



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, January 13, 2026, at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, January 13, 2026, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

1. Call Meeting to Order and Roll Call

The Mayor called the January 13, 2026, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi, acknowledged by all Aldermen (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Chip Williams, Alderman Jayce Powell, and Alderwoman Jessie Campbell.

Staff Members Present: City Clerk Lindsay Kellum, Assistant City Clerk Scott Maugh, Deputy City Clerk Chasity Pickett, Public Works Director Chris Buckner, Planning and Zoning Director Caine Dearman, Interim Planning and Zoning Director Mike McCollum, Police Chief Barry Hale, Assistant Chief of Police Jeremy Slaven, Executive Assistant Janet Brooks, and City Attorneys John Scanlon and Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the Pledge of Allegiance.

No action taken.

3. Presented Items

A) Introduction and Swearing-in of Caine Dearman, Planning and Zoning Director

The Mayor formally introduced Caine Dearman as the City's Planning and Zoning Director. Mr. Dearman was administered the Oath of Office by the Mayor and was officially sworn in as Planning and Zoning Director for the City.

No action taken.

B) Presentation of Officer of the Quarter, Sergeant Kyrie Lucas (Chief Hale)

Chief Hale recognized Sergeant Kyrie Lucas as Officer of the Quarter for the Fourth Quarter of 2025. Chief Hale commended Sergeant Lucas for his dedication and leadership during a period of staffing shortages, noting his willingness to cover additional shifts, assist with court duties, and work traffic safety grant assignments. Sergeant Lucas was recognized for his reliability, strong work ethic, and continued commitment to public safety. A certificate of recognition and associated awards were presented.

No action taken.

C) Presentation of Gluckstadt Police Department's Officer of the Year Award Lieutenant David Potvin (Chief Hale)

Chief Hale announced Lieutenant David Potvin as the Gluckstadt Police Department Officer of the Year for 2025, noting that the award was selected by peer vote. Chief Hale recognized Lieutenant Potvin for his exceptional dedication, professionalism, and integrity, highlighting his instrumental role in establishing the Police Communications Dispatch Center and implementing and maintaining the department's records management system. Lieutenant Potvin was further commended for his ongoing technical support to officers, his commitment beyond regular working hours, his leadership, and his strong community relationships. A certificate of recognition and associated awards were presented.

No action taken.

D) Presentation of Gluckstadt Police Department's Communications Dispatcher of the Year, Public Safety Dispatcher Jameria Vaughns (Chief Hale)

Chief Hale announced the establishment of a new award, Communications Dispatcher of the Year, and recognized Public Safety Dispatcher Jameria Vaughns as the recipient for 2025. Chief Hale commended Dispatcher Vaughns for her significant growth, professionalism, and dedication since joining the Gluckstadt Police Department Dispatch Center. She was recognized for earning her dispatcher certification through diligence and hard work, maintaining a positive attitude, and consistently exceeding job expectations. Dispatcher Vaughns was further acknowledged for her calm and effective performance during high-stress incidents, including a multi-jurisdictional pursuit, as well as her willingness to cover additional shifts during staffing shortages. A certificate of recognition and associated awards were presented.

No action taken.

Notification of 1/28/26 Blood Drive Benefitting Kellie Thomas, Sponsored by the Mayoral Health Council (Dr. Shelia Spann & Chris Buckner)

Mr. Buckner informed the Board of an upcoming blood drive sponsored by the Mayoral Health Council to benefit Kellie Thomas. The blood drive is scheduled for January 28, 2026, from 12:00 p.m. to 4:00 p.m., and will be conducted in partnership with Mississippi Blood Services. The purpose of the drive is to help replenish the blood supply following Ms. Thomas's extensive medical treatment and to support the community blood bank. Members of the public were encouraged to participate and donate in Ms. Thomas's name.

No action taken.

