

CITY COUNCIL REGULAR MEETING

Tuesday, July 12, 2022 at 5:30 PM

Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043



AGENDA

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:

Meeting ID: 896 1126 9740 • Passcode 755769 • or dial 1-346-248-7799

CALL TO ORDER

INVOCATION

PLEDGES OF ALLEGIANCE

ROLL CALL

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. Consider Approval or Other Action Regarding Minutes

June 11, 2022 City Council Work Session

June 14, 2022 Regular City Council Meeting

June 28, 2022 Regular City Council Meeting

2. Consider approval or other action regarding an accounts payable report for payments made during June 2022. (R.Sosol)

3. Consider approval or other action regarding a financial report for May 2022

4. Consider Approval or Other Action Regarding an Amendment to the City of Glen Rose Code of Ordinances Chapter 4.05.034 Farmers Market to Allow for the Adoption and Revision of Rules and Regulations, Vendor Application, and to Correct Typographical Errors

STAFF REPORTS

5. Public Works Director Report

6. Police Chief Report

7. Building / Planning / Code Enforcement Report

8. Convention and Visitors Bureau Director Report

[9.](#) City Administrator Report

[10.](#) City Secretary Report

MAYOR AND COUNCIL MEMBER REPORTS

ANNOUNCEMENTS/PRESENTATIONS

[11.](#) Report from the Historic Preservation Commission

PUBLIC HEARINGS

[12.](#) Michael Stephenson, owner, Blackies on the Square, 102 Walnut Street, Suite A, has requested an appeal to the Historic Preservation Committee's denial for a Certificate of Appropriateness to install a gate on an existing fence.

[13.](#) BOARD OF ADJUSTMENT

Ron Hampton, Oaktree Assets, LLC, is requesting a variance to reduce the width of a proposed concrete residential road, in a 50-foot right-of-way, from 30 feet wide with curb to 22 feet wide and NO curb.

[14.](#) BOARD OF ADJUSTMENT

Mary Simpson, applicant, is requesting a variance from the City of Glen Rose Code of Ordinances Chapter 4.09 Mobile Food Vendor to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

[15.](#) BOARD OF ADJUSTMENT

Grounded Coffee Shop, applicant, is requesting a variance from the City of Glen Rose Code of Ordinances Chapter 4.09 Mobile Food Vendor to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

INDIVIDUAL ITEMS FOR CONSIDERATION

[16.](#) Discussion, consideration, and possible action regarding an appeal to the Historic Preservation Committee's denial for a Certificate of Appropriateness to install a gate on an existing fence at Blackies on the Square, 102 W. Walnut, Suite A

[17.](#) Discussion, consideration, and possible action regarding a request for variance to reduce the width of a proposed concrete residential road, in a 50-foot right-of-way, from 30 feet wide with curb to 22 feet wide and NO curb.

[18.](#) Discussion, consideration, and possible action regarding a request for variance from the City of Glen Rose Code of Ordinances Chapter 4.09 Mobile Food Vendor for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

[19.](#) Discussion, consideration, and possible action regarding a request for variance from the City of Glen Rose Code of Ordinances Chapter 4.09 Mobile Food Vendor for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

- 20. Discussion, consideration, and possible action regarding an ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14, Appendix A, Zoning Ordinance; Schedule of Uses to allow for the sale of alcohol in various zoning districts and other amendments to allowable uses in Restricted Commercial District (B-1), General Commercial District (B-2), and Central Business District (B-3)
- 21. Discussion on strategy for future negotiations with Somervell County for Interlocal Agreements
- 22. Discussion regarding Mayor and Council Member Compensation
- 23. FY2022-2023 Budget Work Session

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 24. Section 551.072 *Deliberations Regarding Real Property*

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION

- 25. Discussion, consideration, and possible action regarding item discussed in Executive Session: *Deliberations Regarding Real Property*

ADJOURN

Note: The Glen Rose City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted at or before 5:30 PM on Saturday, July 9, 2022 and remained posted for at least two hours after said meeting was convened.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the City Secretary's office at (254) 897-2272 x 102 within 48 hours prior to the meeting to request such assistance.



STACI KING
City Secretary

Certification of NOTICE OF MEETING was removed on: _____ at _____ am/pm

by _____ . _____



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	7/12/2022		
AGENDA SUBJECT:	Consider Approval or Other Action Regarding Minutes		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	7/05/2022
EXHIBITS:	1. June 11, 2022 City Council Work Session Minutes 2. June 14, 2022 Regular City Council Meeting Minutes 3. June 28, 2022 Regular City Council Meeting Minutes		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:	Move to approve or deny as presented.		

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL

WORK SESSION

Saturday, June 11, 2022 at 9:00 AM

The City Council of the City of Glen Rose met in a Regular Meeting on Saturday, June 11, 2022 in the Inn on the River, 205 SW Barnard Street, Glen Rose, TX 76043 at 9:00 AM to consider the following items of business:

CALL TO ORDER

The work session began at 9:05 a.m.

ROLL CALL

Council Present

Mayor Julia Douglas
Mayor Pro Tem Chip Joslin
Council member Kelly Harris
Council member George Freas
Council member Demetra Conrad
Council member TJ Walker

Staff Present

Michael Leamons, City Administrator
Staci King, City Secretary
Jim Holder, Director of Public Works

Others Present

Pam Streeter, Chair, Planning and Zoning Commission
Joe Boles, Planning and Zoning Commissioner
Luis Cossio, Chair, Historic Preservation Board

PRESENTATIONS

Strategic Plan Work Session

Abra Nusser, Peloton Land Solutions, facilitated discussion regarding updates to the City of Glen Rose's Comprehensive Plan. No action was taken.

ADJOURN

The work session ended at 2:15 p.m.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Staci L. King, City Secretary

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, June 14, 2022 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, June 14, 2022 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

CALL TO ORDER

Mayor Douglas called the meeting to order at 5:30 p.m.

INVOCATION

Michael Leamons, City Administrator, gave the invocation.

PLEDGES OF ALLEGIANCE

Mayor Julia Douglas led the Pledges of Allegiance to the United States and Texas flags.

ROLL CALL

Council Present

Julia Douglas, Mayor
Chip Joslin, Mayor Pro Tem
Kelly Harris, Council member
George Freas, Council member
Demetra Conrad, Council member
TJ Walker, Council member

Staff Present

Michael Leamons, City Administrator
Staci King, City Secretary
Rosario Sosol, Deputy City Secretary
Buck Martin, Chief of Police
Jim Holder, Director of Public Works
Kyle Reeves, Building Official

CITIZEN / VISITOR COMMENTS

Charles Porter, 102 Easy Street, requested an update on the Tuscan Ridge development.

Ann Carver, chair, Historic Preservation Committee, requested to be placed on the next council agenda to provide an update to council on the Committee's activities.

Philip Vasquez, 1013 NE Barnard, addressed council regarding a non-profit that had been created to assist homeowners with historic preservation.

CONSENT AGENDA

1. Consider approval or other action regarding the minutes for the May 10, 2022, and May 24, 2022 Regular Council Meetings (S. King)
2. Consider approval or other action regarding an accounts payable report for payments made during May 2022. (R.Sosol)
3. Consider approval or other action regarding the financial report for May 2022. (M. Leamons)
4. Consider approval or other action regarding an agreement with Tarleton State University to participate in the Community Service Work Study Program (S. King)

5. **Consider approval or other action on a Resolution approving Amendment #1 to the City's Advanced Funding Agreement with TxDOT for a sidewalk grant project. (M. Leamons)**
6. **Consider approval or other action regarding a resolution amending banking signatories for accounts held at First Financial Bank (M. Leamons)**
7. **Consider approval or other action on a resolution to designate City Secretary Staci King as the primary contact for the investment accounts with TexPool. (M. Leamons)**

Items 4, 5, and 6 were removed from the consent agenda for further discussion.

MOTION by Chip Joslin, second by George Freas, to approve consent agenda items 1-3, and 7. MOTION CARRIED by unanimous vote.

4. **Consider approval or other action regarding an agreement with Tarleton State University to participate in the Community Service Work Study Program (S. King)**

MOTION by Demetra Conrad, second by TJ Walker, to approve an agreement with Tarleton State University to participate in the Community Service Work Study Program. MOTION CARRIED by unanimous vote.

5. **Consider approval or other action on a Resolution approving Amendment #1 to the City's Advanced Funding Agreement with TxDOT for a sidewalk grant project. (M. Leamons)**

This item was removed from the agenda due to TxDOT not providing the amendment to the AFA.

6. **Consider approval or other action regarding a resolution amending banking signatories for accounts held at First Financial Bank (M. Leamons)**

MOTION by Chip Joslin, second by TJ Walker, to approve Resolution No. 2022-15 amending the banking signatories for accounts held at First Financial Bank. MOTION CARRIED by unanimous vote.

STAFF REPORTS

8. **Public Works Director Report**
- Update on progress of city project
9. **Police Chief Report**
- Police Activity Report
10. **Building/Planning/Code Enforcement Report**
- Update on progress of city projects
11. **CVB Director Report**
- Update on upcoming projects
12. **City Administrator Report**
13. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

Council member Freas recognized the hard work on the Hotel Occupancy Tax Agreement with Somervell County.

PUBLIC HEARINGS

14. BOARD OF ADJUSTMENT

Public hearing regarding a request from Mark Pitts, owner, for variance requests from the minimum setback requirements in order to construct a residential structure at 401 Austin Road, being Lots Pt of 1-6, Block 19, SubdR0100, Abst A41, Railroad Addition, zoned Single-Family Residential District (R-1)

15. Public hearing regarding proposed amendments to the City of Glen Rose Code of Ordinances, Chapter 10 “Subdivision Regulation” of the City’s Code of Ordinance regarding requirements for drainage and stormwater, sanitary sewers, water systems, sidewalks, retaining walls, and monuments and lot markers.

16. Public hearing regarding proposed amendments to the City of Glen Rose Code of Ordinances, Chapter 14, Appendix A, Zoning Ordinance; Schedule of Uses to allow for the sale of alcohol in various zoning districts and other amendments to allowable uses in Restricted Commercial District (B-1), General Commercial District (B-2), and Central Business District (B-3)

Mayor Douglas opened the public hearings at 6:01 p.m.

No one came forward to speak in favor of or opposition to proposals.

Mayor Douglas closed the public hearings at 6:02 p.m.

INDIVIDUAL ITEMS FOR CONSIDERATION

17. Discussion, consideration, and possible action regarding a request from Mark Pitts, owner, for a variance request from the 25-foot side yard and 25-foot rear yard setback requirements in order to construct a residence at 401 Austin Road, being Lot (Pt of) 1-6, Block 19, Subd R0100, Abst. A41, Railroad.

Kyle Reeves, Building Official, briefed the council on the request. The applicant requested a variance in order to build a single-family residence 8 feet from the side and rear yard boundaries. Pam Streeter spoke in favor of the variance on behalf of the Planning and Zoning Commission.

MOTION by Chip Joslin, second by Demetra Conrad, to approve the request for variance with the provision that no driveway be installed on Austin Street. MOTION CARRIED by unanimous vote.

18. Discussion, consideration, and possible action on an Ordinance amending Chapter 10 “Subdivision Regulation” of the City’s Code of Ordinance regarding requirements for drainage and stormwater, sanitary sewers, water systems, sidewalks, retaining walls, and monuments and lot markers.

Kyle Reeves, Building Official, briefed the council on the amendments. On June 13, 2022, the Planning and Zoning Commission unanimously accepted the recommendations to the Subdivision Ordinance.

Pam Streeter, chair, Planning and Zoning Commission, was present to answer questions.

The following revisions were discussed:

- Section 10.02.034(c) – addition of the Extraterritorial Jurisdiction (ETJ)
- Section 10.02.034(d)(1)(A) – addition of the Extraterritorial Jurisdiction (ETJ)
- Section 10.02.034(c)(8) – removal of “shall also be submitted”
- Section 10.02.034(h)(3)(A) – reduce 5 feet to 4 feet
- Section 10.02.034(4)(3)(B) – reduce 6 feet to five feet
- Section 10.02.034(h)(2)(A) – changed to require sidewalks on all streets

MOTION by Chip Joslin, second by George Freas, to approve Ordinance No. 2022.06.14.A amending the subdivision ordinance with the proposed revisions as outlined above. MOTION CARRIED by unanimous vote.

19. Discussion, consideration and possible action regarding an ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14, Appendix A, Zoning Ordinance; Schedule of Uses to allow for the sale of alcohol in various zoning districts and other amendments to allowable uses in Restricted Commercial District (B-1), General Commercial District (B-2), and Central Business District (B-3)

After general discussion, this item was postponed until June 28, 2022.

20. Discussion, consideration, and possible action regarding appointing members to the Historic Preservation Commission

After discussion regarding the appointment of two vacancies on the Historic Preservation Commission, Mayor Douglas asked for a show of hands for the following applicants:

Bryan Barnes – 3 votes
 Karen Braswell – 2 votes
 Luis Cossio – 5 votes
 Philip Vasquez – 0 votes

MOTION by Kelly Harris, second by TJ Walker, to appoint Bryan Barnes and Luis Cossio to the Historic Preservation Commission. MOTION CARRIED with George Freas casting a dissenting vote.

21. Discussion, consideration, and possible action on a request to vacate and sell a portion of the 50' street easement offered for dedication as part of the WB Pruitt Addition, Blocks 1 and 2 in accordance with state law

MOTION by Chip Joslin, second by George Freas, to approve Ordinance No. 2022.06.14.B vacating and authorizing the sale of a portion of a street dedication in the WB Pruitt Addition, Blocks 1 and 2, in the amount of \$1,260 to Nelson Roberts. MOTION CARRIED by unanimous vote.

22. Discussion, consideration, and possible action on a request to vacate a sanitary sewer easement located in Block 1, Lots 1-4 of the WB Pruitt Addition

MOTION by George Freas, second by Demetra Conrad, to approve Ordinance No. 2022.06.14.C vacating a sewer easement in the WB Pruitt Addition. MOTION CARRIED by unanimous vote.

23. Discussion, consideration, and possible action regarding a resolution adopting the Glen Rose Historic Farmers Market Vendor Application and Rules and Regulations

MOTION by Chip Joslin, second by Kelly Harris, to approve Resolution No. 2022-16 adopting the rules and regulations and vendor application for the Glen Rose Historic Farmers Market. MOTION CARRIED with George Freas casting a dissenting vote.

24. Discussion, consideration, and possible action on proposed City Logo. (D.Conrad)

MOTION by Kelly Harris, second by Chip Joslin, to direct Council member Conrad to move forward with the proposed city logo. MOTION CARRIED by unanimous vote.

25. Discussion concerning Rock Ridge Estate Subdivision matters

Discussion was held regarding the Rock Ridge Estate subdivision. Council asked staff to work with the developer and the city's engineering firm to resolve ongoing issues. A request to abandon a utility easement and a request for variance to allow for building permits will be brought to the council on June 28, 2022.

Mayor Douglas recessed the meeting at 9:30 p.m. The meeting was called back to order at 9:35 p.m.

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 26. Section 551.071 Consultation with Attorney – Pending Litigation**
- 27. Section 551.071 Consultation with Attorney – Contemplated Litigation**
- 28. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: City Attorney**

Mayor Douglas called the meeting into executive session at 9:39 p.m. The meeting was called back into regular session at 10:31 p.m.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

- 29. Discussion, consideration, and possible action regarding item discussed in Executive Session: Pending Litigation**

No action taken.

- 30. Discussion, consideration, and possible action regarding item discussed in Executive Session: Contemplated Litigation**

City Administrator Leamons was directed to draft a letter to the Somervell County Appraisal Board. No action taken.

- 31. Discussion, consideration, and possible action regarding item discussed in Executive Session: Personnel - City Attorney**

City Administrator Leamons was directed to schedule an interview with an applicant for City Attorney. No action taken.

ADJOURN

The meeting was adjourned at 10:35 p.m.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Staci King, City Secretary

MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL

REGULAR MEETING

Tuesday, June 28, 2022 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, June 28, 2022 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:

Meeting ID: 894 9235 5871 • Passcode: 260753 • or dial 1-346-248-7799

CALL TO ORDER

Mayor Douglas called the meeting to order at 5:37 p.m.

INVOCATION

City Administrator Michael Leamons led the invocation.

PLEDGES OF ALLEGIANCE

Mayor Douglas led the Pledges of Allegiance to the United States and Texas flags.

ROLL CALL

Council Present

Julia Douglas, Mayor
Chip Joslin, Mayor Pro Tem
George Freas, Council member
Demetra Conrad, Council member
TJ Walker, Council member

Staff Present

Michael Leamons, City Administrator
Staci King, City Secretary
Jim Holder, Director of Public Works
Buck Martin, Chief of Police
Kyle Reeves, Building Official

Council Absent

Kelly Harris, Council member

CITIZEN/VISITOR COMMENTS

No one came forward to address the council.

CONSENT AGENDA

1. Consider approval or other action regarding an Ordinance vacating a fifteen-foot-wide utility easement in Phase I of Rock Ridge Estates.
2. Consider approval or other action regarding a request to close Elm and Walnut Streets between Barnard and Vernon for the Fourth of July parade and vendors.
3. Consider approval or other action on a Resolution approving Amendment #1 to the City's Advanced Funding Agreement with TxDOT for a sidewalk grant project.

Item numbers 1 and 3 were removed from the consent agenda for further discussion.

MOTION by TJ Walker, second by Chip Joslin, to approve Consent Agenda Item #2 regarding a request to close Elm and Walnut Streets for Fourth of July activities. MOTION CARRIED by unanimous vote.

MOTION by Chip Joslin, second by TJ Walker, to approve Consent Agenda Item #1, Ordinance No. 2022.06.28.A vacating an easement in Rock Ridge Estates. MOTION CARRIED by unanimous vote.

MOTION by George Freas, second by Demetra Conrad, to approve Consent Agenda Item #3, Resolution No. 2022-17 approving Amendment No. 1 to the City's Advance Funding Agreement with TxDOT for a sidewalk project. MOTION CARRIED by unanimous vote.

MAYOR AND COUNCIL MEMBER REPORTS

Council member Conrad gave an update on the proposed city logo, stating that it was still in progress.

Mayor Douglas reminded Council of the meet-up time and location for the Fourth of July parade.

Mayor Pro Tem Joslin welcomed Ann Powers, the new local reporter for the newspaper.

INDIVIDUAL ITEMS FOR CONSIDERATION

4. Discussion, consideration, and possible action on a request for variance from the City of Glen Rose Subdivision Ordinance for the Rock Ridge Estates Development

City Administrator Leamons briefed council on the request for variance from Bryan Barnes, Rock Ridge Estates. Council received input from the following: James Holder, Director of Public Works; Kyle Reeves, Building Official; Jared Slemmons, Enprotec | Hibbs & Todd, engineering firm for the City of Glen Rose; Pam Streeter, 205 SW Barnard; Bryan Barnes, 111 Skyline. After discussion, Council directed staff to proceed at their discretion in accordance with the City of Glen Rose Code of Ordinances. No action taken.

5. Discussion, consideration, and possible action regarding an ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14, Appendix A, Zoning Ordinance; Schedule of Uses to allow for the sale of alcohol in various zoning districts and other amendments to allowable uses in Restricted Commercial District (B-1), General Commercial District (B-2), and Central Business District (B-3)

Council member Conrad requested that the proposed zoning changes be workshopped with a committee comprised of two council members and two Planning and Zoning commissioners. Ms. Conrad stated she would coordinate with Pam Streeter, chair of the Planning and Zoning Commission to find a convenient time to meet prior to the July 12 meeting. No action taken.

6. Discussion, consideration, and possible action regarding an ordinance amending the City of Glen Rose Code of Ordinances, Chapter 4.02 Alcoholic Beverages

City Administrator Leamons briefed council on the proposed amendments to Chapter 4.02 of the Code of Ordinances. Mr. Leamons explained that the proposed change would give Council the opportunity to grant a variance to the distance requirements from a church, school, or public hospital. The ordinance also proposed distance restrictions on package stores, however staff had not received legal guidance on the authority to impose such restrictions.

MOTION by Demetra Conrad, second by Chip Joslin, to approve Ordinance No. 2022.06.28.B with the removal of proposed section 4.02.03. MOTION CARRIED by unanimous vote.

7. Discussion, consideration, and possible action of City Hall remodel proposal.

City Administrator Leamons presented Council with the proposed updates to City Hall. He advised that he was still gathering quotes but would proceed with letting the project as quickly as possible.

8. FY2022-2023 Budget Work Session

City Administrator Leamons presented Council with the draft budget for FY2022-2023. Council asked for the following to be added for consideration:

- New or improved signage on incoming highways
- Up to \$100,000 to repaint the historical water tower
- Cost estimates for updating city logo on stationery, vehicles, etc.
- Plan for future financing of larger City Hall and/or increased office space for personnel growth
- Request that the CVB add a line item for city-directed projects in the amount of \$55,000

Mayor Douglas recessed the meeting at 7:48 p.m. The meeting was called back into session at 7:55 p.m.

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

9. Executive Session: Tx Gov't Code 551.074 – Personnel Matters – City Attorney

Mayor Douglas called the meeting into executive session at 7:57 p.m.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

10. Discussion, consideration, and possible action regarding item discussed in Executive Session: Personnel - City Attorney

Mayor Douglas called the meeting into regular session at 9:10 p.m.

MOTION by George Freas, second by Demetra Conrad, to authorize City Administrator Leamons to negotiate a contract for city attorney services. MOTION CARRIED with TJ Walker casting a dissenting vote.

ADJOURN

The meeting was adjourned at 9:10 p.m.

APPROVED:

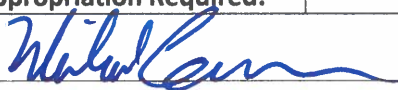
Julia Douglas, Mayor

ATTEST:

Staci L. King, City Secretary



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2021		
AGENDA SUBJECT:	Consider approval or other action regarding an accounts payable report for payments made during June 2022. (R.Sosol)		
PREPARED BY:	Deputy City Secretary Sosol	DATE SUBMITTED:	06/05/2022
EXHIBITS:	Accounts Payable Report		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			
Move to approve or deny as presented.			

City of Glen Rose
Council Report
Check Date: 6/1/2022 to 6/30/2022

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
Non Departmental						
	6/1/2022	USIO Output Solutions	20-65-5106	Postage	Water Bills job # 222430 Postage	\$494.36
	6/1/2022	USIO Output Solutions	20-65-5110	Utility Billing Cards	Bills job # 222430	\$130.66
	6/8/2022	Brenda L. James	20-65-5226	Cpa	Invoice # 1041	\$912.50
Total						\$1,537.52
Water						
	6/1/2022	AT&T Mobility	20-10-5401	Telephone	PW Director cell phone	\$43.14
	6/1/2022	Atmos Energy	20-10-5405	Gas	Account # 3024900571	\$27.06
	6/1/2022	Bio Chem Lab, Inc.	20-10-5238	Lab Fees	Monthly bacterial samples	\$71.00
	6/1/2022	DPC Industries, Inc	20-10-5846	Demurrage	Cylinder rental for chlorine gas	\$88.00
	6/1/2022	DPC Industries, Inc	20-10-5160	Process Chemicals	Chlorine gas for wells - 10 Cylinder	\$1,616.35
	6/1/2022	Enprotec/Hibbss/Todd	20-10-5700	Capital Improvements	Design phase of Spanish Oak Trail water line improvement project	\$14,299.97
	6/1/2022	Spinks & Green Auto Supply	20-10-5600	Vehicle Repair	Battery replacement 2002 Chev.	\$142.95
	6/1/2022	Somervell County Water District	20-10-5299	Purchased Water	Delivery point 3	\$3.50
	6/1/2022	Somervell County Water District	20-10-5299	Purchased Water	Delivery point 6	\$1.75
	6/1/2022	Higginbotham Building Center - Glen Rose	20-10-5100	Supplies	Quick set concrete	\$55.92
	6/3/2022	Fuelman	20-10-5608	Gas/Oil/Lube	WD gasoline usage	\$169.20

City of Glen Rose
Council Report
Check Date: 6/1/2022 to 6/30/2022

7/6/2022 9:48:11

Item 2.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
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20 - UTILITY FUND

Water

6/8/2022	Peterson Pump & Motor Services	20-10-5601	System Repair	Replace valve pressure reducing valve near GRID	\$11,700.00
6/8/2022	Smith Supply, Inc.	20-10-5601	System Repair	3/4" brass coupling repair parts	\$37.76
6/8/2022	TXU Energy	20-10-5400	Utilities (Elec)		\$1,920.87
6/15/2022	Citibank	20-10-5500	Training	Training for Santos DeLaGarza	\$350.00
6/15/2022	LCRA	20-10-5238	Lab Fees	Quarterly water sample-THM,HAA, Synthetic organics contaminants	\$425.49
6/15/2022	Usa Bluebook	20-10-5601	System Repair	Asco red hat solendid rebuild kits for well chlorine feed	\$380.79
6/15/2022	DPC Industries, Inc	20-10-5846	Demurrage	Chlorine gas cylinder rental	\$104.00
6/22/2022	Marty Green Utilities	20-10-5601	System Repair	Well Master Meter Test - 5 Well sites	\$1,475.00
6/22/2022	Prairielands Groundwater Conservation District	20-10-5807	Prairielands Permit Fees	2022 Historic Use permitted fee - 3Q2022	\$8,710.40
6/22/2022	AT&T (Scada)	20-10-5401	Telephone	254-897-1586 06/10/22	\$16.28
6/22/2022	Charter Business	20-10-5401	Telephone	06/14/22 - 07/13/22	\$42.87
Total					\$41,682.30

WWTP

6/1/2022	AT&T Mobility	20-21-5401	Telephone	WWTP cell phones	\$86.22
6/1/2022	Bio Chem Lab, Inc.	20-21-5238	Lab Fees	WWTP bact analysis	\$1,247.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
20 - UTILITY FUND						
WWTP						
	6/1/2022	DPC Industries, Inc	20-21-5115	Chemical Supplies	WWTP chlorine	\$646.54
	6/1/2022	Spikes Auto Parts	20-21-5602	Repair & Maint - Equip	Belt for air compressor WWTP	\$21.99
	6/1/2022	Spikes Auto Parts	20-21-5600	Vehicle Repair	Oil catch pan/brake cleaner/windshield washer fluid/gas treatment	\$63.14
	6/1/2022	Higginbotham Building Center - Glen Rose	20-21-5100	Supplies	Super glue WWTP	\$3.79
	6/8/2022	Charter Business	20-21-5401	Telephone	Internet Service WWTP	\$120.61
	6/8/2022	Peterson Pump & Motor Services	20-21-5601	System Repair	Repair pump in WWTP station	\$1,250.00
	6/8/2022	Win-911 Software	20-21-5601	System Repair	Software for SCADA system at WWTP	\$660.00
	6/22/2022	United Cooperative Services	20-21-5400	Utilities	Electric - 1502 Texas Drive	\$6,231.48
	6/22/2022	Windstream	20-21-5401	Telephone	06/13/22 - 07/12/12	\$51.74
Total						\$10,382.51
Sewer						
	6/1/2022	Atmos Energy	20-20-5405	Gas	Account # 3024900571	\$27.07
	6/1/2022	Enprotec/Hibbss/Todd	20-20-5738	Grand Lift Station (Edap)	Construction phase of Grand Ave. Lift Station improvements	\$1,445.00
	6/1/2022	Ingram Concrete, LLC	20-20-5655	Concrete	3.5 yds. concrete for poured in place manhole @ Heritage States	\$764.25
	6/3/2022	Fuelman	20-20-5608	Gas/Oil/Lube	SD gasoline usage	\$208.59

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20 - UTILITY FUND						
Sewer						
	6/8/2022	Smith Supply, Inc.	20-20-5601	System Repair	Repair parts broken sewer 606 nancy	\$81.07
	6/8/2022	Smith Supply, Inc.	20-20-5601	System Repair	Broken sewer service repair parts 803 Sam Houston	\$63.29
	6/8/2022	Smith Supply, Inc.	20-20-5601	System Repair	4" brass clean out lid	\$20.75
	6/8/2022	Smith Supply, Inc.	20-20-5601	System Repair	Plumbing supplies	\$165.80
	6/8/2022	TXU Energy	20-20-5400	Utilities (Elec)		\$1,024.62
	6/15/2022	A & A Steel & Supply LLC.	20-20-5100	Supplies	New lift station bollard caps	\$20.00
	6/15/2022	B & L Manhole Services	20-20-5601	System Repair	Pour in place manhole-Heritage States	\$1,200.00
	6/15/2022	Spinks & Green Auto Supply	20-20-5600	Vehicle Repair	Repair shifter on 2007 Service Truck	\$339.98
	6/22/2022	AT&T (Scada)	20-20-5401	Telephone	254-897-1586 06/10/22	\$16.28
	6/22/2022	Charter Business	20-20-5401	Telephone	Inv #0042013061422	\$42.86
	6/22/2022	Windstream	20-20-5401	Telephone	06/13/22 - 07/12/22	\$25.88
Total						\$5,445.44
Non-Departmental						
	6/1/2022	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 5/8/2022	\$639.16
	6/1/2022	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 5/8/2022	\$1,295.65
	6/1/2022	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employee 5/22/2022	\$647.98

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20 - UTILITY FUND						
Non-Departmental						
	6/1/2022	Texas Municipal Retirement	20-2026	Tmrs W/H	TMRS-Employer 5/22/2022	\$1,313.55
	6/3/2022	HSA Bank	20-2024	Health Ins W/H	HSA City 5/8/2022	\$471.39
	6/3/2022	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 5/8/2022	\$20.00
	6/3/2022	HSA Bank	20-2024	Health Ins W/H	HSA Employee 2 5/22/2022	\$20.00
	6/3/2022	HSA Bank	20-2024	Health Ins W/H	HSA City 5/22/2022	\$471.39
	6/8/2022	Comptroller of Public Accounts/Unclaimed Property	20-2287	Unclaimed Property Liability	Unclaimed property report	\$217.34
	6/10/2022	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 6/5/2022	\$584.19
	6/10/2022	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 6/5/2022	\$136.63
	6/10/2022	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 6/5/2022	\$136.63
	6/10/2022	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 6/5/2022	\$584.19
	6/10/2022	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/5/2022	\$735.67
	6/24/2022	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employee 6/19/2022	\$151.63
	6/24/2022	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employee 6/19/2022	\$648.38
	6/24/2022	Internal Revenue Service	20-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/19/2022	\$746.73
	6/24/2022	Internal Revenue Service	20-2015	Medicare Tax W/H	Medicare W/H-Employer 6/19/2022	\$151.63

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20 - UTILITY FUND						
Non-Departmental						
	6/24/2022	Internal Revenue Service	20-2012	Fica Tax W/H	Fica W/H-Employer 6/19/2022	\$648.38
				Total		\$9,620.52
Sanitation						
	6/8/2022	Republic Services # 794	20-45-5403	Trash Pickup	Trash services	\$33,271.51
				Total		\$33,271.51

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Streets & Parks						
	6/1/2022	AT&T Mobility	10-40-5401	Telephone	On call Maintenance Barn	\$45.28
	6/1/2022	Atmos Energy	10-40-5405	Gas	Account # 3024900571	\$27.06
	6/1/2022	Cleburne Welding And Industrial Supply	10-40-5100	Supplies	Oxy/acetylene cylinder rental	\$33.36
	6/1/2022	City of Glen Rose	10-40-5404	Water	Water usage	\$53.90
	6/1/2022	Enprotec/Hibbss/Todd	10-40-5700	Capital Expenditures	Design phase of Valleyview paving improvements	\$7,350.00
	6/1/2022	Hundley Hydraulic	10-40-5602	Repair & Maint - Equip	hydraulic cylinder for backhoe/dump truck	\$1,029.19
	6/1/2022	Peacock's Transmission Service, INC.	10-40-5600	Vehicle Repair	Rebuild transmission 2018 Chevy	\$3,900.00
	6/1/2022	Higginbotham Building Center - Glen Rose	10-40-5100	Supplies	Insect Repellent PW	\$27.68
	6/1/2022	Higginbotham Building Center - Glen Rose	10-40-5655	Concrete	Portland Cement	\$79.75
	6/1/2022	Higginbotham Building Center - Glen Rose	10-40-5655	Concrete	Sand Mix Quickrete	\$10.98
	6/1/2022	Higginbotham Building Center - Glen Rose	10-40-5636	Street Paint	Paint (No Parking at Riverhouse)	\$45.34
	6/1/2022	Higginbotham Building Center - Glen Rose	10-40-5100	Supplies	Zip Ties	\$5.62
	6/3/2022	Fuelman	10-40-5608	Gas/Oil/Lube	PW gasoline usage	\$313.06
	6/8/2022	O'Reilly Automotive, Inc.	10-40-5602	Repair & Maint - Equip	Battery for vibratory roller	\$57.22
	6/8/2022	Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	Conduit, fitting streets lights	\$403.96
	6/8/2022	Smith Supply, Inc.	10-40-5100	Supplies	Leather gloves	\$17.62

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10 - GENERAL FUND						
Streets & Parks						
	6/8/2022	Smith Supply, Inc.	10-40-5604	Repair & Maint - Struct	Security light at CH	\$33.74
	6/8/2022	TXU Energy	10-40-5403	Electric	TXU	\$660.21
	6/8/2022	TXU Energy	10-40-5421	Street Lighting	TXU	\$2,389.13
	6/15/2022	Citibank	10-40-5602	Repair & Maint - Equip	Repair part for vibratory roller	\$65.68
	6/15/2022	Frontier Waste Gr- Transfer	10-40-5804	Service Fees	Service fees @ transfer station for dumping limb/brush	\$224.00
	6/15/2022	Origin Texas Recycling LLC	10-40-5801	Miscellaneous Exp	Recycle used oil 279 gallons	\$100.00
	6/15/2022	Uline Shipping Supply Specialists	10-40-5107	Janitorial Supplies	Trash bags, toilet paper, nitrile gloves for parks and downtown	\$1,207.30
	6/15/2022	Excel Trenching	10-40-5604	Repair & Maint - Struct	Rock Trenching-Paluxy Summit	\$850.00
	6/22/2022	Riverbend Landscaping	10-40-5804	Service Fees	Mowing/Trimming City properties	\$2,165.00
	6/22/2022	United Cooperative Services	10-40-5421	Street Lighting	Electric - Cactus Creek	\$110.50
	6/22/2022	AT&T (Scada)	10-40-5401	Telephone	254-897-1586 06/10/22	\$16.28
	6/22/2022	Charter Business	10-40-5401	Telephone	06/14/22 - 07/13/22	\$42.87
Total						\$21,264.73
Legislative						
	6/1/2022	AT&T Mobility	10-05-5145	Exp Mayor & Council	Mayor's cell phone	\$43.12
	6/8/2022	Taylor, Olson, Adkins, Sralla& Elam, L.L.P.	10-05-5201	Attorney	Attorney services	\$3,530.41

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10 - GENERAL FUND						
Legislative						
	6/15/2022	Citibank	10-05-5502	Mayor & Council Travel	Councilmembers housing for TML conference	\$1,966.20
	6/22/2022	Brady Pendleton	10-05-5201	Attorney	Monthly retainer - Feb-June 2022	\$5,000.00
Total						\$10,539.73
Code Enforcement						
	6/1/2022	AT&T Mobility	10-50-5401	Telephone	CE cell phone	\$43.12
	6/3/2022	Fuelman	10-50-5608	Gas/Oil/Lube	CE gasoline usage	\$69.00
	6/15/2022	Citibank	10-50-5801	Miscellaneous Exp	Background checks for CE department	\$15.59
Total						\$127.71
Animal Control						
	6/1/2022	AT&T Mobility	10-55-5401	Telephone	AC cell phones	\$86.24
	6/1/2022	Walmart Community/Capital One	10-55-5100	Supplies	Paper towels for AC facilities	\$74.34
	6/3/2022	Fuelman	10-55-5608	Gas/Oil/Lube	AC gasoline usage	\$239.74
	6/8/2022	Tractor Supply Credit Plan	10-55-5100	Supplies	Fly traps/spraywipes/AC department	\$34.61
	6/8/2022	TXU Energy	10-55-5403	Electric	TXU	\$252.19
	6/15/2022	Citibank	10-55-5236	Employee Rabies Shots	Rabies shot for Justice McRea	\$1,400.00
	6/15/2022	Citibank	10-55-5500	Training	CE test for CW	\$50.00

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10 - GENERAL FUND						
Animal Control						
	6/15/2022	Dinosaur Valley Pest Service	10-55-5203	Contract Labor	Pest control services for AC failities	\$65.00
	6/15/2022	Hood Medical Group	10-55-5236	Employee Rabies Shots	Rabies injections for JM	\$124.00
Total						\$2,326.12
Administration						
	6/1/2022	AT&T Mobility	10-60-5401	Telephone	City Secretary and Front Desk cell phone	\$86.24
	6/1/2022	AT&T Mobility	10-60-5401	Telephone	CA cell phone	\$43.12
	6/1/2022	Glen Rose Insurance Agency	10-60-5804	Service Fees	City Secretary Bond	\$125.00
	6/1/2022	Glen Rose Pest Control	10-60-5604	Repair & Maint - Struct	Pest control services Ch	\$100.00
	6/1/2022	Petty Cash/City of Glen Rose	10-60-5800	Dues	Plans copies	\$2.00
	6/1/2022	RLI	10-60-5804	Service Fees	Bond renewal Rosario Sosol	\$175.00
	6/1/2022	Walmart Community/Capital One	10-60-5801	Miscellaneous Exp	Water for meetings at CH	\$23.92
	6/8/2022	TXU Energy	10-60-5406	CVB/Oakdale Electric	TXU	\$5,553.93
	6/8/2022	Staci King	10-60-5501	Travel	Per diem for Records management seminar City Secretary	\$345.49
	6/15/2022	Citibank	10-60-5800	Dues	License renewal ML	\$45.00
	6/15/2022	Citibank	10-60-5401	Telephone	Cell phone data JH	\$0.99
	6/15/2022	Citibank	10-60-5801	Miscellaneous Exp	Business cards SK	\$20.09

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10 - GENERAL FUND						
Administration						
	6/15/2022	Citibank	10-60-5803	Software	ADOBE Software CS computer	\$16.23
	6/15/2022	Citibank	10-60-5801	Miscellaneous Exp	Ice for Community FOrum Comp-Plan	\$4.31
	6/15/2022	Citibank	10-60-5500	Training	Municipal Law Manual/Election Law Manual CS office	\$268.00
Total						\$6,809.32
Law Enforcement						
	6/1/2022	AT&T Mobility	10-90-5401	Telephone	PD cell phones/laptop/unit router	\$148.74
	6/1/2022	City of Glen Rose	10-90-5404	Water	Water usage	\$48.07
	6/1/2022	Glen Rose Pest Control	10-90-5604	Repair & Maint - Struct	Invoice # 8248	\$140.00
	6/1/2022	Petty Cash/City of Glen Rose	10-90-5801	Miscellaneous Exp	Petty cash charges for May	\$60.00
	6/1/2022	Petty Cash/City of Glen Rose	10-90-5108	Uniforms	Dry cleaners for Officer Ramirez' uniforms	\$11.29
	6/3/2022	Fuelman	10-90-5608	Gas/Oil/Lube	PD gasoline usage	\$225.23
	6/8/2022	TXU Energy	10-90-5403	Electric	TXU	\$89.20
	6/15/2022	BizProtect	10-90-5803	Software	PD service call	\$315.00
	6/15/2022	BizProtect	10-90-5803	Software	Installed color printer (price difference between new color printer and old printer)	\$170.00
	6/15/2022	Citibank	10-90-5100	Supplies	Cleaning supplies PD	\$44.22
	6/15/2022	Citibank	10-90-5109	Office Supplies	Office supplies	\$101.21

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10 - GENERAL FUND						
Law Enforcement						
	6/15/2022	Citibank	10-90-5106	Postage	Postage for send blood specimen DWI	\$11.90
	6/15/2022	Motorola Solutions	10-90-5801	Miscellaneous Exp	Lapel mic for Officer Ramirez	\$205.95
Total						\$1,570.81
Non Departmental						
	6/1/2022	City of Glen Rose	10-65-5404	Water	Water usage	\$463.38
	6/1/2022	Enprotec/Hibbss/Todd	10-65-5202	Engineering	City limits coordination-ordinances and exhibits	\$1,475.00
	6/1/2022	Peloton Land Solutions, Inc.	10-65-5230	Comprehensive Plan Consultatn	Comprehensive plan	\$9,940.00
	6/1/2022	Staples Credit Plan	10-65-5109	Office Supplies	Office supplies /Front Office/ Code Enforcement	\$506.76
	6/1/2022	Staples Credit Plan	10-65-5107	Janitorial Supplies	Cleaning Supplies CH	\$61.18
	6/8/2022	3cGeo	10-65-5202	Engineering	Monthly maintenance & hosting fee	\$400.00
	6/8/2022	Atmos Energy	10-65-5405	Gas	Gas consumption CH	\$59.26
	6/8/2022	Kinect Communications, LLC	10-65-5401	Telephone	Recurring monthly charges	\$404.04
	6/8/2022	Pitney Bowes Global Financial Services LLC	10-65-5217	Postage, Copier Lease	Postage machine leasing charges	\$456.15
	6/8/2022	TXU Energy	10-65-5403	Electric	TXU	\$289.54
	6/8/2022	Xerox Corporation	10-65-5217	Postage, Copier Lease	Copier rental including color copies	\$412.07
	6/8/2022	Somervell Central Appraisal District	10-65-5805	Qrt S.C.A.D.	3th QT Payment	\$3,289.09

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10 - GENERAL FUND						
Non Departmental						
	6/15/2022	BizProtect	10-65-5224	It Support	Service call for CH/City Secretary computer	\$210.00
	6/15/2022	BizProtect	10-65-5224	It Support	Changed VPN IP and PC login for remote work for RS	\$52.50
	6/15/2022	Citibank	10-65-5230	Comprehensive Plan Consultatn	Supplies for Community Forum Comp-Plan	\$100.70
	6/15/2022	Citibank	10-65-5109	Office Supplies	Notary Seal RS	\$41.14
	6/15/2022	Citibank	10-65-5217	Postage, Copier Lease	Supplies for postage machine (ink/labels)	\$319.16
	6/15/2022	Inn on the River	10-65-5230	Comprehensive Plan Consultatn	Catered meal for strategic plan retreat/workshop	\$160.00
	6/14/2022	Pitney Bowes Bank Inc Purchase Power	10-65-5217	Postage, Copier Lease	Finance charges for postage machine	\$33.86
	6/22/2022	3cGeo	10-65-5202	Engineering	Monthly IWM Maint/Hosting fee June 2022	\$400.00
	6/22/2022	Enprotec/Hibbss/Todd	10-65-5202	Engineering	Engineer services - City limits, maps, development review, utility easement survey	\$2,125.00
	6/22/2022	Somervell County Committee on Aging	10-65-5841	Citizens Center	Funding for Center Congregate & Meals on Wheels	\$4,500.00
	6/22/2022	Windstream	10-65-5401	Telephone	06/13/22 - 07/12/22	\$250.18
	6/22/2022	Windstream	10-65-5402	Internet	06/13/22 - 07/12/22	\$250.18
	6/22/2022	Windstream	10-65-5401	Telephone	06/13/22 - 07/12/22	\$59.68
Total						\$26,258.87

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	6/1/2022	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 5/8/2022	\$1,882.46
	6/1/2022	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 5/8/2022	\$3,816.01
	6/1/2022	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employee 5/22/2022	\$1,886.36
	6/1/2022	Texas Municipal Retirement	10-2026	Tmrs W/H	TMRS-Employer 5/22/2022	\$3,823.92
	6/3/2022	HSA Bank	10-2024	Health Ins W/H	HSA City 5/8/2022	\$752.92
	6/3/2022	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 5/8/2022	\$291.98
	6/3/2022	HSA Bank	10-2024	Health Ins W/H	HSA Employee 2 5/22/2022	\$291.97
	6/3/2022	HSA Bank	10-2024	Health Ins W/H	HSA City 5/22/2022	\$1,022.51
	6/8/2022	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 6/5/2022	\$136.15
	6/8/2022	HSA Bank	10-2024	Health Ins W/H	May's contributions for HSA	\$269.64
	6/10/2022	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 6/5/2022	\$1,819.99
	6/10/2022	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 6/5/2022	\$425.63
	6/10/2022	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 6/5/2022	\$425.63
	6/10/2022	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 6/5/2022	\$1,819.99
	6/10/2022	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/5/2022	\$2,252.64
	6/10/2022	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 6/5/2022	\$240.00

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Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - GENERAL FUND						
Non-Departmental						
	6/22/2022	Wyoming Child Support Enforcement	10-2020	Child Support W/H	Case ID 244527 6/19/2022	\$136.15
	6/24/2022	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employee 6/19/2022	\$411.05
	6/24/2022	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employee 6/19/2022	\$1,757.55
	6/24/2022	Internal Revenue Service	10-2018	Fed Tax W/H	FEDERAL WITHHOLDING 6/19/2022	\$2,133.70
	6/24/2022	Internal Revenue Service	10-2015	Medicare Tax W/H	Medicare W/H-Employer 6/19/2022	\$411.05
	6/24/2022	Internal Revenue Service	10-2012	Fica Tax W/H	Fica W/H-Employer 6/19/2022	\$1,757.55
	6/24/2022	Office Of Attorney General	10-2020	Child Support W/H	CHSUP 6/19/2022	\$240.00
Total						\$28,004.85

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Fund Totals			
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10	GENERAL FUND	\$96,902.14
20	UTILITY FUND	\$101,939.80
	Grand Total:	\$198,841.94



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Consider approval or other action regarding a financial report for June 2022		
PREPARED BY:	City Administrator Leamons	DATE SUBMITTED:	07/05/2022
EXHIBITS:	Discussion Regarding June Financial Report Bonded Indebtedness Sales and Use Tax Cash and Investment Report General Ledger Cash Balance Report Utility Billing Report		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:	<i>Michael Leamon</i>		
SUMMARY:			
RECOMMENDED ACTION:	Move to approve or deny as presented.		

DISCUSSION ON THE MONTHLY FINANCIAL REPORTS PERIOD ENDING JUNE 30, 2022

Highlights

Both the General Fund and the Utility Fund are in the black for June and for the year.

Report on Reserves

As of June 30th, the City held about \$10 million in its various accounts, about a \$130,000 increase over last month. \$488,523 of the above total are restricted funds (customer deposit, bond payment, HOT, and dedicated court funds), leaving the City a balance of about \$9.5 million in what, primarily, are reserve funds. If the adopted FY 2021-22 goes according to plan, the amount held in reserve will decrease by \$1,770,000 over the course of the year, leaving the City with about \$6.8 million in, primarily, reserve funds. (Usually the drawdown is less than what is budgeted due to lower than expected operating expenditures and capital projects that carry over into the next budget cycle.) The City's total operating budget for FY 2021-22, less capital expenditures, contingency funds, and dedicated court funds, is \$3,680,065. With roughly \$3.7 million in annual operating costs, the current \$10 million in reserves would carry the City for about 32 months and the projected \$6.8 million in reserves at the end of this fiscal year would carry the City for about 20 months.

General Ledger Cash Balance Report

As has been mentioned previously, often there are differences between the bank account balances and the general ledger cash balance reports. The general ledger report carries in its balance checks that were written in the past which have never been deposited. Also, the instant a transaction is entered into the general ledger, it shows up in the general ledger report, but it can take days for both deposits and withdrawals to clear the bank and be reflected in our bank account balances.

The general ledger cash balance for the various funds through June 30th is about \$10 million, about a \$190,000 increase from a month ago, and an increase of about \$900,000 from a year ago.

General Ledger Cash Balance Report - Court Fund

The amount in the Court Fund has increased by about \$1,300 from a month ago.

Cash and Investment Report

As noted above, there was about \$10 million in the City's accounts as of June 30th, this is about a \$130,000 increase over last month.

Budget Report - General Fund

For the month, revenues have exceeded expenditures by about \$53,000, and for the year revenues have exceeded expenditures by about \$1,287,000.

Budget Report - Utility Fund

For the month, revenues have exceeded expenditures by about \$63,000 and for the year expenditures have exceeded revenues by about \$87,000.

Sales and Use Tax Report

The State has not posted its sales and use tax figures for June (tax on sales made in April) in time to be included in this packet report. The table provided in last month's packet has been updated to show the funds received during June. The June payment came in at \$136,092.33, less than 1% decrease from last year's payment. For the past 12 months, revenues have increased by about 8% over the previous 12 month period.

