CITY COUNCIL REGULAR MEETING

Tuesday, December 14, 2021 at 5:30 PM

Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043

AGENDA

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 841 4623 6776 • Passcode 937911 • or dial 1-346-248-7799

CALL TO ORDER

Invocation

Pledge of Allegiance

Roll Call

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. Consider approval or other action regarding the minutes of the Canvassing City Council Meeting held on November 8, 2021; the Regular City Council Meeting held on November 9, 2021; and the Special City Council Meeting held November 30, 2021. (S Ritchie)

2. Consider approval or other action regarding an accounts payable report for payments made during November 2021. (R Sosol)

3. Consider approval or other action regarding a financial report for October 2021.

STAFF REPORTS

4. **Public Works Director Report**
   - Update on progress of city projects

5. **Police Chief Report**
   - Police Activity Report

6. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

7. **Animal Control Report**

8. **CVB Director Report**
   - Update on upcoming projects

9. **City Administrator Report**

10. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

INDIVIDUAL ITEMS FOR CONSIDERATION

11. Discussion consideration and possible action on "No Parking" Zone Ordinance for NE Barnard Street adjacent to Glen Lake Camp and plans for supplemental parking for Big Rocks Park.

12. Discussion consideration and possible action on a plaque or stone in memory of Tom Heap on the River Walk.

13. Discussion consideration and possible action on maintenance of Paluxy Summit Subdivsion common area improvements.

14. Discussion, consideration, and possible action on resolution authorizing the transfer of a water line and fire hydrant at the Somervell County Expo Center to Somervell County.

15. Discussion, consideration, and possible action regarding adoption of a Vision Statement for the City of Glen Rose.

16. Report on updating the Hazard Mitigation Action Plan.

17. Discussion, consideration, and possible action on Resolution adopting an amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services.

18. Discussion consideration and possible action on Comprehensive Plan.

ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: Friday, December 9, 2021, by 5:30 PM and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

Stephanie Ritchie

STEPHANIE RITCHIE
City Secretary

Certification of NOTICE OF MEETING was removed on: ______________________ at ________ am/pm

by ______________________________ . ______________________________

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Consider approval or other action regarding the minutes of the Canvassing City Council Meeting held on November 8, 2021; the Regular City Council Meeting held on November 9, 2021; and the Special City Council Meeting held November 30, 2021. (S Ritchie)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Minutes for November 8, 2021, CAVASSING City Council Meeting; Minutes for November 9, 2021, Regular City Council Meeting; Minutes for November 30, 2021, Special City Council Meeting		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL CANVASSING MEETING

Monday, November 08, 2021 at 4:00 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Monday, November 08, 2021 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 4:00 PM to consider the following items of business:

City Hall will be open to the public.

1. **CALL TO ORDER –** Mayor Pro Tem Joslin called the meeting to order at 4:02 pm.

   Invocation - led by TJ Walker

   Pledge of Allegiance - led by Patrick Fahey

   Council Present
   Mayor Pro Tem Chip Joslin
   Councilmember Demetra Conrad
   Councilmember Kelly Harris

   Council Absent
   Mayor Julia Douglas

   Staff Present
   City Administrator Michael Leamons
   City Secretary Stephanie Ritchie
   Deputy City Secretary Rosario Sosol

2. **CANVASS RETURNS FROM NOVEMBER 2, 2021, CITY SPECIAL ELECTION, DECLARE RESULTS AND APPROVE RESOLUTION 2021-27.**

   Mayor Pro Tem Joslin read the results and resolution aloud.

CANDIDATE	EARLY VOTING	ELECTION DAY	MAIL / PROVISIONALS	TOTAL
City Council				
George Freas	81	103		184
Richard Vaughn	65	56		121
Leslie Jameson	16	14		30
TJ Walker	76	55	2	131

Proposition	EARLY VOTING	ELECTION DAY	MAIL / PROVISIONALS	TOTAL
Proposition 1 - Legal sale of Alcoholic Beverages				
For	102	139	1	242
Against	44	23	1	68

Motion made by Councilmember Harris, Seconded by Councilmember Conrad to approve the resolution as presented.

Vote was 3/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris

3. **PRESENTATIONS, PROCLAMATIONS & RECOGNITIONS**

A. City Secretary to present Certificates of Election to newly elected officials and administer Oath of Office to the two recently elected City Councilmembers.

Mayor Pro Tem Joslin presented Certificates of Election to TJ Walker and George Freas.

City Secretary Ritchie administered the Oath of Office and Statement of Officer for the newly elected candidates.

4. **ADJOURN**

With no further business before the Council, Mayor Pro Tem Joslin adjourned the meeting at 4:11pm.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Stephanie Ritchie, City Secretary

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, November 09, 2021 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, November 09, 2021 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 834 3172 5506 • Passcode 942596 • or dial 1-346-248-7799

CALL TO ORDER – *Mayor Douglas called the meeting to order at 5:30 pm.*

Invocation was led by Michael Leamons

Pledge of Allegiance was led by Mayor Douglas

Roll Call

Council Present
Mayor Julia Douglas
Mayor Pro Tem Chip Joslin
Councilmember Demetra Conrad
Councilmember Kelly Harris
Councilmember George Freas
Councilmember TJ Walker

Staff Present
City Administrator Michael Leamons
City Secretary Stephanie Ritchie
Chief of Police Buck Martin
Public Works Director Jim Holder (arrived at 5:57pm)
Building Official Kyle Reeves
City Attorney Pendleton (arrived 5:39pm / left 6:59pm)

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

There were no citizen comments.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. **Consider approval or other action regarding the minutes of the Regular City Council Meeting held on October 12, 2021. (S Ritchie)**

2. **Consider approval or other action regarding an accounts payable report for payments made during October 2021. (R Sosol)**

3. **Consider approval or other action regarding a financial report for October 2021.**

4. **Consider approval or other action regarding resolution designating City Council meeting place and schedule for 2022.**

Councilmember Walker asked to have item 2 and 3 removed from the consent agenda.

Items #1 and #4 were considered in the consent agenda.

Motion made by Councilmember Harris, Seconded by Mayor Pro Tem Joslin to approve items 1 and 4 as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

Item #2

Councilmember Walker asked for clarification regarding the accounts payable report.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Freas to approve as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

Item 3

Councilmember Walker asked for clarification regarding the financial report.

Motion made by Councilmember Walker, Seconded by Councilmember Conrad to approve as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

STAFF REPORTS

5. **Public Works Director Report**
   - Update on progress of city projects

6. **Police Chief Report**
   - Police Activity Report

7. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

8. **Animal Control Report**

9. **CVB Director Report**
   - Update on upcoming projects

10. **City Administrator Report**

11. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

Mayor Pro Tem Joslin presented information regarding the TextMyGov Citizen notification system.

Mayor Douglas called the Public Hearing at 5:50 pm.

PUBLIC HEARING

12. Public Hearing regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.

There were no public comments.

13. Public Hearing regarding a request regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.

There were no public comments.

Mayor Douglas closed the public hearing at 5:51 pm.

INDIVIDUAL ITEMS FOR CONSIDERATION

14. Discussion, consideration, and possible action regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.

Building Official Kyle Reeves presented the item to Council.

There were citizen comments.

Motion made by Councilmember Walker, Seconded by Mayor Pro Tem Joslin to approve the Specific Use Permit for Short Term Rental at 600n Holden Street as presented.

Vote was 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

15. Discussion, consideration, and possible action regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0. *Ordinance 2021.11.09C*

Building Official Reeves presented the item to Council.

Citizen Marylin Phillips addressed Council on behalf of the property owner.

There were no further comments.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Walker to approve Ordinance 2021.00.09C as presented, rezoning 800 Hereford Street from a split zone R1/B1 to be fully zoned as R1 Single Family Residential.

Vote was 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

16. Discussion, consideration, and possible action regarding request by Tammie Stone, owner, Shoo Fly Soda Shop to use parking spots in front of store during the annual Holiday Party.

City Secretary Ritchie presented the item to Council.

Jim Holder asked what date the event is being held. (December 4, 2021)

There were no further comments.

Motion made by Councilmember Harris, Seconded by Mayor Pro Tem Joslin to approve request to use parking spaces in front of store front for the December 4th event at Shoo Fly Soda Shop as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

17. Discussion, consideration, and possible action on petition for annexation of a 14.92-acre tract owned by Joe Alvie Mitchell, Jr. (partner of Horizon Capital Solutions, LLC), being a portion of Acres: 37.625, Tract 11, Abst A136, Milam County School Land Survey, located on the north side of CR 312 between Van Zandt Rd and Squaw Creek.

City Administrator Leamons and Building Official Reeves presented the item to Council.

Somervell County Water District provided an approval for annexation of this property.

Staff has offered Development agreement as required by law and the offer was declined.

City Administrator Leamons and Building Official Kyle Reeves recommended that the Council accept the petition and begin the annexation process.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Freas to accept the annexation petition for acreage as presented

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

18. Discussion, consideration, and possible action regarding request to abandon alley south of NE Barnard Street (as an extension of Shepard Street) and bounded by Lot 2459, 1677, 3124, 3121 and Lot 1026.

Citizen Sue McDonald addressed Council regarding erosion at this location.

No Action was taken.

19. Discussion, consideration, and possible action on resolution accepting ARPA funds and designating authorized representatives. *Resolution 2021-32*

City Administrator Leamons presented the item to Council.

City Attorney Pendleton spoke regarding the requirements that could be imposed upon the City by accepting the funds.

Motion made by Councilmember Conrad, Seconded by Councilmember Freas to approve Resolution 2021-32 as presented accepting the APRA funding.

Vote 4/0 to approve with one (1) abstention. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas
Voting Abstaining: Councilmember Walker

20. Consider approval or other action regarding resolution adopting ARPA policies. *Resolution 2021-33*

City Administrator Leamons presented the item to Council.

Public Management representative Jake McAdams addressed Council regarding the policies being considered.

There were no citizen comments.

Motion made by Councilmember Harris, Seconded by Councilmember Walker to approve Resolution 2021-33 adopting ARPA policies as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

21. Discussion, consideration, and possible action on an ordinance designating a "No Parking" zone on the south side of NE Barnard Street between (abandoned) McAllister Street and Wren Street (in front of Glen Lake Camp).

City Administrator Leamons presented the item to Council.

No Action was taken.

22. Discussion, consideration, and possible action on appointing a Mayor Pro Tem. (Mayor Douglas)

Mayor Douglas presented the item to Council.

No Action was taken.

23. Discussion, consideration, and possible action on Resolution casting votes in the Somervell Central Appraisal District (SCAD) Board of Directors Election. *Resolution 2021-34*

City Administrator Leamons presented the item to Council.

Motion made by Councilmember Freas, Seconded by Councilmember Conrad moved to issue all 82 votes for Mr. Hawthorne, who was submitted as the City of Glen Rose nominee.

Vote was 2/3 – Motion failed due to lack of majority vote. Voting Yea: Councilmember Conrad, Councilmember Freas. Voting Nay: Mayor Pro Tem Joslin, Councilmember Harris, Councilmember Walker

Motion made by Councilmember Harris, Seconded by Councilmember Walker to split the votes between Nemo Britton, Kelly Snodgrass, and Wade Busch.

Councilmember Freas moved that 20 votes go to each of the aforementioned candidates and the remaining 2 votes for Jim Bob Hawthorne.

Councilmember Harris agreed to the modification.

Vote was 4/1 to approve as discussed. Voting Yea: Mayor Pro Tem Joslin, Councilmember Harris, Councilmember Freas, Councilmember Walker. Voting Nay: Councilmember Conrad

24. Discussion, consideration, and possible action regarding street closures on the downtown square for Christmas Parade and Christmas Market events.

CVB Director Kelly Harris presented the item to Council.

There were no citizen comments.

Motion made by Councilmember Freas, Seconded by Mayor Pro Tem Joslin to approve street closures as presented for the Christmas events on the downtown square.

Vote4 4/0 to approve with 1 abstention. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Freas, Councilmember Walker. Voting Abstaining: Councilmember Harris

25. Discussion, consideration, and possible action on Ordinance Amending the "Right-of-Way Management" portion of Chapter 3 "Building Regulations" of the City's Code of Ordinances. *Ordinance 2021.11.09B*

City Administrator Leamons presented the item to Council.

There were no citizen comments.

Motion made by Councilmember Conrad, Seconded by Councilmember Walker to approve Ordinance 2021.11.09B, with changes as discussed, amending the Right-Of-Way Management Ordinance.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

26. Discussion, consideration, and possible action on soliciting Municipal Solid Waste Collection proposals.

City Administrator Leamons presented the item to Council.

Committee - City Secretary Ritchie, PW Director Holder, Councilmember Harris, City Administrator Leamons.

No Action taken.

27. Discussion, consideration, and possible action on Comprehensive Plan. *Resolution 2021-35 (with backup documentation)*

City Administrator Leamons presented the item to Council.

Public Management Representative Jake McAdams addressed Council regarding cost and what could be expected, cost variations and types of information that would be needed to produce a new plan.

Citizen William Green addressed Council stating that the City should be focused on growth.

Motion made by Councilmember Conrad, Seconded by Councilmember Freas to approve Resolution 2021-35 (with backup documentation) regarding the 2009 Comprehensive Plan as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

Mayor Douglas recessed the regular meeting at 8:21 pm.

Mayor Douglas reconvened into Executive Session at 8:26 pm.

EXECUTIVE SESSION

28. Texas Government Code, Section 551.074 - Personnel Matters – Building, Planning, Code Enforcement Admin.

Mayor Douglas closed the Executive session and reconvened the regular meeting at 8:36 pm.

ACTION ON EXECUTIVE SESSION

29. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – Building and Planning Admin.

No action was taken.

ADJOURN - *With no further business before the Council, Mayor Douglas adjourned the meeting at 8:37 pm.*

APPROVED:

____
Julia Douglas, Mayor

ATTEST:

____
Stephanie Ritchie, City Secretary

MINUTES OF THE CITY OF GLEN ROSE JOINT MEETING OF THE GLEN ROSE CITY COUNCIL, PLANNING & ZONING COMMISSION, AND HISTORIC PRESERVATION COMMISSION

Tuesday, November 30, 2021 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, November 30, 2021 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

Join Zoom Meeting

Meeting ID: 834 0518 5793 *** Passcode: 480931*** Phone: 346-248-7799

CALL TO ORDER

1. **Call to order City Council; Planning and Zoning Commission; and Preservation Board**

   Mayor Douglas called the Special City Council Joint meeting to order at 5:31pm.

   Vice Chairperson Richardson called the Special Planning and Zoning Joint meeting to order at 5:32pm.

   Chairperson Mario Cossio called the Special Preservation Board Joint meeting to order at 5:32pm.

2. **Invocation** – was led by Michael Leamons

3. **Pledge of Allegiance** – was led by Amina Allaeva, Foreign Exchange Student from Tashkent, Uzbekistan

4. **Roll Call City Council; Planning and Zoning Commission; and Preservation Board**

Council Present - Roll called by Mayor Douglas
Mayor Julia Douglas
Mayor Pro Tem Chip Joslin
Councilmember Demetra Conrad
Councilmember Kelly Harris
Councilmember George Freas
Councilmember TJ Walker

Planning and Zoning Present - Roll called by Vice Chairperson Karen Richardson
Vice Chairperson Karen Richardson

Chairperson Larry Wilson (excused absent)
Boardmember William Green
Boardmember Pamela Streeter
Boardmember Larry Cremean

Preservation Board Present - Roll called by Chairperson Mario Cossio
Chairperson Mario Cossio
Vice Chairperson Ann Carver
Secretary Scott Cole
Boardmember Karen Braswell
Boardmember Sue McDonald

CITIZEN/VISITOR COMMENTS (*Limited to three minutes per person*)

There were no citizen or visitor comments.

JOINT WORKSHOP: City of Glen Rose Comprehensive Plan

Mayor Douglas started the meeting. Mayor Pro Tem Joslin and each Councilmember were given an opportunity to speak regarding the City's Comprehensive Plan, the history on the 2009 Comprehensive Plan and their thoughts regarding how to move forward to update and pass a new plan.

P&Z Boardmember Streeter stated that the City should take an approach to collect less judgmental data than was collected during the preparation of the 2009 Comp Plan.

Preservation Boardmember Cossio agreed with Streeter and confirmed that the group collecting the data presented information in a "leading" way.

Councilmember Harris suggested that the Boards, Council, and staff should try and accomplish as much of the updates as possible on our own. Item that can not be accomplished by staff could be gathered or accomplished by the City's Engineering Firm eHT, Public Management or similar companies.

All the members of the boards and the council, as well as staff discussed, in great detail, the City's Vision Statement. The following is the option that staff was directed to bring back to Council for review and consideration at the next regular City Council Meeting:

"Glen Rose: A welcoming and unique, family-oriented community committed to preserving our natural beauty and historic, small-town charm."

Staff identified the problem areas that are most often dealt with by City Hall, including the Sign Ord., Schedule of Uses, Future Land Use Map, Vendors and Farmers Market, the Subdivision Ord., Big Rocks Park, Parking and the need for a Thoroughfare Plan.

Other items discussed were the Drainage Plan, Capital Improvements Plan, Tree Preservation, lighting and "Dark Sky" initiative, the need for a Vacant Building Ordinance.

Council delegated the following items:

P&Z items: Schedule of Uses; Subdivision Ordinance; and Signage (specifically for events and temporary signs)

Preservation Board items: Historic District possible expansion; Signage (specifically for Historic District); and Zoning and Schedule of Uses for the Historic District.

ADJOURN City Council; Planning and Zoning Commission; and Preservation Commission

There being no further business before the City Council, Mayor Douglas adjourned the meeting at 7:34pm.

There being no further business before the Planning and Zoning Commission, Vice Chairperson Richardson adjourned the meeting at 7:34pm.

There being no further business before the Preservation Board, Chairperson Cossio adjourned the meeting at 7:34pm.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Stephanie Ritchie, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Consider approval or other action regarding an accounts payable report for payments made during November 2021. (R Sosol)		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Accounts Payable Report		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

RECOMMENDED ACTION:

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non Departmental						
	11/8/2021	USIO Output Solutions	20-65-5106	Postage	Invoice # 0013506	$559.31
	11/9/2021	Brenda L. James	20-65-5226	Cpa	Invoice # 1034	$362.50
	11/9/2021	USIO Output Solutions	20-65-5110	Utility Billing Cards	Invoice # 28153	$181.89
	11/30/2021	USIO Output Solutions	20-65-5106	Postage	Invoice # 0013586	$565.58
					Total	**$1,669.28**
Non-Departmental						
	11/1/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 9/26/2021	$612.28
	11/1/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 9/26/2021	$1,277.90
	11/1/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 10/10/2021	$620.03
	11/1/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 10/10/2021	$1,294.10
	11/1/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 10/24/2021	$642.29
	11/1/2021	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 10/24/2021	$1,340.54
	11/2/2021	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 9/26/2021	$20.00
	11/2/2021	HSA Bank	20-2024	Health Ins W/H	HSA City 9/26/2021	$474.26
	11/2/2021	HSA Bank	20-2024	Health Ins W/H	HSA City 10/10/2021	$471.39
	11/2/2021	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 10/10/2021	$20.00

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	11/12/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 11/7/2021	$129.27
	11/12/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 11/7/2021	$552.81
	11/12/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 11/7/2021	$552.81
	11/12/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 11/7/2021	$129.27
	11/12/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 11/7/2021	$752.21
	11/22/2021	Alice Gaydosh	20-2003	Meter Refunds Payable	Refunds	$15.67
	11/22/2021	William Willis	20-2003	Meter Refunds Payable	Refunds	$134.00
	11/22/2021	Chris Bryant	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Dennis Corgey	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Bruce Williams	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Elaine Wilshuser	20-2003	Meter Refunds Payable	Refunds	$77.72
	11/22/2021	Elaine Wilshuser	20-2003	Meter Refunds Payable	Refunds	$134.00
	11/22/2021	Ana Whitt	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Kimkriss Ent Inc.	20-2003	Meter Refunds Payable	Refunds	$47.87
	11/22/2021	Ramsey Ghazal	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Christina Itayem	20-2003	Meter Refunds Payable	Refunds	$101.54
	11/22/2021	Blake Welborn	20-2003	Meter Refunds Payable	Refunds	$32.14

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	11/22/2021	Truett Kimbrough	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Addison Singleton	20-2003	Meter Refunds Payable	Refunds	$91.07
	11/22/2021	Timothy Arterberry	20-2003	Meter Refunds Payable	Refunds	$102.33
	11/24/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 11/7/2021	$1,132.84
	11/24/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 11/7/2021	$41.41
	11/24/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 11/21/2021	$1,132.80
	11/24/2021	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 11/21/2021	$41.41
	11/24/2021	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 11/21/2021	$750.89
	11/24/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 11/21/2021	$129.11
	11/24/2021	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 11/21/2021	$129.11
	11/24/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 11/21/2021	$552.07
	11/24/2021	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 11/21/2021	$552.07
	11/24/2021	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 11/7/2021	$24.09
	11/24/2021	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 11/7/2021	$152.53
	11/24/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 11/7/2021	$15.80
	11/24/2021	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 11/7/2021	$28.70
	11/24/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 11/7/2021	$41.56

