

GLADSTONE



GLADSTONE GLADSTONE CITY COMMISSION REGULAR MEETING 04/24/2023

City Hall Chambers – 1100 Delta Avenue
April 24, 2023
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

4. Proposed Appropriation Ordinance 2023-628

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

5. City Commission Regular Meeting Minutes of 04/10/2023
6. Payment of Bills

UNFINISHED BUSINESS

NEW BUSINESS

7. Wastewater Upgrades Request for Disbursement of Funds Draw #9
8. Protecting Michigan Pension Grant Application
9. Michigan Municipal League's Bridge Builders – Main Street Microgrants
10. Electric Pole Replacement Bid for 2023
11. Electric Line Clearing Bid for 2023

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

12. City Manager & City Clerk Evaluations

ADJOURNMENT

Posted: 04-20-2023



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 04-24-2023 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Manager Buckman Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Conduct Public Hearing on Appropriation Ordinance No. 2023-628

BACKGROUND:

Conduct public hearing on Appropriation Ordinance No. 2023-628
Chapter 8, Sections 8 & 9 of the City Charter require the City Commission to adopt this ordinance.
This ordinance lists General Fund Expenses for the 2023-2024 Fiscal Year.

FISCAL EFFECT:

FY 2023-2024 Budget

SUPPORTING DOCUMENTATION:

Ordinance No. 2023-628

RECOMMENDATION:

Conduct Public Hearing for April 24, 2023 at 6PM Gladstone City Hall for public input on Ord. No. 2023-628

Motion to approve.

**Requires four commission members in the affirmative to pass an ordinance – Roll Call. If we do not have four commissioners present, the motion would be to table until the next regular meeting **

**CITY OF GLADSTONE
ORDINANCE NO. 2023-628**

AN ORDINANCE MAKING APPROPRIATIONS FOR THE CURRENT FISCAL YEAR FOR THE CITY OF GLADSTONE, MICHIGAN FROM APRIL 1, 2023 THRU MARCH 31, 2024 TO DEFRAY THE DEBTS, EXPENDITURES & LIABILITIES LEVYING THE AMOUNTS THEREOF NECESSARY TO BE RAISED BY TAXATION TO BE LEVIED ON THE NEXT CITY OF GLADSTONE JULY 2023 TAX ROLL, AND FURTHER AUTHORIZING AND REQUIRING THE LEVYING ON THE JULY 2023 CITY AND DECEMBER 2023 GENERAL TAX ROLLS OF ALL THE DELINQUENT AND UNPAID SPECIAL ASSESSMENTS, TOGETHER WITH PENALTIES THEREOF AS PROVIDED BY THE CITY TREASURER.

THE CITY OF GLADSTONE ORDAINS:

Section I. That pursuant to the provisions of the Charter of the City of Gladstone, and the provisions of the budget as adopted by the City Commission, appropriations are hereby made for the current fiscal year from April 1, 2023 thru March 31, 2024 for the assessments and purposes hereinafter designated as follows:

General Government	\$1,121,489.00
Cemetery	\$96,511.00
Public Safety	\$1,852,662.00
General Public Works	\$545,859.00
Parks & Recreation	\$1,194,463.00

Section II. That of the amounts appropriated in Section I of this ordinance, there shall be raised by taxation upon all 2023 tax levy the tentative sum of \$1,691,887.00 for the purpose of defraying the debts, expenditures, and liabilities of said City of Gladstone for the current fiscal year from April 1, 2023 thru March 31, 2024.

Section III. The City Clerk shall certify to the City Assessor tentative sum of \$1,691,887.00 to be levied upon the assessed valuation of all taxable property within the City of Gladstone on the General City of Gladstone July 2023 tax roll for the said City of Gladstone and laws of the State of Michigan.

Section IV. The City Clerk of the City of Gladstone shall report by June 15, 2023 and November 15, 2023 to the City Assessor of said City of Gladstone the amounts of all the several delinquent Special Assessments returned unpaid by the City Treasurer on such dates for all public improvements heretofore levied and assessed, together with the description of such lots and the amount(s) of the assessment levied upon such, together with the names of the owners whom such assessments were made, as contained in the Special Assessment Roll(s) prepared therefore and on file in the office of the City Treasurer, and the City Assessor is hereby authorized and directed to levy and spread the sums so assessed together with penalties as fixed against the persons and property respectively charged therewith in such special Assessment Rolls, in accordance with provisions of the City Charter of the City of Gladstone.

Section V. This ordinance shall be published and take effect ten (10) days after its publication.

Introduced:04-10-2023
04-22-2023 U.P. ACTION NEWS
City of Gladstone website www.gladstonemi.org
Public Hearing: 04/24/2023
Adopted:
Published:
Effective:

CITY OF GLADSTONE

By: _____
Joseph Thompson, Mayor

By: _____
Kimberly Berry, City Clerk

GLADSTONE



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue

April 10, 2023

6:00 PM

MINUTES

Mayor Thompson called the meeting to order followed by the Invocation and roll call by City Treasurer Vicki Schroeder:

PRESENT:

Commissioner Judy Akkala	Present
Commissioner Brad Mantela	Present
Commissioner Robert Pontius	Present
Commissioner Greg Styczynski	Present
Mayor Joe Thompson	Present

ABSENT: None

Motion by Commissioner Styczynski; seconded by Commissioner Mantela to approve the consent agenda as presented.

MOTION CARRIED

Motion by Commissioner Mantela; seconded by Commissioner Akkala to approve the Introduction of Proposed Ordinance 2023-628 and set a public hearing for Monday, April 24, 2023 at 6:00 PM.

MOTION CARRIED

Motion by Commissioner Mantela; seconded by Commissioner Akkala to approve the purchase of Body Armor from CMP Distributor in the amount of \$7,504.75 with funding from the Gordon Olson Trust.

MOTION CARRIED

Motion by Commissioner Styczynski; seconded by Commissioner Pontius to approve change order #4 as recommended by C2AE Engineering for a net decrease to the contract price of \$47,909.00 for the Wastewater Treatment Plant Improvements.

MOTION CARRIED

Manager Eric Buckman commented on the following:

- City Treasurer and I attended the Community Foundation Open House and received the Dr. Mary Cretens check for \$158,000.00
- Community Development Director and I met with developer and investors for the North Shore; an architect was hired and will visit the site next week; sub surface work will begin next month
- City Clerk and I met with Mr. Mike Parins of Safetyworks, Inc. who provides our safety program; review of goals and objectives
- Mayor Thompson, Commissioner Mantela and I met with the Train Committee. They requested funds be transferred to Community Foundation, city still waiting on receipts and want peoples donations to go to the maintenance and repairs of the train.
- City Treasurer and I attended the Pension Grant Webinar; want to bring everyone up to 60%; confusing as to what year they are using of our audit, MERS or state report. Want to ensure that we get our fair share.

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 6:25 pm.

Joe Thompson, Mayor

Vicki Schroeder, Treasurer

CITY OF GLADSTONE
Monthly Bills Over \$5,000
April 24, 2023

Item 6.

Fund	Description	Amount
Electric	Irby - Invoice #S013476440.001 - Inventory	\$ 7,446.00

Total Bills Over \$5,000 for Commission Approval \$ 7,446.00

****Not Budgeted**

INFORMATION ONLY

March 2023 Accounts Payable - Attached
March 2023 Payroll by Fund - Attached

INVOICE



www.irby.com
815 Irby Drive • Jackson, MS 39215

STUART C IRBY BR973 MADISON WI
26 TRANSPORT COURT
MADISON WI 53704-3235
Fax

INVOICE DATE	ORDER NUMBER
04/03/23	S013476440.001
PLEASE REMIT PAYMENT TO:	
STUART C IRBY CO PO Box 741001 ATLANTA GA 30384-1001	
TO VIEW OR PAY ONLINE GO TO:	http://irby.billtrust.com
USE THIS ENROLLMENT TOKEN:	ZZT LQW WKB

SHIP TO

GLADSTONE POWER AND LIGHT
1100 DELTA AVENUE
GLADSTONE MI 49837-1434

GLADSTONE POWER AND LIGHT
1100 DELTA AVENUE
GLADSTONE MI 49837-1434

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	ORDERED BY	JOB/RELEASE NUMBER	OUTSIDE SALESPERSON
121744	1311	Dave Mathias		John F Roberts
INSIDE SALESPERSON	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
Chad W Laforge	BW BEST-WAY	NET DUE 30 DAYS	04/03/23	03/28/23

LINE	DESCRIPTION	ORDER QTY	SHIP QTY	NET UNIT PRC	EXT AMOUNT
1	*ALFO AF206 CROSSARM PIN, NYLON THREADS	25	25	7.200E	180.00
2	*ALFO CSG15-100A-110-CB-10KA 15KV 100A POLYMER CUTOUT, 110 BIL, 10KA, CLAM SHELL/PARALLEL GROOVE, NEMA B BRACKET Your # 2-27-215-0101 Shipped 4/3/2023 Dayton 00625040853	70	70	102.000E	7140.00

582-000-103-000

J.O.

23-24

Inventory

Register Today with your Irby Customer Number!
www.irby.com
Easily view your invoices, review open orders,
determine proof of delivery signatures

Subtotal	7320.00
S&H Charges	126.00
Sales Tax	0.00
AMOUNT DUE	7446.00

Invoice is due by 05/03/23.

