GLADSTONE CITY COMMISSION
REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
March 09, 2026
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

CONFLICTS OF INTEREST

PUBLIC HEARINGS

PUBLIC COMMENT

CONSENT AGENDA

4. City Commission Regular Meeting Minutes February 23, 2026
5. February Accounts Payable & Payroll INFORMATION
6. Trash Truck Transmission Invoice

UNFINISHED BUSINESS

7. Add Public Comment To The End of Regular Commission Meeting Agendas

NEW BUSINESS

8. Permission to submit a Request for Congressionally Directed Spending (CDS) FY2027
9. Introduction of Proposed Fiscal Year 2026-2027 Budget & Set Public Hearing
10. Public Act 33 Police & Fire Special Assessment for Fiscal Year 2026-2027
11. Accounts Receivable Collection & Write-Off Policy
12. Resolution 2026-02 | Proposal to Vacate West Half of Birch Street
13. Amended Agreement for Election Services (Early Voting) Between Delta County & City of Gladstone
14. City of Gladstone Election Inspectors & Chairperson Hourly Rate Increase
15. Alger Delta Cooperative Facade Grant

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 03-05-2026

Kimberly Berry, MiPMC
906-428-2311
kberry@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.

2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary

3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.

4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.

5. The commission shall not decide issues that arise during public comment.

6. Speakers should address the commission through the presiding officer.

7. Commissioners and staff will not debate with the public.

8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.

9. No vulgar or obscene language will be used by the speakers.

10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.

11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.

GLADSTONE CITY COMMISSION
REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
February 23, 2026
6:00 PM

MINUTES

Mayor Thompson called the meeting to order; Commissioner O'Driscoll gave the Invocation and led the Pledge of Allegience.

Clerk Berry called the roll:

PRESENT
Mayor Joe Thompson
Mayor Pro-Tem Brad Mantela
Commissioner Steve O'Driscoll
Commissioner Whitney Maloney

ABSENT - EXCUSED
Commissioner Judy Akkala

No public comment was received and no public present at the meeting.

Pro-Tem Mantela, Seconded by Commissioner Maloney to approve the consent agenda as presented.

MOTION CARRIED

RESOLUTION No. 2026-01
DECERTIFICATION / VACATE
A PORTION OF 4th AVENUE NORTH

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City Council of Gladstone Michigan, held at the City Hall Commission Chambers on February 23, 2026, the following resolution was offered by Commissioner Brad Mantela and supported by Commissioner Steve O'Driscoll:

Whereas the City of Gladstone does wish to decertify / vacate a portion of 4th Avenue North. This decertification / vacation of 4th Avenue North is located 327' East of North 7th Street, going East to end of street for a total decertification / vacation length of 354 feet.

Resolution duly adopted.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Commission of the City of Gladstone, County of Delta, Michigan, as a regular) meeting held on February 23, 2026.

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Kimberly Berry
Gladstone City Clerk

Motion made by Commissioner Maloney, Seconded by Commissioner O'Driscoll to adopt the 2026 Farmers Market Vendor Policies as presented and changing under Schedule & Cancellations from Samantha to Downtown Ambassador.
MOTION CARRIED

Motion made by Commissioner Maloney, Seconded by Mayor Thompson to approve the DDA's grant application for the Community Foundation for Delta County's grant program for a permanent Christmas tree.
MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Mayor Pro-Tem Mantela to approve the DDA's grant application for the T-Mobile Hometown Grant program for placemaking efforts at 701 Delta Avenue for up to $50,000.00
MOTION CARRIED.

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to table the agenda item to add a public comment period at the end of the City Commission Meeting agenda to Monday, March 9, 2026 regular City Commission meeting.
MOTION CARRIED

City Manager Rob Spreitzer reported on the following:

Since the last commission meeting, much of my time has been spent preparing for the budget workshops that took place last week. I would like to thank all the Department heads for the time they spent preparing their budgets. Also thank Vicki Schroeder for helping me navigate my way through the City Budget for my first time and thank Patricia West for teaching me some short cuts in Excel. Also thank you to the commissioners for the time that they spent at workshops last week.

Also, since the last meeting, we have had our monthly EDC meeting. Brett Niemi our representative from WPPI did an informational presentation regarding Data Centers, Bitcoin Mining and how they can affect communities and electric utilities.

I would also like to once again thank our DPW for keeping the streets clean. This has been a frustrating winter for both residents and our plow drivers. I think that they have been responding well to all the changing weather conditions that we have been recieving.

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 6:21 PM.

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Mayor Joe Thompson

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City Clerk Kimberly Berry

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 02/02/2026 - 02/28/2026

Check Date	Check	Vendor Name	Amount
Bank BAY			
02/02/2026	1856(E)	MERS	119,506.00
02/02/2026	1858(E)	DEARBORN LIFE INSURANCE CO.	879.48
02/02/2026	82741	CITY OF GLADSTONE	200.00
02/02/2026	82742	JANICE ANN FRIZZELL	3,841.67
02/02/2026	82743	TAYLOR ERICKSON	250.00
02/03/2026	82744	PAYNE & DOLAN INC	2,654.07
02/03/2026	82745	SHERRY DAGENAIS	48.23
02/03/2026	82746	DIANE LALONDE	28.46
02/04/2026	1859(E)	DTE ENERGY	9,467.34
02/04/2026	1861(E)	MICHIGAN DEPT OF TREASURY	10,258.24
02/04/2026	1862(E)	STATE OF MICHIGAN	14,442.59
02/06/2026	1863(E)	ALERUS FINANCIAL	25,026.75
02/06/2026	1865(E)	FICA, MEDICARE, FEDERAL	30,512.12
02/06/2026	1866(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
02/06/2026	82756	IBEW LOCAL 876	262.33
02/06/2026	82757	MATRIX TRUST COMPANY	7,208.53
02/06/2026	82758	MICHIGAN STATE DISBURSEMENT U	199.31
02/06/2026	82759	POLICE OFFICERS LABOR COUNCIL	212.00
02/09/2026	1887(E)	QUADIENT FINANCE USA, INC.	800.00
02/10/2026	82760	GLADSTONE MOB LLC	1,202.28
02/10/2026	82761	JASON SWANSON	550.00
02/12/2026	82762	ADVANCE AUTO PARTS (CARQUEST)	1,624.15
02/12/2026	82763	ARGENT INSTITUTIONAL TRUST CO	319,425.00
02/12/2026	82764	BILLY ELECTRIC	2,098.28
02/12/2026	82765	CIVICPLUS	551.25
02/12/2026	82766	CLOVERLAND DISTRIBUTING, LLC	267.52
02/12/2026	82767	COLEMAN ENGINEERING COMPANY	2,557.00
02/12/2026	82768	CORE & MAIN LP	3,573.26
02/12/2026	82769	DELTA SOLID WASTE MGMT AUTHOR	6,889.19
02/12/2026	82770	DON'S HVAC INC.	464.31
02/12/2026	82771	ELECTRICAL TESTING LABORATORY	725.43
02/12/2026	82772	FASTENAL COMPANY	309.37
02/12/2026	82773	GLADSTONE EYE CARE	140.00
02/12/2026	82774	GMSLA, INC.	23.93
02/12/2026	82775	GORDON FOOD SERVICE, INC.	578.12
02/12/2026	82776	HAWKINS, INC.	11,442.88
02/12/2026	82777	HYDROCORP LLC	874.00
02/12/2026	82778	IDEXX DISTRIBUTION, INC.	656.35
02/12/2026	82779	INFOSEND	1,891.41
02/12/2026	82780	JEFF'S GLASS & WINDOWS, INC.	952.09
02/12/2026	82781	JOHN FABICK TRACTOR COMPANY	1,170.02
02/12/2026	82782	KEYNECTA INC.	2,800.00
02/12/2026	82783	LARA-MPSC	3,715.31
02/12/2026	82784	MASONVILLE TOWNSHIP TREASURER	18,905.22
02/12/2026	82785	MCCOY CONSTRUCTION & FORESTRY	131.92
02/12/2026	82786	MENARDS - ESCANABA	880.19
02/12/2026	82787	MICHIGAN COMMUNITY ACTION	8,004.34
02/12/2026	82788	MILLER, CANFIELD, PADDOCK & S	1,725.50
02/12/2026	82789	MONROE TRUCK EQUIPMENT, INC.	545.92
02/12/2026	82790	MSC INDUSTRIAL SUPPLY CO.	419.39
02/12/2026	82791	PARAGON LABORATORIES, INC.	200.00
02/12/2026	82792	POMASL FIRE EQUIPMENT, INC.	223.53
02/12/2026	82793	POMP'S TIRE SERVICE, INC.	851.34
02/12/2026	82794	POWER LINE SUPPLY CO	193.47
02/12/2026	82795	POWER SYSTEM ENGINEERING	922.50
02/12/2026	82796	RESCO	863.68
02/12/2026	82797	STANDARD ELECTRIC COMPANY	1,315.30
02/12/2026	82798	STATE OF MICHIGAN	60.00
02/12/2026	82799	STROPICH OIL CO.	110.00
02/12/2026	82800	STUART C IRBY CO	1,325.02
02/12/2026	82801	THE UPS STORE	242.00
02/12/2026	82802	TRUCK EQUIPMENT INC	191.97
02/12/2026	82803	U.S. BANK EQUIPMENT FINANCE	84.09
02/12/2026	82804	USA BLUE BOOK	225.46
02/13/2026	82805	DAWSON ETHAN & LENARDS AMBER	1,202.64
02/13/2026	82806	BAY DE NOC COMMUNITY COLLEGE	64,713.06
02/13/2026	82807	DELTA AREA TRANSIT AUTHORITY	23,177.48
02/13/2026	82808	DELTA COUNTY TREASURER	129,600.44
02/13/2026	82809	DELTA COUNTY TREASURER	24,336.15
02/13/2026	82810	DELTA-SCHOOLCRAFT I.S.D.	51,932.15
02/13/2026	82811	GLADSTONE AREA SCHOOLS	324,278.91

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 02/02/2026 - 02/28/2026

Check Date	Check	Vendor Name	Amount
Bank BAY			
02/16/2026	1888(E)	MICHIGAN CONFERENCE OF TEAMST	72,128.40
02/16/2026	1894(E)	BAYBANK	9.00
02/18/2026	1892(E)	AFLAC	883.16
02/18/2026	82812	JERRY KETCHUM	650.00
02/19/2026	1893(E)	MERS	119,506.00
02/19/2026	82838	TIM LEBEAU	224.75
02/20/2026	1889(E)	ALERUS FINANCIAL	24,425.70
02/20/2026	1890(E)	FICA, MEDICARE, FEDERAL	29,165.18
02/20/2026	1891(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
02/20/2026	82832	IBEW LOCAL 876	442.40
02/20/2026	82833	IBEW LOCAL UNION 906	329.32
02/20/2026	82834	MATRIX TRUST COMPANY	2,185.00
02/20/2026	82835	MICHIGAN STATE DISBURSEMENT U	199.31
02/20/2026	82836	POLICE OFFICERS LABOR COUNCIL	212.00
02/20/2026	82837	TEAMSTERS LOCAL #406	1,120.00
02/24/2026	82839	BRAD SEKULICH	250.51
02/24/2026	82840	RICHARD & MARY DENEAU	392.76
02/26/2026	1895(E)	WEX BANK	9,744.99
02/26/2026	82841	BINK'S COCA-COLA BOTTLING CO	1,024.58
02/26/2026	82842	BORDER STATES INDUSTRIES INC.	4,128.30
02/26/2026	82843	C2AE	26,286.70
02/26/2026	82844	CASCADE ENGINEERING	10,000.00
02/26/2026	82845	CHATFIELD MACHINE	42.38
02/26/2026	82846	CHEMTRADE CHEMICALS US LLC	6,439.36
02/26/2026	82847	CITY OF GLADSTONE	25,098.68
02/26/2026	82848	CORE & MAIN LP	17.02
02/26/2026	82849	CUMMINGS, MCCLOREY, DAVIS, &	5,306.13
02/26/2026	82850	GARD SPECIALISTS	411.94
02/26/2026	82851	GMSLA, INC.	23.93
02/26/2026	82852	GORDON FOOD SERVICE, INC.	700.86
02/26/2026	82853	HAWKINS, INC.	140.00
02/26/2026	82854	JOHN FABICK TRACTOR COMPANY	431.31
02/26/2026	82855	LABSTRONG CORP.	989.86
02/26/2026	82856	MEL'S LAWN, GARDEN & FEED	569.35
02/26/2026	82857	MENARDS - ESCANABA	365.90
02/26/2026	82858	MML WORKERS' COMP FUND	6,098.00
02/26/2026	82859	MR. TIRE	1,059.80
02/26/2026	82860	MSC INDUSTRIAL SUPPLY CO.	289.10
02/26/2026	82861	OSF MEDICAL GROUP-OCCUPATIONA	215.00
02/26/2026	82862	PAYMENTUS CORPORATION	3,164.15
02/26/2026	82863	POLYDYNE, INC.	409.86
02/26/2026	82864	PRIMUS MARKETING GROUP INC	813.72
02/26/2026	82865	RESCO	2,131.89
02/26/2026	82866	STANDARD ELECTRIC COMPANY	287.34
02/26/2026	82867	TRUCK COUNTRY OF WISCONSIN	297.84
02/26/2026	82868	TRUCK EQUIPMENT INC	427.89
02/26/2026	82869	UP INTERNATIONAL TRUCKS, INC	194.97
02/26/2026	82870	WHITE WATER ASSOCIATES, INC	620.00
02/26/2026	82871	2 LANE PROPERTIES LLC	139.82
02/28/2026	1896(E)	U.S. BANK EQUIPMENT FINANCE	223.05

BAY TOTALS:

Total of 121 Checks:	1,607,181.17
Less 0 Void Checks:	0.00
Total of 121 Disbursements:	1,607,181.17

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE

For Check Dates 02/01/2026 to 02/28/2026

Fund	Item	Amount
Totals For Fund: 101		
	Gross Payment:	145,933.55
	Net Payment:	99,099.99
	Total Payroll:	173,265.86
	-- Deductions --	
	AFLAC_AFTER	239.38
	AFLAC_PRE	239.95
	CRCL_TST	7,723.28
	DC LOAN REPAY	1,810.58
	DC LOAN REPAY2	63.10
	DEFINED COMP 4%	882.08
	DEFINED_COMP_3	2,701.84
	FITW	10,215.00
	FOC	60.81
	FOP	424.00
	HEALTHINSCONT	4,615.30
	MEDICARE_EE	2,012.32
	MERS 457 ROTH %	245.49
	MERS457	405.63
	MERS457%	554.35
	MSAEEFAMILY	291.99
	MSAEESINGLE	18.93
	PSUPRPHONE	10.07
	PUBSAFPHONE	14.87
	SITW_MI	5,133.22
	SOCSEC_EE	8,604.49
	SUPSUNIONDUES	202.15
	TEAMSTERS	340.71
	USCM2284	24.02
	Total Deductions:	46,833.56
	-- Expenses --	
	DEFINED_COMP_11	12,332.44
	EMPLOYER 457	535.36
	MEDICARE_ER	2,012.32
	MSA ER EX SUPER	400.00
	MSA ER EXPENSE	3,402.16
	SOCSEC_ER	8,604.49
	SUI	45.54
	Total Expenses:	27,332.31
Totals For Fund: 202		
	Gross Payment:	10,297.77
	Net Payment:	7,038.58
	Total Payroll:	12,540.54
	-- Deductions --	
	AFLAC_AFTER	1.75
	AFLAC_PRE	8.75
	CRCL_TST	9.37
	DC LOAN REPAY	59.20
	DC LOAN REPAY2	111.68
	DEFINED_COMP_3	308.92
	FITW	828.45
	FOC	107.64
	HEALTHINSCONT	454.44
	MEDICARE_EE	142.46
	MERS 457 ROTH	8.75
	MERS457	34.37
	MERS457%	63.66
	MSAEEFAMILY	9.37
	MSAEESINGLE	1.48
	SITW_MI	383.13
	SOCSEC_EE	609.06
	SUPSUNIONDUES	10.13
	TEAMSTERS	106.58
	Total Deductions:	3,259.19
	-- Expenses --	

Fund	Item	Amount
	DEFINED_COMP_11	1,132.75
	MEDICARE_ER	142.46
	MSA ER EXPENSE	353.96
	SOCSEC_ER	609.06
	SUI	4.54
	Total Expenses:	2,242.77
Totals For Fund: 203		
	Gross Payment:	10,160.18
	Net Payment:	6,615.20
	Total Payroll:	12,382.40
	-- Deductions --	
	AFLAC_AFTER	3.61
	AFLAC_PRE	18.10
	CRCL_TST	16.14
	DC LOAN REPAY	122.52
	DC LOAN REPAY2	231.19
	DEFINED_COMP_3	304.84
	FITW	823.43
	FOC	222.82
	HEALTHINSCONT	449.06
	MEDICARE_EE	140.24
	MERS457	20.00
	MERS457%	54.57
	MSAEEFAMILY	16.14
	MSAEESINGLE	4.59
	SITW_MI	374.36
	SOCSEC_EE	599.68
	SUPSUNIONDUES	7.73
	TEAMSTERS	135.96
	Total Deductions:	3,544.98
	-- Expenses --	
	DEFINED_COMP_11	1,117.60
	MEDICARE_ER	140.24
	MSA ER EXPENSE	360.42
	SOCSEC_ER	599.68
	SUI	4.28
	Total Expenses:	2,222.22
Totals For Fund: 248		
	Gross Payment:	2,041.24
	Net Payment:	1,543.09
	Total Payroll:	2,434.10
	-- Deductions --	
	AFLAC_AFTER	0.12
	AFLAC_PRE	0.60
	DC LOAN REPAY	4.04
	DC LOAN REPAY2	7.63
	DEFINED_COMP_3	50.28
	FITW	54.93
	FOC	7.35
	HEALTHINSCONT	66.44
	MEDICARE_EE	28.22
	MERS 457 ROTH %	47.59
	MSAEEFAMILY	27.50
	SITW_MI	69.62
	SOCSEC_EE	120.69
	SUPSUNIONDUES	10.63
	TEAMSTERS	2.51
	Total Deductions:	498.15
	-- Expenses --	
	DEFINED_COMP_11	184.39
	MEDICARE_ER	28.22
	MSA ER EXPENSE	58.69
	SOCSEC_ER	120.69
	SUI	0.87
	Total Expenses:	392.86

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE

For Check Dates 02/01/2026 to 02/28/2026

Fund	Item	Amount
Totals For Fund: 540		
	Gross Payment:	7,064.96
	Net Payment:	4,695.55
	Total Payroll:	8,574.13
	-- Deductions --	
	AFLAC_AFTER	4.22
	AFLAC_PRE	4.89
	CRCL_TST	9.38
	DEFINED_COMP_3	208.35
	FITW	558.87
	HEALTHINSCONT	297.62
	MEDICARE_EE	96.76
	MERS 457 ROTH	391.25
	MERS457	29.75
	MERS457%	6.62
	MSAEEFAMILY	5.97
	SITW_MI	252.56
	SOCSEC_EE	413.69
	SUPSUNIONDUES	8.78
	TEAMSTERS	80.70
	Total Deductions:	2,369.41
	-- Expenses --	
	DEFINED_COMP_11	763.99
	MEDICARE_ER	96.76
	MSA ER EXPENSE	231.55
	SOCSEC_ER	413.69
	SUI	3.18
	Total Expenses:	1,509.17
Totals For Fund: 582		
	Gross Payment:	45,891.33
	Net Payment:	29,876.05
	Total Payroll:	55,295.99
	-- Deductions --	
	AFLAC_AFTER	51.29
	AFLAC_PRE	225.17
	DEFINED_COMP_3	1,313.48
	ELECPHONE	29.74
	FITW	4,268.85
	HEALTHINSCONT	900.00
	IBEW876DEATH	7.90
	IBEW876FLAT	197.52
	IBEW876UNION%	494.07
	MEDICARE_EE	630.71
	MERS457	1,152.55
	MERS457%	2,021.71
	MSAEEFAMILY	275.22
	SITW_MI	1,668.02
	SOCSEC_EE	2,696.84
	SUPSUNIONDUES	47.70
	TEAMSTERS	34.51
	Total Deductions:	16,015.28
	-- Expenses --	
	DEFINED_COMP_10	378.72
	DEFINED_COMP_11	4,399.51
	MEDICARE_ER	630.71
	MSA ER EX SUPER	400.00
	MSA ER EXPENSE	895.89
	SOCSEC_ER	2,696.84
	SUI	2.99
	Total Expenses:	9,404.66
Totals For Fund: 590		
	Gross Payment:	27,585.62
	Net Payment:	18,425.81
	Total Payroll:	33,271.38
	-- Deductions --	

Fund	Item	Amount
	AFLAC_AFTER	19.09
	AFLAC_PRE	23.57
	CRCL_TST	1,100.00
	DEFINED_COMP_3	811.44
	FITW	2,461.58
	HEALTHINSCONT	982.84
	IBEW876DEATH	0.05
	IBEW876FLAT	1.24
	IBEW876UNION%	1.33
	MEDICARE_EE	377.26
	MERS 457 ROTH	14.90
	MERS457	213.85
	MERS457%	111.94
	MSAEEFAMILY	179.39
	SITW_MI	952.88
	SOCSEC_EE	1,613.20
	SUPSUNIONDUES	42.20
	TEAMSTERS	253.05
	Total Deductions:	9,159.81
	-- Expenses --	
	DEFINED_COMP_11	2,975.20
	MEDICARE_ER	377.26
	MSA ER EXPENSE	712.86
	SOCSEC_ER	1,613.20
	SUI	7.24
	Total Expenses:	5,685.76
Totals For Fund: 591		
	Gross Payment:	18,576.78
	Net Payment:	12,560.04
	Total Payroll:	22,480.75
	-- Deductions --	
	AFLAC_AFTER	19.08
	AFLAC_PRE	23.59
	DEFINED_COMP_3	539.65
	FITW	1,620.13
	HEALTHINSCONT	611.10
	IBEW876DEATH	0.05
	IBEW876FLAT	1.24
	IBEW876UNION%	1.33
	MEDICARE_EE	253.48
	MERS 457 ROTH	135.10
	MERS457	133.85
	MERS457%	752.39
	MSAEEFAMILY	29.42
	SITW_MI	646.42
	SOCSEC_EE	1,083.93
	TEAMSTERS	165.98
	Total Deductions:	6,016.74
	-- Expenses --	
	DEFINED_COMP_11	1,978.71
	MEDICARE_ER	253.48
	MSA ER EXPENSE	584.47
	SOCSEC_ER	1,083.93
	SUI	3.38
	Total Expenses:	3,903.97

Item 6.

