CITY COUNCIL REGULAR MEETING

Tuesday, November 09, 2021 at 5:30 PM
Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043

AGENDA

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 834 3172 5506 • Passcode 942596 • or dial 1-346-248-7799

CALL TO ORDER

Invocation

Pledge of Allegiance

Roll Call

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. Consider approval or other action regarding the minutes of the Regular City Council Meeting held on October 12, 2021. (S Ritchie)

2. Consider approval or other action regarding an accounts payable report for payments made during October 2021. (R Sosol)

3. Consider approval or other action regarding a financial report for October 2021.

4. Consider approval or other action regarding resolution designating City Council meeting place and schedule for 2022.

STAFF REPORTS

5. **Public Works Director Report**
   - Update on progress of city projects

6. **Police Chief Report**
   - Police Activity Report

7. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

8. **Animal Control Report**

9. **CVB Director Report**
- Update on upcoming projects

10. **City Administrator Report**

11. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

PUBLIC HEARING

12. Public Hearing regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.

13. Public Hearing regarding a request regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.

INDIVIDUAL ITEMS FOR CONSIDERATION

14. Discussion, consideration, and possible action regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.

15. Discussion, consideration, and possible action regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.

16. Discussion, consideration, and possible action regarding request by Tammie Stone, owner, Shoo Fly Soda Shop to use parking spots in front of store during the annual Holiday Party.

17. Discussion, consideration, and possible action on petition for annexation of a 14.92 acre tract owned by Joe Alvie Mitchell, Jr. (partner of Horizon Capital Solutions, LLC), being a portion of Acres: 37.625, Tract 11, Abst A136, Milam County School Land Survey, located on the north side of CR 312 between Van Zandt Rd and Squaw Creek.

18. Discussion, consideration, and possible action regarding request to abandon alley south of NE Barnard Street (as an extension of Shepard Street) and bounded by Lot 2459, 1677, 3124, 3121 and Lot 1026.

19. Discussion, consideration, and possible action on resolution accepting ARPA funds and designating authorized representatives.

20. Consider approval or other action regarding resolution adopting ARPA policies.

21. Discussion, consideration, and possible action on and ordinance designating a “No Parking” zone on the south side of NE Barnard Street between (abandoned) McAllister Street and Wren Street (in front of Glen Lake Camp).

22. Discussion, consideration, and possible action on appointing a Mayor Pro Tem. (Mayor Douglas)

23. Discussion, consideration, and possible action on Resolution casting votes in the Somervell Central Appraisal District (SCAD) Board of Directors Election.

24. Discussion, consideration, and possible action regarding street closures on the downtown square for Christmas Parade and Christmas Market events.

25. Discussion, consideration, and possible action on Ordinance Amending the "Right-of-Way Management" portion of Chapter 3 "Building Regulations" of the City's Code of Ordinances.

26. Discussion, consideration, and possible action on soliciting Municipal Solid Waste Collection proposals.

27. Discussion, consideration, and possible action on Comprehensive Plan.

EXECUTIVE SESSION

28. Texas Government Code, Section 551.074 - Personnel Matters – Building, Planning, Code Enforcement Admin.

ACTION ON EXECUTIVE SESSION

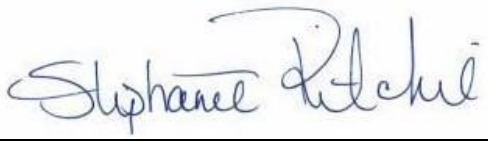
29. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – Building and Planning Admin.

ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: Friday, November 5, 2021, by 5:30 PM and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.



STEPHANIE RITCHIE
City Secretary

Certification of NOTICE OF MEETING was removed on: _____ at _____ am/pm

by _____ . _____

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Consider approval or other action regarding the minutes of the Regular City Council Meeting held on October 12, 2021. (S Ritchie)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	11/01/2021
EXHIBITS:	Minutes for October 12, 2021, Regular City Council Meeting		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, October 12, 2021 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, October 12, 2021 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 883 7289 7920 • Passcode 523225 • or dial 1-346-248-7799

CALL TO ORDER – Mayor Douglas called the meeting to order at 5:30 pm.

Invocation - led by Michael Leamons

Pledge of Allegiance - led by Mayor Julia Doulgas

COUNCIL PRESENT
Mayor Julia Douglas
Mayor Pro Tem Chip Joslin
Councilmember Demetra Conrad
Councilmember Kelly Harris

STAFF PRESENT
City Adminstrator Michael Leamons
City Secretary Stephanie Ritchie
Police Chief Buck Martin
Public Works Director Jim Holder
Building Official Kyle Reeves
City Attorney Brady Pendleton arrived at 5:37 pm.

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

There were no citizen comments.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. **Consider approval or other action regarding the minutes of the Special City Council Meeting held on September 7, 2021; Regular City Council Meeting held on September 14, 2021; and the Regular City Council Meeting held on September 28, 2021.** (S Ritchie)

2. **Consider approval or other action regarding an accounts payable report for payments made during September 2021. (R Sosol)**

3. **Consider approval or other action regarding a financial report for September 2021.**

4. **Consider approval or other action regarding resolution designating official newspaper.** *Resolution 2021-30.*

   Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Harris to approve the consent agenda as presented.

   Vote 3/0 in favor. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris

STAFF REPORTS

5. **Public Works Director Report**
   - Update on progress of city projects

6. **Police Chief Report**
   - Police Activity Report

7. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

8. **Animal Control Report**
   - Animal Control Report

9. **CVB Director Report**
   - Update on upcoming projects

10. **City Administrator Report**

11. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

There were no Councilmemeber reports.

INDIVIDUAL ITEMS FOR CONSIDERATION

12. **Discussion, consideration, and possible action regarding a Final Plat for Rock Ridge Estates Phase II, as submitted by owners Horizon Capital Solutions, LLC, for the property identified as Rock Ridge Estates, Lots 12-32, BLK 1, Lots 7-12, Blk 3, and Lots 1-8, Blk 4 an addition to the City of Glen Rose being a 13.13 Acre Tract, MILAM COUNTY SCHOOL LAND SURVEY, Abst# 135.**

    Building Official Kyle Reeves presented the item to Council.

    Motion made by Councilmember Harris; Seconded by Mayor Pro Tem Joslin moved to approve item with changes as discussed.

Vote 3/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris

13. Discussion, consideration, and possible action regarding an easement agreement for utilities and access with the Somervell County Water District. (Jim Holder)

Public Works Director Jim Holder presented the item to Council.

Motion made by Mayor Pro Tem Joslin; Seconded by Councilmember Conrad to authorize the mayor to sign and easement agreement with Somervell County Water District as presented.

Vote was 3/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris

14. Workshop on City planning priorities. (Conrad and Douglas)

Mayor Douglas and Councimember Conrad presented the item to Council.

Pamela Streeter, Planning and Zoning Boardmember, William Green with Spinks and Green Auto, Ann Carver with Barnard's Mill, and Citizens Dale Walker and Kari Quinlan addressed council.

After discussing the need for a Comprehensive Plan and some history on the 2009 Comprehensive Plan, Council stated that the first item that should be focused on is the Vision Statement and that Town Hall meetings should be held during the process.

There was no action taken.

ADJOURN

With no further items before the Council, Mayor Douglas adjourned the meeting at 6:39 pm.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Stephanie Ritchie, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Consider approval or other action regarding an accounts payable report for payments made during October 2021. (R Sosol)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:	Accounts Payable Report		
BUDGETARY IMPACT:	**Required Expenditure:**	$00.00	
	Amount Budgeted:	$00.00	
	Appropriation Required:	$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	10/1/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 9/26/2021	$136.15
	10/1/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 9/26/2021	$173.08
	10/1/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 9/26/2021	$20.77
	10/1/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 9/26/2021	$1,627.83
	10/1/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 9/26/2021	$380.71
	10/1/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 9/26/2021	$1,627.83
	10/1/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 9/26/2021	$380.71
	10/1/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 9/26/2021	$2,359.08
	10/11/2021	State Comptroller	10-2309	State Fee	Line 1CF -Consolidated Fee	$7,939.22
	10/11/2021	State Comptroller	10-2302	State Consolidated Fees	1Line 2 - State Consolidated Fee	$189.34
	10/11/2021	State Comptroller	10-2343	State Traffic Fine	Line 5 ST - State Traffic	$142.50
	10/11/2021	State Comptroller	10-2343	State Traffic Fine	Line 4 STF2 - State Traffic Fine	$10,819.56
	10/11/2021	State Comptroller	10-2354	Juror Reimbursement Fee	Line 6 JRF - Juror Reimbursement Fee	$18.94
	10/11/2021	State Comptroller	10-2355	Indigent Defense Fund	Line 6 Indigent Defense Fund	$10.80
	10/11/2021	State Comptroller	10-2356	Moving Violation Fee	Line 7 - Moving Violation Fee	$0.45
	10/11/2021	State Comptroller	10-2365	Truancy Prevention and Diversion Fund	Line - 8 TPD - Truancy Prevention and Diversion Fund	$4.52

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	10/11/2021	State Comptroller	10-2338	OmniBase FTA Fee - Omnibase	Line 9 FTA - Omnibase Fee	$120.00
	10/11/2021	State Comptroller	10-2348	Time Payment	Line 10 TP - Time Payment Fee	$3.24
	10/11/2021	State Comptroller	10-2364	Judicial Support Fee	Line 6 JS - Juror Support Fee	$28.40
	10/11/2021	State Comptroller	10-2346	Child Safety Seat Belt Fine	Child Safety Seat and Seat Belt Violation Fines	$55.00
	10/13/2021	Omnibase	10-2338	OmniBase FTA Fee - Omnibase	Report # 321-101213	$36.00
	10/15/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 10/10/2021	$136.15
	10/15/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 10/10/2021	$173.08
	10/15/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 10/10/2021	$20.77
	10/15/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 10/10/2021	$1,566.64
	10/15/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 10/10/2021	$366.41
	10/15/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 10/10/2021	$1,564.54
	10/15/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 10/10/2021	$365.93
	10/15/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/10/2021	$2,342.91
	10/27/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 10/24/2021	$136.15
	10/27/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 9/26/2021	$37.50

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	10/27/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 9/26/2021	$5.10
	10/27/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 10/10/2021	$5.10
	10/27/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 10/10/2021	$37.50
	10/27/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 10/24/2021	$5.10
	10/27/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 10/24/2021	$37.50
	10/27/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	CRITICAL ILL INS AFTER TAX 9/26/2021	$22.22
	10/27/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	CRITICAL ILL INS AFTER TAX 10/10/2021	$22.22
	10/27/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	CRITICAL ILL INS AFTER TAX 10/24/2021	$22.22
	10/27/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 9/26/2021	$2,456.86
	10/27/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 9/26/2021	$336.92
	10/27/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 10/10/2021	$2,947.66
	10/27/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 10/10/2021	$165.64
	10/26/2021	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 9/26/2021	$45.64
	10/26/2021	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 9/26/2021	$163.55
	10/26/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 9/26/2021	$31.60
	10/26/2021	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 9/26/2021	$72.86

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	10/26/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 9/26/2021	$87.60
	10/26/2021	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 10/10/2021	$59.94
	10/26/2021	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 10/10/2021	$149.40
	10/26/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 10/10/2021	$31.60
	10/26/2021	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 10/10/2021	$72.85
	10/26/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 10/10/2021	$87.60
	10/29/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 10/24/2021	$1,589.66
	10/29/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 10/24/2021	$371.78
	10/29/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 10/24/2021	$371.78
	10/29/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 10/24/2021	$1,589.66
	10/29/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/24/2021	$2,408.57
	10/29/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 10/24/2021	$20.77
	10/29/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 10/24/2021	$173.08
					Total	**$46,176.19**
Animal Control						
	10/8/2021	Fuelman	10-55-5608	Gas/Oil/Lube	Invoice # NP60791994	$137.11

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Animal Control						
	10/11/2021	Texas Workforce Commission	10-55-5008	Twc	3rd Qt	$21.46
	10/11/2021	Glen Rose Veterinary Clinic	10-55-5165	Euth. & Medication	Invoice # 8361	$350.00
	10/15/2021	Dinosaur Valley Pest Service	10-55-5604	Repair & Maint - Struct	Invoice # 21335	$65.00
	10/15/2021	Glen Rose Veterinary Clinic	10-55-5237	Adoption Reimbursement	Animal # F-4277	$65.00
	10/15/2021	Squaw Valley Veterinary	10-55-5237	Adoption Reimbursement	Animal # F-4321	$60.00
	10/15/2021	Squaw Valley Veterinary	10-55-5237	Adoption Reimbursement	Animal # F-4270	$60.00
	10/22/2021	Nextlink Broadband	10-55-5402	Internet	Invoice # N125102766-49	$110.83
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-55-5007	Workers Comp Insurance	Contract # 3719	$1,550.97
	10/27/2021	TXU Energy	10-55-5403	Electric	Electricity	$386.91
	10/27/2021	Cobra Charmers, Inc	10-55-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$120.00
	10/27/2021	Cobra Charmers, Inc	10-55-5005	Health Insurance	Invoice # 29206	$144.00
					Total	**$3,071.28**
Law Enforcement						
	10/8/2021	Fuelman	10-90-5608	Gas/Oil/Lube	Invoice # NP60791994	$40.84
	10/13/2021	Citibank	10-90-5106	Postage	September's charges	$8.36
	10/13/2021	Citibank	10-90-5108	Uniforms	September's charges	$44.92

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Law Enforcement						
	10/13/2021	Citibank	10-90-5820	Events	September's charges	$783.04
	10/13/2021	Citibank	10-90-5860	Computer Hardware	September's charges	$232.81
	10/13/2021	Citibank	10-90-5801	Miscellaneous Exp	September's charges	$127.94
	10/13/2021	Citibank	10-90-5109	Office Supplies	September's charges	$198.30
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-90-5007	Workers Comp Insurance	Contract # 3719	$3,110.49
	10/22/2021	Fuelman	10-90-5608	Gas/Oil/Lube	Invoice # NP60902044	$41.22
	10/27/2021	Brenda Lozano De Reza	10-90-5225	Janitorial Services	Janitorial services for the month of October	$250.00
	10/27/2021	TXU Energy	10-90-5403	Electric	Electricity	$74.91
	10/27/2021	Cobra Charmers, Inc	10-90-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$80.00
	10/27/2021	Cobra Charmers, Inc	10-90-5005	Health Insurance	Invoice # 29206	$144.00
					Total	**$5,136.83**
Streets & Parks						
	10/8/2021	Fuelman	10-40-5608	Gas/Oil/Lube	Invoice # NP60791994	$299.94
	10/11/2021	Atmos Energy	10-40-5405	Gas	Account # 3024900571	$24.86
	10/11/2021	Higginbotham Building Center - Glen Rose	10-40-5604	Repair & Maint - Struct	September's charges	$40.19
	10/11/2021	Higginbotham Building Center - Glen Rose	10-40-5100	Supplies	September's charges	$2.82

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	10/11/2021	Texas Workforce Commission	10-40-5008	Twc	3rd Qt	$190.75
	10/11/2021	Sheldon Bybee	10-40-5700	Capital Expenditures	Home Depot Reimbursement	$21.59
	10/13/2021	Citibank	10-40-5600	Vehicle Repair	September's charges	$36.50
	10/13/2021	Citibank	10-40-5108	Uniforms	September's charges	$219.93
	10/13/2021	Citibank	10-40-5120	Tools	September's charges	$648.89
	10/13/2021	Citibank	10-40-5108	Uniforms	September's charges	$188.94
	10/22/2021	AT&T (Scada)	10-40-5401	Telephone	REF # 254-897-1586	$16.98
	10/22/2021	Charter Business	10-40-5401	Telephone	Internet 401 Farr PLaza	$41.19
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-40-5007	Workers Comp Insurance	Contract # 3719	$4,703.74
	10/22/2021	United Cooperative Services	10-40-5421	Street Lighting	Account # 47704-XXX	$100.51
	10/22/2021	Fuelman	10-40-5608	Gas/Oil/Lube	Invoice # NP60902044	$208.35
	10/27/2021	Riverbend Landscaping	10-40-5804	Service Fees	Invoice # 1020211	$1,575.00
	10/27/2021	TXU Energy	10-40-5403	Electric	Electricity	$1,038.51
	10/27/2021	TXU Energy	10-40-5421	Street Lighting	Electricity	$2,393.45
	10/27/2021	Cobra Charmers, Inc	10-40-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$240.00
	10/27/2021	Cobra Charmers, Inc	10-40-5005	Health Insurance	Invoice # 29206	$288.00

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
					Total	**$12,280.14**
Non Departmental						
	10/11/2021	BizProtect	10-65-5224	It Support	Invoice # 7237	$315.00
	10/11/2021	BizProtect	10-65-5224	It Support	Invoice # 7237	$105.00
	10/11/2021	BizProtect	10-65-5224	It Support	Invoice # 7237	$231.97
	10/11/2021	Xerox Corporation	10-65-5217	Postage, Copier Lease	Invoice # 014483975	$304.97
	10/13/2021	BizProtect	10-65-5224	It Support	Invoice # 7300	$157.50
	10/13/2021	Purchase Power	10-65-5106	Postage	Account # 8000-9000-0058-3215	$47.82
	10/13/2021	Citibank	10-65-5041	Employee Appreciation	September's charges	$30.71
	10/13/2021	Citibank	10-65-5106	Postage	September's charges	$26.35
	10/13/2021	Citibank	10-65-5041	Employee Appreciation	September's charges	$241.03
	10/13/2021	Citibank	10-65-5041	Employee Appreciation	September's charges	$11.00
	10/13/2021	Citibank	10-65-5041	Employee Appreciation	September's charges	$500.00
	10/13/2021	Citibank	10-65-5224	It Support	September's charges	$199.50
	10/15/2021	Kinect Communications, LLC	10-65-5401	Telephone	Invoice # 2691	$413.72
	10/22/2021	Charter Business	10-65-5401	Telephone	Invoice # 0029853100621	$522.39
	10/22/2021	Charter Business	10-65-5402	Internet	Invoice # 0029853100621	$482.39

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-65-5009	Other Insurance Tmlirp	Contract # 3719	$32,139.42
	10/22/2021	3cGeo	10-65-5835	Non Departamental Other	Invoice # 2102463	$400.00
	10/22/2021	Windstream	10-65-5401	Telephone	Account # 126635325	$60.37
	10/27/2021	Brenda Lozano De Reza	10-65-5225	Janitorial Services	Janitorial services for the month of October	$650.00
	10/27/2021	Staples Credit Plan	10-65-5109	Office Supplies	October charges	$1,113.91
	10/27/2021	Glen Rose Reporter/Gannett Holding-Central	10-65-5835	Non Departamental Other	Membership for account # 144389148	$31.20
	10/27/2021	TXU Energy	10-65-5403	Electric	Electricity	$376.50
					Total	**$38,360.75**
Legislative						
	10/11/2021	Election Systems And Software	10-05-5240	Election Expense	Invoice # CD2009090	$41.50
	10/11/2021	Election Systems And Software	10-05-5240	Election Expense	Invoice # CD2009089	$32.43
	10/11/2021	Election Systems And Software	10-05-5240	Election Expense	Invoice # CD2009055	$1,050.17
	10/13/2021	Election Systems And Software	10-05-5240	Election Expense	Invoice # CD2009654	$341.06
	10/15/2021	Glen Rose Reporter	10-05-5240	Election Expense	Ad # 00135228	$179.00
	10/15/2021	Election Systems And Software	10-05-5240	Election Expense	Invoice # CD2010351	$60.52

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Legislative						
	10/15/2021	Kelly Harris	10-05-5502	Mayor & Council Travel	TML conference expenses	$695.26
	10/22/2021	Taylor, Olson, Adkins, Sralla& Elam, L.L.P.	10-05-5201	Attorney	Account # 2639-006 Statement # 2	$11,505.14
	10/27/2021	Staples Credit Plan	10-05-5145	Exp Mayor & Council	October charges	$77.57
					Total	**$13,982.65**
Code Enforcement						
	10/11/2021	Texas Workforce Commission	10-50-5008	Twc	3rd Qt	$161.54
	10/13/2021	Purchase Power	10-50-5106	Postage	Account # 8000-9000-0058-3215	$422.62
	10/13/2021	Citibank	10-50-5108	Uniforms	September's charges	$368.89
	10/13/2021	Citibank	10-50-5801	Miscellaneous Exp	September's charges	$268.63
	10/15/2021	Glen Rose Reporter	10-50-5210	Legal Notices & Advertising	Ad # 00135145	$63.00
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-50-5007	Workers Comp Insurance	Contract # 3719	$858.42
	10/22/2021	KP Staffing	10-50-5000	Wages Code Enforcement	Invoice # 45799	$532.80
	10/22/2021	Fuelman	10-50-5608	Gas/Oil/Lube	Invoice # NP60902044	$42.34
	10/27/2021	Glen Rose Reporter	10-50-5210	Legal Notices & Advertising	Ad # 00135250	$177.00
	10/27/2021	Cobra Charmers, Inc	10-50-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$120.00
	10/27/2021	Cobra Charmers, Inc	10-50-5005	Health Insurance	Invoice # 29206	$144.00

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Code Enforcement						
					Total	**$3,159.24**
Municipal Court						
	10/13/2021	Purchase Power	10-80-5106	Postage	Account # 8000-9000-0058-3215	$528.20
	10/15/2021	Clayton Bryant	10-80-5201	Attorney Fees	10/12/21 Court Docket	$500.00
	10/22/2021	Mickey Garrett	10-80-5203	Contract Labor	Judge Services for the month of October	$500.00
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-80-5007	Workers Comp Insurance	Contract # 3719	$68.40
	10/27/2021	Cobra Charmers, Inc	10-80-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$80.00
	10/27/2021	Cobra Charmers, Inc	10-80-5005	Health Insurance	Invoice # 29206	$72.00
					Total	**$1,748.60**
Administration						
	10/13/2021	Citibank	10-60-5401	Telephone	September's charges	$0.99
	10/13/2021	Citibank	10-60-5800	Dues	September's charges	$62.00
	10/13/2021	Citibank	10-60-5803	Software	September's charges	$15.93
	10/13/2021	Citibank	10-60-5109	Office Supplies	September's charges	$226.91
	10/15/2021	Glen Rose Reporter	10-60-5210	Legal Notices & Advertising	Ad # 00135208	$69.00
	10/22/2021	Stephanie Ritchie	10-60-5000	Wages Administration	PY Reimbursement	$70.00

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	10-60-5007	Workers Comp Insurance	Contract # 3719	$695.97
	10/27/2021	TXU Energy	10-60-5406	CVB/Oakdale Electric	Electricity	$6,768.68
	10/27/2021	Cobra Charmers, Inc	10-60-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$240.00
	10/27/2021	Cobra Charmers, Inc	10-60-5005	Health Insurance	Invoice # 29206	$288.00
					Total	**$8,437.48**

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	10/1/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 9/26/2021	$531.96
	10/1/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 9/26/2021	$124.42
	10/1/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 9/26/2021	$531.96
	10/1/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 9/26/2021	$124.42
	10/1/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 9/26/2021	$708.36
	10/15/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 10/10/2021	$538.11
	10/15/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 10/10/2021	$125.84
	10/15/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 10/10/2021	$538.11
	10/15/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 10/10/2021	$125.84
	10/15/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/10/2021	$726.01
	10/25/2021	Ginger Clark	20-2003	Meter Refunds Payable	Refunds	$107.40
	10/25/2021	Ralph Sieg	20-2003	Meter Refunds Payable	Refunds	$91.07
	10/25/2021	Dawn Spenrath	20-2003	Meter Refunds Payable	Refunds	$38.60
	10/25/2021	Kristi Spencer	20-2003	Meter Refunds Payable	Refunds	$91.18
	10/25/2021	Kyung Ae Shin	20-2003	Meter Refunds Payable	Refunds	$91.07
	10/25/2021	Starry Skye Training Ctr	20-2003	Meter Refunds Payable	Refunds	$134.01

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	10/25/2021	Barry Dalton	20-2003	Meter Refunds Payable	Refunds	$91.07
	10/27/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 9/26/2021	$25.92
	10/27/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 10/10/2021	$25.92
	10/27/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 10/24/2021	$25.92
	10/27/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 9/26/2021	$18.68
	10/27/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 10/10/2021	$18.68
	10/27/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 10/24/2021	$18.68
	10/27/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 9/26/2021	$1,108.88
	10/27/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 9/26/2021	$29.44
	10/27/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 10/10/2021	$1,132.80
	10/27/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 10/10/2021	$41.41
	10/26/2021	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 9/26/2021	$31.08
	10/26/2021	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 9/26/2021	$141.59
	10/26/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 9/26/2021	$15.80
	10/26/2021	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 9/26/2021	$28.70
	10/26/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 9/26/2021	$41.56
	10/26/2021	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 10/10/2021	$24.08

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	10/26/2021	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 10/10/2021	$152.50
	10/26/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 10/10/2021	$15.80
	10/26/2021	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 10/10/2021	$28.70
	10/26/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 10/10/2021	$41.56
	10/29/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 10/24/2021	$566.12
	10/29/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 10/24/2021	$132.40
	10/29/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 10/24/2021	$132.40
	10/29/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 10/24/2021	$566.12
	10/29/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/24/2021	$783.53
					Total	**$9,867.70**
Water						
	10/8/2021	Fuelman	20-10-5608	Gas/Oil/Lube	Invoice # NP60791994	$157.11
	10/11/2021	Atmos Energy	20-10-5405	Gas	Account # 3024900571	$24.86
	10/11/2021	Higginbotham Building Center - Glen Rose	20-10-5601	System Repair	September's charges	$5.69
	10/11/2021	LCRA	20-10-5238	Lab Fees	Invoice # LAB-0053713	$1,990.04
	10/13/2021	Citibank	20-10-5701	Cdbg	September's charges	$12.46

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Water						
	10/22/2021	AT&T (Scada)	20-10-5401	Telephone	REF # 254-897-1586	$16.98
	10/22/2021	Charter Business	20-10-5401	Telephone	Internet 401 Farr PLaza	$41.19
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	20-10-5007	Workers Comp Insurance	Contract # 3719	$1,749.90
	10/22/2021	Fuelman	20-10-5608	Gas/Oil/Lube	Invoice # NP60902044	$161.70
	10/25/2021	Curro Enviromental	20-10-5238	Lab Fees	Invoice # 1264	$2,322.82
	10/25/2021	United Ag And Turf	20-10-5701	Cdbg	Invoice # 11654185	$1,352.16
	10/27/2021	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Invoice # 131245-0921	$22.00
	10/27/2021	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Invoice # 131499-1021	$66.00
	10/27/2021	Texas Facilities Commission	20-10-5701	Cdbg	Invoice # 1720205	$2,025.00
	10/27/2021	Texas Fire Hydrant Maintenance	20-10-5804	Service Fees	Invoice # 1720205	$451.50
	10/27/2021	Dake Construction	20-10-5700	Capital Improvements	Estimate # 4 Project # 5722-35	$54,601.25
	10/27/2021	TXU Energy	20-10-5400	Utilities (Elec)	Electricity	$2,056.38
	10/27/2021	Cobra Charmers, Inc	20-10-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$120.00
	10/27/2021	Cobra Charmers, Inc	20-10-5005	Health Insurance	Invoice # 29206	$144.00
					Total	**$67,321.04**

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Sewer						
	10/8/2021	Fuelman	20-20-5608	Gas/Oil/Lube	Invoice # NP60791994	$161.70
	10/11/2021	Atmos Energy	20-20-5405	Gas	Account # 3024900571	$24.86
	10/11/2021	Glen Rose Auto Parts	20-20-5602	Repair & Maint - Equip	Invoice # 386890	$23.90
	10/11/2021	Higginbotham Building Center - Glen Rose	20-20-5602	Repair & Maint - Equip	September's charges	$7.21
	10/11/2021	Higginbotham Building Center - Glen Rose	20-20-5120	Tools	September's charges	$17.81
	10/11/2021	Higginbotham Building Center - Glen Rose	20-20-5100	Supplies	September's charges	$46.73
	10/13/2021	Citibank	20-20-5108	Uniforms	September's charges	$785.63
	10/13/2021	Citibank	20-20-5500	Training	September's charges	$111.00
	10/22/2021	AT&T (Scada)	20-20-5401	Telephone	REF # 254-897-1586	$16.97
	10/22/2021	Charter Business	20-20-5401	Telephone	Internet 401 Farr PLaza	$41.20
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	20-20-5007	Workers Comp Insurance	Contract # 3719	$1,485.42
	10/22/2021	Windstream	20-20-5401	Telephone	Account # 126635325	$26.06
	10/27/2021	TXU Energy	20-20-5400	Utilities (Elec)	Electricity	$1,071.58
	10/27/2021	Cobra Charmers, Inc	20-20-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$80.00
	10/27/2021	Cobra Charmers, Inc	20-20-5005	Health Insurance	Invoice # 29206	$72.00
					Total	**$3,972.07**

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
WWTP						
	10/8/2021	Fuelman	20-21-5608	Gas/Oil/Lube	Invoice # NP60791994	$80.53
	10/11/2021	Charter Business	20-21-5401	Telephone	Invoice # 0038961092621	$115.59
	10/11/2021	Higginbotham Building Center - Glen Rose	20-21-5608	Gas/Oil/Lube	September's charges	$56.38
	10/11/2021	Higginbotham Building Center - Glen Rose	20-21-5602	Repair & Maint - Equip	September's charges	$0.93
	10/11/2021	Polydyne Inc	20-21-5115	Chemical Supplies	Invoice # 1581384	$2,808.99
	10/13/2021	Citibank	20-21-5108	Uniforms	September's charges	$188.99
	10/13/2021	Citibank	20-21-5108	Uniforms	September's charges	$47.99
	10/13/2021	Citibank	20-21-5120	Tools	September's charges	$269.98
	10/22/2021	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Invoice # 17808-0921	$1,485.00
	10/22/2021	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Invoice # 18838-0921	$1,148.00
	10/22/2021	Texas Municipal League Intergovernmental Risk Pool	20-21-5007	Workers Comp Insurance	Contract # 3719	$2,568.99
	10/22/2021	United Cooperative Services	20-21-5400	Utilities	Account # 47704-XXX	$3,763.93
	10/22/2021	Windstream	20-21-5401	Telephone	Account # 126635325	$52.14
	10/25/2021	Wallace Control	20-21-5601	System Repair	Invoice # 45847	$1,607.00
	10/27/2021	Cobra Charmers, Inc	20-21-5005	Health Insurance	Administration plan 10-01-2020/09-30-2021	$120.00
	10/27/2021	Cobra Charmers, Inc	20-21-5005	Health Insurance	Invoice # 29206	$144.00

City of Glen Rose
Council Report
Check Date: 10/1/2021 to 10/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
WWTP						
					Total	**$14,458.44**
Non Departmental						
	10/11/2021	BizProtect	20-65-5224	It	Invoice # 7237	$52.50
	10/11/2021	BizProtect	20-65-5224	It	Invoice # 7237	$157.50
	10/11/2021	BizProtect	20-65-5224	It	Invoice # 7237	$141.95
	10/11/2021	USIO Output Solutions	20-65-5110	Utility Billing Cards	Invoice # 28041	$183.35
	10/13/2021	Purchase Power	20-65-5106	Postage	Account # 8000-9000-0058-3215	$6.36
					Total	**$541.66**
Sanitation						
	10/11/2021	Republic Services # 794	20-45-5403	Trash Pickup	Invoice # 0794-014889908	$31,844.26
					Total	**$31,844.26**

City of Glen Rose
Council Report
10/1/2021 to 10/31/2021

Fund Totals

10	GENERAL FUND	$132,353.16
20	UTILITY FUND	$128,005.17
	Grand Total:	**$260,358.33**

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Consider approval or other action regarding a financial report for October 2021.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:	Discussion regarding October Financial Report; Bonded Indebtedness; Sales and Use Tax; Cash and Investment Report; General Ledger Cash Balance Report; and, Budget Report		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Attached are several financial reports for the Council's review and approval.

RECOMMENDED ACTION:

Approve as presented.

DISCUSSION ON THE MONTHLY FINANCIAL REPORTS
PERIOD ENDING OCTOBER 31, 2021

Highlights

For this first month of the year, the Utility Fund is in the black and the General Fund is in the red, albeit by a relatively small amount. The General Fund balance will grow as the flow of seasonal property tax payments increases.

Report on Reserves

As of October 31st, the City held about $9.1 million in its various accounts which is roughly equal to last month's total. $507,000 of the above total are restricted funds (customer deposit, bond payment, HOT, and dedicated court funds), leaving the City a balance of about $8.6 million in what, primarily, are reserve funds. If the adopted FY 2021-22 goes according to plan, the amount held in reserve will decrease by $1,770,000 over the course of the year, leaving the City with about $6.8 million in, primarily, reserve funds. (Usually the drawdown is less than what is budgeted due to lower than expected operating expenditures and capital projects that carry over into the next budget cycle.) The City's total operating budget for FY 2022-22, less capital expenditures, contingency funds, and dedicated court funds, is $3,680,065. With roughly $3.7 million in annual operating costs, the current $8.6 million in reserves would carry the City for about 28 months and the projected $6.8 million in reserves at the end of this fiscal year would carry the City for about 22 months.

General Ledger Cash Balance Report

As has been mentioned previously, there are differences between the bank account balances and the general ledger cash balance reports. The general ledger report carries in its balance checks that were written in the past which have never been deposited. Also, the instant a transaction is entered into the general ledger, it shows up in the general ledger report, but it can take days for both deposits and withdrawals to clear the bank and be reflected in our bank account balances.

The general ledger cash balance for the various funds through October 31st is about $9 million, about a $20,000 increase from a month ago, and an increase of about $500,000 from a year ago.

General Ledger Report - CVB Fund

As of October 31st, there was $30,334.97 in the CVB bank account. City Secretary Ritchie is planning on transferring the remainder of the funds in our CVB bank account once the auditor has had an opportunity to review the balances.

General Ledger Cash Balance Report - Court Fund

The amount in the Court Fund has increased by about $700 from a month ago.

Cash and Investment Report

As noted above, there was about $9.1 million in the City's accounts as of October 31st, this is roughly the same amount as last month.

Budget Report - General Fund

For the month, expenditures have exceeded revenues by about $9,000.

Budget Report - Utility Fund

For the month, revenues have exceeded expenditures by about $62,000.

Budget Report - CVB

It appears that all the City's HOT revenues are now making their way directly to Somervell County as no activity is shown in this month's budget report.

Sales and Use Tax Report

The State has not posted its sales and use tax figures for November (tax on sales made in September) in time to be included in this packet report. The table provided in last month's packet has been updated to show the funds received during October. The October payment came in at $127,727.12, a 13% increase over last year's payment. For the past 12 months, revenues have increased by 21% over the previous 12 month period.

CITY OF GLEN ROSE
BONDED INDEBTEDNESS AS OF OCTOBER 31, 2021

BOND	MATURES	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
CO/2013 WWTP DESIGN	2022	$ 370,000	$ 32,223	$ 402,223	**$ 35,987**
CO/2016 WWTP CONSTRUCTION	2037	$ 3,520,000	$ 1,238,912	$ 4,758,912	**$ 3,751,553**

	CO/2013 WWTP DESIGN		CO/2016 WWTP CONSTRUCTION		TOTAL ANNUAL PAYMENT
	PAYMENT	INT. RATE	PAYMENT	INT. RATE	
2020-2021			**PAID**		
2021-2022	$ 35,987	2.82%	$ 200,236	1.43%	$ 236,223
2022-2023			$ 238,520	1.60%	$ 238,520
2023-2024			$ 235,960	1.78%	$ 235,960
2024-2025			$ 238,112	1.93%	$ 238,112
2025-2026			$ 234,928	2.06%	$ 234,928
2026-2027			$ 236,529	2.39%	$ 236,529
2027-2028			$ 237,466	2.66%	$ 237,466
2028-2029			$ 237,811	2.76%	$ 237,811
2029-2030			$ 237,843	3.04%	$ 237,843
2030-2031			$ 237,219	3.22%	$ 237,219
2031-2032			$ 236,101	3.36%	$ 236,101
2032-2033			$ 234,549	3.22%	$ 234,549
2033-2034			$ 238,109	3.22%	$ 238,109
2034-2035			$ 236,347	3.21%	$ 236,347
2035-2036			$ 234,445	3.21%	$ 234,445
2036-2037			$ 237,383	3.21%	$ 237,383
	$ 35,987		**$ 3,751,553**		**$ 3,787,540**

NOTE: 1. Payments on interest only are due on February 15th each year and payments on principal and interest are due on August 15th each year for each of the two bond issuances.

2. The THE CO/2013 WWTP DESIGN AND CO/2016 WWTP CONSTRUCTION DEBT ARE PAID WITH UTILITY SYSTEM REVENUES.

CITY OF GLEN ROSE
SALES AND USE TAX REPORT

Report for November Council Packet

	2020	2021	% Change
January	84,303.71	109,714.93	23.16%
February	119,025.55	168,437.23	29.34%
March	91,503.74	109,932.23	16.76%
April	83,459.16	101,103.73	17.45%
May	108,165.93	171,528.37	36.94%
June	100,858.20	136,631.88	26.18%
July	114,263.74	129,574.66	11.82%
August	125,484.48	168,800.51	25.66%
September	122,785.60	125,589.65	2.23%
October	110,856.26	127,727.12	13.21%
	2019	2020	
November	104,688.03	130,155.64	19.57%
December	112,590.53	134,172.50	16.09%
TOTAL	**1,277,984.93**	**1,613,368.45**	**20.79%**

Comparison of sales tax revenue for the most recent 12 month period versus that of a year ago. The number reported for October is for sales made in August. There's always a 2 month lag.

CITY OF GLEN ROSE
GENERAL LEDGER CASH BALANCE REPORT BY FUND
October 31, 2021

	FUND	CURRENT BALANCE	MONTH AGO BALANCE	YEAR AGO BALANCE
1	GENERAL	$5,192,794.51	$5,187,640.83	$6,087,592.57
2	UTILITY	$3,736,071.61	$3,719,380.94	$2,303,950.50
3	CVB	$30,234.00	$30,231.76	$90,016.93
5	COURT*	$20,395.82	$19,659.12	$3,955.30
	TOTAL	**$8,979,495.94**	**$8,956,912.65**	**$8,485,515.30**

*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE

October 2021

TEXPOOL	**$3,653,846.84**
BANK	**$2,921,979.17**
TEXSTAR	**$2,530,678.08**
TOTAL	**$9,106,504.09**

TEXPOOL

UTILITY SYSTEM REVENUE BOND RESERVE	0.04%	$246,118.03
WATER AND SEWER FUND	0.04%	$1,792,000.87
GENERAL FUND RESERVE	0.04%	$1,615,727.94
TOTAL TEXPOOL INVESTMENTS		$3,653,846.84

TexSTAR

GENERAL	0.01%	$2,530,678.08

FFB BANK ACCOUNTS

OAKDALE ELECTRICITY DEPOSIT CD	0.03%	$20,030.02
HOTEL OCCUPANCY	0.03%	$30,334.97
TXCDBG	0.03%	$252.38
TWDB 2016 CONSTRUCTION PROJECT	0.03%	$12,553.46
COURT TECHNOLOGY FUND	0.03%	$7,125.58
COURT SECURITY	0.03%	$7,412.30
MUNICIPAL JURY FUND	0.03%	$101.38
TRUANCY AND PREVENTION FUND	0.03%	$5,258.19
CUSTOMER DEPOSIT ACCOUNT	0.03%	$178,047.30
POOL CASH	0.03%	$2,680,893.61
TOTAL BANK BALANCES		$2,921,979.17

Investments are in compliance with the Investment Policy for the City of Glen Rose

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Consider approval or other action regarding resolution designating City Council meeting place and schedule for 2022.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Resolution designating City Council meeting place and schedule for 2022		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Every year at this time the Council adopts a resolution designating the place and schedule for 2022 City Council meetings. Should the need arise, the resolution can be amended to add meeting dates and designate other meeting places.

RECOMMENDED ACTION:

Approve resolution as presented.

CITY OF GLEN ROSE
RESOLUTION #2021-31

A RESOLUTION OF THE CITY OF GLEN ROSE, TEXAS, DESIGNATING THE TIME AND PLACE OF REGULAR COUNCIL MEETINGS DURING 2022.

WHEREAS, the City of Glen Rose is a Type A General Law municipality, and is subject to the laws of the State of Texas as they apply to such municipalities; and,

WHEREAS, Section 22.038(a) of the Texas Local Government Code requires that the Governing Body of a Type A General Law municipality adopt a resolution determining the time and place of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS HEREBY:

Determines to conduct its regularly scheduled 2022 Council Meetings at City Hall at 201 NE Vernon Street at 5:30 p.m. on the second Tuesday of each month and on the fourth Tuesday of May, June, July, August, and September.

Passed and approved this the 9th day of November, 2021.

Approved:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Jim Holder, Public Works Director**

ITEM: Public Works Director Report
- Update on progress of city projects

Public Works Director Report

October 2021

Demand- average daily demand was 413,000 Gallons per Day (G.P.D.)

Total Monthly Production – 12,803,000 gallons

Pumping Capabilities -3.5 Million Gallons per Day (MGD) the daily pumping capability is a combined figure representing the Somervell County Water District's daily pumping capability in addition to the production capabilities of 5 water wells owned and operated by the City of Glen Rose.

- **Water Well #4 Replacement Project**

  On February 18, 2021, the city received a letter from the TCEQ acknowledging that the minimum requirements for the construction of the new well have been met. The well is approved for use temporarily, and the continued use of the well is based on the following conditions. Additional chemical analysis performed by TCEQ is required, along with routine tap sampling for lead and copper during two consecutive six-month periods, and water quality parameter sampling (WQP). A new 150' sanitary control easement will be required as well. The additional sampling is considered standard procedures when there is an additional source of drinking water added to a public water system. After successful monitoring with no action level exceedances the water system will be eligible to have a reduced monitoring schedule again. TCEQ collected water samples from the new well, for chemical analysis on Wednesday September 1, 2021. Environmental Laboratory Services collected water quality parameter (WQP) samples on Thursday September 23, 2021. The WQP samples will now be collected on a quarterly schedule for the next three quarters.

- **Grand Avenue Lift Station Reconstruction Project**

  The Texas Water Development Board (TWDB) issued a letter to the city on January 3, 2021, acknowledging the review, and acceptance, of the contract documents for the lift station project. The pre-construction conference was held at City Hall on Thursday January 14, 2021. A Notice to Proceed letter was issued to Rey-Mar Construction on Monday, January 25, 2021. The estimated number of days for construction completion is 230 days. Rey-Mar Construction began excavation at the project site on Monday, February 22. The wet-well has been installed, along with the additional manhole (change-order No.1). Backfilling, and compaction, have been completed around the wet-well and manhole. The dry auger bore,

crossing Barnard Street to the north, and up the hill to the electrical panel site, has been completed, along with the installation of electrical conduits. The concrete slabs have been poured for the electrical panels, and junction boxes. The electrical contractor has completed the process of pulling wire through the conduits, and installing the control panels. Site clean-up on the south side of the Paluxy River (along the Riverwalk) has also been completed. The fence around the perimeter of the wet-well, and vaults has been erected and final grade has been established in and around the fenced area. We are currently waiting for TNMP Co. to install the electrical service. The pumps and controls will be tested and commissioned once TNMP has completed their installation process. Substantial completion for this project is expected to be before Thanksgiving.

- **Well #4 100,000 Gallon Ground Storage Tank Replacement Project**
  The plans and specifications for the proposed replacement ground storage tank at Well Site No.4 have been completed and were submitted to the Texas Commission on Environmental Quality (TCEQ) for review on Wednesday, January 20, 2021. Included in the submittal were photos of the existing problems, and a letter from the engineer, requesting an expedited review process, due to the nature of the existing situation. On February 19, 2021 Enprotec/Hibbs & Todd received a letter from the TCEQ notifying them of the successful review and acceptance of the plans and specifications that were submitted on January 20th. Bids were accepted at City Hall until March 31, 2021 at 2:30 pm. There was a total of four bids received, opened publicly and read out-loud. City Council awarded the project to Dake Construction at the April meeting and the construction documents have since been signed. A pre-construction conference was completed on Friday June 4th. Dake Construction has completed the fabrication, and painting, of the welded steel ground storage tank at Well Site # 4. The new steel tank was disinfected and filled on Monday September 27th. A bacteriological sample was collected and delivered to Bio-chem Lab. The old tank has been demolished and removed from the property. The new water lines have been installed, and the final grade has been established, and seeded with grass. There is some site clean-up needing to be finished, as well as, some pipe insulation work before final completion can be considered, but it does appear that the project will be completed sometime in November.

- **Hwy 67 East & CR 303 Wastewater Collection System Improvements Project**
  Sealed bids were accepted at City Hall until May 18, 2021. A total of seven bids were accepted. The bids were opened publicly and read aloud. FM Utilities, LLC was the lowest qualified bidder with a bid of $472,840.51. City Council awarded the contract to FM Utilities, LLC at the April meeting. A Notice of Award letter has been submitted to FM Utilities along

with contract documents. The executed contract documents have been received and the pre-construction conference was held on July 1st at City Hall. A notice to proceed has been issued dated July 12, 2021. The number of calendar days for substantial completion of the project was set at 120 days. The required final completion date is October 29, 2021. After the Notice to Proceed letter was issued, it was discovered that there was a shortage of sewer pipe available to the contractors. Therefor we have had a delay in the project start date. The pipe has since been delivered (on Monday August 2nd) to the job-site and mobilization of equipment and other materials have begun. The Hwy 67 bore, from the south side of Hwy 67 to Bull Adams Lane, has been successfully completed. Installation of the portion of the wastewater collections main to the western end of the project has begun. The sewer collection improvements on the south side of Hwy 67 are nearing completion. The sewer main has been completely installed along Bull Adams Lane, from Rainbow Village RV Park, to the northwest corner of the Squaw Valley Meadows Sub-division. Estimated completion of the project is mid-November.

- **Emergency Back-up Power for Well Sites & Lift Stations**

  An emergency on-site generator has been installed, tested, and is currently supplying emergency back-up power for the Public Works maintenance facility. It operates off of natural gas, and is large enough to power the entire facility. Having an alternate source of electricity at the maintenance facility will enable constant, uninterrupted communications with the SCADA system, ensuring a much faster response time when problems arise. Also, three used generators have been purchased from Federal Surplus Properties. One will constantly supply on-site emergency power at Well Site No. 3. Another will supply power at well No. 2, and the other will be mounted on a trailer for use at six of eight different sewer lift stations. Each of the eight existing lift stations are equipped with a quick connect and a transfer switch to allow for a quick, alternate power source. The city already owns a trailered generator capable of powering the remaining two lift stations, as well as, the water well sites. We are planning to equip each water well site with emergency quick connects, and transfer switches. Once the equipment has been purchased and installed, a written plan will be created for city staff to utilize during emergency situations. New emergency preparedness planning requirements for all water utilities in Texas require that the Public Water System complete critical load notifications to each electrical utility provider, retail provider, the Public Utility Commission (PUC), and the County Emergency Management office. This notification identifies the locations of each critical needs facility, and gives a general description, along with emergency contact information. The deadline for this notification was November 1st. Additionally, the Public Water System must submit to TCEQ an Emergency Preparedness Plan (EPP) no later than March 1, 2022, and implement the EPP no later than July 1, 2022, or upon final TCEQ approval.

- **Spanish Oak Trail & Hilltop Drive Water Line Improvements Project**
  This project is currently in the design phase with Enprotec/Hibbs and Todd. ***The existing section of 10" a/c water line that was recently identified along Hereford Street (from the 700 block of Hereford Street to City Well Site No.3 near Tom Rumph Road) has been added to the scope of work for this water line improvements project. The project engineers have had their survey crew surveying the job-site during the first week of August.***

- **Valleyview Street Re-construction Project**
  This project is currently in the design phase with Enprotec/Hibbs & Todd.

