CITY COUNCIL REGULAR MEETING

Tuesday, January 11, 2022 at 5:30 PM
Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043

AGENDA

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 892 3304 1410 • Passcode 006897 • or dial 1-346-248-7799

CALL TO ORDER

Invocation

Pledge of Allegiance

Roll Call

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. Consider approval or other action regarding the minutes of the Regular City Council Meeting held on December 14, 2021. (S Ritchie)

2. Consider approval or other action regarding an accounts payable report for payments made during December 2021. (R Sosol)

3. Consider approval or other action regarding a financial report for December 2021.

4. Consider approval or other action regarding annual review of the City's Investment Policy.

5. Consider approval or other action regarding annual review of the City's Financial Policy.

STAFF REPORTS

6. **Police Chief Report**
   - Police Activity Report

7. **Public Works Director Report**
   - Update on progress of city projects

8. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

Animal **Control**
- Animal Control Activity Report

9. **CVB Director Report**
   - Update on upcoming projects

10. **City Administrator Report**

11. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

PUBLIC HEARING

12. Board of Adjustment - Public hearing regarding a request of Mitchell and Kim Ellis, owners, for a variance request from the minimum setback requirements for carports and accessory buildings in order to construct an accessory building in the front portion of residential lot located at 1800 Texas Drive; Tract: 169-6, Abst: A136-GP, GIBBS INDUSTRIAL PARK ABST 136 MILAM CO SCH LD, LOT 169-6, ACRES 18.78

INDIVIDUAL ITEMS FOR CONSIDERATION

13. Board of Adjustment – Discussion, consideration, and possible action regarding a request from Mitchell and Kim Ellis, owners, for a variance request from the minimum setback requirements for carports and accessory buildings in order to construct an accessory building in the front portion of residential lot located at 1800 Texas Drive; Tract: 169-6, Abst: A136-GP, GIBBS INDUSTRIAL PARK ABST 136 MILAM CO SCH LD, LOT 169-6, ACRES 18.78

14. Discussion, consideration, and possible action regarding re-appointment of Associate Municipal Court Judge, Ray Ballman.

15. Discussion, consideration, and possible action regarding the appointment of two (2) new members to the Planning and Zoning Board.

16. Discussion, consideration, and possible action regarding Ordinance for the abandonment of portion of the alley way between 3rd and 4th Streets running between Clay and Elm Streets.

17. Discussion, consideration, and possible action regarding financial audit by Merritt, McLane, and Hamby.

18. Discussion, consideration, and possible action on resolution authorizing the transfer of a water line and fire hydrant at the Somervell County Expo Center to Somervell County.

19. Discussion consideration and possible action on maintenance of Paluxy Summit Subdivision common area improvements.

20. Discussion, consideration, and possible action regarding Republic Services rate increase for Solid Waste Services.

21. Discussion, consideration, and possible action on Resolution adopting an amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services.

22. Discussion consideration and possible action on “No Parking” Zone Ordinance for NE Barnard Street adjacent to Glen Lake Camp and plans for supplemental parking for Big Rocks Park.

23. Discussion, consideration, and possible action regarding updates to the Building Fee schedules.

24. Discussion, consideration, and possible action on resolution adopting new Policies and Procedures for the Police Department.

25. Discussion regarding the implication of County Assistance District. (George Freas)

26. Discussion, consideration, and possible action regarding new branding for the City of Glen Rose, Texas, including but not limited to our City logo.

EXECUTIVE SESSION

27. Texas Government Code, Section 551.074 - Personnel Matters - City Administrator Communication regarding Comprehensive Plan RFP.

ACTION ON EXECUTIVE SESSION

28. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters - City Administrator Communication regarding Comprehensive Plan RFP.

ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: Thursday, January 6, 2022, by 5:30 PM and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

_____
STEPHANIE McDONALD
City Secretary

Certification of NOTICE OF MEETING was removed on: _____ at _____ am/pm

by _____ . _____

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Consider approval or other action regarding the minutes of the Regular City Council Meeting held on December 14, 2021. (S Ritchie)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	12/30/2021
EXHIBITS:	Minutes for December 14, 2021, Regular City Council Meeting		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, December 14, 2021, at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, December 14, 2021, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 841 4623 6776 • Passcode 937911 • or dial 1-346-248-7799

CALL TO ORDER – *Mayor Douglas called the meeting to order at 5:30 pm.*

Invocation was led by Michael Leamons

Pledge of Allegiance was led by Mayor Douglas

Roll Call

Council Present	**Staff Present**
Mayor Julia Douglas	City Administrator Michael Leamons
Mayor Pro Tem Chip Joslin	City Secretary Stephanie McDonald
Councilmember Demetra Conrad	Chief of Police Buck Martin
Councilmember Kelly Harris	Public Works Director Jim Holder
Councilmember George Freas	Building Official Kyle Reeves
Councilmember TJ Walker	eHT Representative Chris Hay

City Attorney Brady Pendleton was absent.

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

Citizen Dennis Moore addressed City Council asking them to research Somervell County's new 2% Sales Tax to verify if the City or the County would recieve the Sales Tax for areas that are annexed into the City Limits in the future.

There were no additional citizen comments.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

Items 1 and 3 were removed from the consent agenda.

1. **Consider approval or other action regarding the minutes of the Canvassing City Council Meeting held on November 8, 2021; the Regular City Council Meeting held on November 9, 2021; and the Special City Council Meeting held November 30, 2021.** (S Ritchie)

   Mayor Pro Tem Joslin notes a correction to the November 9, 2021, City Council meeting minutes item 24.

   No additional changes were made.

   Motion made by Councilmember Harris, Seconded by Mayor Pro Tem Joslin to approve the City Council Meeting minutes with change as noted.

   Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

2. **Consider approval or other action regarding an accounts payable report for payments made during November 2021. (R Sosol)**

   Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Harris to approve the Accounts Payable report as represented.

   Vote was 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

3. **Consider approval or other action regarding a financial report for November 2021.**

   Mayor Pro Tem Joslin inquired about the expenditures in the Utility Fund Budget.

   Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Walker to approve the Financial Report as presented.

   Vote was 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

STAFF REPORTS

4. **Public Works Director Report**
   - Update on progress of city projects

5. **Police Chief Report**
   - Police Activity Report

6. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

7. **Animal Control Report**

8. **CVB Director Report**
   - Update on upcoming projects

9. City Administrator Report

10. City Secretary Report

MAYOR AND COUNCIL MEMBER REPORTS

Councilmember Freas presented information regarding the most recent Somervell County Sales Tax Election.

No other reports were presented.

INDIVIDUAL ITEMS FOR CONSIDERATION

Items 13, 14 and 17 were removed from the agenda by Council. They are to be discussed in January's Council meeting.

11. Discussion, consideration, and possible action on "No Parking" Zone Ordinance for NE Barnard Street adjacent to Glen Lake Camp and plans for supplemental parking for Big Rocks Park.

City Administrator Leamons presented the item to Council.

Darren Miller with Glen Lake Camp addressed Council regarding his safety concerns for patrons leaving their property and entering NE Barnard Street. He stated that the manner in which people were parking street side caused a serious viewing while trying to enter the highway at their location.

Dennis Moore addressed Council stating that he believed that this item was more than a parking issue. He believes that it is also an issue of Big Rocks Park being overly populated with visitors.

Mayor Pro Tem Joslin asked Glen Lake Camp representative Darren Miller, how far from each entry and exit way he felt would give adaquate line of site for entering the highway.

Darren Miller stated that he felt 30 - 50 yards should be an adaquate amount of space.

After extensive discussion from Council, staff was directed to update the Ordinance that had been presented to reflect 30 yards on either side of the camp entrances / exits; to review the north side of the street near Grace Baptist Church; and present an amended ordinance in January's City Council Meeting.

There was no further discussion and there was no action taken.

12. Discussion, consideration, and possible action on a plaque or stone in memory of Tom Heap on the River Walk.

City Administrator Leamons presented the item to Council.

Council inquired what the wording on the memorial would be.

Council directed staff to inform the family that a memorial stone would be the preference and the submit wording for the plaque at the next regular meeting.

No Action was taken.

13. Discussion, consideration, and possible action on maintenance of Paluxy Summit Subdivsion common area improvements.

This agenda item will be added to the January Council Meeting.

There was no discussion and no action taken.

14. Discussion, consideration, and possible action on resolution authorizing the transfer of a water line and fire hydrant at the Somervell County Expo Center to Somervell County.

This agenda item will be added to the January Council Meeting.

There was no discussion and no action taken.

15. Discussion, consideration, and possible action regarding adoption of a Vision Statement for the City of Glen Rose.

Mayor Douglas presented the item.

Motion made by Councilmember Conrad, Seconded by Mayor Pro Tem Joslin to approve the Vision Statement as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

16. Report on updating the Hazard Mitigation Action Plan.

City Administrator Leamons presented the item to Council.

No Action was taken.

17. Discussion, consideration, and possible action on Resolution adopting an amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services.

This agenda item will be added to the January Council Meeting.

There was no discussion and no action taken.

18. Discussion, consideration, and possible action on Comprehensive Plan.

Councilmember Harris presented notes regarding what she believes the approach for amending the Comp Plan should be. Some items she believes can be accomplished by staff; other items can be handled through eHT; and other items can be contracted to outside individuals with more expertise in this area.

Councimember Conrad addressed Council stating that although the City (Council and Staff) should be "partners" in the process; the City needs to have a "strong hand" in navigating what Glen Rose residents want for the future of our town; and that she would prefer that an outside intity with expertise in this area should be contracted to put the Comp Plan together.

Councilmember Walker stated that she felt that the City should pull together what we can.

Mayor Pro Tem Joslin recommended that a Workshop dedicated to the Comprehensive Plan should be schedule before the first regular meeting in January. He also stated that a "Project Manager" should be deligated for this project to ensure satisfactory completion.

Council took no action on this item but directed staff to schedule a Workshop the first week of January 2022.

ADJOURN

With no further business before the Council, Mayor Douglas adjourned the meeting at 6:42 pm.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Stephanie McDonald, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Consider approval or other action regarding an accounts payable report for payments made during December 2021. (R Sosol)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	12/30/2021
EXHIBITS:	Accounts Payable Report		
BUDGETARY IMPACT:	**Required Expenditure:**	$00.00	
	Amount Budgeted:	$00.00	
	Appropriation Required:	$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	12/1/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 12/1/2021	$111.65
	12/1/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 12/1/2021	$477.40
	12/1/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 12/1/2021	$559.76
	12/1/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 12/1/2021	$111.65
	12/1/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 12/1/2021	$477.40
	12/3/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	CRITICAL ILL INS AFTER TAX 11/7/2021	$22.22
	12/3/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	CRITICAL ILL INS AFTER TAX 11/21/2021	$22.22
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 11/7/2021	$6.24
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 11/7/2021	$89.34
	12/3/2021	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 11/7/2021	$56.31
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC 11/7/2021	$14.94
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 11/7/2021	$5.10
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 11/21/2021	$6.24
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 11/21/2021	$89.34
	12/3/2021	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 11/21/2021	$56.31

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC 11/21/2021	$14.94
	12/3/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 11/21/2021	$5.10
	12/3/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 11/7/2021	$1,823.09
	12/3/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 11/7/2021	$3,805.06
	12/3/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 11/21/2021	$1,836.95
	12/3/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 11/21/2021	$3,833.98
	12/7/2021	HSA Bank	10-2024	Health Ins W/H	HSA City 11/7/2021	$740.72
	12/7/2021	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 11/7/2021	$366.98
	12/7/2021	HSA Bank	10-2024	Health Ins W/H	HSA City 11/21/2021	$740.69
	12/7/2021	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 11/21/2021	$366.97
	12/10/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 12/5/2021	$136.15
	12/10/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 12/5/2021	$240.00
	12/10/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 12/5/2021	$173.08
	12/10/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 12/5/2021	$20.77
	12/10/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 12/5/2021	$400.79
	12/10/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 12/5/2021	$2,263.82

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	12/10/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 12/5/2021	$1,713.73
	12/10/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 12/5/2021	$400.79
	12/10/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 12/5/2021	$1,713.73
	12/22/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 12/19/2021	$136.15
	12/22/2021	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 12/5/2021	$59.99
	12/22/2021	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 12/5/2021	$149.45
	12/22/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 12/5/2021	$34.76
	12/22/2021	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 12/5/2021	$81.10
	12/22/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 12/5/2021	$87.60
	12/22/2021	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 12/19/2021	$59.94
	12/22/2021	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 12/19/2021	$149.39
	12/22/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 12/19/2021	$34.76
	12/22/2021	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 12/19/2021	$81.04
	12/22/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 12/19/2021	$87.60
	12/24/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 12/19/2021	$2,245.09
	12/24/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 12/19/2021	$394.97
	12/24/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 12/19/2021	$394.97

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	12/24/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 12/19/2021	$1,688.83
	12/24/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 12/19/2021	$1,688.83
	12/24/2021	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 12/5/2021	$366.98
	12/24/2021	HSA Bank	10-2024	Health Ins W/H	HSA City 12/5/2021	$740.72
	12/24/2021	HSA Bank	10-2024	Health Ins W/H	HSA City 12/19/2021	$740.69
	12/24/2021	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 12/19/2021	$366.97
	12/27/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 12/19/2021	$240.00
	12/27/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 12/19/2021	$173.08
	12/27/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 12/19/2021	$20.77
	12/29/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	BCN # E5135686	$22.22
	12/29/2021	Colonial Insurance	10-2033	Critical Illness Ins W/H	CRITICAL ILL INS AFTER TAX 12/19/2021	$22.22
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 12/5/2021	$6.24
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 12/5/2021	$89.34
	12/29/2021	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 12/5/2021	$56.31
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC 12/5/2021	$14.94
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 12/5/2021	$5.10

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 12/19/2021	$6.24
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 12/19/2021	$89.34
	12/29/2021	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 12/19/2021	$56.31
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC 12/19/2021	$14.94
	12/29/2021	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 12/19/2021	$5.10
	12/29/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 12/5/2021	$3,333.62
	12/29/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 12/5/2021	$207.05
	12/29/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 12/19/2021	$3,297.66
	12/29/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 12/19/2021	$207.05
					Total	**$40,160.82**
Code Enforcement						
	12/3/2021	AAA Quality Services	10-50-5203	Contract Labor	Contractor services for the month of October	$1,050.00
	12/10/2021	AT&T Mobility	10-50-5401	Telephone	Invoice # 287293428630X11272021	$94.42
	12/17/2021	Citizenserve	10-50-5803	Software	Annual Subscription Renewal	$1,800.00
	12/17/2021	Glen Rose Insurance Agency	10-50-5801	Miscellaneous Exp	Bond for Jodi Holthe	$70.00
	12/17/2021	Purchase Power	10-50-5106	Postage	October-November charges	$504.95

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Code Enforcement						
	12/17/2021	Citibank	10-50-5801	Miscellaneous Exp	November charges	$28.68
	12/22/2021	Glen Rose Reporter	10-50-5210	Legal Notices & Advertising	Ad # 00136102	$89.00
	12/31/2021	Fuelman	10-50-5608	Gas/Oil/Lube	Invoice # NP61284008	$48.36
					Total	**$3,685.41**
Streets & Parks						
	12/3/2021	City of Glen Rose	10-40-5404	Water	10/21/21-11/20/21	$52.35
	12/3/2021	TXU Energy	10-40-5403	Electric	Invoice # 054152961695	$662.78
	12/3/2021	TXU Energy	10-40-5421	Street Lighting	Invoice # 054152961695	$2,389.77
	12/3/2021	Fuelman	10-40-5608	Gas/Oil/Lube	Statement # NP61117701	$323.83
	12/10/2021	Atmos Energy	10-40-5405	Gas	Account # 3024900571	$27.44
	12/10/2021	Atmos Energy	10-40-5405	Gas	Account # 3024937327	$19.05
	12/10/2021	AT&T Mobility	10-40-5401	Telephone	Invoice # 287293428630X11272021	$49.41
	12/10/2021	O'Reilly Automotive, Inc.	10-40-5602	Repair & Maint - Equip	Customer # 2888622	$246.56
	12/10/2021	Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	November charges	$122.62
	12/10/2021	Smith Supply, Inc.	10-40-5100	Supplies	November charges	$54.11
	12/10/2021	Higginbotham Building Center - Glen Rose	10-40-5636	Street Paint	October & November charges	$18.92
	12/10/2021	Higginbotham Building Center - Glen Rose	10-40-5100	Supplies	October & November charges	$505.37

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	12/17/2021	United Cooperative Services	10-40-5421	Street Lighting	Account # 47704-XXX	$103.16
	12/17/2021	Citibank	10-40-5100	Supplies	November charges	$4.00
	12/17/2021	Fuelman	10-40-5608	Gas/Oil/Lube	Invoice # NP61233012	$169.95
	12/22/2021	AT&T (Scada)	10-40-5401	Telephone	Ref # 254 897 1586	$16.98
	12/29/2021	Charter Business	10-40-5401	Telephone	Invoice # 0042013121421	$41.19
	12/31/2021	Fuelman	10-40-5608	Gas/Oil/Lube	Invoice # NP61284008	$207.61
					Total	**$5,015.10**
Non Departmental						
	12/3/2021	City of Glen Rose	10-65-5404	Water	10/21/21-11/20/21	$989.86
	12/3/2021	TXU Energy	10-65-5403	Electric	Invoice # 054152961695	$327.81
	12/3/2021	Walmart Community/Capital One	10-65-5107	Janitorial Supplies	Statement # 1638823184	$54.70
	12/3/2021	Boyd Enterprises	10-65-5107	Janitorial Supplies	Invoice # 38527	$156.87
	12/10/2021	Atmos Energy	10-65-5405	Gas	Account # 3024937327	$74.38
	12/10/2021	Cave Consulting Partners, Llp	10-65-5228	Website/Email Management	Invoice # 2073	$312.00
	12/10/2021	Enprotec/Hibbss/Todd	10-65-5202	Engineering	Project # 5722-1	$420.00
	12/10/2021	Kinect Communications, LLC	10-65-5401	Telephone	Bill # 2951	$413.72
	12/10/2021	Pitney Bowes Global Financial	10-65-5217	Postage, Copier Lease	Account # 0016992564	$456.15

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
	12/10/2021	Somervell Central Appraisal District	10-65-5805	Qrt S.C.A.D.	Invoice # CGR-2022-01	$3,289.09
	12/10/2021	The Transit System	10-65-5833	Transit Contribution	Local Match - FY 22	$15,000.00
	12/17/2021	BizProtect	10-65-5224	It Support	Invoice # 7421	$105.00
	12/17/2021	Charter Business	10-65-5401	Telephone	Invoice # 0029853120621	$522.39
	12/17/2021	Charter Business	10-65-5402	Internet	Invoice # 0029853120621	$482.38
	12/17/2021	Purchase Power	10-65-5106	Postage	October-November charges	$126.82
	12/17/2021	Texas Social Security Program	10-65-5100	Supplies	Annual Admin Fee for 9290827	$35.00
	12/17/2021	Citibank	10-65-5100	Supplies	November charges	$87.73
	12/17/2021	Citibank	10-65-5100	Supplies	November charges	$150.57
	12/17/2021	Citibank	10-65-5224	It Support	November charges	$625.00
	12/22/2021	Brenda Lozano De Reza	10-65-5225	Janitorial Services	December's Janitorial services	$650.00
	12/22/2021	Brenda L. James	10-65-5226	Cpa	November's CPA services	$450.00
	12/22/2021	TXU Energy	10-65-5403	Electric	Christmas lights	$38.14
	12/22/2021	Windstream	10-65-5401	Telephone	Account # 126635325	$58.62
	12/22/2021	Xerox Corporation	10-65-5217	Postage, Copier Lease	Invoice # 015078554	$304.97
	12/22/2021	3cGeo	10-65-5202	Engineering	Invoice # 2102524	$400.00
	12/29/2021	Staples Credit Plan	10-65-5109	Office Supplies	Nov-Dec charges	$92.53

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
					Total	**$25,623.73**
Law Enforcement						
	12/3/2021	City of Glen Rose	10-90-5404	Water	10/21/21-11/20/21	$52.35
	12/3/2021	TXU Energy	10-90-5403	Electric	Invoice # 054152961695	$133.04
	12/3/2021	Fuelman	10-90-5608	Gas/Oil/Lube	Statement # NP61117701	$39.30
	12/10/2021	AT&T Mobility	10-90-5401	Telephone	Invoice # 287293428630X11272021	$89.33
	12/17/2021	Fuelman	10-90-5608	Gas/Oil/Lube	Invoice # NP61233012	$41.09
	12/22/2021	Brenda Lozano De Reza	10-90-5225	Janitorial Services	December's Janitorial services	$250.00
					Total	**$605.11**
Administration						
	12/3/2021	Staples Credit Plan	10-60-5109	Office Supplies	November charges	$26.99
	12/3/2021	TXU Energy	10-60-5406	CVB/Oakdale Electric	Invoice # 054152961695	$5,968.06
	12/3/2021	Walmart Community/Capital One	10-60-5801	Miscellaneous Exp	Statement # 1638823184	$47.04
	12/10/2021	AT&T Mobility	10-60-5401	Telephone	Invoice # 287293428630X11272021	$47.21
	12/10/2021	AT&T Mobility	10-60-5401	Telephone	Invoice # 287293428630X11272021	$47.21
	12/10/2021	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	November charges	$11.13

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	12/10/2021	Higginbotham Building Center - Glen Rose	10-60-5602	Repair & Maint - Equip	October & November charges	$51.85
	12/17/2021	Glen Rose Reporter	10-60-5210	Legal Notices & Advertising	Ad # 00135968	$51.00
	12/17/2021	JS AC Service And Repair	10-60-5604	Repair & Maint - Struct	Invoice CG6076	$398.76
	12/17/2021	Purchase Power	10-60-5800	Dues	October-November charges	$5.00
	12/17/2021	Stephanie McDonald	10-60-5501	Travel	TMCCP Election Law Seminar	$257.59
	12/17/2021	Citibank	10-60-5401	Telephone	November charges	$0.99
	12/17/2021	Citibank	10-60-5803	Software	November charges	$15.93
	12/17/2021	Citibank	10-60-5109	Office Supplies	November charges	$6.68
	12/17/2021	Citibank	10-60-5602	Repair & Maint - Equip	November charges	$34.13
	12/17/2021	Citibank	10-60-5801	Miscellaneous Exp	November charges	$119.40
	12/17/2021	Citibank	10-60-5109	Office Supplies	November charges	$127.14
	12/17/2021	Citibank	10-60-5800	Dues	November charges	$100.00
	12/22/2021	Glen Rose Reporter	10-60-5210	Legal Notices & Advertising	Ad # 00135946	$53.00
	12/31/2021	Fuelman	10-60-5608	Gas/Oil/Lube	Invoice # NP61284008	$49.69
					Total	**$7,418.80**
Animal Control						
	12/3/2021	Staples Credit Plan	10-55-5109	Office Supplies	November charges	$51.97

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Animal Control						
	12/3/2021	TXU Energy	10-55-5403	Electric	Invoice # 054152961695	$306.06
	12/3/2021	Walmart Community/Capital One	10-55-5100	Supplies	Statement # 1638823184	$251.91
	12/3/2021	Glen Rose Veterinary Clinic	10-55-5237	Adoption Reimbursement	Animal # D-5642	$60.00
	12/3/2021	Fuelman	10-55-5608	Gas/Oil/Lube	Statement # NP61117701	$74.06
	12/10/2021	AT&T Mobility	10-55-5401	Telephone	Invoice # 287293428630X11272021	$47.21
	12/10/2021	Dinosaur Valley Pest Service	10-55-5604	Repair & Maint - Struct	Invoice # 21411	$65.00
	12/10/2021	Higginbotham Building Center - Glen Rose	10-55-5602	Repair & Maint - Equip	October & November charges	$35.61
	12/10/2021	Glen Rose Veterinary Clinic	10-55-5237	Adoption Reimbursement	Trigger Invoice # 132716	$80.00
	12/17/2021	Citibank	10-55-5608	Gas/Oil/Lube	November charges	$8.50
	12/17/2021	Citibank	10-55-5100	Supplies	November charges	$41.00
	12/17/2021	Fuelman	10-55-5608	Gas/Oil/Lube	Invoice # NP61233012	$88.38
	12/29/2021	Nextlink Broadband	10-55-5402	Internet	Invoice # N125102766-51	$110.83
	12/31/2021	Fuelman	10-55-5608	Gas/Oil/Lube	Invoice # NP61284008	$84.77
					Total	**$1,305.30**
Legislative						
	12/10/2021	AT&T Mobility	10-05-5145	Exp Mayor & Council	Invoice # 287293428630X11272021	$47.21

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Legislative						
	12/17/2021	Tereca J. Walker	10-05-5502	Mayor & Council Travel	Per diem and Mileage for TML training	$338.24
	12/17/2021	George Freas	10-05-5502	Mayor & Council Travel	Per Diem & Mileage for TML training	$338.24
	12/17/2021	Citibank	10-05-5240	Election Expense	November charges	$892.57
	12/17/2021	Citibank	10-05-5145	Exp Mayor & Council	November charges	$277.83
					Total	**$1,894.09**
Municipal Court						
	12/17/2021	Purchase Power	10-80-5106	Postage	October-November charges	$351.80
	12/17/2021	Citibank	10-80-5801	Miscellaneous Exp	November charges	$28.69
	12/22/2021	Mickey Garrett	10-80-5203	Contract Labor	Judge services for the month of December	$500.00
					Total	**$880.49**

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	12/1/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 12/1/2021	$55.10
	12/1/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 12/1/2021	$235.60
	12/1/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 12/1/2021	$195.96
	12/1/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 12/1/2021	$55.10
	12/1/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 12/1/2021	$235.60
	12/3/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 11/7/2021	$18.68
	12/3/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 11/21/2021	$18.68
	12/3/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 11/7/2021	$4.74
	12/3/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 11/7/2021	$54.06
	12/3/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 11/21/2021	$4.74
	12/3/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 11/21/2021	$54.06
	12/3/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 11/7/2021	$638.59
	12/3/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 11/7/2021	$1,332.84
	12/3/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 11/21/2021	$637.76
	12/3/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 11/21/2021	$1,331.10

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	12/7/2021	HSA Bank	20-2024	Health Ins W/H	HSA City 11/7/2021	$471.39
	12/7/2021	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 11/7/2021	$20.00
	12/7/2021	HSA Bank	20-2024	Health Ins W/H	HSA City 11/21/2021	$471.39
	12/7/2021	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 11/21/2021	$20.00
	12/10/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 12/5/2021	$127.70
	12/10/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 12/5/2021	$754.22
	12/10/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 12/5/2021	$546.09
	12/10/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 12/5/2021	$127.70
	12/10/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 12/5/2021	$546.09
	12/22/2021	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 12/5/2021	$24.09
	12/22/2021	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 12/5/2021	$168.11
	12/22/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 12/5/2021	$15.80
	12/22/2021	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 12/5/2021	$28.70
	12/22/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 12/5/2021	$41.56
	12/22/2021	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 12/19/2021	$24.08
	12/22/2021	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 12/19/2021	$152.48
	12/22/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 12/19/2021	$15.80

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	12/22/2021	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 12/19/2021	$28.69
	12/22/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 12/19/2021	$41.56
	12/24/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 12/19/2021	$765.85
	12/24/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 12/19/2021	$129.38
	12/24/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 12/19/2021	$129.38
	12/24/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 12/19/2021	$553.28
	12/24/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 12/19/2021	$553.28
	12/24/2021	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 12/5/2021	$20.00
	12/24/2021	HSA Bank	20-2024	Health Ins W/H	HSA City 12/5/2021	$471.39
	12/24/2021	HSA Bank	20-2024	Health Ins W/H	HSA City 12/19/2021	$471.39
	12/24/2021	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 12/19/2021	$20.00
	12/29/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 12/5/2021	$18.68
	12/29/2021	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 12/19/2021	$18.68
	12/29/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 12/5/2021	$4.74
	12/29/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 12/5/2021	$54.06
	12/29/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 12/19/2021	$4.74

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	12/29/2021	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 12/19/2021	$54.06
	12/29/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 12/5/2021	$1,132.84
	12/29/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 12/5/2021	$41.41
	12/29/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 12/19/2021	$1,132.80
	12/29/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 12/19/2021	$41.41
	12/29/2021	Taylor Cutlip	20-2003	Meter Refunds Payable	Refunds	$19.30
	12/29/2021	Bella Vue Homes	20-2003	Meter Refunds Payable	Refunds	$134.00
	12/29/2021	Michael Dworzak	20-2003	Meter Refunds Payable	Refunds	$64.00
	12/29/2021	Roffino Custom Homes	20-2003	Meter Refunds Payable	Refunds	$55.44
	12/29/2021	Rhonda/ Clint Montgomery	20-2003	Meter Refunds Payable	Refunds	$87.45
	12/29/2021	Gartrell Bldrs	20-2003	Meter Refunds Payable	Refunds	$134.00
	12/29/2021	Glenda K. Witt	20-2003	Meter Refunds Payable	Refunds	$98.25
	12/29/2021	Lynlee Busch	20-2003	Meter Refunds Payable	Refunds	$134.00
	12/29/2021	Errin Tuck	20-2003	Meter Refunds Payable	Refunds	$86.27
	12/29/2021	Robbie Crabtree	20-2003	Meter Refunds Payable	Refunds	$101.67
	12/29/2021	Tyler Kerst	20-2003	Meter Refunds Payable	Refund for 1007 College Ave.	$150.00
					Total	**$15,179.81**

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Water						
	12/3/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point # 3	$9,009.00
	12/3/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point # 4	$4,424.00
	12/3/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point # 5	$4,138.75
	12/3/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point # 6	$1,398.25
	12/3/2021	TXU Energy	20-10-5400	Utilities (Elec)	Invoice # 054152961695	$1,494.52
	12/3/2021	TeamViewer Germany GmbH	20-10-5804	Service Fees	Invoice # R01089947	$1,235.00
	12/3/2021	Fuelman	20-10-5608	Gas/Oil/Lube	Statement # NP61117701	$88.92
	12/10/2021	Atmos Energy	20-10-5405	Gas	Account # 3024900571	$27.44
	12/10/2021	Atmos Energy	20-10-5405	Gas	Account # 3024937327	$19.05
	12/10/2021	AT&T Mobility	20-10-5401	Telephone	Invoice # 287293428630X11272021	$47.21
	12/10/2021	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Invoice # 132422-1121	$66.00
	12/10/2021	Cleburne Welding And Industrial Supply	20-10-5100	Supplies	Invoice # 525430	$33.36
	12/10/2021	DPC Industries, Inc	20-10-5160	Process Chemicals	Invoice # DE76001519-21	$112.00
	12/10/2021	Enprotec/Hibbss/Todd	20-10-5700	Capital Improvements	Project # 5722-34	$2,915.00
	12/10/2021	Enprotec/Hibbss/Todd	20-10-5739	100000 Gallons tank on Bryan St.	Project # 5722-35	$3,299.00
	12/10/2021	Glen Rose Auto Parts	20-10-5120	Tools	November charges	$7.95
	12/10/2021	North Texas Tollway Authority	20-10-5801	Miscellaneous Exp	Account ID 2008976429	$158.73

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Water						
	12/10/2021	North Texas Tollway Authority	20-10-5801	Miscellaneous Exp	Account ID 2009965816	$5.80
	12/10/2021	Spinks & Green Auto Supply	20-10-5600	Vehicle Repair	Ticket # 0078947	$7.00
	12/10/2021	Texas Commission On Environmental Quality	20-10-5886	State Fees	Invoice # PHS0205182	$3,733.80
	12/10/2021	Higginbotham Building Center - Glen Rose	20-10-5604	Repair & Maint - Struct	October & November charges	$164.69
	12/10/2021	Higginbotham Building Center - Glen Rose	20-10-5100	Supplies	October & November charges	$45.09
	12/17/2021	Citibank	20-10-5602	Repair & Maint - Equip	November charges	$86.94
	12/17/2021	Citibank	20-10-5500	Training	November charges	$455.00
	12/17/2021	Fuelman	20-10-5608	Gas/Oil/Lube	Invoice # NP61233012	$56.41
	12/22/2021	AT&T (Scada)	20-10-5401	Telephone	Ref # 254 897 1586	$16.97
	12/29/2021	Dake Construction	20-10-5739	100000 Gallons tank on Bryan St.	Estimate 6/Project # 5722-35	$15,663.75
	12/29/2021	Charter Business	20-10-5401	Telephone	Invoice # 0042013121421	$41.19
	12/31/2021	Fuelman	20-10-5608	Gas/Oil/Lube	Invoice # NP61284008	$167.70
					Total	**$48,918.52**
Sewer						
	12/3/2021	TXU Energy	20-20-5400	Utilities (Elec)	Invoice # 054152961695	$973.24
	12/3/2021	Fuelman	20-20-5608	Gas/Oil/Lube	Statement # NP61117701	$80.61
	12/10/2021	Atmos Energy	20-20-5405	Gas	Account # 3024900571	$27.44

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Sewer						
	12/10/2021	Atmos Energy	20-20-5405	Gas	Account # 3024937327	$19.06
	12/10/2021	Enprotec/Hibbss/Todd	20-20-5700	Capital Improvements	Project # 5722-36	$2,250.00
	12/10/2021	Smith Supply, Inc.	20-20-5601	System Repair	November charges	$14.84
	12/10/2021	Higginbotham Building Center - Glen Rose	20-20-5655	Concrete	October & November charges	$8.38
	12/10/2021	FM Utilities Inc.	20-20-5700	Capital Improvements	Pay App # 2	$169,331.47
	12/9/2021	Rey-Mar Construction	20-20-5738	Grand Lift Station (Edap)	Application # 6	$160,290.90
	12/17/2021	Fuelman	20-20-5608	Gas/Oil/Lube	Invoice # NP61233012	$83.77
	12/22/2021	AT&T (Scada)	20-20-5401	Telephone	Ref # 254 897 1586	$16.98
	12/22/2021	Rey-Mar Construction	20-20-5738	Grand Lift Station (Edap)	Application # 7	$139,500.00
	12/22/2021	Rey-Mar Construction	20-20-5738	Grand Lift Station (Edap)	Application # 8	$63,507.60
	12/22/2021	Windstream	20-20-5401	Telephone	Account # 126635325	$25.09
	12/29/2021	Charter Business	20-20-5401	Telephone	Invoice # 0042013121421	$41.20
	12/31/2021	Fuelman	20-20-5608	Gas/Oil/Lube	Invoice # NP61284008	$156.34
					Total	**$536,326.92**
Non Departmental						
	12/3/2021	USIO Output Solutions	20-65-5110	Utility Billing Cards	Invoice 3 28244	$182.31
	12/17/2021	Purchase Power	20-65-5106	Postage	October-November charges	$16.43

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non Departmental						
					Total	**$198.74**
WWTP						
	12/3/2021	Fuelman	20-21-5608	Gas/Oil/Lube	Statement # NP61117701	$78.98
	12/10/2021	AT&T Mobility	20-21-5401	Telephone	Invoice # 287293428630X11272021	$94.42
	12/10/2021	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Invoice # 20808-1021	$1,148.00
	12/10/2021	DPC Industries, Inc	20-21-5115	Chemical Supplies	Invoice # 767005827-21	$706.06
	12/10/2021	Higginbotham Building Center - Glen Rose	20-21-5602	Repair & Maint - Equip	October & November charges	$5.63
	12/10/2021	Higginbotham Building Center - Glen Rose	20-21-5604	Repair & Maint - Struct	October & November charges	$37.60
	12/10/2021	Higginbotham Building Center - Glen Rose	20-21-5602	Repair & Maint - Equip	October & November charges	$10.33
	12/10/2021	Usa Bluebook	20-21-5602	Repair & Maint - Equip	Customer # 917761	$1,439.31
	12/10/2021	Usa Bluebook	20-21-5602	Repair & Maint - Equip	Invoice # 757512	$455.21
	12/17/2021	United Cooperative Services	20-21-5400	Utilities	Account # 47704-XXX	$4,349.92
	12/17/2021	Wallace Control	20-21-5601	System Repair	Invoice # 45952	$350.91
	12/22/2021	Windstream	20-21-5401	Telephone	Account # 126635325	$50.14
	12/29/2021	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Invoice # 23279-1121	$1,355.00
					Total	**$10,081.51**

City of Glen Rose
Council Report
Check Date: 12/1/2021 to 12/31/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Sanitation						
	12/10/2021	Republic Services # 794	20-45-5403	Trash Pickup	Invoice # 0794-014987934	$30,685.85
					Total	**$30,685.85**

City of Glen Rose
Council Report
12/1/2021 to 12/31/2021

Fund Totals

10	GENERAL FUND	$86,588.85
20	UTILITY FUND	$641,391.35
	Grand Total:	**$727,980.20**

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Consider approval or other action regarding a financial report for December 2021.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/30/2021
EXHIBITS:	Discussion regarding December Financial Report; Bonded Indebtedness; Sales and Use Tax; Cash and Investment Report; General Ledger Cash Balance Report; and, Budget Report		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Attached are several financial reports for the Council's review and approval.

RECOMMENDED ACTION:

Approve as presented.

DISCUSSION ON THE MONTHLY FINANCIAL REPORTS
PERIOD ENDING DECEMBER 31, 2021

Highlights

The Utility Fund continues to be in the red and the General Fund in the black. The Utility Fund running a deficit comes as no surprise since the budget includes a substantial drawdown of reserves to fund capital improvement projects. We will receive some relief in the Utility Fund when we receive payment from TWDB for the last two outlays on the Grand Avenue Lift Station Project. It is normal to have a strong surplus in the General Fund during this time of year due to the seasonal inflow of property tax revenues.

Report on Reserves

As of December 31st, the City held about $8.6 million in its various accounts which is roughly $300,000 less than last month's balance. $480,924 of the above total are restricted funds (customer deposit, bond payment, HOT, and dedicated court funds), leaving the City a balance of about $8.1 million in what, primarily, are reserve funds. If the adopted FY 2021-22 goes according to plan, the amount held in reserve will decrease by $1,770,000 over the course of the year, leaving the City with about $6.8 million in, primarily, reserve funds. (Usually the drawdown is less than what is budgeted due to lower than expected operating expenditures and capital projects that carry over into the next budget cycle.) The City's total operating budget for FY 2022-22, less capital expenditures, contingency funds, and dedicated court funds, is $3,680,065. With roughly $3.7 million in annual operating costs, the current $8.1 million in reserves would carry the City for about 26 months and the projected $6.8 million in reserves at the end of this fiscal year would carry the City for about 22 months.

General Ledger Cash Balance Report

As has been mentioned previously, often there are differences between the bank account balances and the general ledger cash balance reports. The general ledger report carries in its balance checks that were written in the past which have never been deposited. Also, the instant a transaction is entered into the general ledger, it shows up in the general ledger report, but it can take days for both deposits and withdrawals to clear the bank and be reflected in our bank account balances.

The general ledger cash balance for the various funds through December 31st is about $8.6 million, about a $290,000 decrease from a month ago, and an increase of about $310,000 from a year ago.

General Ledger Report - CVB Fund

As of December 31st, there was $100.65 in the CVB bank account (enough to cover one check which hasn't been deposited). City Secretary McDonald transferred everything else in our CVB bank account to the Somervell County Tourism Department.

General Ledger Cash Balance Report - Court Fund

The amount in the Court Fund has increased by about $400 from a month ago.

Cash and Investment Report

As noted above, there was about $8.6 million in the City's accounts as of December 31st, this is roughly $300,000 less than last month.

Budget Report - General Fund

For the month, revenues exceeded expenditures by about $230,000 and for the year by about 350,000.

Budget Report - Utility Fund

For the month, expenditures have exceeded revenues by about $494,000 and for the year by about $647,000.

Sales and Use Tax Report

The State has not posted its sales and use tax figures for January (tax on sales made in November) in time to be included in this packet report. The table provided in last month's packet has been updated to show the funds received during December. The December payment came in at $142,862.07, a 6% increase over last year's payment. For the past 12 months, revenues have increased by 19% over the previous 12 month period.

CITY OF GLEN ROSE
BONDED INDEBTEDNESS AS OF DECEMBER 31, 2021

BOND	MATURES	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
CO/2013 WWTP DESIGN	2022	$ 370,000	$ 32,223	$ 402,223	**$ 35,987**
CO/2016 WWTP CONSTRUCTION	2037	$ 3,520,000	$ 1,238,912	$ 4,758,912	**$ 3,751,553**

	CO/2013 WWTP DESIGN		CO/2016 WWTP CONSTRUCTION		TOTAL ANNUAL PAYMENT
	PAYMENT	INT. RATE	PAYMENT	INT. RATE	
2020-2021			**PAID**		
2021-2022	$ 35,987	2.82%	$ 200,236	1.43%	$ 236,223
2022-2023			$ 238,520	1.60%	$ 238,520
2023-2024			$ 235,960	1.78%	$ 235,960
2024-2025			$ 238,112	1.93%	$ 238,112
2025-2026			$ 234,928	2.06%	$ 234,928
2026-2027			$ 236,529	2.39%	$ 236,529
2027-2028			$ 237,466	2.66%	$ 237,466
2028-2029			$ 237,811	2.76%	$ 237,811
2029-2030			$ 237,843	3.04%	$ 237,843
2030-2031			$ 237,219	3.22%	$ 237,219
2031-2032			$ 236,101	3.36%	$ 236,101
2032-2033			$ 234,549	3.22%	$ 234,549
2033-2034			$ 238,109	3.22%	$ 238,109
2034-2035			$ 236,347	3.21%	$ 236,347
2035-2036			$ 234,445	3.21%	$ 234,445
2036-2037			$ 237,383	3.21%	$ 237,383
	$ 35,987		**$ 3,751,553**		**$ 3,787,540**

NOTE: 1. Payments on interest only are due on February 15th each year and payments on principal and interest are due on August 15th each year for each of the two bond issuances.

2. The THE CO/2013 WWTP DESIGN AND CO/2016 WWTP CONSTRUCTION DEBT ARE PAID WITH UTILITY SYSTEM REVENUES.

CITY OF GLEN ROSE
SALES AND USE TAX REPORT

Report for Januiary Council Packet

	2020	2021	% Change
January	84,303.71	109,714.93	23.16%
February	119,025.55	168,437.23	29.34%
March	91,503.74	109,932.23	16.76%
April	83,459.16	101,103.73	17.45%
May	108,165.93	171,528.37	36.94%
June	100,858.20	136,631.88	26.18%
July	114,263.74	129,574.66	11.82%
August	125,484.48	168,800.51	25.66%
September	122,785.60	125,589.65	2.23%
October	110,856.26	127,727.12	13.21%
November	130,155.64	148,290.73	12.23%
December	134,172.50	142,862.07	6.08%
TOTAL	**1,325,034.51**	**1,640,193.11**	**19.21%**

Comparison of sales tax revenue for the most recent 12 month period versus that of a year ago. The number reported for November is for sales made in September. There's always a 2 mc lag.

CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE	
December 2021	
TEXPOOL	$3,654,077.57
BANK	$2,440,717.69
TEXSTAR	$2,530,729.04
TOTAL	$8,625,524.30

TEXPOOL		
UTILITY SYSTEM REVENUE BOND RESERVE	0.04%	$246,133.59
WATER AND SEWER FUND	0.04%	$1,792,114.02
GENERAL FUND RESERVE	0.04%	$1,615,829.96
TOTAL TEXPOOL INVESTMENTS		$3,654,077.57

TexSTAR		
GENERAL	0.01%	$2,530,729.04

FFB BANK ACCOUNTS		
OAKDALE ELECTRICITY DEPOSIT CD	0.41%	$20,036.01
HOTEL OCCUPANCY	0.41%	$100.65
TXCDBG	0.41%	$252.38
TWDB 2016 CONSTRUCTION PROJECT	0.41%	$12,554.34
COURT TECHNOLOGY FUND	0.41%	$7,585.69
COURT SECURITY	0.41%	$7,959.37
MUNICIPAL JURY FUND	0.41%	$112.00
TRUANCY AND PREVENTION FUND	0.41%	$5,789.43
CUSTOMER DEPOSIT ACCOUNT	0.41%	$180,653.31
POOL CASH	0.41%	$2,225,710.52
TOTAL BANK BALANCES		$2,440,717.69

Investments are in compliance with the Investment Policy for the City of Glen Rose

CITY OF GLEN ROSE
GENERAL LEDGER CASH BALANCE REPORT BY FUND
December 31, 2021

	FUND	CURRENT BALANCE	MONTH AGO BALANCE	YEAR AGO BALANCE
1	GENERAL	$5,541,622.23	$5,308,443.58	$5,973,328.12
2	UTILITY	$3,028,865.87	$3,525,174.79	$2,202,009.23
3	CVB	$100.65	$30,236.05	$102,899.56
5	COURT*	$21,585.89	$21,157.70	$5,716.91
	TOTAL	**$8,592,174.64**	**$8,885,012.12**	**$8,283,953.82**

*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

City of Glen Rose
Financial Statement
As of December 31, 2021

10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property & Sales Tax	339,041.76	210,398.34	128,643.42	671,406.95	2,524,780.00	26.59%	1,853,373.05
Interest Income	930.93	1,166.66	(235.73)	3,094.03	14,000.00	22.10%	10,905.97
Other Revenue Sources	9,104.35	9,583.33	(478.98)	42,057.19	115,000.00	36.57%	72,942.81
Fines, Fees & Forfeitures	5,088.82	9,391.68	(4,302.86)	19,686.09	112,700.00	17.47%	93,013.91
Grants & Donations	0.00	92,507.84	(92,507.84)	0.00	1,110,094.00	0.00%	1,110,094.00
Business & Franchise	2,500.00	2,000.00	500.00	6,500.00	24,000.00	27.08%	17,500.00
Transfers In	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Revenue Totals	356,665.86	337,547.85	19,118.01	742,744.26	4,050,574.00	18.34%	3,307,829.74
Expense Summary							
Not Categorized	18,801.68	48,758.99	(29,957.31)	41,877.82	585,108.00	7.16%	543,230.18
Personnel & Payroll	87,136.20	100,001.26	(12,865.06)	313,256.72	1,200,015.00	26.10%	886,758.28
Repairs & Maintenance	1,154.46	66,920.83	(65,766.37)	8,504.52	803,050.00	1.06%	794,545.48
Capital	293.81	102,731.01	(102,437.20)	792.64	1,232,772.00	0.06%	1,231,979.36
Fines, Fees & Taxes	3,289.09	5,488.09	(2,199.00)	10,089.70	65,857.00	15.32%	55,767.30
Office & Supplies	1,815.93	1,704.17	111.76	2,169.21	20,450.00	10.61%	18,280.79
Other Expenses	0.00	1,501.83	(1,501.83)	0.00	18,022.00	0.00%	18,022.00
Dues & Subscriptions	105.00	275.00	(170.00)	315.00	3,300.00	9.55%	2,985.00
Community Programs & Donations	15,000.00	1,833.33	13,166.67	15,000.00	22,000.00	68.18%	7,000.00
Grant Expense	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Expense Totals	127,596.17	337,547.84	(209,951.67)	392,005.61	4,050,574.00	9.68%	3,658,568.39

City of Glen Rose
Financial Statement
As of December 31, 2021

10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
10-4000 Sales Tax	142,862.07	125,000.00	17,862.07	418,879.92	1,500,000.00	27.93%	1,081,120.08
10-4001 Mixed Drinks Tax	2,213.71	2,166.67	47.04	5,671.97	26,000.00	21.82%	20,328.03
10-4002 Gross Receipts Tax	1,601.15	16,666.67	(15,065.52)	19,789.06	200,000.00	9.89%	180,210.94
10-4005 Property Taxes	189,744.00	65,148.33	124,595.67	219,542.73	781,780.00	28.08%	562,237.27
10-4010 Property Taxes (Delinquent)	2,620.83	1,416.67	1,204.16	7,523.27	17,000.00	44.25%	9,476.73
Property & Sales Tax Totals	339,041.76	210,398.34	128,643.42	671,406.95	2,524,780.00	26.59%	1,853,373.05
Interest Income							
10-4006 Penalites & Interest	901.11	833.33	67.78	2,752.35	10,000.00	27.52%	7,247.65
10-4500 Interest Income	29.82	333.33	(303.51)	341.68	4,000.00	8.54%	3,658.32
Interest Income Totals	930.93	1,166.66	(235.73)	3,094.03	14,000.00	22.10%	10,905.97
Other Revenue Sources							
10-4200 Permits	8,412.02	7,500.00	912.02	34,697.76	90,000.00	38.55%	55,302.24
10-4700 Miscellaneous Income	692.33	1,250.00	(557.67)	2,359.43	15,000.00	15.73%	12,640.57
10-4703 Vrc Loan Repayment	0.00	833.33	(833.33)	5,000.00	10,000.00	50.00%	5,000.00
Other Revenue Sources Totals	9,104.35	9,583.33	(478.98)	42,057.19	115,000.00	36.57%	72,942.81
Fines, Fees & Forfeitures							
10-4300 Pound Fees	280.00	41.67	238.33	280.00	500.00	56.00%	220.00
10-4301 Municipal Court Fine Revenue	2,442.00	5,833.33	(3,391.33)	11,885.74	70,000.00	16.98%	58,114.26
10-4303 Deferred Adjudication	700.00	1,583.33	(883.33)	2,609.24	19,000.00	13.73%	16,390.76
10-4305 Time Payment Reimbursement	15.00	41.67	(26.67)	234.00	500.00	46.80%	266.00
10-4316 Court Costs	522.82	1,375.00	(852.18)	2,378.11	16,500.00	14.41%	14,121.89
10-4318 Warrant Fee-Muni Court	150.00	16.67	133.33	450.00	200.00	225.00%	(250.00)
10-4320 Court Col Fee	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
10-4322 Indigent Fee	0.00	45.83	(45.83)	0.00	550.00	0.00%	550.00

City of Glen Rose
Financial Statement
As of December 31, 2021

10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
10-4331 Clear The Shelter	729.00	166.67	562.33	829.00	2,000.00	41.45%	1,171.00
10-4332 County Res Impound Fee	155.00	83.33	71.67	365.00	1,000.00	36.50%	635.00
10-4345 Quarantine Fee	0.00	29.17	(29.17)	0.00	350.00	0.00%	350.00
10-4346 Boarding Fee	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
10-4347 Adopting Fee	95.00	125.00	(30.00)	580.00	1,500.00	38.67%	920.00
10-4348 Euthanasia Fee	0.00	16.67	(16.67)	75.00	200.00	37.50%	125.00
Fines, Fees & Forfeitures Totals	5,088.82	9,391.68	(4,302.86)	19,686.09	112,700.00	17.47%	93,013.91
Grants & Donations							
10-4330 Donations	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-4707 Safe Routes Grant & Cost Shar	0.00	88,291.17	(88,291.17)	0.00	1,059,494.00	0.00%	1,059,494.00
10-4709 Nrhp Grant	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
Grants & Donations Totals	0.00	92,507.84	(92,507.84)	0.00	1,110,094.00	0.00%	1,110,094.00
Business & Franchise							
10-4704 Glen Rose Wrecker	1,000.00	500.00	500.00	2,000.00	6,000.00	33.33%	4,000.00
10-4705 Nextlink	1,500.00	1,500.00	0.00	4,500.00	18,000.00	25.00%	13,500.00
Business & Franchise Totals	2,500.00	2,000.00	500.00	6,500.00	24,000.00	27.08%	17,500.00
Transfers In							
10-4710 Transfer in Reserves	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Transfers In Totals	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Revenue Totals	356,665.86	337,547.85	19,118.01	742,744.26	4,050,574.00	18.34%	3,307,829.74

City of Glen Rose
Financial Statement
As of December 31, 2021

10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	1,894.09	4,815.75	(2,921.66)	4,671.76	57,789.00	8.08%	53,117.24
Legislative Totals	1,894.09	4,815.75	(2,921.66)	4,671.76	57,789.00	8.08%	53,117.24

10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	102,056.01	(102,056.01)	247.40	1,224,672.00	0.02%	1,224,424.60
Fines, Fees & Taxes	0.00	2,500.00	(2,500.00)	2,686.00	30,000.00	8.95%	27,314.00
Not Categorized	4,294.79	9,781.65	(5,486.86)	9,632.24	117,380.00	8.21%	107,747.76
Personnel & Payroll	19,744.93	19,699.08	45.85	65,512.19	236,389.00	27.71%	170,876.81
Repairs & Maintenance	720.31	56,641.66	(55,921.35)	7,518.86	679,700.00	1.11%	672,181.14
Streets & Parks Totals	24,760.03	190,678.40	(165,918.37)	85,596.69	2,288,141.00	3.74%	2,202,544.31

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	98.68	166.67	(67.99)	98.68	2,000.00	4.93%	1,901.32
Not Categorized	1,738.37	2,615.75	(877.38)	2,143.79	31,389.00	6.83%	29,245.21
Office & Supplies	1,800.00	250.00	1,550.00	1,800.00	3,000.00	60.00%	1,200.00
Other Expenses	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
Personnel & Payroll	11,086.69	18,459.93	(7,373.24)	39,495.99	221,519.00	17.83%	182,023.01
Repairs & Maintenance	48.36	104.17	(55.81)	136.88	1,250.00	10.95%	1,113.12
Code Enforcement Totals	14,772.10	21,629.85	(6,857.75)	43,675.34	259,558.00	16.83%	215,882.66

10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining

City of Glen Rose
Financial Statement
As of December 31, 2021

Capital	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
Fines, Fees & Taxes	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Not Categorized	1,049.59	2,725.01	(1,675.42)	2,296.24	32,700.00	7.02%	30,403.76
Office & Supplies	0.00	79.17	(79.17)	0.00	950.00	0.00%	950.00
Personnel & Payroll	7,455.06	5,491.00	1,964.06	20,754.34	65,892.00	31.50%	45,137.66
Repairs & Maintenance	255.71	416.67	(160.96)	554.70	5,000.00	11.09%	4,445.30
Animal Control Totals	8,760.36	8,828.52	(68.16)	23,605.28	105,942.00	22.28%	82,336.72

10 - GENERAL FUND **Administration**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	166.44	166.67	(0.23)	297.87	2,000.00	14.89%	1,702.13
Dues & Subscriptions	105.00	208.33	(103.33)	205.00	2,500.00	8.20%	2,295.00
Fines, Fees & Taxes	0.00	1,250.00	(1,250.00)	3,500.00	15,000.00	23.33%	11,500.00
Not Categorized	1,113.68	11,870.83	(10,757.15)	(6,309.56)	142,450.00	(4.43%)	148,759.56
Office & Supplies	15.93	1,000.00	(984.07)	31.86	12,000.00	0.27%	11,968.14
Personnel & Payroll	35,794.90	34,014.35	1,780.55	110,784.43	408,172.00	27.14%	297,387.57
Repairs & Maintenance	49.69	250.00	(200.31)	49.69	3,000.00	1.66%	2,950.31
Administration Totals	37,245.64	48,760.18	(11,514.54)	108,559.29	585,122.00	18.55%	476,562.71

10 - GENERAL FUND **Non Departmental**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	15,000.00	1,833.33	13,166.67	15,000.00	22,000.00	68.18%	7,000.00
Fines, Fees & Taxes	3,289.09	1,596.42	1,692.67	3,903.70	19,157.00	20.38%	15,253.30
Not Categorized	7,334.64	11,612.51	(4,277.87)	25,299.63	139,350.00	18.16%	114,050.37
Office & Supplies	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Other Expenses	0.00	1,468.50	(1,468.50)	0.00	17,622.00	0.00%	17,622.00
Personnel & Payroll	0.00	3,000.00	(3,000.00)	32,139.42	36,000.00	89.28%	3,860.58
Repairs & Maintenance	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00

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Non Departmental Totals	25,623.73	28,052.42	(2,428.69)	76,342.75	336,629.00	22.68%	260,286.25

10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	28.69	83.33	(54.64)	28.69	1,000.00	2.87%	971.31
Dues & Subscriptions	0.00	41.67	(41.67)	110.00	500.00	22.00%	390.00
Fines, Fees & Taxes	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Not Categorized	851.80	1,712.50	(860.70)	2,351.80	20,550.00	11.44%	18,198.20
Personnel & Payroll	3,886.90	4,453.58	(566.68)	13,315.09	53,443.00	24.91%	40,127.91
Repairs & Maintenance	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Municipal Court Totals	4,767.39	6,582.75	(1,815.36)	15,805.58	78,993.00	20.01%	63,187.42

10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	208.33	(208.33)	120.00	2,500.00	4.80%	2,380.00
Fines, Fees & Taxes	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
Not Categorized	524.72	3,262.49	(2,737.77)	1,402.92	39,150.00	3.58%	37,747.08
Office & Supplies	0.00	166.67	(166.67)	337.35	2,000.00	16.87%	1,662.65
Personnel & Payroll	9,167.72	14,883.32	(5,715.60)	31,255.26	178,600.00	17.50%	147,344.74
Repairs & Maintenance	80.39	550.00	(469.61)	244.39	6,600.00	3.70%	6,355.61
Law Enforcement Totals	9,772.83	19,104.14	(9,331.31)	33,359.92	229,250.00	14.55%	195,890.08

10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
Grant Expense	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Not Categorized	0.00	362.50	(362.50)	389.00	4,350.00	8.94%	3,961.00

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Repairs & Maintenance	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
Preservation Board Totals	0.00	9,095.83	(9,095.83)	389.00	109,150.00	0.36%	108,761.00
Expense Total	127,596.17	337,547.84	(209,951.67)	392,005.61	4,050,574.00	9.68%	3,658,568.39

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10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-05-5055 Mayor & Council Pay	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-05-5145 Exp Mayor & Council	325.04	166.67	158.37	487.56	2,000.00	24.38%	1,512.44
10-05-5201 Attorney	0.00	1,666.67	(1,666.67)	0.00	20,000.00	0.00%	20,000.00
10-05-5240 Election Expense	892.57	1,250.00	(357.43)	1,790.90	15,000.00	11.94%	13,209.10
10-05-5401 Telephone	0.00	65.75	(65.75)	0.00	789.00	0.00%	789.00
10-05-5502 Mayor & Council Travel	676.48	625.00	51.48	2,393.30	7,500.00	31.91%	5,106.70
10-05-5503 Mayor & Council Training	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Legislative Totals	1,894.09	4,815.75	(2,921.66)	4,671.76	57,789.00	8.08%	53,117.24

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5000 Wages Streets & Parks	13,188.35	11,815.50	1,372.85	40,498.52	141,786.00	28.56%	101,287.48
10-40-5001 Overtime Streets & Parks	652.88	637.50	15.38	2,087.67	7,650.00	27.29%	5,562.33
10-40-5003 Payroll Taxes Streets/Pks	1,031.26	979.83	51.43	3,171.69	11,758.00	26.97%	8,586.31
10-40-5004 Retirement	2,022.21	1,817.42	204.79	6,211.88	21,809.00	28.48%	15,597.12
10-40-5005 Health Insurance	2,800.00	2,800.00	0.00	8,687.99	33,600.00	25.86%	24,912.01
10-40-5006 Life & Add Insurance	50.23	76.67	(26.44)	150.70	920.00	16.38%	769.30
10-40-5007 Workers Comp Insurance	0.00	682.75	(682.75)	4,703.74	8,193.00	57.41%	3,489.26
10-40-5008 Twc	0.00	358.50	(358.50)	0.00	4,302.00	0.00%	4,302.00
10-40-5010 Longevity	0.00	183.33	(183.33)	0.00	2,200.00	0.00%	2,200.00
10-40-5013 On Call	0.00	347.58	(347.58)	0.00	4,171.00	0.00%	4,171.00
10-40-5100 Supplies	563.48	266.67	296.81	591.68	3,200.00	18.49%	2,608.32
10-40-5107 Janitorial Supplies	0.00	150.00	(150.00)	0.00	1,800.00	0.00%	1,800.00
10-40-5108 Uniforms	0.00	201.67	(201.67)	0.00	2,420.00	0.00%	2,420.00
10-40-5120 Tools	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-40-5122 Crack Sealant	0.00	1,100.83	(1,100.83)	0.00	13,210.00	0.00%	13,210.00
10-40-5156 Asphalt	0.00	666.67	(666.67)	203.74	8,000.00	2.55%	7,796.26
10-40-5175 Herbicides & Insecticides	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-40-5203 Contract Labor	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-40-5401 Telephone	107.58	291.67	(184.09)	273.32	3,500.00	7.81%	3,226.68
10-40-5403 Electric	662.78	583.33	79.45	1,701.29	7,000.00	24.30%	5,298.71
10-40-5404 Water	52.35	458.33	(405.98)	104.70	5,500.00	1.90%	5,395.30
10-40-5405 Gas	46.49	208.33	(161.84)	68.69	2,500.00	2.75%	2,431.31
10-40-5421 Street Lighting	2,492.93	2,750.00	(257.07)	5,088.05	33,000.00	15.42%	27,911.95
10-40-5500 Training	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-40-5600 Vehicle Repair	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-40-5602 Repair & Maint - Equip	246.56	583.33	(336.77)	1,478.15	7,000.00	21.12%	5,521.85

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5604 Repair & Maint - Struct	122.62	833.33	(710.71)	122.62	10,000.00	1.23%	9,877.38
10-40-5608 Gas/Oil/Lube	701.39	625.00	76.39	1,649.94	7,500.00	22.00%	5,850.06
10-40-5611 Vehicle & Equipment Fund	0.00	3,333.33	(3,333.33)	0.00	40,000.00	0.00%	40,000.00
10-40-5621 Rock/Gravel/Stone	0.00	58.33	(58.33)	0.00	700.00	0.00%	700.00
10-40-5626 Sidewalk	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-40-5636 Street Paint	18.92	125.00	(106.08)	18.92	1,500.00	1.26%	1,481.08
10-40-5655 Concrete	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-40-5656 Drainage Pipe	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-40-5700 Capital Expenditures	0.00	34,416.67	(34,416.67)	5,850.00	413,000.00	1.42%	407,150.00
10-40-5720 Park Development	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-40-5721 Road Base	0.00	125.00	(125.00)	247.40	1,500.00	16.49%	1,252.60
10-40-5738 Safe Routes School	0.00	94,597.67	(94,597.67)	0.00	1,135,172.00	0.00%	1,135,172.00
10-40-5739 Barnard Street Sidewalk	0.00	6,666.67	(6,666.67)	0.00	80,000.00	0.00%	80,000.00
10-40-5740 Paving	0.00	16,666.67	(16,666.67)	0.00	200,000.00	0.00%	200,000.00
10-40-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-40-5804 Service Fees	0.00	2,500.00	(2,500.00)	2,686.00	30,000.00	8.95%	27,314.00
10-40-5859 Street Signs	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Streets & Parks Totals	24,760.03	190,678.40	(165,918.37)	85,596.69	2,288,141.00	3.74%	2,202,544.31

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10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5000 Wages Code Enforcement	8,489.60	12,370.92	(3,881.32)	31,813.50	148,451.00	21.43%	116,637.50
10-50-5001 Overtime Code Enforcement	0.00	297.50	(297.50)	213.44	3,570.00	5.98%	3,356.56
10-50-5003 Payroll Taxes Code Enf	633.96	992.92	(358.96)	1,957.79	11,915.00	16.43%	9,957.21
10-50-5004 Retirement	1,240.34	1,843.00	(602.66)	3,786.05	22,116.00	17.12%	18,329.95
10-50-5005 Health Insurance	700.00	2,100.00	(1,400.00)	844.00	25,200.00	3.35%	24,356.00
10-50-5006 Life & Add Insurance	22.79	62.75	(39.96)	22.79	753.00	3.03%	730.21
10-50-5007 Workers Comp Insurance	0.00	125.50	(125.50)	858.42	1,506.00	57.00%	647.58
10-50-5008 Twc	0.00	363.17	(363.17)	0.00	4,358.00	0.00%	4,358.00
10-50-5013 On Call	0.00	304.17	(304.17)	0.00	3,650.00	0.00%	3,650.00
10-50-5106 Postage	504.95	175.00	329.95	504.95	2,100.00	24.05%	1,595.05
10-50-5108 Uniforms	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5120 Instrument & Tools	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5202 Engineering	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5203 Contract Labor	1,050.00	41.67	1,008.33	1,050.00	500.00	210.00%	(550.00)
10-50-5210 Legal Notices & Advertising	89.00	166.67	(77.67)	400.00	2,000.00	20.00%	1,600.00
10-50-5215 Code Replacement	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5219 Abatements	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-50-5247 Mapping	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-50-5401 Telephone	94.42	65.75	28.67	188.84	789.00	23.93%	600.16
10-50-5500 Training	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-50-5501 Travel	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-50-5600 Vehicle Repair	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-50-5608 Gas/Oil/Lube	48.36	62.50	(14.14)	136.88	750.00	18.25%	613.12
10-50-5801 Miscellaneous Exp	98.68	166.67	(67.99)	98.68	2,000.00	4.93%	1,901.32
10-50-5803 Software	1,800.00	250.00	1,550.00	1,800.00	3,000.00	60.00%	1,200.00
10-50-5837 License Renewal	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00

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10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5860 Hardware Replacement	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Code Enforcement Totals	14,772.10	21,629.85	(6,857.75)	43,675.34	259,558.00	16.83%	215,882.66

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5000 Wages Animal Control	5,253.50	3,019.75	2,233.75	13,526.90	36,237.00	37.33%	22,710.10
10-55-5001 Overtime Animal Control	260.02	297.50	(37.48)	309.76	3,570.00	8.68%	3,260.24
10-55-5003 Payroll Taxes Animal Cont	421.79	277.50	144.29	1,058.52	3,330.00	31.79%	2,271.48
10-55-5004 Retirement	805.53	515.08	290.45	2,021.53	6,181.00	32.71%	4,159.47
10-55-5005 Health Insurance	700.00	700.00	0.00	2,244.00	8,400.00	26.71%	6,156.00
10-55-5006 Life & Add Insurance	14.22	23.83	(9.61)	42.66	286.00	14.92%	243.34
10-55-5007 Workers Comp Insurance	0.00	226.75	(226.75)	1,550.97	2,721.00	57.00%	1,170.03
10-55-5008 Twc	0.00	101.42	(101.42)	0.00	1,217.00	0.00%	1,217.00
10-55-5010 Longevity	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-55-5013 On Call	0.00	304.17	(304.17)	0.00	3,650.00	0.00%	3,650.00
10-55-5100 Supplies	292.91	125.00	167.91	314.81	1,500.00	20.99%	1,185.19
10-55-5108 Uniforms	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00
10-55-5109 Office Supplies	51.97	66.67	(14.70)	51.97	800.00	6.50%	748.03
10-55-5165 Euth. & Medication	0.00	166.67	(166.67)	183.97	2,000.00	9.20%	1,816.03
10-55-5203 Contract Labor	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-55-5236 Employee Rabies Shots	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-55-5237 Adoption Reimbursement	140.00	133.33	6.67	325.00	1,600.00	20.31%	1,275.00
10-55-5401 Telephone	47.21	166.67	(119.46)	94.42	2,000.00	4.72%	1,905.58
10-55-5402 Internet	110.83	116.67	(5.84)	332.49	1,400.00	23.75%	1,067.51
10-55-5403 Electric	306.06	466.67	(160.61)	692.97	5,600.00	12.37%	4,907.03
10-55-5500 Training	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-55-5501 Travel	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-55-5600 Vehicle Repair	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-55-5602 Repair & Maint - Equip	35.61	166.67	(131.06)	35.61	2,000.00	1.78%	1,964.39
10-55-5603 Equipment	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-55-5604 Repair & Maint - Struct	65.00	333.33	(268.33)	265.00	4,000.00	6.63%	3,735.00

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5608 Gas/Oil/Lube	255.71	333.33	(77.62)	554.70	4,000.00	13.87%	3,445.30
10-55-5700 Capital Immprovements	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5801 Miscellaneous Exp	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-55-5803 Software	0.00	37.50	(37.50)	0.00	450.00	0.00%	450.00
10-55-5804 Service Fees	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-55-5839 Rabies Test Fees	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5860 Hardware Replacement	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5870 Office Equip/Furn	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Animal Control Totals	8,760.36	8,828.52	(68.16)	23,605.28	105,942.00	22.28%	82,336.72

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10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5000 Wages Administration	26,971.70	24,543.42	2,428.28	82,891.30	294,521.00	28.14%	211,629.70
10-60-5003 Payroll Taxes Admin	1,980.13	1,904.17	75.96	6,091.22	22,850.00	26.66%	16,758.78
10-60-5004 Retirement	3,940.56	3,532.25	408.31	12,110.40	42,387.00	28.57%	30,276.60
10-60-5005 Health Insurance	2,800.00	2,800.00	0.00	8,687.99	33,600.00	25.86%	24,912.01
10-60-5006 Life & Add Insurance	102.51	103.92	(1.41)	307.55	1,247.00	24.66%	939.45
10-60-5007 Workers Comp Insurance	0.00	101.75	(101.75)	695.97	1,221.00	57.00%	525.03
10-60-5008 Twc	0.00	687.17	(687.17)	0.00	8,246.00	0.00%	8,246.00
10-60-5010 Longevity	0.00	341.67	(341.67)	0.00	4,100.00	0.00%	4,100.00
10-60-5108 Uniforms	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
10-60-5109 Office Supplies	160.81	166.67	(5.86)	298.52	2,000.00	14.93%	1,701.48
10-60-5203 Contract Labor	0.00	8,416.67	(8,416.67)	0.00	101,000.00	0.00%	101,000.00
10-60-5210 Legal Notices & Advertising	104.00	250.00	(146.00)	223.00	3,000.00	7.43%	2,777.00
10-60-5218 Legal Updates	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-60-5401 Telephone	95.41	183.33	(87.92)	190.82	2,200.00	8.67%	2,009.18
10-60-5406 CVB/Oakdale Electric	0.00	0.00	0.00	(8,754.90)	0.00	0.00%	8,754.90
10-60-5500 Training	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
10-60-5501 Travel	257.59	500.00	(242.41)	1,042.19	6,000.00	17.37%	4,957.81
10-60-5600 Vehicle Repair	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-60-5602 Repair & Maint - Equip	85.98	83.33	2.65	280.92	1,000.00	28.09%	719.08
10-60-5604 Repair & Maint - Struct	409.89	833.33	(423.44)	409.89	10,000.00	4.10%	9,590.11
10-60-5608 Gas/Oil/Lube	49.69	83.33	(33.64)	49.69	1,000.00	4.97%	950.31
10-60-5800 Dues	105.00	208.33	(103.33)	205.00	2,500.00	8.20%	2,295.00
10-60-5801 Miscellaneous Exp	166.44	166.67	(0.23)	297.87	2,000.00	14.89%	1,702.13
10-60-5803 Software	15.93	1,000.00	(984.07)	31.86	12,000.00	0.27%	11,968.14
10-60-5804 Service Fees	0.00	1,250.00	(1,250.00)	3,500.00	15,000.00	23.33%	11,500.00
10-60-5860 Hardware Replacement	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00

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10 - GENERAL FUND **Administration**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Administration Totals	37,245.64	48,760.18	(11,514.54)	108,559.29	585,122.00	18.55%	476,562.71

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10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5009 Other Insurance Tmlirp	0.00	3,000.00	(3,000.00)	32,139.42	36,000.00	89.28%	3,860.58
10-65-5041 Employee Appreciation	0.00	291.67	(291.67)	1,431.64	3,500.00	40.90%	2,068.36
10-65-5100 Supplies	273.30	154.17	119.13	273.30	1,850.00	14.77%	1,576.70
10-65-5101 Bank Service Charges	0.00	0.00	0.00	363.47	0.00	0.00%	(363.47)
10-65-5106 Postage	126.82	454.17	(327.35)	126.82	5,450.00	2.33%	5,323.18
10-65-5107 Janitorial Supplies	211.57	125.00	86.57	211.57	1,500.00	14.10%	1,288.43
10-65-5109 Office Supplies	92.53	416.67	(324.14)	1,206.44	5,000.00	24.13%	3,793.56
10-65-5200 Audit	0.00	958.33	(958.33)	0.00	11,500.00	0.00%	11,500.00
10-65-5202 Engineering	820.00	1,250.00	(430.00)	2,095.00	15,000.00	13.97%	12,905.00
10-65-5217 Postage, Copier Lease	761.12	833.33	(72.21)	1,104.98	10,000.00	11.05%	8,895.02
10-65-5223 Accounting Software &	0.00	958.33	(958.33)	0.00	11,500.00	0.00%	11,500.00
10-65-5224 It Support	730.00	1,250.00	(520.00)	913.75	15,000.00	6.09%	14,086.25
10-65-5225 Janitorial Services	650.00	650.00	0.00	1,950.00	7,800.00	25.00%	5,850.00
10-65-5226 Cpa	450.00	500.00	(50.00)	450.00	6,000.00	7.50%	5,550.00
10-65-5227 Background Test	0.00	4.17	(4.17)	0.00	50.00	0.00%	50.00
10-65-5228 Website/Email Management	312.00	1,041.67	(729.67)	7,687.00	12,500.00	61.50%	4,813.00
10-65-5235 Drug Testing	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-65-5401 Telephone	994.73	1,125.00	(130.27)	2,985.93	13,500.00	22.12%	10,514.07
10-65-5402 Internet	482.38	600.00	(117.62)	1,447.15	7,200.00	20.10%	5,752.85
10-65-5403 Electric	365.95	500.00	(134.05)	759.31	6,000.00	12.66%	5,240.69
10-65-5404 Water	989.86	333.33	656.53	2,161.73	4,000.00	54.04%	1,838.27
10-65-5405 Gas	74.38	125.00	(50.62)	131.54	1,500.00	8.77%	1,368.46
10-65-5740 City Hall Renovation 3300Sqft	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
10-65-5805 Qrt S.C.A.D.	3,289.09	1,096.42	2,192.67	3,289.09	13,157.00	25.00%	9,867.91
10-65-5810 Text My Gov & Archive Social	0.00	457.33	(457.33)	0.00	5,488.00	0.00%	5,488.00
10-65-5832 Fire Department Contribution	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00

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10 - GENERAL FUND **Non Departmental**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5833 Transit Contribution	15,000.00	1,250.00	13,750.00	15,000.00	15,000.00	100.00%	0.00
10-65-5835 Non Departamental Other	0.00	500.00	(500.00)	614.61	6,000.00	10.24%	5,385.39
10-65-5837 Contingency	0.00	1,011.17	(1,011.17)	0.00	12,134.00	0.00%	12,134.00
10-65-5841 Citizens Center	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
10-65-5870 Office Equip/Furn	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Non Departmental Totals	25,623.73	28,052.42	(2,428.69)	76,342.75	336,629.00	22.68%	260,286.25

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10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-80-5000 Wages Court	2,597.08	2,989.67	(392.59)	9,027.25	35,876.00	25.16%	26,848.75
10-80-5003 Payroll Taxes Court	195.82	228.75	(32.93)	684.87	2,745.00	24.95%	2,060.13
10-80-5004 Retirement	379.44	424.58	(45.14)	1,318.90	5,095.00	25.89%	3,776.10
10-80-5005 Health Insurance	700.00	700.00	0.00	2,171.99	8,400.00	25.86%	6,228.01
10-80-5006 Life & Add Insurance	14.56	16.83	(2.27)	43.68	202.00	21.62%	158.32
10-80-5007 Workers Comp Insurance	0.00	10.00	(10.00)	68.40	120.00	57.00%	51.60
10-80-5008 Twc	0.00	83.75	(83.75)	0.00	1,005.00	0.00%	1,005.00
10-80-5106 Postage	351.80	83.33	268.47	351.80	1,000.00	35.18%	648.20
10-80-5109 Office Supplies	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-80-5201 Attorney Fees	0.00	233.33	(233.33)	500.00	2,800.00	17.86%	2,300.00
10-80-5203 Contract Labor	500.00	500.00	0.00	1,500.00	6,000.00	25.00%	4,500.00
10-80-5224 FundView Support	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-80-5285 Jail Services	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5500 Training	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-80-5501 Travel	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-80-5800 Dues & Subscriptions	0.00	41.67	(41.67)	110.00	500.00	22.00%	390.00
10-80-5801 Miscellaneous Exp	28.69	83.33	(54.64)	28.69	1,000.00	2.87%	971.31
10-80-5806 Jury Service	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5860 Hardware Replacement	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Municipal Court Totals	4,767.39	6,582.75	(1,815.36)	15,805.58	78,993.00	20.01%	63,187.42

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5000 Wages Law Enforcement	6,906.87	10,347.75	(3,440.88)	21,134.14	124,173.00	17.02%	103,038.86
10-90-5003 Payroll Taxes Law	524.41	791.58	(267.17)	1,596.89	9,499.00	16.81%	7,902.11
10-90-5004 Retirement	1,009.09	1,469.33	(460.24)	3,087.69	17,632.00	17.51%	14,544.31
10-90-5005 Health Insurance	700.00	1,400.00	(700.00)	2,243.99	16,800.00	13.36%	14,556.01
10-90-5006 Life & Add Insurance	27.35	46.75	(19.40)	82.06	561.00	14.63%	478.94
10-90-5007 Workers Comp Insurance	0.00	454.75	(454.75)	3,110.49	5,457.00	57.00%	2,346.51
10-90-5008 Twc	0.00	289.83	(289.83)	0.00	3,478.00	0.00%	3,478.00
10-90-5010 Longevity	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5100 Supplies	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5106 Postage	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-90-5108 Uniforms	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-90-5109 Office Supplies	0.00	70.83	(70.83)	0.00	850.00	0.00%	850.00
10-90-5125 Ammunition	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5225 Janitorial Services	250.00	250.00	0.00	750.00	3,000.00	25.00%	2,250.00
10-90-5401 Telephone	89.33	133.33	(44.00)	174.79	1,600.00	10.92%	1,425.21
10-90-5403 Electric	133.04	100.00	33.04	207.95	1,200.00	17.33%	992.05
10-90-5404 Water	52.35	104.17	(51.82)	99.20	1,250.00	7.94%	1,150.80
10-90-5500 Training	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-90-5501 Travel	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-90-5600 Vehicle Repair	0.00	208.33	(208.33)	170.98	2,500.00	6.84%	2,329.02
10-90-5602 Repair & Maint - Equip	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-90-5603 Equipment	0.00	1,416.67	(1,416.67)	0.00	17,000.00	0.00%	17,000.00
10-90-5604 Repair & Maint - Struct	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5608 Gas/Oil/Lube	80.39	375.00	(294.61)	244.39	4,500.00	5.43%	4,255.61
10-90-5801 Miscellaneous Exp	0.00	208.33	(208.33)	120.00	2,500.00	4.80%	2,380.00
10-90-5803 Software	0.00	41.67	(41.67)	149.99	500.00	30.00%	350.01

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5804 Service Fees	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
10-90-5820 Events	0.00	125.00	(125.00)	187.36	1,500.00	12.49%	1,312.64
10-90-5860 Computer Hardware	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
Law Enforcement Totals	9,772.83	19,104.14	(9,331.31)	33,359.92	229,250.00	14.55%	195,890.08

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10 - GENERAL FUND **Preservation Board**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-96-5106 Postage	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5210 Legal Notices & Advertising	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5211 Promotional	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
10-96-5500 Training	0.00	166.67	(166.67)	389.00	2,000.00	19.45%	1,611.00
10-96-5501 Travel Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-96-5700 Projects	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-96-5800 Dues & Subscriptions	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5849 Signage	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-96-5866 Grant Match - Nrhp	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Preservation Board Totals	0.00	9,095.83	(9,095.83)	389.00	109,150.00	0.36%	108,761.00
Expense Totals	127,596.17	337,547.84	(209,951.67)	392,005.61	4,050,574.00	9.68%	3,658,568.39

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Water/Sewer/Trash Income	158,762.44	174,650.00	(15,887.56)	510,786.31	2,095,800.00	24.37%	1,585,013.69
Fines, Fees & Forfeitures	1,806.19	2,883.33	(1,077.14)	7,219.90	34,600.00	20.87%	27,380.10
Interest Income	0.00	133.33	(133.33)	137.35	1,600.00	8.58%	1,462.65
Other Revenue Sources	105.00	0.00	105.00	245.00	0.00	0.00%	(245.00)
Transfers In	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Grants & Donations	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00
Revenue Totals	160,673.63	340,532.24	(179,858.61)	518,388.56	4,086,387.00	12.69%	3,567,998.44
Expense Summary							
Personnel & Payroll	30,387.00	34,916.83	(4,529.83)	98,751.24	419,002.00	23.57%	320,250.76
Not Categorized	63,599.38	90,384.55	(26,785.17)	141,543.48	1,084,615.00	13.05%	943,071.52
Repairs & Maintenance	175,217.58	155,455.00	19,762.58	518,933.17	1,865,460.00	27.82%	1,346,526.83
Lease & Rent Expense	0.00	249.99	(249.99)	0.00	3,000.00	0.00%	3,000.00
Grant Expense	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
Capital	382,425.78	10,125.01	372,300.77	393,148.63	121,500.00	323.58%	(271,648.63)
Fines, Fees & Taxes	4,968.80	6,130.00	(1,161.20)	10,928.08	73,560.00	14.86%	62,631.92
Other Expenses	0.00	43,270.84	(43,270.84)	0.00	519,250.00	0.00%	519,250.00
Expense Totals	656,598.54	340,532.22	316,066.32	1,165,329.60	4,086,387.00	28.52%	2,921,057.40

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Water/Sewer/Trash Income							
20-4100 Miscellaneous Water	935.00	566.67	368.33	947.00	6,800.00	13.93%	5,853.00
20-4101 Water Fees	77,406.83	91,666.67	(14,259.84)	263,139.91	1,100,000.00	23.92%	836,860.09
20-4102 Sewer Fees	50,934.30	52,250.00	(1,315.70)	153,476.66	627,000.00	24.48%	473,523.34
20-4105 Trash	29,086.31	30,083.33	(997.02)	92,122.74	361,000.00	25.52%	268,877.26
20-4110 Trash Surcharge	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
20-4307 Reconnect Fee	400.00	83.33	316.67	1,100.00	1,000.00	110.00%	(100.00)
Water/Sewer/Trash Income Totals	158,762.44	174,650.00	(15,887.56)	510,786.31	2,095,800.00	24.37%	1,585,013.69
Fines, Fees & Forfeitures							
20-4341 Tap Fees	700.00	833.33	(133.33)	3,350.00	10,000.00	33.50%	6,650.00
20-4342 Transfer Fees	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-4343 Penalty Fees	1,106.19	1,958.33	(852.14)	3,869.90	23,500.00	16.47%	19,630.10
Fines, Fees & Forfeitures Totals	1,806.19	2,883.33	(1,077.14)	7,219.90	34,600.00	20.87%	27,380.10
Interest Income							
20-4500 Interest Income	0.00	133.33	(133.33)	137.35	1,600.00	8.58%	1,462.65
Interest Income Totals	0.00	133.33	(133.33)	137.35	1,600.00	8.58%	1,462.65
Other Revenue Sources							
20-4700 Miscellaneous Income	105.00	0.00	105.00	245.00	0.00	0.00%	(245.00)
Other Revenue Sources Totals	105.00	0.00	105.00	245.00	0.00	0.00%	(245.00)
Transfers In							
20-4710 Transfer in Reserves	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Transfers In Totals	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Grants & Donations							
20-4715 COVID-19 Relief (American	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Grants & Donations							
Grants & Donations Totals	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00
Revenue Totals	160,673.63	340,532.24	(179,858.61)	518,388.56	4,086,387.00	12.69%	3,567,998.44

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	19,127.28	10,041.67	9,085.61	25,448.13	120,500.00	21.12%	95,051.87
Fines, Fees & Taxes	4,968.80	5,034.16	(65.36)	5,420.62	60,410.00	8.97%	54,989.38
Grant Expense	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
Lease & Rent Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	21,594.41	25,732.49	(4,138.08)	53,222.15	308,790.00	17.24%	255,567.85
Personnel & Payroll	9,389.58	12,419.92	(3,030.34)	31,807.03	149,039.00	21.34%	117,231.97
Repairs & Maintenance	3,228.03	73,985.00	(70,756.97)	63,161.49	887,820.00	7.11%	824,658.51
Water Totals	58,308.10	127,296.57	(68,988.47)	181,084.42	1,527,559.00	11.85%	1,346,474.58

20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	363,298.50	41.67	363,256.83	367,700.50	500.00	73540.10%	(367,200.50)
Fines, Fees & Taxes	0.00	54.17	(54.17)	0.00	650.00	0.00%	650.00
Lease & Rent Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	1,117.85	4,137.90	(3,020.05)	2,721.52	49,655.00	5.48%	46,933.48
Other Expenses	0.00	41,666.67	(41,666.67)	0.00	500,000.00	0.00%	500,000.00
Personnel & Payroll	6,790.55	8,758.33	(1,967.78)	20,502.88	105,100.00	19.51%	84,597.12
Repairs & Maintenance	171,910.57	67,125.00	104,785.57	455,540.64	805,500.00	56.55%	349,959.36
Sewer Totals	543,117.47	121,867.07	421,250.40	846,465.54	1,462,405.00	57.88%	615,939.46

20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Fines, Fees & Taxes	0.00	1,041.67	(1,041.67)	5,507.46	12,500.00	44.06%	6,992.54
Lease & Rent Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00

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Not Categorized	10,002.53	12,053.33	(2,050.80)	21,996.62	144,640.00	15.21%	122,643.38
Personnel & Payroll	14,206.87	13,738.58	468.29	46,441.33	164,863.00	28.17%	118,421.67
Repairs & Maintenance	78.98	14,261.67	(14,182.69)	231.04	171,140.00	0.14%	170,908.96
WWTP Totals	24,288.38	41,220.25	(16,931.87)	74,176.45	494,643.00	15.00%	420,466.55

20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	30,685.85	25,750.00	4,935.85	61,726.34	309,000.00	19.98%	247,273.66
Sanitation Totals	30,685.85	25,750.00	4,935.85	61,726.34	309,000.00	19.98%	247,273.66

20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	198.74	22,710.83	(22,512.09)	1,876.85	272,530.00	0.69%	270,653.15
Other Expenses	0.00	1,604.17	(1,604.17)	0.00	19,250.00	0.00%	19,250.00
Repairs & Maintenance	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Non Departmental Totals	198.74	24,398.33	(24,199.59)	1,876.85	292,780.00	0.64%	290,903.15
Expense Total	656,598.54	340,532.22	316,066.32	1,165,329.60	4,086,387.00	28.52%	2,921,057.40

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5000 Wages Water	6,515.77	7,733.25	(1,217.48)	20,756.95	92,799.00	22.37%	72,042.05
20-10-5001 Overtime Water	0.00	255.00	(255.00)	226.40	3,060.00	7.40%	2,833.60
20-10-5003 Payroll Taxes Water	489.51	619.00	(129.49)	1,574.35	7,428.00	21.19%	5,853.65
20-10-5004 Retirement	951.95	1,148.17	(196.22)	3,058.37	13,778.00	22.20%	10,719.63
20-10-5005 Health Insurance	1,400.00	1,983.33	(583.33)	4,344.00	23,800.00	18.25%	19,456.00
20-10-5006 Life & Add Insurance	32.35	37.42	(5.07)	97.06	449.00	21.62%	351.94
20-10-5007 Workers Comp Insurance	0.00	255.83	(255.83)	1,749.90	3,070.00	57.00%	1,320.10
20-10-5008 Twc	0.00	226.00	(226.00)	0.00	2,712.00	0.00%	2,712.00
20-10-5010 Longevity	0.00	75.00	(75.00)	0.00	900.00	0.00%	900.00
20-10-5013 On Call	0.00	86.92	(86.92)	0.00	1,043.00	0.00%	1,043.00
20-10-5100 Supplies	78.45	133.33	(54.88)	78.45	1,600.00	4.90%	1,521.55
20-10-5107 Janitorial Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5108 Uniforms	0.00	100.83	(100.83)	0.00	1,210.00	0.00%	1,210.00
20-10-5120 Tools	7.95	83.33	(75.38)	7.95	1,000.00	0.80%	992.05
20-10-5160 Process Chemicals	112.00	583.33	(471.33)	228.00	7,000.00	3.26%	6,772.00
20-10-5238 Lab Fees	66.00	725.00	(659.00)	154.00	8,700.00	1.77%	8,546.00
20-10-5299 Purchased Water	18,970.00	12,583.33	6,386.67	44,098.90	151,000.00	29.20%	106,901.10
20-10-5400 Utilities (Elec)	1,494.52	5,000.00	(3,505.48)	3,550.90	60,000.00	5.92%	56,449.10
20-10-5401 Telephone	105.37	416.67	(311.30)	268.92	5,000.00	5.38%	4,731.08
20-10-5405 Gas	46.49	250.00	(203.51)	68.69	3,000.00	2.29%	2,931.31
20-10-5500 Training	455.00	156.67	298.33	1,075.00	1,880.00	57.18%	805.00
20-10-5505 Safety Program	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-10-5600 Vehicle Repair	7.00	83.33	(76.33)	7.00	1,000.00	0.70%	993.00
20-10-5601 System Repair	0.00	3,750.00	(3,750.00)	2,923.86	45,000.00	6.50%	42,076.14
20-10-5602 Repair & Maint - Equip	86.94	416.67	(329.73)	138.61	5,000.00	2.77%	4,861.39
20-10-5604 Repair & Maint - Struct	164.69	166.67	(1.98)	621.87	2,000.00	31.09%	1,378.13

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5605 Repair & Maint - Tank	0.00	1,250.00	(1,250.00)	0.00	15,000.00	0.00%	15,000.00
20-10-5608 Gas/Oil/Lube	313.03	416.67	(103.64)	956.38	5,000.00	19.13%	4,043.62
20-10-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5611 Vehicle & Equipment Fund	0.00	3,333.33	(3,333.33)	0.00	40,000.00	0.00%	40,000.00
20-10-5652 Meters	0.00	1,250.00	(1,250.00)	0.00	15,000.00	0.00%	15,000.00
20-10-5700 Capital Improvements	2,915.00	68,750.00	(65,835.00)	62,205.11	825,000.00	7.54%	762,794.89
20-10-5701 Cdbg	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
20-10-5739 100000 Gallons tank on Bryan	18,962.75	10,000.00	8,962.75	25,213.75	120,000.00	21.01%	94,786.25
20-10-5801 Miscellaneous Exp	164.53	41.67	122.86	234.38	500.00	46.88%	265.62
20-10-5804 Service Fees	1,235.00	566.67	668.33	1,686.50	6,800.00	24.80%	5,113.50
20-10-5806 Meter Service Fees	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
20-10-5807 Prairielands Permit Fees	0.00	3,900.83	(3,900.83)	0.00	46,810.00	0.00%	46,810.00
20-10-5846 Demurrage	0.00	110.00	(110.00)	0.00	1,320.00	0.00%	1,320.00
20-10-5860 Hardware Replacement	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-10-5886 State Fees	3,733.80	333.33	3,400.47	3,734.12	4,000.00	93.35%	265.88
Water Totals	58,308.10	127,296.57	(68,988.47)	181,084.42	1,527,559.00	11.85%	1,346,474.58

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5000 Wages Sewer	4,857.42	5,266.83	(409.41)	13,408.35	63,202.00	21.22%	49,793.65
20-20-5001 Overtime Sewer	125.17	170.00	(44.83)	370.07	2,040.00	18.14%	1,669.93
20-20-5003 Payroll Taxes Sewer	361.36	426.75	(65.39)	998.08	5,121.00	19.49%	4,122.92
20-20-5004 Retirement	727.96	791.00	(63.04)	2,013.04	9,492.00	21.21%	7,478.96
20-20-5005 Health Insurance	700.00	1,400.00	(700.00)	2,172.00	16,800.00	12.93%	14,628.00
20-20-5006 Life & Add Insurance	18.64	38.75	(20.11)	55.92	465.00	12.03%	409.08
20-20-5007 Workers Comp Insurance	0.00	217.17	(217.17)	1,485.42	2,606.00	57.00%	1,120.58
20-20-5008 Twc	0.00	157.33	(157.33)	0.00	1,888.00	0.00%	1,888.00
20-20-5010 Longevity	0.00	116.67	(116.67)	0.00	1,400.00	0.00%	1,400.00
20-20-5013 On Call	0.00	173.83	(173.83)	0.00	2,086.00	0.00%	2,086.00
20-20-5100 Supplies	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
20-20-5108 Uniforms	0.00	100.83	(100.83)	0.00	1,210.00	0.00%	1,210.00
20-20-5120 Tools	0.00	100.00	(100.00)	30.04	1,200.00	2.50%	1,169.96
20-20-5160 Process Chemicals	0.00	225.00	(225.00)	0.00	2,700.00	0.00%	2,700.00
20-20-5400 Utilities (Elec)	973.24	708.33	264.91	2,044.82	8,500.00	24.06%	6,455.18
20-20-5401 Telephone	83.27	125.00	(41.73)	250.75	1,500.00	16.72%	1,249.25
20-20-5405 Gas	46.50	0.00	46.50	68.69	0.00	0.00%	(68.69)
20-20-5500 Training	0.00	128.75	(128.75)	0.00	1,545.00	0.00%	1,545.00
20-20-5600 Vehicle Repair	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
20-20-5601 System Repair	14.84	1,458.33	(1,443.49)	87.49	17,500.00	0.50%	17,412.51
20-20-5602 Repair & Maint - Equip	0.00	625.00	(625.00)	239.73	7,500.00	3.20%	7,260.27
20-20-5604 Repair & Maint - Struct	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5608 Gas/Oil/Lube	320.72	375.00	(54.28)	884.28	4,500.00	19.65%	3,615.72
20-20-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5655 Concrete	8.38	83.33	(74.95)	8.38	1,000.00	0.84%	991.62
20-20-5700 Capital Improvements	171,581.47	66,666.67	104,914.80	454,647.98	800,000.00	56.83%	345,352.02

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5738 Grand Lift Station (Edap)	363,298.50	0.00	363,298.50	367,700.50	0.00	0.00%	(367,700.50)
20-20-5742 Golf Course Lift Station	0.00	41,666.67	(41,666.67)	0.00	500,000.00	0.00%	500,000.00
20-20-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-20-5804 Service Fees	0.00	54.17	(54.17)	0.00	650.00	0.00%	650.00
Sewer Totals	543,117.47	121,867.07	421,250.40	846,465.54	1,462,405.00	57.88%	615,939.46