OUR PRODUCT AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT www.irby.com/terms. ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID AND OF NO FORCE OR EFFECT

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank BAY					
03/01/2023	BAY	77079	CITYO03100	CITY OF GLADSTONE	10.60
03/01/2023	BAY	77080	KETCH11200	JANICE ANN KETCHAM	3,291.67
03/01/2023	BAY	77081	MISC	RODNEY MONROE	125.00
03/01/2023	BAY	856(E)	OFFIC15110	U.S. BANK EQUIPMENT FINANCE	192.04
03/03/2023	BAY	77082	AERKO01100	AERKO INTERNATIONAL MICHIGAN INC.	152.00
03/03/2023	BAY	77083	MISC	AMANDA OLSON	161.41
03/03/2023	BAY	77084	NAPAA14100	CHATFIELD MACHINE	47.47
03/03/2023	BAY	77085	CITYO03100	CITY OF GLADSTONE	22,317.32
03/03/2023	BAY	77086	CIVIC3100	CIVICPLUS	500.00
03/03/2023	BAY	77087	COURT3100	COURTNEY JO ARROWOOD	300.00
03/03/2023	BAY	77088	D&LJA04100	D & L JANITORIAL SUPPLY INC.	109.64
03/03/2023	BAY	77089	DAWNL4100	DAWN LYNCH	420.00
03/03/2023	BAY	77090	DEHOO04100	DEHOOGHE & VIAU PLUMBING	138.64
03/03/2023	BAY	77091	DELTA04200	DELTA DISPOSAL	156.56
03/03/2023	BAY	77092	DELTA04310	DELTA DOOR & DOCK	278.75
03/03/2023	BAY	77093	ELSTE5150	ELSTER SOLUTIONS, LLC	4,353.89
03/03/2023	BAY	77094	FASTE06100	FASTENAL COMPANY	108.14
03/03/2023	BAY	77095	GORDO07100	GORDON FOOD SERVICE, INC.	80.98
03/03/2023	BAY	77096	HAWK08100	HAWKINS, INC.	6,774.43
03/03/2023	BAY	77097	JYDRO08100	HYDROCORP	710.00
03/03/2023	BAY	77098	IDEXX09100	IDEXX DISTRIBUTION, INC.	1,876.54
03/03/2023	BAY	77099	INFOS09100	INFOSEND	1,693.13
03/03/2023	BAY	77100	IVERS09100	IVERSON'S HOME CENTER	400.67
03/03/2023	BAY	77101	KETCH11200	JANICE ANN KETCHAM	850.00
03/03/2023	BAY	77102	WOLVE23100	JOINT APPRENTICESHIP & TRAINING TF	6,114.00
03/03/2023	BAY	77103	KIE012000	KIESLER POLICE SUPPLY	1,108.60
03/03/2023	BAY	77104	KIMBU11100	KIM BUCKMAN	300.00
03/03/2023	BAY	77105	DEPT04110	LARA-MPSC	2,647.35
03/03/2023	BAY	77106	MAINS13100	MAIN STREET PIZZA	1,560.00
03/03/2023	BAY	77107	MAPLE13200	MAPLERIDGE TOWNSHIP	5,634.00
03/03/2023	BAY	77108	MELSL13100	MEL'S LAWN, GARDEN & FEED	428.75
03/03/2023	BAY	77109	MENAR13100	MENARDS - ESCANABA	202.55
03/03/2023	BAY	77110	NUWAY14100	NUWAY CLEANERS LAUNDRY & RENTALS	142.25
03/03/2023	BAY	77111	REEDC18100	POWER LINE SUPPLY CO	284.37
03/03/2023	BAY	77112	RESCO18100	RESCO	187.99
03/03/2023	BAY	77113	STAPL19200	STAPLES CREDIT PLAN	151.33
03/03/2023	BAY	77114	TRUCK20100	TRUCK EQUIPMENT INC	465.37
03/03/2023	BAY	77115	UPINT02110	UP INTERNATIONAL TRUCKS, INC	217.14
03/03/2023	BAY	77116	USABL21100	USA BLUE BOOK	689.11
03/03/2023	BAY	77117	RBCSE18100	WALKER PROCESS EQUIPMENT	2,704.43
03/09/2023	BAY	859(E)	STATE19180	STATE OF MICHIGAN	14,104.90
03/14/2023	BAY	860(E)	MICHI13125	MICHIGAN CONFERENCE OF TEAMSTERS	60,925.75
03/14/2023	BAY	861(E)	MICHI13125	MICHIGAN CONFERENCE OF TEAMSTERS	61,247.40
03/14/2023	BAY	862(E)	MICHI13125	MICHIGAN CONFERENCE OF TEAMSTERS	79,169.25
03/15/2023	BAY	77149	CITYO03100	CITY OF GLADSTONE	204.28
03/16/2023	BAY	77150	CARQU03100	ADVANCE AUTO PARTS (CARQUEST)	575.90
03/16/2023	BAY	77151	ATLAS01100	ATLAS OUTFITTERS	82.75
03/16/2023	BAY	77152	BILLY02100	BILLY ELECTRIC	101.80
03/16/2023	BAY	77153	BINKS02100	BINK'S COCA-COLA BOTTLING CO	478.16
03/16/2023	BAY	77154	BSASO02100	BS&A SOFTWARE	150.00
03/16/2023	BAY	77155	C2AE01000	C2AE	5,000.00
03/16/2023	BAY	77156	NAPAA14100	CHATFIELD MACHINE	122.29
03/16/2023	BAY	77157	MISC	CLAYTON CASTOR	119.70
03/16/2023	BAY	77158	COLE03100	COLEMAN ENGINEERING COMPANY	2,526.00
03/16/2023	BAY	77159	DAILY04100	DAILY PRESS	807.20
03/16/2023	BAY	77160	DEARB4100	DEARBORN LIFE INSURANCE CO.	617.44
03/16/2023	BAY	77161	DELLM04100	DELL MARKETING L.P.	2,710.35
03/16/2023	BAY	77162	MISC	DELTA COUNTY IT	572.44
03/16/2023	BAY	77163	DELTA04800	DELTA SOLID WASTE MGMT AUTHORITY	4,468.65
03/16/2023	BAY	77164	GORDO07100	GORDON FOOD SERVICE, INC.	206.79
03/16/2023	BAY	77165	HIAWA08100	HIAWATHA CHEF SUPPLY, INC.	96.00
03/16/2023	BAY	77166	HUNTI8100	HUNTINGTON NATIONAL BANK	500.00
03/16/2023	BAY	77167	INFOS09100	INFOSEND	1,735.43
03/16/2023	BAY	77168	INSIG09100	INSIGHT FS	273.00
03/16/2023	BAY	77169	IVERS09100	IVERSON'S HOME CENTER	157.64
03/16/2023	BAY	77170	LAWOF12100	LAW OFFICE OF CRYSTAL MORGAN, PLLC	1,291.55
03/16/2023	BAY	77171	MASON13100	MASONVILLE TOWNSHIP TREASURER	7,049.95
03/16/2023	BAY	77172	MCCOY13100	MCCOY CONSTRUCTION & FORESTRY	112.70
03/16/2023	BAY	77173	MELSL13100	MEL'S LAWN, GARDEN & FEED	202.00
03/16/2023	BAY	77174	MENAR13100	MENARDS - ESCANABA	11.96
03/16/2023	BAY	77175	MILLE13110	MILLER, CANFIELD, PADDOCK & STONE	810.00
03/16/2023	BAY	77176	NORTH14113	NORTHERN MACHINING & REPAIR, INC	4,155.00
03/16/2023	BAY	77177	NORTH14400	NORTHERN SAFETY CO., INC.	33.30
03/16/2023	BAY	77178	NORTH14550	NORTHGATE EQUIPMENT & SALES	2,632.88
03/16/2023	BAY	77179	NUWAY14100	NUWAY CLEANERS LAUNDRY & RENTALS	21.75
03/16/2023	BAY	77180	PAYMENTUS	PAYMENTUS CORPORATION	2,740.00
03/16/2023	BAY	77181	POMPS16100	POMP'S TIRE SERVICE, INC.	2,002.01
03/16/2023	BAY	77182	REMY16100	REMY BATTERY CO. INC.	20.00