City of Glen Rose
Financial Statement
As of June 30, 2022

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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Property & Sales Tax							
10-4000 Sales Tax	136,092.33	125,000.00	11,092.33	1,242,910.42	1,500,000.00	82.86%	257,089.58
10-4001 Mixed Drinks Tax	2,670.55	2,166.67	503.88	16,280.11	26,000.00	62.62%	9,719.89
10-4002 Gross Receipts Tax	8.80	16,666.67	(16,657.87)	178,668.54	200,000.00	89.33%	21,331.46
10-4005 Property Taxes	14,671.13	65,148.33	(50,477.20)	742,387.91	781,780.00	94.96%	39,392.09
10-4010 Property Taxes (Delinquent)	11,263.21	1,416.67	9,846.54	59,692.66	17,000.00	351.13%	(42,692.66)
Property & Sales Tax Totals	164,706.02	210,398.34	(45,692.32)	2,239,939.64	2,524,780.00	88.72%	284,840.36
Interest Income							
10-4006 Penalites & Interest	8,965.44	833.33	8,132.11	26,374.67	10,000.00	263.75%	(16,374.67)
10-4500 Interest Income	0.00	333.33	(333.33)	8,330.96	4,000.00	208.27%	(4,330.96)
Interest Income Totals	8,965.44	1,166.66	7,798.78	34,705.63	14,000.00	247.90%	(20,705.63)
Other Revenue Sources							
10-4200 Permits	8,767.23	7,500.00	1,267.23	94,924.29	90,000.00	105.47%	(4,924.29)
10-4700 Miscellaneous Income	420.15	1,250.00	(829.85)	13,264.81	15,000.00	88.43%	1,735.19
10-4703 Vrc Loan Repayment	0.00	833.33	(833.33)	10,000.00	10,000.00	100.00%	0.00
Other Revenue Sources Totals	9,187.38	9,583.33	(395.95)	118,189.10	115,000.00	102.77%	(3,189.10)
Fines, Fees & Forfeitures							
10-4300 Pound Fees	105.00	41.67	63.33	560.00	500.00	112.00%	(60.00)
10-4301 Municipal Court Fine Revenue	8,051.00	5,833.33	2,217.67	33,159.62	70,000.00	47.37%	36,840.38
10-4303 Deferred Adjudication	1,047.55	1,583.33	(535.78)	6,056.79	19,000.00	31.88%	12,943.21
10-4305 Time Payment Reimbursement	90.00	41.67	48.33	429.00	500.00	85.80%	71.00
10-4316 Court Costs	1,445.41	1,375.00	70.41	6,473.47	16,500.00	39.23%	10,026.53
10-4318 Warrant Fee-Muni Court	200.00	16.67	183.33	932.73	200.00	466.37%	(732.73)
10-4319 Omnibase Reimbursement Fee	60.00	0.00	60.00	60.00	0.00	0.00%	(60.00)
10-4320 Court Col Fee	0.00	16.67	(16.67)	0.00	200.00	0.00%	200.00

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10 - GENERAL FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
10-4322 Indigent Fee	0.00	45.83	(45.83)	0.00	550.00	0.00%	550.00
10-4331 Clear The Shelter	100.00	166.67	(66.67)	929.00	2,000.00	46.45%	1,071.00
10-4332 County Res Impound Fee	115.00	83.33	31.67	1,310.00	1,000.00	131.00%	(310.00)
10-4345 Quarantine Fee	0.00	29.17	(29.17)	0.00	350.00	0.00%	350.00
10-4346 Boarding Fee	0.00	16.67	(16.67)	60.00	200.00	30.00%	140.00
10-4347 Adopting Fee	325.00	125.00	200.00	1,530.00	1,500.00	102.00%	(30.00)
10-4348 Euthanasia Fee	125.00	16.67	108.33	300.00	200.00	150.00%	(100.00)
Fines, Fees & Forfeitures Totals	<u>11,663.96</u>	<u>9,391.68</u>	<u>2,272.28</u>	<u>51,800.61</u>	<u>112,700.00</u>	<u>45.96%</u>	<u>60,899.39</u>
Grants & Donations							
10-4330 Donations	0.00	50.00	(50.00)	565.00	600.00	94.17%	35.00
10-4707 Safe Routes Grant & Cost Shar	0.00	88,291.17	(88,291.17)	0.00	1,059,494.00	0.00%	1,059,494.00
10-4709 Nrhp Grant	0.00	4,166.67	(4,166.67)	0.00	50,000.00	0.00%	50,000.00
10-4715 COVID-19 Relief	0.00	0.00	0.00	660.86	0.00	0.00%	(660.86)
Grants & Donations Totals	<u>0.00</u>	<u>92,507.84</u>	<u>(92,507.84)</u>	<u>1,225.86</u>	<u>1,110,094.00</u>	<u>0.11%</u>	<u>1,108,868.14</u>
Business & Franchise							
10-4704 Glen Rose Wrecker	1,500.00	500.00	1,000.00	5,500.00	6,000.00	91.67%	500.00
10-4705 Nextlink	1,500.00	1,500.00	0.00	13,500.00	18,000.00	75.00%	4,500.00
Business & Franchise Totals	<u>3,000.00</u>	<u>2,000.00</u>	<u>1,000.00</u>	<u>19,000.00</u>	<u>24,000.00</u>	<u>79.17%</u>	<u>5,000.00</u>
Transfers In							
10-4710 Transfer in Reserves	0.00	12,500.00	(12,500.00)	0.00	150,000.00	0.00%	150,000.00
Transfers In Totals	<u>0.00</u>	<u>12,500.00</u>	<u>(12,500.00)</u>	<u>0.00</u>	<u>150,000.00</u>	<u>0.00%</u>	<u>150,000.00</u>
Revenue Totals	<u>197,522.80</u>	<u>337,547.85</u>	<u>(140,025.05)</u>	<u>2,464,860.84</u>	<u>4,050,574.00</u>	<u>60.85%</u>	<u>1,585,713.16</u>

City of Glen Rose
Financial Statement
As of June 30, 2022

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10 - GENERAL FUND Legislative	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-05-5055 Mayor & Council Pay	0.00	833.33	(833.33)	4,300.00	10,000.00	43.00%	5,700.00
10-05-5145 Exp Mayor & Council	43.12	166.67	(123.55)	751.57	2,000.00	37.58%	1,248.43
10-05-5201 Attorney	8,530.41	4,523.81	4,006.60	53,885.02	40,000.00	134.71%	(13,885.02)
10-05-5240 Election Expense	0.00	1,250.00	(1,250.00)	1,790.90	15,000.00	11.94%	13,209.10
10-05-5401 Telephone	0.00	65.75	(65.75)	0.00	789.00	0.00%	789.00
10-05-5502 Mayor & Council Travel	1,966.20	625.00	1,341.20	6,407.99	7,500.00	85.44%	1,092.01
10-05-5503 Mayor & Council Training	0.00	208.33	(208.33)	1,640.00	2,500.00	65.60%	860.00
Legislative Totals	<u>10,539.73</u>	<u>7,672.89</u>	<u>2,866.84</u>	<u>68,775.48</u>	<u>77,789.00</u>	<u>88.41%</u>	<u>9,013.52</u>

City of Glen Rose
Financial Statement
As of June 30, 2022

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5000 Wages Streets & Parks	8,973.68	11,815.50	(2,841.82)	104,592.99	141,786.00	73.77%	37,193.01
10-40-5001 Overtime Streets & Parks	495.66	637.50	(141.84)	5,588.67	7,650.00	73.05%	2,061.33
10-40-5003 Payroll Taxes Streets/Pks	696.80	979.83	(283.03)	8,177.16	11,758.00	69.55%	3,580.84
10-40-5004 Retirement	1,343.69	1,817.42	(473.73)	15,803.64	21,809.00	72.46%	6,005.36
10-40-5005 Health Insurance	2,121.34	2,800.00	(678.66)	23,505.24	33,600.00	69.96%	10,094.76
10-40-5006 Life & Add Insurance	50.23	76.67	(26.44)	452.09	920.00	49.14%	467.91
10-40-5007 Workers Comp Insurance	0.00	682.75	(682.75)	5,374.06	8,193.00	65.59%	2,818.94
10-40-5008 Twc	0.00	358.50	(358.50)	69.82	4,302.00	1.62%	4,232.18
10-40-5010 Longevity	0.00	183.33	(183.33)	0.00	2,200.00	0.00%	2,200.00
10-40-5013 On Call	0.00	347.58	(347.58)	0.00	4,171.00	0.00%	4,171.00
10-40-5100 Supplies	84.28	266.67	(182.39)	1,463.30	3,200.00	45.73%	1,736.70
10-40-5107 Janitorial Supplies	1,207.30	150.00	1,057.30	1,207.30	1,800.00	67.07%	592.70
10-40-5108 Uniforms	0.00	201.67	(201.67)	1,292.32	2,420.00	53.40%	1,127.68
10-40-5120 Tools	0.00	208.33	(208.33)	60.82	2,500.00	2.43%	2,439.18
10-40-5122 Crack Sealant	0.00	1,100.83	(1,100.83)	0.00	13,210.00	0.00%	13,210.00
10-40-5156 Asphalt	0.00	666.67	(666.67)	1,349.92	8,000.00	16.87%	6,650.08
10-40-5175 Herbicides & Insecticides	0.00	333.33	(333.33)	304.99	4,000.00	7.62%	3,695.01
10-40-5203 Contract Labor	0.00	625.00	(625.00)	0.00	7,500.00	0.00%	7,500.00
10-40-5401 Telephone	104.43	291.67	(187.24)	902.18	3,500.00	25.78%	2,597.82
10-40-5403 Electric	660.21	583.33	76.88	5,791.74	7,000.00	82.74%	1,208.26
10-40-5404 Water	53.90	458.33	(404.43)	422.27	5,500.00	7.68%	5,077.73
10-40-5405 Gas	27.06	208.33	(181.27)	807.21	2,500.00	32.29%	1,692.79
10-40-5421 Street Lighting	2,499.63	2,750.00	(250.37)	20,755.45	33,000.00	62.90%	12,244.55
10-40-5500 Training	0.00	20.83	(20.83)	0.00	250.00	0.00%	250.00
10-40-5600 Vehicle Repair	3,900.00	500.00	3,400.00	4,142.08	6,000.00	69.03%	1,857.92
10-40-5602 Repair & Maint - Equip	1,152.09	583.33	568.76	3,598.60	7,000.00	51.41%	3,401.40

City of Glen Rose
Financial Statement
As of June 30, 2022

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10 - GENERAL FUND Streets & Parks	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-40-5604 Repair & Maint - Struct	1,287.70	833.33	454.37	1,713.73	10,000.00	17.14%	8,286.27
10-40-5608 Gas/Oil/Lube	313.06	625.00	(311.94)	5,126.97	7,500.00	68.36%	2,373.03
10-40-5611 Vehicle & Equipment Fund	0.00	3,333.33	(3,333.33)	0.00	40,000.00	0.00%	40,000.00
10-40-5621 Rock/Gravel/Stone	0.00	58.33	(58.33)	190.60	700.00	27.23%	509.40
10-40-5626 Sidewalk	0.00	833.33	(833.33)	0.00	10,000.00	0.00%	10,000.00
10-40-5636 Street Paint	45.34	125.00	(79.66)	379.09	1,500.00	25.27%	1,120.91
10-40-5655 Concrete	90.73	125.00	(34.27)	810.66	1,500.00	54.04%	689.34
10-40-5656 Drainage Pipe	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-40-5700 Capital Expenditures	7,350.00	34,416.67	(27,066.67)	18,350.00	413,000.00	4.44%	394,650.00
10-40-5720 Park Development	0.00	625.00	(625.00)	723.95	7,500.00	9.65%	6,776.05
10-40-5721 Road Base	0.00	125.00	(125.00)	799.88	1,500.00	53.33%	700.12
10-40-5738 Safe Routes School	0.00	93,856.24	(93,856.24)	0.00	1,129,982.00	0.00%	1,129,982.00
10-40-5739 Barnard Street Sidewalk	0.00	5,238.10	(5,238.10)	0.00	70,000.00	0.00%	70,000.00
10-40-5740 Paving	0.00	16,666.67	(16,666.67)	0.00	200,000.00	0.00%	200,000.00
10-40-5801 Miscellaneous Exp	100.00	41.67	58.33	100.00	500.00	20.00%	400.00
10-40-5804 Service Fees	2,389.00	2,500.00	(111.00)	9,022.00	30,000.00	30.07%	20,978.00
10-40-5859 Street Signs	0.00	333.33	(333.33)	1,473.00	4,000.00	36.83%	2,527.00
Streets & Parks Totals	34,946.13	188,508.40	(153,562.27)	244,351.73	2,272,951.00	10.75%	2,028,599.27

City of Glen Rose
Financial Statement
As of June 30, 2022

7/6/2022 3:00 PM Item 3.

10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5000 Wages Code Enforcement	10,378.97	12,370.92	(1,991.95)	102,038.83	148,451.00	68.74%	46,412.17
10-50-5001 Overtime Code Enforcement	81.00	297.50	(216.50)	694.94	3,570.00	19.47%	2,875.06
10-50-5003 Payroll Taxes Code Enf	804.34	992.92	(188.58)	7,272.66	11,915.00	61.04%	4,642.34
10-50-5004 Retirement	1,523.98	1,843.00	(319.02)	13,832.21	22,116.00	62.54%	8,283.79
10-50-5005 Health Insurance	1,714.91	2,100.00	(385.09)	10,426.29	25,200.00	41.37%	14,773.71
10-50-5006 Life & Add Insurance	54.47	62.75	(8.28)	282.39	753.00	37.50%	470.61
10-50-5007 Workers Comp Insurance	0.00	125.50	(125.50)	978.90	1,506.00	65.00%	527.10
10-50-5008 Twc	0.00	363.17	(363.17)	255.27	4,358.00	5.86%	4,102.73
10-50-5013 On Call	280.00	304.17	(24.17)	1,800.00	3,650.00	49.32%	1,850.00
10-50-5106 Postage	(86.39)	175.00	(261.39)	1,615.00	2,100.00	76.90%	485.00
10-50-5108 Uniforms	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5120 Instrument & Tools	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-50-5202 Engineering	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5203 Contract Labor	500.00	184.53	315.47	1,550.00	1,500.00	103.33%	(50.00)
10-50-5210 Legal Notices & Advertising	0.00	166.67	(166.67)	827.00	2,000.00	41.35%	1,173.00
10-50-5215 Code Replacement	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-50-5219 Abatements	(500.00)	833.33	(1,333.33)	0.00	10,000.00	0.00%	10,000.00
10-50-5247 Mapping	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-50-5401 Telephone	43.12	65.75	(22.63)	450.90	789.00	57.15%	338.10
10-50-5500 Training	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-50-5501 Travel	0.00	333.33	(333.33)	0.00	4,000.00	0.00%	4,000.00
10-50-5600 Vehicle Repair	0.00	166.67	(166.67)	21.47	2,000.00	1.07%	1,978.53
10-50-5608 Gas/Oil/Lube	69.00	62.50	6.50	591.44	750.00	78.86%	158.56
10-50-5801 Miscellaneous Exp	15.59	166.67	(151.08)	213.59	2,000.00	10.68%	1,786.41
10-50-5803 Software	0.00	250.00	(250.00)	1,800.00	3,000.00	60.00%	1,200.00
10-50-5837 License Renewal	0.00	33.33	(33.33)	0.00	400.00	0.00%	400.00

City of Glen Rose
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10 - GENERAL FUND Code Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-50-5860 Hardware Replacement	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Code Enforcement Totals	14,878.99	21,772.71	(6,893.72)	144,650.89	260,558.00	55.52%	115,907.11

City of Glen Rose
Financial Statement
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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5000 Wages Animal Control	3,053.52	3,019.75	33.77	28,254.69	36,237.00	77.97%	7,982.31
10-55-5001 Overtime Animal Control	208.01	297.50	(89.49)	1,323.82	3,570.00	37.08%	2,246.18
10-55-5003 Payroll Taxes Animal Cont	249.51	277.50	(27.99)	2,656.01	3,330.00	79.76%	673.99
10-55-5004 Retirement	462.81	515.08	(52.27)	4,984.67	6,181.00	80.65%	1,196.33
10-55-5005 Health Insurance	700.00	700.00	0.00	6,444.00	8,400.00	76.71%	1,956.00
10-55-5006 Life & Add Insurance	14.22	23.83	(9.61)	186.87	286.00	65.34%	99.13
10-55-5007 Workers Comp Insurance	0.00	226.75	(226.75)	1,621.51	2,721.00	59.59%	1,099.49
10-55-5008 Twc	0.00	101.42	(101.42)	9.00	1,217.00	0.74%	1,208.00
10-55-5010 Longevity	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-55-5013 On Call	0.00	304.17	(304.17)	3,520.00	3,650.00	96.44%	130.00
10-55-5100 Supplies	108.95	125.00	(16.05)	1,161.11	1,500.00	77.41%	338.89
10-55-5108 Uniforms	0.00	100.00	(100.00)	934.09	1,200.00	77.84%	265.91
10-55-5109 Office Supplies	0.00	66.67	(66.67)	121.37	800.00	15.17%	678.63
10-55-5165 Euth. & Medication	0.00	166.67	(166.67)	469.49	2,000.00	23.47%	1,530.51
10-55-5203 Contract Labor	65.00	166.67	(101.67)	585.00	2,000.00	29.25%	1,415.00
10-55-5224 It Support	0.00	0.00	0.00	352.48	0.00	0.00%	(352.48)
10-55-5236 Employee Rabies Shots	1,524.00	133.33	1,390.67	1,524.00	1,600.00	95.25%	76.00
10-55-5237 Adoption Reimbursement	0.00	133.33	(133.33)	640.00	1,600.00	40.00%	960.00
10-55-5401 Telephone	86.24	166.67	(80.43)	618.54	2,000.00	30.93%	1,381.46
10-55-5402 Internet	0.00	116.67	(116.67)	886.64	1,400.00	63.33%	513.36
10-55-5403 Electric	252.19	466.67	(214.48)	3,089.85	5,600.00	55.18%	2,510.15
10-55-5500 Training	50.00	125.00	(75.00)	1,303.00	1,500.00	86.87%	197.00
10-55-5501 Travel	0.00	125.00	(125.00)	301.55	1,500.00	20.10%	1,198.45
10-55-5600 Vehicle Repair	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-55-5602 Repair & Maint - Equip	0.00	166.67	(166.67)	605.30	2,000.00	30.27%	1,394.70
10-55-5603 Equipment	0.00	83.33	(83.33)	324.09	1,000.00	32.41%	675.91

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10 - GENERAL FUND Animal Control	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-55-5604 Repair & Maint - Struct	0.00	333.33	(333.33)	400.00	4,000.00	10.00%	3,600.00
10-55-5608 Gas/Oil/Lube	239.74	333.33	(93.59)	2,076.88	4,000.00	51.92%	1,923.12
10-55-5700 Capital Improvements	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5801 Miscellaneous Exp	0.00	50.00	(50.00)	15.99	600.00	2.67%	584.01
10-55-5803 Software	0.00	37.50	(37.50)	350.00	450.00	77.78%	100.00
10-55-5804 Service Fees	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-55-5839 Rabies Test Fees	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5860 Hardware Replacement	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-55-5870 Office Equip/Furn	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
Animal Control Totals	7,014.19	8,828.52	(1,814.33)	64,759.95	105,942.00	61.13%	41,182.05

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10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5000 Wages Administration	23,395.27	24,543.42	(1,148.15)	217,884.92	294,521.00	73.98%	76,636.08
10-60-5003 Payroll Taxes Admin	1,731.24	1,904.17	(172.93)	16,346.12	22,850.00	71.54%	6,503.88
10-60-5004 Retirement	3,319.77	3,532.25	(212.48)	31,879.04	42,387.00	75.21%	10,507.96
10-60-5005 Health Insurance	2,100.00	2,800.00	(700.00)	22,688.05	33,600.00	67.52%	10,911.95
10-60-5006 Life & Add Insurance	79.72	103.92	(24.20)	831.48	1,247.00	66.68%	415.52
10-60-5007 Workers Comp Insurance	0.00	101.75	(101.75)	766.51	1,221.00	62.78%	454.49
10-60-5008 Twc	0.00	687.17	(687.17)	36.00	8,246.00	0.44%	8,210.00
10-60-5010 Longevity	0.00	341.67	(341.67)	0.00	4,100.00	0.00%	4,100.00
10-60-5108 Uniforms	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
10-60-5109 Office Supplies	0.00	166.67	(166.67)	359.35	2,000.00	17.97%	1,640.65
10-60-5202 Engineering	0.00	0.00	0.00	37.00	0.00	0.00%	(37.00)
10-60-5203 Contract Labor	0.00	(5,154.76)	5,154.76	1,610.00	6,000.00	26.83%	4,390.00
10-60-5210 Legal Notices & Advertising	0.00	250.00	(250.00)	1,029.86	3,000.00	34.33%	1,970.14
10-60-5218 Legal Updates	0.00	625.00	(625.00)	146.24	7,500.00	1.95%	7,353.76
10-60-5401 Telephone	130.35	183.33	(52.98)	832.77	2,200.00	37.85%	1,367.23
10-60-5406 CVB/Oakdale Electric	67.10	0.00	67.10	(4,176.92)	0.00	0.00%	4,176.92
10-60-5500 Training	268.00	416.67	(148.67)	2,370.00	5,000.00	47.40%	2,630.00
10-60-5501 Travel	345.49	500.00	(154.51)	1,780.78	6,000.00	29.68%	4,219.22
10-60-5600 Vehicle Repair	0.00	333.33	(333.33)	21.47	4,000.00	0.54%	3,978.53
10-60-5602 Repair & Maint - Equip	0.00	83.33	(83.33)	285.12	1,000.00	28.51%	714.88
10-60-5604 Repair & Maint - Struct	100.00	833.33	(733.33)	682.57	10,000.00	6.83%	9,317.43
10-60-5608 Gas/Oil/Lube	0.00	83.33	(83.33)	99.11	1,000.00	9.91%	900.89
10-60-5800 Dues	47.00	208.33	(161.33)	698.00	2,500.00	27.92%	1,802.00
10-60-5801 Miscellaneous Exp	48.32	166.67	(118.35)	619.76	2,000.00	30.99%	1,380.24
10-60-5803 Software	16.23	1,000.00	(983.77)	582.78	12,000.00	4.86%	11,417.22
10-60-5804 Service Fees	300.00	1,250.00	(950.00)	5,307.08	15,000.00	35.38%	9,692.92

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10 - GENERAL FUND Administration	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-60-5860 Hardware Replacement	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
Administration Totals	31,948.49	35,188.75	(3,240.26)	302,717.09	490,122.00	61.76%	187,404.91

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10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5009 Other Insurance Tmlirp	0.00	2,448.57	(2,448.57)	32,139.42	32,140.00	100.00%	0.58
10-65-5041 Employee Appreciation	0.00	291.67	(291.67)	1,611.64	3,500.00	46.05%	1,888.36
10-65-5100 Supplies	0.00	154.17	(154.17)	298.12	1,850.00	16.11%	1,551.88
10-65-5101 Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
10-65-5106 Postage	0.00	454.17	(454.17)	523.61	5,450.00	9.61%	4,926.39
10-65-5107 Janitorial Supplies	61.18	125.00	(63.82)	469.78	1,500.00	31.32%	1,030.22
10-65-5109 Office Supplies	547.90	416.67	131.23	3,942.58	5,000.00	78.85%	1,057.42
10-65-5200 Audit	0.00	958.33	(958.33)	11,500.00	11,500.00	100.00%	0.00
10-65-5202 Engineering	4,400.00	1,250.00	3,150.00	18,900.00	15,000.00	126.00%	(3,900.00)
10-65-5217 Postage, Copier Lease	1,221.24	833.33	387.91	4,587.78	10,000.00	45.88%	5,412.22
10-65-5223 Accounting Software &	0.00	958.33	(958.33)	1,000.00	11,500.00	8.70%	10,500.00
10-65-5224 It Support	262.50	1,250.00	(987.50)	3,866.50	15,000.00	25.78%	11,133.50
10-65-5225 Janitorial Services	0.00	650.00	(650.00)	5,200.00	7,800.00	66.67%	2,600.00
10-65-5226 Cpa	0.00	500.00	(500.00)	2,350.00	6,000.00	39.17%	3,650.00
10-65-5227 Background Test	0.00	4.17	(4.17)	0.00	50.00	0.00%	50.00
10-65-5228 Website/Email Management	0.00	1,041.67	(1,041.67)	7,837.00	12,500.00	62.70%	4,663.00
10-65-5230 Comprehensive Plan	10,200.70	14,285.71	(4,085.01)	27,346.00	100,000.00	27.35%	72,654.00
10-65-5235 Drug Testing	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-65-5401 Telephone	713.90	1,125.00	(411.10)	7,516.27	13,500.00	55.68%	5,983.73
10-65-5402 Internet	250.18	600.00	(349.82)	3,148.47	7,200.00	43.73%	4,051.53
10-65-5403 Electric	289.54	500.00	(210.46)	2,626.38	6,000.00	43.77%	3,373.62
10-65-5404 Water	463.38	333.33	130.05	4,799.70	4,000.00	119.99%	(799.70)
10-65-5405 Gas	59.26	125.00	(65.74)	929.91	1,500.00	61.99%	570.09
10-65-5420 Commercial Umbrella Country	0.00	142.86	(142.86)	1,000.00	1,000.00	100.00%	0.00
10-65-5740 City Hall Renovation 3300Sqft	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
10-65-5805 Qrt S.C.A.D.	3,289.09	1,096.42	2,192.67	9,867.27	13,157.00	75.00%	3,289.73

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10 - GENERAL FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-65-5810 Text My Gov & Archive Social	0.00	457.33	(457.33)	0.00	5,488.00	0.00%	5,488.00
10-65-5832 Fire Department Contribution	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
10-65-5833 Transit Contribution	0.00	1,250.00	(1,250.00)	15,000.00	15,000.00	100.00%	0.00
10-65-5835 Non Departmental Other	0.00	500.00	(500.00)	614.61	6,000.00	10.24%	5,385.39
10-65-5837 Contingency	0.00	(274.54)	274.54	0.00	3,134.00	0.00%	3,134.00
10-65-5841 Citizens Center	4,500.00	375.00	4,125.00	4,500.00	4,500.00	100.00%	0.00
10-65-5870 Office Equip/Furn	0.00	208.33	(208.33)	0.00	2,500.00	0.00%	2,500.00
Non Departmental Totals	<u>26,258.87</u>	<u>40,643.85</u>	<u>(14,384.98)</u>	<u>171,575.04</u>	<u>424,769.00</u>	<u>40.39%</u>	<u>253,193.96</u>

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10 - GENERAL FUND Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-80-5000 Wages Court	2,800.00	3,110.67	(310.67)	26,922.88	36,723.00	73.31%	9,800.12
10-80-5003 Payroll Taxes Court	211.34	237.89	(26.55)	2,035.31	2,809.00	72.46%	773.69
10-80-5004 Retirement	397.32	441.72	(44.40)	3,858.28	5,215.00	73.98%	1,356.72
10-80-5005 Health Insurance	700.00	700.00	0.00	6,372.03	8,400.00	75.86%	2,027.97
10-80-5006 Life & Add Insurance	14.56	16.83	(2.27)	131.04	202.00	64.87%	70.96
10-80-5007 Workers Comp Insurance	0.00	12.71	(12.71)	138.93	139.00	99.95%	0.07
10-80-5008 Twc	0.00	83.75	(83.75)	8.10	1,005.00	0.81%	996.90
10-80-5106 Postage	0.00	83.33	(83.33)	861.41	1,000.00	86.14%	138.59
10-80-5109 Office Supplies	0.00	20.83	(20.83)	77.74	250.00	31.10%	172.26
10-80-5201 Attorney Fees	0.00	233.33	(233.33)	1,500.00	2,800.00	53.57%	1,300.00
10-80-5203 Contract Labor	0.00	500.00	(500.00)	4,000.00	6,000.00	66.67%	2,000.00
10-80-5224 FundView Support	0.00	500.00	(500.00)	0.00	6,000.00	0.00%	6,000.00
10-80-5285 Jail Services	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5500 Training	0.00	166.67	(166.67)	200.00	2,000.00	10.00%	1,800.00
10-80-5501 Travel	0.00	166.67	(166.67)	0.00	2,000.00	0.00%	2,000.00
10-80-5800 Dues & Subscriptions	0.00	41.67	(41.67)	110.00	500.00	22.00%	390.00
10-80-5801 Miscellaneous Exp	0.00	83.33	(83.33)	28.69	1,000.00	2.87%	971.31
10-80-5806 Jury Service	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
10-80-5860 Hardware Replacement	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
Municipal Court Totals	4,123.22	6,732.74	(2,609.52)	46,244.41	80,043.00	57.77%	33,798.59

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5000 Wages Law Enforcement	9,476.49	10,347.75	(871.26)	75,191.41	124,173.00	60.55%	48,981.59
10-90-5003 Payroll Taxes Law	720.99	791.58	(70.59)	5,706.55	9,499.00	60.08%	3,792.45
10-90-5004 Retirement	1,344.71	1,469.33	(124.62)	10,758.42	17,632.00	61.02%	6,873.58
10-90-5005 Health Insurance	1,400.00	1,400.00	0.00	8,626.83	16,800.00	51.35%	8,173.17
10-90-5006 Life & Add Insurance	27.35	46.75	(19.40)	246.17	561.00	43.88%	314.83
10-90-5007 Workers Comp Insurance	0.00	454.75	(454.75)	3,492.49	5,457.00	64.00%	1,964.51
10-90-5008 Twc	0.00	289.83	(289.83)	12.77	3,478.00	0.37%	3,465.23
10-90-5010 Longevity	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5100 Supplies	44.22	83.33	(39.11)	666.30	1,000.00	66.63%	333.70
10-90-5106 Postage	11.90	20.83	(8.93)	11.90	250.00	4.76%	238.10
10-90-5108 Uniforms	11.29	125.00	(113.71)	1,281.53	1,500.00	85.44%	218.47
10-90-5109 Office Supplies	101.21	70.83	30.38	266.16	850.00	31.31%	583.84
10-90-5125 Ammunition	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
10-90-5225 Janitorial Services	0.00	250.00	(250.00)	2,000.00	3,000.00	66.67%	1,000.00
10-90-5401 Telephone	148.74	133.33	15.41	852.47	1,600.00	53.28%	747.53
10-90-5403 Electric	89.20	100.00	(10.80)	1,061.31	1,200.00	88.44%	138.69
10-90-5404 Water	48.07	104.17	(56.10)	510.79	1,250.00	40.86%	739.21
10-90-5500 Training	0.00	250.00	(250.00)	15.00	3,000.00	0.50%	2,985.00
10-90-5501 Travel	0.00	166.67	(166.67)	50.85	2,000.00	2.54%	1,949.15
10-90-5600 Vehicle Repair	0.00	208.33	(208.33)	179.48	2,500.00	7.18%	2,320.52
10-90-5602 Repair & Maint - Equip	0.00	166.67	(166.67)	33.98	2,000.00	1.70%	1,966.02
10-90-5603 Equipment	0.00	1,416.67	(1,416.67)	16,444.29	17,000.00	96.73%	555.71
10-90-5604 Repair & Maint - Struct	140.00	83.33	56.67	140.00	1,000.00	14.00%	860.00
10-90-5608 Gas/Oil/Lube	225.23	375.00	(149.77)	1,680.75	4,500.00	37.35%	2,819.25
10-90-5801 Miscellaneous Exp	265.95	208.33	57.62	1,363.02	2,500.00	54.52%	1,136.98
10-90-5803 Software	485.00	41.67	443.33	634.99	500.00	127.00%	(134.99)

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10 - GENERAL FUND Law Enforcement	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-90-5804 Service Fees	0.00	33.33	(33.33)	229.00	400.00	57.25%	171.00
10-90-5820 Events	0.00	125.00	(125.00)	187.36	1,500.00	12.49%	1,312.64
10-90-5860 Computer Hardware	0.00	175.00	(175.00)	2,215.55	2,100.00	105.50%	(115.55)
Law Enforcement Totals	<u>14,540.35</u>	<u>19,104.14</u>	<u>(4,563.79)</u>	<u>133,859.37</u>	<u>229,250.00</u>	<u>58.39%</u>	<u>95,390.63</u>

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10 - GENERAL FUND Preservation Board	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
10-96-5106 Postage	86.39	25.00	61.39	86.39	300.00	28.80%	213.61
10-96-5210 Legal Notices & Advertising	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5211 Promotional	0.00	62.50	(62.50)	0.00	750.00	0.00%	750.00
10-96-5500 Training	0.00	166.67	(166.67)	389.00	2,000.00	19.45%	1,611.00
10-96-5501 Travel Expense	0.00	83.33	(83.33)	651.29	1,000.00	65.13%	348.71
10-96-5700 Projects	0.00	250.00	(250.00)	0.00	3,000.00	0.00%	3,000.00
10-96-5800 Dues & Subscriptions	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
10-96-5849 Signage	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
10-96-5866 Grant Match - Nrhp	0.00	8,333.33	(8,333.33)	0.00	100,000.00	0.00%	100,000.00
Preservation Board Totals	86.39	9,095.83	(9,009.44)	1,126.68	109,150.00	1.03%	108,023.32
Expense Totals	144,336.36	337,547.83	(193,211.47)	1,178,060.64	4,050,574.00	29.08%	2,872,513.36

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Water/Sewer/Trash Income							
20-4100 Miscellaneous Water	0.00	566.67	(566.67)	7,870.32	6,800.00	115.74%	(1,070.32)
20-4101 Water Fees	92,734.21	91,666.67	1,067.54	728,738.84	1,100,000.00	66.25%	371,261.16
20-4102 Sewer Fees	54,380.84	52,250.00	2,130.84	468,141.14	627,000.00	74.66%	158,858.86
20-4105 Trash	31,761.20	30,083.33	1,677.87	279,686.02	361,000.00	77.48%	81,313.98
20-4110 Trash Surcharge	0.00	0.00	0.00	0.00	0.00	0.00%	0.00
20-4307 Reconnect Fee	377.64	83.33	294.31	4,477.64	1,000.00	447.76%	(3,477.64)
Water/Sewer/Trash Income Totals	179,253.89	174,650.00	4,603.89	1,488,913.96	2,095,800.00	71.04%	606,886.04
Fines, Fees & Forfeitures							
20-4341 Tap Fees	2,900.00	833.33	2,066.67	27,150.00	10,000.00	271.50%	(17,150.00)
20-4342 Transfer Fees	0.00	91.67	(91.67)	35.00	1,100.00	3.18%	1,065.00
20-4343 Penalty Fees	1,206.15	1,958.33	(752.18)	13,073.96	23,500.00	55.63%	10,426.04
Fines, Fees & Forfeitures Totals	4,106.15	2,883.33	1,222.82	40,258.96	34,600.00	116.36%	(5,658.96)
Interest Income							
20-4500 Interest Income	0.00	133.33	(133.33)	2,722.51	1,600.00	170.16%	(1,122.51)
Interest Income Totals	0.00	133.33	(133.33)	2,722.51	1,600.00	170.16%	(1,122.51)
Other Revenue Sources							
20-4700 Miscellaneous Income	0.00	0.00	0.00	5,659.91	0.00	0.00%	(5,659.91)
Other Revenue Sources Totals	0.00	0.00	0.00	5,659.91	0.00	0.00%	(5,659.91)
Transfers In							
20-4710 Transfer in Reserves	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Transfers In Totals	0.00	135,000.00	(135,000.00)	0.00	1,620,000.00	0.00%	1,620,000.00
Lease & Rent Income							
20-4711 Twdb Edap For Grand Ave	0.00	0.00	0.00	266,152.23	0.00	0.00%	(266,152.23)

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20 - UTILITY FUND	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Lease & Rent Income							
Lease & Rent Income Totals	0.00	0.00	0.00	266,152.23	0.00	0.00%	(266,152.23)
Grants & Donations							
20-4715 COVID-19 Relief (American	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00
Grants & Donations Totals	0.00	27,865.58	(27,865.58)	0.00	334,387.00	0.00%	334,387.00
Revenue Totals	183,360.04	340,532.24	(157,172.20)	1,803,707.57	4,086,387.00	44.14%	2,282,679.43

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5000 Wages Water	7,816.28	7,733.25	83.03	59,942.77	92,799.00	64.59%	32,856.23
20-10-5001 Overtime Water	116.22	255.00	(138.78)	1,467.98	3,060.00	47.97%	1,592.02
20-10-5003 Payroll Taxes Water	601.87	619.00	(17.13)	4,628.42	7,428.00	62.31%	2,799.58
20-10-5004 Retirement	1,125.62	1,148.17	(22.55)	8,794.98	13,778.00	63.83%	4,983.02
20-10-5005 Health Insurance	1,400.00	1,983.33	(583.33)	12,744.04	23,800.00	53.55%	11,055.96
20-10-5006 Life & Add Insurance	32.35	37.42	(5.07)	291.17	449.00	64.85%	157.83
20-10-5007 Workers Comp Insurance	0.00	255.83	(255.83)	1,820.43	3,070.00	59.30%	1,249.57
20-10-5008 Twc	0.00	226.00	(226.00)	17.08	2,712.00	0.63%	2,694.92
20-10-5010 Longevity	0.00	75.00	(75.00)	0.00	900.00	0.00%	900.00
20-10-5013 On Call	0.00	86.92	(86.92)	0.00	1,043.00	0.00%	1,043.00
20-10-5100 Supplies	55.92	133.33	(77.41)	436.89	1,600.00	27.31%	1,163.11
20-10-5107 Janitorial Supplies	0.00	25.00	(25.00)	0.00	300.00	0.00%	300.00
20-10-5108 Uniforms	0.00	100.83	(100.83)	147.90	1,210.00	12.22%	1,062.10
20-10-5120 Tools	0.00	83.33	(83.33)	68.03	1,000.00	6.80%	931.97
20-10-5160 Process Chemicals	1,616.35	583.33	1,033.02	2,964.91	7,000.00	42.36%	4,035.09
20-10-5238 Lab Fees	496.49	725.00	(228.51)	5,966.11	8,700.00	68.58%	2,733.89
20-10-5299 Purchased Water	5.25	12,583.33	(12,578.08)	119,958.55	151,000.00	79.44%	31,041.45
20-10-5400 Utilities (Elec)	1,920.87	5,000.00	(3,079.13)	13,687.44	60,000.00	22.81%	46,312.56
20-10-5401 Telephone	102.29	416.67	(314.38)	884.77	5,000.00	17.70%	4,115.23
20-10-5405 Gas	27.06	35.71	(8.65)	807.20	1,500.00	53.81%	692.80
20-10-5500 Training	350.00	156.67	193.33	1,425.00	1,880.00	75.80%	455.00
20-10-5501 Travel	0.00	0.00	0.00	107.16	0.00	0.00%	(107.16)
20-10-5505 Safety Program	0.00	8.33	(8.33)	0.00	100.00	0.00%	100.00
20-10-5600 Vehicle Repair	142.95	83.33	59.62	443.88	1,000.00	44.39%	556.12
20-10-5601 System Repair	13,593.55	3,750.00	9,843.55	29,500.02	45,000.00	65.56%	15,499.98
20-10-5602 Repair & Maint - Equip	0.00	416.67	(416.67)	278.40	5,000.00	5.57%	4,721.60

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20 - UTILITY FUND Water	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-10-5604 Repair & Maint - Struct	0.00	166.67	(166.67)	740.69	2,000.00	37.03%	1,259.31
20-10-5605 Repair & Maint - Tank	0.00	29,821.43	(29,821.43)	1,564.44	215,000.00	0.73%	213,435.56
20-10-5608 Gas/Oil/Lube	169.20	416.67	(247.47)	4,936.36	5,000.00	98.73%	63.64
20-10-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-10-5611 Vehicle & Equipment Fund	0.00	3,333.33	(3,333.33)	0.00	40,000.00	0.00%	40,000.00
20-10-5652 Meters	0.00	1,250.00	(1,250.00)	8,920.00	15,000.00	59.47%	6,080.00
20-10-5700 Capital Improvements	14,299.97	15,964.29	(1,664.32)	88,471.04	455,500.00	19.42%	367,028.96
20-10-5701 Cdbg	0.00	0.00	0.00	2,025.00	0.00	0.00%	(2,025.00)
20-10-5737 Capital Improvement Well #4	0.00	0.00	0.00	4,587.09	0.00	0.00%	(4,587.09)
20-10-5739 100000 Gallons tank on Bryan	0.00	4,428.57	(4,428.57)	80,915.00	81,000.00	99.90%	85.00
20-10-5741 Generator Quick Wire +	0.00	5,714.29	(5,714.29)	66.32	40,000.00	0.17%	39,933.68
20-10-5743 Tank Replacement at Well # 3	0.00	100,000.00	(100,000.00)	0.00	700,000.00	0.00%	700,000.00
20-10-5801 Miscellaneous Exp	0.00	41.67	(41.67)	311.11	500.00	62.22%	188.89
20-10-5804 Service Fees	0.00	566.67	(566.67)	6,800.00	6,800.00	100.00%	0.00
20-10-5806 Meter Service Fees	0.00	233.33	(233.33)	0.00	2,800.00	0.00%	2,800.00
20-10-5807 Prairielands Permit Fees	8,710.40	3,900.83	4,809.57	8,710.40	46,810.00	18.61%	38,099.60
20-10-5846 Demurrage	192.00	110.00	82.00	396.00	1,320.00	30.00%	924.00
20-10-5860 Hardware Replacement	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-10-5886 State Fees	0.00	333.33	(333.33)	3,784.12	4,000.00	94.60%	215.88
Water Totals	52,774.64	203,010.86	(150,236.22)	478,610.70	2,057,559.00	23.26%	1,578,948.30

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5000 Wages Sewer	3,417.42	5,266.83	(1,849.41)	35,821.61	63,202.00	56.68%	27,380.39
20-20-5001 Overtime Sewer	0.00	170.00	(170.00)	1,402.76	2,040.00	68.76%	637.24
20-20-5003 Payroll Taxes Sewer	241.63	426.75	(185.12)	2,671.61	5,121.00	52.17%	2,449.39
20-20-5004 Retirement	484.93	791.00	(306.07)	5,340.02	9,492.00	56.26%	4,151.98
20-20-5005 Health Insurance	700.00	1,400.00	(700.00)	6,372.00	16,800.00	37.93%	10,428.00
20-20-5006 Life & Add Insurance	18.64	38.75	(20.11)	167.76	465.00	36.08%	297.24
20-20-5007 Workers Comp Insurance	0.00	217.17	(217.17)	1,555.95	2,606.00	59.71%	1,050.05
20-20-5008 Twc	0.00	157.33	(157.33)	9.00	1,888.00	0.48%	1,879.00
20-20-5010 Longevity	0.00	116.67	(116.67)	0.00	1,400.00	0.00%	1,400.00
20-20-5013 On Call	0.00	173.83	(173.83)	0.00	2,086.00	0.00%	2,086.00
20-20-5100 Supplies	20.00	250.00	(230.00)	33.84	3,000.00	1.13%	2,966.16
20-20-5108 Uniforms	0.00	100.83	(100.83)	0.00	1,210.00	0.00%	1,210.00
20-20-5120 Tools	0.00	100.00	(100.00)	30.04	1,200.00	2.50%	1,169.96
20-20-5160 Process Chemicals	0.00	225.00	(225.00)	175.00	2,700.00	6.48%	2,525.00
20-20-5400 Utilities (Elec)	1,024.62	708.33	316.29	7,428.39	8,500.00	87.39%	1,071.61
20-20-5401 Telephone	85.02	125.00	(39.98)	760.60	1,500.00	50.71%	739.40
20-20-5405 Gas	27.07	214.29	(187.22)	807.20	1,500.00	53.81%	692.80
20-20-5500 Training	0.00	128.75	(128.75)	111.00	1,545.00	7.18%	1,434.00
20-20-5600 Vehicle Repair	339.98	333.33	6.65	339.98	4,000.00	8.50%	3,660.02
20-20-5601 System Repair	1,530.91	1,458.33	72.58	6,223.74	17,500.00	35.56%	11,276.26
20-20-5602 Repair & Maint - Equip	0.00	625.00	(625.00)	251.72	7,500.00	3.36%	7,248.28
20-20-5604 Repair & Maint - Struct	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5608 Gas/Oil/Lube	208.59	375.00	(166.41)	4,347.35	4,500.00	96.61%	152.65
20-20-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-20-5655 Concrete	764.25	83.33	680.92	772.63	1,000.00	77.26%	227.37
20-20-5700 Capital Improvements	0.00	21,523.81	(21,523.81)	483,540.01	484,000.00	99.90%	459.99

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20 - UTILITY FUND Sewer	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-20-5738 Grand Lift Station (Edap)	1,445.00	42,857.14	(41,412.14)	131,609.60	300,000.00	43.87%	168,390.40
20-20-5742 Golf Course Lift Station	0.00	(29,761.90)	29,761.90	0.00	0.00	0.00%	0.00
20-20-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-20-5804 Service Fees	0.00	54.17	(54.17)	0.00	650.00	0.00%	650.00
Sewer Totals	10,308.06	48,367.07	(38,059.01)	689,771.81	947,905.00	72.77%	258,133.19

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5000 Wages Wwtp	8,189.71	8,323.75	(134.04)	81,696.14	99,885.00	81.79%	18,188.86
20-21-5001 Overtime Wwtp	701.62	510.00	191.62	6,355.04	6,120.00	103.84%	(235.04)
20-21-5003 Payroll Taxes Wwtp	677.33	733.00	(55.67)	6,822.09	8,796.00	77.56%	1,973.91
20-21-5004 Retirement	1,261.67	1,359.67	(98.00)	12,842.71	16,316.00	78.71%	3,473.29
20-21-5005 Health Insurance	1,400.00	1,400.00	0.00	12,744.05	16,800.00	75.86%	4,055.95
20-21-5006 Life & Add Insurance	38.00	38.75	(0.75)	342.00	465.00	73.55%	123.00
20-21-5007 Workers Comp Insurance	0.00	375.58	(375.58)	2,639.52	4,507.00	58.56%	1,867.48
20-21-5008 Twc	0.00	264.50	(264.50)	18.00	3,174.00	0.57%	3,156.00
20-21-5010 Longevity	0.00	125.00	(125.00)	1,500.00	1,500.00	100.00%	0.00
20-21-5013 On Call	0.00	608.33	(608.33)	0.00	7,300.00	0.00%	7,300.00
20-21-5100 Supplies	3.79	258.33	(254.54)	115.86	3,100.00	3.74%	2,984.14
20-21-5107 Janitorial Supplies	0.00	41.67	(41.67)	433.96	500.00	86.79%	66.04
20-21-5108 Uniforms	0.00	108.33	(108.33)	535.44	1,300.00	41.19%	764.56
20-21-5109 Office Supplies	0.00	0.00	0.00	803.41	0.00	0.00%	(803.41)
20-21-5115 Chemical Supplies	646.54	2,083.33	(1,436.79)	5,921.90	25,000.00	23.69%	19,078.10
20-21-5120 Tools	0.00	125.00	(125.00)	0.00	1,500.00	0.00%	1,500.00
20-21-5238 Lab Fees	1,247.00	1,833.33	(586.33)	11,546.00	22,000.00	52.48%	10,454.00
20-21-5259 Sludge Removal	0.00	1,350.00	(1,350.00)	0.00	16,200.00	0.00%	16,200.00
20-21-5400 Utilities	6,231.48	3,166.67	3,064.81	43,555.85	38,000.00	114.62%	(5,555.85)
20-21-5401 Telephone	258.57	416.67	(158.10)	2,122.34	5,000.00	42.45%	2,877.66
20-21-5500 Training	0.00	86.67	(86.67)	111.00	1,040.00	10.67%	929.00
20-21-5600 Vehicle Repair	63.14	83.33	(20.19)	78.64	1,000.00	7.86%	921.36
20-21-5601 System Repair	1,910.00	1,666.67	243.33	9,072.27	20,000.00	45.36%	10,927.73
20-21-5602 Repair & Maint - Equip	21.99	333.33	(311.34)	2,685.17	4,000.00	67.13%	1,314.83
20-21-5604 Repair & Maint - Struct	0.00	500.00	(500.00)	1,020.25	6,000.00	17.00%	4,979.75
20-21-5608 Gas/Oil/Lube	0.00	400.00	(400.00)	767.88	4,800.00	16.00%	4,032.12

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20 - UTILITY FUND WWTP	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-21-5609 Equipment Rental	0.00	83.33	(83.33)	0.00	1,000.00	0.00%	1,000.00
20-21-5700 Capital Improvements	0.00	12,695.00	(12,695.00)	0.00	152,340.00	0.00%	152,340.00
20-21-5708 Replacement Mower	0.00	1,166.67	(1,166.67)	13,700.00	14,000.00	97.86%	300.00
20-21-5801 Miscellaneous Exp	0.00	41.67	(41.67)	0.00	500.00	0.00%	500.00
20-21-5804 Service Fees	0.00	575.00	(575.00)	0.00	6,900.00	0.00%	6,900.00
20-21-5886 State Fees	0.00	466.67	(466.67)	5,507.46	5,600.00	98.35%	92.54
WWTP Totals	22,650.84	41,220.25	(18,569.41)	222,936.98	494,643.00	45.07%	271,706.02

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20 - UTILITY FUND Sanitation	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-45-5403 Trash Pickup	33,271.51	25,750.00	7,521.51	257,668.23	309,000.00	83.39%	51,331.77
Sanitation Totals	33,271.51	25,750.00	7,521.51	257,668.23	309,000.00	83.39%	51,331.77

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20 - UTILITY FUND Non Departmental	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
20-65-5106 Postage	494.36	583.33	(88.97)	4,081.56	7,000.00	58.31%	2,918.44
20-65-5109 Office Supplies	0.00	179.17	(179.17)	0.00	2,150.00	0.00%	2,150.00
20-65-5110 Utility Billing Cards	130.66	216.67	(86.01)	1,764.97	2,600.00	67.88%	835.03
20-65-5200 Audit	0.00	958.33	(958.33)	11,500.00	11,500.00	100.00%	0.00
20-65-5225 Utility Billing System&Support	0.00	540.47	(540.47)	5,750.00	5,700.00	100.88%	(50.00)
20-65-5226 Cpa	912.50	500.00	412.50	2,125.00	6,000.00	35.42%	3,875.00
20-65-5229 Bank Services Fee	0.00	14.29	(14.29)	35.99	100.00	35.99%	64.01
20-65-5300 Bond Payment & Fee	0.00	19,890.00	(19,890.00)	41,936.50	238,680.00	17.57%	196,743.50
20-65-5860 Hardware Replacement	0.00	83.33	(83.33)	149.90	1,000.00	14.99%	850.10
20-65-5873 Contingency	0.00	(781.54)	781.54	0.00	2,550.00	0.00%	2,550.00
Non Departmental Totals	<u>1,537.52</u>	<u>22,184.05</u>	<u>(20,646.53)</u>	<u>67,343.92</u>	<u>277,280.00</u>	<u>24.29%</u>	<u>209,936.08</u>
Expense Totals	<u><u>120,542.57</u></u>	<u><u>340,532.23</u></u>	<u><u>(219,989.66)</u></u>	<u><u>1,716,331.64</u></u>	<u><u>4,086,387.00</u></u>	<u><u>42.00%</u></u>	<u><u>2,370,055.36</u></u>

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70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Revenue Summary							
Fines, Fees & Forfeitures	1,299.04	1,069.92	229.12	5,506.14	12,839.00	42.89%	7,332.86
Interest Income	0.00	0.00	0.00	31.06	0.00	0.00%	(31.06)
Transfers In	0.00	984.92	(984.92)	0.00	11,819.00	0.00%	11,819.00
Revenue Totals	<u>1,299.04</u>	<u>2,054.84</u>	<u>(755.80)</u>	<u>5,537.20</u>	<u>24,658.00</u>	<u>22.46%</u>	<u>19,120.80</u>
Expense Summary							
Not Categorized	0.00	0.00	0.00	1.06	0.00	0.00%	(1.06)
Fines, Fees & Taxes	0.00	2,054.84	(2,054.84)	0.00	24,658.00	0.00%	24,658.00
Expense Totals	<u>0.00</u>	<u>2,054.84</u>	<u>(2,054.84)</u>	<u>1.06</u>	<u>24,658.00</u>	<u>0.00%</u>	<u>24,656.94</u>

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70 - COURT	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% of Budget	Budget Remaining
Fines, Fees & Forfeitures							
70-4308 Local Truancy Prevention and	443.96	381.17	62.79	1,881.39	4,574.00	41.13%	2,692.61
70-4311 Municipal Jury Funds	8.88	7.67	1.21	37.64	92.00	40.91%	54.36
70-4312 Municipal Court Technology Fund	387.15	306.08	81.07	1,641.21	3,673.00	44.68%	2,031.79
70-4314 Municipal Court Building Security	459.05	375.00	84.05	1,945.90	4,500.00	43.24%	2,554.10
Fines, Fees & Forfeitures Totals	<u>1,299.04</u>	<u>1,069.92</u>	<u>229.12</u>	<u>5,506.14</u>	<u>12,839.00</u>	<u>42.89%</u>	<u>7,332.86</u>
Interest Income							
70-4500 Interest Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31.06</u>	<u>0.00</u>	<u>0.00%</u>	<u>(31.06)</u>
Interest Income Totals	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>31.06</u>	<u>0.00</u>	<u>0.00%</u>	<u>(31.06)</u>
Transfers In							
70-4710 Transfer In From Court Security	0.00	490.67	(490.67)	0.00	5,888.00	0.00%	5,888.00
70-4900 Transfer in from Court Technology	0.00	488.33	(488.33)	0.00	5,860.00	0.00%	5,860.00
70-4901 Transfer in from Jury Fund	<u>0.00</u>	<u>5.92</u>	<u>(5.92)</u>	<u>0.00</u>	<u>71.00</u>	<u>0.00%</u>	<u>71.00</u>
Transfers In Totals	<u>0.00</u>	<u>984.92</u>	<u>(984.92)</u>	<u>0.00</u>	<u>11,819.00</u>	<u>0.00%</u>	<u>11,819.00</u>
Revenue Totals	<u><u>1,299.04</u></u>	<u><u>2,054.84</u></u>	<u><u>(755.80)</u></u>	<u><u>5,537.20</u></u>	<u><u>24,658.00</u></u>	<u><u>22.46%</u></u>	<u><u>19,120.80</u></u>

City of Glen Rose
Financial Statement
As of June 30, 2022

7/6/2022 3:30:

Item 3.

