



# **GLADSTONE CITY COMMISSION SPECIAL MEETING**

City Hall Chambers – 1100 Delta Avenue  
May 28, 2024  
6:00 PM

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## **AGENDA**

### **CALL TO ORDER**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

### **PUBLIC HEARINGS**

4. Public Hearing Special Assessment District No. 2024-324 & Resolution No. 2024-03-02 (Act 33 Police & Fire Protection)

### **PUBLIC COMMENT**

### **CONFLICTS OF INTEREST**

### **CONSENT AGENDA**

5. Downtown Development Authority Regular Meeting Minutes of April 16, 2024
6. City Commission Regular Meeting Minutes of May 13, 2024
7. CDW Government - Invoice # RH86001 - Harbor Cameras \$7,550.00
  
8. UP Concrete - Invoice #334896 Gladstone Pickleball Court Concrete - Covered by Donations.

### **UNFINISHED BUSINESS**

9. Digital Marketing Proposal for the City of Gladstone

### **NEW BUSINESS**

10. DDA Board Reappointments | Jay Bostwick & Robert LeDuc

### **CITY MANAGER'S REPORT**

### **CITY COMMISSION & COMMITTEE REPORTS**

### **BOARDS & COMMISSIONS REPORTS**

### **CITY COMMISSIONER COMMENTS**

### **CITY CLERK COMMENTS**

### **CLOSED SESSION**

### **ADJOURNMENT**

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to

individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 05-16-2024

Kimberly Berry, MiPMC  
906-428-2311  
[kberry@gladstonemi.gov](mailto:kberry@gladstonemi.gov)

## **RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS**

### **(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)**

#### **A. Public Comment / Public Hearings**

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.



# City of Gladstone, MI

1100 Delta Avenue  
Gladstone, MI. 49837  
www.gladstonemi.org

## Staff Report

Agenda Date: 05-28-2024 Eric Buckman, City Manager: \_\_\_\_\_

Department: Public Safety Department Head Name: \_\_\_\_\_

Presenter: Eric Buckman/Ron Robinson Kim Berry, City Clerk:

**This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.**

**AGENDA ITEM TITLE:**

Conduct Public Hearing for Special Assessment District No. 2024-324 Resolution No. 2024-03-02  
(Act 33 Police & Fire Protection)

**BACKGROUND:**

City Commission of the City of Gladstone, County of Delta, State of Michigan, pursuant to Act 33, Public Acts of Michigan, 1951, tentatively declared its intent to create a special assessment district to pay for certain costs and expenses of police and fire motor vehicles, apparatus, equipment, housing and operations necessary for the public health, safety and welfare of the City and assess the costs thereof (the "Assessed Costs") to the property specially benefitted by said police and fire protection in the special assessment district, (city-wide).

Public meetings held discussing Special Assessment District - Act 33 Police & Fire Protection:

- December 11, 2023 Funding Opportunities Committee Work Session
- February 29, 2024 Fiscal Year 2024-2025 Budget Work Session
- March 4, 2024 Fiscal Year 2024-2025 Budget Work Session
- March 11, 2024 Introduction of Fiscal Year 2024-2025 Budget & Set Public Hearing
- March 25, 2024 Public Hearing Conducted & Approval of Fiscal Year 2024-2025 Budget
- May 13, 2024 Introduction of Special Assessment District 2024-324 (Act 33 Police & Fire Protection & Set Public Hearing

Notifications were mailed to all record owners of or persons in interest in property in the special assessment district (city-wide) as shown on the last City tax assessment records.

Publication in the Daily Press was made on May 20, 2024

Upon adoption of this resolution, the district for this special assessment will be set.

**FISCAL EFFECT:**

Special Assessment cost in the approximate amount of \$564,232.00

**SUPPORTING DOCUMENTATION:**

- Special Assessment District Resolution No. 2024-324 Resolution No. 2024-03-02 Act 33 Police & Fire Protection.
- Letters received by Clerk
- City Tax Presentation – City Manager
- Public Safety Presentation – Director of Public Safety

**RECOMMENDATION:**

Conduct Public Hearing and read into the record any letters received.

Motion to approve Special Assessment District Resolution No. 2024-324 Resolution No. 2024-03-02 Act 33 Police & Fire Protection.

Roll Call Vote Required

**SPECIAL ASSESSMENT DISTRICT NO. 2024-324  
RESOLUTION NO. 2024-03-02  
(Act 33 Police and Fire Protection)**

City of Gladstone  
County of Delta, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Gladstone, County of Delta, State of Michigan, held in the City on May 28, 2024, at 6:00 p.m., Eastern Daylight Time.

PRESENT: Commissioners: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: Commissioners: \_\_\_\_\_

The following preamble and resolution were offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

WHEREAS, the City Commission of the City of Gladstone, County of Delta, State of Michigan, pursuant to Act 33, Public Acts of Michigan, 1951, tentatively declared its intent to create a special assessment district to pay for certain costs and expenses of police and fire motor vehicles, apparatus, equipment, housing and operations and assess the costs thereof (the “Assessed Costs”) to the property specially benefitted by said police and fire protection in the special assessment district tentatively described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, after due and legal notice, the City Commission met on May 28, 2024, at 6:00 p.m., Eastern Daylight Time, and heard all persons in interest therein at said

first hearing with respect to the estimates of Assessed Costs and on the question of creating the special assessment district therefor; and

WHEREAS, the City Commission desires to proceed with the establishment of the special assessment district; and

WHEREAS, the City Commission desires to fix the day for a hearing on objections to the distribution of the special assessment levy.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Commission hereby determines that the provision of costs and expenses of police and fire motor vehicles, apparatus, equipment, housing and operations is necessary for the public health, safety and welfare of the City and shall be made and completed pursuant to Act 33.

2. The City Commission hereby approves the estimate of Assessed Costs in the total sum of \$564,232.00 for the first year's special assessment levy, which shall be spread against the hereinafter named special assessment district pursuant to Act 33. The City Commission shall determine annually the amount to be assessed in the district and shall hold a hearing annually on the estimated costs and expenses for police and fire protection and on the distribution of the levy.

3. The City Commission finally determines that said special assessment district shall consist of all of the lots and parcels of land described in Exhibit A attached hereto and made a part hereof, that the district shall be designated "City of Gladstone Police and Fire Protection Special Assessment District" (the "District").

4. The assessments are hereby ordered and directed to be collected and the City Treasurer is directed to distribute the special assessment levy on the taxable value of all of the lands and premises in the District. The assessment, in the estimated amount of 4.5 mills, may be made in a column provided in the regular tax roll.

5. The City Commission shall meet on June 10, 2024, at 6:00 p.m., Eastern Daylight Time, at City Hall Commission Chambers, 1100 Delta Avenue, Gladstone, Michigan, at which time and place the City Commission shall hear objections to the distribution of the special assessment levy.

6. The City Clerk is hereby authorized and directed to cause notice of such hearing to be published once prior to said hearing in *The Daily Press*, a newspaper of general circulation in the City, at least five (5) days before the time of the hearing, and the City Clerk shall cause notice of said hearing to be mailed by first-class mail to all record owners of or persons in interest in property in the special assessment district as shown on the last City tax assessment records of the City at least ten (10) days before the date of said hearing.

7. Said notice shall be in substantially the form attached hereto as Exhibit B.

8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Commissioners: \_\_\_\_\_

NAYS: Commissioners: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Kimberly Berry  
City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Gladstone, County of Delta, State of Michigan, at a regular meeting held on May 28, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

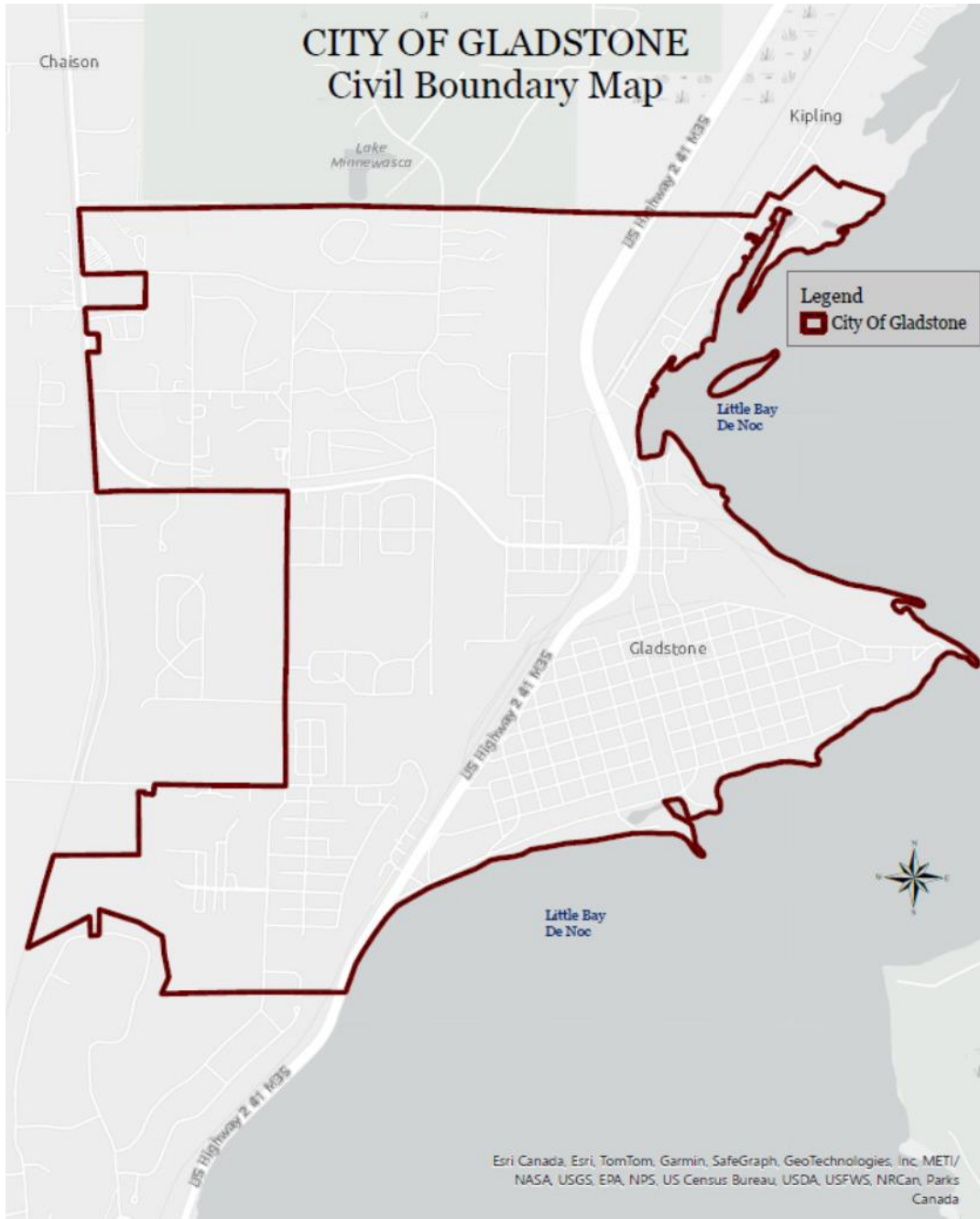
\_\_\_\_\_  
Kimberly Berry  
City Clerk



## EXHIBIT A

### Special Assessment District

The special assessment district shall consist of all of the lots and parcels of land within the City of Gladstone, County of Delta, State of Michigan. The boundaries of the special assessment district shall match the boundaries of the City.

