023	Court Legal Fees - April 2023	Invoice	05/10/2023	Court Legal Fees - April 2023	001-110-60301	1,212.00
	042023General	General Legal + Retainer - April 2023	Invoice	05/10/2023	General Legal + Retainer - April 2023	001-195-60301	6,617.74
	042023PnZ	PnZ Legal Fees - April 2023	Invoice	05/10/2023	PnZ Legal Fees - April 2023	001-190-60301	1,477.50
00051	Mississippi Association of Chiefs of	2023315					1,750.00
	072023Williams/McCarty/Tucker	7-23 Comm. Co. Regis. for Williams/McC	Invoice	05/10/2023	7-23 Comm. Co. Regis. for Williams/McC	001-200-61000	1,050.00
	615	Watts Registration (MACP Annual Confe	Invoice	05/10/2023	Watts Registration (MACP Annual Confe	001-200-61000	350.00
	616	Registration Fee for Hale (June MACP An	Invoice	05/10/2023	Registration Fee for Hale (June MACP An	001-200-61000	350.00
00048	Mississippi Municipal League	2023316					325.00
	25948246874229	Stephanie Gerlach MML Registration	Invoice	05/10/2023	Stephanie Gerlach MML Registration	001-110-61000	325.00
00223	NJ Criminal Interdiction, LLC	2023317					225.00
	INV-97948	Complete Female Cop Training (Jones) -	Invoice	05/10/2023	Complete Female Cop Training (Jones) -	001-200-61000	225.00

Docket of Claims Register

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00152	OP Plus 1007807-0	2023318 Office Supplies - Building/PnZ/PW	Invoice	05/10/2023	BNDR, DURBLE VIEW 1/2, BK	001-190-50000 001-280-50000 001-301-50000	575.48 6.39 6.39 6.42
					BNDR, VIEW, 11X8.5', BK	001-190-50000 001-280-50000 001-301-50000	4.24 4.23 4.23
					INDEX, BNDR, 11X8.5, 8CLRD	001-190-50000 001-280-50000 001-301-50000	1.11 1.11 1.11
					PAD, MOUSE, 9X8, BK	001-190-50000 001-280-50000 001-301-50000	1.45 1.44 1.45
					PAPER, LASERPRINT, WHT, LTR	001-190-50000 001-280-50000 001-301-50000	5.67 5.68 5.67
					PEN, GEL, 0.7MM, RD	001-190-50000 001-280-50000 001-301-50000	10.45 10.48 10.45
					RACK, 8TIER, 10W, WIRE, BK	001-190-50000 001-280-50000 001-301-50000	8.42 8.39 8.39
	1007807-1	OFFICE SUPPLIES - PNZ/BUILDING/PW	Invoice	05/10/2023	BINDER, VIEW, DRING, 1', NVBE	001-190-50000 001-280-50000 001-301-50000	3.38 3.39 3.38
					DIVIDER, RI, A-ZTAB, MC, 6PK	001-190-50000 001-280-50000 001-301-50000	10.33 10.30 10.30
	1011931-0	MOHS Grant Binders	Invoice	05/10/2023	Binders	001-200-50500	140.04
	1016611-1	OFFICE SUPPLIES	Invoice	05/10/2023	Binders	001-200-50500	124.20
					FOLDER, BX BOTM, 1CAP, 25LGL	001-190-50000 001-280-50000 001-301-50000	12.72 12.76 12.71
	1016611-2	OFFICE SUPPLIES	Invoice	05/10/2023	MAILER, TUBE, 3X24, 12/BX, WH	001-190-50000 001-280-50000 001-301-50000	21.13 21.13 21.20
	1017031-0	OFFICE SUPPLIES	Invoice	05/10/2023	OFFICE SUPPLIES	001-190-50000 001-280-50000 001-301-50000	18.48 18.43 18.43
00226	Parkway Service Center and Access 5632	2023319 Mud Flaps/Splash Guards	Invoice	05/10/2023	Mud Flaps/Splash Guards	001-301-50500	83.60 83.60

**Docket of Claims Register**

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00053	Pennington & Trim Alarm Services, 786764	2023320 Wireless Monitoring & Access Control - I	Invoice	05/10/2023	Wireless Monitoring & Access Control Bi	001-195-63200	66.00
00208	ProPac 380233 380298	2023321 MOHS Grant Projector and Projector Scr MOHS Grant Projector and Projector Scr	Invoice Invoice	05/10/2023 05/10/2023	Projector and Projector Screen Projector and Projector Screen	001-200-91900 001-200-91900	290.00 135.00 155.00
00228	Riverboat Company of Mississippi, 052023Gerlach	2023322 MML Hotel Room - June 2023	Invoice	05/10/2023	MML Hotel - June 2023	001-110-61000	404.94 404.94
00057	Robert J Young Company INV6284865 INV6295613 INV6307540	2023323 Court Copier - Monthly & Overages- Mar Admin Copier Monthly & Overages - Apr Board Room Setup Monthly - April 2023	Invoice Invoice Invoice	05/10/2023 05/10/2023 05/10/2023	Court Copier - Monthly & Overages- Mar Admin Copier Monthly & Overages - Apr Board Room Setup Monthly - April 2023	001-110-64000 001-195-64000 001-195-64000	1,439.39 406.69 476.06 556.64
00058	Scott Insurance Services LLC 46798 46799 46800 46801 46802 46803 47765	2023324 Surety Bond - W. Morrison Surety Bond - W. Slay Surety Bond - L. Williams Surety Bond - M. Bates Surety Bond - J. Powell Surety Bond - J. Taylor Surety Bond - Hale	Invoice Invoice Invoice Invoice Invoice Invoice Invoice	05/10/2023 05/10/2023 05/10/2023 05/10/2023 05/10/2023 05/10/2023 05/10/2023	Surety Bond - W. Morrison Surety Bond - W. Slay Surety Bond - L. Williams Surety Bond - M. Bates Surety Bond - J. Powell Surety Bond - J. Taylor Surety Bond - Hale	001-120-62500 001-100-62500 001-100-62500 001-100-62500 001-100-62500 001-100-62500 001-200-62500	850.00 125.00 125.00 125.00 125.00 125.00 100.00
00085	Scott Maugh 052023Maugh	2023325 City Clerk Spring Conference Reimburs	Invoice	05/10/2023	City Clerk Spring Conference Reimburs	001-140-61000	544.78 544.78
00224	Smallcakes Madison 042023PLRefund	2023326 Refund of Privilege License Overpaymen	Invoice	05/10/2023	Refund of Privilege License Overpaymen	001-000-22000	20.00 20.00



Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
00060	Southern Connection Police Suppli	2023327					2,448.82
	25335	Embroidery/Logo/Badge Embroidery (Ha	Invoice	05/10/2023	Embroidery/Logo/Badge Embroidery (Ha	001-200-53500	12.00
	25344	Point Blank High-Lite Carrier Vest	Invoice	05/10/2023	Point Balnk High-Lite Carrier Vest	001-200-53500	725.00
	25515	Minninger Outfitting	Invoice	05/10/2023	BLAUER FLEXRS ARMORSKIN XP NAVY	001-200-53500	99.99
					BLAUER SOFTSHELL FLEECE JACKET DART	001-200-53500	129.00
					FLEXRS BASE SHIRT NAVY MEDIUM SHO	001-200-53500	59.00
					FLEXRS COVERT TACTICAL PANT NAVY	001-200-53500	79.00
					HSG KYDEX TOURNIQUET TACO BLACK U	001-200-53500	38.00
					MOLLE FOR ARMORSKIN BLACK	001-200-53500	14.00
					REEVES NAME PLATE POLISHED	001-200-53500	16.00
					SAFAR 7TS ALS/SLS LOW RIDE RT/PL/TLR	001-200-53500	147.00
					SERVING SINCE ATTACHMENT POLISHED	001-200-53500	18.00
					TRIPLE SLIMLINE OPEN MAG POUCH STX	001-200-53500	29.99
	25526	OUTFITTING OF OFFICER - SLAVEN	Invoice	05/10/2023	BLAUER FLEXRS ARMORSKIN XP (#32655	001-200-53500	99.99
					BLAUER SOFTSHELL FLEECE JACKET (#30:	001-200-53500	119.95
					FLEXRS BASE SHIRT (#31383)	001-200-53500	118.00
					FLEXRS BASE SHIRT (#31384)	001-200-53500	59.00
					FLEXRS COVERT TACTICAL PANT (#27374	001-200-53500	237.00
					MOLLE FOR ARMORSKIN (#22806)	001-200-53500	14.00
					REEVES NAME PLATE (#582)	001-200-53500	16.00
					SERVING SINCE ATTACHMENT (#35977)	001-200-53500	18.00
	25534	Point Blank Guardian Gen III Vest Carrier	Invoice	05/10/2023	Point Blank Guardian Gen III Vest Carrier	001-200-53500	221.40
	25561	Pouch and Handcuff	Invoice	05/10/2023	HSG Duty Double Pisto Taco Le Blue Mol	001-200-90200	59.00
					HSG Duty Handcuff Taco Le Blue	001-200-90200	49.00
	25571	Body Worn Ready Crommet Black Moun	Invoice	05/10/2023	Body Worn Ready Crommet Black Moun	001-200-53500	47.00
	25633	Body Worn Ready Crommet Black	Invoice	05/10/2023	Body Worn Ready Crommet Black	001-200-53500	23.50
00061	Stantec Consulting Services Inc (SC	2023328					5,321.38
	2069260	Hydraulic Study(Drainage) - March 2023	Invoice	05/10/2023	Hydraulic Study(Drainage) - March 2023	001-301-60202	5,321.38
00118	Storage Max	2023329					924.00
	60603	Storage Rental - May 2023	Invoice	05/10/2023	Storage Rental - May 2023	001-301-68201	924.00
00218	Stover Developments	2023330					5,000.00
	2023-0510-79102	Grant Writing Services - April 2023	Invoice	05/10/2023	Grant Writing Services - April 2023	001-195-60103	5,000.00
00229	The Inn at Ole Miss	2023331					1,485.00
	072023Williams/McCarty/Tucker	Hotel Payment for Tucker/McCarty/Willi	Invoice	05/10/2023	Hotel Payment for Tucker/McCarty/Willi	001-200-61000	1,485.00
00181	Thomson Reuters - West Payment	2023332					650.00
	848285720	Monthly Subscription Charges	Invoice	05/10/2023	Monthly Subscription Charges	001-200-68800	650.00
00141	Uline, Inc.	2023333					262.00
	162077390	Evidence Envelopes	Invoice	05/10/2023	Evidence Envelopes	001-200-50500	52.50
	162539535	Latex Gloves	Invoice	05/02/2023	Latex Gloves	001-200-50500	150.00
					Latex Gloves	001-200-50500	59.50

**Docket of Claims Register**

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
00074	Virtual Academy VA10117	2023334 Online Training - 1 year	Invoice	05/10/2023	Online Training - 1 year	001-200-61000	350.00 350.00
00071	Warner, Inc. 95803	2023335 Monthly Janitorial Services (see notes)	Invoice	05/10/2023	Monthly Janitorial Services (see notes)	001-195-69900	1,725.00 1,725.00
<b>Total Claims: 50</b>						<b>Total Payment Amount:</b>	<b>234,080.02</b>

City of Gluckstadt				
May 9, 2023 Claims Docket (2023-08), OTHER PAYMENTS (RECURRING) DRAFT				
CLAIM NO.	DATE RECEIVED	VENDOR / EMPLOYEE NAME	PAYABLE DESCRIPTION	ACCOUNT NUMBER
OTHER	4/14/2023	CITY EMPLOYEE PAYROLL	03/30/2023 - 04/12/2023; 4/14/2023 PAY DATE *PAID 4/14/2023*	001-110-410;001-140-410; 001-190-410; 001-200-410; 001-280-410
OTHER	4/17/2023	MAGNOLIA SHREDDING	SHREDDING SERVICES, INADVERTANTLY LEFT OFF APRIL CLAIMS DOCKET (PAID 4/17 - PLACED ON THIS CLAIMS DOCKET FOR BOARD NOTIFICATION)	001-195-699
OTHER	4/28/2023	CITY EMPLOYEE PAYROLL	04/13/2023 - 04/26/2023; 4/28/2023 PAY DATE *PAID 4/28/2023*	001-110-410;001-140-410; 001-190-410; 001-200-410; 001-280-410
OTHER	5/1/2023	IRS	EFT: EMPLOYEE WITHHOLDINGS, PAYROLL TAXES: FEDERAL (APRIL 2023) *PAID 3/31/2023*	001-110-440/470/471; 001-140-440/470/471; 001-190-440/470/471; 001-200-440/470/471; 001-280-440/470/471
OTHER	5/1/2023	MDOR	EFT, EMPLOYEE WITHHOLDINGS, PAYROLL TAXES: STATE (APRIL 2023) *PAID 3/31/2023*	001-110-450; 001-140-450; 001-190-450; 001-200-450; 001-280-450
OTHER	5/1/2023	KELLY DABBS COMMERCIAL, LLC	MAY RENT (LEASE PAYMENT ) *PAID, 5/1/2023*	001-195-683
OTHER	5/1/2023	CENTERPOINT ENTERGY	EFT PAYMENT (MONTHLY BILL: DUE 5/5/23) *PAID 5/1/2023*	001-195-630
OTHER	5/1/2023	ENTERGY	EFT PAYMENT : POWER & ENERGY SERVICE, CITY HALL APRIL 2023 METER READING (MONTHLY BILL DUE 5/15/23) *PAID 5/1/2023*	001-195-630
OTHER	5/1/2023	CSPIRE BUSINESS (1)	EFT PAYMENT: CITY HALL TELEPHONES (MONTHLY) *PAID 5/1/2023*	001-195-605
OTHER	5/1/2023	CSPIRE BUSINESS (2)	EFT PAYMENT: IPADS AND MOBILE HOTSPOTS (MONTHLY)*PAID 5/1/2023*	001-100-606; 001-120-606; 001-200-606
OTHER	5/1/2023	BLUE CROSS BLUE SHIELD OF MISS.	EFT PAYMENT: EMPLOYEE INSURANCE, MONTHLY PREMIUM (MAY 2023) *PAID, 5/1/23*	001-110-480; 001-140-480; 001-190-480; 001-200-480; 001-280-480
OTHER	5/1/2023	AFLAC	EFT PAYMENT: EMPLOYEE SUPPLEMENTAL INSURANCE, MONTHLY PREMIUM (APRIL 2023) *PAID 5/1/2023*	001-110-483; 001-140-483; 001-190-483; 001-200-480; 001-283-483
OTHER	5/1/2023	MORGAN WHITE	EFT PAYMENT: EMPLOYEE SUPPLEMENTAL BENEFITS (VISION AND DENTAL), MONTHLY PREMIUM (APRIL 2023)*PAID 5/1/2023*	001-110-481/482; 001-140-481/482; 001-190-481/482; 001-200-481/482; 001-280-481/482
OTHER	5/1/2023	PLANNING AND ZONING COMMISSION MEMBERS PAYROLL	APRIL PLANNING AND ZONING COMMISSION MEMBERS PAYROLL (\$120 PER MEETING); DUGGAR ABSENT; *PAID 5/1/2023*	001-190-601

OTHER	5/1/2023	JUDGE TRAE SIMS	MONTHLY PAYMENT, LEGAL SERVICES - MUNICIPAL COURT (MAY COURT SERVICES) *PAID 5/1/2023*	001-110-60101
OTHER	5/1/2023	PUBLIC DEFENDER DEVIN WHITT	MONTHLY PAYMENT, LEGAL SERVICES - MUNICIPAL COURT (MAY COURT SERVICES) *PAID 5/1/2023*	001-110-60201
OTHER	5/1/2023	DEPARTMENT OF FINANCE & ADMINISTRATION	COURT PORTION(S) SUBMITTED TO DFA FOR DISPERSAL (APRIL REPORTING) *PAID 5/1/2023*	001-000-33000
OTHER	5/1/2023	DEPARTMENT OF PUBLIC SAFETY	COURT PORTION(S) SUBMITTED TO DFA FOR DISPERSAL (APRIL REPORTING) *PAID 5/1/2023*	001-000-33000
OTHER	5/1/2023	PUBLIC EMPLOYEES RETIREMENT SYSTEM	EFT: RETIREMENT CONTRIBUTIONS (APRIL 2022) *PAID 5/1/23*	001-110-460; 001-140-460; 001-190-460; 001-200-460; 001-280-460
OTHER	5/1/2023	EMPOWER MISSISSIPPI	EFT PAYMENT: DEFERRED COMPENSATION BENEFITS (DEFERRED COMP), APRIL PAYROLL COLLECTIONS (MONTHLY PREMIUM); *PAID 5/1/2023*	001-110-461; 001-140-461; 001-190-461; 001-200-461

PAYMENT AMOUNT	TOTAL PAYMENT
\$32,791.26	\$32,791.26
\$100.00	\$100.00
\$34,877.47	\$34,877.47
\$17,516.02	\$17,516.02
\$2,215.00	\$2,215.00
\$8,292.00	\$8,292.00
\$67.26	\$67.26
\$608.60	\$608.60
\$780.65	\$780.65
\$617.94	\$617.94
\$14,002.55	\$14,002.55
\$828.52	\$828.52
\$642.94	\$642.94
\$720.00	\$720.00

\$1,200.00	\$1,200.00
\$1,200.00	\$1,200.00
\$19,626.50	\$19,626.50
\$360.00	\$360.00
\$23,471.02	\$23,471.02
\$180.00	\$180.00



## CITY OF GLUCKSTADT

MISSISSIPPI  
MUNICIPAL COURT

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Stephanie Gerlach

**DATE:** 5/9/2023

**SUBJECT:** Request to Attend MML Summer Conference (Court Clerks, 6/26-6/28, Biloxi) and Travel Advance for Hotel & Registration Fee

---

I am requesting permission to attend the June 26-28<sup>th</sup> MML Summer Educational Conference (Court Clerks) in Biloxi, MS to earn hours toward my required annual certification. Additionally, I am requesting the City prepay the registration fee of \$325.00 to MML and the hotel cost of \$404.94 (excluding any sales tax, due to city exemption) to Golden Nugget, plus reimburse any travel expenses such as gas and food upon my return with proper submission of a signed travel voucher and receipts.

Thank you for your consideration.

Stephanie

There is a newer version of the Mississippi Code ↓

View our newest version here →

# 2013 Mississippi Code

## Title 21 - MUNICIPALITIES

### Chapter 23 - MUNICIPAL COURTS

#### § 21-23-12 - Training and education program for municipal court clerks; instruction by Mississippi Judicial College; certificate of completion

**Universal Citation:** MS Code § 21-23-12 (2013)

(1) Every person appointed as clerk of the municipal court shall be required annually to attend and complete a comprehensive course of training and education conducted or approved by the Mississippi Judicial College of the University of Mississippi Law Center. Attendance shall be required beginning with the first training seminar conducted after said clerk is appointed.

(2) The Mississippi Judicial College of the University of Mississippi Law Center shall prepare and conduct a course of training and education for municipal court clerks of the state. The course shall consist of at least twelve (12) hours of training per year. After completion of the first year's requirement, a maximum of six (6) hours training, over and above the required twelve (12) hours, may be carried forward from the previous year. The content of the course of training and when and where it is to be conducted shall be determined by the Judicial College. A certificate of completion shall be furnished to those



municipal court clerks who complete such course, and each certificate shall be made a permanent record of the minutes of the board of aldermen or city council in the municipality from which the municipal clerk is appointed.

(3) Upon the failure of any person appointed as clerk of the municipal court to file the certificate of completion as provided in subsection (2) of this section, within the first year of appointment, such person shall then not be allowed to carry out any of the duties of the office of clerk of the municipal court and shall not be entitled to compensation for the period of time during which such certificate remains unfiled.

**Disclaimer:** These codes may not be the most recent version. Mississippi may have more current or accurate information. We make no warranties or guarantees about the accuracy, completeness, or adequacy of the information contained on this site or the information linked to on the state site. Please check official sources.

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MS Municipal Court Clerk's Association  
ANNUAL SUMMER CONFERENCE  
June 26-27, 2023  
Gulf Coast Coliseum \* 2350 Beach Blvd., Biloxi, MS 39531.

**INFORMATIONAL Form:**

(Please print legibly)

Full Name: Stephanie Burton Gerlach Title: Mrs.

Municipality: Gluckstadt municipal court

Address: 343 Distribution Dr

Phone: 769 567 2888 Fax: \_\_\_\_\_ Email: Stephanie.Gerlach@Gluckstadt.net

Registration Fee – Non members  
(Registration fee is due only if your dues are not current. Past year dues and current dues must be submitted no later than MAY 1ST)

\$100.00 Registration Fee is applicable to each Municipal Court Clerk/Administrator and  
\$25.00 Registration Fee is applicable to each Deputy Court Clerk.

**Suggestions/Questions**

(Please indicate below any suggestions for Continuing Education or questions you would like to be addressed at this seminar.)

---

---

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\*\*\*PLEASE RESPOND BY MAY 1<sup>ST</sup>\*\*\*  
Members, please fax or email completed form to **Angela Hester**  
Fax 601-643-5201 or  
Email: [angela.hester@wessonms.org](mailto:angela.hester@wessonms.org)

**NON-MEMBERS** please mail form along with your check, payable to  
MS Municipal Court Clerk's Assn. or **MMCCA**  
Send to:  
**Kathi Watson**  
500 South Main Street  
Ripley, MS 38663

**IMPORTANT:** Upon verification of your membership, or receipt of registration fees, you will be notified that your registration has been accepted. You will be notified via Email, Fax or Telephone.

*(Please do not write in box below)*

Approved: \_\_\_\_\_ Confirmed Registration Via: \_\_\_\_\_  
Not Approved: \_\_\_\_\_ Notified Submit Dues \_\_\_\_\_ if prior to May 1st  
Notified to submit Registration Fee \_\_\_\_\_



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(601) 353-5854

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# Member Login

Helping Cities & Towns Excel

Conferences | 2023 Annual Conference | Event Registration

Log Out

## City of Gluckstadt

- \$ 0.00\* Name: Jayce Powell
- \$ 0.00\* Name: Miya Warfield Bates
- \$ 0.00\* Name: Wesley Slay
- \$ 0.00\* Name: John Taylor
- \$ 0.00\* Name: Lindsay Kellum
- \$ 0.00\* Name: Scott Maugh
- \$ 325.00 Name: Stephanie Gerlach

\$ 325.00 - Registration Total  
 \$ 0.00 - Add-on Total  
 \$ 325.00 - Grand Total  
 Due 30 days from receipt

\* -> Has already been registered

Success - Request for Invoice Submitted

Stephanie Gerlach

June 26th - June 28th

**From:** info@mmlonline.com  
**Sent:** Monday, May 1, 2023 9:04 AM  
**To:** Stephanie Gerlach  
**Cc:** info@mmlonline.com; june1@mmlonline.com; mbowdler@connect-technology.net  
**Subject:** Invoice Event Registered - 2023 Annual Conference



# MISSISSIPPI MUNICIPAL LEAGUE

600 E Amite Street  
 Suite 104  
 Jackson, MS 39201

**Event Registered:** 2023 Annual Conference **Registration ID:** 4229  
**Invoice:** 25948246874229  
**Registered By:** Stephanie Gerlach  
**Time:** 9:04:00 AM

## Invoice

**Date:** 05/01/2023  
**INVOICE #:** 25948246874229

2023 Annual Conference

City of Gluckstadt

\$ 0.00*	Name: Jayce Powell
\$ 0.00*	Name: Miya Warfield Bates
\$ 0.00*	Name: Wesley Slay
\$ 0.00*	Name: John Taylor
\$ 0.00*	Name: Lindsay Kellum
\$ 0.00*	Name: Scott Maugh
\$ 325.00	Name: Stephanie Gerlach

\$ 325.00	- Registration Total
\$ 0.00	- Add-on Total
\$ 325.00	- Grand Total

**Due 30 days from receipt**

\* -> Has already been registered

If you have any questions concerning this invoice please contact our office at 800-325-7641 or 601-353-5854.



# MML 92nd Annual Conference Hotels

Conference will be held June 26 - 28, 2023

**Some hotels have electronic reservation links found at [mmlonline.com/conferences](http://mmlonline.com/conferences)**

## Host Hotel Beau Rivage

1-888-567-6667

Group Code: MS Municipal League

Standard rate \$174

\*Resort fees apply

Room block closes 5/23/2023

## **Best Western-Oak Manor**

1-228-435-4331

Group Code: MS Municipal League

Sunday - Thursday \$98

Friday - Saturday \$149

\*\$10.00 extra per person fee

Room block closes 5/23/2023

## **Centennial Plaza | The Oasis**

1-228-206-7880

Group Code: MML2023, MS Municipal League

Standard room \$219

\*Resort fees apply

Room block closes 5/23/2023

## **Courtyard by Marriott, D'Iberville**

228-392-1200

Group Name: Mississippi Municipal League

Standard Room \$149

Room block closes 6/4/2023

## Courtyard by Marriott, Gulfport

228-864-4310

Group Code: MS Municipal League 2023 Annual Conference

Sunday - Thursday \$169

Room block closes 5/26/2023

## **Double Tree**

1-800-774-1500

Group Code: MML 2023 Annual Convention

Standard Queen/King City View \$139

King/Queen Ocean View \$149

Room block closes 5/25/2023

## Golden Nugget

1-800-777-7568

Group Code: MS Municipal League

Standard King Sunday - Thursday \$119.99

Standard Queen Sunday - Thursday

\$139.99

\*Resort fees apply

Room block closes 6/4/2023

## Hampton Inn, D'Iberville

228-392-0210

Group Code: MML

Sunday - Thursday \$139

Room block closes 6/5/2023



### **Hilton Garden Inn, Biloxi**

228.325.2900

Group Code: MML23

Sunday – Thursday Single \$139

Sunday – Thursday Double \$149

Room block closes 5/26/2023

### **Home2Suites by Hilton**

228-392-6265

Group Code: MML

Sunday – Thursday \$139

Room block closes 6/5/2023

### **Hotel Legends**

228-400-4001

Group Code: MS Municipal League 2023

Annual Conference

Standard Room Sunday – Thursday \$189

\*Resort fees apply

\*First night charged at reservation

Room block closes 5/15/2023

### **IP**

1-888-946-2847 #1

Group Code: MMLF23C

Standard Rate Sunday – Thursday \$104.99

Standard Rate Saturday - \$189.99

\*Resort fees apply

Room block closes 6/3/2023

### **Margaritaville**

228-271-6348

Group Code: MS Municipal League

King Room \$212.10

Queen/Double \$230

Resort fees apply

Room block closes 5/24/2023

### **Quality Inn**

228-388-1000

Group Code: Miss Municipal League

Standard Rate \$90

\*Three night minimum

If paying by check and leave early, no refunds

Room block closes 5/23/2023

### **South Beach Biloxi Hotel & Suites**

228-388-2627

Group Code: MML 2023

Standard Studio Suite \$185

Deluxe Studio \$195

One Bedroom Suite \$205

One Bedroom Deluxe \$220

Two Bedroom 1.5 Bath \$275

Two Bedroom 2 Bath \$300

Two Bedroom 2 Bath Deluxe \$325

Room block closes 5/23/2023

### **White House Hotel**

228-233-1230

Group Code: MS Municipal League

King Suite \$263

King \$227

Queen \$245

Room block closes 5/25/2023



# Invoice

Guest Name Estimate for Gerlach Invoice Date: 5.3.23  
 Group/Convention MS Municipal League S230339

Date	Item / Description	Cost	Qty	Subtotal
------	--------------------	------	-----	----------

Deposits

1				
2				

Hotel Rooms

1	(KG Room) June 25 - 3 nts	\$119.99	3	\$359.97
2				
3				
4				
5				
6				
7				
8				
9				

**Hotel Room Total** \$359.97  
 Resort Fee \$44.97  
 12% Tax \_\_\_\_\_  
**TOTAL HOTEL ROOMS** \$404.94

Golden Nugget Biloxi 151 Beach Blvd Biloxi, MS 39530
--

Sub-Total \$404.94

Less Deposits / Credits \_\_\_\_\_

This is not a reservation form. **BALANCE DUE** \$404.94

Include name on reservation and confirmation number when submitting checks for payment.

From: GNBX Leslie Barfield  
To: Stephanie Gerlach  
Cc: Lindsay Kellum; Scott Maugh; GNBX Shelly Lawrence  
Subject: RE: Golden Nugget  
Date: Wednesday, May 3, 2023 11:48:26 AM  
Attachments: image001.png  
image002.png  
image003.png  
image005.png

Thank you. Your reservation is under B for Burton Gerlach. I'm sorry for the confusion... I did not know this! I will have the new reservation we did this morning canceled.

```
Reservation Change
CMD Cas# Offer
Arrive 62523 Sun Depart 62823 Wed A/C 2 RatePlan S230339 Group S230339
Status G GTD Action GrpBC
Rm Type Room# Rate A/C
BX L1 119.99 2 Ovrld 0 NetRt N PrtRate N Turndown N NRG ResAddBy Perm N
Confirmation VB4G3 Canc
Reservation# 45046136541
Guest HistID 45046136541
Last BURTON GERLACH First STEPHANIE Title GType
Firm Attn AddrType H
Addr 276 HAWTHORNE DR Addr2
City MADISON State/Prov MS Zip 39110 Country US
eMail STEPHANIE.GERLACH@GLUCKSTADT.NET Conf Folio
Phone 601 540-6099 Ext Cell VIP PC
```

From: Stephanie Gerlach <stephanie.gerlach@gluckstadt.net>  
Sent: Wednesday, May 3, 2023 11:37 AM  
To: GNBX Leslie Barfield <LBarfield@gnbxm.com>  
Subject: [EXTERNAL] RE: Golden Nugget

**This Message Is From an External Sender**  
This email came from outside your organization.

VB4G3

Stephanie Burton Gerlach CC.  
Gluckstadt Municipal Court Clerk  
343 Distribution Dr.  
Gluckstadt, MS. 39110  
Phone: (769)-567-2888



From: GNBX Leslie Barfield <LBarfield@gnbxm.com>  
Sent: Wednesday, May 3, 2023 11:24 AM  
To: Lindsay Kellum <lindsay.kellum@gluckstadt.net>; Stephanie Gerlach <stephanie.gerlach@gluckstadt.net>  
Cc: Scott Maugh <scott.maugh@gluckstadt.net>  
Subject: RE: Golden Nugget

Oh, okay. Could we get her confirmation number if she already has a reservation, so we do not create a duplicate? We searched the name Gerlach and nothing came up so we booked a room for her.

From: Lindsay Kellum <lindsay.kellum@gluckstadt.net>  
Sent: Wednesday, May 3, 2023 11:05 AM  
To: GNBX Leslie Barfield <LBarfield@gnbxm.com>; Scott Maugh <scott.maugh@gluckstadt.net>; Stephanie Gerlach <stephanie.gerlach@gluckstadt.net>  
Cc: GNBX Suzette Beaudoin <SBeaudoin@gnbxm.com>  
Subject: [EXTERNAL] RE: Golden Nugget

**This Message Is From an External Sender**  
This email came from outside your organization.

She has the room reserved on her credit card currently, but the city is sending a check to cover the expenses so she is not out of pocket or having to wait on reimbursement from the City. Plenty of government agencies provide travel advances to cover hotel and conference registration fees.

We are just asking that when you all receive the check, you apply it to cover her room.



Thanks again for your help.

**LINDSAY D. KELLUM**  
 City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 (601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>  
**Sent:** Wednesday, May 3, 2023 10:59 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** RE: Golden Nugget

Reservations are supposed to be made in advance and cannot be made via postal mail. I am not sure how I got in the middle of all this, but I went ahead and asked reservations to put in her room, because we only have 9 left – rooms may not even be available when we do receive the check.

Stephanie Gerlach Confirmation # HCVF3. Put this confirmation number when sending check.

---

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Wednesday, May 3, 2023 10:43 AM  
**To:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** [EXTERNAL] RE: Golden Nugget

**This Message Is From an External Sender**

This email came from outside your organization.

Ok great, thank you for the clarification. We will get this check mailed to you all on 5/10 with her accommodation information to apply to her account; she would only have to put a card on hold for any incidentals, correct?

**LINDSAY D. KELLUM**  
 City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 (601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>  
**Sent:** Wednesday, May 3, 2023 10:41 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** RE: Golden Nugget

I just got confirmation from Hotel manager that if tax exempt, they are exempt from both state and occupancy.

---

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Wednesday, May 3, 2023 10:39 AM  
**To:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** [EXTERNAL] RE: Golden Nugget

**This Message Is From an External Sender**

This email came from outside your organization.

We are just asking for sales tax to be removed, I think we would still owe the 5% occupancy tax.

I think the total amount should be \$422.94.

Thanks for your help Leslie.

**LINDSAY D. KELLUM**  
 City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 (601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>  
**Sent:** Wednesday, May 3, 2023 10:36 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** RE: Golden Nugget

Pls see attached

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Wednesday, May 3, 2023 10:31 AM  
**To:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Jackie Williams <[Jackie.Williams@gnbxm.com](mailto:Jackie.Williams@gnbxm.com)>; GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** [EXTERNAL] RE: Golden Nugget

**This Message Is From an External Sender**

This email came from outside your organization.

She is attending the MML Convention at a rate of \$119.99 a night, for 3 nights, dates are checking in June 25, checking out June 28.

**LINDSAY D. KELLUM**  
 City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 (601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>  
**Sent:** Wednesday, May 3, 2023 10:25 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Jackie Williams <[Jackie.Williams@gnbxm.com](mailto:Jackie.Williams@gnbxm.com)>; GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** RE: Golden Nugget

What convention? Which nights? King room or two queens? Will make a difference in rates.

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Wednesday, May 3, 2023 10:21 AM  
**To:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>; GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>  
**Cc:** GNBX Jackie Williams <[Jackie.Williams@gnbxm.com](mailto:Jackie.Williams@gnbxm.com)>; GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** [EXTERNAL] RE: Golden Nugget  
**Importance:** High

**This Message Is From an External Sender**

This email came from outside your organization.

Based on my calculations, after removing sales tax (-25.20) , we will need to cut a hotel travel advance check for \$422.94 for Stephanie Gerlach to mail in with her reservation details.

Please verify this is correct Leslie, and send me an updated invoice with sales tax removed; I have attached our sales tax exemption letter for your records again.

Thanks for your assistance with this.

**LINDSAY D. KELLUM**  
 City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 (601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Sent:** Tuesday, May 2, 2023 2:56 PM  
**To:** Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>; Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; [LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)  
**Cc:** [Jackie.Williams@gnbxm.com](mailto:Jackie.Williams@gnbxm.com); [SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)  
**Subject:** RE: Golden Nugget

Good Afternoon,

We can definitely do that, but I am not sure exactly how the taxes were calculated here. Is there anyway you could provide us with a new number minus the sales tax for her?

Room charges .....	USD 359.97
Resort Fee <u>Details</u> .....	USD 44.97
VAT .....	USD 0.00
Occupancy Tax .....	USD 43.20
Grand total .....	<b>USD 448.14</b>

**SCOTT MAUGH**  
 Deputy City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 Office: (769) 567-2306  
 Fax: (769) 567-2305  
[Scott.Maugh@gluckstadt.net](mailto:Scott.Maugh@gluckstadt.net)




---

**From:** Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Sent:** Tuesday, May 2, 2023 2:48 PM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** FW: Golden Nugget

Please see below

*Stephanie Burton Gerlach CC.*  
**Gluckstadt Municipal Court Clerk**  
 343 Distribution Dr.  
 Gluckstadt, MS. 39110  
 Phone: (769)-567-2888




---

**From:** GNBX Leslie Barfield <[LBarfield@gnbxm.com](mailto:LBarfield@gnbxm.com)>  
**Sent:** Tuesday, May 2, 2023 2:11 PM  
**To:** Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** GNBX Jackie Williams <[Jackie.Williams@gnbxm.com](mailto:Jackie.Williams@gnbxm.com)>; GNBX Suzette Beaudoin <[SBeaudoin@gnbxm.com](mailto:SBeaudoin@gnbxm.com)>  
**Subject:** FW: Golden Nugget

Good afternoon.

W9 is attached. Room rates are subject to a \$14.99 resort fee and 12% tax (currently 7% state tax and 5% occupancy tax). If your organization is exempt from state tax, that letter should be included with payment of rooms, if submitting a check.

Thank you,

Leslie



[www.goldennugget.com/biloxi](http://www.goldennugget.com/biloxi)

---

**From:** Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Sent:** Tuesday, May 2, 2023 1:02 PM  
**To:** GNBXGuestServices <[GNBXGuestServices@gnbxm.com](mailto:GNBXGuestServices@gnbxm.com)>  
**Subject:** [EXTERNAL] FW: Golden Nugget

**This Message Is From an External Sender**

This email came from outside your organization.

Good afternoon, could you please assist in this matter? Thank you.

*Stephanie Burton Gerlach CC.*  
**Gluckstadt Municipal Court Clerk**  
343 Distribution Dr.  
Gluckstadt, MS. 39110  
Phone: (769)-567-2888



---

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Tuesday, May 2, 2023 12:56 PM  
**To:** Stephanie Gerlach <[stephanie.gerlach@gluckstadt.net](mailto:stephanie.gerlach@gluckstadt.net)>  
**Cc:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** Golden Nugget

Please provide Golden Nugget with the attached; we also need a W9 and preferably something in writing from their sales manager explaining occupancy tax (I believe is local to coast from my research ) vs sales tax to add to our backup documentation for this trip.

Thanks.

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)



THANK YOU FOR YOUR RESERVATION

Summary	Dates	Adults	Children	Confirmation code
	<b>SUN, JUN 25 – WED, JUN 28, 2023</b>	<b>2</b>	<b>0</b>	<b>GNB192831133</b>
Guest details	Stephanie Burton Gerlach stephanie.gerlach@gluckstadt.net	Additional guests		
Room	Luxury King	Offer	Mississippi Municipal League	

[Cancel reservation](#) [Change reservation](#) [Book another room](#)

BILLING INFORMATION

Name	Stephanie Burton	Card on file	Ending in 2374
Address	276 Hawthorne Dr Madison, Mississippi United States	Room charges	USD 359.97
		Resort Fee <a href="#">Details</a>	USD 44.97
		VAT	USD 0.00
		Occupancy Tax	USD 43.20
		Grand total	<b>USD 448.14</b>

\* – Please note that you will be billed in the hotel's local currency, subject to the current conversion rates of your card provider.

GOLDEN NUGGET BILOXI

151 Beach Blvd.

Check in time: **4:00 PM**

Biloxi, Mississippi 39530  
United States

Check out time: **11:00 AM**

1-844-4684438

<http://www.goldennugget.com/biloxi>

[GNBXRoomReservations@gnbxm.com](mailto:GNBXRoomReservations@gnbxm.com)

TERMS & CONDITIONS

- RESORT FEE All reservations will incur a daily \$14.99 Resort Fee plus applicable taxes added to the room rate at check-in. Daily Resort Fee includes daily in-room internet, pool admission for registered guests (special events may require a purchased ticket), local calls, valet/bell service and fitness center. DEPOSIT/GUARANTEE All standard reservations require a credit card deposit of one night room and tax at the time of booking. Special offers will be charged a deposit according to the terms and conditions listed on the offer and may include partial or full pre-payment that may be charged after booking. The same credit card must be presented upon arrival. All room rates are subject to a 12% Room Tax, subject to change. CANCEL/NO SHOW Standard reservations must be cancelled at least 72 hours prior to arrival to avoid penalties. Reservations that are cancelled within 72 hours of arrival will forfeit the one night room and tax deposit that was collected by the Golden Nugget. Non-refundable special offers may not be cancelled or transferred and are subject to full forfeiture of the deposit collected. If a guest does not arrive on the scheduled arrival date, they will forfeit the one night room and tax deposit that was collected by hotel. CHECK IN/OUT Check In - 4 PM Check Out - 11 AM EARLY CHECK-IN All guests arriving prior to 4pm will be charged a \$15 early check-in fee. DEBIT/CHECKCARD The Golden Nugget requires that a major credit card be presented upon arrival. Please be advised that presentation of a debit card for payment will result in an immediate withhold of room, tax and a deposit for incidentals per night for the entire stay. Debit Cards may have a pending authorization hold for up to 30 days. Upon check-in, a \$100 refundable incidental deposit, plus the balance of the remaining room nights, and a resort fee of \$14.99 per night will be processed on your card. OCCUPANCY Maximum occupancy is four persons. All reservations requests must have the first and last name of all adults occupying the room. YOU MUST BE 21 YEARS OF AGE OR OLDER TO RENT A ROOM. Valid Photo Identification required upon check-in. ROOM REQUESTS We will note your preferences for room type and/or location, however due to arrival and departure patterns, we are unable to guarantee any room requests. PETS Pets are not allowed at Golden Nugget Biloxi. Guests who bring a pet into the hotel will be charged a \$200 cleaning fee. Per the Americans with Disabilities Act, a pet which accompanies an adult to provide comfort or emotional support but is not trained to perform a specific action does not qualify as a Service Animal. Service Animals are welcome but may not be left unattended. Guests who are accompanied by a Service Animal need to make the front desk aware upon arrival to avoid any fees assessed. With groups of 10 rooms or more, please call 1-800-777-7568 (SLOT) and ask for the Sales Department.

- A deposit of \$149.38 is due at the time of booking.
- Cancellations or changes made after 06/22/23, 4 PM will be subject to a charge of \$149.38.





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[HOTEL DETAILS](#) [PHOTOS](#)

### THANK YOU FOR YOUR RESERVATION

Summary	Dates <b>SUN, JUN 25 – WED, JUN 28, 2023</b>	Adults <b>2</b>	Children <b>0</b>	Confirmation code <b>GNB192831133</b>
Guest details	Stephanie Burton Gerlach stephanie.gerlach@gluckstadt.net		Additional guests	
Room	Luxury King	Offer	Mississippi Municipal League	

Cancel reservation
Change reservation
Book another room

### BILLING INFORMATION

Name	Stephanie Burton	Card on file	Ending in 2374
Address	276 Hawthorne Dr Madison, Mississippi United States	Room charges	USD 359.97
		Resort Fee <a href="#">Details</a>	USD 44.97
		VAT	USD 0.00
		Occupancy Tax	USD 43.20
		Grand total	<b>USD 448.14</b>

\* – Please note that you will be billed in the hotel's local currency, subject to the current conversion rates of your card provider.

### GOLDEN NUGGET BILOXI

151 Beach Blvd.

Biloxi, Mississippi 39530  
United States

1-844-4684438

<http://www.goldennugget.com/biloxi>

[GNBXRoomReservations@gnbxm.com](mailto:GNBXRoomReservations@gnbxm.com)

Check in time: **4:00 PM**

Check out time: **11:00 AM**

### TERMS & CONDITIONS

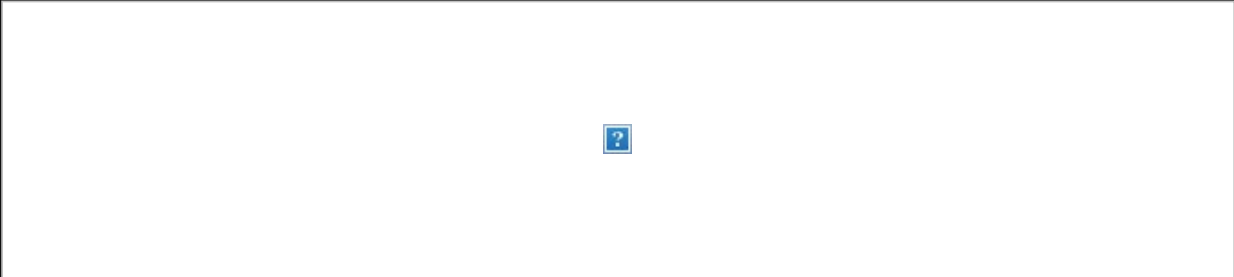
- RESORT FEE All reservations will incur a daily \$14.99 Resort Fee plus applicable taxes added to the room rate at check-in. Daily Resort Fee includes daily in-room internet, pool admission for registered guests (special events may require a purchased ticket), local calls, valet/bell service and fitness center. DEPOSIT/GUARANTEES All standard reservations require a credit card deposit of one night room and tax at the time of booking. Special offers will be charged a deposit according to the terms and conditions listed on the offer and may include partial or full pre-payment that may be charged after booking. The same credit card must be presented upon arrival. All room rates are subject to a 12% Room Tax, subject to change. CANCEL/NO SHOW Standard reservations must be cancelled at least 72 hours prior to arrival to avoid penalties. Reservations that are cancelled within 72 hours of arrival will forfeit the one night room and tax deposit that was collected by the Golden Nugget. Non-refundable special offers may not be cancelled or transferred and are subject to full forfeiture of the deposit collected. If a guest does not arrive on the scheduled arrival date, they will forfeit the one night room and tax deposit that was collected by hotel. CHECK IN/OUT Check In - 4 PM Check Out - 11 AM EARLY CHECK-IN All guests arriving prior to 4pm will be charged a \$15 early check-in fee. DEBIT/CHECKCARD The Golden Nugget requires that a major credit card be presented upon arrival. Please be advised that presentation of a debit card for payment will result in an immediate withhold of room, tax and a deposit for incidentals per night for the entire stay. Debit Cards may have a pending authorization hold for up to 30 days. Upon check-in, a \$100 refundable incidental deposit, plus the balance of the remaining room nights, and a resort fee of \$14.99 per night will be processed on your card. OCCUPANCY. Maximum occupancy is four persons. All reservations requests must have the first and last name of all adults occupying the room. YOU MUST BE 21 YEARS OF AGE OR OLDER TO RENT A ROOM. Valid Photo Identification required upon check-in. ROOM REQUESTS We will note your preferences for room type and/or location, however due to arrival and departure patterns, we are unable to guarantee any room requests. PETS Pets are not allowed at Golden Nugget Biloxi. Guests who bring a pet into the hotel will be charged a \$200 cleaning fee. Per the Americans with Disabilities Act, a pet which accompanies an adult to provide comfort or emotional support but is not trained to perform a specific action does not qualify as a Service Animal. Service Animals are welcome but may not be left unattended. Guests who are accompanied by a Service Animal need to make the front desk aware upon arrival to avoid any fees assessed. With groups of 10 rooms or more, please call 1-800-777-7568 (SLOT) and ask for the Sales Department.
- A deposit of \$149.38 is due at the time of booking.
- Cancellations or changes made after 06/22/23, 4 PM will be subject to a charge of \$149.38.

From: [Stephanie Gerlach](#)  
To: [Lindsay Kellum](#)  
Subject: FW: Your Reservation at The Golden Nugget Biloxi  
Date: Tuesday, May 2, 2023 10:25:39 AM  
Attachments: [image001.png](#)  
[image003.png](#)

*Stephanie Burton Gerlach CC.*  
**Gluckstadt Municipal Court Clerk**  
343 Distribution Dr.  
Gluckstadt, MS, 39110  
Phone: (769)-567-2888



From: Golden Nugget Reservations <donotreply@gnbxm.com>  
Sent: Monday, May 1, 2023 10:12 AM  
To: Stephanie Gerlach <stephanie.gerlach@gluckstadt.net>  
Subject: Your Reservation at The Golden Nugget Biloxi



Dear Stephanie Burton Gerlach,

Thank you for choosing the Golden Nugget Biloxi! We are pleased to confirm your reservation as follows:

<b>NAME:</b>	<b>Stephanie Burton Gerlach</b>
<b>ARRIVAL DATE:</b>	<b>Sunday, June 25, 2023</b>
<b>DEPARTURE DATE:</b>	<b>Wednesday, June 28, 2023</b>
<b>ROOM DESCRIPTION:</b>	<b>Luxury King</b>
<b>CHECK-IN TIME:</b>	<b>4:00 PM</b>
<b>CHECK-OUT TIME:</b>	<b>11:00 AM</b>
<b>CONFIRMATION NUMBER:</b>	<b>VB4G3</b>

Should you need to cancel for any reason, please contact our reservations team at 1 (844) 4-NUGGET (844-468-4438). Reservations that are not cancelled at least 72 hours prior to your check in date will result in the forfeiting of the advanced deposit.

**Express Check Out**

Text 'CHECK OUT' to 228-295-0467 and respond to text with requested information to process your check out request. Then drop your room key cards in the slot in the lobby labeled 'EXPRESS CHECK OUT - KEY

DROP.'

We look forward to seeing you soon at Golden Nugget Biloxi!

Sincerely,  
Golden Nugget Reservations

An advanced deposit equal to the first night's room and tax has been charged to the credit card provided. Reservations that are not cancelled at least 72 hours prior to your check in date will result in the forfeiting of the advanced deposit. A valid credit card and state issue ID is required to check into the hotel. Upon check in, a \$100 refundable incidental deposit, plus the balance of the remaining room nights, and a resort fee of \$14.99 per night will be processed on your card. The \$100 refundable incidental deposit will be released to your credit card at checkout, provided you do not have any incidental charges. Please be advised that Golden Nugget will release any unused funds within 24 hours of your departure. However, your banking institution may hold those funds for up to 30 day or more. Please consult your financial institution for specific guidelines. Management reserves all rights.

Gambling Problem? Call 1-800-GAMBLER.



151 Beach Boulevard . Biloxi, MS 39530

We never sell, trade or rent e-mail addresses  
View [Privacy Policy](http://www.goldennugget.com/privacy-policy/) at [www.goldennugget.com/privacy-policy/](http://www.goldennugget.com/privacy-policy/)

[Click Here](#) for instructions for adding Golden Nugget to your address book or contacts list



**MAYOR**

Walter C. Morrison, IV

**CITY OF GLUCKSTADT**  
MISSISSIPPI

**ALDERMEN**

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts



Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

PLANNING AND ZONING DEPARTMENT  
P.O. BOX 2210  
MADISON, MS 39130

To: Mayor and Board of Alderman

From: Wendell E. Watts  
Chief of Police

Date: 05-01-23

RE: Command College

I am requesting the Mayor and Board approve the training for Sgt. Stephen Tucker, Sgt. Brian McCarty, and Officer Pat Williams. This training is supervisory-level training. I am trying to get all the officers on the police department supervisor level trained.

The cost is \$350 for each officer and lodging is \$99 per night. A total of \$1050 for the class and Lodging is \$1485. The total for all is \$2535.00.

I am requesting approval for prepayment for the registration fees of training and hotel only to get the special rate of \$99 per night. Travel vouchers will be turned in later for meal per diem.

## MISSISSIPPI COMMAND COLLEGE

July 9 – July 14, 2023

The Inn at Ole Miss University of Mississippi, Oxford,  
Mississippi

The registration fee is **\$350.00**, which includes lunch, refreshments at breaks, and supplies. All other costs, to include lodging, are the responsibility of the attendee or their agency. Please plan to arrive on July 9, 2023 (Sunday Afternoon) between 4:00 pm – 5:00pm for Registration, and Mandatory Orientation from 5:00pm – 5:30pm, at the Inn at Ole Miss.

**Deadlines: Applications ONLY go to LES Christian Murray at the FBI. Payments ONLY go to Director Ken Winter. Purchase order number or check number must be on the application form, and must be received no later than Friday, June 9, 2023.** Applications MUST be signed by the Chief, Sheriff, or Agency Head. Slots are on a first come, first serve basis, and are **Not** guaranteed until payment is received. **Once you receive an acceptance EMAIL, please process the PO, or send your payment to Director Ken Winter.**

**Lodging:** The Inn at Ole Miss  
120 Alumni Drive  
University, MS 38677 <http://theinnatolemiss.com/>  
(662) 234-2331 or (888) 486-7666

Lodging is \$99.00 per night for a Standard or Deluxe room, and \$149.00 per night for a one-bedroom Suite. Use booking Code: **0723MSLAWC**. **After your application has been confirmed and payment/Purchase Order received, if you will require lodging, you should contact The Inn at Ole Miss and make your reservation. Advise them that you are attending the “Mississippi Command College.”** **Deadline to book a room at the Inn at Ole Miss, is June 9, 2023**

**Questions:** LES Christian Murray, FBI, 601-540-8179, [lcmurray@fbi.gov](mailto:lcmurray@fbi.gov)  
OST Maggie Powell, FBI, 601-713-7515 [mipowell@fbi.gov](mailto:mipowell@fbi.gov)  
Executive Director Ken Winter, Mississippi Association of Chiefs of Police, (662) 897-6227 [kwinter@mschiefs.org](mailto:kwinter@mschiefs.org)



**Email completed**  
**“APPLICATIONS ONLY” to:**  
LES Christian Murray  
Email to: [lcmurray@fbi.gov](mailto:lcmurray@fbi.gov)

**Mail “Payments Only” To:**  
**Director Ken Winter**  
Mississippi Association of Chiefs of Police  
1723 University Avenue  
Suite B #367  
Oxford, MS 38655

# Mississippi Command College Application 2023

**\*\*Application is specific to the Individual, not a slot for the Agency\*\***

**PLEASE TYPE OR PRINT LEGIBLY**

LAST NAME Williams		FIRST NAME Patricia	MIDDLE NAME
PREFERRED NAME ON CERTIFICATE Patricia Williams		PREFERRED NAME ON NAME TAG Patricia Williams	
BIRTH DATE & PLACE OF BIRTH 11-28-1969, Jackson MS			
NAME OF AGENCY/DEPARTMENT Gluckstadt Police Department		AGENCY TELEPHONE NUMBER (769)-567-2313	
AGENCY/DEPARTMENT ADDRESS 343 Distribution Drive		CITY Gluckstadt, MS	STATE 39110
DEPARTMENT SIZE (# OF SWORN PERSONNEL) 16 officers		SIZE OF POPULATION SERVED 3600	YEARS OF SERVICE 8 years
HOW LONG HAVE YOU SERVED IN YOUR CURRENT POSITION? 1 year		CURRENT RANK/POSITION Officer	
EMAIL ADDRESS: <b>PRINT LEGIBLY</b> Patricia.williams@gluckstadt.net			
EMERGENCY NAME AND CONTACT NUMBER Priscilla Dawson, 601-826-1505		ANY DIETARY RESTRICTIONS OR FOOD ALLERGIES? None	
SIGNATURE OF CHIEF, SHERIFF, OR AGENCY HEAD 		PRINTED NAME OF CHIEF, SHERIFF, OR AGENCY HEAD Chief Wendell E. Watts	
SIGNATURE OF APPLICANT 		DATE 4/20/23	
<b>APPLICATION AND PAYMENT MUST BE RECEIVED BY JUNE 9, 2023.</b>			

**Email Application ONLY to:**  
**LES Christian Murray**  
[lcmurray@fbi.gov](mailto:lcmurray@fbi.gov)

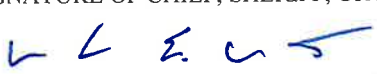

**Purchase  
Order  
Number:**

**FBI Use Only**  
Date Rec'd \_\_\_\_\_  
Order Rec'd \_\_\_\_\_

# Mississippi Command College Application 2023

**\*\*Application is specific to the Individual, not a slot for the Agency\*\***

**PLEASE TYPE OR PRINT LEGIBLY**

LAST NAME McCarty		FIRST NAME Brian	MIDDLE NAME Chase
PREFERRED NAME ON CERTIFICATE Brian McCarty		PREFERRED NAME ON NAME TAG Brian McCarty	
BIRTH DATE & PLACE OF BIRTH 11-01-90 Jackson, MS			
NAME OF AGENCY/DEPARTMENT Gluckstadt Police Department		AGENCY TELEPHONE NUMBER (769)-567-2313	
AGENCY/DEPARTMENT ADDRESS 343 Distribution Drive Gluckstadt, MS 39110		CITY	STATE ZIP
DEPARTMENT SIZE (# OF SWORN PERSONNEL) 16	SIZE OF POPULATION SERVED 3600	YEARS OF SERVICE 11	
HOW LONG HAVE YOU SERVED IN YOUR CURRENT POSITION? 1 year	CURRENT RANK/POSITION Sergeant		
EMAIL ADDRESS: <b>PRINT LEGIBLY</b> Brian. Mccarty@gluckstadt.net			
EMERGENCY NAME AND CONTACT NUMBER Courtney McCarty 601-954-8924	ANY DIETARY RESTRICTIONS OR FOOD ALLERGIES? Penicillin		
SIGNATURE OF CHIEF, SHERIFF, OR AGENCY HEAD 	PRINTED NAME OF CHIEF, SHERIFF, OR AGENCY HEAD Wendell E. Watts		
SIGNATURE OF APPLICANT 	DATE 04/20/23		
<b>APPLICATION AND PAYMENT MUST BE RECEIVED BY JUNE 9, 2023.</b>			

**Email Application ONLY to:**  
**LES Christian Murray**  
[lcurray@fbi.gov](mailto:lcurray@fbi.gov)



**Purchase  
Order  
Number:**

**FBI Use Only**  
Date Rec'd \_\_\_\_\_  
Order Rec'd \_\_\_\_\_

# Mississippi Command College Application 2023

**\*\*Application is specific to the Individual, not a slot for the Agency\*\***

**PLEASE TYPE OR PRINT LEGIBLY**

LAST NAME Tucker		FIRST NAME Stephen	MIDDLE NAME Vaughan
PREFERRED NAME ON CERTIFICATE Stephen Tucker		PREFERRED NAME ON NAME TAG Stephen Tucker	
BIRTH DATE & PLACE OF BIRTH 06-24-91, Jackson MS			
NAME OF AGENCY/DEPARTMENT Gluckstadt Police Department		AGENCY TELEPHONE NUMBER (769)-567-2313	
AGENCY/DEPARTMENT ADDRESS 343 Distribution Drive		CITY Gluckstadt, MS	STATE 39110
DEPARTMENT SIZE (# OF SWORN PERSONNEL) 16 officers		SIZE OF POPULATION SERVED 3600	YEARS OF SERVICE 8 years
HOW LONG HAVE YOU SERVED IN YOUR CURRENT POSITION? 1 year		CURRENT RANK/POSITION Sergeant	
EMAIL ADDRESS: <b>PRINT LEGIBLY</b> Stephen.tucker@gluckstadt.net			
EMERGENCY NAME AND CONTACT NUMBER Mary Tucker 601-214-5156		ANY DIETARY RESTRICTIONS OR FOOD ALLERGIES? None	
SIGNATURE OF CHIEF, SHERIFF, OR AGENCY HEAD 		PRINTED NAME OF CHIEF, SHERIFF, OR AGENCY HEAD Chief Wendell E. Watts	
SIGNATURE OF APPLICANT 		DATE 4/20/23	
<b>APPLICATION AND PAYMENT MUST BE RECEIVED BY JUNE 9, 2023.</b>			

**Email Application ONLY to:**  
LES Christian Murray  
[lemurray@fbi.gov](mailto:lemurray@fbi.gov)

**Purchase  
Order  
Number:**

**FBI Use Only**  
Date Rec'd \_\_\_\_\_  
Order Rec'd \_\_\_\_\_

**MAYOR**

Walter C. Morrison, IV

**CITY OF GLUCKSTADT**  
MISSISSIPPI

**ALDERMEN**

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts



Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

POLICE DEPARTMENT  
P.O. BOX 2210  
MADISON, MS 39130

To: Mayor and Board of Alderman

From: Wendell E. Watts *W E*  
Chief of Police

Date: 05-01-23

RE: Training for Assistant Chief

I am requesting the Mayor and Board approve Executive Leadership training for Assistant Chief Hale. The cost of the training is \$795, and lodging is 1088.78. Total training and lodging are \$1,838.78



**MAYOR**

Walter C. Morrison, IV

**CITY OF GLUCKSTADT**  
MISSISSIPPI

**ALDERMEN**

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts



Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

**GLUCKSTADT POLICE DEPARTMENT**  
**343 DISTRIBUTION DRIVE**  
**GLUCKSTADT, MS 39110**

**MEMORANDUM**

**TO:** Wendell Watts, Chief of Police  
**FROM:** Barry Hale, Assistant Chief of Police  
**DATE:** Thursday, April 20, 2023

**Re: Request to attend Executive Leadership Institute Training in Southaven, MS.**

---

I, Assistant Chief Barry Hale # 002 am requesting to attend training in Southaven, MS for an Executive Leadership Institute class from 07/10/2023-07/14/2023. The cost of the training will be \$795.00 and will be located at the Southaven Police Department, 7320 Hwy 51, Southaven, MS, 38671. I will be staying at the Hilton Garden Inn located at 6671 Towne Center Loop, Southaven, MS 38671 with a rate of \$195.22 a night for four nights for a total of \$1088.78 I will be using a city vehicle to travel to and from the training. This training will benefit the Gluckstadt Police Department in helping improve my leadership skills and it will also be training I can pass along to the officers under my leadership as well.

This training is put on by instructors with FBI-LEEDA with Captain Alex Fennell (Southaven Police Department) as the point of contact. 662-393-8652 ext.3009

Thank you for the consideration of the above training.

Enter search criteria...



MENU

# ELI - Southaven, MS 7/2023

Register Map this Event Tell a Friend (/members/send.asp?event=1666199)



7/10/2023 to 7/14/2023

You registered for this event on 4/4/2023

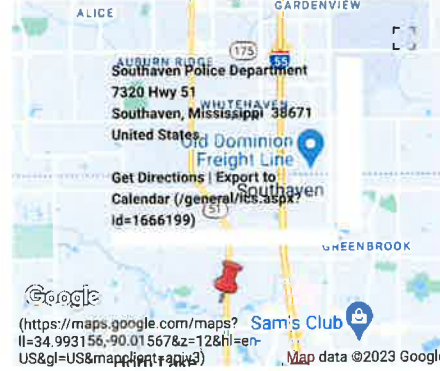
**When:** Monday, July 10, 2023  
8:30 AM

**Where:** [Map this event »](#)  
Southaven Police Department  
7320 Hwy 51  
Southaven, Mississippi 38671  
United States

**Contact:** Capt. Alex Fennell  
afennell@southaven.org (mailto:afennell@southaven.org)  
662-393-8652 ext. 3009

## Register

Online registration is available until: 7/10/2023



[« Go to Upcoming Event List \(/events/event\\_list.asp\)](#)



The Executive Leadership Institute (ELI) is part three of the three-step leadership series that makes up the FBI-LEEDA Trilogy. This cutting-edge program is designed for executive-level law enforcement leaders and focuses on the challenges facing our profession today. This highly-interactive program follows the FBI-LEEDA "Cops Talking to Cops" model of professional development. The Institute uses a wide-range of source materials and calls upon participants' own professional experience to facilitate individual development and learning.

The following is a list of topics covered in the ELI program:

- Trends in law enforcement, implications of the President's Task Force on 21st Century Policing
- Public trust and legitimacy, bias and diversity
- Employee wellness
- Power, transformational leadership, social and emotional intelligence

**The cost of the Executive Leadership Institute is \$795.**

**FBI-LEEDA will send you a tuition invoice six-weeks prior to the start date of the class. To make special payment arrangements prior to being invoiced please email Finance at [finance@fbileeda.org](mailto:finance@fbileeda.org) (mailto:finance@fbileeda.org).**

- The registration fee includes the cost of the training and course materials; the fee does not include meals or travel expenses.
- Sworn and professional law enforcement staff are welcome to all FBI-LEEDA classes. You do not have to be a member to attend a class.
- Each student must register for classes under their own Username and Account.
- There are no prerequisites for this course; Trilogy courses can be taken in any order.
- A workbook will be provided; laptop is optional.
- Dress is business casual.
- This course is 28 contact hours.

For further information regarding this or any other FBI-LEEDA class, please contact FBI-LEEDA at 1-877-772-7712

**Cancellation Policy:** FBI-LEEDA, Inc. makes every attempt to complete all of our scheduled courses, however, we may have to postpone or cancel any course because of insufficient paid enrollment, host agency request, or for any unforeseen circumstance, such as weather or illness. If FBI-LEEDA postpones or cancels a course, the student will have the option of enrolling in another course or be refunded the course registration fees in full. Re-enrollment must be done within 30 days from date of cancellation or a refund will be issued. FBI-LEEDA is not responsible for any travel costs or fees incurred by the student for any cancelled or postponed course. A student may request to be withdrawn from any course by emailing the finance department at [finance@fbileeda.org](mailto:finance@fbileeda.org) (mailto:finance@fbileeda.org) at least two business days prior to the start of the course. A \$75 cancellation fee will be applied to refunds for student-initiated cancellations. Refunds will not be issued for no-shows. **All registration fees must be paid in full prior to the start of the course.**

FBI-Law Enforcement Executive Development Association is a private non-profit organization and is not part of the Federal Bureau of Investigation or acting on its behalf.

## Contact Us

---

Phone: 1-877-772-7712 or 484-321-7821  
Fax: 610-644-3193  
Email: [info@fbileeda.org](mailto:info@fbileeda.org)

## Quick Links

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[Classes Offered \(/\)](#)

[Conferences \(<https://fbileeda.org/>\)](#)

[Calendar \(/\)](#)

[Member Login \(<https://fbileeda.org/MemberLogin.aspx>\)](#)

[Corporate Partners \(/\)](#)

[Sign In \(/\)](#)

[Register \(/\)](#)

[Contact Us \(/general?type=FOI+FAQ\)](#)

[Class Change Request \(\[https://fbileeda.org/page/Class\\\_Change/\]\(https://fbileeda.org/page/Class\_Change/\)\)](#)

## Connect With Us

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 (<https://www.facebook.com/Law-Enforcement-Executive-Development-Association-FBI-LEEDA-2141153852>)

 ([https://twitter.com/FBILEEDA?ref\\_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ct](https://twitter.com/FBILEEDA?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ct))

 (<https://www.linkedin.com/company/fbi-leeda>)

 (<https://www.instagram.com/fbileeda/>)

(<https://www.instagram.com/fbileeda/>)

(<https://www.instagram.com/fbileeda/>)

(<https://www.instagram.com/fbileeda/>)

**Barry Hale**

---

**From:** confirmations@hotelvalues.com  
**Sent:** Wednesday, April 19, 2023 3:35 PM  
**To:** Barry Hale  
**Subject:** Guest Reservations - Reservation Confirmation #R4154614576



**Barry, your reservation has been prepaid and is fully guaranteed.**

**TRAVEL DETAILS**

**Hilton Garden Inn Memphis/Southaven**



6671 Towne Center Loop Southaven , MS 38671



**Check-in:** Monday, Jul 10, 2023



**Check-out:** Friday, Jul 14, 2023



4 Nights



1 Adult



0 Children

**Booking Ref. #** 8R225P

**Booking Confirmation #** [R4154614576](#)

**ROOM & GUEST DETAILS**



**Rooms (1)**

1 KING BED WITH SOFABED...COMP WI-FI...HI DEF.FLAT SCREEN TV-REFRIGERATOR-MICROWAVE



**Guests (1)**

Barry Hale

**CHECK-IN DETAILS**



**Check-in Time:**

3:00 PM



**Check-out Time:**

11:00 AM

The guest checking in will need a valid photo ID and a major credit card for incidentals.

Due to COVID-19 it is recommended that you review the local health and safety ordinances before you travel. As requirements and restrictions continue to change your travel may be impacted, as well as your ability to check-in to your reserved accommodation. Please consider checking the Hilton [global website](#) or contacting the hotel directly prior to arrival for the most up-to-date information.

**Manage Your Reservation**

**CUSTOMER & PAYMENT DETAILS**

Barry Hale

6018824038

119 Rosemont Drive  
Brandon, MS 39042

**Discover:\*\*\*\* 8257**

<b>Jul 10 Mon</b>	US\$195.22	
<b>Jul 11 Tue</b>	US\$195.22	
<b>Jul 12 Wed</b>	US\$195.22	
<b>Jul 13 Thu</b>	US\$195.22	
Subtotal		US\$780.88
Tax Recovery Charges & Service Fees (See Details Below)		US\$307.90

**Amount Paid US\$1,088.78**

**CC Disclaimer** - This payment will be processed in the United States and will appear on your statement as "cci\*Hotel Res".

**Terms** - By booking this reservation you have accepted the [Terms and Conditions](#).

\*This charge includes the estimated amount we pay the hotel for occupancy related taxes owed by the hotel and any amounts charged to us for resort fees, cleaning fees, and other fees. The balance of the charge is a fee we, the hotel supplier and/or the website you booked on, retain as part of the compensation for our and/or their services which varies based on factors such as location, the amount, and how you booked.

### CANCELLATION POLICY

Each room in this reservation is subject to the following cancellation policy: Cancellations before 07/08/2023, 05:00 AM (America/Chicago) are fully refundable. Bookings cancelled after

07/08/2023, 05:00 AM (America/Chicago) are subject to a fee of 874.60 USD. There is no refund for no-shows, early checkouts, or cancellations after 07/10/2023, 10:00 AM (America/Chicago).

**Need Help with Your Reservation?**

**US toll-free 1 (800) 327-1200**

**International 1 (214) 960-2646**

**Booking Ref. # 8R225P**



**MAYOR**

Walter C. Morrison, IV

**CITY OF GLUCKSTADT**  
MISSISSIPPI

**ALDERMEN**

Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts



POLICE DEPARTMENT  
P.O. BOX 2210  
MADISON, MS 39130

To: Mayor and Board of Alderman

From: Wendell E. Watts  
Chief of Police *✓ S*

Date: 05-01-2023

RE: Training for Chief and Assistant Chief

I am requesting the Mayor and Board approve training for myself and Assistant Chief Hale. The training is \$350 each. The total is \$700 for the training. Lodging is \$119. The total is \$952. Total training and lodging are \$1652.



## **Mississippi Association of Chiefs of Police**

**Tue Jun 20, 2023**

**1:15pm - 2pm MS Department of Child Protection Services-Commissioner Andrea Sanders**

**2pm - 5pm "A New understanding of Burnout" Dr Mark Whitman**

**Wed Jun 21, 2023**

**9am - 11am Federal and state supreme court update-Norm Comeaux**

**1pm - 3pm Medical Marijuana update- Director Pat Daily ; Angie Calhoun-Director**

**3pm - 5pm MS Attorney General's office- State Legal updates**

**Thu Jun 22, 2023**

**9am - 12pm Training in the 21st Century-Michael Warren**

**1pm - 2pm Kennedy Meaders- Descalation Training Presentation**

**2pm - 4pm State wide elected officials**

**4pm - 5pm FBI-CJIS capabilities presentation**

**5pm - 5:30pm Executive Board meeting (newly elected members)**

**Fri Jun 23, 2023**

**9am - 11am DPS updates**





Mississippi

Association

of Chiefs of

Police

(https://mschiefs.

MSFS.ORG/POLICE-

RESOURCES

ABOUT(HTTPS://M

**JUNE, 2023**

**20<sup>23</sup>**  
JUN

**2023 MACP ANNUAL CONFERENCE- ATTENDEE  
REGISTRATION**

2023 SUMMER CONFERENCE



## ☰ EVENT DETAILS

### Annual Conference:

June 19-23, 2023

Biloxi, MS

The Annual Conference is our primary educational conference and trade show which provides Chiefs and upper-level law enforcement executives the opportunity to receive the required twenty hours of instruction.

**MACP Conference Training Schedule (<https://mschiefs.org/wp-content/uploads/2023/03/MACP-Conference-Training-Schedule.pdf>)**

***NOTE: When registering online please list the Chief(person attending) as the person the order is being billed to.***

The trade show provides attendees the opportunity to interact with vendors of various types of equipment and technology available for law enforcement today.

The conference also provides for social interaction between Chiefs in an information-sharing format designed to exchange ideas and talk of common problems/solutions they are experiencing.

# LODGING: GOLDEN NUGGET – BILOXI, MISSISSIPPI

Section 4, IF)

Group Rate available: 6/18 -6/22, 2023

## GUEST ACCOMMODATIONS

Luxury King Non-Smoking \$119.99

Luxury Two Queen Non-Smoking \$139.99

All rates add a \$14.99 per night resort fee. Rates are subject to Harrison County room tax, currently five percent (5%), and

state sales tax, currently seven percent (7%). County and state taxes are subject to change without prior notice.

ALL hotel rooms are non-smoking. A \$200 charge will be assessed for smoking in a hotel room.

Guestrooms must be occupied by and registered to at least one adult who is twenty-one years of age or older.

Photo

identification will be required at check-in.

Balcony rooms are available for an additional \$20.00 plus tax per night, based on availability.

Reservations accepted in excess of the room night commitment on any particular night, regardless of rate, will be

applied to the overall performance of this agreement.

Requests for specific room types may be made at the time of reservation however requests such as bed type or view are

based upon availability at the time of check-in and are not guaranteed. ALL hotel sleeping rooms are non-smoking.

## Payment options:

If payment is by city check and requesting tax exemption, the check should be mailed to and received by the hotel two weeks prior to the conference check-in date along with the tax-exempt letter.

Payment by city credit card and a tax-exempt letter may be accepted at check-in with a card.

**\*\*Payment by personal credit card or cash, the hotel cannot honor a tax-exempt letter.\*\***

## CHECK-IN AUTHORIZATIONS

Please be advised that the following payments/incidental deposits and authorizations are taken upon check-in:

Room, tax, and resort fee for the entire stay (unless billed to the master) + additional deposit(s) outlined below.

Room Type Additional Incidental Deposit Method of Payment Accepted

Standard Guestroom \$100.00 per stay Credit Card, Debit Card

All guests are required to post a credit card (or debit card) at check-in. Please advise attendees that if using a DEBIT

card for incidentals/deposit at check-in, banks will put a hold on funds in the amount of \$100.00 for several days when a debit card is used, so a credit card is the recommended choice.

## ARRIVAL/DEPARTURE

Check-in time is after 4:00 p.m. Check-Out time is by 11:00 a.m.

The Hotel will make the best effort to accommodate the requests for check-in prior to check-in time or late departures,

based upon availability. If rooms are available for check-in prior to 1:00 PM Central Time and the guest chooses to check-in, a \$15 early arrival fee will apply. If rooms are available for check-in after 1:00 PM Central Time and the guest chooses

to check-in before 4 pm, there is no additional fee.

The bell desk can store a limited amount of luggage for early arrivals and/or for late departures. For late check-out

a fee may apply depending on the availability and length of the extension. Requests should be directed to the front desk on

the day of departure for availability.

### RESERVATION METHOD

It is understood all requests for reservations will be made on an individual basis.

***The room block will be reserved until the cut-off date, May 28, 2023, or until the room block has been filled, whichever comes first.***

The group code that you will need to share with your attendees is **S230301**. Attendees may make their reservations by calling 1-800-777-7568 and using the group code **S230301**, or they may click on this link (no group code needed if they use the link):

<https://goldennuggetbiloxi.reztrip.com/ext/promoRate?property=1262&mode=b&pm=true&sr=815304&vr=3>  
(<https://goldennuggetbiloxi.reztrip.com/ext/promoRate?property=1262&mode=b&pm=true&sr=815304&vr=3>)

In order to obtain the group rate by phone, guests should offer the reservation agent the Group **Promo Code S230301** or identify themselves as being with MS Association Chiefs of Police.

Reservations received after this date will be accepted on space and rate availability. The group rate is not guaranteed to be available after the cut-off.

All hotel rooms are non-smoking.

The Golden Nugget Biloxi requires a first night's deposit of room and tax, per room, to guarantee individual reservations. The Hotel accepts all major credit cards for the deposit and the credit card will be charged for the stipulated room and tax at the time of reservation. Guests may cancel individual reservations up to 72-hours prior to

arrival date without penalty. Cancellations received inside of 72-hours of arrival will forfeit the first night room and tax

deposit. All guests will be required to provide a credit card upon check-in. Guests that do not cancel or do not check in will be charged the first night's rate, tax, and resort fee.

### RESERVATION CUT-OFF DATE

The "cut-off date" for accepting reservations into this group block is May 28,2023. Reservation requests and/or name/date change requests received after 11:59 p.m. local time at Hotel on the cut-off date will be accepted

based  
on rate and/or category availability.

### **EARLY DEPARTURE FEE**

The Hotel understands that guests may need to depart prior to the scheduled departure date. The guest will have up to the time of check-in to amend their departure date without penalty. After this time, should the guest depart earlier than indicated there will be a \$50.00 early departure fee. This charge will be posted to the individual's account

as an incidental charge unless otherwise specified on billing instructions. The Hotel will inform guests upon check-in of this fee.

### **CANCELLATION FOR INDIVIDUAL RESERVATIONS**

Cancellation for an individual guaranteed guest room reservation is at least seventy-two (72) hours prior to the arrival date. Rooms released less than seventy-two (72) hours prior to arrival may be subject to a cancellation penalty equivalent to the first night's room rate, plus tax.

### **SCROLL TO THE BOTTOM OF THE PAGE TO CONTINUE REGISTRATION**

In order to pay for the registration by check you must have a PO number which when entered you will have an option to pay offline which is the one to chosen. An invoice will be generated and sent to the email address used in registration.

