



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, August 13, 2024, at 6:00 PM

Minutes

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, August 13, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

1. Call Meeting to Order and Roll Call

The Mayor called the August 13, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum (via telephone), Deputy Clerk Scott Maugh, Planning & Zoning Director / Building Official William Hall, Public Works Director Chris Buckner, Chief of Police Barry Hale, Grant Administrator Ruth Stogner, City Planner Chris Watson, and City Attorney Zachary Giddy.

2. Opening Prayer and Pledge of Allegiance

Pastor Brooks opened the meeting with prayer.

Alderman Powell led the pledge of allegiance.

No action taken.

3. Presented Items

A) Request for Approval to Recognize Sergeant Duane Montgomery as Officer of the Quarter

Chief Hale recognized Sgt. Duane Montgomery as Officer of the Quarter.

No action taken.

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B) Recognition of Gluckstadt Fire Department: Fourth Class Rating, Mississippi State Rating Bureau

The Mayor recognized Gluckstadt Fire Department for achieving the fourth-class rating with the Mississippi State Rating Bureau. This rating is used to develop fire insurance rates and should assist in lowering property insurance rates for all property owners within the City of Gluckstadt.

No action taken.

C) Freedom Call Event: Sounding the Alarm on Human Trafficking and Exploitation (August 17th, 9:00 am - 1:00 pm, Canton Christian Center)

The Mayor promoted the Freedom Call event, bringing awareness to human trafficking and exploitation. The Freedom Call Event will be held Saturday, August 17th, at 9:00 am, located at the Canton Christian Center. He encouraged all to attend.

No action taken.

D) Mrs. Jenifer Branning, Candidate for Mississippi Supreme Court

Ms. Branning was absent.

No action taken.

4. Approval of Consent Agenda Items

A) Request for Approval of July 3rd, July 9th, and July 30th Meeting Minutes

B) Approval of Claims Docket

C) Request for Approval for Travel and Training Reimbursement for the Mississippi Judicial College, Court Clerk Conference (Biloxi, September 18th - 20th, 2024)

D) Request for Approval for Travel and Training Reimbursement for the Auto Theft and Vehicle Crimes Class, Sgt. Brian McCarty, and Officer Rob Parker (Hernando, October 7th, 2024)

E) Request for Approval for Travel and Training Reimbursement for The Street-Smart Cop/Pro-Active Patrol Tactics, Officer Kori Stewart (Summit, November 11, 2024)

F) Request for Approval for Travel and Training Reimbursement for Proactive Communications for Vulnerable Populations, Officer Felix Norwood (MLEOTA, October 14th or 15th, 2024)

G) Request Approval for Registration, Certified Investigation Program (CIP), Officer Rob Parker (MLEOTA, Jan. 2025 - Aug. 2025)

H) Request to Attend CMO Elective Evening Class, Ridgeland on September 5th, 2024 (Alderman Jayce Powell, Alderwoman Lisa Williams, Alderwoman Miya Bates, City Clerk Lindsay Kellum)

- I) **Request for Approval for Aldermen to Attend Mississippi Small Town Conference & Reimbursement of Travel Expenses, Vicksburg, October 9th - 10th, 2024 (Alderman Jayce Powell, Alderwoman Miya Bates)**
- J) **Request for Approval for City Clerk and Deputy Clerk to Attend Fall Municipal Clerk Conference (Sept. 25-27, Starkville)**
- K) **Request for Deputy City Clerk to Attend Fall Certified Municipal Clerks (CMC) Training, Ridgeland (September 4th - 6th, 2024)**
- L) **Request To Declare Property As Surplus And Authorize Disposal & Removal from Fixed Assets / Inventory List (Public Works Furniture)**

The Mayor requested a motion to approve the consent agenda. (Exhibit "B"). Alderman Taylor made a motion to approve the consent agenda, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

5. Monthly Budget Report

A) Consideration and Approval of Budget Amendment, FY24

The Mayor requested a motion to approve the Resolution to Amend the FY24 Budget. (Exhibit "C"). A motion to approve the resolution was made by Alderman Taylor and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Monthly Budget Reports

The Mayor presented the monthly budget report(s). (Exhibit "D").

No action taken.

C) Bank Reconciliations, July

The Mayor presented the monthly bank reconciliations. (Exhibit "E").

No action taken.

6. New Business

A) Discussion and Consideration of Adoption: Gluckstadt Services and Facilities Plan

Mr. Chris Watson, Gluckstadt City Planner, addressed the board and answered questions related to the Gluckstadt Services and Facilities Plan. (Exhibit "F").