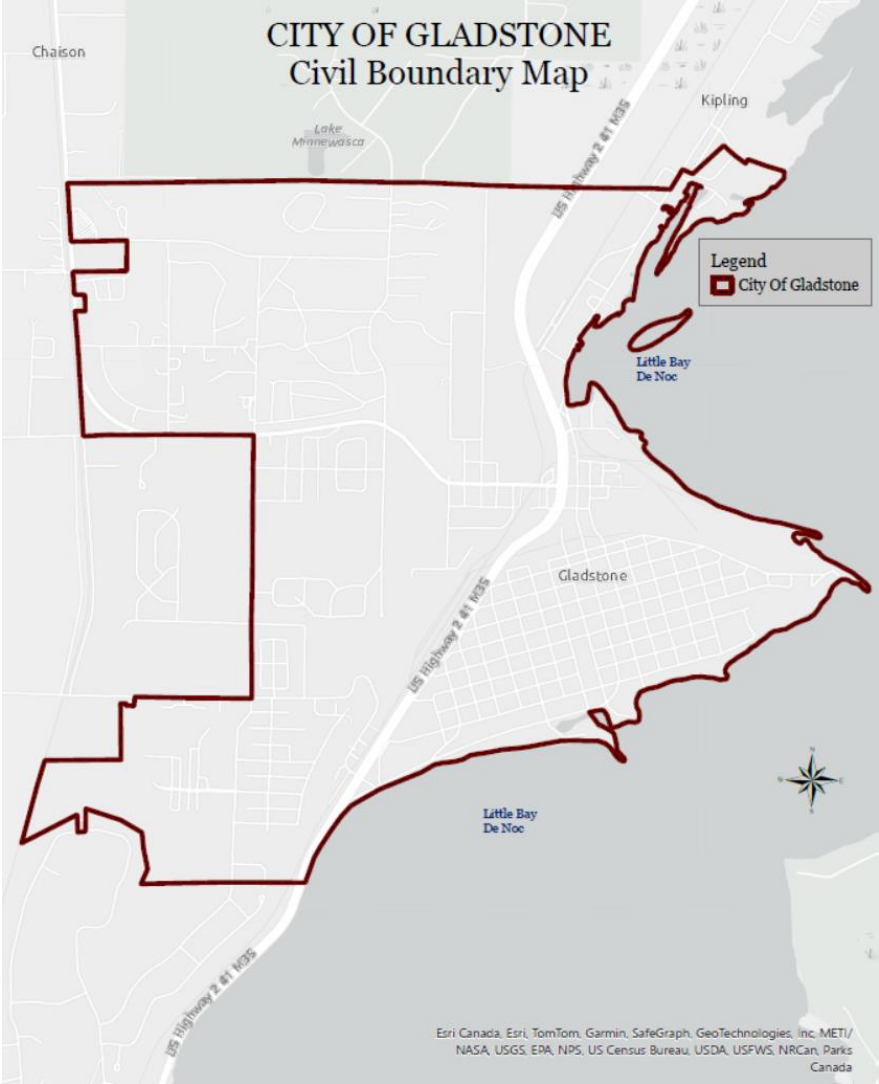


**EXHIBIT B**

**NOTICE OF HEARING ON DISTRIBUTION OF SPECIAL ASSESSMENT LEVY  
FOR POLICE AND FIRE PROTECTION ASSESSED COSTS AND EXPENSES  
BY THE CITY COMMISSION OF THE CITY OF GLADSTONE**

TO ALL OWNERS OF THE  
FOLLOWING-DESCRIBED LANDS:

All of the lots and parcels of land within the City of Gladstone, County of Delta, State of Michigan. The boundaries of the special assessment district shall match the boundaries of the City:



TAKE NOTICE that pursuant to the provisions of Act 33, Public Acts of Michigan, 1951, as amended, the City Commission has approved an estimate of the first year's special assessment levy for police and fire protection costs and expenses in the amount of \$564,232.00. This estimated assessment, if finally approved by City Commission, would be spread against the

above-identified special assessment district in a column on the regular tax roll in the estimated levy amount of 4.5 mills.

PUBLIC NOTICE IS HEREBY GIVEN that the City Commission will meet on Monday, the 10th day of June, 2024, at 6:00 p.m., Eastern Daylight Time, at City Hall Chambers, 1100 Delta Avenue, Gladstone, Michigan, to hear objections to the distribution of the special assessment levy.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter delivered to the City Clerk by Monday, June 10, 2024, at 6:00 p.m. and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty-five (35) days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

Kimberly Berry  
City Clerk

42120087.2/100790.00025

**From:** [Gladstone, MI](#)  
**To:** [Kim Berry](#)  
**Subject:** Letter received  
**Date:** Sunday, May 19, 2024 7:22:06 PM

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Name: Ada Ruohomaki  
Email: [adaru@charter.net](mailto:adaru@charter.net)

Message: I am upset with these issues in letter of May 18th. That the Commissions intention is to proceed with special assessments before hearing from the public. The date to hear the public, a day after a holiday when many will be away. Sounds like you don't want people involved. Why haven't you included in your letter an idea of the money amount in the assessment? Could it be a high amount? This all makes me feel like I am being deceived, as a result I am against the assessment. Sincerely, Ada Ruohomaki

# City of Gladstone Taxes

Understanding your Tax Bill

# Your Annual Tax Bill

## • Summer Tax Bill

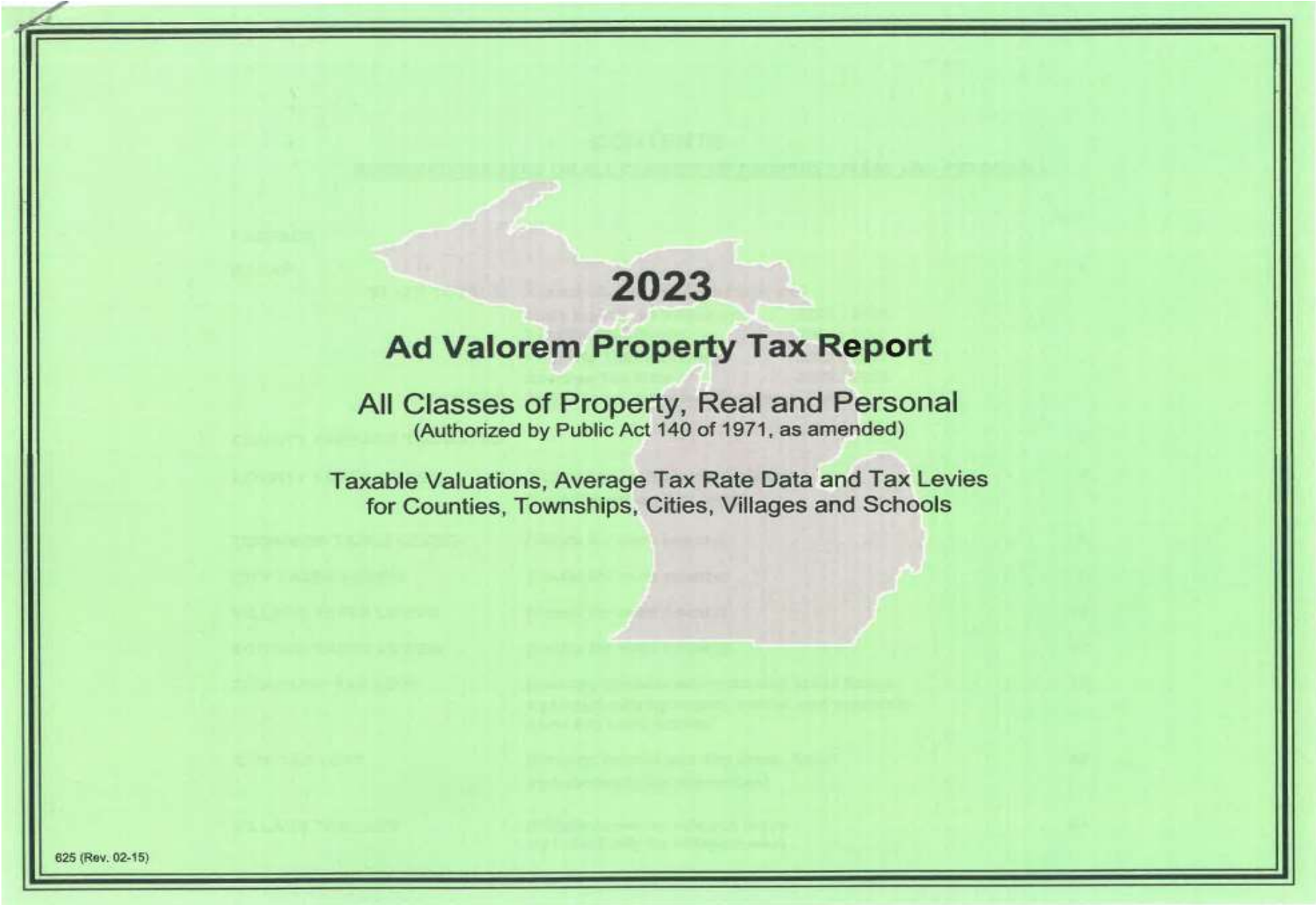
## Winter Tax Bill

<u>Tax Type</u>	<u>Mills</u>	<u>Tax Type</u>
<u>Mills</u>		
State Educ. Tax (pre) 0.0000	6.0000	Gladstone School Oper.
City Tax 5.7500	15.4773	Gladstone School Debt
ISD 1.1538	1.1926	Bay College Oper.
County 0.5000	5.0317	Bay College Debt
Bay College Oper. 1.1925	1.1538	ISD
Bay College Debt 1.3000	0.5000	Road Patrol
<hr/>		
Total Mills Summer 0.8000	<b>29.3554</b>	Community Action
		911 Dispatch 0.7500
		Recycling 0.3000
0.7200		Jail Bond
		DATA 0.6000

# Who Gets What?

- Homestead (PRE)
- Schools/College 17.4427 Mills  
41.1%
- City of Gladstone 15.4773 Mills  
36.5%
- County 9.5017 Mills  
22.4%
  
- Non-Homestead
- Schools/College 35.4427 Mills  
58.7%
- City of Gladstone 15.4773 Mills

What do other communities pay?





