



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
April 08, 2024
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

4. City Commission Regular Meeting Minutes of 03-25-2024
5. Payment of Bills

UNFINISHED BUSINESS

NEW BUSINESS

6. Award Bid to contractor for Watermain Construction 2024
7. Wastewater Upgrades Request for Disbursement of Funds Draw #21
8. Introduction of Appropriation Ordinance No. 2024-630
9. Gladstone Economic Development Corporation (EDC) Reappointments - Jim Andersen, Kevin Gendron, Steve O'Driscoll and Steven Soderman

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019)

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.
2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary
3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.
4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.
5. The commission shall not decide issues that arise during public comment.
6. Speakers should address the commission through the presiding officer.
7. Commissioners and staff will not debate with the public.
8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.
9. No vulgar or obscene language will be used by the speakers.
10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.
11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.



GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
March 25, 2024
6:00 PM

MINUTES

Mayor Thompson called the regular meeting to order, gave the Invocation and Pledge of Allegiance. Roll was called by City Clerk Kim Berry:

PRESENT

- Mayor Joe Thompson
- Commissioner Judy Akkala
- Mayor Pro-Tem Brad Mantela
- Commissioner Robert Pontius

ABSENT - EXCUSED

- Commissioner Greg Styczynski

Mayor Thompson moved agenda item #7 under New Business to before the Public Hearing.

Manager Eric Buckman reviewed the proposed Fiscal Year 2024-2025 budget.

Mayor Thompson opened the public hearing on the proposed budget at 6:12PM

The following individuals spoke at the public hearing:

- Michael O'Connor 526 Minnesota Avenue- Gladstone Citizens Council 921 Delta Avenue
- Carrie Polley, 25 Sandy Lane
- Diane Webber, 325 Delta Avenue
- Michael O'Connor 526 Minnesota Avenue- Gladstone Citizens Council 921 Delta Avenue

There being no further public comment Mayor Thompson closed the public hearing on Proposed Fiscal Year 2024-2025 at 6:22 PM.

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve Fiscal Year 2024-2025 as presented.

MOTION CARRIED.

The following individuals spoke under public comment:

- Tom Woodaz, 216 Dakota Avenue
- Jim Rian, 14 N 9th Street
- Deanna & Charles Kang, 400 N 10th Street
- Brian Godfrey, 418 Delta Avenue
- Diane Godfrey Webber, 325 Delta Avenue

Butch Irving, 525 Minnesota Avenue
Steve Viau, Delta County Commissioner 1107 Delta Avenue
William Perry, 1311 Wisconsin Avenue

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the consent agenda as presented with correction to DDA minutes of Sioux tribe to Sault tribe.

MOTION CARRIED

Public Safety Director Ron Robinson presented the following:

It is with great honor to present the following awards to PSO's Charity Potier and Volunteer Firefighter Jayson Frandle for their January 28, 2024 response to an ice rescue call off the 10th street pier. PSO Potier and Volunteer Firefighter Frandle's quick response, training and disregard for their own safety, no doubt saved the lives of a 39-year-old female and 38-year-old male. The incident is another testament of the outstanding, and dedicated, service that all Public Safety Officers and Volunteer firefighters provide on a daily basis.

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to approve the Gladstone Volunteer Fireman Payroll Policy and Training Agreement.
MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Pontius to approve the Water Department to post a public notice of intent to apply for Federal Financial Assistance with USDA Rural Development in the Daily Press the week of April 8, 2024 and schedule a public hearing for 6:00 PM Monday, April 22, 2024 at Gladstone City Hall.
MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Pontius to approve the General Fund Amounts to commit as follows:

- Public Safety Car Reserve Fund \$23,517.07
- Public Safety Fire Reserve Fund \$105,842.94
- DPW Reserve Fund \$22,264.44

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to approve the budget amendments to Fiscal Year 2023-2024 budget as follows:

**23/24 Budget Amendments
March 25, 2023
General Fund**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
101-000-540-000	Grant Revenue	\$621,000	\$0	-\$621,000	Boardwalk grant
101-000-674-007	Donations--Pickleball	\$0	\$17,500	\$17,500	
		\$621,000	\$17,500	-\$603,500	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
City Commission					
101-101-800-000	Contracted Services	\$0	\$2,000	\$2,000	Waterfront lot appraisal
101-101-802-000	Legal Fees	\$40,000	\$45,000	\$5,000	
		\$40,000	\$47,000	\$7,000	
City Manager					
101-172-703-000	Salaries	\$67,850	\$75,300	\$7,450	
		\$67,850	\$75,300	\$7,450	
Office Clerk					
101-192-714-000	Longevity Pay	\$95	\$500	\$405	Increase per Union Contract
101-192-727-000	Workers Comp	\$0	\$1,500	\$1,500	
		\$95	\$2,000	\$1,905	
City Assessor					
101-257-756-000	Computer	\$8,200	\$9,500	\$1,300	Purchased a new laptop
101-257-800-000	Contracted Services	\$39,500	\$41,000	\$1,500	
101-257-802-000	Legal Fees	\$0	\$2,000	\$2,000	Tax Tribunals
		\$47,700	\$52,500	\$4,800	
Elections					
101-262-702-000	Wages-Full time Employees	\$1,400	\$7,700	\$6,300	Early Voting
101-262-707-000	Temporary Employees	\$5,000	\$6,900	\$1,900	
101-262-709-000	FICA Expense	\$510	\$901	\$391	
101-262-711-000	Medicare	\$120	\$211	\$91	
101-262-716-000	Defined Contribution Pension Plan	\$300	\$784	\$484	
101-262-728-000	MSA Employer Expense	\$0	\$34	\$34	
101-262-751-000	Materials & Supplies	\$100	\$500	\$400	
101-262-753-000	Printing & Publishing	\$2,700	\$4,200	\$1,500	
		\$10,130	\$21,230	\$11,100	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
City Hall					
101-265-751-000	Materials & Supplies	\$8,000	\$12,000	\$4,000	Reimbursed by other departments
101-265-755-000	Gas & Oil	\$350	\$2,000	\$1,650	
101-265-800-000	Contracted Services	\$5,500	\$8,500	\$3,000	
101-265-910-000	Insurance Liability	\$0	\$100	\$100	
101-265-911-000	Insurance Building	\$2,700	\$2,830	\$130	
101-265-913-000	Insurance Vehicle	\$200	\$300	\$100	
		\$16,750	\$25,730	\$8,980	
Forestry					
101-429-702-000	Wages--Full-time Employees	\$10,500	\$26,000	\$15,500	
101-429-702-101	DPW Benefits	\$9,366	\$15,000	\$5,634	
101-429-703-000	Salaries	\$500	\$1,500	\$1,000	
101-429-716-000	Define Contribution Pension Plan	\$1,227	\$3,000	\$1,773	
101-429-728-000	MSA Employer Expense	\$0	\$1,000	\$1,000	
		\$21,593	\$46,500	\$24,907	
DPW Administration					
101-441-702-101	DPW Benefits	\$9,660	\$14,000	\$4,340	
101-441-703-000	Salaries	\$5,500	\$12,000	\$6,500	
101-441-707-000	Temporary Employees	\$1,000	\$4,000	\$3,000	
101-441-726-000	Funeral Pay	\$0	\$4,000	\$4,000	
		\$16,160	\$34,000	\$17,840	
Grounds Maintenance					
101-524-702-000	Wages--Full-time Employees	\$11,000	\$14,000	\$3,000	
101-524-702-101	DPW Benefits	\$5,124	\$8,500	\$3,376	
101-524-716-000	Define Contribution Pension Plan	\$671	\$1,500	\$829	
101-524-728-000	MSA Employer Expense	\$0	\$525	\$525	
101-524-760-000	Equipment Rentals	\$4,000	\$7,000	\$3,000	
		\$20,795	\$31,525	\$10,730	
Motor Equipment Pool					
101-532-702-101	DPW Benefits	\$4,000	\$10,000	\$6,000	
101-532-703-000	Salaries	\$500	\$2,000	\$1,500	
101-532-714-000	Longevity Pay	\$0	\$750	\$750	
101-532-718-000	Health Insurance	\$20,221	\$23,770	\$3,549	
101-532-751-000	Materials & Supplies	\$40,000	\$45,000	\$5,000	
		\$64,721	\$81,520	\$16,799	
Rec. Administration					
101-752-703-000	Salaries	\$22,500	\$42,500	\$20,000	Director Severance Pay
101-752-716-000	Defined Contribution Pension Plan	\$5,038	\$10,000	\$4,962	
		\$27,538	\$52,500	\$24,962	
Parks					
101-754-702-000	Wages Full-time Employees	\$27,000	\$19,500	-\$7,500	
101-754-703-000	Salaries	\$17,500	\$8,351	-\$9,149	
		\$44,500	\$27,851	-\$16,649	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
Beach					
101-755-703-000	Salaries	\$1,500	\$306	-\$1,194	
101-755-751-000	Materials & Supplies	\$3,500	\$2,132	-\$1,368	
101-755-800-000	Contracted Services	\$16,000	\$15,100	-\$900	
		\$21,000	\$17,538	-\$3,462	
Other Recreational Facilities					
101-756-759-016	Pickleball Court	\$0	\$17,500	\$17,500	Offset by donations
101-756-970-000	Capital Outlay	\$621,000	\$0	-\$621,000	Boardwalk
		\$621,000	\$0	-\$621,000	
Campground					
101-759-800-000	Contracted Services	\$1,500	\$10,812	\$9,312	Deep Cleaning/Cleaning of Restrooms
		\$1,500	\$10,812	\$9,312	
Sports Park					
101-761-703-000	Salaries	\$7,500	\$346	-\$7,154	
101-761-707-000	Temporary Employees	\$22,500	\$14,375	-\$8,125	
101-761-708-000	Unemployment	\$1,900	\$11	-\$1,889	
101-761-751-004	Concession Stand	\$7,000	\$3,253	-\$3,747	
		\$38,900	\$17,985	-\$20,915	
Recreation Programs					
101-762-702-000	Wages Full-time Employees	\$500	\$0	-\$500	
101-762-751-000	Materials & Supplies	\$1,000	\$60	-\$940	
101-762-960-000	Other Operating Supplies	\$500	\$0	-\$500	
101-762-970-000	Capital Outlay	\$15,000	\$0	-\$15,000	Pram Shack Moved to Next Fiscal Year
		\$17,000	\$60	-\$16,940	
	3/31/23 Audited Fund Balance	\$222,620			
	3/31/24 Projected Fund Balance	\$270,580			

