



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
July 14, 2025
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

- [4.](#) Establishment of Industrial Facility Tax (IFT) District - AMI Industries, Inc.

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

- [5.](#) City Commission Regular Meeting Minutes June 23, 2025
- [6.](#) City Commission Special Meeting Minutes July 7, 2025
- [7.](#) PSE Substation Engineering Invoice # 9059052
- [8.](#) Hawkins, Inc - Invoice 7103269 - Water Treatment Chemicals
- [9.](#) Ives Truck Repair Invoice 48073
- [10.](#) St. Germain Sandblasting Invoice 2-2380
- [11.](#) Information Only - June Accounts Payable
- [12.](#) Information Only - Payroll June

UNFINISHED BUSINESS

NEW BUSINESS

- [13.](#) Vacate Birch Street Request from Gladstone Housing Commission
- [14.](#) Social District Establishment Application | MIDD Bar & Lounge
- [15.](#) Wastewater Upgrades Request for Disbursement of Funds Draw #36.
- [16.](#) National Walleye Tour 2026 Venue Proposal

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 07-10-2025

Kimberly Berry, MiPMC

906-428-2311

kberry@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.



Board:	<u>City Commission</u>
Agenda	<u>07-14-2025</u>
Date:	<u></u>
Department:	<u>Assessing</u>
Presenter:	<u>Eric Buckman/Janice Ketcham</u>

Staff Report

Agenda Item Title:

Public Hearing to Establish Industrial Facilities District (IFT) for AMI, Inc.

Background:

Aggressive Manufacturing Innovations (AMI) is in the process of acquiring the former Delfab building, located at 103 North 12th Street. Before AMI can begin operations, the facility will require extensive rehabilitation to accommodate equipment and support their manufacturing processes.

To aid in this transition the establishment of an Industrial Facility Tax (IFT) District provides a tax incentive under Public Act 198 of 1974. The IFT exemption allows qualifying businesses exemption from ad valorem real and/or personal property taxes for a term of 1 to 12 years, as determined by the local unit of government. This incentive is designed to encourage investment in industrial properties, promote economic development and support job creation in the community.

Fiscal Effect:

Current taxes are approximately \$27,000.00 per year which will be eliminated temporarily. Anticipation of 40-55 jobs will be created and increased demand in utilities.

Supporting Documentation:

AMI has provided a report on their operations

Recommendation:

Conduct public hearing

Gladstone Building

103 North 12th Street

1. The building will have three tenants.

Company Name	Leased Footage	Leased Percentage of the building 120K
Del Fab	43,000'	35.8%
Gladstone Braze & Powder Coat	38,500'	32.1%
AMI Inc.	38,500'	32.1%

2. AMI Inc. will control all outside storage.

3. The building's ceiling, walls and floors will be cleaned.

4. The building inside will be painted.

5. Front of building refaced. Southside and part of the east side block walls will be painted.

6. All outside trash will be disposed of off premises.

7. All outside storage areas will be clean out and disposed of off premises.

8. Total cost of upgrades are \$600,000.00 to \$700,000.00.

DESCRIPTION OF BUSINESSES

Gladstone Braze and Power Coat LLC

1. Brazing is the process of assembling components into a part with all joints having copper applied to them. The part is then placed on a wire mesh belt which transports it through a 2000-degree furnace and then through cooling chambers. The plant will have two stainless steel and one low carbon steel furnaces. AMI, a sister company currently purchases \$1,000,000.00 of brazing from outside sources. Additionally, the company has identified additional brazing opportunities of \$1,000,000.00 plus. (Brazing is considered a critical manufacturing process. Most brazed parts are required to be leak free.
2. Powder Coating is the process of electrically applying coating to a metal part which is transported through a curing oven at 300 to 400 degrees to bake the coating to the metal. AMI, a sister company, currently purchases \$1,162,000.00 of Powder Coating from outside sources. The company had identified \$400,000.00 of new business. The company (AMI) has numerous customers in the UP, Wisconsin and Minnesota markets and believes there are numerous businesses opportunities.

3. AMI Inc.

AMI is a manufacturer of fluid handling tubular products for the Automotive, Heavy Truck, Marine and Recreational Vehicle markets. Examples are fuel and brake lines, water tubes, air lines, fuel rails, turbo drain and feed lines, hydraulic lines, oil dipsticks, etc. The company sells \$40,000,000.00 of these types of products a year and believes there is a significant growth driven by tariffs/localization of production, NATO defense spending increases to name a few.

Combined AMI Gladstone and Gladstone Braze and Powder Coating Plants

Sales	\$13,742,500.00
Employees (direct and indirect)	53
Payroll	\$2,460,000.00
Investment (Equipment)	\$2,050,000.00

AMI Inc. (Gladstone)

Sales	
Current	\$6,225,000.00
New	\$2,000,000.00
New (T&F)	<u>\$2,000,000.00</u>
Total AMI Sales	\$10,225,000.00

Employees	
Direct	20
Indirect	<u>9</u>
	29
Payroll	\$1,460,000.00

Investment	
Assembly Equipment (Current)	\$800,000.00
New Sales	\$250,000.00
New Sales (T&F)	<u>\$150,000.00</u>
	\$1,150,000.00

Gladstone Braze and Powder Coat

Sales

Braze (Stainless Steel)

Current	\$355,000.00
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New	\$650,000.00
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Braze (Low Carbon)

Current	\$600,000.00
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New	<u>\$350,000.00</u>
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Total Braze	\$1,955,000.00
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Powder Coat

Current	\$1,162,500.00
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New	<u>\$400,000.00</u>
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Total Powder Coat	<u>\$1,562,500.00</u>
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Total Sales for Braze and Powder Coat	\$3,517,500.00
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Employees

Total direct and indirect	24
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Payroll	\$1,000,000.00
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Investment

Powder Coat Line	\$300,000.00
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Two Stainless Steel Braze Furnaces	\$400,000.00
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One Low Carbon Braze Furnaces	\$100,000.00
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One Cooling Tower	<u>\$100,000.00</u>
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Total Investment

\$900,000.00





GLADSTONE CITY COMMISSION REGULAR MEETING

Item 5.

City Hall Chambers – 1100 Delta Avenue
June 23, 2025
6:00 PM

MINUTES

Mayor Pro-Tem Mantela called the meeting to order, gave the Invocation followed by the Pledge of Allegiance.

Motion by Commissioner O'Driscoll, seconded by Commissioner Akkala to add to New Business Item #15 FOIA Appeal of Excessive Fee by Steven and Vicki Viau.

MOTION CARRIED

Clerk Kim Berry called the roll:

PRESENT

Commissioner Judy Akkala
Mayor Pro-Tem Brad Mantela
Commissioner Robert Pontius
Commissioner Steve O'Driscoll

ABSENT - EXCUSED

Mayor Joe Thompson

No public present.

Motion made by Commissioner Akkala, Seconded by Commissioner O'Driscoll to approve the consent agenda as presented.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner O'Driscoll to accept the letter of request to establish a Industrial Facilities Tax (IFT) District from AMI Industries, Inc. located at 103 N. 12th Street, Gladstone, MI. 49837 and set a public hearing for Monday, July 14, 2025 at 6:00 PM.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to authorize Mayor Joe Thompson or Mayor Pro-Tem Mantela to sign RD forms 1940-1 Request for Obligation of Funds and RD-1940-6 Letter of Intent to Meet Conditions.

MOTION CARRIED

Motion made by Commissioner O'Driscoll, Seconded by Commissioner Pontius to approve the Electric Pole Replacement 2025 Bid from MJ Electric in the amount of \$97,730.00.

MOTION CARRIED

Motion made by Commissioner O'Driscoll, Seconded by Commissioner Pontius to authorize Manager Eric Buckman to sign the letter of support and approve the following resolution:

City of Gladstone 2025-05 Resolution of Support for Redesignation of the Route of USBR-10 and the Iron Belle South Route

WHEREAS the State of Michigan has recognized active transportation as a vital form of transportation; and

WHEREAS the vision for Michigan's mobility system is a multi-modal system that is people-focused, equitable, reliable, convenient for all users, and enriches Michigan's economic and societal vitality; and

WHEREAS United States Bicycle Route 10 and the Iron Belle Trail bicycle routes have been designated to run coincident with US Highway 2 through much of the Upper Peninsula; and

WHEREAS the 2022-2030 MDOT Superior Region Active Transportation Plan and Investment Strategy identifies that the design consideration priorities for the Superior Region include facilitating mobility to local networks to divert users from high-traffic highway routes; and

WHEREAS the 2022-2032 MDNR Trails Plan identifies the DNR's continued efforts to partner with local communities to enhance the user experience of the Iron Belle Trail; and

WHEREAS the current designation of USBR-10 and the Iron Belle Trail on US-2 from its intersection with Bay Shore Drive to its intersection with P Road is largely unsuitable for bicycling for safety reasons; and

WHEREAS an alternative route using Bay Shore Drive in Masonville and Brampton Townships, dedicated bicycling lanes on North Lake Shore Drive, 9th Street, and Lake Shore Drive in the city of Gladstone, and the Little Bay de Noc Trail separated multi-use pathway represents a viable, safer, and desirable alternative route; and

WHEREAS the alternative route would support the goals of local communities and the State of Michigan.

NOW THEREFORE BE IT RESOLVED that the City of Gladstone hereby supports the redesignation of USBR-10 and Iron Belle Trail to the desired alternative.

Yeas: Mayor Pro-Tem Brad Mantela, Commissioners Judy Akkala, Steve O'Driscoll and Rob Pontius

Nays: None

Absent: Mayor Joe Thompson

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve:

Resolution No. 2025-04

A RESOLUTION TO TENTATIVELY AWARD A CONSTRUCTION CONTRACT FOR WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Gladstone (legal name of applicant) wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on April 7, 2025 (date of final project plan adoption) will be funded through Michigan's CWSRF (CWSRF and/or SWQIF Programs); and

WHEREAS, the City of Gladstone (legal name of applicant) has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$5,129,901.41 from Barley Trucking & Excavating, Inc (name of the contractor); and

WHEREAS, the project engineer, C2AE, has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Gladstone (legal name of applicant) tentatively awards the contract for construction of the proposed wastewater system improvements project to Barley Trucking & Excavating, Inc (name of the contractor), contingent upon successful financial arrangements with the CWSRF (CWSRF and/or SWQIF Programs).

Yeas: Mayor Pro-Tem Brad Mantela, Commissioners Judy Akkala, Steve O'Driscoll and Rob Pontius

Nays: None

Abstain: None

Absent: Mayor Joe Thompson

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner O'Driscoll to place the delinquent miscellaneous invoices and delinquent utilities as liens on the Summer 2025 tax bills as follows:

MISC INVOICES
OFF TO TAXES
SUMMER 2025

1

PARCEL #	NAME	SERVICE ADDRESS	INVOICE #	DESCRIPTION	AMOUNT	10 % PENALTY	TOTAL
052-029-004-00	Justine Rochon	608 Superior Ave	3394	lawn service	\$ 58.00	\$ 5.80	\$ 63.80
052-081-015-60	Shane Wallin	1326 Wisconsin Ave	3395	lawn service	\$ 58.00	\$ 5.80	\$ 63.80
					\$ -	\$ -	\$ -
					\$ -	\$ -	\$ -
					\$ 116.00	\$ 11.60	\$ 127.60

UTILITIES
OFF TO TAXES
Summer 2025

Item 14.