70 - COURT Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
Fines, Fees & Taxes	0.00	2,054.84	(2,054.84)	0.00	24,658.00	0.00%	24,658.00
Not Categorized	0.00	0.00	0.00	1.06	0.00	0.00%	(1.06)
Municipal Court Totals	0.00	2,054.84	(2,054.84)	1.06	24,658.00	0.00%	24,656.94
Expense Total	0.00	2,054.84	(2,054.84)	1.06	24,658.00	0.00%	24,656.94

City of Glen Rose
Financial Statement
As of June 30, 2022

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Item 3.

70 - COURT Municipal Court	Current Month Actual	Current Month Budget	Budget Variance	YTD Actual	Annual Budget	% Budget Used	Budget Remaining
70-80-5101 Bank Service Charges	0.00	0.00	0.00	1.06	0.00	0.00%	(1.06)
70-80-5806 Jury Reimbursements &	0.00	13.58	(13.58)	0.00	163.00	0.00%	163.00
70-80-5835 Court Technology Purchases	0.00	865.67	(865.67)	0.00	10,388.00	0.00%	10,388.00
70-80-5836 Court Security	0.00	794.42	(794.42)	0.00	9,533.00	0.00%	9,533.00
70-80-5842 Truancy and Prevention	0.00	381.17	(381.17)	0.00	4,574.00	0.00%	4,574.00
Municipal Court Totals	0.00	2,054.84	(2,054.84)	1.06	24,658.00	0.00%	24,656.94
Expense Totals	0.00	2,054.84	(2,054.84)	1.06	24,658.00	0.00%	24,656.94

**CITY OF GLEN ROSE
BONDED INDEBTEDNESS AS OF JUNE 30, 2022**

BOND	MATURES	PRINCIPAL	INTEREST	TOTAL	OUTSTANDING
CO/2013 WWTP DESIGN	2022	\$ 370,000	\$ 32,223	\$ 402,223	\$ 35,987
CO/2016 WWTP CONSTRUCTION	2037	\$ 3,520,000	\$ 1,238,912	\$ 4,758,912	\$ 3,751,553

	CO/2013 WWTP DESIGN		CO/2016 WWTP CONSTRUCTION		TOTAL ANNUAL PAYMENT
	PAYMENT	INT. RATE	PAYMENT	INT. RATE	
2020-2021			PAID		
2021-2022	\$ 35,987	2.82%	\$ 200,236	1.43%	\$ 236,223
2022-2023			\$ 238,520	1.60%	\$ 238,520
2023-2024			\$ 235,960	1.78%	\$ 235,960
2024-2025			\$ 238,112	1.93%	\$ 238,112
2025-2026			\$ 234,928	2.06%	\$ 234,928
2026-2027			\$ 236,529	2.39%	\$ 236,529
2027-2028			\$ 237,466	2.66%	\$ 237,466
2028-2029			\$ 237,811	2.76%	\$ 237,811
2029-2030			\$ 237,843	3.04%	\$ 237,843
2030-2031			\$ 237,219	3.22%	\$ 237,219
2031-2032			\$ 236,101	3.36%	\$ 236,101
2032-2033			\$ 234,549	3.22%	\$ 234,549
2033-2034			\$ 238,109	3.22%	\$ 238,109
2034-2035			\$ 236,347	3.21%	\$ 236,347
2035-2036			\$ 234,445	3.21%	\$ 234,445
2036-2037			\$ 237,383	3.21%	\$ 237,383
	\$ 35,987		\$ 3,751,553		\$ 3,787,540

NOTE: 1. Payments on interest only are due on February 15th each year and payments on principal and interest are due on August 15th each year for each of the two bond issuances.

2. The CO/2013 WWTP DESIGN AND CO/2016 WWTP CONSTRUCTION DEBT ARE PAID WITH UTILITY SYSTEM REVENUES.

CITY OF GLEN ROSE SALES AND USE TAX REPORT

Report for July Council Packet

	2021	2022	% Change
January	109,714.93	140,720.76	22.03%
February	168,437.23	157,699.38	-6.81%
March	109,932.23	122,481.96	10.25%
April	101,103.73	114,031.95	11.34%
May	171,528.37	153,004.12	-12.11%
June	136,631.88	136,092.33	-0.40%
	2020	2021	
July	114,263.74	129,574.66	11.82%
August	125,484.48	168,800.51	25.66%
September	122,785.60	125,589.65	2.23%
October	110,856.26	127,727.12	13.21%
November	130,155.64	148,290.73	12.23%
December	134,172.50	142,862.07	6.08%
TOTAL	1,535,066.59	1,666,875.24	7.91%

Comparison of sales tax revenue for the most recent 12 month period versus that of a year ago. The number reported for June is for sales made in April. There's always a 2 month lag.

CITY OF GLEN ROSE
GENERAL LEDGER CASH BALANCE REPORT BY FUND
June 30, 2022

FUND	CURRENT BALANCE	MONTH AGO BALANCE	YEAR AGO BALANCE
1 GENERAL	\$6,382,964.78	\$6,309,904.25	\$6,126,163.44
2 UTILITY	\$3,583,006.75	\$3,465,994.62	\$2,838,320.59
3 CVB	\$0.00	\$0.00	\$108,201.66
5 COURT*	\$25,132.90	\$23,834.00	\$16,276.98
TOTAL	\$9,991,104.43	\$9,799,732.87	\$9,088,962.67

*The Court Fund includes amounts dedicated to security, technology, truancy prevention, and jury reimbursement.

CASH AND INVESTMENT REPORT FOR THE CITY OF GLEN ROSE		
June 2022		
TEXPOOL		\$3,660,705.88
BANK		\$3,793,904.73
TEXSTAR		\$2,535,110.96
TOTAL		\$9,989,721.57

TEXPOOL		
UTILITY SYSTEM REVENUE BOND RESERVE	1.00%	\$246,579.99
WATER AND SEWER FUND	1.00%	\$1,795,364.89
GENERAL FUND RESERVE	1.00%	\$1,618,761.00
TOTAL TEXPOOL INVESTMENTS		\$3,660,705.88

TexSTAR		
GENERAL	0.99%	\$2,535,110.96

FFB BANK ACCOUNTS		
OAKDALE ELECTRICITY DEPOSIT CD	0.85%	\$20,048.00
HOTEL OCCUPANCY	0.85%	\$101.26
TXCDBG	0.85%	\$252.38
TWDB 2016 CONSTRUCTION PROJECT	0.85%	\$219,514.10
COURT TECHNOLOGY FUND	0.85%	\$8,436.45
COURT SECURITY	0.85%	\$8,962.17
MUNICIPAL JURY FUND	0.85%	\$131.22
TRUANCY AND PREVENTION FUND	0.85%	\$6,747.80
CUSTOMER DEPOSIT ACCOUNT	0.85%	\$197,263.96
POOL CASH	0.85%	\$3,352,495.39
TOTAL BANK BALANCES		\$3,793,904.73

Investments are in compliance with the Investment Policy for the City of Glen Rose

Council Utility Billing Report
Billing Period 5/21/2022 - 6/20/2022

Utility Bills Disbursed	Count	Amount
Active	1248	\$185,243.90
Landlord	1	\$59.26
Cutoff Nonpayment	1	\$167.09
Payment Plan	1	\$180.55
Pending Cutoff Service Order	2	\$243.39
Final Bill	15	\$1,338.79
First Bill	15	\$1,435.77
Backdated Move In Date	6	\$674.47
Pending Connect, First Bill	2	\$77.71
Total	1291	\$189,420.93

Payments Received	Count	Amount
CreditCard	277	\$31,844.45
Change	35	(\$391.32)
Cash	66	\$6,527.52
Check	413	\$85,316.94
Other	1	\$191.35
AchFile	341	\$49,373.13
Total	1133	\$172,862.07

Service Orders Completed	Count
Connect	6
General	13
Disconnect - Move Out	12
Reread	1
Cutoff - Nonpayment	10
Change Occupant	12
Reconnect Cutoff	9
Total	63

Service Categories	Count	Amount
Trash	1114	\$32,572.06
Sewer	1153	\$53,726.14
Water	1280	\$100,888.66
Total	0	\$187,186.86



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Consider Approval or Other Action Regarding an Amendment to the City of Glen Rose Code of Ordinances Chapter 4.05.034 <i>Farmers Market</i> to Allow for the Adoption and Revision of Rules and Regulations, Vendor Application, and to Correct Typographical Errors		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	7/05/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:	The Glen Rose Historic Farmers Market Rules and Regulations, as well as the vendor application, were updated on June 28, 2022 via council action. The proposed amendments to the Farmers Market Ordinance will formalize the acceptance of said documents and allow for future revision via council action.		
RECOMMENDED ACTION:	Move to approve or deny as presented.		

ORDINANCE NO. 2022.07.12.____**AN ORDINANCE AMENDING THE CITY OF GLEN ROSE CODE OF ORDINANCES, CHAPTER 4.05.034 FARMERS MARKET; PROVIDING FOR REPEALING, SEVERABILITY AND PROPER NOTICE, MEETING AND QUORUM CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Glen Rose, Texas (City) is a Type A general-law municipality located in Somervell County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City previously adopted Article 4.05 *Vendors, Peddlers, Hawkers, Solicitors* to regulate vendors, peddlers, hawkers, solicitors, and canvassers, to register vendors, itinerant vendors, and hawkers and to protect the peace, safety, and privacy of homeowners by limiting the hours of access to residential properties and establishing a “no visit” list; and

WHEREAS, Chapter 4.05.034 *Farmers Market* outlines the basic details of the Glen Rose Historic Farmers Market; and

WHEREAS, the City Council wishes to amend Chapter 4.05.034 to allow for the adoption and revision of the Glen Rose Historic Farmers Market Vendor Application and Rules and Regulations, as well as to correct typographical errors found within the ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

SECTION 1**INCORPORATION OF RECITALS**

The above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2**AMENDMENTS TO CHAPTER 4.05.034 FARMERS MARKET**

The following amendments are hereby adopted.

4.05.034(a) The Glen Rose Historic Farmer~~s~~ Market is located on Elm Street in the parking area adjoining the historic courthouse square.

4.05.034(d) Vendors may not utilize any electrical outlets on the square without ~~expressed~~ written permission from the city.

4.05.034(e) All vendors wishing to participate in the Glen Rose Historic Farmers Market must complete the Vendor Participation Application and adhere to the approved Rules and Regulations. The City Council may amend these documents at any time.

SECTION 3**SAVINGS/REPEALING CLAUSE**

Chapter 4 of the City’s Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance

are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 4 SEVERABILITY CLAUSE

Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional, illegal, or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Glen Rose hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional or invalid.

SECTION 5 PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 6 EFFECTIVE DATE

This Ordinance shall become effective immediately after its passage.

PASSED AND APPROVED this 28th day of June, 2022.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Staci L. King, City Secretary

City of Glen Rose Farmers Market

Vendor Participation Application

Date of Application ____/____/20____ good for 1 calendar year

Our Glen Rose Farmers Market is a community gathering place to sell local agriculture products and other items hand crafted, homemade, home grown, value added goods, baked goods, arts & crafts, and others listed on this application *within a 150-mile radius*. It is the responsibility of the vendor to abide by all laws and regulations which govern the production, harvest, preparation, preservation, labeling, and/or safety of products offered for sale at the market. Upon approval, the vendors will receive an approval certificate which must be prominently displayed at vendor's booth. Additionally, the vendor is liable for their own product(s). The vendor is responsible for having all required taxes, permits, licenses, and insurance policies and have copies with them at the market. Included in the Market Rules are summaries of these responsibilities and links for further information.

Name of Business: _____

Name of Applicant: _____

Mailing Address: _____

City: _____ County: _____ State: _____

Zip: _____ Email: _____

Telephone#: _____ Cell#: _____ Text __Y__N

Website: _____

Sales Tax ID# _____

County (where product is produced) _____

Business Type (Circle all that apply for this 1-year application)

Arts & Crafts	Baked Goods	Dairy/Cheese/Milk
Dried Herbs/Spices Eggs	Floral & Nursery	Farm/Garden Tools - handmade
Honey	Jelly / Jams / Butters	Jewelry - handmade
Meats (Butchered/Processed)	Non- Alcoholic Beverages	Nuts – plain/candied Organic
Grower Personal Care	Pet Treats & Products	Pickles/Salsas/Relishes
Wood Crafts	Produce (Vegetables & Fruits)	Quilting/Crochet Ready-To-
Eat Foods	Small Arms Ammunition	Value Added Foods/Products*
Other: _____		

*Valued Added Foods/Products are items made from raw agricultural product to which some value has been added through preparing, crafting, cooking, packaging, or other methods. Value-Added: Culinary products from Texas Food Manufacturing license operation that has changed the form, flavor, blend and/or the substance of raw products using as many market products as available, preference given to those vendors who use local products. Organic ingredients must be incorporated when available. Cottage kitchen must be within 150 miles of the market attended.

*Ex: Salsa, Hummus, Cider, Dog Food Treats, Baked Goods, Herbal Products, Jelly, Jams, Ready-to-Eat. Must have cold storage if acceptable, 45°.

Required Documents:

Vendor is responsible for complying and having all required taxes, permits, licenses, and insurance policies and have copies with them at the market if required in regulations with federal, state, county, and city.

Check and provide copies of all licenses and permits that apply to your products:

Cottage Law - Food Handler

Nursery & Floral

Sales Tax ID

Federal Firearms License (ATF)

Others: _____

Product Labels:

- **Attach a copy of a general label, or business card for each business type checked on side 1**
- **Attach a copy of your Cottage Law - Food Handler, labels and other ingredient labels below, whichever is appropriate.**
- **Attach separate sheet/copies if more room is needed.**

Vendors / Family Member / Direct Representative Assignment:

The following person(s) may serve as your Family Member(s) / Direct Representative(s) for the Glen Rose Farmers Market and may sell items on your behalf.

Vendor understands that each person listed below must have read, filled out and signed the Market Rules & Regulations.

PRINTED NAME	PHONE #	TEXT Y/N	SIGNATURE

I have designated the above parties to represent me and sell the products that have been listed above and approved for at the Glen Rose Farmers Market.

Signature of Vendor / Applicant

Date

Accommodation:

If you need special assistance of any kind to participate in the market, please request specific accommodations here:

APPLICATION SUBMITTAL CHECKLIST:

- ☐ have completed and Signed Vendor Participation Application
- ☐ have read the Glen Rose Farmers Market Rules and Regulations
- ☐ have included general product labels for all business types circled
- ☐ have attached copies of all necessary licenses and permits

All required items and information above must be submitted to the City of Glen Rose Permit

Department for an application to be considered complete.

Incomplete application submissions will not be reviewed or signed off by the City of Glen Rose until all deficient items or licenses have been submitted. Final admittance to the Farmers Market is pending final approval from the City of Glen Rose, and receipt of your Glen Rose Farmers Market permit.

By signing below, I acknowledge that I have read and met the above requirements for a complete submittal:

_____	_____	_____
Vendor Printed Name	Signature of Vendor/Applicant	Date

Applications may be picked up at the City of Glen Rose City Hall. Application needs to be submitted to the City of Glen Rose in person at City of Glen Rose City Hall (201 NE Vernon St) during regular business hours, or emailed to Jodi Holthe 254-897-2272, Ext 109 / Jodi.holthe@glenrosetexas.org

_____	_____	_____
Employee of City of Glen Rose –Print Name	Signature	Date

Glen Rose Historic Farmers Market



Est. in 1800's 2022 Guiding Principles

The Glen Rose Historic Preservation Commission (GRHPC) has preview over the Glen Rose Historic Farmers Market (GRHFM), and set forth these guiding principles to govern the administration, operation and management of the Glen Rose Historic Farmers Market. In addition to these guiding principles, contained herein, the GRHFM has a city of Glen Rose City Code of Ordinances. The GRHPC will implement and enforce all rules, and may change, delete or modify the GRHFM guiding principles at any time. The GRHFM has the right to refuse vendor space, as well as suspend and/or expel violators of these rules and/or local, state or federal laws, and/or ordinances.

About the Market

Welcome

The Glen Rose Historic Farmers Market welcomes applicants that meet the standards of the guiding principles set forth in 2022.

History

It's a farmers market with no strings attached — and it's been a place as long as anyone can remember. The Glen Rose Farmers Market, on the downtown square, was likely first organized in the early days of Somervell County. When the Glen Rose Farmers Market got its start, it was a common idea in many counties to have a central location for farmers to bring their produce to sell their produce. Everybody gathered on Saturdays. The farmers market predates the city.

The Farmers Market Hours

Open rain or shine during the following days and hours: Monday through Sunday sunrise to sunset. This market is open 365 days a year. The Farmers Market Vendors will not be allowed to set up during events produced, sponsored or hosted by the city and/or the city's convention and visitor's bureau or any private event taking place in the historic square.

See City of Glen Rose Ordinance 2020.02.10C, sec 5 adopted 02/10/2020. 4.05.034 Farmers Market

4.05.034 Farmers Market

1. The Glen Rose Historic Farmers Market is located on Elm Street in the parking area adjoining the historic courthouse square.
2. Items that can be sold in the farmers market are homemade, homegrown and/or handcrafted products. No resale items are allowed.
3. The farmer's market area is on a first come basis, with no designated or reserved parking. Times of operation are from sunrise to sunset, Monday–Sunday. Vendors will not be allowed to set up during events produced, sponsored or hosted by the city and/or the city's convention and visitors bureau or any private event taking place in the historic square.
4. Vendors may not utilize any electrical outlets on the square without expressed written permission from the city.

Vendor types and eligibility

Farmers and Ranchers

- A farmer/rancher is a person who grows, raises or produces agricultural products and may be a sole proprietorship, partnership, non-profit or corporation that owns or leases land. A single farm/ranch may include family members and employees who assist in the production or sales/marketing of the farm direct products.

Farm Craft

- Farm craft vendors are those who grow the primary ingredients in their products and offer traditional farm home items at the market. While typically not all of the ingredients in these products are possible to grow or make on a farm, they are staples of a home or pantry. The farm-grown ingredients must be the focal point of the products. Examples may include spice mixes, teas, soaps, lotions etc. All vendors must be from Texas and within 150 miles of Glen Rose.

Artisan food/bakery/coffee

- An artisan food vendor is a person who prepares, produces and packages a specialty food or beverage product. Priority is given to vendors that create a value-added food product sourcing directly from local farmers or ranchers. Examples include: herbs and spices, pickles, canned goods, fermented products, breads, pastries, pastas, sauces and drinks and mixes. All vendors must be from Texas and within 150 miles of Glen Rose.

Arts and Crafts

- An arts and craft vendor is anyone who handcrafts a quality and unique products such as textiles, home goods and beauty products. All products will be produced by the person applying to the Glen Rose Historic Farmers Market. Some vendors may be grandfathered in due to length of time and history at the Glen Rose Historic Farmers Market. All vendors must be from Texas and within 150 miles of Glen Rose.

Seasonal Vendors

In between Thanksgiving and Christmas, the Glen Rose Historic Farmers Market add Holiday Market vendors who are approved for only the holiday season. Vendors are based on current needs of the market, and some categories may be expanded specially for the holiday season. The application for the year-round farmers market also serves for the holiday market. Holiday Market vendors may also be invited to other holiday dates, events, or promotions, per the discretion of the market.

Application Process

Overview

The application process at the Glen Rose Historic Farmers Market. To become a vendor at the Glen Rose Farmers Market, applicants must complete the application located at City Hall in the Building Code Office. At this time there is not an application fee.

The information provided in the application is the information the GRHFM uses to evaluate each applicant. It is imperative that the application is filled out with as much detail as is needed to convey the business and products. Applications are reviewed on a weekly basis and applicants will be notified of their status. The GRHFM will notify the applicant of their status within a week. All documents, licenses, permits, etc. must be provided before the vendor will be able to sell at GRHFM.

Restrictions of Products

The Glen Rose Farmers Market does not allow MLM, network marketing, home based franchises, or other forms of these products to be sold at the GRHFM.

Approval Considerations

Space available is contingent upon overall mix and percentage of vendors and products. The Glen Rose Historic Farmers Market has the following criteria for approval of vendors and products:

- First priority is given to farmers and ranchers, followed by products made with local farm ingredients, sustainable/compostable products, attractive displays and signage and these with active social media presence.
- Applicants must have read and agreed to all of the Guiding Principles for understanding and adherence to the mission, rules and regulations.
- Though it is not required to provide all applicable permits, licenses and certificates necessary for vendor sales at the GRHFM before applying, it is the vendor's responsibility to know the required permits/licenses and to maintain them while selling at the market.

Vendor Requirements

- Items that can be sold in the farmers market are homemade, homegrown and/or handcrafted products. No resale items are allowed.

Farm/Ranch Visits**Product Validity**

- The GRHFM may at any time question the validity of any product sold at the GRHFM. Proof of a products origin through a visit to the production location and/or additional proof of validity may be requested.

Food Handlers Certification

- Certifications are available on line and is a requirement for the Cottage Food Law. Once obtained, must be presented to the GRHFM office. The GRHFM verifies these licenses throughout the market season. Fines may be issued for missing, expired or incorrect information.

Sales Tax Number

- Some vendors may be responsible for sales tax if required by the State of Texas. The vendor shall be responsible for filing any and all returns required by the State of Texas with respect to sales tax collection.

APPLICATION

- The application process **DOES NOT REQUIRE** a payment at this time to sell at the Glen Rose Historic Farmers Market.

REGISTRATION FOR MARKET

Vendors must be in good standing before attending the market.

- “Good standing” includes all application, licenses and permits are correctly filed with the GRHFM office and market rules have been adhered to.

OPERATING GUIDELINES

VENDOR DISPLAY

- Vendor displays must be assembled in a manner that allows clear access to adjoining stalls.
- Displays may not be left overnight
- All signage and displays must be attractive, of good quality and look professional, subject to the discretion of the Glen Rose Historic Farmers Market team.
- Vendors must display prices of items for sale and their return policy.
- Any canopy must have a minimum of a 25lb-weight on each of the four canopy legs. All weights must be fastened to the canopy and approved.
- Tables must have a base spread and locking legs. They are subject to inspection by Glen Rose Historic Farmers Market.
- Display products are to be within the designated vendor space. A-frame signs must be within the vendors 10x10 stall, and not in the walkways, in order to prevent interference with customer flow.
- Only temporary attachments such as zip ties, bungee cords or tape may be used to secure/display signs
- Vendors are required to bring all necessary set-up items (duct tape, dollies, etc.) Set-up equipment is not provided by the GRHFM. Come prepared for anything and everything that might happen during the market day.
- GRHFM Approval Certificate must be prominently displayed.

GOOD HOUSEKEEPING

- Vendors shall keep spaces neat, clean and in a sanitary condition.
- Vendors must remove all booth generated trash and recycling from the GRHFM premises at the close of the market day. Must bring your own trash bags.
- Animals are allowed in vendor stalls only with permission from the Glen Rose Historic Farmers Market
- All water should be poured into drains and not onto sidewalks, common areas or aisles.
- All places where food is stored, sold, sampled or handled should be maintained and operated in a sanitary manner in accordance with all applicable local, state and federal regulations.

BUSINESS CONDUCT

- Approval and placement are at the discretion of the GRHFM
- All vendors are to remain open during market hours.
- Vendors will close within one hour after advertised market close time.
- Vendors may only sell within the space designated to them by the Glen Rose Historic Farmers Market
- Standing in front of spaces, hawking customers or pushing samples will not be allowed.
- All vendors are required to have their business cards or name and contact information posted and accessible to customers.
- Vendors and their employees are expected to immediately comply with requests of the GRHFM
- Vendors are an extension of the Glen Rose Historic Farmers Market and at all times will maintain a positive, kind and respectful attitude to customers, fellow vendors.
- The Glen Rose Historic Farmers Market is committed to providing a space that is free from harassment, in any form, and does not allow discrimination.
- No vendor, or employee, may be under the influence of illegal drugs or intoxicated while at the Glen Rose Historic Farmers Market.
- Vendors may not consume alcohol on the property during market hours.
- Children must remain in vendor space and not disturb others.
- Music played in vendor spaces should not disrupt surrounding vendors and may not contain explicit content.
- Customer and vendor complaints that cannot be resolved amicably should be immediately referred to the Glen Rose Historic Farmers Market office for mediation.
- Attire and grooming must be neat, clean and appropriate for work at the Glen Rose Historic Farmers Market.
- Vendors may be asked to leave the market at the discretion of the GRHFM

VEHICLES

- In order to put the customer first, vendors must utilize parking not in the Farmers Market area.

EMPLOYEES

- Employees of vendors may only sell the products that are included in the application and approved by the Glen Rose Historic Farmers Market team. If vendors wish to add products to their booth, they must receive prior permission from the GRHFM. Vendors will be asked to remove unapproved products from their tables.
- All vendors are responsible for the actions of their employees.

PRODUCT QUALITY

- It is the responsibility of each vendor to refund or exchange merchandise that is unsatisfactory to a customer.
- All pre-packaged products must be labeled and have weight and measurement declarations.
- All products must be sold at a standard weight and measure. Produce may be sold by the pound, provided scales are certified by the Texas Department of Agriculture (TDA); otherwise produce may be sold by the piece, pint, quart, peck or another generally accepted measure of quantity.

COMPLAINT PROCESS

- Vendors or customers may file a complaint in writing to the GRHFM if they suspect a vendor is
- Violating market rules and regulations. Complaints should be submitted to the GRHFM in person or via email and include the reporter's name, phone number and a description of the complaint. The GRHFM will determine any course of action that may be needed in order to resolve the issue.

GRIEVANCES

- All vendors agree that they understand and will adhere to the GRHFM Guiding Principles to participate in the market. In the case of infractions that may result in suspension or termination a written notice of the action to be taken will be provided to the vendor. The vendor may appeal, in writing, the action to be taken within 3 days prior to becoming effective. The Glen Rose Historic Farmers Market reserves the right to refuse space to any vendor at any point within the year.



PUBLIC WORKS STAFF REPORT

MEETING DATE: July 12, 2022

STAFF REPRESENTATIVE: Jim Holder, Director of Public Works

Public Works Director Report

June 2022

Demand- average daily demand was 585,000 Gallons per Day (G.P.D.)

Total Monthly Production – 17,553,000 gallons

Pumping Capabilities -3.5 Million Gallons per Day (MGD) the daily pumping capability is a combined figure representing the Somervell County Water District's daily pumping capability in addition to the production capabilities of 5 water wells owned and operated by the City of Glen Rose.

- **Old Overhead Storage Tank Paint Project**

A representative from Maguire Iron climbed the water tower on July 6th to get a better idea of what will be needed to successfully paint the exterior of the water tank. I expect to hear something from her in the next few weeks.

- **Emergency Back-up Power for Well Sites & Lift Stations**

The Emergency Preparedness Plan has been submitted to the Texas Commission on Environmental Quality for review and possible approval. No later than July 1, 2022, or upon final TCEQ approval, the EPP must be implemented by the water utility.

- **Standpipe No.5 Paint Project**

Maguire Iron has expressed concerns with the hot weather upon us, and the effect that has on the paint curing process. City staff have concerns about water supply and demand during peak flow times in summer months. Therefore it has been determined that we should postpone the project start date until the fall.

- **Street Crack Sealing**

City staff have begun the process of sealing cracks in the pavement on city streets that are paved with "chip seal". This is a project that is recommended to be performed during the winter months. We feel like the "chip seal" streets are more vulnerable to failures so this is where we are focused first. The plan is to continue crack sealing when feasible until late spring. Van Zandt, Texas Drive, 312 (from Tres Rios to Paluxy Summit), Rhett Butler Drive, Bluebonnet, and Glenwood Street have been completed. Lakeview, Wren, and Robin Streets have been completed. Repair and maintenance parts have been purchased for the equipment. Once the required maintenance is performed, the machine will be functional for the next season.

- **Sewer Main Installation at Heritage Estates**

The Public Works crew have begun installation of the new 8" sanitary sewer main between Heritage Estates and Summit Ridge. The sewer lift station at Summit Court will be eliminated once the new sewer main has been installed. The estimated completion date is August 1st.

- **Prairielands Groundwater Conservation District Historical Use Permit**

The City of Glen Rose received a notice from the Prairielands Groundwater Conservation District dated June 15, 2022, notifying the city that there will be a preliminary hearing before the Board of Directors of the District about the Historic Use Permit application. The application was filed several months ago, and has been reviewed by the District General Manager and determined to be administratively and technically complete in accordance with District Rules for Water Wells. The hearing will be held on July 18, 2022 at 9:00 A.M. in Cleburne, Tx. (208 Kimberly Dr.). **Please note that the General Manager has recommended issuance of a permit in the amount requested on the application. (174,208,000 gallons - annually)**

- **Spanish Oak Trail & Hilltop Drive Water Line Improvements Project**

This project is currently in the design phase with Enprotec/Hibbs and Todd. *The existing section of 10" a/c water line that was recently identified along Hereford Street (from the 700 block of Hereford Street to City Well Site No.3 near Tom Rumph Road) has been added to the scope of work for this water line improvements project. The project engineers have had their survey crew surveying the job-site during the first week of August.* eHT has provided the preliminary/planning information to Public Management (grant consultant) so they can perform the environmental clearance and grant documentation. City staff met with Chris Hay on Thursday May 5, 2022 to review and discuss the preliminary plans. Once the plans have been reviewed/approved by TxDOT, the final plans will be completed. The water line improvement project will then be advertised for bids. **TxDOT is currently reviewing the plans, and coordinating with Enprotec/Hibbs & Todd.**

- **Valleyview Street Reconstruction Project**

This project is currently in the design phase with Enprotec/Hibbs & Todd.

Chris Hay (eHT) met with city staff for a design review meeting on Thursday May 5th. This project is anticipated to be advertised for bids in July of 2022, and possibly awarded in late July of 2022. Construction is estimated to begin in August of 2022 with an estimated completion in October of 2022.

- **Rock Ridge Estates Sub-Division**

City staff continue to monitor and inspect daily, the construction of the proposed infrastructure in the Rock Ridge Estates Sub-division, ensuring that the improvements are installed, or constructed in accordance with the engineered plans and specifications provided by the developer, and reviewed and approved by Enprotec/Hibbs & Todd.

- **Rosewood Addition (Phase II)**

City staff continue to inspect the construction of the proposed infrastructure in the Phase II portion of the Rosewood Addition. This phase is 12 lots and includes drainage improvements, water, sewer, and concrete paving.

MONTHLY OPERATING REPORT

FOR PUBLIC WATER SYSTEMS THAT ARE USING GROUNDWATER SOURCES
OR ARE PURCHASING TREATED WATER FROM ANOTHER PUBLIC WATER SYSTEM

PUBLIC WATER
SYSTEM NAME:

City of Glen Rose

PWS ID No.:

2130001

Report for
the Month of:

June 2022

Number of Active Service

Connections this Month:

1309

WATER PRODUCTION						
Pumpage to storage and distribution X 1000 Gals						
Date	From Wells Directly to Distr.	From Wells to Storage Tanks	Purchased Water Directly to Distr.	Purchased Water into Storage	From SWTP or GWUDI Plant	Total Daily Production
1		448		0		448
2		425		0		425
3		345		0		345
4		416		0		416
5		488		0		488
6		468		0		468
7		571		0		571
8		514		0		514
9		586		0		586
10		532		0		532
11		532		0		532
12		683		0		683
13		590		0		590
14		599		0		599
15		646		0		646
16		636		0		636
17		564		0		564
18		695		0		695
19		686		0		686
20		655		0		655
21		613		0		613
22		653		0		653
23		639		0		639
24		607		0		607
25		603		0		603
26		737		0		737
27		617		0		617
28		638		0		638
29		662		0		662
30		700		0		700
31						
Total		17548		5		17553
Avg		567		16		585
Max		737		3		737
Min		345		0		345

Any additional information you wish to provide:

I certify that I am familiar with the information contained in this report and that, to the best of my knowledge, the information is true, complete, and accurate.

Operator's

Signature:

Sheldon Baker

Date: 7-1-22

Certificate No. and Class:

WG 0019264



POLICE DEPARTMENT STAFF REPORT

MEETING DATE: July 12, 2022

STAFF REPRESENTATIVE: Buck Martin, Chief of Police

POLICE DEPARTMENT

Phone: (254) 897-2272 Fax: (254) 897-798

GLEN ROSE POLICE DEPARTMENT MONTHLY REPORT

- Page 1 of 2

- 7) Spoke w/Complainant Ref: Child Custody Case
- 8) Patrolled City

- 06/18/22
 - 1) Met w/Complainant @ Office for Statement in Child Custody Case
 - 2) Traffic Detail on Hereford St.
 - 3) Responded to Minor Accident on E Gibbs Blvd
- 06/20/22
 - 1) Worked on Child Custody Case
 - 2) Met w/Complainant @ City Hall Ref: Road Rage Incident
 - 3) Met w/Witness @ Office to take Statement
- 06/21/22
 - 1) Paperwork In Office
 - 2) Staff Meeting
- 06/24/22
 - 1) Took Vehicle to Granbury for Tire Service
 - 2) Paperwork in Office–Invoices/Update Cases
- 06/25/22
 - 1) Reviewed Council Packet for Meeting
- 06/27/22
 - 1) Took Vehicle For Inspection
 - 2) Purchased Registration for Vehicle
 - 3) Assist Sheriff's Dept. ATL Possible Domestic on C.R. 413
- 06/28/22
 - 1) Responded w/Sheriff's Office w/Crash on Square
 - 2) Spoke w/IT Dept. Ref: Email Issues
 - 3) Worked on Background Check Request
 - 4) Council Meeting
 - 5) Spoke w/Complainant Ref: UTV on Roadway
- 06/29/22
 - 1) Spoke w/City Administrator Ref: Signage on SW Barnard
 - 2) Preparing Packets
 - 3) Assisted Officer Ramirez on DWI w/Child Passenger Arrest

12 Citations

(10–Speeding, 1–Parked within 30ft of Traffic Control Device, 1–No Liability Insurance)

6 Written Warnings

(5–Speeding, 1–Defective Equip. Headlight Out)

Chief Martin #800

7/01/2022



City Of Glen Rose

POLICE DEPARTMENT

201 NE Vernon St., Glen Rose, TX 76043

Phone: (254) 897-2272 Fax: (254) 897-798

Item 6.

GLEN ROSE POLICE DEPARTMENT MONTHLY REPORT

- 06/02/22 1) DWI Report Writing
- 06/04/22 1) Responded to a disturbance @ Sonic.
2) Responded to theft of stolen phone @ Oakdale Park.
- 06/05/22 1) Responded to report of suspicious person on Mary Lynn.
- 06/09/22 1) Supplement Report for SO.
2) Copsync install for desktops and in patrol units.
- 06/10/22 1) Spoke with Reportee of a possible threat @ Pecos St.
- 06/11/22 1) Responded to a welfare check @ Glen Rose Apartments.
- 06/12/22 1) Re-certification online training.
- 06/14/22 1) CPS follow up on Pecos St.
2) Copsync Zoom Meeting/Training
- 06/16/22 1) Follow up for threat case @ Hunter Ln.
2) Copsync Data Entry
3) Took statements for Unlawful Disclosure/Promotion of Intimate Visual Material.
4) Responded to a report of Vandalism on Mary Lynn.
5) Received a public service from Pecos St. on possible harassment.
- 06/17/22 1) Responded to a fire alarm on E Gibbs Blvd.
2) Worked a minor accident on NE Big Bend Tr.
3) Investigated a Hit and Run on NE Big Bend Tr.
4) Responded to Reckless Driver. Made contact @ Sonic
- 06/24/22 1) Worked a minor accident Big bend Tr @ Hereford.
2) Responded to burglary alarm @ Prosperity Bank.
- 06/25/22 1) Report Writing on Unlawful Disclosure/ Promotion of Intimate Visual Material
2) Copsync Data Entry
- 06/30/22 1) Reckless driver on Hereford. Made contact @ Elm St. & First St

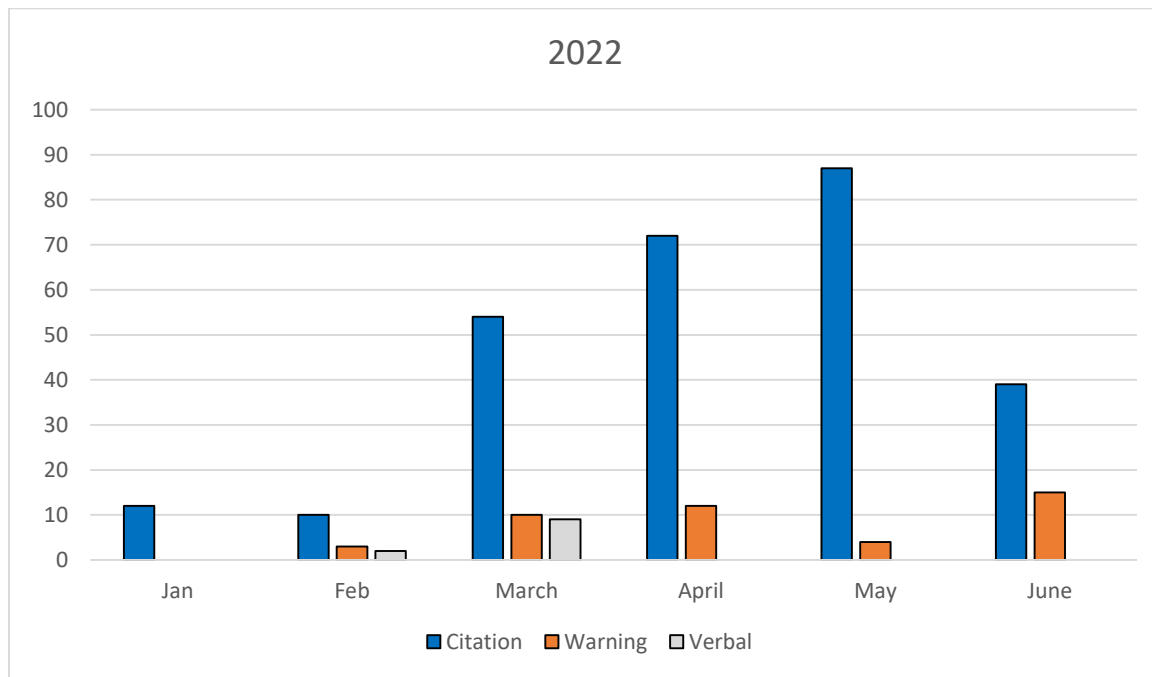
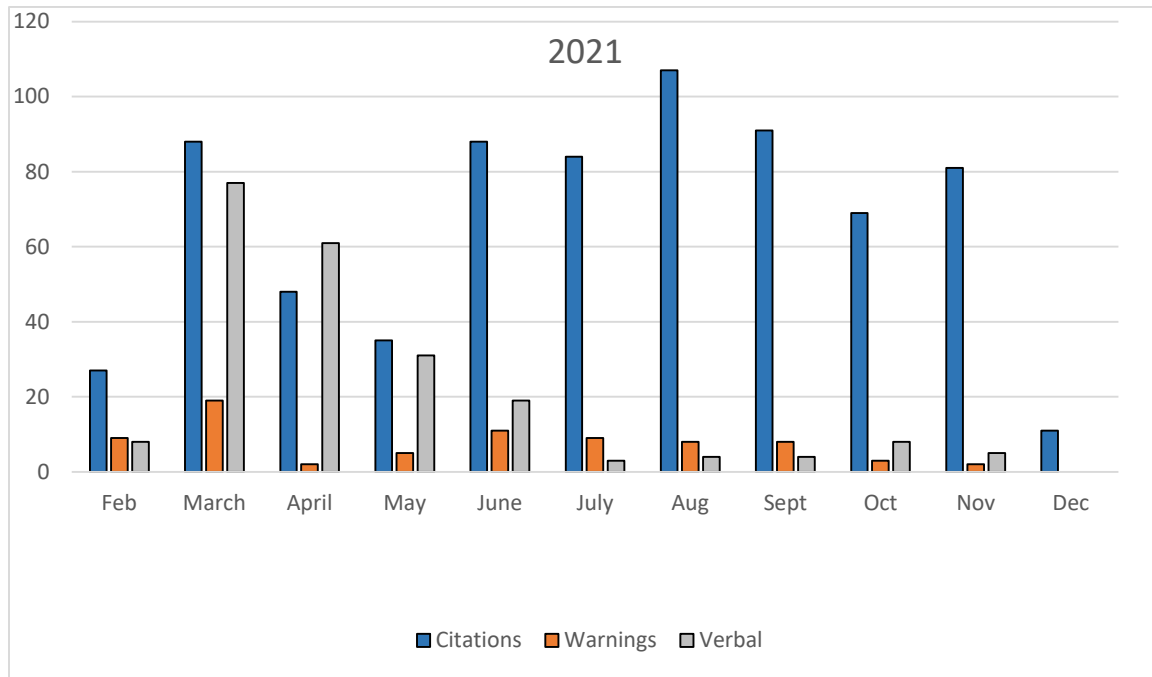
27 Citations (23-Speeding, 1- Expired Registration, 1- Parked in No Parking, 1- Minor In Possession/Alcohol, 1- FMFR)

9 Written/Verbal Warnings (7- Speeding, 1- Fail to Stop, 1- Unsafe Lane Change)

Officer Ramirez #802

07/01/22

Glen Rose Police Department Traffic Contacts Resulting in: Citation, Warning, Verbal





BUILDING / PLANNING / CODE ENFORCEMENT STAFF REPORT

MEETING DATE: July 12, 2022

STAFF REPRESENTATIVE: Kyle Reeves, Building Official

City of Glen Rose

Permits / Code Compliance / Animal Control June 2022 Monthly Report

Building Permits

Permit Type	Sub Type	Address	Permit Fee
Building	Accessory Bldg	800 Hereford Street	\$83.64
<i>Building Total</i>	<i>Accessory Bldg Total</i>	<i>1</i>	<i>\$83.64</i>
Building	Addition	400 SW Barnard Street	\$66.50
<i>Building Total</i>	<i>Addition Total</i>	<i>1</i>	<i>\$66.50</i>
Building	New Construction	109 Grand Avenue	\$1,362.40
Building	New Construction	146 Valley View	\$2,235.35
<i>Building Total</i>	<i>New Construction Total</i>	<i>2</i>	<i>\$3,597.75</i>
Building	Repair	206 NE Vine	\$100.00
Building	Repair	502 Webster	\$100.00
<i>Building Total</i>	<i>Repair Total</i>	<i>2</i>	<i>\$200.00</i>
<i>Building Total</i>		<i>6</i>	<i>\$3,947.89</i>

Electrical Permits

Electrical	New	109 Grand Avenue	\$185.00
Electrical	New	305 Hilltop Drive	\$157.00
Electrical	New	112 West Walnut Street	\$304.34
Electrical	New	116 King Arthur Court	\$85.00
Electrical	New	102 Apache Court	\$85.00
<i>Electrical Total New Total</i>		<i>5</i>	<i>\$816.34</i>
Electrical	Remodel	400 SW Big Bend Trail	\$62.00
Electrical	Remodel	507 SW Big Bend Trail Suite C	\$79.00
<i>Electrical Total Remodel Total</i>		<i>2</i>	<i>\$141.00</i>
<i>Electrical Total</i>		<i>7</i>	<i>\$957.34</i>

Garage Sale Permits

Garage Yard Sale	Garage Yard Sale	103 NE First Street	\$5.00
Garage Yard Sale	Garage Yard Sale	301 SW Barnard	\$5.00
Garage Yard Sale	Garage Yard Sale	103 First Street	\$5.00
Garage Yard Sale	Garage Yard Sale	608 Webster	\$5.00
<i>Garage Yard Sale Total</i>	<i>Garage Yard Sale Total</i>	<i>4</i>	<i>\$20.00</i>
<i>Garage Yard Sale Total</i>		<i>4</i>	<i>\$20.00</i>

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Irrigation Permits

Irrigation/Backflow	Irrigation/Backflow	119 Valley View		\$50.00
<i>Irrigation/Backflow Total</i>			<i>1</i>	<i>\$50.00</i>
<i>Irrigation/Backflow Total</i>			<i>1</i>	<i>\$50.00</i>

Mechanical Permits

Mechanical	Addition	800 NE Big Bend Trail		\$110.00
<i>Mechanical Total</i>	<i>Addition Total</i>		<i>1</i>	<i>\$110.00</i>

Mechanical	New	109 Grand Avenue		\$110.00
<i>Mechanical Total</i>	<i>New Total</i>		<i>1</i>	<i>\$110.00</i>
<i>Mechanical Total</i>			<i>2</i>	<i>\$220.00</i>

Plumbing Permits

Plumbing	New	146 Valley View Drive		\$260.00
Plumbing	New	109 Grand Avenue		\$230.00
Plumbing	New	609 NE Big Bend Trail		\$50.00
<i>Plumbing Total</i>	<i>New Total</i>		<i>3</i>	<i>\$540.00</i>

Plumbing	Remodel	305 Hilltop Drive		\$100.00
<i>Plumbing Total</i>	<i>Remodel Total</i>		<i>1</i>	<i>\$100.00</i>

Plumbing	Repair-Replace	105 Rio Grande Street		\$55.00
Plumbing	Repair-Replace	104 Bosque Street		\$43.00
Plumbing	Repair-Replace	401 Commerce Street		\$43.00
<i>Plumbing Total</i>	<i>Repair-Replace Total</i>		<i>3</i>	<i>\$141.00</i>
<i>Plumbing Total</i>			<i>7</i>	<i>\$781.00</i>

Historic Preservation Board

Preservation Board	Certificate of Appropriateness	101 NE Vernon Street		0.00
Preservation Board	Certificate of Appropriateness	103 NE Vernon Street		0.00
Preservation Board	Certificate of Appropriateness	206 NE Vine Street		0.00
Preservation Board	Certificate of Appropriateness	306 Grace Street		0.00
<i>Preservation Board Total</i>	<i>Certificate of Appropriateness Total</i>		<i>4</i>	<i>0.00</i>
<i>Preservation Board Total</i>			<i>4</i>	<i>0.00</i>

Sign Permits

Sign Permit	Permanent Sign	11 NE Big Bend Trail		\$50.00
<i>Sign Permit Total</i>	<i>Permanent Sign Total</i>		<i>1</i>	<i>\$50.00</i>
<i>Sign Permit Total</i>			<i>1</i>	<i>50.00</i>

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<u>Street Vendor</u>		
Vendor Street Vendor		\$100.00
Vendor Street Vendor	308 Gather Street	\$300.00
Vendor Street Vendor	1207 NE Big Bend Trail	\$300.00
Vendor Street Vendor	1207 NE Big Bend Trail	\$300.00
<i>Vendor Total</i>	<i>Street Vendor Total</i>	<i>4 \$1,000.00</i>
Vendor Total		4 \$1,000.00
All Permits Total for June 2022		36 \$7,026.23
Permits for June 2021		43 \$8,778.65

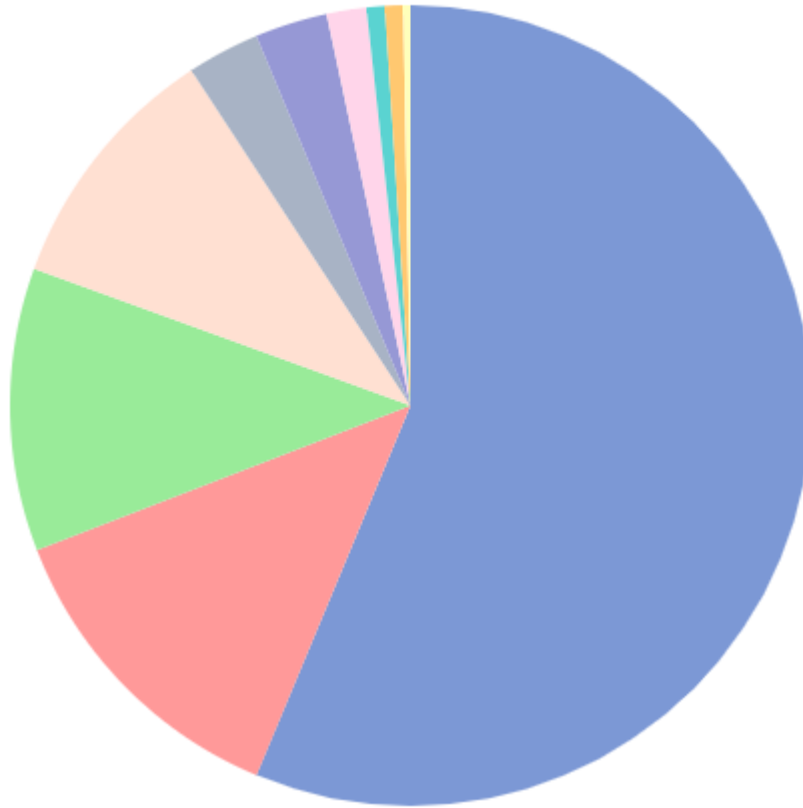
Payments By Permit Type

Payment Date From:

06/01/2022

Payment Date To:

06/30/2022



Payments by Permit Type		
	Building	3,848 56.3%
	Electrical	878 12.8%
	Plumbing	781 11.4%
	Vendor	700 10.2%
	Specific Use Permit	200 2.9%
	Certificate of Occupancy	200 2.9%
	Mechanical	110 1.6%
	Irrigation/Backflow	50 0.7%
	Sign Permit	50 0.7%
	Garage Yard Sale	20 0.3%

Inspections

<u>Inspection Type</u>	<u>2022</u>	<u>2021</u>
Cert of Occupancy Inspection	1	2
Driveway Approach Inspection	5	
Electrical Release	4	1
Electrical Rough In	2	3
Final Building Inspection	3	3
Final Electrical Inspection	4	2
Final Inspection	2	
Final Plumbing Inspection	3	1
Foundation	0	3
Framing Inspection	3	1
Gas Line Inspection	1	
HVAC Rough In	1	
Initial Inspection	2	
New Sign - Final Inspection	1	
Plan Review	1	
Plumbing Rough-In	6	7
Plumbing Top Out	3	
Sub-Standard Monthly	7	
Temp Meter Loop	1	1
Violation Inspection	1	
Violation Inspection - Final	2	
Total	53	24



ANIMAL CONTROL MONTHLY REPORT

May Report

In/Out Summary by Species

Animals In

Cat: 46

Dog: 15

Raccoon: 3

Total Animals Brought In: 64

Total Animals In: 64

Animals Out

Cat: 3

Dog: 3

Total Animals Adopted: 6

Total Animals Euthanized

Cat: 30 - (2 requested, 1 Too Young, 4 Medically Untreatable, 23 Feral)

Dog: 7 - (3 Requested, 2 Aggressive, 2 Space/Not Adoptable)

Raccoon: 3 (Medically Untreatable)

Total Animals Euthanized: 40

Total Animals Reclaimed

Dog: 2

Total Animals Reclaimed: 2

Total Animals Transferred Out

Cat: 15

Dog: 7

Total Animals Transferred Out: 22

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Item 7.

Total Calls

75 Phone calls from Somervell county Residents

26 Phone calls looking for missing animals

39 Phone calls regarding feral cat

20 Phone calls reporting found animals

61 Random calls wanting to ask questions, pay water bill or tickets.

Total phone calls - 221

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Item 7.

Historic Preservation Commission Meeting

06/21/2022

PRESERVATION COMMISSION MEETING

Tuesday, June 21, 2022 at 5:30 PM

**Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043**



AGENDA

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:

Meeting ID: 821 2818 3241 • Passcode 628034 • or dial 1-346-248-7799

CALL TO ORDER

Pledge of Allegiance, Roll Call

CONSENT AGENDA

1. Consider approval of minutes from May 17, 2022 Historic Preservation Board Meeting
2. Consider approval of minutes from May 25, 2022 Historic Preservation Special Board Meeting
3. Consider approval of Certificate of Appropriateness Application as submitted by Troy & Carolyn Daniel for 306 Grace St.
4. Consider approval of Certificate of Appropriateness Application as submitted by Corky Underwood for 206 Vine St.

