

# PRESERVATION COMMISSION MEETING

Tuesday, March 17, 2026 at 5:30 PM

Glen Rose City Hall, Council  
Chambers, 201 NE Vernon, Glen  
Rose, TX 76043



## AGENDA

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A live stream of this meeting is available on the City's YouTube page.

### CALL TO ORDER

Pledge of Allegiance, Roll Call

### INDIVIDUAL ITEMS FOR CONSIDERATION

1. Discussion, consideration and possible action on appointment of Chairperson for Preservation Commission
2. Discussion, consideration and possible action on appointment of Vice Chairperson for Preservation Commission
3. Discussion, consideration and possible action on appointment of Secretary for Preservation Commission
4. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Jim Holder for 300 NE Barnard St for Signage
5. Discussion, consideration and possible action regarding City Tax Credit Incentive Program application for 115 W Elm
6. Discussion regarding possible Facebook page for Historic Preservation Commission
7. Discussion, consideration and possible action regarding the application received from Jeff Lee to fill the unexpired term of Gabriel Campos to the Historic Preservation Commission

### WORKSHOP

8. First Street Initiative
9. Heritage Park Historic Buildings
10. Historic Walking Tour Map

### ADJOURNMENT

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in the is meeting should contact the City Secretary's office at (254) 897-2272 x 201 at least 48 hours prior to the meeting to request such assistance.

### CERTIFICATION

I, Veronica Welch, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at [www.glenrosetexas.org](http://www.glenrosetexas.org) and said notice was posted on the following date: **Wednesday, March 11, 2026**, and remained posted for at least two hours after said meeting was convened.

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**Veronica Welch, City Secretary**

Certification of NOTICE OF MEETING was removed on: \_\_\_\_\_ at \_\_\_\_\_ am/pm  
by \_\_\_\_\_ . \_\_\_\_\_



## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                                         |                                |            |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------------|------------|
| <b>AGENDA DATE:</b>                                                     | 03/17/2026                                                                                              |                                |            |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion, consideration and possible action on appointment of Chairperson for Preservation Commission |                                |            |
| <b>PREPARED BY:</b>                                                     | Building/Planning/Code Enforcement Assistant Holthe                                                     | <b>DATE SUBMITTED:</b>         | 03/10/2026 |
| <b>EXHIBITS:</b>                                                        |                                                                                                         |                                |            |
| <b>BUDGETARY IMPACT:</b>                                                |                                                                                                         | <b>Required Expenditure:</b>   | \$00.00    |
|                                                                         |                                                                                                         | <b>Amount Budgeted:</b>        | \$00.00    |
|                                                                         |                                                                                                         | <b>Appropriation Required:</b> | \$00.00    |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                                         |                                |            |
| <b>SUMMARY:</b><br><br><br><br><br><br><br><br><br><br>                 |                                                                                                         |                                |            |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                                         |                                |            |



## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                                              |                                |            |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------|------------|
| <b>AGENDA DATE:</b>                                                     | 03/17/2026                                                                                                   |                                |            |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion, consideration and possible action on appointment of Vice Chairperson for Preservation Commission |                                |            |
| <b>PREPARED BY:</b>                                                     | Building/Planning/Code Enforcement Assistant Holthe                                                          | <b>DATE SUBMITTED:</b>         | 03/10/2026 |
| <b>EXHIBITS:</b>                                                        |                                                                                                              |                                |            |
| <b>BUDGETARY IMPACT:</b>                                                |                                                                                                              | <b>Required Expenditure:</b>   | \$00.00    |
|                                                                         |                                                                                                              | <b>Amount Budgeted:</b>        | \$00.00    |
|                                                                         |                                                                                                              | <b>Appropriation Required:</b> | \$00.00    |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                                              |                                |            |
| <b>SUMMARY:</b>                                                         |                                                                                                              |                                |            |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                                              |                                |            |



## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                                       |                                |            |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------------------------|------------|
| <b>AGENDA DATE:</b>                                                     | 03/17/2026                                                                                            |                                |            |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion, consideration and possible action on appointment of Secretary for Preservation Commission |                                |            |
| <b>PREPARED BY:</b>                                                     | Building/Planning/Code Enforcement Assistant Holthe                                                   | <b>DATE SUBMITTED:</b>         | 03/10/2026 |
| <b>EXHIBITS:</b>                                                        |                                                                                                       |                                |            |
| <b>BUDGETARY IMPACT:</b>                                                |                                                                                                       | <b>Required Expenditure:</b>   | \$00.00    |
|                                                                         |                                                                                                       | <b>Amount Budgeted:</b>        | \$00.00    |
|                                                                         |                                                                                                       | <b>Appropriation Required:</b> | \$00.00    |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                                       |                                |            |
| <b>SUMMARY:</b>                                                         |                                                                                                       |                                |            |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                                       |                                |            |



## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                                                                                                   |                        |            |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                                                     | 3/17/2026                                                                                                                                                         |                        |            |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Jim Holder for 300 NE Barnard St for Signage |                        |            |
| <b>PREPARED BY:</b>                                                     | Historic Preservation Officer Heather Bienko                                                                                                                      | <b>DATE SUBMITTED:</b> | 03/02/2026 |
| <b>EXHIBITS:</b>                                                        |                                                                                                                                                                   |                        |            |
| <b>BUDGETARY IMPACT:</b>                                                | <b>Required Expenditure:</b>                                                                                                                                      | \$00.00                |            |
|                                                                         | <b>Amount Budgeted:</b>                                                                                                                                           | \$00.00                |            |
|                                                                         | <b>Appropriation Required:</b>                                                                                                                                    | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                                                                                                   |                        |            |
| <b>SUMMARY:</b><br><br><br><br><br><br><br><br><br><br>                 |                                                                                                                                                                   |                        |            |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                                                                                                   |                        |            |

Staff Use Only  
Date Received 3/2/26

CITY OF GLEN ROSE

Code Enforcement Office

254 897 9373

Fax 254-897 7989

## CERTIFICATE OF APPROPRIATENESS APPLICATION

- Completed package must be received at least three weeks prior to the next scheduled Board meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

| Property Owner                                           | Applicant/Tenant/Owner's Representative                                            |
|----------------------------------------------------------|------------------------------------------------------------------------------------|
| Name <u>CITY OF GLEN ROSE</u>                            | Name <u>JIM HOLDER</u>                                                             |
| Address<br><u>201 N.E. VERNON STREET</u>                 | Address                                                                            |
| Phone <u>(254) 897-2272</u>                              | Phone <u>(254) 396-5626</u>                                                        |
| Email                                                    | Email <u>jim.holder@glenrosetexas.org</u>                                          |
| Property Address<br><u>300 N.E. BARNARD STREET</u>       | Legal Description<br><u>BLK: PT of 11, TRACTS (150X40) Subd: 60500, Abst: A136</u> |
| Present Use<br><u>WAREHOUSE - STORAGE</u>                | Built Circa<br><u>1915</u>                                                         |
| Proposed Use<br><u>MUNICIPAL OFFICE - CONFERENCE 8-1</u> | Current Zoning                                                                     |

Architect or Contractor Name KAREN RICHARDSON

Address 303 S.W. BARNARD ST. Phone (254) 897-1960

Proposed Work/Design Description MONUMENT SIGN - ROCK PILLARS MATCHING ROCK ON HISTORICAL BUILDING WITH TILE ROOFING ABOVE PROPOSED SIGNAGE.

|                                                                             |                                                                   |                                  |                                   |
|-----------------------------------------------------------------------------|-------------------------------------------------------------------|----------------------------------|-----------------------------------|
| <input checked="" type="checkbox"/> Scale Drawings with Dimensions Attached | <input type="checkbox"/> Photos Attached                          | <input type="checkbox"/> Current | <input type="checkbox"/> Historic |
| <input type="checkbox"/> Material Sample(s) Attached                        | <input checked="" type="checkbox"/> Rendering of Signage Attached |                                  |                                   |

I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature \_\_\_\_\_ Applicant's Signature Jim Holder

☐ Denied ☐ Approved Conditions \_\_\_\_\_

X \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_  
 Preservation Board Chair Preservation Board Officer City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

