

# REGULAR CITY COUNCIL MEETING

Tuesday, July 09, 2024 at 5:30 PM

Glen Rose City Hall Council Chambers  
201 NE Vernon, Glen Rose, TX 76043



## AGENDA

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*Live stream of this meeting is available on the City's Facebook and YouTube pages.*

### CALL TO ORDER

### INVOCATION

### PLEDGES OF ALLEGIANCE

### ROLL CALL

### CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

### ITEMS REQUIRING PUBLIC HEARINGS

1. Public hearing regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.
2. Discussion, consideration, and possible action regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.

### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

3. **Section 551.071 Consultation with Attorney** – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: ***Interlocal Agreements***
4. **Section 551.072 - Deliberations Regarding Real Property** - property located in the Glen Rose Townsite Addition

### ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

5. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements

6. Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.072 *Deliberations Regarding Real Property* – property located in the Glen Rose Townsite Addition

#### **INDIVIDUAL ITEMS FOR CONSIDERATION**

7. Discussion, consideration, and possible action regarding an Ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14.03.009 *Taxes*
8. Discussion, consideration, and possible action regarding an Ordinance amending Section 14.03.003 *Historic Preservation Commission*
9. Discussion, consideration, and possible action regarding appointments to the Historic Preservation Commission
10. Discussion, consideration, and possible action regarding amendments to the Convention and Visitors Bureau Advisory Board Bylaws
11. Discussion, consideration, and possible action regarding amendments to the City of Glen Rose Code of Ordinances, Article 3.10 *Signs*
12. Discussion, consideration, and possible action regarding amendments to Procedures for Placing Items on the Agenda
13. Discussion, consideration, and possible action regarding a Resolution of Support for the Highway 144 Bypass Project
14. Discussion, consideration, and possible action regarding a proposal by The Next Move Group for a housing and economic development study
15. Discussion, consideration, and possible action regarding approval of the Code Enforcement Officer job description
16. Discussion, consideration, and possible action regarding approval of Animal Control job descriptions
17. Discussion, consideration, and possible action regarding approval of Assistant City Manager / Planner job description

**CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

18. Consider approval or other action regarding the June 11, 2024 Regular City Council Minutes
19. Consider approval or other action regarding the accounts payable report for June 2024
20. Consider approval or other action regarding a financial report for the month of June 2024

#### **STAFF REPORTS**

21. Public Works Director Report
22. Police Chief Report
23. Building and Planning Department Report

- [24.](#) Code Enforcement and Animal Control Report
- [25.](#) Convention and Visitors Bureau Director Report
- [26.](#) City Secretary Report
- [27.](#) City Administrator Report

**MAYOR AND COUNCIL MEMBER REPORTS**

**ADJOURN**

***Note: The Glen Rose City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.***

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the City Secretary's office at (254) 897-2272 x 102 at least 48 hours prior to the meeting to request such assistance.

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at [www.glenrosetexas.org](http://www.glenrosetexas.org) and said notice was posted at or before 5:30 PM on Wednesday, July 3, 2024, and remained posted for at least two hours after said meeting was convened.

  
STACI KING  
City Secretary



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Public hearing regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.		
<b>PREPARED BY:</b>	Larry Allen, Building Official	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.		
<b>PREPARED BY:</b>	Larry Allen, Building Official	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>	1. Request for Board of Adjustment (BOA) Hearing Application 2. Property Notification Letter 3. Property Return Letter		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>SUMMARY:</b>	06/10/2024 – Request for Board of Adjustment (BOA) Hearing was received 06/29/2024 - Notice of Public Hearing was posted in the local newspaper 06/28/2024 - 14 Property owner letters were sent representing 19 properties.  08 Letters have been confirmed as received 06 Letters unconfirmed as received 00 Letters were returned 01 Favorable response has been returned 00 Opposition response has been returned		
<b>RECOMMENDED ACTION:</b>	Motion to approve or deny.		



**Building, Planning and Code Enforcement Department**  
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043  
(254) 897-2272 Fax: (254) 897-7989

## **NOTICE OF PUBLIC HEARING**

June 28, 2024

**Public hearing by the Board of Adjustment at the request of Richard and Melody Bruning, owners, for a variance request from the 4ft side and 5ft rear yard minimum setbacks in order to build a carport at 109 Skyline Dr; Acres: 0.230, Tract: 8-6, Abst: A135-VR, Vista Ridge Addn Abst 135, Lot 8-6, Acres .23**

Dear Property Owner:

This letter is to inform you of setback variance requests in the area of your property ownership near 109 Skyline Dr. The purpose of the variance is to allow for the construction of a carport. State law requires the City to notify all property owners (most recent tax rolls) within 200' of the proposed request. The Board of Adjustment will hold a public hearing on July 9, 2024 at 5:30 p.m. in the City Council Chambers of City Hall, 201 NE Vernon Street, Glen Rose, Texas, 76043 to hear public comment on this request for variances. Immediately following the public hearing, the Board of Adjustment will take action to approve or deny the request.

It is important that you submit your opinion in writing to the Building and Planning Office for consideration by the Board. A form is included with this letter which you may mail or return to one of the drop boxes located at City Hall.

Questions regarding the variance request or this letter may be directed to Larry Allen, (254)-897-2272, ext:104. Thank you.

Sincerely,

Building and Planning / Code Enforcement



Board of Adjustments (BOA)  
City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

Staff use only  
Date Received: 6/10/24  
Fee: \$150 Paid on: 6/10/24

Item 2.

**Request for Board of Adjustment (BOA) Hearing**

Address of property: 109 SKYLINE DR

Applicant's Name: RICHARD BRUNING Date: 6/10/24

**Property Owner/Applicant Information**

Full Name: RICHARD & MELODY BRUNING

Address: 109 SKYLINE DR

Telephone No: \_\_\_\_\_ Email: \_\_\_\_\_

Present zoning at site: PD

I am requesting this hearing for the following reason(s):

- Setback variance for  side yard  rear yard  front yard
- Lot size variance  Lot coverage variance
- Lot frontage width variance  Lot depth variance  Building height variance

- Challenging the decision of the  Zoning Administrator  Building Official
- Other City Official

Explain, in detail, the reason for appearing before the BOA: (Use a separate page if necessary. Attach all photos, maps, drawings, etc).

LOOKING TO PLACE A COVERED CARPORT APPX 20'x25'  
AT THE REAR OF THE DRIVEWAY ON THE S/W CORNER.  
LOCATION APPX 2' FROM NEIGHBORING PROPERTY LINE EXACT  
DEMINSIONS TO BE DETERMINED WHEN SIZE OF CARPORT CHOSEN.

I hereby certify that all the information provided is true and correct to the best of my knowledge.

Applicant's Signature:

[Signature] Date: 6/10/24

BOA Hearing Request May 2015-



Imagery ©2024 Airbus, Map data ©2024 Google 20 ft



# NOTICE OF PUBLIC HEARING

Item 2.



**City of Glen Rose, Texas**  
**Building, Planning, Code Enforcement Department**  
**P.O. Box 1949, Glen Rose, TX 76043**  
**Ph: (254) 897-2272 Fax: (254) 897-7989**

**Public hearing by the Board of Adjustment at the request of Richard and Melody Bruning, owners, for a variance request from the 4ft side and 5ft rear yard minimum setbacks in order to build a carport at 109 Skyline Dr; Acres: 0.230, Tract: 8-6, Abst: A135-VR, Vista Ridge Addn Abst 135, Lot 8-6, Acres .23**

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 76043.

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

I AM ( ) IN FAVOR ( ) IN OPPOSITION TO THIS REQUEST.

**Reasons/Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Building and Planning / Code Enforcement**

# NOTICE OF PUBLIC HEARING

Item 2.



City of Glen Rose, Texas  
Building, Planning, Code Enforcement Department  
P.O. Box 1949, Glen Rose, TX 76043  
Ph: (254) 897-2272 Fax: (254) 897-7989

**Public hearing by the Board of Adjustment at the request of Richard and Melody Bruning, owners, for a variance request from the 4ft side and 5ft rear yard minimum setbacks in order to build a carport at 109 Skyline Dr; Acres: 0.230, Tract: 8-6, Abst: A135-VR, Vista Ridge Addn Abst 135, Lot 8-6, Acres .23**

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 76043.

NAME: Ron Bullington  
ADDRESS: 107 Skyline Dr.

I AM  IN FAVOR ( ) IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ron Bullington  
Signature

6-28-24  
Date

Building and Planning / Code Enforcement

# NOTICE OF PUBLIC HEARING



City of Glen Rose, Texas  
Building, Planning, Code Enforcement Department  
P.O. Box 1949, Glen Rose, TX 76043  
Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing by the Board of Adjustment at the request of Richard and Melody Bruning, owners, for a variance request from the 4ft side and 5ft rear yard minimum setbacks in order to build a carport at 109 Skyline Dr; Acres: 0.230, Tract: 8-6, Abst: A135-VR, Vista Ridge Addn Abst 135, Lot 8-6, Acres .23

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 76043.

NAME: Ken & Kim Hamill

ADDRESS: 112 Valley Vw

I AM (  ) IN FAVOR ( ) IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Kim Hamill  
Signature

7/1/24  
Date

Building and Planning / Code Enforcement



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	<b>EXECUTIVE SESSION - Section 551.071 Consultation with Attorney</b> – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: <b>Interlocal Agreements</b>		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Executive Session – In accordance with Section 551.072 <i>Deliberations Regarding Real Property</i> - property located in the Glen Rose Townsite Addition		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.072 <i>Deliberations Regarding Real Property</i> – property located in the Glen Rose Townsite Addition		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding an Ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14.03.009 <i>Taxes</i>		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>SUMMARY:</b>			
<p>Per discussion in June meeting, change tax abatements to reflect the following:</p> <ul style="list-style-type: none"> <li>▪ Payment is made as a reimbursement on work already performed</li> <li>▪ Reimbursement will be made for up to 50% of the City's ad valorem taxes, with maximum amounts of \$2500/\$5000 for residential/commercial properties</li> </ul>			
<b>RECOMMENDED ACTION:</b>			
Motion to approve or deny.			



**ORDINANCE NO. 2024-O-\_\_****AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, BY AMENDING CHAPTER 14.03.009 TAXES AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Glen Rose, Texas (City) is a Type A general-law municipality located in Somervell County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Council of the City of Glen Rose wishes to amend the above-named section to encourage the preservation of historic properties by providing an incentive for repair and restoration; and

**WHEREAS**, the City has complied with all requirements of Chapter 211 of the Texas Local Government Code and all other laws dealing with notice, publication, and procedural requirements for the adoption of these zoning regulations.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, THAT:**

**SECTION 1.  
AMENDING CHAPTER 14.03.009**

The City of Glen Rose Code of Ordinances, Section 14.03.009 *Taxes*, is hereby repealed and replaced with the following:

**14.03.009 INCENTIVES FOR HISTORIC PROPERTY PRESERVATION AND IMPROVEMENT**

- a) Purpose. This section is enacted to encourage the preservation or improvement of properties located in the Historic Preservation Overlay (“HPO”) District or considered a recognized local landmark pursuant to the provisions of Section 14.03.005 of this code.
- b) Qualifying properties. Properties within the HPO district or considered a recognized local landmark in accordance with the provisions of Section 14.03.005 of this code shall be eligible for preservation and/or improvement incentives as outlined in this section. A property owner wishing to participate must comply with all of the applicable requirements found in Article 14.03 *Historic Landmark Preservation*.
- c) Reimbursements for preservation or improvement expenses. Eligible property owners may submit receipts for reimbursement for preservation-related expenses. Requests for reimbursement will be reviewed by the Historic Preservation Officer and the Historic Preservation Commission and forwarded to City Council for final approval.
  - a. Residential Properties. Residential property owners are eligible for reimbursement of 50% of the City of Glen Rose ad valorem tax or \$2500, whichever is less, per calendar year.
  - b. Commercial property owners are eligible for reimbursement of 50% of the City of Glen Rose ad valorem tax or \$5,000, whichever is less, per calendar year.

- d) Eligible preservation or improvement projects
  - a. Structural repairs or improvements
  - b. Electrical repairs or improvements
  - c. Plumbing repairs or improvements
  - d. Mechanical repairs or improvements
  - e. Interior repairs or improvements
  - f. Exterior restorations

*NOTE: This section replaces the tax abatements described in Ordinance 17.03.13A and Ordinance 2020.03.17E; however, any properties currently receiving tax abatements under the aforementioned Ordinances may continue to do so until they have reached the five-year limit.*

**SECTION 2.  
EFFECTIVE DATE**

This ordinance shall become effective immediately upon its passage.

**PASSED AND APPROVED** this 9<sup>th</sup> day of July, 2024.

\_\_\_\_\_  
Joe Boles, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King, City Secretary



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding an Ordinance amending Section 14.03.003 <i>Historic Preservation Commission</i>		
<b>PREPARED BY:</b>	Demetra Conrad	<b>DATE SUBMITTED:</b>	7/2/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>SUMMARY:</b>			
<p>Proposal is to remove the following line from 14.03.003 HISTORIC PRESERVATION COMMISSION:</p> <p>3.The HPC as a whole shall represent the ethnic makeup of the city.</p>			
<b>RECOMMENDED ACTION:</b>			

**ORDINANCE NO. 2024-O-\_\_**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, BY AMENDING CHAPTER 14.03.003 HISTORIC PRESERVATION COMMISSION AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Glen Rose, Texas (City) is a Type A general-law municipality located in Somervell County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS**, the City Council of the City of Glen Rose wishes to amend the above-named section; and

**WHEREAS**, the City has complied with all requirements of Chapter 211 of the Texas Local Government Code and all other laws dealing with notice, publication, and procedural requirements for the adoption of these zoning regulations.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, THAT:**

**SECTION 1.  
AMENDING CHAPTER 14.03.003**

The City of Glen Rose Code of Ordinances, Section 14.03.009 *Historic Preservation Commission* is hereby amended by the removal of the following:

- c) Organization and meetings.
  - 3) The HPC as a whole shall represent the ethnic makeup of the city.

**SECTION 2.  
EFFECTIVE DATE**

This ordinance shall become effective immediately upon its passage.

**PASSED AND APPROVED** this 9<sup>th</sup> day of July, 2024.

\_\_\_\_\_  
Joe Boles, Mayor

ATTEST:

\_\_\_\_\_  
Staci L. King, City Secretary



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding appointments to the Historic Preservation Commission		
<b>PREPARED BY:</b>	Jodi Holthe, BPCE Administrative Assistant	<b>DATE SUBMITTED:</b>	5/21/2024
<b>EXHIBITS:</b>	Board Volunteer Applications		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<p><b>SUMMARY:</b>                  The Historic Preservation Commission met on May 21, 2024, to review applications for annual appointments. Karen Braswell currently holds Place 2; Place 4 is vacant.</p> <p><b><u>Board Volunteer Applications:</u></b></p> <ol style="list-style-type: none"> <li>1. Karen Braswell</li> <li>2. JC Stone</li> <li>3. Sherri Steenson</li> <li>4. Gabriel Campos</li> <li>5. Ember McCune</li> </ol> <p>The Commission recommends the appointment of Karen Braswell to Place 2 and Ember McCune to Place 4.</p>			
<p><b>RECOMMENDED ACTION:</b></p> <p>Move to approve or deny as presented</p>			

Historic Preservation Commission  
City of Glen Rose, Texas  
P.O. Box 1949, Glen Rose, Texas 76043



**COMMISSION'S DETERMINATION  
AND  
RECOMMENDATION TO THE GLEN ROSE CITY COUNCIL**

Date and time of public hearing: May 22, 2024, 5:30 pm

Purpose of hearing:

- Recommendation of Board Volunteers to the Historic Preservation Commission.

Request submitted by: Historic Preservation Commission.

After considering all information submitted, the Historic Preservation Commission has made the determination to:

Approve the request and further recommends approval to the City Council.

Deny the request.

Reason for decision: Recommend Amber McCune & Karen  
Braswell to the HPC.

Signature: Patrick  
Position: Chairperson

Date: 5.21.24

The City Council of the City of Glen Rose, Texas, has voted to:

Approve       Disapprove      this recommendation.

Staff Representative Signature \_\_\_\_\_ Approval Date: \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

Planning and Zoning Commission

Place	Name	Term Begin	Term End
1	Pamela Streeter	1/1/2023	12/31/2024
2	Rex Miller	6/13/2023	12/31/2023
3	Larry Cremean	1/1/2023	12/31/2024
4	Greg Clanton	1/1/2022	12/31/2023
5	William Green	1/1/2023	12/31/2024

Historic Preservation

Place	Name	Term Begin	Term End
1	Scott Cole	6/13/2023	12/31/2024
2	Karen Braswell	6/14/2022	12/31/2023
3	Ann Carver	6/13/2023	12/31/2024
4	Vacant		12/31/2025
5	Melinda Patrick	6/13/2023	12/31/2024

Terms will be reset to a range of January 1 - December 31

Even Place Numbers will begin on January 1 of even-numbered years and expire on December 31 of odd-numbered years

Odd Place Numbers will begin on January 1 of odd-numbered years and expire on December 31 of even-numbered years

~ City of Glen Rose Board Volunteer Application ~

All Board Members are appointed for a 2-year term.

Board you wish to apply for: Historic Preservation

Full Name: Karen Braswell

Physical Address: [REDACTED] (76043)

Mailing Address: same

Phone No: [REDACTED] Alternate No: \_\_\_\_\_

Email [REDACTED]

Are you a resident of the City of Glen Rose?

Yes

No

Are you a resident of Somervell County?

Yes

No

Are you an owner or operator of a tourism-related business

Yes

No

Are you eligible to vote in City elections?

Yes

No

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

I am a native Texan who has lived in Glen Rose for 3 years. I have served on Historic Preservation for 2-1/2 years, currently as Vice-Chair. I have conducted our annual historic district inspections on 2 occasions. Also, as part of our Board duties, we worked on making our Farmers' Market better and more organized.

In addition, I served on the committee to finalize our Comprehensive Strategic Plan, which also relies on our historic aspects to give the city its best developmental outcome.

Briefly describe why you are volunteering for this board.

I volunteered because I believe it is critical to preserve our historic properties and our Texas historic certifications to keep Glen Rose the unique city that it is. My desire has been and continues to be giving back to this community.

My background is in marketing, project management, and commercial real estate. My job responsibilities have involved working closely with convention and visitors bureaus in 2 cities and later, working with Planning & Zoning in another. I was also a small business owner for several years (art gallery), so I understand their point of view and needs.

The above information is true and accurate to the best of my knowledge:

Karen Braswell  
Signature

4/15/2024  
Date



~ City of Glen Rose Board Volunteer Application ~

All Board Members are appointed for a 2-year term.

Board you wish to apply for: Historic Preservation Commission

Full Name: JC Stone

Physical Address: [Redacted] Rainbow, TX 76077

Mailing Address: [Redacted] Rainbow, TX 76077

Phone No: [Redacted] Alternate No: \_\_\_\_\_

Email: [Redacted]

Are you a resident of the City of Glen Rose?

<input type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	Yes
<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	Yes

Are you a resident of Somervell County?

<input checked="" type="checkbox"/>	No
<input type="checkbox"/>	No
<input type="checkbox"/>	No
<input checked="" type="checkbox"/>	No

Are you an owner or operator of a tourism-related business

Are you eligible to vote in City elections?

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

I have been in the hospitality industry for the past 16 years. Prior to owning hotels in Texas, I have owned hotel in Arizona. Not only I have experience in the day to day operations, I have experience in the management of the hotels as well. Prior to being in hospitality, I was involved in insurance sales in California. My prior retail experience and my current hospitality experience will be beneficial to the commission.

Briefly describe why you are volunteering for this board.

I am volunteering for this board because I am passionate about Glen Rose and Somervell County. I have made this place my home. I believe that my skills and experiences can contribute positively to the work being done here. I am eager to collaborate with like-minded individuals and make a meaningful impact within this community.

The above information is true and accurate to the best of my knowledge:

[Handwritten Signature]  
Signature

4/17/24  
Date

### ~ City of Glen Rose Board Volunteer Application ~

*All Board Members are appointed for a 2-year term.*

Board you wish to apply for: Historic Preservation Commission

Full Name: Sherri Lynn Steenson

Physical Address: [Redacted] Glen Rose, Texas 76043

Mailing Address: [Redacted] Walnut Springs, Texas 76690

Phone No: [Redacted] Alternate No: \_\_\_\_\_

Email: [Redacted]

Are you a resident of the City of Glen Rose?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Are you a resident of Somervell County?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you an owner or operator of a tourism-related business	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Are you eligible to vote in City elections?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

I was President and CEO of Sherri L. Henderson & Associates, a national dental and healthcare consulting organization that began in 1971. I retired in 2015.

I am currently owner and founder of DecoArte' - "Decorating Artistry" - a design firm specializing in interior home design; office planning & design; project staging & holiday decorating

Briefly describe why you are volunteering for this board.

My husband, Scott Steenson and I moved to the Glen Rose area in 2015 to make our permanent home in the Chalk Mountain area. I have always had an eye for design and an interest in preservation of historical structures. My desire is to become involved in preserving and restoring points of historical significance in Glen Rose, Texas

The above information is true and accurate to the best of my knowledge:

Sherri L. Steenson  
Signature

4/25/2024  
Date

~ City of Glen Rose Board Volunteer Application ~

All Board Members are appointed for a 2-year term.

Board you wish to apply for: Historic Preservation Commission

Full Name: Gabriel Campos

Physical Address: [Redacted] Glen Rose, TX, 76043

Mailing Address: [Redacted] Glen Rose, TX, 76043

Phone No: [Redacted] Alternate No: \_\_\_\_\_

Email: [Redacted]

Are you a resident of the City of Glen Rose?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Are you a resident of Somervell County?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Are you an owner or operator of a tourism-related business	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Are you eligible to vote in City elections?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

Education:  
Economics, B.S., Tarleton State University, 2003

Business Owner:  
Glen Rose Screen Printing Company- experience with sign design, color theory, and design knowledge with regards to marketing/advertising.

Briefly describe why you are volunteering for this board.

As a lifelong resident of Glen Rose/ Somervell County, I desire to give back to the community. As a business owner in downtown, I'm excited to see the growth of Glen Rose and I want to be a part of ensuring the growth/change is in line with the historical heritage of Glen Rose.

The above information is true and accurate to the best of my knowledge:

Gabriel Campos  
Signature

4/30/2024  
Date

~ City of Glen Rose Board Volunteer Application ~

All Board Members are appointed for a 2-year term.

Board you wish to apply for: Glen Rose Historic Preservation Commission

Full Name: Ember McCune

Physical Address: [Redacted], Nemo, TX 76007

Mailing Address: \_\_\_\_\_

Phone No: [Redacted] Alternate No: \_\_\_\_\_

Email: [Redacted]

Are you a resident of the City of Glen Rose?

Yes

No

Are you a resident of Somervell County?

Yes

No

Are you an owner or operator of a tourism-related business

Yes

No

Are you eligible to vote in City elections?

Yes

No

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City?

I was an Architecture and Interior Design Instructor for 10 years. I am very knowledgeable in historical building designs and structures. I am also very passionate about preserving Glen Rose's downtown square and I would love the opportunity to serve on the Historic Preservation Commission for the city of Glen Rose. Briefly describe why you are volunteering for this board.

I own The Green Pickle in Glen Rose, TX. I love the downtown square and the city of Glen Rose. I want to see the historical buildings and downtown square preserved and restored for the future benefits of the next generations.

The above information is true and accurate to the best of my knowledge:

Ember McCune  
Signature

4-30-24  
Date

# Board Volunteer Application

**Requirements for BOA and P&Z appointment:** All members of these boards must be resident citizens of the City, qualified to vote and a taxpayer. **Requirements for EDC, CVB and Preservation Board appointment:** requirements must be citizens of Somervell County, qualified to vote and a taxpayer. Members are appointed for a 2 year term.

Board for which you are interested in Volunteering: Historical Preservation

Full Name: Linda Jo McCaffrey

Physical address: 707B Bryan St Glen Rose TX 76043

Mailing address: same

Telephone No: N/A Cell No: (817) 793-9984

Email: linda-mccaffrey@aol.com

- Are you a resident of the City of Glen Rose? [  ] Yes [  ] No
- Are you a resident of Somervell County? [  ] Yes [  ] No
- Are you eligible to vote in City elections? [  ] Yes [  ] No

## Section 2

What skills, knowledge or previous experience do you possess that will be beneficial to the board and citizens of the City? Serve on board for Somervell

History Foundation - just completed 3yr restoration to it. Served on Glen Rose

Historical Preservation Commission - I completed the CAMP training, performed Preservation Survey, Secretary for the Commission

Briefly describe why you are volunteering for this board. avid & passionate interest in historical preservation

## Section 3

The above information is true and accurate to the best of my knowledge:

Linda Jo McCaffrey  
Signature

4/24  
Date

Staff use only  
Date Received: \_\_\_\_\_



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding amendments to the Convention and Visitors Bureau Advisory Board Bylaws		
<b>PREPARED BY:</b>	Demetra Conrad	<b>DATE SUBMITTED:</b>	7/2/2014
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>SUMMARY:</b>			
<p>The current bylaws provide direction for who may sit on the board. Article Two → 2)</p> <p>With this direction, only 3 of the 9 voting members hoteliers. As such, I recommend the redlined changes to:</p> <ul style="list-style-type: none"> <li>• Ensure that a minimum of 4 board members are comprised of hoteliers</li> <li>• Provide flexibility to allow needs of the board to be met</li> </ul>			
<b>RECOMMENDED ACTION:</b>			

City of Glen Rose  
Convention and Visitors Bureau Advisory Board  
Bylaws

Article 1. Name, Purpose, and Duties

- 1) Name: The Glen Rose Convention and Visitors Bureau Advisory Board (“Board”) is hereby established on November 14, 2023, and shall be an advisory body to the Glen Rose City Council (the “City Council”) only and shall have no power to contract on behalf of the City or to authorize the expenditure of Hotel Occupancy Tax funds.
- 2) Purpose: The Board shall advise the City Council and Convention and Visitors Bureau (“CVB”) staff on matters related to conventions, conferences, meetings, seminars, and other events to develop tourism business through the attraction of visitors and group tours to the City of Glen Rose; provide education regarding the importance of the convention and visitor industry to the local economy, and affect cooperation between businesses and industries servicing visitors, conventions, and other meetings, and; other such matters as may be referred to it, including the administration of grant programs, advertising, and other activities for the promotion of tourism.
- 3) Duties:
  - a) Work with the Director to establish a mission statement, vision statement, and strategic plan.
  - b) Work with the Director to establish an annual work plan and budget.
  - c) Develop special rules and instructions in recommending the use of Hotel Occupancy Tax funds.

Article 2. Organization and Membership

- 1) The board shall be appointed by the City Council and advise and recommend policies, operational procedures, and expenditures to the City Administrator and City Council, per the City’s process for all Commissions and Boards within the City. Members of the Board shall serve without compensation.
- 2) Composition: The Board shall consist of at least nine (9) voting members who have been duly selected in accordance with these bylaws and at least three (3) non-voting ex-officio members with the intention of maintaining an odd number of voting members at any given time.
  - a) Voting Members
    - i) ~~Three (3)~~ Four (4) members to represent the Lodging Accommodations industry within the City of Glen Rose  
~~(1)~~ (2) Hotel Ownership or Senior Management  
 (1) Bed & Breakfast Ownership or Senior Management  
 (1) Short Term Rental Ownership or Senior Management i.e., Airbnb, Guest Cabin

- ii) ~~Two (2) members~~ One (1) member to represent the Historic Downtown Business and Restaurant District  
~~(1) Business Owner or Management~~  
~~(1) Restaurant/Bar Owner or Management~~  
 (1) Business or Bar Owner or Business or Bar Management
  - iii) ~~Two (2)~~ One (1) members to represent the US Hwy 67 Business and Restaurant District  
~~(1) Business Owner or Management~~  
~~(1) Restaurant/Bar Owner or Management~~  
 (1) Business or Bar Owner or Business or Bar Management
  - iv) One (1) member to represent the attractions industry
  - v) One (1) Chairman, Chamber of Commerce or Appointee Representative
  - vi) One (1) member that fits in any of the qualifications outlined in items i - iii
- b) Non-Voting Members
    - i) Director of the Convention Visitors Bureau
    - ii) City Administrator or Appointee Representative
    - iii) Real Estate Agent/Broker with a focus on Somervell County
- 3) Qualifications: Members shall meet the qualifications and criteria outlined in the bylaws, including Section 2 composition; residency or business ownership in the City of Glen Rose; active part in the deliberations of the Board; and act in whatever capacity he/she may be called.
  - 4) Term: Voting Members of the Board shall serve for a period of two (2) years, unless sooner removed at the sole discretion of the City Council.
    - a) Voting members shall serve no more than three (3) full consecutive terms without taking a year off the Board. When a member is appointed to complete a partial term, that partial term shall not count in computing the three (3) full terms.
    - b) The initial appointments shall be 1/3 of the voting board holding a single-year term and 2/3 of the board holding a two-year term to ensure the voting board does not have 100% turnover in any year.
  - 5) Nomination: The initial board shall be appointed by the City Council from eligible applicants. Thereafter, The Board will make recommendations to City Council from eligible applicants for voting board positions. The City Council will have the final appointment of Board members.
  - 6) Resignation: Any member may resign at any time by giving written notice of such resignation to the City Council. Upon such resignation, the vacancy shall be filled in the same manner as all other appointments and for the remainder of the resigning member's term.



- 7) Removal. Any Board Member may be removed at any time by a majority vote of the City Council or remaining Board voting members for neglect of duty, malfeasance in office, failure to maintain industry affiliation, or for any other reason. To remain eligible for Board membership, Board members must be employed within the industry sector in which they joined the board in accordance with Section 2(a). Any lapse of employment longer than 90 days or new employment in an unrelated industry sector, shall render the Board member ineligible. Conviction of an offense under the Texas Local Government Code Ch. 171 or Ch.176 shall constitute a forfeiture of the position on the Board held by the person convicted.
- 8) Vacancies. Vacancies that occur during a term shall be filled as soon as reasonably possible and in the same manner as an appointment. If possible, the Member shall continue to serve until the vacancy is filled. An appointment to fill a vacated term is not included as a term for purposes of counting consecutive terms.
- 9) Compensation and Expenditure of Funds. Voting Members serve without compensation. Non-voting ex-officio Members receive no extra compensation other than their salary as employees of the City. The Board and its Members have no authority to expend funds or to incur or make an obligation on behalf of the City. Members may be reimbursed for expenses authorized and approved by the City Council and the Board.
- 10) Compliance with City Policy. Members will comply with City ordinances, rules, and policies applicable to the Board and the Members.
- 11) Conflict of Interest. The Board Members shall comply with the Texas Local Government Code Chapters 171 and 176, as the same may hereafter be amended, concerning matters involving conflicts of interest.
  - a) Each member of the Board shall scrupulously avoid conflict where any personal financial interest is derived concerning the CVB funds. A member having a conflict of interest shall promptly give notice to the Chairperson and shall thereafter refrain from voting or otherwise attempting to affect the decision of any committee or the Board with respect to the matter that is the subject of the conflict of interest.
- 12) The Board shall not discuss, engage in, facilitate, or condone activities that restrain competition in violation of state or federal laws or otherwise.
- 13) Indemnification: Each member of the Board shall be indemnified by the CVB from treasury funds available and as permitted by law, against all claims, costs, expense, and liability resulting from any act or omission made within the scope of his/her duties as a Director of the CVB, provided that in the event of any such action, such action is taken in good faith.

### Article 3. Officers

- 1) Officers. The Board Officers are the Chair, Vice-Chair, and Secretary and shall be approved by a majority vote of the Board Members at the first meeting of the calendar year.
- 2) Terms of Office for Board Officers. Board Officers serve for a term of two years. Officers may not serve more than two (2) consecutive terms. A vacancy in any office shall be elected by a majority vote of the Members at the next regularly scheduled meeting, or as soon as reasonably practical for the unexpired term. If possible, a Board Officer shall continue to serve until the vacancy is filled.
- 3) Duties.
  - a) The Chair presides at Board meetings. The Chair shall generally manage the business of the Board. The Chair shall perform the duties delegated to the Chair by the Board
  - b) The Vice-Chair shall perform the duties delegated to the Vice-Chair by the Board. The Vice-Chair presides at Board meetings in the Chair's absence. The Vice-Chair shall perform the duties of the Chair in the Chair's absence or disability.
  - c) The Secretary shall record all minutes of the meeting, keep a record of all Members in attendance at each Board meeting, and perform any other duties delegated to the Secretary by the Board. The Secretary shall make available to the Director of the Convention and Visitors Bureau a record of the minutes of each Board meeting and a record of all Members in attendance at each Board meeting. The Secretary shall perform the duties of the Chair in the Vice-Chair's absence or disability.

#### Article 4. Meetings

- 1) Date and Time of Regular Meeting. The Board shall hold at least nine (9) meetings per fiscal year at a date and time to be set out in the Board's minutes. Notices may be sent by telephone, text, email, fax, or US mail and shall state the date, time, and place of the meeting.
- 2) Notice for Meetings. The Director of the Convention and Visitors Bureau will be responsible for notifying the Board of any regular or special meetings. Notice of meetings will be given in accordance with the Texas Open Meetings Act.
- 3) Agenda. The Director of the Convention and Visitors Bureau shall be responsible for preparing and posting the Board agendas. Any Board Member may request an item be added to the agenda.
- 4) Special Meetings. Special meetings may be set at the will and discretion of the Board and/or Director of the CVB whenever it deems necessary. The Chair of the Board, the Director of the CVB, or a combination of 3 or more voting members shall call the special meeting. Notice of any special meeting shall state the date, time, and place of such meeting and be given in accordance with the Texas Open Meetings Act. Notice of special meetings shall be in the same manner as prescribed for regular meetings.
- 5) Quorum. A quorum shall consist of a majority of the Board members. A quorum is required for the Board to convene a meeting and to conduct business at a meeting.

- 6) **Conduct of Meeting.** Board meetings will be conducted in accordance with these bylaws and general rules of parliamentary procedure. Such rules of order shall be advisory in nature, and any action approved by the Board in accordance with these bylaws shall be a valid, binding action of the Board regardless of any procedural error in its approval.
- 7) **Voting.** Each Voting Member may vote on all agenda items except on matters involving a conflict of interest, substantial financial interest, or substantial economic interest under state law or other applicable laws, rules, and policies. In such instances, the Member shall make the required disclosures and shall refrain from participating in both the discussion and vote on the matter. The Member may remain in immediate proximity at the meeting or may excuse themselves, at the Member's option, while the matter is being considered and voted on by the other Board Members. Unless otherwise provided by law, for an agenda item to be approved it must receive a majority vote of the Board Members present at the meeting who choose to vote.
- 8) **Minutes.** A recording or written minutes shall be made of all open sessions of Board meetings. The Director of the Convention and Visitors Bureau is the custodian of all Board records and documents. It shall be the duty of the Director of the Convention and Visitors Bureau to file with the City Secretary the minutes of each meeting of the Board, along with a list of the members of the Board who were present.
- 9) **Attendance.** Members are expected to attend Board meetings prepared to discuss the issues on the agenda. A Member shall notify the Director of the Convention and Visitors Bureau if the Member is unable to attend a meeting. Excessive absenteeism may be subject to action by the Board and may result in the Member being removed from the Board. Excessive absenteeism is defined as three consecutive meetings missed. If a Member is removed from the Board that position will be considered vacant, and a new Member shall be appointed to the Board in accordance with Section 2.8.
- 10) **Public Participation.** In accordance with the Texas Open Meetings Act, the public is welcome and invited to attend Board meetings and to speak on any item on the agenda. If any written materials are to be provided to the Board, a copy shall also be provided to the Secretary for inclusion in the minutes of the meeting. A person who disrupts the meeting may be asked to leave and be removed.
- 11) **Open Meetings.** Public notice of Board meetings shall be provided in accordance with the provisions of the Texas Open Meetings Act. All Board meetings and deliberations shall be open to the public, except for properly noticed closed session matters, and shall be conducted in accordance with the provisions of the Texas Open Meetings Act Title 5, Subtitle A, Chapter 551.

#### Article 5. Subcommittees

- 1) Appointment of Committees: The board may establish committees when deemed necessary by a majority of the Board for specific projects related to Board matters. The Board shall appoint the members and name the person to serve as Chair of the committees by vote of a majority of the Board. Committees comprised of non-members may be formed; each non-member must be approved by a majority vote of Board Members.
- 2) Expenditure of Funds. No subcommittee or member of a subcommittee has the authority to expend funds or incur an obligation on behalf of the City or the Board. Subcommittee expenses may be reimbursed as authorized and approved by the Board or the City Council.
- 3) Open Meetings. Subcommittee meetings and deliberations shall be open to the public, except for properly noticed closed session matters, and shall be conducted in accordance with the provisions of the Texas Open Meetings Act. Article VI.

#### Article 6. Bylaw Amendments

- 1) These Bylaws may be proposed to be amended by a majority vote of the Board Members at any regular meeting of the Board. The Board's proposed amendments to the Bylaws must be approved by the City Council. Bylaw amendments are not effective until approved by City Council.



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding amendments to the City of Glen Rose Code of Ordinances, Article 3.10 <i>Signs</i>		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>	Motion to approve or deny.		

## (a) 3.10.001 Definitions

**Temporary Sign**

Current: Any sign constructed of cloth, canvas, plastic, light fabric, wallboard or other material, with or without frames, intended to be displayed for a limited period of time only 90 days is the maximum period for these signs.

New: Any sign constructed of cloth, canvas, plastic, light fabric, wallboard, or other material, with or without frames, intended to be displayed for a period of time not to exceed 30 consecutive days during a 90-day period.

**Window Sign**

Current: A sign attached to, placed upon or painted on the window or door of a building which is intended for public viewing from the exterior of the building.

New: A permanent sign or mural attached to, placed upon, or painted on the window or door of a building which is intended for public viewing from the exterior of the building requires a permit approved by the Building Official Office. This permit will have no fee.

- i. Temporary window signs being used to advertise an event that do not exceed 11" x 14," and are not permanently affixed to the window do not require a permit.

**Freestanding Sign**

Current: A sign not attached to a building. A freestanding sign may be either a pole (pylon) sign or a monument sign.

New: A sign supported by structures or supports in or on the ground and independent of any support from any building or wall. It also includes any non-portable sign supported by a fence, retaining wall, or upright structural members or braces on or in the ground and not attached to a building. A freestanding sign can have messages on each side.

**Digital Sign**

Current: Also known as an electronic message center (EMC).

New: Digital sign (non-motion) means a sign, display, or device that changes its message or copy by programmable electronic or mechanical processes. The use of an electronic image on a digital display device does not include the use of flashing, intermittent, or moving light for the purposes of any rule or regulation.

Digital Sign (motion) means any sign 1) illuminated by flashing, intermittent, or moving lights; (2) containing or displaying animation, moving video, or scrolling advertising; (3) consisting of a static image projected on a stationary object; or (4) a mobile sign located on a truck or trailer.

**3.10.004 General Provisions**

Current: (a) Permit required. No person or business firm shall erect any sign or sign structure until a sign permit for the work has been issued by the code enforcement officer to a contractor or the owner or occupant of the premises where the work is to be done.

New: (a) Permit required. No person or business firm shall erect any sign or sign structure until a sign permit for the work has been issued by the Building Official Office to a contractor or the owner or occupant of the premises where the work is to be done.

- (i.) Temporary Signs in B-3, B-2, B-1, on the downtown square, and immediately surrounding the Historical Overlay District must have a permit for any temporary signs. There will be no permit fee for these requests.
- (ii.) Temporary Grand Opening Signage requires a permit and a fee of \$10.

### **3.10.007 Prohibited Signs**

Current: The following signs shall be prohibited in all districts:

- (a) Any signs and supports, other than those required by a governmental authority, that are located on the public right-of-way, including public streets, alleys, and parkways. This section shall not apply to signs on commercial vehicles or commercial trailers lawfully operated or parked in those areas, except that this exception shall not otherwise be used to legitimize the use of advertising vehicles and trailers prohibited in section 3.10.008. Any sign and supports located on the public right-of-way or easements, including public streets, alleys, and parkways, may be immediately removed by the code enforcement officer or other authorized city employee without notice.
- (b) Twirling signs, sidewalk or curb signs, pole signs, and digital signs (motion)
- (c) Signs which, by reason of their size, location, movement, content, coloring or manner of illumination, may be confused with or construed as a traffic-control sign, signal or device, or the light of an emergency or road equipment vehicle, or which hide from view any traffic or street sign, signal or device;
- (d) Any sign which emits sound or odor that is offensive in nature or visible in a manner that serves as a distraction to persons within the public right-of-way; and
- (e) Abandoned signs and damaged signs are prohibited and shall be removed by the property owner. Notice of a violation shall be issued by the code enforcement officer or other designated city representative in accordance with the notice requirements in section 3.10.112.

New: The following signs shall be prohibited in all districts/zones:

- (a) Any signs and supports, other than those required by a governmental authority, that are located on the public right-of-way, including public streets, alleys, and parkways. This section shall not apply to signs on commercial vehicles or commercial trailers lawfully operated or parked in those areas, except that this exception shall not otherwise be used to legitimize the use of advertising vehicles and trailers prohibited in section 3.10.008. Any sign and supports located on the public right-of-way or easements, including public streets, alleys, and parkways, may be immediately removed by the code enforcement officer or other authorized city employee without notice.
- (b) Twirling signs, digital signs (motion), sidewalk or curb signs, and pole signs;
- (c) Signs which, by reason of their size, location, movement, content, coloring, or manner of illumination, may be confused with or construed as a traffic-control sign, signal or device, or the light of an emergency or road equipment vehicle, or which hide from view any traffic or street sign, signal or device;

- (d) Any sign which emits sound or odor that is offensive in nature or visible in a manner that serves as a distraction to persons within the public right-of-way; and
- (e) Abandoned and/or damaged signs are prohibited and shall be removed by the property owner. Notice of a violation shall be issued by the code enforcement officer or other designated city representative in accordance with the notice requirements in section 3.10.112.
- (f) 3.10.043 B-1, B-2, B-3, and I Districts

Add

- (f) Signs on the Historic Courthouse Square must be approved by the Historic Preservation Commission (HPC) before a permit may be obtained.





## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding amendments to Procedures for Placing Items on the Agenda		
<b>PREPARED BY:</b>	Councilwoman Demetra Conrad	<b>DATE SUBMITTED:</b>	6/18/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>SUMMARY:</b>			
<p>Our current process allows for an agenda item to be added by the general public with no engagement by City staff or council. I suggest this is revised to require either the City Administrator or a single City Councilmember to sponsor the agenda Item.</p>			
<b>RECOMMENDED ACTION:</b>			

**CITY OF GLEN ROSE**  
**PROCEDURES FOR PLACING AN ITEM ON THE AGENDA**  
 Amended on February 8, 2021

**REGULAR MEETINGS**

***City Council Members***

Any ~~member of the public or any~~ Council member may request that a matter within ~~the jurisdiction of the Council~~ their purview be placed on the agenda of a Regular Meeting. ~~Procedures for placing an item on the agenda or making a presentation shall be as follows:~~

~~The~~ Requests must be in writing and submitted to the City Secretary or ~~their~~ designee, along with supporting documents and information, if any, **no later than 12:00 p.m. one week prior to the meeting date.** ~~Requests that are received after the deadline or~~ will be postponed to a later meeting in order to allow sufficient time for consideration and research of the issues. A matter may be considered for inclusion in the agenda after the deadline, but before noon on the Thursday prior to the meeting date, with the approval of the Mayor or two members of the Council. ~~as long as~~ All necessary supporting documentation ~~must be is~~ provided to the City Secretary at the time the item is added to the agenda.

~~Applications for those to be considered for appointment to the City Council or to any of the City's boards must be submitted prior to delivery of the Council packets. Only those applications satisfying this requirement may be given consideration at the Council Meeting. Other material requiring Council action must be delivered to the Council via the Council packet or by email no later than by the end of the day on the Friday prior to the meeting date. Late arriving, supplemental material may be distributed to the Council at the Council meeting.~~

***City Officials and Staff***

City Staff shall utilize the *Agenda Action Form* ~~City Official agenda requests are to be~~ which must be turned in to the City Secretary ~~by noon on the Thursday prior to the meeting, along with supporting documentation.~~ ~~City~~ Staff requests ~~are to~~ shall be turned in to the City Secretary, who will then forward them to the City Administrator for review.

***Citizens-All other requestors***

~~Requestors other than Council or Staff~~ must submit a request to place an item on the agenda utilizing the *Request to Place Item on City Council Agenda* form. Citizen agenda item requests are submitted to the City Secretary at City Hall. ~~The signature of a sponsoring Councilmember or the Mayor is required at the time of submission.~~

Citizens are encouraged to contact the Mayor, City Secretary, or a council member with any questions they may have about filling out the form.