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER SYSTEM NAME: City of Glen Rose PWS ID No.: 2130001

Report for the Month of: Oct 2021

Number of Active Service Connections this Month: 1298

	WATER PRODUCTION					
	Pumpage to storage and distribution X 1000 Gals					
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		163		156		319
2		146		208		354
3		158		273		431
4		99		239		338
5		91		418		509
6		77		320		397
7		0		573		573
8		0		301		301
9		0		465		465
10		0		437		437
11		0		422		422
12		0		585		585
13		0		349		349
14		0		322		322
15		0		369		369
16		0		429		429
17		0		401		401
18		0		378		378
19		0		234		234
20		0		614		614
21		0		487		487
22		0		347		347
23		0		406		406
24		0		551		551
25		0		381		381
26		0		438		438
27		0		385		385
28		0		393		393
29		0		336		336
30		84		359		443
31		76		333		409
Total		894		11,909		12803
Avg		29		384		413
Max		163		614		614
Min		0		156		301

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's Signature: Joel Mills Date: 11-1-21

Certificate No. and Class: WG0012979

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Buck Martin, Police Chief**

ITEM: Police Department Report
- Police Activity Report

City Of Glen Rose
POLICE DEPARTMENT
201 NE Vernon St., Glen Rose, TX 76043

GLEN ROSE POLICE DEPARTMENT MONTHLY REPORT

- **10/03/21---1) Sexual Assault @ Glen Rose Inn & Suites**
  2) Interview Victim @ Texas Health Harris Methodist Hospital in Cleburne

- **10/12/21---1) Municipal Court**

- **10/15/21---1) Interview Victim @ Bosque County Jail**
  2) Minor Accident 1100 Blk NE BBT

- **10/17/21---1) Arrested Male Subject for Assault Family Violence & Injury to a Child**

- **10/19/21---1) Presented Felony DWI Case to Grand Jury**
  2) Spoke w/Complainant on Elm St. ref--Harassment

- **10/22/21---1) Spoke w/Subjects on Square ref--Obstructing Highway or Other Passageway**

- **10/30/21---1) Set up PD Table for Safe Treat on Square**

69 Citations-(3 of these on Barnard for Parking Violations, 1 for City Ordinance for Dog @ Large), 3 Written Warnings, 8 Verbal Warnings

Chief Martin #800

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Kyle Reeves, Building Official**

ITEM: Building, Planning, and Code Enforcement Report
- Update on progress of city projects

City of Glen Rose

October Building / Code Department Monthly Report

Permits

Permit Type	Permit#	Address	Payment Date	Amount Paid
Building	BLD21-000069	308 Austin Road	10/25/2021	100.00
Building	BLD21-000069	308 Austin Road	10/25/2021	2812.50
Building	BLD21-000069	308 Austin Road	10/25/2021	3825.00
Building	BLD21-000069	308 Austin Road	10/25/2021	500.00
Building	BLD21-000069	308 Austin Road	10/25/2021	595.00
Building	BLD21-000069	308 Austin Road	10/25/2021	175.00
Building	BLD21-000069	308 Austin Road	10/25/2021	25.00
Building	BLD21-000063	600 Webster Street	10/11/2021	25.00
Building	BLD21-000066	604 SW Barnard Street	10/14/2021	25.00
Building	BLD21-000067	108 Heritage Place	10/18/2021	25.00
Building	BLD21-000068	121 Progress Street	10/22/2021	1026.25
Building	BLD21-000070	167 Valley View	10/26/2021	1400.40
Building	BLD21-000072	111 Mesa Drive	10/29/2021	1556.20
Building	BLD21-000073	115 Mesa Drive	10/29/2021	1733.95
Building	BLD21-000074	113 Mesa Drive	10/29/2021	1733.95
		Building Total		**$15,558.25**

Certificate of Occupancy

Cert. Occupancy	CO21-000018	111 SW Barnard Street	10/15/2021	15.00
Cert. Occupancy	CO21-000019	200 East Elm Street Suite D	10/21/2021	15.00
Cert. Occupancy	CO21-000015	505 SW Big Bend Trail	10/12/2021	15.00
		Cert. Occupancy	**Total**	**$45.00**

Electrical

Electrical	ELE21-000036	400 Big Bend Trail	10/14/2021	90.00
Electrical	ELE21-000037	402 Walker	10/25/2021	113.75
		Electrical	**Total**	**$203.75**

Garage Yard Sale

Garage Yard Sale	GYS21-000039	504 Franklin Drive	10/08/2021	5.00
Garage Yard Sale	GYS21-000046	116 Pecos Street	10/14/2021	5.00
Garage Yard Sale	GYS21-000047	601 South Jefferson	10/19/2021	5.00
Garage Yard Sale	GYS21-000048	1003 College Avenue	10/21/2021	5.00
Garage Yard Sale	GYS21-000049	105 Wheeler Street	10/27/2021	5.00
		Garage Yard Sale	**Total**	**$25.00**

Irrigation

Irrigation/Backflow	IBF21-000007	1807 Texas Drive	10/20/2021	50.00
		Irrigation/Backflow	**Total**	**$50.00**

Mechanical

Mechanical	MCH21-000023	148A Valley View Street	10/26/2021	220.00
Mechanical	MCH21-000010	101 Ridge Court	10/27/2021	80.00
		Mechanical	**Total**	**$300.00**

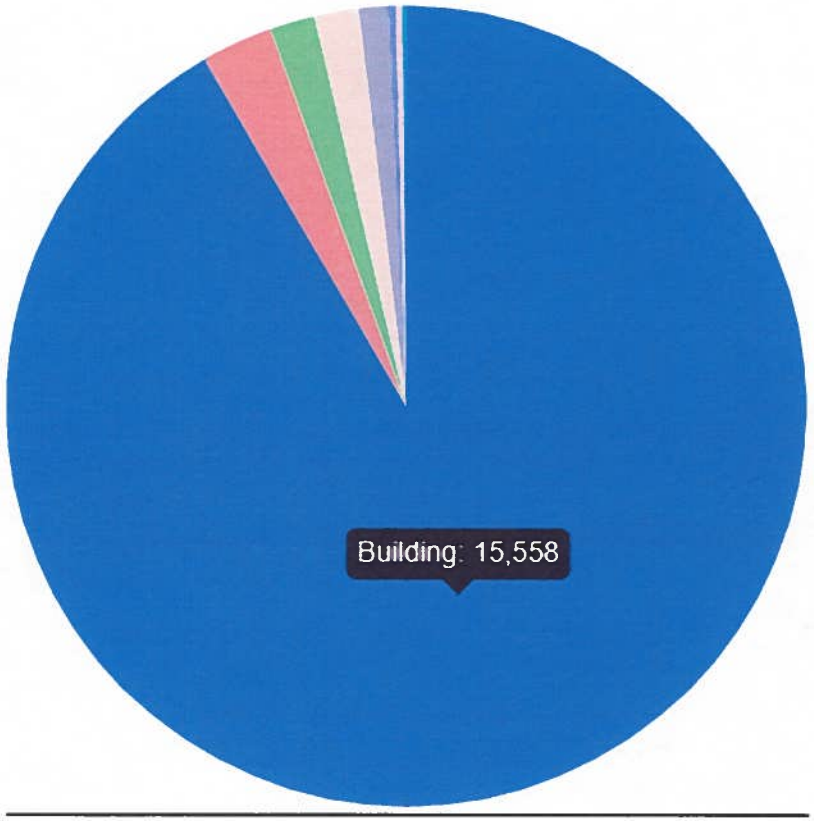
Plumbing

Plumbing	PLU21-000044	1021 Holden Street	10/26/2021	45.00
Plumbing	PLU21-000054	1021 Holden Street	10/11/2021	225.00
Plumbing	PLU21-000055	202 Hereford Street	10/20/2021	65.00
Plumbing	PLU21-000056	102 Rio Grande	10/18/2021	45.00
Plumbing	PLU21-000058	1207 NE B B Trail Unit N&M	10/20/2021	60.00
Plumbing	PLU21-000057	1021 Holden Street	10/27/2021	50.00
		Plumbing	**Total**	**$490.00**

Sign

Sign Permit	SGN21-000011	201 West Gibbs Boulevard	10/11/2021	25.00
Sign Permit	SGN21-000012	802 SW Big Bend Trail	10/22/2021	75.00
Sign Permit	SGN21-000013	802 SW Big Bend Trail	10/22/2021	75.00
Sign Permit	SGN21-000015	1610 NE Big Bend Trail	10/15/2021	38.00
Sign Permit	SGN21-000016	1610 NE Big Bend Trail	10/15/2021	25.00
Sign Permit	SGN21-000017	1610 NE Big Bend Trail	10/15/2021	25.00
Sign Permit	SGN21-000019	505 SW Big Bend Trail Ste B	10/29/2021	50.00
		Sign Permit	**Total**	**$313.00**

All Permits Total **$16,985.00**



Payments by Permit Type								
Building	$15,558	91.6%	Mechanical	$300	1.8%	Sign Permit	$313	1.8%
Plumbing	$490	2.9%	Electrical	$204	1.2%	Irrigation/Backflow	$50	0.3%
C.O.	$45	0.3%	Garage Sale	$25	0.1%			

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Christy Wilson, Lead Animal Control Officer**

ITEM: Animal Control Report
- Animal Control Activity Report

In/Out Summary by Species
Criteria:
Enter from date: 10/01/2021
Enter to date: 10/31/2021

STARTED OCT. 1 WITH 22 CATS AND 4 DOGS
ENDED OCT. 30 WITH 11 CATS 5 DOGS

Animals In
Total Animals Brought In - Cat: 38
Total Animals Brought In - Dog: 6
Total Animals Brought In: 44

Total Animals Returned From Adoption - Cat: 1
Total Animals Returned From Adoption: 1

Total Animals Returned From Fostering - Cat: 7
Total Animals Returned From Fostering: 7

Total Animals In: 52

Animals Out
Total Animals Adopted - Cat: 3
Total Animals Adopted - Dog: 1
Total Animals Adopted: 4

Total Animals Euthanised - Cat: 25
Total Animals Euthanised: 25

Total Animals Fostered - Cat: 7
Total Animals Fostered: 7

Total Animals Reclaimed - Dog: 1
Total Animals Reclaimed: 1

Total Animals Transferred Out - Cat: 21
Total Animals Transferred Out - Dog: 8
Total Animals Transferred Out: 29

Total Animals Out: 66

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Kelly Harris, Somervell County Tourism**

ITEM: CVB / Tourism Report



October 2021

Finally, the traveling stops for a bit and we can catch a big breath and plan for the Holidays as well as get some organizational things taken care of. October was a very busy month.

1. October 1-2 – Glen Rose was crazy busy! Paluxy Pedal, Oakdale Bluegrass, Glen Rose Wine & Art Festival, The Promise, and so many more activities were going on. This particular weekend was one of our busiest.

2. October 5-8 – TML Conference (Houston) - Discovered that some of the Holiday décor companies actually lease their stuff and will deliver, set up and take down. This is something that I will be looking into.

3. October 10-11 – State Fair Travel Booth - We represented Glen Rose and the Golden Nugget Region at the Texas Travel Booth at the Go Texan Building. Sunday was a good steady crowd. Monday was a veritable nightmare of people due to it being the last week of the State Fair as well as Columbus Day holiday. This show is one of the best shows of the year.

4. October 19-22 - Texas Association of Venues and Facilities annual conference. This was the first year to attend this conference. It will be a good testing ground on how much business this association can draw to Glen Rose's many facilities and venues. We made some great contacts there. One also gives a great discount on promotional items, table covers, etc. to members of the Association.

5. October 23-24 - Irving Wedding Show - We set up on Saturday for this show. We were also able to walk around and get some booth ideas for our future wedding shows. This show was amazing. It was non-stop talking from the time it opened to the time it closed. Two days after show I booked a vow renewal at Heritage Park and sent another couple to Country Woods Inn for wedding discussions. This is a market that has never been tapped into for Glen Rose Somervell County. Once they got past the Tourism and let us show them venues the response was amazing! This show we will attend next year.

6. October 30-31 - San Antonio Wedding Show - This show was not near the success of the Irving Show. It started an hour late. They had a fashion show in the middle of the event which took the couples away from vendors for almost another hour. It was in a metal building that wasn't even a quarter full. We will not be going back to this show. However, Whole Heart Blessings loaned us some silk bridal bouquets and we were able to make our booth more bridal. Tiffany put together a video which we ran on a TV showing off the different venues in Glen Rose, Somervell County.

7. October 30 – Safe Treats on the Square - Tiffany and Pearl did an outstanding job on Safe Treats this year. It was one of the largest that we have had to date. Families from Walnut Springs, Granbury and other surrounding towns came to celebrate with us. A big thank you goes out to all of the businesses and

organizations who helped with booths and games for the kids this year. The Somervell County Museum was taking photos of the kids and families.

8. The CVB is having the "Group Meetings" again on the first Wednesday of the month at Barnard's Mill. This meeting keeps businesses, organizations, and citizens updated on what is going on and upcoming events. There have already been two meetings and the second meeting doubled in numbers. Since I was out of town, Tiffany took over the October meeting for me.

9. The CVB Advisory Board meeting was held on October 13th at the CVB. We went over the report that I had turned in to the Council.

10. We have been posting information about the Christmas parade and Tree Lighting. We have already had quite a few vendors interested in that Christmas Event around the square. This will all occur on November 27 from noon until the tree lighting ceremony is over.

11. We are receiving vendors for Heritage Christmas already. All of the cabins have been adopted to decorate this season. We will have a meeting for all volunteers interested in helping decorate our park for the holidays this year on Tuesday, November 9 at 9:00 am at the Heritage Park Pavilion.

We have a new phone system, we are still working on the glitches, but our phone number is 254-897-3081. We no longer are connected with the county phone extension system. The City Spectrum account for this building has now been switched over to the County for our internet provider service.

We still need the Instagram password in order to get more analytics.

Attached you will find the numbers from Pearl on calls, visitors, mail outs and calendar of events. Also you will find information and analytics from Tiffany from Social Media.

November

2021 Calendar of Events

Dinosaur Valley State Park

November 6,7,13,14,20,21,26,27,28	Track Talk	10:00AM & 3:30PM
November 6, 14	Junior Ranger Academy	2:00PM
November 6	Solar System Walk	7:00PM
November 6	Star Party	8:00PM
November 7, 20	ATLATL	2:00-3:00 PM
November 13, 28	Over Look Hike	11:00AM 1:00PM
November 14	Park Entrance is FREE (In Honor of Veterans Day)	all day
November 21	Edible Plant Talk	2:00PM
November 26	Black Capped Vireo Hike	10:00AM
November 27	Primitive Prairies	11:00AM
November 27	Fire building 101	2:00PM

Downtown

November 14	Paisley Reese & Tracks In Time Too 5th Year Anniversary Bash	4:00PM-7:00PM
November 26	Shop Downtown Shops For DINO FRIDAY	All Day Event
November 27	Merry & Bright Christmas Celebration	12:00PM
November 27	Merry & Bright Lighted Christmas, Parade	6:00PM
November 27	Lighting Of the Down Town Christmas Tree	8:00PM
November 27	Light Up Heritage Park	6:00PM

Fossil Rim Wildlife Center

Closed on Thanksgiving Day

Somervell County Expo Center

Every Wednesday	Expo Barrel Jackpot	
November 2-7	Extreme Cowboy World Championship	All Day Event
November 12	Gypsy Hearts Market	11:00AM -7:00PM
November 13	Gypsy Hearts Market	10:00Am-6:00PM
November 14	Gypsy Hearts Market	11:00AM-4:00PM
November 16	CK's Roper Appreciation Jack Pot	All Day Event
November 20-21	Show Me The Money (Ranch Sorting)	All Day Event

Other

November 12-13	Pioneer Days@ Chisholm Trail Outdoor Museum 9:00AM-6:00PM



October	CVB	Visitors	Mailouts
Fri-1	10	22	
Sat-2		27	30
Sun-3	Off	Off	
Mon-4	12	20	
Tue-5	6	25	
Wed-6	10	12	
Thur-7	5	10	
Fri-8	10	27	
Sat-9		45	21
Sun-10	Off	Off	
Mon-11	Holiday	Holiday	
Tue-12	10	27	
Wed-13	5	4	
Thur-14	10	9	
Fri-15	6	30	39
Sat-16		53	21
Sun-17	Off	Off	
Mon-18	12	17	
Tue-19	9	19	
Wed-20	9	20	
Thur-21	20	6	6
Fri-22	13	18	
Sat-23	5	20	
Sun-24	Off	Off	
Mon-25	10	10	6
Tue-26	17	15	
Wed-27	16	9	
Thur-28	11	23	
Fri-29	5	27	21
Sat-30	1	20	
Sun-31	Off	Off	

		Mailouts in Texas	Total Mailou
212	515	144	

Glen Rose Convention & Visitors Bureau › Page Insights

Page Insights

- Overview
- Business Suite
- Creator Studio
- Followers
- Ads
- Likes
- Reach
- Page Views
- Actions on Page
- Posts
- Branded Content
- Events
- Videos
- Stories
- People
- Messages

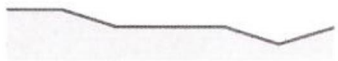
Promote

We have insufficient data to show for the selected time period.

79
Total Page Views 6%



15
Page Likes 6%



Post Reach
October 28 - November 3

2,912
People Reached 9%



Story Reach
October 28 - November 3

Get Story Insights

See stats on how your Page's recent stories have performed.

Learn more

Recommendations
October 28 - November 3

We have insufficient data to show for the selected time period.

Post Engagement
October 28 - November 3

509
Post engagement 18%



Responsiveness
As of November 1, 2021

80%
Response Rate 60%

2 days 13 hrs
Response Time 1 day 10 hrs

Videos
October 28 - November 3

303
3-Second Video Views 27%



Page Followers
October 28 - November 3

16
Page Followers 7%



Ad Results Have Moved

All the info you're used to seeing, and more, is now in Ad Center. Learn More

Visit Ad Center

Your 5 Most Recent Posts

Create post

Reach: Organic / Paid | Post Clicks | Reactions, Comments & Shares

Published	Post	Type	Targeting	Reach	Engagement	Promote

10/31/2021 8:39 PM		285	8 4	Boost Post
10/31/2021 11:44 AM	We are excited to be in San Antonio today sharing about the variety of wedding venue,	518	12 8	Boost Post
10/31/2021 9:27 AM	Dino Hunt happens TODAY at 11am & 2pm at Dinosaur Valley State Park - Texas Parks	91	0 1	Boost Post
10/31/2021 8:28 AM	Visit Fossil Rim Wildlife Center today for some Spooktacular fun! #exploreglenrose	303	1 0	Boost Post
10/30/2021 8:09 PM	Thank you to everyone that attended Safe Treats! Make sure you tag us at	522	38 0	Boost Post
10/30/2021 4:40 PM	Safe Treats 2021 on the Square and on Hwy 67	286	32 6	Boost Post
10/30/2021 11:54 AM	Safe Treats TONIGHT from 4-6pm	114	24 2	Boost Post
10/30/2021 10:20 AM	FossilMania at The Somervell County Expo Center	96	36 3	Boost Post
10/30/2021 7:54 AM	The Promise - Glen Rose, TX is having their final performance of the season tonight at	284	1 1	Boost Post
10/29/2021 7:34 PM	Visit Sugarbiscuits & Company tomorrow before Safe Treats in Glen Rose Town	121	2 0	Boost Event
10/29/2021 5:47 PM	We are just 1 day away from Safe Treats in Glen Rose Somervell County! Stop by any of	1.4K	16 19	Boost Post
10/28/2021 11:52 AM	It's the most wonderful time of the year at Squaw Valley Golf Course This tournament	284	0 1	Boost Post
10/28/2021 9:25 AM	Check out the list of these family friendly events taking place across Glen Rose	360	1 10	Boost Post
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10/01/2021 8:45 AM	Bluegrass Festival starts TODAY at Oakdale Park October 1 - October 3 2021 Enjoy for	267	3 2	

Insights

Last 28 days: Oct 7, 2021 – Nov 3, 2021

Results

Export

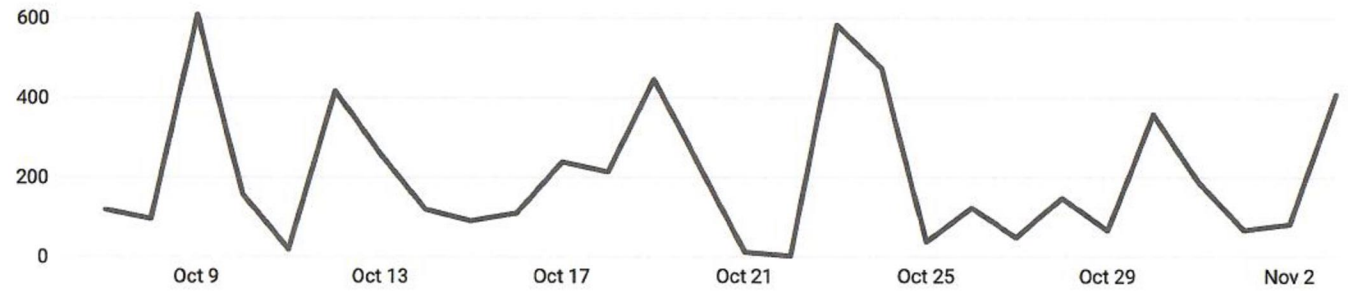
Facebook Page Reach

13,718 92.3%



Instagram Reach

2,107 3%



Insights

Lifetime: Oct 4, 2018 – Nov 3, 2021

Audience

Export

Current audience | Potential audience

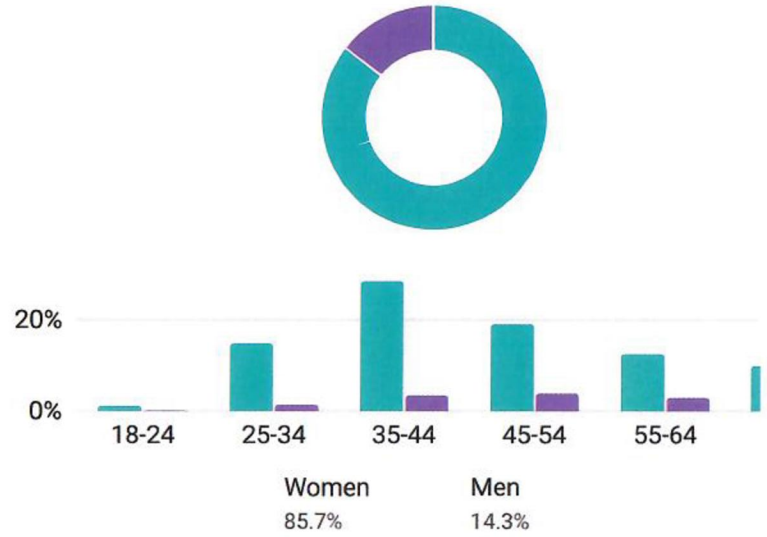
Facebook Page Likes

5.1K

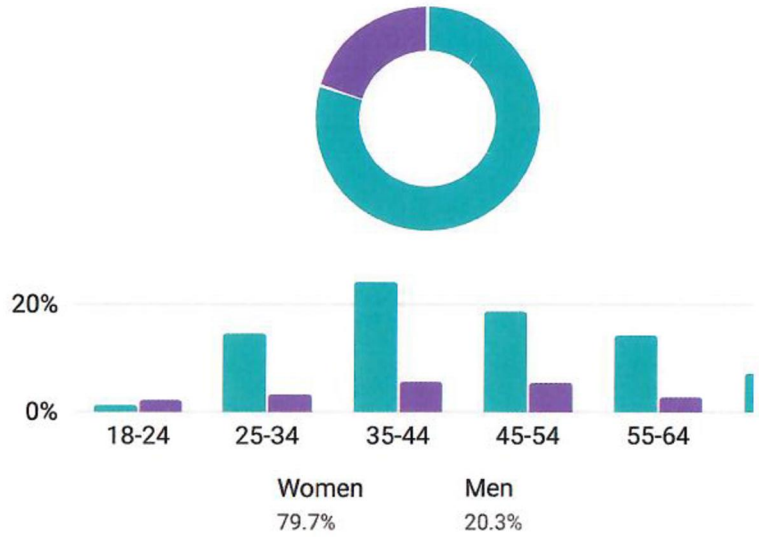
Instagram Followers

652

Age & Gender



Age & Gender



Top Cities

Glen Rose, TX	15.9%
Fort Worth, TX	7.2%
Granbury, TX	

Top Cities

Glen Rose, TX	13.8%
Granbury, TX	4.4%
Fort Worth, TX	

Insights

Lifetime: Oct 4, 2018 – Nov 3, 2021

Top Cities

Glen Rose, TX	15.9%
Fort Worth, TX	7.2%
Granbury, TX	4.9%
Dallas, TX	4.2%
Houston, TX	2.8%
Cleburne, TX	2.7%
San Antonio, TX	2.4%
Arlington, TX	2.1%
Stephenville, TX	1.6%
Burleson, TX	1.2%

Top Cities

Glen Rose, TX	13.8%
Granbury, TX	4.4%
Fort Worth, TX	4%
Dallas, TX	2.5%
Stephenville, TX	2.1%

Top Countries

United States	99.2%
Nigeria	0.1%

Top Countries

United States	66.4%
Mexico	0.6%
Taiwan	0.3%

Somervell County Texas › Page Insights

Page Insights

- Overview
- Business Suite
- Creator Studio
- Followers
- Ads
- Likes
- Reach
- Page Views
- Actions on Page
- Posts
- Branded Content
- Events
- Videos
- Stories

Promote

time zone of your ad account.

Actions on Page
October 7 - November 3

We have insufficient data to show for the selected time period.

Page Views
October 7 - November 3

311
Total Page Views 35%



Page Likes
October 7 - November 3

73
Page Likes 30%



Post Reach
October 7 - November 3

12,069
People Reached 22%



Story Reach
October 7 - November 3

Get Story Insights

See stats on how your Page's recent stories have performed.

Learn more

Recommendations
October 7 - November 3

We have insufficient data to show for the selected time period.

Post Engagement
October 7 - November 3

6,008
Post engagement 36%



Videos
October 7 - November 3

4,430
3-Second Video Views 27%



Page Followers
October 7 - November 3

80
Page Followers 36%



Ad Results Have Moved

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Create post

Reach: Organic / Paid Post Clicks Reactions, Comments & Shares

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Insights

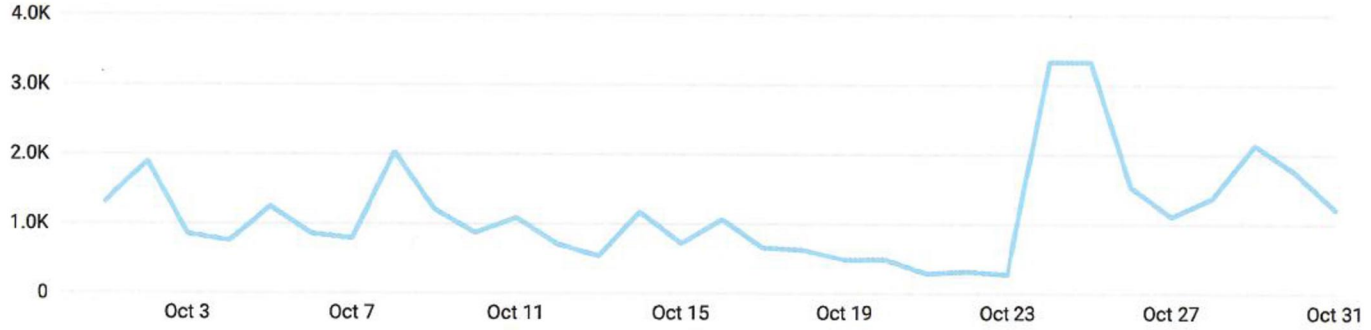
Oct 1, 2021 – Oct 31, 2021

Results

Export

Facebook Page Reach

13,825 2.4%



Instagram Reach

2,291 128.4%



Insights

Lifetime: Oct 4, 2018 – Nov 3, 2021

Audience

Export

Current audience | Potential audience

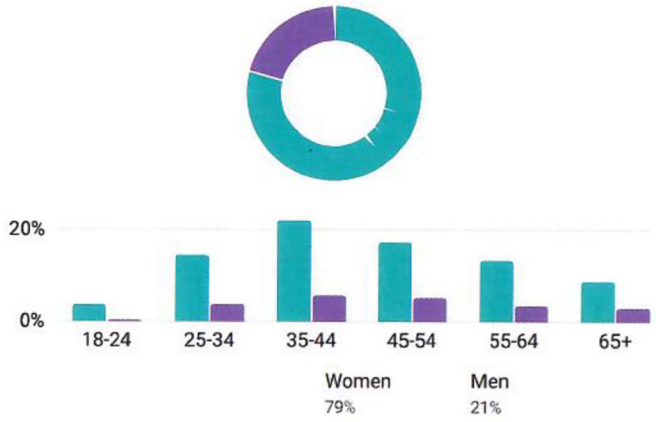
Facebook Page Likes

2.4K

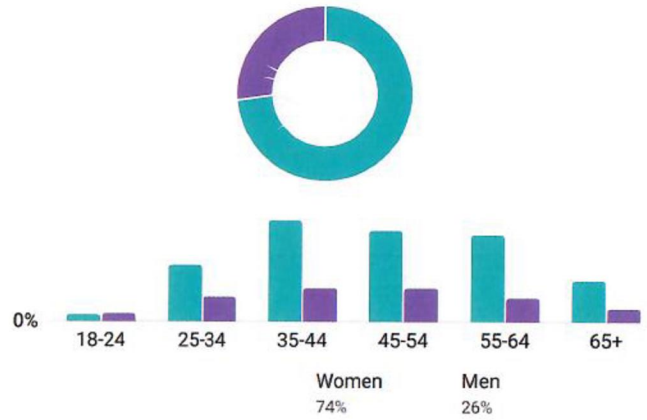
Instagram Followers

570

Age & Gender



Age & Gender



Top Cities

Glen Rose, TX 40%

Granbury, TX 6%

Cleburne, TX 3.4%

Fort Worth, TX 3.3%

Stephenville, TX 3.2%

Rainbow, TX 2.3%

Nemo, TX 1.3%

Top Cities

Glen Rose, TX 25.8%

Fort Worth, TX 3.9%

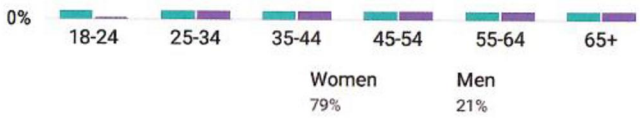
Granbury, TX 3.3%

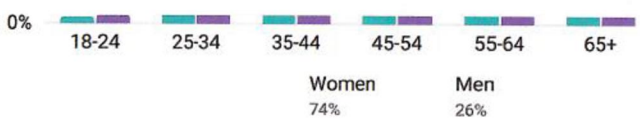
Nemo, TX 2.5%

Rainbow, TX 1.9%

Insights

Lifetime: Oct 4, 2018 – Nov 3, 2021





Top Cities

Glen Rose, TX	40%
Granbury, TX	6%
Cleburne, TX	3.4%
Fort Worth, TX	3.3%
Stephenville, TX	3.2%
Rainbow, TX	2.3%
Nemo, TX	1.3%
Walnut Springs, TX	1.3%
Weatherford, TX	0.9%
Burleson, TX	0.8%

Top Cities

Glen Rose, TX	25.8%
Fort Worth, TX	3.9%
Granbury, TX	3.3%
Nemo, TX	2.5%
Rainbow, TX	1.9%

Top Countries

United States	99.3%
Canada	0.2%
Mexico	0.1%

Top Countries

United States	76.3%
Brazil	0.2%
Indonesia	0.2%
Iran	0.2%
Mexico	0.2%

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Michael Leamons, City Administrator**

ITEM: City Administrator Report

City Administrator Report
October 2021

Following is a list of some of the more significant and/or time-consuming transactions I was involved in during the month:

1. Reviewed the October Council agenda with Mayor Douglas and City Secretary Ritchie. Helped prepare the packet. Prepared Administrator Report and monthly financial reports.
2. Obtained the electrical easement from the Water District, filed it, and forwarded it to TNMP.
3. Submitted additional information for our ARPA grant.
4. Attended the TML annual conference in Houston.
5. After the conference, I began taking steps to improve our cyber security. Met with our IT contractor, BizProTec and reached out to Cave Consulting and Fundview. To meet with Todd Cave on 11-10-21.
6. Our new water tank on Bryant Street was brought on line and the old one was drained and removed. According to Public Works Director Holder it is a wonder that it hadn't failed.
7. Worked with Building Official Reeves and Engineer Hay to make sure all of the latter's comments had been addressed prior to the Phase II plat of Rock Ridge Estates being approved by Council. Everything was addressed and the plat was approved and filed.
8. Drafted 3 ordinances for the November Council meeting (ROW Management, Utility Billing, No Parking Zone on NE Barnard at Glen Lake Camp.).
9. Still waiting on the bond or letter of credit so that the Squaw Valley Meadows plat can be filed. Followed up with Mr. Gosdin, but he is not yet ready.
10. Never received a response from TWDB on my September email regarding the escrow account that needs to be closed. Re-sent the email requesting action.
11. Consulted with City Attorney Pendleton on converting temp agency employee to a permanent employee, the ROW Management Ordinance and theTaylor, Olson bill, a 380 Agreement, and another bond proposal for the Squaw Creek Meadows subdivision.
12. Chief Martin obtained a PD policy template from the Police Chief's Association that he believes can be tailored to fit our department's needs. This will probably be presented to you at your December meeting.
13. Responded to questions about the City's plans to hire a second police officer from reporter Jay Hinton.
14. Met with Building Official Reeves, Public Works Director Holder, and the developer to discuss plans for the subdivision next to 7-Eleven. Since then, a petition for annexation has been submitted and staff responded by submitting a Development Agreement (which has to be declined before the property can be annexed. The developer has reached out to SCWD to obtain permission for the annexation.
15. Determined that the 2009 Comprehensive Plan was adopted. Reached out to Freese Nichols and Public Management for proposals for updating that plan.
16. Met with Holder, Reeves, developer Roger Montoya and his architect to discuss a proposal for a subdivision adjacent to Golden Heights.
17. Worked with staff to resolve a lingering problem with our new utility billing system software.
18. Consulted with TML legal staff on how to handle billing (and service disconnects for unpaid bills) where Somervell County Water District is providing water service.
19. With the help of Public Works Department staff, we installed the new automatic transfer switch and wired and started the new natural gas generator at the Utility Yard.
20. Received a complaint through our website portal from a tourist about offensive t-shirts being sold at the farmer's market.

21. Worked with Jeremy Dooley, our TxDOT project manager, to submit an AFA for our sidewalk grant project. Hoping to receive approval soon so that we can begin procuring grant administration and engineering services.
22. After I reached out to hospital staff, the hospital's contractor secured the permits needed to install the code compliant backflow protection devices. As of the last report, all but one of the units has been installed.
23. Worked with Building Official Reeves and City Secretary Ritchie to make sure the correct notices were published on the 29th for the zoning for the property beside 7-11 (in the event that it is annexed) and a requested rezoning for a property on Mary Lynn near SW Barnard Street.
24. Submitted an outlay to TWDB on the Grand Avenue Lift Station project to start the process of determining where we stand on city contributions vs TWDB contributions.
25. Addressed concerns raised by some cities electing to return ARPA funds due to the federal strings attached to those funds.
26. Working with staff and Mr. Pollock to arrange an open cut across his driveway for the Hwy 67 sewer main this coming Saturday.

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **11/09/2021**

STAFF REPRESENTATIVE: **Stephanie Ritchie, City Secretary**

ITEM: City Secretary Report

City of Glen Rose
City Secretary's Office
Staff Report for October Activities

1. Compiled, organized, processed, and distributed City Council Packets for October 12, 2021, and October 20 (Cancelled).
2. Posted the minutes and audio/video of September 7, 2021, September 14, 2021, September 22, 2021, and September 28, 2021, Council meetings and posted on website.
3. Completed four sets of minutes from the October City Council meetings for review and approval at the first November City Council Meeting.
4. Posted PW Tech job notice on front kiosk.
5. Accepted application for PW, PD and AC and distributed as necessary.
6. Bulk trash pick up was a success this year and pickups were completed in three days.
7. Participated in Staff meetings.
8. Worked on training arrangements for two PW employees.
9. Served as the Early Voting Clerk for two weeks while early voting was being conducted.
10. Processed and codified all recent Ordinances in the City's Online Code of Ordinances. We held two early voting dates from 7am – 7pm and we were open 12 hours on election day.
11. Worked with Cave Consulting on updates to the city website adding the new TextMyGov widget to our webpage.
12. Met with the Citizen Notification System Committee twice to discuss set up and implementation of the new system.
13. Created the City of Glen Rose a QR Code.
14. Created the TextMyGov flyer with the QR code. Partnered with the ISD for distribution of the flyer during the ISD's Community Service Project.
15. Ordered election equipment as discussed with Council during budget season.
16. Completed Open Records Request regarding permits, property information, mapping, elections, background investigations, etc.
17. Assisted with Payroll processing.
18. Accomplished training with the new Building, Planning, Code Enforcement Admin.
19. Updated the Kiosk in front of City Hall.
20. Worked with AFLAC for staff benefits.
21. Worked with Windstream - Kinetic regarding upgrade to the City's internet service.
22. Worked with
23. Worked with Mayor Douglas to complete all approved ordinance, resolution, agreements, and work orders.
24. Submitted multiple newspaper notices for public hearings.
25. Processed Squaw Valley Subdivision final plats.
26. Mailed early voting ballots to requested recipients.
27. Fielded several calls and concerns regarding the Historic Farmers Market.
28. Contacted Peggy Busch, Sharon Lawler, and Amanda Ramirez as a reminder for work on election day as the Judge, Assist Judge and Spanish speaking Election Clerk

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Public Hearing regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.		
PREPARED BY:	Kyle Reeves	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Public Hearing regarding a request regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.		
PREPARED BY:	Kyle Reeves	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.		
PREPARED BY:	Building Official, Kyle Reeves	**DATE SUBMITTED:**	10/27/2021
EXHIBITS:	**1.** Commission's Determination and Recommendation to City Council **2**. Specific Use Application for Short Term Rental **3.** Property Notification Letter **4.** 200' Surrounding Property map **5.** Property Owner Responses **6.** Current Zoning Map **7.** Future Land Use Map **8.** Specific Use Permit Ordinance **9.** Exibit "A"		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

- 09/20/2021 - Specific Use Permit for Short Term Rental Application was received
- 10/01/2021 - Notice of Public Hearing was posted in the local newspaper
- 10/05/2021 – 23 Property owner letters were sent representing 21 properties

10/21/2021 – Planning and Zoning Commission unanimously voted to **Approve** request

15 Letters have been confirmed as received
00 Letters unconfirmed as received
2 Letters were returned
6 Favorable responses have been returned
00 Opposition response have been returned

RECOMMENDED ACTION:

Move to approve or deny as presented.

Planning and Zoning Commission
City of Glen Rose, Texas
P.O. Box 1949, Glen Rose, Texas 76043

COMMISSION'S DETERMINATION AND RECOMMENDATION TO THE GLEN ROSE CITY COUNCIL

Date and time of public hearing: October 21, 2021, 5:30 pm

Purpose of hearing:

- Request for a Specific Use Permit at 600 Holden St. for Short Term Rental, Acres 0.200, Tract D6-17, Abst A136, A136 MILAM CO SCH LD, TRACT D6-17.

Request submitted by: Owner, Benjamin and Ethel Kalinec, and owner's representative, Olene Kalinec / Tanya Myers.

After considering all information submitted, the Planning and Zoning Commission has made the determination to:

☑ Approve the request and further recommends approval to the City Council.

☐ Deny the request.

Reason for decision:

Based on citizen responses and owner input on how property would be managed

Signature: Larry Weldon Date: 10-22-2021

Position: _____

The City Council of the City of Glen Rose, Texas, has voted to:

☐ Approve ☐ Disapprove this recommendation.

_____ Approval Date: _____

Staff Representative Signature

Comments:

Staff use or

Case #

Date Received:

Fee : $150.00 + certified mail costs

Paid on:

City of Glen Rose – Building / Planning / Code Compliance Office
201 NE Vernon Street Tel: (254) 897-2272 Fax: (254) 897-7989
Email: code.enforcment@glenrosetexas.org

Specific Use Permit Application for Short Term Rental

NOTE: *As part of the approval process, this application will be shared with property owners within 200' of your property and members of the Planning & Zoning Commission and City Council. If 20% of the owners of property within 200' of your property object to the issuance of this permit, ¾ of the City Council must vote to approve it.*

Address of property: 600 Holden, Glen Rose, Tx

Applicant's Name: Olene Kalinec Date: 09/20/2021

Property Owner Information

Full Name: Olene Kalinec

Address:

Telephone No: Email:

Applicant/Owner's Representative (if not the owner)

Full Name: Olene Kaline / Tanya Myers

Address:

Telephone No. Email:

Present zoning at site:

Form of Ownership of the property: [X] Individual [ ] Partnership [ ] Corporation

Will breakfast or any other meal be served? [ ] Yes [X] No

What will be rented? [X] Whole residence [ ] Some rooms [ ] Accessory building

How is the property being marketed? [ ] Airbnb [ ] VRBO [ ] Other Furnished Finder at this time

What is the vetting process for guests? Key check

List any house rules addressing noise, parties, quiet time hours, etc...:

Quiet time: 9pm - 6am

No loud noise including music. Parties confined to back yard, also must observe Quiet times. Any disregard for house rules will result in tenants being asked to vacate premisis.

How many on-site parking spaces are available? 2 - CARPORT AND Driveway

How do you plan to operate your short term rental? *(In the past, neighbors of other properties have expressed concern about potential dangers posed by strangers, noise nuisances, and an increase in traffic. You may want to address these and other concerns.)*

We plan to operate our rental property with mostly month-to-month leases and a couple o shorter term rentals. The monthly rentals will be more geared to traveling nurses, professionals and personnel who come to work the outages. These are professionals who will be renting our home on a monthly basis. Between monthly rentals, we will list our property on weekend and vacation rentals sites based on availability. As it is a two bedroom home with shared bathrooms, we hope to cater to families who come to enjoy the many attractions in our little town. We will work very hard to mitigate noise and traffic issues through leasing to no more than two professionals at a time or small families of fou There will also be clauses in rental agreements regarding noise and traffic/parking issues. We will be investing in background checks for our longer staying tenants and be in close contact with neighbors and our daughter, who lives locally, to be aware of the happenings with weekend rentals. Thank you for your time and feel free to reach out to myself or my daughter at 713-851-8868 if you have questions.

Please feel free to attach any supplemental or supporting documentation to this application.

I/We am/are the owner(s) of the property. I/We do hereby certify that all the information provided is true and correct.

Owner(s) Signature(s):

Olene Kalinec Date: 09/020/2021

City of Glen Rose
Dinosaur Capital of Texas

Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

NOTIFICATION

October 21, 2021

NOTICE OF PUBLIC HEARING ON 600 HOLDEN ST.

Public hearings will be held at 5:30 p.m. at City Hall (201 NE Vernon Street, Glen Rose, Texas) on October 21, 2021 before the Planning and Zoning Commission and on November 9, 2021 before the City Council on a request by owner, Benjamin and Ethel Kalinec, and owner's representative, Olene Kalinec and Tanya Myers, to request a Specific Use Permit for Short Term Rental for the property at 600 Holden St., Acres 0.200, Tract D6-17, Abst A136, A136 MILAM CO SCH LD, TRACT D6-17.

Dear Property Owner:

You are receiving this notice because our records indicate you own property within 200' of the property at 600 Holden St. that is the subject of these hearings. Included with this letter is a Property Owner Response Form, the application for a Specific Use Permit for Short Term Rental which is under consideration, and a map showing all the properties within 200' of 600 Holden St. If you would like to register your opinion in favor or in opposition to granting the Specific Use Permit, please complete the form and either mail or email it to us, or deposit it in one of the drop boxes at City Hall.

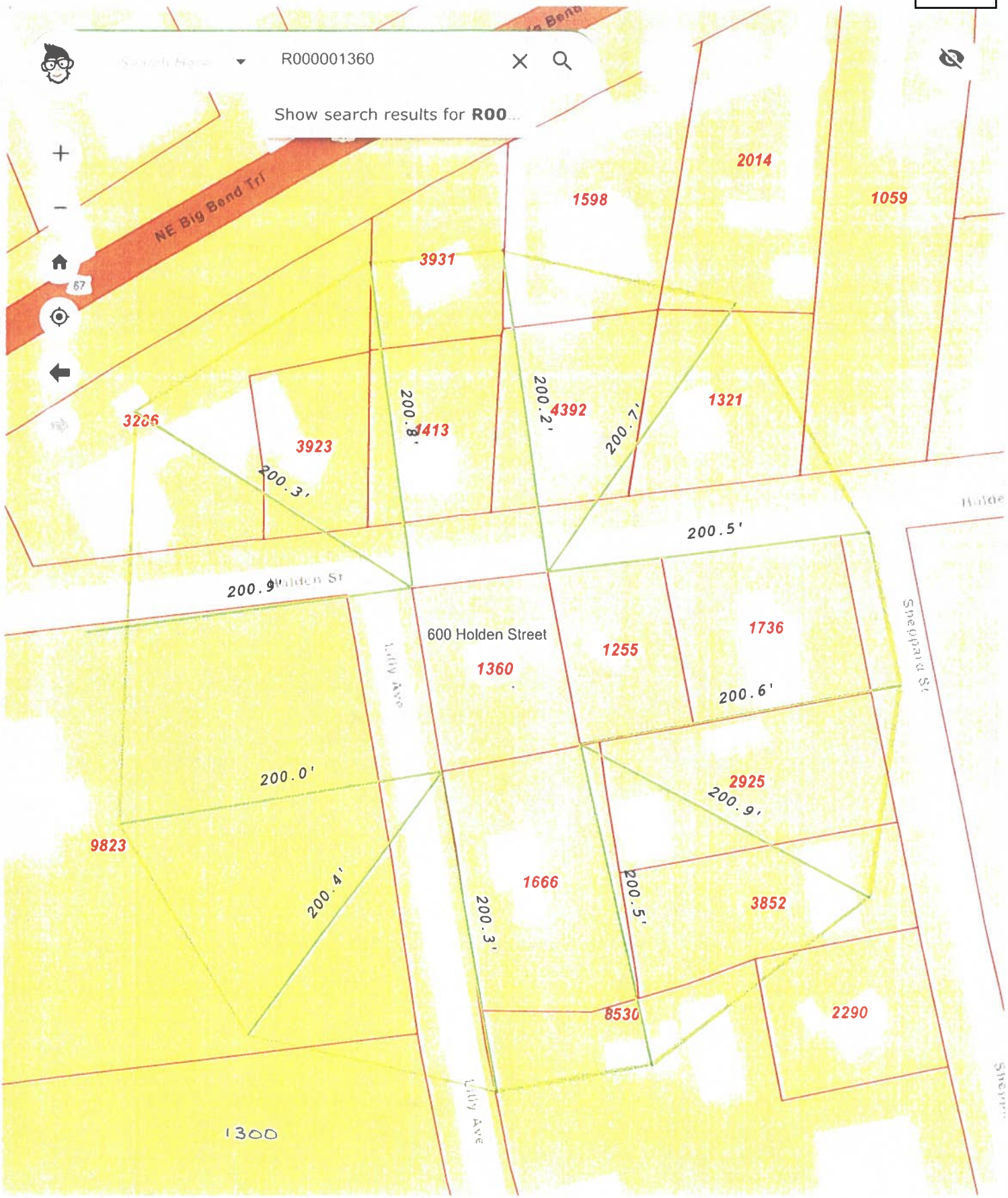
If the owners of 20% or more of the land within 200' of 600 Holden St. provide written notice of their objection to the issuance of the Specific Use Permit Request, instead of a simple majority it will require a vote of ¾ of the City Council members present to approve the request.

You are welcome to attend and participate in either or both of the Public Hearings. If you are unable to attend, but would like to listen to the hearings, generally, those proceedings are broadcast via Zoom. Instructions for accessing those broadcasts are available in the "Latest Events" section at the bottom of the City's website at www.glenrosestexas.org.

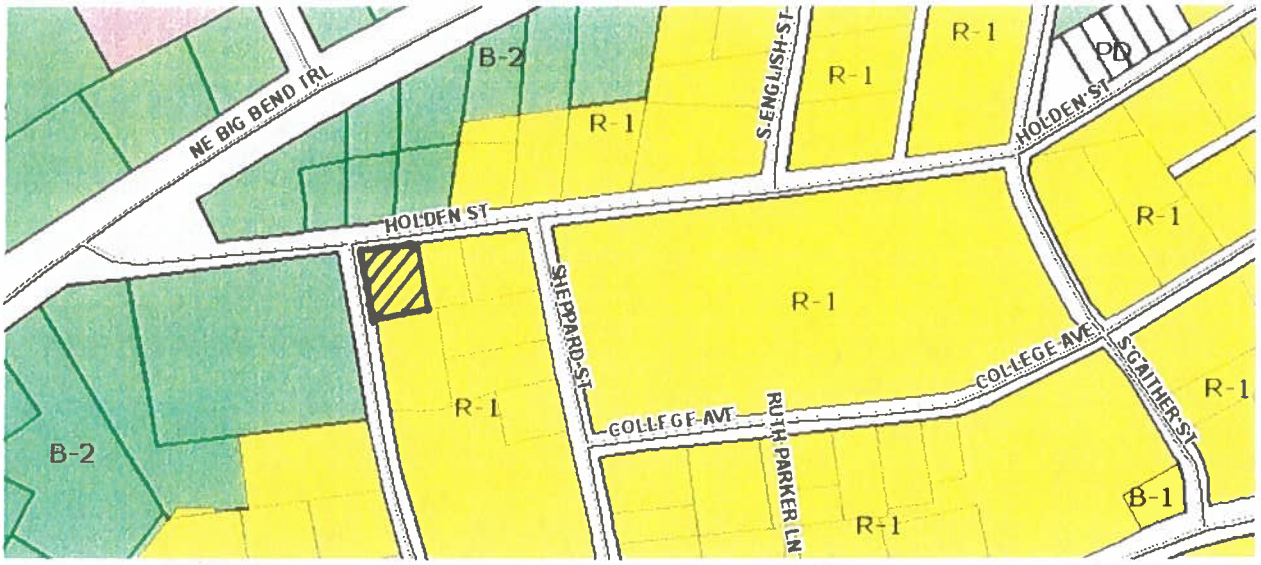
Should you have any questions, please contact us at code.enforcement@glenrosetexas.org or at (254) 897-2272 ext. 109.

Sincerely,

Building, Planning, and Code Compliance Department


R000001360
Show search results for R00...
NE Big Bend Trl
67
2014
1598
1059
3931
3206
3923
200.3'
200.8'
1413
200.2'
4392
200.7'
1321
200.5'
Holden St
200.9'
600 Holden Street
1360
1255
1736
Lilly Ave
200.6'
Shepherd St
200.0'
9823
200.4'
1666
200.3'
200.5'
2925
200.9'
3852
8530
2290
1300
Lilly Ave
0
50
100ft

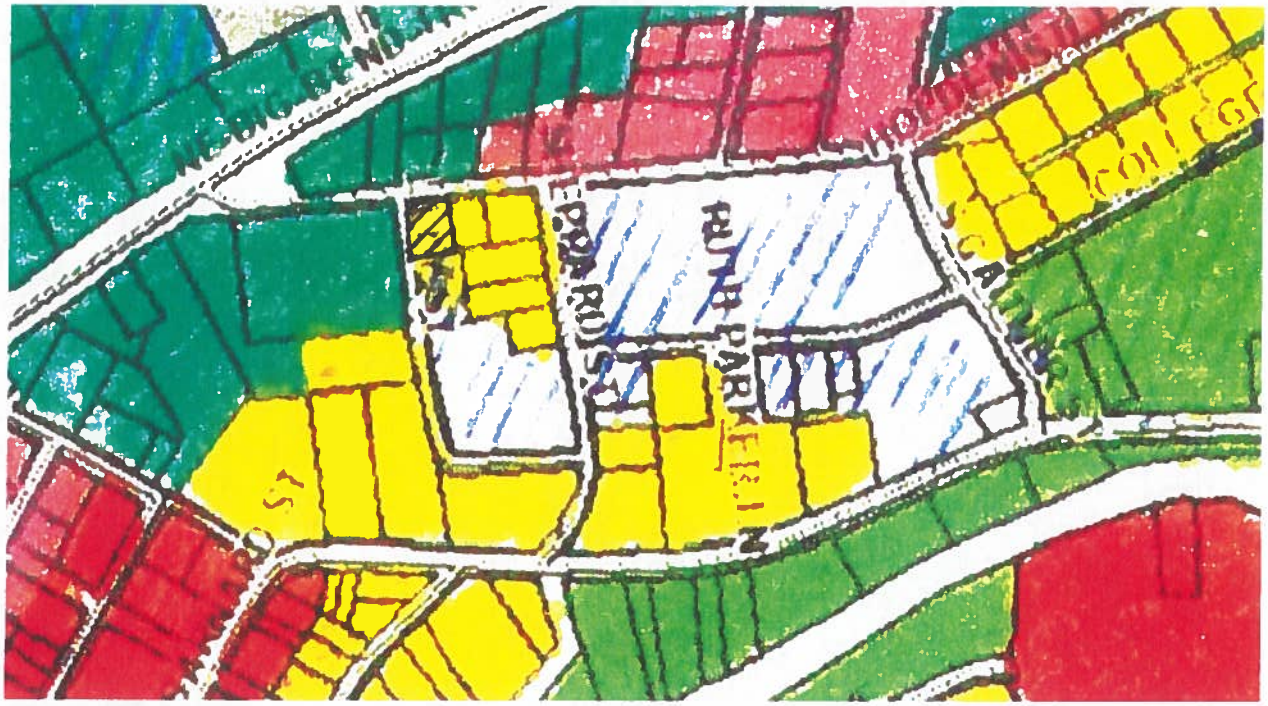
Current Zoning Map



City of Glen Rose Zoning Map Legend

- Single Family
- Two - Four Family
- Single - Two - Four Family
- Single, Two-Four & MH Family
- Multi-Family
- Manufactured Homes
- Restricted Commercial
- General Commercial
- Central Business District
- Industrial
- Plan Development
- Local Road Labels
- Local Roads
- Extra-territorial Jurisdiction
- City Limits
- Somervell CAD Parcels

FUTURE LAND USE MAP



Property is within the R-1 Single Family

LEGEND

Zone	Map Section/Area	Color	Color Name
R-1	Single Family		Golden Yellow
R-2M	Single Family/Duplex/Cabin		Pink
R-3	Single/Two-Four/MH		Tan
R-4	Multi-Family		Gray
B-1	Restricted Commercial		Orange
B-2	General Commercial		Aqua Green
I	Industrial		Brown
OSP	Open Space Parks		Yellow Green
PD	Planned Development		Mahogany Overlay
PF	Public Facilities		Violet Purple Overlay
H	Historic District		Black Overlay

14.02.102 Specific Use Permits

(a) Standards. No application for a specific use permit shall be granted by the city council unless the council finds all of the following conditions are present:

(1) That the establishment, maintenance or operation of the use will not be materially detrimental to or endanger the public health, safety, morals or general welfare;

(2) That the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance or operation of the use;

(3) That the establishment of the use will not significantly impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district;

(4) That adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided;

(5) That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets; and

(6) That the use shall conform to all applicable area, yard, height, lot coverage, building size and exterior requirements and parking space regulations of the district in which it is located.

(b) Conditions and guarantees. Prior to the granting of any specific use permit, the city council may stipulate conditions and restrictions upon the establishment, location, construction, maintenance and operation of the conditional use as deemed necessary to protect the public health, safety and general welfare of the community and to secure compliance with the standards and requirements specified in subsection (a) above. In all cases in which specific use permits are granted, the city council shall require any evidence and written guarantees as it may deem necessary, as proof that the conditions stipulated in connection therewith are being and will be complied with.

(c) Effect of denial of application. No application for a specific use permit which has been denied wholly or in part by the city council shall be resubmitted for a period of 90 days from the date of the denial.

(Ordinance 240 adopted 3/15/94; 2007 Code, sec. 155.41)

EXIBIT “A”


KWS
(337) 691-5974
600






15

Property Detail (307237_1)



Holden House-2 bed/2 bath

Furnished

Verified Owner

$1,600

Month to Month

Available on December 1 2021

Reviews

Type House

Minimum Term Month to Month

Bedrooms 2 Bedroom

Bathrooms 2 Bathroom

Utilities Included? Yes!

Laundry In-Unit W/D

Furniture Included? Yes!

View Phone Number

Booking Request Send Owner A Message



Features



Pet Friendly | Utilities Included | Furniture Included | In-Unit W/D

Property Overview

Location

Glen Rose Texas 76043

View Property Location (307237_1/loc)

Price

$1,600

Month to Month

Available on December 1 2021

Pet Friendly?

Yes!