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5000 Wages Wwtp	9,689.71	8,323.75	1,365.96	30,006.07	99,885.00	30.04%	69,878.93
20-21-5001 Overtime Wwtp	756.66	510.00	246.66	2,240.23	6,120.00	36.61%	3,879.77
20-21-5003 Payroll Taxes Wwtp	796.28	733.00	63.28	2,456.83	8,796.00	27.93%	6,339.17
20-21-5004 Retirement	1,526.22	1,359.67	166.55	4,711.20	16,316.00	28.87%	11,604.80
20-21-5005 Health Insurance	1,400.00	1,400.00	0.00	4,344.01	16,800.00	25.86%	12,455.99
20-21-5006 Life & Add Insurance	38.00	38.75	(0.75)	114.00	465.00	24.52%	351.00
20-21-5007 Workers Comp Insurance	0.00	375.58	(375.58)	2,568.99	4,507.00	57.00%	1,938.01
20-21-5008 Twc	0.00	264.50	(264.50)	0.00	3,174.00	0.00%	3,174.00
20-21-5010 Longevity	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-21-5013 On Call	0.00	608.33	(608.33)	0.00	7,300.00	0.00%	7,300.00
20-21-5100 Supplies	0.00	258.33	(258.33)	16.99	3,100.00	0.55%	3,083.01
20-21-5107 Janitorial Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-21-5108 Uniforms	0.00	108.33	(108.33)	0.00	1,300.00	0.00%	1,300.00
20-21-5115 Chemical Supplies	706.06	2,083.33	(1,377.27)	1,673.57	25,000.00	6.69%	23,326.43
20-21-5120 Tools	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-21-5238 Lab Fees	2,503.00	1,833.33	669.67	5,136.00	22,000.00	23.35%	16,864.00
20-21-5259 Sludge Removal	0.00	1,350.00	(1,350.00)	0.00	16,200.00	0.00%	16,200.00
20-21-5400 Utilities	4,349.92	3,166.67	1,183.25	11,905.78	38,000.00	31.33%	26,094.22
20-21-5401 Telephone	144.56	416.67	(272.11)	572.44	5,000.00	11.45%	4,427.56
20-21-5500 Training	0.00	86.67	(86.67)	0.00	1,040.00	0.00%	1,040.00
20-21-5600 Vehicle Repair	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-21-5601 System Repair	350.91	1,666.67	(1,315.76)	350.91	20,000.00	1.75%	19,649.09
20-21-5602 Repair & Maint - Equip	1,910.48	333.33	1,577.15	1,928.33	4,000.00	48.21%	2,071.67
20-21-5604 Repair & Maint - Struct	37.60	500.00	(462.40)	412.60	6,000.00	6.88%	5,587.40
20-21-5608 Gas/Oil/Lube	78.98	400.00	(321.02)	231.04	4,800.00	4.81%	4,568.96
20-21-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5700 Capital Improvements	0.00	12,695.00	(12,695.00)	0.00	152,340.00	0.00%	152,340.00
20-21-5708 Replacement Mower	0.00	1,166.67	(1,166.67)	0.00	14,000.00	0.00%	14,000.00
20-21-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-21-5804 Service Fees	0.00	575.00	(575.00)	0.00	6,900.00	0.00%	6,900.00
20-21-5886 State Fees	0.00	466.67	(466.67)	5,507.46	5,600.00	98.35%	92.54
WWTP Totals	24,288.38	41,220.25	(16,931.87)	74,176.45	494,643.00	15.00%	420,466.55

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20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-45-5403 Trash Pickup	30,685.85	25,750.00	4,935.85	61,726.34	309,000.00	19.98%	247,273.66
Sanitation Totals	30,685.85	25,750.00	4,935.85	61,726.34	309,000.00	19.98%	247,273.66

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20 - UTILITY FUND **Non Departmental**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-65-5106 Postage	16.43	583.33	(566.90)	1,141.32	7,000.00	16.30%	5,858.68
20-65-5109 Office Supplies	0.00	179.17	(179.17)	0.00	2,150.00	0.00%	2,150.00
20-65-5110 Utility Billing Cards	182.31	216.67	(34.36)	364.20	2,600.00	14.01%	2,235.80
20-65-5200 Audit	0.00	958.33	(958.33)	0.00	11,500.00	0.00%	11,500.00
20-65-5225 Utility Billing System&Support	0.00	383.33	(383.33)	0.00	4,600.00	0.00%	4,600.00
20-65-5226 Cpa	0.00	500.00	(500.00)	362.50	6,000.00	6.04%	5,637.50
20-65-5229 Bank Services Fee	0.00	0.00	0.00	8.83	0.00	0.00%	(8.83)
20-65-5300 Bond Payment & Fee	0.00	19,890.00	(19,890.00)	0.00	238,680.00	0.00%	238,680.00
20-65-5860 Hardware Replacement	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-65-5873 Contingency	0.00	1,604.17	(1,604.17)	0.00	19,250.00	0.00%	19,250.00
Non Departmental Totals	198.74	24,398.33	(24,199.59)	1,876.85	292,780.00	0.64%	290,903.15
Expense Totals	656,598.54	340,532.22	316,066.32	1,165,329.60	4,086,387.00	28.52%	2,921,057.40

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70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines, Fees & Forfeitures	427.19	1,069.92	(642.73)	1,988.09	12,839.00	15.48%	10,850.91
Interest Income	0.00	0.00	0.00	1.27	0.00	0.00%	(1.27)
Transfers In	0.00	984.92	(984.92)	0.00	11,819.00	0.00%	11,819.00
Revenue Totals	427.19	2,054.84	(1,627.65)	1,989.36	24,658.00	8.07%	22,668.64
Expense Summary							
Not Categorized	0.00	0.00	0.00	0.23	0.00	0.00%	(0.23)
Fines, Fees & Taxes	0.00	2,054.84	(2,054.84)	0.00	24,658.00	0.00%	24,658.00
Expense Totals	0.00	2,054.84	(2,054.84)	0.23	24,658.00	0.00%	24,657.77

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70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
70-4308 Local Truancy Prevention and	141.35	381.17	(239.82)	679.62	4,574.00	14.86%	3,894.38
70-4311 Municipal Jury Funds	2.83	7.67	(4.84)	13.58	92.00	14.76%	78.42
70-4312 Municipal Court Technology Fund	131.03	306.08	(175.05)	592.35	3,673.00	16.13%	3,080.65
70-4314 Municipal Court Building Security	151.98	375.00	(223.02)	702.54	4,500.00	15.61%	3,797.46
Fines, Fees & Forfeitures Totals	427.19	1,069.92	(642.73)	1,988.09	12,839.00	15.48%	10,850.91
Interest Income							
70-4500 Interest Income	0.00	0.00	0.00	1.27	0.00	0.00%	(1.27)
Interest Income Totals	0.00	0.00	0.00	1.27	0.00	0.00%	(1.27)
Transfers In							
70-4710 Transfer In From Court Security	0.00	490.67	(490.67)	0.00	5,888.00	0.00%	5,888.00
70-4900 Transfer in from Court Technology	0.00	488.33	(488.33)	0.00	5,860.00	0.00%	5,860.00
70-4901 Transfer in from Jury Fund	0.00	5.92	(5.92)	0.00	71.00	0.00%	71.00
Transfers In Totals	0.00	984.92	(984.92)	0.00	11,819.00	0.00%	11,819.00
Revenue Totals	427.19	2,054.84	(1,627.65)	1,989.36	24,658.00	8.07%	22,668.64

City of Glen Rose
Financial Statement
As of December 31, 2021

70 - COURT **Municipal Court**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	2,054.84	(2,054.84)	0.00	24,658.00	0.00%	24,658.00
Not Categorized	0.00	0.00	0.00	0.23	0.00	0.00%	(0.23)
Municipal Court Totals	0.00	2,054.84	(2,054.84)	0.23	24,658.00	0.00%	24,657.77
Expense Total	0.00	2,054.84	(2,054.84)	0.23	24,658.00	0.00%	24,657.77

City of Glen Rose
Financial Statement
As of December 31, 2021

70 - COURT **Municipal Court**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
70-80-5101 Bank Service Charges	0.00	0.00	0.00	0.23	0.00	0.00%	(0.23)
70-80-5806 Jury Reimbursements &	0.00	13.58	(13.58)	0.00	163.00	0.00%	163.00
70-80-5835 Court Technology Purchases	0.00	865.67	(865.67)	0.00	10,388.00	0.00%	10,388.00
70-80-5836 Court Security	0.00	794.42	(794.42)	0.00	9,533.00	0.00%	9,533.00
70-80-5842 Truancy and Prevention	0.00	381.17	(381.17)	0.00	4,574.00	0.00%	4,574.00
Municipal Court Totals	0.00	2,054.84	(2,054.84)	0.23	24,658.00	0.00%	24,657.77
Expense Totals	0.00	2,054.84	(2,054.84)	0.23	24,658.00	0.00%	24,657.77

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Consider approval or other action regarding Resolution acknowledging review and adoption of Investment Policy with amendments if necessary.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	12/30/2021
EXHIBITS:	Investment Policy; Resolution Adopting Investment Policy		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Each year the City Council is required to review the City of Glen Rose Investment Policy and make amendments, if necessary.

Neither the staff nor the auditor are aware of any changes in state or federal law which would affect the City's Investment Policy, so it can be readopted in its current form

RECOMMENDED ACTION:

Move to adopt the Resolution as presented.

INVESTMENT POLICY OF THE CITY OF GLEN ROSE, TEXAS

Approved, January 11, 2022

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I. INTRODUCTION

The purpose of this Policy is to set specific investment policy and strategy guidelines for the City in order to achieve the goals of safety, liquidity, yield, and diversification for all investment activity. In accordance with the state statute, the City Council shall review its investment strategies and policy no less than annually. This Policy satisfies the statutory requirement of Texas Government Code Chapter 2256, the Public Funds Investment Act (the "Act").

II. SCOPE

This investment policy applies to all financial assets of the City. These funds are reported in the City's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds
- Debt Service and Debt Reserve Funds
- Capital Projects Funds
- Enterprise Funds

And any other funds created and not specifically expected from this policy.

III. OBJECTIVES

The City shall manage and invest its cash and assets with four major objectives, listed in order of priority: safety, liquidity, diversification and yield. Safety of the principal is the primary objective. All investments shall be managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a proactive cash management program which includes timely collection of accounts receivable, vendor payments in accordance with invoice terms, and prudent investment of assets. Cash management is the process of managing money in order to ensure maximum cash availability and reasonable yield on short-term investments.

Safety

The primary objective of the City's investment activity is the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from securities defaults, safekeeping, or erosion of market value.

Liquidity

The City's investment portfolio shall be structured to meet all general obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintain additional liquidity for unexpected liabilities.

Diversification

The City's portfolio shall be diversified by market sector and maturity in order to avoid market risk.

Yield

The benchmark for the City's portfolio shall be the 90 Day U.S. Treasury, designated for its comparability to the City's expected average cash flow pattern. The benchmark will serve as a security measurement on the portfolio. The investment program may seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

IV. INVESTMENT STRATEGY

The City maintains one commingled portfolio for investment purposes which incorporates the specific investment strategy considerations and the unique characteristics of the fund groups represented in the portfolio:

A. The investment strategy for operating, enterprise and special revenue funds has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. This may be accomplished by purchasing high quality, short to medium term maturity securities (0-2 years) which will complement each other in a laddered maturity structure permitting some extension for yield enhancement. The maximum dollar weighted average maturity of six (6) months or less will be calculated using the stated final maturity date of each security.
B. The investment strategy for debt service funds shall have as its primary objective the assurance of available funds adequate to fund each debt service obligation on a timely basis. Successive debt service dates will be fully funded before any extension.
C. The investment strategy for debt services reserve funds shall have as its primary objective the liability to generate a revenue stream to the debt service funds from high quality securities with a low degree of volatility. Securities should be high credit quality and, except as may be required by the bond ordinance specific to an individual issues, of short to intermediate term maturities. The potential for loss shall be further controlled through the purchase of securities within the maturity range.

D. The investment strategy for capital project funds will have as its primary objective assurance that all cash flows are matched and provide short term investment liquidity. At least 10% total liquidity is planned to provide flexibility and for unanticipated project outlays. The stated final maturity dates of securities held may not exceed the estimated completion date.

The City intends to match investments with the projected cash flow analysis and liquidity needs of the City. In no case will the average maturity of the portfolio exceed six (6) months.

The City shall pursue a short term portfolio management strategy. Securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade but the strategy will be primarily to sell on the date of maturity. The investment officer will continuously monitor the contents of the portfolio, the available markets, and the relative value of completing instruments to adjust the portfolio in response to market conditions.

V. RESPONSIBILITY AND CONTROL

Investment Officer(s)

The City Secretary and Deputy City Secretary are designated by the City Council as Investment Officers of the City responsible for investment decisions and activities. Other Investment Officers may be so designated. The City may further contract with a registered investment advisor to advise in the management of the City's portfolio. No person may engage in an investment of City funds except as provided under the terms of this Policy and supporting procedures.

All investment officers shall attend at least one training session within 12 months of assuming investment duties and shall attend ten (10) hours of training every two successive fiscal years. The Council will budget for the training and approve the expenditure.

Internal Controls

The City Administration is responsible for establishing and maintaining an internal control structure designed to reasonably assure that assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and, the valuation of costs and benefits requires ongoing estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- Control of collusion,
- Separation of transaction authority from accounting and record keeping,
- Custodial safekeeping,
- Clear delegation of authority,
- Written confirmation for all transactions, and
- Review, maintenance and monitoring of security procedures both manual and automated.

The external auditor shall provide an annual independent review to assure compliance with state law, policies and procedures.

Any security requiring a credit rating by the Act and this Policy will not be authorized during the time that security does not hold that rating. The Investment Officer will monitor, on at least a semi-annual basis the credit rating and should the rating fall below acceptable levels, the Officer will immediately advise the City Administrator of the loss of rating, the possible loss of principal. The City Administrator and Officer will decide on the appropriate liquidation of the security.

VI. PRUDENCE

The standard of prudence to be applied to all City investments shall be the "Investment" rule, which states:

"Investments shall be made with judgment and care, under due diligence which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for themselves, but for the citizens considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds under the City's control, over which the officer has responsibility rather than a consideration as to the prudence of a single investment.

The Investment Officer, acting in accordance with written procedures and exercising due care, shall not be held liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

VII. CONFLICTS OF INTEREST

Investment Officers involved in the investment process shall refrain from personal activity that could conflict with proper execution of the investment program or which could impair the availability to make sound investment decisions. City staff shall disclose to the City Administrator any investments with financial interests in financial institutions that conduct investment business with the City.

An Investment Officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest with the City Administrator and the Council.

VIII. AUTHORIZED INVESTMENTS

Assets of the City may be invested only in the following instruments as further defined by the Act. If changes are made to the Act they are not authorized until this Policy is modified and adopted by the City Council. All securities will be safe kept by the City's Secretary.

A. Obligations of the United States Government, its agencies and instruments with a stated maturity of six (6) months to exclude mortgage backed securities.
B. Fully insured or collateralized certificates of deposit of banks doing business in Texas, with a maximum maturity of six (6) months guaranteed or insured by the financial institution or its successor or collateralized as defined by this policy.
C. AAA-rated, constant-dollar Local Government Investment Pools as defined by the Act and authorized by City Council.
D. No-load Money Market Mutual Fund subject to the specifications in the Act.

Diversification

The City recognizes that investment can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. The maximum limits for diversification will be:

Certificates of Deposit	80%
Local Government Investment Pools	100%
Money Market Mutual Funds	100%
U.S. Government Obligations	80%

IX. REPORTING

Quarterly Reporting

The Investment Officer shall submit a written investment report to Council on a quarterly basis. The reports shall include a listing of investments. The report will include the following at a minimum:

- A full description of each security held at the end of the reporting period based on amortized cost value.
- Overall change in market value for each security and the change during the period.
- Statement of compliance of the investment portfolio with the Act and the Investment Policy of the City.

Market prices for the calculation of market value will be obtained from outside sources.

X. FINANCIAL COUNTERPARTIES

City Depository

A City Depository shall be selected through a formal request for proposal (RFP) process in accordance with §105.017 of the Texas Local Government Code. In selecting a depository,

the service, cost of services, credit worthiness, earning potential and collateralization by the institutions shall be considered.

XI. COLLATERAL, SAFEKEEPING AND CUSTODY

Time and Demand Pledged Collateral

All City cash and interest deposits shall be secured above FDIC coverage by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and purchased by the depository at 102% of market value of principal and accrued interest on the deposits. It is the responsibility of the financial officer to monitor collateral margins on a monthly basis.

Collateral pledged to secure deposits shall be held by an independent financial institution outside the holding company of the depository in accordance with a safekeeping agreement signed by authorized representatives of the City, the Depository, and the custodian (with the exception of the Federal Reserve as Custodian). The financial institution shall provide a listing of collateral directly to the City.

All collateral shall be subject to inspection and audit by the City or the City's auditor.

Authorized Collateral

The City shall accept only the following securities as collateral for time and demand deposits or repurchase agreements:

A. FDIC insurance coverage.
B. Obligations of the United States, its agencies or instrumentalities.
C. Obligations, the principal and interest on which, are guaranteed or insured by the State of Texas or other US states rated A or better by a rating agency.

XII. INVESTMENT POLICY ADOPTION

The City Investment Policy shall be adopted by resolution of the City Council no less than annually.

RESOLUTION #2022-01

A RESOLUTION ADOPTING THE CITY OF GLEN ROSE INVESTMENT POLICY.

WHEREAS, the City of Glen Rose (City) is a Type A General Law Municipality;

WHEREAS, the City is subject to the requirements of Chapter 2256 of the Texas Government Code, commonly known as "the Public Funds Investment Act" (the Act);

WHEREAS, the Act requires the governing body of an investing entity subject to the Act to adopt an investment policy by rule, order, ordinance, or resolution;

WHEREAS, the Act requires that said investment policy be reviewed annually and that the review and any changes to the policy be documented by the adoption of a rule, order, ordinance, or resolution; and

WHEREAS, the governing body of the City of Glen Rose, the City Council, has reviewed and amended the City's Investment Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE:

Pursuant to the requirements of Chapter 2256 of the Texas Government Code, "Exhibit A," The City of Glen Rose Investment Policy as presented, is hereby adopted as the City's Investment Policy.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Glen Rose this the 11th day of January 2022.

APPROVED:

_____

Julia Doulgas, Mayor

ATTEST:

_____

Stephanie McDonald, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Consider approval or other action regarding annual review of the City's Financial Policy.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	12/30/2021
EXHIBITS:	Financial Policy; Resolution Adopting an Amended Financial Policy		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Each year the City Council is required to review the City of Glen Rose Financial Policy.

Neither the staff nor the auditor are aware of any changes in state or federal law which would affect the City's Financial Policy, so no action is necessary. In the event Council should wish to amend the policy, a Resolution has been provided to do so.

RECOMMENDED ACTION:

Move to approve as presented.

City of Glen Rose Financial Policy

Adopted 01-11-22

I. Purpose of the Policy.

The City, through its elected officials and employees, has an obligation to protect and provide good stewardship of the public resources entrusted to its care. This policy has been designed to ensure the City's financial practices conform to state law, reflect good stewardship, and provide adequate safeguards against fraud.

II. Expenditures Must Serve a Valid Public Purpose.

A. All expenditures must directly accomplish a valid public purpose. Clearly, expenditures for police protection and street paving satisfy this requirement. Where the public purpose is not as easily recognized, the City Council shall specifically identify the public benefit to be achieved by an expenditure prior to appropriating funds.

B. Gifts to private entities are prohibited. The City may not "lend its credit or grant public money or thing of value in aid of, or to any individual, association or corporation…" (Texas Constitution, Art. III, §52 and Art. XI, §3).

III. Segregation of the General, Utility, CVB, Court Technology, and Court Security Funds.

A. The City's General, Utility, CVB, Court Technology, and Court Security Funds shall be kept segregated. Revenues and expenses shall be allocated to the appropriate fund.

B. Compensation for services. The City's General Fund operations shall pay for all services received from the City's Utility.

C. Inter-fund transfers are prohibited. No transfers shall be made between the General, Utility, CVB, Court Technology, and Court Security Funds except in the following instances:

1. Payments from the General Fund to the Utility Fund for services received.
2. Payments between the funds to correct misallocated revenues or expenses.
3. Transfers from the General Fund to the Utility Fund for use in capital improvement projects if such transfers are included in a budget adopted by the City Council.

IV. Budgeting.

A. Budget Officer. The Mayor is the City's budget officer (Texas Local Government Code [TLGC] §102.001).

B. Budget preparation.

1. The Mayor, or the Mayor's designee, shall prepare a budget in accordance with the requirements of TLGC §102.003 for the Council's consideration.
2. The proposed budget shall be presented on a spreadsheet beside at least the last two budgets and the current year-to-date budget to allow for comparisons.
3. All of the budgeted expenditures shall be balanced by offsetting revenues or

transfers.

4. A preliminary budget shall be presented to the Council no later than the Regular June Council Meeting.

C. Budget Adoption Process.

The budget shall be adopted according to the procedures and timelines established by State Law.

D. Budget Management.

1. Budget manager. The City Administrator is the City's budget manager.
2. Adhering to the budget. The budget manager shall be responsible for insuring that the various city departments and operations adhere to the spending limits imposed by the budget. A single line item may be allowed to exceed the budgeted amount, but no departmental or operational budget may exceed the total amount of its budget. When authorized by Council action, a budget may be exceeded with the understanding that the budget will be amended at a future Council meeting to cover the exceedance.

D. Budget Amendment. When deviations from the budget are observed or anticipated which would result in a total departmental or operational budget being exceeded, an amended budget shall be submitted for approval to the City Council at its next regular meeting.

E. Budget Reporting. A monthly budget report shall be provided to the Council at its Regular Monthly Meeting.

V. Purchasing.

A. The City Administrator shall be the City's purchasing agent.

B. All purchases exceeding five thousand dollars ($5,000) shall be approved by the purchasing agent prior to the purchase being made.

C. Purchases exceeding five hundred dollars ($500) shall be approved by a department head before being made.

D. For purchases of more than fifty thousand dollars ($50,000), the provisions of Chapter 252 of the TLGC shall be followed.

E. For purchases of more than twenty thousand dollars ($20,000), but less than fifty thousand dollars ($50,000), either an approved buy board shall be used or two (2) or more written bids shall be obtained. The purchase shall be placed with whichever supplier or contractor provides the best value to the City. The benefits to the local economy of purchasing from a local vendor/contractor shall be weighed in deciding which bid represents the best value.

F. For purchases of more than two thousand five hundred dollars ($2,500), but less than twenty thousand dollars ($20,000), either an approved buy board shall be used or two (2) or more verbal or written bids or competitive price listings from the internet shall be obtained. The purchase shall be made with whichever supplier or contractor provides the best value to the City. The benefits to the local

economy of purchasing from a local vendor/contractor shall be weighed in deciding which bid represents the best value.

G. Pursuant to §252.0215 of the TLGC, a city must contact at least two historically underutilized businesses if the city makes an expenditure of between $3,000 and $50,000 (if any such businesses are located in Somervell County according to the State Comptroller's records), unless the item being purchased is included in the items listed under §252.022 of the TLGC.

H. Receipts for all purchases shall be forwarded to the Deputy City Secretary.

I. All bills shall be paid in a timely manner to avoid late charges.

J. Except in the case of small occasional purchases of three hundred dollars ($300) or less, the necessary paperwork must be filed with vendors and contractors to establish the City's tax exempt status.

K. An accounts payable report shall be presented for approval at the monthly Regular Council Meeting. Copies of credit card statements shall be included in that report.

VI. Issuing Checks.

A. Checks shall be issued by the Deputy City Secretary, or in her absence, by the City Secretary.

B. When submitted for signature, checks shall be accompanied by back-up documentation in the form of receipts or statements.

C. All checks and wire transfers issued by the City shall require two (2) signatures. One (1) of those signatures shall be that of the City Administrator, unless that officer is unavailable and the payment is time sensitive or unless in case of an extended absence that officer has specifically authorized someone else to sign checks. The second signature shall be that of the Mayor or any other elected City official authorized on the account. If timing is urgent and an elected official is not available to sign a check or checks, an authorized member of the City staff may provide the second signature.

D. Paychecks shall be issued every two (2) weeks. And shall be issued on the Friday after the close of the pay period (if that Friday falls on a holiday, checks shall be issued on the last regular work day prior to the beginning of the holiday). Paychecks shall be accompanied by employee time sheets and both items shall be reviewed by the City Administrator and the Mayor or any other elected City official.

VII. City Credit Cards.

A. Credit cards for use on the accounts opened by authorization of the City Council may be issued to and recalled from staff members at the discretion of the City Administrator.

B. Credit cards shall only be used on behalf of the City for budgeted and properly approved expenditures.

VIII. Payments and Petty Cash.

A. City Hall. All payments to the City at City Hall shall be collected by the City Secretary or a member of her staff.

1. Cash payments.
   a. Customers shall be warned not to place cash payments in the mail or drop box.
   b. Receipts shall be issued for all cash payments.
2. All payments, petty cash, and signed but unissued City checks shall be secured in the vault when the office is closed.
3. Daily, payments shall be deposited in the City Depository
4. The tills shall be reconciled daily. The Utility Billing Clerk shall reconcile the Municipal Court till and the Municipal Court Clerk shall reconcile the Utility till. Four hundred dollars ($400) shall be kept in the utility tills and two hundred dollars in the Municipal Court till.
5. A general purpose petty cash fund not exceeding two hundred dollars ($200) may be kept on hand for small purchases. The petty cash fund shall be reconciled by the first day of each month.
6. The bank statements are to be reconciled by the 15th day of each month.

B. CVB and Animal Control. Any funds collected by the CVB and/or Animal Control during a month shall be submitted to City Hall on at least a weekly basis and in all cases no later than the end of the business day on the first day of the following month. The funds shall be accompanied by paperwork designating which account(s) to apply the funds toward in the City's accounting system.

C. Except for those collected at the CVB and Animal Control, any other funds collected by the City must be received and processed directly at City Hall.

IX. Contracts.

A. All contracts involving the expenditure of more than fifty thousand dollars ($50,000) or obligating the City for a term of more than one (1) year without providing a mechanism for the City to exit the contract without any penalties or additional payments or obligating the City to perform in any way other than paying for goods and services identified in the adopted annual budget must be submitted to the City Council for approval.

B. The Mayor shall have authority to sign and enter into contracts authorized by the City Council.

C. The City Administrator shall have authority to enter into contracts satisfying all of the following criteria:

a. The contract must be for goods or services identified and included in the adopted annual budget;

b. The contract must be for a duration of no more than one (1) year, or there must be a mechanism allowing the City to exit said contract at least by the end of

one (1) year without being subject to any penalties or additional payments;

c. The contract may not involve goods or services exceeding fifty thousand dollars ($50,000) in value; and,

d. The contract must comply with the requirements of State Law.

D. Department Heads shall have the authority to enter into contracts satisfying all of the following criteria:

a. The contract must be for goods or services identified and included in the adopted annual budget for the Department Head's department;

b. The contract must be for a duration of no more than one (1) year, or there must be a mechanism allowing the City to exit said contract at least by the end of one (1) year without being subject to any penalties or additional payments;

c. A single contract or the sum of multiple contracts may not involve the purchase of goods or services exceeding ten thousand dollars ($10,000) in value from any one (1) vendor during any twelve (12) month period; and,

d. If the contract exceeds five thousand dollars ($5,000) in value, the purchasing agent's approval must be secured prior to the contract being executed.

E. The City Attorney shall review all contracts exceeding fifty thousand dollars ($50,000) in value and may be asked to review other contracts at the discretion of the Mayor or City Administrator.

F. Copies of all contracts shall be submitted to the City Secretary no later than by the end of the week in which they are signed.

X. Fund Balances.

A. General Maintenance and Operations Fund.

1. To secure and maintain investment grade credit ratings, meet seasonal shortfalls in cash flow, and reduce susceptibility to emergency or unanticipated expenditures or revenue shortfalls, the City Council shall adopt budgets that provide for an unreserved undesignated fund balance of not less than one hundred percent (100%) of total annual operating expenditures for the General Fund, fifty percent (50%) for the Utility Fund, and zero percent (0%) for the City's other funds. Expenditures related to grant or bond funded projects shall not be included when calculating total annual operating expenditures.
2. Refunds contractually due from grants for payments to vendors and contractors for all intents and purposes shall be considered part of the fund balance.
3. Should the fund balance fall below the percentages designated in section 1 above, the City Administrator shall prepare and submit a plan for the expenditure reductions and/or revenue increases needed to restore the fund balance to the percentages designated in section 1 above to the City Council. The City shall take action necessary to restore the unreserved, undesignated

fund balance to the designated levels within one (1) year.

B. Utility Deposit Account. Customer utility deposits shall be segregated from the City's General Maintenance and Operations Funds.

C. Debt Service Accounts. Separate accounts shall be maintained with balances sufficient to cover the City's annual debt service payments.

D. Monthly, the Council shall be provided a Fund Balance Report covering all of the City's fund balances and reporting the percentage calculated in accordance with the provisions of Section A.1 above.

XI. Texas Municipal Retirement System Funding. The City's annual contribution to the Texas Municipal Retirement System shall be in accordance with that agency's recommendations and requirements.

XII. Unused Property.

A. Unused City property (other than real property) may be disposed of by means of a public auction.

B. All auctions shall be authorized by action of the City Council.

C. Unused real property shall be subjected to a certified appraisal and may be sold by way of sealed bids which are to be opened and acted upon at a Regular City Council Meeting.

D. Unused City property which has no retail value may be disposed of as garbage.

XIII. Review of Monthly Statements. Monthly bank statements shall be opened and reviewed by the City Administrator, or his designee prior to being forwarded to the Deputy City Secretary.

XIV. Annual Audit. In keeping with the requirements of TLGC§102, each year the City's financial records shall be audited.

A. The audit shall be completed and presented to the Council within one hundred eighty (180) days after the last day of the City's fiscal year (September 30th).

B. The audit shall be filed with the City Secretary and posted on the City's website.

XV. Policy Adoption and Review Requirements. The City of Glen Rose Financial Policy shall be adopted by resolution of the City Council. It is the City's intent to comply with state laws and regulations. The City's financial policies shall be subject to revisions to stay current with changing laws, regulations, and needs of the City. This policy shall be reviewed annually by the City Council in conjunction with the City Auditor's Report, and any changes or modifications must be approved by the City Council.

CITY OF GLEN ROSE
RESOLUTION # 2022-__

A RESOLUTION OF THE CITY OF GLEN ROSE, TEXAS, AMENDING THE CITY'S FINANCIAL POLICY.

WHEREAS, the City of Glen Rose (City) is a Type A General Law municipality;

WHEREAS, pursuant to §51.012 of the Texas Local Government Code, "The municipality may adopt an ordinance, act, law, or regulation, not inconsistent with state law, that is necessary for the government, interest, welfare, or good order of the municipality as a body politic";

WHEREAS, the City, through its elected officials and employees, has an obligation to protect and provide good stewardship of the public resources entrusted to its care;

WHEREAS, previously, the City Council adopted a Financial Policy ensuring that the City's financial practices conform to state law, reflect good stewardship, and provide adequate safeguards against fraud;

WHEREAS, the City Council deems maintaining a Financial Policy is not inconsistent with state law and is necessary for the government, welfare, and good order of the municipality as a body politic; and,

WHEREAS, the City Council reviews and approves the Financial Policy at the beginning of each calendar year.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS HEREBY:

Adopts the City of Glen Rose Financial Policy, attached and identified as Exhibit "A".

Passed and approved this the 11th day of January, 2022.

Approved:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie McDonald, City Secretary

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **01/11/2022**

STAFF REPRESENTATIVE: **Buck Martin, Police Chief**

ITEM: Police Department Report
- Police Activity Report

City Of Glen Rose
POLICE DEPARTMENT
201 NE Vernon St., Glen Rose, TX 76043

GLEN ROSE POLICE DEPARTMENT MONTHLY REPORT

- **12/02/21---1) Responded to La Quinta Motel–Ref: Subject Refusing to Leave the Property**

- **12/04/21---1) Patrolled Downtown Square Area & Heritage Park–X-mas Activities**
  2) Arrested 2 Male Subjects on Somervell County Warrants @ 1003 NE BBT

- **12/07/21---1) Took Cell Phone to Hood County Sheriff's Dept. to have "Dumped" in Sexual Assault case**

- **12/13/21---1) Went to Hood County SO to Pick up Cell Phone**

- **12/14/21---1) Took Evidence to DPS Crime Lab in Waco**
  2) Issued Citation for City Ordinance Violation

- **12/17/21---1) Patrolled School Zones**
  2) Welfare Check on a Female Subject at the Request of CPS on Elm St.
  3) Transported Female Subject to Tx Health Huguley Hospital in Burleson @ her request

11 Citations, Continued to Work on Policy & Procedure Manual
Chief Martin #800

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **01/11/2022**

STAFF REPRESENTATIVE: **Jim Holder, Public Works Director**

ITEM: Public Works Director Report
- Update on progress of city projects

Public Works Director Report

December 2021

Demand- average daily demand was 308,000 Gallons per Day (G.P.D.)

Total Monthly Production – 9,564,000 gallons

Pumping Capabilities -3.5 Million Gallons per Day (MGD) the daily pumping capability is a combined figure representing the Somervell County Water District's daily pumping capability in addition to the production capabilities of 5 water wells owned and operated by the City of Glen Rose.

***Any new updates to each item are outlined in red**

- **Grand Avenue Lift Station Reconstruction Project**

  The Texas Water Development Board (TWDB) issued a letter to the city on January 3, 2021, acknowledging the review, and acceptance, of the contract documents for the lift station project. The pre-construction conference was held at City Hall on Thursday January 14, 2021. A Notice to Proceed letter was issued to Rey-Mar Construction on Monday, January 25, 2021. The estimated number of days for construction completion is 230 days. Rey-Mar Construction began excavation at the project site on Monday, February 22. The wet-well has been installed, along with the additional manhole (change-order No.1). Backfilling, and compaction, have been completed around the wet-well and manhole. The dry auger bore, crossing Barnard Street to the north, and up the hill to the electrical panel site, has been completed, along with the installation of electrical conduits. The concrete slabs have been poured for the electrical panels, and junction boxes. The electrical contractor has completed the process of pulling wire through the conduits, and installing the control panels. Site clean-up on the south side of the Paluxy River (along the Riverwalk) has also been completed. The fence around the perimeter of the wet-well, and vaults has been erected and final grade has been established in and around the fenced area. We are currently waiting for TNMP Co. to install the electrical service. The pumps and controls will be tested and commissioned once TNMP has completed their installation process. Substantial completion for this project is expected to be before Thanksgiving. TNMP Company completed the installation of the electrical main and service to the new lift station electrical panel site. The contractor has completed the wiring inside the panels, and we are waiting for a scheduled date/time for the test run on the new pumps and motors. Once a successful test run has been accomplished, the old sewer line will be cut/capped, and the new line will be tied in. The old existing wet well will then be demolished. The conference call with the Texas Water Development Board, on December 17th went well. The discrepancies were settled, and the TWDB grant monies will now be remitted to the city. The contractor has since been paid, and we are expecting a start-up schedule for a test run on the new pumps and motors.

- **Well #4 100,000 Gallon Ground Storage Tank Replacement Project**

  The plans and specifications for the proposed replacement ground storage tank at Well Site No.4 have been completed and were submitted to the Texas Commission on Environmental Quality (TCEQ) for review on Wednesday, January 20, 2021. Included in the submittal were photos of the existing problems, and a letter from the engineer, requesting an expedited review process, due to the nature of the existing situation. On February 19, 2021 Enprotec/Hibbs & Todd received a letter from the TCEQ notifying them of the successful review and acceptance of the plans and specifications that were submitted on January 20th. Bids were accepted at City Hall until March 31, 2021 at 2:30 pm. There was a total of four bids received, opened publicly and read out-loud. City Council awarded the project to Dake Construction at the April meeting and the construction documents have since been signed. A pre-construction conference was completed on Friday June 4th. Dake Construction has completed the fabrication, and painting, of the welded steel ground storage tank at Well Site # 4. The new steel tank was disinfected and filled on Monday September 27th. A bacteriological sample was collected and delivered to Bio-chem Lab. The old tank has been demolished and removed from the property. The new water lines have been installed, and the final grade has been established, and seeded with grass. A final inspection was performed at the Well Site 4 G.S.T. on November 11, 2021. There was one item noted that needed attention (pipe insulation). It was determined that substantial completion has been established, even though the insulation was not complete. Upon installation of the pipe/water valve insulation, the 5% retainage ($15,663.75) will be paid. Final completion of this project has been established, and the 5% retainage has been paid to the contractor.

- **Hwy 67 East & CR 303 Wastewater Collection System Improvements Project**

  Sealed bids were accepted at City Hall until May 18, 2021. A total of seven bids were accepted. The bids were opened publicly and read aloud. FM Utilities, LLC was the lowest qualified bidder with a bid of $472,840.51. City Council awarded the contract to FM Utilities, LLC at the May 25th City Council meeting. A Notice of Award letter has been submitted to FM Utilities along with contract documents. The executed contract documents have been received and the pre-construction conference was held on July 1st at City Hall. A notice to proceed has been issued dated July 12, 2021. The number of calendar days for substantial completion of the project was set at 120 days. The required final completion date is October 29, 2021. After the Notice to Proceed letter was issued, it was discovered that there was a shortage of sewer pipe available to the contractors. Therefor we have had a delay in the project start date. The pipe has since been delivered (on Monday August 2nd) to the job-site and mobilization of equipment and other materials have begun. The Hwy 67 bore, from the south side of Hwy 67 to Bull Adams Lane, has been successfully completed. Installation of the portion of the wastewater collections main to the western end of the project has begun.

The sewer collection improvements on the south side of Hwy 67 are nearing completion. The sewer main has been completely installed along Bull Adams Lane, from Rainbow Village RV Park, to the northwest corner of the Squaw Valley Meadows Sub-division. Estimated completion of the project is mid-November. Substantial completion for the project was established on November 22, 2021. An inspection was performed with FM Utilities, Chris Hay, and city staff to develop a punch-list of items before final completion can be considered. Pay App. No.(s) 1 & 2 have been paid by the city. A 5 % retainage ($23,642.03) will be held back until all punch-list items have been completely resolved. Four of the five items have been resolved. Final completion of this project has been established, and the 5% retainage has been paid in full to the contractor.

- **Emergency Back-up Power for Well Sites & Lift Stations**

An emergency on-site generator has been installed, tested, and is currently supplying emergency back-up power for the Public Works maintenance facility. It operates off of natural gas, and is large enough to power the entire facility. Having an alternate source of electricity at the maintenance facility will enable constant, uninterrupted communications with the SCADA system, ensuring a much faster response time when problems arise. Also, three used generators have been purchased from Federal Surplus Properties. One will constantly supply on-site emergency power at Well Site No. 3. Another will supply power at well No. 2, and the other will be mounted on a trailer for use at six of eight different sewer lift stations. Each of the eight existing lift stations are equipped with a quick connect and a transfer switch to allow for a quick, alternate power source. The city already owns a trailered generator capable of powering the remaining two lift stations, as well as, the water well sites. We are planning to equip each water well site with emergency quick connects, and transfer switches. Once the equipment has been purchased and installed, a written plan will be created for city staff to utilize during emergency situations. New emergency preparedness planning requirements for all water utilities in Texas require that the Public Water System complete critical load notifications to each electrical utility provider, retail provider, the Public Utility Commission (PUC), and the County Emergency Management office. This notification identifies the locations of each critical needs facility, and gives a general description, along with emergency contact information. The deadline for this notification was November 1st. Additionally, the Public Water System must submit to TCEQ an Emergency Preparedness Plan (EPP) no later than March 1, 2022, and implement the EPP no later than July 1, 2022, or upon final TCEQ approval. We are currently waiting on the automatic transfer switches, disconnects, power cords, plugs, etc. from the electrical supplier. There is currently a big demand for the electrical components as all water/wastewater plants are coming in to compliance with the new rules, so there is a lull in receiving the electrical components needed to be able to utilize the back-up generators. However, the supplier that we are using has indicated that our parts are close to being shipped. An electrical contractor began installation of an automatic transfer switch at Well Site No.3 on Monday, January 3rd. Well Site No.3 is considered to be our largest production point in the distribution system, so this will be a very

beneficial addition to the water system. We are currently still waiting for shipment of the electrical components needed at the remaining water well sites.

- **Spanish Oak Trail & Hilltop Drive Water Line Improvements Project**

  This project is currently in the design phase with Enprotec/Hibbs and Todd. ***The existing section of 10" a/c water line that was recently identified along Hereford Street (from the 700 block of Hereford Street to City Well Site No.3 near Tom Rumph Road) has been added to the scope of work for this water line improvements project. The project engineers have had their survey crew surveying the job-site during the first week of August.***

  eHT has provided the preliminary/planning information to Public Management (grant consultant) so they can perform the environmental clearance and grant documentation. eHT is continuing with the design and anticipates design completion in March of 2022, following with bid advertisement in April 2022, and potential award of the project in May of 2022. This would correlate to a July 2022 construction start with an estimated completion in October or November of 2022.

- **Valleyview Street Re-construction Project**

  This project is currently in the design phase with Enprotec/Hibbs & Todd.

  eHT is currently in design phase of the project and anticipates having a design review meeting with City Staff in late January 2022, and design completion in February 2022. This project is anticipated to be advertised for bids in March of 2022, and possibly awarded in April of 2022. Construction is estimated to begin in June of 2022 with an estimated completion in September of 2022.

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER SYSTEM NAME: City of Glen Rose PWS ID No.: 213000

Report for the Month of: Dec. 2021 Number of Active Service Connections this Month: 1302

	WATER PRODUCTION					
	Pumpage to storage and distribution X 1000 Gals					
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		333	0	0		333
2		376	0	0		376
3		267	0	0		267
4		341	0	0		341
5		391		0		391
6		320		5		325
7		0		294		294
8		0		391		391
9		0		331		331
10		0		303		303
11		0		355		355
12		0		317		317
13		0		323		323
14		0		313		313
15		0		329		329
16		253		104		357
17		287		0		287
18		309		0		309
19		398		0		398
20		282		55		337
21		0		278		278
22		0		270		270
23		0		276		276
24		0		344		344
25		0		282		282
26		0		277		277
27		0		329		329
28		0		324		324
29		0		309		309
30		0		304		304
31		0		332		332
Total		3,159		6405		9,564
Avg		101		206		308
Max						
Min						

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's Signature: Date: 12-31-21

Certificate No. and Class: WG0015747

TCEQ - 0811 (DRAFT 7-4-06) GW-PWMOF

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **01/11/2022**

STAFF REPRESENTATIVE: **Kyle Reeves, Building Official**

ITEM: Building, Planning, and Code Enforcement Report
- Update on progress of city projects

Animal Control
- Animal Control Activity Report

Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.

City of Glen Rose

Permits / Code Compliance / Animal Control
December monthly Report

Permit Type	# Issued	Permit Fees	Valuation
Building			
Alteration	1.00	150.00	0.00
New Construction	4.00	5,539.65	0.00
Repair	1.00	0.00	0.00
Total Building	**6.00**	**5,689.65**	**0.00**
Certificate of Occupancy			
Commercial CO	3.00	45.00	0.00
Total CO	**3.00**	**45.00**	**0.00**
Electrical			
New	4.00	700.00	0.00
Remodel	1.00	125.00	0.00
Total Electrical	**5.00**	**825.00**	**0.00**
Garage Yard Sale			
Garage Yard Sale	1.00	5.00	0.00
Total Garage Yard Sale	**1.00**	**5.00**	**0.00**
Mechanical			
New	3.00	345.00	35,083.88
Total Mechanical	**3.00**	**345.00**	**35,083.88**
Plumbing			
New	4.00	595.00	10,000.00
Total Plumbing	**4.00**	**595.00**	**10,000.00**
Sign Permit			
Permanent Sign	1.00	75.00	0.00
Total Sign Permit	**1.00**	**75.00**	**0.00**

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Permit Type	# Issued	Permit Fees	Valuation
Specific Use Permit			
Specific Use Permit	1.00	50.00	0.00
Total SUP	**1.00**	**50.00**	**0.00**
Vendor			
Street Vendor	1.00	50.00	0.00
Total Vendor	1.00	50.00	0.00
All Permit Total:	**25**	**$7679.65**	**$45,083.88**

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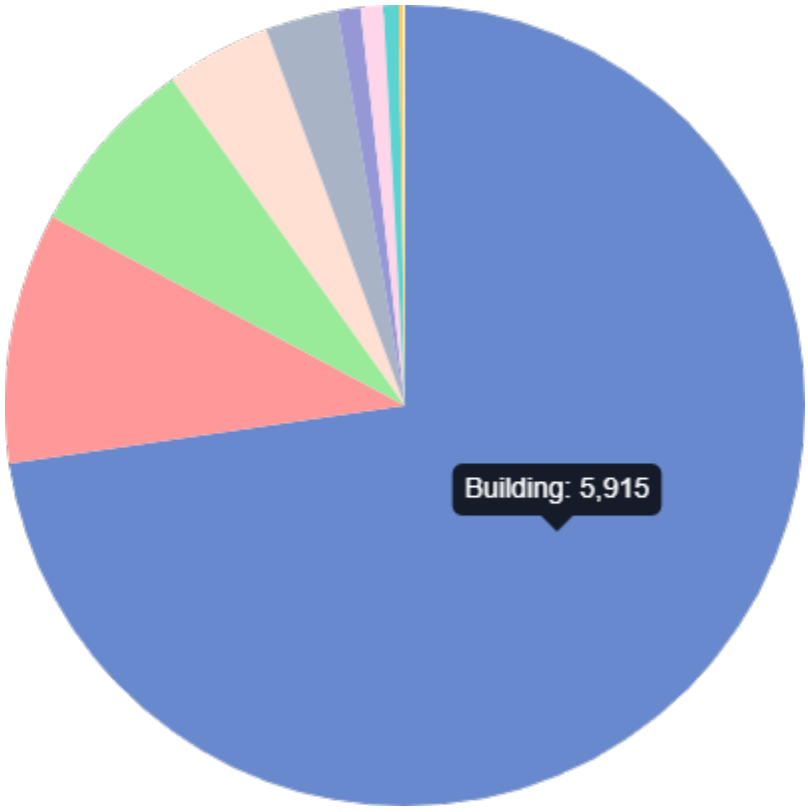
Payments by Permit Type



Payments by Permit Type		
Building	5,915	72.7%
Electrical	825	10.1%
Plumbing	595	7.3%
Mechanical	345	4.2%
BOA	238	2.9%
Sign Permit	75	0.9%
Vendor	75	0.9%
Specific Use Permit	50	0.6%
Certificate of Occupancy	15	0.2%
Garage Yard Sale	5	0.1%

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Inspections

Inspection Type	# of Inspections
Cert of Occupancy Inspection	4
Driveway Approach Inspection	2
Final Electrical Inspection	5
Final HVAC Inspection	1
Final Inspection	5
Final Plumbing Inspection	6
Foundation Inspection	5
Initial Inspection	4
Plumbing Rough-In	2
Pool Inspection – Ground/Steel	1
Violation Inspection	7
Violation Inspection – Final	4
Violation Inspection – Follow up	2
Total	**48**

Code Enforcement

Code Enforcement Activities

Name	New	Completed	Pending	Overdue	Created
Jodi Holthe	50	48	5	11	50
Code Enforc. Total	**50**	**48**	**5**	**11**	**50**

Animal Control Officer Christy Wilson will attend TEEX Code Enforcement Officer training March 21 - 25, 2022 at the South Waco Recreation Center in Waco, Tx in order to become a Registered Code Enforcement Officer in Training through the State of Texas.