4. Approval of Consent Agenda Items

A) Approval of Docket of Claims

B) Approval of Meeting Minutes

C) Request for Approval of Travel and Training Reimbursement for Asst. Chief Slaven, Lt. Potvin, and Lt. Tucker to attend the FBI-LEEDA Command Leadership Institute Class in Jackson, MS

D) Request for Approval for Training and Travel Reimbursement for the Emotional Support in Law Enforcement class (Simpson) located at the Biloxi Civic Center, 578 Howard Avenue, Biloxi

E) Request Approval for Training and Travel Reimbursement for Field Training Officer Class (Huff) located at the Southern Regional Public Safety Institute.

F) Request for Approval to Attend MML Mid-Winter Conference & Registration (City Clerk, 1/13-1/15 - Jackson, MS)

G) Request for Approval for the 2025-2026 Idemia Fingerprinting Machine Contract

H) Request for Approval to Add Two (2) Donated Chevrolet Impalas to the City's Fixed Assets List

I) Requesting Approval to Declare Two (2) Chevrolet Impalas Unmarked and to Purchase Tags for both Vehicles

J) Requesting Approval of Listed Item Modifications on the City's Fixed Assets List

K) Request for Approval, Waste Management Service Agreement

L) Request for Approval to Issue Purchase Orders in Accordance with Term Bid Pricing and FY26 Adopted Budget, for Road Improvements (Interlocal Agreement with Madison County)

The Mayor requested a motion to approve the consent agenda (Exhibit "B"). Alderwoman Bates made a motion to approve the consent agenda, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Budget Reports

The Mayor presented the monthly budget report(s.) (Exhibit "C")

No action taken.

B) Bank Reconciliations

The Mayor presented the monthly bank reconciliations. (Exhibit "D")

No action taken.

6. New Business

With the Mayor's approval, the agenda was amended to add item 6C.

A) Request for Funding, Gluckstadt Fire Department (Chief Davis)

The Mayor requested a motion to approve the annual request for funding by the Gluckstadt Fire Department in the amount of \$60,000, which is included in the city's adopted budget (Exhibit "E"). Alderman Taylor made a motion to approve the annual request for funding by the Gluckstadt Fire Department, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Request for Approval of Ad Valorem Exemption, Sanhua (Freeport Warehouse)

The Board considered a request for an ad valorem tax exemption for Sanhua.

Following the discussion, the Mayor requested a motion for approval of the ad valorem tax exemption for Sanhua (Exhibit "F"). Alderman Powell made a motion to grant the ad valorem tax exemption for a period of three (3) years beginning with the next tax roll due to the Madison County Tax Collector in June of 2026, and it was seconded by Alderman Taylor.

Note: The effective date is set by statute, per legal.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Request for Approval of Interlocal Agreement, Madison County Board of Supervisors

The Mayor requested a motion to approve an interlocal agreement with the Madison County Board of Supervisors for the County Road Program for FY26 (Exhibit "G"). Alderwoman Bates made a motion to approve the interlocal agreement with the Madison County Board of Supervisors, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

7. Old Business

A) Discussion of Amendments to Fireworks Ordinance

The Board discussed proposed amendments to the Fireworks Ordinance (Exhibit "H"). Alderman Powell addressed the Board regarding citizen concerns related to the placement and visibility of fireworks stands and emphasized community sentiment on the issue.

Following the discussion, Alderman Powell made a motion not to adopt the fireworks ordinance, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderwoman Bates

Voting Nay: Alderman Taylor, Alderwoman Campbell, Alderman Williams

The Mayor declared that the motion failed 2-3.

Alderman Taylor made a motion to adopt the amended ordinance, and it was seconded by Alderman Williams.

Voting Yea: Alderman Taylor, Alderwoman Campbell, Alderman Williams

Voting Nay: Alderman Powell, Alderwoman Bates

The Mayor declared the motion carried 3-2.

The Mayor then opened the public hearing on the proposed text amendment to the zoning ordinance regarding fireworks sales (Exhibit "I").

Members of the public were invited to speak in favor of the proposed amendments. No comments were offered.