## CITY OF GLEN ROSE

## HISTORIC PRESERVATION BOARD – CERTIFICATE OF APPROPRIATENESS CHECKLIST

The following items are requested for consideration of this application. These and additional items may be required, at the request of the Historic Preservation Board, in order to determine the application complete and filed.

|                                                                                                                                                                                                                                                                                                                                                                                                                              | Comments |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Staff review/staff approval (unless waived by city)                                                                                                                                                                                                                                                                                                                                                                          | Yes      |
| Completed Certificate of Appropriateness Application                                                                                                                                                                                                                                                                                                                                                                         | Yes      |
| Detailed description of all proposed activities to be undertaken in the historic district or at the historic landmark                                                                                                                                                                                                                                                                                                        | Yes      |
| Photograph(s) of the property and area(s) of alteration                                                                                                                                                                                                                                                                                                                                                                      | Yes      |
| Scaled drawing illustrating all proposed activities, including <ul style="list-style-type: none"> <li>• Building elevations showing the proposed change</li> <li>• Exterior building material(s) description</li> <li>• Material samples</li> <li>• Site plan</li> <li>• Architectural drawings</li> <li>• List of proposed colors and color numbers, chosen from the Historic Preservation Board approved colors</li> </ul> | Yes      |
| Authorization to represent the property owner, if the applicant is not the owner                                                                                                                                                                                                                                                                                                                                             | Yes      |
| Applications for signs must include a City Sign Permit Application and diagram of the sign with dimensions                                                                                                                                                                                                                                                                                                                   | Yes      |

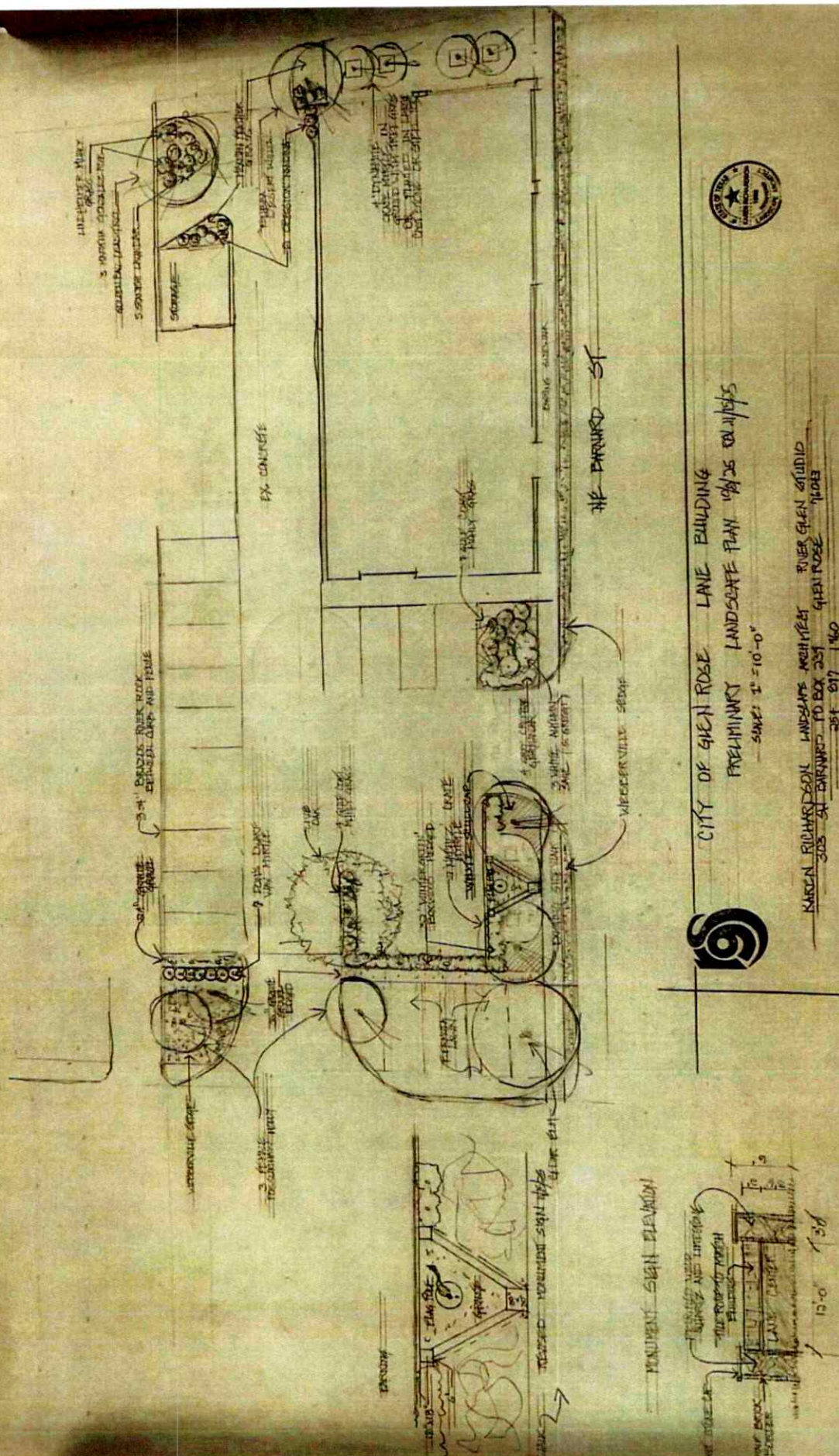
## Deliver to:

Historic Preservation Dept Building/Planning/Code Compliance  
 City of Glen Rose  
 201 NE Vernon  
 Glen Rose, TX 76043  
 Phone: 254-897-7989

The application must be completed and meet all City of Glen Rose ordinance requirements before a request for a Certificate of Appropriateness can be scheduled for a public hearing

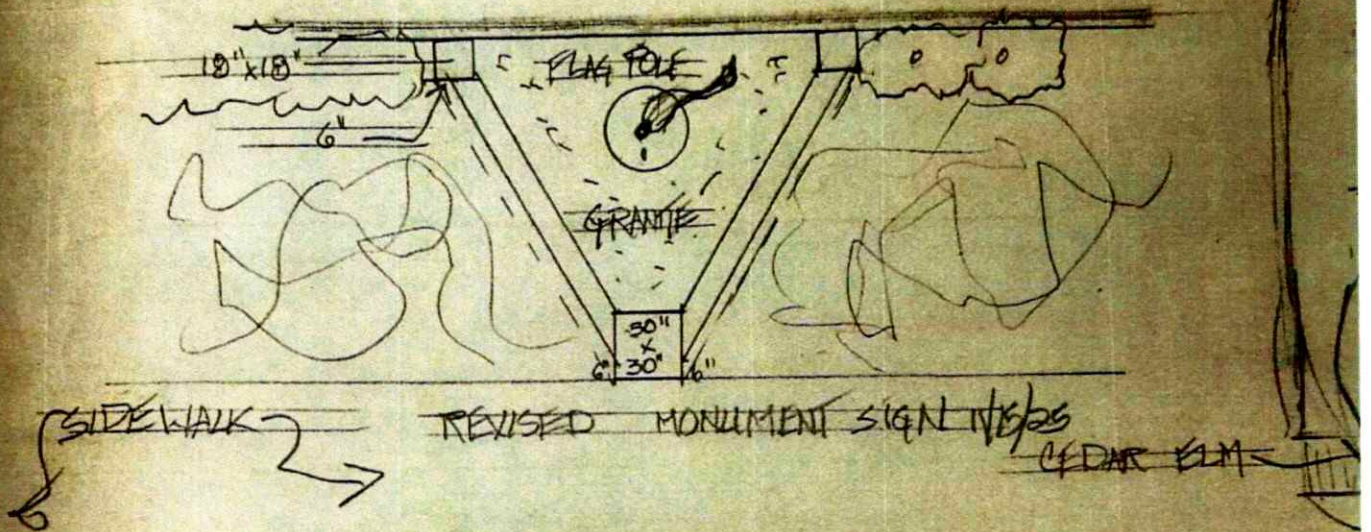
Please refer to City website or call the number above for a schedule of Historic Preservation Board meetings.