Accommodations

- Essentials (Kitchenware Bathware Linens)
- Air Conditioning
- TV
- Heating
- Smoke Detector
- Carbon Monoxide Detector
- Internet
- WiFi
- Kitchen
- Quiet Environment
- Stovetop
- Full-size ironing board
- Storage
- Dishwasher
- Full-size fridge
- Non-Smoking
- Free Parking on Premises
- Stairs at Entrance and/or Inside the Property
- Covered carport and single drive that parks two cars

Property Location (307237_1/loc)

Availability (307237_1/avail)

Property Description

Two bedroom / two bath home on corner lot with gated yard. It has a full kitchen and washer/dryer in the home. It is a quiet community located in the heart of Glen Rose, near attractions such as Fossil Rim, the historic square and Big Rocks. Although pet friendly, our insurance has parameters and pets will welcome on a case by case basis.

View Property Contact Details (../#contactModal)

Property Reviews

Review This Property Read Property Reviews

$1,600/Month
Month Minimum
Available on December 1 2021

PROPERTY FEES

Deposit (Refundable) - $500.00
Pet Deposit (Refundable) - $200.00

CLOSEST HOSPITALS

FEATURES

Pet Friendly

Utilities Included

Furniture Included

In-Unit W/D

PROPERTY MANAGER

View Profile (https://www.furnishedfinder.com/members/profile.aspx?u=Olene.Kalinec)

Login
Search Our Map (/housing/)
Request Housing (/housing-request)
Blog (/blog/)

Travelers (/travelers)
Property Owners (/property-owners)
KeyCheck (/Keycheck)
Dashboard (https://www.furnishedfinder.com/members/pm-dashboard.aspx)

About Us (/about-us)
Contact Us (/contact-us)
Partnerships (/partnership)

FAQ (/faq)
Privacy Policy (/privacy)
Terms of Use (/terms-of-use)
Psalm 127:1 (https://www.bible.com/bible/111/psa.127.1.niv)

List Your Property (/list-your-property)

© 2021 Furnished Finder

PLANNING AND ZONING AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.		
PREPARED BY:	Kyle Reeves	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:	**1.** New Zoning Use Application **2.** Property Notification Letter **3.** 200' Surrounding Property map **4** Current Zoning Map.	**5.** Future Land Use Map **6.** B-1 Restricted Commercial District **7.** R-1 Single-Family Residential District **8.** Exibit "A"	

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

- 09/21/2021 – Zoning Change Request Application was received
- 10/01/2021 - Notice of Public Hearing was posted in the local newspaper
- 10/05/2021 – 16 Property owner letters were sent representing 14 properties

11 Letters have been confirmed as received

00 Letters unconfirmed as received

2 Letters were returned

00 Favorable response have been returned

00 Opposition response have been returned

RECOMMENDED ACTION:

Move to approve or deny as presented.

Planning and Zoning Commission
City of Glen Rose, Texas
P.O. Box 1949, Glen Rose, Texas 76043

COMMISSION'S DETERMINATION AND RECOMMENDATION TO THE GLEN ROSE CITY COUNCIL

Date and time of public hearing: October 21, 2021, 5:30 pm

Purpose of hearing:

- Request to rezone the property at 800 Hereford, Acres 1.000, Tract E3-17, Abst A136, A-136 MILAM CO SCH LD, TRACT E3-17, ACRES 1.0, from B-1 (Restricted Commercial District) to R-1 (Single Family Residential District).

Request submitted by: Owner, Hawkins Trust, and owner's representative, Marilyn Phillips.

After considering all information submitted, the Planning and Zoning Commission has made the determination to:

☒ Approve the request and further recommends approval to the City Council.

☐ Deny the request.

Reason for decision: Citizen response and property was previously an R-1 Single Family

Signature: Larry Ulbrich Date: 10-22-2021

Position: _____

The City Council of the City of Glen Rose, Texas, has voted to:

☐ Approve ☐ Disapprove this recommendation.

_____ Approval Date: _____

Staff Representative Signature

Comments:

Staff use only
Date Received: _____

Code Enforcement Office
City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

New Zoning Use Application

Address of property: 800 Hereford

Applicant's Name: John Hawkins Date: 9-3-21

Property Owner Information

Full Name: Hawkins Trust

Address: _____

Telephone No: email: _____

Applicant/Owner's Representative (if not the owner)

Full Name: Marilyn Phillips

Address: _____

Telephone No: _____ Email

Present zoning at site: B-1 Requested new zoning use: R-1

Form of Ownership of the property: [ ] Individual [ ] Partnership [ ] Corporation (TRUST)

Intended use of property (must be specific): Residence

I/We, am/are the owner(s) of the property. I/We hereby certify that all the information provided is true and correct.

Owner(s) Signature: Jeanette Hawkins Date: 9/7/21

COPY

City of Glen Rose
Dinosaur Capital of Texas

Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

NOTIFICATION

October 21, 2021

NOTICE OF PUBLIC HEARING ON 800 HEREFORD

Public hearings will be held at 5:30 p.m. at City Hall (201 NE Vernon Street, Glen Rose, Texas) on October 21, 2021 before the Planning and Zoning Commission and on November 9, 2021 before the City Council on a request by owner, Hawkins Trust, and owner's representative, John Hawkins and Marilyn Phillips, to rezone the property at 800 Hereford Acres 1.000, Tract E3-17, Abst A136, A-136 MILAM CO SCH LD, TRACT E3-17, ACRES 1.0, at 800 Hereford from B-1 (Restricted Commercial District) to R-1 (Single Family Residential District).

Dear Property Owner:

You are receiving this notice because our records indicate you own property within 200' of the property at 800 Hereford that is the subject of these hearings. Included with this letter is a Property Owner Response Form, the application for rezoning which is under consideration, and a map showing all the properties within 200' of 800 Hereford. If you would like to register your opinion in favor or in opposition to granting the rezoning request, please complete the form and either mail or email it to us, or deposit it in one of the drop boxes at City Hall.

If the owners of 20% or more of the land within 200' of 800 Hereford provide written notice of their objection to the issuance of the rezoning request, instead of a simple majority it will require a vote of ¾ of the City Council members present to approve the request.

You are welcome to attend and participate in either or both of the Public Hearings. If you are unable to attend, but would like to listen to the hearings, generally, those proceedings are broadcast via Zoom. Instructions for accessing those broadcasts are available in the "Latest Events" section at the bottom of the City's website at www.glenrosestexas.org.

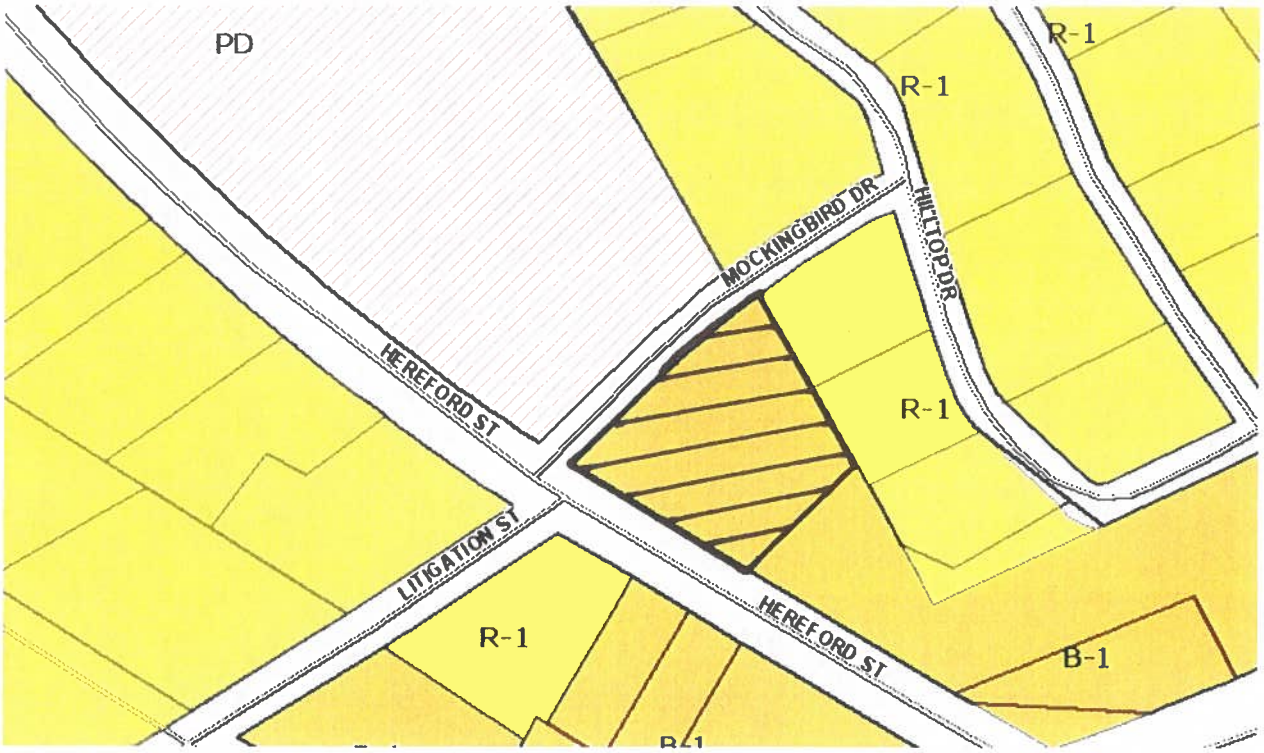
Should you have any questions, please contact us at code.enforcement@glenrosetexas.org or at (254) 897-2272 ext. 109.

Sincerely,

Building, Planning, and Code Compliance Department


R000004395
Show search results for R00...
8818
4430
8199
12149
8818
8816
1958
3615
8956
1123
2383
200.7'
200.8'
200.6'
5633
1124
1449
2391
1983
200.8'
200.3'
4742
200.0'
2385
4721
1457
200.7'
4395
1507
2123
200.5'
1506
3863
200.6'
3060
200.7'
200.3'
1353
1499
46432
16112
3677
3677
1254
4374
3675
1591
2956
SW Big Bend Trl
0
100
200ft

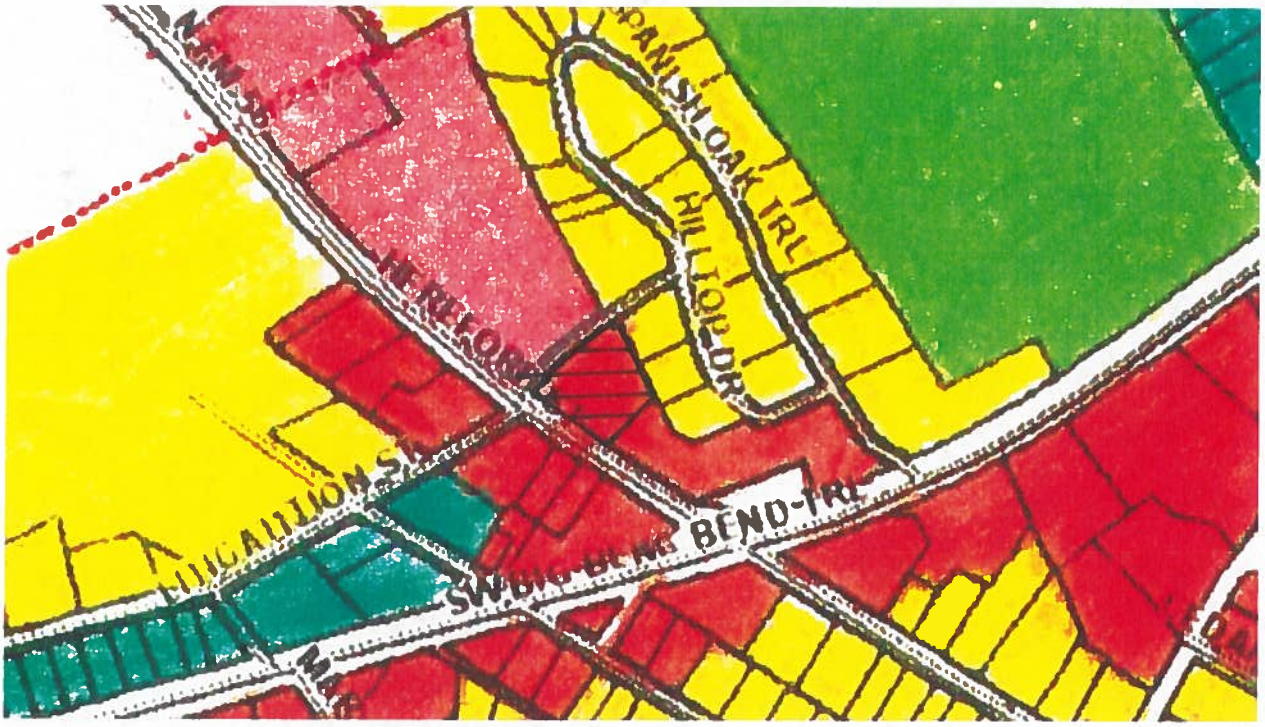
Current Zoning Map



City of Glen Rose Zoning Map Legend

- Single Family
- Two - Four Family
- Single - Two - Four Family
- Single, Two-Four & MH Family
- Multi-Family
- Manufactured Homes
- Restricted Commercial
- General Commercial
- Central Business District
- Industrial
- Plan Development
- Local Road Labels
- Local Roads
- Extra-territorial Jurisdiction
- City Limits
- Somervell CAD Parcels

FUTURE LAND USE MAP



800 Hereford St

Property is within the B-1 Restricted Commercial

LEGEND

Zone	Map Section/Area	Color	Color Name
R-1	Single Family		Golden Yellow
R-2M	Single Family/Duplex/Cabin		Pink
R-3	Single/Two-Four/MH		Tan
R-4	Multi-Family		Gray
B-1	Restricted Commercial		Orange
B-2	General Commercial		Aqua Green
I	Industrial		Brown
OSP	Open Space Parks		Yellow Green
PD	Planned Development		Mahogany Overlay
PF	Public Facilities		Violet Purple Overlay
H	Historic District		Black Overlay

14.02.047 B-1 Restricted Commercial District

(a) Purpose. The B-1 Restricted Commercial District has been established to limit commercial uses and operations within enclosed buildings and prohibiting the outside storage and display of goods, materials, vehicles and equipment. This district is intended to accommodate the basic shopping and service needs of residents and to provide retail and office space for merchants and financial, administrative, government and business services.

(b) Permitted uses. The uses permitted in the B-1 district include those listed in the schedule of uses found in appendix A of this article. Any use not expressly authorized and permitted herein is expressly prohibited in this district, unless otherwise allowed in conformance with section 14.02.107 dealing with new and unlisted uses.

(c) Specific use permit. In order to allow for certain uses which, because of their nature or unusual character, cannot be unconditionally permitted in this district, yet would or could be an appropriate or compatible use under certain controlled circumstances and locations, the planning and zoning commission shall forward its recommendations of action to the city council, after public hearing thereon. The city council shall hold a public hearing and may authorize and grant the issuance of a specific use permit for such uses allowed in the schedule of uses in appendix A of this article. The issuance of the permit by the city council shall be contingent upon reasonable and appropriate conditions and safeguards, including the length of time, so as to properly protect any adjacent property, use or neighborhood character, as well as ensure the appropriate conduct of the conditional use of the land and buildings granted.

(d) Area, yard, height, lot coverage and building size. The requirements regulating the minimum lot size, minimum yard sizes (front, side and rear), maximum building height, maximum percentage of lot coverage by buildings and the minimum size of buildings, as pertains to this district, shall conform with the provisions of the schedule of district regulations found in section 14.02.041 and any other applicable regulations as herein provided.

(e) Parking requirements. Off-street parking space requirements shall be in accordance with the parking schedule found in appendix A of this article and section 14.02.104. No enclosed or covered parking is specifically required.

(f) All commercial operations and sales to be enclosed; exception. All commercial uses, operations and sales, except for off-street parking and off-street loading facilities, shall be conducted within completely enclosed buildings. However, the city council may grant a permit to businesses for sidewalk sales for a period up to 30 days.

(Ordinance 240 adopted 3/15/94; 2007 Code, sec. 155.21)

14.02.042 R-1 Single-Family Residential District

(a) Purpose. The R-1 Single-Family Residential District is established to allow for single-family dwellings.

(b) Permitted uses. The uses permitted in the R-1 district include those listed in the schedule of uses found in appendix A of this article. Any use not expressly authorized and permitted herein is expressly prohibited in this district, unless otherwise allowed in conformance with section 14.02.107 dealing with new and unlisted uses.

(c) Specific use permit. In order to allow for certain uses which, because of their nature or unusual character, cannot be unconditionally permitted in this district, yet would or could be an appropriate or compatible use under certain controlled circumstances and locations, the planning and zoning commission shall forward its recommendations of action to the city council, after public hearing thereon. The city council shall hold a public hearing and may authorize and grant the issuance of a specific use permit for those uses allowed in the schedule of uses in appendix A of this article. The issuance of the permit by the city council shall be contingent upon reasonable and appropriate conditions and safeguards, including the length of time, so as to properly protect any adjacent property, use or neighborhood character, as well as ensure the appropriate conduct of the conditional use of the land and buildings granted.

(d) Area, yard, height, lot coverage and building size. The requirements regulating the minimum lot size, minimum yard sizes (front, side and rear), maximum building height, maximum percentage of lot coverage by buildings and the minimum size of buildings, as pertains to this district, shall conform with the provisions of the schedule of district regulations found in section 14.02.041 and any other applicable regulations as herein provided.

(e) Parking requirements. Off-street parking space requirements shall be in accordance with the parking schedule found in appendix A of this article and section 14.02.104. Parking for at least 2 motor vehicles shall be provided by an enclosed garage or carport for any single-family dwelling constructed after the date of adoption of this article.

(f) Sales displays prohibited.

(1) Garage sales shall be permitted in accordance with this Code of Ordinances.

(2) It shall be unlawful for any person to display or allow to be displayed for sale or lease at one time on any lot any motor vehicle; boat or vessel subject to registration under Texas Parks & Wildlife Code chapter 31; or camper shell designed for use on a motor vehicle unless such vehicle is owned by the actual occupant of the premises. However, no person or persons shall be permitted to display more than 2, or combination thereof, of the following: motor vehicles; boats or other similar vessels subject to registration under Texas Parks and Wildlife Code chapter 31; or camper shells per lot at any time.

(g) Minimum setback requirements for carports and accessory buildings. Detached accessory buildings shall be located within the rear portion of the lot and shall not exceed one story in height, nor shall any structure be located closer than 3 feet to the main building nor 4 feet to a side lot line, nor closer than 5 feet to any rear lot line nor closer than 10 feet to any side street. Small structures of 200 square feet or less may be placed anywhere in the rear half of the lot.

(Ordinance 240 adopted 3/15/94; Ordinance adopted 9/9/97; 2007 Code, sec. 155.16; Ordinance 17.02.13A adopted 2/13/17)

EXIBIT “A”


809


KWS
KWS



CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding request by Tammie Stone, owner, Shoo Fly Soda Shop to use parking spots in front of store during the annual Holiday Party.		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Request to place item on the agenda		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Shoo Fly Soda Shop owners are planning for their annual Holiday Party being held on Saturday, December 4th. They are asking to barricade the three (3) parking spaces directly in front of their shop in order to provide a place for Santa to meet with the children. They ask that Council consider allowing them to set up the barricades around 8am and they will remove them no later than 11pm.

RECOMMENDED ACTION:

Move to approve or deny as presented.

Exhibit "B"

REQUEST TO PLACE ITEM ON CITY COUNCIL AGENDA

The City of Glen Rose welcomes constructive input from interested citizens. Please complete this form if you wish to have an item placed on the agenda for a regular City Council meeting. The deadline for placing an item on the agenda is one week prior to the regular meetings which are held the second Monday of every month. In order for the City Council to fully understand your item, have a productive discussion, and insure efficient council meetings, it is important that you describe the item with as much detail as possible and include any supporting documentation so that it may be included in the Council's meeting packets. You may use additional blank pages for item description. If you have any questions, contact the City Secretary at 254-897-2272.

Full Name: Tammie Stone Shoo Fly Soda Shop

Mailing Address: 1403 5th Street

Phone Number: 940-393-3995 **Fax Number**

Email: pepstone@yahoo.com

Are additional sheets or supporting materials attached? **Yes** **No**

I request that this item be placed on the agenda for the meeting. Nov 9th **City Council**

Description of Item: Set Tents up in front of Store for Holiday Party Saturday December 4th 8am-11pm
3 parking spots
Baracades needed

Sponsoring Councilperson (*if applicable*) _____

(Use additional pages if needed)

Certification: I understand that the City Council retains the right to set the items for discussion at its meetings and further understand that my request will not be automatically placed on an agenda or may even be denied. I also understand that I may be requested to present additional information on my item, asked to consult with the appropriate City department, or take other action before my request is considered. I agree to attend the meeting at which my item may appear and make a presentation and/or answer questions.

Signature: Tammie Stone Date: 10/29/2021

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on petition for annexation of a 14.92 acre tract owned by Joe Alvie Mitchell, Jr. (partner of Horizon Capital Solutions, LLC), being a portion of Acres: 37.625, Tract 11, Abst A136, Milam County School Land Survey, located on the north side of CR 312 between Van Zandt Rd and Squaw Creek.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Petition for annexation; petition to SCWD for permission to annex; letter offering development agreement; proposed development agreement; and, declination of development agreement.		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

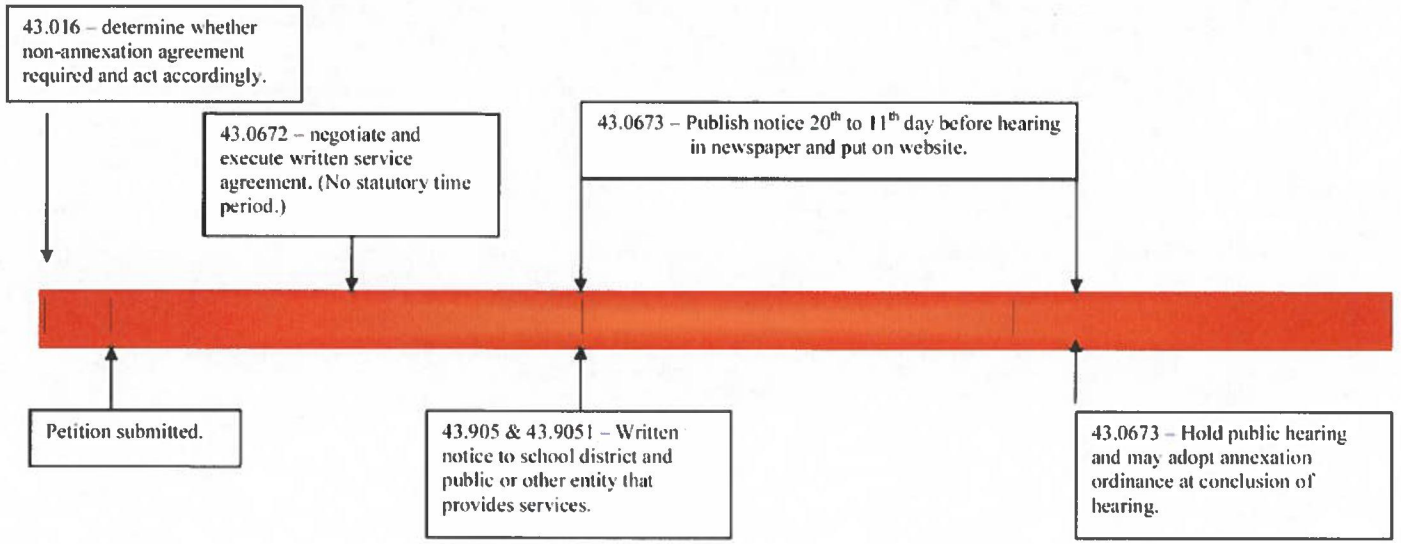
SUMMARY:

Mr. Mitchell is petitioning the City to annex 14.92 acres on the north side of CR 312 between Van Zandt Rd and Squaw Creek and is asking the City to agree to provide sewer service to the property. Supporting documentation has been provided as evidence that certain pre-annexation steps required by state law are being complied with, including securing permission from Somervell County Water District for the annexation and a development agreement being offered and declined before the annexation is completed. If the petition is accepted, the next step will be to negotiate a service plan which will be presented at the December 14th Meeting and to schedule a public hearing on the annexation at that meeting. Mr. Mitchell plans on building a subdivision with duplexes on the subject property. The process of zoning that property has already been initiated and, if the Council accepts the petition for annexation, it is expected the Council will be presented with recommendations from the P&Z on zoning and on a preliminary plat for the subject property at the December 14th Council Meeting.

RECOMMENDED ACTION:

Move to accept the petition for annexation and direct staff to negotiate a service plan with the property owner and schedule a public hearing on the annexation for December 14, 2021.

Subchapter C-3: Individual Landowner Petition



State of Texas)(

County of Somervell)(

PETITION FOR ANNEXATION

PRESENTED TO THE CITY OF GLEN ROSE,

SOMERVELL COUNTY, TEXAS

I, Will W. Schoonover, authorized agent for Joe Alvie Mitchell Jr., partner of Horizon Capital Solutions, LLC., do state and certify that Mr. Joe Alvie Mitchell Jr., partner of Horizon Capital Solutions, LLC. is the sole owner of the certain 37.625 acre tracts of land, a portion of which is further described herein by metes and bounds, and do hereby petition to the City of Glen Rose, Somervell County, Texas for annexation of this portion of said tract, which is less than 525' in width per Somervell County Water District annexation requirements, contiguous to the municipal boundary of the City of Glen Rose, within its exclusive extraterritorial jurisdiction, and upon which no qualified voters reside, by filing said Petition with the City of Glen Rose, Texas. The property proposed to be annexed, being 14.92 acres, is further described by metes and bounds as follows:

Tract 11, 14.92 Acres

Description for a tract of land in the MILAM COUNTY SCHOOL LAND SURVEY, ABSTRACT NUMBER 136, Somervell County, Texas, and being a portion of a tract of land described in a deed to Joe Alvie Mitchell, Jr, recorded in Instrument Number 20201505, Official Public Records, Somervell County, Texas.
BEGINNING at a point in the center of County Road 312 (Old Highway 68) for the most southerly corner of said Mitchell tract.
THENCE North 23 degrees 39 minutes 05 seconds West at 31.20 feet passing a 5/8" iron rod with aluminum cap stamped "Vaughn Surveyor 1807", in all, a total distance of 303.90 feet to a 5/8" iron rod with aluminum cap stamped "Vaughn Surveyor 1807" for a southwesterly corner of said Mitchell tract, in the easterly line of State Highway 144, said point lying in a curve, concave to the west, having a radius of 1,314.31 feet, and a chord which bears 38.18 feet, North 05 degrees 39 minutes 05 seconds East;
THENCE Northerly along the southwesterly line of said Mitchell tract, the east line of State Highway 144, and along said curve, an arc length of 38.18 feet;
THENCE North 57 degrees 15 minutes 49 seconds East a distance of 1938.05 feet to the center of Squaw Creek and to a northeasterly line of said Mitchell tract;
THENCE South 29 degrees 45 minutes 43 seconds East a distance of 122.64 feet along the center of Squaw Creek and a northeasterly line of said Mitchell tract;
THENCE South 25 degrees 14 minutes 20 seconds East a distance of 209.31 feet, continuing along the center of Squaw Creek and the northeasterly line of said Mitchell tact to a point in the center of County Road 312 for the most easterly corner of said Mitchell tract; THENCE South 57 degrees 15 minutes 49 seconds West along the center of County Road 312 and the southeasterly line of said Mitchell tract to the Point of Beginning said described tract containing 14.92 acres of land.

Along with this request for approval for annexation of said tract described above, it is also requested herein that the City of Glen Rose agree to provide sanitary sewer service to the proposed development comprised of 40 townhome units via a proposed 8" sanitary sewer line that shall tie-in to the City's existing sanitary sewer facilities on the northern quadrant of the property, and be constructed under the pavement of the southern traffic lane of the proposed roadway as shown in the attached conceptual plan. It is also requested that the City of Glen Rose will adopt the roadways associated with this development to be public streets, owned and maintained by the City of Glen Rose.

Signed, acknowledged and executed this the 22ND **day of** OCTOBER, **2021.**

Joe Alvie Mitchell Jr. (Horizon Capital Solutions, LLC.)
Owner

Will W. Schoonover

By: Will W. Schoonover, Authorized Agent

State of Texas)(
County of Somervell)(

Before me this the 22ND day of OCTOBER, 2021, appeared Will W. Schoonover as an authorized agent of Joe Alvie Mitchell Jr. of Horizon Capital Solutions, LLC., who swears that he is in the capacity stated herein, and with the authority to sign, execute and bind Joe Alvie Mitchell Jr. of Horizon Capital Solutions, LLC., as set forth in said Petition, subscribed to and sworn before me, the undersigned authority, on the 22ND day of OCTOBER, 2021, to certify which witness my hand and seal of office.

Cynthia Kay Scoggin

Notary Public, State of Texas

My Commission Expires:

SEPT 5, 2022

CYNTHIA KAY SCOGGIN
Notary ID #7404668
My Commission Expires
September 5, 2022

State of Texas)(

County of Somervell)(

PETITION FOR ANNEXATION AND WATER SERVICE

PRESENTED TO THE SOMERVELL COUNTY WATER DISTRICT,

SOMERVELL COUNTY, TEXAS

I, Will W. Schoonover, authorized agent for Joe Alvie Mitchell Jr., partner of Horizon Capital Solutions, LLC., do state and certify that Mr. Joe Alvie Mitchell Jr., partner of Horizon Capital Solutions, LLC. is the sole owner of the certain 37.625 acre tracts of land, a portion of which is further described herein by metes and bounds, and do hereby petition to the Somervell County Water District, Somervell County, Texas for annexation this portion of said tract, which is less than 525' in width, contiguous to the municipal boundary of the City of Glen Rose, within its exclusive extraterritorial jurisdiction, and upon which no qualified voters reside, by filing said Petition with the Somervell County Water District and the City of Glen Rose, Texas. The portion to be annexed, being 14.92 acres, is further described by metes and bounds as follows:

Tract 11, 14.92 Acres

Description for a tract of land in the MILAM COUNTY SCHOOL LAND SURVEY, ABSTRACT NUMBER 136, Somervell County, Texas, and being a portion of a tract of land described in a deed to Joe Alvie Mitchell, Jr, recorded in Instrument Number 20201505, Official Public Records, Somervell County, Texas.
BEGINNING at a point in the center of County Road 312 (Old Highway 68) for the most southerly corner of said Mitchell tract.
THENCE North 23 degrees 39 minutes 05 seconds West at 31.20 feet passing a 5/8" iron rod with aluminum cap stamped "Vaughn Surveyor 1807", in all, a total distance of 303.90 feet to a 5/8" iron rod with aluminum cap stamped "Vaughn Surveyor 1807" for a southwesterly corner of said Mitchell tract, in the easterly line of State Highway 144, said point lying in a curve, concave to the west, having a radius of 1,314.31 feet, and a chord which bears 38.18 feet, North 05 degrees 39 minutes 05 seconds East;
THENCE Northerly along the southwesterly line of said Mitchell tract, the east line of State Highway 144, and along said curve, an arc length of 38.18 feet;
THENCE North 57 degrees 15 minutes 49 seconds East a distance of 1938.05 feet to the center of Squaw Creek and to a northeasterly line of said Mitchell tract;
THENCE South 29 degrees 45 minutes 43 seconds East a distance of 122.64 feet along the center of Squaw Creek and a northeasterly line of said Mitchell tract;
THENCE South 25 degrees 14 minutes 20 seconds East a distance of 209.31 feet, continuing along the center of Squaw Creek and the northeasterly line of said Mitchell tact to a point in the center of County Road 312 for the most easterly corner of said Mitchell tract;
THENCE South 57 degrees 15 minutes 49 seconds West along the center of County Road 312 and the southeasterly line of said Mitchell tract to the Point of Beginning said described tract containing 14.92 acres of land.

Along with this request for approval for annexation of said tract described above, it is also requested herein that the Somervell County Water District agree to provide water service to the proposed development comprised of 40 townhome units via a proposed 8" waterline that shall tie-in to the Water Districts existing water facilities in the immediate area, and be constructed under the pavement of the northern traffic lane of the proposed roadway as shown in the attached conceptual plan.

Signed, acknowledged and executed this the 20th **day of** OCTOBER, **2021.**

Joe Alvie Mitchell Jr. (Horizon Capital Solutions, LLC.)
Owner

Will W. Schoonover

By: Will W. Schoonover, Authorized Agent

State of Texas)(
County of Somervell)(

Before me this the 20th day of OCTOBER, 2021, appeared Will W. Schoonover as an authorized agent of Joe Alvie Mitchell Jr. of Horizon Capital Solutions, LLC., who swears that he is in the capacity stated herein, and with the authority to sign, execute and bind Joe Alvie Mitchell Jr. of Horizon Capital Solutions, LLC., as set forth in said Petition, subscribed to and sworn before me, the undersigned authority, on the 20th day of OCTOBER, to certify which witness my hand and seal of office.

Cynthia Kay Scoggin

Notary Public, State of Texas

My Commission Expires:

SEPTEMBER 5, 2022

NOTARY PUBLIC STATE OF TEXAS
CYNTHIA KAY SCOGGIN
Notary ID #7404668
My Commission Expires
September 5, 2022

City of Glen Rose
Dinosaur Capital of Texas

201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

October 26, 2021

Dear Mr. Mitchell:

Since you have expressed interest in annexing into the City of Glen Rose a portion of the 37.625 acre tract you own between Hwy 67 and CR 312 and Van Zandt Road and Squaw Creek, which is appraised for ad valorem tax purposes as land for agricultural or wildlife management, the City is required to offer to make a "development agreement" with you in lieu of annexation.

The "development agreement" must provide that the property will retain its extraterritorial status for up to 45 years or until any type of subdivision plat or related development document is filed with the city for the property, whichever occurs first. The agreement must provide that the City may enforce all regulations and planning authority that do not interfere with the use of the land for agriculture, wildlife management, or timber.

During the time the property remains outside the city limits, it is not subject to city property taxes, but also may not receive tax-supported services from the City such as police, fire, and others. The development agreement must provide terms for future annexation of the property, including specifying the uses and development of the land before and after annexation. If an owner of property eligible for a development agreement declines such an agreement, then the property may be annexed as originally proposed.

I have enclosed a development agreement complying with the requirements of state law for your consideration. You have three options regarding the development agreement: (1) you may pursue finalizing the agreement as presented with the City Council; (2) you may negotiate new language by indicating the words that you wish to change, add, or delete in the agreement; or, (3) you may decline the offer of a development agreement.

If the agreement is declined, the City is free to move forward with your request for annexation. If you wish to pursue entering into the "development agreement" as presented or entering into one with revised terms, the matter will be presented to the City Council.

Before the City can initiate any action, we must receive a written response from you indicating which of the three options you wish to pursue.

Respectfully,

Michael Leamons
City Administrator

STATE OF TEXAS }
}
COUNTY OF SOMERVELL }

CHAPTER 43 TEXAS LOCAL GOVERNMENT CODE
DEVELOPMENT AGREEMENT

This Agreement is entered into pursuant to Sections 43.016 and 212.172 of the Texas Local Government Code by and between the City of Glen Rose, Texas (the "City") and the undersigned property owner(s) (the "Owner"). The term "Owner" includes all owners of the Property.

WHEREAS, the Owner owns a parcel of real property (the "Property") in Somervell County, Texas, which is more particularly and separately described in the attached Exhibit "A";

WHEREAS, the Owner desires to have the Property remain in the City's extraterritorial jurisdiction, in consideration for which the Owner agrees to enter into this Agreement;

WHEREAS, this Agreement is entered into pursuant to Sections 43.016 and 212.172 of the Texas Local Government Code, in order to address the desires of the Owner and the procedures of the City;

WHEREAS, the Owner and the City acknowledge that this Agreement is binding upon the City and the Owner and their respective successors and assigns for the term (defined below) of this Agreement;

WHEREAS, this Development Agreement is to be recorded in the Real Property Records of Somervell County.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

Section 1. The City guarantees the continuation of the extraterritorial status of the Owner's Property, its immunity from annexation by the City, and its immunity from City property taxes, for the term of this Agreement, subject to the provisions of this Agreement. Except as provided in this Agreement, the City agrees not to annex the Property, agrees not to involuntarily institute proceedings to annex the Property, and further agrees not to include the Property in a statutory annexation plan for the Term of this Agreement. However, if the Property is annexed pursuant to the terms of this Agreement, then the City shall provide services to the Property pursuant to Chapter 43 of the Texas Local Government Code.

Section 2. The Owner covenants and agrees not to use the Property for any use other than for agriculture, wildlife management, and/or timber land consistent with Chapter 23 of the Texas

Tax Code, except for existing single-family residential use of the property, without the prior written consent of the City. The Owner covenants and agrees that the Owner will not file any type of subdivision plat or related development document for the Property with Somervell County or the City until the Property has been annexed into, and zoned by, the City. The Owner covenants and agrees not to construct, or allow to be constructed, any buildings on the Property that would require a building permit if the Property were in the city limits, until the Property has been annexed into, and zoned by, the City. The Owner also covenants and agrees that the City's [most restrictive zoning, e.g. Agricultural Open Space District zoning requirements] apply to the Property, and that the Property shall be used only for Agricultural Open Space District zoning uses that exist on that Property at the time of the execution of this Agreement, unless otherwise provided in this Agreement. However, the Owner may construct an accessory structure to an existing single family dwelling in compliance with all applicable City ordinances and codes. The Owner acknowledges that each and every owner of the Property must sign this Agreement in order for the Agreement to take full effect, and the Owner who signs this Agreement covenants and agrees, jointly and severably, to indemnify, hold harmless, and defend the City against any and all legal claims, by any person claiming an ownership interest in the Property who has not signed the Agreement, arising in any way from the City's reliance on this Agreement.

Section 3. The Owner acknowledges that if any plat or related development document is filed in violation of this Agreement, or if the Owner commences development of the Property in violation of this Agreement, then in addition to the City's other remedies, such act will constitute a petition for voluntary annexation by the Owner, and the Property will be subject to annexation at the discretion of the City Council. The Owner agrees that such annexation shall be voluntary and the Owner hereby consents pursuant to Section 212.172(b)(7). Owner hereby waives any requirement in Chapter 43 related to procedures or service provision. Services will be provided to Owner's Property in accordance with existing city policy on the date of annexation, and as amended thereafter. Furthermore, the Owner hereby waives any and all vested rights and claims that they may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any actions Owner has taken in violation of Section 2 herein.

Section 4. Pursuant to Sections 43.016(b)(1)(B) of the Texas Local Government Code, the City is authorized to enforce all of the City's regulations and planning authority that do not materially interfere with the use of the Property for agriculture, wildlife management, or timber, in the same manner the regulations are enforced within the City's boundaries. The City states and specifically reserves its authority pursuant to Chapter 251 of the Texas Local Government Code to exercise eminent domain over property that is subject to a Chapter 43 and/or Chapter 212 development agreement.

Section 5. The term of this Agreement (the "Term") is [a maximum of 45 years] from the date that the Mayor's signature to this Agreement is acknowledged by a public notary. The Owner, and all of the Owner's heirs, successors and assigns shall be deemed to have filed a petition for voluntary annexation before the end of the Term, for annexation of the Property to be completed on or after the end of the Term. Prior to the end of the Term, the City may commence the voluntary annexation of the Property. The Owner agrees that such annexation shall be voluntary and the Owner hereby consents pursuant to Section 212.172(b)(7). Owner hereby waives any

requirement in Chapter 43 related to procedures or service provision. Services will be provided to Owner's Property in accordance with existing city policy on the date of annexation, and as amended thereafter. Furthermore, the Owner hereby waives any and all vested rights and claims that they may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any actions Owner has taken in violation of Section 2 herein. In connection with annexation pursuant to this section, the Owners hereby waive any vested rights they may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any plat or construction any of the owners may initiate during the time between the expiration of this Agreement and the institution of annexation proceedings by the City.

Section 6. Property annexed pursuant to this Agreement will initially be zoned in keeping with the process described in the City's Code of Ordinances.

Section 7. Any person who sells or conveys any portion of the Property shall, prior to such sale or conveyance, give written notice of this Agreement to the prospective purchaser or grantee, and shall give written notice of the sale or conveyance to the City. Furthermore, the Owner and the Owner's heirs, successor, and assigns shall give the City written notice within 14 days of any change in the agricultural exemption status of the Property. A copy of either notice required by this section shall be forwarded to the City at the following address:

City of Glen Rose
Attn: Mayor Julia Douglas
P.O. Box 1949
Glen Rose, Texas 76043

Section 8. This Agreement shall run with the Property and be recorded in the real property records of Somervell County, Texas.

Section 9. If a court of competent jurisdiction determines that any covenant of this Agreement is void or unenforceable, including the covenants regarding involuntary annexation, then the remainder of this Agreement shall remain in full force and effect.

Section 10. This Agreement may be enforced by any Owner or the City by any proceeding at law or in equity. Failure to do so shall not be deemed a waiver to enforce the provisions of this Agreement thereafter.

Section 11. No subsequent change in the law regarding annexation shall affect the enforceability of this Agreement or the City's ability to annex the properties covered herein pursuant to the terms of this Agreement.

Section 12. Venue for this Agreement shall be in Somervell County, Texas.

Section 13. This Agreement may be separately executed in individual counterparts and, upon execution, shall constitute one and same instrument.

Section 14. This Agreement shall survive its termination to the extent necessary for the implementation of the provisions of Sections 3, 4, and 5 herein.

Entered into this ____ day of _____, 2021.

_____

Owner

Printed Name: _____

_____

Owner

Printed Name: _____

_____

Owner

Printed Name: _____

_____

Owner

Printed Name: _____

_____

Mayor Julia Douglas, City of Glen Rose, Texas

THE STATE OF TEXAS }

COUNTY OF }

This instrument was acknowledged before me on the _____ day of _____, 2021, by _____ , Owner.

_____

Notary Public, State of Texas

THE STATE OF TEXAS }

COUNTY OF }

This instrument was acknowledged before me on the _____ day of _____, 2021, by _____ , Owner.

_____

Notary Public, State of Texas

THE STATE OF TEXAS }

COUNTY OF }

This instrument was acknowledged before me on the _____ day of _____, 2021, by _____ , Owner.

_____

Notary Public, State of Texas

THE STATE OF TEXAS }

COUNTY OF }

This instrument was acknowledged before me on the _____ day of _____, 2021, by _____ , Owner.

_____

Notary Public, State of Texas

THE STATE OF TEXAS }

COUNTY OF SOMERVELL }

This instrument was acknowledged before me on the _____day of _____, 2021, by Julia Douglas, Mayor, City of Glen Rose, Texas.

_____

Notary Public, State of Texas

Barron•Stark Engineers
Together.

DATE: October 27, 2021

TO: Honorable Mayor and City Council
City of Glen Rose

ADDRESS: 201 Vernon Street
Glen Rose, TX 76043

FROM: Mr. Joe Mitchell (Horizon Capital Solutions, LLC.)

RE: Park Place Townhomes- Offer of Development Agreement for Annexation

Please accept this letter as official notice of declination of the Development Agreement as offered by the City of Glen Rose on October 26, 2021 and regarding the proposed annexation of the 14.92 acres planned to be the Park Place Townhome development located at Van Zandt Road and County Road 312. Upon review, our team feels it to be in our best interest to proceed with declining the offered agreement as we will be accepting water services provided by the Somervell County Water District.

We sincerely appreciate your ongoing support.

Kind Regards,

Joe Mitchell

Signature

10/28/2021
Date

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding request to abandon alley south of NE Barnard Street (as an extension of Shepard Street) and bounded by Lot 2459, 1677, 3124, 3121 and Lot 1026.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Request to place item on City Council agenda; Letter to Council; Presentation; Survey and Elevation		
BUDGETARY IMPACT:	**Required Expenditure:**	$00.00	
	Amount Budgeted:	$00.00	
	Appropriation Required:	$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

REQUEST TO PLACE ITEM ON CITY COUNCIL AGENDA

The City of Glen Rose welcomes constructive input from interested citizens. Please complete this form if you wish to have an item placed on the agenda for a regular City Council meeting. The deadline for placing an item on the agenda is one week prior to the regular meetings which are held the second Monday of every month. In order for the City Council to fully understand your item, have productive discussion, and insure efficient council meetings, it is important that you describe the item with as much detail as possible and include any supporting documentation so that it may be included in the Council's meeting packets. You may use additional blank pages for item description. If you have any questions, contact the City Secretary at 254-897-2272.

Full Name: LOVELL "NELSON" ROBERTS

Mailing Address: PO BOX 7209 GLEN ROSE, TX 76043

Phone Number: 214 704-2270 **Fax Number** _____

Email: NR@LNR3.COM

Are additional sheets or supporting materials attached? X **Yes** _____ **No**

I request that this item be placed on the agenda for the _____ **City Council meeting.**

Description of Item: SEE ATTACHED DOCUMENTATION AND DESCRIPTIVE CORRESPONDENCE

Sponsoring Councilperson (*if applicable*) _____

(Use additional pages if needed)

Certification: I understand that the City Council retains the right to set the items for discussion at its meetings and further understand that my request will not be automatically placed on an agenda or may even be denied. I also understand that I may be requested to present additional information on my item, asked to consult with the appropriate City department, or take other action before my request is considered. I agree to attend the meeting at which my item may appear and make a presentation and/or answer questions.

Signature: _____ Date: 10/27/2021

October 27, 2021

The Members of the City Council
Glen Rose, Texas 76043

Lovell “Nelson” Roberts, III
PO Box 7209
Glen Rose, Texas 76043

My name is Nelson Roberts and I am a resident of Somervell County having residence at 3236 CR2009, Glen Rose, Texas 76043.

I currently have 7 unimproved lots near the intersection of NE Barnard Street and Grace Street under contract. All seven of these lots are currently owned by one individual, Dr. Christine Morgan.

My inquiry at this meeting is based around the unimproved City road easement that exists south of NE Barnard Street (as an extension of Shepard Street) and bounded by Lot 2459, 1677, 3124, 3121 and a property that I currently own, Lot 1026.

The unimproved City road easement in question was originally placed at the end of Shepard Street (south of NE Barnard Street) to serve the four river Lots contained within 3124 and 3121.

My intention is to purchase all seven of these contiguous lots (4 contiguous on the river, 3 contiguous on Barnard/Grace Street) and apply them accordingly:

FIRST: take my current property (1026) and add the two lots in 3124 (on the Paluxy River) and the one adjoining lot to my property in Lot 1677 creating one larger lot, fronting on Barnard Street and having River access (frontage) at the rear of the lot.

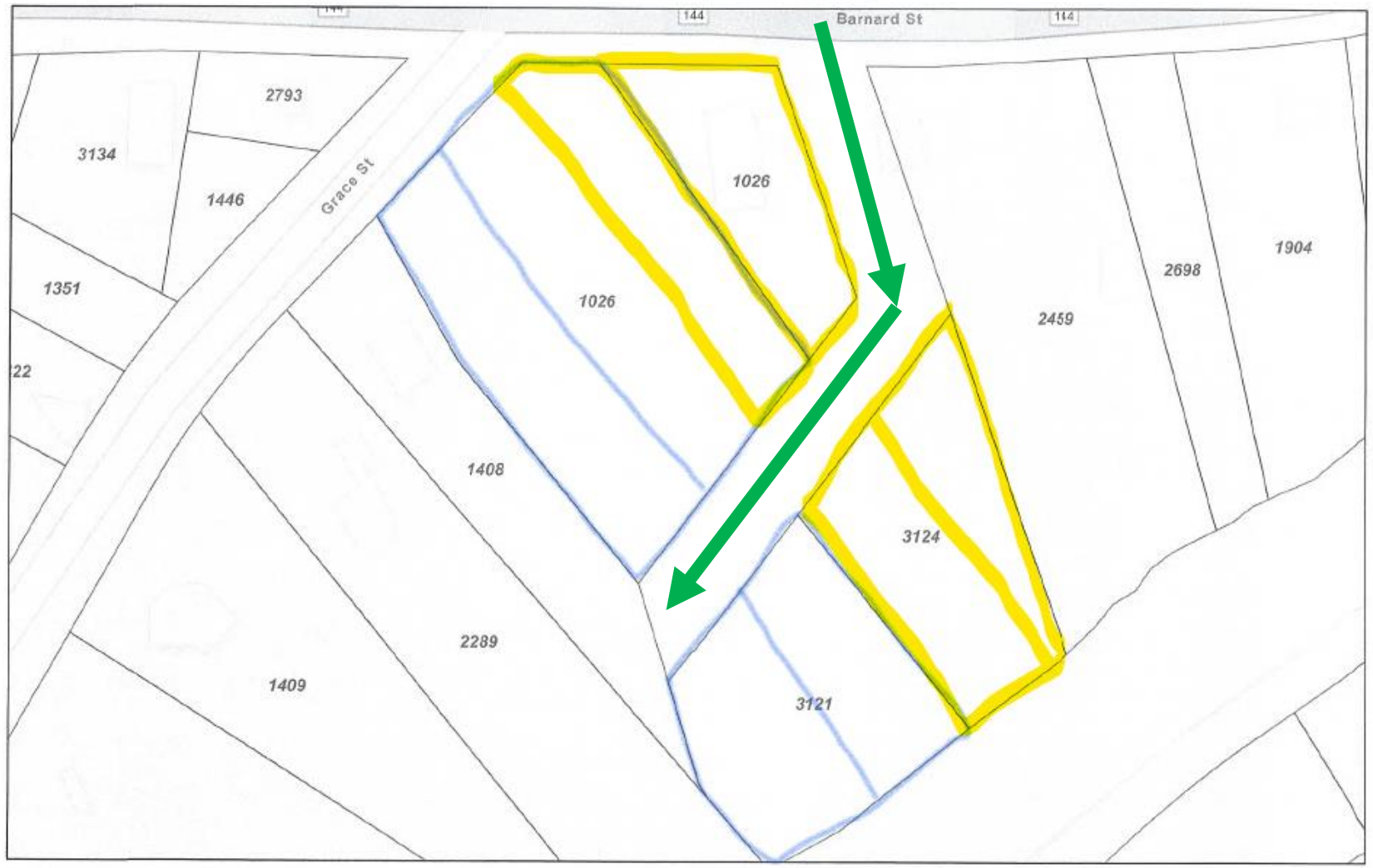
SECOND: take the remaining two lots from 1677 and join them to the two remaining lots (3124) to create either one large lot or two lots with frontage on Barnard/Grace Street and having River access (frontage) at the rear of the lot(s).

With the newly acquired 7 lots and combining these lots as shown, the need for the unimproved road easement is gone as all lots will have access via either NE Barnard or Grace Streets.

Best regards,

Nelson Roberts

Somervell CAD Web Map



7/30/2021, 11:31:08 AM

Abstracts

Parcels

1:1,128

0 0.01 0.01 0.03 mi

0 0.01 0.03 0.05 km

Esri Community Maps Contributors, Texas Parks & Wildlife,

Somervell County Appraisal District, BIS Consulting - www.bisconsulting.com

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.

FRONTING BARNARD LOTS (IMPROVED)

Property Details

Account	
Property ID:	R000002459
Legal Description:	Acres 0.751, Lot 1 & 2, Blk 00003, Subd P0500, Abst A136, PRUITT, BLOCK 3, LOT 1 & 2
Geographic ID:	P05000000003001000
Agent:	
Type:	Real
Location	
Address:	706 NE BARNARD ST
Map ID:	
Neighborhood CD:	R2459
Owner	
Owner ID:	14755
Name:	MCDONALD DENNIS A & SUE
Mailing Address:	3002 NANTUCKET SAN ANTONIO, TX 78230
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.

Property Details

Account	
Property ID:	R000001026
Legal Description:	Acres 0.172, Lot 00004, Blk 00001, Subd P0500, Abst A136, PRUITT, BLOCK 1, LOT 4
Geographic ID:	P05000000001004000
Agent:	
Type:	Real
Location	
Address:	704 NE BARNARD ST
Map ID:	
Neighborhood CD:	R1026
Owner	
Owner ID:	GMNI20170905082642667
Name:	704 BARNARD, LLC
Mailing Address:	PO BOX 7209 GLEN ROSE, TX 76043
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.

FRONTING GRACE AND BARNARD LOTS (IMPROVED) 3 lots Under Contract

Property Details

Account	
Property ID:	R000001677
Legal Description:	Acres 0.198, Lot 00123, Blk 00001, Subd P0500, Abst A136, PRUITT, BLOCK 1, LOT 1,2,3,
Geographic ID:	P05000000001001UD1
Agent:	
Type:	Real
Location	
Address:	700 GRACE & BARNARD
Map ID:	
Neighborhood CD:	R1677
Owner	
Owner ID:	36012
Name:	MORGAN CHRISTINE D
Mailing Address:	1597 FM 205 GLEN ROSE, TX 76043
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.