### **🕒 TIME**

20 (Tuesday) 9:00 am - 23 (Friday) 12:00 pm CST

### **📍 LOCATION ([HTTPS://WWW.GOLDENNUGGET.COM/BILOXI](https://www.goldennugget.com/biloxi))**

*Golden Nugget- Biloxi  
151 Beach Blvd*

 **ORGANIZER**



Mississippi Association of Chiefs of Police (<https://www.mschiefs.org>)

*[kwinter@mschiefs.org](mailto:kwinter@mschiefs.org)*

*1723 University Ave. Ste B #367, Oxford , MS 38655*



CALENDAR (HTTPS://MSCHIEFS.ORG/WP-ADMIN/ADMIN-AJAX.PHP?  
 ACTION=EVENTON\_ICS\_DOWNLOAD&EVENT\_ID=34327&SUNIX=20230620T140000Z&EU  
 BEACH BLVD &LOCN=GOLDEN NUGGET- BILOXI)  
 GOOGLECAL (//WWW.GOOGLE.COM/CALENDAR/EVENT?ACTION=TEMPLATE&TEXT=20  
 +ATTENDEE+REGISTRATION&DATES=20230620T140000Z/20230623T170000Z&DETAILS=  
 23%2C+2023%0D%0A%0D%0ABILOXI%2C+MS%C2%A0%0D%0A%0D%0ATHE+ANNUAL+  
 LEVEL+LAW+ENFORCEMENT+EXECUTIVES+THE+OPPORTUNITY+TO+RECEIVE+THE+R

Section 4, 1F)

**TICKET SECTION TITLE**

PRICE \$350.00

How many tickets?

- 1 +

**TOTAL PRICE \$350.00**

**ADD TO CART**

Type your address to get directions



[\\_\(https://www.facebook.com/mschiefs\)](https://www.facebook.com/mschiefs)



[\\_\(https://twitter.com/MSPoliceChiefs\)](https://twitter.com/MSPoliceChiefs)

[EVENTS](#)

[CONTACT](#)

[MEMBER LOGIN](#)

**Wendell Watts**

---

**From:** Mississippi Association of Chiefs of Police <kwinter@mschiefs.org>  
**Sent:** Monday, April 17, 2023 3:15 PM  
**To:** Wendell Watts  
**Subject:** Your latest Mississippi Association of Chiefs of Police invoice

Your invoice for order #34780

Hi Barry,

Here are the details of your order placed on April 17, 2023:

**[Order #34780] (April 17, 2023)**

Product	Quantity	Price
2023 MACP Annual Conference- Attendee Registration		
<ul style="list-style-type: none"><li><b>Event Time:</b> June 20, 2023 9:00 Am - June 23, 2023 12:00 Pm</li><li><b>Event Location:</b> Golden Nugget- Biloxi</li></ul>	1	\$350.00
<b>Subtotal:</b>		\$350.00
<b>Payment method:</b>		Pay Offline
<b>Total:</b>		\$350.00



**Wendell Watts**

**From:** Mississippi Association of Chiefs of Police <kwinter@mschiefs.org>  
**Sent:** Monday, April 17, 2023 3:43 PM  
**To:** Wendell Watts  
**Subject:** Your latest Mississippi Association of Chiefs of Police invoice

## Your invoice for order #34786

Hi Wendell,

Here are the details of your order placed on April 17, 2023:

### [Order #34786] (April 17, 2023)

Product	Quantity	Price
2023 MACP Annual Conference- Attendee Registration		
<ul style="list-style-type: none"> <li><b>Event Time:</b> June 20, 2023 9:00 Am - June 23, 2023 12:00 Pm</li> <li><b>Event Location:</b> Golden Nugget- Biloxi</li> </ul>	1	\$350.00
<b>Subtotal:</b>		\$350.00
<b>Payment method:</b>		Pay Offline
<b>Total:</b>		\$350.00

Mississippi Association of Chiefs of Police  
1723 University Ave. STE B,#367  
Oxford, MS 38655

**Billing Address****Shipping Address**

Wendell Watts  
Gluckstadt Police Department  
343 Distribution Drive  
Gluckstadt, MS 39110

N/A

## Order

---

Invoice Number 615

---

Order Number 34786

---

Order Date April 17, 2023

---

Payment Method Pay Offline

---

Email wendell.watts@gluckstadt.net

---

Telephone 6015067868

---

Section 4, IF)

Product	Price	Quantity	Total
Ticket: 2023 MACP Annual Conference- Attendee Registration 2023/06/20 - 2023/06/23 <b>Event Time:</b> June 20, 2023 9:00 Am - June 23, 2023 12:00 Pm <b>Event Location:</b> Golden Nugget- Biloxi SKU: attendeesummer23	\$350.00	1	\$350.00

<b>Subtotal</b>			<b>\$350.00</b>
<b>Total</b>		<b>1</b>	<b>\$350.00</b>

Mississippi Association of Chiefs of Police  
1723 University Ave. STE B,#367  
Oxford, MS 38655

**Billing Address**

**Shipping Address**

Barry Hale  
Gluckstadt Police Department  
343 Distribution Drive  
Gluckstadt, MS 39110

N/A

## Order

---

Invoice Number 616

---

Order Number 34780

---

Order Date April 17, 2023

---

Payment Method Pay Offline

---

Email wendell.watts@gluckstadt.net

---

Telephone 6015067868

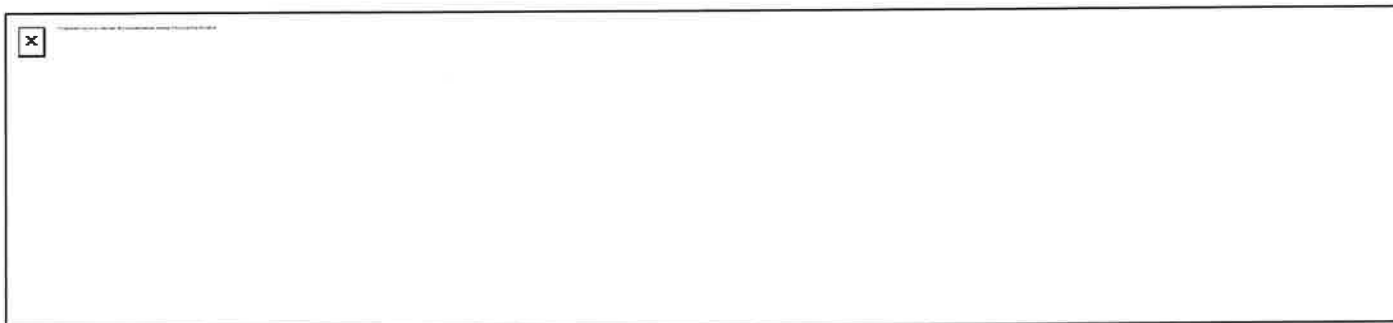
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Section 4, IF)

Product	Price	Quantity	Total
Ticket: 2023 MACP Annual Conference- Attendee Registration 2023/06/20 - 2023/06/23 <b>Event Time:</b> June 20, 2023 9:00 Am - June 23, 2023 12:00 Pm <b>Event Location:</b> Golden Nugget- Biloxi SKU: attendeesummer23	\$350.00	1	\$350.00
<b>Subtotal</b>			<b>\$350.00</b>
<b>Total</b>		1	<b>\$350.00</b>

**Wendell Watts**

**From:** Golden Nugget Reservations <donotreply@gnbxm.com>  
**Sent:** Monday, April 17, 2023 2:11 PM  
**To:** Wendell Watts  
**Subject:** Your Reservation at The Golden Nugget Biloxi



Dear Wendell Watts,

Thank you for choosing the Golden Nugget Biloxi! We are pleased to confirm your reservation as follows:

**NAME:** Wendell Watts  
**ARRIVAL DATE:** Monday, June 19, 2023  
**DEPARTURE DATE:** Friday, June 23, 2023  
**ROOM DESCRIPTION:** Luxury King  
**CHECK-IN TIME:** 4:00 PM  
**CHECK-OUT TIME:** 11:00 AM  
**CONFIRMATION NUMBER:** WPKPF

Should you need to cancel for any reason, please contact our reservations team at 1 (844) 4-NUGGET (844-468-4438). Reservations that are not cancelled at least 72 hours prior to your check in date will result in the forfeiting of the advanced deposit.

**Express Check Out**

Text 'CHECK OUT' to 228-295-0467 and respond to text with requested information to process your check out request. Then drop your room key cards in the slot in the lobby labeled 'EXPRESS CHECK OUT - KEY DROP.'

We look forward to seeing you soon at Golden Nugget Biloxi!

Sincerely,  
Golden Nugget Reservations

An advanced deposit equal to the first night's room and tax has been charged to the credit card provided. Reservations that are not cancelled at least 72 hours prior to your check in date will result in the forfeiting of the advanced deposit. A valid credit card and state issue ID is required to check into the hotel. Upon check in, a \$100 refundable incidental deposit, plus the balance of the remaining room nights, and a resort fee of \$14.99 per night will be processed on your card. The \$100 refundable incidental deposit will be released to your credit card at checkout, provided you do not have any incidental charges. Please be advised that Golden Nugget will release any unused funds within 24 hours of your departure. However, your banking institution may hold those funds for up to 30 day or more. Please consult you financial institution for specific guidelines. Management reserves all rights.

**MAYOR**

Walter C. Morrison, IV

**CITY OF GLUCKSTADT**  
MISSISSIPPI

**ALDERMEN**

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts



Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

**GLUCKSTADT POLICE DEPARTMENT**  
343 DISTRIBUTION DRIVE  
GLUCKSTADT, MS 39110

**MEMORANDUM**

**TO:** Lindsay Kellum, City Clerk

**FROM:** Barry Hale, Assistant Chief of Police *BH 5/1/23*

**DATE:** Monday, May 01, 2023

**Re: Request to attend training in Florence, TX cancelled due to room and board conflict.**

---

I, Assistant Chief Barry Hale # 002 spoke with Officer Sage Bowman on April 21, 2023 in regards to the Airbnb she was planning on staying in fell through. She had to cancel training due to not having enough time to locate a hotel.



**City of Gluckstadt**

P.O. Box 2210  
343 Distribution Drive  
Gluckstadt, MS 39110  
769-567-2306

**BankPlus**  
1243 Gluckstadt Road  
Gluckstadt, MS 39110

CH Section 4, IG 5

CHECK DATE  
04/11/2023

PAY THIS AMOUNT  
\$826.00

PAY ---Eight Hundred Twenty Six Dollars and 00/100 Cents---

**VOID**

TO THE ORDER OF The Tactical Games  
136 Benedum Way  
Liberty Hill, TX 78642

*Walter Morrison*  
*Lindray Kellum*

[REDACTED]

**CITY OF GLUCKSTADT**

VENDOR: 00219 The Tactical Games

395

04/11/2023

	INVOICE #	PO #	DESCRIPTION	AMOUNT
4/12/2023	042023Bowman		Bowman Registration - Tac. Games	826.00

CHECK TOTAL

88 00



**MAYOR**  
Walter C. Morrison, IV

**CITY OF GLUCKSTADT**  
MISSISSIPPI

**ALDERMEN**

**CITY CLERK**  
Lindsay D. Kellum  
**POLICE CHIEF**  
Wendell Watts



Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

PLANNING AND ZONING DEPARTMENT  
P.O. BOX 2210  
MADISON, MS 39130

To: Mayor and Board of Alderman

From: Wendell E. Watts  
Chief of Police

Date: 04-3-23

RE: Training for Officer Sage Bowman



I am requesting the Mayor and Board Officer Sage Bowman attend training on April 28-30, 2023. The training is held in Florence, TX by The Tactical Games at Texas Shooting Academy and Rattler CrossFit. The Tactical Games were created to provide a platform to test the skills and readiness of tactics from all backgrounds, including military and law enforcement. The training is a three-day event designed to develop and blend the three most basic elements: marksmanship, fitness, and tactics. This training will benefit Officer Bowman and the department by equipping her with a unique set of skills to become a better officer and potentially a future member of the Special Response Team. This training will require registration, equipment, lodging, and transportation. The costs of everything are listed below.

Registration- \$826.00

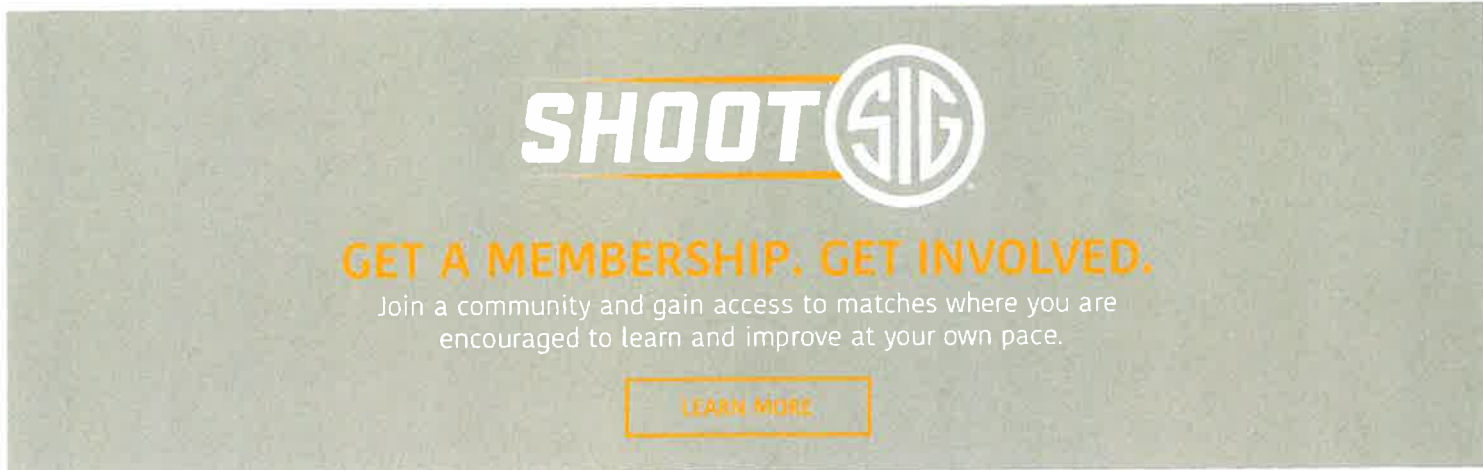
Equipment- \$0.00

Lodging-The Sereno Estate- Garden Suite in Florence, TX- \$169/per night, service fee and taxes = \$812.00 total (breakfast included)

Transportation- \$0.00 (city vehicle and fuel man card)

Section 4, IG)

Settings 



([http://shootsig.com/?utm\\_source=practiscore&utm\\_medium=banner&utm\\_id=shoot+sig](http://shootsig.com/?utm_source=practiscore&utm_medium=banner&utm_id=shoot+sig))

Welcome back!

# The Tactical Games Athlete Camp

The Tactical Games 2020 ([https://practiscore.com/clubs/the\\_tactical\\_games\\_2020](https://practiscore.com/clubs/the_tactical_games_2020))

Match starts: **April 28, 2023 @ 6:00 AM** · Match ends: April 30, 2023 @ 8:30 PM

open

Location:  
300 N HWY 183  
Forence, TX 76527

The Tactical Games Athlete Camp

Time Plus (Points) match,

**Price:**  
\$826.00

Match Breakdown



- Beginner: Just starting your fitness journey. In relation to shooting A beginner might have just purchased their first weapon.
- Intermediate: Comfortable with fitness movements and looking for advice on technique. Understands firearms and may be comfortable shooting but interested in learning about the TTG specific style of shooting.
- Advanced: Well rounded athlete looking for training tips for TTG. Is a competent TTG competitor looking for advice on optimization.

#### Recommended gear:

- rifle w/sling
- rifle optic
- pistol w/holster
- Clothing suitable for exercise and alternate clothing suitable for an outdoor shooting range
- sunscreen
- water
- ear protection
- eye protection

#### Gear that is great to have:

- plate carrier
- belt
- magazine retention
- ballistic rated sunglasses
- shemagh
- inner and outer ear protection

You will have the opportunity to purchase gear and ammo onsite if desired.

April 28-30 2023 at Texas Shooting Academy and Rattler Crossfit

REGISTER

# < Request to book

## Your trip

### Dates

Apr 27 – May 1

[Edit](#)

### Guests

1 guest

[Edit](#)



Private room in bed and breakfast

The Sereno Estate - Garden Suite

★ 5.00 (9) · Superhost

Your booking is protected by **aircover**

## Choose how to pay

**Pay in full** **\$812.00**   
 Pay the total now and you're all set.

**Pay part now, part later** **\$433.44**   
 Pay \$433.44 now, and the rest (\$378.56) will be automatically charged to the same payment method on Apr 12, 2023. No extra fees.


[More info](#)

## Price details

\$169.00 x 4 nights	\$676.00
<u>Airbnb service fee</u>	\$95.44
<u>Taxes</u>	\$40.56
<b>Total (USD)</b>	<b>\$812.00</b>

## Pay with

VISA AMEX DISCOVER PayPal GPay

 Credit or debit card ▼

**AFFP**  
**Gluckstadt PD Station Bid Ad**

**AFFIDAVIT OF PUBLICATION**

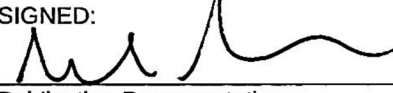
STATE OF MS            )  
                                  :SS.  
County of Madison    )

Michael Simmons being first duly sworn, says:

That he is the Publication Representative of Madison County Journal, a weekly newspaper of general circulation, printed and published in Ridgeland, Madison county, Mississippi; that the publication, a copy of which is hereto attached, was published in the said newspaper on

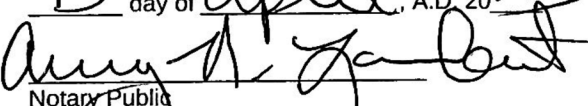
**PUBLICATION DATES:**  
6 Apr 2023  
13 Apr 2023

That said newspaper was regularly issued and circulated on those dates.

SIGNED:  
  
\_\_\_\_\_  
Publication Representative

**VERIFICATION**

Subscribed to and sworn to me on this

13 day of April, A.D. 2023  
  
\_\_\_\_\_  
Notary Public



**ADVERTISEMENT FOR BIDS**  
**NOTICE TO CONTRACTORS**

Sealed proposals will be received by The City of Gluckstadt at 343 Distribution Drive, Madison, Mississippi, 39110 until 2:00 p.m. on, May 4, 2023, for the project known as:

**City of Gluckstadt Police Station & Municipal Court**

The bids will be publicly opened and read on Tuesday May 9, 2023 at 6:00 p.m. in the Board Room located at 343 Distribution Drive, Madison, Mississippi, 39110. Plans and specifications are on file at certain plan rooms and copies thereof may be obtained by contacting:

**Dean Architecture, P.A.**  
**661 Sunnybrook Road Suite 140**  
**Ridgeland, MS 39157**

Plans and Specifications are available via Planroom at Jackson Blueprint Co. [www.jaxblue.com](http://www.jaxblue.com). No partial sets of documents will be issued.

Proposals shall be submitted on Bid Forms provided in the specifications. The current Certificate of Responsibility Number of the bidder shall appear on the outside of each sealed envelope containing a proposal, said envelope being plainly marked "PROPOSAL FOR" Gluckstadt Police Station.

Electronic Proposals will be accepted through Central Bidding s at <https://www.centralbidding.com>.

Each proposal must be accompanied by a bid bond or certified check in an amount equal to 5% of the bid, payable to the City of Gluckstadt as bid security.

A Payment and Performance Bond in an amount equal to 100% of the contract price shall be required of the successful bidder.

The Contract will be awarded to the lowest, best and acceptable bidder, except that The City of Gluckstadt reserves the right to waive any informality in the bidding and to reject any and all bids.

The City of Gluckstadt

Mr. Walter C. Morrison, IV, Mayor

**DATES OF PUBLICATION**  
6 April, 2023  
13 April, 2023

**SECTION 007200  
GENERAL CONDITIONS**

**FORM OF GENERAL CONDITIONS**

**1.01 AIA DOCUMENT A201, GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION, 2017 EDITION, IS THE GENERAL CONDITIONS BETWEEN THE OWNER AND CONTRACTOR.**

- A. If not bound in this volume, AIA Document A201 is hereby incorporated by reference as though fully written herein.
- B. A copy of the Project General Conditions is on file at the Architect's office and copies are available for Contractors' examination.

**1.02 RELATED REQUIREMENTS**

- A. Section 007300 - Supplementary Conditions.

**1.03 CONTRACTORS ARE PRESUMED TO BE FAMILIAR WITH THE INDICATED AGREEMENT FORM. IF NOT, CONTRACTORS, INTENDING TO PROVIDE PROPOSALS FOR THE WORK OF THIS PROJECT, ARE ADVISED TO READ AND UNDERSTAND THE REFERENCED DOCUMENT PRIOR TO SUBMITTING BIDS AND / OR EXECUTING THE SAID AGREEMENT.**

**1.04 SUPPLEMENTARY CONDITIONS**

- A. Refer to Document 007300 for amendments to these General Conditions.

**END OF DOCUMENT**

**SECTION 007300  
SUPPLEMENTARY CONDITIONS**

**PART 1 GENERAL**

**1.0 - DESCRIPTION**

**THE FOLLOWING SUPPLEMENTARY CONDITIONS MODIFY THE "GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION," AIA DOCUMENT A201, 2017. WHERE A PORTION OF THE GENERAL CONDITIONS IS MODIFIED OR DELETED BY THE SUPPLEMENTARY CONDITIONS, THE UNALTERED PORTIONS OF THE GENERAL CONDITIONS SHALL REMAIN IN EFFECT. IN THE EVENT OF A CONFLICT BETWEEN THE GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION AND SECTION 007300, SECTION 007300 SHALL CONTROL EVEN IF THE CONFLICTING PROVISION IN THE GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION IS NOT EXPRESSLY REVISED OR DELETED BY REFERENCE IN SECTION 007300.**

**THE GENERAL CONDITIONS MAY ALSO BE SUPPLEMENTED OR AMPLIFIED ELSEWHERE IN THE CONTRACT DOCUMENTS BY PROVISIONS LOCATED IN, BUT NOT NECESSARILY LIMITED TO, DIVISION 1 OF THE SPECIFICATIONS.**

**ARTICLE 1 - GENERAL PROVISIONS**

**1.1 BASIC DEFINITIONS**

**1.1.1 THE CONTRACT DOCUMENTS:**

Delete the last sentence in Article 1.1.1 and insert the following:

The Contract Documents shall include the Instructions to Bidders, the plans, the specifications, including Divisions 0 through 48, all Addenda and modifications to the plans and/or specifications, the Agreement between Owner and Contractor, the performance and payment bonds, the notice to proceed and any executed change orders. Information and documentation pertaining to soil investigation data, laboratory investigations, soil borings and related information included herein are not part of the Contract Documents. In the event of a conflict between the provisions of Division 0 and any other section of the Contract Documents, such other sections(s) shall govern.

**1.1.2 THE CONTRACT**

Add the following to the end of Article 1.1.2:

Large scale drawings shall govern over small scale drawings where there are differences or conflicts between such drawings. Where the word similar appears on the plans, it shall not be interpreted to mean identical and shall require the Contractor to coordinate the actual conditions and dimensions of the location where the similar conditions are shown to occur.

**1.1.9 MISCELLANEOUS DEFINITIONS**

Add the following:

A. The term "products" as used in these Supplementary Conditions includes materials, systems and equipment

B. "Day" shall mean a calendar day unless otherwise specifically noted in the Agreement.

C. "Person" means any natural or juridical person or entity, including, but not limited to (a) corporation, partnerships, joint ventures, any business association or organization, and (b) governmental agencies or departments.

D. "Laws and Regulations" means all federal, state and local codes, laws, ordinances, rules, and statutes; all permit or license requirements, all approvals, authorizations, decrees, judgements, orders, rulings, regulations, or decisions of any federal, state or local governmental bodies having jurisdiction over the parties to this Agreement, the Work, or the site(s) where the Work is being performed; and all decrees, decisions, judgements, orders, or rulings by any federal, state, or local court having jurisdiction over the parties to this Agreement, the Work, or the sites(s) where Work is being performed.

E. "Hazardous Substance" means any substance or material: (1) the presence of which requires management, reporting, investigation or remediation under any applicable Laws and Regulations; (ii) which is or becomes regulated by any federal, state or local governmental authority, including without limitation, any substance or waste material which is defined or listed as a "hazardous waste," "acutely hazardous waste," "extremely hazardous substance," "restricted hazardous waste," "industrial waste," "hazardous substance," "hazardous material," "pollutant," "hazardous air pollutant," "criteria pollutant," "volatile organic compound," "priority pollutant," "special waste," "SARA 313 chemical" or "contaminant" under any applicable Laws and Regulations, including without limitation, the federal Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C §§ 9601, et seq., the federal Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq., the federal Water Pollution Control Act, 33 U.S.C. §§1251 et seq., the federal Clean Air Act, 42 U.S.C. §§7401 et seq., the Toxic Substances Control Act, 7 U.S.C. §§136 et seq., the Safe Drinking Water Act, 42 U.S.C. §§300f et seq., the Occupation Safety and Health Act of 1970, 29 U.S.C. §§651 et seq., and similar Mississippi state and local laws regulating or otherwise affecting the handling, use, control, management, treatment, storage or disposal of hazardous, explosive, corrosive, flammable, infectious, radioactive or toxic materials or wastes; (iii) which contains gasoline, diesel fuel or other petroleum hydrocarbons or a petroleum derivative; (iv) which contains polychlorinated biphenyls ("PCBs"), asbestos or urea formaldehyde; or (v) which poses an unreasonable risk of injury to human health or the environment.

## 1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

### 1.2.4 Add the following Article 1.2.4:

It is the intent of the Contract Documents that the Contractor shall properly execute and complete the Work described by the Contract Documents, and unless otherwise provided in the Contract, the Contractor shall provide all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services, whether temporary or permanent and whether or not incorporated in the Work, in full accordance with the Contract Documents and reasonably inferable from them as necessary to produce the intended results.

### 1.2.5 Add the following Article 1.2.5:

The Contract Documents shall be interpreted collectively, each part complementing the others and consistent with the intent of the Contract Documents. Unless an item shown or described in the Contract Documents is specifically identified to be furnished or installed by the Owner or others or is identified as Not In Contract (N.I.C.), the Contractors obligation relative to that item shall be interpreted to include furnishing, assembling, installing, finishing, and/or connecting the item at the Contractors expense to produce a product or system that is complete, appropriately tested, and in operable condition ready for use or subsequent construction or operation by the Owner or separate contractors. The omission of words or phrases for brevity of the Contract Documents, the inadvertent omission of words or phrases, or obvious typographical or written errors shall not defeat such interpretation as long as it is reasonably inferable from the Contract Documents as a whole.

Words or phrases used in the Contract Documents which have well-known technical or construction industry meanings are to be interpreted consistent with such recognized meanings unless otherwise indicated.

Except as noted otherwise, references to standard specifications or publications of associations, bureaus, or organizations shall mean the latest edition of the referenced standard specification or publication as of the date of the Advertisement of Bids.

In the case of inconsistency between Drawings and Specifications or within either document not clarified by addendum, the better quality or greater quantity of Work shall be provided in accordance with the Architects interpretation.

Generally, portions of the Contract Documents written in longhand take precedence over typed portions, and typed portions take precedence over printed portions.



Any doubt as to the meaning of the Contract Documents or any obscurity as to the wording of them, shall be promptly submitted in writing to the Architect for written interpretation, explanation, or clarification.

In the event of ambiguity or conflicts between the Contract Documents and applicable standards, codes and ordinances, the Contractor shall (i) provide the better quality or greater quantity of Work or (ii) comply with the more stringent requirement in accordance with the Architect's interpretation. The terms and conditions of this Section 1.2.5, however, shall not relieve the Contractor of any obligations set forth in Sections 3.2 and 3.7.

#### **1.6 TRANSMISSION OF DATA IN DIGITAL FORM**

Delete the phrase they shall endeavor to in the second line and insert the phrase the Architect shall and add the following to the end of the sentence:

which protocols shall be the same as or similar to the Digital Data Protocol Exhibit, AIA Doc. E201-2007.

### **ARTICLE 2 - OWNER**

#### **2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER**

2.2.1 Add the following to the beginning of Article 2.2.1:

If the Project is a private project, not funded by public funds, then . . .

2.2.2 Delete Article 2.2.2 in its entirety.

2.2.3 Delete Article 2.2.3 in its entirety.

2.2.5 Delete Article 2.2.5 in its entirety and insert the following:

2.2.5 The Contractor will be furnished free of charge one (1) copy of the plans and specifications, including all Addenda. Additional sets will be furnished at the cost of reproduction, postage and handling.

#### **2.4 OWNERS RIGHT TO STOP THE WORK**

Delete Article 2.4 in its entirety and insert the following:

2.4 If the Contractor fails to correct Work which is not in accordance with the requirements of the Contract Documents as required by Article 12.2 or fails to carry out Work in accordance with the Contract Documents or fails to perform any of its obligations under the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated. However, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Article 6.1.3.

The rights and remedies under this Article 2.4 are in addition to and do not in any respect limit any other rights of the Owner, including its termination rights under Article 14.

### **ARTICLE 3 - CONTRACTOR**

#### **3.1 GENERAL**

3.1.1 Add the following at the end of Article 3.1.1:

The relationship of Contractor to Owner shall be that of independent contractor, and nothing in the Contract Documents is intended to nor should it be construed as creating any other relationship, expressed or implied, between Owner and Contractor.

#### **3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR**

3.2.1 Strike the word "generally" from the first sentence.

3.2.5 Add the following Article 3.2.5:

The Owner is entitled to deduct from the Contractors pay applications for amounts paid to the Architect for evaluating and responding to the Contractors requests for information that are not prepared in accordance with the Contract Documents or where the requested information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information,

Contractor-prepared coordination drawings, or prior Project correspondence or documentation.

### 3.4 LABOR AND MATERIALS

3.4.2 Add the following to the end of Article 3.4.2:

Some Sections of the Specifications may not allow substitution of materials, products or equipment. Where substitution is allowed the request for substitution will only be considered if made in strict accordance with the requirements of Article 3.4.4 below and Section 016000.

3.4.4 Add the following Article 3.4.4:

After the Contract has been executed, the Owner and the Architect may consider a request for the substitution of products in place of those specified only under the conditions set forth in Section 016000 of the specifications.

All substitutions shall be submitted within 30 calendar days of the Notice to Proceed, as per section 016000.

By making requests for substitutions, the Contractor:

- a. Represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respect to that specified.
- b. Represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified.
- c. Certifies that the cost data presented is complete and includes all related costs under this Contract except the Architect's redesign costs, and waives all claims for additional costs related to the substitution which subsequently becomes apparent; and shall coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be complete in all respects at its costs.

3.4.5 Add the following Article 3.4.5:

Contractor represents that it has independently investigated, considered and understands the labor conditions in the area surrounding the Project and acknowledges that such conditions may impact the Contractors cost and/or time of performance of the Contract. Therefore, Contractor further represents that the Contract Price is based upon Contractors independent investigations into such labor conditions and that the Contract time is reasonable and the date of Substantial Completion is obtainable. As a result, Contractor assumes the risk of increased costs, if any, incurred by it arising out of or related to such labor conditions and acknowledges that Contractor and its surety will reimburse Owner for any additional costs Owner incurs arising out of or related to such labor conditions.

3.4.6 Add the following Article 3.4.6:

#### E-Verification

Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act (Senate Bill 2988 from the 2008 Regular Legislative Session) and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Contractor agrees to maintain records of such compliance and, upon request of Owner, to provide a copy of each such verification to Owner. Contractor further represents and warrants that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. Contractor understands and agrees that any breach of these warranties may subject Contractor to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to Contractor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both.

In the event of such termination/cancellation, Contractor would also be liable for any additional costs incurred by Owner due to contract cancellation or loss of license or permit.

### **3.7 PERMITS, FEES, NOTICES AND COMPLIANCE WITH LAWS**

3.7.1 Delete Article 3.7.1 in its entirety and insert the following:

The Contractor shall secure and pay for the building permit and all other permits, fees, licenses, inspections and all other approvals and charges necessary for proper execution and completion of the Work. This includes but is not limited to compliance with all Department of Environmental Quality requirements.

3.7.3 Delete the words knowing it to be from Article 3.7.3.

3.8.2.3 Add the following to the end of Article 3.8.2.3;

. . . except when installation is specified to be included as part of the allowance in the General Requirements (Division 1 of the Specifications).

### **3.9 SUPERINTENDENT**

3.9.1 Add the following to the end of Article 3.9.1:

- a. The Contractor shall also employ a competent project manager who shall be primarily responsible for the Contractors home office activities in connection with the Contract.
- b. The Owner shall have the right, which shall be exercised in a reasonable fashion, to approve the project manager and/or superintendent employed by the Contractor, either before or during the progress of construction.
- c. The superintendent and project manager for the project shall be designated by the Contractor at the pre-construction conference. After Owners approval of such project manager and superintendent, they shall not be replaced by the Contractor without the Owners prior written consent, which consent is required unless the Contractor submits proof satisfactory to the Owner that the superintendent and/or the project manager should be terminated by the Contractor for cause.

### **3.10 CONTRACTORS CONSTRUCTION SCHEDULES**

3.10.3 Delete Article 3.10.3 in its entirety and insert the following:

Time being of the essence, the Contractor shall perform the Work in accordance with the most recent schedule submitted to and approved by the Owner and Architect.

### **3.12 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES**

3.12.6 Add the following to the end of Article 3.12.6:

In reviewing Shop Drawings, Product Data, Samples and similar submittals the Architect shall be entitled to rely upon the Contractors representation that such information is correct and accurate.

3.12.8 Add the following to the end of Article 3.12.8:

Unless such written notice has been given, the Architects approval of a Shop Drawing, Product Data, Sample or similar submittal shall not constitute approval of any changes not requested on the prior submittal.

3.12.9 Add the following to the end of Article 3.12.9:

The Architects review of the Contractors submittals will be limited to examination of an initial submittal and one (1) resubmittal. The Architects review of additional submittals will be made only with the consent of the Owner after notification by the Architect. The Owner shall be entitled to deduct from the Contract Sum amounts paid to the Architect for evaluation of such additional resubmittals.

### **3.18 INDEMNIFICATION**

3.18.1 Add the word "defend", before the word indemnify in the first line, add the words "or nonperformance" after the word performance in the third line and delete the phrase which begins "provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), to the end of the sentence.

3.18.2 Add the word "defense and" before the word indemnification in the third line.

#### **ARTICLE 4 - ARCHITECT**

##### **4.1.1 ADD THE FOLLOWING AT THE END OF ARTICLE 4.1.1:**

The term "Architect", "Engineer" or "Design Professional" as used in the Contract Documents refers to Dean and Dean/Associates Architects, P.A. or their sub-consultants.

##### **4.2 ADMINISTRATION OF THE CONTRACT**

4.2.10 Delete Article 4.2.10 in its entirety.

#### **ARTICLE 5 - SUBCONTRACTORS**

##### **5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK**

5.2.1 Delete the phrase Unless otherwise stated in the Contract Documents or the bidding requirements, the Contractor, as soon as practicable after award of the Contract from the first sentence of Article 5.2.1 and insert the following in lieu thereof:

The Contractor, with its first Application for Payment and as a condition to the Owners obligation to make payments to Contractor under Article 9 of the General Conditions as supplemented herein,

5.2.5 Add the following Article 5.2.5:

The Contractors unauthorized substitution of any subcontractor, supplier, person or entity previously identified by Contractor in accordance with Article 5.2.1 shall entitle the Owner to reject the work, materials or product furnished and require removal and replacement at no additional cost to the Owner.

#### **ARTICLE 6 - CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS**

##### **6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS**

Delete Articles 6.1.1, 6.1.2, 6.1.3, 6.1.4 in their entirety and insert the following:

The Owner reserves the right to perform construction or operations related to the Project with the Owners own forces and to award separate contracts either in connection with other portions of the Project or other construction or operation on the site. In such event, the Contractor shall coordinate its activities with those of the Owner and of other contractors so as to facilitate the general progress of all work being performed by all parties. Cooperation will be required in the arrangement for the storage of materials, and in the detailed execution of the Work.

The Contractor, including his subcontractors, shall keep informed of the progress and the detailed work of the Owner or other contractors and shall immediately notify the Architect of lack of progress or delays by other contractors which are affecting Contractors Work. Failure of Contractor to keep informed of the progress of the work of the Owner or other contractors and/or failure of Contractor to give notice of lack of progress or delays by the Owner or other contractors shall be deemed to be acceptance by Contractor of the status of progress by other contractors for the proper coordination and completion of Contractors Work. If, through acts or neglect on the part of the Contractor, the Owner or any other contractors or subcontractor shall suffer loss or damage or assert any claims of whatever nature against the Owner, the Contractor shall defend, indemnify and hold harmless the Owner from any such claims or alleged damages, and the Contractor shall resolve such alleged damages or claims directly with the other contractors or subcontractors.

##### **6.2 MUTUAL RESPONSIBILITY**

6.2.3 Delete Article 6.2.3 in its entirety.

#### **ARTICLE 7 - CHANGES IN THE WORK**

##### **7.1 GENERAL**

7.1.3 Add the following to the end of Article 7.1.3:

Except as permitted in Article 7.3, a change in the Contract Sum or the Contract Time shall only be accomplished by written change order. Therefore, the Contractor acknowledges that it is not entitled to a change in the Contract Sum or the Contract Time in the absence of a written change order on the basis of the course of conduct or dealings between the parties and/or the Owners express or implied acceptance of alterations or additions to the Work and/or the Owner has been unjustly enriched by the Contractors Work or any other basis otherwise allowed by law or the facts and Contractor agrees that any such extra or changed work was performed by it as a volunteer.

## **7.2 CHANGE ORDERS**

7.2.1.2 Add the following to the end of 7.2.1.2: " broken down by labor and materials".

7.2.2 Add the following 7.2.2: The amount of the adjustment to the Contract Sum for Change Order shall be determined as follows:

The sum of the proposal(s) obtained by the Contractor for the performance of the work described in the proposed Change Order, plus Ten percent (10%) of the sum of such costs to compensate the Contractor for its fee and for its overhead. The Contractor shall provide the Owner with substantiating data provided directly from Subcontractor received by the Contractor in connection with the proposal(s) obtained for each proposed Change Order.

7.2.3 Add the following Article 7.2.3:

Contractors execution of a change order constitutes a final settlement to the Contract Sum and construction schedule and the Contract Time for all matters relating to or arising out of the change in the Work that is the subject of the change order including, but not limited to, all direct and indirect costs associated with such change, all extended direct job site and home office overhead expenses and any and all delay and impact cost for the change, whether alone or in combination with other changes, including any impact, ripple or cumulative effect resulting therefrom, if any.

7.2.4 Add the following Article 7.2.4:

Adjustments to the Contract Sum by change order shall be based upon one of the methods set forth in Article 7.3.3.1, 7.3.3.2, 7.3.3.3 or 7.3.3.4, as appropriate. A reasonable allowance for the combined overhead and profit included in the change order shall be based upon the schedule set forth in Article 7.3.11, as supplemented.

7.2.5 Add the following Article 7.2.5:

In order to facilitate consideration of change order requests, all such requests, except those involving an amount less than \$500 must be accompanied by a complete itemization of costs, including labor, materials and subcontractor costs which shall likewise be itemized. Changes for more than \$500 will not be approved without such itemization.

## **7.3 CONSTRUCTION CHANGE DIRECTIVES**

7.3.8 Delete the first sentence and insert the following:

The amount of credit to be given by the Contractor to the Owner for a deletion or change which results in a net decrease in the Contract Sum shall be the actual net cost plus reasonable allowance for overhead on net cost and profit thereon as approved by the Architect and Owner as defined in Article 7.3.11.

7.3.11 Add the following Article 7.3.11:

The allowance for overhead and profit combined, including extended direct job and home office overhead and any and all delay, impact, inefficiency, disruption and ripple effect to be included in the total cost to the Owner, shall be based on the following schedule:

For the Contractor, for work performed by the Contractor's own forces, 10 percent of the cost.

For the Contractor, for work performed by the Contractor's subcontractor, 10 percent of the amount due the subcontractor.

For each subcontractor or sub-subcontractor involved, for work performed by that subcontractor or sub-subcontractor's own forces, 10 percent of the cost.

For each subcontractor, for work performed by the subcontractor's sub-subcontractor's, 10 percent of the amount due the sub-subcontractor.  
Costs to which overhead and profit is to be applied shall be determined in accordance with Article. 7.3.7.

## **ARTICLE 8 - TIME**

### **8.2 PROGRESS AND COMPLETION**

8.2.1 Add the following to the end of the second sentence:  
and that the Contractor is fully capable of properly completing the Work within the Contract Time.

### **8.3 DELAYS AND EXTENSIONS OF TIME**

8.3.3 Add the following to the end of Article 8.3.3:  
No delay, interference, hindrance or disruption, from whatever source or cause, in the progress of the Contractors Work shall be a basis for an extension of time and/or additional compensation, unless the delay, interference, hindrance or disruption (1) is without the fault and not the responsibility of the Contractor, its subcontractors and/or suppliers and (2) directly affects the overall completion of the Work as reflected on the critical path of the Contractors updated and accepted construction schedules. The Contractor expressly agrees that the Owner shall have the benefit of any float in the construction schedule and that delays to construction activities, which do not affect the overall completion of the Work, do not entitle the Contractor to any extension in the Contract Time and/or increase in Contract Sum.

8.3.4 Add the following Article 8.3.4:  
All claims by the Contractor for an increase in the Contract Time must follow the procedures set forth in Articles 15.1.2 and 15.1.5, including the requirement that the Contractor give written notice of any claim within twenty-one (21) days after occurrence of the event giving rise to such claim or within twenty-one (21) days after the Contractor first recognizes the condition giving rise to the claim, whichever is earlier.

8.3.5 Add the following Article 8.3.5:  
If the Contractor submits a schedule indicating or otherwise expressing an intent to complete the Work prior to the date of substantial completion, the Owner shall have no liability to the Contractor for any failure by the Contractor to complete the Work prior to the expiration of the Contract Time.

## **ARTICLE 9 - PAYMENTS AND COMPLETION**

### **9.3 APPLICATION FOR PAYMENTS**

9.3.1 Add the following sentence to the end of Article 9.3.1:  
The form of Application for Payment will be the current edition of the AIA Document G702, Application and Certification for Payment, supported with AIA Document G703, Continuation Sheet.

9.3.1.3 Add the following Article 9.3.1.3:  
In any contract awarded by the state of Mississippi or any agency, unit or department of the State of Mississippi, or by any political subdivision thereof, the amount of retainage that may be withheld is governed by Mississippi law.

9.3.2.1 Add the following Article 9.3.2.1:  
Payment for materials stored at some location other than the Project site, may be approved by the Architect and the Owner after the Contractor has submitted the following items:  
An acceptable Lease Agreement between the Contractor or one of its subcontractors or suppliers and the owner of the land, or building, where the materials are stored covering the specific area where the materials are located.  
Consent of Surety or other acceptable bond to cover the materials stored off-site.  
All Perils Insurance coverage for the full value of the materials stored off-site.

A Bill of Sale from the Manufacturer to the Contractor for the stored materials.  
 A complete list and inventory of materials manufactured, stored and delivered to the storage site and of materials removed from the storage site and delivered to the Project.  
 A review by the Architect of the materials stored off-site prior to release of payment.  
 Proof of payment of stored materials verified by the supplier must be submitted to the Architect within thirty (30) days of the Application for Payment on which payment for said materials was made. If proof of payment is not submitted within thirty (30) days, then payment for said materials will be deducted from the next application for payment and withheld until proof of payment is received.

## **9.5 DECISIONS TO WITHHOLD CERTIFICATION**

9.5.1.7 Delete the word "repeated".

9.5.1.8 Add the following Article 9.5.1.8:

The letter from the Contractor which is required by Article 15.1.5.2 has not been received.

## **9.6 PROGRESS PAYMENTS**

9.6.1 Delete Article 9.6.1 in its entirety and insert the following:

Subject to the conditions of the Contract, the Owner shall make payment to the Contractor in the amount certified within thirty (30) days after receipt of the Certificate for Payment from the Architect. Payment shall not be considered late until thirty (30) days after Owners receipt of the approved Certificate for Payment from the Architect.

9.6.1.1 Contractors Applications for Payment shall be submitted on or before the 25th day of each month. Any application not submitted on or before this date may not be processed or approved until the following month.

9.6.7 Delete the word "Unless" from the first sentence and insert the phrase "Whether or not".  
 Add the following to the end of Article 9.6.7:

The amount retained by the Contractor from each payment to each Subcontractor and material supplier shall not exceed the percentage retained by the Owner from the Contractor for the Subcontractors Work.

## **9.7 FAILURE OF PAYMENT**

In the first sentence, delete the words "or awarded by binding dispute resolution".

## **9.8 SUBSTANTIAL COMPLETION**

9.8.1 Delete Article 9.8.1 in its entirety and insert the following:

Substantial completion for purposes of this Contract occurs only upon Contractors compliance with the following conditions precedent: (a) the Contractor furnishes to the Architect all close-out documents required by the Contract Documents in a form satisfactory to the Architect and the Owner, (b) the Contractor furnishes the manufacturers certifications and/or warranties required by the Contract Documents; (c) the Contractor furnishes the Guarantee of Work set forth herein below; and (d) the Architect certifies that the Work is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended purpose.

The Guarantee of Work shall be submitted as a separate document signed by Contractor and Contractors Surety and shall state the following:

Contractor and Contractors Surety hereby guarantee that all Work performed on the Project is free from defective and/or nonconforming materials and workmanship and that for a period of one year from the date of final completion or such longer period of time as may be called for in the Contract Documents for such portions of the Work, Contractor or its Surety will repair and/or replace any defective and/or nonconforming materials and workmanship in accordance with the requirements of the Contract Documents.

9.8.2.1 Add the following Article 9.8.2.1:

The Contractor shall be responsible for the costs of inspections made by the Architect including any and all other related expenses incurred by the Architect for providing

services for the Project required by failure of the Contractor to achieve final acceptance / completion of the Project within 30 days after the first occurrence of the below described events:

Specified date of Substantial Completion; or  
Actual date of Substantial Completion.

The costs of the Architects additional services shall be deducted by the Owner from the Contractors final application for payment to pay the Architect for additional services required by the Contractors failure to achieve final completion of the project within the 30 day period described above.

9.8.4 Delete the last sentence of Article 9.8.4 and insert the following:

Warranties required by the Contract Documents shall commence on the date of final acceptance/ completion unless otherwise provided in the Contract Documents.

9.8.5 Add the following to the end of Article 9.8.5:

Contractors execution of the Certificate of Substantial Completion constitutes Contractors representation that the items on the list accompanying the Certificate can and will be completed by Contractor and his subcontractors within thirty (30) days of Contractors execution of the Certificate. Based upon this representation by Contractor and upon the acknowledgment of the Architect that the listed items remaining can be completed within thirty (30) days, the Owner agrees to execute the Certificate of Substantial Completion. If Contractor fails to complete the items on the list within thirty (30) days of Contractors execution of the Certificate, then the Owner, at its option and without prejudice to any other rights or remedies it may have under this Contract or otherwise and without notice to Contractor or Surety, may proceed to have same completed and to deduct the reasonable costs thereof from the amounts then due or thereafter to become due to Contractor.

9.8.6 Add the following Article 9.8.6:

The costs of inspections made by Architect which are not required by Articles 4, 9.8 or 9.10 or 12 of the General Conditions and any other inspection required by Article 12 other than the year-end inspection itself, will be the responsibility of the Contractor and will be deducted by the Owner from the Application for Payment submitted after the Owners receipt of the Architects statement for its costs of additional inspections. These costs are not the result of Contractors failure to timely complete the Contract within the specified time and, therefore, such costs are in addition to and not a part of any liquidated damages calculation, if any.

9.8.7 Add the following Article 9.8.7:

Upon the Owners acceptance of the Work as substantially complete and upon Contractors compliance with all conditions precedent to substantial completion as stated in Section 007300, Article 9.8.1 and upon application by the Contractor, the Owner will pay to the Contractor all retainage held by the Owner less an amount equal to the greater of (a) two percent (2%) of the Contract Sum, or (b) two hundred percent (200%) of the estimated cost of the Work remaining to be performed by the Contractor in accordance with the Architects determination. Final payment, including all retainage, shall be made at the time and in the manner provided for final payment in accordance with the provisions of Article 9.10 and the additional conditions precedent to final acceptance / payment set forth in Section 007300, Article 9.8.5.

## **9.9 PARTIAL OCCUPANCY OR USE**

9.9.1.2, Add the following Article 9.9.1.2:

The Owners occupancy or use of any completed or partially completed portions of the Work shall not affect Contractors obligation to complete incomplete items on the list attached to the Certificate of Substantial Completion within the time fixed in the Certificate and does not waive Owners right to obtain completion of incomplete items at Contractors expense upon Contractors failure to timely complete same.



### 9.11 LIQUIDATED DAMAGES

Liquidated Damages. Time being of the essence of this Contract and a matter of material consideration thereof, a reasonable estimate in advance is established to cover losses incurred by the Owner if the Project is not substantially complete on the date set forth in the Contract Documents. The Contractor and his Surety will be liable for and will pay the Owner the sums hereinafter stipulated as fixed and agreed as liquidated damages for each calendar day for delay until the Work is substantially complete. The Contractor and his Surety acknowledge that the Owners losses caused by the Contractors delay are not readily ascertainable and that the amount estimated per day for liquidated damages is reasonable and is not a penalty.

**The amount established for liquidated damages is \$500.00 per calendar day.**

## ARTICLE 10 - PROTECTION OF PERSONS AND PROPERTY

### 10.1 SAFETY PRECAUTIONS AND PROGRAMS

Add the following to the end of Article 10.1:

The Architect shall not administer the Contractors performance of its duties and responsibilities under Article 10 (including Articles 10.1 through 10.6) because the initiation, maintenance and supervision of safety precautions and programs is the sole responsibility of the Contractor as means, methods, techniques, sequences and procedures of construction and, therefore, is not part of the Contractors scope of Work which is to be administered by the Architect.

## ARTICLE 11 - INSURANCE AND BONDS

**DELETE ARTICLE 11 IN IT'S ENTIRETY AND REPLACE WITH THE FOLLOWING :**

### 11.1 CONTRACTOR'S LIABILITY INSURANCE

11.1.1 The Contractor shall purchase from and maintain in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located such insurance as will protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations and completed operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

1. Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;
2. Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
3. Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
4. Claims for damages insured by usual personal injury liability coverage;
5. Claims for damages, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
6. Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;
7. Claims for bodily injury or property damage arising out of completed operations; and
8. Claims involving contractual liability insurance applicable to the Contractor's obligations under Section 3.18.
9. Liability insurance will include all major divisions of coverage and be on a comprehensive basis including:
  - a. Premises - operations.
  - b. Independent Contractor's Protective.
  - c. Products and completed operations.
  - d. Contractual Liability- including specified provisions for the Contractor's obligations under 3.18.
  - e. Personal Injury Liability
  - f. Owned, non-owned and hired motor vehicles.

- g. Broad form coverage for property damage.
- h. Owner and Architect will be listed as additional insured on policy.

11.1.2 The insurance required by Article 11.1.1 will be written for not less than the following, or greater amounts if required by law or if deemed necessary by the Contractor to protect its interests.

1. GENERAL LIABILITY:

- a. Commercial General Liability
  - 1) (Including XCU)
  - 2) General Aggregate \$2,000,000.00
  - 3) Products & Completed Operations \$2,000,000.00
  - 4) Personal & Advertising Injury \$1,000,000.00  
Per Occurrence
  - 5) Bodily Injury & Property Damage \$2,000,000.00  
Per Occurrence
  - 6) Fire Damage Liability \$ 50,000.00  
Per Occurrence
  - 7) Medical Expense \$ 5,000.00  
Per Person
- b. OWNERS & CONTRACTORS PROTECTIVE LIABILITY:
  - 1) Bodily Injury & Property Damage  
Aggregate \$2,000,000.00
  - 2) Bodily Injury & Property Damage \$ 500,000.00  
Per Occurrence
- c. AUTOMOBILE LIABILITY:
  - 1) (Owned, non-owned & hired vehicles)
    - (a) Contractor Insurance Option Number 1:
    - (b) Bodily Injury & Property Damage \$1,000,000.00  
Per Occurrence
    - (c) (Combined Single Limit)
    - (d) Contractor Insurance Option Number 2:
    - (e) Bodily Injury \$ 250,000.00  
Per Person
    - (f) Bodily Injury \$ 500,000.00  
Per Accident
    - (g) Property Damage \$ 100,000.00  
Per Occurrence
- d. EXCESS LIABILITY:
  - 1) (Umbrella on projects over \$500,000)
  - 2) Bodily Injury & Property Damage \$2,000,000.00  
Aggregate
    - (a) (Combined Single Limit) \$1,000,000.00  
Per Occurrence
    - (b) WORKERS' COMPENSATION:  
(As required by Statute)
    - (c) EMPLOYERS' LIABILITY
      - (1) Accident \$ 100,000.00  
Per Occurrence
      - (1) Disease \$ 500,000.00  
Policy Limit
      - (2) Disease \$ 100,000.00  
Per Employee
- e. PROPERTY INSURANCE:
  - 1) Builder's Risk or Installation Floater \$ Equal to Total Value of the Work
  - 2) (with a maximum \$10,000 deductible)

### 3) Performance Bond \$ Equal to Total Value of the Work

11.1.3 Certificates of insurance acceptable to the Owner shall be filed with the Owner prior to commencement of the Work and thereafter upon renewal or replacement of each required policy of insurance. These certificates and the insurance policies required by this Section 11.1 shall contain a provision that coverages afforded under the policies will not be canceled or allowed to expire until at least 30 days' prior written notice has been given to the Owner. The Owner and Architect will be named as additional insureds on the Contractors CGL and Builder's Risk policies and the Contractors certificate of insurance must state that the Owner and Architect are additional insureds under the referenced CGL and Builder's Risk policies and that all of Contractors contractual liabilities, including but not limited to its indemnity obligations, are covered by such CGL and Builder's Risk Policy. Any language contained on the certificate of insurance form or elsewhere to the contrary is deemed stricken. The certificate of insurance must also state that all of Contractors contractual liabilities, including but not limited to its indemnity obligations, are covered. Any terms and conditions contained in the certificate of insurance which are contrary to the Contractors contractual obligations are hereby stricken from the certificate. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 and thereafter upon renewal or replacement of such coverage until the expiration of the time required by Section 11.1.2. Information concerning reduction of coverage on account of revised limits or claims paid under the General Aggregate, or both, shall be furnished by the Contractor with reasonable promptness.

11.1.4. The Contractor shall cause the commercial liability coverage required by the Contract Documents to include (1) the Owner, the Architect and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations.

11.1.5 Furnish one copy of the certificate herein required for each copy of the Agreement, specifically setting forth evidence of all coverage required by Article 11. The form of the certificate will be AIA Document G715 or a similar form acceptable to the Owner. Furnish to the Owner and Architect, copies of any endorsements that are subsequently issued amending coverage or limits. If the coverages are provided on a claims-made basis, the policy date or retroactive data shall predate the Contract and the termination date of the policy, or the applicable extended reporting period shall be no earlier than the termination date of coverages required to be maintained after final payment

## 11.2 OWNER'S LIABILITY INSURANCE

The Contractor will pay for and maintain such insurance as will protect the Owner and Architect from their contingent liability to others for damages because of bodily injury, including death, which may arise from operations under this Contract and other liability for damages which the Contractor is required to insure under any provision of this Contract. Certificate of this insurance shall be filed with the Owner and Architect and will be the same limits set forth in Article 11.1.2

## 11.3 PROPERTY INSURANCE

11.3.1 The Contractor shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made as provided in

Section 9.10 or until no person or entity other than the Owner has an insurable interest in the property required by this Section 11.3 to be covered, whichever is later. This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the Project.

11.3.1.1 Property insurance shall be on an "all-risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, falsework, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.

11.3.1.2 If the Contractor fails to purchase and maintain such insurance and the Owner is damaged by such failure, then the Contractor shall be liable to the Owner for all such damages incurred by the Owner.

11.3.1.3 If the property insurance requires minimum deductibles, the Contractor shall pay the deductible and all other costs not covered because of such deductibles. If the Contractor or insurer increases the required minimum deductibles above the amounts so identified or if the Contractor elects to purchase this insurance with voluntary deductible amounts, the Contractor shall be responsible for payment of the additional costs not covered because of such increased or voluntary deductibles.

11.3.1.4 This property insurance shall cover portions of the Work stored off the site, and also portions of the Work in transit.

11.3.1.5 Partial occupancy or use in accordance with Section 9.9 shall not commence until the insurance company or companies providing property insurance have consented to such partial occupancy or use by endorsement or otherwise. The Owner and the Contractor shall take reasonable steps to obtain consent of the insurance company or companies and shall, without mutual written consent, take no action with respect to partial occupancy or use that would cause cancellation, lapse or reduction of insurance. Per 11.3.1.7 for damages caused by fire or other causes of loss covered by this separate property insurance. All separate policies shall provide this waiver of subrogation by endorsement or otherwise.

11.3.1.6 Before an exposure to loss may occur, the Contractor shall file with the Owner a copy of each policy that includes insurance coverages required by this Section 11.3. Each policy shall contain all generally applicable conditions, definitions, exclusions and endorsements related to this Project. Each policy shall contain a provision that the policy will not be canceled or allowed to expire, and that its limits will not be reduced, until at least 30 days' prior written notice has been given to the Owner. The insurance coverages shall remain in place until the construction has been completed per the contract and the building has been turned over to the Owner for occupancy.

#### 11.3.1.7 WAIVERS OF SUBROGATION

The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) the Architect, Architect's consultants, separate contractors described in Article 6, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section 11.3 or other property insurance applicable to the Work, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The Owner or Contractor, as appropriate, shall require of the Architect, Architect's consultants, separate contractors described in Article 6, if any, and the subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or

indirectly, and whether or not the person or entity had an insurable interest in the property damaged.

11.3.1.8 A loss insured under the Owner's property insurance shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.3.10. The Contractor shall pay Subcontractors their just shares of insurance proceeds received by the Contractor, and by appropriate agreements, written where legally required for validity, shall require Subcontractors to make payments to their Sub-subcontractors in similar manner.

11.3.1.9 If required in writing by a party in interest, the Owner as fiduciary shall, upon occurrence of an insured loss, give bond for proper performance of the Owner's duties. The cost of required bonds shall be charged against proceeds received as fiduciary. The Owner shall deposit in a separate account proceeds so received, which the Owner shall distribute in accordance with such agreement as the parties in interest may reach, or as determined in accordance with the method of binding dispute resolution selected in the Agreement between the Owner and Contractor. If after such loss no other special agreement is made and unless the Owner terminates the Contract for convenience, replacement of damaged property shall be performed by the Contractor after notification of a Change in the Work in accordance with Article 7.

11.3.1.10 The Owner as fiduciary shall have power to adjust and settle a loss with insurers unless one of the parties in interest shall object in writing within five business days after occurrence of loss.

11.3.1.11 In addition to the above, the Contractor shall obtain in the Owners and Architects names, and maintain during the same time period, a Owners and Contractors Protective Liability Policy in the amount of not less than \$1,000,000 combined single limit, which policies shall cover the operations of the Contractor, and those of his subcontractors to protect the Owner and Architect from loss.

#### **11.4 PERFORMANCE AND PAYMENT BOND**

11.4.1 The Contractor shall furnish Performance and Payment bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.

11.4.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

### **ARTICLE 12 - UNCOVERING AND CORRECTION OF WORK**

#### **12.2 CORRECTION OF WORK**

##### **12.2.2 AFTER SUBSTANTIAL COMPLETION**

12.2.2.1 Add the following to the end of Article 12.2.2.1:

Prior to the end of the one-year period, the Architect and Contractor shall schedule a warranty inspection which shall be attended by the Architect, the Owner, the Contractor and all major subcontractors. During this inspection, the parties shall identify all defective and/or nonconforming items and fix a time within which all defective and/or nonconforming items shall be repaired and/or replaced.

12.2.2.1.1 Add the following Article 12.2.2.1.1:

Within the one-year period provided for in the Guarantee of Work required by Article 9.8.1, if repairs or replacement are requested by Owner in connection with the Work which, in the opinion of the Owner, are rendered necessary as a result of the use of materials, equipment or workmanship which are inferior, defective or not in accordance with the Contract Documents, the Contractor and/or its Surety shall promptly, upon receipt of notice from and without expense to the Owner, place in satisfactory condition in every particular, all such Work, correct all defects therein and make good all damages to the building, site, equipment or contents thereof; and make good any work or materials or the equipment

and contents of said buildings or site disturbed in fulfilling any such guarantee. If, after notice or within the time agreed upon by the parties at the warranty inspection, the Contractor and/or its Surety fail to proceed promptly to comply with the terms of the guarantee, the Owner may have the defects corrected in accordance with Article 2.4 and the Contractor and his Surety shall be liable for all expenses incurred. All special guarantees applicable to definite parts of the Work stipulated in the Contract Documents shall be subject to the terms of this paragraph during the first year of the life of such special guarantee.

## **ARTICLE 13 - MISCELLANEOUS PROVISIONS**

### **13.5 INTEREST**

Delete Article 13.5 in its entirety and insert the following:

Payments due and unpaid under the Contract Documents shall bear interest as provided by applicable Mississippi law.

## **ARTICLE 14 - TERMINATION OR SUSPENSION OF THE CONTRACT**

### **14.1 TERMINATION BY THE CONTRACTOR**

14.1.1.4 Delete Article 14.1.1.4 in its entirety.

### **14.2 TERMINATION BY THE OWNER FOR CAUSE**

14.2.1.1 Delete the word "repeatedly" from Article 14.2.1.1.

14.2.1.3 Delete the word "repeatedly" from Article 14.2.1.3.

14.2.1.5 Add the following Articles 14.2.1.5 and 14.2.1.6:

14.2.1.5 fails to achieve Substantial Completion of the Project as described in Section 007300, Article 9.8.5, within the time stated therein;

14.2.1.6 fails to meet any deadline required by the Contract. Contractor acknowledges that time is of the essence of this Contract and that all deadlines required by the Contract are critical to timely completion of the Contract. Therefore, Contractor agrees that its failure to meet any deadline constitutes a substantial and material breach of this Contract, entitling the Owner to terminate the Contract.

14.2.2 Delete the word "certification" in the first sentence and insert the word "advice".

14.2.4 Delete the phrase "Initial Decision Maker" in the last sentence and insert the word "Architect".

14.2.5 Add the following Article 14.2.5:

If the Owner terminates the Contract for cause, and it is determined for any reason that the Contractor was not actually in default under the Contract at the time of termination, the Contractor shall be entitled to recover from the Owner the same amount as the Contractor would be entitled to receive under a termination for convenience as provided by Article 14.4. The foregoing shall constitute the Contractor's sole and exclusive remedy for termination of the Contract. In no event shall the Contractor be entitled to special, consequential, or exemplary damages, nor shall the Contractor be entitled to anticipated profits resulting from termination of this Contract.

### **14.4 TERMINATION BY THE OWNER FOR CONVENIENCE**

14.4.3 Add to the end of the last sentence: The Contractor shall not be entitled to receive any payment for either overhead or profit on work not performed.

## **ARTICLE 15 - CLAIMS AND DISPUTES**

### **15.1.6 CLAIMS FOR ADDITIONAL TIME**

15.1.6.1 Add the following to the end of Article 15.1.6.1.1 .

15.1.6.1.1 Claims for increase in the Contract Time shall set forth in detail the facts and circumstances which support such Claim, including but not limited to, the cause of such delay, the date such delay began to affect the critical path, the date such delay ceased to affect the critical path and the number of days of additional time requested. The Contractor shall not be

entitled to an increase in the Contract Time for delays which did not affect the critical path or to the extent there were concurrent non-excusable delays. The Contractor may be requested to provide additional documentation to substantiate its Claim, including but not limited to, schedules that indicate all activities affected by such delay.

15.1.6.2 Add the following to the end of Article 15.1.6.2:

The Contractor must submit each month with his Application for Payment a separate letter stating that he is requesting an extension of time for abnormal adverse weather or that he has no claim for an extension for that period of time. Payment is not due on the Application for Payment until the letter is received. Complete justification, including weather reports, daily reports, correspondence and any other supporting data must be provided for each day for which a request for time extension is made. A letter or statement that the Contractor was delayed is not as adequate justification. The receipt of this request and data by the Architect will not be considered as Owner or Architect approval of a time extension in any way.

15.1.6 Add the following Article 15.1.6.3:

15.1.6.3 This Article governs the procedure for determination of time extensions for abnormally adverse or unusually severe weather. In order for the Owner and Architect to award a time extension under this Article, the following conditions must be satisfied:

The weather experienced at the Project site during the Contract period must be found to be abnormally adverse or unusually severe, that is, more severe than the adverse weather anticipated for the Project location during any given month.

The abnormally adverse or unusually severe weather must actually cause a delay to the completion of the Project. The delay must be beyond the control and without the fault or negligence of the Contractor.

Upon acknowledgment of the Notice of Proceed (NTP) and continuing throughout the Contract, the Contractor shall record on the daily report, the occurrence of adverse weather and resultant impact to normally scheduled Work. Actual adverse weather delay days must prevent work on the Projects critical activities for 50 percent or more of the Contractors scheduled work day. The number of actual adverse weather days shall include days impacted by actual adverse weather (even if adverse weather occurred in previous month), be calculated chronologically from the first to the last day of each month, and be recorded as full days. If the number of actual adverse weather delay days exceeds the number of days anticipated by actual historical weather data from NOAA (National Oceanic and Atmospheric Administration) , the Owner and the Architect will convert any qualifying delays to calendar days, giving full consideration for equivalent fair weather work days, and issue a modification in accordance with the contract.

## **15.2 INITIAL DECISION**

15.2.4 Add "within thirty (30) days". to the end of Article 15.2.4.

## **15.3 MEDIATION**

Delete 15.3 in it's entirety.

## **15.4 ARBITRATION**

Delete 15.4 in it's entirety.

**END OF SECTION**

**From:** [Lindsay Kellum](#)  
**To:** [Scott Maugh](#); [Wendell Watts](#); [Barry Hale](#); [Janet Brooks](#); [Bridgette Smith](#); [Alan Grant](#)  
**Cc:** [jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com); [Zachary Giddy](#); [Walter Morrison](#)  
**Subject:** Deadline to Receive Bids, Police Department and Municipal Court (General Contractors, Buildout)  
**Start:** Thursday, May 4, 2023 2:00:00 PM  
**End:** Thursday, May 4, 2023 2:00:00 PM  
**Location:** City Hall  
**Attachments:** [22093 Gluckstadt Police Station April 6, 2023.pdf](#)  
**Importance:** High

---

Staff,

Just as an FYI, we will not accept any bids past 2:00 pm tomorrow on PD Station and Municipal Court Buildout, deadline per advertisement is 2:00 pm on 5/4.

This deadline is very important, if you have any questions let me or Scott know.

LK



**From:** [Lindsay Kellum](#)  
**To:** "[Alan Grant](#)"; [Walter Morrison](#); [Wendell Watts](#); [Barry Hale](#); [Stephanie Gerlach](#); [Lauren Canoy](#)  
**Cc:** [Scott Maugh](#)  
**Subject:** Police Station and Municipal Court Construction Bids - Closing Date (5/4/23 @ 2:00 pm)  
**Date:** Thursday, May 4, 2023 2:20:00 PM  
**Importance:** High

---

Confirming we received 4 sealed bids from the following companies to open on Tuesday evening:

- Benchmark Construction (dropped off by 2:00 pm)
- Flagstar (electronic)
- Probity Contracting Group, LLC (electronic)
- Unknown Name (ktbuilder username) (electronic)

**LINDSAY D. KELLUM**

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(601)-946-7019

[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

**From:** [Alan Grant](#)  
**To:** [Lindsay Kellum](#); [Walter Morrison](#); [Wendell Watts](#); [Barry Hale](#); [Stephanie Gerlach](#); [Lauren Canoy](#)  
**Cc:** [Scott Maugh](#)  
**Subject:** RE: Police Station and Municipal Court Construction Bids - Closing Date (5/4/23 @ 2:00 pm)  
**Date:** Thursday, May 4, 2023 2:21:58 PM  
**Attachments:** [image002.png](#)

---

Thanks Lindsay. I was just about to email you.

We will prepare the bid tab for the meeting on Tuesday and we will be there to open bids.

Thanks  
 Alan.

J. Alan Grant, AIA, NCARB | Principal



661 Sunnybrook Rd, Ste 140  
 Ridgeland, MS 39157 | 601.939.7717 Ext. 120

[agrant@deandean.com](mailto:agrant@deandean.com)  
[deandean.com](http://deandean.com)

---

**From:** Lindsay Kellum <lindsay.kellum@gluckstadt.net>  
**Sent:** Thursday, May 4, 2023 2:20 PM  
**To:** Alan Grant <agrant@deandean.com>; Walter Morrison <WMorrison@gainsben.com>; Wendell Watts <wendell.watts@gluckstadt.net>; Barry Hale <barry.hale@gluckstadt.net>; Stephanie Gerlach <stephanie.gerlach@gluckstadt.net>; Lauren Canoy <lauren.canoy@gluckstadt.net>  
**Cc:** Scott Maugh <scott.maugh@gluckstadt.net>  
**Subject:** Police Station and Municipal Court Construction Bids - Closing Date (5/4/23 @ 2:00 pm)  
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**LINDSAY D. KELLUM**  
 City Clerk, City of Gluckstadt  
 P.O. Box 2210  
 Madison, MS 39130  
 (601)-946-7019

Lindsay.Kellum@gluckstadt.net

**GLUCKSTADT, MISSISSIPPI**  
**Tax-Exempt Bond Financing Compliance**  
**Policies and Procedures**

Adopted on \_\_\_\_\_, 20\_\_

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ATTACHMENT 1 - FORM OF ANNUAL COMPLIANCE CHECKLIST

## **Section 1. Purpose**

It is the policy of Gluckstadt, Mississippi, a political subdivision duly organized and existing under the laws of the State of Mississippi (the "Borrower") to comply with federal tax law applicable to its tax-exempt debt borrowings ("Tax-Exempt Debt") to ensure that interest paid on such Tax-Exempt Debt remains exempt from federal income tax. The federal tax law requires compliance with numerous rules and regulations, including but not limited to, filing requirements, yield restriction limitations, arbitrage rebate requirements, use of proceeds and financed projects limitations and recordkeeping requirements. Given the increasing complexity of the federal tax law, the Borrower hereby formally adopts the following policies and procedures concerning its Tax-Exempt Debt (the "TE Policies and Procedures"). These TE Policies and Procedures are intended to serve as a guide for the Borrower to facilitate compliance with federal tax law applicable to its Tax-Exempt Debt.

As background, a qualified issuer of state and local government bonds (the "Issuer") actually "issues" the tax-exempt obligations and the Borrower "borrows" the proceeds of such tax-exempt obligations from the Issuer. For purposes of these procedures, the reference to Issuer will mean the respective Issuer for the Borrower's Tax-Exempt Debt. In the event these policies and procedures conflict, in whole or in part, with the federal tax agreement or federal tax certificate prepared on behalf of the Borrower in connection with its borrowing of Tax-Exempt Debt (the "Tax Certificate"), the terms of the applicable Tax Certificate will control.

## **Section 2. Compliance Officer Designation**

The City Clerk of the Borrower is hereby designated as the Borrower's Compliance Officer. Except as otherwise described herein, the Borrower's designated Compliance Officer (the "Compliance Officer") will have primary responsibility for ensuring that the Borrower's outstanding Tax-Exempt Debt is, and remains, in compliance with federal tax law. The Borrower may appoint a new Compliance Officer from time to time as needed. Also, the Compliance Officer may delegate duties herein as deemed necessary.

The Compliance Officer will at all times be aware of the Borrower's obligations set forth in these TE Policies and Procedures, including the Borrower's ongoing recordkeeping and compliance responsibilities associated with its Tax-Exempt Debt. The Compliance Officer will at all times be familiar with these TE Policies and Procedures and will be authorized to consult with the Issuer and third-party professionals (e.g., legal counsel, bond counsel and arbitrage calculating agents), as necessary, to ensure compliance with these TE Policies and Procedures. In addition, the Compliance Officer will be familiar with the Internal Revenue Service's ("IRS") Publication 4077 "Tax-Exempt Bonds for 501(c)(3) Charitable Organizations," and IRS Publication 4078 "Tax-Exempt Private Activity Bonds Compliance Guide." The Compliance Officer will be familiar with the IRS's website at [www.irs.gov/Tax-Exempt-Bonds](http://www.irs.gov/Tax-Exempt-Bonds) and aware that such website contains information, forms and publications pertaining to tax-exempt bonds.

### **Section 3. Tax-Exempt Debt Borrowings**

I. Tax Certificates. The Tax Certificate (which is generally prepared by bond counsel and signed by both the Issuer and Borrower) will serve as the operative document for purposes of establishing reasonable expectations of the Borrower as of the date of the borrowing. Each Tax Certificate provides a summary of the federal tax rules applicable to each Tax-Exempt Debt borrowing. Prior to each borrowing, the Compliance Officer will review each Tax Certificate to confirm that the expectations set forth in the Tax Certificate are reasonable and accurate and to become familiar with the requirements set forth therein.

II. Internal Revenue Service Form 8038 – Tax-Exempt Bonds. IRS Form 8038, Information Return for Tax-Exempt Private Activity Bond ("Form 8038") is generally prepared by bond counsel as of the date of issuance of the Tax-Exempt Debt. The Borrower understands that each Form 8038 must be filed by the Issuer with the IRS no later than the 15th day of the 2nd calendar month after the close of the calendar quarter in which the Tax-Exempt Debt is issued. The Compliance Officer will cooperate with the Issuer to ensure that the proper information is documented in the Form 8038.

III. Public Approval Requirement. Generally, prior to issuance, qualified private activity bonds (including qualified 501(c)(3) bonds) must be approved by an applicable elected representative for the governmental entity issuing the qualified private activity bonds and, in some cases, for each governmental entity having jurisdiction over the area in which the financed facility is to be located. Unless otherwise agreed, the Borrower will rely on the Issuer to ensure that the public approval requirements applicable to the Tax-Exempt Debt are satisfied. The Compliance Officer will cooperate with the Issuer to ensure that the Issuer has the proper information for this process.

IV. Reimbursement Declarations of Official Intent. Under Section 1.150-2 of the Treasury Regulations, the Borrower is permitted to use proceeds of Tax-Exempt Debt to reimburse certain expenditures paid before the date of issuance of the Tax-Exempt Debt (subject to certain requirements). One requirement is that the Borrower (or Issuer) must adopt a declaration of official intent to reimburse expenditures not later than 60 days after the reimbursed expenditure is paid. If proceeds of the Tax-Exempt Debt will be used for reimbursement purposes, the Compliance Officer will coordinate with the Issuer to ensure the timely adoption of such declaration of official intent.

V. Qualified Hedge. If the Borrower enters into a qualified hedge (i.e. swap transaction) pursuant to Section 1.148-4(h) of the Treasury Regulations in connection with its Tax-Exempt Debt, the Compliance Officer will immediately inform the Issuer and cooperate with the Issuer to ensure compliance with the Treasury Regulations required for integration (to the extent integration is desired by the Borrower).

### **Section 4. Use of Debt Proceeds – Tax-Exempt Bonds**

I. Private Business Use. The Borrower will not knowingly take or permit to be taken any action that would cause any of its outstanding Tax-Exempt Debt to become taxable "private activity bonds," as described below. Generally, an issue of qualified 501(c)(3) tax-exempt bonds

under Section 145 of the Code will be considered taxable "private activity bonds" if more than 5% of the proceeds are used directly or indirectly in any trade or business carried on by a private business user and more than 5% of the debt service is directly or indirectly (1) secured by any interest in property used or to be used in any trade or business carried on by a private business user, or (2) derived from payments made in respect of property used or to be used in any trade or business carried on by a private business user.

The Compliance Officer will annually review the "use" of its facilities financed with its outstanding Tax-Exempt Debt for compliance with the applicable use restrictions imposed on tax-exempt financed facilities, as set forth in the Tax Certificate. Prior to entering into certain arrangements that could give rise to an impermissible amount of private business use, the Compliance Officer will consult with its counsel before entering into such arrangements that include, but are not limited to, management contracts, operating agreements, licenses, leases, subleases, naming rights agreements, research agreements, cellular tower or solar panel placement agreements, clinical trial agreements, and joint venture or partnership arrangements.

