

PRESERVATION COMMISSION MEETING

Tuesday, July 19, 2022 at 5:30 PM

Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043



AGENDA

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:

Meeting ID: 895 9106 5544 • Passcode 125537 • or dial 1-346-248-7799

CALL TO ORDER

CONSENT AGENDA

- [1.](#) Consider approval of minutes from June 21, 2022 Historic Preservation Board Meeting
- [2.](#) Consider approval of minutes from July 6, 2022 Historic Preservation Board Special Meeting
- [3.](#) Consider approval of Certificate of Appropriateness Application as submitted by Teri Lucas of Somervell County for 101 NE Barnard

PUBLIC HEARING

- [4.](#) Public hearing regarding recommendations to recodify Article 3.16 Historic Landmark Preservation of Chapter 3: Building Regulations of the City's Code of Ordinances as Article 14.03 of Chapter 14: Zoning of the City's Code of Ordinances, to ratify the Ordinance as adopted on March 13, 2017, and to amend the Ordinance to (1) allow either a staff member or a volunteer to serve as the Historic Preservation Officer, (2) authorize the Historic Preservation Commission (HPC) to vote on making a recommendation to the City Council for filling vacancies when terms expire, (3) remove the 3 consecutive term limitation for commission members, and (4) to charge the HPC with oversight of the Farmer's Market.

INDIVIDUAL ITEMS FOR CONSIDERATION

- [5.](#) Discussion, consideration and possible action regarding recommendations to recodify Article 3.16 Historic Landmark Preservation of Chapter 3: Building Regulations of the City's Code of Ordinances as Article 14.03 of Chapter 14: Zoning of the City's Code of Ordinances, to ratify the Ordinance as adopted on March 13, 2017, and to amend the Ordinance to (1) allow either a staff member or a volunteer to serve as the Historic Preservation Officer, (2) authorize the Historic Preservation Commission (HPC) to vote on making a recommendation to the City Council for filling vacancies when terms expire, (3) remove the 3 consecutive term limitation for commission members, and (4) to charge the HPC with oversight of the Farmer's Market.
- [6.](#) Consider approval of Certificate of Appropriateness Application as submitted by Ember McCune (The Green Pickle) for 212 NE Barnard St.
- [7.](#) Consider approval of Certificate of Appropriateness Application as submitted by Zach & Lindsey Stewart (Feast) for 116 NE Barnard St.

8. Consider approval of Certificate of Appropriateness Application as submitted by Michael Stephenson for 102 Walnut St, Ste A

WORKSHOP

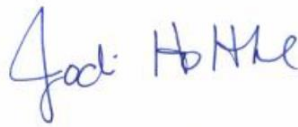
9. Review the City of Glen Rose Historic District Guidelines
10. Review the Historical Inspection Checklist

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: **Friday, July 15, 2022, by 2:30 PM** and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.



Jodi Holthe
Building, Planning Code Enforcement Department

Certification of NOTICE OF MEETING was removed on: _____ at _____ am/pm
by _____ . _____



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Consider approval of minutes from June 21, 2022 Historic Preservation Board Meeting		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	7/12/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

Minutes
Preservation Commission - City of Glen Rose, Texas
June 21, 2022

1. Call to Order – Vice-Chairperson, Ann Carver, called the meeting to order at 5:30 p.m.

- A. Pledge of Allegiance
- B. Roll call and verification of quorum – by Vice-Chairperson. Members: Ann Carver, Scott Cole, Mario Cossio, Brian Barnes and Sue McDonald in attendance. Also present: Kyle Reeves and Jodi Holthe. A quorum is present.

2. Consent Agenda:

- 1. Consider approval of minutes from May 17, 2022 Historic Preservation Commission Meeting
- 2. May 25, 2022 Historic Preservation Special Board Meeting Historic Preservation Commission Meeting
- 3. Consider approval of Certificate of Appropriateness Application as submitted by Troy & Carolyn Daniel for 306 Grace St.
- 4. Consider approval of Certificate of Appropriateness Application as submitted by Corky Underwood for 206 Vine St.

