

CITY COUNCIL SPECIAL MEETING

Monday, January 31, 2022 at 5:30 PM
Glen Rose City Hall, Council Chambers, 201 NE
Vernon, Glen Rose, TX 76043



AGENDA

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 898 1250 6032 • Passcode 976096 • or dial 1-346-248-7799

CALL TO ORDER

Invocation, Pledge of Allegiance, Roll Call

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

INDIVIDUAL ITEMS FOR CONSIDERATION

1. Discussion, consideration, and possible action regarding proposal from Hilltop Securities to review the City's Investment Policy and make recommendations.
2. Discussion, consideration, and possible action regarding Ordering General Election for May 2022, and discuss joint election options regarding the ISD and Hospital District.

EXECUTIVE SESSION

3. Executive Session: 551.071. CONSULTATION WITH ATTORNEY – regarding pending litigation Disanexation.
4. Texas Government Code, Section 551.074 - Personnel Matters – Administrative Office

ACTION ON EXECUTIVE SESSION

5. Discussion, consideration, and possible action regarding item discussed in Executive Session – Consultation with City Attorney regarding litigation for Disanexation.
6. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – Administrative Office

ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: **Thursday, January 27, 2022, by 5:30 PM** and remained posted for at least two hours after said meeting was convened

.This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

STEPHANIE McDONALD
City Secretary

Certification of NOTICE OF MEETING was removed on: _____ at _____ am/pm

by _____



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	01/31/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding proposal from Hilltop Securities to review the City's Investment Policy and make recommendations.		
PREPARED BY:	City Secretary McDonald	DATE SUBMITTED:	01/26/2022
EXHIBITS:	Discussion item		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
	Move to approve or deny as presented.		

----- Forwarded message -----

From: **Jason Hughes (HTS)** <jason.hughes@hilltopsecurities.com>

Date: Tue, Jan 25, 2022 at 7:55 PM

Subject: RE: Investment policy review

To: Michael Leamons <michael.leamons@glenrosetexas.org>

Michael,

Good evening. Following is a scope of services that my partner Scott McIntyre, Senior Portfolio Manager at Hilltop Securities Asset Management, sent me.

The scope of services would be to:

- Review policy in detail for PFIA compliance, GFOA best practice
- Discuss Glen Rose's current investment practice and risk tolerance
- Provide *redline policy* draft with comments in word.doc format
- Provide *policy letter* stating compliance with PFIA, recommended changes and rationale
- Discussion call
- Attend onsite meeting to present recommendations and answer questions

For this, we would propose a fee of \$2,000. Let me know your thoughts after you've had time to review and discuss with Council. Also, please let me know if you have any follow up questions.

Thanks,
Jason

Jason Hughes
Managing Director
Hilltop Securities Inc.

direct 214.953.8707 fax 214.953.4050 cell 214.225.4588
717 N. Harwood, Suite 3400, Dallas, TX 75201

From: Michael Leamons <michael.leamons@glenrosetexas.org>

Sent: Monday, January 24, 2022 3:32 PM

To: Jason Hughes (HTS) <jason.hughes@hilltopsecurities.com>

Subject: Re: Investment policy review

Jason,

Excellent! Thanks for the update.

Michael Leamons
City Administrator
City of Glen Rose
(254) 396-2467 cell
(254) 897-2272, ext 107

On Mon, Jan 24, 2022 at 3:37 PM Jason Hughes (HTS)
<jason.hughes@hilltopsecurities.com> wrote:
Michael,

Good afternoon. I wanted to give you a quick update on the investment policy review. I asked my partner to put together a scope of services and finalize a proposed fee schedule. I should have all of this to you by tomorrow.

Thanks,
Jason

Jason Hughes
Managing Director
Hilltop Securities Inc.

direct 214.953.8707 fax 214.953.4050 cell 214.225.4588
717 N. Harwood, Suite 3400, Dallas, TX 75201

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CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	01/31/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Ordering General Election for May 2022, and discuss joint election options regarding the ISD and Hospital District.		
PREPARED BY:	City Secretary McDonald	DATE SUBMITTED:	01/27/2022
EXHIBITS:	Order of Election; Resolution		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:	Move to Adopt Resolution Ordering the May 2022 General Election, authorize the Mayor to sign all necessary Election Documents for the May 2022 Election and direct staff regarding possible Interlocal Agreement with ISD and Hospital District.		

ORDER OF ELECTION FOR CITY OF GLEN ROSE, TEXAS

An election is hereby ordered to be held on May 7, 2022 for the purpose of:

Electing three (3) City Councilmembers

Early voting by personal appearance will be conducted each weekday at

City Hall, 201 NE Vernon Street, Glen Rose, Texas 76043

beginning on **Monday, April 25, 2022** and ending on **Tuesday, May 3, 2022**, between the hours of **8:00 a.m. and 5:00 p.m.** with the exception of **Tuesday, April 26, 2022 and Tuesday, May 3, 2022**, on which dates the place of early voting will be open between **7:00 a.m. and 7:00 p.m.**

Applications for ballot by mail shall be mailed to:

**Christy Covey, County Registrar
Somervell County Annex
PO Box 1355
Glen Rose, TX 76043**

Applications for ballots by mail must be received no later than the close of business on **Tuesday, April 26, 2022.**

Issued this the 31th day of January, 2022.

Mayor Julia Douglas

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before election day.