INTERSTATE Power Systems

600 INDUSTRIAL PARK DRIVE
IRON MOUNTAIN, MI 49801-1424
PHONE: (906) 774-9706
FAX: (906) 774-0092
www.istate.com

ACCOUNT NUMBER: 132810
INVOICE NUMBER: E044000575
INVOICE DATE:
INVOICE TERMS: NET30

VEHICLE#: 869439

F167016

SERVICE ESTIMATE

BILL-TO

CITY - GLADSTONE
1100 DELTA AVE
GLADSTONE, MI 49837-1434

SHIP-TO

CITY - GLADSTONE
1100 DELTA AVE
GLADSTONE, MI 49837-1434

- CERTIFICATION -
ALL REPAIRS AND PARTS LISTED WERE FURNISHED IN COMPLIANCE WITH MICHIGAN AUTO REPAIR ACT (P.A. 300)

COMPANY AUTHORIZED REPRESENTATIVE ______________________ (Full Signature Required)

Cust. Unit #:	30	**Make:**	INTERNATIONAL	**Model:**	HV607	**Tag #:**	SCV
VIN:	3HAEKTAT4ML488884	**Model #:**		**In Serv Date:**	12/31/9999	**Year:**	2021
Engine S/N:		**Model #:**		**In Serv Date:**		**Mileage:**	60,301
Tran S/N:	6511734899	**Model #:**		**In Serv Date:**		**Eng Hrs:**	0
Reefer S/N:		**Model #:**		**In Serv Date:**		**Warr ID:**	
APU S/N:		**APU Gen S/N:**		**In Serv Date:**		**Date Create:**	02/18/2026
				BOM/Spec:			

Estimate Operations

Job#1 SHP-ATD SHOP - ALLISON LABOR S-CUST

Condition

REPLACE TRANSMISSION WITH ALLISON RETRAN
FLUSH COOLER
RESET ADAPTIVE SHIFTS

THIS ESTIMATE INCLUDES DIAG TIME

Cause

Correction

Qty	Item	Description	Price Each	Extended
	ATDWLD-GEN	SHOP - ALLISON WORLD LABOR		5,530.00
1	29560396	3000PRM RETRAN ASSEMBLY	6,630.92	6,630.92
-1	MD3060PCM-CORE	CORE DEP: MD3060P ReTran Core	2,760.00	-2,760.00
1	15E2E0	TranSynd 668, 5 Gallon Pail	179.95	179.95
1	SP 6.5 70 18X	STRAP BOLT KIT	23.09	23.09
1	MD3060PCM-CORE	CORE DEP: MD3060P ReTran Core	2,760.00	2,760.00
1	P-SUPP	HOSES, FITTINGS ETC	250.00	250.00

Prepay:0.00 Parts:6,833.96 Labor:5,530.00 Misc:250.00 Sublet:0.00 12,613.96

540-560-751.000
BS

INTERSTATE
Power Systems

600 INDUSTRIAL PARK DRIVE
IRON MOUNTAIN, MI 49801-1424
PHONE: (906) 774-9706
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ACCOUNT NUMBER: 132810
INVOICE NUMBER: E044000575
INVOICE DATE:
INVOICE TERMS: NET30

VEHICLE#: 869439

F167016

Diagnostic/Tech Services:	287.00
Labor:	5,530.00
Misc. Charges:	250.00
Parts:	6,833.96
Sublet:	0.00
Prepay:	0.00
Shop Supplies (ESC):	500.00
Taxes:	0.00
Total:	**13,400.96**

This document is subject to the General Terms and Conditions, the Mechanic's Lien Rider, the Abandoned Vehicle Rider, the Storage Fee & Lien Rider, Tampered Emissions Systems Policy, and Code of Conduct, which are expressly incorporated herein by reference, and are available at: http://www.istate.com/about/terms-and-conditions or in hard copy upon request.
All claims must be accompanied by this invoice. Diagnostic and Technical service charge may apply.

All claims and returned goods must be accompanied by this invoice. No returns on electrical or special order parts.
Returned parts may be subject to a handling or restocking fee. All cores must be returned in original packaging within 90 days.

Board:	City Commission
Agenda Date:	02-23-2026
Department:	City Commission
Presenter:	Commissioner Maloney

Staff Report

Agenda Item Title:

Add Public Comment To The End of City Commission Meeting Agendas

Background:

Commissioner Whitney Maloney has expressed an interest in adding the Public Comment from the beginning of the meeting to the end. She has expressed this to the City Manager and Treasurer during a visit to City Hall on 02-18-2026. The City Manager and Treasurer explained how and why the comment period was moved to the beginning and they instructed Commissioner Maloney to discuss this topic with Mayor Joe Thompson. After the Budget Work Session on February 18, 2026 Commissioner Maloney requested this topic be placed on the agenda for commission discussion.

Clarification 2-19-2026 Commissioner Maloney's request is to add a public comment opportunity to the end of the meeting in addition to the one at the beginning.

Fiscal Effect:

None

Supporting Documentation:

None

Recommendation:

Commission decision

Board:	City Commission
Agenda Date:	03/09/2026
Department:	City Manager
Presenter:	Rob Spreitzer

Staff Report

Agenda Item Title:

Permission to submit a Request for Congressionally Directed Spending (CDS) FY2027

Background:

The city has been notified by Senator Gary Peters of the opportunity to Request (CDS) for high-impact public projects in Michigan. Shortly after receiving news from Senator Peters office, we had a phone call with Coleman Engineering regarding the possibility of submitting a CDS (earmark) request to fund the infrastructure for our North Shore Development Project. Coleman Engineering will work with the city to submit the request at no charge to the city. On March 4, 2026, we had an online meeting with Aubrey Moore, the Upper Peninsula Regional Director for Senator Peters. Ms. Moore was excited to hear about our project and advised us on which Subcommittee to select for our funding request. She also gave suggestions on who we should gather letters of support from when making our request. The deadline to submit request is March 27, 2026.

Fiscal Effect:

We will be making a request for approximately $7 million to fund the infrastructure for whole North Shore Project. The project could be 80% Federally Funded with the remaining 20% to be State or locally funded.

Supporting Documentation:

Please find the attached letter from Senator Peters Office, FY2027 APPROPRIATIONS HANDBOOK and Engineers Opinion of Cost.

Recommendation:

Make Motion to allow City Staff to submit request for CDS in the amount of $7 million.

From: Moore, Aubrey (Peters) <Aubrey_Moore@peters.senate.gov>
Sent: Tuesday, February 24, 2026 10:43 AM
Cc: Woelkers, Emma (Peters) <Emma_Woelkers@peters.senate.gov>
Subject: FEDERAL FUNDING: CONGRESSIONALLY DIRECTED SPENDING FY2027 DEADLINE MARCH 27

Good Morning,

It is that time of year again – Congressionally Directed Spending Season! Please use the below information to submit projects for the Upper Peninsula.

Thank you for your interest in submitting Congressionally Directed Spending requests through the office of U.S. Senator Gary Peters. As a Member of the Senate Appropriations Committee, Senator Peters is facilitating a process for Michigan stakeholders to submit requests to the office for consideration as Congressionally Directed Spending items for Fiscal Year 2027. The purpose of this application is to identify high-impact public projects in Michigan that can reach completion with assistance from the federal government. To be considered, a project must be eligible for federal funding within its respective Appropriations bill account and comply with all applicable laws, rules, and regulations.

Starting today, Senator Peters' Fiscal Year 2027 Congressionally Directed Spending Requests portal is open.

Please be aware that only local government entities, such as municipalities, villages, townships, counties, tribal governments and public institutions funded through public funding sources, including state-funded universities, may apply. The office will not consider requests from nonprofit organizations, trade organizations or for-profit entities. Eligible entities submitting a request will be required to provide a detailed budget for the project, letters of support, and a letter of certification as described in the electronic application.

The main page with all the information needed is here (also under the "Services" tab on the home page). That main page includes links to the Programmatic Request Form, the CDS (earmark) Request Form, and the FY27 Appropriations Handbook, which includes lots of information about preparing and submitting a CDS (earmark) request. The deadline to submit all requests is March 27.
I have also attached the handbook to this email.

If you have questions about how to submit a request, please contact me. If you would like to set up a meeting or phone call to discuss your project ideas, please reach out. I will be available through this entire process. You can always reach me at Aubrey_Moore@peters.senate.gov.

Item 8.

If you have questions about how to submit a request, please contact me. If you would like to set up a meeting or phone call to discuss your project ideas, please reach out. I will be available through this entire process. You can always reach me at Aubrey_Moore@peters.senate.gov.

Because submission to the Committee requires that projects comply with all applicable laws, regulations, and Committee guidance, submission of a request form on Senator Peters' website does not guarantee that funding will be requested by the Senator or awarded through enacted Appropriations legislation.

CDS PROCESS:

- *SUBCOMMITTEE SELECTION*: Just like last year, there is a question on the form that asks requestors to identify the correct Subcommittee under which to submit. To identify the correct Subcommittee, requestors should utilize the FY2027 Appropriations Handbook. If requestors are not sure which Subcommittee would best house their CDS request, they should send questions to appropriations@peters.senate.gov.

- *ADDITIONAL FORM QUESTIONS*: Upon selecting three of the Subcommittees – Ag/FDA, Interior/Environment, and Transportation/HUD – the form will ask requestors a series of additional questions that are necessary for evaluation of the project. One of those questions will be the specific Account under which to submit. To identify the correct Account, requestors should utilize the Handbook. If requestors are not sure which Account is best, they should send questions to appropriations@peters.senate.gov.

- *CDS REQUEST ATTACHMENTS*: The form will ask requestors to list relevant local organizations and state and local elected officials who support the project. After submitting the form, we're asking requestors to send an email to appropriations@peters.senate.gov and attach evidence of that support (whether a letter of support, local municipal resolution, news article, or other).

DEADLINE FOR ALL REQUESTS: March 27

Thank you so much! Feel free to reach out for any questions and I'm happy to chat about projects.

Thanks,
Aubrey

Aubrey Moore
Upper Peninsula Regional Director
Office of U.S. Senator Gary C. Peters

—

U.S. SENATOR
GARY PETERS

Follow @SenGaryPeters:

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FISCAL YEAR 2027
APPROPRIATIONS HANDBOOK

GARY PETERS
U.S. SENATOR for MICHIGAN

OFFICE OF SEN. GARY C. PETERS - FY2027 APPROPRIATIONS HANDBOOK

As a member of the Senate Appropriations Committee, Senator Peters helps write the annual legislation that funds federal agencies and programs, reviews the President's budget, conducts oversight of federal spending, and drafts supplemental funding bills. This role allows Senator Peters to advocate for Michigan priorities. Constituents can help shape those priorities by submitting appropriations requests. This handbook explains the two types of requests and how to apply.

All Programmatic and CDS requests are due March 27.
Direct questions to appropriations@peters.senate.gov.

1. **Programmatic Funding Requests:** Most discretionary federal spending is programmatic. These requests ask Congress to fund an authorized federal program at a specific level or include bill/report language directing how an agency implements a program. Funding may take the form of grants, loans, or statutory formulas. Stakeholders may request changes to funding levels or specific legislative/report language. You must identify the relevant Appropriations Subcommittee (see Subcommittee jurisdiction guide). Submit a separate form for each request.

   SUBMIT HERE: FY2027 SENATOR PETERS PROGRAMMATIC REQUEST FORM

2. **Congressionally Directed Spending (CDS) Requests:** Senator Peters will accept CDS requests for high-impact public projects in Michigan eligible under an appropriations account and compliant with all laws and rules.

   Eligible applicants: municipalities, villages, townships, counties, tribal governments, and publicly funded institutions (including state universities). **Not eligible:** nonprofits, trade associations, or for-profit entities.

   Applicants must certify that CDS funds will not go to, or be used to procure from, entities tied to a "covered nation" (10 U.S.C. 4872(d)(2)). Submission does not guarantee funding. Senator Peters must publicly disclose all CDS requests. Past projects: FY26, FY24 (here and here), FY23, FY22. You will be asked for: Total project cost, federal ask, and other funding sources; Specific spending plan; Michigan impact and outcome metrics; Stakeholder support (letters encouraged); Organizational capacity; and Project partners. Identify the correct Subcommittee (and sometimes Account) using this handbook. Submit a separate form for each request.

   SUBMIT HERE: FY2027 SENATOR PETERS CDS REQUEST FORM

   After submitting, email evidence of support to appropriations@peters.senate.gov with subject: **[Organization] – [Project Name]**

   Important CDS Reminders
   - Funding is limited and only for one year.
   - Projects must fit eligible accounts.
   - Requests are public and subject to GAO audit.
   - Many accounts require a local funding match.
   - The process is slow; funding may take a year or more.
   - Enactment of government funding legislation that includes CDS projects is not guaranteed.
   - Your listed point of contact must remain responsive.

TABLE OF CONTENTS

SUBCOMMITTEE ON AGRICULTURE:

This Subcommittee accepts CDS requests in **six accounts**:
1. ARS – Buildings & Facilities
2. NIFA – Research & Facilities Act Program
3. APHIS – Salaries & Expenses
4. Watershed & Flood Prevention Operations (WFPO)
5. Rural Development – Community Facilities Grants
6. Rural Development – Distance Learning & Telemedicine (DLT)

These accounts generally support:
- Repairs and maintenance of Agricultural Research Service facilities
- Agricultural pest detection and diagnostics
- Watershed projects
- Essential community facilities in rural areas

Account #1 — ARS Buildings & Facilities (B&F)

What this funds
- Repairs and maintenance to existing ARS labs and facilities

What this does NOT fund
- New construction

Typical award
- $500,000 – $25,000,000 (avg. $5.9M)

Past Successful Examples
- Deferred maintenance at Arid Land Ag Research Center ($1.48M)
- Repairs at National Poultry Research Center ($1M)

Account #2 – NIFA Research & Facilities Act Program (RFAP)

What this funds
- Constructing, purchasing, updating, renovating, or modifying agricultural research buildings to conduct research in the areas of agriculture and food sciences

Key requirement
- Applicants must be land grant universities, non-land-grant colleges of agriculture, or other eligible entities as defined by [7 U.S.C. 6971(f)(1)(C)]
- Recipients must provide a 100% non-federal match for any award
- Not more than 3 percent of CDS funding shall pay for administrative costs

Typical award
- $500,000 – $5,535,000 (avg. $1.9M)

Past successful Examples
- Center for grain and food innovation at land grant university ($5.5M)

Account #3 — APHIS Salaries & Expenses (S&E)

Best-fit project types

- Agricultural and rangeland pest control
- Pest detection and plant protection methods
- Specialty crop and forest pest protection (ALB, EAB, gypsy moth, SHB)
- Wildlife damage management and wildlife methods research
- Veterinary diagnostics and livestock health

Special requirements

- Must comply with NEPA/ESA
- Some programs require cost-share:
  - Grasshopper/Mormon Cricket: 100% federal (federal land) / 50% (state land) / 33% (private land)
  - Wildlife Services Methods: generally 50/50

Typical award

- $40,000 – $7,000,000 (avg. $1.1M)

Past Successful Examples

- Wild horse management ($500k)
- Tick/pathogen monitoring ($247k)

Account #4 — Watershed & Flood Prevention Operations (WFPO)

What this funds

Authorized watershed projects for:

- Flood prevention
- Water quality
- Ag water management
- Municipal/industrial water supply
- Fish, wildlife, recreation

Critical requirement

- At least 20% of project benefits must be agriculture-related

You must do this first

- Contact a Michigan NRCS field office to confirm eligibility

Typical award

- $55,000 – $9,050,000 (avg. $1.7M)

Account #5 — Rural Development: Community Facilities (CF) Grants

What this funds

Construction, equipment, or improvement of essential community facilities:

- Clinics, town halls, fire/police, courthouses, childcare
- Public works vehicles, distance learning equipment, community centers

What this does NOT fund

- Recreation facilities
- Business/entrepreneur facilities
- Operating costs
- Reimbursement for completed projects

Critical requirements

- Match required (sliding scale)
- Town must be under 20,000 population
- Must contact Michigan Rural Development before applying
- NEPA required

Match Rules

Population	Income Level (vs. state nonmetro median household income)	CDS Can Cover
≤ 5,000	≤ 60%	75%
≤ 12,000	≤ 70%	55%
≤ 20,000	≤ 80%	35%
≤ 20,000	≤ 90%	15%

Typical award

- $17,000 – $5,000,000 (avg. $1.1M)

Examples

- Sand/salt shed ($121k)
- Fire tanker replacement ($278k)
- Community center/town office ($2.3M)

Account #6 — Rural Development: Distance Learning & Telemedicine (DLT)

What this funds

Technology connecting rural providers to students/patients:

- Video/audio equipment
- Network hardware/software
- Telemedicine/distance learning equipment

What this does NOT fund

- Broadband deployment

Requirements

- 15% non-federal match
- Must contact Michigan Rural Development State Office first
- See 7 CFR 1734

Typical award

- $113,000 – $1,000,000 (avg. $544k)

Examples

- Rural telemedicine expansion ($163k)
- Telehealth services expansion ($400k)

