

REGULAR CITY COUNCIL MEETING

Tuesday, August 13, 2024 at 5:30 PM

Glen Rose City Hall Council Chambers

201 NE Vernon, Glen Rose, TX 76043



AGENDA

Live stream available on the City's Facebook and YouTube pages

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

ANNOUNCEMENTS/PRESENTATIONS

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

1. **Section 551.071 Consultation with Attorney** – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: **Interlocal Agreements**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

2. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements

INDIVIDUAL ITEMS FOR CONSIDERATION

3. Discussion, consideration, and possible action regarding the adoption of the City of Glen Rose Maximum Proposed Tax Rate for 2024
4. Discussion, consideration, and possible action regarding a Resolution changing the date of the October Regular City Council Meeting
5. Discussion, consideration, and possible action regarding a request from Tonya Fonseca for the City to cover the cost of the mural located at 215 NE Barnard
6. Discussion, consideration, and possible action regarding the City of Glen Rose benefits package for Plan Year 2024-2025

- [7.](#) Discussion, consideration, and possible action regarding the approval of a Software as a Service Agreement with Tyler Technologies, Inc.
- [8.](#) Discussion, consideration, and possible action regarding wayfinding signs
- [9.](#) Lane Building Update

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

- [10.](#) Consider approval or other action regarding July City Council Minutes
- [11.](#) Consider approval or other action regarding an accounts payable report for payments made during July 2024
- [12.](#) Consider approval or other action regarding a financial report for the month of July 2024
- [13.](#) Approval or other action regarding the City of Glen Rose's Texas Municipal League membership renewal
- [14.](#) Approval or other action regarding an updated Cyber Liability and Data Breach Response Interlocal Agreement with the Texas Municipal League Intergovernmental Risk Pool

STAFF REPORTS

- [15.](#) Public Works Director Report
- [16.](#) Police Chief Report
- [17.](#) Building and Planning Department Report
- [18.](#) Code Enforcement and Animal Control Report
- [19.](#) Convention and Visitors Bureau Director Report
- [20.](#) City Secretary's Report
- [21.](#) City Administrator's Report

MAYOR AND COUNCIL MEMBER REPORTS

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

- [22.](#) **Section 551.074 Personnel Matters** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: **City Administrator**
- [23.](#) **Section 551.074 Personnel Matters** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: **City Secretary**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

- 24. Discussion, consideration, and possible action regarding matters discussed in Executive Session – Section 551.074 Personnel Matters - City Administrator
- 25. Discussion, consideration, and possible action regarding matters discussed in Executive Session – Section 551.074 Personnel Matters - City Secretary

ADJOURN

Note: The Glen Rose City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the City Secretary's office at (254) 897-2272 x 102 at least 48 hours prior to the meeting to request such assistance.

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted at or before 5:30 p.m. on Saturday, August 10, 2024, and remained posted for at least two hours after said meeting was convened.



STACI KING
City Secretary



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	EXECUTIVE SESSION - Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024										
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the adoption of the City of Glen Rose Maximum Proposed Tax Rate for 2024										
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024								
EXHIBITS:											
BUDGETARY IMPACT:	Required Expenditure:	\$00.00									
	Amount Budgeted:	\$00.00									
	Appropriation Required:	\$00.00									
SUMMARY: Statute requires that the Council adopt a maximum proposed tax rate prior to the formal budget and tax rate adoptions. Council may only pass an ad valorem tax rate at or below the maximum proposed tax rate. <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 40%;">2023 Rate</td> <td style="text-align: right;">\$0.2788</td> </tr> <tr> <td>No New Revenue Rate</td> <td style="text-align: right;">\$0.26433560</td> </tr> <tr> <td>Voter Approval Rate</td> <td style="text-align: right;">\$0.27897434</td> </tr> <tr> <td>De Minimis Rate</td> <td style="text-align: right;">\$0.43289659</td> </tr> </table>				2023 Rate	\$0.2788	No New Revenue Rate	\$0.26433560	Voter Approval Rate	\$0.27897434	De Minimis Rate	\$0.43289659
2023 Rate	\$0.2788										
No New Revenue Rate	\$0.26433560										
Voter Approval Rate	\$0.27897434										
De Minimis Rate	\$0.43289659										
RECOMMENDED ACTION: Staff recommends setting the maximum proposed tax rate at \$0.27897											



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding changing the date of the October Regular City Council Meeting		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY: The scheduled meeting for the City of Glen Rose Regular City Council Meeting for October is in conflict with the Texas Municipal League Conference in Houston. Staff recommends moving the date of the October meeting to allow Council and staff the ability to travel to the conference safely.			
RECOMMENDED ACTION: Recommend moving the Council meeting to the Monday before the scheduled date, or to another date of Council's choosing.			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a request from Tonya Fonseca for the City to cover the cost of the mural located at 215 NE Barnard		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION:			

REQUEST TO PLACE ITEM ON CITY COUNCIL AGENDA

The City of Glen Rose welcomes input from interested citizens. To request that an item be placed on the agenda, this form must be completed and submitted to the City Secretary no later than noon (12:00 a.m.) one week before the meeting you wish to have the item heard or considered. This form must be signed by a sponsoring Council member, the Mayor, or the City Administrator to be considered for inclusion on the agenda.

For the City Council to fully understand your item, have a productive discussion, and ensure efficient council meetings, please explain your item in as much detail as possible and include any supporting documentation you would like the Council to review. You may use additional blank pages for your item description if needed. You can contact the City Secretary at 254-897-2272 ext. 102 with any questions.

Name: Tonya Fonseca

Mailing Address: 708 N. Anglin St., Cleburne, TX 76031

Phone Number: 254 396-6699 **Email:** fonsecatonya@gmail.com

Requested Meeting Date: August 13, 2024

Description of Item:

I would like to respectfully ask the City Council to cover cost of the restoration and update of the iconic original mural in Glen Rose. This mural is located on the side of the building located at 215 NE Barnard St. It has been used by the CVB of Glen Rose for the past 13 years to promote the city and to be the first welcome for tourists and locals coming into the downtown area. As the original artist, I am proposing to repaint and update the artwork to reflect city's current goals while keeping the historic integrity of the mural intact. My hope is to allow people to enjoy this mural for years to come! (Please see attached submittal with design restoration and cost.)

Acknowledgment

I understand that the Mayor retains the right to set the items for discussion at meetings. I understand that my request is subject to review and may be denied. I understand that I may be asked to present additional information on my item, consult with the appropriate City department, or take other actions before my request is considered. I agree to attend the meeting my item is scheduled for to answer questions and/or make a presentation.

Signature: _____

Date: _____

Mayor, City Administrator, or Sponsoring Council Member Signature

Date: _____



Barnard St. Mercantile Sign - 8.5'x23'



Front of building Round Logo - 48"



Blown up version of Mural restoration and update 8.5'x23' - \$5,175

*** Historic Colors chosen - Wall - Wispy White 7006-1 or Cozy White 3008-10C - Trim - Noir 4009-2

- * Job Notes
- * 2yr warranty for all locations
- * Please reply by email or text to approve artwork
- * **50% Deposit due at time of scheduled work**

Estimate For Item 5. St. tile

Contact: **Donia Gill**

Phone: **817 507 7074**

Email: **barnardstreetmercantile@yahoo.com**

Location: **215 NE Barnard St. Glen Rose, TX 76043**

Design

1. **7-25-24**

2.

3.

Up to 3 proofs provided. Additional cost for more than 3 proofs.

ALL DESIGNS PRESENTED ARE THE SOLE PROPERTY OF A WORKING ARTIST STUDIO AND MAY NOT BE REPRODUCED IN WHOLE OR IN PART WITHOUT WRITTEN PERMISSION



Owner: Tonya Fonseca
aworkingartist1@gmail.com
Questions? 254-396-6699

All studio drawings by
A WORKING ARTIST STUDIO
received as **APPROVED**
will be painted as such.

All approved artwork is final.
Additional fees will include 10% repaint.



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the City of Glen Rose benefits package for Plan Year 2024-2025		
PREPARED BY:	Veronica Welch, Administrative Services Manager	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION:			

Group Benefits Proposal
Prepared For
City of Glen Rose
Effective Date October 1, 2024



Claims versus Premiums
Prepared For
City of Glen Rose
Reporting Dates October 2021 - June 2024

2021 - 2022

Month	Membership	Premiums	Claims	Loss Ratio
Oct-21	16	\$9,002	\$696	8%
Nov-21	15	\$8,611	\$419	5%
Dec-21	16	\$9,394	\$111	1%
Jan-22	16	\$9,394	\$948	10%
Feb-22	18	\$10,177	\$198	2%
Mar-22	17	\$9,394	\$727	8%
Apr-22	16	\$9,002	\$214	2%
May-22	17	\$9,394	\$682	7%
Jun-22	17	\$9,394	\$157	2%
Jul-22	17	\$9,394	\$1,164	12%
Aug-22	19	\$10,568	\$1,851	18%
Sep-22	18	\$9,785	\$1,361	14%
		\$113,509	\$8,529	8%

2022 - 2023

Month	Membership	Premiums	Claims	Loss Ratio
Oct-22	18	\$10,582	\$829	8%
Nov-22	18	\$10,582	\$1,140	11%
Dec-22	18	\$10,582	\$14,400	136%
Jan-23	18	\$10,582	\$12,094	114%
Feb-23	18	\$10,582	\$608	6%
Mar-23	17	\$10,159	\$12,579	124%
Apr-23	17	\$10,159	\$6,047	60%
May-23	17	\$10,159	\$5,886	58%
Jun-23	17	\$10,159	\$14,181	140%
Jul-23	17	\$10,159	\$5,786	57%
Aug-23	16	\$9,735	\$21,743	223%
Sep-23	17	\$10,159	\$7,325	72%
		\$123,598	\$102,619	83%

2023 - 2024

Month	Membership	Premiums	Claims	Loss Ratio
Oct-23	17	\$10,896	\$4,138	38%
Nov-23	17	\$10,896	\$5,579	51%
Dec-23	16	\$10,442	\$5,507	53%
Jan-24	16	\$10,442	\$3,951	38%
Feb-24	15	\$9,534	\$526	6%
Mar-24	15	\$9,534	\$619	6%
Apr-24	18	\$10,896	\$6,661	61%
May-24	18	\$10,896	\$55,521	510%
Jun-24	18	\$10,896	\$13,099	120%
Jul-24				
Aug-24				
Sep-24				
		\$94,434	\$95,602	101%

Plan Year	Billed Premium	Claims Paid	Loss Ratio
2021 - 2022	\$113,509	\$8,529	8%
2022 - 2023	\$123,598	\$102,619	83%
2023 - 2024	\$94,434	\$95,602	101%
Total	\$331,541	\$206,750	62%



Large Claims Reporting
Prepared For
City of Glen Rose
Reporting Dates June 1, 2023 - May 31, 2024

	Primary Procedure Code Description	Earliest Incurred Date	Total Payments	Status
1	Shoulder pain, therapeutic treatment & exercises	6/15/2023	\$23,476.57	
2	Laproscopy with total hysterectomy	8/15/2023	\$27,640.29	
3	Laproscopy of large intestine for inflammation/infection of the colon	4/22/2024	\$57,483.72	

Total Large Claimants **\$108,601**

Claims of Terminated Employees

Large Claimant less Terms **\$108,601**



Group Medical Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

INSURANCE COMPANY		BlueCross BlueShield of Texas				BlueCross BlueShield of Texas			
In-Network Benefits		Current		Current		Proposed		Proposed	
Type of Plan - Plan Name		PCP & Referral Required		PCP & Referral Required		S9L9CHC - PPO		B661CHC - PPO	
Network		S642ADT - HMO		B660ADT - HMO		HDHP - HSA QUALIFIED		HDHP - HSA QUALIFIED	
Deductible		Blue Advantage		Blue Advantage		Blue Choice		Blue Choice	
Individual		In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Family		\$3,750	N / A	\$7,100	N / A	\$3,750	\$7,500	\$7,100	\$14,200
Coinsurance Percentage		\$11,250	N / A	\$14,200	N / A	\$11,250	\$22,500	\$14,200	\$28,400
Maximum Out of Pocket		70%	N / A	100%	N / A	70%	50%	100%	100%
Individual		\$9,000		\$7,100		\$9,000		\$7,100	
Family		\$18,000		\$14,200		\$18,000		\$14,200	
Office Visit									
Preventive Care		Covered 100%		Covered 100%		Covered 100%		Covered 100%	
Primary Care Physician		\$50 Copay		Ded.		\$50 Copay		Ded.	
Specialist		\$90 Copay		Ded.		\$90 Copay		Ded.	
Virtual Visits		\$50 Copay		Ded.		\$50 Copay		Ded.	
Urgent Care Facility Copay		\$100 Copay		Ded.		\$100 Copay		Ded.	
Lab & Xray		Lab: Ded. + 30% X-ray: \$150 Copay + Ded. + 30%		Ded.		Lab: Ded. + 30% X-ray: \$150 Copay + Ded. + 30%		Ded.	
Imaging - CT/PET scans, MRI		\$300 Copay		Ded.		\$300 Copay		Ded.	
Mental Health Outpatient		OV: \$50 Copay Outpatient: Ded. + 30%		Ded.		OV: \$50 Copay Outpatient: Ded. + 30%		Ded.	
Hospital & Emergency Room									
Inpatient Hospital Expenses		\$350 Copay + Ded. + 30%		Ded.		\$350 Copay + Ded. + 30%		Ded.	
Outpatient Surgery Facility		\$300 Copay + Ded. + 30%		Ded.		\$300 Copay + Ded. + 30%		Ded.	
Emergency Room Facility		\$750 Copay + Ded. + 30%		\$650 Copay + Ded.		\$750 Copay + Ded. + 30%		\$650 Copay + Ded.	
Prescription Drugs		Preferred / Participating		Included with Medical		Preferred / Participating		Included with Medical	
Prescription Deductible		Not Applicable		Ded.		Not Applicable		Ded.	
Tier 1		\$0 / \$10		Ded.		\$0 / \$10		Ded.	
Tier 2		\$10 / \$20		Ded.		\$10 / \$20		Ded.	
Tier 3		\$50 / \$70		Ded.		\$50 / \$70		Ded.	
Tier 4		\$100 / \$120		Ded.		\$100 / \$120		Ded.	
Specialty Drugs		Tier 5: \$150 / Tier 6: \$250		Ded.		Tier 5: \$150 / Tier 6: \$250		Ded.	
Mail Order (90 Day Supply)		\$0 / \$30 / \$150 / \$300		Ded.		\$0 / \$30 / \$150 / \$300		Ded.	
Monthly Premiums		Current	Renewal	Current	Renewal	Proposed	Proposed		
Employee Only	14	\$508.71	\$594.08	14	\$454.01	\$521.97	\$913.81	\$823.52	
Employee & Spouse	3	\$1,017.42	\$1,188.16	3	\$908.02	\$1,043.94	\$1,827.62	\$1,647.04	
Employee & Child(ren)	1	\$1,017.42	\$1,188.16	1	\$908.02	\$1,043.94	\$1,827.62	\$1,647.04	
Employee & Family	1	\$1,526.13	\$1,782.24	1	\$1,362.03	\$1,565.91	\$2,741.43	\$2,470.56	
	19			19					
Total Monthly Premium		\$0.00	\$0.00		\$11,350.25	\$13,049.25	\$0.00	\$20,588.00	
Total Annual Premium		\$0.00	\$0.00		\$136,203.00	\$156,591.00	\$0.00	\$247,056.00	
Rate Adjustment				14.97%				81.39%	
Combined Annual Premium		Current \$136,203.00		Renewal \$156,591.00		Renewal \$247,056.00			
Total Rate Adjustment				14.97%				81.39%	
Total Annual Premium Adjustment				\$20,388.00				\$110,853.00	

TXHB DTQ, Not Competitive

Group Medical Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

INSURANCE COMPANY			BlueCross BlueShield of Texas		UnitedHealthcare®	
In-Network Benefits			Current PCP & Referral Required		Proposed	
Type of Plan - Plan Name			S642ADT - HMO		DHMT - Rx K35S - EPO	
Network			Blue Advantage		Choice	
Deductible			In Network	Out of Network	In Network	Out of Network
Individual			\$3,750	N / A	\$3,000	N / A
Family			\$11,250	N / A	\$9,000	N / A
Coinsurance Percentage			70%	N / A	80%	N / A
Maximum Out of Pocket						
Individual			\$9,000	N / A	\$6,000	N / A
Family			\$18,000	N / A	\$12,000	N / A
Office Visit			Covered 100%		Covered 100%	
Preventive Care			Covered 100%		Covered 100%	
Primary Care Physician			\$50 Copay		Ded.	
Specialist			\$90 Copay		Ded.	
Virtual Visits			\$50 Copay		Ded.	
Urgent Care Facility Copay			\$100 Copay		Ded.	
Lab & Xray			Lab: Ded. + 30% X-ray: \$150 Copay + Ded. + 30%		Ded. + 20%	
Imaging - CT/PET scans, MRI			\$300 Copay		Ded. + 20%	
Mental Health Outpatient			OV: \$50 Copay Outpatient: Ded. + 30%		OV: \$15 Copay Outpatient: Ded. + 20%	
Hospital & Emergency Room			\$350 Copay + Ded. + 30%		Ded. + 20%	
Inpatient Hospital Expenses			\$300 Copay + Ded. + 30%		Ded. + 20%	
Outpatient Surgery Facility			\$750 Copay + Ded. + 30%		\$300 Copay + Ded. + 20%	
Emergency Room Facility			Preferred / Participating		Not Applicable	
Prescription Drugs			Not Applicable		Included with Medical	
Prescription Deductible			\$0 / \$10		Ded.	
Tier 1			\$10 / \$20		Ded.	
Tier 2			\$50 / \$70		Ded.	
Tier 3			\$100 / \$120		Ded.	
Tier 4			Tier 5: \$150 / Tier 6: \$250		Ded.	
Specialty Drugs			\$0 / \$30 / \$150 / \$300		Ded.	
Mail Order (90 Day Supply)			Current		Proposed	
Monthly Premiums			Current	Renewal	Current	Renewal
Employee Only	14	0	\$508.71	\$594.08	\$454.01	\$521.97
Employee & Spouse	3	0	\$1,017.42	\$1,188.16	\$908.02	\$1,043.94
Employee & Child(ren)	1	0	\$1,017.42	\$1,188.16	\$908.02	\$1,043.94
Employee & Family	1	0	\$1,526.13	\$1,782.24	\$1,362.03	\$1,565.91
	19	0				
Total Monthly Premium			\$0.00		\$11,350.25	
Total Annual Premium			\$0.00		\$136,203.00	
Rate Adjustment					14.97%	
Combined Annual Premium			Current \$136,203.00		Renewal \$156,591.00	
Total Rate Adjustment			14.97%		114.24%	
Total Annual Premium Adjustment			\$20,388.00		\$155,595.00	

TXHB DTQ, Not Competitive

Voluntary Group Dental Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

Item 6.

INSURANCE COMPANY			
Type of Plan - Plan Name		PPO	
Benefits		Current	
In Network / Out of Network		In Network	Out of Network
Annual Maximum Benefit		\$1,000	
Individual Annual Deductible		\$50	
Family Annual Deductible		\$150	
Preventive		100%	
Basic		80%	
Major		50%	
Endodontics		Major	
Periodontics		Major	
Implants		Not Covered	
Orthodontia		Child only up to age 26: 50%	
Orthodontia Lifetime Maximum		\$1,000	
Rollover Benefit		Included	
Reimbursement Method		Negotiated Rate	90% R&C
Waiting Period		None	
Network		Mutual of Omaha	
Website		www.mutualofomaha.com/dental	
Participation		Current	
Rate Guarantee		12 Months	
Monthly Premium		Current	Renewal
Employee Only	6	\$26.49	\$27.81
Employee & Spouse	1	\$59.52	\$62.50
Employee & Child(ren)	4	\$74.06	\$77.76
Employee & Family	0	\$103.98	\$109.18
	11		
Total Monthly Premium		\$514.70	\$540.40
Total Annual Premium		\$6,176.40	\$6,484.80
Rate Adjustment		4.99%	
Annual Premium Adjustment		\$308.40	

Voluntary Group Vision Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

INSURANCE COMPANY			
Type of Plan - Plan Name		12/12/24/12	
Benefits		Current	
In Network / Out of Network		In Network	Out of Network Reimbursement
Wellness Eye Exam		\$10 Copay	Up to \$37
		One Every 12 Months	
Materials Benefit - Lenses		\$25 Copay	Up to \$64
		One Every 12 Months	
Materials Benefit - Frames		\$130 Allowance + 20% off over allowance	Up to \$58
		One Every 24 Months	
Contact Lenses (instead of lenses & frames)		Elective: \$40 (Fit & Eval) \$130 Allowance Necessary: Covered in full	Elective: Up to \$104 Necessary: Up to \$210
		One Every 12 Months	
Extras		Savings on laser vision correction, lens options, additional pairs of glasses or contacts	
Provider Network		EyeMed	
Website		www.mutualofomaha.com/vision	
Participation		Current	
Rate Guarantee		24 Months	
Monthly Premium		Current	Renewal
Employee Only	6	\$5.49	\$5.49
Employee & Spouse	0	\$12.61	\$12.61
Employee & Child(ren)	4	\$13.98	\$13.98
Employee & Family	5	\$21.34	\$21.34
	15		
Total Monthly Premium		\$195.56	\$195.56
Total Annual Premium		\$2,346.72	\$2,346.72
Rate Adjustment		0.00%	
Annual Premium Adjustment		\$0.00	

Group Basic Life and AD&D Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

INSURANCE COMPANY		
Benefits	Current	
Eligible Class	All active full-time employees living in the United States working 30 or more hours per week	
Benefit Amount	\$40,000	
Guarantee Issue Amount	\$40,000	
Age Reduction Schedule	Reduces to 65% at age 65; Reduces to 50% at age 70	
Features		
Accelerated Death Benefit	Included	
Waiver of Premium	Included	
Travel Assist	Included	
EAP	Included	
Portability	Excluded	
Conversion	Included	
Participation Requirement	100%	
Rate Guarantee	24 Months	
Monthly Premium	Current	Renewal
Life Rate per \$1,000	\$0.138	\$0.138
AD&D Rate per \$1,000	\$0.034	\$0.034
Monthly Volume	\$780,000	\$780,000
Total Monthly Premium	\$134.16	\$134.16
Total Annual Premium	\$1,609.92	\$1,609.92
Rate Adjustment	0.00%	
Annual Premium Adjustment	\$0.00	

Rates based on 20 covered employees

Group Voluntary Life and AD&D Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

INSURANCE COMPANY		
Eligible Class	All active full-time employees living in the United States working 30 or more hours per week	
Employee	Current	
Employee Max Benefit Amount	\$300,000, in increments of \$10,000 Not to exceed 5X annual salary	
Employee Guarantee Issue	\$70,000	
Age Reduction Schedule	Reduces to 65% at age 70; Reduces to 45% at age 75	
Spouse		
Spouse Max Benefit Amount	\$100,000, in increments of \$5,000 Not to exceed 100% employee benefit	
Spouse Guarantee Issue	\$20,000	
Age Reduction Schedule	Terminates once employee reaches age 70	
Child(ren)		
Child Max Benefit Amount	\$10,000, in increments of \$2,000 Not to exceed 100% employee benefit	
Child Guarantee Issue	Live Birth-13 Days: None 14 Days-26 Years: \$10,000	
Child Maximum Age	26	
Features		
Accelerated Death Benefit	Included	
Waiver of Premium	Included	
Travel Assist	Included	
EAP	Excluded	
Annual Enrollment Provision	Included	
Portability	Included	
Conversion	Included	
Participation Requirement	Current	
Rate Guarantee	24 Months	
Rate Per \$1,000	Current	Renewal
< 25	\$0.108	\$0.108
25-29	\$0.108	\$0.108
30-34	\$0.108	\$0.108
35-39	\$0.193	\$0.193
40-44	\$0.250	\$0.250
45-49	\$0.448	\$0.448
50-54	\$0.788	\$0.788
55-59	\$1.468	\$1.468
60-64	\$2.205	\$2.205
65-69	\$3.622	\$3.622
70+	\$5.407	\$5.407
Child Life Rates	\$0.174	\$0.174
AD&D Rates (EE, SP, CH)	\$0.034, \$0.034, \$0.044	\$0.034, \$0.034, \$0.044

Group Long Term Disability Proposal
Prepared for
City of Glen Rose
Effective Date October 1, 2024

Item 6.

INSURANCE COMPANY		
	Current	
Eligible Class	All active full-time employees living in the United States working 30 or more hours per week	
Definition of Earnings	Base Salary excluding bonus/overtime/commissions	
Definition of Disability	Loss of duties AND earnings	
Benefits		
Elimination Period	90 Days	
Income Benefit (% of Earnings)	60%	
Maximum Monthly Benefit	\$6,000	
Own Occupation Period	2 Years	
Benefit Duration	Greater of 3.5 years OR to Social Security Natural Retirement Age (SSNRA)	
Limitations		
Pre-Existing Condition Limitation	3 months prior / 12 months insured	
Mental Health	24 Months	
Substance Abuse	24 Months	
Features		
Rehabilitation Benefit	Included	
Return to Work Incentive	Included	
Survivor Benefit	Included	
Family/Dependent Care Benefit	Included	
Partial Disability	Included	
Waiver of Premium	Included	
W-2 Preparation	Included	
FICA Match	Included	
Portability	Excluded	
Conversion	Excluded	
Benefit Taxation	Taxable	
Participation Requirement	Current	
Rate Guarantee	24 Months	
Monthly Premium	Current	Renewal
Rate per \$100	\$0.410	\$0.410
Monthly Volume	\$92,278	\$92,278
Total Monthly Premium	\$378.34	\$378.34
Total Annual Premium	\$4,540.06	\$4,540.06
Rate Adjustment	0.00%	
Annual Premium Adjustment	\$0.00	

Rates based on 20 covered employees

Proposal Information and Assumptions

Grandfathered Status:

Plans that relinquish grandfathered status must immediately implement the following changes:

- Have an expanded internal and external claims/appeals process
- Federally mandated preventive care must be covered at no cost sharing in-network
- Implement patient protections (any in-network PCP, ER paid in-network, no referral/authorization to in-network OB/GYN or pediatrician)
- In-network out of pocket maximum is restricted
- Include clinical trials coverage
- Small employer plans to include the essential health benefits package (unless retaining a transitional plan)
- Fully insured plans are guarantee issue and renewable
- Fully insured plans may not discriminate in favor of highly compensated individuals (on hold until regulations are released)

The information provided herein is a summary description of coverage terms and is intended for informational, illustrative and comparison purposes only. It is not intended to alter or expand rights or liabilities set forth in the official plan documents/contracts. It is not an offer to contract nor are there any express or implied guarantees. This information may be amended or withdrawn by the carrier or TPA in the event of a change in any item upon which it is based and where such change could affect the risk to be assumed. Final terms and conditions shall be based upon information provided in the application including but not limited to final enrollment, contribution levels and condition disclosure information.

This document is not intended to be taken as advice regarding any individual situation and should not be relied upon as such. ClarkAdamson LLC shall have no obligation to update this publication and shall have no liability to you or any other party arising out of this publication or any matter contained herein. Any statements concerning actuarial, tax, accounting, or legal matters are based solely on our experience as consultants and are not to be relied on as actuarial, accounting, tax or legal advice for which you should consult your own professional advisors. Any modeling analytics or projections are subject to inherent uncertainty and the analysis could be materially affective if any underlying assumptions, conditions, information or factors are inaccurate or incomplete or should change.



ClarkAdamson LLC Compensation Disclosure

You are a valued client, and we take pride in providing you with exceptional service. As an independent broker, we offer you superior service and competitive pricing by searching for and identifying the coverage from the insurer that best meets your needs.

Commission: Our firm does not charge a fee for placing your policy. We are paid a commission by the insurer that is part of, not added to, your premiums. The amount of commission earned is according to standard commission scheduled established by each insurer we work with.

Our firm may also receive additional incentive compensation or bonuses for various reasons from an insurer. Incentive commission amount and type may vary but does not affect the price of your premiums.

Client Fees: We do not charge you any fee for placement of your policy, and we are compensated by the insurer in the manner described generally above. However, we may charge fees, previously disclosed to you, for certain professional services not including the placement of your policy.

Scope of Services: Our firm works with a number of competing insurers, and we will attempt to obtain quotes from the insurers that we believe to be suitable based on the preferences and needs that you have communicated to us. However, we cannot obtain quotes from all insurers with products suiting your needs. We will attempt to answer any questions you may have regarding the quotes, insurers or policies that we obtain, but be aware that you make the final decision on which insurance product and coverage amount you need and will purchase.

Additional Information: For more information, specific details or answers to any questions about our service, fees, or compensation please contact us at 940-600-1307 or www.ClarkAdamson.com.

Thank you for choosing us to assist you with your insurance needs. We value your trust and appreciate your business. Please let us know if there is anything we can do to serve you better.





CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the approval of a Software as a Service Agreement with Tyler Technologies, Inc.		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY: Funding was approved in the FY2023-2024 Budget to switch from FundView to Incode (Tyler Technologies) for accounting, utility billing, and court software. This agreement is the kick-off to complete the project. The agreement has been reviewed and approved by the City's attorney.			
RECOMMENDED ACTION: Approve the agreement as presented.			



