

# REGULAR CITY COUNCIL MEETING

Tuesday, October 10, 2023 at 5:30 PM

Glen Rose City Hall Council Chambers

201 NE Vernon, Glen Rose, TX 76043



## AGENDA

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Citizens can view or listen live by tuning in to the following Zoom.com webinar:  
Meeting ID: 836 0811 5174 • Passcode 698717 • or dial 1-346-248-7799

### CALL TO ORDER

### INVOCATION

### PLEDGES OF ALLEGIANCE

### ROLL CALL

### CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

### INDIVIDUAL ITEMS FOR CONSIDERATION

1. Discussion, consideration, and possible action regarding a street closure request from Sexton Mill
2. Discussion, consideration, and possible action regarding street closures for Trick or Treat on the Square

### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

3. **Section 551.071 Consultation with Attorney** – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: **110 SW Barnard**
4. **Section 551.071 Consultation with Attorney** – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: **Interlocal Agreements**

### ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

5. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – 110 SW Barnard
6. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements

## INDIVIDUAL ITEMS FOR CONSIDERATION

- [7.](#) Discussion, consideration, and possible action regarding an Ordinance annexing 1.32 acres (on Hwy 67 adjacent to and east of the 7-Eleven) out of Milam County School, Abstract No. 136, being a portion of a certain tract of land described in deed to Alvie Joe Mitchell, JR recorded under Instrument Number 20201505 of the Somervell County public records by VRE Glen Rose 2.0, LLC
- [8.](#) Discussion, consideration, and possible action regarding a Resolution submitting the Glen Rose City Council's nominations for the Somervell County Appraisal District Board

**CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

- [9.](#) Consider approval or other action regarding City Council Minutes  
August 31, 2023 Special City Council Meeting  
September 5, 2023 Special City Council Meeting  
September 12, 2023 Regular City Council Meeting  
September 26, 2023 Regular City Council Meeting
- [10.](#) Consider approval or other action regarding the accounts payable report for September 2023
- [11.](#) Consider approval or other action regarding the financial report for September 2023

## STAFF REPORTS

- [12.](#) Public Works Director Report
- [13.](#) Police Department Report
- [14.](#) Building and Planning Department Report
- [15.](#) Code Enforcement and Animal Control Report
- [16.](#) City Secretary's Report

## MAYOR AND COUNCIL MEMBER REPORTS

### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

- [17.](#) **Section 551.074 Personnel Matters** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: **compensation study results for all city employees**, to wit: Jim Holder, Staci King, Rosario Sosol, Christy Wilson, Larry Allen, Jodi Holthe, Buck Martin, Jesse Ramirez, Emily Holder, Ted Williams, Drew Wilson, Sheldon Bybee, Todd Shipman, Santos De La Garza, Lupita Gutierrez, Matt Taylor, Coy Dorries, Lance Powell, Assistant Animal Control Officer (Vacant), Public Works Tech I (Vacant)
- [18.](#) **Section 551.074 Personnel Matters** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: **Convention and Visitors Bureau Director**

**ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

- 19. Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: compensation study results for all city employees, to wit: Jim Holder, Staci King, Rosario Sosol, Christy Wilson, Larry Allen, Jodi Holthe, Buck Martin, Jesse Ramirez, Emily Holder, Ted Williams, Drew Wilson, Sheldon Bybee, Todd Shipman, Santos De La Garza, Lupita Gutierrez, Matt Taylor, Coy Dorries, Lance Powell, Assistant Animal Control Officer (Vacant), Public Works Tech I (Vacant)
- 20. Discussion, consideration, and possible action regarding item discussed in Executive Session: Personnel Matters - Convention and Visitors Bureau Director

**ADJOURN**

***Note: The Glen Rose City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.***

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in the is meeting should contact the City Secretary's office at (254) 897-2272 x 102 at least 48 hours prior to the meeting to request such assistance.

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at [www.glenrosetexas.org](http://www.glenrosetexas.org) and said notice was posted at or before 5:30 p.m. on Friday, October 6, 2023 and remained posted for at least two hours after said meeting was convened.



STACI KING  
City Secretary

Certification of NOTICE OF MEETING was removed on: \_\_\_\_\_ at \_\_\_\_\_ am/pm  
by \_\_\_\_\_ . \_\_\_\_\_



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding a street closure request from Sexton Mill		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



**REQUEST TO PLACE ITEM ON CITY COUNCIL AGENDA**

The City of Glen Rose welcomes constructive input from interested citizens. Please complete this form if you wish to have an item placed on the agenda for a regular City Council meeting. The deadline for placing an item on the agenda is one week prior to regular meetings, which are held the second Tuesday of every month. In order for the City Council to fully understand your item, have a productive discussion, and ensure efficient council meetings, it is important that you describe the item with as much detail as possible and include any supporting documentation so that it may be included in the Council's meeting packets. You may use additional blank pages for the item description. If you have any questions, contact the City Secretary at 254-897-2272.

Name: Tricia Sexton for Sexton Mill

Mailing Address: 100 Grace St.

Phone Number: 817-279-3632 Email: Sextonmill100@gmail

Requested Meeting Date: October 10, 2023

Item Description: Close 48 ft of Grace St during  
Fall Market Day on Nov 13. Approximately  
9 AM to 6 PM

Sponsoring Councilperson (if applicable): \_\_\_\_\_

I understand that the City Council retains the right to set the items for discussion at its meetings and further understand that my request will not be automatically placed on an agenda or may even be denied. I also understand that I may be requested to present additional information on my item, asked to consult with the appropriate City department, or take other action before my request is considered. I agree to attend the meeting at which my item may appear and make a presentation and/or answer questions.

Tricia Sexton  
Signature

Sept 15, 2023  
Date



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding street closures for Trick or Treat on the Square		
<b>PREPARED BY:</b>	Joe Boles, Mayor	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	<b>EXECUTIVE SESSION - Section 551.071 Consultation with Attorney</b> – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: <b>110 SW Barnard</b>		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	<b>EXECUTIVE SESSION - Section 551.071 Consultation with Attorney</b> – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: <b>Interlocal Agreements</b>		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
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<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
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# CITY COUNCIL AGENDA ACTION FORM

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<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
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<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding an Ordinance annexing 1.32 acres (on Hwy 67 adjacent to and east of the 7-Eleven) out of Milam County School, Abstract No. 136, being a portion of a certain tract of land described in deed to Alvie Joe Mitchell, JR recorded under Instrument Number 20201505 of the Somervell County public records by VRE Glen Rose 2.0, LLC		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			

**ORDINANCE NO. 2023.10.10. \_\_**

**AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, ANNEXING A 1.321 ACRE TRACT OWNED BY VRE GLEN ROSE 2.0, LLC IDENTIFIED IN EXHIBIT "A"; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREAS SHALL BECOME A PART OF THE CITY AND THAT THE OWNERS AND INHABITANTS THEREOF SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREAFTER ADOPTED; FURTHER PROVIDING FOR AMENDING AND CORRECTING THE OFFICIAL BOUNDARIES OF THE CITY AS HERETOFORE ADOPTED; ADOPTING A SERVICE PLAN; PROVIDING SEVERABILITY AND PROPER NOTICE, MEETING, QUORUM, PRESUMPTION OF CONSENT, AND PRESUMPTION OF VALIDITY CLAUSES; AND, PROVIDING FOR SAID ORDINANCE TO TAKE EFFECT AND BE IN FORCE FROM AND AFTER ITS PASSAGE.**

WHEREAS, the City of Glen Rose, Texas (City) is a Type A General Law municipality;

WHEREAS, pursuant to §43.0671 of the Texas Local Government Code (TLGC), "...a municipality may annex an area if each owner of land in the area requests the annexation";

WHEREAS, on August 8, 2023, VRE Glen Rose 2.0, LLC, submitted a petition requesting the City's Governing Body to annex the 1.321 acres situated in the Milam County School, Abst: 136, being a portion of that certain 4.58-acre tract of land described in a deed to VRE GLEN ROSE 2.0, LLC Instrument Number 20222651, Official Public Records Somervell County Texas, and being located on the south side of Highway 67 adjacent to and east of the VRE Glen Rose 7 Eleven Addition;

WHEREAS, in conformance with the requirements of §43.014 of the TLGC, said property is located within the City's Extraterritorial Jurisdiction;

WHEREAS, pursuant to 43.016 of the TLGC, the City offered a Development Agreement to the owners of the property under consideration for annexation, which was subsequently declined by the owners;

WHEREAS, on November 8, 2022, the City's governing body accepted said petition for annexation;

WHEREAS, the City has provided the notices required under §43.905 and §43.9051 of the TLGC;

WHEREAS, pursuant to §43.0672 of the TLGC, the City's governing body has entered "...into a written agreement (attached hereto and identified as Exhibit "B") with the owners of land in the area for the provision of services in the area";

WHEREAS, pursuant to §43.0673, the City conducted a public hearing on this annexation on September 12, 2023; and,



WHEREAS, pursuant to §51.001 of the TLGC, in the lawful exercise of the powers granted to it and for the good government, peace, and order of the City, the City Council has decided to annex the property described in Exhibit "A".

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS THAT:**

**SECTION 1  
RECITALS INCORPORATED**

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2  
SERVICE PLAN**

The Service Plan described in Exhibit "B," attached hereto and incorporated herein for all purposes, is hereby approved and adopted.

**SECTION 3  
ANNEXATION DECLARATION**

The property described in Exhibit "A," attached hereto and incorporated herein for all purposes, which was not previously annexed into the City (approximately 1.32 acres) is hereby annexed and brought within the corporate limits of the City of Glen Rose, Somervell County, Texas, and the same is hereby made a part of the City.

**SECTION 4  
RIGHTS AND RESPONSIBILITIES**

The property described in Exhibit "A" shall bear its share of the ad valorem taxes levied by the City, and the inhabitants of the area herein annexed shall be entitled to all of the rights, privileges, and responsibilities of other citizens of the City and bound by all acts, ordinances and all other legal action now in full force and effect and all those which may be hereafter adopted.

**SECTION 5  
MAP AMENDED**

The official map and boundaries of the City heretofore adopted and amended be and are hereby amended to include the property described in Exhibit "A" as part of the City.

**SECTION 6  
ADMINISTRATIVE AUTHORIZATION**

The City Secretary is hereby directed and authorized to perform or cause to be performed all acts necessary to effectuate this Ordinance, including any corrections to the official map of the City to add the Territory hereby annexed, as required by law, and to ensure that all required documentation is filed with the necessary government agencies.

**SECTION 7  
SEVERABILITY CLAUSE**

In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held to be unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance for any reason whatsoever. The adjudication shall not affect another section, sentence, phrase, word, paragraph, or provision of this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the City Council of the City of Glen Rose declares that it would have passed every other part notwithstanding the omission of any part or parts declared to be invalid or unconstitutional.

**SECTION 8  
PROPER NOTICE, MEETING, AND QUORUM CLAUSE**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by a majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to §22.039 of the Texas Local Government Code.

**SECTION 9  
PRESUMPTION OF CONSENT**

Pursuant to §43.901 of the Texas Local Government Code, "A municipal ordinance defining boundaries of or annexing area to a municipality is conclusively presumed to have been adopted with the consent of all appropriate persons, except another municipality, if: (1) two years have expired after the date of the adoption of the ordinance; and (2) an action to annul or review the adoption of the ordinance has not been initiated in that two-year period."

**SECTION 10  
PRESUMPTION OF VALIDITY**

Pursuant to §51.003 of the Texas Local Government Code, "A governmental act or proceeding of a municipality is conclusively presumed, as of the date it occurred, to be valid and to have occurred in accordance with all applicable statutes and ordinances if: (1) the third anniversary of the effective date of the act or proceeding has expired; and (2) a lawsuit to annul or invalidate the act or proceeding has not been filed on or before that third anniversary."

**SECTION 11  
EFFECTIVE DATE**

This ordinance shall become effective immediately upon its passing.

**PASSED AND APPROVED this the 10<sup>th</sup> day of October, 2023.**

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Joe Boles, Mayor

ATTEST:

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Staci L. King, City Secretary



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding a Resolution submitting the Glen Rose City Council’s nominations for the Somervell County Appraisal District Board		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>	<p>The Council may nominate up to five people to be considered for the SCAD Board. Once nominations have been received by all taxing entities, a ballot will be mailed out and the Council will asked to cast their 82 votes.</p>		
<b>RECOMMENDED ACTION:</b>			

# Somervell Central Appraisal District

112 Allen Drive

Glen Rose, Texas 76043

254.897.4094

254.897.3258

Somervellcad.net

September 21, 2023

City of Glen Rose  
C/O: Joe Boles  
201 NE Vernon Street  
Glen Rose, Texas 76043

Dear Mr. Boles,

An election will be held this coming December to determine who will serve on the Board of Directors for the Central Appraisal District of Somervell County for the years 2024 and 2025. The board consists of five members.

In accordance with Section 6.03(d) of the Texas Property Tax Code, we have calculated the number of votes to which each taxing unit in our district is entitled. As indicated on the calculation enclosed, City of Glen Rose is entitled to 82 votes. Please submit the name(s) of any nominee(s) (up to five persons), by resolution adopted by your governing body, to me on or before October 15, 2023. (A sample resolution is enclosed). Legislation prohibits nominations received after this date from appearing on the ballot.