SUBCOMMITTEE ON COMMERCE, JUSTICE, SCIENCE, AND RELATED AGENCIES:

This Subcommittee accepts CDS requests in **six accounts**:
1. NIST — Scientific & Technical Research Services (STRS), External Projects
2. NIST — Construction of Research Facilities (Extramural Construction)
3. NOAA — Operations, Research & Facilities (ORF), Special Projects
4. DOJ — Byrne Discretionary (State & Local Law Enforcement Assistance)
5. DOJ COPS — Law Enforcement Technology & Equipment
6. NASA — Safety, Security & Mission Support

These accounts generally support:
- Scientific research and technology development
- Environmental, ocean, and climate research
- Law enforcement technology and public safety
- Criminal justice initiatives
- Space-related research and STEM education

Account #1 — NIST: Scientific & Technical Research Services (STRS) – External Projects

What this funds
- Standards-related research
- Technology development
- STEM education
- Research supporting American manufacturing and industry

Does NOT fund
- Vehicles
- Construction or renovation

Key requirement
- Must align with NIST's mission (justify if not clearly aligned)

Typical award
- $233,000 – $10,000,000 (avg. $2.58M)

Examples
- Wireless mobility test system ($3M)
- Quantum research equipment upgrades ($2.5M)
- Biopharma manufacturing equipment ($4M)

Account #2 — NIST: Construction of Research Facilities (Extramural Construction)

What this funds
- Construction or renovation of research facilities at universities and research institutions

Important
- Highly competitive; few projects funded

Key requirement

- Must align with NIST's mission

Typical award
- $3.1M – $28M (avg. $11.46M)

Examples
- Cancer research facility ($28M)
- Concrete mitigation research expansion ($4M)
- Library renovation ($2.6M)

Account #3 — NOAA: Operations, Research & Facilities (ORF) – Special Projects

What this funds
- Fisheries, marine, climate, weather, and atmospheric research
- Demonstration and education projects
- Geographically specific NOAA initiatives

Does NOT fund
- Construction
- Vehicles
- Building renovation

Key requirement
- Must align with NOAA's mission and existing authorities

Typical award
- $106,000 – $6,000,000 (avg. $1.49M)

Examples
- Water monitoring upgrades ($1.5M)
- Coastal instrumentation improvements ($4M)
- Harbor sediment study ($400k)

Account #4 — DOJ: Byrne Discretionary (State & Local Law Enforcement Assistance)

What this funds
- Crime prevention initiatives
- Criminal justice improvements
- Victim services
- Public safety programming

Does NOT fund
- Land acquisition
- Construction

Key requirements
- Costs must be reasonable, allocable, and necessary
- Must align with DOJ mission

Typical award
- $10,000 – $4.2M (avg. $716k)

Examples
- Body-worn cameras ($1M)
- Gun violence reduction program ($500k)
- Police social worker program ($675k)

Account #5 — DOJ COPS: Law Enforcement Technology & Equipment

Who may apply
- State, local, tribal, and territorial governments
- Police and sheriff's departments

What this funds
- Crime prevention technology
- Interoperable communications systems
- Equipment and support systems

Historically does NOT fund
- Vehicles
- Construction or renovation

Caution
- Avoid requests involving high long-term maintenance costs

Typical award
- $8,000 – $4.88M (avg. $715k)

Examples
- Public safety communications equipment ($500k)
- New communications system ($2.1M)
- 911 radio upgrade ($2.18M)

Account #6 — NASA: Safety, Security & Mission Support

What this funds
- Science education
- Research and technology development aligned with NASA's mission
- Equipment and education programs

Does NOT fund
- Construction
- Medical research
- Projects at NASA Visitor Centers
- State Space Grant Consortia projects

Typical award
- $90,000 – $10,000,000 (avg. $1.75M)

Examples

- Cleanroom classroom equipment ($195k)
- Advanced Air Mobility education program ($2.9M)

SUBCOMMITTEE ON ENERGY AND WATER DEVELOPMENT:

This Subcommittee accepts CDS requests in **seven accounts**:
1. Corps of Engineers — Investigations
2. Corps of Engineers — Construction
3. Corps of Engineers — Operation & Maintenance (O&M)
4. Corps of Engineers — Mississippi River & Tributaries (MR&T): Investigations
5. Corps of Engineers — MR&T: Construction
6. Corps of Engineers — MR&T: Operation & Maintenance
7. Department of Energy — Energy Projects

These accounts generally support:
- Authorized Army Corps water resource projects
- Flood control and navigation
- Dam safety and ecosystem restoration
- Renewable, clean energy, and energy resiliency initiatives

Account #1 — Corps of Engineers: Investigations

What this funds
- Studies for authorized projects
- Preconstruction engineering and design

Key requirement
- Project must already be authorized by Congress

Typical award
- $200,000 – $1.2M (avg. $556k)

Examples
- River deepening study ($600k)
- Harbor improvements ($1.5M)
- Ecosystem restoration/storm risk study ($600k)

Account #2 — Corps of Engineers: Construction

What this funds
- New and ongoing construction
- Environmental infrastructure assistance
- Major rehabilitation
- Dam safety assurance
- Dredge material disposal facilities
- Deficiency corrections

Key requirement
- Project must already be authorized by Congress

Typical award
- $50,000 – $120M (avg. $7.46M)

Examples
- Floodplain management services ($300k)
- Riverfront restoration ($100k)
- Flood protection system ($2M)

Account #3 — Corps of Engineers: Operation & Maintenance (O&M)

What this funds
- Operation and maintenance of existing Corps water resource projects (e.g., dams, navigation channels, harbors)

Key requirement
- Project must already be authorized by Congress

Typical award
- $8,000 – $36.5M (avg. $4.52M)

Examples
- Great Lakes harbor work ($922k)
- Hydroelectric dam work ($250k)

Accounts #4–6 — Corps: Mississippi River & Tributaries (MR&T)

These accounts mirror the Corps Investigations, Construction, and O&M accounts above, but apply specifically to projects on the **Mississippi River main stem and its tributaries**.

What this funds
- Investigations (studies, design)
- Construction
- Operation & maintenance

Key requirement
- Project must already be authorized by Congress

Typical award
- $300,000 – $28M (avg. $13.9M)

Examples
- Basin water resource improvements ($1.4M)
- Mississippi River basin project ($15.7M)

Account #7 — Department of Energy: Energy Projects

What this funds
- Renewable and clean energy projects
- Energy resiliency and grid security
- Cybersecurity and energy security
- Nuclear energy projects

- Fossil energy and carbon management
- Transformative or emerging energy technologies

Does NOT fund
- Building construction (“brick and mortar”)
- Multi-year projects (must be fully fundable in one request)
- Standard solar panels, battery storage, or lighting upgrades without transformative technology
- EV charging stations unless paired with renewable generation or storage

Cost Sharing Requirements (Section 988, Energy Policy Act of 2005)

Project Type	Minimum Cost Share
Basic/fundamental research	None
Applied research	20%
Demonstration/commercial application	50%

Typical award
- $80,000 – $5M (avg. $1.72M)

Examples
- Biogas turbine system ($1M)
- Community resiliency hub ($411k)
- Food/farm waste-to-fuel research ($1.85M)

SUBCOMMITTEE ON FINANCIAL SERVICES AND GENERAL GOVERNMENT:

This Subcommittee accepts CDS requests in **five accounts**:

1. Small Business Administration (SBA) — Administrative Provision
2. National Archives (NARA) — National Historical Publications & Records Commission (NHPRC)
3. National Archives (NARA) — Repair & Restoration
4. General Services Administration (GSA) — Federal Buildings Fund (Construction & Acquisition)
5. Office of National Drug Control Policy — Administrative Provision (Prevention Grants)

These accounts generally support:

- Small business and entrepreneurship initiatives
- Historical records preservation and public access
- Repair and modernization of National Archives facilities
- Construction and remediation of federal buildings

Account #1 — SBA: Administrative Provision

What this funds

- Entrepreneur training and counseling
- Workforce development
- Small business research
- Construction or acquisition of facilities supporting small businesses

Key requirement

- Must clearly demonstrate direct benefit to small businesses and/or entrepreneurs (local, regional, or national impact)

Typical award

- $50,000 – $5,000,000 (avg. $811k)

Examples

- Statewide entrepreneur outreach program ($115k)
- Rural veterinary clinic incubator center ($1.2M)
- Textile technology entrepreneurship network ($950k)

Account #2 — NARA: National Historical Publications & Records Commission (NHPRC)

What this funds

- Online public access to historical records
- Public engagement with archival collections
- Strengthening archival networks
- Documentary editions of historical records

Key requirement

- Must meet eligibility criteria consistent with existing NHPRC grant programs

Typical award

- $30,000 – $17.5M (avg. $1.43M)

Examples
- Civil rights history access initiative ($1.43M)
- Digital preservation of state cultural artifacts ($340k)

Account #3 — NARA: Repair & Restoration

What this funds
- Repair, alteration, and improvement of NARA facilities
- Storage upgrades for archival holdings

Key requirement
- Funds may only be used for repair/restoration of a NARA-owned facility

Typical award
- $6M – $7.25M (avg. $6.63M)

Example
- Modernization of an existing presidential library ($7.25M)

Account #4 — GSA: Federal Buildings Fund (Construction & Acquisition)

What this funds
- Construction or purchase of federal facilities
- Additions to existing buildings
- Remediation projects

Key requirement
- Must be limited to line items requested by the Administration within the GSA Federal Buildings Fund

Typical award
- Avg. award (FY2025 Senate bill): $4.5M

Example
- Federal courthouse repairs ($4M)

Account #5 — ONDCP: Prevention Grants

What this funds:
- Evidence-based drug-related projects such as prevention of substance use disorder
- Building rent and equipment

What this does NOT fund:
- Real property purchases, construction, or renovation

Preferred projects:
- Community-based coalitions that propose data-driven, evidence-based prevention interventions, have measurable objectives

Typical award:

- $140,00 – $2.8M (avg. $786k)

Example

- Youth mental health and substance abuse prevention program at public university

SUBCOMMITTEE ON INTERIOR, ENVIRONMENT, AND RELATED AGENCIES:

This Subcommittee accepts CDS requests in **five accounts**:

1. EPA — STAG: Clean Water State Revolving Fund (Clean Water CDS)
2. EPA — STAG: Drinking Water State Revolving Fund (Drinking Water CDS)
3. Indian Health Service (IHS) — Sanitation Facilities Construction
4. National Park Service (NPS) — Historic Preservation Fund Projects
5. U.S. Forest Service (USFS) — State & Private Forestry

These accounts generally support:

- Clean water and drinking water infrastructure
- Tribal sanitation and wastewater projects
- Historic preservation
- Forest health, wildfire mitigation, and community forestry

Account #1 — EPA STAG: Clean Water SRF (Clean Water CDS)

What this funds

- Wastewater treatment plants
- Sewer infrastructure (collector, interceptor, outfall)
- Stormwater management
- Combined sewer overflow control
- Sanitary sewer overflow control
- Septic systems
- Land acquisition necessary for eligible municipal or tribal projects

Key requirements

- Minimum 20% non-federal cost share
- Must indicate whether project is included in the state's Clean Water SRF Intended Use Plan (or explain eligibility)

Typical award

- $80,000 – $23.6M (avg. $1.98M)

Examples

- Sewer force main project ($1.5M)
- Storm sewer infrastructure improvements ($119k)
- Trash capture system ($1.6M)

Account #2 — EPA STAG: Drinking Water SRF (Drinking Water CDS)

What this funds

- Drinking water regulation compliance (including PFAS)
- Replacement of contaminated water sources
- Treatment facility upgrades
- Storage facility upgrades
- Transmission and distribution pipes
- Water system consolidation
- Planning and design

Key requirements

- Minimum 20% non-federal cost share
- Must indicate whether project appears on the state's Drinking Water SRF Intended Use Plan (or explain eligibility)

Typical award

- $72,000 – $12M (avg. $1.78M)

Examples

- Water system improvements ($800k)
- Water main replacement ($2.5M)
- PFAS treatment facility ($2M)

Account #3 — IHS: Sanitation Facilities Construction

What this funds

- Water and wastewater infrastructure projects serving Tribal communities
- Projects listed in the Indian Health Service Sanitation Deficiency System (SDS)

Key requirement

- Project should be on the SDS list (exceptions possible if eligible under program criteria)

Typical award

- $175,000 – $6.4M (avg. $2.13M)

Examples

- Wastewater treatment upgrades ($633k)
- Water distribution upgrades ($5.35M)

Account #4 — NPS: Historic Preservation Fund Projects

What this funds

- Preservation of historic and archaeological sites

Key requirements

- Dollar-for-dollar non-federal match (Save America's Treasures grants)
- Property must be listed on the National Register of Historic Places
- Cannot be NPS-owned property
- Competitive contractor selection required
- No new construction or demolition
- Sponsor must agree to a preservation easement/covenant

Typical award

- $11,000 – $600,000 (avg. $388k)

Examples

- Historic aerial lift bridge preservation ($500k)
- Urban forestry-related historic preservation project ($750k)

Account #5 — USFS: State & Private Forestry

What this funds

- Forest health management
- Cooperative fire protection
- Wood innovation
- Urban and community forestry
- Forest disease and pest treatment
- Wildfire mitigation initiatives

Key requirements

- 1:1 non-federal match required
- Must align with the state's Forest Action Plan
- Applicants should consult State Forester to confirm eligibility

Typical award

- $48,000 – $11.8M (avg. $1.67M)

Examples

- Urban Forest Partnership program ($500k)
- Restoration project ($500k)
- Pre-fire mitigation project ($1.05M)

SUBCOMMITTEE ON HOMELAND SECURITY:

This Subcommittee accepts CDS requests in **two accounts**:
1. FEMA — Pre-Disaster Mitigation Projects (BRIC)
2. FEMA — Emergency Operations Center (EOC) Grant Program

These accounts generally support:
- Hazard mitigation and disaster resilience
- Emergency management infrastructure and operations

Account #1 — FEMA: Pre-Disaster Mitigation Projects (BRIC)

What this funds
- State, local, and tribal mitigation projects that reduce or eliminate disaster risk from natural hazards
- Infrastructure upgrades that improve resilience before disasters occur

Key requirements
Projects must meet FEMA BRIC program standards, including:
- Required cost share
- Benefit–cost ratio requirements
- Jurisdiction must have a valid hazard mitigation plan
- Environmental and historic preservation compliance

Additional requirement
- Letter of support from the appropriate state agency confirming project eligibility

Typical award
- $33,000 – $5.1M (avg. $1.48M)

Examples
- Pump station rehabilitation and upgrades ($741k)
- Flood mitigation and drainage improvements ($556k)

Account #2 — FEMA: Emergency Operations Center (EOC) Grant Program

What this funds
- Construction of new emergency operations centers (EOCs)
- Renovation or expansion of existing EOCs

Program definition
- EOC = centralized facility or capability used to direct and control emergency response operations

Key requirements
Projects must meet FEMA EOC grant standards, including:
- Required cost share
- Environmental and historic preservation compliance
- Facility must be designated as the primary EOC by the State Administrative Agency (SAA)

Additional requirement

- Letter of support from the appropriate State Administrative Agency affirming eligibility

Typical award

- $58,000 – $7M (avg. $1.10M)

Examples

- EOC upgrades ($181k)
- EOC renovation and expansion ($1M)

SUBCOMMITTEE ON LABOR, HEALTH AND HUMAN SERVICES, AND EDUCATION, AND RELATED AGENCIES:

This Subcommittee accepts CDS requests in **seven accounts**:

1. Department of Labor — Employment & Training Administration (Training and Employment Services)
2. HHS HRSA — Program Management
3. HHS SAMHSA — Health Surveillance & Program Support
4. HHS Administration for Children & Families (ACF) — Children and Families Services Programs
5. HHS Administration for Community Living (ACL) — Aging and Disability Services Programs
6. Department of Education — Fund for the Improvement of Education (K-12)
7. Department of Education — Fund for the Improvement of Postsecondary Education (FIPSE)

These accounts generally support:

- Workforce development and job training
- Health facilities and rural health care
- Mental health and substance use programs
- Child and family services
- Aging and disability support
- K-12 and postsecondary education initiatives

Account #1 — DOL: Training & Employment Services

What this funds

- Career and training services
- Work-based learning
- Supportive services for workers
- Workforce development aligned with WIOA

Key requirements

- Equipment and curriculum development must be incidental to direct services
- No construction or renovation
- Must connect meaningfully to local workforce systems
- Performance outcomes reporting required

Typical award

- $10,000 – $6M (avg. $837k)

Examples

- Childcare workforce development ($2M)
- Job training and placement expansion ($1M)
- Truck driving simulator for workforce training ($109k)

Account #2 — HHS HRSA: Program Management

Project Categories

1) Health Facilities Construction & Equipment

- Construction or renovation of health, mental health, or substance use facilities

- Medical or telehealth equipment purchases

2) Rural Health

- Rural medical, dental, or mental health services
- Chronic disease management
- EMS improvements
- Telehealth services

Key requirements

- No land acquisition or building purchases
- No salaries or operating costs
- No work already completed
- No feasibility-only or design-only projects
- Rural projects must meet HRSA's rural definition

Typical award

- $11,000 – $15M (avg. $2.18M)

Examples

- County health facilities and equipment ($2M)
- Rural clinic services ($600k)
- Nursing education improvements ($424k)

Account #3 — HHS SAMHSA: Health Surveillance & Program Support

What this funds

- Mental health prevention and treatment programs
- Outreach and rehabilitation services
- Substance use prevention and treatment access

Does NOT fund

- Major construction (limited renovation only)
- Inpatient treatment or detox
- Direct payments to individuals
- Meals/food
- Research projects
- Needle distribution or legalization-related activities

Typical award

- $35,000 – $4.5M (avg. $771k)

Examples

- Behavioral health initiative ($1.82M)
- Mobile crisis response expansion ($135k)
- Overdose response teams ($1.6M)

Account #4 — HHS ACF: Children and Families Services Programs

Project Categories

Child Abuse Prevention
- Prevention, assessment, and treatment initiatives
- Model service development and technical assistance

Social Services Research & Demonstration
- Family economic stability
- Poverty reduction initiatives
- Child and family well-being programs

Key requirements
- Must serve eligible target populations
- No construction or renovation

Typical award
- $10,000 – $2M (avg. $556k)

Examples
- Family educational materials initiative ($2.06M)
- Newborn supply kits ($500k)

Account #5 — HHS ACL: Aging & Disability Services

What this funds
- Independent living services
- Education and training supports
- Services for older adults and individuals with disabilities

Key requirement
- No construction or renovation

Typical award
- $10,000 – $6M (avg. $681k)

Examples
- Social services expansion for seniors ($85k)
- Disability training initiatives ($20k)
- Support services for older adults ($106k)

Account #6 — Department of Education: Fund for the Improvement of Education (K-12)

What this funds
- Early childhood and K-12 educational services
- Curriculum development
- Teacher training
- Technology and instructional materials
- After-school and community school programs
- Arts, SEL, and special education services

Key requirements
- No major construction or renovation
- Minor remodeling allowed only for technology upgrades
- Childcare-only projects (without educational services) are not eligible

Typical award
- $20,000 – $3.3M (avg. $560k)

Examples
- STEM education equipment ($955k)
- Curriculum and educational programming ($215k)
- Mobile library services ($2.57M)

Account #7 — Department of Education: Fund for the Improvement of Postsecondary Education (FIPSE)

What this funds
- Postsecondary access and quality improvements
- Faculty development and training
- Degree program development
- Curriculum modernization
- Technology and equipment upgrades
- Partnerships with school districts

Key requirements
- Must align with Higher Education Act Section 741(a)
- No major construction or renovation
- Equipment-heavy requests require strong justification

Typical award
- $50,000 – $7.8M (avg. $1.17M)

Examples
- EV and battery maintenance program ($2.52M)
- Automotive electrification training ($214k)
- STEM lab modernization ($500k)

SUBCOMMITTEE ON TRANSPORTATION, HOUSING AND URBAN DEVELOPMENT, AND RELATED AGENCIES:

This Subcommittee accepts CDS requests in **six accounts**:
1. Transportation Planning, Research & Development (TPR&D)
2. Airport Improvement Program (AIP) — Grants-in-Aid for Airports
3. Highway Infrastructure Program (HIP)
4. Transit Infrastructure Grants (TIG)
5. Consolidated Rail Infrastructure & Safety Improvement (CRISI) Grants
6. Community Development Fund — Economic Development Initiatives (EDI)

These accounts generally support:
- Transportation research and innovation
- Airport, highway, transit, and rail infrastructure
- Affordable housing and community development
- Economic revitalization and public facilities

Account #1 — Transportation Planning, Research & Development (TPR&D)

What this funds
- National or regional transportation research and development projects
- Projects eligible under Titles 23 or 49 U.S.C.