INDIVIDUAL ITEMS FOR CONSIDERATION

5. Discussion, consideration and possible action on appointment of Chairperson for Preservation Board.
6. Discussion, consideration and possible action on appointment of Vice Chairperson for Preservation Board.
7. Discussion, consideration and possible action on appointment of Secretary for Preservation Board.
8. Discussion, consideration and possible action regarding the second painted sign for La Vita located at 114 Walnut
9. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Bryan Barnes for 103 NE Vernon
10. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Sherri Luther for Somervell Co Historical Society for 110 NE Vernon

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose

Glen Rose City Preservation Commission Agenda June 21, 2022

Page 1 of 2

****Notes****

Mario was voted to be Chairman for the Board & Ann was voted to be Vice-chair for the Board

Planning and Zoning

June 13, 2022

PLANNING & ZONING COMMISSION MEETING

Monday, June 13, 2022 at 5:30 PM

**Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043**



AGENDA

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 862 0288 3427 • Passcode 249885 • or dial 1-346-248-7799

CALL TO ORDER

Pledge of Allegiance, Roll Call

PUBLIC HEARING

1. Public hearing regarding proposed recommendations on Alcohol Sales including "mixed beverages" within City limits of Glen Rose
2. Public hearing regarding proposed amendment to Appendix A "Schedule of Uses" for B1 (Restricted Commercial District), B2 (General Commercial District) and B3 (Central Business District)
3. Public hearing regarding proposed amendments to the City of Glen Rose Code of Ordinances, Section 10.02.034 Subdivision Ordinances; General Requirements

ITEMS FOR CONSIDERATION

4. Discussion, consideration and possible action regarding proposed recommendations on Alcohol Sales including "mixed beverages" within City limits of Glen Rose
5. Discussion, consideration and possible action regarding proposed amendment to Appendix A "Schedule of Uses" for B1 (Restricted Commercial District), B2 (General Commercial District) and B3 (Central Business District)
6. Discussion, consideration and possible action regarding proposed amendments to the City of Glen Rose Code of Ordinances, Section 10.02.034 Subdivision Ordinances; General Requirements

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: **Friday, June 10, 2022, by 03:15 PM** and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

June 16, 2022

PLANNING & ZONING COMMISSION MEETING

Thursday, June 16, 2022 at 5:30 PM

**Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043**



AGENDA

City Hall will be open to the public.

Citizens can view or listen live by tuning in to the following Zoom.com webinar:

Meeting ID: 825 6305 7967 • Passcode 609205 • or dial 1-346-248-7799

CALL TO ORDER

Pledge of Allegiance, Roll Call

CONSENT AGENDA

1. Consider approval of minutes from April 21, 2022 P&Z Board Meeting
2. Consider approval of minutes from May 19, 2022 P&Z Board Meeting

PUBLIC HEARING

3. Public hearing regarding proposed recommendations on adopting a Community Facilities Agreement and administrative procedures

INDIVIDUAL ITEMS FOR CONSIDERATION

4. Discussion, consideration and possible action regarding proposed recommendations on adopting a Community Facilities Agreement and administrative procedures

WORKSHOP

5. Discussion regarding the City of Glen Rose "Schedule of Uses" I - Industrial Zoning District
6. Discussion regarding the City of Glen Rose Tree Ordinance / Landscape and Tree Manual

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: **Monday, June 13, 2022, by 4:45 PM** and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

The Planning and Zoning Commission voted to Recommend to City Council for adoption after reviewed by attorney.

June 29, 2022

PLANNING & ZONING COMMISSION MEETING

Wednesday, June 29, 2022 at 5:30 PM
Glen Rose City Hall, Council Chambers,
201 NE Vernon, Glen Rose, TX 76043



AGENDA

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 811 4624 6257 • Passcode 287237 • or dial 1-346-248-7799

CALL TO ORDER

Pledge of Allegiance, Roll Call

WORKSHOP

1. Discussion regarding the City of Glen Rose Tree Ordinance / Landscape and Tree Manual

ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted on the following date and time: **Friday, June 24, 2022, by 2:30 PM** and remained posted for at least two hours after said meeting was convened.

This building is wheelchair accessible. Any request for sign interpretation or other services should be made 48 hours in advance of the meeting. To make arrangements, call the City Secretary's office at (254) 897-2272 x 102.

Jodi Holthe
Building, Planning Code Enforcement Department

Certification of NOTICE OF MEETING was removed on: _____ at _____ am/pm
by _____

After reviewing multiple cities ordinances regarding Tree Preservation, it was decided that the ordinance that best fit Glen Rose



CONVENTION AND VISITORS' BUREAU STAFF REPORT

MEETING DATE: July 12, 2022

STAFF REPRESENTATIVE: Kelly Harris, Somervell County Tourism



June 2022

1. June 1 – **CVB Group Meeting/Lions Club**
2. June 8 - **CVB Advisory Board Meeting**
3. June 26 - **Book Signing at Oakdale Park**

Tiffany has turned in her two week's notice and her last day will be July 8. She will be missed. She is finishing up what she had been working on in the magazine. She has scheduled some posts and is continuing work on the app and website. I have already posted the job on the Somervell County website, the TACVB Think Tank facebook page and my own page.

We are meeting regularly about the End of Summer Event.

Tourism is looking slow for July. Gas prices, heat and no water are contributing factors. Tiffany has geo targeted areas in the metroplex and Houston to try and reach out for those in the city that might just want to get out to the countryside during the heatwave. We are promoting indoor spaces and things that could bring in visitors.

The Parade was one of the largest we have had since I have been here. The activities on the square after the parade were also very well received.

The Glen Rose Night at the Cleburne Railroaders games was one of the largest attendance on a Sunday night.

Attached you will find the numbers from Pearl on calls, visitors, mail outs and calendar of events. Also you will find information and analytics from Tiffany from Social Media.

Social Media & Web categories	Somervell County Texas	GR CVB	Explore Glen Rose Web
June 2 - July 6, 2022			
Action on page	3	6	
Page Views	301	641	10094
Page Likes	34	140	
Post Reach	10,483	22,522	
Post engagements	3,111	5,393	
Page Followers	39	152	
Instagram	664	752	
Top Cities Reached	Glen Rose	Glen Rose	
	Granbury	Fort Worth	
	Fort Worth	Dallas	
	Stephenville	Cleburne	
	Burleson	Houston	
	Cleburne	San Antonio	
		Canada	

June 2022	Pearl			
	CVB Phone	Visitors	Mailouts	
Wed-1	3	21	22	
Thur-2	15	13		
Fri-3	10	32	27	
Sat-4	7	40		
Sun-5	Closed	Closed		
Mon-6	10	19		
Tue-7	6	19		
Wed-8	9	15	13	
Thurs-9	12	16		
Fri-10	12	30		
Sat-11	2	12		
Sun-12	Off	Off		
Mon-13	13	25		
Tue-14	26	34		
Wed-15	7	16	13	
Thur-16	5	4		
Fri-17	11	8		
Sat-18	15	35		
Sun-19	Off	Off		
Mon-20	9	9		
Tue-21	9	28		
Wed-22	18	38		
Thur-23	13	18	17	
Fri-24	7	28	6	
Sat-25	17	45		
Sun-26	Off	Off		
Mon-27	8	32		
Tue-28	18	23		
Wed-29	13	15		
Thur-30	17	30		
				Mail Brochures Texas-52 Out of State-46
				Out Of Country 4
Total:	292	605	98	

June 2021					
	CVB	Visitors	Mailouts		
Tue-1	15	12			
Wed-2	17	21			
Thur-3	2	28	5		
Fri-4	7	35	1		
Sat-5	10	18			
Sun-6	Off	Off			
Mon-7	Off	Off			
Tue-8	14	11	10		
Wed-9	21	6			
Thur-10	22	52			
Fri-11	43	33			
Sat-12	30	65			
Sun-13	Off	Off			
Mon-14	Off	Off			
Tue-15	35	50			
Wed-16	17	42			
Thur-17	29	20	30		
Fri-18	25	37	31		
Sat-19	21	45	10		
Sun-20	Off	Off			
Mon-21	Off	Off			
Tue-22	23	30			
Wed-23	14	25			
Thur-24	3	31	32		
Fri-25	17	30			
Sat-26	20	44			
Sun-27	Off	Off			
Mon-28	Off	Off			
Tue-29	33	18			
Wed-30	24	47			
				Mailouts in Texas	Total Mailouts
Total:	442	700	119		



CITY ADMINISTRATOR STAFF REPORT

MEETING DATE: July 12, 2022

STAFF REPRESENTATIVE: Michael Leamons, City Administrator

**City Administrator Report
For June 2022**

Item 9.

Following is a list of some of the more significant and/or time-consuming transactions I was involved in during the month:

1. Reviewed both June Council agendas with Mayor Douglas and City Secretary King. Worked on the packet. Prepared Administrator Report and monthly financial reports.
2. The Amended HOT Agreement was signed by both Judge Chambers and Mayor Douglas.
3. Participated in the Strategic Plan retreat. Later, checked in with Abra Nusser regarding her progress on the Strategic Plan. She had planned on completing this during June, but wasn't able to due to unforeseen circumstances. She should be completing the plan in early July.
4. Have been experiencing some difficulties with trash collection due to an increase in the amount of trash with the summer tourism season. Republic isn't able to haul everything that is put out for collection on Mondays and the Transfer Station isn't open, otherwise they could dump a truck there and finish collecting the routes. After discussing the matter with Republic, they are going to provide advance notice and move some residential customers from Monday to Tuesday.
5. Was informed about the SCAD ARB decision to remove 4 properties from the City's tax roll by Chief Appraiser Rollen. Discussed options for challenging the ruling with Rollens. Studied material on the State Comptroller's website about appealing an ARB decision. Worked with the Council and Counselor Pendleton to develop a letter objecting to the decision which was sent to the SCAD Board. Chief Appraiser Rollens notified staff that the SCAD Board will be meeting on July 14th to consider the City's objection to the recent ARB decision to remove 4 properties from the City's tax roll. Have sought input from legal counsel to make sure the City's interests are protected.
6. Participated in the Comprehensive Plan stakeholder meeting with area TxDOT representatives.
7. Obtained the survey for the easement from Jim Gartrell and filed a signed easement with the County. Public Works has been installing the new sewer line which will allow us to abandon one of the Summit Ridge lift stations.
8. All of the documents were processed related to the sale of the unopened street to the LaMures.
9. It appears a settlement is about to be reached with ATMOS Energy on their proposed rate increase.
10. Have been working with Mayor Douglas, the Council, and staff to refine the proposed FY 2022-23 Budget. Sought input from Abra Nusser about Comprehensive Plan and Strategic Plan components of the budget.
11. Amendments to the Subdivision Ordinance were adopted and entered into the Code of Ordinances.
12. Provided AirBnB contract information to Tourism Director Harris.
13. Completed TEEX Cybersecurity training.
14. Was notified about Prairielands Public Hearing on the City's historic water use permit to be conducted at Prairielands office in Cleburne on July 18th at 9 am.
15. Continued to work on the City Attorney situation. It appears this matter should be resolved by engaging Boyle and Lowry prior to the July 12th meeting.

16. Finally obtained the TxDOT AFA Amendment, which was approved by Council on June 28th and a signed copy was sent to TxDOT immediately thereafter. The final step is for Mayor Douglas to sign it via DocuSign.
17. Reached out to Bryan Barnes and worked with staff and eHT to prepare for the agenda item concerning Mr. Barnes' variance request. After the Council addressed this matter, answered questions posed by the new Glen Rose News reporter.
18. The paperwork related to the Rock Ridge utility easement abandonment has been completed.
19. The backup internet service from Charter has been installed. We now have redundancy.
20. Google notified me that they are reviewing the city limits updates I sent to them.
21. Met with two additional contractors on City Hall work. Should be able to award the project once I receive their bids.
22. Spoke with Fire Marshal Brad Smith and Brian Meroney of the Texas Commission on Fire Protection about the options available to the City for fire prevention plan review and inspections.
23. Asked Roxana Bagwell if she could determine whether or not containment would be needed for the historic water tower painting project.
24. Investigated implications of a Texas Supreme Court ruling regarding franchise fees and municipal solid waste collection services. Reached out to Counselor Pendleton and TML Attorney Bill Longley. The decision doesn't appear to impact our recently awarded contract with Frontier.
25. In response to a request from Chief Martin, the Public Works Department painted the curbs red in three downtown no parking areas.
26. Counselor Pendleton prepared the documents needed for the Expo water main and fire hydrant interlocal agreement. The agreement was signed by County Judge Chambers and Mayor Douglas.
27. The Nelson Roberts street and utility easement abandonments were completed.



CITY SECRETARY STAFF REPORT

MEETING DATE: July 12, 2022

STAFF REPRESENTATIVE: Staci King, City Secretary

City of Glen Rose
City Secretary's Office
June Staff Report

City Secretary

1. Council Meetings – Packets, Posting, Packets – June 11, June 14, and June 28
2. Texas Municipal Clerk's Association – Records Management Conference – June 16 and 17
3. Public Information Requests – Received, assigned, and reviewed – 5
4. Processed 6/24 payroll

Deputy City Secretary

1. Attended June 14 council meeting
2. Virtual attendance - Texas Municipal Clerk's Association – Records Management Conference – June 16 and 17
3. Processed 6/10 payroll
4. Submitted monthly payroll reports TMRS and HSA.

Municipal Court

1. Processed citations, payments and court related paperwork.
2. Have been in touch with Kinect representative to fix issues with Zoom.
3. Answered phone calls, processed utility payments, helped to create new water accounts.

Utility Billing

1. Answered and redirected phone calls for different departments.
2. Processed water and citations payments.
3. Processed paperwork for new water accounts and for closed water accounts.
4. Submitted ACH files for bank drafts water payments.
5. Made courtesy calls to citizens who were on the cut off list for non-payment, this month we had 31 accounts that made it to the list, but only 7 were turned off for nonpayment.



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Report from the Historic Preservation Commission		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	07/05/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:	Presentation by Ann Carver, Chairperson		
RECOMMENDED ACTION:	No action – information only		

REQUEST TO PLACE ITEM ON CITY COUNCIL AGENDA

The City of Glen Rose welcomes constructive input from interested citizens. Please complete this form if you wish to have an item placed on the agenda for a regular City Council meeting. The deadline for placing an item on the agenda is one week prior to the regular meetings which are held the second Monday of every month. In order for the City Council to fully understand your item, have productive discussion, and insure efficient council meetings, it is important that you describe the item with as much detail as possible and include any supporting documentation so that it may be included in the Council's meeting packets. You may use additional blank pages for item description. If you have any questions, contact the City Secretary at 254-897-2272.

Full Name: ANN CARVER

Mailing Address: P.O. Box 487 Demo 76070

Phone Number: 9729654455 Fax Number: _____

Email: anncarver50@gmail.com

Are additional sheets or supporting materials attached? 4 Yes _____ No

I request that this item be placed on the agenda for the 12th July 2022 City Council meeting.

Description of Item: As vice chair of the Historic Preservation Commission want to give update on the items the City Council task us with at our joint meeting of CC, P+Z & HPC in Dec of 2021.

(Use additional pages if needed)

Certification: I understand that the City Council retains the right to set the items for discussion at its meetings and further understand that my request will not be automatically placed on an agenda or may even be denied. I also understand that I may be requested to present additional information on my item, asked to consult with the appropriate City department, or take other action before my request is considered. I agree to attend the meeting at which my item may appear and make a presentation and/or answer questions.

Signature: Ann Carver

Date: 1st July 2022

**GENERAL GUIDELINES USED FOR REVIEW OF CERTIFICATES OF APPROPRIATENESS
FOR HISTORIC DISTRICT PROPERTIES**

The following guidelines, based upon the Secretary of the Interior's Standards for the Rehabilitation of Historic Properties, are used to review projects in the National Register of Historic Districts:

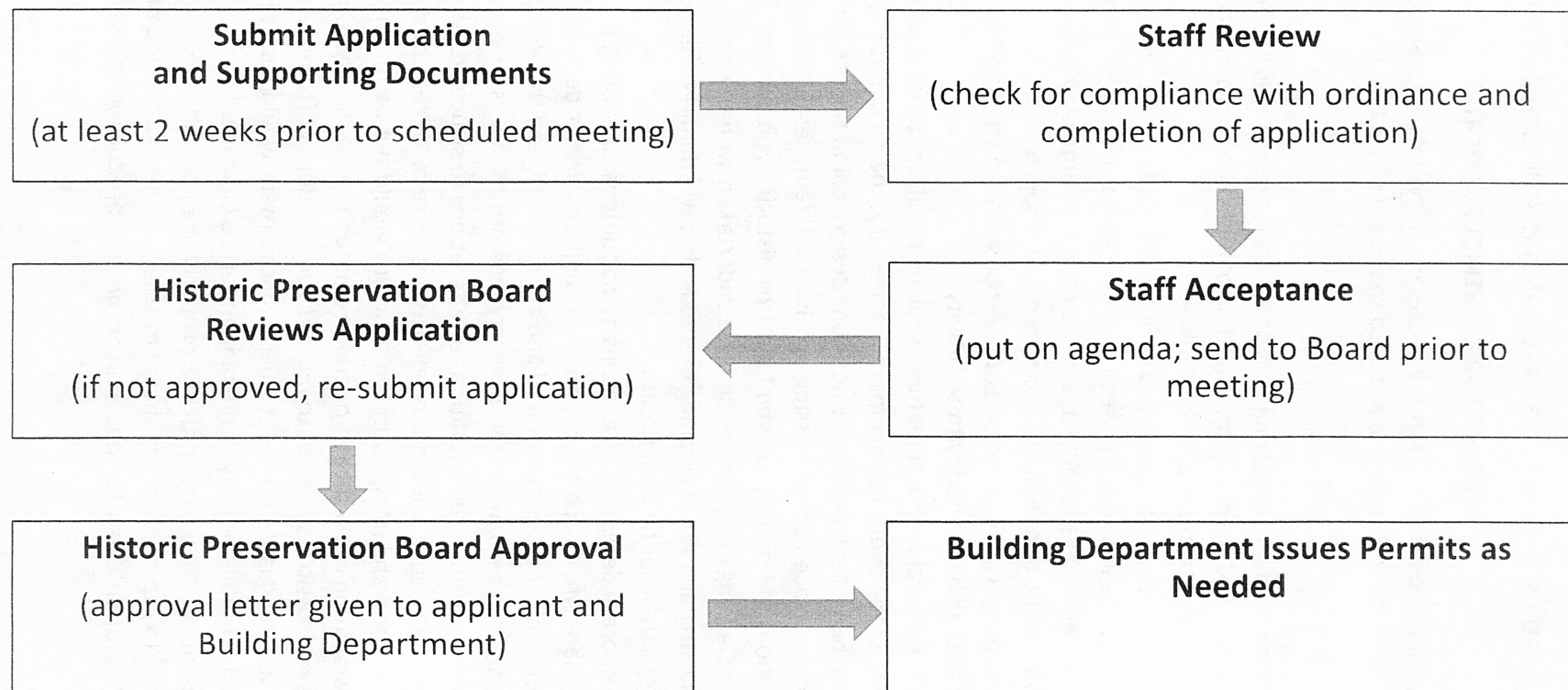
- The distinguishing original qualities or character of a property and its environment shall not be destroyed. Removal or alteration of any historic material or distinctive architectural features should be avoided.
- All properties shall be recognized as products of their own time. Alterations which have no historical basis and which seek to create an earlier appearance shall be discouraged.
- Changes which have taken place in the course of time may have acquired significance in their own right, and shall be recognized and respected.
- Distinctive stylistic features or examples of skilled craftsmanship which characterize a property shall be treated with sensitivity.
- Deteriorated architectural features shall be repaired rather than replaced whenever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historical, physical, or pictorial evidence.
- Surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.
- Contemporary design for alterations and additions to existing properties are appropriate when such alterations and additions do not destroy significant historic, architectural, or cultural material and are compatible with the size, scale, color, material, and character of the property, neighborhood, or environment.
- Whenever possible, new additions or alterations to structures shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the structure would not be impaired.
- The installation of protective or code-required mechanical systems shall be concealed whenever possible so as not to intrude upon or detract from the property's aesthetic and historical qualities, except where concealment would result in the alteration or destruction of historically significant materials or spaces.
- Reconstruction of a part or all of a property shall be undertaken only when such work is essential to reproduce a significant missing feature in a historic district, and documentation exists to ensure an accurate reproduction of the original.

Historic Preservation Board

City of Glen Rose, Texas

Building/Planning Department

Certificate of Appropriateness Application Flowchart



Date Received: _____

CITY OF GLEN ROSE

Code Enforcement Office

254-897-9373

Fax: 254-897-7989

CERTIFICATE OF APPROPRIATENESS APPLICATION

- Completed package must be received at least three weeks prior to the next scheduled Board meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner		Applicant/Tenant/Owner's Representative	
Name		Name	
Address		Address	
Phone		Phone	
Email		Email	
Property Address		Legal Description	
Present Use		Built Circa	
Proposed Use		Current Zoning	

Architect or Contractor Name _____

Address _____ Phone _____

Proposed Work/Design Description _____

☐ Scale Drawings with Dimensions Attached	☐ Photos Attached	☐ Current	☐ Historic
☐ Material Sample(s) Attached	☐ Rendering of Signage Attached		

I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature _____ Applicant's Signature _____

☐ Denied ☐ Approved Conditions _____

X _____ X _____ X _____
 Preservation Board Chair Preservation Board Officer City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

CITY OF GLEN ROSE

HISTORIC PRESERVATION BOARD – CERTIFICATE OF APPROPRIATENESS CHECKLIST

The following items are requested for consideration of this application. These and additional items may be required, at the request of the Historic Preservation Board, in order to determine the application complete and filed.

	Comments
Staff review/staff approval (unless waived by city)	
Completed Certificate of Appropriateness Application	
Detailed description of all proposed activities to be undertaken in the historic district or at the historic landmark	
Photograph(s) of the property and area(s) of alteration	
Scaled drawing illustrating all proposed activities, including: • Building elevations showing the proposed change • Exterior building material(s) description • Material samples • Site plan • Architectural drawings • List of proposed colors and color numbers, chosen from the Historic Preservation Board approved colors	
Authorization to represent the property owner, if the applicant is not the owner	
Applications for signs must include a City Sign Permit Application and diagram of the sign with dimensions	

Deliver to:

Historic Preservation Dept. - Building/Planning/Code Compliance
City of Glen Rose
201 NE Vernon
Glen Rose, TX 76043
Phone: 254-897-7989

The application must be completed and meet all City of Glen Rose ordinance requirements before a request for a Certificate of Appropriateness can be scheduled for a public hearing.

Please refer to City website or call the number above for a schedule of Historic Preservation Board meetings.

3.10.047 Historic District

In addition to any requirements of this article, all signage within any historic district must also meet the requirements and/or restrictions specified in the governing guidelines of the historic district and the construction materials and design standards for those signs must be approved by the historic preservation commission prior to construction. (Ordinance 525 adopted 12/9/13; 2007 Code, sec. 153.26; Ordinance 2020.10.12A, sec. 11, adopted 10/12/20)

ARTICLE 3.16 HISTORIC LANDMARK PRESERVATION**3.16.001 Purpose****3.16.002 Definitions****3.16.003 Historic Preservation Commission****3.16.004 Appointment Of Historic Preservation Officer****3.16.005 Criteria For Designation Of Local Historic Landmarks And The Historic Preservation Overlay Zoning District****3.16.006 Certificate Of Appropriateness For All Alteration Or New Construction****3.16.007 Certificate Of Appropriateness Required For Demolition****3.16.008 Economic Hardship Application Procedure****3.16.009 Taxes****3.16.010 Enforcement****3.16.011 Ordinary Maintenance****3.16.012 Penalties****3.16.001 Purpose**

(a) The city council hereby declares that as a matter of public policy, the protection, enhancement, and perpetuation of landmarks and of the Historic Preservation Overlay Zoning District of their historical and cultural importance and significance is considered necessary to promote the economic, cultural, educational, and general welfare of the public. It is recognized that the city represents the unique confluence of time and place that shaped the identity of generations of citizens, collectively and individually, and produced significant historic, architectural, and cultural resources that constitute their heritage.

(b) This act is intended to:

- (1) Protect and enhance the landmarks and Historic Preservation Overlay Zoning District which represent distinctive elements of the city's historic, architectural, and cultural heritage;
- (2) Foster civic pride in the accomplishments and heritage of the city, as reflected in its historic buildings, by establishing a formal process of inventory, recognition, education, and recommendation for designation of historic landmarks and overlay zones;
- (3) Enhance and preserve the city's unique architectural attractiveness to visitors and tourists, and thereby provide support and stimulus to city businesses and economy by establishing and approving uniform and equitable design guidelines for the sensible rehabilitation and use of existing landmarks;
- (4) Encourage and ensure the harmonious, orderly, and efficient growth and development of the city by establishing a historic preservation plan to be reviewed and adopted by the city council as part of the comprehensive master plan;
- (5) Promote economic welfare of the community by encouraging the beneficial use and occupancy of such property by adopting nationally accepted, minimum code standards for occupancy and use of historic structures, to help reduce the financial burden of ownership and continued preservation of historic properties within the city;
- (6) Strengthen the property values and economy of the city by encouraging stabilization, restoration, and improvements of historic properties through a process for review and recommendation concerning building permits for exterior construction, with copious regard for individual property rights.

(Ordinance 17.03.13A, sec. 1, adopted 3/13/17)

Item 11.

3.16.002 Definitions

Alteration. Any act or process that changes one or more historic, architectural, or physical features of an area, site, place, and/or structure including, but not limited to the erection, construction, reconstruction or removal of any structure.

Applicant. A person seeking a designation or authorization under this article or the person's designated and duly authorized agent or representative. This term may include the property owner, occupant of the site, the historic preservation commission or city council.

Appurtenant features. The features that define the design of a building or property including but not limited to porches, railings, columns, shutters, steps, fences, attic vents, sidewalks, driveways, garages, carports, outbuildings, gazebos, and arbors.

Archeological property/site. Any locale where there is physical evidence of past human activity that is either prehistoric or historic in age.

Architectural control. Regulations governing the appearance or architectural style of buildings or structures. Architectural control is an accepted form of aesthetic zoning.

Architectural details. The small details like moldings, carved woodwork, etc. that add character to a building.

Building. Shall refer to a dwelling, such as a house, barn, church, hotel, or similar structure created to shelter any form of human activity. The term may also be used to refer to a historically and functionally related unit, such as a courthouse and jail or a house and barn. The term also includes mobile homes, manufactured homes, and industrial housing.

Certificate of appropriateness. An order issued by the historic preservation commission indicating approval of plans for alteration, construction, or removal affecting a designated landmark or property within a designated overlay district.

Certified local government. A local government certified or approved by the state historic preservation office (SHPO), which has an appointed commission to oversee the survey and inventory of historic resources, to review areas for historically significant structures, and to develop and maintain community planning and education programs.

Contributing building. A historic building that is at least 50 years old or older that retains a significant amount of its physical integrity and character defining features including location, setting, design, construction, workmanship, and/or association with historical persons or events.

Demolition by neglect. Allowing a building to fall into such a state of disrepair that it becomes necessary or desirable to demolish it.

Design guidelines. Guidelines adopted by the historical preservation commission that details acceptable alterations of designated properties. The historic preservation commission has authority to administer design guidelines.

Design review. Shall refer to the decision-making process conducted by the historic preservation commission or an appointed historic preservation officer that is guided by the terms set out in an historical preservation ordinance.

District. A district which possesses a significant concentration, linkage, or continuity of contiguous sites, buildings, structures, or objects united historically or aesthetically by plan or physical development.

Exterior architectural feature. Shall mean but not be limited to architectural style and arrangement of such portion of the exterior of a structure as is designed to be open to the view public way. Item 11.

Facade. The entire building front including the parapet.

Historic designation. An official recognition of the significance of a building, property or district. Designation can occur on three different levels:

- (a) Federal. The National Register of Historic Places (for both individual buildings and entire districts);
- (b) State. Recorded Texas Historic landmarks (only for individual buildings) and state archeological landmarks; or
- (c) Local. Designated under a municipal historic ordinance either individually as a landmark or as a locally designated overlay zoning district.

Historic landmarks. A building, structure, object or site designated by city council as a historic landmark.

Historic preservation. The protection, reconstruction, rehabilitation, repair and restoration of places and structures of historic, architectural, or archeological significance.

Historic preservation commission (HPC). The commission established under this article and appointed by the city council.

Historic Preservation Overlay Zoning District. The overlay zone as described in the zoning ordinance text by HP, is mapped, and is imposed as an augmentation to those of the underlying zoning district. It is zoning applied over one or more other zoning districts, creates a second mapped zone that is superimposed over the conventional zoning lists. An overlay district typically provides a high level of regulations in certain areas such as downtown and historic areas but may also be used to permit exceptions or less restrictive standards (fewer parking spaces in a downtown area or more density in an economic development area).

Historic rehabilitation. The process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values.

Historic resource. Any building, structure, object or site that is 50 years or older or any resource that has been identified as a high or medium priority because of its unique history or architectural characteristics.

Historic resources survey. A systematic, detailed examination of an area designed to gather information about historic properties sufficient to evaluate them against predetermined criteria of significance.

Integrity. The authenticity of a property's historic identity, evidenced by survival of physical characteristics that existed during the property's historic or prehistoric period.

Inventory. A list of historic properties that have been identified and evaluated as meeting specified criteria of significance.

Landmark. Any individual building, structure, or object that is significant for historical, architectural or architectural reasons and receives designation by the city pursuant to this article.

Minor alterations. The installation or alteration to awnings, fences, gutters, downspouts, and incandescent lighting fixtures; restoration of original architectural features that constitute a change from

the existing condition; alterations to signs; and additions and changes not visible from any street or rear of the main structure or to an accessory structure.

Item 11.

National Register of Historic Places. The nation's official list of buildings, districts, and sites (including structures and objects) significant in American history and culture, architecture, archeology and engineering maintained by the National Park Service and administered on a state-wide basis by the state historical commission. Restrictions on these properties exist only when there is an undertaking that uses federal funds or that requires a federal permit or license.

Object. A physical item associated with a specific setting or environment that is movable by nature or design, such as statuary in a designed landscape. The term object is used to distinguish from buildings and structures those constructions that are primarily artistic in nature or are relatively small in scale and simply constructed.

Order of demolition. An order issued by the preservation board indicating approval of plans for demolition of a designated landmark or property within a designated historic preservation overlay district.

Ordinary maintenance. Repair of any exterior or architectural feature of a landmark or property within a historic preservation overlay zoning district which does not involve a change to the architectural or historic value, style or general design. In-kind replacement or repair is included in this definition of ordinary maintenance.

Owner. The individual, corporation, partnership, or other legal entity in whom is vested the ownership, dominion, or title of property and who is responsible for payment of ad valorem taxes on that property; including a lessor or lessee if responsible for payment of ad valorem taxes.

Preservation. The stabilization of an historic building, its materials and features in their present condition to prevent future deterioration. Preservation focuses on the maintenance and repair of existing historic materials and retention of a property's form as it has evolved over time. (Protection and stabilization have now been consolidated under this treatment.)

Preservationist. Someone with experience, education or training in the field of preservation.

Reconstruction. The act or process of reproducing by new construction the exact form and detail of a vanished building as it appeared at a specific period of time. A technique used earlier in the 20th century, reconstruction is rarely used today because of the preference to use limited financial resources to preserve existing historic buildings.

Recorded state historical landmark. A state designation for buildings important for their historical associations and which have retained a high degree of their original historic fabric. They must be at least 50 years of age and retain their original exterior appearance. State historical landmarks receive greater legal protection than National Register of Historic Places designations.

Rehabilitation. The act or process of returning a property to a state of utility through repair or alteration that makes possible an efficient contemporary use while preserving those portions or features of the property that are significant to its historical, architectural, and cultural values.

Restoration. Returning a property to a state indicative of a particular period of time in its history, while removing evidence of other periods.

Secretary of the Interior Standards for Rehabilitation. The standards established by the Secretary of the Interior for advising federal agencies on the preservation/rehabilitation of historic properties listed or eligible for listing on the National Register of Historic Places.

Site. The location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself possesses historical, or archeological value regardless of the value of any existing structure. Item 11.

State historic preservation office (SHPO). The state office responsible for administering federal historic preservation programs as defined in the National Historic Preservation Act of 1966 as amended and subsequent legislation. The executive director of the state historical commission serves as SHPO for the State of Texas.

Structure. A term used to distinguish specific types of functional constructions from buildings that are usually made for purposes other than creating shelter.

Zoning. A police power measure, enacted by a municipality, including the city, in which the community is divided into districts or zones within which permitted and special uses are established as are regulations governing lot size, building bulk, placement, and other development standards.

(Ordinance 17.03.13A, sec. 2, adopted 3/13/17)

3.16.003 Historic Preservation Commission

- (a) Creation. There is hereby created a commission to be known as the Glen Rose Historic Preservation Commission.
- (b) Composition. The commission shall consist of five (5) members appointed by the city council, who, upon application and demonstration of their qualifications, are citizens of the city (to the extent available) with primary consideration given to professional members from the disciplines of architecture, history, urban planning, real estate, legal, archeology, or other disciplines related to historic preservation.
- (c) Organization and meetings.
 - (1) The HPC shall have at least one (1) member that resides or owns property within the Historic Preservation Overlay Zoning District.
 - (2) All HPC members must have a known and demonstrated interest, competence, or knowledge in historic preservation within the city and/or the county.
 - (3) The HPC as a whole shall represent the ethnic makeup of the city.
 - (4) HPC members shall be identified by place numbers 1 through 5 and the terms of office served shall be staggered. The city council may reappoint commission members as their terms expire not to exceed three consecutive terms. The mayor shall fill any vacancies that may occur before a term has expired, only for the remainder of the term.
 - (5) Any member may resign by submitting a letter of intent to the HPC that has been read into the official commission minutes and forwarded to the mayor. The city council may terminate any commission member upon cause of an appropriate hearing or upon the absence of three (3) unexcused, consecutive regular commission meetings within a calendar year.
 - (6) The chairperson, vice chairperson and secretary of the HPC shall be elected by and from its membership.
 - (7) A quorum for the transaction of business shall consist of not less than three (3) members of the commission.
 - (8) The commission shall meet at least monthly, if needed. Special meetings may be called at any time by the HPC chairperson, vice chairperson or at the written request of at least

three commission members. All meetings shall be held in conformance with the Open Meetings Act.

Item 11.

(d) Duties and powers. The HPC shall be empowered to:

- (1) Make recommendations to the city council for the employment of staff and professional consultants as necessary to carry out the duties of the commission.
- (2) Adopt parliamentary rules and procedures necessary to carry out the business of the commission, which shall be ratified by the city council.
- (3) Review and take action on the designation of landmarks and the delineation of the Historic Preservation Overlay Zoning District, which shall be ratified by the city council.
- (4) Recommend and confer recognition upon the owners of landmarks or properties within the Historic Preservation Overlay Zoning District by means of certificates, plaques, or markers.
- (5) Review and recommend to city council and other applicable city boards and commissions all proposed changes to the zoning ordinance, general plan or other adopted policies of the city that may affect the purpose of the ordinance.
- (6) Conduct public hearings and provide comment on buildings, objects, sites, structures, and districts for nomination to the National Register of Historic Places to the state historic commission. Such recommendations shall be guided by the criteria established in the National Historic Preservation Act of 1966, as amended.
- (7) Implement and maintain a system of survey or inventory of significant historic, architectural, and cultural landmarks and all properties located within designated overlay districts located in the city. Such information shall be maintained securely, and be made accessible to the public and should be officially validated through physical inventory at least once a month.
- (8) Monitor and report to the state historical commission all actions affecting any Recorded Texas Historic Landmark, State Archaeological Landmark, National Register property and any locally designated landmark, as deemed necessary.
- (9) Create subcommittees from among its membership and delegate to these committees responsibilities to carry out the purposes of this article.
- (10) Maintain written meeting minutes which are recorded by staff and demonstrate all actions taken by the commission and the reason for taking such actions.
- (11) Increase public awareness of the value of historic, cultural, and architectural preservation by developing and participating in public education programs.
- (12) Review and take action on certificates of appropriateness applications for compliance with adopted design guidelines pursuant to this article.
- (13) Develop, prepare and adopt specific design guidelines which shall be ratified by the city council for use in the review of certificates of appropriateness applications.
- (14) Prepare and submit annually to the city council a report summarizing budget costs, goals and objectives and work completed during the previous year, as well as anticipated budgetary requests.
- (15) Make recommendations to the city concerning the utilization of state, federal, or private funds to promote the preservation of landmarks and overlay zoning districts within the city.
- (16) Recommend to city council the acquisition of endangered landmarks by demolition w

its preservation is essential to the purpose of this article and where private preservation is not feasible.

Item 11.

- (17) Propose incentive program(s) to city council for local property owners of historic landmarks or within the local Historic Preservation Overlay Zoning District.
- (18) Review and take action on all city preservation-related incentive program applications involving work on landmarks and the overlay zoning district for compliance with adopted design guidelines pursuant to this article.
- (19) Accept on behalf of the city government donations of preservation easements and development rights as well as any other gift of value for the purpose of historic preservation, subject to the approval of city council.
- (20) Provide comment to the state historical commission on any federal undertakings (projects utilizing federal funds or requiring a federal permit) pursuant to section 106 of the National Historic Preservation Act of 1966, as amended.

(Ordinance 17.03.13A, sec. 3, adopted 3/13/17)

3.16.004 Appointment Of Historic Preservation Officer

The city administrator or its designee shall appoint a qualified staff person to serve as historic preservation officer (HPO). The HPO shall be empowered to:

- (a) Administer this article and advise the commission on matters submitted to it.
- (b) To maintain and hold open for public inspection all documents and records pertaining to the provisions of this article. All records will be maintained at city hall or other designated location as determined by the city records officer.
- (c) Receive and review all applications pursuant to this article to ensure their completeness.
- (d) Review and take action on all certificates of appropriateness applications subject to administrative review pursuant to this article.
- (e) Review and forward with any recommendations all applications for certificates of appropriateness subject to review by the commission pursuant to this article.
- (f) Ensure proper posting and noticing of all commission meetings, schedule applications for HPC review, provide packets to its members prior to the meetings, record meeting minutes and facilitate all commission meetings. The HPC secretary will assist in these administrative duties.
- (g) Review and help coordinate the city's preservation and urban design activities with those of local, state and federal agencies and with local, state, and national preservation organizations in the private sector.

(Ordinance 17.03.13A, sec. 4, adopted 3/13/17)

3.16.005 Criteria For Designation Of Local Historic Landmarks And The Historic Preservation Overlay Zoning District

Properties that are listed as a Recorded Texas Historic Landmark (RTHL), State Archeological Landmark (SAL) or listed on the National Register of Historic Places (NR) shall be considered as recognized local landmarks.

- (a) An individual landmark may be designated if it is at least fifty (50) years old and it substantially complies with two or more of the following:

- (1) Possesses significance in history, architecture, archeology, and culture.
 - (2) Is associated with events that have made a significant contribution to the broad patterns of local, regional, state, or national history.
 - (3) Is associated with events that have made a significant impact in our past.
 - (4) Represents the work of a master designer, builder, or craftsman.
 - (5) Embodies the distinctive characteristics of a type, period, or method of construction.
 - (6) Represents an established and familiar visual feature of the city.
- (b) The Historic Preservation Overlay District has been established. See section 14.02.053 of the zoning ordinance for the official map. Any increase in the size of this existing district will require notification of all property owners and public hearings before any commission affected by the ruling.
- (c) The procedure for designating a historic landmark or to establish or amend a Historic Preservation Overlay Zoning District may be initiated by the city, or by the individual property owner(s), or by at least 20% of the residents of the potential overlay zoning district. An application for determination of significance shall be made on forms as prescribed by the city and shall be filed with the HPO along with fees in accordance with the municipal fee schedule.
- (d) Upon receipt of a completed determination of significance application, the HPO shall schedule a hearing at the next available regularly scheduled HPC meeting. Notice of the application shall be mailed to the property owner(s) and posted on the property by the city for a minimum period of ten (10) days prior to the scheduled hearing. A published notice in the official newspaper of record of the scheduled hearing shall also be made a minimum of 15 (fifteen) days prior to the scheduled hearing.
- (e) Upon designation of a building, object, site, or structure as a historic landmark or district, the city council shall cause the designation to be recorded in the official public records of real property of the county, the tax records of the city, and the county appraisal district. Any affected map will be revised and recorded.

(Ordinance 17.03.13A, sec. 5, adopted 3/13/17; Ordinance adopting 2017 Code)

3.16.006 Certificate Of Appropriateness For All Alteration Or New Construction

- (a) No person shall carry out any construction, reconstruction, alteration, restoration, rehabilitation, or relocation of any historic landmark or any property within the historic preservation overlay district, nor shall any person make any material change in the light fixtures, signs, sidewalks, fences, steps, paving, or other exterior elements visible from a public right-of-way which affect the appearance and cohesiveness of any historic landmark or any property within the historic preservation overlay district without first obtaining a certificate of appropriateness.
- (b) In considering an application for a certificate of appropriateness, the commission shall be guided by any adopted design guideline and, where applicable, the Secretary of the Interior's Standards for Rehabilitation of Historic Buildings.
- (c) No building permit shall be issued for such proposed work until a certificate of appropriateness has first been issued by the commission.
- (d) All decisions of the commission shall be in writing. The commission's decision shall state its findings pertaining to the approval, denial, or modification of the application. A copy shall be sent to the applicant. Additional copies shall be filed as part of the public record on that property and dispersed to appropriated departments, e.g., building inspection.

- (e) An applicant for a certificate of appropriateness dissatisfied with the action of the commission relating to the issuance or denial of a certificate of appropriateness shall have the right to appeal to the city council within thirty (30) days after receipt of notification of such action. The city council shall give notice, follow publication procedure, hold hearings, and make its decision in the same manner as provided in the general zoning ordinance of the city. Item 11.

(Ordinance 17.03.13A, sec. 6, adopted 3/13/17)

3.16.007 Certificate Of Appropriateness Required For Demolition

- (a) Required. A permit for the demolition of a historic landmark or property within the historic preservation overlay district, including secondary buildings and landscape features, shall not be granted without an approved application for a certificate of appropriateness by the commission, as provided for in section 3.16.006 and this section of this article.
- (b) Demolition by neglect.
- (1) No owner or person with an interest in real property designated as a landmark or included within a historic district shall permit the property to fall into a serious state of disrepair so as to result in the deterioration of any exterior architectural feature which would, in the judgment of the commission, produce a detrimental effect upon the character of the historic district as a whole or the life and character of the property itself.
 - (2) Examples of such deterioration include:
 - (A) Deterioration of exterior walls or other vertical supports.
 - (B) Deterioration of roof or other horizontal members.
 - (C) Deterioration of exterior chimneys.
 - (D) Deterioration or crumbling of exterior stucco or mortar.
 - (E) Ineffective waterproofing of exterior walls, roof, or foundations, including broken windows or doors.
 - (F) Deterioration of any feature so as to create a hazardous condition which could lead to the claim that demolition is necessary for the public safety.

(Ordinance 17.03.13A, sec. 7, adopted 3/13/17)

3.16.008 Economic Hardship Application Procedure

- (a) After receiving written notification from the commission of the denial of certificate of appropriateness, an applicant may commence the hardship process. No building permit or demolition permit shall be issued unless the commission makes a finding that hardship exists.
- (b) When a claim of economic hardship is made due to the effect of this article, the owner must prove that:
- (1) The property is incapable of earning a reasonable return, regardless of whether that return represents the most profitable return possible;
 - (2) The property cannot be adapted for any other use, whether by the current owner or by a purchaser, which would result in a reasonable return; and
 - (3) Efforts to find a purchaser interested in acquiring the property and preserving it have failed.

- (c) The applicant shall consult in good faith with the commission, local preservation group, and interested parties in a diligent effort to seek an alternative that will result in preservation of the property. Such efforts must be shown to the commission. Item 11.
- (d) The commission shall hold a public hearing on the application within sixty (60) days from the date the application is received by the (building official or designee, preservation officer). Following the hearing, the commission has thirty (30) days in which to prepare a written recommendation to the (building official or designee or other official). In the event that the commission does not act within ninety (90) days of the receipt of the application, a permit may be granted.
- (e) All decisions of the commission shall be in writing. A copy shall be sent to the applicant by registered mail and a copy filed with the city secretary's office for public inspection. The commission's decision shall state the reasons for granting or denying the hardship application.
- (f) An applicant for a certificate of appropriateness dissatisfied with the action of the commission relating to the issuance or denial of a certificate of appropriateness shall have the right to appeal to the city council within thirty (30) days after receipt of notification of such action. The city council shall give notice, follow publication procedure, hold hearings, and make its decision in the same manner as provided in the general zoning ordinance of the city.

(Ordinance 17.03.13A, sec. 8, adopted 3/13/17; Ordinance adopting 2017 Code)

3.16.009 Taxes

- (a) This section is enacted for the purpose of encouraging the preservation or improvement of properties located in the Historic Preservation Overlay District or considered a recognized local landmark pursuant to the provisions of section 3.16.005 of this code . Notification will be sent to property owners by certified mail. The full value of properties within the HPO district or considered a recognized local landmark in accordance with the provisions of section 3.16.005 of this code shall be exempt from real property ad valorem taxes levied by the city for a period of five (5) consecutive years per owner. To receive the exemption provided for in this section, a property owner claiming the exemption must both comply with all of the applicable requirements found in this article 3.16 historic landmark preservation and apply annually for the historic landmark designation exemption by filing a historic or archeological site exemption form with the chief appraiser of the central appraisal district as provided by law.
- (b) Immediately after January 1 of each year, the historic preservation commission shall notify the chief appraiser of the county central appraisal district of all the properties that qualify for the tax exemption for that year. Any tax exemption under this section shall be limited to the owner at the time of the exemption. In the event the property is sold, the tax exemption will not follow to the new owner, but will be immediately rescinded. If the exempted building(s) is not maintained, the historic preservation commission shall submit a report to the historic preservation officer. Noncompliance with this section could jeopardize the city (real property) tax exemption.
- (c) Recapture of taxes.
- (1) If any property, within 5 years from any year in which the property received a tax exemption under this section either is removed from the HPO district at the request of the owner, or is determined to have been totally or partially destroyed or altered by the willful or negligent act of the owner or owner's agent, an additional tax shall be imposed, on the effective date of that determination, equal to the city taxes that would have been imposed had the exemption not been made, plus interest on the additional amount at an annual rate of 7%, calculated from the date on which the additional taxes would have become due if not exempted.
 - (2) In providing for the removal of a property from the HPO district, the city council shall call a

public hearing, of which the owner shall be given notice. If it is determined property was partially or totally destroyed by the willful or negligent act of the owner or owner's agent, the additional tax provided in subsection (a) shall be imposed.

Item 11.

- (3) A tax lien attaches to the property on the date this determination is made. It is removed from the district to secure payment of the additional tax and interest imposed by this section. The lien exists in favor of the city in the amount of the taxes and interest imposed.
- (4) The tax assessor collector shall notify the chief appraiser of the additional tax imposed and shall prepare and deliver a statement to the owner for the additional taxes plus interest as soon as practicable after the determination or removal. The taxes and interest are due and become delinquent and incur penalties and interest as provided by law for ad valorem taxes imposed by the city if not paid before February 1 of the year following the year in which the additional tax is imposed.

(Ordinance 17.03.13A, sec. 9, adopted 3/13/17; Ordinance 2020.03.17E adopted 3/17/20)

3.16.010 Enforcement

All work performed pursuant to a certificate of appropriateness issued under this article shall conform to any requirements included therein. It shall be the duty of the building official to inspect periodically any such work to assure compliance. In the event work is not being performed in accordance with the certificate of appropriateness, or upon notification of such fact by the commission and verification by the building official, the building official shall issue a stop work order and all work shall immediately cease. No further work shall be undertaken on the project as long as a stop work is in effect. (Ordinance 17.03.13A, sec. 10, adopted 3/13/17)

3.16.011 Ordinary Maintenance

Nothing in this article shall be construed to prevent the ordinary maintenance and repair of any exterior architectural feature of a landmark or property within a historic district which does not involve a change in design, material, or outward appearance. In-kind replacement or repair is included in this definition of ordinary maintenance. (Ordinance 17.03.13A, sec. 11, adopted 3/13/17)

3.16.012 Penalties

Any person, firm or corporation violating any provision of this division shall be guilty of a class C misdemeanor punishable by a fine up to \$2,000.00. Each day the violation continues shall be considered a separate offence. Such remedy under this section is in addition to the abatement restitution. (Ordinance 17.03.13A, sec. 12, adopted 3/13/17)

14.02.053 HPO Historic Preservation Overlay District

- (a) Purpose. This overlay zone is intended to encompass that portion of the city with historic resource value. The area within the Historic Preservation Overlay district is subject to the requirements of the Historic Landmark Preservation Ordinance (article 3.16 of the Code of Ordinances) and ordinances governing the underlying zoning district designation for each property.
- (b) District confines. The confines of the Glen Rose Historic Preservation Overlay District shall be defined as follows:
- Beginning at the intersection of Vine and Cedar Streets; thence running NE along Vine Street to its intersection with Pecan Street; thence running SE along Pecan Street to its intersection with Grace Street; thence running SW along Grace Street, crossing State Highway 144 (also called Elm Street) and continuing in a straight line to the intersection with the extension of Cedar Street (the intersecting point being approximately 200 feet SE of Barnard Street; thence running NW with the extension of Cedar Street, then Cedar Street itself to the point of beginning.
- (c) Permitted uses. The permitted uses for each property are those uses allowed by the underlying zoning for that property.
- (d) Area, yard, height, lot coverage, lot dimensions, fences, walls, building size, temporary buildings, and signs. The requirements for these items are found in the zoning ordinance according to the underlying zoning district.
- (e) Parking requirements. Parking requirements are in accordance with the underlying zoning district found in the zoning ordinance.

(Ordinance 17.03.13B adopted 3/13/17)

Editor's note—Former sections 155.27 and 155.28 of the 2007 Code, pertaining to historic preservation districts, were replaced in their entirety by Ordinance 17.03.13B adopted March 13, 2017. Section 155.27 derived from Ordinance 256-H adopted 7/12/04; Ordinance 256-H Rev. adopted 12/11/06; and 2007 Code, secs. 155.27, 155.99(B).



