

REGULAR CITY COUNCIL MEETING

Tuesday, November 12, 2024 at 5:30 PM

Glen Rose City Hall, Council
Chambers, 201 NE Vernon, Glen
Rose, TX 76043



AGENDA

City Hall will be open to the public.

Live stream of this meeting is available on the City's Facebook and YouTube pages.

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation by Glen Rose FFA

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

2. Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter: Interlocal Agreements

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

3. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements

PUBLIC HEARINGS

4. Board of Adjustment – Public hearing, discussion and possible action by the Board of Adjustment at the request of Shelby Junge for Somervell Capital LLC, applicant, for a variance for Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm. Variance request from the 110ft minimum lot depth to 100ft lot depth to allow for dividing the lot and replating in the R-1 (Single Family District)

INDIVIDUAL ITEMS FOR CONSIDERATION

- [5.](#) Board of Adjustment – Discussion and possible action by the Board of Adjustment at the request of Shelby Junge for Somervell Capital LLC, applicant, for a variance for Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm. Variance request from the 110ft minimum lot depth to 100ft lot depth to allow for dividing the lot and replating in the R-1 (Single Family District)
- [6.](#) Discussion, consideration, and possible action to approve a contract with Perdue Brandon Fielder Collins & Mott, LLP under Article 103.001, Texas Code of Criminal Procedure, said contract is for the collection of court fines and fees owed to the City, and notice of which is provided with the agenda per Section 2254.1036 of the Government Code
- [7.](#) Discussion, consideration, and possible action regarding the Lane Building project
- [8.](#) Discussion, consideration, and possible action to approve closures of Elm, Vernon, and Walnut Street around Historic Square on November 30th, 2024, for the Christmas Town event
- [9.](#) Discussion, consideration, and possible action on Signs and Wayfinding Signs
- [10.](#) Discussion, consideration, and possible action on amending Chapter 12, Article 12, Section 4.042, Restricted Parking (2) in the City Ordinance
- [11.](#) Discussion, consideration, and possible action on amending Chapter 7, Article 1, Section 2, Associate Judge (c) Compensation in the City Ordinance
- [12.](#) Discussion, consideration, and possible action to approve a resolution designating the City's Official Newspaper for Fiscal Year 2024-2025
- [13.](#) Discussion, consideration, and possible action regarding the creation of a Right Turn only on N/E Mesquite St at Live Oak St
- [14.](#) Discussion, consideration, and possible action on appointing commission members whose terms are expiring in December by calling for applicants to fill three member places on the Historic Preservation Commission per Article 14.03.003
- [15.](#) Discussion, consideration, and possible action regarding a proposed amendment to Article 11.04 Hotel Occupancy Tax, specifically, add 11.04.007 add (e) to state: No hotelier or business owner who is required per Article 11.04 to remit Hotel Occupancy Tax may serve on advisory boards, Council appointed special committees or Council appointed standing commissions.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

- [16.](#) **Consider approval or other action regarding City Council Minutes for October 7, 2024, Regular City Council Meeting**
- [17.](#) **Consider approval or other action regarding the accounts payable report for October 2024**
- [18.](#) **Consider approval or other action regarding the financial report for September 2024**

STAFF REPORTS

- [19.](#) **Public Works Director Report**
- [20.](#) **Police Chief Report**
- [21.](#) **Building and Planning Department Report**
- [22.](#) **Code Enforcement and Animal Control Report**
- 23. Convention and Visitors Bureau Director Report**
- [24.](#) **City Administrator's Report**
- 25. City Secretary's Report**

MAYOR AND COUNCIL MEMBER REPORTS

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

- [26.](#) Following the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, under 10. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Administrator
- [27.](#) Following the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, under 10. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Secretary

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

- [28.](#) Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.074 Personnel Matters- City Administrator
- [29.](#) Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.074 Personnel Matters- City Secretary

ADJOURN

Note: The Glen Rose City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in the is meeting should contact the City Secretary's office at (254) 897-2272 x 102 at least 48 hours prior to the meeting to request such assistance.

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: Friday, November 08, 2024, by 05:00 PM and remained posted for at least two hours after said meeting was convened.



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Presentation by Glen Rose FFA		
PREPARED BY:	Veronica Welch, Admin Services Manager	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter: Interlocal Agreements		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/05/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY: 			
RECOMMENDED ACTION: Take action or no action on items discussed in executive session			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/05/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION: Take action or no action on items discussed in executive session			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/14/2024		
AGENDA SUBJECT:	Board of Adjustment – Public hearing, discussion and possible action by the Board of Adjustment at the request of Shelby Junge for Somervell Capital LLC, applicant, for a variance for Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm. RE: Variance request from the 110ft minimum lot depth to 100ft lot depth to allow for dividing the lot and replating in the R-1 (Single Family District)		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	9/15/24
EXHIBITS:			
BUDGETARY IMPACT:		Required Expenditure:	\$00.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$00.00
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Board of Adjustment – Discussion and possible action by the Board of Adjustment at the request of Shelby Junge for Somervell Capital LLC, applicant, for a variance for Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm. Variance request from the 110ft minimum lot depth to 100ft lot depth to allow for dividing the lot and replating in the R-1 (Single Family District)		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	9/15/24
EXHIBITS:	1. BOA Hearing Application 2. Property Notification Letter 3. 200' Surrounding Property map		
BUDGETARY IMPACT:		Required Expenditure:	\$00.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$00.00
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: 9/15/2024 – BOA Hearing Application was received 10/26/2024 - Notice of Public Hearing was posted in the local newspaper 11/1/2024 – 15 Property owner letters were sent representing 17 properties 12 Letters have been confirmed as received 03 Letters unconfirmed as received 00 Letters were returned 01 Favorable response has been returned 03 Opposition response has been returned 01 No determination has been returned			
RECOMMENDED ACTION: Move to approve or deny as presented.			



Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

October 17, 2024

Public hearing by the Board of Adjustment at the request of Somervell Capital, LLC – Shelby Junge, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- **Variance request from the minimum 110ft lot depth to 100ft lot depth**

Dear Property Owner:

This letter is to inform you of a variance request in the area of your property ownership near 311 E Elm. The purpose of the variance is to allow for dividing the lot and replating. State law requires the City to notify all property owners (most recent tax rolls) within 200' of the proposed request. The Board of Adjustment will hold a public hearing on November 12, 2024 at 5:30 p.m. in the City Council Chambers of City Hall, 201 NE Vernon Street, Glen Rose, Texas, 76043 to hear public comment on this request for variance. Immediately following the public hearing, the Board of Adjustment will take action to approve or deny the request.

It is important that you submit your opinion in writing to the Building and Planning Office for consideration by the Board. A form is included with this letter which you may mail or return to one of the drop boxes located at City Hall.

Questions regarding the variance request or this letter may be directed to Larry Allen, (254)-897-2272, ext:1049. Thank you.

Sincerely,

Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas
 Building, Planning, Code Enforcement Department
 P.O. Box 1949, Glen Rose, TX 76043
 Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- Variance request from the minimum 110ft lot depth to 100ft lot depth

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 76043.

NAME: _____

ADDRESS: _____

I AM () IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

Signature _____

Date _____

Building and Planning / Code Enforcement



Board of Adjustments (BOA)
City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

Staff use only

Date Received: _____

Fee : \$ 150 Paid on: 8/29/24

Request for Board of Adjustment (BOA) Hearing

Address of property: 311 E Elm Street, Glen Rose Tx 76043

Applicant's Name: Shelby Junge Date: 8/19/2024

Property Owner/Applicant Information

Full Name: Shelby Junge - Somervell Capital LLC

Address: P.O. Box 2592, Glen Rose Tx 76043

Telephone No: 254.485.1101 Email: shelby@somervellcapital.com

Present zoning at site: R-1

I am requesting this hearing for the following reason(s):

☐ Setback variance for ☐ side yard ☐ rear yard ☐ front yard

☒ Lot size variance ☐ Lot coverage variance

☐ Lot frontage width variance ☒ Lot depth variance ☐ Building height variance

☐ Challenging the decision of the ☐ Zoning Administrator ☐ Building Official

☐ Other City Official

Explain, in detail, the reason for appearing before the BOA: (Use a separate page if necessary.

Attach all photos, maps, drawings, etc).

Seeking a variance from the Board of Adjustments for the required R-1 minimum lot depth of

110 feet to allow a lot depth of 100 feet. Replat preliminary lot-split to follow. Goal is to

provide at least (2) houses on this lot with proper setbacks and plenty of parking.

Attempted this before with the idea of (3) lots but it's too crowded.

All future construction of course will be in accordance with the City's requirements and

specifications for R-1 zoning.

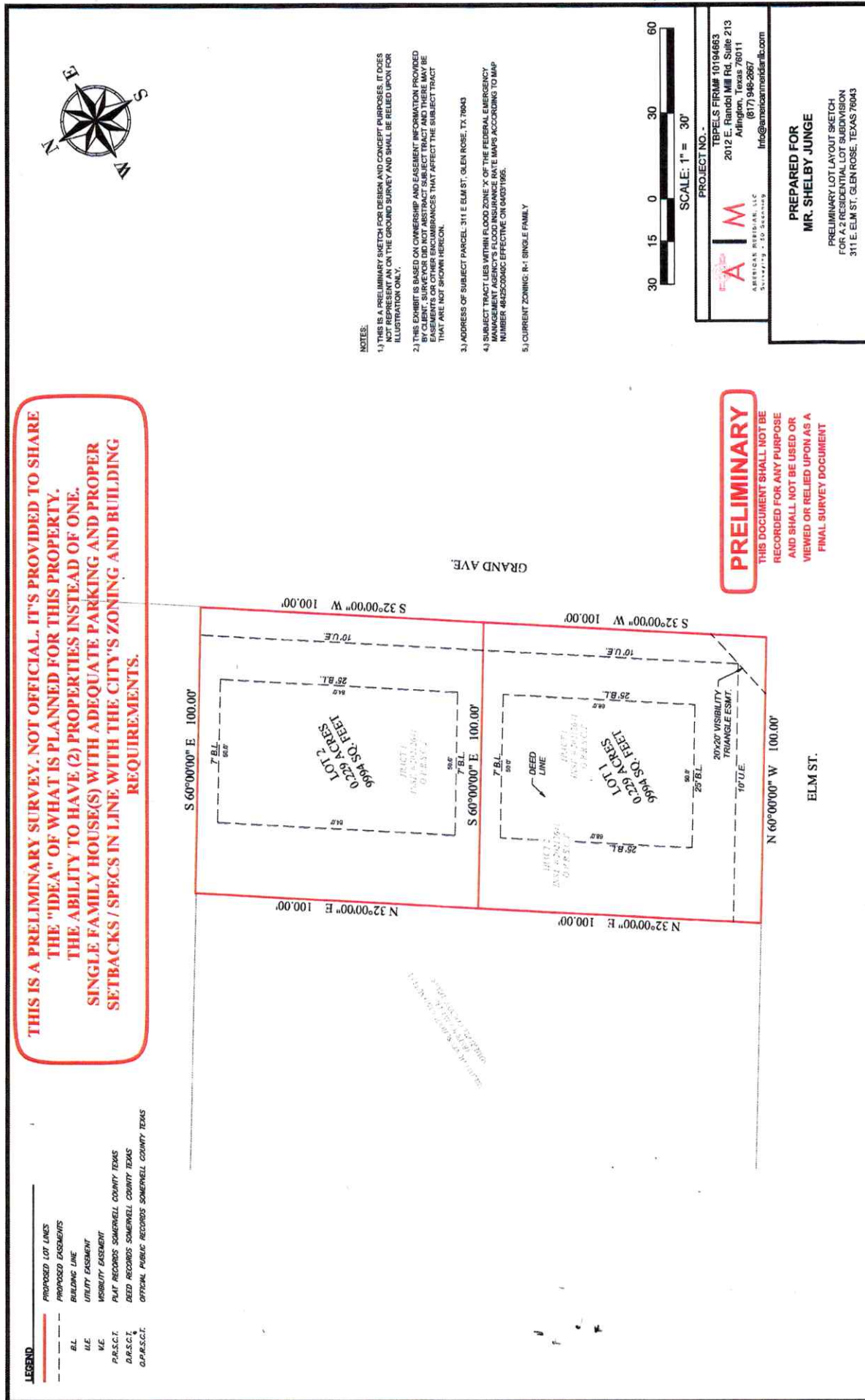
I hereby certify that all the information provided is true and correct to the best of my knowledge.

Applicant's Signature:

Shelby Junge

Date: 8/19/2024

BOA Hearing Request May 2015



NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas
Building, Planning, Code Enforcement Department
P.O. Box 1949, Glen Rose, TX 76043
Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- Variance request from the minimum 110ft lot depth to 100ft lot depth

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NAME:

Priscilla Johnson

ADDRESS:

401 E Elm St. Glen Rose, TX 76043

I AM ☒ IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

2 new single family
homes improves the neighborhood
and will increase property values.

Signature

Priscilla Johnson

Date

11/02/2024

Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas
 Building, Planning, Code Enforcement Department
 P.O. Box 1949, Glen Rose, TX 76043
 Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- Variance request from the minimum 110ft lot depth to 100ft lot depth

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NAME: _____

ADDRESS: _____

I AM () IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

I am not interested

Nancy Stafford
 Signature

10-31-2024
 Date

Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas
 Building, Planning, Code Enforcement Department
 P.O. Box 1949, Glen Rose, TX 76043
 Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- Variance request from the minimum 110ft lot depth to 100ft lot depth

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 76043.

NAME: Beverly Wallace & Randy Stokes

ADDRESS: 102 Grand Ave, Glen Rose TX
76043

I AM () IN FAVOR ☒ IN OPPOSITION TO THIS REQUEST.

Reasons/Comments: TO SMALL OF AREA'S TO CLOSE
TO STREET. TO MANY PEOPLE LIVING IN SMALL AREAS
AND TRAFFIC WOULD BE A BIG PROBLEM
SELL TO CITY

Beverly Wallace
 Signature

OCT 21, 2024
 Date

Randy Stokes
 Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas
 Building, Planning, Code Enforcement Department
 P.O. Box 1949, Glen Rose, TX 76043
 Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- Variance request from the minimum 110ft lot depth to 100ft lot depth

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NAME: Alessander Russian

ADDRESS: 106 Grand Ave Glen Rose TX 76043

I AM () IN FAVOR ☒ IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

I am opposed to this request
for the following reasons: Traffic safety,
child safety, small town charm,
noise pollution, overdevelopment.

Signature

Date

11-4-24

Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas
 Building, Planning, Code Enforcement Department
 P.O. Box 1949, Glen Rose, TX 76043
 Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- Variance request from the minimum 110ft lot depth to 100ft lot depth

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 76043.

NAME: Elizabeth Russian

ADDRESS: 106 Grand Avenue, Glen Rose TX 76043

I AM () IN FAVOR (☒) IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

I don't believe a variance is in the best
interest of our neighborhood.
I want to protect and promote property values
as well as maintain current density in order
to keep noise and traffic levels down.


 Signature

Nov 4 2024
 Date

Building and Planning / Code Enforcement



Board of Adjustments (BOA), City of Glen Rose, Texas

P.O. Box 1949, Glen Rose, Texas 76043

BOARD OF ADJUSTMENTS (BOA) DETERMINATION

Purpose of hearing: Public hearing by the Board of Adjustment at the request of Shelby Junge for Somervell Capital, LLC, owner, for a variance for the item listed below, in order to allow for dividing the lot and replating in the R-1 (Single Family District) located on Acres 0.453, Tract F9-11 & 11-1, Abst A136, A136 MILAM CO SCH LD, TRACT F9-11 & 11-1, ACRES .4526; also known as 311 E Elm.

RE:

- **Variance request from the minimum 110ft lot depth to 100ft lot depth**

Date and time of public hearing: **Tuesday, November 12, 2024 at 5:30 p.m.**

After considering all information submitted, the Board of Adjustments has made the following determination:

☐ Deny the variance. ☐ Approve the variance.

☐ Approve the variance with the following provisions.

Signature
Position: Chairman, Board of Adjustments

Date



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action to approve a contract with Perdue Brandon Fielder Collins & Mott, LLP under Article 103.001, Texas Code of Criminal Procedure, said contract is for the collection of court fines and fees owed to the City, and notice of which is provided with the agenda per Section 2254.1036 of the Government Code		
PREPARED BY:	Veronica Welch, Admin Services Manager	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			

ORDINANCE NO. _____

**ORDINANCE PROVIDING FOR A FEE TO DEFRAY COSTS OF COLLECTING
DELINQUENT FINES, FEES, COURT COSTS, AND OTHER DEBTS PURSUANT TO
ARTICLE 103.0031 OF THE TEXAS CODE OF CRIMINAL PROCEDURE**

STATE OF TEXAS **§**

COUNTY OF SOMERVELL §

WHEREAS, Article 103.0031 of the Texas Code of Criminal Procedure authorizes the City of Glen Rose to contract with a private attorney for the collection of the fees listed above and to impose an additional fee in the amount of thirty percent on each debt or account receivable that is more than sixty days past due and which has been referred to an attorney for collection; and

WHEREAS, the City of Glen Rose has determined that it is in the public interest to ensure the prompt payment of delinquent court-imposed fines, fees, court costs, and other debts as provided by said statute; and

WHEREAS, the City of Glen Rose, pursuant to Article 103.0031, Texas Code of Criminal Procedure, has entered into a contract with a private firm, Perdue Brandon Fielder Collins & Mott L.L.P. (Perdue), to provide services for the collection of debts and accounts receivables, i.e.: fines, fees, court costs, restitution, and other debts ordered to be paid by a court serving the City of Glen Rose;

WHEREAS, the City of Glen Rose deems it in the public interest to pass this ordinance authorizing an additional collection fee for the collection of delinquent fines, fees, court costs, and other debts;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF GLEN ROSE, TEXAS THAT:

SECTION 1. FINDINGS. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City of Glen Rose and made a part of this ordinance for all purposes and findings of fact.

SECTION 2. COLLECTION FEE. In accordance with Article 103.0031 of the Texas Code of Criminal Procedure, there is hereby imposed an additional fee of thirty percent (30%) on all debts and accounts receivable, i.e.: fines, fees, court costs, restitution, and other debts that are more than sixty (60) days past due and have been referred to a private firm (Perdue) for collection.

SECTION 3. EFFECTIVE DATE. This ordinance shall be effective from and after its date of passage.

SECTION 4. AUTHORIZATION. The City of Glen Rose is hereby authorized to enter into a contract with the Perdue Firm to provide services for the collection of fines, fees, court costs, and other debts substantially in the form of the attached contract which is made a part of this ordinance for all purposes.

SECTION 5. SEVERABILITY. If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

SECTION 6. OPEN MEETINGS. It is hereby found and determined that the meetings at which this ordinance is considered are open to the public and that notice of the time, place and purpose thereof was given in accordance with the provisions of the Texas Government Code – Chapter 551, as amended, and that a quorum of the City Council was present.

PASSED AND APPROVED on the _____ day of _____, 2024.

City of Glen Rose, Texas

ATTEST:

APPROVED AS TO FORM:

CONTRACT FOR COURT FINES AND FEES COLLECTION SERVICES

STATE OF TEXAS

§

§

COUNTY OF SOMERVELL

§

SECTION I. PARTIES TO THE CONTRACT

THIS CONTRACT, hereinafter referred to as the “Contract”, is made and entered into by and between the **City of Glen Rose**, acting herein by and through its governing body, hereinafter called the “**City**” and **Perdue Brandon Fielder Collins & Mott, LLP**, hereinafter called “**Perdue Brandon**” or “**Firm**”.

THIS CONTRACT supersedes all prior oral and written agreements between the parties, and can only be amended if done so in writing and signed by all parties. Furthermore, this Contract cannot be transferred or assigned by either party without the written consent of all parties.

The City agrees to employ and does hereby employ Perdue Brandon to enforce the collection of delinquent Municipal Court fines, fees, and court costs pursuant to the terms and conditions described in this Contract.

NOW, THEREFORE, in consideration of the covenants, conditions and agreements hereinafter set forth, the adequacy of which is hereby acknowledged, the City and Perdue Brandon agree as follows:

SECTION II. CITY’S COLLECTION OBLIGATIONS

A. The City agrees to refer all delinquent accounts, as defined below, to Perdue Brandon for collection on or about the first (1st) or the fifteenth (15th) of each month. The City shall refer all delinquent accounts by electronic or magnetic medium, if available, or in any other way that is most favorable to the City. All delinquent accounts should be in a specified format that will allow the Firm to process the account data.

B. An account is considered delinquent when not paid within sixty (60) days of the scheduled appearance date (if the defendant failed to appear), or from any granted extension, or from the date of conviction or judgment, or other court specified due date.

C. The City will provide Perdue Brandon with copies of, or access to, the information and documentation necessary to collect the fines, fees, and court costs that are subject to this Contract.

SECTION III. FIRM’S COLLECTION OBLIGATIONS

A. Perdue Brandon agrees to refer all payments and correspondence directly to the court that has assessed or levied the fines, fees, and court costs being collected pursuant to this Contract. Neither party will have any obligation to the other with regards to returned accounts.

B. Perdue Brandon agrees to use its best efforts to collect the delinquent accounts received from the City and to comply with all provisions of state and federal law and regulations promulgated pursuant thereto in the rendition of collection services contemplated by this Contract.

C. If requested by the City, Perdue Brandon agrees to provide legal advice to the City on its delinquent collection accounts.

D. Perdue Brandon will make its proprietary Automated Assistant program and all of the reports therein, and as developed, available to the City's designated staff at no charge during the term of this Contract.

E. Perdue Brandon agrees that it will utilize other defendant contact methods as allowable by law and approved by the court as new technology is developed.

F. Perdue Brandon agrees to provide local advertisement to support Annual Case Resolution campaign for the Municipal Court.

SECTION IV. COLLECTION FEE

The City agrees to pay Perdue Brandon as follows:

(1) No charge for the collected fines, fees, and court costs referred to Perdue Brandon by the City imposed on all unadjudicated offenses committed on or before June 18, 2003.

(2) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all adjudicated offenses committed on or before June 18, 2003; and

(3) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all offenses occurring after June 18, 2003.

The thirty percent (30%) collection fee shall be added to the amount owed by a defendant that is more than 60 days past due pursuant to Article 103.0031, Texas Code of Criminal Procedure.