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Started Dec 1 with 4 Cats and 2 Dogs
Ended Dec 31 with 3 Dogs and 1 Fostered Dog

Animals In

Animals Brought In:	Cat: 15
Animals Brought In:	Dog: 23

Total Animals Brought In: 38

Animals Returned

Animals Returned from Adoption:	Dog: 1

Total Animals Returned from Adoption: 1

Animals Adopted

Animals Adopted:	Cat: 1
Animals Adopted:	Dog:1

Animals Euthanized

Animals Euthanized	Cat: 15
Animals Euthanized	Dog: 4

Total Animals Euthanized: 19

Animals Fostered

Animals Fostered:	Dog: 1

Total Fostered Animals Fostered: 1

Animals Reclaimed

Animals Reclaimed:	Dog: 10

Total Animals Reclaimed: 10

Animals Transferred Out

Animals Transferred Out:	Cat: 3
Animals Transferred Out:	Dog: 8

Total Animals Transferred Out: 11

Total Animals In: 39
Total Animals Out: 42

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Historic Preservation Board Commission Meetings

1. December 15, 2021 "Regular Meeting"
    - Approved minutes from the November18th Regular meeting.
    - Approved minutes from the November 30th Joint City Council / P&Z / Historic Preservation.
    - Board discussed, considered, and made action by nominating and approving Karen Braswell as the new board secretary.
2. December 28, 2021 "Special Meeting"
    - Board discussed, considered, and made action by approving a New Certificate of Appropriateness Application.
    - Workshop - Discussed Farmers Market

Planning and Zoning Commission

1. December 16, 2021 "Regular Meeting"
    - Discussion, consideration, and possible action regarding a request to rezone, Acres 0.453, Tract F9-11& 11-1, Abst A136, A136 MILAM CO SCH LD, ACRES .4526 at 311 E Elm St. from R-1 (Single-Family Residential District) to R-3 (Single, Two to Four, and Manufactured Home Residential District).
    - Applicant failed to appear therefore according to **14.02.152 Amendments (e),** of the City Glen Rose Ordinances, "An application shall not be heard by the planning and zoning commission unless the applicant or the applicant's duly designated representative are physically present or, with the approval of the planning and zoning commission, are present via an electronic media. Failure of the applicant or his or her representative to appear before the planning and zoning commission for more than one hearing without an approved delay shall constitute sufficient grounds for the planning and zoning commission to terminate the application. The application fees will be forfeited and no refunds will be issued."
2. December 29, 2021 "Special Meeting"
    - Workshop – Impact Fee's

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **01/11/2022**

STAFF REPRESENTATIVE: **Kelly Harris, Somervell County Tourism**

ITEM: CVB / Tourism Report

AGENDA ITEM SUMMARY

MEETING DATE: **01/11/2022**

STAFF REPRESENTATIVE: **Michael Leamons, City Administrator**

ITEM: City Administrator Report

City Administrator Report
December 2021

Following is a list of some of the more significant and/or time-consuming transactions I was involved in during the month:

1. Reviewed the December Council agenda with Mayor Douglas and City Secretary McDonald. Helped prepare the packet. Prepared Administrator Report and monthly financial reports.
2. Met with Superintendent Overbo to explore parking at their facility for guests at Big Rocks. This is not an option during the school year when much of the traffic at Big Rocks occurs.
3. Worked with the auditors as they prepared this year's audit. We are expecting to receive a good report.
4. Cave Consulting staff came to City Hall to assist with preparations to implement two-factor authentication for our google systems..
5. Prepared Comprehensive Plan Assessment for use at the workshop.
6. Met with Jessica Taylor of TWDB, Keith Kindle of eHT, and a couple of other members of the TWDB staff. The numbers have been reconciled and TWDB is ready to begin processing outlays for the Grand Avenue Lift Station Project. They also indicated the City could use remaining funds for change orders at the Wastewater Treatment Plant.
7. Continued working on the City's Hazard Mitigation Plan and submitted documentation of hours to be used as part of our contribution to the project cost.
8. Met with a local realtor and developer to discuss the possibility of a project on some of the property adjacent to the 7-Eleven.
9. Continued to work with Chief Martin as he modified the Police Chief's Association's Police Department Policies and Procedures template to fit Glen Rose's needs.
10. Followed up on our TxDOT sidewalk grant Advanced Funding Approval with our TxDOT Project Manager Jeremy Dooley. The AFA was being held up due to a TxDOT training requirement. I signed up for a class in February that will satisfy that requirement. It is believed the AFA will now receive final approval.
11. Received report and estimates from Roxana Bagwell of Maguire Iron, Inc. concerning our ground storage and elevated storage tanks.
12. Began exploring the possibility of creating a vacant building inspection program like the one used in White Settlement. Received feedback from TML Attorney Will Trevino that Glen Rose, as a General Law Municipality, may implement such a program if it should choose to do so.
13. Participated in an Emergency Management drill.
14. Met with Public Works Director Holder and Danny Armstrong of eHT to discuss the implications of SCWD transitioning from a free chlorine to chloramine treated system.
15. Attend the P&Z Meeting to become acquainted with those volunteering to fill the two open P&Z seats. The P&Z recommended Larry "Joe" Boles and Greg Clanton.
16. Reviewed Chris Hay's close out proposal for the east side sewer main project with City Attorney Pendleton. The close out has been approved.
17. Met with a developer, his engineer, and Public Works Director Holder to look at utilities and access for property being considered for development.
18. Continued looking into the "No Parking" proposal for Barnard Street.
19. Discovered that the developer closed on the 18.9 acre tract on the north side of the golf course.

20. Reviewed several Municipal Solid Waste RFPs and began drafting one for Glen Rose's use.
21. Reviewed revisions to the Building Department Fee Schedule being proposed by Building Official Reeves.
22. Staff expects to meet with a local realtor concerning the possibility of providing sewer service to her lots located north of the Rainbow Post Office.

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **01/11/2022**

STAFF REPRESENTATIVE: **Stephanie McDonlad, City Secretary**

ITEM: City Secretary Report

City of Glen Rose
City Secretary's Office
Staff Report for December Activities

1. Compiled, organized, processed, and distributed City Council Packets for December 14th, 2021.
2. Posted the minutes and audio/video of December 14th, 2021, Council meeting and posted on website.
3. Completed three set of minutes for the December 14, 2021 City Council meetings for review and approval at the first January City Council Meeting.
4. Accepted application for PW and distributed as necessary.
5. Participated in Staff meetings.
6. Registered Councilmembers Freas and Walker for the "Newly Elected Official" Training in San Antonio for January.
7. Booked Hotel and processed Per Diem for the San Antonio trip listed above.
8. Worked with BizProTec to finalize the change in internet service provider for City Hall.
9. Finalized plans for the Employee Appreciation Holiday Dinner including getting Christmas cards and gifts distributed. Thank you to Mayor Pro Tem Joslin for distributing the gifts at the Holiday dinner.
10. Ordered name tag and business cards for new Building Assistant
11. Working on a "Subdivision Map" for council reference. (still in progress)
12. Reviewed City's cell phone service plans and ordered necessary new phone to replace old equipment.
13. Worked with Kinect (VOIP provider) and Buck Martin to install new phone at the Chief of Police's Office.
14. Coded invoices as needed.
15. Met with Councilmember Walker to discuss processes and procedures that were accomplished for the Rezone on S Hwy 144 where the New Dollar General is building a store.
16. Met briefly with Councilmember Harris regarding packet questions.
17. Met with Police Chief Martin regarding interviews and required documentation for hiring a Peace Officer.
18. Created a "Council Chamber Reservation" Calendar to share with Council and Staff.
19. Worked with Auditors regarding our annual audit. The Administrative Staff (Rosario, Emily and Lupita) received great complements from the Audit Staff on the work that was accomplished to this past year. They stated that it was the best that they have seen.
20. Worked with Central Texas Title in Glen Rose regarding abandoned alleyways in Wolf City.
21. Worked with Council to schedule a workshop to discuss the Comprehensive Plan.
22. Worked with FundView and Cave Consulting on two factor authentication for Google Drive, email and FundView applications.
23. Completed multiple open records requests.
24. Worked with Deputy City Secretary Sosol to distribute the remaining HOT funds to the Somervell County Tourism Department.

25. Arranged for multiple Public Hearing Notifications to run in the Glen Rose Reporter.
26. Worked on Records retention documents.
27. Accomplished two Personnel Verification requests.
28. Worked the Mayor Douglas regarding agenda items for January and what the desire of Council would be regarding splitting the meeting into two separate meetings.
29. Registered for TMCCP Election Law Seminar Training in January.
30. Participated in training with FundView for the Utility Billing System.
31. Processed and submitted Final Employee HSA Funding for the year.
32. Processed new insurance for our two newest employees.
33. Set up Zoom meetings for ALL December and January Meetings.

Board of Adjustment
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Board of Adjustment - Public hearing regarding a request of Mitchell and Kim Ellis, owners, for a variance request from the minimum setback requirements for carports and accessory buildings in order to construct an accessory building in the front portion of residential lot located at 1800 Texas Drive; Tract: 169-6, Abst: A136-GP, GIBBS INDUSTRIAL PARK ABST 136 MILAM CO SCH LD, LOT 169-6, ACRES 18.78		
PREPARED BY:	Building Official Kyle Reeves	**DATE SUBMITTED:**	01/03/2022
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

Board of Adjustment
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Board of Adjustment – Discussion, consideration, and possible action regarding a request from Mitchell and Kim Ellis, owners, for a variance request from the minimum setback requirements for carports and accessory buildings in order to construct an accessory building in the front portion of residential lot located at 1800 Texas Drive; Tract: 169-6, Abst: A136-GP, GIBBS INDUSTRIAL PARK ABST 136 MILAM CO SCH LD, LOT 169-6, ACRES 18.78		
PREPARED BY:	Building Official Kyle Reeves	**DATE SUBMITTED:**	01/03/2022
EXHIBITS:	Exhibit A		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

- 12/01/2021 – Variance Request Application was received
- 12/15/2021 - Notice of Public Hearing was posted in the local newspaper
- 12/23/2021 – 31 Property owner letters were sent representing 61 properties

18 Letters have been confirmed as received

00 Letters unconfirmed as received

0 Letters were returned

1 Favorable response has been returned

0 Opposition response has been returned

RECOMMENDED ACTION:

Move to approve or deny as presented.

Staff use only
Date Received: DEC 01 2021
Fee : $100.00 Paid on: [illegible]

Board of Adjustments (BOA)
City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

Request for Board of Adjustment (BOA) Hearing

Address of property: 1800 Texas Dr.

Applicant's Name: Mitchell + Kim Ellis Date: 12/1/21

Property Owner/Applicant Information

Full Name: Mitchell + Kim Ellis

Address: 1800 Texas Dr. Glen Rose, TX 76043

Telephone No: ___ Email: _

Present zoning at site: R1

I am requesting this hearing for the following reason(s):

[√] Setback variance for [ ] side yard [√] rear yard [ ] front yard

[ ] Lot size variance [ ] Lot coverage variance

[ ] Lot frontage width variance [ ] Lot depth variance [ ] Building height variance

---

[√] Challenging the decision of the [ ] Zoning Administrator [√] Building Official

[ ] Other City Official

Explain, in detail, the reason for appearing before the BOA: (Use a separate page if necessary. Attach all photos, maps, drawings, etc).

Applicant is requesting variance for an accessory building at 1800 Texas Dr. R1 zoning states that accessory buildings be in the "rear" of the lot; however, this is not feasable given the 16.78 acres the home currently sits. The proposed site for the accessory building is approximately 300 ft to the "side" of the residence. The accessory building site is not visible from any roadway or neighboring residence. Thank you for your time and consideration.

I hereby certify that all the information provided is true and correct to the best of my knowledge.

Applicant's Signature: [signature]

Date: 12/1/21

NOTICE OF PUBLIC HEARINGS

THE CITY OF GLEN ROSE
BOARD OF ADJUSTMENT (BOA)
TUESDAY, JANUARY 11, 2022, AT 5:30 P.M.
CITY COUNCIL CHAMBERS
201 NE VERNON ST

The BOA will meet to discuss and take action on a variance request from the minimum setback requirements for carports and accessory buildings at 1800 Texas Drive for the placement of an accessory building in front portion of lot. Request submitted by property owners, Mitchell & Kim Ellis

City of Glen Rose
Dinosaur Capital of Texas

Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

December 16, 2021

Public hearing, discussion and possible action by the Board of Adjustment at the request of Mitchell and Kim Ellis, owner, for a variance request from the minimum setback requirements for carports and accessory buildings at 1800 Texas Drive for the placement of an accessory building in front portion of lot.

Dear Property Owner:

This letter is to inform you of a setback variance request in the area of your property ownership near 1800 Texas Drive. The purpose of the variance is to allow for the construction of an accessory structure. State law requires the City to notify all property owners (most recent tax rolls) within 200' of the proposed request. The Board of Adjustment will hold a public hearing on January 11, 2021, at 5:30 p.m. in the City Council Chambers of City Hall, 201 NE Vernon Street, Glen Rose, Texas, 76043 to hear public comment on this request for variance. Immediately following the public hearing, the Board of Adjustment will take action to approve or deny the request.

It is important that you submit your opinion in writing to the Building and Planning Office for consideration by the Board. A form is included with this letter which you may mail or return to one of the drop boxes located at City Hall.

Questions regarding the variance request or this letter may be directed to Kyle Reeves, (254)-897-2272, ext:104. Thank you.

Sincerely,

Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING

City of Glen Rose, Texas
Building, Planning, Code Enforcement Department
P.O. Box 1949, Glen Rose, TX 76043
Ph: (254) 897-2272 Fax: (254) 897-7989

Re: Setback Variance Request for property located at 1800 Texas Drive.

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 7643.

NAME: _____

ADDRESS: _____

_____

I AM ( ) IN FAVOR ( ) IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Kyle Reeves,
Building and Planning / Code Enforcement

14.02.042 R-1 Single-Family Residential District

1. Purpose. The R-1 Single-Family Residential District is established to allow for single-family dwellings.

2. Permitted uses. The uses permitted in the R-1 district include those listed in the schedule of uses found in appendix A of this article. Any use not expressly authorized and permitted herein is expressly prohibited in this district, unless otherwise allowed in conformance with section 14.02.107 dealing with new and unlisted uses.

3. Specific use permit. In order to allow for certain uses which, because of their nature or unusual character, cannot be unconditionally permitted in this district, yet would or could be an appropriate or compatible use under certain controlled circumstances and locations, the planning and zoning commission shall forward its recommendations of action to the city council, after public hearing thereon. The city council shall hold a public hearing and may authorize and grant the issuance of a specific use permit for those uses allowed in the schedule of uses in appendix A of this article. The issuance of the permit by the city council shall be contingent upon reasonable and appropriate conditions and safeguards, including the length of time, so as to properly protect any adjacent property, use or neighborhood character, as well as ensure the appropriate conduct of the conditional use of the land and buildings granted.

4. Area, yard, height, lot coverage and building size. The requirements regulating the minimum lot size, minimum yard sizes (front, side and rear), maximum building height, maximum percentage of lot coverage by buildings and the minimum size of buildings, as pertains to this district, shall conform with the provisions of the schedule of district regulations found in section 14.02.041 and any other applicable regulations as herein provided.

5. Parking requirements. Off-street parking space requirements shall be in accordance with the parking schedule found in appendix A of this article and section 14.02.104. Parking for at least 2 motor vehicles shall be provided by an enclosed garage or carport for any single-family dwelling constructed after the date of adoption of this article.

6. Sales displays prohibited.
    1. Garage sales shall be permitted in accordance with this Code of Ordinances.
    2. It shall be unlawful for any person to display or allow to be displayed for sale or lease at one time on any lot any motor vehicle; boat or vessel subject to registration under Texas Parks & Wildlife Code chapter 31; or camper shell designed for use on a motor vehicle unless such vehicle is owned by the actual occupant of the premises. However, no person or persons shall be permitted to display more than 2, or combination thereof, of the following: motor vehicles; boats or other similar vessels subject to registration under Texas Parks and Wildlife Code chapter 31; or camper shells per lot at any time.

7. Minimum setback requirements for carports and accessory buildings. Detached accessory buildings shall be located within the rear portion of the lot and shall not exceed one story in height, nor shall any structure be located closer than 3 feet to the main building nor 4 feet to a side lot line, nor closer than 5 feet to any rear lot line nor closer than 10 feet to any side street. Small structures of 200 square feet or less may be placed anywhere in the rear half of the lot.

(Ordinance 240 adopted 3/15/94; Ordinance adopted 9/9/97; 2007 Code, sec. 155.16; Ordinance 17.02.13A adopted 2/13/17)

Camelot Addition
Instrument No. 20070448,
SCOPR, Slide No. 144
N49°12'17"E
93.50'
Block 5
Gibbs Industrial Park
Second Filing
Volume 6, Page 578,
SCRPR, Slide No. 52
P.O.B.
16.78 Acres
Stoneview Addition
Phase Two
Instrument No. 20101180,
SCOPR, Slide No. 77
5' Bldg. Lines & U. E.
Vol. 9, Pg. 150
(typical per lot)
Navajo Street
Apache Trail
Texas Drive
Cactus Creek Addition
Volume 51, Page 118,
SCRPR, Slide No. 68
Longhorn Drive
N24°49'58"E
84.58'
S72°50'00"W
95.51'
C1
Δ= 1°51'24"
R=252.50'
Chord Brs.
S73°45'37"W
8.18'
L=8.18'
C2
Δ= 42°48'28"
R=190.62'
0.39 Acres
Byron Stinson, et al
to
Justin Stinson
July 18, 2006
to Somervell County
Vol. 50, Pg. 664
SCRPR
Gibbs Industrial Park
Second Filing
C3
Δ= 57°01'12"
R=233.95'
Chord Brs.
N29°28'30"W
223.33'
L=232.82'
C4
Δ= 32°57'04"
R=304.81'
Chord Brs.
S47°44'45"W
172.89'
L=175.30'
N49°12'17"E
93.50'
N49°11'42"E
81.33'
N40°29'49"W
49.83'
S30°45'32"
29.95'
N24°50'08"E
129.95'
Pkt 5/8" iron
for reference
153.49'
53.46'
N49°11'42"E
160.74'
S40°48'18"E
153.42'
S49°48'18"E
154.88'
N49°06'12"E
404.25'
Commercial Dr.
9789
10961
10959
10960
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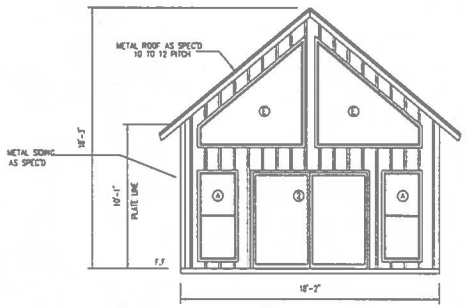
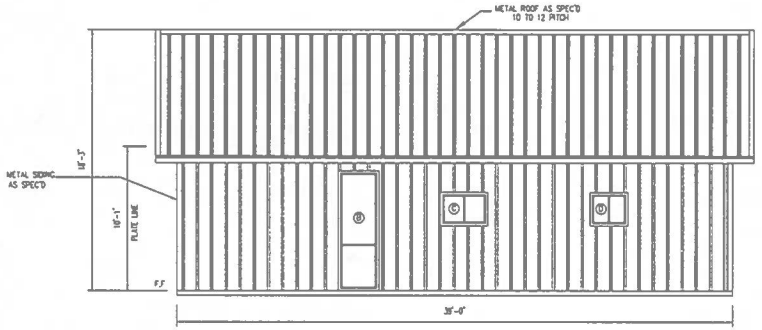
DRAWING INDEX

A-1 FLOOR/ ELEC./ ROOF
A-2 ELEVATIONS

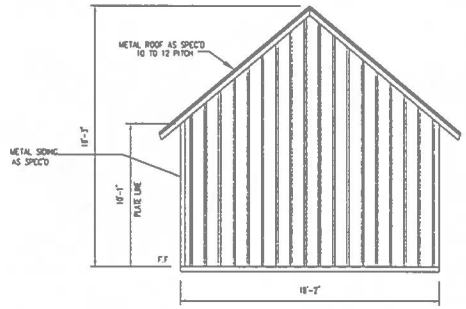
DRAIN STUB-UP DIMENSION



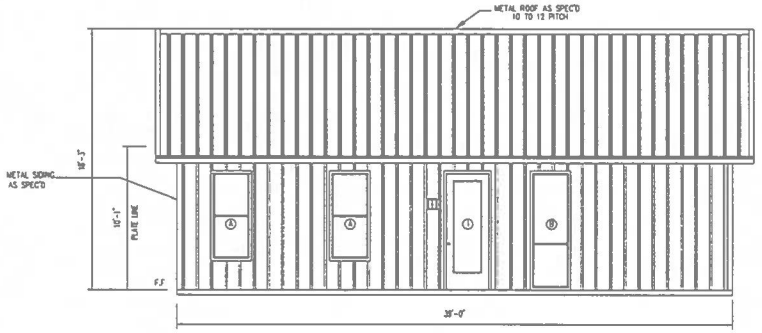
RIGHT ELEVATION
1/4"=1'-0"



REAR ELEVATION
1/4"=1'-0"



LEFT ELEVATION
1/4"=1'-0"



FRONT ELEVATION
1/4"=1'-0"

SPACE LIST	
TITLE	SQ.FT.
ACCESSORY BLDG	708
TOTAL	708

GENERAL NOTES:

1. ALL WALLS STUDS SHALL BE 16" O.C. UNLESS NOTED OTHERWISE BY CONTRACTOR.
2. ALL CEILING JOIST AND ROOF RAFTERS SHALL BE 24" O.C. UNLESS OTHERWISE NOTED BY CONTRACTOR.
3. MAXIMUM SPAN FOR ROOF JOIST AND RAFTERS PER CONTRACTORS SPECS.
4. ALL CONSTRUCTION SHALL CONFORM TO ALL APPLICABLE CODES & ORDINANCES.
5. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO CONSTRUCTION.
6. THE CONTRACTOR SHALL PROVIDE THE OWNER WITH A COMPLETE LIST OF ALL PRODUCTS, APPLIANCES & MATERIALS TO BE USED PRIOR TO PURCHASE & INSTALLATION.
7. THE CONTRACTOR SHALL OBTAIN ALL REQUIRED PERMITS AND INSPECTIONS.
8. THE CONTRACTOR SHALL PROVIDE ALL THE NECESSARY CALCULATIONS, DRAWINGS, AND OTHER REQUIREMENTS FOR THE DESIGN AND INSTALLATION OF THE FOUNDATION.
9. THE FOUNDATION SHALL BE DESIGNED BY A PROFESSIONAL STRUCTURAL ENGINEER CURRENTLY REGISTERED IN THE STATE OF TEXAS, WHO HAS AT LEAST FIVE YEARS EXPERIENCE IN THE DESIGN OF FOUNDATIONS FOR SOILS IN THE DALLAS/FT. WORTH AREA.
10. ALL REQUIRED SOIL TESTING, INVESTIGATIONS, LAB ANALYSIS AND OTHER REQUIRED DATA SHALL BE PROVIDED BY THE CONTRACTOR.

NOTES:

1. ALL PLATE LINES ARE ESTIMATES ONLY & MUST BE FIELD VERIFIED & ADJUSTED AS NEEDED TO MAKE ROOF MUCH PROPERLY.
2. ALL ROOF PITCHES ARE ESTIMATES ONLY AND MUST BE FIELD VERIFIED AND ADJUSTED AS NEEDED TO MAKE ROOF MUCH PROPERLY.
3. ALL CEILING HEIGHTS TO BE FIELD VERIFIED AND APPROVED BY OWNER & BUILDER BEFORE ANY CEILING OR ROOF RAFTERS ARE FRAMED.
4. THESE ELEVATIONS ARE RECOMMENDATIONS ONLY AND CAN BE FIELD MODIFIED AND ADJUSTED AS NEEDED PER BUILDERS INSTRUCTIONS AND OWNER APPROVAL.
5. IT IS THE RESPONSIBILITY OF THE BUILDER, OWNER & FRAMER TO FOLLOW THE ABOVE NOTES AND VERIFY AND INFORM THE OWNER AND BUILDER OF ANY AND ALL DISCREPANCIES BEFORE ROOF IS COMPLETED.

DOOR SCHEDULE			
NO.	SIZE	FIRE	MATERIAL
1	3'-0" x 8'-0"	B	EXTERIOR DOOR SINGLE LITE (FRONT)
2	8'-0" x 6'-8"	B	EXTERIOR ALUM. SLIDER
3	2'-6" x 6'-8"	B	INTERIOR WOOD RAISED PANEL
4	2'-6" x 6'-8"	B	INTERIOR WOOD RAISED PANEL POCKET
5	1'-6" x 6'-8"	B	INTERIOR WOOD RAISED PANEL BI-FOLD

WINDOW SCHEDULE		
NO.	TYPE	SIZE
A	VERTICAL SINGLE HUNG ALUM	3'-0" x 6'-0"
B	VERTICAL SINGLE HUNG ALUM	3'-0" x 8'-0"
C	HORIZ. SLIDER ALUM	3'-0" x 2'-0"
D	HORIZ SLIDER ALUM	2'-4" x 2'-0"
E	FIXED GLASS ALUM (CUSTOM V.I.F.)	

DRAWN BY: SHACKELFORD
BUILDER:
SCALE: 1/4"=1'-0"
DATE: 10-11-2021
CAD FILE: ELLIS DWG

DRAWN BY:
LONGBRANCH REPROGRAPHICS LLC
2651 LONGBRANCH RD.
MIDLOTHIAN, TEXAS 76065
469-570-6114

THESE PLANS ARE A REPRODUCTION ONLY. PLANS HAVE BEEN PREPARED FROM SPECIFICATIONS AND DIMENSIONS PROVIDED BY THE BUILDER/PURCHASER OF PLANS TO LONGBRANCH REPROGRAPHICS. THE PLANS SHOULD BE CHECKED AND VERIFIED FOR LOCAL CODES AND SPECS BY THE BUILDER/PURCHASER OF THE PLANS. LONGBRANCH REPROGRAPHICS ASSUMES NO RESPONSIBILITY FOR ERRORS OR OMISSIONS IN THE PLANS AS PREPARED FROM INFORMATION PROVIDED BY THE BUILDER/PURCHASER. ANY CHANGES MADE TO THE PLANS BY LONGBRANCH REPROGRAPHICS IS NOT TO EXCEED THE COST OF THE PLANS
THE LIMIT OF LIABILITY FOR LONGBRANCH REPROGRAPHICS IS NOT TO EXCEED THE COST OF THE PLANS

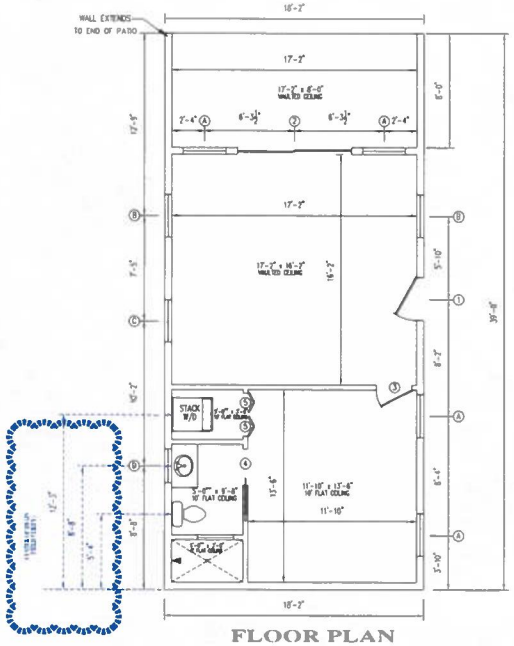
PLANS FOR:
MITCHELL & KIM ELLIS
1800 TEXAS DR.
GLEN ROSE, TX 76043

DRAWING:
ELEVATIONS

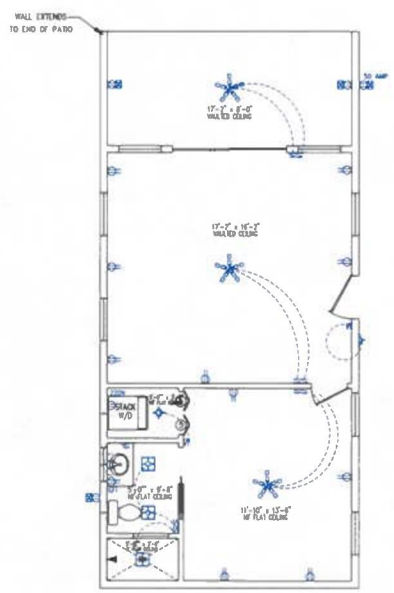
SHEET NO.
A-2

DRAWING INDEX

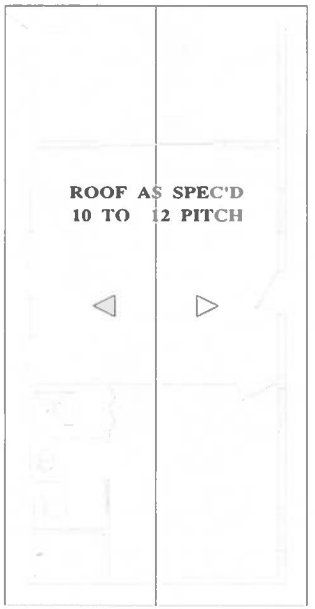
A-1 FLOOR/ ELEC./ ROOF
A-2 ELEVATIONS
DRAIN STUB-UP DIMENSION



FLOOR PLAN
1/4"=1'-0"



FLOOR PLAN
1/4"=1'-0"



ROOF PLAN
1/4"=1'-0"

GENERAL NOTES:

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ELECTRICAL LEGEND

- LIGHT FIXTURE AS PER SPEC'S
- LIGHT W/HEATER AS PER SPEC'S
- WALL MOUNT FIXTURE AS PER SPEC'S
- PHONE/TV/CABLE/SATELLITE OUTLET AS PER SPEC'S
- DUPLEX CONVENIENCE OUTLET AS PER SPEC'S
- GFI OUTLET AS PER SPEC'S
- GFI OUTLET W/ WEATHERPROOF COVER AS PER SPEC'S
- TWO POLE SWITCH AS PER SPEC'S
- EXHAUST FAN AS PER SPEC'S
- SMOKE DETECTOR AS PER SPEC'S
- EYEBALL LIGHTS AS PER SPECS
- CAN LIGHTS AS PER SPECS
- GFI OUTLET W/ WEATHERPROOF COVER UNDER EAVES AS PER SPEC'S
- FLOODLIGHTS AT BASE OF HOUSE PER SPEC'S
- GARAGE DOOR OPENER
- OUTSIDE SPOT LIGHTS AS PER SPECS
- WALL MOUNTED STRIP LIGHT AS PER SPEC'S
- CEILING FAN WITH LIGHT KIT
- PENDANT LIGHT
- RECESSED FLUORESCENT LIGHT AS PER SPEC'S

ELECTRICAL NOTES:

1. ELECTRICAL INSTALLATION SHALL BE IN ACCORDANCE WITH ALL APPLICALBE LOCAL AND NATIONAL CODES AND ORDINANCES. THE ELECTRICAL CONTRACTOR SHALL OBTAIN ALL NECESSARY PERMITS AND INSPECTIONS.
2. ALL CONVENIENCE OUTLETS SHALL BE MOUNTED AT 12" ABOVE FINISH FLOOR UNLESS NOTED OTHERWISE. OUTLETS, SPECIALTY OUTLETS ARE AS NOTED OR ACCORDING TO STANDARD PRACTICE.
3. ALL EXTERIOR OUTLETS SHALL BE GFI AND WEATHER PROTECTED.
4. GARAGE OUTLETS SHALL BE GFI AND MOUNTED 44" ABOVE FINISHED FLOOR.
5. WASHER AND DRYER SHALL HAVE SEPARATE 20 AMP OUTLETS MOUNTED 44" ABOVE FINISHED FLOOR.
6. OUTLET FOR MICROWAVE WITH OR WITHOUT HOOD SHALL BE A SEPARATE 20 AMP SINGLE AT 76" ABOVE FINISHED FLOOR.
7. SWITCH BOXES SHALL BE MOUNTED AT 54" ABOVE FINISH FLOOR TO CENTERLINE OF BOX OR CLUSTER BOXES.
8. ATTIC SHALL BE EQUIPPED WITH SWITCHED KEYLESS FIXTURE WITH INTEGRAL CONVIENCE OUTLET LOCATED CONVENIENTLY TO ATTIC ACCESS OPENINGS.
9. ALL BATH ROOM OUTLETS SHALL BE GFI PROTECTION.
10. ALL CEILING FANS SHALL HAVE METAL BOXES AND WOOD BLOCKING FOR SUPPORT.
11. THE OWNER SHALL SELECT THE STYLE AND FINISH FOR ALL LIGHT FIXTURES.

NOTE:
THIS ELECTRICAL PLAN IS A RECOMMENDATION ONLY AND ACTUAL PLACEMENT OF ALL FIXTURES CAN BE MOVED PER OWNERS REQUEST. THE ELECTRICAL SUBCONTRACTOR SHALL COORDINATE THE PLACEMENT AND HEIGHT OF ALL FIXTURES AND PLUGS WITH THE CONTRACTOR.

SPACE LIST	
TITLE	SQ.FT.
ACCESSORY BLDG	708
TOTAL	708

DOOR SCHEDULE			
NO.	SIZE	FIRE	MATERIAL
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NO.	TYPE	SIZE
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D	HORIZ. SLIDER ALUM	2'-4" x 2'-0"
E	FIXED GLASS ALUM (CUSTOM V.I.F.)	

DRAWN BY: SHACKELFORD
BY/DEPT:
SCALE: 1/4"=1'-0"
DATE: 10-11-2021
CAD FILE: ELLIS.DWG

DRAWN BY:
LONGBRANCH REPROGRAPHICS LLC
263 LONGBRANCH RD.
MIDLOTHIAN, TEXAS 76065
469-576-6112

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THE COST OF LABILITY FOR LONGBRANCH REPROGRAPHICS IS NOT TO EXCEED THE COST OF THE PLANS

PLANS FOR:
MITCHELL & KIM ELLIS
1800 TEXAS DR.
GLEN ROSE, TX 76043

DRAWING:
FLOOR/ELEC./ ROOF PLAN

SHEET NO.
A-1

14.02.153 Board Of Adjustment

(a) Organization of board of adjustment.

(1) There is hereby created a board of adjustment which, pursuant to section 211.008(g) of the Texas Local Government Code, shall consist of all the members of the City's governing body. The Mayor shall serve as the chairperson and the Mayor Pro Tem shall serve as the vice-chairperson. All cases to be heard by the board will always be heard by a minimum of 4 members.

(2) The board shall adopt rules to govern its proceedings; provided, however, that the rules are not inconsistent with this article or state law. Meetings of the board shall be held at the call of the chairperson and at other times as the board may determine, and in accordance with the Texas Open Meetings Law. The chairperson, or in his or her absence, the vice-chairperson or acting chairperson, may administer oaths and compel the attendance of witnesses.

(3) The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating that fact, and shall keep a record of its examinations and other official actions, all of which shall be immediately filed in the office of the city secretary and shall be a public record.

(b) Appeals to board.

(1) Appeals to the board can be taken by any person aggrieved by any decision of the city administrator or his or her designated zoning administrator, or by any officer or department of the city. This appeal shall be filed within 15 days after the decision has been rendered by the city administrator or administrative officer by filing with the city secretary and with the board of adjustment, a notice of appeal specifying the grounds thereof. The administrative officer or department from whom the appeal is taken shall forthwith transmit to the board all the papers constituting the records upon which the action appealed from was taken.

(2) An appeal shall stay all proceedings in furtherance of the action appealed from, unless the city administrator or designated administrative officer from whom the appeal is taken certifies to the board of adjustment, after the notice of appeal shall have been filed with him or her, that by reasons of facts stated in the certification, a stay would, in his or her opinion, cause imminent peril to life or property. In that case, proceedings shall not be stayed otherwise than by a restraining order which may be granted by the board or a court of record on application or notice to the officer from whom the appeal is taken and on due cause shown.

(3) No appeal to the board for a variance on the same piece of property shall be allowed prior to the expiration of 180 days from a previous ruling of the board on any appeal to that body unless other property in the immediate vicinity has, within the 180-day period, been changed or acted on by the board or city council so as to alter the facts and conditions on which the previous board action was based. This change of circumstances shall permit the rehearing of an appeal by the board, prior to the expiration of the 180-day period, but the conditions shall in no way have any force in law to compel the board, after a hearing, to grant a subsequent appeal. The subsequent appeal shall be considered entirely on its merits and the peculiar and conditions related to the property on which the appeal is brought.

(4) At a public hearing relative to any appeal, any interested party may appear in person or by his or her agent or attorney. The burden of proof shall be on the applicant to esta

the necessary facts to warrant favorable action of the board on any appeal or variance request. Any variance granted or authorized by the board under the provisions of this article shall authorize the issuance of a building permit or certificate of occupancy, as the case may be, for a period of 90 days from the date of the favorable action of the board, unless the board shall have in its action approved a longer period of time and has so shown the specific longer period in the minutes of its action. If the building permit and/or certificate of occupancy shall not have been applied for within the 90-day period or such extended period as the board may have specifically granted, then the variance shall be deemed to have been waived and all rights thereunder terminated. This termination and waiver shall be without prejudice to a subsequent appeal and the subsequent appeal shall be subject to the same regulation and requirement for hearing as herein specified for the original appeal.

(c) Actions of board.

(1) In exercising its powers, the board may, in conformity with the provisions of the statutes of the State of Texas, reverse or affirm wholly or partly, or may modify the order, requirement, decision or determination as ought to be made and shall have all the powers of the city administrator or other administrative official from whom the appeal is taken. The board shall have the power to impose reasonable conditions to be complied with by the applicant.

(2) The concurring vote of 4 members of the board shall be necessary to reverse any order, requirement, decision or determination of the city administrator or other administrative official, or to decide in favor of the application for a specific use permit on any appearance or any variance.

(d) Notice of hearing before board.

(1) The board shall hold a public hearing on all appeals requests and variance requests made to it, and written notice of the public hearings shall be sent to the applicant and all other persons who are owners of real property lying within 200 feet of the property on which the appeal is made. This notice shall be given no less than 10 days before the date set for hearing to all owners who have rendered their property for city taxes as the ownership appears on the last city tax roll. This notice may be served by depositing the same, properly addressed and postage paid, in the United States post office. Notice shall also be given by publishing the same in the official publication of the city at least 10 days prior to the date set for hearing, which notice shall state the time and place of the hearing.

(2) Additionally, the city administrator should erect a sign on the property of which a variance has been requested. The sign shall be erected adjacent to a street if possible and in a conspicuous place. The sign should have an area of 4 or more square feet. The sign should state that a request for a variance has been made on that particular property and the telephone number of the city offices from where the dates of public hearings and more information about the zoning request may be obtained. The sign should be erected prior to the hearing as early as possible and convenient. The erection and continued maintenance of this sign, however, shall not be deemed a condition precedent to the granting of any zoning variance, or the holding of any public hearing.

(e) Jurisdiction of board. When, in its judgment, the public convenience and welfare will be substantially served and the appropriate use of the neighboring property will not be substantially or permanently injured, the board may, in specific cases, after public notice and public hearing and subject to appropriate conditions and safeguards, authorize the following variances to the regulations herein established and take action relative to the continuance and discontinuance of a nonconforming use:

(1) To hear and decide appeals where it is alleged there is error on any order, requ decision or determination made by the city administrator or other zoning administrator in the enforcement of this article;

(2) Interpret the intent of the zoning district map where uncertainty exists because the physical features on the ground vary from those on the zoning district map and none of the rules set forth in section 14.02.004 apply;

(3) Initiate on its motion or cause presented by interested property owners action to bring about the discontinuance of a nonconforming use;

(4) Require the discontinuance of a nonconforming use under any plan whereby full value of the structure can be amortized within a definite period of time, taking into consideration the general character of the neighborhood and the necessity for all property to conform to the regulations of this article;

(5) Permit the change of occupancy of a nonconforming use to another nonconforming use in accordance with the provisions of section 14.02.108;

(6) Permit the enlargement of a nonconforming use in accordance with the provisions of section 14.02.108;

(7) Permit the reconstruction of a nonconforming structure or building on the lot or tract occupied by the building, provided the reconstruction does not, in the judgment of the board, prevent the return of the property to a conforming use or increase the nonconformity of a nonconforming structure beyond what is permitted by section 14.02.108;

(8) Require the vacation and demolition of a nonconforming structure which is deemed to be obsolete, dilapidated or substandard; and

(9) Permit a variance such as the front yard, side yard, rear yard, lot width, lot depth, coverage, minimum setback standards, off-street parking, off-street loading regulations, lot area, maximum height, or building, where the literal enforcement of the provisions of this article would result in an unnecessary hardship, or where the variance is necessary to permit development on a specific parcel of land which differs from other parcels of land in the same district by being of an area, shape or slope that it cannot be developed in a manner commensurate with the development permitted upon other parcels of land in the same district.

(f) Appeals of board action. Any person or persons, jointly or severally aggrieved by any decision of the board, any taxpayer or any officer, department or board of the municipality may present to a court of record (district court) a petition, duly verified, setting forth that the decision is illegal, in whole or in part, specifying the grounds of illegality. This petition shall be presented to the court within 10 days after the decision of the board and not thereafter.

(Ordinance 240 adopted 3/15/94; 2007 Code, sec. 155.62; Ordinance 2019.18.03C adopted 3/18/19)

State law reference–Establishment and authority of zoning board of adjustment, V.T.C.A., Local Government Code, sec. 211.008 et seq.

61
ARAPAHO CT
TEXAS DR
APACHE CT

Board of Adjustments (BOA), City of Glen Rose, Texas
P.O. Box 1949, Glen Rose, Texas 76043

BOARD OF ADJUSTMENTS (BOA) DETERMINATION

For a variance request from the minimum setback requirements for carports and accessory buildings at 1800 Texas Drive for the placement of an accessory building in front portion of lot.

Date and time of public hearing: **Tuesday, January 11, 2021 at 5:30 p.m.**

Purpose of hearing: **Public hearing, discussion and action on the request of Mitchell and Kim Ellis, owner, for variance request from the minimum setback requirements for carports and accessory buildings for the placement of an accessory building in front portion of lot. Tract: 169-6, Abst: A136-GP, GIBBS INDUSTRIAL PARK ABST 136 MILAM CO SCH LD, LOT 169-6, ACRES 18.78, 1800 Texas Drive Glen Rose, Texas, zoned R-1 (Single-Family Residential District).**

After considering all information submitted, the Board of Adjustments has made the following determination:

- ☐ Deny the variance.
- ☐ Approve the variance.
- ☐ Approve the variance with the following provisions.

_____

_____

_____

_____ _____

Signature Date

Position: Chairman, Board of Adjustments

Exhibit (A)

1800 Texas Drive - BOA

Kyle Reeves

1800 Texas Drive - BOA

At 11:04 am on Wednesday, December 29, 2021, I received a phone call from Sheri Timmons who owns 106 Camelot St. She was asking about a Certified Letter that was sent from our office. She is out of town and unable to get the Certified Letter in time. I told her that her neighbor at 1800 Texas Dr. is requesting to build an accessory building on the "side" of their residence instead of the "back" as stated in the ordinances.

She commented that she didn't care one way or the other.

--
Jodi Holthe
City of Glen Rose, Texas
Planning/Permit/Code Compliance Department
(254) 897-2272

RESOLUTION NO. 2022-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, RATIFYING THE RE-APPOINTMENT OF RAY BALLMANN AS ASSOCIATE JUDGE.

WHEREAS, the City of Glen Rose, Texas (the "City"), is a Type A General Law Municipality;

WHEREAS, §29.006 of the Texas Government Code (TGC) authorizes the governing body of a municipality to appoint someone meeting " ... the qualifications for the position to sit for the regular municipal judge" when that judge is "temporarily unable to act";

WHEREAS, pursuant to §7.01.001 of the City's Code of Ordinances (CCO), the office of Associate Judge, with a two-year term and the same qualification requirements as those of the Municipal Judge, was established to hear all cases "in the absence of, or at any other time the municipal judge is unable to serve";

WHEREAS, the last appointment to the office of Associate Judge began on February 13, 2019;

WHEREAS, pursuant to §29.005 of the TGC, "A municipal court judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the appointing authority, continue to serve for another term of office beginning on the date the previous term of office expired".

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITYOF GLEN ROSE:

Associate Judge Ballmann's new two-year term will begin on February 14, 2022.

PASSED AND APPROVED this the 11th day of January 11, 2022.

Approved:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie McDonald, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding re-appointment of Associate Municipal Court Judge, Ray Ballman.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	01/03/2022
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Judge Ray Ballman is current on all of his Certifications. He obtains the training at his own expense, so there is no expense to the City for having an Associate Municipal Court Judge.

RECOMMENDED ACTION:

Move to approve or deny Resolution appointing Associate Municipal Court Judge as presented.

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the appointment of two (2) new members to the Planning and Zoning Board.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Applications		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

The Planning and Zoning Board has two (2) seats that expire on January 5, 2022. Each seat will be for a two (2) year term.

The Planning and Zoning Board met on January 16, 2022. All 6 attended the meeting and introduced themselves. Three of the six live outside of the City limits. One member of the commission expressed a preference for recommending those who lived inside the city and that seemed to be the consensus because the top three choices all live within the city. Although initially Stan Stover received the most votes, ultimately, the Commission voted to recommend Larry "Joe" Boles and Greg Clanton.

RECOMMENDED ACTION:

Board Volunteer Application

Requirements for BOA and P&Z appointment: All members of these boards must be resident citizens of the City, qualified to vote and a taxpayer. **Requirements for EDC, CVB and Preservation Board appointment:** requirements must be citizens of Somervell County, qualified to vote and a taxpayer. Members are appointed for a 2 year term.

Board for which you are interested in Volunteering: Planning & Zoning

Full Name: Harry "Joe" Bokes

Physical address: [redacted]

Mailing address: [redacted] Glen Rose TX 76043

Telephone No: [redacted] Cell No: _____

Email: [redacted]

Are you a resident of the City of Glen Rose? [✓] Yes [ ] No

Are you a resident of Somervell County? [✓] Yes [ ] No

Are you eligible to vote in City elections? [✓] Yes [ ] No

[redacted]

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City? 30 years in Banking & lending including real estate & business expansion. Also active in commercial zoning and restrictions activity in previous cities in which I lived.

Briefly describe why you are volunteering for this board. Help with growth in Glen Rose that supports city growth while maintaining Citizens Desires & Needs.

Section 3

The above information is true and accurate to the best of my knowledge:

J Joe Bokes
Signature

11/15/21
Date

Board Volunteer Application Form – December 2017 edition – all others obsolete

Staff use only
Date Received: 11/15/2021

Staff Use Only

Date Received: _____

~ Board Volunteer Application ~

Requirements Preservation Board appointment: Board members shall consist of property owners, by citizens of the city (to the extent available) with primary consideration given to professional members from the disciplines of architecture, history, urban planning, real estate, legal, archeology, or other disciplines related to historic preservation, be a citizen and resident of Somervell County, qualified to vote and a taxpayer. **Requirements for CVB Board appointment:** Board members shall consist of residents of Somervell County or be owners or operators of a tourism-related business that is located in Somervell County. A majority of the board shall be residents of the county, must be qualified to vote and be a taxpayer. **Requirements for P&Z appointment:** Board members must be citizens of the city (to the extent available), be a citizen and resident of Somervell County, qualified to vote and a taxpayer.
All Board Members are appointed for a 2-year term.

Board for which you are interested in Volunteering: PLANNING & ZONING

Full Name: KAREN BRASWELL

Physical Address: [redacted]

Mailing Address: [redacted]

Cell No: [redacted] Alternate Contact No: _____

Email: [redacted]

Are you a resident of the City of Glen Rose?	✓ Yes	No
Are you a resident of Somervell County?	✓ Yes	No
Are you an owner or operator of a tourism-related business	Yes	✓ No
Are you eligible to vote in City elections?	✓ Yes	No

~ Section 2 ~

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

- worked on P&Z for City of Bedford
- Commercial and residential real estate experience
- worked for commercial developer
- Project management experience
- worked closely with several cities' CVBs as part of hospitality industry (hotel) employment

Briefly describe why you are volunteering for this board.