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	PUBLIC HEARING Michael Stephenson, owner, Blackies on the Square, 102 Walnut Street, Suite A, has requested an appeal to the Historic Preservation Committee's denial for a Certificate of Appropriateness to install a gate on an existing fence.		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	07/05/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
On May 17, 2022, the Historic Preservation Board denied an application for a Certificate of Appropriateness to install a gate on an existing fence at Blackies on the Square, located at 102 W. Walnut, Suite A. Michael Stephenson, owner, filed a request for appeal on May 24, 2022. In accordance with city ordinance, notice of the public hearing was advertised in the newspaper on June 24, 2022, and on June 23, 2022, letters were mailed to property owners within 200 feet of the applicant's address. One input letter was returned.			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	PUBLIC HEARING – BOARD OF ADJUSTMENT Ron Hampton, Oaktree Assets, LLC, is requesting a variance to reduce the width of a proposed concrete residential road, in a 50-foot right-of-way, from 30 feet wide with curb to 22 feet wide and NO curb.		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	6/30/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: *The new 22 ft wide road will include a 3 ft shoulder of crushed gravel on each side for a total width of 28 ft. The remaining 14 ft of parkway would be used as a bar ditch with a flowline of approx. 1.5 ft below the centerline of the road.			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	PUBLIC HEARING – BOARD OF ADJUSTMENT Mary Simpson, applicant, is requesting a variance from the City of Glen Rose Code of Ordinances Chapter 4.09 <i>Mobile Food Vendor</i> to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	6/30/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	PUBLIC HEARING – BOARD OF ADJUSTMENT Grounded Coffee Shop, applicant, is requesting a variance from the City of Glen Rose Code of Ordinances Chapter 4.09 <i>Mobile Food Vendor</i> to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	6/30/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:	<i>Michael Carr</i>		
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding an appeal to the Historic Preservation Committee's denial for a Certificate of Appropriateness to install a gate on an existing fence at Blackies on the Square, 102 W. Walnut, Suite A		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	05/24/2022
EXHIBITS:	1. Request for Appeal 2. Notice to Property Owners 3. Input Letter		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: On May 17, 2022, the Historic Preservation Board denied an application for a Certificate of Appropriateness to install a gate on an existing fence at Blackies on the Square, located at 102 W. Walnut, Suite A. Michael Stephenson, owner, filed a request for appeal on May 24, 2022. In accordance with city ordinance, notice of the public hearing was advertised in the newspaper on June 24, 2022, and on June 23, 2022, letters were mailed to property owners within 200 feet of the applicant's address. One input letter was returned.			
RECOMMENDED ACTION:			

REQUEST TO PLACE ITEM ON CITY COUNCIL AGENDA

The City of Glen Rose welcomes constructive input from interested citizens. Please complete this form if you wish to have an item placed on the agenda for a regular City Council meeting. The deadline for placing an item on the agenda is one week prior to the regular meetings which are held the second Monday of every month. In order for the City Council to fully understand your item, have productive discussion, and insure efficient council meetings, it is important that you describe the item with as much detail as possible and include any supporting documentation so that it may be included in the Council's meeting packets. You may use additional blank pages for item description. If you have any questions, contact the City Secretary at 254-897-2272.

Full Name: MICHAEL STEPHENSON

Mailing Address: P.O. Box 7240 Glen Rose TX 76043

Phone Number: 214 770 5465 Fax Number: _____

Email: MSDOBBS@GMAIL.COM

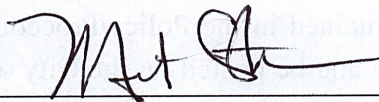
Are additional sheets or supporting materials attached? _____ Yes ☒ No

I request that this item be placed on the agenda for the NEXT AVAILABLE City Council meeting.

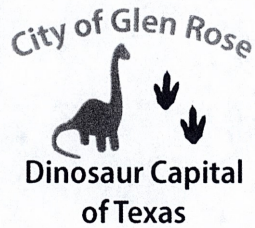
Description of Item: APPEAL TO COURT REVERSATION decision
FOR Gate to be Reattached to existing fence
that was approved by Preservation Committee. At
102 WALNUT suite A Glen Rose TEXAS

(Use additional pages if needed)

Certification: I understand that the City Council retains the right to set the items for discussion at its meetings and further understand that my request will not be automatically placed on an agenda or may even be denied. I also understand that I may be requested to present additional information on my item, asked to consult with the appropriate City department, or take other action before my request is considered. I agree to attend the meeting at which my item may appear and make a presentation and/or answer questions.

Signature: 

Date: 5/24/22



Code Enforcement Office/Permits & Inspections
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

May 19, 2022

TO: Michael Stephenson

Reference: Application for Certificate of Appropriateness

Mr. Stephenson,

The Historic Preservation Board met on 05/17/2022, and after much Discussion and consideration, the HPB took the action of Denying your application for Certificate of Appropriateness. They also informed you that the gate / fence in question must be removed immediately.

If you are dissatisfied with the action of the board, you have the right to appeal to the city council within thirty (30) days after receipt of this notification. The city council shall give notice, follow publication procedure, hold hearings, and make its decision in the same manner as provided in the general zoning ordinance of the city.

Thank you in advance for your cooperation in this matter.

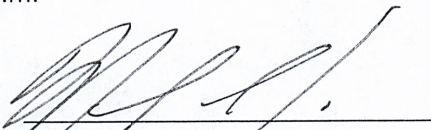
A handwritten signature in black ink, appearing to read "Kyle Reeves", is positioned above the typed name.

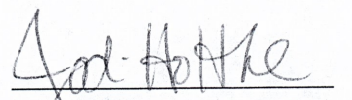
Kyle Reeves
Building Official
City of Glen Rose
O: 254-897-2272 Ext. 104
buildingofficial@glenrosetexas.org

Minutes
Preservation Board - City of Glen Rose, Texas
January 28, 2022

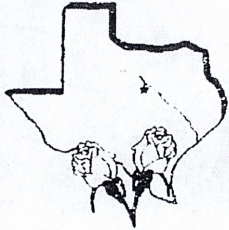
1. Call to Order – Chairperson, Mario Cossio, called the meeting to order at 3:00 p.m.
 - a. Pledge of Allegiance
 - b. Roll call and verification of quorum – by Chairperson, Mario Cossio. Members: Mario Cossio, Ann Carver, Karen Braswell, Scott Cole, and Sue McDonald in attendance. Also present: Kyle Reeves, Jodi Holthe.
2. Consent Agenda (Chairperson)
 - a. Approval of minutes from January 18, 2022, Preservation Board meeting:
 - i. Motion made by Ann Carver, seconded by Mario Cosio, to accept the minutes as presented.
 - ii. Motion to approve was passed 5/0.
3. Individual Items for Consideration
 - a. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Oakdale Park representative, Luci DiGiorgio. Tara Gibson was in attendance as representative of Luci DiGiorgio. She presented the Board with choice of door colors for 7 casitas (just front of each door to be painted, not frame), which are basically the same colors as the doors are currently painted.
 - i. A motion was made by Scott Cole to accept the paint colors submitted. It was seconded by Sue McDonald.
 - ii. Motion to approve was passed 5/0.
 - b. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Lindsey Brewer to approve the mural as painted – with changes now approved.
 - i. A motion was made by Sue McDonald to approve the revised mural. Ann Carver seconded the motion.
 - ii. Motion to approve was passed 5/0.
 - c. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by James Brady Martin. The 8 front porch posts will be replaced with solid posts, still square like the original ones, just smaller. They will be painted when the house is repainted, and applicant will return with paint color selection for approval.
 - i. A motion was made by Karen Braswell to approve the work as submitted. It was seconded by Sue McDonald.
 - ii. Motion to approve was passed 5/0.
 - d. Discussion, consideration and possible action regarding a Certificate of Appropriateness Application as submitted by Lane Family Trust representative, Michael Stephenson. Kyle Hooper, business partner, was attending in place of Michael Stephenson. He stated that the back exit has roof coverage with pipe supports (photo provided). The owners want screening – 12-foot barnwood-look privacy fencing – to hide this area from street view. Kyle Reeves asked if Health Inspector had requested. Mr. Hooper replied that the inspector had, but it was not a code requirement. (Owner will get a fence permit from the city.)
 - i. A motion was made by Ann Carver to accept this fencing as submitted. It was seconded by Scott Cole.
 - ii. Motion to approve passed 5/0.

- e. Discussion, consideration and review of Historical Resource Inventory Inspection Reports as presented by Preservation Board members. Jodi Holthe created a spreadsheet showing applicants (15 applied). Code enforcement can go out afterwards to enforce the required repairs being completed, and if changes are not made, no approval will be made next year. Kyle Reeves will go with his new code enforcement officer as part of training. The list from this Board must go to City Council for final approval.
 - i. A motion to approve inspection reports and send to Council was made by Mario Cosio. It was seconded by Scott Cole.
 - ii. Motion to approve passed 5/0.
 - f. Discussion, consideration and possible recommendation to City Council regarding the 2021/2022 Glen Rose Historic Property Tax Exemptions. (See minutes from item "e." above.)
 - i. The motion made by Mario Cosio and seconded by Scott Cole (above) covered both items.
 - ii. Motion (above) to approve passed 5/0.
 - g. Discussion, consideration and possible action regarding the Historic Preservation Board meeting times and dates. It was decided that regularly scheduled Board meetings will return to 5:30 p.m. (3rd Tuesday of each month), and these meetings will handle all Certificate of Appropriateness Applications and agenda items. Workshops, which require no voting, will be held at 3:00 p.m. on the dates decided by the Board.
 - i. A motion to accept the revised times for future Board meetings was made by Sue McDonald. It was seconded by Ann Carver.
 - ii. Motion to approve passed 5/0.
 - h. Discussion, consideration and possible action regarding the City of Glen Rose Farmers Market Vendor Participation Application. Kyle Reeves presented a draft document to be reviewed for potential use. The Board's intention is to plan for future growth and, as the Farmers Market grows, ask for expansion of space beyond Elm Street. Venus Vara, a long-time vendor, was asked to give her input on the application.
 - i. A motion to take no action at this meeting, but to place this as an agenda item for the February 15th meeting was made by Mario Cosio. It was seconded by Karen Braswell.
 - ii. Motion to take no action was approved 5/0.
 - i. Discussion, consideration and possible action regarding the City of Glen Rose Sign Ordinance. The Board agreed that there is currently no need to change the ordinance.
 - i. A motion to accept the ordinance as written (as relating to the Historic District) was made by Ann Carver. It was seconded by Mario Cosio.
 - ii. Motion to approve passed 5/0.
4. Mario Cosio, Chairperson: Having no further business before the Board, the meeting was adjourned at 4:03 p.m.


Chairperson


Jodi Holthe,
Historic Preservation Officer





Code Enforcement Office
City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

Staff use only
Date Received: 5/3/02

Item 16.

Certificate of Appropriateness Application

Date: _____

Number: _____

Property Owner Information

Full Name: Blackies on the Square

Address: 102 A Walnut St.

Telephone No: 214 770 5465 Email: MS DOBBERS8@Gmail.com

Applicant/Tenant/Owner's Representative (if not the owner)

Full Name: MICHAEL STEPHENSON

Address: 1538 CR 321 Glen Rose TX 76043

Telephone No: 214 770 5465 Email: MS DOBBERS8@GMAIL.COM

Property Information

Property Address: 102 A Walnut Street

Present use of property: Restaurant

Current use of property: 17

Description of work to be done: GATE ON END OF PRIVACY FENCE

Drawings/Sketches attached: ☐ Yes ☒ No

Photos attached: ☐ Yes ☒ No

Material sample(s) attached: ☐ Yes ☒ No

I hereby certify that this information is correct to the best of my knowledge and that the said work will be done in conformance with all submissions herein set forth, and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes.

[Signature]
Signature

MICHAEL STEPHENSON
Print Name

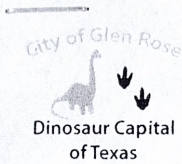
Denied ☒ Approved ☐ Conditions: _____

X [Signature]
Chairperson - Preservation Board

X [Signature]
Historic Preservation Officer

X [Signature]
City Building Official

**THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING.
CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK.**



City of Glen Rose • P.O. Box 1949 • Glen Rose, TX 76043
Building Inspections / Permits 254-897-2272 ext. 109

NOTIFICATION

2nd NOTICE OF VIOLATION HISTORIC PRESERVATION CERTIFICATE OF APPROPRIATENESS

Dear Property Owner / Occupant,

April 12, 2022

You are receiving this notice because our records indicate that you are the owner / occupant of the property located at 102 Walnut Street Suite "A".

You recently applied for and were granted a Certificate of Appropriateness to install screening (Privacy Fence) on the back porch area of the building in order to screen the porch area from the roadway of NE Barnard. After inspecting the property for compliance, it was noted that the entire porch area had been screened. This was not approved by the Historic Preservation Commission.

In order to be in compliance, you will either need to remove the unapproved gate on the screening (privacy fence) or you need to fill out another application for Certificate of Appropriateness and submit it to the City of Glen Rose Historic in order to be placed on the agenda for the next regularly scheduled meeting. The Historic Preservation Commission meets on the third (3) Tuesday of the month. Staff will need your information two (2) weeks prior to the meeting in order to be placed on the agenda.

If you do not respond to this notification or remove the unapproved gate within 10 days of this letter, you can be fined for each day the violation continues.

Should you have any questions, please feel free to contact me,

Kyle Reeves

Building Official

City of Glen Rose

buildingofficial@glenrosetexas.org

O: 254-897-2272 ext: 104

City of Glen Rose • P.O. Box 1949 • Glen Rose, TX 76043

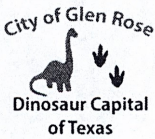
Building Inspections / Permits 254-897-2272 ext. 109

3.16.010 Enforcement

All work performed pursuant to a certificate of appropriateness issued under this article shall conform to any requirements included therein. It shall be the duty of the building official to inspect periodically any such work to assure compliance. In the event work is not being performed in accordance with the certificate of appropriateness, or upon notification of such fact by the commission and verification by the building official, the building official shall issue a stop work order and all work shall immediately cease. No further work shall be undertaken on the project as long as a stop work is in effect. (Ordinance 17.03.13A, sec. 10, adopted 3/13/17)

3.16.012 Penalties

Any person, firm or corporation violating any provision of this division shall be guilty of a class C misdemeanor punishable by a fine up to \$2,000.00. Each day the violation continues shall be considered a separate offence. Such remedy under this section is in addition to the abatement restitution. (Ordinance 17.03.13A, sec. 12, adopted 3/13/17)



City of Glen Rose • P.O. Box 1949 • Glen Rose, TX 76043
Building Inspections / Permits 254-897-2272 ext. 109

NOTIFICATION

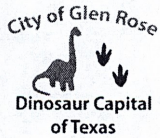
NOTICE OF VIOLATION HISTORIC PRESERVATION CERTIFICATE OF APPROPRIATENESS

Dear Property Owner / Occupant,

You are receiving this notice because our records indicate that you are the owner / occupant of the property located at 102 Walnut Street Suite "A". You recently applied for and was granted a Certificate of Appropriateness to install screening (Privacy Fence) on the back porch area of the building in order to screen porch area from the roadway of NE Barnard. After inspecting the property for compliance, it was noted that the entire porch area had been screened. This was not approved by the Historic Preservation Commission. In order to be in compliance, you will need to fill out another application for Certificate of Appropriateness and submit it to the City of Glen Rose in order to be placed on the agenda for the next regularly scheduled meeting. The Historic Preservation Commission meets on the third (3) Tuesday of the month. Staff will need your information two (2) weeks prior to the meeting in order to be placed on the agenda. If you do not respond to this notification, you can be fined for each day the violation continues.

Should you have any questions, please feel free to contact me,

Kyle Reeves
Building Official
City of Glen Rose
buildingofficial@glenrosetexas.org
O: 254-897-2272 ext: 104



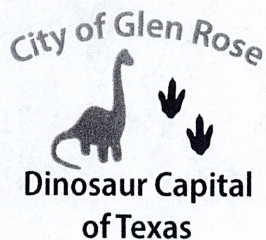
City of Glen Rose • P.O. Box 1949 • Glen Rose, TX 76043
Building Inspections / Permits 254-897-2272 ext. 109

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Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

NOTIFICATION

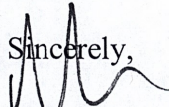
March 9, 2022

NOTICE OF VIOLATION HISTORIC PRESERVATION CERTIFICATE OF APPROPRIATENESS

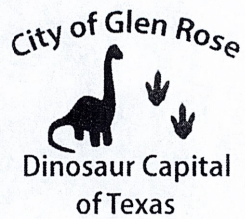
Dear Property Owner / Occupant,

You are receiving this notice because our records indicate you are the owner / occupant of the property located at 102 Walnut Street Suite "A". You applied for and were granted a Certificate of Appropriateness to install screening (privacy fence) on the back porch area of the building. But after inspecting the property for compliance, it was noted that you had screened in the entire porch area. This was not approved by the Historic Preservation Commission. In order to be in compliance, you will need to fill out another application for Certificate of Appropriateness and submit it to the City of Glen Rose in order to be placed on the agenda for the next regularly scheduled meeting. The Historic Preservation Commission meets on the third Tuesday of the month. Staff will need your information two (2) weeks prior to the meeting in order to be placed on agenda.

Should you have any questions, please contact us at buildingofficial@glenrosetexas.org or at (254) 897-2272 ext. 104.

Sincerely,


Kyle Reeves
Building Official
City of Glen Rose



Code Enforcement Office/Permits & Inspections
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

February 1, 2022

Michael Stephenson
PO Box 7240
Glen Rose, TX 76073

The Lane Family Trust
3131 Maple Ave, 6F
Dallas, TX 75201

Subject: Approval of installing privacy fence behind 102 W. Walnut St., Ste. A

Reference: Preservation Board Meeting on January 28, 2022

On Friday, January 28, 2022, the Preservation Board reviewed and approved your plans to install a 6' high privacy fence to cover breezeway in the back for storage and trash.

This project may now move forward. Building permit for the fence was issued yesterday for this work.

An inspection will need to be completed after the work is done.

Should you have any questions please feel free to contact me.

A handwritten signature in black ink, appearing to read "Kyle Reeves", is located in the bottom left. The signature is fluid and cursive, with a long, sweeping horizontal line at the end.

Kyle Reeves
Building Official

Date Received: _____

CITY OF GLEN ROSE

Code Enforcement Office

254-897-9373

Fax: 254-897-7989

CERTIFICATE OF APPROPRIATENESS APPLICATION

- Completed package must be received at least three weeks prior to the next scheduled Board meeting in order to be placed on the agenda for review and vote. Attach additional description pages to give full details, if needed.

Property Owner**Applicant/Tenant/Owner's Representative**

Name <u>Lane Family Trust</u>	Name <u>Michael Stephenson</u>
Address	Address <u>POB 7240 Glen Rose TX 76043</u>
Phone <u>214-914-5372</u>	Phone <u>214-770-5465</u>
Email	Email <u>msdobber8@gmail.com</u>

Property Address <u>102 Walnut St GR 76043</u>	Legal Description
Present Use <u>restaurant</u>	Built Circa
Proposed Use <u>restaurant</u>	Current Zoning

Architect or Contractor Name Miguel MartinezAddress PO Box 7240 Glen Rose TX 76043 Phone 214-770-5465Proposed Work/Design Description install 6' high privacy fence to cover photo attached breezeway for storage and trash.

☐ Scale Drawings with Dimensions Attached	☒ Photos Attached	☐ Current	☐ Historic
☐ Material Sample(s) Attached	☐ Rendering of Signage Attached		

I hereby certify that this information is correct to the best of my knowledge, and that the said work will be done in conformance with all submissions herein set forth and in compliance with the City of Glen Rose's Historic District Ordinances and Building Codes. I understand that falsifying information may result in nullification of this request.

Owner's Signature [Signature] Applicant's Signature [Signature]

☐ Denied ☒ Approved Conditions _____

X [Signature] X [Signature] X [Signature]

Preservation Board Chair Preservation Board Officer City Building Official

- THIS IS NOT A BUILDING PERMIT AUTHORIZING ANY CONSTRUCTION OR REMODELING. CONTACT THE CODE ENFORCEMENT OFFICE PRIOR TO THE START OF ANY WORK. THIS COA BECOMES NULL AND VOID OF AUTHORIZED WORK IS NOT COMMENCED WITHIN 180 DAYS.

Left voicemail on 214-914-5372 @ 1:28 on 1-25-22.

Spoke with Michael Stephenson @ 1:30 on 1-25-22 and informed him of new
Date & Time



Office of the City Secretary
201 NE Vernon Street
Glen Rose, Texas 76043
(254) 897-2272
staci.king@glenrosetexas.org

Item 16.

June 23, 2022

RE: Appeal Request for Historic Preservation Board's Denial of Certificate of Appropriateness
Blackies on the Square, 102 W. Walnut, Suite A

Dear Property Owner,

You are receiving this request because CAD records indicate that you own property within 200 feet of the address above. This letter shall serve as notice in accordance with the City of Glen Rose Code of Ordinances.

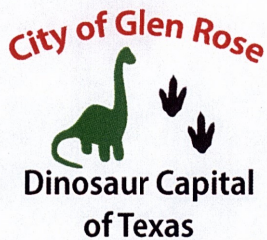
On May 17, 2022, the Historic Preservation Board denied an application for a Certificate of Appropriateness to install a gate on an existing fence at Blackies on the Square, located at 102 W. Walnut, Suite A. Michael Stephenson, owner, has filed a request for appeal with the Glen Rose City Council.

The Glen Rose City Council will meet on Tuesday, July 12, 2022 at 5:30 p.m. in the Council Chambers, located at 201 NE Vernon to consider the appeal. During this meeting, the Council will allow comments in favor of or opposition to the appeal. Should you be unable to attend this meeting, you may use the enclosed form to submit your comments.

Please feel free to reach out with any questions or concerns.

Respectfully,

Staci L. King, TRMC, CMC
City Secretary



CITY OF GLEN ROSE, TEXAS
201 NE Vernon Street
Glen Rose, Texas 76043
(254) 897-2272

Item 16.

Notice of Request for Appeal Certificate of Appropriateness

RE: Public Hearing – Tuesday, July 12, 2022 at 5:30 p.m., 201 NE Vernon

Michael Stephenson, owner of Blackies on the Square located at 102 Walnut, Suite A, Glen Rose, Texas, has requested an appeal to the Historic Preservation Board's denial of an application for a Certificate of Appropriateness to attach a gate to an existing privacy fence.

If you are unable to attend the City Council meeting and would like to provide input on this matter, please fill out the form below and return it to City Hall. This letter may be deposited in the drop boxes outside, turned in to the front desk, or mailed to City Hall, Attention: Staci King, City Secretary, PO Box 1949, Glen Rose, Texas 76043.

NAME: _____

ADDRESS: _____

Optional Information

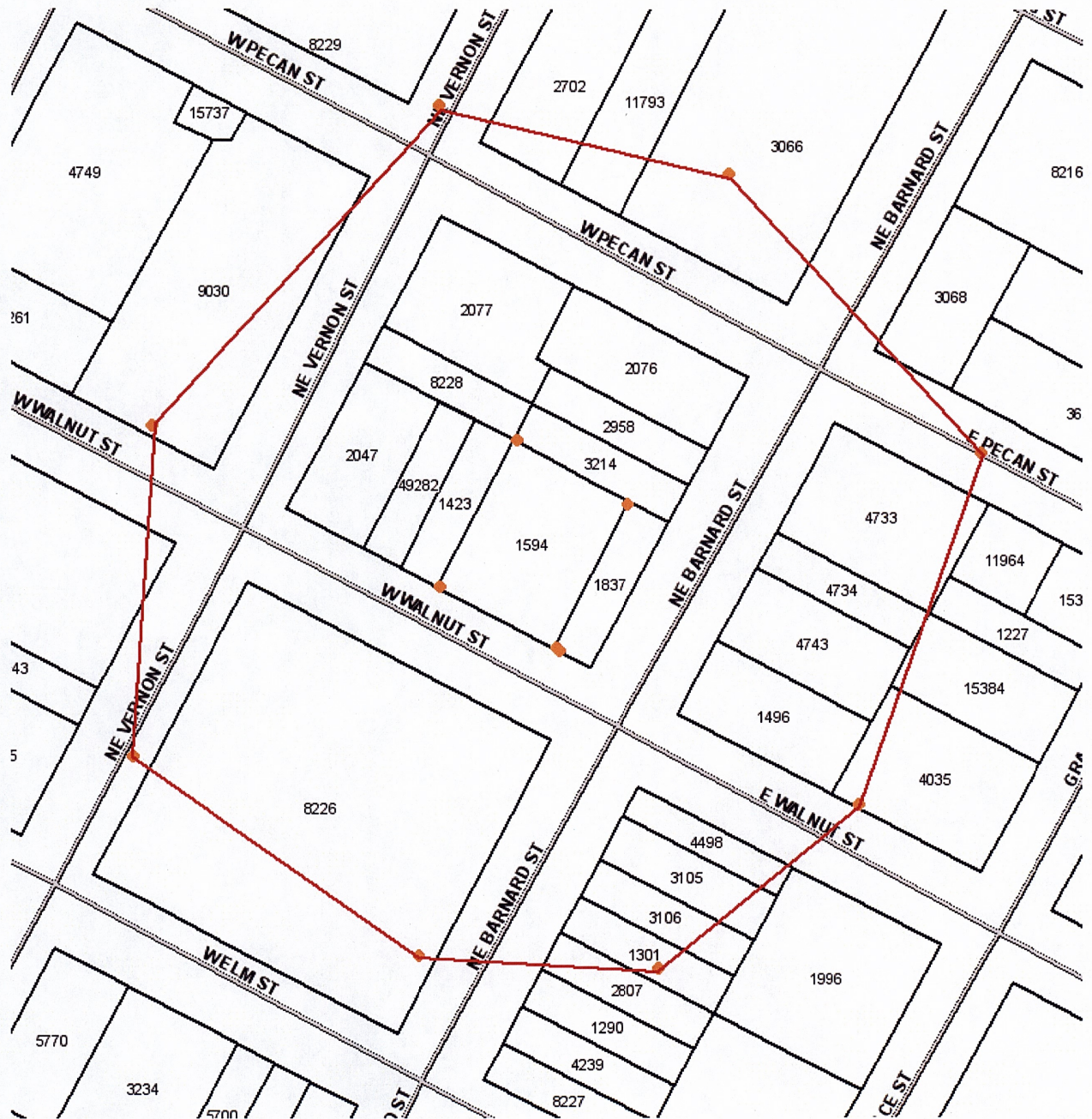
PHONE: _____ EMAIL: _____

I AM () IN FAVOR OF () OPPOSED TO THIS REQUEST.

Reasons/Comments:

102 West Walnut Suite 'A'

Appeal to the Historic Preservation Boards Decision for the Denial for the installation of a gate



102 West Walnut Suite 'A'

200 Ft Buffer Mailing List

1. UNITED METHODIST CHURCH
P O BOX 426
GLEN ROSE, TX 76043

2. MARTIN JAMES DENNIS
307 BARNARD ST
GLEN ROSE, TX 76043

3. MARTIN JAMES DENNIS
307 BARNARD ST
GLEN ROSE, TX 76043

4. LANE LYNN R
408ACE ST
GLEN ROSE, TX 76043

5. THE GREEN PICKLE GRILL AND PUB, LLC
502 NCY DRIVE
GLEN ROSE, TX 76043

6. DBA STUDIO 208-HAIR & NAILS
7800A YOUNG DRIVE
FORT WORTH, TX 76135

7. MASONIC LODGE
P O BOX 97
GLEN ROSE, TX 76043

8. THE LANE FAMILY TRUST
3131 LE AVE
DALLAS, TX 75201
9. ONE ROCK HILL, LLC
1011B CR 302
GLEN ROSE, TX 76043
10. TGR HOLDING GLEN ROSE, LLC
6220 UXY HWY
TOLAR, TX 76476
11. TGR HOLDING GLEN ROSE, LLC
6220 UXY HWY
TOLAR, TX 76476
12. WEEDON JAMES LOVELL
P.O. BOX 116
GLEN ROSE, TX 76043
13. WEEDON JAMES LOVELL
P.O. BOX 116
GLEN ROSE, TX 76043
14. SOMERVELL COUNTY
PO BOX 804
GLEN ROSE, TX 76043

15. SOMERVELL COUNTY
PO BOX 851
GLEN ROSE, TX 76043

16. CITY OF GLEN ROSE
PO BOX 1949
GLEN ROSE, TX 76043

17. GARNETT JEFF
P.O. BOX 3041
GLEN ROSE, TX 76043

18. MOORE FAMILY FIRST, LLC
1755 2013
WALNUT SPRINGS, TX 76690

19. MOORE FAMILY FIRST, LLC
1755 2013
WALNUT SPRINGS, TX 76690

20. SOMERVELL COUNTY
PO BOX 804
GLEN ROSE, TX 76043

21. THE LANE FAMILY TRUST CREATED UNDER PROBATE CAUSE
#93-3095-P3, IN DALLAS COUNTY TEXAS
3131 LE AVE
DALLAS, TX 75201

22. TORRES JOSE AND MARTIN
P.O. BOX 265
GLEN ROSE, TX 76043

23. GARNETT JEFF
P.O. BOX 3041
GLEN ROSE, TX 76043

24. CECIL TIMMY AND GAYE TRUST
6213 TOVER DR
GRANBURY, TX 76049

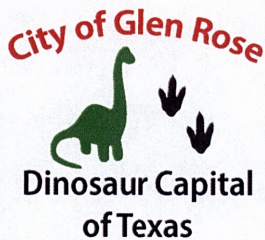
25. BRIDGES JACK JR
BOX 99
GLEN ROSE, TX 76043

26. THE LANE FAMILY TRUST CREATED UNDER PROBATE CAUSE
#93-3095-P3, IN DALLAS COUNTY TEXAS
3131 LE AVE
DALLAS, TX 75201

27. MICHAEL STEPHENSON
1358 CR 321
GLEN ROSE, TX 76043

28. MICHAEL STEPHENSON
P.O. BOX 7240
GLEN ROSE, TX 76043

29.MICHAEL STEPHENSON
102 WEST WALNUT SUITE"A"
GLEN ROSE, TX 76043



CITY OF GLEN ROSE, TEXAS
201 NE Vernon Street
Glen Rose, Texas 76043
(254) 897-2272

Item 16.

RECEIVED JUL 05 2022

Notice of Request for Appeal Certificate of Appropriateness

RE: Public Hearing – Tuesday, July 12, 2022 at 5:30 p.m., 201 NE Vernon

Michael Stephenson, owner of Blackies on the Square located at 102 Walnut, Suite A, Glen Rose, Texas, has requested an appeal to the Historic Preservation Board's denial of an application for a Certificate of Appropriateness to attach a gate to an existing privacy fence.

If you are unable to attend the City Council meeting and would like to provide input on this matter, please fill out the form below and return it to City Hall. This letter may be deposited in the drop boxes outside, turned in to the front desk, or mailed to City Hall, Attention: Staci King, City Secretary, PO Box 1949, Glen Rose, Texas 76043.

NAME: Jack W. Bridges
ADDRESS: PO Box 99 Glen Rose, TX 76043

Optional Information

PHONE: 254-897-2180 EMAIL: _____

I AM () IN FAVOR OF (X) OPPOSED TO THIS REQUEST.

Reasons/Comments:



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a request for variance to reduce the width of a proposed concrete residential road, in a 50-foot right-of-way, from 30 feet wide with curb to 22 feet wide and NO curb.		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	6/30/2022
EXHIBITS:	1. Notice to Property Owners 2. BOA Determination Letter 3. Request for Hearing 4. List of Property Owners 5. Current and Future Zoning 6. eHT and Fire Marshal emails		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: *The new 22 ft wide road will include a 3 ft shoulder of crushed gravel on each side for a total width of 28 ft. The remaining 14 ft of parkway would be used as a bar ditch with a flowline of approx. 1.5 ft below the centerline of the road.			
RECOMMENDED ACTION:			



TO: Glen Rose City Council
 FROM: Kyle Reeves, Building Official
 RE: Squaw Valley Estates – Preliminary Plat
 DATE: 07/07/2022

I am writing this MEMO to explain a few concerns and give a few recommendations.

CONCERN #1

Request for Variance to shorten the width of road from Thirty (30) ft to Twenty – Two (22) ft wide and NO curb with Three (3) ft of gravel on either side.

****Information for Council for Variance Request****

1. Appendix “D” of the 2018 International Fire Code, Table D103.4; Requirements for Dead -End Fire Apparatus Access Roads states that any Dead -End Access Road over 750 ft in length and Twenty-Six (26) ft in width requires a Special Approval. Proposed road is 1,962.53 ft in length.
2. Section D107 One-or-Two Family Residential Developments states that developments where the number of Dwellings exceeds 30 homes shall be provided with two (2) access roads. Exception #1 States that if all dwellings are equipped with Approved Automatic Sprinkler Systems, access from two directions shall not be required.
3. Chris Hays states “It’s hard to tell the lengths of this project due to the quality of the PDF for the preliminary plat included in the packet, but it appears that the proposed plan for the subdivision exceeds the intent of Subdivision Ordinance 10.02.034(a)(8) regarding allowable lengths of dead-end streets with cul-de-sacs. They may be trying to get by this with the intermediate cul-de-sacs, which appear smaller than the end cul-de-sac, but I believe they would also need a variance from that ordinance. Due to the land configuration, there are some constraints that may restrict them from meeting this ordinance, which I can understand. However, since they don’t meet the ordinance requirements for the length of cul-de-sac streets, I’d be hesitant to recommend approval for narrowing the street from standard width requirements. This would result in a narrower and longer street than standard. Since they are restricted on the length due to property constraints, my initial thought is that they should meet the minimum width



requirements to ease concern of accessibility for residents and emergency services vehicles.”

Recommendations to consider

Recommendation #1

- Approve variance with the following stipulations:
 1. Keep road width at 30 ft, but allow NO curbs, but with edge restraint.

Recommendation #2

- Approve variance with the following stipulations:
 1. Allow 26 ft road, as per Fire Code with NO curbs and with 3ft of concrete on either side instead of gravel.
 2. Require Residential structures to be equipped with approved automatic sprinkler systems in order to ease Fire Department concerns due to length of proposed road.

Recommendation #3

- Approve variance with the following stipulations:
 1. Allow 26 ft road, as per Fire Code with NO curbs and with 3ft of concrete on either side instead of gravel.
 2. Require Residential structures to be equipped with approved automatic sprinkler systems in order to ease Fire Department concerns due to length of proposed road.



Building, Planning and Code Enforcement Department
 201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
 (254) 897-2272 Fax: (254) 897-7989

June 21, 2022

Public hearing, discussion and possible action by the Board of Adjustment at the request of Alex Castillo on behalf of Courtney Coats, P.E. for property owned by Ron Hampton with Oaktree Assets, LLC., and located on FM 200, approx. 1800 feet NW of the intersection of FM 220 and CR 303, for a variance request in order to reduce the width of the proposed concrete residential road, in a 50 ft right-of-way, from 30 ft wide with curb to 22 ft wide and NO curb.

**The new 22 ft wide road will include a 3ft shoulder of crushed gravel on each side for a total width of 28 ft. The remaining 14 ft of parkway would be used as a bar ditch with a flowline of approx. 1.5 ft below the centerline of the road.*

Dear Property Owner:

This letter is to inform you of a setback variance request in the area of your property ownership. The purpose of the variance request would be to construct a road in the manner previously described. State law requires the City to notify all property owners (most recent tax rolls) within 200' of the proposed request. The Board of Adjustment will hold a public hearing on July 12, 2022, at 5:30 p.m. in the City Council Chambers of City Hall, 201 NE Vernon Street, Glen Rose, Texas, 76043 to hear public comment on this request for variance. Immediately following the public hearing, the Board of Adjustment will take action to approve or deny the request.

It is important that you submit your opinion in writing to the Building and Planning Office for consideration by the Board. A form is included with this letter which you may mail or return to one of the drop boxes located at City Hall.

Questions regarding the variance request or this letter may be directed to Kyle Reeves, (254)-897-2272, ext:104. Thank you.

Sincerely,

Building and Planning / Code Enforcement

NOTICE OF PUBLIC HEARING

Item 17.



City of Glen Rose, Texas
Building, Planning, Code Enforcement Department
P.O. Box 1949, Glen Rose, TX 76043
Ph: (254) 897-2272 Fax: (254) 897-7989

Public hearing, discussion and possible action by the Board of Adjustment at the request of Alex Castillo on behalf of Courtney Coats, P.E. for property owned by Ron Hampton with Oaktree Assets, LLC., and located on FM 200, approx. 1800 feet NW of the intersection of FM 220 and CR 303, for a variance request in order to reduce the width of the proposed concrete residential road, in a 50 ft right-of-way, from 30 ft wide with curb to 22 ft wide and NO curb.

**The new 22 ft wide road will include a 3ft shoulder of crushed gravel on each side for a total width of 28 ft. The remaining 14 ft of parkway would be used as a bar ditch with a flowline of approx. 1.5 ft below the centerline of the road.*

This letter may be deposited in either of the two drop boxes located at City Hall, 201 NE Vernon Street, Glen Rose, Texas or mailed to City Hall, Attention: Planning and Zoning Department, PO Box 1949, Glen Rose, Texas 7643.

NAME: _____

ADDRESS: _____

I AM () IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:

**Kyle Reeves,
Building and Planning / Code Enforcement**



Board of Adjustments (BOA), City of Glen Rose, Texas

P.O. Box 1949, Glen Rose, Texas 76043

BOARD OF ADJUSTMENTS (BOA) DETERMINATION

Purpose of hearing: Request for variance in order to reduce the width of the proposed concrete residential road, in a 50 ft right-of-way, from 30 ft wide with curb to 22 ft wide and NO curb.

***The new 22 ft wide road will include a 3 ft shoulder of crushed gravel on each side for a total width of 28 ft. The remaining 14 ft of parkway would be used as a bar ditch with a flowline of approx. 1.5 ft below the centerline of the road.**

Date and time of public hearing: **Tuesday, July 12, 2022 at 5:30 p.m.**

After considering all information submitted, the Board of Adjustments has made the following determination:

☐ Deny the variance. ☐ Approve the variance.

☐ Approve the variance with the following provisions.

Signature
Position: Chairman, Board of Adjustments

Date



Board of Adjustments (BOA)

City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

Staff use only

Date Received: _____

Fee : \$100.00 Paid on: _____

Item 17.

Request for Board of Adjustment (BOA) Hearing

Address of property: FM 200, approx 1800 feet NW of intersection of FM 220 and CR 303

Applicant's Name: Alex Castillo on behalf of Courtney Coates, P.E. Date: 06-06-2022

Property Owner/Applicant Information

Full Name: Oaktree Assets, LLC (Ron Hampton)

Address: P.O. Box 1671 Desoto, TX 75123

Telephone No: _____ Email: _____

Present zoning at site: R-1, Single Family

I am requesting this hearing for the following reason(s):

- ☐ Setback variance for ☐ side yard ☐ rear yard ☐ front yard
☐ Lot size variance ☐ Lot coverage variance ☒ Other, see below
☐ Lot frontage width variance ☐ Lot depth variance ☐ Building height variance

- ☐ Challenging the decision of the ☐ Zoning Administrator ☒ Building Official
☐ Other City Official

Explain, in detail, the reason for appearing before the BOA: (Use a separate page if necessary. Attach all photos, maps, drawings, etc).

This variance request is to reduce the width of the proposed concrete residential road, in a 50-ft right of way, from 30-ft wide with curb to 22-ft wide and no curb. The new 22-ft wide road will include a 3-ft shoulder of crushed gravel on each side for a total width of 28-ft. The remaining 14-ft of parkway will be used as a bar bitch with a flowline of approx. 1.5-ft below the centerline of the road. Please see the attached exhibit.

I hereby certify that all the information provided is true and correct to the best of my knowledge.

Applicant's Signature:

Alex Castillo

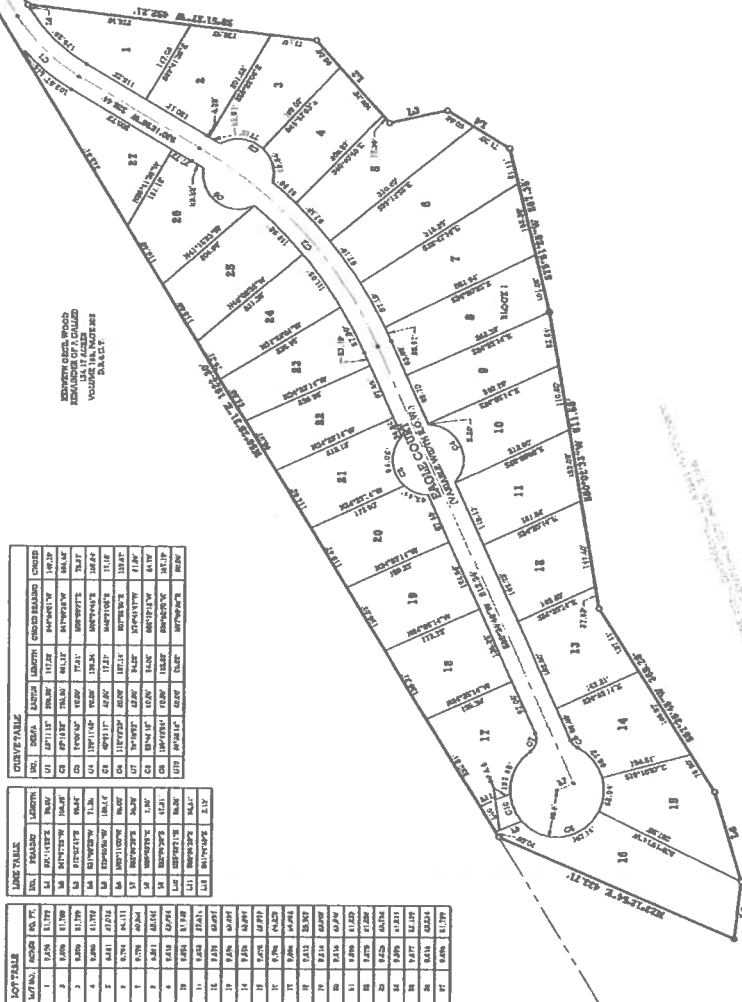
Digitally signed by Alex Castillo
DN: cn=Alex Castillo, o=City of Glen Rose, ou=City of Glen Rose, email=alex.castillo@cityofglenrose.com, c=TX
Reason: I am the author of this document
Controlled by: alex.castillo
Date: 2022.06.06 12:20:13 -0500

Date: 06-06-2022



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NO.	NAME	ADDRESS	NO.	NAME	ADDRESS	NO.	NAME	ADDRESS
1	JOHN F. BROWN	1234 E. 1ST ST.	10	JOHN F. BROWN	1234 E. 1ST ST.	20	JOHN F. BROWN	1234 E. 1ST ST.
2	JANE D. WHITE	5678 W. 2ND ST.	11	JANE D. WHITE	5678 W. 2ND ST.	21	JANE D. WHITE	5678 W. 2ND ST.
3	JOHN A. GREEN	9012 S. 3RD ST.	12	JOHN A. GREEN	9012 S. 3RD ST.	22	JOHN A. GREEN	9012 S. 3RD ST.
4	JANE B. BLACK	3456 N. 4TH ST.	13	JANE B. BLACK	3456 N. 4TH ST.	23	JANE B. BLACK	3456 N. 4TH ST.
5	JOHN C. GRAY	7890 E. 5TH ST.	14	JOHN C. GRAY	7890 E. 5TH ST.	24	JOHN C. GRAY	7890 E. 5TH ST.
6	JANE E. HILL	2345 W. 6TH ST.	15	JANE E. HILL	2345 W. 6TH ST.	25	JANE E. HILL	2345 W. 6TH ST.
7	JOHN F. JONES	6789 S. 7TH ST.	16	JOHN F. JONES	6789 S. 7TH ST.	26	JOHN F. JONES	6789 S. 7TH ST.
8	JANE G. SMITH	1012 N. 8TH ST.	17	JANE G. SMITH	1012 N. 8TH ST.	27	JANE G. SMITH	1012 N. 8TH ST.
9	JOHN H. WILSON	4567 E. 9TH ST.	18	JOHN H. WILSON	4567 E. 9TH ST.	28	JOHN H. WILSON	4567 E. 9TH ST.
10	JANE I. DAVIS	8901 W. 10TH ST.	19	JANE I. DAVIS	8901 W. 10TH ST.	29	JANE I. DAVIS	8901 W. 10TH ST.
11	JOHN K. MILLER	2345 S. 11TH ST.	20	JOHN K. MILLER	2345 S. 11TH ST.	30	JOHN K. MILLER	2345 S. 11TH ST.
12	JANE L. GARCIA	6789 N. 12TH ST.	21	JANE L. GARCIA	6789 N. 12TH ST.	31	JANE L. GARCIA	6789 N. 12TH ST.
13	JOHN M. ROY	1012 E. 13TH ST.	22	JOHN M. ROY	1012 E. 13TH ST.	32	JOHN M. ROY	1012 E. 13TH ST.
14	JANE N. WALKER	4567 W. 14TH ST.	23	JANE N. WALKER	4567 W. 14TH ST.	33	JANE N. WALKER	4567 W. 14TH ST.
15	JOHN O. HARRIS	8901 S. 15TH ST.	24	JOHN O. HARRIS	8901 S. 15TH ST.	34	JOHN O. HARRIS	8901 S. 15TH ST.
16	JANE P. KING	2345 N. 16TH ST.	25	JANE P. KING	2345 N. 16TH ST.	35	JANE P. KING	2345 N. 16TH ST.
17	JOHN Q. LEE	6789 E. 17TH ST.	26	JOHN Q. LEE	6789 E. 17TH ST.	36	JOHN Q. LEE	6789 E. 17TH ST.
18	JANE R. SCOTT	1012 W. 18TH ST.	27	JANE R. SCOTT	1012 W. 18TH ST.	37	JANE R. SCOTT	1012 W. 18TH ST.
19	JOHN S. ADAMS	4567 S. 19TH ST.	28	JOHN S. ADAMS	4567 S. 19TH ST.	38	JOHN S. ADAMS	4567 S. 19TH ST.
20	JANE T. BAKER	8901 N. 20TH ST.	29	JANE T. BAKER	8901 N. 20TH ST.	39	JANE T. BAKER	8901 N. 20TH ST.
21	JOHN U. NELSON	2345 E. 21ST ST.	30	JOHN U. NELSON	2345 E. 21ST ST.	40	JOHN U. NELSON	2345 E. 21ST ST.
22	JANE V. CARTER	6789 W. 22ND ST.	31	JANE V. CARTER	6789 W. 22ND ST.	41	JANE V. CARTER	6789 W. 22ND ST.
23	JOHN W. MITCHELL	1012 S. 23RD ST.	32	JOHN W. MITCHELL	1012 S. 23RD ST.	42	JOHN W. MITCHELL	1012 S. 23RD ST.
24	JANE X. PEREZ	4567 N. 24TH ST.	33	JANE X. PEREZ	4567 N. 24TH ST.	43	JANE X. PEREZ	4567 N. 24TH ST.
25	JOHN Y. ROBERTS	8901 E. 25TH ST.	34	JOHN Y. ROBERTS	8901 E. 25TH ST.	44	JOHN Y. ROBERTS	8901 E. 25TH ST.
26	JANE Z. STEVENSON	2345 W. 26TH ST.	35	JANE Z. STEVENSON	2345 W. 26TH ST.	45	JANE Z. STEVENSON	2345 W. 26TH ST.
27	JOHN A. TORRES	6789 S. 27TH ST.	36	JOHN A. TORRES	6789 S. 27TH ST.	46	JOHN A. TORRES	6789 S. 27TH ST.
28	JANE B. WATSON	1012 N. 28TH ST.	37	JANE B. WATSON	1012 N. 28TH ST.	47	JANE B. WATSON	1012 N. 28TH ST.
29	JOHN C. WOOD	4567 E. 29TH ST.	38	JOHN C. WOOD	4567 E. 29TH ST.	48	JOHN C. WOOD	4567 E. 29TH ST.
30	JANE D. YOUNG	8901 W. 30TH ST.	39	JANE D. YOUNG	8901 W. 30TH ST.	49	JANE D. YOUNG	8901 W. 30TH ST.
31	JOHN E. ZIMMERMAN	2345 S. 31ST ST.	40	JOHN E. ZIMMERMAN	2345 S. 31ST ST.	50	JOHN E. ZIMMERMAN	2345 S. 31ST ST.



SQUAW VALLEY COTD/ COLLEGE
SQUAW VALLEY COUNTRY
VOLUNTEER TO MAKE THE
D.A.B.C.T.

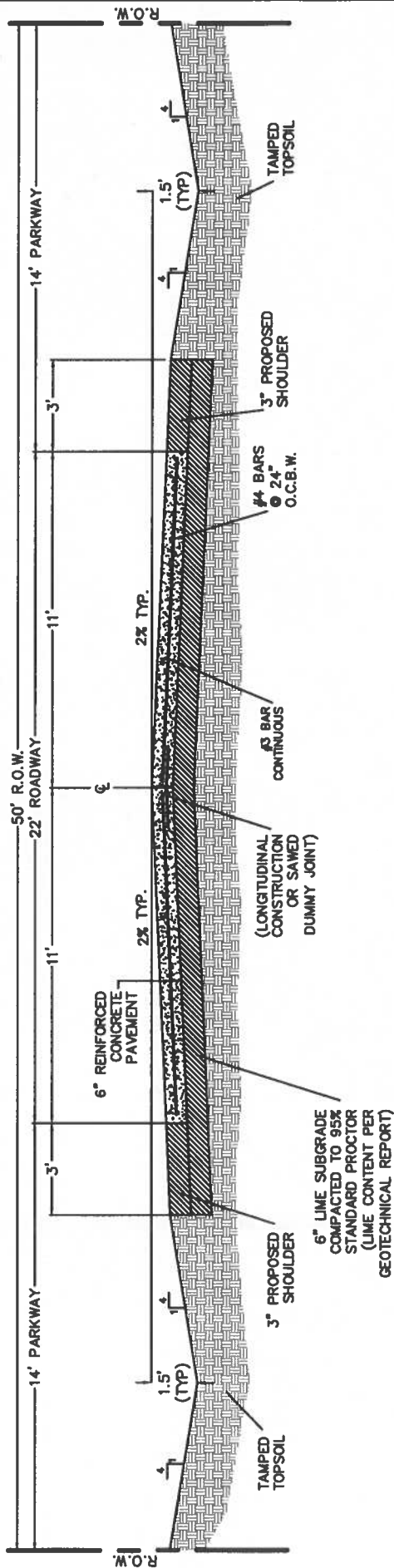
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WOLFE 181, PAGE 203
ON 10/17/00

KENNETH CLARK, WOOD
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 L. JO. KENNEDY
 VOLUNTARY 100, PAGE 100
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Call 1-800-368-3683

—

LEGEND		ABBREVIATIONS	OWNER	ENGINEER/SURVEYOR	PRELIMINARY PLAT
BOUNDARY LINE EASEMENT ADJACENT PROPERTY	1/4" = 100' NORTH ARROW 1/4" = 100' EAST ARROW 1/4" = 100' SOUTH ARROW 1/4" = 100' WEST ARROW	O.P.A.C. = OFFICIAL PUBLIC ACTS D.E.C. = DEED RECORD P.L.C. = PLAT RECORD F.O.R. = FIRST RECORD T.C. = TRUST RECORD A.L. = ALIEN RECORD	OAKCREST ASSETS, L.L.C. 1100 EAST 10TH DENTON, TEXAS 76205	 TROPOPARC 1100 EAST 10TH DENTON, TEXAS 76205	PRELIMINARY PLAT LOTS 1-21, BLOCK 1 SQUAW VALLEY ADDITION AN ADDITION TO THE CITY OF COLUMBIA, HOMERVELL COUNTY, TEXAS MILLAM CO. SCHOOL LAND SURVEY, ABSTRACT NO. 136



DATE: 06/06/2022

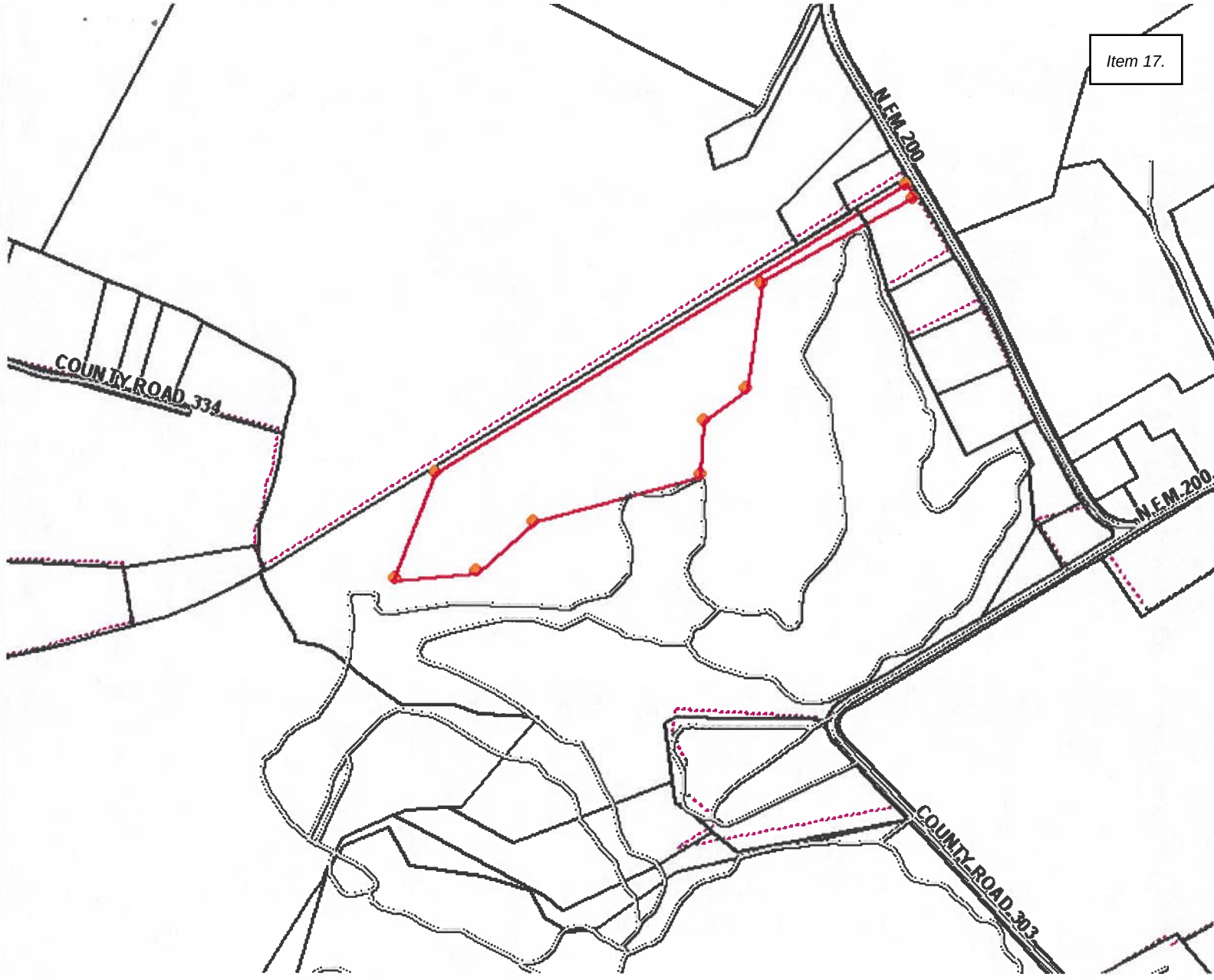
SHEET NO:
EXH-1

RESIDENTIAL CONCRETE STREET SECTION

N.T.S

TOPOGRAPHIC
LOYALTY INNOVATION LEGACY
1400 EVERMAN PARKWAY, Ste. 148 • FT. WORTH, TEXAS 76144
TELEPHONE: (817) 744-7512 • FAX (817) 744-7554
TEXAS FIRM REGISTRATION NO. 10042504
WWW.TOPOGRAPHIC.COM

Item 17.



