



GLADSTONE DOWNTOWN DEVELOPMENT AUTHORITY

City Hall Chambers – 1100 Delta Avenue

July 02, 2024

8:15 AM

A Regular Meeting of the Downtown Development Authority will be held on Tuesday, July 02, 2024 at 8:15 AM hosted at City Hall Chambers – 1100 Delta Avenue.

AGENDA

CALL TO ORDER

1. Roll Call

PUBLIC COMMENT

APPROVAL OF MINUTES

FINANCIALS

CONFLICTS OF INTEREST

ADDITIONS TO THE AGENDA

UNFINISHED BUSINESS

2. 2024 Farmers Market Coordinator Vacancy

NEW BUSINESS

3. Authorization for DDA Director to Hire Personnel

CITY COMMENTS & REPORTS

BOARD COMMENTS & REPORTS

PUBLIC COMMENT

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 07-01-2024 | Patricia West, DDA Coordinator | pwest@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from DDA By-Laws & Rules of Procedure)

G. Public Comment

1. During this portion of the agenda, a member of the audience may address the DDA, including items that were not scheduled on that agenda.

2. A member of the audience speaking during this portion of the agenda shall limit his/her remarks to three minutes unless such time limit is extended by the Chairperson.

Downtown Development Authority

City of Gladstone
1100 Delta Ave
Gladstone, MI 49837

Staff Report

Agenda Date: 07/02/2024
Department: DDA
Presenter: Patricia West

AGENDA ITEM TITLE:

2024 Farmers Market Coordinator Vacancy

BACKGROUND:

Seeking to fill the Farmers Market Coordinator vacancy.

FISCAL EFFECT:

\$2000

SUPPORTING DOCUMENTATION:

William Olsick Resume

RECOMMENDATION:

Motion to hire William Olsick to fill the Farmers Market Coordinator vacancy for the 2024 season at \$17.00/hour contingent upon a background check.



Will Olsick

11861 HWY 41
Rapid River, MI 49878
(906) 241- 6839
willolsick@gmail.com

Skills

I am comfortable with high energy/stakes environments while keeping a collected composure. I am experienced in multitasking and am not one to shy away from a problem if one arises. I have an excellent work ethic and am known to be very personable around others.

Experience

May 2024 - PRESENT

Jim's Music, Escanaba - Lessons

- I teach guitar and piano lessons to students

May 2024 - August 2024

Department of Recreation, Gladstone - Groundskeeping

- Provided the upkeep for the city's parks and buildings
- Setting up important events during the summer season i.e 4th of July, summer concerts

April 2022 - April 2023

Island Resort & Casino, Bark River - Stagehand

- Tasked with giving sound checks for bands
- Operated spotlights
- Operated the light and sound boards during shows to ensure a smooth listening/viewing experience
- Usher for larger events

Education

August 2022- August 2024

- **Northern Michigan University - Music**
- **Gladstone Area High School**

Awards

May 2021

- **Eagle Scout**

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Staff Report

Agenda Date: 07/02/2024
Department: DDA
Presenter: Patricia West

AGENDA ITEM TITLE:

Authorization for DDA Director to Hire Personnel

BACKGROUND:

Looking to streamline efficiencies in future hires (Farmers Market Coordinator, Old-Fashioned Christmas Coordinator, contract employees for special projects).

FISCAL EFFECT:

Up to \$10,000

SUPPORTING DOCUMENTATION:

RECOMMENDATION:

Motion to grant the DDA Director the authority to oversee the hiring process and hiring decisions for seasonal employees, temporary employees, and contract employees such that the annual budget commitment is less than \$10,000 and the process is in alignment with the City of Gladstone's Policies and Procedures.

