MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, November 09, 2021 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, November 09, 2021 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 834 3172 5506 • Passcode 942596 • or dial 1-346-248-7799

CALL TO ORDER – *Mayor Douglas called the meeting to order at 5:30 pm.*

Invocation was led by Michael Leamons

Pledge of Allegiance was led by Mayor Douglas

Roll Call

Council Present
Mayor Julia Douglas
Mayor Pro Tem Chip Joslin
Councilmember Demetra Conrad
Councilmember Kelly Harris
Councilmember George Freas
Councilmember TJ Walker

Staff Present
City Administrator Michael Leamons
City Secretary Stephanie Ritchie
Chief of Police Buck Martin
Public Works Director Jim Holder (arrived at 5:57pm)
Building Official Kyle Reeves
City Attorney Pendleton (arrived 5:39pm / left 6:59pm)

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

There were no citizen comments.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. **Consider approval or other action regarding the minutes of the Regular City Council Meeting held on October 12, 2021. (S Ritchie)**

2. **Consider approval or other action regarding an accounts payable report for payments made during October 2021. (R Sosol)**

3. **Consider approval or other action regarding a financial report for October 2021.**

4. **Consider approval or other action regarding resolution designating City Council meeting place and schedule for 2022.**

Councilmember Walker asked to have item 2 and 3 removed from the consent agenda.

Items #1 and #4 were considered in the consent agenda.

Motion made by Councilmember Harris, Seconded by Mayor Pro Tem Joslin to approve items 1 and 4 as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

Item #2

Councilmember Walker asked for clarification regarding the accounts payable report.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Freas to approve as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

Item 3

Councilmember Walker asked for clarification regarding the financial report.

Motion made by Councilmember Walker, Seconded by Councilmember Conrad to approve as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

STAFF REPORTS

5. **Public Works Director Report**
   - Update on progress of city projects

6. **Police Chief Report**
   - Police Activity Report

7. **Building/Planning/Code Enforcement Report**
   - Update on progress of city projects

8. **Animal Control Report**

9. **CVB Director Report**
   - Update on upcoming projects

10. **City Administrator Report**

11. **City Secretary Report**

MAYOR AND COUNCIL MEMBER REPORTS

Mayor Pro Tem Joslin presented information regarding the TextMyGov Citizen notification system.

Mayor Douglas called the Public Hearing at 5:50 pm.

PUBLIC HEARING

12. **Public Hearing regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.**

    There were no public comments.

13. **Public Hearing regarding a request regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.**

    There were no public comments.

Mayor Douglas closed the public hearing at 5:51 pm.

INDIVIDUAL ITEMS FOR CONSIDERATION

14. **Discussion, consideration, and possible action regarding a request for a Specific Use Permit for Short Term Rental for the property at 600 Holden; Acres 0.200, Tract D6-17, Abst A 136, A136 MILAM CO SCH LD, TRACT D6-17.**

    Building Official Kyle Reeves presented the item to Council.

    There were citizen comments.

    Motion made by Councilmember Walker, Seconded by Mayor Pro Tem Joslin to approve the Specific Use Permit for Short Term Rental at 600n Holden Street as presented.

Vote was 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

15. **Discussion, consideration, and possible action regarding a request to re-zone the property located at 800 Hereford; Acres 1.000, Tract E3-17, Abst A136, A136, MILAM CO SCH LD, TRACT #3-17, ACRES 1.0.** *Ordinance 2021.11.09C*

Building Official Reeves presented the item to Council.

Citizen Marylin Phillips addressed Council on behalf of the property owner.

There were no further comments.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Walker to approve Ordinance 2021.00.09C as presented, rezoning 800 Hereford Street from a split zone R1/B1 to be fully zoned as R1 Single Family Residential.

Vote was 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

16. **Discussion, consideration, and possible action regarding request by Tammie Stone, owner, Shoo Fly Soda Shop to use parking spots in front of store during the annual Holiday Party.**

City Secretary Ritchie presented the item to Council.

Jim Holder asked what date the event is being held. (December 4, 2021)

There were no further comments.

Motion made by Councilmember Harris, Seconded by Mayor Pro Tem Joslin to approve request to use parking spaces in front of store front for the December 4th event at Shoo Fly Soda Shop as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

17. **Discussion, consideration, and possible action on petition for annexation of a 14.92-acre tract owned by Joe Alvie Mitchell, Jr. (partner of Horizon Capital Solutions, LLC), being a portion of Acres: 37.625, Tract 11, Abst A136, Milam County School Land Survey, located on the north side of CR 312 between Van Zandt Rd and Squaw Creek.**

City Administrator Leamons and Building Official Reeves presented the item to Council.

Somervell County Water District provided an approval for annexation of this property.

Staff has offered Development agreement as required by law and the offer was declined.

City Administrator Leamons and Building Official Kyle Reeves recommended that the Council accept the petition and begin the annexation process.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Freas to accept the annexation petition for acreage as presented

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

18. Discussion, consideration, and possible action regarding request to abandon alley south of NE Barnard Street (as an extension of Shepard Street) and bounded by Lot 2459, 1677, 3124, 3121 and Lot 1026.