Variance Request for Ron Hampton

Property located at FM 200, approx. 1800 feet NW of intersection of FM 220 and CR 303

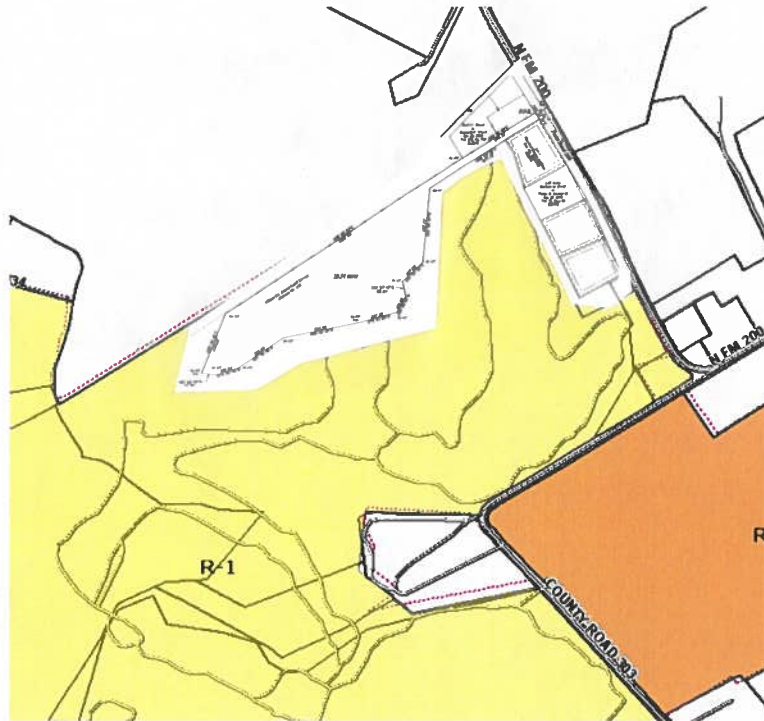
1. RIGANO JOSEPH AND WIFE DANA
1021SET TRAIL
GLEN ROSE, TX 76043

2. OAK TREE ASSETS, LLC
P.O. BOX 1671
DESOTO, TX 75123

3. SOMERVELL COUNTY
PO BOX 804
GLEN ROSE, TX 76043

Squaw Valley Estates

Current Zoning



Future Zoning





Kyle Reeves <buildingofficial@glenrosetexas.org>

Ron Hamptons Golf Course Subdivision

2 messages

Kyle Reeves <buildingofficial@glenrosetexas.org>

Tue, Jun 21, 2022 at 3:52 PM

To: Michael Leamons <michael.leamons@glenrosetexas.org>, Jim Holder <jim.holder@glenrosetexas.org>, Chris Hay <chris.hay@e-ht.com>

Hello,

I am sending this variance request out to you guys for review. Let me know your response, good or bad. Thank you.

Kyle Reeves
Building Official
City of Glen Rose
O: 254-897-9373
C: 254-396-9952
buildingofficial@glenrosetexas.org

**DOC132.pdf**
366K**Chris Hay** <chris.hay@e-ht.com>

Wed, Jun 22, 2022 at 10:03 AM

To: Kyle Reeves <buildingofficial@glenrosetexas.org>, Michael Leamons <michael.leamons@glenrosetexas.org>, Jim Holder <jim.holder@glenrosetexas.org>

Kyle,

It's hard to tell the lengths of this project due to the quality of the PDF for the preliminary plat included in the packet, but it appears that the proposed plan for the subdivision exceeds the intent of Subdivision Ordinance 10.02.034(a)(8) regarding allowable lengths of dead-end streets with cul-de-sacs. They may be trying to get by this with the intermediate cul-de-sacs, which appear smaller than the end cul-de-sac, but I believe they would also need a variance from that ordinance. Due to the land configuration, there are some constraints that may restrict them from meeting this ordinance, which I can understand. However, since they don't meet the ordinance requirements for the length of cul-de-sac streets, I'd be hesitant to recommend approval for narrowing the street from standard width requirements. This would result in a narrower and longer street than standard. Since they are restricted on the length due to property constraints, my initial thought is that they should meet the minimum width requirements to ease concern of accessibility for residents and emergency services vehicles.

In addition, my experience working with the City on street projects over the years, one of the goals of the streets plan has been to try to convert as many city streets as possible from bar ditches to curb and gutter streets. There have been significant funds expended to convert streets to curb and gutter. This may be something to take into consideration when deciding whether to require them to provide curb and gutter.

Let me know if we need to discuss further.

Thanks,

Chris Hay, PE



Kyle Reeves <buildingofficial@glenrosetexas.org>

Fire Apparatus Road

2 messages

Kyle Reeves <buildingofficial@glenrosetexas.org>
To: Brad Smith <Brad.Smith@co.somervell.tx.us>

Fri, Jun 24, 2022 at 4:51 PM

Kyle Reeves
Building Official
City of Glen Rose
O: 254-897-9373
C: 254-396-9952
buildingofficial@glenrosetexas.org

 **Document_20220624_0001.pdf**
71K

Brad Smith <Brad.Smith@co.somervell.tx.us>

Fri, Jul 1, 2022 at 9:24 AM

To: Kyle Reeves <buildingofficial@glenrosetexas.org>, Jodi Holthe <jodi.holthe@glenrosetexas.org>

Kyle

New Subdivision Plan

After research there needs to be a "secondary road" cut in for access

IFC 2018

Appendix D Fire Apparatus Access Roads

D103.4 Dead Ends

D105.1 Aerial Fire Apparatus Access Roads

D107.1 One - or - Two Family Dwelling Residential Developments

Special Approval Required

The Somervell County Fire Marshal does not approve

Brad Smith

Somervell County Fire Marshal

From: Kyle Reeves <buildingofficial@glenrosetexas.org>

Sent: Friday, June 24, 2022 4:51:48 PM

To: Brad Smith

Subject: [EXTERNAL] Fire Apparatus Road

CAUTION: This email originated from outside of Somervell County. Do not click links or open attachments unless you recognize the sender and know the content is safe.

APPENDIX D

FIRE APPARATUS ACCESS ROADS

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance or legislation of the jurisdiction.

User note:

About this appendix: Appendix D contains more detailed elements for use with the basic access requirements found in Section 503, which gives some minimum criteria, such as a maximum length of 150 feet and a minimum width of 20 feet, but in many cases does not state specific criteria. This appendix, like Appendices B and C, is a tool for jurisdictions looking for guidance in establishing access requirements and includes criteria for multiple-family residential developments, large one- and two-family subdivisions, specific examples for various types of turnarounds for fire department apparatus and parking regulatory signage.

SECTION D101 GENERAL

D101.1 Scope. Fire apparatus access roads shall be in accordance with this appendix and all other applicable requirements of the *International Fire Code*.

SECTION D102 REQUIRED ACCESS

D102.1 Access and loading. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an *approved* fire apparatus access road with an asphalt, concrete or other *approved* driv-

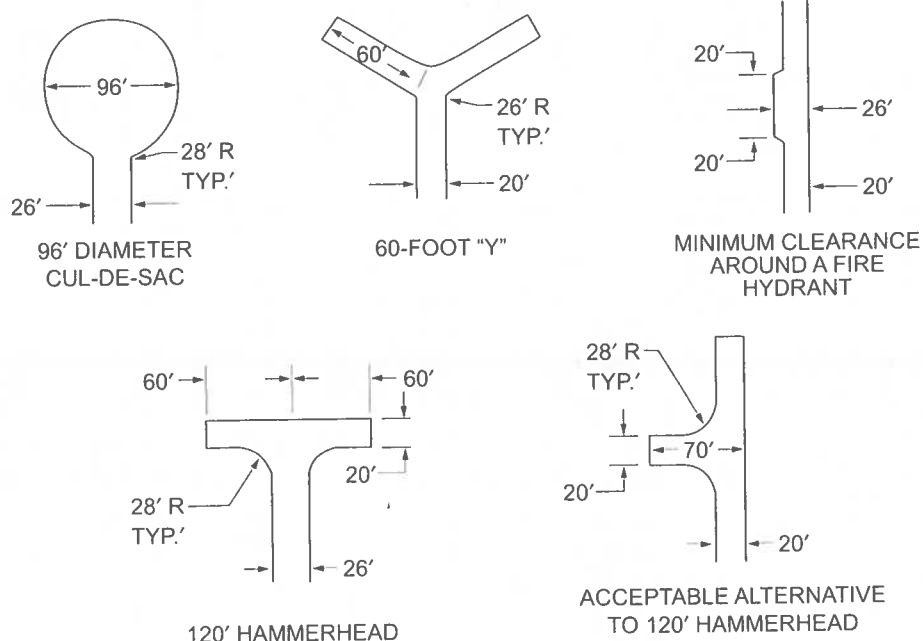
ing surface capable of supporting the imposed load of fire apparatus weighing up to 75,000 pounds (34 050 kg).

SECTION D103 MINIMUM SPECIFICATIONS

D103.1 Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet (7925 mm), exclusive of shoulders (see Figure D103.1).

D103.2 Grade. Fire apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as *approved* by the *fire code official*.



For SI: 1 foot = 304.8 mm.

FIGURE D103.1
DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND

D103.3 Turning radius. The minimum turning radius shall be determined by the *fire code official*.

D103.4 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4.

TABLE D103.4
REQUIREMENTS FOR DEAD-END
FIRE APPARATUS ACCESS ROADS

LENGTH (feet)	WIDTH (feet)	TURNAROUNDS REQUIRED
0–150	20	None required
151–500	20	120-foot Hammerhead, 60-foot “Y” or 96-foot diameter cul-de-sac in accordance with Figure D103.1
501–750	26	120-foot Hammerhead, 60-foot “Y” or 96-foot diameter cul-de-sac in accordance with Figure D103.1
Over 750		Special approval required

For SI: 1 foot = 304.8 mm.

D103.5 Fire apparatus access road gates. Gates securing the fire apparatus access roads shall comply with all of the following criteria:

1. Where a single gate is provided, the gate width shall be not less than 20 feet (6096 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall be not less than 12 feet (3658 mm).
2. Gates shall be of the swinging or sliding type.
3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be *approved by the fire code official*.
6. Methods of locking shall be submitted for approval by the *fire code official*.
7. Electric gate operators, where provided, shall be *listed* in accordance with UL 325.
8. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

D103.6 Signs. Where required by the *fire code official*, fire apparatus access roads shall be marked with permanent NO PARKING—FIRE LANE signs complying with Figure D103.6. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted

on one or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

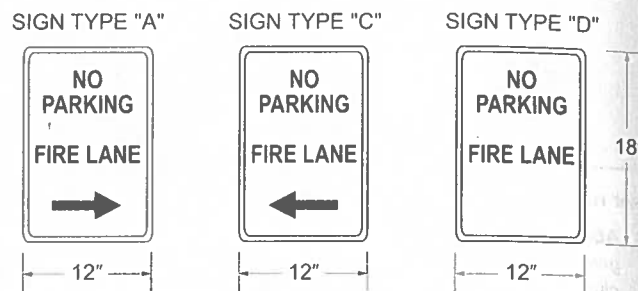


FIGURE D103.6
FIRE LANE SIGNS

D103.6.1 Roads 20 to 26 feet in width. Fire lane signs as specified in Section D103.6 shall be posted on both sides of fire apparatus access roads that are 20 to 26 feet wide (6096 to 7925 mm).

D103.6.2 Roads more than 26 feet in width. Fire lane signs as specified in Section D103.6 shall be posted on one side of fire apparatus access roads more than 26 feet wide (7925 mm) and less than 32 feet wide (9754 mm).

SECTION D104 **COMMERCIAL AND INDUSTRIAL DEVELOPMENTS**

D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have not fewer than two means of fire apparatus access for each structure.

D104.2 Buildings exceeding 62,000 square feet in area. Buildings or facilities having a gross building area of more than 62,000 square feet (5760 m²) shall be provided with two separate and *approved* fire apparatus access roads.

Exception: Projects having a gross building area of up to 124,000 square feet (11 520 m²) that have a single *approved* fire apparatus access road where all buildings are equipped throughout with *approved automatic sprinkler systems*.

D104.3 Remoteness. Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the lot or area to be served, measured in a straight line between accesses.

SECTION D105 **AERIAL FIRE APPARATUS ACCESS ROADS**

D105.1 Where required. Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet (9144 mm), *approved* aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

D105.2 Width. Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of the building or portion thereof.

D105.3 Proximity to building. One or more of the required access routes meeting this condition shall be located not less than 15 feet (4572 mm) and not greater than 30 feet (9144 mm) from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the *fire code official*.

D105.4 Obstructions. Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus road and the building. Other obstructions shall be permitted to be placed with the approval of the *fire code official*.

SECTION D106 MULTIPLE-FAMILY RESIDENTIAL DEVELOPMENTS

D106.1 Projects having more than 100 dwelling units. Multiple-family residential projects having more than 100 *dwelling units* shall be equipped throughout with two separate and *approved* fire apparatus access roads.

Exception: Projects having up to 200 *dwelling units* shall have not fewer than one *approved* fire apparatus access road where all buildings, including nonresidential occupancies, are equipped throughout with *approved automatic sprinkler systems* installed in accordance with Section 903.3.1.1 or 903.3.1.2.

D106.2 Projects having more than 200 dwelling units. Multiple-family residential projects having more than 200 *dwelling units* shall be provided with two separate and *approved* fire apparatus access roads regardless of whether they are equipped with an *approved automatic sprinkler system*.

D106.3 Remoteness. Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

SECTION D107 ONE- OR TWO-FAMILY RESIDENTIAL DEVELOPMENTS

D107.1 One- or two-family dwelling residential developments. Developments of one- or two-family *dwelling units* where the number of *dwelling units* exceeds 30 shall be provided with two separate and *approved* fire apparatus access roads.

Exceptions:

- Where there are more than 30 *dwelling units* on a single public or private fire apparatus access road and all *dwelling units* are equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1, 903.3.1.2 or

903.3.1.3, access from two directions shall not be required.

- The number of *dwelling units* on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the *fire code official*.

D107.2 Remoteness. Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

SECTION D108 REFERENCED STANDARDS

ASTM	F2200—14	Standard Specification for Automated Vehicular Gate Construction	D103.5
UL	325—02	Door, Drapery, Gate, Louver, and Window Operators and Systems, with Revisions through May 2015	D103.5



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a request for variance from the City of Glen Rose Code of Ordinances Chapter 4.09 <i>Mobile Food Vendor</i> for the vendor located at 1207 NE Big Bend Trail, being Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	6/30/2022
EXHIBITS:	1. Request for BOA Hearing Application 2. Property Notification Letter 3. Property Return Letter 4. 200' Surrounding Property map 5. Current Zoning Map. 6. Future Land Use Map 7. B-2 Single-Family Residential District 8. B-2 Area Regulations 9. BOA Determination		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: Vendor has submitted a variance request from the City of Glen Rose Mobile Food Vendor Ordinance to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure,			
RECOMMENDED ACTION: 			



Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

Item 18.

NOTIFICATION

June 21, 2022

NOTICE OF PUBLIC HEARING ON 1207 NE Big Bend Trail

Public hearings will be held at 5:30 p.m. at City Hall (201 NE Vernon Street, Glen Rose, Texas) on July 12, 2022 before the Board of Adjustment regarding a variance request by owner, Mary Simpson, to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

Dear Property Owner:

You are receiving this notice because our records indicate you own property within 200' of the property previously referenced and is subject of these hearings. Included with this letter is a Property Owner Response Form, the application for Board of Adjustment hearing, which is under consideration, and a map showing all the properties within 200' of the referenced property. If you would like to register your opinion in favor or in opposition to granting the variance request, please complete the form and either mail or email it to us, or deposit it in one of the drop boxes at City Hall.

If the owners of 20% or more of the land within 200' of the referenced property provide written notice of their objection to the issuance of the variance request, instead of a simple majority it will require a vote of $\frac{3}{4}$ of the board members present to approve the request.

You are welcome to attend and participate in the Public Hearing. If you are unable to attend, but would like to listen to the hearing, generally, the proceedings are broadcast via Zoom. Instructions for accessing this broadcast is available in the "Latest Events" section at the bottom of the City's website at www.glenrosetexas.org.

Should you have any questions, please contact us at code.enforcement@glenrosetexas.org or at (254)897-2272 ext. 109.

Sincerely,

Building, Planning, and Code Compliance Department

PROPERTY OWNER RESPONSE FORM

Item 18.



City of Glen Rose, Texas
Building, Planning, Code Enforcement Department
P.O. Box 1949, Glen Rose, TX 76043

Phone: (254) 897-2272

Email: code.enforcement@glenrosetexas.org

Return for Property ID#:

Re: Request for variance to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

This form may be deposited in one of the drop boxes at City Hall at 210 NE Vernon Street, emailed to code.enforcement@glenrosetexas.org, or mailed to:

City Hall
Building & Planning Department
PO Box 1949
Glen Rose, TX 76043

NAME: _____

ADDRESS: _____

SIGNATURE: _____

I AM () IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:



Board of Adjustments (BOA), City of Glen Rose, Texas

P.O. Box 1949, Glen Rose, Texas 76043

BOARD OF ADJUSTMENTS (BOA) DETERMINATION

Purpose of hearing: Request for variance to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

Date and time of public hearing: **Tuesday, July 12, 2022 at 5:30 p.m.**

After considering all information submitted, the Board of Adjustments has made the following determination:

- ☐ Deny the variance. ☐ Approve the variance.
- ☐ Approve the variance with the following provisions.

Signature
Position: Chairman, Board of Adjustments

Date



201 NE Vernon Street, PO Box 1949
Glen Rose, Texas 76043
Phone: (254) 897-2272
Fax: (254) 897-7989

Item 18.

Mobile Food Vendor Variance Application

Property Information

Address of property: 1207 NE Big Bend Trail

Property Owner Name: Bill Vaden

Property owner Address: 1207 NE Big Bend Trail

Phone: Bill 972-422-9525 Email: Bill@groundides.com

Mary Simpson
254-396-3175

RMT Simpson@yahoo.com

Applicant Information

Full Name: Mary Simpson

Address: PO 1513

Phone: 254-396-3175 Alt. Phone: _____

Present Zone at site: _____ Email: RMT Simpson@yahoo.com

I am requesting this hearing for the following reason(s):

(Explain, in detail, the reason(s) for appearing before the City Council. Include any photos, drawings, maps, documents, examples, etc. to support your request.)

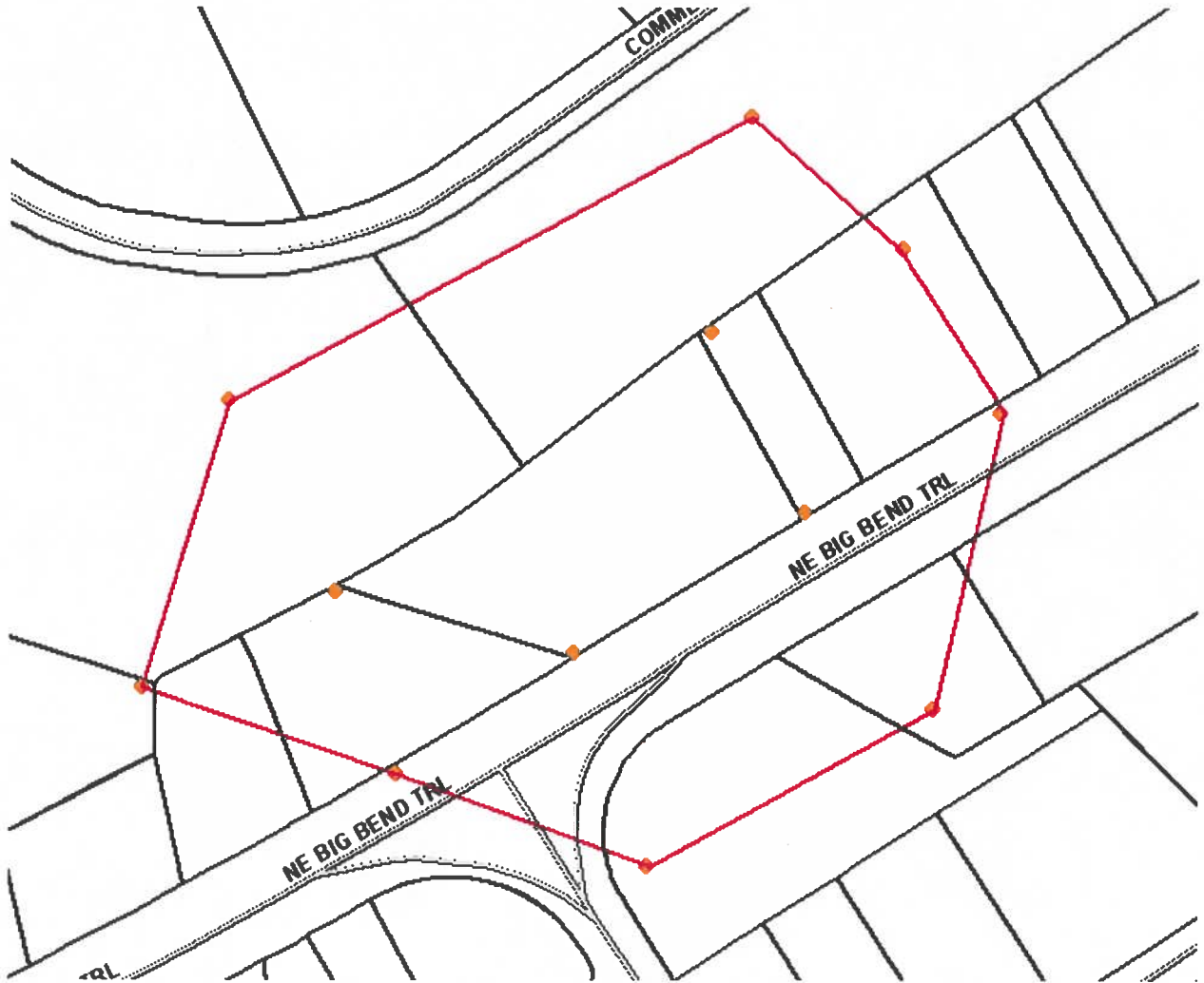
This is my permanent location unless
I have a special schedule

I hereby certify that all the information provided is true and correct to the best of my knowledge.

Mary Simpson
Applicant Signature

5/31/2022
Date

1207 NE Big Bend Trail
Mobile Food Vendor Variance
200 Ft Radius



1207 NE Big Bend Trail
200 Ft Radius Mailing Sheet

1. Bill Vaden
1207 NE Big Bend Trail
Glen Rose, TX 76043
2. TEXAS FREIGHT
P.O BOX 1152
GLEN ROSE, TX 76043
3. MOORE FAMILY FIRST, LLC
1755 CR 2013
WALNUT SPRINGS, TX 76690
4. O'REILLY AUTO ENTERPRISES, LLC
233 PATTERSON
SPRINGFIELD, MO 65802
5. 3 P PROPERTIES, LLC
P.O. BOX 43
WALNUT SPRINGS, TX 76690
6. WILLEY LILLIAN LOVETA
P.O. BOX 732
GLEN ROSE, TX 76043
7. GREEN WILLIAM
P O BOX 386
GLEN ROSE, TX 76043
8. WILLEY LILLIAN LOVETA ETAL
PO BOX 732
GLEN ROSE, TX 76043

9. DANIELS JONES REAL ESTATE GROUP, LLC
P.O. BOX 1324
GLEN ROSE, TX 76043

10. MALIKI LIKI ENTERPRISES, LLC
24165 IH-10W, SUITE 217-621
SAN ANTONIO, TX 78257

1207 NE Big Bend Trail

Current Zoning

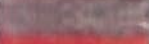
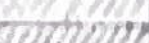


Future Zoning



LEGEND

Item 18.

Zone	Map Section/Area	Color	Color Name
R-1	Single Family		Golden Yellow
R-2M	Single Family/Duplex/Cabin		Pink
R-3	Single/Two-Four/MH		Tan
R-4	Multi Family		Gray
B-1	Restricted Commercial		Orange
B-2	General Commercial		Aqua Green
I	Industrial		Brown
OSP	Open Space Parks		Yellow Green
PD	Planned Development		Mahogany Overlay
PF	Public Facilities		Violet Purple Overlay
H	Historic District		Black Overlay

ARTICLE 4.09 MOBILE FOOD VENDOR**4.09.001 Title And Purpose****4.09.002 Definitions****4.09.003 Inspections, Permits And Fee****4.09.004 Permitted Locations****4.09.005 Distance Regulations****4.09.006 Hours Of Operation****4.09.007 Mobile Food Vendor Requirements****4.09.008 Commissary Location****4.09.009 City-Sponsored Events****4.09.010 Variances****4.09.001 Title And Purpose**

This article shall be known as the city's mobile food vendor ordinance. This article has been adopted to regulate mobile food vendors within the corporate limits of the city. (Ordinance 18.06.11B adopted 6/11/18)

4.09.002 Definitions

The following words, terms and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Commissary location. An established location where food service providers can prepare and store their food, as well as a location to store a mobile unit while not in use.

Edible goods. All food products designed for human consumption.

Exempt mobile food vendor. Any person that sells edible goods from a mobile unit operating at a stationary location in conjunction with a city event or a community recognized special event sanctioned by any local taxing entity and operating on the premises of any tax supported entity. Exempted mobile food vendors shall be subject to all state requirements for food handling establishments including any requirements or special conditions set by the host entity.

Food service establishment. Any business that sells edible goods from a fixed location and has been inspected and approved by the Texas Department of Health, including commercial kitchens and commissaries, and shall specifically exclude accessory or self serve retail food sales.

Mobile. The state of being in active, but not necessarily continuous, movement; capable of being moved and not permanently fixed or placed.

Mobile food vendor. Any person that sells edible goods from a mobile unit at a stationary location on private property approved for such activity within the city.

Mobile unit. Includes:

- (a) Concession cart. A mobile vending unit that must be moved by non-motorized means from which a mobile food vendor offers for sale or sells edible goods to the public;
- (b) Concession trailer. A vending unit that is pulled by a motorized unit and has no power to move on its own from which a mobile food vendor offers for sale or sells edible goods to the public; or
- (c) Mobile food truck. A self-contained motorized unit from which a mobile food vendor offers for sale or sells edible goods to the public.

Stationary location. The location where the mobile food vendor has obtained written permission from property owners to sell and dispense edible goods to the public.

Item 18.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.003 Inspections, Permits And Fee

- (a) A mobile food vendor shall submit a completed application for a mobile food vending permit to the building and planning office and shall complete all required inspections through the fire marshal's office and the Texas State Health Department. A mobile food vending permit shall be required for each individual mobile unit utilized. The application fee for submitting an application for a mobile food vending permit shall be \$300.00, said fee to be paid for each unit to be in service.
- (b) A mobile food vendor shall obtain:
 - (1) A mobile food vending permit issued by the building and planning office;
 - (2) A food service permit from the Texas Department of Health prior to conducting business in the city;
 - (3) Inspection from the fire marshal's office must be successfully completed prior to consideration and approval of a mobile food vending permit by the building and planning office;
 - (4) The mobile food vending permit issued by the building and planning office is not transferable and shall be valid for one (1) year from the date of permit issuance;
 - (5) A background check for the owner and each employee is also required as part of the permit process. Up to 5 background checks are included in the application fee. Additional background checks will be conducted for an additional \$5.00 per applicant; and
 - (6) Subsequent renewal shall be subject to all the requirements listed above.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.004 Permitted Locations

Subject to the provisions of this article, mobile food vendors shall be permitted to establish a stationary location and conduct business in the following zoning districts: B-1 (restricted commercial), B-2 (general commercial), B-3 (central business district) with an approved specific use permit and I (industrial). (Ordinance 18.06.11B adopted 6/11/18; Ordinance 2020.11.25A adopted 11/30/20)

4.09.005 Distance Regulations

- (a) A mobile food vendor shall not conduct business within any residential zoning district. A mobile food vendor shall not conduct business within two hundred (200) feet of the boundary line of any residential zoning district.
- (b) A mobile food vendor shall not conduct business within two hundred (200) feet of the primary entrance of an open and operating food service establishment. This distance may be reduced upon receiving written, notarized permission from the owner of said establishment. Mobile food vendor is a mobile food court will follow requirements listed in the mobile food court article.
- (c) If a new food service establishment opens within two hundred (200) feet of a mobile food vendor as set forth in subsection (b) above, the mobile food vendor must receive written, notarized permission from the new establishment's owner to continue operating at that location.

- (d) A mobile food vendor shall not locate closer than nine (9) feet to any front property line (adjacent to any street) or any rear property line (adjacent to any alley). The mobile food vendor shall not locate a mobile unit in such a manner or location that obstructs or causes to be obstructed the passage of any sidewalk, street or alley or any other public place, by causing people to congregate at or near the mobile unit. Item 18.
- (e) A mobile food vendor shall not locate on any private property without written permission to do so and if told to leave, must comply and leave the property immediately. A copy of the owner's written, signed, and notarized permission to operate in a stationary location shall be kept within the mobile unit for documented verification.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.006 Hours Of Operation

Mobile food vendors shall not operate between 11:00 p.m. and 6:00 a.m. During these prohibited hours of operation, the mobile unit shall be removed from the stationary location and properly stored at its commissary location as required by section 4.09.008 of this article. (Ordinance 18.06.11B adopted 6/11/18)

4.09.007 Mobile Food Vendor Requirements

The following regulations shall apply to mobile food vendors:

- (a) A mobile food vendor shall comply with all regulation established by the Texas Food Establishment Rules, city code and the fire marshal's office and maintain compliance with all requirements noted in section 4.09.003.
- (b) Each mobile unit shall be equipped with a portable trash receptacle and the mobile food vendor shall be responsible for proper disposal of solid waste and waste water in compliance with this code.
- (c) Each mobile unit may have permanently attached signage on the mobile unit and one (1) each sandwich board no larger than 36" tall x 24" wide. Signage shall not be placed in the right-of-way. Signage must be removed when mobile unit is not on location.
- (d) No loud or disruptive music or narrative shall project from the mobile unit.
- (e) A mobile unit shall be parked on an all-weather surface when at a stationary location.
- (f) A mobile unit shall not block any fire lane or drive aisle.
- (g) No mobile unit may park on a lot without a notarized document from the property owner granting permission to the mobile food vendor to utilize the property for that purpose.
- (h) A mobile food vendor shall register a commissary location with the building and planning office stating where the unit is to be stored when not in operation.
- (i) No mobile food vendor shall conduct business in the public right-of-way and shall not block access to any parcel or alley.
- (j) No mobile unit shall locate in such a manner as to cause any visibility obstruction at a street intersection.
- (k) It shall be unlawful for any person to operate as a mobile food vendor without complying with the Texas Food Establishment Rules.
- (l) It shall be unlawful for any mobile food vendor to sell or distribute alcoholic beverages, or allow anyone to consume alcoholic beverages on the premises.

(m) A mobile unit shall be inspected by the city's fire marshal's office prior to the issuance of a food vending permit. The inspection shall take place at the fire marshal's office and shall include the following:

Item 18.

- (1) A valid driver's license and current Texas Department of Public Safety License plates and state inspection sticker, except for a concession cart which is not required to have license plates or an inspection sticker. The mobile unit must be in good working order.
 - (2) A mobile unit must have a 2A:10B:C sized extinguisher with an annual inspection tag from a state-licensed inspection company or a receipt indicating purchase within the past year. If frying media (grease) is used, a class K extinguisher shall be required in the mobile unit. Any mobile unit equipped with an automatic extinguishing system shall have a current (biannual) inspection tag from a state-licensed inspection company. All mobile units shall maintain ten (10) feet of clearance for access. Mobile units equipped with an automatic extinguishing system shall maintain ten (10) feet of clearance from combustible structures. Mobile units not equipped with an automatic extinguishing system that produce grease laden vapors shall maintain a fifty (50) foot distance from combustible structures or parked, unattended vehicles.
 - (3) All cooking appliances in the mobile unit shall be of an approved type, commercial grade, listed and labeled, for the use intended. Appliances shall be installed in accordance with the manufacture's instruction. Portable cap stoves or the equivalent shall be prohibited. All cooking appliances shall have an approved, labeled and listed on-off valve.
 - (4) All propane and natural gas appliances shall be pressure tested annually and have only approved listed parts and no rubber hoses shall be allowed. All piping shall be in accordance with applicable city ordinances and adopted codes and protected from physical damage. Mounting and placement of containers shall comply with all applicable city ordinances, adopted codes and Texas Department of Transportation Regulations. The capacity limit of propane and natural gas containers or cylinders shall be determined by the fire marshal's office after consideration of features that secure and protect the container.
 - (5) Cooking surfaces in the mobile unit shall be kept clean of grease build-up. Trash containers and debris shall be emptied regularly. Extension cords shall not be utilized for appliances. Appliances shall be plugged directly into electrical outlets.
 - (6) Each enclosed vehicle must have two outward opening fire exits. Each exit must be properly label "emergency exit." Exits may not be blocked.
 - (7) The fire marshal's office is herein authorized to conduct all inspections as necessary to determine the extent of compliance at any time.
- (n) Residing and/or dwelling within a mobile food unit overnight is strictly prohibited.
- (o) Failure to comply with these standards may result in revocation of vendor permit. If vendor permit is revoked, the vendor must wait 6 months before they can reapply.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.008 Commissary Location

- (a) Any mobile unit stored on a commercial lot within the city limits shall be entirely enclosed within a building, or hidden from view behind the primary structure, or approved opaque screening.
- (b) Any mobile unit stored in a residential area within the city limits shall be stored entirely enclosed within a building or hidden from public view. All city residential parking requirements apply.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.009 City-Sponsored Events

- (a) Any mobile unit/food vendor participating in a city-sponsored event shall be considered an exempt mobile food vendor as described herein and comply with all regulation established by the Texas Food Establishment Rules and city code. Texas Food Establishment licenses (if required) and food handlers license from the state must be submitted to the events director along with the vendor application for each event.
- (b) The mobile food unit fee will be waived, however all applicable event fees will remain in effect.
- (c) Inspections by the fire marshal's office may be waived, however on-site inspections may be required.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.010 Variances

If special circumstances prevent a mobile food vendor from complying with or make it too burdensome to comply with all the requirements of this article, an application for a variance may be submitted to the city council as follows:

- (a) The applicant must identify which specific requirements cannot be or are too burdensome to be met, and why they cannot be or are too burdensome to be met.
- (b) The applicant must provide payment of the fee established by the city at the time the application is submitted.
- (c) The city council shall conduct a public hearing concerning the application within 45 days of receipt of the application. City staff must notify property owners within 200' of the location where the mobile food vendor seeking the variance is proposing to operate at least 10 days prior to the date of the public hearing at which the application will be considered.
- (d) The city council shall consider the application and may approve or deny the variance as presented or may stipulate conditions and restrictions before approving it.
- (e) Unless the city council provides otherwise, the variance shall be effective for as long as the mobile food vendor continues to do business, at least once a month, at the location identified in the variance application.
- (f) The variance is not transferable.
- (g) The city council reserves the right, upon receipt of a written complaint against the mobile food vendor operating under the variance and after providing the applicant with thirty (30) days prior notice, to reconsider the matter and stipulate additional conditions and restrictions or revoke the variance.
- (h) No application for a variance which has been denied wholly or in part by the city council shall be resubmitted for a period of 90 days from the date of the denial.

(Ordinance 2020.11.25A adopted 11/30/20)

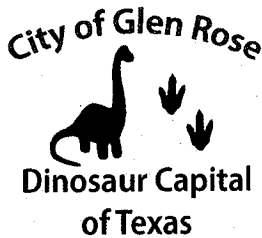


Item 18.



PROPERTY OWNER RESPONSE FORM

Item 18.



City of Glen Rose, Texas
Building, Planning, Code Enforcement Department
P.O. Box 1949, Glen Rose, TX 76043

Phone: (254) 897-2272
Email: code.enforcement@glenrosetexas.org

Return for Property ID#:

Re: Request for variance to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

This form may be deposited in one of the drop boxes at City Hall at 210 NE Vernon Street, emailed to code.enforcement@glenrosetexas.org, or mailed to:

City Hall
Building & Planning Department
PO Box 1949
Glen Rose, TX 76043

NAME: Bill Vaden. JRC Repair Services LLC

ADDRESS: 1207 NE Big Bend Trail Glen Rose TX 76043

SIGNATURE: Bill Vaden

I AM ☒ IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding a request for variance from the City of Glen Rose Code of Ordinances Chapter 4.09 <i>Mobile Food Vendor</i> for the vendor located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358		
PREPARED BY:	Building/Planning/Code Enforcement Reeves	DATE SUBMITTED:	6/30/2022
EXHIBITS:	1. Request for BOA Hearing Application 2. Property Notification Letter 3. Property Return Letter 4. 200' Surrounding Property map 5. Current Zoning Map. 6. Future Land Use Map 7. B-2 Single-Family Residential District 8. B-2 Area Regulations 9. BOA Determination		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: 06/27/2022 – Variance Request Application was received 07/01/2022 - Notice of Public Hearing was posted in the local newspaper 06/27/2022 - 10 Property owner letters were sent representing 10 properties. 05 Letters have been confirmed as received 00 Letters unconfirmed as received 00 Letters were returned 01 Favorable response has been returned 00 Opposition response has been returned			
RECOMMENDED ACTION:			



Building, Planning and Code Enforcement Department
201 NE Vernon Street, PO Box 1949, Glen Rose, Texas 76043
(254) 897-2272 Fax: (254) 897-7989

Item 19.

NOTIFICATION

June 21, 2022

NOTICE OF PUBLIC HEARING ON 1207 NE Big Bend Trail

Public hearings will be held at 5:30 p.m. at City Hall (201 NE Vernon Street, Glen Rose, Texas) on July 12, 2022 before the Board of Adjustment regarding a variance request by owner / applicant, Bill Vaden / Matt Holder, to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

Dear Property Owner:

You are receiving this notice because our records indicate you own property within 200' of the property previously referenced and is subject of these hearings. Included with this letter is a Property Owner Response Form, the application for Board of Adjustment hearing, which is under consideration, and a map showing all the properties within 200' of the referenced property. If you would like to register your opinion in favor or in opposition to granting the variance request, please complete the form and either mail or email it to us, or deposit it in one of the drop boxes at City Hall.

If the owners of 20% or more of the land within 200' of the referenced property provide written notice of their objection to the issuance of the variance request, instead of a simple majority it will require a vote of $\frac{3}{4}$ of the board members present to approve the request.

You are welcome to attend and participate in the Public Hearing. If you are unable to attend, but would like to listen to the hearing, generally, the proceedings are broadcast via Zoom. Instructions for accessing this broadcast is available in the "Latest Events" section at the bottom of the City's website at www.glenrosetexas.org.

Should you have any questions, please contact us at code.enforcement@glenrosetexas.org or at (254)897-2272 ext. 109.

Sincerely,

Building, Planning, and Code Compliance Department

PROPERTY OWNER RESPONSE FORM

Item 19.



City of Glen Rose, Texas
Building, Planning, Code Enforcement Department
P.O. Box 1949, Glen Rose, TX 76043

Phone: (254) 897-2272

Email: code.enforcement@glenrosetexas.org

Return for Property ID#:

Re: Request for variance to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

This form may be deposited in one of the drop boxes at City Hall at 210 NE Vernon Street, emailed to code.enforcement@glenrosetexas.org, or mailed to:

City Hall
Building & Planning Department
PO Box 1949
Glen Rose, TX 76043

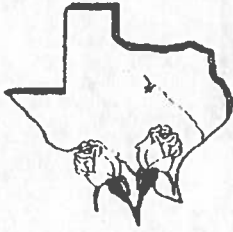
NAME: _____

ADDRESS: _____

SIGNATURE: _____

I AM () IN FAVOR () IN OPPOSITION TO THIS REQUEST.

Reasons/Comments:



Board of Adjustments (BOA)
City of Glen Rose, Texas 76043 Tel: (254) 897-9373 Fax: (254) 897-7989

Staff use only
Date Received: 6/27/22 Item 19.
Fee: 200.00 Paid on: 6/27/22

Request for Board of Adjustment (BOA) Hearing

Address of property: 1207 NE Big Bend Trail

Applicant's Name: Grounded Coffee Shop Date: 6/24/22

Property Owner/Applicant Information

Full Name: JRC Repair Services Bill Vaden / Matt Holder

Address: 1024 County Road 1024 Glen Rose TX 76043

Telephone No: 817-247-1259 Email: Bill@groundedcs.com

Present zoning at site: B-2 Matt@jrcreations.com

I am requesting this hearing for the following reason(s):

☐ Setback variance for ☐ side yard ☐ rear yard ☐ front yard

☐ Lot size variance ☐ Lot coverage variance

☐ Lot frontage width variance ☐ Lot depth variance ☐ Building height variance

☐ Challenging the decision of the ☐ Zoning Administrator ☐ Building Official

☐ Other City Official

Explain, in detail, the reason for appearing before the BOA: (Use a separate page if necessary.)

Attach all photos, maps, drawings, etc).

Ability to use Grounded Coffee Shop Concession
trailer at our location on 1207 NE Big Bend
trail.

I hereby certify that all the information provided is true and correct to the best of my knowledge.

Applicant's Signature:

[Signature] [Signature] Date: 6/24/22

1207 NE Big Bend Trail
Mobile Food Vendor Variance
200 Ft Radius



1207 NE Big Bend Trail
200 Ft Radius Mailing Sheet

1. Bill Vaden
1207 NE Big Bend Trail
Glen Rose, TX 76043
2. TEXAS FREIGHT
P.O BOX 1152
GLEN ROSE, TX 76043
3. MOORE FAMILY FIRST, LLC
1755 CR 2013
WALNUT SPRINGS, TX 76690
4. O'REILLY AUTO ENTERPRISES, LLC
233 PATTERSON
SPRINGFIELD, MO 65802
5. 3 P PROPERTIES, LLC
P.O. BOX 43
WALNUT SPRINGS, TX 76690
6. WILLEY LILLIAN LOVETA
P.O. BOX 732
GLEN ROSE, TX 76043
7. GREEN WILLIAM
P O BOX 386
GLEN ROSE, TX 76043
8. WILLEY LILLIAN LOVETA ETAL
PO BOX 732
GLEN ROSE, TX 76043

9. DANIELS JONES REAL ESTATE GROUP, LLC
P.O. BOX 1324
GLEN ROSE, TX 76043

10. MALIKI LIKI ENTERPRISES, LLC
24165 IH-10W, SUITE 217-621
SAN ANTONIO, TX 78257

1207 NE Big Bend Trail

Current Zoning



Future Zoning



LEGEND

Zone	Map Section/Area	Color	Color Name
R-1	Single Family		Golden Yellow
R-2M	Single Family/Duplex/Cabin		Pink
R-3	Single/Two-Four/MH		Tan
R-4	Multi Family		Gray
B-1	Restricted Commercial		Orange
B-2	General Commercial		Aqua Green
I	Industrial		Brown
OSP	Open Space Parks		Yellow Green
PD	Planned Development		Mahogany Overlay
PF	Public Facilities		Violet Purple Overlay
H	Historic District		Black Overlay

ARTICLE 4.09 MOBILE FOOD VENDOR**4.09.001 Title And Purpose****4.09.002 Definitions****4.09.003 Inspections, Permits And Fee****4.09.004 Permitted Locations****4.09.005 Distance Regulations****4.09.006 Hours Of Operation****4.09.007 Mobile Food Vendor Requirements****4.09.008 Commissary Location****4.09.009 City-Sponsored Events****4.09.010 Variances****4.09.001 Title And Purpose**

This article shall be known as the city's mobile food vendor ordinance. This article has been adopted to regulate mobile food vendors within the corporate limits of the city. (Ordinance 18.06.11B adopted 6/11/18)

4.09.002 Definitions

The following words, terms and phrases, when used in this article shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Commissary location. An established location where food service providers can prepare and store their food, as well as a location to store a mobile unit while not in use.

Edible goods. All food products designed for human consumption.

Exempt mobile food vendor. Any person that sells edible goods from a mobile unit operating at a stationary location in conjunction with a city event or a community recognized special event sanctioned by any local taxing entity and operating on the premises of any tax supported entity. Exempted mobile food vendors shall be subject to all state requirements for food handling establishments including any requirements or special conditions set by the host entity.

Food service establishment. Any business that sells edible goods from a fixed location and has been inspected and approved by the Texas Department of Health, including commercial kitchens and commissaries, and shall specifically exclude accessory or self serve retail food sales.

Mobile. The state of being in active, but not necessarily continuous, movement; capable of being moved and not permanently fixed or placed.

Mobile food vendor. Any person that sells edible goods from a mobile unit at a stationary location on private property approved for such activity within the city.

Mobile unit. Includes:

- (a) Concession cart. A mobile vending unit that must be moved by non-motorized means from which a mobile food vendor offers for sale or sells edible goods to the public;
- (b) Concession trailer. A vending unit that is pulled by a motorized unit and has no power to move on its own from which a mobile food vendor offers for sale or sells edible goods to the public; or
- (c) Mobile food truck. A self-contained motorized unit from which a mobile food vendor offers for sale or sells edible goods to the public.

Stationary location. The location where the mobile food vendor has obtained written permission property owners to sell and dispense edible goods to the public.

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(Ordinance 18.06.11B adopted 6/11/18)

4.09.003 Inspections, Permits And Fee

- (a) A mobile food vendor shall submit a completed application for a mobile food vending permit to the building and planning office and shall complete all required inspections through the fire marshal's office and the Texas State Health Department. A mobile food vending permit shall be required for each individual mobile unit utilized. The application fee for submitting an application for a mobile food vending permit shall be \$300.00, said fee to be paid for each unit to be in service.
- (b) A mobile food vendor shall obtain:
 - (1) A mobile food vending permit issued by the building and planning office;
 - (2) A food service permit from the Texas Department of Health prior to conducting business in the city;
 - (3) Inspection from the fire marshal's office must be successfully completed prior to consideration and approval of a mobile food vending permit by the building and planning office;
 - (4) The mobile food vending permit issued by the building and planning office is not transferable and shall be valid for one (1) year from the date of permit issuance;
 - (5) A background check for the owner and each employee is also required as part of the permit process. Up to 5 background checks are included in the application fee. Additional background checks will be conducted for an additional \$5.00 per applicant; and
 - (6) Subsequent renewal shall be subject to all the requirements listed above.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.004 Permitted Locations

Subject to the provisions of this article, mobile food vendors shall be permitted to establish a stationary location and conduct business in the following zoning districts: B-1 (restricted commercial), B-2 (general commercial), B-3 (central business district) with an approved specific use permit and I (industrial). (Ordinance 18.06.11B adopted 6/11/18; Ordinance 2020.11.25A adopted 11/30/20)

4.09.005 Distance Regulations

- (a) A mobile food vendor shall not conduct business within any residential zoning district. A mobile food vendor shall not conduct business within two hundred (200) feet of the boundary line of any residential zoning district.
- (b) A mobile food vendor shall not conduct business within two hundred (200) feet of the primary entrance of an open and operating food service establishment. This distance may be reduced upon receiving written, notarized permission from the owner of said establishment. Mobile food vendor is a mobile food court will follow requirements listed in the mobile food court article.
- (c) If a new food service establishment opens within two hundred (200) feet of a mobile food vendor as set forth in subsection (b) above, the mobile food vendor must receive written, notarized permission from the new establishment's owner to continue operating at that location.

- (d) A mobile food vendor shall not locate closer than nine (9) feet to any front property line (adjacent to any street) or any rear property line (adjacent to any alley). The mobile food vendor shall not locate a mobile unit in such a manner or location that obstructs or causes to be obstructed the passage of any sidewalk, street or alley or any other public place, by causing people to congregate at or near the mobile unit.
- (e) A mobile food vendor shall not locate on any private property without written permission to do so and if told to leave, must comply and leave the property immediately. A copy of the owner's written, signed, and notarized permission to operate in a stationary location shall be kept within the mobile unit for documented verification.