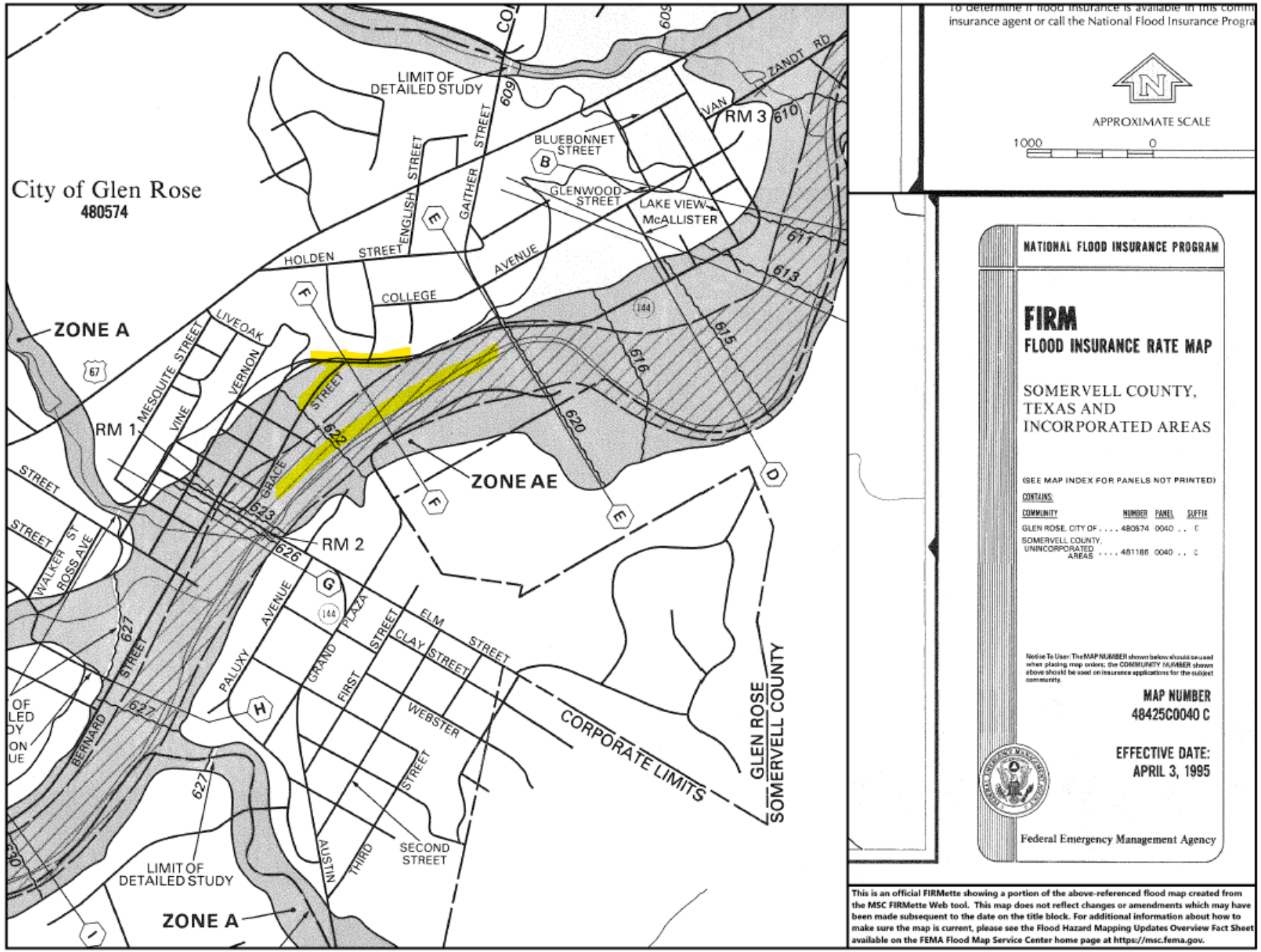
PALUXY RIVER FRONT LOTS, UNIMPROVED 4 lots Under Contract

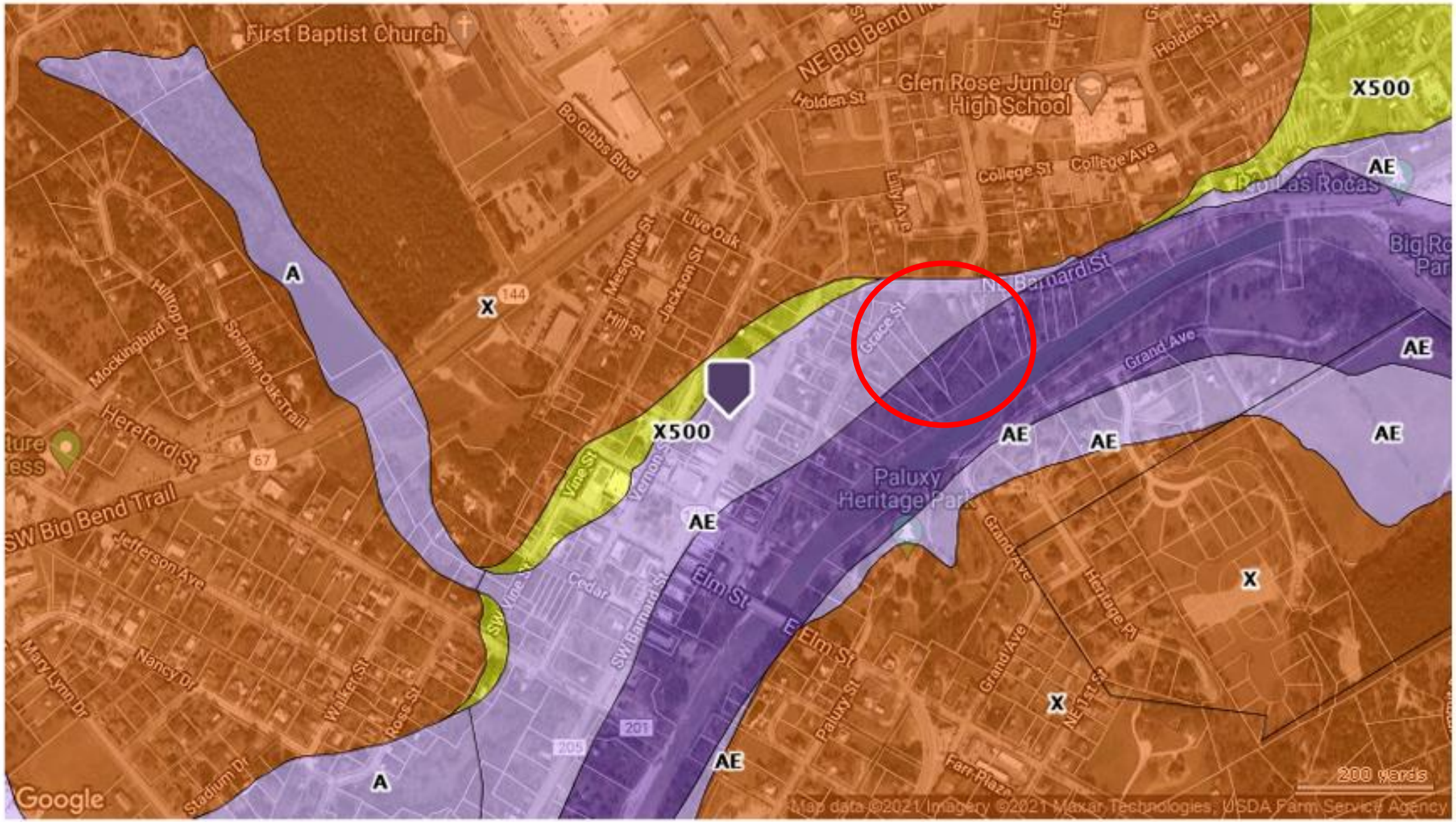
Property Details

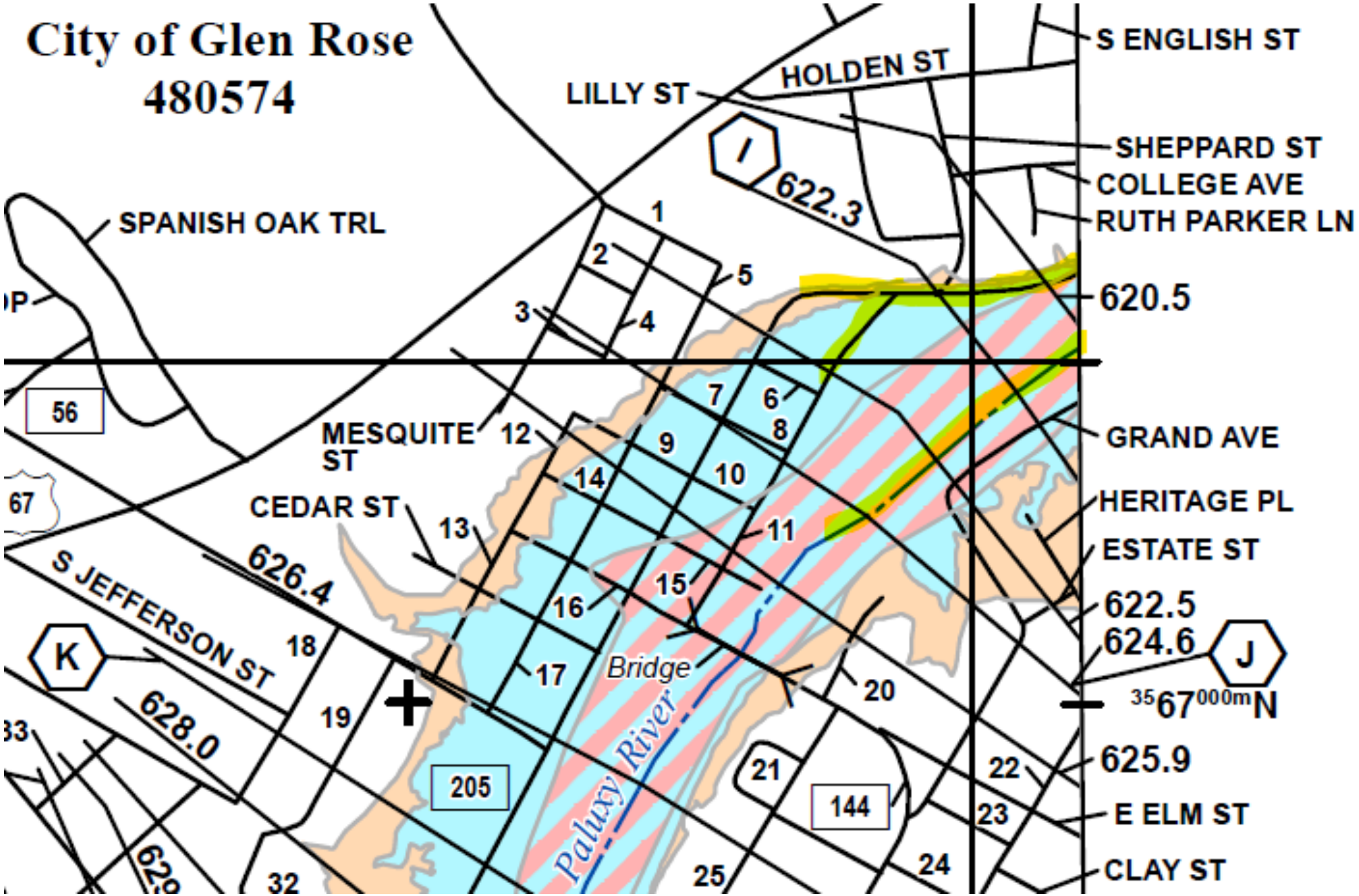
Account	
Property ID:	R000003124
Legal Description:	Acres 0.528, Lot 3&4, Blk 00002, Subd P0500, Abst A136, PRUITT, BLOCK 2, LOT 3&4
Geographic ID:	P05000000002003000
Agent:	
Type:	Real
Location	
Address:	NE BARNARD
Map ID:	
Neighborhood CD:	R3124
Owner	
Owner ID:	11301
Name:	MORGAN CHRISTINE
Mailing Address:	1597 FM RD 205 GLEN ROSE, TX 76043
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.

Property Details

Account	
Property ID:	R000003121
Legal Description:	Acres 0.432, Lot 00012, Blk 00002, Subd P0500, Abst A136, PRUITT, BLOCK 2, LOT 1,2
Geographic ID:	P05000000002001000
Agent:	
Type:	Real
Location	
Address:	NE BARNARD
Map ID:	
Neighborhood CD:	R3121
Owner	
Owner ID:	GMNI20100629160951897
Name:	MORGAN CHRISTINE
Mailing Address:	1597 FM RD 205 GLEN ROSE, TX 76043
% Ownership:	100.0%
Exemptions:	For privacy reasons not all exemptions are shown online.


City of Glen Rose
480574
LIMIT OF DETAILED STUDY
ZONE A
ZONE AE
RM 1
RM 2
RM 3
HOLDEN STREET
COLLEGE AVENUE
BLUEBONNET STREET
GLENWOOD STREET
LAKE VIEW McALLISTER
ENGLISH STREET
GAITHER STREET
VAN ZANDT RD
LIVEOAK STREET
MESQUITE STREET
VINE STREET
VERNON STREET
GRACE STREET
WALKER ST
ROSS AVE
BERNARD STREET
PALUXY AVENUE
GRAND AVENUE
PLAZA STREET
FIRST STREET
CLAY STREET
ELM STREET
WEBSTER STREET
AUSTIN STREET
THIRD STREET
SECOND STREET
CORPORATE LIMITS
GLEN ROSE
SOMERVELL COUNTY
APPROXIMATE SCALE
1000
0
NATIONAL FLOOD INSURANCE PROGRAM
FIRM
FLOOD INSURANCE RATE MAP
SOMERVELL COUNTY, TEXAS AND INCORPORATED AREAS
(SEE MAP INDEX FOR PANELS NOT PRINTED)
CONTAINS:
COMMUNITY NUMBER PANEL SUFFIX
GLEN ROSE, CITY OF .... 480574 0040 .. C
SOMERVELL COUNTY, UNINCORPORATED AREAS .... 481186 0040 .. C
Notice To User: The MAP NUMBER shown below should be used when placing map orders; the COMMUNITY NUMBER shown above should be used on insurance applications for the subject community.
MAP NUMBER
48425C0040 C
EFFECTIVE DATE:
APRIL 3, 1995
Federal Emergency Management Agency
This is an official FIRMette showing a portion of the above-referenced flood map created from the MSC FIRMette Web tool. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For additional information about how to make sure the map is current, please see the Flood Hazard Mapping Updates Overview Fact Sheet available on the FEMA Flood Map Service Center home page at https://msc.fema.gov.


First Baptist Church
NE Big Bend Trl
Holden St
Glen Rose Junior High School
Bo Gibbs Blvd
College St
College Ave
Lily Ave
Live Oak
Mesquite St
Jackson St
Grace St
NE Bernard St
Grand Ave
Las Rocas
Big Ro Par
Hillcrest Dr
Mockingbird
Spanish Oak Trail
Hereford St
67
SW Big Bend Trail
Jefferson Ave
Vine St
Vernon St
Paluxy Heritage Park
Cedar
SW Barnard St
Elm St
E Elm St
Grand Ave
Heritage Pl
Mary Lynn Dr
Nancy Dr
Walker St
Ross St
Stadium Dr
Paluxy St
NE 1st St
Farr Plaza
201
205
144
X500
AE
A
X
200 yards
Google
Map data ©2021 Imagery ©2021 Maxar Technologies, USDA Farm Service Agency
Coastal 100-Year Floodway
Coastal 100-year Floodplain
100-year Floodway
100-year Floodplain
Undetermined


City of Glen Rose
480574
S ENGLISH ST
HOLDEN ST
LILLY ST
SHEPPARD ST
COLLEGE AVE
RUTH PARKER LN
I
622.3
SPANISH OAK TRL
620.5
56
MESQUITE ST
GRAND AVE
67
CEDAR ST
HERITAGE PL
ESTATE ST
626.4
S JEFFERSON ST
622.5
624.6
K
J
628.0
Bridge
35 67 000m N
625.9
205
144
Paluxy River
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expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 16th day of June A.D. 1972.

S E A L

/S/ JACK W. BRIDGES, JR.
Notary Public, Somervell County, Texas

Filed for record this 17th day of June A.D. 1972 at 11:00 o'clock noon
Recorded this 11th day of June A.D. 1972 at 4:05 o'clock P.M.
Delorees Draper Fullers, County Clerk, Somervell County, Texas

PLAT

Revised Plat Showing Survey of Block 2 of the W.B Pruitt Addition to the Town of Glen Rose, Somervell County, Texas

June 12, 1972

SCALE: 1"=100'

STATE OF TEXAS
LARRY E. LANGSTON
1533
REGISTERED PUBLIC SURVEYOR

Filed for record this 22nd day of June A. D. 1972, at 10:40 o'clock A. M.
Recorded this 28th day of June A. D. 1972, at 9:00 o'clock A. M.
Delorees Draper Fullers, County Clerk, Somervell County, Texas

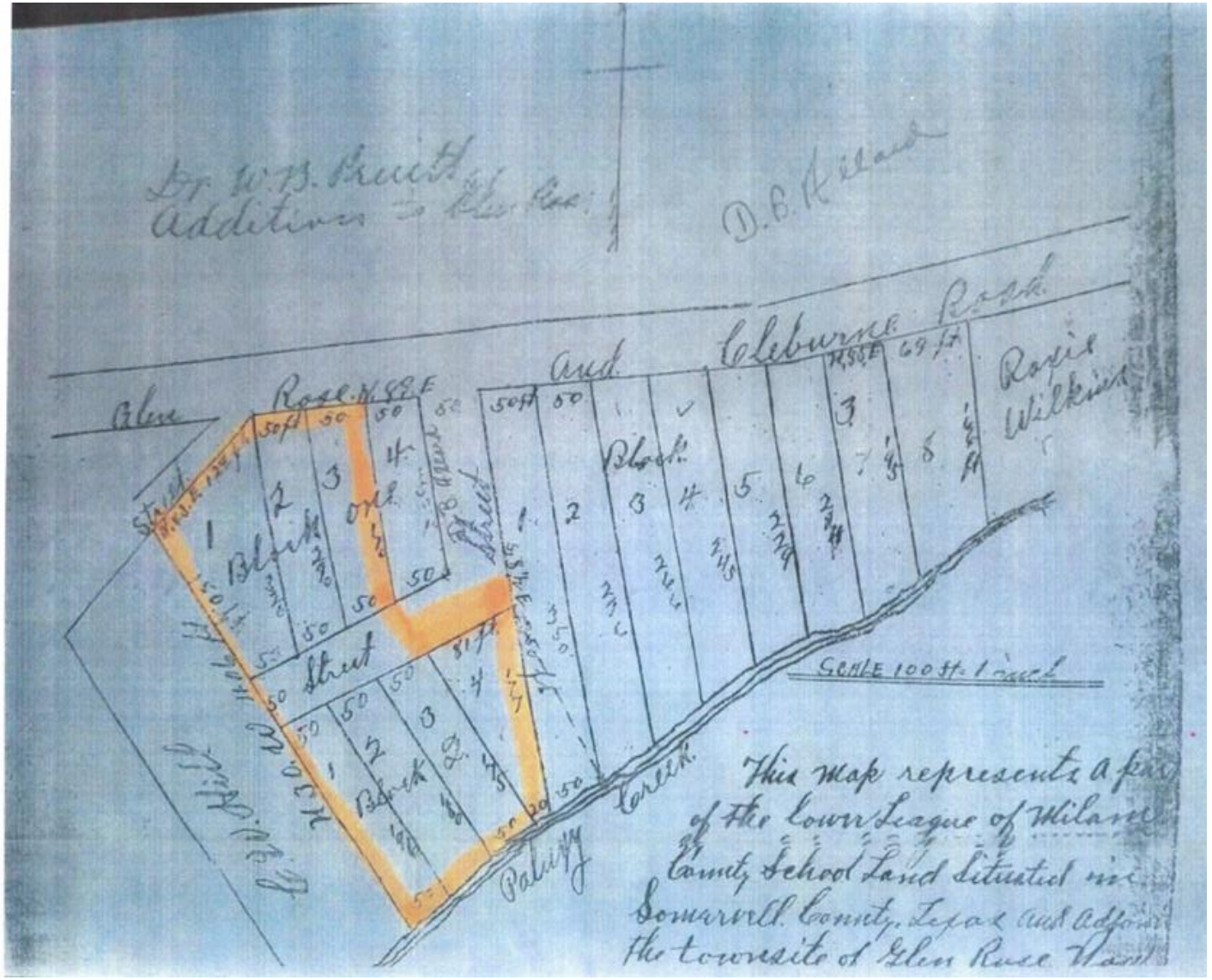
DEED RECORD

58

433

PROPERTY SURVEY 1972

PROPERTY SURVEY 1912

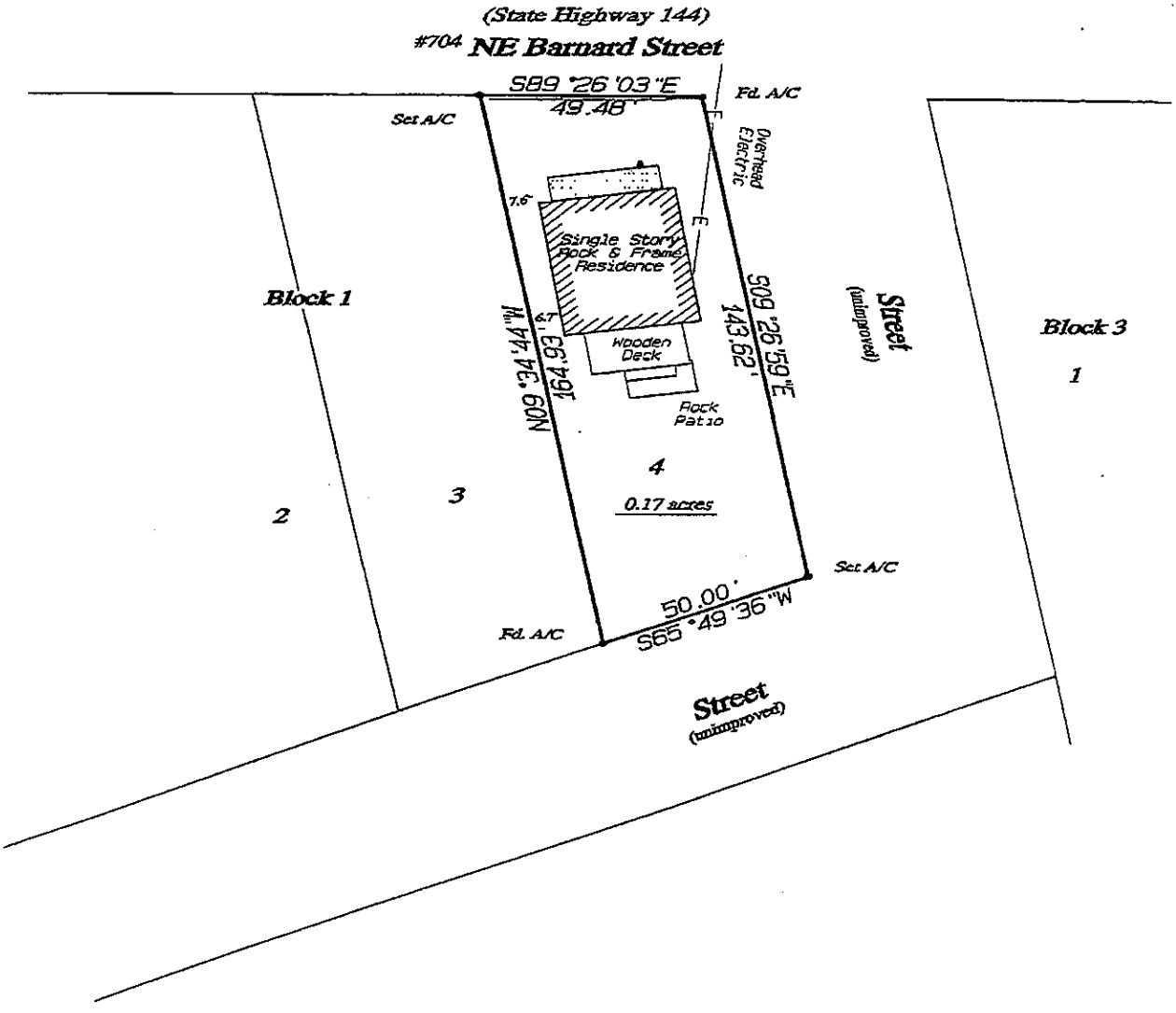



Google Earth
Imagery date: 12/3...
40 m
Camera: 533 m 32°14'12" N 97°4...

Bearings are based on the Texas Coordinate System, North Central Zone, 1993 Datum.

Scale: 1" = 40'

Note: "A/C" denotes a 5/8" iron with an Aluminum Cap marked "Vaughn Surveyor No. 1807".



Survey Sketch Of:

Lot 4, Block 1 of the Dr. W.B. Pruitt Addition in the City of Glen Rose, Somervell County, Texas, plat recorded in Volume Q, Page 356 of the Somervell County Deed Records.

This lot is in "Zone AE" -Special Flood Hazard Areas Inundated by 100-Year Flood, according to Flood Insurance Rate Map No. 48425C0040 C, dated April 3, 1995.

VAUGHN SURVEYING, LLC
P.O. Box 1244
Glen Rose, Texas
76043
(254) 897-4868
fax: 897-7404
© All rights reserved.

WBP4B1.smi

Surveyed on the ground in February of 2009.

W.L. "Will" Vaughn
Registered Professional Land Surveyor No. 1807

Valid only if crimp sealed and signed in blue ink.

U.S. DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
National Flood Insurance Program

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expires February 28, 2009

Important: Read the instructions on pages 1-8.

Item 18.

SECTION A - PROPERTY INFORMATION

A1. Building Owner's Name Eric L. Glover / Fourthnten	For Insurance Compa... Policy Number
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No. 704 NE Barnard St City Glen Rose State TX ZIP Code 76043	Company NAIC Number

A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.)
Lot 4, Block 1, Wm. Pruitt Addition

A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) Residential
A5. Latitude/Longitude: Lat. 32 14 15.57 Long. 97 45 06.89 Horizontal Datum: ☐ NAD 1927 ☒ NAD 1983
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.
A7. Building Diagram Number 6
A8. For a building with a crawl space or enclosure(s), provide
a) Square footage of crawl space or enclosure(s) 1200 sq ft
b) No. of permanent flood openings in the crawl space or enclosure(s) walls within 1.0 foot above adjacent grade 1
c) Total net area of flood openings in A8.b 1980 sq in
A9. For a building with an attached garage, provide:
a) Square footage of attached garage NA sq ft
b) No. of permanent flood openings in the attached garage walls within 1.0 foot above adjacent grade _____
c) Total net area of flood openings in A9.b _____ sq in

SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

B1. NFIP Community Name & Community Number	B2. County Name	B3. State
City of Glen Rose 480574	Somervell County	Texas

B4. Map/Panel Number	B5. Suffix	B6. FIRM Index Date	B7. FIRM Panel Effective/Revised Date	B8. Flood Zone(s)	B9. Base Flood Elevation(s) (Zone AO, use base flood depth)
48425C0040	C	4/3/1995	4/3/1995	AE	621.3

B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9.
☐ FIS Profile ☒ FIRM ☐ Community Determined ☐ Other (Describe) _____
B11. Indicate elevation datum used for BFE in Item B9: ☒ NGVD 1929 ☐ NAVD 1988 ☐ Other (Describe) _____
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? ☐ Yes ☒ No
Designation Date _____ ☐ CBRS ☐ OPA

SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: ☐ Construction Drawings* ☐ Building Under Construction* ☒ Finished Construction
*A new Elevation Certificate will be required when construction of the building is complete.
C2. Elevations – Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO. Complete Items C2.a-g below according to the building diagram specified in Item A7.
Benchmark Utilized RM1 Vertical Datum NGVD 1929
Conversion/Comments _____

			Check the measurement used.
a)	Top of bottom floor (including basement, crawl space, or enclosure floor)	616.8	☒ feet ☐ meters (Puerto Rico only)
b)	Top of the next higher floor	622.3	☒ feet ☐ meters (Puerto Rico only)
c)	Bottom of the lowest horizontal structural member (V Zones only)	_____	☐ feet ☐ meters (Puerto Rico only)
d)	Attached garage (top of slab)	_____	☐ feet ☐ meters (Puerto Rico only)
e)	Lowest elevation of machinery or equipment servicing the building (Describe type of equipment in Comments)	_____	☐ feet ☐ meters (Puerto Rico only)
f)	Lowest adjacent (finished) grade (LAG)	616.5	☒ feet ☐ meters (Puerto Rico only)
g)	Highest adjacent (finished) grade (HAG)	621.5	☒ feet ☐ meters (Puerto Rico only)

SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. *I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.*

☐ Check here if comments are provided on back of form.

Certifier's Name W.L. Vaughn License Number RPLS1807

Title Registered Professional Land Surveyor Company Name Vaughn Surveying LLC

Address P.O. Box 1244 City Glen Rose State TX ZIP Code 76043

Signature W. L. Vaughn Date 2-28-09 Telephone (254)897-4868

PLACE SEAL HERE

W. L. Vaughn
2-28-09

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on resolution accepting ARPA funds and designating authorized representatives.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Resolution accepting ARPA funds and designating authorized representatives; article on cities rejecting ARPA funds; Public Management email comments on issues raised by the article		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Public Management has provided the City with this resolution whereby the City can accept the ARPA funds it has been awarded and designate representatives authorized to act on the City's behalf concerning ARPA funding and projects. Fearing the federal strings attached to ARPA funds, some cities have decided not to accept ARPA funds. Attached is a newspaper article addressing this matter. Also attached is an email from Jake McAdams with Public Management, the firm the City has engaged to administer our ARPA grant funds, responding to the issues raised in the article. He believes the primary concern some cities have is the federal COVID 19 shot mandate and that for multiple reasons why accepting ARPA funds should not make the City subject to the mandate.

RECOMMENDED ACTION:

Approve the resolution as submitted.

COVID-19 Update (No. 207)

All pandemic-related updates, including information about the American Rescue Plan's city-related provisions, will be in the Legislative Update Newsletter from now on.

ARPA Funding Agreements for Non-Entitlement Cities

TML has received inquiries from a few non-entitlement cities (cities under 50,000 population) regarding potential unanticipated consequences that might flow from acceptance of the American Rescue Plan Act / Coronavirus Local Fiscal Recovery grant funding. Specifically, concerns have been raised that acceptance of these funds will obligate cities who accept the funds (Recipient Cities) to enforce potential future state or federal COVID-19 vaccine mandates or other regulations. The bottom line is that whether a city will be subject to future state or federal rules and regulations is disconnected to accepting ARPA/CLFR funds today.

To receive the ARPA/CLFR funds, a non-entitlement Recipient City must enter an American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund Agreement (Agreement) with the Texas Division of Emergency Management (TDEM). That Agreement sets the terms by which the non-entitlement Recipient City receives its allotment of ARPA/CLFR funding. The questions TML has received relate to the scope of statements in the Agreement such as "the Recipient and the Division will be governed by all applicable state and federal laws, rules and regulations" as well as, "… other applicable federal statutes, regulations, and executive orders" and whether such statements will be used to force a state or federal COVID-19 vaccine mandate on non-entitlement Recipient Cities. The short answer to the question is likely "no," and a few reasons are discussed below.

1. Texas cities are already subject to "applicable" state and federal law. The Agreement does not create new laws to apply to Texas cities; rather, it restates the current rule: Texas cities must follow applicable state and federal law. Keep in mind as well that future legislation or regulation need not be tied to receipt of ARPA/CLFR funds to be binding. Declining ARPA/CLFR grant funding guarantees only that the city will not receive those funds. It does not guarantee protection from future legislation.

2. The Agreement is quite specific with regard to much of the "applicable" law. The Agreement cites specific sections of the Code of Federal Regulation that apply to all federal grant funding, the Americans with Disabilities Act, the Civil Rights Act of 1964, and the American Rescue Plan Act as being specifically applicable, and as stated above, those laws are already applicable to Texas cities. There are no additional specific requirements related to COVID-19 vaccinations or masking contained in the Agreement. The Agreement states that the Department of the Treasury may impose additional conditions on the receipt of a "subsequent tranche" of future award funds, and if that is the case, Texas cities will know in advance and can reject the funds if those additional terms are too onerous.

3. There are currently no federal COVID-19 mandates that apply to Texas cities, and ARPA funding does not change this. The current Presidential Executive Orders related to federal contracting and the Presidential directive related to mandatory COVID-19 vaccination are likely not applicable to Texas cities. Please review TML's previous analysis of the

President's Executive Orders related to federal contracting and COVID-19 vaccines, which likely do not directly apply to Texas cities.

4. The Agreement is between the non-entitlement Recipient City and TDEM, and TDEM is the agency that enforces the Agreement. The Agreement does not create a contractual relationship between the non-entitlement Recipient City and any department or division of the federal government.

Ultimately, the Agreement and the receipt of ARPA/CLRF funding likely does not increase a city's exposure to regulations from the state or federal governments, and declining the funds does not insulate cities, either. The truth is that if the state or federal government wishes to mandate COVID-19 vaccines or other regulations, they can attempt to do so regardless of whether a city has accepted these grant funds. We encourage city officials to read through their city's Agreement and call their city attorney or the TML Legal Services Department with any questions or concerns.

American Rescue Plan Act Funds

As a reminder, the Texas Division of Emergency Management maintains its Coronavirus Local Fiscal Recovery Fund FAQ with guidance related to the ARPA/CLFR fund program.

The U.S. Treasury Department's Coronavirus State and Local Fiscal Recovery Funds FAQ contains a number of questions and answers related to eligibility for recovery funds and eligible uses of recovery funds and can be accessed here.

The National League of Cities also maintains an ARPA-related FAQ which can be found here.

Reminder: TML Coronavirus materials are archived by date here and by subject here.

TML member cities may use the material herein for any purpose. No other person or entity may reproduce, duplicate, or distribute any part of this document without the written authorization of the Texas Municipal League.

RESOLUTION 2021_____

A RESOLUTION OF THE CITY COUNCIL OF GLEN ROSE, TEXAS, AUTHORIZING THE ACCEPTANCE OF AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF); AND AUTHORIZING THE MAYOR AND THE CITY ADMINISTRATOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S IMPLEMENTATION OF THE AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) FUNDS.

WHEREAS, the City Council of Glen Rose desires to develop a viable community, including decent housing, suitable living environment, expanding economic opportunities, addressing health and safety needs, and improving critical infrastructure in response to the COVID-19 Pandemic; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Glen Rose to utilize and implement ARPA - CLFRF funding;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLEN ROSE, TEXAS:

1. That the ARPA - CLFRF is hereby authorized to be accepted on behalf of the City from the United States Treasury Department.

2. That the City's allocation be split into two (2) tranches in the amount of $668,774 with Tranche No.1 being $334,387 and Tranche No. 2 being $334,387.

3. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the ARPA - CLFRF:

   - The Mayor and Mayor Pro Tem shall serve as the City's Chief Executive Officer and Authorized Representative to execute funding request, authorizations and any subsequent contractual documents; and

   - The Mayor and Mayor Pro Tem are authorized to execute environmental review documents and to certify to environmental clearance matters associated with the ARPA – CLFRF funds; and

   - The Mayor, Mayor Pro Tem, City Administrator, City Secretary and Deputy City Secretary are authorized to execute payment documents and/or other forms required to reimburse project costs.

4. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements as directed by the United States Treasury Department.

Passed and approved this 9th day of November, 2021.

_____
Julia Douglas, Mayor
Glen Rose, Texas

_____
Stephanie Ritchie, City Secretary
Glen Rose, Texas

Gmail

Michael Leamons <michael.leamons@glenrosetexas.org>

Re: Cities refusing ARPA funds

1 message

Jake McAdams <jmcadams@publicmgt.com> Thu, Oct 28, 2021 at 7:08 AM
To: Michael Leamons <michael.leamons@glenrosetexas.org>
Cc: Sara Tankersley <stankersley@publicmgt.com>

Michael,
There appears to be no vaccine mandate attached to the ARPA currently, nor do I think this is likely to occur in the future.

In my opinion and understanding, the City's ARPA terms and conditions have not been updated or amended to include supplementary provisions (including a vaccine mandate) since Glen Rose executed these documents in August.
As the article you forwarded states, AG Paxton has prepared to take additional legal action to prohibit this provision being applied in Texas, specifically to ARPA recipients. The Texas Legislature recently approved their spending plan for their own $16b ARPA allocation and I don't think they will accept this provision without a fight nor do I think they will return the funds.
If pressure continues so will the lawsuits, and Glen Rose would be a party to a 50% of the nation class action suit for the courts to settle.

With that being said, it appears to be a moot issue as the EO excludes grants in Sec 5(b)i. See these links:
https://www.federalregister.gov/documents/2021/09/14/2021-19924/ensuring-adequate-covid-safety-protocols-for-federal-contractors
https://www.naco.org/resources/featured/employer-covid-19-vaccine-mandate-faqs

Please let me know if you have additional questions.
Thanks

Jake McAdams
682-205-1058 x 31

I will be travelling frequently for work. If you need immediate assistance, please call me at 972-741-4700.

Jake McAdams | Regional Project Manager
O: 682-205-1058 x 31 C: 972-741-4700
PO Box 672 Granbury, Texas 76048
PUBLIC MANAGEMENT
EST.1982
Working to Build Vibrant and Sustainable Communities

On Wed, Oct 27, 2021 at 7:37 PM Michael Leamons <michael.leamons@glenrosetexas.org> wrote:

Jake,

How does Public Management view this? Are the concerns justified?

https://www.bizpacreview.com/2021/10/26/texas-city-protects-itself-from-feds-refuses-relief-funds-there-are-strings-attached-we-dont-want-it-1154437/

Michael Leamons
City Administrator
City of Glen Rose
(254) 396-2467 cell
(254) 897-2272, ext 107

City of Glen Rose
Dinosaur Capital of Texas

City of Brady Sends Back $1.3 Million in Coronavirus Funding to Avoid Federal Government Strings Attached

The 5,000-person town in the heart of Texas rejected its coronavirus recovery funds due to concerns over the funding's accompanying conditions.

Brad Johnson October 25, 2021 (The Texan News)

The City of Brady declined its $1.3 million allotment in American Rescue Plan Act (ARPA) funding. The city council did so to avoid the conditions that accompany the funding.

By a unanimous vote last week, the Brady City Council elected to send back its nearly $657,000 in federal coronavirus aid and decline the second tranche set to land next year.

At the root of the concern is a provision within the U.S. Department of the Treasury's contract for the funding, which states that the recipient must comply with the Treasury's list of stipulations.

More importantly, it specifies, "Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award."

The concern, activist Sheila Hemphill expressed to council, is that "all other applicable" directives could encompass things like vaccine mandates, contract tracing programs, and anything else the federal government issues. Upon agreement to the contract, Hemphill stated in an interview with The Texan, all city employees would then be treated as "contract workers" in the eyes of the federal government and thus bound to such employment directives.

On October 15, Attorney General Ken Paxton sent a letter to state agencies addressing concerns about the issue of federal contractors, the Biden administration's order, and who falls under that definition.

"My position is this," the letter reads, "the Texas Attorney General has a constitutional and statutory responsibility to uphold state law."

It continues, "This obligation does not diminish in the face of federal overreach. On the contrary, my office is charged with a duty to vindicate Texas' laws and interests when the federal government intrudes on the sovereignty of our State or the liberties of the millions of people who call Texas home."

"Accordingly, I must — and will — take legal action against the federal government to protect Texas state agencies and their employees from COVID-19 vaccination mandates."

No suit has yet been filed, but Paxton did sign onto a coalition letter with 23 other state attorneys general threatening legal action.

The Treasury's document lists out the specific statutes and regulations already in place that are applicable to the funding, but the "executive orders" item does not contain such specification.

Brady is now one of 65 municipalities in Texas with under 50,000 population to decline the funding, according to the Texas Department of Emergency Management.

According to the unofficial meeting minutes provided by the City of Brady, in expressing opposition to accepting the funds Councilwoman Jane Huffman said at the meeting, "We live here in Brady because we want to be left alone. We want to control what happens in our community."

The same Treasury contract applies to any state or local governmental that chooses to take the recovery funds. The Texas legislature appropriated $16.3 billion in ARPA funds during the third special session.

Senate Bill 8, the legislature's appropriation bill, was passed to engrossment on October 19 and Governor Greg Abbott must sign or veto the legislation, otherwise it will go into effect automatically.

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Consider approval or other action regarding resolution adopting ARPA policies.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Resolution adopting ARPA policies.		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Public Management has provided the attached resolution whereby, as a housekeeping matter, the City adopts policies required by ARPA.

RECOMMENDED ACTION:

Approve the resolution as submitted.

RESOLUTION No. _____

A RESOLUTION ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF GLEN ROSE, TEXAS PARTICIPATION IN FEDERALLY FUNDED PROJECTS ASSOCIATED WITH THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA – CLFRF) AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN.

Whereas, the City of Glen Rose, Texas, (hereinafter referred to as "City") has been awarded ARP - CLFRF funding through an ARP - CLFRF grant from the United States Treasury Department (hereinafter referred to as "TREASURY");

Whereas, the City, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than $10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CLFRF activity, on the basis of race, color, religion, sex, national origin, age, or disability;

Whereas, the City, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections;

Whereas, the City, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the ARP - CLFRF project area;

Whereas, the City, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations;

Whereas, the City, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each ARP - CLFRF project;

Whereas, the City, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

Whereas, the City, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires federal programs and activities be administered in a manner affirmatively

to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the ARP - CLFRF contract, to affirmatively further fair housing;

Whereas, the City, agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF GLEN ROSE, TEXAS, ADOPTS THE FOLLOWING:

1. Citizen Participation Plan and Grievance Procedures;
2. Section 3 Policy;
3. Excessive Force Policy;
4. Section 504 Policy and Grievance Procedures;
5. Limited English Proficiency Plan;
6. Fair Housing Policy; and
7. Code of Conduct Policy

Passed and approved this 9th day of November, 2021.

_____
Julia Douglas, Mayor

Attest:

_____
Stephanie Ritchie, City Secretary

RESOLUCIÓN No. _____

UNA RESOLUCIÓN QUE ADOPTA LAS POLÍTICAS ADJUNTAS EN RELACI CON LA CIUDAD DE GLEN ROSE, TEXAS PARTICIPACIÓN EN PROYECTOS FINANCIADOS FEDERALMENTE ASOCIADOS CON LA LEY DEL PLAN DE RESCATE AMERICANO - CORONAVIRUS LOCAL FISCAL RECOVERY FUND Y ADHFRENCE REGULACIÓN DE ARPA - CLERFRF EN ESTO.

Considerando que, la Ciudad de Glen Rose, Texas, (en adelante, "Ciudad") ha recibido fondos ARP - CLFRF a través de una subvención ARP - CLFRF del Departamento del Tesoro de los Estados Unidos (en adelante, "TESORO");

Considerando que, la Ciudad, de acuerdo con la Sección 109 del Título I de la Ley de Vivienda y Desarrollo Comunitario. (24 CFR 6); la Ley de Discriminación por Edad de 1975 (42 USC 6101-6107); y la Sección 504 de la Ley de Rehabilitación de 1973 (29 USC 794) y para contratos de construcción superiores a $ 10,000, deben tomar medidas para garantizar que a ninguna persona o grupo se le nieguen beneficios tales como empleo, capacitación, vivienda y contratos generados por la actividad CLFRF, por motivos de raza, color, religión, sexo, nacionalidad, edad o discapacidad;

Considerando que, la Ciudad, en consideración por la recepción y aceptación de fondos federales, acuerda cumplir con todas las reglas y regulaciones federales, incluidas las reglas y regulaciones que rigen la participación ciudadana y la protección de los derechos civiles;

Considerando que, la Ciudad, de acuerdo con la Sección 3 de la Ley de Vivienda y Desarrollo Urbano de 1968, según enmendada, y 24 CFR Parte 135, está obligada, en la mayor medida posible, a brindar capacitación y oportunidades de empleo a los residentes de bajos ingresos. y oportunidades de contratación para negocios en el área del proyecto ARP - CLFRF;

Considerando que, la Ciudad, de acuerdo con la Sección 104 (1) de la Ley de Vivienda y Desarrollo Comunitario, según enmendada, y los requisitos de certificación del Estado en 24 CFR 91.325 (b) (6), deben adoptar una política de fuerza excesiva que prohíba la uso de fuerza excesiva contra manifestaciones no violentas de derechos civiles;

Considerando que, la Ciudad, de acuerdo con la Orden Ejecutiva 13166, debe tomar medidas razonables para asegurar un acceso significativo a los servicios en programas y actividades con asistencia federal por parte de personas con dominio limitado del inglés (LEP) y debe tener un plan LEP en su lugar específico para el localidad y beneficiarios de cada proyecto ARP - CLFRF;

Considerando que, la Ciudad, de acuerdo con la Sección 504 de la Ley de Rehabilitación de 1973, no discrimina por motivos de discapacidad y acuerda asegurar que las personas calificadas con discapacidades tengan acceso a programas y actividades que reciben fondos federales; y

Considerando que, la Ciudad, de acuerdo con la Sección 808 (e) (5) de la Ley de Vivienda Justa (42 USC 3608 (e) (5)) que requiere que los programas y actividades federales se administren de

manera afirmativa para promover la políticas de la Ley de Vivienda Justa, acuerda realizar al menos una actividad durante el período del contrato ARP - CLFRF, para promover afirmativamente la vivienda justa;

Considerando que, la Ciudad acuerda mantener normas escritas de conducta que cubran los conflictos de intereses y rijan las acciones de sus empleados involucrados en la selección, adjudicación y administración de contratos.

AHORA, POR LO TANTO, SE RESUELVE POR EL CONCEJO MUNICIPAL DE GLEN ROSE, TEXAS, ADOPTA LO SIGUIENTE:

1. Plan de Participación Ciudadana y Procedimientos de Quejas;
2. Política de la Sección 3;
3. Política de fuerza excesiva;
4. Política de la Sección 504 y Procedimientos de quejas;
5. Plan de dominio limitado del inglés;
6. Política de vivienda justa; y
7. Política del Código de Conducta

Aprobado y aprobado este 9th día de Noviembre, 2021.

_____
Julia Douglas, Alcalde

Atestiguar:

_____
Stephanie Ritchie, Secretario de la Ciudad

CITIZEN PARTICIPATION PLAN

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the United States Treasury Department's ARP - CLFRF Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Glen Rose, 201 Vernon Street, Glen Rose, Texas 76043, (254) 897-2272, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the ARP - CLFRF project.

1. A person who has a complaint or grievance about any services or activities with respect to the ARP - CLFRF project, whether it is a proposed, ongoing, or completed ARP - CLFRF should contact the City of Glen Rose, 201 Vernon Street, Glen Rose, Texas 76043, (254) 897-2272.
2. A copy of the complaint or grievance shall be transmitted by the City Administrator to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to the person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the ARP - CLFRF for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of ARP - CLFRF funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long

as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.

2. When a significant number of non-English speaking residents are a part of the potential service area of the ARP - CLFRF project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a ARP - CLFRF application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a ARP - CLFRF project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the United States Treasury Department.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable ARP - CLFRF application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the ARP - CLFRF program, and the use of past ARP - CLFRF contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the ARP - CLFRF program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by ARP - CLFRF, proposed to be made in the use of ARP - CLFRF funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the ARP - CLFRF project, the City shall hold a public hearing and review its program performance including the actual use of the ARP - CLFRF funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the ARP - CLFRF project or for the closeout of the ARP - CLFRF project, publish notice

in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.

4. The City shall retain documentation of the ARP - CLFRF project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

_____ _____

Julia Douglas, Mayor Date

PLAN DE PARTICIPACIÓN CIUDADANA

DEPROGRAMA DE BLOQUES DE DESARROLLO COMUNITARIO DE TEXAS

PROCEDIMIENTOSQUEJAS DEL

Estos procedimientos de quejas cumplen con los requisitos del Programa ARP - CLFRF del Departamento del Tesoro de los Estados Unidos y los Requisitos del Gobierno Local que se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Glen Rose, 201 Vernon Street, Glen Rose, Texas 76043, (254) 897-2272, durante el horario comercial habitual.

A continuación se muestran los procedimientos formales de quejas y quejas con respecto a los servicios prestados en el marco del proyecto ARP - CLFRF.

1. Una persona que tenga una queja o queja sobre cualquier servicio o actividad con respecto al proyecto ARP - CLFRF, ya sea un ARP - CLFRF propuesto, en curso o completado, debe comunicarse con la Ciudad de Glen Rose, 201 Vernon Street, Glen Rose, Texas 76043, (254) 897-2272.
2. El Administrador de la Ciudad transmitirá una copia de la queja o queja formal a la entidad que es objeto de la queja o queja y al la Ciudad Fiscal dedentro de los cinco (5) días hábiles. después de la fecha de recepción de la queja o agravio.
3. La Ciudad completará una investigación de la queja o queja, si es posible, y proporcionará una respuesta por escrito oportuna a la persona que presentó la queja o queja dentro de los diez (10) días.
4. Si la investigación no se puede completar dentro de los diez (10) días hábiles de los 3 anteriores, se notificará a la persona que presentó la queja o queja, por escrito, dentro de los quince (15) días, cuando sea posible, después de recibir la queja o queja original y deberá detalle cuándo debe completarse la investigación.
5. Si es necesario, la queja y una copia por escrito de la investigación posterior se enviarán al ARP - CLFRF para su revisión y comentarios adicionales.

6. Si corresponde, proporcione copias de los procedimientos de quejas y respuestas a las quejas tanto en inglés como en español, o en otro idioma apropiado.

ASISTENCIA TÉCNICA

Cuando se solicite, la Ciudad proporcionará asistencia técnica a grupos que sean representativos de personas de ingresos bajos y moderados en el desarrollo de propuestas para el uso de fondos ARP - CLFRF. La ciudad, según las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, determinará el nivel y el tipo de asistencia.

DISPOSICIONES DE AUDIENCIA PÚBLICA

Para cada audiencia pública programada y conducida por la Ciudad, se observarán las siguientes disposiciones de audiencia pública:

1. El aviso público de todas las audiencias debe publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe publicarse en un periódico local.

Cada aviso público debe incluir la fecha, la hora, el lugar y los temas que se considerarán en la audiencia pública. Un artículo de periódico publicado también se puede utilizar para cumplir con este requisito siempre que cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben colocarse en un lugar destacado en los edificios públicos y distribuirse a las autoridades locales de vivienda pública y otros grupos comunitarios interesados.

2. Cuando un número significativo de residentes que no hablan inglés forman parte del área de servicio potencial del proyecto ARP - CLFRF, los documentos vitales, como los avisos, deben publicarse en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar convenientes para los beneficiarios potenciales o reales e incluirá adaptaciones para personas con discapacidades. Las personas con discapacidades deben poder asistir a las audiencias y la Ciudad debe hacer arreglos para las personas que requieren ayudas o servicios auxiliares si se contactan al menos dos días antes de la audiencia.
4. Una audiencia pública que se lleve a cabo antes de la presentación de una solicitud ARP - CLFRF debe realizarse después de las 5:00 p.m. En un día laborable o en un horario conveniente los sábados o domingos.

5. Cuando se puede esperar razonablemente que un número significativo de residentes que no hablan inglés participe en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la preparación y presentación de una solicitud para un proyecto ARP - CLFRF:

1. Como mínimo, la Ciudad deberá celebrar al menos una (1) audiencia pública antes de presentar la solicitud. al Departamento del Tesoro de los Estados Unidos.
2. La Ciudad conservará la documentación de los avisos de audiencia, una lista de las personas que asistieron a las audiencias, las actas de las audiencias y cualquier otro registro relacionado con el uso propuesto de fondos durante tres (3) años. desde el cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552 del Código de Gobierno de Texas.
3. La audiencia pública incluirá una discusión con los ciudadanos como se describe en el manual de solicitud ARP - CLFRF aplicable para incluir, pero no se limita a, el desarrollo de las necesidades de desarrollo de vivienda y comunidad, la cantidad de fondos disponibles, todas las actividades elegibles bajo el ARP - Programa CLFRF, y el uso de fondos anteriores del contrato ARP - CLFRF, si corresponde. Se alentará a los ciudadanos, con especial énfasis en las personas de ingresos bajos y moderados que residen en barrios marginales y áreas deterioradas, a presentar sus puntos de vista y propuestas con respecto al desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deberán conocer el lugar donde pueden presentar sus opiniones y propuestas en caso de que no puedan asistir a la audiencia pública.