# UP Cities Sorted by Total Millage

2023 UP Cities Sorted by Total Millage

City	Taxable Value (Million \$)	City Millage	County Millage	Authority Millage	School Millage	Total Millage	2020 Pop.
Ironwood	108.1	29.64	9.37	0.12	19.27	58.40	5,045
Houghton	173.1	15.00	9.95	1.86	22.55	49.36	8,386
Ishpeming	139.9	20.94	7.57	0.39	19.57	48.47	6,140
Iron River	60.6	19.52	12.04	2.55	13.28	47.39	3,007
Sault St. Marie	312.3	23.63	8.90	0.50	14.11	47.14	13,337
Iron Mountain	268.4	21.24	9.95	0.17	15.14	46.50	7,518
Menominee	230.4	22.03	10.29	0.12	13.51	45.95	8,488
Munising	75.6	20.00	9.19	0.74	15.88	45.81	1,986
Hancock	134.1	15.67	9.95	0.00	19.69	45.31	4,501
St. Ignace	98.0	18.93	6.27	2.49	17.03	44.72	2,306
Negaunee	153.8	21.04	7.57	0.39	15.56	44.56	4,627
Crystal Falls	37.2	18.80	12.04	0.98	12.58	44.40	1,598
Escanaba	333.8	17.44	8.90	0.60	17.40	44.34	12,450
*Wakefield	30.1	20.37	9.37	0.00	14.20	43.94	1,702
*Bessemer	37.4	18.27	9.37	0.00	16.19	43.83	1,805
*Caspian	13.8	19.27	12.04	1.74	10.45	43.50	805
<b>Gladstone</b>	<b>125.8</b>	<b>15.48</b>	<b>8.90</b>	<b>0.60</b>	<b>17.89</b>	<b>42.87</b>	<b>5,257</b>
Manistique	58.5	18.66	8.54	0.00	15.53	42.73	2,828
Marquette	819.4	19.67	7.57	0.65	13.73	41.62	20,629
Kingsford	141.1	20.80	9.95	0.00	10.50	41.25	5,139
*Gaastra	5.1	17.83	12.04	1.74	8.38	39.99	316
Norway	63.4	16.89	9.95	0.50	11.60	38.94	2,840
*Stephenson	18.7	11.50	10.29	0.00	10.39	32.18	816
<b>Average</b>	<b>149.5</b>	<b>19.24</b>	<b>9.57</b>	<b>0.70</b>	<b>14.98</b>	<b>44.49</b>	<b>5,284</b>
<b>Median</b>	<b>108.1</b>	<b>19.27</b>	<b>9.37</b>	<b>0.50</b>	<b>15.14</b>	<b>44.40</b>	<b>4,501</b>

\*= No Local Police

Revised 5/6/2024

# Sorted by City Millage

**2023 UP Cities Sorted by City Millage**

City	Taxable Value (Million \$)	City Millage	County Millage	Authority Millage	School Millage	Total Millage	2020 Pop.
Ironwood	108.1	29.64	9.37	0.12	19.27	58.40	5,045
Sault St. Marie	312.3	23.63	8.90	0.50	14.11	47.14	13,337
Menominee	230.4	22.03	10.29	0.12	13.51	45.95	8,488
Iron Mountain	268.4	21.24	9.95	0.17	15.14	46.50	7,518
Kingsford	141.1	20.80	9.95	0.00	10.50	41.25	5,139
Negaunee	153.8	21.04	7.57	0.39	15.56	44.56	4,627
Ishpeming	139.9	20.94	7.57	0.39	19.57	48.47	6,140
*Wakefield	30.1	20.37	9.37	0.00	14.20	43.94	1,702
Marquette	819.4	19.67	7.57	0.65	13.73	41.62	20,629
Iron River	60.6	19.52	12.04	2.55	13.28	47.39	3,007
Munising	75.6	20.00	9.19	0.74	15.88	45.81	1,986
*Caspian	13.8	19.27	12.04	1.74	10.45	43.50	805
St. Ignace	98.0	18.93	6.27	2.49	17.03	44.72	2,306
Crystal Falls	37.2	18.80	12.04	0.98	12.58	44.40	1,598
Manistique	58.5	18.66	8.54	0.00	15.53	42.73	2,828
*Bessemer	37.4	18.27	9.37	0.00	16.19	43.83	1,805
*Gaastra	5.1	17.83	12.04	1.74	8.38	39.99	316
Escanaba	333.8	17.44	8.90	0.60	17.40	44.34	12,450
Norway	63.4	16.89	9.95	0.50	11.60	38.94	2,840
Hancock	134.1	15.67	9.95	0.00	19.69	45.31	4,501
<b>Gladstone</b>	<b>125.8</b>	<b>15.48</b>	<b>8.90</b>	<b>0.60</b>	<b>17.89</b>	<b>42.87</b>	<b>5,257</b>
Houghton	173.1	15.00	9.95	1.86	22.55	49.36	8,386
*Stephenson	18.7	11.50	10.29	0.00	10.39	32.18	816
<b>Average</b>	<b>149.5</b>	<b>19.24</b>	<b>9.57</b>	<b>0.70</b>	<b>14.98</b>	<b>44.49</b>	<b>5,284</b>
<b>Median</b>	<b>108.1</b>	<b>19.27</b>	<b>9.37</b>	<b>0.50</b>	<b>15.14</b>	<b>44.40</b>	<b>4,501</b>

\*= No Local Police

Revised 5/6/2024

# Population 4000-8000 with Public Safety

2023 UP Cities Sorted by City Millage : Population 4,000-8,000 & with Public Safety

City	Taxable Value (Million \$)	City Millage	County Millage	Authority Millage	School Millage	Total Millage	2020 Pop.
Ironwood	108.1	29.64	9.37	0.12	19.27	58.40	5,045
Iron Mountain	268.4	21.24	9.95	0.17	15.14	46.50	7,518
Kingsford	141.1	20.80	9.95	0.00	10.50	41.25	5,139
Negaunee	153.8	21.04	7.57	0.39	15.56	44.56	4,627
Ishpeming	139.9	20.94	7.57	0.39	19.57	48.47	6,140
Hancock	134.1	15.67	9.95	0.00	19.69	45.31	4,501
<b>Gladstone</b>	<b>125.8</b>	<b>15.48</b>	<b>8.90</b>	<b>0.60</b>	<b>17.89</b>	<b>42.87</b>	<b>5,257</b>
<b>Average</b>	153.0	20.69	9.04	0.24	16.80	46.77	5,461
<b>Median</b>	139.9	20.94	9.37	0.17	17.89	45.31	5,139

Revised 5/6/2024



# Taxable Value 90-160 Million with Public Safety

**2023 UP Cities with Taxable Values of 90-160 Million- Sorted by City Millage**

City	Taxable Value (Million \$)	City Millage	County Millage	Authority Millage	School Millage	Total Millage	2020 Pop.
Ironwood	108.1	29.64	9.37	0.12	19.27	58.40	5,045
Negaunee	153.8	21.04	7.57	0.39	15.56	44.56	4,627
Ishpeming	139.9	20.94	7.57	0.39	19.57	48.47	6,140
Kingsford	141.1	20.80	9.95	0.00	10.50	41.25	5,139
St. Ignace	98.0	18.93	6.27	2.49	17.03	44.72	2,306
Hancock	134.1	15.67	9.95	0.00	19.69	45.31	4,501
<b>Gladstone</b>	<b>125.8</b>	<b>15.48</b>	<b>8.90</b>	<b>0.60</b>	<b>17.89</b>	<b>42.87</b>	<b>5,257</b>
<b>Average</b>	<b>128.7</b>	<b>20.36</b>	8.51	0.57	17.07	<b>46.51</b>	4,716
<b>Median</b>	134.1	20.80	8.90	0.39	17.89	44.72	5,045

\*= No Local Police

Revised 5/6/2024

# Michigan Public Act 33 of 1951

- Municipalities can levy special assessments for police services, fire services or both, police and fire vehicles, apparatus, equipment and housing .
- Townships, Villages and Cities with population less than 15,500 can establish the special assessment district pursuant to special assessment procedures and public hearings on the governing bodies own initiative, or a petition process by property owners, or by an election.
- Special assessment based on taxable value of the property

# Sample Home Special Assessment

## Costs @ 4.5 Mills

Item 4.

What will P.A. 33 Cost Taxpayers?

Home with a \$35,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 157.50	\$ 13.13	\$ 0.43

Home with a \$40,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 180.00	\$ 15.00	\$ 0.49

Home with a \$45,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 202.50	\$ 16.88	\$ 0.55

Home with a \$50,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 225.00	\$ 18.75	\$ 0.62

Home with a \$55,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 247.50	\$ 20.63	\$ 0.68

Home with a \$60,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 270.00	\$ 22.50	\$ 0.74

Home with a \$65,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 292.50	\$ 24.38	\$ 0.80

Home with a \$70,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 315.00	\$ 26.25	\$ 0.86

Home with a \$75,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 337.50	\$ 28.13	\$ 0.92

Home with a \$80,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 360.00	\$ 30.00	\$ 0.99

Home with a \$85,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 382.50	\$ 31.88	\$ 1.05

Home with a \$90,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 405.00	\$ 33.75	\$ 1.11

Home with a \$95,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 427.50	\$ 35.63	\$ 1.17

Home with a \$100,000 Taxable Value			
	Yearly Cost	Monthly Cost	Daily Cost
4.5 Mills	\$ 450.00	\$ 37.50	\$ 1.23

\*\*Average Taxable Value of a home in Gladstone is \$39,268

# GLADSTONE PUBLIC SAFETY



SPECIAL ASSESSMENT FUNDING (SUMMARY)

# GLADSTONE PUBLIC SAFETY DEPARTMENT - HISTORY (SUMMARY)



- ▶ In 1977, the City of Gladstone combined Police and Fire Services to form the “Gladstone Public Safety Department”
- ▶ Today, Gladstone Public Safety Department provides:
  - ▶ 24-hour/365 day, Police, Fire and Rescue services to the City of Gladstone.
  - ▶ Automatic fire aid to the Escanaba Township Volunteer Fire Department; out to the Escanaba River.

Gladstone Public Safety Department is supplemented on the fire/rescue side with outstanding, dedicated and professional Volunteer Firefighters.
  - ▶ Specialize in Ice Rescue and are part of the Delta County Ice Rescue Team.
  - ▶ Have a Drone unit and K-9 unit.
  - ▶ PSO’s specialize in several duties, such as Firearms, Defensive Tactics, Evidence Technicians, Tasers, Truck operations, Etc.
  - ▶ Gladstone Public Safety Department also provides many additional services to the citizens, visitors and business owners of Gladstone. (Lockouts, Stand-by’s, Kid programs, Fire trainings, Etc.)