SECTION V. EXCEPTIONS TO THE COLLECTION FEE

Pursuant to Article 103.0031(d), Texas Code of Criminal Procedure, the Firm shall not collect from or hold liable a defendant the percentages referred to in Section IV. COLLECTION FEE, if the defendant has been determined by the court of original jurisdiction to be indigent, or has insufficient resources or income, or is otherwise unable to pay all or part of the underlying fine or costs. As provided for in subsection (b) of Article 103.0031, the collection fee does not apply to a case that has been dismissed by a court of competent jurisdiction or to any amount that has been satisfied through time-served credit or community service.

The collection fee shall, however, be applied to any balance remaining after a partial credit for time served or community service if the balance is more than sixty (60) days past due.

SECTION VI. METHOD OF PAYMENT

Absent an agreement otherwise, the City shall calculate and receive the amount of any collection fee due to Perdue Brandon. Said fee shall be paid to Perdue Brandon by check on a monthly basis. All compensation shall become the property of Perdue Brandon at the time of payment.

SECTION VII. COMMENCEMENT AND TERMINATION OF CONTRACT

This Contract shall commence on 11-12-24 and continue in full force and effect until 11-12-27. On 11-12-27, this contract and all its terms and conditions shall automatically renew and be effective for an additional one (1) year term and thereafter continues to renew automatically for a one (1) year term until terminated by either party as provided herein with at least 60 days notice prior to the renewal term. Upon termination, Perdue Brandon shall have an additional six (6) months to complete work on all delinquent accounts referred from the City prior to the date of termination and will be entitled to compensation on such accounts if collected.

SECTION VIII. INDEMNIFICATION

Perdue Brandon shall indemnify, hold harmless and defend the City against any claim of liability or loss incurred by the City to the extent caused by the Firm's acts or omissions in the performance of this Contract that constitute negligent or willful acts or are errors or omissions. Such indemnity includes, without limitation, any judgment against the City, attorney fees and necessary litigation expenses.

SECTION IX. NOTICES

For purposes of sending notice under the terms of this Contract, all notices from the City shall be sent to the Firm by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue Brandon Fielder Collins & Mott, LLP
Attn: Elizabeth Calvo
BY U.S. MAIL OR BY COURIER DELIVERY:
500 E. Border Street, Suite. 640
Arlington, Texas 76010
(817) 461-3344

All notices from Perdue shall be sent to the City by certified United States mail, or delivered by hand or courier, and addressed as follows:

City of Glen Rose
Attn: City Administrator
201 NE Vernon
Glen Rose, TX 76043
(254) 897-2272

SECTION X. VENUE AND CONTROLLING LAW

This Contract is made and is to be interpreted under the laws of the State of Texas. Venue for any disputes involving this Contract shall be in the appropriate courts in Somervell County, Texas.

SECTION XI. ACCEPTANCE OF EMPLOYMENT

In consideration of the terms and compensation herein stated, Perdue Brandon hereby accepts said employment and undertakes performance of said Contract as set forth above.

SECTION XII. SEVERABILITY

Every provision of this Contract is intended to be severable. If any term or provision hereof is hereafter deemed by a court of competent jurisdiction to be illegal, invalid, void or unenforceable, for any reason or to any extent whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder of this Contract, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the parties with respect to the illegal, invalid, void or unenforceable provision or part thereof.

This Contract is executed on behalf of the City by the presiding officer of its governing body who is authorized to execute this instrument by Ordinance heretofore passed and recorded in its minutes. This Contract may be executed in any number of counterparts, and each counterpart shall be deemed an original for all purposes. Signed facsimiles or electronically signed Contracts executed on behalf of the City by the presiding officer of its governing body authorized to execute this instrument shall be binding and enforceable.

SECTION XIII. STATUTORY COMPLIANCE

The Firm hereby represents and warrants that at the time of this Contract neither the Law Firm, nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of the Law Firm: (i) engages in business with Iran, Sudan, or any foreign terrorist organization pursuant to Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a company listed by the Texas Comptroller pursuant to Section 2252.153 of the Texas Government Code. The term “foreign terrorist organization” has the meaning assigned to such term pursuant to Section 2252.151 of the Texas Government Code.

By signing and entering into the Contract, the Firm verifies, pursuant to Chapter 2271 and Chapter 2274 (as added by Senate Bill 13, 87th Legislature Regular Session) of the Government Code, it does not boycott Israel or boycott energy companies and will not boycott Israel or boycott energy companies during the term of this Contract. “Boycott Israel” has the meaning assigned by Section 808.001, Government Code. “Boycott energy company” has the meaning assigned by Section 809.001, Government Code.

By signing and entering into the Contract, the Firm verifies, pursuant to Chapter 2274 (as added by Senate Bill 19, 87th Legislature Regular Session) of the Government Code, that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this Contract against a firearm entity or firearm trade association. "Discriminate against a firearm entity or firearm trade association" has the meaning assigned by Section 2274.001(3), Government Code.

The Firm further verifies that all notices, postings, statements, miscellaneous requirements, and conditions precedent contained within Subchapter C of Chapter 2254 and 2274 of the Texas Government Code, and more specifically Section 2254.1036, have been satisfied.

IN CONSIDERATION of the terms and compensation here stated, Perdue Brandon hereby accepts said terms of this contract and undertakes the performance of this contract as specified herein.

WITNESS the signature of all parties hereto this ____ day of _____, 2024.

CITY OF GLEN ROSE, TEXAS

By: _____
Troy Hill, City Administrator

PERDUE BRANDON FIELDER COLLINS & MOTT, LLP

By: _____
Elizabeth Calvo, Partner

ATTESTED TO:

Veronica Welch, Deputy City Secretary

Written Findings as to the Collections Contract with Perdue, Brandon, Fielder, Collins & Mott, LLP:

The City Council for the City of Glen Rose, pursuant to Section 2254.1036, of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contract; 2) these legal services cannot be adequately performed by the attorneys and supporting personnel of the City of Glen Rose; and 3) these legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature for which these services will be obtained or because the City of Glen Rose does not have funds to pay the estimated amounts required under a contract providing only for the payment of hourly fees.

Therefore, this City Council hereby approves the contract by and between the City of Glen Rose and Perdue Brandon Fielder Collins & Mott, LLP, for professional legal services regarding the collection of delinquent fines and fees with services to be paid in accordance with Texas Code of Criminal Procedure.

APPROVED and EXECUTED this the ____ day of _____, 2024.

City Administrator, Troy Hill

On Behalf of the City of Glen Rose, Texas

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, CITY OF GLEN ROSE, TEXAS (“City”), will consider entering into a contingent fee contract with the law firm of Perdue Brandon Fielder Collins & Mott, LLP (“Firm”) and hereby posts this notice pursuant to Sec. 2254.1036 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

A. The City is pursuing a contract with the Firm for the collection of delinquent fines and fees owed to the City and through this contract the City seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).

B. The City believes the Firm has the competency, qualifications, and experience necessary to fulfill this contract. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for over fifty (50) years, including the collection of delinquent fines and fees. The Firm currently has fifteen (15) primary offices and multiple satellite offices throughout Texas, Florida, Tennessee, Georgia, New Mexico, Kansas, and Oklahoma. It employs more than 400 individuals, more than 60 attorneys. It uses a multi-office, fully integrated team approach allowing the City access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the City may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings and phone calls, return mail and address updates, payment notification and processing and work-flow.

C. The nature of any relationship between the City and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C).

The Firm has no prior relationship with the City for the collection of delinquent fines and fees; however, has represented it for the collection of delinquent ad valorem taxes for more than 15 years.

D. The City is unable to perform the collection of its delinquent fines and fees. GOVT. CODE § 2254.1036(1)(D). The City currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the City.

E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The Criminal Code allows the assessment of a percentage-based fee to recover the costs of collecting delinquent fines and fees. This percentage-based fee is assessed only against the debtor and not the City or taxpayers of the City. The collection of delinquent fines and fees is a high-volume practice, requiring a significant amount of research, mailing, and handling of

outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent fines and fees due. Moreover, the City will bear the cost of these hourly fees and not the debtor, because the Criminal Code does not expressly authorize the City to pay for collection services based on an hourly fee.

E. The City believes this contingent fee contract is in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contract, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt. Additionally, the percentage-based collection penalty is a pass-through expense to the debtor and not an expense to the City or taxpayers in the City.



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the Lane Building project		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
Brian Gaffin will give a presentation on Lane Building project			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action to approve street closures Elm, Vernon, and Walnut street around Historic Square on November 30 th , 2024 for the Christmas Town event		
PREPARED BY:	Veronica Welch, Admin Services Manager	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action on amending Chapter 12, Article 12, Section 4.042, Restricted Parking (2) in the City Ordinance		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
Current language: In lieu of a sign at the entrance to the parking lot Change to: In lieu of a sign at the entrance to any city-owned parking lot			
RECOMMENDED ACTION: discuss and take action on Ordinance No. 2024-O-13			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action on amending Chapter 7, Article 1, Section 2, Associate Judge (c) Compensation in the City Ordinance		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
Current Language: <u>Compensation</u>. The associate judge of the municipal court shall serve without compensation and shall not be eligible for any city reimbursements without approval of the city council Take out highlighted portion			
RECOMMENDED ACTION: discuss and take action on Ordinance No. 2024-O-14			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Consider approval or other action on resolution designating the City's Official Newspaper for Fiscal Year 2024-2025		
PREPARED BY:	Veronica Welch, Admin Services Manager	DATE SUBMITTED:	11/06/2024
EXHIBITS:	Resolution Designating the City's Official Newspaper for Fiscal Year 2024-2025		
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
Sec. 52.004 of the Texas Local Government Code requires that "As soon as practicable after the beginning of each municipal year, the governing body of the municipality shall contract, as determined by ordinance or resolution, with a public newspaper of the municipality to be the municipality's official newspaper until another newspaper is selected."			
RECOMMENDED ACTION: discuss and take action on Move to adopt the resolution designating the Glen Rose Reporter as the City's Official Newspaper. Resolution NO. 2024-R-09			

RESOLUTION NO 2024-09

A RESOLUTION OF THE CITY OF GLEN ROSE, TEXAS, DESIGNATING THE OFFICIAL NEWSPAPER OF RECORD FOR THE CITY FOR FISCAL YEAR 2024-2025.

WHEREAS, the City of Glen Rose is a Type A General Law municipality, and is subject to the laws of the State of Texas as they apply to such municipalities;

WHEREAS, Section 52.004 of the Texas Local Government Code requires that a municipality name an “Official Newspaper” as soon as practical after the beginning of each municipal year; and,

WHEREAS, the City of Glen Rose begins its municipal year on October 1st.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, THAT:

The City Council of the City of Glen Rose officially designates The Glen Rose Reporter as the Official Newspaper of the City of Glen Rose for Fiscal Year 2024-2025.

PASSED AND APPROVED this the 12th day of November, 2024.

Joe Boles, Mayor

ATTEST:



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the creation of a Right Turn only on N/E Mesquite St at Live Oak St		
PREPARED BY:	Richard Bruning, Councilman	DATE SUBMITTED:	11/07/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action on appointing commission members whose terms are expiring in December by calling for applicants to fill three member places on the Historic Preservation Commission per Article 14.03.003		
PREPARED BY:	George Freas, Councilman	DATE SUBMITTED:	11/07/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a proposed amendment to Article 11.04 Hotel Occupancy Tax, specifically, add 11.04.007 add (e) to state: No hotelier or business owner who is required per Article 11.04 to remit Hotel Occupancy Tax may serve on advisory boards, Council appointed special committees or Council appointed standing commissions.		
PREPARED BY:	George Freas, Councilman	DATE SUBMITTED:	11/07/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	November 11, 2024		
AGENDA SUBJECT:	Consider approval or other action regarding City Council Minutes		
PREPARED BY:	Veronica Welch, Admin Services Manager	DATE SUBMITTED:	11/07/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: October 7, 2024 minutes			
RECOMMENDED ACTION: Approve as presented,			

MINUTES OF THE CITY OF GLEN ROSE REGULAR CITY COUNCIL MEETING

Monday, October 07, 2024 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Monday, October 07, 2024 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

CALL TO ORDER

Mayor Boles called the meeting to order at 5:30 pm

INVOCATION

Dr. Overbo led the invocation.

PLEDGES OF ALLEGIANCE

May Boles led the Pledges of Allegiance to the United States and Texas flags.

ROLL CALL

Council Members Present

Joe Boles, Mayor
Demetra Conrad, Mayor Pro Tem
Candace Scholz, Councilmember
Richard Bruning, Councilmember
Stuart Mann, Councilmember

Staff Present

Troy Hill, City Administrator
Emily Holder, Deputy City Secretary
Jim Holder, Director of Public Works
Larry Allen, Building Official
Rita Smith, CVB Director
Veronica Welch, Administrative Services Manager

Council Members Absent

George Freas

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

No one came forward to address the Council.

Items 18 and 19 were moved up to the beginning of the meeting

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

18. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Secretary**
1. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**

Mayor Boles called the meeting into an executive session at 5:34 p.m. and returned to the regular session at 6:17 p.m. Councilmember George Freas joined virtually via Teams during the executive session.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

19. Discussion, consideration, and possible action regarding matters discussed in Executive Session

-Section 551.074 Personnel Matters - City Secretary

No action was taken, City Staff instructed to continue accepting applications

2. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements

No action taken

Item 8 was moved up

ANNOUNCEMENTS/PRESENTATIONS

8. GRISD: update on ISD and VATRE discussion

No action taken

INDIVIDUAL ITEMS FOR CONSIDERATION

3. Discussion, consideration, and possible action regarding road closure(s) on the Downtown Square on the night of the Election 11/5/2024

MOTION by Demetra Conrad, second by Candace Scholz, to close roads on Downtown Square on the night of the election, November 5, 2024. MOTION CARRIED by unanimous vote.

4. Discussion, consideration, and possible action regarding MGO software interlocal contract for Development Services

MOTION made by Demetra Conrad, second by Richard Bruning to enter into an interlocal contract with MGO software for Development Services. MOTION CARRIED by unanimous vote.

5. Discussion, consideration and possible action regarding Economic Incentives

No action taken

6. Discussion regarding updates to the Lane Building

No action taken

7. Discussion, consideration and possible action regarding Christmas Town

No action taken

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

9. Consider approval or other action regarding the minutes of the

September 24, 2024, Regular City Council meeting

September 27, 2024, Special City Council meeting

MOTION by Richard Bruning, second by Demetra Conrad to approve minutes as presented. MOTION CARRIED by unanimous vote.

10. Consider approval or other action regarding the accounts payable report for September 2024

MOTION by Demetra Conrad, second by Stuart Mann to approve the accounts payable report as presented. MOTION CARRIED by unanimous vote.

11. Consider approval or other action regarding the financial report for September 2024

MOTION by Stuart Mann, second by Demetra Conrad to approve the financial report as presented.
MOTION CARRIED by unanimous vote.

STAFF REPORTS

12. Public Works Director Report
13. Police Chief Report
14. Building and Planning Department Report
15. Code Enforcement and Animal Control Report
16. Convention and Visitors Bureau Director Report
17. City Administrator's Report

ADJOURN

The meeting was adjourned at 8:19 p.m.

Note: The Glen Rose City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.

Following the Americans with Disabilities Act, persons needing accommodation to attend or participate in the meeting should contact the City Secretary's office at (254) 897-2272 x 102 at least 48 hours before the meeting to request such assistance.

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted following the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted at or before 5:30 p.m. on Friday, October 4, 2024 and remained posted for at least two hours after said meeting was convened.



APPROVED:

Joe Boles, Mayor

ATTEST:

Veronica Welch, Administrative Services Manager



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Consider approval or other action regarding the accounts payable report for October 2024		
PREPARED BY:	Veronica Welch, Admin Services Manager	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

City of Glen Rose
Council Report
Check Date: 1/1/1980 to 11/5/2024

11/5/2024 6:55 Item 17.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
30 - CVB HOTEL/MOTEL						
CVB						
	10/7/2024	Robert D. Mauldin Jr	30-70-5771	Social Media Content	TV Segment for Christmas Town	\$875.00
	10/7/2024	Robert D. Mauldin Jr	30-70-5762	Videos and Photography	TV Segment for Christmas Town	\$875.00
	10/7/2024	Jane Whitworth	30-70-5761	Hospitality	"MAD Journey" Social Media Content	\$400.00
	10/7/2024	Tanna Kuykendall	30-70-5211	Tourism Promotion	Glen Rose magazine	\$1,200.00
	10/25/2024	BizProtec	30-70-5803	Software	Monthly email,online renewal IT support for CE CVB PD CH	\$52.50
	10/24/2024	Danielle Madison	30-70-5771	Social Media Content	reimbursement social media content	\$346.65
	10/25/2024	Lamar	30-70-5210	Advertising	billboards	\$990.00
	10/25/2024	Lamar	30-70-5210	Advertising	billboards	\$1,080.00
	10/29/2024	Sunset Hill Stoneware, LLC	30-70-5760	Branding and Merchandise	promotional mugs	\$1,592.00
	10/29/2024	Intivine, Inc.	30-70-5211	Tourism Promotion	Candles	\$795.00
	10/29/2024	Intivine, Inc.	30-70-5760	Branding and Merchandise	Candles	\$795.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	30-70-5007	Workers Comp Insurance	Insurance	\$1,359.27
	10/29/2024	City of Glen Rose	30-70-5404	Water	Water for City	\$69.75
	10/29/2024	Brenda Lozano De Reza	30-70-5225	Janitorial Services	Cleaning services for City Hall	\$450.00
	11/4/2024	AT&T Mobility	30-70-5401	Telephone	cell phone service all departments	\$43.27
Total						\$10,923.44

City of Glen Rose
 Council Report
 Check Date: 1/1/1980 to 11/5/2024

11/5/2024 6:55

Item 17.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
30 - CVB HOTEL/MOTEL						
Non-Departmental						
	10/11/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employer 10/6/2024	\$33.46
	10/11/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employer 10/6/2024	\$143.08
	10/11/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employee 10/6/2024	\$33.46
	10/11/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employee 10/6/2024	\$143.08
	10/11/2024	Internal Revenue Service	30-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/6/2024	\$104.92
Total						\$458.00

City of Glen Rose
Council Report
Check Date: 1/1/1980 to 11/5/2024

11/5/2024 6:55 Item 17.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	10/7/2024	Robert D. Mauldin Jr	10-60-5870	Event Coordination	Christmas Town - 20 min TV Segment	\$1,750.00
	10/7/2024	Essary Investments, LLC	10-60-5870	Event Coordination	Christmas Town - Snow Globe	\$7,000.00
	10/7/2024	Troy Hill	10-60-5501	Travel	TML Per Diem	\$204.00
	10/25/2024	Hook N Ladder Christmas Lights	10-60-5870	Event Coordination	Christmas Light Installation for Christmas Town 2024	\$19,996.00
	10/25/2024	BizProtec	10-60-5803	Software	Monthly email,online renewal IT support for CE CVB PD CH	\$2,339.00
	10/23/2024	Chamber Of Commerce	10-60-5800	Dues	GR Chamber membership	\$93.15
	10/23/2024	FAST Inc.	10-60-5500	Training	Training for Welch and Mcfarland	\$1,000.00
	10/24/2024	North Central Texas Council Of Governments	10-60-5800	Dues	Anuual membership dues	\$200.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-60-5007	Workers Comp Insurance	Insurance	\$4,077.81
	10/29/2024	Rosario Sosol	10-60-5203	Contract Labor	Accounting help	\$270.00
	10/29/2024	4 Bucks, LLC	10-60-5203	Contract Labor	Surveying land miam cty school land abstract 136	\$1,800.00
	11/4/2024	AT&T Mobility	10-60-5401	Telephone	cell phone service all departments	\$173.08
	11/4/2024	Staples	10-60-5109	Office Supplies	supplies for admin office	\$141.89
	11/4/2024	4 Bucks, LLC	10-60-5203	Contract Labor	survey for 7.30 acre tract	\$1,400.00
	11/4/2024	ArchiveSocial, LLC	10-60-5804	Service Fees	archive subscription	\$3,137.40
	11/4/2024	Boyle & Lowry, L.L.P.	10-60-5201	Attorney	Professional Services	\$1,950.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	11/4/2024	North Texas Tollway Authority	10-60-5501	Travel	Toll for Administrative vehicle 10/25/2024	\$26.86
Total						\$45,559.19
Non Departmental						
	10/7/2024	Chisholm Trail 100 Club	10-65-5832	Fire Department Contribution	Chisholm Trail 100 Club memberships	\$5,150.00
	10/7/2024	Kinect Communications, LLC	10-65-5401	Telephone	Phone Services	\$488.03
	10/7/2024	The Water Shop	10-65-5835	Non Departamental Other	Water for City Hall	\$63.00
	10/8/2024	A Working Artist Studio	10-65-5752	Economic Development Grants	The Barnard Street Mercantile painting	\$2,500.00
	10/8/2024	Windstream	10-65-5401	Telephone	Internet Services @ downtown building	\$92.52
	10/15/2024	Hayday, Inc.	10-65-5217	Postage, Copier Lease	Postage meter rent and first time fees	\$300.67
	10/15/2024	Staples	10-65-5109	Office Supplies	Hand soap and boxes	\$36.67
	10/23/2024	3cGeo	10-65-5202	Engineering	oct2024 monthly iwm maintenance and hosting fee	\$400.00
	10/24/2024	Windstream	10-65-5401	Telephone	Telephone services	\$571.76
	10/24/2024	Windstream	10-65-5402	Internet	internet	\$571.79
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-65-5009	Other Insurance Tmlirp	Insurance	\$42,864.16
	10/29/2024	City of Glen Rose	10-65-5404	Water	Water for City	\$738.34

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
	10/29/2024	Windstream	10-65-5402	Internet	downtown internet	\$109.39
	10/29/2024	Brenda Lozano De Reza	10-65-5225	Janitorial Services	Cleaning services for City Hall	\$850.00
	11/4/2024	B & S Southern Sign & Crane Service	10-65-5752	Economic Development Grants	Downtown Signs down payment	\$2,530.35
Total						\$57,266.68
Streets & Parks						
	10/7/2024	Glen Rose Pest Control	10-40-5804	Service Fees	Pest Services for City Hall	\$100.00
	10/15/2024	Frontier Waste GR-Transfer	10-40-5804	Service Fees	4 Dumptruck loads of brush/limbs from various areas of clean up	\$166.60
	10/15/2024	KP Staffing	10-40-5000	Wages Streets & Parks	Temp Workers - PW	\$1,448.40
	10/25/2024	Riverbend Landscaping	10-40-5804	Service Fees	Mowing/Trimming @ Various City Owned Properties	\$2,165.00
	10/25/2024	DuPuy Oxygen	10-40-5100	Supplies	multiple oxygen acetylene cylinders rental fee	\$32.28
	10/25/2024	United Cooperative Services	10-40-5421	Street Lighting	Cactus Creek and Electric usage WWTP	\$121.83
	10/24/2024	AT&T (Scada)	10-40-5401	Telephone	SCADA	\$19.00
	10/24/2024	TXU Energy	10-40-5421	Street Lighting	115 Elm St lighting	\$56.49
	10/24/2024	TXU Energy	10-40-5421	Street Lighting	101 E VERNON ST LIGHTS ESI 104005149801740001	\$54.78
	10/29/2024	KP Staffing	10-40-5000	Wages Streets & Parks	Temp Workers	\$1,533.60
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-40-5007	Workers Comp Insurance	Insurance	\$2,718.54