We moved to Glen Rose because we were tired of big city traffic, congestion and bustle. As a relatively new resident, I believe I can bring an objective view of potential development and growth. I am currently serving on the Historic Preservation Board (7 months remain on my term), and I am enjoying working to preserve the history and charm of this city.

~ Section 3 ~

The above information is true and accurate to the best of my knowledge:

Karen Braswell
Signature

11-17-2021
Date

Staff Use Only

Appointed: _____ Procedures Meeting: _____ Term Expires: _____

Staff Use Only

Date Received: _____

~ Board Volunteer Application ~

Requirements Preservation Board appointment: Board members shall consist of property owners, by citizens of the city (to the extent available) with primary consideration given to professional members from the disciplines of architecture, history, urban planning, real estate, legal, archeology, or other disciplines related to historic preservation, be a citizen and resident of Somervell County, qualified to vote and a taxpayer. **Requirements for CVB Board appointment:** Board members shall consist of residents of Somervell County or be owners or operators of a tourism-related business that is located in Somervell County. A majority of the board shall be residents of the county, must be qualified to vote and be a taxpayer. **Requirements for P&Z appointment:** Board members must be citizens of the city (to the extent available), be a citizen and resident of Somervell County, qualified to vote and a taxpayer.
All Board Members are appointed for a 2-year term.

Board for which you are interested in Volunteering: PLANNING & ZONING

Full Name: TRACY BROWN

Physical Address: [redacted] NEMO, TX 76070

Mailing Address: [redacted]

Cell No: [redacted] Alternate Contact No: _____

Email: [redacted]

Are you a resident of the City of Glen Rose?	☐ Yes	☒ No
Are you a resident of Somervell County?	☒ Yes	☐ No
Are you an owner or operator of a tourism-related business	☐ Yes	☒ No
Are you eligible to vote in City elections?	☐ Yes	☒ No

~ Section 2 ~

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City? Building teams, listening to & weaving opinions & ideas of many into unified action. Masters in Education & building programs & departments. I own two businesses (locally), Radiant Swim School & Toby Halliday Realtor. I am a co-founder of Somervell County Safety Coalition (SC)² which serves our community through safety education & drown prevention. I have been a volunteer on many project boards that promote our community

Briefly describe why you are volunteering for this board.

I moved here because of this dynamic community. I feel my skills & talents will add value & bring up spaces through unified solutions.

~ Section 3 ~

The above information is true and accurate to the best of my knowledge:

Signature

12-02-2021
Date

Staff Use Only

Appointed: _____ Procedures Meeting: _____ Term Expires: _____

Staff Use Only

Date Received: _____

~ Board Volunteer Application ~

Requirements Preservation Board appointment: Board members shall consist of property owners, by citizens of the city (to the extent available) with primary consideration given to professional members from the disciplines of architecture, history, urban planning, real estate, legal, archeology, or other disciplines related to historic preservation, be a citizen and resident of Somervell County, qualified to vote and a taxpayer. **Requirements for CVB Board appointment:** Board members shall consist of residents of Somervell County or be owners or operators of a tourism-related business that is located in Somervell County. A majority of the board shall be residents of the county, must be qualified to vote and be a taxpayer. **Requirements for P&Z appointment:** Board members must be citizens of the city (to the extent available), be a citizen and resident of Somervell County, qualified to vote and a taxpayer.
All Board Members are appointed for a 2-year term.

Board for which you are interested in Volunteering: Planning and Zoning

Full Name: Greg Clanton

Physical Address: [redacted] Glen Rose, TX 76043

Mailing Address: [redacted], Glen Rose, TX 76043

Cell No: [redacted] Alternate Contact No: _____

Email: [redacted]

Are you a resident of the City of Glen Rose?	✓ Yes	☐ No
Are you a resident of Somervell County?	✓ Yes	☐ No
Are you an owner or operator of a tourism-related business	☐ Yes	✓ No
Are you eligible to vote in City elections?	✓ Yes	☐ No

~ Section 2 ~

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City? 12 years of commercial real estate experience. Including retail site selection, federal government real estate, economic development and industrial.

Briefly describe why you are volunteering for this board.

I recently moved to Glen Rose and love the community. I believe this will give me the chance to use my background to serve my community.

~ Section 3 ~

The above information is true and accurate to the best of my knowledge:

Signature

11-22-21
Date

Staff Use Only

Appointed: _____ Procedures Meeting: _____ Term Expires: _____

Board Volunteer Application

Requirements for BOA and P&Z appointment: All members of these boards must be resident citizens of the City, qualified to vote and a taxpayer. **Requirements for EDC, CVB and Preservation Board appointment:** requirements must be citizens of Somervell County, qualified to vote and a taxpayer. Members are appointed for a 2 year term.

Board for which you are interested in Volunteering: Planning and Zoning

Full Name: Jeff Finn

Physical address: [redacted] Granbury, TX 76049

Mailing address: [redacted]

Telephone No: _____ Cell No: [redacted]

Email: [redacted]

Are you a resident of the City of Glen Rose? [ ] Yes [x] No (Not Currently)

Are you a resident of Somervell County? [ ] Yes [x] No (Not Currently)

Are you eligible to vote in City elections? [ ] Yes [ ] No (I own property within city limits)

[redacted]

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

I am a general contractor with experience in high end residential as well as commercial construction. My construction resume is diverse, including houses over $1M as well medical and dental clinics. Additionally I have some experience in land development and entitlement. I have served on the Planning and Zoning commission for the City of West (town similar in size to Glen Rose just north of Waco) as well as Vice Chairman of the Building Standards Commission and Board of Adjustment. Living in Waco at the time, I was initially drawn to West after the fertilizer plant explosion in April of 2013 destroyed the north side of town. I moved there, and was a part of the rebuild process in constructing new homes on lots where the previous ones were destroyed. I was initially asked by the Major to serve on the Zoning Board of Adjustment, which led to me serving on other boards as well. This tragedy presented a unique opportunity for the city to adopt updated building codes and completely revamp the permitting process and a complete overhaul redraw/revisit of zoning districts to more accurately reflect the growth of the city. This provided the structure for the north side of town to be rebuilt in a consistent and visually appealing way, and was a big learning experience to be a part of that process.

Briefly describe why you are volunteering for this board.

I do not currently live in city limits, but I have purchased several lots in city limits with plans to build on them. My wife and I plan to move into one of these properties and want to raise our family here in Glen Rose/Somervell County. I want to get involved in the community and feel that my construction background along with my previous experience on commissions/boards would be an asset to the community. There is a lot of talk about new subdivisions, growth, and homes coming to Glen Rose. Fast growth to a community can be overwhelming, Smart planning will allow growth to happen in a way to preserve the small town look and feel of Glen Rose.

Section 3

The above information is true and accurate to the best of my knowledge:

Signature _____ Date 11/18/21

Board Volunteer Application Form – December 2017 edition – all others obsolete

Staff use only

Date Received: _____

Board Volunteer Application

Requirements for BOA and P&Z appointment: All members of these boards must be resident citizens of the City, qualified to vote and a taxpayer. **Requirements for EDC, CVB and Preservation Board appointment:** requirements must be citizens of Somervell County, qualified to vote and a taxpayer. Members are appointed for a 2 year term.

Board for which you are interested in Volunteering: P & Z

Full Name: Jonathan Ryan Fromme

Physical address: [redacted] Nemo, TX 76070

Mailing address: [redacted]

Telephone No: _____ Cell No: [redacted]

Email: [redacted]

Are you a resident of the City of Glen Rose? [ ] Yes [X] No

Are you a resident of Somervell County? [X] Yes [ ] No

Are you eligible to vote in City elections? [ ] Yes [X] No

Section 2

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

My wife and I have been part of the Glen Rose community for 15+ years and my daughter attending 6th grade at GRJH. Before entering the Banking industry, I was a Small Business owner for 15 years. I strongly feel, understanding the financial markets and small business will be very beneficial to the citizens of Glen Rose.

Briefly describe why you are volunteering for this board.

Having the desire to see Glen Rose succeed in growth, both residential growth and commercial growth, but still maintaining the small town we all love.

Section 3

The above information is true and accurate to the best of my knowledge:

Signature _____ Date _____

Board Volunteer Application Form – December 2017 edition – all others obsolete

Staff use only

Date Received: _____

Board Volunteer Application

Requirements for BOA and P&Z appointment: All members of these boards must be resident citizens of the City, qualified to vote and a taxpayer. **Requirements for EDC, CVB and Preservation Board appointment:** requirements must be citizens of Somervell County, qualified to vote and a taxpayer. Members are appointed for a 2 year term.

Board for which you are interested in Volunteering: PLANNING & ZONING

Full Name: STANLEY D. STOVER

Physical address: [redacted]

Mailing address: SAME

Telephone No: _____ Cell No: [redacted]

Email: [redacted]

Are you a resident of the City of Glen Rose? [✓] Yes [ ] No

Are you a resident of Somervell County? [✓] Yes [ ] No

Are you eligible to vote in City elections? [✓] Yes [ ] No

Section 2

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City? I AM A LICENSED PROFESSIONAL ELECTRICAL ENGINEER. I WORKED FOR 30 YEARS FOR THE TEXAS A&M UNIVERSITY SYSTEM - FACILITIES PLANNING DIVISION WHERE I PARTICIPATED IN THE PLANNING AND DESIGN OF NEW BUILDINGS AND UNIVERSITIES.

Briefly describe why you are volunteering for this board. I WOULD LIKE THE OPPORTUNITY TO HELP BALANCE GROWTH WITH THE NEEDS OF CITIZENS AND PROMOTE THE QUALITY OF LIFE OF THE COMMUNITY.

Section 3

The above information is true and accurate to the best of my knowledge:

Stanley D. Stover
Signature

DEC. 5, 2021
Date

Board Volunteer Application Form – December 2017 edition – all others obsolete

Staff use only

Date Received: _____

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Ordinance for the abandonment of portion of the alley way between 3rd and 4th Streets running between Clay and Elm Streets.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	01/03/2022
EXHIBITS:	July 13, 1999, City Council Meeting Minutes; June 12, 2001, City Council Meeting Minutes Quit Claim Deed; Survey (to be provided by Central Texas Title); Ordinance		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

In July 1999, the Building Official proposed a concern for lots in what is known as the "Wolf City" area. In June 2001, in reference to the concern with plats in that area the City Council abandoned the Alleyways as shown in the Meeting Minutes from that date. Each property owner, as needed, would provide a Quit Claim Deed to the City for Action (at no cost to the City). There have been several that have been accomplished over the years.

Mike Dworzak is currently in the process of selling his property on Clay Street and is looking to have the 7 ft portion of the alley adjoining his property officially abandoned. His home currently sits on or at the current property line.

RECOMMENDED ACTION:

Move to approve or deny Ordinance abandoning alleyway as presented.

ORDINANCE NO. 2022.01.11___

AN ORDINANCE TO CLOSE, VACATE, AND ABANDON A PORTION OF THE ALLEY LOCATED BETWEEN THIRD AND FOURTH STREETS, RUNNING FROM CLAY TO ELM STREET, BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS; AUTHORIZING ISSUANCE OF A QUIT CLAIM DEED; PROVIDING FOR REPEALING, SEVERABILITY AND PROPER NOTICE, MEETING, AND QUORUM CLAUSES; REQUIRING FILING WITH SOMERVELL COUNTY CLERK; AND, ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose (City) is a Type A general law municipality operating under the general laws of the State of Texas;

WHEREAS, §272.001 of the Texas Local Government Code (TLGC) authorizes municipalities to convey an abandoned street or alley to the abutting property owner for less than fair market value;

WHEREAS, pursuant to §253.001 of the TLGC, " To effect the sale *(of an abandoned roadway)*, the governing body shall adopt an ordinance directing the municipality's mayor or city manager to execute the conveyance";

WHEREAS, at the January 13, 1999 City Council Meeting, the Council voted to approve a project whereby County Surveyor would begin establishing surveys of the properties in the "Wolf City" portion of the City;

WHEREAS, as that project progressed, at the June 12, 2001 City Council Meeting, the City Council voted to approve the closure of a list of alleys in the "Wolf City" portion of the City with the understanding that "when each homeowner has his lot surveyed, he will, at his own expense, submit a Quit Claim Deed to the City, granting him the right to the City's portion of the alleway (in most cases, 7 feet)";

WHEREAS, the portion of the alley described in Exhibit "A" of this Ordinance was among the alleys approved for closure and conveyance to abutting property owners by the City Council on June 12, 2001;

WHEREAS, the property owner has provided a survey and has petitioned the City to grant a quit claim deed for that portion of the abandoned alley abutting his property; and,

WHEREAS, in the lawful exercise of the powers granted to it and for the good government, peace, and order of the City, the City Council has decided to adopt this ordinance abandoning that portion of an alley described in Exhibit "A", and authorize and direct the Mayor to sign a quit claim deed conveying said abandoned street to Michael R. Dworzak and Catherine Dworzak;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE:

SECTION 1 (of 8)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (of 8)
CLOSURE OF A PORTION OF AN ALLEY

All that portion of an alley located between Third and Fourth Streets, running from Clay Street to Elm Street as better described in Exhibit "A" which is attached hereto and incorporated herein as though included in the Body of this Ordinance.

SECTION 3 (of 8)
QUIT CLAIM DEED AUTHORIZED

The Mayor of the City of Glen Rose, Texas, is hereby authorized and directed to sign a quit claim deed conveying title to that portion of an alley located between Third and Fourth Streets, running from Clay Street to Elm Street closed, as described in Exhibit "A, vacated, and abandoned by this Ordinance to Michael R. Dworzak and Catherine Dworzak.

SECTION 4 (of 8)
SAVINGS/REPEALING CLAUSE

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5 (of 8)
SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council of the City of Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 6 (of 8)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to §22.039 of the Texas Local Government Code.

SECTION 7 (of 8)

FILING REQUIREMENT

A copy of this ordinance shall be presented for filing with the County Clerk of Somervell County, Texas by the office of the City Secretary.

SECTION 8 (of 8)
EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage.

PASSED AND APPROVED this the 11th day of January, 2022.

APPROVED:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie McDonald, City Secretary

CTT/1454720/103/SK

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

QUITCLAIM DEED

STATE OF TEXAS §
§ KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF SOMERVELL §

That the undersigned, **City of Glen Rose**, hereinafter referred to as "Grantor", whether one or more, for and in consideration of the sum of TEN AND NO/100 DOLLARS ($10.00) in hand paid by Grantee herein named, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, has QUITCLAIMED, and by these presents does QUITCLAIM unto **Michael R. Dworzak and Catherine Dworzak**, of the County of SOMERVELL, State of Texas, herein referred to as "Grantee", whether one or more, all their right title and interest in and to the real property described as follows:

See Exhibit "A" attached hereto and made a part hereof for all purposes.

TO HAVE AND TO HOLD all of Grantor's right, title and interest in and to the above described property and premises unto the Grantee, and Grantee's heirs, administrators, executors, successors and/or assigns forever; so that neither Grantor nor Grantor's heirs, administrators, executors, successors and/or assigns shall have, claim or demand any right or title to the aforesaid property, premises or appurtenances or any part thereof.

EXECUTED this _____ day of _____, 20____.

CITY OF GLEN ROSE

By:_____
Julia Douglas, Mayor

STATE OF TEXAS §
§
COUNTY OF _____§

This instrument was acknowledged before me on the _____ day of _____, 20____, by Julia Douglas, Mayor of City of Glen Rose, on its behalf.

_____
NOTARY PUBLIC, STATE OF TEXAS

Grantee's Address:
Michael R. Dworzak and Catherine Dworzak
P. O. Box 1756
Glen Rose, TX 76043

YOUNG & ASSOCIATES, P.C.
ATTORNEYS AT LAW

STATEMENT

For professional services rendered in connection with: GF#1454720/103/SK

Preparation of:

Quit Claim Deed	**$80.00**

TOTAL NOW DUE	$80.00

PLEASE RETURN A COPY OF THIS STATEMENT WITH CHECK

15950 N. Dallas Parkway, Suite 100
Dallas, Texas 75248
(972)308-8028

01/03/2022

MINUTES OF MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
JULY 13, 1999
COUNCIL CHAMBERS - TOWN HALL

THE CITY COUNCIL OF THE CITY OF GLEN ROSE MET IN REGULAR SESSION AT 7:00 P.M. ON TUESDAY, JULY 13, 1999, WITH MAYOR CONNIE KIRK PRESIDING. PRESENT WERE MAYOR PRO-TEM DARRELL ALLDREDGE, COUNCILWOMAN LILA CARTER, AND COUNCILMEN JOHN GORE AND GLENN WILSON.

Copy of Agenda:

1. Public Hearing on Zoning Amendment Request from Jesse Pruitt, to change his property, consisting of .096 acres located at 402 Gaither, from "R-1" Residential, to "B-2" Commercial, to allow for construction of a car wash.
2. Action on Public Hearing.
3. Consent Items:
   A. Approve minutes of previous meeting(s).
   B. Approve current bills for payment.
4. Consider and possibly approve plat for Britt Phillips' property known as "Rio Paluxy Addition," located on SW Barnard Street 0.4 miles east of its intersection with S.W. Big Bend Trail (Hwy. 67).
5. Approve Somervell County Central Appraisal District Budget for FY 1999-2000.
6. Consider and possibly adopt ordinance amending Ordinance No. 299 to allow signs up to 16 sq.ft. in area for accommodations facilities operating under a Special Use Permit in an "R-1" District.
7. Consider and possibly adopt ordinance amending Sections 1 and 10 of Chapter 2 of the Glen Rose City Code, as Amended, relating to the impoundment of animals, including amended fee structure.
8. Consider and possibly adopt ordinance granting Restricted Prior Service Credit benefits through Texas Municipal Retirement System.
9. Approve City Auditor's recommendation to transfer $500,000 from the General Fund to the Utility Fund.
10. Consider and possibly adopt ordinance transferring funds as follows:

WASTEWATER TREATMENT PLANT

	From	To
R&M Equipment	$1,400.00	
Equipment Rental		$1,400.00

INSPECTION & ORDINANCE DEPARTMENT

	From	To
Utilities	$ 491.78	
Education	300.00	
Miscellaneous		$ 791.78

(Cont'd.)

STREET DEPARTMENT

	From	To
Hot Mix	$3,000.00	
Cold Mix		$3,000.00

11. Amend Personnel Policies to reinstate Employee Longevity Benefits, in accordance with guidelines recommended by City Superintendent.
12. Amend Personnel Policies to give full-time employees permission to sell one (1) week of vacation each year, in accordance with guidelines recommended by City Superintendent.
13. City Superintendent to request guidance regarding the disposition of a disputed claim for damages to Animal Control vehicle.
14. Accept nominations and possibly appoint a citizen to fill the vacancy on City Council created by the election of Connie Kirk to the position of Mayor.
15. Consider and possibly approve option for curbside recycling under BFI contract renewal effective September 1, 1999.
16. Consider and possibly approve City Superintendent's recommendations regarding a new survey "off the center line."
17. Adopt "Excessive Force Resolution" as directed by Grant Coordinator.
18. Authorize City Secretary to apply for a VISA card for use by the City.
20. CVB Director's Report
21. City Superintendent's Report
22. Mayor's Report

Action on Agenda Items:

1. The Public Hearing on the Zoning Amendment Request was opened for discussion by Mayor Kirk, who asked realtor John Pruitt to offer some details as to plans for the property, which is owned by his cousin, Jesse Pruitt. Mr. Pruitt informed Council that the owners of the adjacent Mobil station planned to install an automated car wash on the lot. Speaking against the change were Mary Etta Williams, B.J. Morris, Brent Ferren, Marie Kelly and her daughter, Karol Riddles, all of whom cited noise, traffic, lights and water drainage as potential problems.

2. Upon a motion by Lila Carter and a second by Darrell Alldredge, Council voted unanimously to deny the Request for Change of Zoning.

3. Glenn Wilson moved that both the minutes of previous meetings and the bills be approved as written and presented. John Gore seconded the motion, which passed 4/0.

4. After receiving assurance from City Superintendent Jeff Mackey that another, final plat would be required prior to final approval, Mr. Wilson moved that the initial plat of Britt Phillips' property be approved as presented. Ms. Carter provided a second, and the motion passed 4/0.

5. Mr. Wilson moved that the proposed1999-2000 County Appraisal District Budget be approved as presented. Mr. Alldredge seconded the motion, and it passed unanimously.

6. Amendment to Ordinance No. 299 (the "Sign Ordinance") will allow signs up to 48" x 48" for accommodations facilities operating under a Special Use Permit in a "R-1" Single Family Residential area. Mr. Alldredge moved that the amendment be approved as presented. Mr. Wilson seconded the motion, which passed 4/0.

7. Mr. Alldredge moved that Amendment to Sections 1 and 10 of Chapter 2 of the Glen Rose City Code, relating to the impoundment of animals and including an amended fee structure, be approved. Ms. Carter seconded the motion, and it passed unanimously.

8. Ms. Carter made a motion to adopt an ordinance granting Restricted Prior Service Credit benefits through the Texas Municipal Retirement System, which would allow City employees to apply for work credits earned while employed by another municipality. Mr. Alldredge seconded the motion and it passed 4/0.

9. Mr. Alldredge moved that $500,000 be transferred from the General Fund to the Utility Fund, in accordance with directions from the City Auditor. Ms. Carter seconded the motion, and it passed unanimously.

10. Upon a motion by Mr. Alldredge and second by Mr. Gore, the Ordinance transferring funds from one line item to another within departments was approved 4/0.

11. With a motion by Ms. Carter and a second by Mr. Wilson, Council unanimously approved reinstatement of Employee Longevity Benefits, as follows:

    a. All longevity pay will be calculated based upon the anniversary date of continuous employment that falls during the calendar year in which the pay is calculated and paid.

b. Longevity pay will be paid on December 1 of each year, or on the first working day following December 1.

c. Employees whose third year anniversary of employment falls during the calendar year will receive three hundred dollars ($300.00).

d. Employees who have been continuously employed for longer than three (3) years will receive one hundred dollars ($100.00) for each year of continuous employment, up to a maximum of 25 years or $2,500.00 per year.

12. Mr. Wilson moved to approve an Amendment to Personnel Policies to allow employees to sell to the City one week of vacation per year, with approval of the employee's supervisor and City Superintendent or City Secretary. Mr. Alldredge seconded the motion, and it passed unanimously.

13. Council authorized Mr. Mackey to enlist the assistance of the City Attorney to try to reach a settlement in the disputed claim for damages incurred in a collision between the Animal Control vehicle and a private citizen's automobile.

14. Karen Walls and Stacy Davenport were both suggested as nominees to fill the Council seat vacated by Connie Kirk's election to Mayor. Mr. Gore moved that Karen Walls be elected. There was no second and the motion was declared dead. Mr. Alldredge moved that Stacy Davenport be elected, and Ms. Carter provided a second. Mr. Alldredge and Ms. Carter voted for Mr. Davenport, and both Mr. Gore and Mr. Wilson abstained. Mr. Davenport was declared to be the new Councilman.

15. Mr. Mackey explained that curbside recycling is available through BFI's proposed new contract, at a cost of $1.99 per resident. Mr. Wilson suggested running an ad in the newspaper asking for opinions from citizens as to whether or not they want that service. Ms. Carter moved that the item be tabled until August. Mr. Wilson seconded the motion and it passed 4/0.

Mayor Kirk read a proclamation commending former mayor Helen Kerwin for her diligent effort in getting House Bill 508 passed by the 76th State Legislature. This bill provides that counties may enter into an interlocal agreement with cities to construct and/or maintain city streets, and will henceforth be known in Glen Rose and Somervell County as the "Helen Kerwin Bracket Bill."

16. Mr. Mackey explained that County Surveyor Bill Gunn has requested that the Wolf City area be surveyed "off the center line" one lot at a time, as necessitated by sale or transfer of property. Since most of the property in that part of town has never been surveyed, it will require each landowner to agree to such a survey. Each lot would be measured from the center of the street (which would be considered to be the center of the right-of-way) to establish the front property line. There would be no cost to the City, and Mr. Gunn feels that this is the only way we might establish viable property lines in Wolf City. Ms. Carter moved that the proposal be accepted. Mr. Wilson seconded the motion and it passed 4/0.

17. The "Excessive Force Resolution" as requested by the Grant Coordinator was described as piece of paperwork necessary to the submission of any request for grant funds, and states that any law enforcement agency within the city's jurisdiction will not use excessive force in attempting to subdue demonstrators. Mr. Alldredge moved that the Resolution be adopted, and Ms. Carter seconded the motion, which passed 3/0. Mr. Gore abstained, stating that he still did not understand the resolution.

18. Upon a motion by Mr. Gore and a second by Mr. Alldredge, the vote was unanimous to direct City Secretary Peggy Busch to apply for a credit card in the name of the City. Written guidelines, including use restrictions and a spending limit will be submitted to Council for approval in August.

19. Due to an error in numbering the agenda, there was no #19 listed.

20. CVB Director Donna Schott distributed samples of advertising being done by the CVB, and mentioned several requests for funding assistance that had been received recently. Since the building they are now using is rent-free, she asked for a transfer of funds in her budget. She was directed to include the request in the next meeting agenda. All council members were invited to attend the tourism workshop which will be held at the High School auditorium on August 3.

21. Mr. Mackey reported on the condition of the repaving of Mary Lynn Drive and Gay Lane. He also mentioned that the County will be shot-rocking all the streets in Wolf City this year, in preparation for beginning curb and gutter in that area.

Mr. Gore reported a problem of standing water at a Bosque Street location. Street Superintendent Steven Thompson assured him that he was aware of the problem, and would have it corrected as soon as he had an available crew.

Ms. Carter asked the status of clean-up efforts by the Inspections & Ordinance Department and was told that several certified letters had been mailed the previous week to property owners who are not in compliance. The letters ranged from overgrown weeds to junked vehicles and sub-standard houses.

Mr. Mackey also reported that the Animal Control Facility is coming along nicely, with the laying of concrete blocks almost completed. Mayor Kirk mentioned that she had been in touch with Craig Brestrop, who reported that the Humane Society membership has dwindled from 18 to 6 in the last few weeks. Lack of available personnel may affect their ability to assist in the operation of the facility.

22. Mayor Kirk asked about the status of the burned mobile home behind the City Barn, which is owned by Mary Lee Lilly. Mr. Mackey said that Mrs. Lilly had been told that the trailer cannot be moved and must be torn down, and she is following up on her options.

Mayor Kirk also mentioned that she, Ms. Carter and Mr. Gore will be attending the annual meeting of the Association of Mayors, Councilmembers and Commissioners in Lubbock Thursday through Saturday.

Other items discussed were:

a. The status of Larry Smith's land, which is being considered for purchase by The Harris Group of Fort Worth.

b. Status of the City's involvement in The Carpenter Group's proposal to build a $38 million facility at the intersection of Hwys. 144 and 67.

A Budget Workshop was scheduled for 5:00 p.m. on Tuesday, August 10, 1999, just prior to the regular Council Meeting.

Mr. Wilson moved that the meeting be adjourned, and Mr. Alldredge, Mr. Gore and Ms. Carter all seconded the motion. The meeting was adjourned at 9:02 p.m.

Connie Kirk, Mayor

Peggy Busch, City Secretary

MINUTES OF MEETING
CITY COUNCIL OF THE CITY OF GLEN ROSE
JUNE 12, 2001 - 7:00 P.M.
COUNCIL CHAMBERS - TOWN HALL

THE MEETING WAS CALLED TO ORDER BY MAYOR CONNIE KIRK AT 7:08 P.M. COUNCIL MEMBERS PRESENT WERE MAYOR PRO-TEM DARRELL ALLDREDGE, BRENDA GARTRELL, JOHN GORE AND KATIE WOODERSON. COUNCILMAN STACY DAVENPORT WAS ABSENT.

Prior to opening the meeting, Mayor Kirk introduced David Maple, who has been a member of the Planning & Zoning committee since 1994. Mr. Maple announced that he has plans to retire, and submitted his resignation from the committee to be effective when a replacement is found. Mayor Kirk thanked him for his years of service on the committee.

Copy of Agenda:

Public Hearing:
Public Hearing to consider request of Sheilah Keeling to rezone her property at 401 Grace Street from "R-1 Residential" to "B-1 Restricted Commercial" to allow her to have a tea room at her bed & breakfast facility.

Agenda for Regular Session

1. Approve or deny Sheilah Keeling's request for rezoning of 401 Grace St.
2. Approve minutes of previous meeting(s).
3. Consider and possibly award bid for Janitorial Services (contract to begin July 1, 2001).
4. Lynn Lane to address Council regarding Grace Street Improvement project.
5. Mike Jones, DVM, to address Council regarding animal spaying/neutering program.
6. Consider and possibly approve Intergovernmental Agreement to purchase radar equipment for Sheriff's Department vehicles.
7. CVB request - Consider and possibly approve 2-year agreement to allow Ted Oliver to order items with City logo, for resale in Paluxy Summit gift shop. City will receive a percentage of these sales.
8. CVB request - Consider and possibly approve 2-year agreement between CVB and Ted Oliver to share a leased copier.
9. Due to scheduled absences of Mr. Mackey, Ms. Busch and Ms. Thomas, consider and possibly approve changing date of July meeting to 3rd Tuesday (July 17th).
10. Confirm date and location of City Council Retreat.
11. Accept TIF infrastructure as complete, and authorize annual disbursement of funds in TIF account.
12. Change zoning of newly annexed area in Wolf City (Farr Addition: Block 25, Lots 7 and 8; Block 26; Block 17, Block 5, Lots 4 through 8; Block 16, Lot 12) from "R-1 Residential" to "R-3 Single, Two, Four and Manufactured Home."
13. Adopt resolution for speed limits on Hwy. 67 as outlined by TXDoT.

14. Approve closing of alleys in Wolf City area and one alley behind Johnnie Martin's house, as follows:

Railroad Addition:

Block 1	From Austin Street to First Street
Block 2	From First Street to Second Street
Block 3	From Second Street to Third Street
Block 4	From Third Street to Fourth Street
Block 5	From Fourth Street to Fifth Street
Block 19	From Austin Street to First Street
Block 18	From First Street to Second Street
Block 17	From Second Street to Third Street
Block 16	From Third Street to Fourth Street
Block 15	From Fourth Street to Fifth Street
Block 21	From Austin Street to Second Street
Block 22	From Second Street to Third Street
Block 23	From Third Street to Fourth Street
Block 24	From Fourth Street to Fifth Street
Block 34	From Austin Street to Third Street
Block 33	From Third Street to Fourth Street
Block 32	From Fourth Street to Fifth Street

J.J. Farr Addition: (14' alleys)

Block 1	From Austin Road to First Street
Block 2	From First Street to Second Street
Block 3	From Second Street to Third Street
Block 4	From Third Street to Fourth Street
Block 5	From Fourth Street to Fifth Street
Block 24	From Clay Street to Webster Street

J.J. Farr Addition: (14' alleys) (continued):

Block 19	From Second Street to Third Street
Block 18	From Third Street to Fourth Street
Block 17	From Fourth Street to Fifth Street
Block 23	From Elm Street to Clay Street
Block 24	From Elm Street to Clay Street
Block 25	From Elm Street to Clay Street
Block 26	From Elm Street to Clay Street

East End Addition:

14' alley bounded on the North by Lots 15 and 16 and bounded on the South by Lots 25 and 26.

15. CVB Director's Report
16. City Superintendent's Report
17. Mayor's Report

Public Hearing:

Mayor Kirk opened the Public Hearing to consider request of Sheilah Keeling to rezone her property at 401 Grace Street from "R-1 Residential" to "B-1 Restricted Commercial" to allow her to have a tea room at her bed & breakfast facility. Lynn Lane, a neighbor of Mrs. Keeling, announced his endorsement of the proposed facility. The Planning & Zoning Committee, who approved the rezoning, reported three letters received from area homeowners, all of which were favorable. Ms. Gartrell asked if there would be enough parking to meet Code Enforcement Standards. Mr. Lane said he owns 0.7 acres across the street from Ms. Keeling that he would allow her to use for parking purposes. Mrs. Keeling wondered why she would be required to have 1 parking space for every 3 seats, when the restaurants on the Square obviously do not have that many parking spaces in front of their facilities. A lengthy discussion on parking ensued, with many options discussed. It was ultimately determined that when the new Mustang Street was constructed, the City encroached 4.5 feet onto Ms. Keeling's land (with her verbal permission), and that the City has a 14.5 foot right-of-way directly across the street from her facility. Mr. Mackey suggested that an Easement Agreement be composed for the use of Mrs. Keeling's land in exchange for use of the City's right-of-way for parking purposes. The Public Hearing concluded at 7:58 p.m.

Action on Agenda Items:

1. Mr. Gore moved that the Request for Rezoning be approved, subject to the parking situation being resolved. Mr. Alldredge seconded the motion and it passed 4/0.

2. Mr. Alldredge moved that the minutes be approved as written. Ms. Gartrell seconded the motion, and it passed 4/0.

3. Four bids were received for janitorial services at Town Hall:

Linda Taylor, Hico	$500/month
Gytha Barfield, Glen Rose	$500/month
Sharlin "Boopie" Sifford, Glen Rose	$550/month
MT Janitorial Services (Marcieta Hancock Taylor)	$675/month

Mr. Gore moved that in accordance with regulations, the bid be awarded to the lowest local bidder, Ms. Barfield. Mr. Alldredge seconded the motion, which passed 3/1, with Ms. Gartrell voting against.

4. Lynn Lane addressed Council on what he called, "The Saga of Back Street." He reflected on his family's history in Glen Rose, and how he came by his land on Grace Street. He expressed his dissatisfaction with the way the construction and improvements have been handled recently, and described damage to several

homes. Mayor Kirk cautioned him to refrain from repeating "hearsay," and asked him to please address the matter at hand. Mr. Lane expressed his dissatisfaction with the installation of driveways on two of his properties, saying that he had paid $685 to have a wider driveway at one location, and he felt he should be reimbursed by the City for that expense. He also stated his intent to build a 2-car garage on another property, and felt that he should be given a wider driveway at that location at no charge. Mr. Lane continued to voice his complaints against the City in general and Mr. Mackey in particular. At Mayor Kirk's invitation to comment, Mr. Mackey only replied that apparently Mr. Lane misunderstood what he had told him to say to the contractor. He added that when driveways are replaced, the homeowner is only entitled to what was there previously. If a larger or wider drive is requested (or intended), the expense is to the homeowner, not the City.

5. Local veterinarian Mike Jones presented a proposal to Council to ensure spaying and neutering of adopted animals. He suggested a $40 coupon to be redeemed at any veterinarian's office. The vet would then return the coupon to the shelter for reimbursement, along with verification of sterilization. A fine would be levied for violation. Animal Control employee Tammy Mayfield described her efforts to network with other agencies specializing in animal adoption.

At 8:30 p.m. Council took a break, and the meeting resumed at 8:43 p.m. To accommodate some of the remaining guests, Mayor Kirk altered the order of the rest of the agenda.

14. Mayor Kirk read the proposed alley closings in Wolf City. Mr. Mackey explained that these closing are for survey purposes. It has already been determined that when a lot in that area is surveyed, the front property line will be the middle of the street (see Minutes of Regular Meeting - July 13, 1999). The only plats of record are dated 1911 and 1915, and they do not match. The objective is to make each lot match its deed, as nearly as possible. Mr. Mackey's recommendation is that when each homeowner has his lot surveyed, he will, at his own expense, submit a Quit Claim Deed to the City, granting him the right to the City's portion of the alleyway (in most cases, 7 feet). Mr. Alldredge made a motion to that effect, and Ms. Wooderson seconded it. The motion passed unanimously.

11. Mr. Alldredge said that both he and Mr. Mackey were present at the TIF Board meeting recently, and neither has any problem with paying the requested sum of $57671.80 as the first draw-down of TIF monies. The operators of the TIF have proved that they are upholding their end of the agreement, in that the property, which was valued at $85,000 three years ago, now has an appraised value of $2.5 million and rising. Mr. Alldredge moved that the funds be paid as requested. Ms. Gartrell seconded the motion, and it passed 4/0. Mr. Hutchinson reported that although construction has been slow, it will soon be picking up, and the hotel and museum should be under construction by the first of 2002.

12. Mr. Mackey explained that when the various lots with city water and sewer service were annexed in April, they should have been annexed as "R-3 Single, Two, Four and Manufactured Homes," since much of the housing in that area is mobile homes. Mr. Alldredge moved that the zoning be changed, and Ms. Wooderson seconded the motion, which passed 4/0.

13. The Texas Department of Transportation has proposed speed limits on portions of Highway 67, and in order for them to be enforced, the Council must adopt an ordinance establishing them. However, the item was placed on the Agenda as a "resolution," and no vote could be taken. Mr. Alldredge moved that it be tabled until July. Ms. Wooderson seconded, and the motion passed 4/0. There was also a discrepancy in whether the speed limit is going to be 30 mph or 35 mph, as the documents received do not reflect the same mph speeds.

6. Mr. Mackey explained that the Sheriff's Department, although willing to enforce speed limits in the city, has only one patrol unit equipped with radar. This agreement will allow the City to purchase radar units to equip the remaining seven patrol vehicles, in consideration of the services rendered by the Sheriff's Department, at no cost to the City. Cost is estimated at $900 per unit, and installation and maintenance will be the responsibility of the Sheriff's Department. When purchased, the units will be County property assigned to the Sheriff's Department. Mr. Alldredge moved to approve the Intergovernmental Agreement, and Ms. Wooderson seconded the motion, which passed unanimously. It will be presented to the County immediately.

7. CVB Director Donna Schott presented a proposal for Paluxy Tours to sell CVB merchandise in their store for a 10% royalty fee. Bob & Renita Carpenter and Sheilah Keeling voiced opposition to this concept, stating that other outlets might want to sell CVB merchandise, as well. Although it is a non-exclusive agreement, Mr. Alldredge moved to table the action until the July meeting. Mr. Gore seconded the motion, and it passed 4/0.

8. When presented with an agreement between the CVB and Paluxy Tours to share a copier, Dr. Carpenter stated that it gave the impression that public funds were being used to enhance private enterprise. Mr. Alldredge moved to table the item until July. Mr. Gore seconded the motion, and it passed 3/1, with Ms. Gartrell voting against.

9. It was explained that Ms. Busch and Ms. Thomas will be attending Municipal Court Clerk training in Austin July 9-13, and Mr. Mackey will be on vacation July 1-15. Ms. Gartrell moved that the meeting scheduled for July 10 be postponed until Tuesday, July 17, 2001. Mr. Alldredge seconded the motion, and the motion passed unanimously.

10. Council selected Saturday, August 11, as the date for the 2001 City Council Retreat. Facilities contacted included Rough Creek and Inn on the River, both of which estimated a cost of approximately $1,000 for the meeting and lunch. The meeting room at Squaw Creek Lake Park is available at no charge. Renita Carpenter said she would ask the Bed & Breakfast owners to prepare a complimentary breakfast, and Doug Hutchinson offered lunches from Lewis & Clark restaurant. He also offered to furnish a meeting room if no other one became available. Mr. Alldredge moved that the meeting be scheduled for August 11, and that staff attempt to secure the Community Center for the meeting. The motion was seconded by Ms. Gartrell, and passed unanimously.

15. Ms. Schott reported that **(1)** the Open House for the new CVB offices will be held at 6:00 p.m. on Friday, June 22; and **(2)** a part-time employee, Jacki White, has recently been hired to help with the summer tourism season.

16. Mr. Mackey confirmed that Richard Trotter has been authorized to begin construction on the grant-funded water and sewer improvements on College Street. Construction will begin on or before June 18, and is scheduled for completion in approximately 150 calendar days. Streets affected include portions of Holden near English, at Gaither at the Junior High, College Street from Shepard to Lakeview, and sewer improvements only on Ruth Parker Lane. Residents will be notified this week of the pending construction.

17. Mayor Kirk **(1)** encouraged all members to attend a function at TXU, to which they all received invitations; **(2)** The Independence Day Parade will be on Saturday, June 30. Mayor Kirk is again sponsoring the Veterans Float, and asks that all veterans contact Town Hall about riding in the parade; **(3)** The Association of Mayors, Councilmembers and Commissioners will be held July 19-21 in Wichita Falls. Mayor Kirk will be attending, and encouraged any council members to try to attend; **(4)** She addressed the problem of trying to secure a traffic light at the intersection of Highways 144 and 67 at the eastern city limits. A letter from her will be going to the head of the Texas Department of Transportation this week, and a notice will be published in next week's *Glen Rose Reporter* asking citizens to contact all state officials regarding this serious problem; and **(5)** She thanked everyone who participated in the blood drive for Johnnie Pilcher. The goal was to collect 25 pints. The Carter Bloodmobile saw 45 volunteer donors, and accepted 35 pints of blood, so the drive was a complete success. Another drive is tentatively planned for October.

At 10:18, Mayor Kirk asked for a motion to adjourn. It was made by Darrell Alldredge and John Gore, and seconded by Brenda Gartrell and Katie Wooderson, making it unanimous.

Connie Kirk, Mayor

Peggy Busch, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding financial audit by Merritt, McLane, and Hamby.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	12/30/2021
EXHIBITS:	FY20/21 Audit		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Michael Hamby of Merritt, McLane, and Hamby will be presenting an audit of FY 2020-2021 which ended on December 10th, 2021.

RECOMMENDED ACTION:

Move to approve or deny as presented.

CITY OF GLEN ROSE

ANNUAL FINANCIAL AND COMPLIANCE REPORT

YEAR ENDED SEPTEMBER 30, 2021

CITY OF GLEN ROSE
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FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and
Members of the City Council
City of Glen Rose, Texas

Report on the Financial Statements
We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, and each major fund of the City of Glen Rose, Texas, as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility
Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions
In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, and each major fund of the City of Glen Rose, Texas, as of September 30, 2021, and the respective changes in financial position, and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters
Required Supplementary Information
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the required TMRS schedules on pages 3 through 8 and 37 through 40 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an

opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2021, on our consideration of the City of Glen Rose's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

MERRITT, MCLANE & HAMBY, P.C.

Abilene, Texas
December 10, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Glen Rose's annual financial report presents our discussion and analysis of the City's financial performance during the fiscal year that ended on September 30, 2021. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The City's total Net Position increased $2,521,203 from prior year. Net position of our business-type activities increased $2,212,704 (17.4%). Net position of our governmental activities increased $308,499 or (2.3%), after the prior period adjustment.
- During the year, the City's expenditures, including transfers, were $308,499 less than the $3,828,609 generated in taxes and other revenues for governmental programs.
- In the City's business-type activities, revenues were $4,059,340, including transfers, while expenses were $1,846,636.
- The total cost of the City's programs was $3,866,746, excluding transfers, and no new programs were added during fiscal year 2021.
- The general fund reported fund balance of $5,450,147.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis introduces the City's basic financial statements. The basic financial statements include: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. The City also includes in this report additional information to supplement the basic financial statements and a section of information required by the Government Accountability Office (GAO).

Government-wide Financial Statements

The City's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the City's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the *Statement of Net Position*. This is the City-wide statement of financial position presenting information that includes all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City as a whole is improving or deteriorating. Evaluation of the overall economic health of the City would extend to other nonfinancial factors such as diversification of the taxpayer base or the condition of City infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the *Statement of Activities* which reports how the City's net position changed during the current fiscal year. All current year revenues and expenses are included regardless of when cash is received or

paid. An important purpose of the design of the statement of activities is to show the financial reliance of the City's distinct activities or functions on revenues provided by the City's taxpayers.

Both government-wide financial statements distinguish governmental activities of the City that are principally supported by taxes and intergovernmental revenues, such as grants, from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, cultural and recreational, and highways and streets. Business-type activities include water utilities, sewer services and sanitation services.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The City uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the City's most significant funds rather than the City as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation.

The City has two kinds of funds:

Governmental funds are reported in the fund financial statements and encompass essentially the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the City's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources during the year and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provides a reconciliation to the government-wide statements to assist in understanding the differences between these two perspectives.

A budgetary comparison statement for the general fund can be found in the required supplementary information. This statement demonstrates compliance with the city's adopted and final revised budget.

Proprietary funds are required in the fund financial statements and generally report services for which the City charges customers a fee. There are two kinds of proprietary funds. These are enterprise funds and internal service funds. Enterprise funds essentially encompass the same functions reported as business-type activities in the government-wide statements. Services are provided to customers external to the City organization such as the water utilities, sewer and sanitation services. Internal service funds provide services and charge fees to customers within the city organization such as equipment services (repair and maintenance of City vehicles) and the print shop (mail and printing services for City departments). The City has no internal service funds.

Proprietary fund statements and statements for discretely presented component units (reporting is similar to proprietary funds) provide both long-term and short-term financial information consistent with the focus provided by the government-wide financial statements with more detail for major enterprise funds.

Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements begin immediately following the basic financial statements.

Financial Analysis of the City as a Whole

Net Position. As year-to-year financial information is accumulated on a consistent basis, changes in net position may be observed and used to discuss the changing financial position of the City as a whole.

The City's net position at fiscal year-end is $28,527,031. This is an increase of $2,521,203 from last year's net position of $26,005,828, after the prior period adjustment. The following Table A-1 provides a summary of the City's net position at September 30, 2021 and 2020.

Table A-1
City of Glen Rose's Net Position

	Governmental Activities		Business-type Activities		Totals		Percentage Change
	2021	2020	2021	2020	2021	2020	
Current and Other Assets	$ 5,624,601	$ 6,293,713	$ 4,665,788	$ 3,279,167	$ 10,290,389	$ 9,572,880	7.50%
Capital and Non-Current Assets	8,617,487	10,413,476	14,020,636	13,006,526	22,638,123	23,420,002	-3.34%
Total Assets	14,242,088	16,707,189	18,686,424	16,285,693	32,928,512	32,992,882	
Deferred Outflows of Resources	117,865	157,445	32,679	43,842	150,544	201,287	-25.21%
Current Liabilities	112,764	141,307	620,876	286,634	733,640	427,941	71.43%
Long Term Liabilities	456,404	1,195,336	3,131,592	3,309,089	3,587,996	4,504,425	-20.35%
Total Liabilities	569,168	1,336,643	3,752,468	3,595,723	4,321,636	4,932,366	
Deferred Inflows of Resources	179,704	108,376	50,685	30,566	230,389	138,942	65.82%
Net Position							
Net Investment in Capital Assets	8,617,487	9,706,493	10,999,752	9,825,543	19,617,239	19,532,036	0.44%
Restricted		2,158				2,158	-100.00%
Unrestricted	4,993,594	5,710,964	3,916,198	2,877,703	8,909,792	8,588,667	3.74%
Total Net Position	$ 13,611,081	$ 15,419,615	$ 14,915,950	$ 12,703,246	$ 28,527,031	$ 28,122,861	

Net position in the City's governmental activities increased 2.3%, after the prior period adjustment, to $13,611,081. Net position increased 17.4% to $14,915,950 in business-type activities of the government. $19,617,239 of the total net position is invested in capital assets (distribution and collection system, equipment, etc.) net of long-term debt. Consequently, unrestricted net position was $8,909,792 at the end of this year.