Account No	Parcel ID	Acct Name	Service Address	Owner Name (if different)	Electric	Fire Protection	Refuse	Sewer	Water	Compost	Utility Balance	10% Pen	Total	Notes
1352-30	062-101-000	Dellfab, Inc	101 N 12th St		\$ 4,643.14	\$ 10.62	\$ -	\$ 163.15	\$ 107.12	\$ 13.40	\$ 4,937.43	\$ 493.74	\$ 5,431.17	
1454-31	062-104-900	Jayne Bowman	210 N 17th St	Darryl Nicholson	\$ 194.14	\$ 6.56	\$ 44.75	\$ 379.18	\$ 180.68	\$ 20.70	\$ 826.01	\$ 82.60	\$ 908.61	former owner
1471-31	062-103-860	Ethan Cooper & Clare Spitz-Berry	416 N 17th St	Deanna Christensen	\$ 183.65	\$ 2.87	\$ 19.59	\$ 133.00	\$ 63.06	\$ 9.05	\$ 411.22	\$ 41.12	\$ 452.34	former owner
1624-31	017-502-300	Kelly Norkooli	433 29th St		\$ -	\$ -	\$ 114.64	\$ -	\$ -	\$ 53.04	\$ 167.68	\$ 16.77	\$ 184.45	city limit refuse customer
1635-33	061-700-600	Justin Drumheller	713 29th St	North Bluff Estates LLC	\$ 665.59	\$ 13.13	\$ 89.40	\$ -	\$ 152.82	\$ 41.36	\$ 962.30	\$ 96.23	\$ 1,058.53	former tenant
2333-33	004-801-100	William & Debra Hackleman	921 Delta Ave		\$ 174.66	\$ 9.38	\$ 64.03	\$ 152.79	\$ 69.36	\$ 29.60	\$ 499.82	\$ 49.98	\$ 549.80	landlord account
2370-31	006-400-500	Joy Nerius	1111 Delta Ave	Dylan Dayton-Lewis Nebel	\$ 93.31	\$ 3.40	\$ 23.21	\$ 151.02	\$ 71.53	\$ 10.73	\$ 353.20	\$ 35.32	\$ 388.52	former owner
3055-33	007-200-700	Amerigo Chase Asher	1225 Michigan Ave	Mike Albrecht	\$ -	\$ 2.94	\$ 20.07	\$ 8.00	\$ -	\$ 9.27	\$ 40.28	\$ 4.03	\$ 44.31	former tenant
3166-42	002-601-000	Mark McCormick	621 Minnesota Ave #2		\$ 41.77	\$ 4.16	\$ 28.36	\$ 79.83	\$ 36.65	\$ 13.10	\$ 203.87	\$ 20.39	\$ 224.26	landlord account
3264-32	008-002-100	Tobin Daniel Wagner	1314 Minnesota Ave		\$ 60.81	\$ 2.87	\$ 19.59	\$ 46.64	\$ 21.17	\$ 9.05	\$ 160.13	\$ 16.01	\$ 176.14	landlord account
3264-33	008-002-100	Angela Gallagher	1314 Minnesota Ave	Tobin Daniel Wagner	\$ 4.05	\$ 0.28	\$ 1.91	\$ 4.55	\$ 2.07	\$ 0.88	\$ 13.74	\$ 1.37	\$ 15.11	former tenant
3629-30	057-000-400	Tyler Haddon & Shuntelle Nygard	8 Park Ave	Stanley & Lorrie Carrier	\$ 199.85	\$ 6.01	\$ 40.69	\$ -	\$ 59.36	\$ 18.81	\$ 324.72	\$ 32.47	\$ 357.19	former owner
4308-32	030-400-100	Better Delta	923 Wisconsin Ave		\$ 116.28	\$ 5.04	\$ -	\$ -	\$ -	\$ 6.63	\$ 127.95	\$ 12.80	\$ 140.75	landlord account
					\$ 6,377.25	\$ 67.26	\$ 466.24	\$ 1,118.16	\$ 763.82	\$ 235.62	\$ 9,028.35	\$ 902.84	\$ 9,931.19	

Business	\$ 4,937.43	54.69%
Landlord	\$ 991.77	10.99%
Back to Bank		0.00%
Enforced shutoff		0.00%
Vacant		0.00%
Prev Owner/Tenant	\$ 2,931.47	32.47%
Subtotal	\$ 8,860.67	
All Others	\$ 167.68	1.86%
Total	\$ 9,028.35	

Comparisons (totals w/o 10% penalty)	
Winter 2024	\$ 1,093.44
Summer 2024	\$ 8,219.47
Winter 2023	\$ 7,119.87
Summer 2023	\$ 7,987.45
Winter 2022	\$ 3,096.47
Summer 2022	\$ 28,340.93
Winter 2021	\$ 4,857.88
Summer 2021	\$ 2,268.48

MOTION CARRIED

Motion by Commissioner O'Driscoll; seconded by Mayor Pro-Tem Mantela to set a Special City Commission Meeting on Monday, July 7, 2025 at 5:00 PM for the FOIA Appeal of Excess Fees by Steven and Vicki Viau email dated 06-22-2025.

MOTION CARRIED

Manager Eric Buckman reported on the following:

- Attended the EDC Meeting
- Met with Brampton Township, Masonville Township and DCRC regarding the big path
- Bid Opening for Wastewater Collectin System
- Received the MERS Actuarial for 2024 (78% funded up 4%)
- DDA Vacancy - deadline for applications 7/7/25
- Zoning Administrator applications being accepted until 7/1/2025
- The 4th of July Activities are all on Friday July 4th with 8:00 AM Francics Cannon Firecracker Run/Walk, Parade at 11:00 AM - Parade Theme National Treasure and Fireworks at dusk in VanCleve Park
- E Recycling Event - Friday, June 27th 10 AM - 2 PM at Delfab Bldg - 103 North 12th Street \$5.00/carload, no lights, vacuums, appliances and coffee pots
- Summer Concert Series - Thursdays at 7PM in front of the beach house featuring Tim Hirn & Company this week
- MWC World Walleye Championship July 18-19, City of Gladstone is partner with Chamber, set up and weigh in at VanCleve Park/Harbor
- Sand Sculpture on East End of Beach in front of the fish cleaning station
- Swedish Midsummer Pole (Maypole) is up - thank you Gladstone Swedish Club

Motion made by Commissioner O'Driscoll, Seconded by Commissioner Akkala to set a Zoning Board of Review Meeting on July 28, 2025 at 4:45 PM - 5:45 PM in Commission Chambers with payment of the application fee.

MOTION CARRIED

There being no further business before the Commission, Mayor Pro-Tem Mantela adjourned the meeting at 7:07 PM.

Mayor Pro-Tem Brad Mantela

Clerk Kimberly Berry



GLADSTONE CITY COMMISSION SPECIAL MEETING

City Hall Chambers – 1100 Delta Avenue

July 07, 2025

5:00 PM

MINUTES

Mayor Thompson called the special meeting to order; Clerk Berry called the roll:

PRESENT

Mayor Joe Thompson

Commissioner Judy Akkala

Mayor Pro-Tem Brad Mantela

Commissioner Steve O'Driscoll

ABSENT - EXCUSED

Commissioner Robert Pontius

The following individuals spoke under public comment:

Mr. Benjamin Bures, 415 South 10th Street - Opposes waiving the fee

Mr. Steve Viau, 817 Delta Avenue, read the following statement and gave to the Clerk to place on the record:

7 July 2025

Steven E. Viau

City of Gladstone – FOIA Waiver Special Meeting Comments

Respected members of the board, thank you for the opportunity to speak with you this evening on my request to have the FOIA Request #2025-11 fees waived as stated under MCL 15.234(1) and (3) as this matter is in the interest of the public in that searching for or furnishing copies of the requested documents of public record are primarily benefitting the general public.

These matters are of public interest as they imply a stake, concern, or responsibility of the elected officials and staff members of the city of Gladstone, and their decisions affecting one or more residents, but they also reflect a larger concern with fairness and accountability with members within the Gladstone administration for city residents' general welfare that warrants recognition and protection.

It is imperative for all city residents to observe that the standards of conduct and a code of ethics are applied uniformly throughout the city. The transparency of the City of Gladstone in this matter affords the general public that decisions are made with truthfulness, accountability, fairness, and establishes the ethical norms for conduct that are used by Gladstone's management team. They provide the public with what behaviors can be expected as it relates to individuals, events, or specific subject matters relating to the city and its populace. The people of the City of Gladstone deserve clarity on whether these standards have been upheld consistently or not.

In good faith, I have submitted the FOIA Request #2025-11 as a legitimate matter of public concern to address potential misconduct or missteps by the Gladstone elected officials, city staff, or employees relating to matters of political, social, or other concerns of the community. I have been accountable for my actions and have had to face rumors of embezzlement among other accusations behind my back; now I am asking that the same standards be applied to all, without exception.

It is very troubling that there is a perceived imbalance of power between a resident of this city, such as myself, and the institutional authority of the City of Gladstone. The trust of the public depends on the belief that all individuals are treated fairly and that the government of our city acts with transparency and for the benefit of all residents, not just the privileged or powerful.

Remember, it is the citizens of Gladstone who will benefit the most. This is a time for the city to show it believes in transparency, follows ethical standards and holds its personnel

accountable for their actions, and provides its residents with proper due process. If there is nothing to hide, why continue to operate in the shadows, sowing threads of distrust amongst the people? This matter will have an impact on the public; how do you want the trust of the residents to be swayed?

So again, I ask for the FOIA Request #2025-11 Fees to be waived. The specific fees do not appear to meet the requirement established by MCL 15.234 in that the labor costs to search, locate, and examine do not reflect "...a public body may not charge more than the hourly wage of the lowest paid public body employee capable of performing the tasks necessary to comply with the request. A fee shall not be charged for the cost of search, examination, review, and the deletion and separation of exempt from nonexempt information unless the failure to charge a fee in the particular instance would result in an unreasonably high cost to the public body because of the nature of the request."

June 22, 2025 (9:35 PM)

Subject: Formal FOIA Fee Appeal and Request for Transparency, Accountability, Equitable Access, and Due Process.

Date: June 22, 2025

From: Steven Viau
817 Delta Avenue
Gladstone, MI 49837
awardsfromus@gmail.com

To:
Gladstone City Commission
c/o Eric Buckman, City Manager
c/o Kim Berry, FOIA Coordinator
City of Gladstone
1100 Delta Avenue
Gladstone, MI 49837

Dear respected members of the Gladstone City Commission, Mayor Thompson, City Manager Mr. Buckman, and FOIA Coordinator Ms. Berry,

I am writing to formally appeal the estimated fees associated with FOIA Request #2025-11, which currently exceed \$1,000. I respectfully request that these costs be waived or substantially reduced under MCL 15.234(1) and (3), due to the critical public interest and personal hardship involved.

This request is not just about documents—it is about truth, fairness, and restoring public confidence in how our city is governed. The materials sought are vital for:

1. **Serving the Public Interest:** This request serves a vital public interest by promoting truth, accountability, and transparency involving decisions made by the City of Gladstone and its staff. This not only affects me but may reflect broader issues of fairness and accountability with members within the Gladstone administration.
2. **Clarifying Ethical Boundaries:** These documents relate directly to how the city of Gladstone defines and applies ethics. The documents are essential for defining "ETHICS" norms for conduct used by the city of Gladstone's management team. These norms distinguish between acceptable and unacceptable behavior relating to specific individuals, events, or subject matter based on my first-

hand knowledge and experiences. The public deserves clarity on whether standards have been upheld—or not.

