



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, September 10, 2024, at 6:00 PM

---

### Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, September 10, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

#### 1. Call Meeting to Order and Roll Call

The Mayor called the September 10, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: Deputy Clerk Scott Maugh, Planning & Zoning Director / Building Official William Hall, Public Works Director Chris Buckner, Chief of Police Barry Hale, Grant Administrator Ruth Stogner, and City Attorneys John Scanlon and Zachary Giddy.

#### 2. Opening Prayer and Pledge of Allegiance

*Pastor Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

#### 3. Presented Items

##### A) Introduction of 2024-2025 Mayor's Youth Council Members

*The members of the 2024-2025 Mayor's Youth Council were recognized by the Mayor and Board.*

No action taken.

**B) 2024 Christmas Parade, Approval of Date (December 14 @ 9:00 am)**

The Mayor and Board discussed setting the 2024 Christmas Parade on December 14, 2024.

The Mayor requested a motion to set the date for the 2024 Christmas Parade on December 14, 2024. Alderman Powell made a motion to set the date for the 2024 Christmas Parade on December 14, 2024, and Alderman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**4. Approval of Consent Agenda Items**

**A) Approval of Claims Docket**

**B) Request for Approval of July 11, August 13, August 28 and September 6 Meeting Minutes (Special Called and Regular Meetings)**

**C) Request to Attend 2024 Winter Clerk Conference, Dec. 11-13, Flowood (City Clerk, Lindsay Kellum & Deputy Clerk, Scott Maugh)**

**D) Special Circumstance Purchase, Traffic Signal Radar Unit Replacement**

**E) Request to Declare Property As Surplus and Authorize Disposal & Removal from fixed Assets/Inventory List (Public Works Furniture)**

**F) Request for Approval of Sponsorship Opportunity, MCEDA & MBL&F Vision Awards Luncheon (\$1,000 Table Sponsorship), Declaring Favorable Promotion of the City**

**G) Request to Approve Sponsorship & Declare as Favorable Promotion of the City, WJTV Hometown Television Spot**

The Mayor requested a motion to approve the consent agenda. (Exhibit "A"). Alderman Taylor made a motion to approve the consent agenda with the finding that item 4(E) is of no value to the City and no longer of use for municipal purposes, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**5. Monthly Budget Report**

**A) Monthly Budget Reports**

The Mayor presented the monthly budget report(s). (Exhibit "B").

No action taken.

**B) Bank Reconciliations, August**

The Mayor presented the monthly bank reconciliations. (Exhibit "C").

No action taken.

**6. New Business**

**A) Discussion of Enforcement of Laws, City Procedures and Policies (Mayor Morrison)**

Mayor Morrison addressed the Board and citizens regarding the laws and policies of the State and of the City.

No action taken.

**B) Request for Approval to Adopt Ordinance, Animal Control**

Chief Hale requested that the Board adopt the Animal Control Ordinance. After discussion, Alderman Slay made a motion to adopt the Animal Control Ordinance with the amendments made during the discussion, and Alderman Williams seconded the motion. (Exhibit "D").

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**C) Request for Approval to Adopt Ordinance, Discharging of Firearms Within City Limits**

Chief Hale requested that the Board adopt the Discharging of Firearms Within City Limits Ordinance. After discussion, the adoption of the ordinance was tabled.

No action taken.

**D) Request to Approve Formal City Organizational Chart, Structuring of City Departments**

Mayor Morrison presented the Organization Chart (Exhibit "E") to the Board and requested a motion for approval of the Organizational Chart. Alderman Slay made a motion to approve the Organizational Chart, and Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Bates, Alderman Slay

Voting Nay: Alderman Williams

The Mayor declared the motion carried, 4-1.

**7. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

**A) Request for Approval of Job Description (Deputy Court Clerk I) & Authorization to Begin Advertising**

Court Clerk, Stephanie Gerlach, addressed the Board and requested approval of the job description for a new deputy court clerk position, and requested authorization to advertise for the position. (Exhibit "F")

Mayor Morrison requested a motion to approve the job description and authorization to advertise for the position of Deputy Court Clerk I. Alderman Powell made the motion, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

## **8. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)**

### **A) Status Update, Grant Administration**

The Grant Administrator addressed the Board with a status update on grants.

