MINUTES OF THE CITY OF GLEN ROSE CITY COUNCIL REGULAR MEETING

Tuesday, July 13, 2021 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, July 13, 2021 in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

DUE TO COVID-19 PANDEMIC AND THE GLEN ROSE STATE OF DISASTER DECLARATION
City Hall will be open to the public.
Citizens can view or listen live by tuning in to the following Zoom.com webinar:
Meeting ID: 996 9662 2775 • Passcode 996855 • or dial 1-346-248-7799

CALL TO ORDER – *Mayor Douglas called the meeting to order at 5:30 pm.*

Invocation - led by Michael Leamons

Pledge of Allegiance – led by Mayor Douglas

Roll Call

Council Present
Mayor Julia Douglas
Councilmember Chip Joslin
Councilmember Demetra Conrad
Councilmember Kelly Harris

Staff Present
City Administrator Michael Leamons
City Secretary Stephanie Ritchie
Deputy City Secretary Rosario Sosol
Public Works Director Jim Holder
Chief of Police Buck Martin
Animal Control Officer Christy Wilson
City Attorney Brady Pendleton
City Engineer (eHT) Chris Hay

CITIZEN/VISITOR COMMENTS *(Limited to three minutes per person.)*

Citizen Jamie Collins addressed council regarding a safety issue at a local hotel. He stated that he was here to say thanks to staff for quickly finding a resolution to the safety issues.

No other comments.

CONSENT AGENDA *(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)*

1. **Consider approval or other action regarding the minutes of the Regular City Council Meeting held on June 7, 2021; the Regular City Council Meeting held on June 8, 2021; the Regular City Council Meeting held on June 14, 2021; and the Regular City Council Meeting held June 22, 2021. (S Ritchie)**

2. **Consider approval or other action regarding an accounts payable report for payments made during June 2021. (R Sosol)**

3. **Consider approval or other action regarding a financial report for June 2021.**

5. **Consider approval or other action regarding Sanitary Control Easement for Well #6.**

Motion made by Councilmember Harris, Seconded by Councilmember Joslin to approve items 1, 2, 3 and 5 with changes as noted.

Vote was 3/0 to approve. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

4. **Consider approval or other action regarding ordinance amending Section 1.01.001, "Adoption" of Article 1.01, "Code of Ordinances" of Chapter 1, "General Provisions" of the City of Glen Rose's Municipal Code of Ordnances to change the name of the City's Current Codifier.**

Item 4 was pulled for discussion by Councilmember Joslin.

Councilmember Joslin noted a correction to the ordinance presented.

Motion made by Councilmember Conrad, Seconded by Councilmember Joslin to approve the ordinance with noted changes.

Vote 3/0 to approve. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

6. **Consider approval or other action adopting resolution for an Interlocal Cooperation Agreement for providing and Use of Sewage Plant Effluent Water.** *Resolution 2021-16*

Item 6 was pulled for discussion by Mayor Douglas due to citizens wanting to make a comment regarding this item.

Citizen Dennis Moore commented on item 6 stating that the citizens pay for sewage and so there should be some consideration for value.

Citizen Pam Miller commented on item 6 stating that in the past the city has provided the sewer water to the county and then she asks what was being given in consideration for that water. Other cities do sell their Effluent water.

Motion made by Councilmember Harris, Seconded by Councilmember Joslin to approve interlocal agreement and adopt Resolution 2021-16 as presented.

Vote in favor to approve 3/0. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

STAFF REPORTS

7. **Public Works Director Report**
   - Update on progress of city projects

8. **Police Chief Report**
- Police Activity Report
- Animal Control Report

9. **Building/Planning/Code Enforcement Report**
- Update on progress of city projects

10. **City Administrator Report**

INDIVIDUAL ITEMS FOR CONSIDERATION

11. **Discussion, consideration, and possible action regarding procurement of a citizen notification system.**

City Intern John Hague presented the item to Council.

Citizen Sandra Ramsay stated that she is still concerned about citizens who do not have social media, texting, or internet services will receive these notices.

Citizen Pamela Streeter addressed council regarding Code Red being difficult to sign up. Also, she lived in a city that used TextMyGov and it is a great service.

Citizen Trena Shenk addressed council regarding who would manage the notification system(s).

Motion made by Councilmember Conrad, Seconded by Councilmember Harris to authorize staff to enter into a contract with TextMyGov for citizen notification services.

Vote to approve 3/0. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

12. **Discussion, consideration, and possible action on Final Plat for Rock Ridge Estates.**

City Administrator Leamons presented the item to Council. Rock Ridge Estates has asked for a variance regarding the exiting streets.

Will Scoonover (developer) was on hand to answer questions.

Citizen Jim Bob Hawthorne asked how many lots. He addressed the council regarding where are the resources coming from. When is Glen Rose going to get to the point that in order to accommodate the needs of our citizens that the City would need to purchase water from other sources?

Mr. Scoonover stated that there were 66 lots total.

Motion made by Councilmember Joslin, Seconded by Councilmember Harris to approve the final plat for Rock Ridge Estate as presented.

Vote 3/0 to approve. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

13. **Discussion, consideration, and possible action regarding appointing members to the Preservation Board.**

City Secretary Ritchie presented the item to Council and explained the focus and purpose of the Preservation Board.

Council interviewed applicants.

Citizen Pam Streeter addressed Council in reference to what type of volunteers the City should be looking for in candidates for the Preservation Board.

Nomination for unexpired term Ms. Braswell - Dee Conrad

Nomination for two full seats Ann Carver and Scott Cole- Kelly Harris

Motion made by Councilmember Conrad, Seconded by Councilmember Harris to appoint Ms. Braswell to fill the unexpired term and Ann Carver and Scott Cole to fill the the two (2) open full-term seats.