### **Review Procedures**

The Mayor, City Secretary, and City Administrator, in consultation with the City Attorney (if needed), shall decide whether a request is within the subject matter jurisdiction of the Council. Items not within the subject matter jurisdiction of the Council may not be placed on the agenda. The Mayor, City Secretary, and City Administrator, in consultation with the City Attorney (if needed), shall determine if the item is merely a request for information and whether an existing policy or administrative regulation covers the issue before placing the item on the agenda.

The Mayor, City Secretary, and City Administrator, in consultation with the City Attorney (if needed), shall decide whether an agenda item is appropriate for discussion in open or closed session and whether the item should be an action item, information item, or consent item.

The Mayor, as the governing body's presiding officer, assisted by administrative staff, shall be responsible for determining what items are placed on council meeting agendas; however, an agenda item not approved by the Mayor shall be placed on an agenda if requested in writing by two members of the Council.

~~The agenda shall provide members of the public the opportunity to address the Council on any agenda item before or during the Council's consideration of the item.~~ The agenda shall ~~also~~ provide members of the public an opportunity to speak at regular meetings on matters which are not on the agenda, but which are within the subject matter jurisdiction of the Council.

Once ~~someone's~~ an agenda item has been approved for inclusion it may not be removed from the agenda without that person's permission.

### **SPECIAL MEETINGS**

Special Council Meetings may be called by the Mayor upon his/her own initiative or upon application by three Council members ~~in accordance with Texas Local Government Code, Section 22.038(a).~~ *(NOTE: When a Council member is seeking support to call a special meeting, extreme caution should be taken to not discuss or deliberate the agenda items or topic of the meeting so as not to unintentionally violate the Texas Open Meetings Act.)* Once a Special Meeting has been called, items may be added to the agenda at the discretion of the Mayor ~~and/or the three petitioning~~ Council members no later than 96 hours before the meeting is scheduled to begin, as long as all the necessary supporting documentation is provided to the City Secretary at the time those items are added to the agenda.

~~This procedure with agenda request forms will be maintained in the Policy/Procedure Book for City of Glen Rose maintained by the City Secretary and be posted on the City of Glen Rose Official Website for easy access by the public.~~



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding a Resolution of Support for the Highway 144 Bypass Project		
<b>PREPARED BY:</b>	Councilmember George Freas	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>	Motion to approve or deny.		



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding a proposal by The Next Move Group for a housing and economic development study		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$30,000.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>SUMMARY:</b>	<p>Intensive study of housing in Glen Rose, plus economic development potential.</p>		
<b>RECOMMENDED ACTION:</b>	<p>Motion to approve or deny.</p>		

***Our Proposed Strategy For Glen Rose- \$25,000 + travel reimbursement  
(To Determine Best Actions For Community To Diversify)***

**Step 1- Community Visit and Tour of Assets**

Our team will visit your community to get a sense of where you are today and where you want to go. Our expertise in economic/community development as well as site selection gives us a unique perspective on how any type of new investment may look at your town. Assets will include but not be limited to:

- Tourism attractors and capacity for visits
- Industrial sites (both existing and potential for future development)
- Utility/Infrastructure assessment
- Housing development (existing neighborhoods/under development/future development sites)
- Downtown/Redevelopment potential

**Step 2- Stakeholder Outreach:**

Group Meetings with Stakeholders to Conduct Internal Analysis

- 30 to 45-minute meetings with key stakeholder groups
- We ask what success for the community looks like, 3 years from now, and then 30 years from now
- Groups of Stakeholders typically include
  - Bankers/Financial
  - Realtors
  - Developers
  - Industry/Business Leaders
  - Elected Officials

**Step 3- Conduct data research analysis:**

Next Move Group's staff includes professionals with master's degrees in economic development. Our research will include but is not limited to the following:

- Population projections
- Highest growing industries in terms of employees
- Highest shrinking industries in terms of employees
- Industries with the greatest % of wage growth
- Industries where wages are decreasing
- Labor force participation rate



**Step 4- Follow up sessions with key individuals based on initial data research**

Once our team has some initial findings, we will need to follow up with key stakeholders and leadership on specific topics to gather additional information. These are typically conducted via zoom to work around schedules and save time.

**Step 5- Develop initial strategies based upon stakeholder meetings and community/data analysis**

This step focuses on developing strategies that can take your community to where it wants to be. Our team utilizes stakeholder input and data analysis to craft these strategies. We then review these with your preferred team (city manager, economic development staff, and/or city leadership)

*Sampling Of Our Texas Clients*



### ***Next Move Group's Mission***

Next Move Group exists to create economic growth for small to mid-sized companies, communities, and nonprofit organizations.

Check out our website to learn about our mission: [www.thenextmovegroup.com](http://www.thenextmovegroup.com)

### ***Why is our mission to create economic growth for companies, communities, and non-profit organizations?***

When our Co-Founder Chad Chancellor was 9 years old, his small town was crushed economically, and his dad lost his job when Sunbeam moved a blanket factory from his hometown to China. Ever since, he has been passionate about helping small towns create economic growth, so others don't have to go through the pain he saw in his town.

Our other Co-Founder Alex Metzger was raised in a mid-sized community by an entrepreneurial family. His family owned meat processing facilities from the 1920s through the 1990s. Metzger saw them eventually exit this market as Wal-Mart and other big box retailers put them out of business. Ever since, he has been passionate about helping small to mid-sized companies create economic growth due to seeing the economic realities of how times are always changing.

### ***What services do we offer to pursue our mission to create economic growth for companies, communities, and non-profit organizations?***

We do strategic planning and board training for small to mid-sized economic development organizations. We do site selection consulting for small to mid-sized manufacturers, food processors, and distribution companies. And, we do executive searches for small to mid-sized economic development organizations, communities, companies, and nonprofit organizations.



Next Move Group  
We Are Jobs





# Glen Rose, Texas

## STRATEGIC PLAN PROPOSAL

May, 2024



May, 2024

**Step 7- Build Draft Strategy**

Build draft strategy with Vision, Mission, SWOT, Short Term Goals, Long Term Goals, Funding Priorities, Staff Priorities, etc. based on the ideas in Step 5 which which were agreed upon by key community leaders, while keeping in mind the comps of other communities having success with similar goals.

5 YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN

### WHAT BISMARCK-MANDAN STAKEHOLDERS TOLD US:

- Most people feel now is the time to market Bismarck-Mandan to the next level.
- Realtors said they often get requests for 30 to 40,000 square-foot buildings related to the industrial sector.
- Bismarck Industries could be leveraged for spec building or housing development.
- 100,000 square-foot spec building in East Bismarck on nine acres with 24-foot sidewalks.
- Office vacancies are suffering, there needs to be a strategy to backfill them.
- The Vision Fund has \$1.5 million and could be leveraged into a good, money-making, deal.
- There is a need for local and state priorities/advocacy, not just federal.
- The scholarship program is a huge setting tool.
- United Tribes is receiving numerous federal grants, how do we leverage it?
- TIF is a bad word, do not say it.
- The most obvious weakness is that the community lacks the natural lead generation partners other communities its size in

- competing states enjoy such as industrial real estate brokers, aggressive state prospect generation program, aggressive electric power prospect generation program.
- Workforce housing was identified as a problem by almost everyone; Bankers said you have one-fifth of the housing you need.
- Realtors, downowners, and young professionals would like to see the ease of doing business with the City of Bismarck be a priority. (Note: we often hear this in every community we work, so this is not an uncommon issue.)
- How can we partner with tribes in the area to help solve the workforce issues of employers?
- Bismarck City Manager said the city had made good revenue on the current industrial park, and they should look at developing another one.
- State government offices – working from home is a huge threat.
- Large trucking projects have rejected us in the past, perhaps we should focus on projects which aren't focused solely on the cost of trucking transportation.
- The community needs a national identity beyond just being cold; What is our wow factor?

www.bismarckmandan.com  
www.bismarckmandanedic.com

BISMARCK MANDAN 4

5 YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN

### EXECUTIVE SUMMARY

Although these three scored highest, it is not to discount the additional high ranking items. Stakeholder voting also revealed the following strategies as top priorities:

- Add a Survey to Your Existing Business Retention & Expansion Program
  - Identify macro-level issues across all businesses as well as across industry sectors
  - Implement annually to spot trends over time
- Tribal Partnerships & Strategic Development
  - Partner together to develop industrial land
  - Create a pipeline of workers to existing businesses
- Add 2 New Plays to Your Government Affairs Playbook
  - Create more focus on local government issues
  - Develop a similar community visitation program
- Create Economic Growth in Bismarck-Mandan by Helping Existing Small Businesses Double Their Revenues
  - Emulate Goldman Sachs 10,000 Small Business Program for Stage 2 companies
  - Develop 5-part curriculum with the college or a partner
  - Develop a Revolving Loan Fund for participants in the program
- Elevate Your Talent Attraction Efforts
  - Create a statewide talent attraction website
  - Market and promote Bismarck-Mandan to target demographics

Finally, there were several Quality of Life priorities that ranked high, but do not fall within the actions of the Chamber EDC. The Next Move Group team included the following items as suggestions for other entities or partners to take the lead on:

- Quality of Life (Non-Chamber EDC Related)
  - Create a College Town Feel
  - Create More Affordable and Accessible Childcare
  - Riverfront Development
  - Winter Tourism

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BISMARCK MANDAN 10

*Sample from Bismarck draft strategy Next Move Group built*

5 YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN

### EXECUTIVE SUMMARY

This plan represents the priorities that Bismarck-Mandan stakeholders ranked highest during our initial discovery as well as highest during our alignment meetings. The three priorities below represent the majority of strategy and action items for the Bismarck-Mandan Chamber EDC:

- Economic Development Marketing
  - Feature Built-In Advantages
  - Strengthen Value Proposition by Implementing Incentives
  - 5-Step Marketing Ladder for Lead Generation
- Product Development
  - Take Action Steps to Land One Deal on the Remaining 25 Acres at Northern Plains Commerce Centre
  - Develop Airport Properties
  - Develop the next Northern Plains Commerce Centre Business Park
  - Develop a BNSF Certified Megastore to Land Large Projects
- Middle-Income Housing Development
  - Commission a Housing Study
  - Develop and Implement a Robust Housing Incentive Program
  - Redevelop and Reuse Vacant Buildings in Downtown

Economic Development Marketing was by far the highest ranked strategy, and you will see in our recommendations that there are a variety of reasons why the Bismarck-Mandan Chamber EDC should develop this strategy going forward. The second highest ranked priority was Product Development, as you cannot market and sell the community without appropriate real estate for business prospects. Housing Development is an issue across the nation. With 10% population growth projected, this strategy not only ranked third in importance, it is also critical to the future value proposition that Bismarck-Mandan has a strong and available workforce.

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www.bismarckmandanedic.com

BISMARCK MANDAN 9

Step 6- Research Comps of How Other communities are Accomplishing the Same Type of Goals as envisioned by stakeholders and our internal analysis of what the community's focus points should be. Sampling of a comp:

5 YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN

### DEVELOP A BNSF CERTIFIED MEGASITE THAT CAN LAND LARGE, \$1+ BILLION CAPITAL INVESTMENT PROJECTS

Action Item 2.4

We recommend that Bismarck-Mandan develop a Megasite (1,000+ acres) to compete for big projects like other communities in the northern plains have done. Complete BNSF site certification as well as other site certifications, if possible, on the Megasite.

**SAMPLE RESULTS:**

- Great Falls, MT: The Agritech Park is an industrial development comprised of ten lots totaling 197 acres 900 acres surrounding the initial development, making way for a 1,110-acre rail-served industrial park.
- Sioux Falls, SD: Foundation Park is a new, multi-user industrial park in Sioux Falls, South Dakota, with 430 acres suited for rail-served development.
- Minot, ND: Industrial Park of Minot is 386 acres and is located in the northeast corner of Minot, North Dakota, north of Ward County Road 12.

Develop a Megasite of 1,000+ Acres and Get Certified by the BNSF. Community wouldn't have to purchase, would have to option.

Strategy 2: Product Development: Grow Your Industrial/Commercial Real Estate Inventory So Companies Have Spots to Land

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BISMARCK MANDAN 54

5 YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN

### DEVELOP A BNSF CERTIFIED MEGASITE THAT CAN LAND LARGE, \$1+ BILLION CAPITAL INVESTMENT PROJECTS

Action Item 2.4

**Potential Megasite Option 1: 4,339 Total Acres Shown**

- 5 Landowners represent a 1,400 Acre Tract: Pathfinder Land Co., Aberle Land, Chase Dewitz, and two homeowners.
- Multiple options exist here among the total land ownership for a 1,000+ acre megasite, but the number of them could make options or acquisition difficult.

Strategy 2: Product Development: Grow Your Industrial/Commercial Real Estate Inventory So Companies Have Spots to Land

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www.bismarckmandan.edc.com

BISMARCK MANDAN 57

**Step 9- Present Strategy to Community with Implementation Schedule**

Once the draft strategy is substantially completed Next Move Group will meet with your team to present the draft strategy and make any necessary adjustments based on your input.

5 YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN	
IMPLEMENTATION TIMELINE	
YEAR 2	
DIRECT MARKETING	EST. COST
Attend IMTS, CONEXPO, AISTECH, and NASCC trade shows with existing industries and outsource 8 prospect meetings per show.	\$50,000
Outsource 40 lead generation prospect meetings in Canada, cities with direct air access, or communities that are headquarters of facilities located in Bismarck.	\$75,000
Connect with 10 targeted executives per day on LinkedIn with targeted emails and place a promo video on LinkedIn once a month for Bismarck-Mandan they will see & have to enter their email addresses to watch.	Free
Use the 5 to 10 videos of outsiders that now live in Bismarck and love it in social media and Geofence marketing/advertising.	\$10,000
Promote talent attraction website via Facebook, LinkedIn, and Geofence marketing/advertising.	\$20,000
Geofence market industrial parks, business parks, and corporate buildings in Winnipeg, Regina, Edmonton, and Calgary.	\$10,000
PROPERTY DEVELOPMENT	EST. COST
Do a site feasibility study to determine which is the next 200-acre site to develop an industrial park.	\$50,000
FORMALIZE YOUR TRAINING & INCENTIVES PROGRAM	EST. COST
Formalize how you will market that Bismarck-Mandan can "Recruit, Screen, and Train" Employees for Prospects.	Free
Formalize your "2 years rent free" spec building or virtual spec building. <i>Note: If you build a traditional spec building construction might take 24 months.</i>	Free
CONVERSATIONS TO HAVE	EST. COST
Encourage local governments to participate in incentivizing housing or apartment development.	Free
HELPING SMALL BUSINESSES DOUBLE REVENUE	EST. COST
Conduct first small business doubling revenue program with 5 to 10 business owners.	\$10,000
ADDING TO YOUR ALREADY ROBUST GOVERNMENTAL AFFAIRS PROGRAM	EST. COST
Use "survey method" from BR&E efforts to spot macro trends from various sectors of the economy and create local governmental affairs priorities.	Free
Take a leadership trip to a community with similar goals, make the first year of this a bus trip in closer proximity.	\$20,000

*Example of Implementation Timeline of action items and projected costs in the strategic plan.*

**Step 10- Roll out the plan**

Next Move Group will attend a public meeting to "roll out" the plan via a PowerPoint presentation if the community so chooses.

**OPTIONAL STEP- Include housing analysis as part of the final report for an additional \$5,000.**

Arm elected officials and planners with the knowledge that the housing their communities need is not only low-income housing. Our housing demand studies show you the number of houses your community needs both for sale and rent in different price points. In many cases, the study will show their communities need a critical mass of houses at



90 new homes per year priced between **\$300,000 - \$450,000** for sale are needed in Bedford County, TN and 26 new homes for rent priced between **\$2,000 - \$3,000** per month

- There will be 116 new households per year which make an average household income of \$125,000 in Bedford County over the next 5 years
- In the United States, on average, households earning \$125,000 own homes 78% of the time and rent 22% of the time
- There are currently 40 homes on the market priced between \$300,000 and \$450,000 in Bedford County
- There is currently 1 home/rental unit for rent in Bedford County between \$2,000 - \$3,000 per month
- Therefore, we estimate the market needs 90 new homes for sale per year priced between \$300,000 and \$450,000 and 26 homes/rental units for rent per year priced between \$2,000 - \$3,000 per month

*We used a 6.92% interest rate over 30 years to project the price a household making \$125,500 could afford*


**90** NEW HOMES FOR SALE  
**\$300,000 - \$450,000**

**26** NEW HOMES FOR RENT  
**\$2,000 - \$3,000/mo**

Average households in this income bracket

**78%**  
OWN

**22%**  
RENT



### Our Recommendations

For New Homes Needed Per Year Over the Next 5 Years

Presented through partnership

11 new homes per year priced between **\$150,000 - \$200,000** for sale are needed in Bedford County, TN and 6 new homes for rent less than **\$1,500** per month

- There will be 17 new households per year which make an average household income of \$62,500 in Bedford County over the next 5 years
- In the United States, on average, households earning \$62,500 own homes 65% of the time and rent 35% of the time
- There are currently 3 homes on the market priced between \$150,000 and \$200,000 in Bedford County
- There are currently 2 homes/rental units for rent in Bedford County for \$1,500 or less
- Therefore, we estimate the market needs 11 new homes for sale per year priced between \$150,000 - \$200,000 and 6 homes/rental units for rent per year priced at \$1,500/month

*We used a 6.92% interest rate over 30 years to project the price a household making \$62,500 could afford*

**11** NEW HOMES FOR SALE  
**\$150,000 - \$200,000**

**6** NEW HOMES FOR RENT  
**\$1,500/mo**

Average households in this income bracket

**65%**  
OWN

**35%**  
RENT

43 new homes per year priced between **\$200,000 - \$300,000** for sale are needed in Bedford County, TN and 18 new homes for rent priced between **\$1,600 - \$2,000** per month

**43** NEW HOMES FOR SALE  
**\$200,000 - \$300,000**

**18** NEW HOMES FOR RENT  
**\$1,600 - \$2,000/mo**

Average households in this income bracket

**70%**  
OWN

**30%**  
RENT

- There will be 61 new households per year which make an average household income of \$87,500 in Bedford County over the next 5 years
- In the United States, on average, households earning \$87,500 own homes 70% of the time and rent 30% of the time
- There are currently 19 homes on the market priced between \$200,000 and \$300,000 in Bedford County
- There are currently 18 homes/rental units for rent in Bedford County between \$1,600 - \$2,000
- Therefore, we estimate the market needs 43 new homes for sale per year priced between \$200,000 - \$300,000 and 18 homes/rental units for rent per year priced between \$1,600 - \$2,000 per month

*We used a 6.92% interest rate over 30 years to project the price a household making \$87,500 could afford*



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding approval of the Code Enforcement Officer job description		
<b>PREPARED BY:</b>	Veronica Welch	<b>DATE SUBMITTED:</b>	07/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	Update the job description for Code Enforcement officer.		
<b>RECOMMENDED ACTION:</b>			

**JOB TITLE** Code Enforcement Officer  
**DEPARTMENT** Building, Planning, and Code Compliance  
**REPORTS TO** Building Official

### **JOB SUMMARY**

The Code Enforcement Officer shall exercise the powers and perform the duties listed for that position in the City's Code of Ordinances, which include but are not limited to, identifying and abating violations of the City's fire, nuisance, building, subdivision. Also, the Code Enforcement Officer shall be the primary point of contact between the public and the Building, Planning, and Code Compliance Department.

### **EXAMPLES OF JOB DUTIES**

- Identify and abate violations of the City's codes and regulations.
- Is a point of contact with the public and promotes good public relations.
- Patrol the City to identify code violations.
- Process citizen complaints.
- Conduct follow-up investigations on noted violations and citizen complaints.
- Issue notice of violations.
- Provide advice to property owners and others on code and ordinance requirements.
- Participate in Court proceedings concerning violations of the City's codes and ordinances.
- Enforce the City's building, subdivision, nuisance, and zoning regulations.
- Consult with the City Attorney, Fire Marshal, City Secretary, and City Administrator, as needed.
- Other duties as assigned.

### **WORKING CONDITIONS**

- Works 40 hours per week or more, primarily an 8 to 5 job, but with additional hours as dictated by the needs of the job.
- Regularly involves after-hours meetings.
- Both indoor and outdoor duties.
- Some travel required to obtain needed training, registrations, and certifications.

### **MINIMUM REQUIREMENTS**

- High School Diploma or GED
- Valid Texas Class "C" Driver's License and clear driving record.
- Must have or be able to obtain registration with the State of Texas as a Code Enforcement Officer within 18 months of being hired. Anyone not registered with the

State of Texas as a Code Enforcement Officer must register with the State of Texas as a Code Enforcement Officer in Training within three (3) months of being hired.

- Proficient in the use of the internet, email services, and Google Docs/ MS Office software, and must become proficient in the use of the City’s building permit and inspection software.
- 40 words per minute typing speed.
- Must be able to effectively communicate verbally and in writing.

**PREFERRED QUALIFICATIONS**

- Experience working for a municipality as a Code Enforcement Officer.
- Office experience.
- Bilingual

**ABILITIES REQUIRED**

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Ability to see (must not be color blind) and hear; communicate in the English language; carry items weighing up to 50 pounds and lift to a height of 3-5 feet; walk, stand and kneel for extended periods of time; climb ladders; work in conditions of extreme heat and cold, in inclement weather, and in the presence of extreme noise, dust, filth, and possible mechanical or chemical hazards as well as traffic hazards; ability to control emotions in stressful situations; drive in a safe and responsible manner; must have the ability to obtain, and maintain a Code Enforcement Officer registration with the State of Texas, follow oral and written instructions, and cross-train in other departments as needed; must be able to develop and maintain a positive working relationship with fellow employees and the general public; must be available to participate in after-hours Planning and Zoning Commission and Historic Preservation Commission meetings and make effective public presentations at those meetings.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed, and are subject to the requirements of the City’s Personnel Policy.

Title:	Code Enforcement Officer
Pay Grade:	Hourly
Management, yes, or no?	No
Classification:	Regular, Full-time, non-exempt





## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding approval of Animal Control job descriptions		
<b>PREPARED BY:</b>	Veronica Welch	<b>DATE SUBMITTED:</b>	07/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	Update the job description for Animal Control Officer.		
<b>RECOMMENDED ACTION:</b>			

**JOB TITLE**                    **Animal Control Officer**  
**DEPARTMENT**            **Building, Planning, and Code Enforcement**  
**REPORTS TO**                **Lead Animal Control Officer**  
**CLASSIFICATION**        **Hourly, Full-time, Non-Exempt**

### **JOB SUMMARY**

The Animal Control Officer shall protect residents from and educate the community about stray or vicious animals and related diseases. This position reports directly to the Lead Animal Control Officer. The ability to establish and maintain effective working relationships; communicate effectively, both verbally and in writing; and maintain appropriate necessary certifications; often involves holidays and weekends. Subject to emergency callouts.

### **EXAMPLES OF JOB DUTIES**

- Maintains animal holding facilities, grounds, vehicle(s), and equipment in accordance with state and local regulations (including painting, cleaning, and daily care of the animals).
- Educates the community regarding stray and vicious animals and diseases.
- Patrols within the city limits for stray, injured, diseased or vicious animals and responds to citizen concerns regarding the same.
- Responds to emergency situations such as cruelty to animal concerns, animal bite and scratch cases (including quarantine), venomous or dangerous animals, etc., within the city limits and investigating citizen concerns for the same.
- Removes dead animals, transporting and disposing of them properly, including apprehending, lifting, and carrying animals.
- Captures, impounds, and handles the disposition of animals, continually working to clear impounded animals from the Shelter, either through adoption, transfer to another agency, or euthanasia.
- Performs euthanasia using humane methods
- Advertises animals available for adoption on the Shelter’s social media site.
- Maintains up-to-date records and files on animals collected, care, and disposition of each animal.
- Issues verbal warnings regarding animal violations and enforces state and local laws related to animals. Makes court appearances as required.
- Maintains a neat appearance.
- Other duties as assigned.

### **WORKING CONDITIONS**

- Works mostly outside of an office setting
- Often involves holidays and weekends
- Subject to emergency callouts.

**MINIMUM REQUIREMENTS**

- High School Diploma or GED
- Valid Texas Class “C” Driver’s License and be insurable
- Must have Texas Department of Health Certified Animal Control Officer certification or the ability to obtain certifications within six (6) months
- Must have certification in animal euthanasia or the ability to obtain certification within 120 days
- Proficient in the use of the internet, email services, and MS Office software
- Must have or be willing to obtain a Rabies vaccination

**ABILITIES REQUIRED**

The physical demands described herein are representative of those that must be met by an employee to perform the essential functions of this job successfully.

Ability to see and hear; communicate in the English language; carry items weighing up to 80 pounds and lift to a height of 3-5 feet; walk, stand, and kneel for extended periods of time; push and pull up to 200 pounds; climb ladders; perform heavy manual labor in conditions of extreme heat and cold, and in the presence of extreme noise, dust, filth, and possible mechanical or chemical hazards as well as traffic hazards; operate equipment including mowers, trimmers, edgers, and other lawn equipment; drive in a safe and responsible manner; must have the ability to obtain and maintain Texas Department of Health Certified Animal Control Officer and euthanasia certification; follow oral and written instructions; cross-train in other departments as needed; ability to develop and maintain a positive working relationship with fellow employees and the general public.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed, and are subject to the requirements of the City’s Personnel Policy.

Title:	Animal Control Officer
Pay Grade:	Hourly
Management, yes or no?	No
Classification	Regular, Full-time, non-exempt

**JOB TITLE**                    **Animal Control Officer – Part-Time**  
**DEPARTMENT**            **Animal Control**  
**REPORTS TO**                **Lead Animal Control Officer**  
**CLASSIFICATION**        **Hourly, Part-time, Non-Exempt**

**JOB SUMMARY**

The Animal Control Officer shall protect residents from and educate the community about stray or vicious animals and related diseases. This position reports directly to the Lead Animal Control Officer. The ability to establish and maintain effective working relationships; communicate effectively, both verbally and in writing; and maintain appropriate necessary certifications. Works less than 1000 hours per year with a schedule as dictated by the needs of the job. Often involves holidays and weekends. Subject to emergency callouts.

**EXAMPLES OF JOB DUTIES**

- Maintains animal holding facilities, grounds, vehicle(s), and equipment in accordance with state and local regulations (including painting, cleaning, and daily care of the animals).
- Educates the community regarding stray and vicious animals and diseases.
- Patrols within the city limits for stray, injured, diseased or vicious animals and responds to citizen concerns regarding the same.
- Responds to emergency situations, such as cruelty to animal concerns, animal bites and scratch cases (including quarantine), poisonous or dangerous animals, within the city limits and investigating citizen concerns for the same.
- Removes dead animals, transporting and disposing of properly, including apprehending, lifting and carrying animals.
- Captures, impounds, and handles disposition of animals. Performs euthanasia, using humane methods.
- Maintains up-to-date records and files on animals collected, care and disposition of each animal.
- Issues verbal warnings regarding animal violations and enforces state and local laws related to animals. Makes court appearances as required.
- Maintains a neat appearance.
- Other duties as assigned.

**WORKING CONDITIONS**

- Works mostly outside of an office setting
- Often involves holidays and weekends
- Subject to emergency callouts.

**MINIMUM REQUIREMENTS**

- High School Diploma or GED
- Valid Texas Class “C” Driver’s License and clear driving record.
- Knowledge of the laws and regulations governing the licensing, quarantine, and impounding of animals; diseases communicable from pets to human; livestock management; and euthanasia procedures.
- Must have Texas Department of Health Certified Animal Control Officer certification or the ability to obtain certifications within a 6-month period.
- Certification in animal euthanasia or the ability to obtain certification within 120 days.
- Proficient in use of the internet, email services, google docs/ MS Office software.
- Must have or be willing to obtain a Rabies vaccination.

**ABILITIES REQUIRED**

The physical demands described herein are representative of those that must be met by an employee to perform the essential functions of this job successfully.

Ability to see and hear; communicate in the English language; carry items weighing up to 80 pounds and lift to a height of 3-5 feet; walk, stand, and kneel for extended periods of time; push and pull up to 200 pounds; climb ladders; perform heavy manual labor in conditions of extreme heat and cold, and in the presence of extreme noise, dust, filth, and possible mechanical or chemical hazards as well as traffic hazards; operate equipment including mowers, trimmers, edgers, and other lawn equipment; drive in a safe and responsible manner; must have the ability to obtain and maintain Texas Department of Health Certified Animal Control Officer and euthanasia certification; follow oral and written instructions; cross-train in other departments as needed; ability to develop and maintain a positive working relationship with fellow employees and the general public.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed, and are subject to the requirements of the City’s Personnel Policy.

Title:	Animal Control Officer
Pay Grade:	Hourly
Management, yes or no?	No
Classification	Regular, Full-time, non-exempt



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding approval of Assistant City Manager / Planner job description		
<b>PREPARED BY:</b>	Troy Hill, City Administrator	<b>DATE SUBMITTED:</b>	07/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	Seeking approval to hire an ACA/Planning Director to oversee Building and Planning Services and other assigned departments		
<b>RECOMMENDED ACTION:</b>			

## **ASSISTANT CITY ADMINISTRATOR/PLANNER**

Item 17.

The city is looking for an experienced Planner who will serve as the Assistant City Administrator. Primary duties include planning services, overseeing assigned departments, establishing best zoning ordinances, and implementing the comprehensive plan.

The ACA will play a pivotal role in the growth of Glen Rose, which is rated as one of the top small towns in Texas and is a “diamond in the rough”. Candidates should have a 4-year degree in Planning or Public Administration. Salary is DOQ.



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Consider approval or other action regarding the June 11, 2024 Regular City Council Minutes		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	5/23/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# MINUTES OF THE CITY OF GLEN ROSE

## REGULAR CITY COUNCIL MEETING

Tuesday, June 11, 2024 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, June 11, 2024, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

### CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:30 p.m.

### INVOCATION

Dale Walker gave the invocation.

### PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

### ROLL CALL

#### **Council Members Present**

Joe Boles, Mayor  
Demetra Conrad, Mayor Pro Tem  
George Freas, Councilmember  
Candace Scholz, Councilmember  
Richard Bruning, Councilmember  
Stuart Mann, Councilmember

#### **Staff Present**

Troy Hill, City Administrator  
Staci L. King, City Secretary  
Jim Holder, Director of Public Works  
Buck Martin, Chief of Police  
Larry Allen, Building Official  
Rita Smith, Director, Visit Glen Rose

### ANNOUNCEMENTS/PRESENTATIONS

Mayor Joe Boles presented former Councilwoman TJ Walker with a proclamation in honor of her service to the City of Glen Rose.

### CITIZEN/VISITOR COMMENTS

No one came forward to address the Council.

### ITEMS REQUIRING PUBLIC HEARINGS

- PUBLIC HEARING regarding a request for a Specific Use Permit for a short-term rental in a Single-Family Zoning District (R-1) for the property located at 307 Walker, being legally described as 0.157 acres in the Milam County School Land Survey, Tract F6-2 and identified as Parcel No. R1047 by the Somervell County Appraisal District**

Larry Allen, Building Official, presented the item to the Council. The Planning and Zoning Commission met on May 22, 2024, and voted to deny the application due to the applicant not being present.

Mayor Boles opened the public hearing.

Sherry Luther spoke in opposition to the Specific Use Permit; no one came forward to speak in favor of the Specific Use Permit.

Mayor Boles closed the public hearing.

The applicant was not present at the meeting.

2. **Discussion, consideration, and possible action regarding a request for a Specific Use Permit for a short-term rental in a Single-Family Zoning District (R-1) for the property located at 307 Walker, being legally described as 0.157 acres in the Milam County School Land Survey, Tract F6-2 and identified as Parcel No. R1047 by the Somervell County Appraisal District**  
MOTION by George Freas, second by Stuart Mann, to deny the application. MOTION CARRIED by unanimous vote.
  
3. **PUBLIC HEARING regarding a request for a Specific Use Permit for a short-term rental in a Single-Family Zoning District (R-1) for the property located at 600 SW Barnard, being legally described as 0.33 acres in the James H. Haley Addition, Tract G9-13 and identified as Parcel No. R2769 by the Somervell County Appraisal District**  
Larry Allen, Building Official, presented the item to the Council. The applicant was in attendance and explained that she intended to use her permanent residence intermittently as a short-term rental.  
  
Mayor Boles opened the public hearing.  
No one came forward to speak in favor of or opposition to the Special Use Permit.  
Mayor Boles closed the public hearing.
  
4. **Discussion, consideration, and possible action regarding a request for a Specific Use Permit for a short-term rental in a Single-Family Zoning District (R-1) for the property located at 600 SW Barnard, being legally described as 0.33 acres in the James H. Haley Addition, Tract G9-13 and identified as Parcel No. R2769 by the Somervell County Appraisal District**  
MOTION by Demetra Conrad, second by Richard Burning, to approve the Special Use Permit. MOTION CARRIED by unanimous vote.

#### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

5. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Traffic Regulations and Enforcement**
  
6. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**

Mayor Boles called the meeting into executive session at 5:54 p.m.; the meeting was called back to regular session at 7:50 p.m.

#### ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

7. **Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Traffic Regulations and Enforcement**  
Council directed City Administrator Troy Hill to work with Police Chief Buck Marting to determine high-need or high-volume areas in town, and focus on addressing issues in those areas.
  
8. **Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements**  
No action taken.

## INDIVIDUAL ITEMS FOR CONSIDERATION

9. **Discussion, consideration, and possible action regarding an Ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14.03 Historic Landmark Preservation**

This item was removed from the agenda.

10. **Discussion, consideration, and possible action regarding historical property tax exemptions**

Discussion was held regarding changing the tax exemption process. Staff will bring a proposed ordinance for Council to consider at their next meeting.

MOTION by Demetra Conrad, second by Richard Bruning, to approve the historic property tax exemption applications as recommended by the Historic Preservation Commission. MOTION CARRIED by unanimous vote.

11. **Discussion, consideration, and possible action regarding appointments to the Planning and Zoning Commission**

MOTION by George Freas, second by Candace Scholz, to reappoint Rex Miller to Place 2 and Greg Clanton to Place 4. MOTION CARRIED by unanimous vote.

12. **Discussion, consideration, and possible action regarding appointments to the Historic Preservation Commission**

MOTION by Richard Bruning, second by Demetra Conrad, to appoint Karen Braswell and Ember McCune, as recommended. MOTION FAILED by the following votes:

Ayes: Richard Bruning, Demetra Conrad

Noes: George Freas, Candace Scholz, Stuart Mann

MOTION by George Freas to appoint JC Stone and Gabriel Campos. MOTION DIED for lack of second.

MOTION by Candace Scholz to appoint Ember McCune and JC Stone. MOTION DIED for lack of second.

MOTION by Candace Scholz, second by George Freas, to table this item to a future meeting. MOTION CARRIED by unanimous vote.

13. **Discussion, consideration, and possible action regarding a Resolution adopting the 2024 Somervell County Hazard Mitigation Plan**

MOTION by George Freas, second by Stuart Mann, is to approve Resolution No. 2024-R-06 adopting the 2024 Somervell County Hazard Mitigation Plan. MOTION CARRIED by unanimous vote.

14. **Discussion, consideration, and possible action regarding amendments to the City of Glen Rose Code of Ordinances, Article 3.10 Signs**

This item was removed from the agenda.

15. **Discussion, consideration, and possible action regarding an application for a Special Alcohol Usage Permit from the Somervell County Visitors Bureau**

MOTION by Stuart Mann, second by George Freas, to approve a Special Alcohol Usage Permit as presented. MOTION CARRIED by unanimous vote.

16. **Discussion, consideration, and possible action on increasing the Assessed Value deduction for Retired, Survivor, and Disabled Persons on Assessed Value for Real Property and Improvements from \$50,000 to \$80,000 in the City of Glen Rose, effective July 1, 2024**

MOTION by Demetra Conrad, second by George Freas, to approve the proposed increase in assessed value deduction. MOTION CARRIED by unanimous vote.

17. **Discussion, consideration, and possible action regarding amendments to job descriptions pertaining to Animal Control and Code Enforcement**  
MOTION by George Freas, second by Richard Bruning, to approve the separation of the Animal Control and Code Enforcement positions. MOTION CARRIED by unanimous vote.
18. **Discussion, consideration, and possible action regarding street closures for the Fourth of July Parade**  
MOTION by Demetra Conrad, second by Stuart Mann, to approve street closures for the Fourth of July Parade. MOTION CARRIED by unanimous vote.
19. **Discussion, consideration, and possible action regarding the "Buy it in Glen Rose" Campaign**  
MOTION by Demetra Conrad, second by Candace Scholz, to approve \$5,000 for a "Get it in Glen Rose" campaign. MOTION CARRIED by unanimous vote.
20. **Discussion regarding amending or enacting regulations for short-term rentals**  
Council will submit their ideas to City Administrator Troy Hill, after which he and Planning and Zoning Chair Pam Streeter will work together to draft proposed changes. No action taken.

#### CONSENT AGENDA

21. **Consider approval or other action regarding the May 14, 2024 Regular City Council Minutes**
22. **Consider approval or other action regarding an accounts payable report for payments made during May 2024**
23. **Consider approval or other action regarding a financial report for the month of May 2024**  
MOTION by George Freas, second by Richard Bruning, to approve the Consent Agenda as presented.  
MOTION CARRIED by unanimous vote.

#### STAFF REPORTS

24. **Public Works Director Report**
25. **Police Chief Report**
26. **Building and Planning Department Report**
27. **Code Enforcement and Animal Control Report**
28. **Convention and Visitors Bureau Director Report**
29. **City Secretary's Report**
30. **City Administrator's Report**

#### MAYOR AND COUNCIL MEMBER REPORTS

#### ADJOURN

The meeting was adjourned at 10:51 p.m.

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Joe Boles, Mayor

ATTEST:

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Staci L. King, City Secretary



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Consider approval or other action regarding an accounts payable report for payments made during June 2024		
<b>PREPARED BY:</b>	Emily Holder, Deputy City Secretary	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Animal Control</b>						
	6/3/2024	Fuelman	10-55-5608	Gas/Oil/Lube	Fuelman 05/06/24-05/19/24	\$83.99
	6/7/2024	AT&T Mobility	10-55-5401	Telephone	Phone Services	\$86.44
	6/7/2024	Bosque County Veterinary Clinic	10-55-5237	Adoption Reimbursement	Adoption Voucher	\$65.00
	6/7/2024	Coleman Aerobic Septic, Inc	10-55-5604	Repair & Maint - Struct	Aerobic Services	\$280.00
	6/7/2024	Dinosaur Valley Pest Service	10-55-5203	Contract Labor	Pest Services for Animal Control	\$75.00
	6/7/2024	The Water Shop	10-55-5100	Supplies	Water for Animal Control	\$8.00
	6/7/2024	TXU Energy	10-55-5403	Electric	Electricity Usage	\$394.29
	6/21/2024	Citibank	10-55-5839	Rabies Test Fees	May 2024 Charges	\$15.32
	6/21/2024	Nextlink Broadband	10-55-5402	Internet	Internet for Animal Control Office	\$110.83
	6/21/2024	Spinks & Green Auto Supply	10-55-5600	Vehicle Repair	Truck Repair	\$833.88
	6/21/2024	Texas Workforce Commission	10-55-5008	Twc	TWC Unemployment Tax Services	\$136.07
	6/28/2024	Riverbend Landscaping	10-55-5203	Contract Labor	Mowing - Animal Control	\$260.00
	6/28/2024	JK Fire & Security, LLC	10-55-5604	Repair & Maint - Struct	Fire Inspection	\$101.00
<b>Total</b>						<b>\$2,449.82</b>

**Law Enforcement**

	6/3/2024	Fuelman	10-90-5608	Gas/Oil/Lube	Fuelman 05/06/24-05/19/24	\$187.03
	6/7/2024	AT&T Mobility	10-90-5401	Telephone	Phone Services	\$247.92

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
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**10 - GENERAL FUND**

**Law Enforcement**

	6/7/2024	Brenda Lozano De Reza	10-90-5225	Janitorial Services	Cleaning Services for May 2024	\$350.00
	6/7/2024	TXU Energy	10-90-5403	Electric	Electricity Usage	\$88.68
	6/7/2024	Higginbotham Bros. & Co., LLC	10-90-5109	Office Supplies	Battery for remote control for radar and pepper gun	\$11.81
	6/10/2024	New Benefits, Ltd.	10-90-5005	Health Insurance	Health Benefits	\$19.00
	6/21/2024	Citibank	10-90-5600	Vehicle Repair	May 2024 Charges	\$9.50
	6/21/2024	Texas Workforce Commission	10-90-5008	Twc	TWC Unemployment Tax Services	\$272.14
	6/18/2024	Fuelman	10-90-5608	Gas/Oil/Lube	Fuel 05/20/24-06/02/24	\$117.15
	6/28/2024	City of Glen Rose	10-90-5404	Water	Water Bill for City Facilities	\$53.90
	6/28/2024	Spinks & Green Auto Supply	10-90-5600	Vehicle Repair	Discharge AC line, freon, dye, oil change, plugs, boots, air filter, fuel filter for 2009 Ford SUV Police Unit	\$1,100.28
	6/28/2024	JK Fire & Security, LLC	10-90-5604	Repair & Maint - Struct	Fire Inspection	\$89.00
	6/28/2024	Brenda Lozano De Reza	10-90-5225	Janitorial Services	Cleaning Services for June 2024	\$350.00

**Total** \$2,896.41

**Streets & Parks**

	6/3/2024	Fuelman	10-40-5608	Gas/Oil/Lube	Fuelman 05/06/24-05/19/24	\$95.94
	6/7/2024	AT&T Mobility	10-40-5401	Telephone	Phone Services	\$45.43
	6/7/2024	Atmos Energy	10-40-5405	Gas	Gas for 401 Farr Plaza	\$31.61

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Streets &amp; Parks</b>						
	6/7/2024	Freeman-Millican, Inc	10-40-5739	Barnard Street Sidewalk (900)	Engineer Services - NE Barnard Sidewalk Improvements Project (Big Rocks to Grace St)	\$15,275.00
	6/7/2024	TXU Energy	10-40-5421	Street Lighting	Electricity Usage	\$2,660.47
	6/7/2024	SBG Smith Supply, Inc.	10-40-5100	Supplies	Light Bulbs for Downtown	\$62.82
	6/7/2024	SBG Smith Supply, Inc.	10-40-5801	Miscellaneous Exp	50 AMP Plug Downtown	\$104.52
	6/7/2024	Higginbotham Bros. & Co., LLC	10-40-5100	Supplies	Gorilla Tape	\$17.81
	6/7/2024	Higginbotham Bros. & Co., LLC	10-40-5602	Repair & Maint - Equip	Weedeater Filler Cap	\$6.93
	6/7/2024	Higginbotham Bros. & Co., LLC	10-40-5655	Concrete	(2) Quickrete	\$9.98
	6/7/2024	Higginbotham Bros. & Co., LLC	10-40-5655	Concrete	(4) Quickrete	\$19.96
	6/10/2024	New Benefits, Ltd.	10-40-5005	Health Insurance	Health Benefits	\$19.00
	6/21/2024	Citibank	10-40-5175	Herbicides & Insecticides	May 2024 Charges	\$259.98
	6/21/2024	Citibank	10-40-5120	Tools	May 2024 Charges	\$48.36
	6/21/2024	Frontier Waste GR-Transfer	10-40-5804	Service Fees	Fees for dumping wood/brush	\$138.72
	6/21/2024	United Cooperative Services	10-40-5421	Street Lighting	WWTP Electric	\$121.76
	6/21/2024	AT&T (Scada)	10-40-5401	Telephone	SCADA System	\$17.96
	6/21/2024	Texas Workforce Commission	10-40-5008	Twc	TWC Unemployment Tax Services	\$136.07
	6/18/2024	Fuelman	10-40-5608	Gas/Oil/Lube	Fuel 05/20/24-06/02/24	\$66.83



City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Streets &amp; Parks</b>						
	6/28/2024	City of Glen Rose	10-40-5404	Water	Water Bill for City Facilities	\$53.90
	6/28/2024	Riverbend Landscaping	10-40-5804	Service Fees	Mowing/Trimming @ Various City Owned Properties	\$2,795.00
	6/28/2024	JK Fire & Security, LLC	10-40-5604	Repair & Maint - Struct	Fire Inspection	\$696.00
	6/28/2024	James Holder	10-40-5608	Gas/Oil/Lube	Reimbursement for gas in City vehicle	\$76.50
	6/28/2024	Charter Business	10-40-5401	Telephone	June Charges	\$43.55
	6/28/2024	Cleburne Welding And Industrial Supply	10-40-5100	Supplies	Cylinder Rental for Multiple Oxy-Acetylene Cylinders - Monthly Fee	\$33.36
<b>Total</b>						<b>\$22,837.46</b>

