

# CITY COUNCIL REGULAR MEETING

Tuesday, June 22, 2021 at 5:30 PM

Glen Rose City Hall, Council

Chambers, 201 NE Vernon, Glen Rose,

TX 76043



## AGENDA

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### DUE TO COVID-19 PANDEMIC AND THE GLEN ROSE STATE OF DISASTER DECLARATION

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:

Meeting ID: 934 9239 5893 • Passcode 596080 • or dial 1-346-248-7799

### CALL TO ORDER

Invocation

Pledge of Allegiance

Roll Call

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

### PUBLIC HEARING

1. Public Hearing to allow public comment on its Texas Community Development Block Grant Program project that provided street and drainage improvements (Contract No. 7219509).

### INDIVIDUAL ITEMS FOR CONSIDERATION

2. Discussion, consideration and possible action regarding the Building Official Position, Building Official Pay Rate and Building Official Contracting Services.
3. Discussion, consideration, and possible action for an Interlocal Cooperation Agreement between the City of Glen Rose and Somervell County regarding CVB and Tourism Services. (Demetra Conrad)
4. Discussion, consideration, and possible action regarding making Animal Control its own department reporting to City Administrator. (Kelly Harris)
5. Discussion, consideration, and possible action on the tax rate to be pursued for this year's annual budget.
6. Discussion, consideration and possible action for an Interlocal Cooperation Agreement for providing and Use of Sewage Plant Effluent Water.

7. Discussion and consideration regarding an easement agreement between the City of Glen Rose and Somervell County for access to the County's Transfer Station.
8. Budget Workshop

## **MAYOR AND COUNCIL MEMBER REPORTS**

## **ANNOUNCEMENTS/PRESENTATIONS**

## **ADJOURN**

### **CERTIFICATION**

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at [www.glenrosetexas.org](http://www.glenrosetexas.org) and said notice was posted on the following date and time: Wednesday, June 16, 2021, by 5:00 PM and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

\_\_\_\_\_  
STEPHANIE RITCHIE  
City Secretary

Certification of NOTICE OF MEETING was removed on: \_\_\_\_\_ at \_\_\_\_\_ am/pm

by \_\_\_\_\_ . \_\_\_\_\_



# CITY COUNCIL AGENDA ACTION FORM

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|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                                                                                                                                                                   |                        |            |
| <b>AGENDA SUBJECT:</b>              | Public Hearing to allow public comment on its Texas Community Development Block Grant Program project that provided street and drainage improvements (Contract No. 7219509). |                        |            |
| <b>PREPARED BY:</b>                 | City Secretary Ritchie                                                                                                                                                       | <b>DATE SUBMITTED:</b> | 06/14/2021 |
| <b>EXHIBITS:</b>                    |                                                                                                                                                                              |                        |            |
| <b>BUDGETARY IMPACT:</b>            | <b>Required Expenditure:</b>                                                                                                                                                 | \$00.00                |            |
|                                     | <b>Amount Budgeted:</b>                                                                                                                                                      | \$00.00                |            |
|                                     | <b>Appropriation Required:</b>                                                                                                                                               | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                                                                                                                                                              |                        |            |
| <b>SUMMARY:</b>                     |                                                                                                                                                                              |                        |            |
|                                     |                                                                                                                                                                              |                        |            |
| <b>RECOMMENDED ACTION:</b>          |                                                                                                                                                                              |                        |            |
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# CITY COUNCIL AGENDA ACTION FORM

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|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                                                                                                                                                     |                        |            |
| <b>AGENDA SUBJECT:</b>              | Discussion, consideration and possible action regarding the Building Official Position, Building Official Pay Rate and Building Official Contracting Services. |                        |            |
| <b>PREPARED BY:</b>                 | City Secretary Ritchie                                                                                                                                         | <b>DATE SUBMITTED:</b> | 06/16/2021 |
| <b>EXHIBITS:</b>                    |                                                                                                                                                                |                        |            |
| <b>BUDGETARY IMPACT:</b>            | <b>Required Expenditure:</b>                                                                                                                                   | \$00.00                |            |
|                                     | <b>Amount Budgeted:</b>                                                                                                                                        | \$00.00                |            |
|                                     | <b>Appropriation Required:</b>                                                                                                                                 | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                                                                                                                                                |                        |            |
| <b>SUMMARY:</b>                     |                                                                                                                                                                |                        |            |
|                                     |                                                                                                                                                                |                        |            |
| <b>RECOMMENDED ACTION:</b>          |                                                                                                                                                                |                        |            |
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# CITY COUNCIL AGENDA ACTION FORM