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The Mayor requested a motion to approve the Gluckstadt Services and Facilities Plan. Alderman Powell made a motion to approve the Gluckstadt Services and Facilities Plan, and Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Consideration of GHS Sponsorship Package, MAVs Booster Club

The Mayor requested a motion to approve a \$500 annual sponsorship (Exhibit "G") for the MAVS Booster Club (website banner), finding it a beneficial investment and a favorable promotion for the City of Gluckstadt and the opportunities therein. Alderman Powell made a motion to approve the \$500 sponsorship for the MAVS Booster Club (website banner), finding it a beneficial investment, and a favorable promotion for the City of Gluckstadt and the opportunities therein, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

7. Old Business

A) Discussion and Consideration: Residential Rental Inspection Code

Alderwoman Williams addressed the board with her proposed changes to the rental inspection ordinance. Mr. Hall, Alderman Slay and Alderman Powell, addressed the board with further suggestions to amend the draft rental inspection ordinance.

The Mayor requested a motion to approve the rental inspection ordinance with the amendments as proposed by Alderwoman Williams and Alderman Powell (legal will add multiple amendments to the final draft). (Exhibit "H"). Alderwoman Williams made a motion to approve the rental inspection ordinance as amended (legal will add all amendments), and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderwoman Williams, Alderwoman Bates, Alderman Slay

Voting Nay: Alderman Taylor

The Mayor declared the motion carried, 4-1.

8. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)

A) Status Update, Grant Administration

The Grant Administrator addressed the board with a status update on grants.

No action taken.

B) Request to Accept the FY 2025 MOHS Grant Award (\$20,000)

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The Mayor requested a motion to accept the FY25 MOHS Grant Award (Traffic Services Grant) in the amount of \$20,000.00 and authorize the Mayor to sign all necessary documentation. (Exhibit "I"). Alderwoman Bates made a motion to accept the FY25 MOHS Grant Award (Traffic Services Grant) in the amount of \$20,000.00 and authorize the Mayor to sign all necessary documentation, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

9. City Clerk, City Administration Matters (Lindsay Kellum)

A) General Update, City Administration

The City Clerk updated the board on city administration matters. (Exhibit "J").

No action taken.

B) Monthly Privilege License Report, (Deputy City Clerk)

The Deputy Clerk updated the board with the monthly privilege license report. (Exhibit "K").

No action taken.

C) Consideration of Approval of Engagement Letter, FY24 Audit (Bridgers, Goodman, Baird & Clarke, PLLC)

The Mayor requested a motion to approve the engagement letter for Bridgers, Goodman, Baird, & Clarke, PLLC to conduct the FY24 audit of city finances (tentative date of December 14, 2024). (Exhibit "L"). Alderman Powell made a motion to approve the engagement letter for Bridgers, Goodman, Baird, & Clarke, PLLC to conduct the FY24 audit of city finances, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Request to Publish Notice of Proposed Budget and Proposed Tax Levy Public Hearing, FY25

The Mayor requested a motion to authorize the City Clerk to advertise in the local newspaper for the proposed FY25 tax levy public hearing set for September 6th, 2024 at 5:30 pm, at City Hall. Alderman Taylor made a motion to to advertise in the local newspaper for the proposed FY25 tax levy public hearing, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

10. Building Official, Planning and Zoning Matters (William Hall)

A) General Update, Planning and Zoning/Building Department

The Planning and Zoning / Building Dept. Director addressed the board to provide a status update.

No action taken.

B) Discussion and Consideration of Approval of Application for Rezoning, K&S Warren Properties, LLC, 217 Weisenberger Road (R-1 to C-2)

The Mayor requested a motion to approve the application for rezoning for K&S Warren Properties at 217 Weisenberger Road; the public hearing related to this issue was previously held at the monthly meeting of the Planning and Zoning Commission. (Exhibit "M"). Alderman Taylor made a motion to approve the application for rezoning for K&S Warren Properties at 217 Weisenberger Road, finding that there is a change in the character of the neighborhood and public need for the rezoning, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

11. Public Works Department (Chris Buckner)

A) Request for Approval of Paving in Red Oak Subdivision

The Mayor requested a motion to approve the quote for paving in Red Oak Subdivision. (Exhibit "N"). Alderman Taylor made a motion to approve the quote for paving in Red Oak Subdivision, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

B) Request for Approval for Streetlight Install on Clarkdell Rd Ext

The Mayor requested a motion to approve the installation of streetlights on Clarkdell Rd. Extension. (Exhibit "O"). Alderman Powell made a motion to approve the installation of streetlights on Clarkdell Rd. Extension, and Alderman Taylor seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Request for Approval, MDOT Memorandum of Agreement, Calhoun Station Parkway Overlay Project

The Mayor requested a motion to approve the Memorandum of Agreement with the Mississippi Department of Transportation related to the Calhoun Station Parkway Overlay project. (Exhibit "P"). Alderman Slay made a motion to approve the Memorandum of Agreement with the Mississippi Department of Transportation related to the Calhoun Station Parkway Overlay project, and Alderman Powell seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Request for Approval, MDOT Memorandum of Agreement, Gluckstadt Rd Capacity Improvements