**Legislative**

	6/7/2024	Bickerstaff Heath Delgado Acosta, LLP	10-05-5201	Attorney	Professional Services Rendered Through 04/30/2024	\$69.00
	6/7/2024	AT&T Mobility	10-05-5145	Exp Mayor & Council	Phone Services	\$43.22
	6/7/2024	Stephenville Printing Company , Inc	10-05-5145	Exp Mayor & Council	Name Badges - S. Mann, R. Bruning	\$35.00
	6/7/2024	Stephenville Printing Company , Inc	10-05-5145	Exp Mayor & Council	Business Cards - DC, GF, CS	\$125.10
	6/21/2024	Citibank	10-05-5502	Mayor & Council Travel	May 2024 Charges	\$513.03
	6/21/2024	Citibank	10-05-5503	Mayor & Council Training	May 2024 Charges	\$450.00
	6/21/2024	Citibank	10-05-5407	Council Laptops	May 2024 Charges	\$119.92
	6/21/2024	Citibank	10-05-5145	Exp Mayor & Council	May 2024 Charges	\$25.98

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Legislative</b>						
	6/21/2024	Citibank	10-05-5240	Election Expense	May 2024 Charges	\$143.64
	6/21/2024	Sheets & Crossfield PLLC	10-05-5201	Attorney	Professional Services rendered through 05/31/2024	\$270.00
	6/28/2024	Bickerstaff Heath Delgado Acosta, LLP	10-05-5201	Attorney	Professional Services Rendered Through 05/31/2024	\$3,064.00
	6/28/2024	Boyle & Lowry, L.L.P.	10-05-5201	Attorney	Professional Services Rendered Through 06/25/2024	\$5,375.00
	6/28/2024	Demetra Conrad	10-05-5055	Mayor & Council Pay	April, May and June Meetings	\$1,200.00
	6/28/2024	George Freas	10-05-5055	Mayor & Council Pay	April, May and June Meetings	\$1,200.00
<b>Total</b>						<b>\$12,633.89</b>
<b>Code Enforcement</b>						
	6/7/2024	AT&T Mobility	10-50-5401	Telephone	Phone Services	\$74.47
	6/7/2024	AAA Quality Services	10-50-5203	Contract Labor	Inspections for May 2024	\$2,175.00
	6/10/2024	New Benefits, Ltd.	10-50-5005	Health Insurance	Health Benefits	\$19.00
	6/10/2024	Somervell County Treasurer	10-50-5208	Fire Marshall Services	Fire Marshall Services	\$850.00
	6/21/2024	Texas Workforce Commission	10-50-5008	Twc	TWC Unemployment Tax Services	\$272.14
<b>Total</b>						<b>\$3,390.61</b>
<b>Administration</b>						
	6/7/2024	AT&T Mobility	10-60-5401	Telephone	Phone Services	\$135.74

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Administration</b>						
	6/7/2024	Emily Holder	10-60-5501	Travel	Travel Expenses for Training	\$147.50
	6/7/2024	Stephenville Printing Company , Inc	10-60-5801	Miscellaneous Exp	Business Cards - EH, VW, SK, JC	\$162.90
	6/7/2024	TXU Energy	10-60-5406	CVB/Oakdale Electric	Electricity Usage	\$4,948.78
	6/7/2024	SBG Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	Outlet Covers	\$6.21
	6/7/2024	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Key for UB Office	\$1.99
	6/7/2024	Staci L. King	10-60-5501	Travel	Travel Expenses for Training	\$542.80
	6/10/2024	New Benefits, Ltd.	10-60-5005	Health Insurance	Health Benefits	\$28.50
	6/21/2024	Citibank	10-60-5800	Dues	May 2024 Charges	\$200.00
	6/21/2024	Citibank	10-60-5109	Office Supplies	May 2024 Charges	\$628.44
	6/21/2024	Citibank	10-60-5803	Software	May 2024 Charges	\$34.05
	6/21/2024	Citibank	10-60-5800	Dues	May 2024 Charges	\$11.90
	6/21/2024	Citibank	10-60-5801	Miscellaneous Exp	May 2024 Charges	\$325.78
	6/21/2024	BizProtec	10-60-5803	Software	Misc. IT Support	\$12.95
	6/21/2024	Texas Municipal Clerks Association	10-60-5500	Training	Election Training	\$135.00
	6/21/2024	Texas Workforce Commission	10-60-5008	Twc	TWC Unemployment Tax Services	\$680.36
	6/28/2024	Veronica Welch	10-60-5501	Travel	Mileage Reimbursement - City of Euless	\$95.14
	6/28/2024	JK Fire & Security, LLC	10-60-5604	Repair & Maint - Struct	Fire Inspection	\$104.00

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Administration</b>						
<b>Total</b>						<b>\$8,202.04</b>
<b>Non Departmental</b>						
	6/7/2024	Atmos Energy	10-65-5405	Gas	Gas for 201 NE Vernon	\$77.70
	6/7/2024	Brenda Lozano De Reza	10-65-5225	Janitorial Services	Cleaning Services for May 2024	\$850.00
	6/7/2024	Kinect Communications, LLC	10-65-5401	Telephone	Phones	\$476.39
	6/7/2024	Staples	10-65-5109	Office Supplies	Toner for printer	\$175.34
	6/7/2024	Staples	10-65-5109	Office Supplies	Misc. Office Supplies	\$169.35
	6/7/2024	Staples	10-65-5870	Office Equip/Furn	S. King - Office Chair	\$199.99
	6/7/2024	The Water Shop	10-65-5835	Non Departmental Other	Water for City Hall	\$79.00
	6/7/2024	TXU Energy	10-65-5403	Electric	Electricity Usage	\$384.66
	6/7/2024	Charter Business	10-65-5401	Telephone	Internet Services	\$75.38
	6/7/2024	Charter Business	10-65-5402	Internet	Internet Services	\$75.39
	6/10/2024	Staples	10-65-5109	Office Supplies	Misc. Office Supplies	\$238.31
	6/21/2024	Citibank	10-65-5870	Office Equip/Furn	May 2024 Charges	\$467.66
	6/21/2024	Citibank	10-65-5107	Janitorial Supplies	May 2024 Charges	\$115.82
	6/21/2024	BizProtec	10-65-5228	Website/Email Management	Misc. IT Support	\$409.98
	6/21/2024	BizProtec	10-65-5224	It Support	Misc. IT Support	\$682.50

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non Departmental</b>						
	6/21/2024	Windstream	10-65-5401	Telephone	Internet Services	\$61.60
	6/21/2024	Windstream	10-65-5401	Telephone	Internet Services	\$315.79
	6/21/2024	Windstream	10-65-5402	Internet	Internet Services	\$315.79
	6/21/2024	Pitney Bowes Bank Inc Purchase Power	10-65-5106	Postage	Postage	\$4.75
	6/21/2024	Staples	10-65-5109	Office Supplies	Misc. Supplies	\$882.26
	6/21/2024	Xerox Corporation	10-65-5217	Postage, Copier Lease	Printer Rental 04/21/24-05/21/24	\$304.97
	6/21/2024	3cGeo	10-65-5202	Engineering	Monthly IWM Maint. and Hosting Fee - June 2024	\$400.00
	6/28/2024	City of Glen Rose	10-65-5404	Water	Water Bill for City Facilities	\$286.38
	6/28/2024	Staples	10-65-5109	Office Supplies	Office Supplies	\$315.45
	6/28/2024	Staples	10-65-5109	Office Supplies	Misc. Office Supplies	\$149.19
	6/28/2024	Brenda Lozano De Reza	10-65-5225	Janitorial Services	Cleaning Services for June 2024	\$850.00
					<b>Total</b>	<b>\$8,363.65</b>

**Non-Departmental**

	6/7/2024	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Sheldon S Bybee Obligee: Charleigh N Windley Case #: 244527 Pay Date: 06/07/2024	\$124.61
	6/17/2024	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer	\$5.03
	6/17/2024	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 5/19/2024	\$5,138.42

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	6/17/2024	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 5/19/2024	\$2,153.82
	6/17/2024	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 5/5/2024	\$4,852.61
	6/17/2024	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 5/5/2024	\$2,034.02
	6/7/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 6/2/2024	\$431.49
	6/7/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 6/2/2024	\$1,844.99
	6/7/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 6/2/2024	\$431.49
	6/7/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 6/2/2024	\$1,844.99
	6/7/2024	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/2/2024	\$2,259.85
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 6/16/2024	\$3.12
	6/21/2024	Aflac	10-2021	Life Ins W/H	AFLAC Life Insurance After Tax 6/16/2024	\$44.65
	6/21/2024	Aflac	10-2034	W/H Hospital Ins	6/16/2024	\$65.94
	6/21/2024	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 6/16/2024	\$105.54
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 6/16/2024	\$40.56
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 6/16/2024	\$164.70
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 6/16/2024	\$15.54

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 6/16/2024	\$146.70
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 6/2/2024	\$3.12
	6/21/2024	Aflac	10-2021	Life Ins W/H	AFLAC Life Insurance After Tax 6/2/2024	\$44.65
	6/21/2024	Aflac	10-2034	W/H Hospital Ins	6/2/2024	\$9.06
	6/21/2024	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 6/2/2024	\$105.54
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 6/2/2024	\$40.56
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 6/2/2024	\$122.46
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 6/2/2024	\$9.30
	6/21/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 6/2/2024	\$94.86
	6/21/2024	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Sheldon S Bybee Obligee: Charleigh N Windley Case #: 244527 Pay Date: 06/21/2024	\$124.61
	6/21/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 6/16/2024	\$431.39
	6/21/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 6/16/2024	\$1,844.59
	6/21/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 6/16/2024	\$431.39
	6/21/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 6/16/2024	\$1,844.59

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	6/21/2024	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/16/2024	\$2,239.96
	6/25/2024	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 6/16/2024	\$200.00
	6/25/2024	HSA Bank	10-2024	Health Ins W/H	HSA City 6/16/2024	\$1,214.44
	6/25/2024	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 6/2/2024	\$200.00
	6/25/2024	HSA Bank	10-2024	Health Ins W/H	HSA City 6/2/2024	\$1,214.50
	6/26/2024	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 6/16/2024	\$105.20
	6/26/2024	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 6/16/2024	\$36.12
	6/26/2024	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 6/16/2024	\$114.63
	6/26/2024	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 6/16/2024	\$46.85
	6/26/2024	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 6/16/2024	\$201.08
	6/26/2024	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS	\$6.88
	6/26/2024	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 6/2/2024	\$105.21
	6/26/2024	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 6/2/2024	\$201.12
	6/26/2024	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN	\$21.34
	6/26/2024	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 6/2/2024	\$46.88
	6/26/2024	Mutual Of Omaha	10-2024	Health Ins W/H	LTD	\$17.77
	6/26/2024	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 6/2/2024	\$114.67
	6/26/2024	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 6/2/2024	\$36.12



City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	6/28/2024	Aflac	10-2025	Accident Ins W/H	Insurance Correction	\$741.24
	6/28/2024	Aflac	10-2027	Cancer Ins W/H	Insurance Correction	\$211.08
	6/28/2024	Aflac	10-2034	W/H Hospital Ins	Insurance Correction	\$131.88
	6/28/2024	Aflac	10-2021	Life Ins W/H	Insurance Correction	\$200.48
	6/28/2024	Blue Cross Blue Shield	10-2024	Health Ins W/H	V. Welch	\$454.01
	6/28/2024	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 6/16/2024	\$162.03
	6/28/2024	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 6/16/2024	\$3,416.00
	6/28/2024	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 6/2/2024	\$162.03
	6/28/2024	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 6/2/2024	\$3,416.08
					<b>Total</b>	<b>\$41,831.79</b>
<b>Municipal Court</b>						
	6/21/2024	Texas Workforce Commission	10-80-5008	Twc	TWC Unemployment Tax Services	\$136.07
	6/28/2024	Boyle & Lowry, L.L.P.	10-80-5201	Attorney Fees	Professional Services Rendered Through 06/25/2024	\$5,118.75
					<b>Total</b>	<b>\$5,254.82</b>

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Water</b>						
	6/3/2024	Fuelman	20-10-5608	Gas/Oil/Lube	Fuelman 05/06/24-05/19/24	\$181.10
	6/7/2024	AT&T Mobility	20-10-5401	Telephone/Internet	Phone Services	\$43.22
	6/7/2024	Atmos Energy	20-10-5405	Gas	Gas for 401 Farr Plaza	\$31.61
	6/7/2024	Badger Meter	20-10-5806	Meter Service Fees	Beacon Mobile Hosting Service Unit - 1389 Meters May 2024	\$97.23
	6/7/2024	TXU Energy	20-10-5400	Utilities (Elec)	Electricity Usage	\$3,321.70
	6/7/2024	SBG Smith Supply, Inc.	20-10-5601	System Repair	Water Meter Box 915 SW Barnard	\$32.18
	6/7/2024	Higginbotham Bros. & Co., LLC	20-10-5120	Tools	7" Abrasive Cut Off Wheel	\$4.15
	6/10/2024	New Benefits, Ltd.	20-10-5005	Health Insurance	Health Benefits	\$19.00
	6/21/2024	Prairielands Groundwater Conservation District	20-10-5807	Prairielands Permit Fees	2024 Historic Use Permitted Fee - 3rd Quarter 2024	\$9,581.44
	6/21/2024	Atlas Utility Supply Company	20-10-5601	System Repair	New Tablet and Software for Water Meter Reading	\$5,475.00
	6/21/2024	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Monthly Bacteriology Water Analysis for Water Distribution System - June 2024	\$65.00
	6/21/2024	PVS DX, Inc.	20-10-5160	Process Chemicals	(3) Cylinders of chlorine gas for Water Distribution System	\$586.30
	6/21/2024	PVS DX, Inc.	20-10-5846	Demurrage	Monthly Fee for Chlorine Gas Cylinder Rental	\$92.00
	6/21/2024	AT&T (Scada)	20-10-5401	Telephone/Internet	SCADA System	\$17.96
	6/21/2024	Texas Workforce Commission	20-10-5008	Twc	TWC Unemployment Tax Services	\$272.14

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Water</b>						
	6/18/2024	Fuelman	20-10-5608	Gas/Oil/Lube	Fuel 05/20/24-06/02/24	\$178.71
	6/28/2024	Somervell County Water District	20-10-5299	Purchased Water	Water Consumption 05/22/24-06/21/24	\$4.00
	6/28/2024	Enprotec / Hibbs & Todd	20-10-5804	Service Fees	Engineer Services - Utility Profile Modifications for TWDB/Water Conservation Plan Update	\$200.00
	6/28/2024	Charter Business	20-10-5401	Telephone/Internet	June Charges	\$43.55
	6/28/2024	Texas Fire Hydrant Maintenance	20-10-5804	Service Fees	Annual Fire Hydrant Flow Test, Flsuh, Data Acquisition, Repair Sheet - 2024	\$7,509.00
<b>Total</b>						<b>\$27,755.29</b>
<b>Sewer</b>						
	6/3/2024	Fuelman	20-20-5608	Gas/Oil/Lube	Fuelman 05/06/24-05/19/24	\$84.06
	6/7/2024	Atmos Energy	20-20-5405	Gas	Gas for 401 Farr Plaza	\$31.61
	6/7/2024	TXU Energy	20-20-5400	Utilities (Elec)	Electricity Usage	\$783.89
	6/7/2024	USA Bluebook/HD Supply, Inc.	20-20-5100	Supplies	Misc.	\$9.75
	6/7/2024	SBG Smith Supply, Inc.	20-20-5601	System Repair	PVC Coupling L.S. Repair	\$11.96
	6/7/2024	SBG Smith Supply, Inc.	20-20-5601	System Repair	Summit Edge L.S. Repair	\$123.11
	6/7/2024	SBG Smith Supply, Inc.	20-20-5601	System Repair	Grand Ave Sewer Tap	\$90.16
	6/10/2024	New Benefits, Ltd.	20-20-5005	Health Insurance	Health Benefits	\$19.00
	6/21/2024	Windstream	20-20-5401	Telephone	Internet Services	\$26.84

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Sewer</b>						
	6/21/2024	AT&T (Scada)	20-20-5401	Telephone	SCADA System	\$17.97
	6/21/2024	Texas Workforce Commission	20-20-5008	Twc	TWC Unemployment Tax Services	\$272.14
	6/18/2024	Fuelman	20-20-5608	Gas/Oil/Lube	Fuel 05/20/24-06/02/24	\$176.64
	6/18/2024	Fuelman	20-20-5804	Service Fees	Fuel 05/20/24-06/02/24	\$119.80
	6/28/2024	Charter Business	20-20-5401	Telephone	June Charges	\$43.56
<b>Total</b>						<b>\$1,810.49</b>
<b>WWTP</b>						
	6/3/2024	Fuelman	20-21-5608	Gas/Oil/Lube	Fuelman 05/06/24-05/19/24	\$71.86
	6/7/2024	AT&T Mobility	20-21-5401	Telephone	Phone Services	\$86.44
	6/7/2024	Enprotec / Hibbs & Todd	20-21-5702	Wwtp Expansion Grant	Engineer Services - Project Management WWTP (TWDB - EDAP Grant)	\$1,500.00
	6/7/2024	Enprotec / Hibbs & Todd	20-21-5702	Wwtp Expansion Grant	Engineer Services - WWTP Expansion Project - Final Design (TWDB - EDAP Grant)	\$3,950.00
	6/7/2024	Higginbotham Bros. & Co., LLC	20-21-5602	Repair & Maint - Equip	Gas Can	\$63.91
	6/10/2024	Grainger	20-21-5602	Repair & Maint - Equip	Batteries for PLC - 9135346600	\$103.16
	6/10/2024	Grainger	20-21-5602	Repair & Maint - Equip	Dolly - 9135346618	\$139.39
	6/10/2024	USA Bluebook/HD Supply, Inc.	20-21-5602	Repair & Maint - Equip	Oil for blowers	\$855.28
	6/10/2024	New Benefits, Ltd.	20-21-5005	Health Insurance	Health Benefits	\$19.00

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>WWTP</b>						
	6/21/2024	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	May 2024 - WWTP Lab Fees - Influent/Effluent Analysis	\$1,285.00
	6/21/2024	Brookshire Brothers	20-21-5109	Office Supplies	Water	\$25.47
	6/21/2024	Frontier Waste - Cresson	20-21-5259	Sludge Removal	Sludge Haul Off	\$773.59
	6/21/2024	Windstream	20-21-5401	Telephone	Internet Services	\$53.68
	6/21/2024	PVS DX, Inc.	20-21-5115	Chemical Supplies	Chlorine	\$1,954.30
	6/21/2024	United Cooperative Services	20-21-5400	Utilities	WWTP Electric	\$6,299.35
	6/21/2024	USA Bluebook/HD Supply, Inc.	20-21-5100	Supplies	Chlorine Standards	\$591.32
	6/21/2024	Texas Workforce Commission	20-21-5008	Twc	TWC Unemployment Tax Services	\$272.14
	6/18/2024	Fuelman	20-21-5608	Gas/Oil/Lube	Fuel 05/20/24-06/02/24	\$26.35
	6/28/2024	Polydyne Inc	20-21-5115	Chemical Supplies	Poly	\$4,046.85
	6/28/2024	JK Fire & Security, LLC	20-21-5604	Repair & Maint - Struct	Fire Inspection	\$125.00
	6/28/2024	Charter Business	20-21-5401	Telephone	June Charges	\$120.61
<b>Total</b>						<b>\$22,362.70</b>
<b>Sanitation</b>						
	6/7/2024	Frontier Access LLC	20-45-5403	Trash Pickup	Waste Removal 05/01/2024-05/31/2024	\$38,935.02
<b>Total</b>						<b>\$38,935.02</b>

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	6/7/2024	Rhonda Hawthorne	20-2003	Meter Refunds Payable	Refunds	\$166.00
	6/17/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer	\$5.03
	6/17/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 5/19/2024	\$1,965.97
	6/17/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 5/19/2024	\$824.07
	6/17/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 5/5/2024	\$2,077.76
	6/17/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 5/5/2024	\$870.92
	6/20/2024	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 5/19/2024	\$18.68
	6/12/2024	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 5/5/2024	\$18.68
	6/7/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 6/2/2024	\$189.75
	6/7/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 6/2/2024	\$811.28
	6/7/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 6/2/2024	\$189.75
	6/7/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 6/2/2024	\$811.28
	6/7/2024	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/2/2024	\$1,061.13
	6/21/2024	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 6/16/2024	\$67.44
	6/21/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 6/16/2024	\$27.60

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	6/21/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 6/16/2024	\$7.86
	6/21/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 6/16/2024	\$54.06
	6/21/2024	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 6/2/2024	\$67.44
	6/21/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 6/2/2024	\$27.60
	6/21/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 6/2/2024	\$7.86
	6/21/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 6/2/2024	\$54.06
	6/21/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 6/16/2024	\$166.32
	6/21/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 6/16/2024	\$711.17
	6/21/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 6/16/2024	\$166.32
	6/21/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 6/16/2024	\$711.17
	6/21/2024	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/16/2024	\$895.37
	6/25/2024	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 6/16/2024	\$45.00
	6/25/2024	HSA Bank	20-2024	Health Ins W/H	HSA City 6/16/2024	\$749.70
	6/25/2024	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 6/2/2024	\$45.00
	6/25/2024	HSA Bank	20-2024	Health Ins W/H	HSA City 6/2/2024	\$749.74
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 6/16/2024	\$30.47

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 6/16/2024	\$20.64
	6/26/2024	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 6/16/2024	\$48.01
	6/26/2024	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 6/16/2024	\$34.75
	6/26/2024	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 6/16/2024	\$56.24
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS	\$6.88
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 6/2/2024	\$30.48
	6/26/2024	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 6/2/2024	\$56.26
	6/26/2024	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN	\$5.49
	6/26/2024	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 6/2/2024	\$34.76
	6/26/2024	Mutual Of Omaha	20-2024	Health Ins W/H	LTD	\$14.71
	6/26/2024	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 6/2/2024	\$48.04
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE	\$5.49
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE	\$45.56
	6/26/2024	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 6/2/2024	\$20.64
	6/28/2024	Aflac	20-2025	Accident Ins W/H	Insurance Correction	\$179.04
	6/28/2024	Aflac	20-2027	Cancer Ins W/H	Insurance Correction	\$134.88
	6/28/2024	Lee Hunt	20-2003	Meter Refunds Payable	Refunds	\$102.33
	6/28/2024	Vicki Nivens	20-2003	Meter Refunds Payable	Refunds	\$323.51



City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	6/28/2024	Beth Ellis	20-2003	Meter Refunds Payable	Refunds	\$42.69
	6/28/2024	Seth Horan	20-2003	Meter Refunds Payable	Refunds	\$105.82
	6/28/2024	Jessica McCombs	20-2003	Meter Refunds Payable	Refunds	\$73.51
	6/28/2024	WC Cattle and Land	20-2003	Meter Refunds Payable	Refunds	\$99.85
	6/28/2024	Kelly Coppo	20-2003	Meter Refunds Payable	Refunds	\$89.38
	6/28/2024	Moore Family Second	20-2003	Meter Refunds Payable	Refunds	\$90.96
	6/28/2024	Linda-Jo Mccaffrey	20-2003	Meter Refunds Payable	Refunds	\$49.70
	6/28/2024	Kim Gama	20-2003	Meter Refunds Payable	Refunds	\$79.84
	6/28/2024	Daniel/ Misty Pearson	20-2003	Meter Refunds Payable	Refunds	\$83.98
	6/28/2024	Julia Ryan	20-2003	Meter Refunds Payable	Refunds	\$20.96
	6/28/2024	David Wilson	20-2003	Meter Refunds Payable	Refunds	\$53.57
	6/28/2024	Philip Howard	20-2003	Meter Refunds Payable	Refunds	\$82.07
	6/28/2024	Roffino Custom Homes	20-2003	Meter Refunds Payable	Refunds	\$99.85
	6/28/2024	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 6/16/2024	\$54.01
	6/28/2024	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 6/16/2024	\$1,589.01
	6/28/2024	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 6/2/2024	\$54.01
	6/28/2024	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 6/2/2024	\$1,589.06
<b>Total</b>						<b>\$19,020.46</b>

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non Departmental</b>						
	6/10/2024	USIO Output Solutions	20-65-5106	Postage	Postage for Water Bills and Late Bills	\$697.24
	6/10/2024	USIO Output Solutions	20-65-5110	Utility Billing Cards	Water Bills and Late Bills	\$193.28
<b>Total</b>						<b>\$890.52</b>

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>30 - CVB HOTEL/MOTEL</b>						
<b>CVB</b>						
	6/7/2024	AT&T Mobility	30-70-5401	Telephone	Phone Services	\$43.22
	6/7/2024	Brenda Lozano De Reza	30-70-5225	Janitorial Services	Cleaning Services for May 2024	\$450.00
	6/7/2024	Staples	30-70-5877	Events	Paluxy Music Fest - Square x2	\$563.22
	6/7/2024	Staples	30-70-5877	Events	Paluxy Music Fest Cash Box x2	\$60.76
	6/7/2024	TXU Energy	30-70-5403	Electric	Electricity Usage	\$193.66
	6/7/2024	AJR Media Group	30-70-5210	Advertising	Ad Campaign - July	\$2,500.00
	6/7/2024	101 Media	30-70-5210	Advertising	101 Media Services	\$2,300.00
	6/7/2024	CherryRoad Media	30-70-5873	Contingency	Newspaper Ad	\$680.00
	6/7/2024	Rita Smith	30-70-5873	Contingency	Paluxy Music Fest - Storiebook Cafe Lunch	\$146.66
	6/7/2024	Rita Smith	30-70-5873	Contingency	Hospitality - Festival - Curtis Grimes	\$45.43
	6/7/2024	Larry Joe Boles	30-70-5877	Events	Paluxy Music Fest Reimbursement - Refreshments	\$231.67
	6/7/2024	Bobby Wayne Epps	30-70-5877	Events	Paluxy Music Fest - Medic - Extra Hours	\$125.00
	6/7/2024	Colt John Kneese	30-70-5877	Events	Paluxy Music Fest - Medic - Extra Hours	\$275.00
	6/7/2024	Cory Mills	30-70-5877	Events	Paluxy Music Fest - Security - Extra Hours	\$300.00
	6/7/2024	Buckle Bunny Hat Co. LLC	30-70-5877	Events	Paluxy Music Fest - Shirts, Hats and Koozies	\$2,310.00
	6/7/2024	LKCM Radio Group, Lp	30-70-5210	Advertising	Payoff for K-Hits and Hank FM Radio Ads PY23/24	\$7,336.00

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>30 - CVB HOTEL/MOTEL</b>						
<b>CVB</b>						
	6/7/2024	LKCM Radio Group, Lp	30-70-5873	Contingency	Ranch Radio - Music Fest	\$1,800.00
	6/7/2024	Ruff House Print Shop	30-70-5210	Advertising	Paper Products	\$2,831.08
	6/7/2024	Texas First Rentals LLC	30-70-5877	Events	Paluxy Music Fest - Generator	\$386.35
	6/10/2024	New Benefits, Ltd.	30-70-5005	Health Insurance	Health Benefits	\$9.50
	6/10/2024	Windstream	30-70-5402	Internet	Internet Services for CVB - February 2024 - June 2024	\$720.33
	6/10/2024	Jesus Ramirez Jr	30-70-5210	Advertising	Videography	\$500.00
	6/10/2024	Leanna James	30-70-5210	Advertising	Social Media Content Creator	\$250.00
	6/21/2024	Citibank	30-70-5801	Miscellaneous Exp	May 2024 Charges	\$29.17
	6/21/2024	Citibank	30-70-5877	Events	May 2024 Charges	\$513.29
	6/21/2024	Citibank	30-70-5877	Events	May 2024 Charges	\$661.72
	6/21/2024	Citibank	30-70-5761	Hospitality	May 2024 Charges	\$745.15
	6/21/2024	Citibank	30-70-5877	Events	May 2024 Charges	\$92.03
	6/21/2024	Citibank	30-70-5210	Advertising	May 2024 Charges	\$973.61
	6/21/2024	Citibank	30-70-5873	Contingency	May 2024 Charges	\$688.34
	6/21/2024	Unicomm, LLC	30-70-5211	Tourism Promotion	Dallas Travel Show 2025 Booth	\$4,245.00
	6/21/2024	The Transit System	30-70-5873	Contingency	Paluxy Music Fest - Transit	\$81.50
	6/21/2024	Sunset Hill Software, LLC	30-70-5760	Branding and Merchandise	Logo Stoneware Mugs	\$2,581.50
	6/21/2024	Crazy B Productions, LLC	30-70-5875	HOT Fund Grants	Rodeo Sponsorship	\$500.00

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>30 - CVB HOTEL/MOTEL</b>						
<b>CVB</b>						
	6/21/2024	Map It Out, LLC	30-70-5700	HOT Approved Projects	1/2 Deposit for extensive map	\$5,000.00
	6/21/2024	VilleCom - KSTV FM, KSTV AM, KYOX FM, KCOM AM	30-70-5873	Contingency	Radio Advertisement - Paluxy Music Fest	\$540.00
	6/21/2024	BAKED! Bread and Pastry Co	30-70-5873	Contingency	Paluxy Music Fest - Pastries	\$306.00
	6/21/2024	Texas Workforce Commission	30-70-5008	Twc	TWC Unemployment Tax Services	\$136.09
	6/28/2024	City of Glen Rose	30-70-5404	Water	Water Bill for City Facilities	\$75.58
	6/28/2024	JK Fire & Security, LLC	30-70-5604	Rent Repair & Maint - Struct	Fire Inspection	\$89.00
	6/28/2024	Brenda Lozano De Reza	30-70-5225	Janitorial Services	Cleaning Services for June 2024	\$450.00
	6/28/2024	Mary J. Hoff	30-70-5873	Contingency	2 Nights @ Comanche Cottage	\$278.00
					<b>Total</b>	<b>\$42,043.86</b>
<b>Non-Departmental</b>						
	6/17/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employer 5/19/2024	\$385.38
	6/17/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employee 5/19/2024	\$161.54
	6/17/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employer 5/5/2024	\$385.38
	6/17/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employee 5/5/2024	\$161.54
	6/7/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employer 6/2/2024	\$33.46

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>30 - CVB HOTEL/MOTEL</b>						
<b>Non-Departmental</b>						
	6/7/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employer 6/2/2024	\$143.08
	6/7/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employee 6/2/2024	\$33.46
	6/7/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employee 6/2/2024	\$143.08
	6/7/2024	Internal Revenue Service	30-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/2/2024	\$104.92
	6/21/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employer 6/16/2024	\$33.46
	6/21/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employer 6/16/2024	\$143.08
	6/21/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employee 6/16/2024	\$33.46
	6/21/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employee 6/16/2024	\$143.08
	6/21/2024	Internal Revenue Service	30-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/16/2024	\$104.92
	6/25/2024	HSA Bank	30-2024	Health Ins W/H	HSA City 6/16/2024	\$172.99
	6/25/2024	HSA Bank	30-2024	Health Ins W/H	HSA City 6/2/2024	\$173.00
	6/26/2024	Mutual Of Omaha	30-2021	Life Ins W/H	LIFE 6/16/2024	\$3.44
	6/26/2024	Mutual Of Omaha	30-2024	Health Ins W/H	LTD 6/16/2024	\$10.25
	6/26/2024	Mutual Of Omaha	30-2024	Health Ins W/H	LTD 6/2/2024	\$10.25
	6/26/2024	Mutual Of Omaha	30-2021	Life Ins W/H	LIFE 6/2/2024	\$3.44
	6/28/2024	Blue Cross Blue Shield	30-2024	Health Ins W/H	Health Ins-Employer 6/16/2024	\$227.00

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>30 - CVB HOTEL/MOTEL</b>						
<b>Non-Departmental</b>						
	6/28/2024	Blue Cross Blue Shield	30-2024	Health Ins W/H	Health Ins-Employer 6/2/2024	\$227.01
					<b>Total</b>	<b>\$2,837.22</b>

City of Glen Rose  
 Council Report  
 Check Date: 6/1/2024 to 6/30/2024

7/3/2024 2:58

Item 19.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>80 - CAPITAL PROJECTS</b>						
<b>Capital Projects - Utility Fund</b>						
	6/28/2024	Enprotec / Hibbs & Todd	80-20-5504	Capital Projects	Engineer Services - Design Documents for Well 2 Pump Station Improvements	\$1,000.00
	6/28/2024	Enprotec / Hibbs & Todd	80-20-5504	Capital Projects	Engineer Services - Well 3 Ground Storage Tank Improvements	\$7,398.45
					<b>Total</b>	<b>\$8,398.45</b>



Fund Totals

10	GENERAL FUND	\$107,860.49
20	UTILITY FUND	\$110,774.48
30	CVB HOTEL/MOTEL	\$44,881.08
80	CAPITAL PROJECTS	\$8,398.45
	<b>Grand Total:</b>	<b>\$271,914.50</b>



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	July 9, 2024		
<b>AGENDA SUBJECT:</b>	Consider approval or other action regarding a financial report for the month of June 2024		
<b>PREPARED BY:</b>	Emily Holder, Deputy City Secretary	<b>DATE SUBMITTED:</b>	7/01/2024
<b>EXHIBITS:</b>	<ol style="list-style-type: none"> <li>1. Budget Report</li> <li>2. Cash and Investment Report</li> <li>3. General Ledger Report</li> <li>4. Sales and Use Tax Report</li> <li>5. Utility Billing Report</li> </ol>		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			

## CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE

June 2024

TEXPOOL		\$4,006,932.82
TEXSTAR		\$735,439.97
INTERBANK		\$2,144,187.26
FIRST FINANCIAL BANK		\$6,842,008.99
<b>TOTAL</b>		<b>\$13,728,569.04</b>

## TEXPOOL

UTILITY SYSTEM REVENUE BOND RESERVE	5.3120%	\$269,904.88
WATER AND SEWER FUND	5.3120%	\$1,965,194.21
GENERAL FUND RESERVE	5.3120%	\$1,771,833.73
<b>TOTAL TEXPOOL INVESTMENTS</b>		<b>\$4,006,932.82</b>

## TEXSTAR

GENERAL	5.3126%	\$735,439.97
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## INTERBANK

CHECKING	5.63%	\$246,104.85
INTRAFI	5.50%	\$1,898,082.41
<b>TOTAL INTERBANK BALANCES</b>		<b>\$2,144,187.26</b>

## FFB BANK ACCOUNTS

POOL CASH	3.0000%	\$1,347,090.10
CUSTOMER DEPOSIT ACCOUNT	3.0000%	\$261,531.64
HOTEL OCCUPANCY	3.0000%	\$245,003.48
COURT SECURITY	3.0000%	\$7,149.81
COURT TECHNOLOGY FUND	3.0000%	\$11,188.44
MUNICIPAL JURY FUND	3.0000%	\$228.48
TRUANCY AND PREVENTION FUND	3.0000%	\$11,506.55
INTEREST AND SINKING FUND (TWDB)	3.0000%	\$205,559.89
TWDB 2016 CONSTRUCTION PROJECT	3.0000%	\$120,910.06
TXCDBG	0.0000%	\$50,252.38
MONEY MARKET	5.3161%	\$2,533,765.25
MONEY MARKET (12 MO GUARANTEE)	3.9500%	\$1,013,728.09
MONEY MARKET (18 MO GUARANTEE)	3.8500%	\$1,013,378.24
OAKDALE ELECTRICITY DEPOSIT CD	3.0000%	\$20,716.58
<b>TOTAL FFB BALANCES</b>		<b>\$6,842,008.99</b>

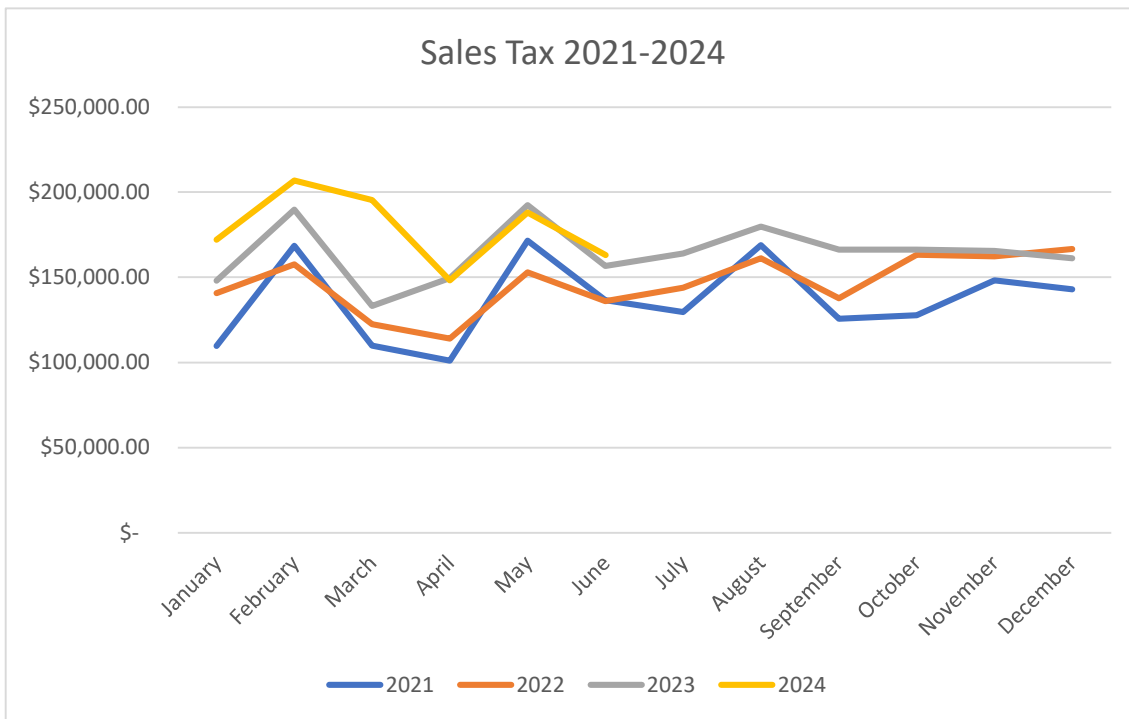
Investments are in compliance with the Investment Policy for the City of Glen Rose

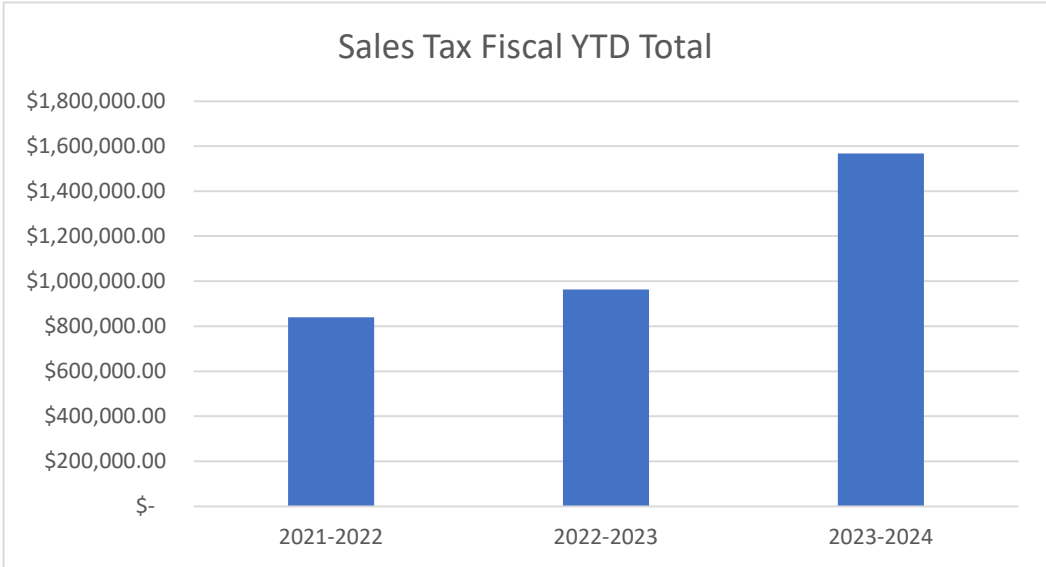
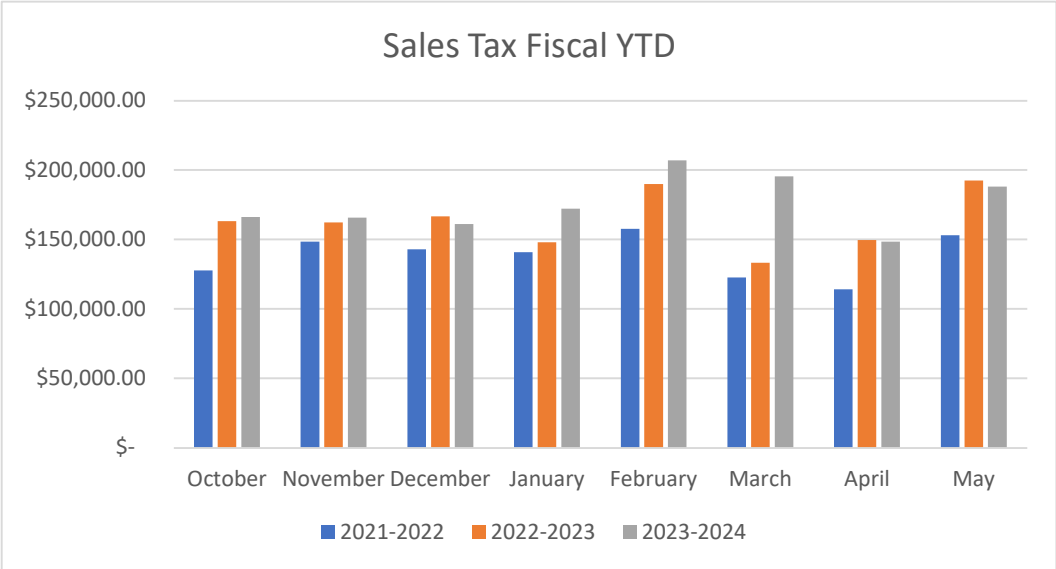
**CITY OF GLEN ROSE**  
**GENERAL LEDGER CASH BALANCE REPORT BY FUND**  
**June 2024**

FUND	CURRENT BALANCE	May ENDING BALANCE	June 2023 END BALANCE
1 GENERAL	\$ 8,860,183.81	\$ 8,717,384.30	\$4,816,642.56
2 UTILITY	\$ 4,649,138.98	\$ 4,568,661.34	\$4,293,024.54
3 CVB	\$ 240,031.83	\$ 212,346.28	\$0.00
5 COURT*	\$ 31,459.99	\$ 30,653.57	\$24,097.12
TOTAL	\$ 13,780,814.61	\$ 13,529,045.49	\$9,133,764.22

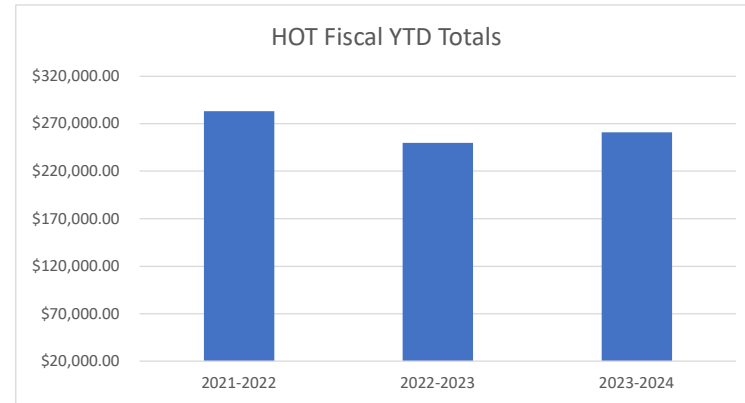
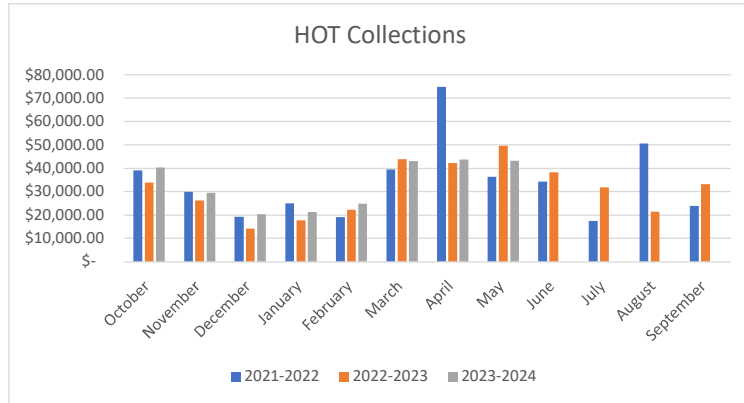
\*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