# GLADSTONE PUBLIC SAFETY/VOLUNTEER - STAFFING LEVELS

STAFFING	PUBLIC SAFETY	VOLUNTEERS	NOTES
1976	8	6	Separate Police and Fire Departments
1977 – Combined	15	20	1 Director, 2 Dep. Directors, 2 Full Firefighters and 10 Patrol
2004	12	20	1 Director, 1 Lt, 1 D/Sgt, 2 Sgts, 7 PSO's
2005	11	20	1 Director, 1 Lt, 1 D/Sgt, 1 Sgts, 7 PSO's
2009-2022	9-10	20	LT. eliminated, D/Sgt. Eliminated temporarily
2023	9	16	1 Director, 1 D/Sgt, 1 Sgt, 6 PSO's
2024	9	14 with 1 not certified	1 Director, 1 D/Sgt, 1 Sgt, 6 PSO's

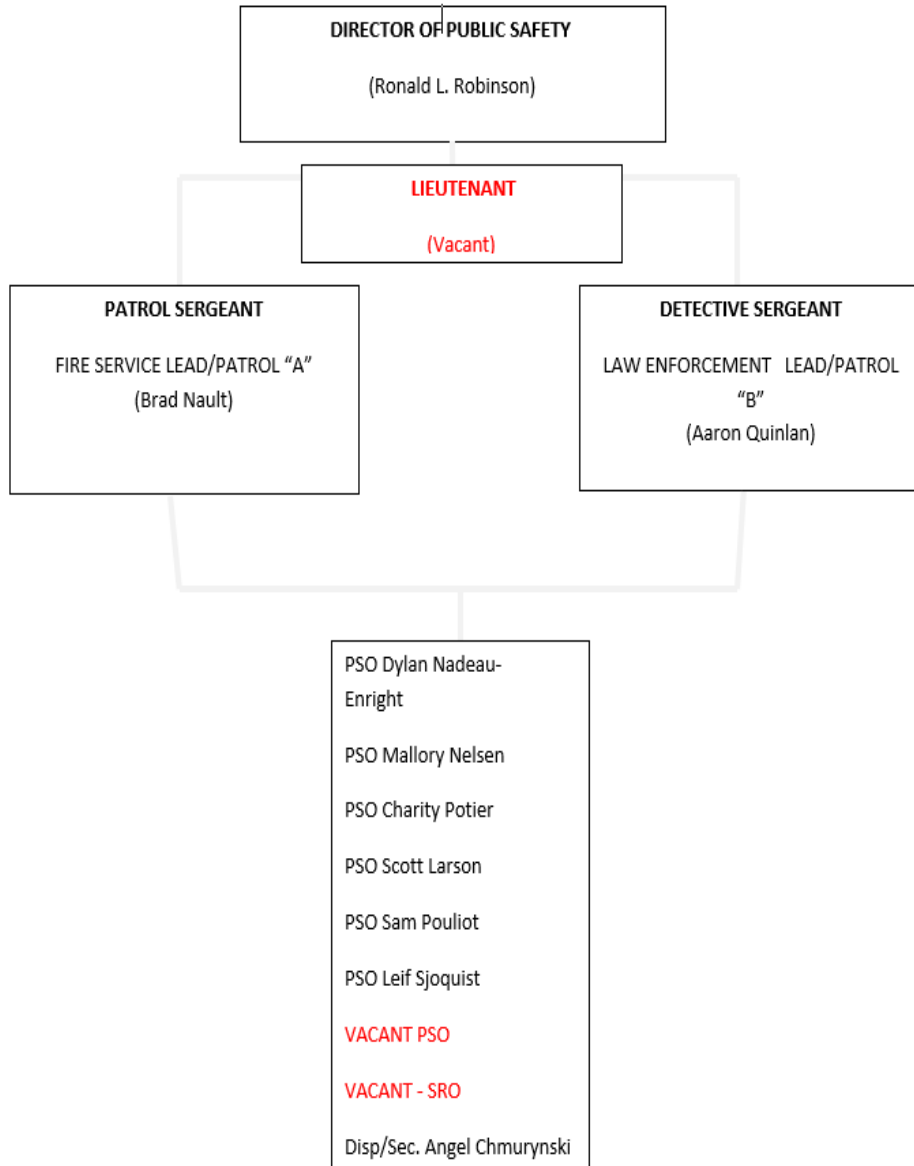


# GPSD CHAIN OF COMMAND - Personnel



## GLADSTONE PUBLIC SAFETY DEPARTMENT

### CHAIN OF COMMAND



**Director of Public Safety**  
Ronald L. Robinson

**Volunteer Fire Chief**  
Matt Smith

**Assistant Volunteer Fire Chief**  
Tom Hinrickson

**Lieutenant(s)**  
Paul Marenger  
Craig Lancour  
Brad Farley

**Volunteer Firefighters**  
Dave Muhlenbeck  
John Vanbrocklin  
John Closs  
Kevin Paul  
Brian Davison  
Garret Novak  
Corey Novak  
Aaron Steinhoff  
Riley Baldovski  
Jayson Frandle  
Bob Madden  
Vacant (X4)



# PUBLIC SAFETY DEPARTMENT STAFFING COMPARISON TABLE

9/5257\*1000



## UPPER PENINSULA PUBLIC SAFETY DEPARTMENTS

### STAFFING - COMPARISON TABLE



<u>AGENCY</u>	<u>POPULATION</u>	<u>SQ. MI.</u>	<u>PUBLIC SAFETY OFFICERS</u>	<u>NUMBER OF OFFICERS PER 1,000 PEOPLE</u>	<u>NOTES</u>
Gladstone Public Safety Department	5,257	7.9	9	<u>1.71</u>	
Escanaba Public Safety Department	12,450	16.5	31	2.49	
Kingsford Public Safety Department	5,139	4.6	17	3.31	
Ironwood Public Safety Department	5,045	6.6	12	2.38	
Manistique Public Safety Department	2,828	3.5	8	2.83	And 5 part time

Resources:

U.S. Census

MCOLES

Wikipedia

Square Miles includes land and water



# Capital Outlay – Fire Truck Fund

- ▶ Gladstone Public Safety has (2) Fire Trucks
  - ▶ 2016 Freightliner (Primary - #65) – 4864.6 miles and 747.1 hours as of 4-22-24
  - ▶ 1996 Pierce (Secondary - #64) – 16186 miles and 1747.5 hours as of 4-22-24.

**(Needs new pump seals at approximately \$5,800.00)**

- ▶ Fire truck replacement is recommended at 30 years. Refurbishing is not recommended on a truck that is 20 years or older.
- ▶ I have been budgeting \$20,000 every fiscal year for a new truck capital improvement – not nearly enough!
- ▶ I have not been able to budget this amount, or any amount, the last (2) budget cycles (2022-2023 & 2023-2024) - \$0 has been budgeted due to general fund shortfalls. Without the special assessment, \$0 will be budgeted again. **With the special assessment \$100,000 is budgeted**
- ▶ As of the 2023-2024 fiscal year, we currently have \$105,842.94 in the new fire truck CIP.



# Fire Truck Cost

- ▶ We are not looking to purchase a new Fire truck right now – Budget for the future.
- ▶ Ballpark Quotes for a Basic Pumper (1000 gallons):
- ▶ \$590,000 Pierce
- ▶ \$464,525 Axes & Irons
- ▶ \$465,000 Fouts Fire



 **Option List** 2/20/2024

Customer:	FORD RIVER TOWNSHIP FIRE DEPARTMENT	Bid Number:	979
Representative:	Pomasl, Kevin	Job Number:	
Organization:	Halt Fire, Inc	Number of Units:	1
Requirements Manager:		Bid Date:	01/09/2025
Description:	Ford River Commercial Pumper	Stock Number:	
Body:	Pumper, Medium, Aluminum, 2nd Gen, Commercial	Price Level:	48 (Current: 48)
Chassis:	Freightliner M2-106, 4x2 Single Rear Axle	Lane:	

**ESTIMATE**  
Commercial Crew Pumper

**\$464,525**

Options, add-ons, delivery charges, and state taxes may vary. Contact sales for an exact all-in quote based on your specific location and customization needs.



AXES & IRONS - ESTIMATE FOR COMMERCIAL CREW PUMPER

# FIREFIGHTER TURNOUT GEAR

Item 4.

- ▶ NFPA (National Fire Protection Association) 1851 specifies that the firefighter protective ensemble or ensemble components must be retired from service no more than 10 years from the date the ensemble or ensemble component was manufactured – the date it was manufactured, not the date it was placed in service.
- ▶ Turnout gear consists of:
  - ▶ Helmet
  - ▶ Nomex Hood
  - ▶ Jacket
  - ▶ Pants
  - ▶ Gloves
  - ▶ Boots





# FIREFIGHTER TURNOUT GEAR

- ▶ In 2018 & 2019, we purchased new turnout gear for all Public Safety Officers and Volunteers at \$2,598.00 a set.
- ▶ Turnout gear will need to be replaced for all Public Safety Officers and Volunteers in 2028-2029
- ▶ The costs today is:
- ▶ Total (30): \$127,050



QTY	DESCRIPTION	RATE	AMOUNT
1	MSA # 660CFSY, Helmet, 660C Metro Std Config, Yellow	349.00	349.00T
1	Majestic # P84 Pac II, P84 Natural Yellow, 21" Len, DBL Ply NFPA 1971 UL Certified Hood	39.00	39.00T
1	Janesville # CSTM-32, 32" Super-Deluxe Coats To Meet The City of Gladstone Public Safety Specifications	2,195.00	2,195.00T
1	Janesville # PSDM, Super-Deluxe Bunker Pants To Meet The City of Gladstone Public Safety Specifications	1,289.00	1,289.00T
1	Janesville # SB640, 40" H-Back Suspenders	55.00	55.00T
1	Pair of Dragon Fire # X2-G-L, Alpha X Gauntlet Gloves, Large	89.00	89.00T
1	weinbrenner # 807-6000, INS Rubber Fire Lug Boots	219.00	219.00T
SUBTOTAL			4,235.00
TAX			0.00
TOTAL			<u>\$4,235.00</u>



# FIREFIGHTER SCBA – COMPRESSED AIR SCBA CYLINDERS

- We currently have (36) Scott 4500psi carbon wrapped SCBA cylinders.
- They are dated 2015
- NFPA 1852 states: High pressure cylinders are required to be hydrostatically tested every 5 years with the exception of composite and hoop wrapped cylinders manufactured prior to 2002 which are required to be tested every 3 years. All composite or wrapped cylinders have a 15 year service life.



**“This guide is intended for use with fully wrapped carbon composite cylinders with a design life of 15 years, which are cylinders manufactured to DOT Special Permit SP 10915”**

**(2030 life on current cylinders)**

- The costs in 2015-16 were \$899.00 a Cylinder.
- Today cylinders cost approximately \$1,600 - \$2,500 each. (30-year)
- \$57,600 - \$90,000





# PUBLIC SAFETY BUILDING - ROOF

Item 4.

- ▶ The Public Safety Building was built in 2000.
- ▶ In 2017, we had a major leak in the fire garage and had to have the (6) Dormers removed and the drywall fixed.
- ▶ The roof is now leaking again in (3) different locations.
- ▶ (3) Buckets are in the attic to collect rain water.
- ▶ We can patch, or repair, those locations but will ultimately need a new roof.
- ▶ No quote yet. Estimate: \$40,000-\$50,000



# Patrol Cruiser Capital Investment

Item 4.

