



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
October 14, 2024
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

- [4.](#) Gladstone City Commission Regular Meeting Minutes of September 23, 2024
- [5.](#) Payment of Bills
- [6.](#) Billy Electric Invoice
- [7.](#) Konica - Cooper Office - City Hall Copier Purchase

UNFINISHED BUSINESS

NEW BUSINESS

- [8.](#) Michigan Department of Environment, Great Lakes, and Energy (EGLE) Clean Water State Revolving Fund Project Priority List.
- [9.](#) Wastewater Upgrades Request for Disbursement of Funds Draw #27.
- [10.](#) Gladstone DDA Application for DTE Energy Foundation Tree Planting Grant
- [11.](#) Set Work Session for Fiscal Year 2023-2024 Audit Presentation
- [12.](#) Reappointment to Gladstone Housing Commission - Mr. Joe Maki
- [13.](#) Cemetery Transfer Clifford Olsson to First Lutheran Church
- [14.](#) October-Code Compliance Month.

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

15. Code Enforcement Update

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 10-11-2024

Kimberly Berry, MiPMC
906-428-2311
kberry@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
September 23, 2024
6:00 PM

MINUTES

CALL TO ORDER

Mayor Pro-Tem Mantela called the meeting to order, gave the Invocation followed by the Pledge of Alleigience.

Clerk Berry called the roll:

PRESENT

- Commissioner Judy Akkala
- Mayor Pro-Tem Brad Mantela
- Commissioner Robert Pontius
- Commissioner Steve O'Driscoll

ABSENT

Mayor Joe Thompson - Excused

PUBLIC HEARING

Mayor Pro-Tem Mantela opened the public hearing for the Planned Unit Development for 80 Delta Avenue at 6:05 PM. There being no public comment received, Mayor Pro-Tem Mantela closed the public hearing at 6:07 PM

Motion made by Commissioner O'Driscoll, Seconded by Commissioner Akkala to approve the rezoning request of I-2 to Planning Unit Development for 80 Delta Avenue, Gladstone, MI. 49837 as recommended by the Gladstone Planning Commission with the condition to work with the City of Gladstone on landscaping and screening to provide safe and convenient circulation of vehicles and pedestrians within the site and as the Northshore property develops.

- Commissioner O'Driscoll Yes
- Commissioner Akkala Yes
- Commissioner Pontius Yes
- Mayor Thompson Absent - Excused
- Mayor Pro-Tem Mantela

MOTION CARRIED

PUBLIC COMMENT

Cathy Sjoquist, Parks & Recreation Board reported on the beautification areas within the City

CONSENT AGENDA

Motion made by Commissioner Akkala, Seconded by Commissioner O'Driscoll to approve the consent agenda as presented.

MOTION CARRIED

NEW BUSINESS

Motion made by Commissioner O'Driscoll, Seconded by Commissioner Pontius to approve the sale of 8 Robert Hupy Drive for \$50,000.00 to Choice Propane, LLC as recommended by the Gladstone Economic Development Corporation and authorize Mayor Joe Thompson and City Clerk Kimberly Berry to sign the Purchase Agreement.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve the Gladstone Downtown Development Authority's application for the Community Foundation Delta County grant for the Farmer's Market Square.

MOTION CARRIED.

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve Change Order No. 12 as recommended by C2AE Engineering for a net increase to the contract price of \$19,742.00 for the Wastewater Treatment Plant Improvements Project.

MOTION CARRIED

Motion made by Commissioner O'Driscoll; Seconded by Mayor Pro-Tem Mantela approve the request for disbursement of funds Draw #26 in the amount of \$273,497.52 for the Wastewater Treatment Plant Improvements Project.

MOTION CARRIED

CITY MANAGER'S REPORT

Manager Eric Buckman gave a presentation titled: City of Gladstone Special Assessment and Street Funding - Why Our Community Has Special Assessments

CITY COMMISSION & COMMITTEE REPORTS

Year to date financial report for fiscal year 2024-2025 provided as information.

BOARDS & COMMISSIONS REPORTS

Presentation of Downtown Development Authority's - Downtown Day September 28, 2024

ADJOURNMENT

There being no further business before the Commission, Mayor Pro-Tem Mantela adjourned the meeting at 7:32 PM.

Mayor Pro-Tem Brad Mantela

City Clerk Kimberly Berry

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 09/01/2024 - 09/30/2024

Item 5.

Check Date	Check	Vendor Name	Amount
Bank BAY			
09/03/2024	79973	JANICE ANN FRIZZELL	4,391.67
09/04/2024	1230(E)	HUNTINGTON NATIONAL BANK	43,550.00
09/04/2024	79974	CITY OF GLADSTONE	200.00
09/05/2024	79991	TYLER FLYNN	615.97
09/05/2024	79997	CORELOGIC	1,664.57
09/06/2024	1231(E)	FICA, MEDICARE, FEDERAL	29,704.00
09/06/2024	1232(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
09/06/2024	79992	ALERUS FINANCIAL	20,223.07
09/06/2024	79993	IBEW LOCAL 876	137.65
09/06/2024	79994	MATRIX TRUST COMPANY	2,078.27
09/06/2024	79995	MICHIGAN STATE DISBURSEMENT U	199.31
09/06/2024	79996	POLICE OFFICERS LABOR COUNCIL	212.00
09/09/2024	1233(E)	MICHIGAN DEPT OF TREASURY	9,902.23
09/09/2024	1234(E)	STATE OF MICHIGAN	15,054.06
09/09/2024	1235(E)	QUADIENT FINANCE USA, INC.	400.00
09/11/2024	79998	GLADSTONE AREA SCHOOLS	6,915.50
09/11/2024	79999	DELTA COUNTY TREASURER	455,100.44
09/11/2024	80000	DELTA-SCHOOLCRAFT I.S.D.	51,082.87
09/11/2024	80001	BAY DE NOC COMMUNITY COLLEGE	64,921.69
09/12/2024	80002	EDDIE TUBBS	35.00
09/12/2024	80003	KATHERINE PEPIN	153.33
09/12/2024	80004	NMPSA	40.00
09/12/2024	80005	A1 SPORT & WELD SUPPLY	9.30
09/12/2024	80006	ADVANCE AUTO PARTS (CARQUEST)	1,908.49
09/12/2024	80007	APEX SOFTWARE	350.00
09/12/2024	80008	APT US & C	159.00
09/12/2024	80009	BENOIT'S GLASS & LOCK	265.00
09/12/2024	80010	BICHLER CONCRETE & GRAVEL	378.41
09/12/2024	80011	BLACK IRIS STUDIO	200.00
09/12/2024	80012	BRYCE DYKES	615.97
09/12/2024	80013	BS&A SOFTWARE	498.00
09/12/2024	80014	CHATFIELD MACHINE	109.45
09/12/2024	80015	COLLIGO GIS, INC.	2,994.20
09/12/2024	80016	CORE & MAIN LP	957.63
09/12/2024	80017	CORE TECHNOLOGY CORP	5,487.67
09/12/2024	80018	COURTNEY JO ARROWOOD	375.00
09/12/2024	80019	D & L JANITORIAL SUPPLY INC.	4,237.12
09/12/2024	80020	DEGRAND CONSTRUCTION CO INC.	239,170.00
09/12/2024	80021	DELTA COUNTY CLERK	289.16
09/12/2024	80022	DELTA COUNTY ROAD COMMISSION	3,198.82
09/12/2024	80023	DELTA DISPOSAL	1,320.46
09/12/2024	80024	DELTA DOOR & DOCK	793.13
09/12/2024	80025	DELTA SOLID WASTE MGMT AUTHOR	5,925.51
09/12/2024	80026	FASTENAL COMPANY	115.80
09/12/2024	80027	GALLS, LLC	267.89
09/12/2024	80028	GORDON FOOD SERVICE, INC.	240.32
09/12/2024	80029	HYDROCOP	874.00
09/12/2024	80030	INFOSEND	1,839.47
09/12/2024	80031	INSIGHT FS	162.30
09/12/2024	80032	KEYNECTA INC.	2,800.00
09/12/2024	80033	KIM BUCKMAN	375.00
09/12/2024	80034	LARA-MPSC	2,618.99
09/12/2024	80035	LISA MLOSTEK	150.00
09/12/2024	80036	LITTLE BAY CONCRETE PRODUCTS	4,123.75
09/12/2024	80037	LOYAL TREE SERVICE LLC	1,500.00
09/12/2024	80038	MANDY JONCAS	203.85
09/12/2024	80039	MAPLERIDGE TOWNSHIP	5,177.04
09/12/2024	80040	MARK CHRISTOFF	2,750.00
09/12/2024	80041	MARK J. GLAZER	3,500.00
09/12/2024	80042	MASONVILLE TOWNSHIP TREASURER	5,222.65
09/12/2024	80043	MEL'S LAWN, GARDEN & FEED	288.50
09/12/2024	80044	MENARDS - ESCANABA	2,415.13
09/12/2024	80045	MICHIGAN MUNICIPAL RISK MGMT	25,091.50
09/12/2024	80046	MILAN SUPPLY COMPANY	148.25
09/12/2024	80047	MML WORKERS' COMP FUND	9,920.00
09/12/2024	80048	NORDICOM TECHNOLOGIES, INC.	1,200.00
09/12/2024	80049	NORTHERN SCREENPRINTING & EMB	97.00
09/12/2024	80050	NORTHGATE EQUIPMENT & SALES	447.21
09/12/2024	80051	NORWAY SPRINGS, INC.	37.80
09/12/2024	80052	NU-WAY CLEANERS LAUNDRY & REN	68.25
09/12/2024	80053	PARAGON LABORATORIES, INC.	75.00

