



## REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, September 10, 2024 at 6:00 PM

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### Agenda

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, September 10, 2024, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

- 1. Call Meeting to Order and Roll Call**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. Presented Items**
  - A) Introduction of 2024-2025 Mayor's Youth Council Members
  - B) 2024 Christmas Parade, Approval of Date (December 14 @ 9:00 am)
- 4. Approval of Consent Agenda Items**
  - A) Approval of Claims Docket
  - B) Request for Approval of July 11, August 13, August 28 and September 6 Meeting Minutes (Special Called and Regular Meetings)
  - C) Request to Attend 2024 Winter Clerk Conference, Dec. 11-13, Flowood (City Clerk, Lindsay Kellum & Deputy Clerk, Scott Maugh)
  - D) Special Circumstance Purchase, Traffic Signal Radar Unit Replacement
  - E) Request To Declare Property As Surplus And Authorize Disposal & Removal from Fixed Assets / Inventory List (Public Works Furniture)
  - F) Request for Approval of Sponsorship Opportunity, MCEDA & MBL&F Vision Awards Luncheon (\$1000.00 Table Sponsorship), Declaring Favorable Promotion of the City
  - G) Request to Approve Sponsorship & Declare as Favorable Promotion to the City, WJTV Hometown Television Spot

**5. Monthly Budget Report**

- A) Monthly Budget Reports
- B) Bank Reconciliations, August

**6. New Business**

- A) Discussion of Enforcement of Laws, City Procedures and Policies (Mayor Morrison)
- B) Request for Approval Adopt Ordinance, Animal Control
- C) Request for Approval to Adopt Ordinance, Discharging of Firearms Within City Limits
- D) Request to Approve Formal City Organizational Chart, Structuring of City Departments

**7. Court Clerk, Municipal Court Department (Stephanie Gerlach)**

- A) Request for Approval of Job Description (Deputy Court Clerk I) & Authorization to Begin Advertising

**8. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)**

- A) Grant Status
- B) National Night Out

**9. City Clerk, City Administration Matters (Lindsay Kellum)**

- A) General Update, City Administration
- B) Monthly Privilege License Report (Deputy City Clerk)
- C) Request for Acceptance of 2024 Tax Roll, Madison County Tax Assessor (Board of Supervisor Approved Values)
- D) Request to Authorize City Clerk's Office to Publish the FY25 Tax Levy & Adopted FY25 Municipal Budget (Set to Be Adopted 9/13/24)
- E) Notification of Completion of FY24 Municipal Compliance Questionnaire & Reporting (Office of the State Auditor)
- F) Request for Approval of FY25 Rates, City Health Insurance and Supplemental Benefits Packages (Open Enrollment, Sept.)
- G) Request to Amend the Current Deputy City Clerk's Job Title, Approve New Job Description for Deputy City Clerk I, Organizational Chart, & Advertise for Open Position for City Clerk's Office

- H) Request for Authorization to Formally Accept Funds & Open a New Bank Account for FY24 Legislative Allocation of \$750,000 for Public Works Road Projects (SB2468), Estimated October 2024
- I) Request for Authorization to Allow Scott Maugh to Sign Any Checks Related to Mayor's Youth Council

**10. Building Official, Planning and Zoning Matters (William Hall)**

- A) General Update, Planning and Zoning/Building Department
- B) Discussion and Consideration of The Oaks Site Plan
- C) Discussion and Consideration of Sowell Road Liquor Store Conditional Use
- D) Discussion and Consideration of Bear Creek Water Conditional Use
- E) Discussion and Consideration of Wellspring Church Conditional Use
- F) Discussion and Consideration of Application for Rezoning, Ferrous Processing and Trading Company, 082E-15-037/00.00 and 082E-15-038/00.00 (R-1 to I-2)

**11. Public Works Department (Chris Buckner)**

- A) Request to Approve Amendment to Madison County Road Cooperation Agreement
- B) Request for Approval, Proposal for Conceptual Design & Opinion of Probable Costs Services Gluckstadt Park
- C) Request for Approval, Saddle Cove Curb Removal and Replacement
- D) Request for Approval, Purchase of Skid Steer

**12. Police Chief, Police Department Matters (Chief Barry Hale)**

- A) General Update, Law Enforcement Matters
- B) Requesting Approval for The 20 (Formerly Matrix) to Provide Monthly Network Maintenance Services, New Police Department Computer Network
- C) Request for Approval to Purchase Building Signage for the Police Department and Municipal Court
- D) Request for Formal Approval of Change Order # 4, New Police Department and Municipal Court

**13. Public Comment**

**14. Closed Session to Determine Need for Executive Session**

**15. Adjourn**

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WALTER C. MORRISON, IV  
MAYOR

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

Alderswoman Bates \_\_\_\_\_

Alderman Powell \_\_\_\_\_

Alderman Slay \_\_\_\_\_

Alderman Taylor \_\_\_\_\_

Alderswoman Williams \_\_\_\_\_

ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_  
LINDSAY D. KELLUM  
CITY CLERK

[Seal]