Check Date	Bank	Check	Vendor	Vendor Name	Amount
03/16/2023	BAY	77183	RICHA18120	RICHARDS PRINTING INC.	652.12
03/16/2023	BAY	77184	MICH113950	STATE OF MICHIGAN	270.00
03/16/2023	BAY	77185	STROP19100	STROPICH OIL CO.	110.00
03/16/2023	BAY	77186	IRBY09100	STUART C IRBY CO	484.70
03/16/2023	BAY	77187	MISC	TENA THIBAUT	99.69
03/16/2023	BAY	77188	THEUP20100	THE UPS STORE	144.33
03/16/2023	BAY	77189	MISC	TOM JANKS	110.00
03/16/2023	BAY	77190	TRUCK20100	TRUCK EQUIPMENT INC	1,348.16
03/16/2023	BAY	77191	UPACT21100	U.P. ACTION NEWS	902.00
03/16/2023	BAY	77192	OFFIC15110	U.S. BANK EQUIPMENT FINANCE	84.09
03/16/2023	BAY	77193	UPCON21100	UP CONCRETE PIPE COMPANY, INC.	1,017.50
03/16/2023	BAY	77194	UPINT02110	UP INTERNATIONAL TRUCKS, INC	179.01
03/16/2023	BAY	77195	USABL21100	USA BLUE BOOK	63.37
03/16/2023	BAY	77196	MISC	VICTORIA POWERS	192.94
03/16/2023	BAY	77197	WESCO23100	WESCO RECEIVABLES CORP.	1,977.30
03/16/2023	BAY	77198	VOID	VOID	1,234,567.89
03/17/2023	BAY	863(E)	USBAN21190	US BANK TRUST COMPANY, N.A.	5,772.20
03/20/2023	BAY	77199	MISC	PATTI JANKS	110.00
03/21/2023	BAY	867(E)	QUADI02100	QUADIENT FINANCE USA, INC.	400.00
03/22/2023	BAY	871(E)	CARDM03100	CARDMEMBER SERVICE	18,337.17
03/23/2023	BAY	868(E)	BAYBA02100	BAYBANK	30.00
03/26/2023	BAY	864(E)	VOYAG22100	VOYAGER FLEET SYSTEMS INC	8,267.67
03/28/2023	BAY	865(E)	WPPIE23100	WPPI ENERGY	199,027.47
03/28/2023	BAY	866(E)	STAAB9100	STAAB CONSTRUCTION CORPORATION	474,221.70
03/30/2023	BAY	77240	ALMET1100	ALMETEK INDUSTRIES, INC.	179.77
03/30/2023	BAY	77241	BILLY02100	BILLY ELECTRIC	1,341.08
03/30/2023	BAY	77242	C2AE01000	C2AE	29,207.17
03/30/2023	BAY	77243	GENER07100	CHEMTRADE CHEMICALS US LLC	5,663.13
03/30/2023	BAY	77244	CHENI03100	CHENIER'S GREENHOUSE, INC.	1,000.00
03/30/2023	BAY	77245	NORTH14000	COMPASS MINERALS AMERICA INC.	11,704.44
03/30/2023	BAY	77246	DEARB4100	DEARBORN LIFE INSURANCE CO.	566.08
03/30/2023	BAY	77247	FASTE06100	FASTENAL COMPANY	21.18
03/30/2023	BAY	77248	GREAT07100	GREAT HEIGHTS TREE SERVICE LLC	500.00
03/30/2023	BAY	77249	HAWK08100	HAWKINS, INC.	4,744.82
03/30/2023	BAY	77250	IVERS09100	IVERSON'S HOME CENTER	42.46
03/30/2023	BAY	77251	JOHNF10100	JOHN FABICK TRACTOR COMPANY	52.85
03/30/2023	BAY	77252	MARKC13100	MARK CHRISTOFF	1,470.00
03/30/2023	BAY	77253	MENAR13100	MENARDS - ESCANABA	408.14
03/30/2023	BAY	77254	CLASS03110	MSC INDUSTRIAL SUPPLY CO.	120.99
03/30/2023	BAY	77255	NUWAY14100	NUWAY CLEANERS LAUNDRY & RENTALS	21.75
03/30/2023	BAY	77256	PARAG16100	PARAGON LABORATORIES, INC.	410.00
03/30/2023	BAY	77257	REEDC18100	POWER LINE SUPPLY CO	366.89
03/30/2023	BAY	77258	PUBLI16100	PUBLIC HEALTH DELTA & MEN COUNTIES	480.00
03/30/2023	BAY	77259	RESCO18100	RESCO	579.76
03/30/2023	BAY	77260	SAFET19100	SAFETYWORKS, LLC	2,800.00
03/30/2023	BAY	77261	STAAB9100	STAAB CONSTRUCTION CORPORATION	474,221.70
03/30/2023	BAY	77262	STAND19100	STANDARD ELECTRIC COMPANY	140.38
03/30/2023	BAY	77263	STAPL19200	STAPLES CREDIT PLAN	358.07
03/30/2023	BAY	77264	TRUCK20100	TRUCK EQUIPMENT INC	158.88
03/30/2023	BAY	77265	UPINT02110	UP INTERNATIONAL TRUCKS, INC	710.18
03/30/2023	BAY	77266	WESCO23100	WESCO RECEIVABLES CORP.	895.08

BAY TOTALS:

Total of 129 Checks:	1,577,888.56
Less 3 Void Checks:	474,331.70
Total of 126 Disbursements:	1,103,556.86

For Journal Entries with Post Dates Between 03/01/2023 and 03/31/2023

Item 6.

Fund	Item	Amount
101		
	Gross Payment:	121,195.71
	Net Payment:	86,933.40
	Total Payroll:	143,859.17
	<u>Deductions</u>	<u>Amount</u>
	AFLAC_AFTER	261.03
	AFLAC_PRE	253.26
	CDSUPPHONE	10.07
	CLERKPHONE	10.07
	CRCL_TST	1,810.00
	DC LOAN REPAY	1,299.18
	DC LOAN REPAY2	995.66
	DEFINED_COMP_3	2,616.12
	DEFINEDBENEFIT2	147.05
	DPWPHONE	47.35
	DPWSUPPHONE	4.72
	FITW	9,174.39
	FOC	178.13
	FOP	410.48
	HEALTHINSCONT	2,468.58
	MEDICARE_EE	1,710.90
	MERS 457 ROTH %	200.19
	MERS457	110.49
	MSAEEFAMILY	355.39
	MSAEESINGLE	22.89
	P&RPHONE	14.87
	P&RSUPPHONE	9.70
	PSUPRPHONE	10.07
	PUBSAFPHONE	14.87
	SITW	4,492.30
	SOCSEC_EE	7,315.56
	SUPSUNIONDUES	76.49
	TEAMSTERS	232.43
	TREASPHONE	10.07
	Deduction Totals:	34,262.31
	<u>Expenses</u>	<u>Amount</u>
	DEFINED_COMP_10	1,844.13
	DEFINED_COMP_11	7,564.00
	EMPLOYER 457	649.76
	HSA PS EXPENSE	1,000.00
	MEDICARE_ER	1,710.90
	MSA ER EXPENSE	2,562.90
	SOCSEC_ER	7,315.56
	SUI	16.21
	Expense Totals:	22,663.46

202

	Gross Payment:	6,867.37
	Net Payment:	4,736.48
	Total Payroll:	8,329.17
	<u>Deductions</u>	<u>Amount</u>
	AFLAC_AFTER	2.71
	AFLAC_PRE	5.95
	DC LOAN REPAY	49.80
	DC LOAN REPAY2	68.79
	DEFINED_COMP_3	206.01
	DPWPHONE	19.20
	DPWSUPPHONE	2.90

For Journal Entries with Post Dates Between 03/01/2023 and 03/31/2023

Item 6.

Fund	Item	Amount
	FITW	673.74
	FOC	61.04
	HEALTHINSCONT	173.43
	MEDICARE_EE	96.54
	MERS457	27.62
	MSAEEFAMILY	22.26
	MSAEESINGLE	9.02
	SITW	256.46
	SOCSEC_EE	412.66
	SUPSUNIONDUES	7.79
	TEAMSTERS	34.97
	Deduction Totals:	2,130.89

Expenses	Amount
DEFINED_COMP_10	356.83
DEFINED_COMP_11	362.86
MEDICARE_ER	96.54
MSA ER EXPENSE	232.47
SOCSEC_ER	412.66
SUI	0.44
Expense Totals:	1,461.80

203

Gross Payment:	7,763.35
Net Payment:	5,187.26
Total Payroll:	9,450.26

Deductions	Amount
AFLAC_AFTER	3.35
AFLAC_PRE	11.07
DC LOAN REPAY	74.60
DC LOAN REPAY2	135.93
DEFINED_COMP_3	232.88
DPWPHONE	19.02
DPWSUPPHONE	1.57
FITW	773.24
FOC	127.06
HEALTHINSCONT	204.65
MEDICARE_EE	108.85
MERS457	11.89
MSAEEFAMILY	21.30
MSAEESINGLE	17.15
SITW	293.74
SOCSEC_EE	465.55
SUPSUNIONDUES	5.08
TEAMSTERS	69.16
Deduction Totals:	2,576.09

Expenses	Amount
DEFINED_COMP_10	398.38
DEFINED_COMP_11	415.67
MEDICARE_ER	108.85
MSA ER EXPENSE	298.04
SOCSEC_ER	465.55
SUI	0.42
Expense Totals:	1,686.91

248

Gross Payment:	1,367.01
Net Payment:	1,136.46

For Journal Entries with Post Dates Between 03/01/2023 and 03/31/2023

Item 6.

Fund	Item	Amount
	Total Payroll:	1,480.59
	<u>Deductions</u>	<u>Amount</u>
	AFLAC_AFTER	0.87
	AFLAC_PRE	0.50
	DC LOAN REPAY	10.98
	DC LOAN REPAY2	2.75
	DEFINED_COMP_3	1.62
	FITW	50.20
	HEALTHINSCONT	1.56
	MEDICARE_EE	19.79
	SITW	57.70
	SOCSEC_EE	84.58
	Deduction Totals:	----- 230.55
	<u>Expenses</u>	<u>Amount</u>
	DEFINED_COMP_11	5.93
	MEDICARE_ER	19.79
	MSA ER EXPENSE	2.50
	SOCSEC_ER	84.58
	SUI	0.78
	Expense Totals:	----- 113.58

540

	Gross Payment:	6,544.09
	Net Payment:	4,763.97
	Total Payroll:	7,958.01
	<u>Deductions</u>	<u>Amount</u>
	AFLAC_AFTER	8.43
	AFLAC_PRE	9.36
	DC LOAN REPAY	62.51
	DC LOAN REPAY2	42.06
	DEFINED_COMP_3	195.20
	DPWPHONE	2.86
	DPWSUPPHONE	0.88
	FITW	398.19
	FOC	28.65
	HEALTHINSCONT	175.99
	MEDICARE_EE	91.96
	MERS457	29.28
	MSAEFAMILY	12.20
	MSAESSINGLE	0.94
	SITW	236.36
	SOCSEC_EE	393.30
	SUPSUNIONDUES	5.42
	TEAMSTERS	86.53
	Deduction Totals:	----- 1,780.12
	<u>Expenses</u>	<u>Amount</u>
	DEFINED_COMP_10	476.32
	DEFINED_COMP_11	191.74
	MEDICARE_ER	91.96
	MSA ER EXPENSE	259.96
	SOCSEC_ER	393.30
	SUI	0.64
	Expense Totals:	----- 1,413.92

582

Gross Payment: 31,491.92

For Journal Entries with Post Dates Between 03/01/2023 and 03/31/2023

Item 6.