Billy Jones and Dana Jones spoke in opposition, expressing concerns about allowing permanent buildings for fireworks sales. They stated that temporary tents posed fewer concerns than permanent structures. Joe Deaton, representing a fireworks operator, spoke in support of permanent structures and said that permanent fireworks buildings have operated safely in other municipalities and that they provide tax benefits.

Following the discussion, Alderman Powell made a motion to approve the proposed amendment to the zoning ordinance conditioned upon striking the language "permanent building or" from the definition of "fireworks stand," thereby limiting the definition to temporary structures, tents, or similar facilities. The motion was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

As amended, the Mayor declared the motion carried unanimously.

B) Discussion of Amendments to Sign Ordinance

The Mayor presented proposed amendments to the Sign Ordinance to allow certain temporary signs, noting the issue previously raised by a local business owner regarding restrictions under the existing ordinance. The proposed amendments were discussed and determined to be reasonable and supportive of local businesses while maintaining appropriate signage standards. It was noted that the proposed amendments had been shared with the affected business owner, who expressed appreciation for the Board's consideration.

Following the discussion, the Mayor requested a motion to adopt the proposed amendments to the sign ordinance (Exhibit "J"). Alderwoman Campbell made a motion to adopt the proposed amendments to the sign ordinance, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

8. City Clerk, City Administration Matters & Grants Update (Lindsay Kellum)

A) General Administration Update (City Clerk)

The City Clerk updated the board on city administration matters (Exhibit "K").

No action taken.

B) Monthly Privilege License Report (Assistant City Clerk)

The Assistant City Clerk updated the board with the monthly privilege license report (Exhibit "L").

No action taken.

C) Grants Update (City Clerk and Assistant City Clerk)

The City Clerk announced the city's award of the \$1.5 million Mississippi Outdoor Stewardship Trust Fund Grant for development of the city park, acknowledging a required match of \$170,000. The City Clerk also recognized the contributions of city personnel in securing the award.

Following the discussion, the Mayor requested a motion to accept the grant and to authorize execution of all related documentation (Exhibit "M"). Alderwoman Bates made a motion to accept the grant and authorize the Mayor to execute all related documentation, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request for Approval to Apply for FY27 Mississippi Office of Highway Safety Grants (Traffic Grant, PD)

The Mayor requested a motion to authorize submission for the FY27 Mississippi Highway Safety Grant (Exhibit "N"). Alderman Williams made a motion to authorize submission for the FY27 Mississippi Highway Safety Grant, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

E) Request for Authorization to Apply for the National Highway Traffic Safety Administration, Road to Zero Community Traffic Safety 2026 Grants

The City Clerk advised the Board that, after further review with the Police Department, staff recommended withdrawing this item due to the program's focus on larger municipalities and the extensive statistical requirements. The item was removed from consideration.

No action taken.

F) Request to Apply for the Mississippi Office of Homeland Security State and Local Cyber Security Grant FY26

The Mayor requested a motion to authorize applying for the Mississippi Office of Homeland Security State and Local Cybersecurity Grant for FY26 (Exhibit "O"). Alderwoman Bates made a motion to authorize applying for the Mississippi Office of Homeland Security State and Local Cybersecurity Grant for FY26, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

G) Request for Authorization to Accept Mayor Health Council Grant and Authorization to Sign Documents

The Mayor requested a motion to accept a \$6,000 grant awarded to the Mayor's Health Council and approval for the Mayor to execute the Memorandum of Agreement (Exhibit "P"). Alderman Powell made a motion to accept a \$6,000 grant awarded to the Mayor's Health Council and approval for the Mayor to execute the Memorandum of Agreement, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

H) Notification of Mississippi Humanities Council & America250 Grant Award & Request for Acceptance and Authorization to Sign Documentation (Gluckstadt Documentary)

The City Clerk reported that the Mississippi Humanities Council awarded the city \$20,000 to produce a documentary on the history of Gluckstadt, with a required 50/50 match.

