



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
November 11, 2024
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

PUBLIC COMMENT

4. Mr. Eric Willour Sworn In As New Gladstone Public Safety Officer

CONFLICTS OF INTEREST

CONSENT AGENDA

- [5.](#) City Commission Work Session Minutes - Audit Presentation - October 28, 2024
- [6.](#) City Commission Regular Meeting Minutes - October 28, 2024
- [7.](#) Payment of Bills
- [8.](#) Northern Nursery Inc. - Invoice #24-858 City Trees

- [9.](#) Kassbohrer All Terrain Vehicles Inc. Invoice # 90571733- Parts for Ski Hill Piston Bully Groomer

UNFINISHED BUSINESS

NEW BUSINESS

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 11-08-2024

Kimberly Berry, MiPMC
906-428-2311
kberry@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.

GLADSTONE



GLADSTONE CITY COMMISSION WORK SESSION - FISCAL YEAR 2023-2024 AUDIT PRESENTATION

City Hall Chambers – 1100 Delta Avenue
October 28, 2024
5:00 PM

Item 5.

MINUTES

Mayor Thompson called the worksession to order and Clerk Berry called the roll:

PRESENT

Mayor Joe Thompson

Commissioner Judy Akkala

Mayor Pro-Tem Brad Mantela

Commissioner Robert Pontius

Commissioner Steve O'Driscoll

No public present to provide public comment.

Kathleen A. Ciantar Anderson, Tackman & Company, PLC presented the City of Gladstone Fiscal Year 2023-2024 Audit.

Mayor Thompson adjourned the Work Session at 5:58 PM.

Joe Thompson, Mayor

Kimberly Berry, City Clerk



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
October 28, 2024
6:00 PM

MINUTES

Mayor Joe Thompson gave the Invocation, followed by the Pledge of Allegiance. Clerk Berry called the roll:

PRESENT

- Mayor Joe Thompson
- Commissioner Judy Akkala
- Mayor Pro-Tem Brad Mantela
- Commissioner Robert Pontius
- Commissioner Steve O'Driscoll

The following spoke at Public Comment:
Mr. Mike O'Connor - 526 Minnesota Avenue
Mr. Doug Bovin - 2000 Lake Shore Drive

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve the consent agenda as presented.

MOTION CARRIED UNANIMOUSLY

Motion made by Commissioner O'Driscoll, Seconded by Mayor Pro-Tem Mantela to approve change order No. 13 from C2AE Engineering for a net increase to the contract price of \$148,301.00.

MOTION CARRIED UNANIMOUSLY

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to enter closed session at 6:40 PM to consider personnel evaluations of Manager ERic Buckman and City Clerk Kimberly Berry as allowable under the Open Meetings Act 267 of 1976 (15.268) Section 8 item a.

- Mayor Pro-Tem Mantela Yes
- Commissioner O'Driscoll Yes
- Commissioner Pontius Yes
- Commissioner Akkala Yes
- Mayor Thompson Yes

MOTION CARRIED UNANIMOUSLY

Mayor Thompson called the meeting back to open session at 7:51 PM where no action was taken in closed session. Mayor Thompson reported that evaluations were conducted of the City Manager Eric Buckman and City Clerk Kimberly Berry where both received outstanding evaluations.

Motion by Commissioner Akkala; Seconded by Mayor Pro-Tem Mantela to renew contracts for City Manager Eric Buckman and City Clerk Kimberly Berry as presented and authorize Mayor Joe Thompson to sign the contracts.

MOTION CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business before the Commission Mayor Thompson adjourned the meeting at 7:53 PM.

Mayor Joe Thompson

City Clerk Kimberly Berry

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 10/01/2024 - 10/31/2024

Item 7.