I will then prepare a ballot listing the candidates, and deliver a copy of the ballot to you before November 1, 2023. Your governing body will then determine its vote by resolution and submit it to me on or before December 15, 2023. At the time, I will count the votes, declare the results to you and to the candidates prior to December 31, 2023.

As you can see, timeliness is very important. Please let me know if you have any questions regarding this matter.

Sincerely,

Wes Rollen, RPA, RTA, CCA  
Chief Appraiser

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION BY THE \_\_\_\_\_ AFFIRMING  
THE CASTING OF VOTES IN THE 2024-2025 ELECTION OF THE BOARD OF  
DIRECTORS FOR THE CENTRAL APPRAISAL DISTRICT OF SOMERVELL  
COUNTY, TEXAS.**

This is to affirm that the Board of Trustees of the \_\_\_\_\_,  
did on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023, cast votes  
as indicated below for the candidate(s) in the election for the 2024-2025 Board of Directors  
of the Central Appraisal District of Somervell County, Texas, in a regular meeting of the  
Board of Trustees.

<u>Number of Votes</u>	<u>Candidate</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**RESOLVED AND ENTERED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
**BOARD PRESIDENT**

**ATTEST:**

\_\_\_\_\_  
**BOARD SECRETARY**

CALCULATION OF VOTES OF BOARD OF DIRECTORS FOR 2024-25

<u>TAXING ENTITY</u>	<u>2023 EST LEVY</u>	<u>PORTION OF TOTAL LEVY IN DISTRICT</u>	<u>X 1000 X 5 SEATS = NUMBER OF VOTES</u>
GLEN ROSE ISD	\$28,093,857.68	0.5606	2803
SOMERVELL COUNTY	\$13,481,160.49	0.2690	1345
SOMERVELL COUNTY WATER DISTRICT	\$3,247,233.14	0.0648	324
SOMERVELL COUNTY HOSPITAL DISTRICT	\$4,286,813.67	0.0855	428
CITY OF GLEN ROSE	\$825,073.89	0.0165	82
GRANBURY ISD	\$110,659.96	0.0022	11
THREE WAY ISD	\$63,085.31	0.0013	6
WALNUT SPRINGS ISD	\$10,366.69	0.0002	1
<b>TOTAL ALL TAXING UNITS</b>	<b>\$50,118,250.83</b>	<b>1.0000</b>	<b>5000</b>

NOTE: IT REQUIRES AT LEAST 834 VOTES TO SECURE ONE  
NOMINEE TO A POSITION ON THE BOARD.



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Consider approval or other action regarding City Council Minutes		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>	<ol style="list-style-type: none"> <li>1. August 31, 2023 Special City Council Meeting</li> <li>2. September 5, 2023 Special City Council Meeting</li> <li>3. September 12, 2023 Regular City Council Meeting</li> <li>4. September 26, 2023 Regular City Council Meeting</li> </ol>		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



# MINUTES OF THE CITY OF GLEN ROSE

## SPECIAL CITY COUNCIL MEETING

Tuesday, September 05, 2023 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, September 05, 2023, in the Glen Rose City Hall Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

### CALL TO ORDER

Mayor Joe Boles called the meeting to order.

### PLEDGES OF ALLEGIANCE

Mayor Boles led the pledges of allegiance to the United States and Texas flags.

### ROLL CALL

#### **Council Members Present**

Joe Boles, Mayor  
George Freas, Mayor Pro Tem  
Demetra Conrad, Councilmember  
TJ Walker, Councilmember  
Richard Bruning, Councilmember

#### **Staff Present**

Wayne McKethan, Interim City Administrator  
Staci L. King, City Secretary  
Jim Holder, Director of Public Works  
Buck Martin, Chief of Police  
Larry Allen, Building Official

#### **Council Members Absent**

Candace Scholz, Councilmember

### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

1. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**
2. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Administrator**

The City's attorney was not present, therefore Council could not meet in Executive Session to discuss Item No. 1. The Council also elected not to meet in Executive Session for Item No. 2.

### ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

3. **Discussion, consideration, and possible action regarding items discussed in Executive Session: Section 551.071 Consultation with Attorney –Interlocal Agreements**  
No action was taken on this item.
4. **Discussion, consideration, and possible action regarding items discussed in Executive Session: Section 551.074 Personnel Matters - City Administrator**  
MOTION by Demetra Conrad, second by TJ Walker, to authorize the Mayor to continue contract negotiations with the City Administrator candidate. MOTION CARRIED by unanimous vote.

**ADJOURN**

The meeting was adjourned at 6:33 p.m.

# MINUTES OF THE CITY OF GLEN ROSE

## REGULAR CITY COUNCIL MEETING

Tuesday, September 12, 2023 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, September 12, 2023, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

### CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:30 p.m.

### INVOCATION

Mayor Pro Tem George Freas led the invocation.

### PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

### ROLL CALL

#### **Council Members Present**

Joe Boles, Mayor  
George Freas, Mayor Pro Tem  
Demetra Conrad, Councilmember  
TJ Walker, Councilmember  
Richard Bruning, Councilmember  
Candace Scholz, Councilmember

#### **Staff Present**

Wayne McKethan, Interim City Administrator  
Staci L. King, City Secretary  
Jim Holder, Director of Public Works  
Buck Martin, Chief of Police  
Larry Allen, Building Official  
Stan Lowry, City Attorney, via Zoom

### CITIZEN/VISITOR COMMENTS

No one came forward to address the Council.

### ANNOUNCEMENTS/PRESENTATIONS

#### **1. Recognition of Wayne McKethan, Interim City Administrator**

Mayor Boles presented Wayne McKethan with a Key to the City in recognition of his service to the City of Glen Rose.

### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

#### **2. Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Proposed Sales Tax Interlocal Agreement**

Mayor Boles called the meeting into Executive Session at 5:34 p.m. The meeting was called back to regular session at 6:29 p.m.

### ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

#### **3. Discussion, consideration, and possible action regarding items discussed in Executive Session: Section 551.071 Consultation with Attorney – Proposed Sales Tax Interlocal Agreement**

Mayor Boles gave the following statement regarding this item:

In light of recent written and face-to-face meetings with the County Commissioners, we believe that we have reason to be extremely positive that an agreement can be reached for the sales tax sharing. We will be meeting further next week to draft an agreement with the County Commissioners and, with cooperation between them and the City Council, we will reach an agreement shortly. No action was taken on this item.

## PUBLIC HEARINGS

Mayor Boles opened the public hearings at 6:29 p.m.

4. **Public hearing regarding a request for a Specific Use Permit for Short Term Rental for the property located at 1404 NE Barnard, being 4.5 acres out of the Milam County School Land District Survey, Abstract A136, Tract C7-3**  
No one came forward to speak in favor of or opposition to the request.
5. **Public Hearing on the City of Glen Rose FY2023-2024 Budget**  
No one came forward to speak regarding the proposed FY2023-2024 budget.
6. **Public Hearing on the City of Glen Rose 2023 Ad Valorem Tax Rate**  
No one came forward to speak regarding the proposed FY2023-2024 tax rate.
7. **Public Hearing regarding a request to annex 1.32 acres (on Hwy 67 adjacent to and east of the 7-Eleven) out of Milam County School, Abstract No. 136, being a portion of a certain tract of land described in deed to Alvie Joe Mitchell, JR recorded under Instrument Number 20201505 of the Somervell County public records by VRE Glen Rose 2.0, LLC**  
Patrick Fahey spoke in opposition to the annexation.

Mayor Boles closed the public hearings at 6:35 p.m.

## INDIVIDUAL ITEMS FOR CONSIDERATION

8. **Discussion, consideration and possible action regarding a request for a Specific Use Permit for Short Term Rental for the property located at 1404 NE Barnard, being 4.5 acres out of the Milam County School Land District Survey, Abstract A136, Tract C7-3**  
Larry Allen, Building Official, presented the request to Council. The Planning and Zoning Commission met on August 23, 2023 and voted to recommend approval of a SUP with the following conditions:
  - No more than three police calls for genuine disturbances as defined by responding law enforcement
  - Owner agrees to provide contact information to neighbors so that owners may be contacted with any issues

MOTION by Demetra Conrad, second by TJ Walker, to approve the request for a Specific Use Permit for a short term rental for the property located at 1404 NE Barnard. MOTION CARRIED by unanimous vote.

9. **Discussion, consideration, and possible action regarding an Ordinance annexing 1.32 acres (on Hwy 67 adjacent to and east of the 7-Eleven) out of Milam County School, Abstract No. 136, being a portion of a certain tract of land described in deed to Alvie Joe Mitchell, JR recorded under Instrument Number 20201505 of the Somervell County public records by VRE Glen Rose 2.0, LLC**  
In consideration of pending sales tax negotiations with Somervell County, this item was tabled to the September 26, 2023 meeting.

- 10. Discussion, consideration, and possible action regarding an Ordinance adopting the City's 2023-2024 Budget**  
MOTION by TJ Walker, second by Richard Bruning, to approve Ordinance No. 2023.09.12.A adopting the City of Glen Rose Fiscal Year 2023-2024 Budget. MOTION CARRIED by unanimous vote.
- 11. Discussion, consideration, and possible action regarding an Ordinance adopting the City's 2023 Ad Valorem Tax Rate**  
Council was presented with a proposed tax rate of \$0.2788 per \$100 valuation; the 2022 was \$0.306298. Although the tax rate is lower, the property tax revenue will increase by \$52,199; thus statute requires specific language for adoption of the tax rate.
- MOTION by Richard Bruning, second by Demetra Conrad, to approve Ordinance No. 2023.09.12.B setting the 2023 Ad Valorem Tax Rate at \$0.2788 per \$100 valuation. MOTION CARRIED by the following votes:
- FOR: George Freas, Candace Scholz, Richard Bruning, Demetra Conrad, TJ Walker  
AGAINST: None  
ABSTAINING: None
- 12. Discussion, consideration, and possible action regarding the ratification of the property tax revenue increase reflected in the proposed City of Glen Rose Fiscal Year 2022-2023 Budget**  
The 2023 ad valorem tax rate adopted by Council resulted in an increase of \$52,199, which requires a separate vote for ratification.
- MOTION by George Freas, second by Demetra Conrad, to ratify the property tax revenue increase reflected in the FY2022-2023 Budget. MOTION CARRIED by unanimous vote.
- 13. Discussion, consideration, and possible action regarding a contribution to the Glen Rose Wine and Art Festival**  
No action taken.
- 14. Discussion, consideration, and possible action regarding a contribution to the Harvest Festival from the City of Glen Rose Hotel Occupancy Tax Fund**  
No action taken.

#### CONSENT AGENDA

- 15. Approval or other action regarding minutes for the Glen Rose City Council**  
**August 8, 2023 Regular City Council Meeting**  
**August 22, 2023 Regular City Council Meeting**
- 16. Consider approval or other action regarding an accounts payable report for payments made during August 2023**
- 17. Consider approval or other action regarding a financial report for the month of August 2023**

MOTION by George Freas, second by Demetra Conrad, to approve the consent agenda as presented. MOTION CARRIED by unanimous vote.

#### STAFF REPORTS

18. **Public Works Director Report**
19. **Police Department Report**
20. **Building and Planning Department Report**
21. **Code Enforcement and Animal Control Report**
22. **City Secretary's Report**
23. **City Administrator's Report**

**MAYOR AND COUNCIL MEMBER REPORTS**

Council expressed their appreciation to Wayne McKethan for his service to Glen Rose as the Interim City Administrator.

Mayor Boles thanked Council for diligently working with Somervell County.

**ADJOURN**

The meeting was adjourned at 7:40 p.m.

# MINUTES OF THE CITY OF GLEN ROSE

## REGULAR CITY COUNCIL MEETING

Tuesday, September 26, 2023 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, September 26, 2023, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

### CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:30 p.m.

### INVOCATION

Mayor Pro Tem George Freas led the invocation.

### PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

### ROLL CALL

#### *Council Members Present*

Joe Boles, Mayor  
George Freas, Mayor Pro Tem  
Demetra Conrad, Councilmember  
TJ Walker, Councilmember  
Richard Bruning, Councilmember  
Candace Scholz, Councilmember

#### *Staff Present*

Wayne McKethan, Interim City Administrator  
Staci L. King, City Secretary  
Jim Holder, Director of Public Works  
Buck Martin, Chief of Police  
Larry Allen, Building Official  
Stan Lowry, City Attorney, via Zoom

### CITIZEN/VISITOR COMMENTS

No one came forward to address the Council.

### EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

1. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**
2. **Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Administrator**

Mayor Boles called the meeting in to Executive Session at 5:33 p.m.; the meeting was called back to regular session at 6:34 p.m.

### ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

3. **Discussion, consideration, and possible action regarding items discussed in Executive Session: Section 551.071 Consultation with Attorney –Interlocal Agreements**  
A revised Interlocal Agreement will be sent to Somervell County for their consideration.

**4. Discussion, consideration, and possible action regarding items discussed in Executive Session: Section 551.074 Personnel Matters: City Administrator**

A revised contract will be presented to the candidate.