SOFTWARE AS A SERVICE AGREEMENT

This Software as a Service Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to provide certain products and services set forth in the Investment Summary, including providing Client with access to Tyler's proprietary software products, and Tyler desires to provide such products and services under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

SECTION A – DEFINITIONS

- **"Agreement"** means this Software as a Service Agreement.
- **"Business Travel Policy"** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **"Client"** means City of Glen Rose, Texas.
- **"Data"** means your data necessary to utilize the Tyler Software.
- **"Data Storage Capacity"** means the contracted amount of storage capacity for your Data identified in the Investment Summary.
- **"Defect"** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **"Defined Users"** means the number of users that are authorized to use the SaaS Services. The Defined Users for the Agreement are as identified in the Investment Summary. If Exhibit A contains Enterprise Permitting & Licensing labeled software, defined users mean the maximum number of named users that are authorized to use the Enterprise Permitting & Licensing labeled modules as indicated in the Investment Summary.
- **"Developer"** means a third party who owns the intellectual property rights to Third Party Software.
- **"Documentation"** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **"Effective Date"** means the date by which both your and our authorized representatives have signed the Agreement.
- **"Force Majeure"** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **"Investment Summary"** means the agreed upon cost proposal for the products and services attached as Exhibit A.

- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **“Order Form”** means an ordering document that includes a quote or investment summary and specifying the items to be provided by Tyler to Client, including any addenda and supplements thereto.
- **“SaaS Fees”** means the fees for the SaaS Services identified in the Investment Summary.
- **“SaaS Services”** means software as a service consisting of system administration, system management, and system monitoring activities that Tyler performs for the Tyler Software, and includes the right to access and use the Tyler Software, receive maintenance and support on the Tyler Software, including Downtime resolution under the terms of the SLA, and Data storage and archiving. SaaS Services do not include support of an operating system or hardware, support outside of our normal business hours, or training, consulting or other professional services.
- **“SLA”** means the service level agreement. A copy of our current SLA is attached hereto as Exhibit C.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party SaaS Services”** means software as a service provided by a third party, if any, identified in the Investment Summary.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Products or other parties’ products or services, as applicable, and attached or indicated at Exhibit D.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

SECTION B – SAAS SERVICES

1. Rights Granted. We grant to you the non-exclusive, non-assignable limited right to use the SaaS Services solely for your internal business purposes for the number of Defined Users only. The Tyler Software will be made available to you according to the terms of the SLA. You acknowledge that we have no delivery obligations and we will not ship copies of the Tyler Software as part of the SaaS Services. You may use the SaaS Services to access updates and enhancements to the Tyler Software, as further described in Section C(9). The foregoing notwithstanding, to the extent we have sold you perpetual licenses for Tyler Software, if and listed in the Investment Summary, for which you are receiving SaaS Services, your rights to use such Tyler Software are perpetual, subject to the terms

and conditions of this Agreement including, without limitation, Section B(4). We will make any such software available to you for download.

2. SaaS Fees. You agree to pay us the SaaS Fees. Those amounts are payable in accordance with our Invoicing and Payment Policy. The SaaS Fees are based on the number of Defined Users and amount of Data Storage Capacity. You may add additional users or additional data storage capacity on the terms set forth in Section H(1). In the event you regularly and/or meaningfully exceed the Defined Users or Data Storage Capacity, we reserve the right to charge you additional fees commensurate with the overage(s).
3. Ownership.
 - 3.1 We retain all ownership and intellectual property rights to the SaaS Services, the Tyler Software, and anything developed by us under this Agreement. You do not acquire under this Agreement any license to use the Tyler Software in excess of the scope and/or duration of the SaaS Services.
 - 3.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
 - 3.3 You retain all ownership and intellectual property rights to the Data. You expressly recognize that except to the extent necessary to carry out our obligations contained in this Agreement, we do not create or endorse any Data used in connection with the SaaS Services.
4. Restrictions. You may not: (a) make the Tyler Software or Documentation resulting from the SaaS Services available in any manner to any third party for use in the third party's business operations; (b) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the SaaS Services; (c) access or use the SaaS Services in order to build or support, and/or assist a third party in building or supporting, products or services competitive to us; or (d) license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose, permit timesharing or service bureau use, or otherwise commercially exploit or make the SaaS Services, Tyler Software, or Documentation available to any third party other than as expressly permitted by this Agreement.
5. Software Warranty. We warrant that the Tyler Software will perform without Defects during the term of this Agreement. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect in accordance with the maintenance and support process set forth in Section C(9), below, the SLA and our then current Support Call Process.
6. SaaS Services.
 - 6.1 Our SaaS Services are audited at least yearly in accordance with the AICPA's Statement on Standards for Attestation Engagements ("SSAE") No. 21. We have attained, and will maintain, SOC 1 and SOC 2 compliance, or its equivalent, for so long as you are timely paying for SaaS Services. The scope of audit coverage varies for some Tyler Software solutions. Upon execution of a mutually agreeable Non-Disclosure Agreement ("NDA"), we will provide you with a summary of our compliance report(s) or its equivalent. Every year thereafter, for so long as the NDA is in effect and in which you make a written request, we will provide that same

information. If our SaaS Services are provided using a 3rd party data center, we will provide available compliance reports for that data center.

- 6.2 You will be hosted on shared hardware in a Tyler data center or in a third-party data center. In either event, databases containing your Data will be dedicated to you and inaccessible to our other customers.
- 6.3 Our Tyler data centers have fully-redundant telecommunications access, electrical power, and the required hardware to provide access to the Tyler Software in the event of a disaster or component failure. In the event of a data center failure, we reserve the right to employ our disaster recovery plan for resumption of the SaaS Services. In that event, we commit to a Recovery Point Objective ("RPO") of 24 hours and a Recovery Time Objective ("RTO") of 24 hours. RPO represents the maximum duration of time between the most recent recoverable copy of your hosted Data and subsequent data center failure. RTO represents the maximum duration of time following data center failure within which your access to the Tyler Software must be restored.
- 6.4 We conduct annual penetration testing of either the production network and/or web application to be performed. We will maintain industry standard intrusion detection and prevention systems to monitor malicious activity in the network and to log and block any such activity. We will provide you with a written or electronic record of the actions taken by us in the event that any unauthorized access to your database(s) is detected as a result of our security protocols. We will undertake an additional security audit, on terms and timing to be mutually agreed to by the parties, at your written request. You may not attempt to bypass or subvert security restrictions in the SaaS Services or environments related to the Tyler Software. Unauthorized attempts to access files, passwords or other confidential information, and unauthorized vulnerability and penetration test scanning of our network and systems (hosted or otherwise) is prohibited without the prior written approval of our IT Security Officer.
- 6.5 We test our disaster recovery plan on an annual basis. Our standard test is not client-specific. Should you request a client-specific disaster recovery test, we will work with you to schedule and execute such a test on a mutually agreeable schedule. At your written request, we will provide test results to you within a commercially reasonable timeframe after receipt of the request.
- 6.6 We will be responsible for importing back-up and verifying that you can log-in. You will be responsible for running reports and testing critical processes to verify the returned Data.
- 6.7 We provide secure Data transmission paths between each of your workstations and our servers.
- 6.8 Tyler data centers are accessible only by authorized personnel with a unique key entry. All other visitors to Tyler data centers must be signed in and accompanied by authorized personnel. Entry attempts to the data center are regularly audited by internal staff and external auditors to ensure no unauthorized access.
- 6.9 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the

Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

SECTION C – PROFESSIONAL SERVICES

1. Professional Services. We will provide you the various implementation-related services itemized in the Investment Summary.
2. Professional Services Fees. You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. Additional Services. The Investment Summary contains, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. Cancellation. If you cancel services less than four (4) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) daily fees associated with cancelled professional services if we are unable to reassign our personnel and (b) any non-refundable travel expenses already incurred by us on your behalf. We will make all reasonable efforts to reassign personnel in the event you cancel within four (4) weeks of scheduled commitments.
5. Services Warranty. We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.
6. Site Access and Requirements. At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us.
7. Background Checks. For at least the past twelve (12) years, all of our employees have undergone criminal background checks prior to hire. All employees sign our confidentiality agreement and security policies.
8. Client Assistance. You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts

to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

9. Maintenance and Support. For so long as you timely pay your SaaS Fees according to the Invoicing and Payment Policy, then in addition to the terms set forth in the SLA and the Support Call Process, we will:

- 9.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (subject to any applicable release life cycle policy);
- 9.2 provide support during our established support hours;
- 9.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
- 9.4 make available to you all releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
- 9.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with any applicable release life cycle policy.

We will use all reasonable efforts to perform support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain your VPN for backup connectivity purposes.

For the avoidance of doubt, SaaS Fees do not include the following services: (a) onsite support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (b) application design; (c) other consulting services; or (d) support outside our normal business hours as listed in our then-current Support Call Process. Requested services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) week's advance notice.

SECTION D – THIRD PARTY PRODUCTS

1. Third Party Hardware. We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
2. Third Party Software. As part of the SaaS Services, you will receive access to the Third Party Software and related documentation for internal business purposes only. Your rights to the Third Party Software will be governed by the Third Party Terms.
3. Third Party Products Warranties.
 - 3.1 We are authorized by each Developer to grant access to the Third Party Software.
 - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
 - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. Third Party Services. If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.

SECTION E - INVOICING AND PAYMENT; INVOICE DISPUTES

1. Invoicing and Payment. We will invoice you the SaaS Fees and fees for other professional services in the Investment Summary per our Invoicing and Payment Policy, subject to Section E(2).
2. Invoice Disputes. If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all SaaS Services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

SECTION F – TERM AND TERMINATION

1. Term. The initial term of this Agreement is equal to the number of years indicated for SaaS Services in Exhibit A, commencing on the first day of the first month following the Effective Date, unless earlier terminated as set forth below. If no duration is indicated in Exhibit A, the initial term is one (1) year. Upon expiration of the initial term, this Agreement will renew automatically for additional one (1) year renewal terms at our then-current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current renewal term. Your right to access or use the Tyler Software and the SaaS Services will terminate at the end of this Agreement.
2. Termination. This Agreement may be terminated as set forth below. In the event of termination, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Disputed fees and expenses in all terminations other than your termination for cause must have been submitted as invoice disputes in accordance with Section E(2).
 - 2.1 Failure to Pay SaaS Fees. You acknowledge that continued access to the SaaS Services is contingent upon your timely payment of SaaS Fees. If you fail to timely pay the SaaS Fees, we may discontinue the SaaS Services and deny your access to the Tyler Software. We may also terminate this Agreement if you don't cure such failure to pay within forty-five (45) days of receiving written notice of our intent to terminate.
 - 2.2 For Cause. If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section H(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section H(3).
 - 2.3 Force Majeure. Either party has the right to terminate this Agreement if a Force Majeure event suspends performance of the SaaS Services for a period of forty-five (45) days or more.
 - 2.4 Lack of Appropriations. If you should not appropriate or otherwise make available funds sufficient to utilize the SaaS Services, you may unilaterally terminate this Agreement upon thirty (30) days written notice to us. You will not be entitled to a refund or offset of previously paid, but unused SaaS Fees. You agree not to use termination for lack of appropriations as a substitute for termination for convenience.

SECTION G – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE

1. Intellectual Property Infringement Indemnification.
 - 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

- 1.2 Our obligations under this Section G(1) will not apply to the extent the claim or adverse final judgment is based on your use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties, or your willful infringement.
- 1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.
- 1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.
2. General Indemnification.
- 2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI-DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
- 2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.
3. **DISCLAIMER. EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CLIENT UNDERSTANDS AND AGREES THAT TYLER DISCLAIMS ANY LIABILITY FOR ERRORS THAT RELATE TO USER ERROR.**
4. **LIMITATION OF LIABILITY. EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO**

YOUR ACTUAL DIRECT DAMAGES, NOT TO EXCEED (A) DURING THE INITIAL TERM, AS SET FORTH IN SECTION F(1), TOTAL FEES PAID AS OF THE TIME OF THE CLAIM; OR (B) DURING ANY RENEWAL TERM, THE THEN-CURRENT ANNUAL SAAS FEES PAYABLE IN THAT RENEWAL TERM. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS G(1) AND G(2).

5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. Insurance. During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

SECTION H – GENERAL TERMS AND CONDITIONS

1. Additional Products and Services. You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. Optional Items. Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. Dispute Resolution. You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.

4. Taxes. The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes. If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.
5. Nondiscrimination. We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. E-Verify. We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. Subcontractors. We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. Binding Effect; No Assignment. This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. Force Majeure. Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. No Intended Third Party Beneficiaries. This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. Entire Agreement; Amendment. This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.

12. Severability. If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. No Waiver. In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.
14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. This obligation of confidentiality will not apply to information that:
 - (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
 - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
 - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
 - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
18. Quarantining of Client Data. Some services provided by Tyler require us to be in possession of your Data. In the event we detect malware or other conditions associated with your Data that are

reasonably suspected of putting Tyler resources or other Tyler clients' data at risk, we reserve the absolute right to move your Data from its location within a multi-tenancy Tyler hosted environment to an isolated "quarantined" environment without advance notice. Your Data will remain in such quarantine for a period of at least six (6) months during which time we will review the Data, and all traffic associated with the Data, for signs of malware or other similar issues. If no issues are detected through such reviews during the six (6) month period of quarantine, we will coordinate with you the restoration of your Data to a non-quarantined environment. In the event your Data must remain in quarantine beyond this six (6) month period through no fault of Tyler's, we reserve the right to require payment of additional fees for the extended duration of quarantine. We will provide an estimate of what those costs will be upon your request.

19. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
20. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.
21. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.
22. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.
23. Data & Insights Solution Terms. Your use of certain Tyler solutions includes Tyler's Data & Insights data platform. Your rights, and the rights of any of your end users, to use Tyler's Data & Insights data platform is subject to the Data & Insights SaaS Services Terms of Service, available at <https://www.tylertech.com/terms/data-insights-saas-services-terms-of-service>. By signing a Tyler Agreement or Order Form, or accessing, installing, or using any of the Tyler solutions listed at the linked terms, you certify that you have reviewed, understand, and agree to said terms.
24. Contract Documents. This Agreement includes the following exhibits:

Exhibit A	Investment Summary
Exhibit B	Invoicing and Payment Policy
	Schedule 1: Business Travel Policy
Exhibit C	Service Level Agreement
	Schedule 1: Support Call Process

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

City of Glen Rose

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Address for Notices:

Tyler Technologies, Inc.
One Tyler Drive
Yarmouth, ME 04096
Attention: Chief Legal Officer

Address for Notices:

City of Glen Rose
PO Box 87
Glen Rose, TX 76043-0087
Attention: _____



Exhibit A

Investment Summary

The following Investment Summary details the software and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date, despite any expiration date in the Investment Summary that may have lapsed as of the Effective Date.

Tyler sales quotation to be inserted prior to Agreement execution.

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Sales Quotation For:
City of Glen Rose
PO Box 87
Glen Rose TX 76043-0087

Quoted BY	DK Robertson
Quote Expiration	12/21/24
Quote Name	Preliminary Proposal

Tyler Annual Software – SaaS	
Description	Annual
ERP Pro	
ERP Pro 10 Financial Management Suite	
Core Financials	\$ 8,356
Fixed Assets	\$ 884
Human Resources Management (Includes Position Budgeting)	\$ 4,498
Employee Access Pro	\$ 0
Employee Access Pro Time & Attendance	\$ 1,000
ERP Pro 10 Customer Relationship Management Suite	
Utility Billing Water/Gas	\$ 7,713
Cashiering	\$ 2,443
Utility Access	\$ 624
Service Orders Mobile	\$ 643
Tyler One	
Identity	

Tyler Annual Software – SaaS		
Description		Annual
Identity Workforce Advanced [6]		\$ 36
Content Manager Suite		
Content Manager Core		\$ 2,733
Municipal Justice		
Municipal Justice 10 Suite		
Case Manager		\$ 2,829
Jury Data Import		\$ 1,126
Municipal Jury Manager		\$ 1,769
TOTAL:		\$ 34,654
Term # of Years:	3	

Tyler Annual Services		
Description		Annual
ERP Pro		
Other Services		
Tyler University		\$ 1,283
TOTAL:		\$ 1,283

Tyler Fees per Transaction		
Description		Net Unit Price
Municipal Justice		
Municipal Justice 10 Suite		
Court Case Resolution Bundle		\$ 0.00
ERP Pro		

Tyler Fees per Transaction	
Description	Net Unit Price
ERP Pro 10 Customer Relationship Management Suite	
Miscellaneous Payments	\$ 1.25
Tyler One	
Notify	
Notifications for Utilities	\$ 0.10

Payments

		Use Case	List Price	Service%	Min	Basis Points	Rate	Cap	POS	Online	IVR
Payments - Client Card Cost - Interchange Plus											
Tyler One											
Utility Access Payments Bundle	Utility Billing					2.00%			X	X	
Payments - Payer Card Cost - Service Fees											
Tyler One											
ERP Pro Payments	Miscellaneous			3.75%	\$ 2.50				X	X	
Payments - Other Fees											
Tyler One											
Credit Card Chargebacks			\$ 15.00								

Payer Card Cost	per card transaction with Visa, MasterCard, Discover, and American Express when applicable.
Client Card Cost - Interchange Plus	per card transaction with Visa, MasterCard, Discover, and American Express, when applicable, for all transactions on top of industry-driven rates for bank fees, card brand fees, interchange fees, dues, assessments, and other processing fees.
Credit Card Chargebacks	If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

Services		
Description	Hours/Units	Extended Price
ERP Pro 10 Financial Management Suite		
Professional Services	272	\$ 32,640
Project Management	1	\$ 1,400
Data Conversion Services		\$ 6,000
ERP Pro 10 Customer Relationship Management Suite		
Professional Services	190	\$ 22,800
Project Management	1	\$ 1,400
Data Conversion Services		\$ 6,000
Municipal Justice 10 Suite		
Data Conversion Services		\$ 5,000
Professional Services	96	\$ 11,520
Project Management	1	\$ 1,250
Content Manager Suite		
Professional Services	32	\$ 3,840
TOTAL:		\$ 91,850

Summary	One Time Fees	Recurring Fees
Total SaaS		\$ 34,654
Total Tyler Services	\$ 91,850	\$ 1,283
Summary Total	\$ 91,850	\$ 35,937
Contract Total	\$ 127,787	

Comments

Work will be delivered remotely unless otherwise noted in this agreement.

SaaS is considered a term of one year unless otherwise indicated.

Your use of Tyler Payments and any related items included on this order is subject to the terms found at:

<https://www.tylertech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to such terms. Please see attached Tyler Payments fee schedule.

Cashiering	Cashiering supports credit/debit cards, is PCI Compliant, and includes a cash collection interface and a cashiering receipt import.
Core Financials	Core Financials includes general ledger, budget prep, bank recon, AP, CellSense, a standard forms pkg, output director, positive pay, secure signatures.
Utility Access	Utility Access Component displays the current status (late, cut off etc), the action needed to avoid penalty, current balance, deposits on file (optional), last payment date, last payment amount, payment arrangements on file, last bill amount, last bill date, bill due date, contracts on file and status, transaction history (online payments). Payment packet is created to be imported to utility system. Address information includes legal description, precinct, school district, and services at address(subject to data availability). Includes consumption history by service (including graphs), request for service (optional), information change request (optional), security -SSL (secure socket layer).
Utility Billing Water/Gas	Utility CIS System includes collections, tax lien process and import, a standard forms pkg., output director and one Utility handheld meter-reader interface.
Identity Workforce Advanced [6]	Tyler's Identity Workforce currently supports the following identity providers (IdP's) for use with Tyler back-office solutions: Microsoft Active Directory through Azure AD, ADFS or Okta AD agent, Google Cloud Identity, Identity Automation RapidIdentity, and Okta. Any requirement by you to use an IdP not supported by Tyler may require additional costs, available upon request. Identity Workforce SaaS Fees are based on user counts. Year one SaaS Fee is based on estimated user count as indicated in this order. Unless otherwise agreed by the parties, the SaaS Fee for each subsequent annual term is based on the preceding annual term's annual user count.

ERP Pro Payments	An annual PCI compliance fee in the amount of \$99 and a monthly Gateway fee in the amount of \$10 will be billed per merchant account.
Utility Access Payments Bundle	The Utility Access Payments Bundle includes: ERP Pro Payments and IVR (an automated phone system which securely allows for the collection of utility payments and the checking of balances and due dates). An annual PCI compliance fee in the amount of \$99 and a monthly Gateway fee in the amount of \$10 will be billed per merchant account.
Court Case Resolution Bundle	Court Case Resolution Bundle includes: Court Defendant Access, Court IVR and Notifications for Court. A fee is paid by the defendant for each transaction processed through Court Defendant Access or Court IVR: \$1.00 for payments under \$100, \$2.50 for payments over \$100, and \$3.50 for advanced online transactions. A \$0.20 fee is paid by the client for each violation for which a phone notification is attempted. Text message notifications are free of charge provided the client 1) enables the standard campaigns that include a link to Court Defendant Access, and 2) enables advanced online transactions that are currently available or defendants at the counter or by mail. This contract replaces existing Court Defendant Access annual fees.
Miscellaneous Payments	Miscellaneous Payments Component allows clients to setup payment forms for misc. payments with a fixed, calculated or open payment amount. The payments are sent from the website to the cash collection/Cashiering application and then posted to the GL application. NOTE: There is a per transaction fee associated with the Miscellaneous Payments that will be paid by client unless Tyler is instructed by the client to pass along to the user at time of payment.
Notifications for Utilities	Notification for Utility Access includes Customer notification by phone (call late notices and general notifications). Call lists are automatically generated and the account is updated after the call. It includes a custom message for each call type and the call message can be in English or Spanish. It generates reports based on call results. Note: The Utility will be billed at the rate specified above for all the calls made. The Utility will be billed quarterly by Tyler Technologies for calls conducted.
Financial Management Data Conversion	Financial Management conversion includes Chart of Accounts, General Ledger, and Accounts Payable. Prior fiscal year balances, current fiscal year balanced transactions, and unlimited unbalanced transaction history are also included.
Human Resources Management / Payroll Data Conversion	Human Resources Management conversion includes employee data, current calendar year balanced transactions, and unlimited unbalanced transaction history.
Utilities Data Conversion	Utility Billing conversion includes contacts/properties/accounts, meters, transaction/consumption/read history, metered services, non-metered service. Balanced transactions converted from current calendar year plus prior 2 years. Unlimited history imported upon request.
Case Management Data Conversion	Court Case Management conversion includes Name Information (Address, phone, name notes), Vehicle Information, Officer Information, Offense Code Information, Case Information (violation date, comments, citation), Witness Information, Disposition Information



Exhibit B

Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary of the Agreement. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

Invoicing: We will invoice you for the applicable software and services in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

1. SaaS Fees. SaaS Fees are invoiced on an annual basis, beginning on the commencement of the initial term as set forth in Section F (1) of this Agreement. Your annual SaaS fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual SaaS fees will be at our then-current rates.
2. Other Tyler Software and Services.
 - 2.1 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.
 - 2.2 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon your acceptance of the Best Practice Recommendations, by module, and 50% upon your acceptance of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.
 - 2.3 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted Data, by conversion option, and 50% upon Client acceptance to load the converted Data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.
 - 2.4 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30) days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in this Agreement.
 - 2.5 *Other Fixed Price Services:* Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - 2.6 *Other Fixed Price Services:* Other fixed price services are invoiced as delivered, at the rates set forth in the Investment Summary. For the avoidance of doubt, where "Project Planning Services" are provided, payment will be due upon delivery of the Implementation Planning

- document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
- 2.7 *Web Services*: Annual fees for web services are payable in advance, commencing upon the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates.
- 2.8 *Annual Services*: Unless otherwise indicated in this Exhibit B, fees for annual services are due annually, in advance, commencing on the availability of the service. Your annual fees for the initial term are set forth in the Investment Summary. Upon expiration of the initial term, your annual fees will be at our then-current rates. Notwithstanding the foregoing, annual PACE fees are invoiced commencing the first day of the first month following the Effective Date.
3. Third Party Products and Hardware.
- 3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.
- 3.2 *Third Party Software Maintenance*: The first year maintenance fee for the Third Party Software is invoiced when we make it available to you for downloading. Subsequent annual maintenance fees for Third Party Software are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.
- 3.3 *Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.
- 3.4 *Hardware Maintenance*: The first year maintenance fee for Hardware is invoiced upon delivery of the hardware. Subsequent annual maintenance fees for hardware are invoiced annually, in advance, at then-current rates, upon each anniversary thereof.
- 3.5 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.
- 3.6 *Third Party SaaS*: Third Party SaaS Services fees, if any, are invoiced annually, in advance, commencing with availability of the respective Third Party SaaS Services. Pricing for the first year of Third Party SaaS Services is indicated in the Investment Summary. Pricing for subsequent years will be at the respective third party's then-current rates.
4. Transaction Fees. Unless paid directly by an end user at the time of transaction, per transaction (call, message, etc.) fees are invoiced on a quarterly basis. Fees are indicated in the Investment Summary and may be increased by Tyler upon notice of no less than thirty (30) days.
5. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B as Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.
6. Credit for Prepaid Maintenance and Support Fees for Tyler Software. Client will receive a credit for the maintenance and support fees prepaid for the Tyler Software for the time period commencing on the first day of the SaaS Term.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is available by contacting AR@tylertech.com.



Exhibit B
Schedule 1
Business Travel Policy

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

2. Ground Transportation

A. Private Automobile

Mileage Allowance – Business use of an employee's private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a "mid-size" or "intermediate" car. "Full" size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

3. Lodging

Tyler's TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

"No shows" or cancellation fees are not reimbursable if the employee does not comply with the hotel's cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at www.gsa.gov/perdiem.

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of State and will be determined as required.

A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.*

*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



Exhibit C

SERVICE LEVEL AGREEMENT

I. Agreement Overview

This SLA operates in conjunction with, and does not supersede or replace any part of, the Agreement. It outlines the information technology service levels that we will provide to you to ensure the availability of the application services that you have requested us to provide. All other support services are documented in the Support Call Process. This SLA does not apply to any Third Party SaaS Services. All other support services are documented in the Support Call Process.

II. Definitions. Except as defined below, all defined terms have the meaning set forth in the Agreement.

Actual Attainment: The percentage of time the Tyler Software is available during a calendar month, calculated as follows: $(\text{Service Availability} - \text{Downtime}) \div \text{Service Availability}$.

Client Error Incident: Any service unavailability resulting from your applications, content or equipment, or the acts or omissions of any of your service users or third-party providers over whom we exercise no control.

Downtime: Those minutes during Service Availability, as defined below, when all users cannot launch, login, search or save primary data in the Tyler Software. Downtime does not include those instances in which only a Defect is present.

Emergency Maintenance Window: (1) maintenance that is required to patch a critical security vulnerability; (2) maintenance that is required to prevent an imminent outage of Service Availability; or (3) maintenance that is mutually agreed upon in writing by Tyler and the Client.

Planned Downtime: Downtime that occurs during a Standard or Emergency Maintenance window.

Service Availability: The total number of minutes in a calendar month that the Tyler Software is capable of receiving, processing, and responding to requests, excluding Planned Downtime, Client Error Incidents, denial of service attacks and Force Majeure. Service Availability only applies to Tyler Software being used in the live production environment.

Standard Maintenance: Routine maintenance to the Tyler Software and infrastructure. Standard Maintenance is limited to five (5) hours per week.

III. Service Availability

a. Your Responsibilities

Whenever you experience Downtime, you must make a support call according to the procedures outlined in the Support Call Process. You will receive a support case number.

b. Our Responsibilities

When our support team receives a call from you that Downtime has occurred or is occurring, we will work with you to identify the cause of the Downtime (including whether it may be the result of Planned Downtime, a Client Error Incident, denial of service attack or Force Majeure). We will also work with you to resume normal operations.

c. Client Relief

Our targeted Attainment Goal is 100%. You may be entitled to credits as indicated in the Client Relief Schedule found below. Your relief credit is calculated as a percentage of the SaaS Fees paid for the calendar month.

In order to receive relief credits, you must submit a request through one of the channels listed in our Support Call Process within fifteen days (15) of the end of the applicable month. We will respond to your relief request within thirty (30) day(s) of receipt.

The total credits confirmed by us will be applied to the SaaS Fee for the next billing cycle. Issuing of such credit does not relieve us of our obligations under the Agreement to correct the problem which created the service interruption.

Credits are only payable when Actual Attainment results in eligibility for credits in consecutive months and only for such consecutive months.

Client Relief Schedule	
Actual Attainment	Client Relief
99.99% - 98.00%	Remedial action will be taken
97.99% - 95.00%	4%
Below 95.00%	5%

IV. **Maintenance Notifications**

We perform Standard Maintenance during limited windows that are historically known to be reliably low-traffic times. If and when maintenance is predicted to occur during periods of higher traffic, we will provide advance notice of those windows and will coordinate to the greatest extent possible with you.

Not all maintenance activities will cause application unavailability. However, if Tyler anticipates that activities during a Standard or Emergency Maintenance window may make the Tyler Software unavailable, we will provide advance notice, as reasonably practicable, that the Tyler Software will be unavailable during the maintenance window.



Exhibit C

Schedule 1

Support Call Process

Support Channels

Tyler Technologies, Inc. provides the following channels of software support for authorized users*:

- (1) On-line submission (portal) – for less urgent and functionality-based questions, users may create support incidents through the Tyler Customer Portal available at the Tyler Technologies website. A built-in Answer Panel provides users with resolutions to most “how-to” and configuration-based questions through a simplified search interface with machine learning, potentially eliminating the need to submit the support case.
- (2) Email – for less urgent situations, users may submit emails directly to the software support group.
- (3) Telephone – for urgent or complex questions, users receive toll-free, telephone software support.

** Channel availability may be limited for certain applications.*

Support Resources

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – www.tylertech.com – for accessing client tools, documentation, and other information including support contact information.
- (2) Tyler Search -a knowledge based search engine that lets you search multiple sources simultaneously to find the answers you need, 24x7.
- (3) Tyler Community –provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (4) Tyler University – online training courses on Tyler products.

Support Availability

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Labor Day
Martin Luther King, Jr. Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

For support teams that provide after-hours service, we will provide you with procedures for contacting support staff after normal business hours for reporting Priority Level 1 Defects only. Upon receipt of

such a Defect notification, we will use commercially reasonable efforts to meet the resolution targets set forth below.