3. **Addressing Potential Misconduct:** If there have been missteps by Gladstone elected officials, city staff, or employees, the community has a right to know. This is a matter of legitimate public concern, and shielding such records behind unaffordable costs is incompatible and contradicts the principles of fairness and transparency our city claims to uphold. I have faced accountability for my actions now I am asking that the same standard be applied to all, without exception.

4. **Recognizing Financial Hardship:** I have already borne significant emotional and financial strain due to the city's actions. Requiring additional expense simply to get clarification and understanding of what occurred should be achieved without further financial burden. This is unreasonable and unnecessary to seek transparency for the general public.

5. **Balancing Power:** There exists a profound and deeply troubling imbalance between an individual resident such as myself and the institutional authority and resources of our city government. Public trust depends on the belief that all individuals are treated fairly, and that transparency is not a privilege reserved for the powerful. I urge you to take meaningful action now by waiving the FOIA fees and allowing this matter to be addressed openly and locally.

I have maintained a respectful and patient demeanor despite ongoing challenges, yet the City must acknowledge the ramifications of its actions or inaction upon my circumstances. So it's time for the full board of the Gladstone City commission to step forward and thoroughly examine the outcomes and consequences of administrative decisions that have harmed not only me but possibly others as well. I ask when this will stop and accountability will be applied to those responsible?

If any of you are willing to hear my side of the story, I respectfully ask that you contact me directly. I would deeply value the opportunity to speak with you honestly, openly, and with the hope that someone within our city leadership will be willing to listen and act with justice.

Thank you for your time and consideration.

Sincerely,

Steven Viau
Resident of Gladstone
(906) 241-7494
svardsfromus@gmail.com

Mrs. Vicki Viau, 1107 Delta Avenue - supports waving the fee

Motion made by Commissioner Akkala, Seconded by Commissioner O'Driscoll to deny the Freedom of Information Act (FOIA) Appeal of Excess Fees as the requestor (Steven Viau) did not identify how the fee exceeds the amount permitted to be charged under FOIA and/or the City of Gladstone's FOIA Policy.

- Commissioner Akkala Yes
- Commissioner Mantela Yes
- Commissioner O'Driscoll Yes
- Commissioner Pontius Absent & Excused
- Mayor Thompson Yes

MOTION CARRIED

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 5:20 PM.

Mayor Joe Thompson

Clerk Kimberly Berry



INVOICE

GLADSTONE, CITY OF
 ATTN: JAMES OLSON
 1100 DELTA AVENUE
 BOX 32
 GLADSTONE, MI 498370032

June 19, 2025
 Work Order: MI0062506
 Invoice No: 9059052
 PO No.:
 Net Terms: Upon Receipt

SUBJECT: North Bluff Substation XFMR Replacements

The following charges are for consulting and engineering services performed through May 31, 2025:

1. Project Initiation meeting on-site.
2. Prepared Load Forecast Report and sent to client.
3. Organized documents that were retrieved during site visit, created summary of site visit, and proposed a revised scope of work for transformer replacement.
4. Reviewed customer drawings and documents; assigning new drawing numbers to consolidate a new drawings package together.
5. Correspondence with re-manufacturers to inquire about their ability to convert rectangular core to circular core transformer designs.

Expenses: Meals, Mileage

Consultant	Hours	Rate	Amount
Andrew, Heather	6.00	260.00	\$1,560.00
Bodenstein, Gerald	28.20	175.00	\$4,935.00
Hernandez, Maria	.75	125.00	\$93.75
Packwood, Seth	30.50	220.00	\$6,710.00
Trejo, Lacy	8.00	155.00	\$1,240.00
	73.45		\$14,538.75

Professional Consulting Labor	73.45 hrs.	\$14,538.75
Travel Expense		\$417.40
Reimbursable Expenses		\$417.40

AMOUNT DUE THIS INVOICE \$14,956.15 USD

Purchaser is responsible for all sales, use or excise taxes. Any such taxes not included in this invoice may be invoiced at a later date. Payment due upon receipt, a 1.5% per month charge will be applied to amounts not paid within 30 days.

Payments by check may be remitted to:

Power System Engineering
2424 Rimrock Road, Suite 300
Madison, WI 53713

ACH Payments may be made to:

BMO Harris Bank
Routing #: 071025661
Account #: 6499503
Please email ACH remittance to: accounting@powersystem.org



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

Original

Item 8.

INVOICE

Total Invoice **\$6,360.54**
 Invoice Number 7103269
 Invoice Date 6/17/25
 Sales Order Number/Type 4846858 SL
 Branch Plant 54
 Shipment Number 5804469

Sold To: 266160
 ACCOUNTS PAYABLE
 CITY OF GLADSTONE
 1100 Delta Ave
 Gladstone MI 49837-1434

Ship To: 266161
 CITY OF GLADSTONE WATER PLANT
 22 Delta Ave
 Gladstone MI 49837-1904

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #
8/1/25	Net 45	PPD Origin	HWTG			065

Line #	Item Number	Item Name/Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.001	699913	150 LB Chlorine Cylinder	N	2.0000-	CY	\$0.0000	RT	.0 LB	\$0.00
		CYL 3AA480		2.0000-	RT			200.0- GW	

Related Order #: 4846858

Container Barcodes: 119895, 122166

2.001	699923	30 GA Blue/Blk Drum	N	3.0000-	DR	\$30.0000	DR	48.0- LB	(\$90.00)
		DRUM 1H1Y1.8/150		3.0000-	DR			48.0- GW	

Related Order #: 04710135

3.001	699916	330 G SQ Stackable Poly Tote	N	1.0000-	TO	\$0.0000	RT	275.0- LB	\$0.00
		Red Base #6610087B97202		1.0000-	RT			275.0- GW	

Related Order #: 4846858

Container Barcodes: 2107389163

4.000	33195	Aqua Hawk® 117	N	1.0000	TO	\$1.1920	LB	3,616.8 LB	\$4,311.23
		330 GA Tote		3616.8000	LB			3,891.8 GW	

Lot/SN: 892040

Demurrage charges may be invoiced if not returned timely.

Container Barcodes: 2306392717

4.001	699916	330 G SQ Stackable Poly Tote	N	1.0000	TO	\$0.0000	RT	275.0 LB	\$0.00
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Page 1 of 3

Tax Rate Sales Tax
0 % \$0.00

Invoice Total

Continued on next page

No Discounts on Freight
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose.
NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:

Email: Credit.Dept@Hawkinsinc.com

Phone Number: (612) 331-6910

Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:

US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKU544IMT
Type of Account: Corporate Checking

ACH PAYMENTS:

CTX (Corporate Trade Exchange) is our preferred method. Please remember to include in the addendum the document numbers pertaining to the payment.
For other than CTX, the remit to information may be emailed to Credit.Dept@Hawkinsinc.com

CASH IN ADVANCE/EFT PAYMENTS:

Please list the Hawkins, Inc. sales order number or your purchase order number if the invoice has not been processed yet.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractor subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 1320

21



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice **\$6,360.54**
Invoice Number 7103269
Invoice Date 6/17/25
Sales Order Number/Type 4846858 SL
Branch Plant 54
Shipment Number 5804469

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
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Continued from previous page

Red Base #6610087B97202 1.0000 RT 275.0 GW

Related Order #: 4846858

5.000	4800	Chlorine - EPA Reg. No. 7870-2	N	2.0000	CY	\$1.3081	LB	300.0 LB	\$392.43
		150 LB CYL		300.0000	LB			523.8 GW	

Demurrage charges may be invoiced if not returned timely.

Container Barcodes: 116161, 118690

5.001	699913	150 LB Chlorine Cylinder	N	2.0000	CY	\$0.0000	RT	.0 LB	\$0.00
		CYL 3AA480		2.0000	RT			200.0 GW	

Related Order #: 4846858

6.000	1135	Hydrofluosilicic Acid	N	2.0000	DR	\$0.5932	LB	600.0 LB	\$355.92
		300 LB DR		600.0000	LB			640.0 GW	

6.001	699923	30 GA Blue/Blk Drum	N	2.0000	DR	\$30.0000	RD	32.0 LB	\$60.00
		DRUM 1H1/Y1.8/150		2.0000	RD			32.0 GW	

Related Order #: 04846858

7.000	908705	LPC-DP	N	2.0000	DR	\$1.6549	LB	768.0 LB	\$1,270.96
		384 LB DR		768.0000	LB			800.0 GW	

7.001	699923	30 GA Blue/Blk Drum	N	2.0000	DR	\$30.0000	RD	32.0 LB	\$60.00
		DRUM 1H1/Y1.8/150		2.0000	RD			32.0 GW	

Page 2 of 3

Tax Rate Sales Tax
0 % \$0.00

Invoice Total

Continued on next page

No Discounts on Freight
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NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

CHECK REMITTANCE:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:

Email: Credit.Dept@Hawkinsinc.com

Phone Number: (612) 331-6910
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:

US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

ACH PAYMENTS:

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Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice	\$6,360.54
Invoice Number	7103269
Invoice Date	6/17/25
Sales Order Number/Type	4846858 SL
Branch Plant	54
Shipment Number	5804469

Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
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Continued from previous page

Related Order #: 04846858

***** Receive Your Invoice Via Email *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

WA 591-549-764 *RS*

Page 3 of 3

Tax Rate	Sales Tax
0 %	\$0.00

Invoice Total

\$6,360.54

No Discounts on Freight
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CHECK REMITTANCE:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

WIRING CONTACT INFORMATION:

Email: Credit.Dept@Hawkinsinc.com

Phone Number: (612) 331-6910
Fax Number: (612) 225-6702

FINANCIAL INSTITUTION:

US Bank
800 Nicollet Mall
Minneapolis, MN 55402

Account Name: Hawkins, Inc.
Account #: 180120759469
ABA/Routing #: 091000022
Swift Code#: USBKUS44IMT
Type of Account: Corporate Checking

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201 Rains Drive | 906-428-4660
 Gladstone, MI 49837 | 906-428-3709 (fax)

MICH. REG. F164204
 M207901/M236973/M259810/M280314

Bill To

DEPT. OF PUBLIC WORKS
 CITY OF GLADSTONE
 30 MICHIGAN AVE
 GLADSTONE, MI 49837

DUMP TRUCK #22

Item 9.

Invoice

Date: 6/30/2025
 Invoice #: 48073

Terms
 Due on receipt
 P.O. No.