Vote 3/0 to approve. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

14. Discussion, consideration, and possible action on petition for disannexation of portions of the Squaw Creek Golf Course property annexed into the City in 2008.

City Administrator Leamons presented the item to Council.

City Attorney Pendleton provided legal guidance regarding statute 144 and 141.

Citizen Torrie Poehls addressed Council providing information regarding 2007 statute which she believes is the statute for this request. She stated that according to that statute the city is regarded by law to allow the disannexation. She stated that by law the District Court can require the city to disannex.

Citizen Sandra Ramsay asked Council if they are willing to go through the expense of District Court if the city chooses not to disannex.

Kevin Taylor, property owner, addressed Council regarding the difference in opinion of the City Attorney Pendleton and Attorney Torrie Poehls. He read a statement from Sam Houston from TML regarding disannexation.

Citizen Pamela Streeter stated that she feels that the big question is what law is to be followed? 2007? Current?

Council would like to have someone that specializes in this area to provide guidance on the law.

Motion made by Councilmember Conrad, Seconded by Councilmember Joslin to table this item until August 10th City Council Meeting.

Vote was 2/1 to table the meeting. Voting Yea: Councilmember Joslin, Councilmember Conrad Voting Nay: Councilmember Harris

15. Discussion, consideration, and possible action on pursuing an International Dark Sky Places (IDSP) designation for the city and appointing someone to help with that process.

Mr. Russ Miller presented the item to Council regarding light pollution.

No Action was taken.

Mayor Douglas stated that she was going to go into the Executive Session portion of the meeting to discuss the City Administrator item. City Administrator Leamons requested that his Executive Session be open session.

Mayor Douglas called for a recess at 8:06pm. The meeting was reconvened at 8:16pm.

EXECUTIVE SESSION

25. Texas Government Code, Section 551.074 - Personnel Matters - City Administrator.

Executive Session for City Administrator was called to order at 8:16pm. Item was discussed in open session.

Council directs Mayor to create a Performance Improvement Plan for the City Administrator.

No action was taken.

Meeting recessed at 10:00 pm.

Meeting reconvened at 10:07 pm and the mayor resumed the meeting by discussion item #19 due to a representative of the City Engineering Firm eHT being on hand to discuss this item.

19. Discussion, consideration, and possible action on a Change Order for the Grand Avenue Lift Station Project.

Item #19 was moved to directly proceeding the open session regarding the City Administrator.

Chris Hay presented the item to Council.

Motion made by Councilmember Harris, Seconded by Councilmember Conrad to approve change order as presented.

Vote was 3/0 to approve. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

16. Discussion, consideration, and possible action on adopting a Sanitary Control Ordinance for Well #4.

City Administrator Leamons presented item to Council.

No Action was taken.

17. Discussion, consideration, and possible action of new City Organizational Chart, updated job descriptions for City Administrator, City Secretary, and Deputy City Secretary as well as updated ordinance.

Councilmember Harris agreed to pull this item and revisit it during the July 27th City Council meeting due to the length of this meeting.

18. Discussion, consideration, and possible action regarding ordering a Special Local Option Election to be held on the 2nd day of November 2021 for the "Legal Sale of Alcoholic Beverages including Mixed Beverages"; and Special Election to elect two (2) City

Councilmembers for two (2) unexpired terms; Designating polling places; ordering notices of election to be given; and authorizing execution of joint election contracts. (S Ritchie)
Resolution 2021-17

City Secretary Ritchie presented item to Council.

Motion made by Councilmember Harris, Seconded by Councilmember Joslin to call election and adopt Resolution 2021-17.

Vote was 3/0 to approve. Voting Yea: Councilmember Joslin, Councilmember Conrad, Councilmember Harris

20. Discussion, consideration, and possible action regarding City of Glen Rose, Texas - Employee Longevity Compensation.

Councilmember Joslin presented item to staff.

Council directed staff to make change, present to staff for review and bring back to Council for final review at a future meeting.

No action taken.

21. Discussion, consideration, and Possible Action regarding City of Glen Rose, Texas – Code of Conduct

Councilmember Joslin presented item to Council.

Council reviewed the recommended changes and directed staff to make changes as noted during their discussion and present at a future meeting for final review.

No Action was taken.

22. Discussion, consideration, and possible approval of standalone Animal Control Department reporting to the City Administrator.

Moved to be heard directly after item # 19 due to staff being present.

Council directed staff to make the noted changes and present ordinance and job descriptions in future meeting.

No Action was taken.

23. Budget Workshop

This item was removed due to the length of the meeting.

MAYOR AND COUNCIL MEMBER REPORTS

24. Mayor and Councilmember Reports

Councilmember Conrad pulled item from agenda until a future meeting.

Mayor Douglas recessed the meeting for a short break at 11:39 pm and reconvened the meeting at 11:42 pm

EXECUTIVE SESSION – *<u>The Executive Session was called to order at 11:42 pm.</u>*

26. Texas Government Code, Section 551.074 - Personnel Matters - City Attorney.

<u>Executive session was closed at 12:13 pm.</u>

ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION

27. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters - City Administrator.

No action was taken.

28. Discussion, consideration, and possible action on item discussed in Executive Session regarding personnel matters - City Attorney.

No action was taken.

ADJOURN

With no further business Mayor Douglas adjourned the meeting at 12:13 am

APPROVED:

Julia Douglas

Julia Douglas, Mayor

ATTEST:

Stephanie Ritchie, City Secretary