We will also make commercially reasonable efforts to be available for one pre-scheduled Saturday of each month to assist your IT staff with applying patches and release upgrades, as well as consulting with them on server maintenance and configuration of the Tyler Software environment.

Incident Handling

Incident Tracking

Every support incident is logged into Tyler's Customer Relationship Management System and given a unique case number. This system tracks the history of each incident. The case number is used to track and reference open issues when clients contact support. Clients may track incidents, using the case number, through Tyler's Customer Portal or by calling software support directly.

Incident Priority

Each incident is assigned a priority level, which corresponds to the Client's needs. Tyler and the Client will reasonably set the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain "characteristics" may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the Client towards clearly understanding and communicating the importance of the issue and to describe generally expected response and resolution targets in the production environment only.

References to a "confirmed support incident" mean that Tyler and the Client have successfully validated the reported Defect/support incident.

Priority Level	Characteristics of Support Incident	Resolution Targets*
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client's remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.

Priority Level	Characteristics of Support Incident	Resolution Targets*
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler's responsibility for loss or corrupted data is limited to assisting the Client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack, which shall occur at least quarterly. For non-hosted customers, Tyler's responsibility for lost or corrupted data is limited to assisting the Client in restoring its last available database.
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days of receipt of the incident. Once the incident has been confirmed, Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

**Response and Resolution Targets may differ by product or business need*

Incident Escalation

If Tyler is unable to resolve any priority level 1 or 2 defect as listed above or the priority of an issue has elevated since initiation, you may escalate the incident to the appropriate resource, as outlined by each product support team. The corresponding resource will meet with you and any Tyler staff to establish a mutually agreeable plan for addressing the defect.

Remote Support Tool

Some support calls may require further analysis of the Client's database, processes or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Tyler's support team must have the ability to quickly connect to the Client's system and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding wayfinding signs		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Lane Building Update		
PREPARED BY:	Troy Hill, City Administrator	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Consider approval or other action regarding City Council Minutes		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: July 9, 2024 Regular City Council Meeting July 23, 2024 Regular City Council Meeting July 30, 2024 Special City Council Meeting			
RECOMMENDED ACTION: Approve as presented,			

MINUTES OF THE CITY OF GLEN ROSE

REGULAR CITY COUNCIL MEETING

Tuesday, July 09, 2024 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, July 09, 2024, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:30 p.m.

INVOCATION

Mayor Boles gave the invocation.

PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

ROLL CALL

Council Members Present

Joe Boles, Mayor
Demetra Conrad, Mayor Pro Tem
George Freas, Councilmember
Candace Scholz, Councilmember
Richard Bruning, Councilmember
Stuart Mann, Councilmember

Staff Present

Troy Hill, City Administrator
Staci L. King, City Secretary
Emily Holder, Deputy City Secretary
Jim Holder, Director of Public Works
Buck Martin, Chief of Police
Larry Allen, Building Official
Rita Smith, Director, Visit Glen Rose

CITIZEN/VISITOR COMMENTS

Matthew K

ITEMS REQUIRING PUBLIC HEARINGS

1. **Public hearing regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.**

Mayor Joe Boles stated for the record that Councilmember Richard Bruning had filed a Conflict of Interest with the City Secretary. Councilmember Bruning stepped down from the dais during this item.

Richard Bruning, applicant, requested a variance from the required four-foot side and five-foot rear setbacks. Larry Allen, Building Official, briefed the Council on the request. He explained that the property was zoned as part of a Planned Development which affected the required setbacks.

Mayor Boles opened the public hearing at 5:38 p.m. No one came forward to speak in favor of or opposition to the request for variance. Mayor Boles closed the public hearing at 5:38 p.m.

2. **Discussion, consideration, and possible action regarding a request for variance from the minimum rear and side yard setbacks for the property located at 109 Skyline Drive, being 0.230 acres in the Vista Ridge Addition, Lots 8-6, and identified as Parcel No. R15465 by the Somervell County Appraisal District, to allow for the construction of a carport.**

Richard Bruning, applicant, was in attendance to answer questions.

MOTION by Demetra Conrad, second by Candace Scholz, to approve the request for variance as presented.

MOTION CARRIED by unanimous vote.

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

3. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**
4. **Section 551.072 - *Deliberations Regarding Real Property* - property located in the Glen Rose Townsite Addition**

Mayor Boles called the meeting to executive session at 5:42 p.m.; the meeting was called back to regular session at 6:43 p.m.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

5. **Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements**
No action was taken on this item.
6. **Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.072 *Deliberations Regarding Real Property* – property located in the Glen Rose Townsite Addition**
MOTION by George Freas, second by Stuart Mann, to authorize the City Administrator to negotiate the purchase of real property as discussed in executive session. MOTION CARRIED by unanimous vote.

INDIVIDUAL ITEMS FOR CONSIDERATION

7. **Discussion, consideration, and possible action regarding an Ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14.03.009 *Taxes***
MOTION by George Freas, second by Richard Bruning, to approve Ordinance No. 2024-O-07 amending Chapter 14.03.009 *Taxes*, now titled *Incentives for Historic Preservation and Improvement*. MOTION CARRIED by unanimous vote.
8. **Discussion, consideration, and possible action regarding an Ordinance amending Section 14.03.003 *Historic Preservation Commission***
This item was tabled to the July 23, 2024 meeting.
9. **Discussion, consideration, and possible action regarding appointments to the Historic Preservation Commission**
This item was removed from the agenda.
10. **Discussion, consideration, and possible action regarding amendments to the Convention and Visitors Bureau Advisory Board Bylaws**
Discussion was held regarding changes to the Convention and Visitors Bureau Advisory Board Bylaws. In addition to the changes proposed by Mayor Pro Tem Conrad, it was also suggested that members of the board must be current on their Hotel Occupancy Tax payments to the City of Glen Rose (if applicable) and would be subject to removal if their HOT payments were to become more than three months past due.

MOTION by Richard Bruning, second by Candace Scholz, to approve the amendments to the CVB Advisory Board Bylaws as presented. MOTION CARRIED by unanimous vote.

11. Discussion, consideration, and possible action regarding amendments to the City of Glen Rose Code of Ordinances, Article 3.10 Signs

MOTION by Demetra Conrad, second by Candace Scholz, to approve Ordinance No. 2024-O-08 amending the City of Glen Rose sign ordinance, as presented, excluding the \$10 Grand Opening sign fee. MOTION CARRIED by unanimous vote.

12. Discussion, consideration, and possible action regarding amendments to Procedures for Placing Items on the Agenda

Mayor Pro Tem Conrad suggested that procedures be changed to require that an item be sponsored or endorsed by at least one Councilmember, the Mayor, or the City Administrator. Councilmember George Freas expressed some concern regarding limiting anyone's ability to bring an item for Council consideration. Other Council members felt that the "citizen/visitor comments" section allowed for doing so.

MOTION by Richard Bruning, second by Candace Scholz, to approve the amendments as presented. MOTION CARRIED with George Freas abstaining.

13. Discussion, consideration, and possible action regarding a Resolution of Support for the Highway 144 Bypass Project

No action was taken on this item.

14. Discussion, consideration, and possible action regarding a proposal by The Next Move Group for a housing and economic development study

MOTION by George Freas, second by Candace Scholz, to approve a proposal from The Next Move Group as presented. MOTION CARRIED by unanimous vote.

15. Discussion, consideration, and possible action regarding approval of the Code Enforcement Officer job description

MOTION by Richard Bruning, second by Demetra Conrad, to approve the job description as presented. MOTION CARRIED by unanimous vote.

16. Discussion, consideration, and possible action regarding approval of Animal Control job descriptions

MOTION by Demetra Conrad, second by Richard Bruning, to approve the job description as presented. MOTION CARRIED by unanimous vote.

17. Discussion, consideration, and possible action regarding approval of Assistant City Manager / Planner job description

This item was removed from the agenda.

CONSENT AGENDA

18. Consider approval or other action regarding the June 11, 2024 Regular City Council Minutes

19. Consider approval or other action regarding the accounts payable report for June 2024

20. Consider approval or other action regarding a financial report for the month of June 2024

MOTION by Stuart Mann, second by Candace Scholz, to approve the consent agenda as presented. MOTION CARRIED by unanimous vote.

STAFF REPORTS

- 21. Public Works Director Report
- 22. Police Chief Report
- 23. Building and Planning Department Report
- 24. Code Enforcement and Animal Control Report
- 25. Convention and Visitors Bureau Director Report
- 26. City Secretary's Report
- 27. City Administrator's Report

MAYOR AND COUNCIL MEMBER REPORTS

ADJOURN

The meeting was adjourned at 8:55 p.m.

MINUTES OF THE CITY OF GLEN ROSE

REGULAR CITY COUNCIL MEETING

Tuesday, July 23, 2024 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, July 23, 2024, in the Glen Rose City Hall Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:32 p.m.

INVOCATION

Mayor Boles led the invocation.

PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

ROLL CALL

Council Members Present

Joe Boles, Mayor
Demetra Conrad, Mayor Pro Tem
George Freas, Councilmember
Candace Scholz, Councilmember
Richard Bruning, Councilmember
Stuart Mann, Councilmember

Staff Present

Troy Hill, City Administrator
Staci L. King, City Secretary
Emily Holder, Deputy City Secretary
Jim Holder, Director of Public Works
Buck Martin, Chief of Police
Larry Allen, Building Official
Rita Smith, Director, Visit Glen Rose

CITIZEN AND VISITOR COMMENTS

No one came forward to address the Council.

Mayor Boles moved items 13 and 14 to the beginning of the meeting.

13. Discussion, consideration, and possible action regarding the contracted rate increase for Frontier Waste Solutions

Grant Gregg, Frontier Waste Solutions, presented the proposed rate increase to Council. Mr. Gregg explained that this increase is part of the City's contract with Frontier and is the first increase since the contract began on January 1, 2023. The increase will be 4.87%, resulting in an average increase of \$0.46 per month per residence.

MOTION by George Freas, second by Candace Scholz, to approve the contracted rate increase for Frontier Waste Solutions. MOTION CARRIED by unanimous vote.

14. Discussion, consideration, and possible action regarding awarding a bid for the 2024 Ground Storage Tank and Variable Frequency Drive Improvements Project

Chris Hay, eHT was in attendance to answer questions about the project. Bids were opened on July 11, 2024; three bids were received. Mr. Hay recommended that the project be awarded to TTE, LLC in the amount of \$1,211,170.

MOTION by Richard Bruning, second by Demetra Conrad, to award the bid as presented. MOTION CARRIED by unanimous vote.

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

1. **EXECUTIVE SESSION - Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**
2. **EXECUTIVE SESSION - Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Truck Route and Staffing**

Mayor Boles called the meeting into Executive Session at 5:55 p.m.; the meeting was called back to regular session at 7:10 p.m.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

3. **Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements**
Council authorized staff to present interlocal agreements to Somervell County.
4. **Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Truck Route and Staffing**
MOTION by Stuart Mann, second by Candace Scholz, to adopt Ordinance No. 2024-O-09 amending the City of Glen Rose truck route ordinance. MOTION CARRIED by unanimous vote.

JOINT MEETING WITH THE PLANNING AND ZONING COMMISSION

5. **Call to Order**
6. **Discussion, consideration, and possible action regarding the Planning and Zoning Commission's members, responsibilities, and guidelines**
7. **Adjourn**

JOINT MEETING WITH THE HISTORIC PRESERVATION COMMISSION

8. **Call to Order**
9. **Discussion, consideration, and possible action regarding the Historic Preservation Commission's members, responsibilities, and guidelines**
10. **Adjourn**

MOTION by Demetra Conrad, second by Richard Bruning, to table the Joint Meetings with the Planning and Zoning Commission and Historic Preservation Commission until August 10, 2024, for an off-site work session. MOTION CARRIED by unanimous vote.

INDIVIDUAL ITEMS FOR CONSIDERATION

11. **Discussion, consideration, and possible action regarding the Convention and Visitors Bureau Advisory Board's members, responsibilities, and guidelines**

This item will be discussed during a work session on August 10, 2024.

10. Discussion, consideration, and possible action regarding Ordinance No. 2024-O-10 amending Section 14.03.003 Historic Preservation Commission

Discussion was held regarding the size and makeup of the Historic Preservation Commission.

MOTION by George Freas, second by Stuart Mann, to increase the size of the Commission from 5 to 7. MOTION CARRIED with Demetra Conrad casting a dissenting vote.

MOTION by Demetra Conrad, second by George Freas, to amend 14.03.003(c)(3) by changing “shall” to “should.” MOTION CARRIED by unanimous vote.

12. Discussion, consideration, and possible action regarding appointments to the Historic Preservation Commission

MOTION by Demetra Conrad, second by Candace Scholz, to appoint Karen Braswell. MOTION CARRIED by unanimous vote.

MOTION by George Freas, second by Candace Scholz, to appoint Ember McCune. MOTION CARRIED by unanimous vote.

MOTION by George Freas, second by Candace Scholz, to appoint JC Stone. MOTION CARRIED by the following votes:

For:	Candace Scholz, George Freas
Abstain:	Richard Bruning, Stuart Mann

MOTION by Stuart Mann, second by George Freas, to appoint Gabriel Campos. MOTION CARRIED with Demetra Conrad casting a dissenting vote.

13. Discussion, consideration, and possible action regarding amendments to the City of Glen Rose Code of Ordinances, Article 4.09 Mobile Food Vendor

No action was taken on this item.

14. Discussion, consideration, and possible action regarding setting the time, date, and location of a Public Hearing on the 2024 Maximum Proposed Tax Rate

MOTION by Demetra Conrad, second by George Freas, to set the public hearing on the 2024 maximum proposed tax rate as follows: Tuesday, August 13, 2024, at 5:30 p.m. in the Glen Rose City Hall Council Chambers. MOTION CARRIED by unanimous vote.

CITY ADMINISTRATOR UPDATES

ADJOURN

The meeting was adjourned at 8:01 p.m.

MINUTES OF THE CITY OF GLEN ROSE

SPECIAL CITY COUNCIL MEETING

Tuesday, July 30, 2024 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, July 30, 2024, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

CALL TO ORDER

Mayor Joe Boles called the meeting to order at 5:33 p.m.

INVOCATION

Mayor Boles led the invocation.

PLEDGES OF ALLEGIANCE

Mayor Boles led the Pledges of Allegiance to the American and Texas flags.

ROLL CALL

Council Members Present

Joe Boles, Mayor
Demetra Conrad, Mayor Pro Tem
George Freas, Councilmember
Candace Scholz, Councilmember
Richard Bruning, Councilmember

Staff Present

Troy Hill, City Administrator
Staci L. King, City Secretary

Council Members Absent

Stuart Mann, Councilmember

INDIVIDUAL ITEMS FOR CONSIDERATION

1. **Discussion, consideration, and possible action regarding approval of a Mobile Food Court to be located at 300 NE Barnard, in conjunction with a request to waive certain requirements of the City of Glen Rose Code of Ordinances, Article 4.08 Mobile Food Courts**

Troy Hill, City Administrator, presented the request. Mr. Hill has been communicating with Del Norte Tacos, a restaurant that would like to open a location in Glen Rose. Mr. Hill felt that allowing them to set up a food truck to "test the waters" would be beneficial to the business and the residents of the City.

MOTION by Demetra Conrad, second by George Freas2, to approve a Mobile Food Court for Del Norte Tacos to be located at 300 NE Barnard, with the following sections of Article 4.08 being waived:

C, E, H, I, K, 4.08.05. MOTION CARRIED by unanimous vote.

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

2. **Section 551.071 Consultation with Attorney – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with this chapter: Interlocal Agreements**

Mayor Boles recessed the meeting to executive session at 6:00 p.m. The meeting was called back to regular session at 6:

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

3. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements

No action taken.

ADJOURN

The meeting was adjourned at



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Consider approval or other action regarding an accounts payable report for payments made during July 2024		
PREPARED BY:	Emily Holder, Deputy City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
30 - CVB HOTEL/MOTEL						
Non-Departmental						
	7/2/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employer 6/16/2024	\$385.38
	7/2/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employee 6/16/2024	\$161.54
	7/2/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employer 6/2/2024	\$385.38
	7/2/2024	Texas Municipal Retirement	30-2026	Tmrs W/H	TMRS-Employee 6/2/2024	\$161.54
	7/5/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employer 6/30/2024	\$33.46
	7/5/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employer 6/30/2024	\$143.08
	7/5/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employee 6/30/2024	\$33.46
	7/5/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employee 6/30/2024	\$143.08
	7/5/2024	Internal Revenue Service	30-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/30/2024	\$104.92
	7/30/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employer 7/14/2024	\$33.46
	7/30/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employer 7/14/2024	\$143.08
	7/30/2024	Internal Revenue Service	30-2015	Medicare Tax W/H	Medicare W/H-Employee 7/14/2024	\$33.46
	7/30/2024	Internal Revenue Service	30-2012	Fica Tax W/H	Fica W/H-Employee 7/14/2024	\$143.08
	7/30/2024	Internal Revenue Service	30-2018	Fed Tax W/H	FEDERAL WITHHOLDING 7/14/2024	\$104.92
Total						\$2,009.84

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
30 - CVB HOTEL/MOTEL						
CVB						
	7/3/2024	JRC Creations	30-70-5877	Events	Pole Banners - Festival	\$480.00
	7/3/2024	JRC Creations	30-70-5877	Events	3x8 Festival Banners	\$220.00
	7/3/2024	New Benefits, Ltd.	30-70-5005	Health Insurance	Health Benefits	\$9.50
	7/3/2024	TXU Energy	30-70-5403	Electric	Electricity Usage	\$244.53
	7/3/2024	AT&T Mobility	30-70-5401	Telephone	Phone Services	\$43.22
	7/3/2024	Windstream	30-70-5402	Internet	CVB Internet Services	\$137.54
	7/3/2024	Meltwater News US Inc.	30-70-5700	HOT Approved Projects	Media Relations Platforms - Data Intelligence Journalist Resourcing	\$5,000.00
	7/3/2024	Douglas Dynamic Designs, LLC	30-70-5760	Branding and Merchandise	T-Shirts - Plain Logo and 4th of July	\$2,810.00
	7/12/2024	Nikki Pierce	30-70-5762	Videos and Photography	Photography	\$250.00
	7/12/2024	BizProtec	30-70-5224	It Support	2.5 Hours - CVB	\$262.50
	7/19/2024	Petty Cash/City of Glen Rose	30-70-5801	Miscellaneous Exp	Mayor Lunch w/ The Promise	\$31.59
	7/19/2024	The Transit System	30-70-5877	Events	Transit for Music Fest	\$215.50
	7/19/2024	Tiffany Shaw	30-70-5760	Branding and Merchandise	Design Tees - 4th of July	\$615.00
	7/19/2024	Roberto Rodriguez	30-70-5877	Events	Paluxy Music Fest	\$600.00
	7/19/2024	Maegan Hulsey	30-70-5762	Videos and Photography	Photography for 4th of July	\$250.00
	7/19/2024	APPeal DM LLC	30-70-5771	Social Media Content	Social Media Marketing	\$1,200.00
	7/26/2024	Justo Flores	30-70-5761	Hospitality	Snowcones for 4th of July	\$300.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
30 - CVB HOTEL/MOTEL						
CVB						
	7/26/2024	Tanna Kuykendall	30-70-5762	Videos and Photography	Press Coverage - Social Media Content Specific	\$1,700.00
	7/26/2024	Citibank	30-70-5801	Miscellaneous Exp	June 2024 Charges	\$29.17
	7/26/2024	Citibank	30-70-5210	Advertising	June 2024 Charges	\$1,003.74
	7/26/2024	Citibank	30-70-5873	Contingency	June 2024 Charges	\$260.66
	7/30/2024	Windstream	30-70-5402	Internet	Internet Services	\$92.52
	7/30/2024	Yocheved Schlachter	30-70-5771	Social Media Content	Social Media	\$2,500.00
	7/30/2024	Sandlot Goods, LLC	30-70-5760	Branding and Merchandise	Branding Merch	\$1,580.00
	7/30/2024	AT&T Mobility	30-70-5401	Telephone	Phone Services	\$43.24
	7/30/2024	City of Glen Rose	30-70-5404	Water	Water Bill for City Facilities	\$69.75
Total						\$19,948.46

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	7/2/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 6/16/2024	\$1,961.82
	7/2/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 6/16/2024	\$822.33
	7/2/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 6/2/2024	\$2,231.50
	7/2/2024	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 6/2/2024	\$935.36
	7/5/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 6/30/2024	\$187.72
	7/5/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 6/30/2024	\$802.74
	7/5/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 6/30/2024	\$187.72
	7/5/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 6/30/2024	\$802.74
	7/5/2024	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/30/2024	\$917.00
	7/12/2024	Michael Byrd	20-2003	Meter Refunds Payable	Refunds	\$31.67
	7/12/2024	Michael Byrd	20-2003	Meter Refunds Payable	Refunds	\$102.33
	7/12/2024	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 6/16/2024	\$18.68
	7/12/2024	Colonial Insurance	20-2025	Accident Ins W/H	COLONIAL ACCIDENT 6/2/2024	\$18.68
	7/26/2024	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 7/14/2024	\$67.44
	7/26/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 7/14/2024	\$18.49
	7/26/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 7/14/2024	\$7.21

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	7/26/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 7/14/2024	\$50.24
	7/26/2024	Aflac	20-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 6/30/2024	\$67.44
	7/26/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Short Term Disability 6/30/2024	\$27.60
	7/26/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 6/30/2024	\$7.86
	7/26/2024	Aflac	20-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 6/30/2024	\$54.06
	7/26/2024	Annie Cook	20-2003	Meter Refunds Payable	Refunds	\$80.24
	7/26/2024	XR Development LLC	20-2003	Meter Refunds Payable	Refunds	\$178.43
	7/26/2024	Dorothy Lane	20-2003	Meter Refunds Payable	Refunds	\$99.85
	7/26/2024	Bo Bryant	20-2003	Meter Refunds Payable	Refunds	\$89.38
	7/26/2024	Janie Day	20-2003	Meter Refunds Payable	Refunds	\$63.24
	7/26/2024	Brandi Floyd	20-2003	Meter Refunds Payable	Refunds	\$77.00
	7/26/2024	Realty Capital Holdings Llc	20-2003	Meter Refunds Payable	Refunds	\$73.18
	7/26/2024	Melody Isham	20-2003	Meter Refunds Payable	Refunds	\$23.36
	7/26/2024	Katie Wooderson	20-2003	Meter Refunds Payable	Refunds	\$21.01
	7/26/2024	Melodie Isham	20-2003	Meter Refunds Payable	Refunds	\$89.38
	7/30/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 7/14/2024	\$188.12

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non-Departmental						
	7/30/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 7/14/2024	\$804.37
	7/30/2024	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 7/14/2024	\$188.12
	7/30/2024	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 7/14/2024	\$804.37
	7/30/2024	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 7/14/2024	\$898.64
Total						\$12,999.32
Sewer						
	7/3/2024	Atmos Energy	20-20-5405	Gas	Gas for 401 Farr Plaza	\$31.31
	7/3/2024	New Benefits, Ltd.	20-20-5005	Health Insurance	Health Benefits	\$19.00
	7/3/2024	SBG Smith Supply, Inc.	20-20-5601	System Repair	Galvanized Plug	\$1.91
	7/3/2024	SBG Smith Supply, Inc.	20-20-5601	System Repair	4" PVC Parts for sewer tap @ Summit Ridge	\$16.52
	7/3/2024	TXU Energy	20-20-5400	Utilities (Elec)	Electricity Usage	\$838.49
	7/2/2024	Fuelman	20-20-5608	Gas/Oil/Lube	Fuel 06/03/24-06/16/24	\$86.74
	7/19/2024	Windstream	20-20-5401	Telephone	Internet Services	\$27.06
	7/19/2024	AT&T (Scada)	20-20-5401	Telephone	SCADA System	\$18.81
	7/26/2024	Citibank	20-20-5601	System Repair	June 2024 Charges	\$1,645.40
	7/26/2024	Citibank	20-20-5850	Vehicle Replacement	June 2024 Charges	\$13,150.50
	7/29/2024	Fuelman	20-20-5608	Gas/Oil/Lube	Fuel 06/17/24-6/30/24	\$182.76

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Sewer						
	7/29/2024	Fuelman	20-20-5804	Service Fees	Fuel 06/17/24-6/30/24	\$119.80
	7/30/2024	Charter Business	20-20-5401	Telephone	July Charges	\$43.56
Total						\$16,181.86
Water						
	7/3/2024	Atmos Energy	20-10-5405	Gas	Gas for 401 Farr Plaza	\$31.31
	7/3/2024	Atlas Utility Supply Company	20-10-5601	System Repair	(3) 6"x2" Tapping Saddle	\$464.87
	7/3/2024	Atlas Utility Supply Company	20-10-5601	System Repair	Parts for 2" water taps @ Starbucks - Other parts for inventory	\$3,270.96
	7/3/2024	Badger Meter	20-10-5804	Service Fees	Beacon Mobil Hosting Fee for June 2024 - 1398 Units	\$97.86
	7/3/2024	New Benefits, Ltd.	20-10-5005	Health Insurance	Health Benefits	\$19.00
	7/3/2024	SBG Smith Supply, Inc.	20-10-5601	System Repair	Water meter box - 115 Creekside Drive	\$32.18
	7/3/2024	SBG Smith Supply, Inc.	20-10-5601	System Repair	2" parts for water taps	\$123.08
	7/3/2024	TXU Energy	20-10-5400	Utilities (Elec)	Electricity Usage	\$3,725.08
	7/3/2024	AT&T Mobility	20-10-5401	Telephone/Internet	Phone Services	\$43.22
	7/2/2024	Fuelman	20-10-5608	Gas/Oil/Lube	Fuel 06/03/24-06/16/24	\$179.11
	7/12/2024	O'Reilly Automotive, Inc.	20-10-5600	Vehicle Repair	Head Light Bulb 2012 Chevy	\$43.92
	7/12/2024	PVS DX, Inc.	20-10-5846	Demurrage	Monthly Rental Fee for chlorine Gas Cylinders	\$100.00

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20 - UTILITY FUND						
Water						
	7/19/2024	AT&T (Scada)	20-10-5401	Telephone/Internet	SCADA System	\$18.80
	7/26/2024	Citibank	20-10-5500	Training	June 2024 Charges	\$511.00
	7/26/2024	Enprotec / Hibbs & Todd	20-10-5804	Service Fees	City Limits Shapefile Coordination with City CCN Attorney	\$105.00
	7/26/2024	Enprotec / Hibbs & Todd	20-10-5804	Service Fees	Conservation Plan Submittal to TCEQ, TWDB, and Region G WPG	\$160.00
	7/26/2024	PVS DX, Inc.	20-10-5160	Process Chemicals	Chlorine Gas for Water System	\$781.72
	7/26/2024	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Lab fees for July 2024 Water Bacteriology Analysis for Water System	\$65.00
	7/29/2024	Fuelman	20-10-5608	Gas/Oil/Lube	Fuel 06/17/24-6/30/24	\$94.68
	7/30/2024	AT&T Mobility	20-10-5401	Telephone/Internet	Phone Services	\$43.24
	7/30/2024	Somervell County Water District	20-10-5299	Purchased Water	Water Consumption 06/21/24- 07/22/24	\$2.00
	7/30/2024	Charter Business	20-10-5401	Telephone/Internet	July Charges	\$43.55
	7/30/2024	DFW Holiday Kings, Inc.	20-10-5605	Repair & Maint - Tank	Labor/Parts for Installation of Bird Spikes on Water Tower	\$500.00
Total						\$10,455.58
Non Departmental						
	7/3/2024	USIO Output Solutions	20-65-5106	Postage	Postage for Jobs #297146 and #296764	\$193.56

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20 - UTILITY FUND						
Non Departmental						
	7/3/2024	USIO Output Solutions	20-65-5110	Utility Billing Cards	Bills Job #297146 and Late Notice Job #296764	\$689.20
	7/3/2024	Brenda L. James	20-65-5226	Cpa	March, April 2024 Bank Reconciliations	\$300.00
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	20-65-5106	Postage	Postage Charges	\$21.80
	7/19/2024	Brenda L. James	20-65-5226	Cpa	April, May - Bank Recs	\$287.50
Total						\$1,492.06
Sanitation						
	7/3/2024	Frontier Access LLC	20-45-5403	Trash Pickup	Waste Removal 06/01/24-06/30/24	\$38,361.43
	7/30/2024	Frontier Access LLC	20-45-5403	Trash Pickup	Waste Removal 07/01/24-07/31/24	\$39,040.59
Total						\$77,402.02
WWTP						
	7/3/2024	Higginbotham Bros. & Co., LLC	20-21-5604	Repair & Maint - Struct	Signs, Chain	\$80.60
	7/3/2024	Higginbotham Bros. & Co., LLC	20-21-5100	Supplies	Water Hose	\$69.34
	7/3/2024	New Benefits, Ltd.	20-21-5005	Health Insurance	Health Benefits	\$19.00
	7/3/2024	AT&T Mobility	20-21-5401	Telephone	Phone Services	\$86.44
	7/19/2024	Windstream	20-21-5401	Telephone	Internet Services	\$54.12
	7/19/2024	United Cooperative Services	20-21-5400	Utilities	WWTP Electric	\$6,077.02