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 09/01/2024 - 09/30/2024

Item 5.

Check Date	Check	Vendor Name	Amount
Bank BAY			
09/12/2024	80054	PARDEE APPRAISAL SERVICES, LL	1,600.00
09/12/2024	80055	PAYNE & DOLAN INC	282.80
09/12/2024	80056	PIVOT POINT PARTNERS, LLC	1,072.60
09/12/2024	80057	POLYDYNE, INC.	409.86
09/12/2024	80058	PRO-TECH SALES	796.00
09/12/2024	80059	PYRAMID EQUIPMENT, INC.	198.61
09/12/2024	80060	RACHEL QUINN	262.00
09/12/2024	80061	STATE OF MICHIGAN	30.00
09/12/2024	80062	SWAN ANALYTICAL USA, INC	604.25
09/12/2024	80063	THE TOWER COMPANY, INC.	3,759.00
09/12/2024	80064	THOMAS NAULT	285.59
09/12/2024	80065	TRUCK EQUIPMENT INC	42.68
09/12/2024	80066	U.S. BANK EQUIPMENT FINANCE	84.09
09/12/2024	80067	UP CONCRETE PIPE COMPANY	818.42
09/12/2024	80068	UP INTERNATIONAL TRUCKS, INC	99.24
09/12/2024	80069	USA BLUE BOOK	984.93
09/16/2024	1236(E)	MERS	114,769.00
09/17/2024	1260(E)	US BANK TRUST COMPANY, N.A.	633,723.80
09/17/2024	80070	CITY OF GLADSTONE	20.00
09/18/2024	1253(E)	U.S. BANK EQUIPMENT FINANCE	192.04
09/18/2024	1254(E)	U.S. BANK EQUIPMENT FINANCE	211.24
09/18/2024	1257(E)	AFLAC	883.16
09/18/2024	80071	PATRICIA WEST	75.00
09/18/2024	80072	GEORGE SAILER	200.00
09/18/2024	80089	LITTLE BAY GETAWAY LLC	19.43
09/18/2024	80097	ARDITH BARTELT	16.16
09/19/2024	1258(E)	MERS	114,769.00
09/20/2024	1255(E)	FICA, MEDICARE, FEDERAL	29,836.13
09/20/2024	1256(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
09/20/2024	80090	ALERUS FINANCIAL	20,417.69
09/20/2024	80091	IBEW LOCAL 876	216.08
09/20/2024	80092	IBEW LOCAL UNION 906	210.08
09/20/2024	80093	MATRIX TRUST COMPANY	2,128.27
09/20/2024	80094	MICHIGAN STATE DISBURSEMENT U	199.31
09/20/2024	80095	POLICE OFFICERS LABOR COUNCIL	212.00
09/20/2024	80096	TEAMSTERS LOCAL #406	903.00
09/23/2024	80098	NMPSA	50.00
09/23/2024	80099	MICHIGAN RURAL WATER ASSOCIAT	250.00
09/23/2024	80100	3 BROTHERS LAWN & SNOW, LLC	150.00
09/24/2024	1259(E)	MICHIGAN CONFERENCE OF TEAMST	65,588.40
09/26/2024	1261(E)	VOYAGER FLEET SYSTEMS INC	49.09
09/26/2024	1262(E)	WEX BANK	8,349.31
09/26/2024	80101	B & B ELECTRICAL CONTRACTORS,	63,508.60
09/26/2024	80102	BAYBANK MITTEN TREE	500.00
09/26/2024	80103	CITY OF ESCANABA	848.92
09/26/2024	80104	CITY OF GLADSTONE	30,573.44
09/26/2024	80105	CIVICPLUS	500.00
09/26/2024	80106	COURTNEY JO ARROWOOD	300.00
09/26/2024	80107	D & D DOG DYNAMICS	186.25
09/26/2024	80108	DAILY PRESS	99.20
09/26/2024	80109	DEARBORN LIFE INSURANCE CO.	918.16
09/26/2024	80110	DELTA COUNTY KIDS FUND	500.00
09/26/2024	80111	DELTA COUNTY SHERIFF'S DEPT	500.00
09/26/2024	80112	DOMBROWSKI TREE SERVICE	700.00
09/26/2024	80113	FINANCIAL SYSTEMS CORP.	263.40
09/26/2024	80114	GALLS, LLC	46.40
09/26/2024	80115	GLADSTONE BRAVEBOTS	1,000.00
09/26/2024	80116	GLADSTONE EYE CARE	211.00
09/26/2024	80117	GLADSTONE VOLUNTEER FIRE DEPT	500.00
09/26/2024	80118	HAWKINS, INC.	2,950.41
09/26/2024	80119	JEFF'S GLASS & WINDOWS, INC.	39.00
09/26/2024	80120	JONES & BARTLETT LEARNING, LL	473.58
09/26/2024	80121	KASSBOHRER ATV, INC.	425.23
09/26/2024	80122	KIDDO'S KORNER BOUTIQUE LLC	332.26
09/26/2024	80123	KIM BUCKMAN	300.00
09/26/2024	80124	MARK CHRISTOFF	8,289.00
09/26/2024	80125	MEL'S LAWN, GARDEN & FEED	184.99
09/26/2024	80126	MENARDS - ESCANABA	532.31
09/26/2024	80127	NMPSA	760.00
09/26/2024	80128	NORTHERN LIGHTS YMCA, INC	9,274.50
09/26/2024	80129	NU-WAY CLEANERS LAUNDRY & REN	43.50

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 09/01/2024 - 09/30/2024

Item 5.

Check Date	Check	Vendor Name	Amount
Bank BAY			
09/26/2024	80130	PARAGON LABORATORIES, INC.	1,055.00
09/26/2024	80131	PAYMENTUS CORPORATION	3,158.10
09/26/2024	80132	PAYNE & DOLAN INC	11,584.58
09/26/2024	80133	PENOZA PEST CONTROL, INC.	240.00
09/26/2024	80134	POMP'S TIRE SERVICE, INC.	1,217.43
09/26/2024	80135	STAAB CONSTRUCTION CORPORATIO	918,386.00
09/26/2024	80136	STANDARD ELECTRIC COMPANY	55.98
09/26/2024	80137	STUART C IRBY CO	524.76
09/26/2024	80138	SUNBELT RENTALS, INC.	1,542.18
09/26/2024	80139	TRUCK EQUIPMENT INC	9.33
09/26/2024	80140	UP CONCRETE PIPE COMPANY	71,597.13
09/26/2024	80141	UP INTERNATIONAL TRUCKS, INC	69.95
09/27/2024	80142	ORANGE CAT MEDIA	2,500.00
09/30/2024	1263(E)	WPPI ENERGY	284,110.95
BAY TOTALS:			
Total of 156 Checks:			3,473,137.47
Less 0 Void Checks:			0.00
Total of 156 Disbursements:			<u>3,473,137.47</u>

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 09/01/2024 to 09/30/2024

Item 5.