Fund	Item	Amount
	Net Payment:	21,452.31
	Total Payroll:	36,686.39
	<u>Deductions</u>	<u>Amount</u>
	AFLAC_AFTER	85.32
	AFLAC_PRE	351.56
	DC LOAN REPAY	78.25
	DC LOAN REPAY2	23.00
	DEFINED_COMP_3	554.87
	DEFINEDBENEFIT1	63.41
	DPWPHONE	0.56
	ELECPHONE	29.74
	ELECSUPPHONE	10.07
	FITW	2,980.85
	FOC	3.74
	HEALTHINSCONT	634.41
	MEDICARE_EE	435.76
	MERS457	196.59
	MERS457%	806.12
	MSAEEFAMILY	398.99
	SITW	1,216.54
	SOCSEC_EE	1,863.41
	SUPSUNIONDUES	34.64
	TEAMSTERS	271.78
	Deduction Totals:	----- 10,039.61
	<u>Expenses</u>	<u>Amount</u>
	DEFINED_COMP_10	525.97
	DEFINED_COMP_11	1,455.98
	MEDICARE_ER	435.76
	MSA ER EXPENSE	913.33
	SOCSEC_ER	1,863.41
	SUI	0.02
	Expense Totals:	----- 5,194.47
	Gross Payment:	21,572.20
	Net Payment:	14,617.24
	Total Payroll:	26,154.45
	<u>Deductions</u>	<u>Amount</u>
	AFLAC_AFTER	25.57
	AFLAC_PRE	26.30
	CRCL_TST	1,088.85
	DC LOAN REPAY	60.25
	DC LOAN REPAY2	15.05
	DEFINED_COMP_3	642.32
	FITW	1,595.20
	HEALTHINSCONT	511.88
	MEDICARE_EE	302.77
	MERS457	166.73
	MERS457%	10.10
	MSAEEFAMILY	151.24
	SITW	804.43
	SOCSEC_EE	1,294.55
	SUPSUNIONDUES	33.90
	TEAMSTERS	195.77
	USCM2284	0.67
	WATERPHONE	3.76
	WATERSUPPHONE	0.25
	WWPHONE	25.37

590

For Journal Entries with Post Dates Between 03/01/2023 and 03/31/2023

Item 6.

Fund	Item	Amount
	Deduction Totals:	6,954.96
	<u>Expenses</u>	<u>Amount</u>
	DEFINED_COMP_10	503.52
	DEFINED_COMP_11	1,801.31
	MEDICARE_ER	302.77
	MSA ER EXPENSE	679.76
	SOCSEC_ER	1,294.55
	SUI	0.34
	Expense Totals:	4,582.25

591

Gross Payment:	17,082.24
Net Payment:	12,090.22
Total Payroll:	20,455.24

Deductions	Amount
AFLAC_AFTER	101.39
AFLAC_PRE	47.26
CRCL_TST	31.15
DC LOAN REPAY	60.26
DC LOAN REPAY2	15.04
DEFINED_COMP_3	474.48
DPWPHONE	0.23
FITW	1,802.76
HEALTHINSCONT	259.22
MEDICARE_EE	242.94
MERS457	86.71
MERS457%	10.10
MSAEEFAMILY	17.06
SITW	649.50
SOCSEC_EE	1,038.85
SUPSUNIONDUES	32.06
TEAMSTERS	59.49
USCM2284	23.35
WATERPHONE	25.98
WATERSUPHONE	9.82
WWPHONE	4.37
Deduction Totals:	4,992.02

Expenses	Amount
DEFINED_COMP_10	896.26
DEFINED_COMP_11	753.84
MEDICARE_ER	242.94
MSA ER EXPENSE	440.76
SOCSEC_ER	1,038.85
SUI	0.35
Expense Totals:	3,373.00

594

Gross Payment:	485.93
Net Payment:	369.53
Total Payroll:	554.35

Deductions	Amount
AFLAC_AFTER	0.85
AFLAC_PRE	0.49
DC LOAN REPAY	10.97
DC LOAN REPAY2	2.74
DEFINED_COMP_3	7.96

For Journal Entries with Post Dates Between 03/01/2023 and 03/31/2023

Item 6.

Fund	Item	Amount
	FITW	34.02
	HEALTHINSCONT	6.25
	MEDICARE_EE	6.94
	P&RSUPHNE	0.37
	SITW	16.14
	SOCSEC_EE	29.67
	Deduction Totals:	116.40

Expenses	Amount
DEFINED_COMP_11	29.18
MEDICARE_ER	6.94
MSA ER EXPENSE	2.50
SOCSEC_ER	29.67
SUI	0.13
Expense Totals:	68.42

706

Gross Payment:	200.16
Net Payment:	120.31
Total Payroll:	244.72

Deductions	Amount
AFLAC_AFTER	2.38
AFLAC_PRE	4.15
DEFINED_COMP_3	6.01
FITW	19.17
HEALTHINSCONT	1.53
MEDICARE_EE	2.80
MERS457	10.69
MERS457%	10.11
MSAEEFAMILY	1.56
SITW	7.62
SOCSEC_EE	11.96
TEAMSTERS	1.87
Deduction Totals:	79.85

Expenses	Amount
DEFINED_COMP_11	22.02
MEDICARE_ER	2.80
MSA ER EXPENSE	7.78
SOCSEC_ER	11.96
Expense Totals:	44.56

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
 FINANCE DIVISION - WATER INFRASTRUCTURE FINANCING SECTION

**DRINKING WATER STATE REVOLVING FUND (DWSRF),
 CLEAN WATER STATE REVOLVING FUND (CWSRF), AND
 STRATEGIC WATER QUALITY INITIATIVES FUND (SWQIF)
 REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52, 53, AND 54, 1994 PA 451.

PLEASE SEE NEXT PAGE FOR INSTRUCTIONS TO COMPLETE REQUEST

A. Project # 5727-01	B. Request # 9	C. Period Covered by Request 2/28/2023 to 03/23/2023 (M/D/Y) (M/D/Y)	D. Request Type * partial <input type="checkbox"/> final	E. Recipient's EIN 38-6004686	F. Loan Amount \$21,305,000
G. Recipient's Name: City of Gladstone					Phone # 906-428-2311
Address: City Hal, 1100 Delta Avenue, Gladstone, MI 49837					
H. Recipient's Bank Name: Baybank					Phone # 906-428-4040
Address: 104 S. 10th Street, Gladstone, MI 49837					
Account Name: Checking				ABA # 091102894	Account #
Special Instructions: NA					
I. Budget Items (round amounts to the nearest dollar)			Approved Amount Incurred this Period	Approved Amount Incurred to Date	
1. ASSET MANAGEMENT PROGRAM/FISCAL SUSTAINABILITY COSTS				\$0.00	
2. PLANNING COSTS				\$0.00	
3. RATE METHODOLOGY DEVELOPMENT COSTS				\$39,896.00	
4. DESIGN ENGINEERING COSTS				\$1,309,660.00	
5. LEGAL/FINANCIAL SERVICE FEES				\$73,625.00	
6. ADMINISTRATIVE COSTS				\$2,488.00	
7. BOND COUNSEL FEES				\$65,000.00	
8. BOND ADVERTISEMENT COSTS				\$6,533.00	
9. BID ADVERTISEMENT COSTS				\$0.00	
10. CAPITALIZED INTEREST				\$0.00	
11. LAND ACQUISITION/RELOCATION COSTS				\$0.00	
12. LAND PURCHASE COSTS				\$0.00	
13. CONSTRUCTION ENGINEERING COSTS			\$37,629.00	\$443,765.00	
14. CONSTRUCTION COSTS (bid contracts)			\$831,343.00	\$4,511,966.00	
15. CONSTRUCTION COSTS (force account)				\$0.00	
16. EQUIPMENT COSTS				\$0.00	
17. OTHER PROJECT COSTS				\$0.00	
18. ADJUSTMENTS DUE TO OTHER FUNDING				\$0.00	
19. TOTAL AMOUNT INCURRED THIS PERIOD			\$868,972.00		
20. TOTAL CUMULATIVE AMOUNT INCURRED TO DATE				\$6,452,933.00	
21. AMOUNT PREVIOUSLY DISBURSED				\$5,583,961.00	
22. AMOUNT REQUESTED FOR DISBURSEMENT				\$868,972.00	
<p>I certify that I am an authorized representative of the recipient and am authorized to make the following certifications on behalf of the recipient: (i) there is no pending litigation or event which will materially and adversely affect the project, the prospects for its completion, or the recipient's ability to make timely repayments on the obligation issued in connection with this project; (ii) the representations, warranties and covenants contained in the supplemental agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the supplemental agreement and the application for assistance for this project; and (iv) the amount requested for disbursement represents the loan amount due, which has not previously been requested.</p> <p>Authorized Representative Name (Print or Type): _____ Title: _____</p> <p>Authorized Representative Signature: _____ Date: _____</p> <p style="text-align: center;">EMAIL THIS COMPLETED REQUEST TO YOUR EGLE PROJECT MANAGER OR MAIL TO THE ADDRESS SHOWN ON THE NEXT PAGE</p>					
FOR EGLE USE ONLY:					
Approved by EGLE Project Manager: _____			Date: _____		

