MINUTES OF THE CITY OF GLEN ROSE REGULAR CITY COUNCIL MEETING

Tuesday, March 11, 2025 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, March 11, 2025, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043, at 5:30 PM to consider the following items of business:

Live stream of this meeting is available on the City's Facebook and YouTube pages.

CALL TO ORDER
Mayor Joe Boles call the meeting to order at 5:31 p.m.

INVOCATION
Mayor Boles led the invocation.

PLEDGES OF ALLEGIANCE
Mayor Boles led the Pledges of Allegiance to the United States and Texas flags.

ROLL CALL

COUNCIL MEMBERS PRESENT	***STAFF PRESENT***
Joe Boles, Mayor	Troy Hill, City Administrator
Demetra Conrad, Mayor Pro Tem	Buck Martin, Police Chief
Stuart Mann, Council member	Stephen Boyd, Director of Development Services
Richard Bruning, Council member	Rita Smith, Creative Marketing & Tourism Brand Manager
George Freas, Council member (Via Zoom)	Veronica Welch, City Secretary

ABSENT
Candace Scholz, Council member

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*
No citizen or visitors came forward at this time.

ANNOUNCEMENTS AND PRESENTATIONS

1. Hear a presentation from Wildan regarding water and wastewater rates
   Jason Gray presented his water and wastewater rate study to the Council. This study refers to current water and wastewater rates and how they compare to other surrounding cities. This study forecasts the number of new accounts added per year. Mr. Grey went over how inflation will affect the budget and how fast costs will escalate over a ten-year period. He explained the amounts that the rates would need to increase for the City to fund a capital project with debt issuance if the City chooses to move forward with a debt-funded project. Mr. Grey suggested that the City take action on a rate increase to do this before the heavy usage months. He did not suggest changes to the water or wastewater rate structure. He explained the five (5) year rate plan and indicated that the City adopt the first three (3) years. The plan would have increases over a three (3) year period. This plan would have the running in the black by 2027. Mr. Grey concluded his presentation by recommending a plan to increase rates over three (3) years. Mr. Grey will be in attendance at a future meeting to discuss the approval of the plan.

ITEMS REQUIRING PUBLIC HEARINGS
No items required a public hearing.

INDIVIDUAL ITEMS FOR CONSIDERATION

2. Discussion, consideration, and possible action on designating a company for a planning grant and approving Resolution 2025-R-03
City Administrator, Troy Hill, presented to council that bids were received from companies, were scored by staff, and a decision was made to use Mundo and Associates for the grant application process. Jason Mundo spoke regarding his company and how their qualifications can help the City create park plans, infrastructure, and developing ordinances. **MOTION** by Demetra Conrad **SECOND** by Stuart Mann to designate Mundo and Associates as the company that will be working on our application and approving Resolution 2025-R-03. **MOTION CARRIED** by unanimous vote.

3. Discussion, consideration, and possible action regarding the City of Glen Rose Fiscal Year 2023-2024 Financial Audit
Michael Hamby gave a brief overview of the audit, which included the independent auditors' report, which discussed that it was an unmodified audit. He discussed the City's net position and liquidity by comparing current assets to current liabilities. The City currently holds 14 million in assets and 450,000 in liabilities, with no large projects in place at the time of the audit. **MOTION** to accept the FY 2024-2025 audit by Merritt, McLane & Hamby, PC, **SECOND** by George Freas. **MOTION CARRIED** by unanimous vote.

4. Discussion, consideration, and possible action on presentation on the advantages of combining several accounts in one holding company on the intranet
Cate with BOK Financial spoke about consolidating funds to simplify accounting. BOK works with smaller ISDs and cities to help yield substantial investments and returns. City Administrator Troy Hill suggested that the Mayor, Mayor Pro Tem Conrad, and the City Administrator review the numbers, compare the differences, and see if there is an opportunity to consolidate. The mayor directed staff to partner with the Mayor and Mayor Pro Tem Conrad to bring a recommendation to the next City Council meeting. **NO** action taken on this item.

5. Discussion, consideration, and possible action on an Ordinance vacating and/or abandoning, closing, and sale of a 50' x 100' foot portion of Mustang Street
MOTION by Richard Bruning and **SECOND** by Stuart Mann that the City abandons Mustang Street from Live Oak to Cedar Street
MOTION CARRIED with the following votes:
AYES: Richard Bruning, Stuart Mann, George Freas
NOES: NONE
ABSTENTION: Demetra Conrad
MOTION by Demetra Conrad **SECOND** by Stuart Mann to accept the ordinance as presented with the exception of adjusting the foot average value to align with the unimproved average value per square foot of the abutting properties. **MOTION CARRIED** with the following votes:
AYES: Demetra Conrad, Richard Bruning, Stuart Mann
NOES: George Freas

6. Discussion, consideration, and possible action on the bid award recommendation letter from Enprotec/Hibbs & Todd
Chris Hay gave a brief overview of the additional improvements to the wastewater treatment plant and what improvements will occur with the remaining grant money. Based on the information provided during the bid process, awarding the contract for the TWDB EDAP Wastewater Treatment

Plant Improvement project to A & V Water was recommended. **MOTION** by George Freas **SECOND** by Stuart Mann to accept the bid as presented. **MOTION CARRIED** by unanimous vote.