Fund	Item	Amount
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Totals For Fund: 101

Gross Payment:	140,547.13
Net Payment:	100,496.66
Total Payroll:	165,439.35

-- Deductions --

AFLAC_AFTER	161.33
AFLAC_PRE	229.55
CLERKPHONE	10.07
CRCL_TST	2,317.91
DC LOAN REPAY	1,282.19
DC LOAN REPAY2	214.20
DEFINED_COMP_4%	998.77
DEFINED_COMP_3	2,325.97
FITW	11,052.90
FOC	206.45
FOP	424.00
HEALTHINSCONT	4,388.45
MEDICARE_EE	1,947.97
MERS 457 ROTH %	244.39
MERS457	75.00
MSAEEFAMILY	242.29
MSAEESINGLE	31.88
PSUPRPHONE	10.07
PUBSAFPHONE	14.87
SITW_MI	5,147.64
SOCSEC_EE	8,329.24
SUPSUNIONDUES	88.44
TEAMSTERS	306.89

Total Deductions:	40,050.47
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-- Expenses --

DEFINED_COMP_11	11,275.38
EMPLOYER 457	686.54
MEDICARE_ER	1,947.97
MSA ER EXPENSE	2,643.92
SOCSEC_ER	8,329.24
SUI	9.17

Total Expenses:	24,892.22
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Totals For Fund: 202

Gross Payment:	2,964.63
Net Payment:	2,014.46
Total Payroll:	3,609.42

-- Deductions --

AFLAC_AFTER	0.32
AFLAC_PRE	1.61
CRCL_TST	5.34
DC LOAN REPAY	10.94
DC LOAN REPAY2	20.65
DEFINED_COMP_3	88.70
FITW	279.10
FOC	19.89
HEALTHINSCONT	131.37
MEDICARE_EE	40.89
MERS457	23.13
MSAEEFAMILY	9.09
MSAEESINGLE	1.56
SITW_MI	112.75
SOCSEC_EE	174.91
SUPSUNIONDUES	2.73
TEAMSTERS	27.19

Total Deductions:	950.17
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-- Expenses --

DEFINED_COMP_11	325.33
MEDICARE_ER	40.89
MSA ER EXPENSE	103.66
SOCSEC_ER	174.91

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 09/01/2024 to 09/30/2024

Item 5.

Fund	Item	Amount
	Total Expenses:	644.79
Totals For Fund: 203		
	Gross Payment:	5,526.01
	Net Payment:	3,750.76
	Total Payroll:	6,752.96
	-- Deductions --	
	AFLAC_AFTER	0.66
	AFLAC_PRE	3.33
	CRCL_TST	2.35
	DC LOAN REPAY	22.54
	DC LOAN REPAY2	42.52
	DEFINED_COMP_3	165.59
	FITW	525.99
	FOC	40.98
	HEALTHINSCONT	255.98
	MEDICARE_EE	76.26
	MERS457	56.87
	MSAEEFAMILY	5.78
	MSAEESINGLE	1.25
	SITW_MI	210.96
	SOCSEC_EE	326.13
	SUPSUNIONDUES	2.50
	TEAMSTERS	35.56
	Total Deductions:	1,775.25
	-- Expenses --	
	DEFINED_COMP_11	607.10
	MEDICARE_ER	76.26
	MSA ER EXPENSE	217.46
	SOCSEC_ER	326.13
	Total Expenses:	1,226.95
Totals For Fund: 248		
	Gross Payment:	3,814.37
	Net Payment:	2,784.86
	Total Payroll:	4,313.67
	-- Deductions --	
	AFLAC_AFTER	1.16
	AFLAC_PRE	5.82
	DC LOAN REPAY	39.39
	DC LOAN REPAY2	74.32
	DEFINED_COMP_3	43.60
	FITW	249.58
	FOC	71.63
	HEALTHINSCONT	66.07
	MEDICARE_EE	54.20
	MSAEEFAMILY	1.57
	MSAEESINGLE	4.38
	SITW_MI	153.17
	SOCSEC_EE	231.68
	SUPSUNIONDUES	1.14
	TEAMSTERS	31.80
	Total Deductions:	1,029.51
	-- Expenses --	
	DEFINED_COMP_11	159.83
	MEDICARE_ER	54.20
	MSA ER EXPENSE	53.44
	SOCSEC_ER	231.68
	SUI	0.15
	Total Expenses:	499.30
Totals For Fund: 540		
	Gross Payment:	6,739.62
	Net Payment:	4,875.96
	Total Payroll:	8,188.75
	-- Deductions --	
	AFLAC_AFTER	4.74

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
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Item 5.

Fund	Item	Amount
	AFLAC_PRE	7.99
	CRCL_TST	54.07
	DC LOAN REPAY	21.86
	DC LOAN REPAY2	41.23
	DEFINED_COMP_3	199.24
	FITW	357.97
	FOC	39.74
	HEALTHINSCONT	293.57
	MEDICARE_EE	92.65
	MERS457	19.29
	MSAEEFAMILY	16.93
	SITW_MI	239.42
	SOCSEC_EE	396.15
	SUPSUNIONDUES	8.19
	TEAMSTERS	70.62
	Total Deductions:	1,863.66
	-- Expenses --	
	DEFINED_COMP_11	730.51
	MEDICARE_ER	92.65
	MSA ER EXPENSE	229.82
	SOCSEC_ER	396.15
	Total Expenses:	1,449.13
Totals For Fund: 582		
	Gross Payment:	43,735.13
	Net Payment:	28,993.87
	Total Payroll:	52,324.10
	-- Deductions --	
	AFLAC_AFTER	50.17
	AFLAC_PRE	223.45
	CRCL_TST	1.24
	DEFINED_COMP_3	1,240.86
	ELECPHONE	14.87
	FITW	4,364.40
	HEALTHINSCONT	660.81
	IBEW876FLAT	91.36
	IBEW876UNION%	255.92
	MEDICARE_EE	610.87
	MERS457	1,046.47
	MERS457%	1,604.72
	MSAEEFAMILY	259.16
	SITW_MI	1,634.76
	SOCSEC_EE	2,611.96
	SUPSUNIONDUES	37.64
	TEAMSTERS	32.60
	Total Deductions:	14,741.26
	-- Expenses --	
	DEFINED_COMP_10	788.74
	DEFINED_COMP_11	3,682.27
	MEDICARE_ER	610.87
	MSA ER EXPENSE	895.13
	SOCSEC_ER	2,611.96
	Total Expenses:	8,588.97
Totals For Fund: 590		
	Gross Payment:	27,508.53
	Net Payment:	18,204.96
	Total Payroll:	33,236.96
	-- Deductions --	
	AFLAC_AFTER	21.14
	AFLAC_PRE	24.86
	CRCL_TST	1,110.35
	DC LOAN REPAY	10.96
	DC LOAN REPAY2	20.68
	DEFINED_COMP_3	815.32
	FITW	2,635.77
	FOC	19.93
	HEALTHINSCONT	994.14

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 09/01/2024 to 09/30/2024

Item 5.