Changes in Net Position. The City's total revenues were $6,387,949, excluding transfers. Charges for services made up the largest portion of the City's revenue (35%) while 46 cents of every dollar raised comes from some type of tax. (See Figure A-1)

The total cost of all programs and services was $3,866,746 excluding transfers. The City's expenses cover a range of services, with nearly one half (or 48%) related to business-type activities. (See Figure A-2)

Figure A-1
City Sources of Revenue for Fiscal Year 2021

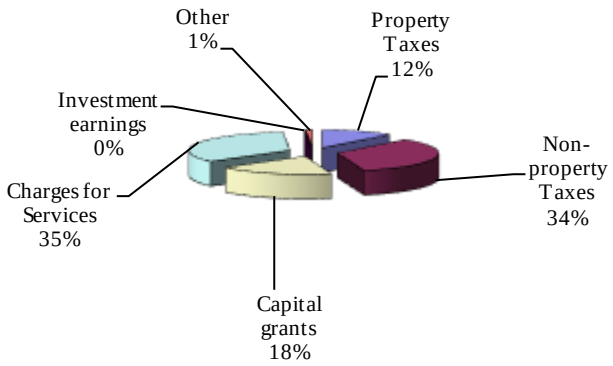
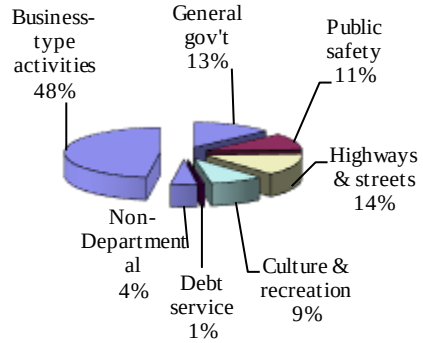


Figure A-2
City Functional Expenses for Fiscal Year 2021



Governmental Activities

Revenues for the City's governmental activities were $3,828,609, while total expenses were $3,520,110, including transfers. The City is increasing its tax base by bringing in new businesses and homes. The increase of new business adds revenue through two avenues; 1) property tax, and 2) sales tax.

Table A-2

Changes in City of Glen Rose, Texas' Net Position

	Governmental Activities		Business-type Activities		Total		Total % Change
	2021	2020	2021	2020	2021	2020	
Revenues							
Program Revenues							
Charges for Services	$ 233,256	$ 849,767	$ 1,981,059	$ 1,956,985	$ 2,214,315	$ 2,806,752	-21.11%
Capital/Operating Grants and Contributions	622,540	29,500	554,387		1,176,927	29,500	3889.58%
General Revenues							
Property tax	740,318	772,644			740,318	772,644	-4.18%
Sales tax	1,631,504	1,302,527			1,631,504	1,302,527	25.26%
Gross receipts tax	184,755	182,566			184,755	182,566	1.20%
Occupancy tax	345,734	243,089			345,734	243,089	42.23%
Investment Earnings	2,942	57,031	1,132	26,649	4,074	83,680	-95.13%
Other income	67,560	1,551,008	22,762	594	90,322	1,551,602	-94.18%
Tranfsers	(1,500,000)	(700,000)	1,500,000	1,376,368		676,368	-100.00%
Total Revenues	2,328,609	4,288,132	4,059,340	3,360,596	6,387,949	7,648,728	
Expenses							
General Government	524,835	497,137			524,835	497,137	5.57%
Public Safety	412,503	470,458			412,503	470,458	-12.32%
Highways and Streets	540,479	554,806			540,479	554,806	-2.58%
Culture and Recreation	346,747	837,819			346,747	837,819	-58.61%
Debt service interest	22,450	92,450			22,450	92,450	-75.72%
Non-departmental	173,096	188,703			173,096	188,703	-8.27%
Water and Sewer			1,846,636	1,706,951	1,846,636	1,706,951	8.18%
Total Expenses	2,020,110	2,641,373	1,846,636	1,706,951	3,866,746	4,348,324	
Change in Net Position	$ 308,499	$ 1,646,759	$ 2,212,704	$ 1,653,645	$ 2,521,203	$ 3,300,404	

Governmental Funds

As discussed, governmental funds are reported in the fund statements with a short-term, inflow and outflow of spendable resources focus. This information is useful in assessing resources available at the end of the year in comparison with upcoming financial requirements. Governmental funds reported ending fund balances of $5,450,147.

The total ending fund balances of governmental funds show a decrease of $769,960 over the prior year. This decrease is primarily the result of a transfer to the utility fund in the current year.

Major Governmental Funds

The General Fund is the City's primary operating fund and the largest source of day-to-day service delivery. The fund balance of the General Fund decreased $767,802. The key factor contributing to this decrease is the transfer to the utility fund.

Proprietary Funds

The proprietary fund statements share the same focus as the government-wide statements, reporting both short-term and long-term information about financial status.

Major Proprietary Funds

The City's major proprietary fund is the Utility Fund which consists of the water, sewer and sanitation services. Total net position at the end of the year was $14,915,950. The Utility Fund had an increase in net position of $2,212,704. The increase is mainly due to the transfer from the general fund.

General Fund Budgetary Highlights

The General Fund Budget for fiscal year 2021 was approximately $4,900,000. This was an increase from the previous year's expenditures of approximately $1,044,000.

The City amended its budget during the year. Increases included increases in general government and highways and streets, and decreases in public safety, debt service and non-departmental.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

The City's investment in capital assets, net of accumulated depreciation, for governmental and business-type activities as of September 30, 2021, was $8,617,487 and $13,978,136, respectively. The total change in this net investment was an increase of 3.9% in the governmental and an increase of 7.9% for business-type activities. The overall increase was 6.3% for the City as a whole. The most significant capital asset additions during the current fiscal year were for construction on 4th Street and drainage improvements, the Grand Ave lift station, the distribution water line improvement and well # 4. See Table A-3 for additional information about changes in capital assets during the fiscal year.

Table A-3
City's Capital Assets

	Governmental Activities		Business-type Activities		Total		Total % Change
	2021	2020	2021	2020	2021	2020	
Land & improvements	$ 798,972	$ 798,972	$ 67,337	$ 67,337	$ 866,309	$ 866,309	0.00%
Construction in progress			837,991	200,175	837,991	200,175	318.63%
Buildings & improvements	763,034	763,034	57,943	57,943	820,977	820,977	0.00%
Machinery & equipment	1,077,299	1,077,299	721,978	697,168	1,799,277	1,774,467	1.40%
Infrastructure	9,300,926	8,722,451	18,686,130	17,840,923	27,987,056	26,563,374	5.36%
Total at historical cost	11,940,231	11,361,756	20,371,379	18,863,546	32,311,610	30,225,302	
Accumulated depreciation	3,322,744	3,065,312	6,393,243	5,909,520	9,715,987	8,974,832	8.26%
Net capital assets	$ 8,617,487	$ 8,296,444	$ 13,978,136	$ 12,954,026	$ 22,595,623	$ 21,250,470	

Long-term Debt

At year-end, the City had $2,975,000 in bonds payable. See Table A-4.

Table A-4
City's Outstanding Debt

	2021	2020	Dollar Change	Total % Change
Governmental Activities				
General Obligation Refunding Bonds, Series 2010	-	703,323	(703,323)	-100.00%
	-	703,323		
Business-type				
Certificates of Obligation, Series 2013	$ 35,000	$ 70,000	$ (35,000)	-50.00%
Certificates of Obligation, Series 2016	2,940,000	3,055,000	(115,000)	-3.76%
	$ 2,975,000	$ 3,125,000	$ (150,000)	

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The City is working on bringing residents into the City of Glen Rose by adding residential areas. By bringing in new residents, revenue of the City is increased through sales tax revenues and property tax revenues.

- Appraised value used for the 2021-2022 budget preparation increased approximately $27.5 million from prior years.
- Water, sewer and sanitation rates are expected to remain consistent with the fiscal year 2021.

These indicators were taken into account when adopting the general fund and utility fund budgets for 2022. Overall, expenditures are planned to increase due to capital improvements in the General Fund.

The General Fund expenditures are budgeted at $4,050,574, which is an increase of $1,308,143 from current year expenditures. The City has added no major new programs or initiatives to the 2022 budget but has budgeted for some street improvements and city hall improvements.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City of Glen Rose's City Administrator, Glen Rose, Texas

BASIC FINANCIAL STATEMENTS

CITY OF GLEN ROSE

STATEMENT OF NET POSITION
SEPTEMBER 30, 2021

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current Assets			
Cash and cash equivalents	$ 997,658	$ 2,388,068	$ 3,385,726
Investments	4,146,336	2,058,058	6,204,394
Receivables, net	480,607	204,662	685,269
Note receivable - current		15,000	15,000
Total current assets	5,624,601	4,665,788	10,290,389
Non-current Assets			
Note receivable - long term		42,500	42,500
Capital assets:			
Land and improvements	798,972	67,337	866,309
Infrastructure, net	7,204,225	12,984,989	20,189,214
Buildings and improvements, net	435,192	30,227	465,419
Machinery and equipment, net	179,098	57,592	236,690
Construction in progress		837,991	837,991
Total non-current assets	8,617,487	14,020,636	22,638,123
Total Assets	14,242,088	18,686,424	32,928,512
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to TMRS Pension	96,072	26,530	122,602
Deferred outflows related to TMRS OPEB	21,793	6,149	27,942
Total Deferred Outflows of Resources	117,865	32,679	150,544
LIABILITIES			
Current Liabilities			
Accounts payable	107,304	459,477	566,781
Payroll liabilities	5,460	3,015	8,475
Accrued interest		3,384	3,384
Bonds and notes payable - current		155,000	155,000
Total current liabilities	112,764	620,876	733,640
Non-current Liabilities			
Utility deposits		183,603	183,603
Accrued compensated absences	65,562	17,751	83,313
Bonds and notes payable - non current		2,820,000	2,820,000
Net pension liability	302,550	85,335	387,885
Net OPEB liability	88,292	24,903	113,195
Total non-current liabilities	456,404	3,131,592	3,587,996
Total Liabilities	569,168	3,752,468	4,321,636
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to TMRS Pension	170,233	48,013	218,246
Deferred inflows related to TMRS OPEB	9,471	2,672	12,143
Total Deferred Inflows of Resources	179,704	50,685	230,389
NET POSITION			
Net investment in capital assets	8,617,487	10,999,752	19,617,239
Unrestricted	4,993,594	3,916,198	8,909,792
Total Net Position	$ 13,611,081	$ 14,915,950	$ 28,527,031

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE

STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Functions/Programs	Expenses	Program Revenues: Charges for Services	Program Revenues: Capital grants and Contributions
Primary Government			
Governmental Activities:			
General government	$ 524,835	$	$
Public safety	412,503	210,131	
Highways and streets	540,479		
Culture and recreation	346,747	23,125	622,540
Debt service - interest expense	22,450		
Non-departmental	173,096		
Total governmental activities	2,020,110	233,256	622,540
Business-type Activities:			
Utility fund	1,846,636	1,981,059	554,387
Total business-type activities	1,846,636	1,981,059	554,387
Total Primary Government	$ 3,866,746	$ 2,214,315	$ 1,176,927

General Revenues:
Taxes:
Property tax
Sales tax
Gross receipts tax
Beverage tax
Occupancy tax
Investment earnings
Miscellaneous income
Transfers
Total general revenues and transfers
Change in Net Position

Net Position - Beginning
Prior period adjustment
Net Position - Beginning, As Restated

Net Position - Ending

The accompanying notes are an integral part of this statement.

Net (Expense) Revenue and Changes in Net Position		
Governmental Activities	Business-Type Activities	Total
$ (524,835)	$	$ (524,835)
(202,372)		(202,372)
(540,479)		(540,479)
298,918		298,918
(22,450)		(22,450)
(173,096)		(173,096)
(1,164,314)		(1,164,314)
	688,810	688,810
	688,810	688,810
(1,164,314)	688,810	(475,504)
740,318		740,318
1,631,504		1,631,504
184,755		184,755
25,324		25,324
345,734		345,734
2,942	1,132	4,074
42,236	22,762	64,998
(1,500,000)	1,500,000	
1,472,813	1,523,894	2,996,707
308,499	2,212,704	2,521,203
15,419,615	12,703,246	28,122,861
(2,117,033)		(2,117,033)
13,302,582	12,703,246	26,005,828
$ 13,611,081	$ 14,915,950	$ 28,527,031

GOVERNMENTAL FUND FINANCIAL STATEMENTS

CITY OF GLEN ROSE

BALANCE SHEET - GOVERNMENTAL FUNDS
SEPTEMBER 30, 2021

	General	Convention and Visitors' Bureau	Total Governmental Funds
ASSETS			
Current:			
Cash and cash equivalents	$ 967,424	$ 30,234	$ 997,658
Investments	4,146,336		4,146,336
Receivables			
Sales tax	279,476		279,476
Hotel occupancy tax		33,370	33,370
Property tax	94,316		94,316
Allowance for property tax	(32,626)		(32,626)
Court fines	48,202		48,202
Allowance for court fines	(33,741)		(33,741)
Other receivables	91,610		91,610
Total Assets	$ 5,560,997	$ 63,604	$ 5,624,601
LIABILITIES			
Current Liabilities			
Accounts payable	$ 43,700	$ 63,604	$ 107,304
Payroll liabilities	5,460		5,460
Total Liabilities	49,160	63,604	112,764
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	61,690		61,690
Total Deferred Inflows of Resources	61,690		61,690
FUND BALANCE			
Unassigned	5,450,147		5,450,147
Total Fund Balance	5,450,147		5,450,147
Total Liabilities, Deferred Inflows, and Fund Balances	$ 5,560,997	$ 63,604	$ 5,624,601

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2021

Total fund balances - governmental funds balance sheet	$	5,450,147
Amounts reported for governmental activities in the statement of net position (SNP) are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in governmental funds. At the beginning of the year, the cost of these assets was $11,361,756 and the accumulated depreciation was $3,065,312.		8,296,444
Current year capital outlays and dispositions are expenditures in the fund financial statements, but are shown as increases to capital assets in the SNP.		578,475
Depreciation expense decreases net position in SNP.		(257,432)
Long term liabilities are not due and payable in the current period, and therefore are not reported as liabilities in the fund financial statements. The beginning balance of long-term liabilities is $703,323.		(703,323)
Long-term debt principal payments are expenditures in the fund financial statements but are shown as a reduction in long-term debt in the government-wide statements.		703,323
Compensated absences are recorded in SNP but not fund financial statements.		(65,562)
Included in the noncurrent liabilities is the recognition of the City's net pension liability required by GASB 68 in the amount of $302,550 a deferred resource inflow in the amount of $170,233, and a deferred resource outflow in the amount of $96,072. This resulted in a decrease in net position by $376,711.		(376,711)
Included in the noncurrent liabilities is the recognition of the City's net OPEB liability required by GASB 75 in the amount of $88,292, a deferred resource inflow in the amount of $9,471, and a deferred resource outflow of $21,793. This resulted in a decrease in net position by $75,970.		(75,970)
Various other reclassifications and eliminations including recognizing unavailable revenue as revenue and adjusting current year revenue to show the revenue earned from the current year's tax levy.		61,690
Net position of governmental activities - statement of net position	$	13,611,081

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	General	Convention and Visitors' Bureau	Total Governmental Funds
REVENUES			
Property tax	$ 734,587	$	$ 734,587
Sales tax	1,631,504		1,631,504
Gross receipt tax	184,755		184,755
Beverage tax	25,324		25,324
Occupancy tax		345,734	345,734
Licenses and permits	104,631		104,631
Fines and forfeitures	105,500		105,500
Charges for services		25	25
Investment income	2,889	53	2,942
Rental income	23,100		23,100
Grant revenue	620,103	2,437	622,540
Miscellaneous income	42,236		42,236
Total Revenues	3,474,629	348,249	3,822,878
EXPENDITURES			
Current:			
General government	511,316		511,316
Public safety	406,486		406,486
Highways and streets	931,495		931,495
Culture and recreation		350,407	350,407
Debt service	725,773		725,773
Non-departmental	167,361		167,361
Total Expenditures	2,742,431	350,407	3,092,838
Deficiency of Revenues Under Expenditures	732,198	(2,158)	730,040
OTHER FINANCING SOURCES			
Transfers	(1,500,000)		(1,500,000)
Total other financing sources	(1,500,000)		(1,500,000)
Net Change in Fund Balances	(767,802)	(2,158)	(769,960)
Fund Balance - Beginning	6,217,949	2,158	6,220,107
Fund Balance - Ending	$ 5,450,147	$	$ 5,450,147

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2021

Total change in fund balance - total governmental funds	$	(769,960)
Amounts reported for governmental activities in the statement of activities (SOA) are different because:		
Depreciation expense is not recorded in the fund financial statements.		(257,432)
Capital outlay is recorded as an expenditure in the fund financial statements, but as an asset in the SNP.		578,475
Long-term debt principal payments are expenditures in the fund financial statements but they are shown as a reduction in the long-term debt in the government-wide statements.		703,323
Interest payable is recorded in the statement of net position. The change in the balance is to increase net position.		3,660
Compensated absences is recorded in the statement of net position. The change in the balance is to decrease net position.		30,337
The implementation of GASB 68 required that certain expenditures be de-expended and recorded as deferred resource outflows. These contributions made after the measurement date of December 31, 2020 caused the change in the ending net position to increase in the amount of $75,058. Contributions made before the measurement date but after the previous measurement date were reversed from deferred resource outflows and recorded as a current year expense. This caused a decrease in the change in net position totaling $95,817. The City's reported TMRS net pension expense had to be recorded. The net pension expense increased the change in net position by $44,079. The result of these changes is to increase the change in net position by $23,320.		23,320
The implementation of GASB 75 required that certain expenditures be de-expended and recorded as deferred resource outflows. These contributions made after the measurement date of December 31, 2020 caused the change in the ending net position to increase in the amount of $1,681. Contributions made before the measurement date but after the previous measurement date were reversed from deferred resource outflows and recorded as a current year expense. This caused a decrease in the change in net position totaling $1,772. The City's reported TMRS total OPEB expense had to be recorded. The total OPEB expense decreased the change in net position by $8,864. The result of these changes is to decrease the change in net position of $8,955.		(8,955)
Various other reclassifications and eliminations including recognizing unavailable revenue as revenue and adjusting current year revenue to show the revenue earned from the current year's tax levy.		5,731
Change in net position governmental activities - statement of activities	$	308,499

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE

STATEMENT OF FUND NET POSITION - PROPRIETARY FUNDS
SEPTEMBER 30, 2021

	Utility Fund	Total Enterprise Funds
ASSETS		
Current:		
Cash and cash equivalents	$ 2,388,068	$ 2,388,068
Investments	2,058,058	2,058,058
Accounts receivable, net	204,662	204,662
Note receivable - current	15,000	15,000
Total current	4,665,788	4,665,788
Non current:		
Note receivable - non-current	42,500	42,500
Land and land improvements	67,337	67,337
Construction in progress	837,991	837,991
Infrastructure, net	12,984,989	12,984,989
Buildings and improvements, net	30,227	30,227
Machinery and equipment, net	57,592	57,592
Total non current	14,020,636	14,020,636
TOTAL ASSETS	18,686,424	18,686,424
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows related to TMRS Pension	26,530	26,530
Deferred outflows related to TMRS OPEB	6,149	6,149
Total Deferred Outflows of Resources	32,679	32,679
LIABILITIES		
Current		
Accounts payable	459,477	459,477
Payroll liabilities	3,015	3,015
Accrued interest payable	3,384	3,384
Bonds payable - current	155,000	155,000
Total current	620,876	620,876
Non current:		
Customer deposits	183,603	183,603
Accrued compensated absences	17,751	17,751
Bonds payable	2,820,000	2,820,000
Net pension liability	85,335	85,335
Net OPEB liability	24,903	24,903
Total non current	3,131,592	3,131,592
TOTAL LIABILITIES	3,752,468	3,752,468
DEFERRED INFLOWS OF RESOURCES		
Deferred inflows related to TMRS Pension	48,013	48,013
Deferred inflows related to TMRS OPEB	2,672	2,672
Total Deferred Inflows of Resources	50,685	50,685
NET POSITION		
Net investment in capital assets	10,999,752	10,999,752
Unrestricted	3,916,198	3,916,198
TOTAL NET POSITION	$ 14,915,950	$ 14,915,950

The accompanying notes are an integral part of this statement.

PROPRIETARY FUND FINANCIAL STATEMENTS

CITY OF GLEN ROSE

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
FUND NET POSITION - PROPRIETARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	Utility Fund	Total Enterprise Funds
Operating Revenues:		
Water services	$ 996,071	$ 996,071
Sewer services	628,082	628,082
Sanitation services	356,906	356,906
Grants	554,387	554,387
Miscellaneous revenue	22,762	22,762
Total operating revenues	2,558,208	2,558,208
Operating Expenses:		
Water department	941,529	941,529
Sewer department	172,197	172,197
Waste water treatment plant	284,469	284,469
Sanitation	363,442	363,442
Total operating expenses	1,761,637	1,761,637
Net operating income	796,571	796,571
Nonoperating income/(expense):		
Interest income	1,132	1,132
Interest expense	(84,999)	(84,999)
Transfer	1,500,000	1,500,000
Total nonoperating income/(expenses)	1,416,133	1,416,133
Change in Net Position	2,212,704	2,212,704
Net Position - Beginning of Year	12,703,246	12,703,246
Net Position - End of Year	$ 14,915,950	$ 14,915,950

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	Utility Fund	Total Enterprise Funds
Cash flows from operating activities:		
Cash received from customers	$ 1,994,148	$ 1,994,148
Cash received from grants	554,387	554,387
Cash received from miscellaneous sources	22,762	22,762
Cash payments to suppliers for goods and services	(603,197)	(603,197)
Cash payments for employees services and benefits	(347,814)	(347,814)
Net cash provided by operating activities	1,620,286	1,620,286
Cash flows from noncapital financing activities:		
Pension funding	(5,773)	(5,773)
OPEB funding	1,721	1,721
Transfers from other funds	1,500,000	1,500,000
Advances from/to other funds	125,686	125,686
Net cash provided by noncapital financing activities	1,621,634	1,621,634
Cash flows from capital and related financing activities:		
Principal paid on bonds payable	(150,000)	(150,000)
Interest expense	(84,999)	(84,999)
Acquisition of property and equipment	(1,507,833)	(1,507,833)
Net cash used by capital and related financing activities	(1,742,832)	(1,742,832)
Cash flows from investing activities:		
Purchase of investments	209,614	209,614
Interest earned	1,132	1,132
Net cash provided by investing activities	210,746	210,746
Net Increase in Cash	1,709,834	1,709,834
Cash at Beginning of Year	678,234	678,234
Cash at End of Year:	$ 2,388,068	$ 2,388,068
Reconciliation of operating income to net cash provided by operating activities:		
Operating income	$ 796,571	$ 796,571
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	483,723	483,723
(Increase) decrease in operating assets		
Receivables	(9,587)	(9,587)
Notes receivable	7,500	7,500
Increase (decrease) in operating liabilities		
Accounts payable	331,642	331,642
Accrued compensated absences	(2,339)	(2,339)
Accrued payroll	(2,301)	(2,301)
Accrued interest	(99)	(99)
Utility deposits	15,176	15,176
Net cash provided by operating activities	$ 1,620,286	$ 1,620,286

The accompanying notes are an integral part of this statement.

CITY OF GLEN ROSE, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting and reporting framework and the more significant accounting principles and practices of the City of Glen Rose, Texas (City) are discussed in subsequent sections of this Note. The remainder of the Notes is organized to provide explanations, including required disclosures, of the City's financial activities for the fiscal year ended September 30, 2021.

Financial Reporting Entity – Basis of Reporting

The City operates as a Type A General Law Municipality under the laws of the State of Texas. The City is governed by an elected mayor and five-member governing council and provides the following services as authorized by its charter: public safety, highways and streets, culture and recreation, water, sewer, solid waste and general governmental services.

As required by accounting principles generally accepted in the United States of America, these financial statements present the primary government and its component unit, an entity for which the government is considered to be financially accountable. The discreetly presented component unit is reported in a separate column in the government-wide statements to emphasize it is legally separate from the primary government.

Government-wide and Fund Financial Statements

Government-wide financial statements
The government-wide financial statements include the statement of net position and the statement of activities. These statements report financial information for the City as a whole. The primary government and component unit are presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed but the statements distinguish governmental activities, generally supported by taxes and City general revenues, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for uses of the City's services; and (2) capital grants and contributions which finance major construction projects. These revenues are subject to externally imposed restrictions to these program uses. Taxes and other revenue sources not properly included with program revenues are reported as general revenues.

Fund financial statements
Fund financial statements are provided for governmental and proprietary funds. Major individual governmental and enterprise funds are reported in separate columns.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements of the City are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The City's reporting entity applied all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting, generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Proprietary financial statements also report using this same focus and basis of accounting although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax revenues are recognized in the year for which they are levied while grants are recognized when grantor eligibility requirements are met.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures are recorded when the related fund liability is incurred.

Major revenue sources susceptible to accrual include: sales taxes, occupancy taxes, beverage taxes, property taxes, gross receipts taxes, intergovernmental revenues, and investment income. In general, other revenues are recognized when cash is received.

Operating income and expenses reported in proprietary fund financial statements includes revenues and expenses related to the primary, continuing operations of the fund. Principal operating revenues for proprietary funds are charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed.

Fund Types and Major Funds

Governmental funds
The City reports the following major governmental fund:

General Fund – reports as the primary fund of the City. This fund is used to account for all financial resources not reported in other funds.

Convention and Visitors' Bureau – reports the City's hotel and motel tax revenues and expenditures related to tourism. The operations of the Convention and Visitor's Bureau was transferred to the County by the end of the fiscal year ended September 30, 2021.

Proprietary funds
The City reports the following major enterprise fund:

Utility Fund – reports for revenues and expenses associated with water, sewer, and sanitation services for the citizens of the City.

Assets, Liabilities, and Net Position or Equity

Cash and cash investments
For purposes of the statement of cash flows, highly liquid investments are considered to be cash equivalents if they have an original maturity of three months or less when purchased.

Investments
Investments are reported at fair value (generally based on quoted market prices) except for the position in the State Treasurer's Texas Local Government Investment Pool ("TexPool") and Texas Short Term Asset Reserve ("TexSTAR"). Investments for the City include certificates of deposit and investments in TexPool and TexSTAR.

In accordance with state law, TexPool and TexSTAR operate in conformity with all the requirements of the Securities and Exchange Commission's ("SEC") Rule 2a7 as promulgated under the Investment Company Act of 1940, as amended. Accordingly, TexPool and TexSTAR qualify as a 2a7-like pool and is reported at the net asset value per share (which approximates fair value) even though it is calculated using the amortized cost method. TexPool and TexSTAR are subject to regulatory oversight by the State Treasurer, although they are not registered with the SEC.

CITY OF GLEN ROSE, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Inventory
The costs in inventory are recorded as expenditures/expenses when purchased (purchase method).

Capital assets, depreciation, and amortization
The City's property, plant, and equipment with useful lives of more than one year are stated at historical cost and comprehensively reported in the government-wide financial statements. Proprietary capital assets are also reported in their respective fund's financial statements. Donated assets are stated at fair value on the date donated. The City generally capitalizes assets with costs of $5,000 or more, as purchase and construction outlays occur. The City chose to include the initial capitalization of general infrastructure assets (i.e., those reported by governmental activities such as streets), regardless of their acquisition date or amount. The City was able to estimate the historical cost for the initial reporting of these assets. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in non-operating revenues and expenses in the proprietary funds and general revenues in the government-wide statements.

Estimated useful lives for depreciable assets are as follows:

Buildings and improvements	10-40 years
Machinery and equipment	10 years
Infrastructure	10-50 years

Long-term debt
In the government-wide and proprietary financial statements, outstanding debt is reported as liabilities.

The governmental fund financial statements recognize the proceeds from debt as other financing sources of the current period. Issuance costs and debt payments are reported as expenditures.

Compensated Absences
The City's policy permits employees to accumulate earned but unused personal time off (PTO) benefits. Employees earn up to 48 hours of PTO during their first year of employment. Employees with 1 to 2 years of employment can earn up to 144 hours of PTO each year. Employees with 3 to 10 years of employment can earn up to 184 hours of PTO each year. Employees with 11 to 15 years of employment can earn up to 224 hours of PTO each year. Employees with 16 or greater years of employment can earn up to 264 hours of PTO each year. Employees can accumulate a maximum of 240 hours of PTO. Unused PTO is paid upon termination of employment. PTO accrual for governmental activities and business-type activities are $65,562 and $17,751, respectively.

Deferred Outflows / Inflows of Resources
Deferred outflows of resources refer to the consumption of net assets that are applicable to a future reporting period. Deferred outflows of resources have a positive effect on net position, similar to assets. The City has no amounts recorded as deferred outflows of resources in the governmental fund financial statements and $150,544 and $32,679 of deferred outflows related to TMRS in the government wide financial statements and proprietary funds statements, respectively.

Deferred inflows of resources refer to the acquisition of net assets that are applicable to a future reporting period. Deferred inflows of resources have a negative effect on net position, similar to liabilities. Specifically, for the current period, the difference in delinquent taxes receivable and the associated allowance for uncollectible taxes of $61,690 is considered a deferred inflow of resources in the governmental fund financial statements, while $50,685 and $230,389 of deferred inflows related to TMRS is considered deferred inflow of resources in the proprietary funds and government wide financial statements, respectively.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the Fiduciary Net Position of the Texas Municipal Retirement System (TMRS) and additions to/deductions from TMRS's Fiduciary Net Position have been determined on the same basis as they are reported by TMRS. For this purpose, plan contributions are recognized in the period that compensation is reported for the employee, which is when contributions are legally due. Benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Post-Employment Benefits

The fiduciary net position of the Texas Municipal Retirement System (TMRS) has been determined using the flow of economic resource measurement focus and full accrual basis of accounting. This includes for purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to other post-employment benefit, OPEB expense, and information about assets, liabilities and additions to/deductions from TRS-Care's fiduciary net position. Benefit payments are recognized when due and payable in accordance with the benefit terms. There are no investments as this is a pay-as-you-go plan and all cash is held in a cash account.

Fund Balance Classification

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. The City had no amounts classified as nonspendable at September 30, 2021.

Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Federal or state funds are restricted for a specific use only. The City has no amounts classified as restricted at September 30, 2021.

Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the City Council. These amounts cannot be used for any other purpose unless the Council removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The City has no amounts classified as committed at September 30, 2021.

Assigned – This classification includes amounts that are constrained by the City Council's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Council or through the Council delegating this responsibility to management through the budgetary process. The City has no funds classified as assigned at September 30, 2021.

Unassigned – This classification includes the residual fund balance for the General Fund. The unassigned also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The City would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

CITY OF GLEN ROSE, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Estimates
The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of certain assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. As such, actual results could differ from those estimates.

NOTE 2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information

Budget policy and practice
The Mayor submits an annual budget to the City Council in accordance with the State of Texas. The budget is presented to the City Council for review, and public hearings are held to address citizen concerns. In September, the City Council adopts the annual fiscal year budgets for City operating funds. Once approved, the City Council may amend the legally adopted budget when unexpected modifications are required in estimated revenues and appropriations.

Basis of budgeting
Each fund's appropriated budget is prepared on a detailed line-item basis. Revenues are budgeted by source. Expenditures are budgeted by department and class as follows: general governmental services, public safety, highways and streets, culture and recreation, and non-departmental. Budget revisions at this level are subject to final review by the City Council.

Budgets for the governmental funds operations are prepared on the modified accrual basis of accounting. Revenues are budgeted in the year receipt is expected; and expenditures are budgeted in the year that the expenditure is incurred. The budget and actual financial statements are reported on this basis.

Compliance

The City is compliant with applicable requirements of Section 16.356 of the Texas Water Code relating to transfers of funds associated with EDAP funded projects. All revenues derived from EDAP funded projects are solely for utility purposes.

NOTE 3: DEPOSITS AND INVESTMENTS

The City's funds are required to be deposited and invested under the terms of a depository contract. The depository bank deposits for safekeeping and trust with the City's agent bank approved pledged securities in an amount sufficient to protect City funds on a day-to-day basis during the period of the contract. The pledge of approved securities is waived only to the extent of the depository bank's dollar amount of Federal Deposit Insurance Corporation (FDIC) insurance.

Cash Deposits

The City's cash deposits were entirely covered by FDIC insurance or by pledged collateral held by the City's agent bank in the City's name at September 30, 2021.

Investments

The City is required by Government Code Chapter 2256, The Public Funds Investment Act, ("ACT") to adopt, implement, and publicize an investment policy. That policy must be written; primarily emphasize safety of principal and liquidity; address investment diversification, yield, and maturity and the quality and capability of investment management; and include a list of the types of authorized investments in which the investing entity's

NOTE 3: DEPOSITS AND INVESTMENTS - continued

funds may be invested; and the maximum allowable stated maturity of any individual investment owned by the entity.

The ACT requires an annual audit of investment practices. Audit procedures in this area conducted as a part of the audit of the general-purpose financial statements disclosed that in the areas of investment practices, management reports and establishment of appropriate policies, the City adhered to the requirements of the ACT. Additionally, investment practices of the City were in accordance with local policies.

Statutes authorize the entity to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas; (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, (10) and common trust funds.

Fair Value

Generally accepted accounting principles require the use of valuation techniques that are consistent with the market approach, the income approach and/or the cost approach. The market approach uses prices and other relevant information generated by market transactions involving identical or comparable assets and liabilities. The income approach uses valuation to convert future amounts, such as cash flows or earnings, to a single present amount on a discounted basis. The cost approach is based on the amount that currently would be required to replace the service capacity of an asset (replacement cost). Valuation techniques should be consistently applied. Inputs to valuation techniques refer to the assumptions that market participants would use in pricing the asset or liability. Inputs may be observable, meaning those that reflect the assumptions market participants would use in pricing the asset or liability developed based on market data obtained from independent sources, or unobservable, meaning those that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

A fair value hierarchy exists for valuation inputs that give the highest priority to quoted prices in active markets for identical assets or liabilities and the lowest priority to unobservable inputs. The fair value hierarchy is as follows:

Level 1 – Unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

Level 2 – Inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly. These include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability (for example: interest rates, volatilities, prepayment speeds, loss severities, credit risks and default rates) or inputs that are derived principally from or corroborated by observable market data by correlation or other means.

Level 3 – Significant unobservable inputs that reflect an entity's own assumptions that market participants would use in pricing the assets or liabilities.

A description of the valuation methodologies used for assets and liabilities measured at fair value, as well as the general classification of such instruments pursuant to the valuation hierarchy, is set forth below:

In general, fair value is based upon quoted market prices, where available. If such quoted market prices are not available, fair value is based upon internally-developed models that primarily use, as inputs, observable market-based parameters. Valuation adjustments may be made to ensure that financial instruments are recorded at fair value.

NOTE 3: DEPOSITS AND INVESTMENTS - continued

While management believes the City's valuation methodologies are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different estimate of fair value at the reporting date.

For all assets and liabilities other than investments carrying value approximates fair value.

Investments are reported at fair value utilizing Level I inputs for TexPool and TexSTAR and Level 2 for certificates of deposits.

The City's investments at September 30, 2021 are as follows:

	Fair Value			Weighted Average Maturity (Days)	Standard & Poor's Rating
	General Fund	Utility Fund	Total		
TexPool	$ 1,615,679	$ 2,038,058	$ 3,653,737	34	AAAm
TexSTAR	2,530,657		2,530,657	46	AAAm
Certificate of Deposit		20,000	20,000	359	
	$ 4,146,336	$ 2,058,058	$ 6,204,394		

Analysis of Specific Deposit and Investment Risks

- Credit Risk – the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The ratings of securities by nationally recognized rating agencies are designed to give an indication of credit risk. At year end, the City was not significantly exposed to credit risk.

- Custodial Credit Risk – Deposits and investments are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent but not in the City's name. At September 30, 2021, the City's deposits and investments were entirely collateralized and therefore, not exposed to custodial credit risk.

- Concentration of Credit Risk – the risk of loss attributed to the magnitude of a government's investment in a single issuer. The City's policy is to diversify its investments by security type and institution. The City invests only in TexPool and TexSTAR and certificates of deposts. The City's concentration of credit risk is low.

- Interest rate risk – the risk that changes in interest rates will adversely affect the fair value of an investment. The City manages its exposure to declines in fair values by limiting the maturity of investments to one year or less. The City monitors the interest rates to minimize the exposure to interest rate risk.

- Foreign Currency Risk – the risk that exchange rates will adversely affect the fair value of an investment. As of September 30, 2021, the City was not exposed to foreign currency risk.

NOTE 4: RECEIVABLES, UNCOLLECTIBLE ACCOUNTS, AND UNAVAILABLE REVENUE

Enterprise Receivables

Significant receivables include amounts due from customers primarily for utility services. These receivables are due within one year. The allowance for uncollectible accounts is $25,518 based on historical data.

NOTE 4: RECEIVABLES, UNCOLLECTIBLE ACCOUNTS, AND UNAVAILABLE REVENUE

Receivables at September 30, 2021 are shown as follows:

Primary government:	
Water fund utility services	$ 230,180
Allowance for uncollectible accounts	(25,518)
Total primary government	$ 204,662

Property Taxes Receivable, Deferred Revenue and Property Tax Calendar

Property taxes are levied by October 1st on the assessed value listed as of the prior January 1st for all real and business personal property in conformity with Subtitle E, Texas Property Tax Code. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1st of the year following the year in which the tax is imposed. On January 1st of each year, a tax lien attaches to property to secure the payment of all taxes, penalties, and interest ultimately imposed. Property tax revenues are considered available when they become due or past due and receivable within the current period.

Allowances for uncollectible taxes receivable within the General Fund are based upon historical experience in collecting property taxes. Uncollectible property taxes are periodically reviewed and written off, but the city is prohibited from writing off real property taxes without specific statutory authority from the Texas Legislature.

In the governmental fund financial statements, property taxes receivable are recorded in the General Fund. At fiscal year-end, the receivables represent delinquent taxes receivable.

In the government-wide financial statements, property taxes receivable and related revenue include all amounts due the City regardless of when cash is received. Over time, substantially all property taxes are collected.

NOTE 5: NOTE RECEIVABLE

Glen Rose Economic Development Corporation entered into a note agreement with VRC Enterprises, Inc on August 26, 2016, in the amount of $100,000 for the construction of office, warehouse, and fabrication facilities. The note is a zero percent loan payable in quarterly payments of $2,500. The loan matures on October 1, 2026. The balance at September 30, 2021 was $57,500.

NOTE 6: CAPITAL ASSETS

The following schedule provides a summary of changes in capital assets:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental activities:				
Capital assets not being depreciated:				
Land	$ 798,972	$	$	$ 798,972
Total not being depreciated	798,972			798,972
Capital assets being depreciated				
Buildings & improvements	763,034			763,034
Machinery & equipment	1,077,299			1,077,299
Infrastructure	8,722,451	578,475		9,300,926
Total being depreciated	10,562,784	578,475		11,141,259

NOTE 6: CAPITAL ASSETS - continued

Less accumulated depreciation for:				
Buildings & improvements	(307,453)	(20,389)		(327,842)
Machinery & equipment	(835,364)	(62,837)		(898,201)
Infrastructure	(1,922,495)	(174,206)		(2,096,701)
Total accumulated depreciation	(3,065,312)	(257,432)		(3,322,744)
Total being depreciated, net	7,497,472	321,043		7,818,515
Governmental activities total, net	$ 8,296,444	$ 321,043	$	$ 8,617,487

Depreciation was charged to functions as follows:

General government	$ 27,534
Public safety	20,281
Highways and streets	203,882
Non-departmental	5,735
Total depreciation expense - governmental activities	$ 257,432

Business-type activities:	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not depreciated				
Land	$ 67,337	$	$	$ 67,337
Construction in progress	200,175	1,052,414	(414,598)	837,991
Total not being depreciated	267,512	1,052,414	(414,598)	905,328
Capital assets being depreciated				
Buildings & improvements	57,943			57,943
Machinery & equipment	697,168	24,810		721,978
Infrastructure	17,840,923	845,207		18,686,130
Total being depreciated	18,596,034	870,017		19,466,051
Less accumulated depreciation for:				
Buildings & improvements	(26,267)	(1,449)		(27,716)
Machinery & equipment	(633,102)	(31,284)		(664,386)
Infrastructure	(5,250,151)	(450,990)		(5,701,141)
Total accumulated depreciation	(5,909,520)	(483,723)		(6,393,243)
Total being depreciated, net	12,686,514	386,294		13,072,808
Business-type activities total, net	$ 12,954,026	$ 1,438,708	$ (414,598)	$ 13,978,136
Total governmental-wide, net	$ 21,250,470	$ 1,759,751	$ (414,598)	$ 22,595,623

NOTE 7: LONG-TERM BONDS PAYABLE

The bond payable balances at September 30, 2021 are as shown in the chart below:

Business-type Activities	Balance
In January 2013, the City issued Tax and Waterworks and Sewer System Surplus Revenue Certificates of Obligation, Series 2013 in the amount of $370,000, to provide funds for the planning, acquisition and design costs related to wastewater system improvements. Interest rates range from 0.27% to 2.82%. The Certificates of Obligation mature on August 15, 2022.	$ 35,000

CITY OF GLEN ROSE, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

NOTE 7: LONG-TERM BONDS PAYABLE - continued

In July 2016, the City issued Tax and Waterworks and Sewer System Surplus Revenue Certificates of Obligation, Series 2016 in the amount of $3,520,000, pursuant to Subchapter C of Chapter 271, Texas Local Government Code, to finance the sewer and water supply project. Additionally, the Texas Water Development Board (TWDB) provided financial assistance of $3,520,000 in the form of a grant. The interest rates range from .070% to 3.21%. The Certifiactes of Obligation mature on August 15, 2037.	2,940,000
Total Business-type Activities	$ 2,975,000

The following provides a summary of changes in long-term debt and bonds payable:

	Balance at 9/30/2020	Additions	Retirements	Balance at 9/30/2021	Amount Due In One Year
Governmental Activities					
General Obligation Refunding Bonds, Series 2010	$ 703,323		703,323	-	-
	$ 703,323	$ -	$ 703,323	$ -	$ -
Business-type Activities					
Certificates of Obligation, Series 2013	$ 70,000	$	$ 35,000	$ 35,000	$ 35,000
Certificates of Obligation, Series 2016	3,055,000		115,000	2,940,000	120,000
	$ 3,125,000	$	$ 150,000	$ 2,975,000	$ 155,000
TMRS Pension Liability	$ 561,833	$ 503,914	$ 677,862	$ 387,885	
TMRS OPEB Liability	99,854	22,950	9,609	113,195	
	$ 661,687	$ 526,864	$ 687,471	$ 501,080	

Debt service for long-term debt is as follows:

Business-type	2022	$ 155,000	$ 81,223	$ 236,223
	2023	160,000	78,520	238,520
	2024	160,000	75,960	235,960
	2025	165,000	73,112	238,112
	2026	165,000	69,928	234,928
	2027-2031	900,000	286,865	1,186,865
	2032-2036	1,040,000	139,549	1,179,549
	2037	230,000	7,383	237,383
		$ 2,975,000	$ 812,540	$ 3,787,540

NOTE 8: RISK MANAGEMENT – CLAIMS AND JUDGEMENTS

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The liability, professional liability, and worker's compensation insurance coverage is provided through the purchase of commercial insurance. The City retains risk on only a deductible amount. There were no significant reductions in coverage in the past fiscal year and there were no settlements exceeding insurance coverage. The employee health care is also provided by commercial insurance with no risk retained by the city. Management has not been notified and is not aware of any significant claims not covered by insurance.

CITY OF GLEN ROSE, TEXAS

NOTES TO THE FINANCIAL STATEMENTS

NOTE 9: TRANSFERS/PAYMENTS WITHIN THE REPORTING ENTITY

Funds transferred from one fund to another are recorded as other financing sources/uses in the respective fund.

Transfers In	Transfers Out	
Utility Fund	General Fund	$ 1,500,000
		$ 1,500,000

NOTE 10: DEFINED BENEFIT PENSION PLAN

Plan Description

The City of Glen Rose participates as one of 895 plans in the defined benefit cash-balance plan administered by the Texas Municipal Retirement System (TMRS). TMRS is a statewide public retirement plan created by the State of Texas and administered in accordance with the TMRS Act, subtitle G, Title 8, Texas Government Code (the TMRS Act) as an agent multiple-employer retirement system for employees Texas participating cities. The TMRS Act places the general administration and management of TMRS with a six-member, Governor-appointed Board of Trustees; however, TMRS is ot fiscally dependent on the State of Texas. TMRS issues a publicly available comprehensive annual financial report (Annua Report) that can be obtained at tmrs.com.

All eligible employees of the city are required to participate in TMRS.

Benefits Provided

TMRS provides retirement, disability, and death benefits. Benefit provisions are adopted by the governing body of the city, within the options available in the state statutes governing TMRS.

At retirement, the Member's benefit is calculated based on the sum of the Member's contributrions, with interest, and the city-financed monetary credits with interest. The retiring Member may select one of seven monthly benefit payment options. Members may also choose to receive a portion of their benefit as a lump sum distribution in an amount equal to 12, 24, or 36 monthly payments, which cannot exceed 75% of the total member's deposits and interest.

The plan provisions are adopted by the governing body of the City, within the options available in the state statutes governing TMRS. Plan provisions for the City were as follows:

	2020	2019
Employee deposit rate	7%	7%
Matching ratio (city to employee)	2 to 1	2 to 1
Years required for vesting	5	5
Service retirement eligibility (expressed as age / years of service)	60/5, 0/20	60/5, 0/20
Updated service credit	100% Repeating Transfer	100% Repeating Transfer
Annuity increase (to retires)	70% of CPI	70% of CPI
Supplemental Death Benefit to Active Employees	Yes	Yes
Supplemental Death Benefit to Retirees	Yes	Yes

Employees covered by benefit terms.

At the December 31, 2020 valuation and measurement date, the following employees were covered by the benefit terms:

NOTE 10: DEFINED BENEFIT PENSION PLAN - continued

	2020	2019
Inactive employees or beneficiaries currently receiving benefits	20	20
Inactive employees entitled to but not yet receiving benefits	21	18
Active employees	20	28
Total	61	66

Contributions

The contribution rates for employees in TMRS are either 5%, 6%, or 7% of the Member's total compensation, and the city matching percentages are either 100%, 150%, or 200%, both as adopted by the governing body of the city. Under the state law governing TMRS, the contribution rate for each city is determined annually by the actuary, using the Entry Age Normal (EAN) actuarial cost method. The city's contribution rate is based on the liabilities created from the benefit plan options selected by the city and any changes in benefits or actual experience over time.

Employees for the City of Glen Rose were required to contribute 7.0% of their annual gross earnings during the fiscal year. The contribution rates for the City of Glen Rose were 14.60% and 14.29% in calendar years 2020 and 2019, respectively. The city's contributions to TMRS for the year ended September 30, 2021, were $139,131, and were equal to the required contributions.

Net Pension Liability

The City's Net Pension Liability (NPL) was measured as of December 31, 2020, and the Total Pension Liability (TPL) used to calculate the Net Pension Liability was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The total Pension Liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.5% per year
Overall payroll growth	2.75% per year, adjusted down for population declines, if any
Investment Rate of Return	6.75%, net of pension investment expense, including inflation

Salary increases were based on a service-related table. Mortality rates for active members are based on the PUB(10) mortality tables with the Public Safety table used for males and the General Employee table used for females. Mortality rates for healthy retirees and beneficiaries are based on the Gender-distinct 2019 Municipal Retirees of Texas mortality tables. The rates for active, healthy retirees and beneficiaries are projected on a fully generational basis by Scale UMP to account for future mortality improvements. For disabled annuitants, the same mortality tables for healthy retirees are used with a 4-year set-forward for males and a 3-year set-forward for females. In addition, a 3.5% and 3.0% minimum mortality rate is applied, for males and females respectively, to reflect the impairment for younger members who become disabled. The rates are projected on a fully generational basis by Scale UMP to account for future mortality improvements subject to the floor.