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	10/29/2024	City of Glen Rose	10-40-5404	Water	Water for City	\$42.60
	10/29/2024	Charter Communications	10-40-5401	Telephone	Internet	\$43.56
	11/4/2024	C6 Designs	10-40-5108	Uniforms	EMBROIDERY ONLY SHIRTS SANTOS	\$25.00
	11/4/2024	AT&T Mobility	10-40-5401	Telephone	cell phone service all departments	\$88.78
Total						\$8,616.46
Animal Control						
	10/7/2024	The Water Shop	10-55-5100	Supplies	Water for Animal Control	\$24.00
	10/7/2024	Dinosaur Valley Pest Service	10-55-5203	Contract Labor	Pest Services for Animal Control	\$75.00
	10/15/2024	Marissa Reyna	10-55-5501	Travel	Marissa Reyna Travel expenses for training	\$154.45
	10/25/2024	Riverbend Landscaping	10-55-5203	Contract Labor	Mowing AC facility	\$170.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-55-5007	Workers Comp Insurance	Insurance	\$2,718.54
	11/4/2024	AT&T Mobility	10-55-5401	Telephone	cell phone service all departments	\$86.54
Total						\$3,228.53
Legislative						
	10/7/2024	Richard Bruning	10-05-5502	Mayor & Council Travel	TEX-21 Meeting - Mileage reimbursement	\$190.55

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10 - GENERAL FUND						
Legislative						
	10/7/2024	George Freas	10-05-5502	Mayor & Council Travel	TML Per Diem and mileage	\$580.04
	10/7/2024	Candace Scholz	10-05-5502	Mayor & Council Travel	TML Per Diem and mileage	\$536.04
	10/7/2024	Stuart Mann	10-05-5502	Mayor & Council Travel	TML Per Diem	\$237.00
	11/4/2024	AT&T Mobility	10-05-5145	Exp Mayor & Council	cell phone service all departments	\$43.27
	11/4/2024	Election Systems And Software	10-05-5240	Election Expense	ELECTION DAY BALLOT, TEST BALLOT, SAMPLE, BALLOT MINIMUM PRINT FEE	\$134.19
Total						\$1,721.09
Non-Departmental						
	10/11/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 10/6/2024	\$418.23
	10/11/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 10/6/2024	\$1,788.28
	10/11/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 10/6/2024	\$418.23
	10/11/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 10/6/2024	\$1,788.28
	10/11/2024	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/6/2024	\$2,014.83
Total						\$6,427.85
Law Enforcement						
	10/15/2024	Kevin Sklark	10-90-5801	Miscellaneous Exp	Traffic Control - 09/30/24-10/11/24	\$750.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Law Enforcement						
	10/25/2024	BizProtec	10-90-5803	Software	Monthly email,online renewal IT support for CE CVB PD CH	\$244.99
	10/24/2024	Kevin Sklark	10-90-5801	Miscellaneous Exp	AM TRAFFIC CONTROL	\$300.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-90-5007	Workers Comp Insurance	Insurance	\$1,359.27
	10/29/2024	City of Glen Rose	10-90-5404	Water	Water for City	\$48.07
	10/29/2024	Brenda Lozano De Reza	10-90-5225	Janitorial Services	Cleaning services for City Hall	\$350.00
	11/4/2024	AT&T Mobility	10-90-5401	Telephone	cell phone service all departments	\$180.29
Total						\$3,232.62
Code Enforcement						
	10/25/2024	BizProtec	10-50-5803	Software	Monthly email,online renewal IT support for CE CVB PD CH	\$315.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-50-5007	Workers Comp Insurance	Insurance	\$4,077.68
	11/4/2024	AT&T Mobility	10-50-5401	Telephone	cell phone service all departments	\$117.79
Total						\$4,510.47
Municipal Court						
	10/22/2024	James Marshall	10-80-5500	Training	TMCEC Training reimbursement	\$150.00
	10/23/2024	FAST Inc.	10-80-5500	Training	Training for Welch and Mcfarland	\$1,000.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Municipal Court						
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	10-80-5007	Workers Comp Insurance	Insurance	\$1,359.27
	11/4/2024	Boyle & Lowry, L.L.P.	10-80-5201	Attorney Fees	Professional Services	\$5,906.25
Total						\$8,415.52

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
WWTP						
	10/7/2024	Spikes Auto Parts	20-21-5602	Repair & Maint - Equip	Batteries for generator	\$434.98
	10/25/2024	United Cooperative Services	20-21-5400	Utilities	Cactus Creek and Electric usage WWTP	\$4,988.37
	10/23/2024	PVS DX, Inc.	20-21-5115	Chemical Supplies	6 cylinders of chlorine gas for WWTP	\$1,535.10
	10/23/2024	USA Bluebook/HD Supply, Inc.	20-21-5601	System Repair	polymer cleaner	\$219.03
	10/23/2024	Hunter Generator Services, LLC	20-21-5604	Repair & Maint - Struct	Generator maintenance	\$1,303.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	20-21-5007	Workers Comp Insurance	Insurance	\$2,718.54
	10/29/2024	Charter Communications	20-21-5401	Telephone	Internet	\$43.56
	10/29/2024	Charter Communications	20-21-5401	Telephone	Telephone services	\$120.61
	11/4/2024	AT&T Mobility	20-21-5401	Telephone	cell phone service all departments	\$86.54
Total						\$11,449.73
Non-Departmental						
	10/11/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 10/6/2024	\$161.03
	10/11/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 10/6/2024	\$688.56
	10/11/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 10/6/2024	\$161.03
	10/11/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 10/6/2024	\$688.56

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	10/11/2024	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 10/6/2024	\$819.94
	10/23/2024	CJ Estate II LLC	20-2003	Meter Refunds Payable	Refunds	\$922.78
	10/23/2024	CJ Estate II LLC	20-2003	Meter Refunds Payable	Refunds	\$178.43
	10/23/2024	Gloria Miller	20-2003	Meter Refunds Payable	Refunds	\$89.38
	10/23/2024	Chad Mauppin	20-2003	Meter Refunds Payable	Refunds	\$134.00
	10/23/2024	Richard Bennett	20-2003	Meter Refunds Payable	Refunds	\$70.20
	10/23/2024	Cheldan Homes	20-2003	Meter Refunds Payable	Refunds	\$73.86
	10/23/2024	Wade Redwine	20-2003	Meter Refunds Payable	Refunds	\$17.96
	10/23/2024	Scott Knapp	20-2003	Meter Refunds Payable	Refunds	\$134.00
	10/23/2024	Scott Knapp	20-2003	Meter Refunds Payable	Refunds	\$128.60
	10/23/2024	Scott Knapp	20-2003	Meter Refunds Payable	Refunds	\$134.00
	10/23/2024	Jody Phillips	20-2003	Meter Refunds Payable	Refunds	\$92.87
	10/23/2024	Jeremy/Amanda Cagle	20-2003	Meter Refunds Payable	Refunds	\$55.40
	10/23/2024	Heather Bienko	20-2003	Meter Refunds Payable	Refunds	\$89.38
	10/23/2024	Nelva Ford	20-2003	Meter Refunds Payable	Refunds	\$87.22
	10/23/2024	Simply Suds	20-2003	Meter Refunds Payable	Refunds	\$920.56
Total						\$5,647.76

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Sewer						
	10/25/2024	Bickerstaff Heath Delgado Acosta, LLP	20-20-5804	Service Fees	Professional services for sewer CCN application	\$276.00
	10/24/2024	AT&T (Scada)	20-20-5401	Telephone	SCADA	\$19.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	20-20-5007	Workers Comp Insurance	Insurance	\$1,359.27
	10/29/2024	Charter Communications	20-20-5401	Telephone	Internet	\$43.54
	11/4/2024	C6 Designs	20-20-5108	Uniforms	EMBROIDERY ONLY SHIRTS SANTOS	\$25.00
Total						\$1,722.81
Water						
	10/25/2024	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	October 2024 Water System Bact. Analysis	\$65.00
	10/25/2024	JRC Creations	20-10-5601	System Repair	Reflective Disk for Fire Hydrants	\$261.00
	10/23/2024	PVS DX, Inc.	20-10-5160	Process Chemicals	3 cylinders of chlorine gas for water distribution system	\$586.30
	10/24/2024	AT&T (Scada)	20-10-5401	Telephone/Internet	SCADA	\$19.00
	10/29/2024	Texas Municipal League Intergovernmental Risk Pool	20-10-5007	Workers Comp Insurance	Insurance	\$4,077.81
	10/29/2024	Somervell County Water District	20-10-5299	Purchased Water	delivery point 3	\$6.90
	10/29/2024	Somervell County Water District	20-10-5299	Purchased Water	delivery point 4	\$4.60
	10/29/2024	Somervell County Water District	20-10-5299	Purchased Water	delivery point 5	\$2.30

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Water						
	10/29/2024	Somervell County Water District	20-10-5299	Purchased Water	Water district bill delivery point 6	\$2.30
	11/4/2024	C6 Designs	20-10-5108	Uniforms	EMBROIDERY ONLY SHIRTS SANTOS	\$25.00
	11/4/2024	AT&T Mobility	20-10-5401	Telephone/Internet	cell phone service all departments	\$43.27
Total						\$5,093.48
Non Departmental						
	10/23/2024	Larry Joe Boles	20-65-5801	Miscellaneous Exp	Big Rock Project Adventist youth group event	\$41.08
Total						\$41.08
Sanitation						
	11/4/2024	Frontier Access LLC	20-45-5403	Trash Pickup	WASTE REMOVAL 10/1/2024 TO 10/31/2024	\$41,944.74
Total						\$41,944.74

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
80 - CAPITAL PROJECTS						
Capital Projects - General Fund						
	10/25/2024	AAA Decorative Concrete Supply	80-10-5504	Capital Projects	Concrete Sidewalk repair on south side of square 100 feet extend ramp stain and seal	\$13,350.00
Total						\$13,350.00
Capital Projects - Utility Fund						
	10/23/2024	Enprotec / Hibbs & Todd	80-20-5504	Capital Projects	engineer services well site 3 and sites 5 ground storage tanks improvements	\$900.00
	10/23/2024	Enprotec / Hibbs & Todd	80-20-5504	Capital Projects	engineer services for ground water study	\$13,803.50
Total						\$14,703.50

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Fund Totals

10	GENERAL FUND	\$138,978.41
20	UTILITY FUND	\$65,899.60
30	CVB HOTEL/MOTEL	\$11,381.44
80	CAPITAL PROJECTS	\$28,053.50
	Grand Total:	\$244,312.95



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Consider approval or other action regarding the financial report for September 2024		
PREPARED BY:	Veronica Welch, Administrative Services Manager	DATE SUBMITTED:	11/06/2024
EXHIBITS:	1. Budget Report 2. Cash and Investment Report 3. General Ledger Report 4. Sales and Use Tax Report 5. Utility Billing Report		
BUDGETARY IMPACT:		Required Expenditure:	\$00.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$00.00
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

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Financial Statement
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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property & Sales Tax	157,416.49	273,799.98	(116,383.49)	157,416.49	3,286,800.00	4.79%	3,129,383.51
Interest Income	381.52	27,072.50	(26,690.98)	381.52	325,000.00	0.12%	324,618.48
Other Revenue Sources	33,406.52	15,311.08	18,095.44	33,406.52	183,800.00	18.18%	150,393.48
Fines, Fees & Forfeitures	2,884.89	5,624.90	(2,740.01)	2,884.89	67,500.00	4.27%	64,615.11
Grants & Donations	0.00	41.65	(41.65)	0.00	500.00	0.00%	500.00
Business & Franchise	2,250.00	1,936.72	313.28	2,250.00	23,250.00	9.68%	21,000.00
Revenue Totals	<u>196,339.42</u>	<u>323,786.83</u>	<u>(127,447.41)</u>	<u>196,339.42</u>	<u>3,886,850.00</u>	<u>5.05%</u>	<u>3,690,510.58</u>
Expense Summary							
Not Categorized	18,925.18	61,840.88	(42,915.70)	18,925.18	742,250.00	2.55%	723,324.82
Office & Supplies	31,644.99	16,074.14	15,570.85	31,644.99	192,900.00	16.40%	161,255.01
Personnel & Payroll	146,696.74	136,092.81	10,603.93	146,696.74	1,633,723.00	8.98%	1,487,026.26
Repairs & Maintenance	68.36	22,604.88	(22,536.52)	68.36	271,300.00	0.03%	271,231.64
Capital	1,126.52	10,620.77	(9,494.25)	1,126.52	127,500.00	0.88%	126,373.48
Legal & Professional Fees	0.00	4,375.00	(4,375.00)	0.00	52,500.00	0.00%	52,500.00
Grant Expense	2,500.00	12,500.00	(10,000.00)	2,500.00	150,000.00	1.67%	147,500.00
Fines, Fees & Taxes	2,494.60	9,413.27	(6,918.67)	2,494.60	113,000.00	2.21%	110,505.40
Other Expenses	0.00	45,109.34	(45,109.34)	0.00	541,500.00	0.00%	541,500.00
Dues & Subscriptions	293.15	716.42	(423.27)	293.15	8,600.00	3.41%	8,306.85
Community Programs & Donations	5,150.00	2,049.83	3,100.17	5,150.00	24,600.00	20.93%	19,450.00
Expense Totals	<u>208,899.54</u>	<u>321,397.34</u>	<u>(112,497.80)</u>	<u>208,899.54</u>	<u>3,857,873.00</u>	<u>5.41%</u>	<u>3,648,973.46</u>

City of Glen Rose
Financial Statement
As of October 31, 2024

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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
10-4000 Sales Tax	153,531.90	174,930.00	(21,398.10)	153,531.90	2,100,000.00	7.31%	1,946,468.10
10-4001 Mixed Drinks Tax	2,002.92	1,758.33	244.59	2,002.92	21,100.00	9.49%	19,097.08
10-4002 Gross Receipts Tax	14.49	22,100.00	(22,085.51)	14.49	265,200.00	0.01%	265,185.51
10-4005 Property Taxes	1,731.70	74,720.10	(72,988.40)	1,731.70	897,000.00	0.19%	895,268.30
10-4010 Property Taxes (Delinquent)	135.48	291.55	(156.07)	135.48	3,500.00	3.87%	3,364.52
Property & Sales Tax Totals	157,416.49	273,799.98	(116,383.49)	157,416.49	3,286,800.00	4.79%	3,129,383.51
Interest Income							
10-4006 Penalites & Interest	381.52	0.00	381.52	381.52	0.00	0.00%	(381.52)
10-4500 Interest Income	0.00	27,072.50	(27,072.50)	0.00	325,000.00	0.00%	325,000.00
Interest Income Totals	381.52	27,072.50	(26,690.98)	381.52	325,000.00	0.12%	324,618.48
Other Revenue Sources							
10-4200 Permits	29,415.82	13,328.00	16,087.82	29,415.82	160,000.00	18.38%	130,584.18
10-4700 Miscellaneous Income	1,490.70	1,358.33	132.37	1,490.70	16,300.00	9.15%	14,809.30
10-4703 Vrc Loan Repayment	2,500.00	624.75	1,875.25	2,500.00	7,500.00	33.33%	5,000.00
Other Revenue Sources Totals	33,406.52	15,311.08	18,095.44	33,406.52	183,800.00	18.18%	150,393.48
Fines, Fees & Forfeitures							
10-4300 Pound Fees	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-4301 Municipal Court Fine Revenue	1,808.00	3,358.33	(1,550.33)	1,808.00	40,300.00	4.49%	38,492.00
10-4303 Deferred Adjudication	173.37	691.67	(518.30)	173.37	8,300.00	2.09%	8,126.63
10-4305 Time Payment Reimbursement	30.00	33.33	(3.33)	30.00	400.00	7.50%	370.00
10-4313 Child Safety -Muni Court	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
10-4316 Court Costs	298.52	650.00	(351.48)	298.52	7,800.00	3.83%	7,501.48
10-4318 Warrant Fee-Muni Court	200.00	108.33	91.67	200.00	1,300.00	15.38%	1,100.00
10-4319 Omnibase Reimbursement Fee	10.00	16.67	(6.67)	10.00	200.00	5.00%	190.00

City of Glen Rose
Financial Statement
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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
10-4331 Clear The Shelter	20.00	0.00	20.00	20.00	0.00	0.00%	(20.00)
10-4332 County Res Impound Fee	260.00	249.90	10.10	260.00	3,000.00	8.67%	2,740.00
10-4347 Adopting Fee	85.00	375.00	(290.00)	85.00	4,500.00	1.89%	4,415.00
10-4348 Euthanasia Fee	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Fines, Fees & Forfeitures Totals	<u>2,884.89</u>	<u>5,624.90</u>	<u>(2,740.01)</u>	<u>2,884.89</u>	<u>67,500.00</u>	<u>4.27%</u>	<u>64,615.11</u>
Grants & Donations							
10-4330 Donations	0.00	41.65	(41.65)	0.00	500.00	0.00%	500.00
Grants & Donations Totals	<u>0.00</u>	<u>41.65</u>	<u>(41.65)</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00%</u>	<u>500.00</u>
Business & Franchise							
10-4704 Glen Rose Wrecker	750.00	687.22	62.78	750.00	8,250.00	9.09%	7,500.00
10-4705 Nextlink	1,500.00	1,249.50	250.50	1,500.00	15,000.00	10.00%	13,500.00
Business & Franchise Totals	<u>2,250.00</u>	<u>1,936.72</u>	<u>313.28</u>	<u>2,250.00</u>	<u>23,250.00</u>	<u>9.68%</u>	<u>21,000.00</u>
Revenue Totals	<u>196,339.42</u>	<u>323,786.83</u>	<u>(127,447.41)</u>	<u>196,339.42</u>	<u>3,886,850.00</u>	<u>5.05%</u>	<u>3,690,510.58</u>

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10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	1,543.63	8,621.55	(7,077.92)	1,543.63	103,500.00	1.49%	101,956.37
Office & Supplies	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
Legislative Totals	<u>1,543.63</u>	<u>8,754.88</u>	<u>(7,211.25)</u>	<u>1,543.63</u>	<u>105,100.00</u>	<u>1.47%</u>	<u>103,556.37</u>

10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	76.52	10,037.67	(9,961.15)	76.52	120,500.00	0.06%	120,423.48
Fines, Fees & Taxes	2,431.60	6,247.50	(3,815.90)	2,431.60	75,000.00	3.24%	72,568.40
Grant Expense	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
Legal & Professional Fees	0.00	4,375.00	(4,375.00)	0.00	52,500.00	0.00%	52,500.00
Not Categorized	426.94	9,815.27	(9,388.33)	426.94	117,800.00	0.36%	117,373.06
Personnel & Payroll	16,041.95	24,595.84	(8,553.89)	16,041.95	295,264.00	5.43%	279,222.05
Repairs & Maintenance	68.36	7,564.49	(7,496.13)	68.36	90,800.00	0.08%	90,731.64
Streets & Parks Totals	<u>19,045.37</u>	<u>66,802.44</u>	<u>(47,757.07)</u>	<u>19,045.37</u>	<u>801,864.00</u>	<u>2.38%</u>	<u>782,818.63</u>

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
Not Categorized	1,800.00	9,960.81	(8,160.81)	1,800.00	119,550.00	1.51%	117,750.00
Office & Supplies	315.00	833.00	(518.00)	315.00	10,000.00	3.15%	9,685.00
Other Expenses	0.00	1,291.17	(1,291.17)	0.00	15,500.00	0.00%	15,500.00
Personnel & Payroll	20,951.12	26,575.42	(5,624.30)	20,951.12	319,030.00	6.57%	298,078.88
Repairs & Maintenance	0.00	708.27	(708.27)	0.00	8,500.00	0.00%	8,500.00
Code Enforcement Totals	<u>23,066.12</u>	<u>39,535.27</u>	<u>(16,469.15)</u>	<u>23,066.12</u>	<u>474,580.00</u>	<u>4.86%</u>	<u>451,513.88</u>

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Not Categorized	555.19	2,833.13	(2,277.94)	555.19	34,000.00	1.63%	33,444.81
Office & Supplies	0.00	208.27	(208.27)	0.00	2,500.00	0.00%	2,500.00
Personnel & Payroll	12,370.63	10,877.49	1,493.14	12,370.63	130,580.50	9.47%	118,209.87
Repairs & Maintenance	0.00	6,950.00	(6,950.00)	0.00	83,400.00	0.00%	83,400.00
Animal Control Totals	<u>12,925.82</u>	<u>20,910.56</u>	<u>(7,984.74)</u>	<u>12,925.82</u>	<u>250,980.50</u>	<u>5.15%</u>	<u>238,054.68</u>

10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
Dues & Subscriptions	293.15	624.75	(331.60)	293.15	7,500.00	3.91%	7,206.85
Fines, Fees & Taxes	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
Not Categorized	3,296.98	7,322.70	(4,025.72)	3,296.98	87,900.00	3.75%	84,603.02
Office & Supplies	31,085.00	11,416.27	19,668.73	31,085.00	137,000.00	22.69%	105,915.00
Personnel & Payroll	42,695.71	48,506.67	(5,810.96)	42,695.71	582,311.00	7.33%	539,615.29
Repairs & Maintenance	0.00	2,082.50	(2,082.50)	0.00	25,000.00	0.00%	25,000.00
Administration Totals	<u>77,370.84</u>	<u>70,994.49</u>	<u>6,376.35</u>	<u>77,370.84</u>	<u>852,211.00</u>	<u>9.08%</u>	<u>774,840.16</u>