Fund	Item	Amount
	IBEW876FLAT	0.88
	IBEW876UNION%	1.27
	MEDICARE_EE	379.48
	MERS 457 ROTH	1.14
	MERS457	171.79
	MERS457%	13.51
	MSAEEFAMILY	168.84
	MSAEESINGLE	5.62
	SITW_MI	1,024.63
	SOCSEC_EE	1,622.73
	SUPSUNIONDUES	35.69
	TEAMSTERS	224.16
	USCM2284	0.68
	Total Deductions:	9,303.57
	-- Expenses --	
	DEFINED_COMP_11	2,989.47
	MEDICARE_ER	379.48
	MSA ER EXPENSE	736.75
	SOCSEC_ER	1,622.73
	Total Expenses:	5,728.43
Totals For Fund: 591		
	Gross Payment:	22,328.71
	Net Payment:	15,712.59
	Total Payroll:	26,678.65
	-- Deductions --	
	AFLAC_AFTER	96.67
	AFLAC_PRE	44.22
	CRCL_TST	28.74
	DEFINED_COMP_3	598.01
	FITW	2,349.25
	HEALTHINSCONT	625.11
	IBEW876FLAT	0.88
	IBEW876UNION%	1.27
	MEDICARE_EE	311.73
	MERS 457 ROTH	28.86
	MERS457	86.77
	MERS457%	13.51
	MSAEEFAMILY	14.90
	MSAEESINGLE	5.31
	SITW_MI	848.21
	SOCSEC_EE	1,332.82
	SUPSUNIONDUES	33.75
	TEAMSTERS	172.77
	USCM2284	23.34
	Total Deductions:	6,616.12
	-- Expenses --	
	DEFINED_COMP_11	2,192.78
	MEDICARE_ER	311.73
	MSA ER EXPENSE	512.61
	SOCSEC_ER	1,332.82
	Total Expenses:	4,349.94
Totals For Fund: 594		
	Gross Payment:	3,157.04
	Net Payment:	2,692.87
	Total Payroll:	3,399.74
	-- Deductions --	
	FITW	106.70
	MEDICARE_EE	45.78
	SITW_MI	115.96
	SOCSEC_EE	195.73
	Total Deductions:	464.17
	-- Expenses --	
	MEDICARE_ER	45.78
	SOCSEC_ER	195.73
	SUI	1.19
	Total Expenses:	242.70

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE

For Check Dates 09/01/2024 to 09/30/2024

Item 5.

Fund	Item	Amount
	Total Expenses:	242.70
Totals For Fund: 706		
	Gross Payment:	229.81
	Net Payment:	137.72
	Total Payroll:	279.31
	-- Deductions --	
	AFLAC_AFTER	2.35
	AFLAC_PRE	3.79
	DEFINED_COMP_3	6.89
	FITW	22.09
	HEALTHINSCONT	2.07
	IBEW876FLAT	0.88
	IBEW876UNION%	1.27
	MEDICARE_EE	3.22
	MERS457	10.68
	MERS457%	13.51
	MSAEEFAMILY	1.44
	SITW_MI	8.70
	SOCSEC_EE	13.79
	TEAMSTERS	1.41
	Total Deductions:	<u>92.09</u>
	-- Expenses --	
	DEFINED_COMP_11	25.28
	MEDICARE_ER	3.22
	MSA ER EXPENSE	7.21
	SOCSEC_ER	13.79
	Total Expenses:	<u>49.50</u>

ARPA Funds

Item 6.

Invoice



Tel: 906-789-5556
Fax: 906-789-5456

Bill To
City of Gladstone. 1100 Delta Avenue Gladstone, MI 49837

Date **Invoice #**
9/19/2024 19765

P.O. No.	Terms
	Net 30

Item	Description	Qty	Rate	Amount
as quoted	Gladstone City Hall Addition of lights and outlet per quote Billed as quoted	1	10,814.00	10,814.00

It's been a pleasure working with you!

Subtotal	\$10,814.00
Sales Tax (0.0%)	\$0.00
Total	\$10,814.00

Terms: 1.5% Service Charge Per Month On Past Due Accounts.
Material provided and installed by Billy Electric will be backed by manufacturer warranty.
Workmanship and labor will be guaranteed for 12 months.
A 3.0% PROCESSING FEE WILL BE ADDED TO ALL CREDIT CARD PAYMENTS.

Balance Due	\$10,814.00
--------------------	-------------

State of Michigan MiDeal Dealer Order Form

Customer MiDeal Member # 110	Requested Delivery Date: 11/6/2024	Order Type <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Purchase	Dealer (Consignee) Cooper Office Equipment, Inc.	State of Michigan Contract #171-18000000365
City of Gladstone (Sold-To)	City of Gladstone (Invoice-To)	City of Gladstone Equipment Location (Ship-To)	7008 U.S. 2 & 41 & M35 Gladstone, Michigan 49837	Konica Minolta Business Solutions U.S.A, Inc.
1100 Delta Avenue Gladstone, MI 49837	1100 Delta Avenue Gladstone, MI 49837	1100 Delta Avenue Gladstone, MI 49837	Stephen Eagle eagle@cooperoffice.com	Care Of Cooper Office Equipment, Inc. DEPT CHI 19188
Eric Buckman	Eric Buckman	Eric Buckman	906-786-2252	Palantine, IL 60555-9188
Phone: (906) 428-2311	Phone: (906) 428-2311	Phone: (906) 428-2311	Phone: 906-786-2252	Phone: 734-864-1182
Fax: (906)-428-3122	Fax: (906)-428-3122	Fax: (906)-428-3122	Fax: 906-786-2285	

Qty	Item Number	Item Description	Unit Cost	Total Cost
1	ADXF011	Bizhub C551i with DF-713	\$5,325.26	\$5,325.26
1	A87JWY5	RU513 Relay Unit Required for Finisher	\$62.32	\$62.32
1	AAR4WY3	FS539 50-Sheet finisher stapling/sorting/external stapling	\$547.40	\$547.40
1	AAV5019	PC416 2,500-Sheet letter size paper tray base	\$715.31	\$715.31
1	A883012	FK514 Super G3 Fax Kit	\$325.26	\$325.26
1	7670525507	7670525507 MFP Delivery Charge - Level Two	\$0.00	\$0.00
1	7640015657	BS Bizhub Secure	\$250.00	\$250.00
1	7640018094	BNS-04 Basic Network Service - BNS04	\$0.00	\$0.00
1	ACV1430	TN626C Cyan Toner	\$0.00	\$0.00
1	ACV1330	TN626M Magenta Toner	\$0.00	\$0.00
1	AAVA0Y1	WX107 Waste Toner Box	\$0.00	\$0.00
1	ACV1230	TN626Y Yellow Toner	\$0.00	\$0.00
1	ACV1130	TN626K Black Toner	\$0.00	\$0.00
1	14YK	SK602 Box of 3 x 5,000 Staples - 15,000 Total	\$0.00	\$0.00
Total:				\$7,225.55

Maintenance Agreement Terms			Additional Tab(s) Total:	\$0.00
Term:			Equipment Order Total:	\$0.00

Device Model	Type	Minimum Volume	Cost Per Copy Rate	Overage Cost Per Copy Rate
Non Maintenance				

P.O. YES NO P.O. #: _____

Billing Frequency: _____

Invoice Delivery: Standard Mail Email
 Email Address: _____

*NOTE: If Standard Mail is chosen, invoices will be mailed to the Invoice-To address indicated above or on P.O.

Special Instructions or Comments:
 DO NOT CHARGE THIS CUSTOMER SALES TAX - SEE TAX EXEMPTION FORM! Location Name of City of Gladstone MUST be on ALL invoices for proper billing or Konica may not get paid correctly and/or on time.

Authorized Signature: Eric W Buckman
 Title: City Manager

Date: 10-7-24

Michigan Sales and Use Tax Certificate of Exemption

This exemption claim should be completed by the purchaser, provided to the seller, and is not valid unless the information in all four sections is complete. Do not send a copy to Treasury unless one is requested.

SECTION 1: TYPE OF PURCHASE

 Check one of the following:

A. One-Time Purchase
Order or Invoice Number: _____

C. Blanket Certificate
Expiration Date (maximum of four years): _____

B. Blanket Certificate. Recurring Business Relationship

The purchaser completing this form hereby claims exemption from tax on the purchase of tangible personal property or services purchased from the seller named below. This claim is based upon: the purchaser's proposed use of the property or services; OR the purchaser's exempt status.