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	11/24/2021	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 11/21/2021	$24.08
	11/24/2021	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 11/21/2021	$152.48
	11/24/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 11/21/2021	$15.80
	11/24/2021	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 11/21/2021	$28.69
	11/24/2021	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 11/21/2021	$41.56
					Total	**$15,158.92**
Water						
	11/5/2021	Fuelman	20-10-5608	Gas/Oil/Lube	Invoice # NP60955419	$235.00
	11/9/2021	AT&T Mobility	20-10-5401	Telephone	Invoice # 28729342428360X10272021	$47.21
	11/9/2021	Atmos Energy	20-10-5405	Gas	Account # 3024900571	$22.20
	11/9/2021	B.M.R. MFG. Inc	20-10-5601	System Repair	Work order # 110805BMR	$1,516.04
	11/9/2021	B.M.R. MFG. Inc	20-10-5601	System Repair	Work order # 110804BMR	$1,004.00
	11/9/2021	DPC Industries, Inc	20-10-5160	Process Chemicals	Invoice # DE76001353-21	$116.00
	11/9/2021	Enprotec/Hibbss/Todd	20-10-5700	Capital Improvements	Project # 5722-34	$4,688.86
	11/9/2021	North Central Texas Council Of Governments	20-10-5500	Training	Invoice # INV-0000050179	$620.00
	11/9/2021	North Texas Tollway Authority	20-10-5801	Miscellaneous Exp	ZipCash Account ID 2008976429	$38.49
	11/9/2021	North Texas Tollway Authority	20-10-5801	Miscellaneous Exp	ZipCash Account ID 2009965816	$23.01

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Water						
	11/9/2021	Spikes Auto Parts	20-10-5602	Repair & Maint - Equip	Invoice # 05JK6745	$36.60
	11/9/2021	Spikes Auto Parts	20-10-5602	Repair & Maint - Equip	Invoice # 05JK7143	$15.07
	11/9/2021	Smith Supply, Inc.	20-10-5604	Repair & Maint - Struct	October's charges	$21.16
	11/9/2021	Smith Supply, Inc.	20-10-5604	Repair & Maint - Struct	October's charges	$436.02
	11/9/2021	Smith Supply, Inc.	20-10-5601	System Repair	October's charges	$350.85
	11/9/2021	Smith Supply, Inc.	20-10-5601	System Repair	October's charges	$28.25
	11/9/2021	Smith Supply, Inc.	20-10-5601	System Repair	October's charges	$24.72
	11/9/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point 3	$9,077.25
	11/9/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point 4	$2,815.75
	11/9/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point 5	$3,032.75
	11/9/2021	Somervell County Water District	20-10-5299	Purchased Water	Delivery point 6	$1,492.75
	11/9/2021	Texas Commission On Environmental Quality	20-10-5886	State Fees	Invoice # BWM0019380	$0.32
	11/9/2021	Texas Commission On Environmental Quality	20-10-5000	Wages Water	Invoice # BWM0019379	$50.00
	11/19/2021	AT&T (Scada)	20-10-5401	Telephone	254-897-1586	$16.98
	11/19/2021	Citibank	20-10-5801	Miscellaneous Exp	October charges	$8.35
	11/19/2021	Dake Construction	20-10-5739	100000 Gallons tank on Bryan St.	Project # 5722-35	$6,251.00
	11/19/2021	Fuelman	20-10-5608	Gas/Oil/Lube	NP61066862	$89.54

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Water						
	11/24/2021	Charter Business	20-10-5401	Telephone	Internet 401 Farr PLaza	$41.19
	11/24/2021	Prairielands Groundwater Conservation District	20-10-5299	Purchased Water	Invoice # 2021-1317	$8,710.40
					Total	**$40,809.76**
Sewer						
	11/5/2021	Fuelman	20-20-5608	Gas/Oil/Lube	Invoice # NP60955419	$237.07
	11/9/2021	Atmos Energy	20-20-5405	Gas	Account # 3024900571	$22.19
	11/9/2021	Enprotec/Hibbss/Todd	20-20-5700	Capital Improvements	Project # 5722-36	$3,199.50
	11/9/2021	FM Utilities Inc.	20-20-5700	Capital Improvements	App Number 1	$279,867.01
	11/9/2021	Glen Rose Auto Parts	20-20-5602	Repair & Maint - Equip	October's charges	$239.73
	11/9/2021	Smith Supply, Inc.	20-20-5120	Tools	October's charges	$30.04
	11/9/2021	Smith Supply, Inc.	20-20-5601	System Repair	October's charges	$72.65
	11/19/2021	AT&T (Scada)	20-20-5401	Telephone	254-897-1586	$16.98
	11/19/2021	Enprotec/Hibbss/Todd	20-20-5738	Grand Lift Station (Edap)	Invoice #2106154	$4,402.00
	11/19/2021	Fuelman	20-20-5608	Gas/Oil/Lube	NP61066862	$164.79
	11/24/2021	Charter Business	20-20-5401	Telephone	Internet 401 Farr PLaza	$41.20
	11/24/2021	Windstream	20-20-5401	Telephone	Account # 126635325	$25.07

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Sewer						
					Total	**$288,318.23**
WWTP						
	11/5/2021	Fuelman	20-21-5608	Gas/Oil/Lube	Invoice # NP60955419	$71.53
	11/9/2021	AT&T Mobility	20-21-5401	Telephone	Invoice # 28729342428360X10272021	$94.42
	11/9/2021	Charter Business	20-21-5401	Telephone	Invoice # 0038961102621	$231.18
	11/9/2021	Glen Rose Auto Parts	20-21-5602	Repair & Maint - Equip	October's charges	$17.85
	11/9/2021	Texas Commission On Environmental Quality	20-21-5886	State Fees	Invoice # CWQ0066252	$5,507.46
	11/19/2021	Citibank	20-21-5100	Supplies	October charges	$16.99
	11/19/2021	DPC Industries, Inc	20-21-5115	Chemical Supplies	Invoice # 767005262-21	$967.51
	11/19/2021	United Cooperative Services	20-21-5400	Utilities	Account # 47704-XXX	$3,791.93
	11/19/2021	Entrance Outfitters	20-21-5604	Repair & Maint - Struct	Invoice # CG-1121	$375.00
	11/24/2021	Windstream	20-21-5401	Telephone	Account # 126635325	$50.14
					Total	**$11,124.01**
Sanitation						
	11/9/2021	Republic Services # 794	20-45-5403	Trash Pickup	Invoice # 0794-014935825	$31,040.49
					Total	**$31,040.49**

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	11/1/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 9/26/2021	$1,896.86
	11/1/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 9/26/2021	$3,959.01
	11/1/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 10/10/2021	$1,815.78
	11/1/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 10/10/2021	$3,789.81
	11/1/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 10/24/2021	$1,797.40
	11/1/2021	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 10/24/2021	$3,751.42
	11/2/2021	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 9/26/2021	$287.48
	11/2/2021	HSA Bank	10-2024	Health Ins W/H	HSA City 9/26/2021	$655.93
	11/2/2021	HSA Bank	10-2024	Health Ins W/H	HSA City 10/10/2021	$740.69
	11/2/2021	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 10/10/2021	$366.98
	11/12/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 11/7/2021	$365.64
	11/12/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 11/7/2021	$1,563.37
	11/12/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 11/7/2021	$1,563.37
	11/12/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 11/7/2021	$365.64
	11/12/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 11/7/2021	$2,328.23
	11/12/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 11/7/2021	$20.77

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	11/12/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 11/7/2021	$173.08
	11/15/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 11/7/2021	$136.15
	11/24/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 11/7/2021	$3,375.03
	11/24/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 11/7/2021	$165.64
	11/24/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 11/21/2021	$2,947.66
	11/24/2021	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 11/21/2021	$165.64
	11/24/2021	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 11/21/2021	$136.15
	11/24/2021	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 11/21/2021	$2,294.14
	11/24/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 11/21/2021	$368.51
	11/24/2021	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 11/21/2021	$368.51
	11/24/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 11/21/2021	$1,575.64
	11/24/2021	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 11/21/2021	$1,575.64
	11/24/2021	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 11/7/2021	$59.99
	11/24/2021	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 11/7/2021	$164.68
	11/24/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 11/7/2021	$48.44
	11/24/2021	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 11/7/2021	$72.86

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	11/24/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 11/7/2021	$87.60
	11/24/2021	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 11/21/2021	$65.43
	11/24/2021	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 11/21/2021	$149.39
	11/24/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 11/21/2021	$31.60
	11/24/2021	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 11/21/2021	$72.81
	11/24/2021	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 11/21/2021	$87.60
	11/26/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 11/21/2021	$240.00
	11/26/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 11/21/2021	$20.77
	11/26/2021	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 11/21/2021	$173.08
					Total	**$39,824.42**
Animal Control						
	11/5/2021	Fuelman	10-55-5608	Gas/Oil/Lube	Invoice # NP60955419	$75.02
	11/9/2021	AT&T Mobility	10-55-5401	Telephone	Invoice # 28729342428360X10272021	$47.21
	11/9/2021	Home Depot Credit Services	10-55-5165	Euth. & Medication	October's charges	$183.97
	11/9/2021	Walmart Community/Capital One	10-55-5100	Supplies	Statement # 1638294513	$21.90
	11/9/2021	Dinosaur Valley Pest Service	10-55-5604	Repair & Maint - Struct	Invoice # 21383	$65.00

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Animal Control						
	11/19/2021	Fuelman	10-55-5608	Gas/Oil/Lube	NP61066862	$79.86
	11/24/2021	Nextlink Broadband	10-55-5402	Internet	Invoice # N125102766-50	$110.83
	11/24/2021	Spikes Auto Parts	10-55-5608	Gas/Oil/Lube	Invoice # 05JK8350	$7.00
	11/24/2021	Riverbend Landscaping	10-55-5604	Repair & Maint - Struct	Invoice # 1122211	$70.00
					Total	**$660.79**
Law Enforcement						
	11/5/2021	Fuelman	10-90-5608	Gas/Oil/Lube	Invoice # NP60955419	$81.94
	11/9/2021	AT&T Mobility	10-90-5401	Telephone	Invoice # 28729342428360X10272021	$85.46
	11/9/2021	City of Glen Rose	10-90-5404	Water	10-23-2021	$46.85
	11/19/2021	BizProtect	10-90-5803	Software	Invoice # 7363	$149.99
	11/19/2021	Citibank	10-90-5820	Events	October charges	$187.36
	11/24/2021	A.L.E.R.T.	10-90-5801	Miscellaneous Exp	Invoice # 016984	$120.00
	11/24/2021	Brenda Lozano De Reza	10-90-5225	Janitorial Services	Janitorial Services for the month of November	$250.00
	11/24/2021	Spinks & Green Auto Supply	10-90-5600	Vehicle Repair	Ticket # 0078948	$170.98
					Total	**$1,092.58**
Streets & Parks						
	11/5/2021	Fuelman	10-40-5608	Gas/Oil/Lube	Invoice # NP60955419	$78.94

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	11/9/2021	AT&T Mobility	10-40-5401	Telephone	Invoice # 28729342428360X10272021	$49.41
	11/9/2021	Atmos Energy	10-40-5405	Gas	Account # 3024900571	$22.20
	11/9/2021	Cleburne Welding And Industrial Supply	10-40-5100	Supplies	Invoice # 523620	$28.20
	11/9/2021	City of Glen Rose	10-40-5404	Water	10-23-2021	$52.35
	11/9/2021	Enprotec/Hibbss/Todd	10-40-5700	Capital Expenditures	Project # 5722-37	$5,850.00
	11/9/2021	Frontier Waste Gr-Transfer	10-40-5804	Service Fees	Invoice # 354	$66.00
	11/9/2021	Glen Rose Auto Parts	10-40-5000	Wages Streets & Parks	October's charges	$68.25
	11/9/2021	Glen Rose Auto Parts	10-40-5602	Repair & Maint - Equip	October's charges	$558.21
	11/9/2021	Industrial Disposal Supply, Ltd	10-40-5602	Repair & Maint - Equip	Invoice # 468237	$133.38
	11/9/2021	Mills Crushed Stone Co	10-40-5721	Road Base	Invoice # 22336	$247.40
	11/9/2021	Spinks & Green Auto Supply	10-40-5602	Repair & Maint - Equip	Ticket # 0078936	$60.00
	11/9/2021	Texas Bit	10-40-5156	Asphalt	Invoice # 201001417	$203.74
	11/9/2021	Wilson Bros. Inc.	10-40-5602	Repair & Maint - Equip	Ticket # 043062	$480.00
	11/19/2021	AT&T (Scada)	10-40-5401	Telephone	254-897-1586	$16.97
	11/19/2021	United Cooperative Services	10-40-5421	Street Lighting	Account # 47704-XXX	$101.16
	11/19/2021	Fuelman	10-40-5608	Gas/Oil/Lube	NP61066862	$361.32
	11/24/2021	Charter Business	10-40-5401	Telephone	Internet 401 Farr PLaza	$41.19

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	11/24/2021	Riverbend Landscaping	10-40-5804	Service Fees	Invoice # 1122212	$1,045.00
					Total	**$9,463.72**
Legislative						
	11/9/2021	Amanda Ramirez	10-05-5240	Election Expense	Bilingual Election Clerk	$165.00
	11/9/2021	AT&T Mobility	10-05-5145	Exp Mayor & Council	Invoice # 28729342428360X10272021	$47.21
	11/9/2021	Peggy Busch	10-05-5240	Election Expense	Election Judge Services	$172.00
	11/9/2021	Sharon Lawler	10-05-5240	Election Expense	Alternate Election Judge	$165.00
	11/19/2021	Citibank	10-05-5502	Mayor & Council Travel	October charges	$1,021.56
	11/19/2021	Citibank	10-05-5145	Exp Mayor & Council	October charges	$37.74
	11/19/2021	Citibank	10-05-5240	Election Expense	October charges	$156.81
					Total	**$1,765.32**
Code Enforcement						
	11/9/2021	AT&T Mobility	10-50-5401	Telephone	Invoice # 28729342428360X10272021	$71.78
	11/9/2021	AT&T Mobility	10-50-5401	Telephone	Invoice # 28730941267X10272021	$22.64
	11/9/2021	Glen Rose Reporter	10-50-5210	Legal Notices & Advertising	Ad # 00135687	$71.00
	11/9/2021	KP Staffing	10-50-5000	Wages Code Enforcement	Invoice # 46131	$888.00

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Code Enforcement						
	11/9/2021	KP Staffing	10-50-5000	Wages Code Enforcement	Invoice # 46450	$888.00
	11/19/2021	KP Staffing	10-50-5000	Wages Code Enforcement	Invoice # 46769	$888.00
	11/19/2021	Fuelman	10-50-5608	Gas/Oil/Lube	NP61066862	$46.18
	11/24/2021	KP Staffing	10-50-5000	Wages Code Enforcement	Temporary help CE	$888.00
	11/24/2021	KP Staffing	10-50-5000	Wages Code Enforcement	Buyout fee for Jodi D. Holthe	$2,028.00
					Total	**$5,791.60**
Administration						
	11/9/2021	AT&T Mobility	10-60-5401	Telephone	Invoice # 28729342428360X10272021	$47.21
	11/9/2021	AT&T Mobility	10-60-5401	Telephone	Invoice # 28729342428360X10272021	$47.21
	11/9/2021	Walmart Community/Capital One	10-60-5801	Miscellaneous Exp	Statement # 1638294513	$35.28
	11/9/2021	TextMyGov	10-60-5804	Service Fees	Invoice # 500291	$3,500.00
	11/19/2021	Citibank	10-60-5501	Travel	October charges	$681.04
	11/19/2021	Citibank	10-60-5602	Repair & Maint - Equip	October charges	$194.94
	11/19/2021	Citibank	10-60-5109	Office Supplies	October charges	$40.11
	11/19/2021	Citibank	10-60-5801	Miscellaneous Exp	October charges	$26.88
	11/19/2021	Citibank	10-60-5401	Telephone	October charges	$0.99

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	11/19/2021	Citibank	10-60-5800	Dues	October charges	$100.00
	11/19/2021	Citibank	10-60-5803	Software	October charges	$15.93
	11/19/2021	Citibank	10-60-5109	Office Supplies	October charges	$97.60
	11/19/2021	Citibank	10-60-5801	Miscellaneous Exp	October charges	$69.27
	11/19/2021	Cobra Charmers, Inc	10-60-5210	Legal Notices & Advertising	Invoice # 29296	$50.00
	11/24/2021	Michael Leamons	10-60-5501	Travel	Comptroller's Conference	$103.56
					Total	**$5,010.02**
Non Departmental						
	11/9/2021	Atmos Energy	10-65-5405	Gas	Account # 3024937327	$57.16
	11/9/2021	City of Glen Rose	10-65-5404	Water	10-23-2021	$1,171.87
	11/9/2021	Enprotec/Hibbss/Todd	10-65-5202	Engineering	Project # 5722-1	$875.00
	11/9/2021	Kinect Communications, LLC	10-65-5401	Telephone	Bill # 2820	$413.72
	11/9/2021	Xerox Corporation	10-65-5217	Postage, Copier Lease	Invoice # 014730613	$338.55
	11/9/2021	Bulldog Shredders	10-65-5835	Non Departamental Other	Invoice # 6059	$120.00
	11/15/2021	Petty Cash/City of Glen Rose	10-65-5041	Employee Appreciation	Thanksgiving gift cards	$450.00
	11/19/2021	BizProtect	10-65-5224	It Support	Invoice # 7363	$78.75
	11/19/2021	BizProtect	10-65-5224	It Support	Invoice # 7363	$105.00

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
	11/19/2021	Citibank	10-65-5217	Postage, Copier Lease	October charges	$5.31
	11/19/2021	Citibank	10-65-5835	Non Departamental Other	October charges	$63.43
	11/19/2021	Charter Business	10-65-5401	Telephone	Invoice # 0029853110621	$522.38
	11/19/2021	Charter Business	10-65-5402	Internet	Invoice # 0029853110621	$482.38
	11/19/2021	KB Embroidery	10-65-5041	Employee Appreciation	Invoice # 21-788	$981.64
	11/19/2021	3cGeo	10-65-5202	Engineering	Invoice # 2102497	$400.00
	11/24/2021	Brenda Lozano De Reza	10-65-5225	Janitorial Services	Janitorial Services for the month of November	$650.00
	11/24/2021	TXU Energy	10-65-5403	Electric	Christmas lights	$16.86
	11/24/2021	Cave Consulting Partners, Llp	10-65-5228	Website/Email Management	Invoice # 0907	$7,375.00
	11/24/2021	Windstream	10-65-5401	Telephone	Account # 126635325	$58.62
					Total	**$14,165.67**
Municipal Court						
	11/9/2021	Texas Court Clerks Association	10-80-5800	Dues & Subscriptions	Invoice # 08068 Maria del Rosario Sosol-Lihaut	$55.00
	11/9/2021	Texas Court Clerks Association	10-80-5800	Dues & Subscriptions	Invoice # 08114 Emily Holder	$55.00
	11/19/2021	Mickey Garrett	10-80-5203	Contract Labor	Judge Services for the month of November	$500.00
					Total	**$610.00**

City of Glen Rose
Council Report
Check Date: 11/1/2021 to 11/30/2021

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Preservation Board						
	11/19/2021	Citibank	10-96-5500	Training	October charges	$389.00
					Total	**$389.00**

City of Glen Rose
Council Report
11/1/2021 to 11/30/2021

Fund Totals

10	GENERAL FUND	$78,773.12
20	UTILITY FUND	$388,120.69
	Grand Total:	**$466,893.81**

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Consider approval or other action regarding a financial report for November 2021.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Discussion regarding November Financial Report; Bonded Indebtedness; Sales and Use Tax; Cash and Investment Report; General Ledger Cash Balance Report; and, Budget Report		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Attached are several financial reports for the Council's review and approval.

RECOMMENDED ACTION:

Approve as presented.

DISCUSSION ON THE MONTHLY FINANCIAL REPORTS
PERIOD ENDING NOVEMBER 30, 2021

Highlights

Last month, the Utility Fund was in the black and the General Fund was in the red, albeit by a relatively small amount. The situation has reversed this month. The Utility Fund has moved into the red due to capital improvement project expenditures and the General Fund has moved into the black due to the seasonal inflow of property tax revenue.

Report on Reserves

As of November 30th, the City held about $8.9 million in its various accounts which is roughly $200,000 less than last month's balance. $508,000 of the above total are restricted funds (customer deposit, bond payment, HOT, and dedicated court funds), leaving the City a balance of about $8.4 million in what, primarily, are reserve funds. If the adopted FY 2021-22 goes according to plan, the amount held in reserve will decrease by $1,770,000 over the course of the year, leaving the City with about $6.8 million in, primarily, reserve funds. (Usually the drawdown is less than what is budgeted due to lower than expected operating expenditures and capital projects that carry over into the next budget cycle.) The City's total operating budget for FY 2022-22, less capital expenditures, contingency funds, and dedicated court funds, is $3,680,065. With roughly $3.7 million in annual operating costs, the current $8.4 million in reserves would carry the City for about 28 months and the projected $6.8 million in reserves at the end of this fiscal year would carry the City for about 22 months.

General Ledger Cash Balance Report

As has been mentioned previously, there are differences between the bank account balances and the general ledger cash balance reports. The general ledger report carries in its balance checks that were written in the past which have never been deposited. Also, the instant a transaction is entered into the general ledger, it shows up in the general ledger report, but it can take days for both deposits and withdrawals to clear the bank and be reflected in our bank account balances.

The general ledger cash balance for the various funds through November 30th is about $8.9 million, about a $90,000 decrease from a month ago, and an increase of about $880,000 from a year ago.

General Ledger Report - CVB Fund

As of November 30th, there was $30,236.05 in the CVB bank account. City Secretary Ritchie is planning on transferring the remainder of the funds in our CVB bank account once the auditor has had an opportunity to review the balances.

General Ledger Cash Balance Report - Court Fund

The amount in the Court Fund has increased by about $800 from a month ago.

Cash and Investment Report

As noted above, there was about $8.9 million in the City's accounts as of November 30th, this is roughly $200,000 less than last month.

Budget Report - General Fund

For the month, revenues have exceeded expenditures by about $120,000 and for the year by about 122,000.

Budget Report - Utility Fund

For the month, expenditures have exceeded revenues by about $214,000 and for the year by about $151,000.

Budget Report - CVB

It appears that all the City's HOT revenues are now making their way directly to Somervell County as no activity is shown in this month's budget report.

Sales and Use Tax Report

The State has not posted its sales and use tax figures for December (tax on sales made in October) in time to be included in this packet report. The table provided in last month's packet has been updated to show the funds received during November. The November payment came in at $148,290.73, a 12% increase over last year's payment. For the past 12 months, revenues have increased by 20% over the previous 12 month period.