(ECP 3522 REV 3-31-22)



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

March 31, 2023
 Project No: 21-0210
 Invoice No: 74617

Eric Buckman
 City of Gladstone
 1100 Delta Avenue
 Gladstone, MI 49837-0032

Project 21-0210 Gladstone 2021 WWTP Improvements

Professional Services for the period ending March 19, 2023

Phase 02 General Engineering

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0023 Basis of Design	357,000.00	100.00	357,000.00	357,000.00	0.00
0030 Preliminary Engineering	715,000.00	100.00	715,000.00	715,000.00	0.00
0031 Final Engineering	171,000.00	100.00	171,000.00	171,000.00	0.00
0032 Bidding and Negotiating	35,000.00	100.00	35,000.00	35,000.00	0.00
0040 General Engineering	323,000.00	84.00	271,320.00	247,667.52	23,652.48
0060 Post Construction Engineering	17,000.00	0.00	0.00	0.00	0.00
Total Fee	1,618,000.00		1,549,320.00	1,525,667.52	23,652.48
Total Fee					23,652.48
Total this Phase					\$23,652.48

Phase 04 Additional Engineering

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0052 Part I and Part II	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Survey	9,000.00	3.1167	280.50	280.50	0.00
0061 Construction Compaction Testing	13,000.00	21.5931	2,807.10	2,807.10	0.00
0070 Soil Bores	16,500.00	70.6667	11,660.00	11,660.00	0.00
Total Fee	58,500.00		34,747.60	34,747.60	0.00
Total Fee					0.00
Total this Phase					0.00

Phase 06 Resident Project Representative

Project	21-0210	Gladstone 2021 WWTP Improvements	Invoice	74617
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Haapapuro, Jacob	2/26/2023	25.50
Haapapuro, Jacob	3/5/2023	32.00
Haapapuro, Jacob	3/12/2023	28.50
Haapapuro, Jacob	3/19/2023	33.50
		119.50

Total Labor **13,976.72**

Line 13 Construction Engineering

Total this Phase **\$13,976.72**

Total this Invoice **\$37,629.20**

Outstanding Invoices

Number	Date	Balance
74448	2/28/2023	24,946.98
Total		24,946.98

Remit to: **STAAB CONSTRUCTION CORPORATION**
1800 LAEMLE AVE
MARSHFIELD, WI 54449

Contractor's Application for Payment No. 10

Application Period: 02/28/23 to 3/23/2023		Application Date: 03/23/23
To (Owner): CITY OF GLADSTONE	From (Contractor): Staab Construction Corporation	Via (Engineer): C2AE
Project: 4632- GLADSTONE, MI WWTF	Contract:	
Owner's Contract No:	Contractor's Project No: 4632-	Engineer's Project No: ENG PROJ NO. 21-0120

**Application for Payment
Change Order Summary**

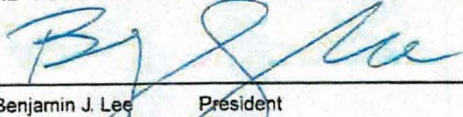
Change Orders approved in Previous months by Owner	\$190,269.00	-\$68,722.00
Number	Additions	Deductions
	0.00	0.00
TOTALS	\$190,269.00	-\$68,722.00
Net Change by Change Orders		\$121,547.00

1. ORIGINAL CONTRACT PRICE	\$17,743,000.00
2. Net Change By Change Orders	\$121,547.00
3. Current Contract Price (Line 1+2)	\$17,864,547.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate)	\$5,013,296.00
5. RETAINAGE:	
10.00% of Completed Work	
c. Total Retainage (Line 5a = 5b)	\$501,329.60
6. AMOUNT ELEGIBLE TO DATE (Line 4 - Line 5c)	\$4,511,966.40
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$3,680,623.80
8. AMOUNT DUE THIS APPLICATION.	\$831,342.60
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column H on Progress Estimate + Line 5 above)	\$13,352,580.60

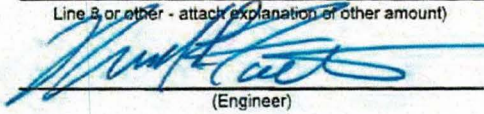
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
(2) Title of all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

STAAB CONSTRUCTION CORPORATION

By:  Date: 4-10-23
Benjamin J. Lee President

Payment of: \$ 831,342.60
Line 8 or other - attach explanation of other amount)

is recommended by:  4-11-23
(Engineer) (Date)

Payment of: \$ 831,342.60
Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
(Funding or Financing Agency (if applicable) (Date)

CONTINUATION SHEET

Item 7.

Application and Certification for Payment, containing Contractor's signed certification is attached.

Application No. : 10

In tabulations below, amounts are stated to the nearest dollar.

Application Date : 3/23/2023

Use Column I on Contracts where variable retainage for line items may apply.

To: 3/23/2023

Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 10

Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
010010-00	PM/Supervision	420,000.00	180,000.00	18,000.00	0.00	198,000.00	47.14%	222,000.00	
012200-00	Bonds & Insurance	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00%	0.00	
013100-00	Misc Job Expenses	420,000.00	160,000.00	20,000.00	0.00	180,000.00	42.86%	240,000.00	
015000-00	Temporary Facilities	130,000.00	48,000.00	6,000.00	0.00	54,000.00	41.54%	76,000.00	
016000-00	Yard & Equipment	545,000.00	220,000.00	20,000.00	0.00	240,000.00	44.04%	305,000.00	
024100-00	Demolition	145,000.00	20,000.00	0.00	0.00	20,000.00	13.79%	125,000.00	
024135-00	Equipment Demo	55,000.00	20,000.00	10,000.00	0.00	30,000.00	54.55%	25,000.00	
030000-00	Sitework Concrete	130,000.00	5,000.00	0.00	0.00	5,000.00	3.85%	125,000.00	
030000-10	Service Concrete	140,000.00	0.00	0.00	0.00	0.00	0.00%	140,000.00	
030000-20	Administration Concrete	255,000.00	253,000.00	0.00	0.00	253,000.00	99.22%	2,000.00	
030000-30	Primary Settling Tank Concrete	510,000.00	510,000.00	0.00	0.00	510,000.00	100.00%	0.00	
030000-40	MBBR Concrete	495,000.00	50,000.00	350,000.00	0.00	400,000.00	80.81%	95,000.00	
030000-50	Final Settling Tank No 1 & 2 Concr	63,000.00	0.00	0.00	0.00	0.00	0.00%	63,000.00	
030000-54	Final Settling Tank No 3 Concrete	305,000.00	0.00	0.00	0.00	0.00	0.00%	305,000.00	
030000-56	Splitter Box Concrete	55,000.00	0.00	0.00	0.00	0.00	0.00%	55,000.00	
030000-60	Chlorine Contact Concrete	50,000.00	0.00	0.00	0.00	0.00	0.00%	50,000.00	
030000-70	Primary Digester Concrete	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	
034000-00	Precast Concrete	46,000.00	46,000.00	0.00	0.00	46,000.00	100.00%	0.00	
036200-00	Concrete Repairs	26,000.00	0.00	0.00	0.00	0.00	0.00%	26,000.00	
042000-00	Masonry	393,000.00	170,000.00	0.00	0.00	170,000.00	43.26%	223,000.00	
055000-00	Metal Fabrications	320,000.00	0.00	0.00	36,642.00	36,642.00	11.45%	283,358.00	
066000-00	FRP Fabrications	110,000.00	0.00	0.00	110,000.00	110,000.00	100.00%	0.00	
068160-00	FRP Weirs & Baffles	114,000.00	0.00	0.00	0.00	0.00	0.00%	114,000.00	
072113-00	Foundation Insulation	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	
074213-00	Insulated Wall Panels	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	
075300-00	Single Ply Roof	300,000.00	0.00	99,000.00	75,000.00	174,000.00	58.00%	126,000.00	
081000-00	Metal & FRP Doors	180,000.00	5,000.00	4,000.00	33,746.00	42,746.00	23.75%	137,254.00	
084000-00	Alum Doors & Windows	32,000.00	0.00	3,000.00	0.00	3,000.00	9.38%	29,000.00	
092116-00	Metal Stud & Drywall	38,000.00	10,000.00	0.00	0.00	10,000.00	26.32%	28,000.00	
093000-00	Ceramic Tile	9,000.00	0.00	0.00	0.00	0.00	0.00%	9,000.00	

CONTINUATION SHEET

Item 7.