**INDIVIDUAL ITEMS FOR CONSIDERATION**

**5. Discussion, consideration, and possible action regarding approval of a request for temporary street closure for the Glen Rose Homecoming Parade**

MOTION by George Freas, second by Demetra Conrad, to approve a request for street closure for the GRISD Homecoming Parade. MOTION CARRIED by unanimous vote.

**6. Discussion, consideration, and possible action regarding approval of a Professional Services Agreement with LJA for the City of Glen Rose Communication Plan**

MOTION by TJ Walker, second by Candace Scholz, to approve a Professional Services Agreement with LJA as presented. MOTION CARRIED by unanimous vote.

**MAYOR AND COUNCIL MEMBER REPORTS**

**ADJOURN**

The meeting was adjourned at 6:39 p.m.





# CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Consider approval or other action regarding the accounts payable report for September 2023		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			

City of Glen Rose  
 Council Report  
 Check Date: 9/1/2023 to 9/30/2023

10/4/2023 3:17

Item 10.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	9/5/2023	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 8/13/2023	\$33.93
	9/5/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 8/13/2023	\$23.76
	9/5/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 8/13/2023	\$7.86
	9/5/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 8/13/2023	\$54.06
	9/5/2023	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 7/30/2023	\$33.93
	9/5/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 7/30/2023	\$23.76
	9/5/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 7/30/2023	\$7.86
	9/5/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 7/30/2023	\$54.06
	9/5/2023	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 8/13/2023	\$1,881.48
	9/5/2023	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 8/13/2023	\$46.56
	9/5/2023	Blue Cross Blue Shield	20-2024	Health Ins W/H	Health Ins-Employer 7/30/2023	\$1,881.48
	9/5/2023	Blue Cross Blue Shield	20-2024	Health Ins W/H	HEALTH INSURANCE 7/30/2023	\$46.56
	9/5/2023	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 8/13/2023	\$18.68
	9/5/2023	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 7/30/2023	\$18.68
	9/13/2023	James Guest	20-2003	Meter Refunds Payable	Refunds	\$89.38
	9/13/2023	LJ X 6	20-2003	Meter Refunds Payable	Refunds	\$89.38

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<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	9/13/2023	Michelle Holman	20-2003	Meter Refunds Payable	Refunds	\$89.38
	9/13/2023	Richard Condy Condy Investments LLC	20-2003	Meter Refunds Payable	Refunds	\$4.92
	9/13/2023	Kimberly Rambo	20-2003	Meter Refunds Payable	Refunds	\$16.27
	9/13/2023	Dlinda Sommerfeld	20-2003	Meter Refunds Payable	Refunds	\$24.94
	9/13/2023	Mauro D'angelo	20-2003	Meter Refunds Payable	Refunds	\$19.54
	9/13/2023	Realty Capital Holdings Llc	20-2003	Meter Refunds Payable	Refunds	\$28.76
	9/13/2023	Clifford & Patricia Simmons	20-2003	Meter Refunds Payable	Refunds	\$83.98
	9/13/2023	Alicia Delgado	20-2003	Meter Refunds Payable	Refunds	\$71.27
	9/13/2023	Brenda De Reza	20-2003	Meter Refunds Payable	Refunds	\$3.18
	9/13/2023	Sugarbiscuits And Co	20-2003	Meter Refunds Payable	Refunds	\$385.63
	9/18/2023	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 8/13/2023	\$119.45
	9/18/2023	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 8/13/2023	\$43.99
	9/18/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 8/13/2023	\$24.08
	9/18/2023	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 8/13/2023	\$52.41
	9/18/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 8/13/2023	\$36.86
	9/18/2023	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 7/30/2023	\$119.47
	9/18/2023	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 7/30/2023	\$44.01
	9/18/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 7/30/2023	\$24.08

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	9/18/2023	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 7/30/2023	\$52.44
	9/18/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 7/30/2023	\$36.87
	9/18/2023	HSA Bank	20-2024	Health Ins W/H	HSA City 8/13/2023	\$827.38
	9/18/2023	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 8/13/2023	\$32.50
	9/18/2023	HSA Bank	20-2024	Health Ins W/H	HSA City 7/30/2023	\$827.40
	9/18/2023	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 7/30/2023	\$32.50
	9/18/2023	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 8/13/2023	\$1,947.47
	9/18/2023	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 8/13/2023	\$909.42
	9/18/2023	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 7/30/2023	\$1,968.08
	9/18/2023	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 7/30/2023	\$919.05
	9/18/2023	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 8/27/2023	\$721.04
	9/18/2023	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 8/27/2023	\$168.63
	9/18/2023	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 8/27/2023	\$856.26
	9/18/2023	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 8/27/2023	\$721.04
	9/18/2023	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 8/27/2023	\$168.63
	9/15/2023	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 9/10/2023	\$772.97

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<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	9/15/2023	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 9/10/2023	\$180.77
	9/15/2023	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 9/10/2023	\$958.55
	9/15/2023	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 9/10/2023	\$772.97
	9/15/2023	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 9/10/2023	\$180.77
	9/20/2023	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 9/10/2023	\$152.80
	9/20/2023	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 9/10/2023	\$63.53
	9/20/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 9/10/2023	\$24.08
	9/20/2023	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 9/10/2023	\$52.42
	9/20/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 9/10/2023	\$36.86
	9/20/2023	Mutual Of Omaha	20-2023	Vision Ins W/H	VSNIN 8/27/2023	\$63.52
	9/20/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE 8/27/2023	\$24.08
	9/20/2023	Mutual Of Omaha	20-2024	Health Ins W/H	LTD 8/27/2023	\$52.44
	9/20/2023	Mutual Of Omaha	20-2021	Life Ins W/H	LIFE INS 8/27/2023	\$42.43
	9/22/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 9/10/2023	\$23.76
	9/22/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 9/10/2023	\$7.86
	9/22/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 9/10/2023	\$56.61

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<b>20 - UTILITY FUND</b>						
<b>Non-Departmental</b>						
	9/22/2023	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 8/27/2023	\$33.93
	9/22/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 8/27/2023	\$23.76
	9/22/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 8/27/2023	\$7.86
	9/22/2023	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 8/27/2023	\$61.92
	9/22/2023	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 9/10/2023	\$33.93
	9/20/2023	HSA Bank	20-2024	Health Ins W/H	HSA City 9/10/2023	\$827.39
	9/20/2023	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 9/10/2023	\$32.50
	9/20/2023	HSA Bank	20-2024	Health Ins W/H	HSA City 8/27/2023	\$827.40
	9/20/2023	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 8/27/2023	\$32.50
	9/29/2023	Mutual Of Omaha	20-2029	Dental Ins W/H	Dental Ins 8/27/2023	\$152.80
<b>Total</b>						<b>\$21,192.76</b>
<b>WWTP</b>						
	9/5/2023	Higginbotham Bros. & Co., LLC	20-21-5602	Repair & Maint - Equip	Water Hose	\$83.59
	9/5/2023	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Labs for WWTP	\$1,514.00
	9/5/2023	DPC Industries, Inc	20-21-5115	Chemical Supplies	Chlorine	\$1,172.58
	9/5/2023	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Labs	\$1,239.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>WWTP</b>						
	9/5/2023	Windstream	20-21-5401	Telephone	Monthly phone/SCADA WWTP	\$53.08
	9/5/2023	Charter Business	20-21-5401	Telephone	Internet Services for 1502 Texas Drive WWTP	\$120.61
	9/5/2023	AT&T Mobility	20-21-5401	Telephone	WWTP (2)	\$86.36
	9/13/2023	Frontier Access LLC	20-21-5259	Sludge Removal	Sludge Removal	\$956.70
	9/13/2023	New Benefits, Ltd.	20-21-5005	Health Insurance	WWTP	\$19.00
	9/13/2023	Brookshire Brothers	20-21-5109	Office Supplies	Water for WWTP	\$25.47
	9/22/2023	United Cooperative Services	20-21-5400	Utilities	1502 Texas Dr Electric	\$5,973.80
	9/22/2023	Cobra Charmers, Inc	20-21-5005	Health Insurance	Health Insurance Annual Fee	\$144.00
	9/22/2023	Citibank	20-21-5108	Uniforms	August Charges	\$173.00
	9/22/2023	DPC Industries, Inc	20-21-5115	Chemical Supplies	Chlorine	\$1,368.02
	9/22/2023	Windstream	20-21-5401	Telephone	09/13-10/12 WWTP Phone/Scada	\$56.58
	9/29/2023	Peterson Pump & Motor Services	20-21-5601	System Repair	Blower #3 Repair and #2	\$21,300.00
	9/29/2023	Staples	20-21-5100	Supplies	Office Supplies - WWTP	\$92.35
					<b>Total</b>	<b>\$34,378.14</b>
<b>Water</b>						
	9/5/2023	Higginbotham Bros. & Co., LLC	20-10-5100	Supplies	Concrete Blocks - Instavalve	\$14.38

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Water</b>						
	9/5/2023	Jz Southern Boyz Services, LLC	20-10-5743	Tank Replacement at Well # 3	8" Insta Valve 9.50 AC Installed @ Vine St and Hereford St	\$6,500.00
	9/5/2023	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Bact. Samples for Water System - Aug. 2023	\$55.00
	9/5/2023	DPC Industries, Inc	20-10-5160	Process Chemicals	(7) 150lb Cylinders of Chlorine Gas for Water Wells	\$1,368.02
	9/5/2023	Enprotec/Hibbs/Todd	20-10-5700	Capital Improvements	Engineer Services for Spanish Oak/Hilltop Water Line Improvements	\$1,529.92
	9/5/2023	Enprotec/Hibbs/Todd	20-10-5743	Tank Replacement at Well # 3	Engineer Services - Well 3 Ground Storage Tank Improvements Project	\$3,749.98
	9/5/2023	Somervell County Water District	20-10-5299	Purchased Water	Delivery Point #3 Water Consumption from 07/21/23-08/22/23	\$1.75
	9/5/2023	Charter Business	20-10-5401	Telephone/Internet	Internet Services for PW	\$42.88
	9/5/2023	Smith Supply, Inc.	20-10-5604	Repair & Maint - Struct	Building Maint. for PW Building	\$4.74
	9/5/2023	Smith Supply, Inc.	20-10-5604	Repair & Maint - Struct	Building Maint. for PW Building	\$176.37
	9/5/2023	AT&T (Scada)	20-10-5401	Telephone/Internet	SCADA System - PW	\$17.43
	9/5/2023	Atmos Energy	20-10-5405	Gas	Gas Bill for 401 Farr Plaza	\$0.37
	9/5/2023	AT&T Mobility	20-10-5401	Telephone/Internet	PW Director	\$43.18
	9/13/2023	Hartwell Environmental Corporation	20-10-5601	System Repair	Invoice # D23-191	\$5,226.00
	9/13/2023	Badger Meter	20-10-5806	Meter Service Fees	Beacon Mobil Hosting Service Fee for 1345 Meters. August 2023	\$80.70



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Item 10.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Water</b>						
	9/13/2023	New Benefits, Ltd.	20-10-5005	Health Insurance	Water	\$28.50
	9/13/2023	TXU Energy	20-10-5400	Utilities (Elec)	Electric Usage	\$5,068.61
	9/22/2023	Stephenville Printing Company , Inc	20-10-5108	Uniforms	COGR Hats	\$56.00
	9/22/2023	Stephenville Printing Company , Inc	20-10-5108	Uniforms	COGR Shirts	\$154.33
	9/22/2023	Cobra Charmers, Inc	20-10-5005	Health Insurance	Health Insurance Annual Fee	\$216.00
	9/22/2023	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Lab Fees - Water System 2023 Reduced Lead/Copper Samples	\$680.00
	9/22/2023	AT&T (Scada)	20-10-5401	Telephone/Internet	SCADA Phone Line Charges	\$17.43
	9/22/2023	Citibank	20-10-5500	Training	August Charges	\$111.00
	9/22/2023	Citibank	20-10-5100	Supplies	August Charges	\$164.36
	9/11/2023	Fuelman	20-10-5608	Gas/Oil/Lube	Gas Usage 08/14/23-08/27/23	\$268.09
	9/29/2023	Prairielands Groundwater Conservation District	20-10-5807	Prairielands Permit Fees	4th Quarter 2023- Quarterly Payment for Historic Use Permitted Fee Groundwater	\$8,710.40
	9/29/2023	Enprotec/Hibbs/Todd	20-10-5700	Capital Improvements	Engineer Services - Spanish Oak Trl and Hilltop Dr. Waterline Improvements Project	\$710.07
	9/29/2023	Enprotec/Hibbs/Todd	20-10-5743	Tank Replacement at Well # 3	Engineer Services - Geo - Technical Investigation for Well Site 3 Ground Tank Improvements Project	\$5,000.00
	9/29/2023	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Water Bact. Samples for Water System - Sept 2023 Analysis	\$55.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Water</b>						
	9/29/2023	Uline Shipping Supply Specialists	20-10-5604	Repair & Maint - Struct	Steel Shelves for Maint. Facility Water Repair Clamps and Couplings	\$891.05
	9/29/2023	DPC Industries, Inc	20-10-5846	Demurrage	Monthly Fee for Chlorine Gas Cylinder Rental	\$104.00
	9/29/2023	DPC Industries, Inc	20-10-5160	Process Chemicals	(7) 150lb Cylinders of Chlorine Gas for Water Wells	\$1,368.02
<b>Total</b>						<b>\$42,413.58</b>
<b>Non Departmental</b>						
	9/5/2023	Brenda L. James	20-65-5226	Cpa	Bank Reconciliations June 2023	\$156.25
	9/5/2023	USIO Output Solutions	20-65-5106	Postage	Postage for Late Notices Job # 265229	\$80.64
	9/5/2023	USIO Output Solutions	20-65-5106	Postage	Postage for Water Bills Job # 265886	\$583.82
	9/5/2023	USIO Output Solutions	20-65-5110	Utility Billing Cards	Late Water Bill Printing Job # 265229	\$50.00
	9/5/2023	USIO Output Solutions	20-65-5110	Utility Billing Cards	Water Bill Printing Job # 265886	\$138.19
	9/13/2023	Pitney Bowes Bank Inc	20-65-5106	Postage	Accounts 2 and 6 (water/wwtp)	\$91.30
	9/13/2023	Brenda L. James	20-65-5226	Cpa	Bank Reconciliations July 2023	\$137.50
<b>Total</b>						<b>\$1,237.70</b>
<b>Sewer</b>						
	9/5/2023	USA Bluebook/HD Supply, Inc.	20-20-5160	Process Chemicals	Chemical Supplies for Sewer Department	\$1,350.09