- ▶ Gladstone Public Safety currently has (4) Patrol cars, (1) Administrative/training use vehicle and (1) Fire service vehicle; as follows:
  - ▶ 2021 Dodge Durango (#60) – 44924 miles as of 4-10-24
  - ▶ 2021 Dodge Durango (#67) – 22575 miles as of 4-22-24 (**K9 Vehicle**) – **Purchased with donated & grant funds.**
  - ▶ 2019 Dodge Charger (#62) – 65134 miles as of 4-10-24
  - ▶ **2018 Ford Explorer Utility (#61) – 89827 miles as of 4-10-24 (next to be replaced)**
  - ▶ 2017 Ford Fusion (#69) – 41364 miles as of 4-10-24
  - ▶ 2016 Ford Explorer Utility (#63) – 110751 miles as of 4-10-24 (Fire side) – **(needed to install a battery disconnect and vehicle hesitates – #61 will replace this cruiser)**
  - ▶ **We have been budgeting \$10,000 a year for new cruisers, with the exception of the last couple years due to budget shortfalls. (\$23,517.07) in Capital**
  - ▶ **Without special assessment funds \$0 will be budgeted again.**



# Patrol Cruiser Cost – 2024 (Durango base model)-State Contract - Today V. 2021 for just the basic cruiser: \$31,838.00 v. \$39,673.00

Item 4.

VEHICLE INVOICE						LAFONTAINE CHRYSLER DODGE JEEP OF LANSING, INC. 6131 S PENNSYLVANIA AVE LANSING MI 48911	
CUST # 166727 DEAL # 19350		SOLD TO: CITY OF GLADSTONE ADDRESS: 144 4TH AVENUE GLADSTONE MI 49837			DATE 11/24/2021 P.O. #ROBINSON		
MICHELLE M DEACON SALESMAN					SOLD STK # MC764232		
MAKE	MODEL	NEW OR USED	VIN	YEAR	REV NO.	PRICE OF VEHICLE	31823.00
DODGE	DURANGO AWD	NEW	1C4RDJFG0MC764232	21		OPTIONAL EQUIP & ACCESS.	
<input type="checkbox"/> FIRE AND THEFT <input type="checkbox"/> COLLISION - AMT DEDUCT. <input type="checkbox"/> PUBLIC LIABILITY - AMT. <input type="checkbox"/> PROPERTY DAMAGE - AMT.							
OPTIONAL EQUIPMENT AND ACCESSORIES							
GROUP	DESCRIPTION					PRICE	
	<del>\$31,838.00</del> 101 - 301 - 910 - 000 REP #1 11-24-21						
SALES TAX						N/A	
LICENSE AND TITLE						15.00	
TOTAL CASH PRICE						31838.00	
FINANCING INSURANCE							
TOTAL TIME PRICE						31838.00	
SETTLEMENT:							
DEPOSIT						N/A	
CASH ON DELIVERY						31838.00	
TRADE-IN						N/A	
LESS LIEN						N/A	
TYPE							
VIN							
PAYMENTS							
1 @						N/A	N/A
							31838.00

2001-POL	Charger (LDDE48) Police RWD	2024	DODGE	Charger (LDDE48)	071B7700183			NO LONGER AVAILABLE
2002-POL	Charger (LDEE48) Police AWD	2024	DODGE	Charger (LDEE48)	Lafontaine CDJR 071B7700183			NO LONGER AVAILABLE
2003-POL	Durango (WDDE75) Special Service RWD	2024	DODGE	Durango (WDDE75)	Lafontaine CDJR 071B7700183			AWD ONLY AVAILABLE
2004-POL	Durango (WDEE75) Pursuit AWD	2024	DODGE	Durango (WDEE75)	Lafontaine CDJR 071B7700183	<u>\$39,673.00</u>	\$2.00	Pricing includes base model and Mandatory options only.



# Patrol Cruiser – Ford Explorer – Base Model – State Contract

Item 4.

## Today v. 2018 - \$31,515.00 v. \$44,746.00



<b>To: City of Gladstone (Public Safety)</b> 1100 Delta Ave. Gladstone, MI 49837  <b>Customer # 118466</b>	<b>Ship To: SAME</b>  <b>ATTN: Ron Robinson</b> 906-428-3131
--	---

Salesperson:	P.O.#	Ship Date:	Shipped Via:	F.O.B. Point:	Terms:
Jim Agney	Signed Quote	3/27/18	Gorno Driver	Gladstone, MI	10 Days

QTY:	DESCRIPTION:	UNIT PRICE:	AMOUNT:
(1)	2018MY FORD EXPLORER P.I. UTILITY AWD  VIN# <u>1FM5K8AR8JGB12089 (BLACK)</u>  1fm5k8ar8jgb12		31,500.00

**H-6178**

3003-POL	Police Interceptor Utility (K8A) AWD	2024	FORD	Police Interceptor Utility AWD (K8A)	Lunghamer Ford 071B7700180	\$42,589.00	\$2.50	2025 MODEL YEAR
3005-POL	F-150 Police Responder (W1P) XL 4WD SuperCrew 5.5' Box	2024	FORD	F150 Police Responder 4WD Super Crew (W1P)	Lunghamer Ford 071B7700180	\$44,746.00	\$2.50	Pricing includes base model and Mandatory options only.

**PLEASE MAKE ALL CHECKS PAYABLE TO:**  
GORNO FORD, INC.  
**THANK YOU FOR YOUR BUSINESS !!**

DEALER: \_\_\_\_\_  
 CUSTOMER: \_\_\_\_\_

SUBTOTAL:	31,500.00
SALES TAX:	TAX EXEMPT
TITLE: TRANSFER: PLATES: FEE'S:	15.00
<b>TOTAL:</b>	<b>\$31,515.00</b>

# Cruiser Upfitting

- ▶ This is the cost to upfit the cruiser with lights, Siren, Radar, etc.
- ▶ I try to use as much old equipment as possible.

- ▶ The last cruiser we had upfitted cost:
- ▶ Today, the costs will be more, but an estimate cannot be determined until

Subtotal	8,002.80
Freight In	218.00
Shop Supplies	50.00
Taxes	0.00
Total	<u>8,270.80</u>

a cruiser is purchased and the old equipment is checked for fit.

- Additional costs are decals. The last cruiser cost:

Subtotal	499.03
Shop Supplies	13.00
Taxes	0.00
Total	<u>512.03</u>



# Patrol Cruiser Radio upgrade – State Contract

We still have (2) old Motorola radios in cruisers. These radios are obsolete and will need to be replaced. Replacing them with the Motorola APX 4500

- Radio cost in 2021
- Installation fee (included in upfitting costs)
- Activation fee (\$250.00)

ORIGINAL INVOICE		
Transaction Date	06-OCT-2021	Transaction Total
P.O. Number	NTP RON ROBINSON	Customer Account No
P.O. Date	06-JUL-2021	1036424513
Payment Terms	Net Due in 30 Days	Payment Due Date
		05-NOV-2021



1	QA02756	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	1295.25
1	GA00804	APX O2 CONTROL HEAD	405.75
1	G444	ADD: CONTROL HEAD SOFTWARE	0.00
1	G67	ADD: REMOTE MOUNT	245.25
		ADD: 17' REMOTE MOUNT CABLE	0.00
1	W484	ANT 3DB GAIN 762-870MHZ	35.25
1	W22	PALM MICROPHONE	59.25
1	B18CR	(OPTIONAL) AUXILIARY SPKR 7.5W	49.50
1	G24	3 YR ESSENTIAL SERVICE	216.00
			3894.33
			<b>3894.33</b>
1	G581AG	AES/DES-XL/DES-OFB ENCRYP APX & ADI	659.25
1	W969BG	MULTIKEY OPERATION	272.25
			931.50

Today's costs:



- Approximate costs of a new cruiser, using new cruiser costs + old upfit and decal costs: **\$52,700.00**
- We currently have approximately: **\$23,517.07 in the CIP** (Again, we have not been able to add to the new cruiser CIP for a couple budget years)

# Conducted Electric Weapons (AKA...Tasers)

- ▶ Our current Tasers are X26P's, which are obsolete now.
- ▶ They were purchased in 2020 with Gordon Olson funds (inheritance).
- ▶ The cost was **\$8,904.00** for (6) Tasers
- ▶ Axon Tasers need to be replaced every 5-years (no warranty and no liability coverage beyond 5 years)
- The newest Taser is the "Taser 10" and the cost as of 4-22-24 is: **\$30,480.00**



Quantity	Unit price	[USD]Amount
6	1,113.00	6,678.00
6	346.00	2,076.00
1	0.00	0.00
1	79.50	79.50
1	70.50	70.50

Invoice Total	8,904.00
Shipping	0.00
Sales Tax	0.00
Total	8,904.00
Amount Received	0.00
<b>BALANCE DUE</b>	<b>USD 8,904.00</b>

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Gladstone Public Safety - MI 144 4th Ave N Gladstone, MI 49837-1137 USA	Gladstone Public Safety - MI 144 4th Ave N Gladstone MI 49837-1137 USA Email:	Charles Kamps Phone: (480) 930-4327 Email: ckamps@axon.com Fax:	Ron Robinson Phone: 906-428-3131 Email: rrobinson@gladstonemi.org Fax: (906) 428-1730

## Quote Summary

Program Length	60 Months
<b>TOTAL COST</b>	<b>\$30,480.00</b>
<b>ESTIMATED TOTAL W/ TAX</b>	<b>\$32,205.25</b>

## Discount Summary

Average Savings Per Year	\$2,135.36
<b>TOTAL SAVINGS</b>	<b>\$10,676.80</b>



# AXON BODY CAMERA(S)

- ▶ We just purchased Axon body cameras and have made (1) payment on a 5-year contract.
- ▶ Grants were applied for and received.
- ▶ The total payment for the cameras, software, docking station, cloud storage, etc., over 5-years, is:

**\$50,509.58**

Date	Subtotal	Tax	Total
May 2023	\$10,101.90	\$0.00	\$10,101.90
May 2024	\$10,101.92	\$0.00	\$10,101.92
May 2025	\$10,101.92	\$0.00	\$10,101.92
May 2026	\$10,101.92	\$0.00	\$10,101.92
May 2027	\$10,101.92	\$0.00	\$10,101.92
<b>Total</b>	<b>\$50,509.58</b>	<b>\$0.00</b>	<b>\$50,509.58</b>

- ▶ The funding for this purchase is coming out of the Gordon Olson fund, unless we receive additional funding, such as special assessment funds. The Gordon Olson fund will be will be depleted, or near depletion, by the end of the payments to Axon.
- ▶ Gordon Olson Fund information is coming up





# Ballistic Vests

- ▶ Ballistic vests/panels need to be replaced every 5 years.
- ▶ We purchased (9) new vests in 2023 and the cost was:
- ▶ We had to use Gordon Olson funds
- ▶ New vests will need to be replaced in 2028

<b>Subtotal</b>	\$7,504.75
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$7,504.75
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	<u>\$7,504.75</u>