10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	5,150.00	2,049.83	3,100.17	5,150.00	24,600.00	20.93%	19,450.00
Fines, Fees & Taxes	63.00	1,999.20	(1,936.20)	63.00	24,000.00	0.26%	23,937.00
Grant Expense	2,500.00	8,333.33	(5,833.33)	2,500.00	100,000.00	2.50%	97,500.00
Not Categorized	9,754.37	12,965.57	(3,211.20)	9,754.37	155,600.00	6.27%	145,845.63
Office & Supplies	0.00	2,816.67	(2,816.67)	0.00	33,800.00	0.00%	33,800.00

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Other Expenses	0.00	43,818.17	(43,818.17)	0.00	526,000.00	0.00%	526,000.00
Personnel & Payroll	42,864.16	5,633.34	37,230.82	42,864.16	67,600.00	63.41%	24,735.84
Repairs & Maintenance	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
Non Departmental Totals	<u>60,331.53</u>	<u>81,782.78</u>	<u>(21,451.25)</u>	<u>60,331.53</u>	<u>981,600.00</u>	<u>6.15%</u>	<u>921,268.47</u>

10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Not Categorized	1,150.00	1,549.81	(399.81)	1,150.00	18,600.00	6.18%	17,450.00
Office & Supplies	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
Personnel & Payroll	1,359.27	3,950.76	(2,591.49)	1,359.27	47,427.50	2.87%	46,068.23
Repairs & Maintenance	0.00	124.95	(124.95)	0.00	1,500.00	0.00%	1,500.00
Municipal Court Totals	<u>2,509.27</u>	<u>6,167.19</u>	<u>(3,657.92)</u>	<u>2,509.27</u>	<u>74,027.50</u>	<u>3.39%</u>	<u>71,518.23</u>

10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	1,050.00	249.90	800.10	1,050.00	3,000.00	35.00%	1,950.00
Fines, Fees & Taxes	0.00	249.90	(249.90)	0.00	3,000.00	0.00%	3,000.00
Not Categorized	398.07	8,363.70	(7,965.63)	398.07	100,400.00	0.40%	100,001.93
Office & Supplies	244.99	166.60	78.39	244.99	2,000.00	12.25%	1,755.01
Personnel & Payroll	10,413.90	15,953.29	(5,539.39)	10,413.90	191,510.00	5.44%	181,096.10
Repairs & Maintenance	0.00	883.05	(883.05)	0.00	10,600.00	0.00%	10,600.00
Law Enforcement Totals	<u>12,106.96</u>	<u>25,866.44</u>	<u>(13,759.48)</u>	<u>12,106.96</u>	<u>310,510.00</u>	<u>3.90%</u>	<u>298,403.04</u>

10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00

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Not Categorized	0.00	408.34	(408.34)	0.00	4,900.00	0.00%	4,900.00
Repairs & Maintenance	0.00	124.95	(124.95)	0.00	1,500.00	0.00%	1,500.00
Preservation Board Totals	0.00	583.29	(583.29)	0.00	7,000.00	0.00%	7,000.00
Expense Total	208,899.54	321,397.34	(112,497.80)	208,899.54	3,857,873.00	5.41%	3,648,973.46

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10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-05-5055 Mayor & Council Pay	0.00	2,040.85	(2,040.85)	0.00	24,500.00	0.00%	24,500.00
10-05-5145 Exp Mayor & Council	0.00	208.25	(208.25)	0.00	2,500.00	0.00%	2,500.00
10-05-5201 Attorney	0.00	3,332.00	(3,332.00)	0.00	40,000.00	0.00%	40,000.00
10-05-5240 Election Expense	0.00	1,249.50	(1,249.50)	0.00	15,000.00	0.00%	15,000.00
10-05-5407 Council Laptops	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-05-5502 Mayor & Council Travel	1,543.63	1,249.50	294.13	1,543.63	15,000.00	10.29%	13,456.37
10-05-5503 Mayor & Council Training	0.00	541.45	(541.45)	0.00	6,500.00	0.00%	6,500.00
Legislative Totals	<u>1,543.63</u>	<u>8,754.88</u>	<u>(7,211.25)</u>	<u>1,543.63</u>	<u>105,100.00</u>	<u>1.47%</u>	<u>103,556.37</u>

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5000 Wages Streets & Parks	9,891.45	16,660.00	(6,768.55)	9,891.45	200,000.00	4.95%	190,108.55
10-40-5001 Overtime Streets & Parks	162.00	150.00	12.00	162.00	1,800.00	9.00%	1,638.00
10-40-5003 Payroll Taxes Streets/Pks	550.03	1,274.49	(724.46)	550.03	15,300.00	3.59%	14,749.97
10-40-5004 Retirement	1,201.98	2,832.20	(1,630.22)	1,201.98	34,000.00	3.54%	32,798.02
10-40-5005 Health Insurance	1,365.70	2,670.93	(1,305.23)	1,365.70	32,064.00	4.26%	30,698.30
10-40-5006 Life & Add Insurance	26.25	66.67	(40.42)	26.25	800.00	3.28%	773.75
10-40-5007 Workers Comp Insurance	2,718.54	291.55	2,426.99	2,718.54	3,500.00	77.67%	781.46
10-40-5008 Twc	0.00	391.67	(391.67)	0.00	4,700.00	0.00%	4,700.00
10-40-5010 Longevity	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-40-5013 On Call	126.00	175.00	(49.00)	126.00	2,100.00	6.00%	1,974.00
10-40-5100 Supplies	32.28	266.67	(234.39)	32.28	3,200.00	1.01%	3,167.72
10-40-5107 Janitorial Supplies	0.00	233.24	(233.24)	0.00	2,800.00	0.00%	2,800.00
10-40-5108 Uniforms	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-40-5120 Tools	56.40	208.25	(151.85)	56.40	2,500.00	2.26%	2,443.60
10-40-5156 Asphalt	0.00	700.00	(700.00)	0.00	8,400.00	0.00%	8,400.00
10-40-5175 Herbicides & Insecticides	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-40-5203 Contract Labor	0.00	658.33	(658.33)	0.00	7,900.00	0.00%	7,900.00
10-40-5401 Telephone	62.56	108.33	(45.77)	62.56	1,300.00	4.81%	1,237.44
10-40-5403 Electric	0.00	1,666.00	(1,666.00)	0.00	20,000.00	0.00%	20,000.00
10-40-5404 Water	42.60	541.45	(498.85)	42.60	6,500.00	0.66%	6,457.40
10-40-5405 Gas	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00
10-40-5421 Street Lighting	233.10	2,891.67	(2,658.57)	233.10	34,700.00	0.67%	34,466.90
10-40-5500 Training	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-40-5501 Travel	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-40-5600 Vehicle Repair	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
10-40-5602 Repair & Maint - Equip	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5604 Repair & Maint - Struct	0.00	833.00	(833.00)	0.00	10,000.00	0.00%	10,000.00
10-40-5608 Gas/Oil/Lube	0.00	816.67	(816.67)	0.00	9,800.00	0.00%	9,800.00
10-40-5621 Rock/Gravel/Stone	0.00	58.33	(58.33)	0.00	700.00	0.00%	700.00
10-40-5626 Sidewalk	0.00	1,008.33	(1,008.33)	0.00	12,100.00	0.00%	12,100.00
10-40-5636 Street Paint	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-40-5655 Concrete	68.36	133.33	(64.97)	68.36	1,600.00	4.27%	1,531.64
10-40-5720 Park Development	0.00	1,249.50	(1,249.50)	0.00	15,000.00	0.00%	15,000.00
10-40-5721 Road Base	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
10-40-5736 Engineering For Next Project	0.00	4,375.00	(4,375.00)	0.00	52,500.00	0.00%	52,500.00
10-40-5737 CDBG Grant & Match	0.00	2,082.50	(2,082.50)	0.00	25,000.00	0.00%	25,000.00
10-40-5738 Safe Routes School	0.00	8,330.00	(8,330.00)	0.00	100,000.00	0.00%	100,000.00
10-40-5751 Grant Match	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
10-40-5801 Miscellaneous Exp	76.52	41.67	34.85	76.52	500.00	15.30%	423.48
10-40-5804 Service Fees	2,431.60	6,247.50	(3,815.90)	2,431.60	75,000.00	3.24%	72,568.40
10-40-5859 Street Signs	0.00	3,332.00	(3,332.00)	0.00	40,000.00	0.00%	40,000.00
Streets & Parks Totals	19,045.37	66,802.44	(47,757.07)	19,045.37	801,864.00	2.38%	782,818.63

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10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5000 Wages Code Enforcement	11,400.74	18,326.00	(6,925.26)	11,400.74	220,000.00	5.18%	208,599.26
10-50-5001 Overtime Code Enforcement	118.53	0.00	118.53	118.53	0.00	0.00%	(118.53)
10-50-5003 Payroll Taxes Code Enf	873.25	1,401.93	(528.68)	873.25	16,830.00	5.19%	15,956.75
10-50-5004 Retirement	1,923.72	3,115.42	(1,191.70)	1,923.72	37,400.00	5.14%	35,476.28
10-50-5005 Health Insurance	2,499.98	2,832.20	(332.22)	2,499.98	34,000.00	7.35%	31,500.02
10-50-5006 Life & Add Insurance	57.22	91.67	(34.45)	57.22	1,100.00	5.20%	1,042.78
10-50-5007 Workers Comp Insurance	4,077.68	333.20	3,744.48	4,077.68	4,000.00	101.94%	(77.68)
10-50-5008 Twc	0.00	450.00	(450.00)	0.00	5,400.00	0.00%	5,400.00
10-50-5010 Longevity	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-50-5106 Postage	0.00	224.91	(224.91)	0.00	2,700.00	0.00%	2,700.00
10-50-5108 Uniforms	0.00	83.30	(83.30)	0.00	1,000.00	0.00%	1,000.00
10-50-5109 Office Supplies	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-50-5120 Instrument & Tools	0.00	62.47	(62.47)	0.00	750.00	0.00%	750.00
10-50-5202 Engineering	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
10-50-5203 Contract Labor	1,800.00	3,332.00	(1,532.00)	1,800.00	40,000.00	4.50%	38,200.00
10-50-5208 Fire Marshall Services	0.00	1,249.50	(1,249.50)	0.00	15,000.00	0.00%	15,000.00
10-50-5210 Legal Notices & Advertising	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-50-5215 Code Replacement	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5219 Abatements	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
10-50-5247 Mapping	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-50-5401 Telephone	0.00	99.96	(99.96)	0.00	1,200.00	0.00%	1,200.00
10-50-5500 Training	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
10-50-5501 Travel	0.00	350.00	(350.00)	0.00	4,200.00	0.00%	4,200.00
10-50-5600 Vehicle Repair	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5608 Gas/Oil/Lube	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
10-50-5801 Miscellaneous Exp	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00

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Item 18.

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5803 Software	315.00	833.00	(518.00)	315.00	10,000.00	3.15%	9,685.00
10-50-5837 License Renewal	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5860 Hardware Replacement	0.00	541.67	(541.67)	0.00	6,500.00	0.00%	6,500.00
Code Enforcement Totals	<u>23,066.12</u>	<u>39,535.27</u>	<u>(16,469.15)</u>	<u>23,066.12</u>	<u>474,580.00</u>	<u>4.86%</u>	<u>451,513.88</u>

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5000 Wages Animal Control	5,872.09	6,414.10	(542.01)	5,872.09	77,000.00	7.63%	71,127.91
10-55-5001 Overtime Animal Control	526.15	299.88	226.27	526.15	3,600.00	14.62%	3,073.85
10-55-5003 Payroll Taxes Animal Cont	532.31	490.67	41.64	532.31	5,890.50	9.04%	5,358.19
10-55-5004 Retirement	1,162.03	1,090.39	71.64	1,162.03	13,090.00	8.88%	11,927.97
10-55-5005 Health Insurance	978.66	1,599.36	(620.70)	978.66	19,200.00	5.10%	18,221.34
10-55-5006 Life & Add Insurance	20.85	25.00	(4.15)	20.85	300.00	6.95%	279.15
10-55-5007 Workers Comp Insurance	2,718.54	200.00	2,518.54	2,718.54	2,400.00	113.27%	(318.54)
10-55-5008 Twc	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00
10-55-5010 Longevity	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-55-5013 On Call	560.00	608.09	(48.09)	560.00	7,300.00	7.67%	6,740.00
10-55-5100 Supplies	24.00	166.60	(142.60)	24.00	2,000.00	1.20%	1,976.00
10-55-5108 Uniforms	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5109 Office Supplies	0.00	99.96	(99.96)	0.00	1,200.00	0.00%	1,200.00
10-55-5165 Euth. & Medication	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5203 Contract Labor	245.00	233.24	11.76	245.00	2,800.00	8.75%	2,555.00
10-55-5236 Employee Rabies Shots	0.00	141.67	(141.67)	0.00	1,700.00	0.00%	1,700.00
10-55-5237 Adoption Reimbursement	0.00	141.67	(141.67)	0.00	1,700.00	0.00%	1,700.00
10-55-5401 Telephone	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-55-5402 Internet	0.00	116.67	(116.67)	0.00	1,400.00	0.00%	1,400.00
10-55-5403 Electric	0.00	408.33	(408.33)	0.00	4,900.00	0.00%	4,900.00
10-55-5500 Training	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-55-5501 Travel	154.45	133.33	21.12	154.45	1,600.00	9.65%	1,445.55
10-55-5600 Vehicle Repair	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-55-5602 Repair & Maint - Equip	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5603 Equipment	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-55-5604 Repair & Maint - Struct	131.74	350.00	(218.26)	131.74	4,200.00	3.14%	4,068.26

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5608 Gas/Oil/Lube	0.00	350.00	(350.00)	0.00	4,200.00	0.00%	4,200.00
10-55-5700 Capital Improvements	0.00	6,250.00	(6,250.00)	0.00	75,000.00	0.00%	75,000.00
10-55-5803 Software	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
10-55-5839 Rabies Test Fees	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5860 Hardware Replacement	0.00	350.00	(350.00)	0.00	4,200.00	0.00%	4,200.00
10-55-5870 Office Equip/Furn	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Animal Control Totals	12,925.82	20,910.56	(7,984.74)	12,925.82	250,980.50	5.15%	238,054.68

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10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5000 Wages Administration	27,822.23	34,569.50	(6,747.27)	27,822.23	415,000.00	6.70%	387,177.77
10-60-5001 Overtime Administration	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-60-5003 Payroll Taxes Admin	2,046.79	2,915.50	(868.71)	2,046.79	35,000.00	5.85%	32,953.21
10-60-5004 Retirement	4,646.33	5,706.05	(1,059.72)	4,646.33	68,500.00	6.78%	63,853.67
10-60-5005 Health Insurance	3,999.95	3,841.04	158.91	3,999.95	46,111.00	8.67%	42,111.05
10-60-5006 Life & Add Insurance	102.60	125.00	(22.40)	102.60	1,500.00	6.84%	1,397.40
10-60-5007 Workers Comp Insurance	4,077.81	216.67	3,861.14	4,077.81	2,600.00	156.84%	(1,477.81)
10-60-5008 Twc	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
10-60-5010 Longevity	0.00	216.58	(216.58)	0.00	2,600.00	0.00%	2,600.00
10-60-5108 Uniforms	0.00	116.62	(116.62)	0.00	1,400.00	0.00%	1,400.00
10-60-5109 Office Supplies	0.00	249.90	(249.90)	0.00	3,000.00	0.00%	3,000.00
10-60-5203 Contract Labor	2,070.00	441.67	1,628.33	2,070.00	5,300.00	39.06%	3,230.00
10-60-5207 Intern program	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
10-60-5210 Legal Notices & Advertising	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
10-60-5218 Legal Updates	0.00	441.67	(441.67)	0.00	5,300.00	0.00%	5,300.00
10-60-5224 It Support	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-60-5401 Telephone	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-60-5500 Training	1,000.00	999.60	0.40	1,000.00	12,000.00	8.33%	11,000.00
10-60-5501 Travel	204.00	833.00	(629.00)	204.00	10,000.00	2.04%	9,796.00
10-60-5600 Vehicle Repair	0.00	3,165.40	(3,165.40)	0.00	38,000.00	0.00%	38,000.00
10-60-5602 Repair & Maint - Equip	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-60-5604 Repair & Maint - Struct	22.98	416.50	(393.52)	22.98	5,000.00	0.46%	4,977.02
10-60-5800 Dues	293.15	624.75	(331.60)	293.15	7,500.00	3.91%	7,206.85
10-60-5801 Miscellaneous Exp	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
10-60-5803 Software	2,339.00	999.60	1,339.40	2,339.00	12,000.00	19.49%	9,661.00
10-60-5804 Service Fees	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00

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Item 18.

10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5860 Hardware Replacement	0.00	2,082.50	(2,082.50)	0.00	25,000.00	0.00%	25,000.00
10-60-5870 Event Coordination	28,746.00	10,416.67	18,329.33	28,746.00	125,000.00	23.00%	96,254.00
Administration Totals	77,370.84	70,994.49	6,376.35	77,370.84	852,211.00	9.08%	774,840.16

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10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5009 Other Insurance Tmlirp	42,864.16	3,241.67	39,622.49	42,864.16	38,900.00	110.19%	(3,964.16)
10-65-5010 Other Benefits	0.00	666.67	(666.67)	0.00	8,000.00	0.00%	8,000.00
10-65-5041 Employee Appreciation	0.00	350.00	(350.00)	0.00	4,200.00	0.00%	4,200.00
10-65-5100 Supplies	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-65-5106 Postage	120.75	441.67	(320.92)	120.75	5,300.00	2.28%	5,179.25
10-65-5107 Janitorial Supplies	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-65-5109 Office Supplies	36.67	666.40	(629.73)	36.67	8,000.00	0.46%	7,963.33
10-65-5200 Audit	0.00	1,316.67	(1,316.67)	0.00	15,800.00	0.00%	15,800.00
10-65-5202 Engineering	400.00	1,316.67	(916.67)	400.00	15,800.00	2.53%	15,400.00
10-65-5217 Postage, Copier Lease	300.67	658.33	(357.66)	300.67	7,900.00	3.81%	7,599.33
10-65-5224 It Support	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
10-65-5225 Janitorial Services	850.00	1,258.33	(408.33)	850.00	15,100.00	5.63%	14,250.00
10-65-5226 Cpa	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-65-5228 Website/Email Management	5,474.45	2,082.50	3,391.95	5,474.45	25,000.00	21.90%	19,525.55
10-65-5231 Laserfiche	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-65-5233 Parkland Dedication	0.00	1,050.00	(1,050.00)	0.00	12,600.00	0.00%	12,600.00
10-65-5235 Drug Testing	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-65-5239 CIP	0.00	1,316.67	(1,316.67)	0.00	15,800.00	0.00%	15,800.00
10-65-5241 Amend Zoning & Subdivision	0.00	2,625.00	(2,625.00)	0.00	31,500.00	0.00%	31,500.00
10-65-5242 Communications Plan	0.00	333.20	(333.20)	0.00	4,000.00	0.00%	4,000.00
10-65-5401 Telephone	1,152.31	1,183.33	(31.02)	1,152.31	14,200.00	8.11%	13,047.69
10-65-5402 Internet	681.18	633.33	47.85	681.18	7,600.00	8.96%	6,918.82
10-65-5403 Electric	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-65-5404 Water	738.34	566.67	171.67	738.34	6,800.00	10.86%	6,061.66
10-65-5405 Gas	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-65-5420 Commercial Umbrella Country	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00

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10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5745 Building Fund	0.00	37,485.00	(37,485.00)	0.00	450,000.00	0.00%	450,000.00
10-65-5747 Tuition Reimbursement	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-65-5748 Certification Pay	0.00	1,200.00	(1,200.00)	0.00	14,400.00	0.00%	14,400.00
10-65-5752 Economic Development	2,500.00	8,333.33	(5,833.33)	2,500.00	100,000.00	2.50%	97,500.00
10-65-5753 Beautification	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
10-65-5805 Qrt S.C.A.D.	0.00	1,499.40	(1,499.40)	0.00	18,000.00	0.00%	18,000.00
10-65-5810 Text My Gov & Archive Social	0.00	83.30	(83.30)	0.00	1,000.00	0.00%	1,000.00
10-65-5832 Fire Department Contribution	5,150.00	424.83	4,725.17	5,150.00	5,100.00	100.98%	(50.00)
10-65-5833 Transit Contribution	0.00	1,250.00	(1,250.00)	0.00	15,000.00	0.00%	15,000.00
10-65-5835 Non Departamental Other	63.00	499.80	(436.80)	63.00	6,000.00	1.05%	5,937.00
10-65-5837 Contingency	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-65-5841 Citizens Center	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
10-65-5870 Office Equip/Furn	0.00	2,191.67	(2,191.67)	0.00	26,300.00	0.00%	26,300.00
Non Departmental Totals	60,331.53	81,782.78	(21,451.25)	60,331.53	981,600.00	6.15%	921,268.47

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10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-80-5000 Wages Court	0.00	3,082.10	(3,082.10)	0.00	37,000.00	0.00%	37,000.00
10-80-5003 Payroll Taxes Court	0.00	223.03	(223.03)	0.00	2,677.50	0.00%	2,677.50
10-80-5004 Retirement	0.00	495.63	(495.63)	0.00	5,950.00	0.00%	5,950.00
10-80-5006 Life & Add Insurance	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-80-5007 Workers Comp Insurance	1,359.27	25.00	1,334.27	1,359.27	300.00	453.09%	(1,059.27)
10-80-5008 Twc	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00
10-80-5106 Postage	0.00	150.00	(150.00)	0.00	1,800.00	0.00%	1,800.00
10-80-5201 Attorney Fees	0.00	241.67	(241.67)	0.00	2,900.00	0.00%	2,900.00
10-80-5203 Contract Labor	0.00	499.80	(499.80)	0.00	6,000.00	0.00%	6,000.00
10-80-5223 Accounting Software &	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
10-80-5285 Jail Services	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5500 Training	1,150.00	175.00	975.00	1,150.00	2,100.00	54.76%	950.00
10-80-5501 Travel	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-80-5800 Dues & Subscriptions	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5803 Software	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-80-5860 Hardware Replacement	0.00	124.95	(124.95)	0.00	1,500.00	0.00%	1,500.00
Municipal Court Totals	2,509.27	6,167.19	(3,657.92)	2,509.27	74,027.50	3.39%	71,518.23