Important
- NOT for planning local construction projects (those belong in HIP, TIG, or CRISI)

Key requirements
- Provide STIP/TIP project number and link (if applicable)
- Include project website or supporting documentation
- Staff may verify MDOT ability to steward funds

Typical award
- $400k – $1M (avg. $689k)

Examples
- Airfield autonomy research initiative ($2.25M)
- Safe corridors research project ($250k)

Account #2 — Airport Improvement Program (AIP)

What this funds
- Airport safety, capacity, security, and environmental mitigation projects

Cost share
- Large/medium hubs: up to 75% federal
- Small primary/reliever/general aviation: typically 90–95% federal

Key requirements
- Project must appear in Airport Master Plan (or equivalent planning document)

- Provide planning/environmental readiness status
- Confirm eligibility with MDOT Aero if unsure

Typical award
- $290k – $23M (avg. $4.27M)
- Recommended cap: ~$7M

Examples
- Aircraft rescue and firefighting facility ($4M)
- Runway extension ($13M)
- Hangar and apron improvements ($1.64M)

Account #3 — Highway Infrastructure Program (HIP)

What this funds
- Highway and bridge construction
- Planning, design, environmental review
- Right-of-way acquisition
- Eligible transit capital projects

Important
- Funds flow through MDOT or a federally recognized Tribe

Cost share
- Typically 80% federal / 20% local (non-federal match required)

Key requirements
- Provide STIP/TIP link and project ID
- Planning and environmental readiness required
- Cannot cover operating expenses or completed work

Typical award
- $54k – $67M (avg. $3.86M)
- Recommended cap: ~$5M

Examples
- Highway reconstruction ($2.38M)
- Industrial corridor project ($1M)
- Bicycle/pedestrian bridge ($2M)

Account #4 — Transit Infrastructure Grants (TIG)

What this funds
- Public transit projects eligible under [Chapter 53, Title 49 U.S.C.]()

Transit definition
- Shared-ride public transportation (excludes intercity rail/bus, school buses, private shuttles, etc.)

Key requirements
- STIP/TIP listing OR letter from state transit agency confirming eligibility and implementation
- Provide planning/environmental readiness
- Identify recipient/subrecipient transit agency

Typical award
- $92k – $9.52M (avg. $2.84M)

Examples
- Paratransit maintenance facility ($2.25M)
- Electric paratransit program ($1M)
- Rural transit access improvements ($139k)

Account #5 — CRISI Rail Grants

What this funds
- Rail capital projects eligible under Section 22907, Title 49 U.S.C.

Cost share
- 80% federal / 20% state or local (non-federal)

Key requirements
- Project must appear in State Rail Plan OR include MDOT letter confirming eligibility and future inclusion
- Planning/environmental readiness required

Typical award
- $1M – $11.5M (avg. $5.2M)

Examples
- Rail speed improvement project ($12M)
- Passenger service extension ($2M)
- Terminal redevelopment ($4M)

Account #6 — Community Development Fund (EDI)

What this funds
- Affordable housing construction
- Community facilities and services
- Economic development and revitalization
- Blight remediation
- Property acquisition and rehabilitation

Examples of eligible facilities
- Neighborhood centers
- Parks
- Shelters (e.g., domestic violence or homeless services)
- Public facilities (excluding general government buildings)

Key requirements
- Provide project or Consolidated Plan link
- Include planning/environmental readiness status
- Show alignment with at least one CDBG National Objective:
    - Benefit low/moderate-income communities
    - Eliminate slums/blight
    - Address urgent community development needs

Typical award
- $30k – $30M (avg. $1.66M)

Examples
- Carbon neutrality initiative ($2.5M)
- Arts center ($750k)
- Blight remediation ($193k)

Appendix A: FY2027 CDS Request Form
Sen. Peters will accept CDS requests for high-impact public projects in Michigan that qualify for federal funding.

Who may apply: Eligible applicants include: Municipalities, villages, townships, and counties; Tribal governments; and Public institutions funded with public dollars (including state universities). Not eligible: nonprofits, trade organizations, or for-profit entities.

Projects must: Be eligible under the appropriate federal appropriations account; and Comply with all applicable laws, rules, and regulations.

Completing the Application Form: If working over multiple sessions, draft responses in an external document and copy/paste into the form. A full list of application questions is available in the Appendix of the FY2027 Appropriations Handbook (peters.senate.gov → Services).

Choosing a Subcommittee: Applicants must identify the correct Subcommittee (and sometimes specific Account). Use the FY2027 Appropriations Handbook to determine where your project fits.

Letters of Support: After submitting your form, email supporting documentation such as: Letters of support**;** Municipal resolutions; and/or News articles or related materials. Send to: appropriations@peters.senate.gov.

> Subject line format:
> [Requesting Organization] – [Project Name]
> Example: *Entity ABC – Electrification of Burlington Bus Route 40*

Local Match & Supporting Materials: Many accounts require a local funding match (CDS cannot cover 100% of costs). Some accounts require additional documents (e.g., state agency support letters). Submit these materials by email using the same subject line format above.

Questions? Email: appropriations@peters.senate.gov

DEADLINE: March 27

PAGE 1: Requesting Organization and Point of Contact Information

Name of Requesting Organization
Enter the legal name of the organization that will receive the funding, exactly as it appears on IRS or official government records.

____

Mailing Address of Requesting Organization
Enter the organization's mailing address (street, city, state, ZIP code).

____

Is the Requesting Organization a government entity or public institution funded through public funding sources?
Only the following are eligible to apply:
- *State or local governments (cities, villages, townships, counties, tribes, etc.)*
- *Public institutions funded with public dollars (including state universities)*

Not eligible: nonprofits, trade groups, or for-profit entities.

Yes
No

Requesting Organization's Federal Tax Employer Identification Number (EIN)
Enter the organization's Federal EIN. This is required for all applicants, including government entities. Missing EINs may delay funding.

____

Primary Point of Contact: Name, Phone, Email
Provide the contact information for a staff member at the requesting organization who can answer questions about the project.
- *This person will be used for project administration if funding is awarded.*
- *Contact information will not be made public.*
- *The point of contact must be internal to the organization (not a lobbyist or outside consultant).*

____

PAGE 2: Basic Project Information

Project Name
Enter a short, unique name that clearly identifies the project.
Example: Electrification of Burlington Bus Route 40 or ABC Affordable Housing Development.
Note: This project name will be made public.

____

Location of the Project
Enter the city or county where the project will take place. Include an approximate street address if available.
Note: This location will be made public.

____

Location of Project – County
Enter the county where the project is located.

Project Purpose
In one sentence, describe what the project will do and why.
Example:
- *Electrification of Burlington Bus Route 40 to improve transit service and reduce emissions.*
- *Construction of senior affordable housing in ABC City.*

Limit: One sentence only.
Note: This sentence will be made public.

Project Detail
Provide a longer explanation of the project, including:
- *Why the project is needed*
- *Expected outcomes and community benefits*
- *Current planning or environmental review status (if applicable)*
- *Any other information that helps evaluate eligibility*

Character limit: 4,000 characters (responses longer than this will not be accepted).

Please list relevant local organizations and state and local elected officials who support this project.
List local organizations and state/local elected officials who support the project.
After submitting this form, email supporting materials (letters of support, resolutions, news articles, etc.) to:
appropriations@peters.senate.gov
Subject line format:
[Requesting Organization] – [Project Name]
Example: Entity ABC – Electrification of Burlington Bus Route 40

To which Appropriations Subcommittee is this CDS request being submitted?
Select the subcommittee that best fits your project.
Use the FY2027 Appropriations Handbook to help choose.
If you are unsure, select "Not sure" and staff will assist.

Agriculture, Rural Development, Food and Drug Administration, and Related Agencies
Commerce, Justice, Science, and Related Agencies
Energy and Water Development
Financial Services and General Government
Homeland Security
Interior, Environment, and Related Agencies
Labor, Health and Human Services, Education, and Related Agencies
Transportation, Housing and Urban Development, and Related Agencies
Not sure (staff will assist)

PAGE 2A: Subcommittee-Specific Question(s): Agriculture-FDA

What is your community's population according to the most recent U.S. Census?

PAGE 2B: Subcommittee-Specific Question(s): Interior-Environment

Is this CDS request being submitted within one of the EPA Accounts (Clean Water SRF or Drinking Water SRF)?
To identify the correct Account, please utilize Senator Peters' FY2027 Appropriations Handbook. Please send questions regarding which Subcommittee your project fits within to appropriations@peters.senate.gov.

Yes, this CDS request is being submitted within one of the EPA accounts.
No, this CDS request is being submitted within IHS, NPS, or USFS.

What is this project's primary focus area, e.g., drinking water, wastewater, stormwater, and/or water quality protection?

____

Is the project on the state's most recently finalized Clean Water or Drinking Water State Revolving Fund Intended Use Plan?

Yes
No

Is the project eligible under SRF guidelines?

Yes
No

How will the project help the applying entity meet applicable water standards—e.g. improve drinking water quality or improve surface/groundwater quality?

____

Will this project primarily support existing water needs *or* support future growth?

Existing water needs
Support future growth

Is this request seeking funding for planning and design, construction, or both?

____

Describe the entity applying for the CDS funding - are you a municipality, public water system, or other public entity?

____

What is the total estimated cost of this project, based on the facilities plan or preliminary engineering report?
Please ensure that this amount reflects the federal share and the local share combined.

____

What is the amount requested for this project?
Please ensure that the amount of funding you are requesting reflects ONLY your requested CDS amount for this project (i.e., the federal share, not the local share).

____

Is the amount requested scalable to a lower amount and if so, what is the minimum amount?

____

For this specific project, please list any project funding received to date from federal appropriations, including the fiscal year and source of funding.
For example, Clean Water SRF, Drinking Water SRF, STAG grants, USDA Rural Development Program, FEMA, or others.

Does the entity applying for CDS funding have a financing plan certified by an authorized local official demonstrating how it will cover the matching funds of 20 percent or more?

Yes
No

What are the anticipated non-federal sources of funding for this project?

What is the project's status?
For example, preliminary engineering, initial planning and design, final design completed, construction initiated.

Has the entity applying for CDS funding ever received state or federal funding for water infrastructure projects previously (<u>not limited to this specific project</u>)?

<u>PAGE 2C: Subcommittee-Specific Question(s): Transportation-Housing and Urban Development</u>

Is this CDS request being submitted within one of the Department of Transportation Accounts (TPR&D, AIP, HIP, TIG, or CRISI)?
To identify the correct Account, please utilize Senator Peters' FY2027 Appropriations Handbook. Please send questions regarding which Subcommittee your project fits within to appropriations@peters.senate.gov.

YES, this request is being submitted within one of the Department of Transportation Accounts.
NO, this request is being submitted within the Department of Housing and Urban Development's Community Development Fund for Economic Development Initiatives (EDI).

What is the status of environmental review and pre-construction planning for this project?

____

(1) What is the expected local cost share for your project? (2) Please confirm that you will be able to meet the local cost share requirement.
Transportation CDS projects will generally be subject to a cost-share requirement. Most cost-shares in Michigan are 80-20 federal-local, but those may change based on location and account. For example, for Airport Improvement Projects, CDS can cover 75 percent of eligible costs for large and medium primary hub airports, but for small primary, reliever, and general aviation airports, CDS can

cover a range of 90-95 percent of eligible costs, based on statutory requirements. (If you do not know what your cost share requirement would be, please check with MDOT or your MPO.)
NOTE: Please ensure that the "Amount of funding you are requesting" field later in this form reflects ONLY your requested CDS amount for this project (i.e., the federal share, not the local cost share).

Is this project included on the State Transportation Improvement Plan (STIP), State Rail Plan, or local Transportation Improvement Plan (TIP)? If so, please provide a link to the STIP or TIP that includes the requested project, as well as the Project ID number for the project.

Given the unpredictability of the appropriations process, even successful CDS project applications may not receive funding for a year or more from the time of submission of this application. Is that timing acceptable for this project?
Please note that funds may not reimburse already completed activity.

Yes
No

Within which Department of Transportation CDS Account is this request being submitted?
To identify the correct Account, please utilize Senator Peters' FY2027 Appropriations Handbook. Please send questions regarding which Subcommittee your project fits within to appropriations@peters.senate.gov.

Transportation Planning, Research, and Development (TPR&D)
Grants-in-Aid for Airports (Airport Improvement Program or AIP)
Highway Infrastructure Program (HIP)
Transit Infrastructure Grants (TIG)
Consolidated Rail Infrastructure and Safety Improvement (CRISI) Grants

[ONLY IF SELECT AIP] Please provide a link to the Airport Master Plan that includes this project. If no Airport Master Plan exists or if the project is not included on it, please provide the link to the Airport Layout Plan or other planning document with the project.

[ONLY IF SELECT AIP] Is this project eligible under chapter 471 of title 49, United States Code (https://www.faa.gov/airports/aip/overview)?

Yes
No

[ONLY IF SELECT HIP] Have you discussed or received feedback on this project from the Michigan Department of Transportation?

Yes
No

If yes, please provide the point of contact and any relevant feedback you received below.

[ONLY IF SELECT TIG] If this project is not currently listed on the State Transportation Improvement Plan (STIP) or local Transportation Improvement Plan (TIP), the applying transit agency must provide a letter confirming that: (1) the project is eligible for transit funding

under chapter 53 of title 49, United States Code; (2) the transit agency is willing to carry out the project if funding is enacted; and (3) the transit agency will include the project on the STIP or TIP once funding for the project is enacted. Do you acknowledge that you will need to procure such a letter and send it to appropriations@peters.senate.gov?

Yes
No
This project is already listed on the STIP or TIP

[ONLY IF SELECT CRISI] If this project is not currently listed on the State Rail Plan, the applicant must provide a letter from MDOT confirming that: (1) the project is eligible for rail funding under section 22907 of title 49, United States Code; (2) the State rail agency, State DOT, or other relevant State agency is willing to carry out the project if funding is enacted; and (3) the State rail agency or State DOT will include the project on the State Rail Plan once funding for the project is enacted. Do you acknowledge that you will need to procure such a letter and send it to appropriations@peters.senate.gov?

Yes
No
This project is already listed on the State Rail Plan

PAGE 3: Project Funding Information (All Requesters Except EPA Accounts)

Amount of funding you are requesting:
Enter the amount of federal CDS funding you are requesting.

- *Do not include any required local or non-federal match in this number.*

Note: This requested amount will be made public.

____

Because funding of the full requested amount may not be possible, please describe the scalability of this project, including the minimum amount you would need to proceed with this project.
Character limit: 4,000 characters.

Total cost of project and sources of remaining funding:
Below, please list the total cost of the entirety of the project and sources of remaining funding. This total cost should include any local cost share that may be required.

Example: While we are requesting $1.5 million CDS funding, the total cost of this project is $2 million. The remaining $500,000 local cost share will come from private fundraising.

Character limit: 4,000 characters.

Breakdown of Total Project Costs
Provide an explanation of how your organization would use the funds requested. The total project cost listed here should match the total project cost listed in the previous question.

EXAMPLE:
$500K: Extending water and wastewater utilities to service project location

$1 million: Contribution to housing construction costs
$500K: Planning and design costs
TOTAL COST: $2 million

Character limit: 4,000 characters.

Will your project require funding after FY2027?

Yes
No

If yes, please describe anticipated sources of funding for the next several years.
Character limit: 4,000 characters.

PAGE 4: Miscellaneous Information

Do you intend to make this same request to other Members of Congress (including House members)?

Yes
No

If yes, please list the Member(s) of Congress (including both House and Senate Members).

____

Has your organization previously received Congressionally Directed Spending?

Yes
No

Has your organization previously successfully executed similar projects?

Yes
No

If yes, please describe similar projects your organization has previously executed.
Character limit: 4,000 characters.

Is the requesting organization making more than one CDS request?

Yes
No

If yes, what priority is this request?
e.g. "1 of 2," with 1 being the highest.

____

PAGE 5: Certification

The head of the requesting organization stipulates that the information provided herein is accurate and any request for federal project-specific funding is made in accordance with (1)

the applicable rules, fiduciary requirements, and bylaws of the organization; and (2) local, state, and federal law.

Yes
No

Do you certify that, if awarded funding, you will not distribute any CDS funding to – or use any CDS funding to procure a product or service from – an entity domiciled in a covered nation or subject to the influence or control of a covered nation?
NOTE: Covered nation is defined in 10 U.S.C. 4872(d)(2) to include (A) the Democratic People's Republic of North Korea; (B) the People's Republic of China; (C) the Russian Federation; and (D) the Islamic Republic of Iran.

Yes
No

Please provide the name of the head of your organization who approved this request.

____

Appendix B: Accounts That Allow Construction of New Buildings

Only a small number of CDS accounts allow funding for new, general-purpose[1] building or facility construction. Those accounts are listed below.

Agriculture Subcommittee: Rural Development — Community Facilities Grants (Account #4)

Can fund

- Construction of essential community facilities such as:
  - Healthcare facilities
  - Public safety facilities
  - Educational facilities
  - Other community support services

Key limits

- Community population must be 20,000 or less
- Significant local cost share required

Cannot fund

- Facilities primarily used for recreation
- Facilities primarily used for business/entrepreneur purposes

Financial Services & General Government Subcommittee: SBA — Administrative Provision (Account #1)

Can fund

- Construction that directly supports small businesses, including:
  - Entrepreneur training
  - Workforce development
  - Counseling
  - Research activities

Homeland Security Subcommittee: FEMA — Emergency Operations Center (EOC) Grant Program (Account #2)

Can fund

- Construction of a primary state, local, or tribal Emergency Operations Center (EOC)

Key limits

- Significant local cost share required
- Facility must serve as the central command location during emergencies

---

[1] **Note:** "General-purpose" construction does NOT include:

- Construction at research institutions or universities
- Construction of federal buildings
- Indian Health Service (IHS) construction projects
- Water infrastructure projects
- Army Corps of Engineers or Bureau of Reclamation construction
- Transportation projects (including roads, airports, transit, or rail)

If your project falls into one of these categories, it may still be eligible for CDS funding — but through a different, specialized account described elsewhere in this Handbook.

Labor-HHS-Education Subcommittee: HHS HRSA — Program Management (Account #2)

Can fund

- Construction of facilities for:
    - Health services
    - Mental health services
    - Substance abuse services
    - Health professional training
    - Medical research

Transportation-HUD Subcommittee: Community Development Fund — Economic Development Initiatives (EDI) (Account #7)

Can fund

- Broad range of community and economic development construction projects

Key limits

- Project must primarily benefit (>51%) low- and moderate-income persons (HUD definition)

Cannot fund

- Buildings used for the general conduct of government (e.g., city halls or municipal administration buildings)

Note

- Staff can help determine whether a project meets the low-/moderate-income requirement.

Quick Rule of Thumb

If your project involves **new building construction**, it likely fits only one of these five accounts. Most other CDS accounts **do not permit new construction**.