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<b>20 - UTILITY FUND</b>						
<b>Sewer</b>						
	9/5/2023	Enprotec/Hibbs/Todd	20-20-5700	Capital Improvements	Easement Exhibit for Stone Hollow Court Car Wash	\$1,431.60
	9/5/2023	Windstream	20-20-5401	Telephone	Monthly SCADA Public Works	\$26.55
	9/5/2023	Charter Business	20-20-5401	Telephone	Internet Services for PW	\$42.88
	9/5/2023	AT&T (Scada)	20-20-5401	Telephone	SCADA System	\$17.43
	9/5/2023	Atmos Energy	20-20-5405	Gas	Gas Bill for 401 Farr Plaza	\$0.38
	9/13/2023	New Benefits, Ltd.	20-20-5005	Health Insurance	Sewer	\$19.00
	9/13/2023	TXU Energy	20-20-5400	Utilities (Elec)	Electric Usage	\$1,434.39
	9/22/2023	Stephenville Printing Company , Inc	20-20-5108	Uniforms	COGR Hats	\$56.00
	9/22/2023	Stephenville Printing Company , Inc	20-20-5108	Uniforms	COGR Shirts	\$154.34
	9/22/2023	Cobra Charmers, Inc	20-20-5005	Health Insurance	Health Insurance Annual Fee	\$144.00
	9/22/2023	AT&T (Scada)	20-20-5401	Telephone	SCADA Phone Line Charges	\$17.43
	9/22/2023	Citibank	20-20-5120	Tools	August Charges	\$59.99
	9/22/2023	Windstream	20-20-5401	Telephone	09/13-10/12 PW Monthly Scada	\$28.29
	9/11/2023	Fuelman	20-20-5608	Gas/Oil/Lube	Gas Usage 08/14/23-08/27/23	\$137.63
	9/29/2023	Enprotec/Hibbs/Todd	20-20-5700	Capital Improvements	Stone Hollow Court Sewer Relocation Project	\$715.00
<b>Total</b>						<b>\$5,635.00</b>

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - UTILITY FUND</b>						
<b>Sanitation</b>						
	9/13/2023	Frontier Access LLC	20-45-5403	Trash Pickup	Trash Services for the month of August	\$36,383.21
					<b>Total</b>	<b>\$36,383.21</b>

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	9/5/2023	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 8/13/2023	\$37.26
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 8/13/2023	\$5.10
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 8/13/2023	\$40.56
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 8/13/2023	\$120.12
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 8/13/2023	\$7.08
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 8/13/2023	\$86.58
	9/5/2023	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 7/30/2023	\$37.26
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 7/30/2023	\$5.10
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 7/30/2023	\$40.56
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 7/30/2023	\$120.12
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 7/30/2023	\$7.08
	9/5/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 7/30/2023	\$86.58
	9/5/2023	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 8/13/2023	\$2,869.84
	9/5/2023	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 8/13/2023	\$69.84
	9/5/2023	Blue Cross Blue Shield	10-2024	Health Ins W/H	Health Ins-Employer 7/30/2023	\$2,869.84

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	9/5/2023	Blue Cross Blue Shield	10-2024	Health Ins W/H	HEALTH INSURANCE 7/30/2023	\$69.84
	9/5/2023	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 8/27/2023	\$124.61
	9/7/2023	Blue Cross Blue Shield	10-2024	Health Ins W/H	Insurance Larry Allen	\$423.28
	9/18/2023	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 8/13/2023	\$116.28
	9/18/2023	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 8/13/2023	\$39.17
	9/18/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 8/13/2023	\$34.40
	9/18/2023	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 8/13/2023	\$90.39
	9/18/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 8/13/2023	\$42.37
	9/18/2023	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 7/30/2023	\$116.29
	9/18/2023	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 7/30/2023	\$39.21
	9/18/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 7/30/2023	\$34.40
	9/18/2023	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 7/30/2023	\$90.46
	9/18/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 7/30/2023	\$42.38
	9/18/2023	HSA Bank	10-2024	Health Ins W/H	HSA City 8/13/2023	\$1,023.29
	9/18/2023	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 8/13/2023	\$202.00
	9/18/2023	HSA Bank	10-2024	Health Ins W/H	HSA City 7/30/2023	\$1,023.31
	9/18/2023	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 7/30/2023	\$202.00
	9/18/2023	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 8/13/2023	\$3,623.02

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	9/18/2023	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 8/13/2023	\$1,691.86
	9/18/2023	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 7/30/2023	\$3,537.19
	9/18/2023	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 7/30/2023	\$1,651.79
	9/18/2023	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 8/27/2023	\$1,461.57
	9/18/2023	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 8/27/2023	\$341.81
	9/18/2023	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 8/27/2023	\$1,945.13
	9/18/2023	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 8/27/2023	\$1,461.57
	9/18/2023	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 8/27/2023	\$341.81
	9/15/2023	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 9/10/2023	\$1,535.47
	9/15/2023	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 9/10/2023	\$359.11
	9/15/2023	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 9/10/2023	\$2,145.56
	9/15/2023	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 9/10/2023	\$1,535.47
	9/15/2023	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 9/10/2023	\$359.11
	9/18/2023	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 9/10/2023	\$124.61
	9/20/2023	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 9/10/2023	\$103.25

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<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	9/20/2023	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 9/10/2023	\$22.22
	9/20/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 9/10/2023	\$37.84
	9/20/2023	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 9/10/2023	\$102.62
	9/20/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 9/10/2023	\$42.37
	9/20/2023	Mutual Of Omaha	10-2023	Vision Ins W/H	VSNIN 8/27/2023	\$22.22
	9/20/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE 8/27/2023	\$34.40
	9/20/2023	Mutual Of Omaha	10-2024	Health Ins W/H	LTD 8/27/2023	\$90.46
	9/20/2023	Mutual Of Omaha	10-2021	Life Ins W/H	LIFE INS 8/27/2023	\$47.95
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 9/10/2023	\$40.56
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 9/10/2023	\$120.12
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 9/10/2023	\$7.08
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre- Tax 9/10/2023	\$91.68
	9/22/2023	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre- Tax 8/27/2023	\$37.26
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 8/27/2023	\$5.10
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 8/27/2023	\$40.56
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 8/27/2023	\$120.12



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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non-Departmental</b>						
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 8/27/2023	\$7.08
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 8/27/2023	\$91.68
	9/22/2023	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 9/10/2023	\$3.12
	9/22/2023	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 9/10/2023	\$18.63
	9/20/2023	HSA Bank	10-2024	Health Ins W/H	HSA City 9/10/2023	\$1,196.07
	9/20/2023	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 9/10/2023	\$135.00
	9/20/2023	HSA Bank	10-2024	Health Ins W/H	HSA City 8/27/2023	\$1,023.31
	9/20/2023	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 8/27/2023	\$202.00
	9/22/2023	Rosario Sosol	10-2024	Health Ins W/H	2023.09.01 HSA Contribution Reimbursement	\$67.00
	9/22/2023	Rosario Sosol	10-2025	Accident Ins W/H	2023.09.01 Aflac Deductions	\$32.19
	9/29/2023	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 9/24/2023	\$124.61
	9/29/2023	Mutual Of Omaha	10-2029	Dental Ins W/H	Dental Ins 8/27/2023	\$103.26
<b>Total</b>						<b>\$36,201.44</b>
<b>Streets &amp; Parks</b>						
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5740	Paving	Rebar - Vista Ridge	\$437.50
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5100	Supplies	Clear Gloss Spray	\$6.64

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<b>10 - GENERAL FUND</b>						
<b>Streets &amp; Parks</b>						
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5100	Supplies	Bottled Water	\$6.99
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5100	Supplies	Hardware - Speed Humps	\$31.50
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5100	Supplies	Hardware Hillman	\$1.99
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5655	Concrete	Sakrete - School Signs	\$14.97
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5655	Concrete	Portland Cement	\$16.14
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5655	Concrete	(3) Sand - Valley View	\$14.22
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5120	Tools	6lb Sledge Hammer	\$36.09
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5655	Concrete	Sakrete - Valves Hereford	\$49.90
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5120	Tools	(2) 16 Tine Rake	\$56.98
	9/5/2023	Higginbotham Bros. & Co., LLC	10-40-5740	Paving	#4 Rebar Burb Rio Grande	\$128.45
	9/5/2023	O'Reilly Automotive, Inc.	10-40-5602	Repair & Maint - Equip	Filters/oil for servicing two mant. trucks, (2) replacement batteries - Bucket Truck and Generator	\$258.04
	9/5/2023	Tony's Concrete Work, LLC	10-40-5740	Paving	Concrete for 6" Curb @ Vista Ridge Addition	\$575.00
	9/5/2023	Enprotec/Hibbs/Todd	10-40-5738	Safe Routes School Grant&Match	TXDOT Right of Way Survey for SRTS Sidewalk Project	\$4,290.06
	9/5/2023	Riverbend Landscaping	10-40-5804	Service Fees	Mowing/Trimming @ Several City Properties	\$1,045.00
	9/5/2023	Charter Business	10-40-5401	Telephone	Internet Services for PW	\$42.88

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Streets &amp; Parks</b>						
	9/5/2023	Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	3/4" x 1/2" x 6 Nipple	\$3.10
	9/5/2023	Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	2" Rainbird Diaphragm for Riverwalk Irrigation	\$103.43
	9/5/2023	Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	Sprinkler Heads @ Vista Ridge	\$5.33
	9/5/2023	City of Glen Rose	10-40-5404	Water	Water Bill for COGR	\$53.90
	9/5/2023	AT&T (Scada)	10-40-5401	Telephone	254-897-1586	\$17.43
	9/5/2023	Atmos Energy	10-40-5405	Gas	Gas Bill for 401 Farr Plaza	\$0.37
	9/5/2023	Cleburne Welding And Industrial Supply	10-40-5100	Supplies	Monthly Rental Fee for Oxy/Acetylene Cylinders	\$33.36
	9/5/2023	Spinks & Green Auto Supply	10-40-5602	Repair & Maint - Equip	(5) State Inspections (FLEET)	\$35.00
	9/5/2023	AT&T Mobility	10-40-5401	Telephone	PW - On Call	\$45.37
	9/13/2023	New Benefits, Ltd.	10-40-5005	Health Insurance	Streets	\$19.00
	9/13/2023	TXU Energy	10-40-5421	Street Lighting	Electric Usage	\$2,482.92
	9/22/2023	Sheldon Bybee	10-40-5501	Travel	TxDOT Meeting Per Diem	\$101.26
	9/22/2023	FM Utilities Inc.	10-40-5804	Service Fees	Regrade ditch, reset culvert/wingwall, asphalt repair Hwy 67 E. sewer Pollock Waterwell Drive Way Approach	\$7,500.00
	9/22/2023	Stephenville Printing Company, Inc	10-40-5108	Uniforms	COGR Hats	\$56.00
	9/22/2023	Stephenville Printing Company, Inc	10-40-5108	Uniforms	COGR Shirts	\$154.33
	9/22/2023	United Cooperative Services	10-40-5421	Street Lighting	Cactus Creek Electric	\$112.64