Consent Agenda had no further discuss. Motion made by Mario Cossio and seconded by Scott Cole. Motion Passed 5-0

INDIVIDUAL ITEMS FOR CONSIDERATION:

5. Discussion, consideration and possible action on appointment of Chairperson for Preservation Commission.

- Motion was made by Ann Carver for Mario Cossio to be appointed Chairperson of the Perseveration Commission. Second by Scott Cole. There was no further discussion. Motion passed 4-0 as Mario Cossio absentated since the motion was related to him.

6. Discussion, consideration and possible action on appointment of Vice Chairperson for Preservation Commission.

- Motion was made by Mario Cossio to appoint Ann Carver Vice-Chairperson of the Perseveration Commission. Second by Scott Cole. There was no further discussion. Motion passed 4-0 as Ann Carver absentated since the motion was related to her.

7. Discussion, consideration and possible action on appointment of Secretary for Preservation Commission.

- Motion was made by Mario Cossio to appoint Brian Barnes as Secretary of the Preservation Commission. Second by Ann Carver. There was no further discussion. Motion passed 4-0 as Brian Barners absentated since the motion was related to him.

8. Discussion, consideration and possible action regarding the second painted sign for La Vita located at 114 Walnut.

Mr. Barnes requested to be updated on this item. Background was provided related to the fact that we had previously approved the sign that is painted on the left side of the building. That was what the original request was for and approval given. We had stated that that there was no request for the right side to be painted at that time. They painted the right side and we gave them a 30 days to come back to preservation commission once we were able to evaluate how the sign looked. They are now requested that approval be given for the right side.

- Motion was made by Mario Cossio and second by Ann to approve the request as submitted. Passed 5-0

9. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Bryan Barnes for 103 NE Vernon.

- Mr. Barnes presented a request to put the awning back on this location. Discussion was given about the size of the awning. Mr. Barnes stated that the awning would be 4ft in depth instead of the 3'6" that he had submitted. He will attached to the original eyebolts that are still in the front of the building. Work will be done by Lucky's Construction.
- Motion was made by Mario Cossio and Second by Scott Cole to accept the changes noted and approve. No further discussion. Motion passed 4-0. Mr. Barnes abstented from the vote since this was related to his building.

10. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Sherri Luther for Somervell Co Historical Society for 110 NE Vernon.

- Discuss was to have dinosaurs tracks that have been painted on the sidewalk to remain. They were unaware that the sidewalks had to have prior approval from the Preservation Commission. They were given a copy of the Articles of Historic Landmark for future reference. Mr. Barnes wanted to put a 2 year limited on this COA since that is all the time that they are guaranteed before they might need to be retouched. Ann Carver explained that all Historic properties get annual review and that they would be noted at that time, with letters sent by the HPO if anything needs to be updated on any properties.
- Motion was made by Ann Carver to accept COA as submitted. Second by Mario Cossio. Motion passed 5-0.

Request was made by Vice-Chairperson Ann Carver to have a workshop meeting to discuss the Glen Rose Historic District Guidelines. They were asked to review and be prepared to discuss and review. Also to be placed on that workshop was a request to review and possibly revise the Historic Properited Inventory Inspection Sheet. Workshop was set for July 6, 2022. All members of the Commission have in there pression copies of the Guidelines.

No further discussion motion was made by Ann Carver to adjourn this regular scheduled meeting at 6:07 pm.

Chairperson

Jodi Holthe,
Historic Preservation Officer



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Consider approval of minutes from July 6, 2022 Historic Preservation Board Special Meeting		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	7/12/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

Minutes
Preservation Commission - City of Glen Rose, Texas
July 6, 2022

Call to Order –Chairperson, Mario Cossio, called the workshop meeting to order at 3:00 p.m.