	2021	2022	2023	2024
January	\$ 109,714.93	\$ 140,720.76	\$ 147,966.29	\$ 172,078.11
February	\$ 168,437.23	\$ 157,699.38	\$ 189,798.73	\$ 206,899.50
March	\$ 109,932.23	\$ 122,481.96	\$ 133,309.98	\$ 195,327.96
April	\$ 101,103.73	\$ 114,031.95	\$ 149,613.51	\$ 148,351.84
May	\$ 171,528.37	\$ 153,004.12	\$ 192,392.69	\$ 188,116.27
June	\$ 136,631.88	\$ 136,092.33	\$ 156,699.28	\$ 163,094.29
July	\$ 129,574.66	\$ 143,944.29	\$ 163,945.53	
August	\$ 168,800.51	\$ 161,247.24	\$ 179,761.10	
September	\$ 125,589.65	\$ 137,749.12	\$ 166,190.38	
October	\$ 127,727.12	\$ 163,231.03	\$ 166,190.38	
November	\$ 148,290.73	\$ 162,275.23	\$ 165,587.63	
December	\$ 142,862.07	\$ 166,650.51	\$ 161,184.30	
<b>Total</b>	<b>\$ 1,640,193.11</b>	<b>\$ 1,759,127.92</b>	<b>\$ 1,972,639.80</b>	<b>\$1,073,867.97</b>





	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>YTD</b>
2021-2022	\$ 39,142.57	\$ 29,932.96	\$ 19,258.21	\$ 24,950.64	\$ 19,127.88	\$ 39,510.24	\$ 74,846.11	\$ 36,357.36					\$ 283,125.97
2022-2023	\$ 33,827.90	\$ 26,225.13	\$ 14,201.53	\$ 17,808.87	\$ 22,232.84	\$ 43,804.93	\$ 42,230.21	\$ 49,677.58					\$ 250,008.99
2023-2024	\$ 39,657.62	\$ 29,555.98	\$ 20,388.24	\$ 20,061.21	\$ 24,734.70	\$ 43,022.85	\$ 40,068.49	\$ 43,268.20					\$ 260,757.29



City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>10 - GENERAL FUND</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Property & Sales Tax	18.32	265,193.49	(265,175.17)	2,187,264.41	3,182,322.00	68.73%	995,057.59
Interest Income	0.00	26,491.66	(26,491.66)	323,537.32	317,900.00	101.77%	(5,637.32)
Other Revenue Sources	25,771.17	10,216.66	15,554.51	270,821.25	122,600.00	220.90%	(148,221.25)
Fines, Fees & Forfeitures	7,701.12	5,691.67	2,009.45	54,390.49	68,300.00	79.63%	13,909.51
Grants & Donations	0.00	83.33	(83.33)	465.00	1,000.00	46.50%	535.00
Business & Franchise	2,250.00	2,275.00	(25.00)	20,250.00	27,300.00	74.18%	7,050.00
Revenue Totals	<u>35,740.61</u>	<u>309,951.81</u>	<u>(274,211.20)</u>	<u>2,856,728.47</u>	<u>3,719,422.00</u>	<u>76.81%</u>	<u>862,693.53</u>
<b>Expense Summary</b>							
Not Categorized	42,860.26	49,058.41	(6,198.15)	318,457.71	587,750.00	54.18%	269,292.29
Office & Supplies	834.57	4,616.67	(3,782.10)	33,005.86	55,400.00	59.58%	22,394.14
Personnel & Payroll	86,797.61	110,874.96	(24,077.35)	820,375.59	1,330,500.00	61.66%	510,124.41
Repairs & Maintenance	657.38	29,581.77	(28,924.39)	124,031.47	355,840.58	34.86%	231,809.11
Capital	15,868.20	33,601.56	(17,733.36)	97,424.56	403,309.42	24.16%	305,884.86
Legal & Professional Fees	0.00	4,375.00	(4,375.00)	460.00	52,500.00	0.88%	52,040.00
Fines, Fees & Taxes	3,028.04	5,033.34	(2,005.30)	53,927.92	60,400.00	89.28%	6,472.08
Other Expenses	850.00	37,266.68	(36,416.68)	18,040.98	447,200.00	4.03%	429,159.02
Dues & Subscriptions	211.90	750.00	(538.10)	6,056.29	9,000.00	67.29%	2,943.71
Community Programs & Donations	0.00	1,833.33	(1,833.33)	15,000.00	22,000.00	68.18%	7,000.00
Expense Totals	<u>151,107.96</u>	<u>276,991.72</u>	<u>(125,883.76)</u>	<u>1,486,780.38</u>	<u>3,323,900.00</u>	<u>44.73%</u>	<u>1,837,119.62</u>



City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>10 - GENERAL FUND</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Property &amp; Sales Tax</b>							
10-4000 Sales Tax	0.00	170,558.33	(170,558.33)	1,198,017.16	2,046,700.00	58.53%	848,682.84
10-4001 Mixed Drinks Tax	0.00	1,758.33	(1,758.33)	13,263.65	21,100.00	62.86%	7,836.35
10-4002 Gross Receipts Tax	18.32	22,100.00	(22,081.68)	171,533.72	265,200.00	64.68%	93,666.28
10-4005 Property Taxes	0.00	69,476.83	(69,476.83)	660,634.23	833,722.00	79.24%	173,087.77
10-4010 Property Taxes (Delinquent)	0.00	1,300.00	(1,300.00)	143,815.65	15,600.00	921.90%	(128,215.65)
Property & Sales Tax Totals	18.32	265,193.49	(265,175.17)	2,187,264.41	3,182,322.00	68.73%	995,057.59
<b>Interest Income</b>							
10-4006 Penalites & Interest	0.00	1,008.33	(1,008.33)	4,611.40	12,100.00	38.11%	7,488.60
10-4500 Interest Income	0.00	25,483.33	(25,483.33)	318,925.92	305,800.00	104.29%	(13,125.92)
Interest Income Totals	0.00	26,491.66	(26,491.66)	323,537.32	317,900.00	101.77%	(5,637.32)
<b>Other Revenue Sources</b>							
10-4200 Permits	16,299.95	7,983.33	8,316.62	233,927.02	95,800.00	244.18%	(138,127.02)
10-4700 Miscellaneous Income	9,471.22	1,358.33	8,112.89	29,394.23	16,300.00	180.33%	(13,094.23)
10-4703 Vrc Loan Repayment	0.00	875.00	(875.00)	7,500.00	10,500.00	71.43%	3,000.00
Other Revenue Sources Totals	25,771.17	10,216.66	15,554.51	270,821.25	122,600.00	220.90%	(148,221.25)
<b>Fines, Fees &amp; Forfeitures</b>							
10-4300 Pound Fees	0.00	91.67	(91.67)	515.00	1,100.00	46.82%	585.00
10-4301 Municipal Court Fine Revenue	5,291.00	3,358.33	1,932.67	33,570.00	40,300.00	83.30%	6,730.00
10-4303 Deferred Adjudication	650.00	691.67	(41.67)	7,250.00	8,300.00	87.35%	1,050.00
10-4305 Time Payment Reimbursement	75.00	33.33	41.67	240.00	400.00	60.00%	160.00
10-4313 Child Safety -Muni Court	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
10-4316 Court Costs	835.12	650.00	185.12	6,205.49	7,800.00	79.56%	1,594.51
10-4318 Warrant Fee-Muni Court	100.00	108.33	(8.33)	850.00	1,300.00	65.38%	450.00
10-4319 Omnibase Reimbursement Fee	0.00	16.67	(16.67)	140.00	200.00	70.00%	60.00

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>10 - GENERAL FUND</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Fines, Fees &amp; Forfeitures</b>							
10-4332 County Res Impound Fee	190.00	316.67	(126.67)	2,760.00	3,800.00	72.63%	1,040.00
10-4345 Quarantine Fee	0.00	0.00	0.00	150.00	0.00	0.00%	(150.00)
10-4347 Adopting Fee	535.00	375.00	160.00	2,485.00	4,500.00	55.22%	2,015.00
10-4348 Euthanasia Fee	25.00	41.67	(16.67)	225.00	500.00	45.00%	275.00
Fines, Fees & Forfeitures Totals	<u>7,701.12</u>	<u>5,691.67</u>	<u>2,009.45</u>	<u>54,390.49</u>	<u>68,300.00</u>	<u>79.63%</u>	<u>13,909.51</u>
<b>Grants &amp; Donations</b>							
10-4330 Donations	0.00	83.33	(83.33)	465.00	1,000.00	46.50%	535.00
Grants & Donations Totals	<u>0.00</u>	<u>83.33</u>	<u>(83.33)</u>	<u>465.00</u>	<u>1,000.00</u>	<u>46.50%</u>	<u>535.00</u>
<b>Business &amp; Franchise</b>							
10-4704 Glen Rose Wrecker	750.00	700.00	50.00	6,750.00	8,400.00	80.36%	1,650.00
10-4705 Nextlink	1,500.00	1,575.00	(75.00)	13,500.00	18,900.00	71.43%	5,400.00
Business & Franchise Totals	<u>2,250.00</u>	<u>2,275.00</u>	<u>(25.00)</u>	<u>20,250.00</u>	<u>27,300.00</u>	<u>74.18%</u>	<u>7,050.00</u>
Revenue Totals	<u><u>35,740.61</u></u>	<u><u>309,951.81</u></u>	<u><u>(274,211.20)</u></u>	<u><u>2,856,728.47</u></u>	<u><u>3,719,422.00</u></u>	<u><u>76.81%</u></u>	<u><u>862,693.53</u></u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:22

Item 20.

<b>10 - GENERAL FUND Legislative</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	12,513.97	9,833.34	2,680.63	71,002.47	118,000.00	60.17%	46,997.53
Office & Supplies	119.92	133.33	(13.41)	119.92	1,600.00	7.50%	1,480.08
<b>Legislative Totals</b>	<u>12,633.89</u>	<u>9,966.67</u>	<u>2,667.22</u>	<u>71,122.39</u>	<u>119,600.00</u>	<u>59.47%</u>	<u>48,477.61</u>

<b>10 - GENERAL FUND Streets &amp; Parks</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	15,379.52	13,083.33	2,296.19	22,565.61	157,000.00	14.37%	134,434.39
Fines, Fees & Taxes	2,933.72	2,191.67	742.05	15,631.63	26,300.00	59.44%	10,668.37
Legal & Professional Fees	0.00	4,375.00	(4,375.00)	460.00	52,500.00	0.88%	52,040.00
Not Categorized	4,099.94	8,383.34	(4,283.40)	34,739.32	100,600.00	34.53%	65,860.68
Personnel & Payroll	4,784.10	15,066.73	(10,282.63)	59,435.98	186,400.40	31.89%	126,964.42
Repairs & Maintenance	269.21	16,874.99	(16,605.78)	14,757.64	202,500.00	7.29%	187,742.36
<b>Streets &amp; Parks Totals</b>	<u>27,466.49</u>	<u>59,975.06</u>	<u>(32,508.57)</u>	<u>147,590.18</u>	<u>725,300.40</u>	<u>20.35%</u>	<u>577,710.22</u>

<b>10 - GENERAL FUND Code Enforcement</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	133.33	(133.33)	223.60	1,600.00	13.98%	1,376.40
Not Categorized	2,249.47	3,483.36	(1,233.89)	17,798.72	41,800.00	42.58%	24,001.28
Office & Supplies	0.00	583.33	(583.33)	4,800.00	7,000.00	68.57%	2,200.00
Other Expenses	850.00	2,541.67	(1,691.67)	3,035.98	30,500.00	9.95%	27,464.02
Personnel & Payroll	12,926.47	16,518.71	(3,592.24)	121,560.95	196,162.35	61.97%	74,601.40
Repairs & Maintenance	0.00	633.34	(633.34)	0.00	7,600.00	0.00%	7,600.00
<b>Code Enforcement Totals</b>	<u>16,025.94</u>	<u>23,893.74</u>	<u>(7,867.80)</u>	<u>147,419.25</u>	<u>284,662.35</u>	<u>51.79%</u>	<u>137,243.10</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:22

Item 20.

<b>10 - GENERAL FUND Animal Control</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	15.32	41.67	(26.35)	111.63	500.00	22.33%	388.37
Not Categorized	2,214.44	2,741.66	(527.22)	12,233.96	32,900.00	37.19%	20,666.04
Office & Supplies	0.00	83.34	(83.34)	380.00	1,000.00	38.00%	620.00
Personnel & Payroll	6,408.53	6,449.99	(41.46)	59,960.60	77,400.00	77.47%	17,439.40
Repairs & Maintenance	83.99	700.00	(616.01)	3,485.20	8,400.00	41.49%	4,914.80
<b>Animal Control Totals</b>	<b>8,722.28</b>	<b>10,016.66</b>	<b>(1,294.38)</b>	<b>76,171.39</b>	<b>120,200.00</b>	<b>63.37%</b>	<b>44,028.61</b>

<b>10 - GENERAL FUND Administration</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	488.68	159.90	328.78	1,700.02	2,009.42	84.60%	309.40
Dues & Subscriptions	211.90	658.33	(446.43)	5,801.07	7,900.00	73.43%	2,098.93
Fines, Fees & Taxes	0.00	875.00	(875.00)	3,073.00	10,500.00	29.27%	7,427.00
Not Categorized	6,745.60	4,150.02	2,595.58	45,617.91	50,050.00	91.14%	4,432.09
Office & Supplies	47.00	875.00	(828.00)	7,021.96	10,500.00	66.88%	3,478.04
Personnel & Payroll	47,402.38	43,633.30	3,769.08	378,665.05	521,049.80	72.67%	142,384.75
Repairs & Maintenance	0.00	190.10	(190.10)	3,889.01	2,190.58	177.53%	(1,698.43)
<b>Administration Totals</b>	<b>54,895.56</b>	<b>50,541.65</b>	<b>4,353.91</b>	<b>445,768.02</b>	<b>604,199.80</b>	<b>73.78%</b>	<b>158,431.78</b>

<b>10 - GENERAL FUND Non Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	20,083.33	(20,083.33)	72,821.95	241,000.00	30.22%	168,178.05
Community Programs & Donations	0.00	1,833.33	(1,833.33)	15,000.00	22,000.00	68.18%	7,000.00
Fines, Fees & Taxes	79.00	1,666.67	(1,587.67)	33,311.66	20,000.00	166.56%	(13,311.66)
Not Categorized	7,617.00	13,025.01	(5,408.01)	75,295.72	156,300.00	48.17%	81,004.28
Office & Supplies	667.65	2,816.67	(2,149.02)	19,638.43	33,800.00	58.10%	14,161.57

City of Glen Rose  
Financial Statement  
As of June 30, 2024

7/1/2024 11:22

Item 20.

Other Expenses	0.00	34,725.01	(34,725.01)	15,005.00	416,700.00	3.60%	401,695.00
Personnel & Payroll	0.00	5,633.34	(5,633.34)	39,514.55	67,600.00	58.45%	28,085.45
Repairs & Maintenance	0.00	10,083.34	(10,083.34)	93,413.77	121,950.00	76.60%	28,536.23
<b>Non Departmental Totals</b>	<b>8,363.65</b>	<b>89,866.70</b>	<b>(81,503.05)</b>	<b>364,001.08</b>	<b>1,079,350.00</b>	<b>33.72%</b>	<b>715,348.92</b>

<b>10 - GENERAL FUND Municipal Court</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	41.67	(41.67)	255.22	500.00	51.04%	244.78
Not Categorized	5,118.75	2,141.68	2,977.07	19,972.98	25,450.00	78.48%	5,477.02
Personnel & Payroll	153.97	5,514.57	(5,360.60)	17,008.29	65,187.45	26.09%	48,179.16
Repairs & Maintenance	0.00	266.67	(266.67)	3,107.92	3,200.00	97.12%	92.08
<b>Municipal Court Totals</b>	<b>5,272.72</b>	<b>7,964.59</b>	<b>(2,691.87)</b>	<b>40,344.41</b>	<b>94,337.45</b>	<b>42.77%</b>	<b>53,993.04</b>

<b>10 - GENERAL FUND Law Enforcement</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	141.67	(141.67)	113.38	1,700.00	6.67%	1,586.62
Fines, Fees & Taxes	0.00	258.33	(258.33)	1,800.00	3,100.00	58.06%	1,300.00
Not Categorized	2,301.09	4,891.66	(2,590.57)	41,362.63	57,750.00	71.62%	16,387.37
Office & Supplies	0.00	125.00	(125.00)	1,045.55	1,500.00	69.70%	454.45
Personnel & Payroll	15,122.16	18,058.32	(2,936.16)	144,230.17	216,700.00	66.56%	72,469.83
Repairs & Maintenance	304.18	566.66	(262.48)	5,377.93	6,800.00	79.09%	1,422.07
<b>Law Enforcement Totals</b>	<b>17,727.43</b>	<b>24,041.64</b>	<b>(6,314.21)</b>	<b>193,929.66</b>	<b>287,550.00</b>	<b>67.44%</b>	<b>93,620.34</b>

<b>10 - GENERAL FUND Preservation Board</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
Not Categorized	0.00	408.34	(408.34)	434.00	4,900.00	8.86%	4,466.00

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:22

Item 20.

Repairs & Maintenance	<u>0.00</u>	<u>266.67</u>	<u>(266.67)</u>	<u>0.00</u>	<u>3,200.00</u>	<u>0.00%</u>	<u>3,200.00</u>
<b>Preservation Board Totals</b>	<u>0.00</u>	<u>725.01</u>	<u>(725.01)</u>	<u>434.00</u>	<u>8,700.00</u>	<u>4.99%</u>	<u>8,266.00</u>
<b>Expense Total</b>	<u><u>151,107.96</u></u>	<u><u>276,991.72</u></u>	<u><u>(125,883.76)</u></u>	<u><u>1,486,780.38</u></u>	<u><u>3,323,900.00</u></u>	<u><u>44.73%</u></u>	<u><u>1,837,119.62</u></u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Legislative</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-05-5055 Mayor & Council Pay	2,400.00	1,991.67	408.33	18,065.00	23,900.00	75.59%	5,835.00
10-05-5145 Exp Mayor & Council	229.30	175.00	54.30	1,711.30	2,100.00	81.49%	388.70
10-05-5201 Attorney	8,778.00	4,375.00	4,403.00	31,014.00	52,500.00	59.07%	21,486.00
10-05-5240 Election Expense	143.64	1,316.67	(1,173.03)	13,203.08	15,800.00	83.56%	2,596.92
10-05-5407 Council Laptops	119.92	133.33	(13.41)	119.92	1,600.00	7.50%	1,480.08
10-05-5502 Mayor & Council Travel	513.03	1,316.67	(803.64)	6,344.09	15,800.00	40.15%	9,455.91
10-05-5503 Mayor & Council Training	450.00	658.33	(208.33)	665.00	7,900.00	8.42%	7,235.00
<b>Legislative Totals</b>	<u>12,633.89</u>	<u>9,966.67</u>	<u>2,667.22</u>	<u>71,122.39</u>	<u>119,600.00</u>	<u>59.47%</u>	<u>48,477.61</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Streets &amp; Parks</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5000 Wages Streets & Parks	2,720.00	10,200.00	(7,480.00)	36,080.06	122,400.00	29.48%	86,319.94
10-40-5001 Overtime Streets & Parks	204.00	150.00	54.00	1,239.73	1,800.00	68.87%	560.27
10-40-5003 Payroll Taxes Streets/Pks	234.39	816.67	(582.28)	2,916.03	9,800.00	29.76%	6,883.97
10-40-5004 Retirement	511.68	1,700.00	(1,188.32)	6,159.78	20,400.00	30.20%	14,240.22
10-40-5005 Health Insurance	819.00	1,683.33	(864.33)	8,413.52	20,200.00	41.65%	11,786.48
10-40-5006 Life & Add Insurance	18.96	66.67	(47.71)	155.89	800.00	19.49%	644.11
10-40-5007 Workers Comp Insurance	0.00	(199.94)	199.94	2,574.90	3,200.40	80.46%	625.50
10-40-5008 Twc	136.07	391.67	(255.60)	136.07	4,700.00	2.90%	4,563.93
10-40-5010 Longevity	0.00	83.33	(83.33)	800.00	1,000.00	80.00%	200.00
10-40-5013 On Call	140.00	175.00	(35.00)	960.00	2,100.00	45.71%	1,140.00
10-40-5100 Supplies	113.99	266.67	(152.68)	2,321.38	3,200.00	72.54%	878.62
10-40-5107 Janitorial Supplies	0.00	158.33	(158.33)	109.33	1,900.00	5.75%	1,790.67
10-40-5108 Uniforms	0.00	208.33	(208.33)	222.45	2,500.00	8.90%	2,277.55
10-40-5120 Tools	48.36	216.67	(168.31)	761.62	2,600.00	29.29%	1,838.38
10-40-5122 Crack Sealant	0.00	216.67	(216.67)	0.00	2,600.00	0.00%	2,600.00
10-40-5156 Asphalt	0.00	700.00	(700.00)	0.00	8,400.00	0.00%	8,400.00
10-40-5175 Herbicides & Insecticides	259.98	133.33	126.65	409.97	1,600.00	25.62%	1,190.03
10-40-5203 Contract Labor	0.00	658.33	(658.33)	1,600.00	7,900.00	20.25%	6,300.00
10-40-5401 Telephone	106.94	108.33	(1.39)	915.07	1,300.00	70.39%	384.93
10-40-5403 Electric	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
10-40-5404 Water	53.90	266.67	(212.77)	467.61	3,200.00	14.61%	2,732.39
10-40-5405 Gas	31.61	100.00	(68.39)	527.14	1,200.00	43.93%	672.86
10-40-5421 Street Lighting	2,782.23	2,891.67	(109.44)	23,190.04	34,700.00	66.83%	11,509.96
10-40-5600 Vehicle Repair	0.00	266.67	(266.67)	312.28	3,200.00	9.76%	2,887.72
10-40-5602 Repair & Maint - Equip	6.93	875.00	(868.07)	849.63	10,500.00	8.09%	9,650.37
10-40-5604 Repair & Maint - Struct	696.00	441.67	254.33	3,052.80	5,300.00	57.60%	2,247.20



City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Streets &amp; Parks</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5608 Gas/Oil/Lube	239.27	816.67	(577.40)	6,663.60	9,800.00	68.00%	3,136.40
10-40-5611 Vehicle & Equipment Fund	0.00	10,000.00	(10,000.00)	0.00	120,000.00	0.00%	120,000.00
10-40-5621 Rock/Gravel/Stone	0.00	58.33	(58.33)	263.42	700.00	37.63%	436.58
10-40-5626 Sidewalk	0.00	1,008.33	(1,008.33)	4,601.01	12,100.00	38.02%	7,498.99
10-40-5636 Street Paint	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-40-5655 Concrete	29.94	133.33	(103.39)	292.78	1,600.00	18.30%	1,307.22
10-40-5720 Park Development	0.00	658.33	(658.33)	6,868.96	7,900.00	86.95%	1,031.04
10-40-5721 Road Base	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-40-5736 Engineering For Next Project	0.00	4,375.00	(4,375.00)	460.00	52,500.00	0.88%	52,040.00
10-40-5737 CDBG Grant & Match	0.00	4,375.00	(4,375.00)	633.75	52,500.00	1.21%	51,866.25
10-40-5738 Safe Routes School	0.00	3,500.00	(3,500.00)	317.13	42,000.00	0.76%	41,682.87
10-40-5739 Barnard Street Sidewalk	15,275.00	8,750.00	6,525.00	15,275.00	105,000.00	14.55%	89,725.00
10-40-5801 Miscellaneous Exp	104.52	41.67	62.85	104.52	500.00	20.90%	395.48
10-40-5804 Service Fees	2,933.72	2,191.67	742.05	15,631.63	26,300.00	59.44%	10,668.37
10-40-5859 Street Signs	0.00	350.00	(350.00)	2,303.08	4,200.00	54.84%	1,896.92
<b>Streets &amp; Parks Totals</b>	<b>27,466.49</b>	<b>59,975.06</b>	<b>(32,508.57)</b>	<b>147,590.18</b>	<b>725,300.40</b>	<b>20.35%</b>	<b>577,710.22</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Code Enforcement</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5000 Wages Code Enforcement	8,725.82	10,375.00	(1,649.18)	82,026.36	124,500.00	65.88%	42,473.64
10-50-5001 Overtime Code Enforcement	115.92	133.33	(17.41)	840.42	1,600.00	52.53%	759.58
10-50-5003 Payroll Taxes Code Enf	668.41	833.33	(164.92)	6,263.48	10,000.00	62.63%	3,736.52
10-50-5004 Retirement	1,476.56	1,733.33	(256.77)	13,326.92	20,800.00	64.07%	7,473.08
10-50-5005 Health Insurance	1,619.00	2,100.00	(481.00)	14,504.50	25,200.00	57.56%	10,695.50
10-50-5006 Life & Add Insurance	48.62	91.67	(43.05)	455.78	1,100.00	41.43%	644.22
10-50-5007 Workers Comp Insurance	0.00	493.72	(493.72)	3,862.35	3,862.35	100.00%	0.00
10-50-5008 Twc	272.14	450.00	(177.86)	281.14	5,400.00	5.21%	5,118.86
10-50-5013 On Call	0.00	308.33	(308.33)	0.00	3,700.00	0.00%	3,700.00
10-50-5106 Postage	0.00	216.67	(216.67)	1,436.61	2,600.00	55.25%	1,163.39
10-50-5108 Uniforms	0.00	41.67	(41.67)	64.37	500.00	12.87%	435.63
10-50-5120 Instrument & Tools	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5202 Engineering	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5203 Contract Labor	2,175.00	2,016.67	158.33	14,775.00	24,200.00	61.05%	9,425.00
10-50-5208 Fire Marshall Services	850.00	2,500.00	(1,650.00)	3,035.98	30,000.00	10.12%	26,964.02
10-50-5210 Legal Notices & Advertising	0.00	175.00	(175.00)	245.34	2,100.00	11.68%	1,854.66
10-50-5401 Telephone	74.47	41.67	32.80	1,067.40	500.00	213.48%	(567.40)
10-50-5500 Training	0.00	416.67	(416.67)	210.00	5,000.00	4.20%	4,790.00
10-50-5501 Travel	0.00	350.00	(350.00)	0.00	4,200.00	0.00%	4,200.00
10-50-5600 Vehicle Repair	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5608 Gas/Oil/Lube	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5801 Miscellaneous Exp	0.00	133.33	(133.33)	223.60	1,600.00	13.98%	1,376.40
10-50-5803 Software	0.00	583.33	(583.33)	4,800.00	7,000.00	68.57%	2,200.00
10-50-5837 License Renewal	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5860 Hardware Replacement	0.00	541.67	(541.67)	0.00	6,500.00	0.00%	6,500.00
<b>Code Enforcement Totals</b>	<b>16,025.94</b>	<b>23,893.74</b>	<b>(7,867.80)</b>	<b>147,419.25</b>	<b>284,662.35</b>	<b>51.79%</b>	<b>137,243.10</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Animal Control</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5000 Wages Animal Control	3,145.78	3,491.67	(345.89)	30,424.21	41,900.00	72.61%	11,475.79
10-55-5001 Overtime Animal Control	678.31	200.00	478.31	5,603.39	2,400.00	233.47%	(3,203.39)
10-55-5003 Payroll Taxes Animal Cont	335.38	283.33	52.05	3,163.13	3,400.00	93.03%	236.87
10-55-5004 Retirement	732.14	583.33	148.81	6,642.39	7,000.00	94.89%	357.61
10-55-5005 Health Insurance	800.00	1,258.33	(458.33)	7,200.00	15,100.00	47.68%	7,900.00
10-55-5006 Life & Add Insurance	20.85	25.00	(4.15)	183.96	300.00	61.32%	116.04
10-55-5007 Workers Comp Insurance	0.00	200.00	(200.00)	1,287.45	2,400.00	53.64%	1,112.55
10-55-5008 Twc	136.07	100.00	36.07	136.07	1,200.00	11.34%	1,063.93
10-55-5013 On Call	560.00	308.33	251.67	5,320.00	3,700.00	143.78%	(1,620.00)
10-55-5100 Supplies	8.00	133.33	(125.33)	818.43	1,600.00	51.15%	781.57
10-55-5108 Uniforms	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5109 Office Supplies	0.00	66.67	(66.67)	78.00	800.00	9.75%	722.00
10-55-5165 Euth. & Medication	0.00	175.00	(175.00)	451.07	2,100.00	21.48%	1,648.93
10-55-5203 Contract Labor	335.00	208.33	126.67	1,715.00	2,500.00	68.60%	785.00
10-55-5236 Employee Rabies Shots	0.00	141.67	(141.67)	124.00	1,700.00	7.29%	1,576.00
10-55-5237 Adoption Reimbursement	65.00	141.67	(76.67)	910.00	1,700.00	53.53%	790.00
10-55-5401 Telephone	86.44	83.33	3.11	691.82	1,000.00	69.18%	308.18
10-55-5402 Internet	110.83	116.67	(5.84)	998.02	1,400.00	71.29%	401.98
10-55-5403 Electric	394.29	408.33	(14.04)	3,539.88	4,900.00	72.24%	1,360.12
10-55-5500 Training	0.00	133.33	(133.33)	75.00	1,600.00	4.69%	1,525.00
10-55-5501 Travel	0.00	133.33	(133.33)	141.40	1,600.00	8.84%	1,458.60
10-55-5600 Vehicle Repair	833.88	208.33	625.55	1,477.74	2,500.00	59.11%	1,022.26
10-55-5602 Repair & Maint - Equip	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5603 Equipment	0.00	91.67	(91.67)	787.86	1,100.00	71.62%	312.14
10-55-5604 Repair & Maint - Struct	381.00	350.00	31.00	425.74	4,200.00	10.14%	3,774.26
10-55-5608 Gas/Oil/Lube	83.99	350.00	(266.01)	1,294.62	4,200.00	30.82%	2,905.38

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Animal Control</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5803 Software	0.00	41.67	(41.67)	380.00	500.00	76.00%	120.00
10-55-5839 Rabies Test Fees	15.32	41.67	(26.35)	111.63	500.00	22.33%	388.37
10-55-5860 Hardware Replacement	0.00	350.00	(350.00)	2,190.58	4,200.00	52.16%	2,009.42
10-55-5870 Office Equip/Furn	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
<b>Animal Control Totals</b>	<b>8,722.28</b>	<b>10,016.66</b>	<b>(1,294.38)</b>	<b>76,171.39</b>	<b>120,200.00</b>	<b>63.37%</b>	<b>44,028.61</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Administration</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5000 Wages Administration	34,271.20	30,083.33	4,187.87	274,286.49	361,000.00	75.98%	86,713.51
10-60-5003 Payroll Taxes Admin	2,516.34	2,408.33	108.01	20,538.23	28,900.00	71.07%	8,361.77
10-60-5004 Retirement	5,723.30	5,025.00	698.30	44,844.30	60,300.00	74.37%	15,455.70
10-60-5005 Health Insurance	4,076.07	3,358.33	717.74	28,843.11	40,300.00	71.57%	11,456.89
10-60-5006 Life & Add Insurance	135.11	125.00	10.11	913.76	1,500.00	60.92%	586.24
10-60-5007 Workers Comp Insurance	0.00	641.64	(641.64)	5,149.80	5,149.80	100.00%	0.00
10-60-5008 Twc	680.36	816.67	(136.31)	689.36	9,800.00	7.03%	9,110.64
10-60-5010 Longevity	0.00	300.00	(300.00)	3,400.00	3,600.00	94.44%	200.00
10-60-5108 Uniforms	0.00	91.67	(91.67)	637.45	1,100.00	57.95%	462.55
10-60-5109 Office Supplies	628.44	175.00	453.44	3,294.49	2,350.00	140.19%	(944.49)
10-60-5201 Attorney	0.00	0.00	0.00	1,090.00	0.00	0.00%	(1,090.00)
10-60-5203 Contract Labor	0.00	75.00	(75.00)	40.00	3,100.00	1.29%	3,060.00
10-60-5207 Intern program	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
10-60-5210 Legal Notices & Advertising	0.00	266.67	(266.67)	2,832.65	3,200.00	88.52%	367.35
10-60-5218 Legal Updates	0.00	441.67	(441.67)	1,527.70	5,300.00	28.82%	3,772.30
10-60-5224 It Support	0.00	133.33	(133.33)	1,627.50	1,600.00	101.72%	(27.50)
10-60-5401 Telephone	135.74	366.67	(230.93)	1,043.81	2,200.00	47.45%	1,156.19
10-60-5406 CVB/Oakdale Electric	4,948.78	0.00	4,948.78	25,790.95	0.00	0.00%	(25,790.95)
10-60-5500 Training	135.00	1,316.67	(1,181.67)	4,490.29	15,800.00	28.42%	11,309.71
10-60-5501 Travel	785.44	658.33	127.11	2,422.98	7,900.00	30.67%	5,477.02
10-60-5600 Vehicle Repair	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-60-5602 Repair & Maint - Equip	0.00	91.67	(91.67)	61.18	1,100.00	5.56%	1,038.82
10-60-5604 Repair & Maint - Struct	112.20	441.67	(329.47)	758.91	5,300.00	14.32%	4,541.09
10-60-5800 Dues	211.90	658.33	(446.43)	5,801.07	7,900.00	73.43%	2,098.93
10-60-5801 Miscellaneous Exp	488.68	159.90	328.78	1,700.02	2,009.42	84.60%	309.40
10-60-5803 Software	47.00	875.00	(828.00)	7,021.96	10,500.00	66.88%	3,478.04

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Administration</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5804 Service Fees	0.00	875.00	(875.00)	3,073.00	10,500.00	29.27%	7,427.00
10-60-5860 Hardware Replacement	0.00	190.10	(190.10)	3,889.01	2,190.58	177.53%	(1,698.43)
Administration Totals	<u>54,895.56</u>	<u>50,541.65</u>	<u>4,353.91</u>	<u>445,768.02</u>	<u>604,199.80</u>	<u>73.78%</u>	<u>158,431.78</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Non Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5009 Other Insurance Tmlirp	0.00	3,241.67	(3,241.67)	38,239.55	38,900.00	98.30%	660.45
10-65-5010 Other Benefits	0.00	666.67	(666.67)	1,275.00	8,000.00	15.94%	6,725.00
10-65-5041 Employee Appreciation	0.00	350.00	(350.00)	4,176.62	4,200.00	99.44%	23.38
10-65-5100 Supplies	0.00	175.00	(175.00)	744.15	2,100.00	35.44%	1,355.85
10-65-5106 Postage	4.75	441.67	(436.92)	1,309.43	5,300.00	24.71%	3,990.57
10-65-5107 Janitorial Supplies	115.82	175.00	(59.18)	1,353.58	2,100.00	64.46%	746.42
10-65-5109 Office Supplies	1,929.90	441.67	1,488.23	5,716.82	5,300.00	107.86%	(416.82)
10-65-5200 Audit	0.00	1,316.67	(1,316.67)	11,585.50	15,800.00	73.33%	4,214.50
10-65-5202 Engineering	400.00	1,316.67	(916.67)	6,270.00	15,800.00	39.68%	9,530.00
10-65-5217 Postage, Copier Lease	304.97	658.33	(353.36)	3,969.39	7,900.00	50.25%	3,930.61
10-65-5223 Accounting Software &	0.00	1,316.67	(1,316.67)	0.00	15,800.00	0.00%	15,800.00
10-65-5224 It Support	682.50	875.00	(192.50)	3,863.04	10,500.00	36.79%	6,636.96
10-65-5225 Janitorial Services	1,700.00	1,258.33	441.67	8,752.50	15,100.00	57.96%	6,347.50
10-65-5226 Cpa	0.00	525.00	(525.00)	2,025.00	6,300.00	32.14%	4,275.00
10-65-5228 Website/Email Management	409.98	1,050.00	(640.02)	7,199.92	12,600.00	57.14%	5,400.08
10-65-5230 Comprehensive Plan	0.00	1,750.00	(1,750.00)	0.00	21,000.00	0.00%	21,000.00
10-65-5231 Laserfiche	0.00	625.00	(625.00)	7,057.00	7,500.00	94.09%	443.00
10-65-5233 Parkland Dedication	0.00	1,050.00	(1,050.00)	0.00	12,600.00	0.00%	12,600.00
10-65-5235 Drug Testing	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-65-5239 CIP	0.00	1,316.67	(1,316.67)	6,805.00	15,800.00	43.07%	8,995.00
10-65-5241 Amend Zoning & Subdivision	0.00	2,625.00	(2,625.00)	0.00	31,500.00	0.00%	31,500.00
10-65-5242 Communications Plan	0.00	1,200.00	(1,200.00)	7,200.00	14,400.00	50.00%	7,200.00
10-65-5401 Telephone	929.16	1,183.33	(254.17)	7,505.11	14,200.00	52.85%	6,694.89
10-65-5402 Internet	391.18	633.33	(242.15)	3,412.31	7,600.00	44.90%	4,187.69
10-65-5403 Electric	384.66	525.00	(140.34)	2,516.21	6,300.00	39.94%	3,783.79
10-65-5404 Water	286.38	566.67	(280.29)	3,756.30	6,800.00	55.24%	3,043.70

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>10 - GENERAL FUND Non Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5405 Gas	77.70	175.00	(97.30)	1,139.84	2,100.00	54.28%	960.16
10-65-5420 Commercial Umbrella Country	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-65-5504 Capital Projects	0.00	20,083.33	(20,083.33)	72,821.95	241,000.00	30.22%	168,178.05
10-65-5740 City Hall Renovation 3300Sqft	0.00	2,208.34	(2,208.34)	3,413.77	27,450.00	12.44%	24,036.23
10-65-5744 Paint Historic Water Tower	0.00	7,875.00	(7,875.00)	90,000.00	94,500.00	95.24%	4,500.00
10-65-5745 Building Fund	0.00	26,250.00	(26,250.00)	0.00	315,000.00	0.00%	315,000.00
10-65-5747 Tuition Reimbursement	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-65-5748 Certification Pay	0.00	1,200.00	(1,200.00)	0.00	14,400.00	0.00%	14,400.00
10-65-5805 Qrt S.C.A.D.	0.00	1,141.67	(1,141.67)	9,397.94	13,700.00	68.60%	4,302.06
10-65-5810 Text My Gov & Archive Social	0.00	441.67	(441.67)	1,000.00	5,300.00	18.87%	4,300.00
10-65-5832 Fire Department Contribution	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-65-5833 Transit Contribution	0.00	1,250.00	(1,250.00)	15,000.00	15,000.00	100.00%	0.00
10-65-5835 Non Departmental Other	79.00	525.00	(446.00)	23,913.72	6,300.00	379.58%	(17,613.72)
10-65-5841 Citizens Center	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
10-65-5870 Office Equip/Furn	667.65	2,191.67	(1,524.02)	12,581.43	26,300.00	47.84%	13,718.57
<b>Non Departmental Totals</b>	<b>8,363.65</b>	<b>89,866.70</b>	<b>(81,503.05)</b>	<b>364,001.08</b>	<b>1,079,350.00</b>	<b>33.72%</b>	<b>715,348.92</b>



City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11 AM

Item 20.

<b>10 - GENERAL FUND Municipal Court</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-80-5000 Wages Court	0.00	3,541.67	(3,541.67)	10,318.69	42,500.00	24.28%	32,181.31
10-80-5001 Overtime Court	0.00	0.00	0.00	72.92	0.00	0.00%	(72.92)
10-80-5003 Payroll Taxes Court	0.00	283.33	(283.33)	799.66	3,400.00	23.52%	2,600.34
10-80-5004 Retirement	0.00	591.67	(591.67)	1,617.67	7,100.00	22.78%	5,482.33
10-80-5005 Health Insurance	0.00	750.00	(750.00)	2,283.27	9,000.00	25.37%	6,716.73
10-80-5006 Life & Add Insurance	17.90	25.00	(7.10)	92.56	300.00	30.85%	207.44
10-80-5007 Workers Comp Insurance	0.00	189.57	(189.57)	1,287.45	1,287.45	100.00%	0.00
10-80-5008 Twc	136.07	100.00	36.07	136.07	1,200.00	11.34%	1,063.93
10-80-5010 Longevity	0.00	33.33	(33.33)	400.00	400.00	100.00%	0.00
10-80-5106 Postage	0.00	150.00	(150.00)	2,164.24	1,800.00	120.24%	(364.24)
10-80-5109 Office Supplies	0.00	41.67	(41.67)	408.74	250.00	163.50%	(158.74)
10-80-5201 Attorney Fees	5,118.75	241.67	4,877.08	13,650.00	2,900.00	470.69%	(10,750.00)
10-80-5203 Contract Labor	0.00	525.00	(525.00)	3,000.00	6,300.00	47.62%	3,300.00
10-80-5223 Accounting Software &	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
10-80-5224 FundView Support	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-80-5285 Jail Services	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5500 Training	0.00	175.00	(175.00)	750.00	2,100.00	35.71%	1,350.00
10-80-5501 Travel	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-80-5800 Dues & Subscriptions	0.00	41.67	(41.67)	255.22	500.00	51.04%	244.78
10-80-5860 Hardware Replacement	0.00	266.67	(266.67)	3,107.92	3,200.00	97.12%	92.08
<b>Municipal Court Totals</b>	<b>5,272.72</b>	<b>7,964.59</b>	<b>(2,691.87)</b>	<b>40,344.41</b>	<b>94,337.45</b>	<b>42.77%</b>	<b>53,993.04</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>10 - GENERAL FUND Law Enforcement</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5000 Wages Law Enforcement	10,602.38	11,975.00	(1,372.62)	100,468.44	143,700.00	69.92%	43,231.56
10-90-5003 Payroll Taxes Law	797.94	958.33	(160.39)	7,668.11	11,500.00	66.68%	3,831.89
10-90-5004 Retirement	1,770.60	2,000.00	(229.40)	16,358.54	24,000.00	68.16%	7,641.46
10-90-5005 Health Insurance	1,619.00	1,683.33	(64.33)	14,959.29	20,200.00	74.06%	5,240.71
10-90-5006 Life & Add Insurance	60.10	833.33	(773.23)	528.75	10,000.00	5.29%	9,471.25
10-90-5007 Workers Comp Insurance	0.00	333.33	(333.33)	2,574.90	4,000.00	64.37%	1,425.10
10-90-5008 Twc	272.14	125.00	147.14	272.14	1,500.00	18.14%	1,227.86
10-90-5010 Longevity	0.00	150.00	(150.00)	1,400.00	1,800.00	77.78%	400.00
10-90-5100 Supplies	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
10-90-5106 Postage	0.00	33.33	(33.33)	10.83	400.00	2.71%	389.17
10-90-5108 Uniforms	0.00	91.67	(91.67)	409.45	1,100.00	37.22%	690.55
10-90-5109 Office Supplies	11.81	41.67	(29.86)	413.44	500.00	82.69%	86.56
10-90-5225 Janitorial Services	700.00	350.00	350.00	3,150.00	4,200.00	75.00%	1,050.00
10-90-5400 Utilities	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-90-5401 Telephone	247.92	166.67	81.25	1,509.55	2,000.00	75.48%	490.45
10-90-5403 Electric	88.68	125.00	(36.32)	1,106.88	1,500.00	73.79%	393.12
10-90-5404 Water	53.90	50.00	3.90	450.12	600.00	75.02%	149.88
10-90-5500 Training	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5501 Travel	0.00	83.33	(83.33)	117.84	1,000.00	11.78%	882.16
10-90-5600 Vehicle Repair	1,109.78	166.67	943.11	3,407.04	2,000.00	170.35%	(1,407.04)
10-90-5602 Repair & Maint - Equip	0.00	58.33	(58.33)	408.12	700.00	58.30%	291.88
10-90-5603 Equipment	0.00	3,250.00	(3,250.00)	29,040.36	39,000.00	74.46%	9,959.64
10-90-5604 Repair & Maint - Struct	89.00	183.33	(94.33)	1,339.00	1,250.00	107.12%	(89.00)
10-90-5608 Gas/Oil/Lube	304.18	383.33	(79.15)	3,373.18	4,600.00	73.33%	1,226.82
10-90-5700 Capital Improvements	0.00	175.00	(175.00)	2,004.75	2,100.00	95.46%	95.25
10-90-5801 Miscellaneous Exp	0.00	141.67	(141.67)	113.38	1,700.00	6.67%	1,586.62

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>10 - GENERAL FUND Law Enforcement</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5804 Service Fees	0.00	258.33	(258.33)	1,800.00	3,100.00	58.06%	1,300.00
10-90-5820 Events	0.00	125.00	(125.00)	1,045.55	1,500.00	69.70%	454.45
10-90-5860 Computer Hardware	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
Law Enforcement Totals	<u>17,727.43</u>	<u>24,041.64</u>	<u>(6,314.21)</u>	<u>193,929.66</u>	<u>287,550.00</u>	<u>67.44%</u>	<u>93,620.34</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>10 - GENERAL FUND Preservation Board</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-96-5106 Postage	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5210 Legal Notices & Advertising	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5211 Promotional	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-96-5500 Training	0.00	175.00	(175.00)	434.00	2,100.00	20.67%	1,666.00
10-96-5501 Travel Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-96-5800 Dues & Subscriptions	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-96-5849 Signage	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
Preservation Board Totals	<u>0.00</u>	<u>725.01</u>	<u>(725.01)</u>	<u>434.00</u>	<u>8,700.00</u>	<u>4.99%</u>	<u>8,266.00</u>
Expense Totals	<u>151,107.96</u>	<u>276,991.72</u>	<u>(125,883.76)</u>	<u>1,486,780.38</u>	<u>3,323,900.00</u>	<u>44.73%</u>	<u>1,837,119.62</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>20 - UTILITY FUND</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Water/Sewer/Trash Income	168,738.79	191,457.57	(22,718.78)	1,590,376.64	2,297,491.00	69.22%	707,114.36
Fines, Fees & Forfeitures	8,349.05	3,158.34	5,190.71	71,882.85	37,900.00	189.66%	(33,982.85)
Interest Income	0.00	7,041.67	(7,041.67)	88,704.96	84,500.00	104.98%	(4,204.96)
Other Revenue Sources	58.25	58.33	(0.08)	336.19	700.00	48.03%	363.81
Lease & Rent Income	0.00	0.00	0.00	103,221.88	0.00	0.00%	(103,221.88)
Revenue Totals	<u>177,146.09</u>	<u>201,715.91</u>	<u>(24,569.82)</u>	<u>1,854,522.52</u>	<u>2,420,591.00</u>	<u>76.61%</u>	<u>566,068.48</u>
<b>Expense Summary</b>							
Personnel & Payroll	36,986.87	47,283.34	(10,296.47)	348,688.83	567,400.00	61.45%	218,711.17
Not Categorized	67,112.41	116,571.69	(49,459.28)	595,226.26	1,398,860.00	42.55%	803,633.74
Repairs & Maintenance	810.72	8,733.33	(7,922.61)	331,050.96	104,800.00	315.89%	(226,250.96)
Lease & Rent Expense	0.00	250.01	(250.01)	32.28	3,000.00	1.08%	2,967.72
Capital	0.00	16,058.34	(16,058.34)	0.00	192,700.00	0.00%	192,700.00
Fines, Fees & Taxes	17,507.47	7,766.66	9,740.81	52,592.66	93,200.00	56.43%	40,607.34
Grant Expense	5,450.00	0.00	5,450.00	26,580.00	0.00	0.00%	(26,580.00)
Expense Totals	<u>127,867.47</u>	<u>196,663.37</u>	<u>(68,795.90)</u>	<u>1,354,170.99</u>	<u>2,359,960.00</u>	<u>57.38%</u>	<u>1,005,789.01</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Water/Sewer/Trash Income</b>							
20-4100 Miscellaneous Water	0.00	8.33	(8.33)	2,173.00	100.00	2173.00%	(2,073.00)
20-4101 Water Fees	73,110.17	95,258.33	(22,148.16)	750,262.61	1,143,100.00	65.63%	392,837.39
20-4102 Sewer Fees	51,120.64	56,875.00	(5,754.36)	466,259.39	682,500.00	68.32%	216,240.61
20-4105 Trash	43,857.78	38,383.33	5,474.45	367,282.00	460,600.00	79.74%	93,318.00
20-4307 Reconnect Fee	650.20	932.58	(282.38)	4,399.64	11,191.00	39.31%	6,791.36
Water/Sewer/Trash Income Totals	<u>168,738.79</u>	<u>191,457.57</u>	<u>(22,718.78)</u>	<u>1,590,376.64</u>	<u>2,297,491.00</u>	<u>69.22%</u>	<u>707,114.36</u>
<b>Fines, Fees &amp; Forfeitures</b>							
20-4341 Tap Fees	7,090.00	1,475.00	5,615.00	57,695.00	17,700.00	325.96%	(39,995.00)
20-4342 Transfer Fees	0.00	16.67	(16.67)	105.00	200.00	52.50%	95.00
20-4343 Penalty Fees	1,259.05	1,666.67	(407.62)	14,082.85	20,000.00	70.41%	5,917.15
Fines, Fees & Forfeitures Totals	<u>8,349.05</u>	<u>3,158.34</u>	<u>5,190.71</u>	<u>71,882.85</u>	<u>37,900.00</u>	<u>189.66%</u>	<u>(33,982.85)</u>
<b>Interest Income</b>							
20-4500 Interest Income	0.00	7,041.67	(7,041.67)	88,704.96	84,500.00	104.98%	(4,204.96)
Interest Income Totals	<u>0.00</u>	<u>7,041.67</u>	<u>(7,041.67)</u>	<u>88,704.96</u>	<u>84,500.00</u>	<u>104.98%</u>	<u>(4,204.96)</u>
<b>Other Revenue Sources</b>							
20-4700 Miscellaneous Income	58.25	58.33	(0.08)	336.19	700.00	48.03%	363.81
Other Revenue Sources Totals	<u>58.25</u>	<u>58.33</u>	<u>(0.08)</u>	<u>336.19</u>	<u>700.00</u>	<u>48.03%</u>	<u>363.81</u>
<b>Lease &amp; Rent Income</b>							
20-4711 Twdb Edap For Grand Ave	0.00	0.00	0.00	103,221.88	0.00	0.00%	(103,221.88)
Lease & Rent Income Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,221.88</u>	<u>0.00</u>	<u>0.00%</u>	<u>(103,221.88)</u>
Revenue Totals	<u><u>177,146.09</u></u>	<u><u>201,715.91</u></u>	<u><u>(24,569.82)</u></u>	<u><u>1,854,522.52</u></u>	<u><u>2,420,591.00</u></u>	<u><u>76.61%</u></u>	<u><u>566,068.48</u></u>

City of Glen Rose  
Financial Statement  
As of June 30, 2024

7/1/2024 11:22

Item 20.