In the event the Compliance Officer determines the Borrower has entered into an arrangement involving any of its facilities financed with Tax-Exempt Debt which may give rise to an impermissible amount of private business use, the Borrower will consult its counsel to determine whether such arrangement impacts the tax-exempt status of the Borrower's Tax-Exempt Debt. The Compliance Officer will provide the Issuer with written notice of any such actions by the Borrower that would adversely impact the tax-exempt status of the Tax-Exempt Debt.

II. Sale of Debt-Financed Property. Prior to selling or otherwise disposing of any facilities financed with outstanding Tax-Exempt Debt, the Compliance Officer will obtain approval from the Issuer and will consult with its counsel to determine what impact, if any, such arrangement would have on the tax-exempt status of the Borrower's outstanding Tax-Exempt Debt.

III. Remedial Actions. The Compliance Officer will be aware of the remedial action rules contained in Treasury Regulations Section 1.141-12, providing, in certain circumstances, a mechanism to voluntarily remediate violations of the private business tests or private loan financing test. Although the Borrower intends that none of its Tax-Exempt Debt will require the application of the remedial action rules, prior to taking any action that would cause its outstanding Tax-Exempt Debt to, absent a remedial action, violate the private business use tests or private loan financing test, the Compliance Officer will consult with its counsel regarding the applicability of the remedial action rules to such action and the ability to remediate the impacted Tax-Exempt Debt. The Compliance Officer will provide the Issuer with written notice of any remedial action by the Borrower that would adversely impact the tax-exempt status of the Tax-Exempt Debt.

IV. Private Loans. The Borrower's Tax-Exempt Debt will be considered taxable "private loan bonds" if more than 5% of the proceeds of the Tax-Exempt Debt is used, directly or indirectly, to make or finance loans to private persons. The Borrower will not take or permit to be taken any action that would cause any of its Tax-Exempt Debt to be considered taxable "private loan bonds." The Borrower will not loan the proceeds of its Tax-Exempt Debt to any



third party without first consulting with its counsel. The Compliance Officer will consult with its counsel prior to any such loans being made by the Borrower.

### **Section 5. Arbitrage Rebate and Arbitrage Limitations Imposed on Tax-Exempt Debt**

I. Hiring an Arbitrage Calculating Agent. With regard to each of the Borrower's outstanding Tax-Exempt Debt borrowings, the Borrower will retain an arbitrage calculating agent to (a) determine whether the Tax-Exempt Debt in question qualifies for an exception to the arbitrage rebate rules and (b) perform calculations to ascertain whether an arbitrage rebate payment or yield reduction payment is owed to the IRS, unless, in the judgment of the Borrower and in compliance with these TE Policies and Procedures and the Tax Certificate, there is no reasonable prospect of any arbitrage rebate or yield reduction payment liability. The Compliance Officer will coordinate the timely hiring of an arbitrage calculating agent as required by these TE Policies and Procedures.

II. Payment of Arbitrage Rebate and Yield Reduction Liability. The arbitrage calculating agent retained by the Borrower (discussed above) will determine whether an arbitrage rebate payment or yield reduction payment is owed to the IRS. If payment is owed to the IRS, the Borrower will instruct the arbitrage calculating agent to prepare IRS Form, 8038-T, Arbitrage Rebate Yield Reduction and Penalty Payment in Lieu of Arbitrage Rebate ("Form 8038-T"). The Compliance Officer or arbitrage calculating agent will obtain the Issuer's signature and remit the Form 8038-T, with the required payment, to the IRS on behalf of the Issuer.

The Compliance Officer will consult with its arbitrage calculating agent within thirty (30) days of the issue date of its Tax-Exempt Debt as to the required "installment computation dates" for purposes of calculating arbitrage rebate and yield reduction liability. As background, for these purposes, within 60 days after each installment computation date, the Issuer must cause to be paid to the Internal Revenue Service at least 90% of the amount of arbitrage rebate and yield reduction payment liability owed. In addition, within 60 days after the final installment computation date, the Issuer must cause to be paid to the Internal Revenue Service 100% of the amount of arbitrage rebate and yield reduction payment liability owed. Each completed Internal Revenue Service Form 8038-T, Arbitrage Rebate Yield Reduction and Penalty in Lieu of Arbitrage Rebate, together with full payment in the amount equal to the arbitrage rebate or yield reduction payment liability calculated by the arbitrage calculating agent, must be filed with the Internal Revenue Service at the applicable address which is currently, Internal Revenue Service Center, Ogden, UT 84201.

III. Yield Restriction Limitations. For each Tax-Exempt Debt borrowing, the Borrower will comply with the applicable yield restriction investment limitations and temporary periods with regard to its outstanding Tax-Exempt Debt, as described in the respective Tax Certificate. The Compliance Officer will monitor the Borrower's compliance with these applicable yield restriction limitations.

IV. Timely Expenditure of Tax-Exempt Debt Proceeds. The IRS generally requires that conduit borrowers of Tax-Exempt Debt reasonably expect to spend eighty-five percent of the proceeds of such borrowings within three years of the issue date of such Tax-Exempt Debt. Accordingly, it is the Borrower's policy to utilize tax-exempt financing for projects that it

reasonably expects will be substantially completed within three years, unless otherwise approved by its counsel. Upon receipt of proceeds from Tax-Exempt Debt borrowings, the Compliance Officer will regularly monitor the expenditure of such proceeds. If the majority of such proceeds will not be fully expended within three years of the issue date of the Tax-Exempt Debt, the Compliance Officer will determine how quickly such amounts can be spent, and if needed, contact its counsel to determine whether remedial action as described above (or some other form of action) will be needed.

### **Section 6. Recordkeeping**

I. Means of Maintaining Records. The Borrower may maintain all records required to be held as described in this Section 6 in paper and/or electronic (e.g., CD, disks, tapes) form. It is the policy of the Borrower to maintain as much of its records electronically as feasible. The Compliance Officer will be responsible for verifying the Borrower's continued compliance with the recordkeeping requirements set forth in this Section 6 with regard to the Borrower's Tax-Exempt Debt.

II. Retention Period. The Borrower will maintain, or cause to be maintained, all records relating to the tax-exempt status of its Tax-Exempt Debt and the representations, certifications and covenants set forth in its respective Tax Certificates until the later of the date set forth in any such Tax Certificate or the date four (4) years after the last outstanding obligation of the issue to which such records and Tax Certificate relate has been retired.

If the Borrower borrows Tax-Exempt Debt to refund prior debt, the Borrower will maintain all of the records described in this Section 6 with respect to the refunded debt as well (whether taxable or tax-exempt) until the later of the date set forth in any Tax Certificate executed in connection with such the Tax-Exempt Debt or the date that is four (4) years after the Tax-Exempt Debt, the proceeds of which were used to refund the prior debt, has been retired. For example, if the Borrower borrows Tax-Exempt Debt in 2018 (2018 Bonds) to refund Tax-Exempt Debt borrowed in 2009 (2009 Bonds), the Borrower will maintain the records described herein with respect to the 2009 Bonds until the later of the date set forth in any Tax Certificate executed in connection with the 2009 Bonds or the date four (4) years after the date the last outstanding 2018 Bond has been retired. If the 2009 Bonds themselves refunded prior debt, the Borrower will also maintain records related to such prior debt for the same period of time.

III. Required Records.

The Borrower will maintain detailed records with respect to the following:

- A. Transcript of Proceedings for the Borrower's Tax-Exempt Debt.
- B. Documentation evidencing the expenditure of proceeds of the Borrower's Tax-Exempt Debt.
- C. Documentation evidencing any private business use of facilities financed with proceeds of the Borrower's Tax-Exempt Debt.

- D. Documentation evidencing all sources of payment or security for the Borrower's Tax-Exempt Debt.
- E. Documentation pertaining to any investment of proceeds of the Borrower's Tax-Exempt Debt, including documentation pertaining to broker's fees paid (if at all) or other administrative costs with respect to such investments.
- F. Documentation pertaining to the public approval/TEFRA process.
- G. Records of arbitrage rebate payment and yield reduction payment calculations performed by the arbitrage calculating agent (irrespective of whether any amount was determined to be owed to the Internal Revenue Service), as well as records related to any arbitrage rebate payments or yield reduction payments made to the Internal Revenue Service, including the calculations performed by the arbitrage calculating agent substantiating such payments, together with the Internal Revenue Service Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate, that accompanied all such payments.
- H. Documentation authorizing the reimbursement of expenditures using proceeds of the Tax-Exempt Debt.
- I. Appraisals, demand surveys and feasibility studies related to projects financed or refinanced with the Borrower's Tax-Exempt Debt.
- J. Documentation relating to any third-party funding for the Borrower's projects to which proceeds of the Borrower's Tax-Exempt Debt will be applied (including government grants).
- K. Records of any Internal Revenue Service audits or compliance checks, or any other Internal Revenue Service inquiry related to the Borrower's Tax-Exempt Debt.

### **Section 7. Voluntary Closing Agreement Program**

The Compliance Officer will be aware of the IRS's TEB Voluntary Closing Agreement Program ("VCAP") and its ability, pursuant to IRS Notice 2008-31, 2008-11 I.R.B. 592 (or a successor notice as the case may be), to request a voluntary closing agreement with the IRS to resolve compliance violations on the part of the Borrower with the applicable federal tax rules to its outstanding Tax-Exempt Debt. A copy of Internal Revenue Service Notice 2008-31 is available on the Internal Revenue Service's website at [www.irs.gov](http://www.irs.gov).

### **Section 8. Annual Compliance and Continuing Education**

I. Annual Compliance. The Compliance Officer will complete the Annual Compliance Checklist within 60 days of the end of each "bond year," as defined in the Tax Certificate. A copy of the Annual Compliance Checklist is attached hereto as Attachment 1. The

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Compliance Officer will deliver a copy of the Annual Compliance Checklist to the Issuer annually, upon request of the Issuer.

II. Continuing Education. The Compliance Officer will consult with its counsel regarding the federal tax rules applicable to the Borrower's outstanding Tax-Exempt Debt and any changes to the federal tax law. The Borrower will update these policies and procedures as needed to reflect any such changes. The Borrower will encourage its Compliance Officer to attend continuing education events and conferences, as needed, pertaining to tax-exempt municipal bonds.

### **Section 9. Miscellaneous**

The Borrower reserves the right to amend or withdraw these TE Policies and Procedures at any time and from time to time to reflect changes in federal tax laws or other applicable laws concerning its outstanding Tax-Exempt Debt. The Compliance Officer will consult with its counsel as it deems necessary to ensure the applicable federal tax law requirements are satisfied. These TE Policies and Procedures do not, and are not intended to, limit the actions of the Borrower solely to those federal tax matters listed above, but are intended to provide the Borrower with broad discretion and general guidelines in addressing any and all federal tax matters that may affect its outstanding Tax-Exempt Debt.

### **Section 10. Consultation with Counsel**

Should the Borrower, including the Compliance Officer, have further questions regarding these Post-Issuance Compliance Policies and Procedures or any other questions concerning the Borrower's Tax-Exempt Debt borrowings, please contact Butler Snow LLP, attorney, Troy Johnston at (601) 985-4419.

ATTACHMENT 1 – FORM OF ANNUAL COMPLIANCE CHECKLIST

[Attached]

**FORM ANNUAL COMPLIANCE REPORT & CHECKLIST**

**[BOND CAPTION]**

The Compliance Officer shall complete this Form Annual Compliance Report and Checklist (the "Annual Checklist") for each of the Borrower's outstanding tax-exempt bonds on an annual basis, within 60 days of the close of the applicable bond year, which should be set forth in the Tax Certificate. The tax-exempt bonds identified below shall hereinafter be referred to as the "Bonds." The project(s) financed or refinanced with proceeds of the Bonds shall hereinafter be referred to as the "Project." The Bond Year covered by this Annual Checklist shall hereinafter be referred to as the "Annual Period."

If the Compliance Officer identifies any compliance deficiencies in this Annual Checklist, the Compliance Officer should immediately contact Bond Counsel, as identified in the Borrower's TE Policies and Procedures and take the actions required in the Tax Certificate or TE Policies and Procedures.

If the Compliance Officer has any questions pertaining to completion of this Annual Checklist, please contact Butler Snow LLP attorney, Troy Johnston at (601) 985-4419 ("Tax Counsel").

**1. GENERAL QUESTIONS**

Bond Caption: \_\_\_\_\_  
 Date of Issuance of Bonds: \_\_\_\_\_  
 Applicable Annual Period: \_\_\_\_\_  
 Date of Annual Checklist: \_\_\_\_\_  
 Name of Compliance Officer: \_\_\_\_\_  
 Description of Project: \_\_\_\_\_

**2. PROJECT OWNERSHIP**

Has the Project been continuously owned by the Borrower during the Annual Period: \_\_\_\_\_

If ownership of the Project has changed during the Annual Period, contact Tax Counsel: \_\_\_\_\_

**3. PROJECT COMPLETION & EXPENDITURE OF PROCEEDS OF BONDS (FOR NEW MONEY PROJECTS)**

Amount of proceeds of Bonds originally allocated to construct the Project: \_\_\_\_\_

Have all such proceeds (including interest earned thereon) been spent:

\_\_\_\_\_

If not, does the Borrower expect such amounts will be expended in accordance with its expectations set forth in the Tax Certificate:

\_\_\_\_\_

If all such proceeds have not been spent, has more than three years elapsed since the Date of Issuance of Bonds:

\_\_\_\_\_

Has the Project been completed and placed in service:

\_\_\_\_\_

If Project has been completed and placed in service, has the Borrower completed a "final allocation" of Bond proceeds:

\_\_\_\_\_

If Project has been completed, if any proceeds of the Bonds allocated to construct the Project remain unspent, contact Tax Counsel:

\_\_\_\_\_

If Project has been completed during the Annual Period, has written notice been sent to the Issuer:

\_\_\_\_\_

**4. USE OF PROJECT**

During the Annual Period, has any portion of the Project been managed by another entity:

\_\_\_\_\_

If so, has the arrangement been determined to be compliant with Revenue Procedure 2017-13 (if not, contact Tax Counsel):

\_\_\_\_\_

During the Annual Period, has any portion of the Project been

leased to another entity: \_\_\_\_\_

If so, has the arrangement been determined to be compliant with Revenue Procedure 2017-13 (if not, contact Tax Counsel): \_\_\_\_\_

During the Annual Period, has any portion of the Project been used for research by another entity: \_\_\_\_\_

If so, has the arrangement been determined to be compliant with Revenue Procedure 2007-47 (if not, contact Tax Counsel): \_\_\_\_\_

During the Annual Period, has the Borrower entered into any agreements with respect to the Project that could result in private business use (such as naming rights agreements, cell tower or wind generation agreements, or other types of arrangements) (if yes, contact Tax Counsel): \_\_\_\_\_

If the Borrower intends to use the Project in a manner that may jeopardize the tax-exempt status of the Bonds, contact Tax Counsel: \_\_\_\_\_

**5. REFUNDINGS**

If the Bonds were issued for current refunding purposes, were such proceeds of the Bonds spent within 90 days of the issue date of the Bonds (if no, contact Tax Counsel): \_\_\_\_\_

If the Bonds were issued for advance refunding purposes, are the refunded Bonds being redeemed by the



escrow agent in accordance with the requirements in the Escrow Agreement (if no, contact Tax Counsel):

\_\_\_\_\_

**6. ARBITRAGE AND REBATE**

Have all rebate and yield reduction calculations mandated in the Tax Certificate been prepared:

\_\_\_\_\_

If a rebate and yield calculation was prepared during the Annual Period, has the Borrower retained a copy and filed an 8038-T with the IRS if required (if no, contact Tax Counsel):

\_\_\_\_\_

**7. RECORD KEEPING**

Has the Borrower maintained all records as required by the Tax Certificate and the TE Policies and Procedures (if no, contact Tax Counsel):

\_\_\_\_\_

**8. CORRESPONDENCE WITH INTERNAL REVENUE SERVICE**

During the Annual Period, has the Borrower received any correspondence from the IRS pertaining to the Bonds:

\_\_\_\_\_

If yes, please describe:

\_\_\_\_\_

If yes, has the Borrower contacted Tax Counsel:

\_\_\_\_\_

**9. QUALIFIED HEDGE CONTRACTS**

During the Annual Period, has the Borrower entered into a new hedge contract:

\_\_\_\_\_

If the Borrower previously integrated a hedge contract with the Bonds, has the Borrower taken action to terminate the hedge contract during the Annual Period (if yes, contact Tax Counsel): \_\_\_\_\_

**10. MODIFICATIONS TO BOND DOCUMENTS**

During the Annual Period, has the Borrower entered into an arrangement that modified the terms of the bond documents: \_\_\_\_\_

If yes, please describe and contact Tax Counsel: \_\_\_\_\_

**11. CONTINUING EDUCATION**

During the Annual Period, describe any continuing education events and/or conferences attended by the Compliance Officer: \_\_\_\_\_

During the Annual Period, has the Compliance Officer consulted with Tax Counsel regarding federal tax rules pertaining to the Bonds as needed: \_\_\_\_\_

**12. REMEDIAL ACTION**

During the Annual Period, has the Compliance Officer identified a violation that may necessitate the need for the Issuer to take remedial action with regard to the Bonds (if yes, contact Tax Counsel): \_\_\_\_\_

**13. VCAP**

During the Annual Period, has the Compliance Officer identified a violation that may

necessitate utilization of the IRS's  
Voluntary Closing Agreement  
Program (if yes, contact Tax  
Counsel): \_\_\_\_\_

**A COPY OF THIS ANNUAL CHECKLIST SHOULD BE FILED WITH THE  
BORROWER'S RECORDS PERTAINING TO THE ISSUANCE OF THE BONDS.**

**IF COMPLETION OF THIS CHECKLIST REQUIRES CONSULTATION WITH TAX  
COUNSEL, CONTACT ONE OF THE FOLLOWING ATTORNEYS WITH  
BUTLER SNOW LLP:**

**TROY JOHNSTON at (601) 985-4419**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI (THE "CITY") APPROVING AND ADOPTING A TAX COMPLIANCE POLICY FOR THE CITY; AUTHORIZING THE IMPLEMENTATION OF SUCH TAX COMPLIANCE POLICY; AND FOR RELATED PURPOSES**

**WHEREAS**, the Mayor and Board of Aldermen of the City (the "Governing Body"), acting for and on behalf of the City, is authorized by various laws of the State of Mississippi, as the same may be amended and supplemented from time to time, to issue bonds, notes and other evidence of indebtedness (the "Debt") of the City; and

**WHEREAS**, the Governing Body may issue such Debt as taxable or tax-exempt for federal income tax purposes; and

**WHEREAS**, if such Debt is issued as tax-exempt for federal income tax purposes, the City must ensure that the Debt complies with the provisions of the Internal Revenue Code of 1986, as amended and supplemented from time to time (the "Code") throughout its term; and

**WHEREAS**, in order to ensure compliance with the Code, the Governing Body has determined that it is necessary and advisable to adopt a policy for tax compliance in connection with all tax-exempt Debt issued or to be issued by the City and

**WHEREAS**, there has been prepared and submitted to the Governing Body the form of a Tax-Exempt Financing Bond Compliance Policies and Procedures (the "Tax Policy") setting forth the City's tax compliance procedures in connection with its outstanding and future tax-exempt Debt; and

**WHEREAS**, it appears that such Tax Policy which is now before the Governing Body, is in appropriate form and is an appropriate document for the purposes identified; and

**WHEREAS**, it is proposed that the Governing Body should now take such actions as necessary to adopt the Tax Policy and authorize its implementation.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:**

**SECTION 1.** This resolution is adopted pursuant to the applicable laws of the State of Mississippi.

**SECTION 2.** The Tax Policy, in the form submitted to this meeting and attached hereto as **EXHIBIT A**, is hereby approved and adopted. The Governing Body hereby authorizes and directs the Mayor and/or City Clerk of the City to implement the Tax Policy and, in connection with any outstanding or future Debt of the City, to take such actions and file such documents as may be required by the Tax Policy, the Code, the Internal Revenue Service, the Municipal Securities Rulemaking Board and the Securities and Exchange Commission.

**SECTION 3.** All actions of the officers of the City which are or have been done in conformity with the purposes and intents of this resolution and in furtherance of the Tax Policy shall be, and the same hereby are or have been, in all respects, ratified, approved, and confirmed.

**SECTION 4.** This resolution shall become effective immediately and all orders, resolutions or proceedings of the Governing Body in conflict with the provisions of this resolution shall be and are hereby repealed, rescinded and set aside, but only to the extent of such conflict.

[Remainder of Page Intentionally Left Blank]

Following further discussion of the foregoing resolution, Alderman \_\_\_\_\_ moved and Alderman \_\_\_\_\_ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Bates	Voted: _____
Alderman Taylor	Voted: _____
Alderman Powell	Voted: _____
Alderman Slay	Voted: _____
Alderman Williams	Voted: _____

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this the 9th day of May 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

**EXHIBIT A**  
**TAX-EXEMPT BOND FINANCING COMPLIANCE POLICIES AND PROCEDURES**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI (THE "CITY") AUTHORIZING AND APPROVING THE FORM OF AND ADOPTION OF POLICIES AND PROCEDURES FOR CONTINUING DISCLOSURE/SEC RULE 15C2-12 COMPLIANCE; AND FOR RELATED PURPOSES.**

**WHEREAS**, pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at [www.emma.msrb.org](http://www.emma.msrb.org) ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule (the "Annual Filing"); and

**WHEREAS**, the Governing Body finds it is in the best interest of the City to monitor post issuance compliance in connection with the City's outstanding bond obligations and pursuant to the City's continuing disclosure agreements/certificates executed in connection with the City's outstanding bond obligations and to approve the form of and execution of the Policies and Procedures For Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), to be dated as of the date of this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Gluckstadt, Mississippi, acting for and on behalf of the City, as follows:

**SECTION 1.** The form of the Policy is hereby approved, and the Mayor and the City Clerk of the City are hereby authorized and directed to execute said Policy on behalf of the City. All provisions of the Policy, when executed as authorized herein, shall be incorporated herein, and shall be deemed to be a part of this resolution fully and to the same extent as if separately set out verbatim herein, which said Policy shall be in substantially the form attached hereto as **EXHIBIT A**, with such completions, changes, insertions and modifications as shall be approved by the officers executing and delivering the same.

**SECTION 2.** The Mayor and/or City Clerk or any other authorized officer of the Governing Body, be, and they are hereby authorized and directed for and on behalf of the City, to take any and all such actions as may be required by the City to carry out and to give effect to the aforesaid documents authorized pursuant to this resolution and to execute all papers, documents, certificates and other instruments that may be required for the carrying out of the authority conferred by this resolution in order to evidence said authority.

**SECTION 3.** All orders, resolutions or proceedings of the Governing Body in conflict with any provision hereof shall be, and the same are hereby repealed, rescinded and set aside, but only to the extent of such conflict. For cause, this resolution shall become effective upon the adoption hereof.

[Remainder of Page Intentionally Left Blank]



Following further discussion of the foregoing resolution, Alderman/Alderwoman \_\_\_\_\_ moved and Alderman \_\_\_\_\_ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Bates	Voted: _____
Alderman Taylor	Voted: _____
Alderman Powell	Voted: _____
Alderman Slay	Voted: _____
Alderman Williams	Voted: _____

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this the 9th day of May 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**(SEAL)**

**EXHIBIT A**  
**POLICIES AND PROCEDURES FOR CONTINUING DISCLOSURE**

**CITY OF GLUCKSTADT, MISSISSIPPI  
POLICIES AND PROCEDURES  
FOR CONTINUING DISCLOSURE/SEC RULE 15c2-12 COMPLIANCE**

**I. Statement of Purpose**

This Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (this “**Policy**”) designates specific policies of the City of Gluckstadt, Mississippi (the “**Issuer**”) to monitor and ensure post issuance compliance under and pursuant to its continuing disclosure agreements/certificates (the “**CDA**”) in connection with certain bond obligations (the “**Obligations**”) issued by the Issuer with applicable provisions of the Securities and Exchange Commission’s (“**SEC**”) Rule 15c2-12 (the “**Rule**”).

This Policy describes various procedures and systems designed to identify, on a timely basis, facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations in order that the Obligations be, or continue to be, in compliance with the CDA and the Rule. The Issuer recognizes that compliance with the Rule is an on-going process, necessary, during the entire term of the Obligations, and is an integral component of the Issuer’s overall debt management policies. Accordingly, the analysis of those facts and implementation of this Policy will require on-going monitoring and may require consultation with bond counsel or other professionals beyond the scope of their initial engagement with respect to the issuance of particular Obligations.

**II. Responsible Parties**

- A. The Mayor shall identify an appropriate officer (currently the City Clerk) to be responsible for monitoring the Issuer’s post-issuance compliance issues (the “**Staff Designee**”). The City Clerk shall be responsible for ensuring an adequate succession plan for transferring post-issuance compliance responsibility when changes in officers and staff occur.
- B. The Staff Designee will coordinate procedures for record retention and review of such records.
- C. The Staff Designee will review post-issuance compliance procedures and systems on a periodic basis, but not less than annually, will keep a log to document such reviews, and will consult as necessary with the Issuer's financial advisor and bond counsel.
- D. The Staff Designee shall maintain originals and copies of all documents and other records relating to the Obligations.
- E. The Staff Designee will review each issue of Obligations for compliance with this Policy on a periodic basis, but not less than annually, and will keep a log to document such reviews.

### III. General Recordkeeping

The Staff Designee will maintain and store a copy of the following documents on file at all times for the life of the Obligations plus three (3) years:

- Financing transcript (may be in CD form);
- Copy of the CDA for each Obligation;
- Copy of the Official Statement for each Obligation;
- Copy of any rating reports or analysis;
- Copy of any defeasance, refunding or redemption notices;
- Copy of any Material Event Notice (as defined below);
- Copy of any Notice of Failure to File Annual Report (as defined below);
- Copy of any Annual Filing (as defined below);
- Copy of Financial Statements of the Issuer; and
- Copy of Current Budget information of the Issuer.

### IV. Annual Filing

The following relate to compliance with the Rule regarding Annual Filings of Obligations.

The Staff Designee will:

- A. Appoint or engage bond counsel or a dissemination agent (the “**Agent**”) to assist in carrying out its obligations under this Policy, each CDA and the Rule. If the Issuer does not engage an Agent to file its Annual Filing, the Staff Designee shall be responsible for submitting the information required in this Policy directly to the MSRB (as defined below) through EMMA (as defined below) pursuant to each CDA.
- B. Confirm that the Agent has filed with the Municipal Securities Rulemaking Board (the “**MSRB**”) through the EMMA Dataport (“**EMMA**”) at <http://www.emma.msrb.org>; information which is consistent with the requirements under its CDA (the “**Annual Filing**”) no later than the date required for the reporting of each Annual Filing as determined by each CDA (the “**Report Date**”). The Annual Filing may be submitted as a single document or as separate documents comprising a package and may be submitted separately from the balance of the Annual Filing.
- C. If the Issuer is unable to provide the Annual Filing or portions of the Annual Filing by the Report Date, confirm that the Agent has filed on the Report Date a notice to the MSRB (the “**Notice of Failure to File**”) in substantially the form attached hereto as **Exhibit A**.
- D. Confirm that the Agent has filed audited financial statements by the Report Date. If audited financial statements are unavailable by the Report Date, confirm that the Agent has filed a Notice of Failure to File on the Report Date.

- E. Confirm that the Agent has filed the budget for the next fiscal year by the Report Date.
- F. Confirm that the Annual Report contains the appropriate information as required by its CDA. Examples of the following information typically required in an Annual Report are as follows:
1. Audited Financial Statements;
  2. Budget for next fiscal year;
  3. Accounting principles pursuant to which the Audited Financial Statements were prepared; and
  4. Operating and financial information contained in the official statement in connection with the Obligation.
- G. Confirm that no listed event as required by the Issuer's CDA has occurred. If the Issuer determines that a listed event has occurred, confirm that the Agent causes a notice of such occurrence (the "**Material Event Notice**") to be filed with the MSRB on or before the time period prescribed by the Rule, through EMMA, together with a cover sheet in substantially the form attached hereto as **Exhibit B**.

**V. Material Event Notice**

The following policies relate to compliance with regulations regarding the filing of a Material Event Notice.

The Staff Designee will:

- A. Notify bond counsel and/or the Agent of any Listed Event (defined below) within ten (10) days after the occurrence of the event.
- B. Confirm that the Material Event Notice of such Listed Event was provided to the MSRB, through EMMA, within ten (10) days after the occurrence of an event.

***Listed Events include:***

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves, if any, reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-

TEB) or other material notices or determinations with respect to the tax status of the Obligations, or other material events affecting the tax status of the Obligations;

- (7) Modifications to rights of Bondholders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property, if any, securing repayment of the Obligations, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership, or similar event of the City;
- (13) The consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and/or
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.
- (15) Incurrence of a financial obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the City, any of which affect security holders, if material; and
- (16) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the City, any of which reflect financial difficulties.

The term "financial obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term "financial obligation" shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

## **VI. Rating Changes**

The following policies relate to compliance with regulations regarding any rating changes. Rating changes may include, without limitation, any change in rating on the Obligations

The Staff Designee will:

- A. Notify bond counsel and/or the Agent of any rating change within ten (10) days after the occurrence of the event.

- B. Confirm that the rating change was provided to the MSRB, through EMMA, within ten (10) days after the rating change in the form of the Material Event Notice.

## **VII. Defeasance of Obligations**

The following policies relate to compliance with regulations regarding any defeasance of any Obligations.

The Staff Designee will:

- A. Confirm bond counsel and/or the Agent has filed notice of the defeasance in the form of a Material Event Notice and that the Material Event Notice provides explicit disclosure as to whether the Obligations have been escrowed to maturity or escrowed to call, as well as appropriate disclosure of the timing of maturity or call.

## **VIII. Training**

The following policies relate to compliance with regulations regarding training of staff in connection with the Policy.

The Staff Designee will consult with bond counsel and/or the Agent on appropriate training of responsible employees and staff in connection with this Policy.

Adopted on \_\_\_\_\_, 2023.

**EXHIBIT A**

**NOTICE OF FAILURE TO FILE ANNUAL REPORT**

Name of Issuer: City of Gluckstadt, Mississippi

Date of Issuance: \_\_\_\_\_, 2023

CUSIP Numbers: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**NOTICE IS HEREBY GIVEN** that the City has not provided an Annual Report as required by its continuing disclosure undertakings. The City anticipates that the Annual Report will be filed by \_\_\_\_\_.

Dated: \_\_\_\_\_

**CITY OF GLUCKSTADT, MISSISSIPPI**

By: \_\_\_\_\_  
Authorized Officer



EXHIBIT B

MATERIAL EVENT NOTICE COVER SHEET

Name of Issuer: City of Gluckstadt, Mississippi
Date of Issuance: \_\_\_\_\_, 2023
CUSIP Numbers: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Description of the attached Material Event Notice (Check One):

- 1. \_\_\_\_\_ Principal and interest payment delinquencies
2. \_\_\_\_\_ Non-Payment related defaults, if material
3. \_\_\_\_\_ Unscheduled draws on debt service reserves, if any, reflecting financial difficulties
4. \_\_\_\_\_ Unscheduled draws on credit enhancements reflecting financial difficulties
5. \_\_\_\_\_ Substitution of credit or liquidity providers, or their failure to perform
6. \_\_\_\_\_ Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (ITS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds
7. \_\_\_\_\_ Modifications to rights of Bondholders, if material
8. \_\_\_\_\_ Bond calls, if material, and tender offers
9. \_\_\_\_\_ Defeasances
10. \_\_\_\_\_ Release, substitution, or sale of property, if any, securing repayment of the securities
11. \_\_\_\_\_ Rating changes
12. \_\_\_\_\_ Bankruptcy, insolvency, receivership or other similar event of the State
13. \_\_\_\_\_ The consummation of a merger, consolidation or acquisition involving the State or the sale of all or substantially all of the assets of the State, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material
14. \_\_\_\_\_ Appointment of a successor or additional trustee or the change of name of a trustee, if material
15. \_\_\_\_\_ Incurrence of a financial obligation of the City, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the City, any of which affect security holders, if material;
16. \_\_\_\_\_ Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the City, any of which reflect financial difficulties.
The term "financial obligation" means a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term "financial obligation" shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.
17. \_\_\_\_\_ Failure to provide annual financial information as required by the Rule

I hereby represent that I am authorized by the City/Other Obligated Person or its agent to distribute this information publicly:

Signature: \_\_\_\_\_
Name: \_\_\_\_\_ Title: \_\_\_\_\_
Employer: \_\_\_\_\_
Address: \_\_\_\_\_
Issuer, State, Zip Code: \_\_\_\_\_
Voice Telephone Number: \_\_\_\_\_
68415733.v2

There came on for consideration the matter of providing financing for various capital improvements for the City of Gluckstadt, Mississippi, and after a discussion of the subject matter, Alderman \_\_\_\_\_ offered and moved the adoption of the following resolution:

**RESOLUTION FINDING AND DETERMINING THAT THE RESOLUTION ENTITLED "RESOLUTION DECLARING THE INTENTION OF THE BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI (THE "CITY")", TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED EIGHT MILLION DOLLARS (\$8,000,000) TO RAISE MONEY FOR THE PURPOSE OF (A) PURCHASING, ERECTING, REPAIRING, IMPROVING, ADORNING AND EQUIPPING MUNICIPAL BUILDINGS, INCLUDING CONSTRUCTING AND FURNISHING A MUNICIPAL COURT BUILDING AND POLICE STATION, AND FOR PURCHASING LAND THEREFOR, IF NECESSARY; (B) FOR OTHER RELATED PURPOSES AUTHORIZED UNDER SECTIONS 21-33-301 ET SEQ. AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED; (C) AND PAYING FOR COSTS OF ISSUANCE OF THE BORROWING; AND FOR RELATED PURPOSES" AS ADOPTED ON APRIL 5, 2023, WAS DULY PUBLISHED AS REQUIRED BY LAW; THAT NO PETITION OR OTHER OBJECTION OF ANY KIND OR CHARACTER AGAINST THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY, OR THE ISSUANCE OF A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK OR FOR THE CITY TO BORROW FUNDS BY ENTERING INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL DESCRIBED IN SAID RESOLUTION WAS FILED; AND AUTHORIZING SAID BONDS AND LOAN TO BE ISSUED OR ENTERED INTO, AS THE CASE MAY BE.**

**WHEREAS**, the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi (the "Governing Body" of the "City"), acting for and on behalf of the said City, does hereby find, determine, adjudicate, and declare as follows, to-wit:

1. That on April 5, 2023, the Governing Body did adopt a certain resolution entitled:

**"RESOLUTION DECLARING THE INTENTION OF THE BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI (THE "CITY")", TO EITHER ISSUE GENERAL OBLIGATION BONDS OF THE CITY, ISSUE A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, OR ENTER INTO A LOAN WITH THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED EIGHT MILLION DOLLARS (\$8,000,000) TO RAISE MONEY FOR THE**

**PURPOSE OF (A) PURCHASING, ERECTING, REPAIRING, IMPROVING, ADORNING AND EQUIPPING MUNICIPAL BUILDINGS , INCLUDING CONSTRUCTING AND FURNISHING A MUNICIPAL COURT BUILDING AND POLICE STATION, AND FOR PURCHASING LAND THEREFOR, IF NECESSARY; (B) FOR OTHER RELATED PURPOSES AUTHORIZED UNDER SECTIONS 21-33-301 ET SEQ. AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED; (C) AND PAYING FOR COSTS OF ISSUANCE OF THE BORROWING; AND FOR RELATED PURPOSES."**  
(the "Intent Resolution").

2. As required by law and as directed by the Intent Resolution, the Intent Resolution was (i) published once a week for at least three (3) consecutive weeks in *The Madison County Journal*, a newspaper published in City, and having a general circulation in the City, and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended, the first publication having been made not less than twenty-one (21) days prior to May 9, 2023, and the last publication having been made not more than seven (7) days prior to such date, said notice having been published in said newspaper on April 13, 20, 27 and May 4, 2023, as evidenced by the publisher's affidavit heretofore presented and attached hereto as **EXHIBIT A**, and (ii) posted in at least three (3) public places within the City for at least twenty-one (21) days prior to May 9, 2023.

3. That on or prior to the hour of 6:00 o'clock p.m. on May 9, 2023, no written protest objecting to and protesting against the issuance of in a total aggregate principal amount not to exceed Eight Million Dollars (\$8,000,000) of the City (the "GO Bonds"), the issuance of a not to exceed Eight Million Dollars (\$8,000,000) bond of the City (the "City Bond") for purchase by the Mississippi Development Bank, or the City entering into a loan with the Mississippi Development Bank to borrow not to exceed Eight Million Dollars (\$8,000,000) (the "Loan" and together with the GO Bonds and the City Bond, the "Bonds") nor any other objection of any kind or character against the issuance of the Bonds described in the Intent Resolution had been filed or presented by the qualified voters of said City.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI, AS FOLLOWS:**

**SECTION 1.** That the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, is now authorized and empowered by the provisions of Sections 21-33-301 *et seq.*, as amended (the "Act"), to issue the Bonds without the necessity of calling and holding an election on the question of the issuance thereof.

**SECTION 2.** That the Bonds shall be and are hereby authorized in the maximum principal amount not to exceed Eight Million Dollars (\$8,000,000) to raise money to provide funds for the purposes set forth in the Act, including, but not limited to, (a) purchasing, erecting, repairing, improving, adorning and equipping municipal buildings, including constructing and furnishing a municipal court building and police station, and purchasing land therefor, if necessary; (b) for other related purposes authorized under the Act, including paying for the costs of issuance of the borrowing. The Bonds may be issued in one or more series and will be general

obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated *pro tanto* to the extent the City on or prior to September 1 of that year has transferred money to the debt service fund for the debt issued, or has made other provisions for funds to be applied toward the payment of the principal of and interest on the Bonds due during the ensuing fiscal year of the City, in accordance with the provisions of the documents securing the Bonds.

**SECTION 3.** That the Bonds shall be issued and offered for sale in accordance with further orders and directions of this Governing Body without an election on the question of the issuance thereof at any time on or before May 9, 2023.

[Remainder of Page Intentionally Left Blank]

Alderman \_\_\_\_\_ seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Bates	Voted: _____
Alderman Taylor	Voted: _____
Alderman Powell	Voted: _____
Alderman Slay	Voted: _____
Alderman Williams	Voted: _____

The motion having received the affirmative vote of a majority of the members of the Governing Body present, being a quorum of said Governing Body, the Mayor declared the motion carried and the resolution adopted this 9th day of May 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

(SEAL)

**EXHIBIT A**  
**PROOF OF PUBLICATION**

**Community Survey Response Compilation**  
**City of Gluckstadt, Mississippi**  
**April 26, 2023**

Note: survey responses are provided as received regardless of errors. In limited cases, responses are redacted to conceal personal attacks.

**1. Do you live within the City of Gluckstadt?**

Yes	47.62%	140
No	52.38%	154
	<b>Answered</b>	<b>294</b>
	<b>Skipped</b>	<b>4</b>

**2. If you answered yes to Question 1, please indicate which neighborhood below.**

Arrington	2.10%	3
Bear Creek Crossing	4.20%	6
Bradshaw Ridge	7.69%	11
Dixon Pass	2.10%	3
First Colony	16.78%	24
Germantown	8.39%	12
Panther Creek (south of Stout Rd.)	6.29%	9
Red Oak	9.79%	14
Ridgefield	18.18%	26
Stone Creek.	4.90%	7
I'm not sure	19.58%	28
	<b>Answered</b>	<b>143</b>
	<b>Skipped</b>	<b>155</b>

**3. How long have you lived in Gluckstadt?**

<b>Answered</b>	<b>232</b>
<b>Skipped</b>	<b>66</b>

Despite the fact that only 140 people indicated they live within Gluckstadt (Q1), 232 offered a response to this question. The data indicates that 115 of the duration respondents also identified their neighborhood of residence in Gluckstadt.

- Among the responses include:  
 Shortest residency duration: 1 month  
 Longest residency duration: 48 years  
 0 to 5 years – 80 respondents  
 5.1 to 10 years – 57 respondents  
 10.1 to 15 years – 34 respondents  
 15.1 to 25 years – 32 respondents  
 25.1 to 48 years – 12 respondents

4. Do you own or operate a business in Gluckstadt?

Yes	12.03%	35
No	87.97%	256
	<b>Answered</b>	<b>291</b>
	<b>Skipped</b>	<b>7</b>

5. What is the primary reason you moved to Gluckstadt?

Quality of schools	28.90%	76
Employment opportunity	3.42%	9
Housing price	5.70%	15
Housing availability	9.89%	26
Quality of life	26.62%	70
Proximity to metro area	5.70%	15
Personal relationships (closer to family, friends, church, etc.)	12.55%	33
Other (please specify)	7.22%	19
	<b>Answered</b>	<b>263</b>
	<b>Skipped</b>	<b>35</b>

Note the number one reason people moved to Gluckstadt is for the quality of schools. Second is the quality of life afforded in the area, and third is personal relationships. This is an important indicator of the future focus of the city in terms of services and facilities to provide.

Among the “Other” responses include:

- My husband grew up here and we had family land to build our home.
- Business opportunities
- It wasn't incorporated
- Quality of school and Quality of life both were biggest factors for moving here from Brandon.
- Predicted it was a very up and coming place. It's very close to my work
- Son wanted to participate in Marine JROTC. I needed reliable internet for WFH.
- Lake home
- Parents built a house here
- Been here since I was born
- I live just outside the city limits
- Believed future development would increase property value
- Was the country
- Rural area at that time but now it has too much growth
- Safety
- Growth of my business
- Wanted out of Hackson, and kand.

6. Where is your place of work located?

Work from home	18.77%	55
Gluckstadt	13.99%	41
Canton	5.12%	15
Madison	8.87%	26
Ridgeland	13.65%	40



Jackson	16.72%	49
Other metro area location	6.48%	19
Outside the metro area	5.46%	16
Retired	9.90%	29
Not working for reasons other than retirement	1.02%	3
	<b>Answered</b>	<b>293</b>
	<b>Skipped</b>	<b>5</b>

### 7. Please indicate your age range:

Under 20	1.02%	3
20-34	13.27%	39
35-49	46.60%	137
50-64	27.89%	82
65+	11.22%	33
	<b>Answered</b>	<b>294</b>
	<b>Skipped</b>	<b>4</b>

### 8. Please list the top 3 items you purchase on a regular basis which are not available in Gluckstadt.

1.	100.00%	176	100% of respondents had a #1 item
2.	89.20%	157	89.2% of respondents had a #2 item
3.	78.98%	139	78.98% of respondents had a #3 item
	<b>Answered</b>	<b>176</b>	
	<b>Skipped</b>	<b>122</b>	

Among the various answers, I grouped them into categories for the purpose of tabulation. Below are the most popular responses provided when respondents chose their first, second and third items:

1<sup>st</sup> choice – Clothing/Shoes – 41  
 Groceries and Household Supplies – 33  
 Restaurants – 22  
 Hardware/Garden – 17  
 Outdoor/Sporting Goods – 11  
 Automotive/Fuel - 10  
 Entertainment – 10  
 Pharmacy/Medical - 7  
 Crafts/Office, School Supplies – 5  
 Home Goods – 3  
 Other - 16

2<sup>nd</sup> choice – Restaurant - 27  
 Groceries and Household Supplies – 25  
 Clothing/Shoes – 24  
 Hardware/Garden – 16  
 Entertainment – 14

- Automotive/Fuel – 9
- Outdoor/Sporting Goods – 8
- Pharmacy/Medical - 8
- Crafts/Office, School Supplies - 6
- Home Goods – 6
- Other - 12

- 3<sup>rd</sup> choice –
- Restaurant - 29
  - Clothing/Shoes – 23
  - Groceries and Household Supplies – 18
  - Home Goods – 10
  - Entertainment – 12
  - Hardware/Garden – 8
  - Crafts/Office, School Supplies - 5
  - Outdoor/Sporting Goods – 4
  - Pharmacy/Medical - 4
  - Automotive/Fuel – 3
  - Other - 19

9. When you shop in another community for items which are also available in Gluckstadt, what are your primary reasons for doing so? Please check any that apply and list its order of importance.

	Least Important		Most Important	
a. Prices	8.42%	17	36.14%	73
b. Variety of merchandise	2.43%	5	46.12%	95
c. Convenience of shopping	10.19%	21	28.16%	58
d. Quality of merchandise	5.85%	12	30.24%	62
e. Store hours	14.08%	29	19.42%	40
f. Merchant friendliness	14.08%	29	25.24%	52
g. Advertising	35.92%	74	4.85%	10
h. Frequency of items on special	20.87%	43	14.08%	29
i. Product service	7.50%	15	20.00%	40
j. Store policies on returns	22.28%	45	11.88%	24
k. Other	13.19%	19	5.56%	8
<b>Answered - 209</b>				
<b>Skipped - 89</b>				

I reduced the volume of information provided in this response to only indicate the least important and most important considerations. Note that among the least important considerations to shoppers is advertising, while most important is variety of merchandise and prices.

10. Do you rent or own your home?

Rent	2.80%	6
Own	97.20%	208
	<b>Answered</b>	<b>214</b>

	<b>Skipped</b>	<b>84</b>
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11. When you chose your home in Gluckstadt, did you find a home and neighborhood that met all your desires? If not, what is/was lacking or otherwise undesirable?

Yes	77.50%	155
No	21.50%	43
If not, what is/was lacking or otherwise undesirable?		48
	<b>Answered</b>	<b>198</b>
	<b>Skipped</b>	<b>100</b>

For those that responded to the “what was lacking” portion of the question:

21 indicated a lack of amenities (pool, tennis courts, common area, etc.)  
 6 indicated a lack of larger lots for homes.  
 Remaining responses cover a variety of topics, including dissatisfaction with the HOA, barking dogs, housing availability, noise and light pollution, etc.

12. Do you see your current home as your “forever” home, or do you anticipate someday moving to a different home (for whatever reason)?

I believe this to be my forever home	35.07%	74
I believe I will live elsewhere at some point in the future	64.93%	137
	<b>Answered</b>	<b>211</b>
	<b>Skipped</b>	<b>87</b>

13. How would you rank the quality of housing/neighborhoods in Gluckstadt?

Above average	48.57%	102
Average	39.52%	83
Fair	10.00%	21
Poor	1.43%	3
No opinion	0.48%	1
	<b>Answered</b>	<b>210</b>
	<b>Skipped</b>	<b>88</b>

14. If you ranked the quality of housing/neighborhoods as fair or poor, please tell us what housing or neighborhood characteristics lead you to that opinion.

<b>Answered</b>	<b>36</b>
<b>Skipped</b>	<b>262</b>

Note that in question 13 only 24 responses related to fair or poor quality of housing/neighborhoods, yet 36 responded to this question. It appears from the responses that some that thought favorably of the quality of housing/neighborhoods responded. Some responses were nonresponsive. Otherwise, I have classified the responses as follows:

Road capacity/condition	10
Lack of variety; Density	8
Lack of walking / biking trails	3
Lack of quality construction	3
Lack amenities	2
Price of housing	2
HOA issues	2

15. What type of housing is most needed in Gluckstadt? Please check all that apply.

Single family homes	65.85%	135
Senior living facilities	20.98%	43
Townhomes	12.68%	26
Apartments	3.41%	7
Manufactured housing	1.46%	3
Accessory dwellings	13.66%	28
No opinion	14.15%	29
	<b>Answered</b>	<b>205</b>
	<b>Skipped</b>	<b>93</b>

\*An accessory dwelling is a living space subordinate to and located on the same lot as another home. For example, a detached mother-in-law suite, or a pool house that also has complete living quarters.

16. Regarding housing value, what is most needed in Gluckstadt?

\$750,000 and up	3.79%	8
\$500,000 to \$749,999	16.11%	34
\$350,000 to \$499,999	28.44%	60
\$200,000 to \$349,999	32.70%	69
Less than \$200,000	5.69%	12
No opinion	13.27%	28
	<b>Answered</b>	<b>211</b>
	<b>Skipped</b>	<b>87</b>

17. As a resident of Gluckstadt, do you feel safe in the community?

Yes	94.53%	190
No	1.99%	4
No opinion	3.48%	7
	<b>Answered</b>	<b>201</b>
	<b>Skipped</b>	<b>97</b>

18. If no, please tell us what aspects of the community make you feel unsafe.

<b>Answered</b>	<b>9</b>
<b>Skipped</b>	<b>289</b>

Comments are as follows:

Speeders on Gluckstadt road is a big problem; please enforce heavily.
the roads are too congested causing more accidents
Use of force by police
Crime is rampant
But stop giving speeding tickets in 35 mph zone, change it to 45 mph. That's just stupid!
I have always felt safe. The new ticket writers haven't made me feel anymore safe.
I do feel safe here, however, increased presence of Gluckstadt police officers (especially along Gluckstadt Road) makes me more apprehensive about my safety, not less.
Mostly - I've noticed a lot of people walking off the interstate even as far down as Bozeman Road. Most police presence seems to be in areas where they are ticketing for speeding or eating. I haven't heard overall goals from the police department in the city so I am not sure what I should expect.

19. If you perceive any emerging issues in the community that threaten your feeling of personal safety, please explain.

<b>Answered</b>	<b>56</b>
<b>Skipped</b>	<b>242</b>

Roads need to be expanded.
Traffic - speeding, running lights and stop signs. Using the turn lane toward church road off the parkway is frightening as people jump into the turn lane going south toward the Gluckstadt Rd. traffic light.
Rental properties in subdivisions.
Car break ins in parking lots
TRAFFIC CONGESTION
Conditions of roads. Our pavement in the Ridgefield neighborhood is getting pretty beat up at our front entrance and an accident is close to happening especially on a rainy day. Also sidewalks. Would love more sidewalks through out the entire gluckstadt community.
I've seen some questionable vehicles leaving the dirt roads off of Church Rd, after Kehle Rd when headed north. ie Young kids leaving in Mercedes etc.. Also, I understand this is outside of Gluckstadt limits, but the intersection of Old Jackson and Stout Rd has interesting characters sitting outside at all times.
homelessness
Property theft encroachment
Traffic would be the only thing. Congestion leads to frustration and road rage
Just too many people moving in.
cars speeding in neighborhoods where children play
The number of rental houses in Red Oak specifically leads to a less " stable " environment
Proximity of businesses to homes, most neighborhoods in the Gluckstadt area fall outside of city police jurisdiction
Apartments being built.
Concerned about child safety in schools.
Actually never any big problems before incorporating so now police spend vast majority of

time giving speeding tickets to validate their worth.
I would like more lighting in Gluckstadt and around the neighborhoods. It's dark in some spots.
Too many police
Solicitation in neighborhoods should not be allowed.
Loud vehicles on the road at all hours of the night have woken and scared my small children on several occasions.
Traffic. Need more fire stations
Traffic issues.
I feel very safe as it is now. But I do worry about the future. I haven't heard of any plans like this, but I am concerned that the city will eventually allow low income housing and/or apartment complexes. That would be a terrible idea and would drive down property values and eventually introduce safety concerns. Madison has remained a great place to live for a reason. If apartment complexes or low income housing is introduced in Gluckstadt there would be a lot of people moving out of the city toward Madison.
Other concerns: Speed with which people drive in our neighborhood.
We've also had solicitors in our neighborhood walking around house to house.
The concern I have moving forward is the roads. A huge influx of people moving into the area, we need lanes added to Catlett, Stribling, Gluckstadt, and Bozeman roads
Infrastructure
Gluckstadt road needs to be restriped. Cannot see lines in morning sun or poor visibility days.
Traffic control is a huge shortfall. Roads need widening, stop lights/signs in place on Stribling to control traffic in and out of neighborhoods.
The most concerning recent development in my mind is the installation of license plate readers around the city. While security is absolutely important, I feel privacy is at least as important. Resources like these, while well intentioned, can be abused and leveraged against peaceable citizens by succeeding executive, legislative, and judicial government entities.
Traffic
Over policing
Ratio of police to residents
Unchecked development in rural areas. Too much traffic and little road development
Traffic, speeding, noise
Car jackers riding in and out of neighborhoods bc there isn't a gate or tag reader
Too many gas stations
It seems like amassing what functionally constitutes an armed squadron of officers and sending them out into the community without providing substantial required de-escalation trainings, less-violent conflict mitigation trainings, and an overt (communicated-to-the-public) initiative for default use of less-lethal force is particular dangerous. The sudden development of a Gluckstadt police force is an emerging issue that threatens my feeling of personal safety in my community.
The condition of the roads. They are unsafe to handle the capacity of the current traffic
I'm seeing more and more loitering at gas stations. This concerns me.
Drug prevalence
I think there needs to be rules regarding motorbikes, golf carts, atms, underage drivers etc IMMEDIATELY!!! This should either be a golf cart community with rules and regulations that are enforced or they should be off the streets. There are too many young children driving unsafely and too many neighborhood "cops" and there will be issues of some sort in the

future... there's a whole post right now about a child on a dirt bike without lights driving against traffic in the roundabout that almost got hit and there are adults arguing that kids will be kids and adults should be aware of their surroundings...
Traffic congestion but that is tough to solve given the available space in congested areas.
Worsening traffic issues on major roads but also within neighborhoods. Ignoring stop signs and speeding.
Medical marijuana legalization and related driving and safety issues. It seems we already have very aggressive and increasingly angry drivers on our roads every day always in a big hurry.
I felt safe before incorporating. It's not the police but the citizens who live here that makes the difference.
A lot of commercial strip centers being developed. This could lead to perceived lower value compared to single owner occupied buildings.
Marijuana facilities in the adjacent city will encourage drug users to come through our city
Not "emerging," but speeding in neighborhoods and speeding through stop signs is a huge problem. Our children aren't safe playing in their front yards.
Apartments past the high school, too many convenience stores
Construction trucks during the day and teenagers raising hell at night!
Traffic control devices are poorly setup. Street markings are invisible in some areas. Traffic congestion is awful and the pats need to be widened.
Atvs driven in neighborhoods by unlicensed children without adult supervision.
The way people drive
Excessive traffic and lack of stoplights or 4 way stops at busy intersections. It makes me very nervous especially for teenage/new drivers

20. Do you believe the current level of fire protection within Gluckstadt is adequate? If not, please share your observations or concerns.

Yes	94.00%	188
No	6.00%	12
	<b>Answered</b>	<b>200</b>
	<b>Skipped</b>	<b>98</b>

21. Have you ever had the occasion to call on the Gluckstadt Fire Department for help? If so, were you satisfied with the service provided?

I have never called for service	75.12%	151
I have called for service and was satisfied.	24.88%	50
I have called for service and was not satisfied.	0.00%	0
	<b>Answered</b>	<b>201</b>
	<b>Skipped</b>	<b>97</b>

22. Using the following scale, please rate the quality of fire protection in Gluckstadt.

	Inadequate				Excellent
	1	2	3	4	5
Responses	2	2	21	49	97
	1.17%	1.17%	12.28%	28.65%	56.73%

	Weighted Average	4.39
<b>Answered</b>		<b>171</b>
<b>Skipped</b>		<b>127</b>

23. Are you satisfied with the condition of the streets in Gluckstadt? If not, please share your thoughts.

Yes	35.15%	71
No	64.85%	131
	<b>Answered</b>	<b>202</b>
	<b>Skipped</b>	<b>96</b>

24. If you answered no to the last question, please briefly describe your reasons.

<b>Answered</b>	<b>125</b>
<b>Skipped</b>	<b>173</b>

As you might expect, many of the responses center around traffic congestion, street condition, striping and drainage. The full responses are as follows:

Responses
We need widening of Carley and Gluckstadt roads to manage the growth if the area.
We need more BIKE LANES and PUBLIC SIDEWALKS.
Pot holes are an issue, but I know you are trying to address them. There are areas where the shoulder drops away from the pavement. Ditches are terrible and need to be cleaned. There is a creek crossing Church Rd that people dump their trash in.
Potholes and Flooding
Yandell needs to be paved
I think some streets need stops like when you turn from Clarksdell to Yandell, this one really needs a stop sign. I've experiences this issue a lot when I used to go drop my kids to school and also there is a need to make more streets on this side of Gluckstadt, similar to how many houses are being built. Feels congested.
Too many potholes and much poor drainage in some areas.
Drainage on distribution drive is a problem
I live on Church road. Church road has major flooding and draining issues. I have been meaning to contact the city about it.
In the area where we live we have to serve around a lot of pot holes and deteriorating holes. It is time for a refresh in the pavement. Especially with our small cars the tires aren't going to hold up if you hit it wrong.
Streets are way too crowded. Stribling Extension is quite difficult to enter much of the time. The two left turn lanes from Calhoun to Gluckstadt invite road rage with far left pushing to get into lane on 55.
Calhoun Station, north of Sowell Rd, is constantly riddled with pot holes.
Flooding at the front of Westlake, no curbs
Several potholes on Gluckstat road due to growth; necessary evil but still need repair.
The construction and weather has led to poor surface conditions especially on Calhoun Station Pkwy.



Also, I believe Church Rd should be widened and speed bumps removed to relieve Calhoun Station Pkwy
Calhoun parkway is horrible and will very quickly become a huge bottleneck once all of the new businesses open. Stribling Extension will need to be expanded as more housing is completed.
Potholes form frequently after rain and linger for weeks at times
The traffic situation coming off the highway during peak hours is horrible. Pot holes in our neighborhood are horrendous. No sidewalks or bike lanes outside of neighborhood.
Lots of pot holes and poor drainage in many areas.
The roads are falling apart with lines that are barely visible.
Potholes prepped better, gutters cleaned of debris, lanes lined better. Speed limits increased on major arteries.
Neighborhood roads are rough in areas and some areas on main roads hold water.
Gluckstadt road should be 4 lanes all the way to 51. Traffic is horrible & continues to get worse. We need additional access to I-55.
Gluckstadt road has bad pot hole patch up jobs
With the increase in population, road repair and widening is needed.
Not enough lanes to accommodate the heavy traffic.
Too many potholes and roads need re-striped.
Need to widen the streets/roads to accommodate the growing traffic.
Need more lanes and more access to I55
Streets need repair.
The roads aren't terrible. But just need continued improvements and maintenance. The biggest issue as I mentioned above, is we need expansion of Catlett Road. As well as Gluckstadt rd, Stribling and Bozeman roads.
Streets need to be resurfaced and kept free of trash, ROCKS, and other debris
Infrastructure can not maintain its over populated streets! We need more lanes to carry the traffic load!
Yandell Road is only 2 lanes & needs to be 4 lanes. Traffic is horrible both day & night, the road is full of potholes, half ass repair jobs, & bumpy (large bump/ hill in road near cemetery). The intersection at Yandell & Hwy 51 needs repaved - it's difficult to turn onto Hwy 51 northbound without tearing up a vehicle.
Tons of pot holes along Calhoun Station. Gluckstadt road needs to be repainted. It is very difficult to see the lines during the rain.
Calhoun Station Parkway needs major attention. Pothole on Church Rd. Top of hill before you get to the HS practice field.
Medians are unsightly. Fence in front Of Burger King needs to go. Gluck rd needs to be re striped
Unless it has been repaired recently, Clarkdale road definitely needs work.
I can really only speak for my own neighborhood, Bradshaw Ridge. There are several areas of Bradshaw Crossing that keep getting patched, but the patch quickly breaks up and deteriorates. These areas really need to be milled and overlaid.
Too many cars. Speed limits are too slow.
Only issues are on Calhoun Station, possibly due to construction.
Low shoulders
Holes
Misleading and confusing. Alot of the lines need to be repainted. Before resurfacing, one would think drainage should be fixed, but that's the side of 51 that's ignored. No worries. Nothing new. I have all the broken promises in emails dated back to 2015...
My neighborhood has drainage and road issues

Gluckstadt Rd. needs to be widened. Other streets need to be re-paved.
If gluckstadt police want to do something actually productive, they could keep contractors from driving heavy equipment on roads they aren't supposed to.
Drainage still horrible on Yandell
Poor drainage on Lone Wolf Dr that has never been tended to. The spoils in the ditches need to be dug out so water will drain out.
The roads at the entrance to our neighborhood have been repaired a dozen times over the past decade, but they fill with potholes that are significant enough to damage vehicles every time we get a substantial storm. There is currently damage at the front of Bradfield Road that we have been swerving to avoid for at least two weeks and that does not appear to have been addressed.
It floods on Yandell road each times it rains good.
Yandell road needs a major repair
Many streets in the neighborhood are deteriorating quickly. Roads like Gluckstadt and Stribling Ext (even Bozeman) cannot accommodate the amount of traffic that is there during rush hours. 2 lanes are no longer sufficient for the amount of cars that travel daily.
Roads desperately need to be re-striped at intersections especially and reflectors put down on ALL roads!
Calhoun station is terrible
Conditions, further widening of Gluckstadt road, and the speed limit needs to increase to at least 45 mph on Gluckstadt Rd. between Bozeman and 55.
Gluckstadt road west congestion could be alleviated if it were widened from 3 to 4 lanes. As mentioned above, many roads need to be resurfaced.
The drainage issues on main roads, major potholes, roads completely collapsing... not to mention the we have all of the weeds and none of the landscaping the rest of madison is privy to
Always room for improvement
Lights are not synced, potholes and water standing on roads. Yandell is a mess.
Yandell road is rough.
Calhoun Parkway has some really bad spots that look bad and cause rough roads.
Numerous streets are in serious need of striping, especially Weisenberger Rd and Calhoun Station at Church Street. Also, Calhoun Station is getting in bad shape.
Narrow roads, Yandell, poor synchronized lights at the interstate interchange.
Gluckstadt Rd from Distribution Dr to Bozeman/Catlett is dangerous especially at night and during rain bc of the poor resurfacing job and lack of proper striping and reflectors
Large pothole in front of the old nucor plant needs repair. Very dangerous hole.
Speed limits too slow.
drainage
Flooding is a major issue on yandell road. The road desperately needs expanding and paving. There are many potholes that are filled and need to be refilled weekly.
Traffic control devices are poorly setup. Street markings are invisible in some areas. Traffic congestion is awful and the pats need to be widened.

25. Most of the neighborhoods in Gluckstadt have sidewalks, but the commercial areas and major streets through the community do not. Would you utilize sidewalks if they were available in these areas?

Yes	69.46%	141
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No	30.54%	62
	<b>Answered</b>	<b>203</b>
	<b>Skipped</b>	<b>95</b>

26. Would you utilize bike lanes if they were provided along major streets?

Yes	38.42%	78
No	61.58%	125
	<b>Answered</b>	<b>203</b>
	<b>Skipped</b>	<b>95</b>

27. Would you utilize multi-use trails if they were available in the community and provided appropriate conveniences such as shade and resting areas? An example of multi-use trails is the bike and pedestrian paths through Ridgeland and the Reservoir area.

Yes	90.73%	186
No	9.27%	19
	<b>Answered</b>	<b>205</b>
	<b>Skipped</b>	<b>93</b>

28. If you rely on Interstate 55 for commuting purposes, which interchange do you utilize?

Gluckstadt Road	80.81%	160
Sowell Road	7.07%	14
463/Madison	10.10%	20
Other	2.02%	4
	<b>Answered</b>	<b>198</b>
	<b>Skipped</b>	<b>100</b>

29. If your property is negatively impacted in any way during heavy rainfall events, please tell us how.

**Answered 53**  
**Skipped 245**

The drainage from the Church Rd/Minninger Blvd area doesn't drain into the Gluckstadt Rd creek, causing water backup. The culverts along the creek, especially the one running under Gluckstadt Rd at the Catholic Church property need to be cleaned out and enlarged!
Flooding
It was earlier but with insurance, we got it fixed.
Ditch backs up and flood's driveway and parts of the roof
Yes! 182 Church road, flood every time it rains. The previous homeowners did not disclose this information.
Always floods in front of Dollar General
Our front yard floods but then usually drains a day later. It will stay muddy but it does drain.
There is a creek that runs in the back of the subdivision. Behind the subdivision the property is owned by someone else and when trees fall on their property line and blocks the creek it sometimes can cause flooding.
Drainage is horrible in Grayhawk.
We get lakes of water in our yard when it rains

Drainage fills up with water. It also remains wet all year which keep a mower from being us
Our neighbors from both sides are set up (presumably from many years ago) to drain their runoff onto our property. As such, much of our property is unusable about 50% of the year
The drainage creek that goes through Germantown overflows and then runs through our pasture.
My French drain helps, but this dirt is the pits.
Standing water at the back of the property.
Frequent power outages
Water pools everywhere
The drainage from the next door neighbors house that was built 2 years after mine drains onto my property causing standing water
Drainage is a problem.
My yard becomes a swamp for a week because the land for sale directly behind my neighborhood (which is located in the city limits) is not properly maintained. There are trees and brush down around its perimeter blocking the water drainage. This has been ongoing for 2 years!
Our backyard floods heavily every time it rains. The lot adjacent to ours needs to be cleared a little to allow for better drainage.
No proper drainage to the neighboring large land lot that is adjacent to our neighborhood! So my back yard which happens to back up to that lot becomes a standing swamp for a week! It's a mess!
My backyard severely floods. The Ditch fills with limb debris and trash.
All of the water that falls into several of my neighbors' back yards all flows through my side yard, down my sidewalk, to my driveway and then out to the street drain. I realize that this is not really the city's concern. I'm not sure if these two things are related but the curb where most of the water flows out of my side yard is cracked and crumbling.
Flooding
Flooding due to poor drainage from a culvert that was going to be replaced by a larger one but then magically disappeared then the culvert caves in on the road and it just gets covered up again....
Flooding continues in my yard.
Lone wolf dr has terrible drainage. See above comments
The neighborhood has problems in general, and we have a couple of sink-holes along our sidewalks, but our lot and house do okay.
Sink holes forming around storm drains
It's scary to drive down Yandell between 51 and the dollar general and the. Near Madison Crossing.
There is lots of water collection in low lying areas. It seems like drainage takes much longer than it has in the past.
My office is on Lone Wolf Drive and it floods in fast heavy rains.
Drainage slew through by backyard. Pooling of water with every heavy rain.
Water retention
Drainage is poor in my neighborhood. I personally know several neighbors throughout the years that have filed civil suits due to these issues.
Flooding in yard from yandel
It floods our entire backyard a lot of times because of downhill drainage
Drenched back yard
Water collects in yard and over driveway.
Our back yard fills with water every time it rains. We back up to hoa propertyt gat buffers our neighbor from Germantown sub. There is a creek back there. Unfortunately, we are in Timber Ridge so the Gluckstadt City limits end right before neighborhood. We are still in the county.
Water backs up in the ditches and onto the street and driveways

Yes. My front yard stays constantly wet since I am a little lower than my neighbors.
The rain water does not properly drain
Low line flooding

30. If the current household garbage collection program does not suit your needs, please tell us what program changes you would like to see.

<b>Answered</b>	<b>58</b>
<b>Skipped</b>	<b>240</b>

Of those that answered, the answers can be summarized as follows:

- 29 Want twice per week collection
- 15 Want recycling
- 11 Happy with service
- Other comments were nonresponsive

31. If the current program for the collection of yard waste does not suit your needs, please tell us what program changes you would like to see.

<b>Answered</b>	<b>19</b>
<b>Skipped</b>	<b>279</b>

They have been great
Scheduled day during the month for collection of yard waste instead of calling.
We have to call them to come pick up and they work in 6-week cycles.
no change.
No issues
Not really sure what the current program is.
Dedicated service that would provide a faster response time
N/A
Maybe provide an online scheduling option?
Recycle options
I actually did not know yard waste collection was a phone call away on an as needed basis. What number do we call for this?
This past fall, when i trimmed my trees i cut and bundled everything so that Waste Management would take it. Other neighbors who simply piled brush by the curb had it sitting there for weeks. I'm not sure what the deal was, but it's hard for me to imagine that none of them were making the necessary call to get the county to come out.
Garbage needs to be picked up more than once a week
Designated monthly pick up day
More clear information on the rules for pickup (I.e. what they will/will not pickup) and who to call to get items picked up.
I'm ok with it.
N/A
Just more pickup days and recycling services added.
More reliable pickup after calling in

32. Is there a litter problem in Gluckstadt?

Yes	28.50%	57
No	71.50%	143
	<b>Answered</b>	<b>200</b>
	<b>Skipped</b>	<b>98</b>

33. Would you utilize curb side recycling if it were available to you?

Yes, as long as the fee for garbage collection doesn't increase.	53.77%	107
Yes, even if the fee for garbage collection increased.	28.14%	56
No	18.09%	36
	<b>Answered</b>	<b>199</b>
	<b>Skipped</b>	<b>99</b>

34. Do you currently utilize Madison County's drop off sites for recycling purposes?

Yes	14.00%	28
No	78.00%	156
Recycling is not important to me	8.00%	16
	<b>Answered</b>	<b>200</b>
	<b>Skipped</b>	<b>98</b>

35. Where do you or the people in your household go to utilize public recreational facilities (ball fields, soccer fields, walking track, etc.)?

Canton	0.48%	1
Madison	61.84%	128
Ridgeland	18.84%	39
Jackson	1.45%	3
Other	5.31%	11
No one in my household utilizes public recreational facilities	12.08%	25
	<b>Answered</b>	<b>207</b>
	<b>Skipped</b>	<b>91</b>

36. What public recreational facilities or services would you like to have in Gluckstadt? Please check all that apply.

Baseball/softball/tee ball field	46.12%	95
Soccer field	42.72%	88
Flag football field	22.82%	47
Volleyball court	14.56%	30
Basketball court	15.05%	31
Walking trail	80.10%	165
Skate park	19.90%	41
Splash pad	43.69%	90
Public open space/passive activities	62.14%	128
Community center	34.95%	72
None	2.91%	6
Other (please specify)	17.96%	37
	<b>Answered</b>	<b>206</b>

Among the comments, some can be summarized and the others appear in the following table:

- 9 respondents want tennis courts, and perhaps covered courts.
- 7 respondents want a park with playground equipment and open space.
- 5 respondents want a dog park.

Lakefront or picnic areas
Too much to ask for public fishing?
Just safe places for gatherings of friends, family and kids.
Racquetball court, mountain bike trails
A Splash Pad would be well received. We experience several good options in and around Birmingham and I would be happy to discuss this.
Public library
Excercise trail. A walking trail like Strawberry park. Outdoor picnic tables.
I think it would be very smart to have baseball and soccer fields in our area, to host tournaments throughout the year. That could be a huge moneymaker for the city year after year for maintaining those facilities and for hotels/restaurants
Running / jogging trails or sidewalks
A bike park
Bike trail
Park with play ground equipment and an amphitheater, like winner circle park in Flowood.
Open space for community activities like Easter egg hunts, concerts, outdoor movies, community picnic, fireworks (to keep fireworks out of neighborhoods)
I'm a strong advocate for multi use trails and was planning on going to a board meeting to discuss the implementation of a community garden. Healthy resources are an essential foundation to a strong community.
Racquet sports tennis/pickle ball
Park

37. Would you be willing to pay more in municipal taxes to support the development of public recreational facilities or programs?

Yes	74.37%	148
No	25.63%	51
	<b>Answered</b>	<b>199</b>
	<b>Skipped</b>	<b>99</b>

38. With respect to the water service you receive, is it adequate for your needs?

Water is adequate for my needs.	90.55%	182
Water is not adequate.	5.47%	11
No opinion	3.98%	8
If inadequate, please identify any issues (low pressure, discolored water, frequent outages, etc.).		10
	<b>Answered</b>	<b>201</b>
	<b>Skipped</b>	<b>97</b>

The comments offered are as follows:

lots of boil water notices.
Water is very hard and often has a smell to it
We would like it more filtered for peace of mind
maybe a little too much chlorine occasionally
Discolored, low pressure. CMU water is so hard that it ruins appliances, countertop surfaces, faucets.
I have my doubts with the linked cancer risks due to chemicals in the water. Madison county has the highest risk breast and prostate cancer that have been linked to the water system! That's scary!
The correlation with the county being highest cancer stats due to water issues!
CMU is our provider. The water is hard and doesn't seem as good as bear creek. I would definitely prefer bear creek water to my home.
Discolored water, chlorine smell, bleached clothes from washing, hair feels like straw, cannot drink the water, everything about CMU water is horrible. There is nothing good about it. We hate it.
CMU water is awful despite it being "safe" to use

39. Are you connected to a central sewer system (i.e. Bear Creek or CMU)? If you aren't connected, then you have a septic tank or other on-site waste disposal system.

Yes, I'm connected to Bear Creek or CMU.	84.16%	170
No, I'm not connected to a central sewer system.	9.90%	20
Not sure	5.94%	12
	<b>Answered</b>	<b>202</b>
	<b>Skipped</b>	<b>96</b>

40. With respect to the sanitary sewer service you receive, is it adequate for your needs?

Sewer is adequate for my needs.	83.58%	168
Sewer is not adequate.	3.98%	8
No opinion	12.44%	25
	<b>Answered</b>	<b>201</b>
	<b>Skipped</b>	<b>97</b>

41. If you marked "sewer is not adequate" please identify any issues (frequent blockages, sewage back-ups, etc.)

<b>Answered</b>	<b>14</b>
<b>Skipped</b>	<b>284</b>

The comments offered are as follows, with nonresponsive comments deleted:

Blockage
Would love to be apart of central sewage
I hate CMU.
We're in city limits and still on septic. Nearby residents don't maintain their sewage appropriately, and daily the smell of sewage lingers in the air. It's embarrassing when guests come over. Even my own septic is a legacy system with field lines. While there's no smell and



I feel it's adequate, we'll be in the same predicament as neighbors if the system fails. Maintaining septic is costly, so I would much prefer to transition that to investing in municipal taxes to pay for public sewage. Germantown absolutely needs public sewage, and the city should require all residents to transition to the new public sewage once it's installed (within 12 months potentially)! This is most important to me as a city resident and has the biggest impact to my daily quality of life.

Bear Creek is already planning a solution to the lift station issue.

Sewage smell a frequent issue along many of the roads in town

Cannot get anyone to respond to my request for CMS to come out and check a sewer problem.

For my own personal property, the sanitary sewer service seems to be adequate. Possibly related to this question, however, is that our neighborhood smells like backed-up sewage on a recurring basis. Something is wrong and should be fixed.

Neighbor Ms house flooded as a result of sewage backup. I am constantly worried about that happening- we have small blockages and some bubbling

I've been told the Bear Creek sewer pumping station at the front of Ridgefield often overflows. I'm told plans are to enlarge and relocate it right beside Gluckstadt Rd. I'm not in favor of that location.

42. With regard to other services in Gluckstadt, please provide a rating using the following scale. Please skip an item if you have no opinion. Please provide any comments below.

	1 (most satisfied)		2		3		4		5 (least satisfied)		Total	Weighted Ave.
Quality of public schools	51.63%	95	27.72%	51	9.78%	18	7.61%	14	3.26%	6	184	1.83
Safety of public schools	47.16%	83	27.27%	48	14.77%	26	7.39%	13	3.41%	6	176	1.93
Ambulance Service	40.83%	69	27.81%	47	22.49%	38	6.51%	11	2.37%	4	169	2.02
Gas Service	51.30%	99	25.91%	50	9.33%	18	9.33%	18	4.15%	8	193	1.89
Electric Service	54.74%	104	26.84%	51	7.89%	15	6.32%	12	4.21%	8	190	1.78
Internet Service	48.51%	98	22.77%	46	14.85%	30	8.42%	17	5.45%	11	202	2
Availability of sidewalks	11.96%	22	18.48%	34	25.54%	47	19.57%	36	24.46%	45	184	3.26
Private property maint.	17.26%	34	37.56%	74	29.44%	58	10.66%	21	5.08%	10	197	2.49
											<b>Answered</b>	<b>204</b>
											<b>Skipped</b>	<b>94</b>

No comments were provided.

43. Is there a "sense of place" in Gluckstadt? If so, what elements of the community contribute to that sense of place?

No sense of place	67.90%	110
Yes there is a sense of place.	32.10%	52
	<b>Answered</b>	<b>162</b>
	<b>Skipped</b>	<b>136</b>

No comments were provided.