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|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                                                                                                                                                                                     |                        |            |
| <b>AGENDA SUBJECT:</b>              | Discussion, consideration, and possible action for an Interlocal Cooperation Agreement between the City of Glen Rose and Somervell County regarding CVB and Tourism Services. (Demetra Conrad) |                        |            |
| <b>PREPARED BY:</b>                 | City Secretary Ritchie                                                                                                                                                                         | <b>DATE SUBMITTED:</b> | 06/16/2021 |
| <b>EXHIBITS:</b>                    |                                                                                                                                                                                                |                        |            |
| <b>BUDGETARY IMPACT:</b>            | <b>Required Expenditure:</b>                                                                                                                                                                   | \$00.00                |            |
|                                     | <b>Amount Budgeted:</b>                                                                                                                                                                        | \$00.00                |            |
|                                     | <b>Appropriation Required:</b>                                                                                                                                                                 | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                                                                                                                                                                                |                        |            |
| <b>SUMMARY:</b>                     |                                                                                                                                                                                                |                        |            |
| <b>RECOMMENDED ACTION:</b>          |                                                                                                                                                                                                |                        |            |



# CITY COUNCIL AGENDA ACTION FORM

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| <b>AGENDA DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 06/22/2021                                                                                                                                        |                        |            |
| <b>AGENDA SUBJECT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Discussion, consideration, and possible action regarding making Animal Control its own department reporting to City Administrator. (Kelly Harris) |                        |            |
| <b>PREPARED BY:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Councilmember Harris                                                                                                                              | <b>DATE SUBMITTED:</b> | 06/14/2021 |
| <b>EXHIBITS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Proposed Ordinance changes                                                                                                                        |                        |            |
| <b>BUDGETARY IMPACT:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Required Expenditure:</b>                                                                                                                      | \$00.00                |            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Amount Budgeted:</b>                                                                                                                           | \$00.00                |            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Appropriation Required:</b>                                                                                                                    | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                   |                        |            |
| <b>SUMMARY:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                   |                        |            |
| <p>Animal Control Department should be a stand-alone department. The lead animal control officer is the City's Rabies Control officer who is responsible to the State for reports. The lead ACO should be the one making schedules and programs for the ACO department as the Lead ACO and certified to know the State laws on Animal Control. The Lead will know when, where, and how to best lead the department in care for the animals in the City. It is suggested that they report directly to the City Administrator and that the Lead ACO have a supervisory and hiring role over any Animal Control employees. This will relieve the Chief of Police as Supervisory and allow him more time to perform the duties of law enforcement inside the City Limits as we grow. This will require some changes in the ordinance for ACO and Chief of Police.</p> |                                                                                                                                                   |                        |            |
| <b>RECOMMENDED ACTION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                   |                        |            |
| Move to approve or deny as presented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                   |                        |            |

**2.01.011 Enforcement**

- (a) The city has established the position of animal control officer to enforce the provisions of this chapter.
- (1) The animal control officer must comply with the training and continuing education requirements found in <sup>1</sup> [Chapter 2.01.011](#).
  - (2) The animal control officer shall be hired by [and report to the chief of police, or in his absence or disability](#), the [city manager](#).
  - (3) The animal control officer, or if there is more than one animal control officer, the lead animal control officer is [the animal control authority](#).
- (b) Animal control and peace officers are authorized and charged to enforce all the provisions of this chapter.
- (c) A person commits an offense if he interferes with, hinders, or molests any animal control officer in the performance of duty delegated hereunder, or seeks to release any animal trapped or taken and held in custody under the provisions of this chapter.
- (d) The animal control officer shall have the authority to manage any dangerous or vicious animal so as not to jeopardize the health and safety of the officer including, but not limited to, the following:
- (1) Requesting assistance from other animal control officers or other city staff;
  - (2) Requesting assistance from other agencies (i.e. city police, constables, sheriffs office, game warden, or Brazos River Authority);
  - (3) Retreating until the animal can be more efficiently contained; or
  - (4) Employing deadly force.

(Ordinance 2021.03.09A adopted 3/9/21)



# CITY COUNCIL AGENDA ACTION FORM

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|-------------------------------------|-------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                                                                                                  |                        |            |
| <b>AGENDA SUBJECT:</b>              | Discussion, consideration, and possible action on the tax rate to be pursued for this year's annual budget. |                        |            |
| <b>PREPARED BY:</b>                 | City Administrator Leamons                                                                                  | <b>DATE SUBMITTED:</b> | 06/16/2021 |
| <b>EXHIBITS:</b>                    |                                                                                                             |                        |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                                                                                             |                        |            |
| <b>SUMMARY:</b>                     |                                                                                                             |                        |            |