ORDEN DE ELECCION PARA CITY OF GLEN ROSE, TEXAS

Por la presente se ordena que se llevará a cabo una elección el **día 7 de Mayo 2022** con el propósito de:

Elección de tres (3) Miembros del Consejo

Lo votación adelantada en persona se llevará a cabo de lunes a viernes en

City Hall, 201 NE Vernon Street, Glen Rose, Texas 76043

A partir del **lunes, 25 de abril de 2022**, y finalizará el **martes, 3 de mayo de 2022**, entre las horas de **8:00 a.m. y 5:00 p.m.** con excepción del martes 26 de abril y martes 3 de mayo, fechas en que el lugar de votación temprana estará abierto entre las **7:00 a.m. y las 7:00 p.m.**

Las solicitudes para boletas que se votarán en ausencia por correo deberán enviarse a:

**Christy Covey, Registradora del condado
PO Box 1949
Glen Rose, Texas 76043**

Las solicitudes para boletas para votar en ausencia por correo deberán recibirse para el fin de las horas hábiles el **Martes, 26 de abril de 2022.**

Emitida este día 8th de Febrero, 2021.

Alcalde Julia Douglas

Nota de instrucción: Se deberá entregar una copia de esta orden de elección a la **Secretaria del Condado/Administradora de Elecciones y la Registradora de Votantes** a más tardar 60 días antes del día de elección.

RESOLUTION #2022-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, CALLING FOR A GENERAL ELECTION AND ESTABLISHING PROCEDURES FOR SAID ELECTION TO BE HELD ON THE 7TH DAY OF MAY 2022 FOR THE PURPOSE OF ELECTING THREE (3) CITY COUNCILMEMBERS.

WHEREAS, the laws of the State of Texas provide that on the first Saturday in May in, shall be a City Election; and

WHEREAS, it is the duty of the Mayor of the City of Glen Rose to issue an election order for said election to elect the following officials for the City of Glen Rose:

COUNCILMEMBERS 3 Positions (two-year terms)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS, the City Election be held on Saturday, May 7, 2022, and said election may be held jointly with the Glen Rose Independent School District and the Somervell County Hospital District for the purpose of sharing facilities, Election Officials with combined ballots (where applicable) and combined returns.

The laws of the State of Texas further provide that the Election Code of the State of Texas is applicable to said election, and in order to comply with said Code, a Resolution and Order shall be passed establishing the procedure to be followed in said election and designating the voting place for said election.

All candidates for City Councilmember shall file their application for a place on the ballot with the City Secretary of the City of Glen Rose at 201 NE Vernon Street, Glen Rose, Texas between Wednesday, January 19, 2022 and Thursday, February 18, 2022; and that said applications shall be on a form as prescribed by the Election Code of the State of Texas.

The order in which the names of the candidates for the City elections are to be printed on the ballot shall be determined by a drawing by the City Secretary on Thursday, February 24, 2022 as provided by Section 52.094 of the Election Code.

The City, having only one polling place, shall conduct said election at the **GLEN ROSE CITY HALL, 201 NE VERNON, GLEN ROSE, TEXAS 76043.**

The City Secretary is hereby authorized and instructed to provide and furnish all necessary election supplies and equipment to conduct said election. The Mayor is hereby authorized to sign all necessary documents related to the election.

Voting at said election shall be by optical scan paper ballot prepared in conformity with Chapter 52 of the State Election Code.

The polls at the above designated place shall on said **Election Day** be open from **7 o'clock AM to 7:00 o'clock PM**.

Early voting for the above designated election shall be conducted at the **GLEN ROSE CITY HALL, 201 NE VERNON STREET, GLEN ROSE, TEXAS 76043** beginning on **April 25, 2022 through May 3, 2022**. Said place of early voting will remain open between **8:00 AM and 5:00 PM daily with the exception of Tuesday, April 6, 2022 and Tuesday, May 3, 2022, on which the place of voting will be open between 7:00 AM and 7:00 PM**.

Early voting, both by personal appearance and by mail shall be by optical scan paper ballot and shall be counted at the polling place on Election Day by the Judge and her Clerks who will be designated as the "Early Voting Ballot Board".

The address for early ballots by mail is **Christy Covey, County Registrar, Somervell County Annex, PO Box 1355, Glen Rose, TX 76043**

Said Election shall be held in accordance with the Election Code of the State of Texas and only resident, qualified voters of the said City of Glen Rose shall be eligible to vote at said election.

Passed and approved this 31th day of January 2022.

APPROVED

Julia Douglas, Mayor

ATTEST:

Stephanie McDonald, City Secretary



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	01/31/2022		
AGENDA SUBJECT:	Executive Session: 551.071. CONSULTATION WITH ATTORNEY – regarding pending litigation – Disanexation.		
PREPARED BY:	City Secretary McDonald	DATE SUBMITTED:	01/27/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	01/31/2022		
AGENDA SUBJECT:	Texas Government Code, Section 551.074 - Personnel Matters – Administrative Office		
PREPARED BY:	City Secretary McDonald	DATE SUBMITTED:	01/27/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	01/31/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding item discussed in Executive Session – Consultation with City Attorney regarding litigation for Disanexation.		
PREPARED BY:	City Secretary McDonald	DATE SUBMITTED:	01/27/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
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CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	01/31/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – Administrative Office		
PREPARED BY:	City Secretary McDonald	DATE SUBMITTED:	01/27/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			