CITY OF GLEN ROSE
BONDED INDEBTEDNESS AS OF NOVEMBER 30, 2021

BOND	MATURES	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
CO/2013 WWTP DESIGN	2022	$ 370,000	$ 32,223	$ 402,223	**$ 35,987**
CO/2016 WWTP CONSTRUCTION	2037	$ 3,520,000	$ 1,238,912	$ 4,758,912	**$ 3,751,553**

	CO/2013 WWTP DESIGN		CO/2016 WWTP CONSTRUCTION		TOTAL ANNUAL PAYMENT
	PAYMENT	INT. RATE	PAYMENT	INT. RATE	
2020-2021			PAID		
2021-2022	$ 35,987	2.82%	$ 200,236	1.43%	$ 236,223
2022-2023			$ 238,520	1.60%	$ 238,520
2023-2024			$ 235,960	1.78%	$ 235,960
2024-2025			$ 238,112	1.93%	$ 238,112
2025-2026			$ 234,928	2.06%	$ 234,928
2026-2027			$ 236,529	2.39%	$ 236,529
2027-2028			$ 237,466	2.66%	$ 237,466
2028-2029			$ 237,811	2.76%	$ 237,811
2029-2030			$ 237,843	3.04%	$ 237,843
2030-2031			$ 237,219	3.22%	$ 237,219
2031-2032			$ 236,101	3.36%	$ 236,101
2032-2033			$ 234,549	3.22%	$ 234,549
2033-2034			$ 238,109	3.22%	$ 238,109
2034-2035			$ 236,347	3.21%	$ 236,347
2035-2036			$ 234,445	3.21%	$ 234,445
2036-2037			$ 237,383	3.21%	$ 237,383
	$ 35,987		**$ 3,751,553**		**$ 3,787,540**

NOTE: 1. Payments on interest only are due on February 15th each year and payments on principal and interest are due on August 15th each year for each of the two bond issuances.

2. The THE CO/2013 WWTP DESIGN AND CO/2016 WWTP CONSTRUCTION DEBT ARE PAID WITH UTILITY SYSTEM REVENUES.

CITY OF GLEN ROSE
SALES AND USE TAX REPORT
Report for December Council Packet

	2020	2021	% Change
January	84,303.71	109,714.93	23.16%
February	119,025.55	168,437.23	29.34%
March	91,503.74	109,932.23	16.76%
April	83,459.16	101,103.73	17.45%
May	108,165.93	171,528.37	36.94%
June	100,858.20	136,631.88	26.18%
July	114,263.74	129,574.66	11.82%
August	125,484.48	168,800.51	25.66%
September	122,785.60	125,589.65	2.23%
October	110,856.26	127,727.12	13.21%
November	130,155.64	148,290.73	12.23%
	2019	2020	
December	112,590.53	134,172.50	16.09%
TOTAL	**1,303,452.54**	**1,631,503.54**	**20.11%**

Comparison of sales tax revenue for the most recent 12 month period versus that of a year ago. The number reported for November is for sales made in September. There's always a 2 mo lag.

CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE

November 2021

TEXPOOL	$3,653,961.02
BANK	$2,732,127.71
TEXSTAR	$2,530,699.22
TOTAL	$8,916,787.95

TEXPOOL

UTILITY SYSTEM REVENUE BOND RESERVE	0.04%	$246,125.72
WATER AND SEWER FUND	0.04%	$1,792,056.88
GENERAL FUND RESERVE	0.04%	$1,615,778.42
TOTAL TEXPOOL INVESTMENTS		$3,653,961.02

TexSTAR

GENERAL	0.01%	$2,530,699.22

FFB BANK ACCOUNTS

OAKDALE ELECTRICITY DEPOSIT CD	0.43%	$20,030.02
HOTEL OCCUPANCY	0.43%	$30,336.05
TXCDBG	0.43%	$252.38
TWDB 2016 CONSTRUCTION PROJECT	0.43%	$12,553.90
COURT TECHNOLOGY FUND	0.43%	$7,227.32
COURT SECURITY	0.43%	$7,536.91
MUNICIPAL JURY FUND	0.43%	$103.92
TRUANCY AND PREVENTION FUND	0.43%	$5,385.14
CUSTOMER DEPOSIT ACCOUNT	0.43%	$178,687.86
POOL CASH	0.43%	$2,490,044.23
TOTAL BANK BALANCES		$2,732,127.71

Investments are in compliance with the Investment Policy for the City of Glen Rose

CITY OF GLEN ROSE
GENERAL LEDGER CASH BALANCE REPORT BY FUND
November 30, 2021

	FUND	CURRENT BALANCE	MONTH AGO BALANCE	YEAR AGO BALANCE
1	GENERAL	$5,308,443.58	$5,192,794.51	$5,586,660.00
2	UTILITY	$3,525,174.79	$3,736,071.61	$2,314,929.60
3	CVB	$30,236.05	$30,234.00	$102,899.56
5	COURT*	$21,157.70	$20,395.82	$3,955.79
	TOTAL	**$8,885,012.12**	**$8,979,495.94**	**$8,008,444.95**

*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

City of Glen Rose
Financial Statement
As of November 30, 2021

10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property & Sales Tax	198,473.67	210,398.34	(11,924.67)	332,365.19	2,524,780.00	13.16%	2,192,414.81
Interest Income	237.44	1,166.66	(929.22)	2,091.48	14,000.00	14.94%	11,908.52
Other Revenue Sources	15,854.34	9,583.33	6,271.01	32,952.84	115,000.00	28.65%	82,047.16
Fines, Fees & Forfeitures	6,585.16	9,391.68	(2,806.52)	14,597.27	112,700.00	12.95%	98,102.73
Grants & Donations	0.00	92,507.84	(92,507.84)	0.00	1,110,094.00	0.00%	1,110,094.00
Business & Franchise	2,000.00	2,000.00	0.00	4,000.00	24,000.00	16.67%	20,000.00
Transfers In	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Revenue Totals	223,150.61	337,547.85	(114,397.24)	386,006.78	4,050,574.00	9.53%	3,664,567.22
Expense Summary							
Not Categorized	13,867.89	48,758.99	(34,891.10)	23,076.14	585,108.00	3.94%	562,031.86
Personnel & Payroll	77,355.73	100,001.26	(22,645.53)	226,120.52	1,200,015.00	18.84%	973,894.48
Repairs & Maintenance	6,580.26	66,920.83	(60,340.57)	7,350.06	803,050.00	0.92%	795,699.94
Capital	498.83	102,731.01	(102,232.18)	498.83	1,232,772.00	0.04%	1,232,273.17
Fines, Fees & Taxes	4,794.41	5,488.09	(693.68)	6,800.61	65,857.00	10.33%	59,056.39
Office & Supplies	353.28	1,704.17	(1,350.89)	353.28	20,450.00	1.73%	20,096.72
Other Expenses	0.00	1,501.83	(1,501.83)	0.00	18,022.00	0.00%	18,022.00
Dues & Subscriptions	210.00	275.00	(65.00)	210.00	3,300.00	6.36%	3,090.00
Community Programs & Donations	0.00	1,833.33	(1,833.33)	0.00	22,000.00	0.00%	22,000.00
Grant Expense	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Expense Totals	103,660.40	337,547.84	(233,887.44)	264,409.44	4,050,574.00	6.53%	3,786,164.56

City of Glen Rose
Financial Statement
As of November 30, 2021

10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
10-4000 Sales Tax	148,290.73	125,000.00	23,290.73	276,017.85	1,500,000.00	18.40%	1,223,982.15
10-4001 Mixed Drinks Tax	1,784.32	2,166.67	(382.35)	3,458.26	26,000.00	13.30%	22,541.74
10-4002 Gross Receipts Tax	18,165.91	16,666.67	1,499.24	18,187.91	200,000.00	9.09%	181,812.09
10-4005 Property Taxes	29,798.73	65,148.33	(35,349.60)	29,798.73	781,780.00	3.81%	751,981.27
10-4010 Property Taxes (Delinquent)	433.98	1,416.67	(982.69)	4,902.44	17,000.00	28.84%	12,097.56
Property & Sales Tax Totals	198,473.67	210,398.34	(11,924.67)	332,365.19	2,524,780.00	13.16%	2,192,414.81
Interest Income							
10-4006 Penalites & Interest	147.14	833.33	(686.19)	1,851.24	10,000.00	18.51%	8,148.76
10-4500 Interest Income	90.30	333.33	(243.03)	240.24	4,000.00	6.01%	3,759.76
Interest Income Totals	237.44	1,166.66	(929.22)	2,091.48	14,000.00	14.94%	11,908.52
Other Revenue Sources							
10-4200 Permits	14,279.84	7,500.00	6,779.84	26,285.74	90,000.00	29.21%	63,714.26
10-4700 Miscellaneous Income	1,574.50	1,250.00	324.50	1,667.10	15,000.00	11.11%	13,332.90
10-4703 Vrc Loan Repayment	0.00	833.33	(833.33)	5,000.00	10,000.00	50.00%	5,000.00
Other Revenue Sources Totals	15,854.34	9,583.33	6,271.01	32,952.84	115,000.00	28.65%	82,047.16
Fines, Fees & Forfeitures							
10-4300 Pound Fees	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-4301 Municipal Court Fine Revenue	3,833.00	5,833.33	(2,000.33)	9,443.74	70,000.00	13.49%	60,556.26
10-4303 Deferred Adjudication	850.00	1,583.33	(733.33)	1,909.24	19,000.00	10.05%	17,090.76
10-4305 Time Payment Reimbursement	30.00	41.67	(11.67)	219.00	500.00	43.80%	281.00
10-4316 Court Costs	907.16	1,375.00	(467.84)	1,855.29	16,500.00	11.24%	14,644.71
10-4318 Warrant Fee-Muni Court	150.00	16.67	133.33	300.00	200.00	150.00%	(100.00)
10-4320 Court Col Fee	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
10-4322 Indigent Fee	0.00	45.83	(45.83)	0.00	550.00	0.00%	550.00

City of Glen Rose
Financial Statement
As of November 30, 2021

10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
10-4331 Clear The Shelter	100.00	166.67	(66.67)	100.00	2,000.00	5.00%	1,900.00
10-4332 County Res Impound Fee	155.00	83.33	71.67	210.00	1,000.00	21.00%	790.00
10-4345 Quarantine Fee	0.00	29.17	(29.17)	0.00	350.00	0.00%	350.00
10-4346 Boarding Fee	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
10-4347 Adopting Fee	485.00	125.00	360.00	485.00	1,500.00	32.33%	1,015.00
10-4348 Euthanasia Fee	75.00	16.67	58.33	75.00	200.00	37.50%	125.00
Fines, Fees & Forfeitures Totals	6,585.16	9,391.68	(2,806.52)	14,597.27	112,700.00	12.95%	98,102.73
Grants & Donations							
10-4330 Donations	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-4707 Safe Routes Grant & Cost Shar	0.00	88,291.17	(88,291.17)	0.00	1,059,494.00	0.00%	1,059,494.00
10-4709 Nrhp Grant	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
Grants & Donations Totals	0.00	92,507.84	(92,507.84)	0.00	1,110,094.00	0.00%	1,110,094.00
Business & Franchise							
10-4704 Glen Rose Wrecker	500.00	500.00	0.00	1,000.00	6,000.00	16.67%	5,000.00
10-4705 Nextlink	1,500.00	1,500.00	0.00	3,000.00	18,000.00	16.67%	15,000.00
Business & Franchise Totals	2,000.00	2,000.00	0.00	4,000.00	24,000.00	16.67%	20,000.00
Transfers In							
10-4710 Transfer in Reserves	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Transfers In Totals	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Revenue Totals	223,150.61	337,547.85	(114,397.24)	386,006.78	4,050,574.00	9.53%	3,664,567.22

City of Glen Rose
Financial Statement
As of November 30, 2021

10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	1,765.32	4,815.75	(3,050.43)	2,777.67	57,789.00	4.81%	55,011.33
Legislative Totals	1,765.32	4,815.75	(3,050.43)	2,777.67	57,789.00	4.81%	55,011.33

10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	247.40	102,056.01	(101,808.61)	247.40	1,224,672.00	0.02%	1,224,424.60
Fines, Fees & Taxes	1,111.00	2,500.00	(1,389.00)	2,686.00	30,000.00	8.95%	27,314.00
Not Categorized	1,746.81	9,781.65	(8,034.84)	5,337.45	117,380.00	4.55%	112,042.55
Personnel & Payroll	17,110.64	19,699.08	(2,588.44)	45,767.26	236,389.00	19.36%	190,621.74
Repairs & Maintenance	6,290.26	56,641.66	(50,351.40)	6,798.55	679,700.00	1.00%	672,901.45
Streets & Parks Totals	26,506.11	190,678.40	(164,172.29)	60,836.66	2,288,141.00	2.66%	2,227,304.34

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
Not Categorized	165.42	2,615.75	(2,450.33)	405.42	31,389.00	1.29%	30,983.58
Office & Supplies	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Other Expenses	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
Personnel & Payroll	13,455.67	18,459.93	(5,004.26)	28,409.30	221,519.00	12.82%	193,109.70
Repairs & Maintenance	46.18	104.17	(57.99)	88.52	1,250.00	7.08%	1,161.48
Code Enforcement Totals	13,667.27	21,629.85	(7,962.58)	28,903.24	259,558.00	11.14%	230,654.76

10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining

City of Glen Rose
Financial Statement
As of November 30, 2021

Capital	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
Fines, Fees & Taxes	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Not Categorized	498.91	2,725.01	(2,226.10)	1,246.65	32,700.00	3.81%	31,453.35
Office & Supplies	0.00	79.17	(79.17)	0.00	950.00	0.00%	950.00
Personnel & Payroll	4,789.76	5,491.00	(701.24)	13,299.28	65,892.00	20.18%	52,592.72
Repairs & Maintenance	161.88	416.67	(254.79)	298.99	5,000.00	5.98%	4,701.01
Animal Control Totals	5,450.55	8,828.52	(3,377.97)	14,844.92	105,942.00	14.01%	91,097.08

10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	131.43	166.67	(35.24)	131.43	2,000.00	6.57%	1,868.57
Dues & Subscriptions	100.00	208.33	(108.33)	100.00	2,500.00	4.00%	2,400.00
Fines, Fees & Taxes	3,500.00	1,250.00	2,250.00	3,500.00	15,000.00	23.33%	11,500.00
Not Categorized	(5,911.92)	11,870.83	(17,782.75)	(7,423.24)	142,450.00	(5.21%)	149,873.24
Office & Supplies	15.93	1,000.00	(984.07)	15.93	12,000.00	0.13%	11,984.07
Personnel & Payroll	30,412.43	34,014.35	(3,601.92)	74,989.53	408,172.00	18.37%	333,182.47
Repairs & Maintenance	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Administration Totals	28,247.87	48,760.18	(20,512.31)	71,313.65	585,122.00	12.19%	513,808.35

10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Community Programs & Donations	0.00	1,833.33	(1,833.33)	0.00	22,000.00	0.00%	22,000.00
Fines, Fees & Taxes	183.41	1,596.42	(1,413.01)	614.61	19,157.00	3.21%	18,542.39
Not Categorized	14,161.06	11,612.51	2,548.55	17,964.99	139,350.00	12.89%	121,385.01
Office & Supplies	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Other Expenses	0.00	1,468.50	(1,468.50)	0.00	17,622.00	0.00%	17,622.00
Personnel & Payroll	0.00	3,000.00	(3,000.00)	32,139.42	36,000.00	89.28%	3,860.58
Repairs & Maintenance	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00

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Non Departmental Totals	14,344.47	28,052.42	(13,707.95)	50,719.02	336,629.00	15.07%	285,909.98

10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Dues & Subscriptions	110.00	41.67	68.33	110.00	500.00	22.00%	390.00
Fines, Fees & Taxes	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Not Categorized	500.00	1,712.50	(1,212.50)	1,500.00	20,550.00	7.30%	19,050.00
Personnel & Payroll	3,886.90	4,453.58	(566.68)	9,428.19	53,443.00	17.64%	44,014.81
Repairs & Maintenance	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Municipal Court Totals	4,496.90	6,582.75	(2,085.85)	11,038.19	78,993.00	13.97%	67,954.81

10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	120.00	208.33	(88.33)	120.00	2,500.00	4.80%	2,380.00
Fines, Fees & Taxes	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
Not Categorized	553.29	3,262.49	(2,709.20)	878.20	39,150.00	2.24%	38,271.80
Office & Supplies	337.35	166.67	170.68	337.35	2,000.00	16.87%	1,662.65
Personnel & Payroll	7,700.33	14,883.32	(7,182.99)	22,087.54	178,600.00	12.37%	156,512.46
Repairs & Maintenance	81.94	550.00	(468.06)	164.00	6,600.00	2.48%	6,436.00
Law Enforcement Totals	8,792.91	19,104.14	(10,311.23)	23,587.09	229,250.00	10.29%	205,662.91

10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
Grant Expense	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Not Categorized	389.00	362.50	26.50	389.00	4,350.00	8.94%	3,961.00

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Repairs & Maintenance	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
Preservation Board Totals	389.00	9,095.83	(8,706.83)	389.00	109,150.00	0.36%	108,761.00
Expense Total	103,660.40	337,547.84	(233,887.44)	264,409.44	4,050,574.00	6.53%	3,786,164.56

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10 - GENERAL FUND **Legislative**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-05-5055 Mayor & Council Pay	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-05-5145 Exp Mayor & Council	84.95	166.67	(81.72)	162.52	2,000.00	8.13%	1,837.48
10-05-5201 Attorney	0.00	1,666.67	(1,666.67)	0.00	20,000.00	0.00%	20,000.00
10-05-5240 Election Expense	658.81	1,250.00	(591.19)	898.33	15,000.00	5.99%	14,101.67
10-05-5401 Telephone	0.00	65.75	(65.75)	0.00	789.00	0.00%	789.00
10-05-5502 Mayor & Council Travel	1,021.56	625.00	396.56	1,716.82	7,500.00	22.89%	5,783.18
10-05-5503 Mayor & Council Training	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Legislative Totals	1,765.32	4,815.75	(3,050.43)	2,777.67	57,789.00	4.81%	55,011.33

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10 - GENERAL FUND **Streets & Parks**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5000 Wages Streets & Parks	10,996.59	11,815.50	(818.91)	27,310.17	141,786.00	19.26%	114,475.83
10-40-5001 Overtime Streets & Parks	702.41	637.50	64.91	1,434.79	7,650.00	18.76%	6,215.21
10-40-5003 Payroll Taxes Streets/Pks	862.16	979.83	(117.67)	2,140.43	11,758.00	18.20%	9,617.57
10-40-5004 Retirement	1,699.25	1,817.42	(118.17)	4,189.67	21,809.00	19.21%	17,619.33
10-40-5005 Health Insurance	2,800.00	2,800.00	0.00	5,887.99	33,600.00	17.52%	27,712.01
10-40-5006 Life & Add Insurance	50.23	76.67	(26.44)	100.47	920.00	10.92%	819.53
10-40-5007 Workers Comp Insurance	0.00	682.75	(682.75)	4,703.74	8,193.00	57.41%	3,489.26
10-40-5008 Twc	0.00	358.50	(358.50)	0.00	4,302.00	0.00%	4,302.00
10-40-5010 Longevity	0.00	183.33	(183.33)	0.00	2,200.00	0.00%	2,200.00
10-40-5013 On Call	0.00	347.58	(347.58)	0.00	4,171.00	0.00%	4,171.00
10-40-5100 Supplies	28.20	266.67	(238.47)	28.20	3,200.00	0.88%	3,171.80
10-40-5107 Janitorial Supplies	0.00	150.00	(150.00)	0.00	1,800.00	0.00%	1,800.00
10-40-5108 Uniforms	0.00	201.67	(201.67)	0.00	2,420.00	0.00%	2,420.00
10-40-5120 Tools	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-40-5122 Crack Sealant	0.00	1,100.83	(1,100.83)	0.00	13,210.00	0.00%	13,210.00
10-40-5156 Asphalt	203.74	666.67	(462.93)	203.74	8,000.00	2.55%	7,796.26
10-40-5175 Herbicides & Insecticides	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-40-5203 Contract Labor	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-40-5401 Telephone	107.57	291.67	(184.10)	165.74	3,500.00	4.74%	3,334.26
10-40-5403 Electric	0.00	583.33	(583.33)	1,038.51	7,000.00	14.84%	5,961.49
10-40-5404 Water	52.35	458.33	(405.98)	52.35	5,500.00	0.95%	5,447.65
10-40-5405 Gas	22.20	208.33	(186.13)	22.20	2,500.00	0.89%	2,477.80
10-40-5421 Street Lighting	101.16	2,750.00	(2,648.84)	2,595.12	33,000.00	7.86%	30,404.88
10-40-5500 Training	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-40-5600 Vehicle Repair	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-40-5602 Repair & Maint - Equip	1,231.59	583.33	648.26	1,231.59	7,000.00	17.59%	5,768.41

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10 - GENERAL FUND **Streets & Parks**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5604 Repair & Maint - Struct	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-40-5608 Gas/Oil/Lube	440.26	625.00	(184.74)	948.55	7,500.00	12.65%	6,551.45
10-40-5611 Vehicle & Equipment Fund	0.00	3,333.33	(3,333.33)	0.00	40,000.00	0.00%	40,000.00
10-40-5621 Rock/Gravel/Stone	0.00	58.33	(58.33)	0.00	700.00	0.00%	700.00
10-40-5626 Sidewalk	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-40-5636 Street Paint	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-40-5655 Concrete	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-40-5656 Drainage Pipe	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-40-5700 Capital Expenditures	5,850.00	34,416.67	(28,566.67)	5,850.00	413,000.00	1.42%	407,150.00
10-40-5720 Park Development	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-40-5721 Road Base	247.40	125.00	122.40	247.40	1,500.00	16.49%	1,252.60
10-40-5738 Safe Routes School	0.00	94,597.67	(94,597.67)	0.00	1,135,172.00	0.00%	1,135,172.00
10-40-5739 Barnard Street Sidewalk	0.00	6,666.67	(6,666.67)	0.00	80,000.00	0.00%	80,000.00
10-40-5740 Paving	0.00	16,666.67	(16,666.67)	0.00	200,000.00	0.00%	200,000.00
10-40-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-40-5804 Service Fees	1,111.00	2,500.00	(1,389.00)	2,686.00	30,000.00	8.95%	27,314.00
10-40-5859 Street Signs	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
Streets & Parks Totals	26,506.11	190,678.40	(164,172.29)	60,836.66	2,288,141.00	2.66%	2,227,304.34