- A. Pledge of Allegiance
- B. Roll call and verification of quorum – by Chairperson. Members: Ann Carver, Scott Cole, Mario Cossio, Brian Barnes and Sue McDonald in attendance. Also present: Kyle Reeves and Jodi Holthe. A quorum is present.

Workshop

Ann Carver requested that item #2 Review of the Historic Inspection Checklist be moved to item #1 since the Review of Glen Rose Historic District Guidelines would take some time and discussion. All agreed.

#1 Review of Historic Inspection Checklist

Mr. Cole had also not had time to make all the changes he was looking into but we all agreed that the current form was not compressive of what we need to review. Mr. Barnes talked about Commercial vs. residential. Again explained that historic preservation restoration pertained the same to both types of structures. Mr. Reeves did pull an inspection form from the state of Texas. We all agreed to talk the form and review and add section that are needed for our inspection. This will be put back on the agenda for the regular schooled meeting on July 19, 2022.

#2. Review of Glen Rose Historic District Guidelines

Request was made by Vice-Chairperson Ann Carver to have a workshop meeting to discuss the Glen Rose Historic District Guidelines. They were asked to review and be prepared to discuss and review. Commission members had not reviewed the guidelines in-depth. Mr. Cossio wanted to break the sections down into review. Mr. Barnes asked if they were different for commercial vs. residential. Ann Carver explained that they were not looked at in that manner. Historic preservation guidelines have been set by the Texas Historical Commission, National Historic Trust and overseen by the National Park Service. Mrs. Carver explained that these were not guidelines that she had written but guidelines by the 3 above mentioned offices that have been in place since the 1960's. Mrs. McDonald went on to stated that there are only 4 levels of restoration and that we only have 3 National Historic sites, but she could not name them correctly. Mrs. Carver explained to Mrs. McDonald that we need to these guidelines and need to have them all in one place so that historic property owners had all this information in one place and that there is no questions about what you can do and cannot do to historic properties. She just thought they were not needed. Again she stated that she did not see a need to fill out even a COA. Explained that was not an option. Also she stated she did not see the need for these guidelines when asked what 4 levels of restoration she felt needed to be included, she stated I do not know I have them in a book from the 80's. Was told to bring it in and we would review it. But these have been written by the National Historic Trust and they are called guidelines.

Motion was made for everyone to again go home and review. This will be another workshop item on the regular scheduled meeting in July, 2022

Meeting adjourned at 4:06 pm.

Chairperson

Jodi Holthe,
Historic Preservation Officer



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Consider approval of Certificate of Appropriateness Application as submitted by Teri Lucas of Somervell County for 101 NE Barnard		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	7/14/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

Staff Use Only
Date Received: 7/14/22

Item 3.

CITY OF GLEN ROSE

Code Enforcement Office

254-897-9373

Fax: 254-897-7989

CERTIFICATE OF APPROPRIATENESS APPLICATION

- Completed package must be received at least three weeks prior to the next scheduled Board meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner <u>SOMERVELL COUNTY</u>		Applicant/Tenant/Owner's Representative	
Name <u>DANNY L. CHAMBERS</u>	Name <u>Teri Lucas</u>		
Address <u>P.O. Box 851, 101 NE BALNARD</u>	Address <u>101 NE BALNARD</u>		
<u>Glen Rose, TX 76043</u>	<u>Glen Rose, TX 76043</u>		
Phone <u>254-897-2322</u>	Phone <u>254-897-2322</u>		
Email <u>COJUDGE@CO.SOMERVELL.TX.US</u>	Email <u>terilucas@somervelltx.gov</u>		

Property Address <u>101 NE BALNARD</u>	Legal Description
Present Use <u>HISTORIC CH GROUNDS</u>	Built Circa <u>2022 1893</u>
Proposed Use	Current Zoning <u>Historical</u>

Architect or Contractor Name _____

Address _____ Phone _____

Proposed Work/Design Description _____

☒ Scale Drawings with Dimensions Attached	☐ Photos Attached	☐ Current	☐ Historic
☐ Material Sample(s) Attached	☐ Rendering of Signage Attached		

I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature Danny Chambers Applicant's Signature Teri Lucas

☐ Denied ☐ Approved Conditions _____

X _____ X _____ X _____
Preservation Board Chair Preservation Board Officer City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

See Attached

My name is Teri Lucas, applicant for the installation of fiberglass dinosaur to be places on the Somervell County Courthouse lawn in memory of Andrew W. Lucas former Somervell County Attorney.