<b>20 - UTILITY FUND Water</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Fines, Fees & Taxes	17,387.67	5,591.66	11,796.01	44,326.11	67,100.00	66.06%	22,773.89
Lease & Rent Expense	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Not Categorized	9,624.67	28,775.01	(19,150.34)	108,634.66	345,300.00	31.46%	236,665.34
Personnel & Payroll	11,222.13	17,500.00	(6,277.87)	102,505.68	210,000.00	48.81%	107,494.32
Repairs & Maintenance	451.81	4,466.66	(4,014.85)	245,185.66	53,600.00	457.44%	(191,585.66)
<b>Water Totals</b>	<b>38,686.28</b>	<b>56,441.67</b>	<b>(17,755.39)</b>	<b>500,652.11</b>	<b>677,300.00</b>	<b>73.92%</b>	<b>176,647.89</b>

<b>20 - UTILITY FUND Sewer</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	16,016.67	(16,016.67)	0.00	192,200.00	0.00%	192,200.00
Fines, Fees & Taxes	119.80	875.00	(755.20)	1,144.09	10,500.00	10.90%	9,355.91
Lease & Rent Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
Not Categorized	1,138.85	6,141.68	(5,002.83)	9,771.04	73,700.00	13.26%	63,928.96
Personnel & Payroll	11,954.68	12,858.35	(903.67)	111,644.88	154,300.00	72.36%	42,655.12
Repairs & Maintenance	260.70	3,466.67	(3,205.97)	83,397.11	41,600.00	200.47%	(41,797.11)
<b>Sewer Totals</b>	<b>13,474.03</b>	<b>39,450.04</b>	<b>(25,976.01)</b>	<b>205,957.12</b>	<b>473,400.00</b>	<b>43.51%</b>	<b>267,442.88</b>

<b>20 - UTILITY FUND WWTP</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	1,300.00	(1,300.00)	7,122.46	15,600.00	45.66%	8,477.54
Grant Expense	5,450.00	0.00	5,450.00	26,580.00	0.00	0.00%	(26,580.00)
Lease & Rent Expense	0.00	91.67	(91.67)	32.28	1,100.00	2.93%	1,067.72
Not Categorized	16,523.35	19,041.66	(2,518.31)	112,926.22	228,500.00	49.42%	115,573.78
Personnel & Payroll	13,810.06	16,049.99	(2,239.93)	134,538.27	192,600.00	69.85%	58,061.73

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:22

Item 20.

Repairs & Maintenance	98.21	358.33	(260.12)	1,011.70	4,300.00	23.53%	3,288.30
<b>WWTP Totals</b>	<u>35,881.62</u>	<u>36,841.65</u>	<u>(960.03)</u>	<u>282,210.93</u>	<u>442,100.00</u>	<u>63.83%</u>	<u>159,889.07</u>

<b>20 - UTILITY FUND Sanitation</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	38,935.02	39,375.00	(439.98)	298,505.79	472,500.00	63.18%	173,994.21
<b>Sanitation Totals</b>	<u>38,935.02</u>	<u>39,375.00</u>	<u>(439.98)</u>	<u>298,505.79</u>	<u>472,500.00</u>	<u>63.18%</u>	<u>173,994.21</u>

<b>20 - UTILITY FUND Non Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	890.52	23,238.34	(22,347.82)	65,388.55	278,860.00	23.45%	213,471.45
Personnel & Payroll	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
Repairs & Maintenance	0.00	441.67	(441.67)	1,456.49	5,300.00	27.48%	3,843.51
<b>Non Departmental Totals</b>	<u>890.52</u>	<u>24,555.01</u>	<u>(23,664.49)</u>	<u>66,845.04</u>	<u>294,660.00</u>	<u>22.69%</u>	<u>227,814.96</u>
<b>Expense Total</b>	<u><u>127,867.47</u></u>	<u><u>196,663.37</u></u>	<u><u>(68,795.90)</u></u>	<u><u>1,354,170.99</u></u>	<u><u>2,359,960.00</u></u>	<u><u>57.38%</u></u>	<u><u>1,005,789.01</u></u>



City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>20 - UTILITY FUND Water</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5000 Wages Water	6,340.42	10,758.33	(4,417.91)	60,056.71	129,100.00	46.52%	69,043.29
20-10-5001 Overtime Water	1,138.71	400.00	738.71	3,638.16	4,800.00	75.80%	1,161.84
20-10-5003 Payroll Taxes Water	561.24	858.33	(297.09)	4,990.71	10,300.00	48.45%	5,309.29
20-10-5004 Retirement	1,249.01	1,800.00	(550.99)	10,697.44	21,600.00	49.53%	10,902.56
20-10-5005 Health Insurance	1,619.00	2,516.67	(897.67)	15,721.00	30,200.00	52.06%	14,479.00
20-10-5006 Life & Add Insurance	41.61	58.33	(16.72)	367.17	700.00	52.45%	332.83
20-10-5007 Workers Comp Insurance	0.00	391.67	(391.67)	3,862.35	4,700.00	82.18%	837.65
20-10-5008 Twc	272.14	341.67	(69.53)	272.14	4,100.00	6.64%	3,827.86
20-10-5010 Longevity	0.00	150.00	(150.00)	1,500.00	1,800.00	83.33%	300.00
20-10-5013 On Call	0.00	225.00	(225.00)	1,400.00	2,700.00	51.85%	1,300.00
20-10-5100 Supplies	0.00	141.67	(141.67)	195.44	1,700.00	11.50%	1,504.56
20-10-5107 Janitorial Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5108 Uniforms	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5109 Office Supplies	0.00	0.00	0.00	34.75	0.00	0.00%	(34.75)
20-10-5120 Tools	4.15	91.67	(87.52)	162.88	1,100.00	14.81%	937.12
20-10-5160 Process Chemicals	586.30	716.67	(130.37)	5,576.08	8,600.00	64.84%	3,023.92
20-10-5238 Lab Fees	65.00	758.33	(693.33)	6,289.67	9,100.00	69.12%	2,810.33
20-10-5298 Tank Cleaning	0.00	2,191.67	(2,191.67)	32,100.00	26,300.00	122.05%	(5,800.00)
20-10-5299 Purchased Water	4.00	13,125.00	(13,121.00)	2,254.00	157,500.00	1.43%	155,246.00
20-10-5400 Utilities (Elec)	3,321.70	3,058.33	263.37	30,165.99	36,700.00	82.20%	6,534.01
20-10-5401 Telephone/Internet	104.73	100.00	4.73	897.29	1,200.00	74.77%	302.71
20-10-5405 Gas	31.61	91.67	(60.06)	527.14	1,100.00	47.92%	572.86
20-10-5500 Training	0.00	166.67	(166.67)	250.00	2,000.00	12.50%	1,750.00
20-10-5501 Travel	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5600 Vehicle Repair	0.00	133.33	(133.33)	372.37	1,600.00	23.27%	1,227.63
20-10-5601 System Repair	5,507.18	5,525.00	(17.82)	27,910.66	66,300.00	42.10%	38,389.34

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>20 - UTILITY FUND Water</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5602 Repair & Maint - Equip	0.00	1,050.00	(1,050.00)	454.99	12,600.00	3.61%	12,145.01
20-10-5604 Repair & Maint - Struct	0.00	175.00	(175.00)	1,443.40	2,100.00	68.73%	656.60
20-10-5605 Repair & Maint - Tank	0.00	1,316.67	(1,316.67)	0.00	15,800.00	0.00%	15,800.00
20-10-5608 Gas/Oil/Lube	359.81	483.33	(123.52)	2,908.41	5,800.00	50.15%	2,891.59
20-10-5609 Equipment Rental	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
20-10-5652 Meters	0.00	3,775.00	(3,775.00)	65,940.00	45,300.00	145.56%	(20,640.00)
20-10-5700 Capital Improvements	0.00	0.00	0.00	174,127.80	0.00	0.00%	(174,127.80)
20-10-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-10-5804 Service Fees	7,709.00	833.33	6,875.67	11,339.00	10,000.00	113.39%	(1,339.00)
20-10-5806 Meter Service Fees	97.23	250.00	(152.77)	751.57	3,000.00	25.05%	2,248.43
20-10-5807 Prairielands Permit Fees	9,581.44	4,100.00	5,481.44	28,744.32	49,200.00	58.42%	20,455.68
20-10-5846 Demurrage	92.00	75.00	17.00	772.00	900.00	85.78%	128.00
20-10-5860 Hardware Replacement	0.00	133.33	(133.33)	1,437.45	1,600.00	89.84%	162.55
20-10-5886 State Fees	0.00	408.33	(408.33)	3,491.22	4,900.00	71.25%	1,408.78
<b>Water Totals</b>	<b>38,686.28</b>	<b>56,441.67</b>	<b>(17,755.39)</b>	<b>500,652.11</b>	<b>677,300.00</b>	<b>73.92%</b>	<b>176,647.89</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>20 - UTILITY FUND Sewer</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5000 Wages Sewer	7,018.75	8,016.67	(997.92)	69,969.24	96,200.00	72.73%	26,230.76
20-20-5001 Overtime Sewer	641.04	275.00	366.04	3,181.59	3,300.00	96.41%	118.41
20-20-5003 Payroll Taxes Sewer	589.50	641.67	(52.17)	5,559.69	7,700.00	72.20%	2,140.31
20-20-5004 Retirement	1,349.32	1,341.67	7.65	12,199.09	16,100.00	75.77%	3,900.91
20-20-5005 Health Insurance	1,619.00	1,683.33	(64.33)	14,552.00	20,200.00	72.04%	5,648.00
20-20-5006 Life & Add Insurance	44.93	41.67	3.26	396.23	500.00	79.25%	103.77
20-20-5007 Workers Comp Insurance	0.00	400.00	(400.00)	2,574.90	4,800.00	53.64%	2,225.10
20-20-5008 Twc	272.14	241.67	30.47	272.14	2,900.00	9.38%	2,627.86
20-20-5013 On Call	420.00	216.67	203.33	2,940.00	2,600.00	113.08%	(340.00)
20-20-5100 Supplies	9.75	266.67	(256.92)	230.41	3,200.00	7.20%	2,969.59
20-20-5120 Tools	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
20-20-5160 Process Chemicals	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
20-20-5400 Utilities (Elec)	783.89	1,375.00	(591.11)	7,028.86	16,500.00	42.60%	9,471.14
20-20-5401 Telephone	88.37	91.67	(3.30)	795.70	1,100.00	72.34%	304.30
20-20-5405 Gas	31.61	133.33	(101.72)	527.11	1,600.00	32.94%	1,072.89
20-20-5500 Training	0.00	116.67	(116.67)	550.00	1,400.00	39.29%	850.00
20-20-5600 Vehicle Repair	0.00	266.67	(266.67)	28.41	3,200.00	0.89%	3,171.59
20-20-5601 System Repair	225.23	2,541.67	(2,316.44)	597.56	30,500.00	1.96%	29,902.44
20-20-5602 Repair & Maint - Equip	0.00	1,091.67	(1,091.67)	12.99	13,100.00	0.10%	13,087.01
20-20-5604 Repair & Maint - Struct	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-20-5608 Gas/Oil/Lube	260.70	225.00	35.70	2,183.83	2,700.00	80.88%	516.17
20-20-5609 Equipment Rental	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-20-5655 Concrete	0.00	91.67	(91.67)	32.28	1,100.00	2.93%	1,067.72
20-20-5700 Capital Improvements	0.00	3,150.00	(3,150.00)	81,181.00	37,800.00	214.76%	(43,381.00)
20-20-5738 Grand Lift Station (EDAP)	0.00	11,466.67	(11,466.67)	0.00	137,600.00	0.00%	137,600.00
20-20-5804 Service Fees	119.80	875.00	(755.20)	1,144.09	10,500.00	10.90%	9,355.91

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>20 - UTILITY FUND Sewer</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5850 Vehicle Replacement	0.00	4,550.00	(4,550.00)	0.00	54,600.00	0.00%	54,600.00
Sewer Totals	13,474.03	39,450.04	(25,976.01)	205,957.12	473,400.00	43.51%	267,442.88

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>20 - UTILITY FUND WWTP</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5000 Wages Wwtp	8,335.60	9,633.33	(1,297.73)	79,988.08	115,600.00	69.19%	35,611.92
20-21-5001 Overtime Wwtp	655.25	733.33	(78.08)	7,995.68	8,800.00	90.86%	804.32
20-21-5003 Payroll Taxes Wwtp	727.78	775.00	(47.22)	7,191.20	9,300.00	77.32%	2,108.80
20-21-5004 Retirement	1,594.99	1,608.33	(13.34)	15,146.30	19,300.00	78.48%	4,153.70
20-21-5005 Health Insurance	1,613.51	1,683.33	(69.82)	14,502.59	20,200.00	71.80%	5,697.41
20-21-5006 Life & Add Insurance	50.79	50.00	0.79	447.38	600.00	74.56%	152.62
20-21-5007 Workers Comp Insurance	0.00	500.00	(500.00)	2,574.90	6,000.00	42.92%	3,425.10
20-21-5008 Twc	272.14	333.33	(61.19)	272.14	4,000.00	6.80%	3,727.86
20-21-5010 Longevity	0.00	116.67	(116.67)	1,100.00	1,400.00	78.57%	300.00
20-21-5013 On Call	560.00	616.67	(56.67)	5,320.00	7,400.00	71.89%	2,080.00
20-21-5100 Supplies	591.32	183.33	407.99	1,704.43	2,200.00	77.47%	495.57
20-21-5107 Janitorial Supplies	0.00	41.67	(41.67)	436.95	500.00	87.39%	63.05
20-21-5108 Uniforms	0.00	58.33	(58.33)	255.47	700.00	36.50%	444.53
20-21-5109 Office Supplies	25.47	0.00	25.47	50.94	0.00	0.00%	(50.94)
20-21-5115 Chemical Supplies	6,001.15	2,191.67	3,809.48	17,268.15	26,300.00	65.66%	9,031.85
20-21-5120 Tools	0.00	83.33	(83.33)	386.84	1,000.00	38.68%	613.16
20-21-5202 Engineering	0.00	700.00	(700.00)	4,509.44	8,400.00	53.68%	3,890.56
20-21-5238 Lab Fees	1,285.00	1,425.00	(140.00)	12,469.00	17,100.00	72.92%	4,631.00
20-21-5259 Sludge Removal	773.59	983.33	(209.74)	9,145.24	11,800.00	77.50%	2,654.76
20-21-5400 Utilities	6,299.35	6,208.33	91.02	53,970.25	74,500.00	72.44%	20,529.75
20-21-5401 Telephone	260.73	250.00	10.73	2,265.69	3,000.00	75.52%	734.31
20-21-5500 Training	0.00	83.33	(83.33)	800.00	1,000.00	80.00%	200.00
20-21-5600 Vehicle Repair	0.00	91.67	(91.67)	1,205.16	1,100.00	109.56%	(105.16)
20-21-5601 System Repair	0.00	5,250.00	(5,250.00)	1,443.95	63,000.00	2.29%	61,556.05
20-21-5602 Repair & Maint - Equip	1,161.74	350.00	811.74	3,374.82	4,200.00	80.35%	825.18
20-21-5604 Repair & Maint - Struct	125.00	1,141.67	(1,016.67)	3,639.89	13,700.00	26.57%	10,060.11

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>20 - UTILITY FUND WWTP</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5608 Gas/Oil/Lube	98.21	358.33	(260.12)	1,011.70	4,300.00	23.53%	3,288.30
20-21-5609 Equipment Rental	0.00	91.67	(91.67)	32.28	1,100.00	2.93%	1,067.72
20-21-5702 Wwtp Expansion Grant	5,450.00	0.00	5,450.00	26,580.00	0.00	0.00%	(26,580.00)
20-21-5804 Service Fees	0.00	658.33	(658.33)	1,615.00	7,900.00	20.44%	6,285.00
20-21-5886 State Fees	0.00	641.67	(641.67)	5,507.46	7,700.00	71.53%	2,192.54
<b>WWTP Totals</b>	<b>35,881.62</b>	<b>36,841.65</b>	<b>(960.03)</b>	<b>282,210.93</b>	<b>442,100.00</b>	<b>63.83%</b>	<b>159,889.07</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>20 - UTILITY FUND Sanitation</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-45-5403 Trash Pickup	38,935.02	39,375.00	(439.98)	298,505.79	472,500.00	63.18%	173,994.21
Sanitation Totals	38,935.02	39,375.00	(439.98)	298,505.79	472,500.00	63.18%	173,994.21

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>20 - UTILITY FUND Non Departmental</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-65-5106 Postage	697.24	616.67	80.57	4,717.35	7,400.00	63.75%	2,682.65
20-65-5109 Office Supplies	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-65-5110 Utility Billing Cards	193.28	266.67	(73.39)	1,666.32	3,200.00	52.07%	1,533.68
20-65-5200 Audit	0.00	1,008.33	(1,008.33)	11,585.50	12,100.00	95.75%	514.50
20-65-5225 Utility Billing System&Support	0.00	1,316.67	(1,316.67)	6,339.38	15,800.00	40.12%	9,460.62
20-65-5226 Cpa	0.00	266.67	(266.67)	2,025.00	3,200.00	63.28%	1,175.00
20-65-5229 Bank Services Fee	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-65-5300 Bond Payment & Fee	0.00	19,663.33	(19,663.33)	39,055.00	235,960.00	16.55%	196,905.00
20-65-5748 Certification Pay	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
20-65-5860 Hardware Replacement	0.00	441.67	(441.67)	1,456.49	5,300.00	27.48%	3,843.51
Non Departmental Totals	<u>890.52</u>	<u>24,555.01</u>	<u>(23,664.49)</u>	<u>66,845.04</u>	<u>294,660.00</u>	<u>22.69%</u>	<u>227,814.96</u>
Expense Totals	<u><u>127,867.47</u></u>	<u><u>196,663.37</u></u>	<u><u>(68,795.90)</u></u>	<u><u>1,354,170.99</u></u>	<u><u>2,359,960.00</u></u>	<u><u>57.38%</u></u>	<u><u>1,005,789.01</u></u>



City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>30 - CVB HOTEL/MOTEL</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Property & Sales Tax	60,140.59	33,375.00	26,765.59	407,814.83	400,500.00	101.83%	(7,314.83)
Fines, Fees & Forfeitures	12,157.00	0.00	12,157.00	25,487.26	0.00	0.00%	(25,487.26)
Interest Income	0.00	0.00	0.00	3,191.89	0.00	0.00%	(3,191.89)
Revenue Totals	<u>72,297.59</u>	<u>33,375.00</u>	<u>38,922.59</u>	<u>436,493.98</u>	<u>400,500.00</u>	<u>108.99%</u>	<u>(35,993.98)</u>
<b>Expense Summary</b>							
Personnel & Payroll	6,712.19	11,132.24	(4,420.05)	38,899.55	95,390.00	40.78%	56,490.45
Not Categorized	22,957.48	14,088.90	8,868.58	96,318.28	139,450.00	69.07%	43,131.72
Repairs & Maintenance	5,000.00	2,952.04	2,047.96	8,462.22	33,462.22	25.29%	25,000.00
Other Expenses	13,911.62	1,156.02	12,755.60	62,375.37	93,447.78	66.75%	31,072.41
Dues & Subscriptions	0.00	1,320.84	(1,320.84)	1,390.00	8,850.00	15.71%	7,460.00
Capital	29.17	1,666.67	(1,637.50)	22,328.81	20,000.00	111.64%	(2,328.81)
Fines, Fees & Taxes	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Expense Totals	<u>48,610.46</u>	<u>32,400.04</u>	<u>16,210.42</u>	<u>229,774.23</u>	<u>391,600.00</u>	<u>58.68%</u>	<u>161,825.77</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>30 - CVB HOTEL/MOTEL</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Property &amp; Sales Tax</b>							
30-4003 Hotel Occupancy Tax	60,140.59	33,375.00	26,765.59	407,814.83	400,500.00	101.83%	(7,314.83)
Property & Sales Tax Totals	60,140.59	33,375.00	26,765.59	407,814.83	400,500.00	101.83%	(7,314.83)
<b>Fines, Fees &amp; Forfeitures</b>							
30-4300 CVB Events	12,157.00	0.00	12,157.00	25,487.26	0.00	0.00%	(25,487.26)
Fines, Fees & Forfeitures Totals	12,157.00	0.00	12,157.00	25,487.26	0.00	0.00%	(25,487.26)
<b>Interest Income</b>							
30-4500 Interest Income	0.00	0.00	0.00	3,191.89	0.00	0.00%	(3,191.89)
Interest Income Totals	0.00	0.00	0.00	3,191.89	0.00	0.00%	(3,191.89)
Revenue Totals	72,297.59	33,375.00	38,922.59	436,493.98	400,500.00	108.99%	(35,993.98)

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:22

Item 20.

<b>30 - CVB HOTEL/MOTEL CVB</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	29.17	1,666.67	(1,637.50)	22,328.81	20,000.00	111.64%	(2,328.81)
Dues & Subscriptions	0.00	1,320.84	(1,320.84)	1,390.00	8,850.00	15.71%	7,460.00
Fines, Fees & Taxes	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	22,957.48	14,088.90	8,868.58	96,318.28	139,450.00	69.07%	43,131.72
Other Expenses	13,911.62	1,156.02	12,755.60	62,375.37	93,447.78	66.75%	31,072.41
Personnel & Payroll	6,712.19	11,132.24	(4,420.05)	38,899.55	95,390.00	40.78%	56,490.45
Repairs & Maintenance	5,000.00	2,952.04	2,047.96	8,462.22	33,462.22	25.29%	25,000.00
<b>CVB Totals</b>	<u>48,610.46</u>	<u>32,400.04</u>	<u>16,210.42</u>	<u>229,774.23</u>	<u>391,600.00</u>	<u>58.68%</u>	<u>161,825.77</u>
<b>Expense Total</b>	<u><u>48,610.46</u></u>	<u><u>32,400.04</u></u>	<u><u>16,210.42</u></u>	<u><u>229,774.23</u></u>	<u><u>391,600.00</u></u>	<u><u>58.68%</u></u>	<u><u>161,825.77</u></u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11:11

Item 20.

<b>30 - CVB HOTEL/MOTEL CVB</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
30-70-5000 Wages CVB	4,615.38	6,666.67	(2,051.29)	27,692.28	60,000.00	46.15%	32,307.72
30-70-5003 Payroll Taxes CVB	353.08	510.00	(156.92)	2,118.48	4,590.00	46.15%	2,471.52
30-70-5004 Retirement	770.76	1,066.67	(295.91)	4,624.56	9,600.00	48.17%	4,975.44
30-70-5005 Health Insurance	809.50	1,600.00	(790.50)	4,246.00	9,600.00	44.23%	5,354.00
30-70-5006 Life & Add Insurance	27.38	1,066.67	(1,039.29)	82.14	9,600.00	0.86%	9,517.86
30-70-5007 Workers Comp Insurance	0.00	55.56	(55.56)	0.00	500.00	0.00%	500.00
30-70-5008 Twc	136.09	111.11	24.98	136.09	1,000.00	13.61%	863.91
30-70-5009 Other Insurance Tmlirp	0.00	55.56	(55.56)	0.00	500.00	0.00%	500.00
30-70-5106 Postage	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
30-70-5107 Janitorial Supplies	0.00	41.67	(41.67)	452.53	500.00	90.51%	47.47
30-70-5108 Uniforms	0.00	27.78	(27.78)	0.00	250.00	0.00%	250.00
30-70-5109 Office Supplies	0.00	250.00	(250.00)	1,245.97	3,000.00	41.53%	1,754.03
30-70-5210 Advertising	16,690.69	5,437.50	11,253.19	68,668.59	65,250.00	105.24%	(3,418.59)
30-70-5211 Tourism Promotion	4,245.00	929.17	3,315.83	12,424.46	11,150.00	111.43%	(1,274.46)
30-70-5224 It Support	0.00	111.11	(111.11)	485.00	1,000.00	48.50%	515.00
30-70-5225 Janitorial Services	900.00	900.00	0.00	2,700.00	5,400.00	50.00%	2,700.00
30-70-5228 Website/Email Management	0.00	3,333.33	(3,333.33)	72.32	20,000.00	0.36%	19,927.68
30-70-5400 Utilities	0.00	650.00	(650.00)	0.00	7,800.00	0.00%	7,800.00
30-70-5401 Telephone	43.22	125.00	(81.78)	845.91	1,500.00	56.39%	654.09
30-70-5402 Internet	720.33	133.33	587.00	720.33	1,200.00	60.03%	479.67
30-70-5403 Electric	193.66	133.33	60.33	403.46	1,200.00	33.62%	796.54
30-70-5404 Water	75.58	100.00	(24.42)	633.58	1,200.00	52.80%	566.42
30-70-5500 Training	0.00	458.34	(458.34)	1,575.00	3,000.00	52.50%	1,425.00
30-70-5501 Travel	0.00	250.00	(250.00)	1,557.65	3,000.00	51.92%	1,442.35
30-70-5602 Repair & Maint - Equip	0.00	291.67	(291.67)	0.00	3,000.00	0.00%	3,000.00
30-70-5604 Rent Repair & Maint - Struct	89.00	500.00	(411.00)	4,533.48	6,000.00	75.56%	1,466.52

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 11

Item 20.

<b>30 - CVB HOTEL/MOTEL CVB</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
30-70-5700 HOT Approved Projects	5,000.00	2,500.00	2,500.00	5,000.00	30,000.00	16.67%	25,000.00
30-70-5760 Branding and Merchandise	2,581.50	2,333.33	248.17	2,581.50	14,000.00	18.44%	11,418.50
30-70-5761 Hospitality	745.15	1,666.67	(921.52)	745.15	10,000.00	7.45%	9,254.85
30-70-5762 Videos and Photography	0.00	2,166.67	(2,166.67)	0.00	13,000.00	0.00%	13,000.00
30-70-5763 Music Content and Jingles	0.00	2,166.67	(2,166.67)	0.00	13,000.00	0.00%	13,000.00
30-70-5770 Subscriptions and Tools	0.00	1,166.67	(1,166.67)	0.00	7,000.00	0.00%	7,000.00
30-70-5771 Social Media Content	0.00	2,166.67	(2,166.67)	0.00	13,000.00	0.00%	13,000.00
30-70-5800 Dues & Subscriptions	0.00	154.17	(154.17)	1,390.00	1,850.00	75.14%	460.00
30-70-5801 Miscellaneous Exp	29.17	1,666.67	(1,637.50)	22,328.81	20,000.00	111.64%	(2,328.81)
30-70-5804 Service Fees	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
30-70-5860 Hardware Replacement	0.00	452.04	(452.04)	3,462.22	3,462.22	100.00%	0.00
30-70-5873 Contingency	4,565.93	(13,510.65)	18,076.58	6,001.28	(14,552.22)	(41.24%)	(20,553.50)
30-70-5875 HOT Fund Grants	500.00	3,333.33	(2,833.33)	500.00	40,000.00	1.25%	39,500.00
30-70-5877 Events	5,519.04	833.33	4,685.71	52,547.44	5,000.00	1050.95%	(47,547.44)
<b>CVB Totals</b>	<b>48,610.46</b>	<b>32,400.04</b>	<b>16,210.42</b>	<b>229,774.23</b>	<b>391,600.00</b>	<b>58.68%</b>	<b>161,825.77</b>
<b>Expense Totals</b>	<b>48,610.46</b>	<b>32,400.04</b>	<b>16,210.42</b>	<b>229,774.23</b>	<b>391,600.00</b>	<b>58.68%</b>	<b>161,825.77</b>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>70 - COURT</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Revenue Summary</b>							
Fines, Fees & Forfeitures	726.91	541.67	185.24	5,298.41	6,500.00	81.51%	1,201.59
Interest Income	0.00	33.33	(33.33)	545.58	400.00	136.40%	(145.58)
Revenue Totals	<u>726.91</u>	<u>575.00</u>	<u>151.91</u>	<u>5,843.99</u>	<u>6,900.00</u>	<u>84.70%</u>	<u>1,056.01</u>

City of Glen Rose  
 Financial Statement  
 As of June 30, 2024

7/1/2024 1

Item 20.

<b>70 - COURT</b>	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
<b>Fines, Fees &amp; Forfeitures</b>							
70-4308 Local Truancy Prevention and	234.15	191.67	42.48	1,814.99	2,300.00	78.91%	485.01
70-4311 Municipal Jury Funds	5.27	0.00	5.27	37.09	0.00	0.00%	(37.09)
70-4312 Municipal Court Technology Fund	221.49	158.33	63.16	1,568.54	1,900.00	82.55%	331.46
70-4314 Municipal Court Building Security	266.00	191.67	74.33	1,877.79	2,300.00	81.64%	422.21
Fines, Fees & Forfeitures Totals	<u>726.91</u>	<u>541.67</u>	<u>185.24</u>	<u>5,298.41</u>	<u>6,500.00</u>	<u>81.51%</u>	<u>1,201.59</u>
<b>Interest Income</b>							
70-4500 Interest Income	0.00	33.33	(33.33)	545.58	400.00	136.40%	(145.58)
Interest Income Totals	<u>0.00</u>	<u>33.33</u>	<u>(33.33)</u>	<u>545.58</u>	<u>400.00</u>	<u>136.40%</u>	<u>(145.58)</u>
Revenue Totals	<u>726.91</u>	<u>575.00</u>	<u>151.91</u>	<u>5,843.99</u>	<u>6,900.00</u>	<u>84.70%</u>	<u>1,056.01</u>



## **PUBLIC WORKS REPORT**

**Jim Holder, Director**



## Public Works Director Report

June 2024

*Demand- average daily demand was 444,000 Gallons per Day (G.P.D.)*

*Total Monthly Production – 13,348,000 gallons*

- **Glen Rose Condominiums (behind Baymont Inn & Suites)**

A developer is planning to develop this unique property. An extensive drainage study has already been provided by Barron-Stark Engineering, and reviewed by Chris Hay. The study proved that development of the property will not negatively impact any properties downstream. There is an existing sewer main running through the property that is currently scheduled for an upgrade in size from 10" to 15". This work will need to be completed before the development. City staff, Chris Hay, and the development team have been discussing the best possible scenario to upgrade the utilities without holding up the development of the property. We have discussed the possibilities of a development agreement allowing the developer to incur the initial costs for construction and then be reimbursed by the city once the project has been completed. The civil plans for the development have been issued to the city for review and comments. Chris Hay has completed the civil plan review and provided comments for the developers engineer. Once the comments have been addressed a pre-construction meeting will be scheduled. **A pre-construction meeting has not been scheduled yet.**

- **Well No.3 - Well No.5 Ground Storage Tank Replacement Project**

City staff met with Chris Hay to review a *DRAFT* set of construction drawings for the 250K gallon ground water storage tank replacement at Well Site No.3 near the intersection of Hereford St. (Hwy 56N) and Tom Rumph Road. By rule, the construction plans must be submitted to the Texas Commission on Environmental Quality for review and approval before construction begins. Amendment No.1 to eHT Work Order No.40 was approved by City Council in November. Chris Hay is currently waiting on the electrical engineer on a couple of items before completing the plan sets. Chris Hay and I met on the 21<sup>st</sup> of February to review the *DRAFT* plan sets for both storage tank replacements. The plans were submitted to the TCEQ for design review on March 14th. **The TCEQ provided written approval for construction of the two ground storage tanks on May 13, 2024. The project is currently being advertised for competitive bids. Bids will be accepted at City Hall until 2:30pm on July, 11, 2024 and then opened publicly. The bid is tentatively scheduled for award at the July 23<sup>rd</sup> City Council Meeting.**

- **TxDOT- Safe Routes to School/Transportation Alternatives Project 2023**

A detailed application for TxDOT's 2023 Transportation Alternatives Call for Projects was completed and submitted to TxDOT on June 5, 2023. I received an email from Noah Heath (TxDOT Transportation Alternatives Program Manager) on July 21, 2023 notifying us that the Texas Transportation Commission approved additional federal funding for our sidewalk project at their July 11<sup>th</sup> meeting. The additional funding amount is \$710,765. The project description is scoped to construct 1.76 miles of accessible sidewalks along Mary Lynn Drive, Stadium Drive, Walker Street, Holden Street, Shepard Street, US67, and FM56. Sidewalks will be 5' wide and 4" thick. The design work is being handled by a TxDOT consultant. Currently, the project is divided into two separate scopes. The first will be a new highway crossing at the intersection of Hereford and Big Bend Trail. The plans are 100% complete for that scope, with the let date scheduled for April 2024. The Safe Routes to School (SRTS) scope of work plan set is currently 95% complete, and is scheduled for 100% completion on April 1, 2024, with a let date of August 2024. The proposed Easement Agreements have been submitted to the GRISD, and Interbank for review, and possible approval. The oversized utility pole that was recently erected in the dead center of the existing sidewalk at the intersection of S.W. Barnard/Hereford St., will not be relocated. This is the exact location where the upcoming sidewalk project terminated. There was an ADA ramp scheduled to be in that location. The engineer will be re-designing the ramp to accommodate the TNMP utility pole. The final design will have to meet the approval of the TxDOT Area Engineer for compliance. All of the sidewalk easements have been secured and filed with Somervell County. The required documentation has been provided to TxDOT so that the grant funds are not jeopardized. This project is scheduled, by TxDOT, to be advertised for acceptance of competitive bids in August 2024. **TxDOT has started construction of sidewalks, and upgraded crosswalks at the Hwy 67/Hereford St. intersection on the north side of Hwy 67. This construction is not part of our SRTS project. This is a separate project completely funded by TxDOT.**

- **Annual Consumer Confidence Report**

**The TCEQ requires public water systems to provide a Consumer Confidence Report (water quality report) to customers no later than July 1<sup>st</sup> annually. This report is generated using the data collected by an independent lab and then reported to the TCEQ throughout the year. The TCEQ allows us to post the report on the city website, and in public places for those that may not have access to the website. The link was printed on the June water bill to notify customers.**

- **Groundwater Study (Start Jan.19, 2024 Expected Completion Sept.19, 2024)**

Enprotec/Hibbs and Todd will be sub-consulting with RW Harden & Associates. The desktop analysis has begun, but the field work will not take place until sometime this summer. The final report is expected to be completed by mid-September.

- **Texas Community Development Block Grant (TxCDBG) Project**

This grant was applied for back in January of 2023 through Public Management, Inc. (Jake McAdams). The CDBG is administered by the Texas Department of Agriculture. The city was awarded \$500,000 to be utilized on drainage, and street improvements, specifically on the south side of the Paluxy River. The CDBG requires a \$25,000 match from local funds. The project scope will include re-construction of a portion of Clay Street, Webster Street, and Third Street, complete with new curb and gutter. The construction plans and specifications have been completed. Atmos Energy has been given an opportunity to review the plans before the street improvements begin. This will allow any old gas lines to be replaced, and any conflicts to be resolved before the street re-construction project begins. **I received an update from Kristen Boswell (Public Management) on May 24<sup>th</sup>. The environmental review has been completed and the TDA grant funds should be released for use in the coming weeks. The engineer is preparing the bid documents and we should be able to bid the project out as soon as we get the final clearance from TDA.**

- **Well Site No.2 Pump Station Improvements**

Enprotec/Hibbs & Todd have begun the design work for the pump station improvements at Well Site No.2. The improvements will allow continuous use of the groundwater well enabling the system to be much more reliable. Also, upon project completion, this project will allow operators to fill the standpipe at Well Site No.4 (Bryan Street) from two different groundwater sources, in the event of a well failure, or if a ground storage tank is taken out of service.

- **N.E. Barnard Street Sidewalk Project**

P.E. Carlos Aguilar from Freeman-Millican, Inc. provided a contract for engineering services for the N.E. Barnard Street sidewalk project (Grace St. to Big Rocks Park). The contract has since been executed, and the project area has been surveyed by Freeman-Millican, Inc. on May 7<sup>th</sup>-8<sup>th</sup>. **The *draft* sidewalk design has been completed for staff to review sometime this week. There are two different variations to consider. We will be meeting with Carlos to decide which path makes more sense.**

- **Capital Improvement Plan Update/Impact Fee Study**

The Capital Improvements Plan update is nearing completion. Once the draft plan has been completed, Chris Hay will present the draft plan to city staff for review. City Council will then need to review and possibly approve the plan. The updated plan will be used in the development of impact fees.

**FYI...**

- 3 street lights were reported to TNMP Company this month for repairs.
- I have hired a new employee for the Public Works crew. Joshua Dodd began work on 6-17-2024 after being employed by Aqua Texas. He brings several years of experience in the water industry to Glen Rose.
- In June of 2022, the city pumped 17,334,000 gallons of well water, compared to 14,343,000 in June of 2023, and 13,100,000 in June of 2024. There are currently 1405 active water connections in the distribution system whereas there were 1307 in June of 2022.

# MONTHLY OPERATING REPORT

Item 21.