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10 - GENERAL FUND **Code Enforcement**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5000 Wages Code Enforcement	12,029.24	12,370.92	(341.68)	23,323.90	148,451.00	15.71%	125,127.10
10-50-5001 Overtime Code Enforcement	0.00	297.50	(297.50)	213.44	3,570.00	5.98%	3,356.56
10-50-5003 Payroll Taxes Code Enf	484.20	992.92	(508.72)	1,323.83	11,915.00	11.11%	10,591.17
10-50-5004 Retirement	942.23	1,843.00	(900.77)	2,545.71	22,116.00	11.51%	19,570.29
10-50-5005 Health Insurance	0.00	2,100.00	(2,100.00)	144.00	25,200.00	0.57%	25,056.00
10-50-5006 Life & Add Insurance	0.00	62.75	(62.75)	0.00	753.00	0.00%	753.00
10-50-5007 Workers Comp Insurance	0.00	125.50	(125.50)	858.42	1,506.00	57.00%	647.58
10-50-5008 Twc	0.00	363.17	(363.17)	0.00	4,358.00	0.00%	4,358.00
10-50-5013 On Call	0.00	304.17	(304.17)	0.00	3,650.00	0.00%	3,650.00
10-50-5106 Postage	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-50-5108 Uniforms	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5120 Instrument & Tools	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5202 Engineering	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5203 Contract Labor	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5210 Legal Notices & Advertising	71.00	166.67	(95.67)	311.00	2,000.00	15.55%	1,689.00
10-50-5215 Code Replacement	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5219 Abatements	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-50-5247 Mapping	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-50-5401 Telephone	94.42	65.75	28.67	94.42	789.00	11.97%	694.58
10-50-5500 Training	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-50-5501 Travel	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-50-5600 Vehicle Repair	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-50-5608 Gas/Oil/Lube	46.18	62.50	(16.32)	88.52	750.00	11.80%	661.48
10-50-5801 Miscellaneous Exp	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-50-5803 Software	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-50-5837 License Renewal	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00

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10 - GENERAL FUND **Code Enforcement**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5860 Hardware Replacement	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Code Enforcement Totals	13,667.27	21,629.85	(7,962.58)	28,903.24	259,558.00	11.14%	230,654.76

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10 - GENERAL FUND **Animal Control**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5000 Wages Animal Control	3,333.50	3,019.75	313.75	8,273.40	36,237.00	22.83%	27,963.60
10-55-5001 Overtime Animal Control	0.00	297.50	(297.50)	49.74	3,570.00	1.39%	3,520.26
10-55-5003 Payroll Taxes Animal Cont	255.02	277.50	(22.48)	636.73	3,330.00	19.12%	2,693.27
10-55-5004 Retirement	487.02	515.08	(28.06)	1,216.00	6,181.00	19.67%	4,965.00
10-55-5005 Health Insurance	700.00	700.00	0.00	1,544.00	8,400.00	18.38%	6,856.00
10-55-5006 Life & Add Insurance	14.22	23.83	(9.61)	28.44	286.00	9.94%	257.56
10-55-5007 Workers Comp Insurance	0.00	226.75	(226.75)	1,550.97	2,721.00	57.00%	1,170.03
10-55-5008 Twc	0.00	101.42	(101.42)	0.00	1,217.00	0.00%	1,217.00
10-55-5010 Longevity	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-55-5013 On Call	0.00	304.17	(304.17)	0.00	3,650.00	0.00%	3,650.00
10-55-5100 Supplies	21.90	125.00	(103.10)	21.90	1,500.00	1.46%	1,478.10
10-55-5108 Uniforms	0.00	100.00	(100.00)	0.00	1,200.00	0.00%	1,200.00
10-55-5109 Office Supplies	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
10-55-5165 Euth. & Medication	183.97	166.67	17.30	183.97	2,000.00	9.20%	1,816.03
10-55-5203 Contract Labor	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-55-5236 Employee Rabies Shots	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-55-5237 Adoption Reimbursement	0.00	133.33	(133.33)	185.00	1,600.00	11.56%	1,415.00
10-55-5401 Telephone	47.21	166.67	(119.46)	47.21	2,000.00	2.36%	1,952.79
10-55-5402 Internet	110.83	116.67	(5.84)	221.66	1,400.00	15.83%	1,178.34
10-55-5403 Electric	0.00	466.67	(466.67)	386.91	5,600.00	6.91%	5,213.09
10-55-5500 Training	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-55-5501 Travel	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-55-5600 Vehicle Repair	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-55-5602 Repair & Maint - Equip	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-55-5603 Equipment	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-55-5604 Repair & Maint - Struct	135.00	333.33	(198.33)	200.00	4,000.00	5.00%	3,800.00

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10 - GENERAL FUND **Animal Control**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5608 Gas/Oil/Lube	161.88	333.33	(171.45)	298.99	4,000.00	7.47%	3,701.01
10-55-5700 Capital Immprovements	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5801 Miscellaneous Exp	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-55-5803 Software	0.00	37.50	(37.50)	0.00	450.00	0.00%	450.00
10-55-5804 Service Fees	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-55-5839 Rabies Test Fees	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5860 Hardware Replacement	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5870 Office Equip/Furn	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Animal Control Totals	5,450.55	8,828.52	(3,377.97)	14,844.92	105,942.00	14.01%	91,097.08

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10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5000 Wages Administration	22,569.20	24,543.42	(1,974.22)	55,919.60	294,521.00	18.99%	238,601.40
10-60-5003 Payroll Taxes Admin	1,643.36	1,904.17	(260.81)	4,111.09	22,850.00	17.99%	18,738.91
10-60-5004 Retirement	3,297.36	3,532.25	(234.89)	8,169.84	42,387.00	19.27%	34,217.16
10-60-5005 Health Insurance	2,800.00	2,800.00	0.00	5,887.99	33,600.00	17.52%	27,712.01
10-60-5006 Life & Add Insurance	102.51	103.92	(1.41)	205.04	1,247.00	16.44%	1,041.96
10-60-5007 Workers Comp Insurance	0.00	101.75	(101.75)	695.97	1,221.00	57.00%	525.03
10-60-5008 Twc	0.00	687.17	(687.17)	0.00	8,246.00	0.00%	8,246.00
10-60-5010 Longevity	0.00	341.67	(341.67)	0.00	4,100.00	0.00%	4,100.00
10-60-5108 Uniforms	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
10-60-5109 Office Supplies	137.71	166.67	(28.96)	137.71	2,000.00	6.89%	1,862.29
10-60-5203 Contract Labor	0.00	8,416.67	(8,416.67)	0.00	101,000.00	0.00%	101,000.00
10-60-5210 Legal Notices & Advertising	50.00	250.00	(200.00)	119.00	3,000.00	3.97%	2,881.00
10-60-5218 Legal Updates	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-60-5401 Telephone	95.41	183.33	(87.92)	95.41	2,200.00	4.34%	2,104.59
10-60-5406 CVB/Oakdale Electric	(7,174.58)	0.00	(7,174.58)	(8,754.90)	0.00	0.00%	8,754.90
10-60-5500 Training	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
10-60-5501 Travel	784.60	500.00	284.60	784.60	6,000.00	13.08%	5,215.40
10-60-5600 Vehicle Repair	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-60-5602 Repair & Maint - Equip	194.94	83.33	111.61	194.94	1,000.00	19.49%	805.06
10-60-5604 Repair & Maint - Struct	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-60-5608 Gas/Oil/Lube	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-60-5800 Dues	100.00	208.33	(108.33)	100.00	2,500.00	4.00%	2,400.00
10-60-5801 Miscellaneous Exp	131.43	166.67	(35.24)	131.43	2,000.00	6.57%	1,868.57
10-60-5803 Software	15.93	1,000.00	(984.07)	15.93	12,000.00	0.13%	11,984.07
10-60-5804 Service Fees	3,500.00	1,250.00	2,250.00	3,500.00	15,000.00	23.33%	11,500.00
10-60-5860 Hardware Replacement	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00

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10 - GENERAL FUND **Administration**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Administration Totals	28,247.87	48,760.18	(20,512.31)	71,313.65	585,122.00	12.19%	513,808.35

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10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5009 Other Insurance Tmlirp	0.00	3,000.00	(3,000.00)	32,139.42	36,000.00	89.28%	3,860.58
10-65-5041 Employee Appreciation	1,431.64	291.67	1,139.97	1,431.64	3,500.00	40.90%	2,068.36
10-65-5100 Supplies	0.00	154.17	(154.17)	0.00	1,850.00	0.00%	1,850.00
10-65-5101 Bank Service Charges	178.82	0.00	178.82	363.47	0.00	0.00%	(363.47)
10-65-5106 Postage	0.00	454.17	(454.17)	0.00	5,450.00	0.00%	5,450.00
10-65-5107 Janitorial Supplies	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-65-5109 Office Supplies	0.00	416.67	(416.67)	1,113.91	5,000.00	22.28%	3,886.09
10-65-5200 Audit	0.00	958.33	(958.33)	0.00	11,500.00	0.00%	11,500.00
10-65-5202 Engineering	1,275.00	1,250.00	25.00	1,275.00	15,000.00	8.50%	13,725.00
10-65-5217 Postage, Copier Lease	343.86	833.33	(489.47)	343.86	10,000.00	3.44%	9,656.14
10-65-5223 Accounting Software &	0.00	958.33	(958.33)	0.00	11,500.00	0.00%	11,500.00
10-65-5224 It Support	183.75	1,250.00	(1,066.25)	183.75	15,000.00	1.23%	14,816.25
10-65-5225 Janitorial Services	650.00	650.00	0.00	1,300.00	7,800.00	16.67%	6,500.00
10-65-5226 Cpa	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-65-5227 Background Test	0.00	4.17	(4.17)	0.00	50.00	0.00%	50.00
10-65-5228 Website/Email Management	7,375.00	1,041.67	6,333.33	7,375.00	12,500.00	59.00%	5,125.00
10-65-5235 Drug Testing	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-65-5401 Telephone	994.72	1,125.00	(130.28)	1,991.20	13,500.00	14.75%	11,508.80
10-65-5402 Internet	482.38	600.00	(117.62)	964.77	7,200.00	13.40%	6,235.23
10-65-5403 Electric	16.86	500.00	(483.14)	393.36	6,000.00	6.56%	5,606.64
10-65-5404 Water	1,171.87	333.33	838.54	1,171.87	4,000.00	29.30%	2,828.13
10-65-5405 Gas	57.16	125.00	(67.84)	57.16	1,500.00	3.81%	1,442.84
10-65-5740 City Hall Renovation 3300Sqft	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
10-65-5805 Qrt S.C.A.D.	0.00	1,096.42	(1,096.42)	0.00	13,157.00	0.00%	13,157.00
10-65-5810 Text My Gov & Archive Social	0.00	457.33	(457.33)	0.00	5,488.00	0.00%	5,488.00
10-65-5832 Fire Department Contribution	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00

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10 - GENERAL FUND **Non Departmental**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5833 Transit Contribution	0.00	1,250.00	(1,250.00)	0.00	15,000.00	0.00%	15,000.00
10-65-5835 Non Departamental Other	183.41	500.00	(316.59)	614.61	6,000.00	10.24%	5,385.39
10-65-5837 Contingency	0.00	1,011.17	(1,011.17)	0.00	12,134.00	0.00%	12,134.00
10-65-5841 Citizens Center	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
10-65-5870 Office Equip/Furn	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Non Departmental Totals	14,344.47	28,052.42	(13,707.95)	50,719.02	336,629.00	15.07%	285,909.98

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10 - GENERAL FUND **Municipal Court**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-80-5000 Wages Court	2,597.08	2,989.67	(392.59)	6,430.17	35,876.00	17.92%	29,445.83
10-80-5003 Payroll Taxes Court	195.82	228.75	(32.93)	489.05	2,745.00	17.82%	2,255.95
10-80-5004 Retirement	379.44	424.58	(45.14)	939.46	5,095.00	18.44%	4,155.54
10-80-5005 Health Insurance	700.00	700.00	0.00	1,471.99	8,400.00	17.52%	6,928.01
10-80-5006 Life & Add Insurance	14.56	16.83	(2.27)	29.12	202.00	14.42%	172.88
10-80-5007 Workers Comp Insurance	0.00	10.00	(10.00)	68.40	120.00	57.00%	51.60
10-80-5008 Twc	0.00	83.75	(83.75)	0.00	1,005.00	0.00%	1,005.00
10-80-5106 Postage	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-80-5109 Office Supplies	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-80-5201 Attorney Fees	0.00	233.33	(233.33)	500.00	2,800.00	17.86%	2,300.00
10-80-5203 Contract Labor	500.00	500.00	0.00	1,000.00	6,000.00	16.67%	5,000.00
10-80-5224 FundView Support	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-80-5285 Jail Services	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5500 Training	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-80-5501 Travel	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-80-5800 Dues & Subscriptions	110.00	41.67	68.33	110.00	500.00	22.00%	390.00
10-80-5801 Miscellaneous Exp	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-80-5806 Jury Service	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5860 Hardware Replacement	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Municipal Court Totals	4,496.90	6,582.75	(2,085.85)	11,038.19	78,993.00	13.97%	67,954.81

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10 - GENERAL FUND **Law Enforcement**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5000 Wages Law Enforcement	5,706.64	10,347.75	(4,641.11)	14,227.27	124,173.00	11.46%	109,945.73
10-90-5003 Payroll Taxes Law	432.60	791.58	(358.98)	1,072.48	9,499.00	11.29%	8,426.52
10-90-5004 Retirement	833.74	1,469.33	(635.59)	2,078.60	17,632.00	11.79%	15,553.40
10-90-5005 Health Insurance	700.00	1,400.00	(700.00)	1,543.99	16,800.00	9.19%	15,256.01
10-90-5006 Life & Add Insurance	27.35	46.75	(19.40)	54.71	561.00	9.75%	506.29
10-90-5007 Workers Comp Insurance	0.00	454.75	(454.75)	3,110.49	5,457.00	57.00%	2,346.51
10-90-5008 Twc	0.00	289.83	(289.83)	0.00	3,478.00	0.00%	3,478.00
10-90-5010 Longevity	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5100 Supplies	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5106 Postage	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-90-5108 Uniforms	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-90-5109 Office Supplies	0.00	70.83	(70.83)	0.00	850.00	0.00%	850.00
10-90-5125 Ammunition	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5225 Janitorial Services	250.00	250.00	0.00	500.00	3,000.00	16.67%	2,500.00
10-90-5401 Telephone	85.46	133.33	(47.87)	85.46	1,600.00	5.34%	1,514.54
10-90-5403 Electric	0.00	100.00	(100.00)	74.91	1,200.00	6.24%	1,125.09
10-90-5404 Water	46.85	104.17	(57.32)	46.85	1,250.00	3.75%	1,203.15
10-90-5500 Training	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-90-5501 Travel	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-90-5600 Vehicle Repair	170.98	208.33	(37.35)	170.98	2,500.00	6.84%	2,329.02
10-90-5602 Repair & Maint - Equip	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-90-5603 Equipment	0.00	1,416.67	(1,416.67)	0.00	17,000.00	0.00%	17,000.00
10-90-5604 Repair & Maint - Struct	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5608 Gas/Oil/Lube	81.94	375.00	(293.06)	164.00	4,500.00	3.64%	4,336.00
10-90-5801 Miscellaneous Exp	120.00	208.33	(88.33)	120.00	2,500.00	4.80%	2,380.00
10-90-5803 Software	149.99	41.67	108.32	149.99	500.00	30.00%	350.01

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10 - GENERAL FUND **Law Enforcement**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5804 Service Fees	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
10-90-5820 Events	187.36	125.00	62.36	187.36	1,500.00	12.49%	1,312.64
10-90-5860 Computer Hardware	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
Law Enforcement Totals	8,792.91	19,104.14	(10,311.23)	23,587.09	229,250.00	10.29%	205,662.91

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10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-96-5106 Postage	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5210 Legal Notices & Advertising	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5211 Promotional	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
10-96-5500 Training	389.00	166.67	222.33	389.00	2,000.00	19.45%	1,611.00
10-96-5501 Travel Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-96-5700 Projects	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-96-5800 Dues & Subscriptions	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5849 Signage	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-96-5866 Grant Match - Nrhp	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Preservation Board Totals	389.00	9,095.83	(8,706.83)	389.00	109,150.00	0.36%	108,761.00
Expense Totals	103,660.40	337,547.84	(233,887.44)	264,409.44	4,050,574.00	6.53%	3,786,164.56

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Water/Sewer/Trash Income	182,519.89	174,650.00	7,869.89	352,023.87	2,095,800.00	16.80%	1,743,776.13
Fines, Fees & Forfeitures	3,208.55	2,883.33	325.22	5,413.71	34,600.00	15.65%	29,186.29
Interest Income	6.81	133.33	(126.52)	73.65	1,600.00	4.60%	1,526.35
Other Revenue Sources	70.00	0.00	70.00	140.00	0.00	0.00%	(140.00)
Transfers In	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Grants & Donations	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00
Revenue Totals	185,805.25	340,532.24	(154,726.99)	357,651.23	4,086,387.00	8.75%	3,728,735.77
Expense Summary							
Personnel & Payroll	25,899.76	34,916.83	(9,017.07)	68,364.24	419,002.00	16.32%	350,637.76
Not Categorized	68,132.35	90,384.55	(22,252.20)	77,944.10	1,084,615.00	7.19%	1,006,670.90
Repairs & Maintenance	288,553.30	155,455.00	133,098.30	343,715.59	1,865,460.00	18.43%	1,521,744.41
Lease & Rent Expense	0.00	249.99	(249.99)	0.00	3,000.00	0.00%	3,000.00
Grant Expense	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
Capital	10,722.85	10,125.01	597.84	10,722.85	121,500.00	8.83%	110,777.15
Fines, Fees & Taxes	5,507.78	6,130.00	(622.22)	5,959.28	73,560.00	8.10%	67,600.72
Other Expenses	0.00	43,270.84	(43,270.84)	0.00	519,250.00	0.00%	519,250.00
Expense Totals	398,816.04	340,532.22	58,283.82	508,731.06	4,086,387.00	12.45%	3,577,655.94

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Water/Sewer/Trash Income							
20-4100 Miscellaneous Water	0.00	566.67	(566.67)	12.00	6,800.00	0.18%	6,788.00
20-4101 Water Fees	94,937.44	91,666.67	3,270.77	185,733.08	1,100,000.00	16.88%	914,266.92
20-4102 Sewer Fees	54,291.05	52,250.00	2,041.05	102,542.36	627,000.00	16.35%	524,457.64
20-4105 Trash	32,991.40	30,083.33	2,908.07	63,036.43	361,000.00	17.46%	297,963.57
20-4307 Reconnect Fee	300.00	83.33	216.67	700.00	1,000.00	70.00%	300.00
Water/Sewer/Trash Income Totals	182,519.89	174,650.00	7,869.89	352,023.87	2,095,800.00	16.80%	1,743,776.13
Fines, Fees & Forfeitures							
20-4341 Tap Fees	1,950.00	833.33	1,116.67	2,650.00	10,000.00	26.50%	7,350.00
20-4342 Transfer Fees	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-4343 Penalty Fees	1,258.55	1,958.33	(699.78)	2,763.71	23,500.00	11.76%	20,736.29
Fines, Fees & Forfeitures Totals	3,208.55	2,883.33	325.22	5,413.71	34,600.00	15.65%	29,186.29
Interest Income							
20-4500 Interest Income	6.81	133.33	(126.52)	73.65	1,600.00	4.60%	1,526.35
Interest Income Totals	6.81	133.33	(126.52)	73.65	1,600.00	4.60%	1,526.35
Other Revenue Sources							
20-4700 Miscellaneous Income	70.00	0.00	70.00	140.00	0.00	0.00%	(140.00)
Other Revenue Sources Totals	70.00	0.00	70.00	140.00	0.00	0.00%	(140.00)
Transfers In							
20-4710 Transfer in Reserves	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Transfers In Totals	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Grants & Donations							
20-4715 COVID-19 Relief (American	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00
Grants & Donations Totals	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Totals	185,805.25	340,532.24	(154,726.99)	357,651.23	4,086,387.00	8.75%	3,728,735.77

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20 - UTILITY FUND **Water**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	6,320.85	10,041.67	(3,720.82)	6,320.85	120,500.00	5.25%	114,179.15
Fines, Fees & Taxes	0.32	5,034.16	(5,033.84)	451.82	60,410.00	0.75%	59,958.18
Grant Expense	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
Lease & Rent Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	29,425.19	25,732.49	3,692.70	31,627.74	308,790.00	10.24%	277,162.26
Personnel & Payroll	8,648.80	12,419.92	(3,771.12)	22,417.45	149,039.00	15.04%	126,621.55
Repairs & Maintenance	5,013.40	73,985.00	(68,971.60)	59,933.46	887,820.00	6.75%	827,886.54
Water Totals	49,408.56	127,296.57	(77,888.01)	122,776.32	1,527,559.00	8.04%	1,404,782.68