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(Ordinance 18.06.11B adopted 6/11/18)

4.09.006 Hours Of Operation

Mobile food vendors shall not operate between 11:00 p.m. and 6:00 a.m. During these prohibited hours of operation, the mobile unit shall be removed from the stationary location and properly stored at its commissary location as required by section 4.09.008 of this article. (Ordinance 18.06.11B adopted 6/11/18)

4.09.007 Mobile Food Vendor Requirements

The following regulations shall apply to mobile food vendors:

- (a) A mobile food vendor shall comply with all regulation established by the Texas Food Establishment Rules, city code and the fire marshal's office and maintain compliance with all requirements noted in section 4.09.003.
- (b) Each mobile unit shall be equipped with a portable trash receptacle and the mobile food vendor shall be responsible for proper disposal of solid waste and waste water in compliance with this code.
- (c) Each mobile unit may have permanently attached signage on the mobile unit and one (1) each sandwich board no larger than 36" tall x 24" wide. Signage shall not be placed in the right-of-way. Signage must be removed when mobile unit is not on location.
- (d) No loud or disruptive music or narrative shall project from the mobile unit.
- (e) A mobile unit shall be parked on an all-weather surface when at a stationary location.
- (f) A mobile unit shall not block any fire lane or drive aisle.
- (g) No mobile unit may park on a lot without a notarized document from the property owner granting permission to the mobile food vendor to utilize the property for that purpose.
- (h) A mobile food vendor shall register a commissary location with the building and planning office stating where the unit is to be stored when not in operation.
- (i) No mobile food vendor shall conduct business in the public right-of-way and shall not block access to any parcel or alley.
- (j) No mobile unit shall locate in such a manner as to cause any visibility obstruction at a street intersection.
- (k) It shall be unlawful for any person to operate as a mobile food vendor without complying with the Texas Food Establishment Rules.
- (l) It shall be unlawful for any mobile food vendor to sell or distribute alcoholic beverages, or allow anyone to consume alcoholic beverages on the premises.

(m) A mobile unit shall be inspected by the city's fire marshal's office prior to the issuance of a food vending permit. The inspection shall take place at the fire marshal's office and shall be the following:

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- (1) A valid driver's license and current Texas Department of Public Safety License plates and state inspection sticker, except for a concession cart which is not required to have license plates or an inspection sticker. The mobile unit must be in good working order.
- (2) A mobile unit must have a 2A:10B:C sized extinguisher with an annual inspection tag from a state-licensed inspection company or a receipt indicating purchase within the past year. If frying media (grease) is used, a class K extinguisher shall be required in the mobile unit. Any mobile unit equipped with an automatic extinguishing system shall have a current (biannual) inspection tag from a state-licensed inspection company. All mobile units shall maintain ten (10) feet of clearance for access. Mobile units equipped with an automatic extinguishing system shall maintain ten (10) feet of clearance from combustible structures. Mobile units not equipped with an automatic extinguishing system that produce grease laden vapors shall maintain a fifty (50) foot distance from combustible structures or parked, unattended vehicles.
- (3) All cooking appliances in the mobile unit shall be of an approved type, commercial grade, listed and labeled, for the use intended. Appliances shall be installed in accordance with the manufacture's instruction. Portable cap stoves or the equivalent shall be prohibited. All cooking appliances shall have an approved, labeled and listed on-off valve.
- (4) All propane and natural gas appliances shall be pressure tested annually and have only approved listed parts and no rubber hoses shall be allowed. All piping shall be in accordance with applicable city ordinances and adopted codes and protected from physical damage. Mounting and placement of containers shall comply with all applicable city ordinances, adopted codes and Texas Department of Transportation Regulations. The capacity limit of propane and natural gas containers or cylinders shall be determined by the fire marshal's office after consideration of features that secure and protect the container.
- (5) Cooking surfaces in the mobile unit shall be kept clean of grease build-up. Trash containers and debris shall be emptied regularly. Extension cords shall not be utilized for appliances. Appliances shall be plugged directly into electrical outlets.
- (6) Each enclosed vehicle must have two outward opening fire exits. Each exit must be properly label "emergency exit." Exits may not be blocked.
- (7) The fire marshal's office is herein authorized to conduct all inspections as necessary to determine the extent of compliance at any time.

(n) Residing and/or dwelling within a mobile food unit overnight is strictly prohibited.

(o) Failure to comply with these standards may result in revocation of vendor permit. If vendor permit is revoked, the vendor must wait 6 months before they can reapply.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.008 Commissary Location

- (a) Any mobile unit stored on a commercial lot within the city limits shall be entirely enclosed within a building, or hidden from view behind the primary structure, or approved opaque screening.
- (b) Any mobile unit stored in a residential area within the city limits shall be stored entirely enclosed within a building or hidden from public view. All city residential parking requirements apply.

(Ordinance 18.06.11B adopted 6/11/18)

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4.09.009 City-Sponsored Events

- (a) Any mobile unit/food vendor participating in a city-sponsored event shall be considered an exempt mobile food vendor as described herein and comply with all regulation established by the Texas Food Establishment Rules and city code. Texas Food Establishment licenses (if required) and food handlers license from the state must be submitted to the events director along with the vendor application for each event.
- (b) The mobile food unit fee will be waived, however all applicable event fees will remain in effect.
- (c) Inspections by the fire marshal's office may be waived, however on-site inspections may be required.

(Ordinance 18.06.11B adopted 6/11/18)

4.09.010 Variances

If special circumstances prevent a mobile food vendor from complying with or make it too burdensome to comply with all the requirements of this article, an application for a variance may be submitted to the city council as follows:

- (a) The applicant must identify which specific requirements cannot be or are too burdensome to be met, and why they cannot be or are too burdensome to be met.
- (b) The applicant must provide payment of the fee established by the city at the time the application is submitted.
- (c) The city council shall conduct a public hearing concerning the application within 45 days of receipt of the application. City staff must notify property owners within 200' of the location where the mobile food vendor seeking the variance is proposing to operate at least 10 days prior to the date of the public hearing at which the application will be considered.
- (d) The city council shall consider the application and may approve or deny the variance as presented or may stipulate conditions and restrictions before approving it.
- (e) Unless the city council provides otherwise, the variance shall be effective for as long as the mobile food vendor continues to do business, at least once a month, at the location identified in the variance application.
- (f) The variance is not transferable.
- (g) The city council reserves the right, upon receipt of a written complaint against the mobile food vendor operating under the variance and after providing the applicant with thirty (30) days prior notice, to reconsider the matter and stipulate additional conditions and restrictions or revoke the variance.
- (h) No application for a variance which has been denied wholly or in part by the city council shall be resubmitted for a period of 90 days from the date of the denial.

(Ordinance 2020.11.25A adopted 11/30/20)



Board of Adjustments (BOA), City of Glen Rose, Texas
P.O. Box 1949, Glen Rose, Texas 76043

BOARD OF ADJUSTMENTS (BOA) DETERMINATION

Purpose of hearing: Request for variance to allow a Mobile Food Vendor to conduct business when special circumstances prevent the mobile food vendor from complying with or make it too burdensome to comply with all the requirements of the City's Mobile Food Vendor Ordinance as written, to allow both the stationary and commissary location without being entirely enclosed within a building, or hidden from view with an approved opaque screening or behind the primary structure, located at 1207 NE Big Bend Trail; Tract: B4-9-1, Abst: A136, A136 MILAM CO SCH LD, TRACT B4-9-1, ACRES .358

Date and time of public hearing: **Tuesday, July 12, 2022 at 5:30 p.m.**

After considering all information submitted, the Board of Adjustments has made the following determination:

- ☐ Deny the variance. ☐ Approve the variance.
☐ Approve the variance with the following provisions.

Signature
Position: Chairman, Board of Adjustments

Date



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding an ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14, Appendix A, Zoning Ordinance; Schedule of Uses to allow for the sale of alcohol in various zoning districts and other amendments to allowable uses in Restricted Commercial District (B-1), General Commercial District (B-2), and Central Business District (B-3)		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	07/05/2022
EXHIBITS:	1. Table of Proposed Uses 2. Ordinance Amending the Zoning Schedule of Uses		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY: The Planning and Zoning Commission has met over several months to discuss alcohol sales and other changes to uses in B-1, B-2, and B-3. On June 13, 2022, the P&Z approved recommended changes to the Zoning Ordinance to be forwarded to City Council. The City Council met on June 14, 2022, to hold a public hearing and consider the recommended changes. The item was postponed until the June 28 meeting to allow council to review the changes more thoroughly prior to adoption. On June 28, an ad hoc committee was formed, consisting of two council members and two planning and zoning commissioners to review and fine-tune the proposed uses. The committee met on July 6, 2022 and forwarded the attached recommendations for consideration.			
RECOMMENDED ACTION: Move to approve or deny as presented.			

	Schedule of Uses for Business Zones					
	P = Permitted/Allowed S = Special Use Permit					
	Category	Type of Use	B1 -	B2 -	B3 - Historic Central Business	Notes
	Accessory, Utility, Government, Institutional and Incidental	Ambulance Dispatch Station	P	P		
	Accessory, Utility, Government, Institutional and Incidental	Cable TV Lines	P	P	P	Must be buried (height limit if we can't require buried)
	Accessory, Utility, Government, Institutional and Incidental	Electrical generating plant				
	Accessory, Utility, Government, Institutional and Incidental	Funeral Homes and Mortuaries		P		
	Accessory, Utility, Government, Institutional and Incidental	Gas Line (6in or larger)	S	S	S	
	Accessory, Utility, Government, Institutional and Incidental	Gas regulating/gate station	S	S	S	
	Accessory, Utility, Government, Institutional and Incidental	Local Utility line or utility distribution lines, telephone exchange (no garage or	P	P	P	Must be buried (height limit if we can't require buried)
	Accessory, Utility, Government, Institutional and Incidental	Microwave Tower	S	S		
	Accessory, Utility, Government, Institutional and Incidental	NON-COMMERCIAL INSTITUTIONS	P	P		Non-Profit
	Accessory, Utility, Government, Institutional and Incidental	Public building (shop or yard)		P		
	Accessory, Utility, Government, Institutional and Incidental	Racing, Animal, Automotive, other				
	Accessory, Utility, Government, Institutional and Incidental	Radio & Television Tower	S	S		
	Accessory, Utility, Government, Institutional and Incidental	Radio Transmitting Station	S	S		
	Accessory, Utility, Government, Institutional and Incidental	Railroad Freight Terminal				
	Accessory, Utility, Government, Institutional and Incidental	Railroad team truck				
	Accessory, Utility, Government, Institutional and Incidental	Railroad track or right-of-way				
	Accessory, Utility, Government, Institutional and Incidental	Railroad Yard				
	Accessory, Utility, Government, Institutional and Incidental	Recycling Collection Facility				
	Accessory, Utility, Government, Institutional and Incidental	Refuse Transfer Station				
	Accessory, Utility, Government, Institutional and Incidental	Sewage treatment plant				
	Accessory, Utility, Government, Institutional and Incidental	Sewer Lift Station	S	S		
	Accessory, Utility, Government, Institutional and Incidental	Telecommunication Antenna/Telecommunication Tower and Stealth	S	S		
	Accessory, Utility, Government, Institutional and Incidental	Telephone Poles & Lines	P	P	P	Must be buried (height limit if we can't require buried)
	Accessory, Utility, Government, Institutional and Incidental	Temporary Construction Office	P	P	S	
	Accessory, Utility, Government, Institutional and Incidental	Utility business office	P	P		
	Accessory, Utility, Government, Institutional and Incidental	Utility mains and lines	P	P	P	Must be buried (height limit if we can't require buried)
	Accessory, Utility, Government, Institutional and Incidental	Utility shop or yard		P		
	Accessory, Utility, Government, Institutional and Incidental	Utility substation or regulation station		S		
	Accessory, Utility, Government, Institutional and Incidental	Water pump station	S	P		
	Accessory, Utility, Government, Institutional and Incidental	Water storage tank	P	P		
	Accessory, Utility, Government, Institutional and Incidental	Water treatment plant	S	S		
	Accessory, Utility, Government, Institutional and Incidental	Water well	S	S	S	
	Agricultural & Related Uses	Agricultural and ranching uses				
	Agricultural & Related Uses	Community Garden	P	P		
	Agricultural & Related Uses	Creamery				
	Agricultural & Related Uses	Fairgrounds or Rodeo	S	S		
	Agricultural & Related Uses	Farm Implement Sales		P		
	Agricultural & Related Uses	Farm, Orchard or Truck Garden	S	P		
	Agricultural & Related Uses	Hatchery (poultry), egg farm, feed lot				
	Agricultural & Related Uses	Livestock Auction				
	Agricultural & Related Uses	stable, commercial				
	Agricultural & Related Uses	Stable, private				
	Agricultural & Related Uses	stockyards or slaughterhouse				
	Agricultural & Related Uses	VINEYARD				
	Agricultural & Related Uses	WILDLIFE AREA	P	P		
	Commercial Type, Retail and Service Uses	Alcohol Sales (Retail with Tasting Room)	P (6)	P (6)	P	

	Commercial Type, Retail and Service Uses	Alcohol Sales (Retail)		P (6)			
	Commercial Type, Retail and Service Uses	Animal Shelter		P			
	Commercial Type, Retail and Service Uses	Auction House		P			
	Commercial Type, Retail and Service Uses	Bakeries (Wholesale/Commercial)		P			
	Commercial Type, Retail and Service Uses	Bakery or Confectionery (Retail)	P	P	P		
	Commercial Type, Retail and Service Uses	Boat Sales		P			
	Commercial Type, Retail and Service Uses	Building Materials Sales, Lumber Yard or Monument Sales		P			
	Commercial Type, Retail and Service Uses	Carpentry Shop					
	Commercial Type, Retail and Service Uses	Christmas Tree Sales	P	P	P		
	Commercial Type, Retail and Service Uses	Electrical Sales & Service					
	Commercial Type, Retail and Service Uses	Employment Agency		P			
	Commercial Type, Retail and Service Uses	Event Center/Rental Hall		P			
	Commercial Type, Retail and Service Uses	Exterminator		P			
	Commercial Type, Retail and Service Uses	Farmers Market / Produce Stand	P	P	P		
	Commercial Type, Retail and Service Uses	Feed Store (No animal sales)		P			
	Commercial Type, Retail and Service Uses	Feed store with animal sales		P			
	Commercial Type, Retail and Service Uses	Firewood Sales	P	P			
	Commercial Type, Retail and Service Uses	Flea Market (inside)		S	S		
	Commercial Type, Retail and Service Uses	Flea Market (outside)		S			
	Commercial Type, Retail and Service Uses	Furrier		P			
	Commercial Type, Retail and Service Uses	Game Hall		S			
	Commercial Type, Retail and Service Uses	Grease Trap & Vacuum Service					
	Commercial Type, Retail and Service Uses	Gun Shooting Range (indoor)				?	
	Commercial Type, Retail and Service Uses	Gunsmith Shop		P			
	Commercial Type, Retail and Service Uses	Heating/AC sales & service		P			
	Commercial Type, Retail and Service Uses	Heavy Equipment Sales		P			
	Commercial Type, Retail and Service Uses	Heavy Machinery sales and storage		P			
	Commercial Type, Retail and Service Uses	Hotel, Motel, or Inn		P		Removed by City Council Committee from B1	
	Commercial Type, Retail and Service Uses	Landscaping Services	P	S			
	Commercial Type, Retail and Service Uses	Lawnmower, Lawn Equipment, Small Motors Sales & Service	S	P		Removed from B3 based on city council	
	Commercial Type, Retail and Service Uses	Lithographic Shop		P			
	Commercial Type, Retail and Service Uses	Locksmith Shop		P			
	Commercial Type, Retail and Service Uses	Manufactured Homes Sales Lot, Mobil Home Sales & Display		P			
	Commercial Type, Retail and Service Uses	Massage Establishment	S	S			
	Commercial Type, Retail and Service Uses	Mimeograph or letter shop	P	P			
	Commercial Type, Retail and Service Uses	Musical Instruction Store	P	P			
	Commercial Type, Retail and Service Uses	Newspaper Office	P	P	P	For B-3: Add must be open to public and be like a community hub	
	Commercial Type, Retail and Service Uses	Nightclub or Dance Hall	S	P	S		
	Commercial Type, Retail and Service Uses	Pawnshops		P			
	Commercial Type, Retail and Service Uses	Personal Services - Beauty & Barber Shop	P	P	P		
	Commercial Type, Retail and Service Uses	Personal Services - Spa, Tanning, Massage Therapy, Permanent Makeup	P (7)	P (7)	P (7)		
	Commercial Type, Retail and Service Uses	Pet grooming shop	P	P			
	Commercial Type, Retail and Service Uses	Plant Nurseries		P			
	Commercial Type, Retail and Service Uses	plumbing sales & service		P			
	Commercial Type, Retail and Service Uses	pool or billiard hall	S	P			
	Commercial Type, Retail and Service Uses	portable building or shed sales lot		P			
	Commercial Type, Retail and Service Uses	private club (serving alcohol)	P	P	P		
	Commercial Type, Retail and Service Uses	Professional - title and abstract office	P	P	S	B3: Allowed on 2nd Floor Only	
	Commercial Type, Retail and Service Uses	Professional Office - Field Office or Real Estate Sales Office	P	P	S	B3: Allowed on 2nd Floor Only	

	Commercial Type, Retail and Service Uses	Professional Offices - Insurance, Lawyer, Title Company, Business Office	P	P	S	B3: Allowed on 2nd Floor Only	
	Commercial Type, Retail and Service Uses	Professional Offices - Medical, Dental, Science, Clinic	P	P			
	Commercial Type, Retail and Service Uses	Professional Offices - Optical Clinic or Office	P	P			
	Commercial Type, Retail and Service Uses	Psychic/Paranormal Readings	S	S			
	Commercial Type, Retail and Service Uses	Radio or TV broadcast studio	P	P			
	Commercial Type, Retail and Service Uses	recreational vehicle storage		P			
	Commercial Type, Retail and Service Uses	restaurant kiosk	P	P	P	Temporary with Time Limit - 2 weeks	
	Commercial Type, Retail and Service Uses	restaurant or café (inside)	P	P	P		
	Commercial Type, Retail and Service Uses	Restaurant or cafeteria (carry-out only)	P	P	P		
	Commercial Type, Retail and Service Uses	Restaurant or cafeteria (drive-in service)	P	P			
	Commercial Type, Retail and Service Uses	Shop, Large Retail - Furniture	P - Size Limit	P			
	Commercial Type, Retail and Service Uses	Shop, Large Retail - Groceries	P - Size Limit	P			
	Commercial Type, Retail and Service Uses	Shop Large - Other (3000sqft more or chains)		P			
	Commercial Type, Retail and Service Uses	Shop, Large Retail - Pet store, kennel, animal boarding (Outside Runs)		P			
	Commercial Type, Retail and Service Uses	Shop, Small - Bait Shop	P	P			
	Commercial Type, Retail and Service Uses	Shop, Small - Butcher	P	P	S		
	Commercial Type, Retail and Service Uses	Shop, Small - Hardware (paint, plumbing and related sales)	P - Size Limit	P	P - Size Limit		
	Commercial Type, Retail and Service Uses	Shop, Small - Jewelry	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small - Laundry or dry-cleaning	P	P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Antique, Art	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Appliance Repair		P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Bicycle Sales & Repair	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Dry Cleaning and pressing	P	P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Florist or Plant Center	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Framing, Art	P	P		Removed from B3 based on city council	
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Groceries	P-Size Limit	P	P - Size Limit		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Handcrafted Furniture	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Homegoods Rental Store	P	P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Leather Goods, Tack	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Pet store, kennel, animal boarding (no outside runs)	P	P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Seamstress, Tailor	P	P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Sign Shop	P	P		Remove from b3 per city council meeting	
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Smoke, Tobacco, Vape		P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Sporting Goods	P	P	P - Size Limit		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Thrift, Second Hand, Consignment	P	P	P		
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Tool & Equipment Rental		P			
	Commercial Type, Retail and Service Uses	Shop, Small Retail - Video	P	P			
	Commercial Type, Retail and Service Uses	shopping center or mall		P			
	Commercial Type, Retail and Service Uses	snow cone stand	P	P	P		
	Commercial Type, Retail and Service Uses	Store, Small Retail - General Store or Convenience Store	P	P	S		
	Commercial Type, Retail and Service Uses	Store, Small Retail - Gift or Novelty Shop	P	P	P		
	Commercial Type, Retail and Service Uses	Store, Large Retail - All Types		P			
	Commercial Type, Retail and Service Uses	Store, Small Retail - Appliance		P			
	Commercial Type, Retail and Service Uses	Store, Small Retail - Art Supply, Office Supplies, Newsstand, Books, Camera	P	P	P		
	Commercial Type, Retail and Service Uses	Store, Small Retail - Audio, TV, Electronics, Computers		P			
	Commercial Type, Retail and Service Uses	Store, Small Retail - Carpet, Flooring		P			
	Commercial Type, Retail and Service Uses	Store, Small Retail - Clothing, Apparel, Shoes, Accessories	P	P	P		
	Commercial Type, Retail and Service Uses	Store, Small Retail - Department or Discount	P	P	P - Size Limit		
	Commercial Type, Retail and Service Uses	Store, Small Retail - Drug Store or Pharmacy	P	P	P - Size Limit		

	Commercial Type, Retail and Service Uses	Store, Small Retail - Hobby	P	P	P - Size Limit		
	Commercial Type, Retail and Service Uses	Store, Small Retail - Other	P	P	S		
	Commercial Type, Retail and Service Uses	Studio, Small Retail - Photography Studio, Recording Studio, Music, Art, Health,	P	P	S		
	Commercial Type, Retail and Service Uses	Tattoo Parlor or Body Piercing		S			
	Commercial Type, Retail and Service Uses	taxidermist		P			
	Commercial Type, Retail and Service Uses	Travel Agent	P	P	S	B3: Allowed on 2nd Floor Only	
	Commercial Type, Retail and Service Uses	Upholstery Shop					
	Commercial Type, Retail and Service Uses	Veterinarian (no outside runs)	P	P			
	Commercial Type, Retail and Service Uses	Veterinarian (outside runs)		P			
	Commercial Type, Retail and Service Uses	veterinary hospital	P	P			
	Commercial Type, Retail and Service Uses	washeteria (self service)	P	P			
	Commercial Type, Retail and Service Uses	Wholesale establishments					
	Educational & Institutional Uses	Assisted Living Facility, Nursing Home, or rest home	S	P			
	Educational & Institutional Uses	Athletic Field or Stadium	S	P			
	Educational & Institutional Uses	Auditorium or Amphitheater	S	P			
	Educational & Institutional Uses	Automated Teller Machine	P	P	S		
	Educational & Institutional Uses	Bank or Financial Institution	P	P			
	Educational & Institutional Uses	Cemetery or Mausoleum					
	Educational & Institutional Uses	Child Care Center or facility	P	P			
	Educational & Institutional Uses	Church, rectory, or other places of worship including church operated day-care	P	P	S		
	Educational & Institutional Uses	College, University or Professional Schools		P			
	Educational & Institutional Uses	Community Center	P	P	S		
	Educational & Institutional Uses	Convalescence Center	P (4)	P			
	Educational & Institutional Uses	CREMATORIUM					
	Educational & Institutional Uses	Day-Care (Commercial)	P	P			
	Educational & Institutional Uses	Drug and Alcohol Rehabilitation Center	S	S			
	Educational & Institutional Uses	Fire Station	P	P			
	Educational & Institutional Uses	Food Bank		P			
	Educational & Institutional Uses	Fraternal Organizations, lodge, civic club	P	P	P		
	Educational & Institutional Uses	GOVERNMENT FACILITIES	P	P	P		
	Educational & Institutional Uses	Halfway house	S (4)	S			
	Educational & Institutional Uses	Hospital		P			
	Educational & Institutional Uses	Laboratories (Medical, dental, science)					
	Educational & Institutional Uses	Material Recycling Center					
	Educational & Institutional Uses	Museum, library, historic sites, art gallery (public) & other similar	P	P	P		
	Educational & Institutional Uses	Police Station	P	P	P		
	Educational & Institutional Uses	Post Office	P	P			
	Educational & Institutional Uses	Prison, Jail or Other Correctional Institution					
	Educational & Institutional Uses	Religious Camp		P			
	Educational & Institutional Uses	Sanatorium	S (4)	P			
	Industrial & Manufacturing Uses	Ammonia Manufacturing					
	Industrial & Manufacturing Uses	Apparel, Garmet & Textile Manufacturing					
	Industrial & Manufacturing Uses	Appliance Manufacturing					
	Industrial & Manufacturing Uses	Artificial Limb Manufacturing					
	Industrial & Manufacturing Uses	Asphalt Batching Plant					
	Industrial & Manufacturing Uses	Bleach Manufacturing					
	Industrial & Manufacturing Uses	Bookbinding and publishing		S			
	Industrial & Manufacturing Uses	bottling plant		S			
	Industrial & Manufacturing Uses	box manufacturing					

	Industrial & Manufacturing Uses	Brewery					
	Industrial & Manufacturing Uses	Brick & Tile Manufacturing					
	Industrial & Manufacturing Uses	Cabinet Shop					
	Industrial & Manufacturing Uses	canning operation					
	Industrial & Manufacturing Uses	carpet manufacturing					
	Industrial & Manufacturing Uses	Chemical Storage or Manufacturing					
	Industrial & Manufacturing Uses	Chlorine Manufacturing					
	Industrial & Manufacturing Uses	Cleaning plant (Laundry)					
	Industrial & Manufacturing Uses	Cold Storage Plant					
	Industrial & Manufacturing Uses	Concrete Batching Platn					
	Industrial & Manufacturing Uses	Concrete Product Casting Plant					
	Industrial & Manufacturing Uses	Contractor Yard outside storage		P			
	Industrial & Manufacturing Uses	Creosote Manufacturing					
	Industrial & Manufacturing Uses	Distillation Plant					
	Industrial & Manufacturing Uses	Distribution Center - Large					
	Industrial & Manufacturing Uses	Distribution Center - Small		P			
	Industrial & Manufacturing Uses	Dyeing Plant					
	Industrial & Manufacturing Uses	Electrical Components Manufacturing					
	Industrial & Manufacturing Uses	Electroplating					
	Industrial & Manufacturing Uses	Envelope Manufacturing					
	Industrial & Manufacturing Uses	Explosives Manufacturing					
	Industrial & Manufacturing Uses	Fertilizer Manufacturing					
	Industrial & Manufacturing Uses	Fiberglass Manufacturing					
	Industrial & Manufacturing Uses	Fireworks Manufacturing					
	Industrial & Manufacturing Uses	Food Processing					
	Industrial & Manufacturing Uses	Foundry					
	Industrial & Manufacturing Uses	Freight Terminal, Motor					
	Industrial & Manufacturing Uses	Freight Terminal, Train					
	Industrial & Manufacturing Uses	Furniture Manufacturing					
	Industrial & Manufacturing Uses	Glass Manufacturing					
	Industrial & Manufacturing Uses	Glue Manufacturing					
	Industrial & Manufacturing Uses	Granary or Gin					
	Industrial & Manufacturing Uses	Gypsum Manufacturing					
	Industrial & Manufacturing Uses	Ice Cream Plant					
	Industrial & Manufacturing Uses	incinerators					
	Industrial & Manufacturing Uses	Insecticide, Pesticide Processing					
	Industrial & Manufacturing Uses	JUNK YARD/SALVAGE YARD					
	Industrial & Manufacturing Uses	Light Fabrication Plant					
	Industrial & Manufacturing Uses	Machine Shop					
	Industrial & Manufacturing Uses	Marble Manufacturing					
	Industrial & Manufacturing Uses	Mattress Manufacturing					
	Industrial & Manufacturing Uses	Meat Processing Plant					
	Industrial & Manufacturing Uses	metal casting					
	Industrial & Manufacturing Uses	metal foundry or fabrication plant					
	Industrial & Manufacturing Uses	metal stamping, dyeing, shearing or punching					
	Industrial & Manufacturing Uses	Mini-Warehouse	S	P			
	Industrial & Manufacturing Uses	Mining, Quarrying, Dredging or Excavation					
	Industrial & Manufacturing Uses	MOBILE COLLECTION & REDEMPTION CENTER					
	Industrial & Manufacturing Uses	newspaper distribution center					

	Industrial & Manufacturing Uses	OUTSIDE ABOVE GROUND STORAGE (COMBUSTIBLES)					
	Industrial & Manufacturing Uses	Packaging Operation					
	Industrial & Manufacturing Uses	Paint Manufacturing					
	Industrial & Manufacturing Uses	Pallet Manufacturing					
	Industrial & Manufacturing Uses	Paper Mill					
	Industrial & Manufacturing Uses	Paper Products Manufacturing					
	Industrial & Manufacturing Uses	Petroleum Products (Wholesale)					
	Industrial & Manufacturing Uses	Petroleum Refinery or Storage					
	Industrial & Manufacturing Uses	Pharmaceutical Manufacturing					
	Industrial & Manufacturing Uses	Planing Mill					
	Industrial & Manufacturing Uses	Plastic Product Manufacturing					
	Industrial & Manufacturing Uses	Pottery Manufacturing					
	Industrial & Manufacturing Uses	Poultry Processing Plant					
	Industrial & Manufacturing Uses	Print Center - Commercial					
	Industrial & Manufacturing Uses	Probation or Parole Office					
	Industrial & Manufacturing Uses	Rendering Plant					
	Industrial & Manufacturing Uses	Rock Crushing Plant					
	Industrial & Manufacturing Uses	Salvage Yard					
	Industrial & Manufacturing Uses	Sheet Metal Shop					
	Industrial & Manufacturing Uses	Smelter Plant					
	Industrial & Manufacturing Uses	storage, non accessory outside					
	Industrial & Manufacturing Uses	Textile & Apparel Manufacturing					
	Industrial & Manufacturing Uses	UNDERGROUND BULK STORAGE					
	Recreational & Entertainment	Amusement, commercial (indoor)	P - Size Limit	P			
	Recreational & Entertainment	Amusement, commercial (outdoor)		P			
	Recreational & Entertainment	Arcade	P - Size Limit	P	P - Size Limit		
	Recreational & Entertainment	Athletic Fitness Club	P - Size Limit	P	S - Size Limit		
	Recreational & Entertainment	Bowling Alley		P	S - Size Limit		
	Recreational & Entertainment	Carnival or circus (temporary)	S	S			
	Recreational & Entertainment	Country Club	P	P			
	Recreational & Entertainment	Go-Cart Track		P			
	Recreational & Entertainment	Golf , miniature	S	P			
	Recreational & Entertainment	Golf Course (Private)	S	S			
	Recreational & Entertainment	Golf Course (Public)	S	S			
	Recreational & Entertainment	Golf Driving Range		S			
	Recreational & Entertainment	Movie Theater (drive-in)		S			
	Recreational & Entertainment	Movie Theater (indoor)	P	P	S		
	Recreational & Entertainment	NATURE PRESERVES	P	P			
	Recreational & Entertainment	Park or Playground (Public)	P	P	P		
	Recreational & Entertainment	Playfield or stadium (Public)	S	P			
	Recreational & Entertainment	racquetball court	P	P			
	Recreational & Entertainment	Recreational Area (Private)	P	P			
	Recreational & Entertainment	Recreational Area (Public)	P	P			
	Recreational & Entertainment	Sexually oriented business					
	Recreational & Entertainment	skating rink		P			
	Recreational & Entertainment	Swim or Tennis Club	P	P			
	Recreational & Entertainment	Swimming pool /hot tub (Private)	P	P			
	Recreational & Entertainment	Swimming pool /hot tub (public)	P	P			
	Recreational & Entertainment	Tennis Court (Private)	P	P			

	Recreational & Entertainment	Tennis Court (public)	P	P		
	Recreational & Entertainment	Theater (Indoor)	P	P	S	
	Recreational & Entertainment	Theater (Outdoor)		P		
	Recreational & Entertainment	YOUTH CAMPS		S		
	Residential	Accessory Building or Use	P	P	S	
	Residential	Apartment or Multifamily building	P	P		
	Residential	Bed & Breakfast Accommodation (Residential Home)				
	Residential	Boarding (rooming) house				
	Residential	Cabins or two-four unit cabins				
	Residential	Child Day Care (Home)				
	Residential	Condominium	P	P		
	Residential	Dormitories		P		
	Residential	Four family dwelling		P		
	Residential	Group day care home				
	Residential	Group home/Community Home				
	Residential	Guest house or quarters				
	Residential	Home Occupation (Home Based Business)				
	Residential	Independent Living Facility (Retirement Community)	S	P		
	Residential	Industrialized housing				
	Residential	Manufactured home				
	Residential	Manufactured Home Park				
	Residential	Multi Family Building	P			
	Residential	Private Street Development				
	Residential	Recreational vehicle	P	P		
	Residential	Retirement center		P		
	Residential	Shipping containers for residential use				
	Residential	Short Term Rental (Airbnb & VRBO)				
	Residential	Short Term Rental Accommodation				
	Residential	Single family dwelling	S	S		S-1 Allowed if w/mini-warehouse
	Residential	Three family dwelling				
	Residential	Townhouse				
	Residential	Trailer camp or park		P		
	Residential	Two family dwelling				
	Transportation, Automobile & Related Uses	Airport or landing field, Heliport, and aircraft hanger		S		
	Transportation, Automobile & Related Uses	Auto & Motorcycle Sales Lot		S		
	Transportation, Automobile & Related Uses	Auto Inspection Station		P		
	Transportation, Automobile & Related Uses	Auto Paint and Body Shop		P		
	Transportation, Automobile & Related Uses	Auto parts sales (indoor)		P		
	Transportation, Automobile & Related Uses	Auto Rental		P		
	Transportation, Automobile & Related Uses	Auto Repair Garage		P		
	Transportation, Automobile & Related Uses	Automobile, trailer, light truck, tool rental		P		
	Transportation, Automobile & Related Uses	Bus Stop	P	P	P	
	Transportation, Automobile & Related Uses	Bus Terminal				
	Transportation, Automobile & Related Uses	BUS/TRUCK PARKING OR STORAGE				
	Transportation, Automobile & Related Uses	Car Wash	P	P		
	Transportation, Automobile & Related Uses	Garage or lot, parking (Commercial)	P	P	S	Added as S in B-3 per city council committee
	Transportation, Automobile & Related Uses	Garage or lot, parking (Private)	P	P	S	Added as S in B-3 per city council committee
	Transportation, Automobile & Related Uses	Garage or lot, parking (Public)	P	P	S	Added as S in B-3 per city council committee
	Transportation, Automobile & Related Uses	incinerators				

	Transportation, Automobile & Related Uses	Motor freight terminal					
	Transportation, Automobile & Related Uses	Recreational vehicle sales		P			
	Transportation, Automobile & Related Uses	Service station or motor vehicle fuel sales	P	P			
	Transportation, Automobile & Related Uses	Taxi or Shuttle Service Business Office with Parking		P			
	Transportation, Automobile & Related Uses	Tire recapping					
	Transportation, Automobile & Related Uses	tire sales & repair		P			
	Transportation, Automobile & Related Uses	TRUCK DRIVING SCHOOLS					
	Transportation, Automobile & Related Uses	Truck Fueling Station		P			
	Transportation, Automobile & Related Uses	Truck sales, storage, or repair					
	Transportation, Automobile & Related Uses	Truck Stop		P			
	Transportation, Automobile & Related Uses	truck wash		P			

Notes to schedule of uses:

1. Allowed with mini-warehouse use only.
2. Home occupations are permitted when in accordance with section 14.02.103. Home occupations not specifically permitted in section 14.02.103 may be permitted only with a specific use permit.
3. Allowed for a period of one year or until the development is sold out, whichever is longer.
4. Not allowed in the confines of the Glen Rose Historic District or within 500 feet of any historical property, school, park, or day care facility.
5. Residential living quarters are allowed as a mixed use within the same building as the commercial use provided it represents no more than 50% of the total floor area of the development.
This is ONLY intended for owner or shopkeeper's residence.
No parking of recreational vehicles of any kind will be authorized.
Up to two (2) personal transportation vehicles will be allowed in the existing down town parking.
6. Shall be prohibited within 1,000 feet of any church, public or private school, daycare, park, or residential zoning district.
Said distance being measured in a straight line, without regard to intervening structures or objects, from the nearest property line where shop is operated, to the nearest property line of the premises of a church or school, daycare, park, or to the nearest boundary of an affected residential district, or residential lot.
Shop shall be prohibited within 500 feet of any historic property.
7. Allowed only within a beauty salon / spa (full service) providing a minimum of two (2) of the service categories listed under its definition, for a minimum total of three (3) services.

ORDINANCE NO. 2022.07.12. __

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF GLEN ROSE, TEXAS, BY PROVIDING FOR THE DEFINITION (SECTION 14.02.005 *ZONING; DEFINITIONS*) AND LOCATION (APPENDIX A *SCHEDULE OF USES*); PROVIDING FOR REPEALING, SEVERABILITY AND PROPER NOTICE, MEETING AND QUORUM CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Glen Rose, Texas (City) is a Type A general-law municipality located in Somervell County, created in accordance with the provisions of Chapter 6 of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the City heretofore adopted the Zoning Regulations, which regulate and restrict the location and use of buildings, structures, and land for trade, industry, residence and other purposes, and provide for the establishment of zoning districts of such number, shape, and area as may be best suited to carry out these regulations; and

WHEREAS, on November 2, 2021, a Special Local Option Election was held for the legal sale of all alcoholic beverages including mixed drinks was held in the City of Glen Rose with said measure being approved and results canvassed in Resolution No. 2021-27; and

WHEREAS, the City's Planning and Zoning Commission held a public hearing on June 13, 2022, and the City Council held a public hearing on June 14, 2022 with respect to the amendments described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Texas Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the adoption of these zoning regulations; and,

WHEREAS, the City Council has determined for the good government, peace, and order of the municipality, to amend the City's Zoning Ordinance to provide for the reasonable definition of and location for Alcohol Sales to Include Mixed Beverages within the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLEN ROSE, TEXAS:

**SECTION 1 (OF 7)
INCORPORATION OF RECITALS**

All of the above recitals are found to be true and correct and are incorporated into the body of this Ordinance as if copied in their entirety.

**SECTION 2 (OF 7)
AMENDING SECTION 14.02.005 DEFINITIONS**

- A. The City of Glen Rose Code of Ordinance, Section 14.02.005 *Definitions* is hereby amended by the addition of the following definitions:

Alcohol Sales – Manufacturing – Brewer. Manufacture, import, transport, or transfer of malt beverages as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Manufacturing – Winery. Manufacture of wine as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Manufacturing – Distiller and Rectifier. Manufacture of distilled spirits and rectify, purify, refine, or mix distilled spirits and wine as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Distribution – General Distributor. Distribution of malt beverages as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Distribution – Wholesaler. Distribution of distilled spirits and wine as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Distribution – General Class B Wholesaler. The distribution of wine as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Mixed Beverage – On Premise. The sale of distilled spirits, wine, and malt beverages for on-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Wine and Malt Beverage Retailer – On and Off Premise. The sale of wine and malt beverages for on- and off-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Wine and Malt Beverage Retailer – Off Premise Only. The sale of wine and malt beverages for off-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Retail Dealer's On Premise. The sale of malt beverages for on-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Retail Dealer's Off Premise. The sale of malt beverages for off-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Package Store. The sale of distilled spirits, wine, and malt beverages to consumers for off-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Retail – Wine Only Package Store. The sale of malt beverages and wine to consumers for off-premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Other – Bonded Warehouse. The storage of distilled spirits and wine for producers and wholesalers as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Other – Manufacturer's Agent's Warehousing. The storage of malt beverages imported from Mexico for export out of Texas as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Other – Brewpub. The brewing, bottling, canning, packaging, and labeling of malt beverages, as well as the sale of produced malt beverages to consumers at the brewpub for on or off premise consumption as allowed by the Texas Alcoholic Beverage Commission.

Alcohol Sales – Private Club. The storage and service of distilled spirits, wine and malt beverages for club members’ on-premise consumption, even in dry areas; authority to transport alcoholic beverages from the place of purchase to the private club’s licensed premises and to hold events at a temporary location away from the primary premises with approval.

Alcohol Sales – Private Club – Malt Beverage and Wine. The storage and service of malt beverages and wine for club members’ on-premise consumption, even in dry areas; authority to transport alcoholic beverages from the place of purchase to the private club’s licensed premises and to hold events at a temporary location away from the primary premises with approval.

Alcohol Sales - Private Club – Exemption Certificate: The storage and service of malt beverages and wine for club members’ on-premise consumption, even in dry areas; authority to transport alcoholic beverages from the place of purchase to the private club’s licensed premises and to hold events at a temporary location away from the primary premises with approval.

- B. The City of Glen Rose Code of Ordinance, Section 14.02.005 *Definitions* is hereby amended by removing the following definition:

Alcohol Sales (Retail). Retail outlets where alcohol is the primary product for sale. Alcoholic beverages include beer, wine and liquor for the purpose of this definition. Alcoholic beverages may only be sold in accordance with the Texas Alcoholic Beverage Commission requirements and local laws.

SECTION 3 (OF 7) AMENDING APPENDIX A SCHEDULE OF USES

- A. Chapter 14, Appendix A *Zoning; Schedule of Uses* is hereby amended as outlined in Exhibit “A,” which is attached hereto.
- B. Chapter 14, Appendix A, Section (g) *Notes to schedule of uses* is hereby amended by the addition of the following:
- (8) Shall not be located within 150 feet of another Package Store or Wine Only Package Store (Chapter 4.02)
 - (9) Shall not be located within 150 feet of a residential property (Chapter 4.02)

SECTION 4 (OF 7) SAVINGS/REPEALING CLAUSE

Chapter 14 of the City’s Code of Ordinances shall remain in full force and effect, save and except as amended by this or any other ordinance. All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION 5 (OF 7) SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence.

SECTION 6 (OF 7)
PROPER NOTICE, MEETING, AND QUORUM CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was adopted by majority vote of the City Council of the City of Glen Rose, Texas was open to the public; that public notice of the time, place, and purpose of the meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code; and, that a quorum was present pursuant to Section 22.039 of the Texas Local Government Code.

SECTION 7 (OF 7)
PUBLICATION AND EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED this 28th day of June, 2022.

APPROVED:

Julia Douglas, Mayor

ATTEST:

Staci L. King, City Secretary



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	7/12/2022		
AGENDA SUBJECT:	Discussion on strategy for future negotiations with Somervell County for Interlocal Agreements (J. Douglas)		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	7/06/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	7/12/2022		
AGENDA SUBJECT:	Discussion regarding Mayor and Council Member compensation (J. Douglas)		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	7/05/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:	<i>Michael Cammar</i>		
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Budget Workshop.		
PREPARED BY:	City Administrator Leamons	DATE SUBMITTED:	07/05/2022
EXHIBITS:	Proposed calendar for Glen Rose budget adoption process; updated budget		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:	A proposed calendar for completing the budget process has been provided for your consideration. Also, the budget submitted at the last meeting has been updated to include funds for signage (\$30,000), changing logos (\$2,000), a building fund (\$300,000), interns (\$6,500), additional fire prevention training (\$750) and certificate pay for the Building Official (\$2,744), painting historic tank and adding a logo (\$90,000), Fire Marshal services (\$5,000), and larger HPC grant project (increase from \$100,000 to \$200,000 with half being grant funds). Also, although I don't prepare those documents, it was asked that \$50,000 to \$55,000 (or 15%) of the City's HOT funds be earmarked for City Council directed projects. Roxana Bagwell with Maguire Iron climbed the historic water tower this week to confirm conditions and afterward submitted a \$90,000 proposal for the preparation and painting work needed for that structure. I have asked Abra Nusser of Peloton for additional information on the additional projects she suggested be included in the budget. She is expected to be at the July 26th meeting to present the City of Glen Rose Strategic Plan, so that may be a better time to make decisions about those projects.		
RECOMMENDED ACTION:			