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Streets &amp; Parks</b>						
	9/22/2023	Cobra Charmers, Inc	10-40-5005	Health Insurance	Health Insurance Annual Fee	\$144.00
	9/22/2023	AT&T (Scada)	10-40-5401	Telephone	SCADA Phone Line Charges	\$17.43
	9/22/2023	Citibank	10-40-5120	Tools	August Charges	\$17.99
	9/22/2023	Citibank	10-40-5602	Repair & Maint - Equip	August Charges	\$499.98
	9/22/2023	Citibank	10-40-5720	Park Development	August Charges	\$1,144.43
	9/22/2023	Citibank	10-40-5740	Paving	August Charges	\$5,932.82
	9/22/2023	Citibank	10-40-5859	Street Signs	August Charges	\$664.43
	9/22/2023	Chavez Construction/Salvador Chavez	10-40-5740	Paving	709 Bryan St Driveway Approach 24x17 - Labor to Install Concrete	\$1,500.00
	9/22/2023	Frontier Waste Gr-Transfer	10-40-5804	Service Fees	August Brush Charges	\$93.00
	9/11/2023	Fuelman	10-40-5608	Gas/Oil/Lube	Gas Usage 08/14/23-08/27/23	\$214.95
	9/29/2023	Enprotec/Hibbs/Todd	10-40-5738	Safe Routes School Grant&Match	TxDOT Right-of-way Survey for SRTS Sidewalk Project	\$2,730.70
	9/29/2023	Spikes Auto Parts	10-40-5602	Repair & Maint - Equip	1 Gallon Antifreeze	\$20.49
	9/29/2023	Cleburne Welding And Industrial Supply	10-40-5100	Supplies	Monthly fee for Oxy-Acetylene Cylinders	\$33.36
	9/29/2023	Riverbend Landscaping	10-40-5804	Service Fees	Mowing/Trimming @ Several City Properties	\$1,135.00
	9/29/2023	Tony's Concrete Work, LLC	10-40-5740	Paving	10 Yds. Concrete for 709 Bryan St Replacement Driveway Approach	\$1,742.70

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
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**10 - GENERAL FUND**

**Streets & Parks**

**Total**

**\$33,627.07**

**Administration**

9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$19.34
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$40.41
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$16.22
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$5.91
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$19.30
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Janitor Closet Repairs CH	\$7.20
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$8.40
9/5/2023	Higginbotham Bros. & Co., LLC	10-60-5604	Repair & Maint - Struct	Bathroom Repairs CH	\$29.68
9/5/2023	Eight 20 Consulting, LLC	10-60-5203	Contract Labor	Compensation Study	\$4,000.00
9/5/2023	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	CH Bathroom	(\$0.42)
9/5/2023	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	Men's Bathroom	\$627.65
9/5/2023	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	CH Restrooms	\$776.37
9/5/2023	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	Men's Restroom @ CH	\$15.75
9/5/2023	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	Women's Bathroom @ CH	\$1.90

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<b>10 - GENERAL FUND</b>						
<b>Administration</b>						
	9/5/2023	Smith Supply, Inc.	10-60-5604	Repair & Maint - Struct	Women's Bathroom @ CH	\$3.26
	9/5/2023	AT&T Mobility	10-60-5401	Telephone	City Administrator	\$43.18
	9/5/2023	AT&T Mobility	10-60-5401	Telephone	City Secretary/Front Counter	\$86.36
	9/13/2023	Staples	10-60-5109	Office Supplies	Monthly Charges	\$429.99
	9/13/2023	All Clean Softwash, LLC	10-60-5604	Repair & Maint - Struct	Exterior Cleaning of CH	\$1,600.00
	9/13/2023	New Benefits, Ltd.	10-60-5005	Health Insurance	Administration	\$19.00
	9/13/2023	TXU Energy	10-60-5406	CVB/Oakdale Electric	Electric Usage	\$8,962.57
	9/20/2023	Staci L. King	10-60-5501	Travel	2023 TML Conference Travel	\$388.22
	9/22/2023	Column Software	10-60-5210	Legal Notices & Advertising	Custom Notice	\$30.36
	9/22/2023	Staples	10-60-5109	Office Supplies	Office Supplies	\$55.52
	9/22/2023	Cobra Charmers, Inc	10-60-5005	Health Insurance	Health Insurance Annual Fee	\$288.00
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Int. City Administrator Wayne McKethan 08/27/2023-09/02/2023	\$3,740.00
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Int. City Administrator Wayne McKethan 08/20/2023-08/26/2023	\$3,825.00
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Interim City Administrator - Wayne McKethan 07/29/23-08/05/23	\$3,570.00
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Interim City Administrator - Wayne McKethan 07/23/23-07/29/23	\$3,867.50

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Administration</b>						
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Interim City Administrator - Wayne McKethan 08/13/23-08/19/23	\$3,485.00
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Interim City Administrator - Wayne McKethan 08/06/23-08/12/23	\$3,825.00
	9/22/2023	Civicplus	10-60-5218	Legal Updates	Municode Annual Self-Publishing Software License Renewal	\$1,200.00
	9/22/2023	Citibank	10-60-5801	Miscellaneous Exp	August Charges	\$31.04
	9/22/2023	Citibank	10-60-5500	Training	August Charges	\$300.00
	9/22/2023	Citibank	10-60-5800	Dues	August Charges	\$100.00
	9/22/2023	Citibank	10-60-5803	Software	August Charges	\$509.00
	9/22/2023	Citibank	10-60-5803	Software	August Charges	\$58.95
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Interim City Administrator - Wayne McKethan 09/10/23-09/16/23	\$3,655.00
	9/22/2023	Strategic Government Resources	10-60-5203	Contract Labor	Interim City Administrator - Wayne McKethan 09/03/23-09/09/23	\$3,187.50
<b>Total</b>						<b>\$48,828.16</b>
<b>Non Departmental</b>						
	9/5/2023	Higginbotham Bros. & Co., LLC	10-65-5107	Janitorial Supplies	Squeegee CH	\$29.69
	9/5/2023	Brenda L. James	10-65-5226	Cpa	Bank Reconciliations June 2023	\$156.25

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non Departmental</b>						
	9/5/2023	Brenda Lozano De Reza	10-65-5225	Janitorial Services	City Hall Offices	\$650.00
	9/5/2023	Windstream	10-65-5402	Internet	Internet Services City Hall	\$284.85
	9/5/2023	Windstream	10-65-5401	Telephone	Internet Services City Hall	\$284.86
	9/5/2023	Windstream	10-65-5401	Telephone	Monthly fax and long distance City Hall	\$60.97
	9/5/2023	City of Glen Rose	10-65-5404	Water	Water Bill for COGR	\$637.32
	9/5/2023	Atmos Energy	10-65-5405	Gas	Gas Bill for 201 NE Vernon	\$67.73
	9/13/2023	Xerox Corporation	10-65-5217	Postage, Copier Lease	Copier Charges August	\$304.97
	9/13/2023	BizProtec	10-65-5228	Website/Email Management	August IT Services	\$320.76
	9/13/2023	BizProtec	10-65-5224	It Support	August IT Services	\$420.00
	9/13/2023	Somervell Central Appraisal District	10-65-5805	Qrt S.C.A.D.	Quarterly Payment - 3rd Quarter	\$5,962.14
	9/13/2023	Somervell Central Appraisal District	10-65-5805	Qrt S.C.A.D.	Quarterly Payment - 4th Quarter	\$5,962.14
	9/13/2023	Charter Business	10-65-5401	Telephone	City Hall Charges	\$75.38
	9/13/2023	Charter Business	10-65-5402	Internet	City Hall Charges	\$75.39
	9/13/2023	Pitney Bowes Bank Inc Purchase Power	10-65-5217	Postage, Copier Lease	Overage Fee	\$5.00
	9/13/2023	Pitney Bowes Bank Inc Purchase Power	10-65-5106	Postage	Account 1 (admin)	\$384.30
	9/13/2023	Pitney Bowes Global Financial Services LLC	10-65-5217	Postage, Copier Lease	Postage machine lease charges from 06/30/2023 to 09/29/2023	\$456.15
	9/13/2023	TXU Energy	10-65-5403	Electric	Electric Usage	\$594.32



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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non Departmental</b>						
	9/13/2023	Brenda L. James	10-65-5226	Cpa	Bank Reconciliations July 2023	\$137.50
	9/13/2023	Somervell Floors, Inc	10-65-5740	City Hall Renovation 3300Sqft	CH Flooring	\$3,398.74
	9/13/2023	Somervell Floors, Inc	10-65-5740	City Hall Renovation 3300Sqft	CH Flooring	\$7,984.55
	9/13/2023	MCCI, LLC c/o Enterprise Bank	10-65-5231	Laserfiche	PS13167 - Workflow Final 50%	\$3,847.50
	9/13/2023	MCCI, LLC c/o Enterprise Bank	10-65-5231	Laserfiche	PS13168 - Repository Configuration Final 50%	\$2,137.50
	9/22/2023	The Water Shop	10-65-5835	Non Departmental Other	Water Delivered to CH	\$40.00
	9/22/2023	Kinect Communications, LLC	10-65-5401	Telephone	Recurring Charges - Phones	\$421.64
	9/22/2023	Citibank	10-65-5835	Non Departmental Other	August Charges	\$49.69
	9/22/2023	Citibank	10-65-5107	Janitorial Supplies	August Charges	\$22.76
	9/22/2023	Windstream	10-65-5401	Telephone	09/13-10/12 CH LD	\$62.74
	9/22/2023	Peloton Land Solutions, Inc.	10-65-5242	Communications Plan	Glen Rose Communication Plan 07/30/23-08/26/23	\$4,000.00
	9/29/2023	Petty Cash/City of Glen Rose	10-65-5835	Non Departmental Other	Petty Cash Reimbursement	\$12.98
	9/29/2023	Enprotec/Hibbs/Todd	10-65-5202	Engineering	Development Review - Glen Rose Multifamily Project	\$720.00
	9/29/2023	Enprotec/Hibbs/Todd	10-65-5239	CIP	Engineer Services - Impact Fee Study and Capital Improvements Plan Update	\$2,435.05
	9/29/2023	Windstream	10-65-5402	Internet	Internet Services City Hall	\$299.52

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Non Departmental</b>						
	9/29/2023	Windstream	10-65-5401	Telephone	Internet Services City Hall	\$299.52
	9/29/2023	3cGeo	10-65-5202	Engineering	Monthly IWM Maint. and Hosting Fee - Sept.23	\$400.00
	9/29/2023	Brenda Lozano De Reza	10-65-5225	Janitorial Services	Cleaning Services 09/01-09/30	\$650.00
<b>Total</b>						<b>\$43,651.91</b>
<b>Animal Control</b>						
	9/5/2023	Higginbotham Bros. & Co., LLC	10-55-5100	Supplies	Trash Can	\$21.84
	9/5/2023	Nextlink Broadband	10-55-5402	Internet	Internet for Animal Shelter	\$110.83
	9/5/2023	The Water Shop	10-55-5100	Supplies	Water for Animal Shelter	\$8.00
	9/5/2023	Dinosaur Valley Pest Service	10-55-5203	Contract Labor	Pest Services @ Animal Control	\$65.00
	9/5/2023	Glen Rose Veterinary Clinic	10-55-5237	Adoption Reimbursement	Adoption Voucher	\$5.00
	9/5/2023	AT&T Mobility	10-55-5401	Telephone	Animal Control (2)	\$86.36
	9/5/2023	Texas Coalition for Animal Protection	10-55-5237	Adoption Reimbursement	Adoption Voucher	\$55.00
	9/13/2023	Glen Rose Veterinary Clinic	10-55-5237	Adoption Reimbursement	Adoption Voucher	\$65.00
	9/13/2023	Staples	10-55-5109	Office Supplies	Monthly Charges	\$386.60
	9/13/2023	TXU Energy	10-55-5403	Electric	Electric Usage	\$352.35
	9/22/2023	Cobra Charmers, Inc	10-55-5005	Health Insurance	Health Insurance Annual Fee	\$72.00
	9/22/2023	Citibank	10-55-5839	Rabies Test Fees	August Charges	\$114.71