This statue measures 9'3" long and 52 inches tall. This was approved in Somervell County Commissioner Court May 9, 2022.

Thank you,

Teri Lucas



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Public hearing regarding recommendations to recodify Article 3.16 Historic Landmark Preservation of Chapter 3: Building Regulations of the City's Code of Ordinances as Article 14.03 of Chapter 14: Zoning of the City's Code of Ordinances, to ratify the Ordinance as adopted on March 13, 2017, and to amend the Ordinance to (1) allow either a staff member or a volunteer to serve as the Historic Preservation Officer, (2) authorize the Historic Preservation Commission (HPC) to vote on making a recommendation to the City Council for filling vacancies when terms expire, (3) remove the 3 consecutive term limitation for commission members, and (4) to charge the HPC with oversight of the Farmer's Market.		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	7/12/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 12, 2022		
AGENDA SUBJECT:	Discussion, consideration and possible action regarding recommendations to recodify Article 3.16 Historic Landmark Preservation of Chapter 3: Building Regulations of the City's Code of Ordinances as Article 14.03 of Chapter 14: Zoning of the City's Code of Ordinances, to ratify the Ordinance as adopted on March 13, 2017, and to amend the Ordinance to (1) allow either a staff member or a volunteer to serve as the Historic Preservation Officer, (2) authorize the Historic Preservation Commission (HPC) to vote on making a recommendation to the City Council for filling vacancies when terms expire, (3) remove the 3 consecutive term limitation for commission members, and (4) to charge the HPC with oversight of the Farmer's Market.		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	7/12/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

ORDINANCE #22.08.09____

AN ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, RATIFYING THE ADOPTION OF ORDINANCE 17.03.13A “HISTORIC LANDMARK PRESERVATION ORDINANCE” (HLPO); RECODIFYING THE HLPO AS ARTICLE 14.03 OF THE CITY’S CODE OF ORDINANCES; AMENDING PORTIONS OF THE HLPO; PROVIDING FOR REPEALING, SEVERABILITY AND PROPER NOTICE, MEETING, AND QUORUM CLAUSES; AND, ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose, Texas (City) is a Type A general-law municipality located in Somervell County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code (TLGC) and operating pursuant to the enabling legislation of the State of Texas;

WHEREAS, pursuant to §51.001 of the TLGC, “The governing body of a municipality may adopt, publish, amend, or repeal an ordinance, rule, or police regulation that: (1) is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality; and (2) is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality”;

WHEREAS, on April 12, 1994 pursuant to the provisions of Chapter 211 of the TLGC, the City Council adopted Ordinance 256-H creating “a district of historical significance” called the “Glen Rose Historic District”;

WHEREAS, on June 13, 2000, Ordinance 256-H was amended, but the boundaries of the Historic District remained the same;

WHEREAS, on July 12, 2004, Ordinance 256-H was again amended, but the boundaries of the Historic District remained the same;

WHEREAS, the minutes of the May 11, 2009 City Council Meeting indicated the City Council voted to expand the “Historic Preservation District,” but the new boundaries were not described in the minutes or any document directly associated with that meeting;

WHEREAS, on July 11, 2011 the City Council voted to adopt the Historic District Ordinance (with changes); however, no copy of a signed Ordinance bearing that date has been found;

WHEREAS, an unsigned and undated copy of “The City of Glen Rose Preservation District Ordinance” paralleling a model ordinance provided by the State of Texas was found, but the Ordinance provided no description of the Historic District boundaries;