Seller's Name and Address

Konica Minolta Business Solutions, 500 Day Hill Rd, Windsor, CT 06095

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

- 1. All items purchased.
- 2. Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

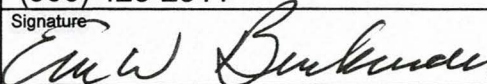
- 1. For Lease. Purchaser will lease the property and elects to pay tax based on rental receipts. Enter sales tax license or use tax registration number: _____
- 2. For Resale at Retail. Enter Sales Tax License Number: _____
- 3. Direct Pay - Authorized to pay use tax on qualified transactions directly to Michigan Treasury under account number: _____

The following exemptions DO NOT require the purchaser to provide a number:

- 4. Agricultural Production. Enter percentage: _____%
- 5. Government Entity (U.S. or its instrumentalities, State of Michigan or its political subdivisions), Nonprofit School, Nonprofit Hospital, Church or House of Religious Worship (circle type of organization)
- 6. Contractor (provide Michigan Sales and Use Tax Contractor Eligibility Statement (Form 3520)).
- 7. For Resale at Wholesale.
- 8. Industrial Processing. Enter percentage: _____%
- 9. Nonprofit Internal Revenue Code Section 501(c)(3), 501(c)(4), or 501(c)(19) Exempt Organization.
- 10. Nonprofit Organization with an authorized letter issued by Michigan Department of Treasury prior to July 17, 1998 (sales tax) or June 13, 1994 (use tax).
- 11. Rolling Stock purchased by an Interstate Motor Carrier.
- 12. Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name City of Gladstone		Type of Business (see codes on page 2) 05
Business Address 1100 Delta Avenue		City, State, ZIP Code Gladstone, Michigan, 49837
Business Telephone Number (include area code) (906) 428-2311		Name (Print or Type) Eric Buckman
Signature 	Title City Manager	Date Signed 10/07/2024



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 10/14/2024 Eric Buckman, City Manager: _____
 Department: Wastewater Department Head Name: Rodney Schwartz
 Presenters: Rodney Schwartz/Darren Pionk C2AE Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Michigan Department of Environment, Great Lakes, and Energy (EGLE) Clean Water State Revolving Fund Project Priority List.

BACKGROUND: The City has been approved under the Clean Water State Revolving Fund Intended Use Plan – Fiscal Year 2025 for a \$14,080,000 loan with \$1,920,000 in Total Principal Forgiveness. With only receiving 12% of principal forgiveness, we have decided to reduce the scope of the project to reduce costs to the community while staying in compliance with our ACO. We are looking at a project plan of \$8,200,000 with \$984,000 of principal forgiveness which would give us a final loan amount of \$7,216,000.

FISCAL EFFECT: \$7,216,000 Total Loan; Terms: 2% Interest for 30 years

SUPPORTING DOCUMENTATION: Yes

RECOMMENDATION: Inform EGLE Water Infrastructure Funding and Financing Section/Finance Division that the City of Gladstone wishes to proceed with the Clean Water State Revolving Fund loan at a reduced amount of \$8,200,000.



DRAFT - Attachment #1 - Fiscal Year 2025 CWSRF Project Priority List

Project Number	Applicant	Project Scope	Project County	Total Priority Points	Population Served by Project	Cost per Population	Total Loan Amount Requested	Total Project Pre-Legislative 30% Cutoff	Emerging Contaminant Costs	Overburdened Determination	CWSRF Loan	CWSRF PF	BIL Emerging Contaminant PF	BIL CWSRF Supplemental Loan	BIL CWSRF Supplemental PF	Total PF*
5005-27	City of Lansing	CSO and PS EQB Improvements	Ingham	86	21,000	\$ 1,667	\$ 35,000,000			Overburdened	\$ 30,800,000	\$ 3,500,000			\$ 700,000	\$ 4,200,000
5999-01	Sault Ste. Marie	WWTP and CS Improvements	Chippewa	85	14,689	\$ 1,940	\$ 28,500,000			Overburdened	\$ 25,080,000	\$ 2,850,000			\$ 570,000	\$ 3,420,000
5982-01	DWSD/GLWA - Schoolcraft (South)	CSO Improvements	Wayne	80	164,469	\$ 138	\$ 22,660,000			Significantly Overburdened	\$ 18,128,000				\$ 4,532,000	\$ 4,532,000
6005-01	City of Dearborn	CS Improvements	Wayne	80	20,477	\$ 9,844	\$ 201,578,400	\$ 321,865,000		Overburdened	\$ 181,578,400				\$ 20,000,000	\$ 20,000,000
5979-01	DWSD/GLWA - West Chicago (North)	CSO Improvements	Wayne	75	164,469	\$ 106	\$ 17,510,000			Significantly Overburdened	\$ 14,008,000	\$ 2,976,700			\$ 525,300	\$ 3,502,000
5997-01	City of Monroe	WWTP and CS Improvements	Monroe	75	55,649	\$ 162	\$ 9,000,000				\$ 9,000,000					
5971-01	Southgate-Wyandotte Relief DDD	WWTP and CSO Improvements	Wayne	75	49,000	\$ 1,020	\$ 50,000,000			Overburdened	\$ 44,000,000	\$ 4,714,100			\$ 1,285,900	\$ 6,000,000
5866-01	City of Gladstone	CS and Lift Station Improvements	Delta	75	5,400	\$ 2,963	\$ 16,000,000			Overburdened	\$ 14,080,000				\$ 1,920,000	\$ 1,920,000
5873-01	City of St. Louis	WWTP, CS, and PS Improvements	Gratiot	75	6,862	\$ 5,625	\$ 38,600,000			Significantly Overburdened	\$ 30,880,000				\$ 7,720,000	\$ 7,720,000
5825-01	City of Grand Ledge	WWTP and PS Improvements	Eaton	75	8,231	\$ 6,366	\$ 52,400,000				\$ 52,400,000					
5981-01	DWSD/GLWA - Schoolcraft (North)	CSO Improvements	Wayne	70	164,469	\$ 126	\$ 20,805,000			Significantly Overburdened	\$ 16,644,000				\$ 4,161,000	\$ 4,161,000
5826-01	Village of Sparta	WWTP Improvements	Kent	70	5,699	\$ 3,327	\$ 18,960,000			Overburdened	\$ 16,684,800				\$ 2,275,200	\$ 2,275,200
5872-01	Evergreen-Farmington SDDD	PS Improvements	Oakland	66	310,685	\$ 70	\$ 21,700,000							\$ 21,700,000		
6001-01	GLWA	CSO Improvements	Wayne	60	1,160,000	\$ 49	\$ 57,100,000			Overburdened	\$ 24,705,400			\$ 28,169,840	\$ 4,224,760	\$ 4,224,760
5844-01	City of East Lansing	CSO Improvements	Ingham	60	47,741	\$ 884	\$ 42,220,000				\$ 21,338,400					
6007-01	City of Bronson	WWTP and Lift Station Improvements	Branch	60	2,313	\$ 1,092	\$ 2,525,000			Significantly Overburdened						
6009-01	City of Escanaba	WWTP Outfall Replacement	Delta	60	12,405	\$ 1,424	\$ 17,670,000			Significantly Overburdened						
6008-01	City of Kingsford	CSO Separation, LS Rem, MH Rep	Dickinson	60	5,139	\$ 2,626	\$ 13,495,000			Overburdened						
5918-01	McMillan Twp.	CS Improvements	Ontonagon	60	295	\$ 3,763	\$ 1,110,000			Overburdened						
5870-01	Bessemer Area Sewer Authority	WWTP improvements	Gogebic	60	2,545	\$ 7,544	\$ 19,200,000			Overburdened						
5995-01	City of Caspian	CS Improvements	Iron	60	805	\$ 7,863	\$ 6,330,000			Overburdened						
5928-01	Village of Ellsworth	CS Improvements	Antrim	60	349	\$ 11,777	\$ 4,110,000			Overburdened						
5920-01	City of Saginaw	WWTP and RTB Improvements	Saginaw	55	44,202	\$ 426	\$ 18,820,000			Significantly Overburdened						
5793-01	City of Traverse City	WWTP and CS Improvements	Grand Traverse	55	30,492	\$ 1,022	\$ 31,175,000									
5785-01	Delta Charter Twp	WRRR Improvements	Eaton	55	33,002	\$ 1,364	\$ 45,000,000									
5815-01	City of Marlette	WWTP Improvements	Sanilac	55	1,763	\$ 1,395	\$ 2,460,000			Significantly Overburdened						
5922-01	City of Iron River	FM, MH, and Siphon Improvements	Iron	55	2,796	\$ 2,741	\$ 7,665,000			Overburdened						
5862-01	City of Hudson	CS Improvements	Lenawee	55	180	\$ 30,972	\$ 5,575,000			Overburdened						
5889-01	Village of Beulah	New WWTP	Benzie	55	313	\$ 38,738	\$ 12,125,000									
6015-01	Genesee CDC	Interceptor-Phase 3	Genesee	51	4,900	\$ 1,236	\$ 6,055,000									
5936-01	Village of Hesperia	WWTP Improvements	Oceana	50	1,058	\$ 5,860	\$ 6,200,000			Significantly Overburdened						
5998-01	Section 32 Sewer Authority	CS Improvements	Gogebic	50	250	\$ 6,000	\$ 1,500,000			Overburdened						
6002-01	City of Detroit	CS Improvements	Wayne	45	620,376	\$ 28	\$ 17,080,000			Significantly Overburdened						
5952-01	Portage Lake Water and Sewer Authority	WWTP Improvements	Houghton	45	14,900	\$ 336	\$ 5,000,000			Significantly Overburdened						
5937-01	City of Big Rapids	WWTP Improvements	Mecosta	45	8,976	\$ 875	\$ 7,850,000			Significantly Overburdened						
5976-01	City of Highland Park	CS and MH Improvements	Wayne	45	3,300	\$ 909	\$ 3,000,000			Significantly Overburdened						