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES  
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER SYSTEM NAME: City of Glen Rose

PWS ID No.: 2130001

Report for the Month of: June 2024

Number of Active Service Connections this Month: 1403

WATER PRODUCTION						
Pumpage to storage and distribution X 1000 Gals						
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		333		0		333
2		405		0		405
3		351		1		352
4		355		0		355
5		360		1		361
6		539		0		539
7		354		0		354
8		519		0		519
9		420		0		420
10		481		0		481
11		331		0		331
12		340		0		340
13		356		0		356
14		467		0		467
15		370		0		370
16		436		0		436
17		556		0		556
18		580		0		580
19		540		0		540
20		399		0		399
21		427		0		427
22		463		0		463
23		466		0		466
24		451		0		451
25		483		0		483
26		458		0		458
27		544		0		544
28		482		0		482
29		531		0		531
30		564		0		564
31						
Total		13346		2		13348
Avg		444		0.06		444
Max		564				564
Min		333				331

Any additional information you wish to provide: \_\_\_\_\_

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's Signature: [Signature]

Date: 7-1-24

Certificate No. and Class: WG0012979

WASTEWATER TREATMENT PLANT LOG

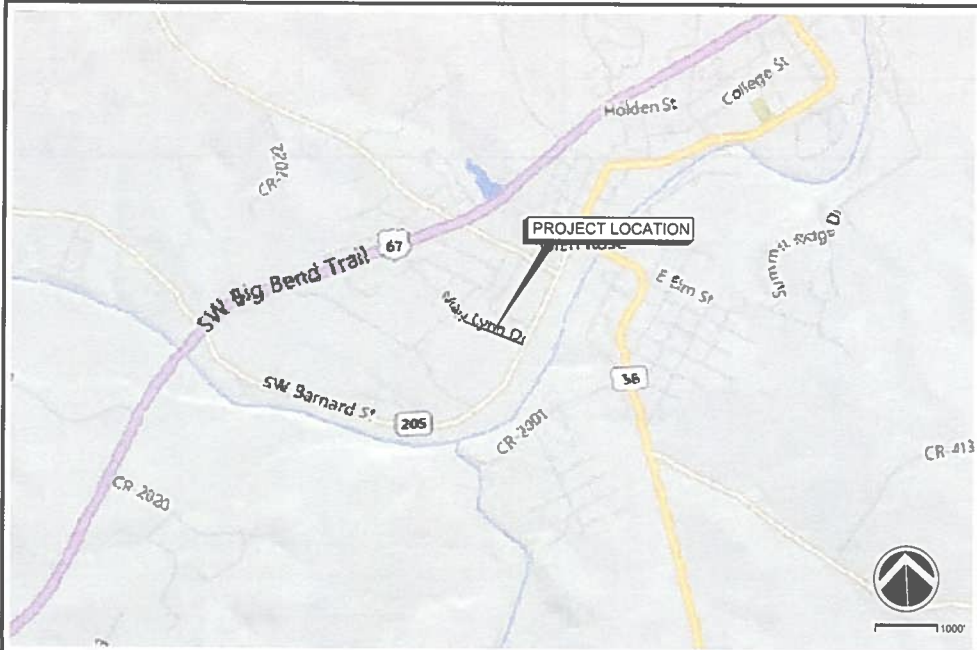
EPA I.D # TX0033316  
 PERMIT # WQ0010177001

WWTP Name: City of Glen Rose Month/year: June-24 Chief Operator : Lance Powell

Day	Time	Final Effluent Flowmeter (X100)	Final Effluent (MGD)	Golf Course Flowmeter (X100)	Golf Course Effluent (MGD)	Total Effluent (MGD)	Inst. (GPM)	Staff Gauge (Inches)	PH	Time Cl2 Sample Collected	Time Cl2 Sample Analyzed	Chlorine Res. Before Correc.	Mn Correc.	Chlorine Res. After Correc.	Chlorine Free (min. 0.5)	Chlorine Feed Rate (lbs / Day)	Chlorine Available (lbs)	Chlorine Used (lbs)	Blower Filter Check (wkly)	Temp. °F	Weather Condition	Rain In.	Oper Init.
	EOM #	264046		112386																			
1		269347	0.530	112386	0.000	0.530																	
2		273357	0.401	112386	0.000	0.401																	
3		277359	0.400	112386	0.000	0.400																	
4		280841	0.348	112386	0.000	0.348																	
5		284355	0.351	112386	0.000	0.351																	
6		287464	0.311	112386	0.000	0.311																	
7		291391	0.393	112386	0.000	0.393																	
8		294886	0.350	112386	0.000	0.350																	
9		298211	0.333	112386	0.000	0.333																	
10		301249	0.304	112386	0.000	0.304																	
11		304254	0.301	112386	0.000	0.301																	
12		308939	0.469	112390	0.000	0.469																	
13		314651	0.571	112390	0.000	0.571																	
14		317978	0.333	112390	0.000	0.333																	
15		321398	0.342	112390	0.000	0.342																	
16		324709	0.331	112390	0.000	0.331																	
17		326789	0.208	112390	0.000	0.208																	
18		329871	0.308	112390	0.000	0.308																	
19		332765	0.289	112390	0.000	0.289																	
20		335959	0.319	112390	0.000	0.319																	
21		339189	0.323	112390	0.000	0.323																	
22		342172	0.298	112390	0.000	0.298																	
23		345109	0.294	112390	0.000	0.294																	
24		348041	0.293	112390	0.000	0.293																	
25		351117	0.308	112390	0.000	0.308																	
26		353758	0.264	112390	0.000	0.264																	
27		356622	0.286	112390	0.000	0.286																	
28		359218	0.260	112390	0.000	0.260																	
29		362173	0.296	112390	0.000	0.296																	
30		364981	0.281	112390	0.000	0.281																	
31			-36.498		-11.239	-47.737																	

Total Flow: -37,643,200 Golf Course Min -11.239 CL2 Min: 0.00  
 Average Flow: -1,214,297 Golf Course Max 0.000 CL2 Max: 0.00  
 Creek Min -36.498 Write Comments on Back Operator: \_\_\_\_\_  
 Creek Max 0.571

TOTAL GALLONS TO GOLF COURSE  
 - 000 GALLONS -



LOCATION MAP  
1"=1000'

Sheet List Table	
Sheet Number	Sheet Title
G-101	COVER SHEET
G-102	GENERAL NOTES
C-101	SIDEWALK PLAN OPTION 1 - STA 0+00 TO STA 6+00
C-102	SIDEWALK PLAN OPTION 1 - STA 6+00 TO STA 12+00
C-103	SIDEWALK PLAN OPTION 1 - STA 12+00 TO END
C-104	SIDEWALK PLAN OPTION 2 - STA 10+00 TO END

# CITY OF GLEN ROSE GLEN ROSE NE BERNARD SIDEWALK IMPROVEMENTS PRELIMINARY



MAYOR  
JOE BOLES

MAYOR PRO-TEM  
GEORGE FREAS

COUNCIL MEMBERS  
CANDACE SCHOLZ  
RICHARD BRUNING  
DEMETRA CONRAD  
TJ WALKER

THIS PLAN SHEET IS  
ISSUED FOR INTERIM  
REVIEW ONLY AND IS  
NOT FOR BIDDING,  
CONSTRUCTION OR  
PERMIT PURPOSES.

PREPARED BY:  
VICTOR ACUÑA, P.E.  
No. 114152 GH  
05.17.24



FMI PROJECT No. 24018  
June 2024

24018 - CITY OF GLEN ROSE - GLEN ROSE NE BERNARD SIDEWALK IMPROVEMENTS - PRELIMINARY - June 2024

**GENERAL NOTES:**

- CONTRACTOR TO VERIFY LOCATION AND ELEVATION OF EXISTING FACILITIES PRIOR TO CONSTRUCTION OF PROPOSED FACILITIES. ANY DAMAGE TO EXISTING FACILITIES OR PROPERTY INCURRED AS A RESULT OF CONSTRUCTION OPERATIONS WILL BE REPAIRED BY THE CONTRACTOR AT HIS OWN EXPENSE.
- DISPOSE OF SURPLUS SPOIL MATERIAL OFFSITE OR AT A LOCATION AS DIRECTED BY OWNER.
- CONTRACTOR IS RESPONSIBLE FOR MAINTAINING SURFACE DRAINAGE ON SITE DURING CONSTRUCTION.
- GUIDELINES SET FORTH IN THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES SHALL BE OBSERVED.
- THESE PLANS, PREPARED BY FREEMAN-MILLICAN, INC., DO NOT EXTEND TO OR INCLUDE DESIGNS OR SYSTEMS PERTAINING TO THE SAFETY OF THE CONSTRUCTION CONTRACTOR OR ITS EMPLOYEES, AGENTS OR REPRESENTATIVES IN THE PERFORMANCE OF THE WORK. THE SEAL OF FREEMAN-MILLICAN, INC., REGISTERED PROFESSIONAL ENGINEER(S) HEREON DOES NOT EXTEND TO ANY SUCH SAFETY SYSTEMS THAT MAY NOW OR HEREAFTER BE INCORPORATED IN THESE PLANS. THE CONSTRUCTION CONTRACTOR SHALL PREPARE OR OBTAIN THE APPROPRIATE SAFETY SYSTEMS, INCLUDING THE PLANS AND SPECIFICATIONS REQUIRED BY THE HOUSE BILLS 862 AND 865 ENACTED BY THE TEXAS LEGISLATURE IN THE 70th LEGISLATURE - REGULAR SESSION.
- ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) "STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION" - LATEST EDITION.
- BEFORE BEGINNING CONSTRUCTION THE CONTRACTOR SHALL PREPARE A CONSTRUCTION SEQUENCE SCHEDULE. THE CONSTRUCTION SCHEDULE SHALL BE SUCH THAT THERE IS THE MINIMUM INTERFERENCE WITH TRAFFIC ALONG OR ADJACENT TO THE PROJECT.
- UTILITIES SHOWN ON THE PLANS WERE TAKEN FROM FIELD SURVEYS AND INFORMATION PROVIDED BY THE UTILITY COMPANIES. THE COMPLETENESS AND ACCURACY OF THIS DATA ARE NOT GUARANTEED.
- MATERIAL TESTING SHALL BE PERFORMED BY AN INDEPENDENT TESTING LABORATORY AND PAID FOR BY THE CONTRACTOR. TESTS AND FREQUENCY TO BE PER THE NCTCOG DOCUMENTS.
- TEMPORARY EROSION CONTROL SHALL BE USED TO MINIMIZE THE SPREAD OF SILT AND MUD FROM THE PROJECT ON TO EXISTING STREETS, ALLEYS, DRAINAGEWAYS AND PUBLIC AND PRIVATE PROPERTY. TEMPORARY EROSION CONTROL MAY INCLUDE INLET PROTECTION, STRAW BALES, BERMS, DIKES, SWALES, STRIPS OF UNDISTURBED VEGETATION, CHICK DAMS AND OTHER METHODS AS INCLUDED IN THE PROJECT SPECIFICATIONS.
- THE CONTRACTOR SHALL MAINTAIN TWO-WAY TRAFFIC AND DRIVEWAY ACCESS AT ALL TIMES ALONG THE PROJECT EXCEPT WHERE CLOSING THE STREET IS SPECIFICALLY ALLOWED BY THE CITY. THE CONTRACTOR SHALL PROVIDE A TRAFFIC CONTROL PLAN FOR REVIEW AND APPROVAL BY THE CITY PRIOR TO BEGINNING CONSTRUCTION.

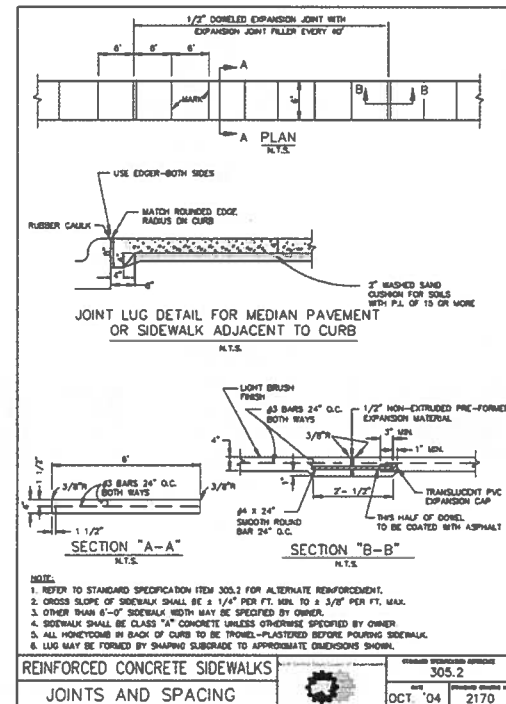
**STORMWATER POLLUTION PREVENTION NOTES:**

- PRIOR TO START OF CONSTRUCTION OR AS SOON AS PRACTICAL, CONTRACTOR SHALL INSTALL POLLUTION PREVENTION SYSTEMS AT LOCATIONS SHOWN ON PLANS.
- CONTRACTOR SHALL INSPECT ALL POLLUTION PREVENTION SYSTEMS SPECIFIED HEREIN, AT INTERVALS SPECIFIED IN TCEQ RULES AND REGULATIONS.
- CONTRACTOR SHALL MAINTAIN, REPAIR AND/OR REPLACE DAMAGED EROSION AND SEDIMENTATION CONTROL SYSTEMS THROUGHOUT THE DURATION OF THE CONTRACT. INSPECTION REPORTS WILL BE SUBMITTED MONTHLY WITH PROGRESS PAYMENT REQUEST.
- CONTRACTOR SHALL PROVIDE PROTECTED STORAGE AREAS FOR CHEMICALS, PAINTS, SOLVENTS, FERTILIZERS, AND OTHER POTENTIALLY TOXIC MATERIALS IN A METHOD WHICH MEETS ALL LOCAL, STATE, AND FEDERAL LAWS, (AND SEPARATE PAY).
- CONTRACTOR SHALL LOCATE FUEL/MATERIAL STORAGE AREAS AWAY FROM STORM WATER CONVEYANCE SYSTEMS. CONTRACTOR SHALL USE A LINER UNDER, OR AN EARTHEN BERM AROUND, ABOVE-GROUND STORAGE TANKS. CONTRACTOR SHALL USE FILTER FABRIC FENCING OR BERMS AROUND FUEL STORAGE AREAS.
- CONTRACTOR SHALL ADVISE OWNER IMMEDIATELY, VERBALLY, AND IN WRITINGS, OF ANY FUEL OR TOXIC MATERIALS SPILLS ONTO THE PROJECT CONSTRUCTION AREA AND THE ACTIONS TAKEN TO REMEDY THE PROBLEM.
- CONTRACTOR IS RESPONSIBLE FOR DISPOSING OF HIS FUELS, MATERIALS AND CONTAMINATED EXCAVATIONS IN A LEGALLY APPROVED MANNER.
- CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE ENVIRONMENTAL LAWS.
- CONTRACTOR IS RESPONSIBLE FOR PROVIDING ADEQUATELY MAINTAINED SANITARY FACILITIES.
- CONTRACTOR IS RESPONSIBLE FOR CLEANING ALL MUD AND DIRT DEPOSITED ON THE EXISTING PAVEMENT DUE TO HIS CONSTRUCTION ACTIVITY ON A DAILY BASIS.
- SEDIMENT WILL BE REMOVED FROM BEHIND THE FILTER FABRIC FENCE WHEN IT BECOMES ONE-THIRD OF THE HEIGHT OF THE FENCE.
- AT COMPLETION OF THE CONTRACT, OWNER AND/OR OWNER'S REPRESENTATIVE WITH THE CONTRACTOR SHALL EXAMINE THE POLLUTION PREVENTION SYSTEM BEFORE RELIEVING CONTRACTOR OF HIS MAINTENANCE RESPONSIBILITIES.
- ALTERNATE SEDIMENT CONTROL DEVICES FROM THOSE DETAILED ON THE PLANS AND IN THE CONTRACT DOCUMENTS WILL BE CONSIDERED. ALL ALTERNATES MUST RECEIVE THE OWNER'S FINAL APPROVAL.
- ALL FILTER FABRIC FOR SEDIMENTATION CONTROL DEVICES TO BE MIRAFL 3680 OR APPROVED EQUAL.
- CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH TCEQ SWPP RULES AND REGULATIONS.

LEGEND	
<b>EXISTING FEATURES</b>	<b>PROPOSED FEATURES</b>
<ul style="list-style-type: none"> <li>○ BOLLARD</li> <li>◆ FIRE HYDRANT</li> <li>□ GAS METER</li> <li>⊕ GUY WIRE</li> <li>○ IRON ROD</li> <li>○ LIGHT POLE</li> <li>□ MAILBOX</li> <li>▲ NAIL</li> <li>⊕ POWER POLE</li> <li>⊕ SANITARY SEWER CLEANOUT</li> <li>⊕ SANITARY SEWER MANHOLE</li> <li>⊕ STORM SEWER MANHOLE</li> <li>⊕ TRAFFIC SIGN</li> <li>○ UNDERGROUND TELEPHONE</li> <li>⊕ WATER METER</li> <li>⊕ WATER VALVE</li> <li>✕ X CUT</li> </ul>	<ul style="list-style-type: none"> <li>— ASPHALT PAVEMENT</li> <li>— CONCRETE PAVEMENT</li> <li>— CHAINLINK FENCE</li> <li>— GRAVEL PAVEMENT</li> <li>— OVERHEAD ELECTRIC</li> <li>— SANITARY SEWER LINE</li> <li>— STORM SEWER LINE</li> <li>— WATER LINE</li> </ul>
	<ul style="list-style-type: none"> <li>▨ ASPHALT PAVEMENT REPAIR</li> <li>▨ SILT FENCE OR FILTER STONE</li> <li>▨ CURB INLET PROTECTION</li> </ul>

**PAVING NOTES:**

- ALL MATERIALS AND CONSTRUCTION ACTIVITIES SHALL BE IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS TO THE LINES AND GRADES SHOWN ON THE PLANS.
- UPON COMPLETION, ALL PORTIONS OF THE PROJECT SHALL DRAIN. PONDING WATER WILL NOT BE PERMITTED.
- ALL STREETS AND ALLEYS SHALL BE PLACED ON SUBGRADE SCARIFIED. A MINIMUM OF 6" DEEP MIXED WITH 28 LBS/SY OF CEMENT, AND COMPACTED TO 95% STANDARD PROCTOR DENSITY AT 0-4" ABOVE OPTIMUM MOISTURE.
- THE DENSITY TESTING FREQUENCY FOR TREATED SUBGRADE AND HMA/C SURFACE COURSE WILL BE A MINIMUM OF ONE TEST PER 750 SY OF AREA.
- CONTRACTOR TO ENSURE ALL SANITARY SEWER MANHOLES AND WATER VALVES ARE VISIBLE. CONTRACTOR TO ADJUST MANHOLE RIMS & WATER VALVES AS NECESSARY TO MATCH TOP OF NEW PAVEMENT.



**CAUTION! EXISTING UTILITIES**  
CONTRACTOR SHOULD CALL TEXAS 811 PRIOR TO BEGINNING ANY CONSTRUCTION ACTIVITIES FOR EXISTING UTILITY LOCATIONS, EXISTING UTILITIES AND UNDERGROUND FACILITIES INDICATED ON THESE PLANS HAVE BEEN LOCATED FROM REFERENCE INFORMATION. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY BOTH HORIZONTALLY AND VERTICALLY THE LOCATION OF ALL EXISTING UTILITIES AND UNDERGROUND FACILITIES PRIOR TO CONSTRUCTION AND TO TAKE NECESSARY PRECAUTIONS IN ORDER TO PROTECT ALL FACILITIES ENCOUNTERED. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL EXISTING UTILITIES FROM DAMAGE DURING CONSTRUCTION.

**BENCHMARKS:**

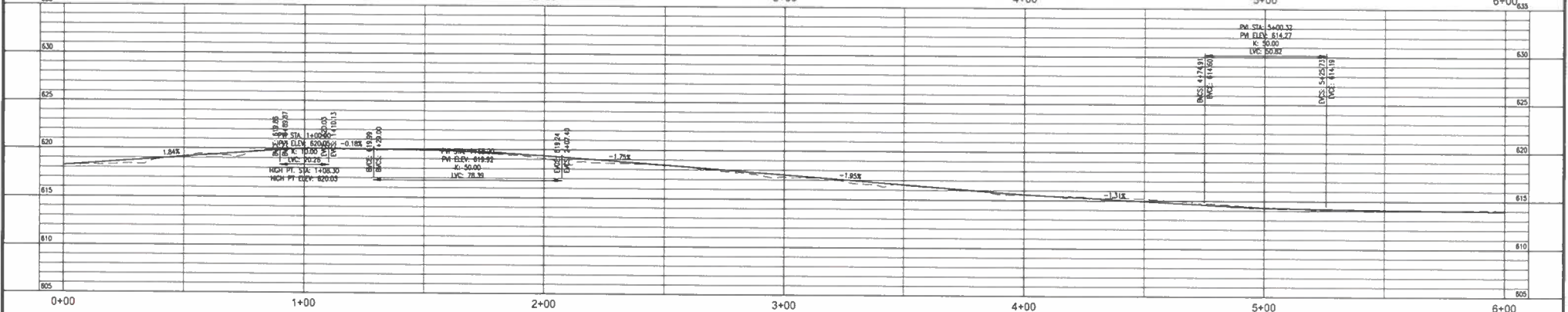
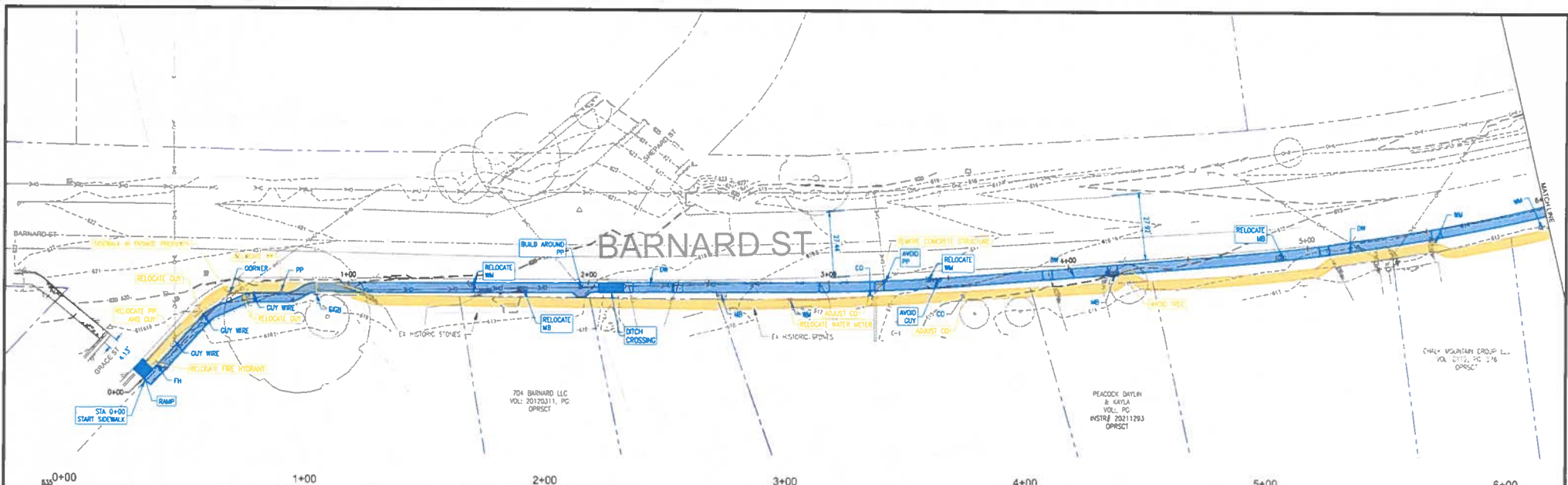
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CP2: X CUT N: 6767709.40 E: 2197174.00 ELEV: 647.98	

CITY OF GLEN ROSE  
GLEN ROSE NE BERNARD SIDEWALK IMPROVEMENTS  
GENERAL NOTES

No.	DATE	REVISION	BY

PRELIMINARY  
IF SHEET IS 11" X 17" FORMAT, DIMENSIONS ARE 1/2" OF NOTED SCALE.  
PROJECT NO. 240  
DESIGNED: F  
DRAWING: V  
CHECKED: V  
SHEET G-102  
FREEMAN-MILLICAN, INC.  
ENGINEERS - ARCHITECTS - PLANNERS  
1100 WEST 41ST ST. F.O. BOX 204487, DALLAS, TX 75220-4487, TEL: 972-242-8888, FAX: 972-242-8889, WWW.FREEMANMILLICAN.COM  
THIS PLAN SHEET IS ISSUED FOR INTERIM REVIEW ONLY AND IS NOT FOR BIDDING, CONSTRUCTION OR PERMIT PURPOSES.  
PREPARED BY: VICTOR ACUY, P.E.  
NO. 114152 ON 06.17.24  
SHEET 111 OF 114





0+00	1+00	2+00	3+00	4+00	5+00	6+00
EG 602.00 PG 602.00	EG 619.16 PG 619.16	EG 615.26 PG 615.26	EG 615.57 PG 615.57	EG 614.57 PG 614.27		

**CAUTION! EXISTING UTILITIES**  
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**BENCHMARKS:**  
 CP1: M, E, ELEV.  
 CP2: M, E, ELEV.  
 CP3: M, E, ELEV.

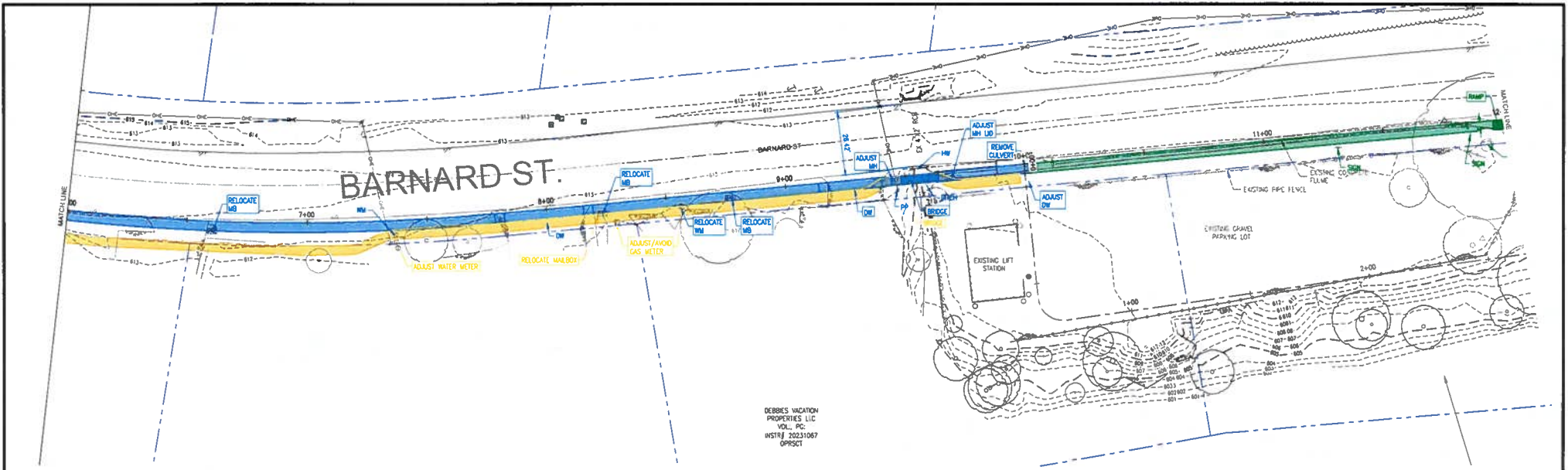
CITY OF GLEN ROSE  
 GLEN ROSE NE BARNARD SIDEWALK IMPROVEMENTS  
 SIDEWALK PLAN OPTION 1 - STA 0+00 TO STA 6+00

No.	DATE	REVISION	BY

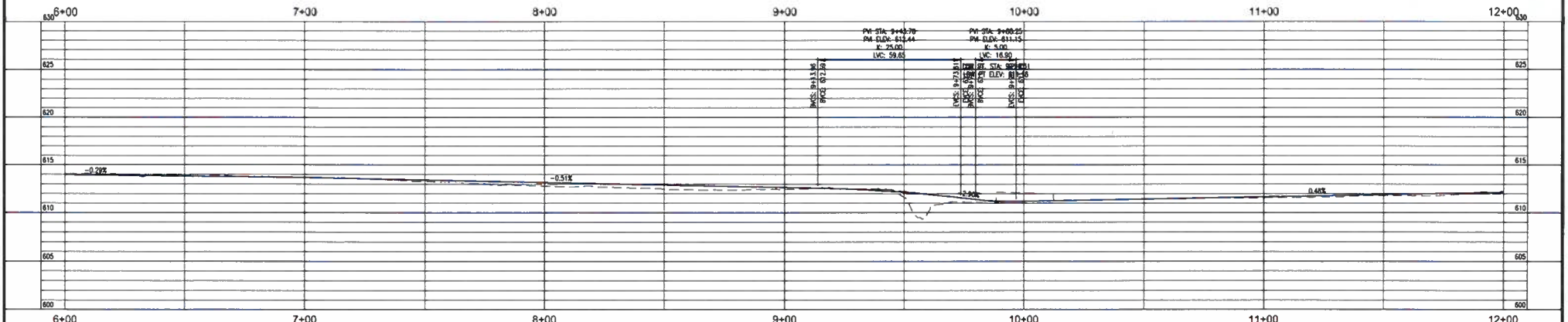
**Freeman-Millican, Inc.**  
 ENGINEERS - ARCHITECTS - PLANNERS

**PRELIMINARY**  
 THIS PLAN SHEET IS ISSUED FOR INTERIM REVIEW ONLY AND IS NOT FOR BIDDING, CONSTRUCTION OR PERMIT PURPOSES.  
 PREPARED BY: VICTOR ADU, P.E.  
 No. 114152 DW  
 06.17.24

PROJECT No. 24018  
 DESIGNED: FJM  
 DRAWN: VLA  
 CHECKED: VLA  
 SHEET C-101  
 SHEET 111 OF 111



DEBBES VICKIATION  
PROPERTIES LLC  
VOL. PC  
INST# 20221067  
PROJECT



6+00	7+00	8+00	9+00	10+00	11+00	12+00
EG 613.69 PC 613.69	EG 612.79 PC 612.79	EG 612.45 PC 612.45	EG 612.29 PC 612.29	EG 611.56 PG 611.56		

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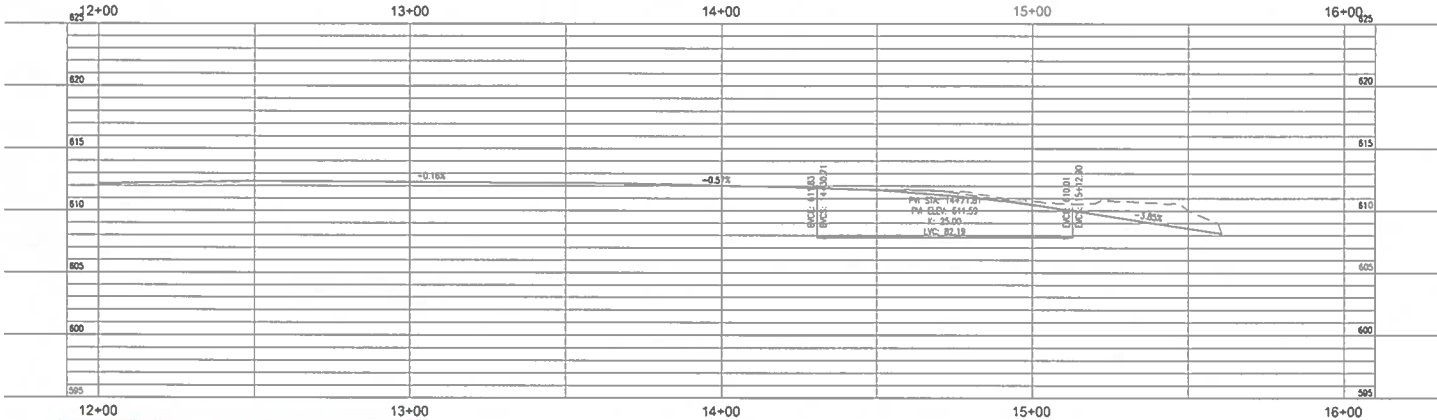
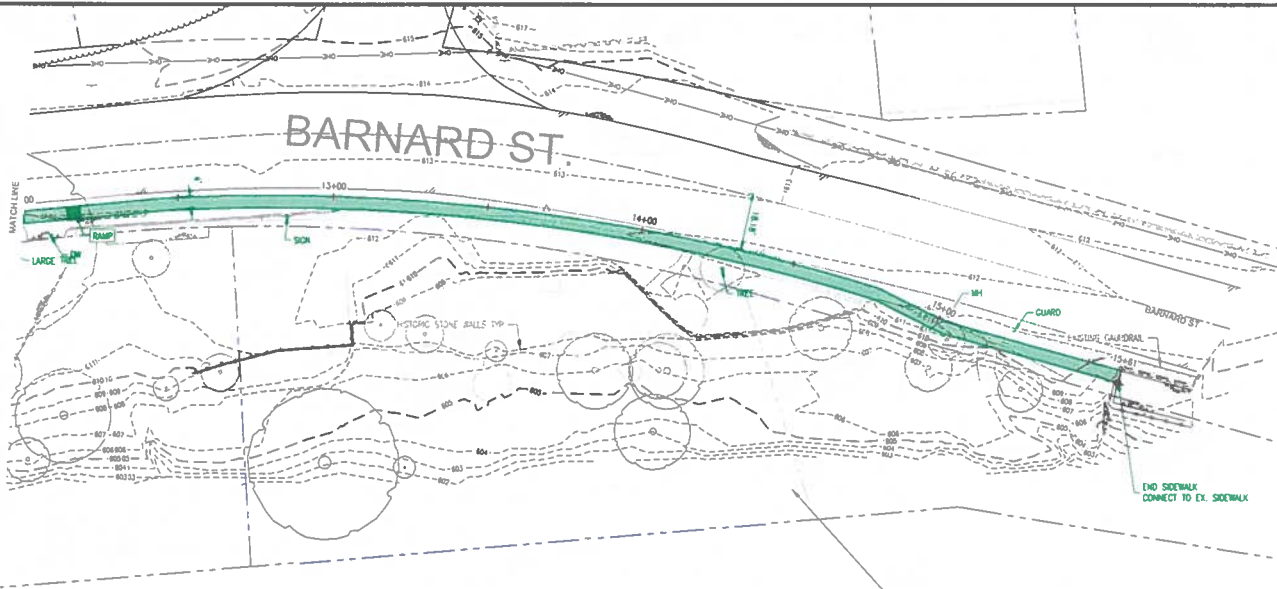
**BENCHMARKS:**  
CP1:  
N:  
E:  
ELEV:  
CP2:  
N:  
E:  
ELEV:

**CITY OF GLEN ROSE**  
**GLEN ROSE NE BERNARD SIDEWALK IMPROVEMENTS**  
**SIDEWALK PLAN OPTION 1 - STA 6+00 TO STA 12+00**

No.	DATE	REVISION	BY

**FREEMAN-MILLICAN, INC.**  
ENGINEERS - ARCHITECTS - PLANNERS

**PRELIMINARY**  
IF SHEET IS IN 11"X17" FORMAT, DIMENSIONS ARE AT 1/2" OF HORIZONTAL SCALE.  
PROJECT No. 24018  
DESIGNED: FMI  
DRAWN: VLA  
CHECKED: VLA  
SHEET  
**C-102**  
PREPARED BY:  
VICTOR ACUY, P.E.  
No. 114152 ON  
08-12-24  
SHEET **III** OF **III**



	12+00 EG 612.33 PC 012.30	13+00 EG 612.04 PC 012.00	14+00 EG 612.78 PC 010.47
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**CAUTION! EXISTING UTILITIES**  
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**BENCHMARKS:**

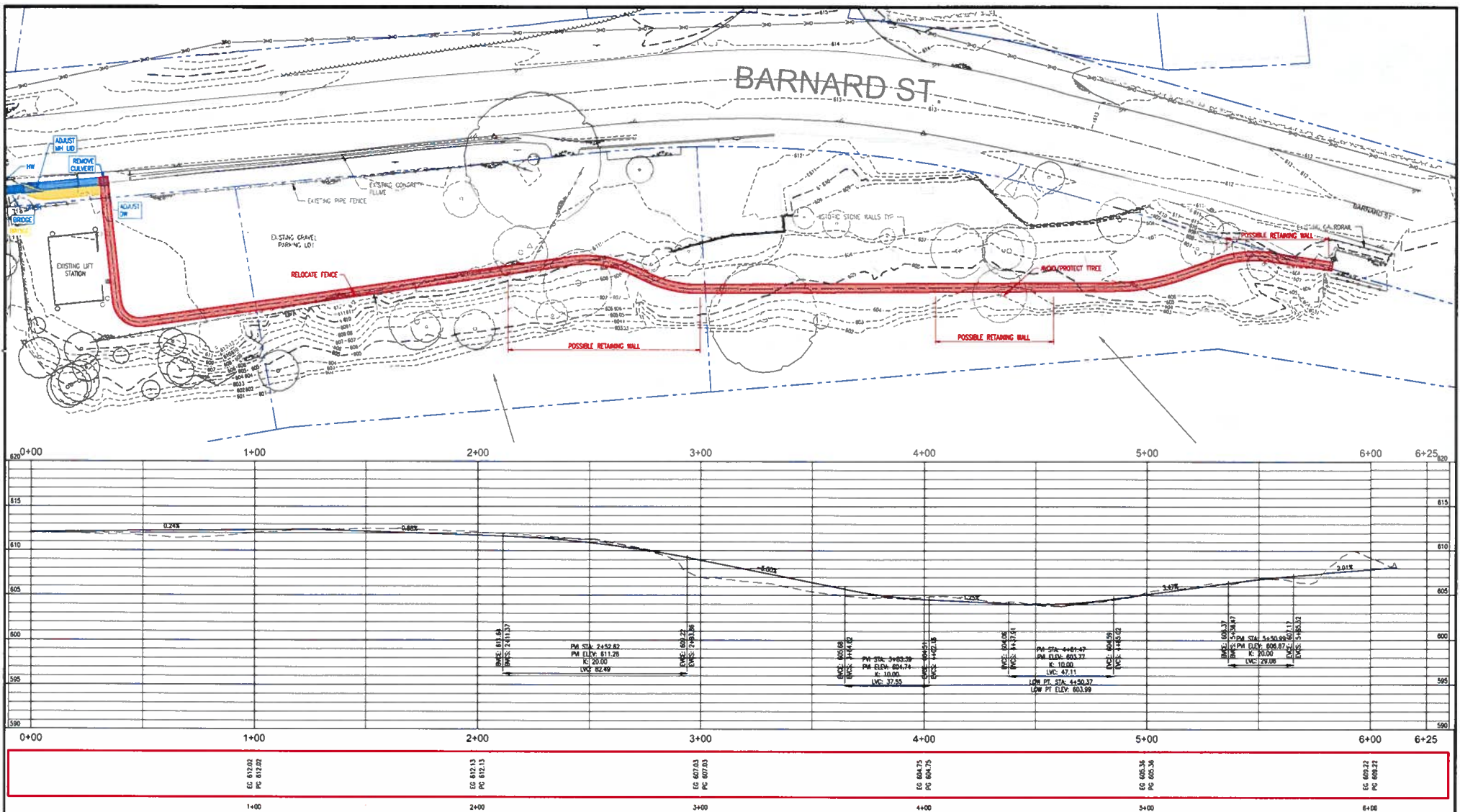
CP1:	CP3:
N:	N:
E:	E:
ELEV:	ELEV:
CP2:	
N:	
E:	
ELEV:	

CITY OF GLEN ROSE  
 GLEN ROSE NE BERNARD SIDEWALK IMPROVEMENTS  
 SIDEWALK PLAN OPTION 1 - STA 12+00 TO END

No.	DATE	REVISION	BY

**FREEMAN-MILLICAN, INC.**  
 ENGINEERS ARCHITECTS PLANNERS  
 PREPARED BY:  
 VICTOR ADLEY, P.E.  
 No. 116152 ON  
 06.17.24

**PRELIMINARY**  
 SHEET # 11 OF 17  
 TOTAL DRAWING SHEETS 17  
 PROJECT No. 24018  
 DESIGNED: FMI  
 DRAWN: VLA  
 CHECKED: VLA  
 SHEET  
**C-103**  
 SHEET 11 OF 17



**CAUTION! EXISTING UTILITIES**  
 CONTRACTOR SHOULD CALL TEXAS 811 PRIOR TO BEGINNING ANY CONSTRUCTION ACTIVITIES FOR EXISTING UTILITY LOCATIONS. EXISTING UTILITIES AND UNDERGROUND FACILITIES INDICATED ON THESE PLANS HAVE BEEN LOCATED FROM REFERENCE INFORMATION. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO VERIFY BOTH HORIZONTALLY AND VERTICALLY THE LOCATION OF ALL EXISTING UTILITIES AND UNDERGROUND FACILITIES PRIOR TO CONSTRUCTION AND TO TAKE NECESSARY PRECAUTIONS IN ORDER TO PROTECT ALL FACILITIES ENCOUNTERED. THE CONTRACTOR SHALL PRESERVE AND PROTECT ALL EXISTING UTILITIES FROM DAMAGE DURING CONSTRUCTION.

**BENCHMARKS:**

CP1:	CP2:
N:	N:
E:	E:
ELEV:	ELEV:

**CITY OF GLEN ROSE**  
**GLEN ROSE NE BARNARD SIDEWALK IMPROVEMENTS**  
**SIDEWALK PLAN OPTION 2 - STA 10+00 TO END**

No.	DATE	REVISION	BY

**PRELIMINARY**  
 THIS PLAN SHEET IS ISSUED FOR INTERIM REVIEW ONLY AND IS NOT FOR BIDDING, CONSTRUCTION OR PERMIT PURPOSES.  
 PREPARED BY: VICTOR ACU, P.E.  
 No. 114152 0N  
 08.17.24

PROJECT No. 24018  
 DESIGNED: FMI  
 DRAWN: VLA  
 CHECKED: VLA

SHEET  
**C-104**  
 SHEET 111 OF 111



## **POLICE DEPARTMENT REPORT**

**Buck Martin, Chief of Police**



## Glen Rose Police Department Monthly Report – JUNE 2024 Chief Martin #800

- 06/01/2024
- Foot Patrol on Square for Paluxy Music Festival.
  - Responded to Report of Truck & Trailer in No Parking Zone on Texas Dr.
  - Made Contact w/door to door salesman on Texas Dr. for Permits.
  - Responded to Report of Child Not Wearing Seat Belt.
- 06/03/2024
- Met w/Suspect @ PD for Statement in Assault Case.
  - Dropped off Patrol Unit for Maintenance.
  - Paperwork in Office.
  - Citizen Contact in Office—Ref: Permit on Square & Traffic Control on Square.
  - Sent Email to Sheriff's Dept. for Videos & Supplement.
  - Spoke w/Witness to Assault Case.
  - Text Messages to Victim in Assault Case.
  - Turned in Receipts.
  - Turned in & Approve Timesheets.
  - Spoke w/Employee w/G.R. Nursing & Rehab.
  - Text Messages from Suspect in Assault Case.
  - Citizen Contact Ref: Theft on Mission St.
  - Contacted Dispatch to put close patrol for Mission St. Area.
  - Made Contact w/Business Owner—Request Copy of Video Footage.
  - Spoke w/Complainant Ref: Simple Assault Case.
  - Met w/Officer Ramirez Ref: Crash @ High School.
  - Took Statement on Assault Case.
  - Spoke with Victim & Suspect in Assault Case.
- 06/04/2024
- Paperwork in Office.
  - Spoke w/County Attorney's Office Ref: Assault Case.
  - Contacted Lexis Nexis for Copy of Crash Report.
  - Text Messages with Suspect in Assault Case.
  - Spoke w/Suspect in Assault Case.
  - Spoke w/Owner of Business to Retrieve Video Footage.
  - Spoke w/Witness in Assault Case.
  - Met w/Business Owner for Video Footage of Assault.
  - Download Video for Municipal Court.
  - Spoke with County Attorney's Office Ref: Assault Case.
  - Spoke w/Witness in Assault Case.
- 06/05/2024
- Municipal Court.
  - Spoke w/Witness in Assault Case.
  - Met w/Victim & Suspect on Assault Case.
  - Paperwork in Office.
  - Met w/Suspect in Assault Case to Sign Affidavit of Non-Prosecution.
  - Met w/Complainant @ PD Ref: Harassment.

- 06/06/2024
- In Office to work on Monthly Stats.
  - Citizen Contact @ PD to give stuffed animals.
- 06/07/2024
- Paperwork in Office.
  - Met w/Ranger Hill Ref: Suicide Report.
  - Spoke w/DPS Trooper Beatty @ PD.
- 06/10/2024
- Met w/HR @ PD.
  - Attended Staff Meeting.
  - Responded to Crash that Occurred on US 67 @ Brookshires Parking Lot.
  - Traffic Detail @ Elm & Barnard St.
  - Traffic Detail @ 144 & 67 E.
  - Responded to a 9-1-1 call on SW Barnard---Child playing on phone.
  - Responded to Goats in Street on Clay & Third St.
  - Citizen Contact Ref: Leving Trash on Paluxy St.
  - Spoke w/Animal Control---Ref: Cats on Sam Houston St.
  - Met w/Officer Ramirez Ref: Schedule.
  - Responded to Alarm @ Somervell County Annex---False.
  - Spoke w/Building Inspector Ref: Code Enforcement.
  - Attended Staff Meeting.
  - Met w/Administrator & HR Ref---Schedule for PD.
- 06/11/2024
- Paperwork in Office.
  - Attended Council Meeting.
- 06/14/2024
- Traffic Detail on US 67.
  - Attended End of Watch Ride in Memory of Stephen Gibson @ Sheriff's Office.
  - Citizen Contact by phone---Ref: Civil Issue.
  - Citizen Contact by phone---Ref: Reckless Driver.
  - Contacted Employee @ 7-11 Ref: Welfare Concern.
  - Traffic Detail @ Elm & Barnard St. from 4p—4:50p (1 contact).
  - Took Statement from Complainant on Harassment.
  - Contacted Victim for Statement Ref: Harassment.
  - Traffic Detail on Hereford from 5:25p—6:10p (1 contact).
- 06/15/2024
- Traffic Detail @ Elm & Barnard from 12:44p—3:10p (4 contacts).
  - Traffic Detail on Hereford from 3:10p—5:17p (3 contacts).
  - Traffic Detail on NE Barnard from 6:43p—8:00p (1 contact).
  - Traffic Detail on Grace from 8:10—8:40p (0 contacts).
  - Traffic Detail @ Elm & Barnard from 8:53---9:30p (0 contacts).