Vehicle	VIN #	Mileage / Hours	Driver	Technician	Tech Code
#22 2002 FREIGHTLINER	1FVHBXAK62HK17468	61,462 / 587 / 3,252		STEVE IVES	SRI

Quantity	Description	Rate	Amount
25	REMOVE AND REPLACE TRANSMISSION FLYWHEEL HOUSING REMOVE AND REPLACE REAR MAIN SEAL REMOVE AND REPLACE LEAKING / ROTTED ENGINE OIL PAN (HAD TO REMOVE TO REPLACE THE FLYWHEEL HOUSING) (REPORTED TO CUSTOMER / APPROVED BY BARRY) REPLACE TRANSMISSION FLUID AND FILTER REMOVE AND REPLACE THE ENGINE OIL AND FILTER (HAD TO DRAIN TO REPLACE THE FLYWHEEL HOUSING) REMOVE AND REPLACE CRACKED DOOR JAM PLATE ON DRIVER SIDE (HAD TO REMOVE TO GET TO ACCESS PANEL IN MIDDLE OF CAB - THE JAMB PLATE WAS ALREADY CRACKED BUT CRACKED WORSE WHEN REMOVING)	118.00	2,950.00
1	FLYWHEEL HOUSING # 360471	3,878.35	3,878.35
1	HI FLX GSKT FLNGE SEALANT # 38657	36.44	36.44
98	FREIGHT IN	1.18	115.64
1	SEAL # 222-3909	54.79	54.79
6.125	GAL. TRANSMISSION FLUID TES 295 # 3102413	43.3971	265.81
1	OIL FILTER TRANS # 57740XE	116.19035	116.19
7.25	GAL. OIL 15W40 MOBIL DELVAC EXTREME CK-4 PREMIUM SYN-BLEND	30.25	219.31
1	OIL FILTER # 51791	15.83173	15.83
1	OIL PAN GASKET # 166-2905	123.90	123.90
1	OIL PAN # 175-3230	890.27	890.27
2	STRAP AND BOLT # 6.5-70-18X	12.07	24.14
2	GR8 HX HD CAP SCR 1/2-12X2	1.38369	2.77
2	LOCK NUT 1/2"-13 - BOWMA-GRIP ALL METAL	0.75158	1.50
4	FLAT WASHER - BOWM ALLOY - ZY - 1/2" SAE	0.84941	3.40
2	BOLT - GR.8 HX HD CAP SCR 3/4-10 X 5	5.8724	11.74
2	LOCK NUT 3/4-10 BOWMAN-GRIP ALL METAL	1.9965	3.99
4	FLAT WASHER- BOWM ALLOY - ZY - 3/4" SAE	1.59254	6.37
1	WIPE AND TUBE CLIP 5/8 DIA X 1/2 WIDTH	0.85031	0.85

- CERTIFICATION -
 All repairs and parts listed were furnished in compliance with Michigan Auto Repair Act (P.A. 300)
 Company Authorized Representative: *[Signature]*

It is understood that all warranties on materials & workmanship are null and void unless paid for in full per the terms of each invoice. A finance charge of 1.5% per month is applied to all accounts 30 days past due. This equals an annual percentage rate of 18%.

Customer Signature: _____

Subtotal
Sales Tax (6.0%)
Total
Payments/Credits
Balance Due

St.Germain Sandblasting
 7 Brebner Road
 Negaunee, MI. 49866

Invoice

Date	Invoice #
6/25/2025	2-2380

Water - Clearwell Inspection

Bill To

City of Gladstone
 1100 Delta Ave
 Gladstone, MI 49837

P.O. No.	Terms	Due Date	Project	
	Net 30	7/25/2025	EGLE Inspection	
Description		Qty	Rate	Amount
2025 Warranty & 5-Year EGLE Inspection Full Drain Down Inspection Complete Exterior Inspection Report to include: Photos & Repairs to any Failures per EGLE requirements.			6,800.00	6,800.00
Please remit to above address.			Total	\$6,800.00
			Payments/Credits	\$0.00
			Balance Due	\$6,800.00

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 06/01/2025 - 06/30/2025

Item 11.

Check Date	Check	Vendor Name	Amount
Bank BAY			
06/02/2025	81258	JANICE ANN FRIZZELL	3,841.67
06/04/2025	1559(E)	MICHIGAN DEPT OF TREASURY	15,035.67
06/04/2025	1560(E)	STATE OF MICHIGAN	11,536.62
06/05/2025	1561(E)	DTE ENERGY	3,907.83
06/05/2025	81259	DEARBORN LIFE INSURANCE CO.	877.51
06/05/2025	81260	ANGELA LARSON	455.30
06/05/2025	81261	BICHLER CONCRETE & GRAVEL	498.92
06/05/2025	81262	BILLY ELECTRIC	383.15
06/05/2025	81263	BS&A SOFTWARE	1,651.00
06/05/2025	81264	CAITLIN BOTSFORD	164.94
06/05/2025	81265	CITY OF GLADSTONE	20,705.22
06/05/2025	81266	COLEMAN ENGINEERING COMPANY	252.00
06/05/2025	81267	CONTROLLED FORCE, INC	770.00
06/05/2025	81268	COURTNEY JO ARROWOOD	375.00
06/05/2025	81269	CUPPAD	9,230.00
06/05/2025	81270	ELECTIONSOURCE	161.79
06/05/2025	81271	ERICK HANSEN	800.00
06/05/2025	81272	GARD SPECIALISTS	186.24
06/05/2025	81273	GARRETT VAN NETT	83.91
06/05/2025	81274	GORDON FOOD SERVICE, INC.	949.59
06/05/2025	81275	HYDROCORP	874.00
06/05/2025	81276	IDEXX DISTRIBUTION, INC.	77.52
06/05/2025	81277	JAMES ANDERSON	239.66
06/05/2025	81278	KEYNECTA INC.	2,800.00
06/05/2025	81279	KIM BUCKMAN	375.00
06/05/2025	81280	LARA-MPSC	2,576.78
06/05/2025	81281	M&M SERVICE, INC.	676.25
06/05/2025	81282	MAPLERIDGE TOWNSHIP	5,458.75
06/05/2025	81283	MEIERS SIGNS & APPAREL	2,898.00
06/05/2025	81284	MEL'S LAWN, GARDEN & FEED	61.99
06/05/2025	81285	MENARDS - ESCANABA	1,529.93
06/05/2025	81286	MICHIGAN DOWNTOWN ASSN	150.00
06/05/2025	81287	MIKE & SONS GARAGE DOORS	478.00
06/05/2025	81288	NORTHGATE EQUIPMENT & SALES	111.94
06/05/2025	81289	PAYNE & DOLAN INC	1,332.00
06/05/2025	81290	POMP'S TIRE SERVICE, INC.	741.22
06/05/2025	81291	RICHER'S REFRIGERATION & AC	4,977.25
06/05/2025	81292	SOS ANALYTICAL	569.00
06/05/2025	81293	STATE OF MICHIGAN	305.00
06/05/2025	81294	SUSAN BERG	246.46
06/05/2025	81295	TAYLOR STRONG	178.17
06/05/2025	81296	TRUCK EQUIPMENT INC	162.20
06/05/2025	81297	TYSON HUFFMAN	123.97
06/05/2025	81298	UP CONCRETE PIPE COMPANY	332.64
06/05/2025	81299	WILLIAM RAYMOND	333.14
06/05/2025	81300	XYLEM WATER SOLUTIONS U.S.A.,	3,076.00
06/05/2025	81301	BILLY ELECTRIC	855.20
06/05/2025	81302	CINDY COLLINS	100.00
06/05/2025	81303	DELTA DISPOSAL	1,999.69
06/05/2025	81304	IVERSON'S HOME CENTER	29.99
06/05/2025	81305	MENARDS - ESCANABA	217.93
06/05/2025	81306	MICHELLE CZYGAN	100.00
06/05/2025	81307	NORTHGATE EQUIPMENT & SALES	965.98
06/05/2025	81308	SPIELBAUER FIREWORKS CO., INC	3,000.00
06/05/2025	81309	THE SHERWIN WILLIAMS CO.	499.86
06/11/2025	1563(E)	MERS	122,770.00
06/11/2025	81310	DEROUIN'S AUTO BODY & COLLISI	8,009.51
06/11/2025	81311	MASONVILLE TOWNSHIP TREASURER	28,515.12
06/11/2025	81312	STAAB CONSTRUCTION CORPORATIO	32,000.00
06/11/2025	81313	BLACK IRIS STUDIO	200.00
06/11/2025	81314	BROWN ENTERTAINMENT	400.00
06/13/2025	1566(E)	FICA, MEDICARE, FEDERAL	33,033.60
06/13/2025	1567(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
06/13/2025	81334	ALERUS FINANCIAL	23,498.46
06/13/2025	81335	IBEW LOCAL 876	258.40
06/13/2025	81336	MATRIX TRUST COMPANY	2,501.70
06/13/2025	81337	MICHIGAN STATE DISBURSEMENT U	199.31
06/13/2025	81338	POLICE OFFICERS LABOR COUNCIL	212.00
06/19/2025	81339	1ST AYD CORPORATION	47.40
06/19/2025	81340	4 CONTROL, INC.	749.26
06/19/2025	81341	A1 SPORT & WELD SUPPLY	10.54

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 06/01/2025 - 06/30/2025

Item 11.

Check Date	Check	Vendor Name	Amount
Bank BAY			
06/19/2025	81342	ADVANCE AUTO PARTS (CARQUEST)	1,073.85
06/19/2025	81343	BERESFORD COMPANY	60.00
06/19/2025	81344	BINK'S COCA-COLA BOTTLING CO	842.54
06/19/2025	81345	CHAD BORGEN	400.00
06/19/2025	81346	CITY OF GLADSTONE	23,720.97
06/19/2025	81347	COOK SIGN SERVICES	6,223.51
06/19/2025	81348	COUNTY OF MARQUETTE	500.00
06/19/2025	81349	COURTNEY LAGINA	99.34
06/19/2025	81350	D & D DOG DYNAMICS	506.50
06/19/2025	81351	D & L JANITORIAL SUPPLY INC.	380.70
06/19/2025	81352	DAILY PRESS	2,037.30
06/19/2025	81353	DELTA SOLID WASTE MGMT AUTHOR	7,903.72
06/19/2025	81354	FOUR SEASON'S SMALL ENGINE	1,874.31
06/19/2025	81355	GEORGE SAILER	200.00
06/19/2025	81356	GLADSTONE PLUMBING & HEATING	150.00
06/19/2025	81357	GMSLA, INC.	47.86
06/19/2025	81358	GORDON FOOD SERVICE, INC.	589.36
06/19/2025	81359	HAWKINS, INC.	11,722.85
06/19/2025	81360	INFOSEND	1,847.63
06/19/2025	81361	JOHNSTON PRINTING & OFFSET, I	350.00
06/19/2025	81362	KONICA MINOLTA BUSINESS SOLUT	29.17
06/19/2025	81363	KUSTOM SIGNALS INC.	1,600.40
06/19/2025	81364	LITTLE BAY CONCRETE PRODUCTS	1,217.50
06/19/2025	81365	MARK CHRISTOFF	2,378.00
06/19/2025	81366	MCCOY CONSTRUCTION & FORESTRY	214.26
06/19/2025	81367	MEL'S LAWN, GARDEN & FEED	74.97
06/19/2025	81368	MENARDS - ESCANABA	7,352.50
06/19/2025	81369	MICHIGAN MUNICIPAL RISK MNGMN	26,877.25
06/19/2025	81370	MICHIGAN RURAL WATER ASSOCIAT	970.00
06/19/2025	81371	MML WORKERS' COMP FUND	6,097.00
06/19/2025	81372	NORTHERN MACHINING & REPAIR,	399.50
06/19/2025	81373	OPAL HOFFMANN	100.00
06/19/2025	81374	P.K. CONTRACTING	13,694.40
06/19/2025	81375	PARAGON LABORATORIES, INC.	410.00
06/19/2025	81376	PATRICIA WEST	918.46
06/19/2025	81377	PAYMENTUS CORPORATION	3,194.40
06/19/2025	81378	PAYNE & DOLAN INC	690.88
06/19/2025	81379	PRO ARC WELDING & FABRICATING	23.82
06/19/2025	81380	SABRINA O'CONNOR	15.00
06/19/2025	81381	STANDARD ELECTRIC COMPANY	557.96
06/19/2025	81382	STATE OF MICHIGAN	30.00
06/19/2025	81383	SUPERIOR SAWMILL, INC.	3,431.07
06/19/2025	81384	SUPERIOR SPECIALTY COATINGS	290.00
06/19/2025	81385	THE SHERWIN WILLIAMS CO.	555.53
06/19/2025	81386	THE UPS STORE	1,153.39
06/19/2025	81387	U.S. BANK EQUIPMENT FINANCE	84.09
06/19/2025	81388	UP INTERNATIONAL TRUCKS, INC	633.17
06/19/2025	81389	USA BLUE BOOK	108.95
06/19/2025	81390	GLADSTONE LIONS CLUB	1,000.00
06/22/2025	1575(E)	CARDMEMBER SERVICE	17,405.59
06/23/2025	1568(E)	MICHIGAN CONFERENCE OF TEAMST	68,531.03
06/25/2025	1572(E)	AFLAC	972.48
06/25/2025	81391	QUADIENT LEASING USA, INC.	507.99
06/25/2025	81392	TIMOTHY J. HIRN	400.00
06/25/2025	81393	JAMEE HESS	100.00
06/25/2025	81394	DEARBORN LIFE INSURANCE CO.	855.91
06/26/2025	1569(E)	WEX BANK	7,271.77
06/27/2025	1570(E)	FICA, MEDICARE, FEDERAL	34,047.27
06/27/2025	1571(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
06/27/2025	81428	ALERUS FINANCIAL	23,537.95
06/27/2025	81429	IBEW LOCAL 876	448.13
06/27/2025	81430	IBEW LOCAL UNION 906	210.08
06/27/2025	81431	MATRIX TRUST COMPANY	2,501.70
06/27/2025	81432	MICHIGAN STATE DISBURSEMENT U	199.31
06/27/2025	81433	POLICE OFFICERS LABOR COUNCIL	212.00
06/27/2025	81434	TEAMSTERS LOCAL #406	1,049.00
06/29/2025	1573(E)	U.S. BANK EQUIPMENT FINANCE	223.05
06/30/2025	1574(E)	WPPI ENERGY	178,453.32

BAY TOTALS:

Total of 139 checks:

834,307.89

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 06/01/2025 - 06/30/2025

Item 11.