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20 - UTILITY FUND						
WWTP						
	7/19/2024	Brookshire Brothers	20-21-5100	Supplies	Water Bottles	\$25.47
	7/26/2024	Citibank	20-21-5602	Repair & Maint - Equip	June 2024 Charges	\$1,450.00
	7/26/2024	Citibank	20-21-5604	Repair & Maint - Struct	June 2024 Charges	\$29.99
	7/26/2024	Frontier Waste - Cresson	20-21-5259	Sludge Removal	Sludge Haul Off	\$971.23
	7/26/2024	PVS DX, Inc.	20-21-5115	Chemical Supplies	Chlorine	\$1,172.58
	7/26/2024	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	Labs	\$1,231.00
	7/29/2024	Fuelman	20-21-5608	Gas/Oil/Lube	Fuel 06/17/24-6/30/24	\$108.92
	7/30/2024	AT&T Mobility	20-21-5401	Telephone	Phone Services	\$86.48
	7/30/2024	Charter Business	20-21-5401	Telephone	July Charges	\$120.61
Total						\$11,582.80

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	7/2/2024	Texas Municipal Retirement	10-2026	TMRS W/H	TMRS-Employer 6/16/2024	\$5,041.72
	7/2/2024	Texas Municipal Retirement	10-2026	TMRS W/H	TMRS-Employee 6/16/2024	\$2,140.49
	7/2/2024	Texas Municipal Retirement	10-2026	TMRS W/H	TMRS-Employer 6/2/2024	\$5,107.68
	7/2/2024	Texas Municipal Retirement	10-2026	TMRS W/H	TMRS-Employee 6/2/2024	\$2,140.94
	7/2/2024	HSA Bank	10-2024	Health Ins W/H	V. Welch HSA	\$324.65
	7/3/2024	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Sheldon S Bybee Oblige: Charleigh N Windley Case #: 244527 Pay Date: 07/05/2024	\$124.61
	7/3/2024	Omnibase	10-2338	Omnibase FTA Fee - Omnibase	2 Quarter - State Fees	\$126.00
	7/3/2024	State Comptroller	10-2355	Indigent Defense Fund	2 Quarter - State Fees	\$21.60
	7/3/2024	State Comptroller	10-2354	Juror Reimbursement Fee	2 Quarter - State Fees	\$40.99
	7/3/2024	State Comptroller	10-2343	State Traffic Fine	2 Quarter - State Fees	\$210.48
	7/3/2024	State Comptroller	10-2343	State Traffic Fine	2 Quarter - State Fees	\$5,130.63
	7/3/2024	State Comptroller	10-2302	State Consolidated Fees	2 Quarter - State Fees	\$409.86
	7/3/2024	State Comptroller	10-2309	State Fee	2 Quarter - State Fees	\$7,119.13
	7/3/2024	State Comptroller	10-2364	Judicial Support Fee	2 Quarter - State Fees	\$61.48
	7/3/2024	State Comptroller	10-2356	Moving Violation Fee	2 Quarter - State Fees	\$0.72
	7/3/2024	State Comptroller	10-2365	Truancy Prevention and Diversion Fund	2 Quarter - State Fees	\$12.77

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	7/3/2024	State Comptroller	10-2338	OmniBase FTA Fee - Omnibase	2 Quarter - State Fees	\$240.00
	7/3/2024	State Comptroller	10-2348	Time Payment	2 Quarter - State Fees	\$17.32
	7/5/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 6/30/2024	\$430.19
	7/5/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 6/30/2024	\$1,839.45
	7/5/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 6/30/2024	\$430.19
	7/5/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 6/30/2024	\$1,839.45
	7/5/2024	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/30/2024	\$2,250.58
	7/19/2024	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Sheldon S Bybee Obligee: Charleigh N Windley Case #: 244527 Pay Date: 07/19/2024	\$124.61
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 7/14/2024	\$3.12
	7/26/2024	Aflac	10-2021	Life Ins W/H	AFLAC Life Insurance After Tax 7/14/2024	\$100.24
	7/26/2024	Aflac	10-2034	Hospital Ins W/H	7/14/2024	\$65.94
	7/26/2024	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 7/14/2024	\$105.54
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 7/14/2024	\$40.56
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 7/14/2024	\$173.81
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 7/14/2024	\$16.19

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 7/14/2024	\$150.52
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Death Rider After Tax 6/30/2024	\$3.12
	7/26/2024	Aflac	10-2021	Life Ins W/H	AFLAC Life Insurance After Tax 6/30/2024	\$100.24
	7/26/2024	Aflac	10-2034	Hospital Ins W/H	6/30/2024	\$65.94
	7/26/2024	Aflac	10-2027	Cancer Ins W/H	AFLAC Cancer Insurance Pre-Tax 6/30/2024	\$105.54
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Specified Health 6/30/2024	\$40.56
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Short Term Disability 6/30/2024	\$164.70
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance After Tax 6/30/2024	\$15.54
	7/26/2024	Aflac	10-2025	Accident Ins W/H	AFLAC Accident Insurance Pre-Tax 6/30/2024	\$146.70
	7/30/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 7/14/2024	\$450.44
	7/30/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 7/14/2024	\$1,926.07
	7/30/2024	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 7/14/2024	\$450.44
	7/30/2024	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 7/14/2024	\$1,926.07
	7/30/2024	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 7/14/2024	\$2,352.32

City of Glen Rose
Council Report
Check Date: 7/1/2024 to 7/31/2024

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	7/30/2024	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Sheldon S Bybee Obligee: Charleigh N Windley Case #: 244527 Pay Date: 08/02/2024	\$124.61
Total						\$43,713.75
Streets & Parks						
	7/3/2024	United Ag And Turf	10-40-5611	Vehicle & Equipment Fund	2024 John Deere 331G Track Loader, Cold Planer, and 84" Angle Broom Attachment	\$120,726.58
	7/3/2024	Atmos Energy	10-40-5405	Gas	Gas for 401 Farr Plaza	\$31.30
	7/3/2024	Higginbotham Bros. & Co., LLC	10-40-5120	Tools	Pump Spray - 1 Gallon/Leather Work Gloves	\$31.81
	7/3/2024	New Benefits, Ltd.	10-40-5005	Health Insurance	Health Benefits	\$19.00
	7/3/2024	SBG Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	Filters for AC and Water fountain @ maint. barn	\$64.34
	7/3/2024	SBG Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	Light Repair Riverwalk	\$73.17
	7/3/2024	TXU Energy	10-40-5421	Street Lighting	Electricity Usage	\$2,719.46
	7/3/2024	AT&T Mobility	10-40-5401	Telephone	Phone Services	\$45.43
	7/2/2024	Fuelman	10-40-5608	Gas/Oil/Lube	Fuel 06/03/24-06/16/24	\$163.62
	7/12/2024	Frontier Waste GR-Transfer	10-40-5804	Service Fees	Dump Fees for Wood and Brush at Transfer Station	\$137.02
	7/12/2024	JRC Creations	10-40-5859	Street Signs	(25) Street Signs and (3) Park Ordinance Signs for Big Rocks	\$586.75
	7/12/2024	O'Reilly Automotive, Inc.	10-40-5602	Repair & Maint - Equip	Replacement Battery for Steel Wheel Roller	\$59.93

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	7/12/2024	O'Reilly Automotive, Inc.	10-40-5602	Repair & Maint - Equip	Battery for Slab Saw	\$160.61
	7/12/2024	O'Reilly Automotive, Inc.	10-40-5602	Repair & Maint - Equip	2 Batteries - Dump Truck	\$293.26
	7/12/2024	O'Reilly Automotive, Inc.	10-40-5608	Gas/Oil/Lube	5 Gal. Hyd. Fluid for Street Sweeper	\$84.99
	7/19/2024	United Cooperative Services	10-40-5421	Street Lighting	WWTP Electric	\$121.83
	7/19/2024	Texas Department of Transportation - Fort Worth District	10-40-5738	Safe Routes School Grant&Match	STP 2022 (832) TAPS	\$202,359.14
	7/19/2024	Petty Cash/City of Glen Rose	10-40-5100	Supplies	Gatorade - Streets	\$21.65
	7/19/2024	AT&T (Scada)	10-40-5401	Telephone	SCADA System	\$18.80
	7/26/2024	Citibank	10-40-5602	Repair & Maint - Equip	June 2024 Charges	\$689.97
	7/26/2024	Citibank	10-40-5100	Supplies	June 2024 Charges	\$189.47
	7/26/2024	Citibank	10-40-5120	Tools	June 2024 Charges	\$269.95
	7/26/2024	Riverbend Landscaping	10-40-5804	Service Fees	Mowing/Trimming @ Various City Owned Properties	\$2,265.00
	7/29/2024	Fuelman	10-40-5608	Gas/Oil/Lube	Fuel 06/17/24-6/30/24	\$179.94
	7/30/2024	AT&T Mobility	10-40-5401	Telephone	Phone Services	\$45.47
	7/30/2024	Charter Business	10-40-5401	Telephone	July Charges	\$43.55
	7/30/2024	City of Glen Rose	10-40-5404	Water	Water Bill for City Facilities	\$53.90
Total						\$331,455.94

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
	7/3/2024	Atmos Energy	10-65-5405	Gas	Gas for 201 NE Vernon	\$76.79
	7/3/2024	Brenda L. James	10-65-5226	Cpa	March, April 2024 Bank Reconciliations	\$300.00
	7/3/2024	JRC Creations	10-65-5835	Non Departamental Other	Pole Banners - Welcome	\$960.00
	7/3/2024	JRC Creations	10-65-5835	Non Departamental Other	4th of July Signs	\$65.00
	7/3/2024	TXU Energy	10-65-5403	Electric	Electricity Usage	\$421.08
	7/3/2024	G&G Electric, Inc.	10-65-5504	Capital Projects	Square Roof Top Lights	\$23,361.00
	7/12/2024	Xerox Corporation	10-65-5217	Postage, Copier Lease	Printer Rental 05/21/24-06/21/24	\$304.97
	7/12/2024	Kinect Communications, LLC	10-65-5401	Telephone	Phone Services	\$478.43
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	10-65-5106	Postage	Postage Charges	\$0.84
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	10-65-5106	Postage	Postage Charges	\$128.04
	7/12/2024	Staples	10-65-5109	Office Supplies	Misc. Supplies	\$28.09
	7/12/2024	TMCA/Bluebonnet Chapter	10-65-5835	Non Departamental Other	t-shirt - S. King	\$28.00
	7/12/2024	Shelley Starnes	10-65-5835	Non Departamental Other	Music, mc for 4th Parade	\$400.00
	7/12/2024	BizProtec	10-65-5224	It Support	4 Hours - City Hall	\$420.00
	7/19/2024	Staples	10-65-5109	Office Supplies	Office Supplies	\$244.69
	7/19/2024	Windstream	10-65-5401	Telephone	Internet Services	\$62.00
	7/19/2024	Windstream	10-65-5402	Internet	Internet Services	\$315.79

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
	7/19/2024	Windstream	10-65-5401	Telephone	Internet Services	\$315.79
	7/19/2024	Somervell Central Appraisal District	10-65-5805	Qrt S.C.A.D.	Quarterly Payment	\$4,698.97
	7/19/2024	Charter Business	10-65-5402	Internet	July Charges	\$85.44
	7/19/2024	Charter Business	10-65-5401	Telephone	July Charges	\$85.43
	7/19/2024	Brenda L. James	10-65-5226	Cpa	April, May - Bank Recs	\$287.50
	7/19/2024	3cGeo	10-65-5202	Engineering	Monthly IWN Maint. and Hosting Fee - July 2024	\$400.00
	7/26/2024	JRC Creations	10-65-5835	Non Departamental Other	Downtown Sign - Tracks in Time	\$360.00
	7/26/2024	Citibank	10-65-5107	Janitorial Supplies	June 2024 Charges	\$390.81
	7/26/2024	Citibank	10-65-5109	Office Supplies	June 2024 Charges	\$283.72
	7/26/2024	Citibank	10-65-5100	Supplies	June 2024 Charges	\$82.93
	7/26/2024	Citibank	10-65-5100	Supplies	June 2024 Charges	\$57.91
	7/26/2024	Citibank	10-65-5835	Non Departamental Other	June 2024 Charges	\$356.54
	7/26/2024	Marilyn Phillips Insurance Agency	10-65-5835	Non Departamental Other	Bond - C. Wilson	\$70.00
	7/30/2024	City of Glen Rose	10-65-5404	Water	Water Bill for City Facilities	\$622.24
	7/30/2024	Next Move Group, LLC	10-65-5835	Non Departamental Other	1/2 Payment for economic development strategic plan	\$12,500.00
	7/30/2024	The Water Shop	10-65-5835	Non Departamental Other	Water for City Hall	\$71.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non Departmental						
Total						\$48,263.00
Code Enforcement						
	7/3/2024	AAA Quality Services	10-50-5203	Contract Labor	Inspections for the month of June 2024	\$1,675.00
	7/3/2024	Bureau Veritas	10-50-5203	Contract Labor	Plan Review for Glen Rose Condominium	\$17,122.25
	7/3/2024	New Benefits, Ltd.	10-50-5005	Health Insurance	Health Benefits	\$19.00
	7/3/2024	AT&T Mobility	10-50-5401	Telephone	Phone Services	\$74.47
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	10-50-5210	Legal Notices & Advertising	Postage Charges	\$0.09
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	10-50-5106	Postage	Postage Charges	\$382.22
	7/12/2024	Somervell County Treasurer	10-50-5208	Fire Marshall Services	Fire Marshall Services June 2024	\$646.00
	7/26/2024	Citibank	10-50-5801	Miscellaneous Exp	June 2024 Charges	\$46.27
	7/26/2024	Column Software	10-50-5210	Legal Notices & Advertising	Publication for 07/09/24 BOA Meeting regarding variance request	\$22.44
	7/26/2024	Enprotec / Hibbs & Todd	10-50-5203	Contract Labor	Preconstruction Meeting	\$630.00
	7/26/2024	Enprotec / Hibbs & Todd	10-50-5203	Contract Labor	Plan Reviews	\$1,260.00
	7/26/2024	Enprotec / Hibbs & Todd	10-50-5203	Contract Labor	Plan Reviews	\$2,940.00
	7/30/2024	AT&T Mobility	10-50-5401	Telephone	Phone Services	\$74.49

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Code Enforcement						
Total						\$24,892.23
Animal Control						
	7/3/2024	Coleman Aerobic Septic, Inc	10-55-5604	Repair & Maint - Struct	Aerobic Repair	\$120.00
	7/3/2024	Higginbotham Bros. & Co., LLC	10-55-5100	Supplies	Velcro	\$8.00
	7/3/2024	SBG Smith Supply, Inc.	10-55-5100	Supplies	Air Filter for AC	\$58.30
	7/3/2024	TXU Energy	10-55-5403	Electric	Electricity Usage	\$351.54
	7/3/2024	AT&T Mobility	10-55-5401	Telephone	Phone Services	\$86.44
	7/2/2024	Fuelman	10-55-5608	Gas/Oil/Lube	Fuel 06/03/24-06/16/24	\$89.02
	7/12/2024	Dinosaur Valley Pest Service	10-55-5203	Contract Labor	Pest Services for Animal Control	\$75.00
	7/12/2024	Staples	10-55-5109	Office Supplies	Misc. Supplies	\$454.00
	7/12/2024	The Water Shop	10-55-5100	Supplies	Water for Animal Control	\$8.00
	7/26/2024	Nextlink Broadband	10-55-5402	Internet	Internet for AC	\$110.83
	7/26/2024	Riverbend Landscaping	10-55-5203	Contract Labor	Mowing - Animal Control	\$310.00
	7/29/2024	Fuelman	10-55-5608	Gas/Oil/Lube	Fuel 06/17/24-6/30/24	\$152.82
	7/30/2024	AT&T Mobility	10-55-5401	Telephone	Phone Services	\$86.48
Total						\$1,910.43

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	7/3/2024	Morris R. Miller	10-60-5500	Training	Mindshift	\$1,300.00
	7/3/2024	New Benefits, Ltd.	10-60-5005	Health Insurance	Health Benefits	\$28.50
	7/3/2024	TXU Energy	10-60-5406	CVB/Oakdale Electric	Electricity Usage	\$7,820.30
	7/3/2024	AT&T Mobility	10-60-5401	Telephone	Phone Services	\$172.88
	7/12/2024	FAST Inc.	10-60-5500	Training	V. Welch - HR and Payroll Training	\$1,000.00
	7/12/2024	Staples	10-60-5109	Office Supplies	Scanners (2)	\$739.98
	7/12/2024	Texas Comptroller Of Public Accounts	10-60-5800	Dues	Smartbuy Membership	\$100.00
	7/12/2024	Texas Municipal Clerks Association	10-60-5500	Training	Records Management Course - E. Holder	\$315.00
	7/12/2024	BizProtec	10-60-5803	Software	Misc. IT Support	\$670.23
	7/26/2024	Citibank	10-60-5501	Travel	June 2024 Charges	\$722.87
	7/26/2024	Citibank	10-60-5500	Training	June 2024 Charges	\$45.00
	7/26/2024	Citibank	10-60-5602	Repair & Maint - Equip	June 2024 Charges	\$214.34
	7/26/2024	Citibank	10-60-5801	Miscellaneous Exp	June 2024 Charges	\$248.77
	7/26/2024	Citibank	10-60-5800	Dues	June 2024 Charges	\$84.38
	7/26/2024	Citibank	10-60-5500	Training	June 2024 Charges	\$160.00
	7/26/2024	Citibank	10-60-5803	Software	June 2024 Charges	\$34.05
	7/26/2024	Citibank	10-60-5800	Dues	June 2024 Charges	\$11.90

City of Glen Rose
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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Administration						
	7/26/2024	Marilyn Phillips Insurance Agency	10-60-5800	Dues	Bond - T. Hill	\$175.00
	7/30/2024	AT&T Mobility	10-60-5401	Telephone	Phone Services	\$172.96
	7/30/2024	Staples	10-60-5109	Office Supplies	Misc. Office Supplies	\$429.98
Total						\$14,446.14
Municipal Court						
	7/3/2024	Joanna Crisp	10-80-5501	Travel	Travel Expenses for Training	\$508.38
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	10-80-5106	Postage	Postage Charges	\$479.86
	7/26/2024	Citibank	10-80-5500	Training	June 2024 Charges	\$350.00
	7/30/2024	Boyle & Lowry, L.L.P.	10-80-5201	Attorney Fees	Professional Services rendered through 07/25/2024	\$3,500.00
Total						\$4,838.24
Law Enforcement						
	7/3/2024	New Benefits, Ltd.	10-90-5005	Health Insurance	Health Benefits	\$19.00
	7/3/2024	TXU Energy	10-90-5403	Electric	Electricity Usage	\$105.28
	7/3/2024	AT&T Mobility	10-90-5401	Telephone	Phone Services	\$180.19
	7/2/2024	Fuelman	10-90-5608	Gas/Oil/Lube	Fuel 06/03/24-06/16/24	\$151.38
	7/12/2024	Pitney Bowes Bank Inc Purchase Power	10-90-5106	Postage	Postage Charges	\$1.15

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Law Enforcement						
	7/19/2024	Petty Cash/City of Glen Rose	10-90-5602	Repair & Maint - Equip	(2) PD Car Wash	\$40.00
	7/19/2024	Petty Cash/City of Glen Rose	10-90-5106	Postage	Postage to mail blood for testing	\$19.95
	7/19/2024	Petty Cash/City of Glen Rose	10-90-5602	Repair & Maint - Equip	(2) PD Car Wash	\$40.00
	7/29/2024	Fuelman	10-90-5608	Gas/Oil/Lube	Fuel 06/17/24-6/30/24	\$195.12
	7/30/2024	AT&T Mobility	10-90-5401	Telephone	Phone Services	\$180.23
	7/30/2024	City of Glen Rose	10-90-5404	Water	Water Bill for City Facilities	\$48.07
Total						\$980.37
Legislative						
	7/3/2024	AT&T Mobility	10-05-5145	Exp Mayor & Council	Phone Services	\$43.22
	7/19/2024	Stephenville Printing Company , Inc	10-05-5145	Exp Mayor & Council	3 Shirts - S. Mann	\$181.50
	7/19/2024	Sheets & Crossfield PLLC	10-05-5201	Attorney	Professional Services period ending 06/30/2024	\$450.00
	7/19/2024	Bickerstaff Heath Delgado Acosta, LLP	10-05-5201	Attorney	Professional Services Rendered Through 06/30/2024	\$1,303.50
	7/30/2024	AT&T Mobility	10-05-5145	Exp Mayor & Council	Phone Services	\$43.24
	7/30/2024	George Freas	10-05-5502	Mayor & Council Travel	Travel to Tex21 Meeting in Mesquite, TX	\$115.78
	7/30/2024	Boyle & Lowry, L.L.P.	10-05-5201	Attorney	Professional Services rendered through 07/25/2024	\$2,062.50
	7/30/2024	Boyle & Lowry, L.L.P.	10-05-5201	Attorney	Westlaw services 06/01/24-06/30/24	\$250.60

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Legislative						
Total						\$4,450.34

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 Council Report
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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
80 - CAPITAL PROJECTS						
Capital Projects - Utility Fund						
	7/26/2024	Enprotec / Hibbs & Todd	80-20-5504	Capital Projects	Engineer Services - Well Site 3 and 5 Ground Storage Tank Improvements Project	\$11,003.25
Total						\$11,003.25

City of Glen Rose
Council Report
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Item 11.

Fund Totals

10	GENERAL FUND	\$474,950.44
20	UTILITY FUND	\$130,113.64
30	CVB HOTEL/MOTEL	\$21,958.30
80	CAPITAL PROJECTS	\$11,003.25
	Grand Total:	\$638,025.63



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Consider approval or other action regarding a financial report for the month of July 2024		
PREPARED BY:	Emily Holder, Deputy City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:	1. Budget Report 2. Cash and Investment Report 3. General Ledger Report 4. Sales and Use Tax Report 5. Utility Billing Report		
BUDGETARY IMPACT:		Required Expenditure:	\$00.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$00.00
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE
July 2024

TEXPOOL	\$4,025,028.38
TEXSTAR	\$738,758.65
INTERBANK	\$2,154,219.96
FIRST FINANCIAL BANK	\$6,674,936.85
TOTAL	\$13,592,943.84

TEXPOOL		
UTILITY SYSTEM REVENUE BOND RESERVE	5.3173%	\$271,123.80
WATER AND SEWER FUND	5.3173%	\$1,974,069.15
GENERAL FUND RESERVE	5.3173%	\$1,779,835.43
TOTAL TEXPOOL INVESTMENTS		\$4,025,028.38

TEXSTAR		
GENERAL	5.3131%	\$738,758.65

INTERBANK		
CHECKING	5.62%	\$246,141.32
INTRA FI	5.50%	\$1,908,078.64
TOTAL INTERBANK BALANCES		\$2,154,219.96

FFB BANK ACCOUNTS		
POOL CASH	3.0000%	\$1,071,362.99
CUSTOMER DEPOSIT ACCOUNT	3.0000%	\$269,297.80
HOTEL OCCUPANCY	3.0000%	\$275,353.95
COURT SECURITY	3.0000%	\$7,638.65
COURT TECHNOLOGY FUND	3.0000%	\$11,614.13
MUNICIPAL JURY FUND	3.0000%	\$238.15
TRUANCY AND PREVENTION FUND	3.0000%	\$11,931.61
INTEREST AND SINKING FUND (TWDB)	3.0000%	\$206,084.25
TWDB 2016 CONSTRUCTION PROJECT	3.0000%	\$121,218.48
TXCDBG	0.0000%	\$50,252.38
MONEY MARKET	5.3120%	\$2,595,396.37
MONEY MARKET (12 MO GUARANTEE)	3.9500%	\$1,017,134.45
MONEY MARKET (18 MO GUARANTEE)	3.8500%	\$1,016,697.06
OAKDALE ELECTRICITY DEPOSIT CD	3.0000%	\$20,716.58
TOTAL FFB BALANCES		\$6,674,936.85

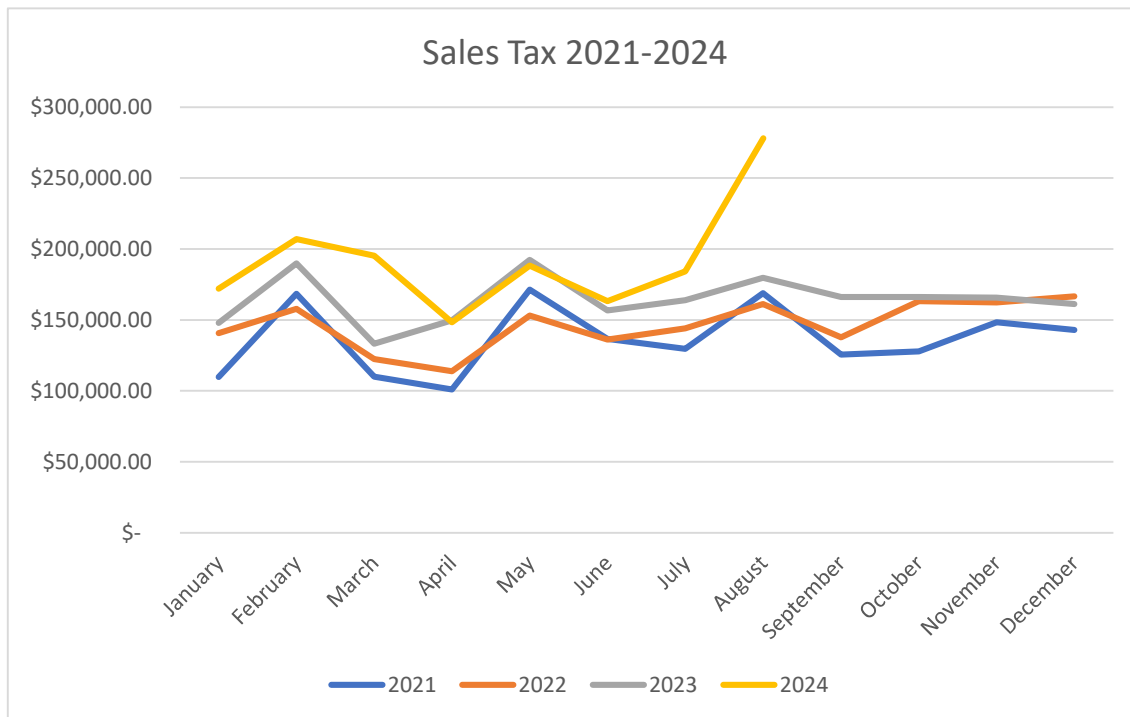
Investments are in compliance with the Investment Policy for the City of Glen Rose

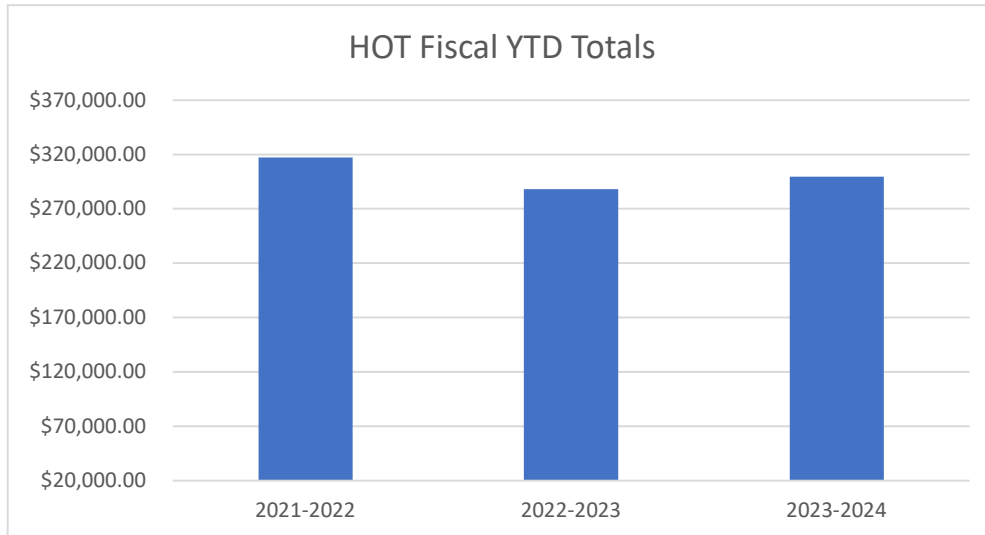
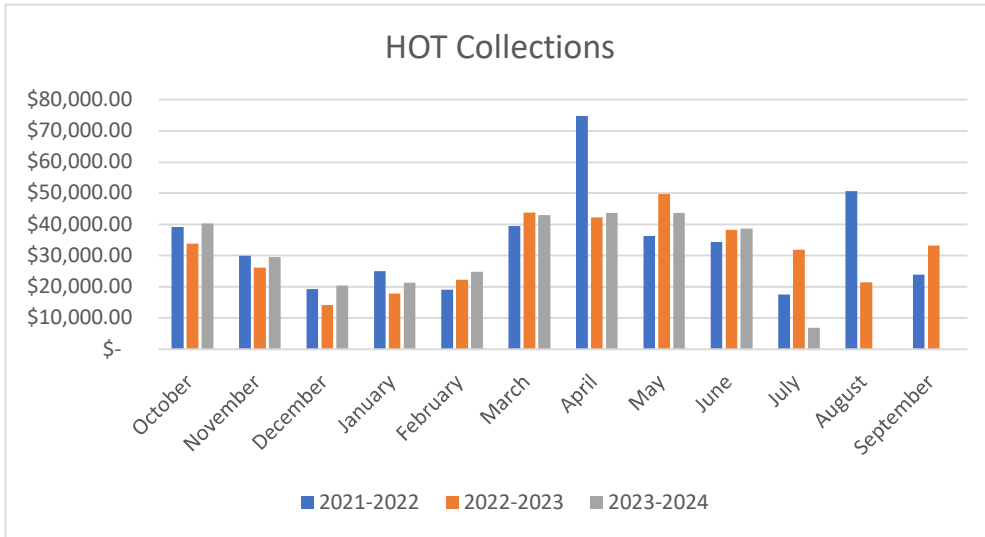
CITY OF GLEN ROSE
GENERAL LEDGER CASH BALANCE REPORT BY FUND
July 2024