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Animal Control</b>						
	9/22/2023	Citibank	10-55-5603	Equipment	August Charges	\$55.98
	9/22/2023	Citibank	10-55-5100	Supplies	August Charges	\$11.64
	9/22/2023	Glen Rose Veterinary Clinic	10-55-5237	Adoption Reimbursement	Adoption Voucher	\$65.00
	9/29/2023	Riverbend Landscaping	10-55-5203	Contract Labor	Mowing - Animal Control	\$70.00
					<b>Total</b>	<b>\$1,545.31</b>
<b>Law Enforcement</b>						
	9/5/2023	Brenda Lozano De Reza	10-90-5225	Janitorial Services	PD Offices	\$250.00
	9/5/2023	City of Glen Rose	10-90-5404	Water	Water Bill for COGR	\$48.07
	9/5/2023	AT&T Mobility	10-90-5401	Telephone	Police Office	\$180.11
	9/13/2023	New Benefits, Ltd.	10-90-5005	Health Insurance	Law Enforcement	\$19.00
	9/13/2023	TXU Energy	10-90-5403	Electric	Electric Usage	\$137.70
	9/22/2023	Cobra Charmers, Inc	10-90-5005	Health Insurance	Health Insurance Annual Fee	\$144.00
	9/22/2023	Citibank	10-90-5501	Travel	August Charges	\$512.39
	9/22/2023	Citibank	10-90-5106	Postage	August Charges	\$44.93
	9/11/2023	Fuelman	10-90-5608	Gas/Oil/Lube	Gas Usage 08/14/23-08/27/23	\$137.24
	9/29/2023	Petty Cash/City of Glen Rose	10-90-5602	Repair & Maint - Equip	Petty Cash Reimbursement	\$40.00
	9/29/2023	Petty Cash/City of Glen Rose	10-90-5501	Travel	Petty Cash Reimbursement	\$30.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Law Enforcement</b>						
	9/29/2023	Petty Cash/City of Glen Rose	10-90-5602	Repair & Maint - Equip	Petty Cash Reimbursement	\$40.00
	9/29/2023	Brenda Lozano De Reza	10-90-5225	Janitorial Services	Cleaning Services 09/01-09/30	\$250.00
<b>Total</b>						<b>\$1,833.44</b>
<b>Municipal Court</b>						
	9/5/2023	Mickey Garrett	10-80-5203	Contract Labor	Judge's Salary - August 2023	\$500.00
	9/13/2023	Pitney Bowes Bank Inc	10-80-5106	Postage	Account 3 (court)	\$176.90
	9/13/2023	New Benefits, Ltd.	10-80-5005	Health Insurance	Municipal Court	\$9.50
	9/22/2023	Cobra Charmers, Inc	10-80-5005	Health Insurance	Health Insurance Annual Fee	\$72.00
	9/29/2023	Mickey Garrett	10-80-5203	Contract Labor	Judge's Salary - September 2023	\$500.00
<b>Total</b>						<b>\$1,258.40</b>
<b>Code Enforcement</b>						
	9/5/2023	AAA Quality Services	10-50-5203	Contract Labor	July 2023 Inspections and Past Plan Reviews	\$3,075.00
	9/5/2023	International Code Council, Inc	10-50-5801	Miscellaneous Exp	Governmental Membership	\$160.00
	9/5/2023	AT&T Mobility	10-50-5401	Telephone	Code Enforcement	\$43.18
	9/13/2023	AAA Quality Services	10-50-5203	Contract Labor	August Charges for Inspections	\$1,200.00
	9/13/2023	Pitney Bowes Bank Inc	10-50-5106	Postage	Account 4 (ce)	\$347.50

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Code Enforcement</b>						
	9/13/2023	New Benefits, Ltd.	10-50-5005	Health Insurance	Code Enforcement	\$9.50
	9/22/2023	Cobra Charmers, Inc	10-50-5005	Health Insurance	Health Insurance Annual Fee	\$216.00
	9/22/2023	Citibank	10-50-5500	Training	August Charges	(\$325.00)
<b>Total</b>						<b>\$4,726.18</b>
<b>Legislative</b>						
	9/5/2023	AT&T Mobility	10-05-5145	Exp Mayor & Council	Mayor	\$43.18
	9/20/2023	Tereca J. Walker	10-05-5055	Mayor & Council Pay	FY2022-2023 4Q Council Pay	\$300.00
	9/20/2023	Demetra Conrad	10-05-5055	Mayor & Council Pay	FY2022-2023 4Q Council Pay	\$1,200.00
	9/20/2023	Richard Bruning	10-05-5055	Mayor & Council Pay	FY2022-2023 4Q Council Pay	\$1,200.00
	9/20/2023	Candace Scholz	10-05-5055	Mayor & Council Pay	FY2022-2023 4Q Council Pay	\$400.00
	9/20/2023	George Freas	10-05-5055	Mayor & Council Pay	FY2022-2023 4Q Council Pay	\$300.00
	9/20/2023	Larry Joe Boles	10-05-5055	Mayor & Council Pay	FY2022-2023 4Q Mayor Pay	\$2,400.00
	9/20/2023	Candace Scholz	10-05-5502	Mayor & Council Travel	2023 TML Conference Travel	\$352.85
	9/20/2023	Tereca J. Walker	10-05-5502	Mayor & Council Travel	2023 TML Conference Travel	\$352.85
	9/20/2023	Demetra Conrad	10-05-5502	Mayor & Council Travel	2023 TML Conference Travel	\$352.85
	9/20/2023	Richard Bruning	10-05-5502	Mayor & Council Travel	2023 TML Conference Travel	\$352.85
	9/20/2023	George Freas	10-05-5502	Mayor & Council Travel	2023 TML Conference Travel	\$352.85
	9/20/2023	Larry Joe Boles	10-05-5502	Mayor & Council Travel	2023 TML Conference Travel	\$352.85

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - GENERAL FUND</b>						
<b>Legislative</b>						
	9/22/2023	Stephenville Printing Company , Inc	10-05-5145	Exp Mayor & Council	Name Badges	\$140.00
	9/22/2023	Boyle & Lowry, L.L.P.	10-05-5201	Attorney	Attorney Fees ending Aug. 25	\$4,187.50
	9/22/2023	Citibank	10-05-5145	Exp Mayor & Council	August Charges	\$50.00
	9/29/2023	Boyle & Lowry, L.L.P.	10-05-5201	Attorney	Attorney Fees September	\$7,300.00
					<b>Total</b>	<b>\$19,637.78</b>

Fund Totals

10	GENERAL FUND	\$191,309.69
20	UTILITY FUND	\$141,240.39
	<b>Grand Total:</b>	<b>\$332,550.08</b>



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Consider approval or other action regarding the financial report for September 2023		
<b>PREPARED BY:</b>	Staci L. King, City Secretary	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



**CITY OF GLEN ROSE**  
**GENERAL LEDGER CASH BALANCE REPORT BY FUND**  
**August 31, 2023**

FUND	CURRENT BALANCE	AUG ENDING BALANCE	SEPT 2022 END BALANCE
1 GENERAL	\$ 7,567,206.21	\$ 7,416,940.17	\$ 6,297,829.25
2 UTILITY	\$ 4,209,759.81	\$ 4,144,833.18	\$ 3,675,390.94
3 CVB	\$ -	\$ -	\$ -
5 COURT*	\$ 25,552.93	\$ 24,883.19	\$ 27,118.79
TOTAL	\$ 11,802,518.95	\$ 11,586,656.54	\$ 10,000,338.98

\*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

**CITY OF GLEN ROSE  
 BONDED INDEBTEDNESS as of September 30, 2023**

<b>BOND</b>	<b>MATURES</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>TOTAL</b>	<b>OUTSTANDING</b>	
CO/2016 WWTP CONSTRUCTION	2037	\$ 3,520,000	\$ 1,238,912	\$ 4,758,912	\$ 3,312,797	
			<b>CO/2016 WWTP CONSTRUCTION PAYMENT</b>	<b>INT. RATE</b>	<b>TOTAL ANNUAL PAYMENT</b>	
2021-2022		<b>PAID</b>				
2022-2023		<b>PAID</b>				
2023-2024			\$ 235,960	1.78%	\$ 235,960	
2024-2025			\$ 238,112	1.93%	\$ 238,112	
2025-2026			\$ 234,928	2.06%	\$ 234,928	
2026-2027			\$ 236,529	2.39%	\$ 236,529	
2027-2028			\$ 237,466	2.66%	\$ 237,466	
2028-2029			\$ 237,811	2.76%	\$ 237,811	
2029-2030			\$ 237,843	3.04%	\$ 237,843	
2030-2031			\$ 237,219	3.22%	\$ 237,219	
2031-2032			\$ 236,101	3.36%	\$ 236,101	
2032-2033			\$ 234,549	3.22%	\$ 234,549	
2033-2034			\$ 238,109	3.22%	\$ 238,109	
2034-2035			\$ 236,347	3.21%	\$ 236,347	
2035-2036			\$ 234,445	3.21%	\$ 234,445	
2036-2037			\$ 237,383	3.21%	\$ 237,383	
			<b>\$3,312,797</b>		<b>\$ 3,312,797</b>	

NOTES:

- 1) Payments on interest only are due on February 15th each year and payments on principal and interest are due on August 15th each year
- 2) The CO/2016 WWTP construction debt is paid with utility system revenues.

**CITY OF GLEN ROSE**  
**SALES AND USE TAX REPORT**  
 Report for August Council Packet

	2022	2023	% Change
January	140,720.76	147,966.29	4.90%
February	157,699.38	189,798.73	16.91%
March	122,481.96	133,309.98	8.12%
April	114,031.95	149,613.51	23.78%
May	153,004.12	192,392.69	20.47%
June	136,092.33	156,699.28	13.15%
July	143,944.29	163,945.53	12.20%
August	168,800.51	179,761.10	6.10%
September	125,589.65	166,190.38	24.43%
	2021	2022	
October	127,727.12	163,231.03	21.75%
November	148,290.73	162,275.23	8.62%
December	142,862.07	166,650.51	14.27%
<b>TOTAL</b>	<b>1,683,265.87</b>	<b>1,973,856.26</b>	<b>14.72%</b>

Comparison of sales tax revenue for the most recent 12 month period versus that of a year ago. The number reported for July is for sales made in May. There's always a 2 month lag.



## **PUBLIC WORKS REPORT**

**Jim Holder, Director**

## Public Works Director Report

September 2023

*Demand- average daily demand was 575,000 Gallons per Day (G.P.D.)*

*Total Monthly Production – 17,267,000 gallons*

- **Spanish Oak Trail & Hilltop Drive Water Line Improvements Project**

**Start Date: June 5, 2023/Final Completion Date: Feb. 5, 2023**

The project was awarded to Excel 4 Construction, LLC with a total bid amount of \$767,882.00 at the January 10<sup>th</sup> City Council meeting. A pre-construction conference was completed on Tuesday, March 14, 2023 at City Hall. The contractor has been informed that excellent communication is expected by the citizens and staff members throughout the duration of the project. Especially, planned service interruptions, and street/driveway closures. A draft copy of written notices will be provided for city staff to review before being distributed to citizens. A notice to proceed letter was issued to the contractor on June 5, 2023. The official start date is June 5, 2023. The number of days to achieve substantial completion is 215 calendar days from the date above for the commencement of the contract times, resulting in a date for substantial completion of January 6, 2024; and the number of days to achieve readiness for final payment within 245 days from the commencement date of the contract times, resulting in a date for readiness for final payment of February 5, 2024. Weather conditions may affect the contract dates. *Excel 4 Construction began work on June 5, 2023. All of the water lines have been installed in the Hilltop Estates Sub-division. The temporary water line used to supply water to customers during the water main replacement phase of the project, is no longer in service and has been removed. The new water main has been pressure tested, disinfected, and all water samples tested negative for bacteria. The streets are in the process of being repaired in Hilltop Estates. Once the ditch lines are successfully tested for compaction density, and moisture content, the asphalt will be replaced. The new sections of water line along Hereford Street have been tested and are being connected or “tied in” to the existing system at Mockingbird/Hereford, just south of Pronto’s Convenience Store, and north of the Hwy 67/Hereford St. intersection. This project is way ahead of schedule.*

- **Green Acres Sub-division (behind Prosperity Bank)**

*Preliminary plans have been submitted for a proposed sub-division (23 lots) off North English Street.*

- **Rock Ridge Estates Sub-Division**

- (Located to the North of First Baptist Church)**

- Building Official Allen and I met with representatives from the Rock Ridge Sub-division again on August 3, 2023 to discuss the final acceptance of Phase I.

- **Rosewood Addition Phase II (Located South of the Riverwalk off Grand Ave.)**

- This phase is 12 lots and includes drainage improvements, water, sewer, and concrete paving. The water, sewer, and concrete street paving have been completed in Phase II of the Rosewood Addition. The short portion of underground storm drain, and small detention pond have been completed, as well. Jim Gartrell (developer) has completed construction of Rosewood Phase II. Larry and I met with Mr. Gartrell to begin the process of securing an acceptable, two-year maintenance bond along with issuance of a Letter of Acceptance from the city. He agreed to do some additional site grading in an undeveloped portion of the property that will help significantly with an existing stormwater runoff problem downstream from "Phase II". Once the dirt work has been completed, and a two-year maintenance bond is issued to the city, a Letter of Acceptance will be drafted.

- **Glen Rose Condominiums (behind Baymont Inn & Suites)**

- A developer is planning to develop this unique property. An extensive drainage study has already been provided by Barron-Stark Engineering, and reviewed by Chris Hay. The study proved that development of the property will not negatively impact any properties downstream. There is an existing sewer main running through the property that is currently scheduled for an upgrade in size from 10" to 15". This work will need to be completed before the development. City staff, Chris Hay, and the development team have been discussing the best possible scenario to upgrade the utilities without holding up the development of the property. We have discussed the possibilities of a development agreement allowing the developer to incur the initial costs for construction and then be reimbursed by the city once the project has been completed.

- **Well Site No.3 Ground Storage Tank Replacement Project**

- City staff met with Chris Hay to review a *DRAFT* set of construction drawings for the 250K gallon ground water storage tank replacement at Well Site No.3 near the intersection of Hereford St. (Hwy 56N) and Tom Rumph Road. By rule, the construction plans must be submitted to the Texas Commission on Environmental Quality for review and approval before construction begins. The review period is sixty (60) days.