20 - UTILITY FUND **Sewer**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	4,402.00	41.67	4,360.33	4,402.00	500.00	880.40%	(3,902.00)
Fines, Fees & Taxes	0.00	54.17	(54.17)	0.00	650.00	0.00%	650.00
Lease & Rent Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	447.86	4,137.90	(3,690.04)	1,603.67	49,655.00	3.23%	48,051.33
Other Expenses	0.00	41,666.67	(41,666.67)	0.00	500,000.00	0.00%	500,000.00
Personnel & Payroll	5,103.36	8,758.33	(3,654.97)	13,712.33	105,100.00	13.05%	91,387.67
Repairs & Maintenance	283,468.37	67,125.00	216,343.37	283,630.07	805,500.00	35.21%	521,869.93
Sewer Totals	293,421.59	121,867.07	171,554.52	303,348.07	1,462,405.00	20.74%	1,159,056.93

20 - UTILITY FUND **WWTP**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Fines, Fees & Taxes	5,507.46	1,041.67	4,465.79	5,507.46	12,500.00	44.06%	6,992.54
Lease & Rent Expense	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00

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Not Categorized	5,545.02	12,053.33	(6,508.31)	11,994.09	144,640.00	8.29%	132,645.91
Personnel & Payroll	12,147.60	13,738.58	(1,590.98)	32,234.46	164,863.00	19.55%	132,628.54
Repairs & Maintenance	71.53	14,261.67	(14,190.14)	152.06	171,140.00	0.09%	170,987.94
WWTP Totals	23,271.61	41,220.25	(17,948.64)	49,888.07	494,643.00	10.09%	444,754.93

20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	31,040.49	25,750.00	5,290.49	31,040.49	309,000.00	10.05%	277,959.51
Sanitation Totals	31,040.49	25,750.00	5,290.49	31,040.49	309,000.00	10.05%	277,959.51

20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	1,673.79	22,710.83	(21,037.04)	1,678.11	272,530.00	0.62%	270,851.89
Other Expenses	0.00	1,604.17	(1,604.17)	0.00	19,250.00	0.00%	19,250.00
Repairs & Maintenance	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Non Departmental Totals	1,673.79	24,398.33	(22,724.54)	1,678.11	292,780.00	0.57%	291,101.89
Expense Total	398,816.04	340,532.22	58,283.82	508,731.06	4,086,387.00	12.45%	3,577,655.94

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20 - UTILITY FUND **Water**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5000 Wages Water	5,805.76	7,733.25	(1,927.49)	14,241.18	92,799.00	15.35%	78,557.82
20-10-5001 Overtime Water	113.20	255.00	(141.80)	226.40	3,060.00	7.40%	2,833.60
20-10-5003 Payroll Taxes Water	440.03	619.00	(178.97)	1,084.84	7,428.00	14.60%	6,343.16
20-10-5004 Retirement	857.46	1,148.17	(290.71)	2,106.42	13,778.00	15.29%	11,671.58
20-10-5005 Health Insurance	1,400.00	1,983.33	(583.33)	2,944.00	23,800.00	12.37%	20,856.00
20-10-5006 Life & Add Insurance	32.35	37.42	(5.07)	64.71	449.00	14.41%	384.29
20-10-5007 Workers Comp Insurance	0.00	255.83	(255.83)	1,749.90	3,070.00	57.00%	1,320.10
20-10-5008 Twc	0.00	226.00	(226.00)	0.00	2,712.00	0.00%	2,712.00
20-10-5010 Longevity	0.00	75.00	(75.00)	0.00	900.00	0.00%	900.00
20-10-5013 On Call	0.00	86.92	(86.92)	0.00	1,043.00	0.00%	1,043.00
20-10-5100 Supplies	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
20-10-5107 Janitorial Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5108 Uniforms	0.00	100.83	(100.83)	0.00	1,210.00	0.00%	1,210.00
20-10-5120 Tools	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5160 Process Chemicals	116.00	583.33	(467.33)	116.00	7,000.00	1.66%	6,884.00
20-10-5238 Lab Fees	0.00	725.00	(725.00)	88.00	8,700.00	1.01%	8,612.00
20-10-5299 Purchased Water	25,128.90	12,583.33	12,545.57	25,128.90	151,000.00	16.64%	125,871.10
20-10-5400 Utilities (Elec)	0.00	5,000.00	(5,000.00)	2,056.38	60,000.00	3.43%	57,943.62
20-10-5401 Telephone	105.38	416.67	(311.29)	163.55	5,000.00	3.27%	4,836.45
20-10-5405 Gas	22.20	250.00	(227.80)	22.20	3,000.00	0.74%	2,977.80
20-10-5500 Training	620.00	156.67	463.33	620.00	1,880.00	32.98%	1,260.00
20-10-5505 Safety Program	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-10-5600 Vehicle Repair	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5601 System Repair	2,923.86	3,750.00	(826.14)	2,923.86	45,000.00	6.50%	42,076.14
20-10-5602 Repair & Maint - Equip	51.67	416.67	(365.00)	51.67	5,000.00	1.03%	4,948.33
20-10-5604 Repair & Maint - Struct	457.18	166.67	290.51	457.18	2,000.00	22.86%	1,542.82

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20 - UTILITY FUND **Water**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5605 Repair & Maint - Tank	0.00	1,250.00	(1,250.00)	0.00	15,000.00	0.00%	15,000.00
20-10-5608 Gas/Oil/Lube	324.54	416.67	(92.13)	643.35	5,000.00	12.87%	4,356.65
20-10-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5611 Vehicle & Equipment Fund	0.00	3,333.33	(3,333.33)	0.00	40,000.00	0.00%	40,000.00
20-10-5652 Meters	0.00	1,250.00	(1,250.00)	0.00	15,000.00	0.00%	15,000.00
20-10-5700 Capital Improvements	4,688.86	68,750.00	(64,061.14)	59,290.11	825,000.00	7.19%	765,709.89
20-10-5701 Cdbg	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
20-10-5739 100000 Gallons tank on Bryan	6,251.00	10,000.00	(3,749.00)	6,251.00	120,000.00	5.21%	113,749.00
20-10-5801 Miscellaneous Exp	69.85	41.67	28.18	69.85	500.00	13.97%	430.15
20-10-5804 Service Fees	0.00	566.67	(566.67)	451.50	6,800.00	6.64%	6,348.50
20-10-5806 Meter Service Fees	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
20-10-5807 Prairielands Permit Fees	0.00	3,900.83	(3,900.83)	0.00	46,810.00	0.00%	46,810.00
20-10-5846 Demurrage	0.00	110.00	(110.00)	0.00	1,320.00	0.00%	1,320.00
20-10-5860 Hardware Replacement	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-10-5886 State Fees	0.32	333.33	(333.01)	0.32	4,000.00	0.01%	3,999.68
Water Totals	49,408.56	127,296.57	(77,888.01)	122,776.32	1,527,559.00	8.04%	1,404,782.68

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20 - UTILITY FUND **Sewer**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5000 Wages Sewer	3,477.42	5,266.83	(1,789.41)	8,550.93	63,202.00	13.53%	54,651.07
20-20-5001 Overtime Sewer	125.17	170.00	(44.83)	244.90	2,040.00	12.00%	1,795.10
20-20-5003 Payroll Taxes Sewer	255.79	426.75	(170.96)	636.72	5,121.00	12.43%	4,484.28
20-20-5004 Retirement	526.34	791.00	(264.66)	1,285.08	9,492.00	13.54%	8,206.92
20-20-5005 Health Insurance	700.00	1,400.00	(700.00)	1,472.00	16,800.00	8.76%	15,328.00
20-20-5006 Life & Add Insurance	18.64	38.75	(20.11)	37.28	465.00	8.02%	427.72
20-20-5007 Workers Comp Insurance	0.00	217.17	(217.17)	1,485.42	2,606.00	57.00%	1,120.58
20-20-5008 Twc	0.00	157.33	(157.33)	0.00	1,888.00	0.00%	1,888.00
20-20-5010 Longevity	0.00	116.67	(116.67)	0.00	1,400.00	0.00%	1,400.00
20-20-5013 On Call	0.00	173.83	(173.83)	0.00	2,086.00	0.00%	2,086.00
20-20-5100 Supplies	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
20-20-5108 Uniforms	0.00	100.83	(100.83)	0.00	1,210.00	0.00%	1,210.00
20-20-5120 Tools	30.04	100.00	(69.96)	30.04	1,200.00	2.50%	1,169.96
20-20-5160 Process Chemicals	0.00	225.00	(225.00)	0.00	2,700.00	0.00%	2,700.00
20-20-5400 Utilities (Elec)	0.00	708.33	(708.33)	1,071.58	8,500.00	12.61%	7,428.42
20-20-5401 Telephone	83.25	125.00	(41.75)	167.48	1,500.00	11.17%	1,332.52
20-20-5405 Gas	22.19	0.00	22.19	22.19	0.00	0.00%	(22.19)
20-20-5500 Training	0.00	128.75	(128.75)	0.00	1,545.00	0.00%	1,545.00
20-20-5600 Vehicle Repair	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
20-20-5601 System Repair	72.65	1,458.33	(1,385.68)	72.65	17,500.00	0.42%	17,427.35
20-20-5602 Repair & Maint - Equip	239.73	625.00	(385.27)	239.73	7,500.00	3.20%	7,260.27
20-20-5604 Repair & Maint - Struct	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5608 Gas/Oil/Lube	401.86	375.00	26.86	563.56	4,500.00	12.52%	3,936.44
20-20-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5655 Concrete	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5700 Capital Improvements	283,066.51	66,666.67	216,399.84	283,066.51	800,000.00	35.38%	516,933.49

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20 - UTILITY FUND **Sewer**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5738 Grand Lift Station (Edap)	4,402.00	0.00	4,402.00	4,402.00	0.00	0.00%	(4,402.00)
20-20-5742 Golf Course Lift Station	0.00	41,666.67	(41,666.67)	0.00	500,000.00	0.00%	500,000.00
20-20-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-20-5804 Service Fees	0.00	54.17	(54.17)	0.00	650.00	0.00%	650.00
Sewer Totals	293,421.59	121,867.07	171,554.52	303,348.07	1,462,405.00	20.74%	1,159,056.93

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5000 Wages Wwtp	8,189.72	8,323.75	(134.03)	20,316.36	99,885.00	20.34%	79,568.64
20-21-5001 Overtime Wwtp	572.30	510.00	62.30	1,483.57	6,120.00	24.24%	4,636.43
20-21-5003 Payroll Taxes Wwtp	667.44	733.00	(65.56)	1,660.55	8,796.00	18.88%	7,135.45
20-21-5004 Retirement	1,280.14	1,359.67	(79.53)	3,184.98	16,316.00	19.52%	13,131.02
20-21-5005 Health Insurance	1,400.00	1,400.00	0.00	2,944.01	16,800.00	17.52%	13,855.99
20-21-5006 Life & Add Insurance	38.00	38.75	(0.75)	76.00	465.00	16.34%	389.00
20-21-5007 Workers Comp Insurance	0.00	375.58	(375.58)	2,568.99	4,507.00	57.00%	1,938.01
20-21-5008 Twc	0.00	264.50	(264.50)	0.00	3,174.00	0.00%	3,174.00
20-21-5010 Longevity	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-21-5013 On Call	0.00	608.33	(608.33)	0.00	7,300.00	0.00%	7,300.00
20-21-5100 Supplies	16.99	258.33	(241.34)	16.99	3,100.00	0.55%	3,083.01
20-21-5107 Janitorial Supplies	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-21-5108 Uniforms	0.00	108.33	(108.33)	0.00	1,300.00	0.00%	1,300.00
20-21-5115 Chemical Supplies	967.51	2,083.33	(1,115.82)	967.51	25,000.00	3.87%	24,032.49
20-21-5120 Tools	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-21-5238 Lab Fees	0.00	1,833.33	(1,833.33)	2,633.00	22,000.00	11.97%	19,367.00
20-21-5259 Sludge Removal	0.00	1,350.00	(1,350.00)	0.00	16,200.00	0.00%	16,200.00
20-21-5400 Utilities	3,791.93	3,166.67	625.26	7,555.86	38,000.00	19.88%	30,444.14
20-21-5401 Telephone	375.74	416.67	(40.93)	427.88	5,000.00	8.56%	4,572.12
20-21-5500 Training	0.00	86.67	(86.67)	0.00	1,040.00	0.00%	1,040.00
20-21-5600 Vehicle Repair	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-21-5601 System Repair	0.00	1,666.67	(1,666.67)	0.00	20,000.00	0.00%	20,000.00
20-21-5602 Repair & Maint - Equip	17.85	333.33	(315.48)	17.85	4,000.00	0.45%	3,982.15
20-21-5604 Repair & Maint - Struct	375.00	500.00	(125.00)	375.00	6,000.00	6.25%	5,625.00
20-21-5608 Gas/Oil/Lube	71.53	400.00	(328.47)	152.06	4,800.00	3.17%	4,647.94
20-21-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00

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20 - UTILITY FUND **WWTP**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5700 Capital Improvements	0.00	12,695.00	(12,695.00)	0.00	152,340.00	0.00%	152,340.00
20-21-5708 Replacement Mower	0.00	1,166.67	(1,166.67)	0.00	14,000.00	0.00%	14,000.00
20-21-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-21-5804 Service Fees	0.00	575.00	(575.00)	0.00	6,900.00	0.00%	6,900.00
20-21-5886 State Fees	5,507.46	466.67	5,040.79	5,507.46	5,600.00	98.35%	92.54
WWTP Totals	23,271.61	41,220.25	(17,948.64)	49,888.07	494,643.00	10.09%	444,754.93

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20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-45-5403 Trash Pickup	31,040.49	25,750.00	5,290.49	31,040.49	309,000.00	10.05%	277,959.51
Sanitation Totals	31,040.49	25,750.00	5,290.49	31,040.49	309,000.00	10.05%	277,959.51

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20 - UTILITY FUND **Non Departmental**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-65-5106 Postage	1,124.89	583.33	541.56	1,124.89	7,000.00	16.07%	5,875.11
20-65-5109 Office Supplies	0.00	179.17	(179.17)	0.00	2,150.00	0.00%	2,150.00
20-65-5110 Utility Billing Cards	181.89	216.67	(34.78)	181.89	2,600.00	7.00%	2,418.11
20-65-5200 Audit	0.00	958.33	(958.33)	0.00	11,500.00	0.00%	11,500.00
20-65-5225 Utility Billing System&Support	0.00	383.33	(383.33)	0.00	4,600.00	0.00%	4,600.00
20-65-5226 Cpa	362.50	500.00	(137.50)	362.50	6,000.00	6.04%	5,637.50
20-65-5229 Bank Services Fee	4.51	0.00	4.51	8.83	0.00	0.00%	(8.83)
20-65-5300 Bond Payment & Fee	0.00	19,890.00	(19,890.00)	0.00	238,680.00	0.00%	238,680.00
20-65-5860 Hardware Replacement	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-65-5873 Contingency	0.00	1,604.17	(1,604.17)	0.00	19,250.00	0.00%	19,250.00
Non Departmental Totals	1,673.79	24,398.33	(22,724.54)	1,678.11	292,780.00	0.57%	291,101.89
Expense Totals	398,816.04	340,532.22	58,283.82	508,731.06	4,086,387.00	12.45%	3,577,655.94

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30 - CVB HOTEL/MOTEL	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property & Sales Tax	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
Interest Income	1.08	0.00	1.08	2.05	0.00	0.00%	(2.05)
Revenue Totals	1.08	33,333.33	(33,332.25)	2.05	400,000.00	0.00%	399,997.95
Expense Summary							
Transfers Out	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
Expense Totals	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00

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30 - CVB HOTEL/MOTEL	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
30-4003 Hotel Occupancy Tax	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
Property & Sales Tax Totals	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
Interest Income							
30-4500 Interest Income	1.08	0.00	1.08	2.05	0.00	0.00%	(2.05)
Interest Income Totals	1.08	0.00	1.08	2.05	0.00	0.00%	(2.05)
Revenue Totals	1.08	33,333.33	(33,332.25)	2.05	400,000.00	0.00%	399,997.95

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30 - CVB HOTEL/MOTEL **CVB**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Transfers Out	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
CVB Totals	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
Expense Total	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00

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Financial Statement
As of November 30, 2021

30 - CVB HOTEL/MOTEL CVB	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
30-70-5818 Transfer to county	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
CVB Totals	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00
Expense Totals	0.00	33,333.33	(33,333.33)	0.00	400,000.00	0.00%	400,000.00

City of Glen Rose
Financial Statement
As of November 30, 2021

70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines, Fees & Forfeitures	761.84	1,069.92	(308.08)	1,560.90	12,839.00	12.16%	11,278.10
Interest Income	0.72	0.00	0.72	1.27	0.00	0.00%	(1.27)
Transfers In	0.00	984.92	(984.92)	0.00	11,819.00	0.00%	11,819.00
Revenue Totals	762.56	2,054.84	(1,292.28)	1,562.17	24,658.00	6.34%	23,095.83
Expense Summary							
Not Categorized	0.12	0.00	0.12	0.23	0.00	0.00%	(0.23)
Fines, Fees & Taxes	0.00	2,054.84	(2,054.84)	0.00	24,658.00	0.00%	24,658.00
Expense Totals	0.12	2,054.84	(2,054.72)	0.23	24,658.00	0.00%	24,657.77

City of Glen Rose
Financial Statement
As of November 30, 2021

70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
70-4308 Local Truancy Prevention and	262.89	381.17	(118.28)	538.27	4,574.00	11.77%	4,035.73
70-4311 Municipal Jury Funds	5.26	7.67	(2.41)	10.75	92.00	11.68%	81.25
70-4312 Municipal Court Technology Fund	225.02	306.08	(81.06)	461.32	3,673.00	12.56%	3,211.68
70-4314 Municipal Court Building Security	268.67	375.00	(106.33)	550.56	4,500.00	12.23%	3,949.44
Fines, Fees & Forfeitures Totals	761.84	1,069.92	(308.08)	1,560.90	12,839.00	12.16%	11,278.10
Interest Income							
70-4500 Interest Income	0.72	0.00	0.72	1.27	0.00	0.00%	(1.27)
Interest Income Totals	0.72	0.00	0.72	1.27	0.00	0.00%	(1.27)
Transfers In							
70-4710 Transfer In From Court Security	0.00	490.67	(490.67)	0.00	5,888.00	0.00%	5,888.00
70-4900 Transfer in from Court Technology	0.00	488.33	(488.33)	0.00	5,860.00	0.00%	5,860.00
70-4901 Transfer in from Jury Fund	0.00	5.92	(5.92)	0.00	71.00	0.00%	71.00
Transfers In Totals	0.00	984.92	(984.92)	0.00	11,819.00	0.00%	11,819.00
Revenue Totals	762.56	2,054.84	(1,292.28)	1,562.17	24,658.00	6.34%	23,095.83

City of Glen Rose
Financial Statement
As of November 30, 2021

70 - COURT **Municipal Court**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	2,054.84	(2,054.84)	0.00	24,658.00	0.00%	24,658.00
Not Categorized	0.12	0.00	0.12	0.23	0.00	0.00%	(0.23)
Municipal Court Totals	0.12	2,054.84	(2,054.72)	0.23	24,658.00	0.00%	24,657.77
Expense Total	0.12	2,054.84	(2,054.72)	0.23	24,658.00	0.00%	24,657.77

City of Glen Rose
Financial Statement
As of November 30, 2021

70 - COURT **Municipal Court**	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
70-80-5101 Bank Service Charges	0.12	0.00	0.12	0.23	0.00	0.00%	(0.23)
70-80-5806 Jury Reimbursements &	0.00	13.58	(13.58)	0.00	163.00	0.00%	163.00
70-80-5835 Court Technology Purchases	0.00	865.67	(865.67)	0.00	10,388.00	0.00%	10,388.00
70-80-5836 Court Security	0.00	794.42	(794.42)	0.00	9,533.00	0.00%	9,533.00
70-80-5842 Truancy and Prevention	0.00	381.17	(381.17)	0.00	4,574.00	0.00%	4,574.00
Municipal Court Totals	0.12	2,054.84	(2,054.72)	0.23	24,658.00	0.00%	24,657.77
Expense Totals	0.12	2,054.84	(2,054.72)	0.23	24,658.00	0.00%	24,657.77

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Jim Holder, Public Works Director**

ITEM: Public Works Director Report
- Update on progress of city projects

Public Works Director Report

November 2021

Demand- average daily demand was 378,000 Gallons per Day (G.P.D.)

Total Monthly Production – 11,359,000 gallons

Pumping Capabilities -3.5 Million Gallons per Day (MGD) the daily pumping capability is a combined figure representing the Somervell County Water District's daily pumping capability in addition to the production capabilities of 5 water wells owned and operated by the City of Glen Rose.

***Any new updates to each item are outlined in red**

- **Water Well #4 Replacement Project**
  On February 18, 2021, the city received a letter from the TCEQ acknowledging that the minimum requirements for the construction of the new well have been met. The well is approved for use temporarily, and the continued use of the well is based on the following conditions. Additional chemical analysis performed by TCEQ is required, along with routine tap sampling for lead and copper during two consecutive six-month periods, and water quality parameter sampling (WQP). A new 150' sanitary control easement will be required as well. The additional sampling is considered standard procedures when there is an additional source of drinking water added to a public water system. After successful monitoring with no action level exceedances the water system will be eligible to have a reduced monitoring schedule again. TCEQ collected water samples from the new well, for chemical analysis on Wednesday September 1, 2021. Environmental Laboratory Services collected water quality parameter (WQP) samples on Thursday September 23, 2021. The WQP samples will now be collected on a quarterly schedule for the next three quarters.
  There is no new update for this item.