FUND	CURRENT BALANCE	June ENDING BALANCE	July 2023 END BALANCE
1 GENERAL	\$ 9,074,443.51	\$ 8,860,183.81	\$7,440,942.86
2 UTILITY	\$ 4,688,468.66	\$ 4,649,138.98	\$4,008,986.35
3 CVB	\$ 266,448.26	\$ 240,031.83	\$0.00
5 COURT*	\$ 32,118.22	\$ 31,459.99	\$24,545.06
TOTAL	\$ 14,061,478.65	\$ 13,780,814.61	\$11,474,474.27

*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

	2021	2022	2023	2024
January	\$ 109,714.93	\$ 140,720.76	\$ 147,966.29	\$ 172,078.11
February	\$ 168,437.23	\$ 157,699.38	\$ 189,798.73	\$ 206,899.50
March	\$ 109,932.23	\$ 122,481.96	\$ 133,309.98	\$ 195,327.96
April	\$ 101,103.73	\$ 114,031.95	\$ 149,613.51	\$ 148,351.84
May	\$ 171,528.37	\$ 153,004.12	\$ 192,392.69	\$ 188,116.27
June	\$ 136,631.88	\$ 136,092.33	\$ 156,699.28	\$ 163,094.29
July	\$ 129,574.66	\$ 143,944.29	\$ 163,945.53	\$ 184,262.57
August	\$ 168,800.51	\$ 161,247.24	\$ 179,761.10	\$ 278,002.31
September	\$ 125,589.65	\$ 137,749.12	\$ 166,190.38	
October	\$ 127,727.12	\$ 163,231.03	\$ 166,190.38	
November	\$ 148,290.73	\$ 162,275.23	\$ 165,587.63	
December	\$ 142,862.07	\$ 166,650.51	\$ 161,184.30	
Total	\$ 1,640,193.11	\$ 1,759,127.92	\$ 1,972,639.80	\$1,073,867.97





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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property & Sales Tax	203,967.90	265,193.49	(61,225.59)	2,747,219.90	3,182,322.00	86.33%	435,102.10
Interest Income	3,833.18	26,491.66	(22,658.48)	368,576.54	317,900.00	115.94%	(50,676.54)
Other Revenue Sources	23,171.60	10,216.66	12,954.94	294,392.75	122,600.00	240.12%	(171,792.75)
Fines, Fees & Forfeitures	5,814.09	5,691.67	122.42	60,204.58	68,300.00	88.15%	8,095.42
Grants & Donations	56,542.72	83.33	56,459.39	57,007.72	1,000.00	5700.77%	(56,007.72)
Business & Franchise	2,250.00	2,275.00	(25.00)	22,500.00	27,300.00	82.42%	4,800.00
Revenue Totals	295,579.49	309,951.81	(14,372.32)	3,549,901.49	3,719,422.00	95.44%	169,520.51
Expense Summary							
Not Categorized	51,352.40	49,058.41	2,293.99	335,594.51	587,750.00	57.10%	252,155.49
Office & Supplies	704.28	4,616.67	(3,912.39)	33,710.14	55,400.00	60.85%	21,689.86
Personnel & Payroll	94,690.87	110,874.98	(16,184.11)	915,066.46	1,330,500.00	68.78%	415,433.54
Repairs & Maintenance	122,330.22	29,581.77	92,748.45	246,361.69	355,840.58	69.23%	109,478.89
Capital	226,015.18	33,601.56	192,413.62	323,439.74	403,309.42	80.20%	79,869.68
Legal & Professional Fees	0.00	4,375.00	(4,375.00)	460.00	52,500.00	0.88%	52,040.00
Fines, Fees & Taxes	21,911.53	5,033.34	16,878.19	75,839.47	60,400.00	125.56%	(15,439.47)
Other Expenses	646.00	37,266.68	(36,620.68)	18,629.99	447,200.00	4.17%	428,570.01
Dues & Subscriptions	371.28	750.00	(378.72)	6,427.57	9,000.00	71.42%	2,572.43
Community Programs & Donations	0.00	1,833.33	(1,833.33)	15,000.00	22,000.00	68.18%	7,000.00
Expense Totals	518,021.76	276,991.74	241,030.02	1,970,529.57	3,323,900.00	59.28%	1,353,370.43

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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
10-4000 Sales Tax	184,262.57	170,558.33	13,704.24	1,733,490.29	2,046,700.00	84.70%	313,209.71
10-4001 Mixed Drinks Tax	2,540.10	1,758.33	781.77	20,580.78	21,100.00	97.54%	519.22
10-4002 Gross Receipts Tax	325.87	22,100.00	(21,774.13)	171,859.59	265,200.00	64.80%	93,340.41
10-4005 Property Taxes	13,730.01	69,476.83	(55,746.82)	674,364.24	833,722.00	80.89%	159,357.76
10-4010 Property Taxes (Delinquent)	3,109.35	1,300.00	1,809.35	146,925.00	15,600.00	941.83%	(131,325.00)
Property & Sales Tax Totals	203,967.90	265,193.49	(61,225.59)	2,747,219.90	3,182,322.00	86.33%	435,102.10
Interest Income							
10-4006 Penalites & Interest	3,833.18	1,008.33	2,824.85	8,444.58	12,100.00	69.79%	3,655.42
10-4500 Interest Income	0.00	25,483.33	(25,483.33)	360,131.96	305,800.00	117.77%	(54,331.96)
Interest Income Totals	3,833.18	26,491.66	(22,658.48)	368,576.54	317,900.00	115.94%	(50,676.54)
Other Revenue Sources							
10-4200 Permits	15,273.13	7,983.33	7,289.80	249,200.15	95,800.00	260.13%	(153,400.15)
10-4700 Miscellaneous Income	7,898.47	1,358.33	6,540.14	37,692.60	16,300.00	231.24%	(21,392.60)
10-4703 Vrc Loan Repayment	0.00	875.00	(875.00)	7,500.00	10,500.00	71.43%	3,000.00
Other Revenue Sources Totals	23,171.60	10,216.66	12,954.94	294,392.75	122,600.00	240.12%	(171,792.75)
Fines, Fees & Forfeitures							
10-4300 Pound Fees	0.00	91.67	(91.67)	515.00	1,100.00	46.82%	585.00
10-4301 Municipal Court Fine Revenue	3,980.00	3,358.33	621.67	37,550.00	40,300.00	93.18%	2,750.00
10-4303 Deferred Adjudication	650.00	691.67	(41.67)	7,900.00	8,300.00	95.18%	400.00
10-4305 Time Payment Reimbursement	0.00	33.33	(33.33)	240.00	400.00	60.00%	160.00
10-4313 Child Safety -Muni Court	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
10-4316 Court Costs	664.09	650.00	14.09	6,869.58	7,800.00	88.07%	930.42
10-4318 Warrant Fee-Muni Court	0.00	108.33	(108.33)	850.00	1,300.00	65.38%	450.00
10-4319 Omnibase Reimbursement Fee	20.00	16.67	3.33	160.00	200.00	80.00%	40.00

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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
10-4332 County Res Impound Fee	320.00	316.67	3.33	3,080.00	3,800.00	81.05%	720.00
10-4345 Quarantine Fee	0.00	0.00	0.00	150.00	0.00	0.00%	(150.00)
10-4347 Adopting Fee	180.00	375.00	(195.00)	2,665.00	4,500.00	59.22%	1,835.00
10-4348 Euthanasia Fee	0.00	41.67	(41.67)	225.00	500.00	45.00%	275.00
Fines, Fees & Forfeitures Totals	5,814.09	5,691.67	122.42	60,204.58	68,300.00	88.15%	8,095.42
Grants & Donations							
10-4330 Donations	40.00	83.33	(43.33)	505.00	1,000.00	50.50%	495.00
10-4707 Safe Routes Grant & Cost Shar	56,502.72	0.00	56,502.72	56,502.72	0.00	0.00%	(56,502.72)
Grants & Donations Totals	56,542.72	83.33	56,459.39	57,007.72	1,000.00	5700.77%	(56,007.72)
Business & Franchise							
10-4704 Glen Rose Wrecker	750.00	700.00	50.00	7,500.00	8,400.00	89.29%	900.00
10-4705 Nextlink	1,500.00	1,575.00	(75.00)	15,000.00	18,900.00	79.37%	3,900.00
Business & Franchise Totals	2,250.00	2,275.00	(25.00)	22,500.00	27,300.00	82.42%	4,800.00
Revenue Totals	295,579.49	309,951.81	(14,372.32)	3,549,901.49	3,719,422.00	95.44%	169,520.51

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10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	4,450.34	9,833.34	(5,383.00)	75,452.81	118,000.00	63.94%	42,547.19
Office & Supplies	0.00	133.33	(133.33)	119.92	1,600.00	7.50%	1,480.08
Legislative Totals	<u>4,450.34</u>	<u>9,966.67</u>	<u>(5,516.33)</u>	<u>75,572.73</u>	<u>119,600.00</u>	<u>63.19%</u>	<u>44,027.27</u>

10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	202,359.14	13,083.33	189,275.81	224,924.75	157,000.00	143.26%	(67,924.75)
Fines, Fees & Taxes	2,402.02	2,191.67	210.35	18,033.65	26,300.00	68.57%	8,266.35
Legal & Professional Fees	0.00	4,375.00	(4,375.00)	460.00	52,500.00	0.88%	52,040.00
Not Categorized	4,933.90	8,383.34	(3,449.44)	39,673.22	100,600.00	39.44%	60,926.78
Personnel & Payroll	5,746.56	15,066.73	(9,320.17)	65,182.54	186,400.40	34.97%	121,217.86
Repairs & Maintenance	121,741.88	16,874.99	104,866.89	136,499.52	202,500.00	67.41%	66,000.48
Streets & Parks Totals	<u>337,183.50</u>	<u>59,975.06</u>	<u>277,208.44</u>	<u>484,773.68</u>	<u>725,300.40</u>	<u>66.84%</u>	<u>240,526.72</u>

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	46.27	133.33	(87.06)	269.87	1,600.00	16.87%	1,330.13
Not Categorized	24,180.96	3,483.36	20,697.60	41,979.68	41,800.00	100.43%	(179.68)
Office & Supplies	0.00	583.33	(583.33)	4,800.00	7,000.00	68.57%	2,200.00
Other Expenses	646.00	2,541.67	(1,895.67)	3,624.99	30,500.00	11.89%	26,875.01
Personnel & Payroll	12,618.30	16,518.72	(3,900.42)	134,179.25	196,162.35	68.40%	61,983.10
Repairs & Maintenance	0.00	633.34	(633.34)	0.00	7,600.00	0.00%	7,600.00
Code Enforcement Totals	<u>37,491.53</u>	<u>23,893.75</u>	<u>13,597.78</u>	<u>184,853.79</u>	<u>284,662.35</u>	<u>64.94%</u>	<u>99,808.56</u>

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	41.67	(41.67)	111.63	500.00	22.33%	388.37
Not Categorized	1,668.59	2,741.66	(1,073.07)	13,902.55	32,900.00	42.26%	18,997.45
Office & Supplies	0.00	83.34	(83.34)	380.00	1,000.00	38.00%	620.00
Personnel & Payroll	6,309.13	6,449.99	(140.86)	66,269.73	77,400.00	85.62%	11,130.27
Repairs & Maintenance	241.84	700.00	(458.16)	3,727.04	8,400.00	44.37%	4,672.96
Animal Control Totals	<u>8,219.56</u>	<u>10,016.66</u>	<u>(1,797.10)</u>	<u>84,390.95</u>	<u>120,200.00</u>	<u>70.21%</u>	<u>35,809.05</u>

10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	248.77	159.90	88.87	1,948.79	2,009.42	96.98%	60.63
Dues & Subscriptions	371.28	658.33	(287.05)	6,172.35	7,900.00	78.13%	1,727.65
Fines, Fees & Taxes	0.00	875.00	(875.00)	3,073.00	10,500.00	29.27%	7,427.00
Not Categorized	5,273.01	4,150.02	1,122.99	16,995.68	50,050.00	33.96%	33,054.32
Office & Supplies	704.28	875.00	(170.72)	7,726.24	10,500.00	73.58%	2,773.76
Personnel & Payroll	47,817.93	43,633.30	4,184.63	426,482.98	521,049.80	81.85%	94,566.82
Repairs & Maintenance	0.00	190.10	(190.10)	3,889.01	2,190.58	177.53%	(1,698.43)
Administration Totals	<u>54,415.27</u>	<u>50,541.65</u>	<u>3,873.62</u>	<u>466,288.05</u>	<u>604,199.80</u>	<u>77.17%</u>	<u>137,911.75</u>

10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	23,361.00	20,083.33	3,277.67	96,182.95	241,000.00	39.91%	144,817.05
Community Programs & Donations	0.00	1,833.33	(1,833.33)	15,000.00	22,000.00	68.18%	7,000.00
Fines, Fees & Taxes	19,509.51	1,666.67	17,842.84	52,821.19	20,000.00	264.11%	(32,821.19)
Not Categorized	5,392.49	13,025.01	(7,632.52)	80,367.85	156,300.00	51.42%	75,932.15
Office & Supplies	0.00	2,816.67	(2,816.67)	19,638.43	33,800.00	58.10%	14,161.57

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Other Expenses	0.00	34,725.01	(34,725.01)	15,005.00	416,700.00	3.60%	401,695.00
Personnel & Payroll	0.00	5,633.34	(5,633.34)	39,514.55	67,600.00	58.45%	28,085.45
Repairs & Maintenance	0.00	10,083.34	(10,083.34)	93,413.77	121,950.00	76.60%	28,536.23
Non Departmental Totals	<u>48,263.00</u>	<u>89,866.70</u>	<u>(41,603.70)</u>	<u>411,943.74</u>	<u>1,079,350.00</u>	<u>38.17%</u>	<u>667,406.26</u>

10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	41.67	(41.67)	255.22	500.00	51.04%	244.78
Not Categorized	4,838.24	2,141.68	2,696.56	24,811.22	25,450.00	97.49%	638.78
Personnel & Payroll	17.90	5,514.58	(5,496.68)	17,026.19	65,187.45	26.12%	48,161.26
Repairs & Maintenance	0.00	266.67	(266.67)	3,107.92	3,200.00	97.12%	92.08
Municipal Court Totals	<u>4,856.14</u>	<u>7,964.60</u>	<u>(3,108.46)</u>	<u>45,200.55</u>	<u>94,337.45</u>	<u>47.91%</u>	<u>49,136.90</u>

10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	141.67	(141.67)	113.38	1,700.00	6.67%	1,586.62
Fines, Fees & Taxes	0.00	258.33	(258.33)	1,800.00	3,100.00	58.06%	1,300.00
Not Categorized	614.87	4,891.66	(4,276.79)	41,977.50	57,750.00	72.69%	15,772.50
Office & Supplies	0.00	125.00	(125.00)	1,045.55	1,500.00	69.70%	454.45
Personnel & Payroll	22,181.05	18,058.32	4,122.73	166,411.22	216,700.00	76.79%	50,288.78
Repairs & Maintenance	346.50	566.66	(220.16)	5,724.43	6,800.00	84.18%	1,075.57
Law Enforcement Totals	<u>23,142.42</u>	<u>24,041.64</u>	<u>(899.22)</u>	<u>217,072.08</u>	<u>287,550.00</u>	<u>75.49%</u>	<u>70,477.92</u>

10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Dues & Subscriptions	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
Not Categorized	0.00	408.34	(408.34)	434.00	4,900.00	8.86%	4,466.00

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Repairs & Maintenance	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
Preservation Board Totals	0.00	725.01	(725.01)	434.00	8,700.00	4.99%	8,266.00
Expense Total	518,021.76	276,991.74	241,030.02	1,970,529.57	3,323,900.00	59.28%	1,353,370.43

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10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-05-5055 Mayor & Council Pay	0.00	1,991.67	(1,991.67)	18,065.00	23,900.00	75.59%	5,835.00
10-05-5145 Exp Mayor & Council	267.96	175.00	92.96	1,979.26	2,100.00	94.25%	120.74
10-05-5201 Attorney	4,066.60	4,375.00	(308.40)	35,080.60	52,500.00	66.82%	17,419.40
10-05-5240 Election Expense	0.00	1,316.67	(1,316.67)	13,203.08	15,800.00	83.56%	2,596.92
10-05-5407 Council Laptops	0.00	133.33	(133.33)	119.92	1,600.00	7.50%	1,480.08
10-05-5502 Mayor & Council Travel	115.78	1,316.67	(1,200.89)	6,459.87	15,800.00	40.89%	9,340.13
10-05-5503 Mayor & Council Training	0.00	658.33	(658.33)	665.00	7,900.00	8.42%	7,235.00
Legislative Totals	4,450.34	9,966.67	(5,516.33)	75,572.73	119,600.00	63.19%	44,027.27

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5000 Wages Streets & Parks	3,418.06	10,200.00	(6,781.94)	39,498.12	122,400.00	32.27%	82,901.88
10-40-5001 Overtime Streets & Parks	280.50	150.00	130.50	1,520.23	1,800.00	84.46%	279.77
10-40-5003 Payroll Taxes Streets/Pks	293.35	816.67	(523.32)	3,209.38	9,800.00	32.75%	6,590.62
10-40-5004 Retirement	641.05	1,700.00	(1,058.95)	6,800.83	20,400.00	33.34%	13,599.17
10-40-5005 Health Insurance	951.00	1,683.33	(732.33)	9,364.52	20,200.00	46.36%	10,835.48
10-40-5006 Life & Add Insurance	22.60	66.67	(44.07)	178.49	800.00	22.31%	621.51
10-40-5007 Workers Comp Insurance	0.00	(199.94)	199.94	2,574.90	3,200.40	80.46%	625.50
10-40-5008 Twc	0.00	391.67	(391.67)	136.07	4,700.00	2.90%	4,563.93
10-40-5010 Longevity	0.00	83.33	(83.33)	800.00	1,000.00	80.00%	200.00
10-40-5013 On Call	140.00	175.00	(35.00)	1,100.00	2,100.00	52.38%	1,000.00
10-40-5100 Supplies	211.12	266.67	(55.55)	2,532.50	3,200.00	79.14%	667.50
10-40-5107 Janitorial Supplies	0.00	158.33	(158.33)	109.33	1,900.00	5.75%	1,790.67
10-40-5108 Uniforms	0.00	208.33	(208.33)	222.45	2,500.00	8.90%	2,277.55
10-40-5120 Tools	301.76	216.67	85.09	1,063.38	2,600.00	40.90%	1,536.62
10-40-5122 Crack Sealant	0.00	216.67	(216.67)	0.00	2,600.00	0.00%	2,600.00
10-40-5156 Asphalt	0.00	700.00	(700.00)	0.00	8,400.00	0.00%	8,400.00
10-40-5175 Herbicides & Insecticides	0.00	133.33	(133.33)	409.97	1,600.00	25.62%	1,190.03
10-40-5203 Contract Labor	0.00	658.33	(658.33)	1,600.00	7,900.00	20.25%	6,300.00
10-40-5401 Telephone	153.25	108.33	44.92	1,068.32	1,300.00	82.18%	231.68
10-40-5403 Electric	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
10-40-5404 Water	53.90	266.67	(212.77)	521.51	3,200.00	16.30%	2,678.49
10-40-5405 Gas	31.30	100.00	(68.70)	558.44	1,200.00	46.54%	641.56
10-40-5421 Street Lighting	2,841.29	2,891.67	(50.38)	26,031.33	34,700.00	75.02%	8,668.67
10-40-5600 Vehicle Repair	0.00	266.67	(266.67)	312.28	3,200.00	9.76%	2,887.72
10-40-5602 Repair & Maint - Equip	1,203.77	875.00	328.77	2,053.40	10,500.00	19.56%	8,446.60
10-40-5604 Repair & Maint - Struct	137.51	441.67	(304.16)	3,190.31	5,300.00	60.19%	2,109.69

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Item 12.

10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5608 Gas/Oil/Lube	428.55	816.67	(388.12)	7,092.15	9,800.00	72.37%	2,707.85
10-40-5611 Vehicle & Equipment Fund	120,726.58	10,000.00	110,726.58	120,726.58	120,000.00	100.61%	(726.58)
10-40-5621 Rock/Gravel/Stone	0.00	58.33	(58.33)	263.42	700.00	37.63%	436.58
10-40-5626 Sidewalk	0.00	1,008.33	(1,008.33)	4,601.01	12,100.00	38.02%	7,498.99
10-40-5636 Street Paint	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-40-5655 Concrete	0.00	133.33	(133.33)	292.78	1,600.00	18.30%	1,307.22
10-40-5720 Park Development	0.00	658.33	(658.33)	6,868.96	7,900.00	86.95%	1,031.04
10-40-5721 Road Base	0.00	133.33	(133.33)	0.00	1,600.00	0.00%	1,600.00
10-40-5736 Engineering For Next Project	0.00	4,375.00	(4,375.00)	460.00	52,500.00	0.88%	52,040.00
10-40-5737 CDBG Grant & Match	0.00	4,375.00	(4,375.00)	633.75	52,500.00	1.21%	51,866.25
10-40-5738 Safe Routes School	202,359.14	3,500.00	198,859.14	202,676.27	42,000.00	482.56%	(160,676.27)
10-40-5739 Barnard Street Sidewalk	0.00	8,750.00	(8,750.00)	15,275.00	105,000.00	14.55%	89,725.00
10-40-5801 Miscellaneous Exp	0.00	41.67	(41.67)	104.52	500.00	20.90%	395.48
10-40-5804 Service Fees	2,402.02	2,191.67	210.35	18,033.65	26,300.00	68.57%	8,266.35
10-40-5859 Street Signs	586.75	350.00	236.75	2,889.83	4,200.00	68.81%	1,310.17
Streets & Parks Totals	337,183.50	59,975.06	277,208.44	484,773.68	725,300.40	66.84%	240,526.72

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Item 12.

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5000 Wages Code Enforcement	8,725.82	10,375.00	(1,649.18)	90,752.18	124,500.00	72.89%	33,747.82
10-50-5001 Overtime Code Enforcement	86.94	133.33	(46.39)	927.36	1,600.00	57.96%	672.64
10-50-5003 Payroll Taxes Code Enf	666.20	833.33	(167.13)	6,929.68	10,000.00	69.30%	3,070.32
10-50-5004 Retirement	1,471.72	1,733.33	(261.61)	14,798.64	20,800.00	71.15%	6,001.36
10-50-5005 Health Insurance	1,619.00	2,100.00	(481.00)	16,123.50	25,200.00	63.98%	9,076.50
10-50-5006 Life & Add Insurance	48.62	91.67	(43.05)	504.40	1,100.00	45.85%	595.60
10-50-5007 Workers Comp Insurance	0.00	493.73	(493.73)	3,862.35	3,862.35	100.00%	0.00
10-50-5008 Twc	0.00	450.00	(450.00)	281.14	5,400.00	5.21%	5,118.86
10-50-5013 On Call	0.00	308.33	(308.33)	0.00	3,700.00	0.00%	3,700.00
10-50-5106 Postage	382.22	216.67	165.55	1,818.83	2,600.00	69.96%	781.17
10-50-5108 Uniforms	0.00	41.67	(41.67)	64.37	500.00	12.87%	435.63
10-50-5120 Instrument & Tools	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5202 Engineering	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5203 Contract Labor	23,627.25	2,016.67	21,610.58	38,402.25	24,200.00	158.69%	(14,202.25)
10-50-5208 Fire Marshall Services	646.00	2,500.00	(1,854.00)	3,624.99	30,000.00	12.08%	26,375.01
10-50-5210 Legal Notices & Advertising	22.53	175.00	(152.47)	267.87	2,100.00	12.76%	1,832.13
10-50-5401 Telephone	148.96	41.67	107.29	1,216.36	500.00	243.27%	(716.36)
10-50-5500 Training	0.00	416.67	(416.67)	210.00	5,000.00	4.20%	4,790.00
10-50-5501 Travel	0.00	350.00	(350.00)	0.00	4,200.00	0.00%	4,200.00
10-50-5600 Vehicle Repair	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5608 Gas/Oil/Lube	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-50-5801 Miscellaneous Exp	46.27	133.33	(87.06)	269.87	1,600.00	16.87%	1,330.13
10-50-5803 Software	0.00	583.33	(583.33)	4,800.00	7,000.00	68.57%	2,200.00
10-50-5837 License Renewal	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5860 Hardware Replacement	0.00	541.67	(541.67)	0.00	6,500.00	0.00%	6,500.00
Code Enforcement Totals	37,491.53	23,893.75	13,597.78	184,853.79	284,662.35	64.94%	99,808.56

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Item 12.

10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5000 Wages Animal Control	3,145.78	3,491.67	(345.89)	33,569.99	41,900.00	80.12%	8,330.01
10-55-5001 Overtime Animal Control	707.80	200.00	507.80	6,311.19	2,400.00	262.97%	(3,911.19)
10-55-5003 Payroll Taxes Animal Cont	337.64	283.33	54.31	3,500.77	3,400.00	102.96%	(100.77)
10-55-5004 Retirement	737.06	583.33	153.73	7,379.45	7,000.00	105.42%	(379.45)
10-55-5005 Health Insurance	800.00	1,258.33	(458.33)	8,000.00	15,100.00	52.98%	7,100.00
10-55-5006 Life & Add Insurance	20.85	25.00	(4.15)	204.81	300.00	68.27%	95.19
10-55-5007 Workers Comp Insurance	0.00	200.00	(200.00)	1,287.45	2,400.00	53.64%	1,112.55
10-55-5008 Twc	0.00	100.00	(100.00)	136.07	1,200.00	11.34%	1,063.93
10-55-5013 On Call	560.00	308.33	251.67	5,880.00	3,700.00	158.92%	(2,180.00)
10-55-5100 Supplies	74.30	133.33	(59.03)	892.73	1,600.00	55.80%	707.27
10-55-5108 Uniforms	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5109 Office Supplies	454.00	66.67	387.33	532.00	800.00	66.50%	268.00
10-55-5165 Euth. & Medication	0.00	175.00	(175.00)	451.07	2,100.00	21.48%	1,648.93
10-55-5203 Contract Labor	385.00	208.33	176.67	2,100.00	2,500.00	84.00%	400.00
10-55-5236 Employee Rabies Shots	0.00	141.67	(141.67)	124.00	1,700.00	7.29%	1,576.00
10-55-5237 Adoption Reimbursement	0.00	141.67	(141.67)	910.00	1,700.00	53.53%	790.00
10-55-5401 Telephone	172.92	83.33	89.59	864.74	1,000.00	86.47%	135.26
10-55-5402 Internet	110.83	116.67	(5.84)	1,108.85	1,400.00	79.20%	291.15
10-55-5403 Electric	351.54	408.33	(56.79)	3,891.42	4,900.00	79.42%	1,008.58
10-55-5500 Training	0.00	133.33	(133.33)	75.00	1,600.00	4.69%	1,525.00
10-55-5501 Travel	0.00	133.33	(133.33)	141.40	1,600.00	8.84%	1,458.60
10-55-5600 Vehicle Repair	0.00	208.33	(208.33)	1,477.74	2,500.00	59.11%	1,022.26
10-55-5602 Repair & Maint - Equip	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-55-5603 Equipment	0.00	91.67	(91.67)	787.86	1,100.00	71.62%	312.14
10-55-5604 Repair & Maint - Struct	120.00	350.00	(230.00)	545.74	4,200.00	12.99%	3,654.26
10-55-5608 Gas/Oil/Lube	241.84	350.00	(108.16)	1,536.46	4,200.00	36.58%	2,663.54

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Item 12.

10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5803 Software	0.00	41.67	(41.67)	380.00	500.00	76.00%	120.00
10-55-5839 Rabies Test Fees	0.00	41.67	(41.67)	111.63	500.00	22.33%	388.37
10-55-5860 Hardware Replacement	0.00	350.00	(350.00)	2,190.58	4,200.00	52.16%	2,009.42
10-55-5870 Office Equip/Furn	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Animal Control Totals	8,219.56	10,016.66	(1,797.10)	84,390.95	120,200.00	70.21%	35,809.05

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Item 12.