- **TxDOT- Safe Routes to School/Transportation Alternatives Project 2023**

A detailed application for TxDOT's 2023 Transportation Alternatives Call for Projects was completed and submitted to TxDOT on June 5, 2023. I received an email from Noah Heath (TxDOT Transportation Alternatives Program Manager) on July 21, 2023 notifying us that the Texas Transportation Commission approved additional federal funding for our sidewalk project at their July 11<sup>th</sup> meeting. The additional funding amount is \$710,765. The project description is scoped to construct 1.76 miles of accessible sidewalks along Mary Lynn Drive, Stadium Drive, Walker Street, Holden Street, Shepard Street, US67, and FM56. Sidewalks will be 5' wide and 4" thick. The design work is being handled by a TxDOT consultant. Of course, with the award of additional federal funding to this project an AFA amendment will be required to add the funding to the project. Iftekhar Ali has been assigned to process the amendment. I have reached out to him to begin that process. **At the meeting with TxDOT on 10/3/2023, I was informed that there will be three separate areas of the SRTS project where the city will need an easement from property owners for the new sidewalk. The G.R.I.S.D., Glen Rose Interbank, and North Texas District Council are the three property owners. The G.R.I.S.D., and Glen Rose Interbank have already been approached and both are willing to work with the city to make it happen. The third owner has not been approached yet due to conflicting survey markers. A TxDOT consultant will be providing the metes-and-bounds descriptions, along with specific verbiage needed for the easement agreement documents. Once I have this in hand, I will need Stan Lowry to draft the easement documents. TxDOT will then review the documents before execution. Currently, the project is divided into two separate scopes. The first will be a new highway crossing at the intersection of Hereford and Big Bend Trail. The plans are 95% complete for that scope, scheduled for 100% in October, with the let date scheduled in January 2024. The Safe Routes to School (SRTS) scope of work plan set is currently 60% complete, and is scheduled for 100% completion on April 1, 2024, with a let date of August 2024.**

- **Stadium Dr. Speed Humps/Hwy 67 TxDOT School Zone**

The speed humps along Stadium Drive have been re-adjusted and calmed down just a little bit. Additionally, I have reached out to TxDOT via email to inquire about the status of the proposed TxDOT "school zone" Project from many years ago. I received a response from TxDOT Area Engineer Sarah Horner on September 22nd. She has been unable to find anybody in the Ft. Worth District with history of why this project was considered in 2005 but not installed. Because so much time has passed since the project was considered in 2005, the project would now require an updated study. When the issue was brought to their attention a couple of months ago, the district traffic office requested the new study. Authorization was given for a consultant to begin a study to determine whether a school zone can be added on Hwy 67 to address concerns near Stadium Dr. and Mary Lynn Dr.

- **Sewer Main Relocation Project near Stone Hollow Court (East of Chicken Express)**

Sealed bids were accepted at City Hall until 10:00 a.m. on Tuesday, August 15, 2023 at which time the bids were opened and read aloud. The project was awarded at the August 22<sup>nd</sup> meeting to Day Services, LLC. The contract price of the awarded contract is \$81,181.00. A Notice of Award was signed by the Mayor on the 25<sup>th</sup> of August. The notice was sent, along with the contract documents, to Day Services, LLC for execution. Once the documents are signed by both the contractor and the Mayor, and returned to eHT with the appropriate bond, a pre-construction conference will be scheduled, and a Notice to Proceed will be issued.

- **School Zone Speed Humps/Hwy 67 School Zone**

The speed humps along Stadium Drive have been re-adjusted and calmed down just a little bit. Additionally, I have reached out to TxDOT via email to inquire about the status of the proposed TxDOT “school zone” Project from many years ago. I received a response from TxDOT Area Engineer Sarah Horner on September 22<sup>nd</sup>. She has been unable to find anybody in the Ft. Worth District with history of why this project was considered in 2005 but not installed. Because so much time has passed since the project was considered in 2005, the project would now require an updated study. When the issue was brought to their attention a couple of months ago, the district traffic office requested the new study. Authorization was given for a consultant to begin a study to determine whether a school zone can be added on Hwy 67 to address concerns near Stadium Drive and Mary Lynn Drive.

- **Historic Water Tower Paint Project**

I have been coordinating with Roxana Bagwell (Maguire Iron) for the paint project. I have given her the RGB codes for the specific paint colors in the new logos so that she can get started working through the process of color matching. She provided me with contact information for a company that installs LED lighting on water towers. I have reached out to them for pricing and they are willing to do a demonstration on our water tower if we are interested. The demo would only be on a portion of the structure. I can schedule a demo but I really wanted to wait for a “ballpark” price. The equipment and labor to install the lighting will be somewhere between \$38K-\$40K. I have also asked the lighting company for a price for taking down the three antennas from the top of the tank. They agreed to take a look at it but would not commit to actually doing the job until they look at it in person. I will know more about that if they come out to set up the light demonstration.



- **Meeting with SCWD/Prairilands Groundwater Conservation District**

On Tuesday October 3<sup>rd</sup>, I attended a meeting at Prairilands Groundwater Conservation District office. The meeting included the PGCD General Manager Kathy Turner Jones, PGCD Field Operations Coordinator Michael Heath, Kevin Taylor, John Flippen, and I. The intent of the meeting was to collaborate between the three entities to better understand the needs for a water availability study. The PGCD already have some information. It appears that there is value in doing additional water availability studies. The SCWD has expressed interest in cost sharing with the city for an updated groundwater availability study.

# MONTHLY OPERATING REPORT

Item 12.

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES  
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER SYSTEM NAME: City of Glen Rose

PWS ID No.: 2130001

Report for the Month of: Sep 2023

Number of Active Service Connections this Month: 1342

WATER PRODUCTION						
Pumpage to storage and distribution X 1000 Gals						
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		714		0		714
2		685		0		685
3		673		0		673
4		597		0		597
5		690		0		690
6		701		0		701
7		685		0		685
8		699		0		699
9		584		0		584
10		689		0		689
11		556		0		556
12		612		0		612
13		505		0		505
14		424		0		424
15		424		0		424
16		422		0		422
17		522		0		522
18		483		0		483
19		514		0		514
20		531		0		531
21		557		0		557
22		570		0		570
23		579		0		579
24		564		0		564
25		551		0		551
26		502		0		502
27		495		72		567
28		525		19		544
29		508		52		560
30		542		21		563
31						
Total		17103		164		17267
Avg		570		5		575
Max		714		72		714
Min		422		19		422

Any additional information you wish to provide: \_\_\_\_\_

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's Signature: 

Date: 10-2-23

Certificate No. and Class: \_\_\_\_\_

W60015032



## **POLICE DEPARTMENT REPORT**

**Buck Martin, Chief of Police**



## Glen Rose Police Department Monthly Report – June 2023 Chief Martin #800

- 9/01/2023      ■ Paperwork in Office/Continued Working Cases.
- 9/03/2023      ■ PTO (personal day off).
- 9/04/2023      ■ Labor Day.  
                    ■ Paperwork in Office.  
                    ■ Assigned to New Texas Dept. of Family & Protective Services. (TDFPS)
- 9/05/2023      ■ Traffic Detail @ Elm & Barnard St. for School Traffic AM & PM.  
                    ■ Dispatched to Welfare Check on Male subject @ Texaco Mighty Mart.  
                    ■ Spoke w/Texas Department of Family & Protective Services on assigned case.  
                    ■ Attended Council Meeting.  
                    ■ Dispatched to Theft Report @ Dollar General.
- 9/06/2023      ■ Traffic Detail @ Elm & Barnard St. for School Traffic AM.  
                    ■ Citizen Contact by phone—Civil Matter.  
                    ■ Out @ Glen Rose Inn & Suites Follow up on Sexual Assault Report.  
                    ■ Citizen Contact @ Office on Follow up.
- 9/10/2023      ■ Paperwork in Office.  
                    ■ Assigned to New Texas Dept. of Family & Protective Services X 2.
- 9/11/2023      ■ Traffic Detail @ Elm & Barnard St. for School Traffic AM & PM.  
                    ■ Met w/Animal Control on 3<sup>rd</sup> St. Ref: Dog @ Large.  
                    ■ Suspicious Person/Sex Offender @ EZ-Mart.  
                    ■ Responded to Assault @ Dairy Queen.  
                    ■ Arrested Female Juvenile & Transported to Grayson County Juvenile Detention.
- 9/12/2023      ■ Continued to work on Assault @ Dairy Queen.  
                    ■ Attended Council Meeting.
- 9/13/2023      ■ Continued to work on Assault @ Dairy Queen.  
                    ■ Paperwork in Office.

- 9/15/2023
- Traffic Detail @ Elm & Barnard St. for School Traffic--PM.
- 9/17/2023
- Paperwork in Office.
  - Citizen Contact by Phone.
- 9/18/2023
- Traffic Detail @ Elm & Barnard St. for School Traffic--AM.
  - Assisted Sheriff's Dept. w/Crash 67 W— (18-Wheeler Turned over on Side)
  - Responded to Welfare Check on Subject in Vehicle on Grace St.
  - Issued Criminal Trespass Warning to Juvenile.
  - Out @ GR High School to speak w/School Resource Office Shane Tipton.
  - Welfare Check on Subject on Vine St.
  - Made Report w/Adult Protective Services.
- 9/19/2023
- Traffic Detail @ Elm & Barnard for School Traffic AM.
  - House-Watches & Security Checks.
  - Report on Counterfeit Money passed @ EZ-Mart.
  - Assigned to New Texas Department of Family & Protective Services Case.
  - Welfare Check on Child—Crockett St.
- 9/20/2023
- Traffic Detail @ Elm & Barnard for School Traffic AM.
  - Crash w/Injuries in 600 Blk NE BBT.
  - Out @ Glen Rose ER to contact victims in Crash.
  - Took Statement on Fraud Case.
  - Motorist Assist w/18 wheeler broke down on Elm by Square.
  - Responded to Unattended Death @ Wheeler Branch Apartments.
- 9/21/2023
- Paperwork in Office—Continued to work on Crash Report.
- 9/24/2023
- Paperwork in Office/Crash Report.
- 9/25/2023
- Traffic Detail @ Elm & Barnard for School Traffic AM.
  - Welfare Check on Clay St.
  - Reckless Driver coming from 67 E.
- 9/26/2023
- House-Watches & Security Checks.
  - Traffic Detail @ Elm & Barnard St. for School Traffic AM.
  - Crash on Stadium Dr.
  - Spoke w/Complainant on Injury to Child Report.

- 09/27/2023
- Traffic Detail @ Elm & Barnard St. for School Traffic.
  - Fraud Report on Vernon St.
- 09/28/2023
- Paperwork in Office.
- 09/29/2023
- Suspicious Person on English St.
  - Suspicious Person @ Barnard St. RV Park area.
  - Took Reckless Driver Call for Sheriff's Dept.
- 09/30/2023
- Traveled to GT Distributors in Dallas for Equipment.
  - Assigned to new TDFPS Case.

Citations (23)      18 – Speeding; 1 – Disregard Stop Sign; 1 – Dog @ Large; 1 – Open Container of Alcohol in Vehicle; 1 – Failed to Yield ROW; 1 --- Use of Wireless Communication Device in School Zone.

Verbal Warnings (0)

Written Warnings (2)    1- Speeding; 1---Disregard Stop Sign.



## **Glen Rose Police Department Monthly Report – September 2023 Officer Ramirez #802**

- 9/01/2023
- Traffic@ Square AM.
  - Minor accident/ Investigation Hit and Run @ Square.
  - Patrol / House-watches.
  - Traffic @ Square PM
- 9/07/2023
- Traffic @ Square AM.
  - Attended Insurance Meeting
  - Vehicle lock out.
  - Patrol/ House-watches.
  - Took a Missing Person report. Investigated and located in Hood County.
  - Prepared Monthly Stats.
  - Traffic @ Square PM.
- 9/08/2023
- Traffic @ Square AM.
  - Travelled to Arlington to pick up evidence for 800.
  - Patrol/ House-watches.
  - Agency Assist Sheriff's Office: Responded to a crash on N FM 56.
  - Traffic @ Square PM.
  - Responded to a welfare check on female walking down SW Barnard. LYFT dropped off in wrong area. Courtesy ride to DVSP.
- 9/09/2023
- Patrol/ House-watches.
  - Vendor Check @ Square.
  - Responded to a Hit and Run at Circle V. Property damage. Investigated. Attempt to locate Suspect.
  - Agency Assist Sheriff's Office: Disturbance @ S FM 56.
  - Responded to a call about a suspicious person walking by Dollar General on Big Bend Trail. Made contact.
  - Responded to a suspicious person @ Stone Glen Apartments. Made contact.
- 9/10/2023
- Patrol/ House-watches.
  - Attempt to locate subject from Hit and Run @ Circle V. Made contact.
  - Responded to a reckless driver east bound on Big Bend Trail. Made contact.
- 9/13/2023
- Traffic @ Square AM.
  - Patrol / House-watches.
  - Report Writing on Sexual Assault.

- Met with juvenile suspect @ Juvenile Probation Office. Issued CT's for Dairy Queen, School Campuses and events, and Apartments.
- Responded to a single vehicle crash on NE Barnard.
- Responded to a 2 vehicle crash on E 67 @ N 144.