Citizen Sue McDonald addressed Council regarding erosion at this location.

No Action was taken.

19. Discussion, consideration, and possible action on resolution accepting ARPA funds and designating authorized representatives. *Resolution 2021-32*

City Administrator Leamons presented the item to Council.

City Attorney Pendleton spoke regarding the requirements that could be imposed upon the City by accepting the funds.

Motion made by Councilmember Conrad, Seconded by Councilmember Freas to approve Resolution 2021-32 as presented accepting the APRA funding.

Vote 4/0 to approve with one (1) abstention. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas
Voting Abstaining: Councilmember Walker

20. Consider approval or other action regarding resolution adopting ARPA policies. *Resolution 2021-33*

City Administrator Leamons presented the item to Council.

Public Management representative Jake McAdams addressed Council regarding the policies being considered.

There were no citizen comments.

Motion made by Councilmember Harris, Seconded by Councilmember Walker to approve Resolution 2021-33 adopting ARPA policies as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

21. Discussion, consideration, and possible action on and ordinance designating a "No Parking" zone on the south side of NE Barnard Street between (abandoned) McAllister Street and Wren Street (in front of Glen Lake Camp).

City Administrator Leamons presented the item to Council.

No Action was taken.

22. Discussion, consideration, and possible action on appointing a Mayor Pro Tem. (Mayor Douglas)

Mayor Douglas presented the item to Council.

No Action was taken.

23. Discussion, consideration, and possible action on Resolution casting votes in the Somervell Central Appraisal District (SCAD) Board of Directors Election. *Resolution 2021-34*

City Administrator Leamons presented the item to Council.

Motion made by Councilmember Freas, Seconded by Councilmember Conrad moved to issue all 82 votes for Mr. Hawthorne, who was submitted as the City of Glen Rose nominee.

Vote was 2/3 – Motion failed due to lack of majority vote. Voting Yea: Councilmember Conrad, Councilmember Freas. Voting Nay: Mayor Pro Tem Joslin, Councilmember Harris, Councilmember Walker

Motion made by Councilmember Harris, Seconded by Councilmember Walker to split the votes between Nemo Britton, Kelly Snodgrass, and Wade Busch.

Councilmember Freas moved that 20 votes go to each of the aforementioned candidates and the remaining 2 votes for Jim Bob Hawthorne.

Councilmember Harris agreed to the modification.

Vote was 4/1 to approve as discussed. Voting Yea: Mayor Pro Tem Joslin, Councilmember Harris, Councilmember Freas, Councilmember Walker. Voting Nay: Councilmember Conrad

24. Discussion, consideration, and possible action regarding street closures on the downtown square for Christmas Parade and Christmas Market events.

CVB Director Kelly Harris presented the item to Council.

There were no citizen comments.

Motion made by Councilmember Freas, Seconded by Mayor Pro Tem Joslin to approve street closures as presented for the Christmas events on the downtown square.

Vote 4/0 with 1 abstention. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Freas, Councilmember Walker. Voting Abstaining: Councilmember Harris

25. **Discussion, consideration, and possible action on Ordinance Amending the "Right-of-Way Management" portion of Chapter 3 "Building Regulations" of the City's Code of Ordinances.** *Ordinance 2021.11.09B*

City Administrator Leamons presented the item to Council.

There were no citizen comments.

Motion made by Councilmember Conrad, Seconded by Councilmember Walker to approve Ordinance 2021.11.09B, with changes as discussed, amending the Right-Of-Way Management Ordinance.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

26. **Discussion, consideration, and possible action on soliciting Municipal Solid Waste Collection proposals.**

City Administrator Leamons presented the item to Council.

Committee - City Secretary Ritchie, PW Director Holder, Councilmember Harris, City Administrator Leamons.

No Action taken.

27. **Discussion, consideration, and possible action on Comprehensive Plan.** *Resolution 2021-35 (with backup documentation)*

City Administrator Leamons presented the item to Council.

Public Management Representative Jake McAdams addressed Council regarding cost and what could be expected, cost variations and types of information that would be needed to produce a new plan.

Citizen William Green addressed Council stating that the City should be focused on growth.

Motion made by Councilmember Conrad, Seconded by Councilmember Freas to approve Resolution 2021-35 (with backup documentation) regarding the 2009 Comprehensive Plan as presented.

Vote 5/0 to approve. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Harris, Councilmember Freas, Councilmember Walker

Mayor Douglas recessed the regular meeting at 8:21 pm.

Mayor Douglas reconvened into Executive Session at 8:26 pm.

EXECUTIVE SESSION

28. Texas Government Code, Section 551.074 - Personnel Matters – Building, Planning, Code Enforcement Admin.

Mayor Douglas closed the Executive session and reconvened the regular meeting at 8:36 pm.

ACTION ON EXECUTIVE SESSION

29. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – Building and Planning Admin.

No action was taken.

ADJOURN - *With no further business before the Council, Mayor Douglas adjourned the meeting at 8:37 pm.*

APPROVED:

Julia Douglas, Mayor

ATTEST:

Stephanie Ritchie, City Secretary