



REGULAR MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF GLUCKSTADT, MISSISSIPPI

Tuesday, September 12, 2023 at 6:00 PM

Agenda

This notice and agenda of the Regular Meeting of the Mayor and Board of Aldermen is hereby given by the undersigned. Said meeting shall be held on Tuesday, September 12, 2023, at 6:00 PM in the Board Room at City Hall, located at 343 Distribution Drive, Gluckstadt, MS 39110.

The business to be brought before the meeting shall be limited to the following:

- 1. Call Meeting to Order and Roll Call**
- 2. Opening Prayer and Pledge of Allegiance**
- 3. Presented Items**
 - A) Introduction of Newly-Hired Staff (City Clerk's Office, Public Works, Police Department)
 - B) Introduction of the 2023-2024 Mayor's Youth Council & Approval of Bylaws by Gluckstadt Mayor and Board of Aldermen
 - C) Request for Approval of Fireworks Show at Germantown High School, Homecoming (Request from Walt Dinkelacker)
 - D) Introduction of Dan Dickinson, Madison County Election Commissioner
- 4. Approval of Consent Agenda Items**
 - A) Approval of Minutes (Aug. 9, Aug. 15, Sept. 5)
 - B) Approval of Claims Docket
 - C) Request to Purchase Yearbook Ad, Germantown High School
 - D) Request to Designate Gluckstadt Christmas Parade for Saturday, December 9th at 9:00 am
 - E) Request to Surplus Bookshelf, Court

- F) Purchasing Policy: Purchase Order Error Notification to Board, Bradshaw Crossing Project (Memo from Mike McCollum)
- G) Purchasing Policy: Purchase Order Issue Notification to Board, Public Works: Rental of Roller from Puckett (Memo from Mike McCollum)
- H) Purchasing Policy: Purchase Order Issue Notification to Board, Public Works: Bulk Limestone Purchase (Holcum Canton)
- I) Authorization to Pay Reimbursement to Mayor, Business Meeting with Elected Officials (Lobbying Purposes), Finding Favorable Promotion of the City and the Opportunities Therein
- J) Request to Attend Building Officials Association of Mississippi Winter Conference, November 29-December 1, Natchez (Approval of Associated Registration Fees & Travel Fees, Building Official)
- K) Request or Approval of Training & Related Fees (Travel, Registration): FBI-Leeda Leadership Institute (Southaven, 11/27/2023 - 12/01/2023), Barry Hale
- L) Request or Approval of Training & Related Fees (Travel, Registration): Instructor Combat Handgun Course (SRPSI Hattiesburg, 9/26/23 - 9/28/23), David Potvin
- M) Request for Approval of Training & Related Expenses (Registration, Travel): Less Lethal Instructor Course (MLEOTA, Pearl, 9/26/23-9/28/23)
- N) Request or Approval of Training & Related Fees (Registration): Glock Armorer's Training (Pearl, 12/5/23), Sergeant Stephen Tucker
- O) Request for Approval of Registration Fees: Fall Certification Conference (Hilton, Tupelo: October 17-20, 2023), City Clerk (Kellum) & Deputy Clerk (Maugh)

5. Amendment to Budget & Monthly Budget Report

- A) Monthly Budget Report(s)
- B) Adoption of Proposed Budget for Fiscal Year End 2024

6. New Business

- A) Request for Final Approval and Adoption of Tax Rolls (Madison County Tax Assessor), In Accordance with MCA §21-33-35
- B) Approval of Municipal Compliance Questionnaire (FY22), Certification to State Auditor's Office
- C) Discussion and Adoption of Resolution Opposing Bozeman Road Rezoning
- D) Discussion and Adoption of Resolution Opposing Woodgate Subdivision
- E) Request to Assume Street Lighting Bill for Bear Creek Subdivision

- F) CMPDD GIS Maintenance Agreement
- G) Request to Purchase Zero Turn Mower (Discussion of Quote, Kubota) & Designation of "Best"

7. Old Business

- A) Request to Approve Amended Cooperation Agreement with Madison County, Ridgefield Subdivision (Addition of Muirfield Place, Eastfield Place, Wayfield Cove)

8. City Clerk, City Administration Matters (Lindsay Kellum)

- A) General Update, City Administration Matters (Lindsay Kellum)
- B) Monthly Privilege License Report
- C) Update on Zip Code and Post Office, City of Gluckstadt
- D) Request to Authorize Deputy Clerk Scott Maugh to Sign Check (Deposit & Payments) in City Clerk's Absence
- E) Request for Authorization to Publish FY24 Tax Levy Adoption
- F) Discussion and Approval of Employee Raises for Fiscal Year 2024 (5% Across the Board, Upon One-Year Anniversary)
- G) City Employee Insurance & Open Enrollment Updates (Insurance Agent of Record, Nelson Morrison)

Consideration of:

- Health Insurance, Blue Cross Blue Shield
- Health Insurance, United Healthcare
- Supplemental Insurance Benefits

9. Building Official, Planning and Zoning Matters (Mike McCollum and William Hall)

- A) August 22nd, 2023, Planning and Zoning Board Meeting

10. Police Chief, Police Department Matters (Chief Wendell Watts)

- A) General Update, Police Matters (Chief of Police)
- B) Grant Updates (Ruth Stogner)
- C) Request for Approval & Authorization to Sign Necessary Documents by the Mayor, FY2021 Justice Assistance Grant (JAG) Award Package (Ruth Stogner)
- D) Request for Authorization, FY2022 Byrne JAG Grant Opportunity, Application Opening, Public Safety Planning Division of MDPS (Ruth Stogner)

- E) Request for Authorization, Establishment of Mayor's Health Council & Authorization to Pursue Grant for Coordinator (Stipend for One-Year), Miss. Dept. of Health (Ruth Stogner); Recommendation of City Coordinator

11. Court Clerk, Municipal Court Department (Stephanie Gerlach)

- A) General Updates Regarding Court Services
- B) Discussion of Municipal Court Clerk Conference, Philadelphia MS

12. Public Comment

13. Closed Session to Determine Need for Executive Session

14. Adjourn

WALTER C. MORRISON, IV
MAYOR

We the undersigned Aldermen acknowledge that we were given notice of said meeting at least three (3) hours in advance thereof by a copy of this notice.

Alderwoman Bates _____

Alderman Powell _____

Alderman Slay _____

Alderman Taylor _____

Alderwoman Williams _____

ATTEST: _____ DATE: _____

LINDSAY D. KELLUM
CITY CLERK

[Seal]