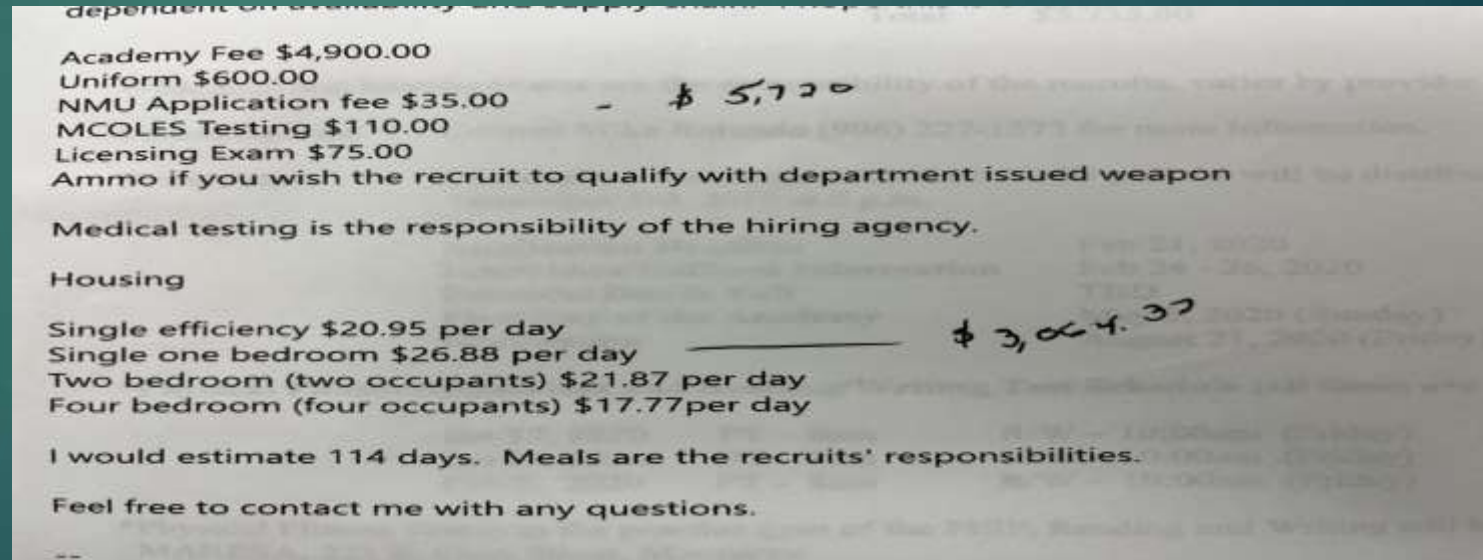
# Sponsored Recruits – Police Academy

- ▶ Lack of applicants nationwide.
- ▶ Most departments are now sponsoring recruits who are not certified – sending them through an academy.
- ▶ GPSD and City have discussed setting funds away for Recruit sponsorship, but budget shortfalls do not allow for this.

## ▶ Approx. Costs:

- ▶ Academy: \$5,720
- ▶ Lodging: \$3,065
- ▶ Meals: based on current voucher costs
- ▶ Pay: Undetermined
  - ▶ POLC Contract
  - ▶ Approx. \$20,000 to send

A Recruit to the Academy



# SCHOOL RESOURCE OFFICER (SRO)

- ▶ Gladstone Public Safety is the only municipal/county agency in Delta County that does not provide a School Resource Officer (SRO). Building and maintaining a relationship with our school system is vitally important. We need partnership for our kids!
- ▶ The Gladstone School system has offered to pay approximately 50% for the position. (NOTE: Exact cost sharing would be determined if we could support adding a SRO through the General Fund, however the City of Gladstone has been unable to allocate the funds to support 50% - includes wages, benefits, FICA, Life Insurance, Defined Contribution, etc.)
- ▶ Benefits of a SRO (Summary):
  - Safety of children and staff – deterrent
  - Enhance the agencies reputation in the community
  - Reduce workload of road patrol Officers
  - Create relationships with children and staff.
  - Provide education on safety to children and staff.



Approximate for PSO: **\$118,000** (with pay, benefits, FICA, etc.)

# GORDON OLSON FUND

- ▶ In 2010, Gladstone Public Safety received a gracious inheritance from Gordon Olson. Mr. Olson left funds for GPSD because of his support to the City and Public Safety. The funds were allocated for needs, or wants, above and beyond what is normally included in the budget.
- ▶ Over the years, due to budget shortfalls, we have had to use this fund to purchase items, as follows:
  - ▶ Ballistic Vests
  - ▶ Body Cameras
  - ▶ Department Server
  - ▶ Computer(s)
  - ▶ Tasers
  - ▶ Radar System
  - ▶ Mobile 800 Radios
  - ▶ Rifles
  - ▶ Handguns





# TOTAL COST ESTIMATE(S)-By year

Item 4.

<u>Year</u>	<u>Equipment/Item</u>	<u>Estimated cost(s)</u>	<u>Total</u>
2024	Body Camera payment	\$10,101.98	
	School Resources Officer(SRO)	\$118,000.00	
	Prosecutor-City Attorney	\$36,000.00	
	<b>Total</b>		<b>\$164,101.98</b>
2025	Roof	\$50,000.00	
	Cruiser-61	\$52,700.00	
	Body Camera payment	\$10,101.98	
	SRO	\$122,000.00	
	Tasers	\$30,480.00	
	Prosecutor-City Attorney	\$36,000.00	
	Academy Sponsorship	\$5,000.00	
<b>Total</b>		<b>\$306,281.98</b>	
2026	Cruiser-62	\$60,000.00	
	Body Camera Payment	\$10,101.98	
	SRO	\$126,000.00	
	Prosecutor-City Attorney	\$36,000.00	
	Academy Sponsorship	\$5,000.00	
<b>Total</b>		<b>\$237,101.98</b>	

2027	Cruiser-60	\$62,000.00	
	Body Camera Payment	\$10,101.98	
	SRO	\$130,000.00	
	Prosecutor-City Attorney	\$36,000.00	
	Academy Sponsorship	\$5,000.00	
<b>Total</b>		<b>\$243,101.98</b>	
2028	Turn Out Gear	\$127,050.00	
	Ballistic Vests	\$10,000.00	
	SRO	\$130,000.00	
	Cruiser (K9)	\$63,000.00	
	Prosecutor-City Attorney	\$36,000.00	
	Academy Sponsorship	\$5,000.00	
<b>Total</b>		<b>\$371,050.00</b>	
2029	Fire Truck	\$590,000.00	
	SRO	\$134,000.00	
	Prosecutor-City Attorney	\$36,000.00	
	Academy Sponsorship	\$5,000.00	
	<b>Total</b>		<b>\$765,000.00</b>
2030	Cylinders	\$57,600.00	
	SRO	\$134,000.00	
	Prosecutor-City Attorney	\$36,000.00	
	Academy Sponsorship	\$5,000.00	
	Tasers	\$35,000.00	
	<b>Total</b>		<b>\$267,600.00</b>

# CONCLUSION

Gladstone Public Safety is comprised of dedicated men and women, who have a vested interest in the City of Gladstone.

We have strived to provide professional Police and Fire service to the residents, and visitors, of Gladstone, while being faced with a limited budget and rising costs for service.

It is because of these Officers, that the City of Gladstone continues to be a safe, and beautiful, place to live and/or visit.

It is an honor for me to work along side the people of Gladstone Public Safety and the Volunteer Fire Department.

We truly are a family, that will continue to do the best we can, no matter what.

Special “Thanks” to the City Commission, City Manager and City residents for their support of Public Safety.







Item 4.





# GLADSTONE DOWNTOWN DEVELOPMENT AUTHORITY

City Hall Chambers – 1100 Delta Avenue  
 April 16, 2024  
 8:00 AM

## MINUTES

### CALL TO ORDER

Board Chair, Jay Bostwick, called the meeting to order at 8:02 AM ET.

#### 1. Roll Call

PRESENT	ABSENT
Daniel Becker	Joe Thompson (Excused)
Jacob Taylor	
Jay Bostwick	
Jason Lippens	
Kyle Closs	
Melissa Silta (Arrived at 8:08 AM ET)	
Nathan Neumeier	
Robert LeDuc	

**Staff Present:** Barry Lund, Eric Buckman, & Patricia West

### PUBLIC COMMENT

None.

### APPROVAL OF MINUTES

#### 2. Regular Meeting Minutes - March 19, 2024

Motion made by Closs, seconded by LeDuc to approve the regular meeting minutes from March 19, 2024.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Silta, Neumeier, LeDuc

**MOTION CARRIED.**

### FINANCIALS

#### 3. February Revenue & Expenditure Report

The agenda packet was amended on 04/16/2024 to include the February 2024 financials which were not available at the time the original packet was published on 04/11/2024.

### CONFLICTS OF INTEREST

### ADDITIONS TO THE AGENDA

### UNFINISHED BUSINESS

#### 4. 2024-2025 DDA Budget Acceptance



The agenda packet was amended on 04/16/2024 to include the 2024/2025 DDA budget approved by the City Commission which was not available at the time the original packet was published on 04/11/2024.

Item 5.

Motion made by Closs, seconded by Neumeier to accept the 2024/2025 DDA Budget Request.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Silta, Neumeier, LeDuc

**MOTION CARRIED.**

**5. 10th Street Banner Updates**

Motion made by Closs, seconded by Becker to reallocate the previously committed \$2000 for 10th Street Banners to the Printing & Publishing budget line item (248-537-900.000) to be used for other marketing needs.

Voting Yea: Becker, Taylor, Bostwick, Closs, Silta, Neumeier, LeDuc

**MOTION CARRIED.**

**6. North Shore Development**

City Manager, Eric Buckman, provided an update on the North Shore Development. Him and Renee Barron recently met with Miller Canfield to review the proposal, and are continuing to work with the prospective developer on the details of that proposal.

**NEW BUSINESS**

**7. Tree Planting in the Downtown**

Barry Lund, Superintendent for Public Works, provided an overview of his recommendations on tree planting downtown. The DDA Vision & Opportunity Subcommittee plans to take this into consideration as they draft the proposed five year action plan. Barry Lund recommended planting four trees at each intersection listed below. He estimated the cost to be about \$6000/intersection (or \$1500/tree).

- Delta Avenue & 8th Street
- Delta Avenue & 10th Street
- Delta Avenue & 11th Street

Furthermore, Barry Lund presented the idea of planting a permanent Christmas Tree in the parking lot next to the Electric Garage on Delta Avenue, which the DDA plans to revisit this summer with the kick-off of the first Old Fashioned Christmas planning meeting. Mr. Lund estimated the cost to be about \$5000 for the entire project.

**8. Farmers Market Table Purchase Recommendation**

Motion made by Closs, seconded by Silta to purchase three picnic tables, umbrellas, and umbrella bases for the Farmers Market Square.

Voting Yea: Becker, Taylor, Bostwick, Lippens, Closs, Silta, Neumeier, LeDuc

**MOTION CARRIED.**

**CITY COMMENTS & REPORTS**

**9. DDA Coordinator**

DDA Coordinator, Patricia West, provided an update on the items below.

- City of Gladstone's Proposed Master Plan Amendment
- City of Gladstone Website Platform Updates
- DDA and Parks & Recreation Contract
- DDA Board Member Term Expirations

- DDA Officer Elections in May
- Digital Marketing Proposal by Orange Cat Media
- Engineering & Architecture Fees for 1000 Delta Ave
- Farmers Market Updates

#### **10. City Manager**

City Manager, Eric Buckman, provided the board with an update on Irish Oaks.

