



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
March 24, 2025
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

4. Public Hearing Public Act 33 Police & Fire Special Assessment for Fiscal Year 2025-2026
5. Public Hearing Proposed Fiscal Year 2025-2026 Budget

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

6. City Commission Regular Meeting Minutes March 10, 2025

UNFINISHED BUSINESS

NEW BUSINESS

7. 2024/2025 Fiscal Year Budget Amendments
8. 2024/2025 Fiscal Year Committed Fund Balances

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 03-21-2025

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.gov

Staff Report

Agenda Date: 03-24-2025 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Eric Buckman Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Public Hearing on Public Act 33 Police & Fire Special Assessment for Fiscal Year 2025-2026

BACKGROUND:

Public Act 33 Police & Fire requires the City annually in conjunction with the budget process to determine the estimated costs, amount of the assessment, distribution of the assessment and to hold an annual public hearing regarding the same.

The proposed budget for Fiscal Year 2025-2026 included PA 33 Police and Fire Special Assessments as presented at the March 4th & 5th, 2025 Budget Work Sessions with presentation by Director Ron Robinson.

FISCAL EFFECT:

SUPPORTING DOCUMENTATION:

Provided in the Proposed FY 2025-2026 Budget

RECOMMENDATION:

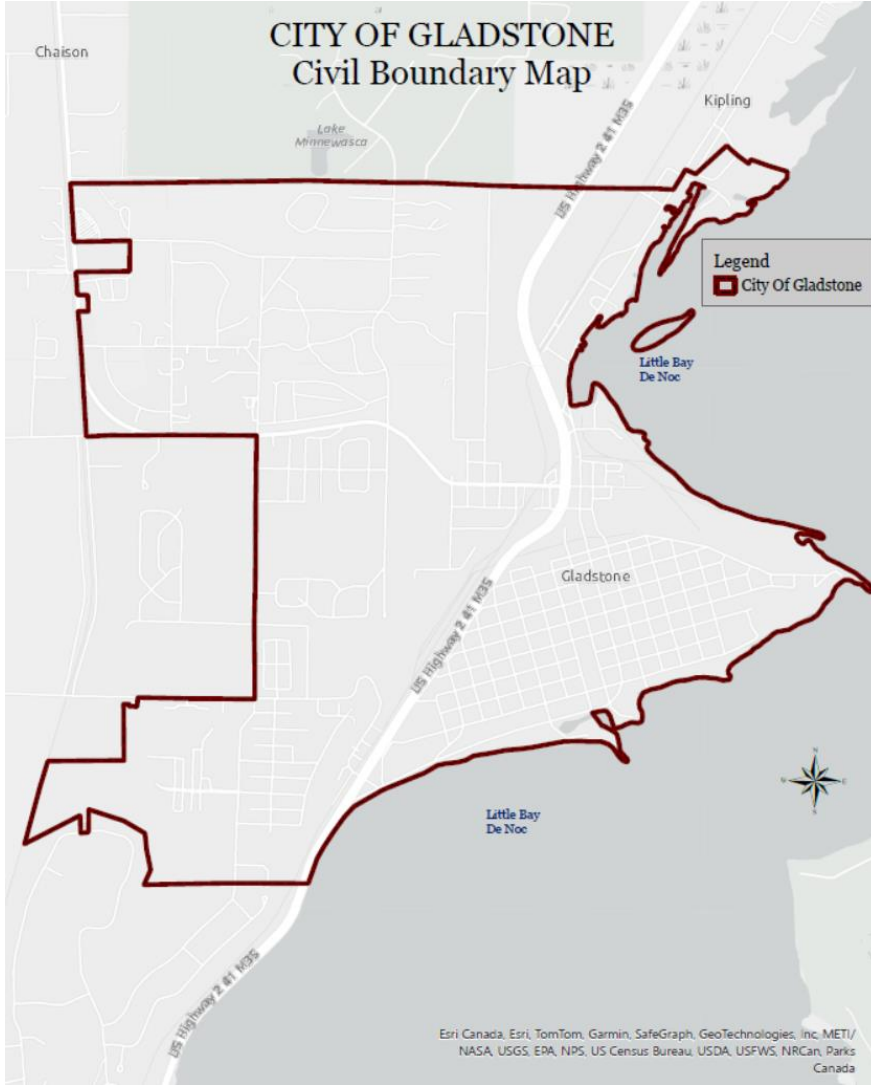
Conduct public hearing to gather public input on Public Act 33 Police and Fire Special Assessment for Fiscal Year 2025-2026.

No further action required

**NOTICE OF HEARING ON DISTRIBUTION OF SPECIAL ASSESSMENT LEVY
FOR POLICE AND FIRE PROTECTION ASSESSED COSTS AND EXPENSES
BY THE CITY COMMISSION OF THE CITY OF GLADSTONE**

TO ALL OWNERS OF THE
FOLLOWING-DESCRIBED LANDS:

All of the lots and parcels of land within the City of Gladstone, County of Delta, State of Michigan. The boundaries of the special assessment district shall match the boundaries of the City:



TAKE NOTICE that pursuant to the provisions of Act 33, Public Acts of Michigan, 1951, as amended, the City Commission has proposed an estimate of the special assessment levy for police and fire protection costs and expenses for Fiscal Year 2025-2026 in the amount of \$538,405.00. This estimated assessment, if finally approved by the City Commission, would be spread against the above-identified special assessment district in a column on the regular tax roll

in the estimated total levy amount of 4.5 mills (2 mills on Summer tax bill 2.5 mills on Winter tax bill).

PUBLIC NOTICE IS HEREBY GIVEN that the City Commission will meet on Monday, the 24th day of March, 2025, at 6:00 p.m., Eastern Daylight Time, at City Hall Chambers, 1100 Delta Avenue, Gladstone, Michigan, to hear objections to the distribution of the special assessment levy.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter delivered to the City Clerk by Monday, March 24, 2025, at 6:00 p.m. and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty-five (35) days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

Kimberly Berry
City Clerk

Posted: 03-11-2025

**PA33
FY 2024-2025**

	<u>Total Revenue</u>
4.5 Mills	538,405
Fire Truck CIP	(155,000)
Roof Repair	(50,000)
Public Safety Equipment CIP	(44,000)
Public Safety Car Fund CIP	(53,000)
SRO Officer	(60,000)
Operations	<u>(176,405)</u>
	(0)

**PA33
FY 2025-2026**

	<u>Total Revenue</u>	<u>Notes</u>
4.5 Mills Estimated	538,405	
Fire Truck & Equipment CIP	(150,000)	Turnout Gear \$50,000, Fire Truck CIP \$100,000
Public Safety Car Fund CIP	(53,000)	
SRO Officer	(60,000)	Should Increase Every Year?
Operations	<u>(275,405)</u>	
	(0)	



City of Gladstone, MI

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Gladstone, MI. 49837
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Staff Report

Agenda Date: 03-24-2025 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Eric Buckman Kim Berry, City Clerk: _____

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AGENDA ITEM TITLE: Public Hearing Proposed Fiscal Year 2025-2026 Budget

BACKGROUND:

The Commission has held several budget work sessions, and a balanced budget was introduced to the public at the March 10, 2025 meeting.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Conduct public hearing to receive input from the public.

FISCAL EFFECT:

SUPPORTING DOCUMENTATION:

2025-2026 Budget

RECOMMENDATION:

Motion to approve the Fiscal Year 2025-2026 balanced budget as presented.

**City of Gladstone
2025-26
Annual Budget**

3/10/2025



General Government Budget Review 2025/2026

Item 5.

Description	Income
Administrative fees	\$ 453,953
Franchise Fees/Licenses	\$ 89,200
FOIA Requests	\$ 1,100
Misc./Penalty/Reimbursements	\$ 89,500
Code Enforcement/Zoning	\$ 44,020
Transfer from Dr. Mary Cretens	\$ 45,600
Total Income	\$ 723,373

Total Income	\$ 723,373
Total Expenses	\$ 1,431,124
Income-Expense	\$ (707,751)

Net Cost of City Hall	\$ 707,751
2020 Census	5,257
Cost/Resident/Year	\$ 134.63
Cost/Resident/Day	\$ 0.37

Description	Expenses
City Commission	\$ 132,927
City Manager	\$ 167,973
Office Clerk	\$ 95,081
City Clerk	\$ 182,832
Board of Review	\$ 2,953
City Treasurer	\$ 185,906
City Assessor	\$ 87,585
Elections	\$ 27,980
City Hall	\$ 48,677
Computer Copier	
Debt Service	\$ 300,000
Community Development	\$ 199,210
Total Expenses	\$ 1,431,124

Capital Projects: Finish City Hall Updates- ARPA

News or Notes: Northshore
 Update Property Maintenance Code
 Flex Zoning

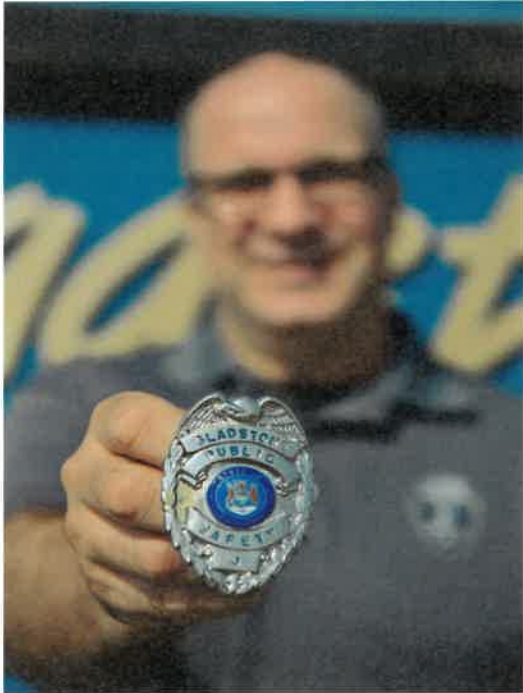


Public Safety Budget Review 2025/2026

Item 5.

Description	Income
Act 33 PS Millage	\$ 538,405
Grants/Rev Sharing	\$ 2,700
SOR Fees	\$ 600
Rampart Rent	\$ 4,000
Parking Violations	\$ 300
School Officer	\$ 62,640
Fire Calls	\$ 1,000
Transfer from Olson Trust	\$ 4,500
Transfer from K-9 Fund	\$ 9,875
Transfer from Building Fund	\$ 50,000
Transfer from Patrol Car Fund	\$ 7,800
K-9 Donations	\$ 1,500
Misc. & Donations	\$ 10,900
Total Income	\$ 694,220

Description	Expenses
Police Department	\$ 1,865,891
K-9 Program	\$ 9,875
Fire Department	\$ 439,446
Total Expenses	\$ 2,315,212



Total Income	\$ 694,220
Total Expenses	\$ 2,315,212
Income-Expense	\$ (1,620,992)

Net Cost of Public Safety	\$ 1,620,992
2020 Census	5,257
Cost/Resident /year	\$ 308.35
Cost/Resident/Day	\$ 0.84
+Cost/Resident/Day PA33	\$ 0.28
Total Cost/Resident/Day	\$ 1.13

Capital Projects: Gym Equipment, Taser Body Cam Payment

Start Upfitting **Police & Fire Equipment**

Replace Roof on Public Safety

News or Notes: School Liaison Officer

Fire Truck Fund

Patrol Car Fund

Fund Upset

Public Safety Special Assessment-Millage = 4.5 Mills

Public Works Budget Review 2025/2026

Item 5.

Description	Income
Alley Maint. From Utilities	\$ 33,674
Sale of Gravel Pit	\$ 200,000
Gravel Sales	\$ 10,000
Grass & Snow Code Enforcement	\$ -
Equipment Rental	\$ 200,000
DPW Misc.	\$ 2,500
Building Rental	\$ 10,000
Grave Opening & Storage	\$ 35,000
Cemetery Lot Sales	\$ 14,000
Sale of Equipment	\$ 10,000
Transfer from Perpetual Care	\$ 11,000
Dr. Mary Cretens: Cemetery/Trees	\$ 34,000
Total Income	\$ 560,174

Total Income	\$ 560,174
Total Expenses	\$ 619,156
Income-Expense	\$ (58,982)

Net Cost of Public Works	\$ 58,982
2020 Census	5,257
Cost/Resident /Year	\$ 11.22
Cost/Resident/Day	\$ 0.03

Capital Projects: DPW Building Engineering, Cemetery Water System, Trees

News or Notes: Sell Gravel Pit

Description	Expenses
Forestry	\$ 44,798
DPW Administration	\$ 161,978
Alley Maintenance	\$ 30,673
Grounds Maintenance	\$ 37,703
Equipment Pool	\$ 228,598
Fernwood Cemetery	\$ 115,406
Total Expenses	\$ 619,156



Recreation Budget Review 2025/2026

Item 5.

Description	Income
Beautification DDA	\$ 10,000
Grants	\$ -
Beach House Rental + Conc.	\$ 800
Pavilion & Gazebo Rental	\$ 4,900
Sports Park Tickets	\$ 45,000
Sports Park Concession	\$ 15,000
Sports Park Building Rental	\$ 5,500
Bayshore Ballfield	\$ 1,100
Rec. Programs	\$ 600
Campground	\$ 194,500
Misc.	\$ 5,000
Snack Shack	\$ 12,000
Donations for Projects	\$ 10,540
Transfer from Pram Funds	\$ 14,760.00
Dr. Mary Cretens	\$ 118,400
Total Income	\$ 438,100

Description	Expenses
Recreation Admin.	\$ 323,295
Beautification	\$ 10,000
Parks	\$ 112,910
Beach	\$ 62,314
Other Rec. Facilities	\$ 58,491
Ice Rink	\$ -
Campground	\$ 117,975
Sports Park	\$ 119,525
Rec. Programs	\$ 30,055
Total Expenses	\$ 834,565

Total Income	\$ 438,100
Total Expenses	\$ 834,565
Income-Expense	\$ (396,465)

Net Cost of Recreation	\$ 396,465
2020 Census	5,257
Cost/Resident /Year	\$ 75.42
Cost/Resident/Day	\$ 0.21

Capital Projects: Pram Shack
 Memorial Bench's
 Chip Sealing -Beach & Pavillion

News or Notes: Civic Recreation Software
 Start on Boardwalk



25/26 General Fund Summary

	Income	Expense	Net Expense
General Gov.	\$ 723,373	\$ 1,431,124	\$ 707,751
Public Safety	\$ 694,220	\$ 2,315,212	\$ 1,620,992
Recreation	\$ 438,100	\$ 834,565	\$ 396,465
DPW	\$ 560,174	\$ 619,156	\$ 58,982
Total	\$ 2,415,867	\$ 5,200,057	\$ 2,784,190

Taxes & PILT's	\$ 2,075,416
Revenue Sharing	\$ 744,271
	\$ 2,819,687

Taxes & Revenue Sharing	\$ 2,819,687
Net General Fund Expense	\$ 2,784,190
Net Funds to Fund Balance	\$ 35,497
Cost/Resident/Day	\$ 1.44
+Cost/Resident/Day PA33	\$ 0.28
Total Cost/Resident/Day	\$ 1.73

3/31/24 Audited Fund Balance	\$ 261,388
3/31/25 Projected Fund Balance	\$ 592,762
3/31/26 Requested Fund Balance	\$ 628,259

Target Fund Balance as per Policy	\$ 1,200,000
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Major Street Budget Review 2025/2026

Item 5.

Description	Income
Special Assessment	\$ -
Grants	\$ -
Act 51 Funds	\$ 709,634
Build Michigan Roads	\$ 11,000
Winter Maint Payment	\$ 4,000
Penalty Income	\$ -
Interest Income	\$ 8,000
Miscellaneous Income	\$ 1,000
Transfer from Fund Balance	\$ -
Total Income	\$ 733,634

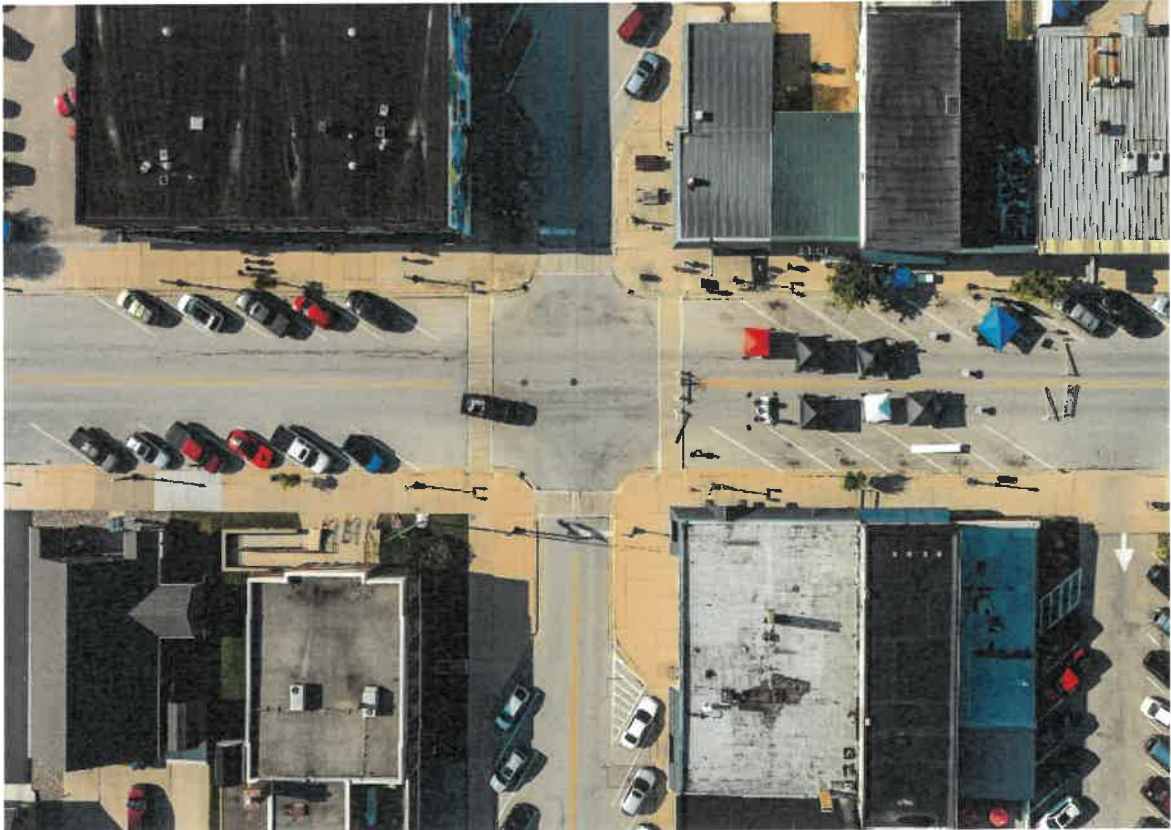
Description	Expenses
Re-Construction	54,400
Non-Motorized	7,007
Surface Maintenance	91,668
Storm Sewers	10,568
Traffic Control	25,517
Winter Maint.	125,520
Sweeping/Flushing	26,513
Administration	392,441
Total Expenses	\$ 733,634

Total Income	\$ 733,634
Total Expenses	\$ 733,634
Income-Expense	\$ -

Capital Projects: Start South Hill Project
Engineering for the Fed Aid

News or Notes:
Transfer \$200,000 to Local Streets

3/31/24 Audited Fund Balance	\$ 368,891
3/31/25 Projected Fund Balance	\$ 365,388
3/31/26 Requested Fund Balance	\$ 497,022



Local Street Budget Review 2024/2025

Description	Income
Special Assessment -Int./Penalty	\$ -
Grants	\$ -
Act 51 Funds	\$ 268,436
Build Michigan Roads	\$ 2,500
Winter Maint. Payment	\$ 1,200
Metro Act 48 Funds	\$ 29,064
Permit Fees	\$ 500
Penalty Income	\$ -
Interest Income	\$ 14,500
Misc.	\$ -
Transfer from Major Street	\$ 200,000
Transfer from Fund Balance	\$ -
Total Income	\$ 516,200

Total Income	\$ 516,200
Total Expenses	\$ 516,200
Income-Expense	\$ -

Capital Projects: Chip Seal
Crack Seal

News or Notes: \$200,000 Transfer from Major St.

3/31/24 Audited Fund Balance	\$ 249,245
3/31/25 Projected Fund Balance	\$ 163,614
3/31/26 Requested Fund Balance	\$ 179,361

Revised : 3/5/25

Description	Expenses
Re-Construction	\$ 9,600
Non-Motorized	\$ 2,536
Surface Maintenance	\$ 256,851
Storm Sewers	\$ 9,065
Traffic Control	\$ 6,329
Winter Maint.	\$ 109,898
Sweeping/Flushing	\$ 39,979
Administration	81,942
Total Expenses	\$ 516,200



Dr. Mary Cretens Budget Review 2025/2026

Item 5.

Description	Income
Annual Contribution	\$ 155,000
Interest Income	\$ 20,000
Transfer from Fund Balance	\$ 23,000
Total Income	\$ 198,000

Total Income	\$ 198,000
Total Expenses	\$ 198,000
Income-Expense	\$ -

Description	Expenses
4th of July	\$ 35,000
Improvements to City Cemetery and Rec.	\$ 10,600
Cemetery and Rec.	\$ 13,000
Cemetery Improvements	\$ 25,000
Playgrounds	\$ 77,900
Fishing Piers	\$ 36,500
Total Expenses	\$ 198,000

Capital Projects: Chip Seal Beach Parking
 Sports Park Upgrades, 4th of July
 Cemetery Sprinkler System, Civic
 Recreation Software

News or Notes: Summer Concerts

3/31/24 Audited Fund Balance	\$ 448,136
3/31/25 Projected Fund Balance	\$ 432,083
3/31/26 Requested Fund Balance	\$ 409,083

Committed Fund Balances	
Boardwalk	\$ 100,000
City Hall Renovations	\$ 35,000
Total	\$ 135,000



Economic Development Budget Review 2025/2026

Item 5.

Description	Income
Interest Income	\$ 2,200
Land Sales	\$ -
Transfer from Fund Balance	\$ 10,350
Total Income	\$ 12,550

Description	Expenses
Administration	2,550
Economic Development	10,000
Total Expenses	\$ 12,550

Total Income	\$ 12,550
Total Expenses	\$ 12,550
Income-Expense	\$ -

Capital Projects:

News or Notes: Advertise and Promote

3/31/24 Audited Fund Balance	\$ 62,586
3/31/25 Projected Fund Balance	\$ 101,226
3/31/26 Requested Fund Balance	\$ 90,876



DDA Budget Review 2025/2026

Item 5.

Description	Income
Annual Capture	\$ 474,270
Grants & Donations	\$ 6,000
Local Community Stabalization	\$ 6,363
Façade Owner Match	\$ 25,000
Interest Income	\$ 5,060
Farmers Market	\$ 3,500
Social District Revenue	\$ 7,200
Transfer from Fund Balance	\$ -
Total Income	\$ 527,393

Description	Expenses
Administration	\$ 76,552
Beautification Mat.& Sup.	\$ 14,521
Social District Mat. & Sup.	\$ 10,100
Down Town Concierge	\$ 10,000
Interest on Loans	\$ 16,500
Façade Grant Program	\$ 62,500
Christmas Celebration	\$ 3,000
Farmers Market	\$ 29,800
9th Street Bond	\$ 227,000
North Shore Loan	\$ 44,748
Transfer to Fund Balance	\$ 32,672
Total Expenses	\$ 527,393

Total Income	\$ 527,393
Total Expenses	\$ 527,393
Income-Expense	\$ -

Capital Projects: Façade Grants, Farmers Market Structures & Blvd. Trees

News or Notes: Social District

3/31/24 Audited Fund Balance	\$ 154,173
3/31/25 Projected Fund Balance	\$ 186,335
3/31/26 Requested Fund Balance	\$ 107,523

Revised : 3/5/25



Debt Service Budget Review 2025/2026

Item 5.

Description	Income
General Fund Contribution	\$ 25,000
Major Street Contribution	\$ 29,400
Local Street Contribution	\$ 9,600
DDA Contribution	\$ 227,000
Wastewater Contribution	\$ 25,000
Water Contribution	\$ 18,000
9th St. Special Assessment	\$ -
Penalty Income	\$ -
Interest Income	\$ 12,000
Transfer from Fund Balance	\$ 13,950
Total Income	\$ 359,950

Description	Expenses
Administration	\$ 1,100
9th St. Project Interest	\$ 78,850
9th St. Project Bond Payment	\$ 280,000
Transfer to Fund Balance	\$ -
Total Expenses	\$ 359,950

Total Income	\$ 359,950
Total Expenses	\$ 359,950
Income-Expense	\$ -

Capital Projects: 9th Street Dept Service
No More Special Assessments

3/31/24 Audited Fund Balance	\$ 179,758
3/31/25 Projected Fund Balance	\$ 168,305
3/31/26 Requested Fund Balance	\$ 154,355



Solid Waste Budget Review 2025/2026

Item 5.

Description	Income
Garbage Collection Fees	\$ 360,000
Compost Revenue	\$ 191,800
Sale of Carts	\$ 400
Loader Loan	\$ 13,500
Penalty Income	\$ 4,000
Interest Income	\$ 14,000
Misc.	\$ 650
Total Income	\$ 584,350

Description	Expenses
Composting	\$ 28,092
City Cleanup	\$ 12,075
Garbage Collection	\$ 219,761
Administration	\$ 278,979
Meter Reading & Billing	\$ 8,669
Vehicle Expense	\$ 36,774
Total Expenses	\$ 584,350

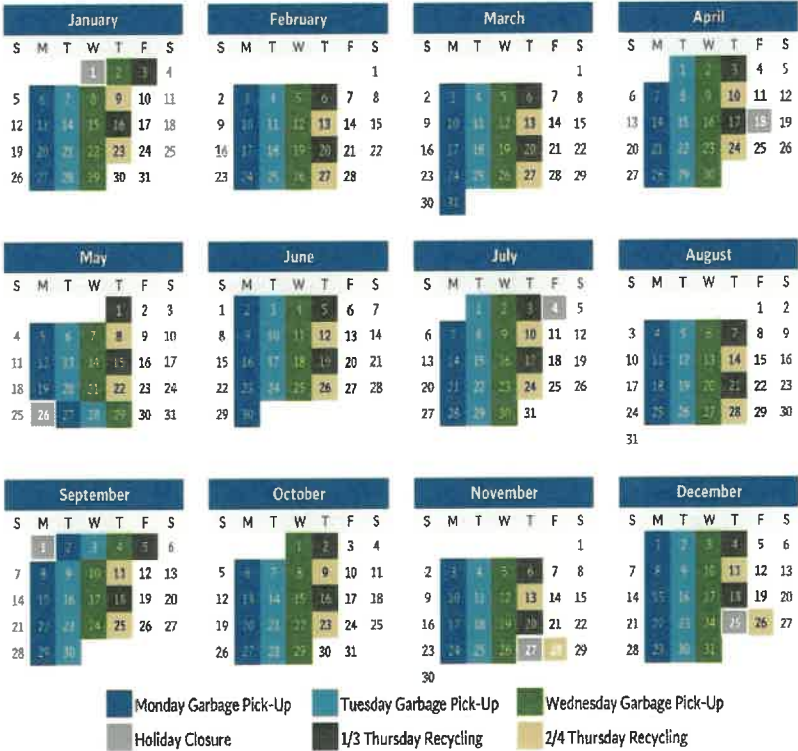
Total Income	\$ 584,350
Total Expenses	\$ 584,350
Income-Expense	\$ -

Capital Projects:

News or Notes: Transfer to Fund Balance = \$56,668
 Transfer to Capital Projects = \$50,000
 For Building Engineering
 3% Rate Increase

3/31/24 Audited Fund Balance	\$ 745,616
3/31/25 Projected Fund Balance	\$ 825,167
3/31/26 Requested Fund Balance	\$ 881,835

2025 Garbage & Recycling



Electric Fund Budget Review 2025/2026

Item 5.

Description	Income
Sales to Customers	\$ 4,923,089
Consumer Services/Reconnect	\$ 3,000
DPW Truck Loan	\$ 31,500
DPW Sweeper Loan	\$ 22,600
Door Hanger/Penalty Income	\$ 55,000
Interest Income	\$ 90,000
Rent/Investment/Cell Tower Income	\$ 145,235
Misc.	\$ 2,000
Transfer from Fund Balance	\$ 275,877
Total Income	\$ 5,548,301

Total Income	\$ 5,548,301
Total Expenses	\$ 5,548,301
Income-Expense	\$ -

Description	Expenses
Street Lighting	\$ 117,720
Administrative	\$ 1,311,421
Safety	\$ 75,200
Meter Reading & Billing	\$ 217,450
Consumer Services	\$ -
WPPI Community Services	\$ 24,900
New Construction	\$ 17,865
Line Maintenance	\$ 677,800
Meter Maintenance	\$ -
Energy & Substation	\$ 2,903,570
Energy Optimization	\$ 40,000
Building & Grounds	\$ 53,625
Vehicle Expense	\$ 108,750
Total Expenses	\$ 5,548,301

Capital Projects: New Meters, Line Trimming, New Poles, New Flooring in Office, New Pickup

News or Notes: Rate increase as per Rate Study
2 Lineman in School
Substation Study

3/31/24 Audited Fund Balance	\$ 7,328,425
3/31/25 Projected Fund Balance	\$ 7,159,471
3/31/26 Requested Fund Balance	\$ 6,883,594



Wastewater Fund Budget Review 2025/2026

Description	Income
Sales to Customers	\$ 1,811,058
Sales to Customers-Masonville	\$ 296,624
Consumer Services/Tap Fees	\$ 5,000
Penalty Income	\$ 13,000
Interest Income	\$ 30,000
Misc.	\$ 8,000
SRF Proceeds	\$ 2,088,000
Total Income	\$ 4,251,682

Description	Expenses
Solids Handling	\$ 13,311
New Line Construction	\$ -
Masonville Sewer	\$ 95,679
Administrative	\$ 1,517,056
Safety	\$ 11,390
Meter Reading & Billing	\$ 45,023
Consumer Services	\$ 14,285
Line Maintenance	\$ 16,690
Meter Maintenance	\$ 20,446
Plant O & M	\$ 205,522
Lab	\$ 82,215
Lift Stations	\$ 60,860
Building & Grounds	\$ 37,890
Plant Improvements	\$ 89,344
Vehicle Expense	\$ 34,454
Consent Order	\$ 2,007,517
Total Expenses	\$ 4,251,682

Total Income	\$ 4,251,682
Total Expenses	\$ 4,251,682
Income-Expense	\$ -

Capital Projects: Plant Improvements Complete, East End Lift Station, Start on Collection System

News or Notes: Rate increase as per Rate Study
Plant Constuction Finished!?

Transfer to Fund Balance = \$72,804

3/31/24 Audited Fund Balance	\$ 5,690,072
3/31/25 Projected Fund Balance	\$ 5,778,246
3/31/26 Requested Fund Balance	\$ 5,851,050

Revised : 3/5/25



Water Fund Budget Review 2025/2026

Item 5.

Description	Income
Sales to Customers	\$ 998,000
Fire Protection	\$ 57,950
Consumer Services/Tap Fees	\$ 7,200
Penalty Income	\$ 7,500
Interest Income	\$ 15,000
Misc.	\$ 10,500
Grants	\$ -
Transfer From Fund Balance	\$ 203,773
Total Income	\$ 1,299,923

Total Income	\$ 1,299,923
Total Expenses	\$ 1,299,923
Income-Expense	\$ -

Description	Expenses
New Line Construction	\$ 18,000
Administrative	\$ 531,713
Safety	\$ 5,710
Meter Reading & Billing	\$ 42,400
Consumer Services	\$ 68,850
Line Maintenance	\$ 28,240
Reservoir & Elevated Tanks	\$ 24,350
Meter Maintenance	\$ 26,160
Plant O & M	\$ 301,820
Lab	\$ 142,260
Hydrant Maintenance	\$ 3,620
Building & Grounds	\$ 21,300
Plant Improvements	\$ 8,500
Vehicle Expense	\$ 77,000
Total Expenses	\$ 1,299,923

Capital Projects: Clear Well Inspection/Touch Up
New Meters , New Truck

News or Notes: Rate Increase as per Study
New Employee, Lost Water Audit

3/31/24 Audited Fund Balance	\$ 2,573,068
3/31/25 Projected Fund Balance	\$ 2,387,562
3/31/26 Requested Fund Balance	\$ 2,183,789



Harbor Budget Review 2025/2026

Item 5.

Description	Income
Launch Permits	\$ 4,900
Grants	\$ 172,000
Seasonal Dockage	\$ 65,000
Transient Dockage	\$ 5,700
Gas and Oil Sales	\$ 12,500
Interest on Investment	\$ 5,000
Misc.	\$ 435
Transfer from Fund Balance	\$ 188,533
Total Income	\$ 454,068

Description	Expenses
Administration	101,068
Harbor Phase II Project	353,000
Total Expenses	\$ 454,068

Total Income	\$ 454,068
Total Expenses	\$ 454,068
Income-Expense	\$ -

Capital Projects: Harbor Phase II Project - 49% Grant

News or Notes: \$188,533 Transferred from Fund Balance

3/31/24 Audited Fund Balance	\$ 390,237
3/31/25 Projected Fund Balance	\$ 422,257
3/31/26 Requested Fund Balance	\$ 233,724



Cemetery Perpetual Care Budget Review 2025/2026

Item 5.

Description	Income
Perpetual Care Revenue	\$ 1,000
Interest Income	\$ 11,000
Total Income	\$ 12,000

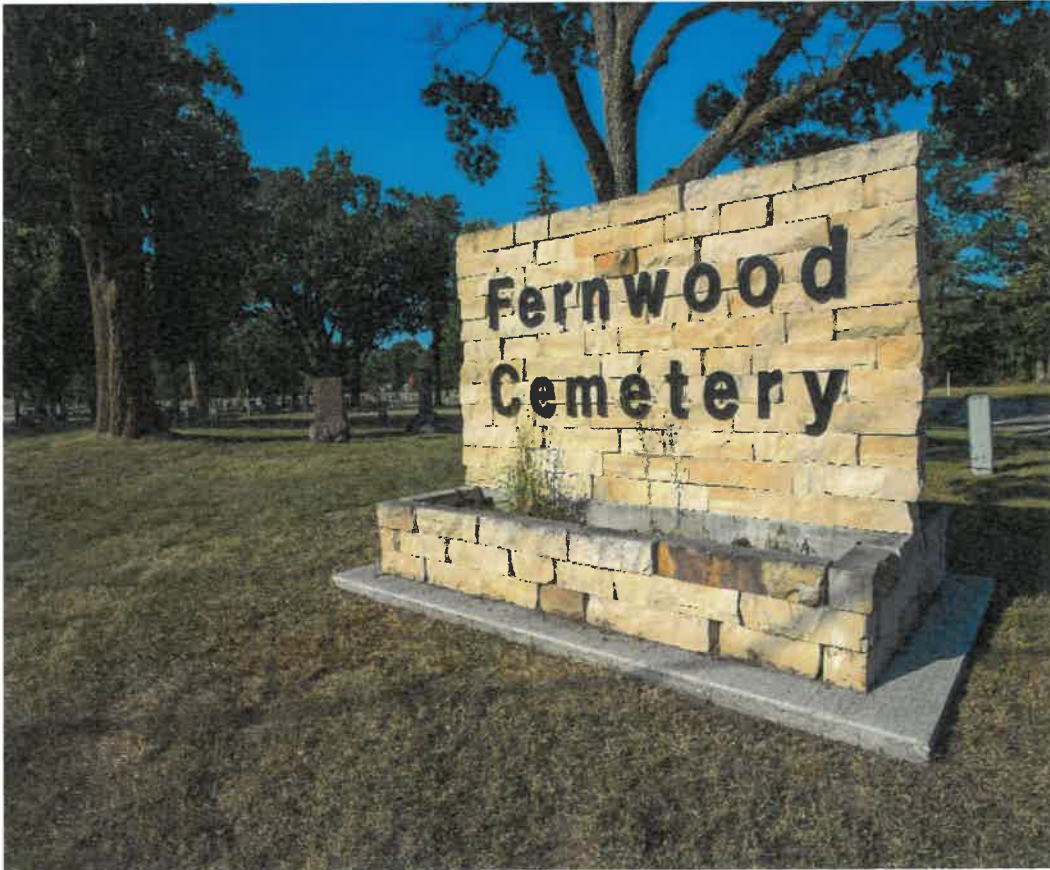
Description	Expenses
Transfer to General Fund	\$ 11,000
Transfer to Fund Balance	\$ 1,000
Audit Fees	\$ -
Total Expenses	\$ 12,000

Total Income	\$ 12,000
Total Expenses	\$ 12,000
Income-Expense	\$ -

Capital Projects:

News or Notes: continuing forever : everlasting.
 occurring continually : constant.
 Perpetually

3/31/24 Audited Fund Balance	\$ 276,309
3/31/25 Projected Fund Balance	\$ 278,309
3/31/26 Requested Fund Balance	\$ 279,309



Retirement System Budget Review 2025/2026

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Description	Income
Interest from Investments	\$ 12,000
Transfer From General Fund	\$ 75,000
Transfer From Major Street Fund	\$ 15,747
Transfer From Local Street Fund	\$ 15,747
Transfer From Water Fund	\$ -
Total Income	\$ 118,494

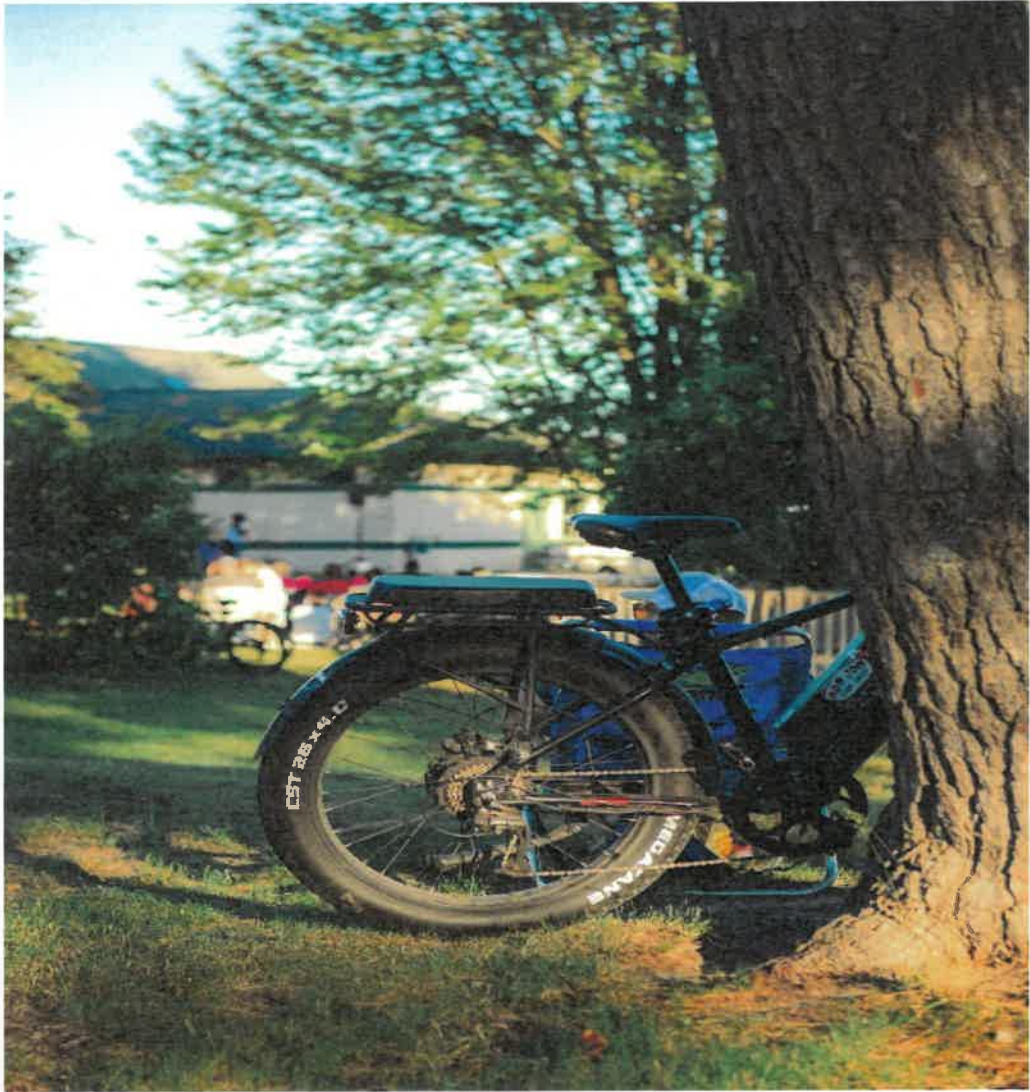
Description	Expenses
Admin. Transfer to FB	118,494
	-
Total Expenses	118,494

Total Income	\$ 118,494
Total Expenses	\$ 118,494
Income-Expense	\$ -

Capital Projects:

News or Notes: \$118,494 to Fund Balance

3/31/24 Audited Fund Balance	\$ 372,969
3/31/25 Projected Fund Balance	\$ 384,969
3/31/26 Requested Fund Balance	\$ 503,463



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Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 101 GENERAL FUND							
000	- REVENUE	4,378,568	4,744,686	4,064,326	5,324,645	5,235,554	5,235,554
101	- CITY COMMISSION	(160,019)	(129,389)	(141,867)	(165,718)	(132,927)	(132,927)
172	- CITY MANAGER	(147,804)	(155,205)	(127,504)	(148,590)	(167,973)	(167,973)
192	- OFFICE CLERK	(89,327)	(93,927)	(81,250)	(93,143)	(95,081)	(95,081)
215	- CITY CLERK	(167,322)	(167,729)	(156,703)	(179,639)	(182,832)	(182,832)
247	- BOARD OF REVIEW	(3,047)	(2,953)	(431)	(2,953)	(2,953)	(2,953)
253	- CITY TREASURER	(170,271)	(164,468)	(161,947)	(175,773)	(185,906)	(185,906)
257	- CITY ASSESSOR	(82,653)	(71,760)	(76,758)	(86,296)	(87,585)	(87,585)
262	- ELECTIONS	(34,280)	(44,320)	(36,227)	(43,378)	(27,980)	(27,980)
265	- CITY HALL	(129,399)	(32,914)	(102,671)	(94,375)	(48,677)	(48,677)
268	- FERNWOOD CEMETERY	(81,095)	(121,810)	(155,009)	(163,662)	(115,406)	(115,406)
301	- POLICE DEPARTMENT	(1,758,622)	(1,831,744)	(1,549,318)	(1,840,587)	(1,865,891)	(1,865,891)
302	- K9 PROGRAM	(2,499)	(9,875)	(2,681)	(3,135)	(9,875)	(9,875)
336	- FIRE DEPARTMENT	(134,326)	(275,597)	(112,765)	(336,477)	(461,696)	(439,446)
429	- FORESTRY	(60,772)	(50,391)	(62,050)	(76,440)	(44,798)	(44,798)
441	- D.P.W. ADMINISTRATION	(131,698)	(146,171)	(165,412)	(172,870)	(161,978)	(161,978)
470	- ALLEY MAINTENANCE	(15,243)	(28,980)	(22,415)	(25,665)	(30,673)	(30,673)
524	- GROUNDS MAINTENANCE	(38,225)	(24,564)	(20,444)	(20,810)	(37,703)	(37,703)
532	- MOTOR EQUIPMENT POOL	(281,540)	(218,847)	(227,282)	(273,979)	(328,598)	(228,598)
537	- ADMINISTRATIVE	(26)	0	0	0	0	0
701	- COMMUNITY DEVELOPMENT	(168,951)	(203,934)	(168,941)	(183,218)	(199,210)	(199,210)
752	- RECREATION ADMINISTRATION	(214,615)	(219,020)	(178,671)	(217,655)	(323,295)	(323,295)
753	- BEAUTIFICATION	(13,061)	(15,000)	(13,691)	(14,700)	(10,000)	(10,000)
754	- PARKS	(84,086)	(96,912)	(99,642)	(106,193)	(112,910)	(112,910)
755	- BEACH	(25,690)	(45,405)	(30,915)	(36,161)	(62,314)	(62,314)
756	- OTHER RECREATIONAL FACILITIES	(57,619)	(42,105)	(302,587)	(247,629)	(58,491)	(58,491)
759	- CAMPGROUND	(88,381)	(84,013)	(88,313)	(93,582)	(117,975)	(117,975)
761	- SPORTS PARK	(74,440)	(126,550)	(95,982)	(138,228)	(119,525)	(119,525)
762	- RECREATION PROGRAMS	(771)	(28,425)	(2,470)	(2,415)	(30,055)	(30,055)
906	- DEBT SERVICE	(50,000)	(50,000)	(50,000)	(50,000)	(300,000)	(300,000)
990	- GRANTS & TRANSFERS	0	(262,678)	0	0	0	(35,497)
Fund 101 - GENERAL FUND:							
	TOTAL ESTIMATED REVENUES	4,378,568	4,744,686	4,064,326	5,324,645	5,235,554	5,235,554
	TOTAL APPROPRIATIONS	4,265,782	4,744,686	4,233,946	4,993,271	5,322,307	5,235,554
	Total Fund 101 GENERAL FUND:	112,786	0	(169,620)	331,374	(86,753)	0

BUDGET REPORT FOR CITY OF GLADSTONE

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Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 202 MAJOR STREET FUND							
000	- REVENUE	850,063	751,306	484,748	624,221	733,634	0
453	- RE-CONSTRUCTION	(398,778)	(98,985)	(104,554)	(104,554)	(54,400)	0
458	- NON-MOTORIZED	(2,603)	(2,774)	(3,012)	(3,158)	(7,007)	0
463	- SURFACE MAINTENANCE	(106,481)	(144,988)	(94,336)	(132,961)	(91,668)	0
464	- STORM DRAINS	(16,393)	(21,421)	(2,385)	(11,660)	(10,568)	0
474	- TRAFFIC CONTROL	(33,918)	(18,988)	(9,112)	(15,170)	(25,517)	0
478	- WINTER MAINTENANCE	(66,650)	(163,197)	(56,302)	(101,625)	(125,520)	0
522	- SWEEP/FLUSHING	(25,616)	(26,314)	(14,902)	(23,505)	(26,513)	0
537	- ADMINISTRATIVE	(263,871)	(274,639)	(117,773)	(231,588)	(392,441)	0
Fund 202 - MAJOR STREET FUND:							
TOTAL ESTIMATED REVENUES		850,063	751,306	484,748	624,221	733,634	0
TOTAL APPROPRIATIONS		914,310	751,306	402,376	624,221	733,634	0
Total Fund 202 MAJOR STREET FUND:		(64,247)	0	82,372	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 203 LOCAL STREET FUND							
000	- REVENUE	599,688	478,688	218,661	387,289	516,200	0
453	- RE-CONSTRUCTION	(23,609)	(9,600)	(33,164)	(34,164)	(9,600)	0
458	- NON-MOTORIZED	0	(2,604)	(309)	(816)	(2,536)	0
463	- SURFACE MAINTENANCE	(293,456)	(215,277)	(129,221)	(181,092)	(256,851)	0
464	- STORM DRAINS	(28,216)	(23,644)	(2,753)	(10,440)	(9,065)	0
474	- TRAFFIC CONTROL	(20,672)	(3,264)	(1,121)	(3,120)	(6,329)	0
478	- WINTER MAINTENANCE	(42,060)	(110,748)	(35,343)	(65,745)	(109,898)	0
522	- SWEEP/FLUSHING	(25,553)	(39,029)	(24,270)	(39,029)	(39,979)	0
537	- ADMINISTRATIVE	(11,611)	(74,522)	(75,782)	(52,883)	(81,942)	0
Fund 203 - LOCAL STREET FUND:							
TOTAL ESTIMATED REVENUES		599,688	478,688	218,661	387,289	516,200	0
TOTAL APPROPRIATIONS		445,177	478,688	301,963	387,289	516,200	0
Total Fund 203 LOCAL STREET FUND:		154,511	0	(83,302)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
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Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 230 DR MARY CRETENS COMMUNITY FOUNDATION							
000	- REVENUE	173,715	220,900	25,280	197,053	198,000	0
537	- ADMINISTRATIVE	(191,791)	(220,900)	0	(197,053)	(198,000)	0
Fund 230 - DR MARY CRETENS COMMUNITY FOUNDATION:							
TOTAL ESTIMATED REVENUES		173,715	220,900	25,280	197,053	198,000	0
TOTAL APPROPRIATIONS		191,791	220,900	0	197,053	198,000	0
Total Fund 230 DR MARY CRETENS COMMUNITY FOUN		(18,076)	0	25,280	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
 Calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 244 ECONOMIC DEVELOPMENT FUND							
000	- REVENUE	21,100	12,700	51,808	51,765	12,550	0
537	- ADMINISTRATIVE	(9,204)	(12,700)	(12,889)	(51,765)	(12,550)	0
Fund 244 - ECONOMIC DEVELOPMENT FUND:							
TOTAL ESTIMATED REVENUES		21,100	12,700	51,808	51,765	12,550	0
TOTAL APPROPRIATIONS		9,204	12,700	12,889	51,765	12,550	0
Total Fund 244 ECONOMIC DEVELOPMENT FUND:		11,896	0	38,919	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
000	- REVENUE	388,627	505,674	496,715	519,865	527,393	0
537	- ADMINISTRATIVE	(365,441)	(507,674)	(380,492)	(519,865)	(527,393)	0
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL ESTIMATED REVENUES		388,627	505,674	496,715	519,865	527,393	0
TOTAL APPROPRIATIONS		365,441	507,674	380,492	519,865	527,393	0
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		23,186	(2,000)	116,223	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
 calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 301 GENERAL DEBT SERVICE FUND							
000	- REVENUE	395,947	377,877	351,317	363,200	359,950	0
537	- ADMINISTRATIVE	(361,123)	(377,877)	(363,043)	(363,200)	(359,950)	0
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL ESTIMATED REVENUES		395,947	377,877	351,317	363,200	359,950	0
TOTAL APPROPRIATIONS		361,123	377,877	363,043	363,200	359,950	0
Total Fund 301 GENERAL DEBT SERVICE FUND:		34,824	0	(11,726)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 540 SOLID WASTE FUND							
000	- REVENUE	561,648	566,485	476,018	573,654	584,350	0
523	- COMPOSTING	(26,330)	(37,919)	(28,262)	(33,060)	(28,092)	0
525	- CITY CLEAN UP	(17,584)	(13,075)	(7,378)	(7,331)	(12,075)	0
528	- GARBAGE COLLECTION	(193,203)	(243,639)	(232,592)	(246,495)	(219,761)	0
537	- ADMINISTRATIVE	(174,629)	(219,791)	(110,576)	(244,837)	(278,979)	0
539	- METER READING & BILLING	(9,265)	(11,265)	(7,817)	(8,656)	(8,669)	0
560	- VEHICLE EXPENSE	(30,237)	(40,796)	(26,383)	(33,275)	(36,774)	0
Fund 540 - SOLID WASTE FUND:							
TOTAL ESTIMATED REVENUES		561,648	566,485	476,018	573,654	584,350	0
TOTAL APPROPRIATIONS		451,248	566,485	413,008	573,654	584,350	0
Total Fund 540 SOLID WASTE FUND:		110,400	0	63,010	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24	24-25	24-25	24-25	25-26	25-26
		Activity	Amended Budget	Activity	PROJECTED	REQUESTED	RECOMMENDED
Fund: 582 ELECTRIC FUND							
000	- REVENUE	4,756,377	5,538,050	4,146,473	5,258,835	5,548,301	0
448	- STREET LIGHTING	(92,364)	(117,920)	(76,703)	(103,272)	(117,720)	0
537	- ADMINISTRATIVE	(994,125)	(1,184,668)	(855,454)	(1,145,390)	(1,311,421)	0
538	- SAFETY TRAINING PROGRAM	(66,484)	(90,265)	(50,017)	(76,033)	(75,200)	0
539	- METER READING & BILLING	(115,452)	(263,800)	(107,545)	(253,375)	(217,450)	0
540	- CONSUMER SERVICES	(24,214)	(74,300)	(14,236)	0	0	0
541	- WPPI COMMUNITY SERVICES	(15,366)	(14,631)	(13,447)	(12,000)	(24,900)	0
542	- NEW CONSTRUCTION	(979)	(17,865)	(15,704)	(1,286)	(17,865)	0
544	- LINE MAINTENANCE	(348,320)	(646,820)	(478,713)	(574,649)	(677,800)	0
547	- METER MAINTENANCE	(5,027)	(11,375)	(4,287)	0	0	0
550	- ENERGY & SUBSTATION	(2,637,902)	(3,010,731)	(2,255,778)	(2,967,452)	(2,903,570)	0
552	- ENERGY OPTIMIZATION	(36,774)	(15,000)	(21,924)	(26,000)	(40,000)	0
555	- BUILDING & GROUNDS	(25,628)	(51,925)	(52,686)	(59,367)	(53,625)	0
560	- VEHICLE EXPENSE	(18,552)	(38,750)	(19,566)	(38,114)	(108,750)	0
571	- NORTH BLUFF BROADBAND TOWER	(4,104)	0	(1,897)	(1,897)	0	0
Fund 582 - ELECTRIC FUND:							
	TOTAL ESTIMATED REVENUES	4,756,377	5,538,050	4,146,473	5,258,835	5,548,301	0
	TOTAL APPROPRIATIONS	4,385,291	5,538,050	3,967,957	5,258,835	5,548,301	0
	Total Fund 582 ELECTRIC FUND:	371,086	0	178,516	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

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Item 5.

GL Number	Description	23-24	24-25	24-25	24-25	25-26	25-26
		Activity	Amended Budget	Activity	PROJECTED	REQUESTED	RECOMMENDED
Fund: 590 WASTE WATER FUND							
000	- REVENUE	3,370,644	6,246,838	6,716,134	7,489,085	4,251,682	0
527	- SOLDS HANDLING	(15,515)	(16,338)	(5,550)	(12,196)	(13,311)	0
536	- MASONVILLE TWP SEWER PROJECT	(92,860)	(93,249)	(67,946)	(99,492)	(95,679)	0
537	- ADMINISTRATIVE	(731,975)	(1,325,967)	(1,050,711)	(1,462,027)	(1,517,056)	0
538	- SAFETY TRAINING PROGRAM	(5,059)	(13,434)	(4,237)	(9,904)	(11,390)	0
539	- METER READING & BILLING	(40,447)	(42,843)	(38,874)	(45,366)	(45,023)	0
540	- CONSUMER SERVICES	(17,173)	(12,449)	(19,690)	(15,750)	(14,285)	0
544	- LINE MAINTENANCE	(92,170)	(13,039)	(27,182)	(24,866)	(16,690)	0
547	- METER MAINTENANCE	(86,502)	(21,737)	(14,119)	(17,380)	(20,446)	0
549	- PLANT OPERATION & MAINTENANCE	(183,090)	(170,737)	(156,288)	(169,915)	(205,522)	0
551	- LAB	(78,843)	(76,857)	(71,963)	(76,810)	(82,215)	0
553	- LIFT STATIONS	(19,983)	(63,826)	(16,907)	(21,851)	(60,860)	0
555	- BUILDING & GROUNDS	(19,095)	(34,901)	(26,093)	(29,375)	(37,890)	0
556	- PLANT IMPROVEMENTS	(53,853)	(4,230,734)	(4,907,837)	(5,480,075)	(89,344)	0
560	- VEHICLE EXPENSE	(21,696)	(92,277)	(14,949)	(20,611)	(34,454)	0
562	- CONSENT ORDER	(20,946)	(38,450)	(3,013)	(3,467)	(2,007,517)	0
Fund 590 - WASTE WATER FUND:							
TOTAL ESTIMATED REVENUES		3,370,644	6,246,838	6,716,134	7,489,085	4,251,682	0
TOTAL APPROPRIATIONS		1,479,207	6,246,838	6,425,359	7,489,085	4,251,682	0
Total Fund 590 WASTE WATER FUND:		1,891,437	0	290,775	0	0	0

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Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 591 WATER FUND							
000	- REVENUE	1,184,507	1,316,666	938,426	1,283,812	1,299,923	0
534	- NEW LINES	(18,000)	(418,000)	(256,338)	(256,338)	(18,000)	0
537	- ADMINISTRATIVE	(453,054)	(441,821)	(314,840)	(439,333)	(531,713)	0
538	- SAFETY TRAINING PROGRAM	(4,556)	(6,026)	(3,125)	(3,423)	(5,710)	0
539	- METER READING & BILLING	(46,095)	(43,331)	(36,832)	(40,198)	(42,400)	0
540	- CONSUMER SERVICES	(37,329)	(50,753)	(172,019)	(173,672)	(68,850)	0
544	- LINE MAINTENANCE	(5,741)	(9,470)	(20,459)	(22,905)	(28,240)	0
545	- RESERVOIR & ELEV TANK	(19,707)	(15,886)	(15,052)	(16,037)	(24,350)	0
547	- METER MAINTENANCE	(86,000)	(17,791)	(14,098)	(15,911)	(26,160)	0
549	- PLANT OPERATION & MAINTENANCE	(142,246)	(173,910)	(166,120)	(169,408)	(301,820)	0
551	- LAB	(115,366)	(124,000)	(115,126)	(125,207)	(142,260)	0
554	- HYDRANT MAINTENANCE	(2,429)	(3,248)	(134)	(45)	(3,620)	0
555	- BUILDING & GROUNDS	(21,902)	(19,900)	(14,828)	(17,145)	(21,300)	0
556	- PLANT IMPROVEMENTS	0	(8,500)	0	0	(8,500)	0
560	- VEHICLE EXPENSE	(5,026)	(6,335)	(3,697)	(4,190)	(77,000)	0
Fund 591 - WATER FUND:							
	TOTAL ESTIMATED REVENUES	1,184,507	1,316,666	938,426	1,283,812	1,299,923	0
	TOTAL APPROPRIATIONS	957,451	1,338,971	1,132,668	1,283,812	1,299,923	0
	Total Fund 591 WATER FUND:	227,056	(22,305)	(194,242)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 594 HARBOR FUND							
000	- REVENUE	104,553	92,200	109,819	108,318	454,068	0
537	- ADMINISTRATIVE	(80,985)	(92,200)	(55,429)	(108,318)	(454,068)	0
Fund 594 - HARBOR FUND:							
TOTAL ESTIMATED REVENUES		104,553	92,200	109,819	108,318	454,068	0
TOTAL APPROPRIATIONS		80,985	92,200	55,429	108,318	454,068	0
Total Fund 594 HARBOR FUND:		23,568	0	54,390	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

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Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 705 CEMETERY PERPETUAL CARE FUND							
000	- REVENUE	12,512	4,200	11,833	12,600	12,000	0
537	- ADMINISTRATIVE	(10,838)	(4,200)	(5)	(12,600)	(12,000)	0
Fund 705 - CEMETERY PERPETUAL CARE FUND:							
TOTAL ESTIMATED REVENUES		12,512	4,200	11,833	12,600	12,000	0
TOTAL APPROPRIATIONS		10,838	4,200	5	12,600	12,000	0
Total Fund 705 CEMETERY PERPETUAL CARE FUND:		1,674	0	11,828	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As of 02/28/2025

Item 5.

GL Number	Description	23-24 Activity	24-25 Amended Budget	24-25 Activity	24-25 PROJECTED	25-26 REQUESTED	25-26 RECOMMENDED
Fund: 731 RETIREMENT SYSTEM FUND							
000	- REVENUE	103,741	100,929	39,809	37,000	118,494	0
537	- ADMINISTRATIVE	0	(100,929)	(25,000)	(37,000)	(118,494)	0
Fund 731 - RETIREMENT SYSTEM FUND:							
TOTAL ESTIMATED REVENUES		103,741	100,929	39,809	37,000	118,494	0
TOTAL APPROPRIATIONS		0	100,929	25,000	37,000	118,494	0
Total Fund 731 RETIREMENT SYSTEM FUND:		103,741	0	14,809	0	0	0
Report Totals:							
TOTAL ESTIMATED REVENUES - ALL FUNDS		16,901,690	20,957,199	18,131,367	22,231,342	19,852,099	5,235,554
TOTAL APPROPRIATIONS - ALL FUNDS		13,917,848	20,981,504	17,714,135	21,899,968	19,938,852	5,235,554
NET OF REVENUES & APPROPRIATIONS:		2,983,842	(24,305)	417,232	331,374	(86,753)	



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
March 10, 2025
6:00 PM

MINUTES

Mayor Thompson called the meeting to order, gave the Invocation followed by the Pledge of Allegiance.

Clerk Kim Berry called the roll:

PRESENT

Mayor Joe Thompson
Commissioner Judy Akkala
Mayor Pro-Tem Brad Mantela
Commissioner Robert Pontius
Commissioner Steve O'Driscoll

No public comment.

Motion made by Commissioner Akkala, Seconded by Mayor Thompson to approve the consent as presented.

MOTION CARRIED

Mr. Jake Mills presented on the special event application and clarification of his liquor licensing.

Motion made by Commissioner O'Driscoll, Seconded by Commissioner Akkala to approve the special event application for Saunders Brewing, LLC on June 28, 2025 from 2:00pm - 9 pm and authorize the street closure of 10th Street from Delta Avenue to the alley North behind the Rialto Center and provide tables, chairs and tents from the City.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner O'Driscoll to approve request for disbursement of funds Draw # 32 totaling \$415,710.50 for the Wastewater Upgrades Project.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Akkala to accept the introduction of proposed Fiscal Year 2025-2026 budget and set a public hearing for Monday, March 24, 2025 at 6:00 PM.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to set a public hearing for Public Act 33 Police & Fire Special Assessment for Fiscal Year 2025-2026 on Monday, March 24, 2025 at 6:00 PM.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to set a special joint City Commission and Gladstone Housing Commission meeting for Monday, April 7, 2025 at 6:00 PM Gladstone City Hall.

MOTION CARRIED

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 6:44 PM.

Mayor Joe Thompson

Clerk Kimberly Berry

GLADSTONE



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI 49837
www.gladstonemi.org

MEETING TYPE
STAFF REPORT

Agenda Date: March 24, 2025	Eric Buckman, City Manager:
Department: All Funds	Department Head Name: Vicki Schroeder
Presenter: Department Heads	Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: 2024/2025 Budget Amendments

BACKGROUND: Public Act 621 of 1978, as amended, requires the adoption of a balanced budget, as well as budget amendments as needed to prevent actual expenditures from exceeding those provided for in the budget. Attached are the detail sheets that amend the necessary departments to comply with the Budget Act.

FISCAL EFFECT:

SUPPORTING DOCUMENTATION: Budget amendment spreadsheets.

RECOMMENDATION: Approve budget amendments as presented.

24/25 BUDGET AMENDMENTS

MARCH, 2025

GENERAL FUND

Item 7.

REVENUES		ORIGINAL	AMENDED		
		BUDGET AMOUNT	BUDGET AMOUNT	DIFFERENCE	NOTES
101-000-674-007	PICKLEBALL FUND BALANCE	\$0	\$219,747	\$219,747	BALANCE TO OFFSET EXPENSES
101-000-402-000	CURRENT YEAR TAX LEVY-REAL	\$1,523,349	\$1,586,886	\$63,537	
101-000-628-006	MISC. PUBLIC SAFETY	\$0	\$34,646	\$34,646	TOTAL LOSS ON TWO CRUISERS, ST OF MI CE REIMB.
101-000-665-000	INTEREST ON INVESTMENTS	\$35,000	\$49,602	\$14,602	
101-000-502-000	OTHER FEDERAL GRANTS	\$0	\$123,174	\$123,174	ARPA FUNDING FOR CITY HALL RENOVATIONS
		\$1,558,349	\$2,014,055	\$455,706	

EXPENSES		ORIGINAL	AMENDED		
		BUDGET AMOUNT	BUDGET AMOUNT	DIFFERENCE	NOTES
CITY COMMISSION					
101-101-802-003	UNION ARBITRATION LEGAL FEES	\$0	\$23,594	\$23,594	TEAMSTERS UNION GRIEVANCE
		\$0	\$23,594	\$23,594	

CITY CLERK					
101-215-703-000	SALARIES	\$62,615	\$66,615	\$4,000	
101-215-709-000	FICA 6.2%	\$4,960	\$5,210	\$250	
101-215-711-000	MEDICARE 1.45%	\$1,160	\$1,220	\$60	
101-215-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$8,800	\$9,240	\$440	
101-215-725-000	LIFE INSURANCE	\$200	\$240	\$40	
101-215-736-000	TRANSPORTATION & LODGING	\$50	\$100	\$50	
101-215-757-000	COPIES	\$915	\$1,045	\$130	
101-215-800-000	CONTRACTED SERVICES	\$580	\$880	\$300	
101-215-803-000	AUDIT FEES	\$250	\$476	\$226	
101-215-808-000	TELEPHONE	\$600	\$750	\$150	
		\$80,130	\$85,776	\$5,646	

CITY TREASURER					
101-253-703-000	SALARIES	\$62,590	\$68,515	\$5,925	
101-253-705-000	VACATION PAY	\$5,500	\$13,500	\$8,000	
101-253-706-000	HOLIDAY PAY	\$3,288	\$4,500	\$1,212	
101-253-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$8,229	\$9,500	\$1,271	
101-253-724-000	SICK PAY	\$2,000	\$3,500	\$1,500	
		\$81,607	\$99,515	\$17,908	

CITY ASSESSOR					
101-257-800-000	CONTRACTED SERVICES	\$39,500	\$47,000	\$7,500	
101-257-800-004	GIS	\$500	\$1,483	\$983	
101-257-802-000	LEGAL FEES	\$500	\$10,000	\$9,500	TAX TRIBUNALS
		\$40,500	\$58,483	\$17,983	

CITY HALL					
101-265-806-000	NATURAL GAS	\$1,500	\$3,600	\$2,100	
101-265-756-000	COMPUTERS	\$7,500	\$19,000	\$11,500	SERVER, IT, BS&A YEARLY FEES
101-265-759-000	BUILDING MAINTENANCE	\$0	\$55,000	\$55,000	REPAIRS & MAIN OFFSET BY ARPA FUNDS
101-265-800-000	CONTRACTED SERVICES	\$5,500	\$11,000	\$5,500	WATERWORTH PROGRAM FEES
101-265-970-000	CAPITAL OUTLAY	\$0	\$5,000	\$5,000	HISTORICAL SIGNS OFFSET BY DR MARY CRETENS FUND
		\$13,000	\$90,000	\$77,000	

EXPENSES

BUDGET AMOUNT BUDGET AMOUNT DIFFERENCE NOTES

CEMETERY

101-268-702-000	WAGES--FULL TIME EMPLOYEES	\$8,000	\$21,000	\$13,000	
101-268-702-101	DPW BENEFITS	\$7,000	\$21,500	\$14,500	
101-268-703-000	SALARIES	\$4,000	\$8,000	\$4,000	
101-268-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$1,485	\$4,000	\$2,515	
101-268-751-000	MATERIALS & SUPPLIES	\$5,000	\$14,000	\$9,000	
101-268-800-004	GIS	\$0	\$12,000	\$12,000	
		\$25,485	\$80,500	\$55,015	

Item 7.

FORESTERY

101-429-702-000	WAGES--FULL TIME EMPLOYEES	\$15,000	\$30,000	\$15,000	LOW SNOW YEAR; DPW COMPLETED WORK
101-429-702-101	DPW BENEFITS	\$11,500	\$30,000	\$18,500	IN OTHER DEPARTMENTS
101-429-703-000	SALARIES	\$800	\$3,000	\$2,200	
101-429-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP.	\$1,755	\$3,700	\$1,945	
		\$29,055	\$66,700	\$37,645	

DPW ADMINISTRATION

101-441-702-000	WAGES--FULL TIME EMPLOYEES	\$6,000	\$12,000	\$6,000	
101-441-702-101	DPW BENEFITS	\$1,000	\$20,000	\$19,000	
101-441-703-000	SALARIES	\$9,000	\$16,000	\$7,000	
101-441-714-000	LONGEVITY PAY	\$0	\$6,500	\$6,500	
101-441-751-000	MATERIALS & SUPPLIES	\$1,700	\$4,500	\$2,800	
101-441-806-000	NATURAL GAS	\$7,500	\$10,500	\$3,000	
		\$25,200	\$69,500	\$44,300	

GROUNDS MAINTENANCE

101-524-702-000	WAGES--FULL TIME EMPLOYEES	\$7,000	\$9,000	\$2,000	LOW SNOW YEAR; DPW COMPLETED WORK
101-524-702-101	DPW BENEFITS	\$7,000	\$9,000	\$2,000	IN OTHER DEPARTMENTS
101-524-703-000	SALARIES	\$1,000	\$2,500	\$1,500	
101-524-751-000	MATERIALS & SUPPLIES	\$1,000	\$3,500	\$2,500	
101-524-760-000	EQUIPMENT RENTALS	\$4,000	\$4,500	\$500	
		\$20,000	\$28,500	\$8,500	

MOTOR EQUIPMENT POOL

101-532-702-101	DPW BENEFITS	\$5,000	\$16,500	\$11,500	
101-532-703-000	SALARIES	\$1,000	\$2,500	\$1,500	
101-532-970-000	CAPITAL OUTLAY	\$0	\$19,240	\$19,240	AIR COMPRESSOR COVERED BY ARPA FUNDS
		\$6,000	\$38,240	\$32,240	

PARKS

101-754-707-000	TEMPORARY EMPLOYEES	\$15,000	\$28,153	\$13,153	EQUALIZING SEASONAL WAGES
		\$15,000	\$28,153	\$13,153	

OTHER RECREATIONAL FACILITIES

101-756-702-101	DPW BENEFITS	\$0	\$6,973	\$6,973	DPW REMOVAL DAMAGED BOARDWALK; OFFSET BY DR MARY CRETENS
101-756-759-018	BOARDWALK	\$0	\$29,000	\$29,000	DPW REMOVAL DAMAGED BOARDWALK; OFFSET BY DR MARY CRETENS
101-756-811-000	REFUSE	\$750	\$1,200	\$450	
101-756-759-005	10TH STREET FISHING PIER	\$1,500	\$2,550	\$1,050	OFFSET BY DR MARY CRETENS
101-756-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$500	\$3,000	\$2,500	
101-756-759-016	PICKLEBALL COURT	\$0	\$233,818	\$233,818	OFFSET BY DONATIONS RESTRICTED FUND BALANCE
		\$2,750	\$276,541	\$273,791	

CAMPGROUND

101-759-707-000	TEMPORARY EMPLOYEES	\$22,000	\$36,500	\$14,500	EQUALIZING SEASONAL WAGES
		\$22,000	\$36,500	\$14,500	

EXPENSES

BUDGET AMOUNT BUDGET AMOUNT DIFFERENCE NOTES

RECREATION PROGRAMS

101-762-970-000

CAPITAL OUTLAY

\$25,000

\$216

-\$24,784

PRAM SHACK MOVED TO NEXT FISCAL YEAR

\$25,000

\$216

-\$24,784

Item 7.

INCREASE/DECREASE REVENUE \$455,706

INCREASE/DECREASE EXPENSES \$596,491

NET TO FUND BALANCE -\$140,785

24/25 BUDGET AMENDMENTS

MARCH, 2025

LAND DEVELOPMENT FUND

Item 7.

REVENUES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENC NOTES
103-000-480-000	EASEMENTS	\$0	\$31,650	\$31,650 ATC EASEMENT
103-000-540-000	GRANT REVENUE	\$0	\$4,500	\$4,500 2% GRANT MONEY TO OFFSSET NORTHSORE
103-000-665-000	INTEREST ON INVESTMENTS	\$0	\$280	\$280
		\$0	\$36,430	\$36,430

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENC NOTES
ADMINISTRATIVE				
103-537-800-000	CONTRACTED SERVICES	\$0	\$6,639	\$6,639 GIS & LAND APPRAISALS
		\$0	\$6,639	\$6,639

INCREASE/DECREASE REVENUE	\$36,430
INCREASE/DECREASE EXPENSES	\$6,639
NET TO FUND BALANCE	\$29,791

24/25 BUDGET AMENDMENTS

MARCH, 2025

MSHDA HOMEOWNER

Item 7.

REVENUES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	

EXPENSES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
ADMINISTRATIVE				
214-537-880-000 COMMUNITY PROMOTION	\$0	\$2,810	\$2,810	CITIZEN RECOGNITION
	\$0	\$2,810	\$2,810	

INCREASE/DECREASE REVENUE	\$0
INCREASE/DECREASE EXPENSES	\$2,810
NET TO FUND BALANCE	-\$2,810

**24/25 BUDGET AMENDMENTS
MARCH, 2025
ECONOMIC DEVELOPMENT FUND**

Item 7.

REVENUES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
244-000-680-000 Sale of Land	\$0	\$49,465	\$49,465	8 HUPY DRIVE & 699 CLARK DRIVE
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$49,465	\$49,465	

EXPENSES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
ADMINISTRATIVE				
244-537-802-000 Legal Fees	\$0	\$1,355	\$1,355	
	\$0	\$1,355	\$1,355	

INCREASE/DECREASE REVENUE	\$49,465
INCREASE/DECREASE EXPENSES	\$1,355
NET TO FUND BALANCE	\$48,110

24/25 BUDGET AMENDMENTS
MARCH, 2025
MAJOR STREET

Item 7.

REVENUES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	

EXPENSES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
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ADMINISTRATIVE					
202-537-956-000	BAD DEBT EXPENSE	\$0	\$51,160	\$51,160	SPECIAL ASSESSMENTS 319 & 323 UNCOLLECTABLE REVENUE FROM BALLOT INITIATIVE
		\$0	\$51,160	\$51,160	

RECONSTRUCTION					
202-453-970-000	CAPITAL OUTLAY	\$75,151	\$75,155	\$4	
202-453-717-000	DEFINED BENEFIT PENSION PLAN EXP	\$0	\$14,178	\$14,178	
		\$75,151	\$89,333	\$14,182	

NON-MOTORIZED					
202-458-702-000	WAGES-FULL TIME EMPLOYEES	\$500	\$1,000	\$500	
202-458-751-000	MATERIALS & SUPPLIES	\$500	\$1,500	\$1,000	
		\$1,000	\$2,500	\$1,500	

STORM DRAINS					
202-464-702-000	WAGES-FULL TIME EMPLOYEES	\$4,000	\$1,500	-\$2,500	
202-464-716-000	DEFINED BENEFIT PENSION PLAN EXP	\$6,500	\$500	-\$6,000	
202-464-751-000	MATERIALS & SUPPLIES	\$1,500	\$250	-\$1,250	
202-464-760-000	EQUIPMENT RENTALS	\$2,500	\$500	-\$2,000	
		\$14,500	\$2,750	-\$11,750	

WINTER MAINTENANCE					
202-478-702-000	WAGES-FULL TIME EMPLOYEES	\$26,000	\$16,000	-\$10,000	
202-478-702-101	DPW BENEFITS	\$35,000	\$17,000	-\$18,000	
202-478-703-000	SALARIES	\$5,000	\$3,500	-\$1,500	
202-478-713-000	OVERTIME	\$10,000	\$5,000	-\$5,000	
202-478-760-000	EQUIPMENT RENTALS	\$42,000	\$25,000	-\$17,000	
		\$118,000	\$66,500	-\$51,500	

INCREASE/DECREASE REVENUE	\$0
INCREASE/DECREASE EXPENSES	<u>\$3,592</u>
NET TO FUND BALANCE	-\$3,592

24/25 BUDGET AMENDMENTS

MARCH, 2025

LOCAL STREET

Item 7.

REVENUES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	

EXPENSES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES	
ADMINISTRATIVE					
203-537-956-000	BAD DEBT EXPENSE	\$0	\$140,809	\$140,809	SPECIAL ASSESSMENTS 321 & 322 UNCOLLECTABLE REVENUE FROM BALLOT INITIATIVE
		\$0	\$140,809	\$140,809	

RECONSTRUCTION	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	
203-453-702-000	WAGES-FULL TIME EMPLOYEES	\$0	\$9,000	\$9,000
203-453-702-101	DPW BENEFITS	\$0	\$5,500	\$5,500
202-453-707-000	TEMPORARY EMPLOYEES	\$0	\$1,300	\$1,300
203-453-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$0	\$1,000	\$1,000
203-453-728-000	MSA EMPLOYER EXPENSE	\$0	\$500	\$500
203-453-751-000	MATERIALS & SUPPLIES	\$0	\$2,500	\$2,500
203-453-760-000	EQUIPMENT RENTALS	\$0	\$5,000	\$5,000
		\$0	\$24,800	\$24,800

STORM DRAINS	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	
203-464-702-000	WAGES-FULL TIME EMPLOYEES	\$6,000	\$1,000	-\$5,000
203-464-702-101	DPW BENEFITS	\$4,000	\$1,000	-\$3,000
203-464-703-000	SALARIES	\$1,000	\$350	-\$650
203-464-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$792	\$115	-\$677
203-464-751-000	MATERIALS & SUPPLIES	\$4,000	\$1,500	-\$2,500
203-464-707-000	DEFINED BENEFIT PENION PLAN	\$3,100	\$0	-\$3,100
203-464-760-000	EQUIPMENT RENTALS	\$3,500	\$2,000	-\$1,500
		\$22,392	\$5,965	-\$16,427

WINTER MAINTENANCE	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	
203-478-702-000	WAGES-FULL TIME EMPLOYEES	\$25,000	\$18,000	-\$7,000
203-478-702-101	DPW BENEFITS	\$22,000	\$12,000	-\$10,000
203-478-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$3,685	\$2,000	-\$1,685
203-478-707-000	DEFINED BENEFIT PENION PLAN	\$16,750	\$0	-\$16,750
		\$67,435	\$32,000	-\$35,435

INCREASE/DECREASE REVENUE	\$0
INCREASE/DECREASE EXPENSES	\$113,747
NET TO FUND BALANCE	-\$113,747

24/25 BUDGET AMENDMENTS

MARCH, 2025

DEBT SERVICE FUND

Item 7.

REVENUES	ORIGINAL	AMENDED	DIFFERENCE	NOTES
	BUDGET AMOUNT	BUDGET AMOUNT		
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	\$0	\$0	\$0	
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

EXPENSES	ORIGINAL	AMENDED	DIFFERENCE	NOTES
	BUDGET AMOUNT	BUDGET AMOUNT		
ADMINISTRATIVE				
301-537-956-000 BAD DEBT EXPENSE	\$0	\$365,893	\$365,893	9TH STREET SPECIAL ASSESSMENT UNCOLLECTABLE PER BALLOT INITIATIVE
	<u>\$0</u>	<u>\$365,893</u>	<u>\$365,893</u>	

INCREASE/DECREASE REVENUE	\$0
INCREASE/DECREASE EXPENSES	<u>\$365,893</u>
NET TO FUND BALANCE	<u>-\$365,893</u>

**24/25 BUDGET AMENDMENTS
MARCH, 2025
SOLID WASTE**

Item 7.

REVENUES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
	\$0	\$0	\$0	
EXPENSES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
CITY CLEAN UP				
540-525-753-000 PRINTING & PUBLISHING	\$75	\$122	\$47	
540-525-763-000 LANDFILL TIPPING FEES	\$13,000	\$7,250	-\$5,750	
	\$13,075	\$7,372	-\$5,703	
GARBAGE COLLECTION				
540-528-702-101 DPW BENEFITS	\$2,500	\$5,500	\$3,000	
540-528-703-000 SALARIES	\$500	\$3,500	\$3,000	
540-528-718-000 HEALTH INSURANCE	\$24,200	\$26,900	\$2,700	
540-528-754-000 SICK PAY	\$1,100	\$3,000	\$1,900	
540-528-760-000 EQUIPMENT RENTALS	\$600	\$5,500	\$4,900	
540-528-763-000 LANDFILL TIPPING FEES	\$75,000	\$81,000	\$6,000	
540-528-763-001 LANDFILL SURCHARGE	\$27,000	\$29,450	\$2,450	
	\$130,900	\$154,850	\$23,950	
INCREASE/DECREASE REVENUE	\$0			
INCREASE/DECREASE EXPENSES	\$18,247			
NET TO FUND BALANCE	-\$18,247			

**24/25 BUDGET AMENDMENTS
MARCH, 2025
WASTEWATER**

REVENUES		ORIGINAL	AMENDED	DIFFERENCE	NOTES
		BUDGET AMOUNT	BUDGET AMOUNT		
590-000-615-000	SEWER CHARGE REVENUE	\$1,737,732	\$1,707,950	(\$29,782)	
590-000-646-000	CONSUMER SERVICE	\$2,000	\$6,896	\$4,896	
590-000-665-000	INTEREST INCOME	\$25,000	\$45,000	\$20,000	
590-000-692-001	SRF PROCEEDS	\$4,188,200	\$5,895,751	\$1,707,551	
		\$5,952,932	\$7,655,597	\$1,702,665	
EXPENSES		ORIGINAL	AMENDED	DIFFERENCE	NOTES
		BUDGET AMOUNT	BUDGET AMOUNT		
SOLIDS HANDLING					
590-527-702-000	WAGES-FULL TIME	\$6,500	\$4,700	(\$1,800)	
590-527-751-000	MATERIALS & SUPPLIES	\$3,000	\$0	(\$3,000)	
590-527-760-000	EQUIPMENT RENTALS	\$1,000	\$0	(\$1,000)	
590-527-763-000	LANDFILL TIPPING FEES	\$1,500	\$600	(\$900)	
590-527-800-000	CONTRACTED SERVICES	\$2,500	\$0	(\$2,500)	
		\$14,500	\$5,300	(\$9,200)	
MASONVILLE TWP SEWER PROJECT					
590-536-751-000	MATERIALS & SUPPLIES	\$6,500	\$12,500	\$6,000	REIMBURSED
590-536-800-000	CONTRACTED SERVICES	\$1,500	\$500	(\$1,000)	
		\$8,000	\$13,000	\$5,000	
ADMINISTRATIVE					
590-537-705-000	VACATION	\$25,000	\$30,000	\$5,000	
590-537-724-000	SICK PAY	\$9,500	\$13,000	\$3,500	
590-537-726-000	FUNERAL PAY	\$1,500	\$0	(\$1,500)	
590-537-727-000	WORKERS COMP	\$3,500	\$4,500	\$1,000	
590-537-735-000	EDUCATION & TRAINING	\$5,500	\$4,000	(\$1,500)	
590-537-756-000	COMPUTER	\$15,000	\$4,000	(\$11,000)	
590-537-800-000	CONTRACTED SERVICES	\$0	\$2,500	\$2,500	
590-537-800-004	GIS	\$0	\$750	\$750	
590-537-803-000	AUDIT FEES	\$8,000	\$4,525	(\$3,475)	
590-537-911-000	INSURANCE BUILDING	\$6,500	\$5,000	(\$1,500)	
590-537-992-001	SRF INTEREST	\$215,737	\$342,036	\$126,299	
		\$290,237	\$410,311	\$120,074	

SAFETY

590-538-702-000	WAGES-FULL TIME EMPLOYEES	\$3,500	\$1,000	(\$2,500)	
590-538-751-000	MATERIALS & SUPPLIES	\$5,000	\$3,000	(\$2,000)	
		\$8,500	\$4,000	(\$4,500)	

CONSUMER SERVICES

590-540-702-000	WAGES-FULL TIME EMPLOYEES	\$6,500	\$9,000	\$2,500	601 DELTA AVENUE
590-540-702-101	DPW BENEFITS	\$100	\$2,332	\$2,232	
590-540-709-000	FICA	\$448	\$560	\$112	
590-540-713-000	OVERTIME	\$400	\$600	\$200	
590-540-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$795	\$990	\$195	
590-540-760-000	EQUIPMENT RENTALS	\$1,000	\$4,760	\$3,760	
590-540-800-000	CONTRACTED SERVICES	\$1,000	\$1,320	\$320	
		\$10,243	\$19,562	\$9,319	

LINE MAINTENANCE

590-544-702-000	WAGES-FULL TIME EMPLOYEES	\$6,000	\$12,000	\$6,000	NORTH 17TH STREET
590-544-702-101	DPW BENEFITS	\$700	\$6,540	\$5,840	
590-544-703-000	SALARIES	\$320	\$424	\$104	
590-544-709-000	FICA	\$423	\$864	\$441	
590-544-713-000	OVERTIME	\$500	\$1,500	\$1,000	
590-544-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$750	\$1,532	\$782	
590-544-728-000	MSA EMPLOYER EXPENSE	\$245	\$520	\$275	
590-544-800-000	CONTRACTED SERVICES	\$500	\$1,300	\$800	
		\$9,438	\$24,680	\$15,242	

METER MAINTENANCE

590-547-702-000	WAGES-FULL TIME EMPLOYEES	\$10,000	\$5,000	(\$5,000)	
590-547-703-000	SALARIES	\$4,000	\$6,000	\$2,000	
590-547-709-000	FICA	\$875	\$682	(\$193)	
590-547-716-000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$1,551	\$1,210	(\$341)	
590-547-751-000	MATERIALS & SUPPLIES	\$500	\$0	(\$500)	
590-547-970-000	CAPITAL OUTLAY	\$4,000	\$3,335	(\$665)	
		\$20,926	\$16,227	(\$4,699)	

PLANT OPERATIONS & MAINTENANCE

590-549-702-000	WAGES-FULL TIME EMPLOYEES	\$57,000	\$58,000	\$1,000	
590-549-713-000	OVERTIME	\$6,000	\$8,700	\$2,700	
590-549-751-000	MATERIALS & SUPPLIES	\$12,000	\$4,500	(\$7,500)	
590-549-794-000	TREATMENT CHEMICALS	\$27,000	\$21,958	(\$5,042)	
590-549-805-000	WATER & SEWER	\$1,900	\$10,000	\$8,100	
590-549-807-000	ELECTRICITY	\$31,000	\$34,000	\$3,000	
		\$134,900	\$137,158	\$2,258	

LAB

590-551-713-000	OVERTIME	\$9,300	\$11,500	\$2,200
590-551-751-000	MATERIALS & SUPPLIES	\$8,000	\$11,500	\$3,500
590-551-800-000	CONTRACTED SERVICES	\$5,000	\$4,248	(\$752)
		\$22,300	\$27,248	\$4,948

LIFT STATIONS

590-553-702-000	WAGES-FULL TIME EMPLOYEES	\$8,000	\$6,500	(\$1,500)
590-553-800-000	CONTRACTED SERVICES	\$1,500	\$0	(\$1,500)
590-553-970-000	CAPITAL OUTLAY	\$40,000	\$0	(\$40,000)
		\$49,500	\$6,500	(\$43,000)

EAST END LIFTSTATION MOVED TO 25/26

PLANT IMPROVEMENTS

590-556-703-000	SALARIES	\$18,000	\$20,000	\$2,000
590-556-751-000	MATERIALS & SUPPLIES	\$5,000	\$0	(\$5,000)
590-556-800-000	CONTRACTED SERVICES	\$15,000	\$0	(\$15,000)
590-556-804-000	ENGINEERING & ARCHITECT FEES	\$438,200	\$0	(\$438,200)
590-556-970-000	CAPITAL OUTLAY	\$3,750,000	\$5,895,751	\$2,145,751
		\$4,226,200	\$5,915,751	\$1,689,551

VEHICLE EXPENSE

590-560-702-000	WAGES-FULL TIME EMPLOYEES	\$2,500	\$1,200	(\$1,300)
590-560-751-000	MATERIALS & SUPPLIES	\$7,500	\$8,300	\$800
590-560-755-000	GAS & OIL	\$8,000	\$6,000	(\$2,000)
590-560-800-000	CONTRACTED SERVICES	\$2,500	\$100	(\$2,400)
590-560-970-000	CAPITAL OUTLAY	\$70,000	\$0	(\$70,000)
		\$90,500	\$15,600	(\$74,900)

VACTOR TRUCK WORK DONE BY CITY MECHANIC

CONSENT ORDER

590-562-702-000	WAGES-FULL TIME EMPLOYEES	\$3,000	\$0	(\$3,000)
590-562-751-000	MATERIALS & SUPPLIES	\$5,000	\$0	(\$5,000)
590-562-800-000	CONTRACTED SERVICES	\$5,000	\$0	(\$5,000)
590-562-804-000	EINGINEERING & ARCHITECT FEES	\$20,000	\$500	(\$19,500)
		\$33,000	\$500	(\$32,500)

INCREASE/DECREASE REVENUE	\$1,702,665
INCREASE/DECREASE EXPENSES	\$1,677,593
NET TO FUND BALANCE	\$25,072

GLADSTONE



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI 49837
www.gladstonemi.org

**MEETING TYPE
STAFF REPORT**

Agenda Date: March 24, 2025

**Eric Buckman, City
Manager:**

Department: All Funds

Department Head Name:

Vicki Schroeder

Presenter: Vicki Schroeder

Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Committed Fund Balances

BACKGROUND: According to GASB #54, all fund balance amounts set aside for a specific purpose require formal action by the commission to be considered committed fund balance. These amounts can change if expenses are paid before the end of the fiscal year.

General Fund Amounts that need approval are as follows:

- Public Safety Car Reserve Fund: \$43,191.67
- Public Safety Fire Reserve Fund: \$260,842.94
- Public Safety Equipment Reserve Fund: \$44,000
- Public Safety Building Reserve Fund: \$50,000
- DPW Reserve Fund: \$24,764.44

FISCAL EFFECT: Total Committed Fund Balance \$422,799.05

SUPPORTING DOCUMENTATION: Committed Fund Balance Spreadsheet Detail.

RECOMMENDATION: Motion to establish committed fund balances in the total amount of \$422,799.05.

Police Car Reserve Fund
3/19/2025

Item 8.

	3/31/2013	3/31/2014	3/31/2015	3/31/2016	3/31/2017	3/31/2018	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	3/31/2026	Balance
2010 Ford Car #60	9,643.52														
2005 Ford Explorer #62	10,899.10														
2001 Ford Taurus #69	5,394.39														
2011 Dodge Charger #61	<u>9,296.74</u>														35,233.75
Sold 2005 Crown Victoria		2,004.00													
Sold 2003 Ford Crown Victoria		900.60													
Walmart Car Uplifting Donation		750.00													
Gorno Ford + fittings		(35,074.75)													
2010 Ford Car #60		7,851.00													
2014 Ford Interceptor #62		5,495.00													
2001 Ford Taurus #69		4,026.00													
2011 Dodge Charger #61		<u>7,531.00</u>													28,716.60
2010 Ford Car #60			7,489.24												
2014 Ford Interceptor #62			8,706.32												
2001 Ford Taurus #69			2,111.94												
2011 Dodge Charger #61			7,650.85												
2005 Ford Explorer #63			3,651.31												
New Police Car			<u>-</u>												58,326.26
2010 Ford Car #60				7,990.30											
2014 Ford Interceptor #62				7,407.25											
2001 Ford Taurus #69				2,128.39											
2011 Dodge Charger #61				6,302.43											
2005 Ford Explorer #63				3,649.72											
2016 Ford Explorer				(37,287.00)											
Sale of Old Police Car				<u>2,150.00</u>											50,667.35
2016 Ford Explorer					8,710.95										
2014 Ford Interceptor #62					4,862.61										
2017 Ford Fushion #69					(17,429.23)										
2011 Dodge Charger #61					6,152.71										
2005 Ford Explorer #63					<u>3,490.52</u>										56,454.91
Gorno Ford						(31,515.00)									
2016 Ford Explorer						8465.72									
2014 Ford Interceptor #62						8678.06									
2017 Ford Fushion #69						2955.64									
2011 Dodge Charger #61						7449.37									
2005 Ford Explorer #63						<u>3493.15</u>									55,981.85
Police CIP							10,500.00								
Sale of Charger							4,250.00								
New Car Expenses							(7,910.64)								62,821.21

	3/31/2013	3/31/2014	3/31/2015	3/31/2016	3/31/2017	3/31/2018	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	3/31/2026	Item 8.
New Squad Car								(35,341.93)							
Police CIP								10,000.00							37,479.28
Police CIP									10,000.00						47,479.28
Police CIP										10,000.00					
Sale of 2014 Ford										10,101.00					
Patrol Car Purchase										(44,063.21)					23,517.07
MMRMA Total Loss of Cruiser													7,950.00		
MMRMA Total Loss of Cruiser													10,750.00		
Patrol Car CIP													53,000.00		
Lafontaine Cruiser Purchase													(43,062.00)		
Upfitting													(8,963.40)		43,191.67

Fire Truck & Equipment Reserve Fund
1/22/2025

	3/31/2017	3/31/2018	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	3/31/2026	3/31/2027	3/31/2028	3/31/2029	3/30/2030	Balance
Sale of 1988 Firetruck	2,000.00														
Pierce Fire Truck #64	11,726.13														
2016 CSI Freightliner #65	13,221.60														26,947.73
Pierce Fire Truck #64		6,873.24													
2016 CSI Freightliner #65		6,518.97													40,339.94
Fire Truck CIP			20,000.00												60,339.94
Fire Truck CIP				5,503.00											65,842.94
Fire Truck CIP					20,000.00										85,842.94
Fire Truck CIP						20,000.00									105,842.94
Fire Truck CIP									155,000.00						260,842.94

Public Safety Equipment Reserve Fund
1/22/2025

	3/31/2025	3/31/2026	Balance
Equipment CIP	44,000.00		44,000.00

Building Roof Repair Reserve Fund
1/22/2025

	3/31/2025	3/31/2026	Balance
Roof Repair	50,000.00		50,000.00

DPW Reserve Fund
3/19/2025

	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	Balance
Sale of Misc. Equip	1,503.24							
Campground Expansion	10,000.00							
Equipment Fund Close Out	89,369.32							100,872.56
CIP Capital Equipment		39,260.00						
Sale of Old Grader		10,000.00						
Grader Purchase		(137,887.68)						12,244.88
First Lutheran Work			4,992.00					
Dump Truck & Grader			11,250.00					
Building			20,000.00					48,486.88
Transfer from 401 Fund				58,025.00				
Budgeted				20,000.00				126,511.88
Engineering for Building					(23,500.00)			103,011.88
Sale of '99 Sweeper					2,500.00			
Compactor					(29,169.27)			
Milling Machine					(5,939.14)			
Roller					-			
Backhoe Lease Buyout					(45,639.03)			24,764.44