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10
 Application Date : 3/23/2023
 To: 3/23/2023
 Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 10 Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
095100-00	Ceiling Tile	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	
096500-00	Resilient Flooring	26,000.00	0.00	0.00	11,759.00	11,759.00	45.23%	14,241.00	
099100-00	Painting	480,000.00	0.00	0.00	0.00	0.00	0.00%	480,000.00	
101000-00	Misc Specialties	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	
107313-00	Metal Awnings	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	
123000-00	Casework & Cabinets	95,000.00	0.00	0.00	0.00	0.00	0.00%	95,000.00	
124000-00	Furnishings ALLOWANCE	40,000.00	0.00	0.00	0.00	0.00	0.00%	40,000.00	
133400-00	Primary Tank Cover	245,000.00	0.00	0.00	0.00	0.00	0.00%	245,000.00	
220500-00	Plumbing	405,000.00	78,719.00	20,000.00	55,281.00	154,000.00	38.02%	251,000.00	
230500-00	HVAC	1,400,000.00	148,000.00	0.00	0.00	148,000.00	10.57%	1,252,000.00	
260500-00	Electrical Construction	2,300,000.00	256,000.00	164,000.00	0.00	420,000.00	18.26%	1,880,000.00	
260500-01	Electrical ALLOWANCE	17,000.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	
312000-00	Earthwork	590,000.00	282,000.00	0.00	0.00	282,000.00	47.80%	308,000.00	
312343-00	Dewatering	320,000.00	210,000.00	20,000.00	0.00	230,000.00	71.88%	90,000.00	
314116-00	Permanent Sheeting	60,000.00	0.00	0.00	13,543.00	13,543.00	22.57%	46,457.00	
321216-00	Asphalt Paving	64,000.00	0.00	0.00	0.00	0.00	0.00%	64,000.00	
323100-00	Fencing	75,000.00	12,000.00	0.00	0.00	12,000.00	16.00%	63,000.00	
329219-00	Site Restoration	17,000.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	
333000-01	Underground Piping Materials	360,000.00	0.00	0.00	175,996.00	175,996.00	48.89%	184,004.00	
333000-02	Underground Piping Install	570,000.00	92,000.00	0.00	0.00	92,000.00	16.14%	478,000.00	
400519-01	Interior Piping Materials	1,100,000.00	0.00	0.00	412,061.00	412,061.00	37.46%	687,939.00	
400519-02	Interior Piping Install	390,000.00	10,000.00	10,000.00	0.00	20,000.00	5.13%	370,000.00	
400557-00	Stop & Slide Gates	240,000.00	0.00	0.00	0.00	0.00	0.00%	240,000.00	
400562-00	Valve Material	650,000.00	0.00	0.00	232,331.00	232,331.00	35.74%	417,669.00	
412214-00	Trolley & Hoist	49,000.00	0.00	0.00	16,956.00	16,956.00	34.60%	32,044.00	
431133-00	Rotary Screw Blower	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
432313-00	Centrifugal Slurry Pumps	78,000.00	0.00	0.00	0.00	0.00	0.00%	78,000.00	
432331-00	Drypit Sumpersible Pumps	370,000.00	0.00	0.00	0.00	0.00	0.00%	370,000.00	
432331-01	Vertical Non Clog Sewage Pumps	62,000.00	0.00	0.00	0.00	0.00	0.00%	62,000.00	
462133-00	Rotary Drum Screen	145,000.00	0.00	0.00	0.00	0.00	0.00%	145,000.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 10
 Application Date : 3/23/2023
 To: 3/23/2023
 Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 10 Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
462324-00	Vortex Grit Removal and Classifier	380,000.00	0.00	0.00	0.00	0.00	0.00%	380,000.00	
464350-00	Chain and Flight Sludge Collector	355,000.00	0.00	0.00	0.00	0.00	0.00%	355,000.00	
465326-00	MBBR Equipment	610,000.00	0.00	0.00	0.00	0.00	0.00%	610,000.00	
467318-00	Digester Floating Cover	280,000.00	0.00	0.00	0.00	0.00	0.00%	280,000.00	
467330-00	Mechanical Sludge Mixing Equip	80,000.00	0.00	0.00	0.00	0.00	0.00%	80,000.00	
467333-00	Digester Gas Handling	130,000.00	0.00	0.00	98,262.00	98,262.00	75.59%	31,738.00	
467341-00	Spiral Heat Exchanger	80,000.00	0.00	0.00	0.00	0.00	0.00%	80,000.00	
468000-00	Samplers	48,000.00	0.00	0.00	0.00	0.00	0.00%	48,000.00	
C.O. # 01	Change Order #1	-68,722.00	0.00	0.00	0.00	0.00	0.00%	-68,722.00	
C.O. # 02	Change Order #2	69,561.00	0.00	0.00	0.00	0.00	0.00%	69,561.00	
C.O. # 03	Change Order #3	120,708.00	0.00	0.00	0.00	0.00	0.00%	120,708.00	
Grand Totals		17,864,547.00	2,997,719.00	744,000.00	1,271,577.00	5,013,296.00	28.06%	12,851,251.00	501,329.60

GLADSTONE



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: April 24, 2023

Eric Buckman, City Manager: _____

Department: All Funds

Department Head Name: Erick Buckman

Presenter: Eric Buckman

Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Protecting MI Pension Grant Application

BACKGROUND: The City has been selected as a qualified unit to apply for the Protecting MI Pension Grant program. One of the requirements of the grant application process is to have the governing body authorize the Chief Administrative Officer to file a claim for a grant payment for the Protecting MI Pension Grant Program. This allows Eric to sign the correct paperwork for the grant application.

FISCAL EFFECT: To be determined

SUPPORTING DOCUMENTATION:

RECOMMENDATION: Motion to authorize the Chief Administrative Officer to file a claim for a grant payment for the Protecting MI Pension Grant Program.



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 04/24/2023 **Eric Buckman, City Manager:** _____
Department: DDA **Department Head Name:** Patricia West _____
Presenter: Patricia West **Kim Berry, City Clerk:** _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Michigan Municipal League’s Bridge Builders – Main Street Microgrants

BACKGROUND:

Bridge Builders Main Street Microgrants offer small, one-time grants of up to \$5,000 for collaborative, creative projects in Michigan Municipal League member communities. Microgrants fund projects that bring together local artists and businesses in Michigan downtowns. Projects should build bridges across your community by bringing people together. **This year, 4 microgrants of up to \$5,000 each will be awarded across Michigan.** The deadline for submission was Sunday, April 23, 2023.

Gladstone’s Downtown Development Authority (DDA) has applied for the grant to help fund the Old-Fashioned Christmas in November. Due to the tight deadline submission, we are seeking your approval to accept the grant funding should it be awarded as this would help the DDA supplement their reduced revenue.

FISCAL EFFECT:

\$5,000

SUPPORTING DOCUMENTATION:

- Overview of Grant Requirements
- 2023/2024 DDA Budget which highlights the \$5500 previously allocated to the Old-Fashioned Christmas

RECOMMENDATION:

Motion to approve and support the Gladstone Downtown Development Authority’s application for the Michigan Municipal League’s Bridge Builders Main Street Microgrant for \$5000.



Main Street Microgrants:

Bridge Builders Main Street Microgrants offer small, one-time grants of up to \$5,000 for collaborative, creative projects in Michigan Municipal League member communities ([link here](#)). Microgrants fund projects that bring together local artists and businesses in Michigan downtowns. Each project should build bridges across your community by bringing people together. This year, 4 microgrants of up to \$5,000 each will be awarded across Michigan.

Each application must include:

1. An artistic element led by an artist. Artists can be visual, performing, 3-D artists, poets, dancers, or any other artist recognized as an “artist” by a museum or by their mother. Artists must be compensated fairly for their time and expertise.
2. A project location within the community’s downtown or business district
3. At least 2 locally owned, brick and mortar, for-profit businesses that are located within that same downtown or business district
4. A letter of support from one of the community’s government leaders such as a manager, mayor, or council member
5. Details about how the project celebrates the neighborhood’s (or greater community’s) diversity such as generational, racial, cultural, economic, and/or ability
6. A start date of July 15 or later.

Who May Apply:

- Downtown Development Authorities
- Commercial Improvement Districts
- Municipal governments
- Local businesses

Who May Not Apply:

- Past recipients of Bridge Builders funding
- Non-local businesses
- Non-profits

What Kinds of Projects “Fit” This Program:

- Placemaking activities that bring together residents, businesses, and artists to transform a space
- Placemaking activities that elevate cultural traditions using arts and creative expression to bring people together
- Participatory, interactive projects that engage residents and promote their wellbeing
- Performative pieces (e.g. theater in parking lots, street musicians)



- Art, window front, sign, or other installations that engage residents
- Tours (self-guided or otherwise) that celebrate local history, culture, art, businesses, etc.
- This is not an exhaustive list. Get some inspiration here:
<https://mmlfoundation.org/projects/bridge-builders-microgrants/program-impact-and-history/>

What Doesn't "Fit":

- Legislative or partisan political activities
- Events or activities that require participants to pay to participate or attend (including fundraisers)
- Loans
- Typical business expenses such as rent and payroll
- Routine maintenance of public spaces
- School art shows
- Protests (The MML Foundation fully supports the right to protest, however, we cannot fund protests.)
- Anything that glorifies violence or promotes hate, discrimination, or exclusion

Bridge Builders Main Street Microgrants Application 2023

Bridge Builders Main Street Microgrants offer small, one-time grants of up to \$5,000 for collaborative, creative projects in Michigan Municipal League member communities ([link here](#)). Microgrants fund projects that bring together local artists and businesses in downtowns across Michigan. Each project should build bridges across your community by bringing people together. **Downtown Development Authorities/Commercial Improvement Districts, municipal governments, and local businesses are eligible to apply.** This year, 4 microgrants of up to \$5,000 each will be awarded across Michigan.