- 06/17/2024  
Day Off—  
Came in for  
paperwork
- Attended Staff Meeting.
  - Paperwork in Office.
- 06/18/2024
- Spoke w/Admin. w/GR Nursing & Rehab Ref: Harassment.
  - Made contact w/Manager @ Texaco Ref: Abandon Vehicle.
  - Fueled & Washed Vehicle.
  - Traffic Detail @ Elm & Barnard from 8:46a—11:30a (5 contacts).
  - Theft Report on Sheppard St.
  - Responded to minor Accident in 100 Blk Austin Rd.
  - Out @ City Hall to turn in Gas Receipts & Citations.
  - Responded to 9.1.1 Hangup on Sam Houston St.
  - Met w/HR @ PD for Body-Cam Video.
  - Traffic Detail on Hereford from 4:10p—4:54p (3 contacts) (had to leave to work Accident).
  - Responded to 2400 Blk US 67 E for Minor Two Vehicle Accident.
  - Back to Traffic Detail on Hereford from 5:43p---6:00p (0 contacts).
- 06/19/2024
- Traffic Detail @ Elm & Barnard from 8a—9a (5 contacts).
  - Contact Vendor for Equipment.
  - Traffic Detail on Hereford from 5:09---5:45p (0 contacts).
  - Responded to Animal Control Office to assist w/Citizen turning Dog in.
  - Contacted Complainant on Hereford St. Ref: Theft.
  - Contacted Complainant Ref: Leaving Limbs on their property at Bryan St.
  - Spoke w/Subject on Bryan St. Ref: Limbs.
  - Contacted Subject on Bryan St. Ref: Large Truck & Trailer on Street.
  - Responded to Domestic Dispute @ Wheeler Branch Apartments.
- 06/20/2024
- Traffic Detail @ Elm & Barnard from 8a—9a (2 contacts).
  - Patrol in Residential Area off Texas Drive.
  - Made Contact w/Chevrolet Dealership Ref: New Patrol Units.
  - Met w/Citizen @ City Hall to assist w/payment of citation.
  - Out @ City Hall for Meeting with City Administrator.
  - Traffic Detail on Barnard & Hereford from 4:45p—5:45p (2 contacts).
- 06/21/2024
- Traffic Detail @ Elm & Barnard from 8:14a—9a (1 contact).
  - Welfare Check @ La Quinta Inn Hotel.
  - Out @ Glen Rose Nursing & Rehab Ref: Employee being Harassed.
  - Traffic Detail on US Hwy 67.
  - Out @ PD for paperwork from 3p---4p.
  - Meeting with City Administrator & HR Ref: Memo from City Attorney's Office.



- 06/23/2024  
Day Off—  
Came in for  
Paperwork
- Paperwork in Office.
- 06/24/2024  
Day Off---  
Came in for  
Paperwork
- Paperwork in Office.
  - Attended Staff meeting.
- 06/25/2024
- Traffic Detail @ Elm & Barnard from 7:56a---8:30a (3 contacts).
  - Assist City Public Works w/Partial Removal of Banner across 67.
  - Contacted Texas Dept. of Family Protective Services Ref: Address for Victim.
  - Responded to Check on Red Light @ 56 N & 67 (see if it was cycling correct).
  - Spoke w/Code Enforcement Officer Ref: Residence on Spanish Oak Trail.
  - Spoke w/Home Owner on Spanish Oak Trail Ref: Junk Vehicle.
  - Traffic Detail on US 67.
  - Spoke w/Deputy from Wichita County Sheriff's Dept. Ref: Photo Line Up.
  - Spoke w/Vendor Ref: Radio Install.
  - Spoke w/Vendor Ref: Quote for New Patrol Vehicles.
  - Met w/Texas Commission on Law Enforcement Agent @ PD for Audit.
  - Responded to Brookshires Ref: Child left in Vehicle---Unable to Locate.
  - Out @ PD to respond to emails and messages.
  - Responded to Residence on Grand St. Ref: Criminal Trespass issue.
  - Spoke w/Victim in Accident on Elm St.
  - Made contact w/Subject on 56 N to issue a Criminal Trespass from Residence on Grand St.
  - Traffic Detail on Hereford from 4:45p---5:30p (0 contacts)
  - Traffic Detail on SW Barnard from 5:30p---6p (0 contacts)
- 06/26/2024
- Attended Mandatory Advance Law Enforcement Rapid Response Class @ JR High School.
  - Met w/Representative from Texas Health & Human Servies @ GR Nursing & Rehab Ref: Complaint on Staff.
  - Spoke w/County Attorney's Office Ref: Harassment Complaint.
  - Met w/Complainant on Harassment Case.
  - Out @ PD to return emails and phone calls.
- 06/27/2024
- Attended Mandatory Advance Law Enforcement Rapid Response Class @ JR High.
  - Responded to Text Messages from Victim in Harassment Case.
- 06/28/2024
- Met w/HR @ PD Ref: Body Cam Video Footage, Schedule.
  - Spoke with Victim @ PD Ref: Indecent Assault Case.
  - Out @ PD to download Body Cam Footage on Traffic Stops for HR.

- Replied to emails and Phone Messages.
- Spoke w/Code Enforcement Ref: Complaint on Drainage off Spanish Oak Trail.
- Responded to GR Medical Center for Subject asking for Money.
- Assisted Officer Ramirez on Simple Assault Case on Jefferson St.
- Met w/HR @ PD to review Body Camera Video on Traffic Stops.
- Traffic Detail on NE Barnard from 5:25p—6:05p (2 contacts)

06/29/2024  
Day Off—  
Came in for  
paperwork  
and patrol

- Paperwork in Office.
- Traffic Detail on Square/Big Rocks/Grace.
- Responded to Minor Crash Elm & Barnard St.
- Citizen Contact Ref: Harassment.

06/30/2024  
Day off---  
Came in to  
Patrol Big  
Rocks and  
Barnard St.

- Traffic Detail on Square & Big Rocks.
- Responded to River House Grill for Minor Accident.
- Foot Patrol @ Big Rocks.
- Enforced Parking in Fire Lane @ Big Rocks.

Citations (23)

10 – Speeding; 6 – Parked in a Fire Lane, 1--- Theft u/100.00, 1---Assault by Contact, 1---Parked in No Parking Zone, 1---Driving While License Expired, 1---No Liability Insurance, 1---Parked Within 30ft of a Traffic Control Device, 1---Failed to Control Speed.

Written Warnings (2)

1---Speeding, 1---Stopped in Roadway.

Verbal Warnings (33)

16---Drove on Wrong Side of Road, 1--- Disregard Stop Sign, 15---Speeding, 1--- Failed to Stop @ Designated Point—Stop Sign.

Total Traffic Stops---48



## Glen Rose Police Department Monthly Report – June 2024 Officer Ramirez #802

- 06/01/2024
  - Patrol/ House-watches.
  - Paluxy River Music Fest Detail.
  - Responded to a fight in progress at Sexton’s Feed Mill. Arrest made.
  
- 06/03/2024
  - Patrol / House-watches.
  - Office to work on DWI reports from end of May.
  - Contact CA to request subpoena for DWI case.
  - Contact DA request subpoena for BMV case
  
- 06/04/2024
  - Office: Assault cases x2.
  - Met with suspects, witnesses and took statements. Captured video from business owner.
  - Responded to a welfare check on a camper out at SW Barnard.
  - Responded to a report of a dog fight on Bryan St.
  
- 06/05/2024
  - Municipal Court.
  - Responded to and worked a 2 vehicle crash on Hereford & Litigation.
  - Responded to attempt of theft @ Tractor Supply. Criminal Trespass issued
  
- 06/06/2024
  - Travelled to Hood Co to serve subpoena to Lake Granbury Medical Center.
  - While in Hood County met with Martin Office Supply to research chairs.
  - Office: Start Crash Report
  - Responded to a reckless driver report on BBT.
  - Responded to a welfare check on Grand St.
  - Responded to a vehicle lockout @ Hammond’s.
  
- 06/07/2024
  - Patrol/ House-watches.
  - Vehicle IT maintenance- Outfitting with printer chord.
  - Office: Met with Texas Rangers to discuss supplement case.
  - Worked on monthly stats for May 2024.
  - Public service to JP in reference to civil case linked to possible identity theft.
  
- 06/11/2024
  - Traffic Enforcement on the Square.
  - Patrol / House-watches.
  - Responded to a vehicle lockout at the high school.
  - Office: Emails sent to victim and JP in reference to id theft case.

- Finished Crash Report.
- Arrest Warrant written for DWI.
- Grand Jury preparation.

- 06/12/2024
- Grand Jury.
  - Met with JP to get warrant signed.
  - Patrol / House-watches.
  - Responded to a report of suspicious activity at Wilson Bros.
  - Responded to a report of a reckless driver on BBT.
  - Agency Assist: Texas Comptroller's Office- 1406 NE BBT.
- 06/13/2024
- Warrant service @ Jail. DWI suspect turned self in.
  - Patrol / House-watches.
  - Completed DWI offense report.
  - Responded to the Sheriff's Office for a walk-in wanting to report a Burglary.
  - Follow up: Tractor Supply.
- 06/16/2024
- Patrol / House-watches.
  - Traffic Enforcement: Big Rocks.
  - Agency Assist: Sheriff's Office-Responded to a disturbance in progress. Translation for victim.
  - Traffic Enforcement @ Square.
- 06/17/2024
- Patrol / House-watches.
  - Motorist Assist on Spanish Oak Trl.
  - Responded to a report of a reckless driver on W. US 67.
  - Citizen Contact: Approached by a business owner on BBT about speeders.
  - Motorist Assist on Nancy Dr.
  - Office: Starting report on Prohibited E-Cigs case.
  - Responded to a report of a suspicious vehicle @ Mighty Mart.
  - Picked up paperwork and supplements etc. from Sheriff's Office.
  - Responded to a vehicle lockout @ Tiger Corner. Child in car.
- 06/21/2024
- Patrol / House-watches.  
Responded to a burglary alarm at Lakeside Physicians on BBT.  
Met with State Investigator to discuss E-cig case and receive supplement report.  
Traffic Enforcement: SW Barnard.  
Office: Downloading videos, outfitting new body cam wire. Writing warrant for E-cig case

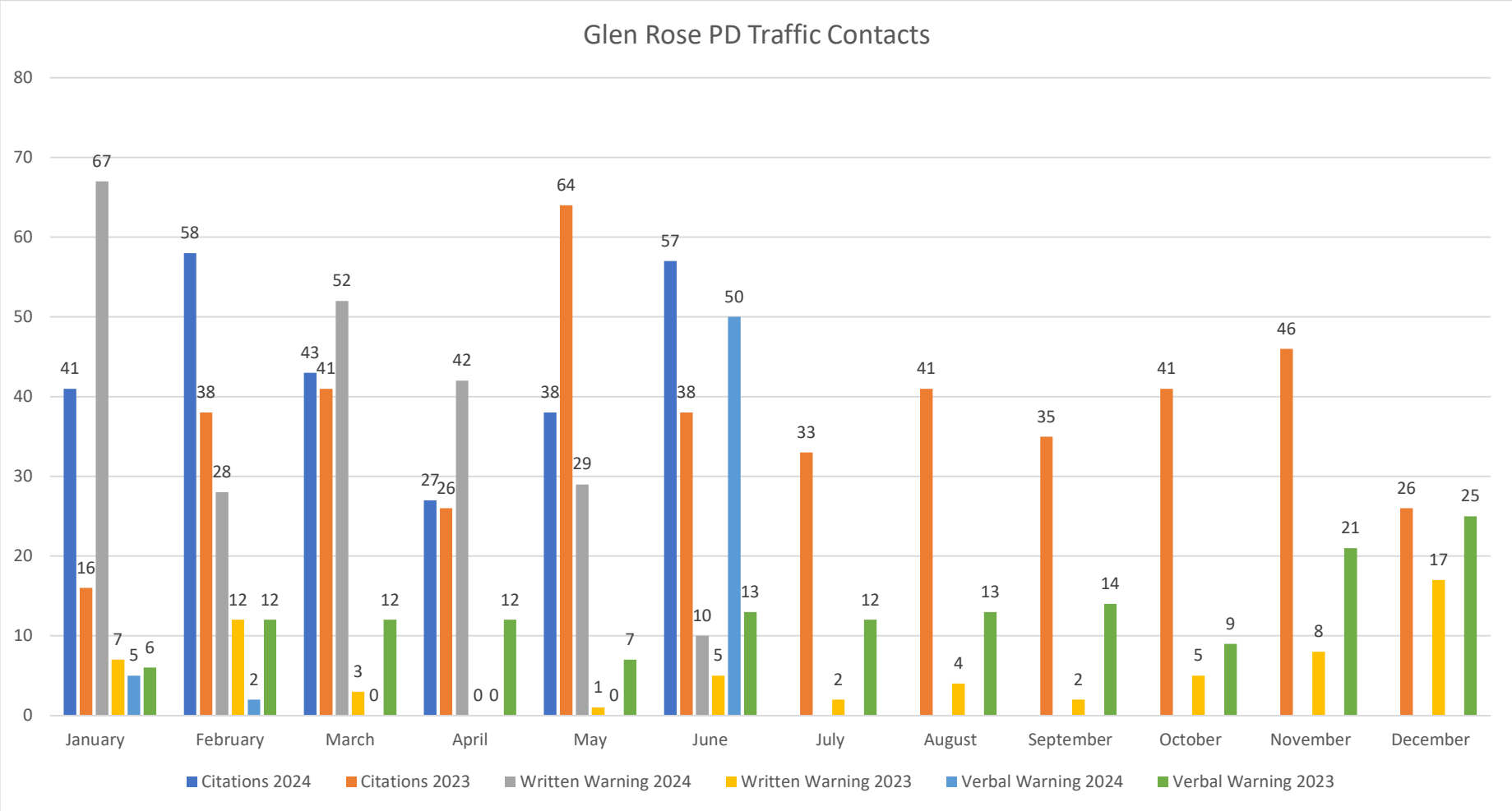
- 06/22/2024
- Patrol / House-watches.
  - Traffic Enforcement: Big Rocks.
  - Responded to parking complaint @ Funky Monkey.
  - Responded to 911 hangup at Baymont Inn.
  - Responded to a report of Suspicious Activity @ Lamp Post Apts.
- 06/23/2024
- Patrol / House-watches.
  - Traffic Enforcement: Big Rocks.
  - Office: Invoices, supplies tickets etc.
  - Responded to a disturbance @ 7-Eleven.
  - Responded to a report of Violation of Court Order on Third St, Arrest made.
- 06/24/2024
- Patrol / House-watches.
  - Traffic Enforcement: Square.
  - Office: Report writing on arrest on Violation of Court Order. Offense report completed on E-cigs case. Met with JP to get warrant signed on the case.
  - Citizen contact: Walk in at PD had questions about a crash occurring in the city.
  - Turned in warrant at Sheriff's Office to get entered.
- 06/26/2024
- ALERRT Training.
- 06/27/2024
- ALERRT training
- 06/28/2024
- Patrol/ House-watches.
  - Traffic Enforcement: Square.
  - Translate for 800 at the office.
  - Met with citizen @ PD for Crash Report.
  - Met with a walk in at the Sheriff's Office for a report of assault.
  - Responded to Whataburger for a report of theft of property.

**Citations (34)** 12 –Speeding; 1- Possession of Drug Paraphernalia; 1-Expired Registration; 1- Fail to Control Speed; 19- Parking in No Parking Zone

**Written Warnings (8)** 6-Speeding; 1-Defective Headlamp; 1- Fail to Stop@ Designated Point

**Verbal Warnings (17)** 14- Speeding; 1- Operate Vehicle without Plate, 2- Disregard Stop Sign

**Traffic Stops Total:** 59





## **BUILDING AND PLANNING DEPARTMENT REPORT**

**Larry Allen, Building Official**

*Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.*

**City of Glen Rose**  
**Permits**  
**June 2024 Monthly Report**

**Building Permits**

<b>Permit Type</b>	<b>Sub Type</b>	<b>Address</b>	<b>Issue Date</b>	<b>Permit Fee</b>
<b><u>Building Permits</u></b>				
Building	Accessory Bldg	601 Holden St	6/26/2024	\$ 50.00
Building	Fence	207 Third St	6/10/2024	\$ 25.00
Building	New	130 Dove Meadow Ln	6/13/2024	\$ 3,074.50
Building	New	121 Dove Meadow Ln	6/03/2024	\$ 2,769.65
Building	New	128 Mesa Dr	6/04/2024	\$ 1,756.30
Building	New	115 Creekside Dr	6/05/2024	\$ 1,917.50
Building	New	131 Mesa Dr	6/25/2024	\$ 2,029.30
Building	New	135 Mesa Dr	6/25/2024	\$ 1,755.00
Building	Repair	118 Camelot	6/14/2024	\$ 100.00
Building	Repair	205 SW Barnard St	6/03/2024	\$ 250.00
Building	Repair	112 Heritage Pl	6/12/2024	\$ 150.00
<b><u>Building Total</u></b>			<b><u>11</u></b>	<b><u>\$13,877.25</u></b>

**Electrical**

New		130 Dove Meadow	6/13/2024	\$ 285.00
New		207 Summit Edge Dr	6/07/2024	\$ 335.00
New		121 Dove Meadow	6/03/2024	\$ 285.00
New		128 Mesa Dr	6/20/2024	\$ 185.00
New		115 Creekside Dr	6/21/2024	\$ 185.00
Remodel		114 NE Barnard St	6/28/2024	\$1,059.00
Remodel		1005 NE Big Bend Tr	6/24/2024	\$ 140.00
<b><u>Electrical Total</u></b>			<b><u>7</u></b>	<b><u>\$2,474.00</u></b>

**Certificate of Occupancy**

Certificate of Occupancy		403 Mesquite St	6/28/2024	\$ 100.00
Certificate of Occupancy		608 SW Big Bend Tr	6/28/2024	\$ 100.00
<b><u>Certificate of Occupancy Total</u></b>			<b><u>2</u></b>	<b><u>\$ 200.00</u></b>

**Garage Sale**

Garage Sale		119 Camelot	6/24/2024	\$ 5.00
Garage Sale		119 Pecos St	6/21/2024	\$ 5.00
Garage Sale		1307 NE Barnard St	6/17/2024	\$ 5.00
Garage Sale		1807 Texas Dr	6/05/2024	\$ 5.00
<b><u>Garage Sale Total</u></b>			<b><u>4</u></b>	<b><u>\$ 20.00</u></b>

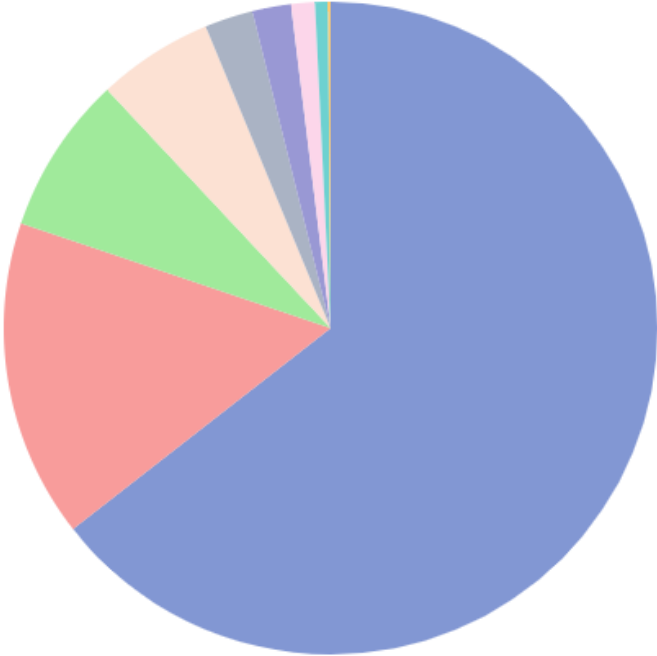




*Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.*

## **Payments By Permit Type**

**Payment Date From: 6/01/2024**  
**Payment Date To: 6/30/2024**



Payments by Permit Type			
■	Building	10,118	64.4%
■	Electrical	2,474	15.8%
■	Plumbing	1,228	7.8%
■	Vendor	900	5.7%
■	Certificate of Occupancy	375	2.4%
■	Sign Permit	300	1.9%
■	Mechanical	185	1.2%
■	Irrigation/Backflow	100	0.6%
■	Garage Yard Sale	20	0.1%

### **Inspections**

<b><u>Inspection Type</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
Cert of Occupancy Inspection	4	11
Driveway Approach Inspection	3	0
Electrical Release	3	1
Electrical Rough	5	0
Final Building Inspection	3	4
Final Electrical Inspection	4	6
Final Inspection	3	7
Final HVAC Inspection	0	5
Final IBF Inspection	0	2
Final Plumbing Inspection	5	8
Foundation Inspection	4	5
Framing Inspection	4	1
Gas Line Inspection	0	2
HVAC Rough In	2	0
Initial Inspection	4	4
Insulation Inspection	2	0
Plumbing Rough-In	9	1
Plumbing Top-out	4	0
Temp Meter Loop	6	1
Sub-Standard Monthly	0	1
Violations	12	14
<b>Total</b>	<b>77</b>	<b>73</b>

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**Somervell County Fire Department**  
**Fire Marshal Office**  
**111 Shepard St.**  
**Glen Rose, TX 76043**



**Fire Marshal Office**

June 2024 Summary – City of Glen Rose Report

Plan review – 2 hours

Certificate of Occupancy – 3 hours

Annual Inspections – 13 hours

Complaints – 1 hour

Total Hours – 19 hours

Certificate of Occupancy Fire Inspections for the City of Glen Rose

- 403 Mesquite St. – Grump’s- Pass
  - 507 Suite A SW Big Bend Trail – Four Season Cleaners – In Progress
  - 706 Hereford – Glen Rose Townhomes – In Progress – New Owner
  - 202 SW Big Bend Trail – Glen Rose Homes Apartments – In Progress – New Owner
  - 305 NE Barnard St - Nivens – In Progress
  - 1408 NE Big Bend Trail – County Garden Café - In Progress
  - 106 Cedar – Old Jail – In Progress
  - 505 SW Big Bend - Trail Rivera Chinese Food – In Progress
  - 808 NE Big Bend – TGR Healthcare – Construction - In Progress
  - 202 SW Barnard St - Longhorn Innovation Construction – In Progress
  - 1701 Big Bend Trail - Dino Carwash- Construction – In Progress
  - McDonalds – Construction – In Progress
  - Starbucks – Construction - In Progress
  - GRISD Activity Center – Construction - Fire Line Underground – In Progress
  - GRISD Ag Building – Construction – In Progress
  - Glen Rose Medical Center – MRI Project – Construction – In Progress
  - 604 SW Big Bend Trail – Construction – In Progress
  - 114 NE Barnard St – Construction – In Progress
  - 105 Parkview Dr. – Construction- In Progress
- 
- Annual Inspection – Quality Inn – In Progress
  - Annual Inspection - Cherokee Rose Nursing Home – In Progress
  - Annual Fire Inspection – Paluxy River Apartments – In Progress
  - Annual Inspection – Texaco Lucky Travel #11 Gas Station – In Progress
  - Annual Inspection – Lucky Travel #12 Gas Station – In Progress
  - Annual Inspection – Sunoco Gas Station – In Progress
  - Annual GRISD School Inspections – 2023 Inspections Completed - In Progress

**Somervell County Fire Department**  
**Fire Marshal Office**  
**111 Shepard St.**  
**Glen Rose, TX 76043**



- General Inspection – Red Barn – In Progress
- General Inspection – Pie Peddlers – In Progress
- General Inspection – Shoo-Fly Soda Shop – In Progress
- General Inspection – Los Primos – In Progress
- General Inspection – Green Pickle – In Progress



## **CODE ENFORCEMENT AND ANIMAL CONTROL REPORTS**

# Animal Control Report

Enter from date: 06/01/2024

Enter to date: 06/30/2024

## Animals In

Total Animals Brought In - Cat: 57

Total Animals Brought In - Dog: 7

**Total Animals Brought In: 64**

**Total Animals In: 64**

## Animals Out

Total Animals Adopted - Cat: 16

Total Animals Adopted - Dog: 6

**Total Animals Adopted: 22**

Total Animals Died On Shelter - Cat: 3 (sickness)

**Total Animals Died On Shelter: 3**

Total Animals Euthanized - Cat: 34 (32 Medically Untreatable, 2 Not Adoptable)

Total Animals Euthanized - Dog: 4 (1 Medically Untreatable, 3 Aggressive)

**Total Animals Euthanized: 38**

Total Animals Returned To Field/TNR - Cat: 7

**Total Animals Returned To Field/TNR: 7**

Total Animals Transferred Out - Cat: 5

Total Animals Transferred Out - Dog: 6

**Total Animals Transferred Out: 11**

**Total Animals Out: 81**

## Code Enforcement Report

FILE#	FILE STATUS	FILE OPEN DATE	FILE CLOSE DATE	FILE DESCRIPTION
24-000236 Barnard)	Closed	05/13/2024	05/31/2024	High Grass and Weeds (1300 Blk
24-000257 elm)	Closed	05/21/2024	05/31/2024	High Grass and Weeds (100 blk
24-000282 Meadow)	Closed	06/07/2024	06/10/2024	High Grass and Weeds (Dove
24-000283 NE Barnard)	Closed	06/10/2024	06/10/2024	High Grass and Weeds (1400 Blk
24-000285 Holden)	Closed	06/10/2024	06/14/2024	High Grass and weeds (1000 Blk
24-000287 Skyline)	Closed	06/04/2024	06/11/2024	High Grass and Weeds (100 Blk
24-000289 Nancy)	Closed	06/12/2024	06/18/2024	High Grass and Weeds (600 BLK
24-000295 Walker)	Closed	06/17/2024	06/24/2024	Couch by roadway (400 Blk
24-000306 Elm)	Closed	06/24/2024	06/25/2024	High Grass and Weeds (500 BLK
24-000308 Vista Ridge	Closed	06/24/2024	06/30/2024	High Grass and Weeds (100 Blk
24-000315 Elm)	Closed	06/25/2024	06/28/2024	High Grass and Weeds (300 Blk
24-000316 Grand)	Closed	06/25/2024	06/28/2024	High Grass and Weeds (100 Blk
24-000319 Austin)	Closed	06/25/2024	06/28/2024	High grass and Weeds (100 Blk
24-000290	Open	06/12/2024		Junk Vehicle (300 blk mission)
24-000281 (1000 BLK Holden) 2nd notice sent on 6-26-24	Open	06/07/2024		High Grass and Weeds and trash
24-000307 First)	Open	06/24/2024		High Grass and Weeds (200 Blk
24-000311 Adams)	Open	06/25/2024		High Grass and Weeds (Bull





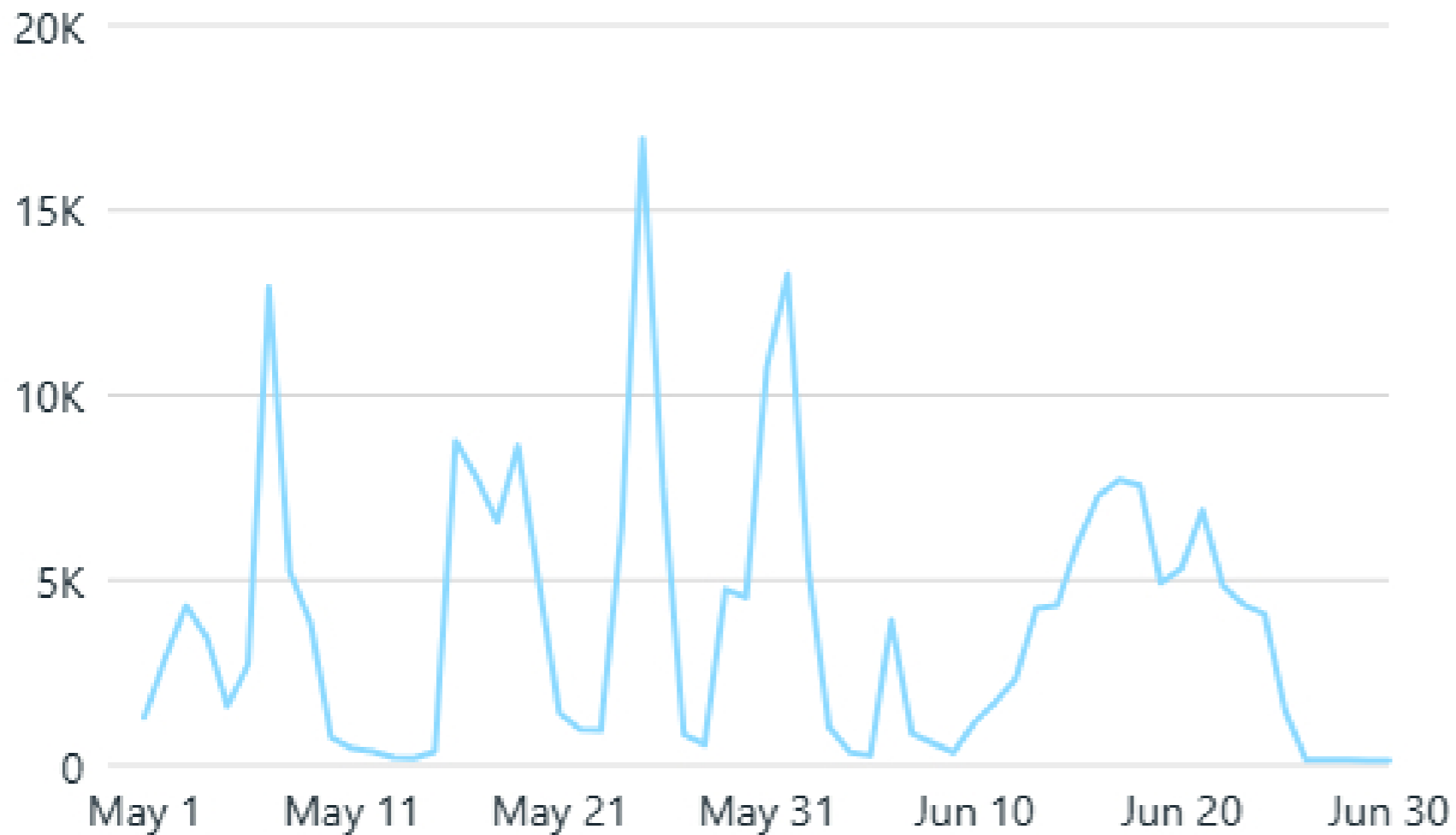
## **CONVENTION AND VISITORS BUREAU REPORT**

**Rita Smith, Director**

# Reach

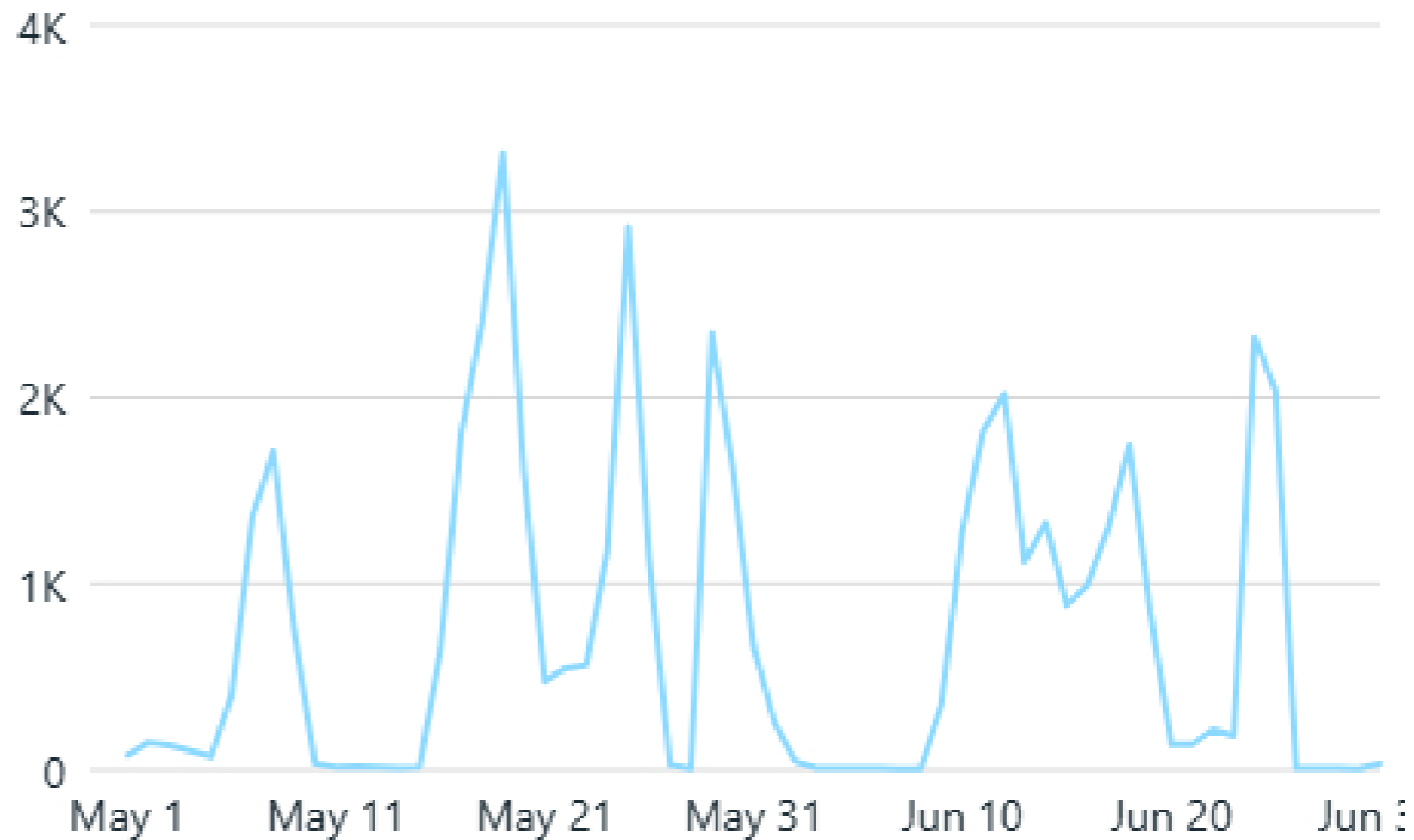
## Facebook reach ⓘ

119.1K ↑ 50.6%



## Instagram reach ⓘ

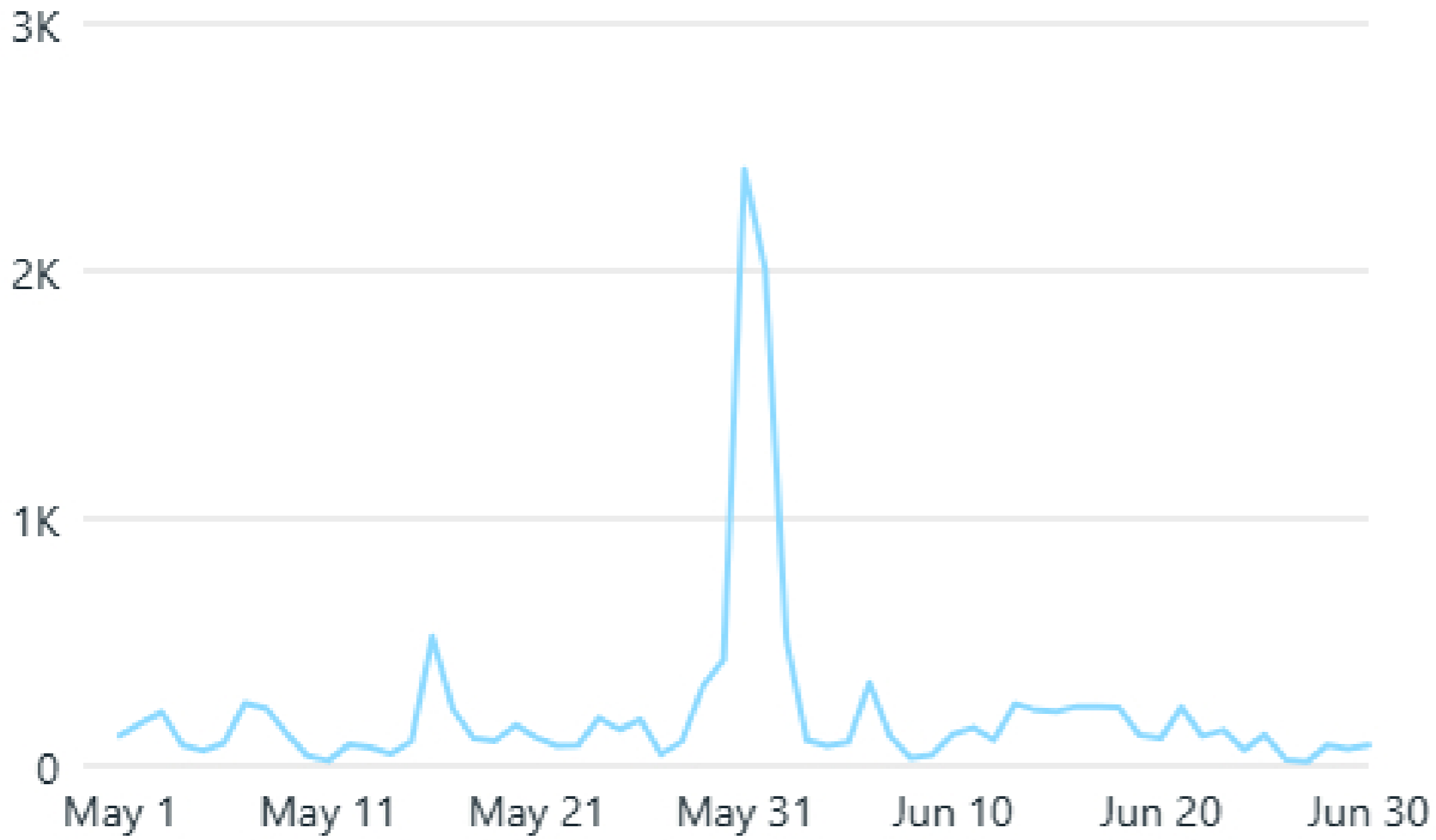
36.5K ↑ 1.9K%



### Visits

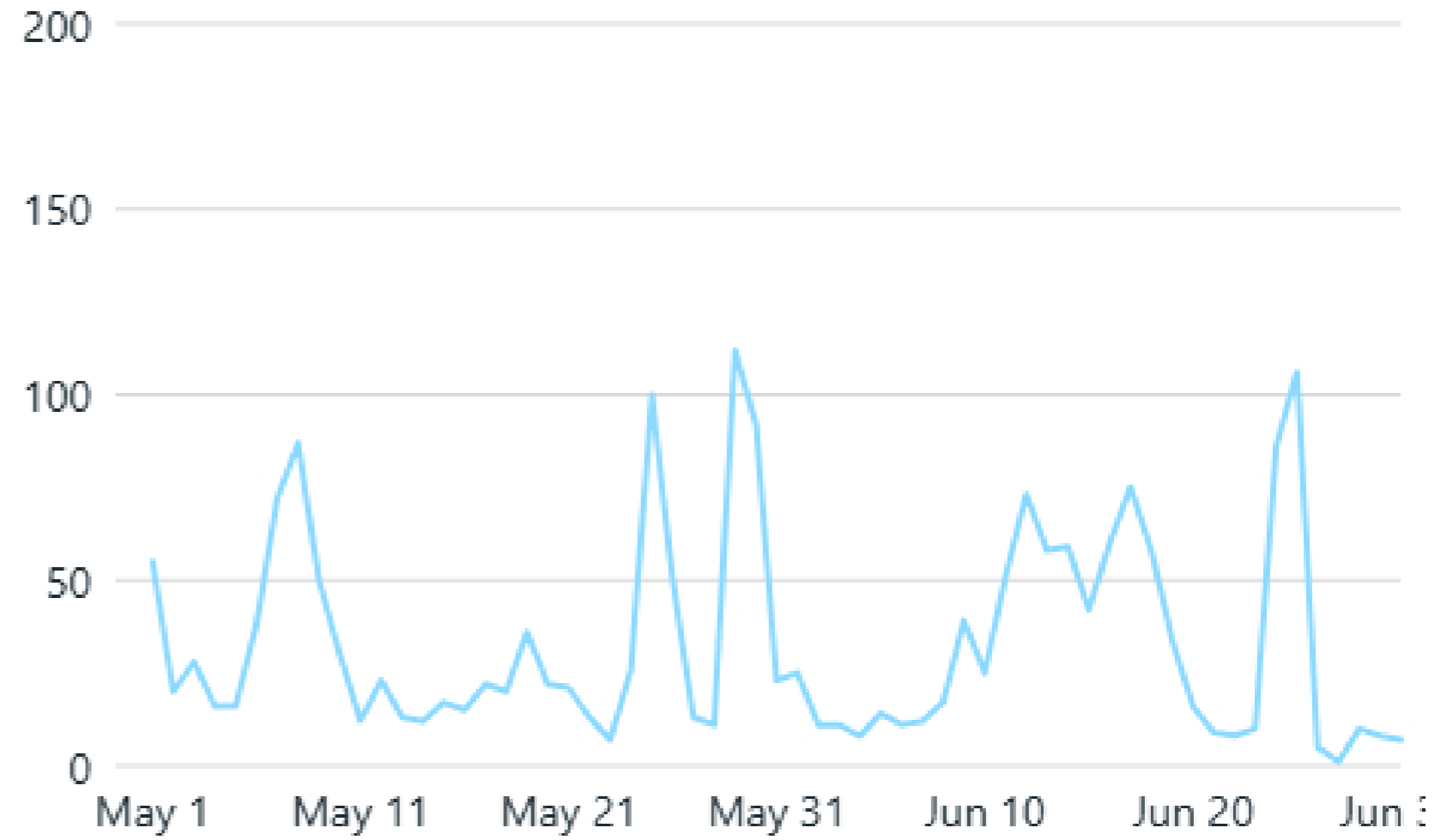
#### Facebook visits ⓘ

13.3K ↑ 224.1%



#### Instagram profile visits ⓘ

2K ↑ 138%



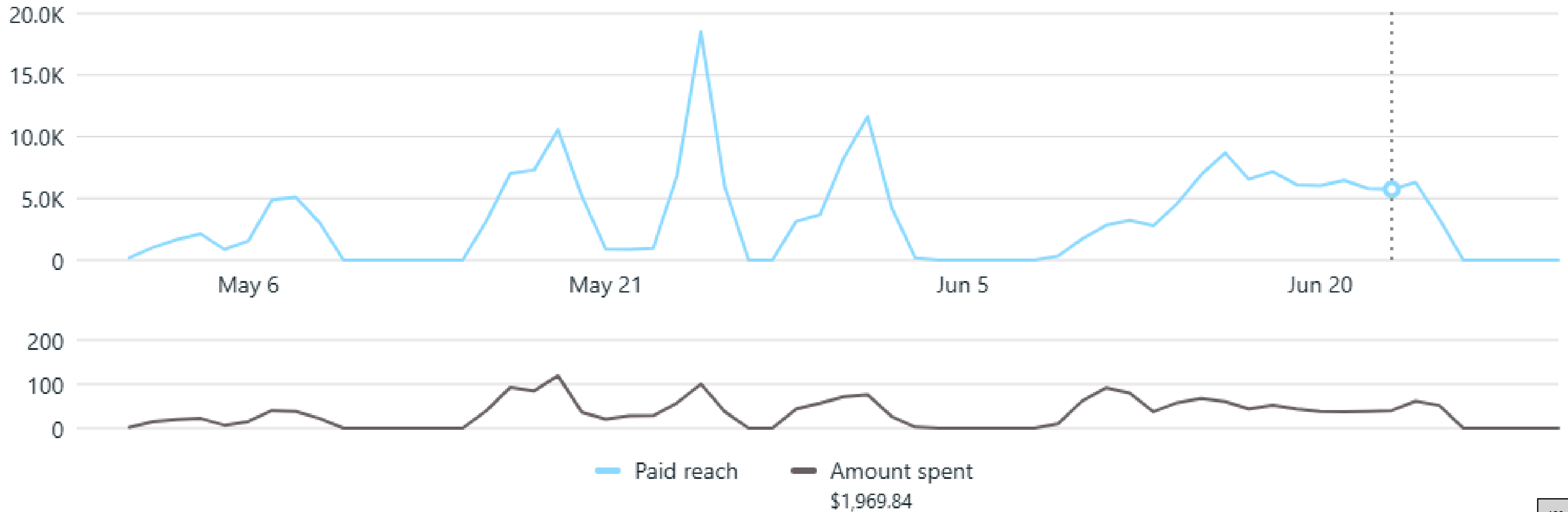
# Ad trends

**Paid reach** ⓘ

129,755 ↑ 189.8%

**Paid impressions** ⓘ

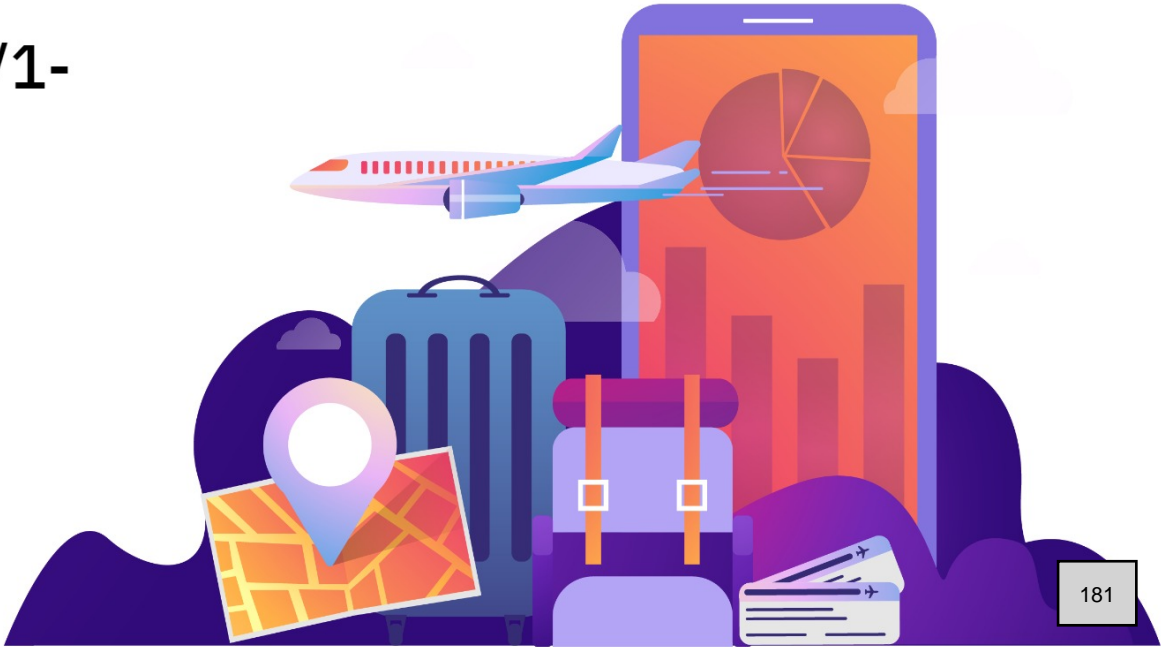
249,940 ↑ 171%



# Glen Rose TX - Council Report

## (July)

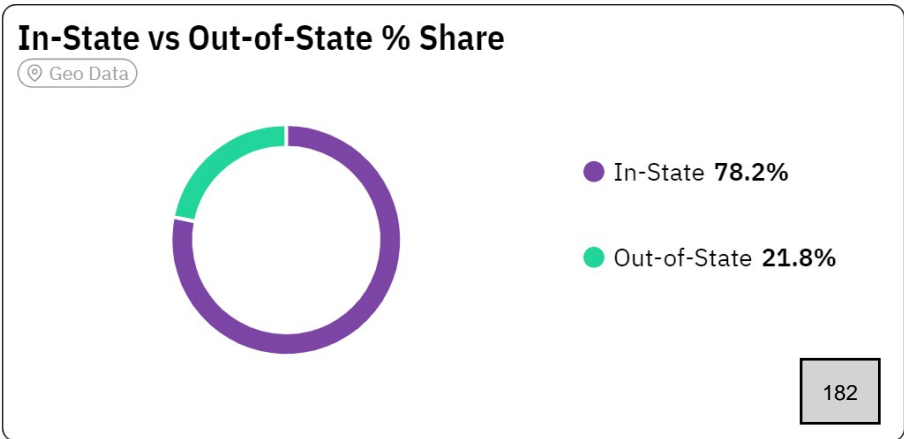
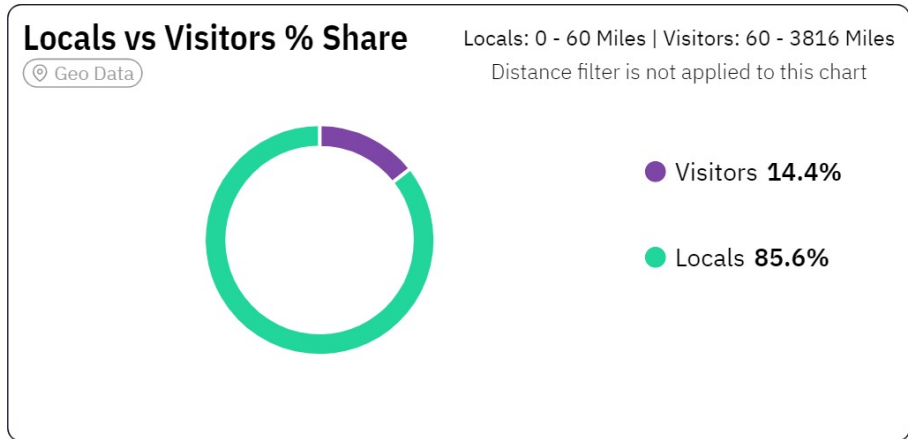
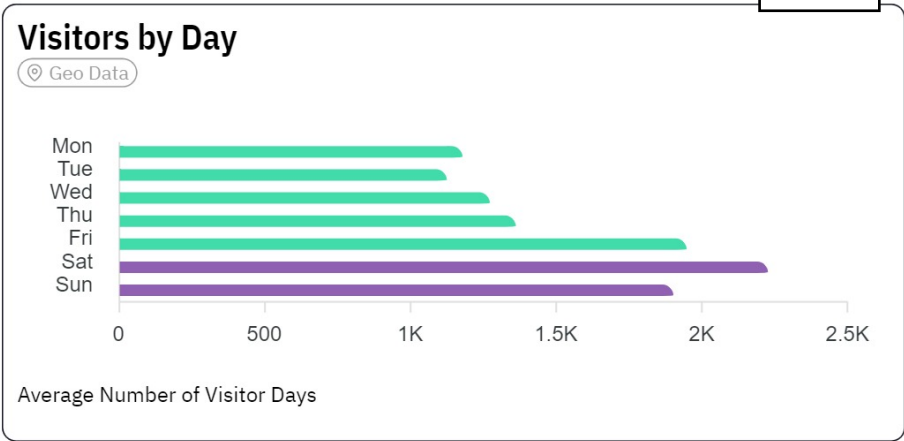
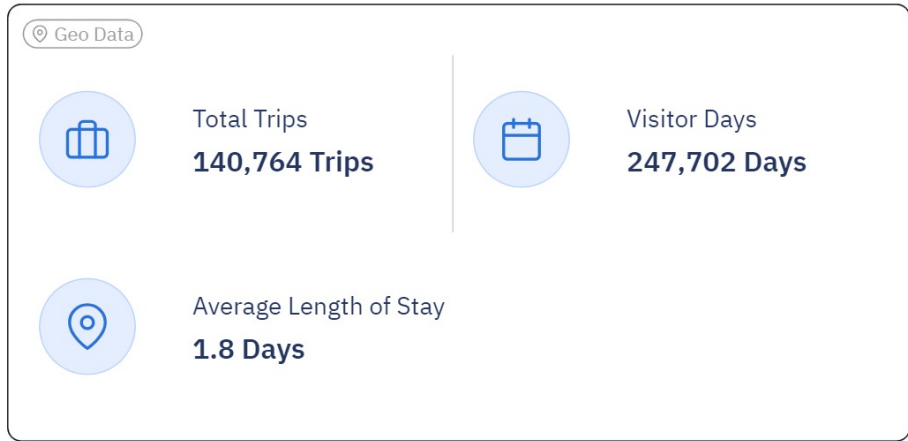
City of Glen Rose, TX 1/1-  
6/8 2024



# Glen Rose TX - Council Report (July)

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: City of Glen Rose Included POI: City of Glen Rose No Highway

Item 25.