WHEREAS, on August 16, 2016, the Historic Preservation Commission conducted a public

hearing on and subsequently voted to approve a Historic Preservation Ordinance and District Map;

WHEREAS, among the document associated with the August 16, 2016 meeting, was a map depicting an area larger than what was described in the 1004, 2000, and 2004 ordinances (presumably the District as expanded at the May 11, 2009 City Council Meeting), a notice documenting public hearings about a “new Historic Preservation Landmark Ordinance” before both the Historic Preservation Commission and the Planning and Zoning Commission and advertising a January 9, 2017 public hearing before the City Council, and a list of properties to which it appears the notice was sent;

WHEREAS, on January 9, 2017, the City Council discussed the proposed, new “Historic Landmark Preservation Ordinance,” but no officially designated “public hearing” was conducted and the Council took no action;

WHEREAS, on March 13, 2017 pursuant to the provisions of Chapter 211 of the TLGC the City Council repealed and revoked prior preservation ordinances and adopted a new “Historic Landmark Preservation Ordinance” (Ordinance 17.03.13A);

WHEREAS, also on March 13, 2017, the City Council adopted Ordinance #17.03.13B rolling back the boundaries of the City’s Historic District (AKA Preservation District) to the original boundaries identified in Ordinance 256-H adopted on April 12, 1994 and renaming the District as the “Historic Preservation Overlay District”;

WHEREAS, since the City Council failed to conduct a public hearing prior to adopting the Historic Land Preservation Ordinance (Ordinance 17.03.13A), it has been determined that said action should be considered at a public hearing and, then, ratified:

WHEREAS, the Historic Landmark Preservation Ordinance was codified as Article 3.16 Historic Landmark Preservation of Chapter 3: Building Regulations of the City's Code of Ordinances;

WHEREAS, since authorization for designating “places and areas of historical, cultural, or architectural importance and significance” is found in Chapter 211 “Municipal Zoning Authority” of the TLGC, it has been recommended that Article 3.16 Historic Landmark Preservation of the City’s Code of Ordinances be recodified as Article 14.03 of Chapter 14: Zoning of the City's Code of Ordinances;

WHEREAS, amendments to the City’s Historic Preservation have been proposed to: (1) allow either a staff member or a volunteer to serve as the Historic Preservation Officer, (2) authorize the Historic Preservation Commission (HPC) to vote on making a recommendation to the City Council for filling vacancies when terms expire, (3) remove the 3 consecutive term limitation for HPC members, and (4) to charge the HPC with oversight of the Farmer's Market.

WHEREAS, both the Historic Preservation Commission and the Planning and Zoning Commission have conducted public hearings and have made recommendations to the City

Council regarding said ratification, recodification, and amendments;

WHEREAS, the City has provided notification and conducted the public hearing required under Chapter 212 of the TLGC concerning ratification and recodification and amendments to the Historic Landmark Preservation Ordinance 17.03.13A; and,

WHEREAS, for the good government, peace, and order of the municipality and to carry out the powers granted to the City under Chapter 212 of the TLGC, the City Council has decided to amend Chapter 14 “Zoning” of the City’s Code of Ordinances.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1 (OF 10)
INCORPORATION OF RECITALS

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2 (OF 10)
RATIFY ADOPTION OF HISTORIC LANDMARK PRESERVATION
ORDINANCE

The adoption of Ordinance 17.03.13A (Historic Landmark Preservation Ordinance) is hereby ratified.

SECTION 3 (OF 10)
RECODIFY ARTICLE 3.16
HISTORIC LANDMARK PRESERVATION

Article 3.16 Historic Landmark Preservation of Chapter 3 “Building Regulations” of the City’s Code of Ordinances is, hereby, recodified as Article 14.03 Historic Landmark Preservation, of Chapter 14 “Zoning” of the City’s Code of Ordinances.

