



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, January 09, 2024 at 6:00 PM

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### Minutes

#### 1. Call Meeting to Order and Roll Call

The Mayor called the January 9, 2024, Regular Meeting of the Mayor and Board of Aldermen to order. The Mayor presented the Notice of Regular Meeting of the Mayor and Board of Aldermen of the City of Gluckstadt, Mississippi acknowledged by all Aldermen. (Exhibit "A").

Board Members Present: Mayor Walter C. Morrison, Alderman John Taylor, Alderwoman Miya Warfield Bates, Alderman Wesley Slay, Alderman Jayce Powell and Alderwoman Lisa Williams.

Staff Members Present: City Clerk Lindsay Kellum, Deputy Clerk Scott Maugh, Executive Assistant Janet Brooks, Planning & Zoning Director / Building Official William Hall, Public Works Director Chris Buckner, Executive Assistant Bridgette Smith, Executive Assistant Vikki Good, Chief of Police Barry Hale, Assistant Chief of Police Jeremy Slaven, Court Clerk Stephanie Gerlach, City Attorney John Scanlon and City Attorney Zachary Giddy.

#### 2. Opening Prayer and Pledge of Allegiance

*Pastor Steven Brooks opened the meeting with prayer.*

*Alderman Powell led the pledge of allegiance.*

No action taken.

#### 3. Presented Items

##### A) Presentation and Request for Partnership with the City of Gluckstadt, Community Shoe Drive (A Village, Inc.)

*The Mayor and Board of Aldermen recognized Ms. Sheree Thompson with Girl Scouts of America (Local Troop #4367). Ms. Thompson asked for the city's assistance in supporting and promoting the troop's upcoming shoe drive on March 23rd from 10:00 am to 1:00 pm at Sullivan's Marketplace in Gluckstadt.*

*The Mayor indicated the city would be happy to support the Girl Scouts' fundraiser and share promotional material for the shoe drive on the city's social media outlets.*

No action taken.

**B) Recognition of Boy Scouts and Girl Scouts of America, Troops 164 and 19**

*The Mayor and Board of Aldermen recognized Scoutmaster Larry Coleman with BSA Troop #164 and Scoutmaster Heather Williamson with Scout BSA Troop #19.*

*The Scoutmasters discussed the purpose of their programs and initiatives within the community, then introduced the scouts present to the board and public.*

No action taken.

**4. Approval of Consent Agenda Items**

- A) Approval of Minutes, 12/12/23 Regular Meeting Minutes and 12/20/23 Special Called Meeting Minutes**
- B) Approval of Docket of Claims**
- C) Discussion and Approval Of C-Spire Contract For Building Inspector's Cell Phone**
- D) Public Works Director City Cell Phone**
- E) Permission to Add Lone Wolf Rent and Utilities to Recurring Payments**
- F) Request for Approval for Training for Asst. Chief Slaven and Lieutenant Tucker; Mechanical and Ballistic Course, Byhalia (July 9-12)**
- G) Request for Approval for Training for Sgt. Rounsaville, Sgt. Potvin, and Asst. Chief Slaven; Warrior Leadership Class, Pearl (May 29 & 30)**
- H) Notification of Contract Amendment for Gluckstadt Police Department, Ecitation Software and Equipment, Tyler Technologies**
- I) Waste Management Dumpster for Public Works Building**
- J) Request to Take Over Red Oak Plantation Street Lighting Expenditures**
- K) Curb Inlet Repair on Catlett Rd**

*The Mayor amended the consent agenda to add a request for approval to attend ARIDE law enforcement training at MLEOTA in February, for Officer Eric Huff with Gluckstadt Police Department (added to consent agenda, "Exhibit B").*

The Mayor requested a motion to adopt the consent agenda. (Exhibit "B"). A motion was made by Alderwoman Bates to adopt the consent agenda with the addition of the ARIDE training approval request for Officer Eric Huff, and the motion was seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**5. Court Clerk, Municipal Court Department (Stephanie Burton, Court Clerk)**

**A) General Court Update, Court Services (Stephanie Burton, Court Clerk)**

*The Court Clerk updated the board on matters in the Court Services Department.*

No action taken.