Check Date	Check	Vendor Name	Amount
Bank BAY			
10/01/2024	80143	JANICE ANN FRIZZELL	3,841.67
10/02/2024	80144	HEBERT, JERRY F	8,753.00
10/02/2024	80145	BLACK IRIS STUDIO	200.00
10/02/2024	80146	BRIAN WALLEN	400.00
10/02/2024	80147	CHERYL WILLIAMS	805.00
10/02/2024	80148	FRESH FREDDY'S FARM LLC	45.00
10/02/2024	80149	GEORGE SAILER	200.00
10/02/2024	80150	HEATHER ELLISON	50.00
10/02/2024	80151	MARK J. JASPER	510.00
10/04/2024	1264(E)	FICA, MEDICARE, FEDERAL	28,916.72
10/04/2024	1265(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
10/04/2024	1266(E)	FICA, MEDICARE, FEDERAL	13.78
10/04/2024	80166	ALERUS FINANCIAL	20,029.51
10/04/2024	80167	IBEW LOCAL 876	116.72
10/04/2024	80168	MATRIX TRUST COMPANY	2,128.27
10/04/2024	80169	MICHIGAN STATE DISBURSEMENT U	199.31
10/04/2024	80170	POLICE OFFICERS LABOR COUNCIL	212.00
10/04/2024	80171	CITY OF GLADSTONE	295.66
10/07/2024	1267(E)	MICHIGAN DEPT OF TREASURY	9,496.20
10/07/2024	1268(E)	STATE OF MICHIGAN	16,481.83
10/07/2024	80173	MICHIGAN MUNICIPAL LEAGUE	48.61
10/09/2024	80174	CITY OF GLADSTONE	24.00
10/10/2024	1286(E)	QUADIENT FINANCE USA, INC.	800.00
10/10/2024	80175	B & B ELECTRICAL CONTRACTORS,	29,515.75
10/10/2024	80176	BERGER & KING INC	1,119.95
10/10/2024	80177	BINK'S COCA-COLA BOTTLING CO	710.10
10/10/2024	80178	BONITA POTTS	500.11
10/10/2024	80179	CORE & MAIN LP	2,730.72
10/10/2024	80180	D & D DOG DYNAMICS	264.60
10/10/2024	80181	DEHOOGHE & VIAU PLUMBING	3,455.75
10/10/2024	80182	DELTA DISPOSAL	985.46
10/10/2024	80183	DELTA DOOR & DOCK	4,999.38
10/10/2024	80184	DELTA SOLID WASTE MGMT AUTHOR	16,176.14
10/10/2024	80185	DR LAB SERVICES	1,560.00
10/10/2024	80186	GORDON FOOD SERVICE, INC.	44.95
10/10/2024	80187	HIAWATHA CHEF SUPPLY, INC.	32.00
10/10/2024	80188	HYDROCORP	874.00
10/10/2024	80189	INFOSEND	1,836.79
10/10/2024	80190	KEYNECTA INC.	2,800.00
10/10/2024	80191	KONICA MINOLTA BUSINESS SOLUT	1,160.10
10/10/2024	80192	LARA-MPSC	2,603.61
10/10/2024	80193	LITTLE BAY CONCRETE PRODUCTS	3,469.00
10/10/2024	80194	M&M SERVICE, INC.	369.75
10/10/2024	80195	MAPLERIDGE TOWNSHIP	5,506.37
10/10/2024	80196	MASONVILLE TOWNSHIP TREASURER	8,319.98
10/10/2024	80197	MCCOY CONSTRUCTION & FORESTRY	1,599.15
10/10/2024	80198	MEL'S LAWN, GARDEN & FEED	105.00
10/10/2024	80199	MENARDS - ESCANABA	844.20
10/10/2024	80200	MIDWAY RENTALS AND SALES	186.60
10/10/2024	80201	MILLER, CANFIELD, PADDOCK & S	2,305.00
10/10/2024	80202	NORTH SHORE COMPRESSOR, INC	642.13
10/10/2024	80203	NORTHGATE EQUIPMENT & SALES	1,065.93
10/10/2024	80204	NU-WAY CLEANERS LAUNDRY & REN	42.00
10/10/2024	80205	PHDM - DELTA COUNTY	226.00
10/10/2024	80206	PLM LAKE & LAND MGMT CORP.	454.50
10/10/2024	80207	POMASL FIRE EQUIPMENT, INC.	244.37
10/10/2024	80208	QUADIENT LEASING USA, INC.	507.99
10/10/2024	80209	RIVERSIDE AUTO SALES, INC.	536.20
10/10/2024	80210	ROBERT BROWN	282.82
10/10/2024	80211	SINCLAIR RECREATION, LLC	508.00
10/10/2024	80212	STATE OF MICHIGAN	30.00
10/10/2024	80213	USA BLUE BOOK	28.15
10/10/2024	80214	WISCONSIN CENTRAL	60.00
10/10/2024	80216	DELTA COUNTY TREASURER	215,765.84
10/10/2024	80217	DELTA-SCHOOLCRAFT I.S.D.	25,035.43
10/10/2024	80218	BAY DE NOC COMMUNITY COLLEGE	29,422.26
10/11/2024	80215	CITY OF GLADSTONE	92.87
10/11/2024	80219	STATE OF MICHIGAN	178.83
10/16/2024	1306(E)	AFLAC	883.16
10/18/2024	1304(E)	FICA, MEDICARE, FEDERAL	29,068.70
10/18/2024	1305(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 10/01/2024 to 10/31/2024

Item 7.

Fund	Item	Amount
Totals For Fund: 101		
	Gross Payment:	141,639.58
	Net Payment:	100,417.17
	Total Payroll:	167,368.48
	-- Deductions --	
	AFLAC_AFTER	162.48
	AFLAC_PRE	235.36
	CLERKPHONE	10.07
	CRCL_TST	2,333.39
	DC LOAN REPAY	1,433.90
	DC LOAN REPAY2	288.52
	DEFINED_COMP_4%	951.39
	DEFINED_COMP_3	2,518.32
	FITW	11,273.15
	FOC	278.06
	FOP	424.00
	HEALTHINSCONT	4,649.82
	MEDICARE_EE	1,953.02
	MERS 457 ROTH %	223.15
	MERS457	133.75
	MSAEEFAMILY	248.39
	MSAEESINGLE	43.44
	PSUPRPHONE	10.07
	PUBSAFPHONE	14.87
	SITW_MI	5,194.70
	SOCSEC_EE	8,351.04
	SUPSUNIONDUES	87.78
	TEAMSTERS	403.74
	Total Deductions:	41,222.41
	-- Expenses --	
	DEFINED_COMP_11	11,850.14
	EMPLOYER 457	686.54
	MEDICARE_ER	1,953.02
	MSA ER EXPENSE	2,883.71
	SOCSEC_ER	8,351.04
	SUI	4.45
	Total Expenses:	25,728.90
Totals For Fund: 202		
	Gross Payment:	1,174.16
	Net Payment:	802.53
	Total Payroll:	1,421.66
	-- Deductions --	
	AFLAC_AFTER	0.20
	AFLAC_PRE	1.01
	CRCL_TST	5.77
	DC LOAN REPAY	6.85
	DC LOAN REPAY2	12.93
	DEFINED_COMP_3	34.81
	FITW	100.33
	FOC	12.46
	HEALTHINSCONT	49.02
	MEDICARE_EE	16.21
	MERS457	5.00
	MSAEEFAMILY	5.74
	SITW_MI	43.74
	SOCSEC_EE	69.34
	SUPSUNIONDUES	1.82
	TEAMSTERS	6.40
	Total Deductions:	371.63
	-- Expenses --	
	DEFINED_COMP_11	127.66
	MEDICARE_ER	16.21
	MSA ER EXPENSE	34.29
	SOCSEC_ER	69.34
	Total Expenses:	247.50

Northern Nursery Inc

28415 Co Rd 98
McMillan, MI 49853

Item 8.

Invoice

Date	Invoice #
11/6/2024	24-858

Bill To
City of Gladstone 1100 Delta Ave Gladstone, MI 49837

Ship To
Park & Recreation Dept. City of Gladstone 30 Michigan Ave Gladstone, MI 49837 906-399-8902

S.O. No.	P.O. No.	Terms	Due Date	Rep	Ship Date	Ship Via	FOB	Load List #
FA24-107		COD	11/6/2024		11/6/2024	NNI	MM	001
Item	Description	Ordered	Prev. Inv...	Backor...	Invoiced	Rate	Amount	
3.5'	3.5" Autumn Fantasy Maple	6	0	0	6	235.00	1,410.00	
2.5'	2.5" Armstrong Maple	2	0	0	2	225.00	450.00	
2.5	2.5" Cardinal Royal Mnt. Ash	2	0	0	2	195.00	390.00	
3.5"	3.5" Valley Forge Elm	4	0	0	4	210.00	840.00	
3.5"	3.5" NEW HORIZON ELM	4	0	0	4	225.00	900.00	
3.5"	3.5" Accolade Elm	6	0	0	6	210.00	1,260.00	
Shipping	Shipping Invoice #24-858, Load List #001				1	600.00	600.00	
	CEMETERY # 2635						101-265-970.00	
	STREETS (FORESTRY) # 3215						101-429-391.00	

Thank you for your business.	Subtotal	\$5,850.00
	Sales Tax (6.0%)	\$0.00
	Total	\$5,850.00
	Payments/Credits	\$0.00
	Balance Due	\$5,850.00



KÄSSBOHRER ALL TERRAIN VEHICLES, INC.

CITY OF GLADSTONE
1100 DELTA AVENUE
GLADSTONE, MI 49837-1434
USA

Ship-To Address:
CITY OF GLADSTONE
1100 DELTA AVENUE
GLADSTONE, MI 49837-1434
USA

Invoice No.: **90571733**
Order No.: 71546202
Sales Office: 3004
Your order:
Date: 09/23/2024
Customer No.: 73204212
Del. Note No.: 81072205
Date of Deln.: 09/23/2024
Contact: Chris Peterson
Phone: (952)345-3330
Fax: (952)345-3331
E-Mail: cpeterson@pistenbullyusa.com

INVOICE

Payment Terms

Up to 10/23/2024 without deduction

Pos.	Part No Identifier	Amount/UM	Unit price	Tax %	Net total USD
1000	826.29.90.625.08.0 TIRE GUIDE	3 PC	73.32		219.96
2000	0.011.052.010.0 BOLT, 12x 50x 1.75 HEX TIRE GUIDE 100BX	6 PC	2.75		16.50
3000	825.29.90.626.08.0 INSERT, TIRE GUIDE	3 PC	1.04		3.12
4000	825.24.00.110.02.0 ROLLER, FRONT AXLE	2 PC	263.67		527.34
5000	4.555.577.000.0 HOSE R4 32NN 800MM	1 PC	214.93		214.93
5001	DL0070	1	47.83		47.83

PistenBully

PowerBully

BenchTech

snOWsat

PROACADEMY

KÄSSBOHRER COMPOSITES

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www.pistenbully.com

Remit to:

Kässbohrer All Terrain Vehicles, Inc.
8850 Double Diamond Pkwy
Reno, Nevada 89521

Tel: (775) 857-5000
Fax: (775) 857-5010
E-Mail: ar@pistenbullyusa.com

See terms and conditions
on reverse side.



KÄSSBOHRER ALL TERRAIN VEHICLES, INC.

Invoice No.:
Date:

90571733
09/23/2024

Pos.	Part No Identifier	Amount/UM	Unit price	Tax %	Net total USD
		AU			
	UPS 1Z5X56470357940740				
Net amount in USD					1,029.68

Remit to:
 Kässbohrer All Terrain Vehicles, Inc.
 8850 Double Diamond Pkwy
 Reno, Nevada 89521

Tel: (775) 857-5000
 Fax: (775) 857-5010
 E-Mail: ar@pistenbullyusa.com