Wastewater Increases for Collection System

5/8" METER 2024-25

1000 GAL	\$11.20 (23-24)	PRESENT	MONTHLY INCREASE	
3	\$64.61	\$67.75	\$3.14	4.9%
5	\$87.02	\$91.25	\$4.23	4.9%

5/8" METER 2025-26

1000 GAL	PRESENT	(PROPOSED)	MONTHLY INCREASE		monthly increase
3	\$67.75	\$71.82	\$4.07	6.0%	\$4.07
5	\$91.25	\$96.73	\$5.47	6.0%	\$5.47

5/8" METER 2026-27

1000 GAL	(PROPOSED)	(PROPOSED)	MONTHLY INCREASE		
3	\$71.83	\$76.14	\$4.31	6.0%	\$4.31
5	\$96.75	\$102.56	\$5.81	6.0%	\$5.81

5/8" METER 2027-28

1000 GAL	(PROPOSED)	(PROPOSED)	MONTHLY INCREASE		
3	\$76.15	\$80.72	\$4.57	6.0%	\$4.57
5	\$102.57	\$108.72	\$6.15	6.0%	\$6.15

5/8" METER 2028-29

1000 GAL	(PROPOSED)	(PROPOSED)	MONTHLY INCREASE		
3	\$80.71	\$85.55	\$4.84	6.0%	\$4.84
5	\$108.71	\$115.23	\$6.52	6.0%	\$6.52

PLOTTED BY: ASHLEY:HENDRICKS 02/04/2023 05:08 PM N:\2017\170120_Gladstone_SAW\Drawings\ArcMap\City of Gladstone Field Inspections\ArcMap Documents\Gladstone_SAW_Production_v20.mxd



Legend

- WWTP
- Lift Station
- Manhole

Project Plan Priorities (2023)

- Priority 1
- Priority 1 - Lining
- Priority 2
- Priority 2 - Lining
- Priority 3 (Future)
- Force Main
- Sanitary Sewage Pipe

Item 8.

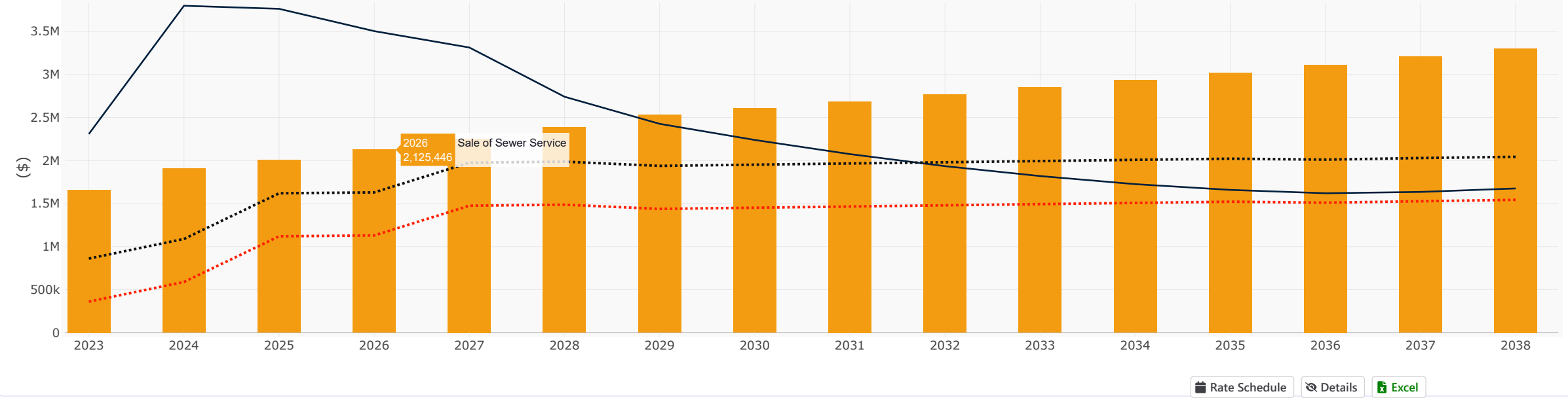
C2
architecture + engineering

CITY OF GLADSTONE
PROJECT: 22-0421
COUNTY, MICHIGAN

FIGURE 6: WASTEWATER IMPROVEMENT PROJECT PRIORITIES

- 1
- 2
- 3
- 4
- 5
- 6
- 7

Financial Model - Baseline w/o collections repairs (6%, 6%, 6%, 6%) 7.48 million 9-23-2024



Rate Schedule Details Excel

Id	Escalation Rates	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
Sale of Sewer Service																	
S1	Population Growth	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
S2	Decline	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
S3	Rate Increase	0.00%	0.00%	0.00%	6.00%	6.00%	6.00%	6.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%

Sale of Sewer Service2

Sale of Sewer Service Total																	
T	Revenue (2 Rows)	1,660,472	1,908,432	2,005,138	2,125,446	2,252,973	2,388,151	2,531,441	2,607,384	2,685,605	2,766,173	2,849,159	2,934,633	3,022,672	3,113,353	3,206,753	3,302,956

- 1
- 2
- 3
- 4
- 5
- 6
- 7**
-
-



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: October 14, 2024 **Eric Buckman, City Manager:** _____

Department: Wastewater **Department Head Name:** Rodney Schwartz

Presenter: Rodney Schwartz **Kim Berry, City Clerk:** _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Wastewater Upgrades Request for Disbursement of Funds Draw #27.

BACKGROUND: According to the procedures required by Michigan Finance Authority State Revolving Loan Fund documents, requests for reimbursement of funds require Commission approval before sending to the State. Draw #27 includes Staab Construction payment #28 totaling \$1,153,665.16.

FISCAL EFFECT: \$1,153,665.16

SUPPORTING DOCUMENTATION: Request for Disbursement of Funds Draw #27 packet.

RECOMMENDATION: Approve Request for Disbursement of Funds Draw #27 totaling \$1,153,665.16.



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
Finance Division

**DRINKING WATER STATE REVOLVING FUND, CLEAN WATER STATE
REVOLVING FUND, AND STRATEGIC WATER QUALITY INITIATIVES FUND
REQUEST FOR DISBURSEMENT OF FUNDS**

As required under authority of Parts 52, 53, and 54 of NREPA, 1994 PA 451, as amended.