10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5000 Wages Administration	34,271.20	30,083.33	4,187.87	308,557.69	361,000.00	85.47%	52,442.31
10-60-5001 Overtime Administration	237.96	0.00	237.96	237.96	0.00	0.00%	(237.96)
10-60-5003 Payroll Taxes Admin	2,534.55	2,408.33	126.22	23,072.78	28,900.00	79.84%	5,827.22
10-60-5004 Retirement	5,763.04	5,025.00	738.04	50,607.34	60,300.00	83.93%	9,692.66
10-60-5005 Health Insurance	4,876.07	3,358.33	1,517.74	33,719.18	40,300.00	83.67%	6,580.82
10-60-5006 Life & Add Insurance	135.11	125.00	10.11	1,048.87	1,500.00	69.92%	451.13
10-60-5007 Workers Comp Insurance	0.00	641.64	(641.64)	5,149.80	5,149.80	100.00%	0.00
10-60-5008 Twc	0.00	816.67	(816.67)	689.36	9,800.00	7.03%	9,110.64
10-60-5010 Longevity	0.00	300.00	(300.00)	3,400.00	3,600.00	94.44%	200.00
10-60-5108 Uniforms	0.00	91.67	(91.67)	637.45	1,100.00	57.95%	462.55
10-60-5109 Office Supplies	1,169.96	175.00	994.96	4,464.45	2,350.00	189.98%	(2,114.45)
10-60-5201 Attorney	0.00	0.00	0.00	1,090.00	0.00	0.00%	(1,090.00)
10-60-5203 Contract Labor	0.00	75.00	(75.00)	40.00	3,100.00	1.29%	3,060.00
10-60-5207 Intern program	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
10-60-5210 Legal Notices & Advertising	0.00	266.67	(266.67)	2,832.65	3,200.00	88.52%	367.35
10-60-5218 Legal Updates	0.00	441.67	(441.67)	1,527.70	5,300.00	28.82%	3,772.30
10-60-5224 It Support	0.00	133.33	(133.33)	1,627.50	1,600.00	101.72%	(27.50)
10-60-5401 Telephone	345.84	366.67	(20.83)	1,389.65	2,200.00	63.17%	810.35
10-60-5406 CVB/Oakdale Electric	0.00	0.00	0.00	(8,104.29)	0.00	0.00%	8,104.29
10-60-5500 Training	2,820.00	1,316.67	1,503.33	7,310.29	15,800.00	46.27%	8,489.71
10-60-5501 Travel	722.87	658.33	64.54	3,145.85	7,900.00	39.82%	4,754.15
10-60-5600 Vehicle Repair	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-60-5602 Repair & Maint - Equip	214.34	91.67	122.67	275.52	1,100.00	25.05%	824.48
10-60-5604 Repair & Maint - Struct	0.00	441.67	(441.67)	758.91	5,300.00	14.32%	4,541.09
10-60-5800 Dues	371.28	658.33	(287.05)	6,172.35	7,900.00	78.13%	1,727.65
10-60-5801 Miscellaneous Exp	248.77	159.90	88.87	1,948.79	2,009.42	96.98%	60.63

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10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5803 Software	704.28	875.00	(170.72)	7,726.24	10,500.00	73.58%	2,773.76
10-60-5804 Service Fees	0.00	875.00	(875.00)	3,073.00	10,500.00	29.27%	7,427.00
10-60-5860 Hardware Replacement	0.00	190.10	(190.10)	3,889.01	2,190.58	177.53%	(1,698.43)
Administration Totals	54,415.27	50,541.65	3,873.62	466,288.05	604,199.80	77.17%	137,911.75

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Item 12.

10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5009 Other Insurance Tmlirp	0.00	3,241.67	(3,241.67)	38,239.55	38,900.00	98.30%	660.45
10-65-5010 Other Benefits	0.00	666.67	(666.67)	1,275.00	8,000.00	15.94%	6,725.00
10-65-5041 Employee Appreciation	0.00	350.00	(350.00)	4,176.62	4,200.00	99.44%	23.38
10-65-5100 Supplies	140.84	175.00	(34.16)	564.63	2,100.00	26.89%	1,535.37
10-65-5106 Postage	128.88	441.67	(312.79)	1,438.31	5,300.00	27.14%	3,861.69
10-65-5107 Janitorial Supplies	390.81	175.00	215.81	1,744.39	2,100.00	83.07%	355.61
10-65-5109 Office Supplies	556.50	441.67	114.83	6,273.32	5,300.00	118.36%	(973.32)
10-65-5200 Audit	0.00	1,316.67	(1,316.67)	11,585.50	15,800.00	73.33%	4,214.50
10-65-5202 Engineering	400.00	1,316.67	(916.67)	6,670.00	15,800.00	42.22%	9,130.00
10-65-5217 Postage, Copier Lease	304.97	658.33	(353.36)	4,274.36	7,900.00	54.11%	3,625.64
10-65-5223 Accounting Software &	0.00	1,316.67	(1,316.67)	0.00	15,800.00	0.00%	15,800.00
10-65-5224 It Support	420.00	875.00	(455.00)	4,283.04	10,500.00	40.79%	6,216.96
10-65-5225 Janitorial Services	0.00	1,258.33	(1,258.33)	8,752.50	15,100.00	57.96%	6,347.50
10-65-5226 Cpa	587.50	525.00	62.50	2,612.50	6,300.00	41.47%	3,687.50
10-65-5228 Website/Email Management	0.00	1,050.00	(1,050.00)	7,199.92	12,600.00	57.14%	5,400.08
10-65-5230 Comprehensive Plan	0.00	1,750.00	(1,750.00)	0.00	21,000.00	0.00%	21,000.00
10-65-5231 Laserfiche	0.00	625.00	(625.00)	7,057.00	7,500.00	94.09%	443.00
10-65-5233 Parkland Dedication	0.00	1,050.00	(1,050.00)	0.00	12,600.00	0.00%	12,600.00
10-65-5235 Drug Testing	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-65-5239 CIP	0.00	1,316.67	(1,316.67)	6,805.00	15,800.00	43.07%	8,995.00
10-65-5241 Amend Zoning & Subdivision	0.00	2,625.00	(2,625.00)	0.00	31,500.00	0.00%	31,500.00
10-65-5242 Communications Plan	0.00	1,200.00	(1,200.00)	7,200.00	14,400.00	50.00%	7,200.00
10-65-5401 Telephone	941.65	1,183.33	(241.68)	8,446.76	14,200.00	59.48%	5,753.24
10-65-5402 Internet	401.23	633.33	(232.10)	3,813.54	7,600.00	50.18%	3,786.46
10-65-5403 Electric	421.08	525.00	(103.92)	2,937.29	6,300.00	46.62%	3,362.71
10-65-5404 Water	622.24	566.67	55.57	4,378.54	6,800.00	64.39%	2,421.46

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Item 12.

10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5405 Gas	76.79	175.00	(98.21)	1,216.63	2,100.00	57.93%	883.37
10-65-5420 Commercial Umbrella Country	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-65-5504 Capital Projects	23,361.00	20,083.33	3,277.67	96,182.95	241,000.00	39.91%	144,817.05
10-65-5740 City Hall Renovation 3300Sqft	0.00	2,208.34	(2,208.34)	3,413.77	27,450.00	12.44%	24,036.23
10-65-5744 Paint Historic Water Tower	0.00	7,875.00	(7,875.00)	90,000.00	94,500.00	95.24%	4,500.00
10-65-5745 Building Fund	0.00	26,250.00	(26,250.00)	0.00	315,000.00	0.00%	315,000.00
10-65-5747 Tuition Reimbursement	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-65-5748 Certification Pay	0.00	1,200.00	(1,200.00)	0.00	14,400.00	0.00%	14,400.00
10-65-5805 Qrt S.C.A.D.	4,698.97	1,141.67	3,557.30	14,096.91	13,700.00	102.90%	(396.91)
10-65-5810 Text My Gov & Archive Social	0.00	441.67	(441.67)	1,000.00	5,300.00	18.87%	4,300.00
10-65-5832 Fire Department Contribution	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-65-5833 Transit Contribution	0.00	1,250.00	(1,250.00)	15,000.00	15,000.00	100.00%	0.00
10-65-5835 Non Departamental Other	14,810.54	525.00	14,285.54	38,724.28	6,300.00	614.67%	(32,424.28)
10-65-5841 Citizens Center	0.00	375.00	(375.00)	0.00	4,500.00	0.00%	4,500.00
10-65-5870 Office Equip/Furn	0.00	2,191.67	(2,191.67)	12,581.43	26,300.00	47.84%	13,718.57
Non Departmental Totals	48,263.00	89,866.70	(41,603.70)	411,943.74	1,079,350.00	38.17%	667,406.26

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Item 12.

10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-80-5000 Wages Court	0.00	3,541.67	(3,541.67)	10,318.69	42,500.00	24.28%	32,181.31
10-80-5001 Overtime Court	0.00	0.00	0.00	72.92	0.00	0.00%	(72.92)
10-80-5003 Payroll Taxes Court	0.00	283.33	(283.33)	799.66	3,400.00	23.52%	2,600.34
10-80-5004 Retirement	0.00	591.67	(591.67)	1,617.67	7,100.00	22.78%	5,482.33
10-80-5005 Health Insurance	0.00	750.00	(750.00)	2,283.27	9,000.00	25.37%	6,716.73
10-80-5006 Life & Add Insurance	17.90	25.00	(7.10)	110.46	300.00	36.82%	189.54
10-80-5007 Workers Comp Insurance	0.00	189.58	(189.58)	1,287.45	1,287.45	100.00%	0.00
10-80-5008 Twc	0.00	100.00	(100.00)	136.07	1,200.00	11.34%	1,063.93
10-80-5010 Longevity	0.00	33.33	(33.33)	400.00	400.00	100.00%	0.00
10-80-5106 Postage	479.86	150.00	329.86	2,644.10	1,800.00	146.89%	(844.10)
10-80-5109 Office Supplies	0.00	41.67	(41.67)	408.74	250.00	163.50%	(158.74)
10-80-5201 Attorney Fees	3,500.00	241.67	3,258.33	17,150.00	2,900.00	591.38%	(14,250.00)
10-80-5203 Contract Labor	0.00	525.00	(525.00)	3,000.00	6,300.00	47.62%	3,300.00
10-80-5223 Accounting Software &	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
10-80-5224 FundView Support	0.00	525.00	(525.00)	0.00	6,300.00	0.00%	6,300.00
10-80-5285 Jail Services	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5500 Training	350.00	175.00	175.00	1,100.00	2,100.00	52.38%	1,000.00
10-80-5501 Travel	508.38	175.00	333.38	508.38	2,100.00	24.21%	1,591.62
10-80-5800 Dues & Subscriptions	0.00	41.67	(41.67)	255.22	500.00	51.04%	244.78
10-80-5860 Hardware Replacement	0.00	266.67	(266.67)	3,107.92	3,200.00	97.12%	92.08
Municipal Court Totals	4,856.14	7,964.60	(3,108.46)	45,200.55	94,337.45	47.91%	49,136.90

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5000 Wages Law Enforcement	16,497.86	11,975.00	4,522.86	116,966.30	143,700.00	81.40%	26,733.70
10-90-5003 Payroll Taxes Law	1,248.94	958.33	290.61	8,917.05	11,500.00	77.54%	2,582.95
10-90-5004 Retirement	2,755.15	2,000.00	755.15	19,113.69	24,000.00	79.64%	4,886.31
10-90-5005 Health Insurance	1,619.00	1,683.33	(64.33)	16,578.29	20,200.00	82.07%	3,621.71
10-90-5006 Life & Add Insurance	60.10	833.33	(773.23)	588.85	10,000.00	5.89%	9,411.15
10-90-5007 Workers Comp Insurance	0.00	333.33	(333.33)	2,574.90	4,000.00	64.37%	1,425.10
10-90-5008 Twc	0.00	125.00	(125.00)	272.14	1,500.00	18.14%	1,227.86
10-90-5010 Longevity	0.00	150.00	(150.00)	1,400.00	1,800.00	77.78%	400.00
10-90-5100 Supplies	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00
10-90-5106 Postage	21.10	33.33	(12.23)	31.93	400.00	7.98%	368.07
10-90-5108 Uniforms	0.00	91.67	(91.67)	409.45	1,100.00	37.22%	690.55
10-90-5109 Office Supplies	0.00	41.67	(41.67)	413.44	500.00	82.69%	86.56
10-90-5225 Janitorial Services	0.00	350.00	(350.00)	3,150.00	4,200.00	75.00%	1,050.00
10-90-5400 Utilities	0.00	175.00	(175.00)	0.00	2,100.00	0.00%	2,100.00
10-90-5401 Telephone	360.42	166.67	193.75	1,869.97	2,000.00	93.50%	130.03
10-90-5403 Electric	105.28	125.00	(19.72)	1,212.16	1,500.00	80.81%	287.84
10-90-5404 Water	48.07	50.00	(1.93)	498.19	600.00	83.03%	101.81
10-90-5500 Training	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5501 Travel	0.00	83.33	(83.33)	117.84	1,000.00	11.78%	882.16
10-90-5600 Vehicle Repair	0.00	166.67	(166.67)	3,407.04	2,000.00	170.35%	(1,407.04)
10-90-5602 Repair & Maint - Equip	80.00	58.33	21.67	488.12	700.00	69.73%	211.88
10-90-5603 Equipment	0.00	3,250.00	(3,250.00)	29,040.36	39,000.00	74.46%	9,959.64
10-90-5604 Repair & Maint - Struct	0.00	183.33	(183.33)	1,339.00	1,250.00	107.12%	(89.00)
10-90-5608 Gas/Oil/Lube	346.50	383.33	(36.83)	3,719.68	4,600.00	80.86%	880.32
10-90-5700 Capital Improvements	0.00	175.00	(175.00)	2,004.75	2,100.00	95.46%	95.25
10-90-5801 Miscellaneous Exp	0.00	141.67	(141.67)	113.38	1,700.00	6.67%	1,586.62

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5804 Service Fees	0.00	258.33	(258.33)	1,800.00	3,100.00	58.06%	1,300.00
10-90-5820 Events	0.00	125.00	(125.00)	1,045.55	1,500.00	69.70%	454.45
10-90-5860 Computer Hardware	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
Law Enforcement Totals	23,142.42	24,041.64	(899.22)	217,072.08	287,550.00	75.49%	70,477.92

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10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-96-5106 Postage	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5210 Legal Notices & Advertising	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5211 Promotional	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-96-5500 Training	0.00	175.00	(175.00)	434.00	2,100.00	20.67%	1,666.00
10-96-5501 Travel Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
10-96-5800 Dues & Subscriptions	0.00	50.00	(50.00)	0.00	600.00	0.00%	600.00
10-96-5849 Signage	0.00	266.67	(266.67)	0.00	3,200.00	0.00%	3,200.00
Preservation Board Totals	0.00	725.01	(725.01)	434.00	8,700.00	4.99%	8,266.00
Expense Totals	518,021.76	276,991.74	241,030.02	1,970,529.57	3,323,900.00	59.28%	1,353,370.43

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Water/Sewer/Trash Income	174,573.66	191,457.57	(16,883.91)	1,764,887.18	2,297,491.00	76.82%	532,603.82
Fines, Fees & Forfeitures	4,941.59	3,158.34	1,783.25	76,824.44	37,900.00	202.70%	(38,924.44)
Interest Income	0.00	7,041.67	(7,041.67)	99,862.44	84,500.00	118.18%	(15,362.44)
Other Revenue Sources	70.00	58.33	11.67	406.19	700.00	58.03%	293.81
Lease & Rent Income	0.00	0.00	0.00	103,221.88	0.00	0.00%	(103,221.88)
Revenue Totals	179,585.25	201,715.91	(22,130.66)	2,045,202.13	2,420,591.00	84.49%	375,388.87
Expense Summary							
Personnel & Payroll	37,728.19	47,283.34	(9,555.15)	386,417.02	567,400.00	68.10%	180,982.98
Not Categorized	102,671.95	116,571.69	(13,899.74)	697,898.21	1,398,860.00	49.89%	700,961.79
Repairs & Maintenance	752.21	8,733.33	(7,981.12)	331,803.17	104,800.00	316.61%	(227,003.17)
Lease & Rent Expense	0.00	250.01	(250.01)	32.28	3,000.00	1.08%	2,967.72
Capital	13,150.50	16,058.34	(2,907.84)	13,150.50	192,700.00	6.82%	179,549.50
Fines, Fees & Taxes	482.66	7,766.66	(7,284.00)	53,075.32	93,200.00	56.95%	40,124.68
Grant Expense	0.00	0.00	0.00	26,580.00	0.00	0.00%	(26,580.00)
Expense Totals	154,785.51	196,663.37	(41,877.86)	1,508,956.50	2,359,960.00	63.94%	851,003.50

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Water/Sewer/Trash Income							
20-4100 Miscellaneous Water	35.00	8.33	26.67	2,208.00	100.00	2208.00%	(2,108.00)
20-4101 Water Fees	79,426.34	95,258.33	(15,831.99)	829,644.58	1,143,100.00	72.58%	313,455.42
20-4102 Sewer Fees	52,809.27	56,875.00	(4,065.73)	519,049.91	682,500.00	76.05%	163,450.09
20-4105 Trash	41,493.69	38,383.33	3,110.36	408,775.69	460,600.00	88.75%	51,824.31
20-4307 Reconnect Fee	809.36	932.58	(123.22)	5,209.00	11,191.00	46.55%	5,982.00
Water/Sewer/Trash Income Totals	174,573.66	191,457.57	(16,883.91)	1,764,887.18	2,297,491.00	76.82%	532,603.82
Fines, Fees & Forfeitures							
20-4341 Tap Fees	3,365.00	1,475.00	1,890.00	61,060.00	17,700.00	344.97%	(43,360.00)
20-4342 Transfer Fees	0.00	16.67	(16.67)	105.00	200.00	52.50%	95.00
20-4343 Penalty Fees	1,576.59	1,666.67	(90.08)	15,659.44	20,000.00	78.30%	4,340.56
Fines, Fees & Forfeitures Totals	4,941.59	3,158.34	1,783.25	76,824.44	37,900.00	202.70%	(38,924.44)
Interest Income							
20-4500 Interest Income	0.00	7,041.67	(7,041.67)	99,862.44	84,500.00	118.18%	(15,362.44)
Interest Income Totals	0.00	7,041.67	(7,041.67)	99,862.44	84,500.00	118.18%	(15,362.44)
Other Revenue Sources							
20-4700 Miscellaneous Income	70.00	58.33	11.67	406.19	700.00	58.03%	293.81
Other Revenue Sources Totals	70.00	58.33	11.67	406.19	700.00	58.03%	293.81
Lease & Rent Income							
20-4711 Twdb Edap For Grand Ave	0.00	0.00	0.00	103,221.88	0.00	0.00%	(103,221.88)
Lease & Rent Income Totals	0.00	0.00	0.00	103,221.88	0.00	0.00%	(103,221.88)
Revenue Totals	179,585.25	201,715.91	(22,130.66)	2,045,202.13	2,420,591.00	84.49%	375,388.87

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Fines, Fees & Taxes	362.86	5,591.66	(5,228.80)	44,688.97	67,100.00	66.60%	22,411.03
Lease & Rent Expense	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
Not Categorized	9,699.93	28,775.01	(19,075.08)	118,334.59	345,300.00	34.27%	226,965.41
Personnel & Payroll	12,055.83	17,500.00	(5,444.17)	114,561.51	210,000.00	54.55%	95,438.49
Repairs & Maintenance	373.79	4,466.66	(4,092.87)	245,559.45	53,600.00	458.13%	(191,959.45)
Water Totals	<u>22,492.41</u>	<u>56,441.67</u>	<u>(33,949.26)</u>	<u>523,144.52</u>	<u>677,300.00</u>	<u>77.24%</u>	<u>154,155.48</u>

20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	13,150.50	16,016.67	(2,866.17)	13,150.50	192,200.00	6.84%	179,049.50
Fines, Fees & Taxes	119.80	875.00	(755.20)	1,263.89	10,500.00	12.04%	9,236.11
Lease & Rent Expense	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
Not Categorized	2,623.06	6,141.68	(3,518.62)	12,394.10	73,700.00	16.82%	61,305.90
Personnel & Payroll	12,102.74	12,858.35	(755.61)	123,747.62	154,300.00	80.20%	30,552.38
Repairs & Maintenance	269.50	3,466.67	(3,197.17)	83,666.61	41,600.00	201.12%	(42,066.61)
Sewer Totals	<u>28,265.60</u>	<u>39,450.04</u>	<u>(11,184.44)</u>	<u>234,222.72</u>	<u>473,400.00</u>	<u>49.48%</u>	<u>239,177.28</u>

20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	1,300.00	(1,300.00)	7,122.46	15,600.00	45.66%	8,477.54
Grant Expense	0.00	0.00	0.00	26,580.00	0.00	0.00%	(26,580.00)
Lease & Rent Expense	0.00	91.67	(91.67)	32.28	1,100.00	2.93%	1,067.72
Not Categorized	11,454.88	19,041.66	(7,586.78)	124,381.10	228,500.00	54.43%	104,118.90
Personnel & Payroll	13,569.62	16,049.99	(2,480.37)	148,107.89	192,600.00	76.90%	44,492.11

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Repairs & Maintenance	108.92	358.33	(249.41)	1,120.62	4,300.00	26.06%	3,179.38
WWTP Totals	25,133.42	36,841.65	(11,708.23)	307,344.35	442,100.00	69.52%	134,755.65

20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	77,402.02	39,375.00	38,027.02	375,907.81	472,500.00	79.56%	96,592.19
Sanitation Totals	77,402.02	39,375.00	38,027.02	375,907.81	472,500.00	79.56%	96,592.19

20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Not Categorized	1,492.06	23,238.34	(21,746.28)	66,880.61	278,860.00	23.98%	211,979.39
Personnel & Payroll	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
Repairs & Maintenance	0.00	441.67	(441.67)	1,456.49	5,300.00	27.48%	3,843.51
Non Departmental Totals	1,492.06	24,555.01	(23,062.95)	68,337.10	294,660.00	23.19%	226,322.90
Expense Total	154,785.51	196,663.37	(41,877.86)	1,508,956.50	2,359,960.00	63.94%	851,003.50

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5000 Wages Water	8,309.05	10,758.33	(2,449.28)	68,365.76	129,100.00	52.96%	60,734.24
20-10-5001 Overtime Water	27.39	400.00	(372.61)	3,665.55	4,800.00	76.37%	1,134.45
20-10-5003 Payroll Taxes Water	682.13	858.33	(176.20)	5,672.84	10,300.00	55.08%	4,627.16
20-10-5004 Retirement	1,512.29	1,800.00	(287.71)	12,209.73	21,600.00	56.53%	9,390.27
20-10-5005 Health Insurance	1,487.00	2,516.67	(1,029.67)	17,208.00	30,200.00	56.98%	12,992.00
20-10-5006 Life & Add Insurance	37.97	58.33	(20.36)	405.14	700.00	57.88%	294.86
20-10-5007 Workers Comp Insurance	0.00	391.67	(391.67)	3,862.35	4,700.00	82.18%	837.65
20-10-5008 Twc	0.00	341.67	(341.67)	272.14	4,100.00	6.64%	3,827.86
20-10-5010 Longevity	0.00	150.00	(150.00)	1,500.00	1,800.00	83.33%	300.00
20-10-5013 On Call	0.00	225.00	(225.00)	1,400.00	2,700.00	51.85%	1,300.00
20-10-5100 Supplies	0.00	141.67	(141.67)	195.44	1,700.00	11.50%	1,504.56
20-10-5107 Janitorial Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5108 Uniforms	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5109 Office Supplies	0.00	0.00	0.00	34.75	0.00	0.00%	(34.75)
20-10-5120 Tools	0.00	91.67	(91.67)	162.88	1,100.00	14.81%	937.12
20-10-5160 Process Chemicals	781.72	716.67	65.05	6,357.80	8,600.00	73.93%	2,242.20
20-10-5238 Lab Fees	65.00	758.33	(693.33)	6,354.67	9,100.00	69.83%	2,745.33
20-10-5298 Tank Cleaning	0.00	2,191.67	(2,191.67)	32,100.00	26,300.00	122.05%	(5,800.00)
20-10-5299 Purchased Water	2.00	13,125.00	(13,123.00)	2,256.00	157,500.00	1.43%	155,244.00
20-10-5400 Utilities (Elec)	3,725.08	3,058.33	666.75	33,891.07	36,700.00	92.35%	2,808.93
20-10-5401 Telephone/Internet	148.81	100.00	48.81	1,046.10	1,200.00	87.18%	153.90
20-10-5405 Gas	31.31	91.67	(60.36)	558.45	1,100.00	50.77%	541.55
20-10-5500 Training	511.00	166.67	344.33	761.00	2,000.00	38.05%	1,239.00
20-10-5501 Travel	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5600 Vehicle Repair	43.92	133.33	(89.41)	416.29	1,600.00	26.02%	1,183.71
20-10-5601 System Repair	3,891.09	5,525.00	(1,633.91)	31,801.75	66,300.00	47.97%	34,498.25

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5602 Repair & Maint - Equip	0.00	1,050.00	(1,050.00)	454.99	12,600.00	3.61%	12,145.01
20-10-5604 Repair & Maint - Struct	0.00	175.00	(175.00)	1,443.40	2,100.00	68.73%	656.60
20-10-5605 Repair & Maint - Tank	500.00	1,316.67	(816.67)	500.00	15,800.00	3.16%	15,300.00
20-10-5608 Gas/Oil/Lube	273.79	483.33	(209.54)	3,182.20	5,800.00	54.87%	2,617.80
20-10-5609 Equipment Rental	0.00	66.67	(66.67)	0.00	800.00	0.00%	800.00
20-10-5652 Meters	0.00	3,775.00	(3,775.00)	65,940.00	45,300.00	145.56%	(20,640.00)
20-10-5700 Capital Improvements	0.00	0.00	0.00	174,127.80	0.00	0.00%	(174,127.80)
20-10-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-10-5804 Service Fees	362.86	833.33	(470.47)	11,701.86	10,000.00	117.02%	(1,701.86)
20-10-5806 Meter Service Fees	0.00	250.00	(250.00)	751.57	3,000.00	25.05%	2,248.43
20-10-5807 Prairielands Permit Fees	0.00	4,100.00	(4,100.00)	28,744.32	49,200.00	58.42%	20,455.68
20-10-5846 Demurrage	100.00	75.00	25.00	872.00	900.00	96.89%	28.00
20-10-5860 Hardware Replacement	0.00	133.33	(133.33)	1,437.45	1,600.00	89.84%	162.55
20-10-5886 State Fees	0.00	408.33	(408.33)	3,491.22	4,900.00	71.25%	1,408.78
Water Totals	22,492.41	56,441.67	(33,949.26)	523,144.52	677,300.00	77.24%	154,155.48

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Item 12.

20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5000 Wages Sewer	7,944.04	8,016.67	(72.63)	77,913.28	96,200.00	80.99%	18,286.72
20-20-5001 Overtime Sewer	194.50	275.00	(80.50)	3,376.09	3,300.00	102.31%	(76.09)
20-20-5003 Payroll Taxes Sewer	571.10	641.67	(70.57)	6,130.79	7,700.00	79.62%	1,569.21
20-20-5004 Retirement	1,309.17	1,341.67	(32.50)	13,508.26	16,100.00	83.90%	2,591.74
20-20-5005 Health Insurance	1,619.00	1,683.33	(64.33)	16,171.00	20,200.00	80.05%	4,029.00
20-20-5006 Life & Add Insurance	44.93	41.67	3.26	441.16	500.00	88.23%	58.84
20-20-5007 Workers Comp Insurance	0.00	400.00	(400.00)	2,574.90	4,800.00	53.64%	2,225.10
20-20-5008 Twc	0.00	241.67	(241.67)	272.14	2,900.00	9.38%	2,627.86
20-20-5013 On Call	420.00	216.67	203.33	3,360.00	2,600.00	129.23%	(760.00)
20-20-5100 Supplies	0.00	266.67	(266.67)	230.41	3,200.00	7.20%	2,969.59
20-20-5120 Tools	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00
20-20-5160 Process Chemicals	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
20-20-5400 Utilities (Elec)	838.49	1,375.00	(536.51)	7,867.35	16,500.00	47.68%	8,632.65
20-20-5401 Telephone	89.43	91.67	(2.24)	885.13	1,100.00	80.47%	214.87
20-20-5405 Gas	31.31	133.33	(102.02)	558.42	1,600.00	34.90%	1,041.58
20-20-5500 Training	0.00	116.67	(116.67)	550.00	1,400.00	39.29%	850.00
20-20-5600 Vehicle Repair	0.00	266.67	(266.67)	28.41	3,200.00	0.89%	3,171.59
20-20-5601 System Repair	1,663.83	2,541.67	(877.84)	2,261.39	30,500.00	7.41%	28,238.61
20-20-5602 Repair & Maint - Equip	0.00	1,091.67	(1,091.67)	12.99	13,100.00	0.10%	13,087.01
20-20-5604 Repair & Maint - Struct	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-20-5608 Gas/Oil/Lube	269.50	225.00	44.50	2,453.33	2,700.00	90.86%	246.67
20-20-5609 Equipment Rental	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-20-5655 Concrete	0.00	91.67	(91.67)	32.28	1,100.00	2.93%	1,067.72
20-20-5700 Capital Improvements	0.00	3,150.00	(3,150.00)	81,181.00	37,800.00	214.76%	(43,381.00)
20-20-5738 Grand Lift Station (EDAP)	0.00	11,466.67	(11,466.67)	0.00	137,600.00	0.00%	137,600.00
20-20-5804 Service Fees	119.80	875.00	(755.20)	1,263.89	10,500.00	12.04%	9,236.11

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5850 Vehicle Replacement	13,150.50	4,550.00	8,600.50	13,150.50	54,600.00	24.09%	41,449.50
Sewer Totals	28,265.60	39,450.04	(11,184.44)	234,222.72	473,400.00	49.48%	239,177.28

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5000 Wages Wwtp	8,335.60	9,633.33	(1,297.73)	88,323.68	115,600.00	76.40%	27,276.32
20-21-5001 Overtime Wwtp	680.75	733.33	(52.58)	8,676.43	8,800.00	98.60%	123.57
20-21-5003 Payroll Taxes Wwtp	729.72	775.00	(45.28)	7,920.92	9,300.00	85.17%	1,379.08
20-21-5004 Retirement	1,599.25	1,608.33	(9.08)	16,745.55	19,300.00	86.76%	2,554.45
20-21-5005 Health Insurance	1,613.51	1,683.33	(69.82)	16,116.10	20,200.00	79.78%	4,083.90
20-21-5006 Life & Add Insurance	50.79	50.00	0.79	498.17	600.00	83.03%	101.83
20-21-5007 Workers Comp Insurance	0.00	500.00	(500.00)	2,574.90	6,000.00	42.92%	3,425.10
20-21-5008 Twc	0.00	333.33	(333.33)	272.14	4,000.00	6.80%	3,727.86
20-21-5010 Longevity	0.00	116.67	(116.67)	1,100.00	1,400.00	78.57%	300.00
20-21-5013 On Call	560.00	616.67	(56.67)	5,880.00	7,400.00	79.46%	1,520.00
20-21-5100 Supplies	94.81	183.33	(88.52)	1,799.24	2,200.00	81.78%	400.76
20-21-5107 Janitorial Supplies	0.00	41.67	(41.67)	436.95	500.00	87.39%	63.05
20-21-5108 Uniforms	0.00	58.33	(58.33)	255.47	700.00	36.50%	444.53
20-21-5109 Office Supplies	0.00	0.00	0.00	50.94	0.00	0.00%	(50.94)
20-21-5115 Chemical Supplies	1,172.58	2,191.67	(1,019.09)	18,440.73	26,300.00	70.12%	7,859.27
20-21-5120 Tools	0.00	83.33	(83.33)	386.84	1,000.00	38.68%	613.16
20-21-5202 Engineering	0.00	700.00	(700.00)	4,509.44	8,400.00	53.68%	3,890.56
20-21-5238 Lab Fees	1,231.00	1,425.00	(194.00)	13,700.00	17,100.00	80.12%	3,400.00
20-21-5259 Sludge Removal	971.23	983.33	(12.10)	10,116.47	11,800.00	85.73%	1,683.53
20-21-5400 Utilities	6,077.02	6,208.33	(131.31)	60,047.27	74,500.00	80.60%	14,452.73
20-21-5401 Telephone	347.65	250.00	97.65	2,613.34	3,000.00	87.11%	386.66
20-21-5500 Training	0.00	83.33	(83.33)	800.00	1,000.00	80.00%	200.00
20-21-5600 Vehicle Repair	0.00	91.67	(91.67)	1,205.16	1,100.00	109.56%	(105.16)
20-21-5601 System Repair	0.00	5,250.00	(5,250.00)	1,443.95	63,000.00	2.29%	61,556.05
20-21-5602 Repair & Maint - Equip	1,450.00	350.00	1,100.00	4,824.82	4,200.00	114.88%	(624.82)
20-21-5604 Repair & Maint - Struct	110.59	1,141.67	(1,031.08)	3,750.48	13,700.00	27.38%	9,949.52

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Item 12.