- **Grand Avenue Lift Station Reconstruction Project**
  The Texas Water Development Board (TWDB) issued a letter to the city on January 3, 2021, acknowledging the review, and acceptance, of the contract documents for the lift station project. The pre-construction conference was held at City Hall on Thursday January 14, 2021. A Notice to Proceed letter was issued to Rey-Mar Construction on Monday, January 25, 2021. The estimated number of days for construction completion is 230 days. Rey-Mar Construction began excavation at the project site on Monday, February 22. The wet-well has been installed, along with the additional manhole (change-order No.1). Backfilling, and

compaction, have been completed around the wet-well and manhole. The dry auger bore, crossing Barnard Street to the north, and up the hill to the electrical panel site, has been completed, along with the installation of electrical conduits. The concrete slabs have been poured for the electrical panels, and junction boxes. The electrical contractor has completed the process of pulling wire through the conduits, and installing the control panels. Site clean-up on the south side of the Paluxy River (along the Riverwalk) has also been completed. The fence around the perimeter of the wet-well, and vaults has been erected and final grade has been established in and around the fenced area. We are currently waiting for TNMP Co. to install the electrical service. The pumps and controls will be tested and commissioned once TNMP has completed their installation process. Substantial completion for this project is expected to be before Thanksgiving. TNMP Company completed the installation of the electrical main and service to the new lift station electrical panel site. The contractor has completed the wiring inside the panels, and we are waiting for a scheduled date/time for the test run on the new pumps and motors. Once a successful test run has been accomplished, the old sewer line will be cut/capped, and the new line will be tied in. The old existing wet well will then be demolished.

- **Well #4 100,000 Gallon Ground Storage Tank Replacement Project**
  The plans and specifications for the proposed replacement ground storage tank at Well Site No.4 have been completed and were submitted to the Texas Commission on Environmental Quality (TCEQ) for review on Wednesday, January 20, 2021. Included in the submittal were photos of the existing problems, and a letter from the engineer, requesting an expedited review process, due to the nature of the existing situation. On February 19, 2021 Enprotec/Hibbs & Todd received a letter from the TCEQ notifying them of the successful review and acceptance of the plans and specifications that were submitted on January 20th. Bids were accepted at City Hall until March 31, 2021 at 2:30 pm. There was a total of four bids received, opened publicly and read out-loud. City Council awarded the project to Dake Construction at the April meeting and the construction documents have since been signed. A pre-construction conference was completed on Friday June 4th. Dake Construction has completed the fabrication, and painting, of the welded steel ground storage tank at Well Site # 4. The new steel tank was disinfected and filled on Monday September 27th. A bacteriological sample was collected and delivered to Bio-chem Lab. The old tank has been demolished and removed from the property. The new water lines have been installed, and the final grade has been established, and seeded with grass. A final inspection was performed at the Well Site 4 G.S.T. on November 11, 2021. There was one item noted that needed attention (pipe insulation). It was determined that substantial completion has been

established, even though the insulation was not complete. Upon installation of the pipe/water valve insulation, the 5% retainage ($15,663.75) will be paid.

- **Hwy 67 East & CR 303 Wastewater Collection System Improvements Project**
  Sealed bids were accepted at City Hall until May 18, 2021. A total of seven bids were accepted. The bids were opened publicly and read aloud. FM Utilities, LLC was the lowest qualified bidder with a bid of $472,840.51. City Council awarded the contract to FM Utilities, LLC at the May 25th City Council meeting. A Notice of Award letter has been submitted to FM Utilities along with contract documents. The executed contract documents have been received and the pre-construction conference was held on July 1st at City Hall. A notice to proceed has been issued dated July 12, 2021. The number of calendar days for substantial completion of the project was set at 120 days. The required final completion date is October 29, 2021. After the Notice to Proceed letter was issued, it was discovered that there was a shortage of sewer pipe available to the contractors. Therefor we have had a delay in the project start date. The pipe has since been delivered (on Monday August 2nd) to the job-site and mobilization of equipment and other materials have begun. The Hwy 67 bore, from the south side of Hwy 67 to Bull Adams Lane, has been successfully completed. Installation of the portion of the wastewater collections main to the western end of the project has begun. The sewer collection improvements on the south side of Hwy 67 are nearing completion. The sewer main has been completely installed along Bull Adams Lane, from Rainbow Village RV Park, to the northwest corner of the Squaw Valley Meadows Sub-division. Estimated completion of the project is mid-November. Substantial completion for the project was established on November 22, 2021. An inspection was performed with FM Utilities, Chris Hay, and city staff to develop a punch-list of items before final completion can be considered. Pay App. No.(s) 1 & 2 have been paid by the city. A 5 % retainage ($23,642.03) will be held back until all punch-list items have been completely resolved. Four of the five items have been resolved. The last item is being worked on now.

- **Emergency Back-up Power for Well Sites & Lift Stations**
  An emergency on-site generator has been installed, tested, and is currently supplying emergency back-up power for the Public Works maintenance facility. It operates off of natural gas, and is large enough to power the entire facility. Having an alternate source of electricity at the maintenance facility will enable constant, uninterrupted communications with the SCADA system, ensuring a much faster response time when problems arise. Also, three used generators have been purchased from Federal Surplus Properties. One will constantly supply on-site emergency power at Well Site No. 3. Another will supply power at well No. 2, and the other will be mounted on a trailer for use at six of

eight different sewer lift stations. Each of the eight existing lift stations are equipped with a quick connect and a transfer switch to allow for a quick, alternate power source. The city already owns a trailered generator capable of powering the remaining two lift stations, as well as, the water well sites. We are planning to equip each water well site with emergency quick connects, and transfer switches. Once the equipment has been purchased and installed, a written plan will be created for city staff to utilize during emergency situations. New emergency preparedness planning requirements for all water utilities in Texas require that the Public Water System complete critical load notifications to each electrical utility provider, retail provider, the Public Utility Commission (PUC), and the County Emergency Management office. This notification identifies the locations of each critical needs facility, and gives a general description, along with emergency contact information. The deadline for this notification was November 1st. Additionally, the Public Water System must submit to TCEQ an Emergency Preparedness Plan (EPP) no later than March 1, 2022, and implement the EPP no later than July 1, 2022, or upon final TCEQ approval. We are currently waiting on the automatic transfer switches, disconnects, power cords, plugs, etc. from the electrical supplier. There is currently a big demand for the electrical components as all water/wastewater plants are coming in to compliance with the new rules, so there is a lull in receiving the electrical components needed to be able to utilize the back-up generators. However, the supplier that we are using has indicated that our parts are close to being shipped.

- **Spanish Oak Trail & Hilltop Drive Water Line Improvements Project**
  This project is currently in the design phase with Enprotec/Hibbs and Todd. ***The existing section of 10" a/c water line that was recently identified along Hereford Street (from the 700 block of Hereford Street to City Well Site No.3 near Tom Rumph Road) has been added to the scope of work for this water line improvements project. The project engineers have had their survey crew surveying the job-site during the first week of August.***
  There is currently no new update for this item.

- **Valleyview Street Re-construction Project**
  This project is currently in the design phase with Enprotec/Hibbs & Todd.
  There is no new update for this item.

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER SYSTEM NAME: City of Glen Rose

PWS ID No.: 213000

Report for the Month of: Nov. 2021

Number of Active Service Connections this Month: 1302

	WATER PRODUCTION					
	Pumpage to storage and distribution X 1000 Gals					
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		24		348		372
2		30		389		419
3		8		324		332
4		0		359		359
5		0		359		359
6		0		417		417
7		0		489		489
8		0		351		351
9		0		415		415
10		0		305		305
11		0		464		464
12		9		267		276
13		0		344		344
14		0		461		461
15		0		346		346
16		0		424		424
17		0		280		280
18		0		384		384
19		0		429		429
20		0		280		280
21		0		448		448
22		0		330		330
23		0		558		558
24		360		75		435
25		319		0		319
26		303		0		303
27		330		0		330
28		431		0		431
29		346		0		346
30		352		1		353
31						
Total		2,512		8847		11,359
Avg		83.73		294.9		378.63
Max						
Min						

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's Signature: [signature]

Date: 11-30-21

Certificate No. and Class: WG0015747

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Buck Martin, Police Chief**

ITEM: Police Department Report
- Police Activity Report

City Of Glen Rose
POLICE DEPARTMENT
201 NE Vernon St., Glen Rose, TX 76043

GLEN ROSE POLICE DEPARTMENT MONTHLY REPORT

- **11/03/21---1) Working on cases in office**
  2) Working on Policy & Procedures
  3) Working on Standard Operating Procedures

- **11/16/21---1) Worked on Search Warrants for Snapchat & Bumble Apps**

- **11/20/21---1) Criminal Mischief @ Glen Rose Inn & Suites**
  2) Traffic Control on Paluxy Bridge for Xmas Decorations

- **11/23/21---1) Working on Policy & Procedure Manual**

- **11/28/21---1) Assisted and participated in X-mas Parade**
  2) Accident in the 1100 Block of NE BBT

- **11/30/21---1) Attended Workshop Meeting**

19 Citations, Patrolled School Zones
Chief Martin #800

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Kyle Reeves, Building Official**

ITEM: Building, Planning, and Code Enforcement Report
- Update on progress of city projects

City of Glen Rose Permits / Code Department

November Monthly Report

November Permits

Permit Type	# Issued	Permit Fees	Valuation
Building			
Addition	1	$75.00	$0.00
Alteration	3	$1,375.00	$375,000.00
Repair	1	$5,565.00	$0.00
Total Building	**5**	**$7,015.00**	**$375,000.00**
Certificate of Occupancy			
Commercial CO	2.00	$30.00	$0.00
Total Certificate of Occupancy	**2.00**	**$30.00**	**$0.00**
Electrical			
New	5.00	$1,200.00	$269,600.00
Remodel	5.00	$418.75	$33,000.00
Total Electrical	**10.00**	**$1,618.75**	**$302,600.00**
Garage Yard Sale			
Garage Yard Sale	7.00	$30.00	$0.00
Total Garage Yard Sale	**7.00**	**$30.00**	**$0.00**
Irrigation/Backflow			
Irrigation/Backflow	1.00	$75.00	7,000.00
Total Irrigation/Backflow	**1.00**	**$75.00**	**7,000.00**
Mechanical			
Repair	2.00	$250.00	32,500.00
Total Mechanical	**2.00**	**$250.00**	**32,500.00**
Plumbing			
Repair-Replace	3.00	$145.00	$13,500.00
New	1.00	$225.00	$13,000.00

Total Plumbing	**4.00**	**$370.00**	**$26,500.00**

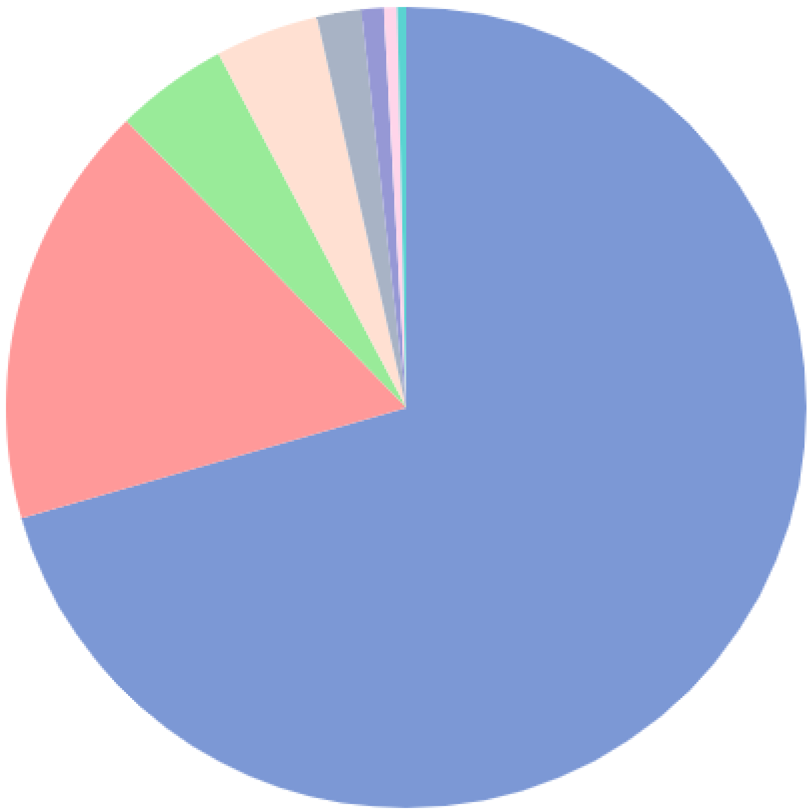
Sign Permit

Sign Permit	1.00	$100.00	$0.00
Temp Business Sign	1.00	$0.00	$0.00
Permanent Sign	2.00	$50.00	$0.00
Total Sign Permit	**4.00**	**$150.00**	**$0.00**

TOTAL

All Permit Total:	**35**	**$9538.75**	**$743,600.00**

Permits By Type



Payments by Permit Type		
Building	5,902	70.5%
Electrical	1,434	17.1%
Mechanical	380	4.5%
Plumbing	350	4.2%
Sign Permit	150	1.8%
Irrigation/Backflow	75	0.9%
Certificate of Occupancy	45	0.5%
Garage Yard Sale	30	0.4%

Inspection Type	# of Inspections
Brick-Rock Tie Inspection	1
Cert of Occupancy Inspection	4
Driveway Approach Inspection	4
Electrical Rough In	4
Final Building Inspection	1
Final Electrical Inspection	4
Final HVAC Inspection	2
Final IBF Inspection	1
Final Plumbing Inspection	3
Foundation Inspection	3
Framing Inspection	3
HVAC Rough In	1
New Sign - Final Inspection	2
Plumbing Rough-In	2
Pool - Bonding on walk around	2
Temp Meter Loop	3
Total	**40**

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Christy Wilson, Lead Animal Control Officer**

ITEM: Animal Control Report
- Animal Control Activity Report

In/Out Summary by Species

Criteria:
Enter from date: 11/01/2021
Enter to date: 11/30/2021

Started Nov 1 with 11 Cats and 5 Dogs
Ended Nov 30 with 4 Cats and 2 Dogs

Animals In

Total Animals Brought In - Cat: 29
Total Animals Brought In - Dog: 16
Total Animals Brought In: 45

Total Animals In: 45

Animals Out

Total Animals Adopted - Cat: 5
Total Animals Adopted - Dog: 2
Total Animals Adopted: 7

Total Animals Died On Shelter - Dog: 1
Total Animals Died On Shelter: 1

Total Animals Euthanised - Cat: 16
Total Animals Euthanised - Dog: 8
Total Animals Euthanised: 24

Total Animals Reclaimed - Cat: 1
Total Animals Reclaimed - Dog: 4
Total Animals Reclaimed: 5

Total Animals Transferred Out - Cat: 14
Total Animals Transferred Out - Dog: 4
Total Animals Transferred Out: 18

Total Animals Out: 55

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Kelly Harris, Somervell County Tourism**

ITEM: CVB / Tourism Report

GLEN ROSE SOMERVELL COUNTY
CONVENTION & VISITORS
BUREAU

SOMETHING SPECIAL

Glen Rose Somervell County Tourism November Report

Nov 3 - Monthly Group Meeting at Barnard's Mill

Nov 9 - Volunteers met to begin decorating Heritage Park for Christmas

Nov 10 - Tourism Advisory Board meeting

Nov 11 - Veterans Day Memorial

Nov 12-14 - Gypsy Hearts Market at Expo

Nov 12-13 - Pioneer Days booth at Chisholm Trail Outdoor Museum

Nov 20 - 4H Judge

Nov 23 - Worked at Heritage Park to get everything out for Christmas. Met with Couple from Dallas interested in getting married at the Park.

Nov 26 - Dino Friday – Shop Local event

Nov 28 - Christmas on the Square and Lighted Christmas Parade. Due to rain we had to postpone event until Sunday. We still had one of the largest and best parades ever.

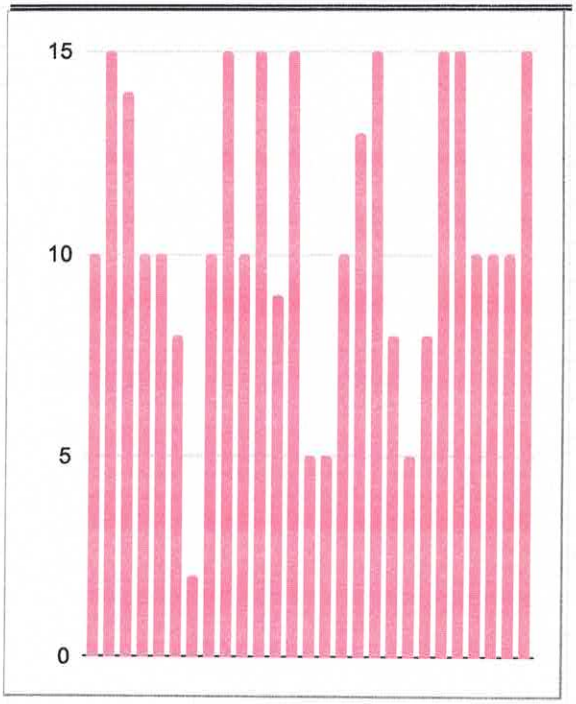
Nov 28 - The Lighted Christmas Window Display Competition began and will run until Dec 21. We have already had great feedback from visitors and locals

We have a full month of holiday activities throughout the month of December. We are seeing more and more activity on the square and throughout the county.

Facebook categories	Somervell County Texas	GR CVB
Nov 5-Dec 2 2021		
Action on page	6	9
Page Views	650	607
Page Likes	72	85
Post Reach	16,376	17,763
Post engagements	5,480	3,921
Video Views	5,330	993
Page Followers	80	90
Postings	98	97

November	Pearl			
	Oakdale	CVB	Visitors	Mailouts
Sun-1		Closed		
Mon-2				
Tue -3		8	5	
Wed-4		6	14	
Thur-5		10	7	
Fri-6		10	9	30
Sat-7		7	25	
Sun-8		Closed		
Mon-9		5		
Tue-10		5		
Wed-11		5	15	
Thur-12		9	5	
Fri-13		10	15	38
Sat-14		4	30	
Sun-15		Closed		
Mon-16		5		
Tue-17		15	10	
Wed-18		12	13	
Thur-19		12	15	
Fri-20		17	20	
Sat-21		5	35	
Sun-22		Closed		
Mon-23		5		
Tue-24		8		
Wed-25		10		
Thur-26		Holiday	Holiday	
Fri-27		5	Holiday	
Sat-28		3		
Sun-29		Closed		
Mon-30				
Total:	0	176	218	68

Pearl


15
10
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December Events

Dinosaur Valley State Park

December 4,5,11,12,18,19,24,25,26	Track Talk	10:00AM-3:30PM
December 4	Edible Plant Hike	2:00PM
December 4	Solar System Walk	7:00PM-8:00PM
December 4	Star Party	8:00PM
December 5, 25	Junior Ranger Academy	2:00PM
December 11	over Look, Hike	11:00AM
December 11	Christmas in the Valley Free Entry With A New Toy DONATION	
December 12, 19	ATLATL	2:00PM
December 18	Lime Stone Ledge Hike	11:00AM
December 18	Full Moon Hike	6:00PM
December 25	Coffee With A Ranger	11:00AM
December 26	Fire Building 101	2:00PM
December 31	Midnight Count Down Hike	11:00PM
January 1	DINO DIVE & First Day Hike	2:00PM

Downtown

December 4	Shoo-Fly- Santa's Soda Shop Christmas	5:30PM-8:30PM
December 4	Heritage Park Christmas	12:00PM-8:00PM
	SANTA Will be at the Park	3:00PM-5:00PM

Fossil Rim Wildlife Center

Closed	Christmas Eve and Christmas Day
Dec 11	Somervell County Free Day

Squaw Valley Golf Course

December 4	The Big Chill Golf Tournament	10:00AM

Somervell County Expo Center

December 1,8,15	Expo Barrel Jackpot	All Day Event
December 11	7th Annual Holiday Extravaganza	10:00AM-5:00
December 18, 19	Show Me The Money	All Day Event
December 31	Ranch Sorting State Finals	All Day Event
January 7,8,9,10	Nolan River Dog Show	All Day Event

The Promise

December 3, 4	The Majesty Of Christmas	6:30 PM - 9:30 PM

Other

December 3, 4	**Dinosaur Valley RV Park**	**6:00PM-8:30PM**
	3rd Annual Light Up Drive Through	
January 1	**New Year's Chili Cook-off**	

DATE 11/18/2021 14:58 STATEMENT OF REVENUES FOR NOVEMBER GEL106 PAGE

13.34% OF YEAR COMPLETED HOTEL/MOTEL TAX

ACCOUNT NO	ACCOUNT NAME	BUDGET	****** ACTUAL ****** M-T-D	PERCENT	****** ACTUAL ****** Y-T-D	PERCENT	****** ACTUAL ****** REMAINING	PERCENT
2022 080-310-500	HOTEL/MOTEL TAX	375,000.00	.00	.00	38,863.17	10.36	336,136.83	89.64
	FINAL TOTAL	375,000.00	.00	.00	38,863.17	10.36	336,136.83	89.64

Item 8.