**B) Request for E-citation Third Party Software Interface (Court Services)**

The Mayor requested a motion to approve the ecitation contract for the Court Services Department with Tyler Technologies. (Exhibit "C"). A motion to approve the ecitation contract for the Court Services Department was made by Alderman Powell and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**6. Grant Administrator, Grant Status Updates (Ruth Marie Stogner, Grant Administrator)**

**A) General Update, Grant Administration (Ruth Stogner, Grant Administrator)**

*The Grant Administrator updated the board on matters in the Grant Administration Department.*

No action taken.

**7. Monthly Budget Report**

**A) Monthly Budget Report(s)**

*The Mayor presented the monthly budget report(s). (Exhibit "D").*

No action taken.

**8. New Business**

**A) Consideration of Draft Policy, Procedures and Application for Freeport and Industrial Exemptions with the City of Gluckstadt**

The Mayor requested a motion to approve the City Ad Valorem Tax Exemption Application drafted by the City Attorney (Exhibit "E") and directed the City Attorney to bring forward an accompanying policy at the next regular board meeting in February for the board to consider, as requested by

Alderman Slay and Alderwoman Bates. A motion to approve the City Ad Valorem Tax Exemption Application was made by Alderman Slay and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**B) Discussion of Draft Moratorium, Addressing Excessive Saturation of Similar Businesses in City (Requested by Alderwoman Bates)**

*The Mayor and Board of Aldermen discussed the over-saturation of some local businesses such as nail salons, gas stations, liquor stores, etc. and directed the City Attorney to work with the Planning and Zoning Department to research the subject and options to limit over-saturation in the future by amending the zoning ordinance to perhaps require conditional use or by inserting distance requirements. In the meantime, Alderwoman Bates would like to see a draft moratorium brought forward in February addressing the recent oversaturation of nail salons within the City of Gluckstadt.*

*The City Attorney and Mr. Hall indicated they would begin researching the subject and provide options and/or amendments to the zoning ordinance at the March meeting.*

No action taken.

**C) Discussion and Consideration for Lobbying Services Contract Renewal, Cascio Sanford Government Law Group**

The Mayor requested a motion to approve renewal of the lobbying agreement with Cascio Sanford Governmental Law Group (Exhibit "F"). A motion to approve the contract renewal for Cascio Sanford Governmental Law Group was made by Alderman Slay and seconded by Alderman Powell.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

**9. City Clerk, City Administration Matters (Lindsay Kellum, City Clerk)**

**A) City Administration Update (Lindsay Kellum, City Clerk)**

*The City Clerk updated the board on matters in the General Administration Department.*

No action taken.

**B) Monthly Privilege License Report (Scott Maugh, Deputy City Clerk)**

*The Deputy Clerk updated the board on privilege license collections for the month of November. (Exhibit "G").*

No action taken.

**C) Delinquent Privilege Licenses, Enforcement Update (City Clerk and Deputy Clerk)**

*The City Clerk and Deputy Clerk updated the board on privilege license enforcement actions for delinquent and non-filers. The City Clerk stated the letter from the City Attorney which was approved by the Mayor and Board at December's meeting would be sent via mail to business owners on Friday, January 12, 2024.*

No action taken.

**10. Building Official, Planning and Zoning Matters (William Hall, Planning and Zoning Administrator / Building Department Director)**

**A) General Update, Planning and Zoning / Building Department Matters (William Hall, Planning and Zoning Administrator / Building Department Director)**

*The Planning and Zoning Director/Building Official updated the board on matters related to the Planning and Zoning Department, as well as the Building Department.*

No action taken.

**B) Discussion and Consideration of Blurton Holdings Site Plan**

The Mayor requested a motion to approve the site plan for Blurton Holdings in accordance with any recommendations provided by the Planning and Zoning Commission. (Exhibit "H"). A motion was made to approve the site plan for Blurton Holdings by Alderman Powell and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**11. Public Works Department (Chris Buckner, Public Works Director)**

**A) General Update, Public Works Matters**

*The Public Works Director updated the board on matters related to the Public Works Department.*

No action taken.