**23/24 Budget Amendments
March 25, 2024
Major Street Fund**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		\$0	\$0	\$0	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
Reconstruction					
202-453-970-000	Capital Outlay	\$455,620	\$362,800	-\$92,820	
		\$455,620	\$362,800	-\$92,820	
Non-Motorized					
202-458-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240	
202-458-760-000	Equipment Rentals	\$500	\$1,984	\$1,484	
		\$500	\$9,224	\$8,724	
Traffic Control					
202-474-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240	
		\$0	\$7,240	\$7,240	
Winter Maintenance					
202-478-702.000	Wages Full Time Employees	\$26,000	\$14,000	-\$12,000	
202-478-702.001	DPW Benefits	\$34,440	\$15,000	-\$19,440	
202-478-703.000	Salaries	\$5,000	\$2,000	-\$3,000	
202-478-713-000	Overtime	\$10,000	\$5,000	-\$5,000	
202-478-760-000	Equipment Rentals	\$42,000	\$25,000	-\$17,000	
		\$117,440	\$61,000	-\$56,440	

Sweeping/Flushing

202-522-702-000	Wages Full Time Employees	\$4,500	\$5,500	\$1,000
202-478-702.001	DPW Benefits	\$4,368	\$5,000	\$632
202-522-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240
202-478-760-000	Equipment Rentals	<u>\$13,000</u>	<u>\$16,000</u>	<u>\$3,000</u>
		\$21,868	\$33,740	\$11,872

3/31/23 Audited Fund Balance **\$433,139**
3/31/24 Projected Fund Balance **\$327,818**

**23/24 Budget Amendments
March 25, 2024
Local Street**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		\$0	\$0	\$0	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
Reconstruction					
203-453-702.000	Wages - Full Time Employees	\$0	\$4,500	\$4,500	
203-453-702-101	DPW Benefits	\$0	\$3,000	\$3,000	
203-453-716-000	Defined Contribution	\$0	\$1,000	\$1,000	
203-453-802-000	Legal Fees	\$0	\$1,200	\$1,200	
203-453-995-006	9th Street Bond	\$9,000	\$9,600	\$600	
		\$9,000	\$19,300	\$10,300	
Non-Motorized					
203-458-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240	
		\$0	\$7,240	\$7,240	
Surface Maintenance					
203-463-702.000	Wages - Full Time Employees	\$23,000	\$33,000	\$10,000	
203-463-702.001	DPW Benefits	\$22,050	\$24,000	\$1,950	
203-463-716-000	Defined Contribution Pension Plan	\$2,888	\$4,200	\$1,312	
203-463-717-000	Defined Benefit Pension Plan	\$0	\$7,240	\$7,240	
203-463-728-000	MSA Employer Expense	\$0	\$2,400	\$2,400	
203-463-760.000	Equipment Rentals	\$12,500	\$22,000	\$9,500	
203-463-800-007	Annual Chip Sealing	\$100,000	\$104,904	\$4,904	
		\$160,438	\$197,744	\$37,306	

Storm Drains

203-464-702.000	Wages - Full Time Employees	\$2,000	\$6,000	\$4,000
203-464-702.001	DPW Benefits	\$2,100	\$4,500	\$2,400
203-464-703.000	Salaries	\$500	\$1,000	\$500
203-464-716.000	Defined Contribution Pension Plan	\$275	\$800	\$525
203-464-728.000	MSA Employer Expense	\$0	\$300	\$300
203-464-751.000	Materials & Supplies	\$500	\$1,000	\$500
203-464-760.000	Equipment Rentals	\$2,000	\$4,000	\$2,000
		\$7,375	\$17,600	\$10,225

Traffic Control

203-474-702.000	Wages - Full Time Employees	\$1,500	\$6,500	\$5,000
203-474-702.101	DPW Benefits	\$1,680	\$2,500	\$820
203-474-716.000	Defined Contribution Pension Plan	\$220	\$1,000	\$780
203-474-717.000	Defined Benefit Pension Plan	\$0	\$14,480	\$14,480
203-474-760.000	Equipment Rentals	\$1,000	\$2,500	\$1,500
		\$4,400	\$26,980	\$22,580

Winter Maintenance

203-478-702.000	Wages - Full Time Employees	\$27,000	\$10,000	-\$17,000
203-478-702.101	DPW Benefits	\$26,800	\$3,000	-\$23,800
203-478-703.000	Salaries	\$5,000	\$1,500	-\$3,500
203-478-713.000	Overtime	\$5,000	\$1,500	-\$3,500
203-478-716.000	Defined Contribution Pension Plan	\$4,070	\$1,250	-\$2,820
203-478-751.000	Materials & Supplies	\$1,000	\$0	-\$1,000
203-478-760.000	Equipment Rentals	\$27,000	\$19,000	-\$8,000
		\$95,870	\$36,250	-\$59,620

3/31/23 Audited Fund Balance	\$94,733
3/31/24 Projected Fund Balance	\$135,865

**23/24 Budget Amendments
March 25, 2024
EDC Fund**

Revenues	Original Budget Amount	Amended Budget Amount	Difference	Notes
	\$0	\$0	\$0	
Expenses	Original Budget Amount	Amended Budget Amount	Difference	Notes
Meter Reading & Billing				
244-537-800-000 Contracted Services	\$0	\$1,600	\$1,600	Property appraisal
	\$0	\$1,600	\$1,600	

3/31/23 Audited Fund Balance	\$50,689
3/31/24 Projected Fund Balance	\$63,395

**23/24 Budget Amendments
March 25, 2024
Solid Waste**

Revenues	Original Budget Amount	Amended Budget Amount	Difference	Notes
	\$0	\$0	\$0	

Expenses	Original Budget Amount	Amended Budget Amount	Difference	Notes
Meter Reading & Billing				
540-539-702-000 Wages - Full Time Employees	\$2,300	\$3,000	\$700	
540-539-813.000 Credit Card Fees	\$1,500	\$2,000	\$500	
	\$3,800	\$5,000	\$1,200	

3/31/23 Audited Fund Balance	\$452,235
3/31/24 Projected Fund Balance	\$547,127

**23/24 Budget Amendments
March 25, 2024
Electric Fund**

Revenues Original Budget Amount Amended Budget Amount Difference Notes

\$0
\$0
\$0

Expenses

WPPI Community Services					Donation to Library
582-541-740-000	Community Relations	\$8,000	\$13,366	\$5,366	Reimb by WPPI
		<u>\$8,000</u>	<u>\$13,366</u>	<u>\$5,366</u>	

North Bluff Broadband Tower					
582-571-751-001	NMU Escrow Expenses	\$0	\$4,104	\$4,104	Offsetting Revenue
		<u>\$0</u>	<u>\$4,104</u>	<u>\$4,104</u>	

	3/31/23 Audited Fund Balance	\$3,592,779
	3/31/24 Projected Fund Balance	\$3,840,736

23/24 Budget Amendments
March 25, 2024
Waste Water

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
590-000-607.000	Tap Fees	\$2,000	\$3,100	\$1,100	
590-000-615.001	Sewer Charge Revenue	\$1,646,945	\$1,615,674	(\$31,271)	
590-000-615.002	Masonville Twp Revenue	\$5,000	\$400	(\$4,600)	
590-000-646.000	Consumer Service	\$1,500	\$14,200	\$12,700	
590-000-658.000	Penalty Income	\$1,200	\$17,000	\$15,800	
590-000-665.000	Interest Income	\$0	\$45,000	\$45,000	
590-000-692.001	SRF Proceeds	\$11,606,663	\$8,390,000	(\$3,216,663)	Project Moving Slower than
		\$13,263,308	\$10,085,374	-\$3,177,934	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
Administrative					
590-537-702.000	Wages Full-Time Employees	\$1,000	\$2,000	\$1,000	
590-537-705.000	Vacation Pay	\$22,000	\$26,000	\$4,000	
590-537-706.000	Holiday Pay	\$10,255	\$12,200	\$1,945	
590-537-708.000	Unemployment	\$2,000	\$100	(\$1,900)	
590-537-714-000	Longevity Pay	\$3,754	\$5,500	\$1,746	
590-537-724.000	Sick Pay	\$9,300	\$11,000	\$1,700	
590-537-726.000	Funeral Pay	\$1,000	\$0	(\$1,000)	
590-537-727.000	Workers Comp	\$0	\$4,324	\$4,324	
590-537-728.000	MSA Employer Expense	\$8,500	\$2,500	(\$6,000)	
590-537-756.000	Computer	\$5,000	\$13,500	\$8,500	
590-537-803-000	Audit Fees	\$9,000	\$4,240	(\$4,760)	
590-537-808-000	Telephone	\$3,300	\$4,250	\$950	
590-537-956.000	Bad Debt Expense	\$22,502	\$26,175	\$3,673	
590-537-992.001	SRF Interest	\$320,227	\$147,400	(\$172,827)	
		\$417,838	\$259,189	(\$158,649)	

Line Maintenance

590-544-702-000	Wages Full-Time Employees	\$11,000	\$12,500	\$1,500
590-544-702-101	DPW Benefits	\$2,000	\$3,400	\$1,400
590-544-709-000	FICA Expense	\$810	\$955	\$145
590-544-716-000	Defined Contribution Pension Plan	\$1,600	\$1,700	\$100
590-544-760-000	Equipment Rentals	\$5,000	\$5,500	\$500
590-544-800-000	Contracted Services	\$1,000	\$200	(\$800)
590-544-709-000	Capital Outlay	\$65,000	\$64,720	(\$280)
		\$86,410	\$88,975	\$2,565

Lift Stations

590-553-702.000	Wages Full-Time Employees	\$8,500	\$6,500	(\$2,000)
590-553-751.000	Materials & Supplies	\$4,000	\$2,000	(\$2,000)
590-553-800.000	Contracted Services	\$2,000	\$1,000	(\$1,000)
590-553-807-000	Electricity	\$10,700	\$9,000	(\$1,700)
		\$25,200	\$18,500	(\$6,700)

Building & Grounds

590-555-702-000	Wages Full-Time Employees	\$17,000	\$13,000	(\$4,000)
590-555-709-000	FICA	\$1,200	\$1,000	(\$200)
590-555-713-000	Overtime	\$2,000	\$3,000	\$1,000
590-555-716-000	Defined Contribution Pension Plan	\$2,129	\$1,760	(\$369)
590-555-728-000	MSA Employer Expense	\$0	\$600	\$600
590-555-800-000	Contracted Services	\$1,000	\$0	(\$1,000)
		\$23,329	\$19,360	(\$3,969)

Project Plant Improvements

590-560-751-000	Materials & Supplies	\$0	\$3,152	\$3,152
590-556-800-000	Contracted Services	\$0	\$31,000	\$31,000
590-556-804-000	Engineering & Architect Fees	\$120,000	\$260,000	\$140,000
590-556-970-000	Capital Outlay	\$11,486,663	\$8,130,000	(\$3,356,663)
		\$11,606,663	\$8,424,152	(\$3,182,511)

Consent Order

590-562-702-000	Wages Full-time Employees	\$5,500	\$200	(\$5,300)
590-562-703-000	Salaries	\$7,000	\$2,000	(\$5,000)
590-562-709-000	FICA Expense	\$775	\$140	(\$635)
590-562-711-000	Medicare Expense	\$181	\$35	(\$146)
590-562-716-000	Defined Contribution Pension Plan	\$1,375	\$242	(\$1,133)
590-562-751-000	Materials & Supplies	\$10,000	\$0	(\$10,000)
590-562-800-000	Contracted Services	\$5,000	\$5,500	\$500
590-562-804-000	Engineering & Architect Fees	\$18,000	\$3,000	(\$15,000)
		\$47,831	\$11,117	(\$36,714)

3/31/23 Audited Fund Balance **\$1,636,397**
3/31/24 Projected Fund Balance **\$2,052,288**

**23/24 Budget Amendments
March 25, 2024
Water**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
New Lines					
591-534-970.000	Capital Outlay	\$189,920	\$192,086	\$2,166	Cost of Restoration 14th & 15th Street Intersection
		<u>\$189,920</u>	<u>\$192,086</u>	<u>\$2,166</u>	
Safety Training					
591-538-751-000	Materials & Supplies	\$600	\$1,200	\$600	Did not budget for portion of trailer
		<u>\$600</u>	<u>\$1,200</u>	<u>\$600</u>	
Meter Reading & Billing					
591-539-702-000	Wages Full-time Employees	\$11,000	\$12,538	\$1,538	
591-539-756-000	Computer	\$5,200	\$11,236	\$6,036	WPPI Upgrades
591-539-728-000	MSA Employee Expense	\$0	\$545	\$545	Did not budget
		<u>\$16,200</u>	<u>\$24,319</u>	<u>\$8,119</u>	
Reservoir & Elev Tank					
591-545-703-000	Salaries	\$700	\$1,489	\$789	
591-545-807-000	Electricity	\$6,500	\$8,821	\$2,321	
		<u>\$7,200</u>	<u>\$10,310</u>	<u>\$3,110</u>	
Meter Maintenance					
591-547-702-000	Wages Full-time Employees	\$3,000	\$5,699	\$2,699	AMI Meters
		<u>\$3,000</u>	<u>\$5,699</u>	<u>\$2,699</u>	
Plant O & M					
591-549-970-000	Capital Outlay	\$150,370	\$125,990	(\$24,380)	
		<u>\$150,370</u>	<u>\$125,990</u>	<u>(\$24,380)</u>	

Lab

591-551-702-000	Wages Full-time Employees	\$45,000	\$62,560	\$17,560	
591-551-709-000	FICA Expense 6.2%	\$3,800	\$5,349	\$1,549	
591-551-713-000	Overtime	\$14,100	\$19,183	\$5,083	
591-551-716-000	Defined Contribution Pension Plan	\$6,000	\$8,650	\$2,650	
		\$68,900	\$95,742	\$26,842	

Building & Grounds

591-555-702-000	Wages Full-time Employees	\$12,361	\$13,442	\$1,081	Cleaning/Painting
591-555-703-000	Salaries	\$3,500	\$6,210	\$2,710	
591-551-709-000	FICA Expense	\$425	\$1,204	\$779	
591-551-711-000	Medicare	\$100	\$282	\$182	
591-555-716-000	Defined contribution Pension Plan	\$700	\$835	\$135	
591-555-751-000	Materials & Supplies	\$700	\$1,736	\$1,036	Paint
591-555-800-000	Contracted Services	\$1,000	\$1,196	\$196	
		\$18,786	\$24,905	\$6,119	

3/31/23 Audited Fund Balance	\$1,141,428
3/31/24 Projected Fund Balance	\$795,528

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Commissioner Pontius to approve the 2024 Special Events List as presented.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala approve the Colligo GIS/Coleman Engineering contract for GIS Services and authorize Manager Eric Buckman to sign the contract.

MOTION CARRIED

Manager Eric Buckman reported on the following:

- Treasurer and I met with Chris Katona, UP Insurance Agency to go over our yearly insurance program
- Clerk and I have been working with our Attorney regarding the Teamsters Arbitration Case
- Watewater Superintendent, Treasurer and I met with Masonville Township regarding contract, schedule of payment and off to taxes
- Community Development Director, DPW Director and I met with Colligo/Coleman Engineering regarding GIS and future plans
- Attended the monthly DATA meeting
- Met with Coleman Engineering regarding Harbor Stage II and grant application
- Working on budget amendments
- All city offices will be closed in observance of Good Friday

Information provided regarding the Gladstone Area Wide Optimization Program Summary 2023

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 7:52 PM.

Mayor Joe Thompson

Clerk Kimberly Berry

CITY OF GLADSTONE
Monthly Bills Over \$5,000
April 2024

Fund	Description	Amount
Wastewater	Chemtrade Invoice #90087811	\$ 5,634.88
Electric	Joint MI. Apprentice Program Invoice #II2300095	\$ 18,000.00

Total Bills Over \$5,000 for Commission Approval \$ 23,634.88

****Not Budgeted**

INFORMATION ONLY

March 2024 Accounts Payable - Attached
March 2024 Payroll by Fund - Attached



CHEMTRADE

Please Remit To :
Chemtrade Chemicals US LLC
 Dept# 771807
 P. O. BOX 77000
 Detroit, MI
 48277-1807

Item 5.

INVOICE

Invoice No.
90087811

If query please quote this number.

Invoice Date
 Mar 15, 2024

Invoice to (Buyer)
 CITY OF GLADSTONE, MI
 WATER DEPT
 1100 DELTA AVE
 GLADSTONE MI 49837

Consignee
 CITY OF GLADSTONE WASTEWATER TREAT
 413 MINNEAPOLIS AVE
 GLADSTONE MI 49837

Customer Purchase Order	Ship Date	Due	Currency	
VERBAL RODNEY	Mar 15, 2024	Apr 14, 2024	US Dollar	
Payment Terms	Customer No	Customer State Tax No	Our GST No.	
Within 30 days Due net	401462			
Freight Terms	Via	Type	Sales Company	
Prepaid	CHEMTRADE CHEMICALS US LLC	F2	2014	
Shipped From	B/L No.	Vehicle ID	Order No.	
Chemtrade (Menasha, WI), US	80096568	417976-124128	92203	

If you prefer to wire or ACH funds, please send to:
 JP Morgan Chase Bank
 611 Woodward Avenue, Detroit, MI 48226
 Chemtrade Chemicals US LLC
 ABA# (Wires) : 021 000 021
 ABA# (ACH) : 072 000 326
 Account : 580079692 (SWIFT CHASUS33)

Material	Description	Invoice Quantity	Price	Per	USD Amount
11927	ALUM SULFATE LIQ STD Quantity AS IS : Strength Factor:	BULK 22.160 Ton 8.11 % PRICE BASE 17%	10.572	533.00	ST100% 5,634.88

590-549-764

3/25/24

Please Pay (USD) 5,634.88

4/8/2024

CC
~~3/25/2024~~

Questions Please Contact: Credit, Tel: (416)678-5472, E-mail: credit@chemtradelogistics.com

SAFETY DATA SHEET ("SDS") CONCERNING THE PRODUCTS ARE AVAILABLE AT CHEMTRADE'S WEBSITE (WWW.CHEMTRADELOGISTICS.COM) AND BUYER SHOULD OBTAIN SUCH SDS PRIOR TO RECEIPT OF THE FIRST SHIPMENT OF THE PRODUCTS. UNLESS OTHERWISE SPECIFIED, TERMS ARE NET 30 DAYS FROM DATE OF INVOICE. LATE CHARGE WILL APPLY ON ALL PAST DUE BALANCES IN ACCORDANCE WITH THE TERMS OF SALE ON THE REVERSE SIDE OF THIS DOCUMENT.

THESE PRODUCTS ARE SOLD AND SHIPPED IN ACCORDANCE WITH THE TERMS OF SALE ON THE REVERSE SIDE OF THIS DOCUMENT.



Responsible Care®
 Our commitment to sustainability.

JOINT MICHIGAN APPRENTICE PROGRAM

Item 5.

10125 W. Watergate Road, Cadillac, MI 49601

Phone: Fax:

Bill To:	City of Gladstone Electric Department 10 North 11th Street Gladstone, MI 49837	Customer ID:	10013
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Invoice Date	Invoice Number	Due Date
March 28, 2024	I12300095	April 27, 2024

Start Date	Student / Step	Cost
4/8/2024	Flynn, T. - Y2W1 & Y2W2	\$ 6,000.00
4/15/2024	Dykes, B. - Y2W1 & Y2W2	\$ 6,000.00
5/6/2024	Hewitt, B. - Y4W1 & Y4W2	\$ 6,000.00

582-538-735
3.0.
3/1/24
4-8-24
~~3/1/24~~

Total	\$	18,000.00
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ACH Payment Instructions	
Bank Name:	Horizon Bank
Routing Number:	071201320
Account Number:	2552416832

Check Payment Instructions
Joint Apprenticeship & Training Trust Fund
c/o Wolverine Power Cooperative
10125 W. Watergate Road
Cadillac, MI 49601

Contact Information

Billing Questions: Kelsey Beck	kbeck@wpsci.com	(231) 779-3419
Program Questions: Kasey Wiltzer	kwiltzer@wpsci.com	(231) 779-3393

Withdrawal Policy	Refund
- Prior to start of class	100%
- After classes start	0%

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 03/01/2024 - 03/31/2024

Item 5.

Check Date	Check	Vendor Name	Amount
Bank BAY			
03/01/2024	1076(E)	U.S. BANK EQUIPMENT FINANCE	192.04
03/01/2024	79037	JANICE ANN FRIZZELL	3,291.67
03/01/2024	79047	BAY DE NOC COMMUNITY COLLEGE	20,961.47
03/01/2024	79048	DELTA AREA TRANSIT AUTHORITY	7,310.57
03/01/2024	79049	DELTA COUNTY TREASURER	44,999.90
03/01/2024	79050	DELTA COUNTY TREASURER	8,772.72
03/01/2024	79051	DELTA-SCHOOLCRAFT I.S.D.	17,523.03
03/01/2024	79052	GLADSTONE AREA SCHOOLS	157,585.95
03/05/2024	1078(E)	MICHIGAN DEPT OF TREASURY	7,920.11
03/05/2024	1079(E)	STATE OF MICHIGAN	12,162.85
03/05/2024	79038	CITY OF GLADSTONE	47.30
03/06/2024	79058	GLADSTONE AREA SCHOOLS	2,578.64
03/07/2024	79059	CITY OF GLADSTONE	198.22
03/08/2024	1080(E)	FICA, MEDICARE, FEDERAL	24,925.52
03/08/2024	1081(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
03/08/2024	79053	ALERUS FINANCIAL	18,686.83
03/08/2024	79054	IBEW LOCAL 876	112.17
03/08/2024	79055	MATRIX TRUST COMPANY	1,978.27
03/08/2024	79056	MICHIGAN STATE DISBURSEMENT U	199.31
03/08/2024	79057	POLICE OFFICERS LABOR COUNCIL	212.00
03/10/2024	1082(E)	QUADIENT FINANCE USA, INC.	400.00
03/12/2024	79060	HOWARD HAULOTTE	94.20
03/12/2024	79061	JASON LIPPENS	94.20
03/12/2024	79062	JODY PONTIUS	94.20
03/14/2024	79063	A1 SPORT & WELD SUPPLY	191.40
03/14/2024	79064	ADVANCE AUTO PARTS (CARQUEST)	1,085.22
03/14/2024	79065	BORDER STATES INDUSTRIES INC.	983.47
03/14/2024	79066	CHARITY POTIER	96.91
03/14/2024	79067	CHATFIELD MACHINE	28.98
03/14/2024	79068	COLEMAN ENGINEERING COMPANY	3,691.00
03/14/2024	79069	COLLIGO GIS, INC.	643.50
03/14/2024	79070	DAILY PRESS	1,427.80
03/14/2024	79071	DEARBORN LIFE INSURANCE CO.	565.59
03/14/2024	79072	DELL MARKETING L.P.	1,117.34
03/14/2024	79073	DELTA COUNTY IT	576.32
03/14/2024	79074	DELTA SOLID WASTE MGMT AUTHOR	5,199.57
03/14/2024	79075	DLP MARQUETTE PHYSICIAN PRACT	130.00
03/14/2024	79076	FASTENAL COMPANY	356.12
03/14/2024	79077	HUNTINGTON NATIONAL BANK	500.00
03/14/2024	79078	HYDROCORP	1,420.00
03/14/2024	79079	INFOSEND	6,152.22
03/14/2024	79080	LARA-MPSC	2,597.43
03/14/2024	79081	LAW OFFICE OF CRYSTAL MORGAN,	126.00
03/14/2024	79082	LEXIPOL, LLC	61.89
03/14/2024	79083	MAPLERIDGE TOWNSHIP	4,753.74
03/14/2024	79084	MASONVILLE TOWNSHIP TREASURER	4,524.93
03/14/2024	79085	MCCOY CONSTRUCTION & FORESTRY	294.80
03/14/2024	79086	MEL'S LAWN, GARDEN & FEED	61.99
03/14/2024	79087	MENARDS - ESCANABA	89.03
03/14/2024	79088	MML WORKERS' COMP FUND	2,084.00
03/14/2024	79089	NINA INGALLS	150.00
03/14/2024	79090	NORWAY SPRINGS, INC.	21.90
03/14/2024	79091	NU-WAY CLEANERS LAUNDRY & REN	21.75
03/14/2024	79092	POMP'S TIRE SERVICE, INC.	811.62
03/14/2024	79093	PUBLIC HEALTH DELTA & MEN COU	248.00
03/14/2024	79094	RESCO	459.49
03/14/2024	79095	STATE OF MICHIGAN	120.00
03/14/2024	79096	STUART C IRBY CO	3,763.18
03/14/2024	79097	SUNBELT RENTALS, INC.	1,931.50
03/14/2024	79098	THE SAFETY COMPANY, LLC	1,121.60
03/14/2024	79099	THE UPS STORE	285.99
03/14/2024	79100	TILBERTS INC.	979.96
03/14/2024	79101	TRUCK EQUIPMENT INC	159.91
03/14/2024	79102	U.S. BANK EQUIPMENT FINANCE	84.09
03/14/2024	79103	UP INTERNATIONAL TRUCKS, INC	1,342.84
03/14/2024	79104	USA BLUE BOOK	1,263.47
03/14/2024	79105	WOLVERINE POWER SYSTEMS	545.00
03/14/2024	79106	CDW GOVERNMENT	3,000.00
03/18/2024	1088(E)	US BANK TRUST COMPANY, N.A.	146,129.19
03/19/2024	1084(E)	MICHIGAN CONFERENCE OF TEAMST	62,878.45
03/22/2024	1086(E)	FICA, MEDICARE, FEDERAL	25,465.76

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 03/01/2024 - 03/31/2024

Item 5.

Check Date	Check	Vendor Name	Amount
Bank BAY			
03/22/2024	1087(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
03/22/2024	79118	ALERUS FINANCIAL	18,931.31
03/22/2024	79119	IBEW LOCAL 876	205.77
03/22/2024	79120	IBEW LOCAL UNION 906	210.08
03/22/2024	79121	MATRIX TRUST COMPANY	1,978.27
03/22/2024	79122	MICHIGAN STATE DISBURSEMENT U	199.31
03/22/2024	79123	POLICE OFFICERS LABOR COUNCIL	212.00
03/22/2024	79124	TEAMSTERS LOCAL #406	903.00
03/26/2024	79125	CITY OF GLADSTONE	251.65
03/27/2024	1091(E)	AFLAC	883.16
03/27/2024	79126	AMERICAN WATER WORKS ASSN	412.00
03/27/2024	79127	BORDER STATES INDUSTRIES INC.	18,301.68
03/27/2024	79128	CHATFIELD MACHINE	16.95
03/27/2024	79129	COMPASS MINERALS AMERICA INC.	13,923.00
03/27/2024	79130	COURTNEY JO ARROWOOD	375.00
03/27/2024	79131	DEARBORN LIFE INSURANCE CO.	834.92
03/27/2024	79132	ECONO SIGNS INC.	5,747.86
03/27/2024	79133	FASTENAL COMPANY	376.55
03/27/2024	79134	GARD SPECIALISTS	144.93
03/27/2024	79135	HAWKINS, INC.	5,710.94
03/27/2024	79136	INSIGHT FS	144.69
03/27/2024	79137	JACK DOHENY COMPANY	113.52
03/27/2024	79138	MARK CHRISTOFF	2,210.00
03/27/2024	79139	MEL'S LAWN, GARDEN & FEED	61.99
03/27/2024	79140	MENARDS - ESCANABA	526.71
03/27/2024	79141	NU-WAY CLEANERS LAUNDRY & REN	21.75
03/27/2024	79142	PARAGON LABORATORIES, INC.	410.00
03/27/2024	79143	PAYMENTUS CORPORATION	3,024.45
03/27/2024	79144	POLYDYNE, INC.	409.86
03/27/2024	79145	PUBLIC HEALTH DELTA & MEN COU	248.00
03/27/2024	79146	SUPERIOR WATERSHED PARTNERSHI	61.43
03/27/2024	79147	TRUCK EQUIPMENT INC	295.03
03/27/2024	79148	TURTLE TRACKS	1,145.00
03/27/2024	79149	UP INTERNATIONAL TRUCKS, INC	323.86
03/27/2024	79150	WOLVERINE POWER SYSTEMS	1,265.70
03/27/2024	79151	KIM BUCKMAN	375.00
03/28/2024	1092(E)	WPPI ENERGY	204,187.46
BAY TOTALS:			
Total of 108 Checks:			904,350.97
Less 0 Void Checks:			0.00
Total of 108 Disbursements:			904,350.97

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 03/01/2024 to 03/31/2024

Item 5.

Fund	Item	Amount
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Totals For Fund: 101

Gross Payment:	114,316.86
Net Payment:	80,416.11
Total Payroll:	135,801.82

-- Deductions --

AFLAC_AFTER	161.57
AFLAC_PRE	225.86
CDSUPPHONE	10.07
CLERKPHONE	10.07
CRCL_TST	2,066.83
DC LOAN REPAY	723.12
DC LOAN REPAY2	816.09
DEFINED_COMP 4%	911.98
DEFINED_COMP_3	2,021.83
DPWSUPPHONE	6.43
FITW	9,218.00
FOC	143.17
FOP	424.00
HEALTHINSCONT	3,742.68
MEDICARE_EE	1,568.50
MERS 457 ROTH %	218.44
MERS457	101.24
MSAEEFAMILY	239.08
MSAEESINGLE	31.04
PSUPRPHONE	10.07
PUBSAFPHONE	14.87
SITW_MI	4,179.18
SOCSEC_EE	6,706.86
SUPSUNIONDUES	87.32
TEAMSTERS	252.38
TREASPHONE	10.07

Total Deductions:	33,900.75
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-- Expenses --

DEFINED_COMP_11	9,921.45
EMPLOYER 457	686.54
MEDICARE_ER	1,568.50
MSA_ER EXPENSE	2,593.95
SOCSEC_ER	6,706.86
SUI	7.66

Total Expenses:	21,484.96
-----------------	-----------

Totals For Fund: 202

Gross Payment:	7,793.29
Net Payment:	5,322.69
Total Payroll:	9,496.60

-- Deductions --

AFLAC_AFTER	1.29
AFLAC_PRE	6.51
CRCL_TST	9.59
DC LOAN REPAY	44.03
DC LOAN REPAY2	83.08
DEFINED_COMP_3	233.10
DPWSUPPHONE	1.13
FITW	689.62
FOC	80.06
HEALTHINSCONT	311.42
MEDICARE_EE	107.96
MERS457	37.97
MSAEEFAMILY	21.15
MSAEESINGLE	8.39
SITW_MI	295.42
SOCSEC_EE	461.64
SUPSUNIONDUES	8.41
TEAMSTERS	69.83

Total Deductions:	2,470.60
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-- Expenses --

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 03/01/2024 to 03/31/2024

Item 5.

Fund	Item	Amount
	DEFINED_COMP_11	854.74
	MEDICARE_ER	107.96
	MSA ER EXPENSE	278.66
	SOCSEC_ER	461.64
	SUI	0.31
	Total Expenses:	1,703.31
Totals For Fund: 203		
	Gross Payment:	7,109.41
	Net Payment:	4,554.78
	Total Payroll:	8,704.37
-- Deductions --		
	AFLAC_AFTER	2.73
	AFLAC_PRE	13.65
	CRCL_TST	14.34
	DC LOAN REPAY	92.34
	DC LOAN REPAY2	174.22
	DEFINED_COMP_3	212.60
	DPWSUPPHONE	0.75
	FITW	654.03
	FOC	167.91
	HEALTHINSCONT	295.46
	MEDICARE_EE	98.24
	MERS457	19.93
	MSAEEFAMILY	17.16
	MSAEESINGLE	7.78
	SITW_MI	268.19
	SOCSEC_EE	420.10
	SUPSUNIONDUES	2.04
	TEAMSTERS	93.16
	Total Deductions:	2,554.63
-- Expenses --		
	DEFINED_COMP_11	779.49
	MEDICARE_ER	98.24
	MSA ER EXPENSE	296.99
	SOCSEC_ER	420.10
	SUI	0.14
	Total Expenses:	1,594.96
Totals For Fund: 248		
	Gross Payment:	1,198.60
	Net Payment:	988.23
	Total Payroll:	1,291.03
-- Deductions --		
	FITW	67.73
	MEDICARE_EE	17.39
	SITW_MI	50.94
	SOCSEC_EE	74.31
	Total Deductions:	210.37
-- Expenses --		
	MEDICARE_ER	17.39
	SOCSEC_ER	74.31
	SUI	0.73
	Total Expenses:	92.43
Totals For Fund: 540		
	Gross Payment:	5,299.16
	Net Payment:	3,985.43
	Total Payroll:	6,453.72
-- Deductions --		
	AFLAC_AFTER	4.06
	AFLAC_PRE	4.73
	CRCL_TST	1.22
	DEFINED_COMP_3	154.79
	DPWSUPPHONE	1.76
	FITW	254.26
	HEALTHINSCONT	208.35

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 03/01/2024 to 03/31/2024

Item 5.

Fund	Item	Amount
	MEDICARE_EE	73.62
	MERS457	22.20
	MSAEEFAMILY	9.69
	MSAEESINGLE	0.94
	SITW_MI	191.48
	SOCSEC_EE	314.64
	SUPSUNIONDUES	5.23
	TEAMSTERS	66.76
	Total Deductions:	1,313.73
	-- Expenses --	
	DEFINED_COMP_11	567.59
	MEDICARE_ER	73.62
	MSA ER EXPENSE	198.17
	SOCSEC_ER	314.64
	SUI	0.54
	Total Expenses:	1,154.56
Totals For Fund: 582		
	Gross Payment:	37,465.70
	Net Payment:	24,747.77
	Total Payroll:	44,965.78
	-- Deductions --	
	AFLAC_AFTER	49.77
	AFLAC_PRE	222.54
	DEFINED_COMP_3	1,063.05
	ELECPHONE	14.87
	FITW	3,559.40
	HEALTHINSCONT	568.95
	IBEW876FLAT	92.00
	IBEW876UNION%	222.16
	MEDICARE_EE	527.31
	MERS457	1,044.68
	MERS457%	1,364.04
	MSAEEFAMILY	258.18
	SITW_MI	1,407.72
	SOCSEC_EE	2,254.77
	SUPSUNIONDUES	37.64
	TEAMSTERS	30.85
	Total Deductions:	12,717.93
	-- Expenses --	
	DEFINED_COMP_10	708.18
	DEFINED_COMP_11	3,118.84
	MEDICARE_ER	527.31
	MSA ER EXPENSE	890.93
	SOCSEC_ER	2,254.77
	SUI	0.05
	Total Expenses:	7,500.08
Totals For Fund: 590		
	Gross Payment:	23,453.88
	Net Payment:	15,823.42
	Total Payroll:	28,396.84
	-- Deductions --	
	AFLAC_AFTER	23.38
	AFLAC_PRE	23.93
	CRCL_TST	1,052.47
	DEFINED_COMP_3	695.73
	FITW	1,827.55
	HEALTHINSCONT	800.97
	IBEW876UNION%	1.26
	MEDICARE_EE	325.76
	MERS 457 ROTH	3.16
	MERS457	165.92
	MERS457%	13.44
	MSAEEFAMILY	157.14
	MSAEESINGLE	1.85
	SITW_MI	873.26
	SOCSEC_EE	1,393.09

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 03/01/2024 to 03/31/2024

Item 5.

Fund	Item	Amount
	SUPSUNIONDUES	36.88
	TEAMSTERS	232.55
	USCM2284	1.50
	WATERSUPHONE	0.62
	Total Deductions:	7,630.46
	-- Expenses --	
	DEFINED_COMP_11	2,551.01
	MEDICARE_ER	325.76
	MSA ER EXPENSE	673.04
	SOCSEC_ER	1,393.09
	SUI	0.06
	Total Expenses:	4,942.96
Totals For Fund: 591		
	Gross Payment:	18,830.16
	Net Payment:	13,061.75
	Total Payroll:	22,613.06
	-- Deductions --	
	AFLAC_AFTER	93.86
	AFLAC_PRE	44.00
	CRCL_TST	69.37
	DC LOAN REPAY	4.11
	DC LOAN REPAY2	7.75
	DEFINED_COMP_3	527.96
	FITW	2,150.30
	FOC	7.48
	HEALTHINSCONT	374.68
	IBEW876UNION%	1.26
	MEDICARE_EE	266.81
	MERS 457 ROTH	26.84
	MERS457	89.62
	MERS457%	13.44
	MSAEEFAMILY	11.84
	SITW_MI	721.31
	SOCSEC_EE	1,140.77
	SUPSUNIONDUES	32.56
	TEAMSTERS	152.48
	USCM2284	22.52
	WATERSUPPHONE	9.45
	Total Deductions:	5,768.41
	-- Expenses --	
	DEFINED_COMP_11	1,935.84
	MEDICARE_ER	266.81
	MSA ER EXPENSE	439.43
	SOCSEC_ER	1,140.77
	SUI	0.05
	Total Expenses:	3,782.90
Totals For Fund: 594		
	Gross Payment:	2,550.76
	Net Payment:	2,120.49
	Total Payroll:	2,826.39
	-- Deductions --	
	CRCL_TST	56.18
	DEFINED_COMP_3	16.04
	FITW	33.08
	HEALTHINSCONT	21.54
	MEDICARE_EE	36.61
	MSAEEFAMILY	4.49
	SITW_MI	102.17
	SOCSEC_EE	156.53
	TEAMSTERS	3.63
	Total Deductions:	430.27
	-- Expenses --	
	DEFINED_COMP_11	58.82
	MEDICARE_ER	36.61
	MSA ER EXPENSE	22.47

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE
For Check Dates 03/01/2024 to 03/31/2024

Item 5.

Fund	Item	Amount
	SOCSEC_ER	156.53
	SUI	1.20
	Total Expenses:	275.63
Totals For Fund: 706		
	Gross Payment:	196.88
	Net Payment:	117.60
	Total Payroll:	239.45
	-- Deductions --	
	AFLAC_AFTER	1.88
	AFLAC_PRE	3.40
	DEFINED_COMP_3	5.90
	FITW	18.39
	HEALTHINSCONT	2.05
	IBEW876UNION%	1.26
	MEDICARE_EE	2.76
	MERS457	8.44
	MERS457%	13.44
	MSAEEFAMILY	1.27
	SITW_MI	7.34
	SOCSEC_EE	11.79
	TEAMSTERS	1.36
	Total Deductions:	79.28
	-- Expenses --	
	DEFINED_COMP_11	21.66
	MEDICARE_ER	2.76
	MSA ER EXPENSE	6.36
	SOCSEC_ER	11.79
	Total Expenses:	42.57



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 04/08/2024 **Eric Buckman, City Manager:** _____

Department: Water **Department Head Name:** Robert Spreitzer

Presenter: Robert Spreitzer **Kim Berry, City Clerk:** _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Award Watermain Construction Bid

BACKGROUND: The Gladstone Water department is planning for the replacement of two blocks of 4” watermain this coming budget year. These two blocks would complete the Watermain project started in the summer of 2023. Engineering and permitting for this project have been paid for last year. This project is part of our 4” watermain replacement project in our asset management plan and it will include the replacement of 18 potential lead service lines. As per new EGLE Lead Copper rules we are required to replace 5% of our remaining lead service lines annually. This project would meet that requirement and provide better fire flows in that location. The Water Department with Coleman Engineering requested bids from qualified contractors to complete this project. The bid opening was March 6, 2024, and two bids were received, Degrand Construction bid \$233,470 and FA Industrial bid \$252,985.

FISCAL EFFECT: This project has been budgeted for the upcoming fiscal year 2024-25 Budget.

SUPPORTING DOCUMENTATION: Please see attached Proposals from Degrand Construction, Inc. and FA Industrial.

RECOMMENDATION: Make motion for Water Department to accept proposal from Degrand Construction in the amount of \$233,470 for the installation of watermain on blocks 75 & 80.

CITY OF GLADSTONE BID RESULTS

DATE: March 6, 2024

BID OPENING FOR: Delta-Minnesota Alley Watermain Project

BID #	NAME OF BIDDER	Pre-Bid Mtg	Bid Amount	Total Bid
1	DeGrand Construction	✓	\$ 233,470	\$ 233,470
2	FA Industrial		\$ 252,985	\$ 252,985
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

OPENED BY: Scott Nowack

SIGNATURE: EUB

ATTACHMENT "A"
BID FORM

1. The undersigned bidder agrees, if this bid is accepted, to enter into an agreement with Owner to perform and furnish all work specified or indicated in the scope of work, for the contract price and within the contract time indicated in this bid form.
2. The Contractor will have a maximum of 45 working days from mobilization to the site in order complete the work described herein. The Contractor will not begin work before June 1, 2024 and the work shall be completed by October 1, 2024.
3. The undersigned bidder agrees to perform the work for a lump sum, not-to-exceed price. Additional work required to complete the project will be considered a change in scope.
4. Failure to comply with the terms of this request will result in liquidated damages assessed by the Owner against the final bid price. Liquidated damages shall be \$500 per calendar day.

EC-240053 City of Gladstone, 2024 Delta-Minnesota Water Main Replacement Project

Item No.	Description	Qty.	Unit
Water System Upgrades			
1	Mobilization, Max	1	LSUM
2	6-inch Water Main	20	Ft
3	8-inch Water Main	875	Ft
4	6-inch Gate Valve and Box	1	Ea
5	8-inch Gate Valve and Box	3	Ea
6	8"x8"x6" Tee	2	Ea
7	8"x8"x8"x8" Cross	1	Ea
8	6"x8" Reducer	1	Ea
9	Connect to Existing 6-inch Water Main	1	Ea
10	Connect to Existing 8-inch Water Main	3	Ea
11	1-inch Corporation Stop	29	Ea
12	1-inch Curb Stop and Box	29	Ea
13	1-inch Type K Copper Water Service (Main to ROW)	348	Ft
14	1-inch Type K Copper Water Service (ROW to House)	1350	Ft
15	Fire Hydrant Assembly "Type A"	2	Ea
16	Remove Existing Fire Hydrant Assembly	2	Ea

Total Lump Sum Amount \$ 233,470.00

Total Lump Sum Amount (in words)

Two hundred & Thirty three thousand four hundred & seventy 00

DeGrano Construction Inc.

Bidder (Company Name)

[Signature]
Signature

3-6-24

Date

Complete and return this bid price sheet as part of your bid.

ATTACHMENT "A"
BID FORM

1. The undersigned bidder agrees, if this bid is accepted, to enter into an agreement with Owner to perform and furnish all work specified or indicated in the scope of work, for the contract price and within the contract time indicated in this bid form.
2. The Contractor will have a maximum of 45 working days from mobilization to the site in order complete the work described herein. The Contractor will not begin work before June 1, 2024 and the work shall be completed by October 1, 2024.
3. The undersigned bidder agrees to perform the work for a lump sum, not-to-exceed price. Additional work required to complete the project will be considered a change in scope.
4. Failure to comply with the terms of this request will result in liquidated damages assessed by the Owner against the final bid price. Liquidated damages shall be \$500 per calendar day.

EC-240053 City of Gladstone, 2024 Delta-Minnesota Water Main Replacement Project

Item No.	Description	Qty.	Unit
Water System Upgrades			
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3	8-inch Water Main	875	Ft
4	6-inch Gate Valve and Box	1	Ea
5	8-inch Gate Valve and Box	3	Ea
6	8"x8"x6" Tee	2	Ea
7	8"x8"x8"x8" Cross	1	Ea
8	6"x8" Reducer	1	Ea
9	Connect to Existing 6-inch Water Main	1	Ea
10	Connect to Existing 8-inch Water Main	3	Ea
11	1-inch Corporation Stop	29	Ea
12	1-inch Curb Stop and Box	29	Ea
13	1-inch Type K Copper Water Service (Main to ROW)	348	Ft
14	1-inch Type K Copper Water Service (ROW to House)	1350	Ft
15	Fire Hydrant Assembly "Type A"	2	Ea
16	Remove Existing Fire Hydrant Assembly	2	Ea

Total Lump Sum Amount \$252,985.00

Total Lump Sum Amount (in words)

Two hundred fifty-two thousand nine hundred eighty-five dollars and no cents

FA Industrial Services, Inc
Bidder (Company Name)

[Signature]
Signature

3-6-24
Date

Complete and return this bid price sheet as part of your bid.



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: April 8, 2024 **Eric Buckman, City Manager:** _____
Department: Wastewater **Department Head Name:** Rodney Schwartz
Presenter: Rodney Schwartz **Kim Berry, City Clerk:** _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Wastewater Upgrades Request for Disbursement of Funds Draw #21.

BACKGROUND: According to the procedures required by Michigan Finance Authority State Revolving Loan Fund documents, requests for reimbursement of funds require Commission approval before sending to the State. Draw #21 includes Staab Construction payment #22 totaling \$414,238.10.

FISCAL EFFECT: \$414,238.00

SUPPORTING DOCUMENTATION: Request for Disbursement of Funds Draw #21 packet.

RECOMMENDATION: Approve Request for Disbursement of Funds Draw #21 totaling \$414,238.00.

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
 FINANCE DIVISION - WATER INFRASTRUCTURE FINANCING SECTION

**DRINKING WATER STATE REVOLVING FUND (DWSRF),
 CLEAN WATER STATE REVOLVING FUND (CWSRF), AND
 STRATEGIC WATER QUALITY INITIATIVES FUND (SWQIF)
 REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52, 53, AND 54, 1994 PA 451.

PLEASE SEE NEXT PAGE FOR INSTRUCTIONS TO COMPLETE REQUEST

A. Project # 5727-01	B. Request # 21	C. Period Covered by Request 02/26/2024 to 03/25/2024 (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Recipient's EIN 38-6004686	F. Loan Amount \$21,305,000
G. Recipient's Name: City of Gladstone					Phone # 906-428-2311
Address: City Hal, 1100 Delta Avenue, Gladstone, MI 49837					
H. Recipient's Bank Name: Baybank					Phone # 906-428-4040
Address: 104 S. 10th Street, Gladstone, MI 49837					
Account Name: Checking				ABA #	Account #
Special Instructions: NA					
I. Budget Items (round amounts to the nearest dollar)				Approved Amount Incurred this Period	Approved Amount Incurred to Date
1. ASSET MANAGEMENT PROGRAM/FISCAL SUSTAINABILITY COSTS					\$0.00
2. PLANNING COSTS					\$0.00
3. RATE METHODOLOGY DEVELOPMENT COSTS					\$39,896.00
4. DESIGN ENGINEERING COSTS					\$1,309,660.00
5. LEGAL/FINANCIAL SERVICE FEES					\$73,625.00
6. ADMINISTRATIVE COSTS					\$2,488.00
7. BOND COUNSEL FEES					\$65,000.00
8. BOND ADVERTISEMENT COSTS					\$6,533.00
9. BID ADVERTISEMENT COSTS					\$0.00
10. CAPITALIZED INTEREST					\$0.00
11. LAND ACQUISITION/RELOCATION COSTS					\$0.00
12. LAND PURCHASE COSTS					\$0.00
13. CONSTRUCTION ENGINEERING COSTS				\$0.00	\$706,182.00
14. CONSTRUCTION COSTS (bid contracts)				\$414,238.00	\$13,049,037.00
15. CONSTRUCTION COSTS (force account)					\$0.00
16. EQUIPMENT COSTS					\$0.00
17. OTHER PROJECT COSTS					\$0.00
18. ADJUSTMENTS DUE TO OTHER FUNDING					\$0.00
19. TOTAL AMOUNT INCURRED THIS PERIOD				\$414,238.00	
20. TOTAL CUMULATIVE AMOUNT INCURRED TO DATE					\$15,252,421.00
21. AMOUNT PREVIOUSLY DISBURSED					\$14,838,183.00
22. AMOUNT REQUESTED FOR DISBURSEMENT					\$414,238.00
<p>I certify that I am an authorized representative of the recipient and am authorized to make the following certifications on behalf of the recipient: (i) there is no pending litigation or event which will materially and adversely affect the project, the prospects for its completion, or the recipient's ability to make timely repayments on the obligation issued in connection with this project; (ii) the representations, warranties and covenants contained in the supplemental agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the supplemental agreement and the application for assistance for this project, and (iv) the amount requested for disbursement represents the loan amount due, which has not previously been requested.</p> <p>Authorized Representative Name (Print or Type): _____ Title: _____</p> <p>Authorized Representative Signature: _____ Date: _____</p> <p style="text-align: center;">EMAIL THIS COMPLETED REQUEST TO YOUR EGLE PROJECT MANAGER OR MAIL TO THE ADDRESS SHOWN ON THE NEXT PAGE</p>					

FOR EGLE USE ONLY:	
Approved by EGLE Project Manager: _____	Date: _____
(EQP 3522 REV 3-31-22)	

Remit to: **STAAB CONSTRUCTION CORPORATION**
 1800 LAEMLE AVE
 MARSHFIELD, WI 54449

Contractor's Application for Payment No. 22

Application Period: 02/26/24 to 3/25/2024		Application Date: 03/26/24
To (Owner): CITY OF GLADSTONE	From (Contractor): Staab Construction Corporation	Via (Engineer): C2AE
Project: 4632- GLADSTONE, MI WWTF	Contract:	
Owner's Contract No:	Contractor's Project No: 4632-	Engineer's Project No: ENG PROJ NO. 21-0120

**Application for Payment
 Change Order Summary**

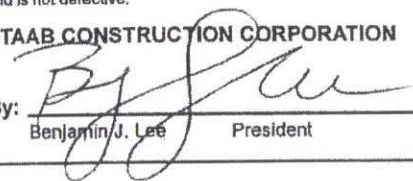
Change Orders approved in Previous months by Owner	\$411,380.00	-\$174,010.00
Number	Additions	Deductions
8	26,198.00	0.00
TOTALS	\$437,578.00	-\$174,010.00
Net Change by Change Orders		\$263,568.00

1. ORIGINAL CONTRACT PRICE	\$17,743,000.00
2. Net Change By Change Orders	\$263,568.00
3. Current Contract Price (Line 1+2)	\$18,006,568.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Progress Estimate)	\$13,949,365.60
5. RETAINAGE:	
5.00 % of Total Contract (Project over 50% Complete)	
c. Total Retainage (Line 5a = 5b)	\$900,328.40
6. AMOUNT ELEGIBLE TO DATE (Line 4 - Line 5c) . . .	\$13,049,037.20
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) . .	\$12,634,799.10
8. AMOUNT DUE THIS APPLICATION.	\$414,238.10
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column H on Progress Estimate + Line 5 above)	\$4,957,530.80

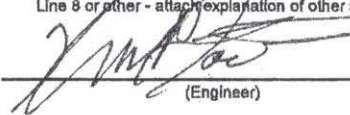
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
 (2) Title of all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

STAAB CONSTRUCTION CORPORATION

By:  Date: 4-1-24
 Benjamin J. Lee President

Payment of: \$414,238.10
Line 8 or other - attach explanation of other amount)

is recommended by:  4-1-2024
(Engineer) (Date)

Payment of: \$414,238.10
Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
(Funding or Financing Agency (if applicable) (Date)

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22
 Application Date : 3/25/2024
 To: 3/25/2024
 Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 22 Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
010010-00	PM/Supervision	420,000.00	384,000.00	10,000.00	0.00	394,000.00	93.81%	26,000.00	
012200-00	Bonds & Insurance	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00%	0.00	
013100-00	Misc Job Expenses	420,000.00	390,000.00	8,000.00	0.00	398,000.00	94.76%	22,000.00	
015000-00	Temporary Facilities	130,000.00	116,000.00	4,000.00	0.00	120,000.00	92.31%	10,000.00	
016000-00	Yard & Equipment	545,000.00	460,000.00	20,000.00	0.00	480,000.00	88.07%	65,000.00	
024100-00	Demolition	145,000.00	60,000.00	30,000.00	0.00	90,000.00	62.07%	55,000.00	
024135-00	Equipment Demo	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00%	0.00	
030000-00	Sitework Concrete	130,000.00	80,000.00	0.00	0.00	80,000.00	61.54%	50,000.00	
030000-10	Service Concrete	140,000.00	0.00	0.00	0.00	0.00	0.00%	140,000.00	
030000-20	Administration Concrete	255,000.00	255,000.00	0.00	0.00	255,000.00	100.00%	0.00	
030000-30	Primary Settling Tank Concrete	510,000.00	510,000.00	0.00	0.00	510,000.00	100.00%	0.00	
030000-40	MBBR Concrete	495,000.00	495,000.00	0.00	0.00	495,000.00	100.00%	0.00	
030000-50	Final Settling Tank No 1 & 2 Concr	63,000.00	63,000.00	0.00	0.00	63,000.00	100.00%	0.00	
030000-54	Final Settling Tank No 3 Concrete	305,000.00	305,000.00	0.00	0.00	305,000.00	100.00%	0.00	
030000-56	Splitter Box Concrete	55,000.00	55,000.00	0.00	0.00	55,000.00	100.00%	0.00	
030000-60	Chlorine Contact Concrete	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00%	0.00	
030000-70	Primary Digester Concrete	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	
034000-00	Precast Concrete	46,000.00	46,000.00	0.00	0.00	46,000.00	100.00%	0.00	
036200-00	Concrete Repairs	26,000.00	4,000.00	0.00	0.00	4,000.00	15.38%	22,000.00	
042000-00	Masonry	393,000.00	286,800.00	0.00	0.00	286,800.00	72.98%	106,200.00	
055000-00	Metal Fabrications	320,000.00	103,000.00	0.00	180,000.00	283,000.00	88.44%	37,000.00	
066000-00	FRP Fabrications	110,000.00	110,000.00	0.00	0.00	110,000.00	100.00%	0.00	
068160-00	FRP Weirs & Baffles	114,000.00	31,000.00	0.00	50,000.00	81,000.00	71.05%	33,000.00	
072113-00	Foundation Insulation	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00%	0.00	
074213-00	Insulated Wall Panels	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	
075300-00	Single Ply Roof	300,000.00	114,000.00	20,000.00	60,000.00	194,000.00	64.67%	106,000.00	
081000-00	Metal & FRP Doors	180,000.00	180,000.00	0.00	0.00	180,000.00	100.00%	0.00	
084000-00	Alum Doors & Windows	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	
092116-00	Metal Stud & Drywall	38,000.00	38,000.00	0.00	0.00	38,000.00	100.00%	0.00	
093000-00	Ceramic Tile	9,000.00	9,000.00	0.00	0.00	9,000.00	100.00%	0.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22
 Application Date : 3/25/2024
 To: 3/25/2024
 Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 22 Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
095100-00	Ceiling Tile	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	
096500-00	Resilient Flooring	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	
099100-00	Painting	480,000.00	170,000.00	0.00	0.00	170,000.00	35.42%	310,000.00	
101000-00	Misc Specialties	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00%	0.00	
107313-00	Metal Awnings	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00%	0.00	
123000-00	Casework & Cabinets	95,000.00	95,000.00	0.00	0.00	95,000.00	100.00%	0.00	
124000-00	Furnishings ALLOWANCE	40,000.00	18,365.60	0.00	0.00	18,365.60	45.91%	21,634.40	
133400-00	Primary Tank Cover	245,000.00	245,000.00	0.00	0.00	245,000.00	100.00%	0.00	
220500-00	Plumbing	405,000.00	309,000.00	20,000.00	0.00	329,000.00	81.23%	76,000.00	
230500-00	HVAC	1,400,000.00	720,000.00	80,000.00	0.00	800,000.00	57.14%	600,000.00	
260500-00	Electrical Construction	2,300,000.00	1,200,000.00	28,000.00	0.00	1,228,000.00	53.39%	1,072,000.00	
260500-01	Electrical ALLOWANCE	17,000.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	
312000-00	Earthwork	590,000.00	442,000.00	0.00	0.00	442,000.00	74.92%	148,000.00	
312343-00	Dewatering	320,000.00	320,000.00	0.00	0.00	320,000.00	100.00%	0.00	
314116-00	Permanent Sheeting	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00%	0.00	
321216-00	Asphalt Paving	64,000.00	0.00	0.00	0.00	0.00	0.00%	64,000.00	
323100-00	Fencing	75,000.00	12,000.00	0.00	0.00	12,000.00	16.00%	63,000.00	
329219-00	Site Restoration	17,000.00	0.00	0.00	0.00	0.00	0.00%	17,000.00	
333000-01	Underground Piping Materials	360,000.00	355,000.00	5,000.00	0.00	360,000.00	100.00%	0.00	
333000-02	Underground Piping Install	570,000.00	565,000.00	5,000.00	0.00	570,000.00	100.00%	0.00	
400519-01	Interior Piping Materials	1,100,000.00	420,000.00	230,000.00	350,000.00	1,000,000.00	90.91%	100,000.00	
400519-02	Interior Piping Install	390,000.00	140,000.00	20,000.00	0.00	160,000.00	41.03%	230,000.00	
400557-00	Stop & Slide Gates	240,000.00	225,000.00	0.00	0.00	225,000.00	93.75%	15,000.00	
400562-00	Valve Material	650,000.00	0.00	0.00	583,033.00	583,033.00	89.70%	66,967.00	
412214-00	Trolley & Hoist	49,000.00	0.00	0.00	32,912.00	32,912.00	67.17%	16,088.00	
431133-00	Rotary Screw Blower	4,000.00	0.00	0.00	0.00	0.00	0.00%	4,000.00	
432313-00	Centrifugal Slurry Pumps	78,000.00	0.00	0.00	37,100.00	37,100.00	47.56%	40,900.00	
432331-00	Drypit Sumbersible Pumps	370,000.00	0.00	0.00	341,862.00	341,862.00	92.40%	28,138.00	
432331-01	Vertical Non Clog Sewage Pumps	62,000.00	0.00	0.00	50,368.00	50,368.00	81.24%	11,632.00	
462133-00	Rotary Drum Screen	145,000.00	0.00	0.00	119,250.00	119,250.00	82.24%	25,750.00	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22
 Application Date : 3/25/2024
 To: 3/25/2024
 Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 22 Contract : 4632- GLADSTONE, MI WWTF

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
462324-00	Vortex Grit Removal and Classifier	380,000.00	0.00	0.00	336,359.00	336,359.00	88.52%	43,641.00	
464350-00	Chain and Flight Sludge Collector	355,000.00	350,000.00	0.00	0.00	350,000.00	98.59%	5,000.00	
465326-00	MBBR Equipment	610,000.00	600,000.00	0.00	0.00	600,000.00	98.36%	10,000.00	
467318-00	Digester Floating Cover	280,000.00	280,000.00	0.00	0.00	280,000.00	100.00%	0.00	
467330-00	Mechanical Sludge Mixing Equip	80,000.00	41,510.00	38,000.00	0.00	79,510.00	99.39%	490.00	
467333-00	Digester Gas Handling	130,000.00	0.00	0.00	98,262.00	98,262.00	75.59%	31,738.00	
467341-00	Spiral Heat Exchanger	80,000.00	0.00	74,011.00	0.00	74,011.00	92.51%	5,989.00	
468000-00	Samplers	48,000.00	0.00	0.00	0.00	0.00	0.00%	48,000.00	
C.O. # 01	Change Order #1	-68,722.00	0.00	0.00	0.00	0.00	0.00%	-68,722.00	
C.O. # 02	Change Order #2	69,561.00	0.00	0.00	0.00	0.00	0.00%	69,561.00	
C.O. # 03	Change Order #3	120,708.00	0.00	0.00	0.00	0.00	0.00%	120,708.00	
C.O. # 04	Change Order #4	-47,909.00	0.00	0.00	0.00	0.00	0.00%	-47,909.00	
C.O. # 05	Change Order #5	-57,379.00	0.00	0.00	0.00	0.00	0.00%	-57,379.00	
C.O. # 06	Change Order #6	154,269.00	30,125.00	0.00	0.00	30,125.00	19.53%	124,144.00	
C.O. # 07	Change Order #7	66,842.00	23,408.00	0.00	0.00	23,408.00	35.02%	43,434.00	
C.O. # 08	Change Order #8	26,198.00	0.00	0.00	0.00	0.00	0.00%	26,198.00	
Grand Totals		18,006,568.00	11,118,208.60	592,011.00	2,239,146.00	13,949,365.60	77.47%	4,057,202.40	900,328.40

STORED MATERIAL SUMMARY

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22

Application Date : 3/25/2024

To: 3/25/2024

Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 22

Contract : 4632- GLADSTONE, MI WWTF

Item No.	Description of Work	Storage End Last Period	New Shipments	Used This Period	Storage End This Period	Remarks
010010-00	PM/Supervision	0.00	0.00	0.00	0.00	
012200-00	Bonds & Insurance	0.00	0.00	0.00	0.00	
013100-00	Misc Job Expenses	0.00	0.00	0.00	0.00	
015000-00	Temporary Facilities	0.00	0.00	0.00	0.00	
016000-00	Yard & Equipment	0.00	0.00	0.00	0.00	
024100-00	Demolition	0.00	0.00	0.00	0.00	
024135-00	Equipment Demo	0.00	0.00	0.00	0.00	
030000-00	Sitework Concrete	0.00	0.00	0.00	0.00	
030000-10	Service Concrete	0.00	0.00	0.00	0.00	
030000-20	Administration Concrete	0.00	0.00	0.00	0.00	
030000-30	Primary Settling Tank Concrete	0.00	0.00	0.00	0.00	
030000-40	MBBR Concrete	0.00	0.00	0.00	0.00	
030000-50	Final Settling Tank No 1 & 2 Concr	0.00	0.00	0.00	0.00	
030000-54	Final Settling Tank No 3 Concrete	0.00	0.00	0.00	0.00	
030000-56	Splitter Box Concrete	0.00	0.00	0.00	0.00	
030000-60	Chlorine Contact Concrete	0.00	0.00	0.00	0.00	
030000-70	Primary Digester Concrete	0.00	0.00	0.00	0.00	
034000-00	Precast Concrete	0.00	0.00	0.00	0.00	
036200-00	Concrete Repairs	0.00	0.00	0.00	0.00	
042000-00	Masonry	0.00	0.00	0.00	0.00	
055000-00	Metal Fabrications	180,000.00	0.00	0.00	180,000.00	
066000-00	FRP Fabrications	0.00	0.00	0.00	0.00	
068160-00	FRP Weirs & Baffles	50,000.00	0.00	0.00	50,000.00	
072113-00	Foundation Insulation	0.00	0.00	0.00	0.00	
074213-00	Insulated Wall Panels	0.00	0.00	0.00	0.00	
075300-00	Single Ply Roof	70,000.00	0.00	10,000.00	60,000.00	
081000-00	Metal & FRP Doors	0.00	0.00	0.00	0.00	
084000-00	Alum Doors & Windows	0.00	0.00	0.00	0.00	
092116-00	Metal Stud & Drywall	0.00	0.00	0.00	0.00	
093000-00	Ceramic Tile	0.00	0.00	0.00	0.00	
095100-00	Ceiling Tile	0.00	0.00	0.00	0.00	
096500-00	Resilient Flooring	0.00	0.00	0.00	0.00	
099100-00	Painting	0.00	0.00	0.00	0.00	

STORED MATERIAL SUMMARY

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22

Application Date : 3/25/2024

To: 3/25/2024

Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 22

Contract : 4632- GLADSTONE, MI WWTF

Item No.	Description of Work	Storage End Last Period	New Shipments	Used This Period	Storage End This Period	Remarks
101000-00	Misc Specialties	0.00	0.00	0.00	0.00	
107313-00	Metal Awnings	0.00	0.00	0.00	0.00	
123000-00	Casework & Cabinets	0.00	0.00	0.00	0.00	
124000-00	Furnishings ALLOWANCE	0.00	0.00	0.00	0.00	
133400-00	Primary Tank Cover	0.00	0.00	0.00	0.00	
220500-00	Plumbing	0.00	0.00	0.00	0.00	
230500-00	HVAC	0.00	0.00	0.00	0.00	
260500-00	Electrical Construction	0.00	0.00	0.00	0.00	
260500-01	Electrical ALLOWANCE	0.00	0.00	0.00	0.00	
312000-00	Earthwork	0.00	0.00	0.00	0.00	
312343-00	Dewatering	0.00	0.00	0.00	0.00	
314116-00	Permanent Sheeting	0.00	0.00	0.00	0.00	
321216-00	Asphalt Paving	0.00	0.00	0.00	0.00	
323100-00	Fencing	0.00	0.00	0.00	0.00	
329219-00	Site Restoration	0.00	0.00	0.00	0.00	
333000-01	Underground Piping Materials	0.00	0.00	0.00	0.00	
333000-02	Underground Piping Install	4,452.00	0.00	4,452.00	0.00	
400519-01	Interior Piping Materials	400,000.00	32,185.00	82,185.00	350,000.00	CORE & MAIN, FERGUSON, MID WIS SUPPLY, PLANT FLANGED
400519-02	Interior Piping Install	0.00	0.00	0.00	0.00	
400557-00	Stop & Slide Gates	0.00	0.00	0.00	0.00	
400562-00	Valve Material	583,033.00	0.00	0.00	583,033.00	
412214-00	Trolley & Hoist	32,912.00	0.00	0.00	32,912.00	
431133-00	Rotary Screw Blower	0.00	0.00	0.00	0.00	
432313-00	Centrifugal Slurry Pumps	37,100.00	0.00	0.00	37,100.00	
432331-00	Drypit Sumpersible Pumps	341,862.00	0.00	0.00	341,862.00	
432331-01	Vertical Non Clog Sewage Pumps	50,368.00	0.00	0.00	50,368.00	
462133-00	Rotary Drum Screen	119,250.00	0.00	0.00	119,250.00	
462324-00	Vortex Grit Removal and Classifier	336,359.00	0.00	0.00	336,359.00	
464350-00	Chain and Flight Sludge Collector	0.00	0.00	0.00	0.00	
465326-00	MBBR Equipment	0.00	0.00	0.00	0.00	
467318-00	Digester Floating Cover	0.00	0.00	0.00	0.00	
467330-00	Mechanical Sludge Mixing Equip	38,000.00	0.00	38,000.00	0.00	
467333-00	Digester Gas Handling	98,262.00	0.00	0.00	98,262.00	

STORED MATERIAL SUMMARY

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 22

Application Date : 3/25/2024

To: 3/25/2024

Architect's Project No.: ENG PROJ NO. 21-0120

Invoice # : 22

Contract : 4632- GLADSTONE, MI WWTF

Item No.	Description of Work	Storage End Last Period	New Shipments	Used This Period	Storage End This Period	Remarks
467341-00	Spiral Heat Exchanger	74,011.00	0.00	74,011.00	0.00	
468000-00	Samplers	0.00	0.00	0.00	0.00	
C.O. # 01	Change Order #1	0.00	0.00	0.00	0.00	
C.O. # 02	Change Order #2	0.00	0.00	0.00	0.00	
C.O. # 03	Change Order #3	0.00	0.00	0.00	0.00	
C.O. # 04	Change Order #4	0.00	0.00	0.00	0.00	
C.O. # 05	Change Order #5	0.00	0.00	0.00	0.00	
C.O. # 06	Change Order #6	0.00	0.00	0.00	0.00	
C.O. # 07	Change Order #7	0.00	0.00	0.00	0.00	
C.O. # 08	Change Order #8	0.00	0.00	0.00	0.00	
Grand Totals		2,415,609.00	32,185.00	208,648.00	2,239,146.00	



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 04/08/2024 Eric Buckman, City Manager: _____
 Department: City Commission Department Head Name: _____
 Presenter: Manager Buckman Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE: Introduction of Appropriation Ordinance No. 2024-630 & Set Public Hearing

BACKGROUND:

This is an introduction to Appropriation Ordinance No. 2024-630. Chapter 8, Sections 8 & 9 of the City Charter require the City Commission to adopt this ordinance. This ordinance lists General Fund Expenses for the 2024-2025 Fiscal Year.

FISCAL EFFECT:

FY 2024-2025 Budget

SUPPORTING DOCUMENTATION:

Ordinance No. 2024-630

RECOMMENDATION:

Set Public Hearing for Monday, April 22, 2024 at 6PM Gladstone City Hall for public input on Appropriations Ordinance No. 2024-630.

**CITY OF GLADSTONE
ORDINANCE NO. 2024-630**

AN ORDINANCE MAKING APPROPRIATIONS FOR THE CURRENT FISCAL YEAR FOR THE CITY OF GLADSTONE, MICHIGAN FROM APRIL 1, 2024 THRU MARCH 31, 2025 TO DEFRAY THE DEBTS, EXPENDITURES & LIABILITIES LEVYING THE AMOUNTS THEREOF NECESSARY TO BE RAISED BY TAXATION TO BE LEVIED ON THE NEXT CITY OF GLADSTONE JULY 2024 TAX ROLL, AND FURTHER AUTHORIZING AND REQUIRING THE LEVYING ON THE JULY 2024 CITY AND DECEMBER 2024 GENERAL TAX ROLLS OF ALL THE DELINQUENT AND UNPAID SPECIAL ASSESSMENTS, TOGETHER WITH PENALTIES THEREOF AS PROVIDED BY THE CITY TREASURER.

THE CITY OF GLADSTONE ORDAINS:

Section I. That pursuant to the provisions of the Charter of the City of Gladstone, and the provisions of the budget as adopted by the City Commission, appropriations are hereby made for the current fiscal year from April 1, 2024 thru March 31, 2025 for the assessments and purposes hereinafter designated as follows:

General Government	\$1,379,277.00
Cemetery	\$121,810.00
Public Safety	\$2,117,216.00
General Public Works	\$468,953.00
Parks & Recreation	\$657,430.00

Section II. That of the amounts appropriated in Section I of this ordinance, there shall be raised by taxation upon all 2023 tax levy the tentative sum of \$1,732,172.00 for the purpose of defraying the debts, expenditures, and liabilities of said City of Gladstone for the current fiscal year from April 1, 2024 thru March 31, 2025.

Section III. The City Clerk shall certify to the City Assessor tentative sum of \$1,732,172.00 to be levied upon the assessed valuation of all taxable property within the City of Gladstone on the General City of Gladstone July 2024 tax roll for the said City of Gladstone and laws of the State of Michigan.

Section IV. The City Clerk of the City of Gladstone shall report by June 15, 2024 and November 15, 2024 to the City Assessor of said City of Gladstone the amounts of all the several delinquent Special Assessments returned unpaid by the City Treasurer on such dates for all public improvements heretofore levied and assessed, together with the description of such lots and the amount(s) of the assessment levied upon such, together with the names of the owners whom such assessments were made, as contained in the Special Assessment Roll(s) prepared therefore and on file in the office of the City Treasurer, and the City Assessor is hereby authorized and directed to levy and spread the sums so assessed together with penalties as fixed against the persons and property respectively charged therewith in such special Assessment Rolls, in accordance with provisions of the City Charter of the City of Gladstone.

Section V. This ordinance shall be published and take effect ten (10) days after its publication.

Introduced:04-08-2024
XX-XX-XXXX DAILY PRESS
City of Gladstone website www.gladstonemi.org
Public Hearing: 04-22-2024

Adopted:
Published:
Effective:

CITY OF GLADSTONE

By: _____
Joseph Thompson, Mayor

By: _____
Kimberly Berry, City Clerk



City of Gladstone, MI

1100 Delta Avenue
Gladstone, MI. 49837
www.gladstonemi.org

Staff Report

Agenda Date: 04-08-2025 Eric Buckman, City Manager: _____
 Department: EDC Department Head Name: _____
 Presenter: Mayor Thompson Kim Berry, City Clerk: _____

This form and any background material must be approved by the City Manager then delivered to the City Clerk by 4:00 PM the Tuesday prior to the Commission Meeting.

AGENDA ITEM TITLE:

EDC Reappointment – Mr. Jim Andersen, Mr. Kevin Gendron, Mr. Steven O’Driscoll and Mr. Steven Soderman

BACKGROUND:

Mr. Jim Andersen, Mr. Kevin Gendron, Mr. Steven O’Driscoll and Mr. Steven Soderman are willing to continue their service on the Gladstone EDC. The reappointments have a term expiration of April 1, 2030 (six-year terms).

FISCAL EFFECT:

None

SUPPORTING DOCUMENTATION:

RECOMMENDATION:

Reappoint Mr. Jim Andersen, Mr. Kevin Gendron, Mr. Steven O’Driscoll and Mr. Steven Soderman to the Gladstone EDC with term expirations of April 1, 2030.