4. Cuando se puede esperar razonablemente que un número significativo de residentes que no hablan inglés participe en una audiencia pública, un intérprete debe estar presente para satisfacer las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en caso de que la Ciudad reciba fondos del programa ARP - CLFRF:

1. La Ciudad también deberá realizar una audiencia pública sobre cualquier cambio sustancial, según lo determine ARP - CLFRF, propuesto para ser realizado en el uso de fondos ARP - CLFRF de una actividad elegible a otra nuevamente utilizando los requisitos de notificación anteriores.
2. Una vez finalizado el proyecto ARP - CLFRF, la ciudad celebrará una audiencia pública y revisará el desempeño de su programa, incluido el uso real de los fondos ARP - CLFRF.
3. Cuando se pueda esperar razonablemente que un número significativo de residentes que no hablen inglés participe en una audiencia pública, ya sea para una audiencia pública relacionada con un cambio sustancial en el proyecto ARP - CLFRF o para el cierre del proyecto ARP - CLFRF, publique un aviso en ambos Inglés y español, u otro idioma apropiado y proporcionar un intérprete en la audiencia para satisfacer las necesidades de los residentes que no hablan inglés.

4. La Ciudad conservará la documentación del proyecto ARP - CLFRF, incluidos los avisos de audiencia, una lista de las personas que asistieron a las audiencias, las actas de las audiencias y cualquier otro registro relacionado con el uso real de los fondos. por un período de tres (3) años a partir del cierre de la subvención al estado. Dichos registros se pondrán a disposición del público de acuerdo con el Capítulo 552 del Código de Gobierno de Texas.

_____ _____

Julia Douglas, Alcalde Fecha

Section 3 Policy

In accordance with 12 U.S.C. 1701u the City of Glen Rose agrees to implement the following steps, which, to *the greatest extent feasible*, will provide job training, employment and contracting opportunities for Section 3 residents and Section 3 businesses of the areas in which the program/project is being carried out.

A. Introduce and pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 residents and businesses.

B. Assign duties related to implementation of this plan to the designated Civil Rights Officer.

C. Notify Section 3 residents and business concerns of potential new employment and contracting opportunities as they are triggered by ARP - CLFRF grant awards through the use of: Public Hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce or the Urban League; local advertising media including public signage; project area committees and citizen advisory boards; regional planning agencies; and all other appropriate referral sources. Include Section 3 clauses in all covered solicitations and contracts.

D. Maintain a list of those businesses that have identified themselves as Section 3 businesses for utilization in ARP - CLFRF funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general Grant Recipient procurement needs.

E. Maintain a list of those persons who have identified themselves as Section 3 residents and contact those persons when hiring/training opportunities are available through either the Grant Recipient or contractors.

F. Require that all Prime contractors and subcontractors with contracts over $100,000 commit to this plan as part of their contract work. Monitor the contractors' performance with respect to meeting Section 3 requirements and require that they submit reports as may be required by TREASURY to the Grant Recipient.

G. Submit reports as required by TREASURY regarding contracting with Section 3 businesses and/or employment as they occur; and submit reports within 20 days of the federal fiscal year end (by October 20) which identify and quantify Section 3 businesses and employees.

H. Maintain records, including copies of correspondence, memoranda, etc., which document all actions taken to comply with Section 3 regulations.

As officers and representatives of the City of Glen Rose, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

_____ _____

Julia Douglas, Mayor Date

Sección 3 Política

De acuerdo con 12 USC 1701u la Ciudad de Glen Rose acuerda implementar los siguientes pasos, que, en *la mayor medida posible*, proporcionarán capacitación, laboralempleo y oportunidades decontratación para los residentes de la Sección 3 y las empresas de la Sección 3 de las áreas en las que se está llevando a cabo el programa / proyecto.

A. Introducir y aprobar una resolución adoptando este plan como una política para esforzarse por alcanzar las metas de cumplimiento de las regulaciones de la Sección 3 al aumentar las oportunidades de empleo y contratación para los residentes y empresas de la Sección 3.

B. Asignar deberes relacionados con la implementación de este plan al Oficial de Derechos Civiles designado.

C. Notificar a los residentes de la Sección 3 y las inquietudes comerciales sobre posibles nuevos empleos y oportunidades de contratación a medida que se desencadenan por las subvenciones ARP - CLFRF mediante el uso de: Audiencias públicas y anuncios relacionados; avisos públicos; anuncios de licitación y documentos de licitación; notificación a organizaciones comerciales locales como la (s) Cámara (s) de Comercio o la Urban League; medios publicitarios locales, incluida la señalización pública; comités de área de proyecto y juntas asesoras ciudadanas; agencias de planificación regional; y todas las demás fuentes de referencia apropiadas. Incluya cláusulas de la Sección 3 en todas las solicitudes y contratos cubiertos.

D. Mantener una lista de aquellas empresas que se han identificado a sí mismas como empresas de la Sección 3 para su utilización en adquisiciones financiadas por ARP - CLFRF, notificar a esas empresas sobre oportunidades contractuales pendientes y hacer que esta lista esté disponible para las necesidades generales de adquisiciones del Beneficiario de la Subvención.

E. Mantenga una lista de aquellas personas que se han identificado a sí mismas como residentes de la Sección 3 y comuníquese con esas personas cuando haya oportunidades de contratación / capacitación disponibles a través del Beneficiario de la Subvención o los contratistas.

F. Exigir que todos los contratistas y subcontratistas Prime con contratos de más de $ 100,000 se comprometan con este plan como parte de su trabajo por contrato. Supervisar el desempeño de los contratistas con respecto al cumplimiento de los requisitos de la Sección 3 y exigir que presenten informes según lo requiera TREASURY al Beneficiario de la Subvención.

G. Presentar informes según lo requiera TREASURY con respecto a la contratación con empresas de la Sección 3 y / o empleo a medida que ocurren; y presentar informes dentro de los 20 días posteriores al final del año fiscal federal (antes del

20 de octubre) que identifiquen y cuantifiquen las empresas y los empleados de la Sección 3.

H. Mantener registros, incluidas copias de correspondencia, memorandos, etc., que documenten todas las acciones tomadas para cumplir con las regulaciones de la Sección 3.

Como funcionarios y representantes de la Ciudad de Glen Rose, los abajo firmantes hemos leído y estamos totalmente de acuerdo con este plan y nos convertimos en parte de la implementación completa de este programa.

_____ _____

Julia Douglas, Alcalde Fecha

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), City of Glen Rose hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of City of Glen Rose to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;

2. It is also the policy of City of Glen Rose to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.

3. City of Glen Rose will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Glen Rose, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

_____ _____

Julia Douglas, Mayor Date

Política de fuerza excesiva

De acuerdo con 24 CFR 91.325 (b) (6), la Ciudad de Glen Rose por la presente adopta y hará cumplir la siguiente política con respecto al uso de fuerza excesiva:

1. Es la política de la Ciudad de Glen Rose prohibir el uso de fuerza excesiva por parte de los organismos encargados de hacer cumplir la ley dentro de su jurisdicción contra cualquier individuo involucrado en manifestaciones no violentas de derechos civiles;

2. También es política de la Ciudad de Glen Rose hacer cumplir las leyes estatales y locales aplicables contra la restricción física de la entrada o salida de una instalación o ubicación que sea objeto de manifestaciones no violentas de derechos civiles dentro de su jurisdicción.

3. La ciudad de Glen Rose presentará y aprobará una resolución adoptando esta política.

Como funcionarios y representantes de la Ciudad de Glen Rose, los abajo firmantes hemos leído y estamos totalmente de acuerdo con este plan, y nos convertimos en parte de la implementación completa de este programa.

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Julia Douglas, Alcalde Fecha

Section 504 Policy Against Discrimination
based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the United States Treasury American Rescue Plan, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Glen Rose hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Treasury.

2. The City of Glen Rose does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.

3. The City of Glen Rose recruitment materials or publications shall include a statement of this policy in 1. above.

4. The City of Glen Rose shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.

5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the ARP - CLFRF program, City of Glen Rose shall ensure that they are provided with the information necessary to understand and participate in the ARP - CLFRF program.

6. Grievances and Complaints

   A. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Glen Rose to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
   B. Complaints should be addressed to: City of Glen Rose, City Administrator, 201 Vernon Street, Glen Rose, Texas 76043, (254) 897-2272**,** who has been designated to coordinate Section 504 compliance efforts
   C. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
   D. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
   E. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by City. Informal but thorough investigations will

afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

F. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by City**,** and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.

G. The Section 504 coordinator shall maintain the files and records of the City of Glen Rose relating to the complaint's files.

H. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Glen Rose within ten working days after the receipt of the written determination/resolution.

I. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Treasury. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

J. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Glen Rose complies with Section 504 and Treasury regulations.

_____ _____

Julia Douglas, Mayor Date

Sección 504 Política contra la discriminación
basada en discapacidades y procedimientos de quejas

De acuerdo con 24 CFR Sección 8, No discriminación basada en discapacidades en programas y actividades con asistencia federal del Plan de Rescate Estadounidense del Tesoro de los Estados Unidos, Sección 504 de la Ley de Rehabilitación de 1973, según enmendada (29 USC 794), y la Sección 109 de la Ley de Vivienda y Desarrollo Comunitario de 1974, según enmendada (42 USC 5309), la Ciudad de Glen Rose adopta la siguiente política y procedimientos de quejas:

1. Prohibida la discriminación. Ninguna persona calificada con discapacidades en los Estados Unidos, únicamente por razón de su discapacidad, será excluida de la participación, se le negarán los beneficios o será objeto de discriminación en cualquier programa o actividad que reciba asistencia financiera federal de la Tesorería.

2. La Ciudad de Glen Rose no discrimina por motivos de discapacidad en la admisión o acceso, tratamiento o empleo en sus programas y actividades con asistencia federal.

3. Los Ciudad de Glen Rose materiales o publicaciones de reclutamiento de ladeberán incluir una declaración de esta política en 1. arriba.

4. La Ciudad de Glen Rose tomará medidas continuas para notificar a los participantes, beneficiarios, solicitantes y empleados, incluidos aquellos con problemas de visión o audición, y sindicatos u organizaciones profesionales que tengan convenios colectivos o acuerdos profesionales con los destinatarios que no discrimina. la base de la discapacidad en violación de 24 CFR Parte 8.

5. Para las personas con discapacidades auditivas y visuales elegibles para recibir servicios o que puedan verse afectadas por el programa ARP - CLFRF, la ciudad de Glen Rose se asegurará de que se les proporcione la información necesario para comprender y participar en el programa ARP - CLFRF.

6. Quejas formales y quejas

   A. Cualquier persona que crea que ha sido objeto de discriminación por motivos de discapacidad puede presentar una queja conforme a este procedimiento. Es contra la ley que la Ciudad de Glen Rose tome represalias contra cualquier persona que presente una queja o coopere en la investigación de una queja.
   B. Las quejas deben dirigirse a: Ciudad de Glen Rose, Administrador de la ciudad, 201 Vernon Street, Glen Rose, Texas 76043, (254) 897-2272**,** que ha sido designado para coordinar los esfuerzos de cumplimiento de la Sección 504
   C. Una queja debe presentarse por escrito o verbalmente, contener el nombre y la dirección de la persona que la presenta, y describa brevemente la supuesta violación de las regulaciones.
   D. Una queja debe ser presentada dentro de los treinta (30) hábiles díasdespués de que el demandante tenga conocimiento de la presunta violación.

E. Una investigación, según corresponda, seguirá a la presentación de una queja. La investigación será realizada por la ciudad. Las investigaciones informales pero exhaustivas brindarán a todas las personas interesadas y a sus representantes, si los hay, la oportunidad de presentar pruebas relevantes para una queja.
F. Una determinación escrita en cuanto a la validez de la queja y la descripción de la resolución, en su caso, será expedido por Ciudad, y una copia remitida al demandante con quince (15) hábiles díassiguientes a la presentación de la demanda siempre que sea posible.
G. El coordinador de la Sección 504 mantendrá los archivos y registros de la Ciudad de Glen Rose relacionados con los archivos de la queja.
H. El denunciante puede solicitar una reconsideración del caso en los casos en que no esté satisfecho con la determinación / resolución como se describe en f. encima. La solicitud de reconsideración debe hacerse a la Ciudad de Glen Rose en cuestión dediez de trabajo díasdespués de la recepción de la resolución / resolución por escrito.
I. El derecho de una persona a una resolución pronta y equitativa de la queja presentada a continuación no se verá afectado por la búsqueda de otros recursos por parte de la persona, como la presentación de una queja de la Sección 504 ante el Departamento del Tesoro de los EE. UU. La utilización de este procedimiento de quejas no es un requisito previo para la búsqueda de otros recursos.
J. Estos procedimientos se interpretarán para proteger los derechos sustantivos de las personas interesadas, para cumplir con los estándares de debido proceso apropiados y asegurar que la Ciudad de Glen Rose cumpla con la Sección 504 y las regulaciones del Tesoro.

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Julia Douglas, Alcalde Fecha

Fair Housing Policy

In accordance with Fair Housing Act, the City of Glen Rose hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Glen Rose agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Glen Rose agrees to plan at least one activity during the contract term to affirmatively further fair housing.
3. City of Glen Rose will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Glen Rose, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

_____ _____

Julia Douglas, Mayor Date

Política de vivienda justa

De acuerdo con la Ley de Vivienda Justa, la Ciudad de Glen Rose por la presente adopta la siguiente política con respecto a Promover Afirmativamente la Vivienda Justa: La

1. La Ciudad de Glen Rose acuerda afirmar más opciones de vivienda justa para las siete clases protegidas (raza, color, religión , sexo, discapacidad, situación familiar y nacionalidad).

2. La Ciudad de Glen Rose acuerda planificar al menos una actividad durante el plazo del contrato para promover afirmativamente la vivienda justa.

3. La Ciudad de Glen Rose presentará y aprobará una resolución adoptando esta política.

Como funcionarios y representantes de la Ciudad de Glen Rose, los abajo firmantes hemos leído y estamos totalmente de acuerdo con este plan y nos convertimos en parte de la implementación completa de este programa.

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Julia Douglas, Alcalde Fecha

CODE OF CONDUCT
CONFLICT OF INTEREST POLICY PERTAINING TO PROCUREMENT PROCEDURES

As a Grant Recipient of a federal or state grant contract (including ARP - CLFRF), the City of Glen Rose shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the federal or state grant contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Glen Rose shall participate in the selection, award, or administration of a contract supported by federal or state grant funds (including ARP - CLFRF) if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Glen Rose shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving federal or state grant funds (including ARP - CLFRF), that has any grant-related function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the federal or state grant activity.

The conflict-of-interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third-party entity that is receiving assistance, directly or indirectly, under a federal or state grant contract or award, or that is required to complete some or all work under the federal or state grant contract in order to meet any National Program Objectives.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a federal or state grant contract or award (including ARP - CLFRF), or that is required to complete some or all work under the federal or state grant contract in order to meet a National Program Objective, that might potentially receive benefits from the federal or state grant award may not participate in the selection, award, or administration of a contract supported by federal or state grant funding.

Any alleged violations of these standards of conduct shall be referred to the City of Glen Rose's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

_____ _____

Julia Douglas, Mayor Date

CÓDIGO DE CONDUCTA
POLÍTICA DE CONFLICTO DE INTERÉS RELATIVO A LOS PROCEDIMIENTOS DE ADQUISICIÓN

Como beneficiario de una subvención de un contrato de subvención federal o estatal (incluido ARP - CLFRF), la Ciudad de Glen Rose deberá evitar, neutralizar o mitigar los conflictos de intereses reales o potenciales a fin de evitar una ventaja competitiva injusta o la existencia de roles en conflicto que puedan afectar el desempeño del contrato de subvención federal o estatal o afectar la integridad del proceso de adquisición.

Para la adquisición de bienes y servicios, ningún empleado, funcionario o agente de la Ciudad de Glen Rose participará en la selección, adjudicación o administración de un contrato respaldado por fondos de subvención federales o estatales (incluido ARP - CLFRF) si él o ella tiene un conflicto de intereses real o aparente. Tal conflicto podría surgir si el empleado, funcionario o agente; cualquier miembro de su familia inmediata; su pareja; o una organización que emplea o está a punto de emplear a cualquiera de las partes indicadas en este documento, tiene un interés financiero o de otro tipo o un beneficio personal tangible de una empresa considerada para un contrato.

Ningún funcionario, empleado o agente de la Ciudad de Glen Rose solicitará o aceptará gratificaciones, favores o cualquier cosa de valor monetario de contratistas o firmas, contratistas potenciales o firmas, o partes de sub-acuerdos, excepto cuando el interés financiero no sea sustancial o el obsequio es un artículo no solicitado de valor intrínseco nominal.

Los contratistas que desarrollen o redacten especificaciones, requisitos, declaraciones de trabajo o invitaciones a licitaciones o solicitudes de propuestas deben ser excluidos de competir por tales adquisiciones.

Para todos los demás casos, ningún empleado, agente, consultor, funcionario o funcionario electo o designado del estado, o de una unidad del gobierno local general, o de cualquier agencia pública designada, o sub-beneficiarios que estén recibiendo fondos de subvenciones federales o estatales (incluyendo ARP - CLFRF), que tiene alguna función / responsabilidad relacionada con la subvención, o que está en posición de participar en un proceso de toma de decisiones u obtener información privilegiada, puede obtener un interés financiero o beneficiarse de la actividad de subvención federal o estatal.

Las restricciones de conflicto de intereses y los requisitos de adquisición identificados en este documento se aplicarán a una empresa que se beneficie, un proveedor de servicios públicos u otra entidad de terceros que esté recibiendo asistencia, directa o indirectamente, en virtud de un contrato o adjudicación de subvención federal o estatal, o que deba completar algunos o todos trabajan bajo el contrato de subvención federal o estatal para cumplir con los Objetivos del Programa Nacional.

Cualquier persona o entidad, incluida cualquier empresa que se beneficie, proveedor de servicios públicos u otra entidad de terceros que esté recibiendo asistencia, directa o indirectamente, en virtud de un contrato o adjudicación de subvención federal o estatal (incluido ARP - CLFRF), o que deba completar algunos o Todo el trabajo bajo el contrato de subvención federal o estatal para cumplir con un Objetivo del Programa Nacional, que potencialmente podría recibir beneficios de la subvención federal o estatal, no puede participar en la selección, adjudicación o administración de un contrato respaldado por una subvención federal o estatal. fondos.

Cualquier presunta violación de estos estándares de conducta será referida alla Ciudad de Glen Rose’s Abogado de. Cuando parezca que se han producido infracciones, el empleado, funcionario

o agente infractor estará sujeto a medidas disciplinarias, que incluyen, entre otras, el despido o la transferencia; cuando las violaciones o infracciones parezcan ser de naturaleza sustancial, el asunto puede remitirse a los funcionarios correspondientes para una investigación penal y un posible enjuiciamiento.

_____ _____

Julia Douglas, Alcalde Fecha

Limited English Proficiency Plan

Grantee: City of Glen Rose
Community Population:
2,477
LEP Population:
138-5.6%
Languages Spoken:

1. By more than 5% of the eligible population or beneficiaries and has more than 50 in number; or Spanish
2. By more than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or
3. By more than 1,000 individuals in the eligible population in the market area or among current beneficiaries.

_____

Program activities to be accessible to LEP persons:

□ Public notices and hearings regarding applications for grant funding, amendments to project activities, and completion of grant-funded projects.

□ Publications regarding ARP - CLFRF applications, grievance procedure, complaint procedures, answers to complaints, notices, notices of rights and disciplinary action, and other vital hearings, documents, and program requirements.

N/A Other program documents:

Resources available to Grant Recipient:

□ Translation services: City will retain translation services upon request.

□ Interpreter services: City will retain translation services upon request.

N/A Other resources:

Language assistance to be provided:

□ Translation (oral and/or written) of advertised notices and vital documents for: City will provide translated documents upon request and retain services to accommodate populations with limited English proficiency.

□ Referrals to community liaisons proficient in the language of LEP person: City will identify community liaisons that will assist to provide accommodations to LEP person and provide these services upon request.

□ Public meetings conducted in multiple languages: City will conduct public meetings in multiple languages upon request.

□ Notices to recipients of the availability of LEP services: City will reference the availability of accommodations in public notices and post documents to accommodate LEP persons in public buildings.

N/A Other Services:

_____ _____

Signature - Chief Elected Official or Civil Rights Officer Date

Plan de Dominio Limitado del Inglés

Beneficiario del: Ciudad de Glen Rose
Población Comunitaria:
2,477
Población LEP:
138 – 5.6%
Idiomas Hablados:

1. Por más del 5% de la población elegible o beneficiarios y tiene más de 50 en número; o
   Spanish
2. Por más del 5% de la población elegible o beneficiarios pero tiene menos de 50 o menos en número; o
3. Por más de 1,000 personas en laelegible poblaciónen el área del mercado o entre los beneficiarios actuales.

Las actividades del programa deben ser accesibles para las personas LEP:

□ Avisos públicos y audiencias con respecto a las solicitudes de financiamiento de subvenciones, enmiendas a las actividades del proyecto y finalización de proyectos financiados por subvenciones.

□ Publicaciones sobre solicitudes ARP - CLFRF, procedimiento de quejas, procedimientos de quejas, respuestas a quejas, avisos, avisos de derechos y acción disciplinaria, y otras audiencias, documentos y requisitos del programa vitales.

N / A Otros documentos del programa:

Recursos disponibles para el beneficiario de la subvención:

□ Servicios de traducción: La ciudad retendrá los servicios de traducción a pedido.

□ Servicios de intérprete: la ciudad contratará los servicios de traducción a pedido.

N / A Otros recursos:

Se proporcionará asistencia con el idioma:

□ Traducción (oral y / o escrita) de avisos publicitarios y documentos vitales para: La ciudad proporcionará documentos traducidos a pedido y retendrá los servicios para adaptarse a las poblaciones con dominio limitado del inglés.

□ Referencias a enlaces comunitarios que dominen el idioma de la persona LEP: la ciudad identificará a los enlaces comunitarios que ayudarán a proporcionar adaptaciones a la persona LEP y proporcionarán estos servicios a pedido.

□ Reuniones públicas realizadas en varios idiomas: la ciudad llevará a cabo reuniones públicas en varios idiomas a pedido.

□ Avisos a los destinatarios de la disponibilidad de servicios LEP: la ciudad hará referencia a la disponibilidad de adaptaciones en avisos públicos y publicará documentos para alojar a personas LEP en edificios públicos.

N / A Otros servicios:

_____

Firma - Funcionario principal electo o Funcionario de derechos civiles

_____

Fecha

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on and ordinance designating a "No Parking" zone on the south side of NE Barnard Street between (abandoned) McAllister Street and Wren Street (in front of Glen Lake Camp).		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Ordinance designating a "No Parking" zone on the south side of NE Barnard Street between McAllister Street and Wren Street.		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Glen Lake Camp management has asked the City to designate a "No Parking" zone in front of their facility along the south side of NE Barnard Street from abandoned McAllister Street to Wren Street. This past year, some motorists parked in that area creating a hazard for Glen Lake Camp guests and employees trying to exit the facility onto NE Barnard Street. A local TxDOT representative has said that TxDOT will install the "No Parking" signs associated with such a designation.

RECOMMENDED ACTION:

Approve the Ordinance as presented.

ORDINANCE NO. 2021.11.09___

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 12 "TRAFFIC AND VEHICLES", SECTION 12.04 "PARKING STOPPING AND STANDING", DIVISION 2 "PARKING SCHEDULE", SUBSECTION 041 "NO PARKING ZONE", TO PROVIDE FOR NO PARKING ON THE SOUTH SIDE OF NE BARNARD STREET ACROSS FROM WHAT WAS MCALLISTER DRIVE TO WREN STREET; ESTABLISHING A PENALTY OF A FINE NOT TO EXCEED TWO HUNDRED DOLLARS ($200.00) FOR EACH OFFENSE; PROVIDING A SAVINGS/REPEALING CLAUSE, A SEVERABILITY CLAUSE, AND A PROPER NOTICE, MEETING, AND QUORUM CLAUSE; REQUIRING PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose is a Type A General Law Municipality;

WHEREAS, pursuant to §541.002(3) of the Texas Transportation Code (TTC) a municipality is a "local authority";

WHEREAS, pursuant to §541.302 of the TTC a "'Highway or street means the width between the boundary lines of a publicly maintained way any part of which is open to the public for vehicular travel";

WHEREAS, pursuant to §542.201 of the TTC a local authority may regulate traffic in a manner that doesn't conflict with provisions in the TTC "Rules of the Road" subtitle;

WHEREAS, pursuant to §542.202 of the TTC the "Rules of the Road" subtitle "does not prevent a local authority, with respect to a highway under its jurisdiction and in the reasonable exercise of the police power, from...regulating the stopping, standing, or parking of a vehicle";

WHEREAS, the management of Glen Lake Camp has requested that the City designate a "No Parking" zone on NE Barnard Street from the east end of the current "No Parking" zone on the south side of NE Barnard Street immediately across from what was McAllister Drive to a point on the south side of NE Barnard Street immediately across from Wren Street;

WHEREAS, a local TxDOT official has indicated that TxDOT will install "No Parking" signs in area requested by Glen Lake Camp if the City Council designates that area as a "No Parking" zone; and,

WHEREAS, the City Council has determined for the good government, peace, and order of

the municipality, a “No Parking” zone should be established in the area requested by Glen Lake Camp.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1 (OF 7)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (OF 7)
AMENDING SEC. 12.04.041
“NO PARKING ZONES” TABLE

The Table located in Chapter 12 "Traffic and Vehicles", Section 12.04 "Parking Stopping and Standing”, Division 2 “Parking Schedules”, Subsection 12.04.041 “No Parking Zones" shall be amended to add the following row: (Street) NE Barnard Street; (Location) South side of Barnard Street from immediately across from abandoned McAllister Street east and north along NE Barnard Street to immediately across from Wren Street; (Ordinance No.) 2021.11.11____.

SECTION 3 (OF 7)
PENALTY

That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the CIty’s Code of Ordinances (CCO), as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two hundred dollars ($200) for each offense.

SECTION 4 (OF 7)
SAVINGS/REPEALING CLAUSE

Chapter 12 of the CCO shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5 (OF 7)
SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly

provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 6 (OF 7)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 7 (OF 7)
EFFECTIVE DATE

This Ordinance shall take effect immediately after its passage and publication in the City's official newspaper.

PASSED AND APPROVED this the 9th day of November, 2021.

APPROVED:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on appointing a Mayor Pro Tem. (Mayor Douglas)		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

When a new Council is seated, one of the first items of business is to appoint a Mayor Pro Tem who will serve in that capacity until the next City Election, which normally occurs on the first Saturday in May. Councilman Joslin is currently serving as Mayor Pro Tem, having been appointed to that position following the May 2021 election. Since the recent November 2nd election brought about a significant change in the composition of the Council, Mayor Douglas thought this matter of appointing a Mayor Pro Tem should be placed before the Council. TML legal staff indicated state law provides no guidance for this type of circumstance. If the Council takes no action, Councilman Joslin will continue to serve in that capacity until next May. What is the Council's pleasure concerning this matter?

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Resolution casting votes in the Somervell Central Appraisal District (SCAD) Board of Directors Election.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	SCAD letter and sample ballot; Resolution on SCAD vote		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

The City has control of 82 of the 5,000 votes to be cast in the election for the SCAD Board of Directors for 2022-2023. The number of votes each taxing authority is awarded is determined by the amount of the entity's property tax revenue. Since most of the other taxing entities within Somervell County have taxing districts which encompass the nuclear power plant, the City's property tax revenue is relatively small, thus the low number of votes under the City's control. At its September meeting, the Council nominated Jim Bob Hawthorne as a candidate for the SCAD's 2022-2023 Board of Directors. The Council now needs to cast its votes via the attached resolution. It may cast all of its votes for one candidate or divide them between different candidates.

RECOMMENDED ACTION:

With the provided ballot indicate how the votes are to be cast and adopt the attached resolution.

CITY OF GLEN ROSE
RESOLUTION #2021-__

A RESOLUTION OF THE CITY OF GLEN ROSE, TEXAS, CASTING ITS 82 VOTES IN THE SOMERVELL CENTRAL APPRAISAL DISTRICT ELECTION OF BOARD OF DIRECTORS FOR 2022-2023.

WHEREAS, the City of Glen Rose (City) has contracted with the Somervell Central Appraisal District (SCAD) for tax appraisal and collection services;

WHEREAS, SCAD is governed by a board of directors elected by its affiliated taxing entities ;

WHEREAS, based on its percentage of the total taxes assessed by SCAD, the City is entitled to cast 82 votes in the SCAD Board of Directors 2022-2023 Election;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS HEREBY:

Casts its votes in the SCAD Election of Board of Directors for 2022-2023 via the attached Official Ballot, identified as Exhibit "A".

Passed and approved on this the 9th day of November 2021.

Approved:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

October 18,2021

City of Glen Rose
C/O: Michael Leamons
201 NE Vernon Street
Glen Rose, Texas 76043

Dear Mr. Leamons:

Enclosed is your OFFICAL BALLOT for election of the Somervell Central Appraisal District Board of Directors for 2022-2023. The City of Glen Rose is entitled to a total of 82 votes. You may cast all votes for one candidate or divide them up for two or more.

Your governing body should determine its vote by resolution. Please record the number of votes for the candidate(s) chosen on this OFFICIAL BALLOT, and return it to me along with a copy of your resolution before December 15, 2021.

Legislation prohibits ballots received after this date from being counted in the election. Please place the resolution on your agenda during November and ensure your ballot is in the office before December 15, 2021.

I cannot stress enough that the Property Tax Code requires timeliness in this matter. Please call me anytime I can be of help to you.

Respectfully,

Wes Rollen RPA, RTA, CCA
Chief Appraiser

Enclosures

Somervell Central Appraisal District

112 Allen Drive

Glen Rose, Texas 76043

Election of Board of Directors For 2022-2023

OFFICIAL BALLOT

VOTES	CANDIDATES
_____	Nemo Britton
_____	Brady Brown
_____	Wade Busch
_____	Jim Bob Hawthorne
_____	Bill Moore
_____	Kelly Snodgrass

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding street closures on the downtown square for Christmas Parade and Christmas Market events.		
PREPARED BY:	Councilmember Kelly Harris	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

The Glen Rose Somervell County Christmas Celebration will be on November 27th from noon to 9:00pm. We are working with the Sheriffs department to create a safer environment for the parade route. It will be the same parade route. The streets will need to be closed for the vendors and activities. We will be closing the three streets around the courthouse.

RECOMMENDED ACTION:

Move to approve or deny as presented.

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Ordinance Amending the "Right-of-Way Management" portion of Chapter 3 "Building Regulations" of the City's Code of Ordinances.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Ordinance Amending the "Right-of-Way Management" portion of Chapter 3 "Building Regulations" of the City's Code of Ordinances		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

The City has a Right-of-Way (ROW) Management Ordinance, but it was specifically designed to address telecom in the City's right-of-ways. Building Official Reeves indicated they had a comprehensive ROW management ordinance in the City he previously worked for and that it was very helpful tool for tracking and regulating all construction activity in the City's ROWs. Staff compared the City's ROW Management Ordinance with that of League City and incorporated some features from the latter. The finished product has been reviewed and approved by the pertinent department heads and City Attorney Pendleton.

RECOMMENDED ACTION:

Move to adopt the Ordinance as presented.

ORDINANCE # 2021.11.09A

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, AMENDING ARTICLE 3.15 "STREETS AND SIDEWALKS," DIVISION 4 "RIGHT OF WAY MANAGEMENT" AND ARTICLE A3.000 "CONSTRUCTION AND DEVELOPMENT RELATED FEES," APPENDIX A "FEE SCHEDULE" OF THE CITY"S CODE OF ORDINANCES; PROVIDING FOR REPEALING, SEVERABILITY AND PROPER NOTICE, MEETING, AND QUORUM CLAUSES; ESTABLISHING A PENALTY FOR VIOLATIONS NOT TO EXCEED FIVE HUNDRED DOLLARS ($500.00) PER OFFENCE; REQUIRING PUBLICATION; AND, ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose (City) is a Type A General Law Municipality;

WHEREAS, pursuant to §311.002 of the Texas Transportation Code, "A general-law municipality has exclusive control over the highways, streets, and alleys of the municipality";

WHEREAS, pursuant to §181.022 and §181.023 of the Texas Utilities Code (TUC), "A gas utility has the right to lay and maintain a gas facility through, under, along, across, or over a public highway, a public road, a public street or alley, or public water...with the consent of and subject to the direction of the governing body of the municipality";

WHEREAS, pursuant §181.042 and §181.043 of the TUC, "An electric utility has the right to construct, maintain, and operate lines over, under, across, on, or along a state highway, a county road, a municipal street or alley, or other public property in a municipality...with the consent of and subject to the direction of the governing body of the municipality";

WHEREAS, pursuant to 181.089 of the TUC, "The appropriate authorities of a municipality through which a line of a telephone or telegraph corporation is to pass may adopt, by ordinance or another method, regulations governing the corporation that specify the: (1) location of the facilities of the corporation; (2) kind of posts that must be used by the corporation; or (3) height at which the wires of the corporation must be placed. After the construction of the telephone or telegraph line, the appropriate authorities of the municipality, after giving the corporation or its agents an opportunity to be heard, may direct any change in: (1) the construction or location of the facilities; or (2) the height at which the corporation must locate the wires";

WHEREAS, pursuant to §283.056 of the Texas Local Government Code (TLGC), with respect to certificated telecommunications providers, "A municipality may exercise those police power-

based regulations in the management of a public right-of-way that apply to all persons within the municipality. A municipality may exercise police power-based regulations in the management of the activities of certificated telecommunications providers within a public right-of-way only to the extent that they are reasonably necessary to protect the health, safety, and welfare of the public";

WHEREAS, pursuant to §51.001 of the TLGC, "The governing body of a municipality may adopt, publish, amend or repeal an ordinance…that: is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality; and is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality";

WHEREAS, pursuant to §54.001(a) of the TLGC, "The governing body of a municipality may enforce each rule, ordinance, or police regulation of the municipality and may punish a violation of a rule, ordinance, or police regulation";

WHEREAS, pursuant to §54.001(b) of the TLGC, "A fine or penalty for the violation of a rule, ordinance, or police regulation may not exceed $500 except that: a fine or penalty for the violation of a rule, ordinance, or police regulation that governs fire safety, zoning, or public health and sanitation, other than the dumping of refuse, may not exceed $2,000; a fine or penalty for the violation of a rule, ordinance, or police regulation that governs the dumping of refuse may not exceed $4,000";

WHEREAS, pursuant to §54.203 of the Texas Utilities Code, "The governing body of a municipality may require a certificated telecommunications utility to relocate the utility's facility at the utility's expense to permit the widening or straightening of a street by: (1) giving the utility 30 days' notice; and (2) specifying the new location for the facility along the right-of-way of the street;

WHEREAS, pursuant to §181.047 of the Texas Utilities Code, "The governing body of the municipality may require the electric utility to relocate a pole or line, at the utility's own expense, to allow the widening or straightening of a street. To impose a requirement under this subsection, the governing body of the municipality must give to the electric utility 30 days' notice. The notice must indicate the new location for the pole or line along the right-of-way of the street";

WHEREAS, an ordinance providing for right-of-way management imposing fines for violations of said ordinance is consistent with the authorizations cited above;

WHEREAS, on August 31, 2017, the City adopted Ordinance 17.08.31 to "establish regulations related to the use of its rights-of-ways by wireless communications";

WHEREAS, there exists a need to regulate other construction and maintenance activity within the City's right-of-ways;

WHEREAS, for sake of consistency it is better to provide information related to right-of-way fees in the Code of Ordinances' Appendix A Fee Schedule;

WHEREAS, again, for the sake of consistency it is better to reference the general penalty provisions in the City's Code of Ordinances rather than restating them in each chapter or article of the Code of Ordinances; and,

WHEREAS, pursuant to §51.001 of the TLGC, in the lawful exercise of the powers granted to it and for the good government, peace, and order of the City, the City Council has decided to amend Article 3.15 "Streets and Sidewalks," Division 4 "Right-of-Way Management" of the City's Code of Ordinances to provide for the regulation of all construction activity within the City's right-of-ways, to modify the provisions of said Division, and to relocate the right-of-way fees provided in that section to the Code of Ordinances' Appendix A Fee Schedule.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1 (of 19)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (of 19)
AMEND SEC. 3.15.091
"DEFINITIONS"

Amend Sec. 3.15.091 "Definitions" to add definitions for "Emergency," "Engineering plans," "Large" projects and "Small projects," to remove the definition for "Location," and to amend the definitions for "Facilities," and "User" to read as follows:

Emergency. A situation that could jeopardize public health, safety or welfare if immediate action is not taken.

Engineering plans. Drawings that accurately depict the existing features of the proposed construction area and that show the relationship of the existing features to the proposal improvements. Such drawings shall be prepared under the direction of and by a professional engineer in the state, if required by state law.

Facilities. ~~Any and all of the network nodes, transport facilities, equipment cabinets, node support poles, duct spaces, manholes, poles, conduits, underground and overhead passageways, and other equipment, structures, plant, and appurtenances and all transmission media used for the provision of wireless service or telecommunication service.~~ Includes, but is not limited to, the following: pipes, conduits, wires, cables, towers, switches, amplifiers, transformers, fiber optic lines, antennae, poles, network nodes, cabinets, passageways, ducts, conductors, lines, mains, vaults, appliances, attachments, equipment, structures, manholes, fixtures, appurtenances, and such other objects, devices, or facilities that are designed, constructed, installed, used or operated in, upon, across, above or below the right-of-way. For purposes of this article, facilities shall not include drainage facilities.

Large projects. Projects requiring 1,000 linear feet or more of facilities.

Location. The city-approved and lawfully permitted location for the network node.

Small projects. Projects requiring less than 1,000 linear feet of facilities.

User. Any person that owns, controls, constructs, installs, repairs, maintains, upgrades or removes a ~~structure~~ facility in the right-of-way, including any contractor or subcontractor of a person who owns or controls a ~~structure~~ facility in the right-of-way.

SECTION 3 (of 19)
AMEND SEC. 3.15.092 THROUGH SEC. 3.15.096
SUBSTITUTING "FACILITY" FOR "STRUCTURE"

Amend Sec. 3.15.092 through Sec. 3.15.096 to substitute the word "facility" wherever the word "structure" is found, except where "structure" is used as a verb, and the word "facilities" wherever the word "structures" is found. Where this substitution creates a redundancy, the redundancy shall be eliminated.

SECTION 4 (of 19)
AMEND SEC. 3.15.092
REGISTRATION AND CONSTRUCTION PERMITS

Amend Sec. 3.15.092 "Registration and construction permits" as follows:

4.1 The statement at the beginning of this section shall be amended to read as follows:

Unless otherwise specifically provided by law, it shall be unlawful for any person to lay, construct, operate, maintain, offer for lease, or make available for any use whatsoever, any facilities across, along, over, above, or under any public right-of-way for any private or commercial purpose unless authorization has been granted by the city. No person shall commence or continue with the construction or installation of any ~~structure~~ facility within the rights-of-way of the city except as provided by this division, or as provided by other city permits or written agreements with the city.

4.2 Sec. (1) "Registration required" shall be amended to read as follows:

(1) Registration required. To protect the public health, safety and welfare, ~~A~~all users of the right-of-way must register ~~annually~~ with the city. The registration application must be filed with the city's planning and development department. The initial registration application shall be submitted within sixty (60) days of enactment of this article. Registration and permits will be issued in the name of the person who will own the facilities. The registration will be issued in the name of the person who owns the facilities. Registration must be renewed annually. For users with a current franchise or license, the franchise or license will be evidence of renewal. When any information provided in the registration application changes, the user shall inform the city of the change no more than thirty (30) days after the date of such change. Registration shall include: *(Items A through E as included in the original ordinance shall remain unchanged.)*

4.3 Subsection (2)(D) "Timeliness" shall be amended to read as follows:

(2)(D) Timeliness. All construction or installation work authorized by permit must be completed in the time specified in the construction permit. If the work cannot be completed in the specified time period, the permittee may request an extension from the ~~city administrator or his/her designee~~ building official, which extension shall not be unreasonably withheld. The permittee shall have the right to continue the work authorized by the permit while a request for extension is pending provided that the request is made prior to the expiration date of the permit period.

4.4 Subsection (2)(E) "Insurance and bonds" shall be amended to omit "and bonds" from the title of the subsection and to omit subsection (v).

~~Applicant shall file a surety bond from a surety company authorized to do business in the state in the amount of fifteen thousand dollars ($15,000.00) to guarantee the restoration of the right-of-way in the event the applicant leaves a jobsite in the right-of-way unfinished, incomplete, or unsafe. Such requirement for a surety bond may be waived by the city administrator or his/her designee upon a showing of financial responsibility by the applicant.~~

4.5 Subsection (2)(F) "Approval" shall be amended to read as follows:

(F) Approval. Unless otherwise provided by this division, requests for permits shall be prepared by the building department, reviewed by the public works director, and approved or disapproved by the city administrator or his/her designee. ~~within a reasonable time of after receiving all the necessary information. The city administrator or his/her designee shall use his/her best efforts to approve or disapprove a request for a permit as soon as possible~~. The city shall promptly process each valid and administratively complete permit application. The building official shall notify the applicant of any deficiencies in the application within five (5) business days after submission of the application for small projects and within fifteen (15) business days after submission of the application for large projects.

4.5 Subsection (2)(H) “Bonds, letter of credit, or statement of fiscal responsibility” shall be added to read as follows:

(H) Bonds, letter of credit, or statement of fiscal responsibility. A right-of-way user shall submit a bond, letter of credit, or statement of fiscal responsibility to the city in accordance with the following:

(i) Bond. At the time of submission of its initial and each renewal registration application, a user of the right-of-way, who selects this option, shall file with the city a corporate surety bond from a surety company authorized to do business in the state in the amount of $50,000.00 plus an amount equal to the amount of the estimated cost to restore the rights-of-way for work anticipated to be performed in the succeeding five years by the right-of-way user. A right-of-way user with a current franchise, license or other written consent, shall submit its bond within sixty (60) days of enactment of this article and every five years thereafter. The bond shall be valid for the entire registration period. The bond shall provide, but not be limited to, the following condition: There shall be recoverable by the city, jointly and severally from the principal and surety, any and all damages, loss or costs suffered by the city from a right-of-way user's incomplete, unsafe or unfinished work in the rights-of-way. The bond shall contain the following endorsement: "It is hereby understood and agreed that this bond may not be canceled by the surety nor any intention not to renew be exercised by the surety until sixty (60) days after receipt by the city, by registered mail or written notice, of such intent to cancel or not to renew." The rights reserved by the city with respect to the bond are in addition to all other rights of the city and no action, proceeding or exercise of a right with respect to such bond shall affect any other rights of the city.

(ii) Letter of credit. At the time of submission of its initial and each renewal registration application under this division, the right-of-way user, who selects this option, shall deposit with the city administrator an irrevocable letter of credit in a form satisfactory to the city administrator and the city attorney. A right-of-way user with a current franchise, license or other written consent, shall submit its letter of credit within sixty (60) days of enactment of this article and every five (5) years thereafter. The amount of the irrevocable letter of credit shall be in the amount of $50,000.00 plus an amount equal to the amount of the estimated cost to restore the rights-of-way for work anticipated to be performed during the registration period. The letter of credit shall be issued by a federally insured commercial lending institution with a credit rating of BAA or BBB+ or higher. The federally insured commercial institution of which the irrevocable letter of credit is to be drawn shall be acceptable to the city. The irrevocable letter of credit to be drawn shall be acceptable to the city attorney. The irrevocable letter of credit shall be used to:

1. Ensure the right-of-way user's compliance with the terms and conditions of this article; and

2. Ensure the right-of-way user's payment of any liabilities arising out of the construction, installation, operation or maintenance of the right-of-way user's facilities in the rights-of-way, including the cost of removal or abandonment of any property of the right-of-way user.

The irrevocable letter of credit shall contain the following endorsement: "At least sixty (60) days prior written notice shall be given to the city administrator by the financial institution of the right-of-way user of any intention to cancel, replace, fail to renew, or materially alter this irrevocable letter of credit. Such notice shall be given by certified mail to the city administrator and the city attorney."

After providing the right-of-way user thirty (30) days' advance written notice of the amounts due and owing and the right-of-way user's failure to pay such amounts, the city may draw upon the irrevocable letter of credit by presentation of a draft at sight on the lending institution, accompanied by a written certificate signed by the city administrator certifying that the right-of-way user has failed to comply with the requirements of this article.

The right-of-way user shall structure the irrevocable letter of credit in such a manner so that if the city draws upon the irrevocable letter of credit and reduces the amount of available credit to an amount below $50,000.00, the right-of-way user shall replenish the irrevocable letter of credit to a minimum of $50,000.00 within five (5) calendar days after the available credit is reduced to the amount below such amount. The intent of this subsection is to ensure that the credit available to the city shall at no time fall below $50,000.00.

The rights reserved to the city with respect to the irrevocable letter of credit are in addition to all other right of the city, whether reserved by this article or otherwise authorized by law, and no action, proceeding or right with respect to the irrevocable letter of credit shall affect any other right the city has or may have.

(iii) Statement of fiscal responsibility. In lieu of the bond or letter of credit, the right-of-way user may provide to the city written evidence in the form of its most recent audited financial statement showing assets or reserves sufficient to cover the amount of the bond or letter of credit required by this section. If the right-of-way user's assets or reserves are no longer adequate to comply with the amount required by this section, the right-of-way user shall immediately notify the city and shall obtain the bond or letter of credit referenced above.

4.6 Subsection (2)(I) “Fees” shall be added to read as follows:

(2)(I) Fees. Fees, except for telecommunications and wireless fees which are addressed more fully in Sec. 3.15.124, shall be as set forth in Appendix A, Article A3.000 CONSTRUCTION AND DEVELOPMENT RELATED FEES, Sec. A3.012 Right-of-Way Fees.

SECTION 5 (of 19)
AMEND SEC. 3.15.093
CONSTRUCTION STANDARDS

Sec. 3.15.093 Construction standards shall be amended as follows:

5.1 Subsection (b) "Conformance to other laws" shall be amended to read as follows:

(b) Conformance to the permit and other laws. All construction shall be in conformance with all the requirements of any city permit issued for said construction and all city codes and applicable local, state, and federal laws.

5.2 Subsection (g) "Prior approval required for street or sidewalk cut" shall be amended to read as follows:

(g) ~~Prior approval required for street or sidewalk cut. Prior approval must be obtained from the city administrator when a street or sidewalk cut is required and all requirements of the city shall be followed. Repair of all street and sidewalk removals shall be made promptly to avoid safety hazards to vehicle and pedestrian traffic.~~ Borings, excavations and street cuts. Except in cases of emergency, no excavations in rights-of-way shall be performed without first securing permission from the city and obtaining all necessary permits. Any authorized excavation or obstruction made or erected in the right-of-way shall be performed in accordance with all applicable state, federal and city ordinances and regulations, and shall be made/erected at the sole cost of the user of the right-of-way. Advance warning signs, markers, cones, and barricades must be in place prior to commencement of the work per approved traffic control plan. The user of a right-of-way shall excavate only for the construction, reconstruction, installation, expansion, repair, removal and maintenance of all or a portion of its facilities. All directional boring shall have locator, place, bore marks, and depths while boring is in progress. Locator shall place mark at each stem with paint dot and depth at least every other stem. Depths of sanitary sewer lines and services shall be defined prior to crossing with directional boring. It is the city's policy not to cut streets or sidewalks; however, when a street or sidewalk cut is required, prior approval must be obtained from the city administrator and all requirements of the public works department shall be followed. Repair of all street and sidewalk removals must be made promptly to avoid safety hazards to vehicle and pedestrian traffic.

5.3 Subsection (j) "Underground requirements" shall be amended to read as follows:

(j) Underground requirements. Aboveground structures in a public right-of-way are ~~prohibited~~ discouraged. Where economically feasible, underground facilities are preferred over aboveground facilities for the City's rights-of-way. Underground facilities are required where so dictated by federal or state law or City code. A provider shall comply with undergrounding requirements where applicable, including city ordinances, zoning regulations, state law, private deed restrictions, and other public or private restrictions.

5.4 Subsection (k) "Working hours" shall be amended to read as follows:'

(k) Working hours. Except in the event of an emergency, working hours in the rights-of-way are 8:30 a.m. to ~~3:00~~ 4:00 p.m., Monday through Friday. Work that needs to be performed after ~~3:00~~ 4:00 p.m. Monday through Friday must be approved in advance. Except in the event of an emergency, any work performed on Saturday or Sunday must be approved twenty-four (24) hours in advance by the city administrator. Directional boring is permitted only Monday through Friday, unless approved in advance.

5.5 Subsection (l) "Abatement of a dangerous condition" shall be added to read as follows:

(l) Abatement of dangerous condition. The city shall have the power at any time to order and require a user of the right-of-way to remove or abate any of its facilities that through failing to comply with the applicable laws, regulations and policies have created a dangerous condition. In the event the user of the right-of-way, after twenty-four (24) hours' notice, fails or refuses to remedy the condition in accordance with such laws, regulations or policies, the city shall have the power to remove or abate the same at the expense of the right-of-way user without compensation or liability for damages to the right-of-way user.

5.6 Subsection (m) "Line locates" shall be added to read as follows:

(m) Line locates. Persons working in the rights-of-way are responsible for obtaining line locates from the Texas One-Call System, the city, and all affected utilities and others with facilities in the right-of-way prior to any excavation. Use of the geographic information system or the plans of record do not satisfy this requirement. The permittee will be responsible for verifying the location, both horizontal and vertical, of all existing facilities. When required by the public works department, the permittee shall verify locations of potential conflicts with existing facilities by pot holing, hand digging or other method approved by the public works department prior to any excavation or boring with the exception of work involving lane closures. Placement of all manholes and/or handholes must be approved in advance by the public works department. Handholes or manholes shall not be located in sidewalks, unless approved by the public works director.

5.7 Subsection (n) "Removal of abandoned facilities" shall be added to read as follows:

(n) Removal of abandoned facilities. Facilities must be removed when they are no longer in service and when they either create visual blight or create a nuisance to the public; provided, however, a right-of-way user shall not be required to remove any facilities for which renovation, restoration, or a future use is planned by the right-of-way user. When permanent facilities in public rights-of-way are removed or abandoned, the city shall be notified in writing of such removal or abandonment. The public works director may direct such remedial measures as the city administrator may determine are necessary for public safety and the integrity of public rights-of-way until such time that the facilities are completely and satisfactorily removed from the public rights-of-way.

5.8 Subsection (o) "Conservation of public rights-of-way" shall be added to read as follows:

(o) Conservation of public rights-of-way. To the extent the city may be authorized by state or federal law to do so, and to the extent reasonable under the circumstances then existing, the city may require a user of the right-of-way to attach portions of their facilities to other facilities within the public rights-of-way owned and maintained by other persons. A user of the rights-of-way shall not be required to attach its facilities to the facilities of such other person(s) if it is shown that such right-of-way user would be subjected thereby to increased risks of interruption to its service, to increased liability for accidents, or to unreasonable delays in construction or availability of service, or if the facilities of such other person are not of the character, design, or construction required by, or are not being maintained in accordance with, current practice, or are not available to the right-of-way user on reasonable terms, including, without limitation, reasonable fees. In requiring such work to be done, the city shall not be liable for any damages so caused nor shall the city be liable for any damages arising out of the performance of such work by the city's licensees or franchisees; provided, however, nothing shall relieve any other person from liability for damages to the facilities of the right-of-way user.

5.9 Subsection (o) "City administrator review of poles" shall be added to read as follows:

(p) City administrator review of poles. When poles are used, the type of poles, location, depth, upgrades, etc. shall be subject to review of the city administrator, unless otherwise provided by this division.