Check Date	Check	Vendor Name	Amount
Bank BAY			
	Less 0 Void Checks:		0.00
	Total of 139 Disbursements:		<u>834,307.89</u>

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 06/01/2025 to 06/30/2025

Item 12.

Fund	Item	Amount
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Totals For Fund: 101

Gross Payment:	166,469.30
Net Payment:	120,028.73
Total Payroll:	196,662.03

-- Deductions --

AFLAC_AFTER	167.51
AFLAC_PRE	304.48
CRCL_TST	3,095.21
DC LOAN REPAY	660.72
DC LOAN REPAY2	127.22
DEFINED_COMP_4%	1,226.07
DEFINED_COMP_3	2,625.32
FITW	12,654.74
FOC	122.61
FOP	424.00
HEALTHINSCONT	4,789.22
MEDICARE_EE	2,292.68
MERS 457 ROTH %	237.64
MERS457	505.62
MERS457%	162.66
MSAEEFAMILY	329.17
MSAEESINGLE	20.69
MSASINGLE-EE	150.00
PSUPRPHONE	10.07
PUBSAFFPHONE	14.87
SITW_MI	6,198.25
SOCSEC_EE	9,803.02
SUPSUNIONDUES	90.95
TEAMSTERS	427.85

Total Deductions:	46,440.57
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-- Expenses --

DEFINED_COMP_11	12,997.76
EMPLOYER 457	785.40
MEDICARE_ER	2,292.68
MSA ER EX SUPER	800.00
MSA ER EXPENSE	3,497.02
SOCSEC_ER	9,803.02
SUI	16.85

Total Expenses:	30,192.73
-----------------	-----------

Totals For Fund: 202

Gross Payment:	3,190.64
Net Payment:	2,105.84
Total Payroll:	3,900.96

-- Deductions --

AFLAC_AFTER	0.79
AFLAC_PRE	3.95
DC LOAN REPAY	26.72
DC LOAN REPAY2	50.40
DEFINED_COMP_3	95.55
FITW	301.54
FOC	48.58
HEALTHINSCONT	149.28
MEDICARE_EE	43.69
MSAEESINGLE	23.13
SITW_MI	121.53
SOCSEC_EE	186.89
SUPSUNIONDUES	0.45
TEAMSTERS	32.30

Total Deductions:	1,084.80
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-- Expenses --

DEFINED_COMP_11	350.37
MEDICARE_ER	43.69
MSA ER EXPENSE	129.37
SOCSEC_ER	186.89

Total Expenses:	710.32
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JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 06/01/2025 to 06/30/2025

Item 12.

Fund	Item	Amount
Totals For Fund: 203		
	Gross Payment:	5,646.72
	Net Payment:	3,533.70
	Total Payroll:	6,878.65
	-- Deductions --	
	AFLAC_AFTER	2.75
	AFLAC_PRE	13.74
	CRCL_TST	4.91
	DC LOAN REPAY	92.94
	DC LOAN REPAY2	175.36
	DEFINED_COMP_3	169.25
	FITW	526.41
	FOC	169.01
	HEALTHINSCONT	252.31
	MEDICARE_EE	77.89
	MSAEEFAMILY	4.91
	MSAEESINGLE	3.36
	SITW_MI	210.85
	SOCSEC_EE	333.11
	SUPSUNIONDUES	4.09
	TEAMSTERS	72.13
	Total Deductions:	2,113.02
	-- Expenses --	
	DEFINED_COMP_11	620.54
	MEDICARE_ER	77.89
	MSA ER EXPENSE	200.39
	SOCSEC_ER	333.11
	Total Expenses:	1,231.93
Totals For Fund: 248		
	Gross Payment:	7,224.38
	Net Payment:	5,691.11
	Total Payroll:	8,137.81
	-- Deductions --	
	DEFINED_COMP_3	78.29
	FITW	440.99
	HEALTHINSCONT	113.21
	MEDICARE_EE	103.09
	MERS457	33.76
	MERS457%	9.05
	SITW_MI	294.44
	SOCSEC_EE	440.88
	SUPSUNIONDUES	3.41
	TEAMSTERS	16.15
	Total Deductions:	1,533.27
	-- Expenses --	
	DEFINED_COMP_11	287.06
	MEDICARE_ER	103.09
	MSA ER EXPENSE	81.25
	SOCSEC_ER	440.88
	SUI	1.15
	Total Expenses:	913.43
Totals For Fund: 540		
	Gross Payment:	6,270.99
	Net Payment:	4,370.94
	Total Payroll:	7,646.11
	-- Deductions --	
	AFLAC_AFTER	5.00
	AFLAC_PRE	9.46
	CRCL_TST	0.93
	DC LOAN REPAY	32.14
	DC LOAN REPAY2	60.62
	DEFINED_COMP_3	186.32
	FITW	321.50
	FOC	58.42
	HEALTHINSCONT	280.11

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 06/01/2025 to 06/30/2025

Item 12.

Fund	Item	Amount
	MEDICARE_EE	86.71
	MERS457	33.91
	MERS457%	154.52
	MSAEEFAMILY	2.54
	SITW_MI	218.12
	SOCSEC_EE	370.68
	SUPSUNIONDUES	4.10
	TEAMSTERS	74.97
	Total Deductions:	1,900.05
	-- Expenses --	
	DEFINED_COMP_11	683.24
	MEDICARE_ER	86.71
	MSA ER EXPENSE	234.49
	SOCSEC_ER	370.68
	Total Expenses:	1,375.12
Totals For Fund: 582		
	Gross Payment:	45,796.49
	Net Payment:	30,046.55
	Total Payroll:	55,219.20
	-- Deductions --	
	AFLAC_AFTER	49.69
	AFLAC_PRE	223.07
	DEFINED_COMP_3	1,312.36
	ELECPHONE	14.87
	FITW	4,764.60
	HEALTHINSCONT	673.14
	IBEW876FLAT	196.00
	IBEW876UNION%	507.53
	MEDICARE_EE	646.59
	MERS457	1,092.57
	MERS457%	1,538.13
	MSAEEFAMILY	158.33
	SITW_MI	1,737.29
	SOCSEC_EE	2,764.76
	SUPSUNIONDUES	37.64
	TEAMSTERS	33.37
	Total Deductions:	15,749.94
	-- Expenses --	
	DEFINED_COMP_10	923.77
	DEFINED_COMP_11	3,795.83
	MEDICARE_ER	646.59
	MSA ER EX SUPER	400.00
	MSA ER EXPENSE	891.76
	SOCSEC_ER	2,764.76
	Total Expenses:	9,422.71
Totals For Fund: 590		
	Gross Payment:	29,311.77
	Net Payment:	19,457.76
	Total Payroll:	35,407.04
	-- Deductions --	
	AFLAC_AFTER	23.19
	AFLAC_PRE	23.64
	CRCL_TST	1,074.89
	DC LOAN REPAY	59.84
	DEFINED_COMP_3	873.87
	FITW	2,849.84
	HEALTHINSCONT	1,031.76
	IBEW876UNION%	1.00
	MEDICARE_EE	407.30
	MERS 457 ROTH	17.82
	MERS457	198.19
	MERS457%	14.14
	MSAEEFAMILY	162.92
	MSAEESINGLE	2.82
	SITW_MI	1,043.95
	SOCSEC_EE	1,741.59

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 06/01/2025 to 06/30/2025

Item 12.

Fund	Item	Amount
	SUPSUNIONDUES	36.82
	TEAMSTERS	288.98
	USCM2284	1.45
	Total Deductions:	9,854.01
	-- Expenses --	
	DEFINED_COMP_11	3,204.15
	MEDICARE_ER	407.30
	MSA ER EXPENSE	742.23
	SOCSEC_ER	1,741.59
	Total Expenses:	6,095.27
Totals For Fund: 591		
	Gross Payment:	20,179.44
	Net Payment:	12,746.04
	Total Payroll:	24,283.22
	-- Deductions --	
	AFLAC_AFTER	93.87
	AFLAC_PRE	43.20
	CRCL_TST	40.19
	DC LOAN REPAY	929.54
	DEFINED_COMP_3	599.87
	FITW	2,425.14
	HEALTHINSCONT	631.54
	IBEW876UNION%	1.00
	MEDICARE_EE	282.67
	MERS 457 ROTH	132.18
	MERS457	107.56
	MERS457%	11.31
	MSAEEFAMILY	10.00
	SITW_MI	760.52
	SOCSEC_EE	1,208.63
	SUPSUNIONDUES	32.62
	TEAMSTERS	100.99
	USCM2284	22.57
	Total Deductions:	7,433.40
	-- Expenses --	
	DEFINED_COMP_11	2,199.59
	MEDICARE_ER	282.67
	MSA ER EXPENSE	412.89
	SOCSEC_ER	1,208.63
	Total Expenses:	4,103.78
Totals For Fund: 594		
	Gross Payment:	4,713.97
	Net Payment:	3,721.81
	Total Payroll:	5,081.66
	-- Deductions --	
	CRCL_TST	1.87
	DEFINED_COMP_3	0.86
	FITW	427.24
	HEALTHINSCONT	1.41
	MEDICARE_EE	68.33
	MSAEEFAMILY	0.25
	SITW_MI	200.04
	SOCSEC_EE	292.16
	Total Deductions:	992.16
	-- Expenses --	
	DEFINED_COMP_11	3.14
	MEDICARE_ER	68.33
	MSA ER EXPENSE	1.25
	SOCSEC_ER	292.16
	SUI	2.81
	Total Expenses:	367.69
Totals For Fund: 706		
	Gross Payment:	278.12
	Net Payment:	167.23

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE

For Check Dates 06/01/2025 to 06/30/2025

Item 12.