#### **BOARD COMMENTS & REPORTS**

Nathan Neumeier provided updates from the Gladstone School Board on the following items.

- Concerns brought to the School Board regarding handicap parking on 10th Steet.
- Capital improvements planned for the school facilities over the summer following the failed bond.

#### **PUBLIC COMMENT**

*None.*

#### **ADJOURNMENT**

Motion made by Closs, seconded by Neumeier to adjourn at 9:12 PM ET.

Voting Yea: Becker, Bostwick, Lippens, Silta



# GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue  
May 13, 2024  
6:00 PM

## MINUTES

Mayor Joe Thompson called the meeting to order, gave the Invocation followed by the Pledge of Allegiance.

Clerk Kimberly Berry called the roll:

**PRESENT**

- Mayor Joe Thompson
- Commissioner Judy Akkala
- Mayor Pro-Tem Brad Mantela
- Commissioner Robert Pontius

**ABSENT - NONE**

**VACANCY - ONE**

The following individuals spoke under Public Comment:

Steve Viau, Delta County Commissioner

Kaylee & Jason Hamre, Owners of Orange Cat Media

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to approve the consent agenda as presented.

**MOTION CARRIED**

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Pontius to approve Fiscal Year 2024-2025 Appropriation Ordinance No. 2024-630:

**CITY OF GLADSTONE  
ORDINANCE NO. 2024-630**

**AN ORDINANCE MAKING APPROPRIATIONS FOR THE CURRENT FISCAL YEAR FOR THE CITY OF GLADSTONE, MICHIGAN FROM APRIL 1, 2024 THRU MARCH 31, 2025 TO DEFRAY THE DEBTS, EXPENDITURES & LIABILITIES LEVYING THE AMOUNTS THEREOF NECESSARY TO BE RAISED BY TAXATION TO BE LEVIED ON THE NEXT CITY OF GLADSTONE JULY 2024 TAX ROLL, AND FURTHER AUTHORIZING AND REQUIRING THE LEVYING ON THE JULY 2024 CITY AND DECEMBER 2024 GENERAL TAX ROLLS OF ALL THE DELINQUENT AND UNPAID SPECIAL ASSESSMENTS, TOGETHER WITH PENALTIES THEREOF AS PROVIDED BY THE CITY TREASURER.**

**THE CITY OF GLADSTONE ORDAINS:**

**Section I.** That pursuant to the provisions of the Charter of the City of Gladstone, and the provisions of the budget as adopted by the City Commission, appropriations are hereby made for the current fiscal year from April 1, 2024 thru March 31, 2025 for the assessments and purposes hereinafter designated as follows:

General Government	\$1,379,277.00
Cemetery	\$121,810.00
Public Safety	\$2,117,216.00
General Public Works	\$468,953.00
Parks & Recreation	\$657,430.00

**Section II.** That of the amounts appropriated in Section I of this ordinance, there shall be raised by taxation upon all 2023 tax levy the tentative sum of \$1,732,172.00 for the purpose of defraying the debts, expenditures, and liabilities of said City of Gladstone for the current fiscal year from April 1, 2024 thru March 31, 2025.

**Section III.** The City Clerk shall certify to the City Assessor tentative sum of \$1,732,172.00 to be levied upon the assessed valuation of all taxable property within the City of Gladstone on the General City of Gladstone July 2024 tax roll for the said City of Gladstone and laws of the State of Michigan.

**Section IV.** The City Clerk of the City of Gladstone shall report by June 15, 2024 and November 15, 2024 to the City Assessor of said City of Gladstone the amounts of all the several delinquent Special Assessments returned unpaid by the City Treasurer on such dates for all public improvements heretofore levied and assessed, together with the description of such lots and the amount(s) of the assessment levied upon such, together with the names of the owners whom such assessments were made, as contained in the Special Assessment Roll(s) prepared therefore and on file in the office of the City Treasurer, and the City Assessor is hereby authorized and directed to levy and spread the sums so assessed together with penalties as fixed against the persons and property respectively charged therewith in such special Assessment Rolls, in accordance with provisions of the City Charter of the City of Gladstone.

**Section V.** This ordinance shall be published and take effect ten (10) days after its publication.

- Introduced: 04-08-2024
- Published: 04-16-2024 DAILY PRESS
- Public Hearing: 04-22-2024
- Adopted: 05-13-2024
- Published: 05-20-2024
- Effective: 05-30-2024

**CITY OF GLADSTONE**

By: \_\_\_\_\_

Joseph Thompson, Mayor

By: \_\_\_\_\_

Kimberly Berry, City Clerk

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the first City of Gladstone/Music Co-op of Delta County Open Mic Night Special Event for Saturday, June 15, 2024 at the Gladstone Beach House from 5:00 PM - 7:00 PM.

MOTION CARRIED

Motion made by Commissioner Pontius, Seconded by Mayor Pro-Tem Mantela to table to Monday, May 28, 2024 6:00 PM Special Commission Meeting the Digital Marketing Proposal for the City of Gladstone to firm up the budget breakdown and reach out to Visit Escanaba.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Akkala to approve request for disbursement of funds draw #22 totaling \$266,454.00 for the Wastewater Upgrades Project.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Pontius to approve the 2024 Electric Pole Replacement Bid of B & B Electric in the amount of \$67,860.00.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to approve the 2024 Electric Line Clearance Bid of Dombrowski Tree in the amount of \$13,250.00.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to approve the Federal Awards Administration Policy of April 2024 as presented.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the permit for 2024 City of Gladstone 4th of July Fireworks Display & Operator for \$9,000.00 from Spielbauer Fireworks.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to set a special meeting for Tuesday, May 28, 2024 at 6:00 PM to make up for the canceled meeting on Monday, May 28, 2024 due to the Memorial Holiday.

MOTION CARRIED

**SPECIAL ASSESSMENT NO. 2024-324**

**RESOLUTION NO. 2024-02-01**

**(Act 33 Police and Fire Protection)**

City of Gladstone  
County of Delta, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Gladstone, County of Delta, State of Michigan, held in the City on May 13, 2024, at 6:00 p.m., Eastern Daylight Time.

PRESENT: Mayor Joe Thompson, Commissioners Judy Akkala, Brad Mantela and Robert Pontius

ABSENT: Commissioners: None

VACANCY: One

The following preamble and resolution were offered by Commissioner Brad Mantela and supported by Commissioner Judy Akkala:

WHEREAS, the City Commission of the City of Gladstone, County of Delta, State of Michigan, pursuant to Act 33, Public Acts of Michigan, 1951, as amended, and Act 188, Public Acts of Michigan, 1954, as amended, on its own initiative, tentatively declares its intent to create a special assessment district to pay for certain costs and expenses of police and fire motor vehicles, apparatus, equipment, housing and operations and assess the costs thereof (the "Assessed Costs") to the property specially benefitted by said police and fire protection in the special assessment district tentatively described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, the City Commission has caused to be prepared estimates of the Assessed Costs which have been received by the City Commission and are on file with the City Clerk; and

WHEREAS, the City Commission desires to fix the day for a hearing on the estimates of the Assessed Costs and on the question of creating the special assessment district.

NOW, THEREFORE, BE IT RESOLVED THAT:

AYES: Mayor Joe Thompson, Commissioners Judy Akkala, Brad Mantela and Robert Pontius

NAYS: None

VACANCY: One

RESOLUTION DECLARED ADOPTED.

---

Kimberly Berry, City Clerk

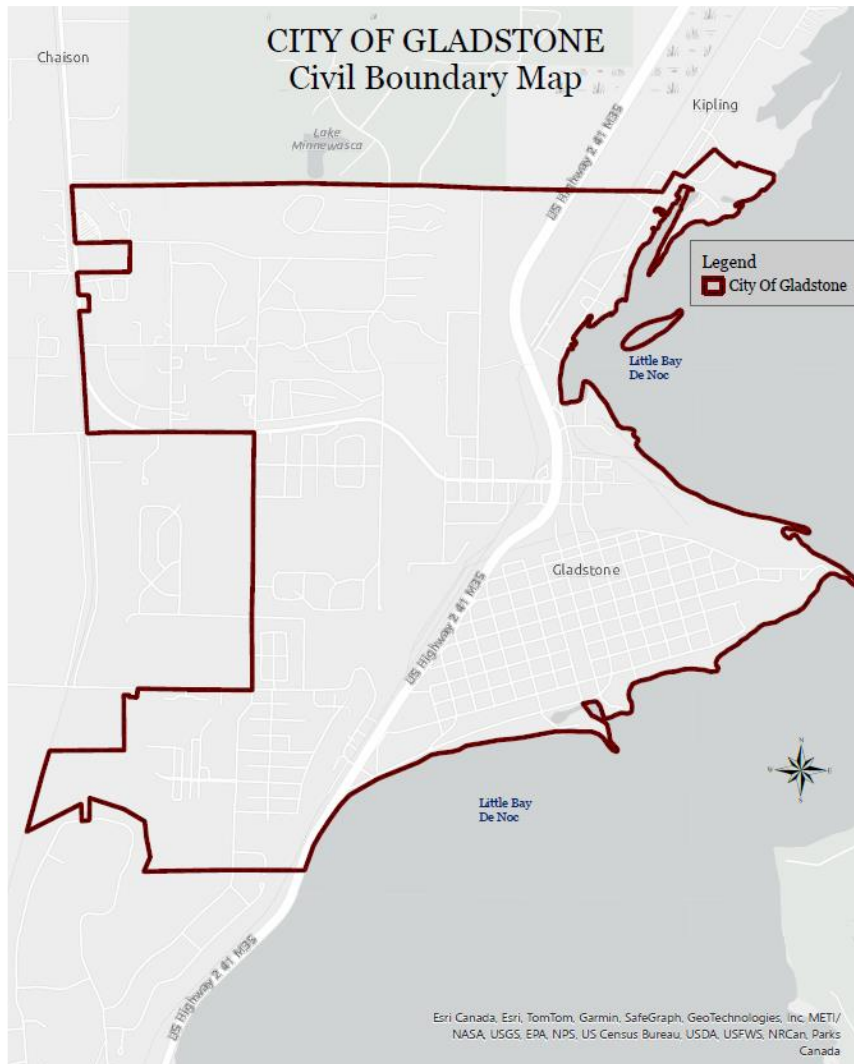
I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Gladstone, County of Delta, State of Michigan, at a regular meeting held on May 13, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public

Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Kimberly Berry, City Clerk

**EXHIBIT A**  
**Tentative Special Assessment District**

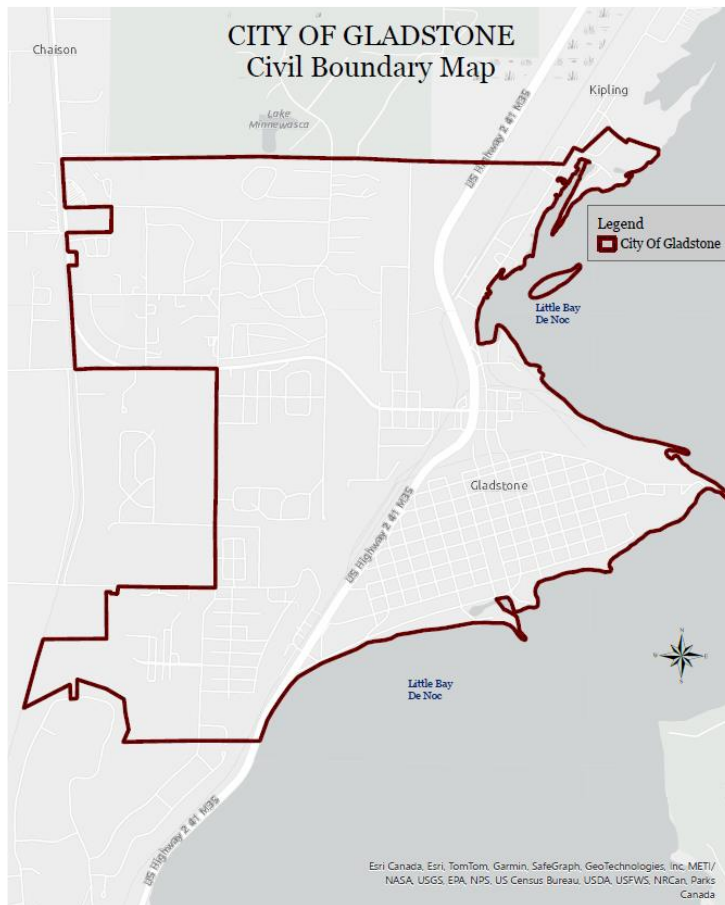
The special assessment district shall consist of all of the lots and parcels of land within the City of Gladstone, County of Delta, State of Michigan. The boundaries of the special assessment district shall match the boundaries of the City.



