

# MINUTES OF THE CITY OF GLEN ROSE

## REGULAR CITY COUNCIL MEETING

Tuesday, April 11, 2023 at 5:30 PM

The City Council of the City of Glen Rose met in a Regular Meeting on Tuesday, April 11, 2023, in the Glen Rose City Hall, Council Chambers, 201 NE Vernon, Glen Rose, TX 76043 at 5:30 PM to consider the following items of business:

### CALL TO ORDER

Mayor Julia Douglas called the meeting to order at 5:30 p.m.

### INVOCATION

Councilmember George Freas led the invocation.

### PLEDGES OF ALLEGIANCE

Mayor Douglas led the Pledges of Allegiance to the United States and Texas flags.

### ROLL CALL

#### **Councilmembers Present**

Julia Douglas, Mayor  
Chip Joslin, Mayor Pro Tem  
Kelly Harris, Councilmember  
George Freas, Councilmember  
TJ Walker, Councilmember  
Demetra Conrad, Councilmember

#### **Staff Present**

Staci L. King, City Secretary  
Jim Holder, Director of Public Works  
Buck Martin, Chief of Police  
Wayne McKethan, Interim City Administrator

### CITIZEN/VISITOR COMMENTS

Eric Belanger, 1192 River Crest, addressed the council.

### PUBLIC HEARINGS

1. **Public hearing regarding proposed changes to the City of Glen Rose Code of Ordinances, Chapter 14 Zoning by the addition of "Cigar bar/smoking room"**  
Mayor Douglas opened the public hearing at 5:37 p.m. No one came forward to speak in favor of or opposition to the proposed changes.

### INDIVIDUAL ITEMS FOR CONSIDERATION

2. **Discussion, consideration, and possible action regarding an Ordinance amending the City of Glen Rose Code of Ordinances, Chapter 14 Zoning by the addition of "Cigar bar/smoking room"**  
Staci King, City Secretary, briefed the council on the item. Pam Streeter, Chair, Planning and Zoning Commission, was in attendance to answer questions.

MOTION by Demetra Conrad, second by Chip Joslin, to approve Ordinance No. 2023.04.11.A amending the Zoning Ordinance by the addition of "cigar bar/smoking room." MOTION CARRIED with TJ Walker casting a dissenting vote.

3. **Discussion, consideration, and possible action regarding approval of Work Order No. 40, as part of the General Services Agreement with eHT, to provide engineering and surveying services for ground storage tank improvements at Well Site No.3.**

Jim Holder, Director of Public Works, briefed the council on the need for improvements at Well Site No. 3.

MOTION by George Freas, second by Demetra Conrad, to approve Work Order No. 40. MOTION CARRIED by unanimous vote.

4. **Discussion, consideration, and possible action regarding the establishment of a line item in the FY2022-2023 City of Glen Rose General Fund budget to be able to accept, track, and accumulate funds of HOT tax dollars for the purpose of city council-directed projects and discuss overall collection and expenditure processes and procedures**

Councilwoman Kelly Harris recused herself as she is employed as the Executive Director of the Somervell County Convention and Visitors Bureau.

Councilmember George Freas led the discussion on this item. Discussion was held regarding the process of collecting Hotel Occupancy Tax funds, and the city's desire to maintain a portion of the HOT funds for council-directed projects.

Shyanne Smart and Pam Streeter addressed the council regarding this item.

Council directed staff to work with Ms. Harris to obtain copies of documents related to HOT funds remitted by hotels inside the city of Glen Rose. No action was taken.

5. **Discussion, consideration, and possible action regarding a Resolution supporting a request for driveway for the property located at the northeast corner of Barnard and US 67**

MOTION by Chip Joslin, second by George Freas, to approve Resolution No. R-2023.04.11.A supporting a request for driveway. MOTION CARRIED by unanimous vote.

6. **Discussion, consideration, and possible action regarding implementing a standard process for partnering with property owners on the purchase of streets not properly abandoned by the City.**

Councilwoman Demetra Conrad led the discussion on this item. City Attorney Lowry offered several options and suggested that it be viewed on a case-by-case basis. Ms. Conrad stated that she will work with City Secretary King and City Attorney Lowry before bringing more information to Council at a later date. No action was taken.

7. **Discussion, consideration, and possible action regarding the removal of a member of the Historic Preservation Commission due to absences in accordance with the City of Glen Rose Code of Ordinances, Chapter 14.03.003**

Staci King, City Secretary, briefed the council on the item. Ann Carver, Chair, Historic Preservation Commission, was in attendance to answer any questions.

MOTION by George Freas, second by Demetra Conrad, to remove Bryan Barnes from the Historic Preservation Commission in accordance with City ordinance. MOTION CARRIED by unanimous vote.

#### **CONSENT AGENDA**

8. **Consider approval or other action regarding the March 20, 2023 Regular City Council Minutes**
9. **Consider approval or other action regarding the March 2023 accounts payable report**

10. **Consider approval or other action regarding the March 2023 financial report**  
Councilwoman TJ Walker asked that Item No. 10 be removed for discussion.

MOTION by Chip Joslin, second by George Freas, to approve Consent Agenda Items No. 8 and 9 as presented. MOTION CARRIED by unanimous vote.

Councilwoman Walker asked for clarification on the Utility Billing report.

MOTION by TJ Walker, second by Demetra Conrad, to approve the March 2023 financial report.  
MOTION CARRIED by unanimous vote.

#### STAFF REPORTS

- 11. **Public Works Director Report**
- 12. **Police Chief Report**
- 13. **Building and Planning Department Report**
- 14. **Code Enforcement and Animal Control Report**
- 15. **Convention and Visitors Bureau Director Report**
- 16. **City Secretary's Report**
- 17. **City Administrator's Report**

#### MAYOR AND COUNCIL MEMBER REPORTS

Councilwoman Conrad reported that she had testified before the State Land Use Committee in regard to the City's proposed legislation.

Councilwoman Walker reported that she had recently attended the TEX-21 meeting in Austin.

Mayor Pro Tem Joslin thanked the residents of Glen Rose for their support in allowing him the privilege to serve on Council. He also thanked his fellow council members and said that it was an honor to serve with them.

#### ADJOURN

The meeting was adjourned at 6:51 p.m.

ATTEST:

  
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Staci L. King, City Secretary



  
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Joe Boles, Mayor