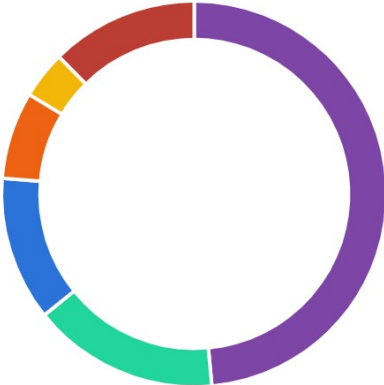
# Glen Rose TX - Council Report (July)

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: City of Glen Rose Included POI: City of Glen Rose No Highway

Item 25.

## Visitor Days by Length of Stay

Geo Data

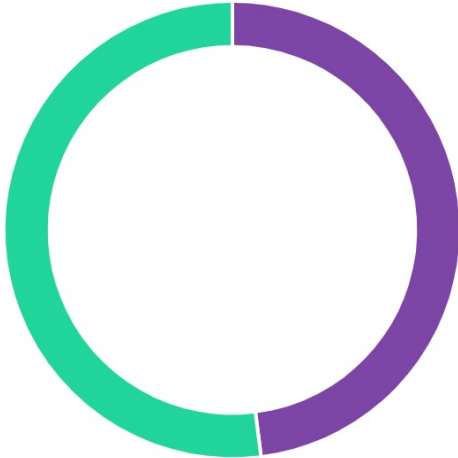


- 1 Day 48.5%
- 2 Days 15.7%
- 3 Days 12.1%
- 4 Days 7.32%
- 5 Days 3.98%
- 6+ Days 12.4%

Avg Length of Stay: 1.8 Days

## Comparison of Trips

Geo Data



- Repeat 52%
- One Time 48%

# Glen Rose TX - Council Report (July)

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Item 25.

## Daily Visitor Trend

Geo Data





# Glen Rose TX - Council Report (July)

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Item 25.

## DMA Visitation

[Geo Data](#)

DMA	Visitor Days
Dallas-Ft. Worth	24.96%
Waco-Temple-Bryan	5.91%
Austin	5.73%
Abilene-Sweetwater	5.24%
Houston	5.22%
San Antonio	5.07%
Tyler-Longview-Lfkn&Ncgd	4.71%
Shreveport	3.1%
Odessa-Midland	1.86%
Wichita Falls & Lawton	1.86%
Oklahoma City	1.64%

## County Visitation

[Geo Data](#)

County	Visitor Days
Dallas, TX	5.45%
Denton, TX	4.28%
Collin, TX	3.46%
Harris, TX	1.79%
Bexar, TX	1.75%
Kaufman, TX	1.35%
McLennan, TX	1.27%
Burnet, TX	1.22%
Taylor, TX	1.17%
Brown, TX	1.16%
Bowie, TX	1.16%

185

# Glen Rose TX - Council Report (July)

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Item 25.

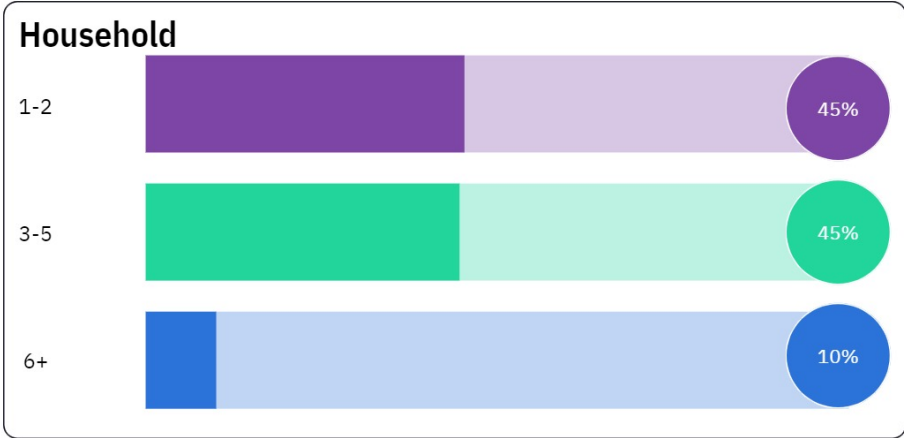
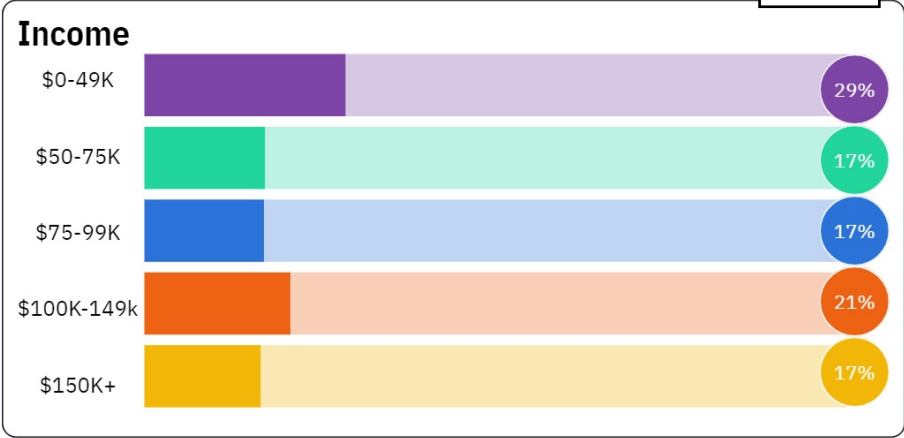
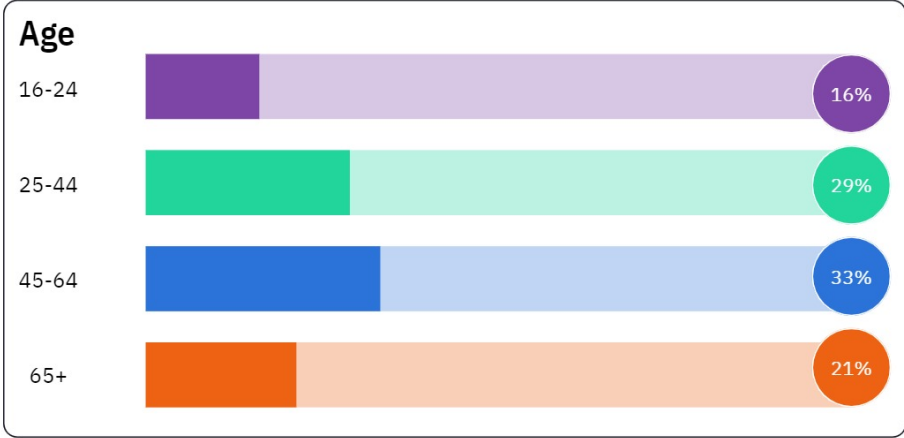
## Length of Stay by Top Counties

County	Avg Length of Stay	Share of Trips
Dallas, TX	1.5 Days	6.36%
Denton, TX	1.4 Days	5.26%
Collin, TX	1.4 Days	4.46%
Bexar, TX	1.6 Days	1.93%
Harris, TX	1.9 Days	1.64%
Kaufman, TX	1.5 Days	1.55%
Burnet, TX	1.5 Days	1.41%
McLennan, TX	1.6 Days	1.38%
Brown, TX	1.6 Days	1.25%

# Glen Rose TX - Council Report (July)

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Item 25.



Custom notes

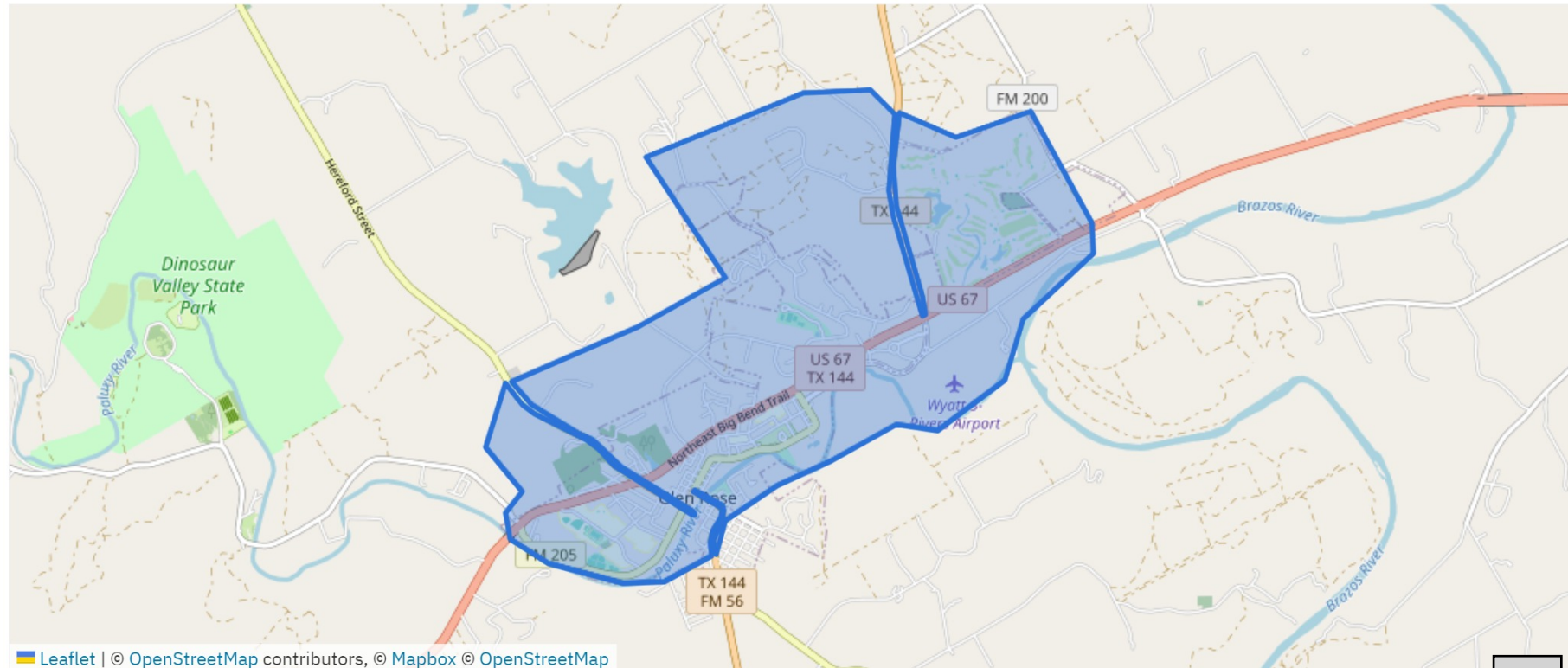
# Glen Rose TX - Council Report (July)

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Item 25.

## Selected POIs

Color by: POI



# Glen Rose TX - Council Report (July)

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: City of Glen Rose Included POI: City of Glen Rose No Highway

Item 25.

## Slide 1: Volume estimates, locals vs visitors, in/out of state shares, and visitors by day.

- An estimate of the number of daily visitors to a given POI or cluster of POIs. The daily estimate can be calculated based on whichever date range is selected by the users.
- Trips: The number of distinct trips by a unique visitor to a destination or POI. We calculate this using a combination of observation patterns and distance traveled.
  - If I come to Glen Rose once and stay for 3 days I am 1 trip and 3 visitor days. If I come back again and stay 2 days, I will have 2 trips and 5 visitor days. It counts each day I was at the destination during my trips.
- Visitors by Day: This shows us the average visitor day estimate for the period, by day of the week. Ex: We saw the highest average visitation on Fridays and Saturdays during the time frame.
- In/out of state and Locals vs. Visitors: Shows share of people from in vs. out of the state, and locals vs. visitors shows people from within 0-60 miles (locals) vs. 60+ miles (Visitors). Locals vs. Visitors operates independently of distance filters. This chart is calculated in Visitor Days on this tool.

## Slide 2: Visitor Days by Length of Stay and Comparison of Trips:

- Visitor Days by Length of stay shows what share of Visitor Days are attributed to which trip lengths. For example: 49% of all visitor days observed to the City of Glen Rose POI during the period in the filters can be attributed to 1-day trips. This Can be toggled between visitor days and trips.
- Repeat vs. One time: Share of people that have appeared again since the first time they were picked up in the destination. Once someone visits for the second time, that visitor will forever be classified as a "repeat" visitor for that destination, regardless of the date range filter. Changing the POIs and changing the dates will change the percentages because you might have more one-time visitors heading to a particular POI and more repeat visitors visiting a different POI on a given day, or over a different date range.

## Slide 3: Daily Visitors Trend

- Each number is an estimate of how many people (devices) we observed in the cluster or POI within the filters on that particular day. This can be toggled between visitor days and trips.

## Slide 4: Top Markets

- This chart shows where people seen in the cluster are coming from, by share of visitor days. For example, 25% of all visitor days come from the Dallas ft. worth DMA. The same would go for the county level. This chart can be toggled between the visitor days and trips metrics.
  - A DMA, or Designated Market Area, is a geographical region used by marketers and advertisers to define specific areas where local television viewing is measured. For example, the New York City DMA includes not just the city itself but also surrounding areas where people receive New York City's TV channels.

# Glen Rose TX - Council Report (July)

## Global Filters

In-State

Out-of-State

Distance: 60 mi - 3,816 mi

Dates: 1/1/24 - 6/8/24

Cluster: City of Glen Rose Included

POI: City of Glen Rose No Highway

Item 25.

## Data Source Filters

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Geo Data

Dates: 01/01/2024 - 06/08/2024

Cluster: City of Glen Rose Included

POI: City of Glen Rose No Highways Included

## General Definitions

**Distance Filter:** Calculated as the distance between the center point of a POI and the center point of a device's Home Zip Code. This is a dynamic filter that allows real-time adjustments and flexibility to segment Unique Visitors, Visitor Days, and Trips based on the distance between the home location, and the POI. The distance filter is calculated as flight distance, not driving distance.

**Home Zip Code:** The inferred home zip code of observed devices. This is determined by a history of observations and patterns of behavior. Our database includes home zip codes for more than 200 million devices. Home Zip Codes are updated monthly based on the historical pattern of behavior and our process is capable of determining when someone moves to a new zip code.

**Percent Change:** Percent change is the percentage difference between two values, representing the relative increase or decrease. A positive percent change indicates an increase, while a negative percent change indicates a decrease. This calculation is used on a variety of comparable metrics, such as Percent Change of Trips, Percent Change of Unique Visitors, and Percent Change of Visitor Days. For example, if a destination saw an increase from 100 trips to 125 trips, then the Percent Change in Trips would result in a 20% increase.

## Geolocation Data Definitions

**Point of Interest (POI):** A physical boundary drawn on a map and utilized to capture mobile device activity with the boundary.

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**Repeat vs One-Time Visitor:** Based on observations of unique devices and then our estimate algorithm is applied. Once a device is observed a second time at any of the selected devices across the date range in the filters, then that device is "flagged" as a repeat visitor. This analysis is dynamic and can span multiple years. For example, if a visitor visits in March 2020, they would contribute to the visitors within the date range covering March 2020. If that visitor returns and visits again in September of 2021 and the date range in the filters spans March 2020 through September 2021, then that visitor shifts from a one-time visitor to a repeat visitor for all of the observations. Therefore, now this visitor would contribute to the numbers in both March and September and any subsequent visits.

**Share of Trips:** The relative presence of a particular market represented by a percentage which takes its individual trips compared to the total number of example if a specific location tracked 20 unique visitors out of a total of 80 trips, then that location witnessed a 25% share of trips.

**Share of Unique Visitors:** The relative presence of a particular market represented by a percentage which takes its individual unique visitors compared to the total number of unique visitors. For example if a specific location tracked 20 unique visitors out of a total of 80 unique visitors, then that location witnessed a 25% share of unique visitors.

**Share of Visitor Days:** The relative presence of a particular market represented by a percentage which takes its individual visitor days compared to the total number of visitor days. For example if a specific location tracked 20 visitor days out of a total of 80 visitor days, then that location witnessed a 25% share of visitor days.

**Trips:** The number of distinct trips to a destination by a Unique Visitor or POI. Utilizes a combination of observation patterns, distance traveled, etc. For example, if a Unique Visitor visits on Thursday through Sunday, that would be considered one single trip. If the visitor returns later that month, it would be counted as a second trip.

**Trip Length:** The number of distinct trips to a destination by a Unique Visitor or POI. Utilizes a combination of observation patterns, distance traveled, etc. For example, if a Unique Visitor visits on Thursday through Sunday, that would be considered one single trip. If the visitor returns later that month, it would be counted as a second trip.

**Unique Device:** A unique mobile device determined by unique identifiers.

**Unique Visitor:** An estimate of the number of visitors to a given POI or cluster of POIs that factors in logic for Trips. For example, if one visitor visited the same attraction three days in a row, they would count as three Visitor Days, but only one Unique Visitor. If that same visitor returned one month later and was observed at that same attraction for three more days in a row, then the cumulative results would be 6 Visitor Days, 2 Unique Visitors, and 2 Trips.



## Glossary

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Item 25.

**Visitor Days:** An estimate of the number of daily visitors to a given POI or cluster of POIs based on our proprietary volume estimate methodology. The Vis calculation uses unique device identifiers as a baseline and a daily estimate is generated factoring in many points of data including year-over-year changes in mobile device data availability, device behavior, local factors, unique POI characteristics, etc.. The daily estimate is added up for whichever date range is selected by the filters.

### Demographics Definitions

**Education Levels:** Education levels have been divided into three categories due to the limitations of the household level aggregation. We are able to provide estimates for Highschool Degrees, Bachelor's Degrees, and Graduate Degrees which include master's, doctoral, and technical college degrees.

**Age Categories:** Based on the age groups of known members of a household. This is aggregated and weighted based on the probability of someone of each age being present in the household. For example, if the report shows 15% in the 65+ age category, that should be interpreted as 15% of the visitors having someone 65+ in their household.

**Ethnicity:** Race and Ethnicity has been classified based on definitions provided by the US Census Bureau.

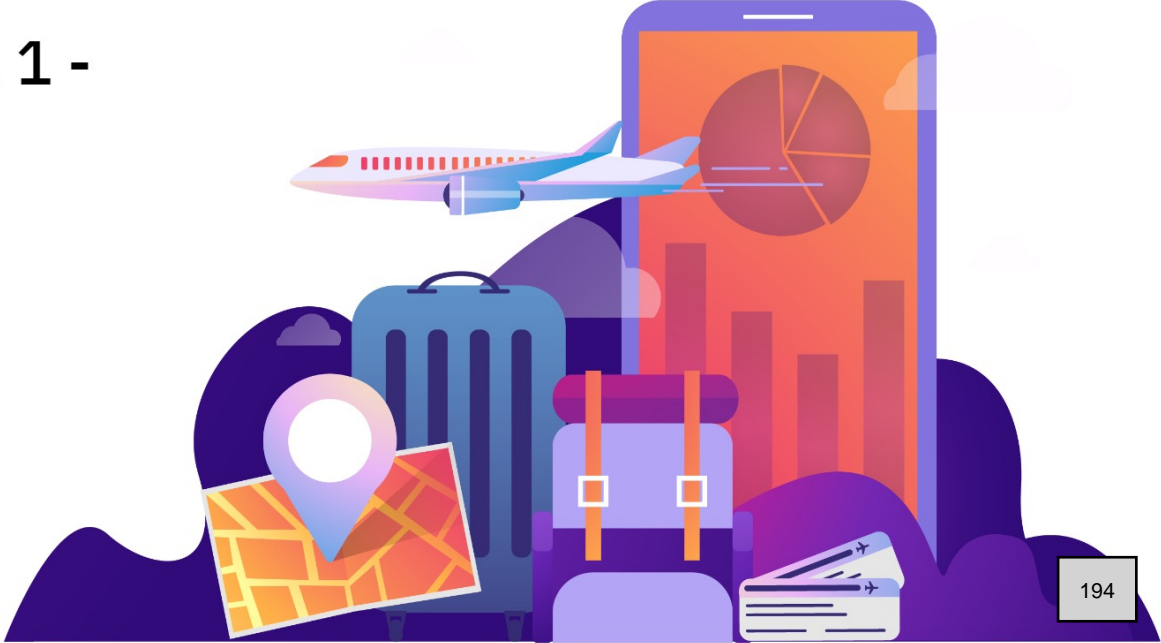
**Households with Children:** Should be interpreted as the % of visitors who have someone under the age of 18 in the household.

**Census Demographics:** Calculated using the Home Zip Code of the device, and then matching the zip code to the corresponding data from the US Census and American Community Survey (ACS).

# Glen Rose TX - City Council

# Report

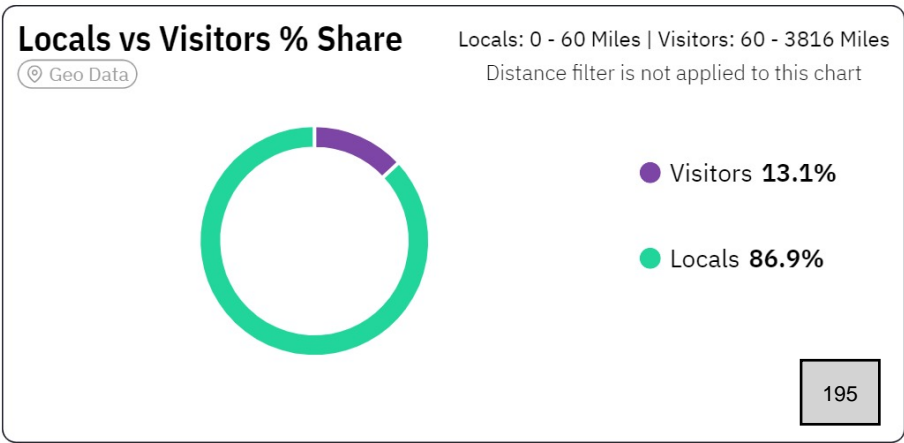
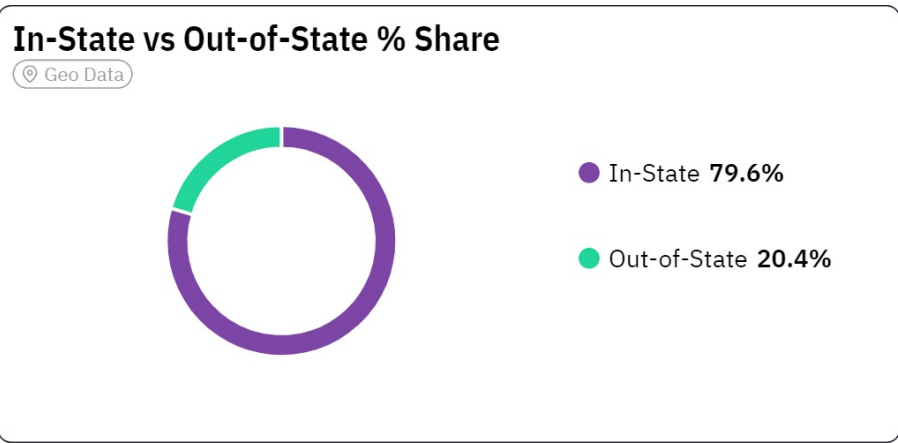
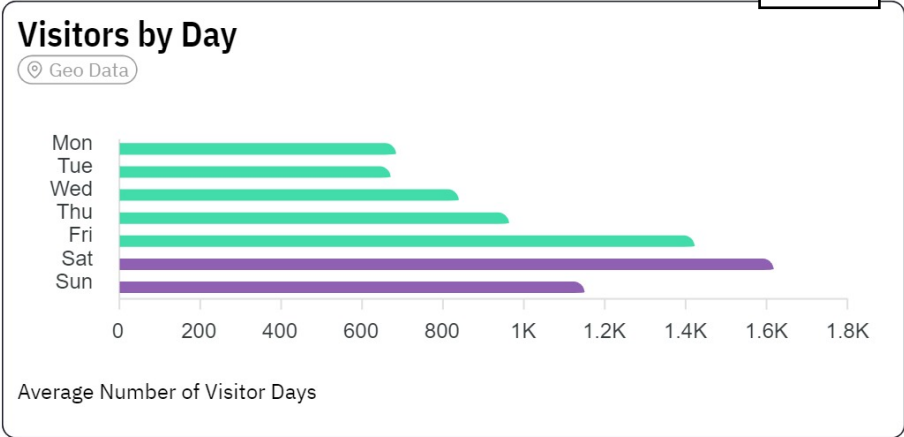
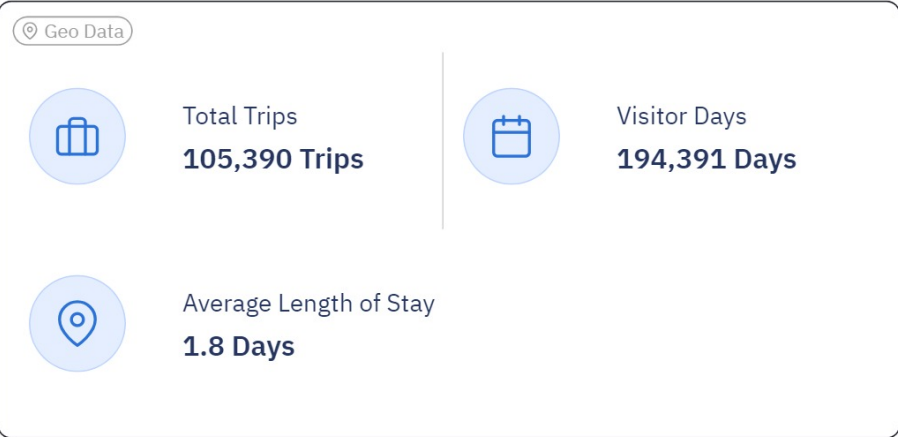
Historic Downtown Jan 1 -  
Jun 8, 2024



# Glen Rose TX - City Council Report

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Square

Item 25.



# Glen Rose TX - City Council Report

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Squ

Item 25.

## Visitor Days by Length of Stay

Geo Data

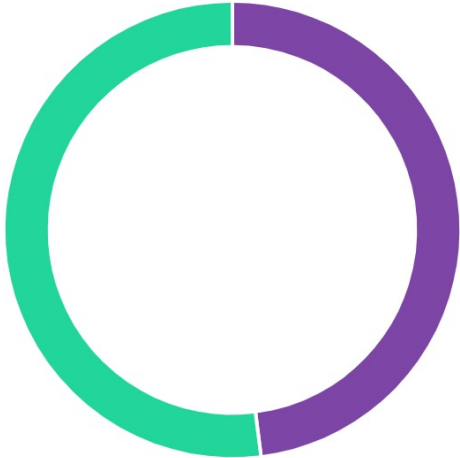


- 1 Day 36.2%
- 2 Days 14.1%
- 3 Days 15.6%
- 4 Days 11%
- 5 Days 5.07%
- 6+ Days 18%

Avg Length of Stay: 1.8 Days

## Comparison of Trips

Geo Data



- Repeat 52%
- One Time 48%

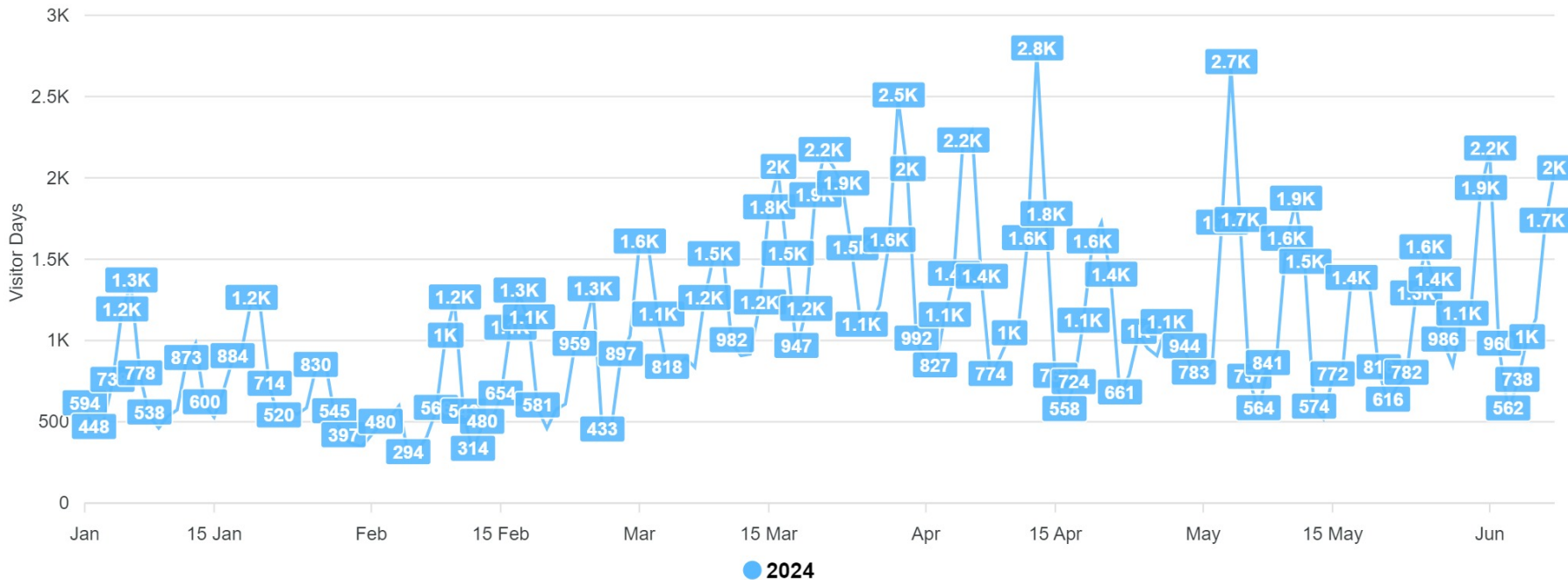
# Glen Rose TX - City Council Report

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Square

Item 25.

## Daily Visitor Trend

Geo Data



# Glen Rose TX - City Council Report

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Squ

Item 25.

## DMA Visitation

[Geo Data](#)

DMA	Visitor Days
Dallas-Ft. Worth	24.97%
Waco-Temple-Bryan	7.27%
Houston	6.74%
Austin	5.46%
Abilene-Sweetwater	4.99%
San Antonio	4.57%
Tyler-Longview-Lfkn&Ncgd	3.14%
Odessa-Midland	2.33%
Wichita Falls & Lawton	1.98%
Oklahoma City	1.86%
Shreveport	1.75%

## County Visitation

[Geo Data](#)

County	Visitor Days
Dallas, TX	6.2%
Denton, TX	4.87%
Collin, TX	3.61%
Harris, TX	2.56%
Bexar, TX	2.03%
McLennan, TX	1.93%
Bell, TX	1.63%
Brazos, TX	1.55%
Taylor, TX	1.45%
Kaufman, TX	1.42%
Travis, TX	1.38%

198

# Glen Rose TX - City Council Report

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Squ

Item 25.

## Length of Stay by Top Counties

County	Avg Length of Stay	Share of Trips
Dallas, TX	1.5 Days	7.38%
Denton, TX	1.4 Days	6.13%
Collin, TX	1.4 Days	4.64%
Harris, TX	2 Days	2.31%
Bexar, TX	1.7 Days	2.23%
McLennan, TX	1.7 Days	2.06%
Bell, TX	1.7 Days	1.7%
Kaufman, TX	1.6 Days	1.61%
Wise, TX	1.6 Days	1.5%

# Glen Rose TX - City Council Report

Global Filters

In-State

Out-of-State

Distance: 60 mi - 3,816 mi

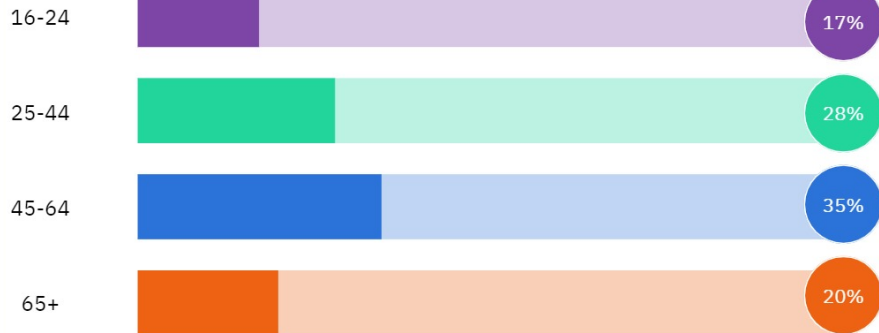
Dates: 1/1/24 - 6/8/24

Cluster: Lodging and Attractions Included

POI: Historic Downtown Squ

Item 25.

## Age



## Income



## Household



Custom notes

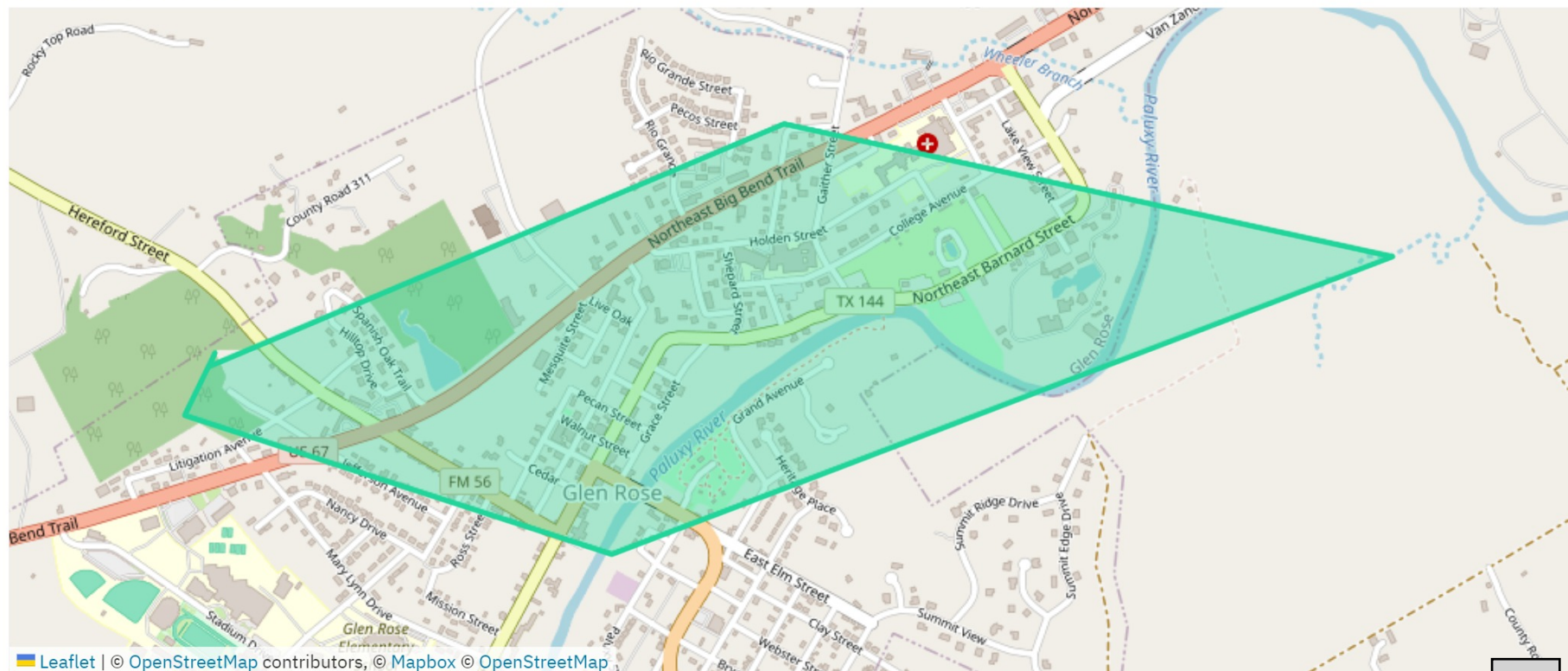


# Glen Rose TX - City Council Report

Global Filters

## Selected Clusters

Color by: Cluster



# Glen Rose TX - City Council Report

Global Filters In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Square

Item 25.

## Slide 1: Volume estimates, locals vs visitors, in/out of state shares, and visitors by day.

- Visitor days: An estimate of the number of daily visitors to a given POI or cluster of POIs based on our proprietary volume estimate methodology.
- Trips: The number of distinct trips to a destination or POI by a Unique Visitor.
  - If I come to Glen Rose once and stay for 3 days I am 1 trip and 3 visitor days. If I come back again and stay 2 days, I will have 2 trips and 5 visitor days. It counts each day I was at the destination during my trips.
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## Slide 2: Visitor Days by Length of Stay and Comparison of Trips:

- Visitor Days by of stay shows what share of trips are attributed to which trip lengths. For example: 36% of all visitor days observed to the Historic Downtown Square POI during the period in the filters can be attributed to 1-day trips.
- Repeat vs. One time: Share of people that have appeared again since the first time they were picked up in the destination. Once someone visits for the second time, that visitor will forever be classified as a "repeat" visitor for that destination, regardless of the date range filter. Changing the POIs and changing the dates will change the percentages because you might have more one-time visitors heading to a particular POI and more repeat visitors visiting a different POI on a given day, or over a different date range.

## Slide 3: Daily Visitors Trend

- Each number is an estimate of how many people (devices) we observed in the cluster or POI within the filters on that particular day.

## Slide 4: Top Markets

- This chart shows where people seen in the cluster are coming from, by share of visitor days. For example, 25% of all visitor days come from the Dallas ft. worth DMA. The same would go for the county level.
  - A DMA, or Designated Market Area, is a geographical region used by marketers and advertisers to define specific areas where local television viewing is measured. For example, the New York City DMA includes not just the city itself but also surrounding areas where people receive New York City's TV channels.

## Slide 5: Length of Stay by County

# Glen Rose TX - City Council Report

**Global Filters** In-State Out-of-State Distance: 60 mi - 3,816 mi Dates: 1/1/24 - 6/8/24 Cluster: Lodging and Attractions Included POI: Historic Downtown Squ

**Item 25.**

## Data Source Filters

Geo Data

Dates: 01/01/2024 - 06/08/2024 Cluster: Lodging and Attractions Included POI: Historic Downtown Square Included

# Glossary

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## General Definitions

Item 25.

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Item 25.

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## **CITY SECRETARY'S REPORT**

**Staci L. King, City Secretary**



## **CITY ADMINISTRATOR'S REPORT**

**Troy Hill, City Administrator**