**EXHIBIT B**

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS  
FOR POLICE AND FIRE PROTECTION COSTS AND EXPENSES  
BY THE CITY COMMISSION OF  
THE CITY OF GLADSTONE  
TO ALL OWNERS OF THE  
FOLLOWING-DESCRIBED LANDS:**

All of the lots and parcels of land within the City of Gladstone, County of Delta, State of Michigan. The boundaries of the special assessment district shall match the boundaries of the City.



TAKE NOTICE that pursuant to the provisions of Act 33, Public Acts of Michigan, 1951, as amended, and Act 188, Public Acts of Michigan, 1954, as amended, the City Commission of the City of Gladstone has tentatively declared its intention to proceed with special assessments to cover certain police and fire protection costs and expenses.



TAKE FURTHER NOTICE that the City Commission has tentatively declared its intention to pay for such police and fire protection costs and expenses and tentatively designated all lots and parcels of land within the City of Gladstone as a special assessment district against which all or part of the cost of said police and fire protection costs and expenses is to be assessed.

TAKE FURTHER NOTICE that the City Commission has caused to be prepared estimates of the police and fire protection costs and expenses which have been filed with the City Clerk and are available for public examination at City Hall during regular business hours.

PUBLIC NOTICE IS HEREBY GIVEN that the City Commission will meet on Tuesday, the 28th day of May, 2024, at 6:00 p.m., Eastern Daylight Time, at City Hall Chambers, 1100 Delta Avenue, Gladstone, Michigan, to hear suggestions and objections regarding the estimates of the police and fire protection costs and expenses and on the question of creating the special assessment district therefor.

Kimberly Berry  
City Clerk

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to direct Clerk Kim Berry to advertise in the Daily Press, UP Action News, City of Gladstone website and social media pages the Commissioner vacant seat with the Commission accepting letters of interest, resume and fully completed City Commission Appointment Application from qualified residents until Monday, June 17, 2024 at 4:00 PM. The Commission will place the appointment on its regular City Commission meeting agenda of Monday, June 24, 2024 at 6:00 PM Gladstone City Hall.

#### MOTION CARRIED

City Manager Eric Buckman reported on the following:

- Offered the Parks & Recreation Director position to Wendy Taavola
- Received notification we have received funding for the Harbor Grant \$172,800 State funding and \$181,000 local funding
- 4<sup>th</sup> of July meeting conducted Kristin Madalinski and Robert Brown taking the lead for a great celebration this year
- Started negotiations with Supervisors 906
- Renee Barron and I met with potential developer of the North Shore
- Working on Public Safety Special Assessment
- Condolences to Renee and Tim Barron on the loss of their Mother, Linda Barron.

City Clerk reported on the following:

The City of Gladstone launched the new website [www.gladstonemi.gov](http://www.gladstonemi.gov) please check it out. We have discovered that the option to subscribe to receive an email when an agenda packet is uploaded to the website is not working on the new site. We are working with Civic Plus to correct the notification however agenda packets for all boards are still available. If you have any questions or concerns please contact me at [kberry@gladstonemi.gov](mailto:kberry@gladstonemi.gov)

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 8:11 PM.

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Joseph Thompson, Mayor

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Kimberly Berry, City Clerk

REMIT PAYMENT TO:

**INVOICE**

ACH INFORMATION:  
 THE NORTHERN TRUST  
 50 SOUTH LASALLE STREET  
 CHICAGO, IL 60675

E-mail Remittance To: gachremittance@cdw.com  
 ROUTING NO.: 071000152  
 ACCOUNT NAME: CDW GOVERN  
 ACCOUNT NO.: 91057

Item 7.



**CDW Government**  
 75 Remittance Drive, Suite 1515  
 Chicago, IL 60675-1515



RETURN SERVICE REQUESTED

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
RH86001	05/16/24	7932374
SUBTOTAL	SHIPPING	SALES TAX
\$7,550.00	\$0.00	\$0.00
DUE DATE		AMOUNT DUE
06/15/24		\$7,550.00

170 1 MB 0.571 E0153X I0237 D12841354228 S2 P10294826 0001:0001



CITY OF GLADSTONE  
 ACCOUNTS PAYABLE  
 1100 DELTA AVE  
 GLADSTONE MI 49837-1434



CDW Government  
 75 Remittance Drive  
 Suite 1515  
 Chicago, IL 60675-1515

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS				DUE DATE
05/16/24	RH86001	Net 30 Days				06/15/24
ORDER DATE	SHIP VIA	PURCHASE ORDER NUMBER			CUSTOMER NUMBER	
05/14/24	DROP SHIP-GROUND	00002			7932374	
ITEM NUMBER	DESCRIPTION	QTY ORD	QTY SHIP	QTY B/O	UNIT PRICE	TOTAL
7610044	CISCO DIRECT MS130-8P-HW Manufacturer Part Number: MS130-8P-HW Serial No: Q4CB-A3JV-S98J	1	1	0	600.00	600.00
7610046	CISCO DIRECT LIC-MS130-CMPT-5Y Manufacturer Part Number: LIC-MS130-CMPT-5Y Electronic distribution - NO MEDIA	1	1	0	115.00	115.00
3605173	CISCO DIRECT MA-ANT-20 Manufacturer Part Number: MA-ANT-20	2	2	0	120.00	240.00
3354009	CISCO DIRECT LIC-ENT-5YR Manufacturer Part Number: LIC-ENT-5YR Electronic distribution - NO MEDIA	1	1	0	350.00	350.00
5992679	CISCO DIRECT MV72X-HW Manufacturer Part Number: MV72X-HW Serial No: Q2TV-DSMB-SZN7 Serial No: Q2TV-5DWQ-2ZMN Serial No: Q2TV-5UF2-DAEY Serial No: Q2TV-98M2-S5M6	4	4	0	700.00	2,800.00
4314377	CISCO DIRECT LIC-MV-5YR Manufacturer Part Number: LIC-MV-5YR Electronic distribution - NO MEDIA	4	4	0	600.00	2,400.00
6073862	CISCO DIRECT MR76-HW Manufacturer Part Number: MR76-HW Serial No: Q3AK-F4EV-NPZG	1	1	0	1,045.00	1,045.00
ACCOUNT MANAGER		SHIPPING ADDRESS:			SUBTOTAL	\$7,550.00
KRISTEN MEYER 312-705-5565 krismey@cdw.com		CITY OF GLADSTONE VICKI SCHROEDER 1100 DELTA AVE GLADSTONE MI 49837-1434			SHIPPING	\$0.00
SALES ORDER NUMBER					SALES TAX	\$0.00
NWSP746					AMOUNT DUE	\$7,550.00



Cage Code Number 1KH72  
 DUNS Number 02-615-7235  
 Unique Entity ID (SAM): PHZDZ8SJ5CM1  
 ISO 9001 and ISO 14001 Certified  
 CDW GOVERNMENT FEIN 36-4230110

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+1 9064205373  
www.upconcrete.com

**INVOICE** Item 8.

**BILL TO**  
Richard Beauvis  
Gladstone Area Pickleball  
7980 Garth Point 25.25 LN  
Rapid River, MI 49878

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
334896	05/20/2024	\$30,000.00	06/19/2024	Net 30	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Constr. Misc.	Pay request #1 Gladstone pickle ball project	1	60,000.00	60,000.00
	Cust. Prepay	Customer Prepayment for a job	1	-30,000.00	-30,000.00
				SUBTOTAL	30,000.00
				TAX	0.00
				TOTAL	30,000.00
				BALANCE DUE	<b>\$30,000.00</b>



# City of Gladstone, MI

1100 Delta Avenue  
Gladstone, MI. 49837  
www.gladstonemi.gov

## Staff Report

Agenda Date: 05-28-2024 Eric Buckman, City Manager: \_\_\_\_\_

Department: City Hall Department Head Name: \_\_\_\_\_

Presenter: Patricia West/Kim Berry Kim Berry, City Clerk: \_\_\_\_\_

**This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.**

**AGENDA ITEM TITLE:**

Digital Marketing Proposal for the City of Gladstone

**BACKGROUND:**

Additional time is required to gather additional information requested per the May 13, 2024 commission meeting. A request to table this agenda item to the June 10, 2024 regular meeting is made.

**FISCAL EFFECT:**

**SUPPORTING DOCUMENTATION:**

**RECOMMENDATION:**

Motion to table the Digital Marketing Proposal for the City of Gladstone to the Monday, June 10, 2024 Regular City Commission Meeting.





# City of Gladstone, MI

1100 Delta Avenue  
Gladstone, MI. 49837  
www.gladstonemi.org

## Staff Report

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**Agenda Date:** May 28, 2024      **Eric Buckman, City Manager:** \_\_\_\_\_  
**Department:** DDA      **Department Head Name:** \_\_\_\_\_  
**Presenter:** Patricia West      **Kim Berry, City Clerk:** \_\_\_\_\_

**This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.**

**AGENDA ITEM TITLE:**  
 DDA Board Reappointments | Jay Bostwick & Robert LeDuc

**BACKGROUND:**  
 According to the City of Gladstone’s DDA By-Laws, each member’s term lasts four years. Jay Bostwick and Robert LeDuc’s term expiration is May 2024. Both are seeking reappointment to the DDA Board.

**FISCAL EFFECT:**  
 None

**SUPPORTING DOCUMENTATION:**  
 None

**RECOMMENDATION:**  
 Motion to reappoint Jay Bostwick and Robert LeDuc for reappointment to the Downtown Development Authority, with a new term expiration of May 2028.