

# MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, September 14, 2021, at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, September 14, 2021, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

Citizens can view or listen live by tuning in to the following Zoom.com webinar:  
Meeting ID: 835 5447 0556 • Passcode 515437 • or dial 1-346-248-7799

**CALL TO ORDER** – *Mayor Douglas called the meeting to order at 5:30 pm.*

**Invocation** – led by Kari Quinlan

**Pledge of Allegiance** – led by Mayor Douglas

**Roll Call**

## **COUNCIL PRESENT**

Mayor Julia Douglas  
Mayor Pro Tem Chip Joslin  
Councilmember Demetra Conrad  
Councilmember Dennis Moore

Councilmember Kelly Harris was absent.

## **STAFF PRESENT**

City Administrator Michael Leamons  
City Secretary Stephanie Ritchie  
Chief of Police Buck Martin  
Public Works Director Jim Holder  
Building Official Kyle Reeves  
eHT Engineer Chris Hay  
City Attorney Brady Pendleton

**CITIZEN/VISITOR COMMENTS** *(Limited to three minutes per person.)*

Citizen Jim Bob Hawthorne addressed Council saying "Thank You" for the in adding the dividing line at the 90 degree curve on Live Oak Street near the Post Office.

There were no additional comments.

## **MAYOR AND COUNCIL MEMBER REPORTS**

There were no reports.

**CONSENT AGENDA** *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

Mayor Pro Tem Joslin asked to remove Item 3 from the Consent Agenda.

1. **Consider approval or other action regarding the minutes of the Regular City Council Meeting held on August 10, 2021; and the Regular City Council Meeting held on August 24, 2021. (S Ritchie)**
2. **Consider approval or other action regarding an accounts payable report for payments made during August 2021. (R Sosol)**

City Secretary Ritchie noted corrections to the August 10th meeting minutes.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Conrad to approve items 1 and 2 of the consent agenda with corrections as noted.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

3. **Consider approval or other action regarding a financial report for August 2021.**

Mayor Pro Tem Joslin asked to remove Item 3 from the Consent Agenda.

Mayor Pro Tem Joslin requested details regarding several financial transactions for August.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Moore to approve consent agenda item 3 as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

## **ANNOUNCEMENTS/PRESENTATIONS**

There were no announcements or presentations.

## **STAFF REPORTS**

4. **Public Works Director Report**  
- Update on progress of city projects
5. **Police Chief Report**  
- Police Activity Report
6. **Animal Control Report**  
- Animal Control Report

**7. Building/Planning/Code Enforcement Report**

- Update on progress of city projects

**8. City Administrator Report**

**9. City Secretary Report**

**INDIVIDUAL ITEMS FOR CONSIDERATION**

**10. Discussion, consideration, and possible action regarding a request to close the streets around the downtown square for the 2021 Homecoming Parade.**

City Secretary Ritchie presented the item to Council.

Motion made by Councilmember Moore, Seconded by Mayor Pro Tem Joslin to approve street closures on the downtown square for the 2021 Homecoming Parade as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**11. Discussion, consideration, and possible action regarding the closure of the streets around the downtown square for the Fall 2021 Wine and Art Festival.**

City Secretary Ritchie presented the item to Council.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Conrad to approve street closures on the downtown square for the 2021 Glen Rose Wine and Arts Festival as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**12. Discussion, consideration, and possible action regarding a Special Alcohol Use Permit for the downtown square for the Fall 2021 Wine and Art Festival.**

City Secretary Ritchie presented the item to Council.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Conrad to approve the special alcohol use permit as requested for the Fall 2021 Wine and Arts Festival.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**13. Discussion, consideration, and possible action regarding request for authorization to use temporary signs for the Fall 2021 Wine and Art Festival.**

City Secretary Ritchie presented the item to Council.

Motion made by Councilmember Conrad, Seconded by Mayor Pro Tem Joslin to approve the use of temporary signs for the festival as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**14. Discussion, consideration, and possible action regarding request from the Fire Marshal's office to make portions of Sheppard Street "No Parking" Zones.**

City Secretary Ritchie, Building Official Reeves and Police Chief Martin presented the item to Council.

Motion made by Councilmember Conrad, Seconded by Mayor Pro Tem Joslin to directed staff to provide an ordinance for the requested no parking zones at the next city council meeting.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**15. Discussion, consideration, and possible action on eHT work order for Valley View Street paving improvements.**

City Administrator Leamons and City Engineer Chris Hay with eHT presented the item to Council.

Motion made by Councilmember Conrad, Seconded by Mayor Pro Tem Joslin to approve the eHT work order for Valley View Street paving improvements as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**16. Discussion, consideration, and possible action on a Resolution making nomination(s) to the Somervell Central Appraisal District Board of Directors. *Resolution 2021-25***

City Administrator Leamons presented the item to Council.

Councilmember Conrad asked if there were Councilmembers or Citizens that would be interested in serving on the SCAD Board of Directors.

Citizen Jim Bob Hawthorne volunteered for the position.

Motion made by Councilmember Conrad, Seconded by Mayor Pro Tem Joslin to authorize the mayor to sign Resolution 2021-25, nominating Jim Bob Hawthorne for the SCAD Board of Directors position.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**17. Discussion, consideration, and possible action on a resolution amending computer fraud prevention policy. *Resolution 2021-24***

City Administrator Leamons presented the item to Council.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Conrad to approve Resolution 2021-24 adopting the amended computer fraud policy as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**18. Discussion, consideration, and possible action on amending Resolution #2020-34 regarding the time and place of 2021 City Council meetings. *Resolution 2021-26***

City Administrator Leamons presented the item to Council.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Conrad to adopted Resolution 2021-26 amending the dates for Regular 2021 City Council Meetings as presented.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

**19. Discussion, consideration, and possible action regarding election equipment, election contract, and options for the City's future elections.**

City Secretary Ritchie presented the item to Council.

Motion made by Mayor Pro Tem Joslin, Seconded by Councilmember Conrad to authorize manual paper ballots for the November 2021 election, for the mayor to sign any necessary agreements for election equipment rental and to authorize purchase of voting equipment.

Vote 3/0. Voting Yea: Mayor Pro Tem Joslin, Councilmember Conrad, Councilmember Moore

Mayor Douglas recessed the regular meeting at 6:51 pm.

**EXECUTIVE SESSION**

Mayor Douglas called the executive session to order at 6:57 pm.

20. Texas Government Code, Section 551.071 – Consultation with Attorney – Legal Counsel regarding disannexation.
21. Texas Government Code, Section 551.072 – Deliberations regarding Economic Development
22. Texas Government Code, Section 551.074 - Personnel Matters – City Administrator.

Mayor Douglas closed the executive session and called the regular meeting to order at 9:32 pm.

#### **ACTION ON EXECUTIVE SESSION**

23. Discussion, consideration, and possible action on item discussed in Executive Session regarding disannexation.

No action was taken.

24. Discussion, consideration, and possible action on item discussed in Executive Session regarding Real Property.

No action was taken.

25. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters – City Administrator.

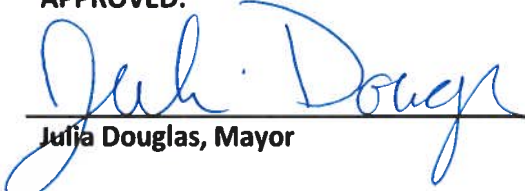
No action taken.

#### **ADJOURN**

With no further business before the Council, Mayor Douglas adjourned the meeting at 9:33 pm.



**APPROVED:**

  
Julia Douglas, Mayor

**ATTEST:**



Stephanie Ritchie, City Secretary