9/14/2023

- Traffic @ Square AM.
- Patrol / House-watches
- Agency Assist Sheriff's Office: Crash on N 144.
- Responded to a 2 vehicle crash on Mary Lynn Drive.
- Traffic @ Square PM.

9/18/2023

- Patrol/ House-watches.
- Welfare Check @ Sexton's. Sleeping occupant in parked vehicle.
- Agency Assist Sheriff's Office: Civil Matter @ Elementary.
- Welfare Check on SW Vine St.
- Traffic Detail@ Square PM.

9/21/2023

- Patrol/ House-watches.
- Traffic Detail@ Square AM.
- Welfare Check on pedestrian on NE Barnard.
- Vehicle Lockout @ Pronto's.
- Traffic Detail @ Square PM.
- Responded 18 wheeler possibly hit power lines on NE Barnard. Verified only hit branches and cleared roadway of debris.
- Responded to a welfare check at Barnard RV Park on SW Barnard. Requested medical.

9/22/2023

- Patrol/ House-watches.
- Traffic Detail @ Square AM.
- Camera Downloads @ Office. Stats prep.
- Traffic Detail @ Square PM.

9/23/2023

- Patrol / House-watches.
- Wine Festival @ Square. No Vendors.
- Responded to a Burglary Alarm on Texas Dr. All secure
- Responded to a Burglary Alarm on Texas Dr. Contact made with AIRBNB renters. All secure.



- Responded to a report of a suspicious person on Elm St. asking businesses for money.
- Security Detail check on foot @ Square / Wine Festival.

9/28/2023

- Traffic Detail @ Square AM
- Patrol/ House-watches
- Responded to a 2 vehicle crash on SW BBT @ FM 205.
- Vehicle lock out @ Brookshires.
- Traffic Detail @ Square PM

9/29/2023

- Patrol/ House-watches.
- Traffic Detail @ Square AM.
- Community Policing: GRISD Main Event. Assisted Traffic Detail for Kick-off.
- Travelled to Ft Worth to assist 800 with vehicle inspection and supply purchase.

9/30/2023

- Travelled to GT Distributors in Dallas to purchase duty gear and equipment.

**Citations (17)** 9 – Speeding; 2-No DL; 2 Parking < 20 ft from Crosswalk; 2-Parking 10 ft from intersection; 1- Fail to Yield Right of Way; 1- Disregard Stop Sign

**Verbal Warnings (14)** 12-Speeding; 2-Expired Registration

**Written Warnings (0)**





## **BUILDING AND PLANNING DEPARTMENT REPORT**

**Larry Allen, Building Official**

*Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.*

## City of Glen Rose

### Permits September 2023 Monthly Report

#### Building Permits

<u>Permit Type</u>	<u>Sub Type</u>	<u>Address</u>	<u>Issue Date</u>	<u>Permit Fee</u>
<b><u>Building Permits</u></b>				
Building	Accessory Bldg	501 Stadium Dr	9/27/2023	\$ 91.80
Building	Accessory Bldg	707 Clay St	9/28/2023	\$ 50.00
<b><i>Building Total</i></b>			<b>2</b>	<b><i>\$ 141.80</i></b>

#### Electrical

New		400 Grace St	9/01/2023	\$ 160.00
Remodel		611 NE Big Bend Tr Ste A	9/12/2023	\$ 69.00
Remodel		200 Mary Lynn Dr	9/18/2023	\$ 155.00
<b><i>Electrical Total</i></b>			<b>3</b>	<b><i>\$ 384.00</i></b>

#### Certificate of Occupancy

Certificate of Occupancy		1026 NE Barnard St	9/19/2023	\$ 100.00
Certificate of Occupancy		115 W Elm St	9/19/2023	\$ 100.00
<b><i>Certificate of Occupancy Total</i></b>			<b>2</b>	<b><i>\$ 200.00</i></b>

#### Demolition

Demolition		1306 NE Barnard St	9/26/2023	\$ 45.00
<b><i>Demolition Total</i></b>			<b>1</b>	<b><i>\$ 45.00</i></b>

#### Garage Sale

Garage Sale		204 Fourth St	9/28/2023	\$ 5.00
Garage Sale		500 SW Barnard St	9/18/2023	\$ 5.00
Garage Sale		604 Stadium Dr Ste A	9/15/2023	\$ 5.00
Garage Sale		117 Camelot St	9/05/2023	\$ 5.00
Garage Sale		501 Jefferson	9/21/2023	\$ 5.00
<b><i>Garage Sale Total</i></b>			<b>5</b>	<b><i>\$ 25.00</i></b>

#### Irrigation/Backflow

Irrigation/Backflow	New	110 Dove Meadow Ln	9/06/2023	\$ 150.00
Irrigation/Backflow	New	400 Grace St	9/01/2023	\$ 75.00
<b><i>Irrigation/Backflow Total</i></b>			<b>2</b>	<b><i>\$ 225.00</i></b>

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**Mechanical**

Mechanical	New	107 Paluxy Summit Blvd	9/01/2023	\$2,635.00
Mechanical	New	201 Mitchell Dr	9/20/2023	\$ 110.00
Mechanical	New	102 Bee Dr	9/20/2023	\$ 110.00
<b><i>Mechanical Total</i></b>			<b>3</b>	<b><i>\$2,855.00</i></b>

**Plumbing**

Plumbing	New	401 Sam Houston St	9/21/2023	\$ 685.00
Plumbing	Repair	203 Rio Grande St	9/18/2023	\$ 65.00
<b><i>Plumbing Total</i></b>			<b>2</b>	<b><i>\$ 750.00</i></b>

**Sign**

Sign	Permanent	101 NE Vine St	9/21/2023	\$ 100.00
Sign	Permanent	505 SW Big Bend Tr, Ste C	9/19/2023	\$ 50.00
Sign	Temp	115 W Elm St	9/20/2023	\$ 0.00
<b><i>Sign Total</i></b>			<b>3</b>	<b><i>\$ 150.00</i></b>

**Specific Use**

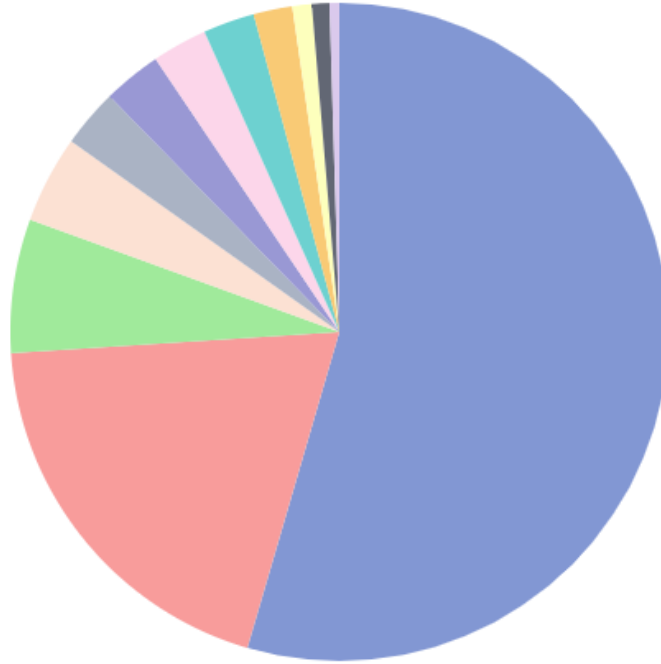
Street Vendor	Hereford St, SE of SW Barnard St near Citizen Center	9/21/2023	\$ 50.00
<b><i>Vendor Total</i></b>			<b>1</b> <b><i>\$ 50.00</i></b>
<b><i>All Permits Total</i></b>			<b>24</b> <b><i>\$ 4,825.80</i></b>

<b><u>All Permits Total for September 2023</u></b>	<b>24</b>	<b>\$4,825.80</b>
<b><u>Permits for September 2022</u></b>	<b>46</b>	<b>\$8,899.48</b>

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## **Payments By Permit Type**

**Payment Date From: 9/01/2023**  
**Payment Date To: 9/30/2023**



Payments by Permit Type			
<span style="color: blue;">■</span>	Mechanical	2,855	54.5%
<span style="color: red;">■</span>	P&Z	1,019	19.5%
<span style="color: green;">■</span>	Electrical	344	6.6%
<span style="color: orange;">■</span>	Irrigation/Backflow	225	4.3%
<span style="color: grey;">■</span>	Sign Permit	150	2.9%
<span style="color: purple;">■</span>	BOA	150	2.9%
<span style="color: pink;">■</span>	Building	142	2.7%
<span style="color: teal;">■</span>	Plumbing	132	2.5%
<span style="color: yellow;">■</span>	Certificate of Occupancy	100	1.9%
<span style="color: lightyellow;">■</span>	Specific Use Permit	50	1.0%
<span style="color: black;">■</span>	Demolition	45	0.9%
<span style="color: lightpurple;">■</span>	Garage Yard Sale	25	0.5%

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### **Inspections**

<b><u>Inspection Type</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>
Cert of Occupancy Inspection	9	6
Driveway Approach	0	3
Electrical Release	3	0
Electrical Rough	3	3
Final Building Inspection	5	1
Final Electrical Inspection	7	5
Final HVAC Inspection	3	1
Final IBF Inspection	0	2
Final Plumbing Inspection	6	5
Foundation Inspection	0	2
Framing Inspection	3	2
Gas Line Inspection	0	1
HVAC Rough In	4	3
Initial Inspection	7	1
Insulation Inspection	1	2
New Sign – Final Inspection	2	0
Plumbing Rough-In	5	5
Plumbing Top-out	2	3
Temp Meter Loop	0	1
Sub-Standard Monthly	3	11
<b>Total</b>	<b>63</b>	<b>57</b>

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## **CODE ENFORCEMENT AND ANIMAL CONTROL REPORTS**



# Animal Control Report

Enter from date: 09/01/2023

Enter to date: 09/30/2023

## Animals In

Total Animals Brought In - Cat: 23

Total Animals Brought In - Dog: 10

Total Animals Brought In - Skunk: 1

**Total Animals Brought In: 34**

Total Animals Returned From Adoption - Dog: 1

**Total Animals Returned From Adoption: 1**

**Total Animals In: 35**

## Animals Out

Total Animals Adopted - Dog: 4

**Total Animals Adopted: 4**

Total Animals Euthanized - Cat: 15 ( 8 Feral, 6 Medically Untreatable, 1 Aggressive)

Total Animals Euthanized - Dog: 5 ( 4 Not Adoptable/ Space, 1 Owner Request)

Total Animals Euthanized - Skunk: 1 (1 Medically Untreatable)

**Total Animals Euthanized: 21**

Total Animals Fostered - Dog: 1

**Total Animals Fostered: 1**

Total Animals Reclaimed - Dog: 4

**Total Animals Reclaimed: 4**

Total Animals Transferred Out - Cat: 6

Total Animals Transferred Out - Dog: 3

**Total Animals Transferred Out: 9**

**Total Animals Out: 39**

## Code Enforcement Report

FILE#	FILE STATUS	FILE OPEN DATE	FILE CLOSE DATE	FILE DESCRIPTION
23-000296	Closed	9/06/2023	09/18/2023	Limbs blocking Apt sign on Rio Grande

Closed Total: 1

23-000298	Open	09/13/2023		Accumulation on fence line
23-000308	Open	09/21/2023		Lawn Mowers all over yard

Open Total: 2



## **CITY SECRETARY'S REPORT**

**Staci L. King, City Secretary**



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	<b>EXECUTIVE SESSION - Section 551.074 Personnel Matters</b> - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: <b>compensation study results for all city employees</b> , to wit: Jim Holder, Staci King, Rosario Sosol, Christy Wilson, Larry Allen, Jodi Holthe, Buck Martin, Jesse Ramirez, Emily Holder, Ted Williams, Drew Wilson, Sheldon Bybee, Todd Shipman, Santos De La Garza, Lupita Gutierrez, Matt Taylor, Coy Dorries, Lance Powell, Assistant Animal Control Officer (Vacant), Public Works Tech I (Vacant)		
<b>PREPARED BY:</b>	Joe Boles, Mayor	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	EXECUTIVE SESSION - Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: <b>Convention and Visitors Bureau Director</b>		
<b>PREPARED BY:</b>	Joe Boles, Mayor	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: compensation study results for all city employees, to wit: Jim Holder, Staci King, Rosario Sosol, Christy Wilson, Larry Allen, Jodi Holthe, Buck Martin, Jesse Ramirez, Emily Holder, Ted Williams, Drew Wilson, Sheldon Bybee, Todd Shipman, Santos De La Garza, Lupita Gutierrez, Matt Taylor, Coy Dorries, Lance Powell, Assistant Animal Control Officer (Vacant), Public Works Tech I (Vacant)		
<b>PREPARED BY:</b>	Joe Boles, Mayor	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			



## CITY COUNCIL AGENDA ACTION FORM

<b>AGENDA DATE:</b>	10/10/2023		
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding item discussed in Executive Session: Personnel Matters - Convention and Visitors Bureau Director		
<b>PREPARED BY:</b>	Joe Boles, Mayor	<b>DATE SUBMITTED:</b>	10/02/2023
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY ADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
<b>RECOMMENDED ACTION:</b>			