Each application must include:

1. An artistic element led by an artist. Artists can be visual, performing, 3-D artists, poets, dancers, or any other kind of artist recognized as an "artist" by a museum or by their mother. Artists must be compensated fairly for their time and expertise.
2. A project location within the community's downtown or business district.
3. At least two locally owned, brick and mortar, for-profit businesses that are located within that same downtown or business district.
4. A letter of support from one of the community's local government leaders such as a manager, mayor, or council member.
5. Details about how the project celebrates the neighborhood's (or greater community's) diversity such as generational, racial, cultural, economic, and/or ability.
6. A start date of July 15 or later.



Screening Questions:

If you answer “no” to any of the following questions, your project will not be eligible for application in 2023.

1. Will your project take place in a MML member community? [Click here](#) to view the full list of eligible communities.
2. Are you a Downtown Development Authority (DDA), Commercial Improvement District (CID), a municipal government, or small business?
3. Will your project take place in a downtown or business corridor?
4. Will your project include a lead artist who has already been identified and agreed to participate?
5. Is the applicant (a DDA/CID, municipal government, or local business) prepared to receive and track any awarded funds?
6. Would the applicant (a DDA/CID, municipal government, or local business) be a first-time recipient of Bridge Builders funding?
7. Will your project start on July 15 or later?

About the Applicant:

The category selected here will determine where grant funds are sent, if awarded. This means that if you apply as a DDA/CID or government, that entity will receive the funds. If you apply as a local business, that business will receive the funds.

- 1) Are you applying as....
 - a. A DDA or CID?
 - i. What is the entity’s name?
 - ii. What downtown area or business corridor does it serve?
 - iii. What is the entity’s contact info?
 1. Mailing address?
 2. Website?
 3. Email address?
 4. Phone number?
 - a. Relevant social accounts to share? (tip: list the account where project updates will be shared!)
 - iv. What is the name of the primary contact for this entity’s application/project?
 - v. What are their preferred pronouns?
 - vi. Is the primary contact information (phone number and email address) different from the primary entity’s contact information?



- b. A municipal government?
- i. What is the entity's name?
 - ii. What is the entity's contact info?
 1. Mailing address?
 2. Website?
 3. Email address?
 4. Phone number?
 5. Twitter, Facebook, Instagram handles (Tip: list the account where project updates will be posted!)
 - iii. What is the name of the primary contact for this entity's application/project?
 - iv. What are their preferred pronouns?
 - v. Is the primary contact information (phone number and email address) different from the primary entity's contact information?
- c. A small business?
- i. What is the entity's name?
 - ii. What services or goods does it provide?
 - iii. What is the entity's contact info?
 1. Mailing address?
 2. Website?
 3. Email address?
 4. Phone number?
 5. Twitter, Facebook, Instagram handles (Tip: list the account where project updates will be posted!)
 - iv. What is the name of the primary contact for this business's application/project?
 - v. What are their preferred pronouns?
 - vi. Is the primary contact information (phone number and email address) different from the primary entity's contact information?

About the Project: (Page Two)

In this section, you will tell us about your project idea including who you will work with and where it will take place. You'll also explain your budget.

- 2) Where will the project take place? (please include city/village too)
- 3) What is the project's name? (Tip: make this catchy, it will be used heavily if awarded!)
- 4) Anticipated project launch date: (Note: project launch dates must be between July 25, 2023 and December 31, 2023 to be considered for funding.)
- 5) Briefly describe your project idea including your role and any project partners.
- 6) How do you plan to spend the \$5,000 microgrant? Please list and explain the items, services, fees, expertise, etc. that you plan to purchase.



- 7) Will your project require special permits? For example, anything that requires a street closure or installing a permanent art piece will likely require a special permit from your local governing body or zoning board. If your project is funded, the MML Foundation is happy to advise on that process. ***Please note that all applicants must obtain any necessary permits for their projects, if selected for funding.***

About the Community: (Page Three)

Please tell us about how this project will meet the community's needs and what other resources you may have to help meet your goals.

- 8) Why does your community need this project?
9) How will you engage your community in this project?
10) What do you hope to achieve through this project? Be as specific as possible!
11) How will the project celebrate the community's diversity? Diversity can include different ages, races, cultures, socio-economic statuses, abilities, and more.
12) What resources do you already have to make this project successful? Resources could include things like time, partners, expertise, donated goods/materials/space, matching funds, and more. (Maximum 300 characters with spaces)

About the Artist: (Page Four)

In this section, please tell us about the project's artistic element.

- 13) Who is the artist?
a. First and Last Name?
b. Preferred pronouns?
c. Website?
d. Email address?
e. Phone number?
f. Relevant social accounts to share?
- 14) Describe the artist's or artists' work. This is not about credentials – what do they do as an artist? (Maximum 200 characters with spaces)
- 15) How will the artist be involved in this project?
- 16) Are there other artists involved in this project? (yes or no)
If yes...
- a) What are their names and what sort of art form do they practice?
b) How will they be involved in the project?



About The Partners: (Page Five)

In this section, you'll do two things: 1) tell us a little bit about your business partners and how they'll be involved in the project and 2) upload your letter of municipal support.

- 17) Please list your first project business partner including contact information.
 - a) Business name:
 - b) Business type:
 - i. Restaurant
 - ii. Retail
 - iii. Service
 - iv. Other: (with comment box)
 - c) Owner First and Last Name:
 - d) Physical Location Address:
 - e) Phone number:
 - f) Email Address:
 - g) Social media accounts:
- 18) How will this partner be involved in the project?
- 19) Please list your second project business partner including contact information.
 - a) Business name:
 - b) Business type:
 - i. Restaurant
 - ii. Retail
 - iii. Service
 - iv. Other: (with comment box)
 - c) Owner First and Last Name:
 - d) Physical Location Address:
 - e) Phone number:
 - f) Email:
 - g) Social media accounts:
- 20) How will this partner be involved in the project?
- 21) Do you have additional partners (business, non-profit, etc.)? (Yes or No)

If yes...

 - a) What are their names?
 - b) What role(s) will they have in the project?
 - c) Are they located within the same downtown or business district as the project?
- 22) Will your local municipal government be involved in the project? If so, how?
- 23) Please upload a letter of support on letterhead for your project from your local governing body (mayor, city/village manager, city/village council member). If you have any questions, please contact grants@mmlfoundation.org.



Photos: (Page six)

Please upload up to five photos/images that highlight your project. We would like at least 1 and up to 5 images of “before” photos of the site(s) where your project will happen. Cell phone photos are acceptable. These pictures will be used on the Michigan Municipal League Foundation website, social media, and other communication platforms if your project advances to the semifinal round so JPEG or PNG is best. If taking photos is an issue for you, please contact grants@mmlfoundation.org.

- a) Image Upload (1-5): Click to view
- b) Note: two images and captions are required to submit the application.

Acknowledgements: (Page Seven)

- I agree that we will obtain any necessary permits from our city/village/township to execute our project.
- I agree that the specified point of contact will be responsible for communicating status updates and messages from the MML Foundation to all the project partners.
- I agree that each artist will be appropriately paid for their time, expertise, and contributions to this project.
- I have read all requirements for this grant.

DDA Budget Review 2023/2024

<u>Description</u>	<u>Income</u>
Annual Capture	\$ 274,428
Grants & Donations	\$ 7,400
Interest Income	\$ 1,500
Farmers Market	\$ 4,500
Transfer from Fund Balance	\$ 94,381
Total Income	\$ 382,209
Total Income	\$ 382,209
Total Expenses	\$ 382,209
Income-Expense	\$ -

<u>Expenses</u>	
Administration	94,839
Christmas Celebration	5,500
Farmers Market	6,500
Boardwalk	0
9th Street Bond	227,000
North Shore Loan	41,370
Transfer to Local Street	7,000
Total Expenses	\$ 382,209

Capital Projects: New Sidewalk by Farmers Market = \$7,000

News or Notes:

3/31/22 Audited Fund Balance	\$ 291,580
3/31/23 Projected Fund Balance	\$ 146,771
3/31/24 Requested Fund Balance	\$ 52,390





City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 4-24-23 Eric Buckman, City Manager: _____
 Department: Electric Department Head Name: Mike Kennedy
 Presenter: Skip Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: 2023 / 2024 Pole replacement Bids

BACKGROUND: As part of our capital improvement plan, every year 150K is budgeted for pole replacements and contracted maintenance on our system. Three bids were solicited from B&B Electric, (\$69,760), MJ Electric, (63,000), and CC Power, (57,972). The remaining \$92,028 will be for materials and extra maintenance.

FISCAL EFFECT: \$ 150,000 from electric fund.

SUPPORTING DOCUMENTATION: Pole Replacement RFP and bid results

RECOMMENDATION: Accept bid of \$ 57,952 From CC Power of Kalkaska, MI.

CITY OF GLADSTONE BID RESULTS

DATE: 4/20/2023
BID OPENING FOR: Pole Change-outs.

BID #	NAME OF BIDDER	Pre-Bid Mtg	Bid Amount	Total Bid
1	B & B Electric.		\$ 69,760.00	
2	mj Electric		\$ 63,000.00	
3	C & C Power.		57,972.00	
4				
5				
6				
7				
8				
9				
10				
11				
12				

OPENED BY: James Olson, Mike Kennedy, Kim Berry.
SIGNATURE: James Olson, Mike Kennedy, Kim Berry.