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5000 Wages Law Enforcement	6,452.56	11,662.00	(5,209.44)	6,452.56	140,000.00	4.61%	133,547.44
10-90-5003 Payroll Taxes Law	489.65	892.14	(402.49)	489.65	10,710.00	4.57%	10,220.35
10-90-5004 Retirement	1,077.58	1,982.54	(904.96)	1,077.58	23,800.00	4.53%	22,722.42
10-90-5005 Health Insurance	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%	(1,000.00)
10-90-5006 Life & Add Insurance	34.84	833.33	(798.49)	34.84	10,000.00	0.35%	9,965.16
10-90-5007 Workers Comp Insurance	1,359.27	333.33	1,025.94	1,359.27	4,000.00	33.98%	2,640.73
10-90-5008 Twc	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-90-5010 Longevity	0.00	124.95	(124.95)	0.00	1,500.00	0.00%	1,500.00
10-90-5100 Supplies	0.00	49.98	(49.98)	0.00	600.00	0.00%	600.00
10-90-5106 Postage	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
10-90-5108 Uniforms	0.00	291.55	(291.55)	0.00	3,500.00	0.00%	3,500.00
10-90-5109 Office Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-90-5225 Janitorial Services	350.00	350.00	0.00	350.00	4,200.00	8.33%	3,850.00
10-90-5400 Utilities	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-90-5401 Telephone	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-90-5403 Electric	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-90-5404 Water	48.07	50.00	(1.93)	48.07	600.00	8.01%	551.93
10-90-5500 Training	0.00	249.90	(249.90)	0.00	3,000.00	0.00%	3,000.00
10-90-5501 Travel	0.00	249.90	(249.90)	0.00	3,000.00	0.00%	3,000.00
10-90-5600 Vehicle Repair	0.00	5,831.00	(5,831.00)	0.00	70,000.00	0.00%	70,000.00
10-90-5602 Repair & Maint - Equip	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
10-90-5603 Equipment	0.00	291.55	(291.55)	0.00	3,500.00	0.00%	3,500.00
10-90-5604 Repair & Maint - Struct	0.00	291.55	(291.55)	0.00	3,500.00	0.00%	3,500.00
10-90-5608 Gas/Oil/Lube	0.00	291.55	(291.55)	0.00	3,500.00	0.00%	3,500.00
10-90-5700 Capital Improvements	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-90-5801 Miscellaneous Exp	1,050.00	249.90	800.10	1,050.00	3,000.00	35.00%	1,950.00

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5803 Software	244.99	0.00	244.99	244.99	0.00	0.00%	(244.99)
10-90-5804 Service Fees	0.00	249.90	(249.90)	0.00	3,000.00	0.00%	3,000.00
10-90-5820 Events	0.00	166.60	(166.60)	0.00	2,000.00	0.00%	2,000.00
10-90-5860 Computer Hardware	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
Law Enforcement Totals	<u>12,106.96</u>	<u>25,866.44</u>	<u>(13,759.48)</u>	<u>12,106.96</u>	<u>310,510.00</u>	<u>3.90%</u>	<u>298,403.04</u>

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10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-96-5106 Postage	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5210 Legal Notices & Advertising	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5211 Promotional	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-96-5500 Training	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-96-5501 Travel Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-96-5800 Dues & Subscriptions	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-96-5849 Signage	0.00	124.95	(124.95)	0.00	1,500.00	0.00%	1,500.00
Preservation Board Totals	0.00	583.29	(583.29)	0.00	7,000.00	0.00%	7,000.00
Expense Totals	208,899.54	321,397.34	(112,497.80)	208,899.54	3,857,873.00	5.41%	3,648,973.46

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Water/Sewer/Trash Income	230,221.17	196,369.41	33,851.76	230,221.17	2,356,641.00	9.77%	2,126,419.83
Fines, Fees & Forfeitures	5,991.14	4,598.84	1,392.30	5,991.14	55,200.00	10.85%	49,208.86
Interest Income	0.00	8,330.00	(8,330.00)	0.00	100,000.00	0.00%	100,000.00
Other Revenue Sources	45.02	58.33	(13.31)	45.02	700.00	6.43%	654.98
Revenue Totals	<u>236,257.33</u>	<u>209,356.58</u>	<u>26,900.75</u>	<u>236,257.33</u>	<u>2,512,541.00</u>	<u>9.40%</u>	<u>2,276,283.67</u>
Expense Summary							
Personnel & Payroll	39,766.92	45,372.19	(5,605.27)	39,766.92	544,613.30	7.30%	504,846.38
Not Categorized	9,746.93	113,830.79	(104,083.86)	9,746.93	1,366,160.00	0.71%	1,356,413.07
Repairs & Maintenance	100.00	9,238.46	(9,138.46)	100.00	110,900.00	0.09%	110,800.00
Lease & Rent Expense	0.00	266.64	(266.64)	0.00	3,200.00	0.00%	3,200.00
Capital	41.08	32,570.34	(32,529.26)	41.08	391,000.00	0.01%	390,958.92
Fines, Fees & Taxes	276.00	7,816.48	(7,540.48)	276.00	93,800.00	0.29%	93,524.00
Grant Expense	0.00	2,215.00	(2,215.00)	0.00	26,580.00	0.00%	26,580.00
Expense Totals	<u>49,930.93</u>	<u>211,309.90</u>	<u>(161,378.97)</u>	<u>49,930.93</u>	<u>2,536,253.30</u>	<u>1.97%</u>	<u>2,486,322.37</u>

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Water/Sewer/Trash Income							
20-4100 Miscellaneous Water	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-4101 Water Fees	119,359.40	95,258.33	24,101.07	119,359.40	1,143,100.00	10.44%	1,023,740.60
20-4102 Sewer Fees	62,953.30	56,875.00	6,078.30	62,953.30	682,500.00	9.22%	619,546.70
20-4105 Trash	47,057.74	43,295.17	3,762.57	47,057.74	519,750.00	9.05%	472,692.26
20-4307 Reconnect Fee	850.73	932.58	(81.85)	850.73	11,191.00	7.60%	10,340.27
Water/Sewer/Trash Income Totals	<u>230,221.17</u>	<u>196,369.41</u>	<u>33,851.76</u>	<u>230,221.17</u>	<u>2,356,641.00</u>	<u>9.77%</u>	<u>2,126,419.83</u>
Fines, Fees & Forfeitures							
20-4341 Tap Fees	4,200.00	2,915.50	1,284.50	4,200.00	35,000.00	12.00%	30,800.00
20-4342 Transfer Fees	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
20-4343 Penalty Fees	1,791.14	1,666.67	124.47	1,791.14	20,000.00	8.96%	18,208.86
Fines, Fees & Forfeitures Totals	<u>5,991.14</u>	<u>4,598.84</u>	<u>1,392.30</u>	<u>5,991.14</u>	<u>55,200.00</u>	<u>10.85%</u>	<u>49,208.86</u>
Interest Income							
20-4500 Interest Income	0.00	8,330.00	(8,330.00)	0.00	100,000.00	0.00%	100,000.00
Interest Income Totals	<u>0.00</u>	<u>8,330.00</u>	<u>(8,330.00)</u>	<u>0.00</u>	<u>100,000.00</u>	<u>0.00%</u>	<u>100,000.00</u>
Other Revenue Sources							
20-4700 Miscellaneous Income	45.02	58.33	(13.31)	45.02	700.00	6.43%	654.98
Other Revenue Sources Totals	<u>45.02</u>	<u>58.33</u>	<u>(13.31)</u>	<u>45.02</u>	<u>700.00</u>	<u>6.43%</u>	<u>654.98</u>
Revenue Totals	<u><u>236,257.33</u></u>	<u><u>209,356.58</u></u>	<u><u>26,900.75</u></u>	<u><u>236,257.33</u></u>	<u><u>2,512,541.00</u></u>	<u><u>9.40%</u></u>	<u><u>2,276,283.67</u></u>

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Fines, Fees & Taxes	0.00	5,641.48	(5,641.48)	0.00	67,700.00	0.00%	67,700.00
Lease & Rent Expense	0.00	83.30	(83.30)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	1,028.65	27,732.49	(26,703.84)	1,028.65	332,900.00	0.31%	331,871.35
Personnel & Payroll	15,343.86	17,141.68	(1,797.82)	15,343.86	205,775.00	7.46%	190,431.14
Repairs & Maintenance	100.00	7,788.79	(7,688.79)	100.00	93,500.00	0.11%	93,400.00
Water Totals	<u>16,472.51</u>	<u>58,429.41</u>	<u>(41,956.90)</u>	<u>16,472.51</u>	<u>701,375.00</u>	<u>2.35%</u>	<u>684,902.49</u>

20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	32,528.67	(32,528.67)	0.00	390,500.00	0.00%	390,500.00
Fines, Fees & Taxes	276.00	875.00	(599.00)	276.00	10,500.00	2.63%	10,224.00
Lease & Rent Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
Not Categorized	62.54	5,683.01	(5,620.47)	62.54	68,200.00	0.09%	68,137.46
Personnel & Payroll	9,547.56	13,490.72	(3,943.16)	9,547.56	161,947.50	5.90%	152,399.94
Repairs & Maintenance	0.00	424.87	(424.87)	0.00	5,100.00	0.00%	5,100.00
Sewer Totals	<u>9,886.10</u>	<u>53,093.94</u>	<u>(43,207.84)</u>	<u>9,886.10</u>	<u>637,347.50</u>	<u>1.55%</u>	<u>627,461.40</u>

20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	1,300.00	(1,300.00)	0.00	15,600.00	0.00%	15,600.00
Grant Expense	0.00	2,215.00	(2,215.00)	0.00	26,580.00	0.00%	26,580.00
Lease & Rent Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
Not Categorized	8,655.74	18,119.02	(9,463.28)	8,655.74	217,500.00	3.98%	208,844.26
Personnel & Payroll	14,875.50	14,323.29	552.21	14,875.50	171,890.80	8.65%	157,015.30

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Repairs & Maintenance	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
WWTP Totals	23,531.24	36,573.98	(13,042.74)	23,531.24	438,970.80	5.36%	415,439.56

20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	0.00	39,375.00	(39,375.00)	0.00	472,500.00	0.00%	472,500.00
Sanitation Totals	0.00	39,375.00	(39,375.00)	0.00	472,500.00	0.00%	472,500.00

20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	41.08	0.00	41.08	41.08	0.00	0.00%	(41.08)
Not Categorized	0.00	22,921.27	(22,921.27)	0.00	275,060.00	0.00%	275,060.00
Personnel & Payroll	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
Repairs & Maintenance	0.00	499.80	(499.80)	0.00	6,000.00	0.00%	6,000.00
Non Departmental Totals	41.08	23,837.57	(23,796.49)	41.08	286,060.00	0.01%	286,018.92
Expense Total	49,930.93	211,309.90	(161,378.97)	49,930.93	2,536,253.30	1.97%	2,486,322.37

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5000 Wages Water	7,408.63	12,495.00	(5,086.37)	7,408.63	150,000.00	4.94%	142,591.37
20-10-5001 Overtime Water	29.64	400.00	(370.36)	29.64	4,800.00	0.62%	4,770.36
20-10-5003 Payroll Taxes Water	673.56	955.86	(282.30)	673.56	11,475.00	5.87%	10,801.44
20-10-5004 Retirement	1,492.96	2,124.15	(631.19)	1,492.96	25,500.00	5.85%	24,007.04
20-10-5005 Health Insurance	1,626.94	0.00	1,626.94	1,626.94	0.00	0.00%	(1,626.94)
20-10-5006 Life & Add Insurance	34.32	58.33	(24.01)	34.32	700.00	4.90%	665.68
20-10-5007 Workers Comp Insurance	4,077.81	391.67	3,686.14	4,077.81	4,700.00	86.76%	622.19
20-10-5008 Twc	0.00	341.67	(341.67)	0.00	4,100.00	0.00%	4,100.00
20-10-5010 Longevity	0.00	150.00	(150.00)	0.00	1,800.00	0.00%	1,800.00
20-10-5013 On Call	0.00	225.00	(225.00)	0.00	2,700.00	0.00%	2,700.00
20-10-5100 Supplies	81.25	141.67	(60.42)	81.25	1,700.00	4.78%	1,618.75
20-10-5107 Janitorial Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5108 Uniforms	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5120 Tools	0.00	83.30	(83.30)	0.00	1,000.00	0.00%	1,000.00
20-10-5160 Process Chemicals	586.30	716.67	(130.37)	586.30	8,600.00	6.82%	8,013.70
20-10-5238 Lab Fees	65.00	758.33	(693.33)	65.00	9,100.00	0.71%	9,035.00
20-10-5298 Tank Cleaning	0.00	1,666.00	(1,666.00)	0.00	20,000.00	0.00%	20,000.00
20-10-5299 Purchased Water	16.10	12,495.00	(12,478.90)	16.10	150,000.00	0.01%	149,983.90
20-10-5400 Utilities (Elec)	0.00	3,165.40	(3,165.40)	0.00	38,000.00	0.00%	38,000.00
20-10-5401 Telephone/Internet	19.00	100.00	(81.00)	19.00	1,200.00	1.58%	1,181.00
20-10-5405 Gas	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-10-5500 Training	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
20-10-5501 Travel	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5600 Vehicle Repair	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
20-10-5601 System Repair	261.00	5,539.45	(5,278.45)	261.00	66,500.00	0.39%	66,239.00
20-10-5602 Repair & Maint - Equip	0.00	1,050.00	(1,050.00)	0.00	12,600.00	0.00%	12,600.00

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5604 Repair & Maint - Struct	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
20-10-5605 Repair & Maint - Tank	0.00	1,316.67	(1,316.67)	0.00	15,800.00	0.00%	15,800.00
20-10-5608 Gas/Oil/Lube	0.00	483.33	(483.33)	0.00	5,800.00	0.00%	5,800.00
20-10-5609 Equipment Rental	0.00	83.30	(83.30)	0.00	1,000.00	0.00%	1,000.00
20-10-5652 Meters	0.00	7,080.50	(7,080.50)	0.00	85,000.00	0.00%	85,000.00
20-10-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-10-5804 Service Fees	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
20-10-5806 Meter Service Fees	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
20-10-5807 Prairielands Permit Fees	0.00	4,100.00	(4,100.00)	0.00	49,200.00	0.00%	49,200.00
20-10-5846 Demurrage	100.00	91.63	8.37	100.00	1,100.00	9.09%	1,000.00
20-10-5860 Hardware Replacement	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
20-10-5886 State Fees	0.00	458.15	(458.15)	0.00	5,500.00	0.00%	5,500.00
Water Totals	16,472.51	58,429.41	(41,956.90)	16,472.51	701,375.00	2.35%	684,902.49

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5000 Wages Sewer	5,487.08	9,579.50	(4,092.42)	5,487.08	115,000.00	4.77%	109,512.92
20-20-5001 Overtime Sewer	137.40	333.20	(195.80)	137.40	4,000.00	3.44%	3,862.60
20-20-5003 Payroll Taxes Sewer	327.09	732.83	(405.74)	327.09	8,797.50	3.72%	8,470.41
20-20-5004 Retirement	763.65	1,628.51	(864.86)	763.65	19,550.00	3.91%	18,786.35
20-20-5005 Health Insurance	1,000.00	0.00	1,000.00	1,000.00	0.00	0.00%	(1,000.00)
20-20-5006 Life & Add Insurance	23.15	41.67	(18.52)	23.15	500.00	4.63%	476.85
20-20-5007 Workers Comp Insurance	1,359.27	400.00	959.27	1,359.27	4,800.00	28.32%	3,440.73
20-20-5008 Twc	0.00	241.67	(241.67)	0.00	2,900.00	0.00%	2,900.00
20-20-5010 Longevity	0.00	316.67	(316.67)	0.00	3,800.00	0.00%	3,800.00
20-20-5013 On Call	449.92	216.67	233.25	449.92	2,600.00	17.30%	2,150.08
20-20-5100 Supplies	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
20-20-5108 Uniforms	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5120 Tools	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
20-20-5160 Process Chemicals	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
20-20-5400 Utilities (Elec)	0.00	833.00	(833.00)	0.00	10,000.00	0.00%	10,000.00
20-20-5401 Telephone	62.54	91.67	(29.13)	62.54	1,100.00	5.69%	1,037.46
20-20-5405 Gas	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
20-20-5500 Training	0.00	116.67	(116.67)	0.00	1,400.00	0.00%	1,400.00
20-20-5600 Vehicle Repair	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
20-20-5601 System Repair	0.00	2,541.67	(2,541.67)	0.00	30,500.00	0.00%	30,500.00
20-20-5602 Repair & Maint - Equip	0.00	1,091.67	(1,091.67)	0.00	13,100.00	0.00%	13,100.00
20-20-5604 Repair & Maint - Struct	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-20-5608 Gas/Oil/Lube	0.00	333.20	(333.20)	0.00	4,000.00	0.00%	4,000.00
20-20-5609 Equipment Rental	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-20-5655 Concrete	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-20-5738 Grand Lift Station (EDAP)	0.00	29,155.00	(29,155.00)	0.00	350,000.00	0.00%	350,000.00

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-20-5804 Service Fees	276.00	875.00	(599.00)	276.00	10,500.00	2.63%	10,224.00
20-20-5850 Vehicle Replacement	0.00	3,332.00	(3,332.00)	0.00	40,000.00	0.00%	40,000.00
Sewer Totals	9,886.10	53,093.94	(43,207.84)	9,886.10	637,347.50	1.55%	627,461.40

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5000 Wages Wwtp	7,211.17	9,633.33	(2,422.16)	7,211.17	115,600.00	6.24%	108,388.83
20-21-5001 Overtime Wwtp	232.92	733.33	(500.41)	232.92	8,800.00	2.65%	8,567.08
20-21-5003 Payroll Taxes Wwtp	620.75	702.95	(82.20)	620.75	8,438.80	7.36%	7,818.05
20-21-5004 Retirement	1,361.36	1,637.01	(275.65)	1,361.36	19,652.00	6.93%	18,290.64
20-21-5005 Health Insurance	1,972.19	0.00	1,972.19	1,972.19	0.00	0.00%	(1,972.19)
20-21-5006 Life & Add Insurance	50.79	50.00	0.79	50.79	600.00	8.47%	549.21
20-21-5007 Workers Comp Insurance	2,718.54	500.00	2,218.54	2,718.54	6,000.00	45.31%	3,281.46
20-21-5008 Twc	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
20-21-5010 Longevity	0.00	116.67	(116.67)	0.00	1,400.00	0.00%	1,400.00
20-21-5013 On Call	707.78	616.67	91.11	707.78	7,400.00	9.56%	6,692.22
20-21-5100 Supplies	0.00	183.33	(183.33)	0.00	2,200.00	0.00%	2,200.00
20-21-5107 Janitorial Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-21-5108 Uniforms	0.00	91.63	(91.63)	0.00	1,100.00	0.00%	1,100.00
20-21-5115 Chemical Supplies	1,535.10	2,191.67	(656.57)	1,535.10	26,300.00	5.84%	24,764.90
20-21-5120 Tools	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-21-5202 Engineering	0.00	666.40	(666.40)	0.00	8,000.00	0.00%	8,000.00
20-21-5238 Lab Fees	0.00	1,582.70	(1,582.70)	0.00	19,000.00	0.00%	19,000.00
20-21-5259 Sludge Removal	0.00	1,166.20	(1,166.20)	0.00	14,000.00	0.00%	14,000.00
20-21-5400 Utilities	4,988.37	5,497.80	(509.43)	4,988.37	66,000.00	7.56%	61,011.63
20-21-5401 Telephone	164.17	250.00	(85.83)	164.17	3,000.00	5.47%	2,835.83
20-21-5500 Training	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-21-5600 Vehicle Repair	0.00	99.96	(99.96)	0.00	1,200.00	0.00%	1,200.00
20-21-5601 System Repair	230.12	4,998.00	(4,767.88)	230.12	60,000.00	0.38%	59,769.88
20-21-5602 Repair & Maint - Equip	434.98	350.00	84.98	434.98	4,200.00	10.36%	3,765.02
20-21-5604 Repair & Maint - Struct	1,303.00	833.00	470.00	1,303.00	10,000.00	13.03%	8,697.00
20-21-5608 Gas/Oil/Lube	0.00	358.33	(358.33)	0.00	4,300.00	0.00%	4,300.00

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5609 Equipment Rental	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-21-5702 Wwtp Expansion Grant	0.00	2,215.00	(2,215.00)	0.00	26,580.00	0.00%	26,580.00
20-21-5804 Service Fees	0.00	658.33	(658.33)	0.00	7,900.00	0.00%	7,900.00
20-21-5860 Hardware Replacement	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
20-21-5886 State Fees	0.00	641.67	(641.67)	0.00	7,700.00	0.00%	7,700.00
WWTP Totals	23,531.24	36,573.98	(13,042.74)	23,531.24	438,970.80	5.36%	415,439.56

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20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-45-5403 Trash Pickup	0.00	39,375.00	(39,375.00)	0.00	472,500.00	0.00%	472,500.00
Sanitation Totals	0.00	39,375.00	(39,375.00)	0.00	472,500.00	0.00%	472,500.00

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20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-65-5106 Postage	0.00	616.67	(616.67)	0.00	7,400.00	0.00%	7,400.00
20-65-5109 Office Supplies	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-65-5110 Utility Billing Cards	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
20-65-5200 Audit	0.00	1,008.33	(1,008.33)	0.00	12,100.00	0.00%	12,100.00
20-65-5225 Utility Billing System&Support	0.00	999.60	(999.60)	0.00	12,000.00	0.00%	12,000.00
20-65-5226 Cpa	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
20-65-5229 Bank Services Fee	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-65-5300 Bond Payment & Fee	0.00	19,663.33	(19,663.33)	0.00	235,960.00	0.00%	235,960.00
20-65-5748 Certification Pay	0.00	416.50	(416.50)	0.00	5,000.00	0.00%	5,000.00
20-65-5801 Miscellaneous Exp	41.08	0.00	41.08	41.08	0.00	0.00%	(41.08)
20-65-5860 Hardware Replacement	0.00	499.80	(499.80)	0.00	6,000.00	0.00%	6,000.00
Non Departmental Totals	41.08	23,837.57	(23,796.49)	41.08	286,060.00	0.01%	286,018.92
Expense Totals	49,930.93	211,309.90	(161,378.97)	49,930.93	2,536,253.30	1.97%	2,486,322.37

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70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines, Fees & Forfeitures	218.49	541.67	(323.18)	218.49	6,500.00	3.36%	6,281.51
Interest Income	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
Revenue Totals	218.49	575.00	(356.51)	218.49	6,900.00	3.17%	6,681.51