SECTION 6 (of 19)
AMEND SEC. 3.15.096
IMPROPERLY INSTALLED STRUCTURES

Sec. 3.15.096 "Improperly installed structures" shall be amended to read as follows:

Sec. 3.15.096 Improperly installed structures

Proper installation required. ~~Structures~~ Facilities in the rights-of-way shall be properly installed, repaired, upgraded, and maintained. ~~Structures~~ Facilities shall be considered to be improperly installed, repaired, upgraded, or maintained if:

(a) The installation, repairs, upgrade, or maintenance endangers people;
(b) The ~~structures~~ facilities do not meet the applicable federal and state laws and city requirements;
(c) ~~The~~ New ~~structures~~ facilities are not capable of being located using standard practices; or,
(d) The ~~structures~~ facilities are not located in the proper place in accordance with the plans approved by the city administrator or are placed in an area that interferes with city-owned facilities including, but not limited to, water or sewer lines or streets. Privately-owned facilities shall be considered to interfere with city-owned facilities if the privately-owned facility is within three feet horizontally of the city-owned facility, or the distance required by the permit, whichever is greater. Nothing in this section shall diminish the authority of the city administrator to direct the specific placement of specific line.

~~Existing structures. This section shall not apply to structures installed prior to the effective date of this division unless such structures are repaired or upgraded.~~

~~City administrator review of poles. When poles are used, the type of poles, location, depth, upgrades, etc. shall be subject to review of the city administrator, unless otherwise provided by this division.~~

SECTION 7 (of 19)
AMEND SEC. 3.15.097
RESTORATION OF PROPERTY

Sec. 3.15.097 "Restoration of Property" shall be amended to add subsection (d) to read as follows:

(d) Any restoration work performed in the rights-of-way for a project for which a permit has been issued or is required under this division shall be maintained by the user to the satisfaction of the city for a period of one (1) year from the date of completion of such restoration work. No right-of-way shall be encumbered by construction, maintenance, removal, restoration, or repair work for a longer period than shall be necessary to conclude such work. If there is an unreasonable delay by the permittee in restoring and maintaining the rights-of-way or restoring such rights-of-way after such excavations, construction, installation, or repairs have been made, the city shall notify the right-of-way user in writing that if such restoration or maintenance is not completed within five (5) days of receipt of such notice, the city shall have the right to restore or repair the same and to require the user to pay the reasonable cost of such restoration or repair. Furthermore, if restoration is not performed satisfactorily and in a timely manner, all work in progress, except that related to

the problem, including all work previously permitted but not complete, may be halted and a hold may be placed on any permits not approved until all restoration is complete.

SECTION 8 (of 19)
ADD SECTION 3.15.101
APPEAL FROM DENIAL OR REVOCATION OF A PERMIT

Article 3.15 "Streets and Sidewalks," Division 4 "Right-of-Way Management" of of the City's Code of Ordinances shall be amended to include Sec. 3.15.099 "Appeal from denial or revocation of a permit" to read as follows:

Sec. 3.15.099 Appeal from denial or revocation of a permit. Appeal from denial or revocation of a permit or from a decision of the building official shall be to the city council. An appeal shall be filed with the city secretary within fifteen (15) days from the date of the denial or revocation of the permit of other decision. If such approval is filed, the city secretary shall set a time and place for the hearing and shall notify the right-of-way user in writing. Such hearing shall be held within thirty (30) days of the date the appeal is filed with the city secretary and at least five (5) business days after notification to the right-of-way user of the date and time of the hearing unless such notification time period is waived by the right-of-way user. At the hearing the right-of-way user shall be entitled to all rights of due process consistent with federal and state laws.

SECTION 9 (of 19)
ADD SECTION 3.15.101
CONFLICTS WITH EXISTING FRANCHISES

Article 3.15 "Streets and Sidewalks," Division 4 "Right-of-Way Management" of of the City's Code of Ordinances shall be amended to include Sec. 3.15.102 "Conflicts with existing franchises" to read as follows:

Sec. 3.15.102 Conflicts with existing franchises. If any provision of this article directly conflicts with a provision of a franchise or written authorization from the city in effect on the effective date of the ordinance from which this article derives, the franchise provision will be followed until such time that the franchise or written authorization expires or is terminated. All other provisions of this Code shall remain in full force and effect. To the extent of any conflict or inconsistency between the provisions of this article and any other ordinance in this Code of Ordinances, the more restrictive provision shall control unless otherwise specified or provided.

SECTION 10 (of 19)
AMEND SEC. 3.15.124(a) & (b)
COMPENSATION

7.1 Amend Sec. 3.15.124 “Compensation” (a) to read as follows:

Construction permit fee. The applicant shall pay to the city a construction permit fee that is calculated as of the date of application for permit by applying the appropriate permit fee to each of the facilities included in the application, in accordance with the city’s design manual, not to exceed the values provided in the table ~~below~~ found in Appendix A, Article A3.000 CONSTRUCTION AND DEVELOPMENT RELATED FEES, Sec. A3.012 Right of Way Fees.

7.2 Amend Sec. 3.15.124 “Compensation” (b) to omit the table and footnotes and to read as follows:

Rights-of-way fee. The permit holder shall pay to the city a rights-of-way fee that is calculated as of month-end for access lines and as of year-end for all other facilities by applying the appropriate fee as found in Appendix A, Article A3.000 CONSTRUCTION AND DEVELOPMENT RELATED FEES, Sec. A3.012 Right of Way Fees to each facility type owned, placed, or maintained by the permit holder. The rights-of-way fee for access lines shall be as proscribed by the Texas Public Utilities Commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

~~Equipment Type~~	~~Construction Permit Fee~~	~~Rights-of-Way Fee~~
~~Transport facilities~~	~~$500.00 for first 5 nodes, $250.00 for each additional node~~	~~$28.00 per month per node[1] [4]~~
~~Network nodes~~	~~$500.00 for first 5 nodes, $250.00 for each additional node~~	~~$250.00 per year per node[2] [3]~~
~~Node support poles~~	~~$1,000.00 per pole~~	~~$250.00 per year per pole[2]~~

~~[1] Unless equal or greater amount is paid under chapter 283 of the Local Government Code or chapter 66 of the Utility Code.~~

~~[2] As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60th day following the written notice.~~

~~[3] Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than $20.00 per year per service pole.~~

~~[4] A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to $28.00 multiplied by the number of the network provider’s network nodes located in~~

~~the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than $28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.~~

SECTION 11 (of 19)
AMEND APPENDIX A FEE SCHEDULE
ARTICLE A3.000 CONSTRUCTION AND DEVELOPMENT RELATED FEES

Amend Article A3.000 "CONSTRUCTION AND DEVELOPMENT RELATED FEES" of Appendix A "Fee Schedule" of the City's Code of Ordinances to add the following:

Sec. A3.012 Right of Way Fees

(a) A fee of $100 will be collected for right-of-way user registrations and renewals.
(b) A fee of $50 will be collected for each right-of-way construction permit.

Equipment Type	Construction Permit Fee	Rights-of-Way Fee
Transport facilities	$500.00 for first 5 nodes, $250.00 for each additional node	$28.00 per month per node[1] [4]
Network nodes	$500.00 for first 5 nodes, $250.00 for each additional node	$250.00 per year per node[2] [3]
Node support poles	$1,000.00 per pole	$250.00 per year per pole[2]

[1] Unless equal or greater amount is paid under chapter 283 of the Local Government Code or chapter 66 of the Utility Code.

[2] As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60th day following the written notice.

[3] Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than $20.00 per year per service pole.

4 A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to $28.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than $28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.

SECTION 12 (of 19)
REDESIGNATE SEC. 3.15.127
INDEMNIFICATION

Redesignate Sec. 3.15.127 "Indemnification" as Sec. 3.15.100.

SECTION 13 (of 19)
REDESIGNATE SEC. 3.15.130
CONFLICTS WITH OTHER REQUIREMENTS

Redesignate Sec. 3.15.130 "Conflicts with other requirements"as Sec. 3.15.101.

SECTION 14 (of 19)
AMEND AND REDESIGNATE SEC. 3.15.131
PENALTY CLAUSE

Amend Sec. 3.15.131 "Penalty Clause" to read as follows and redesignate it as Sec. 3.15.102:

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this division shall be ~~fined not less than $500.00 or more than $2,000.00. Each day that a violation is permitted to exist shall constitute a separate offense~~ subject to the provisions of Sec. 1.01.009 General penalty for violations of code; continuing violations of this Code of Ordinances.

SECTION 15 (of 19)
SAVINGS/REPEALING CLAUSE

Chapter 3 of the City's Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 16 (of 19)
SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council of the City of Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 17 (of 19)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to §22.039 of the Texas Local Government Code.

SECTION 18 (of 19)
PUBLICATION REQUIREMENT

The City Secretary shall see to it that the caption of this Ordinance is published in the City's Official Newspaper.

SECTION 19 (of 19)
EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication.

PASSED AND APPROVED this the 9th day of November, 2021.

APPROVED:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on soliciting Municipal Solid Waste Collection proposals.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Current municipal solid waste contract with amendments; Consent to Transfer the Contract; Written Notice of Termination; Discussion on the Solicitation Process and Components		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

The City's current contract for municipal solid waste collection services will expire on December 31, 2022. At the recent TML Conference, when a municipal solid waste collection service provider was asked when the City should begin the process of soliciting proposals for services, the provider suggested it should do so a year in advance of the expiration of its contract. There was considerable controversy the last time the City went out for proposals, primarily because the City's process wasn't well structured and the proposals weren't apples to apples. To ensure this doesn't happen again, the City needs to prepare a thorough solicitation, and if any alternates are to be entertained, those alternates need to be included in the solicitation to eliminate confusion and create the most objective selection process possible. Last time a committee consisting of two new Council members and City Administrator Nolen was appointed to prepare solicitations. Should the Council wish to assign this matter to a committee, staff suggests that it include City Secretary Ritchie, as her department handles trash billing and customer service issues, Public Works Director Holder, as his department is involved in the Convenience Station and some logistical matters, the City Administrator, and an elected official.

RECOMMENDED ACTION:

Decide how the Council would like to proceed with this process.

KNOX WASTE SERVICE

P.O. Box 569
Tye, TX 79563
Phone (325) 691-5974 Fax (325) 695-0948

October 29, 2020

City of Glen Rose, Texas
P.O. Box 1949
Glen Rose, Texas 76043

Re: Consent Letter – **Contract for Disposal of Non-Hazardous Waste between the City of Glen Rose, Texas and Knox Waste Service dated October 16, 2017, as amended by a Contract Amendment of the City of Glen Rose between the City of Glen Rose and Knox Waste Service dated February 18, 2019** (the "Contract")

Knox Waste Service, LLC ("KWS") anticipates consummating a transaction pursuant to an Asset Purchase Agreement (the "Purchase Agreement") with **BFI Waste Services of Texas, LP** ("Republic") whereby Republic will acquire certain assets and business of KWS (the "Business"). As part of this transaction, it is anticipated that KWS will assign the Contract to Republic effective as of the date of closing under the Purchase Agreement (the "Closing Date") and Republic will assume the rights and obligations of KWS under the Contract attributable to the period from and after the Closing Date.

Following the Closing Date, we anticipate that the key employees will continue to stay active and involved with the Business so that the relationship with the City of Glen Rose will not be affected. Republic and KWS ask that the City of Glen Rose consent to the assignment of the Contract by KWS to Republic effective as of the Closing Date and contingent upon the occurrence of the closing under the Purchase Agreement by executing and returning this letter to me. If the transaction is not consummated for any reason, this letter will cease to have effect and the Contract will remain in place between KWS and the City of Glen Rose in accordance with its terms.

If you have any questions regarding this matter, please call me at (325) 691-5974. Please return an original of this letter to me and a copy via email to mattkws@hotmail.com. Republic and KWS thank you in advance for your cooperation.

Sincerely,

Matt Knox,
Vice President of Knox Waste Service, LLC

CONSENTED AND AGREED TO on this
____ day of _____, 2020:

City of Glen Rose, Texas

By:_____
Name:_____
Title:_____

ORIGINAL

KNOX WASTE SERVICE

P.O. Box 569
Tye TX 79563
Phone (325) 691-5974 Fax (325) 695-0948

CONTRACT FOR DISPOSAL OF NON-HAZARDOUS WASTE

This contract is made and entered into by and between THE CITY OF GLEN ROSE, TEXAS (hereinafter called "City") and KNOX WASTE SERVICE (hereinafter called "Contractor"). WHEREAS, City and contractor are desirous of entering into a formal agreement, under the terms of which, Contractor shall have an exclusive contract for a specified period for the collection and removal of all municipal solid waste generated by the residents of City and the commerical and industrial establishments located in the city.

Now, Therefore, City and Contractor agree as follows:

1. Contractor shall collect and dispose of non-hazardous residential and commerical waste, hereinafter generally referred to as garbage, trash and refuse, upon the terms and conditions and subject to the exceptions expressed in this contract.

2. The City hereby grants to the Contractor in accordance with the City's ordinances and regulations governing the collection, hauling, and disposal of Municipal Solid Waste and Construction and Demolition Waste , the exclusive franchise, license and privilege to collect, haul and dispose of MUNICIPAL SOLID WASTE and CONSTRUCTION AND DEMOLITION WASTE over, upon, along and across the City's present and future streets, alleys, bridges, and public properties. In order to maintain the exclusivity of the Contractor's disposal service. City shall uphold number two (2) of the agreement by taking any and all appropriate legal action with any company, customer or third party infringing upon the rights of the Contractor. In any situation wherein the City fails to pursue appropriate legal action to remedy an infringement of Contractor's exclusive right to disposal services within the City the Contractor shall retain a subrogation right from the City against any and all violations of the grant described here in number two (2).

3. The primary term of this contract shall commence on January 1, 2018 and shall expire at the midnight on December 31, 2023, however, in the event neither party hereto provide the other with written notice of termination of this contract more than ninety (90) days prior to December 31, 2023, this contract shall automatically extend for an additional four (4) year period following the end of the primary term.

4. Contractor shall, at its own cost and expense, furnish the equipment and labor necessary to comply with the terms and conditions of this contract. Containers will be placed according to specified locations by the City of Glen Rose.

5. Commercial establishments, multi-family units and apartments will be furnished containers in the size and number determined by the individual requirements of the establishments.

Contractor will provide containers in the following sizes for these establishments: 95 gallon carts, 1.5 yard container, 3 yard container, or 4 yard container.

6. Contractor shall operate its collection service in a manner so as to prevent the scattering of garbage from the Contractor's trucks. Contractor shall comply with all city, county, state and federal laws, ordinances and regulations, which are now in effect or which may hereafter be passed, regulating the collections of non-hazardous waste.

7. Contractor will, subject to weather conditions, conditions of the streets and mechanical problems, make collection of garbage, trash & refuse as follows:

   A. Containers servicing residential units will be emptied twice per week. MUNICIPAL SOLID WASTE is placed in Bags and such Bags are placed within the container provided and within three (3) feet of the curbside or right of way adjacent to the Residentail Unit no later than 7:00 a.m. on the scheduled collection day. Contractor reserves the right to change the service day with a two week notice to the city and its residents.

   B. Excess or Misplaced MUNICIPAL SOLID WASTE or CONSTRUCTION AND DEMOLITION WASTE is not the responsibility of the Contractor. Contractor is only responsible for collecting, hauling, and disposing of MUNICIPAL SOLID WASTE placed inside the container. The Contractor may report the location of such conditions to the City so that the City can issue proper notice to the owner or occupant of the Commercial, Industrial, or Residential Unit. If, excess is recurring, Contractor will ask to have frequency of collection increased or require a container with sufficient capacity so that the excess will be regularly contained. The Contractor will be compensated for additional collection for each container.

   C. Containers servicing commercial units will be emptied by Contractor, starting at 4:00 am.

   D. Contractor operates all holidays except Thanksgiving day and Christmas day. If service day is on these holidays service will be the next business day.

8. The City shall, upon or before the fifteenth (15^{th}) day of each month during the continuation of this contract pay Knox Waste Service the amount they have been billed.(including the last billing, following termination of the contract). Payee will pay the City a 5% franchise fee on all paid in full accounts on a monthly basis. Franchise fee does not pertain to roll off services.

9. The City will furnish written notice to the Contractor on a Work Order form, furnished by the Contractor, for any changes in container removal, replacement, or movement. This form will be faxed to the Contractor and requested actions will be performed by the Contractor. The monthly changes will be tallied and necessary changes made for the monthly invoicing.

10. The rates below are the rates Knox Waste Service will bill the city on all active water meters. These rates are not intended to set the rate at which the city bills their residents.

RESIDENTIAL

A. Residential units consisting of homes, mobile homes and single family dwellings will be charged on a per unit basis. Handicapped Residential unit is a residentail dwelling that is inhabited by persons all of whom are physically unable to place Municipal Solid Waste containers at the curbside. Contractor agrees to assist Handicapped Residential Units with collection of the Municipal Solid Waste container; provided that the Contractor receives prior written notice from the City of such special need. The City shall be solely responsible for all other modifications and accommadations required by the American with Disabilities Act.

MONTHLY FEES

95 gallon cart twice a week	$17.95
Additional cart	$8.00

COMMERCIAL

95 gallon once a week service	$12.00
95 gallon twice a week service	$17.95
1.5 yd once a week service	$47.25
3 yd once a week service	$63.00
3 yd twice a week service	$94.50
3 yd three times a week service	$126.00
4 yd once a week service	$73.50
4 yd twice a week service	$116.55
4 yd three times a week service	$159.60
4 yd four times a week service	$202.65
4 yd five times a week service	$245.70

Monthly charge for locking container $5.00, per container

ROLL OFFS: For the City of Glen Rose

Contractor will provide hauling and disposal twenty-four (24) 30 yard roll off containers at no charge per contract year. Any request for additional 30 yard containers will be charged as follows: Haul Fee: $485.00.

ROLL OFFS: For the Citizens and other contractor within City limits.

Delivery, Haul, and Disposal	$495.00
Rental $5 per day or $100 per month	

***No hazardous materials, such as asbestos tiles or material, paint, any chemicals, acids (i.e. car battries), tires, oil, or specailly labeled medical waste. Ten (10) ton limit.

11. For the purpose of this Contract, Contractor shall carry the following types of insurance in at least the limits specified below:

Coverages	Limits of Liability
Workmen's Compensation	Statutory
Employer's Liability	$500,000.00
Bodily Injury Liability	$500,000.00 each occurrence
Except Automobile	$1,000,000.00 aggregate
Property Damage Liability	$500,000.00 each occurrence
Except Automobile	$1,000,000.00 aggregate
Automobile Bodily Injury Liability	$500,00.00 each person
	$1,000,000.00 aggregate
Automobile Property Damage Liability	$500,000.00 each occurrence

12. To the extent covered by applicable insurance, the Service Provider assumes all risks of loss or injury to property or persons caused by its performance of the Services. The Service Provider agrees to indemnify and hold harmless the City and its agents, directors, employees, officers and servants from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, liabilities, losses or expenses (including, but not limited to, reasonable attorneys' fees) caused by a willful or negligent act or omission of the Service Provider, its officers and employees. However, the Service Provider shall not be liable for any legal proceedings, claims, demands, damages, costs, expenses and attorneys' fees caused by a willful or negligent act or omission of the City, its agents, directors, employees, officers and servants.

13. This contract shall not include any medical waste collection services. Contractor does not haul, or dispose of any hazardous wastes or materials. Some examples of hazardous waste: paints, solvents, herbicides, pesticides, asbestos, oil, car & truck batteries, acids, waste fuels and all other waste classified as hazardous by federal, state or local governmental authority. Also, not allowed: tires, large rocks, dirt, roofing materials, building materials, concrete.

14. During the continuation of this contract, on each January 1st, commencing with January 1, 2019 , Contractor shall be entitled to a rate increase in propertion to its increase in fixed cost over the prior 12- month period. As a condition to such a rate increase, Contractor shall provide written evidence to the City of an increase in the fixed cost of providing Contractors service to the city. Examples of fixed costs include: Landfill disposal costs, fuel costs, labor costs, taxes and insurance or increased distance to disposal site. In addition to the forgoing, in the event city, county, state or federal law or regulation directly or indirectly imposes additional cost on Contractor during the course of the calendar year which was not anticipated in the rates charged by the City for Contractor's service. Contractor may request re-negotiation of the present rate schedule by giving written notice to the City.

15. During the term of this Contract and any extension thereof, the City agrees to adopt and maintain ordinances and revise existing ordinances so as to enable the Contractor to provide the Services set forth herein. The City shall take any action reasonably necessary to prevent any other solid waste collection company from conducting business in violation of the exclusive franchise granted herein. If the Contractor experiences recurring problems of damage or destruction to or theft of the containers provided by the Contractor pursuant to the Contract., the Contractor may, prior to replacing or repairing such containers, require security deposits from the Commercial, Industrial, or Residential Units utilizing such containers. To the maximum extent allowed by applicable law, the City also herby grants to the Contractor the right of ingress and egress from and upon the property of Commercial, Industrial, Residential Units for the purposes of rendering the services contemplated hereby.

16. If either party should fail to perform any material obligation imposed upon them hereunder and such failure shall continue for fifteen (15) days following written notice received from one party to the other, the non-defaulting party shall have the right to cancel this contract by written notice to the non-defaulting party with such cancellation being effective upon delivery of such notice.

17. City shall also be responsible for paying any and all sales, use, and service taxes assessed or payable in connection with the services.

18. City agrees that payments owing to the Contractor pursuant to this Contract shall be based solely on the services rendered by the Contractor. The Contractor shall not be held responsible for the collection of "bad debt" billed by and owed to City for the services, nor shall the Contractor be penalized for services rendered that remain unpaid by any Commerical, Industrial Unit.

19. In the event the Service Provider fails to perform in accordance with the provisions of this Agreement, the City may withhold from any monies due to the Service Provider, not as a penalty but as liquidated damages for such breach of contract, the amounts defined herein for the failures provided services in accordance with the terms of this contract.

    Failure to clean any spill on the City's streets caused by a sudden and unforeseen mechanical failure resulting in oil, Solid Waste, or fluid loss from the Service Provider's collection vehicles within 24 hours of notification from the City.
    $250.00 per incident, per day

    Failure to collect a missed collection within the cure period specified in the terms of this contract
    $100.00 per day

    Prior to the assessment of any liquidated damages, the City shall notify the Service Provider in writing of the liquidated damages to be assessed and the basis for each assessment, and allow a reasonable opportunity for the Service Provider to contest the assessment of such liquidated damages

20. Any notices of payments permitted or required by this contract shall be deemed made on the day received by the other party at the address set forth below or at such other address as either party may hereafter designate in writing:

City:	CITY OF GLEN ROSE 201 VERNON ST GLEN ROSE, TX 76043	Contractor:	KNOX WASTE SERVICE PO BOX 569 TYE, TX 79563

21. Invalidity or un-enforceability of any provisions of this contract will not affect the validity or enforceability of any other provisions of this contract.

22. The provisions of this contract shall bind the parties hereto and shall bind and insure to the benefit of the legal representatives, successors and assigns of the respective parties.

23. This contract shall not be assignable or otherwise transferable by the Contractor without the prior written consent of the city.

24. The parties hereto have executed multiple copies of this contract, each of which shall be deemed an original.

Executed this 16th day of October 2017

Knox Waste Service

Signature: Merle Knox

Merle Knox, President

The City of Glen Rose

Signature: Carol Sue Oldenburg

Carol Sue Oldeburg, Mayor

KNOX WASTE SERVICE

P.O. Box 569
Tye TX 79563
Phone (325) 691-5974 Fax (325) 695-0948

CONTRACT AMENDMENT

Knox Waste Service (hereinafter called "Contractor") and the City of Glen Rose (hereinafter called "City") with continued service provided under the original CONTRACT FOR DISPOSAL OF NON-HAZARDOUS WASTE executed on October 16, 2017, agree to the following amendments:

Page one, #3: Replace the whole existing sentence with: "The primary term of this contract shall commence on January 1, 2018 and shall expire at midnight on December 31, 2022, however, in the event neither part hereto provide the other with written notice of termination of this contract more than ninety (90) days prior to December 31, 2022, this contract shall automatically extend for an additional four (4) year period following the end of primary term."

Page three, #10: Under "**MONTHLY FEES**," replace "95 gallon cart twice a week $17.95" with "95 gallon cart once a week $9.95" and replace "Additional cart $8.00" with "Additional cart $7.00". Under "**ROLL OFFS: For the City of Glen Rose**" replace "twenty-four (24) 30 yard roll off containers" with "twelve (12) 30 yard roll off containers". Below "**ROLL OFFS: For the City of Glen Rose**," add the following new section:

BI-ANNUAL BULK CURBSIDE PICKUP

At no charge to the City or its citizens, the Contactor shall provide bi-annual bulk curbside pickup within the City on dates agreed to by the City and the Contractor and subject to the following conditions:

Bulk pick up guidelines:

The City will provide the Contractor in advance of a bulk pick up event, a list of addresses

that bulk pick up has been requested.

Bulk items accepted:

All types of refuse and wastes that would normally be associated with maintaining a residence, such as chairs, tables, couches, lamps, stereos, telivisions, old clothing, boxes, etc., water heater, clothes washer/dryer, dishwasher. Grass trimmings, leaves and debris bagged in no bigger than a 30-gallon trash bags. Brush must be bundled no longer than 4 feet in length and 3 feet in diameter.

Items NOT accepted in bulk pickup are, but not limited to: items that contain gaseous refrigrerants, demolition/remodeling materials such as lumber, sheet rock, shingles, siding, concrete, tires etc.

Page five, #19: Replace "cure period specified in the terms of this contract." with "cure period of two (2) business days."

The once a week pick-up schedule will become effective April 1, 2019. All other terms as contained in the original contract dated October 16, 2017 remain in full force and effect. The parties signing this amendment represent to have the authority on behalf of their respective organization to enter into this agreement.

Executed this 18th day of February 2019

Attest:

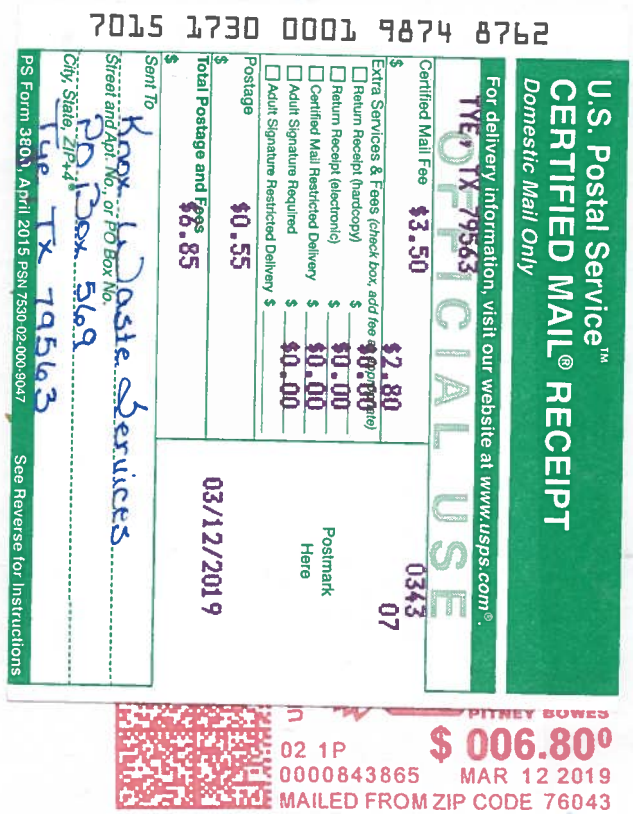
By: _____
Stephanie Ritchie, City Secretary

Glen Rose, Texas

By: _____
Dennis Moore, Mayor Pro Tem

Knox Waste Service

By: _____
Matt Knox, Vice President



City of Glen Rose

Dinosaur Capital of Texas

P.O. Box 1949
Glen Rose, TX 76043

CERTIFIED MAIL®

7015 1730 0001 9874 8762

Knox Waste Service
PO. Box 569
Tye, TX 79563

City of Glen Rose
Dinosaur Capital of Texas

201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

March 12, 2019

Knox Waste Service
P.O. Box 569
Tye, TX 79563

Attn: Matt Knox
RE: Notice of termination of contract upon completion of its primary term.

Mr. Knox,

At its February 11, 2019 Regular Meeting, the Glen Rose City Council (Council) voted to provide this notice to Knox Waste Service (KWS) regarding the Council's decision to terminate its contract with KWS for municipal solid waste collection upon completion of the primary term of the contract on December 31, 2022. This action is being taken to avoid the automatic renewal provision included in line 3 of the contract. In keeping with the contract's requirement, this written notice is being provided more than 90 days prior to the end of the primary term of the contract.

Sincerely,

Dennis Moore

Dennis Moore
Mayor Pro Tem

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Comprehensive Plan.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	11/02/2021
EXHIBITS:	Rough estimates from Freese & Nichols and Public Management; Discussion on evidence the 2009 Comprehensive Plan was adopted; Documents related to the adoption of the Comprehensive Plan; P&Z Vision Statement Input		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

After last month's Council Meeting, staff reached out to Freese & Nichols and Public Management for proposals for assisting the City develop a Comprehensive Plan. It turns out that two of the key F&N personnel involved in preparing the 2009 Comprehensive Plan are still employed by F&N. They indicated that the City had adopted the 2009 Plan. After a thorough review, staff believes their assertion to be correct (see the attached discussion). So, rather than creating a Comprehensive Plan, it appears the task at hand is to update the existing plan. Proposals with rough cost estimates are attached. Costs vary widely, depending upon how broad of a project scope and how much outside input the Council desires. The budget will need to be amended if the Council wishes to pursue this immediately. It had been hoped that the TxDOT sidewalk project would be constructed this year, but it has become apparent due to the slow progress to date with TxDOT, that construction won't start until next year. There should be engineering costs incurred this year, but about $46,000 of the City's $76,000 in matching funds for that project could be reallocated. And, since this sidewalk project won't be done this year, the $80,000 Barnard Street sidewalk project could be delayed and those funds re-appropriated. There are other options as well, but these appear to be the least disruptive. The P&Z Commission has reviewed the Vision Statement and in the attached document has suggested a minor modification

RECOMMENDED ACTION:

Provide guidance to staff as to how the Council would like to proceed.

CITY OF GLEN ROSE
RESOLUTION #2021-__

A RESOLUTION OF THE CITY OF GLEN ROSE, TEXAS, ASSERTING THAT THE CITY OF GLEN ROSE 2009 COMPREHENSIVE PLAN WAS ADOPTED ON NOVEMBER 19, 2009.

WHEREAS, the City of Glen Rose has bound copies of a 2009 Comprehensive Plan (the Plan) produced by Freese and Nichols which on its cover indicates it was "Adopted November 2009" which is identified as Exhibit "A" and is incorporated into this Resolution;

WHEREAS, since then, portions of the Plan have been implemented;

WHEREAS, some individuals associated with the City have asserted that the Plan was never adopted, while others have asserted that it was adopted;

WHEREAS, there are no minutes in the official City Minutes book for the November 19, 2009 meeting at which it is believed the Comprehensive Plan was adopted by ordinance;

WHEREAS, there is no signed Comprehensive Plan Ordinance in the City's book of ordinances during the time period under examination; and,

WHEREAS, City Administrator Leamons investigated the matter and prepared a report with documentation which is identified as Exhibit "B," is incorporated into this Resolution, and supports the assertion that although official documentation is lacking, the Plan was adopted on November 19, 2009;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS HEREBY:

1. Finds all of the above recitals to be true and correct; and,
2. Declares that it is the opinion of this Body that the City of Glen Rose Comprehensive Plan was adopted by the Glen Rose City Council on November 19, 2009 and should be used as the starting point for creating an updated Comprehensive Plan.

Passed and approved this the 9th day of November, 2021.

Approved:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

DISCUSSION ON EVIDENCE THE 2009 COMPREHENSIVE PLAN WAS ADOPTED

By City Administrator Leamons

Although there is no direct official documentation of its passage, it appears that the 2009 Comprehensive Plan was adopted on November 19, 2009 as that is the date on the unsigned ordinance at the front of published copies of the Comprehensive Plan. Freese and Nichols (F&N) staff who worked on the Plan believes it was adopted. They said they would not have published copies of the Plan until it had been adopted. An email sent from F&N to City Secretary Busch on Monday, 11-16-09 indicated they would be in Glen Rose Thursday night (11-20-09) to answer questions. Another email sent by F&N to Busch on November 20, 2009 congratulated Busch on the Plan being adopted and provided instructions for transmitting it to Texas Parks and Wildlife Department (TPWD). TPWD personnel said the City had provided them with a Master Plan in 2009, but that they no longer have any documentation as they purge their files after 10 years have passed. Pam Miller, who was Mayor at the time, and City Secretary Busch both believe the Plan was adopted, but was put on the shelf until the zoning overlays designed to mesh with the Plan were adopted. There was a meeting on November 8, 2010 when those overlays were voted down. In the minds of many, the vote against the overlays was a vote against the Comprehensive Plan, but the minutes of that meeting make it clear that the vote was only about the overlays. Minutes from 2009 also make it clear the overlays were being developed as companions to the Comprehensive Plan.

City minutes from 2009 provide considerable evidence concerning the Plan. At the September 14th Meeting, the Council voted to add a "Parks Plan" to the Comprehensive Plan to help them secure a TPWD grant. At the September 21st Meeting, *"it was suggested that Dan Sefko be contacted to assist in rewording the ordinance* [Uniform Building Exteriors "Masonry Ordinance"] *so that it will be in line with the Comprehensive Plan. Mr. Sefko's firm is preparing the Plan, which will be presented to Council for approval on November 24."* At the October 12, 2009 Meeting when the Masonry Ordinance was being discussed, *"Larry Garnett, local developer and member of the Planning & Zoning committee, suggested that Council table this item until they know for certain that their ordinance will correspond to the requirements of the new Comprehensive Plan. Mr. Villa withdrew his motion. Mr. Stricklin made a motion to table the item until the November meeting."*

At the November 9th Meeting regarding a Zoning Ordinance change, *"Mayor Miller mentioned that she understood that changes to this ordinances were going to be postponed until after the Comprehensive Plan was put in place. Mr. Bryant moved to postpone this item until the next meeting."* At that same meeting, *"Upon a motion by Mr. Villa and a second by Dr. Terry, Council voted unanimously to authorize Dennis Sims to apply for a Texas Parks & wildlife grant, the deadline for which is imminent."*

[Although there are no minutes for the meeting, the unsigned ordinance at the front of the published copies of the Comprehensive Plan indicates there was a joint P&Z/City Council

meeting at which a public hearing on the Comprehensive Plan was conducted and the Plan was adopted.]

At the December 14, 2009 Meeting regarding the topic of hiding dumpsters, *"Ms. Mitchell said the only holdup has been waiting for the Comprehensive Plan to be approved."* Then when the Overlay Ordinance was being discussed, *"Mr. Bryant questioned how this proposed project would help the Comprehensive Plan….Mr. Bryant said he still did not understand why, for this amount of money ($20,000) this project is needed in addition to the Comprehensive Plan. Mr Sefko said* ***the Comprehensive Plan has set the policy guidelines for the City*** [emphasis mine--the verb tense suggests the Plan had already been adopted at this point]*; however, nothing in the Zoning Ordinances has been changed, and that is what the Overlay will do. Dr. Terry moved to approve Sefko to produce an Overlay Ordinance for Highway 67 and 144. Mr. Stricklin seconded the motion, and it passed 5/0."*

From the evidence submitted, it appears the Plan was adopted at a joint P&Z/Council meeting on November 19, 2009. City Secretary Busch had Mayor Miller sign the Ordinance and Busch sent it to TPWD. Perhaps she didn't provide minutes for the meeting because she considered it a P&Z Meeting. We have no minutes for P&Z Meetings from that time period. The next step in the planning process was to produce an Overlay Ordinance. Until that was accomplished, the Plan was shelved. The Overlay Ordinance became very controversial and was voted down. It appears after all the controversy that no one took the Plan down from the shelf. Shortly after the Overlay Ordinance was voted down, Mayor Miller resigned. After the May, 2011 election of the members of the Governing Body involved in the Comprehensive Plan only Bob Stricklin remained. In 2012 a City Administrator was hired and shortly thereafter, both City Superintendent Bruce and City Secretary Busch ended their employment relationships with the City. With them, so it would seem, institutional memories of the Plan vanished.

RE: FNI Comprehensive Plan Follow-Up

1 message

Erica Craycraft <egc@freese.com>
To: Michael Leamons <michael.leamons@glenrosetexas.org>
Cc: Daniel Harrison <deh@freese.com>

Fri, Oct 22, 2021 at 5:36 PM

I've attached an email from Daniel to Peggy the day after the plan was adopted, asking her to send us the signed adoption ordinance (although we don't have record of a response from her).

We're certain that we printed the hard copies of the plans, which we wouldn't have done until after adoption.

We'll keep digging through files to see if we can find a signed adoption ordinance or anything more concrete.

Thanks,

Erica Craycraft | AICP, LEED Green Associate

Urban Planning + Design

Freese and Nichols, Inc.

(214) 217-2377

egc@freese.com

From: Michael Leamons <michael.leamons@glenrosetexas.org>
Sent: Friday, October 22, 2021 4:55 PM
To: Erica Craycraft <egc@freese.com>
Subject: Re: FNI Comprehensive Plan Follow-Up

You don't often get email from michael.leamons@glenrosetexas.org. Learn why this is important

This is an email from an EXTERNAL source. DO NOT click links or open attachments without positive sender verification of purpose. Never enter USERNAME, PASSWORD or sensitive information on linked pages from this email.

Ms. Craycraft,

I confirmed your statement regarding the November 8, 2010 meeting. That was the meeting where the public turned out and the proposed zoning overlays were voted down.

I can't confirm what happened with the Comprehensive Plan. In the minutes of meetings leading up to November 19, 2009, I read where some items were tabled pending adoption of the comprehensive plan. But, there is no ordinance on file and there are no minutes for a meeting on November 19, 2009. There is a reference to the Comprehensive Plan in the minutes of the December 2009 meeting and no indication is given that the plan had been scuttled. If you have anything that supports the contention that the plan was adopted, please let me know. I've spoken with different people who were involved in the process. Two people who spoke at the November 8, 2010 meeting are of the opinion that the Comprehensive Plan was voted down at that meeting, but the minutes make it clear that it was the zoning overlays which were voted down. Former Mayor Miller isn't sure, but she believes the Comprehensive Plan was adopted and then shelved pending the approval of the zoning overlays. A lady who worked in the front office thinks that the Comprehensive Plan was never adopted---that after the zoning overlays were voted down the Comprehensive Plan was dropped. I have a call into the lady who was City Secretary during that time period to see what she remembers. I may try to find old newspapers from that period to see what happened.

Again, if you have anything that would shed light on this matter, I would appreciate your sharing that with me. Thanks for your help with this.

Respectfully,

Michael Leamons

City Administrator

City of Glen Rose

(254) 396-2467 cell

(254) 897-2272, ext 107

This electronic mail message is intended exclusively for the individual or entity to which it is addressed. This message, together with any attachment, may contain the sender's organization's confidential and privileged information. The recipient is hereby notified to treat the information as confidential and privileged and to not disclose or use the information except as authorized by sender's organization. Any unauthorized review, printing, retention, copying, disclosure, distribution, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this message in error, please immediately contact the sender by reply email and delete all copies of the material from any computer. Thank you for your cooperation.

---------- Forwarded message ----------
From: Daniel Harrison <deh@freese.com>
To: Enca Craycraft <egc@freese.com>
Cc: Daniel Harrison <deh@freese.com>
Bcc:
Date: Fri, 22 Oct 2021 22:26:02 +0000
Subject: FW: Comprehensive Plan Final Steps (please complete today)

Daniel Harrison, AICP

Urban Planning + Design

Freese and Nichols, Inc.

2711 N. Haskell Avenue, Suite 3300

Dallas, TX 75204

214.217.2374 (Office)

214.282.2088 (Mobile)

daniel.harrison@freese.com

From: Daniel Harrison
Sent: Friday, November 20, 2009 9:56 AM
To: Peggy Busch <peggyb@htcomp.net>
Cc: Mygnonne (mthomas@htcomp.net) <mthomas@htcomp.net>; Dennis Sims <dsims@dssland.com>
Subject: Comprehensive Plan Final Steps (please complete today)

Peggy,

Good morning and congratulations, the Comprehensive Plan was adopted last night. I am appreciative of all your assistance and need your help to complete the process by sending the Plan down to Austin.

Below are the following steps we need completed today (Friday, November 20).

1. Please attest/sign the Comprehensive Plan adoption ordinance, which is the first page within the Comprehensive Plan binder that the mayor had last night. (Please note, this is the only final copy with all the changes from over the last month, we will send the remaining 19 copies in December.)
2. Please have the mayor sign the cover letter, which is attached to this email. The cover letter needs to be printed on the City's letterhead paper and sent down to the Texas Parks and Wildlife Department (address is on the cover letter) with the Plan.
3. Today, send the Comprehensive Plan and cover letter via FedEx delivery to the Tim Hogsett at the Texas Parks and Wildlife Department.
4. Request a delivery confirmation from FedEx.

Thank you again for all your assistance. If you have any questions, please contact Dennis Sims or me.

Also, we talked with Bob Strickland last night and are putting together a draft scope of services for the Overlay Zoning Districts. We plan on making a small presentation to the Council. What date is the Council's next regular meeting?

Sincerely,

Daniel Harrison, AICP

Urban Planner

Sefko Planning Group

Freese and Nichols, Inc.

1701 North Market Street, Suite 500 LB 51

Dallas, TX 75202

214.217.2374 (direct)

214.217.2320 (fax)

h@freese.com

From: Dennis Sims [mailto:dsims@dssland.com]
Sent: Monday, November 16, 2009 11:12 AM
To: peggyb@htcomp.net
Cc: Daniel Harrison
Subject: Mail From COGR Website

Peggy

Attached is a sample cover letter for the Texas parks and wildlife department for the comprehensive plan submission. Put the letter on your letterhead and you may add or delete from the letter as you need.

I will be with Dan and Daniel Thursday night to answer any questions.

Let me know if there is anything you need.

Thanks

Dennis

Dennis G. Sims, RLA, ASLA



DUNKIN SIMS STOFFELS, INC

Landscape Architects/Planners

9603 White Rock Trail #210

Dallas, Texas 75238

(T) 214-553-5778

(F) 214-553-5781

---

2 attachments

Letter to Mr. Tim Hogsett 11-16-09 TG.doc
28K

FW: Comprehensive Plan Final Steps (please complete today).eml
66K

November 16, 2009

Mr. Tim Hogsett
Director
Grants-In-Aid Branch
Texas Parks and Wildlife
4200 Smith School Road
Austin, Texas 78744

Dear Mr. Hogsett:

Enclosed for your review and approval is the 2009 "Comprehensive Plan for the City of Glen Rose". Included in the plan is a section for Parks and Recreation. This document will guide the growth and development of Glen Rose, specifically the Park and Recreation department.

Should you require additional information following your review, please contact me at (254) 897-2272.

Sincerely,

Ms. Pam Miller
Mayor, City of Glen Rose

ORDINANCE NO. 464

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, ADOPTING THE COMPREHENSIVE PLAN TO BECOME EFFECTIVE UPON ITS PASSAGE AND APPROVAL.

WHEREAS, the City Council of the City of Glen Rose retained a professional planning consultant to assist in the preparation of a new Comprehensive Plan for the City; and

WHEREAS, the City Council appointed a Comprehensive Plan Advisory Committee (CPAC) to guide in the preparation of a workable Comprehensive Plan for the City of Glen Rose; and

WHEREAS, the Comprehensive Plan Advisory Committee (CPAC) reviewed and studied recommendations made by the planning consultant for the Comprehensive Plan; and

WHEREAS, the Comprehensive Plan Advisory Committee (CPAC) recommended the Comprehensive Plan to the Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission recommended the Comprehensive Plan to the City Council on November 19, 2009; and

WHEREAS, the City Council conducted a public hearing held on November 19, 2009, in which notice of the meeting was posted, where major issues about the Comprehensive Plan were presented and all persons were given the opportunity to present verbal and written testimony; and

WHEREAS, the City Council considered this testimony and, on November 19, 2009, the City Council approved the Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1: That the Comprehensive Plan, including the Future Land Use Plan, Thoroughfare Plan, Park Master Plan, and all the maps, which are attached hereto and incorporated herein for all purposes is hereby adopted by the City Council as a guide and public policy.

SECTION 2: That this Plan is intended to constitute the Comprehensive or Master Plan of the City of Glen Rose, Texas, for all matters relating to long-range guidance relative to zoning decisions, land subdivision, thoroughfare construction, park and recreation planning, and growth management.

SECTION 3: That it is hereby officially found and determined that the meeting at which this Ordinance is passed was properly noticed and open to the public as required by law.

SECTION 4: That this Ordinance shall become effective on and after its passage and approval.

PASSED AND APPROVED this the November 19, 2009.

_____
Mayor, Pam Miller

Attest:

_____
Peggy Busch, City Secretary

MINUTES OF MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
SEPTEMBER 14, 2009 - 5:30 PM
COUNCIL CHAMBERS – TOWN HALL

MAYOR PAM MILLER CALLED THE MEETING TO ORDER AT 5:25 PM WITH ALL MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, ROCKY TERRY AND RICKY VILLA.

Prior to opening the meeting, Mayor Miller presented a contribution in the amount of $3,200 to Chief Mark Crawford of the Somervell County Fire Department.

COPY OF AGENDA:

Public Hearings:

1. Public Hearing on City of Glen Rose Proposed **Budget for Fiscal Year 2009-10**.
2. Public Hearing on City of Glen Rose Proposed **Ad Valorem Tax Rate** of $0.4071 per $100 valuation for Calendar Year 2009.
3. **REQUEST FROM DOROTHY JO OSBORN** to rezone her property located at 905 SW Barnard Street, from R-1 Single Family to PD Planned Development, to allow for renovation of existing cabins and allow her to build new cabins and to install RV pads in a later phase on the lower level of the property, returning it to a park as it was in the past.
4. **REQUEST FROM LARRY SMITH** to approve the final plat of an addition to the City of Glen Rose, being a part of Blocks 36 and 37 of the Milam County School Land Survey, Abstract No. 136 of Somervell County, Texas, Phase II of Stoneview Addition with new corrections complete.

Regular Meeting Agenda:

1. Citizen Comments: This is for citizens to comment on any subject concerning city business that is not on the current agenda. Members of the Council may answer direct questions, but no action may be taken at this meeting.
2. Consider and possibly approve Proposed Budget for FY 2009-10.
3. Consider and possibly approve Proposed Ad Valorem Tax Rate of $0.4071 per $100 valuation for the year 2009.
4. Consider and approve or reject Dorothy Jo Osborn's request to rezone her property as outlined in Public Hearing #3 above.
5. Consider and approve or reject Larry Smith's final plat as outlined in Public Hearing #4 above.
6. Approve minutes of previous meeting(s).
7. Consider and possibly approve all invoices currently due and payable by the Glen Rose 4B Economic Development Corporation.
8. Consider and possibly approve having Oakdale Park surveyed.
9. Consider and possibly approve adding a Parks Plan to the Comprehensive Plan.

10. Consider and possibly approve adding a paragraph to the Sign Ordinance allowing "sandwich" or "A-frame" signs to be placed on the sidewalk in the Central Business District.
11. Consider and possibly approve change in Parking Ordinance prohibiting the parking of any vehicle on the street or on a private or public parking lot for the purpose of advertising or offering that vehicle for sale by anyone other than a licensed automotive dealer.
12. Consider and possibly approve adding finials to top of street signs indicating Historic District.
13. Update on 4B Economic Development Tax Corporation committee activities.
14. Update on Texas Department of Transportation's progress on flood control problems in Stadium Addition.
15. CVB Report.
16. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).
17. Possible action on Executive Session.

ACTION ON AGENDA ITEMS:

Public Hearings:

1. 2009-10 Budget: Mayor Miller opened the Public Hearing at 5:30 PM. No comments were received and the hearing was closed.

2. Ad Valorem Tax Rate: Mayor Miller opened the Public Hearing at 5:31 PM. No comments were received and the hearing was closed.

3. Osborn Request for Rezoning: **Dorothy Jo Osborn** stated that the Historical District has taken in her property at 905 SW Barnard Street and has asked them to restore the old cabins. They paid their $100 publication fee and appeared before the Planning & Zoning Committee, who denied their request until they can come up with more information, including a plan indicating where existing cabins are located and where new structures are proposed. She said that there is no money available for an architect.

   Ms. Osborn said that the City has refused to extend water and sewer service to the property, which her family has owned since 1930. She claims that the existing buildings would have been kept in better shape had City services been made available. Mayor Miller asked when it was that the City refused to extend services to her property, and Ms. Osborn replied it was during the mayoral term of Charlie Jean West (1983-87).

MNA336

Ms. Osborn also wondered when and by whose authority the property was zoned R-1, because it has always been a park and the landowners have never requested a change. She was informed that when the Zoning Ordinance was passed in 1992, the property was given a zoning of R-1 because there is one house on it that was (and still is) occupied.

Mr. Stricklin said that he understands that the people who are opposed to the change in zoning are not against restoration of the cabins but are against installation of RV spaces. Ms. Osborn indicated that she would be happy to remove any reference to RV spaces from her request because that is a "pipe dream" that would not come about until much, much later.

Several people spoke out against the RV portion of the request, including Sharon Lawler, Karen Richardson, Eugene Brode, and Jeanie Lane. They were all in favor of restoration of the cabins, but not the possibility of a park or "campground."

The hearing closed at 5:53 PM.

4. Larry Smith Replat: It was noted that the setbacks had been altered to 15' front and 10' back. Mr. Stricklin noted that Planning & Zoning had approved the request with the stipulation that any front-facing garages must have a 25' setback.

The hearing closed at 5:55 PM.

Regular Meeting:

1. Citizens Comments: **Sue Oldenburg** expressed thanks to whoever or whatever organization put on the flags on September 11. She said the sight downtown was awe-inspiring. Mayor Miller agreed that the Optimists Club does a wonderful job of flag display on special occasions.

Dennis Moore, speaking as pastor of Grace Baptist Church, asked what the City plans to do with the 6-acre property at NE Barnard and McAllister Drive. He said the church was greatly in favor of it when they expected a residential development to be put there. However, he had heard rumors of a go-kart track and other entertainment options. Mayor Miller assured him that the City has no idea at this time what will be put on that land, but that the City would certainly keep their neighbors in mind when making any decision in that respect.

2. 2009-10 Budget: Mr. Villa moved to adopt the Proposed Budget for 2009-10. Mr. Stricklin seconded the motion, and it passed 5/0.

3. Ad Valorem Tax Rate: Mr. Stricklin moved to adopt an Ad Valorem Tax rate of $0.4071 per $100 valuation for the tax year 2009. This represented a decrease from $0.4309 from the previous year. Mr. Villa seconded the motion, and it passed 5/0.

4. Osborn Request for Rezoning: Mr. Stricklin moved to table this decision until the Osborn family can consult with Ronald Bruce on what zoning they actually need to request, and to waive the $100 publication fee and any mandatory waiting period. Ms. Mitchell seconded the motion, and it passed 5/0.

5. Smith Request for Replat: Mr. Bryant moved to approve the request, with the qualification that 25' setbacks be used for front-facing garages as stipulated by the Planning & Zoning Committee. Dr. Terry seconded the motion, which passed 5/0.

6. Minutes: Upon a motion by Mr. Stricklin and a second by Dr. Terry, the minutes of previous meetings were unanimously approved as presented.

7. 4B Invoices: Council was presented with an invoice from Jay Mills in the amount of $87,162.50 for Riverwalk construction; an invoice from EHT in the amount of $577.42 for Riverwalk engineering; and an invoice from Carrie B. Miller in the amount of $225.00 for 4B legal services. Mr. Villa moved to approve payment of all three invoices. Mr. Stricklin seconded the motion, and it passed 5/0.

8. Survey Oakdale Park: Ms. Busch explained that although the title company does not require a survey for a cash sale, the city attorney recommends that one be obtained. She said that Paul at Clear Fork Surveying had given her an estimate of $2,500 to do a complete survey. Mr. Stricklin moved to approve having the survey done. Mr. Villa seconded the motion and it passed 5/0.

9. Add Parks Plan to Comprehensive Plan: Mr. Villa explained to Council that without a Parks Plan, the City stands no chance to get a Texas Parks & Wildlife Grant and has, in fact, already missed out on one because no Parks Plan was in place. Mr. Stricklin moved to approve adding the Parks Plan to the Comprehensive Plan at a cost of approximately $15,000. Dr. Terry seconded the motion and it passed 5/0.

10. "A-Frame Signs": Mr. Stricklin moved to table this item until more stipulations can be included in the wording. Ms. Mitchell seconded the motion and it passed 5/0.