44. Please identify any elements of the community that detract from the sense of place?

<b>Answered</b>	<b>101</b>
<b>Skipped</b>	<b>197</b>

Comments provided as follows:

Moved here from Oxford 10 months ago. I enjoy living in Gluckstadt. Oxford has landmarks and cultural amenities. Because Gluckstadt is establishing itself, there's no culture just yet.
A lack of sidewalks and pedestrian-friendly areas, as well as a lack of outdoor community areas.
Buildings on Gluckstadt Rd are all different styles and a lot of small strip centers. The styles along the Parkway seem to be more uniform in style and look nice.
Too many gas stations
Discontinuity of architectural styles. Excessively wide streets that lack trees. Excessive parking lots with buildings far away from the road.
It just seems thrown together. Too many subdivisions just thrown up with not enough infrastructure to support it.
There is no town center and not yet enough business in Gluckstadt to keep people from traveling to other areas to do the majority of shopping, etc.
We are a commuter community with no place to congregate and get to know our town
Currently there isn't a hub of gluckstadt. It would be nice to have a "city center" that has charm, a recreational park, an outdoor amphitheater area at the park. Doesn't have to be big like Brandon's but something where city events or local bands could play during the spring or summer to bring the town together.
Too many white strip centers packed with niche places fit only for running in. New salons are nice.
Things that detract from the beauty of the countryside and the faith of the German people.
There's not really a central place where you can park the car and walk to different shops/do activities
Very commercialized area, with lots of gas stations
One side of the interstate is growing with shopping and restaurants, while the other appears too industrial.
No town center-Amphitheater
No central setting. No gathering place. Everything is piecemeal.
too many gas stations and signage
Lack of uniqueness of architecture, town square, landscape design.
It still feels very much like darts thrown blindly at a dart board. I think the city should embrace the German mantra and 100% target that. Similar to New Braunfels, TX. Maybe even provide tax breaks to businesses that embrace a German atmosphere. As the late kid to party in terms of being a desirable place, Gluckstadt needs to embrace this identity more and become "the place to go". That'll generate more outside tax revenue to help fund some of the things residents really want such as recreational use assets.
I don't feel there is a "city center" really, unless it's the Catholic Church? Like, where is downtown Gluckstadt? Now it's just houses or streets of strip malls.
Too many rental storage businesses, way too many of that 1 type business, wasted land use for a variety of businesses.
It seems Oktoberfest is the only sense of place, but I'm neither German nor Catholic. But that

is the town's roots, so it's natural to continue that idea some, but don't overdo it.
Above ground power lines in front of business and over grown lots, specifically along Gluckstadt Rd. near the interstate
The traffic problems.
No history. No downtown and no community area.
Too many small retail plazas.
All the new buildings so far are metal with fake brick. All look the same..
Most of the neighborhoods in Gluckstadt aren't included in the city limits . There's no recreational sports available in Gluckstadt so we have to use Madison Rush for soccer
Most of new strip centers lack character are homogeneous.
No centralized area for events, restaurants, city activities, etc...
It feels like Gluckstadt is just a road or 2. There needs to be a main strip/area of town.
Building architecture looks blaaa.
I feel like the community is beginning to develop this "sense of place". It will take time, but if areas are developed with "families" (with young and old children) in mind, our community will be the envy of Madison County.
bad infrastructure, ugly and sterile buildings, no curb appeal
Sidewalks. This will help tremendously for the people that work and live in Gluckstadt. I own Gluckstadt dental clinic and we would benefit so much from having a safe area to walk to restaurants or gas stations. I could even ride my bike to work. Patients that live close by could walk or ride their bikes to the office on a pretty day. Sidewalks make madison unique and I think Gluckstadt would benefit from them as well.
Too many strip malls
There isn't a place where people can gather to experience fine dining, shopping, etc. in one place, like the square in Oxford that was referenced above.
There is no uniqueness to the city yet. The high number of strip centers being built concerns me. That absolutely detracts from Gluckstadt having a sense of place. What I've seen so far only makes us look like every other city everywhere you go.
I'm glad in this section you mentioned the Square in Oxford. That is the absolute highest priority on my wish list for this city. We NEED something exactly like that. A well planned square with unique architecture and excellent mix of restaurants, bars, shopping, night life, and a well placed barely noticeable parking garage. It's safe, well maintained, and is a great place to spend hours for singles, couples, and families. We need that so badly. We have a unique opportunity as a city starting from the ground up. A square like that with a big green space (or courthouse building like they have or Canton has with community grounds around it) creates a real sense of community and offers so many opportunities for community events like family movie nights, Christmas lightings, other holiday events, parade and Mardi Gras routes, Easter morning sunrise services, pep rallies for local teams, and many other community gatherings. The city wants, needs, and deserves to have a unique city with a true sense of place. A legit, well planned and designed true town square would give us that.
Need green space for public gatherings Maybe a park or green space like Renaissance for hanging out
No parks or green space. Nothing that is definitively Gluckstadt. Create a square that defines Gluckstadt. Dig into the German roots.
WAYYY TO MANY GAS STATIONS!!! The entire facebook community would agree on this. Also most of the "strip mall" type buildings are to small to accommodate restaurants or anything other than a gift shop. They also look cheap and can become mostly vacant quickly. The gas station combo setup has got to stop
Road structure
Too many "strip malls" taking up space where bigger (chain stores) could locate.
[A certain builder/developer] has no basis for interest in the community other than lining his pockets. His websites are shady and stylistically his structures lack appeal. Allowing him to

continue is going to cause community displacement as people leave for better planned communities such as Flowood and Madison.
No Main St or square
East side of 55. Sketchy motel 8 blue sky gas station area.
No city center. No city welcome signs.
Right now it just feels like an industrial park with some strip malls mixed in. There's no city center, and it's entirely unwalkable.
Doesn't have quaintness.
The traffic
Gluckstadt is growing so fast. Don't think it will ever be a quaint community anymore. Too much traffic.
Looks like an exit on the interstate. Lots of strip malls, gas stations, nail salons and coffee shops.
There is no place in Gluckstadt other than homes and businesses.
Trash, no localized city center. All city and building is occurring on the west side of 55.
New and spread out
No one knows when their mailing addresses will change. No one will help with uneven sidewalks and potholes
Strip centers, self storage places and office warehouses .
Gas stations!!!!!!! Too many!!!!!!
You mention the Square in Oxford. Gluckstadt has no central location for people to gather, and it seems to have started as a community of people who preferred it that way. When the reality is that the community is rural and dispersed, it is difficult to synthesize a single identity.
There is no square
Way to many gas stations and liquor stores
The fact that there isn't a place like this and NO "night life" here. Everything shuts down between 6-8. It's horrible.
The large of amounts of gas stations and strip malls. No green space. The idea that we are a "community" with no real structure or purpose - other than building. While the building seem to have specific codes, there is no green anything - trees, flowerbeds, etc. It definitely seems like an afterthought.
Gas stations everywhere
Lack of visual standards to construction, no sidewalks, no Central Park or area to walk around in and visit businesses
New and more people coming in
I'm not sure what we're doing architectural-wise. For instance, Madison has certain building requirements for commercial establishments, like the red brick it's known for. Gluckstadt doesn't seem to have an established theme, so to speak.
- Entertainment options - Local shopping
So far we don't have anything that makes us unique... We could have a german hall with shops, a german pub, anything... right now we just have a german name and a sign with a clover and cute stores that hopefully make it
Gas stations and storage facilities. The area is somewhat "industrial".
i55 is a huge 'center of town' right now. we need a new/additional downtown type environment. some type of walking or square type setup / experience. Example: cotton row/sharpe st. in cleveland, ms.
Putting up a strip center on every corner
There's no centralized area or pedestrian areas to gather.
Lots of strip malls but at least they are nice looking.
Things are close yet spaced out in random places with no way of walking from one area to another

Too many strip malls, no sense of community center
Gas stations , storage buildings
The abundance of gas stations.
No town square or circle
Already crowded inner city. Traffic is awful. Things are too close together and not enough room inside businesses
High traffic on Gluckstadt and lack of connection between areas - feels disjointed due to lack of master planning plus traffic situation is unsafe.
Storage facilities, older buildings, multiple gas stations
No central downtown area or square
There is no "downtown." Everything is built off a main highway coming off the interstate. When you go to certain towns in our area you know the Main Street and community centers.
Too many gas stations and convenience stores
Number of service stations and storage buildings
There isn't anywhere for people to gather together as a family for a nice meal or for entertainment or for friends to gather. There aren't any sports facilities for our youth. Following events at Germantown schools often big groups want to eat together. There isn't any good options for this kind of fellowship.
City parks or places to gather or relax. We are only strip shopping centers and gas stations. GHS needs metal detectors.
Excessive amount of gas stations and storage facility. No common rec area or close community for people to gather and participate in community events.
seeing the back of the strip malls as you exit the interstate. too much parking and not enough street buffer areas. Break up the heat sink more! add landscaping areas. Itty bitty white houses all a row!
Strip malls
The city is broken up into different areas. No centralization. No common "meeting place" to generate a sense of community. Like a park, hall, downtown etc.
To many strip malls and large gas stations with commercial rental units attached.
It's a hodgepodge of retail that's not easily accessible and gas stations. Nothing flows. It's strip center after strip center with no connection.
The amount of strip malls - Gluckstadt is in a very rare position. They are creating a city form the ground up, and strip malls are cheap and commercialize the local businesses. It takes away from the intimate, small town feel.
There are no bars or places for adults to socialize and hang out. We have to drive into Madison, Ridgeland, or Jackson for that.
There is no city center. Gluckstadt Road traffic is backed up because of the back to back lights at Calhoun and St Joseph Church and I avoid it at peak traffic times.
Shopping is all over the place, no sense of a community, just buildings
Feels very industrial, spread out, not many trees or green spaces, no gathering spaces or charm
Heavy traffic make things stressful

45. If you have any ideas that would create or enhance the sense of place for Gluckstadt, please share them.

**Answered 97**  
**Skipped 201**

A nice park that's welcoming would be nice and activities for teens and children.
Public sidewalks and pedestrian-friendly areas :) More nightlife!
Architectural review to keep a 'vision' for our community and not just building metal buildings or

unattractive developments. Also, please, no more gas stations, storage facilities, or liquor stores. camper/boat storage on Gluckstadt Rd looks terrible!
Create narrower, tree-lined streets with buildings brought up against the road. More multistory buildings that can frame outdoor spaces, creating more comfortable gathering spots. Increased walkability and outdoor recreational opportunities. Architectural continuity without being cookie cutter.
Parks and Recreation youth sports clubs would enhance the community
Maybe create a square where we have a city hall somewhere in the middle of Gluckstadt but this can be done with years to come not right now as budget allows.
Focus on developing a nice area for people to live and not just letting everything be built to bring in revenue.
More parks and playgrounds. For people to gather and create a sense of community. Parades or fireworks other community lead events
Town center or "downtown" like Oxford or Ocean Springs
Parks are needed. City events are needed
Sidewalks. Bike Lanes. A nice recreational park. Outdoor amphitheater. Trails. More activities to do outside with families or friends. A city center with charm. More neighborhoods that aren't so cookie cutter with the same exact house and no trees. Let's try to keep some trees in the newer neighborhoods. There is a real opportunity here to make this a unique and fun town so let's figure out ways to plan for it.
Build a town square, give people larger spaces to gather —inside and out
-A German architecture theme.
-A Museum of Gluckstadt history (the German and farming)
-A walking trail park to enjoy the outdoors for children and adults. -A petting zoo for children to enjoy and learn about the animals that were part of the farming community.
Honestly, figuring out morning/evening work traffic would go a long way in lower everyone's stress level at when residents are coming/going. Most of that traffic comes from outside of city limits, but residents have to deal with it.
Hockey/Ice Rink.
Find a common theme to use within the city limits. I know it is too late now, but if all the new commercial buildings had a German theme reflecting our German heritage name that would have been cool!
Community events
town center-green space park-Ampitheater
Town square in the Bavarian style to celebrate german heritage. Strong emphasis on landscape design and lighting. Tasteful use and display of city symbols. Incorporate Dutch street engineering design principles.
German themed restaurants would be great. For the love of all that is good and holy, please no more gas stations. Embrace more German themed festivals. Encourage German themed floats during parades. I have zero ties to German things and it's not something I even considered when moving to the area. But, when I've visited places like New Braunfels, TX, my first thought as a visitor was "wow, this is cool". THAT'S what will make our city stand out amongst Madison, Brandon, and Clinton. At the end of the day, we're competing and have a long road to go playing catch up. We must take advantage of the one thing we have which is the potential to create an identity.
We need a town square for festivals and music and eating and a sense of place. Not sure where that would go but tree's would be a must for shade.
A park / lake combo , multi use sporting fields for traveling baseball/ soccer kids , a multi purpose amphitheater , a town center of open air music , food , entertainment on a small scale 1-2 person entertainers
Walkable town center
Community centers that offer indoor pools, fitness classes, sports like gymnastics for girls and boys, arts programs etc.
A town feeling like Oxford described above would be fabulous. Or combined housing, commercial, retail like Madison is developing along Main Street. It would give us a feeling of a town
Better looking construction. Good places to eat/drink. Better roads!

lights
See above
Enhancing the Gluckstadt bridge over 55 and the surrounding landscape. With the hodgepodge of buildings, landscaping is one of few ways to tie city together.
Sports bar, restaurants, fine dining, shopping options
New building architecture could help.
<a href="https://hoovermetcomplex.com/explore-play/">https://hoovermetcomplex.com/explore-play/</a>
<a href="https://railroadpark.org/">https://railroadpark.org/</a>
<a href="https://www.backfortybeer.com/birmingham">https://www.backfortybeer.com/birmingham</a> (see how this property is designed)
a walkable downtown area
Sidewalks, public library, bowling alley, somewhere where kids can go and safely hangout
A town center with a lake, upscale shops and restaurants. A park with walking trails, benches with flowering trees and plants, not just a bunch of soccer fields. There are people of all ages here, not just families with children. You need something for everyone.
Bring more shopping, fine dining, etc. to the City of Gluckstadt.
I will repeat my answer from question 45. We NEED a true town square like they have in Oxford. Well planned, well designed, and filled with an excellent mix of restaurants, bars, very active night life, book stores, record shops, hardware store, ice cream shops, a post office and shopping.
A place where people want to go and spend a lot of time. Not just filled with law offices and banks. A true community destination for young people, couples, and families to enjoy both during the day and well into the night. And very safe. And having the right mix of places people want to go and spend time ensures lots of foot traffic and a greater chance all those businesses succeed and become staples in our city. Also I think it would be a good idea to mix in lofts and office space in the second floors of the town square. Create a real sense of home that we all feel invested in
I thought the spot behind Callaway's lawn and garden and across the street from Germantown High was a good spot but I see it's designated for yet another strip center which we have enough of. So maybe the next best option is on the East side of 55 somewhere off of the Parkway running from Madison to Weisenberger and Gluckstadt roads. But that is my biggest hope for this city to create a true sense of place and pride in our what-could-be unique, well maintained and safe small town.
Need green space for public gatherings Maybe a park or green space like Renaissance for hanging out
A square with German murals or a glockenspiel, statues, something that is unique to the city. Maybe a city mascot.
Usually it thrives upon a historical setting.
Limit number of gas stations, nail salons, etc.
Improve landscaping on Gluckstadt road
Establish a chamber of commerce to help establish businesses and balance the community.
Main st
Utilize the area behind Callaways or the space across from the schools to create a "downtown" type space and not just another strip mall.
Better streets and a city center or town block.
Multi use common area that would include housing (townhouses), shops and restaurants, offices/businesses, and entertainment together
I don't really see how it is possible now. With the majority of the commercial areas on Gluckstadt Road and Yandell Road there is not a city center. Calhoun Parkway is becoming sort of a sense of place but is doesn't really do it. I think the sense of place is here but just because we know who we are. We are not Madison or Canton. Just our own city/ area following Yandell and Gluckstadt east and west.
We need a town center. If a place could be identified, I'd try to start small, like livingston did. Pick a place, and start using it (community events, farmers market, etc.) Get people accustomed to having a place. Ideally, eventually an actual town center could be built around this place that people are already accustomed to using for community fellowship. I envision a green space with where kids can play and small concerts can be held, walkable streets, small pedestrian scaled buildings (ideally at least one

being a restaurant), parking hidden behind buildings, a space for food trucks.
I would like to see more brick buildings rather than metal buildings with a facade. Some of the buildings look cheap. I would like to see more German style buildings.
Attractions or mini communities such as what you see in flowood like dogwood festival or in Jackson there is Eastover district and Fondren.
The city needs to be cleaned up. Parkway East could be better utilized. Traffic signals need to be studied and changed to better allow for the flow of traffic.
Community pool would be nice for people that do not hav a pool in their neighborhood pool
The area past Sullivans could become an area for a sense of place with sidewalks and and outdoor areas.
Give us an address
More & better roads & parkways!
Gluckstadt needs a town area, where people can walk from store to store and window shop.
Having a "square" or "Main Street" type area
Public park like Strawberry Park
Events like the Catholic church's GermanFest in late September or early October help with this kind of thing. Organized gatherings where people show up would help, but I'm not optimistic that people will show up if "Gluckstadt" as an identity marker is the primary draw.
We need a "sense of place" that offers restaurants, bars, shopping, and an active night life!!!!!!
Architecture similarities like Madison
More family oriented recreational activities and childcare/daycare options
I would be willing to volunteer to establish and maintain a community garden with hopes of one day expanding it to a community "wellness" area. I envision a community approach to maintaining and contributing to the garden's growth. With hopes of one day expanding the area to include scheduled discussions on health and wellness related topics, including issues involving mental challenges and self awareness. Additionally, a multi use path from the "garden" that runs throughout the city. Almost like the "lifeblood" of the community flowing from the "heart" of the community a/k/a the community garden. Feel free to reach out to discuss more: Les Mills, 601.540.6708
- Rec fields for youth sports
Parks, german architecture, a pub, an annual festival, a giant statue like a beer boot or hat or weiner
Architectural fluidity
a central common area. I know many of these types of spaces are formed naturally around courthouses and other main city areas of business, so perhaps we can find somewhere like that for Gstadt? I would hate to see the town over-run with strip malls.
Creating spaces for people to eat, hangout, and walk around.
There's really no "downtown" type area when you think of centralized places
Fix the chaos on Dee's rd and Gluckstadt.
Have nice structure in which are now starting but keep signs to a limit in height like Madison.
More family oriented gathering spaces.
Need a center of attraction
This is an excellent question that I will have to think about!
Love the idea of multi-use trails and shared common space like a town square. The roads around Gluckstadt including Stribling Ext and Calhoun aren't safe to add bike lanes and arent walkable due to narrow streets, lack of sidewalks and high traffic counts.
Our home is located in the city limits of Gluckstadt, but we are required to go to Canton Public Schools. In my opinion, if you are in the city limits of a municipality, you should have the ability to go to that municipalities public schools. This needs to be address for those that are paying for a school district that is not utilized and in a whole other municipality that you don't live in.
I love the modern white brick buildings built by Anthony Morrison. Those are aesthetically pleasing and make the community look nice. There should be a limit on gas stations, storage facilities, etc. to maintain the nice look of Gluckstadt.
Create shopping and dining areas that are within walking distance of one another. Of course sidewalks have to be put in to accommodate this
There is no city center or one place that people gather. It's just a bunch of streets strung together.



Community park and activities
Town center
Parks, sports facilities for the youth and adults. Green spaces, outdoor dining. A concept such as the District at Eastover.
A nice park like Strawberry Patch Park in Madison
Stop building gas stations. We have TOO many in a square mile radius. We should be called Gasstatdt.
Landscape ordinance & sign ordinance. Just as strict as Madison's.
A green space
The city is broken up into different areas. No centralization. No common "meeting place" to generate a sense of community. Like a park, hall, downtown etc.
A central, walkable location with multiple and diverse businesses located within that area.
Create a public space where families can meet, interact with the ability to walk to between retail, restaurants and churches safely. Outdoor venues for gathering would be great. A city center not a building but a location that brings people together. Police department needs to go meet the business owners and get to know the people. The job involves community service.
Connect the schools and hold events at above mentioned location to promote the schools and have events for the public like movies, markets, dances, fireworks, and the list goes on.
A square - Oxford is a fabulous example. A main street would do as well. something pedestrian/golf cart friendly - Ocean Springs' down town is a great example. We should be building up with second or third floors vs. out.
A city center, parks and recreation would enhance it.
I would focus efforts on all the development between Gluckstadt Rd and Church on Calhoun. Look at changing zoning so like businesses are group together such as a medical district.
It would be great if Dees and Distribution connected on the back end.
More trees, parks, green spaces, more unified look in architecture
Community cs yet

46. Where or what is your favorite place in Gluckstadt? Please identify that place, and tell us what makes it your favorite.

<b>Answered</b>	<b>103</b>
<b>Skipped</b>	<b>195</b>

Among the places identified as favorites, the respondents home or neighborhood was indicated 16 times, and Sullivan’s grocery store was indicated 18 times. Other relevant responses are as follows:

The shopping areas
Your Pie. Great pizza!
I usually go to Madison for Starbucks and I would prefer if we have a Starbucks and Barnes & Noble in Gluckstadt.
Food: Rice Cafe, we enjoy the quality and their service. Shops: Relish and the Linen Shop. Wonderful ladies and I enjoy the creativity there
For me it would be the churches and family.
I don't have 1, so here's my top 3. 1. Your Pie 2. Wayback Burger 3. Precision Martial Arts of Gluckstadt
The Bean Parlor! The only real, full service coffee shop in the area, with all made from scratch items.
The new shopping areas.
Your Pie (not in city limits) quality products, owner on-site

Baptist doctor office, new Uptown Pharmacy and Sullivan's.
Angelosvertica
I guess the new plaza at I55 and Gluckstadt rd. Or Sullivan's. Nice looking, modern shopping experiences.
Angelos
Angelos restaurant has great, plain food that we like. Sullivans is great but way too expensive.
Germantown High School area because seeing the young people playing sports makes me feel young again and brings back memories. Allows for outside activity of large numbers of folks
I like the curb appeal of the shops by Uptown Pharmacy.
Schools
Pot and paddle. Good food.
Stone ground coffee.. The place has a homey and well designed feel to it.
Right now it is Rice Cafe. Good food and reasonably priced.
Gluckstadt dental clinic (we were the first, the original OG's in this community) Sullivans for the convenience, calloways, your pie, the schools
Sullivans and Body & Soul
To be honest my favorite place besides our home and neighborhood may be Madison County Sports Zone. Our boys are sports and baseball lovers and our oldest plays for the Thunder. We are there multiple days a week. We actually do have a sense of place there. Have made great friendships thru our time there and had both our kids birthdays there a few times. We love and appreciate the Sports zone and feel like a family there.
I'd like to see us have similar training facilities for other sports as well: basketball, soccer, volleyball....
Johnnys pizza.
Sullivans, starke fitness (Gluckstadt fitness), the car wash
Bean Parlor - authentic and friendly. Has open mic night to provide a little entertainment.
Love the shopping center that has Filos and Rice Cafe. It's nice having a wide range of restaurants.
Angelo's good food
MS man, Stadt nutrition
Sullivan's because it is OUR grocery store. Any and all of the small shops and restaurants because they are OUR restaurants. Germantown middle and high school for obvious reasons!
Currently it's the strip mall at the corner of US-51 and Yandell simply because it contains my favorite things (donuts, beer, BBQ)
I love the look of St Joseph and also the new white buildings.
Angelos. Great food and friendly staff
Pot and Paddle. Great food, good people. Food the area does not already have.
East Gluckstadt Road. The road is wide and traffic flows well.
Coyote fitness
New businesses on Calhoun Pkwy
St Joseph Catholic Church is a beautiful building
Angelo's bc of food and expected to meet customers and demand
Calloways (biscuits) and Capitol Body Shop
Bicycle Revolution. Awesome people and a great sense of community.
Gluckstadt Fitness. The benefits of exercise and proper nutrition are vast. The gym provides me with an outlet to refocus myself and stay in shape. Mental clarity, stress reduction, strong heart and lungs, decreased blood pressure... just a few benefits of weight training that make Gluckstadt Fitness one of my favorites.

Germantown High School
It is the center of our community. It brings people of all walks of life together in support of our children, the future of our community. I love seeing businesses around our city support our schools.
3 houses studio because i love art and it's local and lissa is wonderful. I also love the owner at laignappe because she's always promoting EVERYONE and sarah sahler has the best kids clothes ever! Jesse at canvas cuts hair like a genius, sarah cook is the sweetest barista, mike and mike and mary and tony at Calloway always help me when my plants are dying or i just want to chat, and
St. Joseph's that's what the area was built upon/around.
Kinder Boutique (My wife) Jersey Mikes
Our favorite place is Angelos
Sullivans and Calloways offer a very homey feel.
GHS and our neighborhood. Since I work in Madison, most of the time spent in Gluckstadt is either at the school or in our neighborhood
Angelo's
Angelos restaurant offers good food and a nice atmosphere
Nail shop West of 55
Gracie Jiu-Jitsu Madison because they have established a family friendly environment and they work hard to better others and support the community.
Bean Parlor. This is the most unique and friendly shop in Gluckstadt. More businesses should take after them. Though I find the road to get there unnecessarily difficult, I understand and look forward to seeing an expansion that way - hopefully there will be a beautification effort along those roads that tuck back this way.
We enjoy the new restaurants

47. Where or what is your least favorite place in Gluckstadt? Please identify that place, and tell us what makes it your least favorite place.

<b>Answered</b>	<b>90</b>
<b>Skipped</b>	<b>208</b>

Catlett and Bozeman road.
all the gas stations
Burger King and the gas station adjacent. It's ugly, crowded on a small spot of land, and the traffic in and out is terrible. Also, as stated above, that boat/RV storage on Gluckstadt Rd is an eyesore!
Gluckstadt Road. Too much traffic!
Gluckstadt Road. It is trying to act as a highway and local street at the same time, which is a bad combination. Too many curb cuts to be a highway, but too wide to be a local street.
I-55 on Ramp
Germantown High School-the administration Dollar General also-dirty
Anywhere that the traffic is backed up
Probably the fact that all of our neighborhoods are very isolated. Unless you back up to another you are kinda stuck in your neighborhood. It would be nice to have community sidewalks/bike lanes so we could run or bike to other neighborhoods instead of lapping your own neighborhood 10x to hit a 5 or 10k.
Also the lack of a "city center"
That awful run down hotel on Gluckstadt Road- in fact that whole side of Gluckstadt Road,

east of the interstate
Anything that takes away from what attracted the new citizens of Gluckstadt.
The I55-Gluckstadt road interchange traffic. Gluckstadt road desperately needs the other side widened to 2 lanes.
Industrial area near Krystal
Too many storage places.
Krystal and the surrounding gas station area and empty lot.
The plaza by Yandell Rd and Hwy51. Outdated and congested. Looks too industrial around the intersection.
Not really a place but a thing. The chain link fence on each side of the west side of the Gluckstadt exit really annoys me. It feels trashy
Epic Donuts. We had high hopes for them but they been a big disappointment because of choice of products and very high prices.
Gluckstadt Rd , 8am and 5pm traffic.
I55 at Gluckstadt rd. Traffic!
I-55
The strip mall style retail plazas that are being developed on gluckstadt road from the Catholic Church to I-55 It is too difficult to know which stores are on Distribution Blvd and adjacent streets
Sullivan
The 2 storage facility facades facing Gluckstadt Rd. Cheap appearance
Gluckstadt road.
Gluckstadt city hall paying for a speeding ticket because of excessive ticketing by police
I personally feel that the prices of items/services are a little high.
The exit to Gluckstadt Road off I 55. It's ridiculous! The traffic light/interchange at Gluckstadt and Catlett is miserable. We need more lanes to filter traffic.
All the gas stations and all the dentists. Seems to be one every few feet.
Gluckstadt Rd; traffic
All of the new strip malls around the I-55 exit at Gluckstadt road.
No place in particular. But there just isn't very much to do/experience in Gluckstadt.
My least favorite place is Wayback Burger. We've tried it a couple times and have had horrible experiences there. Having discussions about that with others and I've discovered several people have had similarly bad experiences. Orders wrong both times we went and extremely poor customer service. I'm mad and disappointed because I want every business in our city to succeed and in order to do so their service and customer service should be held to a very high standard. That place is not. I hope they listen to feedback and improve. But we aren't going back and we aren't the only ones
Gluckstadt Rd due to the traffic!
Gluckstadt Road when I'm trying to get to the interstate. Sometimes I could walk the less than a mile route from my house to the interstate faster than I can drive it. The lights don't seem to be programmed right.
Mosley Meadows - too noisy & lots of excess traffic.
All of the dang storage facilities and gas stations. Please no more.
Anywhere on Calhoun Parkway, it's a mess and the development is awkward. On an occasion I eat in at Your Pie but that's about it. Super exciting time next to the gas station (how many are there now?)
East side of 55. Sketchy motel 8 area around blue sky gas station.
The area around the old motel northeast of the I55/Gluckstadt Road interchange. It looks rundown, vacant, and suspicious.
The corner of Yandell and Highway 51. It is so ugly! Needs some cleaning up and

landscaping.
The intersection of Gluckstadt Rd and Dees Way. Not much that can be done about it now, but having a carwash and a gas station serve as the gateway to desirable shopping and eating destinations isn't great.
Probably the industrial area, like Camper Corral.
Gluckstadt road
Gluckstadt road between 5 and 6 pm.
The area along Yandell Road. It is too small, floods, and looks horrible.
The fact that it's being called a city
The sewer logons behind powder keg. The smell hurts the businesses in that area. I know that y'all were asking about places to go.
Gas stations
At this point in time, probably Your Pie. We used to go there a lot, and we like the food and the price, but during the Covid crisis, we went for take-out, and the flippancy with which all official personnel were disregarding the mandated health and safety requirements - including allowing and apparently encouraging young workers to disregard the same requirements - was offensive. Food establishments need to prioritize the health and safety of both workers and patrons. I will not go back.
Industrial section
Too many gas stations
The gas stations
Krystal and Burger King because they make their own hours and close when they want and horrible attitudes.
All gas stations and storage facilities
Gluckstadt Rd at Church Road. Too many lights, too much congestion
Gluckstadt Road between Bozeman and 55. Speed limit needs to be increased and widening to 2 lane going west towards Bozeman from 55.
The numbers of gas stations seems a bit much. So, any of the numerous gas stations.
Gluckstadt Rd at rush hour
55 interchange - the traffic is unreal. especially at peak commute hours. between Gluckstadt and madison, i have come very close to being in a wreck. i know it's interstate territory, but it's dangerous, the transision of volume of traffic onto and off the interstate
Probably have to be the burger kind because they are never open.
Don't really have a least favorite place
The interstate exchange and the small area on each side is very congested at peak times.
Dees rd and Calhoun intersection.
Storage buildings... makes things look bad. Trailer and boat storage.
Sonic. The service is horrible.
Gluckstadt at the I-55 interchange - this area has become unsafe and is a nightmare to navigate from 7a - 8:15a and 4:30p - 6p. I avoid it and only use Bozeman to and from work since my teens drive to school. I would love to be able to visit one of our local coffee shops in the morning but traffic makes it impossible unless I leave home at least 30 minutes earlier than normal. Road infrastructure is a serious issue and is why continuing to build so many businesses along that Gluckstadt RD corridor could be to the detriment of those businesses due to lack of access because of serious traffic issues.
Exit off the Gluckstadt exit going west. It goes from two lanes to one and always a traffic jam.
Storage facilities and multiple gas stations are not aesthetically pleasing.
Gas stations. We have too many.
Germantown market C-store. It's junky, people are rude, plants dying outside. Color of building doesn't go with rest of town.
The East side of the interstate is kinda crappy looking. Can you get rid of the old concrete

pad from the former truck stop by the 55 north entrance ramp?
Too many gas stations.
All the storage facilities and industrial buildings. Takes away from the small community feel.
The numerous amount of gas stations
the interstate & Gluckstadt road - weeds along fences, ditches that are ugly.
Gluckstadt road starting at the North bound exit off I55 and going down to the intersection of Bozeman/Catlett. Need to add more lanes and increase speed limit to 45 after Stadt Nutrition with red lights installed at Red Oak Plantation, Arrington, and Ridgefield. Traffic flow during peak traffic times is closer to 45 in these areas any way and Gluckstadt PD seems to only patrol this area during non peak traffic times when the extra 10 miles an hour wouldn't make a difference.
strip malls. I'm over all the strip malls. When driving into Gluckstadt from the interstate, I think the car dealerships lining the way into the town make it look classless.
Wayback Burger and Gluckstadt Rd on weekday mornings
Too many gas stations
Poor commercial planning
Gluckstadt Road between West of 55 and Bozeman because of traffic.
The traffic on gluckstadt road near Burger King.

48. If it were possible to change three things about Gluckstadt, what would those things be?

1.	100.00%	136	136 persons offered a 1 <sup>st</sup> choice.
2.	92.65%	126	126 persons offered a 2 <sup>nd</sup> choice.
3.	76.47%	104	104 persons offered a 3 <sup>rd</sup> choice.

First Choice	Second Choice	Third Choice
four lane roads!	four lane roads!!	four lane roads!!!
Add Sidewalks	Improve the flow of traffic	Community experiences for a diverse population
How often a home can be rented per year	Longer traffic lights to move traffic along	Dog park
MORE public sidewalks and pedestrian-friendly areas	NO MORE gas stations or storage facilities	MORE options for nightlife (bars, parks, etc)
Orderly growth with a vision.	A sign ordinance to keep sign pollution out!!	
More walkable	More density	More outdoor gathering spots
More restaurants for family	Family Actives	More choose of Food Places
Allow for the cultivation and sale of medical marijuana like 74% of this state voted for		
Starbucks	Study places like Barnes & Noble	City library
Reduce traffic on Gluckstadt Road.	Stop rental properties.	Hyper focus on managing growth.
More food options for people with dietary	Walking Trails	

needs.		
Traffic flow on Gluckstadt road	Traffic flow on Bozeman road	
Trafic		
		Junky areas
More recreation (parks, movies, entertainment centers etc)	We have plenty of gas stations build more restaurants	Growing so rapidly some infrastructure isn't keeping up. Traffic getting bad. Also school system. We are so close to Germantown but are canton schools
Widen roads/traffic study	More entertainment options	Sit down restaurants
Red light at Yandell and clarkdell	Better striping and reflective items on all of our roads(there's nothing to show the lane differences)	NO APARTMENTS
Community Sidewalks/Bike Lanes	Recreational Park/City Center/Downtown Area	Bring in the charm -no more cookie cutter neighborhoods
THINK about what you're building — decisions have long term impact	Think like Fondren- quaint, varied, eclectic, stand alone -no more strips	Attract a few strong chains- hate to say but will attract others- Home Depot, CVS, go big and talk to Wegmans
More planning on the layout of the city.	A city square like a Germany town.	More communication.
Morning & Evening work traffic	Easier access to the stores down Dees Dr	
Widen Gluckstadt Road	Add an I-55 exit from Church Rd/Stribling Rd ext	Add a right hand turn lane from Dee's Way onto Gluckstadt Rd- cars waiting to get out can be backed up all the way to Big 10
More parks	better ability to run/ walk	bigger/ better roads
Widen Bozeman road	Widen Gluckstadt Road	
Distribute growth on both sides on interstate		
traffic congestion	town center - Amphitheater	parks and recreation
More dining options	Fewer gas stations	
Less traffics/better flow	Better restaurant options	Need a Walgreens or CVS or someplace to buy personal items.
Change the name	Prettier housing options	More restaurants
annex more communities into the city.	encourage more trees to be planted in neighborhoods; less grassy lawns.	
Public sewage available to all residents	Chain link fence at the Gluckstadt exit	Fix traffic flow
Road planning keeping up with growth.	A restaurant that has good simple breakfast.	No more banks or gas stations!
City enforcement of Rental property	Something for youth outdoor activities	Music / sports bar venues ( high end venues )
fewer gas stations. we dont need them on every street	better traffic flow (Bozeman Rd)	recycling (even glass)
Fewer strip malls	Better traffic management	Parks
Parks with playgrounds	Better/ more roads to ease	Community centers with plenty

for kids	traffic	of activities
Improve roads	Stop all the strip malls	Develop a theme and community assets
Incorporate a town feeling like the city of Oxford	Create a town feeling like Madison is developing on Main Street	Create activities for children and young teens
Quality of roads.	The smell around the Levi's plant.	Better looking buildings.
improve street		beautiful area
More events or festivals		
Nice park with sporting fields.	More cohesive appearance with some upscale restaurants and amenities	Increased speed limits on major arteries - one of the biggest gripes from visitors and residents. Hate being known as speed trap of central MS.
Fewer gas stations	Fewer street lights on gluckstadt road	Fewer strips malls with no common design
More restaurants	A main area for events	Parks and rec
Infrastructure	Roads	Parks
Be unincorporated again	Go back to Madison county policing	Build actual restaurants and stores that people want and go to surrounding cities for
Noise Curfew (including the roadways)	Addition of City Park (sooner than later)	Recruit Publix Supermarket and Chick-fil-a to the city.
road infrastructure	better dining options, no fast food	community sidewalks that lead to neighborhoods
Sidewalks	Traffic flow could be better	Too many dentists now
Road expansion		
Have a master plan before just letting a developer come in and just build strip mall after strip mall.	Plant some flowers and trees at main entryways to the city.	Make Gluckstadt Road four lanes instead of three.
More Shopping Options	More Fine Dining	More Entertainment (Movie Theater, Bowling Alley, etc.)
The building of an extremely well designed town square with green space and a great mix of bars and restaurants, night life, shopping, community needs like post office and hardware store, ice cream shop, etc. great place for community gatherings as well	Road expansions before they are in dire need of expansion. Catlett, Stribling, Gluckstadt roads to begin with. (Bozeman needs it too but I know that's Madison and also planned at this time)	Continue to allow fireworks in city limits. We love shooting fireworks in our neighborhood with all our neighbors on New Years and July 4th. Please allow them back so we can continue traditions we've already started
Better access to I-55.		
Traffic	More cohesive city plan	More green space
Road infrastructure	Have green space and activities	Have open swim at the high school pool
Get canton district as far away as possible.	RAISE THE SPEED LIMITS!!! It seems our speed limits were set	Allow the sell and use of fireworks. Fireworks should be



Purchase the northeast area (Texaco, your pie, etc) from them and all surrounding areas. Canton is a cancer	according to the first Ford Model T car. We now have vehicles that can drive themselves, stop themselves, 4 wheel disk brakes etc. it's time to step into 2023 and stop using the public's urgency to generate revenue	free to use within an allotted time frame. You all must remember you are appointed not elected officials. You have no right to completely outlaw something like this. I personally hate fireworks but you cannot take away freedoms. Shut them down at 7pm or whenever you all feel is fair. Do not outlaw anything.
Downtown area	Better traffic flow	Open space/park
Adequate roads/streets	Lower retail prices	More shopping options
Infrastructure/traffic	Offer fine dining restaurants	Offer music venues
Post office!!!	Better traffic flow	
Improve road conditions	Limit the number of strip malls	
Consistency in buildings	Less storage gas stations and storage facilities	Addition of a public park with public tennis courts
stop building gas stations and car washes	Bring a Kroger (Sullivan's is fine for a few quick items but too expensive)	Fix the traffic flow
4 lane with medians Gluckstadt rd west of 55 to Dewees	Connect Distribution and Dees Way	4 lane Calhoun Station Pkwy
The Gluckstadt logo.	Straighten Gluckstadt road and stripe	Red lights by 55 interchange.
Maintain minimal governmental regulations - let individuals and HOA's govern themselves	Better restaurants - fewer chain restaurants, more authentic food with soul and good atmosphere	
Add a drugstore or dollar store with a pharmacy.	Improve traffic flow	Expand the city limits.
Moving forward, I'd like to see fewer strip malls and more of an approach like the Township or Dogwood. Clustered shopping/dining areas that are easily walkable.	Consider acquiring some land on the Parkway and setting it aside as a future town center. If there's any way to develop it in a way so that it could stretch all the way across from 51 to the parkway it could serve as a really cool gateway to the city. It might be too difficult to have an actual road that runs all the way from 51 to the parkway (with the creek and the railroad to deal with), but there could be parking on either side and the core could remain pedestrian accessible all the way across.	Once a park/town center is established I'd love to see some walking/bike trails that would take you there.
No cheap looking buildings	Sidewalks everywhere	Landscaping.
Fix the Traffic	Add a nice park by the fire station on 51	
Widen Gluckstadt Road	Slow down and think about the	Build a park for families to enjoy

to 4 lanes from bridge to Bozeman	growth with news businesses	
Housing density. Less houses	Traffic flow. Seems unplanned	Number of duplicate businesses. Nutrition shakes, nail salons, sweets, coffee shops
More than one road that takes you everywhere	Widen Gluckstadt road	More restaurants and shopping
Traffic flow	Too many small developments	
Trash removal	Road improvements	Drainage
Speed limit being 35 on Gluckstadt road. It needs to go up to 45.		
Have nice soccer/ baseball complex	Traffic on Gluckstadt road is bad sometimes	Steak restaurant
Attention to potholes	Give us an address	Fix the uneven sidewalks in Ridgefield
Roads, traffic! It's terrible	Chic Fil A	Roads, traffic! It's terrible
Make the building architecture more like a Germantown look	Traffic control	Landscape at major intersections
Widen roads	No more houses until schools expand	No more gluckstadt police
Traffic issues on Gluckstadt road during rush hour	Need a light at Stribling Ext. and Catlett	
Stop building subdivisions	Stop gas stations	Build park
Aesthetic building codes like Madison	More local churches	Increase speed limit on Gluckstadt Rd to 45
Too many gas stations	More walking trails	
Less gas stations	Bike lanes	Traffic
All the Gas stations	All the strip malls	All the fast food (No sit down restaurants)
Neighborhood roads better taken care of	Green space or more aesthetically pleasing areas - flowerbeds, trees, etc.	Traffic flow off the interstate
Less gas stations		
Limit gas stations	Limit storage facilities	
More recreational facilities and a park	More sidewalks	Central business district that families could walk around , go to the park, and visit stores
Less lights	More traffic lanes	More family centers
Speed limit	Road widening	Speed limit
Addition of community garden and multi use trails.	A large body of water for recreational use.	Reduce gas stations.
Add a bridge for the train to go over Yandell road instead of through it.	Add a traffic light the intersection of Yandell Road and Clarkdell Road Ext.	Have trash collection 2 days out of the week instead of 2
Less traffic congestion	More family-friendly venues	Youth sports
Come up with a plan and	Build a side walks from the	We need activities for children

not just strip malls. Mayor mary was selective... i know we have to start somewhere and get money but geeze	neighborhoods to the highschool on that one street	
medical marijuana availability	traffic control	more common areas and outdoor amenities/parks
Need Green Spaces, park or walking trail	STOP all the strip centers. Create some sense of order to them.	A round a bout on stringing rd ext road and catlet intersection. Keeping traffic flowing I believe would solve many issues there.
Provide sidewalks	Increase police force	Stop building metal building
Traffic	Roads	Public park
No more gas stations	Add some large occupancy sit down to eat places	
Create a sense of town center	Redesign Dees rd	Stop giving permits to strip malls
Build things for young people	Get rid of storage buildings	More shopping to relax, stroll through town as a family.
No more fast food.	More family entertainment.	Better community gathering other than religious facilities.
No more gas stations	A diversification of the type of businesses	A park for walking & play area for children
Traffic	CMU water	
Traffic	Roads	
Infrastructure- too many people for our roads	Traffic	No more gas stations
Need activities for kids & teens	Restaurants & businesses open all day Sat & Sun	Widen Gluckstadt to 2 lanes both ways with middle turn lane & close traffic to Distribution Drive with access from Dees instead to resolve traffic flow issues
Downtown area that you can walk to restaurants and shops.	More family sit down restaurants	Outdoor activities like tennis, baseball fields m
Have a no kill animal shelter	Control speed on surface roads	Increase roadway infrastructure before building more homes
Change name to Germantown. Gluckstadt is too hard for outsiders to pronounce or spell.	More family friendly places to eat - not fast food.	Standardize plans for buildings to make sure they look nice. And less gas stations and storage facilities!
Less gas stations and metal buildings	Buildings that complement Gluckstadt heritage and make it unique	Better planning for commercial development
Green spaces	Community activities like German Fest	
Eating places need to be larger	Less srip malls	Less gas stations and C-stores.
More things to do	Safer traffic flow entering/exiting neighborhoods	
No more strip centers	No more gas stations	Build a park area
Lessen traffic, traffic control		

Stop building gas stations	More sit down restaurants.	Don't allow residential rent harms schools.
Keep things nice and classy	Set higher levels of building codes and ordinances to. Limit gas stations, storage facilities, no apartments and other things are at track nuisances and contribute to crime.	
Added lanes and routes to access I-55	Upscale restaurants needed	Entertainment options
Master Plan	Traffic Patterns long range	City center with arts center
Stop with strip malls	Need something to draw	Infrastructure: horrible traffic.
Traffic lights	Widen streets/roads	Increased/consistent speed limits
Widening Gluckstadt road	More stand alone, sit down restaurants	More family entertainment businesses
Check yourselves. Don't try to grow to fast because power is hard to give up	Adhere to the promises made when you we pushing incorporating	A plan! Rather than continuing to allow strip centers to be built that are full of businesses that will struggle to survive, back up. Create a center. Grow from there. Have the police meet people! That's goes for aldermen too!
Sidewalks	Well crafted, well thought-out standalone buildings	Multiple Upscale standalone restaurants/bar or a brewery
Add a 2nd lane to Gluckstadt Rd westbound	Better restaurants	More shopping options
Better roads	Better roads with more lanes	Better community planning
Better street planning to avoid bottle necks.	More organized development.	
More family activities	More non food places to sop	Add character in architecture, layout, greenery
Better traffic control/ more lanes	Restaurants with more seating	More drive thru restaurants

49. Is there any particular cultural or social event that is significant in the community and brings the community together? What is that event?

Answered	91
Skipped	207

By far the most popular response was Germanfest with 39 mentions. The other responses are:

Some sort of festival. Oxford has double decker, for comparison.
Movie Park
Similar to the Renaissance in Madison, something like that.
We are newer to the area but we did enjoy the OktoberFest at the catholic church. It was just nice to see all those people come out and see who makes up the town. We are looking forward to hopefully more community events.
I love the October Festival that the Catholic Church has each year. The German theme is great and is looked forward to each year.

Hands down – Germanfest. Second would be the Christmas parade. That was cool to witness and I felt really proud of our city for putting that together
The Christmas parade was great ! Continue that and add a thanksgiving , st Patrick’s - the more parades the better should have at least 4 a year of some sort and more events like Germanfest it’s great also.
needs a farmers market
Christmas parade
Community theatre
Bridlewood ladies night out
Greek fest
There are no significant events.
Public library events, festivals with live music, carnivals
Christmas, Independence Day, parades. These can be celebrated as a community at a great town square. Also family movie nights
The Christmas parade was great! We all hope to see it bigger and even better next year!
Parades and concerts
The Christmas parade was wonderful!
Germanfest and St. Joe get a crowd, but it's not great. The venue could improve by adding better entertainment and something more for kids to do than just cheesy pinterest games.
Homecoming at GHS
I've only lived here for 2 years, so i probably don't have the full picture, but Germanfest seems to be the most established and contextually relevant event. The Christmas parade was fun as well.
Germanfest. Also the homecoming parade at GHS was wonderful this year!
Christmas parade
Christmas parade, 4th of July celebration
Day in the country
GermanFest at the Catholic church. (I'm not Catholic, but we always feel like we should get out and go to this event.)
- Germantown high school football games. - Christmas parade
Music
Junior Auxiliary of Madison County's Childrens' Benefit BAll. and the Germanfest.
Christmas Parade
A music event that’s family friendly
Food, music, car shows
An outdoor space for live music and other types of performances would be wonderful! Or a theater!!
We enjoyed the first Christmas parade! Thought it was a great turnout and hope it continues.
Christmas parade was great! Would be awesome to have more community-based activities and events like this.
Wes Gannon’s bonfire
School events
The festival at the Catholic Church. Expand it to Saturday and Sunday.
Christmas parades. Markets. Weekly summer events and community gatherings.
Oktoberfest - it should not be at a church though. This last year's event had a great turn out, but I wish the city received some of the monetary benefits from this - it would be better received if it were in a more neutral and community friendly space like a park or square. More vendors would come out as well.
Fireworks show for the 4th of July

50. With regard to the development that is occurring in Gluckstadt, are you satisfied with the mix of new businesses and other uses? If not, what concerns do you have?

I am satisfied	59.35%	92
I am not satisfied	40.65%	63
	<b>Answered</b>	<b>155</b>
	<b>Skipped</b>	<b>143</b>

No comments were provided.

51. If there are any particular businesses/retailers/services you would like to see developed in Gluckstadt, please identify them by type or brand.

<b>Answered</b>	<b>115</b>
<b>Skipped</b>	<b>183</b>

Thai restaurants such as Thai Tasty
A nicely maintained dollar general, Publix, a nicely maintained Walmart neighborhood market (the smaller chain owned by Walmart).
Outdoor restaurants, more things to DO
Night life options. More affordable grocery options. Outdoor restaurants. Bowling, skating type activity places.
Target. Other Grocery Store
Medical marijuana
Lots of gas stations are opening. I don't mind that because price will be lower but 5-6 gas stations on the same street not apart is an issue which is concerning.
Chick Fil a! A bookstore.
Banking
Bigger grocery store, Target, nicer restaurants
I like the grocery store but we could use more like a Trader Joe's. Too many gas stations going up. Like the restaurants being built.
Chik-fi-la
Places for teens
We would love to see more healthier foods options. Examples: Maybe a juice bar, a good salad or greek restaurant, more organic food offerings. Maybe a bakery
I think Gluckstadt has everything the community needs but a post office.
Target, Kohl's for home goods and clothes. Potbelly or Which Wich sandwiches.
Better areas for children ie Parks, rec center, indoor swim or ice rink
Home Goods; Locally-owned places
a locally owned brew pub. pharmacy for prescriptions
Panda Express, Texas Roadhouse, Red Robin, a ramen restaurant, CupBop Korean BBQ
Walgreens or Ulta.
Aplos, Newks, Sakura Bana, Ballins
ACE hardware (large format). Local food businesses/restaurants.
German themed restaurants and businesses to drive outside visitors to come to us
Dry cleaners. Ace Hardware. KFC. Panda Express. POST OFFICE!
Sports bar restaurant , piano bar restaurant ;any live music venue but enough distance away from subdivisions and big enough for a crowd.

A skating rink or other type of physical entertainment type business for children would be nice.
Trader Joe's A different style/layout from the strip mall along Gluckstadt road
Target. Kroger (lower prices). Cracker Barrel.
Sit down restaurants
Post office; Kids party venues
Clothing store, butcher, high end restaurant, catfish restaurant, more dine in restaurants, another nice grocery
Kid play area, steakhouse, sports bar
We need sports bars and a rec center like Richland has. And no more mom and pop shops, real sit-down restaurants
Less strip malls.
I would like to see no fast food restaurants. We need a Target, Trader Joes, Publix, Whole Foods, a local farmer's market. More options for teenagers!
More sit down restaurant and sports bar
Fine Dining, a Target, a Cracker Barrel, TJ Maxx, restaurants with regular hours. A restaurant that is open later than 9:00 pm.
Shopping, Fine Dining, Entertainment (Movie Theater, Bowling Alley, etc.)
I keep harping on a true town square similar to Oxford and the way Canton is designed. That is highest priority. But we really need a night life for both teens/young people and adults. Bars and sit down restaurants. Italian, BBQ, steakhouses, pizza places, burger joints that have good customer service and good service unlike Wayback burger, I'd personally love a Popeyes, Chick fil A, Shipley donut. I think a diner would be fantastic located in the town square. Those kinds of food options.
For entertainment: axe throwing, bars, a board game bar similar to Dogmund tavern in Ridgeland, bowling, a place like The Yard in Oxford, a cigar bar, a wine bar. Places like that for people to hang out with things to actually do
Chipotle Mexican Grill, or some other more fast casual options similar to this.
More sit down restaurants
The business may not last if you don't get foot traffic here.
Steakhouse
Breakfast Restaurant Belk type department
Target, Whole Foods, Trader Joe's,
Salad Station; Book store
Clothing stores, Cracker Barrel, Buffalo Wild Wings, steak house
Tennis courts!
Kroger and Italian restaurant with real Italians
Park with play equipment, splash-pad and multi-use trails
Sporting Goods store, tool store (ACE bolt and screw has terrible hours), sit down restaurant, wal greens or even dollar general that's something that's open until 9 or so that you don't have to go to wal mart for
Drugstore
I'm very happy with all of the new businesses that are coming to town, but they would have been so much more enjoyable if there was something uniting all of them. I understand that land is valuable, but I'd argue that adding green spaces and walkability adds a lot of value as well. If there was an opportunity to park my car, and then get out and walk/shop/dine i think my family would probably visit far more local businesses. As it currently is we know what we want, we go park in front of that specific store, get what we came for and then drive off. If there was something that made people want to stay and explore i think they would.
Please, please...something for teenagers to do or an area to hang out!!! Target, Chic Fil A,

more clothing stores, hunting/fishing store for men, Publix or Trader Joe's. Also an upscale bar
Lost Sock. Really miss them. Regions Bank, a dry cleaners, Bells, shoe station or shoe store; Chick FIL A
Home goods. Crafts. Bowling/Family entertainment. Concert venue
Trader Joes McDonald's Popeyes Sit in dining
Sit down restaurants
Dollar general would be nice.
Hardware, clothing, something like TJ Max
Target, a shoe store, clothing store, fitness center
Chic Fil A
Cheese Cale Factory. Indoor go cart track. Things that young and old can do.
Affordable boutique clothing (Like Ace of Grace) or J. Jill type clothing, shoe stores, affordable home items (like Inside Story), salon/barber shops, affordable furniture (not CHEAP, but not as high end as Relish)
Anything but eating places
I have weird mixed feelings about large development projects. I'm content with what's been coming in and I'd be just as content to continue to travel 10 minutes for the business and retail locations that are in other parts of the metro area.
An upscale waffle house might be nice.
I resent when business that I associate as indications of poverty communities pop up, so I don't really want Gluckstadt to get a Dollar General or any predatory lending service establishments (PayDay Loans, etc.), and the presence of this type of organization would encourage me to expedite a decision to move elsewhere.
Clothing/department stores Dillards, Loft; Chain restaurant such as Cracker Barrel
Whole Foods
Fine dining; Trader Joe's
Chick-fil-a, Target, Publix, Walgreens, breakfast food places, diners, 24 hour food, sit down restaurants and restaurants open on Sunday, stuff for teenagers to do (movie theater, arcade, skating rink, mini golf and go-cart) Top Golf.
I don't feel there is an adequate mix of retailers. More gas stations than I can count. I would like to see more hometown feel - out door sit down restaurants.
Sports bar
Trader Joe's, more family style / sit down restaurants ,
Grocery. Sullivan's is pretty expensive
Family rec
Generally... more recreational based services.
Walmart. Chick Fila. Zaxby's. Chipotle's. Whole Food Market. Target.
- Sporting goods store (Dick's, Academy, Hibbett, etc) - Men's clothing store (Kincaide's) - Target
Children's activities, sit down restaurants (not chains), sports bars
somewhere for children to be able to burn energy at.
Higher End Hotel at the corner of Gluckstadt exit on the east side
Lowes or a target
Gluckstadt will need more office/medical/ manufacturing and less strip malls
Bigger scale shopping. Something where you have multiple stores to shop at. That actually stay open past 6.



Live music and different restaurants would be awesome.
Department stores, sit down/family restaurants, home stores
Container Store
When is Amerigo going to be here??
Trampoline park; Indoor play place (like Happy Land or Party Safari)
A barre studio, like Pure Barre
Larger pharmacy with night and weekend hours
Restaurant with weekend breakfast options
General store - could be something unique to Gluckstadt - not groceries but other things regularly needed that we all still have to go in to Madison to get from Walmart, Lowe's, etc
Don't get me wrong, I like the new businesses, but I am not fond of all the strip centers along Calhoun parkway. It concerns me about the future. Way too many gas stations in a small area.
Target, more family dining options (not fast food), Trader Joe's, Chic fil a, family entertainment
Men's clothing store. Family entertainment
Many of the restaurants so far are fast food or very small because they are in a strip mall. We don't have any larger freestanding restaurants yet or even fine dining. I would also love to see a spa/massage place.
Non fast food with seating space
Newks and/or McAlisters.
Pub
Nice spots for dinner. Less of the same type things going in. Would love park services!!
Nice men's clothing like Kinkades. Ladies shoes like Arco Avenue. Fewer chains and more local.
Waffle House; Sonny's BBQ; Dinner place, ie: steaks, drinks
Too many gas stations and strip restaurants. Need more sit down restaurants with higher quality of food, rather than take out.
I would like to see more family friendly places. Possibly places to gather with food and bands and games for kids.
Nightclub
Strip malls are tacky and there's so much development with what seems like poor city planning.
Italian restaurant; Seafood restaurant
More bank locations, more restaurants, more family entertainment businesses, more retail shopping, auto parts store,
Restaurants that you can actually sit down in with a bar, entertainment.
Entertainment for youth like a go cart track and games, skate park, skating rink, bowling
More local. Leave the commercialization to Madison and Jackson
Kroger; Target; Ross; Shoe Station; Burlington; Lenny's; Wing Stop
Breakfast spots, world market
Something to do for entertainment.
Clothing store, Children's clothing store, Target, affordable grocery store, kid and family activities, restaurants with larger dining space areas
McDonald's, Chick-fil-A, Trader Joe's, zaxbys, target

52. Thinking about the concept of curb appeal, are new developments in Gluckstadt delivering favorable curb appeal? If not, what would you like to see done differently?

Curb appeal is favorable	60.51%	95
Curb appeal is lacking.	39.49%	62
	<b>Answered</b>	<b>157</b>
	<b>Skipped</b>	<b>141</b>

No comments were offered.

53. If you answered “Curb appeal is lacking” above, please share what you believe should be done differently.

<b>Answered</b>	<b>60</b>
<b>Skipped</b>	<b>238</b>

Add nice bushes or landscaping
Less parking lots!!!
Some look very nice (the white/black ones on Gluckstadt Rd, Sullivan’s, Twisted Turnip) but some are just strip centers with no personality (the strip Dominos is in). I believe, again, a vision would help. It would also be nice to require landscaping and green areas.
More review of city needs. Where will a Main Street be? Post office? Official downtown area?
Businesses should be brought closer to the road with the parking in the rear, allowing easier access for pedestrians from the sidewalk. More multistory buildings like the Tindle Dentistry building.
Too many subdivisions with smaller homes that are already not being kept well
Curb appeal is favorable now, but a town full of shopping strips may not age well
Bring in the charm. Such an opportunity to build retailers, homes, public spaces with charm and landscaping.
Do you love all the fences that line Stribling Extension?
Businesses need some continuity in the visual beauty of the businesses instead of just a bunch of stores.
More attractive architecture
Incorporate stronger landscape design.
Chain link fence! Business buildings are fine
Too many storage businesses ! It’s a waste of land/ space to have 10 of the same large use businesses in same 5 square miles. I fear it’s too late now they are all here.
More modern bet spent on landscaping. Infrastructure other than strip malls. No centralized planning.
Incorporate a town feeling like the city of Oxford. Create a town feeling like Madison is developing on Main Street With mixed residential, retail and commercial spaces. Create activities for children and young teens.
Better looking buildings. No more cheaply built metal buildings.
Bland and no landscaping
Stop building gas stations and try to have similar designs on future strip mall construction
We need a community architecture and manicured sidewalks with greenery.
I would recommend more landscaping/greenery like Madison does. It looks nice and pretty
See my answer to #51
Enough of strip centers. I do like how they are painted. They look good. But the more show up I feel will appear really choppy and impersonal. That’s why I want a town square. Make our city look and feel unique. And look attractive and personal. The more strips we have the less personal we look and will look like every other city in this state

It's difficult to get to the buildings and the road system is a mess. The buildings are oka all start to look the same.
Curb appeal is fine but the "strip malls" look cheap. The buildings themselves look great but small businesses stacked together isn't always great in the long run
Most places look sterile...needs more richness and design!
Drive down Siwell Road in Byram. That's what you're building. Stop with the building until you design the roadways. Stop bringing in low quality businesses. Find a way to hide the dumps that are already here like the car dealerships, tent rental, manufactured structures etc. Also fix the mess going into the area with the car wash and restaurants. You're probably going to have to tear stuff down to get it right. It can't handle the traffic with one entry point and the road ways and design (or lack of) makes it an industrial park with some lipstick.
Callaways is an eye sore and they should "specialize" in curb appeal. The Shell station has zero landscaping that's maintained, the Texaco Germantown market always has trash out front
Copy madison. More greenery and landscape
I think having some landscaping standards could go a long way. Parking lots should be broken up with some planted islands.
Curbing, Street widening
Fix the sidewalks in Ridgefield
Better architecture. All the strip centers look the same.
Too commercial
No more strip malls! We are the strip mall and gas station capital of the state!
Answered above - create a plan for green spaces. For instance, at 463 the flowerbeds are so well kept. The Christmas lights/decorations were a nice idea!
See above no sense of place; no same architectural design everywhere
It's all just mini strip malls that look cheap, why not require a more modern German look?
Inconsistency of the buildings architecture.
It's favorable but a german theme would have been unique and cool
Little to no landscaping. More greenery is a necessity.
Strip Centers
Less metal buildings and more of a German theme
I'm really in the middle here. It's not the worst it's not the best.
Gluckstadt could develop a city symbol like Cantons 'lights' or the tomatoes in Chrystal Springs. Something German to honor the city's settlers.
You just go to one place and leave. It doesn't flow.
Again, the strip centers don't appeal to most. The city really needs an identity and a German downtown area.
Larger lots
It looks like every other city. It doesn't have its own identity
They all look exactly alike. There needs to be landscaping done.
More architectural diversity. The commercial development trend is low cost strip mall look
Newer businesses have great curb appeal. The older businesses do not keep up with upkeep and curb appeal. Some appear run down. No sense con contribution to keeping our community beautiful.
The strip malls will not age well. There's no cohesiveness to all of the developments and there's no central downtown
It is so white. The strips...what happens when there are empty businesses bc it is so expensive?
Strip malls are tacky and there's so much development with what seems like poor city planning.
No more gas stations; too many nooks and crannies behind Hotspot and Burger King

Need better planning and beautification steps in place

I am not a fan of painted brick. Would like to see an architectural committee to have more cohesive color schemes.

Stores and businesses don't seem connected or unified. They're random and spread out.

54. Should Gluckstadt require new development to adhere to any particular architectural theme? If yes, is there a particular architectural style you think would be appropriate?

No	31.68%	51
Yes	68.32%	110
	<b>Answered</b>	<b>161</b>
	<b>Skipped</b>	<b>137</b>

NOT industrial...
The style of the Catholic Church - not sure what you'd call it. Maybe modern German. Sullivan's is nice.
French creole maybe with a Bavarian twist. True Bavarian is too kitschy.
Similar to the shopping center that include FILO's
German motif.
Could go with the white brick and black accents or a modern twist on German style
The way that the new places look now is really pretty
Charm! Not cookie cutter or store front basic strip shopping centers.
But the design should be well considered with curb appeal
German
continue the brick/ German theme
Something similar to a German theme village
modern like the new Trustmark - Priority One banks
Brick
Brick exteriors. No sheetmetal buildings or whatever they are called.
New Orleans style
not particular...just don't make it too expensive like "brick city" to the south.
Bavarian! Though strongly encourage? Not mandate?
German
German themed. But not housing.
Brick / Old South
Brick without white paint. German influence. Too late though.
Something similar to Madison to keep continuity
Updated version of Madison architecture
White shopping centers with the black signs and lights reflecting from behind are beautiful and classy. Would love to see this type of look continue for new establishments.
Something like Madison has because that's who we should be a part of.
Urban
I like the white buildings coming up, could stick with that...I dunno much about architecture
I wish I knew architecture better to give a good suggestion. I do like the white paint and signage for the strips we currently have. I also like that madison has red brick buildings for all their businesses. And no tall signage. Really keeps it looking nice.....I would love the architectural style to be strict and mostly uniform. But I'm not educated enough on it to offer a real good suggestion

Modern or German
German
European flair henceforth the name Gluckstadt
Love the white buildings with black accents
Brick veneer, classy signage, landscaping, attention to hardscapes
Not white brick
Restrictions on sign height and only brick
Just a theme of no metal buildings and require nice landscaping.
Traditional Neighborhood Development. I don't think that there should be one specific architectural style but i do think some guidelines should be put into place to try to make the architecture as timeless as possible. Please just don't let that architectural vision go overboard or become too stringent (looking at you, Madison)
More German style and NO cheap buildings.
No more metal buildings
German motif or anything that looks compatible. Not just random.
Continuous, similar styled , non-metal buildings.
I don't know, but it would be nice to stand out.
I suppose something with the German heritage
White exterior
Architectural Review on all new building. Need to look good like Hallmark Cleaners building
German
Like the newest development Gluckstadt RD (with FILO's) or red brick like the CalhounSta development. Minimal/aesthetic signage.
The same as surrounding area
I like old towne
Modern look. Not a lot of brick like Madison
I do think that there should be an aesthetic standard, but I do not think that
Somewhat German maybe???
Seems a little late for that. But you would need it to fit into the current scheme. Looks like there is a lot of white brick with black trim. Looks nice enough - don't change now! Definitely need to include more green spaces.
Not sure that is not my area
A touch of modern German
The red brick in Madison is nice. The white and black on some buildings isn't bad.
German
Anything as long as it is kept consistent.
German theme
Just nice and clean similar to Madison
Similar to St Joe's, Sullivans, the strip mall that contains FILOs
All brick or German-like structures
The 'non strip mall' look
City of Madison ordinances have worked for years.
I personally like the style where Uptown Pharmacy is as well as over by Filo's
Keep the German theme
White brick, modern
Something that makes Gluckstadt unique. Maybe German styles
Maybe a slightly German feel without going overboard with it.
Home town look

German feel
Not sure
Brick
Modern and clean and someone uniform. Nothing gaudy
something beside strip malls. Maybe a strip mall that looks like juniper jewelry in Madison
This is a terrible idea that stifles innovation and creativity and complicate\$\$ the process for new businesses unnecessarily
Consistency but nothing retroactive. Balance
Modern Germanic or
If painted brick is going to be allowed to continue I would like to see something regarding maintaining the appearance to be clean and fresh.

55. If future development in Gluckstadt could be modeled after some other community, what community would that be? In other words, is there a city or community that has a great curb appeal, and a great sense of place that you would like Gluckstadt to model? If so, what community or city?

<b>Answered</b>	<b>94</b>
<b>Skipped</b>	<b>204</b>

Among the responses Madison was mentioned 32 times. Oxford was mentioned 6 times. Other comments are:

BENTONVILLE, Arkansas
Bigger cities like New Orleans, Savannah, Charleston College towns like Oxford, MS; Boulder, CO; Davis, CA
Madison, Hilton Head, SC.
I know some don't like it but madison has some of the highest property
Values and best schools in the area. They are doing something right.
Birmingham areas of Homewood (Edgewood and SoHo), Mountain Brook Village (Village and Lane Park), English Village, Crestline Village
Downtown Little Rock -any place with a solid plan. We are getting to the point that Gluckstadt is already ruined—too much same developer, same look, little stifling, awful parking strips!
Look at the older cities in Germany for a visual model, but this is a new city not an old Mississippi town. You have to look at what first caused people to notice Gluckstadt. Many people came out for the Germanfest to enjoy safe family fun and felt like it would be a wonderful community to live in. You must keep that feeling in order for Gluckstadt to continue to be a beautiful place to live.
Rosemary Beach FL
Ballantyne, NC
Lewisburg West Virginia; Germantown TN; Natchez MS
Savannah, GA
Fredericksburg, TX
Leavenworth, WA. Another German based location we love to visit.
Dublin, OH. Alpharetta, GA.
Colony park Ridgeland
Broomfield, Colorado. Specifically brandywine community.
Madison mixed with downtown Brandon.
Ridgeland
I have found this city very appealing.

<a href="https://mtlaurel.com/">https://mtlaurel.com/</a>
An urbanized European city
Seaside Florida
Oxford; Madison; Town squares in many towns like Oxford, Canton, and Geneseo, IL. Canton for the square design but Oxford and Geneseo for the cleanliness, design, businesses, and community feel
There is a town in Georgia that has embraced its German heritage and is a tourist destination There is a town square
Austin Tx or Savannah GA
The state of MS doesn't have any ideal communities. A downtown area that's packed with restaurants, pubs, clothing shops, boutiques, arcades, etc would be amazing! All matching architecture.
Switzerland ch
Ocean Springs, Bay St Louis
Flowood layout with madison ascetics
The wharf at orange beach. Even Madison. We're currently heading to another Pearl.
Ocean springs , madison
Downtown Ocean Springs
Rosemary Beach but with German style architecture.
Ocean Springs
I like the German Idea
Fairfield Alabama, Madison, MS, Germantown, TN
Widen Gluckstadt road
Ocean Springs, Madison
Helen Georgia.
Rustic appeal like Ridgeland Main street
I live here because I like here. I don't necessarily want to become the next Fondren or Oxford or Seaside.
Ocean Springs or Natchez. Not necessarily the curb appeal but they have great bar's, restaurants, shopping and night life!
Not sure but Helen, GA for a few German type businesses
German
gemeinschaft A sense of common identity, shared beliefs, close personal relationships, as well as an attachment to traditional and sentimental concerns are the major characteristics of gemeinschaft.
Franklin, TN
Helen, Georgia
Everyone is going to say Madison, so Madison I guess.
Ocean Springs is cute with large trees and a pedestrian down town
Germantown TN
No but I like a clean nostalgic feel to the city that gives you a sense of home, family, comfort and safety.
New Orleans Garden District
I really like older southern downtown area in small towns. Not exactly sure if a particular city, but I think the city could have planned some type of master plan to make a downtown area before all the strip centers took over the entire available areas.
Alpharetta, Ga
Madison. Southaven.
Celebration, Florida Savannah downtown

Rosemary Beach, Florida. Walkable area with several businesses.

Dogwood area in Flowood

Woodstock, GA

56. Please list Gluckstadt's three greatest strengths.

1.	100.00%	112	112 persons offered a 1 <sup>st</sup> choice.
2.	92.86%	104	104 persons offered a 2 <sup>nd</sup> choice.
3.	71.43%	80	80 persons offered a 3 <sup>rd</sup> choice.
	<b>Answered</b>	<b>112</b>	
	<b>Skipped</b>	<b>186</b>	

I have grouped the many responses into categories, with the respective responses, as follows:

Category	1 <sup>st</sup> Strength	2 <sup>nd</sup> Strength	3 <sup>rd</sup> Strength
Community amenities	3	3	4
Community leadership	5	6	5
Growth potential	<b>24</b>	<b>16</b>	<b>14</b>
Housing affordability	4	2	0
Housing availability/mix	5	6	3
Location	13	9	<b>17</b>
Quality schools	11	<b>18</b>	9
Safe community	<b>20</b>	<b>14</b>	<b>11</b>
Small town/sense of community	<b>20</b>	13	6
Strong tax base	2	6	3
People/families	5	9	8
History	0	2	0

The full responses are as follows:

1.	2.	3.
Affordable homes	Great schools	Family friendly
Small town	Schools	Quiet
community	growth	potential
Community	History	Potential
Police force	Firemen	
Somewhat blank slate that can be molded	Relatively wealthy	Great public schools
Police Department	Fire Department	Community Support
Clean	Friendly	
Great schools	Madison County	close to Jackson
People	Leadership	Location
Safety	Cost of living	Schools
Police	Fire	Ambulance
Lots of potential	Young, energetic citizens	Location
Close to metro but far enough to afford a more relaxed peaceful	Larger lots for homes	Quick proximity to the interstate to commute



vibe		
Schools	Family- oriented	
NO APARTMENTS	nice homes	Good people
New city, New opportunity	Great area and location/proximity to Madison, Ridgeland, Jackson	Desirability for new businesses and opportunity for community growth
Potential- waning though	Good location, away from hustle of Madison - need to make and keep quaint	Schools
Safety	History	Schools and Churches
Future Growth	Not Canton	Far enough away from Jackson/ridgeland to feel like an escape
Unique independent businesses and restaurants	Good schools	Good housing
safety		
Friendly people	City is young enough to plan a beautiful city	Convenience
Established home owners		
Community Involvement	police department	German fest
Homes	Location	Safety
Safety	Friendly people	Quiet
Land	Unique blend of heritage and culture	Relative affluence
New/Intriguing	Blank slate	Near to Jackson with a Madison buffer
Community	Room for managed growth.	A good start!
Geographic Location	Germantown schools / Subdivisons	Being incorporated now , thanks Lisa !!
Attracts new families	Open spaces	
Schools	Drinkable water	Gracie Jujitsu
Affordable housing	Good location	High Income tedidents
Safe community	Nice neighborhoods	Close proximity to I-55
Room to grow	Money to develop	Small town
Ease of access	Police and Fire	
Relatively crime free	Relatively high household income	
Location	Access points	Schools
Leadership seems to be strong.	Community is ready to support the city's growth.	
people	school	newness
Neighborhoods	Schools	Good businesses
Affordable		
Space	Safety	Strong School System
Citizens and business owners with a vested interest in the design, success and future of Gluckstadt	The ability to basically start from scratch. Learn from the strengths and weaknesses of our surrounding areas and other towns in America	Location
People	Location	Surrounding industries
It's willingness to make changes and grow	It has unlimited opportunities	The people
It's a clean slate. There's potential for a beautiful new city!		
People	Schools	Safety
Location	Community	
Fire protection	Nice housing developments	
decent tax base	established neighborhoods	community anchor at St. Joseph

Blank canvas	Tax base	Schools
New	Young population	Close to Jackson
Low crime	Highly educated citizenry	Low tax rate
Location	Great People	Housing
Good schools	New interesting businesses	Young families
People		
Not crowded	History	Feels safe
Police Department	Board of Aldermen	Fire Department
Location in relation to Jackson/Madison/ridgeland	At this time still feels small town	
Upcoming town	Newly developing	Eager to make it a great place
New city	Dedicated leadership	Residents ready for change
Lots of new businesses	New police	
Safety	Location	
Safety	Community driven	
Safety	Good schools	
No apartments/few short-term rentals	Safety	Family oriented
Schools	Eating places	
There is a large, diverse population.	The proximity to strong public education and availability of affordable houses draws in families who value both work and education.	The community is and feels very safe.
Small town feel	Good schools	
Homes	Community	
The love of the community	The multitude of ideas and wants	
Good space to work with	People in charge that seemingly want to make a better place	
Proximity to Madison	School system	
Location	Schools	No apartments
Variety of food/services	Quality of schools	Convenient proximity to the above
It's new and because of that has the benefit of being able to create a strong, unified community early on.	The city's involvement with the community and transparency.	It's safe and now is the time to make sure it stays that way.
Location		
Growth	Property value	Location
Kind business owners	Not many chains	A community that seems to want to support them
people	diversity	health and wellness centered/focused businesses
Affordability of housing	Diversity of housing	Potential
Location	Fire service	Police
Schools	Community	Location
Location	Schools	Fresh canvas for development
Building up the area	Schools	Families
Schools	Local businesses	Country feel but city access
It's a developing city	Have an opportunity to plan an effective layout of the cityscape	Location
Safety	Community/neighbors/inclusivity	
Sullivans		

Close-knit community feel	Safe community to live in	Schools
Great schools	Affordable but nice housing	Low crime
Leadership is strong (mayor and city officials)	Police force is growing strong	The people of the city care and want to see it be successful
Good schools	New homes	Growing community
People of Gluckstadt are community minded	Good city leadership	Small business owners instead of chains
Safety	New homes	Small town feel
Location	New city with opportunity to do things right from the start.	Growing
Lots of potential	Relatively small community	Good schools
Safe for citizens	Great schools	Growing community
City management	People	
Room to grow	Sense of community	Community support
Community leaders	Police and fire department	
location	location	location
Safety		
Tax base.	Tax base.	Location
Housing	Schools	Opportunity for growth
Good school district	The potential	Receptivity for the community at large
Low crime	Growth	Development
Families	School	
Younger demographic	Can build the city with it citizens input	Low taxes
Good schools	New developments	Taking citizens opinions into consideration

57. Please list Gluckstadt’s three greatest weaknesses.

1.	100.00%	116	116 persons offered a 1 <sup>st</sup> choice
2.	85.34%	99	99 persons offered a 2 <sup>nd</sup> choice
3.	72.41%	84	84 persons offered a 3 <sup>rd</sup> choice
<b>Answered</b>		<b>116</b>	
<b>Skipped</b>		<b>182</b>	

I have grouped the many responses into categories, with the respective responses, as follows:

Category	1 <sup>st</sup> Weakness	2 <sup>nd</sup> Weakness	3 <sup>rd</sup> Weakness
Lack of curb appeal	1	0	5
Growing too fast	2	3	2
Infrastructure problems	14	9	4
Lack of city center/vision/identity	21	15	12
Lack of parks, recreation, pedestrianism	9	11	13
Lack of variety in shopping, dining, entertainment	7	13	19
Limited room to grow	2	2	5
Limited tax base	1	3	1
Schools	1	1	2

Traffic congestion	36	13	7
Undesirable land uses	11	10	7
Other	11	19	7

The results above are truly interesting. It is no surprise that people identified traffic congestion as the number one weakness, because perhaps every respondent experience congestion every day. Close behind traffic congestion is lack of city center/vision/identity, and this category received high marks across all three opportunities to identify weaknesses. This, to me, emphasizes the power of good city planning and urban form versus hodge podge development. Unfortunately, Gluckstadt suffers from old, hodge podge development patterns.