7. Discussion, consideration, and possible action on the Field of Flags event
Mayor Boles asked the Council to consider becoming a Gold sponsor for the Field of Flags event to be held over Memorial weekend. **MOTION** made by Stuart Mann **SECOND** by Demetra Conrad to approve the Gold Sponsorship for the Field of Flags event. **MOTION CARRIED** by unanimous vote. Demetra Conrad was appointed to compile the names of veterans to honor from employees.

8. Discussion, consideration, and possible action regarding a Special Alcohol Usages Permit Application for the Spring Fling Festival
MOTION by Demetra Conrad **SECOND** by Richard Bruning to allow the special alcohol usage permit applications for the Spring Fling Festival on March 28th and 29th of 2025. **MOTION CARRIED** by unanimous vote.

9. Discussion, consideration, and possible action regarding the TX-DOT Hwy 67 school zone
Councilmember Richard Bruning updated the council and citizens on the status of the Hwy 67 school zone. He informed them that TX-Dot was working with a designer on the zone. **NO** action was taken on this item.

10. Discussion, consideration, and possible action regarding downtown street lighting
Staff was instructed to remove the broken lights, start using the existing lights, and extend them as far along Barnard Street as possible. **NO** action was taken on this item.

11. Discussion, consideration, and possible action on the closure of Stadium drive to thru traffic
The council directed Chief Martin to study traffic during school hours and provide feedback. **NO** action was taken on this item.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

12. Consider approval or other action regarding authorization of Election Judge and Alternate Judge for the May 3, 2025, General Election

13. Consider approval or other action regarding an agreement with Glen Rose ISD for election services

14. Consider approval or other action regarding the minutes of the February 11, 2025, Regular City Council Meeting

15. Consider approval or other action regarding the accounts payable report for February 2025

16. Consider approval or other action regarding the financial report for January 2025

MOTION by Stuart Mann and **SECOND** by Demetra Conrad to accept the consent agenda as presented. **MOTION CARRIED** by unanimous vote.

STAFF REPORTS

17. Public Works Director Report

18. Police Chief Report

19. Building and Planning Department Report

20. Code Enforcement and Animal Control Report

21. Convention and Visitors Bureau Director Report

22. City Secretary's Report

23. City Administrator's Report

MAYOR AND COUNCIL MEMBER REPORTS

EXECUTIVE SESSION

In accordance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with:

24. ***Section 551.071 Consultation with Attorney*** – to seek advice from its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct conflicts with this chapter: **Interlocal Agreements**

25. **Section 551.072 - Deliberations Regarding Real Property**

26. ***551.074 Personnel Matters***- to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: Building Official

27. ***551.074 Personnel Matters*** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit: CVB Director

Mayor Boles called the meeting into executive session at 8:23 p.m. and it was called back into regular session at 9:29 p.m.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

28. Discussion, consideration, and possible action regarding matters discussed in Executive Session - Section 551.071 Consultation with Attorney – Interlocal Agreements
NO action taken.

29. Discussion, consideration, and possible action regarding items discussed in Executive Session - Section 551.072 *Deliberations Regarding Real Property*
NO action taken

30. Discussion, consideration, and possible action regarding matters discussed in Executive Session – Section 551.074 Personnel Matters- Building Official
Staff was instructed to post the job opening as discussed.

31. Discussion, consideration, and possible action regarding matters discussed in Executive Session – Section 551.074 Personnel Matters- CVB Director
Staff was instructed to post the job opening as discussed with the new director's job qualifications.

ADJOURN

Mayor Boles adjourned the meeting at 9:30 p.m.

Note: The Glen Rose City Council may convene into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). for a purpose, such closed session is allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact the City Secretary's office at (254) 897-2272 x 201 at least 48 hours prior to the meeting to request such assistance.

CERTIFICATION

I, the undersigned authority, do hereby certify that this NOTICE OF MEETING was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance of the City of Glen Rose City Hall, a place convenient and readily accessible to the general public, as well as to the City's website at www.glenrosetexas.org and said notice was posted at or before 05:00 PM on Friday, March 07, 2025, and remained posted for at least two hours after said meeting was convened.

CITY OF GLEN ROSE, TEXAS

APPROVED:

Joe Boles

Joe Boles, Mayor

ATTEST:

Veronica Welch

Veronica Welch, City Secretary