



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, October 10, 2023 at 6:00 PM

Agenda

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, October 10, 2023, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

- 1. Call Meeting to Order and Roll Call**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. Presented Items**
 - A) Announcement of Central Mississippi Mayors Association Scholarship, College (Mayor Morrison)
 - B) Discussion of Nomination of City Health Coordinator, MDHS City Health Council (Nominated by Alderwoman Bates)
 - C) Request for Partnership with Germantown High School Booster Club (Presentation, Tommy Robinson)
 - D) Swearing in of Officers (Promotions, Effective 10/3/23)
- 4. Approval of Consent Agenda Items**
 - A) Approval of Meeting Minutes: September 12th, September 19th and October 3rd
 - B) Approval of Claims Docket
 - C) Request for Authorization to Register for MMCCA Winter Conference: December 13-15, Flowood (Lindsay Kellum, City Clerk & Scott Maugh, Deputy Clerk)
 - D) Approval of Middle Mississippi Building Officials Association Annual Membership Fees (William Hall, Planning and Zoning Admin. & Bridgette Smith, Exec. Admin. Assistant P&Z)

- E) Authorization to Participate in Madison County Business League Luncheon & Sponsor Table (Favorable Promotion of the City)
- F) Authorization for City Staff to Participate in St. Joseph Trunk or Treat & Decorate Table / Police Vehicle (Favorable Promotion of the City)
- G) Board Notification and Approval of List of Donated Items and Trade-ins, Police Department
- H) Authorization to Remove Specific Items from Fixed Assets (Added in Error)
- I) Declaration of Bookshelf Value and Authorization for Disposal (Donation to Fairview Baptist Church)
- J) Request to Remove Dell Monitor from Fixed Assets & Declaration of Value for Surplus

5. Amendment to Budget & Monthly Budget Report

- A) Monthly Budget Reports

6. New Business

- A) Designation of Trick or Treating Date, Halloween - City of Gluckstadt
- B) Approval of FY23 Municipal Compliance Questionnaire (OSA)
- C) Consideration of Uninsured Motorist Coverage, Mississippi Municipal Liability Plan

7. Old Business

- A) Discussion of Industrial & Freeport Exemptions, Update (Alderman Slay & Alderwoman Bates)

8. City Clerk, City Administration Matters (Lindsay Kellum)

- A) General Update, City Administration (City Clerk)
- B) Privilege Licenses, Monthly Update
- C) Review of FY23 Privilege License Collections & Adoption by Board (FY23 Report)
- D) Discussion of Non-Compliance & Enforcement Authority, Filing of Privilege Licenses (Legal, Deputy Clerk)
- E) Discussion of Draft Employee Performance Evaluation & Guidance on Policy
- F) Authorization for Deputy Clerk to Issue Purchase Orders in Absence of City Clerk (Purchasing)
- G) Supplemental Benefits: Presentation from Adam Lane, Creative Group Benefits (Tabled from September)

- 9. Court Clerk, Municipal Court Department (Stephanie Gerlach)**
 - A) Monthly Update, Court Services (Stephanie Gerlach)
- 10. Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)**
 - A) General Planning and Zoning Update
 - B) Permitting Log Update, Building Dept.
 - C) Discussion of Comprehensive Plan & Gluckstadt Village Concept, Update (Chris Watson)
- 11. Public Works Department (Chris Buckner)**
 - A) Consideration and Approval of Lease (FY24), Public Works Bldg., Lone Wolf Property
 - B) Lewis Electric Traffic Signal Bulb Replacement (Memo, Chris Buckner)
 - C) UPS Installation on MDOT Traffic Signals
 - D) Discussion of Funding, Gluckstadt Rd and Calhoun Station Pkwy MDOT Projects
 - E) Ridgefield Subdivision Paving Project (Completion)
 - F) Discussion and Approval of City Entrance Sign (Rendering, Cost)
 - G) Request to Increase Pay of Public Works Employee from \$17.00 Hourly to \$20.00 Hourly (Tyler Shelton)
 - H) Request to Increase Part Time Pay for FY24, Public Works Department (Off-Duty Firemen)
- 12. Grant Administrator, Grant Status Updates (Ruth Marie Stogner)**
 - A) Request to Accept Homeland Security Grant Award of \$14,000 (Tactical Equipment) & Authorize Mayor to Sign
 - B) Request to Accept Homeland Security Grant Award of \$150,000 (Tag Reader Cameras) & Authorize Mayor to Sign
- 13. Police Chief, Police Department Matters (Chief Barry Hale)**
 - A) Request for Approval of Purchase of Seven (7) Flock Safety Cameras, Utilizing Funds from Homeland Security Grant
 - B) Request for Consideration and Approval: New Pay Scale, FY24 Police Department
- 14. Public Comment**
- 15. Adjourn**

16. Closed Session to Determine Need for Executive Session

WALTER C. MORRISON, IV
MAYOR

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

Alderwoman Bates _____

Alderman Powell _____

Alderman Slay _____

Alderman Taylor _____

Alderwoman Williams _____

ATTEST:

DATE:

LINDSAY D. KELLUM
CITY CLERK

[Seal]