Fund	Item	Amount
	Total Payroll:	338.67
	-- Deductions --	
	AFLAC_AFTER	3.30
	AFLAC_PRE	4.84
	DEFINED_COMP_3	8.35
	FITW	26.31
	HEALTHINSCONT	2.02
	IBEW876UNION%	1.00
	MEDICARE_EE	3.91
	MERS457	18.39
	MERS457%	11.31
	MSAEEFAMILY	1.88
	SITW_MI	10.62
	SOCSEC_EE	16.70
	TEAMSTERS	2.26
	Total Deductions:	110.89
	-- Expenses --	
	DEFINED_COMP_11	30.59
	MEDICARE_ER	3.91
	MSA ER EXPENSE	9.35
	SOCSEC_ER	16.70
	Total Expenses:	60.55



Board:	City Commission
Agenda	7/14/25
Date:	
Department:	Community Development
Presenter:	Renée Barron

Staff Report

Agenda Item Title:

Vacate Birch Street Request from Gladstone Housing Commission

Background:

The Housing Commission is requesting that we vacate the remaining portion of Birch Street (west half) to support their future plans to tear down and replace Fairview Manor. The east half was vacated some time ago when Bay View was constructed but the city was the owner of the lots and therefor still owned that half of the street. When all of the lots were transferred to the Housing Commission in 2019 they also received that portion that was vacated leaving the west half of Birch Street still owned by the City.

Vacating a right-of-way is a process of formally ending the public's right to use a specific area of land, in this case a portion of the street. This action requires the vacated land to go to the adjacent property owners, which then allows for development or other changes in land use. The process involves a formal request for vacating, public hearings, and a decision by the city commissioner.

The process to vacate an undeveloped Right of Way (ROW) is a complicated legal process which we will need assistance with from Miller-Canfield. They have estimated their fees to be around \$8000 to complete.

Fiscal Effect:

Legal Fees of around \$8000

Supporting Documentation:

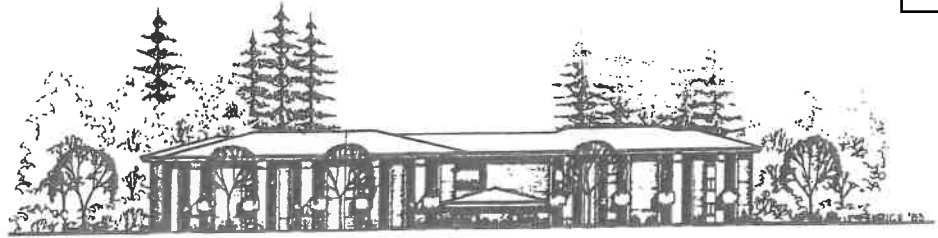
Housing Commission Formal Request to Vacate

Plat from Housing Commission of request
GIS Map

Recommendation:

Grant permission to vacate west half of Birch Street and require the Housing Commission be responsible for all fees associated with the vacation, expected to be around \$8000 as quoted from Miller-Canfield.

GLADSTONE HOUSING COMMISSION



217 DAKOTA AVENUE

GLADSTONE, MICHIGAN 49837

(906) 428-2215

May 12, 2025

The Honorable
Joseph Thompson Mayor, Brad Mantela Mayor Pro-Tem, Robert Pontis Commissioner,
Judy Akkala Commissioner, Steve O'Driscoll Commissioner
City of Gladstone
1100 Delta Avenue
Gladstone, Michigan 49837

Honorable Commission Members,

The Gladstone Housing Commission respectfully requests that the City Commission consider vacating the remaining portion of Birch Street that abutting Lots 44, 45, 46, 47 and 48 of Bay Park Addition to the City of Gladstone, according to the plat thereof, as recorded in Liber B of Plats, Page 103, Delta County Records.

The Gladstone Housing Commission also requests the City of Gladstone retain ownership of Birch Street that abutting Lots 40, 41 and 43 of Bay Park Addition to the City of Gladstone, according to the plat thereof, as recorded in Liber B of Plats, Page 103, Delta County Records and grant an easement to the Housing Commission to install a water service main and access to maintain the service main.

The Housing Commission currently owns half of Birch Street abutting Lots 34, 35, 36, 37 and 38 of Bay Park Addition to the City of Gladstone, according to the plat thereof, as recorded in Liber B of Plats, Page 103, Delta County Records

The reason for this request is to help secure funding to replace Fairview Manor under the HUD Section 18 Demo/ Dispo program through tax credits and to build on the portion of the vacated Birch Street.

If you have any questions, please feel free contact me or the Executive Director.

Sincerely,

Paula Waeghe, Board President
Gladstone Housing Commission
217 Dakota Avenue
Gladstone, MI 49837

EXAMINED AND APPROVED

Date July 7, 1958

Frank S. Szymanski

Frank S. Szymanski
AUDITOR GENERAL

By *[Signature]*
Plat Engineer

BAY PARK

Item 13.

TO THE CITY OF GL

SECTION 22, T.40N., R.22W. DEL

SURVEYED & PLATTED BY WILLIAMS AND WORKS, C

MAY 1958

Place of beginning
1238.12' West and 622.54'
South of the center of
Section 22, T.40N., R.22W.

MICHIGAN AVE.
N. 73° 32' E 590.0'







Board:	City Commission
Agenda Date:	July 14, 2025
Department:	Downtown Development Authority
Presenter:	Patricia West

Staff Report

Agenda Item Title:

Social District Establishment Application | MIDD Bar & Lounge

Background:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551.

JAZZZ Inc. (Doing business as MIDD Bar & Lounge) has submitted their state application to the City Commission for local approval.

Fiscal Effect:

None.

Supporting Documentation:

MIDD Bar & Lounge Application

Recommendation:

Approve the Social District Permit Applications for JAZZZ Inc. for consideration for approval by the Michigan Liquor Control Commission.



Social District Permit Information



Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor, unless the other licensee is a B-Hotel licensee and also holds a Social District Permit. A licensee, other than a B-Hotel licensee with a Social District Permit, shall not allow alcoholic liquor to be brought onto its licensed premises that was purchased from another licensee with a Social District Permit.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Item 14.

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: JAZZ, Inc		
Address: 903 Delta Ave		
City: Gladstone	State: MI	Zip Code: 49837
Contact Name: Jami Boursaw	Phone: 906 399 6678	Email: jami.aaa@yahoo.com

Part 2 - Required Documents & Fees

Local Governmental Unit Approval
Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)

<input type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036)	TOTAL DUE: <input type="text"/>
<input type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)	

Make checks payable to **State of Michigan**

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Jami Boursaw ^{owner} Jami Boursaw 7/2/15
 Print Name of Licensee & Title Signature of Licensee Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (name of city, township, or village)

called to order by _____ on _____ at _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is _____ by this body for consideration for approval by the
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____
(regular or special) (date) (name of city, township, or village)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

Item 14.

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

*** IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED* ***

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

MasterCard Visa Discover American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Social District Permit Fee:	_____	4081

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



Board:	City Commission
Agenda Date:	July 14, 2025
Department:	Wastewater
Presenter:	Rodney Schwartz

Staff Report

Agenda Item Title:

Wastewater Upgrades Request for Disbursement of Funds Draw #36.

Background:

According to the procedures required by Michigan Finance Authority State Revolving Loan Fund documents, requests for reimbursement of funds require Commission approval before sending to the State. Draw #36 includes Staab Construction payment #37 totaling \$16,490.00 and C2AE invoices #78713 and #78833 totaling \$12,873.75.

Fiscal Effect:

\$29,363.75

Supporting Documentation:

Request for Disbursement of Funds Draw #36 packet.

Recommendation:

Approve Request for Disbursement of Funds Draw #35 totaling \$29,363.75.



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
Finance Division

**DRINKING WATER STATE REVOLVING FUND, CLEAN WATER STATE
REVOLVING FUND, AND STRATEGIC WATER QUALITY INITIATIVES FUND
REQUEST FOR DISBURSEMENT OF FUNDS**

As required under authority of Parts 52, 53, and 54 of NREPA, 1994 PA 451, as amended.

General Information

You must complete the information on pages 1 and 2 for each request for disbursement of funds that is submitted to the State Revolving Funds (SRF). A separate form is required for each assigned SRF project number. Detailed instructions can be found at the end of this document. Email this completed request along with cost supporting documentation (invoices) to your [EGLE project manager](#).

SRF Project Number: 5727-01 Request #: 36 Request Type: Partial Final

Period Covered by Request (M/D/Y): 5/22/2025 to 6/25/2025 Loan Amount: 21305000

Loan Recipient's Name: City of Gladstone Recipient's EIN: 38-6004686

Address: City Hall, 1100 Delta Avenue, Gladstone MI 49837 Phone Number: 906-428-2311

Recipient's Bank Name: Baybank

Address: 104 S. 10th Street, Gladstone MI 49837 Phone Number: 906-428-4040

Account Name: Checking ABA #: _____ Account #: _____

Special Instructions: _____

You must complete the information above along with page 2 for your request to be processed.

FOR EGLE USE ONLY

Amount this request from SRF loan (including BIL supplemental): _____

Amount this request from BIL EC: _____

Amount this request from BIL LSLR: _____

Amount this request from Grants ARP: _____ DWI: _____

Amount this request from Booker/WIFTA: _____

Budget Items (all amounts to the penny)	Approved Amount Incurred this Period	Approved Amount Incurred to Date
1. Asset Management Program/Fiscal Sustainability Costs		
2. Planning Costs		
3. Rate Methodology Development Costs		39895.83
4. Design Engineering Costs		1309660
5. Legal/Financial Service Fees		73625.00
6. Administrative Costs		2488.48
7. Bond Counsel Fees		65000
8. Bond Advertisement Costs		6533.10
9. Bid Advertisement Costs		
10. Capitalized Interest		
11. Land Acquisition/Relocation Costs		
12. Land Purchase Costs		
13. Construction Engineering Costs	12873.75	940556
14. Construction Costs (Bid Contracts)	16490	18224069.25
15. Construction Costs (Force Account)		
16. Equipment Costs		
17. Other Project Costs		
18. Adjustments Due to Other Funding		
19. Reimbursement from SRF-associated grant (ARP-SRF, DWI, Other)		
20. Total Amount Incurred This Period	29363.75	
21. Total Cumulative Amount Incurred to Date		20661827.66
22. Amount Previously Disbursed		20632463.91
23. Amount Requested for Loan Disbursement		29363.75

I certify that I am an authorized representative of the recipient and am authorized to make the following certifications on behalf of the recipient: (i) there is no pending litigation or event which will materially and adversely affect the project, the prospects for its completion, or the recipient's ability to make timely repayments on the obligation issued in connection with this project; (ii) the representations, warranties and covenants contained in the supplemental agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the supplemental agreement and the application for assistance for this project; and (iv) the amount requested for disbursement represents the loan amount due, which has not previously been requested.

Authorized Representative Name: Eric Buckman Title: City Manager

Authorized Representative Signature: _____ Date: _____

FOR EGLE USE ONLY
 Approved by EGLE Project Manager: _____ Date: _____

\$7,573.75 (Invoice Dated July 8th)
+ \$5,300 (Invoice Dated June 11th)
= \$12,873.75 (Total Between Both C2AE Invoices)

Item 15.