The Mayor requested a motion to approve the Memorandum of Agreement with the Mississippi Department of Transportation related to the Gluckstadt Widening project. (Exhibit "Q"). Alderman Taylor made a motion to approve the Memorandum of Agreement with the Mississippi Department of Transportation related to the Gluckstadt Widening project, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

E) Consideration of Awarding Various Term Bids

The Mayor requested a motion to award various term bids for the public works department, finding them lowest and best. (Exhibit "R"). Alderman Powell made a motion to award various term bids for the public works department, finding them lowest and best, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The Mayor amended the regular meeting agenda to add the below item, as the request of the Public Works Director, Chris Buckner.

F) Request to Approve the Hazard Mitigation Plan (Appendix to County)

The Mayor requested a motion to approve the Hazard Mitigation Plan (Appendix to the County). (Exhibit "S"). Alderman Slay made motion to approve the Hazard Mitigation Plan (Appendix to the County), and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

12. Police Chief, Police Department Matters (Chief Barry Hale)

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A) General Update, Law Enforcement Matters

The Chief of Police addressed the board related to law enforcement matters.

No action taken.

B) Request Approval to Sell Eight (8) Remington Model 870 Shotguns

The Mayor requested approval from the Board for the Police Department to sell eight (8) Remington Model 870 Shotguns at fair market value, finding that the shotguns are no longer used or needed for municipal purposes. Alderwoman Williams made a motion to to sell eight (8) Remington Model 870 Shotguns at fair market value, finding that the shotguns are no longer used or needed for municipal purposes, and Alderwoman Bates seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

C) Requesting Approval to Purchase Desktop Computers and Accessories from Business Communications Inc. for New PD Station

The Mayor requested a motion to approve the purchase of desktop computers and accessories for the new Police Department and Municipal Court from Business Communications Inc., finding the quote to be lowest and best. (Exhibit "T"). Alderman Taylor made motion to approve the purchase of desktop computers and accessories for the new Police Department and Municipal Court from Business Communications Inc., finding the quote to be lowest and best, and Alderman Slay seconded the motion.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

D) Police Department and Municipal Court, Delay in Construction Completion

Chief Hale and the Mayor notified the Board of Aldermen that according to the contractor, the construction completion date for the new Police Department and Municipal Court has been delayed until October 10, 2024.

No action taken.

13. Public Comment

Ms. McCullough signed up to address the board on behalf of the Wildwood Homeowners Association, related to Item 10-B, the rezoning of the property for K&S Warren and the potential effects on their neighborhood in close proximity. Her concerns are primarily related to traffic impact, light pollution, growing infrastructure, and the potential decrease in property values to area property owners.

No action taken.

14. Closed Session to Determine Need for Executive Session

Alderman Slay made a motion to enter into closed session to determine if there is need to enter into executive session, and the motion was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

Alderman Slay made a motion to enter into executive session to discuss personnel matters related to the job performance of three city employees, pending litigation, and the acquisition of real estate, and the motion was seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried, and a public announcement was made that the Board voted to enter into executive session to discuss personnel matters related to the job performance of three city employees, pending litigation, and the acquisition of real estate.

In executive session, the Board took the following action:

A) Request to Accept the Resignation of Toni Young and Authorize the City Clerk to Advertise for a Purchasing and Fixed Assets Clerk

Alderman Powell made a motion to accept the resignation of Toni Young and authorize the City Clerk to advertise for the position of Purchasing and Fixed Assets Clerk, and the motion was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay. The Mayor declared the motion carried.

B) Request to Accept the Resignation of Vikki Good and Authorize the Public Works Director to Advertise for an Executive Assistant

Alderman Slay a motion to accept the resignation of Vikki Good and authorize the City Clerk to advertise for the position of Public Works Executive Assistant, and the motion was seconded by Alderman Williams.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay. The Mayor declared the motion carried.

C) Request to Promote Sgt. Duane Montgomery from Interim to Full-Time Sergeant

Alderman Powell made a motion to promote Duane Montgomery from interim to full-time Sergeant at his current rate of pay with benefits, and the motion was seconded by Alderman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay. The Mayor declared the motion carried.

Alderman Bates made a motion to leave executive session, and the motion was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried, and a public announcement was made that during executive session, the Board voted to accept the resignations of two city employees and authorized the City Clerk to advertise for the job opening, promote Duane Montgomery to the rank of full-time sergeant at his current rate of pay with benefits, and to leave executive session.

15. Adjourn

Alderman Powell made a motion to adjourn, and it was seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

Walter Morrison

WALTER C. MORRISON, IV
MAYOR

ATTEST:

DATE:

Lindsay D. Kellum

9/10/24

LINDSAY D. KELLUM
CITY CLERK

[Seal]