City of Gladstone-North Shore Development (Conceptual)
11/3/2023

Item	Description	Units	Quantity	Engineer's Opinion of Cost Unit	Engineer's Opinion of Cost Total
Roadway Upgrades					
1	Roadway Mobilization, Max. (5%)	LS	1	$ 130,000.00	$ 130,000.00
2	Earthwork	LS	1	$ 350,000.00	$ 350,000.00
3	Sewer, Cl IV, 12-inch, Tr Det B	LF	800	$ 66.00	$ 52,800.00
4	Sewer, Cl IV, 18-inch, Tr Det B	LF	4,800	$ 90.00	$ 432,000.00
5	Culv, End Sect, Conc, 18-inch	EA	2	$ 1,150.00	$ 2,300.00
6	Dr Structure and Cover, 24-inch Dia.	EA	15	$ 3,300.00	$ 49,500.00
7	Dr Structure and Cover, 48-inch Dia.	EA	8	$ 4,950.00	$ 39,600.00
8	Dr Structure and Cover, 60-inch Dia.	EA	3	$ 6,300.00	$ 18,900.00
9	Stormwater Pond Construction	LS	1	$ 50,000.00	$ 50,000.00
10	HMA Surface, Rem	SY	250	$ 4.00	$ 1,000.00
11	Aggregate Base, 8-inch	SY	22,100	$ 18.00	$ 397,800.00
12	HMA, 5EL	TON	3,700	$ 110.00	$ 407,000.00
13	Curb and Gutter, Conc, Det, C2	LF	12,200	$ 32.00	$ 390,400.00
14	Sidewalk, Conc, 4-inch	SF	24,000	$ 10.00	$ 240,000.00
15	Sidewalk Ramp, Conc, 4-inch	SF	1,200	$ 14.00	$ 16,800.00
16	Detectable Warning Surface, Cast Iron	LF	150	$ 105.00	$ 15,750.00
17	Pavt Mrkg, Waterborne, 4-inch, Yellow	LFT	12,200	$ 1.00	$ 12,200.00
18	Sign, Type IIIB	SFT	1,250	$ 17.00	$ 21,250.00
19	Post, Steel, 3 lb	FT	250	$ 10.00	$ 2,500.00
20	Erosion Control	LS	1	$ 8,000.00	$ 8,000.00
21	Traffic Control, Project	LS	1	$ 4,000.00	$ 4,000.00
22	Lawn Restoration	LS	1	$ 50,000.00	$ 50,000.00
				SUBTOTAL	**$ 2,691,800.00**
Water System Upgrades					
23	Water System Mobilization, Max. (5%)	LS	1	$ 60,000.00	$ 60,000.00
24	6-inch Water Main	LF	240	$ 117.00	$ 28,080.00
25	8-inch Water Main	LF	6,100	$ 85.00	$ 518,500.00
26	8-inch Gate Valve and Box	EA	16	$ 2,650.00	$ 42,400.00
27	8-inch x 8-inch x 6-inch Tee	EA	8	$ 726.00	$ 5,808.00
28	8-inch x 8-inch x 8-inch Tee	EA	5	$ 825.00	$ 4,125.00
29	8-inch 22.5 Degree Bends	EA	10	$ 550.00	$ 5,500.00
30	8-inch 45 Degree Bends	EA	10	$ 550.00	$ 5,500.00
31	8-inch 90 Degree Bends	EA	4	$ 550.00	$ 2,200.00
32	1-inch Corporation Stop	EA	35	$ 500.00	$ 17,500.00
33	1-inch Curb Stop and Box	EA	35	$ 650.00	$ 22,750.00
34	1-inch Type Water Service	LF	1,200	$ 60.00	$ 72,000.00
35	2-inch Corporation Stop	EA	19	$ 750.00	$ 14,250.00
36	2-inch Curb Stop and Box	EA	19	$ 1,100.00	$ 20,900.00
37	2-inch Type Water Service	LF	2,550	$ 85.00	$ 216,750.00
38	4-6" Water Service (Fire Protection)	EA	22	$ 3,500.00	$ 77,000.00
39	Connect to Existing 8-inch Water Main	EA	3	$ 2,550.00	$ 7,650.00
40	Special Backfill	CY	1,200	$ 21.00	$ 25,200.00
41	Fire Hydrant Assembly	EA	8	$ 7,000.00	$ 56,000.00
				SUBTOTAL	**$ 1,202,113.00**
Sanitary Sewer Upgrades					
42	Sewer System Mobilization, Max. (5%)	LS	1	$ 60,000.00	$ 60,000.00
43	8-inch SDR 26 PVC Gravity Sanitary Sewer	LF	6,100	$ 75.00	$ 457,500.00
44	48-inch Dia. Sanitary Sewer Manhole and Cover	VF	189	$ 600.00	$ 113,400.00
45	Connect to Existing Sewer Manhole	EA	2	$ 1,350.00	$ 2,700.00
46	6-inch SDR 26 PVC Sewer Lateral	LF	1,800	$ 55.00	$ 99,000.00
47	Connect to Existing Sewer Lateral	EA	55	$ 350.00	$ 19,250.00
48	6-inch x 8-inch Sanitary Sewer Wye	EA	55	$ 250.00	$ 13,750.00
49	Special Backfill	CY	1,200	$ 21.00	$ 25,200.00
50	6"HDPE Force main Gravity Sanitary Sewer	LF	900	$ 68.00	$ 61,200.00
50	Electrical Service	LS	1	$ 6,000.00	$ 6,000.00
51	Lift Station	LS	1	$ 450,000.00	$ 450,000.00
				SUBTOTAL	**$ 1,308,000.00**
				TOTAL CONSTRUCTION	**$ 5,201,913.00**
				CONTINGENCY (10%)	**$ 520,191.30**
				ENGINEERING	**$ 832,306.08**
				TOTAL	**$ 6,554,410.38**

Board:	City Commission
Agenda Date:	03-09-2026
Department:	City Commission
Presenter:	Robert Spreitzer, City Manager

Staff Report

Agenda Item Title:

Introduction of Proposed Fiscal Year 2026-2027 Budget

Background:

Attached is the proposed budget for Fiscal Year 2026-2027 as presented at the February 17th & 18th , 2026 budget work sessions.

Fiscal Effect:

Supporting Documentation:

FY 2026-2027 Proposed Budget

Recommendation:

Motion to accept the introduction to the public of proposed fiscal year 2026-2027 budget and set a public hearing for 6:00 PM, Monday, March 23, 2026 to gather public input.

Gladstone
MICHIGAN

2026-2027 Annual Budget Workshop

Date	Time	Fund Discussion
Tuesday, February 17, 2026	5:00 PM - 7:00 PM	DDA, General Fund & Street Funds
Wednesday, February 18, 2026	5:00 PM - 7:00 PM	Utility Funds
Thursday, February 19, 2026	5:00 PM - 7:00 PM	Time held if needed.

General Government Budget Review 2026/2027

Income

Description	Income
Administrative fees	$ 482,275
Franchise Fees/Licenses	$ 72,400
FOIA Requests	$ 100
Penalty/Interest	$ 53,000
Misc./Penalty/Reimbursements	$ 35,500
Code Enforcement/Zoning	$ 34,470
Transfer from Dr. Mary Cretens	$ 47,900
Total Income	**$ 725,645**

Total Income	$ 725,645
Total Expenses	$ 1,301,577
Income-Expense	**$ (575,932)**

Net Cost of City Hall	$ 575,932
2020 Census	5,257
Cost/Resident	**$ 109.56**
Taxes & Revenue Sharing	$ 2,758,509
% Taxes/Revenue Sharing	20.9%

Expenses

Description	Expenses
City Commission	$ 144,620
City Manager	$ 160,648
Office Clerk	$ 99,019
City Clerk	$ 184,100
Board of Review	$ 2,953
City Treasurer	$ 183,401
City Assessor	$ 76,687
Elections	$ 53,415
City Hall	$ 84,632
Debt Service	$ 100,000
Community Development	$ 212,102
Total Expenses	**$ 1,301,577**

Capital Projects:

Minor repairs interior and exterior at City Hall

Transfer switch and generator at City Hall

News or Notes:

Increased election cost due to early voting and three possible elections

Major Street Budget Review 2026/2027

Description	Income
Special Assessment	
Grants	$ 375,000
Act 51 Funds	$ 719,643
Build Michigan Roads	$ 11,000
Winter Maint Payment	$ 4,000
Penalty Income	
Interest Income	$ 5,000
Miscellaneous Income	
Loan Proceeds	$ 275,000
Transfer from Fund Balance	$ 152,871
Total Income	**$ 1,542,514**

	Expenses
Re-Construction	$720,180
Non-Motorized	$129,488
Surface Maintenance	$278,304
Storm Sewers	$11,108
Traffic Control	$27,099
Winter Maint.	$119,489
Sweeping/Flushing	$0
Administration	$256,846
Total Expenses	**$ 1,542,514**

Total Income	$ 1,542,514
Total Expenses	$ 1,542,514
Income-Expense	$ -

Capital Projects:

Paving Minnesota, Michigan, S. Hill Rd

Chip seal Minneapolis, GSB-99 treatment 9th St

News or Notes:

$375,000 Fed Aid S.Hill Rd.

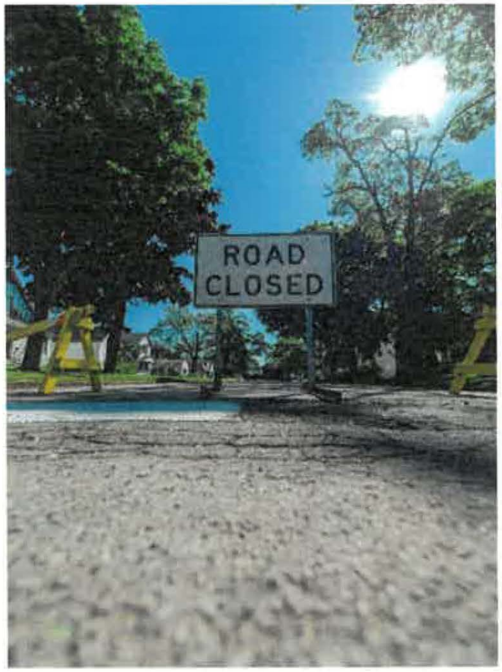
3/31/25 Audited Fund Balance	$ 516,795
3/31/26 Projected Fund Balance	$ 637,282
3/31/27 Requested Fund Balance	$ 484,411

Local Street Budget Review 2026/2027

Description	Income
Special Assessment -Int./Penalty	
Grants	
Act 51 Funds	$270,427
Build Michigan Roads	$3,500
Winter Maint. Payment	$1,500
Metro Act 48 Funds	$31,806
Permit Fees	
Penalty Income	
Interest Income	$5,000
Loan Proceeds	$275,000
Transfer from Major Street	$200,000
Transfer from Fund Balance	$65,587
Total Income	**$ 852,820**

Expenses	
Re-Construction	$ 411,483
Non-Motorized	$ 126,291
Surface Maintenance	$ 171,049
Storm Sewers	$ 14,527
Traffic Control	$ 6,169
Winter Maint.	$ 94,753
Sweeping/Flushing	$ -
Administration	28,548
Total Expenses	**$ 852,820**

Total Income	$ 852,820
Total Expenses	$ 852,820
Income-Expense	**$ -**



Capital Projects:

Paving 5th Av N, N 14th

Chip seal and GSB-88 sealing

SHR and sewer project

News or Notes:

Moved sweep and flush to solid waste

3/31/25 Audited Fund Balance	$ 398,875
3/31/26 Projected Fund Balance	$ 415,931
3/31/27 Requested Fund Balance	$ 350,344

DDA Budget Review 2026/2027

Description	Income
Annual Capture	$ 523,711.00
Grants & Donations	
Local Community Stabalization	
Façade Owner Match	$ 25,000.00
Interest Income	$ 9,820.00
Liability & Prop Ins Reimbursement	$ 50.00
Farmers Market	$ 5,450.00
Social District Revenue	$ -
Transfer from Fund Balance	$ 45,029.00
Total Income	**$ 609,060**

Total Income	$ 609,060
Total Expenses	$ 609,060
Income-Expense	**$ -**

Capital Projects:
Farmers Market Structures
The Depot (701 Delta Ave)
Trash Receptacles

News or Notes:
Permanent Christmas Tree
Parks & Rec Contract
Bond & Mortgage Payments

3/31/25 Audited Fund Balance	$ 309,988
3/31/26 Projected Fund Balance	$ 389,662
3/31/27 Requested Fund Balance	$ 344,633

Expenses

	Expenses
Administration	$ 74,933
Beautification Mat.& Sup.	$ 5,800
Social District Mat. & Sup.	$ 2,000
Streetscape Enhancements & Inventory	$ 23,500
Permanent Christmas Tree	$ 7,000
Downtown Concierge	$ 15,000
Interest on Loans	$ 15,313
Façade Grant Program	$ 57,491
Contracted Services	$ 7,590
Engineer & Architect Fees	$ 7,500
Sponsorships	$ 2,000
Christmas Celebration	$ 5,000
Farmers Market	$ 9,000
Downtown Day	$ 1,500
Capital Outlay	$ 102,500
9th Street Bond	$ 227,000
North Shore Loan	$ 45,933
Total Expenses	**$ 609,060**

Debt Service Budget Review 2026/2027

Description **Income**

General Fund Contribution	$	25,000
Major Street Contribution	$	29,400
Local Street Contribution	$	9,600
DDA Contribution	$	227,000
Wastewater Contribution	$	25,000
Water Contribution	$	18,000
9th St. Special Assessment		
Penalty Income		
Interest Income	$	12,000
Transfer from Fund Balance	$	15,725
Total Income	**$**	**361,725**

Total Income	$	361,725
Total Expenses	$	361,725
Income-Expense	$	-

Capital Projects: 9th Street Dept Service

3/31/25 Audited Fund Balance	$	171,315
3/31/26 Projected Fund Balance	$	157,190
3/31/27 Requested Fund Balance	$	141,465

Expenses

Administration	$1,275
9th St. Project Interest	$70,450
9th St. Project Bond Payment	$290,000
Transfer to Fund Balance	
Total Expenses	**$ 361,725**

Solid Waste Budget Review 2026/2027

Description | **Income** | **Expenses**

Description		Income
Garbage Collection Fees	$	383,200
Compost Revenue	$	271,300
Sale of Carts	$	400
Loader Loan	$	13,500
Penalty Income	$	4,000
Interest Income	$	21,250
Liability & Props Ins Reimbursement	$	450
Total Income	**$**	**694,100**

Description		Expenses
Sweep/Flushing	$	61,730
Composting	$	32,165
City Cleanup	$	10,630
Garbage Collection	$	254,385
Administration	$	270,145
Meter Reading & Billing	$	8,865
Vehicle Expense	$	56,180
Total Expenses	**$**	**694,100**

Total Income	$	694,100
Total Expenses	$	694,100
Income-Expense	**$**	**-**

Capital Projects:

News or Notes: $50,000Transfer to Bldg. Fund
3% rate increase
Moved Street sweeping into fund

3/31/25 Audited Fund Balance	$	628,226
3/31/26 Projected Fund Balance	$	658,272
3/31/27 Requested Fund Balance	$	713,493

Harbor Budget Review 2026/2027

Description	Income
Launch Permits	$ 5,400
Grants	$ 172,000
Seasonal Dockage	$ 70,000
Transient Dockage	$ 5,700
Gas and Oil Sales	$ 12,500
Interest on Investment	$ 5,000
Misc.	$ 420
Transfer from Fund Balance	$ 166,948
Total Income	**$ 437,968**

Total Income	$ 437,968
Total Expenses	$ 437,968
Income-Expense	**$ -**

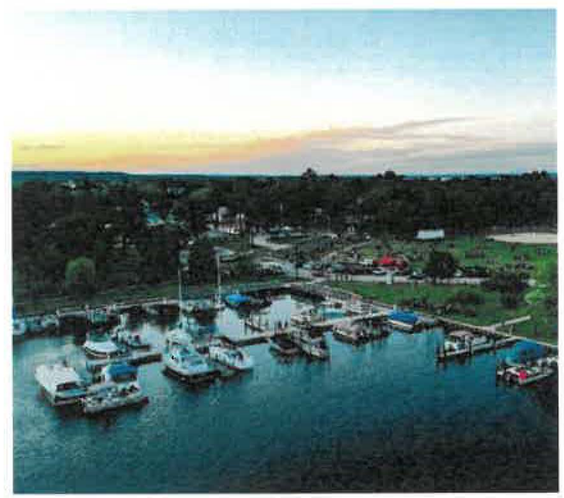
Capital Projects: East wall transient docks

News or Notes: Marina Renovation Phase II

3/31/25 Audited Fund Balance	$ 218,018
3/31/26 Projected Fund Balance	$ 250,577
3/31/27 Requested Fund Balance	$ 83,629

Expenses

Administration	$437,968
Transfer to Fund Balance	
Total Expenses	**$ 437,968**



Cemetery Perpetual Care Budget Review 2026/2027

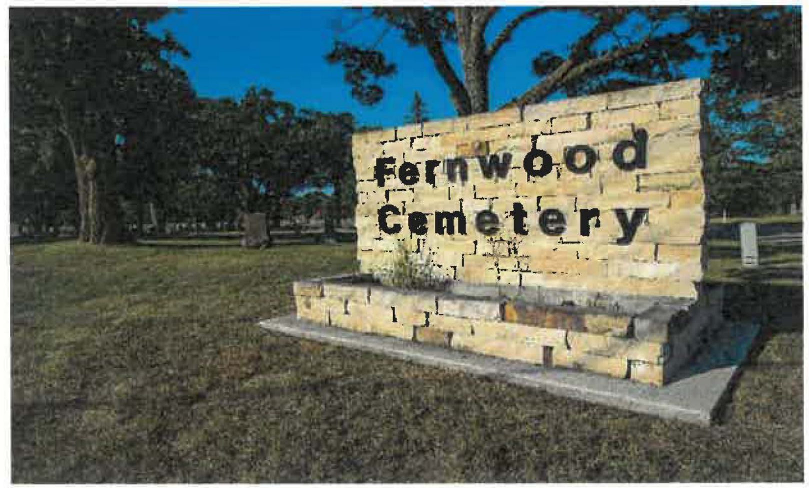
Description **Income**

Perpetual Care Revenue	$1,000
Interest Income	$11,000
Total Income	**$ 12,000**

Expenses

Transfer to General Fund	$ 11,000
Transfer to Fund Balance	$ 1,000
Audit Fees	
Total Expenses	**$ 12,000**

Total Income	$ 12,000
Total Expenses	$ 12,000
Income-Expense	**$ -**



Capital Projects:

News or Notes: continuing forever : everlasting.
occurring continually : constant.
Perpetually

3/31/25 Audited Fund Balance	$ 277,904
3/31/26 Projected Fund Balance	$ 281,178
3/31/27 Requested Fund Balance	$ 282,178

Retirement System Budget Review 2026/2027

Description	Income	
Interest from Investments	$	18,000
Transfer From General Fund	$	75,000
Transfer From Major Street Fund	$	15,747
Transfer From Local Street Fund	$	14,688
Total Income	**$**	**123,435**

Expenses	
Admin. Transfer to FB	$123,435
	-
Total Expenses	**123,435**

Total Income	$	123,435
Total Expenses	$	123,435
Income-Expense	**$**	**-**

Capital Projects:

News or Notes:

3/31/25 Audited Fund Balance	$	387,137
3/31/26 Projected Fund Balance	$	510,241
3/31/27 Requested Fund Balance	$	633,676

Public Safety Budget Review 2026/2027

Description	Income	
Act 33 PS Millage	$	565,781
PS Inservice Grant+CFC Grant	$	1,700
SOR Fees	$	600
Rampart Rent	$	4,000
Parking Violations	$	300
School Officer	$	66,805
Fire Calls	$	250
Transfer from Olson Trust	$	3,000
Transfer from K-9 Fund	$	15,875
Transfer from Building Fund	0	
Transfer from Patrol Car Fund	$	57,000
K-9 Donations	$	15,000
Misc. & Donations	$	9,000
Total Income	**$**	**739,311**