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70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
70-4308 Local Truancy Prevention and	64.07	191.67	(127.60)	64.07	2,300.00	2.79%	2,235.93
70-4311 Municipal Jury Funds	1.28	0.00	1.28	1.28	0.00	0.00%	(1.28)
70-4312 Municipal Court Technology Fund	73.59	158.33	(84.74)	73.59	1,900.00	3.87%	1,826.41
70-4314 Municipal Court Building Security	79.55	191.67	(112.12)	79.55	2,300.00	3.46%	2,220.45
Fines, Fees & Forfeitures Totals	<u>218.49</u>	<u>541.67</u>	<u>(323.18)</u>	<u>218.49</u>	<u>6,500.00</u>	<u>3.36%</u>	<u>6,281.51</u>
Interest Income							
70-4500 Interest Income	<u>0.00</u>	<u>33.33</u>	<u>(33.33)</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00%</u>	<u>400.00</u>
Interest Income Totals	<u>0.00</u>	<u>33.33</u>	<u>(33.33)</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00%</u>	<u>400.00</u>
Revenue Totals	<u><u>218.49</u></u>	<u><u>575.00</u></u>	<u><u>(356.51)</u></u>	<u><u>218.49</u></u>	<u><u>6,900.00</u></u>	<u><u>3.17%</u></u>	<u><u>6,681.51</u></u>

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Account Type	Account Number	Description	Balance	Total
10 - GENERAL FUND				
Assets				
	10-1001	Claim On Pool Cash	(87,480.17)	
	10-1005	Cash In Bank - General Fund	0.00	
	10-1009	Money Market Acct #6496	0.00	
	10-1015	Cash On Hand	108.00	
	10-1020	Oakdale CD	0.00	
	10-1025	Payroll Cash	0.00	
	10-1026	Payroll Tax Account	0.00	
	10-1029	IntraFi Deposit	246,064.69	
	10-1030	GF Tax Account #217921	0.00	
	10-1031	Interfi Network Deposit	1,927,783.06	
	10-1032	Money Market Acct #3284	0.00	
	10-1033	Money Market Acct #3292	0.00	
	10-1040	Treasury Tax & Loan	0.00	
	10-1042	MM Acct #3284 Sweep Acct	1,023,870.73	
	10-1043	MM Acct #3292 Sweep Acct	1,023,259.43	
	10-1049	MM Acct #6496 Sweep Acct	2,618,521.77	
	10-1090	Pool Cash Acct #1500 Sweep Acct	0.00	
	10-1099	Off Setting Account	0.00	
	10-1100	Inv - Texpool - General Fund	1,795,431.46	
	10-1101	Texstar Investment	745,209.68	
	10-1200	Other Receivables	102,121.47	
	10-1215	Sales Tax Receivables	317,342.20	
	10-1216	Sales Tax Receivables - 4B	0.00	
	10-1218	Court Fines Receivables	27,882.00	
	10-1219	Allowance For Court Fines Rec	(1,158.50)	
	10-1220	Miscellaneous Receivables	3,450.84	
	10-1221	Available	0.00	
	10-1224	Taxes Receivable	52,317.90	
	10-1225	Allowance For Property Taxes	(22,440.76)	
	10-1230	Rent Receivables	0.00	
	10-1235	Penalty And Interest Rec	0.00	
	10-1300	Due From Oakdale	0.00	
	10-1305	Due From Hotel Tax	0.00	
	10-1320	Due From/Due To Utility	0.00	
	10-1325	Due From Meter Fund	0.00	
	10-1330	Due From/Due To Hotel/CVB	0.00	

City of Glen Rose
Balance Sheet
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Account Type	Account Number	Description	Balance	Total
10 - GENERAL FUND				
Assets				
	10-1370	Due From CVB	0.00	
	10-1390	Due From Other Funds	0.00	
	10-1800	Property & Equipment	0.00	
	Total Assets		<u>9,772,283.80</u>	
				<u><u>9,772,283.80</u></u>

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Balance Sheet
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Account Type	Account Number	Description	Balance	Total
10 - GENERAL FUND				
Liabilities				
	10-2000	Accounts Payable Control	8,147.06	
	10-2001	AP Pending (Due To Pool Cash)	0.00	
	10-2002	Unapplied Credits/Overpayment	0.00	
	10-2003	Meter Refund Payables	0.00	
	10-2005	Accounts Payables	0.00	
	10-2012	Fica Tax W/H	(361.41)	
	10-2015	Medicare Tax W/H	(32.86)	
	10-2018	Fed Tax W/H	(586.41)	
	10-2020	Child Support W/H	(2,492.20)	
	10-2021	Life Ins W/H	505.97	
	10-2022	Pre-Paid Legal W/H	0.00	
	10-2023	Vision Ins W/H	84.11	
	10-2024	Health Ins W/H	1,936.68	
	10-2025	Accident Ins W/H	(295.34)	
	10-2026	TMRS W/H	36,872.91	
	10-2027	Cancer Ins W/H	(74.32)	
	10-2028	Disability Rider W/H	0.00	
	10-2029	Dental Ins W/H	2,483.32	
	10-2030	Tec Payable	41.68	
	10-2031	Mytelemed W/H	0.00	
	10-2032	Disability Ins W/H	0.00	
	10-2033	Critical Illness Ins W/H	(0.66)	
	10-2034	Hospital Ins W/H	103.44	
	10-2040	Insurance Payable	0.00	
	10-2050	Uniforms Payable	0.00	
	10-2051	Vehicle & Equipment Accrual	0.00	
	10-2090	Sales Tax Payable	(111.33)	
	10-2095	Hotel Tax	0.00	
	10-2096	Accrued Wages	12,765.47	
	10-2102	Correct Due To Other Fund	0.00	
	10-2155	Due To Utility Fund (EDC)	0.00	
	10-2270	Compensated Absences	0.00	
	10-2285	Utility Deposits	0.00	
	10-2287	Unclaimed Property Liability	735.91	
	10-2300	Treasury Tax & Loan Payable	0.00	
	10-2301	Court Bond Liability Account	0.00	

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Balance Sheet
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Account Type	Account Number	Description	Balance	Total
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10 - GENERAL FUND

Liabilities

10-2302	State Consolidated Fees	24,293.61	
10-2303	Credit Card Fee Liability Account	4,432.99	
10-2308	Court Refunds Payable	0.00	
10-2309	State Fee	(4,103.43)	
10-2311	Court Collections	6,381.09	
10-2320	Bonds Payable - Muni Court	0.00	
10-2338	OmniBase FTA Fee - Omnibase	(626.00)	
10-2339	OmniBase/FTA Fee	600.00	
10-2343	State Traffic Fine	(18,628.68)	
10-2345	Correct Court Cost	0.00	
10-2346	Child Safety Seat Belt Fine	0.00	
10-2348	Time Payment	(112.61)	
10-2354	Juror Reimbursement Fee	20.11	
10-2355	Indigent Defense Fund	10.80	
10-2356	Moving Violation Fee	0.25	
10-2364	Judicial Support Fee	30.20	
10-2365	Truancy Prevention and Diversion Fund	7.18	
10-2400	Reserve Ad Valorem Taxes	0.00	
10-2405	Deferred Penalty & Interest	0.00	
10-2500	Budget Transfer	0.00	
10-2501	Amount To Be Provided	0.00	
10-2602	Correct Def Inflows-Proptax	29,877.14	
Total Liabilities		101,904.67	

Fund Balance

10-3000	Fund Balance	9,153,669.84	
10-3005	Committed Fund Balance	40,000.00	
10-3100	Investment - General Fixed Asset	0.00	
Total Fund Balance		9,193,669.84	

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Balance Sheet
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Account Type	Account Number	Description	Balance	Total
10 - GENERAL FUND				
		Total Revenue	196,339.42	
		Total Expenses	208,899.54	
		Current Year Increase (Decrease)	476,709.29	
		Fund Balance Total	9,193,669.84	
		Current Year Increase (Decrease)	476,709.29	
		Total Fund Balance/Equity	9,670,379.13	
		Total Liabilities & Fund Balance		9,772,283.80

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Balance Sheet
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Account Type	Account Number	Description	Balance	Total
20 - UTILITY FUND				
Assets				
	20-1001	Claim On Pool Cash	1,630,799.15	
	20-1002	Cash Meter Fund	0.00	
	20-1003	Bond Fund Series (I&S) 1991	0.00	
	20-1004	Reserve Fund 1991 Series	0.00	
	20-1005	Cash In Bank - Utility Fund	0.00	
	20-1006	Cash-Utility Imp Restricted	0.00	
	20-1007	Customer Deposit	(4,265.31)	
	20-1010	CO Series 2013 WWTP Imp	0.00	
	20-1011	TxCDBG	50,252.38	
	20-1012	Oakdale Deposits	0.00	
	20-1013	Interest & Sinking	0.00	
	20-1014	Series 2016 Escrow Funds	413,619.84	
	20-1015	Cash On Hand	179.92	
	20-1016	Oakdale Utility Deposit CD	20,880.62	
	20-1017	TWDB WWTP Expansion	0.00	
	20-1021	Depository W/S/T/Casr Rec	0.00	
	20-1030	General Fund Tax Account	0.00	
	20-1044	Customer Deposit #3171 Sweep Acct	276,569.10	
	20-1047	TWDB 2016 Acct #7984 Sweep Acct	121,827.69	
	20-1057	Interest & Sinking Fund Acct #0355 Sweep Account	48,308.67	
	20-1101	Inv-Texpool Utility Fund	1,991,367.21	
	20-1102	Inv-Texpool Meter Fund	0.00	
	20-1103	Inv-Texpool Oakdale/Riverwalk	0.00	
	20-1104	Inv-Texpool Utl Sys Bond Res	273,499.54	
	20-1116	Fund Held in Escrow	389.07	
	20-1210	Note Receivable - VRC	35,000.00	
	20-1240	Utility Rec - Current	195,287.74	
	20-1241	Earned Income Not Billed	62,460.50	
	20-1242	Deposit Rec	(650.00)	
	20-1245	Allowance For Bad Debt	(24,867.70)	
	20-1310	Due From/Due To General	0.00	
	20-1311	Due From/To General (EDC)	0.00	
	20-1325	Due From Meter Fund	0.00	
	20-1370	Due From CVB	0.00	
	20-1380	Due From UF To Meter Fund	0.00	
	20-1390	Due To Other Funds	0.00	

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Account Type	Account Number	Description	Balance	Total
20 - UTILITY FUND				
Assets				
	20-1800	Land	67,337.00	
	20-1810	Construction In Progress	0.00	
	20-1820	Buildings & Improvements	57,943.00	
	20-1821	Bldgs & Impr A/D	(30,611.88)	
	20-1830	Infrastructure	21,214,841.35	
	20-1831	Infrastructure A/D	(6,686,453.08)	
	20-1840	Machinery & Equipment	777,619.96	
	20-1841	Mach & Equip A/D	(716,795.32)	
	20-2340	Tax & Sanitation To General	0.00	
	Total Assets		<u>19,774,539.45</u>	
				<u>19,774,539.45</u>

City of Glen Rose
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Account Type	Account Number	Description	Balance	Total
20 - UTILITY FUND				
Liabilities				
	20-1016	Fund Held In Escrow	(8,112.18)	
	20-2000	Accounts Payable Control	87,037.19	
	20-2001	Ap Pending (Due To Pool Cash)	0.00	
	20-2002	Unapplied Credits/Ovrpymnt	20,915.08	
	20-2003	Meter Refunds Payable	11,737.25	
	20-2005	Accounts Payable	0.00	
	20-2012	Fica Tax W/H	(445.87)	
	20-2015	Medicare Tax W/H	(84.51)	
	20-2018	Fed Tax W/H	(337.29)	
	20-2020	Child Support W/H	0.00	
	20-2021	Life Ins W/H	419.94	
	20-2022	Pre Paid Legal W/H	0.00	
	20-2023	Vision Ins W/H	404.58	
	20-2024	Health Ins W/H	3,768.60	
	20-2025	Accident Ins W/H	51.34	
	20-2026	Tmrs W/H	15,959.50	
	20-2027	Cancer Ins W/H	102.72	
	20-2028	Disability Rider W/H	0.88	
	20-2029	Dental Ins W/H	1,359.73	
	20-2030	Tec Payable	0.00	
	20-2031	Mytelemed W/H	0.00	
	20-2032	Disability Ins W/H	0.00	
	20-2033	Critical Illness Ins W/H	0.00	
	20-2034	W/H Hospital Ins	(96.92)	
	20-2035	W/H Aflac Life	(42.20)	
	20-2040	Health Insurance Payable	0.00	
	20-2051	Vehicle & Equipment Accrual	0.00	
	20-2070	Payable From Grant	0.00	
	20-2080	Interest Payable	3,165.00	
	20-2090	Sales Tax Payable	5,482.17	
	20-2096	Accrued Wages	6,490.80	
	20-2101	Due To Other Funds	0.00	
	20-2102	Due To Oakdale	0.00	
	20-2110	Due To General	0.00	
	20-2150	Due To 4-B	0.00	
	20-2200	Construction Payable	0.00	

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Account Type	Account Number	Description	Balance	Total
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20 - UTILITY FUND

Liabilities

20-2265	Construction Meter Deposit	1,000.00
20-2270	Compensated Absences	31,062.01
20-2280	Customer Deposit Escrow	0.00
20-2285	Utility Deposits	192,415.94
20-2286	Oakdale Utility Deposit	20,000.00
20-2287	Unclaimed Property Liability	1,003.19
20-2310	Bonds Payable 2013 Series	0.00
20-2320	Bonds Payable 2016 Series	2,660,000.00
20-2350	Net Pension Liability	181,226.00
20-2360	Net Opeb Liability	19,562.00
20-2410	Deferred Income	0.00
20-2415	Earned Income Not Billed	0.00
20-2610	Deferred Outflow-Pension	(104,156.00)
20-2620	Deferred Resource Inflows	6,684.00
20-2710	Def Outflows Of Resources Opeb	(4,566.00)
20-2720	Def Inflows Of Resources Opeb	8,190.00
Total Liabilities		3,160,196.95

Fund Balance

20-3000	Fund Balance	16,347,043.99
20-3005	Committed Fund Balance	40,000.00
20-3100	Investment - General Fixed Asset	0.00
Total Fund Balance		16,387,043.99

Total Revenue	236,257.33
Total Expenses	49,930.93
Current Year Increase (Decrease)	227,298.51
Fund Balance Total	16,387,043.99
Current Year Increase (Decrease)	227,298.51
Total Fund Balance/Equity	16,614,342.50

Total Liabilities & Fund Balance	19,774,539.45
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Balance Sheet
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Account Type	Account Number	Description	Balance	Total
70 - COURT				
Assets				
	70-1001	Claim On Pool Cash	893.10	
	70-1005	Cash In Bank - Court Fund	0.00	
	70-1022	Municipal Court Security	7,964.23	
	70-1023	Municipal Court Technology	11,901.93	
	70-1024	Truancy and Prevention Fund	12,212.08	
	70-1027	Municipal Jury Fund	245.07	
	70-1310	Due From/Due To General	0.00	
	70-1320	Due From/Due To Utility	0.00	
	Total Assets		33,216.41	
				33,216.41

City of Glen Rose
Balance Sheet
As of October 31, 2024

11/8/2024 1

Item 18.

Account Type	Account Number	Description	Balance	Total
70 - COURT				
Liabilities				
	70-2000	Accounts Payable Control	0.00	
	70-2001	Ap Pending (Due To Pool Cash)	0.00	
	70-2031	Mytelemed W/H	0.00	
	70-2032	Disability Ins W/H	0.00	
	70-2033	Critical Illness Ins W/H	0.00	
	Total Liabilities		0.00	
Fund Balance				
	70-3000	Fund Balance	30,396.62	
	Total Fund Balance		30,396.62	
		Total Revenue	218.49	
		Total Expenses	0.00	
		Current Year Increase (Decrease)	2,819.79	
		Fund Balance Total	30,396.62	
		Current Year Increase (Decrease)	2,819.79	
		Total Fund Balance/Equity	33,216.41	
	Total Liabilities & Fund Balance			33,216.41

CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE
October 2024

TEXPOOL	\$4,077,240.72
TEXSTAR	\$748,293.39
INTERBANK	\$2,183,092.96
FIRST FINANCIAL BANK	\$6,712,809.98
TOTAL	\$13,721,437.05

TEXPOOL		
UTILITY SYSTEM REVENUE BOND RESERVE	5.3600%	\$274,640.78
WATER AND SEWER FUND	5.3600%	\$1,999,676.64
GENERAL FUND RESERVE	5.3600%	\$1,802,923.30
TOTAL TEXPOOL INVESTMENTS		\$4,077,240.72

TEXSTAR		
GENERAL	4.8200%	\$748,293.39

INTERBANK		
CHECKING	5.31%	\$245,000.00
INTRAFI	5.00%	\$1,938,092.96
TOTAL INTERBANK BALANCES		\$2,183,092.96

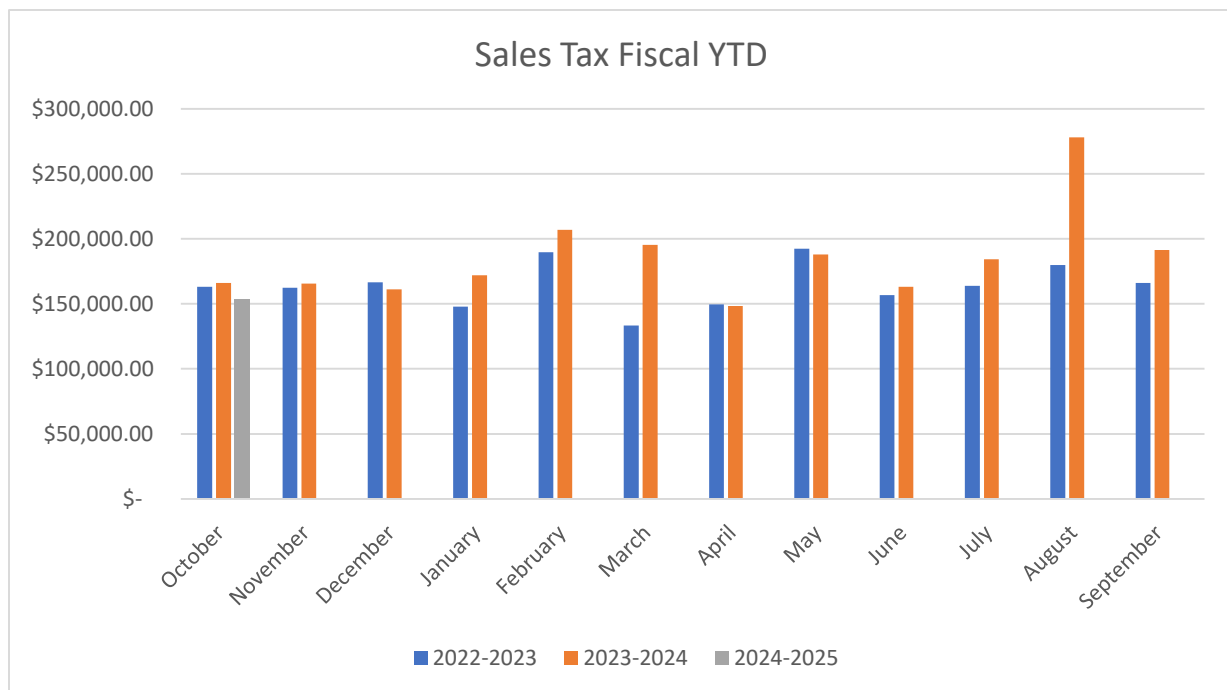
FFB BANK ACCOUNTS		
POOL CASH	3.0000%	\$1,169,627.12
CUSTOMER DEPOSIT ACCOUNT	3.0000%	\$277,389.39
HOTEL OCCUPANCY	3.0000%	\$248,058.65
COURT SECURITY	3.0000%	\$8,095.40
COURT TECHNOLOGY FUND	3.0000%	\$12,021.82
MUNICIPAL JURY FUND	3.0000%	\$247.83
TRUANCY AND PREVENTION FUND	3.0000%	\$12,339.43
INTEREST AND SINKING FUND (TWDB)	3.0000%	\$88,481.26
TWDB 2016 CONSTRUCTION PROJECT	3.0000%	\$122,138.45
TXCDBG	0.0000%	\$76,502.38
MONEY MARKET	5.2977%	\$2,629,897.47
MONEY MARKET (12 MO GUARANTEE)	3.9500%	\$1,023,870.73
MONEY MARKET (18 MO GUARANTEE)	3.8500%	\$1,023,259.43

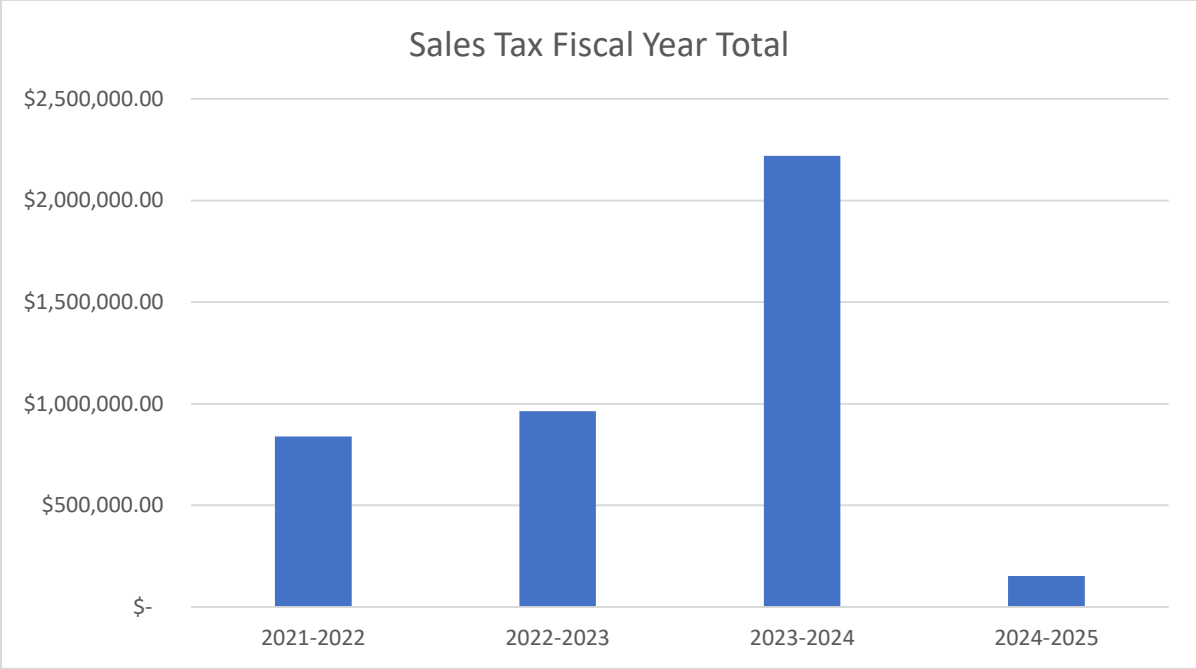
OAKDALE ELECTRICITY DEPOSIT CD	3.0000%	\$20,880.62
TOTAL FFB BALANCES		\$6,712,809.98