The full responses are as follows:

1.	2.	3.
No community cohesion	Roads and flow of traffic	No public parks or green space
Rental properties	Streets need widening	Flow of traffic around schools
parking lots	storage facilities	gas stations
Seeming last of vision for new developments	Drainage issues	
Inexperienced board of aldermen		
Inhospitable for pedestrians/disabled people	Sprawling development may not provide enough tax revenue to support itself	Lots of land in floodprone areas that will require careful development
Public Work	Streets	Trash
No youth sports		
No square like Oxford	No community center or get together	No Renaiinsance similar to in Madison
Overcrowding	No fine dining	Traffic
Traffic	Size	Traffic
No sporting activity	Traffic	No cultural activity
Too little regulation	Too little emphasis on quality housing and businesses	
Need sports facility and rec centers. We have to go to Madison and Ridgeland to play baseball football go to movies shopping	Infrastructure: stop building houses without adequate infrastructure and planning	Road maintenance. Some of the roads are getting in rough shape
Traffic		
TRAFFIC PROBLEMS	Street issues (potholes, no reflective lane markings)	No gathering places for citizens
Lack of walkability/bike-ability	Lack of charm	Lack of community city center/parks/recreational areas
No thoughtful planning	Need a post office	Too many fence developments backing to main roads
Street repair.	Growth has happened too fast.	Lack of bigger picture planning.
Growing pains	Dealing with existing infrastructure layout	
Too much traffic for the area's roads	Too many gas stations	Growth along fence along I-55 south looks ratty, same as along Gluckstadt road
things to do	shopping	
Narrow streets	Too many subdivisions	Needs parks and landscaping
traffic		
no parks and recreation	no town center	no pharmacy
Traffic	Lack of small homes/patio homes/nice townhomes.	No 'downtown'

Allow people to cut all of the trees	Ugly houses	Vanilla, cookie cutter vibe
the traffic on Gluckstadt road is		
Entertainment options	Recreation options	Curb appeal, sense of place
No identity	Canton city limits extend way, way beyond where they should. They could really mess up the Calhoun/Sowell area	Too many gas stations
Needs bigger tax base to support too much growth	No "down town" city center	Too many boutique stores that don't appeal to enough people.
Gluckstadt Rd traffic	Too many storage businesses	Lack of available land for community development
swampland	car dealerships	
Nothing to do	Traffic (including at schools)	Lack of sidewalks/parks With playgrounds
Started out as an industrial area	Road qty and condition	Anthony Morrison
Strip mall style retail along Gluckstadt Road	Commuter and school Traffic, need wider roads and I-55 exit to reunion	Lack of community feeling
Roads	All buildings are starting to look the same	Stuff to do
Not well known		
Roads not able to handle traffic	Need larger tax base to pay for everything trying to be implemented.	
Better road system	More commercial real estate developments/mix use facilities	Park
Building mediocre restaurants and stores.	Too many gas stations.	No entertainment
Citizens need places to enjoy their city outside of their own neighborhood.		
roads	traffic	newness
Need more community events	No public library	No sidewalks "in town"
Traffic		
No sense of community		
No Shopping	No Fine Dining	No Entertainment
Roads insufficient for the growth happening and will happen	We don't have a town square which should have a green space in the middle for community events. A real "downtown" area to expand around and be proud of	The removal of fireworks after this past New Years, and doing so without a vote from its citizens. Not a good look and bothersome to us as to who is making decisions without us. Makes us ready for town elections
Traffic	CMU water	Lack of identity
Traffic	Infrastructure	Limited things to do - even limited sit down resty
Some of the roads that are already in place will never be able to accommodate the large flow of traffic we are seeing. Most likely it will cost more than we have to remove and redevelop some of our streets	Canton holding us back from growing	
Infrastructure	Lack of restaurants	No public parks
Infrastructure can't keep up with growth		
Road conditions	Traffic	Too many convenience stores & not enough sit down/ stand alone restaurants. Lack of hotels
Roads and Traffic	lack of parks	now thought in community design

		and plan for growth
Cookie cutter strip malls		
New	Too close to canton	No direction
There isn't a ton of unused, open land within the city for development	It can be tough to stay informed about what's going on in the city	Infrastructure is already strained
No history of a plan because it was the county	Probably funds to do all that needs doing.	
Much of the in-place infrastructure and development had no cohesive master plan	No real sense of community yet	Small tax base
Over policing		
A few Cheap buildings	No sense of cohesiveness in the beginning	Lack of places for teenagers to hang out
Rapid growth/over developing	No "downtown"/lack of character	Services are lacking in relation to significant tax increase
Traffic	Prices	
Traffic	Road conditions	Noise
Gluckstadt road needs to be widened	Speed limit on Gluckstadt road is too slow	Potholes
Roads	Traffic because of roads	Roads
Building architecture	Traffic	
Traffic	Unelected officials in charge	Crowded schools
Limited family activities	Limited shopping options	Traffic issues
Gas ststions	No park	Nothing for kids
There's not all that much to do. ಠ_ಠ	The rural nature of the community means that it is tough to find a community spirit.	Folks who live here spend their time doing work - many in other communities - and aren't necessarily interested in making time to do community.
Building standards		
Schools	Gas stations in every corner	No park
Gas stations	Liquor stores	Storage units
Grew too fast before becoming a city	Schools-need bigger public and private options	Not enough space to develop everything
Lack of family needs - parks for children, easy dining options,	Not being careful about what businesses are brought in	Growing too fast for their own good
Proximity to Canton	Land locked	
Roads	Weird zoning pre city	
Speed limit on Gluckstadt Rd	See above	See above
It's new and still developing: so, lack of uniformity in building codes.	The bottleneck of traffic at the Gluckstadt exit during peak hours.	Lack of community/recreational activities and spaces.
Traffic congestion		
Not reaching full potential yet	Letting one or two people seemingly run the show	Needs activities for kids... not just babies to be clear
traffic	lack of public amenities	cell phone usage at the middle school
No order to buildings being built	Lack of green spaces. We have to take daughter to Madison or Ridgeland	No true sense of identity yet
Architecture	No sidewalks	Traffic
Traffic	Rushed expansion	Traffic
Traffic flow	Sit down restaurants	

Heavy traffic	Too many strip malls	No sense of city center
The flow of the stores and restaurants	Will be over crowded	
Gluckstadt view coming off of 55 could be greatly improved.	No park access	No walking areas
Does not have much room to expand	No post office	Only one grocery store
Infrastructure		
Traffic	Too many chambers knocking on doors	
Traffic	Too many Gas stations	Over-crowding at schools
Lack of infrastructure for growth (roads especially)	Lack of central/common space	Lack of community & family activities
Lack of overall city plans	Limited ability to control areas that over lap the city limits (canton)	Lack of land for new developments
Not enough moderately priced homes (\$400-600)	Too much traffic	Too many gas stations and storage facilities
Lack of planning	Lack of adequate roadways	Lack of family activities
Too many C-store/gas stations	Car noise and speeding on Stribling Extended	Not enough types of businesses that people use every day
Traffic flow	Lack of parks/things to do	Too much of same type of businesses
Too many convenience stores gas stations	Lack of 24 hour pharmacy	No park. The high school is the center of the community
Traffic control		
Too many gas stations	Few quality restaurants	People renting houses to be in school district
Family friendly spaces	Things for kids to do	Gas stations and storage facilities.
Roads cannot handle populated	No Central downtown	No parks or recreation
Traffic	visual clutter	cohesive planning - filling in flood plain areas -
There should have been a plan before things just popped up.		
Streets and roads	Identifying a reason for incorporating	Sense of community
Traffic control	Lack of places for families to go	Number of strip centers and gas stations
Lack of a plan	Control by a few	Trying to grow too fast
Lack of looking to the future	Consideration for a younger, childless generation	Nightlife activities
Traffic control; congestion	No entertainment/social opportunities/events for youth or adults	Small square mileage
Too many people/poor infrastructure	No community	Curb appeal
County didn't do any infrastructure improvements..	Traffic bottlenecks because of lack of through streets.	No cohesive development master plan.
Traffic	Not enough sit down restaurants	Not enough shopping for everyday options

58. Please list Gluckstadt's three greatest opportunities in the next 25 years.

1.	100.00%	83	83 persons had a 1st choice
2.	85.54%	71	71 persons had a 2nd choice
3.	67.47%	56	56 persons had a 3rd choice
	<b>Answered</b>	<b>83</b>	
	<b>Skipped</b>	<b>215</b>	

I have grouped the many responses into categories, with the respective responses, as follows:

Category	1 <sup>st</sup> Opp.	2 <sup>nd</sup> Opp.	3 <sup>rd</sup> Opp.
Develop a unique, complete community	32	12	11
Developing parks, recreation, entertainment opportunities	15	13	7
Encourage quality growth	14	20	12
Correcting traffic congestion	7	8	2
Maintain high quality of life	5	7	7
Enhancing schools	4	2	5
Annex, more room to grow	3	5	4
Other	3	2	8

The full responses are as follows:

1.	2.	3.
Improved flow of traffic	Recreational parks	Community pool
The potential to build an attractive community with a cohesive vision	The potential to have a safe, attractive community balancing residential and commercial development	The potential to be a community that people desire to be a part of - a place to raise their family - a place to live, work, and play.
Create desirable community while avoiding mistakes of other suburban cities	Utilize demand for schools to drive high quality development	Promote commercial development that reduces need for commuting/traveling outside the city
Potential with baseball and golf clubs		
Build more streets and apartments	Great people	Great Mayor and Council who are working great for the city!
A great place to live and work	To annex more subdivisions	Promote community spirit.
Safe	Respectable	Tight knit
Road improvements	Continued business growth	More neighborhood
Our own school system	Build up the restaurants, shopping (bigger stores) , recreation. Make gluckstadt a one stop shop	Library
It's a blank slate, plan and build wisely		
Parks and recreation can grow	Traffic can be fixed with efforts	Lots of growth
Business Growth	City Center/Parks/Recreational Areas	Schools
THINKING	Being different from Madison	Keeping schools top tier
Opportunity to keep a unique small city	Opportunity for specialized businesses.	Continued safe family environment.
To be a hub for the all the neighborhoods to the east for dinning, entertainment etc		
To become a new shopping destination		



Sidewalks everywhere would be great!	It is early enough to plan a beautiful plan for all ages	
educational improvements and pride in the institutions	industrial park - new high quality jobs	cutting edge research facilities
Correct traffic flow	Stop cutting trees and utilize the natural beauty of the land	House prices
Annexing land between here and canton	Attractive location for additional corporations (Nissan, Amazon, Levis, Argon, Fastenal, etc)	
Embrace the German theme	Grow west before Madison can grow north	Kick canton back to canton
Controlled growth, no high density housing	Safety.	
Community wide events/ Germanfest, parades	Anything outdoor activities for teenagers	A every weekend small/ medium live music / live entertainment venue
support healthy lifestyles		
Recreational facilities	Parks/playgrounds/sidewalks	More traffic lanes
Stop building strip malls	Improve traffic flow in numerous places	Develop a cohesive plan with grander vision than what is currently being built
A chance to develop a sense of community with new developments	Add exit on I-55 to reduce commuter and school traffic concerns	
To be the next, new "Madison"	Attract bigger businesses	Continue to raise property value
I think the city has the potential to be the a highly desired location to live.		
My house value sky rockets!	Best place to live and visit!	We will be the next Madison or Ocean Springs
Sense of community with festivals	Sense of community with public library	Sense of community with a local bar/sports area/bowling alley
Increased Shopping	Increased Fine Dining	Increased Entertainment
Building a legit town square. The business, community, and family opportunities that brings with it. Create a real "downtown" with room to expand around it	Continued draw for businesses and families. Could be a great thriving small town in the near future if run and planned correctly	Could and should be a town with great schools for our juds
Become a destination not a strip mall center		
Infrastructure and the road system - Yandell rd is awful	Bring in a Target - affordable	Green space with trails and outdoor activity space
Growth	Development	A stronger community
Correct traffic needs		
It will be the next Madison	My home value triples	
chance to design a community and make it great	continue to improve education	manage housing developments
Anex flora	Better schools	More businesses
Blank slate - we can make this community what we want and have room to grow	We can learn from nearby city governments on both ends of the political spectrum on what has worked and what hasn't	We have few codes and regulations, and we can keep it that way. Governments rarely relinquish powers once

		they have them.
Long range planning for growth.	Control/oversee the growth to meet a vision.	Expand the city limits.
I see Gluckstadt as a place that could become the kind of place that i always hoped Madison would become when i lived there. A place that encourages small businesses and gives them the freedom to do what they need to do to thrive.	With new housing constantly stretching our way I think there's a good opportunity to cater to young families that are looking for a safe, affordable community with good schools, but that is more laid back and relaxed than Madison	With careful planning i think there's a cool opportunity to grow into an organic looking community merging the new and the old, rather than a cookie cutter town
Family Entertainment		
Potential to have a quaint, unique town	Opportunity for new business	
Growth	Attraction to businesses	
Manage mix of business and residential w/o over developing		
Sports and rec areas could be awesome	Family entertainment areas	School system growing
Build a great city	Improve traffic	Provide residents with great city
Commercial development	Economic growth	Population growth
Growth	Expansion / annexation	
Opportunity for growth that appeals to families	Opportunity to for a development plan that meets the needs for residents	
If the city could provide a space for large community gatherings, there could be a possibility of great opportunities to collaborate between business owners and educational institutions. (A 500ish-seat auditorium would allow for all sorts of collaborative projects between artists, musicians, theatre makers, coffee houses who are already doing open mic nights [shout out to the Bean Parlor!], and other creative humans)	It'd be great to get a public library! And if these community spaces could be in one place, that library could be on the same property as my imaginary auditorium. And the playground I mentioned earlier could be on the same property. And then we'd have an attractive community space where people would WANT to come.	Establishing a clear community identity and supporting that with annual events. (See what Columbia, MS has done with their winter wonderland thing. It's a whole thing, and it's kind of neat. We've already got the "German Community" aesthetic going; surely there's something here.)
Townhall	Development plan	
Parks	Biking	
Quality suburb living	Small town feel - if the sense of community ever arrives	
Road widening	Business opportunities	Housing
Opportunity to establish itself as the premiere health centered community.	Opportunity to establish itself as the safest community.	Opportunity to establish itself as the community with the best schools.
A german theme shopping center with yearly event	A rec center like castle rock co	More sidewalks and bike paths than you can imagine... maybe ms could get healthy
embracing renewable energy	creating common areas that promote natural healing and	serve as a supporting community to new industry

	conservation	to the area, with workers
Centralized location/identity		
A post office	Annex more area	A road from gluckstadt rd to Yandell rd
Economic growth	Business growth	Increase in housing prices
City planning for offices/medical	Expansion on Calhoun to create a city center	Income from travelers on I-55
To have quality stores come to the area	Jobs	More families moving into area
Road structure improvement	Parks	Local restaurants
Spread out.	Road maintenance	
New public school(s) to accommodate our children without overcrowding	New recreational facility	
Common space with trails for recreation & community events	Resolve traffic issues and make community more walkable & bike friendly	Great opportunity with master planning to become both a family & retirement community
To start now with an organized plan to build a beautiful small city and keep it that way.	Bring in new residential developments to support the commercial growth	Location off the interstate between Madison and canton
Build central businesses districts to create uniqueness	Plan for better traffic flow	Build on the existing community involvement
Attract good businesses that will REMAIN in business	Develop a city center	Develop outdoor spaces for walking , biking etc
To develop a city that resembles Alpharetta, ga	To bring in businesses that are in high demand	Opportunity to make a unique, amazing city
Attract higher income home owners	Keep crime low or non existent	Expand city limits
Sports complex	Amphitheater	Quality restaurants
Master land use plan	cut off canton to the north	cut off Madison to the south
Attract business and industry.	Updating infrastructure	Maintaining infrastructure
Bringing in more businesses	Parks or walking trails	More new construction residential housing
Having a higher quality of living than Madison, Oxford, or Ocean Springs	Creating a community with a lot more to offer than good schools	Being a tourism spot
Growth	Create direct access to interstate from Stribling Rd/Ext.	Recreational activities
Next best community!		
Schools to accommodate children	Build a park (ex. Strawberry Patch Park)	
To build a family friendly area with entertainment.	To keep taxes low with conservative spending.	To create a unique city unlike others in the county.

59. Please list Gluckstadt’s three greatest threats it may face in the next 25 years.

- 1. 100.00% 106 106 persons had a 1<sup>st</sup> choice
- 2. 75.47% 80 80 persons had a 2<sup>nd</sup> choice
- 3. 56.60% 60 60 persons had a 3<sup>rd</sup> choice

Answered 106  
 Skipped 192

I have grouped the many responses into categories, with the respective responses, as follows:

Category	1 <sup>st</sup> Threat	2 <sup>nd</sup> Threat	3 <sup>rd</sup> Threat
Growth with inadequate infrastructure; Traffic	31	12	9
Encroaching Crime	24	10	8
Lack of uniqueness/identity	10	15	14
Limited land availability	6	4	3
Increase in rental properties	5	7	2
Proliferation of undesirable land uses	5	3	1
Blight, dilapidation, vacancies	5	3	0
Government ineffectiveness	5	4	3
Lack of funding; Increasing taxes	4	4	2
Excessive taxes/regulations	3	1	0
School Overcrowding	1	5	1
Overpopulated; too much growth	0	3	3
Other	7	9	14

The full responses are as follows:

1.	2.	3.
Crime	Lack of vision making us another community of metal buildings and vacant businesses	
**REDACTED**		
Continued sprawl costs more than the tax revenue brought in, leading to financial difficulties for the city	Distance from job centers makes it difficult to escape bedroom community status	City must be prepared to transition from greenfield new construction to brownfield revitalization and denser infill
Leadership not respecting the voters of this state		
Lack of funds		
Canton encroachment	Too many rental houses	Ignoring landscape opportunities
Encroachment	Annexation	Crime
Staying stagnant		
Crime		
Overgrowth and congestion	Don't build a lot of low income housing such as apartments.	Enough gas stations liquors etc. Don't let gluckstadt fill up with cannabis sales.
IF YOU LET APARTMENTS COME HERE	If you don't address traffic	Too much growth without proper planning
becoming another cookie cutter city without charm/uniqueness	not being community friendly	not being outdoor activities friendly
Becoming worse than Madison	Building too fast - too "same"	God forbid- becoming Canton
Grow passed Gluckstadt to Livingston or Flora. It must retain a special attraction.	It would just be come a business city and not a family city.	It would loose it's safe environment.
Not being careful with land	Attempting to expand while being between madison & canton	

in city limits		
Population explosion, without the infrastructure to support it		
safety		
Overcrowding	Crime	
Neighborhoods need strong HOAs to keep the upkeep and landscaping current	Strong police force to keep crime out of our area.	Care taken in being careful what businesses are approved. We need a variety.
crime	homelessness vagrancy	property taxes too high and increasing
Safety - issues from Jackson	CMU issues	Traffic
Too crowded	Traffic congestion	No activities/restaurants/shops to entice people to move
Madison supervisors allowing unfettered subdivisions East and West of the city.		
Encroaching crime from Jackson	Careless planning without sense of style	Poor city management and misuse of tax dollars
Lack of clear direction creating a chaos of businesses	Not staying ahead of infrastructure	
Too much growth that is just done for the taxes.	Too many people!	Traffic
Crime/ drugs	Too many rental houses - no apartments !!	The federal government politics and policies
weed		
Over loaded roads, in next 25 minutes though not years. It's happening everyday	Overcrowding the school with ever expanding population	Crime expanding due to small PD and increased population.
Overgrowth without proper infrastructure		
School overcrowding	Heavy Traffic, roads too narrow to accommodate population	
Apartments	Canton	Over development
Crime		
Mass exodus due to high taxes.	Injuries due to over policing.	
Respectfully, Gluckstadt must maintain a high standard of living for its citizens and listen to them to avoid problems we are seeing in other communities that are close to us in proximity.		
overpopulation	crime	boredom
Too many of the same types of businesses (gas stations, dentists, burger joints)	Overpopulation with no road growth	Schools getting out of control
Crime spreading to the suburbs from Jackson		
Becoming too crowded	Potential for lower income housing	Potential for more crime
Apartment complexes and low income housing. Over time that brings with it decrease in property values and crime. If that happens then people will move away. And businesses will follow suit	Poor and/or corrupt government that would ruin this great opportunity to create a real unique town that people and businesses really want to be a part of for many many years	Inability to maintain families and businesses that are the lifeblood to a safe healthy town. We need to get off on a good foot now with our elected officials, city planning, police and fire departments. And also the ability to adapt if things change so we continue to thrive as a community

Water system	Traffic	Infrastructure
Road system isn't addressed and it becomes to congested	The developments are popping up too fast and the houses are getting smaller	Nothing to keep young people here.
Low income housing	Apartment complexes	Negative people in the community that will never be satisfied, over policing (the current team is plenty and the few I have met are great people!)
Crime		
Overpopulation	Higher taxes	Crime
Traffic that can't be supported by current road system		
gas stations, liquor stores and car washes	built itself into a box with a difficult way of organizing itself on calhoun parkway and the inlet with the burger king	businesses that can't survive because of poor products or saturated market (coffee shops for instance)
Proximity to apartment complexes in Canton		
Canton	Schools overcrowded	Infrastructure failure from lack of capacity
crime	overregulation	over dependence on nearby communities
Encroachment from Canton.	Traffic and infrastructure	Rapid growth cause challenge
Overdevelopment before a master plan is in place, resulting in an unfixable hodgepodge with no opportunity to create a sense of place	Lack of community pride due to no sense of community	Crime
Over crowding		
Overcrowdedness	Being too close to Canton	
City of Canton		
Traffic	Crime	
Over developing and empty strip malls		
Dangerous residents from nearby poverty stricken communities could come shop the city		
Too many cars for current traffic flow	Utilities keeping up with growth	
Become like Canton	Officials become corrupt	Back room deals start occurring
Crime	Traffic	Lack of industrial industries
Crime	Tax increase	More wrecks from too many vehicles on Gluckstadt road
Lack of proper Road system	Crime	Land to expand
Madison	Canton	
Increased traffic	Increased safety concerns with population and commercial growth	Too many "trendy" themes (designs, businesses) that don't have staying power
Growth and lack of infrastructure	Overpopulated schools	Subdivisions
Bigotry and corruption in local (governmental) power	Individuals who wield substantial wealth -	A kraken? I don't know.

structures.	especially in regards to organizational development - holding processes hostage for their own financial gain.	
Dilapidated building because if no standards	Need to ensure no apartments	
Too much fast food	Too many gas stations	No focus on enjoying the outdoors
Small food places already in business closing	Overpopulated	
run down businesses that can't keep up	Too many rental properties	
Potential land locked	Lack of rural feel	
Apartments just outside the city		
Road conditions		
Not	Expanding	Above
Over commercialization.	Lack of quality vendors.	Any decision not made with the communities best interest long term.
Squeeze of Canton/Jackson		
Negative leadership	Small minds	Lack of funds, bad economy, terrible start initially
crime	corruption of elected officials	over-growth of housing, with no supporting infrastructure i.e. roads, etc.
What will these strip centers look like in 25 years	Lack of identity	
Losing undeveloped land to madison	Being annexed by canton	Turning into a unsafe area
Over crowding	Crime	Lack of business diversity
Traffic will drive consumers away	Over development not planned will saturate the city with strip malls	Not enough houses and residents won't provide enough taxes for services
Crime		
Infrastructure failure	School crowding	Too much housing development
Slow growth/revenue due to economic downturn		
Property values declining		
Crowded	Traffic	
Over-crowding	Less green space	Infrastructure failure
Road & infrastructure issues	School overcrowding	Annexation battle and sprawl from Canton
Businesses in all of the strip centers closing	Empty commercial space	Lack of residential growth
Lack of planning for the future	Failure to offer an unique atmosphere will lead to the city being like other cities and it will loose its attraction to businesses and families	Keeping crime low
Crime from close apartments in Canton	Junky C-Stores	Traffic problems
Growing too quickly for infrastructure	Using up all the land for strip malls	Missing the mark on what is needed/desired

Crime from canton and Jackson	Businesses not surviving high rent of newly built strip centers	Do not allow apartments or condos for rent
Too many gas stations	Commercial rental prices too high	Rental homes
crime	infrastructure	traffic
Empty businesses	Run down strip malls	
Restrictive ordinances	Expanding beyond their means	Global warming
Traffic control	Housing not being able to keep up with growth	Community members spending outside of the city due to lack of options
Won't be able to survive because people don't want to be annexed due to tax height	No cornerstone businesses to offset lack of tax base.	Small businesses will not be able to afford rent
Poor planning or lack of foresight will turn us into a second or third choice community	Exodus and lack of retention for a younger generation	Becoming another "retirement town"
Decline in growth due to congestion	Losing revenue to neighboring cities due to lack of entertainment/recreational activities	Closures of small businesses due to overpricing and no buy in from consumers
Over crowding	Lack of community spots	
Building apartments	Crime from Canton	
Over taxing and regulations on businesses driving them out of the city.	Over regulating and taxing citizens and driving population out.	

60. Please provide five words or phrases that you would like to characterize Gluckstadt 25 years from now. Think of this as words that would appear in a vision statement.

1.	100.00%	84	84 persons had a 1 <sup>st</sup> choice
2.	96.43%	81	81 persons had a 2 <sup>nd</sup> choice
3.	89.29%	75	75 persons had a 3 <sup>rd</sup> choice
4.	83.33%	70	70 persons had a 4 <sup>th</sup> choice
5.	71.43%	60	60 persons had a 5 <sup>th</sup> choice
	<b>Answered</b>	<b>84</b>	
	<b>Skipped</b>	<b>214</b>	

The responses to this question are varied. All responses are below, and you can see a great deal of commonality among the responses, such as community, safety, beauty, charm, quaintness and others.

1.	2.	3.	4.	5.
beautiful	organized	accessible	managed	fun
Lucky	Abundant	Active	Flowing	Prosperity
Safe	Nature , peaceful community	Arts , crafts, music	Family friendly	Outdoor activities for young people
Modern	Family friendly	Beautiful	Safe	
Friendly	Quirky	Beautiful	Planned for all ages	Welcoming



Excellence	Safe	Beautiful	Welcoming	Activities
Cleanest	Quite	Best	Beautiful	Clean
Clean	Grand	Bright	Top-notch	The place to be
Unique	Family oriented	Business friendly	Safe	Built on heritage
Charming and beautiful	Visionary	Business Magnet	Melting pot	Liberty
Progressive	Safe	Character	Charm	Viable
Family	Wealth	Christian	Safe	
Community	Welcoming	Citizen based	Innovative	
Development	Community	City	Together	Everything here.
Lucky city	Amazing town	City of love	Town of opportunity	Town of German
Community focused	Family oriented	Clean	Bustling	Safe
High end	Beautiful	Clean	Safe	Classy
Quaint	Smart	Clean	Different	Kind
Big city with a small town feel	Community	Compassion	Unity	Love
Inclusive	Secure	Compassionate	Established	Cohesive
Safe	Friendly	Desirable	Clean	Fun
New	Exciting	Destination	Atmosphere	Fondren in the country
Friendly	Quaint	Destination		
Family-oriented	Welcoming	Destination	Beautiful	Live, work, play
Lively	Iconic	Destination spot	Charming	Friendly
Less cars more walking and biking	Family opportunities	Dining destination	Safest city	Maintains rural aesthetic
Community service	Small town, big heart	Economic prosperity & growth	Family-centered	Safe
Convenient	Community	Events	Opportunity	Family
Walkable	Welcoming	Exciting	Beautiful	Safe
Fun	Safe	Family community	Good shopping opportunities	
Safe	Unique	Family friendly		
Happy Village (German heritage)	Safe	Family-oriented	Stellar schools	Opportunities
state of the art	family friendly	financially secure	safe	secure
welcoming	independent - able to find all we need here	free (from excessive codes and regulations)	safe	family friendly
Destination	Home	Friendly	Christian	
Beautiful landscape.	Gluckstadt-A lucky town for you.	Friendly people	A diverse shopping and dining district	Grow with us!
Safe	Clean	Fun	Welcoming	Community
Opens spaces/parks/playgrounds	Community eventS	Good flow	Safe	Fun
Peaceful and safe	Perfect location	Great for all ages and stages of life	Suburban life at it's best.	Doesn't Gluckstadt mean happy or friendly?
Safe	Homey	Great outdoor trails	Great dining	Friendly
Family oriented	Culturally coordinated development	Great schools	Things for all age groups	"A town that just works well."
Safe	Families	Great schools	Community	
Gas stations	Fast food	Interstate	Potholes	Two lane roads
Timeless	Safe	Limitless possibilities	Entertainment	

			destination	
Quaint	Eclectic	Live, learn, work, and play		
Wonderful place to visit	Love the architecture	Love to go there	Beautiful place	Very safe
Best city in Mississippi	Top family friendly place to visit in Mississippi	Most attractive city and parks	Best selection of restaurants & bars	Best variety of shops & boutiques
Energetic	Family	Opportunity	Growth	Friendly
quaint little community north of Madison	strong community arts and cultural community	outdoor recreation - flood plains and streams preserved as part of a watershed, park system.	Gluckstadt did not let the builders control the quality of life that we have	
Family	Community	Ownership	Loyalty	Pride
Safe haven	Small town feel	Peaceful town	Trend setter	High achieving
American German city	Unique to Mississippi	Peaceful, safe community life	architecturally beautiful	park and museum unique to Mississippi
			Schools should strive to be as academically challenging as Madison Central	
Friendly	German	Planned		Quality
Family	Community	Pride	Clean	Up to date
Small town	Safe	Quality schools	Nice/pretty	Clean
Close knit community	Family oriented	Quiet areas	Outdoor activities	Holiday activities
Family	Friendly	safe		
Vibrant	Fun	Safe	Clean	Home
Highest education	Most economical	Safe	THE place to live in Mississippi	Friendly culture
quiet	tucked away	safe	wholesome	solid
Quaint	Unique	Safe	Convenient	
Health centered	Recreationally inspired	Safety	Community unification	Education
Family-oriented	Beauty	Self-sustaining	Safety	Ingenuity
Community	Safe and Family friendly	Sense of place	Thriving	Excellent school system...and city government
Community	Small town south	Shabby chic		
Vision	Stable	Small town with big amenities	Safe town with great schools	Great recreational area with healthy citizens
Charm, Small town feel	Community Focused	Strong Educational System	Diversity in People, Businesses and Neighborhood Developments	Health, Food, Activities
safety and security is job one	Its always "Day One" in Gluckstadt	The future is bright	A great place to live, work and worship	tranquil peaceful
The place I raised my children!	The place I retired my parents!	The place where my neighbors are actually my best friends!	The place where every need is met!	
Safe city	Great schools	Thriving retail shop's & restaurants	Affordable housing	Medical Mecca
Family-friendly	Safe	Top schools	Beautiful	Cohesive
Local	Relaxed	Welcoming	Safe	Free
Fun	Unique	Welcoming	Clean	Safe

open	variety	welcoming	walkable	activities
Luck be a City	Glucky City	Where Industry merges with the Capitol City	good people doing good things	one love - one lucky city
safe	community			
Welcoming community where you feel seen and loved.	Everyone matters.			
Gluckstadt the one stop shop for all your families needs	Gluckstadt a laid back community with the convenience of the metro			
Gluckstadt growing forward	Gluckstadt: the budding Eldweiss of MS			
Great place to live	Large but small			
Forever home	Where your neighbors are actually your friends!			
Gluckstadt truly is a 'Lucky Town'				
Most beautiful city in Mississippi				
Ranked as the best city in USA				

April 26, 2023

Mike McCollum  
Planning and Zoning Administrator  
City of Gluckstadt  
Madison, MS 39110

Dear Mr. McCollum:

Commissioner Katrina B. Myricks informed the Arrington HOA on the streetlights in the Arrington Subdivision located off Gluckstadt Road and how they can be transferred to the City of Gluckstadt. The Association currently pays approximately \$200 a month for 9 streetlights in the Arrington Subdivision that were installed by Entergy.

Please update us on the proper steps to move the streetlights from the Arrington HOA to the City of Gluckstadt. Thank you and we look forward to hearing from you.

Sincerely,



Barry Russ  
Treasurer of Arrington Homeowners Association  
125 Arrington Drive  
Madison, MS 39110  
Cell #601-624-2668



Entergy Mississippi, LLC  
entergy-mississippi.com

Service Location  
Arrington Subd  
Madison, MS 39110

Business Solutions Center  
877-ETRBIZZ (877-387-2499); 8a-5p, Mon-Fri  
Power Outage or Safety Concern,  
800-968-8243 (800-9OUTAGE)

Section 6, IF

**Important Messages**

See your daily cost and usage to help manage your bill. Visit [entergy.com/myAdvisor](http://entergy.com/myAdvisor).

**IMPORTANT NOTICE:** Sending an eligible check payment authorizes Entergy to convert your paper check to an electronic debit. For more information call 1-888-627-6695. For more energy saving tips, visit [entergy.com](http://entergy.com).

Get account info on your cell phone. Text **INFO** to **368374** for a menu of options.

**Account Summary for Arrington Homeowners Association**

Account # 16499949	Mail Date	QPC 09000
Invoice # 55007608876	04/21/2023	Cycle 15
<b>Amount to be drafted 05/12/2023</b>		<b>\$209.65</b>

**Account Detail**

Previous Balance	203.54
Payment Received (04/14/2023)	-203.54
<b>Remaining Balance</b>	<b>\$0.00</b>

**Area Lighting**

-- Rate --	Qty	-- Facility Type --	-- kWh --	
150HPS	9	150W HPS	540.0	123.21
30FCN	4	Concrete Pole		28.76
Formula Rate Plan Rider		540 kWh @ \$0.06754		36.47
Storm Damage Rider				1.87
Fuel Adjustment		540 kWh @ \$0.006688		3.61
Vegetation Management Rider		540 kWh @ \$0.003734		2.02
<b>Total Area Lighting Charges (03/18/2023 - 04/17/2023)</b>				<b>\$195.94</b>
State Sales Tax				13.71

**Current Month Energy Charges \$209.65**

00003286 03346 0001-0001 ENTBMDS042123036805 00 L 00007277



entergy-mississippi.com

Account 16499949 QPC 09000 Invoice # 55007608876

Customer Service 877-ETRBIZZ (877-387-2499)	<b>Amount to be drafted 05/12/2023</b>	<b>\$209.65</b>
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Bill to be Drafted. DO NOT PAY.

000003286 01 AV 0.471 ENTBMDS042123036805 39110 006 00



ARRINGTON HOMEOWNERS ASSOCIATION  
125 ARRINGTON DR  
MADISON MS 39110-7951

000003286 ENTBMDS042123036805 01 010000 007277 001

ENTERGY  
PO BOX 8105  
BATON ROUGE, LA 70891-8105

900000001649994900000000000000000020965000000000000013205



## CITY OF GLUCKSTADT

MISSISSIPPI  
STREET DEPARTMENT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 04/28/2023

**SUBJECT:** Arrington Subdivision Street Lighting Bill

---

I recommend that the Mayor and Board assume payment of the Arrington Subdivision Street Lighting bill from Entergy Account (16499949). I estimate the annual cost at \$2,448.00 per year.

I have attached a memo from the Homeowners Association requesting this and a copy of the monthly bill for your information. Thanks.



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum, City Clerk

**DATE:** 05/02/2023

**SUBJECT:** Bear Creek Culvert Cleanout Project, Advertising & Budget Amendment

---

Please be advised, I have discussed this project with Mike at length and we are in agreement that a formal budget amendment is not necessary at this point in time, as it relates to this particular project; therefore, we are simply asking the board to discuss the project and authorize the city to advertise for bids, undertaking the formal bid process required by purchasing law for a capital project possibly exceeding \$75,000.00.

Once the bid process is completed and should the board decide to award a contract, we will likely need to consider a budget amendment to the street department budget for FY23 at that time; this will need to be done prior to issuing a notice to begin work or any purchase order.

Please let me know if you have any questions.



## CITY OF GLUCKSTADT

MISSISSIPPI  
STREET DEPARTMENT

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 04/28/2023

**SUBJECT:**

---

I am recommending that the Mayor and Board of Alderman consider approving the cleanout of three culverts in Bear Creek. The culverts are in Bear Creek parallel to Gluckstadt Road and crossing Dees Road. We estimate that the that these culverts drain over 50% of the land area of the City of Gluckstadt and are approximately 30 to 40% blocked with silt. I recommend the Mayor and Board approve a budget amendment of \$100,000.00 to cover the cost of the work and authorize us to advertise since the cost is over \$75,000.00. We have received two estimates, one from Blurton and Banks in the amount of \$77,860.00 and Utility Constructors in the amount of \$179,445.00.

I have enclosed the two estimates and pictures of the culverts and creek for your information. Please contact me if you have any questions.



**UTILITY CONSTRUCTORS, INC.***Utility & Commercial Contractors*

4/25/2023

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130

**PROPOSAL**

**Reference:** Clean out two box culverts on Gluckstadt Road in Bear Creek

**Scope of Work:** UCI will excavate and haul off silt that has accumulated in the two culverts and ditch on the northern side of Gluckstadt Road, haul in and install approximately 150 tons of rip rap to stabilize the ditch bank and prevent further erosion, Cleanup and seed/grass right of entry acquired by The City of Gluckstadt for the property owners

**Total Lump Sum \$129,640.00**

**NOTE:** *If more than 150 tons of rip-rap is needed to stabilize the bank correctly it will be billed at a rate of \$110.00 per ton. UCI is not responsible for any existing utilities located at project site and will not be held responsible for moving them if UCI deems necessary. UCI is not responsible for any access to easement from property owners, this will be the responsibility of the City of Gluckstadt.*

Thank you,

Mike Loflin, Vice President



# UTILITY CONSTRUCTORS, INC.

*Utility & Commercial Contractors*

4/25/2023

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130

## PROPOSAL

**Reference:** Clean out one box culvert on Dees Drive

**Scope of Work:** UCI will excavate and haul off silt that has accumulated in the cox culvert going under Dees Drive, Haul in and install approximately 70 tons of rip-rap to stabilize the bank.

**Total Lump Sum \$49,805.00**

***NOTE:*** *If more than 70 tons of rip-rap is needed to stabilize the bank correctly it will be billed at a rate of \$110.00 per ton. UCI is not responsible for any existing utilities located at project site and will not be held responsible for moving them if UCI deems necessary. UCI is not responsible for any access to easement from property owners, this will be the responsibility of the City of Gluckstadt.*

Thank you,

Mike Loflin, Vice President



## Specifications for Ditch work in the City of Gluckstadt

1. Cleanout of two box culverts on Gluckstadt Road in Bear Creek.
  - a. Excavate and haul off silt that has accumulated in the two culverts and ditch on the northern side of Gluckstadt Road. Includes approximately 150 tons of rip rap to stabilize the ditch bank and prevent further erosion. And stabilize the bank. The City of Gluckstadt will acquire a right of entry from the property owners for access to the property.
2. Dees Drive Clean out one box culvert on Dees Drive
  - a. Excavate and haul off silt that has accumulated in the box culvert going under Dees Drive.
  - b. This specification includes approximately 70 tons of rip-rap to stabilize the bank.
3. On site inspection requirements
  - a. All bidders will inspect the job with City of Gluckstadt personnel to ensure expectations are met.
4. Insurance requirements. A certificate of insurance is required prior issuance of a purchase order by the City.

John M. McCollum  
Planning and Zoning Administrator



**BLURTON, BANKS & ASSOC., INC.**  
**CONSTRUCTION, SITE DEVELOPMENT**  
**SINCE 1974**

P.O. BOX 12448 • 6055 RIDGEWOOD ROAD, STE D  
JACKSON, MISSISSIPPI 39211  
PH. 601-957-2055 FAX. 601-977-0442

April 6, 2023

Mr. Mike McCollum  
City of Gluckstadt

RE: Gluckstadt Rd and Dees Drive  
Ditch Improvements

BLURTON, BANKS & ASSOC., INC.  
CONSTRUCTION, SITE DEVELOPMENT  
SINCE 1974

P.O. BOX 12448 • 6055 RIDGEWOOD ROAD, STE D  
JACKSON, MISSISSIPPI 39211



Dear Sir:

We are sending this quote for work on the above referenced project.

Gluckstadt Rd:

We propose to excavate and haul off silt that has accumulated in the ditch on the northern side of Gluckstadt Road... This price includes approximately 150 TNS of Rip-rap to stabilize the ditch bank and prevent further erosion. This price also includes hay and seeding of disturbed areas,

\$56,050.00

Dees Drive:

BLURTON, BANKS & ASSOC., INC.  
CONSTRUCTION, SITE DEVELOPMENT

We propose to excavate and haul off silt that has accumulated in the box culvert going under Dees Drive. This price includes approximately 70 TNS of Rip-rap to stabilize the bank.

\$21,810.00

Sincerely,

**BLURTON, BANKS & ASSOC., INC.**

Clark Blurton  
President

CB: ks











**From:** [John Scanlon](#)  
**To:** [Lindsay Kellum](#); [Zachary Giddy](#)  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption  
**Date:** Thursday, May 4, 2023 12:33:01 PM  
**Attachments:** [image002.png](#)

---

I've done some work on this in the past. I will get with Zac, and we will get a memo to you about this precise issue by your agenda deadline - it hasn't passed yet, has it?

Below is some previously saved research I'm sharing just with you informally now.

The Mississippi Code of 1972, as amended, provides that certain warehouses “regularly engaged in the handling and storage of personal property in structures or in places adopted for such handling and storage which is consigned or transferred to such warehouse or storage facility for storage and handling” may apply for a license as a “free port warehouse.” Miss. Code Ann. § 27-31-51 (Rev. 2017). The statute provides: “A manufacturer of personal property that maintains separate facilities, structures, places or areas for the temporary storage and handling of such personal property pending transit to a final destination outside the State of Mississippi shall be eligible for licensing under Sections 27-31-51 through 27-31-61 as a ‘free port warehouse,’ . . .” *Id.* The granting of such a license would exempt certain personal property stored at the warehouse from Byram’s ad valorem taxes.

The personal property in question must meet one of three criteria:

- (a) moving in interstate commerce through or over the territory of the State of Mississippi,
- (b) which was consigned or transferred to a licensed "free port warehouse," public or private, within the State of Mississippi for storage in transit to a final destination outside the State of Mississippi, whether specified when transportation begins or afterward, or
- (c) manufactured in the State of Mississippi and stored in separate facilities, structures, places or areas maintained by a manufacturer, licensed as a free port warehouse, for temporary storage or handling pending transit to a final destination outside the State of Mississippi

Miss. Code Ann. § 27-31-53. If the Board determines that the personal property meets any of these three criteria, then the Board may grant the license.

The Attorney General’s office has opined: “Clearly, the quoted language indicates the legislative intent to limit the exemption to property which is actually ‘in transit’ but, due to logistical considerations, is necessarily being temporarily delayed in Mississippi.” Chaffin, Miss. Attny. Gen. Op. No. 1984 WL 247350, 1986 Miss. AG LEXIS 818, \*3 (1986). See also Chaffin, Miss. Attny. Gen. Op., 1986 Miss. AG LEXIS 575, \*3 (1986).

Regarding what constitutes property in transit, the Attorney General’s office has opined:

Rather than keying on the word “transit” alone, we must look to the complete phrase “in transit through this state.” It is clear that for goods to be eligible for an exemption under Section 27-31-53, it is not enough that they are being

temporarily stored in Mississippi during the manufacturing process. To be exempt, the goods must meet one of two requirements; either they are “moving in interstate commerce through . . . the state of Mississippi, or they must have been “consigned or transferred to a licensed ‘free port warehouse’ . . . within the state of Mississippi in transit to a final destination outside the state of Mississippi. The result of this is that the goods must only be in the state of Mississippi for purposes of storage in a licensed “free port warehouse” or moving through the state on the way to a final destination outside Mississippi. Even then, the decision as to whether to grant an exemption is in the discretion of the board of supervisors. *MS AG Op., Shaw (November 9, 1989)*. Whether or not the particular goods you have described would fall into this criteria is not an issue our office can resolve. The board of supervisors must review the factual situation as it relates to the goods in question being stored during the manufacturing process, determine if these goods meet one of the two requirements set forth [\*4] in the statute, and then make its decision whether to grant the exemption after such review.

Gamble, Miss. Attny. Gen. Op. No. 2000-0627, 2000 Miss. AG LEXIS 343, \*2-4 (2000).

We’ll send more in a formal memorandum.

Thanks.

Regards,

**John P. Scanlon**

800 Avery Blvd., Ste. 101

Ridgeland, MS 39157

(601) 957-2600

[jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com)

[www.millsscanlon.com](http://www.millsscanlon.com)

**2022 Tier 1 “Best Law Firms”**



---

**From:** Lindsay Kellum <lindsay.kellum@gluckstadt.net>

**Sent:** Tuesday, May 2, 2023 4:00 PM

**To:** Zachary Giddy <zgiddy@millsscanlon.com>; John Scanlon <jscanlon@millsscanlon.com>

**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Yes, along with about 4 other companies requesting.

**LINDSAY D. KELLUM**

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(601)-946-7019

[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** Zachary Giddy <[zgiddy@millsscanlon.com](mailto:zgiddy@millsscanlon.com)>

**Sent:** Tuesday, May 2, 2023 3:41 PM

**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; [jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com)

**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Is this on May 9 agenda?

---

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>

**Sent:** Tuesday, May 2, 2023 1:03 PM

**To:** John Scanlon <[jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com)>; Zachary Giddy <[zgiddy@millsscanlon.com](mailto:zgiddy@millsscanlon.com)>

**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

Please see below requests for industrial exemptions for this year; can you provide a memo or advice on this and an explanation of the statute to board members for me?

**LINDSAY D. KELLUM**

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(601)-946-7019

[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>

**Sent:** Monday, May 1, 2023 3:59 PM

**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>

**Cc:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>

**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

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We typically hold the applicant responsible for applying with the city in which they are located and supplying our office with the proof of approval.

It also just occurred to me that I will need approval/denial for Westlake Compounds and D.B.C – both industries filed for expansion exemptions this year.

I will be in contact with both to let them know.

Does the City of Gluckstadt have a preferred method/contact in which the applicant should apply with the city?

*Nicole*

Nicole Mann Flanagan  
Industrial/Personal Property Appraiser  
Canton Office Supervisor  
Madison County Tax Assessor's Office

**(601)855-5647**

[nicole.flanagan@madison-co.com](mailto:nicole.flanagan@madison-co.com)

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**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>

**Sent:** Monday, May 1, 2023 3:25 PM

**To:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>; Scott Maugh  
<[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>

**Cc:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>

**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

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Nicole,

For your records, please see the attached for FY22 exemptions. I am assuming we will receive another letter from you all in the next month or so with an updated list for consideration in FY23?

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt

P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

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**From:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>  
**Sent:** Monday, May 1, 2023 11:30 AM  
**To:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Cc:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Hunter is requesting a freeport warehouse exemption (37-31-51) – this is an exemption on a portion of the finished goods inventory. If approved they would only pay taxes on the portion of finished goods inventory that stays in Mississippi. The amount could vary annually.

I have attached the application that was submitted to Madison County.

I will need something in writing once approved or denied – to code it correctly for assessment.

Thanks so much,

*Nicole*

Nicole Mann Flanagan  
Industrial/Personal Property Appraiser  
Canton Office Supervisor  
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**From:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Sent:** Monday, May 1, 2023 10:07 AM  
**To:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>  
**Cc:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

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Nicole,

Can you send over the assessment documentation so that we may put this before our board on May 9?

Thanks,

**SCOTT MAUGH**

Deputy City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Fax: (769) 567-2305  
[Scott.Maugh@gluckstadt.net](mailto:Scott.Maugh@gluckstadt.net)



---

**From:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Sent:** Monday, May 1, 2023 10:06 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Dear Lindsay,

Don't mind chasing this down however since I know little to nothing about it I think this is best handled by yourself or Scott. Agree with what you are saying about Board approval.

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Monday, May 1, 2023 9:49 AM  
**To:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

This exemption request would need to go before the board for consideration. It will help if we have the assess valuation to provide to the board before deciding to grant the exemption or deny it. I would contact CJ Garavelli with the Tax Assessors Office to obtain that information, then place it on the 5/9 agenda under new business.

Thanks.

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Sent:** Monday, May 1, 2023 9:46 AM  
**To:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

Dear Lindsay/Scott,

Please read the email string below on a request by Hunter Engineering for an exemption to their advolum tax on a certain amount of inventory that is sold out of state. You may contact Nicole at the tax assessors office to get clarification on this since I know very little about it.

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

---

**From:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Sent:** Monday, May 1, 2023 9:12 AM  
**To:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>  
**Cc:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Nicole,

I've copied Mike from the city of Gluxstadt. Can you reply all and explain what exactly Madison county is needing from the city of Gluxstadt in order for our warehouse exemption to get approved?

Thanks,  
Aryiel

**Aryiel Gengenbacher**

Senior Tax Accountant  
Hunter Engineering Company  
11250 Hunter Dr  
Bridgeton, MO 63044  
Office: 314-716-0918

---

**From:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Sent:** Thursday, April 27, 2023 2:24 PM  
**To:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Will you please explain to me what this exception is for?

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

---

**From:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Sent:** Thursday, April 27, 2023 9:41 AM  
**To:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** Hunter Engineering Company - Freeport Warehouse Exemption

Hi Mike,

I called you a few minutes ago regarding Hunter Engineering Company applying for a freeport warehouse exemption in Madison County.

The appraiser from Madison county stated that the county exemption only applies to the county portion until we have written confirmation from Gluckstadt. Can you confirm that Gluckstadt accepts the city portion of this freeport exemption?



Thanks Mike!

Aryiel

**Aryiel Gengenbacher**

Senior Tax Accountant

Hunter Engineering Company

11250 Hunter Dr

Bridgeton, MO 63044

Office: 314-716-0918

**From:** [Nicole Flanagan](#)  
**To:** [Lindsay Kellum](#)  
**Cc:** [Scott Maugh](#)  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption  
**Date:** Wednesday, May 3, 2023 3:26:37 PM

---

Good Afternoon Lindsay,

I have finally made contact with both of the industries filing for expansion exemptions for 2023. Both should be reaching out to you soon by email- Marina Pakkath with Westlake Compounds and Amanda Wilson with D.B.C.

If I can provide any further information, please let me know.

Thanks,

*Nicole*

Nicole Mann Flanagan  
Industrial/Personal Property Appraiser  
Canton Office Supervisor  
Madison County Tax Assessor's Office

**(601)855-5647**

[nicole.flanagan@madison-co.com](mailto:nicole.flanagan@madison-co.com)

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---

**From:** Lindsay Kellum <lindsay.kellum@gluckstadt.net>

**Sent:** Wednesday, May 3, 2023 12:44 PM

**To:** Nicole Flanagan <Nicole.Flanagan@madison-co.com>

**Cc:** Scott Maugh <scott.maugh@gluckstadt.net>

**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

**CAUTION! External Content. Please use caution when opening attachments and links. Do not provide your username and password if requested.**

Nicole,

Can you provide me copies of the applications for Westlake Compounds and D.B.C. too to go on our agenda? Sorry to rush you, I am working against a deadline to get the agenda to the BOA tomorrow

and these would also need to be considered for exemption.

I appreciate it very much!

**LINDSAY D. KELLUM**

City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

(601)-946-7019

[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

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**From:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>

**Sent:** Monday, May 1, 2023 3:59 PM

**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>

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For your records, please see the attached for FY22 exemptions. I am assuming we will receive another letter from you all in the next month or so with an updated list for consideration in FY23?

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**SCOTT MAUGH**

Deputy City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

Office: (769) 567-2306

Fax: (769) 567-2305

[Scott.Maugh@gluckstadt.net](mailto:Scott.Maugh@gluckstadt.net)



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Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

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**Sent:** Monday, May 1, 2023 9:49 AM  
**To:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
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[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

---

**From:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>

**Sent:** Monday, May 1, 2023 9:46 AM  
**To:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

Dear Lindsay/Scott,

Please read the email string below on a request by Hunter Engineering for an exemption to their advolum tax on a certain amount of inventory that is sold out of state. You may contact Nicole at the tax assessors office to get clarification on this since I know very little about it.

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

---

**From:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Sent:** Monday, May 1, 2023 9:12 AM  
**To:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>  
**Cc:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Nicole,

I've copied Mike from the city of Gluxstadt. Can you reply all and explain what exactly Madison county is needing from the city of Gluxstadt in order for our warehouse exemption to get approved?

Thanks,  
Aryiel

**Aryiel Gengenbacher**  
Senior Tax Accountant  
Hunter Engineering Company  
11250 Hunter Dr  
Bridgeton, MO 63044  
Office: 314-716-0918

---

**From:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Sent:** Thursday, April 27, 2023 2:24 PM  
**To:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Will you please explain to me what this exception is for?

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

---

**From:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Sent:** Thursday, April 27, 2023 9:41 AM  
**To:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** Hunter Engineering Company - Freeport Warehouse Exemption

Hi Mike,

I called you a few minutes ago regarding Hunter Engineering Company applying for a freeport warehouse exemption in Madison County.

The appraiser from Madison county stated that the county exemption only applies to the county portion until we have written confirmation from Gluckstadt. Can you confirm that Gluckstadt accepts the city portion of this freeport exemption?

Thanks Mike!

Aryiel

**Aryiel Gengenbacher**  
Senior Tax Accountant  
Hunter Engineering Company  
11250 Hunter Dr  
Bridgeton, MO 63044  
Office: 314-716-0918



Amended

APPLICATION  
FREE PORT WAREHOUSE  
LICENSE

AS AUTHORIZED BY SECTION 27-31-51, et seq.,  
MISSISSIPPI CODE OF 1972, AS AMENDED

NAME OF WAREHOUSE Hunter Engineering Company - Madison, MS  
PHYSICAL ADDRESS 232 Old Jackson Rd  
TYPE OF PROPERTY SHIPPED Automotive Equipment TOTAL VALUE OF PROPERTY 14,143,482  
PERCENTAGE OF PROPERTY SHIPMENTS WITHIN MISSISSIPPI 1.41%  
LOCATION - COUNTY Madison CITY Gluckstadt

The applicant request that the Board approve this application and grant the license by declaring that the above warehouse be exempt from all ad valorem taxation on personal property shipped out of state during the calendar year. The applicant is qualified to make application for exemption and has submitted the license fee. This information is true and correct as certified by the applicant. This application is submitted on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

Hunter Engineering Company  
Applicant (Name of Taxpayer)

By: Aryiel Gengenbacher

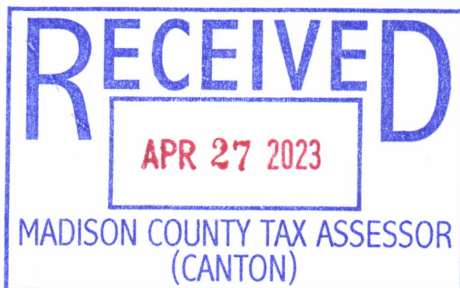
Title: Sr. Tax Accountant

ATTEST:

Contact Name: Aryiel Gengenbacher

Phone Number: (314) 716-0918

Email: agengenbacher@hunter.com



Amundson

RECEIVED  
MAY 12 1964  
U.S. DEPARTMENT OF AGRICULTURE  
WASHINGTON, D.C.

Amended

FREE PORT WAREHOUSE  
REPORT OF INVENTORY  
JANUARY 1, 2023

Name of Warehouse Hunter Engineering Company-Madison

Location MS City Gluckstadt County Madison

Mailing Address 11250 Hunter Dr. Bridgeton, MO 63044

- 1. Total value of personal property as of 1/1/2023. 14,143,482
- 2. Estimated percentage of personal property to be shipped within Mississippi. 1.41%
- 3. Amount of personal property to be assessed (Multiply Item 1 times Item 2). 199,423

This report is prepared and filed under the terms and provisions of Section 27-31-55, Mississippi Code of 1972, as amended. It is certified that the above information is true and correct. This report is submitted on the \_\_\_ day of \_\_\_, 20\_\_.

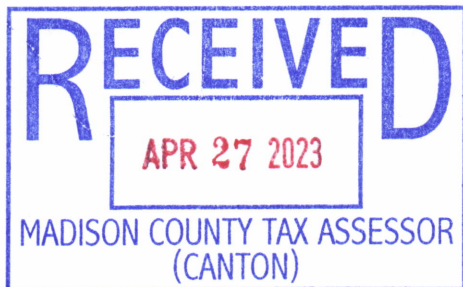
By Aryiel Gengenbacher

Title Sr. Tax Accountant

Contact Name: Aryiel Gengenbacher

Phone Number: (314) 716-0918

Email: agengenbacher@hunter.com



This report shall be submitted to the Tax Assessor no later than March 31 of each year.

Answered

CONFIDENTIAL

**From:** [Nicole Flanagan](#)  
**To:** [Scott Maugh](#)  
**Cc:** [Lindsay Kellum](#); [Mike McCollum](#)  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption  
**Date:** Monday, May 1, 2023 2:52:55 PM  
**Attachments:** [Sanhua International FW Application.pdf](#)

---

Scott/Lindsay,

Sanhua International has also applied for a freeport warehouse exemption-

I have attached a copy of the application that was submitted to Madison County.

My apologies the MS code should be 27-31-51. I made a typo earlier.

Thanks so much!

*Nicole*

Nicole Mann Flanagan  
Industrial/Personal Property Appraiser  
Canton Office Supervisor  
Madison County Tax Assessor's Office

**(601)855-5647**

[nicole.flanagan@madison-co.com](mailto:nicole.flanagan@madison-co.com)

*This message, and the documents attached hereto, are intended only for the addressee and may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please delete the original message. Thank you.*

---

**From:** Nicole Flanagan

**Sent:** Monday, May 1, 2023 11:30 AM

**To:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>

**Cc:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>

**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Hunter is requesting a freeport warehouse exemption (37-31-51) – this is an exemption on a portion of the finished goods inventory. If approved they would only pay taxes on the portion of finished goods inventory that stays in Mississippi. The amount could vary annually.

I have attached the application that was submitted to Madison County.

I will need something in writing once approved or denied – to code it correctly for assessment.

Thanks so much,

*Nicole*

Nicole Mann Flanagan  
Industrial/Personal Property Appraiser  
Canton Office Supervisor  
Madison County Tax Assessor's Office

**(601)855-5647**

[nicole.flanagan@madison-co.com](mailto:nicole.flanagan@madison-co.com)

*This message, and the documents attached hereto, are intended only for the addressee and may contain privileged or confidential information. Any unauthorized disclosure is strictly prohibited. If you have received this message in error, please delete the original message. Thank you.*

**From:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>

**Sent:** Monday, May 1, 2023 10:07 AM

**To:** Nicole Flanagan <[Nicole.Flanagan@madison-co.com](mailto:Nicole.Flanagan@madison-co.com)>

**Cc:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Mike McCollum  
<[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>

**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

**CAUTION! External Content. Please use caution when opening attachments and links. Do not provide your username and password if requested.**

Nicole,

Can you send over the assessment documentation so that we may put this before our board on May 9?

Thanks,

**SCOTT MAUGH**

Deputy City Clerk, City of Gluckstadt

P.O. Box 2210

Madison, MS 39130

Office: (769) 567-2306

Fax: (769) 567-2305

[Scott.Maugh@gluckstadt.net](mailto:Scott.Maugh@gluckstadt.net)



---

**From:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Sent:** Monday, May 1, 2023 10:06 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

Dear Lindsay,

Don't mind chasing this down however since I know little to nothing about it I think this is best handled by yourself or Scott. Agree with what you are saying about Board approval.

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
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Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

---

**From:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Sent:** Monday, May 1, 2023 9:49 AM  
**To:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>; Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

This exemption request would need to go before the board for consideration. It will help if we have the assess valuation to provide to the board before deciding to grant the exemption or deny it. I would contact CJ Garavelli with the Tax Assessors Office to obtain that information, then place it on the 5/9 agenda under new business.

Thanks.

**LINDSAY D. KELLUM**  
City Clerk, City of Gluckstadt  
P.O. Box 2210  
Madison, MS 39130  
(601)-946-7019  
[Lindsay.Kellum@gluckstadt.net](mailto:Lindsay.Kellum@gluckstadt.net)

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**Subject:** FW: Hunter Engineering Company - Freeport Warehouse Exemption

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**Cc:** Mike McCollum <[mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption

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Thanks,  
Aryiel

**Aryiel Gengenbacher**  
Senior Tax Accountant  
Hunter Engineering Company  
11250 Hunter Dr  
Bridgeton, MO 63044  
Office: 314-716-0918

---

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**To:** Gengenbacher, Aryiel <[agengenbacher@hunter.com](mailto:agengenbacher@hunter.com)>  
**Subject:** RE: Hunter Engineering Company - Freeport Warehouse Exemption



Will you please explain to me what this exception is for?

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Planning and Zoning Administrator, City of Gluckstadt  
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Madison, MS 39130  
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Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

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The appraiser from Madison county stated that the county exemption only applies to the county portion until we have written confirmation from Gluckstadt. Can you confirm that Gluckstadt accepts the city portion of this freeport exemption?

Thanks Mike!

Aryiel

**Aryiel Gengenbacher**  
Senior Tax Accountant  
Hunter Engineering Company  
11250 Hunter Dr  
Bridgeton, MO 63044  
Office: 314-716-0918

**APPLICATION  
FREE PORT WAREHOUSE  
LICENSE**

AS AUTHORIZED BY SECTION 27-31-51, et seq.,  
MISSISSIPPI CODE OF 1972, AS AMENDED

NAME OF WAREHOUSE Gluckstadt Warehouse  
PHYSICAL ADDRESS 195 Industrial Blvd. Madison, MS 39110  
TYPE OF PROPERTY SHIPPED Inventory TOTAL VALUE OF PROPERTY \$18,188,389  
PERCENTAGE OF PROPERTY SHIPMENTS WITHIN MISSISSIPPI 5%  
LOCATION - COUNTY Madison CITY Madison

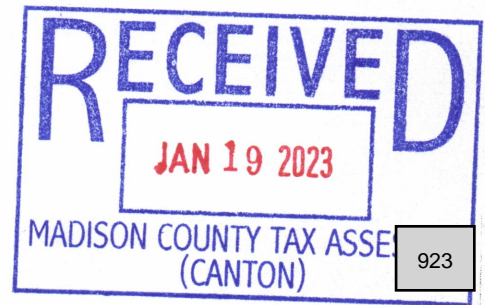
The applicant request that the Board approve this application and grant the license by declaring that the above warehouse be exempt from all ad valorem taxation on personal property shipped out of state during the calendar year. The applicant is qualified to make application for exemption and has submitted the license fee. This information is true and correct as certified by the applicant. This application is submitted on the 11 day of Jan, 2023

Sanhua International  
Applicant (Name of Taxpayer)

By: Adele Liang

Title: Associate Director

ATTEST:



STATE OF IOWA  
DEPARTMENT OF REVENUE  
MADISON COUNTY TAX ASSESSOR

STATE OF IOWA  
DEPARTMENT OF REVENUE  
MADISON COUNTY TAX ASSESSOR

STATE OF IOWA  
DEPARTMENT OF REVENUE  
MADISON COUNTY TAX ASSESSOR

RECEIVED  
JAN 10 2013  
MADISON COUNTY TAX ASSESSOR  
(CANTON)

**FREE PORT WAREHOUSE  
REPORT OF INVENTORY  
JANUARY 1, 20 23**

Name of Warehouse Gluckstadt Warehouse

Location 195 Industrial <sup>Blvd.</sup> City Madison County Madison

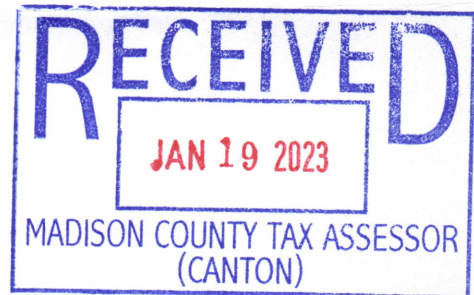
Mailing Address 195 Industrial Blvd. Madison, MS 39110

- 1. Total value of personal property as of 1/1/20 23. \$18,188,389
- 2. Estimated percentage of personal property to be shipped within Mississippi. 5%
- 3. Amount of personal property to be assessed (Multiply Item 1 times Item 2). \$ 909,419

This report is prepared and filed under the terms and provisions of Section 27-31-55, Mississippi Code of 1972, as amended. It is certified that the above information is true and correct. This report is submitted on the 11 day of Jan, 2023.

By Adele Liang

Title Associate Director



This report shall be submitted to the **Tax Assessor** no later than **March 31** of each year.

MISSOURI DEPARTMENT OF REVENUE  
TAXATION DIVISION  
PROPERTY TAX UNIT

PROPERTY TAX STATEMENT

1/1/11  
1/1/11

PROPERTY TAX STATEMENT

RECEIVED  
JAN 27 2011  
MADISON COUNTY TAX ASSESSOR  
CANTON

If you are having trouble with this statement, please call (636) 337-2200.

# APPLICATION FOR AD VALOREM TAX EXEMPTION

AS AUTHORIZED BY SECTION 27-31-101, et seq., MISSISSIPPI CODE OF 1972. AS AMENDED

NAME OF ENTERPRISE D.B.C. Corporation

PHYSICAL ADDRESS 228 Industrial Drive N, Madison, MS 39110

TYPE OF INDUSTRY Cookie Manufacturing PRODUCT/SERVICE Pirouline Wafer Cookies

LOCATION - COUNTY Madison CITY Gluckstadt

DATE OF COMPLETION December 15, 2022 YEARS REQUESTED 2022

NEW (SECTION 27-31-101) \_\_\_\_\_ EXPANSION (SECTION 27-31-105) Zone C

NEW JOBS \_\_\_\_\_ ESTIMATED PAYROLL \_\_\_\_\_

TRUE VALUE OF PROPERTY EXEMPTED \$907,098.38

\*Attach an itemized list of property to be exempted as Exhibit "A".

The applicant request that the Board approve this application by an order spread on its minutes declaring that the above property be exempt from all ad valorem taxation except school taxation for the period requested. The applicant further request that the application and certified approval of exemption be forwarded to the Department of Revenue and upon approval and certification by the Department, the Board enter a final order on its minutes granting the exemption. The above information is true and correct as certified by the applicant. This application is submitted on the 6 day of March, 2023.

D.B.C Corporation

Applicant (Name of Taxpayer)

By: Amanda Wilson  
Title: Finance Manager

ATTEST:

Contact Name: Herwig De Beukelaer / COO

Phone Number: 601-856-7454

Email: herwig.debeukelaer@pirouline.com

**Exhibit "A"**  
**FY 2022 Expansion Investment**  
**Requested Property to be Exempt from Ad Valorem Tax**

<b>Property Description</b>	<b>Value</b>
Escalator for Product Movement	116,809.28
Macola ERP Software and Server Upgrade	14,229.85
Prater Inpro SGR,MS,M-21 Bearing Assembly	8,750.00
Kason K24-1-SS Vibroscreen Separator	16,918.00
Colamark A107 Spindle Labeling System	32,080.13
Electric Tow Truck Model TOY 8TB50	7,900.00
IND780 Mettler Toledo Panel	9,025.01
Delkor Performance 1, 200 Case Packer	318,402.58
Delkor Trayfecta G901 Former (SP-3326)	165,137.49
Delkor Capstone F550 Closer (SP-3325)	128,080.28
Hitachi UX D161W Dynamic Printer	11,123.68
Serpa Cartoner Rebuild	78,642.08
	907,098.38
	907,098.38

### POSITION STATEMENT OF THE APPLICANT

TRADE NAME OF APPLICANT: D.B.C. Corporation

LOCATION: 228 Industrial Drive N, Madison, MS 39110 PARCEL # 082E-21-015

EXEMPTION RELATES TO MISS. CODE OF 1972, SECTION: 27-31-101

TYPE OF BUSINESS: Cookie Manufacturer

FINISHED PRODUCTS ARE: Pirouline Rolled Wafer Cookies

HAS THIS ENTERPRISE ENJOYED AN EXEMPTION PREVIOUSLY? (YES-NO) Yes

UNDER ANY OTHER TRADE NAME? (YES-NO) No

ANY OTHER LOCATION? (YES-NO) No

UNDER ANY OTHER OWNERSHIP? No

NUMBER OF NEW JOBS? 0 ESTIMATED ANNUAL PAYROLL \$8,900,000

#### EXEMPTION TO BE ON:

LAND VALUE AS OF COMPLETION DATE: \$ \_\_\_\_\_

IMPROVEMENT VALUE AS OF COMPLETION DATE: \$ \_\_\_\_\_

#### PERSONAL PROPERTY:

FURN. & FIX. VALUE \$ \_\_\_\_\_

MACH. & EQUIP. VALUE \$ 907,098.38

RAW MATERIALS VALUE \$ \_\_\_\_\_

WORK IN PROCESS VALUE \$ \_\_\_\_\_

PERSONAL PROPERTY TOTAL AS OF COMPLETION DATE: \$ 907,098.38

EXEMPTION TOTAL VALUE AS OF COMPLETION DATE: \$ 907,098.38

#### LAND AND IMPROVEMENTS:

OWNER OF LAND: \_\_\_\_\_

OWNER OF IMPROVEMENTS: \_\_\_\_\_

DATE OF IMPROVEMENTS: COMPLETED \_\_\_\_\_ EXPANDED \_\_\_\_\_

ANY PRIOR EXEMPTION: \_\_\_\_\_

YEARS OF EXEMPTION APPLIED FOR: \_\_\_\_\_ THRU \_\_\_\_\_

APPLICANT'S REPRESENTATIVE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**RESOLUTION GRANTING EXEMPTION  
FROM AD VALOREM TAXES**

The \_\_\_\_\_ (governing authority) of \_\_\_\_\_  
(county/municipality) this day considered the matter of granting exemption from ad valorem taxes,  
except school district taxes, to \_\_\_\_\_.

The governing authority finds that the above named enterprise has submitted verification and  
documentation as to the authenticity and accuracy of the application in regard to the true value of the  
property to be exempted and the date of completion of said enterprise. The authority also finds that  
the property described in the application constitutes an industrial enterprise as described in Section  
27-31-101, Mississippi Code of 1972, as amended.

This governing authority does hereby grant, subject to approval and certification of the Department  
of Revenue, ad valorem tax exemption to the above taxpayer for a period of \_\_\_ years, beginning  
\_\_\_\_\_, 20 \_\_, on the property described in the application with a total true value of  
\_\_\_\_\_.

Therefore the resolution to grant ad valorem tax exemption to the above named enterprise is hereby  
approved by \_\_\_\_\_ (governing authority) of \_\_\_\_\_  
(county/municipality) for a period of \_\_\_ years as authorized by Section 27-31-101 et seq.,  
Mississippi Code of 1972, as amended, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Granting Authority

Name & Title

(SEAL)

Attest:

**FINAL RESOLUTION GRANTING EXEMPTION  
FROM AD VALOREM TAXES**

The \_\_\_\_\_ (governing authority) of \_\_\_\_\_  
(county/municipality) this day considered the matter of granting exemption from ad valorem taxes,  
except school district taxes, to \_\_\_\_\_.

The governing authority finds that the Department of Revenue has certified that the applicant is  
eligible for exemption. The authority also finds that the property described in the application  
constitutes an industrial enterprise as described in Section 27-31-101, Mississippi Code of 1972, as  
amended.

This governing authority does hereby grant ad valorem tax exemption to the above taxpayer for a  
period of \_\_\_ years, beginning \_\_\_\_\_, 20\_\_\_, and expiring \_\_\_\_\_, 20\_\_\_  
on the property described in the application with a total true value of \_\_\_\_\_.

Therefore the resolution to grant ad valorem tax exemption to the above named enterprise is hereby  
approved by \_\_\_\_\_ (governing authority) of \_\_\_\_\_  
(county/municipality) for a period of \_\_\_\_\_ years as authorized by Section 27-31-101 et seq.,  
Mississippi Code of 1972, as amended, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
Granting Authority

Name & Title

(SEAL)

Attest:

# APPLICATION FOR AD VALOREM TAX EXEMPTION

AS AUTHORIZED BY SECTION 27-31-101, et seq., MISSISSIPPI CODE OF 1972, AS AMENDED

NAME OF ESTATE OR ESTATE OF MARRIED COUPLE F A A A

HY A ADDRESS 2 DU TR A DR E MAD M 3

TY E F DU TRY M R DU T ER E R DU T

AT U TY MAD TY MAD

DATE F M ET 23 22 YEAR REQUESTED

E E T 273 E A E T 273

E B A E T M A T E D A Y R A

TRUE A C U E F R O E R T Y E E M T E D 3 A

d E A

The applicant request that the Board approve this application by an order spread on its minutes declaring that the above property be exempt from all ad valorem taxation except school taxation for the period requested. The applicant further request that the application and certified approval of exemption be forwarded to the Department of Revenue and upon approval and certification by the Department, the Board enter a final order on its minutes granting the exemption. The above information is true and correct as certified by the applicant. This application is submitted on the 27TH day of FEBRUARY, 2023.

E T A E M U D F A A A  
Applicant (Name of Taxpayer)

By: DAMER

Title: A T E D R E T O R F D I R E T T A

ATTE:

Form 60-970 (Rev. 10/01)

### POSITION STATEMENT OF TAX ASSESSOR

TRADE NAME OF APPLICANT: WESTLAKE COMPOUNDS, LLC (FKA AXIALL, LLC)

LOCATION: 210 INDUSTRIAL DR, MADISON MS 39110 PARCEL #                     

EXEMPTION RELATES TO MISS. CODE OF 1972, SECTION: 27-31-105

TYPE OF BUSINESS: MANUFACTURING

FINISHED PRODUCTS ARE: CHEMICAL COMPOUNDS

HAS THIS ENTERPRISE ENJOYED AN EXEMPTION PREVIOUSLY? (YES-NO) YES

UNDER ANY OTHER TRADE NAME? (YES-NO) YES- WESTLAKE CORPORATION

ANY OTHER LOCATION? (YES-NO) NO OTHER LOCATIONS IN MADISON COUNTY

UNDER ANY OTHER OWNERSHIP? WESTLAKE CORPORATION

NUMBER OF NEW JOBS?            ESTIMATED ANNUAL PAYROLL                     

**EXEMPTION TO BE ON:**

LAND VALUE AS OF COMPLETION DATE: \$                                     

IMPROVEMENT VALUE AS OF COMPLETION DATE: \$                                     

**PERSONAL PROPERTY:**

FURN. & FIX. VALUE \$                                     

MACH. & EQUIP. VALUE \$ 1,488,431

RAW MATERIALS VALUE \$                                     

WORK IN PROCESS VALUE \$                                     

PERSONAL PROPERTY TOTAL AS OF COMPLETION DATE: \$ 1,488,431

EXEMPTION TOTAL VALUE AS OF COMPLETION DATE: \$ 1,488,431

**LAND AND IMPROVEMENTS:**

OWNER OF LAND:   

OWNER OF IMPROVEMENTS:   

DATE OF IMPROVEMENTS: COMPLETED                      EXPANDED                     

ANY PRIOR EXEMPTION:   

YEARS OF EXEMPTION APPLIED FOR: 1/1/2023 THRU 12/31/2032

APPLICANT'S REPRESENTATIVE:   

ADDRESS:    PHONE:                     

INVESTIGATED BY:   

COMMENTS:   

DATE:                      TAX ASSESSOR:



NORMAN A. CANNADY, JR.  
TAX ASSESSOR  
MADISON COUNTY

CANTON OFFICE  
P.O. BOX 292  
CANTON, MS 39046-0292  
CANTON: (601) 859-1921  
FAX: (601) 859-2899  
IN STATE: 1-800-428-0584 Ext 1921  
JOHN FOX, CHIEF DEPUTY

MADISON ANNEX  
171 COBBLESTONE DR.  
MADISON, MS 39110-9197  
MADISON: (601) 856-1796  
FAX: (601) 856-1855  
WWW.MADISON-CO.COM  
DIANE BARBER, CHIEF DEPUTY

April 25, 2022

City of Gluckstadt  
Office of the Mayor &  
Board of Aldermen  
PO Box 2210  
Madison, MS 39130

RE: Industrial Exemptions

Dear Mayor and Board of Aldermen,

In the years prior to the incorporation of the City of Gluckstadt, the Madison County Board of Supervisors approved multiple industrial exemptions (27-31-101 and 27-31-105) and freeport warehouse exemptions (27-31-53) for industries that now fall within the defined boundaries of the municipal area of Gluckstadt.