**B) Permission to Advertise for 6-month Asphalt Term Bid**

The Mayor requested a motion to permit the Public Works Director to advertise for a 6-month asphalt term bid. A motion was made to permit the Public Works Director to advertise for a 6-month asphalt term bid by Alderwoman Bates and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**C) MPO Matching Funds Resolution for Gluckstadt Rd**

The Mayor requested a motion to permit the Public Works Director to apply for a Jackson MPO Congestion Mitigation Grant (Federal Funding amount applied for: \$3,481,050.00) for Gluckstadt Road capacity improvements, which would require the City of Gluckstadt to match financially at \$5,531,050.00, and to authorize him to sign the attached resolution. (Exhibit "I"). A motion was made to permit the Public Works Director to apply for a Jackson MPO Congestion Mitigation Grant by Alderman Taylor and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**D) Consideration and Approval of MPO Matching Funds Resolution for Calhoun Station Parkway**

The Mayor requested a motion to permit the Public Works Director to apply for a Jackson MPO Pavement Overlay Grant (Federal Funding amount applied for: \$759,000.00) for Calhoun Station Parkway roadway improvements which would require the City of Gluckstadt to match financially at \$339,750.00, and to authorize him to sign the attached resolution. (Exhibit "J"). A motion was made to permit the Public Works Director to apply for a Jackson MPO Pavement Overlay Grant by Alderwoman Bates and seconded by Alderman Taylor.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**12. Police Chief, Police Department Matters (Barry Hale, Chief of Police)**

**A) General Law Enforcement Updates (Barry Hale, Chief of Police)**

*The Chief of Police updated the board on law enforcement matters.*

No action taken.

**B) Requesting Approval to Purchase Five (5) Body Worn Cameras by Utility with JAG Grant**

The Mayor requested a motion to approve purchase of five (5) body-worn cameras from Utility (higher quote in comparison to Axon), declaring the quote provided by Utility as the best quote, due to the Police Department already having the same cameras and monitoring system currently in place, and the potential for compatibility issues if the department was to choose a different

camera system at this point, costing more expense in the future. The five (5) additional cameras will supplement the ten (10) cameras the Police Department already utilizes. A motion was made to approve the Utility quote of \$26,650.00 (Exhibit "K-1") over the Axon quote of \$23,973.16 (Exhibit "K-2") by Alderman Powell and seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried.

**C) Request for Review and Approval of the Amended RFP to Solicit Sealed Bids for Ten (10) ALPR (Automated License Plate Readers); Request to Publish RFP**

The Chief of Police discussed the status of drafting a formal Request for Proposals and bidding out ten (10) ALPR cameras, as well as the potential financing by the JAG grant of one year in the amount of \$150,000.00 vs. a five-year contract term. The Mayor and Board had concerns about paying \$150,000.00 up front with grant funding in year one, when the contract for services would extend for five years. The Mayor asked legal to draft a formal AG Opinion Request concerning the matter to send to the Mississippi Attorney General.

No action taken.

**13. Public Comment**

*No members of the public signed up for public comment to address the board.*

No action taken.

**14. Closed Session to Determine Need for Executive Session**

The Mayor requested a motion to move into closed determination to consider going into executive session. A motion was made by Alderman Taylor to enter closed determination and seconded by Alderman Slay.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay

The Mayor declared the motion carried.

The board entered closed determination.

The Mayor requested a motion to move into executive session to discuss the potential purchase of real estate, litigation matters related to annexation, and a personnel matter related to the public works department. A motion was made by Alderwoman Williams to enter into executive session for the potential purchase of real estate, litigation matters related to annexation, and a personnel matter related to the public works department, and seconded by Alderman Slay.

The Mayor declared the motion carried.

*The board entered into executive session. The City Attorney made an announcement to the public that the board entered executive session to discuss the potential purchase of real estate, litigation matters related to annexation, and a personnel matter related to the public works department.*

*The board discussed personnel matters related to job performance of an employee within the Public Works Department.*

No action taken.

*The board discussed the lease end date for the current city hall building, and the need to secure a permanent location in the future.*

No action taken.

*The City Attorney updated the board on litigation matters related to annexation.*

No action taken.

Within the executive session, Alderman Slay made a motion to leave executive session and re-enter open session, Seconded by Alderwoman Bates.

Voting Yea: Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates, Alderman Slay.

The Mayor declared the motion carried and the board re-entered open session.

## **15. Adjourn**

There being no further business before the board, the Mayor asked for a motion to adjourn the meeting. Alderman Powell made the motion to adjourn, and the motion was seconded by Alderman Taylor.

Voting Yea: Alderman Slay, Alderman Powell, Alderman Taylor, Alderwoman Williams, Alderwoman Bates.

The Mayor declared the motion carried.



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WALTER C. MORRISON, IV  
MAYOR



ATTEST:

DATE:

Lindsay Kellum

2/13/2024

LINDSAY D. KELLUM  
CITY CLERK

[Seal]