The budget calendar that is to be followed varies depending on whether the tax rate that is being used to craft the City's annual General Fund Budget falls below or exceeds the voter approval tax rate. Unfortunately, the State Comptroller's Office hasn't provided the forms for calculating this year's voter approval tax rate, but Chief Appraiser Wes Rollen is working on providing a rough estimate of what that rate will be for the City. That rate is tied to the 3.5% cap put in place by the State Legislature in 2019. There had been an opportunity for the City to proceed with the previously established 8% cap due to Governor Abbott's COVID 19 emergency declaration, but TML legal counsel advised staff that legislation was passed this session doing away with that option. Chief Appraiser Rollen indicated there is still an opportunity for the City to revert to the 8% cap in connection with the Polar Vortex 2021 emergency declaration

If the City has to observe the 3.5% cap, it is expected the \$0.384074/\$100 valuation tax rate the City has had for years will have to be reduced due to the increased appraisal values. If the City is able to revert back to the 8% cap, if the Council were so inclined, it would be able to maintain the \$0.384074/\$100 tax rate. If the City exceeds the 3.5% cap without being able to revert to the previous 8% cap through an emergency declaration, the proposed tax rate will have to be submitted to voters for approval.

So, the question before the Council is do you wish to pursue a tax rate which will be subject to voter approval or do you wish to pursue one which will not require voter approval? If there is an opportunity to revert to an 8% cap, does the Council wish to do so? If so, does the Council wish to pursue maintaining the current \$0.384074 rate, or does the Council wish to pursue an alternative rate?



# CITY COUNCIL AGENDA ACTION FORM

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|-------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                                                                                                                                  |                        |            |
| <b>AGENDA SUBJECT:</b>              | Discussion, consideration and possible action for an Interlocal Cooperation Agreement for providing and Use of Sewage Plant Effluent Water. |                        |            |
| <b>PREPARED BY:</b>                 | City Secretary Ritchie                                                                                                                      | <b>DATE SUBMITTED:</b> | 06/16/2021 |
| <b>EXHIBITS:</b>                    |                                                                                                                                             |                        |            |
| <b>BUDGETARY IMPACT:</b>            | <b>Required Expenditure:</b>                                                                                                                | \$00.00                |            |
|                                     | <b>Amount Budgeted:</b>                                                                                                                     | \$00.00                |            |
|                                     | <b>Appropriation Required:</b>                                                                                                              | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                                                                                                                             |                        |            |
| <b>SUMMARY:</b>                     |                                                                                                                                             |                        |            |
|                                     |                                                                                                                                             |                        |            |
| <b>RECOMMENDED ACTION:</b>          |                                                                                                                                             |                        |            |
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# INTERLOCAL COOPERATION AGREEMENT

## FOR

### PROVIDING AND USE OF SEWAGE PLANT EFFLUENT WATER

THIS AGREEMENT is made and entered into by and between the COUNTY OF SOMERVELL, a political subdivision of the State of Texas, hereinafter referred to as "County", and the CITY OF GLEN ROSE, a Type A general law city, located in Somervell County, Texas, hereinafter referred to as "City", with both hereinafter collectively referred to as "The Parties". In exchange for City's approval of this Agreement pertaining to Effluent Water, County agrees to approve and grant the Sanitary Control Easement for the City of Glen Rose Well #4 (attached as Exhibit "A").

#### RECITALS

WHEREAS, City is the owner and operator of a Sewage Treatment Plant located within its City Limits; and

WHEREAS, the treated effluent water from City's Sewage Treatment Plant is currently unused, and would be suitable for irrigation purposes; and

WHEREAS, County is desirous of making use of such treated effluent water for irrigation purposes on County's golf courses; and

WHEREAS, pursuant to Chapter 791 of the Texas Government Code, County and City wish to make provisions setting out the rights and obligations of each of the parties hereto in connection with such an agreement:

NOW THEREFORE, for and in consideration of the mutual promises, covenants and conditions contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, County and City hereby agree as follows:

1. City agrees to obtain any and all necessary permits through the Texas Natural Resources Conservation Commission, or any other appropriate State or Federal Agency which will allow it to make available to County, at no cost, all of its properly treated effluent water from its sewage treatment plant located on Van Zandt Branch just north of U.S. Highway 67 within the City Limits of Glen Rose.
2. This agreement is for an "on demand" supply of effluent water. County shall have the right to determine how much of the effluent water supply it requires from City at any given time. There

shall be no minimum amount of effluent water required for County to accept under this agreement. Any excess effluent water not required by County will be diverted into Van Zandt Branch as has been done prior to the date of this agreement.