For the upcoming tax year 2022, the Tax Assessor's office requests notification in writing by June 15, 2022 regarding whether the City of Gluckstadt will grant industrial exemptions to the industries that currently have an existing exemption with the County.

To assist with this matter, a Mississippi AG opinion regarding municipal governing authority to approve industrial exemptions for annexed areas is enclosed, as well as a list of the active industrial exemptions currently approved by the County within the City of Gluckstadt boundaries.

You may wish to consult with the Property Tax Division of Mississippi Department of Revenue to determine the necessary steps in processing, approving, and notifying the Department of Revenue in matters of industrial exemptions within City of Gluckstadt.

Thank you,

A handwritten signature in black ink that reads "Norman A. Cannady, Jr.".

Norman A. Cannady, Jr.  
Madison County Tax Assessor

Encl: Spreadsheet "Industrial Exempt Parcels – Gluckstadt"  
MS AG Opinion No. 96-0620

Category	Ind Ex	Note	Tax Dist	PPIN	Parcel	DBA	Industrial Exempt		Mail Name	Mail Addr 1	Mail Addr 2	Mail Addr 3	City	St	Zip
							Ex Begin	Last Year Ex							
Personal	27-31-101	Industrial new enterprise exemption	4GM	9723		AXIALL LLC (EXEMPT 2016-2025)	2016	2025	AXIALL LLC (EXEMPT 2016-2025)	2801 POST OAK BLVD			HOUSTON	TX	77056
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10624		AXIALL LLC (EXEMPT 2018-2027)	2018	2027	AXIALL LLC (EXEMPT 2018-2027)	2801 POST OAK BLVD			HOUSTON	TX	77056
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11188		AXIALL LLC (EXEMPT 2019-2028)	2019	2028	AXIALL, INC	2801 POST OAK BLVD			HOUSTON	TX	77056
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11722		AXIALL LLC (EXEMPT 2020-2029)	2020	2029	AXIALL, LLC	2801 POST OAK BLVD			HOUSTON	TX	77056
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11967		AXIALL LLC (EXEMPT 2021-2030)	2021	2030	AXIALL, LLC	2801 POST OAK BLVD			HOUSTON	TX	77056
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	8075		D.B.C. CORPORATION (EXEMPT 2012-2021)	2012	2021	D.B.C. CORPORATION (EXEMPT 2012-2021)	P O BOX 1697			MADISON	MS	39130
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	9210		D.B.C. CORPORATION (EXEMPT 2015-2024)	2015	2024	D.B.C. CORPORATION (EXEMPT 2015-2024)	P O BOX 1697			MADISON	MS	39130
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11182		D.B.C. CORPORATION (EXEMPT 2019-2028)	2019	2028	D.B.C. CORPORATION (EXEMPT 2019-2028)	PO BOX 1697			MADISON	MS	39130
Personal	27-31-101	Industrial new enterprise exemption	4GM	11737		FASTENAL COMPANY	2020	2029	FASTENAL COMPANY	PO BOX 1206			WINONA	MN	55987
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10636		HEDERMAN BROTHERS INC (EX.2018-2027)	2018	2027	HEDERMAN BROTHERS INC (EX.2018-2027)	247 INDUSTRIAL DRIVE NORTH			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10567		HEDERMAN BROTHERS,LLC(EX.2017-2026)	2017	2026	HEDERMAN BROTHERS,LLC(EX.2017-2026)	247 INDUSTRIAL DRIVE NORTH			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	8269		KASAI NORTH AMERICA INC (EX 2013-2022)	2013	2022	KASAI NORTH AMERICA INC (EX 2013-2022)	435 CHURCH RD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	8650		KASAI NORTH AMERICA INC (EX 2014-2023)	2014	2023	KASAI NORTH AMERICA INC (EX 2014-2023)	435 CHURCH RD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	9198		KASAI NORTH AMERICA INC (EX 2015-2024)	2015	2024	KASAI NORTH AMERICA INC (EX 2015-2024)	435 CHURCH RD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10055		KASAI NORTH AMERICA INC (EX 2017-2026)	2017	2026	KASAI NORTH AMERICA INC (EX 2017-2026)	435 CHURCH RD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10626		KASAI NORTH AMERICA INC (EX 2018-2027)	2018	2027	KASAI NORTH AMERICA INC (EX 2018-2027)	435 CHURCH RD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11205		KASAI NORTH AMERICA INC (EX 2019-2028)	2019	2028	KASAI NORTH AMERICA INC (EX 2019-2028)	435 CHURCH ROAD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11728		KASAI NORTH AMERICA INC (EX 2020-2029)	2020	2029	KASAI NORTH AMERICA INC (EX 2020-2029)	435 CHURCH ROAD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	12422		KASAI NORTH AMERICA INC (EX 2022-2031)	2022	2031	KASAI NORTH AMERICA INC	435 CHURCH ROAD			MADISON	MS	39110
Personal	27-31-101	Industrial new enterprise exemption	4GM	11181		MADISON TIN, LLC (EXEMPT 1/1/19-12/31/28)	2019	2028	MADISON TIN, LLC (EXEMPT 1/1/19-12/31/28)	PO BOX 1697			MADISON	MS	39130
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10647		MARELLI NORTH AMERICA EX(2018-2027)	2018	2027	MARELLI NORTH AMERICA, INC EXEMPT -2027	ONE CALSONIC WAY			SHELBYVILLE	TN	37160
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11212		MATHESON TRI-GAS INC EX(2019-2028)	2019	2028	MATHESON TRI-GAS INC EX(2019-2028)	3 MOUNTAINVIEW ROAD -3RD FLOOR			WARREN	NJ	7059
Personal	27-31-101	Industrial new enterprise exemption	4GM	8645		STEEL TECHNOLOGY,LLC EX(2014-2023)	2014	2023	STEEL TECHNOLOGY,LLC EX(2014-2023)	ATTN TARA ADLER	700 HURSTBOURNE PARKWAY	SUITE 400	LOUISVILLE	KY	40222
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11734		SYSTEMS ELECTRO COATING, LLC	2020	2029	SYSTEMS ELECTRO COATING, LLC	253 OLD JACKSON ROAD			MADISON	MS	39110
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	8270		TOWER AUTOMOTIVE (EXEMPT 2013-2022)	2013	2022	TOWER AUTOMOTIVE (EXEMPT 2013-2022)	17672 N LAUREL PARK DR STE 400E			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	9197		TOWER AUTOMOTIVE (EXEMPT 2015-2024)	2015	2024	TOWER AUTOMOTIVE (EXEMPT 2015-2024)	17672 LAUREL PARK DR STE 400E			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	9721		TOWER AUTOMOTIVE (EXEMPT 2016-2025)	2016	2025	TOWER AUTOMOTIVE (EXEMPT 2016-2025)	17672 LAUREL PARK DR N			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10050		TOWER AUTOMOTIVE (EXEMPT 2017-2026)	2017	2026	TOWER AUTOMOTIVE (EXEMPT 2017-2026)	17167 N LAUREL PARK DR STE 400E			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	10622		TOWER AUTOMOTIVE (EXEMPT 2018-2027)	2018	2027	TOWER AUTOMOTIVE (EXEMPT 2018-2027)	17167 N LAUREL PARK STE 400E			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11729		TOWER AUTOMOTIVE (EXEMPT 2020-2029)	2020	2029	TOWER AUTOMOTIVE	17672 LAUREL PARK DR N #400E			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	11960		TOWER AUTOMOTIVE (EXEMPT 2021-2030)	2021	2030	TOWER AUTOMOTIVE OPERATIONS USA I, LLC	17672 LAUREL PARK DR N #400E			LIVONIA	MI	48152
Personal	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	12415		TOWER AUTOMOTIVE (EXEMPT 2022-2031)	2022	2031	TOWER AUTOMOTIVE OPERATIONS USA I, LLC	17672 LAUREL PARK DR N #400E			LIVONIA	MI	48152
Personal	27-31-53	Freeport Warehouse Exemption	4GM	414		AXIALL LLC			AXIALL LLC	2801 POST OAK BLVD			HOUSTON	TX	77056
Personal	27-31-53	Freeport Warehouse Exemption	4GM	9400		CARDINAL HEALTH 110 INC			CARDINAL HEALTH 110 INC	C/O ADVANTAX	PO BOX 6318		ELGIN	IL	60121
Personal	27-31-53	Freeport Warehouse Exemption	4GM	476		D.B.C. (FREEPORT WHSE AND FULL TAX)			D.B.C. (FREEPORT AND FULL TAX)	P O BOX 1697			MADISON	MS	39130
Personal	27-31-53	Freeport Warehouse Exemption	1GM	308		LEVI STRAUSS & CO (FULL TAX & FW)			LEVI GLOBAL TAX DEPT/PROP TAX	C/O DUCHARME, MCMILLEN, & ASSOC	P O BOX 80615	ATTN MANDY	INDIANAPOLIS	IN	46280
Personal	27-31-53	Freeport Warehouse Exemption	4GM	3541		NISSAN TRADING CORP (FREEPORT WAREHOUSE)			NISSAN TRADING CORP	1974 MIDWAY LANE			SMYRNA	TN	37167
Personal	27-31-53	Freeport Warehouse Exemption	4GM	2953		PRIMOS HUNTING-(FULL TAX W/INV)			PRIMOS HUNTING-(FULL TAX W/INV)	C/O BUSHNELL HOLDING INC.	167 ORCHARD LANE		MADISON	MS	39110
Personal	27-31-53	Freeport Warehouse Exemption	1GM	579		VERTEX AEROPACE LLC (FKA L-3 VERTEX)			VERTEX AEROSPACE LLC	P O BOX 9302			ROCKWELL	TX	75087
Real	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	56230	082E-21 -017/08.00	ARROWHEAD REAL ESTATE LLC	2018	2027	ARROWHEAD REAL ESTATE LLC	PO BOX 1036			MADISON	MS	39130
Real	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	58554	082E-21 -015/01.00	DBC CORPORATION	2019	2028	DBC CORPORATION	P O BOX 1697			MADISON	MS	39130
Real	27-31-101	Industrial new enterprise exemption	4GM	52918	082E-21 -017/06.00	EASTGROUP PROPERTIES LP	2013	2022	EASTGROUP PROPERTIES LP	400 W PARKWAY PL STE 100			RIDGELAND	MS	39157
Real	27-31-101	Industrial new enterprise exemption	4GM	50014	082E-16 -001/03.00	FASTENAL COMPANY	2020	2029	FASTENAL COMPANY	2001 THEURER BLVD	PO BOX 30022		WINONA	MN	55987
Real	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	58555	082H-27 -005/01.00	MATHESON TRI-GAS INC	2019	2028	MATHESON TRI-GAS INC	150 ALLEN RD STE 302			BASKING RIDGE	NJ	07920
Real	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	54546	082E-21 -017/01.01	SYSTEMS ELECTRO COATING LLC	2015	2024	SYSTEMS ELECTRO COATING LLC	253 OLD JACKSON RD			MADISON	MS	39110
Real	27-31-105	Industrial expansion or addition to existing entity exemption	4GM	59340	082E-21 -017/01.02	SYSTEMS ELECTRO COATING LLC	2020	2029	SYSTEMS ELECTRO COATING LLC	253 OLD JACKSON RD			MADISON	MS	39110

THOMSON REUTERS

# WESTLAW Mississippi Attorney General Opinions

Hon. Kenneth E. Stockton

Office of the Attorney General  
September 20, 1996

1996 WL 562786 (Miss.A.G.)

Office of the Attorney General

State of Mississippi  
\*1

Opinion No. 96-0620  
\*1 September 20, 1996

## Re: Tax Exemptions

- \*1 Hon. Kenneth E. Stockton
- \*1 City Attorney, City of Hernando
- \*1 5 West Commerce Street
- \*1 Hernando, MS 38632

Dear Mr. Stockton:

\*1 Attorney General Mike Moore received your request for an opinion and assigned it to me for research and reply. You state in your letter that the City of Hernando is currently involved in an **annexation** action pending before the Chancery Court of DeSoto County. The area of the proposed **annexation** includes land owned by corporations engaged in **industrial** activities that have been granted ad valorem tax **exemptions** by the DeSoto County Board of Supervisors. The tax **exemptions** are in various stages, some having expired and some having less than the original ten years remaining.

\*1 The City of Hernando wants to grant these specific **industries** a ten year tax **exemption** under Section 27-31-101 for all improvements for a period of ten years from the date that the **annexation** action becomes final. You state that this appears to conflict with a prior opinion of this office to Hon. Henry S. Davis, Jr., dated December 17, 1982, in which this office opined that the date of completion as it relates to the right of an **industry** to apply for a tax **exemption** runs from the date of the finality of the **annexation**, while the date of completion with regard to the ten year **exemption** period runs from the actual date of completion of the improvement.

\*1 You specifically inquire

\*1 Can the City of Hernando factually determine that the **industry** in question is a 'new' enterprise on the date of finalization of the

## annexation for purposes of both applying for tax exemption and for the beginning date of the ten year period of exemption ?

\*1 In a prior opinion we stated:

\*1 Specifically with regard to a factual situation of an **industry** becoming a part of a **municipality** by incorporation or **annexation**, it is the opinion of this office that such would not alter the ability of an **industry** to apply for the **exemption** as provided in Section 27-31-101, Mississippi Code of 1972, provided it is, in fact, a new enterprise within the contemplation of the statute. The delay in applying for the **exemption** is not a waiver or bar to the **exemption** and neither would it appear that the subsequent inclusion in a taxing district as opposed to prior exclusion operate to diminish the authority of a new enterprise to apply for the **exemption** if the time period has not otherwise expired....

\*\*\*

\*1 In the opinion of this office a **municipality**, in its discretion, may, under the authority of Sections 27-31-101 and 27-31-115, ... grant a tax **exemption** to any **industry** or expansion thereof determined to fall within the purview of the statute, being an **industry** enumerated in the statute and operating within a period of ten years from the date of its completion. Such exemption to run only for the remaining time within the ten years from completion... [emphasis added].

\*1 MS AG Op., Harris (May 29, 1978); see also MS AG Ops., Ellis (September 12, 1990); Davis (December 17, 1982), attached.

\*2 In our opinion to Hon. Henry Davis, supra, we expanded the Harris opinion to allow applications to be made to the **municipal** authorities within the statutorily prescribed period of time subsequent to the date of finality of the **annexation**.

\*2 Therefore, we continue to be of the opinion that the governing authority of a **municipality** that **annexes** an area may grant an ad valorem tax **exemption** to a "new enterprise" that has been **exempted** from ad valorem taxation by the County prior to its **annexation**, but the **exemption** should not run more than the ten year period from the date of its completion as authorized in Miss. Code Ann. § 27-31-101. Regarding any conflict that you perceive in our prior opinions relating to the date for application for **exemption** versus the date that a "new enterprise" is completed, if a **municipality annexes** an area, a new enterprise may make an application for **exemption** within 270 days of the finality of the **annexation**; however, for purposes of calculating the ten year period, the date of completion remains the same. Therefore, a newly- **annexed** "new enterprise" may receive a tax **exemption** for a period not to exceed ten years from the date of completion of the new enterprise, not from the date of **annexation**.

\*2 If this office can be of any further assistance, please let us know.  
Very truly yours,

\*2 Sandra M. Shelson

\*2 Special Assistant Attorney General

### Note



**TO RETRIEVE THE FULL TEXT OF THE ATTACHED CASE(S) SET FORTH AT THIS POINT, ENTER THE FOLLOWING SEARCH:**

**FI 1978 WL 42874**

**FI 1990 WL 548060**

**FI 1982 WL 44604**

1996 WL 562786 (Miss.A.G.)

**END OF DOCUMENT**

For proposal to the Gluckstadt Board of Aldermen for May 9th.

Re: Establishing one \$500 scholarship to be awarded annually to a deserving senior member of the Mayor's Youth Council.

The Mayor's Youth Council is off and running and has made a strong impact on the Gluckstadt community in just its first year. This success is a direct reflection on you, the Mayor of Gluckstadt and the Board of Aldermen who not only agreed to the formation of our Youth Council, but also who has supported us with every need, idea and effort. As we move into our second year, there will be more members, more service projects and more community involvement.

As you are aware, our Youth Council is comprised of 15 youth from the Gluckstadt area who exhibit a strong interest in community service and civic involvement. These members have given up their weekends and free time to serve the businesses and citizens of our area. They have washed cars in 28 degree weather, attended a summit to learn about leadership, helped with the Christmas Parade, passed out ribbons for special awareness weeks and helped stock the local charity closets. In summary, the MYC has served as ambassadors for the youth of our area. For this, we are grateful for the involvement and would like to establish a small way to acknowledge this achievement.

Thus, I would like for the Board of Aldermen to implement an Annual City of Gluckstadt Mayor's Youth Council Scholarship, to be awarded each spring to a deserving senior who goes above and beyond.

This individual should exhibit leadership skills and serve as a role model for the council and this community. The recipient should have excellent attendance to all Youth Council functions, fulfill all required service hours and exceed the requirements set forth by the Council. The funds can be applied to any school the recipient chooses to attend, and can be used for tuition, books or any other school related expense.

The benefit of establishing this scholarship is two fold: One, it will recognize a youth and show that student that the community acknowledges his or her contributions. This student, no matter how far they roam from Gluckstadt nor where they land in life, they will always remember that Gluckstadt is their home. The second benefit for establishing this annual scholarship is that it sets a goal for other youth council members to strive for and it promotes civic involvement. It shows the youth that the local leaders "have their back" and support them in their goals.

This award will be presented each year at the last Mayor's Youth Council meeting, at which time we will honor the seniors and wish them well as they set off to do great things. This year's meeting will be June 28th at 6pm at the Gluckstadt City Hall. We will be joined by Secretary of State Michael Watson. I hope you all will join us.

Thank you for your consideration for this proposal. In the end, I think the establishment of this annual Scholarship will be a wonderful endeavor that will let the youth involved will the council know that their community involvement is important and the recipient's efforts will have a lasting impact on both the individual and the City of Gluckstadt.

Julia Lever,  
Sophomore, Germantown High School  
Executive Director, Mayor's Youth Council

**From:** [John Scanlon](#)  
**To:** [Walter Morrison](#)  
**Cc:** [Lindsay Kellum](#); [Scott Maugh](#); [Zachary Giddy](#)  
**Subject:** RE: Board of Alderman Presentation request for next meeting  
**Date:** Friday, April 28, 2023 1:47:07 PM  
**Attachments:** [image001.png](#)  
[2014 Miss. AG LEXIS 290.pdf](#)

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The answer is that it can be done as a promotional / advertising expenditure so long as the required findings are in the minutes, i.e., that it will bring favorable notice to the City of Gluckstadt and the opportunities therein.

There is an AG opinion which is precisely on point – see attached. The attorney for Oktibbeha County Board of Supervisors asked this question in 2014, and the answer was yes.

Thanks.

Regards,

**John P. Scanlon**

800 Avery Blvd., Ste. 101  
Ridgeland, MS 39157  
(601) 957-2600  
[jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com)  
[www.millsscanlon.com](http://www.millsscanlon.com)

**2022 Tier 1 “Best Law Firms”**



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**From:** Walter Morrison <WMorrison@gainsben.com>  
**Sent:** Friday, April 28, 2023 8:20 AM  
**To:** John Scanlon <jscanlon@millsscanlon.com>  
**Cc:** Lindsay Kellum <lindsay.kellum@gluckstadt.net>; Scott Maugh <scott.maugh@gluckstadt.net>; Zachary Giddy <zgiddy@millsscanlon.com>  
**Subject:** Re: Board of Alderman Presentation request for next meeting

Yes. We have the Gluckstadt Business Alliance.

Walter C. Morrison IV  
Sent from my iPhone

On Apr 28, 2023, at 9:04 AM, John Scanlon <[jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com)> wrote:

I wouldn't think so, but we'll look into it. I imagine this would be more of a chamber of commerce thing to donate. Does G'stadt have one, or any kind of Gluckstadt business association?

Get [Outlook for iOS](#)

---

**From:** Walter Morrison <[WMorrison@gainsben.com](mailto:WMorrison@gainsben.com)>  
**Sent:** Friday, April 28, 2023 8:01 AM  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Cc:** Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>; John Scanlon <[jscanlon@millsscanlon.com](mailto:jscanlon@millsscanlon.com)>; Zachary Giddy <[zgiddy@millsscanlon.com](mailto:zgiddy@millsscanlon.com)>  
**Subject:** Re: Board of Alderman Presentation request for next meeting

See below. May a city legally give a scholarship?

Walter C. Morrison IV  
Sent from my iPhone

On Apr 28, 2023, at 8:58 AM, Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)> wrote:

For approval to place on agenda.

Sent from my iPhone

Begin forwarded message:

**From:** Julia Lever <[juliaele@icloud.com](mailto:juliaele@icloud.com)>  
**Date:** April 28, 2023 at 7:52:06 AM CDT  
**To:** Lindsay Kellum <[lindsay.kellum@gluckstadt.net](mailto:lindsay.kellum@gluckstadt.net)>  
**Cc:** Mother <[janelever@hotmail.com](mailto:janelever@hotmail.com)>, Janet Brooks <[janet.brooks@gluckstadt.net](mailto:janet.brooks@gluckstadt.net)>, Scott Maugh <[scott.maugh@gluckstadt.net](mailto:scott.maugh@gluckstadt.net)>  
**Subject:** Board of Alderman Presentation request for next meeting

Lindsay,

I do not know the protocol but I would like to go before the board and request a yearly \$500 Scholarship be established for the Mayor Youth Council for one deserving senior. This is something that was in our original MYC proposal, although I'm asking for less at this point.

I think the meeting is May 9th and I'm guessing it will go about an hour (please advise?). I will be coming from work so could I be put as close to the of the agenda as possible?

Also, please let me know what to have prepared besides just my presentation as to "why". I've never requested money and didn't know if there was an extra step.

Finally, just a reminder; our next two meetings are May 11th and June 28th.

Jill Ford is our speaker for May 11th and Michael Watson is speaking at our last meeting, June 28th. At this point, both will be at City Hall.

Thanks  
Julia

Sent from my iPhone



**User Name:** John Scanlon

**Date and Time:** Friday, April 28, 2023 2:39:00PM EDT

**Job Number:** 195998454

## Document (1)

1. [2014 Miss. AG LEXIS 290](#)

**Client/Matter:** Gluckstadt

**Search Terms:** "youth council"

**Search Type:** Natural Language

**Narrowed by:**

**Content Type**

Administrative Materials

**Narrowed by**

Sources: MS Attorney General Opinions; Content Type:  
Administrative Materials

## 2014 Miss. AG LEXIS 290

Office of the Attorney General of the State of

Mississippi [\*64] [\*63] [\*62] [\*61] [\*60] [\*59] [\*58] [\*57] [\*56] [\*55] [\*54] [\*53] [\*52] [\*51] [\*50] [\*49] [\*48]  
 [\*47] [\*46] [\*45] [\*44] [\*43] [\*42] [\*41] [\*40] [\*39] [\*38] [\*37] [\*36] [\*35] [\*34] [\*33] [\*32] [\*31] [\*30] [\*29]  
 ] [\*28] [\*27] [\*26] [\*25] [\*24] [\*23] [\*22] [\*21] [\*20] [\*19] [\*18] [\*17] [\*16] [\*15] [\*14] [\*13] [\*12] [\*11] [\*1  
 0] [\*9] [\*8] [\*7] [\*6] [\*5] [\*4] [\*3] [\*2] [\*1]

### ***MS Attorney General Opinions***

#### **Reporter**

2014 Miss. AG LEXIS 290 \*

### **Opinion No. 2014-00455**

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[\*65] November 21, 2014

### **Core Terms**

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expenditure, expend, youth

### **Syllabus**

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[\*1]

Expenditure of Funds to Support Mayor's **Youth Council**

**Request By:** Jackson Brown, Esquire

Attorney for Oktibbeha County Board of Supervisors

Post Office Box 57

Starkville, Mississippi 39760

### **Question**

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Attorney General Jim Hood received your letter of request and assigned it to me for research and reply.

#### **Issue Presented**

You inquire as to the legality of the Oktibbeha County Board of Supervisors expending funds to support the local Mayor's **Youth Council**.

**Opinion By:** JIM HOOD, ATTORNEY GENERAL; Phil Carter, Special Assistant Attorney General

## Opinion

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### Response

Pursuant to [Mississippi Code Annotated Section 17-3-1](#) (Revised 2012), a board of supervisors may lawfully expend county funds to support a local Mayor's **Youth Council** provided it determines, consistent with the facts, that such expenditure is for the purpose of bringing into favorable notice the opportunities, possibilities and resources of the county.

Please note that Section 17-3-1 limits advertising expenditures by counties to "one mill of their respective valuation and assessment."

**Load Date:** 2015-01-22

MS Attorney General Opinions

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End of Document





QUOTE 5/1/2023

Qty.	Description		Total
1	6x8 Plaque		\$27
1	Logo		\$7.50
60	Characters	.20	\$12.00
			\$46.50

**MAYOR**

Walter C. Morrison, IV

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts

**CITY OF GLUCKSTADT**  
MISSISSIPPI



POLICE DEPARTMENT  
P.O. BOX 2210  
MADISON, MS 39130

**ALDERMEN**

Miya Bates  
Jayce Powell  
Wesley Slay  
John Taylor  
Lisa Williams

To: Mayor and Board of Alderman

From: Wendell E. Watts, Chief of Police

Date: 05-02-23

RE: Church Pews

The Municipal Court and the police department will not be using the church pews originally donated by the city of Ridgeland for the new police department. These pews would not fit with the current design or give adequate seating due to the length and size of the pews. The pews are over 14 ft long and would take up too much of the area and would have to be permanently attached to the flooring. The seating that was chosen is more modern and each seat is separate and can stacked and moved if needed.





## CESF AWARD PACKET RETURN CHECKLIST

Please check the list below against the items you are returning to ensure that all pertinent information is enclosed. **Do not return Attachment E. It is intended as an example of what complaint policies and forms should look like.**

- One Signature Sheet signed in blue ink.
- Budget Summary Sheet (initialed)
- Cost Summary Sheet (initialed)
- OJP JAG Statement of Special Conditions
- OJP Sub-grant Standard Assurances (Attachment A)
- Certification of Equal Employment Opportunity (Attachment B)
- Federal Civil Rights Compliance Checklist (Attachment C-1)
- Civil Rights Training Certification Form (Attachment C-2)
- Certification Regarding Debarment (Attachment F)
- Certification Regarding Lobbying (Attachment G)
- Match Certification (Attachment H)
- Document Return Checklist

All of the above award documents (**signed in blue ink**) are enclosed and returned by:

\_\_\_\_\_

Sub-grant Contact Person

\_\_\_\_\_

Date





STATE OF MISSISSIPPI  
DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF PUBLIC SAFETY PLANNING

TATE REEVES  
GOVERNOR

SEAN J. TINDELL  
COMMISSIONER

April 25, 2023

Walter Morrison, Mayor  
City of Gluckstadt Police Department  
343 Distribution Drive  
Madison, MS 39110

Subject: Project Number: 20LX4271  
Program: Coronavirus Emergency Supplemental Funding (CESF)  
Effective Date: **May 1, 2023**

Dear Mayor Morrison:

We are pleased to inform you that the Division of Public Safety Planning has approved your subgrant application for the **Coronavirus Emergency Supplemental Funding Grant (CESF)** in the amount of **\$22,692.00**. Enclosed are the following contractual items. Please read these documents to determine your requirements under the subgrant.

1. Subgrant Signature Sheet
2. Budget Summary - *initial*
3. Cost Summary Support Sheet – *initial*
4. OJP JAG Statement of Special Conditions – *initial all sheets*
5. OJP Subgrant Standard Assurances (*Attachment A*)
6. Certification of Equal Employment Opportunity (*Attachment B*)
7. Federal Civil Rights Compliance Checklist (*Attachment C-1*)
8. Civil Rights Training Certificate (*Attachment C-2*)
9. Discrimination Complaint Policy and Procedures (*Attachment E*)
10. Certification Regarding Debarment (*Attachment F*)
11. Certification Regarding Lobbying (*Attachment G*)
12. Match Certification (*Attachment H*)
13. Copy of Current CCR Registration
14. Return Document Checklist

We particularly want to bring to your attention the requirement that items 1 – 13 (*with the exception of item #9*) should be signed or initialed in blue ink and returned to the Department of Public Safety Planning immediately. Please retain a copy for your files. If there are any questions concerning this award, please contact Sharon Nguyen @ (601) 391-4887.

Sincerely,

Emberly K. Holmes  
Office Director





**SUBGRANT SIGNATURE SHEET**  
**DIVISION OF PUBLIC SAFETY PLANNING**  
**OFFICE OF JUSTICE PROGRAMS**  
 152 Watford Parkway Drive  
 Canton, MS 39046  
 Phone: (601) 391-4887

<b>1. Name, Address, &amp; Phone Number:</b> City of Gluckstadt Police Department 343 Distribution Drive Madison, MS 39110 (769)567-2311  <a href="mailto:Kerry.minniger@gluckstadt.net">Kerry.minniger@gluckstadt.net</a>	<b>2. Effective Date:</b> May 1, 2023 <hr/> <b>3. Sub-grant Number:</b> 20LX4271 <hr/> <b>4. Grant Identifier:</b> 2020-VD-BX-0664 <hr/> <b>5. Beginning &amp; Ending Dates:</b> 05/01/2023 –12/31/2023 <hr/> <b>6. Sub-grant Payment Method:</b> Cost Reimbursement <input checked="" type="checkbox"/> Other:
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**7. The following funds are obligated:**

Budget Category	Source of Funds						Total Program Budget
	Federal	%	State/Local	%	In-Kind	%	
Personnel							
Fringe Benefits							
Equipment	\$6,837.00						\$6,837.00
Travel							
Operating Expense							
Contractual Services							
Miscellaneous	\$15,855.00						\$15,855.00
Indirect Costs							
<b>TOTAL</b>	<b>\$22,692.00</b>						<b>\$22,692.00</b>

**8. The Sub-grantee agrees to operate the program outlined in this sub-grant in accordance with all provisions of this sub-grant as included herein. The following sections are attached and incorporated into this agreement.**

Statement of Special Conditions Standard Assurances Certification Regarding Equal Employment Civil Rights Compliance Checklist	Civil Rights Training Certification Certification Regarding Debarment Certification Regarding Lobbying Match Certification Form (if applicable)
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AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
<b>9. Typed Name &amp; Title of Approving DPSP Official:</b> <b>Emberly K. Holmes</b> <b>Office Director</b>	<b>10. Typed Name &amp; Title of Authorized Sub-grantee Official:</b> <b>Walter Morrison</b> <b>Mayor, City of Gluckstadt</b>
<b>11. Signature:</b> _____ <b>Date:</b> _____ 	<b>12. Signature:</b> _____ <b>Date:</b> _____



**DIVISION OF PUBLIC SAFETY PLANNING  
COST SUMMARY SUPPORT SHEET**

<b>1. Applicant Agency:</b> City of Gluckstadt Police				Page 1 of 1
<b>2. Sub-grant Number</b> 20LX4271	<b>3. Grant Identifier Number</b> 2020-VD-BX-0664	<b>4. Beginning Date</b> 05/01/2023	<b>5. Ending Date</b> 12/31/23	
<b>6. Activity:</b> FY2020 Coronavirus Emergency Supplemental Funding				
7. DPSP Use Only	8. Category 9. Line Item	10. Description of item and/or Basis for Valuation		11. Budget
	<b>Equipment</b>			Federal      All Other      Total
		1-Audio/visual cart Cisco Web@ \$1,215.00 1-Monitor@ \$402.00 1-Video conference kit@ \$5,220.00		\$6,837.00
	<b>Miscellaneous</b>	-N95 Masks (small, medium, & large) -Full Face Mask P-100 enhanced protection -Gowns (large & X large ) -Coveralls (large 2pks, X-large) -Face Shields-(2 pks.) -Gloves nitrile (medium, large & x-large) -Pine Sol Disinfectant-144oz -Disinfectant wipes—110ct -Lysol disinfectant spray-19oz -Disinfectant hand dispenser free standing- -Disinfectant gel for dispensers		\$15,855.00
<b>TOTAL</b>				<b>\$22,692.00</b>
				<b>\$22,692.00</b>



**DIVISION OF PUBLIC SAFETY PLANNING  
BUDGET SUMMARY SHEET**

<b>1. Applicant Agency: City of Gluckstadt Police Department</b>			
<b>2. Sub-grant Number</b>	<b>3. Grant Identification Number</b>	<b>4. Beginning Date</b>	<b>Ending Date</b>
20LX4271	2020-VD-BX-0664	05/01/2023	12/31/2023
<b>6. Submitted as part of (Check One):</b>	<b>A. Funding Request:</b> X	<b>B. Modification Number:</b>	<b>C. Modification Effective Date:</b>

Funding Sources						
8. For DPSP Use Only	9. Activity	Federal	State	Program Income	Other (Local-Private)	Total
	FY2020 Coronavirus Emergency Supplemental Funding	\$22,692.00				\$22,692.00
<b>TOTAL</b>		<b>\$22,692.00</b>				<b>\$22,692.00</b>

Section 6, IK)



Division of Public Safety Planning  
CERTIFICATION OF SUB-GRANT COMPLIANCE

Section 6, 1(K)

SUB-GRANTEE:

SUB-GRANTEE NO.:

A. RELEASE

Pursuant to the terms of said sub-grant and in consideration of the sum of

\$

\_\_\_\_\_ Total Amount Paid & Payable by Division of Public Safety Planning

which has been or is to be repaid to the Sub-grantee or to its assignees, if any, the Sub-grantee upon payment of the said sum does remise, release, and discharge DPSP, its officers, agents, and employees, of and from all liabilities, obligations, claims and demands whatsoever under arising from the said subcontract, except:

1. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible to exact statement by the Sub-grantee, as follows:

\_\_\_\_\_  
(If none, so state)

2. Claims together with reasonable expenses incidental thereto, based upon the liabilities of the Sub-grantee to third parties arising out of the performance of the said sub-grant, which are not known to the Sub-grantee on the date of execution of this release and of which the Sub-grantee given notice in writing to the DPSP Department Director within the period specified in the said contract.
3. Claims, after closeout, for costs which result from the liability to pay Unemployment Insurance costs under a reimbursement system or to settle Workers' Compensation claims.

B. ASSIGNMENT OF REFUNDS, REBATES AND CREDITS

Pursuant to the terms of said sub-grant and in consideration of the reimbursement of costs and payment of fees as provided in the said sub-grant any assignment thereunder, the Sub-grantee does hereby:

1. Assign, transfer, set over and release to DPSP all rights, titles and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising or which may hereafter accrue thereunder.
2. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including interest thereon due or which may become due, and to forward promptly to DPSP) for any proceeds so collected.
3. Agree to cooperate fully with DPSP as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon); to execute any protest, pleading, application, power of attorney or other papers in connection therewith; and to permit DPSP, the State Attorney General's Office or the Federal Grantor Agency to represent it at any hearing, trial or other proceeding arising out such claim or suit.

C. INVENTORY CERTIFICATION (Select one)





1. \_\_\_\_\_ The Sub-grantee hereby certifies that all items of materials and equipment purchased, furnished or transferred of or to said Sub-grantee were done so in accordance with the terms and conditions of said sub-grant.

2. \_\_\_\_\_ The Sub-grantee hereby certifies that no equipment was furnished or acquired under the terms and conditions of said sub-grant.

**D. CERTIFICATION OF CASH BALANCE**

The Sub-grantee hereby certifies that the cash balance applicable to said sub-grant as of the date of the execution of this document is as follows:

- 1. Total DPSP funds received: 1) \_\_\_\_\_
- 2. Less final DPSP cumulative cost reported: 2) \_\_\_\_\_
- 3. Equals (=) unexpended balance: 3) \_\_\_\_\_
- 4. (a) Plus (+) balance=unexpended funds: 4a) \_\_\_\_\_  
(Refund due to DPSP)
- (b) Minus (-) balance=funds dues Sub-grantee:4b) \_\_\_\_\_  
(Sub-grantee submits request)
- 5. Balance must equal zero 5) \_\_\_\_\_ -0-

**\*Refund check must include the following:**

- (a) Unexpended funds amount: 4a) \_\_\_\_\_
- (b) Outstanding claimants' amount (as applicable) \_\_\_\_\_
- (c) Total amount refunded \_\_\_\_\_

Enter Check Number \_\_\_\_\_

**E. Unexpended Project Funding:**

If funds were de-obligated (unexpended), please explain why funds were not expended during the allowed grant cycle and what measures will be taken to ensure future allotted funds are used in a timely manner.

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**F. Match Certification Verification:**



The \_\_\_\_\_ hereby certifies that it has met the mandated require  
funds or services in the amount of (\$ \_\_\_\_\_) required for this subgrant according to federal guidelines.  
And further certifies that the match was from a non-federal source that is not being used to match other federal  
grants. The match was derived from the following source(s):

Source(s)	Amount	Type (Cash/In-kind)
1. _____	\$ _____	_____
2. _____	\$ _____	_____
3. _____	\$ _____	_____

**G. GENERAL STATE OF COMPLIANCE**

The sub-grantee further certifies that all other terms and conditions of said sub-grant have been met.

IN WITNESS THEREOF, this Certification of Sub-grant Compliance has been executed this day of

\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
SUB-GRANTEE

\_\_\_\_\_  
BY SIGNATORY OFFICIAL

\_\_\_\_\_  
TITLE

**WITNESSED BY:**

1. \_\_\_\_\_

2. \_\_\_\_\_





## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

Pursuant to subgrantee management policies, the following special conditions are mandatory and are hereby made a part of this subgrant award:

**Acceptance Procedures** - The Subcontract Signature Sheet constitutes the operative document obligating and reserving Federal funds for use by the subgrantee in execution of the program or project covered by the award. Such obligation may be terminated without further cause if the subgrantee fails to affirm its timely utilization of the grant by signing and returning the signed acceptance to the Division of Public Safety Planning (DPSP) **WITHIN 21 DAYS** from the date of award. No federal funds shall be disbursed to the recipient until the signed acceptance has been received.

The recipient agrees to sign and submit the following forms along with the Subcontract Signature Sheet:

- Budget and Cost Summary Sheets – (each sheet initialed)
- OJP JAG Statement of Special Conditions
- Subgrant Standard Assurances (attachment A)
- Certification of Equal Employment Opportunity (attachment B)
- Civil Rights Certification Form Check List (attachment C)
- Discrimination Complaint Policies & Procedures (attachment E)
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (attachment F)
- Certification Regarding Lobbying (attachment G)
- Match Verification Requirement Form (attachment H) *(if applicable)*

The recipient also, agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.

[www.ojp.gov](http://www.ojp.gov)

### **Special Cancellation Condition for Subgrantees:**

- (1) **Commencement with 60 Days.** If a project is not operational within 60 days of the original starting date of the grant period, the subgrantee must report by letter to the DPSP the steps taken to initiate the project, the reasons for the delay, and the expected starting date.
- (2) **Operational within 90 Days.** If a project is not operational within 90 days of the original starting date of 31 2431 the grant period, the subgrantee must submit a





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## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

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second statement to the DPSP explaining the implementation delay. Upon receipt of the 90-day letter, the DPSP may cancel the project and request redistribution of the funds to other project areas. The DPSP may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period. When this occurs, the appropriate subgrant files and records must so note the extension.

**Modifications to the Original Subcontract** - Budget modifications request must be submitted in writing with a detailed justification and budget revision. Sub grantees are limited to three (3) per modifications per cycle. All changes or revisions to the original approved contract must be approved by an authorized DPSP Program Director, prior to the action(s) being taken. The effective date of the modification is determined by the date the request is submitted to DPSP and approved by the specified program director. The final modification must be submitted 90 days prior to the award end date. Retro-active modifications or revisions will not be granted.

**Non-expendable Property Purchased with Grant Funds.** Subgrantee agrees to submit a fully executed copy of an Equipment Control Sheet (attached) listing all non-expendable property purchased with grant funds. The Equipment Control Sheet should be submitted to the DPSP no later than ten (10) working days after the last item of non-expendable property is received.

Subgrantee agrees to notify the DPSP of all lost, stolen, or damaged property and shall submit within five (5) working days a detailed narrative of the incident, a copy of the police report, and any measures taken to resolve the problem. Subgrantee agrees not to loan, transfer, or liquidate property under any circumstances, unless prior approval is given by an appropriate designated OJP official. (refer to OJP Financial Guide)

**Project Reporting Requirements:** The recipient agrees to submit **Monthly** Project Narrative and **Monthly** reimbursement reporting worksheets with supporting documents to the DPSP, Office of Justice Programs, no later than ten (10) working days after the end of each month. The recipient agrees to provide information on the activities supported and an assessment of the effects that the grant funds have had on the project. Failure to submit in a timely manner could result in the de-obligation of the subgrantee award and/or discontinuing future funding under this program.

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories at [JAG.Sowcase@ojp.usdoj.gov](mailto:JAG.Sowcase@ojp.usdoj.gov) or via the online form at <http://www.bja.gov/contactus.aspx>. JAG success stories should include the name and location







## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

of program/project point of contact with phone number and e-mail; amount of JAG funding received and in which fiscal year; and a brief summary describing the program/project and its impact.

### **Prior Approval for Travel Request**

Subgrantee agrees to request in writing prior approval to attend any related training or conferences within 45 days of the event. Such training should be program related. Travel request should identify those who will be in attendance, a detailed budget of the estimated cost and contain a justification for the training. When seeking reimbursement all receipts must be submitted to reflect the cost of the assigned trip such as: hotel receipts minus any incidentals outside of the room cost, meal receipts, parking receipts, transportation receipts, gas receipts, (1) baggage receipt per traveler and any other approved travel cost's associated.

**Use of Federal Funds** - The recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without written approval of DPSP.

The sub-recipient agrees to obtain a properly executed certification of compliance with 8 U.S.C. 1373 along with responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and customs enforcement (ICE), and that certification and question responses have been submitted to BJA and BJA approves the subaward or that certification and question responses have been submitted to BJA and 30 days have passed since the submission without a denial from BJA. *(If applicable)*

**Separate Tracking and Reporting of grant funds and outcomes** - The recipient agrees to track, account for, and report on all funds from this award (including specific outcomes and benefits attributable to the project) and from all other funds, including DPSP award funds from non-federal awards awarded for the same or similar purposes or programs.

Accordingly, the accounting systems of the recipient and all subrecipients must ensure that funds awarded are not commingled with funds from any other source. The recipient further agrees that all personnel whose activities are to be charged to the award will maintain monthly timesheets and will document hours worked activities related to this award and non-related activities on the activity sheet.

**Audit Requirements** - The recipient agrees to comply with the organizational audit requirements as established by the Office of Management and Budget (OMB). One of the following will have specific information regarding your agency's audit requirements:









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## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

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<https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintain the currency of information in SAM.

**Employment Eligibility Verification for hiring under the award** – The recipient must ensure that, as part of the hiring process for any position within the United States that is or will be funded in whole or in part with award funds, the recipient properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

**Staff involved in the hiring process** - For purposes of this condition, persons “who are or will be involved in activities under this award” specifically includes (without limitation) any and all recipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

**Employment eligibility confirmation with E-Verify** - For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient uses E-Verify and follows the proper E-Verify procedures, including in the event of a “Tentative Nonconfirmation” or a “Final Nonconfirmation”) to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

**Rules of construction** – The term “associate of the federal government” means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government – as an employee, contractor or subcontractor (at any tier), grant recipient (at any tier), agent or otherwise – in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work project, or activity (or to provide such goods or services) in the future.

Nothing in this condition shall be understood to authorize or require any recipient, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

**Determination of suitability to interact with participating minors** – The Department of Justice funding announcement, or an associated federal statute – that a purpose of some or all





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## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

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of the activities to be carried out under the award by the recipient is to benefit a set of individuals under 18 years of age. The recipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual’s employment status.

The details of this requirement are posted on the OJP website at <https://ojp.gov/funding/Explorer/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

**Restrictions on “lobbying”** - Federal funds awarded by OJP may not be used by the recipient either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913.

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352.

**Imminent Breach of Personally Identifiable Information (PII)** – The recipient must have written procedures in place to respond in the event of an actual or imminent “breach” (OMB M-17-12) if it (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of “personally identifiable information (PII)” (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a Federal information system” (OMB Circular A-130). The recipient’s breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

**Requirements pertaining to prohibited conduct related to trafficking in persons** – The recipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients or individuals defined as employees of the recipient.

The details of the recipient’s obligations related to prohibited conduct related to trafficking in persons are posted on the OJP website at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related







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## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

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to trafficking in persons (including reporting requirements and OJP authority to terminate award), and are incorporated by reference here.

**Misuse of award funds** - The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

**Texting While Driving** - Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving." 74 Fed. Reg. 51225 (October 1, 2009), the department encourages recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workshop safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

**Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct** - The recipient must promptly refer to the DPSP and DOJ-OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the DPSP by mail:

Mississippi Department of Public Safety Planning  
Office of Justice Programs  
1025 Northpark Drive  
Ridgeland, Mississippi 39157  
Contact 601-977-3700

or

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

Hotline: (in English/Spanish): (800) 869-4499 or Hotline fax: (202) 616-9881

**Conflict with Other Standard Terms and Conditions** - The recipient understands and agrees that all other terms and conditions contained in this award, or in applicable OJP grant policy statements or guidance, apply unless they conflict or are superseded by the terms and conditions included here in that specifically implement the grant requirements. Recipients are responsible for contacting their grant managers for any clarifications.





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## Mississippi Department of Public Safety Planning Office of Justice Programs (OJP) CESF Standard Award Policy and Special Conditions

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**Americans With Disabilities Act** – The recipient hereby assures and certifies compliance with Subtitle A, Title II of the Americans With Disabilities Act (ADA) 42 U.S.C.12131-12124, which removes the barriers that deny individuals with disabilities an equal opportunity to share in and contribute to the vitality of American life. In other words, full participation in, and access to, all aspects for society.

**Civil Rights: EEOP** - The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.

**Discrimination Finding** - The recipient assures that in the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this award, the grantee will forward a copy of the findings to the Division of Public Safety Planning: Office of Justice Programs and to the Office of Civil Rights of OJP.

**Additional Requirements and Guidance** - The recipient agrees to comply with any modifications or additional requirements that may be imposed during the award performance period or by law and future OJP (including government-wide) guidance and clarifications of OJP Programs requirements.

### **EQUAL TREATMENT REGULATION**

Subgrantee certifies that it complies with the Equal Treatment Regulation in 28 C.F.R. parts 31, 33, 38, 90, 91, and 93, which ensures that no organization will be discriminated against in a Department of Justice funded social services program based on religion. The regulation, entitles "Participation in Justice Department Programs by Religious Organization; Providing for Equal Treatment of all Justice Department Program Participants."





**Mississippi Department of Public Safety Planning  
Office of Justice Programs (OJP)  
CESF Standard Award Policy and Special Conditions**

**EQUAL EMPLOYMENT OPPORTUNITY**

Subgrantee hereby certifies that it has formulated an Equal Employment Opportunity Program plan in accordance with 28 C.F.R.42, 301, et seq., Subpart e. of the Code of Federal Regulations. The plan is on file for review or audit by officials of the Mississippi Division of Public Safety Planning or the Office of Justice Programs, U.S. Department of Justice as required by relevant laws and regulations.

**Please check one:**  Required  Not Required

**ENFORCING CIVIL RIGHTS LAWS**

Subgrantee certifies that as a local government entity or non-profit organization recipient of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, is subject to the prohibitions against unlawful discrimination.

**NON-SUPLANT CERTIFICATION**

The City of Colickstad Police Department (Applicant/Agency) hereby assures that Federal funds will not be used to supplant State or local funds and that, Federal funds will be used to supplement existing funds for program activities and not to replace those funds which have been appropriated for the same purpose.

Compliance with these requirements will be monitored during the annually programmatic onsite monitoring visit or during a programmatic desk audit.





**Mississippi Department of Public Safety Planning  
Office of Justice Programs (OJP)  
CESF Standard Award Policy and Special Conditions**

By initialing and signing, your agency agrees to comply and adhere to all federal and state guidelines established governing the Mississippi Department of Public Safety, Office of Justice Grant Programs.

City of Glickstadt Police Dept  
Agency's Name

20 LX 427  
Subgrant Award Number

Walter Morrison  
Authorized Official (Please Print)

Mayor  
Authorized Official Title

\_\_\_\_\_  
Authorized Official (Signature)

\_\_\_\_\_  
Date





## ATTACHMENT A

### OFFICE OF JUSTICE PROGRAMS SUBGRANT STANDARD ASSURANCES

The applicant/subgrantee assured and certified that:

1. It possesses legal authority to apply for and receive the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understanding and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
  
2. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352). Recipient will comply (and will require any subgrantees or contractors to comply) with any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Violence Against Women Act (42 U.S.C. § 3796(gg)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations). Additional information about civil rights obligations of grantees can be found at <http://www.ojp.usdoj.gov/ocr/>.

In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, national origin, religion, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), and the Mississippi Department of Public Safety, Division of Public Safety Planning, Office of Justice Programs (MDPS DPSP OJP).

Recipient will complete MDPS's *Standard Assurance Conditions for Subgrantees* document regarding its Equal Employment Opportunity Plan (EEOP) obligations.

The recipient will determine whether it is required to formulate an EEOP in accordance with 28 CFR 42.301 *et. seq.* If the applicant is not required to formulate an EEOP, it will submit a certification form to the U.S. Department of Justice, Office of Justice Programs, Office for Civil Rights (OCR), and the MDPS DPSP OJP indicating that it is not required to develop an EEOP. If the applicant is required to develop an EEOP, but is not required to submit the EEOP to the OCR, the applicant will submit a certification form to the OCR and the MDPS certifying that it has an EEOP on file which meets the applicable requirements. If the applicant is awarded a grant of \$500,000 or more and has fifty or more employees, it will submit a copy of its EEOP to the OCR and the MDPS. Non-profit organizations, Indian Tribes, and medical and education institutions are exempt from the EEOP requirement, but are required to submit a certification form to the OCR to claim the exemption (a copy should also be submitted to the MDPS).

Additional information regarding a grantee's EEOP requirements can be found at [http://www.ojp.usdoj.gov/about/ocr/eeop\\_comply.htm](http://www.ojp.usdoj.gov/about/ocr/eeop_comply.htm).

As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination on the

basis of limited English proficiency (LEP). To ensure compliance with the Omnibus Crime Control and Safe Streets Act of 1968 and Title VI of the Civil Rights Act of 1964, recipient must take reasonable steps to ensure that LEP persons have meaningful access to its programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. The recipient is encouraged to consider the need for language services for LEP persons served or encountered both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding your LEP obligations can be found at [www.lep.gov](http://www.lep.gov).

The subrecipient shall not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

3. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of federal and federally assisted programs.
4. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
5. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of state and local government.
6. It will establish safeguards to prohibit employees from using their position for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
7. It will give the grantor agency or its duly designated representative, the State Auditor's Office, the Comptroller General of the United State or any authorized representative and the Office of Management and Audits (OMSA), Department of Finance and administration (DFA), access to at all reasonable times, and the right to examine, monitor, audit, copy, remove, or otherwise, all records, books, papers, documents, or items of like or similar nature related to the grant.
8. It will establish and maintain both fiscal and program controls and funds accounting procedures acceptable to grantor agency, to assure the proper expenditure and disbursement of all funds, and for program management and execution, and that it will keep and maintain such books and records until audited by the OMSA, DFA of by an official representative of that office, by the federal grantor agency, the State Auditor, or either's duly authorized representative. Records must be maintained for a period of at least three years. Before destruction of any record, written approval must be obtained from the OMSA. These records include, but are not limited to:

- Financial report covering expenditures of the grant;
- Internal and external audit reports and project evaluation;
- Approved budget and subsequent modifications;
- Contracts, leases, employment agreements, and purchase invoices;
- Indirect cost allocation plans;
- All invoices, billings, request for cash, and reporting worksheets;
- General ledger, cash receipts journals, cash disbursements journals, and other subsidiary records;
- All personnel records of individuals paid with grant funds, including time sheets, wage authorization, tax withholdings forms, employment applications and other relevant data;
- Inventory records for all property purchased with grant funds showing acquisition data, cost of property, identification number, bid information, and the use of the property; and
- Bank statements and reconciliations.

- 9. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the federal agency and the state grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
- 10. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234, 87 Stat. 975). Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurances is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "federal financial assistance" includes any form of loan, grant, guaranty, insurance payment rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.
- 11. It will assist the federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archaeological and Historic Preservation Act of 1966 (16 U.C.S. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see CFR Part 800.8) by the activity, and notifying the federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the federal grantor agency and the state grantor agency to avoid or mitigate adverse effects upon such properties.
- 12. It will insure that no member of the governing or policymaking body of applicant/grantee shall cast a vote or influence any matter which has a direct hearing on services to be provided by that member or any organization which such member directly or indirectly represents, or on any matter that would financially benefit such member or any organization such member represents.
- 13. It will comply with the provisions of the Single Audit Act of 1984 (P.L. 98-502) and if it does not meet minimum requirements as established in the Single Audit Act of 1984, it will consult with the OMSA, DFA, in regard to audit requirements.

We have read and understand all Subgrantee Standard Assurances as shown above and agree to fully comply with these conditions in the operation of the subgrant.

City of Cluckstadt Police Dept.  
Name of Agency or Organization

20 LX 4271  
Subgrant Number

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date



ATTACHMENT B

STANDARD ASSURANCE CONDITIONS FOR SUBGRANTEES

CERTIFICATION OF COMPLIANCE WITH REGULATIONS  
NONDISCRIMINATION; EQUAL EMPLOYMENT OPPORTUNITY

IN COOPERATION WITH THE FEDERAL  
OFFICE FOR CIVIL RIGHTS, OFFICE OF JUSTICE PROGRAMS,  
UNITED STATES DEPARTMENT OF JUSTICE

**Instructions:** Complete the blank lines below by entering identifying information which is found on the Subgrant Signature Sheet. Also, read this form completely, identify and enter, under Part I, the name of the organization's designated person responsible for reporting civil rights findings; and then in Part II, mark or check only one box which indicates the appropriate certification that applies to your organization. The organization's Authorized Official must sign this form on page 3. Please return the original form to the **Office of Justice Programs, Division of Public Safety Planning, 1025 Northpark Drive, Ridgeland, Mississippi 39157**, within 45 days of the grant award or implementation date. You must also forward a copy of the completed form to the organization's civil rights representative whom you have identified.

Subgrant Number: 20LX4271 Award Amount \$ 22,692.00

Subgrant Project Title: FY2020 CORONAVIRUS EMERGENCY SUPPLEMENTAL  
Funding

Organizational Name (Subgrantee or Funded Entity): CITY OF GLUCKSTADT POLICE DEPT.

Address: 343 DISTRIBUTION DR.  
MADISON, MS 39110

Telephone Number: 769-567-2311

Subgrantee Duration:

Beginning Date: 05/01/2023 Ending Date: 12/31/2023

Project Director's Name, Address and Telephone Number:  
KERRY M. MINGEN  
343 DISTRIBUTION DR  
MADISON MS 39110  
601-573-8915

AUTHORIZED OFFICIAL'S CERTIFICATION

As the Authorized Official for the above identified Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

**PART I. Requirements of Subgrant Recipients:** All subgrant recipients (regardless of the type of entity or the amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with limited English proficiency.

I certify that this agency will maintain data (and submit when required) to ensure that: our services are delivered in an equitable manner to all segments of the service population; our employment practices comply with Equal Opportunity Requirements, 28 CFR 42.207 and 42.301 et. seq.; our projects and activities provide meaningful access for people with limited English proficiency as required by Title VI of the Civil Rights Act, (See also, 2000 Executive Order #13166).

I also certify that the person in this agency or unit of government who is responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the Office of Justice Programs, Division of Public Safety Planning (DPSP), Mississippi Department of Public Safety, within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date. A copy of this Certification will be provided to this person, as identified here:

The person responsible for reporting civil rights findings of discrimination is:  
(Name, address and telephone number)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PART II. Equal Employment Opportunity Plan (EEOP) Certifications:** Check the one box that applies to this subgrantee agency during the period of the grant duration noted above. (Check only the one appropriate certification (A, B, C1 or C2 below).

**CERTIFICATION "A" [NO EEOP IS REQUIRED IF (1), (2) OR (3) APPLY]** This is the Certification that most non-profits and small agencies will use. Check (1), (2) and/or (3) as they apply to your entity: (Here, more than one may apply)

- (1) is an educational, medical or non-profit institution or an Indian Tribe; and/or
- (2) has less than 50 employees; and/or;
- (3) was awarded through this grant from the Office of Justice Programs, DPSP, less than \$25,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR 42.301, et. seq.

**CERTIFICATION "B" (EEOP MUST BE ON FILE)** This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through

this grant from the Office of Justice Programs, DPSP, more than \$25,000, but less than \$500,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301, et.seq., subpart E, that it has been signed into effect by the proper authority and disseminated to all employees, and that it is on file for review or audit by officials of the Office of Justice Programs, DPSP, or the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations.

- CERTIFICATION "C" (EEOP MUST BE SUBMITTED)** This funded entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this grant from the Office of Justice Programs, DPSP, more than \$500,000 in federal U.S. Department of Justice funds.

Therefore, I hereby certify that the funded entity will submit, within 45 days of the award, an EEOP or an EEOP Short Form, that will include a section specifically analyzing the subgrantee (implementing) agency.

As the Authorized Official for the above Subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this Certification.

\_\_\_\_\_  
Authorized Official's Signature  
(Subgrantee)

\_\_\_\_\_  
Date

Walter Morrison  
\_\_\_\_\_  
Typed or Printed Name

Mayor  
\_\_\_\_\_  
Person's Organizational Title

.....

*This original signed form must be returned to the Office of Justice Programs, Division of Public Safety Planning, Department of Public Safety, within 45 days of the grant award beginning date. You must also forward a signed copy to the person you identified under "Part 1" on page 1. The Office of Justice Programs, DPSP will forward a copy to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.*





**ATTACHMENT C-1****Federal Civil Rights Compliance Checklist**

1. If the subrecipient is required to prepare an Equal Employment Opportunity Plan (EEOP) in accordance with 28 C.F.R. §§42.301-.308, does the subrecipient have an EEOP on file for review?
- Yes
- No

If yes, on what date did the subrecipient prepare the EEOP?

2. Has the subrecipient submitted an EEOP Short Form to the Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), if required by 28 C.F.R. 42.301-.308? If the subrecipient is not required to submit an EEOP Short Form to the OCR, has it submitted a certification form to the OCR claiming a partial or complete exemption from the EEOP requirements?
- Yes – submitted an EEOP Short Form
- Yes – submitted a certification
- No

If the subrecipient prepared an EEOP Short Form, on what date did the subrecipient prepare it?

3. How does the subrecipient notify program participants and beneficiaries that it does not discriminate on the basis of race, color, national origin, religion, sex, disability, and age in the delivery of services (e.g. posters, inclusion in brochures or other program materials, etc.)?

Comments:

4. How does the subrecipient notify employees that it does not discriminate on the basis of race, color, national origin, religion, sex and disability in employment practices (e.g. posters, dissemination of relevant orders or policies, inclusion in recruitment materials, etc.)?

Comments:

5. Does the agency have written policies or procedures in place for notifying program beneficiaries how to file complaints alleging discrimination by the subrecipient with the {State Administering Agency (DPSP)} or the OCR?

- Yes
- No

If yes, an explanation of these policies and procedures:

- 6. If the subrecipient has 50 or more employees and receives DOJ funding of \$25,000 or more, has the subrecipient taken the following actions:
  - a. Adopted grievance procedures that incorporate due process standards and provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Section 504 of the Rehabilitation Act of 1973, found at 28 C.F.R. Part 42, Subpart G, which prohibit discrimination on the basis of a disability in employment practices and the delivery of services?
    - Yes
    - No
  - b. Designated a person to coordinate compliance with the prohibitions against disability discrimination contained in 28 C.F.R. Part 42, Subpart G?
    - Yes
    - No
  - c. Notified participants, beneficiaries, employees, applicants, and others that the program does not discriminate on the basis of disability?
    - Yes
    - No

Comments:

- 7. If the subrecipient operates an education program or activity, has the subrecipient taken the following actions:
  - a. Adopted grievance procedures that provide for the prompt and equitable resolution of complaints alleging a violation of the DOJ regulations implementing Title IX of the Education Amendments of 1972, found at 28 C.F.R. Part 54, which prohibit discrimination on the basis of sex.
    - Yes
    - No
  - b. Designated a person to coordinate compliance with the prohibitions against sex discrimination contained in 28 C.F.R. Part 54?

- Yes
- No

c. Notified participants for admission and employment, employees, students, parents, and others that the agency does not discriminate on the basis of sex in its educational programs or activities?

- Yes
- No

8. Has the subrecipient complied with the requirement to submit to the OCR any findings of discrimination against the agency issued by a federal or state court or federal or state administrative agency on the grounds of race, color, religion, national origin, or sex?

- Yes
- No

Comments:

9. What steps has the subrecipient taken to provide meaningful access to its programs and activities to persons who have limited English proficiency (LEP)?

Comments, including an indication of whether the subrecipient has developed a written policy on providing language access services to LEP person(s):

10. Does the subrecipient conduct any training for its employees on the requirements under federal civil rights laws?

- Yes
- No

Comments:

11. If the subrecipient conducts religious activities as part of its programs or services, does the subrecipient do the following:

a. Provide services to everyone regardless of religion or religious belief?

- Yes

No

b. Ensure that it does not use federal funds to conduct inherently religious activities, such as prayer, religious instructions, or proselytization, and that such activities are kept separate in time or place from federally-funded activities?

Yes

No

c. Ensure that participation in religious activities is voluntary for beneficiaries of federally- funded programs?

Yes

No

12. Was a copy of the Mississippi Office of Justice Program Civil Rights Compliance PowerPoint Presentation provided to your agency?

Yes

No

City of Gluckstadt Police Dept  
Name of Agency or Organization (Please Print)

20LX4271  
Subgrant Number

\_\_\_\_\_  
Authorized Official or Authorized Designee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Office of Justice Programs Monitor's Signature

\_\_\_\_\_  
Date

Attachment C-2

Office of Justice Programs  
Division of Public Safety Planning

Civil Rights Training Certification Form

The, City of Gluckstadt Police Dept. hereby certifies that our agency has received Civil Rights Training required by the Office of Civil Rights and the Mississippi Division of Public Safety Planning in order to administer federal funds according to federal guidelines. Our agency further certifies that we have and/or will notify all employees, clients, customers, and program participants that discrimination is prohibited and the procedures for filing a complaint of discrimination.

State of Mississippi  
[County] of Madison  
Signed [or attested] before me on \_\_\_\_\_ by \_\_\_\_\_

(Date) (Names(s) of Individual(s)) \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of notarial officer  
Stamp

\_\_\_\_\_  
Title of office  
[My commission expires: \_\_\_\_\_.]

\_\_\_\_\_  
Authorized Signatory Official



**ATTACHMENT E**  
**OFFICE OF JUSTICE PROGRAMS**  
**DISCRIMINATION COMPLAINT POLICIES AND PROCEDURES**

**Please do not return**

**I. PURPOSE**

These policy and procedures establish requirements for all clients, customers, program participants, or consumers of the Division of Public Safety Planning (DPSP) and the DPSP's subrecipients to administer programs designed to recruit, select, and promote employees on the basis of their relative ability, knowledge, and skills. The selection process and criteria shall assure the fair and equitable treatment of all applicants and employees without regards to political affiliation, race, color, national origin, marital status, sex, religion, creed, age, or handicap. The DPSP will ensure the subrecipients comply with all applicable federal laws regarding employment discrimination.

**II. POLICY**

It is the policy of the DPSP to provide equal employment opportunity for all individuals regardless of race, color, national origin, marital status, sex, religion, creed, age, physical handicap, disability, or political affiliation. In order to assure non-discriminatory grant administration, DPSP promotes non-discriminatory practices and procedures in all phases of federal-state grant administration. Furthermore, DPSP's equal employment policy prohibits any form of unlawful discrimination based on the foregoing and other considerations made unlawful by federal or state laws.

All individuals have the right to participate in programs and activities operated by the DPSP and DPSP subrecipients regardless of race, color, national origin, sex, religion, disability, and age. The DPSP will ensure that the DPSP and its subrecipients are in compliance with the following statutes and regulations:

- Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color or national origin in the delivery of services (42 U.S.C. & 2000d), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart C;
- The Omnibus Crime Control and Safe Streets of Act of 1968, which prohibits discrimination on the basis of race, color, national origin, religion, or sex in the delivery of services and employment practices (42 U.S.C. & 3789d(c)(1), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart D;
- Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (29 U.S.C. & 794), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart G;
- Title II of the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability in the delivery of services and employment practices (42 U.S.C. & 12132), and the DOJ implementing regulations at 28 C.F.R. Part 35;

- Title IX of the Education Amendments of 1972, which prohibit discrimination on the basis of sex in educational programs (20 U.S.C. & 1681), and the DOJ implementing regulations at 28 C.F.R. Part 54; and
- The Age Discrimination Act of 1975, which prohibits discrimination on the basis of age in the delivery of services (42 U.S.C. & 6102), and the DOJ implementing regulations at 28 C.F.R. Part 42, Subpart I.
- The DOJ regulations on the Equal Treatment for Faith-Based Organizations, which prohibit organizations from using DOJ funding on inherently religious activities (28 C.F.R. Part 38).

\*\*These laws prohibit any agency from retaliating against an individual for taking action or participating in action to secure rights protected by these laws.

The Americans with Disabilities Act of 1990 (ADA) requires state agencies to make reasonable accommodations for the known physical and mental limitations of otherwise qualified individuals with disabilities who are employees, clients, customers, program participants or consumers provided such accommodations do not cause undue hardships to state agency operations. It is the policy of DPSP that the above stated individuals are provided equal employment and grant opportunities and have access to the same privileges and benefits as individuals without disabilities.

### III. DEFINITIONS

#### Discrimination

To make a difference in treatment or favor on a basis other than individual merit.

#### Retaliation

It is against the law for someone to penalize or discriminate against an individual because:

A discrimination complaint has been filed;

The complainant cooperates with the discrimination complaint;

The complainant cooperates with the enforcement of a discrimination complaint;

The complainant complies with anti-discrimination laws.

#### Harassment

Harassment is conduct that is directed at an individual because of race, religion, gender, sexual orientation, disability, national origin, etc.



Harassment can include:

Threats;  
 Slurs or epithets;  
 Threatening acts;  
 Posting offensive materials on walls, bulletin boards, e-mails, etc.

To be considered harassment, conduct must:

Be serious and frequent enough to create a hostile environment;  
 Interfere with the ability to work, live, or enjoy a public place.

#### Complaint Coordinator

The DPSP staff member designated to maintain records of all complaints received including complaints forms, supporting documentation, acknowledgement of complaint receipt letters and resolution letters. All complaint records will be filed in a secured cabinet and access will be restricted to the Complaint Coordinator (Steve Coleman, DPSP Attorney) and Office of Justice Program's Office Director.

### **IV. COMPLAINT PROCEDURES**

If you believe you have been discriminated against because of your race, color, or national origin, including limited English proficiency (LEP), by programs or activities receiving federal financial assistance, please contact the DPSP Complaint Coordinator or designee administering federal-state programs.

If you believe that you have been excluded from participation in, denied the benefits of, or subjected to discrimination on the basis of your gender by any Office of Justice Program or activity receiving federal financial assistance, contact the DPSP Complaint Coordinator or designee administering federal-state programs.

The following complaint policies and procedures will be adhered to:

- A. Any applicant for an employment position or employee who has reason to believe that they have been unlawfully discriminated against by the subrecipients of federal funds may file a complaint in accordance with the DPSP complaint procedures.
- B. The Complaint Procedure begins with the individual who is filing the complaint, by completing the Title VI Form and/or preparing and submitting a written statement. The statement should contain the name, address, and telephone number of the individual or authorized representative filing the complaint; a thorough and specific description of the situation, incident, or condition; identity of witnesses, if any; the resolution the individual is seeking; and the signature of the individual filing the complaint properly dated by the complainant.

- C. The complaint will be submitted to the Complaint Coordinator of the DPSP within seven (7) business days after the alleged violation occurred.
- D. The Complaint Coordinator will have three (3) business days to provide the complainant written acknowledgement of the complaint.
- E. The Complaint Coordinator will promptly conduct a review of the issues involved in the complaint to ascertain whether or not an information resolution of the complaint can be achieved. If an information resolution is possible and mutually agreeable by the parties involved, the coordinator will facilitate arrangement of the resolution and make a record of this agreement. If no informal resolution is possible, the coordinator will conduct an investigation of the complaint and provide a written response to the complaint outlining possible accommodations, if any, for resolution of the complaint. This response shall be approved by the agency head or appointing authority and must be completed no later than fifteen (15) business days of the DPSP's receipt of the complaint, when possible.
- F. If a complaint is not presented within the timeframe as set forth, the complaint will be considered waived absent and extended by written mutual consent. If the Complaint Coordinator does not answer or acknowledge receipt of the complaint within the specified timeframe, the complainant may elect to treat the complaint as denied at that point and immediately appeal the complaint to Equal Employment Opportunity Commission (EEOC) or the appropriate state or local fair employment practices agency or human rights commission unless an extension of time is granted to the coordinator to respond by written mutual agreement.
- G. The DPS shall notify employees and subrecipients of their rights regarding discrimination and make available copies of complaint procedures, policies, and forms. Complaints of discrimination can be filed directly with the DPS or with the Office of Civil Rights (OCR).

To file a complaint alleging discrimination in programs or activities administered by the DPS, please print and fill out the appropriate complaint form:

**Title VI Complaint Form**

Please review and complete the Title VI Complaint form. This form provides DPSP with information to be reviewed. **It is not a formal complaint.** Once we receive your completed questionnaire, we will review it and then contact you for more information.

To avoid delays in processing, please submit only one complaint form to SOCR (either by mail, or in person) regarding the said matter.

First Name:

Last Name:

Middle Initial:

Street Address:

City:

State:

Zip Code:

County:

Home Phone: ( )

Work Phone: ( )

Cell Phone: ( )

Which telephone number is preferred to contact you? Home      Work      Cell

Email Address:

How did you hear about SOCR?

Do you require language interpretation? No      Yes

If yes, what kind:

Do you require sign language interpretation? No      Yes

If yes, what kind:

Who can we contact if we are unable to reach you?

Name:

Daytime Phone: ( )

Relationship:

---

Name of person(s) whom you believe discriminated against you:

When did this occur (please select a date)?

Where did this occur?

Please provide detailed account of alleged discrimination? (1,000 characters max)

Have you tried to resolve the issue through a grievance process, due process hearing, or some other method? No Yes

If yes, what method:

What is the status of that process:

Have you filed the same complaint with anyone else? No Yes

If yes, please provide date:

---

Signature of Complainant

---

Date

**ATTACHMENT F**

**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER**

Certification Regarding  
Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions  
(Sub-Recipient)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Walter Morrison Mayor  
Name and Title of Authorized Representative

\_\_\_\_\_  
Signature Date

City of Gluckstadt Police Department  
Name of Organization

343 Distribution Dr, Madison, Ms 39110  
Address of Organization



## V. TRAINING

The DPSP will provide periodic training for subrecipients on the complaint policies and procedures, including an employee's responsibility to refer discrimination complaints from employees or applicants of the DPSP subrecipients to the Complaint Coordinator.

The DPSP provide PowerPoint presentations of OCR training materials to subrecipients at Annual Implementation Conferences, as well as provide these materials along with technical assistance to subrecipients during project monitoring visits.

The DPSP can be contacted by submitting correspondence to:

The Division of Public Safety Planning  
Office of Justice Programs (OJP)  
ATTN: OJP Office Director  
1025 Northpark Drive  
Ridgeland, MS 39157





**ATTACHMENT G**

**CERTIFICATION REGARDING LOBBYING**

Each person shall file the most current edition of this certification and disclosure form, if applicable, with each submission that initiates agency consideration of such person for an award of a federal contract, grant, or cooperative agreement of \$100,000 or more; or Federal loan of \$150,000 or more.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 or not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that;

- (1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a member of Congress, in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- (2) If any non-Federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall initial here \_\_\_\_\_ and complete and submit "Disclosure of Lobbying Activities", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers and that all sub-recipients shall certify and disclose accordingly.

City of Gluckstadt Police Dept  
 343 Distribution Dr. Madison MS  
 Name and Address of Organization 39110

WALTER MORRISON, Mayor  
 \_\_\_\_\_  
 Name of Authorized Individual  
 Signature and Date

20LX4271  
 Subgrant Number

Revised May 2012



## Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant are not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation on this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

*Revised May 2012*



# CONTRACTUAL SERVICES

Subcontract Number: \_\_\_\_\_

Date: (from) \_\_\_\_\_

(to) \_\_\_\_\_

---

Date	Check #	Vendor	Description	Total
------	---------	--------	-------------	-------

---



# PERSONNEL AND FRINGE BENEFITS

Subcontract Number: \_\_\_\_\_

Date: (from) \_\_\_\_\_  
(to) \_\_\_\_\_

Date	Check #	Employee	Gross *	Fringe **	TOITAL
------	---------	----------	---------	-----------	--------

Retirement: \_\_\_\_\_

Social Security: \_\_\_\_\_

Insurance: \_\_\_\_\_

Unemployment: \_\_\_\_\_

Workmen's Comp: \_\_\_\_\_

TOTAL Fringe: \_\_\_\_\_

Date	Check #	Employee	Gross *	Fringe **	TOITAL
------	---------	----------	---------	-----------	--------

Retirement: \_\_\_\_\_

Social Security: \_\_\_\_\_

Insurance: \_\_\_\_\_

Unemployment: \_\_\_\_\_

Workmen's Comp: \_\_\_\_\_

TOTAL Fringe: \_\_\_\_\_

\* Gross before any deductions  
 \*\* Agency portion of fringe benefits not to include employees portion of fringe.





# MONTHLY TIME ACTIVITY REPORT

All Project Staff

Employee Name:				Mo/Yr:
Agency:				
Date	Time In	Time Out	Total Hours	Principal Activities
Employee Signature/Date:				TOTAL:

Employer/Supervisor Signature \_\_\_\_\_ Date \_\_\_\_\_



# TRAVEL EXPENSES

Subcontract Number: \_\_\_\_\_

Date: (from) \_\_\_\_\_  
(to) \_\_\_\_\_

---

---

Date	Description of Travel	Total
------	-----------------------	-------

---

---



# MONTHLY MILEAGE LOG

All Project Staff

Employee Name:					Mo/Yr:	
Agency:						
Destination:						
Purpose:						
Date	Time In	Time Out	Total Hours	Start Mileage	End Mileage	Total Miles
Employee Signature/Date:					TOTAL:	

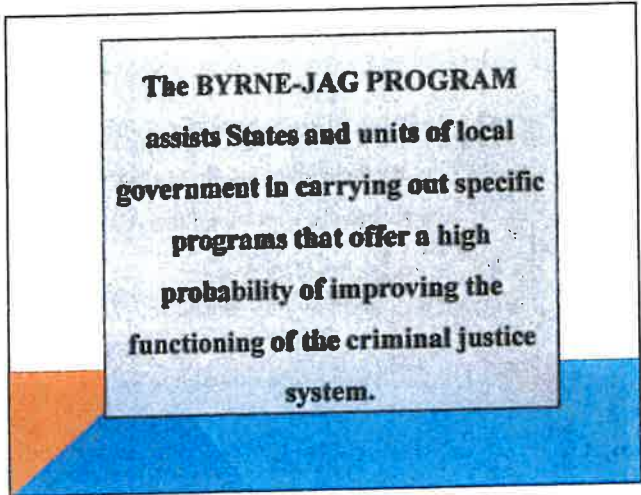
Employer/Supervisor Signature

Date

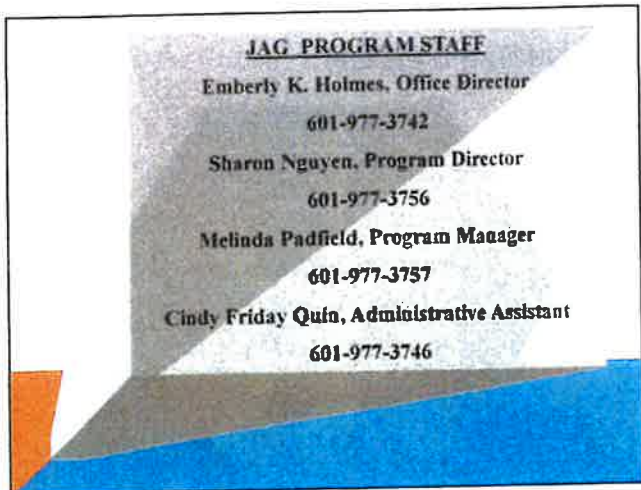




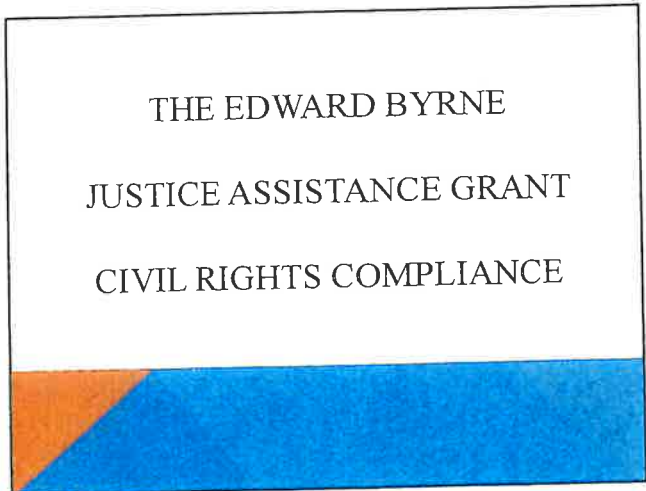
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2



3



4

THE OFFICE FOR CIVIL RIGHTS ENFORCES

- Title VI of the Civil Rights Act of 1964 (*race, color, national origin*)
- Section 504 of the Rehabilitation Act of 1973 (*disability*)
- Title II of the Americans with Disabilities Act of 1990 (*disability*)
- Age Discrimination Act of 1975 (*age*)
- Title IX of the Education Amendments of 1972 (*sex in educational programs*)
- Program Statutes (e.g. Safe Streets Act, Victims of Crime Act, JJDPA) (*race, color, national origin, sex, religion, disability*)

5

WHO IS SUBJECT TO THESE LAWS?