Lane Building built in 1929 listed as locally significant, in Historic Overlay. On the Meridian Hwy survey. NR eligible.

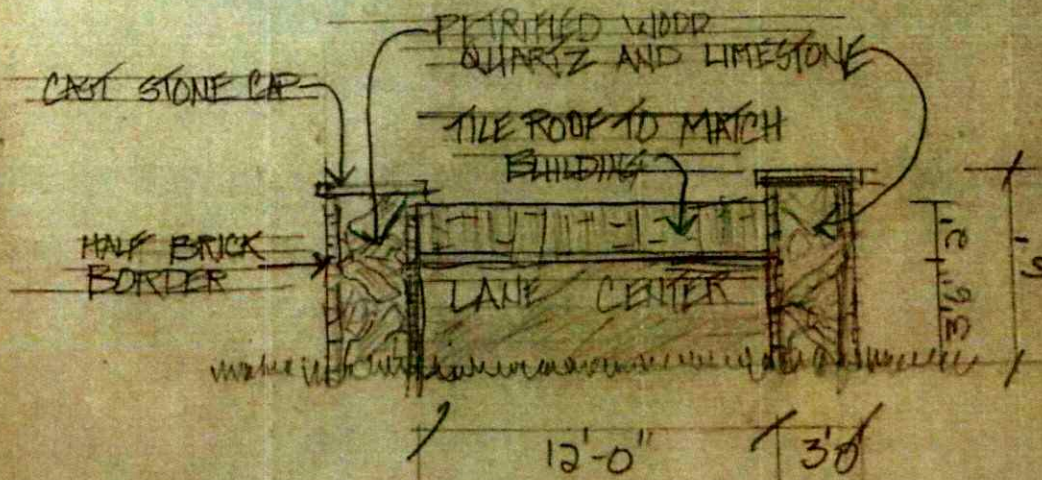


TOSSUMTHAXI HILL

PARKING



## MONUMENT SIGN ELEVATION





## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                                                     |                                |           |
|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------|
| <b>AGENDA DATE:</b>                                                     | 3/17/2026                                                                                                           |                                |           |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion, consideration and possible action regarding City Tax Credit Incentive Program application for 115 W Elm |                                |           |
| <b>PREPARED BY:</b>                                                     | Historic Preservation Officer Heather Bienko                                                                        | <b>DATE SUBMITTED:</b>         | 1/22/2026 |
| <b>EXHIBITS:</b>                                                        |                                                                                                                     |                                |           |
| <b>BUDGETARY IMPACT:</b>                                                |                                                                                                                     | <b>Required Expenditure:</b>   | \$00.00   |
|                                                                         |                                                                                                                     | <b>Amount Budgeted:</b>        | \$00.00   |
|                                                                         |                                                                                                                     | <b>Appropriation Required:</b> | \$00.00   |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                                                     |                                |           |
| <b>SUMMARY:</b><br><br><br><br><br><br><br><br><br><br>                 |                                                                                                                     |                                |           |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                                                     |                                |           |

INCENTIVE IMPROVEMENT PROGRAM TAX CREDIT REQUEST

1. Name of Applicant(s): Catherine Vaughn
2. Mailing Address of Applicant: PO Box 1372
3. Contact Information including phone number and email: Vaughn Catherine@yahoo.com
4. Property Address: 115 Elm St
5. Project Cost: \$ 900.00
6. The following are attached to this application: Invoice River Glen Studio

Invoice related to exterior work showing date completed \_\_\_\_\_

A written description of the project with drawings if needed Re-work Garden Plant New Plants

The undersigned applicant affirms that:

1. They own the property and will receive up to 50% of their City of Glen Rose ad valorem tax
2. The information in the application is true and accurate.
3. The applicant has read and understands the conditions of the program.
4. The City of Glen Rose has reserved the right in its sole discretion to reject this application.

