



GLADSTONE PARKS & RECREATION ADVISORY BOARD

Parks & Recreation Office - 901 Montana Avenue

March 05, 2024

6:30 PM

Pursuant to Ordinance No. 486, notice is hereby given to the members of the City of Gladstone Parks and Recreation Advisory Board and to the general public that a Parks & Recreation Advisory Board will be held on Tuesday, March 05, 2024 at 6:30 PM at Parks & Recreation Office - 901 Montana Avenue.

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

APPROVAL OF MINUTES

- [1.](#) Parks & Recreation Board Regular Meeting Minutes of 01-09-2024
- [2.](#) Parks & Recreation Board Regular Meeting Minutes of 02-06-2024

UNFINISHED BUSINESS

3. Harbor Phase II
4. Banners on 10th Street
5. Gladstone Bay Campground Rules - Procedures

NEW BUSINESS

STAFF REPORT

6. Radford Lease Update

BOARD MEMBER COMMENTS

ADJOURNMENT

Posted: 03-01-2024

**GLADSTONE PARKS & RECREATION
ADVISORY BOARD MEETING
January 09, 2024**

MINUTES

Chairman Gary Stevenson called the meeting to order at 6:30pm, Chairman Stevenson called roll.

PRESENT:

Anne Pfothenauer
Gary Stevenson
Jay Bostwick
Bob Bosk

ABSENT:

Stacie Carter
Cathy Sjoquist
Jeremy Cook

ELECTION OF CHAIR & VICE CHAIR:

Jay Bostwick motioned; seconded by Anne Pfothenauer to retain Gary Stevenson as Chair.

Voting Yea: All

MOTION CARRIED

Gary Stevenson motioned; seconded by Bob Bosk to make Anne Pfothenauer Vice Chair.

Voting Yea: All

MOTION CARRIED

PUBLIC COMMENT:

No Public comments.

APPROVAL OF MINUTES:

Motion by Anne Pfothauer; seconded by Bob Bosk to approve the Regular Meeting Minutes of December 6, 2023

Voting Yea: ALL

MOTION CARRIED

Chairman Gary Stevenson moved the Boy Scout Presentation from 'NEW BUSINESS' to be placed before Unfinished Business.

NEW BUSINESS:

The Boy Scouts gave a presentation on constructing, stocking, and maintaining a public beach toy box. This toy box would be accessible to everyone at the main public beach, allowing people to borrow beach toys. The box is designed in a way that allows for future retrofitting to house life-saving gear. Additionally, it would be strategically placed near the lifeguard stand for easy access and as a central location.

Motion by Stevenson; seconded by Pfothauer to have Acting Director Robert Brown to coordinate the implementation of the Boy Scout project.

Voting Yea: ALL

MOTION CARRIED

UNFINISHED BUSINESS:

Acting Director Robert Brown, Seasonal Employee Troy Drebenstedt provided an overview of the different options for the transient docks in Harbor Phase II.

1. Option 1: Retrofit of Used Floating Docks

- The first option discussed involved retrofitting several used floating docks from Vinette's Boat Works. This approach would necessitate upgrades and maintenance to bring the docks into working order. While it presents a substantial cost-saving compared to a new build, the Board noted the importance of understanding the overall costs, including maintenance expenses.

2. Option 2: Pursuing Phase II Harbor Build

- The second option, as presented, is the pursuit of Phase II Harbor Build, involving the acquisition of all-new docks and equipment. The

initial estimate for this option is \$228,000. City Manager Eric Buckman provided insights into the engineering aspects and explored potential grant options associated with this approach.

During the discussion:

- **Stevenson's Request:** Chairman Stevenson expressed the need for a more detailed breakdown of costs and requested a set price for the Phase II build.
- **Pfotenhauer's Inquiry:** Board Member Pfotenhauer inquired about the possibility of the Yacht Club contributing, considering the significant benefits this phase of the build would bring to them.
- **Buckman's Recommendation:** City Manager Eric Buckman recommended initiating discussions with Coleman Engineering regarding Phase II.

Motion by Pfotenhauer; seconded by Stevenson to proceed with more information of phase II and to contact Coleman engineering.

Voting Yea: ALL

MOTION CARRIED

NEW BUSINESS:

Agenda Item: Yacht Club Lease Agreement Review

During the meeting, the Board undertook a thorough review of the Yacht Club Lease Agreement with the City. Deliberations centered on the Club's responsibilities to the city, and the upcoming Phase II of the Harbor renovation.

Agenda Item: 10th Street Beautification Proposal

Acting Parks and Recreation Director Robert Brown presented a proposal for the transformation of the 10th Street light poles. The proposal involved replacing flower baskets with banners that would showcase Gladstone's identity and highlight various town activities.

The Board engaged in discussions regarding potential imagery and wording for the banners. The focus was on capturing the essence of Gladstone and promoting town activities. Consideration was given to the size options offered by Genesis Graphics for the banners. Board Member Jay Bostwick recommended that the Parks department explore collaboration with the Downtown Development Authority to secure funding for the proposed project.

Agenda Item: Summer Concert Series Planning

During the meeting, the Board conducted a comprehensive review of the Summer Concert Series. Deliberations focused on selecting bands for the upcoming events, and the Board identified 10 preferred options for the Parks Department to pursue and book. Chairman Gary Stevenson recommended the implementation of a 50/50 raffle during the summer concerts. This initiative aims to generate additional funds for the Parks Department, supporting future projects and activities.

Agenda Item: Campground Rules Amendment Proposal

Acting Director Robert Brown presented proposed amendments to the Campground Rules. The objective is to enhance the rules to ensure the safety and well-being of campground workers, city employees, and fellow campers.

Key Points Discussed:

1. **Right of Refusal Placement:** Acting Director Robert Brown proposed moving "The Right of Refusal" to the top of the Campground Rules page, emphasizing its significance in ensuring a secure and orderly environment.
2. **New Rule on Public Conduct:** City Manager Eric Buckman suggested the addition of a rule addressing Public Conduct to further define expected behavior within the campground.
3. **Code of Conduct Agreement:** Board Member Jay Bostwick recommended implementing a "Code of Conduct" agreement for campers to sign upon entering the campground. This additional measure aims to establish clear expectations for camper behavior.

CITY MANAGER COMMENTS:

City Manager Eric Buckman presented updates and proposals related to the harbor area, covering lighting and camera options, the proposed city watch program, and signage for the new pump track.

Harbor Lighting and Camera Options:

- Mr. Buckman discussed potential upgrades to the lights and cameras in the harbor area and its surroundings. The aim is to enhance safety and security. Various options were considered to improve visibility and surveillance.

City Watch Program:

- Mr. Buckman went over the proposed City Watch Program and explored different options. After thorough deliberation, it was concluded that the program would be more effectively managed by Public Safety rather than the Parks Department.

Signage for New Pump Track:

- Mr. Buckman provided information on the signage for the new pump track and discussed payment details. The Board considered the importance of clear and informative signage for the community.

STAFF REPORTS:

Parks and Recreation Acting Director Robert Brown, Seasonal Employee Troy Drebenstedt provided a comprehensive update on the progress and preparations for the upcoming Gladstone Ski Hill Season.

Key Updates:

1. **Equipment Maintenance:** The focus has been on enhancing the maintenance of equipment, ensuring optimal functionality for the upcoming season. Special attention has been given to the repair of the main pump.
2. **Pond Fountain Upgrade:** Brown and Drebenstedt discussed the potential upgrade to the pond fountain, aiming to improve the chilling of the pond's temperature for better snow making conditions.

Board Suggestions:

1. **Season Pass Refund:** Chairman Gary Stevenson suggested considering a partial refund for season pass holders due to the delayed start of the season.
2. **Collaboration for Pump House Repair:** Chairman Stevenson recommended that the Parks Department approach organizations utilizing Besse Sports Park to seek support for the repair and future replacement of the pump motor and shaft in the pump house. This pump supplies water for the irrigation system at the ballfields.

BOARD MEMBER COMMENTS:

Bob Bosk: initiated discussions on several key topics during the meeting:

1. **Radford Property and Lease:**
 - Bosk inquired about the status of the Radford property lease. Eric Buckman provided an overview, highlighting ongoing efforts in the rewriting of the lease.
2. **Boardwalk Update:**

- Bosk sought information on the progress of the boardwalk project. Eric Buckman reported that plans have been drafted by Coleman Engineering and formally submitted to the grant process.

3. Ski Hill Lodge Lease and Non-Motorized Trail Club Request:

- Bosk raised questions regarding the lease of the ski hill lodge to private individuals. Additionally, he informed the board about the interest expressed by the Delta County Non-Motorized Trail Club to utilize the ski lodge for a cross-country ski event and classes.

4. Discussion on Canadian Goose Populations and Park Enhancements:

- Bosk brought to the board's attention the need to discuss strategies for controlling Canadian Goose populations within the parks. Suggestions were sought on ways to prevent their presence on sidewalks and beaches.

5. Enhancements to Fishing Pier:

- Bosk proposed that the Parks Department investigate potential collaboration with service organizations, such as the Boy Scouts, for a project to build roofs for benches on the fishing pier. He also recommended considering the addition of covered benches and swinging benches as options for memorial benches.

Anne Pfothauer: Nothing to report.

Jay Bostwick: Inquired about the Cardboard Classics event. Brown and Drebenstedt provided updates and discussed the current plan and available options.

Gary Stevenson: Nothing to report.

ADJOURNMENT:

There being no further business before the board Anne Pfothauer motioned; Gary Stevenson seconded to adjourned meeting at 9:15

GLADSTONE



GLADSTONE PARKS & RECREATION ADVISORY BOARD REGULAR MEETING

Item 2.

Parks & Recreation Office - 901 Montana Avenue
February 06, 2024
6:30 PM

MINUTES

Gary Stevenson called the meeting to order, and roll was called:

PRESENT

Cathy Sjoquist
Gary Stevenson
Jay Bostwick

ABSENT

Anne Pfothauer
Bob Bosk
Jeremy Cook
Stacie Carter

There being no quorum the meeting cannot be held.