Please Remit Payment To:
106 West Allegan Street Suite 500
Lansing, MI 48933
1-866-454-3923

July 08, 2025
 Project No: 21-0210
 Invoice No: 78833

Eric Buckman
 City of Gladstone
 1100 Delta Avenue
 Gladstone, MI 49837-0032

Project 21-0210 City of Gladstone Wastewater Treatment Plant Improvements

Professional Services for the period ending June 29, 2025

Phase 02 General Engineering
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0023 Basis of Design	357,000.00	100.00	357,000.00	357,000.00	0.00
0030 Preliminary Engineering	715,000.00	100.00	715,000.00	715,000.00	0.00
0031 Final Engineering	171,000.00	100.00	171,000.00	171,000.00	0.00
0032 Bidding and Negotiating	35,000.00	100.00	35,000.00	35,000.00	0.00
0040 General Engineering	398,000.00	99.00	394,020.00	394,020.00	0.00
0060 Post Construction Engineering	26,500.00	75.00	19,875.00	15,900.00	3,975.00
Total Fee	1,702,500.00		1,691,895.00	1,687,920.00	3,975.00
Total Fee					3,975.00
Total this Phase					\$3,975.00

Phase 04 Additional Engineering
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0052 Part I and Part II	12,104.00	100.00	12,104.00	12,104.00	0.00
0060 Construction Survey	848.00	100.00	848.00	848.00	0.00
0061 Construction Compaction Testing	9,022.00	100.00	9,022.00	9,022.00	0.00
0063 O&M Manual	25,000.00	10.00	2,500.00	1,001.25	1,498.75
0064 Start Up Services	21,000.00	100.00	21,000.00	18,900.00	2,100.00
0065 Performance Evaluation	21,500.00	0.00	0.00	0.00	0.00
0066 GIS System Upgrades	2,500.00	0.00	0.00	0.00	0.00
0070 Soil Borings	11,660.00	100.00	11,660.00	11,660.00	0.00
0073 Easements and Related Surveys	2,640.00	100.00	2,640.00	2,640.00	0.00
0075 Environmental Permits	547.00	100.00	547.00	547.00	0.00
Total Fee	106,821.00		60,321.00	56,722.25	3,598.75

Invoices are due upon receipt.

Project	21-0210	Gladstone 2021 WWTP Improvements	Invoice	78833
Total Fee				3,598.75
			Total this Phase	\$3,598.75

Phase	06	Resident Project Representative		
Contract Recap		Current Billing Amount	Previous Billed Amount	To-Date
Total Billings		0.00	498,000.00	498,000.00
Contract Amount				498,000.00
			Total this Phase	0.00
			Total this Invoice	\$7,573.75

Outstanding Invoices

Number	Date	Balance
78601	5/22/2025	15,530.00
78713	6/11/2025	5,300.00
Total		20,830.00



Please Remit Payment To:
 106 West Allegan Street Suite 500
 Lansing, MI 48933
 1-866-454-3923

June 11, 2025
 Project No: 21-0210
 Invoice No: 78713

Eric Buckman
 City of Gladstone
 1100 Delta Avenue
 Gladstone, MI 49837-0032

Project 21-0210 City of Gladstone Wastewater Treatment Plant Improvements

Professional Services for the period ending June 01, 2025

Phase 02 General Engineering
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0023 Basis of Design	357,000.00	100.00	357,000.00	357,000.00	0.00
0030 Preliminary Engineering	715,000.00	100.00	715,000.00	715,000.00	0.00
0031 Final Engineering	171,000.00	100.00	171,000.00	171,000.00	0.00
0032 Bidding and Negotiating	35,000.00	100.00	35,000.00	35,000.00	0.00
0040 General Engineering	398,000.00	99.00	394,020.00	394,020.00	0.00
0060 Post Construction Engineering	26,500.00	60.00	15,900.00	10,600.00	5,300.00
Total Fee	1,702,500.00		1,687,920.00	1,682,620.00	5,300.00
Total Fee					5,300.00
Total this Phase					\$5,300.00

Phase 04 Additional Engineering
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0052 Part I and Part II	12,104.00	100.00	12,104.00	12,104.00	0.00
0060 Construction Survey	848.00	100.00	848.00	848.00	0.00
0061 Construction Compaction Testing	9,022.00	100.00	9,022.00	9,022.00	0.00
0063 O&M Manual	25,000.00	4.005	1,001.25	1,001.25	0.00
0064 Start Up Services	21,000.00	90.00	18,900.00	18,900.00	0.00
0065 Performance Evaluation	21,500.00	0.00	0.00	0.00	0.00
0066 GIS System Upgrades	2,500.00	0.00	0.00	0.00	0.00
0070 Soil Borings	11,660.00	100.00	11,660.00	11,660.00	0.00
0073 Easements and Related Surveys	2,640.00	100.00	2,640.00	2,640.00	0.00
0075 Environmental Permits	547.00	100.00	547.00	547.00	0.00
Total Fee	106,821.00		56,722.25	56,722.25	0.00

Project	21-0210	Gladstone 2021 WWTP Improvements	Invoice	78713
Total Fee				0.00
Total this Phase				0.00

Phase	06	Resident Project Representative		
Contract Recap		Current Billing Amount	Previous Billed Amount	To-Date
Total Billings		0.00	498,000.00	498,000.00
Contract Amount				498,000.00
Total this Phase				0.00
Total this Invoice				<u><u>\$5,300.00</u></u>

Outstanding Invoices

Number	Date	Balance
78601	5/22/2025	15,530.00
Total		15,530.00

Remit to: **STAAB CONSTRUCTION CORPORATION**
1800 LAEMLE AVE
MARSHFIELD, WI 54449

Contractor's Application for Payment No. 37

Application Period: 05/22/25 to 6/25/2025		Application Date: 06/25/25
To (Owner): CITY OF GLADSTONE	From (Contractor): Staab Construction Corporation	Via (Engineer): C2AE
Project: 4632- GLADSTONE, MI WWTF	Contract:	
Owner's Contract No:	Contractor's Project No: 4632-	Engineer's Project No: ENG PROJ NO. 21-0120

**Application for Payment
Change Order Summary**

Change Orders approved in Previous months by Owner	661,673.25	-175,604.00
Number	Additions	Deductions
	0.00	0.00
TOTALS	\$661,673.25	-\$175,604.00
Net Change by Change Orders		\$486,069.25

1. ORIGINAL CONTRACT PRICE	\$17,743,000.00
2. Net Change By Change Orders	\$486,069.25
3. Current Contract Price (Line 1+2)	\$18,229,069.25
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate)	\$18,225,069.25
5. RETAINAGE:	
0.01 % of Total Contract (Project over 50% Complete)	
c. Total Retainage (Line5a = 5b)	\$1,000.00
6. AMOUNT ELEGIBLE TO DATE (Line 4 - Line 5c) . . .	\$18,224,069.25
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) . .	\$18,207,579.25
8. AMOUNT DUE THIS APPLICATION.	\$16,490.00
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column H on Progress Estimate + Line 5 above)	\$5,000.00

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;


(2) Title of all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

STAAB CONSTRUCTION CORPORATION

By:  Date: 6-18-25
 Kevin J. Leick Sr. Vice President

Payment of: **\$16,490.00**
 Line 8 or other - attach explanation of other amount

is recommended by:  7/9/25
 (Engineer) (Date)

Payment of: **\$16,490.00**
 Line 8 or other - attach explanation of other amount

is approved by: _____ (Date)
 (Owner)

Approved by: _____ (Date)
 (Funding or Financing Agency (if applicable))

CONTINUATION SHEET

Item 15.

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 37

Application Date : 6/25/2025

To: 6/25/2025

Architect's Project No.ENG PROJ NO. 21-0120

Invoice # : 37

Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
010010-00	PM/Supervision	420,000.00	420,000.00	0.00	0.00	420,000.00	100.00%	0.00	
012200-00	Bonds & Insurance	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00%	0.00	
013100-00	Misc Job Expenses	420,000.00	420,000.00	0.00	0.00	420,000.00	100.00%	0.00	
015000-00	Temporary Facilities	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%	0.00	
016000-00	Yard & Equipment	545,000.00	545,000.00	0.00	0.00	545,000.00	100.00%	0.00	
024100-00	Demolition	145,000.00	145,000.00	0.00	0.00	145,000.00	100.00%	0.00	
024135-00	Equipment Demo	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00%	0.00	
030000-00	Sitework Concrete	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00%	0.00	
030000-10	Service Concrete	140,000.00	140,000.00	0.00	0.00	140,000.00	100.00%	0.00	
030000-20	Administration Concrete	255,000.00	255,000.00	0.00	0.00	255,000.00	100.00%	0.00	
030000-30	Primary Settling Tank Concrete	510,000.00	510,000.00	0.00	0.00	510,000.00	100.00%	0.00	
030000-40	MBBR Concrete	495,000.00	495,000.00	0.00	0.00	495,000.00	100.00%	0.00	
030000-50	Final Settling Tank No 1 & 2 Concr	63,000.00	63,000.00	0.00	0.00	63,000.00	100.00%	0.00	
030000-54	Final Settling Tank No 3 Concrete	305,000.00	305,000.00	0.00	0.00	305,000.00	100.00%	0.00	
030000-56	Splitter Box Concrete	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00%	0.00	
030000-60	Chlorine Contact Concrete	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%	0.00	
030000-70	Primary Digester Concrete	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	
034000-00	Precast Concrete	46,000.00	46,000.00	0.00	0.00	46,000.00	100.00%	0.00	
036200-00	Concrete Repairs	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	
042000-00	Masonry	393,000.00	393,000.00	0.00	0.00	393,000.00	100.00%	0.00	
055000-00	Metal Fabrications	320,000.00	320,000.00	0.00	0.00	320,000.00	100.00%	0.00	
066000-00	FRP Fabrications	110,000.00	110,000.00	0.00	0.00	110,000.00	100.00%	0.00	
068160-00	FRP Weirs & Baffles	114,000.00	114,000.00	0.00	0.00	114,000.00	100.00%	0.00	
072113-00	Foundation Insulation	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	
074213-00	Insulated Wall Panels	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00%	0.00	
075300-00	Single Ply Roof	300,000.00	300,000.00	0.00	0.00	300,000.00	100.00%	0.00	
081000-00	Metal & FRP Doors	180,000.00	180,000.00	0.00	0.00	180,000.00	100.00%	0.00	
084000-00	Alum Doors & Windows	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	
092116-00	Metal Stud & Drywall	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00%	0.00	
093000-00	Ceramic Tile	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00%	0.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 37

Application Date : 6/25/2025

To: 6/25/2025

Architect's Project No.ENG PROJ NO. 21-0120

Invoice # : 37

Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
095100-00	Ceiling Tile	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	
096500-00	Resilient Flooring	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	
099100-00	Painting	480,000.00	475,000.00	1,000.00	0.00	476,000.00	99.17%	4,000.00	
101000-00	Misc Specialties	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	
107313-00	Metal Awnings	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%	0.00	
123000-00	Casework & Cabinets	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00%	0.00	
124000-00	Furnishings ALLOWANCE	40,000.00	40,000.00	0.00	0.00	40,000.00	100.00%	0.00	
133400-00	Primary Tank Cover	245,000.00	245,000.00	0.00	0.00	245,000.00	100.00%	0.00	
220500-00	Plumbing	405,000.00	404,000.00	1,000.00	0.00	405,000.00	100.00%	0.00	
230500-00	HVAC	1,400,000.00	1,399,000.00	1,000.00	0.00	1,400,000.00	100.00%	0.00	
260500-00	Electrical Construction	2,300,000.00	2,299,000.00	1,000.00	0.00	2,300,000.00	100.00%	0.00	
260500-01	Electrical ALLOWANCE	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00%	0.00	
312000-00	Earthwork	590,000.00	590,000.00	0.00	0.00	590,000.00	100.00%	0.00	
312343-00	Dewatering	320,000.00	320,000.00	0.00	0.00	320,000.00	100.00%	0.00	
314116-00	Permanent Sheeting	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00%	0.00	
321216-00	Asphalt Paving	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00%	0.00	
323100-00	Fencing	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00%	0.00	
329219-00	Site Restoration	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00%	0.00	
333000-01	Underground Piping Materials	360,000.00	360,000.00	0.00	0.00	360,000.00	100.00%	0.00	
333000-02	Underground Piping Install	570,000.00	570,000.00	0.00	0.00	570,000.00	100.00%	0.00	
400519-01	Interior Piping Materials	1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	100.00%	0.00	
400519-02	Interior Piping Install	390,000.00	390,000.00	0.00	0.00	390,000.00	100.00%	0.00	
400557-00	Stop & Slide Gates	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00%	0.00	
400562-00	Valve Material	650,000.00	650,000.00	0.00	0.00	650,000.00	100.00%	0.00	
412214-00	Trolley & Hoist	49,000.00	49,000.00	0.00	0.00	49,000.00	100.00%	0.00	
431133-00	Rotary Screw Blower	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	
432313-00	Centrifugal Slurry Pumps	78,000.00	78,000.00	0.00	0.00	78,000.00	100.00%	0.00	
432331-00	Drypit Sumpersible Pumps	370,000.00	370,000.00	0.00	0.00	370,000.00	100.00%	0.00	
432331-01	Vertical Non Clog Sewage Pumps	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00%	0.00	
462133-00	Rotary Drum Screen	145,000.00	145,000.00	0.00	0.00	145,000.00	100.00%	0.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 37
 Application Date : 6/25/2025
 To: 6/25/2025
 Architect's Project No.ENG PROJ NO. 21-0120