20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5608 Gas/Oil/Lube	108.92	358.33	(249.41)	1,120.62	4,300.00	26.06%	3,179.38
20-21-5609 Equipment Rental	0.00	91.67	(91.67)	32.28	1,100.00	2.93%	1,067.72
20-21-5702 Wwtp Expansion Grant	0.00	0.00	0.00	26,580.00	0.00	0.00%	(26,580.00)
20-21-5804 Service Fees	0.00	658.33	(658.33)	1,615.00	7,900.00	20.44%	6,285.00
20-21-5886 State Fees	0.00	641.67	(641.67)	5,507.46	7,700.00	71.53%	2,192.54
WWTP Totals	25,133.42	36,841.65	(11,708.23)	307,344.35	442,100.00	69.52%	134,755.65

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20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-45-5403 Trash Pickup	77,402.02	39,375.00	38,027.02	375,907.81	472,500.00	79.56%	96,592.19
Sanitation Totals	77,402.02	39,375.00	38,027.02	375,907.81	472,500.00	79.56%	96,592.19

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20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-65-5106 Postage	215.36	616.67	(401.31)	4,932.71	7,400.00	66.66%	2,467.29
20-65-5109 Office Supplies	0.00	91.67	(91.67)	0.00	1,100.00	0.00%	1,100.00
20-65-5110 Utility Billing Cards	689.20	266.67	422.53	2,355.52	3,200.00	73.61%	844.48
20-65-5200 Audit	0.00	1,008.33	(1,008.33)	11,585.50	12,100.00	95.75%	514.50
20-65-5225 Utility Billing System&Support	0.00	1,316.67	(1,316.67)	6,339.38	15,800.00	40.12%	9,460.62
20-65-5226 Cpa	587.50	266.67	320.83	2,612.50	3,200.00	81.64%	587.50
20-65-5229 Bank Services Fee	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-65-5300 Bond Payment & Fee	0.00	19,663.33	(19,663.33)	39,055.00	235,960.00	16.55%	196,905.00
20-65-5748 Certification Pay	0.00	875.00	(875.00)	0.00	10,500.00	0.00%	10,500.00
20-65-5860 Hardware Replacement	0.00	441.67	(441.67)	1,456.49	5,300.00	27.48%	3,843.51
Non Departmental Totals	1,492.06	24,555.01	(23,062.95)	68,337.10	294,660.00	23.19%	226,322.90
Expense Totals	154,785.51	196,663.37	(41,877.86)	1,508,956.50	2,359,960.00	63.94%	851,003.50

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Item 12.

30 - CVB HOTEL/MOTEL	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Property & Sales Tax	39,060.33	33,375.00	5,685.33	446,308.29	400,500.00	111.44%	(45,808.29)
Fines, Fees & Forfeitures	0.00	0.00	0.00	38,507.84	0.00	0.00%	(38,507.84)
Interest Income	0.00	0.00	0.00	3,781.96	0.00	0.00%	(3,781.96)
Revenue Totals	<u>39,060.33</u>	<u>33,375.00</u>	<u>5,685.33</u>	<u>488,598.09</u>	<u>400,500.00</u>	<u>122.00%</u>	<u>(88,098.09)</u>
Expense Summary							
Personnel & Payroll	6,576.10	11,132.24	(4,556.14)	45,475.65	95,390.00	47.67%	49,914.35
Not Categorized	1,897.04	14,088.92	(12,191.88)	98,215.32	139,450.00	70.43%	41,234.68
Repairs & Maintenance	5,000.00	2,952.04	2,047.96	13,462.22	33,462.22	40.23%	20,000.00
Other Expenses	12,981.16	1,156.02	11,825.14	75,356.53	93,447.78	80.64%	18,091.25
Dues & Subscriptions	0.00	1,320.84	(1,320.84)	1,390.00	8,850.00	15.71%	7,460.00
Capital	60.76	1,666.67	(1,605.91)	22,389.57	20,000.00	111.95%	(2,389.57)
Fines, Fees & Taxes	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Expense Totals	<u>26,515.06</u>	<u>32,400.06</u>	<u>(5,885.00)</u>	<u>256,289.29</u>	<u>391,600.00</u>	<u>65.45%</u>	<u>135,310.71</u>

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Item 12.

30 - CVB HOTEL/MOTEL	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
30-4003 Hotel Occupancy Tax	39,060.33	33,375.00	5,685.33	446,308.29	400,500.00	111.44%	(45,808.29)
Property & Sales Tax Totals	39,060.33	33,375.00	5,685.33	446,308.29	400,500.00	111.44%	(45,808.29)
Fines, Fees & Forfeitures							
30-4300 CVB Events	0.00	0.00	0.00	38,507.84	0.00	0.00%	(38,507.84)
Fines, Fees & Forfeitures Totals	0.00	0.00	0.00	38,507.84	0.00	0.00%	(38,507.84)
Interest Income							
30-4500 Interest Income	0.00	0.00	0.00	3,781.96	0.00	0.00%	(3,781.96)
Interest Income Totals	0.00	0.00	0.00	3,781.96	0.00	0.00%	(3,781.96)
Revenue Totals	39,060.33	33,375.00	5,685.33	488,598.09	400,500.00	122.00%	(88,098.09)

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30 - CVB HOTEL/MOTEL CVB	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	60.76	1,666.67	(1,605.91)	22,389.57	20,000.00	111.95%	(2,389.57)
Dues & Subscriptions	0.00	1,320.84	(1,320.84)	1,390.00	8,850.00	15.71%	7,460.00
Fines, Fees & Taxes	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
Not Categorized	1,897.04	14,088.92	(12,191.88)	98,215.32	139,450.00	70.43%	41,234.68
Other Expenses	12,981.16	1,156.02	11,825.14	75,356.53	93,447.78	80.64%	18,091.25
Personnel & Payroll	6,576.10	11,132.24	(4,556.14)	45,475.65	95,390.00	47.67%	49,914.35
Repairs & Maintenance	5,000.00	2,952.04	2,047.96	13,462.22	33,462.22	40.23%	20,000.00
CVB Totals	<u>26,515.06</u>	<u>32,400.06</u>	<u>(5,885.00)</u>	<u>256,289.29</u>	<u>391,600.00</u>	<u>65.45%</u>	<u>135,310.71</u>
Expense Total	<u><u>26,515.06</u></u>	<u><u>32,400.06</u></u>	<u><u>(5,885.00)</u></u>	<u><u>256,289.29</u></u>	<u><u>391,600.00</u></u>	<u><u>65.45%</u></u>	<u><u>135,310.71</u></u>

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Item 12.

30 - CVB HOTEL/MOTEL CVB	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
30-70-5000 Wages CVB	4,615.38	6,666.67	(2,051.29)	32,307.66	60,000.00	53.85%	27,692.34
30-70-5003 Payroll Taxes CVB	353.08	510.00	(156.92)	2,471.56	4,590.00	53.85%	2,118.44
30-70-5004 Retirement	770.76	1,066.67	(295.91)	5,395.32	9,600.00	56.20%	4,204.68
30-70-5005 Health Insurance	809.50	1,600.00	(790.50)	5,055.50	9,600.00	52.66%	4,544.50
30-70-5006 Life & Add Insurance	27.38	1,066.67	(1,039.29)	109.52	9,600.00	1.14%	9,490.48
30-70-5007 Workers Comp Insurance	0.00	55.56	(55.56)	0.00	500.00	0.00%	500.00
30-70-5008 Twc	0.00	111.11	(111.11)	136.09	1,000.00	13.61%	863.91
30-70-5009 Other Insurance Tmlirp	0.00	55.56	(55.56)	0.00	500.00	0.00%	500.00
30-70-5106 Postage	0.00	416.67	(416.67)	0.00	5,000.00	0.00%	5,000.00
30-70-5107 Janitorial Supplies	0.00	41.67	(41.67)	452.53	500.00	90.51%	47.47
30-70-5108 Uniforms	0.00	27.78	(27.78)	0.00	250.00	0.00%	250.00
30-70-5109 Office Supplies	0.00	250.00	(250.00)	1,245.97	3,000.00	41.53%	1,754.03
30-70-5210 Advertising	1,003.74	5,437.50	(4,433.76)	69,672.33	65,250.00	106.78%	(4,422.33)
30-70-5211 Tourism Promotion	0.00	929.17	(929.17)	12,424.46	11,150.00	111.43%	(1,274.46)
30-70-5224 It Support	262.50	111.11	151.39	747.50	1,000.00	74.75%	252.50
30-70-5225 Janitorial Services	0.00	900.00	(900.00)	2,700.00	5,400.00	50.00%	2,700.00
30-70-5228 Website/Email Management	0.00	3,333.33	(3,333.33)	72.32	20,000.00	0.36%	19,927.68
30-70-5400 Utilities	0.00	650.00	(650.00)	0.00	7,800.00	0.00%	7,800.00
30-70-5401 Telephone	86.46	125.00	(38.54)	932.37	1,500.00	62.16%	567.63
30-70-5402 Internet	230.06	133.34	96.72	950.39	1,200.00	79.20%	249.61
30-70-5403 Electric	244.53	133.34	111.19	647.99	1,200.00	54.00%	552.01
30-70-5404 Water	69.75	100.00	(30.25)	703.33	1,200.00	58.61%	496.67
30-70-5500 Training	0.00	458.34	(458.34)	1,575.00	3,000.00	52.50%	1,425.00
30-70-5501 Travel	0.00	250.00	(250.00)	1,557.65	3,000.00	51.92%	1,442.35
30-70-5602 Repair & Maint - Equip	0.00	291.67	(291.67)	0.00	3,000.00	0.00%	3,000.00
30-70-5604 Rent Repair & Maint - Struct	0.00	500.00	(500.00)	4,533.48	6,000.00	75.56%	1,466.52

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30 - CVB HOTEL/MOTEL CVB	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
30-70-5700 HOT Approved Projects	5,000.00	2,500.00	2,500.00	10,000.00	30,000.00	33.33%	20,000.00
30-70-5760 Branding and Merchandise	5,005.00	2,333.33	2,671.67	7,586.50	14,000.00	54.19%	6,413.50
30-70-5761 Hospitality	300.00	1,666.67	(1,366.67)	1,045.15	10,000.00	10.45%	8,954.85
30-70-5762 Videos and Photography	2,200.00	2,166.67	33.33	2,200.00	13,000.00	16.92%	10,800.00
30-70-5763 Music Content and Jingles	0.00	2,166.67	(2,166.67)	0.00	13,000.00	0.00%	13,000.00
30-70-5770 Subscriptions and Tools	0.00	1,166.67	(1,166.67)	0.00	7,000.00	0.00%	7,000.00
30-70-5771 Social Media Content	3,700.00	2,166.67	1,533.33	3,700.00	13,000.00	28.46%	9,300.00
30-70-5800 Dues & Subscriptions	0.00	154.17	(154.17)	1,390.00	1,850.00	75.14%	460.00
30-70-5801 Miscellaneous Exp	60.76	1,666.67	(1,605.91)	22,389.57	20,000.00	111.95%	(2,389.57)
30-70-5804 Service Fees	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
30-70-5860 Hardware Replacement	0.00	452.04	(452.04)	3,462.22	3,462.22	100.00%	0.00
30-70-5873 Contingency	260.66	(12,369.18)	12,629.84	6,261.94	(9,986.29)	(62.71%)	(16,248.23)
30-70-5875 HOT Fund Grants	0.00	3,333.33	(3,333.33)	500.00	40,000.00	1.25%	39,500.00
30-70-5877 Events	1,515.50	(308.14)	1,823.64	54,062.94	434.07	12454.89%	(53,628.87)
CVB Totals	26,515.06	32,400.06	(5,885.00)	256,289.29	391,600.00	65.45%	135,310.71
Expense Totals	26,515.06	32,400.06	(5,885.00)	256,289.29	391,600.00	65.45%	135,310.71

City of Glen Rose
Financial Statement
As of July 31, 2024

70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines, Fees & Forfeitures	589.64	541.67	47.97	5,888.05	6,500.00	90.59%	611.95
Interest Income	0.00	33.33	(33.33)	614.17	400.00	153.54%	(214.17)
Revenue Totals	589.64	575.00	14.64	6,502.22	6,900.00	94.24%	397.78

City of Glen Rose
Financial Statement
As of July 31, 2024

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Item 12.

70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
70-4308 Local Truancy Prevention and	169.15	191.67	(22.52)	1,984.14	2,300.00	86.27%	315.86
70-4311 Municipal Jury Funds	4.66	0.00	4.66	41.75	0.00	0.00%	(41.75)
70-4312 Municipal Court Technology Fund	183.34	158.33	25.01	1,751.88	1,900.00	92.20%	148.12
70-4314 Municipal Court Building Security	232.49	191.67	40.82	2,110.28	2,300.00	91.75%	189.72
Fines, Fees & Forfeitures Totals	589.64	541.67	47.97	5,888.05	6,500.00	90.59%	611.95
Interest Income							
70-4500 Interest Income	0.00	33.33	(33.33)	614.17	400.00	153.54%	(214.17)
Interest Income Totals	0.00	33.33	(33.33)	614.17	400.00	153.54%	(214.17)
Revenue Totals	589.64	575.00	14.64	6,502.22	6,900.00	94.24%	397.78

City of Glen Rose
Financial Statement
As of July 31, 2024

80 - CAPITAL PROJECTS	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Expense Summary							
Capital	11,003.25	516,200.00	(505,196.75)	138,783.06	5,162,000.00	2.69%	5,023,216.94
Expense Totals	11,003.25	516,200.00	(505,196.75)	138,783.06	5,162,000.00	2.69%	5,023,216.94

City of Glen Rose
Financial Statement
As of July 31, 2024

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Item 12.

80 - CAPITAL PROJECTS Capital Projects - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	0.00	200,300.00	(200,300.00)	17,133.13	2,003,000.00	0.86%	1,985,866.87
Capital Projects - General Fund Totals	0.00	200,300.00	(200,300.00)	17,133.13	2,003,000.00	0.86%	1,985,866.87

80 - CAPITAL PROJECTS Capital Projects - Utility Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Capital	11,003.25	315,900.00	(304,896.75)	121,649.93	3,159,000.00	3.85%	3,037,350.07
Capital Projects - Utility Fund Totals	11,003.25	315,900.00	(304,896.75)	121,649.93	3,159,000.00	3.85%	3,037,350.07
Expense Total	11,003.25	516,200.00	(505,196.75)	138,783.06	5,162,000.00	2.69%	5,023,216.94

City of Glen Rose
Financial Statement
As of July 31, 2024

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Item 12.

80 - CAPITAL PROJECTS Capital Projects - General Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
80-10-5504 Capital Projects	0.00	200,300.00	(200,300.00)	17,133.13	2,003,000.00	0.86%	1,985,866.87
Capital Projects - General Fund Totals	0.00	200,300.00	(200,300.00)	17,133.13	2,003,000.00	0.86%	1,985,866.87

City of Glen Rose
Financial Statement
As of July 31, 2024

80 - CAPITAL PROJECTS Capital Projects - Utility Fund	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
80-20-5504 Capital Projects	11,003.25	315,900.00	(304,896.75)	121,649.93	3,159,000.00	3.85%	3,037,350.07
Capital Projects - Utility Fund Totals	11,003.25	315,900.00	(304,896.75)	121,649.93	3,159,000.00	3.85%	3,037,350.07
Expense Totals	11,003.25	516,200.00	(505,196.75)	138,783.06	5,162,000.00	2.69%	5,023,216.94



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Approval or other action regarding the City of Glen Rose's Texas Municipal League membership renewal		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY: This is a renewal for the City's TML membership for 2024-2025.			
RECOMMENDED ACTION:			



TEXAS MUNICIPAL LEAGUE

Empowering Texas cities to serve their citizens

President **Tito Rodriguez**, Councilmember, North Richland Hills
Executive Director **Bennett Sandlin**

July 9, 2024

Staci L. King, TRMC, CMC, City Secretary
City of Glen Rose
PO Box 1949
Glen Rose, TX 76043-1949

Ms. King:

It is time to renew the City of Glen Rose's membership with the Texas Municipal League (TML). We are honored that the city has been a continuous member of TML since July 1, 1959, and have enclosed your membership renewal invoice.

TML is privileged to serve more than 1,170 member cities throughout the state. Each member contributes to the League's influence and our ability to empower Texas cities to serve their citizens.

We look forward to continuing to address your city's needs in the year ahead and want to make sure you're taking full advantage of TML programs and services:

- ✓ **Advocacy.** The League vigorously coordinates and advocates for a legislative program set by our member cities at the state and federal levels.
- ✓ **Legal Support.** TML has attorneys on staff to answer general legal questions about municipal law and monitor federal and state laws, regulations, and court rulings.
- ✓ **Training.** From our annual conference to workshops to webinars, the League offers training to help you better serve your community.
- ✓ **Resources and Experts.** Whether it's connecting you to our library of information, publications, an expert in the field, a private-sector service, revenue sources, example policies/ordinances, or national and state programs, we can help you seize an opportunity or creatively solve a problem.
- ✓ **Risk Pool.** TML sponsors the TML Intergovernmental Risk Pool (property/liability/workers' compensation coverage) that provides substantial savings to cities.

Thank you for your city's continued participation. If you have any questions about member benefits or the renewal notice, please contact Rachael Pitts on our staff at (512) 231-7472 or rpitts@tml.org. We look forward to serving you for another year and well into the future.

Sincerely,

Bennett Sandlin
Executive Director



1821 Rutherford Lane, Ste 400
Austin, TX 78754
512-231-7400

Item 13.

Renewal Notice

City of Glen Rose
Staci L. King, TRMC, CMC
City Secretary
PO Box 1949
Glen Rose, TX 76043-1949

Account No.	C-1112
Date:	2024-07-08
Amount Due:	\$1,003.00

TML Federal ID No: 74-6000125

Member Service Fee

For the City's share of the cost of League services for the period 2024-10-01 - 2025-09-30.

Member Service Fees are based on population reported by the member city and supplemented by COG population estimates and/or Bureau of Census estimates, when available.

Texas Local Government Code Section 140.0045 requires that your proposed annual budget reflect expenditures your city makes for directly or indirectly influencing or attempting to influence the outcome of legislative or administrative action. TML member service fees are not used for advocacy and need not be included in that calculation.

If you would like TML to submit a conflict disclosure "form 1295," please contact Rachael Pitts on our staff at 512-231-7472 or rpitts@tml.org.

Please make a copy of this statement and return it with your remittance.

For Payments by EFT/ACH:

Bank: JPMorgan Chase
ABA# 111000614
Account # 9440682815

BILLED	\$1,003.00
PAID	\$0.00
ADJ	\$0.00
BALANCE	\$1,003.00



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Approval or other action regarding an updated Cyber Liability and Data Breach Response Interlocal Agreement with the Texas Municipal League Intergovernmental Risk Pool		
PREPARED BY:	Staci L. King, City Secretary	DATE SUBMITTED:	8/01/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
SUMMARY: This is an update for the City's coverage for cyber liability and data breach response with the Texas Municipal League Intergovernmental Risk Pool.			
RECOMMENDED ACTION:			

Texas Municipal League Intergovernmental Risk Pool

1821 Rutherford Lane, First Floor • Austin, Texas 78754

CYBER LIABILITY AND DATA BREACH RESPONSE INTERLOCAL AGREEMENT

This Contract and Interlocal Agreement is entered into by and between political subdivisions of this state (hereinafter referred to as "Pool Members") to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund (hereinafter referred to as the "Fund") for the purpose of providing coverages against risks which are inherent in operating a political subdivision.

WITNESSETH:

The undersigned Pool Member, in accordance with Chapter 2259, Texas Government Code, the Interlocal Cooperation Act, Tex. Gov't Code § 791.001, et seq., and the interpretation thereof by the Attorney General of the State of Texas (Opinion #MW-347, May 29, 1981), and in consideration of other political subdivisions executing like agreements, does hereby agree to become one of the Pool Members of this self-insured pool. The conditions of membership agreed upon by and between the parties are as follows:

1. Definitions of terms used in this Interlocal Agreement.

- a. Board. Refers to the Board of Trustees of the Fund.
- b. Fund Year. 12:01 a.m. October 1 through 12:01 a.m. the following October 1.
- c. Manual Rates. The basic rates applicable to each cyber liability and data breach response classification promulgated by the Insurance Service Office or the Board.
- d. Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The Cyber Liability and Data Breach Response Coverage Document that sets forth in exact detail the coverages provided as part of the overall plan.
- e. Adjustments. Refers to any offsets to manual premium that may result from the Pool Member's election of deductibles, loss experience, or Fund Modifier which reflects the savings to the Pool Member by entering into this Interlocal Agreement.
- f. Premium and Contribution. Used interchangeably in some parts of this Interlocal Agreement. Any reference at any time in this Interlocal Agreement to an insurance term not ordinarily a part of self-insurance shall be deemed for convenience only and is not construed as being contrary to the self-insurance concept except where the context clearly indicates no other possible interpretation such as but not limited to the reference to "reinsurance."
- g. Reimbursable Deductible. The amount that was chosen by this Pool Member to be applicable to the first monies paid by the Fund to effect judgment or settlement of any claim or suit. The Pool Member, upon notification of the action taken, shall promptly reimburse the Fund for all or such part of the deductible amount as has been paid by the Fund. Further, however, the Fund's obligation to pay damages shall be subject to the limits of liability stated in the Declarations of Coverage or Endorsements to this Interlocal Agreement less the stated deductible amount.
- h. Fund Modifier. A percentage figure that is applied to the manual rates by the Fund to reflect the savings to the Pool Member by entering into this Interlocal Agreement.
- i. Agreement Period. The continuous period since the Pool Member first became a member of this Fund excluding, however, any period or periods of time therein that the member did not participate as a member of the Pool.
- j. Declarations of Coverage. The specific indication of the coverages, limits, deductibles, contributions, and special provisions elected by each individual Pool Member. The Declarations of Coverages may be modified by Endorsement.

2. The Board, acting through its agents and Fund staff, is responsible for the administration of all Fund business on behalf of the Pool Members.

3. In consideration of the execution of this Interlocal Agreement by and between the Pool Member and the Fund and of the contributions of the Pool Member, the coverage elected by the Pool Member is afforded according to the terms of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The affirmative declaration of contributions and limits of liability in the Declarations of Coverage and Endorsements determine the applicability of the Self-Insurance Plan.

Each Pool Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions, and limitations as further provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan or as specifically modified by the Pool Member's Declarations of Coverage. This Interlocal Agreement shall be construed to incorporate the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, Declarations of Coverage, and Endorsements and addenda whether or not physically attached hereto.

4. It is understood that by participating in this risk sharing mechanism to cover cyber liability and data breach response exposures, the Pool Member does not intend to waive any of the immunities that its officers or its employees now possess. The Pool Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations and that by executing this Interlocal Agreement does not agree to expand those limitations.
5. The term of this Interlocal Agreement and the self-insurance provided to the Pool Member shall be continuous commencing 12:01 a.m. on the date designated in this Interlocal Agreement until terminated as provided below. Although the self-insurance provided for in this Interlocal Agreement shall be continuous until terminated, the limit of liability of the Fund under the coverages that the Pool Member elects shall be limited during any Fund Year to the amount stated in the Declarations of Coverage for that Fund Year.

This Interlocal Agreement may be terminated by either party giving to the other sixty (60) days' prior written notice of intent to terminate except the Pool Member may terminate this Interlocal Agreement and its coverages thereunder without giving the sixty (60) days' notice if the reason is because of a change by the Fund in the Pool Member's contribution, coverage, or other change in the limits of liability, terms, conditions, exclusions, and limitations provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan provided that no termination by the Member shall be effective prior to the date that written notice of termination is actually received in the offices of the Fund and provided that the Pool Member agrees to and shall pay the applicable premium and contribution for those coverages it is terminating until the date the notice of termination is actually received by the Fund.

The Fund shall provide the Pool Member with Declarations of Coverage and any Endorsements that determine the applicability of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan annually by December 1. Such Declarations of Coverage shall include, but not be limited to, the coverage period which shall be the applicable Fund Year, limits, deductibles, contributions, special provisions, and limitations. Changes made during the Fund Year, whether requested by the Pool Member or required by the Fund, will be handled by Endorsement.

It is the intention of the parties that the Pool Member's coverages under this Interlocal Agreement shall remain in full force and effect from Fund Year to Fund Year, subject to the limits of liability that the Fund can provide each Fund Year and the terms, conditions, and limitations that the Fund may require to protect its solvency and to comply with reinsurance requirements, until notice of termination is given as herein provided. Realizing that the Pool Member needs the earliest possible information concerning the Fund coverages, limits, and exclusions, and the Pool Member's contribution that will be required for any new Fund Year, the Fund will endeavor to provide this information as soon as possible before the beginning of each Fund Year. The parties recognize, however, that conditions in the reinsurance industry are such that the Fund may not be able to provide this information to the Pool Member before the beginning of a Fund Year for various reasons including the failure of the Pool Member to timely submit the appropriate exposure summary or delays on the part of reinsurers in getting information to the Fund, and so, to protect the Pool Member from gaps in its coverage and to protect the solvency of the Fund, the parties agree as follows:

If, for any reason other than the Pool Member's failure to provide the information requested in the exposure summary, the Fund has not been able to provide the Pool Member with information concerning available coverages for a new Fund Year or advise the Pool Member of the amount of its contribution for the new Fund Year by the beginning of the Fund Year, the Fund shall nevertheless continue the Pool Member's coverages at the same limits of liability (if still available and if not, then at the highest limit of liability available for the new Fund Year) so that the Pool Member shall at all times remain covered as herein provided and the Pool Member's initial contributions for the new Fund Year shall be determined by a "tentative contribution" as determined by the Board with the Pool Member's actual annual contribution to be credited by the amount paid in accordance with the tentative contribution and adjusted during the Fund Year. In the event the Pool Member does not wish to have its coverages extended or renewed at the end of any Fund Year, the burden shall be upon the Pool Member to give written notice to the Fund as provided hereinabove and the Pool Member agrees to pay as hereinabove stated all contributions or pro rata contributions until the date such written notice is received in the offices of the Fund or the date of termination of this Interlocal Agreement, whichever is later.

6. Commensurate with the execution of this Interlocal Agreement and annually thereafter, the Pool Member shall complete the appropriate exposure summary and deliver it or cause it to be delivered to the Fund, or, if so instructed, to a designated contractor, no later than September 1 of each year and new annual contributions shall be calculated using manual rates times exposure, less any adjustments. Intentional or reckless misstatements on the exposure summary shall be grounds for cancellation. In the event that the Pool Member fails or refuses to submit the appropriate exposure summary, the Fund reserves the right to terminate such Pool Member by giving (30) days' written notice and to collect any and all contributions that are earned pro rata for the period preceding contract term

The Pool Member agrees to pay the annual contribution to the Fund in four (4) equal quarterly installments, in advance, commencing at the beginning of this Interlocal Agreement with subsequent installments due the first quarter thereafter. In the event this Interlocal Agreement is terminated as herein provided, the Fund shall promptly repay to the Pool Member any such unearned annual contribution prorated as of the date of termination and the Pool Member agrees during the term of this Interlocal Agreement to promptly pay all reimbursable deductibles upon receipt of statement.

At the end of each and every Fund Year, the Fund may require the Pool Member to submit the actual data requested on the exposure summary as reflected by the books and records of the Pool Member. The Fund reserves the right to audit the records of any Pool Member and adjust contributions accordingly.

In the event that the Pool Member fails or refuses to make the payments, including accrued interest, as herein provided, the Fund reserves the right to terminate such Pool Member by giving them ten (10) days' written notice and to collect any and all amounts that are earned pro rata for the period preceding contract termination. If the amounts owed, including reimbursable deductibles, must be collected by suit, the Pool Member agrees to pay attorneys' fees and costs incurred in such suit.