Applicant Signature: Catherine Vaughn Date: 1-2-26

Business Name: NA

**Project Eligibility Requirements**

- Property must be free of city liens or delinquent property taxes.
- Applicant must not be past due in sales tax remittance.
- Property must not have received funding less than 1 year prior to application date.
- A complete application must be received and verified by city staff and approved by HPC and City Council

**Eligible Improvements**

For consideration of the tax credit, improvements are required to be on the exterior and visible to the public. Improvements must also comply with zoning district design standards of applicable zone and all applicable state and local requirements.

Eligible improvements include (but are not limited to):

- New Roof, Roof repair
- Front porch additions and enhancements
- New or enhanced attached or detached signage and/or awnings
- Façade facelift – paint, trim, cladding
- Exterior lighting
- New storefronts
- Window replacement and window framing
- Hardscape improvements such as sidewalk pavers, concrete off-street parking, fencing visible to the public, and lamp posts.
- Landscaping improvements including the design, installation and permanent maintenance components (i.e. – irrigation system)

# River Glen Studio

Karen Richardson Landscape Architect

PO Box 239

303 SW Barnard

Glen Rose Texas 76043

[riverglen1686@gmail.com](mailto:riverglen1686@gmail.com)

254-897-1960 cell

254-897 7364

12-31-25

December 31, 2025

Catherine Vaughn

Glen Rose

DOWNTOWN BUILDING

Rec'd

I 500

II 500

## STATEMENT

### Plants Installed

|   |                          |            |
|---|--------------------------|------------|
| 3 | Texas Sage               | 5 gallon   |
| 1 | Lindheimer Muhly         | 3-5 gallon |
| 1 | Red Yucca                | 3 gallon   |
| 1 | Whale Tongue Agave       | 7 gallon   |
| 1 | Texas Redbud             | 5 gallon   |
| 1 | Flowering Senna (Cassia) | 3 gallon   |
| 1 | Coronation Gold Yarrow   | 1 gallon   |
| 1 | Creeping Germandar       | 1 gallon   |
| 1 | Damianita                | 1 gallon   |
| 6 | Skullcap (pink, purple)  | 1 gallon   |
| 3 | Little Bluestem          | 1 gallon   |
| 1 | Mexican Oregano          | 1 gallon   |
| 1 | Pavonia                  | 1 gallon   |
| 1 | Tx Betony                | 1 gallon   |
| 1 | Winecup                  | 1 gallon   |

|     |     |
|-----|-----|
| 114 | 150 |
| 36  |     |
| 30  | 90  |
| 60  |     |
| 24  |     |
| 12  | 44  |
| 8   |     |
| 12  | 20  |
| 8   |     |
| 48  | 79  |
| 30  |     |
| 8   |     |
| 8   | 34  |
| 10  |     |
| 8   |     |
|     | 44  |

Planting Omar Aguillar

250

|     |
|-----|
| 660 |
| 240 |
| 900 |

Credit  
Balance  
Patricia

RR Group to date  
milkhouse + milk eat 3 hours

2025 TAX STATEMENT

SOMERVELL CENTRAL APPRAISAL DISTRICT

112 ALLEN DRIVE  
GLEN ROSE, TX 76043

PHONE: (254) 897-4094  
FAX: (254) 897-3258  
EMAIL: SOMERVELLCAD@YAHOO.COM

VAUGHN CATHERINE  
1634 CR 301  
GLEN ROSE, TX 76043

| IF PAID IN  | *ADDN FEES | AMOUNT DUE |
|-------------|------------|------------|
| OCT OF 2025 | 0.00       | 5,535.74   |
| NOV OF 2025 | 0.00       | 5,535.74   |
| DEC OF 2025 | 0.00       | 5,535.74   |
| JAN OF 2026 | 0.00       | 5,535.74   |
| FEB OF 2026 | 387.50     | 5,923.24   |
| MAR OF 2026 | 498.23     | 6,033.97   |

\*ADD'L FEES MAY INCLUDE, BUT ARE NOT LIMITED TO: LATE FILING, PENALTIES, INTERESTS, ATTORNEY, OR ANY APPLICABLE COST OR FEE

PENALTY & INTEREST IF PAID AFTER JANUARY 31ST  
FEB 07% MAR 09% APR 11% MAY 13% JUN 15% JUL 18%  
\* IF NOT PAID PRIOR TO JULY 1ST, ADDITIONAL ATTORNEY FEES MAY APPLY