- Any "PROGRAM OR ACTIVITY" that receives financial assistance from the DOJ.
- Program or Activity means all of the operations of an organization receiving federal financial assistance, such as the entire department or office within a state or local government.

6

WHO IS SUBJECT TO THESE LAWS?

Examples:

- If a state Department of Public Safety receives federal funding and sub awards the funding to local community based organizations, all of the operations of the Department of Public Safety are covered, along with the operations of the local community based organizations.
- If a domestic violence shelter receives federal funds and uses the funds to operate particular programs, all of the activities of the shelter are covered, and not just the federally-funded programs.
- If a project of a county sheriff's department receives federal funds, the entire sheriff's department is covered, but not the other departments in the county.

7

Protected Classes

Race  
Color  
National Origin  
Religion  
Sex  
Disability  
Age

8



The statutes that OCR enforces prohibit discrimination in:

- Employment Practices and/or
- Delivery of Services

9

### DISABILITY

- Section 504 of the Rehabilitation Act of 1973 prohibits discrimination on the basis of disability by recipients of federal funding.
- Title II of the Americans with Disabilities Act of 1990 prohibits discrimination on the basis of disability and applies to public entities, whether or not they receive federal funding.

10

Under Section 504 and Title II of the ADA

Handicapped (disabled) person means any person who

- has a physical or mental impairment which largely limits one or more major life activities
- has a record of such an impairment, or
- is regarded as having such an impairment

11

### RELIGION

**Definitions**

All aspects of religious practice as well as belief  
**42 USC 2000e(j)**

Includes sincerely held moral or religious convictions  
**29 CFR 1605.1**

12

**NATIONAL ORIGIN DISCRIMINATION**

**Includes discrimination on the basis of Limited English Proficiency (LEP).**

**A Limited English Proficient (LEP) person has a first language other than English and a restricted ability to read, speak, write, or understand English.**

13

**TO AVOID DISCRIMINATION AGAINST LEP PERSONS, RECIPIENTS MUST**

- *reasonable steps* to ensure *valuable access* to the programs, services, and information the recipients provide, *free of charge*.
- Establish and implement *policies and procedures* for language assistance services that provide LEP persons with *valuable access*.

14

**WHAT SHOULD A WRITTEN LEP POLICY HAVE?**

**FIVE ELEMENTS**

1. A process for identifying LEP persons who need language assistance
2. Information about the available language assistance measures
3. Training for staff
4. Notice to LEP persons
5. Monitoring and updating the LEP policy

15

**LEP RESOURCES**

[www.dhs.gov](http://www.dhs.gov) – Contains tips and tools for different types of agencies on how to comply with requirements to provide services to LEP persons.

16


**Regulation**

- In the event a Federal or State court or Federal or State administrative agency makes a FINDING OF DISCRIMINATION after a due process hearing on the ground of race, color, religion, national origin, or sex against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.
- The recipient will provide an EQUAL EMPLOYMENT OPPORTUNITY PLAN if required to maintain one, where the application is for \$500,000 or more.

17

**OJP'S CIVIL RIGHTS ENFORCEMENT**

- EEOs (Equal Employment Opportunity Plans)
- Complaints
- Findings of Discrimination
- Compliance Reviews



18

**SUB RECIPIENT COMPLAINT PROCEDURES**

- Sub recipients should have procedures in place for responding to discrimination complaints from clients, program participants, and employees. These procedures should include:
  1. Investigating the complaint internally, or forwarding the complaint to the Mississippi Department of Public Safety, the Office for Civil Rights, or another agency such as the EEOC.

19

**SUB RECIPIENT COMPLAINT PROCEDURES**


2. Notifying DPS of any discrimination complaint that is not referred to DPS; and
3. Notifying the petitioner that he/she may file a complaint directly with the DPS or OCR.

- Sub recipients should provide public notice of these complaint procedures, such as by posting signage in places of public contact and referencing the procedures in program materials.

20

## WHAT IS AN EEOP?

- Comprehensive document which analyzes:
  - an agency's workforce in comparison to its relevant labor market data
  - all agency employment practices to determine their impact on the basis of race, sex, or national origin
- A tool used to identify possible problem areas where discrimination may be occurring



21

## DOES AN AGENCY HAVE TO PREPARE AN EEOP?

Depends on . . .

- Funding (Safe Streets Act, VOCA, or JJDP)
- Status of Organization (e.g., nonprofit)
- Amount of single award
- Number of employees

22

IF / THEN	Does the recipient need to submit a Certification Form to DOJ?	Does the recipient need to develop an EEOP?	Must the recipient submit an EEOP if a recipient is required to DOJ?
Recipient is a Medicaid or Specialized Mental Health program "see" or "receptor"	YES	NO	NO
Largest individual grant received is less than \$25,000	YES	NO	NO
Recipient has not made any employees	YES	NO	NO
None of the above	YES	YES	YES

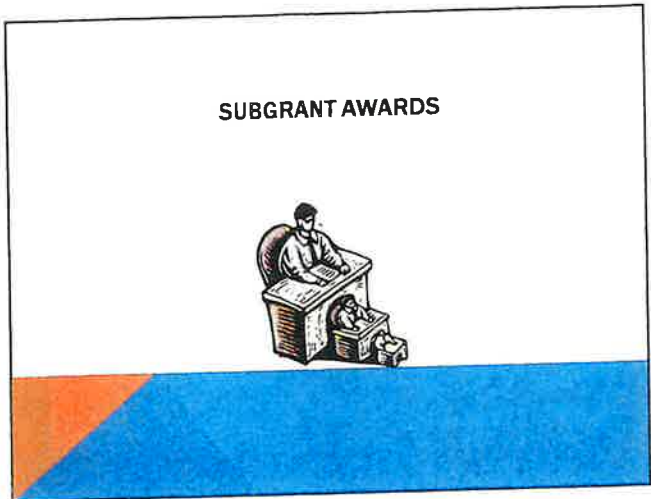
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FOR MORE INFORMATION, PLEASE CONTACT:

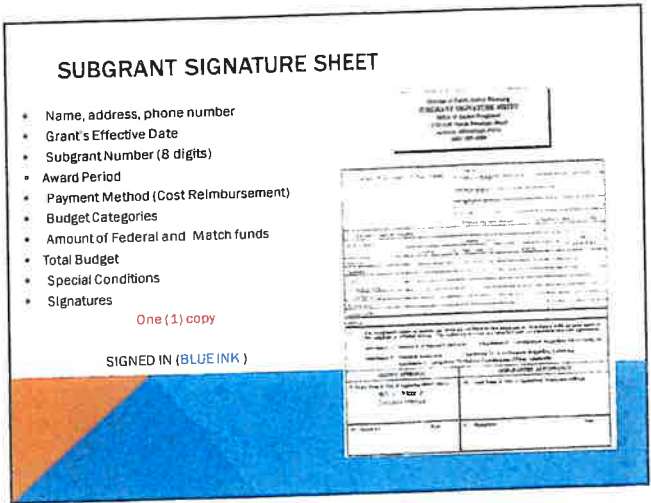
OFFICE FOR CIVIL RIGHTS  
 OFFICE OF JUSTICE PROGRAMS  
 U.S. DEPARTMENT OF JUSTICE  
 810 7TH STREET, NW  
 WASHINGTON, DC 20531  
 TELEPHONE (202) 307-6999  
 TTY (202) 307-2027

REQUIRED TRAINING INFORMATION CAN BE FOUND AT:  
<http://www.dhs.gov/e-verify/>

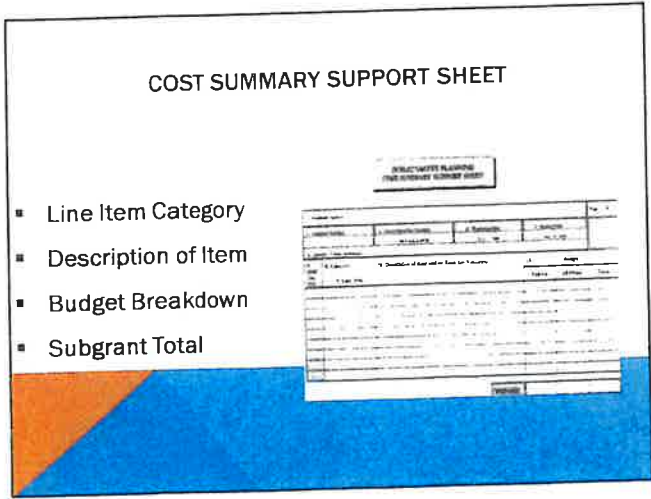
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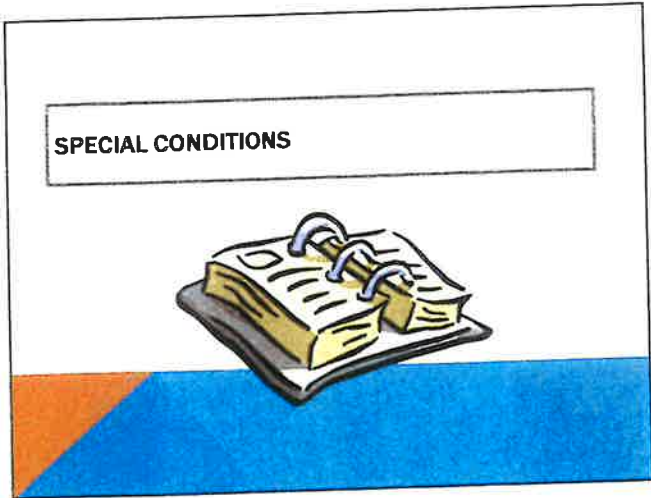
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26



27



28

SPECIAL CONDITIONS

**The following Special Conditions are mandatory and are part of the subgrant award.**

- Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
- Certification Regarding Lobbying
- Subgrantee Standard Assurances

29

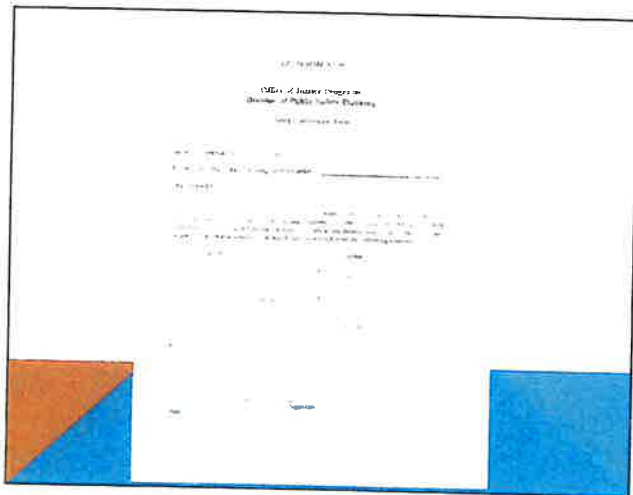
SPECIAL CONDITIONS

**The following Special Condition is mandatory and also part of the subgrant award.**

**Match Certification Form**

- The subgrantee must:
- report and certify the matching funds or services in the amount required for the subgrant according to federal guidelines;
- certify that the match is from a non-federal source that is not being used to match other federal grants;
- identify the source of the match (local funds/ program income);
- list the amount of match; and
- identify the type of match (CASH ONLY).

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GENERAL SPECIAL CONDITIONS

**Acceptance Procedures**

Subgrant Contract documents including one (1) original signature sheet signed in blue ink, must be executed and returned to DPSP by (20 days from the date the contract was issued). Failure to do so could result in termination without further cause.

No federal funds shall be disbursed to the subgrantee until the signed acceptance has been received.

32

GENERAL SPECIAL  
CONDITIONS

**Special Cancellation Conditions**  
Commencement Within **60 Days**

If a project is not operational within 60 days of the original starting date of the grant period, the subgrantee must report by letter to DPSP the steps taken to initiate the project, the reasons for the delay, and the expected starting date.

33

**SPECIAL CANCELLATION  
CONDITIONS**  
Operational Within **90 Days**

If a project is not operational within 90 days of the original starting date of the grant period, the sub grantee must submit a second statement to the DPSP explaining the delay.

34

**SPECIAL CANCELLATION  
CONDITIONS**

Upon receipt of the letter, DPSP may cancel the project and request reallocation of the funds to other project areas, or where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period.

35

The following documents must be signed and returned to DPSP by 20 days from contract issuing date.

- Subgrant Award Documents
  - 1 Signature Sheet (signed and dated in **BLUE INK**)
  - Budget Summary (initial sheet)
  - Cost Summary (initial each sheet)
- OJP Statement of Special Conditions (initial each sheet and sign)
- OJP Subgrant Standard Assurances (please sign)
- Certification of Equal Employment Opportunity (please sign)
- Federal Civil Rights Compliance Checklist (complete and sign)
- Civil Rights Training Certification (please sign)
- Certification Regarding Debarment (please sign)
- Certification Regarding Lobbying (please sign)
- Match Certification Form (please sign)
- Document Return Checklist


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**FY 2018 Certification of Compliance with 8 U.S.C. 1373/1644**

- The Administration is requiring every Byrne JAG grantee to certify compliance with 8 U.S.C. Section 1373 and 1644 before they can draw down their FY18 award. This is the federal law that prohibits states and local jurisdictions from blocking the sharing of an individual's immigration status with federal authorities.

37

**GUIDELINES & REPORTING REQUIREMENTS**



38

**The following information is provided for sub-grantees of federal grant programs administered by DPSP. This guide is to serve as the primary reference for financial management and grant administration. All questions should be directed to the Program Manager.**

39

**FISCAL REGULATIONS**

- **Costs Incurred**
- **Equipment**
- **Monitoring & Audit**

40



**Costs Incurred**

All eligible costs must:

- Be necessary for proper & efficient administration of the project.
- Be permissible under State and Federal law and consistent with statewide policies, regulations, and practices.
- **Not result in profit.**

41

**Costs Incurred**

All eligible costs must:

- Be incurred on or after the first day of the grant period and on or before the end of the grant period.
- All supporting documentation must be kept in files at sub-grantee's agency and copies submitted with financial reimbursement claims.

42

**Costs Incurred**

- Only budget items approved in the grant, as shown on the Cost Summary Support Sheet in the award documents, may be claimed for reimbursement.
- **This applies to both federal and match amounts.**

43

**COST INCURRED**

- Sub grant modifications are limited to one (1) per grant period.
- Budget Modifications must be submitted in writing for approval by DPSP. Email submissions are acceptable.
- The final modification request must be submitted prior to **January 31, 2023.**

44

**Costs Incurred**

If a *Modification* is needed: A letter must be sent explaining the changes; example: 1) something was cheaper, we want to purchase something else with savings. 2) the items are no longer being made, we need to spend on other equipment.

***EXPLAIN YOUR CHANGES FROM ORIGINAL TO THE NEW!***

45

**Request for Modification must be in writing and include:**

1. Agency's name
2. Effective date of the modification
3. Subgrant identification number
4. Detailed justification for modification.
5. Detailed budget explaining how funds are reallocated and to where they should be moved to. Always verify those funds expended before moving funds from one category to another.

**All modifications must be approved by DPSP before implementing**

46

**Equipment**

- Sub grantees must use the approved purchasing practices and bid procedures required by State or local laws.
- Non-expendable equipment (\$500 or more) is to be recorded on the Equipment Control Form.
- DPSP will tag and inspect equipment every year.

47

**Equipment**

- Equipment purchased with grant funds must be always used for program purposes and for its useful life.
- Equipment found not to be used for program purposes will be removed from the project's inventory.

48

**Equipment**

- Property cannot be disposed of without prior approval from DPSP.
- Subgrantee is responsible for replacing or repairing the property which is lost, stolen, damaged or destroyed.
- Any loss, damage, or theft of the property must be investigated and fully documented and made part of the official grant record.

49

**NON-EXPENDABLE PROPERTY PURCHASED**

- Sub grantee agrees to notify DPSP of all lost, stolen, or damaged property and shall submit within five (5) working days a detailed narrative of the incident, a copy of the police report, and any measures taken to resolve the problem.
- Sub grantee agrees not to loan, transfer or liquidate property under any circumstances.

50

**Monitoring & Audit**

- DPSP will review all costs submitted for reimbursement to ensure each agency is following State and Federal regulations.
- On-site monitoring of projects will be conducted by staff during the project period as well as Desk Review audits as needed.
- Grantees not subject to audit by the State must secure a single audit.

51

**Revisions & Correspondence**

- Any changes in program scope or objectives must be submitted in writing for approval by DPSP.
- DPSP should be notified in writing of any changes in project personnel.
- All correspondence should reference the state assigned project number.

52

- Match
- Breakdown of Expenditures & Supporting Documentation
- Reporting Worksheet
- Closeout Packages
- Retention of Records

53

- Match Requirement:**
- Byrne requires a 25% cash match for State and Local Government Agencies. All Sub grantees must provide a 25% non-federal match. In-kind services may not be used as match.
  - Sub-recipient will be reimbursed 75% of the total reimbursement request.
  - This does not apply to those agencies that requested and received a match waiver.

54

Only cash is acceptable for the Match.

**Records for Match. Subgrantees must maintain records which clearly show the source, the amount, and the timing of all matching contributions.**

55

- COST SUMMARY ADJUSTMENTS**
- Sub-recipients may request changes to their Cost Summary Support Sheet by providing an email or letter stating the nature of their request. Phone calls are not acceptable.
  - The request should include specific information regarding the change, for example: equipment you are changing, reason for the change, what you are changing it to and include the old price and new price of the equipment.

56



**Retention of Records**

All financial records, supporting documents, statistical records, and all other records pertinent to award shall be retained by each organization for **At Least Three (3) Years** following the closure of their most recent audit report. Retention is required for purposes of Federal examination and audit. Records may be retained in an automated format.

61

**CLOSEOUT PACKAGES**

One (1) Closeout Package bearing an original signature is required to be received by DPSP within forty-five (45) days after the termination date of the subgrant. One copy should be retained by the subgrantee.

62

**Reporting Requirements**

- Quarterly Progress Report (PMT)

63

PERFORMANCE MEASUREMENT TOOL

QUARTERLY REPORT SUBMITTED VIA THIS WEBSITE.

[HTTPS://BJAPMT.OJP.GOV](https://bjapmt.ojp.gov)

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### NEW USERS IN PMT

- Send an email to Melinda Padfield with your name and telephone number to be set up as a contact in the PMT system. The PMT system will generate an email directly to you so you will know you are ready to proceed.
- At this time you will set up your own user ID and password. Your user ID will be your email address and you choose your own password. From that point forward, you can reset your password if you forget it using the [Forgot Password](#) link.
- Having issues? Call Melinda @ 601-977-3757
- Melinda's email address: [mpadfield@dps.ms.gov](mailto:mpadfield@dps.ms.gov)







## CITY OF GLUCKSTADT

MISSISSIPPI  
STREET DEPARTMENT

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Department

**DATE:** 04/28/2023

**SUBJECT:** Uninterrupted Power Supply (UPS) System Bid Reconsideration

---

I recommend that the Mayor and Board of Alderman reconsider the bid from Lewis Electric in the amount of \$94,300.00. The Mayor and Board of Alderman at its meeting conducted on April 11, 2023, approved the bid of Lewis Electric in the amount of \$118,590.00. They have asked if they could substitute a different system that is more up to date and have submitted a quote in the amount of \$94,300.00. I have reviewed the new proposal and have found that it does meet the specification we published and will save the city \$24,290.00.

I have attached a copy of the specifications and the new quote for your consideration. Please contact me if you have any questions.

LEWIS ELECTRIC, INC.

**QUOTE**

P.O. BOX 320337  
 FLOWOOD, MS 39232-0337  
 601-932-0101 / 601-709-0866 (FAX)  
 FED ID #64-0823637

DATE	QUOTE #
4/20/2023	23040302

PROJECT NAME/LOCATION
GLUCKSTADT UPS BID DEDUCT
MADISON COUNTY

		Pricing As Bid				
10.00		Add UPS to Existing Signal	7.00	EA	\$ 16,470.00	\$ 115,290.00
20.00		Annual Maintenance	1.00	LS	\$ 3,300.00	\$ 3,300.00
		<b>Updated Pricing Based on Alpha UPS Cabinets in place of Clary Units</b>				
30.00		Add UPS to Existing Signal	7.00	EA	\$ 13,000.00	\$ 91,000.00
40.00		Annual Maintenance	1.00	LS	\$ 3,300.00	\$ 3,300.00

TOTAL ITEMS:

**NOTES:**

- 1.00 Lewis Electric is a certified WBE Contractor
- 2.00 Bonded/Insured by Botrell/Travelers Insurance

*Daniel Steadham*

Daniel Steadham / Estimator  
 601-580-2391 / 601-932-0101



an EnerSys® company

# FXM HP 1100

## Rugged UPS Module










- 1100W/VA UPS designed to operate in extreme environments and provide maximum flexibility
- Advanced next-generation control and monitoring platform with high resolution color touchscreen LCD display with advanced local UI
- Built-in data loggers to monitor performance logs, user configurable alarms and advanced equation editing for custom data and actions
- Integrated USB host for local firmware upgrades, configuration updates, backup, restoration and cloning
- Wide range Automatic Voltage Regulation (AVR) lengthens battery life by providing protection without transferring to backup mode during voltage surge or sag
- Independently programmable control and reporting dry contacts allow monitoring and controlling of key functions

**The FXM HP UPS continues the longstanding excellence in Battery Backup Systems by ensuring equipment in security, communications, traffic, industrial environments, and many other critical applications remains safe and protected from power disturbances and outages.**

Thanks to its powerful programmable temperature compensated battery charger, the FXM UPS is capable of providing the runtime and extended battery life you need. The FXM HP colored LCD touchscreen display provides access to multiple configurable tabs for quick system status, overview and configuration without the need of a laptop.

Multiple communication ports including two Ethernet connections permits simultaneous local craft access as well as permanent LAN/WAN connectivity. A USB key may also be used to quickly backup and restore site configuration settings and data logs. Enhanced security using modern encryption technology ensures proper authentication and privacy for remote connection with the UPS. Environmental conditions and other equipment can be monitored via a single IP interface via CAN port using Alpha® Analog Digital Input Output (ADIO) devices.

Electrical	
120VAC Model	
<b>Battery:</b>	<b>String Voltage:</b> 48VDC <b>Battery Breaker Rating:</b> 50A <b>Maximum Charging Current:</b> 15A
<b>Input:</b>	<b>Nominal Voltage:</b> 120VAC <b>Voltage Range:</b> 85 to 171VAC <b>Frequency:</b> 50Hz or 60Hz (Autodetect Frequency is the default configuration, can also be manually configured.) ±5% <b>Maximum Current:</b> 15A (@ Nominal voltage and max battery charging current) <b>AC Breaker Rating:</b> 20A
<b>Output:</b>	<b>Waveform:</b> Pure sinewave <b>Nominal Voltage:</b> 120VAC <b>Voltage Regulation:</b> ±10% on line mode, ±2% on inverter mode <b>Power at 50°C:</b> 1100W/VA <b>Frequency:</b> Output frequency = Input frequency <b>Frequency Tolerance, Backup Mode:</b> ±0.3 Hz
230VAC Model	
<b>Battery:</b>	<b>String Voltage:</b> 48VDC <b>Battery Breaker Rating:</b> 50A <b>Maximum Charging Current:</b> 15A
<b>Input:</b>	<b>Nominal Voltage:</b> 210/220/230/240VAC <b>Voltage Range:</b> 153 to 322VAC <b>Frequency:</b> Nominal: 50Hz or 60Hz (Autodetect Frequency is the default configuration, can also be manually configured.) ±5% <b>Current:</b> 8A (@ Nominal voltage and max battery charging current) <b>Input Breaker Rating:</b> 10A
<b>Output:</b>	<b>Waveform:</b> Pure sinewave <b>Nominal voltage:</b> 210/220/230/240VAC (same as input) <b>Voltage regulation:</b> ±10% on line mode, ±2% on inverter mode <b>Power at 55°C:</b> 1100 @220/230/240V <b>Frequency:</b> Output frequency = Input frequency <b>Frequency Tolerance:</b> Backup Mode: ±0.3 Hz
Communication Interface	
<b>Protocol:</b>	<b>SNMP:</b> SNMP v3 via Ethernet. Compatible with subscription and discovery services <b>TCP/IP:</b> IPv4 or IPv6 <b>Email:</b> SMTP via Ethernet
<b>Security:</b>	<b>Password:</b> 256-bit Encryption <b>Secured Web Interface:</b> SSL for HTTPS
<b>Display:</b>	Full graphic LCD, 480x272 pixels, Resistive touch screen
<b>Ports:</b>	<ul style="list-style-type: none"> <li>• 2 x RJ45: Ethernet</li> <li>• 1 x RJ11: Battery Temperature Compensation</li> <li>• 1 x RJ12: for Alpha CAN devices</li> <li>• 1 x USB-A: For upgrades or file management via a standard USB flash drive</li> <li>• 1 x USB-Mini B: For soft shutdown using MegaTec protocol compliant client</li> </ul>
<b>Indicators:</b>	<ul style="list-style-type: none"> <li>• Solid Green: Line Mode,</li> <li>• Flashing Green: Inverter mode</li> <li>• Yellow/Amber: Minor alarms</li> <li>• Red: Major/Critical alarms</li> </ul>
<b>Dry Contacts:</b>	Programmable NO/NC (250VAC, 1A)*, 3 user inputs, ATS
<b>Factory Default:</b>	<ul style="list-style-type: none"> <li>• C1: On Battery</li> <li>• C2, C3: Low Battery + No Line</li> <li>• C4: Load Shed Timer 1</li> <li>• C5: Alarm</li> <li>• C6*: 48VDC @ 500mA</li> <li>• C7: User Inputs                             <ul style="list-style-type: none"> <li>• S1: Self test</li> <li>• S2: User Input</li> <li>• S3: Shutdown(EPO)</li> </ul> </li> <li>• C8: ATS (48VDC @ 10mA)</li> </ul>
* C6 is factory configurable only	

Mechanical		
<b>Dimensions:</b>	<b>mm:</b> 133H x 394W x 222D <b>inches:</b> 5.22H x 15.5W x 8.75D	
<b>Weight:</b>	14kg/31lbs	
Environmental		
<b>Operating Temp Range*:</b>	-40 to 74°C (-40 to 165°F)	
<b>Humidity:</b>	Up to 95% (non condensing)	
<b>Altitude (m/ft):</b>	Up to 3700 (12,000)**	
<b>Audible noise @ 25°C***:</b>	45dBa @ 1 meter (39in)	
<b>MTBF (hours):</b>	250K + as per Telcordia SR-332, 100% duty cycle, full load, @ 40°C	
<b>BTU/Hr:</b>	<b>Normal mode:</b> <b>120VAC Model:</b> 18Watts/61.42BTU/HR <b>230VAC Model:</b> 30Watts/102.36BTU/HR	
	<b>Backup mode:</b> <b>120VAC Model:</b> 187.56Watts/640BTU/HR <b>230VAC Model:</b> 197.82Watts/675BTU/HR	
*120VAC module derates after 50°C (122°F). 230VAC module derates after 55°C (131°F) @220/230/240V. Derates 1.4% per °C past listed temperature range until a maximum of 74°C. Refer to manual for non listed voltage settings. **Derates 2°C per 300m (1000ft) above 1400m (4500ft) *** Measured at 25°C ambient temperature		
Performance		
<b>Typical Output Voltage THD (resistive load):</b>	<b>120VAC Model:</b> <3% <b>230VAC Model:</b> <3.5%	
<b>Typical Efficiency* (resistive load):</b>	<b>120VAC Model:</b> 98% <b>230VAC Model:</b> 97%	
<b>Typical Transfer Time:</b>	<5ms	
<b>Load Crest Factor:</b>	3:1 (load dependent)	
<b>Lightning/Surge Protection:</b>	ANSI/IEEE C62.41.2-2002, Criteria A & B	
*At nominal AC Input, full load and at 25°C ambient temperature		
Power Connector Options		
120VAC Model		
<b>Input:</b>	<b>Output:</b>	
<b>Standard (0170024-001)</b>	 Terminal Block	 Terminal Block
<b>Optional (0170024-002)</b>	 Terminal Block	 Terminal Block + Dual 5-15R
230VAC Model		
<b>Standard (0170024-101)</b>	 Terminal Block	 Terminal Block
Agency Compliance		
<b>Electrical Safety:</b>	UL 1778, CAN/CSA-C22.2 No. 107.3, EN 62040-1**	
<b>Marks:</b>		
<b>EMC:</b>	CFR Title 47 FCC Part 15 – Class A, ICES-003 – Class A, EN 62040-2 – UPS Category C2**	
<b>RoHS:</b>	Yes	
**Applies to 230VAC version only		



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02/2021  
#0480066-00 REV A



# SE48-1616, SE48-2216

## Outdoor Traffic Enclosure

Technical Guide: 9400030-J0

Effective: 07/2020







# SE48-1616, SE48-2216

## Outdoor Traffic Enclosure

 **NOTE:**  
Photographs contained in this manual are for illustrative purposes only. These photographs may not match your installation.

 **NOTE:**  
Operator is cautioned to review the drawings and illustrations contained in this manual before proceeding. If there are questions regarding the safe operation of this powering system, contact Alpha Technologies or your nearest Alpha representative.

 **NOTE:**  
Alpha shall not be held liable for any damage or injury involving its enclosures, power supplies, generators, batteries, or other hardware if used or operated in any manner or subject to any condition inconsistent with its intended purpose, or if installed or operated in an unapproved manner, or improperly maintained.

For technical support, contact Alpha Technologies:

Canada and USA: **1-888-462-7487**

International: **+1-604-436-5547**

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# 1. Safety

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**SAVE THESE INSTRUCTIONS:** This manual contains important safety instructions that must be followed during the installation, servicing, and maintenance of the product. Keep it in a safe place. Review the drawings and illustrations contained in this manual before proceeding. If there are any questions regarding the safe installation or operation of this product, contact Alpha Technologies or the nearest Alpha representative.

## 1.1 Safety Symbols

To reduce the risk of injury or death, and to ensure the continued safe operation of this product, the following symbols have been placed throughout this manual. Where these symbols appear, use extra care and attention.

The use of **ATTENTION** indicates specific regulatory/code requirements that may affect the placement of equipment and /or installation procedures.



### **NOTE:**

**A NOTE provides additional information to help complete a specific task or procedure. Notes are designated with a checkmark, the word NOTE, and a rule beneath which the information appears**



### **CAUTION!**

**CAUTION indicates safety information intended to PREVENT DAMAGE to material or equipment. Cautions are designated with a yellow warning triangle, the word CAUTION, and a rule beneath which the information appears.**



### **WARNING!**

**WARNING presents safety information to PREVENT INJURY OR DEATH to personnel. Warnings are indicated by a shock hazard icon, the word WARNING, and a rule beneath which the information appears.**



### **HOT!**

**The use of HOT presents safety information to PREVENT BURNS to the technician or user.**

## 1.2 General Warning and Cautions



### **WARNING!**

**You must read and understand the following warnings before installing the enclosure and its component. Failure to do so could result in personal injury or death.**

- Read and follow all instructions included in this manual.
- Only trained personnel are qualified to install or replace this equipment and its components.
- Use proper lifting techniques whenever handling equipment, parts, or batteries.

## 1.3 Electrical Safety



### WARNING!

**Hazardous voltages and/or energy levels can be present at the input of power systems. The DC output from rectifiers and batteries, though not dangerous in voltage, has a high short-circuit current capacity that may cause severe burns and electrical arcing.**

Before working with any live battery or power system, follow these precautions:

- a. Remove all metallic jewelry, such as watches, rings, metal rimmed glasses, or necklaces.
- b. Wear safety glasses with side shields at all times during the installation.
- c. Use OSHA approved insulated hand tools. Do not rest tools on top of batteries.



### WARNING!

**Lethal voltages are present within the power system. Always assume that an electrical connection or conductor is energized. Check the circuit with a voltmeter with respect to the grounded portion of the enclosure (both AC and DC) before performing any installation or removal procedure.**

- Do not work alone under hazardous conditions.
- A licensed electrician is required to install permanently wired equipment. Input voltages can range up to 240 Vac. Ensure that the utility power is disconnected and locked out before performing any installation or removal procedure.
- Ensure that no liquids or wet clothes come into contact with internal components.
- Hazardous electrically live parts inside this unit are energized from the batteries even when the AC input power is disconnected.
- The enclosure which contains the DC or AC power system along with customer installed radios must remain locked at all times, except when authorized service personnel are present.
- Always assume electrical connections or conductors are live. Turn off all circuit breakers and double-check with a voltmeter before performing installation or maintenance.
- Place a warning label on the utility panel to warn emergency personnel that a reserve battery source is present which will power the loads in a power outage condition or if the AC disconnect breaker is turned off.
- At high ambient temperature conditions, the internal temperature can be hot so use caution when touching the equipment.

## 1.4 Battery Safety

- Never transport an enclosure with batteries installed. Batteries must ONLY be installed after the enclosure has been securely set in place at its permanent installation location. Transporting the unit with batteries installed may cause a short circuit, fire, explosion, and/or damage to the battery pack, enclosure and installed equipment.
- Servicing and connection of batteries must be performed by, or under the direct supervision of, personnel knowledgeable of batteries and the required safety precautions.
- Batteries contain or emit chemicals known to cause cancer and birth defects or other reproductive harm. Battery post terminals and related accessories contain lead and lead compounds. Wash your hands after handling batteries.



### WARNING!

**Follow battery manufacturer's safety recommendations when working around battery systems. Do not smoke or introduce an open flame when batteries (especially vented batteries) are charging. When charging, batteries vent hydrogen gas, which can explode.**

- Batteries are hazardous to the environment and should be disposed at a recycling facility. Consult the battery manufacturer for recommended local authorized recyclers.

# 2. Introduction

## 2.1 Product Overview

The SE48-1616 and SE48-2216 (hereafter referred to as SE48) is a 6 cubic foot NEMA 3R rated enclosure designed to protect in outdoor environments.

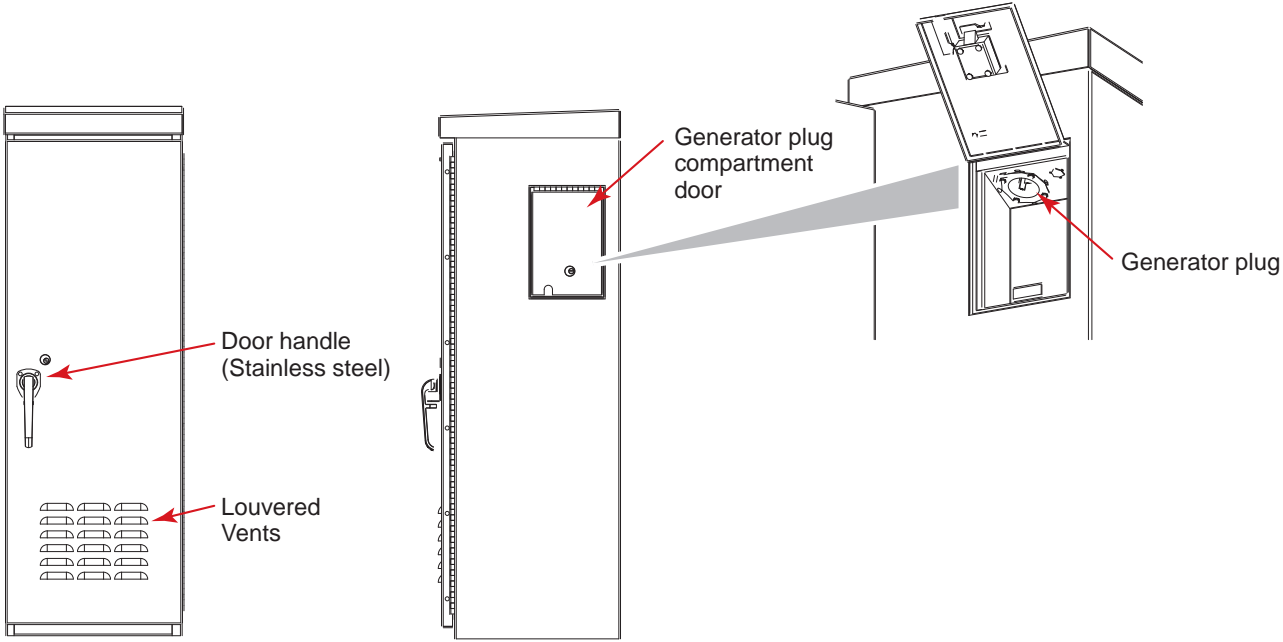


Figure 1 — Alpha SE48 Front and Side View

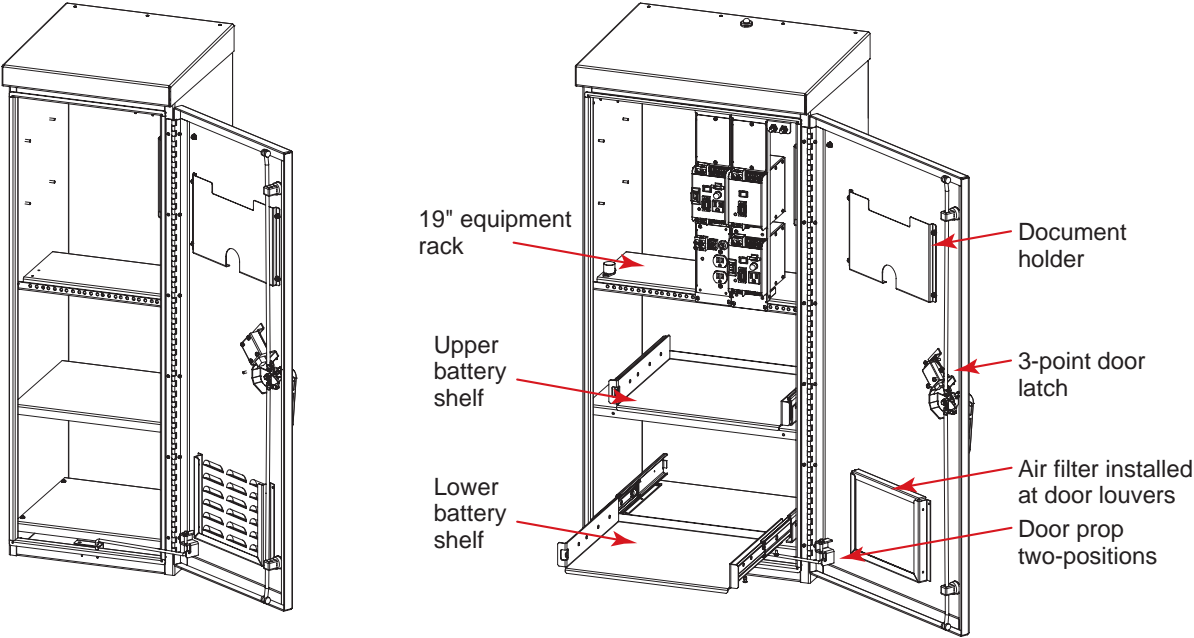


Figure 2 — Alpha SE48 Interior View

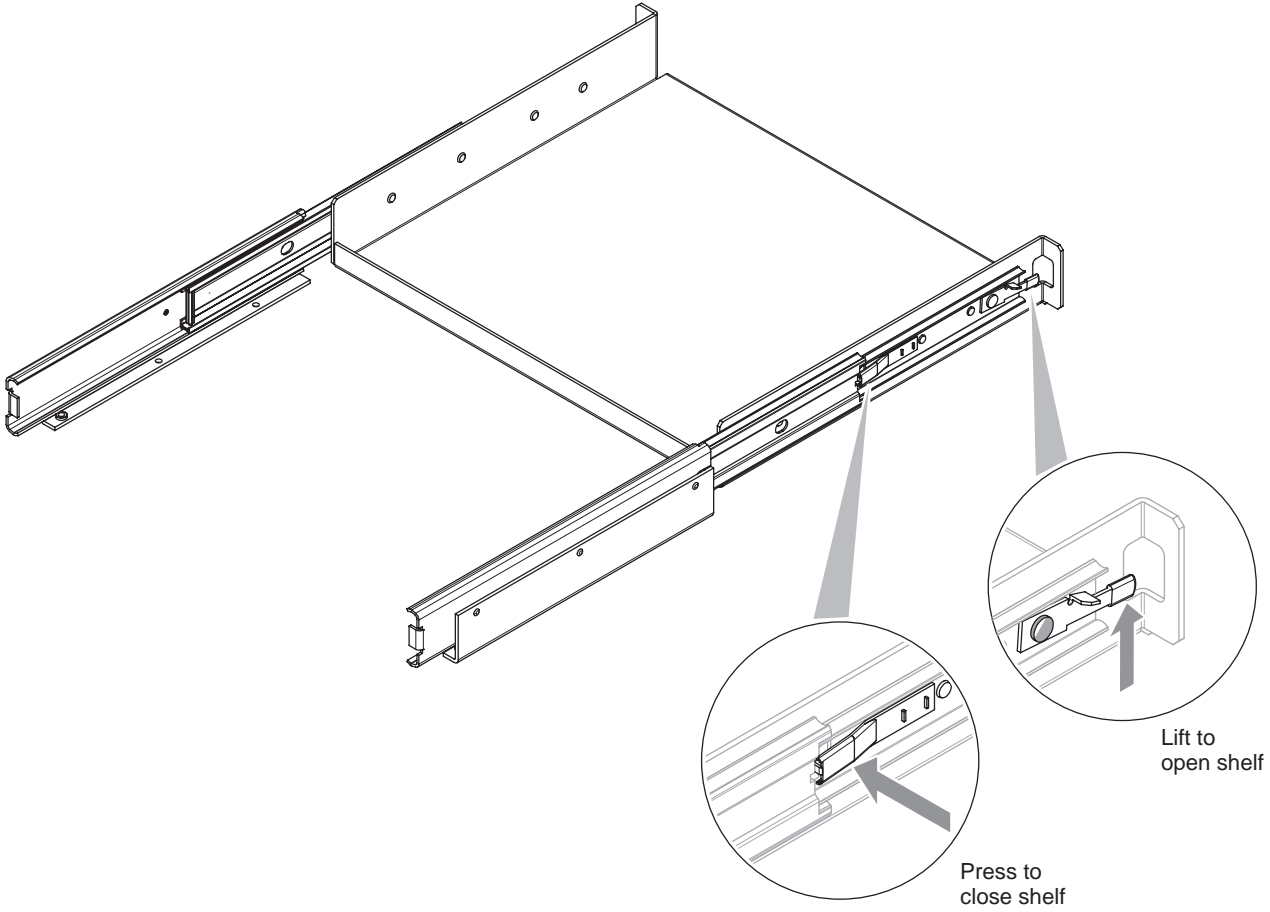


Figure 3 — Slide-out Battery Shelf Detail

### 3. Specifications

<b>Table A — Specifications - SE48</b>	
<b>Electrical</b>	
<b>DC Fan:</b>	48Vdc, 100CFM or better. Thermostat controlled.
<b>Internal Fluorescent Lamp:</b>	120Vac, 9W (optional)
<b>On Battery Lamp:</b>	48Vdc LED (optional)
<b>Generator Plug:</b>	NEMA L5-30P (optional)
<b>Manual Transfer Switch:</b>	250V, 40A (optional)
<b>Mechanical</b>	
<b>Enclosure type:</b>	Outdoor NEMA 3R
<b>Dimensions (H x W x D):</b>	SE48-1616: (footprint) 1220mm x 419mm x 419mm (48in x 16.5in x 16.5in) SE48-2216: (footprint) 1220mm x 559mm x 419mm (48in x 22in x 16.5in)
<b>Weight (empty):</b>	SE48-1616: 34kg (75lbs) SE48-2216: 38kg (84lbs)
<b>Mounting:</b>	Side/Base/Pedestal/Pole
<b>Construction:</b>	1/8" thick 5052-H32 aluminum
<b>Finish:</b>	Bare aluminum finish (optional: gray)
<b>Equipment rack:</b>	Horizontal 19" rack mount rails, EIA spacing, 8 RU wide (SE48-1616), 11 RU (SE48-2216)
<b>Battery shelves:</b>	Two battery shelves: <ul style="list-style-type: none"> <li>• Fixed weld-on upper battery shelf</li> <li>• Removable lower battery shelf for accessing service wire and mounting holes</li> <li>• Battery Slide Out Tray (option on SE48-2216)</li> </ul>
<b>Ventilation:</b>	<ul style="list-style-type: none"> <li>• Louvered vents at door and vent slots at top front</li> <li>• Air inlet filter install at door louvers, fixed in all three dimensions</li> <li>• Air filter size: 9.75" (W) x 8.0" (H) x 0.875" (thick)</li> <li>• Air filter type: re-usable and washable</li> <li>• Bug screen inside vent slots at top</li> </ul>
<b>Door:</b>	<ul style="list-style-type: none"> <li>• Latch: 3-point latch with #2 Corbin slam latch integrated with the handle</li> <li>• Handle: stainless steel, traffic light industry standard</li> <li>• Prop: 1/4" bare aluminum rod, two positions. Holes located in tab mounted at the front of bottom pan providing 90° and 150° door holding positions</li> <li>• Hinge: stainless steel piano hinge, reverse swaged, 1.5" (W), 0.075" (thick), 0.188" Dia. pin, 0.500" knuckles</li> <li>• Document holder on inside door</li> </ul>
<b>HVAC</b>	
<b>Cooling:</b>	Thermostat-controlled filtered 48VDC fan, 100CFM or better; thermostat turns fan on at 49°C (120°F) and turns fan off at 32°C (90°F).
<b>Environmental</b>	
<b>Operating temperature:</b>	-40 to 46°C (-40 to 115°F)
<b>Storage temperature:</b>	-40 to 85°C (-40 to 185°F)
<b>Compliance</b>	
<b>NEMA rating:</b>	3R
<b>CSA:</b>	C22.2 No. 94.1-07 Enclosures for Electrical Equipment, Non-Environmental Considerations C22.2 No. 94.2-07 Enclosures for Electrical Equipment, Environmental Considerations
<b>UL</b>	UL 50 – Enclosures for Electrical Equipment, Non-Environmental Considerations UL 50 E – Enclosures for Electrical Equipment, Environmental Considerations

## 4. Features

---

### 4.1 AC and DC Power Options

The following power options are available with the SE48:

- FXM 650
- FXM 1100/2000

### 4.2 Ordering Guide

Refer to ordering guide for a complete list of part numbers for the different mounting options and accessories.

### 4.3 Related Documents

FXM UPS Operator's Manual (Doc# 017-230-B0)

Universal Automatic Transfer Switch/Universal Generator Transfer Switch Installation Manual (Doc# 020-165-B0)

Local electrical codes (e.g. National Electrical Code, or NFPA 70 in the United States, Canadian Electrical Code or CSA C22.1 in Canada)



## 5. Site Evaluation and Pre-Installation

---

### 5.1 Site Selection

Consider the following before selecting a mounting site:

- Avoid areas that may be subjected to hot air exhaust from nearby equipment or buildings.
- Find out if your intended area is subjected to architectural controls or environmental restrictions.
- Avoid areas that are prone to flooding

The SE48 outdoor power enclosure has been designed for the following mounting options:

- Side mount to an existing enclosure
- Stand alone on a concrete pad
- Stand alone on pedestal kit
- Pole mount to either a wooden or steel/concrete pole
- Refer to ordering guide for a complete list of part numbers for the different mounting option accessories.

### 5.2 Tools Required

Various insulated tools are essential for the installation. Use this list as a guide:

- Electric drill with hammer action, 1/2" capacity
- Various crimping tools and dies to match lugs used in installation
- Load bank of sufficient capacity
- Digital voltmeter equipped with test leads
- Cable cutters
- Torque wrench: 1/4" drive, 0 - 150 in-lb.
- Torque wrench: 3/8" drive, 0 - 100 ft-lb.
- Various insulated hand tools including:
  - Combination wrenches - Ratchet and socket set
  - Various screwdrivers
  - Electricians knife
- Battery safety spill kit required for wet cells only:
  - Protective clothing
  - Face shields
  - Gloves
  - Baking soda
  - Eye wash equipment
- Cutters and wire strippers (#14 to #22 AWG) [2.5 to 0.34 mm<sup>2</sup>].








# 6. Inspection

## 6.1 Packing Materials

Alpha is committed to providing products and services that meet our customers' needs and expectations in a sustainable manner, while complying with all relevant regulatory requirements. As such Alpha strives to follow our quality and environmental objectives from product supply and development through to the packaging for our products.

Rectifiers and batteries are shipped on individual pallets and are packaged according to the manufacturer's guidelines.

Almost all of Alpha's packaging material is from sustainable resources and/or is recyclable. See the following table for the material and its environmental codes.

 <b>PAP/PCB</b>	 <b>PET</b>	 <b>PE-LD</b>	 <b>PS</b>	 <b>FE</b>	 <b>ALU</b>	 <b>NW</b>
<b>Cardboard</b>	<b>Polyethylene Terephthalate</b>	<b>Low Density Polyethylene</b>	<b>Polystyrene</b>	<b>Steel</b>	<b>Aluminum</b>	<b>Wood</b>
Packing boxes Caps	Flexible film Packaging	Bubble wrap Shrink wrap Plastic bags	Foam	Strapping on pallets	Strapping on pallets	Pallets Lumber

### 6.1.1 Returns for Service

Save the original shipping container. If the product needs to be returned for service, it should be packaged in its original shipping container. If the original container is unavailable, make sure that the product is packed with at least three inches of shock-absorbing material to prevent shipping damage.

Alpha Technologies is not responsible for damage caused by improper packaging of returned products.

## 6.2 Check for Damage

Before unpacking the product, note any damage to the shipping container. Unpack the product and inspect the exterior for damage. If any damage is observed, contact the carrier immediately.

Continue the inspection for any internal damage. In the unlikely event of internal damage, inform the carrier and contact Alpha Technologies for advice on the impact of any damage.

## 6.3 General Receipt of Shipment

The inventory included with your shipment depends on the options you have ordered. The options are clearly marked on the shipping container labels and bill of materials.

Call Alpha Technologies if you have any questions before you proceed: 1 888 462-7487.

## 7. Installation

Only qualified personnel should install and connect the power components within the Alpha power system.

### 7.1 Safety Precautions

Refer to the Safety section near the front of this manual.

### 7.2 Mounting the SE48

The SE48 can be mounted in one of the four following ways:

1. Side Mount to an existing enclosure such as a traffic light cabinet. Mounting holes must be drilled on site and mounted with six sets of 1/4"-20 18-8 stainless steel hex head bolts and nuts assembly (supplied).
2. Stand-alone using 4 x 1" knock outs for base mount to concrete pad with 3/4" screw anchors (not supplied). See Figure 4 for mounting pad hole patterns.
3. Stand-alone using 4 x 1/2" knock outs for mounting to optional pedestal kit with 3/8" screws (supplied in pedestal kit). See Figure 4 for mounting pad hole patterns.
4. Pole mount to either a wooden or steel/concrete pole, using the optional pole mount kit. Holes must be drilled on site and the mounting kit attached with the supplied hardware.

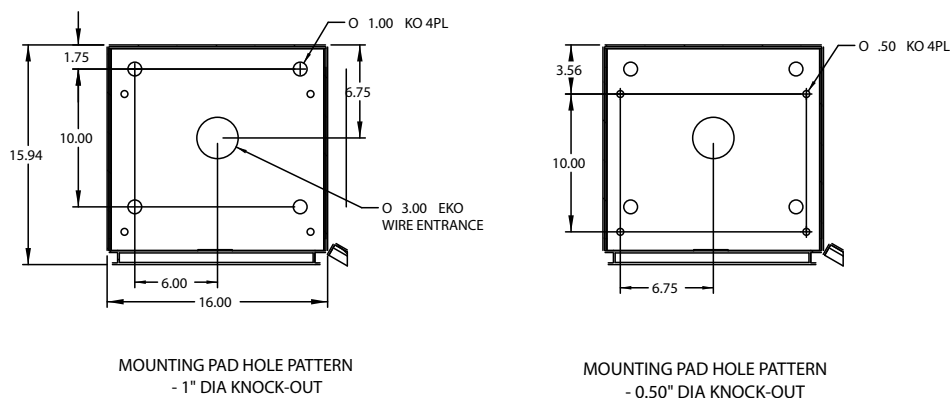


Figure 4 — Mounting Pad Hole Patterns

#### NOTE:

**To get access to the mounting pad holes, remove the lower battery shelf by undoing four screws on the shelf.**

#### 7.2.1 Mounting the Enclosure to a Pole

If you are mounting the enclosure to a wood, steel/concrete pole, requires two optional pole mount strap kits. Install these to the rear panel of the enclosure according to the following instructions.

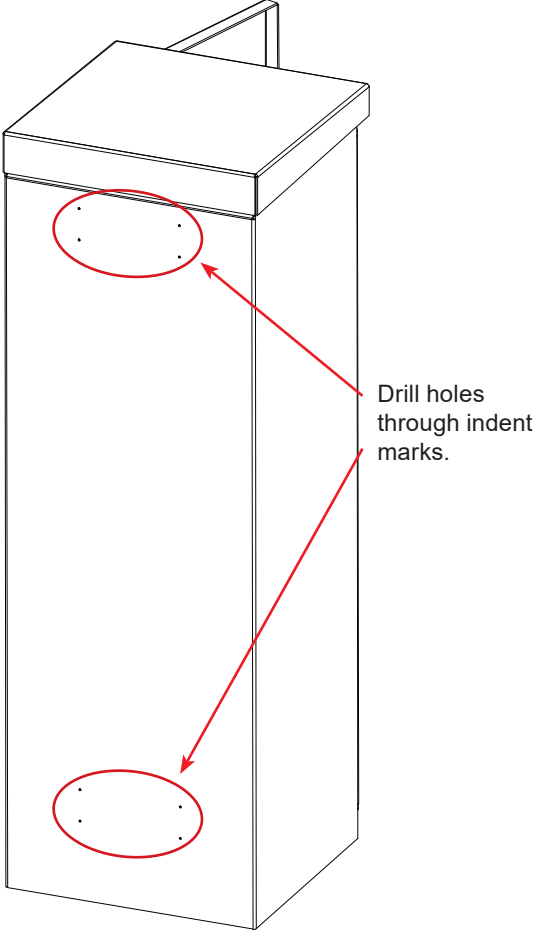
##### Installing the pole mount strap kit

Pole mount strap kit includes:

- Two pole mount straps
- Eight sets of 1/4-20 x 3/4" S/S carriage bolts
- 1/4" S/S flat washers and 1/4" S/S locknuts
- One 3/8-16 x 1" cap screw

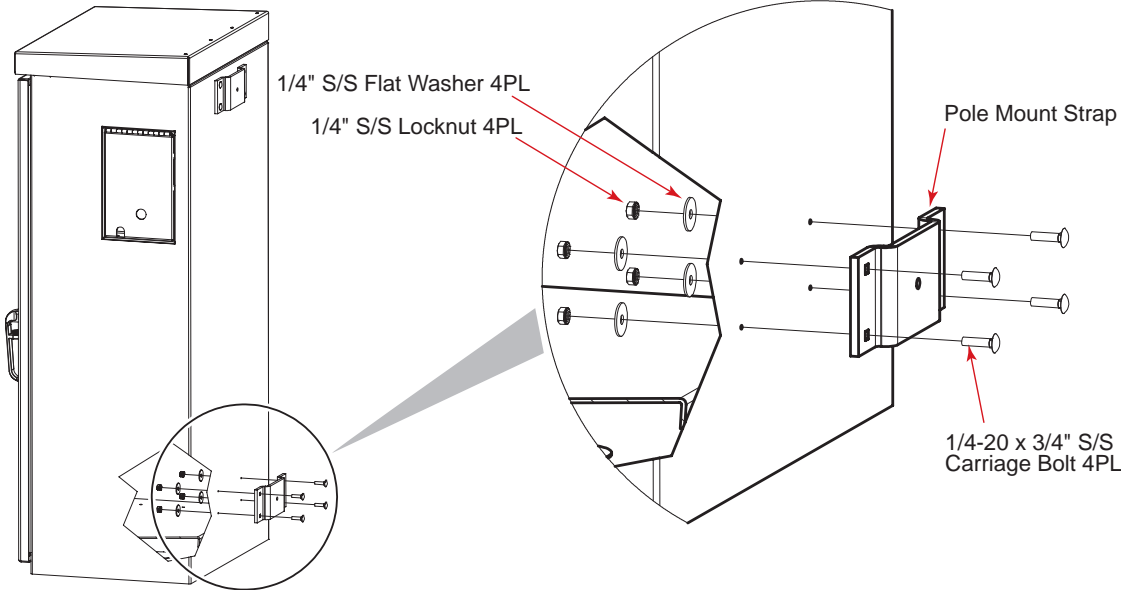
To install the strap kit:

- 1. Drill through the eight indent marks using a 9/32" drill bit.



**Note:** These are not knockouts. Do not attempt to punch them out.

- 2. Secure the two pole mount straps to the enclosure with the supplied carriage bolts, nuts and flat washers.



3. Install the 3/8-16 x 1" cap screw loosely into the bottom pole mount strap. Do not tighten until after the enclosure has been seated onto the pole/wall mounting brackets.

### Mounting the Enclosure to a Wooden Pole

Tools required:

- Auger or drill for boring 3/4" diameter holes in the wooden pole
- Assorted sockets or wrenches

Materials required:

- Two wood pole mount brackets (provided in the kit)
- Two 5/8" diameter machine bolts (UNC threaded), SAE (Grade 5 or better), length to suit pole
- Two 5/8" diameter zinc-plated flat washers
- Two 5/8" diameter hex nuts (UNC threaded)

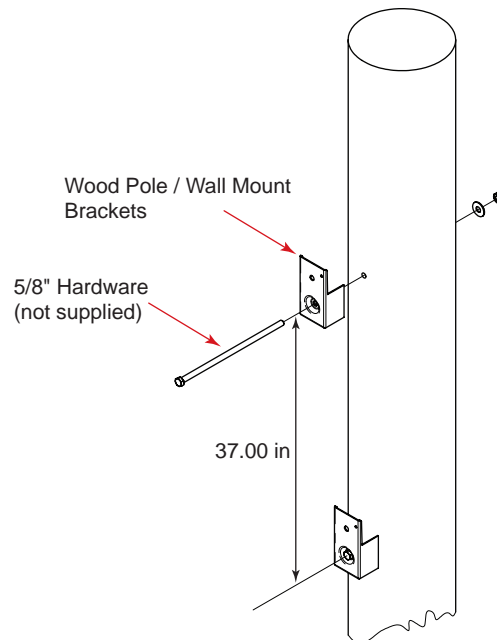


### WARNING!

**It is recommended to position the enclosure on the opposite side of the pole from oncoming traffic to reduce the danger of falling equipment in the event that a pole is struck by an automobile.**

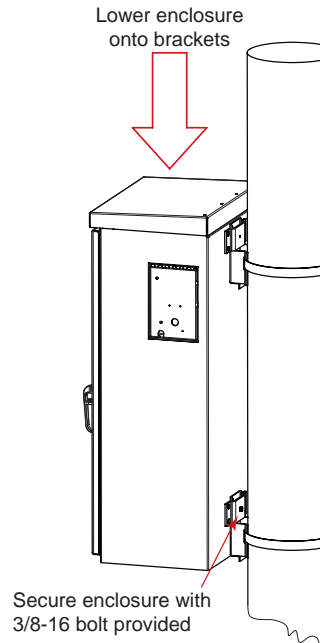
To mount enclosure to wooden pole:

1. Install the two pole mount straps on the rear panel of the enclosure. Refer to the instructions given on page 13.
2. Mark drilling locations for the upper and lower mounting brackets on the utility pole. Use a plumb line to check for plumbness. Centers should be 37.00" apart.
3. Drill two 3/4" diameter holes completely through the pole at the marked locations.
4. Secure each bracket to the pole with a 5/8" machine bolt, washer and nut (to be supplied by the installer). Do not fully tighten the bolts at this time.



5. Lower the enclosure onto the upper and lower mounting brackets.
6. Tighten the machine bolts to secure the enclosure to the pole.

7. Tighten the cap screw at the lower pole mount strap to secure the enclosure to the pole mount bracket.



### Mounting the Enclosure to a Steel or Concrete Pole

Tools required:

- Assorted sockets or wrenches

Materials required:

- Two steel/concrete pole mount brackets (provided in the kit)
- Two steel bands (to be supplied by the installer, rated to support the loaded enclosure and sized for the pole diameter)

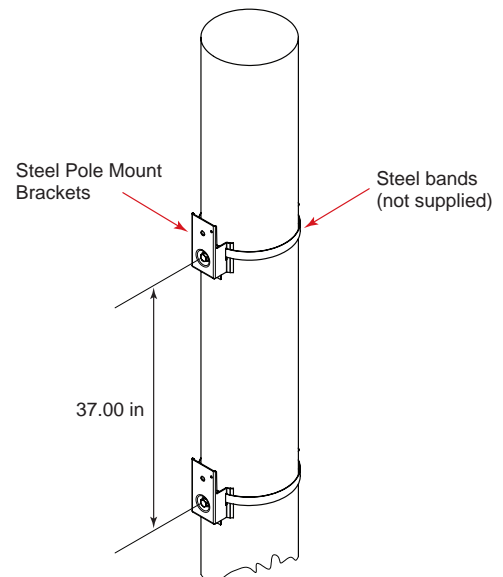


### WARNING!

**It is recommended to position the enclosure on the opposite side of the pole from oncoming traffic to reduce the danger of falling equipment in the event that a pole is struck by an automobile.**

To mount enclosure to steel or concrete pole:

1. Install the two pole mount straps on the rear panel of the enclosure. Refer to the instructions given on page 13.
2. Mark the locations for the upper and lower mounting brackets on the utility pole. Use a plumb line to check for plumbness. Centers should be 37.00" apart.
3. Attach the mounting brackets to the pole at the marked locations using the steel bands. Do not fully tighten the steel bands at this time.
4. Lower the enclosure onto the upper and lower mounting brackets.
5. Tighten the machine bolts to secure the enclosure to the pole.
6. Tighten the cap screw at the lower pole mount strap to secure the enclosure to the pole mount bracket.



## 8. Wiring

Only qualified personnel should install and connect the power components within the Alpha power system. For the battery installation, refer primarily to the manufacturer's manual.

The SE48 with Generator Plug compartment option, when ordered with UATS/UGTS Accessory Shelf, should have the generator transfer switch pre-wired. Refer to the wiring of the UATS/UGTS Manual Transfer Plate in the Installation chapter of the UATS/UGTS Installation Manual if necessary. See Related Documents on page 9.

The SE48, regardless of which Generator Plug option is chosen, is ready for wiring once the UPS and/or the UATS/UGTS Accessory Shelf is installed. Refer to the UPS and the UATS/UGTS manuals for wiring details. See Related Documents on page 9.

### 8.1 Grounding the Enclosure



#### WARNING!

**An enclosure that is not properly grounded presents an electrical hazard.**

A proper grounding system that meets or exceeds the specifications of the equipment must be designed and installed prior to or in conjunction with the construction of the mounting pad. The ground system must be bonded to the enclosure to ensure a "common" or "single-point" ground. Refer to local building codes.

1. Locate the enclosure master ground bar at the left front of the enclosure.

**NOTE:** Chassis ground is connected to the enclosure frame and is terminated at the master ground bar within the enclosure.

1. Remove a suitable knockout for the external site ground wire connection. The knockouts are located on the sides, bottom and rear of the enclosure.
2. Route the wire into the enclosure using the appropriate conduit and fittings.
3. Connect the site ground wire to an open position of the enclosure SE48. The master ground bar accepts lugs with either 1/4" holes on 5/8" centers or 3/8" holes on 1" centers.

If you have the factory installed UATS/UGTS Accessory Shelf, you can also install additional accessories. Although you can customize the placement of accessories in the UATS/UGTS Accessory Shelf, Alpha recommends the preferred factory-installed configurations described in the UATS/UGTS Installation Manual.

### 8.2 Wiring the SE48 Components

#### 8.2.1 Thermostat controlled 48 VDC Fan

1. Connect the black (common) wire of the DC fan to the center (common) terminal of the connector.
2. Connect the red (positive) wire to the left terminal.
3. Plug the connector into dry contact C6 on the Alpha FXM UPS.

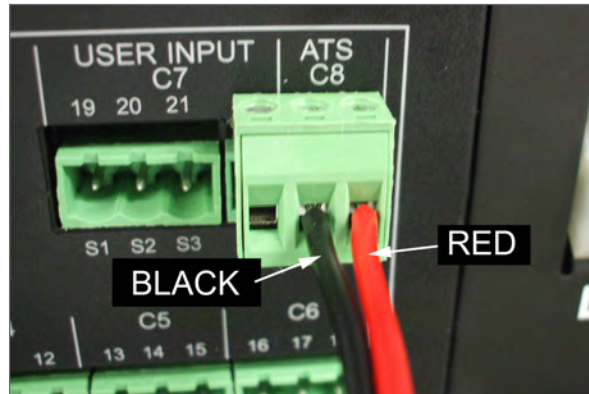


#### NOTE:

**If you have a 24Vdc FXM system which require a 24 Vdc fan, please contact Technical Support.**

### 9.2.1 On Battery Lamp (48 VDC) (optional on some models)

This optional lamp turns on when the UPS is operating in the battery backup mode (inverter mode). Connect the lamp wiring to dry contact C8 on the Alpha FXM UPS as shown below.



#### CAUTION!

The dry contact C8 can only be used for Alpha specified accessories

### 9.2.2 Door Ajar Switch (optional on some models)

The switch closes when the door is opened. It is used to trigger one of the user programmable inputs of the Alpha FXM UPS (typically C7 is used) and program the input as an Intrusion Alarm. See the Alpha FXM UPS Operator's Manual for details

### 9.2.3 Internal Lamp with Light Switch (120VAC) (optional on some models)

Connect to the terminal block marked "Lamp" in the Receptacle plate of the UATS/UGTS Accessory Shelf. See UATS/UGTS manual for details.

## 9. Operation

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Operation of the SE48 is determined by the final installed configuration in the end system for the intended application. Please refer to the applicable equipment product manuals listed in Related Documents on page 9.





# 11. Warranty Statement and Service Information

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## 11.1 Technical Support

In Canada and the USA, call toll free 1-888-462-7487.

Customers outside Canada and the USA, call +1-604-436-5547.

## 11.2 Warranty Statement

For full information details review Alpha's online Warranty Statement at [www.alpha.ca/support](http://www.alpha.ca/support).

## 11.3 Product Warranty

Alpha warrants that for a period of two (2) years from the date of shipment its products shall be free from defects under normal authorized use consistent with the product specifications and Alpha's instructions, the terms of the manual will take precedence.

The warranty provides for repairing, replacing or issuing credit (at Alpha's discretion) for any equipment manufactured by it and returned by the customer to the factory or other authorized location during the warranty period.

There are limitations to this warranty coverage. The warranty does not provide to the customer or other parties any remedies other than the above. It does not provide coverage for any loss of profits, loss of use, costs for removal or installation of defective equipment, damages or consequential damages based upon equipment failure during or after the warranty period. No other obligations are expressed or implied. Warranty also does not cover damage or equipment failure due to cause(s) external to the unit including, but not limited to, environmental conditions, water damage, power surges or any other external influence.

The customer is responsible for all shipping and handling charges. Where products are covered under warranty Alpha will pay the cost of shipping the repaired or replacement unit back to the customer.

## 11.4 Battery Warranty

Note that battery warranty terms and conditions vary by battery and by intended use. Contact your Alpha sales representative or the Technical Support team at the above number to understand your entitlements under Battery Warranty.

## 11.5 Warranty Claims

Any claim under this Limited Warranty must be made in writing to Alpha BEFORE sending material back. Alpha will provide Product return instructions upon approval of return request. A Service Repair Order (SRO) and / or Return Authorization (RA) number will be issued ensuring that your service needs are handled promptly and efficiently.

Claims must be made online at: [www.alpha.ca](http://www.alpha.ca).

## 11.6 Service Information

For a list of international service centers, refer to the Alpha website: [www.alpha.ca](http://www.alpha.ca)

## 12. Acronyms and Definitions

AC	Alternating current
ANSI	American National Standards Institute
AWG	American Wire Gauge
BTU	British thermal unit
CAN	Controller area network
CEC	Canadian Electrical Code
CSA	Canadian Standards Association
CX	Cordex™ series; e.g., CXC for Cordex System Controller
DC	Direct current
DHCP	Dynamic Host Configuration Protocol
EIA	Electronic Industries Alliance
EMC	Electromagnetic compatibility
EMI	Electromagnetic interference
ERM	Electromagnetic Compatibility and Radio Spectrum Matters
ESD	Electrostatic Discharge
FCC	Federal Communications Commission (for the USA)
GFCI	Ground fault circuit interrupter
HVSD	High voltage shutdown
IEC	International Electrotechnical Commission
IEEE	Institute of Electrical and Electronics Engineers
IP	Internet Protocol
LED	Light emitting diode
LVD	Low voltage disconnect
MIL	One thousandth of an inch; used in expressing wire cross sectional area
MOV	Metal oxide varistor
MTBF	Mean time between failures
NC	Normally closed
NEC	National Electrical Code (for the USA)
NO	Normally open
OSHA	Occupational Safety & Health Administration
OSP	OutSide Plant
OVP	Over voltage protection
RU	Rack unit (1.75")
TCP/IP	Transmission Control Protocol / Internet Protocol
THD	Total harmonic distortion
TVSS	Transient Voltage Surge Suppressor
UL	Underwriters Laboratories
UATS	Universal Automatic Transfer Switch
VRLA	Valve regulated lead acid

# 13. Certification

## About CSA and UL

CSA (Canadian Standards Association also known as CSA Group) was established in 1919 as an independent testing laboratory in Canada. CSA received its recognition as an NRTL (Nationally Recognized Testing Laboratory) in 1992 from OSHA (Occupational Safety and Health Administration) in the United States of America (Docket No. NRTL-2-92).



When these marks appear with the indicator “C and US” it means that the product is certified for both the US and Canadian markets, to the applicable US and Canadian standards. (1)

As part of the reciprocal, US/Canada agreement regarding testing laboratories, the Standards Council of Canada (Canada’s national accreditation body) granted Underwriters Laboratories (UL) authority to certify products for sale in Canada. (2)



Only Underwriters Laboratories may grant a licence for the use of this mark, which indicates compliance with both Canadian and US requirements. (3)

## NRTLs Capabilities

NRTLs are third party organizations recognized by OSHA, US Department of Labor, under the NRTL program.

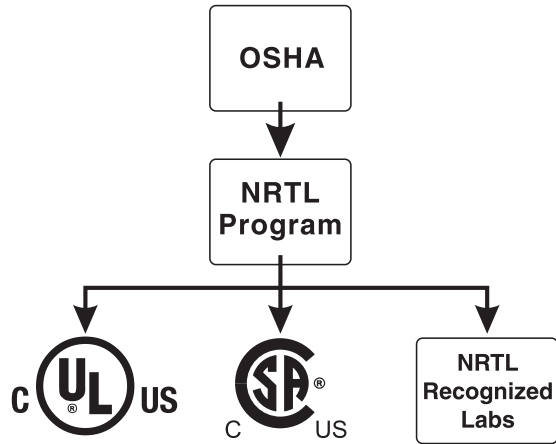
The testing and certifications are based on product safety standards developed by US based standards developing organizations and are often issued by the American National Standards Institute (ANSI). (4)

The NRTL determines that a product meets the requirements of an appropriate consensus-based product safety standard either by successfully testing the product itself, or by verifying that a contract laboratory has done so, and the NRTL certifies that the product meets the requirements of the product safety standard. (4)

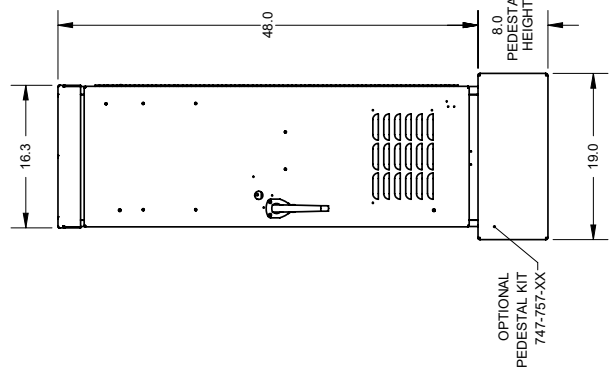
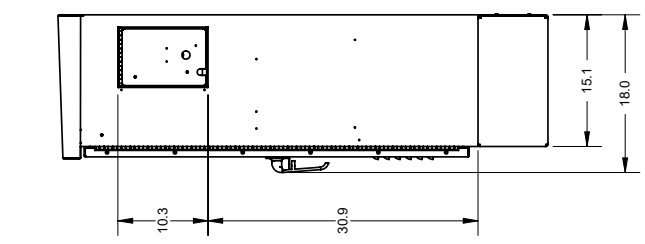
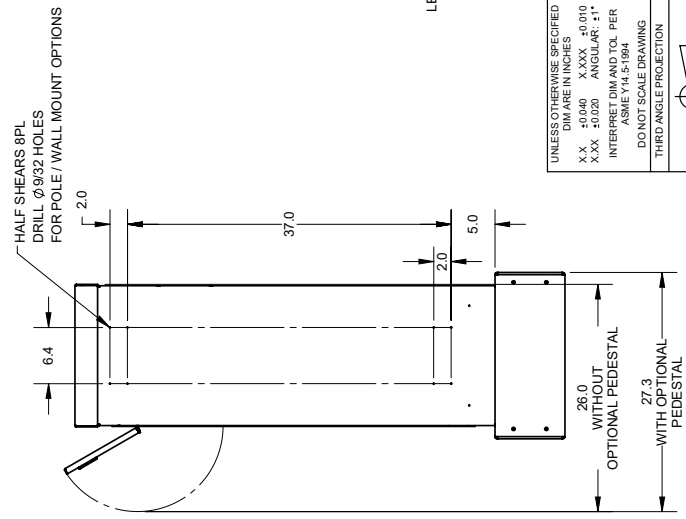
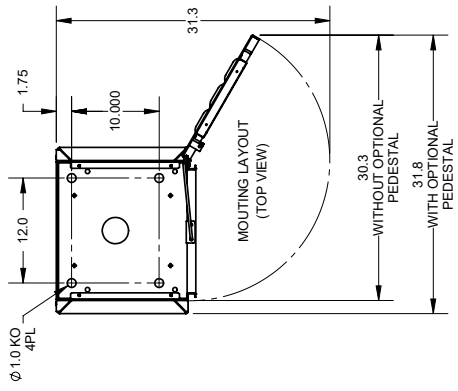
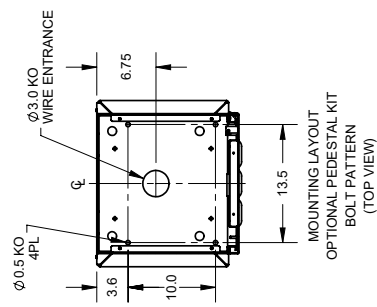
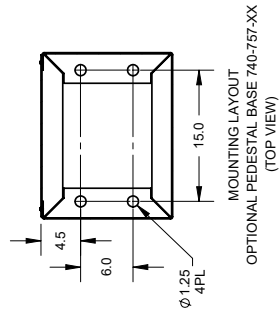
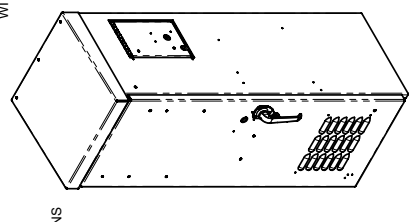
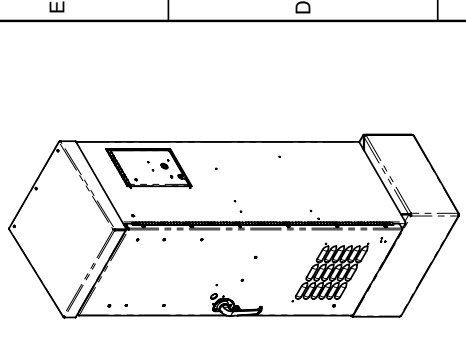
## Governance of NRTL

The NRTL Program is both national and international in scope with foreign labs permitted.