Invoice # : 37 Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
462324-00	Vortex Grit Removal and Classifier	380,000.00	380,000.00	0.00	0.00	380,000.00	100.00%	0.00	
464350-00	Chain and Flight Sludge Collector	355,000.00	355,000.00	0.00	0.00	355,000.00	100.00%	0.00	
465326-00	MBBR Equipment	610,000.00	610,000.00	0.00	0.00	610,000.00	100.00%	0.00	
467318-00	Digester Floating Cover	280,000.00	280,000.00	0.00	0.00	280,000.00	100.00%	0.00	
467330-00	Mechanical Sludge Mixing Equip	80,000.00	79,510.00	490.00	0.00	80,000.00	100.00%	0.00	
467333-00	Digester Gas Handling	130,000.00	129,000.00	1,000.00	0.00	130,000.00	100.00%	0.00	
467341-00	Spiral Heat Exchanger	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00%	0.00	
468000-00	Samplers	48,000.00	48,000.00	0.00	0.00	48,000.00	100.00%	0.00	
C.O. # 01	Change Order #1	-68,722.00	-68,722.00	0.00	0.00	-68,722.00	100.00%	0.00	
C.O. # 02	Change Order #2	69,561.00	69,561.00	0.00	0.00	69,561.00	100.00%	0.00	
C.O. # 03	Change Order #3	120,708.00	120,708.00	0.00	0.00	120,708.00	100.00%	0.00	
C.O. # 04	Change Order #4	-47,909.00	-47,909.00	0.00	0.00	-47,909.00	100.00%	0.00	
C.O. # 05	Change Order #5	-57,379.00	-57,379.00	0.00	0.00	-57,379.00	100.00%	0.00	
C.O. # 06	Change Order #6	154,269.00	154,269.00	0.00	0.00	154,269.00	100.00%	0.00	
C.O. # 07	Change Order #7	66,842.00	66,842.00	0.00	0.00	66,842.00	100.00%	0.00	
C.O. # 08	Change Order #8	26,198.00	26,198.00	0.00	0.00	26,198.00	100.00%	0.00	
C.O. # 09	Change Order #9	-1,594.00	-1,594.00	0.00	0.00	-1,594.00	100.00%	0.00	
C.O. # 10	Change Order #10	9,082.00	9,082.00	0.00	0.00	9,082.00	100.00%	0.00	
C.O. # 11	Change Order #11	13,102.25	13,102.25	0.00	0.00	13,102.25	100.00%	0.00	
C.O. # 12	Change Order #12	19,742.00	19,742.00	0.00	0.00	19,742.00	100.00%	0.00	
C.O. # 13	Change Order #13	148,301.00	146,301.00	2,000.00	0.00	148,301.00	100.00%	0.00	
C.O. # 14	Change Order #14	33,868.00	33,868.00	0.00	0.00	33,868.00	100.00%	0.00	
Grand Totals		18,229,069.25	18,217,579.25	7,490.00	0.00	18,225,069.25	99.98%	4,000.00	1,000.00



Board:	City Commission
Agenda Date:	7/14/2025
Department:	Recreation
Presenter:	Wendy Taavola

Staff Report

Agenda Item Title:

National Walleye Tour 2026 Venue Proposal

Background:

The City of Gladstone has been asked by the Delta Area Chamber of Commerce to host a 2026 National Walleye Tour Qualifying Event the week of June 15, 2026, with registration on Wednesday, June 17, and competition days on June 18 and 19, 2026.

Fiscal Effect:

\$12,000 – Host Fee
 Maximum of 55 Hotel Rooms (The Chamber will apply for grants to cover)
 Volunteers and Ice for fish care, as needed

Supporting Documentation:

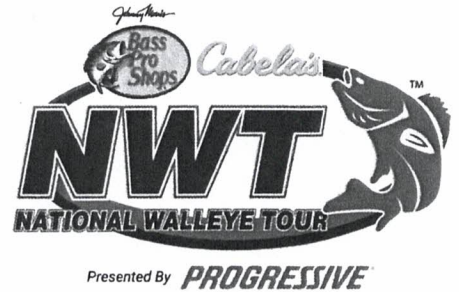
National Walleye Tour 2026 Venue Proposal

Recommendation:

Commission approval of the proposal to host the National Walleye Tour Qualifying Event on June 17-19, 2026.

NATIONAL WALLEYE TOUR 2026 VENUE PROPOSAL

Between National Walleye Tour and Delta Area Chamber of Commerce hereafter "Site Host"



NWT Commitments:

1. NWT will hold a 2026 National Walleye Tour Qualifying event in the Site Host area the week of June 15, with registration on Wednesday June 17, and competitions days on June 18,19, 2026.
2. NWT will encourage teams to utilize hotel accommodation in the Site Host area. Accommodation will be promoted via the NWT website, eBlasts, registration materials and angler packets.
3. The NWT will provide the Site Host with a logo/sponsor link and venue information on the NWT web site – www.nationalwalleyetour.com (logos/links provided by the Site Host.)
4. NWT will promote the Site Host event on all NWT social media and tag the Site Host in each post.
5. The NWT will supply all anglers with information regarding the area at time of registration and during the Registration/Pairing Meeting (flyers and information provided by the Site Host).
6. The NWT will acknowledge and recognize the Site Host as the venue sponsor on the PA announcements and introduce a representative from the area at the angler meeting and both days of the event.
7. The NWT will prominently display the Site Host Logo or banners at the Registration/Meeting and Weigh In site if feasible (banners provided by site host).
8. The NWT will run a live leaderboard, live weigh in feed from the NWT website and live weigh in feed from the NWT Facebook page during the 2-day event.
9. Production crews will travel to the Site Host area to do video specific coverage featuring the area, fishing in the area, and an interview with a representative from the area. The Site Host will be able to provide directions on landmarks or specific areas to video.
10. The Site Host will be featured within one (1) half-hour episodes that will air nationally and regionally – these airings will be streamed on several television networks and streaming platforms.

11. The National Walleye Tour Series has extensive coverage of NWT events each season on multiple platforms: Nearly 100 total airings on the Pursuit Channel, Plus airings on NBC Sports Chicago, Bally Great Lakes, Action Channel, RNTV as well as <http://www.nationalwalleyetour.com/> and airings on Wild TV. The NWT will also be seen on: Outdoor Action and Pursuit Up streaming Channels as well as all associated platforms that stream to those channels.

12. The Site Host will have the opportunity to do a direct mailing or email to all NWT members to promote the area. The Site Host must provide approved mail/email contents and postage; NWT will process the direct mailings. All content must meet with NWT approval.

13. NWT will promote the Site Host area event via eBlasts announcing the host location with reminders to register for the event and to book recommended accommodation. This information will also be shared on all social media pages for NWT.

Delta Area Chamber of Commerce Commitments:

In consideration of the above commitments by NWT, the Site Host would agree to the following:

1. The Site Host will provide a Complimentary Pairing Meeting/Reception room on the evening prior to the NWT event, location and food provided at no charge.
2. The Site Host will provide adequate launch facility and weigh in sites during all the days of the event at no charge. (bathrooms, electricity & internet line drop (if available), trash cans, etc.)
3. The Site Host agrees to provide complimentary housing for the NWT staff and camera crew (55 total room nights max - normally will be much less)
4. The Site Host will locate discounted/preferred hotel rates to advertise to the NWT anglers.
5. The Site Host agrees to provide volunteers (as needed) and complimentary ice (for fish care during the event as needed).
6. The Site Host agrees to pay the NWT a host fee of \$12,000.

This agreement shall be binding on both parties involved and is constructed to benefit both the National Walleye Tour and Site Host.

In witness thereof, the parties hereby agree on the terms as stated above.

Site Host Agreed: _____ Agreed:

Print Name: _____ Print Name: Robert L. Cartlidge

Date: _____ Date:

Address: _____ Email: Robert@federationangler.com

City, St., Zip: _____

Ph.: _____

Email: _____

Federation National Office * 5998 N Pleasant View Rd * Ponca City, OK 74601 * 580.765.9031 * Fax:
580.765.2890

NWT Estimated Economic Impact

Item 16.

Estimated number of guests in town:

Anglers	250
Family	50
Staff/Sponsors	25
Total	325



Accommodations:

Other Rooms	25 nights @ \$100.00/room average	\$2,500.00
Angler Rooms	1,037 nights @ \$100.00/room average 111x7nights 65Co x4nights	\$103,700.00

Vehicles:

Rental Cars	5 cars @ \$200.00/rental	\$1,000.00
Boats (fuel)	125 boats x 15 Gallons @ \$3.00/gallon x 7 days	\$39,375.00
Tow Vehicles	125 vehicles x 1.5 tank @ \$75.00/tank	\$14,062.50

Meals:

383 persons x \$40.00 per day x 5 days average	\$65,000.00
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Miscellaneous

Tackle / Supplies	250 persons average x \$50.00/person	\$12,500.00
Grocery / Drug Items	250 persons average x \$50.00/person	\$12,500.00

•Television Coverage:

One (1) nationally televised 30-minute shows featuring the event with positive reference to the Tournament Host area, including an in-show vignette and a special feature highlighting your community; professionally produced and edited by CarecoTV.

\$50,000.00

Total Estimated Community Revenues

\$300,637.50**

**This estimate does not include future economic impact generated by media exposure.

NWT Viewership Data

Item 16.

The National Walleye Tour television series provides exposure to millions of viewers each year.

Pursuit Channel

Q1 – January thru March – 13 Weeks of airings /
3 airings per week



World Fishing Network

Q4 – October thru December – 13 Weeks of airings
3 airings per week



Wild TV Canada

Q1-Q2 – January thru June – 26 Weeks of airings
3 airings per week



NBC Sports Chicago

Q1 – January thru March – 13 Weeks of airings /
1 airing per week



Digital Platforms:

*Outdoor Action™ Roku Channel, AppleTV & Amazon Fire

*Outdoor Action™ *G.O.N.E. (Great Outdoors Network Entertainment)

*Dedicated NWT YouTube Channels



5 TELEVISED EVENTS PER YEAR

50,214

Followers on Social Media

7.25M

Average Annual Television Audience

350+ Airings on **6** networks