7. The Fund shall maintain adequate protection from catastrophic losses to protect its financial integrity. Aggregate protection shall also be maintained. The Member's contributions shall be limited to that amount as calculated under this Interlocal Agreement. Notwithstanding anything to the contrary, the total combined aggregate limit of liability of the Fund for all Pool Members in any Fund Year, regardless of the number of occurrences or claims, shall be limited to the amount of money contained in the Fund. As to the Pool annual aggregate limits or the amount of money in the Fund, the Board of Trustees, in its sole discretion, may determine an allocation methodology among affected Pool Members should the Pool annual aggregate limit be reached, or should the money in the Fund be exhausted.
8. Notwithstanding the provisions of the foregoing paragraph, it is agreed the Board shall have the right to adjust the financial protection outlined above and/or amend coverages as it finds available or deems necessary to maintain the fiscal soundness of the Fund at the beginning of or during any Fund Year.
9. The Fund will make available loss control services to the Pool Members to assist them in following a plan of loss control that may result in reduced losses. The Pool Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations. In the event that the recommendations submitted seem unreasonable, the Pool Member has a right to appeal to the Board. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decisions will be final and binding on all parties. Any Pool Member who does not agree to follow the decision of the Board shall be withdrawn from the Fund immediately.
10. The Pool Member agrees that it will appoint a contact of department head rank, and the Fund shall not be required to contact any other individual except this one person. Any notice to or any agreements with the contact shall be binding upon the Pool Member. The Pool Member reserves the right to change the contact from time to time by giving written notice to the Fund.
11. The Fund agrees to handle all cyber liability and data breach response claims, and provide a defense for any and all cyber liability and data breach response claims covered under this Interlocal Agreement after prompt notice has been given. The Pool Member hereby appoints the Fund staff and Contractors as its agents to act in all matters pertaining to processing and handling of claims covered under this Interlocal Agreement and shall cooperate fully in supplying any information needed or helpful in settlement or defense of such claims. As respects cyber liability and data breach response claims, the Fund staff and Contractors shall carry on all negotiations with the claimant and his/her attorney, when applicable, and negotiate within authority previously granted by the Fund. If a personal appearance by the Pool Member or an employee is necessary, the expense of this appearance will not be the responsibility of the Fund. With the advice and consent of the Fund, the Fund staff and the Contractors will retain and supervise legal counsel for the prosecution and defense of any litigation. All decisions on individual cases shall be made by the Fund through the Fund staff and the Contractors, which include, but are not limited to, the decision to appeal or not to appeal, settlement negotiations, the decision of whether to settle, and other litigation tactics. However, any Pool Member shall have the right in any case to consult with the Fund on any decision made by the Fund staff or Contractors. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decision will be final and binding on all parties. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Pool Member and/or its officers or employees. There shall be supplied periodically to each Pool Member a computer printout involving a statement of claims. As respects the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, the Fund shall have priority in enforcing its subrogation claims against the claims of Pool Member.
12. The Pool Member acknowledges that it has received a copy of the Bylaws of the Fund and agrees to abide by the Bylaws and any amendments thereto.
13. The Fund agrees that all Fund transactions will be annually audited by a nationally recognized certified public accounting firm.
14. If legally required, the Fund shall cause to be filed the necessary tax forms with the Internal Revenue Service.

15. As the administrators of the Fund, the Board shall primarily and consistently keep foremost in their deliberations and operating the Fund that each of the participating Pool Members is a "self-insured." At least annually, the Board shall carefully review, study, and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Pool Members, the pro rata savings to the Fund resulting from overall loss experience attributed to each Pool Member, and the pro rata portion of the cost of all catastrophic loss protection and aggregate stop loss protection allocated to each Pool Member as well as the pro rata allocation, as determined by the Board of the other and necessary administrative expenses of the Pool, in order to reasonably determine the actual pro rata cost, expense, and loss experience of each Pool Member in order to maintain as nearly as possible an equitable and reasonable self-insurance administration of the Fund as applied to each Pool Member.

The Fund shall maintain case reserves and supplemental reserves computed in accordance with standard actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due, subject to paragraph 7 above. The Board has complete authority to determine all matters pertaining to the existence and dissolution of the Fund.

16. Venue of any suit or action arising out of or related to this Interlocal Agreement shall be exclusively in the state and federal courts of Travis County, Texas. The parties agree they shall assume their own expenses for attorney's fees in any suit or action arising out of or related to this Interlocal Agreement.
17. The parties agree this Interlocal Agreement may be executed by original written ink signature on paper documents, an exchange of copies showing the original written ink signature on paper documents, or electronic or digital signature technology in such a manner that the signature is unique and verifiable to the person signing. The use of any one or combination of these methods of execution shall constitute a legally binding and valid signing of this Interlocal Agreement, which may be executed in one or more counterparts, each of which, when duly executed, shall be deemed an original.

EMPLOYER MEMBERS' FUND CONTACT (See Section 10):

Member Name City of Glen Rose
 Name of Contact Joe Bokes Title Mayor
 Mailing Address PO Box 1949, # Email Address city-secretary@
glenrosetexas.org
 Street Address (if different from above) 201 NE Vernon
 City Glen Rose Zip 76043 Phone (254) 897-2272

SIGNATURE OF AUTHORIZED MEMBER OFFICIAL

Mayor
 Title _____ Date _____

Member's Federal Tax I.D. Number _____ - _____
This Information is MANDATORY

TO BE COMPLETED BY FUND: (OFFICE USE ONLY)

Effective Date of This Agreement _____

Member Name _____

Contract Number _____

SIGNATURE OF AUTHORIZED FUND OFFICIAL

 Title _____ Date _____



PUBLIC WORKS REPORT

Jim Holder, Director

Public Works Director Report

June 2024

Demand- average daily demand was 483,000 Gallons per Day (G.P.D.)

Total Monthly Production – 14,985,000 gallons

- **Glen Rose Condominiums (behind Baymont Inn & Suites)**

A developer is planning to develop this unique property. An extensive drainage study has already been provided by Barron-Stark Engineering, and reviewed by Chris Hay. The study proved that development of the property will not negatively impact any properties downstream. There is an existing sewer main running through the property that is currently scheduled for an upgrade in size from 10" to 15". This work will need to be completed before the development. City staff, Chris Hay, and the development team have been discussing the best possible scenario to upgrade the utilities without holding up the development of the property. We have discussed the possibilities of a development agreement allowing the developer to incur the initial costs for construction and then be reimbursed by the city once the project has been completed. The civil plans for the development have been issued to the city for review and comments. Chris Hay has completed the civil plan review and provided comments for the developers engineer. Once the comments have been addressed a pre-construction meeting will be scheduled. **A pre-construction meeting has not yet been scheduled.**

- **Well No.3 - Well No.5 Ground Storage Tank Replacement Project**

The plans were submitted to the TCEQ for design review on March 14th. **The TCEQ provided written approval for construction of the two ground storage tanks on May 13, 2024. The project is currently being advertised for competitive bids. Bids will be accepted at City Hall until 2:30pm on July, 11, 2024 and then opened publicly. The bid was awarded at the July 23rd City Council Meeting to TTE, LLC as the lowest, qualified bidder, with a bid amount of \$1,211,170.00. The Notice of Award was signed by the Mayor, and delivered to eHT for processing. Once the contracts have been executed, a pre-construction meeting will be scheduled.**

- **TxDOT- Safe Routes to School/Transportation Alternatives Project 2023**

A detailed application for TxDOT's 2023 Transportation Alternatives Call for Projects was completed and submitted to TxDOT on June 5, 2023. I received an email from Noah Heath (TxDOT Transportation Alternatives Program Manager) on July 21, 2023 notifying us that the

Texas Transportation Commission approved additional federal funding for our sidewalk project at their July 11th meeting. The additional funding amount is \$710,765. The project description is scoped to construct 1.76 miles of accessible sidewalks along Mary Lynn Drive, Stadium Drive, Walker Street, Holden Street, Shepard Street, US67, and FM56. Sidewalks will be 5' wide and 4" thick. The design work is being handled by a TxDOT consultant. Currently, the project is divided into two separate scopes. The first will be a new highway crossing at the intersection of Hereford and Big Bend Trail. The plans are 100% complete for that scope, with the let date scheduled for April 2024. The Safe Routes to School (SRTS) scope of work plan set is currently 95% complete, and is scheduled for 100% completion on April 1, 2024, with a let date of August 2024. The proposed Easement Agreements have been submitted to the GRISD, and Interbank for review, and possible approval. The oversized utility pole that was recently erected in the dead center of the existing sidewalk at the intersection of S.W. Barnard/Hereford St., will not be relocated. This is the exact location where the upcoming sidewalk project terminated. There was an ADA ramp scheduled to be in that location. The engineer will be re-designing the ramp to accommodate the TNMP utility pole. The final design will have to meet the approval of the TxDOT Area Engineer for compliance. All of the sidewalk easements have been secured and filed with Somervell County. The required documentation has been provided to TxDOT so that the grant funds are not jeopardized. This project is scheduled, by TxDOT, to be advertised for acceptance of competitive bids in August 2024.

- **Groundwater Study (Start Jan.19, 2024 Expected Completion Sept.19, 2024)**

Enprotec/Hibbs and Todd will be sub-consulting with RW Harden & Associates. The desktop analysis has begun, but the field work will not take place until sometime this summer. The final report is expected to be completed by mid-September. City staff accompanied Kaleigh Nuytens (RW Harden & Associates) to all 5 City well yards for site visits on July 18th. Since then, on August 1st, Santos and I attended a TEAMS meeting with Kaleigh and her team to nail down the proposed well head modifications at each, individual well site, to accommodate the aquifer testing plan that they have devised. We will be scheduling well testing dates for each site once the modifications have been completed.

- **Texas Community Development Block Grant (TxCDBG) Project**

This grant was applied for back in January of 2023 through Public Management, Inc. (Jake McAdams). The CDBG is administered by the Texas Department of Agriculture. The city was awarded \$500,000 to be utilized on drainage, and street improvements, specifically on the south side of the Paluxy River. The CDBG requires a \$25,000 match from local funds. The project scope will include re-construction of a portion of Clay Street, Webster Street, and Third Street, complete with new curb and gutter. The construction plans and specifications have

been completed. Atmos Energy has been given an opportunity to review the plans before the street improvements begin. This will allow any old gas lines to be replaced, and any conflicts to be resolved before the street re-construction project begins. I received an update from Kristen Boswell (Public Management) on May 24th. The environmental review has been completed and the TDA grant funds should be released for use in the coming weeks. The engineer is preparing the bid documents and we should be able to bid the project out as soon as we get the final clearance from TDA. **After coordinating with Atmos Energy, it appears that there are existing underground gas lines that will be in conflict with the street re-construction project. Because the gas lines are dated and too shallow, the lines will need to be replaced before the street re-construction project begins. We have agreed to yield to Atmos until early Spring of 2025. The plan is to advertise for acceptance of formal bids in late February- early March 2025. I have confirmed with Public Management that this proposed timeline will not jeopardize the grant funds.**

- **Well Site No.2 Pump Station Improvements**

Enprotec/Hibbs & Todd have begun the design work for the pump station improvements at Well Site No.2. The improvements will allow continuous use of the groundwater well enabling the system to be much more reliable. Also, upon project completion, this project will allow operators to fill the standpipe at Well Site No.4 (Bryan Street) from two different groundwater sources, in the event of a well failure, or if a ground storage tank is taken out of service. **I met with the electrical engineers at Well Site 2, on Monday August 5th, to discuss proposed pump types, locations, and options for upgrading the electrical service to comply with the existing codes. A lot of things have changed since 1954, when the original water well was drilled. Now would be a great time to bring everything into compliance, not just the new equipment. This will increase the project cost. I have asked for an expedited opinion of probable construction cost.**

- **N.E. Barnard Street Sidewalk Project**

P.E. Carlos Aguilar from Freeman-Millican, Inc. provided a contract for engineering services for the N.E. Barnard Street sidewalk project (Grace St. to Big Rocks Park). The contract has since been executed, and the project area has been surveyed by Freeman-Millican, Inc. on May 7th-8th. **I met with Carlos Aguilar on Wednesday, July 17th to discuss the sidewalk plans that were provided. Obviously, the further away from the edge of Barnard Street we can be, will be safer for everyone. However, it will likely be that we will need easements from property owners, as well as relocating various utility poles. This project is not going to be completed in the timeline that Carlos originally predicted. We will work hard to move things along as quick as we can.**

- **Capital Improvement Plan Update/Impact Fee Study**

The Capital Improvements Plan update is nearing completion. Once the draft plan has been completed, Chris Hay will present the draft plan to city staff for review. City Council will then need to review and possibly approve the plan. The updated plan will be used in the development of impact fees.

FYI...

- We have received a Letter of Resignation from Drew Wilson. His last day with us will be Friday, August 16th. He has been with the city for 12 years, and has been an asset to City Maintenance.
- We have reached out to KP Staffing to secure some general laborers asap to fill two positions while we are short staffed.
- I have secured contact information for a company located in Granbury that is prepared, and qualified to assist with water, and sewer related maintenance in the event that city staff get overwhelmed with daily work, and small projects. I am considering this only as a back-up plan.
- I am meeting with Oller Engineering, Inc. next Wednesday to discuss a new rule being implemented by the TCEQ. The deadline for compliance to the new Lead and Copper Service Line Compliance is fast approaching, October 16th, 2024. I must have a detailed list of every water connection in our water system (1500+ services). Every connection will be listed, complete with material type on city side of meter and customer side, GPS location, meter Model No., year service was installed, year model of construction, type of construction, etc. We have been working on this but running out of time and help.

MONTHLY OPERATING REPORT

Item 15.

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER
SYSTEM NAME: City of Glen Rose

PWS ID No.: 2130001

Report for
the Month of: July 2024

Number of Active Service
Connections this Month: 1414

WATER PRODUCTION						
Date	Pumpage to storage and distribution X 1000 Gals					
	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		560		0		560
2		587		0		587
3		571		1		572
4		658		0		658
5		412		0		412
6		467		0		467
7		501		0		501
8		378		0		378
9		454		0		454
10		594		0		594
11		388		0		388
12		456		0		456
13		565		0		565
14		538		0		538
15		567		0		567
16		550		0		550
17		418		0		418
18		446		0		446
19		411		0		411
20		406		0		406
21		436		0		436
22		394		0		394
23		405		0		405
24		397		0		397
25		388		0		388
26		531		0		531
27		475		0		475
28		490		0		490
29		489		0		489
30		548		0		548
31		507		0		507
Total		14,484		1		14,485
Avg		483		0.03		483
Max		658		1		658
Min		378		0		378

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's
Signature: [Signature]

Date: 8.1.24

Certificate No. and Class: W260012979

WASTEWATER TREATMENT PLANT LOG

EPA ID # TX0033316
PERMIT # WQ0010177001

WWTP Name:

City of Glen Rose

Monthly year:

July-24

Chief Operator :

Lance Powell

Day	Time	Final Effluent Flowmeter (X100)	Final Effluent (MGD)	Golf Coarse Flowmeter (X100)	Golf Coarse Effluent (MGD)	Total Effluent (MGD)	Inst. (GPM)	Staff Gauge (Inches)	PH	Time C12 Sample Collected	Time C12 Sample Analyzed	Chlorine Res. Before Correc.	Mn Correc.	Chlorine Res. After Correc.	Chlorine Free (min. 0.5)	Chlorine Feed Rate (lbs / Day)	Chlorine Available (lbs)	Chlorine Used (lbs)	Blower Filter Check (wkly)	Temp. °F	Weather Condition	Rain In.	Oper Init.
	EOM #	364981		112390																			
1		367545	0.256	112390	0.000	0.256																	
2		370255	0.271	112390	0.000	0.271																	
3		373246	0.299	112622	0.023	0.322																	
4		375238	0.199	113240	0.062	0.261																	
5		377555	0.232	114952	0.171	0.403																	
6		379813	0.226	115983	0.103	0.329																	
7		381275	0.146	117151	0.117	0.263																	
8		383623	0.235	117151	0.000	0.235																	
9		386482	0.286	117151	0.000	0.286																	
10		389080	0.260	117151	0.000	0.260																	
11		391615	0.254	117151	0.000	0.254																	
12		394176	0.256	117151	0.000	0.256																	
13		397145	0.297	117151	0.000	0.297																	
14		399851	0.271	117151	0.000	0.271																	
15		402572	0.272	117151	0.000	0.272																	
16		405330	0.276	117154	0.000	0.276																	
17		408199	0.287	117154	0.000	0.287																	
18		411321	0.312	117154	0.000	0.312																	
19		413951	0.263	117154	0.000	0.263																	
20		417562	0.361	117154	0.000	0.361																	
21		419564	0.200	117154	0.000	0.200																	
22		421148	0.158	117154	0.000	0.158																	
23		424182	0.303	117154	0.000	0.303																	
24		426667	0.249	117171	0.000	0.249																	
25		429322	0.266	117171	0.000	0.266																	
26		431873	0.255	117171	0.000	0.255																	
27		434597	0.272	117171	0.000	0.272																	
28		437241	0.264	117171	0.000	0.264																	
29		439727	0.249	117171	0.000	0.249																	
30		442491	0.276	117171	0.000	0.276																	
31		444806	0.232	117171	0.000	0.232																	

Total Flow:
Average Flow:

8,458,500
272,868

Golf Course Min
Golf Course Max

0.000
0.121

CL2 Min:
CL2 Max:

Write Comments on Back

Operator:

Creek Min
Creek Max

0.146
0.361

JULY 2024

TOTAL TO GOLF COARSE - 476,000 GALLONS



POLICE DEPARTMENT REPORT

Buck Martin, Chief of Police



BUILDING AND PLANNING DEPARTMENT REPORT

Larry Allen, Building Official

City of Glen Rose

Permits

July 2024 Monthly Report

Building Permits

<u>Permit Type</u>	<u>Sub Type</u>	<u>Address</u>	<u>Issue Date</u>	<u>Permit Fee</u>
<u>Building Permits</u>				
Building	Accessory Bldg	501 Stadium Dr	7/24/2024	\$ 50.00
Building	Accessory Bldg	103 Camelot St	7/24/2024	\$ 50.00
Building	Addition	1791 NE Big Bend	7/30/2024	\$ 840.00
Building	Alteration	604 SW Big Bend Tr Ste D	7/09/2024	\$1,750.00
Building	Alteration	500 Jackson St	7/25/2024	\$ 108.00
Building	Fence	124 Mesa Dr	7/24/2024	\$ 85.00
Building	Fence	126 Mesa Dr	7/24/2024	\$ 85.00
Building	New	301 Ross Ave	7/19/2024	\$ 82.20
Building	New	108 Mesa Dr	7/24/2024	\$1,398.80
Building	New	104 Bee	7/23/2024	\$ 60.00
Building	New	1207 NE Big Bend	7/08/2024	\$ 132.50
Building	New	124 King Arthur Ct	7/17/2024	\$ 81.75
<u>Building Total</u>			<u>12</u>	<u>\$4,723.25</u>

Electrical

New	115 W Elm St	7/08/2024	\$ 0.00
New	100 SW Vernon St	7/08/2024	\$ 0.00
New	1107 NE Big Bend Tr	7/24/2024	\$ 111.00
New	135 Mesa Dr	7/08/2024	\$ 185.00
New	312 Mary Lynn Dr	7/31/2024	\$ 435.00
New	131 Mesa Dr	7/08/2024	\$ 235.00
New	100 W Walnut St	7/03/2024	\$ 0.00
New	114 W Walnut St	7/08/2024	\$ 0.00
New	608 SW Big Bend Tr	7/30/2024	\$ 75.00
New	204/206 W Elm St	7/08/2024	\$ 0.00
New	103 NE Vernon St	7/03/2024	\$ 0.00
New	105 Parkview Dr	7/01/2024	\$ 275.33
New	204 NE Barnard St	7/03/2024	\$ 0.00
New	101 NE Vernon St	7/08/2024	\$ 0.00
New	409 English St	7/24/2024	\$ 111.00
New	116 NE Barnard St	7/03/2024	\$ 0.00
New	205 Summit Ridge Dr	7/18/2024	\$ 110.00
New	604 SW Big Bend Tr Ste D	7/16/2024	\$ 211.25
Electrical Total		18	\$1,748.58

Glen Rose: A welcoming and unique family-oriented community committed to preserving our natural beauty and historic small-town charm.

Certificate of Occupancy

Certificate of Occupancy	1307 NE Barnard St	7/09/2024	\$ 100.00
Certificate of Occupancy	112 W Walnut St	7/08/2024	\$ 100.00
<u>Certificate of Occupancy Total</u>	2		\$ 200.00

Garage Sale

Garage Sale	409 Walker St	7/26/2024	\$ 5.00
Garage Sale	301 Austin Rd	7/03/2024	\$ 5.00
Garage Sale	407 Walker St	7/11/2024	\$ 5.00
Garage Sale	616 Nancy Dr	7/03/2024	\$ 5.00
Garage Sale	403 N Gaither St	7/19/2024	\$ 5.00
Garage Sale	301 Austin Rd	7/19/2024	\$ 5.00
<u>Garage Sale Total</u>	6		\$ 30.00

Irrigation

Irrigation	New	124 Mesa Dr	7/26/2024	\$ 75.00
Irrigation	New	126 Mesa Dr	7/26/2024	\$ 75.00
Irrigation	New	401 Sam Houston St	7/18/2024	\$ 100.00
<u>Irrigation Total</u>		3		\$ 250.00

Mechanical

Mechanical	Alteration	211 NE Barnard St	7/18/2024	\$ 125.00
Mechanical	New	407 Lakeview	7/02/2024	\$ 135.00
Mechanical	New	406 Lakeview	7/02/2024	\$ 135.00
Mechanical	New	608 SW Big Bend Tr	7/22/2024	\$ 131.00
Mechanical	New	409 Lakeview	7/02/2024	\$ 135.00
Mechanical	New	128 Mesa Dr	7/25/2024	\$ 185.00
Mechanical	New	405 Lakeview	7/02/2024	\$ 135.00
Mechanical	New	2130 NE Big Bend Tr	7/16/2024	\$ 320.00
Mechanical	New	900 Stadium Dr	7/03/2024	\$ 725.00
Mechanical	New	113 Spanish Oak Tr	7/15/2024	\$ 110.00
Mechanical	New	404 Lakeview	7/02/2024	\$ 135.00
Mechanical	New	115 Creekside Dr	7/30/2024	\$ 110.00
<u>Mechanical Total</u>		13		\$2,616.00

Plumbing

Plumbing	New	130 Dove Meadow Ln	7/15/2024	\$ 310.00
Plumbing	New	131 Mesa Dr	7/15/2024	\$ 260.00
Plumbing	New	135 Mesa Dr	7/16/2024	\$ 230.00
Plumbing	New	604 SW Big Bend Tr Ste D	7/09/2024	\$ 210.00
Plumbing	New	114 NE Barnard St	7/16/2024	\$ 150.00
Plumbing	New	108 Mesa Dr	7/30/2024	\$ 230.00
Plumbing	Remodel	601 Stadium Dr	7/30/2024	\$ 218.00
Plumbing	Remodel	500 Jackson St	7/25/2024	\$ 43.00

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Plumbing	Remodel	1005 NE Big Bend Tr Ste 3&5	7/10/2024	\$ 185.00
Plumbing	Repair	1021 Holden St	7/10/2024	\$ 75.00
<u>Plumbing Total</u>			<u>10</u>	<u>\$1,911.00</u>

Sign

Sign	Permanent	507 SW Big Bend Tr	7/30/2024	\$ 75.00
Sign	Temp	2124 E Highway 67	7/10/2024	\$ 0.00
<u>Sign Total</u>			<u>2</u>	<u>\$ 75.00</u>

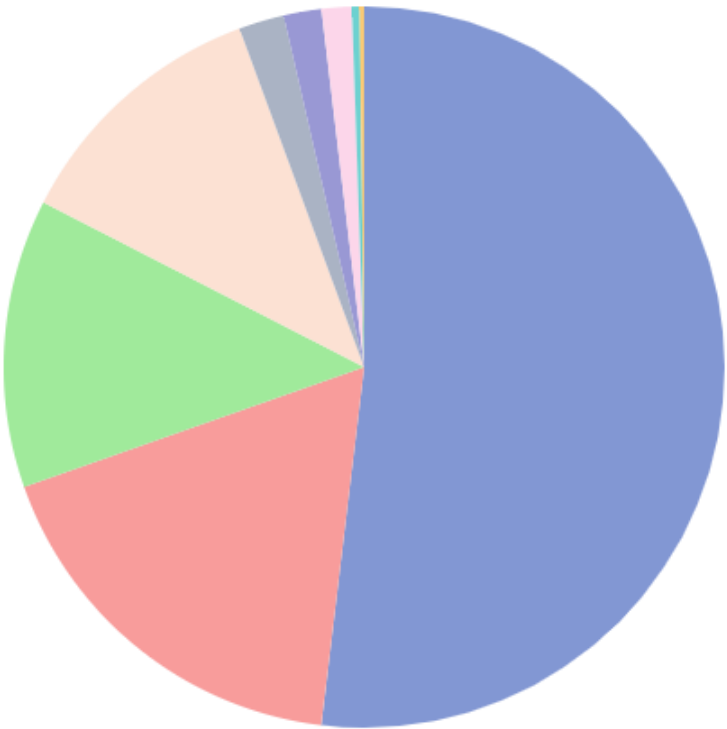
Right of Way

Right of Way		507 SW Big Bend Tr	7/18/2024	\$ 50.00
<u>Right of Way Total</u>			<u>1</u>	<u>\$ 50.00</u>
<u>All Permits Total</u>			<u>67</u>	<u>\$11,603.83</u>

<u>All Permits Total for July 2024</u>	<u>67</u>	<u>\$11,603.83</u>
<u>Permits for July 2023</u>	<u>26</u>	<u>\$ 3,291.10</u>

Payments By Permit Type

Payment Date From: 7/01/2024
Payment Date To: 7/31/2024



Payments by Permit Type			
	Building	7,668	51.9%
	Mechanical	2,616	17.7%
	Plumbing	1,911	12.9%
	Electrical	1,749	11.8%
	Vendor	300	2.0%
	Irrigation/Backflow	250	1.7%
	Certificate of Occupancy	200	1.4%
	Specific Use Permit	50	0.3%
	Garage Yard Sale	30	0.2%

Inspections

<u>Inspection Type</u>	<u>2024</u>	<u>2023</u>
Cert of Occupancy Inspection	4	7
Accessory Bldg Final Inspection	2	0
Demolition Final Inspection	0	1
Driveway Approach Inspection	7	0
Electrical Release	6	1
Electrical Rough	4	1
Final Building Inspection	3	4
Final Electrical Inspection	3	3
Final Inspection	3	0
Final HVAC Inspection	1	2
Final IBF Inspection	2	3
Final Inspection	0	5
Final Plumbing Inspection	2	4
Foundation Inspection	6	2
Framing Inspection	2	1
Gas Line Inspection	2	2
HVAC Rough In	3	0
Initial Inspection	3	5
New Sign – Final Inspection	0	2
Insulation Inspection	1	0
Plumbing Rough-In	4	0
Plumbing Top-out	6	0
Temp Meter Loop	3	0
Violations	6	2
Total	67	45



CODE ENFORCEMENT AND ANIMAL CONTROL REPORTS

ANIMAL CONTROL REPORT

Enter from date: 07/01/2024

Enter to date: 07/31/2024

Animals In

Total Animals Brought In - Cat: 45

Total Animals Brought In - Dog: 26

Total Animals Brought In - Opossum: 1

Total Animals Brought In: 72

Total Animals Returned From Fostering - Dog: 1

Total Animals Returned From Fostering: 1

Total Animals In: 73

Animals Out

Total Animals Adopted - Cat: 1

Total Animals Adopted - Dog: 3

Total Animals Adopted: 4

Total Animals Died On Shelter - Cat: 3

Total Animals Died On Shelter: 3

Total Animals Euthanized - Cat: 28 (1 Feral, 4 Too Young, 1 Injured, 22 Medically Untreatable)

Total Animals Euthanized - Opossum: 1 (Medically Untreatable)

Total Animals Euthanized: 29

Total Animals Reclaimed - Dog: 1

Total Animals Reclaimed: 1

Total Animals Returned To Field/TNR - Cat: 11

Total Animals Returned To Field/TNR: 11

Total Animals Transferred Out - Cat: 7

Total Animals Transferred Out - Dog: 13

Total Animals Transferred Out: 20

Total Animals Out: 68

CODE ENFORCEMENT REPORT

File#	File Status	File Open Date	File Close Date	File Description
24-000327 (Longhorn)	Open	07/01/2024		High Grass and Weeds
24-000340 (600 BLK Jefferson)	Closed	07/03/2024	07/08/2024	High Grass and Weeds
24-000341 (500 BLK Second)	Closed	07/03/2024	07/08/2024	High Grass and Weeds
24-000388 (200 blk Camelot)	Closed	07/26/2024	07/31/2024	High grass and weeds
24-000389 (Dove Meadow)	Closed	07/26/2024	07/30/2024	High Grass and Weeds
24-000307 (200 Blk First)	Closed	06/24/2024	07/26/2024	High Grass and Weeds
24-000311 (Bull Adams)	Closed	06/25/2024	07/31/2024	High Grass and Weeds



CONVENTION AND VISITORS BUREAU REPORT

Rita Smith, Director



CITY SECRETARY'S REPORT

Staci L. King, City Secretary



CITY ADMINISTRATOR'S REPORT

Troy Hill, City Administrator



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Executive Session – Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Administrator		
PREPARED BY:	Joe Boles, Mayor	DATE SUBMITTED:	8/09/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Executive Session – Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Secretary		
PREPARED BY:	Joe Boles, Mayor	DATE SUBMITTED:	8/09/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.074 Personnel Matters - City Administrator		
PREPARED BY:	Joe Boles, Mayor	DATE SUBMITTED:	8/09/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	August 13, 2024		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.074 Personnel Matters - City Secretary		
PREPARED BY:	Joe Boles, Mayor	DATE SUBMITTED:	8/09/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			