The Mayor requested a motion to accept the \$20,000 grant award from the Mississippi Humanities Council and to authorize the Mayor to sign all related documents (Exhibit "Q"). Alderman Powell made a motion to accept the \$20,000 grant award from the Mississippi Humanities Council and to authorize the Mayor to sign all related documents, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

I) Discussion of Mississippi State Employees Paid Parental Leave Act & Gluckstadt Policy

The City Clerk presented information on the Mississippi State Employees Paid Parental Leave Act, noting that the legislation applies only to state employees and does not extend to municipalities. The Act provides eligible state employees with up to 6 weeks of paid parental leave.

The Board discussed the City's current policy, which allows up to twelve (12) weeks of unpaid leave under the Family and Medical Leave Act (FMLA), with the use of accrued paid time off as available. The City Clerk advised that the Board may consider adopting a similar paid parental leave policy for City employees in the future.

Following the discussion, Alderman Powell made a motion to table the matter to be brought back before the board at a future meeting, in order to allow staff additional time to research potential costs and comparable municipal practices. The motion was seconded by Alderwoman Bates and carried unanimously.

9. Building Official, Planning and Zoning Matters (Caine Dearman)

A) Planning and Zoning Update

The Planning and Zoning / Building Dept. Director addressed the board to provide a status update on rentals and other business in his department.

No action taken.

B) Request for Approval of Conditional Use Permit for Roman Mora

The Board considered a request for approval of a Conditional Use Permit for Roman Mora to operate a coffee trailer (food truck) at 547 Church Road (Magnolia Commons). It was noted that the applicant had paid all required fees and provided written authorization from the property owner.

The Planning and Zoning Director advised that the Zoning Board recommended approval, subject to the condition that the food truck be located at the rear of the building. During the discussion, the property owner requested flexibility regarding placement to allow visibility from Church Road and accommodation during events. Following the discussion, the Board elected to remove the location restriction, allowing the food truck to be placed anywhere on the subject property with the property owner's consent.

The Mayor requested a motion to approve the conditional use permit for Roman Mora (Exhibit "R"). Alderman Powell made a motion to approve the conditional use permit and remove the location restriction, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Request for Approval of Sign Variance for Mitchell Signs

The Board considered a request for a sign variance submitted by Mitchell Signs on behalf of Bank of Commerce, located on Calhoun Parkway. The Planning and Zoning Director explained that due to a measurement error, the proposed wall sign exceeded the allowable square footage by approximately 1.72 square feet. The applicant adjusted the design to reduce the size as much as possible while avoiding encroachment on an adjacent tenant's storefront.

It was noted that the request represented the minimum variance necessary, had been reviewed by the Planning and Zoning Board, and was recommended for approval. After discussion regarding placement, building frontage, and aesthetics, the Board considered the submitted variance request.

The Mayor requested a motion to approve the sign variance (Exhibit "S"). Alderman Powell made a motion to approve the sign variance, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor

Voting Nay: Alderwoman Campbell

The Mayor declared the motion carried 4-1.

10. Public Works Department (Chris Buckner)

A) Request for Approval, Congestion Mitigation Project Application

The Mayor requested a motion to approve submission of a Congestion Mitigation project application to the Central Mississippi Planning and Development District (Exhibit "T"). Alderman Powell made a motion to approve the submission of a Congestion Mitigation project to the Central Mississippi Planning and Development District, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

B) Request for Authorization to Advertise for Term Bids

The Mayor requested a motion to authorize advertising for term bids for the second half of the fiscal year (Exhibit "U"). Alderwoman Bates made a motion to authorize advertising for term bids, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

11. Police Chief, Police Department Matters (Chief Barry Hale)

A) General Update, Police Department (Chief of Police)

The Chief of Police updated the board on law enforcement matters.

No action taken.

B) Request for Approval to Hire a Part-time Dispatcher and/or a Part-time Police Officer as Needed to Temporarily Fill Open Positions

The matter was deferred for further consideration in executive session.

No action taken.

12. Public Comment

No members of the public signed up to address the board.