Total Income	$	739,311
Total Expenses	$	2,280,210
Income-Expense	**$**	**(1,540,899)**

Net Cost of Public Safety	$	1,540,899
2020 Census		5,257
Cost/Resident	**$**	**293.11**
Taxes/Revenue Sharing	$	2,758,509
% Taxes/Revenue Sharing		55.9%

Expenses

Police Department	$	1,851,680
K-9 Program	$	15,875
Fire Department	$	412,655
Total Expenses	**$**	**2,280,210**

Capital Projects: Police Cruiser

News or Notes: Fire Truck & Equip Fund $151,800
Car Fund $24,000
Public Safety Special Assessment-Millage = 4.5 Mills

Public Works Budget Review 2026/2027

Description	Income	
Alley Maint. From Utilities	$	47,575
Sale of Gravel Pit	$	200,000
Gravel Sales	$	2,000
Grass & Snow Code Enforcement	0	
Equipment Rental	$	200,000
DPW Misc.	$	1,000
Building Rental	$	15,000
Grave Opening & Storage	$	30,000
Cemetery Lot Sales	$	20,000
Transfer from DPW CIP	$	27,764
Transfer from Perpetual Care	$	11,000
Dr. Mary Cretens: Cem/lento/ops	$	67,000
Total Income	**$**	**621,339**

Expenses		
Forestry	$	51,433
DPW Administration	$	163,870
Alley Maintenance	$	47,575
Grounds Maintenance	$	41,614
Equipment Pool	$	272,695
Fernwood Cemetery	$	117,395
Total Expenses	**$**	**694,582**

Total Income	$	621,339
Total Expenses	$	694,582
Income-Expense	**$**	**(73,243)**

Net Cost of Public Works	$	73,243
2020 Census		5,257
Cost/Resident	**$**	**13.93**
Taxes/Revenue Sharing	$	2,758,509
% Taxes/Revenue Sharing		2.7%

Capital Projects:

Cemetary leanto on back of garage

Drop Deck Trailer

Plasma cutter

News or Notes:

Recreation Budget Review 2026/2027

Description	Income	
Beautification DDA	$	20,800
Grants	$	21,560
Beach House Rental + Conc.	$	800
Pavilion & Gazebo Rental	$	4,900
Sports Park Tickets	$	45,000
Sports Park Concession	$	15,000
Sports Park Building Rental	$	6,000
Bayshore Ballfield	$	1,100
Rec. Programs	$	600
Campground	$	197,000
Misc.	$	5,000
Snack Shack	$	12,000
Donations for Projects	$	300
Transfer from Pram Funds	$	2,000
Dr. Mary Cretens	$	123,000
Total Income	**$**	**455,060**

Expenses		
Recreation Admin.	$	339,560
Beautification	$	21,400
Parks	$	144,204
Beach	$	62,615
Other Rec. Facilities	$	78,755
Ice Rink	$	-
Campground	$	168,442
Sports Park	$	127,335
Rec. Programs	$	4,180
Total Expenses	**$**	**946,491**

Total Income	$	455,060
Total Expenses	$	946,491
Income-Expense	**$**	**(491,431)**

Net Cost of Recreation	$	491,431
2020 Census		5,257
Cost/Resident	**$**	**93.48**
Taxes/Revenue Sharing	$	2,758,509
% Taxes/Revenue Sharing		17.8%

Capital Projects:

Admin Bldg. roof replacemet, trash enclosures
Chip seal around big pavillion
Extend Beachwall
Campground playground (Rapgrant)
Sports park windows and siding

News or Notes:

26/27 General Fund Summary

	Income	Expense	Net Expense
General Gov.	$ 725,645	$ 1,301,577	$ 575,932
Public Safety	$ 739,311	$ 2,280,210	$ 1,540,899
Recreation	$ 455,060	$ 946,491	$ 491,431
DPW	$ 621,339	$ 694,582	$ 73,243
Total	**$ 2,541,355**	**$ 5,222,860**	**$ 2,681,505**

Taxes & PILT's	$ 2,074,937
Revenue Sharing	$ 683,572
	$ 2,758,509

Taxes & Revenue Sharing	$ 2,758,509
Net General Fund Expense	$ 2,681,505
Net Funds to Fund Balance	$ 77,004
	2.8%

3/31/25 Audited Fund Balance	$ 396,366
3/31/26 Projected Fund Balance	$ 429,061
3/31/27 Requested Fund Balance	$ 506,065

Required Fund Balance Minimum	$ 885,971
Required Fund Balance Maximum	$ 1,771,941

Dr. Mary Cretens Budget Review 2026/2027

Description	Income	
Annual Contribution	$	158,000
Interest Income	$	13,000
Transfer from Fund Balance	$	49,900
Total Income	**$**	**220,900**

Total Income	$	220,900
Total Expenses	$	237,900
Income-Expense	**$**	**(17,000)**

Expenses		
4th of July	$	30,900
Improvements to City	$	17,000
Cemetery and Rec.	$	13,000
Cemetery Improvements	$	58,000
Playgrounds	$	84,000
Fishing Piers	$	35,000
Total Expenses	**$**	**237,900**

Capital Projects:

News or Notes:

3/31/25 Audited Fund Balance	$	400,123
3/31/26 Projected Fund Balance	$	433,306
3/31/27 Requested Fund Balance	$	366,406

Economic Development Budget Review 2026/2027

Description	Income	
Interest Income	$	5,000
Land Sales	$	-
Transfer from Fund Balance	$	4,035
Total Income	**$**	**9,035**

Expenses		
Administration		$2,035
Economic Development		$7,000
Total Expenses	**$**	**9,035**

Total Income	$	9,035
Total Expenses	$	9,035
Income-Expense	**$**	**-**

Capital Projects: Advertise and Promote

News or Notes: Possible Land Sale

3/31/25 Audited Fund Balance	$	101,410
3/31/26 Projected Fund Balance	$	96,617
3/31/27 Requested Fund Balance	$	92,582

Electric Fund Budget Review 2026/2027

Description	Income
Sales to Customers	$ 5,681,831
Consumer Services/Reconnect	$ 3,000
WPPI int free loan Proceeds	$ 500,000
DPW Sweeper Loan	$ 54,100
Door Hanger/Penalty Income	$ 55,000
Interest Income	$ 90,000
Rental/Investment Income	$ 140,085
Misc.	$ 2,000
Transfer from Fund Balance	$ 431,805
Total Income	**$ 6,957,821**

Total Income	$ 6,957,821
Total Expenses	$ 6,957,821
Income-Expense	$ -

	Expenses
Street Lighting	$ 117,720
Administrative	$ 1,234,401
Safety	$ 79,150
Meter Reading & Billing	$ 148,000
Consumer Services	$ 68,400
WPPI Community Services	$ 23,935
New Construction	$ 17,965
Line Maintenance	$ 672,900
Meter Maintenance	$ 9,420
Energy & Substation	$ 4,395,303
Energy Optimization	$ 96,052
Building & Grounds	$ 55,825
Vehicle Expense	$ 38,750
Total Expenses	**$ 6,957,821**

Capital Projects: Truck Garage siding
Budgeted addding an employee in billing
New Transformers
News or Notes: 6.4% Rate increase as per Rate Study
AMI near completion

3/31/25 Audited Fund Balance	$ 3,929,083
3/31/26 Projected Fund Balance	$ 3,872,370
3/31/27 Requested Fund Balance	$ 3,440,565

Wastewater Fund Budget Review 2026/2027

Description	Income	
Sales to Customers	$	1,874,244
Sales to Customers-Masonville	$	290,918
Consumer Services/Tap Fees	$	13,000
Penalty Income	$	14,000
Interest Income	$	50,000
Misc.	$	8,000
SRF Proceeds	$	5,072,067
Total Income	**$**	**7,322,229**

Total Income	$	7,322,229
Total Expenses	$	7,322,229
Income-Expense	**$**	**-**

Expenses		
Solids Handling	$	13,126
New Line Construction	$	-
Masonville Sewer	$	94,295
Administrative	$	1,606,392
Safety	$	10,026
Meter Reading & Billing	$	65,493
Consumer Services	$	16,760
Line Maintenance	$	14,340
Meter Maintenance	$	22,755
Plant O & M	$	181,920
Lab	$	90,485
Lift Stations	$	67,550
Building & Grounds	$	35,805
Plant Improvements	$	-
Vehicle Expense	$	22,590
Consent Order	$	5,080,692
Total Expenses	**$**	**7,322,229**

Capital Projects: Sewer main replacements

News or Notes: Rate increase as per Rate Study
Plant Constuction Finished!?

3/31/25 Audited Fund Balance	$	2,519,432
3/31/26 Projected Fund Balance	$	2,620,757
3/31/27 Requested Fund Balance	$	2,682,204

Water Fund Budget Review 2026/2027

Description | **Income**

Sales to Customers	$	1,160,500
Fire Protection	$	57,900
Consumer Services/Tap Fees	$	8,200
Penalty Income	$	7,000
Interest Income	$	20,000
Liability &Prop Ins Reimbursement	$	6,500
PFOS Settlement	$	42,650
Transfer From Fund Balance	$	9,413
Total Income	**$**	**1,312,163**

Total Income	$	1,312,163
Total Expenses	$	1,312,163
Income-Expense	$	-

Expenses

New Line Construction	$	18,000
Administrative	$	594,323
Safety	$	4,850
Meter Reading & Billing	$	55,775
Consumer Services	$	60,250
Line Maintenance	$	21,720
Reservoir & Elevated Tanks	$	28,310
Meter Maintenance	$	25,370
Plant O & M	$	201,170
Lab	$	134,800
Hydrant Maintenance	$	4,165
Building & Grounds	$	16,930
Plant Improvements	$	140,000
Vehicle Expense	$	6,500
Total Expenses	**$**	**1,312,163**

Capital Projects:

140,000 For USDA Project Engineering

10,000 for Cl2 Analyzer @ reservoir

News or Notes: 15% rate increase

3/31/25 Audited Fund Balance	$	422,148
3/31/26 Projected Fund Balance	$	782,876
3/31/27 Requested Fund Balance	$	773,463

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 101 GENERAL FUND							
000	REVENUE	4,874,322	5,235,554	4,063,572	5,100,653	5,299,864	0
101	CITY COMMISSION	(143,831)	(132,927)	(147,312)	(154,378)	(144,620)	0
172	CITY MANAGER	(143,662)	(167,973)	(154,590)	(187,564)	(160,648)	0
192	OFFICE CLERK	(91,103)	(95,081)	(78,965)	(95,366)	(99,019)	0
215	CITY CLERK	(173,743)	(182,832)	(152,801)	(182,330)	(184,100)	0
228	IT DEPARTMENT	(440)	0	0	0	0	0
247	BOARD OF REVIEW	(2,561)	(2,953)	(591)	(2,953)	(2,953)	0
253	CITY TREASURER	(179,117)	(185,906)	(161,962)	(191,943)	(183,401)	0
257	CITY ASSESSOR	(85,422)	(87,585)	(68,013)	(82,469)	(76,687)	0
262	ELECTIONS	(39,399)	(27,980)	(16,653)	(22,252)	(53,415)	0
265	CITY HALL	(109,877)	(48,677)	(62,345)	(74,691)	(84,632)	0
268	FERNWOOD CEMETERY	(156,237)	(115,406)	(86,098)	(90,154)	(117,395)	0
301	POLICE DEPARTMENT	(1,699,780)	(1,865,891)	(1,478,291)	(1,881,379)	(1,851,680)	0
302	K9 PROGRAM	(2,834)	(9,875)	(2,836)	(2,955)	(15,875)	0
336	FIRE DEPARTMENT	(130,433)	(439,446)	(184,091)	(388,723)	(412,655)	0
429	FORESTRY	(72,701)	(44,798)	(49,343)	(55,198)	(51,433)	0
441	D.P.W. ADMINISTRATION	(121,047)	(161,978)	(85,201)	(163,658)	(163,870)	0
470	ALLEY MAINTENANCE	(23,769)	(30,673)	(61,357)	(68,370)	(47,575)	0
524	GROUNDS MAINTENANCE	(20,769)	(37,703)	(30,563)	(35,230)	(41,614)	0
532	MOTOR EQUIPMENT POOL	(257,722)	(228,598)	(196,859)	(226,786)	(272,695)	0
701	COMMUNITY DEVELOPMENT	(189,866)	(199,210)	(166,840)	(212,144)	(212,102)	0
752	RECREATION ADMINISTRATION	(202,475)	(323,295)	(247,290)	(302,417)	(339,560)	0
753	BEAUTIFICATION	(13,800)	(10,000)	(21,480)	(21,501)	(21,400)	0
754	PARKS	(109,891)	(112,910)	(117,575)	(125,683)	(144,204)	0
755	BEACH	(34,663)	(62,314)	(46,278)	(62,314)	(62,615)	0
756	OTHER RECREATIONAL FACILITIES	(303,964)	(58,491)	(62,112)	(66,119)	(78,755)	0
759	CAMPGROUND	(93,730)	(117,975)	(120,630)	(119,460)	(168,442)	0
761	SPORTS PARK	(108,982)	(119,525)	(95,516)	(124,079)	(127,335)	0
762	RECREATION PROGRAMS	(2,310)	(30,055)	(27,212)	(27,842)	(4,180)	0
906	DEBT SERVICE	(50,000)	(300,000)	(100,000)	(100,000)	(100,000)	0
990	GRANTS & TRANSFERS	0	(35,497)	0	(32,695)	(77,004)	0
Fund 101 - GENERAL FUND:							
TOTAL ESTIMATED REVENUES		4,874,322	5,235,554	4,063,572	5,100,653	5,299,864	0
TOTAL APPROPRIATIONS		4,564,128	5,235,554	4,022,804	5,100,653	5,299,864	0
Total Fund 101 GENERAL FUND:		310,194	0	40,768	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 202 MAJOR STREET FUND							
000 - REVENUE		725,188	733,634	463,628	743,612	1,542,514	0
453 - RE-CONSTRUCTION		(118,996)	(54,400)	(29,400)	(54,400)	(720,180)	0
458 - NON-MOTORIZED		(3,427)	(7,007)	(2,538)	(2,540)	(129,488)	0
463 - SURFACE MAINTENANCE		(109,288)	(91,668)	(41,718)	(79,978)	(278,304)	0
464 - STORM DRAINS		(2,980)	(10,568)	(9,222)	(10,140)	(11,108)	0
474 - TRAFFIC CONTROL		(10,518)	(25,517)	(21,866)	(27,417)	(27,099)	0
478 - WINTER MAINTENANCE		(84,766)	(125,520)	(93,731)	(125,111)	(119,489)	0
522 - SWEEP/FLUSHING		(17,567)	(26,513)	(19,201)	(21,352)	0	0
537 - ADMINISTRATIVE		(229,745)	(392,441)	(278,417)	(422,674)	(256,846)	0
Fund 202 - MAJOR STREET FUND:							
TOTAL ESTIMATED REVENUES		725,188	733,634	463,628	743,612	1,542,514	0
TOTAL APPROPRIATIONS		577,287	733,634	496,093	743,612	1,542,514	0
Total Fund 202 MAJOR STREET FUND:		147,901	0	(32,465)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 203 LOCAL STREET FUND							
000	REVENUE	472,878	516,200	413,403	520,646	852,820	0
453	RE-CONSTRUCTION	(38,988)	(9,600)	(11,061)	(11,121)	(411,483)	0
458	NON-MOTORIZED	(716)	(2,536)	(959)	(960)	(126,291)	0
463	SURFACE MAINTENANCE	(152,145)	(256,851)	(226,972)	(286,565)	(171,049)	0
464	STORM DRAINS	(4,917)	(9,065)	(9,691)	(14,867)	(14,527)	0
474	TRAFFIC CONTROL	(1,924)	(6,329)	(1,538)	(5,968)	(6,169)	0
478	WINTER MAINTENANCE	(57,649)	(109,898)	(64,618)	(96,044)	(94,753)	0
522	SWEEP/FLUSHING	(28,977)	(39,979)	(25,604)	(25,900)	0	0
537	ADMINISTRATIVE	(37,934)	(81,942)	(63,523)	(79,221)	(28,548)	0
Fund 203 - LOCAL STREET FUND:							
TOTAL ESTIMATED REVENUES		472,878	516,200	413,403	520,646	852,820	0
TOTAL APPROPRIATIONS		323,250	516,200	403,966	520,646	852,820	0
Total Fund 203 LOCAL STREET FUND:		149,628	0	9,437	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26- Recommended
Fund: 230 DR MARY CRETENS COMMUNITY FOUNDATION							
000 - REVENUE		180,166	198,000	17,902	175,000	237,900	0
537 - ADMINISTRATIVE		(228,179)	(198,000)	(1,500)	(175,000)	(237,900)	0
Fund 230 - DR MARY CRETENS COMMUNITY FOUNDATION:							
TOTAL ESTIMATED REVENUES		180,166	198,000	17,902	175,000	237,900	0
TOTAL APPROPRIATIONS		228,179	198,000	1,500	175,000	237,900	0
Total Fund 230 DR MARY CRETENS COMMUNITY FOUNDATION:		(48,013)	0	16,402	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 244 ECONOMIC DEVELOPMENT FUND							
000 - REVENUE		51,863	12,550	3,356	8,793	9,035	0
537 - ADMINISTRATIVE		(13,039)	(12,550)	(8,588)	(8,793)	(9,035)	0
Fund 244 - ECONOMIC DEVELOPMENT FUND:							
TOTAL ESTIMATED REVENUES		51,863	12,550	3,356	8,793	9,035	0
TOTAL APPROPRIATIONS		13,039	12,550	8,588	8,793	9,035	0
Total Fund 244 ECONOMIC DEVELOPMENT FUND:		38,824	0	(5,232)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
000 - REVENUE		528,264	527,393	474,108	550,587	609,060	0
537 - ADMINISTRATIVE		(388,933)	(527,393)	(454,832)	(550,587)	(609,060)	0
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL ESTIMATED REVENUES		528,264	527,393	474,108	550,587	609,060	0
TOTAL APPROPRIATIONS		388,933	527,393	454,832	550,587	609,060	0
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY:		139,331	0	19,276	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 301 GENERAL DEBT SERVICE FUND							
000 - REVENUE		355,100	359,950	347,123	360,125	361,725	0
537 - ADMINISTRATIVE		(363,543)	(359,950)	(40,200)	(360,125)	(361,725)	0
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL ESTIMATED REVENUES		355,100	359,950	347,123	360,125	361,725	0
TOTAL APPROPRIATIONS		363,543	359,950	40,200	360,125	361,725	0
Total Fund 301 GENERAL DEBT SERVICE FUND:		(8,443)	0	306,923	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 540 SOLID WASTE FUND							
000 - REVENUE		570,392	584,350	475,035	652,098	694,100	0
522 - SWEEP/FLUSHING		0	0	(29,324)	(33,375)	(61,730)	0
523 - COMPOSTING		(28,498)	(28,092)	(37,622)	(36,355)	(32,165)	0
525 - CITY CLEAN UP		(7,378)	(12,075)	(10,573)	(10,573)	(10,630)	0
528 - GARBAGE COLLECTION		(231,273)	(219,761)	(192,899)	(234,888)	(254,385)	0
537 - ADMINISTRATIVE		(152,096)	(278,979)	(115,542)	(279,277)	(270,145)	0
539 - METER READING & BILLING		(9,154)	(8,669)	(7,120)	(8,766)	(8,865)	0
560 - VEHICLE EXPENSE		(29,585)	(36,774)	(38,549)	(48,864)	(56,180)	0
Fund 540 - SOLID WASTE FUND:							
TOTAL ESTIMATED REVENUES		570,392	584,350	475,035	652,098	694,100	0
TOTAL APPROPRIATIONS		457,984	584,350	431,629	652,098	694,100	0
Total Fund 540 SOLID WASTE FUND:		112,408	0	43,406	0	0	0