No action taken.

### **B) National Night Out**

The Grant Administrator addressed the Board regarding the National Night Out to be held on October 1<sup>st</sup>.

No action taken.

## **9. City Clerk, City Administration Matters (Lindsay Kellum)**

### **A) General Update, City Administration**

The Mayor updated the board on city administration matters. (Exhibit "G").

No action taken.

### **B) Monthly Privilege License Report, (Deputy City Clerk)**

The Deputy Clerk updated the board with the monthly privilege license report. (Exhibit "H").

No action taken.

### **C) Request for Acceptance of 2024 Tax Roll, Madison County Tax Assessor (Board of Supervisor Approved Values)**

The Mayor requested a motion to approve the 2024 Tax Roll. (Exhibit "I"). Alderman Taylor made a motion to approve the 2024 Tax Roll, and Alderwoman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**D) Request to Authorize the City Clerk's Office to Publish the FY25 Tax Levy & Adopted FY25 Municipal Budget (Set to be Adopted 9/13/24)**

The Mayor requested a motion to authorize the City Clerk to publish the FY25 Tax Levy & FY25 budget. (Exhibit "J"). Alderman Taylor made a motion to authorize publishing the FY25 tax levy and adopted budget, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**E) Notification of Completion of FY24 Municipal Compliance Questionnaire & Reporting (Office of the State Auditor)**

The Mayor requested a motion to approve the Notification of Completion of FY24 Municipal Compliance Questionnaire & Reporting. (Exhibit "K"). Alderman Powell made a motion to approve the compliance questionnaire a reporting, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**F) Request for Approval of FY25 Rates, City Health Insurance and Supplemental Benefits Packages (Open Enrollment, Sept.)**

The Mayor requested a motion to approve the FY25 rates for the city health insurance and supplemental benefits packages. (Exhibit "L"). Alderman Slay made a motion to approve the FY25 rates for the city health insurance and supplemental benefits packages, and Alderman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**G) Request to Amend the Current Deputy City Clerk's Job Title, Approve New Job Description for Deputy City Clerk I, Organization Chart, & Advertise for Open Position for City Clerk's Office**

The Mayor requested a motion to amend the current Deputy City Clerk's job title, approve the job description for Deputy City Clerk I, and to authorize the advertisement for the new position. (Exhibit "M"). Alderman Taylor made a motion to amend the current Deputy City Clerk's job title, approve the job description for Deputy City Clerk I, and to authorize the advertisement for the new position, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Aldermen Taylor, Alderman Slay

Voting Nay: Alderwoman Williams, Alderwoman Bates

The Mayor declared the motion carried, 3-2.

**H) Request for Authorization to Formally Accept Funds & Open a New Bank Account for FY24 Legislative Allocation of \$750,000 for Public Works Road Projects (SB2468), Estimated October 2024**

The Mayor requested a motion to accept the funds allocated to the city by the legislature in the amount of \$750,000 and authorization to open a new bank account for the funds. (Exhibit "N"). Alderwoman Bates made a motion to accept the funds for the purpose of the Gluckstadt Road widening project and to authorize the opening of a new bank account, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**I) Request for Authorization to Allow Scott Maugh to Sign Any Checks Related to Mayor's Youth Council.**

The Mayor requested a motion to authorize Deputy Clerk Scott Maugh to sign any check related to the Mayor's Youth Council. Alderman Taylor made a motion to authorize Deputy Clerk Maugh to sign any checks related to the Mayor's Youth Council, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**10. Building Official, Planning and Zoning Matters (William Hall)**

**A) General Update, Planning and Zoning/Building Department**

The Planning and Zoning / Building Dept. Director addressed the board to provide a status update.

No action taken.

**B) Discussion and Consideration of the Oaks Site Plan**

The Mayor requested a motion to approve the Oaks Site Plan. (Exhibit "O"). Alderman Powell made a motion to approve the Oaks Site Plan, and Alderwoman Williams seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**C) Discussion and Consideration of Sowell Road Liquor Store Conditional Use**

The Mayor requested a motion regarding the Sowell Road Liquor Store conditional use application. (Exhibit "P"). Alderman Slay made a motion to deny the Sowell Road Liquor Store conditional use application, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderwoman Williams, Alderwoman Bates, Alderman Slay

Voting Nay: Alderman Taylor

The Mayor declared the motion carried, 4-1.