No action taken.

13. Closed Session to Determine Need for Executive Session

The Board considered entering closed session to determine whether to enter executive session. The Mayor requested a motion. A motion was made by Alderwoman Campbell to enter closed session to determine the need for executive session, and it was seconded by Alderman Williams. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.*

The Board then considered entering executive session. Alderwoman Campbell made a motion to enter executive session to discuss *real estate and personnel matters for Public Works and the Police Department*. The motion was seconded by Alderwoman Bates. *A public announcement was made that the Board had voted to enter into executive session to discuss real estate and personnel matters for Public Works and the Police Department.*

A) Future Real Estate Options for City Offices

The Mayor and Board discussed potential office space options for City Hall and Public Works staff in anticipation of the expiration of the current building leases later in the year. The Mayor stated he was open to all options and would contact the current landlords to discuss future plans for the properties and any potential lease rate increases. The Mayor also indicated he would reach out to the property owner of a local facility for sale to explore viable options.

It was agreed that the Mayor would report back to the Board with any information obtained at which time the planning process would proceed.

No action taken.

B) Request to hire Gerald Jackson for Maintenance Worker II, Public Works Department

The Mayor requested a motion to hire Gerald Jackson for the position of Maintenance Worker II in the Public Works Department, at an hourly rate of \$17.00, plus employment benefits, including Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System. It was stated that Mr. Jackson had successfully passed a background check and drug screening. Alderman Taylor made a motion to hire Gerald Jackson for the position of Maintenance Worker II in the Public Works Department, at an hourly rate of \$17.00, plus employment benefits,

including Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, and it was seconded by Alderwoman Campbell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

C) Request to Hire Charles Smith, Jr. as a Police Officer, Police Department

The Mayor requested a motion to hire Charles Smith, Jr. for the position of Police Officer for the Police Department, at an annual salary of \$48,000, plus employment benefits, including Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks and drug screening. Alderman Powell made a motion to hire Charles Smith, Jr. for the position of Police Officer for the Police Department, at an annual salary of \$48,000, plus employment benefits, including Blue Cross Blue Shield Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks and drug screening, and it was seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

D) Request to Hire Ca'Niyla Banks as a Dispatcher, Police Department

The Mayor requested a motion to hire Ca'Niyla Banks for the position of Dispatcher for the Police Department, at an annual salary of \$40,000, plus employment benefits, including Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks and drug screening. Alderman Taylor made a motion to hire Ca'Niyla Banks for the position of Dispatcher for the Police Department, at an annual salary of \$40,000, plus employment benefits, including Blue Cross Blue Shield Health Insurance and participation in the Public Employees Retirement System, contingent upon successfully passing all background checks and drug screening, and it was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

E) Request to Hire Duston Jones as a Part-Time Dispatcher, Police Department

The Mayor requested a motion to hire Duston Jones as a part-time dispatcher for the Police Department, at an hourly rate of \$18.74, contingent upon successfully passing all background checks and drug screening. Alderman Powell made a motion to hire Duston Jones as a part-time dispatcher for the Police Department, at an hourly rate of \$18.74, contingent upon successfully passing all background checks and drug screening, and it was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The Mayor declared the motion carried.

The Mayor then requested a motion to exit executive session. Alderman Powell made a motion to exit executive session, and it was seconded by Alderman Taylor. *After calling for and taking a vote, the Mayor declared the motion carried unanimously.* The Mayor and Board then exited executive session and re-entered open session.

The City Clerk made a public announcement that the Board discussed a real estate matter, hired an individual for the Public Works Department, and three (3) individuals for the Police Department.

14. Adjourn

Alderwoman Bates made a motion to adjourn, and it was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Williams, Alderwoman Bates, Alderman Taylor, Alderwoman Campbell

The mayor declared the motion carried.

ATTEST:

DATE:

Lindsay Kellum

LINDSAY D. KELLUM
CITY CLERK



Walter Morrison

WALTER C MORRISON, IV
MAYOR