3. City agrees to allow County, its employees or designated agents, access to its sewage treatment facility at such times and places as may be necessary for the initial connection and future maintenance or replacement of any and all transportation systems necessary for County to transport the properly treated effluent water to its golf courses.
4. City agrees and covenants that it will, at all times during the effective period of this agreement, comply with all applicable local, state and/or federal rules, regulations and procedures concerning the proper treatment of the effluent water, and shall indemnify and hold harmless County from any and all loss, costs and damages by reason of its failure to so comply.
5. County agrees and covenants that it will, at all times during the effective period of this agreement, comply all applicable local, state and/or federal rules, regulations and procedures concerning the proper use of the effluent water, and shall indemnify and hold harmless City from any and all loss, costs and damages by reason of its failure to so comply.
6. In the event that County should make any use of the effluent water provided to it by City in a manner that is in violation of any State or Federal law, City shall have the right to immediately cease providing such effluent water to County. At such time as County has remedied the situation or situations which led to the violation, City may resume providing the effluent water to County.
7. In the event that any of the effluent water provided by City to County under this agreement shall not meet the applicable State or Federal standards for effluent water, County shall have the right to refuse to accept such water unless and until such effluent water shall meet such applicable standards. At such time that applicable standards are met, County shall have the right to resume acceptance of such effluent water.
8. The easement granted by County shall run with the land and shall be binding on all parties and persons claiming under Grantor for a period of five (5) years from the date the easement is recorded, after which time the easement will continue to automatically extend for a like period until the use of the subject water well as a public water system source ceases.
9. This agreement for use of effluent water shall also be effective for a period of five (5) years from the date of execution and will continue to automatically extend for a like period until the use of the subject effluent water as a source of water for golf course irrigation ceases or either party gives ninety (90) days written notice to the other party for review based on good cause for termination or impossibility of performance.

OFFICIALLY APPROVED AND EXECUTED by City on this the \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF GLEN ROSE

By: \_\_\_\_\_  
Julia Douglas, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Ritchie, City Secretary

OFFICIALLY APPROVED AND EXECUTED by County on this the \_\_\_\_ day of \_\_\_\_\_, 2021.

COUNTY OF SOMERVELL

By: \_\_\_\_\_  
Danny L. Chambers, County Judge

ATTEST:

\_\_\_\_\_  
Michelle Reynolds, County Clerk

## **EXHIBIT "A"**

of

INTERLOCAL COOPERATION AGREEMENT FOR PROVIDING AND USE OF SEWAGE  
PLANT EFFLUENT WATER



# CITY COUNCIL AGENDA ACTION FORM

|                                     |                                                                                                                                                              |                        |            |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                                                                                                                                                   |                        |            |
| <b>AGENDA SUBJECT:</b>              | Discussion and consideration regarding an easement agreement between the City of Glen Rose and Somervell County for access to the County's Transfer Station. |                        |            |
| <b>PREPARED BY:</b>                 | City Secretary Ritchie                                                                                                                                       | <b>DATE SUBMITTED:</b> | 06/16/2021 |
| <b>EXHIBITS:</b>                    |                                                                                                                                                              |                        |            |
| <b>BUDGETARY IMPACT:</b>            | <b>Required Expenditure:</b>                                                                                                                                 | \$00.00                |            |
|                                     | <b>Amount Budgeted:</b>                                                                                                                                      | \$00.00                |            |
|                                     | <b>Appropriation Required:</b>                                                                                                                               | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                                                                                                                                              |                        |            |
| <b>SUMMARY:</b>                     |                                                                                                                                                              |                        |            |
|                                     |                                                                                                                                                              |                        |            |
| <b>RECOMMENDED ACTION:</b>          |                                                                                                                                                              |                        |            |
|                                     |                                                                                                                                                              |                        |            |



# CITY COUNCIL AGENDA ACTION FORM

|                                     |                                |                        |            |
|-------------------------------------|--------------------------------|------------------------|------------|
| <b>AGENDA DATE:</b>                 | 06/22/2021                     |                        |            |
| <b>AGENDA SUBJECT:</b>              | Budget Workshop                |                        |            |
| <b>PREPARED BY:</b>                 | City Secretary Ritchie         | <b>DATE SUBMITTED:</b> | 06/16/2021 |
| <b>EXHIBITS:</b>                    |                                |                        |            |
| <b>BUDGETARY IMPACT:</b>            | <b>Required Expenditure:</b>   | \$00.00                |            |
|                                     | <b>Amount Budgeted:</b>        | \$00.00                |            |
|                                     | <b>Appropriation Required:</b> | \$00.00                |            |
| <b>CITY ADMINISTRATOR APPROVAL:</b> |                                |                        |            |
| <b>SUMMARY:</b>                     |                                |                        |            |
|                                     |                                |                        |            |
| <b>RECOMMENDED ACTION:</b>          |                                |                        |            |
|                                     |                                |                        |            |