DATE 11/18/2021 15:03 GENERAL LEDGER ACCOUNT QUERY - SOMERVELL COUNTY OCTOBER - NOVEMBER GEL109 PAGE:

2022 080-310-500 HOTEL/MOTEL TAX

ORIG BUDGET: 375,000.00- CURR BUDGET: 375,000.00- ENCUMBRANCE: .00 BEGIN BALANCE: .00

DATE	PPYYYY	VENDOR NAME	DESCRIPTION		PO #	INVOICE #	99	FA	AMOUNT	REF #
10/08/2021	012022	AIRBNB, INC	AUG.2021	HOTEL/MOTEL TAX		10082021			2,411.26-	061536R
10/08/2021	012022	LA QUINTA INN AND SUITES	AUG.2021	HOTEL/MOTEL TAX		10082021			4,405.65-	061537R
10/08/2021	012022	COUNTRY WOODS INN	AUG.2021	HOTEL/MOTEL TAX		10082021			2,176.20-	061538R
10/08/2021	012022	GLEN LAKE CAMP & RETREAT CEN	AUG.2021	HOTEL/MOTEL TAX		10082021			156.62-	061540R
10/08/2021	012022	CASA DE MILGROS	3RD QTR	HOTEL/MOTEL TAX		10082021			362.25-	061541R
10/08/2021	012022	GLEN ROSE INN AND SUITES	AUG.2021	HOTEL/MOTEL TAX		10082021			1,421.12-	061542R
10/08/2021	012022	CITY OF GLEN ROSE	9/30 HOTEL	TAX DISBURSEM		10082021			1,202.63-	061543R
10/25/2021	012022	QUALITY INN	OCT.2021	HOTEL/MOTEL TAX		10192021			2,739.66-	061595R
10/25/2021	012022	704 BARNARD,LLC	3RD QTR TX	HOTEL/MOTEL TAX		10192021			279.52-	061596R
10/25/2021	012022	RANCHO LAS CIMAS LLC	3RD QTR TX	HOTEL/MOTEL TAX		10192021			133.50-	061597R
10/25/2021	012022	410 BARNARD, LLC	3RD QTR TX	HOTEL/MOTEL TAX		10192021			163.62-	061598R
10/26/2021	012022	BEST WESTERN	SEPT.2021	HOTEL/MOTEL TAX		10262021			5,333.66-	061649R
10/26/2021	012022	INN ON THE RIVER,LTD.	OCT.2021	HOTEL/MOTEL TAX		10262021			1,942.13-	061650R
10/26/2021	012022	PALUXY RIVER BED CABINS	3RD QTR	HOTEL/MOTEL TAX		10262021			1,697.50-	061651R
10/26/2021	012022	LA QUINTA INN AND SUITES	OCT.2021	HOTEL/MOTEL TAX		10262021			5,200.24-	061652R
10/26/2021	012022	COUNTRY WOODS INN	3RD QTR	HOTEL/MOTEL TAX		10262021			2,396.21-	061653R
10/26/2021	012022	GLEN ROSE INN AND SUITES	SEPT.2021	HOTEL/MOTEL TAX		10262021			1,968.96-	061654R
10/26/2021	012022	CRAWFORD ENDEAVORS, INC	3RD QTR	HOTEL/MOTEL TAX		10262021			2,168.24-	061655R
10/26/2021	012022	LIVE OAK BED & BREAKFAST	SEPT.2021	HOTEL/MOTEL TAX		10262021			419.85-	061656R
10/26/2021	012022	OAKDALE RESORT & MOTOR COURT	SEPT.2021	HOTEL/MOTEL TAX		10262021			2,073.98-	061657R
10/26/2021	012022	PRICE HOUSE INN	3RD QTR	HOTEL/MOTEL TAX		10262021			210.37-	061658R

LINE ITEM TOTAL: 38,863.17-

ENDING BALANCE: 38,863.17- 10.36 *

BUDGET REMAINING: 336,136.83-

OVERALL TOTAL: .00

080-310-500 GRAND TOTAL

ORIG BUDGET: 375,000.00- CURR BUDGET: 375,000.00- ENCUMBRANCE: .00 BEGIN BALANCE: .00

LINE ITEM TOTAL: 38,863.17-

ENDING BALANCE: 38,863.17- 10.36 *

BUDGET REMAINING: 336,136.83-

*** TOTALS BY VENDOR ***	AMOUNT
AIRBNB, INC	2,411.26-
BEST WESTERN	5,333.66-
CASA DE MILGROS	362.25-
CITY OF GLEN ROSE	1,202.63-
COUNTRY WOODS INN	4,572.41-
CRAWFORD ENDEAVORS, INC	2,168.24-
GLEN LAKE CAMP & RETREAT CENTER	156.62-
GLEN ROSE INN AND SUITES	3,390.08-
INN ON THE RIVER,LTD.	1,942.13-
LA QUINTA INN AND SUITES	9,605.89-
LIVE OAK BED & BREAKFAST OAKDALE	419.85-
RESORT & MOTOR COURT PALUXY RIVER	2,073.98-
BED CABINS	1,697.50-
PRICE HOUSE INN	210.37-
QUALITY INN	2,739.66-
RANCHO LAS CIMAS LLC	133.50-
410 BARNARD, LLC	163.62-
704 BARNARD,LLC	279.52-
GRAND VENDOR TOTAL:	38,863.17-

Item 8.

13.34% OF YEAR COMPLETED HOTEL/MOTEL TAX

ACCOUNT NO	ACCOUNT NAME	ENCUMBRANCE	BUDGET	** ACTUAL ** M-T-D	*** ACTUAL **** Y-T-D	PERCENT	**** ACTUAL ***** REMAINING	PERCENT
2022 080-449-102	TOURISM/PROMOTION DIRECTOR	.00	58,000.00	.00	4,833.34	8.33	53,166.66	91.67
2022 080-449-103	TOURISM/PROM ASSISTANTS SALA	.00	75,000.00	.00	6,176.68	8.24	68,823.32	91.76
2022 080-449-105	TOURISM/PROMOTION PART TIME	.00	5,000.00	.00	227.50	4.55	4,772.50	95.45
2022 080-449-145	TOURISM/PROMOTION LONGEVITY	.00	.00	.00	.00	.00	.00	.00
2022 080-449-201	TOURISM/PROMOTION SOCIAL SEC	.00	9,400.00	.00	854.25	9.09	8,545.75	90.91
2022 080-449-202	TOURISM/PROMOTION GROUP INSU	.00	29,400.00	.00	2,493.03	8.48	26,906.97	91.52
2022 080-449-203	TOURISM/PROMOTION RETIREMENT	.00	21,970.00	.00	1,793.78	8.16	20,176.22	91.84
2022 080-449-204	TOURISM/PROMOTION WORKERS CO	.00	1,000.00	.00	.00	.00	1,000.00	100.00
2022 080-449-207	TOURISM/PROMOTION CELLPHONE	.00	360.00	.00	30.00	8.33	330.00	91.67
2022 080-449-310	TOURISM/PROMOTION POSTAGE	.00	5,000.00	.00	158.10	3.16	4,841.90	96.84
2022 080-449-311	TOURISM/PROMOTION OFFICE SUP	.00	1,500.00	.00	.00	.00	1,500.00	100.00
2022 080-449-312	TOURISM/PROMOTION COMP SUPP	.00	1,400.00	.00	.00	.00	1,400.00	100.00
2022 080-449-400	TOURISM/PROMOTION DUES/SUBSC	.00	1,000.00	.00	400.00	40.00	600.00	60.00
2022 080-449-401	TOURISM/PROMOTION SEMINAR	.00	5,500.00	.00	1,017.09	18.49	4,482.91	81.51
2022 080-449-420	TOURISM/PROMOTION TELEPHONE	.00	350.00	.00	139.43	39.84	210.57	60.16
2022 080-449-430	TOURISM/PROMOTION AD/NOTICE	.00	5,000.00	.00	4,778.02	95.56	221.98	4.44
2022 080-449-435	TOURISM/PROMOTION PRINTING	.00	7,500.00	.00	324.19	4.32	7,175.81	95.68
2022 080-449-440	TOURISM/PROMOTION UTILITIES	.00	5,000.00	115.59	1,060.65	21.21	3,939.35	78.79
2022 080-449-450	TOURISM/PROMOTION BLDGS/GRDS	.00	5,000.00	.00	.00	.00	5,000.00	100.00
2022 080-449-453	TOURISM/PROMOTION COMPUTER M	.00	3,979.00	.00	3,979.00	100.00	.00	.00
2022 080-449-461	TOURISM/PROMOTION EQUIP RENT	.00	5,000.00	.00	.00	.00	5,000.00	100.00
2022 080-449-570	TOURISM/PROMOTION EQUIP/FURN	.00	2,300.00	.00	.00	.00	2,300.00	100.00
2022 080-449-600	TOURISM/PROMOTION EVENT FEES	.00	8,960.60	.00	8,533.56	95.23	427.04	4.77
	TOURISM/PROMOTION TTL EXPENS	.00	257,619.60	115.59	36,798.62	14.28	220,820.98	85.72
	FINAL TOTAL	.00	257,619.60	115.59	36,798.62	14.28	220,820.98	85.72

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Michael Leamons, City Administrator**

ITEM: City Administrator Report

City Administrator Report
November 2021

Following is a list of some of the more significant and/or time-consuming transactions I was involved in during the month:

1. Reviewed the November Council agenda with Mayor Douglas and City Secretary McDonald. Helped prepare the packet. Prepared Administrator Report and monthly financial reports.
2. Attended State Comptroller's Economic Development Symposium in Koppell. Discovered that the City needs to adopt a budget for its HOT funds. Discussed the matter with Mayor Douglas, then asked City Attorney Pendleton to address this issue with County Attorney Lucas.
3. Did the research necessary to prepare to order a natural gas generator for City Hall.
4. As follow up to the TML Conference have made arrangements for two factor authentication for Google Workspace and FundView. To be implemented soon.
5. Did research on the Comprehensive Plan and found evidence that it had been adopted by the City Council in November, 2009.
6. Completed and submitted an annual certification form to the Texas Department of Agriculture regarding how the amount of grant funding the City received during the past year did not trigger the need for a single audit.
7. Followed up with eHT on creating an annexation layer for our website maps.
8. Researched the implications of the County's newly created assistance district taxing authority on future annexations. The City won't receive any sales tax revenue from future annexations.
9. As follow up to the "No Parking" November Council Meeting agenda item, had discussions with the Oakdale Park Owners, Daran Miller with Glen Lake, and Jeremy Littlejohn with the Snow Shack regarding additional parking for Big Rocks. It is expected Mr. Miller will be at the December Council meeting.
10. The bond was submitted and the Squaw Valley Meadows plat was filed.
11. Have been corresponding with Jessica Taylor, the new TWDB liaison to resolve issues with our TWDB projects..
12. Paid fee to the temp agency to enable the City to hire Jodie Holthe as a permanent employee. The Department is making headway in getting organized and caught up on its paperwork.
13. Prepared service agreement required as part of the annexation process. Obtained approval from City Attorney Pendleton and, then, obtained signatures from the property owners.
14. Continued working on the City's Hazard Mitigation Plan and attended a workshop on the same with Building Official Reeves.
15. Addressed some issues with our Utility Billing software, personnel, and programing.
16. Worked with Chief Martin as modified the Police Chief's Association's Police Department Policies and Procedures template to fit Glen Rose's needs.
17. Prepared for and participated in the Comprehensive Plan Workshop where the plan was discussed and a vision statement was agreed upon. Obtained a copy of the plan assessment shared by Councilwoman Harris for inclusion in the December packet.
18. Met with Building Official Reeves, Councilwoman Harris, and some investors regarding their project plans.

19. Researched who is responsible for maintaining improvements in the common areas of the Paluxy Summit Subdivision. It appears a property owner's association is supposed to bear that responsibility. My findings will be presented to Council at the December Meeting.
20. Followed up on our TxDOT sidewalk grant Advanced Funding Approval with our TxDOT Project Manager Jeremy Dooley. Final approval has not yet been received.
21. The contractor finished installing all the backflow prevention valves at the hospital, so we can now resolve this outstanding issue with TCEQ.
22. Roxana Bagwell or Maguire Iron, Inc., inspected our ground storage and elevated storage tanks and is preparing a report on the condition of those structures for staff's use.
23. Since we have added to our emergency generator capacity, asked Renee Kettler of TNMP if they have a load shedding program the City can participate in. They do. I was provided a program manual and was told invitations to participate would be sent out in February or March.
24. Attended the first half of the November P&Z Meeting where a zoning request for the property adjacent to the 7-Eleven (for an R-4 designation) and rezoning for a property on Mary Lynn near SW Barnard Street (from R-1 to R-2) were considered. Both requests were denied. A request for R-2 zoning for the property next to 7-Eleven was submitted.
25. Began exploring the possibility of creating a vacant building inspection program like the one used in White Settlement. Since that city is a Home Rule city, as a general law municipality, we may not have the authority to implement such a program. Waiting on guidance from TML legal staff.
26. Began exploring the possibility of providing gravity flow sewer service to lots in the City on the east end of the golf course along Hwy 200. Based on data from Google Earth, it looks like this could be done. Awaiting input from Chris Hay.
27. The engineer working on the project adjacent to the 7-Eleven notified the City on 12-6-21 that the owner was withdrawing his requests for zoning, plat approval and annexation..

City of Glen Rose
Dinosaur Capital of Texas

AGENDA ITEM SUMMARY

MEETING DATE: **12/14/2021**

STAFF REPRESENTATIVE: **Stephanie Ritchie, City Secretary**

ITEM: City Secretary Report

City of Glen Rose
City Secretary's Office
Staff Report for October Activities

1. Compiled, organized, processed, and distributed City Council Packets for November 8th, 9th and 30th, 2021, and the Early Voting Ballot Board for November 6th.
2. Posted the minutes and audio/video of November 8th, 2021, November 9th, 2021, and November 30th, 2021, Council meetings and posted on website.
3. Completed three sets of minutes for the November City Council meetings for review and approval at the first December City Council Meeting.
4. Accepted application for PW, PD and AC and distributed as necessary.
5. Completed new hire paperwork for two new employees, set them up in our TMRS System, Insurance and Payroll module.
6. Participated in Staff meetings.
7. Worked on training for Newly elected officials. Completed Oath of Office and Swearing-In meeting for newly elected councilmembers.
8. Set up three new email addressed. Archived two old addresses.
9. Processed and codified all recent Ordinances in the City's Online Code of Ordinances.
10. Worked all day election day (6am – 8:30pm). Submitted Unofficial election results to the County Registrar..
11. Worked with Cave Consulting on updates to our Google drive.
12. Worked on projects for the Citizen Notification System.
13. Completed Open Records Request regarding permits, property information, mapping, elections, background investigations, Building plans, etc.
14. Assisted with Payroll processing.
15. Updated the Kiosk in front of City Hall.
16. Worked with Windstream - Kinetic regarding upgrade to the City's internet service.
17. Worked with BizProTec to switch internet services for City Hall. (still in progress)
18. Worked with Mayor Douglas to complete all approved ordinance, resolution, agreements, and work orders.
19. Submitted multiple newspaper notices for public hearings.
20. Worked on the Employee Appreciation Holiday Dinner including the Christmas cards that Council recently signed.
21. Put together cards and gift certificates for employee appreciation for Thanksgiving.
22. Accomplished the 2021 records destruction project.
23. Ordered new name tags and name tags for multiple members of Council including the newly elected members.
24. Working on a "Subdivision Map" for council reference. (still in progress)
25. Got Married!

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion consideration and possible action on "No Parking" Zone Ordinance for NE Barnard Street adjacent to Glen Lake Camp and plans for supplemental parking for Big Rocks Park.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Photos of parking congestion on NE Barnard; NE Barnard No Parking Zone Ordinance		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

After this topic was addressed at last month's meeting, staff reached out to some of the surrounding property owners, Superintendent Overbo, and Glen Lake Camp staff. For several reasons, some of the area property owners do not want a parking lot on their property. A couple of them mentioned the absence of both sidewalks and a safe way to cross from the north to the south side of Barnard as major concerns. It's possible some parking spaces could be created where the miniature golf course is, if the City were willing to help. However, that wouldn't provide very much additional parking. One area business owner even expressed interest in helping Glen Lake if they were to install a parking lot, as such would help their business. Glen Lake has no plans for a parking lot at this time, but their board will meet in February. It is possible a plan might emerge after that meeting. Due to the hazards posed to Glen Lake's guests, Glen Lake would like for the Council to designate a "no parking" zone and is expecting to have a representative present at the Council Meeting to discuss this matter. After last month's meeting, a citizen provided the attached photos showing parking congestion in the area under consideration. Using the school parking lot isn't an option during the school year, which generally coincides with Big Rock's peak season. If the City were able to make some arrangement for using the lot once the school year concluded, that site would be subject to the sidewalk and safe crossing concerns raised by others. Currently, there is room to park about 30 vehicles on Grand Avenue at the end of Heritage Park.

RECOMMENDED ACTION:

In response to the safety concerns adopt the No Parking Ordinance and continue to pursue options to provide supplemental parking.


AHEAD


LAKEVIEW ST

ORDINANCE NO. 2021.12.14A

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS AMENDING THE CODE OF ORDINANCES, CHAPTER 12 "TRAFFIC AND VEHICLES", SECTION 12.04 "PARKING STOPPING AND STANDING", DIVISION 2 "PARKING SCHEDULE", SUBSECTION 041 "NO PARKING ZONE", TO PROVIDE FOR NO PARKING ON THE SOUTH SIDE OF NE BARNARD STREET ACROSS FROM WHAT WAS MCALLISTER DRIVE TO WREN STREET; ESTABLISHING A PENALTY OF A FINE NOT TO EXCEED TWO HUNDRED DOLLARS ($200.00) FOR EACH OFFENSE; PROVIDING A SAVINGS/REPEALING CLAUSE, A SEVERABILITY CLAUSE, AND A PROPER NOTICE, MEETING, AND QUORUM CLAUSE; REQUIRING PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose is a Type A General Law Municipality;

WHEREAS, pursuant to §541.002(3) of the Texas Transportation Code (TTC) a municipality is a "local authority";

WHEREAS, pursuant to §541.302 of the TTC a "'Highway or street means the width between the boundary lines of a publicly maintained way any part of which is open to the public for vehicular travel";

WHEREAS, pursuant to §542.201 of the TTC a local authority may regulate traffic in a manner that doesn't conflict with provisions in the TTC "Rules of the Road" subtitle;

WHEREAS, pursuant to §542.202 of the TTC the "Rules of the Road" subtitle "does not prevent a local authority, with respect to a highway under its jurisdiction and in the reasonable exercise of the police power, from...regulating the stopping, standing, or parking of a vehicle";

WHEREAS, the management of Glen Lake Camp has requested that the City designate a "No Parking" zone on NE Barnard Street from the east end of the current "No Parking" zone on the south side of NE Barnard Street immediately across from what was McAllister Drive to a point on the south side of NE Barnard Street immediately across from Wren Street;

WHEREAS, a local TxDOT official has indicated that TxDOT will install "No Parking" signs in area requested by Glen Lake Camp if the City Council designates that area as a "No Parking" zone; and,

WHEREAS, the City Council has determined for the good government, peace, and order of the municipality, a "No Parking" zone should be established in the area requested by Glen Lake Camp.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1 (OF 7)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (OF 7)
AMENDING SEC. 12.04.041
"NO PARKING ZONES" TABLE

The Table located in Chapter 12 "Traffic and Vehicles", Section 12.04 "Parking Stopping and Standing", Division 2 "Parking Schedules", Subsection 12.04.041 "No Parking Zones" shall be amended to add the following row: (Street) NE Barnard Street; (Location) South side of Barnard Street from immediately across from abandoned McAllister Street east and north along NE Barnard Street to immediately across from Wren Street; (Ordinance No.) 2021.12.14A.

SECTION 3 (OF 7)
PENALTY

That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the City's Code of Ordinances (CCO), as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two hundred dollars ($200) for each offense.

SECTION 4 (OF 7)
SAVINGS/REPEALING CLAUSE

Chapter 12 of the CCO shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5 (OF 7)
SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 6 (OF 7)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 7 (OF 7)
EFFECTIVE DATE

This Ordinance shall take effect immediately after its passage and publication in the City's official newspaper.

PASSED AND APPROVED this the 14th day of December, 2021.

APPROVED:

____
Julia Douglas, Mayor

ATTEST:

____
Stephanie Ritchie, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion consideration and possible action on a plaque or stone in memory of Tom Heap on the River Walk.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Mr. Heap's widow and sister stopped by City Hall to ask if they could purchase a plaque or stone and place it in the vicinity of the two Dawn Redwood trees that were planted along the River Walk in memory of Mr. Heap. The wording would be similar to what has been used on the memorial benches located along the River Walk.

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion consideration and possible action on maintenance of Paluxy Summit Subdivsion common area improvements.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

A potential investor asked City staff if the City would be maintaining the fountain, drip irrigation, and decorative lights in the common areas of the Paluxy Summit Subdivision. Staff's initial reply was that it was traditional for the City to provide street lighting, but that maintaining fountains and drip irrigation systems didn't fall within the City's normal duties and that guidance would be needed from the Council. According to Public Works Director Holder, during his time in that position, the City has not maintained the aforementioned systems. It does appear, however, that the City has been paying for the meter which services the ornamental lights along the street. Staff then examined the TIF (tax investment finance) agreement and plat for that subdivision to see if maintenance or ownership of the improvements was addressed. It wasn't. Staff then found a set of Covenants associated with the subdivision which were adopted in 1999. Those covenants provide that, "The care, maintenance and development of the Greenbelts and Public areas are the responsibility of Glen Rose Ventures, LLC or the Owners Association." The Owners Association was granted power "To collect annual assessments to defray expenses attributable to the Association's duties, to be levied against each owner…" In 1999 a Paluxy Summit Property Owners Association was incorporated and bylaws were adopted. The aforementioned documents can be viewed at the Somervell County Clerk's website by going to "search real estate index" and entering "Paluxy Summit" in the "party name" field.

RECOMMENDED ACTION:

Provide guidance to staff concerning maintenance of the Paluxy Summit Subdivision common areas.

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on resolution authorizing the transfer of a water line and fire hydrant at the Somervell County Expo Center to Somervell County.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Resolution authorizing transfer of the water line and fire hydrant.		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Recently, Somervell County officials asked that some fire hydrants on the Expo Center property be removed due to their being in the way of the County's plans for the facility. When looking into this request, Public Works Director Holder discovered that the water line supplying those fire hydrants runs underneath the Expo Center's slab. The line feeds three fire hydrants on the Expo property. It was decided to abandon the line, due to the liability that would be created if a break were to occur in such a large line under a building's foundation. Then, it was discovered that the Expo's fire sprinkler system is connected to that line. Fire Marshal Smith and County Judge Chambers proposed that 2 of the three fire hydrants be removed (leaving 1 for flushing the line) and that the County provide a written waiver of liability to the City. An alternative would be for the City to remove the 2 fire hydrants and convey ownership of the line and the 3rd fire hydrant to the City. When asked, City Attorney Pendleton agreed that the latter would be the better option. There are fire hydrants on the right-of-way (ROW) around the Expo---these are supplemental fire hydrants. Staff is planning on installing one of the fire hydrants that is removed to increase the number of fire hydrants in the ROW.