11. Parking Ordinance: Mr. Villa moved to table this item until it can be reworded. Dr. Terry seconded the motion, and it passed 5/0.

12. Historic District Signs: Karen Richardson reported that she can have the signs made for $55 each. Moose Whitworth cautioned against a simple installation, saying thievery is rampant when it comes to street signs. Mr. Stricklin moved to approve the expenditure. Dr. Terry seconded the motion, and it passed 5/0.

13. Update on 4B Activities: Ronald Bruce reported on two change orders that had been presented to the 4B Board, totaling approximately $6,500. One was for a handrail on the steps leading to the boat dock, and the other is for fill rock.

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14. Update on Stadium Flooding: Mr. Bruce said there is nothing new to report. They have visited with landowners regarding installation of a retention reservoir, but have not made any progress in that regard.

15. CVB Report: Billy Huckaby said he should have a decision on the National Junior Rodeo finals this week, and he is working on the National High School Rodeo Association to have their finals here. He announced that with the beginning of the new fiscal year, the downtown area, the Expo and Oakdale Park will all be wired for WiFi. He is also working on getting an animated dinosaur show.

16. Executive Session: At 6:33 PM, Council adjourned into Executive Session pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Council resumed Regular Session at 7:17 PM.

17. Action on Executive Session: Mr. Villa moved to authorize Mayor Miller to sign a contract on behalf of the City to purchase Oakdale Park. Mr. Stricklin seconded the motion, and it passed 5/0.

With no further business to discuss, Mr. Villa moved to adjourn and everyone else seconded the motion, which passed unanimously. The meeting adjourned at 7:20 PM.

Pam Miller, Mayor

Peggy Busch, City Secretary

MINUTES OF SPECIAL MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
SEPTEMBER 21, 2009 - 5:30 PM
COUNCIL CHAMBERS – TOWN HALL

MAYOR PAM MILLER CALLED THE MEETING TO ORDER AT 5:32 PM WITH ALL MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, ROCKY TERRY AND RICKY VILLA.

COPY OF AGENDA:

1. Consider and possibly approve change order on Riverwalk construction.
2. Discuss and prepare modifications to Ordinance #319 (Revised) regarding uniform exteriors to commercial buildings.
3. Approve or reject proposed modifications to Ordinance #319 (Revised).
4. Discuss and prepare modifications to Sign Ordinance.
5. Approve or reject proposed modifications to Sign Ordinance.
6. Discuss and prepare modifications to Police Department Policies & Procedures.
7. Approve or reject proposed modifications to Police Department Policies & Procedures.
8. Discuss and prepare modifications to Chapter 155 of the Zoning Ordinance, Section 155.44 entitled "Screening Requirements," Subsection E: "Screening Devices."
9. Approve or reject proposed modifications to Chapter 155 of the Zoning Ordinance.
10. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).
11. Possible action on Executive Session.

ACTION ON AGENDA ITEMS:

1. Riverwalk Change Order: Mr. Bruce said the $2,500 change order is for a handrail on the boat launch stairs. The $4,200 change order is for stone to fill a 2' gap between the wall and the actual walkway to go down to the boat dock. Mr. Stricklin moved to approve the change order. Mr. Bryant seconded the motion, which passed unanimously.

2. Uniform Building Exteriors "Masonry Ordinance": After a brief discussion of approved materials and percentage to be masonry products, it was suggested that Dan Sefko be contacted to assist in rewording the ordinance so that it will be

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in line with the Comprehensive Plan. Mr. Sefko's firm is preparing the Plan, which will be presented to Council for approval on November 24.

3. Action on Masonry Ordinance: Mr. Villa made a motion to move this item to September 28. Ms. Mitchell seconded the motion, which passed 5/0.

4. Sign Ordinance: Council agreed unanimously that sandwich board or "A-frame" signs will be allowed in the Downtown Business Sector. Minimum and maximum sizes and other requirements will be outlined in the reworded ordinance, which Andy Lucas will present for final approval at the Special Meeting on September 28.

5. Action on Sign Ordinance: Mr. Villa moved to make agreed changes to the Sign Ordinance. The motion was seconded by Dr. Terry, and it passed 5/0.

6. Police Department Policies & Procedures: Council agreed to read over the Policies & Procedures and come up with changes at the October 12 meeting.

7. Action on Police Department Policies & Procedures: Ms. Mitchell made a motion to move this item to the October 12 meeting. Dr. Terry seconded the motion, which passed 4/1, with Mr. Stricklin abstaining due to his conviction that a police department is unnecessary.

8. Action on Zoning Ordinance: Mr. Bryant voiced concerns about the section covering screening requirements for commercial garbage containers (dumpsters). Mr. Stricklin suggested that removing the word "metal" from the document should suffice. After a lengthy discussion of the various materials that can be used and how they should be used, Darrell Webb explained that the Inspections Department acts as complaints are received. Three complaints about dumpsters were received within a few days of each other, and three warning citations were issued. However, Mr. Bryant asked Mr. Bruce to withdraw the warnings because changes were going to be made to the ordinance. Mr. Stricklin and Dr. Terry took offense at this action, saying that Mr. Bryant had unilaterally made a decision that should have been made by the Council. Mr. Bryant expressed his feeling that the other Council members should become more actively involved in correcting this and other nuisances. Mr. Stricklin said all such problems should be addressed through the Council and placed on the agenda for discussion. Mr. Bryant said not all things get on the agenda, and Dr. Terry asked, "Why not?"

   Mayor Miller asked for any modifications to the ordinance. Mr. Bryant moved to change the ordinance to require "... 3-sided screening, rock or brick, if it faces the road it will have the wooded fence or screen that will obscure the dumpster from highway or streets." Ms. Busch advised him to word that as a motion to hold a public hearing to amend the Zoning Ordinance in these areas. Mr. Bryant asked which Zoning Ordinance that was, and Ms. Busch replied, "The only one."

She advised him that no changes can be made to the Zoning Ordinance without a public hearing. Mr. Bruce asked if this would apply to dumpsters that are visible from any City street. Mr. Villa said he would think it would apply if the dumpster is in front of the building. Mr. Bruce used Cherokee Rose as an example of a building where the dumpster is going to be visible eventually, because the property is surrounded by City streets. Mr. Villa pointed out that nothing is built behind Cherokee Rose, so whether or not the dumpster is shielded does not matter.

Ms. Mitchell said that we need to be more proactive rather than reactive. We don't need to wait until a bunch of complaints are received to do something that needs to be done.

Mayor Miller pointed out that Mr. Bryant had a motion on the floor to change the Zoning Ordinance regarding screening requirements. Ms. Thomas re-read the changes that Mr. Bryant had stated. When asked whether to leave shrubs as a viable material, Mr. Bryant said he did not want them, but it would be a Council decision. Other suggestions included brick or rock pillars with wooden slats or doors. Mayor Miller said, "In other words, take out the metal part and leave the rest of it." She asked Mr. Bryant if that's what he wanted to do, and he replied, "Yeah." Ms. Mitchell seconded the motion, which passed 3/2 with Mr. Bryant and Mr. Villa voting against.

9. Executive Session: At 6:50 PM Council adjourned into Executive Session, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Council returned to Regular Session at 7:03 PM.

10. Action on Executive Session: No action was taken.

Upon a motion by Mr. Villa and a second by Mr. Stricklin, Council voted unanimously to adjourn at 7:04 PM.

Pam Miller, Mayor

Peggy Busch, City Secretary

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MINUTES OF SPECIAL MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
SEPTEMBER 28, 2009 - 5:30 PM
COUNCIL CHAMBERS – TOWN HALL

MAYOR PAM MILL+ER CALLED THE MEETING TO ORDER AT 5:32 PM WITH ALL MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, ROCKY TERRY AND RICKY VILLA.

COPY OF AGENDA:

Public Hearing:

1. **REQUEST FROM GLEN ROSE JOINT VENTURES** to approve the replat to divide a 2.54 acre tract located at 303 Mesquite Street into two (2) lots. Lot 1 will be 1.359 acres and Lot 2 will be 1.179 acres. The lot is being divided to allow for commercial development.

Agenda:

1. Approve or deny replat as outlined in Public Hearing #1 above.
2. Randy Isham to address Council regarding Sign Ordinance.
3. Approve changes to Sign Ordinance as presented by City Attorney Andy Lucas.
4. Discuss sample ordinances provided by City of Abilene and Dan Sefko regarding exteriors of commercial buildings.
5. Consider and possibly approve changes to Uniform Building Exteriors ordinance.
6. Consider and possibly approve ordinance amending 2008-09 Budget.
7. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).
8. Possible action on Executive Session.

ACTION ON AGENDA ITEMS:

Public Hearing:

1. Request from Glen Rose Joint Ventures: Mayor Miller opened the Public Hearing at 5:30 PM. Bill Vineyard was available to answer any questions. Mayor Miller asked if plans include tearing down the house that is currently on the property, and if that would be where the new building will be located. Mr. Vineyard said that the house dividing the proposed two lots runs right through the middle of the existing house, so yes, it will be taken out to allow for the replat. The development will be on Lot 1 of the replat. There were no other questions and the Public Hearing was closed at 5:34 PM.

Regular Meeting:

1. Request from Glen Rose Joint Ventures: Mr. Stricklin moved to approve the replat as presented. Mr. Villa seconded the motion, and it passed 5/0.

2. Randy Isham Request: Mr. Isham did not appear.

3. Approve Changes to Sign Ordinance: Mr. Stricklin made a motion to approve changes to the Sign Ordinance regarding placement of "sandwich" or "A-frame" signs in the Central Business sector. Dr. Terry seconded the motion, and it passed 5/0.

4. Uniform Building Exteriors ("Masonry") Ordinance: Mr. Villa expressed his inclination toward using the ordinance used by the City of Abilene, with two changes:

   Item 4: Change title to "Standards for Non-Residential Buildings" and strike entire first paragraph.

   Item 4B(1): Strike "five feet" and replace with "three feet or five percent."

5. Action on Masonry Ordinance: Mr. Villa made a motion to table this item until the October meeting, when Mr. Lucas will present a corrected version. Mr. Stricklin seconded the motion, and it passed 5/0.

6. Adjustment to 2008-09 Budget: Ms. Busch explained that this ordinance was to transfer funds from the 2008-09 Budget to the 2009-10 Budget in Water & Sewer and Streets Capital Improvements. Mr. Stricklin moved to approve the ordinance as submitted. Mr. Bryant seconded the motion, which passed 5/0.

7. Executive Session: Pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security), Council adjourned into Executive Session at 5:46 PM.

Regular Session Resumed at 6:30 PM.

8. Action on Executive Session: Ms. Mitchell made a motion to offer Buck Martin the position of City Police Officer with an annual salary of $45,000. Mr. Bryant seconded the motion, which passed 4/1, with Mr. Stricklin voting against, due to his conviction that a police department is unnecessary.

With no further business to discuss, Mr. Stricklin moved to adjourn. Ms. Mitchell seconded the motion, which passed 5/0.

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Pam Miller, Mayor

Peggy Busch, City Secretary

MINUTES OF MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
OCTOBER 12, 2009 - 5:30 PM
COUNCIL CHAMBERS – TOWN HALL

MAYOR PAM MILLER CALLED THE MEETING TO ORDER AT 5:30 PM WITH FOUR MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, AND ROCKY TERRY. COUNCILMAN RICKY VILLA ARRIVED AT APPROXIMATELY 5:38 PM.

COPY OF AGENDA:

Public Hearings:

1. **REQUEST FROM DOROTHY JO OSBORN** to rezone her property located at 905 SW Barnard Street, from R-1 Single Family to B-1 Restricted Commercial, to allow for renovation of existing cabins and allow her to build seven (7) new cabins.
2. **REQUEST FROM DOROTHY JO OSBORN** for a Special Use Permit for her property located at 905 SW Barnard Street, to allow her to operate her new and restored cabins as an accommodations facility.
3. **REQUEST FROM RICARDO VILLA** to rezone 6.53 acres of the San Antonio Mexican Gulf Rail Road Company, A-94 to "PD" Planned Development.
4. **REQUEST FROM RICARDO VILLA** to approve a preliminary plat of 6.53 acres of the San Antonio Mexican Gulf Rail Road Company, A-94.
5. **REQUEST FROM LARRY SMITH** to approve the re-zoning of Lot 3 Block 1 and Lot 1 & 4 of Block 2 of Stoneview Phase 1 to a B-1, Restricted Commercial to allow him to build apartments on this property.
6. **REQUEST FROM DAVID POLLEY** to change the zoning of his property at 312 Mary Lynn from R-1 Single Family to R-2 Two-Four Family, to allow him to build multi-family units on that property.
7. **HEARING ON PROPOSED CHANGE TO ZONING ORDINANCE** to reduce the types of materials that are acceptable for screening purposes (shielding garbage containers from public view).

Agenda:

1. Citizen Comments: This is for citizens to comment on any subject concerning city business that is not on the current agenda. Members of the Council may answer direct questions, but no action may be taken at this meeting.
2. Minutes: Approve minutes of previous meeting(s).
3. Osborn Request: Consider and approve or deny request for rezoning from Dorothy Jo Osborn as outlined in Public Hearing #1 above.
4. Osborn Request: Consider and approve or deny request for Special Use Permit from Dorothy Jo Osborn as outlined in Public Hearing #2 above.

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5. Villa Request: Consider and approve or deny request from Ricky Villa for rezoning as outlined in Public Hearing #3 above.
6. Villa Request: Consider and approve or deny request from Ricky Villa for preliminary plat as outlined in Public Hearing #4 above.
7. Smith Request: Consider and approve or deny request from Larry Smith for rezoning as outlined in Public Hearing #5 above.
8. Polley Request: Consider and approve or deny request from David Polley for rezoning as outlined in Public Hearing #6 above.
9. Zoning Ordinance Change: Consider and approve or deny proposed Zoning Ordinance Change as outlined in Public Hearing #7 above (shielding dumpsters from public view).
10. Consider and possibly approve new Zoning map.
11. Consider and possibly award bids engineering and management services for Grant #729289 to replace sewer service lines.
12. Consider and possibly approve requests for Historic Landmark designation for Fiscal Year 2010.
13. Discuss guidelines and procedures for enforcing the state noise ordinance or developing a noise ordinance for the City.
14. Discuss possible ordinance creating the position of City Administrator.
15. Consider and possibly approve change in Parking Ordinance prohibiting the parking of any vehicle on the street or on a private or public parking lot for the purpose of advertising or offering that vehicle for sale by anyone other than a licensed automotive dealer with a licensed facility.
16. Dan Tresch, representative for James Hardie fiber cement, to address Council regarding masonry ordinance.
17. Consider and possibly approve repealing the Ordinance to Provide Uniform Commercial Building Standards adopted August 11, 2008, and replacing it with an Ordinance to Provide Uniform Exteriors to Non-residential buildings.
18. Consider and possibly adopt "Code of Conduct for Elected Officials."
19. Accept resignation of Phillip Howard from Planning & Zoning Committee and change his status to Alternate Member; change Larry Garnett from alternate to full member of the committee.
20. Update on 4B Economic Development Tax Corporation committee activities.
21. Consider and possibly approve all invoices currently due and payable by the Glen Rose 4B Economic Development Corporation and possibly approve all change orders on the Riverwalk Project.
22. Discuss and possibly prepare modifications to Police Department Policies & Procedures.
23. Consider and possibly adopt Resolution affirming the nomination(s) for candidate(s) for the Board of Directors for the Central Appraisal District of Somervell County, Texas.
24. Update on Texas Department of Transportation's progress on flood control problems in Stadium Addition.
25. CVB Report.
26. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise

and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

27. Possible action on Executive Session.

ACTION ON AGENDA ITEMS:

Public Hearings:

1. **REQUEST FROM DOROTHY JO OSBORN** to rezone her property: Mayor Miller opened the Public Hearing at 5:31 PM. No comments were received and the hearing was closed at 5:32 PM.

2. **REQUEST FROM DOROTHY JO OSBORN** for a Special Use Permit: Mayor Miller opened the Public Hearing at 5:32 PM. No comments were received and the hearing was closed at 5:33 PM.

3. **REQUEST FROM RICARDO VILLA** to rezone his property to PD: Mayor Miller opened the Public Hearing at 5:33 PM. No comments were received and the hearing was closed at 5:34 PM.

4. **REQUEST FROM RICARDO VILLA** to approve a preliminary plat: Mayor Miller opened the Public Hearing at 5:34 PM. No comments were received and the hearing was closed at 5:35 PM.

5. **REQUEST FROM LARRY SMITH** to approve re-zoning: Mayor Miller opened the Public Hearing at 5:35 PM. No comments were received and the hearing was closed at 5:36 PM.

6. **REQUEST FROM DAVID POLLEY** to change zoning: Mayor Miller opened the Public Hearing at 5:36 PM. Mrs. Sue Polley addressed Council and distributed more information than was available to give to the Planning & Zoning Committee when they first heard this request. She indicated that they planned to construct a quad-plex consisting of 4 upscale units of approximately 1,000 sq.ft. each, with a stone exterior similar to their new restaurant on Hwy. 67. No other comments were received and the hearing was closed at 5:38 PM.

7. **HEARING ON PROPOSED CHANGE TO ZONING ORDINANCE:** Mayor Miller opened the Public Hearing at 5:38 PM. Tonya Fonseca asked what changes were planned to the ordinance. That decision would be determined later in the meeting. No other comments were received and the hearing was closed at 5:41 PM.

Note: Mr. Villa arrived at this point.

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Regular Meeting:

1. Citizens Comments: No comments were forthcoming.

2. Minutes: Mr. Bryant moved to approve the minutes of all meetings held within the last month. Mr. Stricklin seconded the motion, which passed 5/0.

3. Dorothy Jo Osborn Request for Rezoning: Mr. Stricklin moved to approve the rezoning as outlined in Public Hearing #1 above, and Dr. Terry seconded the motion. Lila Carter asked Council to reconsider changing the zoning. She suggested leaving it R-1 and granting a Special Use Permit to allow operation of a Bed & Breakfast. She argued that a change to B-1 could possibly allow either the Osborns or future owners to install any number of unwanted commercial operations. Mr. Osborn said they only asked for B-1 so that the park could once again be a campground, which is not allowed in R-1. Mayor Miller called for a vote on the motion, which passed 4/1, with Mr. Bryant voting against.

4. Dorothy Jo Osborn Request for Special Use Permit: Upon a motion made by Mr. Stricklin and seconded by Ms. Mitchell, a Special Use Permit to operate the Osborn cabins as an accommodations facility was granted by a vote of 5/0.

5. Request From Ricardo Villa to rezone his property to PD: Ms. Mitchell moved to approve the rezoning. Dr. Terry seconded the motion, and it passed 4/1, with Mr. Villa abstaining.

6. Request From Ricardo Villa to approve a preliminary plat: Mr. Stricklin moved to approve the preliminary plat. Dr. Terry seconded the motion, which passed 4/1 with Mr. Villa abstaining.

7. Request From Larry Smith to approve rezoning to allow him to build apartments: Dr. Terry moved to approve the rezoning. Mr. Bryant seconded the motion, which passed 5/0.

8. Request From David Polley to change zoning: Ms. Mitchell moved to approve the zoning as requested. Mr. Stricklin seconded the motion, and it passed 5/0.

9. Change in Zoning Ordinance (Screening of Dumpsters): Council discussed at length what materials could be used as acceptable screening devices for commercial trash containers. Mr. Bryant said that all the materials listed are suitable if constructed properly. Both Ms. Mitchell and Dr. Terry said they had a problem with using metal. The discussion turned to customers who have used dumpsters for a number of years without conforming to the code restriction. Mr. Stricklin stated that those users cannot be expected to suddenly go to the expense of shielding their containers, and suggested giving them a certain amount of time to bring their property into compliance with City Code. Mr. Villa added that customers who had dumpsters prior to adoption of the Zoning

Ordinance (1994) should be "grandfathered" (not required to comply). Mr. Bryant made a motion to move this item to the November agenda for further discussion. Mr. Stricklin seconded the motion, which passed 5/0.

10. New Zoning Map: Darrell Webb presented a new map, and said that he plans to present a new map on an annual basis. Mr. Stricklin suggested that since we are beginning a new fiscal year, that it be done on a fiscal year basis. Mr. Webb pointed out one error on the map, but asked for Council's approval so that he can order a laminated "official" map. Mr. Villa moved to approve the map with the change made by Mr. Webb. Ms. Mitchell seconded the motion, and it passed 5/0.

11. Bids for New Grant Improvements: Upon a motion made by Mr. Stricklin and seconded by Ms. Mitchell, Council voted unanimously to award the engineering services contract to Goodwin-Lasiter, and the Management Services contract to David Waxman & Associates for Grant #729289 to replace sewer service lines.

12. Approve Request for Tax Exemption for Historic Landmark: Karen Richardson presented 30 Requests for Exemption, 26 of which were recommended for approval by the Preservation Board. Mr. Villa moved to approve all 26 requests. Mr. Bryant seconded the motion, and it passed 5/0.

13. Noise Ordinance: Tonya Fonseca, owner of the Green Pickle, addressed Council regarding her concern that county law enforcement is going to start enforcing the 85 dB state noise law. She has live music at her establishment 2 or 3 times a month, and without it, she says she will be forced to shut down. She has learned that some cities offer exemptions for certain city-sponsored events, and wondered if her business could be licensed through the City and exempted, for example, for Girls Nite Out. Mayor Miller said that we would have to check with the City Attorney, but we could not be less strict than the 85 dB state law and we must act fairly between the businesses and their neighbors. Storie Sharp, who also has live music at her restaurant, said they are bringing in customers and tax dollars to the City. When asked if she had looked into any sort of buffer to quieten the noise, she said that she had found nothing that she could afford.

    Mr. Stricklin asked the City staff to contact Fort Worth and Austin and find out how they manage to strike an accord in the same situation. He moved to research other cities, to ask the City Attorney to work on it, and to expedite it so that answers are available at the November meeting. Dr. Terry seconded the motion, and it passed 5/0.

14. City Administrator Position: Council took a few minutes to look over the proposed ordinance and quickly decided that were are not ready for a vote at this time. This item will be left on the agenda for the November meeting.

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15. Parking Ordinance (Private Car Sales): After a lengthy discussion, Mr. Bryant moved to change the ordinance to read as follows: "It shall be unlawful for any person to park any vehicle on any street or on a private or public parking lot for the purpose of advertising or offering that vehicle for sale by anyone other than a licensed automobile dealer or a licensed facility, or if it is the personal vehicle of the property owner or lessee." Mr. Stricklin seconded the motion, and it passed 4/1, with Mr. Villa voting against.

16. James Hardie Fiber Cement: Dan Tresch, representative for the Hardie company, addressed Council on the uses and benefits of Hardie board.

17. Masonry Ordinance: Mr. Villa indicated that the insertion in paragraph 4.A.1 needs to read "three feet (3') or five percent (5%), whichever is greater." He was in favor of lowering the 60% percentage of rock required; however, Mr. Bryant did not appear ready to do so. Diane Gruber voiced her agreement with Mr. Bryant that any lowering of the stone requirement is a step backward. Mr. Villa made a motion to adopt the new ordinance with a stone requirement of 40%. Larry Garnett, local developer and member of the Planning & Zoning committee, suggested that Council table this item until they know for certain that their ordinance will correspond to the requirements of the new Comprehensive Plan. Mr. Villa withdrew his motion. Mr. Stricklin made a motion to table the item until the November meeting. Dr. Terry seconded the motion, and it passed 4/1, with Mr. Bryant voting no.

18. Code of Conduct: Mr. Stricklin noted that on page 9, a paragraph is duplicated. Mayor Miller said that since the City does not as yet have a City Administrator, in each instance where a City Administrator is mentioned, she would like the Code to read, "City Administrator or City Superintendent." Mr. Stricklin moved to adopt the Code of Conduct for Elected Officials with those two changes. Mr. Bryant seconded the motion, and it passed 5/0.

19. Planning & Zoning Committee Changes: Upon a motion by Mr. Stricklin and second by Mr. Villa, Council voted unanimously to accept the resignation of Phillip Howard from the Planning & Zoning Committee and change his status to Alternate Member; and to change Larry Garnett from alternate to full member of the committee.

20. Update on 4B Committee: Council had been given a copy of the presentation prepared by Mike Shaw, chair of the Design Review committee. Mayor Miller noted that everyone working on 4B had been very busy with development plans for Oakdale Park.

21. Riverwalk Invoices: Mr. Villa moved to pay the only invoice presented, which was from the contractor in the amount of $277,604.25. Mr. Stricklin seconded the motion, which passed 5/0.

22. Police Department Policies: Ms. Thomas informed Council that City Attorney Lucas said it would be November before any changes might be ready. Mr. Villa moved to table this item until November. Mr. Stricklin seconded the motion, and it passed 5/0.

23. CAD Board of Directors: Upon a motion by Mr. Villa and second by Mr. Bryant, the City Council unanimously adopted a Resolution nominating Bob Stricklin and Diane Gruber to serve on the CAD Board of Directors.

24. Update on TXDoT: Mr. Bruce reported that he has contacted TXDoT and informed them that he is getting aerials of the area where they want to build a retention reservoir, and they will need to decide whether or not the property can be used.

25. CVB Report: In the absence of Billy Huckaby, Council read his written report and had favorable comments on his activity on behalf of the CVB.

26. Executive Session: At 7:51 PM, Council adjourned into Executive Session pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Council resumed Regular Session at 8:25 PM.

27. Action on Executive Session: No action was taken.

With no further business to discuss, Mr. Stricklin moved to adjourn and Mr. Bryant seconded the motion, which passed unanimously. The meeting adjourned at 8:26 PM.

Pam Miller, Mayor

Peggy Busch, City Secretary

MNA336

MINUTES OF SPECIAL MEETING
CITY COUNCIL
OF THE CITY OF GLEN ROSE
OCTOBER 13, 2009 –7:00 PM
TOWN HALL

MAYOR PAM MILLER CALLED THE MEETING TO ORDER AT 7:01 PM WITH ALL MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, ROCKY TERRY AND RICKY VILLA.

Copy of Agenda:

1. Open in Regular Session.

2. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

3. Possible action on Executive Session.

Action on Agenda Items:

1. Council convened in Open Session at 7:00 PM.

2. Pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security), Council adjourned into Executive Session at 7:01 PM.

Council reconvened in Open Session at 7:45 PM.

3. No action was taken.

Upon motion by Mr. Stricklin and second by Dr. Terry, the meeting adjourned at 7:46 PM by unanimous vote of Council.

Pam Miller, Mayor

Peggy Busch, City Secretary

02/05/10 10:47 AM

MINUTES OF MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
NOVEMBER 9, 2009 - 5:30 PM
COUNCIL CHAMBERS – TOWN HALL

MAYOR PAM MILLER CALLED THE MEETING TO ORDER AT 5:32 PM WITH ALL MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, ROCKY TERRY AND RICKY VILLA.

Copy of Agenda:

1. Citizen Comments: This is for citizens to comment on any subject concerning city business that is not on the current agenda. Members of the Council may answer direct questions, but no action may be taken at this meeting.
2. Minutes: Approve minutes of previous meeting(s).
3. Approve transfer of $412,741.75 from Glen Rose Capital Cash Project to Glen Rose 4B Economic Development Corporation, to repay funds expended for Riverwalk construction.
4. Approve ordinance placing Freedom Church property inside the Extraterritorial Jurisdiction of the City.
5. Zoning Ordinance Change: Consider and approve or deny proposed change in the Zoning Ordinance requiring dumpsters to be shielded from public view.
6. Discuss and possibly authorize Sefko & Associates to produce an "overlay" ordinance for Highway 67 & 144, and the Paluxy River District through the City.
7. Discuss and possibly authorize Dennis Sims of Sefko to apply for the Texas Parks & Wildlife Grant.
8. Continue discussion of guidelines and procedures for enforcing the state noise ordinance or possibly developing a noise ordinance for the City.
9. Discuss and possibly approve ordinance creating the position of City Administrator.
10. Discuss and possibly approve job description for City Administrator or Community Development Director.
11. Consider and possibly approve repealing the Ordinance to Provide Uniform Commercial Building Standards adopted August 11, 2008, and replacing it with an Ordinance to Provide Uniform Exteriors to Non-residential buildings.
12. Cast City's allotted 74 votes for new board member of County Appraisal District.
13. Consider and possibly adopt Resolution to apply for Energy Efficiency Conservation Block Grant.
14. Update on 4B Economic Development Tax Corporation committee activities.
15. Consider and possibly approve all invoices currently due and payable by the Glen Rose 4B Economic Development Corporation and possibly approve all change orders on the Riverwalk Project.
16. Discuss and possibly prepare modifications to Police Department Policies & Procedures.
17. Update on Texas Department of Transportation's progress on flood control problems in Stadium Addition.
18. CVB Report.

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19. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).
20. Possible action on Executive Session.

Action on Agenda Items:

1. Citizen Comments: No comments were received.

2. Minutes: Mr. Stricklin made a motion to approve the minutes of the two previous meetings. Mr. Bryant seconded the motion, which passed 5/0.

3. Transfer Funds to 4B: Mr. Villa moved to approve the transfer of funds. Mr. Stricklin seconded the motion, and it passed 5/0.

4. Property into ETJ: Mr. Stricklin moved to accept the Freedom Church Property into the City's Extraterritorial Jurisdiction. Dr. Terry seconded the motion, and it passed 5/0.

5. Zoning Ordinance Change: Dr. Terry asked if there is a "grandfather" clause to exempt people who have had dumpsters since prior to adoption of the Zoning Ordinance in 1991. Mr. Bryant said that everything that was not in existence prior to the original ordinance would have to be brought up to code requirements. Mayor Miller mentioned that she understood that changes to this ordinances were going to be postponed until after the Comprehensive Plan was put in place. Mr. Bryant moved to postpone this item until the next meeting. Mr. Stricklin seconded the motion, and it passed 5/0.

6. "Overlay Ordinance" by Sefko & Associates: After a brief discussion, Mr. Stricklin moved to table this item until more can be learned about the costs involved. Dr. Terry seconded the motion, which passed 5/0.

7. Parks & Wildlife Grant: Upon a motion by Mr. Villa and a second by Dr. Terry, Council voted unanimously to authorize Dennis Sims to apply for a Texas Parks & Wildlife grant, the deadline for which is imminent.

8. Noise Ordinance: Council had been provided with several samples of noise ordinances. They reviewed some of their previous discussions on this item, and whether or not events that are sponsored by the City could or should be exempt from the rules. Mr. Villa made a motion to move this item to the next meeting. Ms. Mitchell seconded the motion, and it passed 5/0.

9. City Administrator: Mayor Miller explained that Mr. Stricklin had visited with Larry Shaw, and the title, "Community Development Director" had come from Mr. Shaw. Mr. Villa stated his total opposition, not to the title, but to the omission of

authority to hire and fire. Mr. Stricklin agreed it would be a lesser position. Mr. Villa said he would be open to requiring that any firings of anyone who had worked for a certain period of time be approved by the City Council. Mayor Miller expressed her feeling that right now, an administrator is not needed. She would like to have an opportunity to see what we really need in the next 6 months. Mr. Villa and Dr. Terry both expressed doubt that the Comprehensive Plan can be implemented without additional leadership. Connally Miller said that in the cities where he has worked, the city administrator has been more heavily involved in the financial side than the operations side. Diane Gruber pointed out that we may be a small town now, but two years from now that could very well be different, and she encouraged Council to look for such a person. Mr. Villa pointed out that this was already voted on and approved back in the summer. Mr. Villa moved to approve an ordinance creating the position of City Administrator. Mr. Stricklin seconded the motion, which passed 5/0.

10. Job Description: After a brief discussion of the various job descriptions they have studied during the past few months, Mr. Stricklin moved to table this item until the next meeting. Mr. Villa seconded the motion, which passed 5/0. Council would like copies of all city administrator job descriptions provided to them prior to the December meeting.

11. Masonry Ordinance: Mr. Villa provided a revised ordinance which not only refers to a "city building official" but to a "city building committee," as well. Such a committee would serve as a resource to the building official, to help determine possible exceptions. The ordinance calls for 30% stone on any façade facing the street. It complements and is designed to work with the Comprehensive Plan, he said. Mr. Bryant indicated his desire to see 60% stone or other masonry product, and Mr. Villa said that he wants to see design based upon architecture, not materials. Ms. Mitchell made a motion to move this item to a date after the next CPAC meeting. At the urging of Mr. Bryant and Mr. Stricklin, she withdrew her motion and moved to leave the revised ordinance at 60% and offer the opportunity to anyone to appear before Council or committee to request an exception. Mayor Miller clarified the motion by stating that it should be to repeal the ordinance dated August 11, 2008, and replace it with the one dated October 12, 2009, with a change from 30% to 60% stone. Mr. Villa added that anywhere the ordinance refers to "Code Enforcement," it needs to be changed to "Building Official." Dr. Terry seconded the motion, and it passed 5/0.

12. Appraisal District Votes: Upon a motion by Mr. Stricklin and a second by Ms. Mitchell, Council voted unanimously to cast its 74 votes for Diane Grueber.

13. Energy Conservation Block Grant: Ms. Busch explained that this grant will be used to re-roof the old City Hall building. Mr. Villa made a motion to approve and Mr. Stricklin seconded it. The motion passed 5/0.

14. 4B EDTC Activity: Connally Miller reported that the committee has almost completed their application draft. Oakdale Design Committee should be wrapping up this month. Riverwalk should be nearing completion.

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15. 4B Invoices: Mr. Stricklin made a motion to table this item until the next meeting. Mr. Bryant seconded it, and the motion passed 5/0.

16. Police Department Policies: Mr. Lucas distributed prepared rules for computer use and electronic access for law enforcement personnel. Mr. Villa moved to approve the rules as presented. Mr. Stricklin seconded the motion, and it passed 5/0.

17. Texas Dept. of Transportation: There was no update available.

18. CVB Report: Mr. Huckaby reported that the AJRA Finals will be moved here from San Angelo for the years 2010-11-12. It is a week-long rodeo with about 500 kids from all over Texas and New Mexico. On November 22, Wild Blue Country will be performing at the High School Auditorium. Still looking at wiring downtown and Oakdale with wi-fi.

19. Executive Session: At 7:00 PM, Council adjourned into Executive Session pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Council resumed Regular Session at 7:40 PM.

27. Action on Executive Session: Mr. Stricklin moved to authorize an expenditure of $1,500 to $2,000 for an appraisal of the Palace Theater as an advancement to the 4B Committee. Mr. Bryant seconded the motion, and it passed 5/0.

With no further business to discuss, Mr. Villa moved to adjourn and Mr. Bryant seconded the motion, which passed unanimously. The meeting adjourned at 7:45 PM.

Pam Miller, Mayor

Peggy Busch, City Secretary

MINUTES OF MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
DECEMBER 14, 2009 - 5:30 PM
COUNCIL CHAMBERS – TOWN HALL

MAYOR PAM MILLER CALLED THE MEETING TO ORDER AT 5:30 PM WITH FOUR MEMBERS PRESENT, INCLUDING MAYOR PRO-TEM BARBARA MITCHELL AND COUNCIL MEMBERS CHRIS BRYANT, BOB STRICKLIN, AND ROCKY TERRY. COUNCILMAN RICKY VILLA ARRIVED AT 5:35 PM.

COPY OF AGENDA:

1. Citizen Comments: This is for citizens to comment on any subject concerning city business that is not on the current agenda. Members of the Council may answer direct questions, but no action may be taken at this meeting.
2. Approve minutes of previous meeting(s).
3. Donna Hagee of the Master Gardeners Association to address Council on their rose garden project for 2010.
4. Discuss and possibly agree to Interlocal Agreement with GRISD for maintenance of Beck Field.
5. Discuss and possibly approve Resolution to work with TxDOT on solution to drainage problem.
6. Consider and possibly adopt Resolution changing the City Council meeting times from the second Monday of each month to the second and fourth Mondays of each month.
7. Consider and possibly approve raising salary of newly elected City Council members from $10 per meeting to $100 per month (beginning with Council members elected in May 2010).
7. Consider and approve or deny proposed change in the Zoning Ordinance requiring dumpsters to be shielded from public view.
9. Consider and possibly approve budget for operation and maintenance of Oakdale Park.
10. Consider and possibly approve closing McAllister Street from Northeast Barnard Street to its intersection with College Street.
11. Discuss and possibly authorize Sefko & Associates to produce an "overlay" ordinance for Highway 67 & 144, and the Paluxy River District through the City.
12. Continue discussion of guidelines and procedures for enforcing the state noise ordinance or possibly developing a noise ordinance for the City.
13. Discuss and possibly approve job description for City Administrator or Community Development Director.
14. Update on 4B Economic Development Tax Corporation committee activities.
15. Consider and possibly approve all invoices currently due and payable by the Glen Rose 4B Economic Development Corporation and possibly approve all change orders on the Riverwalk Project.
16. Update on Texas Department of Transportation's progress on flood control problems in Stadium Addition.
17. Executive Session: The City Council of the City of Glen Rose reserves the right to meet in a closed session on any of the following items should the need arise

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and if applicable, pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

18. Possible action on Executive Session.

ACTION ON AGENDA ITEMS:

1. Citizens Comments: No comments were received.

2. Minutes: Mr. Stricklin moved to approve the minutes as written. Dr. Terry seconded the motion, and it passed 4/0.

3. Master Gardeners: Donna Hager, president, represented the Somervell County Master Gardeners. She spoke to Council regarding their project 2010 Rosebush. An idea of the Somervell/Glen Rose Networking Group, it is conceived as a project to beautify the area. The idea is to plant 2,010 rose bushes by the Year 2010. She asked Council to consider purchasing bushes for planting at the Riverwalk and at Oakdale Park, as well as any other City properties. Mr. Stricklin stated that he would like to see the roses continue down the entire fence line at the Riverwalk. Mr. Bryant said he thought it could be paid from 4B funds.

4. Agreement with GRISD: Mayor Miller said that she and Ronald Bruce have spoken with Superintendent Wayne Rotan about Beck Field. The School District does not use the field or the building any more, and the City has expressed interest in taking it over, including an extra acre or so of GRISD land for parking. Mr. Stricklin said he felt it would be a good addition to the City and could be a source of revenue by bringing tournaments into the City. Mr. Stricklin moved to enter into an agreement with the School District for the maintenance and operation of Beck Field as outlined in the agreement presented by Andy Lucas. Dr. Terry seconded the motion, and it passed 5/0.

5. Agreement with TxDOT: Mr. Lucas indicated that he is still working on the agreement. Mr. Stricklin made a motion to table this item until the next meeting. Mr. Bryant seconded the motion, and it passed 5/0.

6. Change Meeting Dates: Mr. Stricklin stated that he had put this item on the agenda. Council is almost meeting twice a month anyway, he said, and it seemed to him that they could get a better handle on business if they just go ahead and schedule it. He moved to adopt the Resolution, and Mr. Bryant provided a second. The motion passed 5/0.

7. Raise Council Salary: Mr. Bryan expressed his support for the increase and made a motion to that effect. Mr. Villa asked about the Mayor position, and was informed that it could not be addressed until 2011. Ms. Mitchell seconded the motion and it passed 4/1 with Mr. Stricklin voting against.

8. Hiding Dumpsters: Mr. Bryant commented that this item has been on the agenda for several months, and said that three examples of approved concealment are needed. Ms. Mitchell said the only holdup has been waiting for the Comprehensive Plan to be approved. Dan Sefko said it would be addressed in the Overlay Plan as part of their services. Mr. Villa moved to remove this item from the agenda until after the Overlay Play has been approved. Mr. Stricklin seconded the motion, and it passed 5/0.

9. Oakdale Park Budget: Ms. Busch presented a budget that was prepared by her and Billy Huckaby, and explained that since this is an unknown, new area, Council could expect to probably see several changes within the next few months. Mr. Stricklin moved to approve the proposed budget as presented. Mr. Villa seconded the motion, and it passed 5/0.

10. Close McAlister Street: Karen Richardson pointed out that McAlister Street is named for a pioneer of Glen Rose, and asked that the name be considered for use later. Mr. Stricklin made a motion to close McAlister Street from NE Barnard to the end of the City's property. Dr. Terry seconded the motion, which passed 5/0.

11. Overlay Ordinance: Mr. Bryant questioned how this proposed project would help the Comprehensive Plan. Dan Sefko and Daniel Harrison said they would work closely with the Planning & Zoning Commission to develop the proposed overlay for the Highway 67 Corridor and the Paluxy River District, which will actually be an amendment to the Zoning Ordinance and the Zoning Map. Mr. Villa asked if "Smart Code" could be considered a possibility for our community. Mr. Sefko said they would be looking at not only land uses but design standards as well. They hope to start in January and complete the job by May. Mr. Bryant said he still did not understand why, for this amount of money ($20,000) this project is needed in addition to the Comprehensive Plan. Mr. Sefko said the Comprehensive Plan has set the policy guidelines for the City; however, nothing in the Zoning Ordinances has been changed, and that is what the Overlay will do. Dr. Terry moved to approve Sefko to produce an Overlay Ordinance for Highway 67 and 144. Mr. Stricklin seconded the motion, and it passed 5/0.

12. Noise Ordinance: Both Mr. Bryant and Storie Sharp said they had done research on the subject, but neither had anything concrete at this time. Mr. Bryant wondered why the neighbors who complain are never represented at the council meetings. After a brief discussion, Mr. Stricklin moved to table this item until the next meeting. Mr. Villa seconded the motion, and it passed 5/0.

13. Job Description City Administrator: Council was provided with several job descriptions. They agreed to select one and start marking it up. Mr. Stricklin moved to table this item until next meeting. Ms. Mitchell seconded the motion, and it passed 5/0.

14. 4B Corporation: In the absence of Chairman Connally Miller, Mayor Miller reported that 4B is considering assisting the Dooley Corporation in bringing an animated dinosaur project that would run 4 days a week during Summer. She

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added that a company who manufactures the dinosaurs for the project has purchased property from the County and will begin operations soon. 4B is also looking into purchase of the old theater downtown.

15. Invoices Owed by 4B: One bill on the Riverwalk was presented, and it had been approved by the 4B Committee. Mr. Bryant moved to approve the invoices that are currently due. Ms. Mitchell provided a second, and it passed 5/0.

16. Progress on TxDOT Flooding Problem: No report was available.

17. Executive Session: At 6:42 PM, Council adjourned into Executive Session pursuant to authorization by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

Council resumed Regular Session at 7:01 PM.

18. Action on Executive Session: No action was taken.

Mr. Stricklin made a motion to adjourn. Ms. Mitchell seconded the motion, and it passed 5/0. The meeting adjourned at 7:01 PM.

Pam Miller, Mayor

Peggy Busch, City Secretary

MINUTES OF SPECIAL MEETING
CITY COUNCIL
OF THE CITY OF GLEN ROSE
JANUARY 2, 2010 –10:00 AM
TOWN HALL

THE CITY COUNCIL MET AT 10:00 AM ON SATURDAY, JAN.2, 2010 AT OAKDALE PARK. THE MEETING WAS CALLED TOGETHER BY MAYOR PAM MILLER WITH ALL COUNCIL MEMBERS EXCEPT RICKY VILLA PRESENT.

Copy of Agenda:

1. Tour Oakdale Park.
2. Possibly authorize improvements to be made to Oakdale Park.

Action on Agenda Items:

There was much discussion pertaining to Oakdale Park with Billy Huckaby discussing what should be done and what activities are currently planned. The group then toured cabins and looked at the area. Bob Stricklin made the motion to authorize the City Staff to proceed with the following:

- Roof the skating rink and office
- Remodel the office
- Remodel the skating rink
- Remodel the cabins beginning with the best and moving to the worst, making them to a rentable state
- Buy 6 new cabins
- Tear down the white cabin known as the cave due to it being burned
- Look at electrical wiring and repair any safety hazards

Rocky Terry seconded the motion. The motion carried 4-0.

There was a little more discussion on what would be done later. Ronald Bruce will look at prices of fence materials and bring that to the next council meeting.

Bob Stricklin made a motion to adjourn and Barbara Mitchell seconded the motion. Motion passed unanimously.

Meeting adjourned at 12:30 pm.

Pam Miller, Mayor

Peggy Busch, City Secretary

MNA336

Gmail

Michael Leamons <michael.leamons@glenrosetexas.org>

RE: FNI Comprehensive Plan Follow-Up

1 message

Erica Craycraft <egc@freese.com>
To: Michael Leamons <michael.leamons@glenrosetexas.org>
Cc: Daniel Harrison <deh@freese.com>

Tue, Oct 26, 2021 at 2:35 PM

Great, I'm glad to hear that was helpful!

I've included an abbreviated scope of services with estimated fee ranges below to conduct an update to the 2009 Comprehensive Plan. I know you mentioned you'll be unavailable later this week, so I wanted to hopefully allow time for you to review before then. Please let us know if you would like any modifications before the upcoming City Council meeting or if you have any questions.

Thanks,

Erica

The City of Glen Rose has requested information from Freese and Nichols, Inc. (FNI) regarding an update of the current comprehensive plan, which was prepared by FNI in 2009. FNI suggests consideration of the following two options, intended to provide flexibility in terms of scope, schedule, and budget. Please note that FNI's planning process is scalable and our team is willing to customize a work program that meets the City's needs.

Option A) Focused Engagement Program and Plan Update

Includes up to three meetings, which may be conducted with the Planning & Zoning Commission, City Council, and/or a Comprehensive Plan Advisory Committee. Includes updates to all existing plan chapters to reflect current conditions and input obtained through the engagement program.

- Estimated Timeline: 6-9 months
- Estimated Cost: $95,000-$105,000

Option B) Complete Engagement Program and Plan Update

Includes up to ten meetings, which may be conducted with the Planning & Zoning Commission, City Council, a Comprehensive Plan Advisory Committee, and or/the general public. Includes comprehensive, detailed updates to all existing plan chapters to reflect current conditions and input obtained through the engagement program. Includes the addition of a new Transportation & Mobility Plan chapter.

- Estimated Timeline: 12-16 months
- Estimated Cost: $170,000-$200,000

Thank you,

Erica Craycraft | AICP, LEED Green Associate

Urban Planning + Design

Freese and Nichols, Inc.

(214) 217-2377

egc@freese.com

From: Michael Leamons <michael.leamons@glenrosetexas.org>
Sent: Monday, October 25, 2021 8:26 AM
To: Erica Craycraft <egc@freese.com>
Cc: Daniel Harrison <deh@freese.com>
Subject: Re: FNI Comprehensive Plan Follow-Up

This is an email from an EXTERNAL source. DO NOT click links or open attachments without positive sender verification of purpose. Never enter USERNAME, PASSWORD or sensitive information on linked pages from this email.

Thanks. This is helpful. I suspect our signed copy of the ordinance went to TPWD.

Michael Leamons

City Administrator

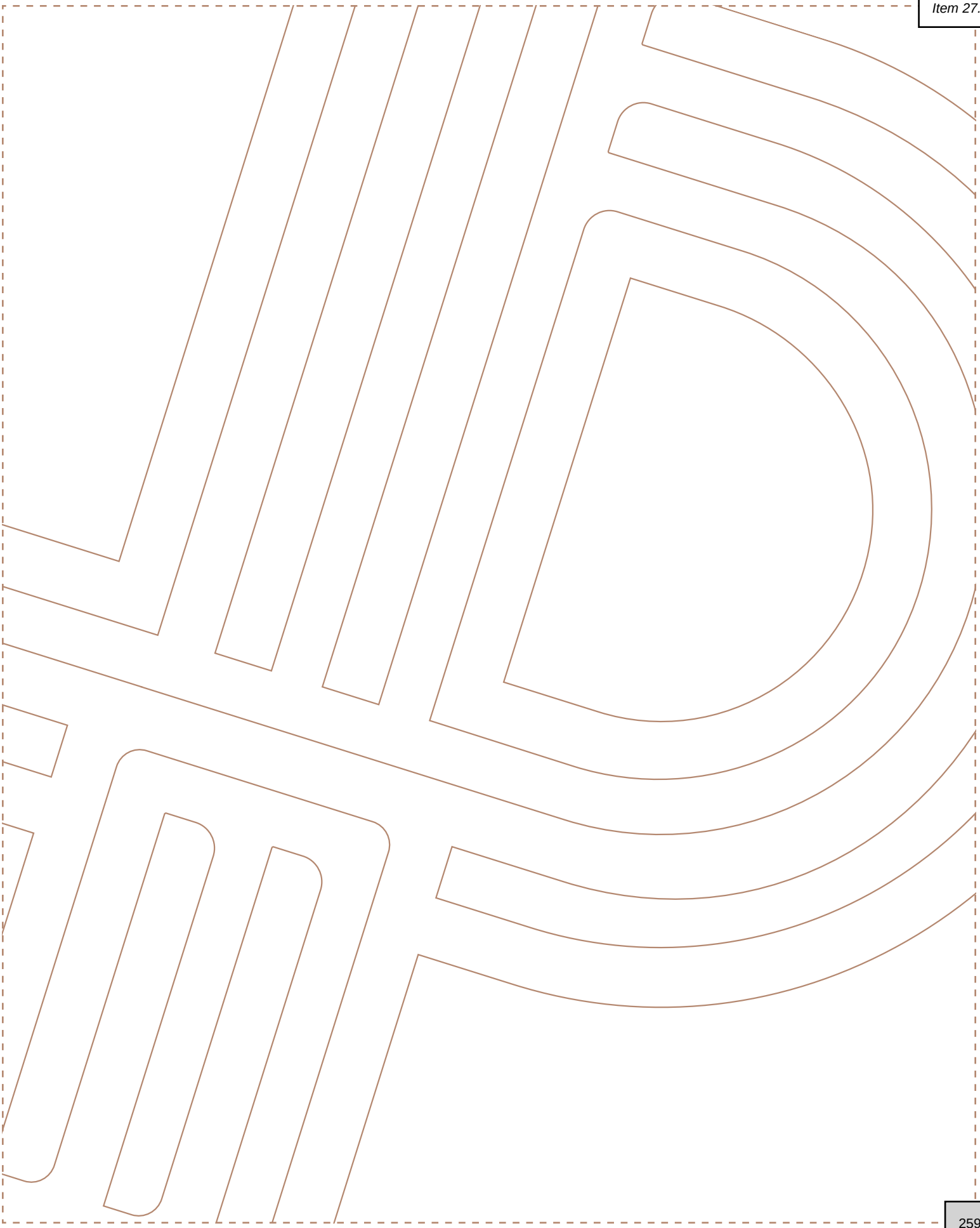
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WORKING TO BUILD VIBRANT AND SUSTAINABLE COMMUNITIES.
COMMITTED TO IMPACTFUL SOLUTIONS.
DRIVEN TO MAKE A DIFFERENCE.



PROPOSAL: CITY OF GLEN ROSE

PLANNING ENGAGEMENT SESSIONS



PUBLIC MANAGEMENT
EST.1982

Planning • Financing • Management

November 2, 2021

Michael Leamons
City Administrator
City of Glen Rose
201 NE Vernon
Glen Rose, Texas 76043

RE: GLEN ROSE PLANNING ENGAGEMENT SESSIONS

Dear Mr. Leamons:

Thank you for the opportunity to present the following proposal for planning engagement sessions. Public Management has a dedicated team of professional planners and project managers that will ensure these services are to the complete satisfaction of the City of Glen Rose. The service proposal outlined below is separated by specific planning elements. Please note, this proposal does not include the price to update the City's Comprehensive Plan. Public Management could provide a proposal for that service, but we would need a detailed scope in order to do so.

PLANNING ENGAGEMENT SESSIONS		
Activity	Schedule	Fee
Planning & Zoning Commission Visioning Session: • Discuss current planning document • provide Maps to facilitate discussion • Document Goals & Objectives of future plans • Generate Report	January/February	$7,500.00
City Council Visioning Session: • Discuss current planning document • provide Maps to facilitate discussion • Document Goals & Objectives of future plans • Generate Report	March/April	$7,500.00
Planning & Zoning Commission Meeting with Planning Advisory Committee: • Report presentation from Previous Meetings • Engage group for specific Direction of the City's planning efforts • Incorporate and consolidate needs • Generate Report	May/June	$7,500.00
Public Engagement Session: • Public Meeting to present reports from previous meetings • Establish Goals and Objectives • Take Public Comments on reports, Goals and Objectives, as well as direction of planning efforts for the City of Glen Rose.	July/August	$7,500.00
City Council & Planning & Zoning Commission Joint Meeting: • Final Presentation to Council and P&Z for comments • Present recommendations for future planning efforts	September	$7,500.00
Total		***$37,500.00***

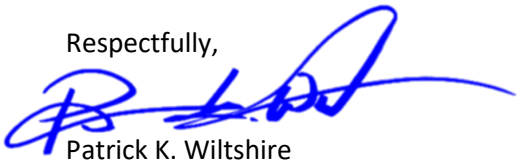
PUBLIC MANAGEMENT
EST.1982

Planning • Financing • Management

Each engagement session will consist of Public Management, Inc. staff attendance along with all associated meeting deliverables. Proposed fees are inclusive of travel, lodging, and material supplies necessary for the meetings. Please feel free to ask questions during your decision-making process. We will also be glad meet with you and/or any other City official or group to discuss this proposal in detail.