Proposal Submission

If you have any questions and/or would like to arrange a site visit please contact:

Mike Kennedy, Electric Superintendent
Phone: 906-428-1701 ext. 119
Fax: 906-428-2311 Cell : 906-399-7834
E-mail:mkennedy@gladstonemi.org

Two (2) copies of a complete proposal must be submitted by: **April 20th,2023. Bid Opening will be on April 20th, 2023 at 10 A.M. Eastern Standard Time (EST) @ the Gladstone City Hall located at 1100 Delta Avenue, Gladstone MI 49837.**

to: Mike Kennedy, Electric Superintendent
City of Gladstone
1100 Delta Avenue
Gladstone, MI 49837

ATTN: 2023 Pole Replacement Bids

\$ 57,972.00 lump sum

#10 will take place on a Saturday on Overtime Add \$3086.00 if it becomes Sunday work

FY 23 Pole changes	size	#		
1 208 Michigan Avenue	40	1	\$3490.00	
2 202 Michigan Avenue	40	1	\$2953.00	
3 38 Delta Avenue	40	1	\$1880.00	
4 300 block Delta Ave.	40	3	\$4885.00	
5 400 Block Delta - Railway	40	1	\$6172.00	
6 400 Block Delta - Railway	45	1	\$3275.00	
7 500 Block Minnesota - Wisconsin	40	4	\$11,967.00	
8 320 Wisconsin	40	1	\$3275.00	
9 Ives Trucking, 201 Rains Drive	45	1	\$4911.00	
10 Besse office, 933 North 8th street	40	1	\$9258.00	Saturday Work
11 601 Michigan	40	1	\$2631.00	



B & B ELECTRICAL CONTRACTORS, LLC
 627 CIRCLE DRIVE - IRON MOUNTAIN, MI 49801
 PHONE 906-774-9790 FAX 906-774-9791

April 18, 2023

Mike Kennedy
 City of Gladstone
 Gladstone, MI 49837

Re: 2023 Pole Replacement Bid
 Electrical Work
 B&B Electric Proposal No: 23416

Thank you for the opportunity to provide a quote for the above referenced project. Our price is based on bid documents received via email to Todd Wilson on April 4th, 2023.

Lump Sum: \$69,760.00

B&B Electric, Power Division is a one-year-old company that has positioned themselves to become a great working partner in the industry. We have Todd Wilson heading up our team with twenty-five years of experience as a lineman. Our team currently consists of Todd and two additional linemen, five groundmen, and one operator. In the past year our team has participated in numerous storm restoration projects in the area. We have also done pole replacement and line extension projects for local co-ops and power utilities.

Price Includes:

1. Install of 17 new customer provided power poles in designated locations per the Request for Proposal.
 - a. B&B Electric will provide labor and equipment needed.
 - b. The City of Gladstone will be expected to supply all material for the project as stated in the RFP.

Bid Clarifications:

1. Any work that needs to be done outside of the scope of the Request for Proposal will need to have a change order and approval before B&B Electric can perform the work.

The above quote is valid for 30 days from the above listed date, after this time has expired, we may need to revise our quote based on material/labor inflation. We look forward to the opportunity to work with you on this project. If you have any questions or require further information, please contact me at tguiliani@bbelectricinc.com

Sincerely,

Anthony J. Guiliani
 B & B Electrical Contractors, LLC



“Best & Brightest”





M. J. ELECTRIC
 N2023 Greenville Drive
 Greenville, Wisconsin 54942
 P: 920.882.1170 | F: 920.882.1173
 www.mjelectric.com

April 18, 2023

Mike Kennedy
 Electric Superintendent
 City of Gladstone
 1100 Delta Avenue
 Gladstone, MI 49837

MJ Electric LLC is pleased to provide the pricing below as requested on the “pole changes 2023 RFP.pdf”

FY 23 Pole changes	Size	#
208 Michigan Avenue	40	1
202 Michigan Avenue	40	1
38 Delta Avenue	40	1
300 block Delta Ave.	40	3
400 Block Delta - Railway	40	1
400 Block Delta - Railway	45	1
500 Block Minnesota - Wisconsin	40	4
320 Wisconsin	40	1
Ives Trucking, 201 Rains Drive	45	1
Besse office, 933 North 8th street	40	1
601 Michigan	40	1
Lump Sum Total:		\$ 63,000.00

The terms and conditions of the Standard Contract Agreement attached hereto shall govern all work which is the subject of this proposal. Thank you for the opportunity to provide pricing on this project. Please contact Eric Rogers (630)723-8798 directly if you have questions regarding this proposal.

M.J. ELECTRIC, LLC
s/n Rob Schuh

Rob Schuh
 Rob Schuh
 Operations Manager

INTEGRITY • INSPIRED • INVESTED



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 4/24/23 Eric Buckman, City Manager: _____
 Department: Electric Department Head Name: _____
 Presenter: Skip Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: 2023/2024 Line Clearance Bids.

BACKGROUND: For the last several years we have put 50K per year into contracted line clearing. This has been very beneficial in reducing outages and length of outages. Three bids were solicited from Bugle Contracting, Dombrowski Tree Service, and Asplundh Tree Company. One bid was received from Bugle Contracting of Gladstone.

FISCAL EFFECT: \$27,450 from Electric Fund with additional \$22,550 to be used on a time basis.

SUPPORTING DOCUMENTATION: Line clearing RFP and bid results.

RECOMMENDATION: Accept the bid of \$27,450 from Bugle Contracting.

CITY OF GLADSTONE
BID RESULTS

DATE: 4/20/2023

BID OPENING FOR: Line Clearance Tree Trimming.

BID #	NAME OF BIDDER	Pre-Bid Mtg	Bid Amount	Total Bid
1	Bugle Contracting	X	20,450.00	27,450.00
2				
3				
4	Area 1		7500.00	
5	Area 2		1400.00	
6	Area 3		1,050.00	
7	Area 4		3,750.00	
8	Area 5		13,750.00	
9				
10				
11				
12				

OPENED BY: James Olson, Mike Kennedy, Kim Berry

SIGNATURE: James Olson, Mike Kennedy, Kim Berry

City of Gladstone
1100 Delta Avenue
Gladstone, MI 49837
Phone: (906) 428-3636

**TITLE-SIGNATURE PAGE
REQUEST FOR BIDS**

The City of Gladstone, Michigan, invites you to submit a bid and statement of qualifications for the services of Line Clearance Tree Trimming Services.

**TWO (2) SIGNED BIDS
MUST BE RECEIVED BY:
10:30 A.M. on April 20, 2023**

**PLEASE MARK YOUR SEALED BID "LINE CLEARANCE TREE TRIMMING SERVICES"
AND SEND IT TO:**

City of Gladstone
Attention: Kim Berry, City Clerk
1100 Delta Avenue
Gladstone, MI 49837

The City reserves the right to reject any and all bids, to waive technical defects, and to select the bid(s) deemed most advantageous to the City.

The undersigned certifies that he/she has the authority to bind this company in an agreement to supply the service or commodity in accordance with all terms and conditions specified herein. Please type or print the information below. **Respondent is REQUIRED to complete, sign and return this form with their submittal.**

Bugle Contracting
Company Name

Jessica Jackson
Authorized Person (Print)

12 Robert Hupy Dr.
Address

Jessica Jackson
Signature

Gladstone, MI 49837
City/State/Zip

Business Coordinator
Title

906-420-8355
Telephone #

906-420-8355
Fax #

4/19/23
Date

45-2609733
Tax ID#

jessica@buglecontracting.com
E-mail

S-corp
Entity Type



12 Robert Hupy Drive
Gladstone, MI 49837

04/19/2023

City of Gladstone Electric Department
Attn: Mr. Mike Kennedy

Dear Mr. Kennedy,

Thank you for the opportunity to provide you with line clearing estimates.

Our company is strictly a line clearance company which has been in business since 1993. We currently have contracts with and crews working for Alger Delta Electric, UPPCO, and Marquette Board of Light and Power, as well as others.

Our bid will include trimming and removals to meet your specified easement, along with chipping and hauling away the brush. Wood will be left onsite unless otherwise specified. The bid includes all equipment, including off road equipment and mulchers, supervision, and labor to complete the work.

It is our understanding that all customers will be notified by the electric department prior to the work starting.

If you need any additional information, please feel free to contact me at any time.

Sincerely,

Ron Sanville
Operations Manager
Bugle Contracting
(906)-280-0001



12 Robert Hupy Drive
Gladstone, MI 49837

SCHEDULE OF RATES 2023

Bid Areas:

- Area #1: \$7,500.00
- Area #2: \$1,400.00
- Area #3: \$1,050.00
- Area #4: \$3,750.00
- Area #5: \$13,750.00

T&M:

- Bucket truck and chipper crew (two-man crew): \$125.00/hour
- Tracked off road bucket and chipper crew (two-man crew): \$135.00/hour
- Tracked 75" mulcher with operator: \$175.00/hour
- Mini excavator with brush cutter: \$165.00/hour
- Additional ground man: \$40.00/hour



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 04-24-2023 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Mayor Thompson Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Closed Session: Manager & Clerk Evaluations

BACKGROUND:

It is the employee’s option to go into closed session not the Commission.

Please confirm the employee requests open or closed evaluation.

FISCAL EFFECT:

To be determined by terms of contract

SUPPORTING DOCUMENTATION:

Existing Contracts

RECOMMENDATION:

Manager Buckman and Clerk Berry request closed session the motion is as follows:

Motion to enter closed session to consider personnel evaluations as allowable under the Open Meetings Act 267 of 1976 (15.268) Section 8 item a.

Requires simple majority vote (3).