RECOMMENDED ACTION:

Adopt the resolution authorizing the transfer of the water line and fire hydrant to Somervell County.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS AUTHORIZING TRANSFER OF OWNERSHIP OF THE WATER LINE SUPPLYING WATER TO THE SOMERVELL COUNTY EXPO CENTER'S FIRE SPRINKLER SYSTEM AND TO A FIRE HYDRANT CONNECTED TO THAT WATER LINE TO SOMERVELL COUNTY.

WHEREAS, many years ago a water line was extended from the City's water main to supply the three fire hydrants located on the grounds of or within the Somervell County Expo Center;

WHEREAS, when Somervell County requested that the fire hydrants be removed, it was discovered that said water line runs underneath the Expo Center slab and feeds the Center's Fire Sprinkler System;

WHEREAS, should said water line rupture, it could cause extensive damage to the Expo Center's foundation;

WHEREAS, it is standard practice for the City's ownership of and responsibility for water lines servicing fire sprinkler systems to end at the customer's property line;

WHEREAS, to protect itself against potential liability, the City Council finds that is in the best interest of its citizens to remove two of the fire hydrants as requested by Somervell County and convey title to the remaining fire hydrant (to be used to bleed air out of the sprinkler system) and the water line feeding that hydrant and the Expo Center's Fire Sprinkler System to Somervell County;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE AS FOLLOWS:

The City Council, hereby, directs City Attorney Pendleton to draft whatever document is needed to convey title of said water line and fire hydrant to Somervell County and authorizes Mayor Douglas to sign the same.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS on the 14th day of December, 2021.

ATTEST: ________________________________
Julia Douglas, Mayor

____
Stephanie Ritchie, City Secretary

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding adoption of a Vision Statement for the City of Glen Rose.		
PREPARED BY:	City Secretary Ritchie	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Glen Rose: A welcoming and unique, family-oriented community committed to preserving our natural beauty and historic, small-town charm.

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Report on updating the Hazard Mitigation Action Plan.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:			

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

Many governmental entities in the North Central Texas Council of Governments, including the City of Glen Rose and Somervell County, joined together to obtain grant funding to assist those communities with updating their Hazard Mitigation Action Plans (HAZMAP). A 25% local match is required, but usually it is covered by the hours logged for participating in the update process. When HAZMAP is included on a City Council agenda all of the hours of those participating in the meeting are eligible for inclusion as part of the City's match. The entire length of the meeting is allowed to be included in the match submission. The update process includes providing updates on a communities capabilities (staffing, plans, ordinances, etc…), potential hazards, critical and vulnerable infrastructure, and plans for mitigating hazards. Establishing mitigation plans positions a community to be eligible for FEMA mitigation grant funding. Historically, flooding has been the City's primary hazard. Fire Chief Brian Jones is also the Emergency Management Coordinator for both the County and the City and is the County's Flood Plain Administrator. He is playing a leading role in this effort. Building Official Reeves is the City's Flood Plain Administrator. He and City Administrator Leamons attended the most recent workshop devoted to updating the City and County HAZMAP.

RECOMMENDED ACTION:

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion, consideration, and possible action on Resolution adopting an amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Slide from Comptroller's Symposium and Texas Tax Code 351.101(11)(c); Resolution adopting amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

While attending an Economic Development Symposium hosted by the State Comptroller, City Administrator Leamons learned that Texas Tax Code 351.101(11)(c) requires a city which contracts with a private or government entity to manage its HOT funds, annually, must approve a budget governing how those funds are spent. The City's Interlocal Agreement for HOT Services states, "County shall make expenditures of HOT funds in conformance with the County's budget. City acknowledges that County had full control of this budget as it is now considered County's fiduciary duty with respect to the HOT Funds collected to ensure the money is spent in accordance to Texas Hotel Tax Laws." This provision needs to be revised to conform to the above-noted requirement. The Agreement also provides that, "This Agreement shall be construed in accordance with the laws of the State of Texas, and in particular with Chapter 351 of the Texas Tax Code," so more than anything else, clarifying the need for an annual Council-approved HOT funds budget is a housekeeping matter. At Mayor Douglas's request City Attorney Pendleton is working with County Attorney Lucas, who drafted the original agreement, to come up with the wording necessary to bring this portion of the Agreement addressing budgetary matters into full compliance with the requirements of Chapter 351. The remainder of the Agreement appears to be consistent with the requirements found in that chapter.

RECOMMENDED ACTION:

Approve Resolution Adopting Amended Interlocal Agreement for Hotel Occupancy Tax (HOT) Services .

Texas Tax Code, 351.101(11(c)

The governing body of a municipality by contract may delegate to a person, including another governmental entity or a private organization, the management or supervision of programs and activities funded with revenue from the tax authorized by this chapter. The governing body in writing shall approve in advance the annual budget of the person to which it delegates those functions and shall require the person to make periodic reports to the governing body at least quarterly listing the expenditures made by the person with revenue from the tax authorized by this chapter. The person must maintain revenue provided from the tax authorized by this chapter in a separate account established for that purpose and may not commingle that revenue with any other money. The municipality may not delegate to any person the management or supervision of its convention and visitors programs and activities funded with revenue from the tax authorized by this chapter other than by contract as provided by this subsection. The approval by the governing body of the municipality of the annual budget of the person to whom the governing body delegates those functions creates a fiduciary duty in the person with respect to the revenue provided by the tax authorized by this chapter.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS APPROVING AN AMENDED INTERLOCAL COOPERATION AGREEMENT WITH SOMERVELL COUNTY CONCERNING HOTEL OCCUPANCY TAX SERVICES.

WHEREAS, the City of Glen Rose is a Type A General Law Municipality;

WHEREAS, pursuant to "The Interlocal Cooperation Act," found in Chapter 791 of the Texas Government Code, "a local government may contract or agree with another local government"

WHEREAS, pursuant to §351(c) of the Texas Tax Code, "The governing body of a municipality by contract may delegate to a person, including another governmental entity or a private organization, the management or supervision of programs and activities funded with revenue from the tax authorized by this chapter";

WHEREAS, the City of Glen Rose found it to be in the best interest of its citizens to enter into an Interlocal Agreement with Somervell County for Hotel Occupancy Tax Services which was fully executed on July 12, 2021;

WHEREAS, said Agreement failed to include the requirement found in §351(c) of the Texas Tax Code that the City Council "shall approve in advance the annual budget of the person" (or in this case entity) to which it delegates the management of its HOT funds;

WHEREAS, said Agreement has been amended to bring it into compliance with said requirement;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE AS FOLLOWS:

The City Council, hereby, approves the attached amended interlocal cooperation agreement between the City of Glen Rose and Somervell County for Hotel Occupancy Tax Services.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS on the 14th day of December, 2021.

ATTEST: _______________________________

Julia Douglas, Mayor

____

Stephanie Ritchie, City Secretary

INTERLOCAL AGREEMENT FOR HOTEL OCCUPANCY TAX SERVICES

This Interlocal Agreement (the "Agreement"), is entered into by and between the City of Glen Rose ("City") and Somervell County ("County"), pursuant to Chapter 351 of the Texas Tax Code. In furtherance of the purposes of the Tax Code, and in consideration of the mutual covenants herein contained, City and County hereby agree as follows:

I. ALLOCATION OF FUNDS

A. City has enacted a hotel occupancy tax on rooms furnished by hotels and motels within the City of Glen Rose. City hereby agrees to allocate all revenue received by City of this hotel occupancy tax ("HOT Funds") to County, pursuant to Texas Tax Code § 351.101(c). In exchange for the collection of all HOT Funds within City, County shall be responsible for providing and operating the tourism program to attract visitors and conventions to City and County.

B. City will pay any HOT Funds it receives, which have not been otherwise redirected to County pursuant to this Agreement, to County within thirty (30) days of receipt of same. County shall track and document all collections and expenses related to this Agreement.

C. County shall maintain the HOT Funds provided by City under this Agreement in a separate account, and County shall not commingle the funds in that account with any other money, or maintain them in any other account.

D. County shall maintain complete and accurate financial records of each expenditure of the HOT Funds and, at the request of the City Council or the City Council's designee, or as may be required by law, shall make the records available for inspection and review during normal business hours.

E. County may request that all Hotel Tax be paid directly to County by the Hoteliers/Short Term Rentals to alleviate City staff from having to bill and collect HOT Funds as well as presenting checks payable to County for payment of the tax.

II. USE OF HOT FUNDS

A. County shall expend HOT Funds for promotional and tourism advertising for City and County by conducting a solicitation and operating program to attract visitors and conventions to City and County. HOT Funds shall be expended in a manner directly enhancing and promoting tourism and the convention and hotel industry of Glen Rose and Somervell County, Texas. All uses and expenditures of HOT Funds shall be conducted in accordance with the uses permitted by Chapter 351 of the Texas Tax Code, and all other applicable laws and regulations of the State of Texas.

B. The HOT Funds allocated by County may be applied toward administrative expenses incurred directly in fulfilling its responsibilities under the Agreement in accordance with Texas Tax Code § 351.101€. These administrative expenses shall be covered under this paragraph only when the expenses are incurred directly in the County's tourism promotion activities. County shall track all administrative expenses related to this Agreement, including any allocation of personnel resources, and make reports of such expenses at the request of City as part of the reports required by this agreement.

C. County shall make expenditures of HOT funds in conformance with the County's budget. City acknowledges that County had full control of this budget as it is now considered County's fiduciary duty with respect to the HOT Funds collected to ensure the money is spent in accordance to Texas Hotel Tax Laws.

D. City and County agree to nominate a nine-person Advisory Board to guide the Tourism Department on budgetary items. This Board shall consist of (one) City Councilmember, (one County Commissioner, (one) City Hotelier, (one) City Short Term Lodging, (two) County Short Term Rental, (one) Attraction, (one) Tourism Business on Hwy 67, and (one) Downtown Business. The Tourism Administration must meet with the Board a minimum of once a month in an advisory capacity to make plans concerning City and County Tourism to be recommended to the Commissioners Court.

E. The County agrees to take on all contractual obligations to which the City has committed, prior to the signing of this agreement.

F. The County agrees to accept the City's current Convention and Visitors Bureau Visitors Center Administrative personnel, and the unfilled Events Employee position, and to ensure that at the Tourism Department has at least three (3) full-time employees.

III. REPORTING AND AUDITING

A. No later than July of each year, the Tourism Administration shall provide to the County Commissioners Court a proposed written annual Budget for the use of all HOT Funds. County shall, in writing, approve in advance the annual budget of the Tourism Department. Furthermore, County shall at least monthly (first Monday of the month) provide a list of expenditures of the Tourism Department with HOT Funds.

B. In addition to the hereinabove referred to report and financial data, an audit of the funds and activities may be made to City upon reasonable notice and the request of County at any time. In the event an audit is requested of City, it is agreed that the auditors performing said audit shall have access to and the right to examine all records and accounts directly related to HOT Funds and any such other City CVB records and accounts as may be reasonably necessary to conduct and complete an audit. Likewise, the County Tourism Administration shall be subject to audit regarding the funds and activities contemplated under this Agreement upon reasonable notice and request to County.

IV. BUILDING USE / LOCATION

The location of the CVB building currently occupied by City shall remain in place for County's use under this Agreement unless a different location is chosen by County in the future. County agrees to pay for minor maintenance and repairs as well as utility costs for the building and City remains responsible for major repairs and must maintain property insurance on the building in the event of major damages or destruction by natural disaster. Although no rent is required by City, it estimates a rental value for this building of $10,000 per year. If City decides to pursue a sale of the property and building, it shall provide County a minimum of 180 days notice to vacate to allow County sufficient time to find a suitable alternative location for its operations under this Agreement.

For the purpose of this agreement, Major repairs shall be defined as any repair cost that would be covered under the City's Insurance Policy minus the deductible. All other items will be considered Minor repairs.

V. TERM AND TERMINATION

A. The term of this Agreement shall be effective through September 30, 2023. First payment of HOT Funds by City to County shall occur on or before July 15, 2021. This Agreement will be reviewed by City and County on or before 90 days prior to September 30, 2023, at which time if no changes are requested by either party, this Agreement will automatically renew for a period of five (5) additional years beginning October 1, 2023. Thereafter, unless a review is requested by either party to be completed on or before 90 days prior to expiration of that respective term, this Agreement shall continue to automatically renew for a period of five (5) additional years from the date of expiration.

B. It is expressly agreed that either party may cancel this Agreement by tendering 90 days written notice to the other party. This Agreement will terminate 90 days from the date of receipt of the written notice, or on any date specified in the notice after the 90-day period.

C. In the event this agreement terminates, the terminating party agrees to initiate and pay for a full audit of HOT funds for a period of at least six (6) months prior to termination. Furthermore, the County agrees to return any remaining Hotel Occupancy Tax collected on behalf of the City of Glen Rose.

VI. CONSTRUCTION

This Agreement shall be construed in accordance with the laws of the State of Texas, and in particular with Chapter 351 of the Texas Tax Code.

VII. COUNTY'S RELATIONSHIP TO CITY

It is expressly understood and agreed that County, in conducting the tourism program under this Agreement, is acting on behalf of City and County Tourism. Accordingly, the Tourism Administration and property of County used or involved in the program under this Agreement shall not be considered, for any purpose, to be the Tourism Administration or property of City. County agrees to indemnify the City from any and all claims which may occur as a result of the program conducted by County and the activities contemplated by County under this Agreement.

IN WITNESS WHEREOF, City of Glen Rose and Somervell County have caused this Agreement to be executed and delivered by their duly authorized representatives as of the dates specified below:

OFFICIALLY APPROVED AND EXECUTED by City on this the 22 day of June, 2021.

CITY OF GLEN ROSE

By: Julia Douglas

Julia Douglas, Mayor

ATTEST: S Ritchie

Stephanie Ritchie, City Secretary

CITY OF GLEN ROSE, TEXAS

OFFICIALLY APPROVED AND EXECUTED by County on this the 12TH day of July, 2021.

COUNTY OF SOMERVELL

By: Danny L Chambers

Danny L. Chambers, County Judge

COUNTY COURT SOMERVELL COUNTY TEXAS

ATTEST: Michelle Reynolds

Michelle Reynolds, County Clerk

CITY COUNCIL
AGENDA ACTION FORM

AGENDA DATE:	12/14/2021		
AGENDA SUBJECT:	Discussion consideration and possible action on Comprehensive Plan.		
PREPARED BY:	City Administrator Leamons	**DATE SUBMITTED:**	12/06/2021
EXHIBITS:	Councilwoman Harris' notes; Minutes from the Comprehensive Plan Workshop		

BUDGETARY IMPACT:	**Required Expenditure:**	$00.00
	Amount Budgeted:	$00.00
	Appropriation Required:	$00.00
CITY ADMINISTRATOR APPROVAL:		

SUMMARY:

As you will recall, last month the Council decided to delay moving forward on the Comprehensive Plan until after having an opportunity to consider the matter with the members of the City's other boards at a workshop. During that workshop Councilwoman Harris shared some ideas about how to move forward which have been included for your consideration. When Chris Hay with eHT heard about the City's plan to update its comprehensive plan, he indicated they would be happy to assist the City with the technical aspects of such an update as they are very familiar with the City's operations and infrastructure. As you will recall, it was difficult for Public Management to provide a cost estimate for updating the Plan because they didn't know exactly what type of finished product the Council was looking forward. If the Council identifies what tasks it wants done in-house and what components it wants an outside consultant to provide, it should enable those consultants to provide hard estimates for the Council's consideration.

RECOMMENDED ACTION:

Provide guidance to staff as to which components of the Plan are to be provided in-house and which components are to be provided by consultants.

City of Glen Rose Comprehensive Plan Suggestions

Vision Statement

Glen Rose: A welcoming and unique, family-oriented community committed to preserving our natural beauty and historic, small-town charm.

Chapter 1: **Baseline Analysis**

Plate 1-1 **Relationship of the City to the Region** The description and map just needs to be updated to include Chisholm Trail access.

Social & Economic Characteristics Analysis – third party

Population Characteristics - third party

Racial & Ethnic Composition - third party

Educational Attainment – third party

Employment Characteristics – third party

Household Income and Data - third party

Existing Land Use – EHT or CAD or staff

Physical Constraints - update by staff possibly – new map City Limits/ETJ (eHT?)

Chapter 2: **Visioning**

Vision Statement – Agreed upon by Council, Preservation and P&Z Boards 11/30/21

Visual Character Survey & Questionnaire – Created by Staff or committee with local pictures and use of questions asked on old Comp Plan.

SWOT Analysis – Completed in a Town Hall open session format for citizens to gather their input of our Strengths, Weaknesses, Opportunities and Threats. Information can be tallied up by Intern or Staff.

Brainstorming Issues – Completed in a Town Hall open session format. Information can be tallied up by intern or Staff.

Chapter 3: **Future Land Use Plan**

Goals & Objectives – Could play on 2009 goals or public forum to create new goals/objectives.

Recommended Pattern – Public Meetings by category - Calculations (eHT, Staff, third party?)

Policy Recommendations – Prior Recommendations: Prioritized Growth Areas; Mixture of Residential housing types and lot sizes; Historic District; Parking Study; Paluxy River District; Trail System; Thoroughfare System; Proposed new river crossings; Proposed Southwestern Connector Road; Northern Loop; Promoting Green Solutions – Local Discussions on whether to keep or discard. Possible additions – Parking Big Rocks; New Business Incentives

Maintain Compatability between Zoning Map and Future Land Use Map

Chapter 4: **Livability**

Use 4-1 To create questions and answers for our community. This could all be done in a public forum.

Goals & Objectives – Derive from the Vision Section – Ch 2

Corridor Design Recommendations – Review 4-6,7 - Joint Board Meeting maybe TxDot Rep

P&Z – Work on Ordinances pertaining to Signage, Incentives, Sub-Division Ordinance, Mixed Use Ordinances, Outdoor Lighting, tree preservation, Neighborhood element requirements for subdivisions-City, Anti-monetary Standards of Subdivisions, garages, residential landscaping

Preservation Board – Work on plans & Ordinances for Historic District as a whole. Signage, commercial, residential, layout, new buildings, etc

Staff – Look into grants for Tree preservation, Topography and Soil preservation, sidewalk connectors, crosswalks. Possibly even create a local agreement between City and businesses for Sidewalk repair and safety in the downtown area.

Chapter 5: **Infrastructure Assessment**

5-2 - **Infrastructure and Provision of Quality Water, Wastewater and storm drainage Systems**

City Staff, SCWD, TCEQ, eHT – meet to define the following:

Local Water System Capability; SCWD Coordination to ensure adequate water rights for future growth, update water master plan, Water conservation plan, Review Wastwater Master plan, Inflow and Infiltration study to maximize efficiency at WTP; Review sub-division Storm water plan; Drainage Master Plan, Water/Waste Water Impact fee assessment

Chapter 6: **Growth Management Strategies**

Growth Management Goals & Objectives

Population Projections – eHT, City Staff, possible third party

Prioritize Growth Areas - Refer to previous plan and update (6-2) Staff, eHT

Annexations – Refer to (6-3) Staff, SCWD, Commissioners, eHT

Capital Improvements Plan Program based on Vision Statement and information – Staff, Council

Municipal Infrastructure Plan (6-4) Staff, Council, eHT

Population Projections and Capacity - Third Party

External Factors Affecting Growth – City Staff, TxDot, Third Party

Annexation Considerations & Policies (6-14) Staff, County, SCWD, Attorney

Investigate Funding Mechanism (6-27) Staff, Council, County

Chapter 7: **Parks Plan**

Goals and Objectives – to be determined by public questionnaires and meeting

Prior Objectives were: Paluxy River District Trails; Parks & Open Space Areas; Variety of Park Options; Park Distribution; Recreation Center/Programs; Local Entity Coordination (7-2,3)

Committee formed to research Park info and needs. Create and prioritize needs (7-21). Look into funding.

Chapter 8: **Implementation Strategies**

Proactive and Reactive Implementation: Staff, Council (8-3) (8-8….18)

Once we have established what each Board, Staff, Committee need to work on then we will know what an outside firm needs to do in order to put this in a total complete comprehensive plan.

DISCUSSION ON
MINUTES FROM THE COMPREHENSIVE PLAN WORKSHOP

The following minutes from the Comprehensive Plan Workshop along with Councilwoman Harris' notes should help guide the Council in deciding how to proceed regarding the Comprehensive Plan:

Staff identified the problem areas that are most often dealt with by City Hall, including the Sign Ord., Schedule of Uses, Future Land Use Map, Vendors and Farmers Market, the Subdivision Ord., Big Rocks Park, Parking and the need for a Thoroughfare Plan.

Other items discussed were the Drainage Plan, Capital Improvements Plan, Tree Preservation, lighting and "Dark Sky" initiative, the need for a Vacant Building Ordinance.

Council delegated the following items:

P&Z items: Schedule of Uses; Subdivision Ordinance; and Signage (specifically for events and temporary signs)

Preservation Board items: Historic District possible expansion; Signage (specifically for Historic District); and Zoning and Schedule of Uses for the Historic District.

The following is not as comprehensive as Councilwoman Harris' notes, but merely addresses matters identified in the above minutes:

1. Although it is not noted above, the Planning and Zoning Commission has discussed on multiple occasions their intention of reviewing the Future Land Use Map.

2. eHT has drafted the City's last two Capital Improvement Plans. We could ask them to update the current plan. Also, they should be able to help with drainage and thoroughfare plans.

3. Staff has been working on a Tree Preservation and Vacant Building Ordinances and should have something ready to present to Council at its January meeting.

4. And, as you know, Council has been working on the Big Rocks Parking matter.