The actuarial assumptions were developed primarily from the actuarial investigation of the experience of TMRS over the four-year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. The post-retirement mortality assumption for Annuity Purchase Rates (AORs) is based on the Mortality Experience Investigation Study covering 2009 through 2011 and dated December 31, 2013. Plan assets are managed on a total return basis with an emphasis on both capital appreciation as well as the production of income in order to satisfy the short-term and long-term funding needs of TMRS.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. In determining their best estimate of a

NOTE 10: DEFINED BENEFIT PENSION PLAN - continued

recommended investment return assumption under the various alternative asset allocation portfolios, GRS focused on the area between (1) arithmetic mean (aggressive) without an adjustment for the time (conservative) and (2) the geometric mean (conservative) with an adjustment for time (aggressive). The target allocation and best estimates of real rates of return for each major asset class in fiscal year 2020 are summarized in the following table:

Asset Class	Minimum %	Target %	Maximum %
Core Fixed Income	5%	10%	15%
Non-Core Fixed Income	15%	20%	25%
Global Public Equity	20%	30%	40%
Real Estate	5%	10%	15%
Real Return	5%	10%	15%
Absolute Return	5%	10%	15%
Private Equity	5%	10%	15%
Cash Equivalents	0%	0%	10%

Discount Rate

The discount rate used to measure the Total Pension Liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that Member and employer contributions will be made at the rates specified in statute. Based on that assumption, the pension plan's Fiduciary Net Position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability.

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability
Balance at 12/31/19	$ 4,414,065	$ 3,852,232	$ 561,833
Changes for the year:			
Service cost	203,843		203,843
Interest	298,104		298,104
Change in benefit terms	-		-
Difference between expected and actual experience	(140,435)		(140,435)
Changes of assumptions			-
Contributions - employer		165,253	(165,253)
Contributions - employee		79,537	(79,537)
Net investment income		292,636	(292,636)
Benefit payments, including refunds of employee contributions	(199,269)	(199,269)	-
Administrative expense		(1,892)	1,892
Other charges		(74)	74
Net changes	162,243	336,191	(173,948)
Balance at 12/31/20	$ 4,576,308	$ 4,188,423	$ 387,885

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (5.75%) or 1-percentage point higher (7.75%) than the current rate:

NOTE 10: DEFINED BENEFIT PENSION PLAN – continued

	1% Decrease in Discount Rate (5.75%)	Discount Rate (6.75%)	1% Increase in Discount Rate (7.75%)
City's net pension liability (asset)	$ 1,058,949	$ 387,885	$ (158,125)

Pension Plan Fiduciary Net Position
Detailed information about the pension plan's Fiduciary Net Position is available in the Schedule of Changes in Fiduciary Net Position, by Participating City. That report may be obtained at tmrs.com.

Pension Expense and Deferred Outflows of Resources Related to Pensions
For the year ended September 30, 2021, the city recognized pension expense of $108,741.

At September 30, 2021, the city reported deferred outflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual economic experience	$ 2,683	$ 108,422
Changes in actuarial assumptions	23,689	
Difference between projected and actual investment earnings		109,824
Total before subsequent contributions	26,372	218,246
Contributions subsequent to the measurement date	96,230	
Total	$ 122,602	$ 218,246

$96,230 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability for the year ending September 30, 2022. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31:	
2022	$ (69,287)
2023	(32,655)
2024	(83,410)
2025	(6,522)

NOTE 11: DEFINED OTHER POST-EMPLOYMENT BENEFIT PLANS

Plan Description
The City participates in a defined benefit group-term life insurance plan known as the Supplemental Death Benefits Fund ("SDBF") administered by TMRS. This is a voluntary program in which participating member cities may elect, by ordinance, to provide group-term life insurance coverage (Supplemental Death Benefits) for their active members, including or not including retirees. Employers may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

Benefits Provided
Payments from this fund are similar to group-term life insurance benefits and are paid to the designated beneficiaries upon the receipt of an approved application for payment. The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the

NOTE 11: DEFINED OTHER POST-EMPLOYMENT BENEFIT PLANS - continued

employee's actual earnings for the 12-month period preceding the month of death). The death benefit for retirees is considered an other employment benefit and is affixed amount of $7,500. The obligations of this plan are payable only from the SDBF and are not an obligation of, or a claim against, the Pension Trust Fund.

Contributions

Contributions are made monthly based on the covered payroll of employee members of the participating member city. The contractually required contribution rate is determined annually for each city. The rate is based on the mortality and service experience of all employees covered by the SDBF and the demographics specific to the workforce of the city. There is a one-year delay between the actuarial valuation that serves as the basis for the employer contribution rate and the calendar year when the rate goes into effect. The contributions to the SDBF are pooled for investment purposes with those of the Pension Trust Fund. The TMRS Act requires the Pension Trust Fund to allocate investment income to the SDBF on an annual basis. The funding policy of this plan is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to prefund retiree term life insurance during employees' entire careers. As such, contributions are utilized to fund active member deaths on a pay-as-you-go basis; any excess contributions and investment income over payments then become net position available for benefits.

Employees of the City were required to contribute 0.0% of their annual gross earnings during the fiscal year. The contribution rates for the City were 0.27% and 0.32% in calendar years 2020 and 2021, respectively. The City's contributions to OPEB for the year ended September 30, 2021 were $2,948 and were equal to the required contributions.

Total OPEB Liability

The actuarial assumptions used in the calculation of the funding valuation for the Supplemental Death Benefits Fund (SDBF) are based on the Mortality Experience Investigation Study covering 2009 through 2011, and dated December 31, 2013. These assumptions were first used in the December 31, 2013 valuation. For purposes of developing the SDBF contribution rates, no other demographic assumptions are applicable.

I. Assumptions

A. Mortality Rates — Same as for the Pension Trust Fund.
B. Investment Return — A statutory interest credit of 5% is allocated annually and is not dependent on investment earnings.
C. Actuarial Cost Method — For the purpose of calculating an employer's actuarially determined contribution rate, the one-year term cost is used.
D. Valuation of Assets — Assets in the SDBF are valued at fund value (or fund balance); however, since the contribution rates are based just on the one-year term cost, assets are not included in developing the rate.
E. Changes in Actuarial Assumptions and Methods — There were no changes since the prior valuation.

II. Benefit Provisions

A. Participation in SDBF — Participation in the SDBF is optional and may be rescinded. Each municipality that chooses to participate can elect to cover just active members, or both active and retired members.
B. Benefit Eligibility — Benefits are payable if the death occurs during the period in which a municipality has elected to participate in the SDBF. For retirees who had service with multiple TMRS employers, benefits are payable only if the municipality from which the member retired participates in the SDBF when the death occurs.
C. Benefit Amount — The death benefit for active employees provides a lump sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings for the 12-month period preceding the month of death). The death benefit for retirees is a fixed amount of $7,500.

Discount rate.

The discount rate used to measure the Total OPEB Liability was 2.00%. The projection of cash flows used to determine the discount rate assumed that employee and employer contributions will be made at the rates specified in statute.

NOTE 11: DEFINED OTHER POST-EMPLOYMENT BENEFIT PLANS - continued

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at 12/31/19	$ 99,854
Changes for the year:	
Service cost	5,454
Interest	2,804
Change in benefit terms	
Difference between expected/actual experience	(8,359)
Changes of assumptions	14,692
Benefit payments	(1,250)
Net changes	13,341
Balance at 12/31/20	$ 113,195

Sensitivity of the total OPEB liability to changes in the discount rate
The following shows the total OPEB liability calculated using the discount rate of 2.00%, as well as what the City's total OPEB liability would have been if it were calculated using a discount rate that is 1 percentage point lower (1.00%) or 1 percentage point higher (3.00%) than the current rate.

	1% Decrease in Discount Rate (1.00%)	Discount Rate (2.00%)	1% Increase in Discount Rate (3.00%)
City of Glen Rose's net OPEB liability	$ 137,991	$ 113,195	$ 94,235

OPEB Plan Total Liability
Detailed information about the OPEB plan's Total OPEB Liability is available in a separately issued TMRS financial report. That report may be obtained on the Internet at www.tmrs.com.

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB
For the year ended September 30, 2021, the City recognized OPEB expense in the amount of $12,614.

At September 30, 2021, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual economic experience	$ 3,798	$ 9,619
Changes in actuarial assumptions	21,989	2,524
Contributions subsequent to the measurement date	2,155	
Total	$ 27,942	$ 12,143

$2,155 reported as deferred outflows of resources related to OPEB resulting from contributions subsequent to the measurement date will be recognized as a reduction of the total OPEB liability for the year ended September 30, 2022. Other amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in pension expense as follows:

#MMHinc123	
2022	$ 4,356
2023	4,154
2024	3,386
2025	1,748

NOTE 12: HEALTH CARE COVERAGE

Employee Health Care Coverage

During the year ended September 30, 2021, employees of the City were covered by a health insurance plan (the Plan). Employees, at their option, authorized payroll withholdings to pay premiums for dependents. All premiums were paid to a licensed insurer. The Plan was authorized by Article 3.51-2, Texas Insurance Code and was documented by contractual agreement.

NOTE 13 COMMITMENTS AND CONTINGENCIES

The City participates in grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the City has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivable may be impaired. In the opinion of the city, there were no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying basic financial statement for such contingencies.

NOTE 14: PRIOR PERIOD ADJUSTMENT

In the previous year ending September 30, 2020, the City sold the Oakdale Park. The Oakdale Parks's debt was partially paid and all the capital assets should have been taken off the City's depreciation schedule. During the year under audit, it was discovered the Oakdale capital assets were inadvertently left on the depreciation schedule. The adjustment removes the assets, which caused a decrease in the governmental activities net position of $2,117,033.

NOTE 15: NEW ACCOUNTING PRONOUNCEMENTS

In June 2017, the GASB issued Statement No. 87 *Leases.* The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. GASB No. 95 postponed the effective date 18 months. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

In June 2018, the GASB issued Statement No. 89 *Accounting for Interest Cost Incurred Before the End of a Construction Period.* The objectives of this statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this statement are effective for reporting periods beginning after December 15, 2019. GASB No. 95 postponed the effective date one year. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

In August 2018, the GASB issued Statement No. 90 *Majority Equity Interest – An Amendment of GASB Statements No. 14 and No. 61.* The objectives of this statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. It defines a majority equity interest and specifies that a majority equity interest in a legally separate organization should be reported

NOTE 15: NEW GASB STATEMENTS – continued

as an investment if a government's holding of the equity interest meets the definition of an investment. A majority equity interest that meets the definition of an investment should be measured using the equity method, unless it is held by a special-purpose government engaged only in fiduciary activities, a fiduciary fund, or an endowment (including permanent and term endowments) or permanent fund. Those governments and funds should measure the majority equity interest at fair value. The requirements of this statement are effective for reporting periods beginning after December 15, 2018. GASB No. 95 postponed the effective date one year. The City determined there was no impact upon its financial position, results of operations or cash flows upon adoption.

In May 2019, the GASB issued Statement No. 91 *Conduit debt obligations.* The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. The requirements of this statement are effective for reporting periods beginning after December 15, 2020. Implementation of this standard has been extended until the reporting periods beginning after December 15, 2021 due to GASB No. 95. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

In January 2020, the GASB issued Statement No. 92 *Omnibus 2020.* The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The requirements of this Statement are effective for reporting periods beginning after June 15, 2020. Implementation of this standard has been extended until the reporting periods beginning after December 15, 2021. GASB No. 95 postponed the effective date for one year. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

In March 2020, the GASB issued Statement No. 93 *Replacement of Interbank Offered Rates.* The objective of the Statement is to address those and other accounting and financial reporting implications that result from the replacement of an IBOR. The requirements of this Statement are effective for reporting periods ending after December 15, 2021. Implementation of this standard has been extended until the reporting periods beginning after December 15, 2022. GASB No. 95 postponed the implementation by one year. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

In March 2020, the GASB issued Statement No. 94 *Public-Private and Public-Public Partnerships and Availability Payment Arrangements.* The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement. The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

NOTE 15: NEW GASB STATEMENTS – continued

In May 2020, the GASB issued Statement No. 95 *Postponement of the Effective Dates of Certain Authoritative Guidance.* The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. That objective is accomplished by postponing the effective dates of certain provisions in Statements and Implementation Guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later. The following statements are postponed by one year: 83, 84, 88, 89, 90, 91, 92 and 93. The following statement is postponed by 18 months: No. 87. The requirements of this Statement are effective immediately.

In May 2020, the GASB issued Statement No. 96 *Subscription-Based Information Technology Arrangements.* This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset- an intangible asset – and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The requirements of this Statement is effective for years beginning after June 15, 2022. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

In June 2020, the GASB issued Statement No. 97 *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements Nos. 14 and 84, and a Supersession of GASB Statement No. 32*. The primary objectives of this Statement are to (1) increase consistency and comparability related to reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with he reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements, and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. The requirements of this Statement are effective for fiscal years beginning after June 15, 2021. The City has not determined the impact, if any, upon its financial position, results of operations or cash flows upon adoption.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF GLEN ROSE
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2021

	Budgeted Amounts			Variance with Final Budget Positive
	Original	Final	Actual	(Negative)
REVENUES				
Taxes				
Property tax	$ 743,100	$ 752,700	$ 734,587	$ (18,113)
Sales tax	1,500,000	1,500,000	1,631,504	131,504
Gross receipt tax	200,000	200,000	184,755	(15,245)
Beverage tax	20,000	26,000	25,324	(676)
Total taxes	2,463,100	2,478,700	2,576,170	97,470
Other				
Licenses and permits	70,000	90,000	104,631	14,631
Fines and forfeitures	84,800	80,430	105,500	25,070
Investment income	20,000	3,000	2,889	(111)
Rental income	20,400	20,400	23,100	2,700
Grant revenue	1,565,094	1,719,097	620,103	(1,098,994)
Miscellaneous income	25,000	48,000	42,236	(5,764)
Total other	1,785,294	1,960,927	898,459	(1,062,468)
Total Revenues	4,248,394	4,439,627	3,474,629	(964,998)
EXPENDITURES				
General government	548,295	560,537	511,316	49,221
Public safety	575,488	549,638	406,486	143,152
Highways and streets	2,344,464	2,354,900	931,495	1,423,405
Culture and recreation	21,650	21,650		21,650
Debt service	2,068,400	725,774	725,773	1
Non-Departmental	1,789,247	712,628	167,361	545,267
Total expenditures	7,347,544	4,925,127	2,742,431	2,182,696
Excess (Deficiency) of Revenues over (Under) Expenditures	(3,099,150)	(485,500)	732,198	1,217,698
OTHER FINANCINC SOURCES / (USES)				
Transfers	1,985,500	(1,500,000)	(1,500,000)	
Sale of asset	2,500,000			
Total other financing sources /(uses)	4,485,500	(1,500,000)	(1,500,000)	
Net Change in Fund Balance	1,386,350	(1,985,500)	(767,802)	1,217,698
Fund Balance - Beginning	6,217,949	6,217,949	6,217,949	
Fund Balance - Ending	$ 7,604,299	$ 4,232,449	$ 5,450,147	$ 1,217,698

CITY OF GLEN ROSE

SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS - TMRS PENSION

Last 10 Years (will ultimately be displayed)

	Plan Year Ended December 31,			
	2020	2019	2018	2017
Total pension liability				
Service cost	$ 203,843	$ 222,175	$ 229,008	$ 230,912
Interest (on the total pension liability)	298,104	276,750	259,616	237,251
Changes in benefit terms				
Difference between expected and actual experience	(140,435)	(10,148)	(13,525)	59,139
Change of assumptions		52,577		
Benefit payments, including refunds of employee contributions	(199,269)	(232,417)	(203,257)	(186,779)
Net Change in Total Pension Liability	162,243	308,937	271,842	340,523
Total Pension Liability - Beginning	4,414,065	4,105,128	3,833,286	3,492,763
Total Pension Liability - Ending	$ 4,576,308	$ 4,414,065	$ 4,105,128	$ 3,833,286
Plan Fiduciary Net Position				
Contributions - employer	$ 165,253	$ 173,849	$ 181,590	$ 179,021
Contributions - employee	79,537	83,524	85,771	86,484
Net investment income	292,636	513,227	(100,568)	399,221
Benefit payments, including refunds of employee contributions	(199,269)	(232,417)	(203,257)	(186,779)
Administrative expense	(1,892)	(2,898)	(1,943)	(2,068)
Other	(74)	(87)	(102)	(105)
Net Change in Plan Fiduciary Net Position	336,191	535,198	(38,509)	475,774
Plan Fiduciary Net Position - Beginning	3,852,232	3,317,034	3,355,543	2,879,769
Plan Fiduciary Net Position - Ending	$ 4,188,423	$ 3,852,232	$ 3,317,034	$ 3,355,543
Net Pension Liability - Ending	$ 387,885	$ 561,833	$ 788,094	$ 477,743
Plan Fiduciary Net Position as a Percentage of Total Pension Liability	91.52%	87.27%	80.80%	87.54%
Covered Employee Payroll	$ 1,136,248	$ 1,193,206	$ 1,225,299	$ 1,235,483
Net Pension Liability as a Percentage of Covered Employee Payroll	34.14%	47.09%	64.32%	38.67%

	2016	2015	2014
$	185,563	$ 176,861	$ 133,111
	219,515	222,569	209,657
	59,890	(124,432)	3,795
		30,587	
	(262,987)	(211,845)	(156,120)
	201,981	93,740	190,443
	3,290,782	3,197,042	3,006,599
$	3,492,763	$ 3,290,782	$ 3,197,042
$	155,068	$ 130,937	$ 117,433
	71,039	65,853	61,440
	184,819	4,055	147,549
	(262,987)	(211,845)	(156,120)
	(2,087)	(2,469)	(1,540)
	(113)	(122)	(127)
	145,739	(13,591)	168,635
	2,734,030	2,747,621	2,578,986
$	2,879,769	$ 2,734,030	$ 2,747,621
$	612,994	$ 556,752	$ 449,421
	82.45%	83.08%	85.94%
$	1,002,501	$ 940,753	$ 890,879
	61.15%	59.18%	50.45%

CITY OF GLEN ROSE

SCHEDULE OF CONTRIBUTIONS - TMRS PENSION

Last 10 Fiscal Years (will ultimately be displayed)

	Fiscal Year Ended September 30,			
	2021	2020	2019	2018
Actuarially Determined Contribution	$ 139,131	$ 172,755	$ 173,026	$ 182,969
Contributions in relation to the actuarially determined contribution	$ (139,131)	$ (172,755)	$ (173,026)	$ (182,969)
Contribution deficiency (excess)	$ -	$ -	$ -	$ -
Covered employee payroll	$ 967,248	$ 1,183,958	$ 1,181,869	$ 1,242,364
Contribution as a percentage of covered employee payroll	14.38%	14.59%	14.64%	14.73%

NOTES TO SCHEDULE OF CONTRIBUTIONS

Valuation Date:

Actuarially determined contribution rates are calculated as of December 31 and become effective in January, 13 months later.

Methods and Assumptions Used to Determine Contribution Rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Percentage of Payroll, Closed
Remaining Amortization Period	25 Years
Asset Valuation Method	10 Year smoothed market; 12% soft corridor
Inflation	2.5%
Salary Increases	3.50% to 11.50% including inflation
Investment Rate of Return	6.75%
Retirement Age	Experience-based table based on rates that are specific to the City's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2014-2018.
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP. Pre-retirement: PUM(10) mortality tables, with the Public Safety table used for males and the General Employee table used for females. The rates are projected on a fully generational basis with scale UMP.

Other Information:

Notes	There were no benefit changes during the year.

2017	2016	2015
$ 175,544	$ 146,803	$ 128,304
$ (175,544)	$ (146,803)	$ (128,304)
$ -	$ -	$ -
$ 1,174,192	$ 975,973	$ 909,946
14.95%	15.04%	14.10%

CITY OF GLEN ROSE

SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY - TMRS

Last 10 Years (will ultimately be displayed)

	Plan Year Ended December 31,			
	2020	2019	2018	2017
Total OPEB liability				
Service cost	$ 5,454	$ 4,057	$ 6,617	$ 5,930
Interest (on the total pension liability)	2,804	3,184	2,527	2,408
Changes in benefit terms				
Difference between expected and actual experience	(8,359)	(4,730)	7,911	
Change of assumptions	14,692	14,021	(5,260)	5,000
Benefit payments, including refunds of employee contributions	(1,250)	(955)	(1,103)	(988)
Net Change in Total OPEB Liability	13,341	15,577	10,692	12,350
Total OPEB Liability - Beginning	99,854	84,277	73,585	61,235
Total OPEB Liability - Ending	$ 113,195	$ 99,854	$ 84,277	$ 73,585
Covered Employee Payroll	$ 1,136,248	$ 1,193,206	$ 1,225,299	$ 1,235,483
Total OPEB Liability as a Percentage of Covered Employee Payroll	9.96%	8.37%	6.88%	5.96%

OTHER INFORMATION REQUIRED BY GAO

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and
Members of the City Council
City of Glen Rose, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, and each major fund of the City of Glen Rose, Texas, as of and for the year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the City of Glen Rose, Texas' basic financial statements, and have issued our report thereon dated December 10, 2021.

Internal Control over Financial Reporting
In planning and performing our audit of the financial statements, we considered the City of Glen Rose, Texas' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Glen Rose, Texas' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters
As part of obtaining reasonable assurance about whether the City of Glen Rose, Texas' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standard*.

Purpose of this Report
The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MERRITT, MCLANE & HAMBY, P.C.

Abilene, Texas
December 10, 2021

CITY OF GLEN ROSE

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED SEPTEMBER 30, 2021

I. Summary of Auditor's Report

a. The type of report issued on the financial statements of the City of Glen Rose was an unqualified opinion.

b. No material weaknesses were disclosed during the audit of the financial statements. No significant deficiencies were reported.

c. No instances of noncompliance material to the financial statements of the City of Glen Rose were disclosed during the audit.

II. Findings Required to be Reported in Accordance with *Government Auditing Standards.*

None

CITY OF GLEN ROSE

SCHEDULE OF PRIOR AUDIT FINDINGS

YEAR ENDED SEPTEMBER 30, 2021

Findings/Noncompliance

None

Contact: Michael Leamons, City Administrator
254-897-2272

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action on resolution authorizing the transfer of a water line and fire hydrant at the Somervell County Expo Center to Somervell County.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Resolution authorizing transfer of the water line and fire hydrant.		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Recently, Somervell County officials asked that some fire hydrants on the Expo Center property be removed due to their being in the way of the County's plans for the facility. When looking into this request, Public Works Director Holder discovered that the water line supplying those fire hydrants runs underneath the Expo Center's slab. The line feeds three fire hydrants on the Expo property. It was decided to abandon the line, due to the liability that would be created if a break were to occur in such a large line under a building's foundation. Then, it was discovered that the Expo's fire sprinkler system is connected to that line. Fire Marshal Smith and County Judge Chambers proposed that 2 of the three fire hydrants be removed (leaving 1 for flushing the line) and that the County provide a written waiver of liability to the City. An alternative would be for the City to remove the 2 fire hydrants and convey ownership of the line and the 3rd fire hydrant to the City. When asked, City Attorney Pendleton agreed that the latter would be the better option. There are fire hydrants on the right-of-way (ROW) around the Expo---these are supplemental fire hydrants. Staff is planning on installing one of the fire hydrants that is removed to increase the number of fire hydrants in the ROW.

RECOMMENDED ACTION:

Adopt the resolution authorizing the transfer of the water line and fire hydrant to Somervell County.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS AUTHORIZING TRANSFER OF OWNERSHIP OF THE WATER LINE SUPPLYING WATER TO THE SOMERVELL COUNTY EXPO CENTER'S FIRE SPRINKLER SYSTEM AND TO A FIRE HYDRANT CONNECTED TO THAT WATER LINE TO SOMERVELL COUNTY.

WHEREAS, many years ago a water line was extended from the City's water main to supply the three fire hydrants located on the grounds of or within the Somervell County Expo Center;

WHEREAS, when Somervell County requested that the fire hydrants be removed, it was discovered that said water line runs underneath the Expo Center slab and feeds the Center's Fire Sprinkler System;

WHEREAS, should said water line rupture, it could cause extensive damage to the Expo Center's foundation;

WHEREAS, it is standard practice for the City's ownership of and responsibility for water lines servicing fire sprinkler systems to end at the customer's property line;

WHEREAS, to protect itself against potential liability, the City Council finds that is in the best interest of its citizens to remove two of the fire hydrants as requested by Somervell County and convey title to the remaining fire hydrant (to be used to bleed air out of the sprinkler system) and the water line feeding that hydrant and the Expo Center's Fire Sprinkler System to Somervell County;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE AS FOLLOWS:

The City Council, hereby, directs City Attorney Pendleton to draft whatever document is needed to convey title of said water line and fire hydrant to Somervell County and authorizes Mayor Douglas to sign the same.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS on the 11th day of January 2022.

ATTEST: _____ Julia Douglas, Mayor

_____
Stephanie McDonald, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion consideration and possible action on maintenance of Paluxy Summit Subdivision common area improvements.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

A potential investor asked City staff if the City would be maintaining the fountain, drip irrigation, and decorative lights in the common areas of the Paluxy Summit Subdivision. Staff's initial reply was that it was traditional for the City to provide street lighting, but that maintaining fountains and drip irrigation systems didn't fall within the City's normal duties and that guidance would be needed from the Council. According to Public Works Director Holder, during his time in that position, the City has not maintained the aforementioned systems. It does appear, however, that the City has been paying for the meter which services the ornamental lights along the street. Staff then examined the TIF (tax investment finance) agreement and plat for that subdivision to see if maintenance or ownership of the improvements was addressed. It wasn't. Staff then found a set of Covenants associated with the subdivision which were adopted in 1999. Those covenants provide that, "The care, maintenance and development of the Greenbelts and Public areas are the responsibility of Glen Rose Ventures, LLC or the Owners Association." The Owners Association was granted power "To collect annual assessments to defray expenses attributable to the Association's duties, to be levied against each owner…" In 1999 a Paluxy Summit Property Owners Association was incorporated and bylaws were adopted. The aforementioned documents can be viewed at the Somervell County Clerk's website by going to "search real estate index" and entering "Paluxy Summit" in the "party name" field.

RECOMMENDED ACTION:

Provide guidance to staff concerning maintenance of the Paluxy Summit Subdivision common areas.

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Republic Services rate increase for Solid Waste Services.		
PREPARED BY:	City Secretary McDonald	**DATE SUBMITTED:**	01/04/2022
EXHIBITS:	Glen Rose Rate Increase from Republic Service letter and spreadsheet; KWS Original Solid Waste Contract; KWS Amended Solid Waste Contract;		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

In accordance with item #14 of the Original KWS Solid Waste Contract, the contract shall be entitled to a rate increase in proportion to its increase in fixed cost over the prior 12 month period. As a condition to such a rate increase, Contractor shall provide written evidence to the City of an increase in the fixed cost of providing Contractors service to the city.

Republic Services has provided Glen Rose City Council with a letter explaining the necessity for an increase and a spreadsheet showing the rate change request. The cost to the City is increasing by 6%.

Is it the desire of the Council to pass the additional costs to customers? Currently, the City only collects 5% more than what it is being billed to cover its overhead in handling this service. Without a rate increase, the City will be experiencing a direct loss and will not be receiving anything to offset its cost of handling this service. What is the Council's pleasure?

RECOMMENDED ACTION:

Move to approve rate increase as provided by Republic Services and direct staff whether or not to adjust customer rates.

REPUBLIC SERVICES

1212 Harrison Avenue, Arlington, TX 76011
o 817.317.2029 republicservices.com

December 10, 2021

Michael Leamons, City Manager
City of Glen Rose
PO. Box 1949
Glen Rose, TX 76043

Dear Mr. Leamons,

Republic Services would like to take this opportunity to thank you for allowing us to service the solid waste needs of the City of Glen Rose. Our employees take great pride in our service relationship with the Glen Rose community.

In accordance with the terms of the Contract For Disposal of Non-Hazardous Waste with the City, Republic Services respectfully presents the annual rate adjustment to the rates set forth in Section 10 of the Contract and Amendment effective January 1, 2022. After completing a review of the financial performance of the prior 12-month period we are seeking a 6% increase to cover the fixed costs increases as outlined below:

1. Operating Labor – Labor costs has a 13% increase in 2021 due to merit increases, prevailing market wage adjustments, and increased utilization and cost of temp labor in our and operations due to workforce market challenges.

2. Equipment Operating – Equipment operating costs increased 101% due to a direct increase of 53% in fuel costs.

3. Equipment Maintenance – Equipment maintenance has increased by 20% due to increased costs of parts and materials, outside repair costs and prevailing market wage adjustments for heavy equipment technicians.

4. Insurance and Risk Management – Insurance costs increased by 193% due to higher AL/GL premiums and injury claims.

5. Disposal – Landfill tonnage costs have increased by 20% in the past 12 months.

Republic Services would like to thank the City Staff and Elected Officials. We appreciate your business and look forward in continuing to provide you with safe, efficient, reliable service and customer experience.

Best Regards,

Robyn A Mota

Robyn Mota
Municipal Services Manager
Enc. Rate Schedule

CITY OF GLEN ROSE
Amended Rate Schedule
January 1, 2022

Residential Automated Service

Once per week 95- gallon cart collection	$	10.55
Once per week two (2) 95- gallon carts collection	$	17.97
Additional 95-gallon cart/per month	$	7.42

Commercial Automated Service

Once per week 95- gallon cart collection	$	12.72
Twice per week 95- gallon cart collection	$	19.03
Additional 95-gallon cart/per month	$	8.48

Commercial Side Load Service

Container Size	1X week	2X week	3X week	4X week	5X week	Extra Lift
1.5 yard	$ 50.09	$ -	$ -	$ -	$ -	$ 12.72
2 yard	$ 58.30	$ -	$ -	$ -	$ -	$ 25.44
3 yard	$ 66.78	$ 100.17	$ 133.56	$ 166.95	$ -	$ 25.44
4 yard	$ 77.91	$ 123.54	$ 169.18	$ 214.81	$ 260.44	$ 33.92

Locks: $ 5.30 Extra Yardage: $ 26.50 /yd.

Roll Off Containers

SIZE	TYPE	Relocate / Blocked	Rent/Month	Rent/Day	Haul Rate/Load	Deposit/ Container
30 yard	Open Top	$125.00	$ 106.00	$3.49	$524.70	$630.70

5% Franchise Fee (not applicable to Roll Off Services)

Contractor will provide hauling and disposal twelve (12) 30 yard roll off containers at no charge per contract year. Any request for additional 30 yard containers will be charged as follows: Haul Fee: $514.10.

KNOX WASTE SERVICE

P.O. Box 569
Tye TX 79563
Phone (325) 691-5974 Fax (325) 695-0948

CONTRACT AMENDMENT

Knox Waste Service (hereinafter called "Contractor") and the City of Glen Rose (hereinafter called "City") with continued service provided under the original CONTRACT FOR DISPOSAL OF NON-HAZARDOUS WASTE executed on October 16, 2017, agree to the following amendments:

Page one, #3: Replace the whole existing sentence with: "The primary term of this contract shall commence on January 1, 2018 and shall expire at midnight on December 31, 2022, however, in the event neither part hereto provide the other with written notice of termination of this contract more than ninety (90) days prior to December 31, 2022, this contract shall automatically extend for an additional four (4) year period following the end of primary term."

Page three, #10: Under "**MONTHLY FEES**," replace "95 gallon cart twice a week $17.95" with "95 gallon cart once a week $9.95" and replace "Additional cart $8.00" with "Additional cart $7.00". Under "**ROLL OFFS: For the City of Glen Rose**" replace "twenty-four (24) 30 yard roll off containers" with "twelve (12) 30 yard roll off containers". Below "**ROLL OFFS: For the City of Glen Rose**," add the following new section:

BI-ANNUAL BULK CURBSIDE PICKUP

At no charge to the City or its citizens, the Contactor shall provide bi-annual bulk curbside pickup within the City on dates agreed to by the City and the Contractor and subject to the following conditions:

Bulk pick up guidelines:

The City will provide the Contractor in advance of a bulk pick up event, a list of addresses

that bulk pick up has been requested.

Bulk items accepted:

All types of refuse and wastes that would normally be associated with maintaining a residence, such as chairs, tables, couches, lamps, stereos, telivisions, old clothing, boxes, etc., water heater, clothes washer/dryer, dishwasher. Grass trimmings, leaves and debris bagged in no bigger than a 30-gallon trash bags. Brush must be bundled no longer than 4 feet in length and 3 feet in diameter.

Items NOT accepted in bulk pickup are, but not limited to: items that contain gaseous refrigrerants, demolition/remodeling materials such as lumber, sheet rock, shingles, siding, concrete, tires etc.

Page five, #19: Replace "cure period specified in the terms of this contract." with "cure period of two (2) business days."

The once a week pick-up schedule will become effective April 1, 2019. All other terms as contained in the original contract dated October 16, 2017 remain in full force and effect. The parties signing this amendment represent to have the authority on behalf of their respective organization to enter into this agreement.

Executed this 18th day of February 2019

Attest:

By: _____
Stephanie Ritchie, City Secretary

Glen Rose, Texas

By: _____
Dennis Moore, Mayor Pro Tem

Knox Waste Service

By: _____
Matt Knox, Vice President

ORIGINAL

KNOX WASTE SERVICE

P.O. Box 569
Tye TX 79563
Phone (325) 691-5974 Fax (325) 695-0948

CONTRACT FOR DISPOSAL OF NON-HAZARDOUS WASTE

This contract is made and entered into by and between THE CITY OF GLEN ROSE, TEXAS (hereinafter called "City") and KNOX WASTE SERVICE (hereinafter called "Contractor"). WHEREAS, City and contractor are desirous of entering into a formal agreement, under the terms of which, Contractor shall have an exclusive contract for a specified period for the collection and removal of all municipal solid waste generated by the residents of City and the commerical and industrial establishments located in the city.

Now, Therefore, City and Contractor agree as follows:

1. Contractor shall collect and dispose of non-hazardous residential and commerical waste, hereinafter generally referred to as garbage, trash and refuse, upon the terms and conditions and subject to the exceptions expressed in this contract.

2. The City hereby grants to the Contractor in accordance with the City's ordinances and regulations governing the collection, hauling, and disposal of Municipal Solid Waste and Construction and Demolition Waste , the exclusive franchise, license and privilege to collect, haul and dispose of MUNICIPAL SOLID WASTE and CONSTRUCTION AND DEMOLITION WASTE over, upon, along and across the City's present and future streets, alleys, bridges, and public properties. In order to maintain the exclusivity of the Contractor's disposal service. City shall uphold number two (2) of the agreement by taking any and all appropriate legal action with any company, customer or third party infringing upon the rights of the Contractor. In any situation wherein the City fails to pursue appropriate legal action to remedy an infringement of Contractor's exclusive right to disposal services within the City the Contractor shall retain a subrogation right from the City against any and all violations of the grant described here in number two (2).

3. The primary term of this contract shall commence on January 1, 2018 and shall expire at the midnight on December 31, 2023, however, in the event neither party hereto provide the other with written notice of termination of this contract more than ninety (90) days prior to December 31, 2023, this contract shall automatically extend for an additional four (4) year period following the end of the primary term.

4. Contractor shall, at its own cost and expense, furnish the equipment and labor necessary to comply with the terms and conditions of this contract. Containers will be placed according to specified locations by the City of Glen Rose.

5. Commercial establishments, multi-family units and apartments will be furnished containers in the size and number determined by the individual requirements of the establishments.

Contractor will provide containers in the following sizes for these establishments: 95 gallon carts, 1.5 yard container, 3 yard container, or 4 yard container.

6. Contractor shall operate its collection service in a manner so as to prevent the scattering of garbage from the Contractor's trucks. Contractor shall comply with all city, county, state and federal laws, ordinances and regulations, which are now in effect or which may hereafter be passed, regulating the collections of non-hazardous waste.

7. Contractor will, subject to weather conditions, conditions of the streets and mechanical problems, make collection of garbage, trash & refuse as follows:

   A. Containers servicing residential units will be emptied twice per week. MUNICIPAL SOLID WASTE is placed in Bags and such Bags are placed within the container provided and within three (3) feet of the curbside or right of way adjacent to the Residentail Unit no later than 7:00 a.m. on the scheduled collection day. Contractor reserves the right to change the service day with a two week notice to the city and its residents.

   B. Excess or Misplaced MUNICIPAL SOLID WASTE or CONSTRUCTION AND DEMOLITION WASTE is not the responsibility of the Contractor. Contractor is only responsible for collecting, hauling, and disposing of MUNICIPAL SOLID WASTE placed inside the container. The Contractor may report the location of such conditions to the City so that the City can issue proper notice to the owner or occupant of the Commercial, Industrial, or Residential Unit. If, excess is recurring, Contractor will ask to have frequency of collection increased or require a container with sufficient capacity so that the excess will be regularly contained. The Contractor will be compensated for additional collection for each container.

   C. Containers servicing commercial units will be emptied by Contractor, starting at 4:00 am.

   D. Contractor operates all holidays except Thanksgiving day and Christmas day. If service day is on these holidays service will be the next business day.

8. The City shall, upon or before the fifteenth (15^{th}) day of each month during the continuation of this contract pay Knox Waste Service the amount they have been billed.(including the last billing, following termination of the contract). Payee will pay the City a 5% franchise fee on all paid in full accounts on a monthly basis. Franchise fee does not pertain to roll off services.

9. The City will furnish written notice to the Contractor on a Work Order form, furnished by the Contractor, for any changes in container removal, replacement, or movement. This form will be faxed to the Contractor and requested actions will be performed by the Contractor. The monthly changes will be tallied and necessary changes made for the monthly invoicing.

10. The rates below are the rates Knox Waste Service will bill the city on all active water meters. These rates are not intended to set the rate at which the city bills their residents.

RESIDENTIAL

A. Residential units consisting of homes, mobile homes and single family dwellings will be charged on a per unit basis. Handicapped Residential unit is a residentail dwelling that is inhabited by persons all of whom are physically unable to place Municipal Solid Waste containers at the curbside. Contractor agrees to assist Handicapped Residential Units with collection of the Municipal Solid Waste container; provided that the Contractor receives prior written notice from the City of such special need. The City shall be solely responsible for all other modifications and accommadations required by the American with Disabilities Act.

MONTHLY FEES

95 gallon cart twice a week	$17.95
Additional cart	$8.00

COMMERCIAL

95 gallon once a week service	$12.00
95 gallon twice a week service	$17.95
1.5 yd once a week service	$47.25
3 yd once a week service	$63.00
3 yd twice a week service	$94.50
3 yd three times a week service	$126.00
4 yd once a week service	$73.50
4 yd twice a week service	$116.55
4 yd three times a week service	$159.60
4 yd four times a week service	$202.65
4 yd five times a week service	$245.70

Monthly charge for locking container $5.00, per container

ROLL OFFS: For the City of Glen Rose

Contractor will provide hauling and disposal twenty-four (24) 30 yard roll off containers at no charge per contract year. Any request for additional 30 yard containers will be charged as follows: Haul Fee: $485.00.

ROLL OFFS: For the Citizens and other contractor within City limits.

Delivery, Haul, and Disposal	$495.00
Rental $5 per day or $100 per month	

***No hazardous materials, such as asbestos tiles or material, paint, any chemicals, acids (i.e. car battries), tires, oil, or specailly labeled medical waste. Ten (10) ton limit.

11. For the purpose of this Contract, Contractor shall carry the following types of insurance in at least the limits specified below:

Coverages	Limits of Liability
Workmen's Compensation	Statutory
Employer's Liability	$500,000.00
Bodily Injury Liability Except Automobile	$500,000.00 each occurrence $1,000,000.00 aggregate
Property Damage Liability Except Automobile	$500,000.00 each occurrence $1,000,000.00 aggregate
Automobile Bodily Injury Liability	$500,00.00 each person $1,000,000.00 aggregate
Automobile Property Damage Liability	$500,000.00 each occurrence

12. To the extent covered by applicable insurance, the Service Provider assumes all risks of loss or injury to property or persons caused by its performance of the Services. The Service Provider agrees to indemnify and hold harmless the City and its agents, directors, employees, officers and servants from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, liabilities, losses or expenses (including, but not limited to, reasonable attorneys' fees) caused by a willful or negligent act or omission of the Service Provider, its officers and employees. However, the Service Provider shall not be liable for any legal proceedings, claims, demands, damages, costs, expenses and attorneys' fees caused by a willful or negligent act or omission of the City, its agents, directors, employees, officers and servants.

13. This contract shall not include any medical waste collection services. Contractor does not haul, or dispose of any hazardous wastes or materials. Some examples of hazardous waste: paints, solvents, herbicides, pesticides, asbestos, oil, car & truck batteries, acids, waste fuels and all other waste classified as hazardous by federal, state or local governmental authority. Also, not allowed: tires, large rocks, dirt, roofing materials, building materials, concrete.

14. During the continuation of this contract, on each January 1st, commencing with January 1, 2019 , Contractor shall be entitled to a rate increase in propertion to its increase in fixed cost over the prior 12- month period. As a condition to such a rate increase, Contractor shall provide written evidence to the City of an increase in the fixed cost of providing Contractors service to the city. Examples of fixed costs include: Landfill disposal costs, fuel costs, labor costs, taxes and insurance or increased distance to disposal site. In addition to the forgoing, in the event city, county, state or federal law or regulation directly or indirectly imposes additional cost on Contractor during the course of the calendar year which was not anticipated in the rates charged by the City for Contractor's service. Contractor may request re-negotiation of the present rate schedule by giving written notice to the City.

15. During the term of this Contract and any extension thereof, the City agrees to adopt and maintain ordinances and revise existing ordinances so as to enable the Contractor to provide the Services set forth herein. The City shall take any action reasonably necessary to prevent any other solid waste collection company from conducting business in violation of the exclusive franchise granted herein. If the Contractor experiences recurring problems of damage or destruction to or theft of the containers provided by the Contractor pursuant to the Contract., the Contractor may, prior to replacing or repairing such containers, require security deposits from the Commercial, Industrial, or Residential Units utilizing such containers. To the maximum extent allowed by applicable law, the City also herby grants to the Contractor the right of ingress and egress from and upon the property of Commercial, Industrial, Residential Units for the purposes of rendering the services contemplated hereby.

16. If either party should fail to perform any material obligation imposed upon them hereunder and such failure shall continue for fifteen (15) days following written notice received from one party to the other, the non-defaulting party shall have the right to cancel this contract by written notice to the non-defaulting party with such cancellation being effective upon delivery of such notice.

17. City shall also be responsible for paying any and all sales, use, and service taxes assessed or payable in connection with the services.

18. City agrees that payments owing to the Contractor pursuant to this Contract shall be based solely on the services rendered by the Contractor. The Contractor shall not be held responsible for the collection of "bad debt" billed by and owed to City for the services, nor shall the Contractor be penalized for services rendered that remain unpaid by any Commerical, Industrial Unit.

19. In the event the Service Provider fails to perform in accordance with the provisions of this Agreement, the City may withhold from any monies due to the Service Provider, not as a penalty but as liquidated damages for such breach of contract, the amounts defined herein for the failures provided services in accordance with the terms of this contract.

    Failure to clean any spill on the City's streets caused by a sudden and unforeseen mechanical failure resulting in oil, Solid Waste, or fluid loss from the Service Provider's collection vehicles within 24 hours of notification from the City.
    $250.00 per incident, per day

    Failure to collect a missed collection within the cure period specified in the terms of this contract
    $100.00 per day

    Prior to the assessment of any liquidated damages, the City shall notify the Service Provider in writing of the liquidated damages to be assessed and the basis for each assessment, and allow a reasonable opportunity for the Service Provider to contest the assessment of such liquidated damages

20. Any notices of payments permitted or required by this contract shall be deemed made on the day received by the other party at the address set forth below or at such other address as either party may hereafter designate in writing:

City:	CITY OF GLEN ROSE 201 VERNON ST GLEN ROSE, TX 76043	Contractor:	KNOX WASTE SERVICE PO BOX 569 TYE, TX 79563

21. Invalidity or un-enforceability of any provisions of this contract will not affect the validity or enforceability of any other provisions of this contract.

22. The provisions of this contract shall bind the parties hereto and shall bind and insure to the benefit of the legal representatives, successors and assigns of the respective parties.

23. This contract shall not be assignable or otherwise transferable by the Contractor without the prior written consent of the city.

24. The parties hereto have executed multiple copies of this contract, each of which shall be deemed an original.

Executed this 16th day of October 2017

Knox Waste Service

Signature: Merle Knox

Merle Knox, President

The City of Glen Rose

Signature: Carol Sue Oldenburg

Carol Sue Oldeburg, Mayor

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Resolution adopting an amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Slide from Comptroller's Symposium and Texas Tax Code 351.101(11)(c); Resolution adopting amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services; Copy of Original Agreement		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

While attending an Economic Development Symposium hosted by the State Comptroller, City Administrator Leamons learned that Texas Tax Code 351.101(11)(c) requires a city which contracts with a private or government entity to manage its HOT funds, annually, must approve a budget governing how those funds are spent. The City's Interlocal Agreement for HOT Services states, "County shall make expenditures of HOT funds in conformance with the County's budget. City acknowledges that County had full control of this budget as it is now considered County's fiduciary duty with respect to the HOT Funds collected to ensure the money is spent in accordance to Texas Hotel Tax Laws." This provision needs to be revised to conform to the above-noted requirement. The Agreement also provides that, "This Agreement shall be construed in accordance with the laws of the State of Texas, and in particular with Chapter 351 of the Texas Tax Code," so more than anything else, clarifying the need for an annual Council-approved HOT funds budget is a housekeeping matter. At Mayor Douglas's request City Attorney Pendleton is working with County Attorney Lucas, who drafted the original agreement, to come up with the wording necessary to bring this portion of the Agreement addressing budgetary matters into full compliance with the requirements of Chapter 351. The remainder of the Agreement appears to be consistent with the requirements found in that chapter.

RECOMMENDED ACTION:

Approve Resolution Adopting Amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services .

Texas Tax Code, 351.101(11(c)

The governing body of a municipality by contract may delegate to a person, including another governmental entity or a private organization, the management or supervision of programs and activities funded with revenue from the tax authorized by this chapter. The governing body in writing shall approve in advance the annual budget of the person to which it delegates those functions and shall require the person to make periodic reports to the governing body at least quarterly listing the expenditures made by the person with revenue from the tax authorized by this chapter. The person must maintain revenue provided from the tax authorized by this chapter in a separate account established for that purpose and may not commingle that revenue with any other money. The municipality may not delegate to any person the management or supervision of its convention and visitors programs and activities funded with revenue from the tax authorized by this chapter other than by contract as provided by this subsection. The approval by the governing body of the municipality of the annual budget of the person to whom the governing body delegates those functions creates a fiduciary duty in the person with respect to the revenue provided by the tax authorized by this chapter.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS APPROVING AN AMENDED INTERLOCAL COOPERATION AGREEMENT WITH SOMERVELL COUNTY CONCERNING HOTEL OCCUPANCY TAX SERVICES.