**D) Discussion and Consideration of Bear Creek Water Conditional Use**

The Mayor requested a motion regarding the Bear Creek Water conditional use application. (Exhibit "Q"). Alderman Powell made a motion to approve the Bear Creek Water conditional use application, and Alderwoman Williams seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**E) Discussion and Consideration of Wellspring Church Conditional Use**

The Mayor requested a motion regarding the Wellspring Church conditional use application. (Exhibit "R"). Alderman Slay made a motion to approve the Wellspring Church conditional use application, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**F) Discussion and Consideration of Application for Rezoning, Ferrous Processing and Trading Company, 082E-15-037/00.00 and 082E-15-038/00.00 (R-1 to I-2)**

The Mayor requested a motion regarding the Ferrous Processing and Trading's application to rezone property from R-1 to I-2. (Exhibit "S"). Alderman Slay made a motion to approve Ferrous Processing and Trading's application to rezone certain property, being tax parcel numbers 082E-15-037/00.00 and 082E-15-038/00.00, from its current R-1 zoning to I-2 because the character of the neighborhood has changed and there is a public need for the rezoning, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**11. Public Works Department (Chris Buckner)**

**A) Request to Approve Amendment to Madison County Road Cooperation Agreement**

The Public Works Director requested that this matter be tabled until revisions/corrections can be made to the amended agreement.

No action taken.

**B) Request for Approval, Proposal for Conceptual Design & Opinion of Probable Costs Services Gluckstadt Park**

The Mayor requested that this matter be tabled until the subject property is in the City's possession.

No action taken.

**C) Request for Approval, Saddle Cove Curb Removal and Replacement**

The Mayor requested a motion to approve the curb removal and replacement for Saddle Cove at a total cost of \$9,930.00. (Exhibit "T"). Alderman Slay made a motion to approve the curb removal and replacement for Saddle Cove at a total cost of \$9,930.00, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**D) Request for Approval, Purchase of Skid Steer**

The Mayor requested a motion to approve the quote from Deviney for the purchase of a skid steer as the lowest and best quote. (Exhibit "U"). Alderman Powell made a motion to approve the quote from Deviney for the purchase of a skid steer as the lowest and best quote, and Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**12. Police Chief, Police Department Matters (Chief Barry Hale)**

**A) General Update, Law Enforcement Matters**

The Chief of Police addressed the board related to law enforcement matters.

No action taken.

**B) Request Approval for The 20 (Formerly Matrix) to Provide Monthly Network Maintenance Services, New Police Department Computer Network**

The Mayor requested approval from the Board for The 20 to provide monthly network maintenance services for the new Police Department computer network system at the cost of \$425 per month. (Exhibit "V"). Alderwoman Williams made a motion to approve The 20 to provide monthly network maintenance services for the new Police Department computer network system at the cost of \$425 per month, and Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay



The Mayor declared the motion carried.

**C) Request for Approval to Purchase Building Signage for the Police Department and Municipal Court**

The Mayor requested a motion to approve the quote for \$64,775 from West Architectural Specialties for the purchase of signage for the Police Department and Municipal Court as the lowest and best quote. (Exhibit "W"). Alderman Slay made a motion to approve the purchase of signage for the new Police Department and Municipal Court from West Architectural Specialties, finding the quote to be lowest and best, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**D) Request for Formal Approval of Change Order # 4, New Police Department and Municipal Court**

The Mayor requested a motion to approval change order #4. (Exhibit "X"). Alderman Powell made a motion to approve change order #4, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**13. Adjourn**

Alderman Powell made a motion to adjourn, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

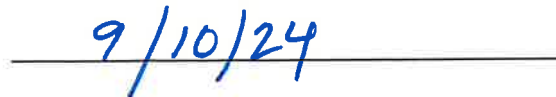
The Mayor declared the motion carried.



WALTER C. MORRISON, IV  
MAYOR

ATTEST:

DATE:



LINDSAY D. KELLUM  
CITY CLERK

[Seal]