10/2/2025 OFFICE USE ONLY

\$R5770

| PROPERTY IDENTIFICATION       | (1) | LEGAL DESCRIPTION                                           | EXEMPTIONS | TAXABLE | TAX RATE | TAX AMT  | TAX DUE    | *ADDN FEES | TOTAL DUE  |
|-------------------------------|-----|-------------------------------------------------------------|------------|---------|----------|----------|------------|------------|------------|
| PROP ID: R00005770            |     | ABST: A136, SUBD: G0500, BLK: 00002, LOT: 1 & 2 IMPROVEMENT |            | 0       | 344,220  | .270000  | 929.39     | 0.00       | 929.39     |
| GEOID: G0500000002001000      |     | (57X100), GLEN ROSE TOWNSITE, BLOCK 2, LOT 1 & LAND         |            | 0       | 344,220  | .324600  | 1,117.34   | 0.00       | 1,117.34   |
| SITUS: 115 W ELM ST GLEN ROSE |     | 2 (57X100) ACRES: 0.131                                     |            | 0       | 344,220  | .789600  | 2,717.96   | 0.00       | 2,717.96   |
| YEAR TAXING ENTITIES          |     |                                                             |            | 0       | 344,220  | .1059979 | 364.87     | 0.00       | 364.87     |
| 2025 CGR City of Glen Rose    |     |                                                             |            | 0       | 344,220  | .118000  | 406.18     | 0.00       | 406.18     |
| 2025 GSO Somervell County     |     |                                                             |            |         |          |          | \$5,535.74 | \$0.00     | \$5,535.74 |
| 2025 SGR Glen Rose ISD        |     |                                                             |            |         |          |          |            |            |            |
| 2025 SHD HOSPITAL DISTRICT    |     |                                                             |            |         |          |          |            |            |            |
| 2025 WSO Somervell Water      |     |                                                             |            |         |          |          |            |            |            |

If the Texas Legislature had not enacted property tax relief legislation during the 2025 legislative session, your tax bill would have been \$5,535.74. Because of action by the Texas Legislature, your tax bill has been lowered by \$0.00, resulting in a lower tax bill of \$5,535.74, contingent on the approval by the voters at an election to be held November 4, 2025, of the constitutional amendments proposed by S.J.R. 2 and S.J.R. 85, 89th Legislature, Regular Session, 2025. If these constitutional amendments are not approved by the voters at the election, a supplemental tax bill in the amount of \$0.00 will be mailed to you.

For real property, by tax unit, the current tax year and each preceding five tax years: (a) appraised and taxable value (b) total tax rate (c) amount of taxes imposed (d) difference expressed as pct increase or decrease

| ENTITY | CHANGE% SVR APPR | TXBL  | RATE   | TAX    | CHANGE% SVR TAX | 2020 APPRAISED VALUE | 2021 APPRAISED VALUE | 2022 APPRAISED VALUE | 2023 APPRAISED VALUE | 2024 APPRAISED VALUE | 2025 APPRAISED VALUE |
|--------|------------------|-------|--------|--------|-----------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| CGR    | 62.27            | 62.27 | -29.7  | 14.07  | 10.75           | 814.70               | 814.70               | 814.70               | 814.70               | 814.70               | 814.70               |
| GSO    | 62.27            | 62.27 | -35.0  | 5.437  | 8.553           | 1059.72              | 1059.72              | 1059.72              | 1059.72              | 1059.72              | 1059.72              |
| SGR    | 62.27            | 62.27 | -19.0  | 31.41  | 14.03           | 2068.17              | 2068.17              | 2068.17              | 2068.17              | 2068.17              | 2068.17              |
| SHD    | 62.27            | 62.27 | -30.2  | 13.16  | 11.13           | 322.42               | 322.42               | 322.42               | 322.42               | 322.42               | 322.42               |
| WSO    | 62.27            | 62.27 | -8.52  | 48.44  | 10.30           | 273.63               | 273.63               | 273.63               | 273.63               | 273.63               | 273.63               |
| CGR    | 0.3840           | 0.521 | 0.3840 | 0.3595 | 0.3595          | 866.41               | 866.41               | 866.41               | 866.41               | 866.41               | 866.41               |
| GSO    | 0.4995           | 0.521 | 0.4995 | 0.4979 | 0.4979          | 1199.88              | 1199.88              | 1199.88              | 1199.88              | 1199.88              | 1199.88              |
| SGR    | 0.9750           | 0.521 | 0.9750 | 0.9750 | 0.9750          | 2349.16              | 2349.16              | 2349.16              | 2349.16              | 2349.16              | 2349.16              |
| SHD    | 0.1520           | 0.521 | 0.1520 | 0.1592 | 0.1592          | 383.65               | 383.65               | 383.65               | 383.65               | 383.65               | 383.65               |
| WSO    | 0.1290           | 0.521 | 0.1290 | 0.1240 | 0.1240          | 298.77               | 298.77               | 298.77               | 298.77               | 298.77               | 298.77               |

