GLADSTONE CITY COMMISSION
REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
March 23, 2026
6:00 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

CONFLICTS OF INTEREST

PUBLIC HEARINGS

4. Public Hearing for PA 33 Police & Fire Special Assessment
5. Public Hearing for Proposed Fiscal Year 2026-2027 Budget

PUBLIC COMMENT

CONSENT AGENDA

6. Planning Commission Regular Meeting Minutes - February 3, 2026
7. City Commission Regular Meeting Minutes March 9, 2026
8. South Hill Road Engineering Invoice No. 59310
9. JMAP Invoice # II2300223

UNFINISHED BUSINESS

NEW BUSINESS

10. Fiscal Year 2025/2026 Budget Amendments
11. Committed Fund Balances
12. 2026 Special Events List For Annual Events

CITY MANAGER'S REPORT

CITY COMMISSION & COMMITTEE REPORTS

BOARDS & COMMISSIONS REPORTS

CITY COMMISSIONER COMMENTS

CITY CLERK COMMENTS

CLOSED SESSION

ADJOURNMENT

The City of Gladstone will provide all necessary, reasonable aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon five days notice to the City of Gladstone.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Gladstone by writing or calling City Hall at (906) 428-2311.

Posted: 03-19-2026

Kimberly Berry, MiPMC
906-428-2311
kberry@gladstonemi.gov

RULES FOR PUBLIC COMMENT/ PUBLIC HEARINGS

(Excerpt from City Commission Rules of Procedure Adopted: 11-25-2019

A. Public Comment / Public Hearings

At regular and special meetings of the commission, individuals wishing to be heard may address the commission during the public comment/public hearing periods as set forth in the agenda under the following rules:

1. Each speaker shall state name and address for the record.

2. Each speaker is limited to three (3) minutes of comment unless the presiding officer decides more time is necessary

3. Each speaker shall try to be concise and refrain from repeating comments already addressed by the commission.

4. Speakers who do not cease speaking when asked to do so will be deemed out of order and will not be allowed to address the commission again for the remainder of the meeting; continued disruption will warrant removal from the meeting.

5. The commission shall not decide issues that arise during public comment.

6. Speakers should address the commission through the presiding officer.

7. Commissioners and staff will not debate with the public.

8. Speakers will not verbally attack City Commissioners, City Staff or members of the public attending the meeting. Any such behavior will not be tolerated and any person presenting in this manner will be warned by the Mayor and shall be removed by Public Safety for noncompliance.

9. No vulgar or obscene language will be used by the speakers.

10. Any information the speaker wants to distribute to the Commission must first ask the Chair (Mayor) if they may present the Commission written comments at the meeting.

11. Speakers may not ask questions of the board during this time as the Commission or Staff will not address them during this public comment period.

Board:	City Commission
Agenda Date:	03-23-2026
Department:	City Commission
Presenter:	Robert Spreitzer

Staff Report

Agenda Item Title:

Public Hearing on Public Act 33 Police & Fire Special Assessment for Fiscal Year 2025-2026

Background:

Public Act 33 Police & Fire requires the City annually in conjunction with the budget process to determine the estimated costs, amount of the assessment, distribution of the assessment and to hold an annual public hearing regarding the same.

The proposed budget for Fiscal Year 2026-2027 included PA 33 Police and Fire Special Assessments as presented at the February 17 & 18, 2026 Budget Work Sessions with presentation by Director Ron Robinson.

Fiscal Effect:

Supporting Documentation:

Provided in the Proposed FY 2026-2027 Budget

Recommendation:

Conduct public hearing to gather public input on Public Act 33 Police and Fire Special Assessment for Fiscal Year 2026-2027.

No further action is required as the assessment is provided in the budget and would be adopted with the budget if approved.

PA33
FY 2024-2025

	Total Revenue
4.5 Mills	538,405
Fire Truck CIP	(155,000)
Roof Repair	(50,000)
Public Safety Equipment CIP	(44,000)
Public Safety Car Fund CIP	(53,000)
SRO Officer	(60,000)
Operations	(176,405)
	(0)

PA33
FY 2025-2026

	Total Revenue	Notes
4.5 Mills Estimated	538,405	
Fire Truck & Equipment CIP	(150,000)	Turnout Gear $50,000, Fire Truck CIP $100,000
Public Safety Car Fund CIP	(53,000)	
SRO Officer	(60,000)	Should Increase Every Year?
Operations	(275,405)	
	(0)	

PA33
FY 3/31/2027
2/5/2026

	Total Revenue	Notes
4.5 Mills Estimated	565,781	
Fire Truck & Equipment CIP	(155,500)	Turnout Gear $50,000, Fire Truck CIP $81,500, SCBA Bottles $24,000
Public Safety Car Fund CIP	(24,000)	
SRO Officer	(66,805)	
Operations	(319,476)	
	-	

3-14-26

Attn: Kimberly Berry

WE PROTEST SPECIAL ASSESSMENT LEVY FOR FISCAL YR 2026-2027

Wayne A Robitaille
Rebecca M. Robitaille

1514 MICHIGAN AVE
GLADSTONE MI

meeting on MARCH 23RD 6pm
POSTED 3/10/2026

Rec'd 3/18/2026
Kim Berry

Board:	City Commission
Agenda Date:	03-23-2026
Department:	City Commission
Presenter:	Robert Spreitzer

Staff Report

Agenda Item Title:

Public Hearing Proposed Fiscal Year 2026-2027 Budget

Background:

The Commission has held several budget work sessions, and a balanced budget was introduced to the public at the March 10, 2025 meeting.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING.

Conduct public hearing to receive input from the public.

Fiscal Effect:

Supporting Documentation:

Fiscal Year 2026-2027 Budget

Recommendation:

Motion to approve the Fiscal Year 2026-2027 balance budget as presented.

Gladstone
MICHIGAN

2026-2027 Annual Budget Workshop

Date	Time	Fund Discussion
Tuesday, February 17, 2026	5:00 PM - 7:00 PM	DDA, General Fund & Street Funds
Wednesday, February 18, 2026	5:00 PM - 7:00 PM	Utility Funds
Thursday, February 19, 2026	5:00 PM - 7:00 PM	Time held if needed.

General Government Budget Review 2026/2027

Description | **Income** | **Expenses**

Administrative fees	$ 482,275
Franchise Fees/Licenses	$ 72,400
FOIA Requests	$ 100
Penalty/Interest	$ 53,000
Misc./Penalty/Reimbursements	$ 35,500
Code Enforcement/Zoning	$ 34,470
Transfer from Dr. Mary Cretens	$ 47,900
Total Income	**$ 725,645**

Total Income	$ 725,645
Total Expenses	$ 1,301,577
Income-Expense	**$ (575,932)**

Net Cost of City Hall	$ 575,932
2020 Census	5,257
Cost/Resident	**$ 109.56**
Taxes & Revenue Sharing	$ 2,758,509
% Taxes/Revenue Sharing	20.9%

City Commission	$ 144,620
City Manager	$ 160,648
Office Clerk	$ 99,019
City Clerk	$ 184,100
Board of Review	$ 2,953
City Treasurer	$ 183,401
City Assessor	$ 76,687
Elections	$ 53,415
City Hall	$ 84,632
Debt Service	$ 100,000
Community Development	$ 212,102
Total Expenses	**$ 1,301,577**

Capital Projects:

Minor repairs interior and exterior at City Hall

Transfer switch and generator at City Hall

News or Notes:

Increased election cost due to early voting and three possible elections

Major Street Budget Review 2026/2027

Description	Income	
Special Assessment		
Grants	$	375,000
Act 51 Funds	$	719,643
Build Michigan Roads	$	11,000
Winter Maint Payment	$	4,000
Penalty Income		
Interest Income	$	5,000
Miscellaneous Income		
Loan Proceeds	$	275,000
Transfer from Fund Balance	$	152,871
Total Income	**$**	**1,542,514**

Expenses	
Re-Construction	$720,180
Non-Motorized	$129,488
Surface Maintenance	$278,304
Storm Sewers	$11,108
Traffic Control	$27,099
Winter Maint.	$119,489
Sweeping/Flushing	$0
Administration	$256,846
Total Expenses	**$ 1,542,514**

Total Income	$	1,542,514
Total Expenses	$	1,542,514
Income-Expense	**$**	**-**

Capital Projects:

Paving Minnesota, Michigan, S. Hill Rd

Chip seal Minneapolis, GSB-99 treatment 9th St

News or Notes:

$375,000 Fed Aid S.Hill Rd.

3/31/25 Audited Fund Balance	$	516,795
3/31/26 Projected Fund Balance	$	637,282
3/31/27 Requested Fund Balance	$	484,411

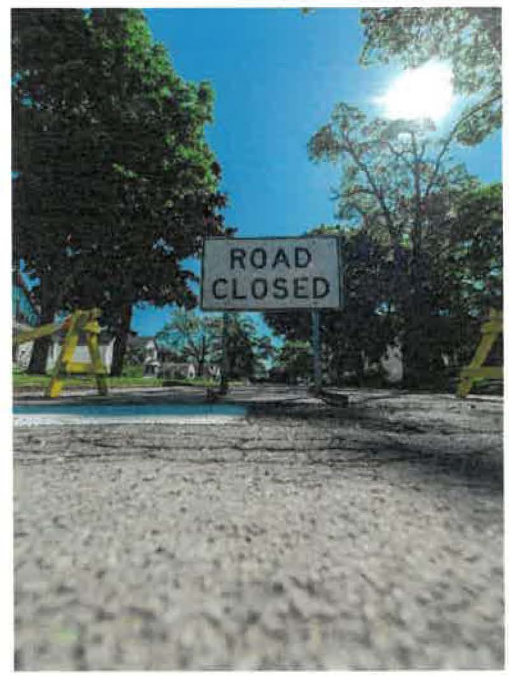
Local Street Budget Review 2026/2027

Description | **Income** | **Expenses**

Description	Income
Special Assessment -Int./Penalty	
Grants	
Act 51 Funds	$270,427
Build Michigan Roads	$3,500
Winter Maint. Payment	$1,500
Metro Act 48 Funds	$31,806
Permit Fees	
Penalty Income	
Interest Income	$5,000
Loan Proceeds	$275,000
Transfer from Major Street	$200,000
Transfer from Fund Balance	$65,587
Total Income	**$ 852,820**

Expenses		
Re-Construction	$	411,483
Non-Motorized	$	126,291
Surface Maintenance	$	171,049
Storm Sewers	$	14,527
Traffic Control	$	6,169
Winter Maint.	$	94,753
Sweeping/Flushing	$	-
Administration		28,548
Total Expenses	**$**	**852,820**

Total Income	$ 852,820
Total Expenses	$ 852,820
Income-Expense	**$ -**



Capital Projects:

Paving 5th Av N, N 14th

Chip seal and GSB-88 sealing

SHR and sewer project

News or Notes:

Moved sweep and flush to solid waste

3/31/25 Audited Fund Balance	$ 398,875
3/31/26 Projected Fund Balance	$ 415,931
3/31/27 Requested Fund Balance	$ 350,344

DDA Budget Review 2026/2027

Description / **Income**

Annual Capture	$ 523,711.00
Grants & Donations	
Local Community Stabalization	
Façade Owner Match	$ 25,000.00
Interest Income	$ 9,820.00
Liability & Prop Ins Reimbursement	$ 50.00
Farmers Market	$ 5,450.00
Social District Revenue	$ -
Transfer from Fund Balance	$ 45,029.00
Total Income	**$ 609,060**

Total Income	$ 609,060
Total Expenses	$ 609,060
Income-Expense	**$ -**

Capital Projects:
Farmers Market Structures
The Depot (701 Delta Ave)
Trash Receptacles

News or Notes:
Permanent Christmas Tree
Parks & Rec Contract
Bond & Mortgage Payments

3/31/25 Audited Fund Balance	$ 309,988
3/31/26 Projected Fund Balance	$ 389,662
3/31/27 Requested Fund Balance	$ 344,633

Expenses

Administration	$ 74,933
Beautification Mat.& Sup.	$ 5,800
Social District Mat. & Sup.	$ 2,000
Streetscape Enhancements & Inventory	$ 23,500
Permanent Christmas Tree	$ 7,000
Downtown Concierge	$ 15,000
Interest on Loans	$ 15,313
Façade Grant Program	$ 57,491
Contracted Services	$ 7,590
Engineer & Architect Fees	$ 7,500
Sponsorships	$ 2,000
Christmas Celebration	$ 5,000
Farmers Market	$ 9,000
Downtown Day	$ 1,500
Capital Outlay	$ 102,500
9th Street Bond	$ 227,000
North Shore Loan	$ 45,933
Total Expenses	**$ 609,060**

Debt Service Budget Review 2026/2027

Description	Income	
General Fund Contribution	$	25,000
Major Street Contribution	$	29,400
Local Street Contribution	$	9,600
DDA Contribution	$	227,000
Wastewater Contribution	$	25,000
Water Contribution	$	18,000
9th St. Special Assessment		
Penalty Income		
Interest Income	$	12,000
Transfer from Fund Balance	$	15,725
Total Income	**$**	**361,725**

Total Income	$	361,725
Total Expenses	$	361,725
Income-Expense	$	-

Capital Projects: 9th Street Dept Service

3/31/25 Audited Fund Balance	$	171,315
3/31/26 Projected Fund Balance	$	157,190
3/31/27 Requested Fund Balance	$	141,465

Expenses

Administration	$1,275
9th St. Project Interest	$70,450
9th St. Project Bond Payment	$290,000
Transfer to Fund Balance	
Total Expenses	**$ 361,725**

Solid Waste Budget Review 2026/2027

Description	Income	
Garbage Collection Fees	$	383,200
Compost Revenue	$	271,300
Sale of Carts	$	400
Loader Loan	$	13,500
Penalty Income	$	4,000
Interest Income	$	21,250
Liability & Props Ins Reimbursement	$	450
Total Income	**$**	**694,100**

Description	Expenses	
Sweep/Flushing	$	61,730
Composting	$	32,165
City Cleanup	$	10,630
Garbage Collection	$	254,385
Administration	$	270,145
Meter Reading & Billing	$	8,865
Vehicle Expense	$	56,180
Total Expenses	**$**	**694,100**

Total Income	$	694,100
Total Expenses	$	694,100
Income-Expense	**$**	**-**

Capital Projects:

News or Notes: $50,000Transfer to Bldg. Fund

3% rate increase

Moved Street sweeping into fund

3/31/25 Audited Fund Balance	$	628,226
3/31/26 Projected Fund Balance	$	658,272
3/31/27 Requested Fund Balance	$	713,493

Harbor Budget Review 2026/2027

Description | **Income**

Launch Permits	$	5,400
Grants	$	172,000
Seasonal Dockage	$	70,000
Transient Dockage	$	5,700
Gas and Oil Sales	$	12,500
Interest on Investment	$	5,000
Misc.	$	420
Transfer from Fund Balance	$	166,948
Total Income	**$**	**437,968**

Expenses

Administration		$437,968
Transfer to Fund Balance		
Total Expenses	**$**	**437,968**

Total Income	$	437,968
Total Expenses	$	437,968
Income-Expense	**$**	**-**

Capital Projects: East wall transient docks

News or Notes: Marina Renovation Phase II

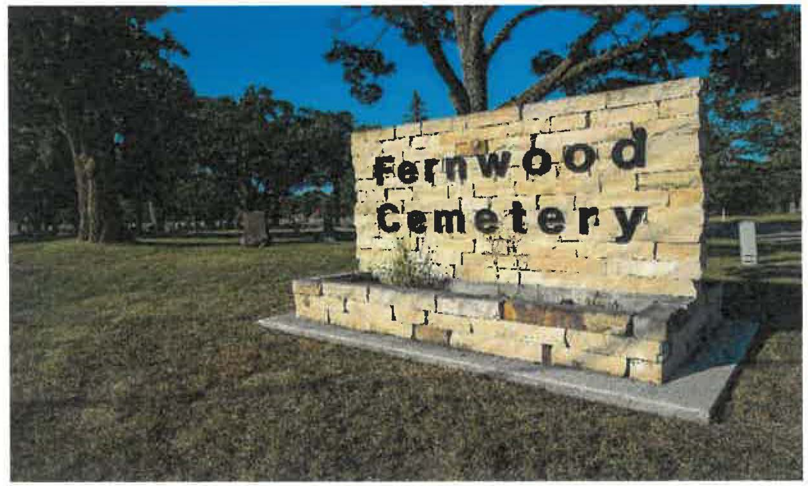
3/31/25 Audited Fund Balance	$	218,018
3/31/26 Projected Fund Balance	$	250,577
3/31/27 Requested Fund Balance	$	83,629

Cemetery Perpetual Care Budget Review 2026/2027

Description	Income
Perpetual Care Revenue	$1,000
Interest Income	$11,000
Total Income	**$ 12,000**

Expenses	
Transfer to General Fund	$ 11,000
Transfer to Fund Balance	$ 1,000
Audit Fees	
Total Expenses	**$ 12,000**

Total Income	$ 12,000
Total Expenses	$ 12,000
Income-Expense	**$ -**



Capital Projects:

News or Notes: continuing forever : everlasting.
occurring continually : constant.
Perpetually

3/31/25 Audited Fund Balance	$ 277,904
3/31/26 Projected Fund Balance	$ 281,178
3/31/27 Requested Fund Balance	$ 282,178

Retirement System Budget Review 2026/2027

Description	Income	
Interest from Investments	$	18,000
Transfer From General Fund	$	75,000
Transfer From Major Street Fund	$	15,747
Transfer From Local Street Fund	$	14,688
Total Income	**$**	**123,435**

Total Income	$	123,435
Total Expenses	$	123,435
Income-Expense	**$**	**-**

Capital Projects:

News or Notes:

3/31/25 Audited Fund Balance	$	387,137
3/31/26 Projected Fund Balance	$	510,241
3/31/27 Requested Fund Balance	$	633,676

Expenses

Admin. Transfer to FB	$123,435
	-
Total Expenses	**123,435**

Public Safety Budget Review 2026/2027

Description	Income	
Act 33 PS Millage	$	565,781
PS Inservice Grant+CFC Grant	$	1,700
SOR Fees	$	600
Rampart Rent	$	4,000
Parking Violations	$	300
School Officer	$	66,805
Fire Calls	$	250
Transfer from Olson Trust	$	3,000
Transfer from K-9 Fund	$	15,875
Transfer from Building Fund	0	
Transfer from Patrol Car Fund	$	57,000
K-9 Donations	$	15,000
Misc. & Donations	$	9,000
Total Income	**$**	**739,311**

Total Income	$	739,311
Total Expenses	$	2,280,210
Income-Expense	**$**	**(1,540,899)**

Net Cost of Public Safety	$	1,540,899
2020 Census		5,257
Cost/Resident	**$**	**293.11**
Taxes/Revenue Sharing	$	2,758,509
% Taxes/Revenue Sharing		55.9%

Expenses

Police Department	$	1,851,680
K-9 Program	$	15,875
Fire Department	$	412,655
Total Expenses	**$**	**2,280,210**

Capital Projects: Police Cruiser

News or Notes: Fire Truck & Equip Fund $151,800
Car Fund $24,000
Public Safety Special Assessment-Millage = 4.5 Mills

Public Works Budget Review 2026/2027

Description **Income**

Alley Maint. From Utilities	$	47,575
Sale of Gravel Pit	$	200,000
Gravel Sales	$	2,000
Grass & Snow Code Enforcement	0	
Equipment Rental	$	200,000
DPW Misc.	$	1,000
Building Rental	$	15,000
Grave Opening & Storage	$	30,000
Cemetery Lot Sales	$	20,000
Transfer from DPW CIP	$	27,764
Transfer from Perpetual Care	$	11,000
Dr. Mary Cretens: Cem/lento/ops	$	67,000
Total Income	**$**	**621,339**

Total Income	$	621,339
Total Expenses	$	694,582
Income-Expense	**$**	**(73,243)**

Net Cost of Public Works	$	73,243
2020 Census		5,257
Cost/Resident	**$**	**13.93**
Taxes/Revenue Sharing	$	2,758,509
% Taxes/Revenue Sharing		2.7%

Capital Projects:

Cemetary leanto on back of garage

Drop Deck Trailer

Plasma cutter

News or Notes:

Expenses

Forestry	$	51,433
DPW Administration	$	163,870
Alley Maintenance	$	47,575
Grounds Maintenance	$	41,614
Equipment Pool	$	272,695
Fernwood Cemetery	$	117,395
Total Expenses	**$**	**694,582**

Recreation Budget Review 2026/2027

Description	Income	
Beautification DDA	$	20,800
Grants	$	21,560
Beach House Rental + Conc.	$	800
Pavilion & Gazebo Rental	$	4,900
Sports Park Tickets	$	45,000
Sports Park Concession	$	15,000
Sports Park Building Rental	$	6,000
Bayshore Ballfield	$	1,100
Rec. Programs	$	600
Campground	$	197,000
Misc.	$	5,000
Snack Shack	$	12,000
Donations for Projects	$	300
Transfer from Pram Funds	$	2,000
Dr. Mary Cretens	$	123,000
Total Income	**$**	**455,060**

Total Income	$	455,060
Total Expenses	$	946,491
Income-Expense	**$**	**(491,431)**

Net Cost of Recreation	$	491,431
2020 Census		5,257
Cost/Resident	**$**	**93.48**
Taxes/Revenue Sharing	$	2,758,509
% Taxes/Revenue Sharing		17.8%

Capital Projects:

Admin Bldg. roof replacemet, trash enclosures

Chip seal around big pavillion

Extend Beachwall

Campground playground (Rapgrant)

Sports park windows and siding

News or Notes:

Expenses		
Recreation Admin.	$	339,560
Beautification	$	21,400
Parks	$	144,204
Beach	$	62,615
Other Rec. Facilities	$	78,755
Ice Rink	$	-
Campground	$	168,442
Sports Park	$	127,335
Rec. Programs	$	4,180
Total Expenses	**$**	**946,491**

26/27 General Fund Summary

	Income	Expense	Net Expense
General Gov.	$ 725,645	$ 1,301,577	$ 575,932
Public Safety	$ 739,311	$ 2,280,210	$ 1,540,899
Recreation	$ 455,060	$ 946,491	$ 491,431
DPW	$ 621,339	$ 694,582	$ 73,243
Total	**$ 2,541,355**	**$ 5,222,860**	**$ 2,681,505**

Taxes & PILT's	$ 2,074,937
Revenue Sharing	$ 683,572
	$ 2,758,509

Taxes & Revenue Sharing	$ 2,758,509
Net General Fund Expense	$ 2,681,505
Net Funds to Fund Balance	$ 77,004
	2.8%

3/31/25 Audited Fund Balance	$ 396,366
3/31/26 Projected Fund Balance	$ 429,061
3/31/27 Requested Fund Balance	$ 506,065

Required Fund Balance Minimum	$ 885,971
Required Fund Balance Maximum	$ 1,771,941

Dr. Mary Cretens Budget Review 2026/2027

Description **Income**

Annual Contribution	$	158,000
Interest Income	$	13,000
Transfer from Fund Balance	$	49,900
Total Income	**$**	**220,900**

Total Income	$	220,900
Total Expenses	$	237,900
Income-Expense	**$**	**(17,000)**

Expenses

4th of July	$	30,900
Improvements to City	$	17,000
Cemetery and Rec.	$	13,000
Cemetery Improvements	$	58,000
Playgrounds	$	84,000
Fishing Piers	$	35,000
Total Expenses	**$**	**237,900**

Capital Projects:

News or Notes:

3/31/25 Audited Fund Balance	$	400,123
3/31/26 Projected Fund Balance	$	433,306
3/31/27 Requested Fund Balance	$	366,406

Economic Development Budget Review 2026/2027

Description	Income	
Interest Income	$	5,000
Land Sales	$	-
Transfer from Fund Balance	$	4,035
Total Income	**$**	**9,035**

Expenses	
Administration	$2,035
Economic Development	$7,000
Total Expenses	**$ 9,035**

Total Income	$	9,035
Total Expenses	$	9,035
Income-Expense	**$**	**-**

Capital Projects: Advertise and Promote

News or Notes: Possible Land Sale

3/31/25 Audited Fund Balance	$	101,410
3/31/26 Projected Fund Balance	$	96,617
3/31/27 Requested Fund Balance	$	92,582

Electric Fund Budget Review 2026/2027

Description	Income
Sales to Customers	$ 5,681,831
Consumer Services/Reconnect	$ 3,000
WPPI int free loan Proceeds	$ 500,000
DPW Sweeper Loan	$ 54,100
Door Hanger/Penalty Income	$ 55,000
Interest Income	$ 90,000
Rental/Investment Income	$ 140,085
Misc.	$ 2,000
Transfer from Fund Balance	$ 431,805
Total Income	**$ 6,957,821**

Total Income	$ 6,957,821
Total Expenses	$ 6,957,821
Income-Expense	**$ -**

	Expenses
Street Lighting	$ 117,720
Administrative	$ 1,234,401
Safety	$ 79,150
Meter Reading & Billing	$ 148,000
Consumer Services	$ 68,400
WPPI Community Services	$ 23,935
New Construction	$ 17,965
Line Maintenance	$ 672,900
Meter Maintenance	$ 9,420
Energy & Substation	$ 4,395,303
Energy Optimization	$ 96,052
Building & Grounds	$ 55,825
Vehicle Expense	$ 38,750
Total Expenses	**$ 6,957,821**

Capital Projects: Truck Garage siding
Budgeted addding an employee in billing
New Transformers
News or Notes: 6.4% Rate increase as per Rate Study
AMI near completion

3/31/25 Audited Fund Balance	$ 3,929,083
3/31/26 Projected Fund Balance	$ 3,872,370
3/31/27 Requested Fund Balance	$ 3,440,565

Wastewater Fund Budget Review 2026/2027

Description	Income	
Sales to Customers	$	1,874,244
Sales to Customers-Masonville	$	290,918
Consumer Services/Tap Fees	$	13,000
Penalty Income	$	14,000
Interest Income	$	50,000
Misc.	$	8,000
SRF Proceeds	$	5,072,067
Total Income	**$**	**7,322,229**

Total Income	$	7,322,229
Total Expenses	$	7,322,229
Income-Expense	**$**	**-**

Description	Expenses	
Solids Handling	$	13,126
New Line Construction	$	-
Masonville Sewer	$	94,295
Administrative	$	1,606,392
Safety	$	10,026
Meter Reading & Billing	$	65,493
Consumer Services	$	16,760
Line Maintenance	$	14,340
Meter Maintenance	$	22,755
Plant O & M	$	181,920
Lab	$	90,485
Lift Stations	$	67,550
Building & Grounds	$	35,805
Plant Improvements	$	-
Vehicle Expense	$	22,590
Consent Order	$	5,080,692
Total Expenses	**$**	**7,322,229**

Capital Projects: Sewer main replacements

News or Notes: Rate increase as per Rate Study
Plant Constuction Finished!?

3/31/25 Audited Fund Balance	$	2,519,432
3/31/26 Projected Fund Balance	$	2,620,757
3/31/27 Requested Fund Balance	$	2,682,204

Water Fund Budget Review 2026/2027

Income

Description		Income
Sales to Customers	$	1,160,500
Fire Protection	$	57,900
Consumer Services/Tap Fees	$	8,200
Penalty Income	$	7,000
Interest Income	$	20,000
Liability &Prop Ins Reimbursement	$	6,500
PFOS Settlement	$	42,650
Transfer From Fund Balance	$	9,413
Total Income	**$**	**1,312,163**

Total Income	$	1,312,163
Total Expenses	$	1,312,163
Income-Expense	**$**	**-**

Expenses

Description		Expenses
New Line Construction	$	18,000
Administrative	$	594,323
Safety	$	4,850
Meter Reading & Billing	$	55,775
Consumer Services	$	60,250
Line Maintenance	$	21,720
Reservoir & Elevated Tanks	$	28,310
Meter Maintenance	$	25,370
Plant O & M	$	201,170
Lab	$	134,800
Hydrant Maintenance	$	4,165
Building & Grounds	$	16,930
Plant Improvements	$	140,000
Vehicle Expense	$	6,500
Total Expenses	**$**	**1,312,163**

Capital Projects:
140,000 For USDA Project Engineering
10,000 for Cl2 Analyzer @ reservoir

News or Notes: 15% rate increase

3/31/25 Audited Fund Balance	$	422,148
3/31/26 Projected Fund Balance	$	782,876
3/31/27 Requested Fund Balance	$	773,463

BUDGET REPORT FOR CITY OF GLADSTONE

Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 101 GENERAL FUND							
000 - REVENUE		4,874,322	5,235,554	4,063,572	5,100,653	5,299,864	0
101 - CITY COMMISSION		(143,831)	(132,927)	(147,312)	(154,378)	(144,620)	0
172 - CITY MANAGER		(143,662)	(167,973)	(154,590)	(187,564)	(160,648)	0
192 - OFFICE CLERK		(91,103)	(95,081)	(78,965)	(95,366)	(99,019)	0
215 - CITY CLERK		(173,743)	(182,832)	(152,801)	(182,330)	(184,100)	0
228 - IT DEPARTMENT		(440)	0	0	0	0	0
247 - BOARD OF REVIEW		(2,561)	(2,953)	(591)	(2,953)	(2,953)	0
253 - CITY TREASURER		(179,117)	(185,906)	(161,962)	(191,943)	(183,401)	0
257 - CITY ASSESSOR		(85,422)	(87,585)	(68,013)	(82,469)	(76,687)	0
262 - ELECTIONS		(39,399)	(27,980)	(16,653)	(22,252)	(53,415)	0
265 - CITY HALL		(109,877)	(48,677)	(62,345)	(74,691)	(84,632)	0
268 - FERNWOOD CEMETERY		(156,237)	(115,406)	(86,098)	(90,154)	(117,395)	0
301 - POLICE DEPARTMENT		(1,699,780)	(1,865,891)	(1,478,291)	(1,881,379)	(1,851,680)	0
302 - K9 PROGRAM		(2,834)	(9,875)	(2,836)	(2,955)	(15,875)	0
336 - FIRE DEPARTMENT		(130,433)	(439,446)	(184,091)	(388,723)	(412,655)	0
429 - FORESTRY		(72,701)	(44,798)	(49,343)	(55,198)	(51,433)	0
441 - D.P.W. ADMINISTRATION		(121,047)	(161,978)	(85,201)	(163,658)	(163,870)	0
470 - ALLEY MAINTENANCE		(23,769)	(30,673)	(61,357)	(68,370)	(47,575)	0
524 - GROUNDS MAINTENANCE		(20,769)	(37,703)	(30,563)	(35,230)	(41,614)	0
532 - MOTOR EQUIPMENT POOL		(257,722)	(228,598)	(196,859)	(226,786)	(272,695)	0
701 - COMMUNITY DEVELOPMENT		(189,866)	(199,210)	(166,840)	(212,144)	(212,102)	0
752 - RECREATION ADMINISTRATION		(202,475)	(323,295)	(247,290)	(302,417)	(339,560)	0
753 - BEAUTIFICATION		(13,800)	(10,000)	(21,480)	(21,501)	(21,400)	0
754 - PARKS		(109,891)	(112,910)	(117,575)	(125,683)	(144,204)	0
755 - BEACH		(34,663)	(62,314)	(46,278)	(62,314)	(62,615)	0
756 - OTHER RECREATIONAL FACILITIES		(303,964)	(58,491)	(62,112)	(66,119)	(78,755)	0
759 - CAMPGROUND		(93,730)	(117,975)	(120,630)	(119,460)	(168,442)	0
761 - SPORTS PARK		(108,982)	(119,525)	(95,516)	(124,079)	(127,335)	0
762 - RECREATION PROGRAMS		(2,310)	(30,055)	(27,212)	(27,842)	(4,180)	0
906 - DEBT SERVICE		(50,000)	(300,000)	(100,000)	(100,000)	(100,000)	0
990 - GRANTS & TRANSFERS		0	(35,497)	0	(32,695)	(77,004)	0
Fund 101 - GENERAL FUND:							
TOTAL ESTIMATED REVENUES		4,874,322	5,235,554	4,063,572	5,100,653	5,299,864	0
TOTAL APPROPRIATIONS		4,564,128	5,235,554	4,022,804	5,100,653	5,299,864	0
Total Fund 101 GENERAL FUND:		310,194	0	40,768	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 202 MAJOR STREET FUND							
000 - REVENUE		725,188	733,634	463,628	743,612	1,542,514	0
453 - RE-CONSTRUCTION		(118,996)	(54,400)	(29,400)	(54,400)	(720,180)	0
458 - NON-MOTORIZED		(3,427)	(7,007)	(2,538)	(2,540)	(129,488)	0
463 - SURFACE MAINTENANCE		(109,288)	(91,668)	(41,718)	(79,978)	(278,304)	0
464 - STORM DRAINS		(2,980)	(10,568)	(9,222)	(10,140)	(11,108)	0
474 - TRAFFIC CONTROL		(10,518)	(25,517)	(21,866)	(27,417)	(27,099)	0
478 - WINTER MAINTENANCE		(84,766)	(125,520)	(93,731)	(125,111)	(119,489)	0
522 - SWEEP/FLUSHING		(17,567)	(26,513)	(19,201)	(21,352)	0	0
537 - ADMINISTRATIVE		(229,745)	(392,441)	(278,417)	(422,674)	(256,846)	0
Fund 202 - MAJOR STREET FUND:							
TOTAL ESTIMATED REVENUES		725,188	733,634	463,628	743,612	1,542,514	0
TOTAL APPROPRIATIONS		577,287	733,634	496,093	743,612	1,542,514	0
Total Fund 202 MAJOR STREET FUND:		147,901	0	(32,465)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-[illegible] Recommended
Fund: 203 LOCAL STREET FUND							
000 - REVENUE		472,878	516,200	413,403	520,646	852,820	0
453 - RE-CONSTRUCTION		(38,988)	(9,600)	(11,061)	(11,121)	(411,483)	0
458 - NON-MOTORIZED		(716)	(2,536)	(959)	(960)	(126,291)	0
463 - SURFACE MAINTENANCE		(152,145)	(256,851)	(226,972)	(286,565)	(171,049)	0
464 - STORM DRAINS		(4,917)	(9,065)	(9,691)	(14,867)	(14,527)	0
474 - TRAFFIC CONTROL		(1,924)	(6,329)	(1,538)	(5,968)	(6,169)	0
478 - WINTER MAINTENANCE		(57,649)	(109,898)	(64,618)	(96,044)	(94,753)	0
522 - SWEEP/FLUSHING		(28,977)	(39,979)	(25,604)	(25,900)	0	0
537 - ADMINISTRATIVE		(37,934)	(81,942)	(63,523)	(79,221)	(28,548)	0
Fund 203 - LOCAL STREET FUND:							
TOTAL ESTIMATED REVENUES		472,878	516,200	413,403	520,646	852,820	0
TOTAL APPROPRIATIONS		323,250	516,200	403,966	520,646	852,820	0
Total Fund 203 LOCAL STREET FUND:		149,628	0	9,437	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 230 DR MARY CRETENS COMMUNITY FOUNDATION							
000 - REVENUE		180,166	198,000	17,902	175,000	237,900	0
537 - ADMINISTRATIVE		(228,179)	(198,000)	(1,500)	(175,000)	(237,900)	0
Fund 230 - DR MARY CRETENS COMMUNITY FOUNDATION:							
TOTAL ESTIMATED REVENUES		180,166	198,000	17,902	175,000	237,900	0
TOTAL APPROPRIATIONS		228,179	198,000	1,500	175,000	237,900	0
Total Fund 230 DR MARY CRETENS COMMUNITY FOUNDATION:		(48,013)	0	16,402	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 244 ECONOMIC DEVELOPMENT FUND							
000 - REVENUE		51,863	12,550	3,356	8,793	9,035	0
537 - ADMINISTRATIVE		(13,039)	(12,550)	(8,588)	(8,793)	(9,035)	0
Fund 244 - ECONOMIC DEVELOPMENT FUND:							
TOTAL ESTIMATED REVENUES		51,863	12,550	3,356	8,793	9,035	0
TOTAL APPROPRIATIONS		13,039	12,550	8,588	8,793	9,035	0
Total Fund 244 ECONOMIC DEVELOPMENT FUND:		38,824	0	(5,232)	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY							
000 - REVENUE		528,264	527,393	474,108	550,587	609,060	0
537 - ADMINISTRATIVE		(388,933)	(527,393)	(454,832)	(550,587)	(609,060)	0
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL ESTIMATED REVENUES		528,264	527,393	474,108	550,587	609,060	0
TOTAL APPROPRIATIONS		388,933	527,393	454,832	550,587	609,060	0
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY:		139,331	0	19,276	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26- Recommended
Fund: 301 GENERAL DEBT SERVICE FUND							
000 - REVENUE		355,100	359,950	347,123	360,125	361,725	0
537 - ADMINISTRATIVE		(363,543)	(359,950)	(40,200)	(360,125)	(361,725)	0
Fund 301 - GENERAL DEBT SERVICE FUND:							
TOTAL ESTIMATED REVENUES		355,100	359,950	347,123	360,125	361,725	0
TOTAL APPROPRIATIONS		363,543	359,950	40,200	360,125	361,725	0
Total Fund 301 GENERAL DEBT SERVICE FUND:		(8,443)	0	306,923	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 540 SOLID WASTE FUND							
000 - REVENUE		570,392	584,350	475,035	652,098	694,100	0
522 - SWEEP/FLUSHING		0	0	(29,324)	(33,375)	(61,730)	0
523 - COMPOSTING		(28,498)	(28,092)	(37,622)	(36,355)	(32,165)	0
525 - CITY CLEAN UP		(7,378)	(12,075)	(10,573)	(10,573)	(10,630)	0
528 - GARBAGE COLLECTION		(231,273)	(219,761)	(192,899)	(234,888)	(254,385)	0
537 - ADMINISTRATIVE		(152,096)	(278,979)	(115,542)	(279,277)	(270,145)	0
539 - METER READING & BILLING		(9,154)	(8,669)	(7,120)	(8,766)	(8,865)	0
560 - VEHICLE EXPENSE		(29,585)	(36,774)	(38,549)	(48,864)	(56,180)	0
Fund 540 - SOLID WASTE FUND:							
TOTAL ESTIMATED REVENUES		570,392	584,350	475,035	652,098	694,100	0
TOTAL APPROPRIATIONS		457,984	584,350	431,629	652,098	694,100	0
Total Fund 540 SOLID WASTE FUND:		112,408	0	43,406	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 582 ELECTRIC FUND							
000 - REVENUE		4,921,069	5,548,301	3,465,697	5,327,178	6,957,821	0
448 - STREET LIGHTING		(94,951)	(117,720)	(71,688)	(101,690)	(117,720)	0
537 - ADMINISTRATIVE		(1,022,403)	(1,311,421)	(886,303)	(1,281,808)	(1,234,401)	0
538 - SAFETY TRAINING PROGRAM		(63,601)	(75,200)	(41,340)	(56,824)	(79,150)	0
539 - METER READING & BILLING		(108,855)	(217,450)	(124,102)	(146,138)	(148,000)	0
540 - CONSUMER SERVICES		(23,201)	0	(13,714)	(14,585)	(68,400)	0
541 - WPPI COMMUNITY SERVICES		(16,108)	(24,900)	(22,706)	(24,900)	(23,935)	0
542 - NEW CONSTRUCTION		(9,098)	(17,865)	(32,223)	(32,223)	(17,965)	0
544 - LINE MAINTENANCE		(575,023)	(677,800)	(499,153)	(583,129)	(672,900)	0
547 - METER MAINTENANCE		(4,862)	0	(2,588)	(3,163)	(9,420)	0
550 - ENERGY & SUBSTATION		(2,672,806)	(2,903,570)	(2,221,475)	(2,916,221)	(4,395,303)	0
552 - ENERGY OPTIMIZATION		(25,208)	(40,000)	(22,781)	(37,135)	(96,052)	0
555 - BUILDING & GROUNDS		(20,254)	(53,625)	(26,571)	(29,728)	(55,825)	0
560 - VEHICLE EXPENSE		(21,629)	(116,750)	(31,760)	(99,634)	(38,750)	0
571 - NORTH BLUFF BROADBAND TOWER		(1,897)	0	0	0	0	0
Fund 582 - ELECTRIC FUND:							
TOTAL ESTIMATED REVENUES		4,921,069	5,548,301	3,465,697	5,327,178	6,957,821	0
TOTAL APPROPRIATIONS		4,659,896	5,556,301	3,996,404	5,327,178	6,957,821	0
Total Fund 582 ELECTRIC FUND:		261,173	(8,000)	(530,707)	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 590 WASTE WATER FUND							
000 - REVENUE		2,831,851	4,251,682	2,683,309	3,467,275	7,322,229	0
527 - SOLDS HANDLING		(6,055)	(13,311)	(8,203)	(10,082)	(13,126)	0
536 - MASONVILLE TWP SEWER PROJECT		(102,825)	(95,679)	(55,707)	(93,144)	(94,295)	0
537 - ADMINISTRATIVE		(851,925)	(1,517,056)	(1,121,660)	(1,565,834)	(1,606,392)	0
538 - SAFETY TRAINING PROGRAM		(5,786)	(11,390)	(6,054)	(10,247)	(10,026)	0
539 - METER READING & BILLING		(44,895)	(45,023)	(35,616)	(41,563)	(65,493)	0
540 - CONSUMER SERVICES		(21,549)	(14,285)	(16,276)	(21,265)	(16,760)	0
544 - LINE MAINTENANCE		(28,204)	(16,690)	(8,845)	(12,720)	(14,340)	0
547 - METER MAINTENANCE		(12,916)	(20,446)	(13,556)	(18,550)	(22,755)	0
549 - PLANT OPERATION & MAINTENANCE		(180,467)	(205,522)	(148,859)	(190,190)	(181,920)	0
551 - LAB		(80,223)	(82,215)	(71,276)	(88,475)	(90,485)	0
553 - LIFT STATIONS		(19,579)	(60,860)	(53,132)	(59,738)	(67,550)	0
555 - BUILDING & GROUNDS		(31,796)	(37,890)	(33,103)	(41,530)	(35,805)	0
556 - PLANT IMPROVEMENTS		(33,344)	(89,344)	(235,897)	(282,845)	0	0
560 - VEHICLE EXPENSE		(17,046)	(34,454)	(13,276)	(18,290)	(22,590)	0
562 - CONSENT ORDER		(3,948)	(2,007,517)	(435,645)	(1,012,802)	(5,080,692)	0
Fund 590 - WASTE WATER FUND:							
TOTAL ESTIMATED REVENUES		2,831,851	4,251,682	2,683,309	3,467,275	7,322,229	0
TOTAL APPROPRIATIONS		1,440,558	4,251,682	2,257,105	3,467,275	7,322,229	0
Total Fund 590 WASTE WATER FUND:		1,391,293	0	426,204	0	0	0

BUDGET REPORT FOR CITY OF GLADSTONE
Calculations As Of 01/31/2026

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 591 WATER FUND							
000 - REVENUE		1,097,481	1,299,923	1,393,625	1,623,011	1,312,163	0
534 - NEW LINES		(18,004)	(18,000)	(18,000)	(18,000)	(18,000)	0
537 - ADMINISTRATIVE		(456,743)	(531,713)	(340,680)	(893,645)	(594,323)	0
538 - SAFETY TRAINING PROGRAM		(4,393)	(5,710)	(3,064)	(3,371)	(4,850)	0
539 - METER READING & BILLING		(42,452)	(42,400)	(38,989)	(45,800)	(55,775)	0
540 - CONSUMER SERVICES		(172,604)	(68,850)	(44,009)	(47,281)	(60,250)	0
544 - LINE MAINTENANCE		(21,215)	(28,240)	(18,525)	(20,855)	(21,720)	0
545 - RESERVOIR & ELEV TANK		(17,410)	(24,350)	(25,944)	(28,211)	(28,310)	0
547 - METER MAINTENANCE		(12,851)	(26,160)	(17,603)	(19,534)	(25,370)	0
549 - PLANT OPERATION & MAINTENANCE		(165,445)	(301,820)	(246,749)	(306,682)	(201,170)	0
551 - LAB		(128,128)	(142,260)	(110,998)	(132,589)	(134,800)	0
554 - HYDRANT MAINTENANCE		(134)	(3,620)	(699)	(742)	(4,165)	0
555 - BUILDING & GROUNDS		(15,742)	(21,300)	(8,858)	(9,623)	(16,930)	0
556 - PLANT IMPROVEMENTS		0	(8,500)	(23,424)	(23,424)	(140,000)	0
560 - VEHICLE EXPENSE		(3,881)	(77,000)	(3,108)	(73,254)	(6,500)	0
Fund 591 - WATER FUND:							
TOTAL ESTIMATED REVENUES		1,097,481	1,299,923	1,393,625	1,623,011	1,312,163	0
TOTAL APPROPRIATIONS		1,059,002	1,299,923	900,650	1,623,011	1,312,163	0
Total Fund 591 WATER FUND:		38,479	0	492,975	0	0	0

Item 5.

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 594 HARBOR FUND							
000 - REVENUE		112,263	454,068	102,379	101,960	437,968	0
537 - ADMINISTRATIVE		(84,835)	(454,068)	(67,531)	(101,960)	(437,968)	0
Fund 594 - HARBOR FUND:							
TOTAL ESTIMATED REVENUES		112,263	454,068	102,379	101,960	437,968	0
TOTAL APPROPRIATIONS		84,835	454,068	67,531	101,960	437,968	0
Total Fund 594 HARBOR FUND:		27,428	0	34,848	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 705 CEMETERY PERPETUAL CARE FUND							
000 - REVENUE		13,291	12,000	13,855	15,300	12,000	0
537 - ADMINISTRATIVE		(11,696)	(12,000)	(26)	(15,300)	(12,000)	0
Fund 705 - CEMETERY PERPETUAL CARE FUND:							
TOTAL ESTIMATED REVENUES		13,291	12,000	13,855	15,300	12,000	0
TOTAL APPROPRIATIONS		11,696	12,000	26	15,300	12,000	0
Total Fund 705 CEMETERY PERPETUAL CARE FUND:		1,595	0	13,829	0	0	0

GL Number	Description	24-25 Activity	25-26 Amended Budget	25-26 Activity	25-26 Projected	26-27 Requested	26-27 Recommended
Fund: 731 RETIREMENT SYSTEM FUND							
000 - REVENUE		39,167	118,494	124,501	123,104	123,435	0
537 - ADMINISTRATIVE		(25,000)	(118,494)	0	(123,104)	(123,435)	0
Fund 731 - RETIREMENT SYSTEM FUND:							
TOTAL ESTIMATED REVENUES		39,167	118,494	124,501	123,104	123,435	0
TOTAL APPROPRIATIONS		25,000	118,494	0	123,104	123,435	0
Total Fund 731 RETIREMENT SYSTEM FUND:		14,167	0	124,501	0	0	0
Report Totals:							
TOTAL ESTIMATED REVENUES - ALL FUNDS		20,821,236	19,852,099	14,080,458	18,769,342	25,772,634	
TOTAL APPROPRIATIONS - ALL FUNDS		18,213,475	19,860,099	13,120,002	18,769,342	25,772,634	
NET OF REVENUES & APPROPRIATIONS:		2,607,761	(8,000)	960,456			

GLADSTONE PLANNING COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
February 03, 2026
5:15 PM

MINUTES

CALL TO ORDER

Commission Chairperson, Howard Haulotte, called the meeting to order at 5:15 PM.

ROLL CALL

PRESENT	ABSENT
Howard Haulotte	
John DeFiore	
Sam Hewitt	
Mike Kennedy	
Jason Leonard (Arrived at 5:19 PM)	
Nick Nastoff	
Jennifer Harding	

Staff Present: Patricia West

APPROVAL AND/OR CORRECTIONS OF:

1. **Planning Commission Meeting Minutes - January 6, 2026**
   Motion made by DeFiore, seconded by Harding to approve the Planning Commission Meeting Minutes of January 6, 2026.
   Voting Yea: Haulotte, DeFiore, Hewitt, Kennedy, Leonard, Nastoff, Harding
   MOTION CARRIED.

ADDITIONS TO AGENDA

Motion made by DeFiore, seconded by Hewitt to move the public comment section of the agenda above Public Hearings for this meeting and all meetings moving forward.
Voting Yea: Haulotte, DeFiore, Hewitt, Kennedy, Leonard, Nastoff, Harding
MOTION CARRIED.

PUBLIC COMMENT

Denise Messina, representing the Memorial United Methodist Church at 1920 Lake Shore Dr, provided the statement enclosed below.

Good evening Chair and members of the Planning Commission.

My name is Denise Messina, and I am speaking on behalf of Memorial United Methodist Church.

I am here for a second time regarding the City's outdated zoning ordinance for sign permits, as it does not adequately address modern LED sign technology or real-world site limitations.

At the August 2025 meeting, I spoke in support of the new zoning administrator, Patricia West, and her task of taking on this project. At the same time, I relayed the troubles we were up against with not being able to obtain a sign permit, due to the outdated zoning. Our current sign is non-conforming and over 30 years old..

In August, as well as today, we are in a very difficult situation. Memorial UMC's inability to obtain a replacement sign permit has brought the outdated zoning to the for front. Although we did not create this situation, we are being asked and encouraged to wait nine months to a year or maybe longer, with no guarantee. I ask "Is this normal?"

In a conciliatory gesture last August, I was encouraged to apply for the City of Gladstones Façade Grant in an effort to help offset the increasing costs and delay of installation. I inquired and it was confirmed that the sign would be grant eligible along with other improvements. I acted in good faith, devoting more than 80 hours to the application process and ultimately, we were denied—not because of design, but because the proposed LED sign does not comply with the current sign zoning regulations as written. Notably, not all the façade grant monies were awarded.

Please keep in mind, video signs are not addressed in the current sign zoning and yet there are video signs in and around our Gladstone community, even in residential zones. A few weeks ago, I jumped back on the merry go round of pursuing the sign permit and trying to address the many variances needed. A variance submission would again be additional time and a $300.00 fee, that last August would have been less or waved.

We are now six months behind where we should have been last August. In hindsight, the time spent pursuing the façade grant would have been better spent pursuing a variance or an exception. In August, a board member asked how similar signs have approved, and the answer was through granted exceptions. For many reasons, we respectfully request that Memorial United Methodist Church be granted the said exceptions, so we may place the sign order and move forward.

We do understand that a committee has been formed to review the sign ordinance, and although we appreciate that effort, we respectfully request a more timely resolution.

Our request is modest. We are seeking exceptions to allow:

- A modern LED video sign; and
- A ground-to-bottom-of-sign height modification

Thank you for your time and consideration.

PUBLIC HEARINGS

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

2. August Planning Commission Regular Meeting

Motion made by Hewitt, seconded by Leonard to approve the amended Planning Commission Regular Meeting Schedule for 2026.
Voting Yea: Haulotte, DeFiore, Hewitt, Kennedy, Leonard, Nastoff, Harding

MOTION CARRIED.

3. Master Plan Annual Review

West provided an overview of recent status updates and progress related to the Implementation Chapter of the City of Gladstone Master Plan. Discussion focused on Goals 1 through 4. No motions or formal actions were taken; however, key discussion points are summarized below.

Goal 1: Waterfront Redevelopment

West reported that the City has received Hannahville 2% funding to support engineering costs associated with infrastructure planning at the North Shore.

Commissioner DeFiore asked whether engineering plans should be finalized prior to securing a developer, noting that a developer's vision could potentially alter the outcomes of preliminary design work. West explained that the City intends to pursue North Shore development in phased stages, and that the engineering work will be structured to align with those phases.

West also noted the City's continued interest in expanding the overall footprint of the North Shore Development in order to increase public access to the waterfront.

Goal 2: Downtown Gladstone

West provided updates regarding several downtown initiatives, including:

- Gladstone Farmers Market operations
- The 9th Street bond payment
- Implementation of a social district
- The return of the façade grant program

West also shared information related to future planning efforts for a roundabout at the intersection of M-35 and US-2/41.

Goal 3: Economic Base

West introduced the Michigan Economic Development Corporation's ZoomProspector platform as an opportunity for the city to better market available development sites, particularly within the Industrial Park.

The Planning Commission discussed the City's preparedness for potential data center development inquiries. West indicated that further discussion is warranted and noted that the topic is expected to be included on the February Economic Development Corporation (EDC) meeting agenda.

Goal 4: Residential Development

West acknowledged that many of the objectives and strategies outlined under this goal represent initiatives she hopes to advance further as she continues to establish priorities in her role.

Discussion and updates on the Master Plan for the additional goals will be planned fo in the next Planning Commission Meeting.

INFORMATION SHARING

4. **Delta County Non-Motorized Trails (DCNT) Bike Trail**

   West noted that the City Commission recently approved a new bike path proposal presented by the Delta County Non-Motorized Trail (DCNT) in partnership with Parks & Recreation. She also discussed potential connectivity options to explore in coordination with the Grand View Estates No. 4 Subdivision.

5. **Downtown Action Plan**

   West presented the recently adopted Downtown Action Plan and reviewed its relationship to the City's existing Tax Increment Financing (TIF) Plan, as well as its alignment with the City of Gladstone Master Plan.

6. **Leading Rural Michigan Program**

   West reported that she was recently accepted into the inaugural Leading Rural Michigan Program, a statewide 12-month leadership and civic education initiative for emerging rural leaders offered through the Michigan Department of Labor and Economic Opportunity's Office of Rural Prosperity in partnership with Michigan State University Extension.

7. **Sign Ordinance Amendment Updates**

   The Subcommittee recently met and agreed to distribute a community survey to ensure that its recommendations are aligned with public feedback. West noted that the survey is anticipated to be available throughout the month of February, with plans to close it at the end of the month. Draft amendments to the sign ordinance will be developed following review of the survey results.

8. **Small Business Support HUB Workshop | Creating Projections to Apply for a Bank Loan**

   West shared the educational opportunity sponsored by the Small Business Support HUB, Gladstone DDA, and SBDC.

9. **Zoning Administrator Certification Program**

   West reported that she is currently enrolled in the Zoning Administrator Certificate Program, which is scheduled to conclude at the end of February.

COMMISSIONER COMMENTS

Commissioner Hewitt acknowledged the updates discussed during the Master Plan Review.

Commissioner Leonard thanked Denise Messina for her public comment.

ADJOURNMENT

The meeting adjourned at 6:36 PM.

GLADSTONE CITY COMMISSION REGULAR MEETING

City Hall Chambers – 1100 Delta Avenue
March 09, 2026
6:00 PM

MINUTES

Mayor Thompson called the meeting to order; Commissioner Maloney gave the Invocation and let the Pledge of Allegiance.

Clerk Berry called the roll:

PRESENT
Mayor Joe Thompson
Commissioner Judy Akkala
Mayor Pro-Tem Brad Mantela
Commissioner Steve O'Driscoll
Commissioner Whitney Maloney

The following individual spoke under Public Comment:

Michael O'Connor 526 Minnesota Avenue

Motion made by Commissioner Akkala, Seconded by Mayor Pro-Tem Mantela to approve the consent agenda as presented.
MOTION CARRIED

Motion made by Commissioner Maloney, Seconded by Commissioner O'Driscoll to add public comment opportunity to the end of the meeting and change public comment at the beginning to agenda items only.

Commissioner Maloney	Yes
Mayor Pro-Tem Mantela	No
Commissioner O'Driscoll	Yes
Commissioner Akkala	No
Mayor Joe Thomspon	No

MOTION FAILED

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner Maloney to authorize city staff to submit request for Congressionally Direted Spending (CDS). in the amount of Seven (7) Million Dollars for infrastructure for the North Shore Project.
MOTION CARRIED UNANIMOUSLY

Motion made by Mayor Pro-Tem Mantela, Seconded by Commissioner O'Driscoll to accept the Introduction of proposed Fiscal Year 2026-2027 budget and set a public hearing for 6:00 PM, Monday, March 23, 2026 to gather public input.
MOTION CARRIED UNANIMOUSLY

Motion made by Commissioner Akkala, Seconded by Mayor Thompson to set a public hearing for 6:00 PM Monday, March 23, 2026 to gather public input on Public Act 33 Police and Fire Special Assessment for Fiscal Year 2026-2027.
MOTION CARRIED UNANIMOUSLY

Motion made by Commissioner Akkala, Seconded by Commissioner O'Driscoll to approve the Accounts Receivable Collection and Write Off Policy as presented.
MOTION CARRIED UNANIMOUSLY

RESOLUTION NO. 2026-02
A RESOLUTION DECLARING INTENT
TO VACATE REMAINING WESTERN ½ OF BIRCH STREET

City of Gladstone
County of Delta, State of Michigan

At a Meeting of the Gladstone City Commission, held on the 9th day of March, 2026,

Motion by Commissioner O’Driscoll; seconded by Commissioner Maloney:

WHEREAS, Chapter XII, Sec. 2 of the Gladstone City Charter provides:

> When the commission shall deem it advisable to vacate, discontinue or abolish any street, alley or public ground, or any part thereof, they shall by resolution so declare and in the same resolution shall appoint a time, not less than four weeks thereafter, when they shall meet and hear objections thereto. Notice of such meeting, with a copy of said resolution, shall be published once not less than two weeks before the time appointed for such meeting, in a newspaper published and circulated in the city.

WHEREAS, Birch Street is an undeveloped public right-of-way dedicated in the plat of Bay Park Addition, recorded in Liber B of Plats, Page 103, of the Delta County Records.

WHERAS, despite being dedicated for public use, Birch Street has never been improved, constructed, opened, or maintained for public travel. It exists only as an unimproved “paper street.”

WHEREAS, the eastern one-half of Birch Street was previously vacated in conjunction with the development of the Bay View Manor (now Waterview Apartments) site.

WHEREAS, the Gladstone Housing Commission has formally requested that the City vacate the remaining western ½ of Birch Street to facilitate the redevelopment and replacement of the Fairview Manor public housing facility.

NOW THEREFORE BE IT RESOLVED, that City Commission deems it advisable and necessary for the health, welfare, comfort, and safety of the people of the City to vacate the remaining western ½ of Birch Street.

BE IT FURTHER RESOLVED, that, as required by Chapter XII, Sec. 2 of the Gladstone City Charter, a public hearing shall be held for the purpose of hearing any objections to vacating the remaining western ½ of Birch Street on April 13, 2026.

BE IT FURTHER RESOLVED, that the City Clerk shall publish notice of said public hearing along with a copy of this resolution once not less than two weeks before the hearing in a newspaper published and circulated in the City.

BE IT FURTHER RESOLVED, that legal counsel for the City shall proceed with securing vacation of the remaining western ½ of Birch Street following the public hearing.

BE IT FURTHER RESOLVED, that the City Clerk shall record this resolution with the Delta County Register of Deeds within 30 days, and provide a copy to the Director of the Department of Energy, Labor, and Economic Growth as required by the Land Division Act. MCL 560.257(2).

ROLL CALL VOTE:
Yeas: Commissioners Steve O'Driscoll, Judy Akkala, Whiteny Maloney, Mayor Pro-Tem Mantela and Mayor Joe Thompson

Nays: None

Abstain: None

Absent: None
THE RESOLUTION WAS DECLARED ADOPTED.

Kimberly Berry, City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF DELTA)

Motion made by Mayor Thompson, Seconded by Commissioner Akkala to approve the Amended Agreement for Election Services Between Delta County and the City of Gladstone and authorize Kimberly Berry to sign the agreement.

MOTION CARRIED UNANIMOUSLY

Motion made by Commissioner Maloney, Seconded by Commissioner O'Driscoll to increase hourly wages for City of Gladstone election Inspectors to $16.00 per hour and Chairpersons to $18.00 per hour.

MOTIION CARRIED UNANIMOUSLY

Motion made by Mayor Pro-Tem Mantela, Seconded by Mayor Thompson to proceed with proposal 1, adding clause to the end of paragraph seven explicitly allowing the borrower to renew, extend, and increase the existing debt limits of mortgages held specifically by FFB, CFC, and CoBank, recorded in Delta, Menominee, Schoolcraft, Alger, Marquette, and Dickinson Counties. This increased debt limit would consititue a superior lien to the City's security interest for Alger Delta's Facade Grant.

MOTION CARRIED UNANIMOUSLY

City Manager Robert Spreitzer reported on the following:

Since the last meeting Mayor Joe and I started negotiation talks with the Teamsters. I also attended the most recent planning Commission meeting where they reviewed the Parks and Rec portion of the plan. I also attended the Parks Rec board meeting. And as mentioned earlier Patricia and I met with Coleman Engineering and a member of Senator Peters staff to discuss CDS for the North Shore Project.

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 6:40 PM.

____

Mayor Joe Thompson

____

City Clerk Kimberly Berry

Coleman Engineering Company
635 Circle Dr
Iron Mountain, MI 49801

March 4, 2026
Project No: 251100
Invoice No: 59310

Eric Buckman
City of Gladstone
1100 Delta
Gladstone, MI 49837

Project 251100 South Hill Road MDOT Small Urban
PO/Contract: 190286
WO: 1

Services from January 25, 2026 to February 21, 2026

Billing Group A Design

Professional Services

	Hours	**Rate**	**Amount**	
Engineer 15	10.50	142.00	1,491.00	
Technician 25.5	.25	130.00	32.50	
Engineer 11	47.00	120.00	5,640.00	
Technician 24	6.50	120.00	780.00	
Totals	64.25		7,943.50	
Total Labor				**7,943.50**

Total this Billing Group **$7,943.50**

Total this Invoice **$7,943.50**

Authorized By: Scott Nowack

Date: 3-4-26

Scott Nowack

202-537-804.000

BS

Item 9.

JOINT MICHIGAN APPRENTICE PROGRAM

10125 W. Watergate Road, Cadillac, MI 49601
Phone: Fax:

Bill To:	City of Gladstone Electric Department 10 North 11th Street Gladstone, MI 49837	**Customer ID:** **Internal ID:**	10013 13817

Invoice Date	Invoice Number	Due Date	Total Due
March 4, 2026	II2300223	April 3, 2026	$ 6,500.00

Start Date	Student / Step	Cost
05/04/2026	Dykes, Bryce : Y4W1 & Y4W2	$ 6,500.00

Tax	$	0.00
Total	**$**	**6,500.00**

ACH Payment Instructions

Bank Name:	Horizon Bank
Routing Number:	071201320
Account Number:	91531041

Check Payment Instructions
Joint Apprenticeship & Training Trust Fund
c/o Wolverine Power Cooperative
10125 W. Watergate Road
Cadillac, MI 49601

Contact Information

Billing Questions: Kelsey Beck	kbeck@wpsci.com	(231) 779-3419
Program Questions: Heather DeLeon	hdeleon@wpsci.com	(231) 779-3351

Withdrawal Policy	Refund
- Prior to start of class	100%
- After classes start	0%

Board:	City Commission
Agenda Date:	March 23, 2026
Department:	Treasurer
Presenter:	Vicki Schroeder

Staff Report

Agenda Item Title:

2025/2026 Budgeted Amendments

Background:

Public Act 621 of 1978, as amended, requires the adoption of a balanced budget and budget amendments as needed to prevent actual expenditures from exceeding those provided for in the budget. Attached are the detail sheets that amend the necessary departments to comply with the Budget Act.

Fiscal Effect:

Supporting Documentation:

Budget amendment spreadsheets.

Recommendation:

Approve budget amendments as presented.

25/26 BUDGET AMENDMENTS
MARCH, 2026
GENERAL FUND

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
CITY COMMISSION					
101-101-880-001	4th of July	$40,000	$46,219	$6,219	Offset by Dr. Mary Cretens
101-101-802-004	Citizen Public Law Matters	$3,000	$26,000	$23,000	
		$43,000	**$72,219**	**$29,219**	
CITY MANAGER					
101-172-705-000	Vacation Pay	$4,000	$23,500	$19,500	Retiring City Manager vacation/sick payout
		$4,000	**$23,500**	**$19,500**	
CITY CLERK					
101-215-757-000	Copies	$915	$2,000	$1,085	
		$915	**$2,000**	**$1,085**	
CITY TREASURER					
101-153-754-000	Postage	$4,500	$7,000	$2,500	2nd mailing for winter taxes
101-253-717-000	Defined Benefit Pension Plan Exp	$35,128	$39,511	$4,383	
101-253-757-000	Copies	$2,500	$3,500	$5,300	
		$42,128	**$50,011**	**$12,183**	
CITY HALL					
101-265-704-000	Wages Part-Time Employees	$500	$6,000	$5,500	Upgrades to City Hall
101-265-709-000	FICA	$84	$400	$316	
101-265-711-000	Medicare	$20	$100	$80	
101-265-751-000	Materials & Supplies	$8,000	$12,000	$4,000	
101-265-756-000	Computer	$17,500	$21,500	$4,000	Increase in annual software fees
101-265-759-000	Building Maintenance	$0	$4,500	$4,500	Upgrades to City Hall
101-265-800-000	Contracted Services	$8,150	$14,500	$6,350	Waterworth annual software fees
		$34,254	**$59,000**	**$24,746**	
CEMETERY					
101-268-970-000	Capital Outlay	$25,000	$0	-$25,000	Didn't complete
		$25,000	**$0**	**-$25,000**	
FIRE DEPARTMENT					
101-336-759-000	Building Maintenance	$106,000	$50,000	-$56,000	Public Safety Roof replacement came in under budget
		$106,000	**$50,000**	**-$56,000**	
FORESTERY					
101-429-702-101	DPW Benefits	$0	$5,000	$5,000	
		$0	**$5,000**	**$5,000**	
DPW ADMINISTRATION					
101-441-806-000	Natural Gas	$7,500	$11,390	$3,890	
101-441-702-000	Wages Full-Time Employees	$7,500	$14,000	$6,500	
		$15,000	**$25,390**	**$10,390**	
ALLEY MAINTENANCE					
101-470-702-000	Wages-Full Time Employees	$8,000	$17,000	$9,000	More alley maintenance since no road projects
101-470-702-101	DPW Benefits	$7,500	$15,000	$7,500	Dept covered by Electric, Water, Wastewater and
101-470-703-000	Salaries	$1,500	$4,500	$3,000	Solid Waste Funds
101-470-707-000	Temporary Employees	$1,000	$2,400	$1,400	
101-470-716-000	Defined Contribution Pension Plan	$1,045	$2,500	$1,455	
101-470-760-000	Equipment Rentals	$7,500	$21,500	$14,000	
		$26,545	**$62,900**	**$36,355**	

Item 10.

EXPENSES		BUDGET AMOUNT	BUDGET AMOUNT	DIFFERENCE	NOTES
MOTOR EQUIPMENT POOL					
101-532-718-000	Health Insurance	$22,281	$24,965	$2,684	
101-532-751-000	Parts	$50,000	$68,747	$18,747	Offset by Equipment rental revenue
		$72,281	**$93,711**	**$21,430**	
RECREATION ADMINISTRATION					
101-752-758-000	Vehicle/Equipment Maintenance	$500	$13,521	$13,021	
101-752-970-000	Capital Outlay	$60,000	$13,198	-$46,802	Roof replacement moved to next fiscal year
		$60,500	**$26,719**	**-$33,781**	
BEAUTIFICATION					
101-753-702-000	Wages-Full Time Employees	$0	$2,045	$2,045	$10,000 covered by DDA
101-753-707-000	Temporary Employees	$5,600	$12,393	$6,793	
101-753-709-000	FICA	$500	$890	$390	
101-753-711-000	Medicare	$125	$208	$83	
101-753-716-000	Defined Contribution Pension Plan Expense	$25	$225	$200	
101-753-728-000	MSA Employer Expense	$25	$81	$56	
101-753-751-000	Materials & Supplies	$2,000	$5,011	$3,011	Offset by donation for Delta flowers
101-753-755-000	Gas & Oil	$600	$623	$23	
		$8,875	**$21,476**	**$12,601**	Farmers Mkt growth/increased watering
PARKS					
101-754-702-000	Wages Full-time Employees	$34,800	$43,058	$8,258	
101-754-702-101	DPW Benefits	$1,500	$2,999	$1,499	
		$36,300	**$46,057**	**$9,757**	
BEACH					
101-755-970-000	Capital Outlay	$15,400	$0	-$15,400	
		$15,400	**$0**	**-$15,400**	
OTHER RECREATIONAL FACILITIES					
101-756-759.013	Boardwalk	$0	$2,265	$2,265	Covered by Dr Mary Cretens
101-756-759-015	Skate Park	$1,500	$3,464	$1,964	
		$1,500	**$5,730**	**$4,230**	
CAMPGROUND					
101-759-800-000	Contracted Services	$2,000	$8,476	$6,476	Offset by Revenue
		$2,000	**$8,476**	**$6,476**	
SPORTS PARK					
101-761-702-000	Wages Full-Time Employees	$17,400	$23,650	$6,250	
101-761-707-000	Temporary Employees	$36,000	$53,720	$17,720	First full season open in two years
101-761-713-000	Overtime	$1,000	$2,291	$1,291	
101-761-751-000	Materials & Supplies	$12,000	$23,281	$11,281	Snow gun repairs/Electrical repairs, replace water heater
		$66,400	**$102,942**	**$36,542**	
	INCREASE/DECREASE EXPENSES	$99,333			

3/31/25 Audited Fund Balance	**$396,366**
3/31/26 Projected Fund Balance	**$426,061**
3/31/27 Requested Fund Balance	**$506,065**

2026 Fund Balance Projection may change due to projections being a little different for the Sports Park and Motor Equipment Pool.

25/26 BUDGET AMENDMENTS
MARCH, 2026
LAND DEVELOPMENT FUND

REVENUES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
103-000-665-000	INTEREST ON INVESTMENTS	$0	$600	$600	No original budget set up
		$0	**$600**	**$600**	

EXPENSES	ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
ADMINISTRATIVE				
	$0	**$0**	**$0**	

INCREASE/DECREASE REVENUE	**$600**
INCREASE/DECREASE EXPENSES	**$0**
NET TO FUND BALANCE	**$600**

25/26 BUDGET AMENDMENTS
MARCH, 2026
MAJOR STREET

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
RECONSTRUCTION					
202-453-970.000	Capital Outlay	$25,000	$0	-$25,000	Budgeted for twice
		$25,000	**$0**	**-$25,000**	
SURFACE MAINTENANCE					
202-463-702.000	Wages Full Time Employees	$20,000	$8,000	-$12,000	
202-463-702-101	DPW Benefits	$18,000	$9,000	-$9,000	
202-463-707.000	Temporary Employees	$2,500	$98	-$2,402	
202-463-716-000	Defined Contribution Pension Exp	$2,640	$1,500	-$1,140	
202-463-717.000	Defined Benefit Pension Plan	$15,000	$6,617	-$8,383	
202-463-751-000	Materials & Supplies	$10,000	$12,726	$2,726	
202-463-760.000	Equipment Rentals	$17,000	$7,500	-$9,500	
		$85,140	**$45,441**	**-$39,699**	
STORM DRAINS					
202-464-702.000	Wages Full Time Employees	$1,500	$3,000	$1,500	
		$1,500	**$3,000**	**$1,500**	
TRAFFIC CONTROL					
202-474-995-731	Transfer to Retirement Fund	$0	$1,008	$1,008	
		$0	**$1,008**	**$1,008**	
WINTER MAINTENANCE					
202-478-702.000	Wages Full Time Employees	$28,000	$30,757	$2,757	
202-478-702.101	DPW Benefits	$0	$38,150	$38,150	
202-478-717.000	Defined Benefit Pension Plan	$19,000	$22,796	$3,796	
202-478-751.000	Materials & Supplies	$12,500	$23,210	$10,710	
202-478-760.000	Equipment Rentals	$42,000	$85,897	$43,897	
202-478-995.731	Transfer to Retirement Fund	$0	$6,611	$6,611	
		$73,500	**$176,664**	**$105,921**	

EXPENSES		BUDGET AMOUNT	BUDGET AMOUNT	DIFFERENCE	NOTES
SWEEP/FLUSHING					
202-522-702.000	Wages Full Time	$4,500	$3,902	-$598	Dept moved to Solid Waste Fund
202-522-702.101	DPW Benefits	$3,500	$3,061	-$439	
202-522-703.000	Salaries	$700	$0	-$700	
202-522-709.000	FICA	$353	$229	-$124	
202-522-711.000	Medicare	$83	$54	-$29	
202-522-713.000	Overtime	$500	$0	-$500	
202-522-716.000	Defined Contribution Pension Plan	$627	$430	-$197	
202-522-717.000	Defined Benefit Pension Plan	$4,000	$3,046	-$954	
202-522-728.000	MSA Employer Expense	$250	$158	-$92	
202-522-760.000	Equipment Rentals	$12,000	$11,370	-$630	
202-522-995.731	Pension Fund Contribution	$0	$884	$884	
		$0	**$884**	**-$3,379**	
ADMINISTRATIVE					
202-537-804.000	Engineering & Architec Fees	$25,000	$0	-$25,000	Budgeted & Expensed for in Re-Construction
		$25,000	**$0**	**-$25,000**	
	INCREASE/DECREASE EXPENSES	**$15,351**			