General Information

You must complete the information on pages 1 and 2 for each request for disbursement of funds that is submitted to the State Revolving Funds (SRF). A separate form is required for each assigned SRF project number. Detailed instructions can be found at the end of this document. Email this completed request along with cost supporting documentation (invoices) to your [EGLE project manager](#).

SRF Project Number: 5727-01 Request #: 27 Request Type: Partial Final

Period Covered by Request (M/D/Y): 8/29/2024 to 9/25/2024 Loan Amount: \$21,305,000

Loan Recipient's Name: City of Gladstone Recipient's EIN: 38-6004686

Address: City Hall, 1100 Delta Avenue, Gladstone MI 49837 Phone Number: 906-428-2311

Recipient's Bank Name: Baybank

Address: 104 S. 10th Street, Gladstone MI 49837 Phone Number: 906-428-4040

Account Name: Checking ABA #: _____ Account #: _____

Special Instructions: _____

You must complete the information above along with page 2 for your request to be processed.

FOR EGLE USE ONLY

Amount this request from SRF loan (including BIL supplemental): _____

Amount this request from BIL EC: _____

Amount this request from BIL LSLR: _____

Amount this request from Grants ARP: _____ DWI: _____

Amount this request from Booker/WIFTA: _____

Budget Items (all amounts to the penny)	Approved Amount Incurred this Period	Approved Amount Incurred to Date
1. Asset Management Program/Fiscal Sustainability Costs		
2. Planning Costs		\$39,895.83
3. Rate Methodology Development Costs		\$1,309,660.00
4. Design Engineering Costs		\$73,625.00
5. Legal/Financial Service Fees		\$2,488.48
6. Administrative Costs		\$65,000.00
7. Bond Counsel Fees		\$6,533.10
8. Bond Advertisement Costs		
9. Bid Advertisement Costs		
10. Capitalized Interest		
11. Land Acquisition/Relocation Costs		
12. Land Purchase Costs		
13. Construction Engineering Costs		\$706,181.75
14. Construction Costs (Bid Contracts)	\$1,153,665.16	\$17,162,611.58
15. Construction Costs (Force Account)		
16. Equipment Costs		
17. Other Project Costs		
18. Adjustments Due to Other Funding		
19. Reimbursement from SRF-associated grant (ARP-SRF, DWI, Other)		
20. Total Amount Incurred This Period	\$1,153,665.16	
21. Total Cumulative Amount Incurred to Date		\$19,365,995.74
22. Amount Previously Disbursed		\$18,212,330.58
23. Amount Requested for Loan Disbursement		\$1,153,665.16

I certify that I am an authorized representative of the recipient and am authorized to make the following certifications on behalf of the recipient: (i) there is no pending litigation or event which will materially and adversely affect the project, the prospects for its completion, or the recipient's ability to make timely repayments on the obligation issued in connection with this project; (ii) the representations, warranties and covenants contained in the supplemental agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the supplemental agreement and the application for assistance for this project; and (iv) the amount requested for disbursement represents the loan amount due, which has not previously been requested.

Authorized Representative Name: Eric Buckman Title: City Manager

Authorized Representative Signature: _____ Date: _____

FOR EGLE USE ONLY
 Approved by EGLE Project Manager: _____ Date: _____

Remit to: **STAAB CONSTRUCTION CORPORATION**
 1800 LAEMLE AVE
 MARSHFIELD, WI 54449

Contractor's Application for Payment No.

28

Application Period: 08/29/24 to 9/25/2024	Application Date: 09/25/24
From (Contractor): Staab Construction Corporation	Via (Engineer): C2AE
Contract:	Engineer's Project No: ENG PROJ NO. 21-0120
Contractor's Project No: 4632-	

Application for Payment

Change Order Summary	
Change Orders approved in Previous months by Owner	\$459,762.25
Number	0.00
Additions	0.00
Deductions	0.00
TOTALS	\$459,762.25
Net Change by Change Orders	-\$175,604.00
	\$284,158.25

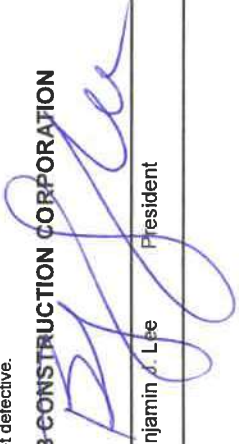
- 1. ORIGINAL CONTRACT PRICE \$17,743,000.00
- 2. Net Change By Change Orders \$284,158.25
- 3. Current Contract Price (Line 1+2) \$18,027,158.25
- 4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate) \$17,662,611.58
- 5. RETAINAGE:
 - 2.77 % of Total Contract (Project over 50% Complete) \$500,000.00
 - c. Total Retainage (Line5a = 5b) \$17,162,611.58
- 6. AMOUNT ELEGIBLE TO DATE (Line 4 - Line 5c) \$16,008,946.42
- 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$1,153,665.16
- 8. AMOUNT DUE THIS APPLICATION.....
- 9. BALANCE TO FINISH, PLUS RETAINAGE \$864,546.67 (Column H on Progress Estimate + Line 5 above)

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
- (2) Title of all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

STAAB-CONSTRUCTION CORPORATION

By:  Date: 10-8-24

Benjamin J. Lee President

Payment of: **\$1,153,665.16**
 Line 8 or other - attach explanation of other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: **\$1,153,665.16**
 Line 8 or other - attach explanation of other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Funding or Financing Agency (if applicable)) _____ (Date)



City of Gladstone, MI
MEETING TYPE
STAFF REPORT

1100 Delta Avenue
Gladstone, MI 49837
www.gladstonemi.org

Item 10.

Agenda Date:	October 14, 2024	Eric Buckman, City Manager:	
Department:	Downtown Development Authority	Department Head Name:	Patricia West
Presenter:	Patricia West	Kim Berry, City Clerk:	

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

DTE Energy Foundation Tree Planting Grant

BACKGROUND:

The DTE Energy Foundation Tree Planting Grant provides funding for tree planting projects on public property or lands open to the public in Michigan communities. Grants range from \$500 to \$4,000, supporting projects that enhance urban forestry, improve environmental quality, and foster community engagement. The application deadline is **October 25, 2024**. For more information and application details, visit [Michigan DNR's grant page](#).

The DDA is interested in pursuing this grant to add four trees at each of the intersections below:

- Delta Avenue & 8th Street
- Delta Avenue & 10th Street
- Delta Avenue & 11th Street

To get a visual sense of what we are hoping to achieve, you can reference the intersection of Delta Avenue and 9th Street, where similar tree planting efforts were completed in 2020. We are aiming to replicate this design.

FISCAL EFFECT:

\$4000

SUPPORTING DOCUMENTATION:

None

RECOMMENDATION:

Motion to support the Gladstone Downtown Development Authority's application for the DTE Energy Foundation Tree Planting Grant.



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 10-14-2024 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Manager Buckman Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Set Work Session for Audit Presentation of Fiscal Year 2023-2024 Audit

BACKGROUND:

Presentation of FY 2023-2024 Audit by Anderson Tackman.

Recommended date is Monday, October 28, 2024 at 5:00 PM

FISCAL EFFECT:

SUPPORTING DOCUMENTATION:

A copy of the audit will be available on the City Website along with hard copies provided to Commissioners.

RECOMMENDATION:

Motion to set a work session for Monday, October 28, 2024 at 5:00 PM City Hall Chambers for the Fiscal Year 2023-2024 Audit Presentation.



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 10-14-2024 Eric Buckman, City Manager: _____

Department: Housing Commission Department Head Name: _____

Presenter: Mayor Thompson Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Housing Commission Reappointment – Mr. Joe Maki

BACKGROUND:

Mr. Joe Maki is willing to continue to serve on the Gladstone Housing Commission. This appointment has a term expiration of October 1, 2029.

FISCAL EFFECT:

None

SUPPORTING DOCUMENTATION:

None

RECOMMENDATION:

Reappoint Mr. Joe Maki to the Housing Commission with a term expiration of October 1, 2029

GLADSTONE



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 10-14-2024

Eric Buckman, City Manager:

Department: Cemetery

Department Head Name:

Presenter: Kim Berry

Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Cemetery Lot Transfer – Clifford E. Olsson to First Lutheran Church C/o Reverend Elisabeth Daniels, Senior Pastor

BACKGROUND:

It is a requirement to have cemetery lot transfers within Fernwood Cemetery recorded in the permanent record of the City when a transfer occurs between two private individuals.