If you occupy the property described in this document, as your residence homestead, and are 65 years of age or older or are disabled, contact the appraisal district regarding any entitlement you may have to a postponement in the payment of these taxes. Contact the tax office regarding a right you may have to enter into an installment agreement directly with the tax office for payment of these taxes.

1. If your mortgage company pays your taxes, then mail this statement to them. 2. For over 65 or disabled homestead only, 1/4 payment option is available. You must provide written notice of intent to pay by installment before the initial delinquency date, and pay 1/4 of the base tax amount before Feb 1st and three equal installments before April 1, June 1, and August 1 to avoid penalty and interest.



## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                  |                        |           |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|------------------------|-----------|
| <b>AGENDA DATE:</b>                                                     | 3/17/2026                                                                        |                        |           |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion regarding possible Facebook page for Historic Preservation Commission |                        |           |
| <b>PREPARED BY:</b>                                                     | Historic Preservation Officer Heather Bienko                                     | <b>DATE SUBMITTED:</b> | 3/09/2026 |
| <b>EXHIBITS:</b>                                                        |                                                                                  |                        |           |
| <b>BUDGETARY IMPACT:</b>                                                | <b>Required Expenditure:</b>                                                     | \$00.00                |           |
|                                                                         | <b>Amount Budgeted:</b>                                                          | \$00.00                |           |
|                                                                         | <b>Appropriation Required:</b>                                                   | \$00.00                |           |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                  |                        |           |
| <b>SUMMARY:</b><br><br><br><br><br><br><br><br><br><br>                 |                                                                                  |                        |           |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                  |                        |           |



## CITY COUNCIL AGENDA ACTION FORM

|                                                                         |                                                                                                                                                                                      |                        |           |
|-------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------|
| <b>AGENDA DATE:</b>                                                     | 3/17/2026                                                                                                                                                                            |                        |           |
| <b>AGENDA SUBJECT:</b>                                                  | Discussion, consideration, and possible action regarding the application received from Jeff Lee to fill the unexpired term of Gabriel Campos to the Historic Preservation Commission |                        |           |
| <b>PREPARED BY:</b>                                                     | Building/Planning/Code Enforcement Assistant Holthe                                                                                                                                  | <b>DATE SUBMITTED:</b> | 3/13/2026 |
| <b>EXHIBITS:</b>                                                        | Board Volunteer Applications                                                                                                                                                         |                        |           |
| <b>BUDGETARY IMPACT:</b>                                                | <b>Required Expenditure:</b>                                                                                                                                                         | \$00.00                |           |
|                                                                         | <b>Amount Budgeted:</b>                                                                                                                                                              | \$00.00                |           |
|                                                                         | <b>Appropriation Required:</b>                                                                                                                                                       | \$00.00                |           |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                     |                                                                                                                                                                                      |                        |           |
| <b>SUMMARY:</b><br><br>This term will run until the end of 2026         |                                                                                                                                                                                      |                        |           |
| <b>RECOMMENDED ACTION:</b><br><br>Move to approve or deny as presented. |                                                                                                                                                                                      |                        |           |