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GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 582 ELECTRIC FUND							
000	REVENUE	4,921,069	5,548,301	3,465,697	5,327,178	6,957,821	0
448	STREET LIGHTING	(94,951)	(117,720)	(71,688)	(101,690)	(117,720)	0
537	ADMINISTRATIVE	(1,022,403)	(1,311,421)	(886,303)	(1,281,808)	(1,234,401)	0
538	SAFETY TRAINING PROGRAM	(63,601)	(75,200)	(41,340)	(56,824)	(79,150)	0
539	METER READING & BILLING	(108,855)	(217,450)	(124,102)	(146,138)	(148,000)	0
540	CONSUMER SERVICES	(23,201)	0	(13,714)	(14,585)	(68,400)	0
541	WPPI COMMUNITY SERVICES	(16,108)	(24,900)	(22,706)	(24,900)	(23,935)	0
542	NEW CONSTRUCTION	(9,098)	(17,865)	(32,223)	(32,223)	(17,965)	0
544	LINE MAINTENANCE	(575,023)	(677,800)	(499,153)	(583,129)	(672,900)	0
547	METER MAINTENANCE	(4,862)	0	(2,588)	(3,163)	(9,420)	0
550	ENERGY & SUBSTATION	(2,672,806)	(2,903,570)	(2,221,475)	(2,916,221)	(4,395,303)	0
552	ENERGY OPTIMIZATION	(25,208)	(40,000)	(22,781)	(37,135)	(96,052)	0
555	BUILDING & GROUNDS	(20,254)	(53,625)	(26,571)	(29,728)	(55,825)	0
560	VEHICLE EXPENSE	(21,629)	(116,750)	(31,760)	(99,634)	(38,750)	0
571	NORTH BLUFF BROADBAND TOWER	(1,897)	0	0	0	0	0
Fund 582 - ELECTRIC FUND:							
TOTAL ESTIMATED REVENUES		4,921,069	5,548,301	3,465,697	5,327,178	6,957,821	0
TOTAL APPROPRIATIONS		4,659,896	5,556,301	3,996,404	5,327,178	6,957,821	0
Total Fund 582 ELECTRIC FUND:		261,173	(8,000)	(530,707)	0	0	0

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GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26- Recommended
Fund: 590 WASTE WATER FUND							
000 - REVENUE		2,831,851	4,251,682	2,683,309	3,467,275	7,322,229	0
527 - SOLDS HANDLING		(6,055)	(13,311)	(8,203)	(10,082)	(13,126)	0
536 - MASONVILLE TWP SEWER PROJECT		(102,825)	(95,679)	(55,707)	(93,144)	(94,295)	0
537 - ADMINISTRATIVE		(851,925)	(1,517,056)	(1,121,660)	(1,565,834)	(1,606,392)	0
538 - SAFETY TRAINING PROGRAM		(5,786)	(11,390)	(6,054)	(10,247)	(10,026)	0
539 - METER READING & BILLING		(44,895)	(45,023)	(35,616)	(41,563)	(65,493)	0
540 - CONSUMER SERVICES		(21,549)	(14,285)	(16,276)	(21,265)	(16,760)	0
544 - LINE MAINTENANCE		(28,204)	(16,690)	(8,845)	(12,720)	(14,340)	0
547 - METER MAINTENANCE		(12,916)	(20,446)	(13,556)	(18,550)	(22,755)	0
549 - PLANT OPERATION & MAINTENANCE		(180,467)	(205,522)	(148,859)	(190,190)	(181,920)	0
551 - LAB		(80,223)	(82,215)	(71,276)	(88,475)	(90,485)	0
553 - LIFT STATIONS		(19,579)	(60,860)	(53,132)	(59,738)	(67,550)	0
555 - BUILDING & GROUNDS		(31,796)	(37,890)	(33,103)	(41,530)	(35,805)	0
556 - PLANT IMPROVEMENTS		(33,344)	(89,344)	(235,897)	(282,845)	0	0
560 - VEHICLE EXPENSE		(17,046)	(34,454)	(13,276)	(18,290)	(22,590)	0
562 - CONSENT ORDER		(3,948)	(2,007,517)	(435,645)	(1,012,802)	(5,080,692)	0
Fund 590 - WASTE WATER FUND:							
TOTAL ESTIMATED REVENUES		2,831,851	4,251,682	2,683,309	3,467,275	7,322,229	0
TOTAL APPROPRIATIONS		1,440,558	4,251,682	2,257,105	3,467,275	7,322,229	0
Total Fund 590 WASTE WATER FUND:		1,391,293	0	426,204	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 591 WATER FUND							
000 - REVENUE		1,097,481	1,299,923	1,393,625	1,623,011	1,312,163	0
534 - NEW LINES		(18,004)	(18,000)	(18,000)	(18,000)	(18,000)	0
537 - ADMINISTRATIVE		(456,743)	(531,713)	(340,680)	(893,645)	(594,323)	0
538 - SAFETY TRAINING PROGRAM		(4,393)	(5,710)	(3,064)	(3,371)	(4,850)	0
539 - METER READING & BILLING		(42,452)	(42,400)	(38,989)	(45,800)	(55,775)	0
540 - CONSUMER SERVICES		(172,604)	(68,850)	(44,009)	(47,281)	(60,250)	0
544 - LINE MAINTENANCE		(21,215)	(28,240)	(18,525)	(20,855)	(21,720)	0
545 - RESERVOIR & ELEV TANK		(17,410)	(24,350)	(25,944)	(28,211)	(28,310)	0
547 - METER MAINTENANCE		(12,851)	(26,160)	(17,603)	(19,534)	(25,370)	0
549 - PLANT OPERATION & MAINTENANCE		(165,445)	(301,820)	(246,749)	(306,682)	(201,170)	0
551 - LAB		(128,128)	(142,260)	(110,998)	(132,589)	(134,800)	0
554 - HYDRANT MAINTENANCE		(134)	(3,620)	(699)	(742)	(4,165)	0
555 - BUILDING & GROUNDS		(15,742)	(21,300)	(8,858)	(9,623)	(16,930)	0
556 - PLANT IMPROVEMENTS		0	(8,500)	(23,424)	(23,424)	(140,000)	0
560 - VEHICLE EXPENSE		(3,881)	(77,000)	(3,108)	(73,254)	(6,500)	0
Fund 591 - WATER FUND:							
TOTAL ESTIMATED REVENUES		1,097,481	1,299,923	1,393,625	1,623,011	1,312,163	0
TOTAL APPROPRIATIONS		1,059,002	1,299,923	900,650	1,623,011	1,312,163	0
Total Fund 591 WATER FUND:		38,479	0	492,975	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 594 HARBOR FUND							
000 - REVENUE		112,263	454,068	102,379	101,960	437,968	0
537 - ADMINISTRATIVE		(84,835)	(454,068)	(67,531)	(101,960)	(437,968)	0
Fund 594 - HARBOR FUND:							
TOTAL ESTIMATED REVENUES		112,263	454,068	102,379	101,960	437,968	0
TOTAL APPROPRIATIONS		84,835	454,068	67,531	101,960	437,968	0
Total Fund 594 HARBOR FUND:		27,428	0	34,848	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 705 CEMETERY PERPETUAL CARE FUND							
000 - REVENUE		13,291	12,000	13,855	15,300	12,000	0
537 - ADMINISTRATIVE		(11,696)	(12,000)	(26)	(15,300)	(12,000)	0
Fund 705 - CEMETERY PERPETUAL CARE FUND:							
TOTAL ESTIMATED REVENUES		13,291	12,000	13,855	15,300	12,000	0
TOTAL APPROPRIATIONS		11,696	12,000	26	15,300	12,000	0
Total Fund 705 CEMETERY PERPETUAL CARE FUND:		1,595	0	13,829	0	0	0

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GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 731 RETIREMENT SYSTEM FUND							
000 - REVENUE		39,167	118,494	124,501	123,104	123,435	0
537 - ADMINISTRATIVE		(25,000)	(118,494)	0	(123,104)	(123,435)	0
Fund 731 - RETIREMENT SYSTEM FUND:							
TOTAL ESTIMATED REVENUES		39,167	118,494	124,501	123,104	123,435	0
TOTAL APPROPRIATIONS		25,000	118,494	0	123,104	123,435	0
Total Fund 731 RETIREMENT SYSTEM FUND:		14,167	0	124,501	0	0	0
Report Totals:							
TOTAL ESTIMATED REVENUES - ALL FUNDS		20,821,236	19,852,099	14,080,458	18,769,342	25,772,634	
TOTAL APPROPRIATIONS - ALL FUNDS		18,213,475	19,860,099	13,120,002	18,769,342	25,772,634	
NET OF REVENUES & APPROPRIATIONS:		2,607,761	(8,000)	960,456			

Board:	City Commission
Agenda Date:	03-09-2026
Department:	Public Safety
Presenter:	Robert Spreitzer

Staff Report

Agenda Item Title:
Public Act 33 Police & Fire Special Assessment for Fiscal Year 2026-2027

Background:
Public Act 33 Police & Fire requires the City annually in conjunction with the budget process to determine the estimated costs, amount of the assessment, distribution of the assessment and to hold an annual public hearing regarding the same.

The proposed budget for Fiscal Year 2026-2027 included PA 33 Police and Fire Special Assessments as presented on February 17th & 18th, 2026 Budget Work Sessions with presentation by City Manager Rob Spreitzer and Director Ron Robinson.

Fiscal Effect:

Supporting Documentation:
Provided in the Proposed FY 2025-2026 Budget

Recommendation:
Motion to set a public hearing for 6:00 PM Monday, March 23, 2026 to gather public input on Public Act 33 Police and Fire Special Assessment for Fiscal Year 2026-2027.

PA33
FY 2024-2025

	Total Revenue
4.5 Mills	538,405
Fire Truck CIP	(155,000)
Roof Repair	(50,000)
Public Safety Equipment CIP	(44,000)
Public Safety Car Fund CIP	(53,000)
SRO Officer	(60,000)
Operations	(176,405)
	(0)

PA33
FY 2025-2026

	Total Revenue	Notes
4.5 Mills Estimated	538,405	
Fire Truck & Equipment CIP	(150,000)	Turnout Gear $50,000, Fire Truck CIP $100,000
Public Safety Car Fund CIP	(53,000)	
SRO Officer	(60,000)	Should Increase Every Year?
Operations	(275,405)	
	(0)	

PA33
FY 3/31/2027
2/5/2026

	Total Revenue	Notes
4.5 Mills Estimated	565,781	
Fire Truck & Equipment CIP	(155,500)	Turnout Gear $50,000, Fire Truck CIP $81,500, SCBA Bottles $24,000
Public Safety Car Fund CIP	(24,000)	
SRO Officer	(66,805)	
Operations	(319,476)	
	-	

Board:	City Commission
Agenda Date:	March 9, 2026
Department:	Treasurer
Presenter:	Vicki Schroeder

Staff Report

Agenda Item Title:

Accounts Receivable Collection & Write-Off Policy

Background:

This policy is a recommendation from the City's past two audits. We currently have a collection process in place, but not in written form. This policy formalizes the process and details it from invoice creation to collection and write-off. It also details when a receivable is placed in a third-party collection process and who has the authority to write off receivables.

Fiscal Effect:

Supporting Documentation:

Accounts Receivable Collection & Write-Off Policy

Recommendation:

Motion to approve the Accounts Receivable Collection & Write-Off Policy as presented.

City of Gladstone
Accounts Receivable Collection and Write-Off Policy

1. **OBJECTIVE**
   To establish a standardized and systematic procedure for the collection of outstanding accounts receivable and the write-off of uncollectible accounts. This policy ensures the City minimizes bad debt expense and handles all accounts fairly and consistently.

2. **DEFINITIONS**
   - "Accounts Receivable": This includes all debt owed to the City of Gladstone;
   - "Aged Balance of Accounts Receivable": A schedule classifying the balances of all accounts receivable according to the varying lengths of time the accounts are past due;
   - "Collection Agency": An independent contractor who is hired by the city to pursue the collection of uncollected accounts receivable.

3. **BACKGROUND**
   Various City of Gladstone departments have accounts receivable resulting from their operations. Some of these receivables may become uncollectible over time or following an event. When the City Commission determines that a receivable is uncollectible, the receivable is written off for accounting purposes, which does not constitute a forgiveness of debt.

4. **COLLECTION PROCEDURES**
   A. Aging of Accounts
   - All accounts will be monitored and categorized using an accounts receivable aging report. The aging report will group overdue invoices based on the number of days past the due date (e.g. 1-30 days, 31-60 days, 61-90 days, and 90+days).
   - The City Treasurer or City Manager will review the aging report quarterly.

   B. Communication Protocol
   - Debt that is over 30 days past due, a statement with penalties applied will be sent by the office clerk.
   - Debt that is 90+ days past due and is not lienable on the property tax bills may be referred to a third-party collection agency or escalated for legal action, depending on the outstanding amount and circumstances.

5. WRITE-OFF PROCEDURE

- **Definition of Uncollectible Account**

An account is deemed uncollectible and may be written off when all reasonable collection efforts have been exhausted, and there is no reasonable expectation of recovery. Examples of circumstances that may lead to a write-off include:

  - The customer has filed for bankruptcy.
  - The Customer's business is no longer operating.
  - The debtor is deceased, and no estate can be identified for payment.

- **Authorization For Write-Off**
  - The City Commission must approve write-offs.
  - All write-off requests must be accompanied by documentation of collection efforts.

- **Accounting Treatment**
  - The City will use the allowance method for financial statement reporting, which aligns with Generally Accepted Accounting Principles (GAAP). This method involves:
    - At the end of each accounting period, an estimate of uncollectible receivables is made and recorded as a debit to Bad Debt Expense and a credit to Allowance for Doubtful Accounts. Once the receivable is considered uncollectible, it will be recorded as a debit to Allowance for Doubtful Accounts and a credit to Accounts Receivable.

- **Post-Write-Off Collection**
  - A write-off does not legally forgive the debt. The city may still pursue collection if circumstances change, and any subsequent payments received will be recorded appropriately.

6. ROLES AND RESPONSIBILITIES

- Accounting/Collection: The Office Clerk is responsible for routine monitoring of accounts receivable, processing invoices, and communicating documentation.
- Collections/Legal Action: The City Treasurer or City Manager approves accounts receivable to be forwarded to a collection agency or legal authority.
- Write-Offs: The City Council approves write-offs.
- Post-Write-Off Collection: The City Treasurer or City Manager deems a receivable as post-write-off collection.

CC approval:

Board: City Commission
Agenda Date: March 9, 2026
Presenter: Patricia West

Staff Report

Agenda Item Title:

Set Public Hearing | Proposal to Vacate West Half of Birch Street

Background:

On July 14, 2025, the Gladstone City Commission approved a motion to vacate the west half of Birch Street at the request of the Gladstone Housing Commission. The request is intended to support the Housing Commission's long-term planning efforts related to the potential redevelopment and replacement of Fairview Manor.

> *Motion made by Commissioner O'Driscoll, Seconded by Mayor Thompson to vacate west half of Birch Street and require the Housing Commission to pay for all fees associated with the vacation, fee estimated to be around $8,000 as quoted by Miller Canfield.*
> *MOTION CARRIED*

Vacating a public right-of-way is the formal process of discontinuing the public's right to use a designated area of land, in this case, a portion of Birch Street. Upon completion of the process, ownership of the vacated right-of-way reverts to the adjacent property owners. This action would allow for future development or site reconfiguration associated with the Fairview Manor property.

Pursuant to Chapter XII, Section 2 of the Gladstone City Charter, the vacation of a street requires adoption of a resolution and the holding of a public hearing, with proper notice provided. The City has been working with legal counsel to ensure compliance with statutory and charter requirements. The next procedural step is for the City Commission to set a public hearing date to receive public comment on the proposed street vacation.

Fiscal Effect:

There is no fiscal impact to the City. All expenses associated with the legal process and required notices will be paid by the Gladstone Housing Commission, as directed by the Commission's July 14, 2025 motion.

Supporting Documentation:

Gladstone City Charter – Chapter XII, Section 2
Gladstone Housing Commission Request to Vacate
Bay Park Addition Plat
GIS Image
[DRAFT] Resolution No. 2026-02

Recommendation:

Motion to approve resolution No. 2026-02 declaring intent to vacate remaining western ½ of Birch Street and set a public hearing held for the purpose of hearing any objections to vacating the remaining western 1-2 of Birch Street on Monday, April 13, 2026 at 6:00 PM ET.

Sec. 2. - [Resolution to vacate, discontinue or abolish, street, alley or public ground; meeting; notice.]

When the commission shall deem it advisable to vacate, discontinue or abolish any street, alley or public ground, or any part thereof, they shall by resolution so declare and in the same resolution shall appoint a time, not less than four weeks thereafter, when they shall meet and hear objections thereto. Notice of such meeting, with a copy of said resolution, shall be published once not less than two weeks before the time appointed for such meeting, in a newspaper published and circulated in the city.

GLADSTONE
HOUSING
COMMISSION

217 DAKOTA AVENUE • GLADSTONE, MICHIGAN 49837 • (906) 428-2215

May 12, 2025

The Honorable
Joseph Thompson Mayor, Brad Mantela Mayor Pro-Tem, Robert Pontis Commissioner,
Judy Akkala Commissioner, Steve O'Driscoll Commissioner
City of Gladstone
1100 Delta Avenue
Gladstone, Michigan 49837

Honorable Commission Members,

The Gladstone Housing Commission respectfully requests that the City Commission consider vacating the remaining portion of Birch Street that abutting Lots 44, 45, 46, 47 and 48 of Bay Park Addition to the City of Gladstone, according to the plat thereof, as recorded in Liber B of Plats, Page 103, Delta County Records.

The Gladstone Housing Commission also requests the City of Gladstone retain ownership of Birch Street that abutting Lots 40, 41 and 43 of Bay Park Addition to the City of Gladstone, according to the plat thereof, as recorded in Liber B of Plats, Page 103, Delta County Records and grant an easement to the Housing Commission to install a water service main and access to maintain the service main.

The Housing Commission currently owns half of Birch Street abutting Lots 34, 35, 36, 37 and 38 of Bay Park Addition to the City of Gladstone, according to the plat thereof, as recorded in Liber B of Plats, Page 103, Delta County Records

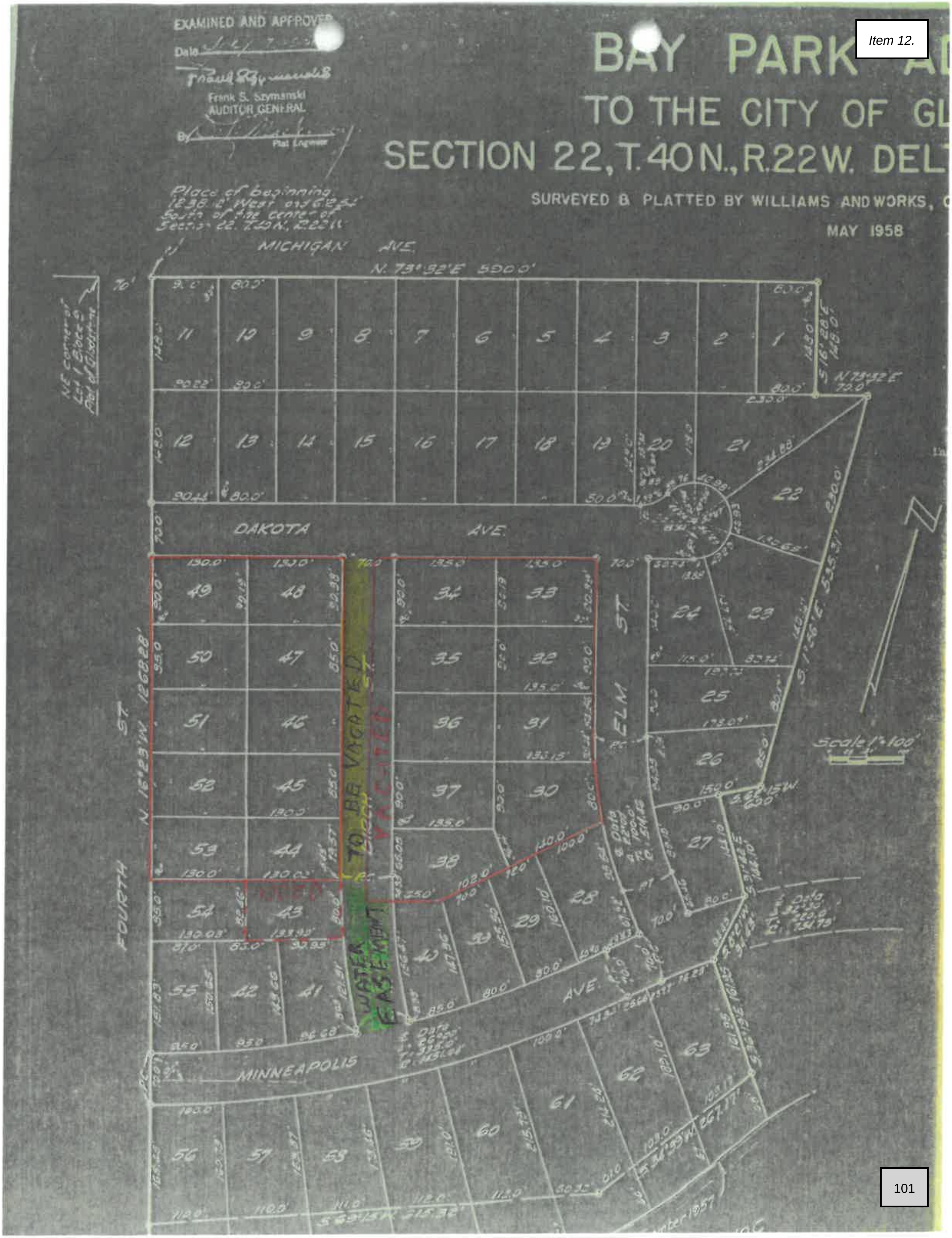
The reason for this request is to help secure funding to replace Fairview Manor under the HUD Section 18 Demo/ Dispo program through tax credits and to build on the portion of the vacated Birch Street.

If you have any questions, please feel free contact me or the Executive Director.

Sincerely,

Paula Waeghe

Paula Waeghe, Board President
Gladstone Housing Commission
217 Dakota Avenue
Gladstone, MI 49837


EXAMINED AND APPROVED
Date
Frank S. Szymanski
AUDITOR GENERAL
By
Plat Engineer
BAY PARK AD
TO THE CITY OF GL
SECTION 22, T.40N., R.22W. DELT
SURVEYED & PLATTED BY WILLIAMS AND WORKS,
MAY 1958
MICHIGAN AVE.
DAKOTA AVE.
FOURTH ST
ELM ST.
MINNEAPOLIS AVE.
TO BE VACATED
VACATED
WATER EASEMENT
OPEN
Scale 1" = 100'


TARDIFF JAMES & SALLY
052-200-009-00
B HOME RENTALS LLC
052-200-020-00
DYKES BRUCE & CHERYL
STEWART COHL
052-200-011-00
052-200-016-00
PRATT BRYON & ASHLEY
052-200-015-00
PRATT ASHLEY & BRYON
052-200-012-50
BIZEAU KAYLA & JOSEPH
Dakota Ave
052-200-026-00
HEITING CHRISTINE
052-200-044-10
WATERVIEW APARTMENTS I LDHA, LLC
Elm St
S 4th St
052-200-044-00
GLADSTONE HOUSING COMMISSION
052-008-014-00
GOODCHILD SEAN
S Minneapolis Ave
052-200-029-00
JACOBS JOAN
052-200-039-00
JACOBS JOAN
052-200-054-00
SWANSON CHERYL LA
052-007-001-00
SNOWAERT KATHERINE
052-200-055-00
IRBY JOHN & LISA
052-007-014-50
COLLINS SAMUEL
Minneapolis Ave
052-200-056-00
CITY OF GLADSTONE

RESOLUTION NO. 2026-02

A RESOLUTION DECLARING INTENT TO VACATE REMAINING WESTERN ½ OF BIRCH STREET

City of Gladstone
County of Delta, State of Michigan

At a Meeting of the Gladstone City Commission, held, on the 9th day of March, 2026.

WHEREAS, Chapter XII, Sec. 2 of the Gladstone City Charter provides:

> When the commission shall deem it advisable to vacate, discontinue or abolish any street, alley or public ground, or any part thereof, they shall by resolution so declare and in the same resolution shall appoint a time, not less than four weeks thereafter, when they shall meet and hear objections thereto. Notice of such meeting, with a copy of said resolution, shall be published once not less than two weeks before the time appointed for such meeting, in a newspaper published and circulated in the city.

WHEREAS, Birch Street is an undeveloped public right-of-way dedicated in the plat of Bay Park Addition, recorded in Liber B of Plats, Page 103, of the Delta County Records.

WHERAS, despite being dedicated for public use, Birch Street has never been improved, constructed, opened, or maintained for public travel. It exists only as an unimproved "paper street."

WHEREAS, the eastern one-half of Birch Street was previously vacated in conjunction with the development of the Bay View Manor (now Waterview Apartments) site.

WHEREAS, the Gladstone Housing Commission has formally requested that the City vacate the remaining western ½ of Birch Street to facilitate the redevelopment and replacement of the Fairview Manor public housing facility.

NOW THEREFORE BE IT RESOLVED, that City Commission deems it advisable and necessary for the health, welfare, comfort, and safety of the people of the City to vacate the remaining western ½ of Birch Street.

BE IT FURTHER RESOLVED, that, as required by Chapter XII, Sec. 2 of the Gladstone City Charter, a public hearing shall be held for the purpose of hearing any objections to vacating the remaining western ½ of Birch Street on April 13, 2026.

BE IT FURTHER RESOLVED, that the City Clerk shall publish notice of said public hearing along with a copy of this resolution once not less than two weeks before the hearing in a newspaper published and circulated in the City.

BE IT FURTHER RESOLVED, that legal counsel for the City shall proceed with securing vacation of the remaining western ½ of Birch Street following the public hearing.

BE IT FURTHER RESOLVED, that the City Clerk shall record this resolution with the Delta County Register of Deeds within 30 days, and provide a copy to the Director of the Department of Energy, Labor, and Economic Growth as required by the Land Division Act. MCL 560.257(2).

ROLL CALL VOTE:

Yeas: ______________________________

Nays: ______________________________

Abstain: ______________________________

Absent: ______________________________

THE RESOLUTION WAS DECLARED ADOPTED.

____

Kimberly Berry, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF DELTA)

The undersigned, being the duly qualified and acting Clerk of the City of Gladstone, hereby certifies that the foregoing is a true and complete copy of a resolution duly adopted by the Gladstone City Commission at its regular meeting held on 9th day of March, 2026, at which meeting a quorum was present and remained throughout and that an original thereof is on file in the records of the City. I further certify that the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of such meeting were kept and will be or have been made available as required thereby.

____

Kimberly Berry, City Clerk

DATED: ____________________, 2026

Board:	City Commission
Agenda Date:	03-09-2026
Department:	Elections
Presenter:	Kim Berry City Clerk

Staff Report

Agenda Item Title:

Amended Agreement for Election Services (Early Voting) Between Delta County & Townships & Cities of Delta County

Background:

The parties enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating joint early voting. Which means mandatory to offer 9 days of early voting for federal and state elections. This year we have the August Primary and November General Election.

This amended agreement was reviewed by the Delta County Clerks and recommended for approval by each of the respective jurisdictions.

Fiscal Effect:

See page 7 of agreement
Early Voting Expenses will be shared by sixteen (16) municipalities

Supporting Documentation:

Amended Agreement

Recommendation:

Motion to approve the Amended Agreement for Election Services Between Delta County and the City of Gladstone and authorize Clerk Kimberly Berry to sign the agreement.

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AMENDED AGREEMENT FOR ELECTION SERVICES

BETWEEN DELTA COUNTY; AND THE TOWNSHIPS AND CITIES OF DELTA COUNTY,

AS LISTED IN THE CHART BELOW:

This County Joint Early Voting Site Agreement is made between the County of Delta and each Township and City as listed. In this Agreement, Delta County will be represented by the Delta County Clerk, while each municipality will be represented by their respective clerk in their official capacity. The municipalities may be referred to individually as a "party" and jointly as "parties".

Name of municipality	Number of precincts in municipality	Number of registered electors in municipality	Voting Site
Baldwin Township	1	662	1
Bark River Township	1	1405	1
Bay de Noc Township	1	344	1
Brampton Township	1	994	1
Cornell Township	1	488	1
Ensign Township	1	715	1
Escanaba City	4	10162	1
Masonville Township	1	1598	1
Escanaba Township	2	3082	1
Fairbanks Township	1	294	1
Ford River Township	1	1899	1
Garden Township	1	772	1
Gladstone City	2	4550	1
Maple Ridge Township	1	660	1
Nahma Township	1	489	1
Wells Township	1	4270	1
Total	**21**	**32,384**	

PURPOSE OF THE AGREEMENT. The parties enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating joint early voting sites as designated below:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:

1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.

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1.2 **<u>Coordinator</u>** means the individual designated by the Early Voting Plan and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.

1.3 **<u>Early Voting Plan</u>** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq*. The requirements of an early voting plan are described in MCL 168.720h(3).

1.4 **<u>Election Services</u>** encompasses the following individual Election Services provided by any party, if applicable:

9 Day Early Voting Site
Registration and Election Notices – Statewide Elections Only
Hiring Election Inspectors for Statewide Elections during early voting

1.5 **<u>Legislative Body of the Municipality</u>** means the city or township council elected or appointed and serving in the municipality.

1.6 **<u>Municipality</u>** means any participating municipality, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their council, Board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.

1.7 **<u>QVF</u>** means the Qualified Voter File as described in MCL 168.509m.

1.8 **<u>QVF Controller</u>** means the individual appointed by the county clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

1.9 **<u>Site Supervisor</u>** means the participating municipal clerk or a member of the county clerk's staff who shall act as supervisor for each day of early voting. The county clerk may appoint a different participating municipal clerk or member of the county clerk's staff to act as a supervisor for different days of early voting.

2. **<u>PARTIES TO AN AGREEMENT</u>:** County Clerk of Delta and all local Delta County Jurisdictions.

3. **<u>SCOPE OF THE AGREEMENT.</u>**

3.1 The Agreement applies to all statewide and federal elections, but individual parties may extend early voting to non-statewide elections at their discretion, as permitted under MCL 168.720d(1).

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4. **COORDINATOR.**

4.1 The Coordinator will serve as coordinator of the joint early voting sites and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.

4.2 In the event that the Coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

4.3 If the Coordinator becomes unavailable for any reason, the County Deputy/Elections Clerk will assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the Clerks of the participating municipalities would determine the new coordinator among themselves and would submit a revised early voting plan to that effect to the Department.

5. **QVF CONTROLLER.**

5.1 The Coordinator will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The QVF controller must meet the security requirements of a QVF user.

6. **APPROVAL OF EARLY VOTING SITES.**

6.1 Pursuant to MCL 168.662, the Legislative Body in each municipality will take the appropriate legislative action to designate the identified precincts/early voting sites.

7. **APPOINTMENT OF ELECTION INSPECTORS.**

7.1 The County Clerk along with the Site Coordinator will be responsible for the appointment of election inspectors and final approval will be the County Election Commissions.

7.2 At least 31 days before each statewide and federal election, the designated board will appoint for each early voting site at least 3 election inspectors and as many more as the board determines is required for the efficient, speedy, and proper conduct of the election.

7.3 The designated board will further designate one appointed election inspector from each early voting site as chairperson.

7.4 The selection of election inspectors will be governed by MCL 168.674.

8. **APPROVAL OF EARLY VOTING HOURS.**

8.1 Prior to the submission of an Agreement or early voting plan, the clerks of the participating municipalities will do all of the following:

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8.1.1 The parties will provide nine, eight-hour days of early voting for each statewide or Federal Election, with the exact hours detailed in the Early Voting Plan.

8.1.2 In Statewide and Federal Elections, the parties to this agreement will not offer early voting beyond these days and hours, however, individual parties may offer early voting to non-statewide elections at their discretion, as permitted under MCL 168.720d(1).

9. NOTICE OF EARLY VOTING HOURS.

9.1 Not less than 45 days before Election Day, the Clerk of each participating municipality will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on each municipality's website and any other publication or posting the clerk considers advisable.

10. BUDGET AND COST SHARING.

10.1 Cost –Sharing will be shared by each early voting site and costs will be split by the 16 municipalities.

11. STAFFING AND SUPERVISION.

11.1 The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting site(s).

11.2 The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.

11.3 The site supervisors for early voting sites must be listed in the attached Exhibit B.

12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

12.1 Tabulators and early voting poll book laptops used at each joint early voting site must be configured in one of the ways set forth in MCL 168.720j(6).

13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY.

13.1 During Early Voting, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State

13.2 During Early Voting, the coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.

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13.3 At the conclusion of Election Day, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS.

14.1 The County Clerk along with the Site Coordinator will be responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and Report the early voting results to the county clerk.

14.2 At the conclusion of Election Day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

15. EXECUTION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

15.1 County Joint Early Voting Site Agreement must be finalized and signed by all participating municipalities:

15.2 No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.

15.3 No later than 90 days before a special statewide or federal election.

16. EARLY VOTING PLAN.

16.1 No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator will be responsible for ensuring an early voting plan, is filed with the county clerk of the county in which the municipalities are located.

17. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.

17.1 No later than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

18. DURATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

18.1 This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of each participating municipal clerk.

18.2 Municipalities must agree how long the Agreement will stay in effect and how it will be cancelled or terminated. An Agreement may provide that the Agreement has no fixed termination date.

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19. <u>CANCELLATION, MODIFICATION, AND TERMINATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.</u>

19.1 If the parties terminate Agreement for any reason, the clerk of each participating municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.

19.2 If a party withdraws from the Agreement for any reason, the clerk of the municipality withdrawing from the Agreement must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided. A party to a municipal Agreement may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.

19.3 A party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.

19.4 If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the Municipal Agreement, is filed with the County Clerk of the county in which the municipalities are located.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating municipalities. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

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Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Nancy J. Przewrocki	County Clerk	clerk@deltacountymi.gov	906-789-5175

Early Voting Location Information:

	Site #1				
Location of site	Wells Township Hall – 6436 N. 8th Street Wells, MI 49894				
Municipalities served at site	All Delta County Municipalities				
Number of Election Workers at site	5 - 7				
Election Worker Pay	$16.00/hour				
Election Chair Pay	$18.00/hour				
Receiving Board					
Site Supervisor Pay					
Election Coordinator	$300/precinct				
Mileage Reimbursement	IRS Rate ($.70)				
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Yes				
Hours for 9 days of Constitutionally-required early voting	8:00 am to 4:00 pm				
How many (if any) additional days of early voting will be provided at this site?	None				
Hours for any additional days of early voting	None				
Is this site ADA compliant?	Yes				
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes				

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Signatures of Delta County – City/Township/County Clerks are as follows:

Escanaba City Clerk	**Phil DeMay**	**Date**
Gladstone City Clerk	**Kim Berry**	**Date**
Baldwin Township Clerk	**Terre Anderson**	**Date**
Bark River Township Clerk	**Mark Ray**	**Date**
Bay de Noc Township Clerk	**Maggie Anderson**	**Date**
Brampton Township Clerk	**Debbie Edwardsen**	**Date**
Cornell Township Clerk	**Diana Clark**	**Date**
Ensign Township Clerk	**Mary Wilson**	**Date**
Escanaba Township Clerk	**Theresa Chenier**	**Date**
Fairbanks Township Clerk	**Sondra Casey**	**Date**
Ford River Township Clerk	**Deb Brown**	**Date**
Garden Township Clerk	**Brenda Lester**	**Date**
Maple Ridge Twp Clerk	**Sue Sicotte**	**Date**
Masonvile Twp Clerk	**Lynn Herzog**	**Date**

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Nahma Township Clerk ______________________________ __________________

Michelle Lass **Date**

Wells Township Clerk ______________________________ __________________

Tina Jensen **Date**

____ __________________

Delta County Clerk **Nancy J. Przewrocki** **Date**

Board:	City Commission
Agenda Date:	03-09-2026
Department:	Elections
Presenter:	Kim Berry, City Clerk

Staff Report

Agenda Item Title:

City of Gladstone Election Inspectors & Chairperson Hourly Rate Increase

Background:

City of Gladstone currently pays $15.00/hour for Election Inspector and $17.00/hour for Election Chairperson.

I would like to raise the hourly wage as follows to be consistent with the Early Voting Agreement and Delta County area.

Election Inspectors $16.00/hour
Election Chairperson $18.00/hour

Fiscal Effect:

This has been budgeted in the upcoming FY2026-2027 Election budget for the State Primary in August and General Election in November.

Supporting Documentation:

None

Recommendation:

Motion to increase hourly wages for City of Gladstone Election Inspectors to $16.00/hour and Chairperson to $18.00/ hour.

Board:	City Commission
Agenda Date:	March 9, 2026
Presenter:	Patricia West

Staff Report

Agenda Item Title:

Alger Delta Façade Grant | Modification to Subsequent Liens

Background:

The City of Gladstone Downtown Development Authority (DDA) has approved a facade grant for Alger-Delta Coop Elect Assn. in the form of a $7,461.42 deferred payment loan. To secure this loan, there exists a prepared standard DDA Facade Rehabilitation Program Mortgage and Note.

Paragraph seven of the drafted mortgage, titled "Subsequent Liens," specifically prohibits the borrower from permitting any subsequent superior liens on the property, with the sole exception of improving the interest rate or term of a pre-existing loan. Alger Delta's General Manager, Mike Furmanski, indicated in his recent memo that this clause conflicts with their standard operations.

> Existing Mortgage Language:
> 7. Subsequent Liens. Repayment of this loan is deferred because the source of the funds used to make the loan is City of Gladstone's Downtown Development Authority Façade Program. The Borrower acknowledges that because of the source of funds for the loan, the Lender will not permit any subsequent superior liens on the Property, except for the purpose of improving the interest rate or term of a loan connected to a pre-existing superior lien. Any subordination of this Mortgage to additional liens or encumbrances of the assignee or successor to the Borrower shall be effective only with the written consent of the Lender. Such additional liens and encumbrances shall extend to and include any land contract, or other agreement between the Borrower and his successor or assignee. Consent to subordinate shall not be unreasonably withheld if the Lender has assurance, reasonable to the Lender; the provisions of this Mortgage remain enforceable and are adequately secured by the project.

To resolve this conflict and move forward with the closing, Alger Delta's legal counsel presented three distinct proposals.

- Proposal 1: Adds a clause to the end of Paragraph seven explicitly allowing the borrower to renew, extend, and increase the existing debt limits of mortgages held specifically by FFB, CFC, and CoBank, recorded in Delta, Menominee, Schoolcraft, Alger, Marquette, and Dickinson Counties. This increased debt limit would constitute a superior lien to the City's security interest.
- Proposal 2: Broadly amends the second sentence of Paragraph seven by allowing the borrower to extend or renew "any existing debt, which shall include increasing existing debt limits".
- Proposal 3: Bypasses the lien priority issue entirely by potentially having Alger Delta provide a letter of credit to secure the City's $7,461.42 share of the project.

Recommendation:

Motion to proceed with proposal 1, adding clause to the end of Paragraph seven explicitly allowing the borrower to renew, extend, and increase the existing debt limits of mortgages held specifically by FFB, CFC, and CoBank, recorded in Delta, Menominee, Schoolcraft, Alger, Marquette, and Dickinson Counties. This increased debt limit would constitute a superior lien to the City's security interest.