Clifford E. Olsson came to me to have the official process completed in the Commission minutes.

FISCAL EFFECT:

SUPPORTING DOCUMENTATION:

Transfer Form

RECOMMENDATION:

Approve cemetery lot transfer two plots (burial spaces) of Section P-I Lot 3(South East & West two burial spaces) from Clifford E. Olsson to First Lutheran Church C/o Reverend Elisabeth Daniels, Senior Pastor

THIS INDENTURE made and entered into this 2nd day of October, 2024 between Clifford E. Olson, as party of the first part and The Reverend Elisabeth Daniels, Senior Pastor FLC, as party of the second part. First Lutheran Church

WITNESSETH, that upon receipt of one dollar (\$1.00) and other valuable considerations, the receipt of which is hereby acknowledged, the said party of the first part hereby grants, conveys, bargains, sells, remises, releases and quit-claims unto the said party of the second part all and singular that certain piece and parcels of land, known and described as Section P-I Lot(s) 3 (South), two burial spaces, Perpetual Care Section of Fernwood Cemetery of the City of Gladstone, a municipal corporation of the City of Gladstone, Delta County, Michigan, said parcels of land being situated in the County of Delta and State of Michigan; subject, however, to the consent of the City of Gladstone to such conveyance. To have and to hold the same unto the said party of the second part, his heirs, executors, administrators, and assigns, forever, subject to the consent of the City of Gladstone, aforesaid.

IN WITNESS WHEREOF, the party of the first part has hereunto set his hand and seal the day and year first above written.

Signed, Sealed and Delivered
In presence of:

Clifford E. Olson

10-2-2024
Date

The Reverend Elisabeth Daniels

10-2-2024
Date

The City of Gladstone hereby consents to the above conveyance pursuant to a Resolution passed by the City Commission on the ___ day of _____, 2024.

Kimberly Berry
City Clerk

NAME *Olave Kinnie* RESIDENCE *Olave Kinnie* SECTION NO. *I* LOT NO. *3* CERTIFICATE NO. *35 00* AMOUNT PAID \$ *35 00*

NAME *Olave Kinnie* RESIDENCE *Olave Kinnie* SECTION NO. *I* LOT NO. *3* CERTIFICATE NO. *35 00* AMOUNT PAID \$ *35 00*

DATE *April 9, 1939* TRANSFERRED TO *Perpetual Care 3-1-47*

DATE *April 9, 1939* TRANSFERRED TO *Perpetual Care 5-28-52*

VE NUMBER *1* NAME OF INTERRED *Olave Kinnie* DIAGRAM OF LOT

BURIAL NUMBER *4-5-39* GRAVE NUMBER *1* NAME OF INTERRED *Mrs. E. Anderson*

BURIAL NUMBER *9-25-59* GRAVE NUMBER *2* NAME OF INTERRED *Clara Anderson*

BURIAL NUMBER *12-24-59* GRAVE NUMBER *3* NAME OF INTERRED *Agnes Olson*

BURIAL NUMBER *19-1-92* GRAVE NUMBER *4* NAME OF INTERRED *Beulah E. Anderson*

DIAGRAM OF LOT

VE NUMBER *2* NAME OF INTERRED *Olave Kinnie* DIAGRAM OF LOT

BURIAL NUMBER *5-11-39* GRAVE NUMBER *1* NAME OF INTERRED *Mrs. E. Anderson*

BURIAL NUMBER *7-8-55* GRAVE NUMBER *2* NAME OF INTERRED *Edwin Olson*

BURIAL NUMBER *11-14-90* GRAVE NUMBER *3* NAME OF INTERRED *Genevieve*

DIAGRAM OF LOT

N. NO. *I* LOT NO. *2* RESIDENCE *Perpetual Care* CERTIFICATE NO. *4/17/69* AMOUNT PAID \$ *32 50*

VE NUMBER *1* NAME OF INTERRED *Olave Kinnie* DIAGRAM OF LOT

BURIAL NUMBER *5-11-39* GRAVE NUMBER *1* NAME OF INTERRED *Mrs. E. Anderson*

BURIAL NUMBER *7-8-55* GRAVE NUMBER *2* NAME OF INTERRED *Edwin Olson*

BURIAL NUMBER *11-14-90* GRAVE NUMBER *3* NAME OF INTERRED *Genevieve*

DIAGRAM OF LOT

N. NO. *I* LOT NO. *7* RESIDENCE *Perpetual Care* CERTIFICATE NO. *11-14-90* AMOUNT PAID \$ *35 00*

VE NUMBER *1* NAME OF INTERRED *Olave Kinnie* DIAGRAM OF LOT

BURIAL NUMBER *5-11-39* GRAVE NUMBER *1* NAME OF INTERRED *Mrs. E. Anderson*

BURIAL NUMBER *7-8-55* GRAVE NUMBER *2* NAME OF INTERRED *Edwin Olson*

BURIAL NUMBER *11-14-90* GRAVE NUMBER *3* NAME OF INTERRED *Genevieve*

DIAGRAM OF LOT



Section P-I lot 3

GLADSTONE



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI 49837
www.gladstonemi.org

**MEETING TYPE
STAFF REPORT**

Agenda Date: 10-14-24	Eric Buckman, City Manager:	_____
Department: Community Development	Department Head Name:	_____
Presenter: Eric Buckman	Kim Berry, City Clerk:	_____

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

October-Code Compliance Month.

BACKGROUND:

The City of Gladstone has proudly prioritized code compliance for over 20 years. As we celebrate National Code Compliance Month this October, we take this opportunity to recognize the dedicated efforts of our Code Compliance Officers who work tirelessly to maintain the safety and quality of life in our community.

Jerry Hebert has been with the City for three years, conducting rental inspections for more than 300 rental units on a biennial basis. George Sailer, who joined us just over a year ago, has already responded to over 250 property maintenance concerns this year alone. Rhonda Bernson, with five years of service, provides invaluable support by coordinating rental inspection schedules, assisting clients, and ensuring smooth operations within the department. Patricia West (previous code enforcement officer) assists with streamlining our processes and assists with educating the public on laws and regulations through media campaigns.

Though small and part-time, this dedicated team handles a significant volume of calls, complaints, and issues, keeping problem properties on track and contributing to the overall well-being of our community. The City of Gladstone is proud to recognize their exceptional efforts in making our city a great place to live.

FISCAL EFFECT:

SUPPORTING DOCUMENTATION: Proclamation

RECOMMENDATION: Mayor reads into record.

American Association of Code Enforcement Proclamation National Code Compliance Month

WHEREAS, Code Enforcement Officers provide for safety and welfare of the citizens throughout the United States through the enforcement of local codes or ordinances facing various issues of building, zoning, housing, animal control, environmental, health and life safety; and

WHEREAS, Code Enforcement Officers often have a challenging and demanding role and often do not receive recognition for the job that they do in improving living and working conditions for residents and businesses of local communities; and

WHEREAS, Code Enforcement Officers are dedicated, and highly qualified professionals who share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving property values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and

WHEREAS, Code Enforcement Officers often have a highly visible and interactive role in the communities while providing quality customer service and excellence to the communities in which they serve; and

WHEREAS, Code Enforcement Officers are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and

WHEREAS, the American Association of Code Enforcement wants to recognize and honor Code Enforcement Officers and Professionals all across the United States and bring awareness to the Importance of Code Enforcement to the communities of the United States; and

NOW, THEREFORE, BE IT PROCLAIMED the month of October 2024 as National Code Compliance Month and call upon municipalities and communities to join in recognizing and expressing their appreciation for the dedication and service by the individuals who serve as our Code Enforcement Officers.

IN WITNESS THEREOF, I hereunto set my hand and cause the Seal of the City of Gladstone to be affixed This 14th day of October, 2024.

Joe Thompson
Mayor
City of Gladstone