Investments are in compliance with the Investment Policy for the City of Glen Rose

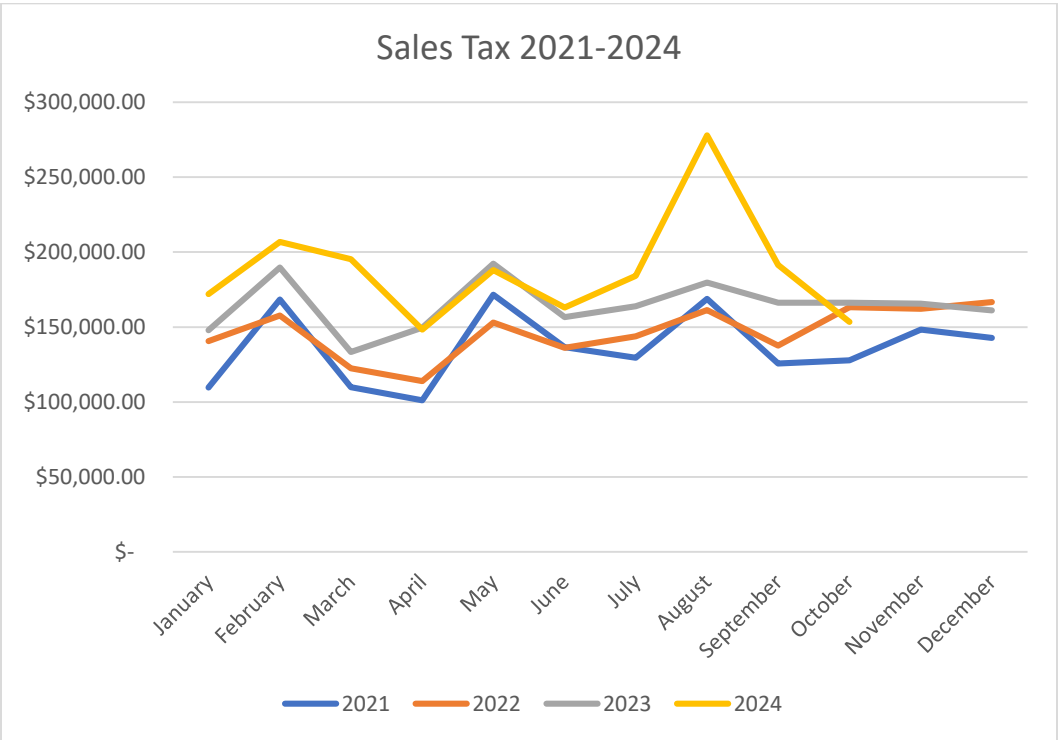
Money Market accounts reflect Sept 2024 Totals

2022-2023	2023-2024	2024-2025
\$ 163,231.03	\$ 166,190.38	\$ 153,531.90
\$ 162,275.23	\$ 165,587.63	
\$ 166,650.51	\$ 161,184.30	
\$ 147,966.29	\$ 172,078.11	
\$ 189,798.73	\$ 206,899.50	
\$ 133,309.98	\$ 195,327.96	
\$ 149,613.51	\$ 148,351.84	
\$ 192,392.69	\$ 188,116.27	
\$ 156,699.28	\$ 163,094.29	
\$ 163,945.53	\$ 184,262.57	
\$ 179,761.10	\$ 278,002.31	
\$ 166,190.38	\$ 191,422.75	





2021-2022	2022-2023	2023-2024	2024-2025
\$ 839,782.02	\$ 963,231.77	\$ 2,220,517.91	\$ 153,531.90



	2021	2022	2023	2024
January	\$ 109,714.93	\$ 140,720.76	\$ 147,966.29	\$ 172,078.11
February	\$ 168,437.23	\$ 157,699.38	\$ 189,798.73	\$ 206,899.50
March	\$ 109,932.23	\$ 122,481.96	\$ 133,309.98	\$ 195,327.96
April	\$ 101,103.73	\$ 114,031.95	\$ 149,613.51	\$ 148,351.84
May	\$ 171,528.37	\$ 153,004.12	\$ 192,392.69	\$ 188,116.27
June	\$ 136,631.88	\$ 136,092.33	\$ 156,699.28	\$ 163,094.29
July	\$ 129,574.66	\$ 143,944.29	\$ 163,945.53	\$ 184,262.57
August	\$ 168,800.51	\$ 161,247.24	\$ 179,761.10	\$ 278,002.31
September	\$ 125,589.65	\$ 137,749.12	\$ 166,190.38	\$ 191,422.75
October	\$ 127,727.12	\$ 163,231.03	\$ 166,190.38	\$ 153,531.90
November	\$ 148,290.73	\$ 162,275.23	\$ 165,587.63	
December	\$ 142,862.07	\$ 166,650.51	\$ 161,184.30	
Total	\$ 1,640,193.11	\$ 1,759,127.92	\$ 1,972,639.80	\$1,073,867.97

11/6/2024 9:31:26 AM

Billing Period

Council Report
9/21/2024 -

Utility Bills Disbursed	Count	Amount
Active	1329	\$183,997.06
Pending Disconnect	2	\$214.94
First Bill	18	\$1,101.76
Final Bill	16	\$818.49
Pending Disconnect, Future Move Out	1	\$16.00
Backdated Move In Date	3	\$628.23
Cutoff Nonpayment	5	\$421.51
Landlord	1	\$60.95
Payment Plan	5	\$2,232.29
Cutoff Nonpayment, Payment Plan	1	\$66.02
Total	1381	\$189,557.25

Payments Received	Count	Amount
CreditCard	367	\$42,241.66
Cash	60	\$7,421.51
Check	348	\$100,987.45
Change	33	(\$321.28)
AchFile	376	\$60,148.17
MoneyOrder	1	\$69.84
Total	1185	\$210,547.35

Service Orders Completed	Count
Reread	165
Reconnect Cutoff	2
Cutoff - Nonpayment	5
Change Occupant	9
Connect	9
General	14
Disconnect - Move Out	8
Meter Exchange	1
Total	213

Service Categories	Count	Amount
Sewer	1216	\$52,812.49
Trash	1167	\$42,590.93
Water	1368	\$91,199.17
Total	0	\$186,602.59

10/20/2024

Past Due Summary**Accounts to Penalize****Excluded Accounts****Deposit Report Summary****Deposit Amount****Paid Amount**

\$5,150.00

\$5,150.00

Subject to Penalty**Total Penalized****Applied/Refunded Amount**

\$0.00

Transferred Amount

\$0.00



PUBLIC WORKS REPORT

Jim Holder, Director

Public Works Director Report

October 2024

Demand- average daily demand was 483,000 Gallons per Day (G.P.D.)

Total Monthly Production – 14,977,000 gallons

- **Glen Rose Condominiums (behind Baymont Inn & Suites)**

A developer is planning to develop this unique property. An extensive drainage study has already been provided by Barron-Stark Engineering, and reviewed by Chris Hay. The study proved that development of the property will not negatively impact any properties downstream. There is an existing sewer main running through the property that is currently scheduled for an upgrade in size from 10" to 15". This work will need to be completed before the development. City staff, Chris Hay, and the development team have been discussing the best possible scenario to upgrade the utilities without holding up the development of the property. We have discussed the possibilities of a development agreement allowing the developer to incur the initial costs for construction and then be reimbursed by the city once the project has been completed. The civil plans for the development have been issued to the city for review and comments. Chris Hay has completed the civil plan review and provided comments for the developers engineer. Once the comments have been addressed a pre-construction meeting will be scheduled. *A pre-construction meeting has not yet been scheduled.*

- **Well No.3 - Well No.5 Ground Storage Tank Replacement Project**

Contract Effective Date 8/29/2024 Target Completion Date 5/26/2025

The plans were submitted to the TCEQ for design review on March 14th. The TCEQ provided written approval for construction of the two ground storage tanks on May 13, 2024. The project is currently being advertised for competitive bids. Bids will be accepted at City Hall until 2:30pm on July, 11, 2024 and then opened publicly. The bid was awarded at the July 23rd City Council Meeting to TTE, LLC as the lowest, qualified bidder, with a bid amount of \$1,211,170.00. A pre-construction meeting was completed on August 28th at City Hall, and a Notice to Proceed was issued with an official start date of August 29, 2024. *The engineer has received some of the submittals from the contractor to ensure that the proper products are used and the materials are within the specifications of the engineered plans. Once the submittals have been reviewed and approved by Chris Hay, the contractor will order the products. The dirt work began October 21st. The foundation for both tanks have been completed.*

- **Lead Service Line Inventory**

The Lead Service Line Inventory (LSLI) was successfully submitted to the TCEQ on October 12, 2024. The lead service line inventory investigation revealed that there are 298 galvanized water service lines that will have to be replaced within a ten-year period to remain in compliance with the TCEQ. The rule requires that the water system be responsible for ensuring that the proper service line material is installed from the water main to the structure. Most of the 298 galvanized services requiring replacement are from the water meter to the structure. The “city side”, from the water main to the meter, in most cases has already been replaced along with new water mains. I will be working to devise a plan for replacing the services.

- **TxDOT- Safe Routes to School/Transportation Alternatives Project 2023**

A detailed application for TxDOT’s 2023 Transportation Alternatives Call for Projects was completed and submitted to TxDOT on June 5, 2023. The project description is scoped to construct 1.76 miles of accessible sidewalks along Mary Lynn Drive, Stadium Drive, Walker Street, Holden Street, Shepard Street, US67, and FM56. Sidewalks will be 5’ wide and 4” thick. The design work is being handled by a TxDOT consultant. The final design will have to meet the approval of the TxDOT Area Engineer for compliance. All of the sidewalk easements have been secured and filed with Somervell County. The required documentation has been provided to TxDOT so that the grant funds are not jeopardized. The project did make its scheduled August 2024 bid date. There was a good volume of bids submitted. Most bidders came in below the engineers estimate. The bid has not yet been awarded. I have been advised that the award process takes a couple of months and it will likely be sometime in October. The TxDOT Area Office has hired a Construction Inspection Engineering firm (BGE, Inc.) to assist on the field inspections during construction. Once the project has been awarded, TxDOT will notify the city.

- **Groundwater Study (Start Jan.19, 2024 Expected Completion Dec.19, 2024)**

Enprotec/Hibbs and Todd will be sub-consulting with RW Harden & Associates. The desktop analysis has begun, but the field work will not take place until sometime this summer. The final report is expected to be completed by mid-September. City staff accompanied Kaleigh Nuytens (RW Harden & Associates) to all 5 City well yards for site visits on July 18th. Since then, on August 1st, Santos and I attended a TEAMS meeting with Kaleigh and her team to nail down the proposed well head modifications at each, individual well site, to accommodate the aquifer testing plan that they have devised. We will be scheduling well testing dates for each

site once the modifications have been completed. The flow meter, and fittings have been received, and assembled. We are currently waiting for the schedule to begin testing. The field testing has been completed at Well Sites 3, 4, and 5.

- **Capital Improvement Plan Update/Impact Fee Study**

The Capital Improvements Plan update is nearing completion. Once the draft plan has been completed, Chris Hay will present the draft plan to city staff for review. City Council will then need to review and possibly approve the plan. The updated plan will be used in the development of impact fees. I received the **DRAFT CIP** on Thursday October 3rd. After reviewing the draft plan, there was one project that was overlooked and needs to be added to the plan before City Council review and possible approval.

- **Texas Community Development Block Grant (TxCDBG) Project**

This grant was applied for back in January of 2023 through Public Management, Inc. (Jake McAdams). The CDBG is administered by the Texas Department of Agriculture. The city was awarded \$500,000 to be utilized on drainage, and street improvements, specifically on the south side of the Paluxy River. The CDBG requires a \$25,000 match from local funds. The project scope will include re-construction of a portion of Clay Street, Webster Street, and Third Street, complete with new curb and gutter. The construction plans and specifications have been completed. Atmos Energy has been given an opportunity to review the plans before the street improvements begin. This will allow any old gas lines to be replaced, and any conflicts to be resolved before the street re-construction project begins. After coordinating with Atmos Energy, it appears that there are existing underground gas lines that will be in conflict with the street re-construction project. Because the gas lines are dated and too shallow, the lines will need to be replaced before the street re-construction project begins. We have agreed to yield to Atmos until early Spring of 2025. The plan is to advertise for acceptance of formal bids in late February- early March 2025. I have confirmed with Public Management that this proposed timeline will not jeopardize the grant funds. Atmos Energy is scheduled to begin utility work in November. The installation of new gas mains and services are scheduled for completion before the new year.

- **Well Site No.2 Pump Station Improvements**

Enprotec/Hibbs & Todd have begun the design work for the pump station improvements at Well Site No.2. The improvements will allow continuous use of the groundwater well enabling the system to be much more reliable. Also, upon project completion, this project will allow operators to fill the standpipe at Well Site No.4 (Bryan Street) from two different groundwater sources, in the event of a well failure, or if a ground storage tank is taken out of service. I met with the electrical engineers at Well Site 2, on Monday August 5th, to discuss proposed pump

types, locations, and options for upgrading the electrical service to comply with the existing codes. A lot of things have changed since 1954, when the original water well was drilled. Now would be a great time to bring everything into compliance, not just the new equipment. This will increase the project cost. I have asked for an expedited opinion of probable construction cost.

- **N.E. Barnard Street Sidewalk Project**

P.E. Carlos Aguilar from Freeman-Millican, Inc. provided a contract for engineering services for the N.E. Barnard Street sidewalk project (Grace St. to Big Rocks Park). The contract has since been executed, and the project area has been surveyed by Freeman-Millican, Inc. on May 7th-8th. I met with Carlos Aguilar on Wednesday, July 17th to discuss the sidewalk plans that were provided. Obviously, the further away from the edge of Barnard Street we can be, will be safer for everyone. However, it will likely be that we will need easements from property owners, as well as relocating various utility poles. This project is not going to be completed in the timeline that Carlos originally predicted. We will work hard to move things along as quick as we can. Kevin Taylor and I met with Carlos Aguilar on August 22nd to discuss the progress of the Barnard Street sidewalk project plans. The plans and specifications have been completed and the project is ready to advertise for acceptance of sealed bids. Now that the plans are complete, we will apply for a TxDOT permit for any areas of sidewalk constructed on the TxDOT right-of-way. Sidewalk easements will be needed for several properties. The easement surveys, and exhibits have been completed by Freeman Millican, Inc. The easement documents are now being prepared by an attorney. Once the property owners have signed the agreements, the documents will be filed with Somervell County. The job will then be advertised for bid acceptance.

FYI...

- Joe Campbell completed Basic Wastewater Operations training at the North Central Council of Governments facility in Arlington. He will be scheduled to take the exam after the required background check has cleared.
- 9 street lights were reported to TNMP for repair.

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

Item 19.

PUBLIC WATER
SYSTEM NAME:

City of Glen Rose

PWS ID No.:

2130001

Report for
the Month of:

October 2024

Number of Active Service

Connections this Month:

1426

WATER PRODUCTION						
Pumpage to storage and distribution X 1000 Gals						
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		493		1		494
2		455		0		455
3		500		5		505
4		451		0		451
5		454		0		454
6		551		1		558
7		466		0		466
8		479		0		479
9		461		0		461
10		511		0		511
11		461		0		461
12		473		0		473
13		534		0		534
14		532		0		532
15		564		0		564
16		422		0		422
17		465		0		465
18		456		0		456
19		503		0		503
20		506		0		506
21		469		0		469
22		442		57		499
23		432		51		483
24		457		53		510
25		435		20		455
26		472		0		472
27		532		0		532
28		270		122		392
29		354		182		536
30		361		72		433
31		445		1		446
Total		14410		565		14977
Avg		465		18		483
Max		564		182		564
Min		270		0		392

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's
Signature:

Ted W. [Signature]

Date:

11.1.24

Certificate No. and Class:

WG0012979

EPA ID # TX0033316
PERMIT # WQ0010177001

WASTEWATER TREATMENT PLANT LOG

City of Glen Rose

WWTP Name:

October-24

Month/year:

Chief Operator :

Lance Powell

Day	Time	Final Effluent Flowmeter (X100)	Final Effluent (MGD)	Golf Course Flowmeter (X100)	Golf Coarse Effluent (MGD)	Total Effluent (MGD)	Inst. (GPM)	Staff Gauge (Inches)	PH	Time C12 Sample Collected	Time C12 Sample Analyzed	Chlorine Res. Before Correc.	Mn Correc.	Chlorine Res. After Correc.	Chlorine Free (min. 0.5)	Chlorine Feed Rate (lbs / Day)	Chlorine Available (lbs)	Chlorine Used (lbs)	Blower Filter Check (wkly)	Temp. °F	Weather Condition	Rain In.	Oper Init.
	EOM #	515950		201144																			
1		516466	0.052	203233	0.209	0.261																	
2		516939	0.047	205132	0.190	0.237																	
3		517372	0.043	206949	0.182	0.225																	
4		517811	0.044	208795	0.185	0.229																	
5		518353	0.054	211091	0.230	0.284																	
6		518694	0.034	212354	0.126	0.160																	
7		519198	0.050	214568	0.221	0.272																	
8		519616	0.042	216295	0.173	0.215																	
9		521490	0.187	216692	0.040	0.227																	
10		522944	0.145	216692	0.000	0.145																	
11		524715	0.177	216692	0.000	0.177																	
12		526441	0.173	216692	0.000	0.173																	
13		528962	0.252	216692	0.000	0.252																	
14		531341	0.238	216692	0.000	0.238																	
15		534230	0.289	216692	0.000	0.289																	
16		537067	0.284	216692	0.000	0.284																	
17		537552	0.049	218773	0.208	0.257																	
18		537934	0.038	220412	0.164	0.202																	
19		538222	0.029	222271	0.186	0.215																	
20		538872	0.065	224183	0.191	0.256																	
21		539255	0.038	225963	0.178	0.216																	
22		539798	0.054	227864	0.190	0.244																	
23		539862	0.006	230873	0.301	0.307																	
24		539879	0.002	232833	0.196	0.198																	
25		539917	0.004	236144	0.331	0.335																	
26		539968	0.005	239554	0.341	0.346																	
27		539995	0.003	241683	0.213	0.216																	
28		540002	0.001	243540	0.186	0.186																	
29		540042	0.004	246073	0.253	0.257																	
30		540396	0.035	248164	0.209	0.245																	
31		540722	0.033	250285	0.212	0.245																	

Total Flow:
Average Flow:

7,391,300
238,429

CL2 Min:
CL2 Max:

0.00
0.00

Write Comments on Back

Operator:

TOTAL GALLONS OF EFFLUENT TO SQUAW VALLEY G.C. - OCTOBER 2024
4,915,000 GALLONS



POLICE DEPARTMENT REPORT

Buck Martin, Chief of Police



Glen Rose Police Department Monthly Report – October 2024 Chief Martin #800

- | | |
|---------------------------|---|
| 10/01/2024 | <ul style="list-style-type: none">▪ Paperwork in Office.▪ Crash Report. |
| 10/02/2024 | <ul style="list-style-type: none">▪ Monthly Stats.▪ Crash Report. |
| 10/03/2024—
10/13/2024 | <ul style="list-style-type: none">▪ PTO. |
| 10/14/2024 | <ul style="list-style-type: none">▪ Attended Staff Meeting.▪ Interview w/Police Applicant. |
| 10/15/2024 | <ul style="list-style-type: none">▪ PTO. |
| 10/16/2024 | <ul style="list-style-type: none">▪ Patrolled School Zones (1 contact).▪ Municipal Court. |
| 10/17/2024 | <ul style="list-style-type: none">▪ Traffic Detail @ Elm & Barnard St. for School Traffic---AM.▪ Interview w/Police Applicant. |
| 10/18/2024 | <ul style="list-style-type: none">▪ Traffic Detail @ Elm & Barnard St. for School Traffic---AM.▪ Responded to Crash/Reckless Driver US 67 & 144 N.▪ Responded to Crash—Truck Knocked down Power lines/Poles @ 300 Block Summit Ridge. |
| 10/21/2024 | <ul style="list-style-type: none">▪ Paperwork in Office.▪ Patrolled School Zones.▪ Followed up on Reckless Driver Report. |
| 10/22/2024 | <ul style="list-style-type: none">▪ Traffic Detail @ Elm & Barnard for School Traffic---AM.▪ Traffic Detail 1100 Blk E 67—Assist Public Works w/Removal of Banner.▪ Traffic Detail @ Elm & Barnard from 8a—8:30a (4 contacts).▪ Follow up on Crash Report.▪ Follow up on Background Checks w/Dublin PD. |
| 10/23/2024 | <ul style="list-style-type: none">▪ Spoke w/Owner of Inn on River Ref: Mailbox Knocked Over.▪ Follow up on Background Check w/Keene PD. |

- Dispatched to Crash involving Deer by Sonic Park.

10/24/2024

- Traffic Detail @ Elm & Barnard for School Traffic--AM.
- Responded to Crash @ Big Bend & Live Oak.
- Responded to a Verbal Dispute @ Sonic Park.
- Paperwork in Office.
- Crash Report in Office.

10/25/2024

- Traffic Detail @ Elm & Barnard St. for School Traffic---AM.
- Traffic Detail @ NE Barnard & Shepard to Assist JR High Students Cross Barnard @ Crosswalk.

10/26/2024

- Patrolled Square.

10/28/2024

- Paperwork in Office.
- Attended Staff Meeting.
- Took Statement on Witness on DWI Case.

10/29/2024

- Traffic Detail @ Elm & Barnard St. for School Traffic----AM.
- Paperwork in Office.

10/30/2024

- Background on Police Applicant.

10/31/2024

- Traffic Detail @ Elm & Barnard St. for School Traffic---AM.
- Set up PD Table for Halloween---Safe Treat on Square.