WHEREAS, the City of Glen Rose is a Type A General Law Municipality;

WHEREAS, pursuant to "The Interlocal Cooperation Act," found in Chapter 791 of the Texas Government Code, "a local government may contract or agree with another local government"

WHEREAS, pursuant to §351(c) of the Texas Tax Code, "The governing body of a municipality by contract may delegate to a person, including another governmental entity or a private organization, the management or supervision of programs and activities funded with revenue from the tax authorized by this chapter";

WHEREAS, the City of Glen Rose found it to be in the best interest of its citizens to enter into an Interlocal Agreement with Somervell County for Hotel Occupancy Tax Services which was fully executed on July 12, 2021;

WHEREAS, said Agreement failed to include the requirement found in §351(c) of the Texas Tax Code that the City Council "shall approve in advance the annual budget of the person" (or in this case entity) to which it delegates the management of its HOT funds;

WHEREAS, said Agreement has been amended to bring it into compliance with said requirement;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE AS FOLLOWS:

The City Council, hereby, approves the attached amended interlocal cooperation agreement between the City of Glen Rose and Somervell County for Hotel Occupancy Tax Services.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS on the 11th day of January, 2022.

ATTEST: _____ Julia Douglas, Mayor

_____
Stephanie McDonald, City Secretary

FIRST-AMENDED INTERLOCAL AGREEMENT FOR HOTEL OCCUPANCY TAX SERVICES

This First-Amended Interlocal Agreement (the "Agreement"), is entered into by and between the City of Glen Rose ("City") and Somervell County ("County"), pursuant to Chapter 351 of the Texas Tax Code. In furtherance of the purposes of the Tax Code, and in consideration of the mutual covenants herein contained, City and County hereby agree as follows:

I. ALLOCATION OF FUNDS

A. City has enacted a hotel occupancy tax on rooms furnished by hotels and motels within the City of Glen Rose. City hereby agrees to allocate all revenue received by City of this hotel occupancy tax ("HOT Funds") to County, pursuant to Texas Tax Code § 351.101(c). In exchange for the collection of all HOT Funds within City, County shall be responsible for providing and operating the tourism program to attract visitors and conventions to City and County.

B. City will pay any HOT Funds it receives, which have not been otherwise redirected to County pursuant to this Agreement, to County within thirty (30)days of receipt of same. County shall track and document all collections and expenses related to this Agreement.

C. County shall maintain the HOT Funds provided by City under this Agreement in a separate account, and County shall not commingle the funds in that account with any other money, or maintain them in any other account.

D. County shall maintain complete and accurate financial records of each expenditure of the HOT Funds and, at the request of the City Council or the City Council's designee, or as may be required by law, shall make the records available for inspection and review during normal business hours.

E. County may request that all Hotel Tax be paid directly to County by the Hoteliers/Short Term Rentals to alleviate City staff from having to bill and collect HOT Funds as well as presenting checks payable to County for payment of the tax.

II. USE OF HOT FUNDS

A. County shall expend HOT Funds for promotional and tourism advertising for City and County by conducting a solicitation and operating program to attract visitors and conventions to City and County. HOT Funds shall be expended in a manner directly enhancing and promoting tourism and the convention and hotel industry of Glen Rose and Somervell County, Texas. All uses and expenditures of HOT Funds shall be conducted in accordance with the uses permitted by Chapter 351 ofthe Texas Tax Code, and all other applicable laws and regulations of the State of Texas. The HOT Funds allocated by County may be applied toward administrative expenses incurred directly in fulfilling its responsibilities under the Agreement in

accordance with Texas Tax Code § 351.101€. These administrative expenses shall be covered under this paragraph only when the expenses are incurred directly in the County's tourism promotion activities. County shall track all administrative expenses related to this Agreement, including any allocation of personnel resources, and make reports of such expenses at the request of City as part of the reports required by this agreement.

B. County shall make expenditures of HOT funds in conformance with the County's budget. City acknowledges that County had full control of this budget as it is now considered County's fiduciary duty with respect to the HOT Funds collected to ensure the money is spent in accordance to Texas Hotel Tax Laws.

C. City and County agree to nominate a nine-person Advisory Board to guide the Tourism Department on budgetary items. This Board shall consist of (one) City Councilmember, (one County Commissioner, (one) City Hotelier, (one) City Short Term Lodging, (two) County Short Term Rental, (one) Attraction, (one) Tourism Business on Hwy 67, and (one) Downtown Business. The Tourism Administration must meet with the Board a minimum of once a month in an advisory capacity to make plans concerning City and County Tourism to be recommended to the Commissioners Court.

D. The County agrees to take on all contractual obligations to which the City has committed, prior to the signing of this agreement.

E. The County agrees to accept the City's current Convention and Visitors Bureau Visitors Center Administrative personnel, and the unfilled Events Employee position, and to ensure that at the Tourism Department has at least three (3) full-time employees.

III. REPORTING AND AUDITING

A. No later than July 31st of each year, the Tourism Administration shall provide to the County Commissioners Court and City Council a proposed written annual Budget for the use of all HOT Funds. The budget shall outline the portion of HOT Funds received from the City's collections and their allocated expenditures and shall outline the portion of HOT Funds received from the County's collections and their allocated expenditures. The County and City shall, in writing, approve in advance the annual budget of theTourism Department. Furthermore, County shall at least monthly (first Monday ofthe month) provide a list of expenditures of the Tourism Department with HOT Funds.

B. In addition to the hereinabove referred to report and financial data, an audit of the funds and activities may be made to City upon reasonable notice and the request of County at any time. In the event an audit is requested of City, it is agreed that the auditors performing said audit shall have access to and the right to examine all records and accounts directly related to HOT Funds and any such other City CVB records and accounts as may be reasonably necessary to conduct and complete an

audit. Likewise, the County Tourism Administration shall be subject to audit regarding the funds and activities contemplated under this Agreement upon reasonable notice and request to County.

IV. BUILDING USE / LOCATION

The location of the CVB building currently occupied by City shall remain in place for County's use under this Agreement unless a different location is chosen by County in the future. County agrees to pay for minor maintenance and repairs as well as utility costs for the building and City remains responsible for majorrepairs and must maintain property insurance on the building in the event of majordamages or destruction by natural disaster. Although no rent is required by City, itestimates a rental value for this building of $10,000 per year. If City decides to pursue a sale of the property and building, it shall provide County a minimum of 180 days notice to vacate to allow County sufficient time to find a suitablealternative location for its operations under this Agreement.

For the purpose of this agreement, Major repairs shall be defined as any repair cost that would be covered under the City's Insurance Policy minus the deductible. All other items will be considered Minor repairs.

V. TERM AND TERMINATION

A. The term of this Agreement shall be effective through September 30, 2023. First payment of HOT Funds by City to County shall occur on or before July 15, 2021. This Agreement will be reviewed by City and County on or before 90 days prior to September 30, 2023, at which time if no changes are requested by either party, this Agreement will automatically renew for a period of five (5) additional years beginning October 1, 2023. Thereafter, unless a review is requested by either party to be completed on or before 90 days prior to expiration of that respective term, this Agreement shall continue to automatically renew for a period of five (5)additional years from the date of expiration.

B. It is expressly agreed that either party may cancel this Agreement by tendering 90 days written notice to the other party. This Agreement will terminate 90 days from the date of receipt of the written notice, or on any date specified in the notice after the 90-day period.

C. In the event this agreement terminates, the terminating party agrees to initiate and pay for a full audit of HOT funds for a period of at least six (6) months prior to termination. Furthermore, the County agrees to return any remaining Hotel Occupancy Tax collected on behalf of the City of Glen Rose.

VI. CONSTRUCTION

This Agreement shall be construed in accordance with the laws of the State of

Texas, and in particular with Chapter 351 of the Texas Tax Code.

VII. COUNTY'S RELATIONSHIP TO CITY

It is expressly understood and agreed that County, in conducting the tourism program under this Agreement, is acting on behalf of City and County Tourism. Accordingly, the Tourism Administration and property of County used or involved in the program under this Agreement shall not be considered, for any purpose, to be the Tourism Administration or property of City. County agrees to indemnify the City from any and all claims which may occur as a result of the program conducted by County and the activities contemplated by County under this Agreement.

IN WITNESS WHEREOF, City of Glen Rose and Somervell County have caused this Agreement to be executed and delivered by their duly authorized representatives as of the dates specified below:

OFFICIALLY APPROVED AND EXECUTED by City on this the_____day of _____, 2021.

CITY OF GLEN ROSE

By:_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

OFFICIALLY APPROVED AND EXECUTED by County on this the_____day of _____, 2021.

COUNTY OF SOMERVELL

By:_____
Danny L. Chambers, County Judge

ATTEST:

_____
Michelle Reynolds, County Clerk

INTERLOCAL AGREEMENT FOR HOTEL OCCUPANCY TAX SERVICES

This Interlocal Agreement (the "Agreement"), is entered into by and between the City of Glen Rose ("City") and Somervell County ("County"), pursuant to Chapter 351 of the Texas Tax Code. In furtherance of the purposes of the Tax Code, and in consideration of the mutual covenants herein contained, City and County hereby agree as follows:

I. ALLOCATION OF FUNDS

A. City has enacted a hotel occupancy tax on rooms furnished by hotels and motels within the City of Glen Rose. City hereby agrees to allocate all revenue received by City of this hotel occupancy tax ("HOT Funds") to County, pursuant to Texas Tax Code § 351.101(c). In exchange for the collection of all HOT Funds within City, County shall be responsible for providing and operating the tourism program to attract visitors and conventions to City and County.

B. City will pay any HOT Funds it receives, which have not been otherwise redirected to County pursuant to this Agreement, to County within thirty (30) days of receipt of same. County shall track and document all collections and expenses related to this Agreement.

FILED FOR RECORD
11:12 A.M.
JUL 12 2021
P.M.
Michelle Reynolds
COUNTY CLERK
SOMERVELL COUNTY, TEXAS
BY _____ DEPUTY

County shall maintain the HOT Funds provided by City under this Agreement in a separate account, and County shall not commingle the funds in that account with any other money, or maintain them in any other account.

D. County shall maintain complete and accurate financial records of each expenditure of the HOT Funds and, at the request of the City Council or the City Council's designee, or as may be required by law, shall make the records available for inspection and review during normal business hours.

E. County may request that all Hotel Tax be paid directly to County by the Hoteliers/Short Term Rentals to alleviate City staff from having to bill and collect HOT Funds as well as presenting checks payable to County for payment of the tax.

II. USE OF HOT FUNDS

A. County shall expend HOT Funds for promotional and tourism advertising for City and County by conducting a solicitation and operating program to attract visitors and conventions to City and County. HOT Funds shall be expended in a manner directly enhancing and promoting tourism and the convention and hotel industry of Glen Rose and Somervell County, Texas. All uses and expenditures of HOT Funds shall be conducted in accordance with the uses permitted by Chapter 351 of the Texas Tax Code, and all other applicable laws and regulations of the State of Texas.

B. The HOT Funds allocated by County may be applied toward administrative expenses incurred directly in fulfilling its responsibilities under the Agreement in

accordance with Texas Tax Code § 351.101€. These administrative expenses shall be covered under this paragraph only when the expenses are incurred directly in the County's tourism promotion activities. County shall track all administrative expenses related to this Agreement, including any allocation of personnel resources, and make reports of such expenses at the request of City as part of the reports required by this agreement.

C. County shall make expenditures of HOT funds in conformance with the County's budget. City acknowledges that County had full control of this budget as it is now considered County's fiduciary duty with respect to the HOT Funds collected to ensure the money is spent in accordance to Texas Hotel Tax Laws.

D. City and County agree to nominate a nine-person Advisory Board to guide the Tourism Department on budgetary items. This Board shall consist of (one) City Councilmember, (one County Commissioner, (one) City Hotelier, (one) City Short Term Lodging, (two) County Short Term Rental, (one) Attraction, (one) Tourism Business on Hwy 67, and (one) Downtown Business. The Tourism Administration must meet with the Board a minimum of once a month in an advisory capacity to make plans concerning City and County Tourism to be recommended to the Commissioners Court.

E. The County agrees to take on all contractual obligations to which the City has committed, prior to the signing of this agreement.

F. The County agrees to accept the City's current Convention and Visitors Bureau Visitors Center Administrative personnel, and the unfilled Events Employee position, and to ensure that at the Tourism Department has at least three (3) full-time employees.

III. REPORTING AND AUDITING

A. No later than July of each year, the Tourism Administration shall provide to the County Commissioners Court a proposed written annual Budget for the use of all HOT Funds. County shall, in writing, approve in advance the annual budget of the Tourism Department. Furthermore, County shall at least monthly (first Monday of the month) provide a list of expenditures of the Tourism Department with HOT Funds.

B. In addition to the hereinabove referred to report and financial data, an audit of the funds and activities may be made to City upon reasonable notice and the request of County at any time. In the event an audit is requested of City, it is agreed that the auditors performing said audit shall have access to and the right to examine all records and accounts directly related to HOT Funds and any such other City CVB records and accounts as may be reasonably necessary to conduct and complete an audit. Likewise, the County Tourism Administration shall be subject to audit

regarding the funds and activities contemplated under this Agreement upon reasonable notice and request to County.

IV. BUILDING USE / LOCATION

The location of the CVB building currently occupied by City shall remain in place for County's use under this Agreement unless a different location is chosen by County in the future. County agrees to pay for minor maintenance and repairs as well as utility costs for the building and City remains responsible for major repairs and must maintain property insurance on the building in the event of major damages or destruction by natural disaster. Although no rent is required by City, it estimates a rental value for this building of $10,000 per year. If City decides to pursue a sale of the property and building, it shall provide County a minimum of 180 days notice to vacate to allow County sufficient time to find a suitable alternative location for its operations under this Agreement.

For the purpose of this agreement, Major repairs shall be defined as any repair cost that would be covered under the City's Insurance Policy minus the deductible. All other items will be considered Minor repairs.

V. TERM AND TERMINATION

A. The term of this Agreement shall be effective through September 30, 2023. First payment of HOT Funds by City to County shall occur on or before July 15, 2021. This Agreement will be reviewed by City and County on or before 90 days prior to September 30, 2023, at which time if no changes are requested by either party, this Agreement will automatically renew for a period of five (5) additional years beginning October 1, 2023. Thereafter, unless a review is requested by either party to be completed on or before 90 days prior to expiration of that respective term, this Agreement shall continue to automatically renew for a period of five (5) additional years from the date of expiration.

B. It is expressly agreed that either party may cancel this Agreement by tendering 90 days written notice to the other party. This Agreement will terminate 90 days from the date of receipt of the written notice, or on any date specified in the notice after the 90-day period.

C. In the event this agreement terminates, the terminating party agrees to initiate and pay for a full audit of HOT funds for a period of at least six (6) months prior to termination. Furthermore, the County agrees to return any remaining Hotel Occupancy Tax collected on behalf of the City of Glen Rose.

VI. CONSTRUCTION

This Agreement shall be construed in accordance with the laws of the State of Texas, and in particular with Chapter 351 of the Texas Tax Code.

VII. COUNTY'S RELATIONSHIP TO CITY

It is expressly understood and agreed that County, in conducting the tourism program under this Agreement, is acting on behalf of City and County Tourism. Accordingly, the Tourism Administration and property of County used or involved in the program under this Agreement shall not be considered, for any purpose, to be the Tourism Administration or property of City. County agrees to indemnify the City from any and all claims which may occur as a result of the program conducted by County and the activities contemplated by County under this Agreement.

IN WITNESS WHEREOF, City of Glen Rose and Somervell County have caused this Agreement to be executed and delivered by their duly authorized representatives as of the dates specified below:

OFFICIALLY APPROVED AND EXECUTED by City on this the 22 day of June, 2021.

CITY OF GLEN ROSE

By: _____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie Ritchie, City Secretary

OFFICIALLY APPROVED AND EXECUTED by County on this the 12th day of July, 2021.

COUNTY OF SOMERVELL

By: _____
Danny L. Chambers, County Judge

ATTEST:

_____
Michelle Reynolds, County Clerk

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Ordinance Revising the NE Barnard Street "No Parking" Zone.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	01/04/2021
EXHIBITS:	Ordinance Revising the NE Barnard Street "No Parking" Zone		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

In response to concerns expressed by a representative of Glen Lake Camp and others, the City Council has been considering the parking situation at Big Rocks Park and along NE Barnard Street. At the December Meeting Councilman Freas and City Administrator Leamons were tasked with reviewing the situation and preparing an Ordinance for Council's consideration. Attached is a discussion on their findings as well as an Ordinance implementing their recommendations.

RECOMMENDED ACTION:

Make any modifications to the Ordinance deemed appropriate and move to adopt the Ordinance.

DISCUSSION ON NE BARNARD STREET "NO PARKING" ZONE

Councilman Freas and City Administrator Leamons walked that portion of NE Barnard Street being considered for designation as a "No Parking" zone. It was determined that the right-of-way on the north side of NE Barnard Street is too narrow to safely allow parking, but on a portion of the south side of the street, it is wide enough. About half of that area on the south side of the street is currently designated a "No Parking" zone.

The following proposal was guided by these priorities: 1. Providing a safe place for Glen Lake Camp guests and employees and Grace Baptist Church guests and members to pull onto NE Barnard Street; 2. Eliminating threats to motorists and pedestrians safety; and, 3. Providing as much space for parking as possible.

Remove the "No Parking" zone on the south side of NE Barnard Street from McAllister Street to Big Rocks Park.

Leave the "No Parking" zone on the south side of NE Barnard Street from Big Rocks Park to the westernmost end of the Somervell County Water District parking lot and on the north side of NE Barnard Street from McAllister Street to Gaither Street.

Add a "No Parking" zone on the south side of NE Barnard from Wren Street to the westernmost entrance to Glen Lake Camp.

Add a "No Parking" zone on the north side of NE Barnard from Lake View Street to McAllister Street.

Glen Lake wanted a "No Parking" zone to the west of their westernmost entrance (their employee entrance), but that area of NE Barnard offers the best place for safe parallel parking. Their employees could use their main entrance to safely pull onto NE Barnard, so the "No Parking" zone to the west of their employee entrance isn't an absolute necessity. The City might even want to work with TxDOT and add a sidewalk and some paved and marked parallel parking spaces between the Glen Lake employee entrance and the laundromat/Snow Shack.

Also, while inspecting the area it was noted that there is an area of Glen Lake Camp in the floodplain just south of the laundromat and Snow Shack which might could be purchased or leased and used for parking. That area is separated from Big Rocks Park by a berm. Steps could be added to allow for the movement of people from the proposed parking area to Big Rocks. The proposed parking area could be accessed via the miniature golf property. Also, there is a portion of the laundromat property south of the laundromat which might could be purchased or leased and used for parking.

ORDINANCE NO. 2022_____

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 12 "TRAFFIC AND VEHICLES", SECTION 12.04 "PARKING STOPPING AND STANDING", DIVISION 2 "PARKING SCHEDULE", SUBSECTION 041 "NO PARKING ZONE", TO REVISE THE "NO PARKING" ZONE ON NE BARNARD STREET TO INCLUDE THE NORTH SIDE FROM LAKEVIEW STREET TO GAITHER STREET AND THE SOUTH SIDE FROM WREN STREET TO THE WESTERNMOST ENTRANCE TO GLEN LAKE CAMP AND RETREAT CENTER, THEN FROM THE ENTRANCE TO BIG ROCKS PARK TO THE WESTERNMOST END OF THE SOMERVELL COUNTY WATER DISTRICT PARKING LOT; ESTABLISHING A PENALTY OF A FINE NOT TO EXCEED TWO HUNDRED DOLLARS ($200.00) FOR EACH OFFENSE; PROVIDING A SAVINGS/REPEALING CLAUSE, A SEVERABILITY CLAUSE, AND A PROPER NOTICE, MEETING, AND QUORUM CLAUSE; REQUIRING PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose is a Type A General Law Municipality;

WHEREAS, pursuant to §541.002(3) of the Texas Transportation Code (TTC) a municipality is a "local authority";

WHEREAS, pursuant to §541.302 of the TTC a "'Highway or street means the width between the boundary lines of a publicly maintained way any part of which is open to the public for vehicular travel";

WHEREAS, pursuant to §542.201 of the TTC a local authority may regulate traffic in a manner that doesn't conflict with provisions in the TTC "Rules of the Road" subtitle;

WHEREAS, pursuant to §542.202 of the TTC the "Rules of the Road" subtitle "does not prevent a local authority, with respect to a highway under its jurisdiction and in the reasonable exercise of the police power, from...regulating the stopping, standing, or parking of a vehicle";

WHEREAS, the City established a "No Parking" zone on NE Barnard Street via Ordinance 447 adopted on June 9, 2008;

WHEREAS, recently a representative of Glen Lake Camp and Retreat Center and others have expressed their concerns to the City Council about the safety of motorists trying to pull onto NE Barnard Street due to obstruction of the field of view by overflow parking from Big Rocks Park; and,

WHEREAS, the City Council has determined for the good government, peace, and order of the municipality, the boundaries of the NE Barnard Street "No Parking" zone need to be revised.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1 (OF 7)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (OF 7)
AMENDING SEC. 12.04.041
"NO PARKING ZONES" TABLE

The Table located in Chapter 12 "Traffic and Vehicles", Section 12.04 "Parking Stopping and Standing", Division 2 "Parking Schedules", Subsection 12.04.041 "No Parking Zones" shall be amended to revise the NE Barnard Street entry as follows: (Street) NE Barnard Street; (Location) The north side from Lakeview Street to Gaither Street and the south side from Wren Street to the westernmost entrance to Glen Lake Camp and Retreat Center, then from the entrance to Big Rocks Park to the westernmost end of the Somervell County Water District Parking Lot; (Ordinance No.) 2021.09.21A.

SECTION 3 (OF 7)
PENALTY

That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the City's Code of Ordinances (CCO), as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two hundred dollars ($200) for each offense.

SECTION 4 (OF 7)
SAVINGS/REPEALING CLAUSE

Chapter 12 of the CCO shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5 (OF 7)
SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared

unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 6 (OF 7)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 7 (OF 7)
EFFECTIVE DATE

This Ordinance shall take effect immediately after its passage and publication in the City's official newspaper.

PASSED AND APPROVED this the 11th day of January 2022.

APPROVED:

_____
Julia Douglas, Mayor

ATTEST:

_____

Stephanie McDonald, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Ordinance Amending Construction and Development Related Fee Schedule.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	01/04/2021
EXHIBITS:	Proposed revisions to Construction and Development Related Fee Schedule from Building Official Reeves; Ordinance Amending Construction and Development Related Fee Schedule		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

After discussing the City's Construction and Development Related Fee Schedule with Building Official Reeves, City Administrator Leamons asked Reeves to compare the City's fees with those of other cities in the North Central Texas Council of Governments region and make a recommendation for updating the City's fee schedule. Building Official Reeves has now done that and attached are his recommendations. Please review his recommendations and determine whether or not you want to stay with the current fees, adopt Reeve's recommendations, or adopt a fee of the Council's choosing somewhere between the current and proposed rates. Building Official Reeves noted that the primary question is whether current taxpayers or developers should bear the burden of financing the Building Department. Also, he mentioned that in another city he worked for, as an economic development tool (probably through a 380 Agreement), sometimes the Council would waive building and development fees to encourage those types of development and businesses deemed desirable by the Council. With all the development that is coming down the pike, it appears to be a good time to review these fees.

RECOMMENDED ACTION:

Make any changes to Building Official Reeve's recommendations deemed appropriate and move to approve the Ordinance amending the Construction and Development Related Fee Schedule.

ORDINANCE # 2022_____

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, AMENDING ARTICLE A3.000 "CONSTRUCTION AND DEVELOPMENT RELATED FEES" OF THE CITY OF GLEN ROSE CODE OF ORDINANCES; PROVIDING SAVINGS/REPEALING, SEVERABILITY, PROPER NOTICE, MEETING, AND QUORUM CLAUSES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose is a Type A General Municipality;

WHEREAS, Chapter 214 of the Texas Local Government Code provides municipalities with broad authority to adopt and enforce various building codes, including the establishment of related fees;

WHEREAS, the City Council sets commercial building permit fees through Article A3.000 in the City's Code of Ordinances;

WHEREAS, in view of the current inflationary environment and surge in development a review of Article A3.000 was deemed prudent;

WHEREAS, after comparing the City's current fees with those of other cities in the North Central Texas Council of Governments area, the City's Building Official has recommended revisions to Article A3.000 for the City Council's consideration;

WHEREAS, the City Council has determined for the good government, peace, and order of the municipality, to revise the City's Construction and Development Related Fees by amending Article A3.000, of the City's Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1 (OF 6)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (OF 6)
AMENDING ARTICLE 3.000 OF THE CITY'S CODE OF ORDINANCES

Article A3.000, shall be amended to read as set forth in Exhibit "A, which is incorporated into the body of this Ordinance as if copied in its entirety.

SECTION 3 (OF 6)
SAVINGS/REPEALING CLAUSE

Article A.3000 Construction and Development Rate Fees, in the City of Glen Rose Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 4 (OF 6)
SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that anyone or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 5 (OF 6)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 6 (OF 6)
EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this the 11th day of January 2022.

APPROVED:

_____
Julia Douglas, Mayor

ATTEST:

_____
Stephanie McDonald, City Secretary

A3.001 Building Permit Fees

1. Commercial (Valuation Table):

Dollar Valuation (Labor and Material)	Commercial Permit Cost (New, Remodel, Accessory)
~~$0.00- $25,000.00~~ $1.00 to $500.00, flat fee $501.00 to $2,000.00 $2,001.00 to $25,000.00	~~$75.00~~ $25.85 $25.85 + $3.36 for each $100.00 or fraction thereof above $500.00 $76.25 + $15.40 for each fraction thereof above $2,000.00
$25,001.00–$50,000.00	~~$150.00~~ $430.93 + $11.11 for each $1,000 or fraction thereof above $25,000.00
~~$50,000.00- $75,000.00~~ $50,001.00 - $100,000.00	~~$225.00~~ $708.13 + $7.70 for each $1,000.00 or fraction thereof above $50,000.00
~~$75,000.00- $100,000.00~~	~~$300.00~~
~~$100,000.00- $125,000.00~~ $100,001.00 - $500,000.00	~~$375.00~~ $1,093.13 + $6.16 for each $1,000.00 or fraction thereof above $100,000.00
~~$125,000.00- $150,000.00~~	~~$450.00~~
~~$150,000.00- $175,000.00~~	~~$525.00~~
~~$175,001.00- $200,000.00~~	~~$600.00~~
~~$201,000.00- $225,000.00~~	~~$675.00~~
~~$225,001.00- $250,000.00~~	~~$750.00~~
~~$250,000.00- $275,000.00~~	~~$825.00~~
~~$275,000.00- $300,000.00~~	~~$900.00~~
~~$301,000.00- $325,000.00~~	~~$975.00~~

~~$325,001.00 - $350,000.00~~	~~$1,050.00~~
~~$350,001.00 - $375,000.00~~	~~$1,125.00~~
~~$375,001.00 - $400,000.00~~	~~$1,200.00~~
~~$400,001.00 - $425,000.00~~	~~$1,275.00~~
~~$425,001.00 - $450,000.00~~	~~$1,350.00~~
~~$450,001.00 - $475,000.00~~	~~$1,425.00~~
~~$475,001.00 - $500,000.00~~	~~$1,500.00~~
~~$500,001.00 - $550,000.00~~ $500,001.00-$1,000,000.00	~~$1,650.00~~ $3,656.13 + $5.23 for each $1,000.00 or fraction thereof above $500,000.00
~~$550,001.00 - $600,000.00~~	~~$1,800.00~~
~~$600,001.00 - $650,000.00~~	~~$1,950.00~~
~~$650,001.00 - $700,000.00~~	~~$2,100.00~~
~~$700,001.00 - $750,000.00~~	~~$2,250.00~~
~~$750,001.00 - $800,000.00~~	~~$2,400.00~~
$1,000,001.00 and up	~~$3,000.00~~

2. Commercial Plan Review: 25% of the cost of the permit
3. Residential single and multifamily new construction and remodel permit and plan review fee:

~~$0.45~~ $0.65/sq ft ~~$75.00~~ $108.00 minimum for remodels and additions and a ~~$375.00~~ $541.00 minimum for new construction.

A3.002 Sign Permit Fees

1 to 50 sq. ft.	$50.00	Resurface only	$25.00
51 to 100 sq. ft.	$75.00	Resurface only	$38.00

101 to 150 sq. ft.	$100.00	Resurface only	$50.00
Temporary promotional business sign(s)	No fee		

A3.003 Accessory Building Fees

200 sq. ft. or less	$25.00
201 sq. ft. or larger	$50.00 + $0.03/sq ft

Accessory building or porch plan review: $25.00/structure/per review.

A3.004 Electrical Permit Fees

1. Residential New construction.

0 - 2000 sq. ft.	$125.00
2001 - 3000 sq. ft.	$150.00
3001 - 4000 sq. ft.	$200.00
4001 - 5000 sq. ft.	$250.00
5001 - 6000 sq. ft.	$300.00
6001 - 7000 sq. ft.*	$350.00

*Permit application fee: $35.00

2. *For projects over 7000 sq. ft., the fees are determined by combining smaller increments to equal the square footage.

3. Commercial new construction

0 – 1,000 sq. ft.	$35.00 + $0.10/sq. ft.
1,001 – 10,000 sq. ft.	$45.00 +

Exhibit "A"

	$0.07/sq. ft.
10,001 – 50,000 sq. ft.	$80.00 + $0.06/sq. ft.
50,001 sq. ft. or greater	$375.00 + $0.04/sq. ft.

*Permit application fee ….. $35.00

~~4. Remodel.~~

~~Base fee~~		~~$40.00~~
~~Plus~~	~~Residential~~	~~$20.00~~
	~~Commercial~~	~~$40.00~~
~~Plus~~	~~Outlets and fixtures 1-10 (each)~~	~~$4.00~~
	~~Additional outlets (each)~~	~~$0.25~~
~~Plus~~	~~Appliance(s)~~	~~$5.00~~
~~Plus~~	~~Swimming pool(s)~~	~~$8.00~~
~~Plus~~	~~Other~~	~~$10.00~~

5. Residential/commercial add on or remodel:
   a. Each outlet $3.00
   b. Services per amp $0.20
   c. Feeders per amp $0.20
   d. Branch circuits each $5.00
   e. First 500 sq. ft. $40.00
   f. After 500 sq. ft. $0.08/sq. ft.

6. Miscellaneous fees:
   a. Temporary pole $25.00
   b. Temporary power on $25.00
   c. Inspection for service on (meter pulled by power company) $25.00
   d. Pools/spas/hot tubs $50.00

A3.005 Plumbing Permit Fees

1. Residential New construction.

0 - 2000 sq. ft.	$175.00
2001 - 3000 sq. ft.	$195.00
3001 - 4000 sq. ft.	$225.00
4001 - 5000 sq. ft.	$275.00
5001 - 6000 sq. ft.	$325.00
6001 - 7000 sq. ft.*	$375.00

2. *For projects over 7000 sq. ft., the fees are determined by combining smaller increments to equal the square footage.

~~3. Remodel.~~

Base fee		$40.00
~~Plus~~	~~Each plumbing fixture or trap~~	~~$5.00~~
~~Plus~~	~~Each water line repair/replace~~	~~$10.00~~
~~Plus~~	~~Each sewer line repair/replace~~	~~$10.00~~
~~Plus~~	~~Each water heater and/or vent~~	~~$5.00~~
~~Plus~~	~~Gas piping system (each 1-5)~~	~~$10.00~~
~~Plus~~	~~Gas piping system (each 6*)~~	~~$3.00~~
~~Plus~~	~~Septic system~~	~~$20.00~~
~~Plus~~	~~Other~~	~~$5.00~~

3. Commercial new construction

a. Plumbing fixture, each $8.00

Exhibit "A"

b. Sewer line, each	$20.00
c. Water line service, each	$20.00
d. Water line re-pipe, each	$20.00
e. Interceptors or grease traps, each	$40.00
f. Rainwater systems, each	$8.00
g. Backflow protection, each	$50.00
i. Lawn sprinkler (backflow) separate permit	$50.00
j. Annual backflow inspection	$55.00

4. Residential/commercial add on, remodel, and miscellaneous

a. Permit application fee	$35.00
b. Two hose bibbs	$16.00
c. Sink	$8.00
d. Washer box	$8.00
e. Lavatory	$8.00
f. Stool	$8.00
g. Shower/tub shower	$8.00
h. Water heater	$20.00
i. Water service	$20.00
j. Yard service	$20.00
k. For each wet bar add	$8.00
l. For each extra shower or tub add	$8.00
m. For each extra lavatory add	$8.00
n. Plumbing water piping repair	$30.00
o. Plumbing drain or vent repair	$30.00
p. Sewer main (each)	$20.00
q. Temporary gas service (includes gas pressure test)	$20.00
r. Lawn sprinkler system/backflow preventer	$50.00
s. Mobile home space (each)	$30.00
t. Recreational vehicle space (each)	$30.00
u. Sewer vent (each)	$20.00
v. Manhole (each)	$20.00

5. Apartment Construction Per Unit Price

a. One bedroom efficiency, each	$35.00
b. All other apartment units, each	$45.00
c. Sewer service for each building	$20.00
d. Water service for each building	$20.00

A3.006 Mechanical-HVAC Permit Fees

~~1. New construction.~~

~~Base fee~~		~~$60.00~~
~~Plus~~	~~For the first $1000.00~~	~~$20.00~~
~~Plus~~	~~For each additional $1000.00 (or fraction thereof)~~	~~$5.00~~

~~2. Remodel/replacement of units.~~

~~Base fee~~		~~$40.00~~
~~Plus~~	~~For the first $1000.00~~	~~$10.00~~
~~Plus~~	~~For each additional $1000.00 (or fraction thereof)~~	~~$5.00~~

1. Permit application fee	$35.00
2. Residential unit , each	$75.00
3. Alteration or repair of residential	$30.00
4. Apartment construction:	
a. Cost per unit, inside	$25.00
b. Cost per unit, outside	$25.00
5. Commercial new construction, per sq. ft.:	$0.08
6. Commercial; Repairs or change-out of units, each	$45.00
7. Exhaust fans, each	$9.00
8. Equipment regulated by code with no fee schedule listed:	Use Valuation Table
9. Minimum permit fee	$25.00

10. Vent hoods (no fire suppression), each	$25.00
11. Vent hoods with fire suppression, each	$35.00
12. Filtration system (beauty salon), each	$25.00

A.3.007 Gas Permits/Fees

1. Application fee	$35.00
2. Gas 1—5 openings, total	$10.00
3. Gas over 5 openings, each	$2.00
4. Gas test, each	$20.00
5. Gas service yard line (includes gas pressure test)	$20.00
6. Temporary gas service (includes gas pressure test)	$20.00
7. Compressed natural gas or propane tank installation	$50.00

A3.007 Irrigation And Backflow Permit Fees

1. Irrigation permit:
    1. Residential: $50.00.
    2. Commercial: $75.00.
    3. Issued prior to the installation of outdoor sprinkler systems.
    4. A person may not sell, design, install, maintain, alter, repair, service or inspect an irrigation system, or consult in these activities, in this state unless the person is licensed by the TCEQ. While connecting an irrigation system to a water supply, a licensed technician must be under the direct supervision of a licensed irrigator. There are some exceptions to this requirement. One is if the installer is a state registered professional plumber. See the TCEQ website for other exceptions.
2. Backflow permit: $25.00. Issued along with an irrigation permit for a new system, or issued before a new backflow device is installed.
3. Registration required. Companies must register their companies with the city.

A3.008 Miscellaneous Permits/Fees For All Categories

Miscellaneous fees:

1. Certificate of appropriateness (preservation board):	No charge.
2. Contractor's registration fee (annual):	~~$25.00~~. $50.00
3. Contractor's lapsed registration fee:	$10.00
4. Contractor's registration suspension appeal fee:	$100.00
5. Additional plan review (due to changes, additions, or revisions)	$50.00
6. Right-of-way permit and inspection fee:	$50.00
7. Doors and windows:	
a. Residential: ($35.00 minimum)	$0.85 per sq. ft.
b. Commercial:	Use valuation table.
8. Storm shelter less than 200 sq ft	$50.00
9. Storm shelter 200 sq ft or greater	$100.00
10. Residential Re-roofing up to 3,000 sq. ft.	$100.00
11. Residential Re-roofing 3,000 sq ft or more	$150.00
12. Commercial Re-roofing 1 – 5,000 sq ft	$150.00
13. Commercial Re-roofing 5,001-10,000 sq ft	$250.00

14. Commercial Re-roofing 10,001-25,000 sq ft	$350.00
15. Commercial Re-roofing over 25,000 sq ft	$500.00
16. Minimum MEP permit fee:	$35.00
17. Failure to secure a permit prior to starting work	PERMIT FEE DOUBLED
18. Re-inspection fee (after first re-inspection)	$30.00
19. After hours inspection fee per hour (any inspection outside normal business hours, minimum 2 hours)	$75.00
20. MEP work for which no fee has been established (amount of contract):	Use valuation table
21. Inspection for which no fee is indicated (minimum charge ½ hour)	$55.00/hr.
22. Additional construction plan review required by changes (additions or revisions to the plans, minimum charge ½ hour)	$55.00/hr
23. Demolition permit:	$45.00.
24. Driveway approach ~~(no fee for new construction)~~:	$75.00.
25. Foundation repairs:	$75.00.
26. Permit extension(s) (one time for 90 days):	$25.00.
27. Pool (commercial):	$150.00.
28. Pool (residential above ground):	$25.00.
29. Pool (residential in ground):	$100.00.
30. Recording fees (must be paid in advance):	Actual cost.
31. Relocation (manufactured home, storage bldg., etc) permit:	$40.00.
32. Garage/yard sale permit:	$5.00
33. Garage/yard sale sign:	$5.00
34. Mobile food vendor application fee (includes up to 5 background checks:	$300.00.
35. Additional background check fee:	$5.00 each.
36. Abatement action administrative fee:	$150.00.
37. Vendor fee for merchant or hawker, annual up to 2 individuals):	$50.00.
38. Vendor fee for merchant or hawker, additional individuals:	$7.00.
39. Solar energy system (PV) permit:	$50.00
40. Wind energy system permit:	$50.00

A3.009 General Notes

1. Failed inspections may be charged an additional ~~$75.00~~ $30.00 per inspection, payable in advance of re-inspection.
2. The permit fee is payable at the time of permit issuance for building and trade permits.
3. Plan review fees must be paid in advance and are nonrefundable unless the fee is collected in error by the city.
4. No permit refunds shall be granted if any work has been performed at the permit location.
5. All refund claims must be submitted in writing with a copy of the original permit receipt.

A3.010 Fences

Permit fee: $25.00.

A3.011 Public Works

A fee of $50.00 will be collected for each public works project permit to be paid to the city.

A3.012 Right Of Way Fees

1. A fee of $100 will be collected for right-of-way user registrations and renewals.
2. A fee of $50 will be collected for each right-of-way construction permit. Equipment Type Construction Permit Fee Rights-of-Way Fee

Equipment Type	Construction Permit Fee	Rights-Of-Way Fee
Transport Facilities	$500.00 for first 5 nodes, $250.00 for each additional node	$28.00 per month per node [1] [4]
Network Nodes	$500.00 for first 5 nodes, $250.00 for each additional node	$250.00 per year per node [2] [3]
Node Support Poles	$1,000.00 per pole	$250.00 per year per pole [2]

[1]Unless equal or greater amount is paid under chapter 283 of the Local Government Code or chapter 66 of the Utility Code.

[2]As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60th day following the written notice.

[3]Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than $20.00 per year per service pole.

[4]A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to $28.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than $28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.

A.3.013 Certificate of Occupancy Fees

1. Commercial Certificate of Occupancy	$100.00
2. Commercial Temporary Certificate of Occupancy	$200.00
3. Commercial Seasonal Sales Certificate of Occupancy	$30.00
4. Duplicate or Recreation of a Certificate of Occupancy	$10.00
5. New Construction Certificate of Occupancy	NONE

A.3.014 Public Improvement Permits/Fees

Public improvement construction: The cost of all public improvements required for a subdivision plat (including streets, drainage, sidewalks, utilities, streetlights and street signs) shall be the responsibility of the developer; and is enumerated in the community facilities agreement.

1. Public improvement development inspection fee, percent of contract: 4%
2. Engineering review: Actual cost
3. Grading fill or excavation

(50 cubic yards or less)	$25.00
51 to 100 cubic yards	$35.00
101 to 1,000 cubic yards for the first 100 cubic yards	$35.00
Plus, for each additional 100 cubic yards or fractions thereof	$12.00
1,001 to 10,000 cubic yards for the first 1,000 cubic yards	$155.00
Plus for each additional 100 cubic yards or fraction thereof	$10.00
10,001 to 1,000,000 cubic yards for the first 10,000 cubic yards	$1,155.00
Plus, for each additional 1,000 cubic yards or fraction thereof $	$40.00

4. Floodplain development
   (Construction in the floodplain in addition to building permit) $50.00
5. Driveway approach $75.00
6. Sidewalks (per lineal ft.) $0.25
7. Curb and gutter (per lineal ft.) $0.30

A.3.015 Developmental Fees

Subdivision and development fees:

1. Preliminary plats:
   a. Single-family residential (R-1, R-2, R-2M, R-3, R-4, MH)
      (1) 1—50 lots, plus $3.00 per lot $150.00
      (2) 51—100 lots, plus $2.50 per lot over 50 lots $300.00
      (3) 101—200 lots, plus $2.00 per lot over 100 lots $425.00
      (4) 201 lots and over, plus $1.50 per lot over 200 lots $625.00

b. Commercial (B-1, B-2, B-3, I, PD)	
(1) 5 acres or less, plus $10.00 per acre	$150.00
(2) 5—10 acres, plus $9.00 per acre over 5	$200.00
(3) 10—50 acres, plus $8.00 per acre over 10	$335.00
(4) 50 acres and over, plus $7.00 per acre over 50	$775.00
2. Final plats:	
a. Single-family residential (R-1, R-2, R-2M, R-3, R-4, MH)	
(1) 1—50 lots, plus $8.00 per lot	$150.00
(2) 51—100 lots, plus $6.50 per lot	$550.00
(3) 101—200 lots, plus $3.00 per lot	$875.00
(4) 201 lots and over, plus $2.00 per lot	$1,175.00
b. Commercial (B-1, B-2, B-3, I, PD)	
(1) 5 acres or less, plus $25.00 per acre	$150.00
(2) 5—10 acres, plus $20.00 per acre over 5	$275.00
(3) 10—50 acres, plus $8.00 per acre over 10	$375.00
(4) 50 acres and over, plus $7.00 per acre over 50	$695.00
c. Somervell County filing fee (in addition to final plat fees)	
(1) Size of sheet 18" x 24", plus $2.00 per page of dedication	$80.00
(2) Size of sheet 24" x 36", plus $2.00 per page of dedication	$100.00
d. Re-plats and vacating plats:	
(1) For preliminary and final re-plats that are solely for, correcting a drafting error, correcting a boundary line, that maintains or reduces the number of lots, vacates all or a portion of a previous plat, or correctly shows changes such as easements, rights-of-way or flood elevation data.	$150.00.
(2) Re-plats that do not meet the above conditions.	Regular plat rates
e. Minor plat fee:	$50.00
3. Vacating or amending plat:	
a. Vacation of easement	$150.00
b. Vacation of street or alley plus the value of right-of-way	$150.00
4. Engineering fees (development plan reviews):	
a. 1st review:	$480.00 + $10.00/lot
b. 2nd review:	$480.00
c. Additional reviews:	$300.00 each
d. Site reviews, public hearings, other miscellaneous engineering reviews:	$120.00/hr

Exhibit "A"

5. Zoning fees

a. The filing, processing and review fee for rezoning each single or contiguous piece of property is:

(1) Area of application:	
0 acres to .99 acres	$750.00
1.00 acres to 9.99 acres	$775.00
10.00 acres to 24.99 acres	$800.00
25.00 acres to 39.99 acres	$825.00
40.00 acres to 74.99 acres	$850.00
75.00 acres to 149.99 acres	$875.00
150.00 acres to 199.99 acres	$900.00
200.00 acres to 249.99 acres	$925.00
250.00 acres to 299.99 acres	$950.00
300.00 acres or more	$975.00
Plus, per acre over 300 acres	$3.25
(2) Residential per lot or acre, whichever is greater	$100.00
(3) Commercial per lot or acre, whichever is greater	$500.00

b. Variance request to board of adjustment and appeals:

(1) Residential (per request)	$150.00
(2) Commercial (per request)	$200.00

c. Vacation of right-of-way

(1) Vacation of easement	$100.00
(2) Vacation of street or alley	$100.00

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action on resolution adopting new Policies and Procedures for the Police Department.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Resolution adopting Policies and Procedures for the police department.		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

The City hasn't done a comprehensive update of the Police Department Policies and Procedures since the Department was established in 2004. The Police Chief and City Administrator have been discussing the need to update the PD's policies and procedures and plans to hire a new officer have provided the impetus needed to get this task accomplished. Chief Martin used a template provided by the Police Chief's Association and tailored it to meet Glen Rose's needs. The finished product has been reviewed by the City Administrator and has been forwarded to City Attorney Pendleton for his review. Having a comprehensive, up-to-date set of PD policies and procedures should provide for more efficient operations and reduce the City's level of liability.

RECOMMENDED ACTION:

Approve the resolution adopting the new Glen Rose Police Department Policy and Procedures.

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RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS REPEALING AND REPLACING THE POLICE DEPARTMENT'S POLICIES AND PROCEDURES WITH A NEW SET OF POLICIES AND PROCEDURES.

WHEREAS, the City of Glen Rose (City) is a Type A General Law Municipality;

WHEREAS, pursuant to §341.001(a) of Texas Local Government Code, "The governing body of a Type A general-law municipality may establish and regulate a police force";

WHEREAS, by Ordinance on March 23, 2004, the City's governing body (City Council) established the City of Glen Rose Police Department;

WHEREAS, on May 25, 2004, the City Council approved Policies and Procedures for the Police Department;

WHEREAS, Police Chief Martin and City Administrator Leamons believed it would benefit both the Police Department and the City to update the Police Department's Policies and Procedures;

WHEREAS, using templates provided by the Texas Police Chief's Association, Police Chief Martin drafted a new set of Police Department Policies and Procedures;

WHEREAS, the City Council finds that is in the best interest of both the citizens and the Police Department to repeal and replace the Police Department's Policies and Procedures with the new set of Policies and Procedures drafted by Police Chief Martin;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE AS FOLLOWS:

The City Council, hereby, repeals and replaces the current Police Department Policies and Procedures with the new set of Policies and Procedures drafted by Police Chief Martin and identified as Exhibit "A".

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS on the 11th day of January, 2022.

ATTEST: _____ Julia Douglas, Mayor

_____
Stephanie McDonald, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion regarding the implication of County Assistance District. (George Freas)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	01/03/2022
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding new branding for the City of Glen Rose, Texas, including but not limited to our City logo.		
PREPARED BY:	Mayor Pro-Tem, Chip Joslin	**DATE SUBMITTED:**	01/03/2022
EXHIBITS:	None		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Our logo is outdated and does not reflect the professionalism of our great City or our recently adopted Vision Statement.

RECOMMENDED ACTION:

Move to approve.

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Texas Government Code, Section 551.074 - Personnel Matters - City Administrator Communication regarding Comprehensive Plan RFP.		
PREPARED BY:	Mayor Douglas	**DATE SUBMITTED:**	01/06/2022
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	01/11/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters - City Administrator Communication regarding Comprehensive Plan RFP.		
PREPARED BY:	Mayor Douglas	**DATE SUBMITTED:**	01/06/2022
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION: