GLADSTONE CITY COMMISSION
REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
December 08, 2025
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

PUBLIC HEARINGS

PUBLIC COMMENT

CONFLICTS OF INTEREST

CONSENT AGENDA

4. DDA Regular Meeting Minutes - October 21, 2025
5. City Commission Regular Meeting Minutes November 24, 2025
6. Payment of Bills
7. BS&A Software Invoice 164678
8. Electric Department EPS Invoice # 00180152

UNFINISHED BUSINESS

9. Appoint Subcommittee for Assessor Position

NEW BUSINESS

10. DDA Grant Application Request | American250MI History Program Grants
11. Purchase of Granular Activated Carbon at water Treatment Plant
12. 2026 City Commission Regular Meeting Schedule
13. Purchase Valve and Actuators for Water Treatment Plant
14. Resolution No. 2025-10 & Non-Motorized Non-Compliance Action Plan

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone. Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 12-05-2025

Kimberly Berry, MiPMC
906-428-2311
kberry@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.

2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary

3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.

4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.

5. The commission shall not decide issues that arise during public comment.

6. Speakers should address the commission through the presiding officer.

7. Commissioners and staff will not debate with the public.

8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.

9. No vulgar or obscene language will be used by the speakers.

10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.

11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.

GLADSTONE DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
October 21, 2025
8:15 AM

MINUTES

CALL TO ORDER

DDA Chair, Jay Bostwick, called the meeting to order at 8:17 PM.

1. **Roll Call**

PRESENT	ABSENT
Daniel Becker	Jacob Taylor (Excused)
Jay Bostwick	Kyle Closs (Excused)
Jason Lippens	Nathan Neumeier (Excused)
Joe Thompson	Robert LeDuc (Excused)
Parker Grzybowski	

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

2. **DDA Regular Meeting Minutes - September 16, 2025**

   Motion made by Grzybowski, seconded by Thompson to approve the DDA Regular Meeting Minutes of September 16, 2025.

   Voting Yea: Becker, Bostwick, Thompson, Grzybowski

   MOTION CARRIED.

FINANCIALS

3. **September Revenue & Expenditure Report**

   West provided an overview of the revenue and expenditure report for the month of September. Key highlights include:

   - On October 14, 2025, $300,000 was transferred from cash assets to the Michigan CLASS investment account to generate additional investment income.
   - The winter tax bills will be issued at the end of November, and the DDA anticipates increased revenue collections following their distribution.
   - Expenditures for both the holiday garland and the tree planting project are expected to appear under the Beautification Purchases line item beginning in November. The DDA expects to be reimbursed for a portion of the tree planting project through grant funding and contributions from the Dr. Mary Cretens Fund.

CONFLICTS OF INTEREST

None.

ADDITIONS TO THE AGENDA

None.

UNFINISHED BUSINESS
None.

NEW BUSINESS

4. **Downtown Sponsorship for Trash Cans**

   Motion by Grzybowski, seconded by Lippens, to prepare a proposal for the purchase of ten trash receptacles, including costs for customization, shipping, and a defined sponsorship opportunity to be reviewed for future consideration.

   Voting Yea: Becker, Bostwick, Lippens, Thompson, Grzybowski

   MOTION CARRIED.

5. **Facade Grant Update | 709 Delta Ave**

   Motion made by Becker, seconded by Grzybowski to postpone the discussion until the November 18th meeting, following the closing of the facade grant application round.
   Voting Yea: Becker, Bostwick, Lippens, Thompson, Grzybowski

   MOTION CARRIED.

6. **Pausing Social District | Old-Fashioned Christmas**

   Motion made by Lippens, seconded by Becker to recommend that the City Commission temporarily pause the Gladstone Social District on Friday, November 28th, from 4:00 PM to 10:00 PM, consistent with the district's regular hours of operation, and to reopen the district under normal hours on Saturday.
   Voting Yea: Becker, Bostwick, Lippens, Thompson, Grzybowski

   MOTION CARRIED.

7. **Planning Commission's Sign Ordinance Review**

   Motion made by Lippens, seconded by Becker to appoint Kyle Closs to the Sign Ordinance Subcommittee with the Gladstone Planning Commission.
   Voting Yea: Becker, Bostwick, Lippens, Thompson, Grzybowski

   MOTION CARRIED.

8. **Public Health's Narcan Distribution Box Placement**

   The DDA recommended this request be routed to Gladstone Public Safety.

CITY COMMENTS & REPORTS
In addition to the items listed below, West reported that the Parks & Recreation Department assisted with the purchase of several new benches for the downtown area, as well as wagons for the Farmers Market.

9. **Downtown Christmas Tree**

   The City of Gladstone has secured its 2025 Christmas Tree.

10. **City Sponsor Halloween Activities**

    The Trunk or Treat will take place on Saturday, October 25th, and the trick-or-treating will take place on Friday, October 31st from 5-7 PM.

11. **Downtown Day Follow-Up**

    West provided an overview of Downtown Day, and recognized the Downtown Ambassador, Samantha Gaudino, for coordinating a fantastic event.

12. **Facade Grant Applications Deadline**

    The facade grant application deadline is October 31st.

13. **Input Sought for Delta County Master Plan**

Delta County is seeking public input as they pursue an update to their Master Plan. West encouraged the board to help spread the word and ensure that Gladstone is well represented.

14. MEDC's Michigan Main Street Program

West shared that she plans to discuss this opportunity at a future meeting.

15. Navigating the New LARA Portal for LLC's

The DDA sponsored workshop will be hosted at Saunder's Point Brewing on Tuesday, October 28th.

16. Notice of General Election on November 4, 2025

West encourage the DDA to make sure they are registered to vote and show up on election day!

17. Old-Fashioned Christmas Updates

Plans are underway for this year's event, which will be held from 5-7 PM on Friday, November 28th. Business sign-up is now open.

18. Open Positions with the City of Gladstone

The city is looking to fill three full-time positions:

- Sanitation Operator with Public Works
- Maintenance & Janitorial with Parks & Recreation
- Public Safety Officer

19. Vision & Opportunity Subcommittee Meeting Updates

The subcommittee met and held a productive discussion focused on project ideation and prioritization. West will compile the outcomes of that discussion into a Downtown Action Plan proposal to present to the DDA in advance of budget planning.

BOARD COMMENTS & REPORTS

- Lippens suggested utilizing the $30,000 in forfeited façade grant funding to invest in improvements to the 701 Delta pocket park, depending on the outcome of this year’s façade grant applications.
- Grzybowski noted that the paint on the Farmers Market shed is peeling and recommended that repainting be included in future maintenance planning.
- Board Chair Bostwick mentioned that the next meeting falls during hunting season. West will send an email notice to confirm whether a quorum can be expected.

PUBLIC COMMENT

None.

ADJOURNMENT

Motion made by Becker, seconded by Grzybowski to adjourn at 9:27 AM.
Voting Yea: Becker, Bostwick, Lippens, Thompson, Grzybowski
MEETING ADJOURNED.

GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
November 24, 2025
6:00 PM

MINUTES

Mayor Thompson called the meeting to order, gave the Invocation followed by the Pledge of Alliegience.

Clerk Berry called the roll:

PRESENT
Mayor Joe Thompson
Commissioner Judy Akkala
Mayor Pro-Tem Brad Mantela
Commissioner Robert Pontius

ABSENT - EXCUSED
Commissioner Steve O'Driscoll

No public comment.
Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Pontius to approve the consent agenda as presented.
MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to table the appointment of the subcommittee for Assessor position to the Monday, December 8, 2025 regular meeting.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to assess past due utility balances on the Winter 2025 property tax bills as follows:

UTILITIES
OFF TO TAXES
Winter 2025

Account No	Parcel ID	Acct Name	Service Address	Owner Name (if different)	Electric	Fire Protection	Refuse	Sewer	Water	Compost	Utility Balance	10% Pen	Total	Notes
1033-31	052-006-001-00	Linda Black	206 S 3rd St	Gerald Micheau	$ 181.65	$ 8.24	$ 57.09	$ 196.98	$ 92.81	$ 31.28	$ 568.05	$ 56.81	$ 624.86	passed way; former resident of home
1102-30	052-020-014-00	Ardith Bartelt	410 S 5th St	Ardith Bartelt	$ 125.52	$ 8.30	$ 14.33	$ 34.13	$ 15.49	$ 28.68	$ 226.45	$ 22.65	$ 249.10	passed away; enforced off for non-payment after passing
1352-30	052-621-010-00	DelFab, Inc	101 N 12th St	DelFab, Inc	$ 3,414.20	$ 15.14	$ -	$ 169.88	$ 122.22	$ 19.12	$ 3,740.56	$ 374.06	$ 4,114.62	
1353-30	052-621-010-00	DelFab, Inc	101 N 12th St	DelFab, Inc	$ 774.10	$ 6.00	$ -	$ -	$ -	$ 18.93	$ 799.03	$ 79.90	$ 878.93	
1454-32	052-621-049-00	Darryl Nichelson	210 N 17th St	Molly Johnson	$ 488.10	$ 4.16	$ 48.54	$ 265.04	$ 126.82	$ 25.73	$ 958.39	$ 95.84	$ 1,054.23	former owner
2220-36	052-027-007-00	Eugene Ryan	613 Delta Ave	Eugene Ryan	$ 46.78	$ 4.10	$ 53.66	$ 80.91	$ 37.72	$ 15.42	$ 238.59	$ 23.86	$ 262.45	abandoned premise
3944-30	052-079-003-00	Sara or Tracy Harris	1305 Superior Ave	Sara or Tracy Harris	$ 632.91	$ 2.10	$ 35.42	$ 160.07	$ 76.41	$ 19.82	$ 926.73	$ 92.67	$ 1,019.40	owner moved
3651-30	052-371-018-00	Brandon Harris	21 Parkway Dr	Brandon Harris	$ 252.32	$ 10.40	$ 70.97	$ -	$ 82.69	$ 32.83	$ 449.21	$ 44.92	$ 494.13	enforced off for non-payment on all utilities
											$ -	$ -	$ -	
					$ 5,915.58	$ 58.44	$ 280.01	$ 907.01	$ 554.16	$191.81	$ 7,907.01	$ 790.70	$ 8,697.71	

Business(current or previous owner)	$	4,539.59	57.41%
Landlord			0.00%
Back to Bank			0.00%
Enforced shutoff	$	675.66	8.55%
Vacant	$	1,165.32	14.74%
Prev Owner/Tenant	$	1,526.44	19.30%
Subtotal	$	7,907.01	
All Others	$	0.00	0.00%
Total	$	7,907.01	

Total w/o business
$ 3,367.42

Comparisions (totals w/o 10% penalty)		
Summer 2025	$	9,028.35
Winter 2024	$	1,093.44
Summer 2024	$	8,219.47
Winter 2023	$	7,119.87
Summer 2023	$	7,987.45
Winter 2022	$	3,096.47
Summer 2022	$	28,340.93
Winter 2021	$	4,857.88

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Akkala to accept Gary's Collission Center bid for the Electric Department Boss Plow in the amount of $11,523.28.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Mayor Pro-Tem Mantela to approve the MERS Health Care Savings Program Participation Agreements for Division 301607 Teamsters, Division 301619 POLC and Division 301028 for IBEW and authorize Manager Eric Buckman to sign the agreements.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the MERS Health Care Savings Program Participation Agreement for Division 301033 and authorize Manager Eric Buckman to sign the agreement.

MOTION CARRIED

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to approve the MERS Health Care Savings Program Participation Agreement for Division 301349 and authorize Manager Eric Buckman to sign the agreement.

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Commissioner Pontius to approve the MERS Health Care Savings Program Participation Agreement for Division 300797 and authorize Manager Eric Buckman to sign the agreement.

MOTION CARRIED

Motion made by Mayor Thompson, Seconded by Mayor Pro-Tem Mantela to authorize the closure of the following Divisions with MERS and authorize Manager Eric Buckman to sign the letter requesting MERS close the following Divisions:

Division 300796 – Electric Department Supervisors

Division 301207 – Wastewater Supervisors (after 09/21/1986)

Division 301574 – Eligible Retirees Option 2 Buyout

Division 301030 – All Full-Time DPW Employees Hired 11/28/2006–08/01/2008

Division 301350 – Public Safety (pre-April 2010 and retired after April 2017)

MOTION CARRIED

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to schedule a special meeting on Monday, December 1, 2025 at 6:00 PM and cancel the December 22, 2025 regular meeting.

MOTION CARRIED

Year-to-Date Financial Reports presented as information.

Clerk Berry reported that the November 4, 2025 General Election has been certified and the City of Gladstone Organization Meeting to swear in the new Commissioners will be Monday, December 8th at 6:00 PM and the Regular Meeting will immediately follow.

There being no further business before the City Commission Mayor Thompson adjourned the meeting at 6:18 PM.

____

Mayor Joe Thompson

____

City Clerk Kimberly Berry

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 11/01/2025 - 11/30/2025

Item 6.

Check Date	Check	Vendor Name	Amount
Bank BAY			
11/01/2025	1766(E)	JCB FINANCE	1,326.04
11/03/2025	82263	JANICE ANN FRIZZELL	3,841.67
11/04/2025	1739(E)	DTE ENERGY	1,253.44
11/04/2025	82264	RIOPELLE STEPHANIE & DAN	335.42
11/04/2025	82265	DAHLBERG ALICE	229.07
11/04/2025	82266	VEASEY VICKI	227.34
11/05/2025	82267	KEVIN LITTLE	247.25
11/05/2025	82268	BILLIPS PATTIE	169.07
11/05/2025	82269	BILLIPS PATTIE	5.46
11/05/2025	82270	DEGRAVE GARY & PAT	569.02
11/05/2025	82271	SJOQUIST WILLIAM & CATHERINE	472.24
11/05/2025	82272	ANZALONE ROBERT & ARLENE	255.81
11/05/2025	82273	BURNS JACQUELYN	527.27
11/06/2025	82275	CITY OF GLADSTONE	37.25
11/06/2025	82276	AIRGAS USA, LLC	137.69
11/06/2025	82277	BERGER & KING INC	375.05
11/06/2025	82278	BERGKAMP INC.	707.99
11/06/2025	82279	BILLY ELECTRIC	9,634.01
11/06/2025	82280	BORDER STATES INDUSTRIES INC.	485.30
11/06/2025	82281	C2AE	10,455.00
11/06/2025	82282	COLEMAN ENGINEERING COMPANY	16,665.00
11/06/2025	82283	COOPER OFFICE EQUIPMENT INC	988.74
11/06/2025	82284	CORE TECHNOLOGY CORP	6,732.31
11/06/2025	82285	DELTA COUNTY CHAMBER OF COMME	500.00
11/06/2025	82286	DISPLAY SALES	9,364.00
11/06/2025	82287	FASTENAL COMPANY	10.08
11/06/2025	82288	GARD SPECIALISTS	196.65
11/06/2025	82289	GMSLA, INC.	23.93
11/06/2025	82290	HYDROCORP	874.00
11/06/2025	82291	IVERSON'S HOME CENTER	24.13
11/06/2025	82292	JEFF'S GLASS & WINDOWS, INC.	10.00
11/06/2025	82293	JOHN JERRERS	277.69
11/06/2025	82294	KASCO MARINE, INC.	1,488.54
11/06/2025	82295	KEYNECTA INC.	2,800.00
11/06/2025	82296	KRICK, LLC	1,000.00
11/06/2025	82297	LARA-MPSC	3,708.00
11/06/2025	82299	LAWSON PRODUCTS, INC	124.37
11/06/2025	82300	MAPLERIDGE TOWNSHIP	3,175.06
11/06/2025	82301	MARK J. JASPER	20.00
11/06/2025	82302	MARY AIRD	5.00
11/06/2025	82303	MASONVILLE TOWNSHIP TREASURER	3,185.52
11/06/2025	82304	MCCOY CONSTRUCTION & FORESTRY	162.68
11/06/2025	82305	MENARDS - ESCANABA	979.53
11/06/2025	82306	MICHAEL GRZYBOWSKI	15.00
11/06/2025	82307	MICHIGAN STATE FIREMEN'S ASSO	100.00
11/06/2025	82308	MIKE TRIPP	26.13
11/06/2025	82309	MILLER, CANFIELD, PADDOCK & S	7,193.50
11/06/2025	82310	MSC INDUSTRIAL SUPPLY CO.	397.50
11/06/2025	82311	NORTHERN MICHIGAN UNIVERSITY	600.00
11/06/2025	82312	NORTHGATE EQUIPMENT & SALES	1,209.16
11/06/2025	82313	NYE UNIFORM	37.00
11/06/2025	82314	OSF MEDICAL GROUP-OCCUPATIONA	3,190.00
11/06/2025	82315	PARAGON LABORATORIES, INC.	493.00
11/06/2025	82316	POMASL FIRE EQUIPMENT, INC.	228.26
11/06/2025	82317	POWER LINE SUPPLY CO	688.99
11/06/2025	82318	STAAB CONSTRUCTION CORPORATIO	2,000.00
11/06/2025	82319	STANDARD ELECTRIC COMPANY	379.75
11/06/2025	82320	STATE OF MICHIGAN	30.00
11/06/2025	82321	STATE OF MICHIGAN	1,710.30
11/06/2025	82322	STUART C IRBY CO	945.00
11/06/2025	82323	SUE ELLISON	10.00
11/06/2025	82324	SWAN ANALYTICAL USA, INC	866.40
11/06/2025	82325	TAREN SALMON	35.00
11/06/2025	82326	THE SHERWIN WILLIAMS CO.	627.79
11/06/2025	82327	TRUCK COUNTRY OF WISCONSIN	83.88
11/06/2025	82328	TRUCK EQUIPMENT INC	84.23
11/06/2025	82329	UP INTERNATIONAL TRUCKS, INC	22.58
11/06/2025	82330	USA BLUE BOOK	895.07
11/10/2025	1758(E)	MICHIGAN DEPT OF TREASURY	14,712.04
11/10/2025	1759(E)	STATE OF MICHIGAN	13,584.14
11/10/2025	1765(E)	QUADIENT FINANCE USA, INC.	400.00

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Check	Vendor Name	Amount
Bank BAY			
11/10/2025	82332	CITY OF GLADSTONE	20.30
11/11/2025	82331	GLADSTONE-RAPID RIVER KIWANIS	500.00
11/12/2025	82333	CITY OF GLADSTONE	300.00
11/13/2025	82359	CITY OF GLADSTONE	100.00
11/13/2025	82360	MARENGER KEITH & KETTLE KENDA	4,747.39
11/14/2025	1760(E)	ALERUS FINANCIAL	23,979.84
11/14/2025	1762(E)	FICA, MEDICARE, FEDERAL	31,286.23
11/14/2025	1763(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
11/14/2025	82355	IBEW LOCAL 876	241.69
11/14/2025	82356	MATRIX TRUST COMPANY	2,527.70
11/14/2025	82357	MICHIGAN STATE DISBURSEMENT U	199.31
11/14/2025	82358	POLICE OFFICERS LABOR COUNCIL	238.50
11/14/2025	82361	VANELSACKER FARMS	100.00
11/17/2025	1764(E)	MICHIGAN CONFERENCE OF TEAMST	71,170.55
11/17/2025	82362	BAY DE NOC COMMUNITY COLLEGE	769.21
11/17/2025	82363	DELTA COUNTY TREASURER	6,313.43
11/17/2025	82364	DELTA-SCHOOLCRAFT I.S.D.	782.50
11/19/2025	82365	RODNEY MONROE	298.58
11/20/2025	82366	1ST AYD CORPORATION	197.28
11/20/2025	82367	A1 SPORT & WELD SUPPLY	101.00
11/20/2025	82368	ADVANCE AUTO PARTS (CARQUEST)	3,206.85
11/20/2025	82369	BICHLER CONCRETE & GRAVEL	646.36
11/20/2025	82370	BILLY ELECTRIC	190.37
11/20/2025	82371	BRENNTAG GREAT LAKES, LLC	1,230.54
11/20/2025	82372	CHEMTRADE CHEMICALS US LLC	6,158.59
11/20/2025	82373	COAST TO COAST CALIBRATIONS,	495.00
11/20/2025	82374	COLEMAN ENGINEERING COMPANY	4,946.25
11/20/2025	82375	CUPPAD	1,100.40
11/20/2025	82376	DELTA SOLID WASTE MGMT AUTHOR	6,995.52
11/20/2025	82377	ELECTRICAL TESTING LABORATORY	230.56
11/20/2025	82378	FASTENAL COMPANY	216.83
11/20/2025	82379	FDS ENGINEERING & ELECTRICAL	359.28
11/20/2025	82380	FLINN'S LAWN & LANDSCAPE LLC	105.00
11/20/2025	82381	FLUID SYSTEM COMPONENTS, INC.	648.22
11/20/2025	82382	GMSLA, INC.	33.50
11/20/2025	82383	HAWKINS, INC.	11,351.55
11/20/2025	82384	IDEXX DISTRIBUTION, INC.	2,028.22
11/20/2025	82385	INFOSEND	1,897.90
11/20/2025	82386	INSIGHT FS	1,787.52
11/20/2025	82387	JEFF'S GLASS & WINDOWS, INC.	939.33
11/20/2025	82388	KIM BUCKMAN	375.00
11/20/2025	82389	LAWSON PRODUCTS, INC	139.38
11/20/2025	82390	MCCOY CONSTRUCTION & FORESTRY	1,046.98
11/20/2025	82391	MEL'S LAWN, GARDEN & FEED	192.00
11/20/2025	82392	MENARDS - ESCANABA	638.21
11/20/2025	82393	MFCI, LLC	27,225.00
11/20/2025	82394	MICHIGAN MUNICIPAL LEAGUE	2,100.00
11/20/2025	82395	MILLER, CANFIELD, PADDOCK & S	31,500.00
11/20/2025	82396	MML WORKERS' COMP FUND	6,097.00
11/20/2025	82397	MSC INDUSTRIAL SUPPLY CO.	200.50
11/20/2025	82398	NORTHERN MACHINING & REPAIR,	1,348.61
11/20/2025	82399	NORTHERN NURSERY INC.	10,057.00
11/20/2025	82400	NYE UNIFORM	424.20
11/20/2025	82401	OSF MEDICAL GROUP-OCCUPATIONA	470.00
11/20/2025	82402	PARAGON LABORATORIES, INC.	82.00
11/20/2025	82403	PAYMENTUS CORPORATION	3,515.60
11/20/2025	82404	POMP'S TIRE SERVICE, INC.	2,297.12
11/20/2025	82405	PRO ARC WELDING & FABRICATING	133.77
11/20/2025	82406	RACHAEL STRAND	250.00
11/20/2025	82407	SARAH SANVILLE	250.00
11/20/2025	82408	STANDARD ELECTRIC COMPANY	255.97
11/20/2025	82409	THE SHERWIN WILLIAMS CO.	531.60
11/20/2025	82410	TRUCK EQUIPMENT INC	393.95
11/20/2025	82411	U.S. BANK EQUIPMENT FINANCE	84.09
11/20/2025	82412	UP INTERNATIONAL TRUCKS, INC	231.79
11/20/2025	82413	USA BLUE BOOK	458.97
11/25/2025	82419	CINDY COLLINS	150.00
11/25/2025	82420	VANELSACKER FARMS	600.00
11/25/2025	82421	IVERSON'S HOME CENTER	9,036.91
11/26/2025	1767(E)	ALERUS FINANCIAL	27,673.97
11/26/2025	1769(E)	FICA, MEDICARE, FEDERAL	40,198.79

CHECK REGISTER FOR CITY OF GLADSTONE

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Check	Vendor Name	Amount
Bank BAY			
11/26/2025	1770(E)	NATIONWIDE RETIREMENT SOLUTIO	12.01
11/26/2025	1771(E)	AFLAC	972.48
11/26/2025	1772(E)	WEX BANK	6,417.76
11/26/2025	1782(E)	BAYBANK	12.00
11/26/2025	82422	IBEW LOCAL 876	485.28
11/26/2025	82423	IBEW LOCAL UNION 906	329.32
11/26/2025	82424	MATRIX TRUST COMPANY	2,797.70
11/26/2025	82425	MICHIGAN STATE DISBURSEMENT U	199.31
11/26/2025	82426	POLICE OFFICERS LABOR COUNCIL	238.50
11/26/2025	82427	TEAMSTERS LOCAL #406	922.00
11/26/2025	82428	KIMBERLY BERRY	538.20
11/28/2025	1773(E)	WPPI ENERGY	178,152.43
11/29/2025	1774(E)	U.S. BANK EQUIPMENT FINANCE	223.05

BAY TOTALS:

Total of 155 Checks:	681,883.10
Less 0 Void Checks:	0.00
Total of 155 Disbursements:	681,883.10

JOURNAL TOTALS BY FUND REPORT FOR CITY OF GLADSTONE

For Check Dates 11/01/2025 to 11/30/2025

Item 6.

Fund	Item	Amount
Totals For Fund: 101		
	Gross Payment:	167,101.04
	Net Payment:	116,117.55
	Total Payroll:	199,106.43
	-- Deductions --	
	AFLAC_AFTER	170.61
	AFLAC_PRE	323.67
	CRCL_TST	3,186.96
	DC LOAN REPAY	959.86
	DC LOAN REPAY2	324.73
	DEFINED COMP 4%	1,313.71
	DEFINED_COMP_3	3,026.64
	FITW	15,366.04
	FOC	312.98
	FOP	477.00
	HEALTHINSCONT	5,009.51
	IBEW876FLAT	20.21
	IBEW876UNION%	26.46
	MEDICARE_EE	2,313.97
	MERS 457 ROTH %	394.57
	MERS457	178.74
	MERS457%	537.14
	MSAEEFAMILY	308.73
	MSAEESINGLE	30.15
	PSUPRPHONE	10.07
	PUBSAFPHONE	14.87
	SITW_MI	6,221.39
	SOCSEC_EE	9,894.07
	SUPSUNIONDUES	179.18
	TEAMSTERS	382.23
	Total Deductions:	50,983.49
	-- Expenses --	
	DEFINED_COMP_10	61.54
	DEFINED_COMP_11	14,642.68
	EMPLOYER 457	1,005.40
	MEDICARE_ER	2,313.97
	MSA ER EX SUPER	400.00
	MSA ER EXPENSE	3,683.49
	SOCSEC_ER	9,894.07
	SUI	4.24
	Total Expenses:	32,005.39
Totals For Fund: 202		
	Gross Payment:	2,090.62
	Net Payment:	1,315.98
	Total Payroll:	2,526.84
	-- Deductions --	
	AFLAC_AFTER	0.62
	AFLAC_PRE	3.12
	CRCL_TST	4.19
	DC LOAN REPAY	21.15
	DC LOAN REPAY2	39.90
	DEFINED_COMP_3	62.72
	FITW	265.13
	FOC	38.45
	HEALTHINSCONT	64.20
	MEDICARE_EE	29.27
	MERS457	1.03
	MSAEEFAMILY	4.19
	MSAEESINGLE	1.38
	SITW_MI	80.60
	SOCSEC_EE	125.10
	SUPSUNIONDUES	1.03
	TEAMSTERS	32.56
	Total Deductions:	774.64
	-- Expenses --	

Fund	Item	Amount
	DEFINED_COMP_11	229.97
	MEDICARE_ER	29.27
	MSA ER EXPENSE	51.88
	SOCSEC_ER	125.10
	Total Expenses:	436.22
Totals For Fund: 203		
	Gross Payment:	1,813.68
	Net Payment:	1,273.89
	Total Payroll:	2,211.10
	-- Deductions --	
	CRCL_TST	1.43
	DEFINED_COMP_3	54.40
	FITW	188.97
	HEALTHINSCONT	77.48
	MEDICARE_EE	25.15
	MERS457	3.10
	MERS457%	2.26
	MSAEEFAMILY	1.43
	MSAEESINGLE	0.32
	SITW_MI	70.62
	SOCSEC_EE	107.53
	SUPSUNIONDUES	0.69
	TEAMSTERS	6.41
	Total Deductions:	539.79
	-- Expenses --	
	DEFINED_COMP_11	199.51
	MEDICARE_ER	25.15
	MSA ER EXPENSE	65.23
	SOCSEC_ER	107.53
	Total Expenses:	397.42
Totals For Fund: 248		
	Gross Payment:	4,153.00
	Net Payment:	3,146.03
	Total Payroll:	4,903.63
	-- Deductions --	
	AFLAC_AFTER	0.08
	AFLAC_PRE	0.41
	CRCL_TST	1.14
	DC LOAN REPAY	2.74
	DC LOAN REPAY2	5.17
	DEFINED_COMP_3	90.61
	FITW	203.98
	FOC	4.98
	HEALTHINSCONT	126.86
	MEDICARE_EE	57.93
	MERS 457 ROTH %	45.98
	MERS457	20.94
	MSAEEFAMILY	27.70
	MSAEESINGLE	2.49
	SITW_MI	154.71
	SOCSEC_EE	247.75
	SUPSUNIONDUES	10.26
	TEAMSTERS	3.24
	Total Deductions:	1,006.97
	-- Expenses --	
	DEFINED_COMP_11	332.21
	MEDICARE_ER	57.93
	MSA ER EXPENSE	112.06
	SOCSEC_ER	247.75
	SUI	0.68
	Total Expenses:	750.63
Totals For Fund: 540		
	Gross Payment:	10,264.38
	Net Payment:	7,177.15
	Total Payroll:	12,458.17

Fund	Item	Amount
	-- Deductions --	
	AFLAC_AFTER	4.92
	AFLAC_PRE	8.33
	CRCL_TST	4.76
	DC LOAN REPAY	23.21
	DC LOAN REPAY2	43.80
	DEFINED_COMP_3	305.69
	FITW	774.28
	FOC	42.21
	HEALTHINSCONT	397.81
	MEDICARE_EE	142.11
	MERS457	50.70
	MERS457%	175.09
	MSAEEFAMILY	5.06
	MSAEESINGLE	13.54
	SITW_MI	373.00
	SOCSEC_EE	607.65
	SUPSUNIONDUES	8.14
	TEAMSTERS	106.93
	Total Deductions:	3,087.23
	-- Expenses --	
	DEFINED_COMP_11	1,120.91
	MEDICARE_ER	142.11
	MSA ER EXPENSE	323.12
	SOCSEC_ER	607.65
	Total Expenses:	2,193.79
Totals For Fund: 582		
	Gross Payment:	47,807.99
	Net Payment:	30,902.06
	Total Payroll:	57,578.94
	-- Deductions --	
	AFLAC_AFTER	51.53
	AFLAC_PRE	224.50
	DEFINED_COMP_3	1,384.67
	ELECPHONE	29.74
	FITW	4,989.25
	HEALTHINSCONT	873.26
	IBEW876FLAT	179.79
	IBEW876UNION%	500.51
	MEDICARE_EE	667.29
	MERS457	1,087.88
	MERS457%	2,055.14
	MSAEEFAMILY	153.52
	SITW_MI	1,773.47
	SOCSEC_EE	2,853.18
	SUPSUNIONDUES	47.70
	TEAMSTERS	34.50
	Total Deductions:	16,905.93
	-- Expenses --	
	DEFINED_COMP_10	870.81
	DEFINED_COMP_11	4,119.23
	MEDICARE_ER	667.29
	MSA ER EX SUPER	400.00
	MSA ER EXPENSE	860.44
	SOCSEC_ER	2,853.18
	Total Expenses:	9,770.95
Totals For Fund: 590		
	Gross Payment:	33,402.99
	Net Payment:	22,015.09
	Total Payroll:	40,203.25
	-- Deductions --	
	AFLAC_AFTER	24.04
	AFLAC_PRE	23.46
	CRCL_TST	1,102.78
	DC LOAN REPAY	62.47

Fund	Item	Amount
	DEFINED_COMP_3	992.11
	FITW	3,809.17
	HEALTHINSCONT	995.01
	MEDICARE_EE	464.69
	MERS 457 ROTH	18.36
	MERS457	213.82
	MERS457%	15.41
	MSAEEFAMILY	160.45
	MSAEESINGLE	2.12
	SITW_MI	1,205.32
	SOCSEC_EE	1,986.90
	SUPSUNIONDUES	44.73
	TEAMSTERS	265.54
	USCM2284	1.52
	Total Deductions:	11,387.90
	-- Expenses --	
	DEFINED_COMP_11	3,637.67
	MEDICARE_ER	464.69
	MSA ER EXPENSE	711.00
	SOCSEC_ER	1,986.90
	Total Expenses:	6,800.26
Totals For Fund: 591		
	Gross Payment:	26,148.16
	Net Payment:	16,920.32
	Total Payroll:	31,490.53
	-- Deductions --	
	AFLAC_AFTER	94.30
	AFLAC_PRE	42.89
	CRCL_TST	18.74
	DC LOAN REPAY	926.91
	DEFINED_COMP_3	772.98
	FITW	3,012.10
	HEALTHINSCONT	832.67
	MEDICARE_EE	363.06
	MERS 457 ROTH	131.64
	MERS457	133.79
	MERS457%	206.09
	MSAEEFAMILY	8.92
	SITW_MI	980.67
	SOCSEC_EE	1,552.40
	SUPSUNIONDUES	37.59
	TEAMSTERS	90.59
	USCM2284	22.50
	Total Deductions:	9,227.84
	-- Expenses --	
	DEFINED_COMP_11	2,834.13
	MEDICARE_ER	363.06
	MSA ER EXPENSE	592.78
	SOCSEC_ER	1,552.40
	Total Expenses:	5,342.37

Item 7.

BS& A Software

14965 Abbey Lane
Bath, MI 48808

Phone: 517-641-8900

INVOICE

Invoice Number: 164678
Invoice Date: Dec 1, 2025
Page: 1

101-257-756-000 - 2603.00
101-253-756-000 - 2815.00
582-537-756-000 - 1990.00
101-265-756-000 - 17,951.00

CC 12/8/25

Bill To:

CITY OF GLADSTONE
1100 Delta Avenue
GLADSTONE, MI 49837
DELTA

Customer ID	Customer PO	Payment Terms	
GLADCTYDELT		Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
House	Regular billing		12/31/25

Quantity	Description	Unit Price	Amount
1.00	Cloud Hosting Fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	3,609.00	3,609.00
1.00	Accounts Payable Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,691.00	1,691.00
1.00	Assessing Cloud SaaS Fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	2,603.00	✓2,603.00
1.00	Cash Receipting Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,691.00	1,691.00
1.00	Delq Pers Property Cloud SaaS fee per contract for the coverage dates of December 1st, 2025- December 1st, 2026	629.00	✓629.00
1.00	Fixed Assets Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,691.00	1,691.00
1.00	General Ledger Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,995.00	1,995.00
1.00	Inventory Management Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,990.00	✓1,990.00
1.00	Accounts Receivable Cloud SaaS Fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,691.00	1,691.00
1.00	Payroll Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	2,753.00	2,753.00
1.00	Timesheets Cloud SaaS fee per contract for the coverage dates	1,190.00	1,190.00

Check/Credit Memo No:

Subtotal	Continued
Sales Tax	Continued
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	**Continued**

BS& A Software
14965 Abbey Lane
Bath, MI 48808

Phone: 517-641-8900

INVOICE

Invoice Number: 164678
Invoice Date: Dec 1, 2025
Page: 2

Bill To:

CITY OF GLADSTONE
1100 Delta Avenue
GLADSTONE, MI 49837
DELTA

Customer ID	Customer PO	Payment Terms	
GLADCTYDELT		Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
House	Regular billing		12/31/25

Quantity	Description	Unit Price	Amount
	of December 1st, 2025-December 1st, 2026		
1.00	Tax Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	2,186.00	2,186.00
1.00	Work Orders Cloud SaaS fee per contract for the coverage dates of December 1st, 2025-December 1st, 2026	1,640.00	1,640.00

Check/Credit Memo No:

Subtotal	25,359.00
Sales Tax	
Total Invoice Amount	25,359.00
Payment/Credit Applied	
TOTAL	**25,359.00**

Item 8.

EPS™ POWERED BY ASPLUNDH

INVOICE

November 20, 2025

Gladstone Utility
1100 Delta Ave
Gladstone, MI, 49837

Electric Power Systems International, Inc.
PO Box 958012
St. Louis, MO 63195-8012
Phone: 1-855-245-5456
Fax: 314-890-9998

Project Name: GRB25272-600-Gladstone Utility-Top Off Regulators and Transformers	EPS Project #: GRB25272-600	Customer PO #: PO1379	EPS Invoice #: INV_00180152	Customer #: 219174
Project Description: EPS to travel to Gladstone Mi to verify and top off fluid levels in Regulators and Transformers		Project Site Location: Michigan		

Labor	Date	Quantity	Rate Category	Billing Rate	Amount
Field Technician	9/22/2025	8.0	RT	156.00	$1,248.00
Field Technician	9/22/2025	2.0	OT	210.00	$420.00
Senior Relay Engineer	9/22/2025	8.0	RT	189.00	$1,512.00
Senior Relay Engineer	9/22/2025	2.0	OT	255.00	$510.00
Field Technician	9/23/2025	8.0	RT	156.00	$1,248.00
Field Technician	9/23/2025	4.5	OT	210.00	$945.00
Senior Relay Engineer	9/23/2025	8.0	RT	189.00	$1,512.00
Senior Relay Engineer	9/23/2025	4.5	OT	255.00	$1,147.50
Project Support Specialist	9/23/2025	1.0	RT	95.00	$95.00
Senior Field Technician	9/26/2025	0.5	RT	178.00	$89.00
				Sub-Total Labor	**$8,726.50**

Miscellaneous	Bill Rate	Quantity	Amount
Oil Filter - 718P4D	$355.26	1	$355.26
Vehicle - 1 Ton Truck	$190.00	2	$380.00
Trailers	$180.00	2	$360.00
Daily Per Diem	$250.00	2	$500.00
Misc Material	Mineral Oil		$1,855.33
		Sub-Total Miscellaneous	**$3,450.59**
		Project Total	**$12,177.09**
		Tax	**$0.00**

Please reference this invoice number or EPS Project number with any payment

By Mail – Please remit payment to:
EPS International
PO Box 958012
St. Louis, MO 63195-8012

Direct Deposit or Credit Card:
Remittance advice:accountsreceivable@epsii.comfor details.
Credit Card Payments incur a 3.5% service fee.

Total PO/Contract Amount:	$12,185.00
Amount Previously Billed:	$0.00
Current Invoice Total:	$12,177.09
Total Contract Amount Invoiced:	$12,177.09
Contract Amount Remaining:	$7.91

Current Invoice Total:	$12,177.09
Payment Due By:	12/20/2025

At Electric Power Systems International, we are dedicated to
'SETTING THE NEW **STANDARD** of **EXCELLENCE** IN THE POWER INDUSTRY'
How are we doing? Let us know by email atEPS-Feedback@epsii.com

Board:	City Commission
Agenda Date:	12-08-2025
Department:	Assessor
Presenter:	Mayor Thompson

Staff Report

Agenda Item Title:

Appointing Subcommittee for Assessor Position

Background:

A subcommittee of two Commissioners must be set up to research the options of full-time Assessor for City of Gladstone.

Fiscal Effect:

None currently

Supporting Documentation:

None

Recommendation:

Motion to appoint ______________________________ to a subcommittee for Assessor Position.

Board:	City Commission
Agenda Date:	December 8, 2025
Presenter:	Patricia West

Staff Report

Agenda Item Title:

DDA Grant Application Request | America250MI History Program Grants

Background:

The America250MI grant program will help fund projects of all sizes that interpret, preserve or explore Michigan's history. Applicants can seek funding for a variety of projects, including but not limited to educational programming, capital improvements, exhibits, collections management and interpretive signs.

City staff would like to pursue this grant funding opportunity to invest in a placemaking space at 701 Delta Ave modeled around Gladstone's history with the railroad, in partnership with the Gladstone Historic Committee.

Items to build into the plan include a pavilion, picnic tables, hook-ups for food trucks, concrete, fence, and a play area.

The grant deadline is January 15, 2026.

Fiscal Effect:

Up to $1 million is available in Round 2 grant amounts across three tiers:

- Tier 1: $2,500-5,000. (No match requirement)
- Tier 2: $5,001-25,000. (Match: 15% of the grant amount)
- Tier 3: $25,001-50,000. (Match: 30% of the grant amount)

Supporting Documentation:

The American250MI Program Guide
Visual Mock-Ups of Space

Recommendation:

Motion to approve the DDA's grant application for the America250MI History Program for placemaking efforts at 701 Delta Ave for up to the maximum capacity of the grant, requiring a minimum match of $15,000 from the DDA.

Welcome!

...to the America250MI Grant Portal

Before starting your applications, please carefully read the following:

We are pleased to announce that Round 2 of the America250MI History Grant Program is now open! Following the successful completion of Round 1, during which we awarded just short of 1 million dollars in grants to 54 organizations dedicated to enhancing their contributions to Michigan's rich historical narrative, we are excited to continue our investment in historical preservation. This program serves as a vital opportunity for historical organizations, Indigenous tribes, and local forms of governments to collaborate in exploring and safeguarding Michigan's heritage based on the America250MI *5 Guiding Themes.* The funded projects will not only preserve our state's narratives but also ensure that these stories inform and inspire future generations over the next 250 years.

Winning applications will be announced March 1 through the 15, 2026. Follow this link to a list of Round 1 winners. *Round 1 History Grant Winners*

In Round 2, there will be a deeper emphasis on the 5 Guiding Themes and a strong focus on creating new and meaningful partnerships that will enhance our collective efforts. The grant scoring has been changed to reflect these changes.

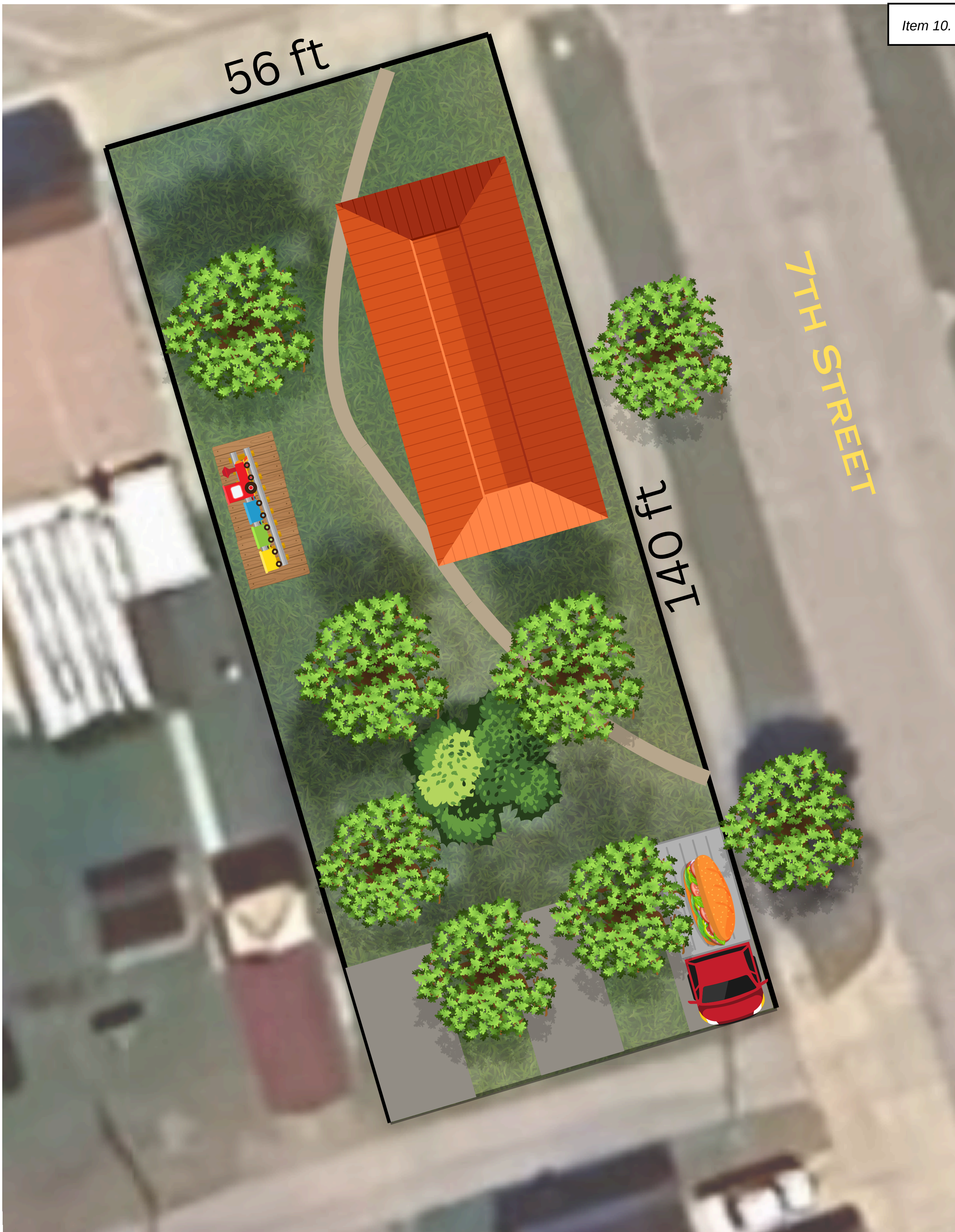
The maps found below are your links. All of the links are currently open and will close on January 15, 2026. These links include:

- A link to the Grant Booklet, which includes instructions for completing your application.
- A link to the Frequently Asked Questions, or FAQ document, which includes queries to aid you throughout the process and offers clarification to the Grant Booklet.
- Links to Tier 1, Tier 2 and Tier 3 Grant Applications.*
- For your convenience, links to the Tier 1, Tier 2 and Tier 3 applications as PDF files, to assist with applications, in order for you to see all the application questions beforehand. This gives you the opportunity to study and share the application questions with your organization, partners, and community to create strategies for your application narrative.
- A new Director'sTip Sheet, offering guidance on how to avoid common pitfalls encountered by applicants in Round 1.

For questions about any of the documents in the links below, please email Robert Doran-Brockway at robert.america250mi@gmail.com.

To sign up for our office hours and grant webinar, please scroll to the bottom of this page.

*Please Note: the applications do not "save as you go," so be sure to compose your answers beforehand using the PDF files as your guide.


56 ft
140 ft
7TH STREET


Gladstone
MICHIGAN
FOOD
TACOS

Board:	City Commission
Agenda Date:	December 8th 2025
Department:	Water
Presenter:	Rob Spreitzer

Staff Report

Agenda Item Title:

Approve the Purchase of Granular Activated Carbon at Water Treatment Plant.

Background:

The water department began using GAC on the filters in 2016 and has done an exchange of GAC media about once every 2 years. In March of 2025 a request for quotes for GAC filter exchange was sent to Calgon Carbon. We received a quote for Virgin GAC in the amount of $142,000 and regenerated (CMR) in the amount of $109,080. In September of 2025 we were notified that we did not have enough carbon available to be reacted so it would be necessary to add virgin GAC to our CMR. We then received a revised quote in the amount of $110,700.

Fiscal Effect:

The purchase of GAC was budgeted for this budget year. There was enough money budgeted to cover the cost of the additional virgin carbon added to our regenerated carbon (CMR).

Supporting Documentation:

Please see original quote 3/25/2025, email regarding addition of virgin carbon 9/4/2025 and revised quote 9/8/2025. Also invoice for Carbon Exchange.

Recommendation:

Make motion to pay invoice to Calgon Carbon for Carbon Exchange in the amount of $110,700.

CalgonCarbon
A Kuraray Company

Activated Carbon Scope for Gladstone, MI

Calgon Carbon Corporation
3000 GSK Drive,
Moon Township, PA 15108

Date: 3/25/2025
Job Title: F300 Exchange
Job Location: Gladstone, MI

Quote 00024928

Product	Quantity	Unit Price	Total Price
Virgin F300	54,000lbs	$2.63/lb	$142,020.00
CMR	54,000lbs	$2.02/lb	$109,080.00

Items Included

- Product: F300
- Quantity: 54,000lbs
- Scope: Proposal includes two prices: Virgin F300 Bulk Exchange & CMR (Custom Reactivation)
    - Each price includes carbon, carbon delivery and return, and Field Services to perform the exchange.

Items NOT Included

- Any applicable taxes not included.

Schedule

- Delivery: Dependent upon receipt of a Purchase Order.

Special Terms & Conditions

1. Unless otherwise noted, or until other Terms and Conditions are provided, this offer is made only under Calgon Carbon Corporation's Terms and Conditions for the Sale of Carbon and Media.
2. Pricing provided is exclusive of any sales tax.
3. Scope of Supply/Pricing does not include any payment or performance bonds. Costs for any such bond (if necessary or requested by the buyer) will be added to the quoted pricing.
4. Upon acknowledgement of any purchase order, the buyer will be requested to complete a Credit Application and provide Tax Exemption Documentation.
5. The quoted price is valid until 12/31/2025.

For more information or to place an order, contact:

Zac Cronin

Calgon Carbon Corporation - A Kuraray Company

Inside Sales Representative

Zachary.cronin@Kuraray.com

(412) 932-7709

CalgonCarbon
A Kuraray Company

From: Giancola, Erin <Erin.Giancola@kuraray.com>
Sent: Thursday, September 4, 2025 12:39 PM
To: Rob Spreitzer
Subject: Re: [External]RE: gladstone exchange

Great! We do have 39K on your carbon that can be reacted. This is about 4,200k short, so we will have slightly more than a 20% virgin makeup! So, you will have 39K in CMR and 15K in Virgin. I will get the updated proposal over to you soon!

Thank you!

Erin Giancola
Inside Sales Representative
Calgon Carbon Corporation | A Kuraray Company
3000 GSK Drive, Moon Township, PA 15108

412.518.9885
erin.giancola@kuraray.com
https://www.calgoncarbon.com/

CalgonCarbon
A Kuraray Company

From: Rob Spreitzer <rspreitzer@gladstonemi.gov>
Sent: Wednesday, September 3, 2025 1:46 PM
To: Giancola, Erin <Erin.Giancola@kuraray.com>
Subject: [External]RE: gladstone exchange

CMR

From: Giancola, Erin <Erin.Giancola@kuraray.com>
Sent: Wednesday, September 3, 2025 10:50 AM
To: Rob Spreitzer <rspreitzer@gladstonemi.gov>
Subject: gladstone exchange

Good morning,

I received your call about wanting to get on the schedule for october? We can get that set up for you! Were you wanting to do Virgin or CMR? It looks like we gave you both options back in March!

Thank you!

Erin Giancola
Inside Sales Representative
Calgon Carbon Corporation | A Kuraray Company
3000 GSK Drive, Moon Township, PA 15108

412.518.9885
erin.giancola@kuraray.com
https://www.calgoncarbon.com/

CalgonCarbon
A Kuraray Company

Activated Carbon Scope of Supply for Gladstone, MI - CMR

CalgonCarbon
A Kuraray Company

Calgon Carbon Corporation
3000 GSK Drive,
Moon Township, PA 15108

Date: September 8, 2025
Contact: Rob Spreitzer
Email: rspreitzer@gladstonemi.gov

Product	Quantity	Unit Price	Total Price
CMR GLDSTNMI – F300	54,000lbs	$2.05/lb	$110,700.00
		Total	$110,700.00

Items Included

- Product: CMR GLDSTNMI F300
- Quantity: 54,000lbs of CMR GLDSTNMI – F300 in Bulk
- Scope: Pricing for the delivery and install of 54,000lbs of CMR GLDSTNMI – F300. Return of spent to be reactivated for CMR.
- Freight and field service

Items NOT Included

- Any applicable taxes not included.
- Owner to provide clean water source for movement of GAC to and from filter via Slurry
- Drain access for excess water from carbon transfer (water will be gray with carbon fines)
- Disinfection (if necessary) not included

- Virgin GAC makeup over 20%

Schedule

- Delivery: To be determined after receipt of approved purchase order and after carbon acceptance testing has been completed.

Special Terms & Conditions

1. Unless otherwise noted, or until other Terms and Conditions are provided, this offer is made only under Calgon Carbon Corporation's Terms and Conditions for the Sale of Carbon and Media.
2. Pricing provided is exclusive of any sales tax.
3. Scope of Supply/Pricing does not include any payment or performance bonds. Costs for any such bond (if necessary or requested by the buyer) will be added to the quoted pricing.
4. Upon acknowledgement of any purchase order, the buyer will be requested to complete a Credit Application and provide Tax Exemption Documentation.
5. The quoted price is valid for 30 days from the date of this Scope of Supply document.

For more information or to place an order, contact:

Erin Giancola

Calgon Carbon Corporation - A Kuraray Company

Inside Sales Representative - Drinking Water Solutions

Erin.giancola@kuraray.com

412-518-9885

CalgonCarbon
A Kuraray Company

Calgon Carbon
A Kuraray Company

Calgon Carbon Corporation
3000 GSK Drive Moon Township PA 15108

Bill to 45046

GLADSTONE WATER PLANT
22 DELTA AVE
GLADSTONE MI 49837-9999
USA

Invoice: 90213417

ORIGINAL

Document Date	10/24/2025
Customer PO No.	SIGNED PROPOSAL
Cust PO Date	09/09/2025
Delivery Doc No	80429225
Shipment Date	10/17/2025
Delivered From	Columbus Plant
Ship Via Number	100915
Ship Via Name	DART TRUCKING CO INC
Order Number	10261953
Page	1/1

REMITTANCE DETAILS
(CC2100)
Payable to: Calgon Carbon Corporation

Remit by Check to:
PO Box 347037, Pittsburgh, PA 15251-4037

Remit ACH Payment to:
Bank Routing Number (ABA) 021052053
Account No. 68571063

Remit Wire Payment to:
Account No. 95030837
First National Bank of Pennsylvania
One FNB Boulevard, Hermitage, PA 16148
ABA#: 043-318-092 SWIFT: FNBPUS33

Ship to 45046
GLADSTONE WATER PLANT
22 DELTA AVE
GLADSTONE MI 49837-9999
USA

Conditions

Terms of Payment	Net 30 days
Terms of Delivery	11 PREPAID DELIVERED
Net Payment Due Date	11/23/2025

Item	Material No. / Description	Quantity	UoM / Div No	Rate / UoM / BIPln Period	Value USD
10	8000001 CARBON EXCHANGE	1	EA 80429225 80429226	110,700.00 USD/ 1 EA	110,700.00

Items Total	110,700.00
Total Tax	0.00
Final Amount	**USD 110,700.00**

IF AT ANY TIME OUR PRODUCTS OR SERVICES DO NOT MEET YOUR REQUIREMENTS OR EXPECTATIONS, OR IF YOU WOULD LIKE TO SUGGEST ANY IDEAS FOR IMPROVEMENT, PLEASE CONTACT US AT CALGON CARBON CORPORATION, 3000 GSK DRIVE, MOON

Board:	City Commission
Agenda Date:	12-08-2025
Department:	City Commission
Presenter:	City Commission

Staff Report

Agenda Item Title:
2026 City Commission Regular Meeting Dates

Background:
It is a Charter requirement and Open Meetings Act requirement to publish in a newspaper of general circulation the 2026 Regular City Commission Meeting Dates. Please find list attached - the meeting dates are the 2nd and 4th Mondays of each month at 6:00 PM unless noted.

Noted conflicts are Memorial Day.

Fiscal Effect:

Supporting Documentation:
2026 Meeting Schedule

Recommendation:
Motion to approve the 2025 City Commission Regular Meeting Schedule.

GLADSTONE CITY COMMISSION
2025 REGULAR MEETING SCHEDULE

All meetings begin at 6:00 PM and are held at Gladstone City Hall
1100 Delta Avenue, Gladstone, MI. 49837

January 12, 2026	
January 26, 2026	
February 9, 2026	
February 23, 2026	
March 9, 2026	
March 23, 2026	
April 13, 2026	
April 27, 2026	
May 11, 2026	
May 25, 2026	Memorial Day
June 8, 2026	
June 22, 2026	
July 13, 2026	
July 27, 2026	
August 10, 2026	
August 24, 2026	
September 14, 2026	
September 28, 2026	
October 12, 2026	
October 26, 2026	
November 9, 2026	
November 23, 2026	
December 14, 2026	
December 28, 2026	

Board:	City Commission
Agenda Date:	12/08/2025
Department:	Water
Presenter:	Rob Spreitzer

Staff Report

Agenda Item Title:

Purchase Valves and Actuators for Water Treatment Plant

Background:

The Gladstone Water treatment plant needs a new electric actuator and check valve on the north filter effluent piping. The original actuator is over 50 years old and no longer works and has been modified for manual operation. The south filter influent valve pneumatic actuator failed this October during the GAC exchange, the influent valve is stuck in the open position due to the failed 50-year-old actuator. We contacted Dorner for a site visit; they prepared a quote for both the south filter influent valve actuator and north filter effluent actuator and check valve assembly.

Fiscal Effect:

There was enough money budgeted in this year's budget for the capital expenses of GAC carbon and valve and actuator assemblies.

Supporting Documentation:

See attached email and quote from Dorner Industrial Sales & Service.

Recommendation:

Make motion to accept quote from Dorner for valves, actuators, and service not to exceed $23,496.

Rob Spreitzer

From:	Steve Pollock <SPollock@dornerco.com>
Sent:	Tuesday, November 25, 2025 12:56 PM
To:	Rob Spreitzer
Cc:	Troy Rodman
Subject:	WTP Valve & Actuator Options (Dorner RFQ# Q2930msgl
Attachments:	Q2930msgl.pdf; z13204.pdf
Follow Up Flag:	Follow up
Flag Status:	Flagged

Good afternoon, Rob and Troy,

Thank you for reaching out and showing me a few of your projects. Attached you will find a quote for replacement of the South Filter Influent Valve and North Filter Valve. Couple of notes:

South Filter Influent Valve:
As discussed, we have given two options- replace just the actuator cost and separate cost for the replacement valve. Please note that we have quoted our services for removal of the actuator and to replace it with the new kinetrol, wire and test. If going with a new valve as well, we want to be honest and say that Northern Machine could likely do this cheaper than we can because they are local. So, the installation of the valve only on the 16" would need to be done by others.

North Filter Valve Assembly:
The valve is well over 20 years old and should be replaced with the actuator, so we've quoted this as a valve/ actuator combo. The actuator we've quoted is 50 Second speed for full open. The slower speed actuator will be easier and provide less shock to the system when open or shut. This pump does not have a check valve on it, we highly recommend this otherwise with the 25 second or 50 second speed actuator, water has time to back spin the pump. Obviously, with the addition of the check valve, the piping needs to be slightly modified which is why you see a spool piece cost.

Please review some of this information and let me know if you'd like me to modify the quote or go over anything in better detail.

I am hoping to have the Booster Station Quote done for you guys by the end of next week.

Regards,

Steve Pollock |Sales Engineer
c: 262-685-8389 w: 262-932-2100 | spollock@dornerco.com

Shipping: N61W23043 Silver Spring Dr. | Mailing: P.O. Box 189
Sussex, WI 53089-0189

DORNER Since 1911
Water | Wastewater | Industrial Sales & Service

DORNER
Since 1911
Water | Wastewater | Industrial Sales & Service

		Date:	November 24, 2025
To:	Gladstone, MI	Proposal No.	Q2930msgl
Ref:	WTP Replacement Valves/ Actuators	Page:	one of one
Attn:	Rob Spreitzer and Troy Rodman		

FOB:	Factory	Make Order To:	Dorner Company
Terms:	N30		N61 W23043 Silver Spring Dr.
Delivery:	4-5 Weeks		Sussex, WI 53089

Sales Contact Steve Pollock
Phone No: (262) 932-2100 Main Office
(262) 685-8389 Cell
spollock@dornerco.com Email

Prepared By: Steve Pollock

Item	Quan.	South Filter Influent Actuator Only	Unit Price	Total
1	1	Kinetrol Double Acting Pnuematic Vane Style Actuator. Aluminum Body, Epoxy Stove Yellow Enamel Finish, (2) SPDT Limit Switch Assembly. Includes New Carbon Steel Bracket & Machined Coupling to Mate Actuator to Valve. Includes Miscellaneous Electrical and Air Fittings. Model: 147-104UV05004M	$ 4,206	$ 4,206
2	1	Dorner Field Services to Remove Existing Actuator and Replace W/ New Kinetrol Actuator. Connect Air Lines, Wire Limit Switches. Test Unit Before Departure. (1) Technician Per (1) Day.	$ 1,750	$ 1,750
		South Filter Influent Valve Only		
3	1	16.00" DeZURIK Resilient Seated Butterfly Valve. Class 150 Wafer Connections, DI Body, NBR Packing & Seat Material, Ductile Iron Disc, 410 Stainless Steel Shaft. Installation Valve by Others. Valve Currently Installed Has Same Lay length (4.00") That We Are Proposing- No Pipe Mods Needed- Contractor to Verify. Model: BOS,16,US,W1,DI,NBR,NBR,DI-S8*MG-1216-HD24	$ 4,397	$ 4,397
		North Filter Influent Valve Assembly		
4	1	6.00" DeZURIK Resilient Seated Butterfly Valve. Class 150# Flanged Ends, Cast Iron Body, NBR Packing & Seat Material, DI Disc Wth 316SS Disc Edge, AUMA Quarter-Turn Electric Actuator, 115/60/1-Phase Power, Open/Closed Service LCD Display, 6-Programmable Contacts, OPen/Stop/Closed Push Buttons, Manual Handwheel Override, 50 Second Speed of Operation. Model: BAW,6,F1,CI,NBRN-NBR,150B,DI-S2*SQ07.2/AC01.2	$ 7,983	$ 7,983
5	1	6.00" APCO Rubber Flapper Check Valve. 150# Flanged Ends, NBR Flapper, 12 Mils Of DeZURIK Blue Epoxy. Model: CRF,6,100C,F1,DI,NBR*	$ 1,674	$ 1,674
6	1	6.00" DI Spool Piece Between Meter & Check Valve. Includes Gaskets & Hardware.	$ 986	$ 986
7	1	Dorner Field Services to Remove Valve & Actuator and Replace W/ New DeZURIK Valve & Auma Actuator, Spool Piece, Check Valve. Wire & Actuator, Test Before Departure. (2) Technicians Per (1) Day.	$ 2,500	$ 2,500
		Total		$ 23,496

Notes: Prices quoted are FOB Factory with pre-pay & add. Quote valid for 30 days. Any applicable taxes are not included in the above pricing. Delivery times are estimated and are not guaranteed.

Board:	City Commission
Agenda Date:	December 8, 2025
Department:	Street Funds
Presenter:	Barry Lund

Staff Report

Agenda Item Title:

Resolution No. 2025-10 and 1% Non-Motorized Non-Compliance Action Plan

Background:

It has come to our attention that the city is non-compliant with Section 10K of Act 51. This section requires recipients of MTF revenues to spend an average (over 10 years) of not less than 1% of these revenues on non-motorized transportation services and facilities. Non-compliance occurred with the 9th Street project being tracked in the capital projects fund, preventing it from being recorded as non-motorized in the Street Funds. This plan brings us into compliance within one year, driven by projects planned for summer 2026.

Fiscal Effect:

$142,124.23 expended on non-motorized transportation over the next three years.

Supporting Documentation:

Non-motorized non-compliance action plan

Recommendation:

Motion to approve Resolution No. 2025-10 and the non-motorized non-compliance action plan and submit it to the State of Michigan.

CITY OF GLADSTONE
STATE OF MICHIGAN

RESOLUTION NO. 2025-10

RESOLUTION AUTHORIZING NON-MOTORIZED TRANSPORTATION IMPROVEMENTS

WHEREAS, the City of Gladstone, State of Michigan, receives Act 51 funds from the State of Michigan, and

WHEREAS, the City of Gladstone is currently in non-compliance with the Actual qualified expenditures for Non-motorized Improvements Section 10k of the Act 51 law, and

WHEREAS, the City of Gladstone, in order to achieve compliance with the state of Michigan, Section 10k of the Act 51 law must present a plan to expend at least $142,124.23 within the next three years on non-motorized transportation improvements, and

WHEREAS, the City of Gladstone, after reviewing the Reporting Guidelines for Non-motorized Transportation Expenditures of the State of Michigan, Street Financial Report, and the needs of the populace, does hereby submit the following proposal;

NOW, THEREFORE BE IT RESOLVED:
That the City of Gladstone hereby submits to the State of Michigan a plan to comply with Section 10k of the Act 51 law.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Commission of the City of Gladstone, County of Delta, Michigan, as a regular) meeting held on December 8, 2025.

Kimberly Berry
Gladstone City Clerk

City of Gladstone
1% Non-Motorized Non-Compliance Action Plan
November 2025

Background/Status

- The city is in non-compliance with the actual qualified expenditures for non-motorized improvements, Section 10K of the Act 51 law. The section requires recipients of MTF revenues to spend an average (over 10 years) of not less than 1% of these revenues on non-motorized transportation services and facilities.
    - Non-compliance happened with the 9th Street project. The 9th Street project was tracked in the Capital Projects Fund, which prevented it from being recorded as non-motorized in the Street Funds.

Goal

- To bring the city into compliance within 3 years.

Eligible Projects/Expenditures

- 2026 Wastewater Collection System Sanitary Sewer Improvements Project
    - Curb & Gutter $2,626.56
    - Sidewalk Remediation $8,685.47
    - Detectable Warning Surface $21,240.48
    - Curb Ramp Opening $24,782.08
    - 4" Sidewalk $102,248.78
    - 6" Sidewalk <u>$73,981.28</u>

  $233,564.65
- 2026 Federal Aide South Hill Project. Estimates are forthcoming.

Funding/Timing $233,564.65 Year 1 (2026)

Resolution

- The City Commission has adopted a formal resolution to carry out this plan.

Reporting and Monitoring

- The non-motorized expenditures will be tracked in the street funds under the non-motorized department and reported annually when submitting the yearly report on the State of Michigan's ADARS system.

Approval/Coordination

- This plan, along with the approved resolution, will be communicated to the MDOT liaison.