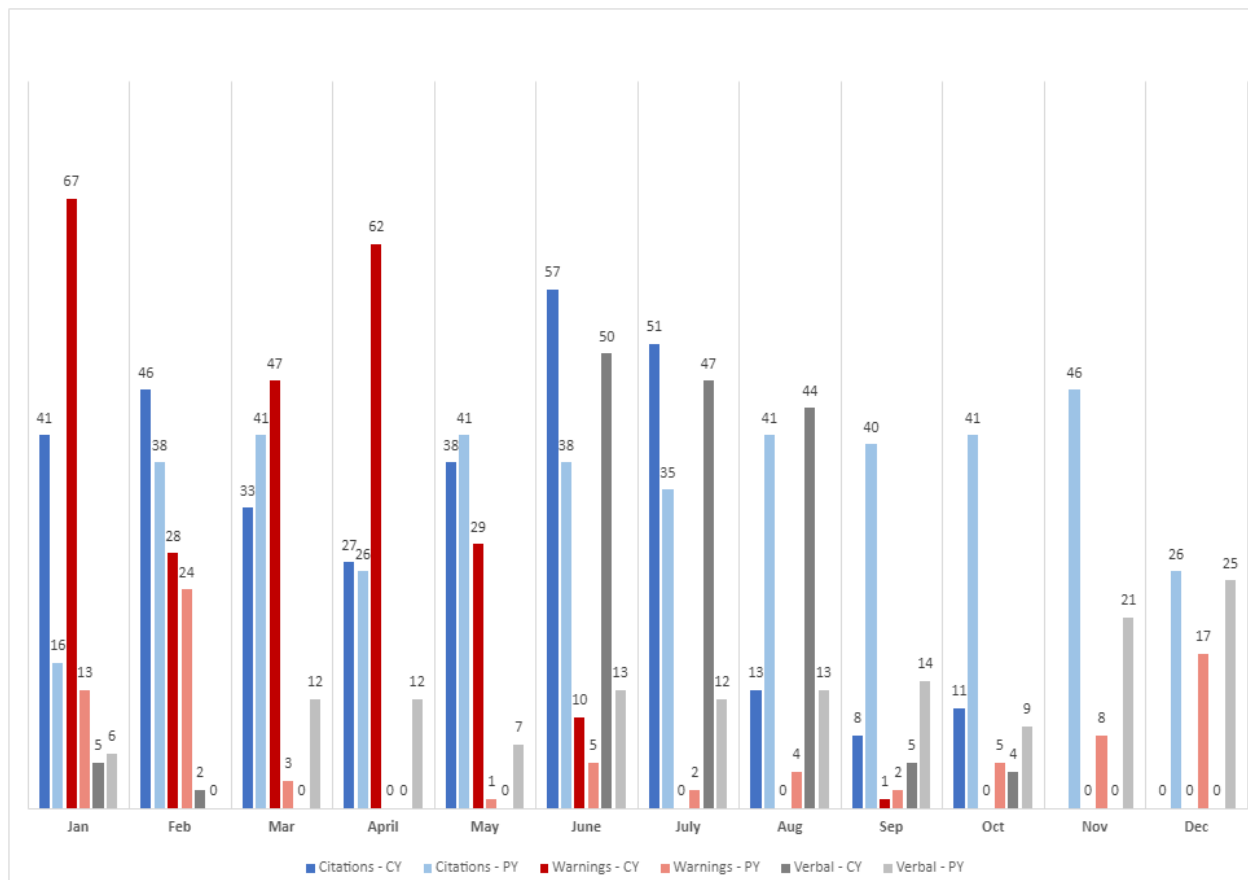
Citations (11)

6 – Speeding, 2----Expired Registration, 1----Drove on Wrong Side of Divided Hwy, 1----Use of Portable Wireless Communication Device for Electronic Messaging, 1 Failed to Yield ROW.

Written Warnings (0)

Verbal Warnings (4) Driving on Wrong Side of Divided Hwy.

Total Traffic Stops--- 15





BUILDING AND PLANNING DEPARTMENT REPORT

Larry Allen, Building Official

Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.

City of Glen Rose

Permits **October 2024 Monthly Report**

Building Permits

<u>Permit Type</u>	<u>Sub Type</u>	<u>Address</u>	<u>Issue Date</u>	<u>Permit Fee</u>
<u>Building Permits</u>				
Building	Alteration	200 E Elm Ste A&H	10/08/2024	\$ 121.00
Building	Alteration	312 S English St	10/21/2024	\$ 95.00
Building	Alteration	101 E Elm St	10/30/2024	\$ 1,975.00
Building	Fence	409 First St	10/22/2024	\$ 25.00
Building	Fence	135 Mesa Dr	10/15/2024	\$ 60.00
Building	Fence	131 Mesa Dr	10/15/2024	\$ 60.00
Building	New	127 Mesa Dr	10/22/2024	\$ 1,755.00
Building	New	139 Mesa Dr	10/22/2024	\$ 2,043.60
Building	New	141 Mesa Dr	10/22/2024	\$ 1,755.00
Building	New	117 Eagle Ct	10/09/2024	\$ 1,947.40
Building	New	110 Eagle Ct	10/09/2024	\$ 1,930.55
Building	New	100 Grace St	10/07/2024	\$ 432.50
Building	Repair	213 Camelot St	10/24/2024	\$ 100.00
Building	Repair	104 E Pecan St	10/01/2024	\$ 100.00
Building	Repair	108 Vista Ridge	10/14/2024	\$ 150.00
<u>Building Total</u>			<u>15</u>	<u>\$12,550.05</u>

Electrical

New	110 Eagle Ct	10/22/2024	\$ 235.00
New	117 Eagle Ct	10/22/2024	\$ 235.00
New	127 Mesa Dr	10/23/2024	\$ 185.00
New	139 Mesa Dr	10/23/2024	\$ 235.00
New	141 Mesa Dr	10/23/2024	\$ 185.00
Remodel	101 E Elm St	10/22/2024	\$ 280.00
Repair	200 E Elm St	10/07/2024	\$ 110.00
<i>Electrical Total</i>		<i>7</i>	<i>\$1,465.00</i>

Certificate of Occupancy

Certificate of Occupancy	907 NE Big Bend Tr Ste A	10/04/2024	\$ 100.00
<i>Certificate of Occupancy Total</i>	<i>1</i>		<i>\$ 100.00</i>

Demolition

Demolition	504 Webster St	10/18/2024	\$ 50.00
<i>Certificate of Occupancy Total</i>		<i>1</i>	<i>\$ 50.00</i>

Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.

Garage Sale

Garage Sale		1004 Holden St	10/07/2024	\$ 5.00
Garage Sale		403 Lakeview St	10/08/2024	\$ 5.00
Garage Sale		302 Bailey St	10/02/2024	\$ 5.00
Garage Sale		109 Grand Ave	10/03/2024	\$ 5.00
Garage Sale		808 Bryan St	10/03/2024	\$ 5.00
<u>Garage Sale Total</u>			5	\$ 25.00

Irrigation

Irrigation	New	116 Dove Meadow Ln	10/01/2024	\$ 75.00
Irrigation	New	307 English St	10/08/2024	\$ 100.00
Irrigation	New	131 Mesa Dr	10/15/2024	\$ 75.00
Irrigation	New	135 Mesa Dr	10/15/2024	\$ 75.00
<u>Irrigation Total</u>			4	\$ 325.00

Mechanical

Mechanical	Alteration	507 E Elm St	10/15/2024	\$ 110.00
Mechanical	New	127 Mesa Dr	10/24/2024	\$ 110.00
Mechanical	New	130 Mesa Dr	10/24/2024	\$ 110.00
Mechanical	New	139 Mesa Dr	10/24/2024	\$ 110.00
Mechanical	New	141 Mesa Dr	10/24/2024	\$ 110.00
Mechanical	New	854 SW Big Bend Tr	10/16/2024	\$ 187.32
Mechanical	New	203 SW Vine St	10/02/2024	\$ 110.00
<u>Mechanical Total</u>			7	\$ 847.32

Plumbing

Plumbing	New	307 S English St	10/03/2024	\$ 481.00
Plumbing	New	854 SW Big Bend Tr	10/16/2024	\$ 203.00
Plumbing	New	127 Mesa Dr	10/22/2024	\$ 230.00
Plumbing	New	139 Mesa Dr	10/22/2024	\$ 260.00
Plumbing	New	141 Mesa Dr	10/22/2024	\$ 230.00
Plumbing	New	110 Eagle Ct	10/11/2024	\$ 191.00
Plumbing	New	117 Eagle Ct	10/11/2024	\$ 191.00
Plumbing	Remodel	101 E Elm St	10/15/2024	\$ 147.00
Plumbing	Remodel	1005 NE Big Bend Tr, Ste 7	10/08/2024	\$ 320.00
<u>Plumbing Total</u>			9	\$2,253.00

Sign

Sign	Permanent	907 NE Big Bend Tr	10/02/2024	\$ 25.00
Sign		611 NE Big Bend Tr	10/02/2024	\$ 25.00
Sign		202 Bo Gibbs	10/01/2024	\$ 0.00
Sign	Temp	1408 NE Big Bend Tr	10/09/2024	\$ 0.00
<u>Sign Total</u>			4	\$ 50.00

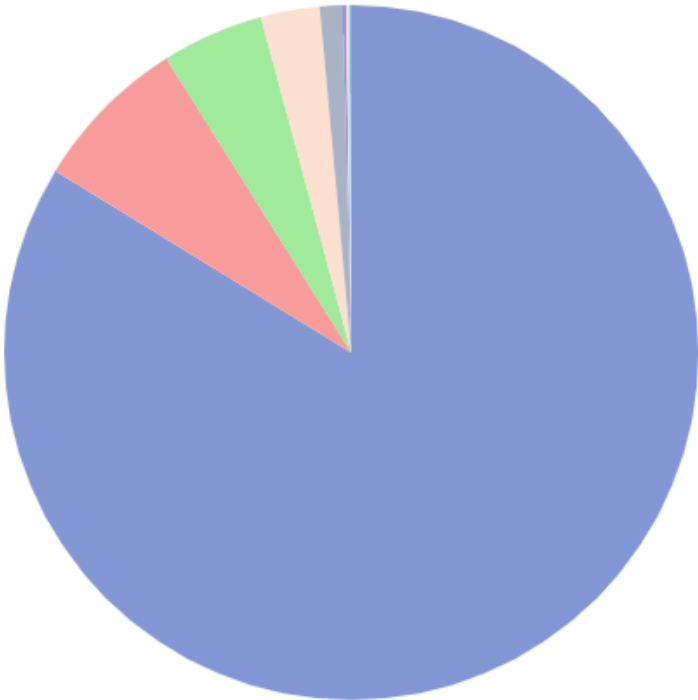
<u>All Permits Total</u>			53	\$17,665.37
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Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.

<u>All Permits Total for August 2024</u>	<u>53</u>	<u>\$17,665.37</u>
<u>Permits for October 2024</u>	<u>41</u>	<u>\$27,961.88</u>

Payments By Permit Type

Payment Date From: 10/01/2024
Payment Date To: 10/31/2024



Payments by Permit Type			
	Building	25,866	83.8%
	Plumbing	2,253	7.3%
	Electrical	1,465	4.7%
	Mechanical	847	2.7%
	Irrigation/Backflow	325	1.1%
	Sign Permit	50	0.2%
	Demolition	50	0.2%
	Garage Yard Sale	25	0.1%

Inspections

<u>Inspection Type</u>	<u>2024</u>	<u>2023</u>
Cert of Occupancy Inspection	2	15
Driveway Approach Inspection	4	0
Electrical Release	4	0
Electrical Rough	3	4
Final Building Inspection	9	10
Final Electrical Inspection	3	5
Final HVAC Inspection	3	1
Final IBF Inspection	6	0
Final Inspection	0	5
Final Plumbing Inspection	3	7
Foundation Inspection	2	5
Framing Inspection	1	2
Gas Line Inspection	1	1
HVAC Rough In	5	4
Initial Inspection	1	4
Insulation Inspection	3	2
New Sign – Final Inspection	0	3
Plumbing Rough-In	8	5
Plumbing Top-out	5	0
Temp Meter Loop	7	1
Violations	20	5
<u>Total</u>	<u>90</u>	<u>79</u>

Somervell County Fire Department

Fire Marshal Office

111 Shepard St.

Glen Rose, TX 76043



Fire Marshal Office

October 2024 Summary – City of Glen Rose Report

Plan review – 1 hours

Certificate of Occupancy – 4 hours

Annual Inspections – 21 hours

Complaints – 1 hour

Total Hours – 27 hours

Certificate of Occupancy Fire Inspections for the City of Glen Rose

- Crowned Beauty – Pass
- 510 SW Big Bend Trail - DT Roofing – Pass
- Del Norte Tacos Food Truck – In Progress
- GRISD Junior High – Construction – In Progress
- GRISD Intermediate – Construction – In Progress
- GRISD Activity Center – Construction – In Progress
- GRISD Ag Building – Construction – In Progress
- 507 Suite A SW Big Bend Trail – Four Season Cleaners – In Progress
- 706 Hereford – Glen Rose Townhomes – In Progress
- 202 SW Big Bend Trail – Glen Rose Homes Apartments – In Progress
- 305 NE Barnard St - Nivens – In Progress
- 1408 NE Big Bend Trail – County Garden Café - In Progress
- 106 Cedar – Old Jail – In Progress
- 505 SW Big Bend Trail – Teriyaki Bowl Rivera Chinese Food – In Progress
- 202 SW Barnard St - Longhorn Innovation Construction – In Progress
- Starbucks – Construction - In Progress
- 604 SW Big Bend Trail – Construction – In Progress
- 114 NE Barnard St – Construction – In Progress
- 105 Parkview Dr. – Construction- In Progress

- Annual Inspection – Holiday Inn – Pass
- Annual Inspection – Mama Mia Mexican Cuisine – Pass
- Annual Inspection – Sonic – Pass
- Annual Inspection - Chicken Express – Pass

Somervell County Fire Department

Fire Marshal Office

111 Shepard St.

Glen Rose, TX 76043



- Annual Inspection: Sunshine Donuts - Pass
- Annual Inspection: L&S Enterprises/Texas Freight - Pass
- Annual Inspection - Sundown Subs – Pass
- Annual Inspection – Sunoco Gas Station – Pass
- Annual Inspection - Burger King – Pass
- Annual Inspection - Taco Bell – Pass
- Annual Inspection – Smith Supply – Pass
- Annual Inspection – Diversified Earning – Pass
- Annual Inspection - Titan – Pass
- Annual Inspection - Debbie’s Restaurant – In Progress
- Annual Fire Inspection – Paluxy River Apartments – In Progress
- Annual Inspection – Texaco Lucky Travel #11 Gas Station – In Progress
- Annual Inspection – Lucky Travel #12 Gas Station – In Progress
- Annual GRISD School Inspections – 2024 Inspections Completed - In Progress
- Annual Inspection - Pizza Hut – In Progress
- Annual Inspection - Simple Simon Pizza – In Progress
- Annual Inspection - China Wok – In Progress
- Annual Inspection - Dana's Donuts – In Progress
- Annual Inspection - Dairy Queen – In Progress
- Annual Inspection- The Green Pickle Grill – In Progress
- Annual Inspection - Tacote - 503 SW Big Bend Trail – In Progress
- Annual Inspection - Montero Tacos and Tortas – In Progress
- Annual Inspection - Whiskey Woods – In Progress
- The Transit System – In Progress

- General Inspection – Red Barn – In Progress
- General Inspection – Pie Peddlers – In Progress
- General Inspection – Shoo-Fly Soda Shop – In Progress
- General Inspection – Los Primos – In Progress



CODE ENFORCEMENT AND ANIMAL CONTROL REPORTS

Animal Control Report

Enter from date: 10/01/2024

Enter to date: 10/31/2024

Animals In

Total Animals Brought In - Cat: 56

Total Animals Brought In - Dog: 23

Total Animals Brought In - Raccoon: 2

Total Animals Brought In: 81

Total Animals Returned From Adoption - Cat: 1

Total Animals Returned From Adoption: 1

Total Animals In: 82

Animals Out

Total Animals Adopted - Cat: 1

Total Animals Adopted - Dog: 4

Total Animals Adopted: 5

Total Animals Died On Shelter - Cat: 6 (Kittens)

Total Animals Died On Shelter: 6

Total Animals Euthanized - Cat: 18 (18 Medically Untreatable)

Total Animals Euthanized - Dog: 7 (4 Not Adoptable, 1 Medically Untreatable, 2 Aggressive)

Total Animals Euthanized - Raccoon: 2 (Medically Untreatable)

Total Animals Euthanized: 27

Total Animals Fostered - Dog: 2

Total Animals Fostered: 2

Total Animals Reclaimed - Cat: 1

Total Animals Reclaimed - Dog: 2

Total Animals Reclaimed: 3

Total Animals Returned To Field/TNR - Cat: 16

Total Animals Returned To Field/TNR: 16

Total Animals Transferred Out - Cat: 14

Total Animals Transferred Out - Dog: 5

Total Animals Transferred Out: 19

Total Animals Out: 78

Code Enforcement Report

File#	File Status	File Open Date	File Close Date	File Description
24-000085	Closed	02/29/2024	10/09/2024	Trash behind fence coming from DG on 67
24-000281	Closed	08/29/2024	10/03/2024	High Grass and Weeds and trash (1000 BLK Holden) 3rd notice sent on 8-29-24
24-000486	Closed	09/24/2024	10/09/2024	High grass and weeds (600 Blk E Gibbs)
24-000488	Closed	09/25/2024	10/03/2024	Donut Shop Banner
24-000501	Closed	09/26/2024	10/24/2024	High Grass and Weeds (100 Blk Hall)
24-000502	Closed	09/26/2024	10/24/2024	High Grass and Weeds (100 Blk Hall)
Final Notice sent 10-16-24				
24-000526	Closed	10/09/2024	10/15/2024	High Grass and Weeds (500 Blk mesquite)
24-000527	Closed	10/09/2024	10/15/2024	Trailer parked on St Mary's St
24-000529	Closed	10/09/2024	10/15/2024	High Grass and Weeds (300 Blk Gibbs)
24-000531	Closed	10/10/2024	10/24/2024	High Grass and weeds (800 blk SW Big bend)
24-000532	Open	10/10/2024		High Grass and Weeds (100 Blk Paluxy Summit)
24-000533	Open	10/10/2024		High Grass and Weeds (100 Blk Paluxy Summit)
24-000534	Open	10/10/2024		High Grass and Weeds (100 Blk W Bo Gibbs)
24-000535	Open	10/10/2024		High Grass and Weeds (200 BLK NE BBT)
24-000536	Open	10/10/2024		High Grass and Weeds (100 BLK Paluxy Summit)
24-000537	Closed	10/10/2024	10/31/2024	High Grass and Weeds (600 Blk NE BBT)
24-000555	Closed	10/17/2024	10/21/2024	High grass and weeds(300 Blk Summit Edge)
24-000556	Closed	10/17/2024	10/24/2024	High Grass and Weeds (100 blk Summit Edge)
24-000557	Open	10/17/2024		High Grass and Weeds (100 blk Summit Ct)
24-000558	Open	10/17/2024		High Grass and Weeds (200 blk Summit ridge)
24-000559	Closed	10/17/2024	10/21/2024	High Grass and Weeds (100 blk Summit Edge)
24-000560	Open	10/17/2024		High grass and weeds (200 Blk Summit ridge)
24-000561	Open	10/17/2024		High grass and weeds (100 Blk Summit)
24-000562	Open	10/17/2024		High grass and weeds (200 Blk First) In process of selling and demolishing house.
24-000563	Closed	10/17/2024	10/24/2024	High Grass and Weeds (Hall St)

24-000585	Open	10/31/2024	High Grass and Weeds (100 Blk Spanish Oak)
24-000586	Open	10/31/2024	High Grass and Weeds (400 Blk Commerce)
24-000587	Open	10/31/2024	High Grass and Weeds (200 Blk Gibbs)
24-000588	Open	10/31/2024	High Grass and Weeds (300 Blk Litigation)
24-000589	Open	10/31/2024	High Grass and Weeds (900 Blk Hereford)
24-000590	Open	10/31/2024	High Grass and Weeds (100 Blk Summit View)
24-000591	Open	10/31/2024	High Grass and Weeds (1000 Blk Holden)
24-000592	Open	10/31/2024	High Grass and Weeds (800 BLK Clay)
24-000593	Open	10/31/2024	High Grass and Weeds (200 Blk Summit edge ct)
24-000594	Open	10/31/2024	High Grass and Weeds (100 Blk Summit View Ct)
24-000595	Open	10/31/2024	High Grass and Weeds (100 Blk Summit View)
24-000596	Open	10/31/2024	High Grass and Weeds (100 Blk Third)



CITY ADMINISTRATOR'S REPORT

Troy Hill, City Administrator

CITY ADMINISTRATOR REPORT

Met with developers for housing project. Ongoing.

Met with Baked Builder.

Met with potential businesses regarding locating here. Long term prospect.

Met with developer from central Texas. Wants large tract in area.

Worked on Lane building with Architect. Also preparing construction bid process.

Met with Commissioners regarding parks.

Met with contractors for park improvements.

Met with next move Group and drove them around. They are the company doing study for city.

Met with possible parks master plan designer. This would be necessary for grants.

Met with Public management regarding grants and next steps to apply.

Met with Christmas Committee several times. Ordered all decorations.

Met with candidates for various positions. Hired Deputy City Secretary.

Attended HPC meeting.

Attended merchant and Hotelier meetings.

Met with Realtors here regarding land available.

Attended TML and held follow ups with possible vendors.

Met with Banks regarding interest rates.

Met with sign companies about our projects.



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Following the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, under 10. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Administrator		
PREPARED BY:	Joe Boles, Mayor	DATE SUBMITTED:	11/05/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION: Take action or no action on items discussed in executive session			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	11/12/2024		
AGENDA SUBJECT:	Following the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, under 10. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Secretary		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/05/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION: Take action or no action on items discussed in executive session			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.074 Personnel Matters- City Administrator		
PREPARED BY:	Joe Boles, Mayor	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			



CITY COUNCIL AGENDA ACTION FORM

Date:	11/12/2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.074 Personnel Matters- City Secretary		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	11/06/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$0	
CITY ADMINISTRATOR APPROVAL:			
RECOMMENDED ACTION: discuss and take action on			