(1)www.csagroup.org  
(2) www.scc.ca  
(3) www.ulc.ca  
(4) www.osha.gov

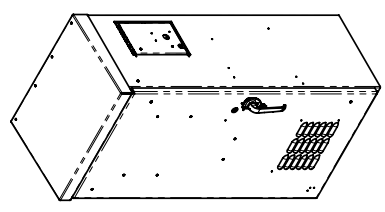
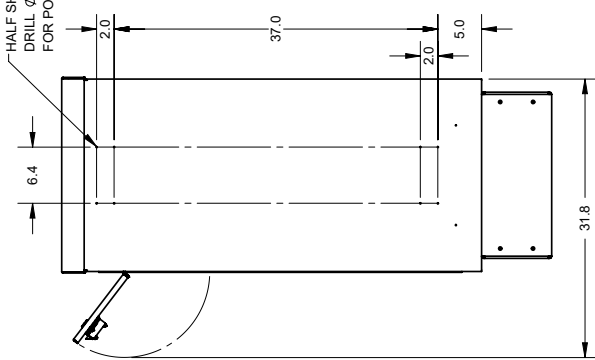
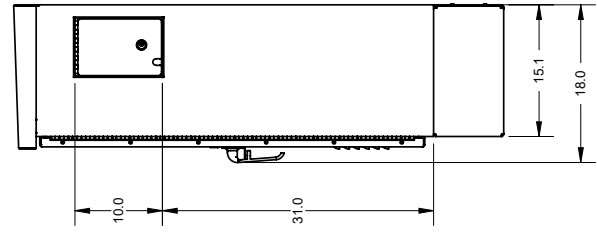
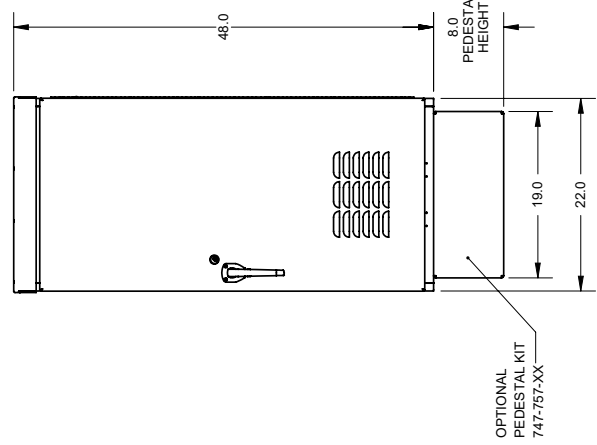
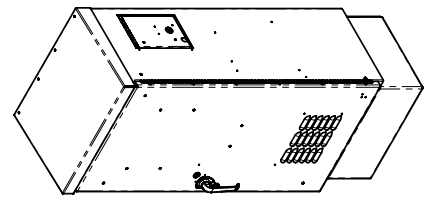
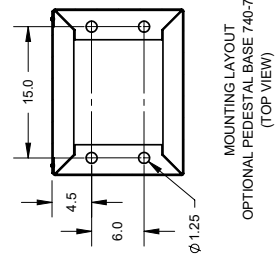
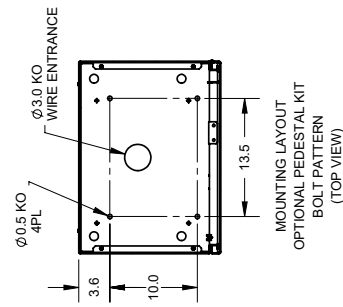
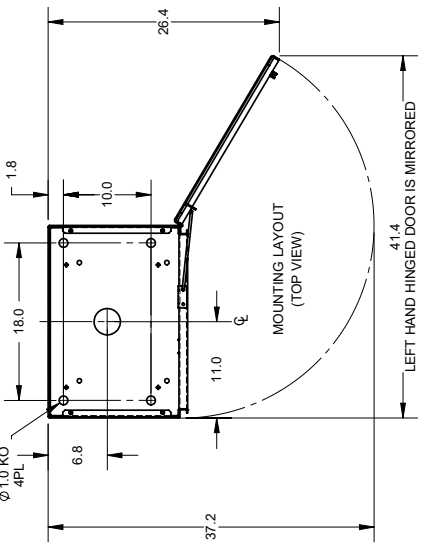


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<p>© ALPHA TECHNOLOGIES LTD</p>		<p>SCALE: 1:12</p>		<p>SHEET 1</p>

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# SE48-1616

## 48" OUTDOOR TRAFFIC BBS ENCLOSURE

- › Traffic grade aluminum enclosure protects battery backup power systems (BBS) from outdoor elements
- › Various mounting options (including pole-mount) provide a flexible solution for traffic applications
- › Large sun shield reduces solar heat load inside the cabinet
- › Thermostat controlled fan and louvered vents ensure reliable operation in high temperatures
- › 180° stainless steel piano hinged door with two locking open positions makes internal component installation and maintenance easy and convenient
- › Three-point latching mechanism with Corbin Type 2 lock (or optional Best lock) for maximum security

### Consult your Alpha representative for P/N configurations

#### MECHANICAL

##### Dimensions:

mm:.....1220H x 419W x 419D

inches: .....48H x 16.5W x 16.5D

**Weight:**.....34kg (75lbs)

**Construction:**.....High strength corrosion resistant aluminum

**Finish:**.....Natural aluminum

**Equipment Space:**.....8RU space (without generator inlet) with two (2) battery shelves

**Equipment Rails:**.....EIA standard 19" (vertical)

**Cable Entrance:**.....Bottom of enclosure: 1 x 76mm (3") dia. knock-out

#### HARDWARE

**Hinge Type:**.....Stainless steel piano hinge

**Door Prop:**.....Aluminum rod, 2 locking open positions

**Handle:**.....Stainless steel handle with padlock fitting for extended life and improved look

**Door Latch:**.....3 point latch with integrated Corbin Type 2 lock (or optional Best lock) for maximum security

#### HVAC

**Cooling:**.....Thermostat controlled 48Vdc fan, 100 cfm or better, ON at 49°C (120°F) Off at 32°C (89°F)

**Ventilation:**.....Door installed louvers

#### ENVIRONMENTAL

##### Temperature:

Operating:.....-40 to 46°C (-40 to 115°F)

Storage:.....-40 to 85°C (-40 to 185°F)

#### INSTALLATION

**Access:**.....Removable bottom shelf for easy wiring access

#### MAINTENANCE

**Door Installed Louver:** ...Equipped with washable filter

**Other:** .....Bug screen protected top vent

#### ENCLOSURE OPTIONS

**Mounting:**.....Side mount (standard) - designed to mount to the side of most traffic enclosure cabinets  
Ground mount kit (optional)  
Pole mount kit (optional)

#### SYSTEM SPECIFICATIONS (AS SHOWN)

- 2 Battery shelf with 4x AlphaCell 220GXL batteries
- FXM1100 UPS
- Universal automatic transfer switch
- Universal generator transfer switch

##### System Options

- Generator support: locking generator access door and L5-30 F1 plug
- Tamper switch
- Tilt switch
- AlphaGuard™ battery balancer
- Door activated interior light
- Battery heater mats
- "On Battery" indicator light

#### AGENCY COMPLIANCE

**CSA/UL, CE:** UL50E/C22.2 No.94

**NEMA Rating:** 3R



an EnerSys® company

# SE48-1616

## 48" Outdoor BBS Enclosure



- Traffic grade aluminum enclosure protects battery backup power systems from outdoor elements
- Various mounting options (including pole-mount) provide a flexible solution for traffic and industrial applications
- Large sun shield reduces solar heat load inside the cabinet
- Thermostat controlled fan and louvered vents ensure reliable operation in high temperatures
- 180° stainless steel piano hinged door with two locking open positions makes internal component installation and maintenance easy and convenient
- Three-point latching mechanism with Type 2 lock (or optional Best® lock) for maximum security

**The Alpha® SE48-1616 outdoor enclosure is designed to protect rugged battery backup power system components from harsh outdoor elements in critical traffic, ITS, telecom and industrial applications.**

The rugged enclosure is made of 0.125" aluminum and designed to easily accommodate an Alpha® uninterruptible power supply (UPS) 350-2000W power module, Alpha® transfer switches, and up to four AlphaCell® 195XTV, 240XTV, 3.5HP or 4.0HP batteries with room for additional components that may be required for your application. The SE48-1616 enclosure is an outdoor rated (NEMA 3R) enclosure. Features include: stainless steel door handle, integrated lock and latch, integrated document holder and an angled generator plug with water tight generator door (generator plug option). Additional options and accessories are available (see listing on reverse).

Best®, is a registered trademark of Best Access Solutions, Inc.

# SE48-1616 48" Outdoor BBS Enclosure

Consult your sales representative for P/N configurations

Mechanical	
<b>Dimensions:</b>	<b>mm:</b> 1220H x 419W x 419D <b>inches:</b> 48H x 16.5W x 16.5D
<b>Weight:</b>	34kg (75lbs)
<b>Construction:</b>	High strength corrosion resistant aluminum
<b>Finish:</b>	Natural aluminum
<b>Equipment Space:</b>	8RU space (without generator inlet) with two (2) battery shelves
<b>Equipment Rails:</b>	EIA standard 19" (vertical)
<b>Cable Entrance:</b>	Bottom of enclosure: 1 x 76mm (3") dia. knock-out
Hardware	
<b>Hinge Type:</b>	Stainless steel piano hinge
<b>Door Prop:</b>	Aluminum rod, 2 locking open positions
<b>Handle:</b>	Stainless steel handle with padlock fitting for extended life and improved look
<b>Door Latch:</b>	3 point latch with integrated Corbin Type 2 lock (or optional Best lock) for maximum security
HVAC	
<b>Cooling:</b>	Thermostat controlled 48VDC fan, 100 cfm or better, ON at 49°C (120°F) Off at 32°C (89°F)
<b>Ventilation:</b>	Door installed louvers
Installation	
<b>Access:</b>	Removable bottom shelf for easy wiring access

Maintenance	
<b>Door installed louver:</b>	Equipped with washable filter
<b>Other:</b>	Bug screen protected top vent
Enclosure Options	
<b>Mounting:</b>	<ul style="list-style-type: none"> <li>• Side mount (standard) - designed to mount to the side of most traffic enclosure cabinets</li> <li>• Ground mount kit (optional)</li> <li>• Pole mount kit (optional)</li> </ul>
System Specifications (as shown)	
<ul style="list-style-type: none"> <li>• 2 Battery shelf with 4x AlphaCell 240XTV batteries</li> <li>• FXM1100 UPS</li> <li>• Universal automatic transfer switch</li> <li>• Universal generator transfer switch</li> </ul>	
System Options	
<ul style="list-style-type: none"> <li>• Generator support: locking generator access door and LS-30 F1 plug</li> <li>• Tamper switch</li> <li>• Tilt switch</li> <li>• AlphaGuard™ battery balancer</li> <li>• Door activated interior light</li> <li>• Battery heater mats</li> <li>• "On Battery" indicator light</li> <li>• Remote Battery Monitoring System (RBMS) Plus</li> </ul>	
Agency Compliance	
<b>CSA/UL, CE:</b>	UL50E/C22.2 No.94
<b>NEMA Rating:</b>	3R



an EnerSys® company

**Alpha Technologies Services, Inc.** USA: 3767 Alpha Way, Bellingham, WA 98226 Canada: 7700 Riverfront Gate, Burnaby, BC V5J 5M4  
Toll Free North America: +1 800 322 5742 Outside US: +1 360 647 2360 Technical Support: +1 800 863 3364  
For more information visit [www.alpha.com](http://www.alpha.com)

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**CITY OF GLUCKSTADT**

MISSISSIPPI

PLANNING AND ZONING ADMINISTRATOR

**MEMORANDUM**

**TO:** Mayor & Board of Alderman

**FROM:** John M. McCollum, Planning and Zoning Administrator

**DATE:** 04/28/2023

**SUBJECT:** Bid Recommendation for Limb Pickup

I recommend that the Mayor and Board of Alderman reject all bids because of the excessive cost of each one. In addition, I incorrectly provided you with a bid tab that did not show the correct amounts. On April 11, 2023 the Mayor and Board of Alderman approved Magnolia LLC as the lowest and best bid for weekly pickup of 36,000.00 annually. The correct bid amount is actually \$80,080.00

- 1. Reach out to Madison County to determine if they will renew the limb pickup agreement for the next two years. I have already reached out to the county administrator to see if the Board of Supervisors will agree to this. Since we pay the County a fee for each pickup as they are called in we will also use our own forces to pickup limbs and use the county when and if we get overwhelmed.

We received three bids for limb pickup starting October 1<sup>st</sup>, 2023, that included the following bidders assuming \$1,000.00 single family homes:

Waste Management	\$93,000.00 Annually Monthly Pickup
Southern Tree	\$156,000.00 Annually Weekly Pickup
Magnolia LLC	\$80,080.00 Annually Weekly Pickup

Magnolia LLC and Southern Tree did not acknowledge Addendum #1 or 2 and did not provide a copy of their insurance certificate with the bid. Therefore, Waste Management is the only company that included all items required in the bid Package.

Thanks your for your consideration of our recommendation please let me know if you have any questions.

large Debris Pickup Bid Tab

Spec Holder	email	Addendum #1	Addendum #2	Insurance Certificate	*Bid Price /per unit per month	Bid Price(annual cost)	
Waste Management	<a href="mailto:dhollow1@wm.com">dhollow1@wm.com</a>	Acknowledged	Acknowledged	Included	\$7.75	\$93,000.00	Monthly Pickup
Southern Tree Service	<a href="mailto:Bushmanshaun@yahoo.com">Bushmanshaun@yahoo.com</a>	Not acknowledged	Not acknowledged	Not included	\$3.00	\$156,000.00	Weekly Pickup
Magnolia LLC	<a href="mailto:terrygray@deviney.com">terrygray@deviney.com</a>	Not acknowledged	Not acknowledged	Not included	\$1.54	\$80,080.00	Weekly Pickup

\*Assuming 1000 single family homes

Plan Holder

Addendum #1 Addendum #2 COR

Bid Holder

Insurance Certificate



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum, City Clerk

**DATE:** May 09, 2023

**SUBJECT:** General Update, City Administration

---

The City Clerk will provide a brief update on the below city administration matters.

Items:

- Finance & Budget
- Accounts Payable
- Fixed Assets
- Software Implementation
- Training & Education
- Human Resources and Payroll
- Communications and Website
- Public Records Requests
- Events & Chamber of Commerce
- Mayor's Youth Council





## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Scott Maugh, Deputy City Clerk

**DATE:** 05/02/2023

**SUBJECT:** Privilege & Transient Vendor License Report (Monthly Update)

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From April 1, 2023, to April 30, 2023, the City of Gluckstadt processed eight (11) Regular Privilege Licenses and one (1) Transient Vendor License.

The amount of fees collected in 2023 to date is as follows:

Privilege: \$1724.50

Transient: \$250.00

ID	ISSUED TO	DATE	PACKET	TYPE	===== DISTRIBUTION =====				TOTAL
					FEE	PENALTY	TAX	INTEREST	
0000004	SMALLCAKES MADISON	4/14/2023	00025	Payment	25.00-	.00	.00	.00	25.00-
0000005	JPH GLUCKSTADT, LLC	4/14/2023	00025	Payment	40.00-	.00	.00	.00	40.00-
0000006	FIBRENEW JACKSON	4/04/2023	00022	Payment	20.00-	.00	.00	.00	20.00-
0000011	SARTAIN'S HERITAGE	4/25/2023	00030	Payment	20.00-	.00	.00	.00	20.00-
0000018	MOBILE AUDIO MS, LL	4/25/2023	00030	Payment	20.00-	.00	.00	.00	20.00-
0000019	JAM ATHLETICS MADIS	4/25/2023	00030	Payment	20.00-	.00	.00	.00	20.00-
0000169	ATHLETICO PHYSICAL	4/04/2023	00022	Payment	20.00-	.00	.00	.00	20.00-
0000170	THERAPYSOUTH GLUCKS	4/05/2023	00023	Payment	20.00-	.00	.00	.00	20.00-
0000172	DOMINO'S	4/11/2023	00024	Payment	20.00-	.00	.00	.00	20.00-
0000173	HEAVEN SCENT CARPET	4/17/2023	00028	Payment	20.00-	.00	.00	.00	20.00-
000171	THE FLOOR GALLERY O	4/11/2023	00024	Payment	20.00-	.00	.00	.00	20.00-
T000005	JOS CRAWFISH COMPAN	4/19/2023	00029	Payment	250.00-	.00	.00	.00	250.00-

Section 8, 1B)

Section 8, 1B)

===== F E E C O D E T O T A L S B Y T Y P E =====

FEE CODE	TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
			FEE	PENALTY	TAX	INTEREST	
BEER FLAT	Payment	1	15.00CR	0.00	0.00	0.00	15.00CR
Schdl-A	Payment	5	110.00CR	0.00	0.00	0.00	110.00CR
Schdl-B	Payment	6	120.00CR	0.00	0.00	0.00	120.00CR
TRANSIENT	Payment	1	250.00CR	0.00	0.00	0.00	250.00CR
GRAND TOTAL FOR PERIOD							495.00CR

===== T O T A L S B Y T R A N S A C T I O N T Y P E =====

TYPE	COUNT	===== DISTRIBUTION =====				TOTAL
		FEE	PENALTY	TAX	INTEREST	
Payment	12	495.00CR	0.00	0.00	0.00	495.00CR
TOTAL FOR PERIOD	12					495.00CR

SELECTION CRITERIA

Section 8, 1B)

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REPORT OPTIONS:

LICENSE RANGE: THRU ZZZZZZZZZZ  
PACKET RANGE: 0 THRU 99999  
TRANSACTION RANGE: 4/01/2023 THRU 4/30/2023  
LICENSE STATUS: All  
LICENSE CODE: All  
FEE CODE: All  
-----

PRINT OPTIONS:

PRINT TOTALS ONLY: NO  
-----

TRANSACTION TYPE OPTIONS:

ALL: YES  
PAYMENT: YES  
REFUND CHECK: YES  
REVERSE PAYMENT: YES  
REVERSE REFUND: YES  
-----

ADJUSTMENT OPTIONS:

ADJUSTMENT CODE: ALL  
-----

\*\*\* END OF REPORT \*\*\*

**MAYOR**

Walter C. Morrison, IV

**CITY CLERK**

Lindsay Kellum

**POLICE CHIEF**

Wendell Watts

**MUNICIPAL COURT  
CLERK**

Stephanie Gerlach

**PLANNING & ZONING  
ADMIN.**

Mike McCollum

**BUILDING OFFICIAL**

William Hall

**CITY OF GLUCKSTADT**

MISSISSIPPI



**343 DISTRIBUTION DRIVE**

**GLUCKSTADT, MS 39110**

**OFFICE OF THE CITY CLERK**

**ANNUAL NOTICE**

**PRIVILEGE LICENSE REQUIREMENTS**

**ALDERMEN**

Miya Bates

Jayce Powell

Wesley Slay

John Taylor

Lisa Williams

**PURSUANT TO MISS. CODE ANN. 27-17-5 (2), THE CITY OF GLUCKSTADT IS REQUIRED TO ISSUE PRIVILEGE LICENSES AND LEVY A MANDATORY TAX TO ALL BUSINESSES CONDUCTING BUSINESS WITHIN THE MUNICIPAL CITY LIMITS, WHICH ARE RENEWED ANNUALLY WITH OUR OFFICE.**

**IF YOU ARE A NEW BUSINESS OR HAVE AN UPCOMING BUSINESS LICENSE RENEWAL, YOU WILL NEED TO FILE WITH THE OFFICE OF THE CITY CLERK FOR THE CITY OF GLUCKSTADT, LOCATED AT:**

**CITY HALL: 343 DISTRIBUTION DRIVE, GLUCKSTADT, MISSISSIPPI.**

**ADDITIONALLY, PURSUANT TO MISS. CODE ANN. 27-17-467, THE CITY IS REQUIRED TO IMPOSE A PENALTY OF THE AMOUNT OWED, PLUS AN INITIAL 10% ASSESSED PENALTY, AND 1% PENALTY PER MONTH THEREAFTER, FOR ALL OVERDUE PRIVILEGE LICENSES.**

**ENCLOSED FOR YOUR CONVENIENCE, PLEASE FIND A COPY OF THE 2022-05 ADOPTED PRIVILEGE LICENSE ORDINANCE, CURRENT FEE SCHEDULE AND LICENSE APPLICATION.**

**SHOULD YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE OFFICE OF THE CITY CLERK AT 769-567-2306, OR EMAIL US AT [INFO@GLUCKSTADT.NET](mailto:INFO@GLUCKSTADT.NET) (ATTENTION, PRIVILEGE LICENSES) OR FEEL FREE TO STOP BY CITY HALL AT YOUR CONVENIENCE.**



## CITY OF GLUCKSTADT

MISSISSIPPI  
OFFICE OF THE CITY CLERK

### MEMORANDUM

---

**TO:** Mayor & Board of Alderman

**FROM:** Lindsay Kellum, City Clerk

**DATE:** 5/9/2023

**SUBJECT:** Request to Advertise Job Announcement and Schedule Interviews for Purchasing and Inventory/Fixed Assets Clerk

---

I am requesting the Mayor and Board authorize me to begin advertising and scheduling interviews for the position of **Purchasing and Inventory/Fixed Assets Clerk**, within the City Clerk's Department. As you may remember, the creation of an *accounts payable clerk* was previously discussed at the January 11, 2023 Board meeting, under the mid-FY budget amendment section (minutes attached); however, after lengthy discussion with Deputy Clerk, Scott Maugh, we both feel as though this position would be better suited toward purchasing and fixed assets, instead of accounts payable. Accounts Payable and claims can become fairly cumbersome given the volume of invoices we receive each month and it requires attention to fine detail, as well as intimate knowledge of the Tyler system; therefore I would like Scott and I to continue to handle these obligations related to timely payment of the city's bills at a higher level. Given the starting salary requested, this position would need to be limited to only purchasing and inventory/fixed assets, with additional (limited) job duties added in the future as needed (dependent upon workload).

Please find the attached draft job description and announcement for approval to circulate. I am requesting to advertise this position's starting salary at \$36,000.00 + benefits, contingent upon completion and passing of all necessary background checks. The board approved a budget allotment of \$40,000.00 for this new position under the clerk department budget in our first mid-FY budget amendment on February 14, 2023 (minutes attached). Additionally, I am requesting approval to place this employee in the last available office space next to Bridgette Smith (currently serving as a filing room). This employee was budgeted to start in June of 2023, but realistically, we may not bring a candidate before the board for consideration of hiring until July 2023.

Please let me know if you have any questions at this time. We are very appreciative of your consideration.

Lindsay



**SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN  
(RESCHEDULED FROM 1/10/22)  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

**Wednesday, January 11, 2023 at 6:00 PM**

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## Minutes

### 1. Call Meeting to Order and Roll Call

The Mayor called the January 11, 2023 Special Called Meeting of the Mayor and Board of Aldermen to order.

Board Members Present: Mayor Walter Morrison, Alderman John Taylor, Alderman Jayce Powell, Alderwoman Miya Bates, Alderman Wesley Slay, Alderwoman Lisa Williams (via telephone).

City Employees and Legal Staff Present: Zachary Giddy, City Attorney; Lindsay Kellum, City Clerk; Scott Maugh, Deputy City Clerk; Janet Brooks, Executive Assistant; Mike McCollum, Planning and Zoning Administrator; William Hall, Building Official; Bridgette Smith, Executive Assistant. John Scanlon, City Attorney, was absent.

### 2. Opening Prayer and Pledge of Allegiance

*Janet Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

### 3. Presented Items

#### **A) Resolution Recognizing Christmas Parade Committee for Execution of Gluckstadt's First Annual Christmas Parade (Alderwoman Williams)**

*Alderwoman Williams presented a formal resolution for board consideration, recognizing members of the Gluckstadt Christmas Parade Committee for execution of the city's first annual Christmas parade.*

Members recognized: Jeanie Robinson, Chair; Elizabeth Tyler, Jessie Campbell and Kristen Lambert, Co-Chairs.

City Staff: Lindsay Kellum, Janet Brooks, Scott Maugh, William Hall, Bridgette Smith, Mike McCollum, Wendell Watts, Barry Hale, Gluckstadt Police Department and Gluckstadt Fire Department.

The Mayor requested a motion to adopt the resolution. Motion made by Alderwoman Williams, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The mayor declared the motion carried.

**B) Presentation of the City of Gluckstadt GIS Mapping System, Central Mississippi Planning and Development District**

*Representatives from Central Mississippi Planning and Development District presented the newly-designed Gluckstadt GIS Mapping System Tool to the board and public.*

CMPDD Representatives Present: Chuck Carr, Jonathan Simon and Thomas Brewer.

No action taken.

**4. Approval of Consent Agenda Items**

**A) Approval of December 13, 2022 Meeting Minutes**

**B) Approval of Claims Docket**

**C) Request to Attend Spring Certified Municipal Clerk Training, MSU-Extension Service (City Clerk and Deputy Clerk)**

**D) Mississippi Association of Chiefs of Police: Request to Attend Educational Conference and Renewal of Membership (2023), Chief of Police & Assistant Chief of Police**

**E) Request for Public Information Officer Training & Travel Reimbursement, Assistant Chief Barry Hale**

**F) Approval to Register Board and Staff for MML Summer Conference and Room Block (Registration Opens 1/17/23)**

**G) Request to Accept \$149,383.12 Reimbursement of FY2022 Road and Bridge Tax Funds (Madison County)**

**H) Taking Over Traffic Signals from County (Entergy Payments), 8 Signals & 2 Street Lights**

**I) ICC B2 Commercial Building Inspector Exam Reimbursement Request, William Hall**

**J) 2023 Lobbying Contract Renewal, Cascio Sanford Governmental Law Group**



The Mayor requested a motion to adopt the consent agenda. Motion made by Alderman Slay, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **5) Amendment to Budget & Monthly Budget Report**

### **A) Discussion: Need for Mid-FY Budget Amendment**

The board discussed the need to amend the FY23 budget at the next regular meeting in February. The City Clerk explained her budget amendment request to hire an accounts payable clerk in the summer and to keep the financial planning consultant, Tim Youngblood, on retainer until the new financial software system has been fully implemented, training completed, and configuration tested over the next three months. The Police Chief discussed his requested budget amendments related to personnel, overtime, animal control, training and outfitting of officers, including part time and reserves. The Planning and Zoning Administrator/Public Works Director discussed his request for a budget amendment to hire two full time public works staff members and purchase additional equipment, take on additional street projects now that the road and bridge MOU with Madison County has been dissolved.

No action taken.

### **B) Monthly Budget Report(s)**

*The Mayor presented the monthly budget report(s).*

No action taken.

## **6. New Business**

### **A) Request to Accept Recent Resignation of Commissioner Boackle and Approve Nomination for Planning and Zoning Commission Replacement (Alderman Powell)**

*Alderman Powell presented his nominee, Kayce Saik, for the Planning and Zoning Commission (replacing Commissioner Boackle, resigned in January).*

*The mayor thanked Commissioner Boackle for his service on the Planning and Zoning Commission since inception.*

The Mayor requested a motion to approve the nomination of Kayce Saik to the Gluckstadt Planning and Zoning Commission, replacing Commissioner Boackle. Additionally, he noted Ms. Saik will receive a \$120.00 per diem monthly for attendance at meetings. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

**B) Request to Change Independent Contractors (Off Duty Firemen, Public Works) to Part-Time Employees of the City (Refer to Attached)**

*This item was skipped, as the issue was resolved in a departmental meeting with the off-duty firemen assisting with public works projects.*

No action taken.

**C) Resolution Establishing National Incident Management System (NIMS); Grant Allocation from Homeland Security**

*The Chief of Police addressed the board concerning the need to establish the National Incident Management System (NIMS) and preparedness training with city staff, volunteers and citizens.*

The Mayor requested a motion to adopt the National Incident Management System (NIMS) Resolution. Motion made by Alderman Powell, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

*Additionally, the Chief of Police and Kerry Minninger notified the Board of the recent award of Homeland Security Grant funds to the City of Gluckstadt; Chief Watts requested the Board formally accept the grant funds in the amount of \$4498.36, (awarded January 2023) and spread upon the minutes.*

The Mayor requested a motion to accept the Homeland Security Grant Funds in the amount of \$4498.36, (awarded January 2023) and spread upon the minutes. Motion made by Alderman Slay, Seconded by Alderman Powell.

The Mayor declared the motion carried.

**D) Proposal from Origin Bank, Investment of Funds**

*Representatives from Origin Bank, Mr. Radcliff and Mr. Farmer presented an investment proposal to the Board for consideration.*

The Mayor directed the City Clerk to provide notice and opportunity to the City's two additional and active depositories (Cadence and Bank Plus) in order to be fair and competitive. He requested all proposals be submitted for consideration at the February meeting.

No action taken.

**7. Old Business**

**A) Discussion and Approval of Draft Ordinance, Residential Rental Inspection Code (Alderwoman Williams)**

*Alderwoman Williams presented a draft Residential Rental Inspection Code Ordinance to the Board for consideration.*

The Mayor raised concerns about the timeframe to implement the ordinance, and lack of resources, staffing and legal authority related to code enforcement, as there are currently one hundred (100) estimated rental homes within the city. The city staff raised similar concerns about staffing, resources and money budgeted in FY23 for hires or additional vehicle considerations, as well as concerns about taking away funding from a planned public works department (priority in FY23-FY24). Alderman Slay shared the same concerns and asked about the ability for the Homeowners Associations to take on enforcement through adopted covenants, as he felt the city may be over-reaching; after discussion, Alderman Slay stated he intended to abstain from the vote.

Addressed the Board in opposition to the ordinance: Paul Hopper (local business owner; several residential rentals).

The Mayor asked for a motion to adopt the Rental Inspection Ordinance presented by Alderwoman Williams. Motion made by Alderwoman Williams, Seconded by Alderwoman Bates.

Voting Yea: Alderwoman Williams, Alderwoman Bates

Voting Nay: Alderman Powell, Alderman Taylor

Voting Abstaining: Alderman Slay

The motion failed 2-2, for lack of a majority vote.

## **8. City Clerk, City Administration Matters (Lindsay Kellum)**

### **A) General Update, City Clerk's Office**

*The City Clerk provided an update to the board concerning the City Administration.*

No action taken.

### **B) Privilege License Report**

*The City Clerk provided an update to the board on privilege license collections.*

No action taken.

### **C) Discussion and Consideration of Adoption of \$1.00 Filing Fee, Government Records Management (Request from MDAH)**

The Mayor requested a motion to adopt the \$1.00 Administrative Records Fee for Government Records Management (Request from MDAH). Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

### **D) Consideration of Amending Internal Agenda Deadline in Open Meetings Policy (Due One Week Prior to Final Agenda Dissemination)**

*The City Clerk requested the internal agenda deadline for departmental staff be amended to provide additional time for the City Clerk's office to compile the agenda and disseminate to the Board. She requested the deadline be moved from Wednesday before dissemination deadline at noon to the Friday prior to the Wednesday found within the policy, at 5:00 pm (allotting the clerk's office a week to compile). Alderwoman Williams requested the agenda dissemination deadline also be moved up a day, to be provided on the Thursday before the Board meeting (allotting the board members five days to review).*

The Mayor requested a motion to approve amendment to the open meetings policy, internal agenda deadline section as requested by the City Clerk. Motion made by Alderman Taylor, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Warfield Bates, Alderman Slay

The Mayor declared the motion carried.

## **9) Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**

### **A) General Update, Planning and Zoning Actions**

*The Planning and Zoning Administrator and the Building Official provided an update to the board related to matters in their departments.*

No action taken.

### **B) Report, Permitting**

*The Building Official provided an update on permit collections.*

No action taken.

### **C) Planning and Zoning Commission Agenda, December 27, 2022**

*The Planning and Zoning Administrator and Building Official provided an update on the most recent meeting agenda of the Planning and Zoning Commission.*

No action taken.

### **D) December 27, 2022 Draft Meeting Minutes of the Planning and Zoning Commission**

*The Planning and Zoning Administrator and Building Official provided the draft minutes from the December 27th meeting of the Planning and Zoning Commission.*

No action taken.

### **E) Preliminary Plat for Kayo Place**

The Mayor requested a motion to approve the Preliminary Plat for Kayo Place. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## **10. Police Chief, Police Department Matters (Chief Wendell Watts)**

### **A) General Update, Police Department - Chief Watts**

*The Chief of Police provided an update on law enforcement matters.*

No action taken.

## **11. Public Comment**

The following citizens addressed the board with concerns:

*Marshall Jackson; Construction and noise nuisance, residential.*

Mayor directed Mr. McCollum to reach out to the developer to see about resolving Mr. Jackson's complaint.

*Bob Anderson; Candidate for new House District 58; introduced himself to the Board and citizens and talked about his campaign platform.*

*Paul Hopper; Residential Rental Ordinance.*

*Andy Clark; Preliminary Plat, Kayo Place.*

No action taken.

## **12. Closed Session to Determine Need for Executive Session**

The Board considered entering into closed session to determine whether to go into Executive Session. The Mayor requested a motion to enter closed determination.

Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

It was determined the proposed topic from the Police Chief would not qualify for executive session and the Mayor requested a vote to re-enter open session. Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The City Attorney made an announcement that the board re-entered open session; the doors to the board room were opened back up to the public.

The Police Chief requested \$1000.00 petty cash on behalf of a Sergeant, to be used for the purpose of criminal investigations; The Police Chief stated the Sergeant would be responsible for all accounting and security of the petty cash drawer; The City Clerk requested a monthly accounting and reconciliation report be turned into her office on the first day of the month for the previous month.

Additionally, the Police Chief stated there may be a need for additional funds in the future as this allocation gets low and he and the Sergeant would return back to the Board with additional requests.

The Mayor requested a motion to allow the Police Department to create a petty cash drawer for criminal investigations (beginning with \$1000.00 budgeted and allocated) that is reconciled and accounted for monthly by appropriate Sergeants. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

**13. Adjourn**

There being no further business before the Board of Aldermen, the Mayor requested a motion to adjourn. Motion made by Alderman Powell, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

*Walter Morrison*

WALTER C. MORRISON, IV  
MAYOR

ATTEST:

DATE:

*Lindsay Kellum*

*2/14/2023*

LINDSAY D. KELLUM  
CITY CLERK



[Seal]



**REGULAR MONTHLY MEETING OF THE MAYOR AND BOARD OF  
ALDERMEN  
OF THE CITY OF GLUCKSTADT, MISSISSIPPI**

**Tuesday, February 14, 2023 at 6:00 PM**

---

**Minutes**

**1. Call Meeting to Order and Roll Call**

The Mayor called the February 14, 2023 Regular Meeting of the Mayor and Board of Aldermen to order.

Board Members Present: Mayor Walter Morrison, Alderman John Taylor, Alderman Jayce Powell, Alderwoman Miya Bates (via telephone), Alderman Wesley Slay, Alderwoman Lisa Williams (via telephone).

City Employees and Legal Staff Present: John Scanlon, City Attorney; Zachary Giddy, City Attorney; Lindsay Kellum, City Clerk; Scott Maugh, Deputy City Clerk; Janet Brooks, Executive Assistant; Mike McCollum, Planning and Zoning Administrator; William Hall, Building Official; Bridgette Smith, Executive Assistant.

**2. Opening Prayer and Pledge of Allegiance**

*Pastor Steven Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

**3. Presented Items**

*The Mayor amended the agenda to add the following presented item (item A):*

**A) Presentation of Award of Excellence to Sergeant Stephen Tucker**

*Police Chief Watts recognized Sergeant Tucker for his investigative efforts in recent auto burglaries and gifted Sergeant Tucker a certificate of excellence.*

*Sergeant Tucker thanked the Chief and the Board.*

**B) Introduction of Michael Bailey, Candidate for Madison County Constable (District 3)**

*Constable Michael Bailey introduced himself to the board and public; he serves as the Constable for Madison County District Three (3), recently appointed to fill the remainder of the term by the Board of Supervisors. Constable Bailey is also running for election to this post in November of 2023.*

No action taken.

**C) Consideration of Resolution Declaring February 20th - 24th, 2023 as Firefighter Appreciation Week (Alderman Powell)**

*Alderman Powell presented a formal resolution for board consideration, recognizing members of Gluckstadt Fire Department and declaring February 20th - 24th, 2023 as Firefighter Appreciation Week in the City of Gluckstadt. (Exhibit A).*

The Mayor requested a motion to adopt the resolution. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Oath of Office, Dustin Perry (Fire Marshal), Enforcement of Gluckstadt Fire Codes**

The Mayor requested the board appoint Dustin Perry as the official Fire Marshal for the City of Gluckstadt, in order to enforce the city's fire codes. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

The Mayor then administered the Oath of Office to appointed Gluckstadt Fire Marshal, Dustin Perry.

No action taken.

**4. Approval of Consent Agenda Items (Exhibit B)****A) Approval of January 11, 2023 Special Called Meeting Minutes****B) Approval of Claims Docket****C) Purchase of New Street Department Equipment****D) Request for Proposals for Debris Pickup Services**



- E) **Authorization to Advertise for Two Street Department Employees**
- F) **Laptop Computer Purchase**
- G) **Asphalt Quotes**
- H) **Request for Approval of Franchise Agreement, CenterPoint Energy**
- I) **Request to Attend Middle Mississippi Building Officials Association 2023 Class on Construction and Code Principles**
- J) **Request for Approval to Join Mississippi Municipal Court Clerk's Association and Pay Annual Dues (Court Clerk and Deputy Court Clerk)**
- K) **Request to Attend Municipal Clerks and Collectors Association Spring Conference, April 26-28th, Cleveland (Approval of Associated Registration Fees & Travel Reimbursement, City Clerk and Deputy Clerk)**
- L) **Request to Attend Miss. Municipal Service Company's Workshop on Workers Compensation, 3/9 in Pearl (City Clerk and Deputy City Clerk), No Cost**
- M) **Request to Register Board Members, City Clerk and Deputy City Clerk for 2023 MML Conference, Biloxi**
- N) **Request for Approval to Attend Street Cop Training (7/27/23, Brandon) & Payment of Registration Fee, Officer Jones**
- O) **Request for Approval of Quote for Promotional Attire for City Staff and Board (Tshirts, Hats, Polos)**

Item 4-H (Franchise Agreement with CenterPoint Entergy) was pulled off the consent agenda and Mayor Morrison requested legal draft a formal ordinance to bring back for board consideration in March.

With the removal of item 4-H, the Mayor then requested a motion to adopt the consent agenda. Motion made by Alderman Taylor, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **5) Amendment to Budget & Monthly Budget Report**

### **A) Discussion: Need for Mid-FY Budget Amendment (*Exhibit C*)**

Discussion and Request for Approval: Mid-Fiscal Year Budget Amendment

The Mayor and Board discussed the need to amend the FY23 budget.

*February 14, 2023, Regular Monthly Meeting of the Mayor and Board of Aldermen*

The Mayor then requested a motion to adopt the Resolution Amending the FY23 Municipal Budget. (*Exhibit C*). Motion made by Alderman Powell, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **B) Monthly Budget Report(s)**

*The Mayor presented the monthly budget report(s). (Exhibit D).*

No action taken.

## **6. New Business**

### **A) Discussion and Approval of Draft Ordinance, Eliminating Smoking in All Workplaces and Public Places (Mayor Morrison)**

*Mayor Morrison presented a draft ordinance eliminating smoking in all workplaces and public places. Additionally, Mayor Morrison requested Ms. Linda Jordan-Jefferson, with Mississippi Tobacco-Free Coalition of Madison, and Ms. Rhonda Shirley, with The Partnership for a Healthy Mississippi, address the board and public to give a presentation in support of passage of the ordinance.*

The Mayor then requested a motion to adopt the Ordinance Eliminating Smoking in all Workplaces and Public Places within the City of Gluckstadt. (*Exhibit E*). Motion made by Alderman Taylor, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **B) Consideration of adoption of the Floodplain Management and Illicit Discharge Ordinances**

*Mayor Morrison requested Mr. McCollum present draft ordinances establishing flood plain regulations, as well as establishing regulations for stormwater runoff, illicit discharges, and illegal connections.*

The Mayor then requested a motion to adopt an Ordinance Establishing Flood Prevention Regulations and a separate Ordinance Establishing Regulations for Stormwater Runoff, Illicit Discharges and Illegal Connections. (*Exhibit F*). Motion made by Alderman Slay, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **C) Discussion and Consideration of Ordinance, International Fire Code & Appendices**

*February 14, 2023, Regular Monthly Meeting of the Mayor and Board of Aldermen*

*Mayor Morrison presented a draft ordinance adopting the 2018 International Fire Code and Appendices.*

The Mayor then requested a motion to adopt the 2018 International Fire Code and Appendices. (*Exhibit G*). Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

#### **D) Compilation and AUP Report, City of Gluckstadt (Fiscal Year 2021); Request to Publish**

*Mayor Morrison presented the FY21 Compilation and AUP Report for the City of Gluckstadt.*

*Ms. Kellum requested the Board accept the report and authorize publication of the FY21 Compilation and AUP Report by making the report publicly available at City Hall and all Gluckstadt Firehouses for a period of thirty (30) days. (Exhibit H).*

The Mayor then requested a motion for approval. Motion made by Alderwoman Bates, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Powell.

The Mayor declared the motion carried.

#### **E) Consideration of Increasing Purchasing Limit Subject to Prior Board Approval, City's Purchasing Policy**

*Ms. Kellum explained the current thresholds found in the adopted internal purchasing policy. Due to delays in procurement, the city staff is requesting an amendment to item 3 found within the policy (specifically the \$1000.01 threshold) to increase to a \$5000.00 threshold, before it requires the quote to be brought before the board for prior approval. The board would still be able to review any purchases prior to payment through the city's regular claims process.*

The Mayor requested a motion to amend the city's purchasing policy to allow an increase from \$1000.01 to \$5000.00 limit, before it would require prior authorization from the Board (placed on a meeting agenda for approval prior to purchase). (*Exhibit I*). Motion made by Alderman Taylor, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

#### **F) Discussion of Cash Management Guidelines (Alderman Slay)**

*The Mayor requested this item be tabled until March.*

No action taken.

**G) Discussion, Request for Proposals, Selected Public Fund Depositories for the City (Investment of Funds)**

*The Mayor requested this item be tabled until March.*

No action taken.

**7. Old Business**

**A) Discussion of Mayor vs. Alderman Responsibilities, City Hall (Related to Day-to-Day Operations and Supervising of City Staff)**

Mayor Morrison explained that recent issues have arisen related to some aldermen providing directives to city hall staff or acting in a supervisory capacity related to daily operations at city hall. The Mayor, with some interjection from legal on relative legal authority, outlined the statutory differences in his role as Mayor and the role of an Alderman.

As provided by Miss. Code Ann. Section 21-3-15, "executive power of the municipality shall be exercised by the Mayor, and the mayor shall have superintending control of all the officers and affairs of the municipality and shall take care that the laws and ordinances are executed. The legislative power of the municipality shall be exercised by the Board of Aldermen by a vote within a legally called meeting. No member of the Board of Aldermen shall give orders to any employee or subordinate of a municipality other than the Alderman's personal staff."

Mayor Morrison then requested that if an Alderman would like for a staff member to fulfill a request, or a particular task, to please communicate to him first and he would oversee handling of the request timely with the city department. Additionally, he stated that an alderman, like a citizen, may submit any public works related issue via the city's app, Gluckstadt on the Go, for a work order to be issued.

Alderman Williams provided commentary and feedback to the Mayor, as did Alderman Slay.

No action taken.

**B) Approval of MDAH Ordinance, \$1.00 Records Retention Fee**

The Mayor requested a motion to adopt a formal Ordinance to add the \$1.00 Administrative Records Fee for Government Records Management (Request from MDAH) to public records requests made to the city. (*Exhibit J*). Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**8. City Clerk, City Administration Matters (Lindsay Kellum)**

**A) General Update, City Clerk's Office**

*The City Clerk provided an update to the board concerning the City Administration.*

No action taken.

**B) Monthly Privilege License Report (Refer to Memo)**

*The City Clerk provided an update to the board on privilege license collections.*

No action taken.

**9) Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**

**A) General Update, Planning and Zoning Actions**

*The Planning and Zoning Administrator and the Building Official provided an update to the board related to matters in their departments.*

No action taken.

**B) Report, Permitting**

*The Building Official provided an update on permit collections.*

No action taken.

**C) Planning and Zoning Commission Agenda**

*The Planning and Zoning Administrator and Building Official provided an update on the most recent meeting agenda of the Planning and Zoning Commission.*

No action taken.

**D) Consideration of Granting or Denying Conditional Use Permit for Stuckey Mine**

*The Mayor requested a motion to grant the Conditional Use Permit for Stuckey Mine. (Exhibit K). Motion made by Alderman Powell, Seconded by Alderman Slay.*

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**10. Police Chief, Police Department Matters (Chief Wendell Watts)**

**A) General Update, Police Department Matters**

*The Chief of Police provided an update on law enforcement matters.*

No action taken.

**B) Request to Seek Upcoming Grant Opportunities for the Police Department**

The Chief of Police outlined various grant opportunities coming up for the police department and options to bring on a grant writer on a contractual basis to assist in securing said grant funding; he requested the Board authorize his staff to seek out and apply for various grant opportunities for law enforcement funding over the next fiscal year.

The Mayor requested a motion to authorize the Police Chief to apply for various law enforcement grant opportunities. Motion made by Alderman Slay, Seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

### **C) Request for Approval of MOU with Madison County Sheriff's Department**

The Chief of Police explained the need for a Memorandum of Understanding with the Madison County Sheriff's Department for tactical and other law enforcement services and requested Board approval.

The Mayor requested a motion to approve the Memorandum of Understanding for Tactical and Other Law Enforcement Services with the Madison County Sheriff's Department. (*Exhibit L*). Motion made by Alderman Powell, Seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

## **11. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

### **A) General Update, Municipal Court Department**

*The Municipal Court Clerk provided an update on court matters.*

No action taken.

## **12. Public Comment**

The following citizens addressed the board with concerns:

*Kip Clark (Lake Arrington Homeowners Association)*

Mr. Clark addressed the Board on behalf of the Members of the Lake Arrington Homeowners Association concerning the finding by Mississippi Department of Environmental Quality that the pond located within the subdivision would need to be drained, due to potential flooding concerns. The estimated cost for this project is \$450,000.00 and would be the responsibility of the homeowner's association. The Homeowners Association is advising the board of this issue and is requesting any assistance the city may be able to provide in helping the association apply for a grant to cover the project.

No action taken.

**13. Closed Session to Determine Need for Executive Session**

The Board considered entering into closed session to determine whether to go into Executive Session. The Mayor requested a motion to enter closed determination.

The Board did not enter closed determination, as it was determined there was not a need for executive session.

No action taken.

**14. Adjourn**

There being no further business before the Board of Aldermen, the Mayor requested a motion to adjourn. Motion made by Alderman Powell, Seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

*Walter Morrison*

WALTER C. MORRISON, IV  
MAYOR

ATTEST:

DATE:

*Lindsay D. Kellum*

*3/23/2023*

LINDSAY D. KELLUM  
CITY CLERK

[Seal]



**CITY OF GLUCKSTADT**  
MISSISSIPPI  
OFFICE OF THE CITY CLERK

**MEMORANDUM**

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TO: Mayor & Board of Aldermen  
FROM: Scott Maugh, Deputy City Clerk  
DATE: 05/09/2023  
SUBJECT: Request for Discussion and Approval to Research and Secure Home Depot Credit Card

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I am requesting the Mayor and Board of Alderman discuss and authorize the City Clerk's Office to research and obtain a Home Depot credit card for emergency procurement purchases related to public works (primarily) and other departments as necessary.

A Home Depot credit card will help facilitate faster purchasing for select items without the need to request a formal quote or provide a purchase order. Home Depot often carries certain items at much cheaper prices than other vendors. This card will help cut down on costs as well help procure these items in a more timely fashion.

I am requesting board guidance on monetary limits and other restrictions the board would like to implement, should authorization to obtain the credit card be granted.





## CITY OF GLUCKSTADT

MISSISSIPPI  
PLANNING AND ZONING ADMINISTRATOR

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** John McCollum, Planning and Zoning Administrator

**DATE:** 04/25/2023

**SUBJECT:** Planning and Zoning Commission Meeting 04/25/2023

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The Planning and Zoning Commission met at its regular meeting on April 25<sup>th</sup>, 2023, and the following actions were taken:

1. Approved the March 28<sup>th</sup>, 2023, minutes to the meeting.
2. There was a motion passed for the Chairman of the Zoning Commission to write the Mayor and Board a letter over concern that the development of the Comprehensive Plan was taking to long.

There was some discussion on site plans that didn't make the agenda due to the applicant failing to meet site plan checklist requirements.



## PLANNING & ZONING COMMISSION MEETING

Tuesday, April 25, 2023, at 6:00 PM

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### Minutes

#### Call to Order

Chairman Greer called the meeting to order.

The following Commissioners were present: Commissioner Sam McGaugh, Commissioner Tim Slattery, Commissioner Katrina Myricks; Commissioner Kayce Saik and Commissioner Phillips King.

Commissioner Andrew Duggar was absent.

City Employees William Hall, Mike McCollum and Bridgette Smith and City Attorney Zach Giddy were present.

#### Consideration and Approval of Minutes

Commissioner Sam McGaugh made the motion to approve the March 28, 2023, minutes and the motion was seconded by Commissioner Katrina Myricks and was approved by all attending members.

#### New Site Plan Considerations

The Board discussed a Special Call Meeting for Joni's House, no action was taken.

The Board discussed drafting a formal letter to the Mayor and Board of Alderman on a status update for the Comprehensive Plan, or consideration on hiring another firm to assist with the data. Commissioner Melanie Greer will draft the letter to present to the Planning and Zoning Commissioners at the next scheduled meeting.

#### Request for Rezoning

No action was taken.

#### New Business

No action was taken.

### **Next Meeting**

The Next Planning and Zoning Meeting will be held on May 23, 2023

### **Adjourn**

Commissioner Philips King moved the meeting be adjourned. The motion was seconded by Commissioner Sam McGaugh and was approved by all attending members. The Chairman declared the motion carried.

Permit	Type	Status	Street Number
2023122	Addition Commercial	Open	102
2023121	New Building Commercial	Open	154
2023120	Sign	Open	1716
2023119	Electical Commercial	Open	1267
2023118	Addition Commercial	Open	155
2023117	Sign	Open	240
2023116	Plumbing Commercial	Open	111
2023115	New Building Commercial	Open	108
2023114	Addition Residential	Open	216
2023113	Sign	Open	102
2023112	Fence	Open	111
2023110	Sign	Open	1021
2023108	Addition Commercial	Open	195
2023107	Gas Residential	Open	105
2023099	Addition Residential	Open	113
2023092	Re-Roof	Open	111
2023089	Addition Residential	Complete	105
2023086	Sign	Open	103
2023087	New Building Commercial	Open	346
2023088	New Building Commercial	Open	346
2023085	New Building Commercial	Open	800
2023078	Gas Residential	Open	131
2023079	Addition Residential	Open	144
2023080	Addition Residential	Open	144
2023081	Addition Residential	Open	144
2023082	Addition Residential	Open	144
2023084	Sign	Open	1091
2023070	Accessory Residential	Open	175
2023077	Sign	Open	1715
2023069	Sign	Open	154
2023067	Sign	Open	112
2023068	New Building Commercial	Open	102
2023066	New Building Commercial	Open	103
2023065	Driveway	Open	101
2023064	Sign	Open	1091
2023063	Sign	Open	115
2023062	Sign	Open	124
2023061	Sign	Open	112
2023060	Sign	Open	160
2023059	New Building Commercial	Open	346
2023058	Driveway	Open	347
2023057	Sign	Open	102
2023055	Sign	Open	116
2023054	Sign	Open	166
2023053	Sign	Open	102
2023052	Sign	Open	238

2023050	Sign	Open	1715
2023051	Electical Commercial	Open	200
2023049	Addition Commercial	Open	102
2023048	Sign	Open	333
2023047	Sign	Open	104
2023046	Addition Commercial	Open	128
2022043	Sign	Open	105
2022042	Sign	Open	112
2022041	Addition Residential	Complete	152
2022040	Sign	Open	272
2022038	Sign	Open	124
2022039	Sign	Open	105
2022037	Sign	Open	109
2022036	Sign	Open	111
2022035	New Building Commercial	Open	1
2022032	Sign	Open	155
2022031	Sign	Open	102
2022033	Sign	Open	115
2022034	Sign	Open	243
2022030	Sign	Open	168
2022029	Sign	Open	331
2022027	Sign	Open	184
2022026	Sign	Open	1706
2022025	Sign	Open	100
2022024	New Building Commercial	Complete	138
2022021	New Building Commercial	Open	1091
2022023	New Building Commercial	Complete	166
2022018	Sign	Open	102
2022019	Sign	Open	102
2022020	Sign	Open	114
2022016	Sign	Open	137
2022015	Sign	Open	120
2022017	Sign	Open	555
2022013	New Building Commercial	Open	125
2022014	New Building Commercial	Open	125
2022012	New Building Commercial	Open	130B
2022010	Accessory Commercial	Open	103
2022011	Accessory Commercial	Open	154
2022009	Accessory Commercial	Open	238
2022008	Mechanical Commercial	Open	166
2022007	Electical Commercial	Open	195
2022006	Sign	Open	1085
2022003	New Building Commercial	Open	154
2022004	Sign	Open	2125
2022001	AC Change Out	Open	1004
2022002	New Building Residential	Open	1004
2022005	Sign	Open	102

2023083	Addition Residential	Open	144
2023109	New Building Commercial	Open	104
2022028	New Building Commercial	Complete	316
2023056	New Building Commercial	Open	102
2023111	Addition Commercial	Open	238

Street Name	City	State	Zip	Applicant
DEES DR	Madison	MS	39110	MISSISSIPPI CANDY COMPANY
CALHOUN STATION PKWY	Madison	MS	39110	Soulshine Gluckstadt LLC
HIGHWAY 51	Madison	MS	39110	RIPTIDE OUTDOORS
GLUCKSTADT RD	Madison	MS	39110	DAMPIER LIGHTING
CALHOUN STATION PKWY	Madison	MS	39110	SULLIVAN'S GROCERY
AUTOBAHN LOOP	Madison	MS	39110	CRASH CHAMPIONS
AULENBROCK DR	CANTON	MS	39046	CHRISTIAN LEARNING CENTER
LONE WOLF DR	Madison	MS	39110	110 PERCENT LLC
CRESCENT RIDGE	Madison	MS	39110	Robert Hinton
DEES DR	Madison	MS	39110	MAGNOLIA HEMP COMPANY
AULENBROCK DR	CANTON	MS	39046	CHRISTIAN LEARNING CENTER
GLUCKSTADT RD	Madison	MS	39110	TINDLE FAMILY DENTISTRY
INDUSTRIAL BLVD	Madison	MS	39110	CADENA SMITH, LLC
ARRINGTON DR	Madison	MS	39110	JOHN DYKES
MUIRFIELD PLACE	Madison	MS	39110	LARRY FRANKLIN
FIRST COLONY BLVD	Madison	MS	39110	GUARANTEED ROOFING COMPANY
ARRINGTON DR	Madison	MS	39110	JOHN DYKES
TRUSTMARK DR	Madison	MS	39110	TRUSTMARK NATIONAL BANK
CHURCH RD	Madison	MS	39110	GERMANTOWN PARK
CHURCH RD	Madison	MS	39110	GERMANTOWN PARK
SAHLER LANE	Madison	MS	39110	FIT CHEF
SUNRISE COVE	Madison	MS	39110	BUTLER PLUMBING
OLD ORCHARD RD	Madison	MS	39110	EAGLE CARPORTS
OLD ORCHARD RD	Madison	MS	39110	EAGLE CARPORTS
OLD ORCHARD RD	Madison	MS	39110	EAGLE CARPORTS
OLD ORCHARD RD	Madison	MS	39110	EAGLE CARPORTS
GLUCKSTADT RD	Gluckstadt	MS	39110	DOMINO'S
BRADFIELD DR	Madison	MS	39110	MARQUEUS DRAPER
HIGHWAY 51	Madison	MS	39110	BOO'S SMOKEHOUSE BBQ LLC
CALHOUN STATION PKWY	Madison	MS	39110	SOULSHINE PIZZA
LONE WOLF DR	Madison	MS	39110	SCOTT C WOODS & ASSOC P. A.
DEES DR	Madison	MS	39110	4 SEASONS NAILS
TRUSTMARK DR	Madison	MS	39110	TRUSTMARK NATIONAL BANK
FIRST CHOICE DR	Madison	MS	39110	FIRST CHOICE DRIVE LLC
GLUCKSTADT RD	Gluckstadt	MS	39110	DOMINO'S
AULENBROCK DR	Madison	MS	39110	WEEMS MCDONALD
LONE WOLF DR	Madison	MS	39110	FUTURE LABS, LLC
LONE WOLF DR	Madison	MS	39110	SCOTT C WOODS & ASSOC P. A.
WEISENBERGER RD	Madison	MS	39110	KEBAB & CURRY
CHURCH RD	Madison	MS	39110	JLS CONSTRUCTION
DISTRIBUTION DR	Madison	MS	39110	CLARK RENTAL AND SUPPLY
DEES DR	Madison	MS	39110	GERMANTOWN DENTAL
LONE WOLF DRIVE	Madison	MS	39110	HYDRONIC TECHNOLOGY
CALHOUN STATION PKWY	Madison	MS	39110	TWISTED TURNIP
DEES DR	Madison	MS	39110	EPIC DONUT/STONE GROUND COFFEE
WEISENBERGER RD	Madison	MS	39110	SEASONS

HIGHWAY 51	Madison	MS	39110	BOO'S SMOKEHOUSE BBQ LLC
CALHOUN STATION PKWY	Madison	MS	39110	GERMANTOWN HIGH SCHOOL
DEES DR	Madison	MS	39110	SOUTHERN MAGNOLIA HEMP COMPA
DISTRIBUTION DR	Madison	MS	39110	GLUCKSTADT BODY SHOP
CHURCH RD	Madison	MS	39110	PRIORITY ONE BANK
WEISENBERGER RD	MADISON	MS	39110	BMC GENERAL CONTRACTORS LLC
LEXINGTON DR	Madison	MS	39110	BUDGET BLINDS
LEXINGTON DR	Madison	MS	39110	THE OFFICE
MINNINGER BLVD	Madison	MS	39110	TYLER FANNING
CALHOUN STATION PKWY	Madison	MS	39110	JOHNNY'S PIZZA
ENTERPRISE DR	Madison	MS	39110	SOUTHERNEASTERN AUTOMATIC SPRI
LEXINGTON DR	Madison	MS	39110	MAGNOLIA CONCESSIONS LLC
AULENBROCK DR	Madison	MS	39110	HARTLEY EQUIPMENT
DEES WAY	Madison	MS	39110	GO SHINE EXPRESS CARWASH
BLDG C CALHOUN STATI	Madison	MS	39110	AOK PROPERTIES LLC
AMERICAN WY	Madison	MS	39110	DIXIE EQUINE
LEXINGTON DR	Madison	MS	39110	DOGWOOD OFFICE CENTER
LONE WOLF DR	Madison	MS	39110	ETAIROS VHAC
INDUSTRIAL DR	Madison	MS	39110	BEN NELSON GOLF & OUTDOOR
AMERICAN WAY	Madison	MS	39110	BOH INC
DISTRIBUTION DR	Madison	MS	39110	GULF EQUIPMENT CORPORATION
AMERICAN WAY	Madison	MS	39110	AFTERZONE, LLC
HIGHWAY 51	Madison	MS	39110	ALPHA FINANCIAL & TAX SERVICES
FIRST CHOICE DR	Madison	MS	39110	DEPENDABLE PEST SERVICE INC
SOWELL RD	Madison	MS	39110	MCINTOSH CONSTRUCTION INC
GLUCKSTADT RD	Madison	MS	39110	ALTHLETICO PHYSICAL THERAPY
CALHOUN STATION PKWY	Madison	MS	39110	TWISTED TURNIP
DEES DR BLG 300	Madison	MS	39110	SOPHIE'S MILKSHAKES & SUNDAES
DEES DR	Madison	MS	39110	GERMANTOWN DENTAL
DEES DR	Madison	MS	39110	GLUCKSTADT FITNESS
YANDELL RD	CANTON	MS	39046	BAMBOO EXPRESS
YANDELL RD	Madison	MS	39110	OUTLETS OF MISSISSIPPI
INDUSTRIAL DR S	Madison	MS	39110	V2X
KIMBALL DR	Madison	MS	39110	CPS POOLS AND SPAS INC
KIMBALL DR	Madison	MS	39110	CPS POOLS AND SPAS INC
AMERICAN WAY	Madison	MS	39110	GREEN STEEL COATINGS
DEES DR	Madison	MS	39110	4 SEASONS
CHURCH RD	Madison	MS	39110	4 SEASONS
WEISENBERGER RD	Madison	MS	39110	4 SEASONS
CALHOUN STATION PKWY	Madison	MS	39110	PRO SERVICE LLC
INDUSTRIAL BLVD	Madison	MS	39110	COVINGTON ELECTRIC
GLUCKSTADT PLACE	Madison	MS	39110	GLUCKSTADT PLACE
CALHOUN STATION PKWY	Madison	MS	39110	ANTHONY MORRISON
HIGHWAY 51	Madison	MS	39110	W L BURLE ENGINEERS P A
Madison Ave	Madison	MS	39110	Rachel Sargent
Madison Ave	Madison	MS	39110	AMANDA LORIAN
DEES DR	Madison	MS	39110	4 SEASON NAILS



OLD ORCHARD RD	Madison	MS	39110	EAGLE CARPORTS
CHURCH RD	Madison	MS	39110	PRIORITY ONE BANK
OLD JACKSON RD	Madison	MS	39110	VICTORY ATHLETICS
DEES DR	Madison	MS	39110	GARNER CONSTRUCTION GROUP
WEISENBERGER RD	Madison	MS	39110	SEASONS

## Applicant Email

## Contractor

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VENTURE SOUTH CONSTRUCTION  
JOHN WOOD  
JOHN WOOD  
JOHN WOOD

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Tyler Construction Co  
Tyler Construction Co

JLS CONSTRUCTION  
TYE GARNER

HALLOWEEN@BELLSOUTH.NET

Applied Date	Issued Date	Expiration Date	Completion Date
4/26/2023	4/26/2023	10/23/2023	
4/25/2023	4/25/2023	10/22/2023	
4/19/2023	4/19/2023	4/19/2123	
4/18/2023	4/18/2023	10/15/2023	
4/17/2023	4/17/2023	10/14/2023	
4/14/2023	4/14/2023	4/14/2123	
4/11/2023	4/11/2023	10/8/2023	
3/30/2023	3/30/2023	9/26/2023	
3/29/2023	3/29/2023	9/25/2023	
3/28/2023	3/28/2023	3/28/2123	
3/28/2023	3/28/2023	9/24/2023	
3/21/2023	3/21/2023	3/29/2023	
3/20/2023	3/20/2023	9/16/2023	
3/17/2023	3/17/2023	9/13/2023	
3/15/2023	3/15/2023	9/11/2023	
3/10/2023	3/10/2023	9/6/2023	
3/10/2023	3/10/2023	9/6/2023	3/31/2023
3/7/2023	3/7/2023	3/3/2033	
3/7/2023	3/7/2023	9/3/2023	
3/7/2023	3/7/2023	9/3/2023	
3/6/2023	3/6/2023	9/2/2023	
3/3/2023	3/3/2023	8/30/2023	
3/3/2023	3/3/2023	8/30/2023	
3/3/2023	3/3/2023	8/30/2023	
3/3/2023	3/3/2023	8/30/2023	
3/3/2023	3/3/2023	8/30/2023	
3/3/2023	3/3/2023	3/11/2023	
3/1/2023	3/1/2023	8/28/2023	
3/1/2023	3/1/2023	3/1/2123	
2/22/2023	2/22/2023	2/22/2123	
2/16/2023	2/16/2023	2/16/2033	
2/16/2023	2/16/2023	8/15/2023	
2/15/2023	2/15/2023	8/14/2023	
2/10/2023	2/10/2023	8/9/2023	
2/8/2023	2/8/2023	2/9/2123	
2/7/2023	2/7/2023	2/7/2033	
2/7/2023	2/7/2023	2/7/2033	
2/7/2023	2/7/2023	2/7/2033	
2/7/2023	2/7/2023	2/7/2033	
2/6/2023	2/6/2023	8/5/2023	
2/2/2023	2/2/2023	8/1/2023	
2/1/2023	2/1/2023	3/3/2023	
1/31/2023	1/31/2023	1/31/2033	
1/30/2023	1/30/2023	1/30/2123	
1/30/2023	1/30/2023	1/30/2123	
1/30/2023	1/30/2023	3/15/2023	

1/26/2023	1/26/2023	1/26/2123	
1/26/2023	1/26/2023	7/25/2023	
1/26/2023	1/26/2023	7/25/2023	
1/25/2023	1/25/2023	1/25/2123	
1/25/2023	1/25/2023	1/25/2123	
1/24/2023	1/24/2023	7/23/2023	
1/19/2023	1/19/2023	1/19/2123	
1/19/2023	1/19/2023	1/19/2123	
1/17/2023	1/17/2023	7/16/2023	3/17/2023
1/17/2023	1/17/2023	1/17/2123	
1/13/2023	1/13/2023	1/13/2123	
1/13/2023	1/13/2023	1/13/2123	
1/12/2023	1/12/2023	1/12/2123	
1/12/2023	1/12/2023	1/12/2123	
1/11/2023	1/11/2023	7/31/2023	
1/10/2023	1/10/2023	1/10/2123	
1/10/2023	1/10/2023	1/10/2033	
1/10/2023	1/10/2023	1/10/2123	
1/10/2023	1/10/2023	1/31/2033	
1/9/2023	1/9/2023	1/9/2123	
1/9/2023	1/9/2023	1/9/2123	
1/5/2023	1/5/2023	1/5/2123	
1/5/2023	1/5/2023	1/5/2123	
1/3/2023	1/3/2023	1/3/2123	
1/3/2023	1/3/2023	7/2/2023	3/2/2023
12/29/2022	12/29/2022	6/27/2023	
12/29/2022	12/29/2022	6/27/2023	12/29/2022
12/28/2022	12/28/2022	12/28/2122	
12/28/2022	12/28/2022	12/28/2122	
12/28/2022	12/28/2022	12/28/2122	
12/28/2022	12/28/2022	12/28/2122	
12/28/2022	12/28/2022	12/28/2122	
12/28/2022	12/28/2022	12/28/2122	
12/22/2022	12/22/2022	1/31/2024	
12/22/2022	12/22/2022	1/31/2024	
12/21/2022	12/21/2022	6/19/2023	
12/21/2022	12/21/2022	6/19/2023	
12/21/2022	12/21/2022	6/19/2023	
12/21/2022	12/21/2022	6/19/2023	
12/19/2022	12/19/2022	6/17/2023	
12/15/2022	12/16/2022	6/14/2023	
12/14/2022	12/14/2022	12/31/2122	
12/13/2022	12/13/2022	6/11/2023	
12/12/2022	12/12/2022	12/31/9999	
12/9/2022	12/9/2022	6/7/2023	
12/9/2022	12/9/2022	6/7/2023	
12/2/2022	12/2/2022	12/14/2122	

11/23/2022	11/23/2022	5/31/2023	
9/14/2022	9/14/2022	9/30/2024	
8/31/2022	8/31/2022	7/5/2023	3/6/2023
8/19/2022	8/19/2022	7/30/2023	
2/15/2022	2/15/2022	9/20/2023	

Dwelling Type	Square Feet	Units	Fees	Balance	Valuation
U	\$0.00	1	\$332.00	\$332.00	\$0.00
U	\$3,189.00	1	\$5,702.00	\$5,702.00	\$0.00
P	\$0.00	1	\$90.00	\$0.00	\$90.00
P	\$0.00	1	\$50.00	\$0.00	\$85.00
U	\$0.00	1	\$332.00	\$0.00	\$30,000.00
U	\$0.00	1	\$40.00	\$0.00	\$40.00
U	\$0.00	1	\$57.00	\$0.00	\$5,000.00
U	\$21,780.00	1	\$4,527.00	\$0.00	\$0.00
U	\$0.00	1	\$222.00	\$0.00	\$20,000.00
U	\$0.00	1	\$90.00	\$0.00	\$90.00
U	\$0.00	1	\$50.00	\$0.00	\$0.00
U	\$0.00	1	\$10.00	\$0.00	\$10.00
U	\$0.00	1	\$79.00	\$0.00	\$0.00
U	\$0.00	1	\$50.00	\$0.00	\$50.00
P	\$0.00	1	\$57.00	\$0.00	\$5,000.00
U	\$0.00	1	\$299.00	\$0.00	\$26,500.00
U	\$0.00	1	\$112.00	\$0.00	\$10,000.00
U	\$0.00	1	\$360.00	\$0.00	\$360.00
U	\$0.00	1	\$6,527.00	\$0.00	\$0.00
U	\$0.00	1	\$6,527.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
P	\$0.00	1	\$85.00	\$0.00	\$85.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$10.00	\$0.00	\$0.00
P	\$0.00	1	\$24.00	\$0.00	\$0.00
U	\$0.00	1	\$10.00	\$0.00	\$0.00
U	\$0.00	1	\$100.00	\$0.00	\$100.00
U	\$0.00	1	\$30.00	\$0.00	\$30.00
U	\$0.00	1	\$0.00	\$0.00	\$65,000.00
U	\$3,800.00	1	\$0.00	\$0.00	\$3,098,800.00
U	\$0.00	1	\$50.00	\$0.00	\$50.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
P	\$0.00	1	\$25.00	\$0.00	\$25.00
U	\$0.00	1	\$50.00	\$0.00	\$50.00
U	\$0.00	1	\$10.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$200.00	\$0.00	\$0.00
U	\$0.00	1	\$90.00	\$0.00	\$0.00
U	\$0.00	1	\$10.00	\$0.00	\$10.00



U	\$0.00	1	\$90.00	\$0.00	\$0.00
P	\$0.00	1	\$50.00	\$0.00	\$0.00
P	\$0.00	1	\$921.00	\$0.00	\$65,000.00
U	\$0.00	1	\$60.00	\$0.00	\$60.00
U	\$0.00	1	\$450.00	\$0.00	\$450.00
U	\$3,250.00	1	\$1,477.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$90.00	\$0.00	\$90.00
U	\$1,000.00	1	\$0.00	\$0.00	\$80,000.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$60.00	\$0.00	\$0.00
U	\$0.00	1	\$60.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$10,000.00	1	\$0.00	\$0.00	\$450,000.00
P	\$74.80	1	\$140.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
P	\$0.00	1	\$60.00	\$0.00	\$60.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$60.00	\$0.00	\$60.00
U	\$20.00	1	\$60.00	\$0.00	\$60.00
U	\$0.00	1	\$60.00	\$0.00	\$60.00
U	\$0.00	1	\$60.00	\$0.00	\$60.00
U	\$0.00	1	\$95.00	\$0.00	\$95.00
U	\$0.00	1	\$0.00	\$0.00	\$1,100,000.00
P	\$0.00	1	\$100.00	\$0.00	\$50.00
U	\$5,888.00	1	\$0.00	\$0.00	\$2,462,000.00
U	\$0.00	1	\$90.00	\$0.00	\$0.00
U	\$0.00	1	\$190.00	\$0.00	\$0.00
U	\$0.00	1	\$95.00	\$0.00	\$0.00
U	\$0.00	1	\$180.00	\$0.00	\$0.00
U	\$0.00	1	\$44.00	\$0.00	\$1,000.00
U	\$0.00	1	\$125.00	\$0.00	\$0.00
U	\$4,700.00	1	\$2,602.00	\$0.00	\$0.00
U	\$5,000.00	1	\$2,602.00	\$0.00	\$375,000.00
P	\$0.00	1	\$0.00	\$0.00	\$0.00
P	\$0.00	1	\$24.00	\$0.00	\$350.00
P	\$0.00	1	\$24.00	\$0.00	\$0.00
P	\$0.00	1	\$24.00	\$0.00	\$350.00
P	\$0.00	1	\$96.00	\$0.00	\$3,500.00
P	\$0.00	1	\$261.00	\$0.00	\$18,750.00
U	\$35.00	1	\$60.00	\$0.00	\$0.00
P	\$15,000.00	1	\$0.00	\$0.00	\$1,000,000.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00
P	\$0.00	1	\$0.00	\$0.00	\$6,000.00
P	\$2,500.00	1	\$0.00	\$0.00	\$325,000.00
P	\$0.00	1	\$0.00	\$0.00	\$3,000.00

U	\$1,200.00	1	\$0.00	\$0.00	\$0.00
U	\$5,300.00	1	\$0.00	\$0.00	\$0.00
U	\$0.00	1	\$0.00	\$0.00	\$200,000.00
U	\$3,200.00	1	\$0.00	\$0.00	\$200,000.00
U	\$0.00	1	\$0.00	\$0.00	\$0.00



## CITY OF GLUCKSTADT

MISSISSIPPI  
POLICE DEPARTMENT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Wendell Watts, Police Chief

**DATE:** 05/09/2023

**SUBJECT:** Request for School Resource Officer, Madison Crossing Elementary

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Chief Watts will update the board on the status of this request since it was tabled at the last board meeting on 4/11/23.



## CITY OF GLUCKSTADT

MISSISSIPPI  
MUNICIPAL COURT

### MEMORANDUM

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**TO:** Mayor & Board of Alderman

**FROM:** Stephanie Gerlach, Court Clerk

**DATE:** 5/9/2023

**SUBJECT:** General Update, Municipal Court Services

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General updates and information related to municipal court, month of April.

**From:** [Mike McCollum](#)  
**To:** [Lindsay Kellum](#)  
**Cc:** [Walter Morrison](#); [William Hall](#)  
**Subject:** Termination of Ricky Henry  
**Date:** Thursday, April 27, 2023 2:17:30 PM  
**Attachments:** [20230428rickyhenry.docx](#)

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Dear Lindsay,

I have attached a memo recommending termination of Rickey Henry for the Mayor and Boards consideration. Do you want me to place this on the agenda or do you want to place this on executive session? Thanks.

John M. McCollum  
Planning and Zoning Administrator, City of Gluckstadt  
PO Box 2210  
Madison, MS 39130  
Office: (769) 567-2306  
Cell 601-953-2828  
Fax(769) 567-2309  
Email: [mike.mccollum@gluckstadt.net](mailto:mike.mccollum@gluckstadt.net)

**MAYOR**

Walter C. Morrison, IV

**CITY CLERK**

Lindsay D. Kellum

**POLICE CHIEF**

Wendell Watts

**CITY OF GLUCKSTADT**

MISSISSIPPI



**ALDER**

Section 13, 1A)

Miya Bates

Jayce Powell

Wesley Slay

John Taylor

Lisa Williams

**PLANNING AND ZONING ADMINISTRATOR**

**343 DISTRIBUTION DRIVE**

**GLUCKSTADT, MS 39110**

Memorandum

April 27, 2023

To: The Mayor and Board of Alderman

From: Mike McCollum, Planning and Zoning Administrator

RE: Termination of Ricky Henry

We recommend that the Mayor and Board of Alderman terminate Ricky Henry for failure to initially report to work. We contacted him and he indicated he could not come to work this week. When asked to provide a time to report he did not respond.

Thank you for your consideration in this matter. Please contact me if you have any questions.