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
	GENERAL FUND REVENUE						
10-4000	Sales Tax	\$1,500,000.00	\$1,500,000.00	\$1,242,910.42	83%	\$1,600,000.00	7%
10-4001	Mixed Drinks Tax	\$26,000.00	\$26,000.00	\$13,609.56	52%	\$20,000.00	-23%
10-4002	Gross Receipts Tax	\$200,000.00	\$200,000.00	\$178,668.54	89%	\$200,000.00	0%
10-4005	Property Taxes	\$781,780.00	\$781,780.00	\$742,387.91	95%	\$830,000.00	6%
10-4006	Penalites & Interest	\$10,000.00	\$10,000.00	\$26,374.67	264%	\$10,000.00	0%
10-4010	Property Taxes (Delinquent)	\$17,000.00	\$17,000.00	\$59,692.66	351%	\$20,000.00	18%
10-4200	Permits	\$90,000.00	\$90,000.00	\$93,350.65	104%	\$120,000.00	33%
10-4300	Pound Fees	\$500.00	\$500.00	\$560.00	112%	\$500.00	0%
10-4301	Municipal Court Fine Revenue	\$70,000.00	\$70,000.00	\$30,435.62	43%	\$70,000.00	0%
10-4303	Deferred Adjudication	\$19,000.00	\$19,000.00	\$5,409.24	28%	\$14,000.00	-26%
10-4305	Time Payment Reimbursement Fee	\$500.00	\$500.00	\$399.00	80%	\$500.00	0%
10-4316	Court Costs	\$16,500.00	\$16,500.00	\$5,979.04	36%	\$13,000.00	-21%
10-4318	Warrant Fee-Muni Court	\$200.00	\$200.00	\$932.73	466%	\$1,000.00	400%
10-4320	Court Col Fee	\$200.00	\$200.00	\$0.00	0%	\$0.00	-100%
10-4322	Indigent Fee	\$550.00	\$550.00	\$0.00	0%	\$0.00	-100%
10-4330	Donations	\$600.00	\$600.00	\$565.00	94%	\$1,000.00	67%
10-4331	Clear The Shelter	\$2,000.00	\$2,000.00	\$829.00	41%	\$2,000.00	0%
10-4332	County Res Impound Fee	\$1,000.00	\$1,000.00	\$1,310.00	131%	\$1,900.00	90%
10-4345	Quarantine Fee	\$350.00	\$350.00	\$0.00	0%	\$350.00	0%
10-4346	Boarding Fee	\$200.00	\$200.00	\$60.00	30%	\$200.00	0%
10-4347	Adopting Fee	\$1,500.00	\$1,500.00	\$1,455.00	97%	\$1,500.00	0%
10-4348	Euthanasia Fee	\$200.00	\$200.00	\$250.00	125%	\$200.00	0%
10-4500	Interest Income	\$4,000.00	\$4,000.00	\$8,330.96	208%	\$15,000.00	275%
10-4700	Miscellaneous Income	\$15,000.00	\$15,000.00	\$13,258.81	88%	\$11,500.00	-23%
10-4703	VRC Loan Repayment	\$10,000.00	\$10,000.00	\$10,000.00	100%	\$10,000.00	0%
10-4704	Glen Rose Wrecker	\$6,000.00	\$6,000.00	\$4,750.00	79%	\$9,000.00	50%
10-4705	Nextlink	\$18,000.00	\$18,000.00	\$13,500.00	75%	\$18,000.00	0%
10-4707	Safe Routes Cost Sharing (GRISD & CO.)	\$1,059,494.00	\$1,059,494.00	\$0.00	0%	\$230,000.00	-78%
10-4709	NRHP Grant	\$50,000.00	\$50,000.00	\$0.00	0%	\$100,000.00	100%
10-4710	Transfer in Reserves	\$150,000.00	\$150,000.00	\$0.00	0%	\$780,000.00	420%
	TOTAL GENERAL FUND REVENUE	\$4,050,574.00	\$4,050,574.00	\$2,455,018.81	61%	\$4,079,650.00	1%
	UTILITY FUND REVENUE						
20-4100	Miscellaneous Water	\$6,800.00	\$6,800.00	\$7,870.32	116%	\$10,000.00	47%
20-4101	Water Fees	\$1,100,000.00	\$1,100,000.00	\$714,500.69	65%	\$1,100,000.00	0%
20-4102	Sewer Fees	\$627,000.00	\$627,000.00	\$460,762.58	73%	\$628,000.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
20-4105	Trash	\$361,000.00	\$361,000.00	\$275,943.22	76%	\$450,000.00	25%
20-4307	Reconnect Fee	\$1,000.00	\$1,000.00	\$4,200.00	420%	\$5,700.00	470%
20-4341	Tap Fees	\$10,000.00	\$10,000.00	\$25,250.00	253%	\$20,000.00	100%
20-4342	Transfer Fees	\$1,100.00	\$1,100.00	\$35.00	3%	\$0.00	-100%
20-4343	Penalty Fees	\$23,500.00	\$23,500.00	\$12,487.29	53%	\$18,000.00	-23%
20-4500	Interest Income	\$1,600.00	\$1,600.00	\$2,722.51	170%	\$4,000.00	150%
20-4700	Miscellaneous Income	\$0.00	\$0.00	\$5,659.91		\$0.00	
20-4710	Transfer in Reserves	\$1,620,000.00	\$1,620,000.00	\$0.00	0%	\$1,965,000.00	21%
20-4711	TWDB EDAP	\$0.00	\$0.00	\$266,152.23		\$1,024,000.00	
20-4715	COVID-19 Relief (American Rescue Plan)	\$334,387.00	\$334,387.00	\$0.00	0%	\$0.00	-100%
	TOTAL UTILITY FUND REVENUE	\$4,086,387.00	\$4,086,387.00	\$1,775,583.75	43%	\$5,224,700.00	28%
	DEDICATED COURT FUND REVENUE						
70-4308	Local Truancy Prevention and Diversion Fund	\$4,574.00	\$4,574.00	\$1,734.43	38%	\$4,574.00	0%
70-4311	Municipal Jury Funds	\$92.00	\$92.00	\$34.69	38%	\$92.00	0%
70-4312	Municipal Court Technology Fund	\$3,673.00	\$3,673.00	\$1,519.66	41%	\$3,673.00	0%
70-4314	Municipal Court Building Security Fund	\$4,500.00	\$4,500.00	\$1,798.89	40%	\$4,500.00	0%
70-4710	Transfer In From Court Security Reserves	\$5,888.00	\$5,888.00	\$0.00	0%	\$10,000.00	70%
	Transfer In from Truancy Fund	\$0.00	\$0.00	\$0.00		\$9,000.00	
70-4900	Transfer in from Court Technology Reserves	\$5,860.00	\$5,860.00	\$0.00	0%	\$9,700.00	66%
70-4901	Transfer in from Jury Fund	\$71.00	\$71.00	\$0.00	0%	\$160.00	125%
	TOTAL DEDICATED COURT FUND REVENUE	\$24,658.00	\$24,658.00	\$5,087.67	21%	\$41,699.00	69%
	COUNCIL EXPENDITURES						
10-05-5055	Mayor & Council Pay	\$10,000.00	\$10,000.00	\$4,300.00	43%	\$15,750.00	58%
10-05-5145	Exp Mayor & Council	\$2,000.00	\$2,000.00	\$751.57	38%	\$2,000.00	0%
10-05-5201	Attorney	\$20,000.00	\$40,000.00	\$53,885.02	135%	\$30,000.00	-25%
10-05-5240	Election Expense	\$15,000.00	\$15,000.00	\$1,790.90	12%	\$15,000.00	0%
10-05-5401	Telephone	\$789.00	\$789.00	\$0.00	0%	\$789.00	0%
10-05-5502	Mayor & Council Travel	\$7,500.00	\$7,500.00	\$6,407.99	85%	\$7,500.00	0%
10-05-5503	Mayor & Council Training	\$2,500.00	\$2,500.00	\$1,640.00	66%	\$2,500.00	0%
		\$57,789.00	\$77,789.00	\$68,775.48	88%	\$73,539.00	-5%
	STREET & PARK EXPENDITURES						
10-40-5000	Wages Streets & Parks	\$141,786.00	\$141,786.00	\$104,592.99	74%	\$111,012.00	-22%
10-40-5001	Overtime Streets & Parks	\$7,650.00	\$7,650.00	\$5,588.67	73%	\$7,650.00	0%
10-40-5003	Payroll Taxes Streets/Pks	\$11,758.00	\$11,758.00	\$8,177.16	70%	\$9,504.00	-19%
10-40-5004	Retirement	\$21,809.00	\$21,809.00	\$15,803.64	72%	\$18,635.00	-15%
10-40-5005	Health Insurance	\$33,600.00	\$33,600.00	\$23,505.24	70%	\$33,600.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-40-5006	Life & Add Insurance	\$920.00	\$920.00	\$452.09	49%	\$745.00	-19%
10-40-5007	Workers Comp Insurance	\$8,193.00	\$8,193.00	\$5,374.06	66%	\$7,205.00	-12%
10-40-5008	TWC	\$4,302.00	\$4,302.00	\$69.82	2%	\$4,302.00	0%
10-40-5010	Longevity	\$2,200.00	\$2,200.00	\$0.00	0%	\$1,400.00	-36%
10-40-5013	On Call	\$4,171.00	\$4,171.00	\$0.00	0%	\$4,171.00	0%
10-40-5100	Supplies	\$3,200.00	\$3,200.00	\$1,463.30	46%	\$3,200.00	0%
10-40-5107	Janitorial Supplies	\$1,800.00	\$1,800.00	\$1,207.30	67%	\$1,800.00	0%
10-40-5108	Uniforms	\$2,420.00	\$2,420.00	\$1,292.32	53%	\$2,420.00	0%
10-40-5120	Tools	\$2,500.00	\$2,500.00	\$60.82	2%	\$2,500.00	0%
10-40-5122	Crack Sealant	\$13,210.00	\$13,210.00	\$0.00	0%	\$2,500.00	-81%
10-40-5156	Asphalt	\$8,000.00	\$8,000.00	\$1,349.92	17%	\$8,000.00	0%
10-40-5175	Herbicides & Insecticides	\$4,000.00	\$4,000.00	\$304.99	8%	\$4,000.00	0%
10-40-5203	Contract Labor	\$7,500.00	\$7,500.00	\$0.00	0%	\$7,500.00	0%
10-40-5401	Telephone	\$3,500.00	\$3,500.00	\$902.18	26%	\$3,500.00	0%
10-40-5403	Electric	\$7,000.00	\$7,000.00	\$5,791.74	83%	\$10,000.00	43%
10-40-5404	Water	\$5,500.00	\$5,500.00	\$422.27	8%	\$3,000.00	-45%
10-40-5405	Gas	\$2,500.00	\$2,500.00	\$807.21	32%	\$2,500.00	0%
10-40-5421	Street Lighting	\$33,000.00	\$33,000.00	\$20,755.45	63%	\$33,000.00	0%
10-40-5500	Training	\$250.00	\$250.00	\$0.00	0%	\$250.00	0%
10-40-5501	Travel	\$0.00	\$0.00	\$0.00		\$250.00	
10-40-5600	Vehicle Repair	\$6,000.00	\$6,000.00	\$4,142.08	69%	\$6,000.00	0%
10-40-5602	Repair & Maint - Equip	\$7,000.00	\$7,000.00	\$3,598.60	51%	\$10,000.00	43%
10-40-5604	Repair & Maint - Struct	\$10,000.00	\$10,000.00	\$1,713.73	17%	\$10,000.00	0%
10-40-5608	Gas/Oil/Lube	\$7,500.00	\$7,500.00	\$5,126.97	68%	\$10,000.00	33%
10-40-5611	Vehicle & Equipment Fund	\$40,000.00	\$40,000.00	\$0.00	0%	\$0.00	-100%
10-40-5612	New Pickup	\$0.00	\$0.00	\$0.00		\$52,000.00	
10-40-5621	Rock/Gravel/Stone	\$700.00	\$700.00	\$190.60	27%	\$700.00	0%
10-40-5626	Sidewalk	\$10,000.00	\$10,000.00	\$0.00	0%	\$10,000.00	0%
10-40-5636	Street Paint	\$1,500.00	\$1,500.00	\$379.09	25%	\$1,500.00	0%
10-40-5655	Concrete	\$1,500.00	\$1,500.00	\$810.66	54%	\$1,500.00	0%
10-40-5656	Drainage Pipe	\$1,500.00	\$1,500.00	\$0.00	0%	\$1,500.00	0%
10-40-5700	Capital Expenditures	\$413,000.00	\$413,000.00	\$18,350.00	4%	\$400,000.00	-3%
10-40-5720	Park Development	\$7,500.00	\$7,500.00	\$723.95	10%	\$7,500.00	0%
10-40-5721	Road Base	\$1,500.00	\$1,500.00	\$799.88	53%	\$1,500.00	0%
10-40-5736	Engineering For Next Project	\$0.00	\$0.00	\$0.00		\$50,000.00	
10-40-5738	Safe Routes School Grant&Match	\$1,135,172.00	\$1,129,982.00	\$0.00	0%	\$345,000.00	-69%
10-40-5739	Barnard Street Sidewalk (900)	\$80,000.00	\$70,000.00	\$0.00	0%	\$100,000.00	43%
10-40-5740	Paving	\$200,000.00	\$200,000.00	\$0.00	0%	\$250,000.00	25%
10-40-5801	Miscellaneous Exp	\$500.00	\$500.00	\$100.00	20%	\$500.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-40-5804	Service Fees	\$30,000.00	\$30,000.00	\$9,022.00	30%	\$30,000.00	0%
10-40-5859	Street Signs	\$4,000.00	\$4,000.00	\$1,473.00	37%	\$4,000.00	0%
		\$2,288,141.00	\$2,272,951.00	\$244,351.73	11%	\$1,574,344.00	-31%
	BUILDING & CODE COMPLIANCE EXPENDITURES						
10-50-5000	Wages Code Enforcement	\$148,451.00	\$148,451.00	\$102,038.83	69%	\$158,274.00	7%
10-50-5001	Overtime Code Enforcement	\$3,570.00	\$3,570.00	\$694.94	19%	\$3,570.00	0%
10-50-5003	Payroll Taxes Code Enf	\$11,915.00	\$11,915.00	\$7,396.59	62%	\$12,660.00	6%
10-50-5004	Retirement	\$22,116.00	\$22,116.00	\$14,068.89	64%	\$24,808.00	12%
10-50-5005	Health Insurance	\$25,200.00	\$25,200.00	\$10,426.29	41%	\$25,200.00	0%
10-50-5006	Life & Add Insurance	\$753.00	\$753.00	\$282.39	38%	\$979.00	30%
10-50-5007	Workers Comp Insurance	\$1,506.00	\$1,506.00	\$978.90	65%	\$1,600.00	6%
10-50-5008	TWC	\$4,358.00	\$4,358.00	\$255.27	6%	\$4,893.00	12%
10-50-5013	On Call	\$3,650.00	\$3,650.00	\$1,800.00	49%	\$3,650.00	0%
10-50-5106	Postage	\$2,100.00	\$2,100.00	\$1,615.00	77%	\$2,500.00	19%
10-50-5108	Uniforms	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-50-5120	Instrument & Tools	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-50-5202	Engineering	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,000.00	0%
10-50-5203	Contract Labor	\$500.00	\$1,500.00	\$1,550.00	103%	\$2,000.00	33%
10-50-5204	Fire Marshal Services	\$0.00	\$0.00	\$0.00		\$5,000.00	
10-50-5210	Legal Notices & Advertising	\$2,000.00	\$2,000.00	\$827.00	41%	\$2,000.00	0%
10-50-5215	Code Replacement	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,000.00	0%
10-50-5219	Abatements	\$10,000.00	\$10,000.00	\$0.00	0%	\$10,000.00	0%
10-50-5247	Mapping	\$3,000.00	\$3,000.00	\$0.00	0%	\$3,000.00	0%
10-50-5401	Telephone	\$789.00	\$789.00	\$450.90	57%	\$789.00	0%
10-50-5500	Training	\$4,000.00	\$4,000.00	\$0.00	0%	\$4,750.00	19%
10-50-5501	Travel	\$4,000.00	\$4,000.00	\$0.00	0%	\$4,000.00	0%
10-50-5600	Vehicle Repair	\$2,000.00	\$2,000.00	\$21.47	1%	\$2,000.00	0%
10-50-5608	Gas/Oil/Lube	\$750.00	\$750.00	\$591.44	79%	\$1,000.00	33%
10-50-5801	Miscellaneous Exp	\$2,000.00	\$2,000.00	\$213.59	11%	\$2,000.00	0%
10-50-5803	Software	\$3,000.00	\$3,000.00	\$1,800.00	60%	\$4,800.00	60%
10-50-5837	License Renewal	\$400.00	\$400.00	\$0.00	0%	\$400.00	0%
10-50-5860	Hardware Replacement	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
		\$259,558.00	\$260,558.00	\$145,011.50	56%	\$283,373.00	9%
	ANIMAL CONTROL EXPENDITURES						
10-55-5000	Wages Animal Control	\$36,237.00	\$36,237.00	\$31,774.69	88%	\$38,049.00	5%
10-55-5001	Overtime Animal Control	\$3,570.00	\$3,570.00	\$1,323.82	37%	\$3,570.00	0%
10-55-5003	Payroll Taxes Animal Cont	\$3,330.00	\$3,330.00	\$2,532.08	76%	\$3,494.00	5%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-55-5004	Retirement	\$6,181.00	\$6,181.00	\$4,747.99	77%	\$6,850.00	11%
10-55-5005	Health Insurance	\$8,400.00	\$8,400.00	\$6,444.00	77%	\$8,400.00	0%
10-55-5006	Life & Add Insurance	\$286.00	\$286.00	\$186.87	65%	\$300.00	5%
10-55-5007	Workers Comp Insurance	\$2,721.00	\$2,721.00	\$1,621.51	60%	\$2,174.00	-20%
10-55-5008	TWC	\$1,217.00	\$1,217.00	\$9.00	1%	\$1,087.00	-11%
10-55-5010	Longevity	\$300.00	\$300.00	\$0.00	0%	\$400.00	33%
10-55-5013	On Call	\$3,650.00	\$3,650.00	\$0.00	0%	\$3,650.00	0%
10-55-5100	Supplies	\$1,500.00	\$1,500.00	\$1,161.11	77%	\$2,000.00	33%
10-55-5108	Uniforms	\$1,200.00	\$1,200.00	\$934.09	78%	\$1,200.00	0%
10-55-5109	Office Supplies	\$800.00	\$800.00	\$121.37	15%	\$800.00	0%
10-55-5165	Euth. & Medication	\$2,000.00	\$2,000.00	\$469.49	23%	\$2,000.00	0%
10-55-5203	Contract Labor	\$2,000.00	\$2,000.00	\$585.00	29%	\$2,000.00	0%
10-55-5224	It Support	\$0.00	\$0.00	\$352.48		\$500.00	
10-55-5236	Employee Rabies Shots	\$1,600.00	\$1,600.00	\$1,524.00	95%	\$1,600.00	0%
10-55-5237	Adoption Reimbursement	\$1,600.00	\$1,600.00	\$640.00	40%	\$1,600.00	0%
10-55-5401	Telephone	\$2,000.00	\$2,000.00	\$618.54	31%	\$2,000.00	0%
10-55-5402	Internet	\$1,400.00	\$1,400.00	\$886.64	63%	\$1,400.00	0%
10-55-5403	Electric	\$5,600.00	\$5,600.00	\$3,089.85	55%	\$5,600.00	0%
10-55-5500	Training	\$1,500.00	\$1,500.00	\$1,303.00	87%	\$1,500.00	0%
10-55-5501	Travel	\$1,500.00	\$1,500.00	\$301.55	20%	\$1,500.00	0%
10-55-5600	Vehicle Repair	\$3,000.00	\$3,000.00	\$0.00	0%	\$3,000.00	0%
10-55-5602	Repair & Maint - Equip	\$2,000.00	\$2,000.00	\$605.30	30%	\$2,000.00	0%
10-55-5603	Equipment	\$1,000.00	\$1,000.00	\$324.09	32%	\$1,000.00	0%
10-55-5604	Repair & Maint - Struct	\$4,000.00	\$4,000.00	\$400.00	10%	\$6,000.00	50%
10-55-5608	Gas/Oil/Lube	\$4,000.00	\$4,000.00	\$2,076.88	52%	\$5,000.00	25%
10-55-5700	Capital Improvements	\$500.00	\$500.00	\$0.00	0%	\$0.00	-100%
10-55-5801	Miscellaneous Exp	\$600.00	\$600.00	\$15.99	3%	\$600.00	0%
10-55-5803	Software	\$450.00	\$450.00	\$350.00	78%	\$450.00	0%
10-55-5804	Service Fees	\$300.00	\$300.00	\$0.00	0%	\$300.00	0%
10-55-5839	Rabies Test Fees	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-55-5860	Hardware Replacement	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-55-5870	Office Equip/Furn	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
		\$105,942.00	\$105,942.00	\$64,399.34	61%	\$111,524.00	5%
	ADMINISTRATION EXPENDITURES						
10-60-5000	Wages Administration	\$294,521.00	\$294,521.00	\$217,884.92	74%	\$319,366.00	8%
10-60-5003	Payroll Taxes Admin	\$22,850.00	\$22,850.00	\$16,346.12	72%	\$24,432.00	7%
10-60-5004	Retirement	\$42,387.00	\$42,387.00	\$31,879.04	75%	\$47,905.00	13%
10-60-5005	Health Insurance	\$33,600.00	\$33,600.00	\$22,688.05	68%	\$33,600.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-60-5006	Life & Add Insurance	\$1,247.00	\$1,247.00	\$831.48	67%	\$1,309.00	5%
10-60-5007	Workers Comp Insurance	\$1,221.00	\$1,221.00	\$766.51	63%	\$1,258.00	3%
10-60-5008	TWC	\$8,246.00	\$8,246.00	\$36.00	0%	\$8,932.00	8%
10-60-5010	Longevity	\$4,100.00	\$4,100.00	\$0.00	0%	\$3,800.00	-7%
10-60-5108	Uniforms	\$750.00	\$750.00	\$0.00	0%	\$750.00	0%
10-60-5109	Office Supplies	\$2,000.00	\$2,000.00	\$359.35	18%	\$2,000.00	0%
10-60-5203	Contract Labor	\$101,000.00	\$6,000.00	\$1,610.00	27%	\$101,000.00	1583%
10-60-5204	Intern program	\$0.00	\$0.00	\$0.00		\$6,500.00	
10-60-5210	Legal Notices & Advertising	\$3,000.00	\$3,000.00	\$1,029.86	34%	\$3,000.00	0%
10-60-5218	Legal Updates	\$7,500.00	\$7,500.00	\$146.24	2%	\$7,500.00	0%
10-60-5401	Telephone	\$2,200.00	\$2,200.00	\$832.77	38%	\$2,200.00	0%
10-60-5500	Training	\$5,000.00	\$5,000.00	\$2,370.00	47%	\$5,000.00	0%
10-60-5501	Travel	\$6,000.00	\$6,000.00	\$1,780.78	30%	\$6,000.00	0%
10-60-5600	Vehicle Repair	\$4,000.00	\$4,000.00	\$21.47	1%	\$4,000.00	0%
10-60-5602	Repair & Maint - Equip	\$1,000.00	\$1,000.00	\$285.12	29%	\$1,000.00	0%
10-60-5604	Repair & Maint - Struct	\$10,000.00	\$10,000.00	\$682.57	7%	\$10,000.00	0%
10-60-5608	Gas/Oil/Lube	\$1,000.00	\$1,000.00	\$99.11	10%	\$1,000.00	0%
10-60-5800	Dues	\$2,500.00	\$2,500.00	\$698.00	28%	\$2,500.00	0%
10-60-5801	Miscellaneous Exp	\$2,000.00	\$2,000.00	\$619.76	31%	\$2,000.00	0%
10-60-5803	Software	\$12,000.00	\$12,000.00	\$582.78	5%	\$12,000.00	0%
10-60-5804	Service Fees	\$15,000.00	\$15,000.00	\$5,307.08	35%	\$15,000.00	0%
10-60-5860	Hardware Replacement	\$2,000.00	\$2,000.00	\$0.00	0%	\$2,000.00	0%
		\$585,122.00	\$490,122.00	\$306,857.01	63%	\$624,052.00	27%
	NON-DEPARTMENTAL EXPENDITURES						
10-65-5009	Other Insurance Tmlirp	\$36,000.00	\$32,140.00	\$32,139.42	100%	\$36,000.00	12%
10-65-5041	Employee Appreciation	\$3,500.00	\$3,500.00	\$1,611.64	46%	\$3,500.00	0%
10-65-5100	Supplies	\$1,850.00	\$1,850.00	\$298.12	16%	\$1,850.00	0%
10-65-5106	Postage	\$5,450.00	\$5,450.00	\$523.61	10%	\$5,450.00	0%
10-65-5107	Janitorial Supplies	\$1,500.00	\$1,500.00	\$469.78	31%	\$1,500.00	0%
10-65-5109	Office Supplies	\$5,000.00	\$5,000.00	\$3,942.58	79%	\$5,000.00	0%
10-65-5200	Audit	\$11,500.00	\$11,500.00	\$11,500.00	100%	\$11,500.00	0%
10-65-5202	Engineering	\$15,000.00	\$15,000.00	\$18,900.00	126%	\$15,000.00	0%
10-65-5217	Postage, Copier Lease	\$10,000.00	\$10,000.00	\$4,587.78	46%	\$10,000.00	0%
10-65-5223	Accounting Software & Support	\$11,500.00	\$11,500.00	\$1,000.00	9%	\$12,000.00	4%
10-65-5224	It Support	\$15,000.00	\$15,000.00	\$3,866.50	26%	\$15,000.00	0%
10-65-5225	Janitorial Services	\$7,800.00	\$7,800.00	\$5,200.00	67%	\$7,800.00	0%
10-65-5226	CPA	\$6,000.00	\$6,000.00	\$2,350.00	39%	\$6,000.00	0%
10-65-5227	Background Test	\$50.00	\$50.00	\$0.00	0%	\$50.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-65-5228	Website/Email Management	\$12,500.00	\$12,500.00	\$7,837.00	63%	\$13,000.00	4%
10-65-5230	Comprehensive Plan	\$0.00	\$100,000.00	\$27,346.00	27%	\$42,000.00	-58%
10-65-5231	CIP	\$0.00	\$0.00	\$0.00		\$15,000.00	
10-65-5232	Impact Fee Study	\$0.00	\$0.00	\$0.00		\$40,000.00	
10-65-5233	Parkland Dedication Development Policy	\$0.00	\$0.00	\$0.00		\$20,000.00	
10-65-5235	Drug Testing	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-65-5401	Telephone	\$13,500.00	\$13,500.00	\$7,516.27	56%	\$13,500.00	0%
10-65-5402	Internet	\$7,200.00	\$7,200.00	\$3,148.47	44%	\$7,200.00	0%
10-65-5403	Electric	\$6,000.00	\$6,000.00	\$2,626.38	44%	\$6,000.00	0%
10-65-5404	Water	\$4,000.00	\$4,000.00	\$4,799.70	120%	\$4,000.00	0%
10-65-5405	Gas	\$1,500.00	\$1,500.00	\$929.91	62%	\$1,500.00	0%
10-65-5420	Riverwalk Insurance	\$0.00	\$1,000.00	\$1,000.00	100%	\$1,000.00	0%
10-65-5740	City Hall Renovation 3300Sqft	\$100,000.00	\$100,000.00	\$0.00	0%	\$50,000.00	-50%
10-65-5741	Paint Historic Water Tower	\$0.00	\$0.00	\$0.00		\$90,000.00	
10-65-5742	Tuition Reimbursement	\$0.00	\$0.00	\$0.00		\$6,000.00	
10-65-5743	Certification Pay	\$0.00	\$0.00	\$0.00		\$13,680.00	
10-65-5744	Entrance Sign	\$0.00	\$0.00	\$0.00		\$30,000.00	
10-65-5745	Building Fund	\$0.00	\$0.00	\$0.00		\$300,000.00	
10-65-5746	Change Logos					\$2,000.00	
10-65-5805	Qrt S.C.A.D.	\$13,157.00	\$13,157.00	\$9,867.27	75%	\$15,210.00	16%
10-65-5810	Text My Gov & Archive Social	\$5,488.00	\$5,488.00	\$0.00	0%	\$5,488.00	0%
10-65-5832	Fire Department Contribution	\$2,500.00	\$2,500.00	\$0.00	0%	\$2,500.00	0%
10-65-5833	Transit Contribution	\$15,000.00	\$15,000.00	\$15,000.00	100%	\$15,000.00	0%
10-65-5835	Non Departamental Other	\$6,000.00	\$6,000.00	\$614.61	10%	\$6,000.00	0%
10-65-5837	Contingency	\$12,134.00	\$3,134.00	\$0.00	0%	\$42,134.00	1244%
10-65-5841	Citizens Center	\$4,500.00	\$4,500.00	\$4,500.00	100%	\$4,500.00	0%
10-65-5870	Office Equip/Furn	\$2,500.00	\$2,500.00	\$0.00	0%	\$2,500.00	0%
		\$336,629.00	\$424,769.00	\$171,575.04	40%	\$879,362.00	107%
	MUNICIPAL COURT EXPENDITURES						
10-80-5000	Wages Court	\$35,876.00	\$36,723.00	\$26,922.88	73%	\$38,559.00	5%
10-80-5003	Payroll Taxes Court	\$2,745.00	\$2,809.00	\$2,035.31	72%	\$2,950.00	5%
10-80-5004	Retirement	\$5,095.00	\$5,215.00	\$3,858.28	74%	\$5,784.00	11%
10-80-5005	Health Insurance	\$8,400.00	\$8,400.00	\$6,372.03	76%	\$8,400.00	0%
10-80-5006	Life & Add Insurance	\$202.00	\$202.00	\$131.04	65%	\$232.00	15%
10-80-5007	Workers Comp Insurance	\$120.00	\$139.00	\$138.93	100%	\$231.00	66%
10-80-5008	TWC	\$1,005.00	\$1,005.00	\$8.10	1%	\$1,069.00	6%
10-80-5010	Longevity	\$0.00	\$0.00	\$0.00		\$300.00	
10-80-5106	Postage	\$1,000.00	\$1,000.00	\$861.41	86%	\$1,400.00	40%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-80-5109	Office Supplies	\$250.00	\$250.00	\$77.74	31%	\$250.00	0%
10-80-5201	Attorney Fees	\$2,800.00	\$2,800.00	\$1,500.00	54%	\$2,800.00	0%
10-80-5203	Contract Labor	\$6,000.00	\$6,000.00	\$4,000.00	67%	\$6,000.00	0%
10-80-5224	FundView Support	\$6,000.00	\$6,000.00	\$0.00	0%	\$6,000.00	0%
10-80-5285	Jail Services	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-80-5500	Training	\$2,000.00	\$2,000.00	\$200.00	10%	\$2,000.00	0%
10-80-5501	Travel	\$2,000.00	\$2,000.00	\$0.00	0%	\$2,000.00	0%
10-80-5800	Dues & Subscriptions	\$500.00	\$500.00	\$110.00	22%	\$500.00	0%
10-80-5801	Miscellaneous Exp	\$1,000.00	\$1,000.00	\$28.69	3%	\$1,000.00	0%
10-80-5806	Jury Service	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
10-80-5860	Hardware Replacement	\$3,000.00	\$3,000.00	\$0.00	0%	\$3,000.00	0%
		\$78,993.00	\$80,043.00	\$46,244.41	58%	\$83,475.00	4%
	LAW ENFORCEMENT EXPENDITURES						
10-90-5000	Wages Law Enforcement	\$124,173.00	\$124,173.00	\$75,191.41	61%	\$130,382.00	5%
10-90-5003	Payroll Taxes Law Enforcement	\$9,499.00	\$9,499.00	\$5,706.55	60%	\$9,974.00	5%
10-90-5004	Retirement	\$17,632.00	\$17,632.00	\$10,758.42	61%	\$19,557.00	11%
10-90-5005	Health Insurance	\$16,800.00	\$16,800.00	\$8,626.83	51%	\$16,800.00	0%
10-90-5006	Life & Add Insurance	\$561.00	\$561.00	\$246.17	44%	\$589.00	5%
10-90-5007	Workers Comp Insurance	\$5,457.00	\$5,457.00	\$3,492.49	64%	\$8,977.00	65%
10-90-5008	TWC	\$3,478.00	\$3,478.00	\$12.77	0%	\$3,652.00	5%
10-90-5010	Longevity	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,400.00	40%
10-90-5100	Supplies	\$1,000.00	\$1,000.00	\$666.30	67%	\$1,500.00	50%
10-90-5106	Postage	\$250.00	\$250.00	\$11.90	5%	\$250.00	0%
10-90-5108	Uniforms	\$1,500.00	\$1,500.00	\$1,281.53	85%	\$750.00	-50%
10-90-5109	Office Supplies	\$850.00	\$850.00	\$266.16	31%	\$850.00	0%
10-90-5125	Ammunition	\$1,000.00	\$1,000.00	\$0.00	0%	\$2,000.00	100%
10-90-5225	Janitorial Services	\$3,000.00	\$3,000.00	\$2,000.00	67%	\$3,000.00	0%
10-90-5401	Telephone	\$1,600.00	\$1,600.00	\$852.47	53%	\$1,600.00	0%
10-90-5403	Electric	\$1,200.00	\$1,200.00	\$1,061.31	88%	\$1,500.00	25%
10-90-5404	Water	\$1,250.00	\$1,250.00	\$510.79	41%	\$1,250.00	0%
10-90-5500	Training	\$3,000.00	\$3,000.00	\$15.00	1%	\$3,000.00	0%
10-90-5501	Travel	\$2,000.00	\$2,000.00	\$50.85	3%	\$3,000.00	50%
10-90-5600	Vehicle Repair	\$2,500.00	\$2,500.00	\$179.48	7%	\$3,500.00	40%
10-90-5602	Repair & Maint - Equip	\$2,000.00	\$2,000.00	\$33.98	2%	\$2,000.00	0%
10-90-5603	Equipment	\$17,000.00	\$17,000.00	\$16,444.29	97%	\$6,500.00	-62%
10-90-5604	Repair & Maint - Struct	\$1,000.00	\$1,000.00	\$140.00	14%	\$1,000.00	0%
10-90-5608	Gas/Oil/Lube	\$4,500.00	\$4,500.00	\$1,680.75	37%	\$6,500.00	44%
10-90-5700	Capital Improvements	\$0.00	\$0.00	\$0.00		\$1,000.00	

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
10-90-5801	Miscellaneous Exp	\$2,500.00	\$2,500.00	\$1,363.02	55%	\$2,500.00	0%
10-90-5803	Software	\$500.00	\$500.00	\$634.99	127%	\$500.00	0%
10-90-5804	Service Fees	\$400.00	\$400.00	\$229.00	57%	\$2,200.00	450%
10-90-5820	Events	\$1,500.00	\$1,500.00	\$187.36	12%	\$2,000.00	33%
10-90-5860	Computer Hardware	\$2,100.00	\$2,100.00	\$2,215.55	106%	\$2,100.00	0%
		\$229,250.00	\$229,250.00	\$133,859.37	58%	\$239,831.00	5%
	HISTORIC PRESERVATION BOARD EXPENDITURES						
10-96-5106	Postage	\$300.00	\$300.00	\$86.39	29%	\$300.00	0%
10-96-5210	Legal Notices & Advertising	\$300.00	\$300.00	\$0.00	0%	\$300.00	0%
10-96-5211	Promotional	\$750.00	\$750.00	\$0.00	0%	\$750.00	0%
10-96-5500	Training	\$2,000.00	\$2,000.00	\$389.00	19%	\$2,000.00	0%
10-96-5501	Travel Expense	\$1,000.00	\$1,000.00	\$651.29	65%	\$2,000.00	100%
10-96-5700	Projects	\$3,000.00	\$3,000.00	\$0.00	0%	\$3,000.00	0%
10-96-5800	Dues & Subscriptions	\$300.00	\$300.00	\$0.00	0%	\$300.00	0%
10-96-5849	Signage	\$1,500.00	\$1,500.00	\$0.00	0%	\$1,500.00	0%
10-96-5866	Grant Match - Nrhp	\$100,000.00	\$100,000.00	\$0.00	0%	\$200,000.00	100%
		\$109,150.00	\$109,150.00	\$1,126.68	1%	\$210,150.00	93%
	TOTAL GENERAL FUND EXPENDITURES	\$4,050,574.00	\$4,050,574.00	\$1,182,200.56	29%	\$4,079,650.00	1%
	TOTAL GENERAL FUND REVENUE	\$4,050,574.00	\$4,050,574.00	\$2,455,018.81	61%	\$4,079,650.00	1%
	NET	\$0.00	\$0.00	\$1,272,818.25		\$0.00	
	WATER EXPENDITURES						
20-10-5000	Wages Water	\$92,799.00	\$92,799.00	\$59,942.77	65%	\$117,063.00	26%
20-10-5001	Overtime Water	\$3,060.00	\$3,060.00	\$1,467.98	48%	\$4,590.00	50%
20-10-5003	Payroll Taxes Water	\$7,428.00	\$7,428.00	\$4,628.42	62%	\$9,826.00	32%
20-10-5004	Retirement	\$13,778.00	\$13,778.00	\$8,794.98	64%	\$19,266.00	40%
20-10-5005	Health Insurance	\$23,800.00	\$23,800.00	\$12,744.04	54%	\$23,800.00	0%
20-10-5006	Life & Add Insurance	\$449.00	\$449.00	\$291.17	65%	\$642.00	43%
20-10-5007	Workers Comp Insurance	\$3,070.00	\$3,070.00	\$1,820.43	59%	\$4,225.00	38%
20-10-5008	TWC	\$2,712.00	\$2,712.00	\$17.08	1%	\$3,716.00	37%
20-10-5010	Longevity	\$900.00	\$900.00	\$0.00	0%	\$2,300.00	156%
20-10-5013	On Call	\$1,043.00	\$1,043.00	\$0.00	0%	\$2,086.00	100%
20-10-5100	Supplies	\$1,600.00	\$1,600.00	\$436.89	27%	\$1,600.00	0%
20-10-5106	Postage	\$0.00	\$0.00	\$0.00		\$0.00	
20-10-5107	Janitorial Supplies	\$300.00	\$300.00	\$0.00	0%	\$300.00	0%
20-10-5108	Uniforms	\$1,210.00	\$1,210.00	\$147.90	12%	\$1,210.00	0%
20-10-5120	Tools	\$1,000.00	\$1,000.00	\$68.03	7%	\$1,000.00	0%

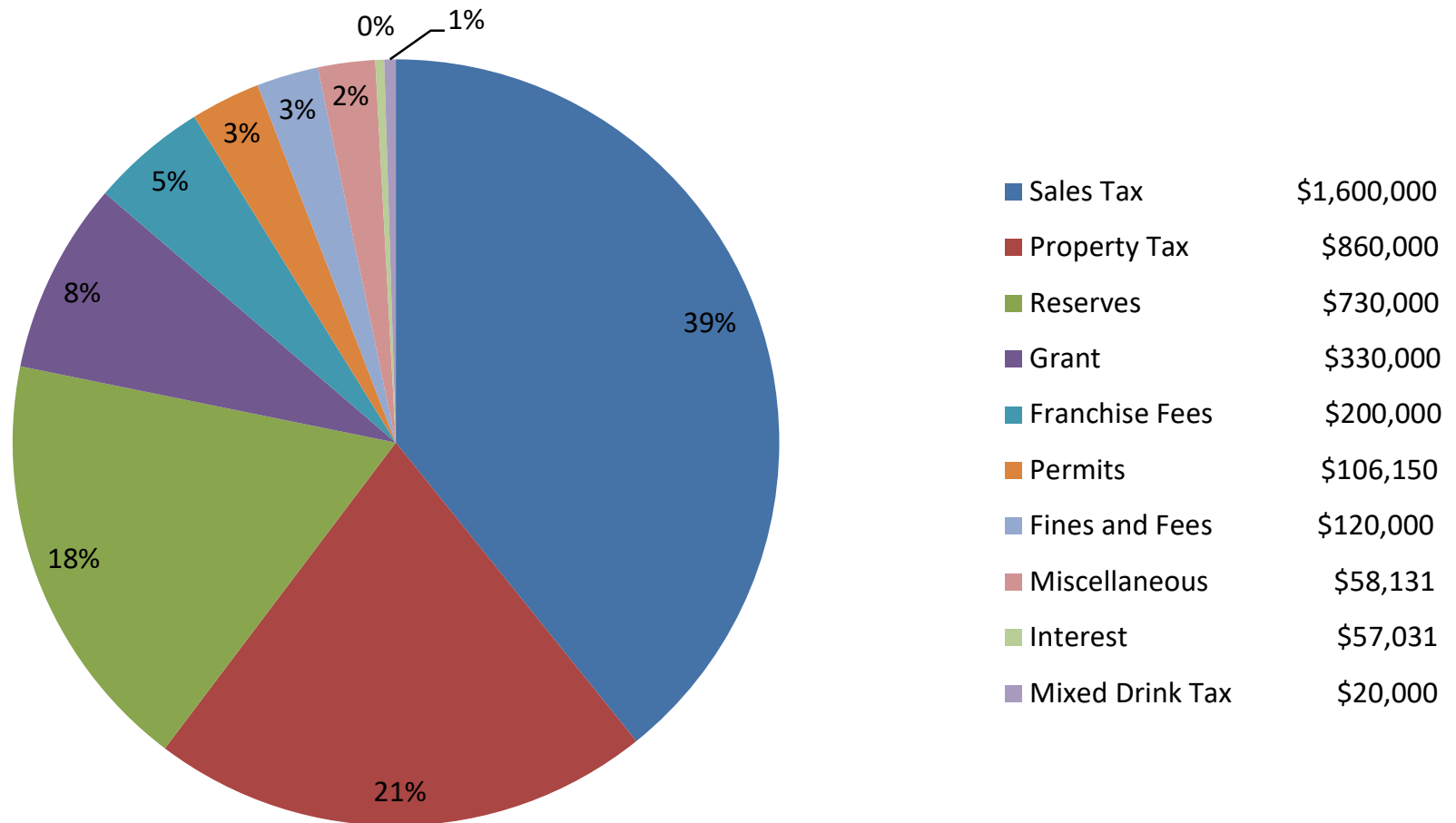
FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
20-10-5160	Process Chemicals	\$7,000.00	\$7,000.00	\$2,964.91	42%	\$7,000.00	0%
20-10-5238	Lab Fees	\$8,700.00	\$8,700.00	\$5,966.11	69%	\$8,700.00	0%
20-10-5298	Tank Cleaning	\$0.00	\$0.00	\$0.00		\$25,000.00	
20-10-5299	Purchased Water	\$151,000.00	\$151,000.00	\$119,958.55	79%	\$150,000.00	-1%
20-10-5400	Utilities (Elec)	\$60,000.00	\$60,000.00	\$13,687.44	23%	\$60,000.00	0%
20-10-5401	Telephone	\$5,000.00	\$5,000.00	\$884.77	18%	\$5,000.00	0%
20-10-5405	Gas	\$3,000.00	\$1,500.00	\$807.20	54%	\$1,500.00	0%
20-10-5500	Training	\$1,880.00	\$1,880.00	\$1,425.00	76%	\$1,880.00	0%
20-10-5501	Travel	\$0.00	\$0.00	\$107.16		\$250.00	
20-10-5505	Safety Program	\$100.00	\$100.00	\$0.00	0%	\$100.00	0%
20-10-5600	Vehicle Repair	\$1,000.00	\$1,000.00	\$443.88	44%	\$1,000.00	0%
20-10-5601	System Repair	\$45,000.00	\$45,000.00	\$29,500.02	66%	\$50,000.00	11%
20-10-5602	Repair & Maint - Equip	\$5,000.00	\$5,000.00	\$278.40	6%	\$12,000.00	140%
20-10-5604	Repair & Maint - Struct	\$2,000.00	\$2,000.00	\$740.69	37%	\$2,000.00	0%
20-10-5605	Repair & Maint - Tank	\$15,000.00	\$215,000.00	\$1,564.44	1%	\$15,000.00	-93%
20-10-5608	Gas/Oil/Lube	\$5,000.00	\$5,000.00	\$4,936.36	99%	\$7,500.00	50%
20-10-5609	Equipment Rental	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,000.00	0%
20-10-5611	Vehicle & Equipment Fund	\$40,000.00	\$40,000.00	\$0.00	0%	\$40,000.00	0%
20-10-5652	Meters	\$15,000.00	\$15,000.00	\$8,920.00	59%	\$38,100.00	154%
20-10-5700	Capital Improvements	\$825,000.00	\$455,500.00	\$88,471.04	19%	\$600,000.00	32%
20-10-5701	Cdbg	\$0.00	\$0.00	\$2,025.00		\$0.00	
20-10-5737	Capital Improvement Well #4	\$0.00	\$0.00	\$4,587.09		\$0.00	
20-10-5739	100000 Gallons tank on Bryan St.	\$120,000.00	\$81,000.00	\$80,915.00	100%	\$0.00	-100%
20-10-5741	Generator Quick Wire + Generators	\$0.00	\$40,000.00	\$66.32	0%	\$0.00	
20-10-5743	Tank Replacement at Well #3	\$0.00	\$700,000.00	\$0.00	0%	\$700,000.00	
20-10-5801	Miscellaneous	\$500.00	\$500.00	\$311.11	62%	\$500.00	0%
20-10-5804	Service Fees	\$6,800.00	\$6,800.00	\$6,800.00	100%	\$7,000.00	3%
20-10-5806	Meter Service Fees	\$2,800.00	\$2,800.00	\$0.00	0%	\$2,800.00	0%
20-10-5807	Prairielands Permit Fees	\$46,810.00	\$46,810.00	\$8,710.40	19%	\$46,810.00	0%
20-10-5860	Hardware Replacement	\$1,500.00	\$1,500.00	\$0.00	0%	\$1,500.00	0%
20-10-5886	State Fees	\$4,000.00	\$4,000.00	\$3,784.12	95%	\$4,000.00	0%
		\$1,527,559.00	\$2,057,559.00	\$478,610.70	23%	\$1,981,584.00	-4%
	SEWER EXPENDITURES						
20-20-5000	Wages Sewer	\$63,202.00	\$63,202.00	\$35,821.61	57%	\$87,273.00	38%
20-20-5001	Overtime Sewer	\$2,040.00	\$2,040.00	\$1,402.76	69%	\$4,000.00	96%
20-20-5003	Payroll Taxes Sewer	\$5,121.00	\$5,121.00	\$2,671.61	52%	\$7,341.00	43%
20-20-5004	Retirement	\$9,492.00	\$9,492.00	\$5,340.02	56%	\$14,394.00	52%
20-20-5005	Health Insurance	\$16,800.00	\$16,800.00	\$6,372.00	38%	\$16,800.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
20-20-5006	Life & Add Insurance	\$465.00	\$465.00	\$167.76	36%	\$439.00	-6%
20-20-5007	Workers Comp Insurance	\$2,606.00	\$2,606.00	\$1,555.95	60%	\$4,361.00	67%
20-20-5008	TWC	\$1,888.00	\$1,888.00	\$9.00	0%	\$2,615.00	39%
20-20-5010	Longevity	\$1,400.00	\$1,400.00	\$0.00	0%	\$2,600.00	86%
20-20-5013	On Call	\$2,086.00	\$2,086.00	\$0.00	0%	\$2,086.00	0%
20-20-5100	Supplies	\$3,000.00	\$3,000.00	\$33.84	1%	\$3,000.00	0%
20-20-5108	Uniforms	\$1,210.00	\$1,210.00	\$0.00	0%	\$1,210.00	0%
20-20-5120	Tools	\$1,200.00	\$1,200.00	\$30.04	3%	\$1,200.00	0%
20-20-5160	Process Chemicals	\$2,700.00	\$2,700.00	\$175.00	6%	\$2,700.00	0%
20-20-5400	Utilities (Elec)	\$8,500.00	\$8,500.00	\$7,428.39	87%	\$9,500.00	12%
20-20-5401	Telephone	\$1,500.00	\$1,500.00	\$760.60	51%	\$1,500.00	0%
20-20-5405	Gas	\$0.00	\$1,500.00	\$807.20	54%	\$1,500.00	0%
20-20-5500	Training	\$1,545.00	\$1,545.00	\$111.00	7%	\$1,545.00	0%
20-20-5501	Travel	\$0.00	\$0.00	\$0.00		\$250.00	
20-20-5600	Vehicle Repair	\$4,000.00	\$4,000.00	\$339.98	8%	\$4,000.00	0%
20-20-5601	System Repair	\$17,500.00	\$17,500.00	\$6,223.74	36%	\$25,500.00	46%
20-20-5602	Repair & Maint - Equip	\$7,500.00	\$7,500.00	\$251.72	3%	\$12,500.00	67%
20-20-5604	Repair & Maint - Struct	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,000.00	0%
20-20-5608	Gas/Oil/Lube	\$4,500.00	\$4,500.00	\$4,347.35	97%	\$7,500.00	67%
20-20-5609	Equipment Rental	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,000.00	0%
20-20-5655	Concrete	\$1,000.00	\$1,000.00	\$772.63	77%	\$1,000.00	0%
20-20-5700	Capital Improvements	\$800,000.00	\$484,000.00	\$483,540.01	100%	\$600,000.00	24%
20-20-5738	Grand Lift Station (Edap)	\$0.00	\$300,000.00	\$131,609.60	44%	\$0.00	-100%
20-20-5742	Golf Course Lift Station	\$500,000.00	\$0.00	\$0.00		\$0.00	
20-20-5801	Miscellaneous Exp	\$500.00	\$500.00	\$0.00	0%	\$500.00	0%
20-20-5804	Service Fees	\$650.00	\$650.00	\$0.00	0%	\$10,000.00	1438%
		\$1,462,405.00	\$947,905.00	\$689,771.81	73%	\$827,314.00	-13%
	WWTP Exenditures						
20-21-5000	Wages WWTP	\$99,885.00	\$99,885.00	\$83,196.14	83%	\$104,879.00	5%
20-21-5001	Overtime Wwtp	\$6,120.00	\$6,120.00	\$6,355.04	104%	\$6,120.00	0%
20-21-5003	Payroll Taxes Wwtp	\$8,796.00	\$8,796.00	\$6,822.09	78%	\$9,188.00	4%
20-21-5004	Retirement	\$16,316.00	\$16,316.00	\$12,842.71	79%	\$16,316.00	0%
20-21-5005	Health Insurance	\$16,800.00	\$16,800.00	\$12,744.05	76%	\$16,800.00	0%
20-21-5006	Life & Add Insurance	\$465.00	\$465.00	\$342.00	74%	\$558.00	20%
20-21-5007	Workers Comp Insurance	\$4,507.00	\$4,507.00	\$2,639.52	59%	\$5,400.00	20%
20-21-5008	TWC	\$3,174.00	\$3,174.00	\$18.00	1%	\$3,600.00	13%
20-21-5010	Longevity	\$1,500.00	\$1,500.00	\$0.00	0%	\$1,800.00	20%
20-21-5013	On Call	\$7,300.00	\$7,300.00	\$0.00	0%	\$7,300.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
20-21-5107	Supplies	\$3,100.00	\$3,100.00	\$115.86	4%	\$3,100.00	0%
20-21-5107	Janitorial Supplies	\$500.00	\$500.00	\$433.96	87%	\$500.00	0%
20-21-5108	Uniforms	\$1,300.00	\$1,300.00	\$535.44	41%	\$1,300.00	0%
20-21-5115	Chemical Supplies	\$25,000.00	\$25,000.00	\$5,921.90	24%	\$25,000.00	0%
20-21-5120	Tools	\$1,500.00	\$1,500.00	\$0.00	0%	\$1,500.00	0%
20-21-5202	Engineering	\$0.00	\$0.00	\$0.00		\$8,000.00	
20-21-5238	Lab Fees	\$22,000.00	\$22,000.00	\$11,546.00	52%	\$22,000.00	0%
20-21-5259	Sludge Removal	\$16,200.00	\$16,200.00	\$0.00	0%	\$16,200.00	0%
20-21-5400	Utilities	\$38,000.00	\$38,000.00	\$43,555.85	115%	\$60,000.00	58%
20-21-5401	Telephone	\$5,000.00	\$5,000.00	\$2,122.34	42%	\$5,000.00	0%
20-21-5500	Training	\$1,040.00	\$1,040.00	\$111.00	11%	\$1,040.00	0%
20-21-5501	Travel	\$0.00	\$0.00	\$0.00		\$250.00	
20-21-5600	Vehicle Repair	\$1,000.00	\$1,000.00	\$78.64	8%	\$1,000.00	0%
20-21-5601	System Repair	\$20,000.00	\$20,000.00	\$9,072.27	45%	\$20,000.00	0%
20-21-5602	Repair & Maint - Equip	\$4,000.00	\$4,000.00	\$2,685.17	67%	\$4,000.00	0%
20-21-5604	Repair & Maint - Struct	\$6,000.00	\$6,000.00	\$1,020.25	17%	\$6,000.00	0%
20-21-5608	Gas/Oil/Lube	\$4,800.00	\$4,800.00	\$767.88	16%	\$4,800.00	0%
20-21-5609	Equipment Rental	\$1,000.00	\$1,000.00	\$0.00	0%	\$1,000.00	0%
20-21-5700	Capital Improvements	\$152,340.00	\$152,340.00	\$0.00	0%	\$0.00	-100%
20-21-5702	Wwtp Expansion Grant	\$0.00	\$0.00	\$0.00		\$1,280,100.00	
20-21-5708	Replacement Mower	\$14,000.00	\$14,000.00	\$13,700.00	98%	\$0.00	-100%
20-21-5804	Service Fees	\$6,900.00	\$6,900.00	\$0.00	0%	\$6,900.00	0%
20-21-5886	State Fees	\$5,600.00	\$5,600.00	\$5,507.46	98%	\$6,000.00	7%
		\$494,643.00	\$494,643.00	\$222,133.57	45%	\$1,646,151.00	233%
	SANITATION EXPENDITURES						
20-45-5403	Trash Pickup	\$309,000.00	\$309,000.00	\$257,668.23	83%	\$450,000.00	46%
		\$309,000.00	\$309,000.00	\$257,668.23	83%	\$450,000.00	46%
	NON-DEPARTMENTAL EXPENDITURES						
20-65-5106	Postage	\$7,000.00	\$7,000.00	\$4,081.56	58%	\$7,000.00	0%
20-65-5109	Office Supplies	\$2,150.00	\$2,150.00	\$0.00	0%	\$2,150.00	0%
20-65-5110	Utility Billing Cards	\$2,600.00	\$2,600.00	\$1,764.97	68%	\$3,000.00	15%
20-65-5200	Audit	\$11,500.00	\$11,500.00	\$11,500.00	100%	\$11,500.00	0%
20-65-5225	Utility Billing System&Support	\$4,600.00	\$5,700.00	\$5,750.00	101%	\$6,000.00	5%
20-65-5226	CPA	\$6,000.00	\$6,000.00	\$2,125.00	35%	\$6,000.00	0%
20-65-5229	Bank Services Fee	\$0.00	\$100.00	\$35.99	36%	\$100.00	0%
20-65-5300	Bond Payment & Fee	\$238,680.00	\$238,680.00	\$41,936.50	18%	\$240,170.00	1%
20-65-5860	Hardware Replacement	\$1,000.00	\$1,000.00	\$149.90	15%	\$1,000.00	0%

FY 2022-23 BUDGET WORKSHEET							
Account #	Description	2021-22 Adopted	2021-22 Current	YTD THRU 6-22	YTD %	20-2023 Requested	% Change
20-65-5873	Contingency	\$19,250.00	\$2,550.00	\$0.00	0%	\$29,051.00	1039%
		\$292,780.00	\$277,280.00	\$67,343.92	24%	\$319,651.00	15%
	TOTAL UTILITY FUND EXPENDITURES	\$4,086,387.00	\$4,086,387.00	\$1,715,528.23	42%	\$5,224,700.00	28%
	TOTAL UTILITY FUND REVENUE	\$4,086,387.00	\$4,086,387.00	\$1,775,583.75	43%	\$5,224,700.00	28%
	NET	\$0.00	\$0.00	\$60,055.52		\$0.00	
	DEDICATED COURT FUND EXPENDITURES						
70-80-5806	Jury Reimbursements & Services	\$163.00	\$163.00	\$0.00	0%	\$252.00	55%
70-80-5836	Court Security	\$9,533.00	\$9,533.00	\$0.00	0%	\$14,500.00	52%
70-80-5842	Truancy and Prevention	\$4,574.00	\$4,574.00	\$0.00	0%	\$13,574.00	197%
		\$24,658.00	\$24,658.00	\$0.00	0%	\$41,699.00	
	TOTAL DEDICATED COURT FUND EXPEND.	\$24,658.00	\$24,658.00	\$0.00	0%	\$41,699.00	69%
	TOTAL DEDICATED COURT FUND REVENUE	\$24,658.00	\$24,658.00	\$5,087.67	21%	\$41,699.00	69%
	NET	\$0.00	\$0.00	\$5,087.67		\$0.00	

FY 2022-23 GENERAL FUND REVENUE



PROPOSED CITY OF GLEN ROSE 2022 BUDGET SCHEDULE
(BASED ON ADOPTING A TAX RATE NOT EXCEEDING THE VOTER APPROVAL RATE)*

Following is a recommended schedule for adopting the budget and tax rate by the September 13th Council Meeting. By law, we have to complete the process by September 29th, so by completing it on the 13th we allow ourselves some cushion. If something miscarries and we don't get the deed done by the 13th, we would still be able to complete the process at our meeting on September 27th.

1. **July 26th**. Submit no-new-revenue and voter approval tax rates to the City Council (these are to be provided by SCAD).
2. **July 26th (or August 9th)**. Conduct a record vote approving proposed tax rate.
3. **July 27th thru August 5th**. Sometime within this window, file the proposed budget with the City Secretary (must be filed 15 days before the Budget Hearing).
4. **August 5th**. Publish notice of budget hearing to be held at the August 23rd Meeting. (Notice must be published at least 10 days, but not more than 30 days, before the budget hearing.
5. **August 23rd**. Conduct public hearing on budget. Make amendments to the budget as appropriate. Conduct a record vote on adopting the budget. (A separate ratification vote is required on any budget which raises additional property taxes. The budget under consideration raises additional property taxes, but does not exceed the 3 1/2% cap [the voter approval rate] and the City's property tax rate will decrease.)
6. **August 23rd**. Adopt trash rates to go into effect with the Frontier contract. (This could be done either before or after the adoption of the budget. If after, please note that as of right now the budget is based on having a 10% markup on the Frontier rates.)
7. **September 2nd**. Publish notice of tax rate public hearing to be held on September 13. (Notice must be published at least five days before the hearing.)
8. **September 13th**. Conduct public hearing on the tax rate. Conduct record vote on the tax rate. (As some of you will recall from previous years, it seems backward, but the budget must be adopted first, and the tax rate that is adopted must conform to the budget.)

***NOTE: Should the Council wish to adopt a tax rate higher than the voter approval tax rate, this schedule will not work.**



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Executive Session - In accordance with Section 551.072 <i>Deliberations Regarding Real Property</i>		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	07/05/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			



CITY COUNCIL AGENDA ACTION FORM

AGENDA DATE:	07/12/2022		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding item discussed in Executive Session: Deliberations Regarding Real Property		
PREPARED BY:	City Secretary King	DATE SUBMITTED:	07/05/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY ADMINISTRATOR APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			