SECTION 4 (OF 10)
AMEND SECTION 14.03.003(c) ORGANIZATION AND MEETINGS

Amend Section 14.03.003(c)(4) to read as follows:

HPC members shall be identified by place numbers 1 through 5 and the terms of office served shall be staggered. The city council may reappoint commission members as their terms expire ~~not to exceed three consecutive terms~~. The mayor shall fill any vacancies that may occur before a term has expired, only for the remainder of the term.

SECTION 5 (OF 10)
AMEND SECTION 14.03.003(d) DUTIES AND POWERS

Amend Section 14.03.003(d) “Duties and powers” to add the following:

- (21) Make a recommendation to the City Council for filling vacancies when Commission members’ terms expire.
- (22) Provide oversight to the Farmer’s Market.

SECTION 6 (OF 10)
AMEND SECTION 14.03.004
APPOINTMENT OF HISTORIC PRESERVATION OFFICER

Amend Section 3.16.004 Appointment of Historic Preservation Officer to read as follows:

The city administrator or its designee shall appoint a qualified **volunteer or** staff person to serve as historic preservation officer (HPO). The HPO shall be empowered to:

- (a) Administer this article and advise the commission on matters submitted to it.
- (b) To maintain and hold open for public inspection all documents and records pertaining to the provisions of this article. All records will be maintained at city hall or other designated location as determined by the city records officer.
- (c) Receive and review all applications pursuant to this article to ensure their completeness.
- (d) Review and take action on all certificates of appropriateness applications subject to administrative review pursuant to this article.
- (e) Review and forward with any recommendations all applications for certificates of appropriateness subject to review by the commission pursuant to this article.
- (f) Ensure proper posting and noticing of all commission meetings, schedule applications for HPC review, provide packets to its members prior to the meetings, record meeting minutes and facilitate all commission meetings. The HPC secretary will assist in these administrative duties.
- (g) Review and help coordinate the city’s preservation and urban design activities with those of local, state and federal agencies and with local, state, and national preservation organizations in the private sector.

SECTION 7 (OF 10)
SAVINGS/REPEALING CLAUSE

Chapter 14 of the City’s Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict

with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 8 (OF 10) SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional, illegal or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 9 (OF 10) PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 10 (OF 10) EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED this the 9th day of August, 2022.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Staci L. King, City Secretary



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Consider approval of Certificate of Appropriateness Application as submitted by Ember McCune (The Green Pickle) for 212 NE Barnard St.		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	07/8/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

Staff Use Only
Date Received: 7/8/22

CITY OF GLEN ROSE

Code Enforcement Office

254-897-9373

Fax: 254-897-7989

CERTIFICATE OF APPROPRIATENESS APPLICATION

- Completed package must be received at least three weeks prior to the next scheduled Board meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner

Applicant/Tenant/Owner's Representative

Name <u>Ember McCune</u> Address <u>212 NE Barnard St</u> <u>Glen Rose, TX 76043</u> Phone _____ Email _____	Name <u>Ember McCune</u> Address _____ Phone _____ Email _____
Property Address <u>The Green Pickle</u> <u>212 NE Barnard St</u>	Legal Description _____
Present Use <u>Restaurant</u>	Built Circa _____
Proposed Use <u>Restaurant</u>	Current Zoning _____

Architect or Contractor Name _____

Address _____ Phone _____

 Proposed Work/Design Description Paint outside of building
Blue Kiss 7001-11

☐ Scale Drawings with Dimensions Attached ☒ Material Sample(s) Attached	☐ Photos Attached ☐ Current ☐ Historic ☐ Rendering of Signage Attached
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I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

 Owner's Signature Ember McCune Applicant's Signature _____

☐ Denied ☐ Approved Conditions _____

 X _____ X _____ X _____
 Preservation Board Chair Preservation Board Officer City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Consider approval of Certificate of Appropriateness Application as submitted by Zach & Lindsey Stewart (Feast) for 116 NE Barnard St.		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	07/13/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

Date Received: 7/13/22 ^{Staff Use Only}

Item 7.