Thank you for your trust in Public Management, Inc.

Respectfully,



Patrick K. Wiltshire
President

INTRODUCTION

"Public Management, Inc. has been an excellent partner for Chambers County for more than a decade. Their team offers a wealth of knowledge and does an excellent job of guiding our County through the grant application, administration, and auditing process. They are always accessible and answer every question that we have. We are looking forward to continuing to work with Public Management, Inc. in the future."

- Chambers County

INTRODUCTION

Public Management, Inc. is more than a consultant. We do more than grant management and offer much more than typical planning services. We help communities, big and small, in the pursuit of prosperity.

CHAMPIONS FOR TEXAS TOWNS

Public Management, Inc. was founded to help Texas communities navigate the challenges faced when pursuing prosperity for their cities and towns. We empower our clients to grow and improve the quality of life for their residents through sound planning, financing, and management initiatives. We believe in the potential of every Texas city and town and exist to build vibrant and sustainable communities.

Established in 1982, Public Management, Inc. is an employee-owned, private consulting firm operating in the state of Texas. The corporation is a closely held organization managed by the following partners:



PATRICK K. WILTSHIRE
President



NICHOLAS HOUSTON
Vice President



KENNETH J. COIGNET
Vice President



JAKE MCADAMS
Regional Project Manager

For nearly 40 years, Public Management, Inc. has assisted many political subdivisions in the state of Texas who find themselves in need of professional planning, management or financial services. These institutions either do not have the qualified staff to administer a special project or they have qualified staff that does not have the time to devote to a special project or issue. Public Management, Inc. seeks to fill that void with a small team of expert individuals and support services.

Public Management, Inc. provides a high level, hands on, responsive approach to meeting the needs of the client. With a staff of highly qualified employees, Public Management, Inc. is uniquely positioned to scale operations to the needs of the client. As a small firm of reliable experts with nimble capabilities, Public Management, Inc. focuses our collective expertise on accomplishing the objectives of the client.

INTRODUCTION

DECADES OF EXPERIENCE

Public Management, Inc. has been committed to aiding Texans since 1982. Our team collectively has decades of experience managing over 1,000 projects for more than 225 cities and towns across the state. With client funding ranging from $10,000 to $100 million, our people are equipped with the right tools and knowledge to ensure the successful follow through of a community's goals.

BY THE NUMBERS

OVERVIEW

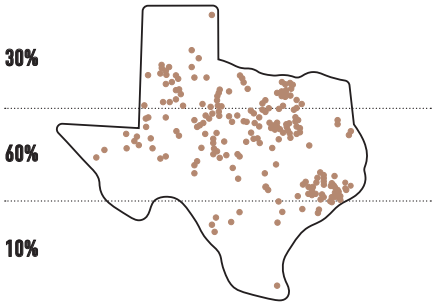
1982 - Present

$800M
Total Funding

225
Communities Impacted

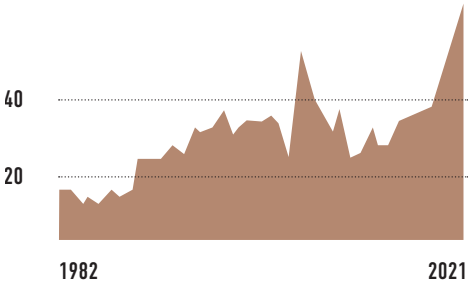
PROJECTS BY REGION

1982 - Present



COMMUNITIES IMPACTED

1982 - Present



CLIENT FUNDING

1982 - Present

$3.5M
Average Client Funding

$20M
Average Annual Client Funding

Government Codes

Employer Identification Number: 76-0361938
Cage Code: 6QDN5
Duns Number: 945630507
NAICS: 541611

Financial Solvency

Public Management, Inc. has been in continuous operation for nearly 40 years. The corporation maintains stringent fiscal policy with prudent budget operations. Public Management, Inc. has a healthy financial outlook with little to no debt.

Litigation History

None

Conflicts

None

OFFICE LOCATIONS

Public Management, Inc. currently operates six office locations: three physical offices and three satellite offices.

HOUSTON, TX

Public Management, Inc. headquarters is located at 15355 Vantage Parkway West, Suite #108, Houston, Texas 77032. This office location serves the South and Southeast Texas region and is the main company office from which all corporate administration and support services originate.

GRANBURY, TX

The Granbury office services the Dallas-Fort Worth Metroplex and is located at 312 South Morgan St., Granbury, Texas 76048.

LUBBOCK, TX

The Lubbock office serves the West Texas region and is located at 8207 Hudson St., Suite C, Lubbock, Texas 79423.

SATELLITE OFFICES

ABILENE, TX

Abilene serves as the satellite office for the West Texas region.

MCKINNEY, TX

McKinney serves as the satellite office for the Dallas-Fort Worth region.

SAN ANTONIO, TX

San Antonio serves as the satellite office for the Houston and West Texas region.

PROPOSAL STRUCTURE

This proposal is organized in a fashion that should be clear and concise to the reviewers. Specifically, we have submitted the requested information in a manner that will highlight the vast experience and history of Public Management, Inc. The Introduction section will provide the overall impact that Public Management, Inc. has had on its clients around the state. The Scope of Work section details our specific project approach and methodology for this RFP, as well as provides a description of the services that will be conducted. The Experience section lists all relative projects that have been managed by Public Management, Inc. The References section provides specific contacts of clients that Pubic Management, Inc. is working with or has completed work for. The Team section highlights the individuals with Public Management, Inc. that will be assigned to this contract. The Contract section provides a proposed Allocation Administration and Management Services contract with all associated contract inclusions as well as proposed cost. Within the Required Forms section all pertinent RFP submittals will be located.

EXPERIENCE

"I highly recommend Public Management, Inc. services to any organization. We've worked with them for over two decades, and had a great experience. Their knowledge has enabled us to receive grants for utility lines in our low to moderate income areas multiple times, where there is a real need. The impact this has made on our community can't be put into words. The team at Public Management, Inc. is always professional, organized and highly experienced. We look forward to working with them on all our grant needs in the future."

- City of El Campo

EXPERIENCE

Client	Performance Period	Comprehensive Planning	Total Funding
City of Alma	2016-2019	$ 21,855.00	$ 21,855.00
City of Ames	1994-Present	$ 63,630.00	$ 63,630.00
City of Anahuac	1989-Present	$ 58,955.00	$ 58,955.00
City of Bartlett	2004-2006	$ 37,350.00	$ 37,350.00
City of Benjamin	1997-Present	$ 37,000.00	$ 37,000.00
City of Brookshire	1996-2015	$ 63,013.00	$ 63,013.00
City of Celeste	2012-Present	$ 32,565.00	$ 32,565.00
City of Celina	1991-2018	$ 37,100.00	$ 37,100.00
City of Cleveland	1983-Present	$ 97,400.00	$ 97,400.00
City of Clute	1989-1994	$ 126,080.00	$ 126,080.00
City of Coleman	2015-Present	$ 27,700.00	$ 27,700.00
City of Conroe	1990-Present	$ 12,000.00	$ 12,000.00
City of Crystal City	2008-2010	$ 50,000.00	$ 50,000.00
City of Columbus	1985-1987	$ 22,400.00	$ 22,400.00
City of Cuero	1999-2001	$ 50,000.00	$ 50,000.00
City of Daisetta	1985-2016	$ 17,400.00	$ 17,400.00
City of Dayton	1983-Present	$ 12,000.00	$ 12,000.00
City of Devers	1989-Present	$ 37,350.00	$ 37,350.00
City of Dickinson	1995-Present	$ 50,000.00	$ 50,000.00
City of Easton	2012-2014	$ 28,050.00	$ 28,050.00
City of Eustace	2013-Present	$ 24,265.00	$ 24,265.00
County of Frio	2009-2011	$ 52,750.00	$ 52,750.00
City of Frost	2013-Present	$ 32,380.00	$ 32,380.00
City of Gordon	2019-Present	$ 25,635.00	$ 25,635.00
City of Grandview	2013-Present	$ 40,965.00	$ 40,965.00
City of Goliad	2003-2005	$ 34,000.00	$ 34,000.00
City of Hardin	2001-Present	$ 26,370.00	$ 26,370.00
County of Hardin	1984-1986	$ 250,000.00	$ 250,000.00
Cityof Hempstead	2007-2009	$ 31,800.00	$ 31,800.00
City of Hico	2013-Present	$ 26,520.00	$ 26,520.00
City of Italy	2013-Present	$ 38,550.00	$ 38,550.00
City of Jonestown	2000-2002	$ 23,800.00	$ 23,800.00
City of Joshua	1998-2004	$ 23,900.00	$ 23,900.00
City of Kemah	1991-Present	$ 34,150.00	$ 34,150.00

EXPERIENCE

City of Kemp	2014-2016	$ 29,805.00	$ 29,805.00
City of Kerens	2013-Present	$ 29,565.00	$ 29,565.00
City of Kyle	1999-2001	$ 42,400.00	$ 42,400.00
City of La Marque	1986-Present	$ 20,000.00	$ 20,000.00
City of Liberty	1989-Present	$ 164,170.00	$ 164,170.00
County of Liberty	1987-Present	$ 15,000.00	$ 15,000.00
City of Loraine	1990-Present	$ 37,000.00	$ 37,000.00
City of Mabank	1999-Present	$ 49,785.00	$ 49,785.00
City of Mason	1999-Present	$ 44,500.00	$ 44,500.00
City of Maypearl	1992-Present	$ 35,865.00	$ 35,865.00
County of Montgomery	1985-1991	$ 19,200.00	$ 19,200.00
City of Muleshoe	2000-Present	$ 64,100.00	$ 64,100.00
City of Munday	2015-Present	$ 39,600.00	$ 39,600.00
City of New Waverly	1982-Present	$ 71,295.00	$ 71,295.00
City of Palmer	2013-Present	$ 47,265.00	$ 47,265.00
City of Pattison	2002-2004	$ 15,600.00	$ 15,600.00
City of Prarie View	2008-Present	$ 35,100.00	$ 35,100.00
City of Rankin	2002-Present	$ 37,000.00	$ 37,000.00
City of Sadler	2014-2016	$ 33,105.00	$ 33,105.00
City of San Saba	2018-Present	$ 43,380.00	$ 43,380.00
City of Santa Anna	2014-Present	$ 33,555.00	$ 33,555.00
City of Sealy	2013-Present	$ 24,260.00	$ 24,260.00
City of Slaton	2016-Present	$ 64,100.00	$ 64,100.00
City of Splendora	2003-Present	$ 24,600.00	$ 24,600.00
City of Springtown	2011-Present	$ 65,305.00	$ 65,305.00
City of Spur	1985-Present	$ 39,600.00	$ 39,600.00
City of Strawn	2015-Present	$ 37,000.00	$ 37,000.00
City of Terrell	1993-Present	$ 55,000.00	$ 55,000.00
City of Venus	1989-2018	$ 26,235.00	$ 26,235.00
City of Willis	1983-Present	$ 75,350.00	$ 75,350.00
City of Winters	2014-Present	$ 44,430.00	$ 44,430.00
County of Zavala	2015-2017	$ 81,000.00	$ 81,000.00
Totals	**1982-Present**	**$ 2,991,103.00**	**$ 2,991,103.00**

L M N P R S T V W Z

DECADES OF COMMITMENT

SINCE 1991, WE HAVE GUIDED THE CHAMBERS COUNTY THROUGH A VARIETY OF COMMUNITY DEVELOPMENT, ECONOMIC DEVELOPMENT, AND DISASTER RECOVERY INITIATIVES. NEARLY THREE DECADES LATER, OUR TEAM HAS MANAGED OVER $64 MILLION IN GRANT-FUNDED PROJECTS WHICH HAVE SPURRED DEVELOPMENT AND IMPROVED PUBLIC INFRASTRUCTURE.

CASE STUDY:

CHAMBERS COUNTY, TEXAS



WE ARE ABLE TO IDENTIFY COMMUNITY NEEDS AND ALIGN FUNDING OPPORTUNITIES FOR STRATEGIC IMPLEMENTATION.

CLIENT CHALLENGES

Balance progressive ideas for growth with a conservative approach to budgets and financing

Offset local expenditures for infrastructure improvements

Achieve long-term disaster recovery mitigation and define goals for community development

OUR SOLUTIONS

Applied for, secured and managed grant funding to subsidize capital improvements and mitigate future disasters

Coordinated long range planning initiatives

Align needs with funding mechanism

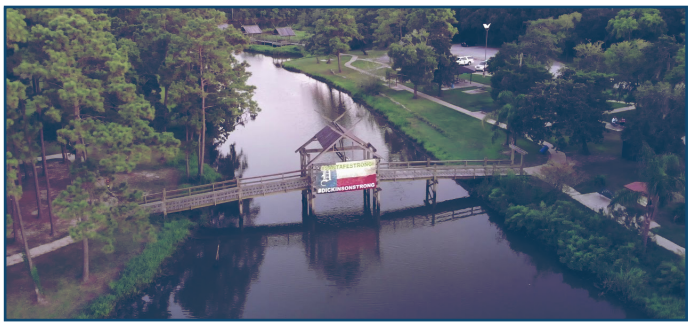
THE RESULTS

Created significant ROI and value through strategy, planning and project management

Secured over $64 million

Substantial improvements to critical infrastructure.

CASE STUDY:
DICKINSON, TEXAS



OUR SERVICE TO THE CITY OF DICKINSON EMBODIES OUR COMMITMENT TO SUSTAINABLE COMMUNITIES. FROM LONG-RANGE PLANNING, TO SECURING PUBLIC INFRASTRUCTURE FUNDING FOR MAJOR DISASTER RECOVERY PROJECTS, THE PUBLIC MANAGEMENT, INC. TEAM HAS GUIDED THE CITY THROUGH CRITICAL INITIATIVES AND SECURED OVER $90 MILLION.

FOCUSED ON SUSTAINABILITY

WE FOCUS ON IMPACTS AND OUTCOMES TO DRIVE COMMUNITY NEEDS AND NAVIGATE THE ARRAY OF FUNDING OPPORTUNITIES.

CLIENT CHALLENGES

Identify and prioritize a large number of community development and disaster recovery projects

Secure funding to cover budget shortfall

Guide decision-makers in planning and development of proposed projects

OUR SOLUTIONS

Advised on state and federal regulations and developed programs aimed at effective implementation

Incorporated results-oriented projects

Managed projects from planning through construction

THE RESULTS

Secured over $90 million in community development & disaster recovery funding

Developed and constructed major infrastructure improvements to enhance sustainability

A healthier, more resilient community prepared for future development

OUR PROFESSIONAL PLANNERS AND PROJECT MANAGERS KEEP EVERYONE FOCUSED ON STRENGTHENING THE PROJECT GOALS AND OBJECTIVES. THAT WAY, EVERYONE CAN RALLY AROUND A COMMON VISION AND A SHARED COMMITMENT.

PLANNING A HERITAGE

THE CITY OF CLEVELAND IS ONE OF OUR OLDEST CLIENTS. FOR NEARLY 40 YEARS, OUR TEAM HAS SECURED AND MANAGED OVER $14 MILLION IN GRANT FUNDED PROJECTS. OUR DEDICATION TO THE CITY IS ROOTED IN OUR COMMITMENT TO IMPROVE THE QUALITY OF LIFE FOR ALL RESIDENTS.



THE CITY OF CLEVELAND Texas

CASE STUDY:
CLEVELAND, TEXAS

CLIENT CHALLENGES

Aged and/or deteriorated infrastructure that is not suitable to address existing needs or projected development

Proper long-term planning and needs assessment

Budget restrictions for large scale capital projects

OUR SOLUTIONS

Researched short and long term goals for program implementation

Developed needs based approach to funding opportunities with emphasis on sustainability

Secure funds which target strategic areas for improvement

THE RESULTS

Managed and implemented tangible projects to existing quality of life issues

Secured over $14 million

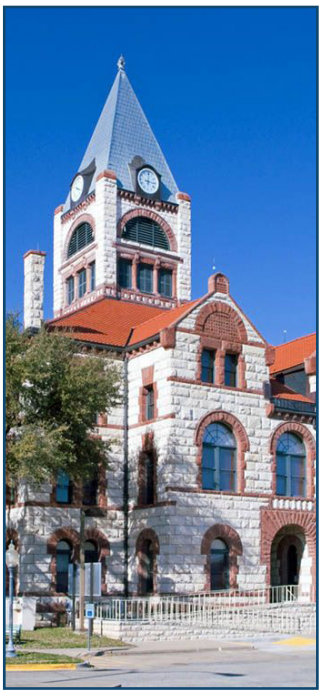
Have maintained a client relationship for more than 40 years

DEDICATION TO OUR CLIENTS

WE HAVE ADMINISTERED AND ADVISED THE CITY OF STEPHENVILLE ON VARIOUS UTILITY, PRIVATE DEVELOPMENT, AND COMMUNITY DEVELOPMENT NEEDS THAT HAVE BEEN FUNDED BY GRANTS, LOANS, AND LOCAL FUNDS. STEPHENVILLE EXEMPLIFIES THE DESIRED CLIENT RELATIONSHIP OF COMMITMENT TO ASSIST WITH ALL COMMUNITY DEVELOPMENT AND PLANNING NEEDS.



CASE STUDY:
STEPHENVILLE, TEXAS



WE ARE DEDICATED TO HELPING CLIENTS UTILIZE
THE BEST FUNDING SOURCE TO COMPLETE EACH PROJECT

CLIENT CHALLENGES

Undersized and deteriorated utilities and drainage throughout town

A growing residential population and state college

Multiple disaster events impacted by major river bisecting town

OUR SOLUTIONS

Understanding communities needs and resource limitations

Identifying and advising on various financing vehicles to meet needs

Completing roles the PMI team excels at and bringing in other reliable professionals to assist the city when needed

THE RESULTS

Secured and spent close to $21 million on community needs in less than a decade

Completed needed projects to manage existing population needs and allow future growth

Identified solutions that would accentuate the local resources to attract visitors and new residents

CASE STUDY:
BAYTOWN TEXAS



SINCE 2008, PUBLIC MANAGEMENT, INC. HAS HELPED THE CITY OF BAYTOWN OBTAIN AND MANAGE APPROXIMATELY $73 MILLION IN GRANT FUNDING. AIMED AT DISASTER RECOVERY AND MITIGATION, THE PUBLIC MANAGEMENT, INC. TEAM HAS GUIDED INITIATIVES FOR CRITICAL INFRASTRUCTURE RANGING FROM TREATMENT FACILITIES AND FLOOD MITIGATION.

LONG-TERM RELATIONSHIP & RENEWED COMMITMENT

WE BUILD RELATIONSHIPS TO LAST DECADES BY COMMITTING OURSELVES TO YOUR COMMUNITY DAILY

CLIENT CHALLENGES

Balance critical infrastructure needs amid conditions of coastal communities

Making the city more resilient

Incorporating long-term plan to identify capital improvements that guide project development

OUR SOLUTIONS

Applying for infrastructure grants for immediate needs

Facilitating and scheduling project coordination to ensure funding opportunities are met

Navigating the complicated grant application and program implementation phases to ensure compliance.

THE RESULTS

Maximized local funds by leveraging with no and low percentage matching grants

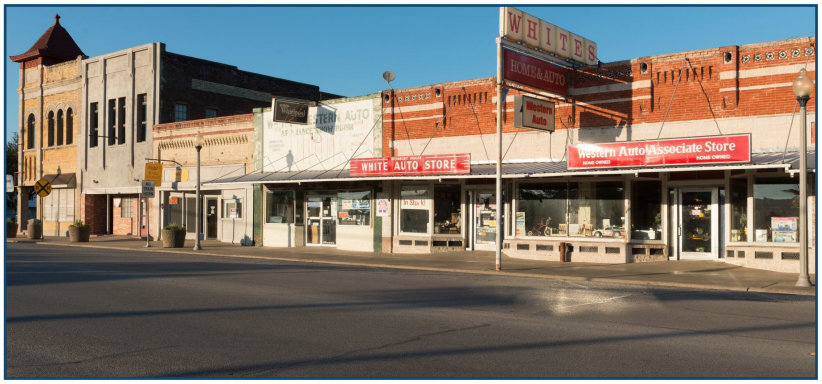
Reconstructed and hardened water and sewer systems to better handle frequent floods

Responded to every major disaster since 2008 with funding over $73 million

WE UNDERSTAND THAT LASTING IMPROVEMENTS ARE INCREMENTAL AND WE ARE COMMITTED TO HELP YOUR COMMUNITY ACCOMPLISH YOUR GOALS AND TO REDUCE YOUR ADMINISTRATIVE BURDEN IN ACHIEVING SUCCESS.

GOAL DRIVEN

OUR SERVICE TO THE CITY OF EL CAMPO EMBODIES OUR COMMITMENT TO SUSTAINABLE COMMUNITIES. FROM RECONSTRUCTING HOUSES TO SECURING PUBLIC INFRASTRUCTURE FUNDING, THE PUBLIC MANAGEMENT, INC. TEAM HAS GUIDED THE CITY TO SIGNIFICANT COMMUNITY DEVELOPMENT INITIATIVES.



CASE STUDY:
EL CAMPO, TEXAS

CLIENT CHALLENGES

Deteriorated critical infrastructure systems

Substantial budget restrictions

Threat of out-migration without maintaining services

OUR SOLUTIONS

Scoping sessions to understand current limitations and future goals

Identifying projects to have long-term impact

Strategically applying for funding to accomplish goals without overextending local resources

THE RESULTS

Assisted city accomplish identified goals

Obtained approximately $19 million in grant funding

Helped to create a more sustainable community

REFERENCES

"The City of Beaumont has worked with Public Management, Inc. on many large grant projects. Public Management has helped us to navigate the often-complicated grant funding process as well as bringing information to the table on new grant funding possibilities. They are always available to answer questions, solve problems and keep us on track. We look forward to continuing to work with Public Management, Inc. in the future."

- City of Beaumont

REFERENCES

City of Anahuac

Julie Harvill

City Secretary
(409) 267-6681
j.harvill@anahuac.us

City of Baytown

Leasa Renteria Lopez

Grant Coordinator
(281) 420-6509
leasa.lopez@baytown.org

City of Beaumont

Kyle Hayes

City Manager
(409) 880-3770
kyle.hayes@beaumonttexas.gov

City of Caddo Mills

Matt McMahon

City Manager
(903) 527-3116
mattmcmahon11@outlook.com

Chambers County

Jimmy Silvia

County Judge
(409) 267-2440
jsylvia@chamberstx.gov

City of Cleveland

Bobby Pennington

City Manager
(281) 592-2667
bpennington@clevelandtexas.com

City of Conroe

Tommy Woolley

Director of Capital Projects
(936) 522-3122
twoolley@cityofconroe.org

City of Dickinson

Kerilyn Bascle

City Secretary
(281) 337-6235
kbascle@ci.dickinson.tx.us

City of El Campo

Courtney Sladek

City Manager
(979) 541-5000
csladek@cityofelcampo.org

City of Garrett

Don Lewis

Public Works Director
(972) 875-7831
publicworks@cityofgarrett.com

City of Granbury

Chris Coffman

City Manager
(817) 573-1114
citymgr@granbury.org

City of Grandview

David Henley

City Manager
(817) 866-2699
dhenley@cityofgrandview.org

REFERENCES

City of Hico

Kari Drueckhammer

City Secretary
(254) 796-4620
citysecretary@hico-tx.com

City of Italy

Amber Cunningham

City Secretary
(972) 483-7329
acunningham@italycityhall.org

Jones County

Dale Spurgin

County Judge
(325) 823-3741
dale.spurgin@co.jones.tx.us

City of Kerens

Katherine Combs

City Secretary
(903) 396-2971
admin@ci.kerens.tx.us

City of La Porte

Lorenzo Wingate

Assistant Director of Public Works
(281) 470-5058
wingatel@laportetx.gov

City of Liberty

Tom Warner

City Manager
(936) 336-3684
twarner@cityofliberty.org

City of Mabank

Bryant Morris

City Administrator
(903) 887-3241
bryant@cityofmabank.org

City of Malakoff

Ann Barker

City Administrator
(903) 486-0699
abarker@cityofmalakoff.net

City of Olton

Keeley Adams

City Administrator
(806) 285-2611
cityadministrator@cityofolton.com

City of Palmer

Alicia Baran

City Administrator
(972) 449-3160
abaran@ci.palmer.tx.us

City of Prairie View

Dr. Brian E. Rowland

Mayor
(936) 857-3711
browland@prairieviewtexas.gov

City of Reno

Scott Passmore

City Administrator
(817) 221-2500
scott.passmore@renotx.gov

REFERENCES

City of San Saba

Sabrina Maultsby

City Secretary
(325) 372-5144
sansaba@centex.net

City of Sealy

Warren Escovy

Assistant City Manager
(979) 885-1669
wescovy@ci.sealy.tx.us

City of Slaton

Mike Lamberson

City Administrator
(806) 828-2000
mlamberson@cityofslaton.com

City of Strawn

Danny Miller

City Secretary
(254) 672-5311
city@strawntx.com

City of Stephenville

Nick Williams

Director of Public Works
(254) 918-1223
nwilliams@stephenvilletx.gov

City of Terrell

Mike Sims

City Manager
(972) 551-6600
mikesims@cityofterrell.org

City of Whitewright

Gwyn Jordan

City Clerk
(903) 364-2219
cityclerk@whitewright.com

City of Willis

Marissa Quintanilla

City Secretary
(936) 856-4611
mquintanilla@ci.willis.tx.us

City of Winters

Virginia Ochoa

City Secretary
(325) 754-4424
citywin@wtxs.net

THE TEAM

"We have been fortunate to work with Public Management, Inc. for nearly a decade. Their team has always provided the utmost of professionalism. They have been available to walk us through every aspect of any grants with knowledge, skill and patience. Public Management, Inc. has been by our side every step of the way making sure we are clear on every aspect of our grants process. We would not hesitate at all giving a 100% recommendation to anyone who is looking for a great grant management team."

- City of Hico

PATRICK K. WILTSHIRE

PRESIDENT



EXPERIENCE

JAN. 2015 - PRESENT
Public Management, Inc.

PRESIDENT & CHIEF EXECUTIVE OFFICER

Supervisory authority over all Company operations including, but not limited to, project assignment and management; personnel policies; daily operational functions and policies; financial operations; business development; and resource allocation. Coordinates short and long range strategic planning which aim to enhance and/or develop, implement, and enforce policies and procedures that will improve the overall operation and effectiveness of the corporation. Cultivates a Client-Based approach to service delivery, addressing the needs of each client in ways that optimize performance and address quality of life needs. Promotes a culture of high performance and continuous improvement that values learning and a commitment to quality.

JAN. 2014 - DEC. 2014
Public Management, Inc.

CHIEF OPERATIONS OFFICER

DEC. 2009 - DEC. 2013
Public Management, Inc.

PROJECT MANAGER & COMPLIANCE SPECIALIST

Led company merger which increased client base by 50%

Managed or directed over $200 million project initiatives

Coordinated programmatic improvements to the TXCDBG program

EDUCATION

AUG. 2007 - DEC. 2009
Texas A&M University
Corpus Christi, Texas

M.A. PUBLIC ADMINISTRATION

Areas of Concentration: Policy Analysis, Budgeting, Planning

AUG. 2001 - MAY 2006
Missouri Valley College
Marshall, Missouri

B.A. CRIMINAL JUSTICE & SOCIOLOGY

Areas of Concentration: Sociology, Criminal Justice, & English

CONTACT

PUBLIC MANAGEMENT, INC.
15355 Vantage Pkwy. West, Ste. 108
Houston, TX 77032

EMAIL
pwiltshire@publicmgt.com

PHONE
281-592-0439

PUBLIC MANAGEMENT
EST.1982

NICHOLAS J. HOUSTON

VICE PRESIDENT



EXPERIENCE

JAN. 2016 - PRESENT
Public Management, Inc.

VICE PRESIDENT

Supervisory authority over all financial operations, including but not limited to, financial policies, budget preparation and financial planning and forecasting, retirement and benefits development and implementation, oversees accounts receivable & accounts payable, directs investments and distributions, maintains past and current financial records for reporting, assists and develops audit and tax reporting. Develops financial operational strategies by evaluating trends; establishing critical measurements; determining production, productivity, quality, and customer-service strategies; designing systems; accumulating resources; resolving problems; implementing change. Develops organization prospects by studying economic trends and revenue opportunities; projecting acquisition and expansion prospects; analyzing organization operations.

NOV. 2006 - DEC. 2015
Public Management, Inc.

PROJECT MANAGER & COMPLIANCE SPECIALIST

MAY 2006 - OCT. 2006
Bridge Capital

LOAN ADVISOR

Over a decade of Project Management experience

Currently oversees more than $150M Project Initiatives

Streamlined company financial operations

EDUCATION

AUG. 1997 - AUG. 2003
Sam Houston State Univ.
Huntsville, Texas

B.B.A. FINANCE, MINOR IN MUSIC

Areas of Concentration: Banking & Personal Finance

CONTACT

PUBLIC MANAGEMENT, INC.
15355 Vantage Pkwy. West, Ste. 108
Houston, TX 77032

EMAIL
nhouston@publicmgt.com

PHONE
281-592-0439

PUBLIC MANAGEMENT
EST.1982

KENNETH J. COIGNET

VICE PRESIDENT



EXPERIENCE

JAN. 2015 - PRESENT
Public Management, Inc.

VICE PRESIDENT

Supervisory authority over all company business opportunities, including but not limited to, past, current, and future grant funded programs; past, current, and future clients; new business ventures; and business sustainability practices. The Business Development Director works closely with the CEO & CFO to develop potential business deals by analyzing market strategies, deal requirements, potential and financials. In addition, the Business Development Director develops negotiating strategies and positions by studying integration of new venture with company strategies and operations; examining risks and potentials; estimating partners' needs and goals.

NOV. 1999 - JAN. 2015
Public Management, Inc.

PROJECT MANAGER & PLANNER

NOV. 1998 - OCT. 1999
Public Management, Inc.

ASSISTANT PLANNER & HOUSING SPECIALIST

- Helped achieve programmatic improvements to planning program
- Managed and directed over 50 comprehensive plans
- Serves as Business Development Director by identifying and developing business relationships with clients

EDUCATION

JUNE 1995 - DEC. 2001
Southwest Texas State Univ.
San Marcos, Texas

M.A. GEOGRAPHY

Areas of Concentration: Land/Area Development and Management

AUG. 1985 - DEC. 1991
Southwest Texas State Univ.
San Marcos, Texas

B.S. GEOGRAPHY

CONTACT

PUBLIC MANAGEMENT, INC.
P.O. Box 762648
San Antonio, TX 78245

EMAIL
kcoignet@publicmgt.com

PHONE
281-592-0439

PUBLIC MANAGEMENT
EST.1982

JAKE R. MCADAMS

REGIONAL PROJECT MANAGER



JAN. 2016 - PRESENT
Public Management, Inc.

REGIONAL PROJECT MANAGER
Responsible for client relations, business development, and overall project management in the North and West Texas Region. Assists with staff training and development along with the overall implementation of corporate stratagies.

JULY 2015 - DEC. 2020
Public Management, Inc.

REGIONAL MANAGER, NORTH/WEST TEXAS

FEB. 2014 - JUNE 2015
Public Management, Inc.

PROJECT MANAGER & COMPLIANCE SPECIALIST

Oversees and manages all company operations in North and West Texas

Formally recognized by TDA for outstanding performance in project management

Successfully applies for diverse range of funding opportunities

EDUCATION

MAY 2012 - DEC. 2013
Stephen F. Austin State Univ.
Nacogdoches, Texas

M.A. HISTORY
Areas of Concentration: Public History, Suburban History

AUG. 2008 - MAY 2012
Stephen F. Austin State Univ.
Nacogdoches, Texas

B.A. HISTORY
MINOR IN OUTDOOR RECREATION MANAGEMENT
Areas of Concentration: Public History, Activity Management

CONTACT

PUBLIC MANAGEMENT, INC.
312 South Morgan Street
Granbury, TX 76048

EMAIL
jmcadams@publicmgt.com

PHONE
281-592-0439

PUBLIC MANAGEMENT
EST.1982

DALTON AIKEN

PROJECT MANAGER



MARCH 2020 - PRESENT
Public Management, Inc.

PROJECT MANAGER

The Project Manager is responsible for preparation of all necessary compliance documentation and management of compliance issues client projects. This includes the collection of data and preparation of reports, forms, and studies for client projects. Engage and advise community leaders on management, planning and financial service best practices. Coordinate project outreach and initiate project status meetings. Deliver presentations to governing bodies and equip community leaders with quality information. Accomplish project objectives by planning and evaluating project activates. Encourages and develops business with existing and potential clients.

FEB. 2020 - JUNE 2020
GEODynamics

TESTING OPERATOR

JAN. 2019 - FEB. 2020
Sight Glass Flights

DRONE OPERATOR & DATA COORDINATOR

- Assists with administration of projects in Southeast Texas
- Compliance Specialist and Special Projects Coordinator
- Collects data, organizes, and maintains project files

EDUCATION

AUG. 2013 - MAY 2017
University of North Texas
Denton, Texas

B.S. GEOGRAPHY

CONTACT

PUBLIC MANAGEMENT, INC.
312 South Morgan Street
Granbury, TX 76048

EMAIL
daiken@publicmgt.com

PHONE
281-592-0439

PUBLIC MANAGEMENT
EST.1982

THOMAS QUINTERO

ASSISTANT PROJECT MANAGER AND GIS TECHNICIAN



MARCH 2021 - PRESENT
Public Management, Inc.

ASST. PROJECT MANAGER AND GIS TECHNICIAN

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AUG. 2020 - MAR. 2021
City of Detroit

GIS ANALYST INTERN

MAY. 2020 - AUG. 2020
NASA DEVELOP

GIS ANALYST INTERN

- Assists with administration of projects in Southeast Texas
- Creates revealing and analytically powerful maps
- Collects data, organizes, and maintains project files

EDUCATION

AUG. 2016 - MAY 2020
University of Texas at Austin
Austin, Texas

B.S. GEOLOGY, MINOR IN BUSINESS

CONTACT

PUBLIC MANAGEMENT, INC.
15355 Vantage Pkwy. West, Ste. 108
Houston, TX 77032

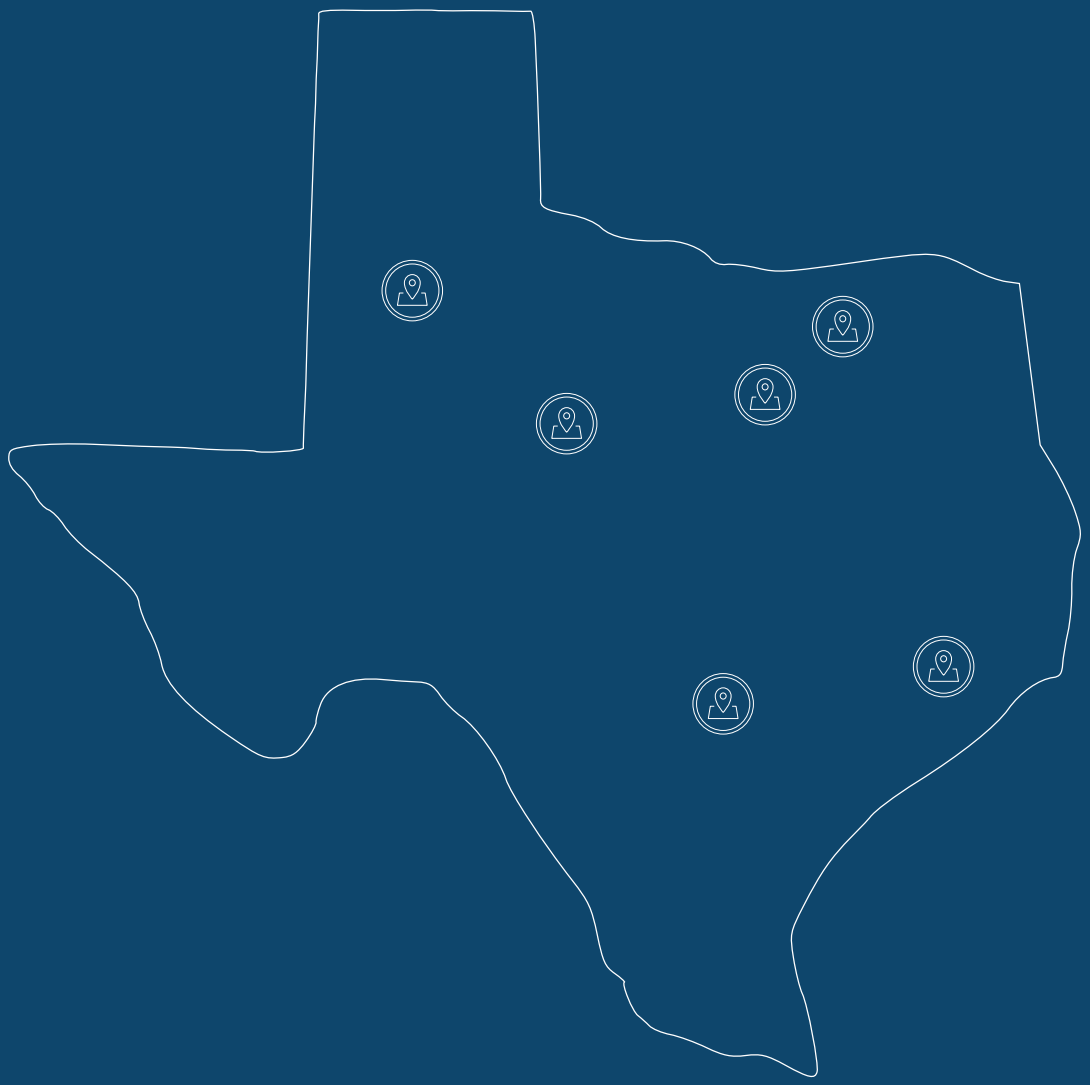
EMAIL
tquintero@publicmgt.com

PHONE
281-592-0439

PUBLIC MANAGEMENT
EST.1982

Albany, Alma, Ames, Anahuac, Andrews County, Aspermont, Aubrey, Ballinger, Bartlett, Baytown, Beaumont, Bells, Benjamin, Bevil Oaks, Blackwell, Breckenridge, Brenham, Bridgeport, Brookshire, Brownwood, Caddo Mills, Campbell, Celeste, Celina, Chambers, County, Clarendon, Clear Lake Shores, Cleveland, Clute, Coleman, Conroe, Cottle County, Crosby County, Crystal City, Columbus, Cuero, Daisetta, Dayton, Deer Park, Devers, Dickinson, Donley, Easton, Eden, Edmonson, El Campo, Eldorado, Electra, Ellis County, Emhouse, Eustace, Fischer County, Floydada, Forsan, Frio County, Frisco, Frost, Gaines County, Galveston County, Garrett, Glenrose, Gordon, Goree, Graford, Grandview, Goldthwaite, Goliad, Gunter, Gustine, Hale County, Hamlin, Hardin, Hardin County, Haskell County, Hempstead, Hico, Higgins, Holliday, Howardwick, Howe, Italy, Jonestwon, Jayton, Jersey Village, Jones County, Joshua, Katy, Kemah, Kemp, Kerens, Kermit, Knollwood, Knox City, Kress, Kyle, La Marque, La Porte, Lamesa, Lawn, Liberty, Liberty County, Lipan, Loraine, Lorenzo, Loving, Mabank, Magnolia, Malakoff, Mason, Matador, Maypearl, McCamey, McCulloch County, Meadow, Melissa, Melvin, Mingus, Montgomery, Montgomery County, Moran, Muleshoe, Munday, Nazareth, New Hope, New Waverly, Oak Ridge North, Old River-Winfree, Olton, Paducah, Paint Rock, Palmer, Panorama Village, Parker County, Pattison, Pecos, Piney Point Village, Plains, Plum Grove, Post, Prairie View, Rankin, Reno, Rhome, Richland, Rio Vista, Roby, Rochester, Roscoe, Rotan, Rule, Sadler, San Saba, San Saba County, Santa Anna, Savoy, Schleicher County, Scurry County, Sealy, Seminole, Shenandoah, Slaton, Sonora, Splendora, Springtown, Spur, Stamford, Stephenville, Stonewall County, Strawn, Sweetwater, Terrell, Tom Bean, Trinity Bay Conservation District, Venus, Walker, Waller County, Washington County, West University Place, Whitewright, Wickett, Willis, Windthorst, Wink, Winters, Wise County, Woodbranch Village, Zavala

WWW.PUBLICMGT.COM



HOUSTON
15355 Vantage Pkwy. West, Ste. 108
Houston, TX 77032
281-592-0439
pwiltshire@publicmgt.com

GRANBURY
312 S. Morgan Street
Granbury, TX 76048
281-592-0439
jmcadams@publicmgt.com

LUBBOCK
8207 Hudson Street, Ste. C
Lubbock, TX 79423
806-797-4299
jtorres@publicmgt.com

MCKINNEY
5100 Eldorado Pkwy., Ste. 102
McKinney, TX 75070
281-592-0439
lhoward@publicmgt.com

SAN ANTONIO
P.O. Box 762648
San Antonio, TX 78245
281-592-0439
kcoignet@publicmgt.com

ABILENE
P.O. Box 4161
Abilene, TX 79608
281-592-0439
mjimenez@publimgt.com

City of Glen Rose

Memo

To: Michael Leamons

From: Kyle Reeves

cc: Staff

Date: October 22, 2021

Re: Vision Statement

- The Planning and Zoning Commission, at their regularly scheduled meeting held on October 21, 2021, discussed and considered changes to the City's current Vision Statement.
- The board members felt that the current statement was not bad, but needed a light change.
- Mr. Wilson made a proposal with changes being in the 2nd portion of the statement.
- Mrs. Richardson also submitted her thoughts of encouraging the use of "Economic Vitality", "Quality of life", and "Natural Resources" within the statement.
- On October 21, 2021 Mr. Wilson emailed myself the proposed "New Vision Statement" with the changes that had been discussed at the meeting. The proposed statement was then sent via email to all Board members for final review.

Introduction

The Baseline Analysis, Chapter 1, provided a foundation for this 2009 Comprehensive Plan. It does this by outlining facts about Glen Rose that need to be considered – facts that pertain to demographics, housing, and land use characteristics. This chapter also provides a foundational element for this Plan, but in a very different way. This Vision chapter outlines the vision of Glen Rose that will be pursued as a result of this 2009 Comprehensive Plan, in the form of goals and objectives.

What should the future hold for Glen Rose? What should the City be like in the year 2020 or 2030? These are the key questions this chapter addresses. This chapter creates a vision for this comprehensive planning effort, as well as for the City of Glen Rose in general. The vision for Glen Rose that is described within this Plan will help guide growth and development in the City for the next ten years and beyond. This is also the chapter upon which many of the recommended actions and implementation efforts of Glen Rose's 2009 Comprehensive Plan will be based. In order to do this effectively, this Plan should be premised upon a shared vision of what Glen Rose should become as it grows and becomes an increasingly mature, livable, and sustainable City.

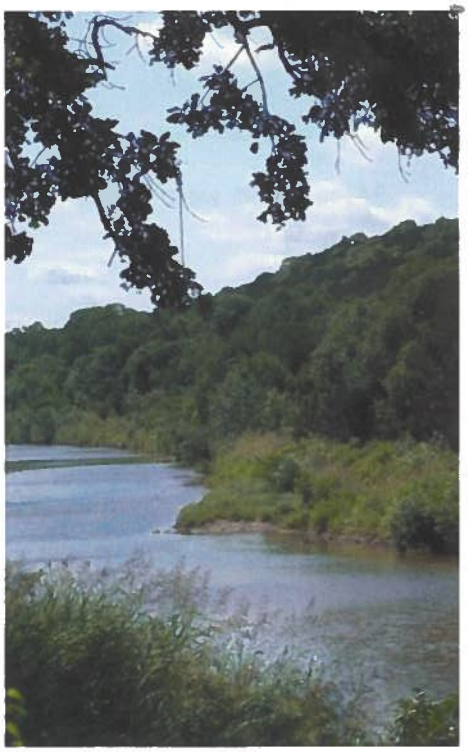
To identify and define this shared vision, input from the community was collected through a variety of methods. A Comprehensive Plan Advisory Committee (CPAC) was formed, consisting of interested citizens, business owners, and other community leaders. Numerous meetings were held with the CPAC to help guide the development of the Plan. A public workshop was also held, where City leaders and members of the community participated in several exercises to gain additional public input. During this workshop, 65 City leaders, citizens and interested persons participated in a Visual Character Survey (VCS), a Strengths-Weaknesses-Opportunities-Threats (SWOT) Analysis, a questionnaire, and the creation of a Vision Statement. Each of these exercises will be discussed in the following sections.

Vision Statement

The City of Glen Rose is a place where the community, businesses, and civic leaders are partners in building a city that is family-oriented, safe and pedestrian friendly.

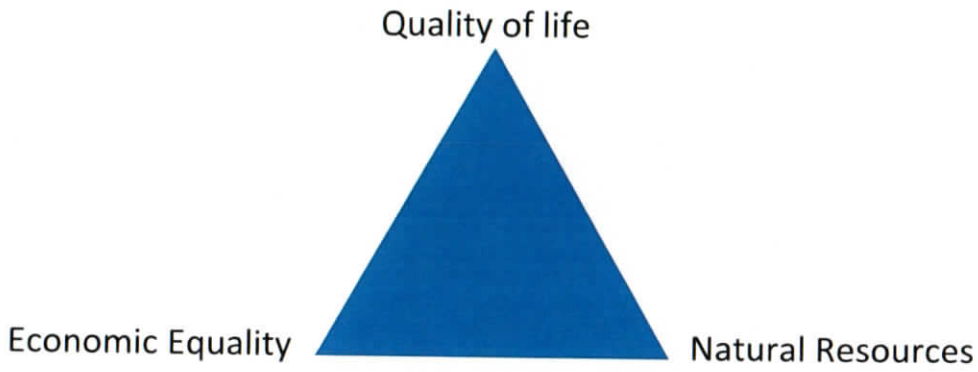
We are a community proudly investing to enhance our small town character and natural environment, providing diverse opportunities, and encouraging tourism, while remaining financially responsible.





VISION STATEMENT draft

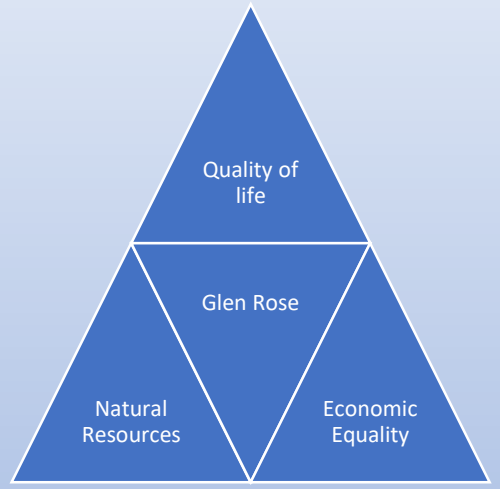
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VISION STATEMENT draft

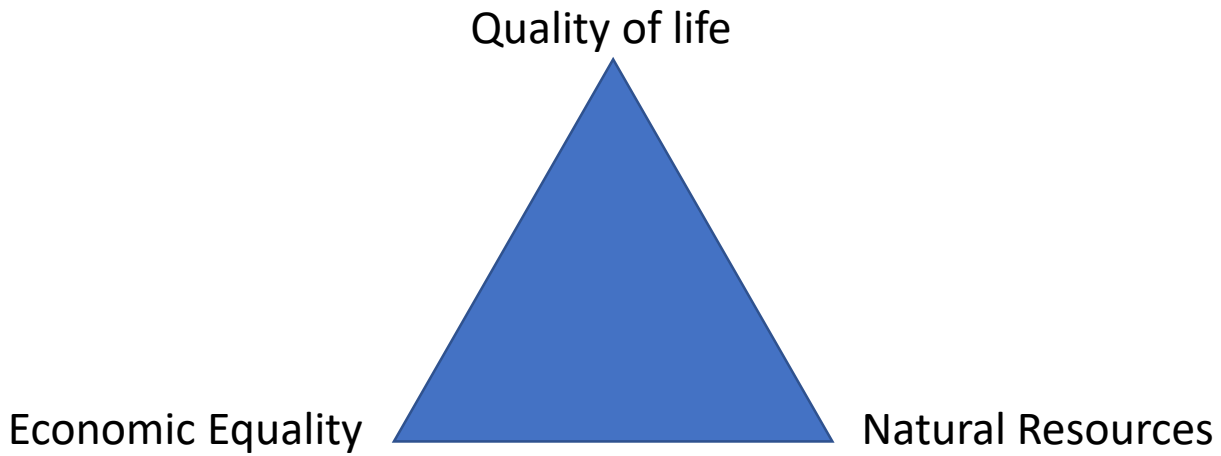
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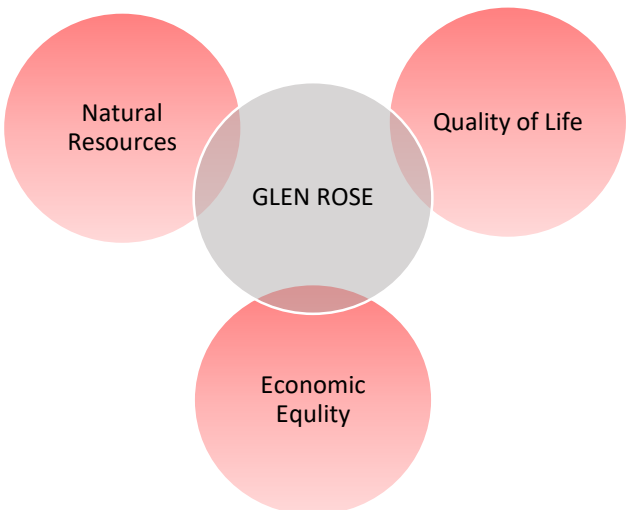
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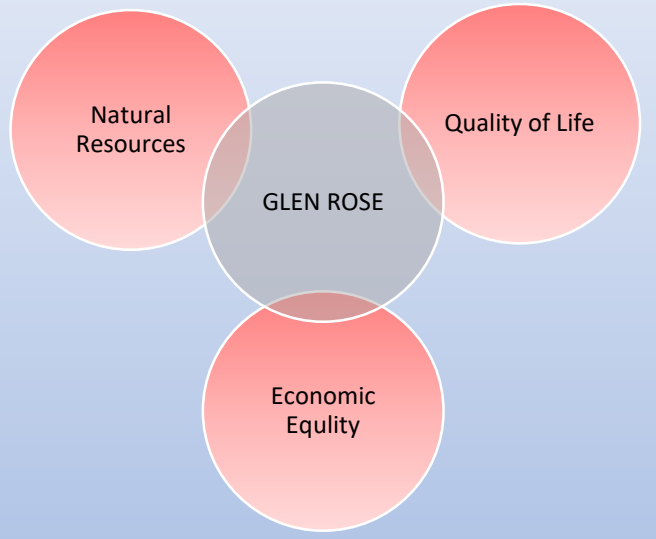
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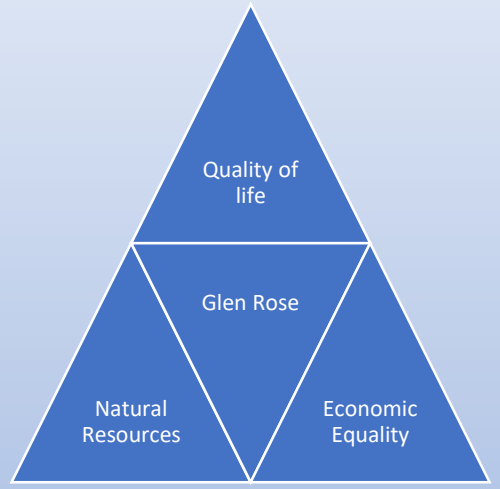
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Working with developers to ensure smooth and safe traffic flow

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Texas Government Code, Section 551.074 - Personnel Matters – Building, Planning, Code Enforcement Admin.		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	11/09/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – Building and Planning Admin.		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	11/04/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION: