



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
January 08, 2024
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

- [4.](#) City Commission Work Session Minutes of December 11, 2023
- [5.](#) City Commission Regular Meeting Minutes of December 11, 2023
- [6.](#) Payment of Bills

UNFINISHED BUSINESS

NEW BUSINESS

- [7.](#) Fiscal Year 2023-2024 Budget Amendments
- [8.](#) Award Watermain Material Bid
- [9.](#) Parks & Recreation Advisory Board Reappointment - Mr. Jay Bostwick & Mr. Jeremy Cook

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

- [10.](#) Teamsters Local Union 406

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 01-05-2024

Kimberly Berry, MiPMC
906-428-2311
kberry@gladstonemi.org

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.



GLADSTONE CITY COMMISSION WORK SESSION 12-11-2023

City Hall Chambers – 1100 Delta Avenue
December 11, 2023
4:00 PM

MINUTES

Mayor Thompson called the Work Session to order at 4:00 PM, Clerk Berry called the roll:

Present:

Mayor Thompson

Mayor Pro Tem Mantela

Commissioner Akkala

Commissioner Pontius

Commissioner Styczynski

Others Present:

Director of Public Safety Ron Robinson

Public Works Director Barry Lund

City Clerk Kim Berry

No public present for comment.

The Funding Opportunities Committee Members include:

Mayor Pro-Tem Brad Mantela, Commissioner Judy Akkala, City Manager Eric Buckman, City Treasurer Vicki Schroeder and Public Safety Director, Ron Robinson.

This committee was tasked to research funding opportunities for the City of Gladstone, specifically for the General Fund, and report back to the full City Commission. The Committee presented the information in the packet to include taxes, tax comparisons, Public Safety, options for funding, examples from other communities, and the committee's minutes from their meetings.

Discussion on the special assessment funding mechanism for Public Safety. Clerk Berry will prepare a timeline along with Manager Buckman to bring to a regular Commission meeting in January 2024.

Mayor Thompson adjourned the work session at 5:26 PM.



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
December 11, 2023
6:00 PM

MINUTES

Mayor Thompson called the meeting to order, Invocation given by Commissioner Styczynski followed by the Pledge of Allegiance. Clerk Berry called the roll:

PRESENT

Mayor Joe Thompson
Commissioner Judy Akkala
Mayor Pro-Tem Brad Mantela
Commissioner Robert Pontius
Commissioner Greg Styczynski

Mayor Thompson added to the agenda under New Business Item 13: Resolution No. 2023-14 Submission of Water Resources Division Grant Application for Little Bay De Noc East Shore Nature Trail Improvements.

The following people spoke under public comment:

Mr. Charles Kang & Mrs. Deanna Kang 400 North 10th Street, Gladstone

Mr. Steven Viau, 817 Delta Avenue

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve the consent agenda as presented.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Akkala to table the Jones Property Lake Shore Drive update to Monday, February 12, 2024 Regular Commission Meeting.

MOTION CARRIED

Motion made by Commissioner Styczynski, Seconded by Commissioner Pontius to approve Traffic Control Order - 18th Street from Minneapolis Avenue to Dakota Avenue, extending the "no parking" restriction along the West side.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Styczynski to authorize amending the 2023-2024 budgets in the amount of \$2,009.45 for Water Department Revenue and \$3,429.88 for Wastewater Revenue due to non-collectible revenue.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Mayor Pro-Tem Mantela to approve the City Commission 2024 Regular Meeting Schedule as follows:

**GLADSTONE CITY COMMISSION
2024 REGULAR MEETING SCHEDULE**

**All meetings begin at 6:00 PM and are held at Gladstone City Hall
1100 Delta Avenue, Gladstone, MI. 49837**

January 8, 2024	
January 22, 2024	
February 12, 2024	
2/26/2024 CANCELLED	Pres. Primary 02-27-24
March 11, 2024	
March 25, 2024	
April 8, 2024	
April 22, 2024	
May 13, 2024	
5/27/2024 CANCELLED	Memorial Day
June 10, 2024	
June 24, 2024	
July 8, 2024	
July 22, 2024	
August 12, 2024	
August 26, 2024	
September 9, 2024	
September 23, 2024	
October 14, 2024	
October 28, 2024	
November 11, 2024	
November 25, 2024	
December 9, 2024	
December 23, 2024	

Agenda Packets and Minutes are available on the city's website www.gladstonemi.org

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Styczynski to approve Request for Disbursement of Funds Draw #17 totaling \$449,661.00 for the Wastewater Upgrades Project.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Akkala to approve the first Gladstone Public Safety 5k Run/Walk special event for Saturday, February 17, 2024, all proceeds donated to the Delta County Animal Shelter.

MOTION CARRIED

**CITY OF GLADSTONE
RESOLUTION No. 2023-14**

**APPROVING SUBMISSION OF WATER RESOURCES DIVISION GRANT APPLICATION
FOR LITTLE BAY DE NOC EAST SHORE NATURE TRAIL IMPROVEMENTS**

Motion by Commissioner Akkala; seconded by Commissioner Mantela:

WHEREAS, the Little Bay de Noc East Shore Nature Trail Boardwalk was extensively damaged by high water and needs improvements, and

WHEREAS, the Boardwalk provides an extension of the MI state-wide Iron Belle Trail and

WHEREAS, the Boardwalk connects the campground to the beach and provides safe, outdoor recreational activities, and

WHEREAS, the Little Bay de Noc East Shore Nature Trail Boardwalk is highly popular with seniors, residents of all ages, visitors, tourists, and organizations who plan run/walk events and High School classes studying wetlands and biodiversity. There is also a shallow-water shipwreck that you can inspect from the boardwalk or by snorkeling.

WHEREAS, funding is available from the U. S. Department of Commerce through the Water Resources Division, and

WHEREAS, total project cost is estimated to be (\$300,000.00) Three Hundred Thousand Dollars, Fifty (50%) percent of which would be funded through the Water Resources Division and Fifty (50%) percent would be local match.

NOW, THEREFORE, BE IT RESOLVED, that the City of Gladstone Commission approves the submission of the grant application to the Water Resources Division in the amount of \$300,000.00 for the improvements to Little Bay de Noc East Shore Nature Trail Boardwalk and commits that the local match shall be provided if the project is funded.

AYES: Mayor Joe Thompson, Commissioners Judy Akkala, Brad Mantela, Robert Pontius, and Greg Styczynski

NAYS: None

Manager Buckman reported on the following:

- Met with Attorney Steve Mann and real estate attorney both from Miller Canfield regarding the North Shore Developer's Agreement.
- Met with NMU & MERIT representatives regarding our tower and adding another control box
- Attended the Parks & Recreation Board Meeting and the Gladstone Public Library Committee meeting
- Still working with the Sault Tribe regarding agreement, land put in trust already done, possible financial agreement to make up lost tax revenue

Merry Christmas!

There being no further business before the Commission Mayor Thompson adjourned the meeting at 7:04 PM.

Mayor Joe Thompson

City Clerk Kimberly Berry

RS&A Software

14965 Abbey Lane
Bath, MI 48808

INVOICE

Invoice Number: 151234
Invoice Date: Dec 19, 2023
Page: 1

Voice: 517-641-8900
Fax: 517-641-8960

CC 1/8/23

101-265-970-000

lowes

Bill To:
CITY OF GLADSTONE 1100 Delta Avenue GLADSTONE, MI 49837 DELTA

Customer ID	Customer PO	Payment Terms	
GLADCTYDELT		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
KEEGAN NIXON	Regular billing		1/18/24

Quantity	Description	Unit Price	Amount
1.00	General Ledger Cloud SaaS fee	1,935.00	1,935.00
1.00	Accounts Payable Cloud SaaS fee	1,640.00	1,640.00
1.00	Cash Receipting Cloud SaaS fee	1,640.00	1,640.00
1.00	Accounts Receivable Cloud SaaS Fee	1,640.00	1,640.00
1.00	Fixed Assets Cloud SaaS fee	1,640.00	1,640.00
1.00	Payroll Cloud SaaS fee	2,670.00	2,670.00
1.00	Assessing Cloud SaaS Fee	2,525.00	2,525.00
1.00	Tax Cloud SaaS fee	2,120.00	2,120.00
1.00	Special Assessments Cloud SaaS fee	1,020.00	1,020.00
1.00	Delq Pers Property Cloud SaaS fee	610.00	610.00
1.00	Cloud Hosting Fee	3,500.00	3,500.00
1.00	General Ledger .net service fee applied to General Ledger SaaS fee	649.00	-649.00
1.00	Accounts Payable .net service fee applied to Accounts Payable SaaS fee	536.00	-536.00
1.00	Cash Receipting .net service fee applied to Cash Receipting SaaS fee	545.00	-545.00
1.00	Miscellaneous Receivables .net service fee applied to Accounts Receivable SaaS fee	445.00	-445.00
1.00	Delinquent Personal Property .net service fee applied to Delinquent Personal Property SaaS fee	185.00	-185.00

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

Check/Credit Memo No:

BS&A Software

14965 Abbey Lane
 Bath, MI 48808

INVOICE

Invoice Number: 151234
 Invoice Date: Dec 19, 2023
 Page: 2

Voice: 517-641-8900
 Fax: 517-641-8960

Bill To:
CITY OF GLADSTONE 1100 Delta Avenue GLADSTONE, MI 49837 DELTA

Customer ID	Customer PO	Payment Terms	
GLADCTYDELT		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
KEEGAN NIXON	Regular billing		1/18/24

Quantity	Description	Unit Price	Amount
1.00	Special Assessment .net service fee applied to Special Assessments SaaS fee	312.00	-312.00
1.00	Payroll .net service fee applied to Payroll SaaS fee	1,026.00	-1,026.00
1.00	Fixed Assets .net service fee applied to Fixed Assets SaaS fee	669.00	-669.00
1.00	Assessing .net service fee applied to Assessing SaaS fee	587.00	-587.00
1.00	Tax .net service fee applied to Tax SaaS fee	495.00	-495.00

Subtotal	15,491.00
Sales Tax	
Total Invoice Amount	15,491.00
Payment/Credit Applied	
TOTAL	15,491.00

Check/Credit Memo No:



INVOICE

REMIT MOTION INDUSTRIES, INC.
 TO: P.O. BOX 98412
 CHICAGO, IL 60693-8412

PHONE:
 9067868110

Item 6.

BRANCH ADDRESS

MOTION INDUSTRIES
 1814 NORTH LINCOLN ROAD
 SUITE #C
 ESCANABA, MI 49829-2502

SHIP TO (SAME AS "SOLD TO" UNLESS SHOWN)

CITY OF GLADSTONE
 1100 DELTA AVE
 GLADSTONE, MI 49837-1434

INVOICE NUMBER

MI15-00377842

INVOICE DATE

12/20/23 ORIGINAL

PO/RELEASE NUMBER

ROBERT BROWN

PH 9067868110
 FAX 9067861726

MDG2023 00000195 00



CITY OF GLADSTONE
 DEPARTMENT _____
 1100 DELTA AVE
 GLADSTONE, MI 49837-1434

ENT BY: JOE TAKEN BY: JOHN SALES REP: JOHN KOSITZKY US

ORDER DATE 11/08/23	PAYMENT TERMS 1% 10TH & 25TH NET 30	SHIP DATE 12/20/23	SHIP VIA OUR TRUCK	ACCT NUMBER 24265201	FOB FOB ORG,FRT PP&ADD
ORDER DUE DATE 12/13/23	OCN 0000241675	COMMENTS:			

LINE	VEN	MINO.	DESCRIPTION	CUSTOMER INFORMATION	CUST PO ITEM	QUANTITIES				UNIT PRICE	UNIT	NET AMOUNT
						ORDER	B/O	SHIPPED	BILLED			
1	00077	X74451	05213794			1	0	1	1	3075.460	EA	3,075.46
VEBM3615T-D												
MOTOR;BRAKE, 5 HP, 230/460 V, 184TC										\$3,075.460	EA	
CPNO: STOCK IN CHICAGO												
ELECTRIC MOTORS												
2	03111	Z37620	99999999			1	0	1	1	3548.890	EA	3,548.89
SK32100 VL N180TC												
2-3 WEEKS LEAD TIME										\$3,548.890	EA	

THANK YOU FOR YOUR ORDER

Thank you for your order.

Please be sure to include the entire invoice number on your remittance advice in order to ensure your funds are properly applied.
 register at motion.com to pay invoices on-line.

MDSE. TOTAL 6,624.35	FREIGHT IN 0.00 OUT 263.33	OTHER CHARGES	SALES TAX		CASH DISCOUNT \$66.24 1/8/24	TOTAL DUE USD 6,887.68
		RESTOCKING 0.00	PCT	AMOUNT 0.00		

BUYER UNDERSTANDS AND AGREES THAT GOODS PRESENTED TO BUYER PURSUANT TO THIS INVOICE ARE BEING TENDERED CONTINGENT UPON BUYER'S AGREEMENT TO ALL OF MOTION'S TERMS AND CONDITIONS RELATED TO SALES. MOTION'S TERMS AND CONDITIONS ARE AVAILABLE AT THE MOTION BRANCH OR AT WWW.MOTION.COM. BUYER'S ACCEPTANCE OF THE DELIVERY OF THE GOODS SHALL CONFIRM BUYER'S AGREEMENT TO ALL OF MOTION'S TERMS AND CONDITIONS.

101-761-~~800~~⁹⁷⁰-000
 OLVCS

INVOICE #: MI1500377842

ACCT #: 24265201

PO/RELEASE #: ROBERT BROWN

PAGE: 1 OF 1

**City Gladstone
Payment of Bills
January 8, 2024, 2023**

Fund	Description		Amount
General	BS & A Software - Cloud Conversion Invoice #151234	\$	15,491.00
	Motion Industries, Inc. Invoice #MI15-00377842	\$	6,887.68
Total Bills Over \$5,000 for Commission Approval			\$ 22,378.68

****Not Budgeted**

GLADSTONE



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI 49837
www.gladstonemi.org

MEETING TYPE
STAFF REPORT

Agenda Date: January 8, 2024	Eric Buckman, City Manager:
Department: All Funds	Department Head Name: Vicki Schroeder
Presenter: Department Heads	Kim Berry, City Clerk:

This form and any background material must be approved by the City Manager, then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: 2023/2024 Budget Amendments

BACKGROUND: Public Act 621 of 1978, as amended, requires the adoption of a balanced budget, as well as budget amendments as needed to prevent actual expenditures from exceeding those provided for in the budget. Attached are the fund sheets amending necessary departments to comply with the budget act.

FISCAL EFFECT: Overall decrease to fund balance of \$73,887.

SUPPORTING DOCUMENTATION: Budget amendment spreadsheets.

RECOMMENDATION: Approve budget amendments as presented.

23/24 Budget Amendments

January, 2024

General Fund

Item 7.

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
101-000-632-002	Sidewalk Replacement	\$0	\$11,750	\$11,750	Saloon Expansion/Replacement
101-000-666-001	Liability & Property Reimbursement	\$25,000	\$37,607	\$12,607	More Favorable Dividends from MMRMA
101-000-699-233	Transfer from Dr. Mary Cretens	\$270,710	\$276,048	\$5,338	Increase in expenses
		\$295,710	\$325,405	\$29,695	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
City Commission					
101-101-802-000	Legal Fees	\$10,000	\$40,000	\$30,000	
101-101-880-001	Fourth of July Expenses	\$37,000	\$42,338	\$5,338	Offset by Dr. Mary Cretens
		\$47,000	\$82,338	\$35,338	

Treasurer					
101-253-718-000	Health Insurance	\$0	\$22,979	\$22,979	Back on City's Health Insurance
		\$0	\$22,979	\$22,979	

Cemetery					
101-268-707-000	Temporary Employees	\$27,500	\$24,000	-\$3,500	
101-268-751-000	Materials & Supplies	\$8,000	\$3,500	-\$4,500	
101-268-970-000	Capital Outlay	\$20,000	\$6,000	-\$14,000	
		\$55,500	\$33,500	-\$22,000	

Grounds Maintenance					
101-524-702-000	Wages--Full Time Employees	\$5,000	\$11,000	\$6,000	Offset by Saloon Sidewalk Revenue
101-524-751-000	Materials & Supplies	\$1,000	\$5,500	\$4,500	
		\$6,000	\$16,500	\$10,500	

Recreation Administration					
101-752-724-000	Sick Pay	\$3,500	\$14,000	\$10,500	Director Sick Pay Payout
		\$3,500	\$14,000	\$10,500	

Increase/Decrease Revenue	\$29,695
Increase/Decrease Expenses	\$57,317
Net to Fund Balance	-\$27,622

**23/24 Budget Amendments
January, 2024
Solid Waste**

Revenues	Original Budget Amount	Amended Budget Amount	Difference	Notes
-----------------	-------------------------------	------------------------------	-------------------	--------------

	\$0	\$0	\$0	
--	-----	-----	-----	--

Expenses	Original Budget Amount	Amended Budget Amount	Difference	Notes
-----------------	-------------------------------	------------------------------	-------------------	--------------

City Clean Up				
540-525-763-000 Landfill Tipping Fees	\$10,000	\$17,026	\$7,026	Increased tipping fees
	\$10,000	\$17,026	\$7,026	

Increase/Decrease Budgeted Revenue	\$0
Increase/Decrease Budgeted Expenses	\$7,026
Net to Fund Balance	-\$7,026

**23/24 Budget Amendments
January, 2024
Waste Water**

Revenues	Original Budget Amount	Amended Budget Amount	Difference	Notes
			\$0	
			\$0	
			\$0	
	\$0	\$0	\$0	

Expenses	Original Budget Amount	Amended Budget Amount	Difference	Notes	
Consumer Services					
590-540-702-000	Wages Full Time Employees	\$4,500	\$5,500	\$1,000	
590-540-703-000	Salaries	\$100	\$200	\$100	
590-540-751-000	Materials & Supplies	\$1,000	\$8,000	\$7,000	NLSD Lift Station--Refunded
		\$5,600	\$13,700	\$8,100	

Line Maintenance					
590-544-702-000	Wages Full Time Employees	\$5,000	\$11,000	\$6,000	Rains Drive Repair/Replacement
590-544-702-101	DPW Benefits	\$500	\$2,000	\$1,500	
590-544-703-000	Salaries	\$100	\$1,700	\$1,600	
590-544-709-000	FICA	\$332	\$810	\$478	
590-544-711-000	Medicare	\$78	\$190	\$112	
590-544-713-000	Overtime	\$250	\$1,300	\$1,050	
590-544-716-000	Defined Contribution Pension Plan Exp	\$590	\$1,600	\$1,010	
590-544-728-000	MSA Employer Expense	\$0	\$500	\$500	
590-544-760-000	Equipment Rentals	\$1,000	\$5,000	\$4,000	
590-544-970-000	Capital Outlay	\$0	\$65,000	\$65,000	
		\$7,850	\$89,100	\$81,250	

Increase/Decrease Revenue	\$0
Increase/Decrease Expenses	\$89,350
Net to Fund Balance	-\$89,350

**23/24 Budget Amendments
January, 2024
Water**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		\$0	\$0	\$0	
<hr/>					
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
New Lines					
591-534-970-000	Capital Outlay	\$175,000	\$189,920		Cost of restoration 14th & 15th Street Intersection
		\$175,000.00	\$189,920.00	\$14,920.00	
Reservoir & Elev Tank					
591-545-807-000	Electricity	\$6,500.00	\$8,500.00	\$2,000.00	Running Pumps During Tower Painting
591-545-970-000	Capital Outlay	\$221,000.00	\$144,008.00	-\$76,992.00	Did Not Have to Cover Tower During Blasting
		\$227,500.00	\$152,508.00	-\$74,992.00	
Building & Grounds					
591-555-702-000	Wages Full Time Employees	\$3,200.00	\$12,361.00	\$9,161.00	Mostly Part-time Cleaning/Painting
591-555-751-000	Materials & Supplies	\$700.00	\$1,500.00	\$800.00	Paint
		\$3,900.00	\$13,861.00	\$9,961.00	
	Increase/Decrease Revenue	\$0.00			
	Increase/Decrease Expenses	-\$50,111.00			
	Net to Fund Balance	\$50,111.00			



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 01/08/2024 Eric Buckman, City Manager: _____
 Department: Water Department Head Name: _____
 Presenter: Robert Spreitzer Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

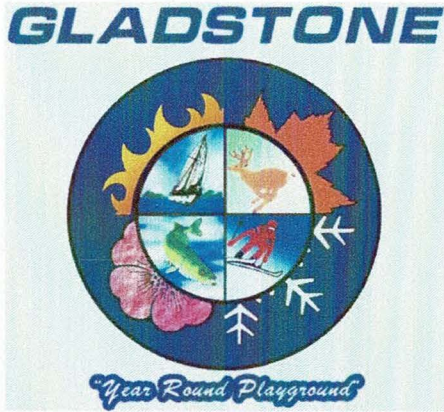
AGENDA ITEM TITLE: Award Watermain Material Bid

BACKGROUND: The Gladstone Water department is planning for the replacement of two blocks of 4” watermain this coming budget year. These two blocks would complete the Watermain project started in the summer of 2023. Engineering and permitting for this project have been paid for last year. This project is part of our 4” watermain replacement project in our asset management plan and it will include the replacement of 18 potential lead service lines. As per new EGLE Lead Copper rules we are required to replace 5% of our remaining lead service lines annually. This project would meet that requirement and provide better fire flows in that location. The Water Department sent RFPs to three vendors and posted the RFP in the Escanaba Daily Press as per City purchasing policy. RFPs were emailed directly to UP Concrete Pipe, Core & Main and ETNA Supply. ETNA Supply did not submit a bid.

FISCAL EFFECT: The Water Department would like to award the bid to lock into prices now and purchase the materials at the beginning of the 2024-25 budget year. By ordering materials now they will be available in time for construction season and paid for at this years prices and purchased in the upcoming budget year.

SUPPORTING DOCUMENTATION: Please see RFP, Bid Results, and individual bids submitted.

RECOMMENDATION: Make motion to award bid for watermain materials to be purchased after April 01, 2024, to Upper Peninsula Concrete Pipe Co. in the amount of \$71,311.



**City of Gladstone
REQUEST FOR PROPOSAL
RFP # 2023
Water Main and Service line
Materials to be purchased after
April 1, 2024 for summer
construction season**

DATE: 12/11/2023

INTENT

The City of Gladstone requests proposals for Watermain and service line materials to be purchased after April 01, 2024 for the summer construction season.

PROPOSAL SUBMITTAL

Deadline and Proposal Opening will be at 1:00 pm, Monday December 18, 2023. Location of the opening will be at Gladstone City Hall, Commission Chambers, 1100 Delta Avenue, Gladstone, MI. 49837. All proposals must be submitted in **triplicate** in a sealed envelope clearly identifying the bid title. No fax or electronic proposals will be accepted. Submission requirements can be found on the City website at https://www.gladstonemi.org/how_do_i/request_for_bids.php

Mail Proposals to:

City of Gladstone
Water Main & Service Line 2023
ATTN: Kim Berry, City Clerk
1100 Delta Avenue
Gladstone, MI. 49837

SCOPE OF WORK

See attached Material List

SCHEDULE

Purchase after 04-01-2024 for summer 2024 construction season

CONTACT INFORMATION

If there are any clarifications required, please address them to the following:

Robert Spreitzer
Water Department
City of Gladstone
1100 Delta Avenue
Gladstone, MI. 49837
906-428-3460 or 906-399-0764
rspreitzer@gladstonemi.gov

BID PROPOSAL FOR WATERMAIN MATERIALS

CITY OF GLADSTONE

To be purchased after April 01,2024

ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	800	LF	8" DIP, PC 350, SBT, CEMENT LINED, CABLE BOND		
2	3	@	8" R.S. GATE VALVE, MJ,		
3	6	@	2 PC. VALVE BOX,DD, WITH STAY-PUT COVERS,		
4	6	@	VALVE BOX BASE, NO. 6		
5	2	@	8" X 8" X 6" TEE, MJ for Hydrants		
6	2	@	8" X 8" X 8" X 8" cross, MJ		
7	1	@	8" X 6" reducer MJ for connection on cross to 6"		
8	3	@	6" R.S. GATE VALVE, MJ,		
9	11	@	6" MEGA LUG kit w/Bolts and gasket		
10	16	@	8" MEGA LUG kit w/Bolts and gasket		
11	0	LF	6" DIP, PC 350, SBT, CEMENT LINED, CABLE BOND, Hyd lead		
12	2	@	FIRE HYD., WATEROUS PACER, MJ, 5 1/4" VO, DDP, 5' BURY, TRAFFIC or EJIW Equal		
13	29	@	1" COMP. CORPORATION STOP, MUELLER H-15008 or Ford Equal		
14	29	@	1" COMP. CURB STOP, MUELLER H-15209 or Ford Equivalent		
15	29	@	1" CURB BOX . 6' EXT., ARCH BASE, LID W/ BRASS PLUG		
16	2100	LF	1" TYPE K COPPER TUBING, 100' ROLL,		
17	1	JOB	Delivery of Materials to City of Gladstone Water Plant		
TOTAL					

**NOTE: ALL MATERIALS MADE IN THE U.S.A.

CITY OF GLADSTONE
BID RESULTS

DATE: December 18, 2023 1:10pm

BID OPENING FOR: Watermain & Service Line Materials

BID #	NAME OF BIDDER	Pre-Bid Mtg	Bid Amount	Total Bid
1	UP Concrete Pipe Co.-	Na	\$ 71,311.00	\$ 71,311.00
2	Core & Main	NA	72,385.00	72,385.00
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

OPENED BY: EWB

SIGNATURE: Em W Burkman



QUOTATION

PO BOX 313 - ESCANABA, MICHIGAN 49829

PLANT: 800-233-7473 / 906-786-0934 FAX: 906-786-2622 / WWW.UPCONCRETEPIPE.NET

STRUCTURE, STRENGTH & LONGEVITY...comes delivered on our trucks!

BID PROPOSAL FOR WATERMAIN MATERIALS

CITY OF GLADSTONE

To be purchased after April 01, 2024

ITEM	QTY	UNIT	DESCRIPTION	UNIT COST	Unit	TOTAL COST
1	800	LF	8" DIP, PC 350, SBT, CEMENT LINED, CABLE BOND	@ \$ 35.00 /	LF	\$ 28,000.00
2	3	EACH	8" RS GATE VALVE , MJ	@ \$ 1,325.00 /	EACH	\$ 3,975.00
3	6	EACH	2 PC VALVE BOX, DD, WITH STAY PUT COVER	@ \$ 287.00 /	EACH	\$ 1,722.00
4	6	EACH	VALVE BOX BASE, NO. 6	@ \$ 88.00 /	EACH	\$ 528.00
5	2	EACH	8"X8"X6" TEE, MJ FOR HYDRANT	@ \$ 295.00 /	EACH	\$ 590.00
6	2	EACH	8"X8"X8"X8" CROSS, MJ.	@ \$ 520.00 /	EACH	\$ 1,040.00
7	1	EACH	8"X6" REDUCER, MJ FOR CONNECTION ON CROSS TO 6"	@ \$ 157.00 /	EACH	\$ 157.00
8	3	EACH	6" RS GATE VALVE , MJ	@ \$ 825.00 /	EACH	\$ 2,475.00
9	11	EACH	6" MEGA LUG KIT W/ BOLTS AND GASKETS	@ \$ 59.00 /	EACH	\$ 649.00
10	16	EACH	8" MEGA LUG KIT W/ BOLTS AND GASKETS	@ \$ 78.00 /	EACH	\$ 1,248.00
11	20	LF	6" DIP, PC 350, SBT, CEMENT LINED, CABLE BOND	@ \$ 28.00 /	LF	\$ 560.00
12	2	EACH	FIRE HYD WATEROUS PACER, MJ, 5 1/4" VO, DDP, 5' BURY, TRAF, EJ OR EQ.	@ \$ 3,000.00 /	EACH	\$ 6,000.00
13	29	EACH	1" COMP CORPORATION STOP, MUELLER, H-15008 OR EQUAL	@ \$ 69.00 /	EACH	\$ 2,001.00
14	29	EACH	1" COMP CURB STOP, MUELLER, H15209 OR EQUAL	@ \$ 140.00 /	EACH	\$ 4,060.00
15	29	EACH	1" CURB BOX 6' EXT., ARCH BASE, LID W/ BRASS PLUG W/ 48" ROD	@ \$ 70.00 /	EACH	\$ 2,030.00
16	2,100	LF	1" TYPE K COPPER TUBING, 100' ROLL	@ \$ 7.75 /	LF	\$ 16,275.00
17	1	JOB	DLEIVERY OF MATERIALS TO CITY OF GLADSTONE WATER PLANT	@ \$ 1.00 /	JOB	\$ 1.00
		NOTE	ALL MATERIALS TO BE MADE IN AMERICA			
					TOTAL	\$ 71,311.00

PLEASE SEE REVERSE SIDE FOR IMPORTANT SALES TERMS OF THIS QUOTATION, INCLUDING PAYMENT INFORMATION, EXCLUSIVE LIMITED WARRANTY TERMS, EXCLUSION OF IMPLIED WARRANTIES, LIMITATIONS ON REMEDIES, DAMAGES AND OTHER CONDITIONS.

Terms: NET 30 DAYS

F.O.B Jobsite- Truckload Quantities

➔ The above prices do not include any applicable federal, state or local sales and/or use taxes. Taxes for the above items will be billed to the purchaser

Yours very truly,
U.P. Concrete Pipe Co., INC.

Steve Delaire
General Manager



Bid Proposal for Gladstone - Watermain 2024

CITY OF GLADSTONE
Job Location: Gladstone, MI
Bid Date: 12/18/2023
Core & Main 3267932

Core & Main
2100 Little Rapids Rd
De Pere, WI 54115
Phone: 9209838510
Fax: 9209838514

Seq#	Qty	Description	Units	Price	Ext Price
10	800	8 TJ PR350 DI PIPE	FT	35.05	28,040.00
20	3	8 MJ RW GATE VLV OL	EA	1,350.00	4,050.00
30	6	"DD" VALVE BOX DOM	EA	380.00	2,280.00
40	2	8X6 MJ TEE C153 USA	EA	300.00	600.00
50	2	8 MJ CROSS C153 USA	EA	525.00	1,050.00
60	1	8X6 SEMJ RED C153 USA	EA	160.00	160.00
70	3	6 MJ RW GATE VLV OL	EA	840.00	2,520.00
80	11	6 EBAA 1106DEC MEGALUG F/DIP W/EBAA SEAL GSKT ACC USA	EA	60.00	660.00
90	16	8 EBAA 1108DEC MEGALUG F/DIP W/EBAA SEAL GSKT ACC USA	EA	80.00	1,280.00
100	20	6 TJ CL50 PR350 DI PIPE	FT	29.25	585.00
110	2	5'0" HYD GLADSTONE SPEC 3WAY NST	EA	3,100.00	6,200.00
120	29	F1000-4QNL 1 CORP CCXQJ CTS NO LEAD	EA	71.00	2,059.00
130	29	B44-444QNL 1 BALL CURB QJ(CTS) (NO LEAD)	EA	142.00	4,118.00
140	29	EA2-60-40 5'0 AP CURB BOX 3/4 & 1	EA	56.00	1,624.00
150	29	48 CB STATIONARY ROD	EA	16.00	464.00
160	2100	1 SOFT K COPPER TUBE 100' USA	FT	7.95	16,695.00
				Sub Total	72,385.00
				Tax	0.00
				Total	72,385.00

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

Eric Van Der ...
12-14-23



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 01-08-2024 Eric Buckman, City Manager: _____
 Department: Parks & Rec Board Department Head Name: _____
 Presenter: Mayor Thompson Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Parks & Recreation Board Reappointments – Mr. Jay Bostwick and Mr. Jeremy Cook

BACKGROUND:

Both are willing to serve another term on the Gladstone Parks & Recreation Board. The term expiration is January 1, 2027 for each. (Three-year terms.)

FISCAL EFFECT:

None

SUPPORTING DOCUMENTATION:

None

RECOMMENDATION:

Reappoint Mr. Jay Bostwick and Mr. Jeremy Cook to the Parks & Recreation Board with term expirations of January 1, 2027.



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 01-08-2024 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Eric Buckman Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

Closed Session MCL 15.268 Sec. 8 (c): Teamsters Union Local 406

BACKGROUND:

Sec. 8. A public body may meet in a closed session only for the following purposes:

(c) For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

Requires simple majority vote (3).

FISCAL EFFECT:

SUPPORTING DOCUMENTATION:

RECOMMENDATION:

The motion would be as follows:

Motion to enter closed session for strategy and negotiation session with Teamsters Local Union 406 as allowable under the Open Meetings Act 267 of 1976 (15.268) Section 8 item (c).

Requires simple majority vote (3).

Roll Call Required