CITY OF GLEN ROSE

Code Enforcement Office

254-897-9373

Fax: 254-897-7989

CERTIFICATE OF APPROPRIATENESS APPLICATION

- Completed package must be received at least three weeks prior to the next scheduled Board meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner

Applicant/Tenant/Owner's Representative

Name <u>Shawn Hamilton</u>	Name <u>Zach & Lindsey Stewart</u>
Address <u>[illegible]</u>	Address <u>[illegible]</u>
Phone <u>[illegible]</u>	Phone <u>[illegible]</u>
Email <u>[illegible]</u>	Email <u>[illegible]</u>

Property Address <u>116 NE Barnard</u> <u>Glen Rose, TX 76043</u>	Legal Description <u>Lot: 20 of 1 Bk: 0005</u> <u>Subd: GUSOO ABST: A136 Glen Rose Townsite B</u> <u>Locks 5 Lot 20 of 1</u>
Present Use <u>retail</u>	Built Circa <u>1890's</u>
Proposed Use <u>retail</u>	Current Zoning <u>commercial/retail</u>

Architect or Contractor Name _____

Address _____ Phone _____

Proposed Work/Design Description _____

☐ Scale Drawings with Dimensions Attached	☒ Photos Attached	☒ Current	☐ Historic
☐ Material Sample(s) Attached	☒ Rendering of Signage Attached		

I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature [Signature] Applicant's Signature [Signature]

☐ Denied ☐ Approved Conditions _____

X _____ X _____ X _____

Preservation Board Chair

Preservation Board Officer

City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.



116 NE Barnard St**Certificate of Appropriateness Application**

Material	Text	Size	Location
Vinyl Banner	Feast: Closet Party Home	8' Wide X 4' Height	Hanging from grommets above awning
Vinyl Decal	Feast Logo	25" Diameter	One on each display window
Vinyl Decal	Let's Be Social @letsfeastyall	24" Wide X 7" Height	Bottom-Center left display window
Vinyl Decal	www.letsfeastyall.com	29" Wide X 2" Height	Bottom-Center right display window
Vinyl Decal	Store Hours	12" Wide X 12" Height	Front door glass
Vinyl Decal	116 NE Barnard	36" Wide X 2" Height	Above front door

Proposed Activities

Paint the front door to match the existing dark grey trim color.

Paint the back door to match the existing dark grey trim color.

Remove divided light on the front door.

Hang temporary vinyl banner above the awning

Install vinyl decals to front windows and door.



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	Tuesday, July 19, 2022		
AGENDA SUBJECT:	Consider approval of Certificate of Appropriateness Application as submitted by Michael Stephenson for 102 Walnut St, Ste A		
PREPARED BY:	Building/Planning/Code Enforcement Assistant Holthe	DATE SUBMITTED:	07/13/22
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

Staff Use Only
Date Received: 7/13/02

Item 8.

CITY OF GLEN ROSE

Code Enforcement Office

254-897-9373

Fax: 254-897-7989

CERTIFICATE OF APPROPRIATENESS APPLICATION

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Property Owner

Applicant/Tenant/Owner's Representative

Name <i>Lane Family Trust</i>	Name <i>MICHAEL STEPHENSON</i>
Address	Address
Phone	Phone
Email	Email

Property Address <i>102 A Walnut Street</i>	Legal Description <i>Same -</i>
Present Use <i>Restaurant</i>	Built Circa
Proposed Use <i>Same</i>	Current Zoning

Architect or Contractor Name *NA*

Address Phone

Proposed Work/Design Description *Add gate to existing fence to cover storage & trash from public view. To remain unlocked during business hours.*

☐ Scale Drawings with Dimensions Attached	☐ Photos Attached	☐ Current	☒ Historic <i>hours.</i>
☐ Material Sample(s) Attached	☐ Rendering of Signage Attached		

I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature *Jean Lane* Applicant's Signature *[Signature]*

☐ Denied ☐ Approved Conditions

X Preservation Board Chair X Preservation Board Officer X City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

Applicant out of town - please review -