3/31/25 Audited Fund Balance	**$516,795**
3/31/26 Projected Fund Balance	**$637,282**
3/31/27 Requested Fund Balance	**$484,411**

2026 Fund Balance Projection may change due projections for winter maintneance being a little different.

25/26 BUDGET AMENDMENTS
MARCH, 2026
LOCAL STREET

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
RECONSTRUCTION					
203-453-702.000	Wages Full Time Employees	$0	$763	$763	
203-453-702.101	DPW Benefits	$0	$528	$528	
203-453-709.000	FICA	$0	$45	$45	
203-453-711.000	Medicare	$0	$11	$11	
203-453-716.000	Defined Contribution Pension Plan	$0	$84	$84	
203-453-728.000	MSA Employer Expense	$0	$32	$32	
203-453-717.000	Defined Benefit Pension Plan	$0	$1,534	$1,534	
203-453-995.731	Pension Fund Contributions	$0	$445	$445	
		$0	**$3,442**	**$3,442**	
SURFACE MAINTENANCE					
203-463-717.000	Defined Benefit Pension Plan	$14,700	$31,717	$17,017	
		$14,700	**$31,717**	**$17,017**	
STORM DRAINS					
203-464-702.000	Wages Full Time Employees	$1,000	$3,368	$2,368	
203-464-709-000	FICA	$136	$231	$95	
203-464-711-000	Medicare	$32	$54	$22	
		$1,168	**$3,653**	**$2,485**	
TRAFFIC CONTROL					
203-474-717.000	Defined Benefit Pension Plan	$4,000	$300	-$3,700	
		$4,000	**$300**	**-$3,700**	
WINTER MAINTENANCE					
202-478-702.000	Wages Full Time Employees	$25,000	$29,511	$4,511	
203-478-702.101	DPW Benefits	$22,000	$33,323	$11,323	
203-478-703.000	Salaries	$3,500	$4,120	$620	
203-478-751.000	Materials & Supplies	$1,000	$7,500	$6,500	
203-478-760.000	Equipment Rentals	$30,000	$101,333	$71,333	
		$81,500	**$175,787**	**$94,287**	

EXPENSES		BUDGET AMOUNT	BUDGET AMOUNT	DIFFERENCE	NOTES
SWEEP/FLUSHING					
202-522-702.000	Wages Full Time Employees	$8,500	$5,306	-$3,194	Dept moved to Solid Waste Fund
203-522-702.101	DPW Benefits	$7,500	$3,871	-$3,629	
203-522-703.000	Salaries	$500	$226	-$274	
203-522-709.000	FICA	$558	$325	-$233	
203-522-711.000	Medicare	$131	$76	-$55	
203-522-716.000	Defined Contribution Pension Plan	$990	$608	-$382	
203-522-717.000	Defined Benefit Pension Plan	$4,000	$3,549	-$451	
203-522-728.000	MSA Employer Expense	$300	$208	-$92	
203-522-760.000	Equipment Rentals	$17,500	$15,000	-$2,500	
203-522-995.731	Pension Fund Contribution	$0	$1,029	$1,029	
		$39,979	**$30,198**	**-$9,781**	
ADMINISTRATIVE					
203-537-995.731	Pension Fund Contributions	$15,747	$152	-$15,595	
203-537-717.000	Defined Benefit Pension Plan	$9,000	$523	-$8,477	
		$24,747	**$675**	**-$24,072**	
	INCREASE/DECREASE EXPENSES	**$79,678**			

3/31/25 Audited Fund Balance	**$398,875**
3/31/26 Projected Fund Balance	**$415,931**
3/31/27 Requested Fund Balance	**$350,344**

2026 Fund Balance Projection may change due projections for winter maintneance being a little different.

Item 10.

25/26 BUDGET AMENDMENTS
MARCH, 2026
DEBT SERVICE FUND

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
ADMINISTRATIVE					
301-537-803-000	Audit Fees	$600	$800	$200	
		$600	**$800**	**$200**	

INCREASE/DECREASE EXPENSES	**$200**

25/26 BUDGET AMENDMENTS
MARCH, 2026
SOLID WASTE

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
SWEEPING/FLUSHING					
540-522-702.000	Wages Full Time Employees	$0	$3,020	$3,020	Sweeping/Flushing moved from Street Funds to Solid Waste Fund
540-522-702.101	DPW Benefits	$0	$2,422	$2,422	
540-522-703.000	Salaries	$0	$226	$226	
540-522-709.000	FICA	$0	$191	$191	
540-522-711.000	Medicare	$0	$45	$45	
540-522-716.000	Defined Contribution Pension Plan	$0	$357	$357	
540-522-728.000	MSA Employer Expense	$0	$120	$120	
540-522-760.000	Equipment Rentals	$0	$343	$343	
540-522-991.009	Sweeper Loan to 582	$0	$22,600	$22,600	
		$0	**$29,325**	**$29,325**	
COMPOSTING					
540-523-702.000	Wages Full-Time Employees	$6,500	$7,525	$1,025	More time spent at the compost site with no road projects
540-523-702.101	DPW Benefits	$5,000	$7,142	$2,142	
540-523-703.000	Salaries	$1,500	$2,527	$1,027	
540-523-709-000	FICA	$496	$595	$99	
540-523-711-000	Medicare	$116	$140	$24	
540-523-716-000	Defined Contribution Pension Exp	$880	$1,106	$226	
540-523-760.000	Equipment Rentals	$13,200	$18,298	$5,098	
		$27,692	**$37,333**	**$9,641**	
GARBAGE COLLECTION					
540-528-760-000	Equipment Rentals	$3,000	$9,140	$6,140	
540-528-763-000	Landfill Tipping Fees	$75,000	$86,667	$11,667	Tipping fees increased
		$78,000	**$95,807**	**$17,807**	
VEHICLE EXPENSE					
540-560-751.000	Materials & Supplies	$14,000	$40,000	$26,000	Garbage Truck Transmission Replacement
		$14,000	**$40,000**	**$26,000**	Sweeper Maintenance
	INCREASE/DECREASE EXPENSES	**$82,773**			

3/31/25 Audited Fund Balance	**$628,226**
3/31/26 Projected Fund Balance	**$658,272**
3/31/27 Requested Fund Balance	**$713,493**

25/26 BUDGET AMENDMENTS
MARCH, 2026
MAPLERIDGE TWP

REVENUES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
706-000-614.07	RECONNECT CHARGES	$0	$170	$170	No original budget was set up, contract was not renewed
706-000-616.001	WATER CHARGE	$0	$24,571	$24,571	
706-000-616.003	MAPLERIDGE TWP REVENUE	$0	$6,601	$6,601	
706-000-658.000	PENALTY INCOME	$0	$411	$411	
		$0	**$31,753**	**$31,753**	

EXPENSES		ORIGINAL BUDGET AMOUNT	AMENDED BUDGET AMOUNT	DIFFERENCE	NOTES
ADMINISTRATIVE					
706-537-702.000	WAGES-FULL TIME EMLOYEES	$0	$1,691	$1,691	
706-537-709.000	FICA	$0	$102	$102	
706-537-711.000	MEDICARE	$0	$24	$24	
706-537-716.000	DEFINED CONTRIBUTION PENSION PLAN	$0	$186	$186	
706-537-728.000	MSA EMPLOYER EXPENSE	$0	$55	$55	
706-537-754.000	POSTAGE	$0	$487	$487	
706-537-756.000	COMPUTER	$0	$337	$337	
706-537-800.000	CONTRACTED SERVICES	$0	$441	$441	
706-537-813.000	CREDIT CARD FEES	$0	$304	$304	
706-537-999.000	PAYMENT TO MAPLERIDGE TWP	$0	$35,047	$35,047	
		$0	**$38,675**	**$38,675**	

Board:	City Commission
Agenda Date:	March 23, 2026
Department:	Treasurer
Presenter:	Vicki Schroeder

Staff Report

Agenda Item Title:

Committed Fund Balances

Background:

According to GASB #54, all fund balance amounts set aside for a specific purpose require formal Commission action to be considered committed fund balance. These amounts can change if expenses are paid before the end of the fiscal year.

General Fund amounts that need approval are:
Public Safety Car Reserve Fund: $96,505.10
Public Safety Fire & Equipment Reserve Fund: $410,842.94
Public Safety Equipment Reserve Fund: $44,000
DPW Reserve Fund: $24,764.44

Fiscal Effect:

Total committed fund balances $576,112.48

Supporting Documentation:

Committed fund balance spreadsheets

Recommendation:

Motion to establish committed fund balances in the total amount of $576,112.48

Police Car Reserve Fund
3/17/2026

	3/31/2013	3/31/2014	3/31/2015	3/31/2016	3/31/2017	3/31/2018	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	3/31/2026	3/31/2027	3/31/2028	Balance
2010 Ford Car #60	9,643.52																
2005 Ford Explorer #62	10,899.10																
2001 Ford Taurus #69	5,394.39																35,233.75
2011 Dodge Charger #61	9,296.74																
Sold 2005 Crown Victoria		2,004.00															
Sold 2003 Ford Crown Victoria		900.60															
Walmart Car Uplifting Donation		750.00															
Gorno Ford + fittings		(35,074.75)															
2010 Ford Car #60		7,851.00															
2014 Ford Interceptor #62		5,495.00															
2001 Ford Taurus #69		4,026.00															28,716.60
2011 Dodge Charger #61		7,531.00															
2010 Ford Car #60			7,489.24														
2014 Ford Interceptor #62			8,706.32														
2001 Ford Taurus #69			2,111.94														
2011 Dodge Charger #61			7,650.85														
2005 Ford Explorer #63			3,651.31														58,326.26
New Police Car			-														
2010 Ford Car #60				7,990.30													
2014 Ford Interceptor #62				7,407.25													
2001 Ford Taurus #69				2,128.39													
2011 Dodge Charger #61				6,302.43													
2005 Ford Explorer #63				3,649.72													
2016 Ford Explorer				(37,287.00)													50,667.35
Sale of Old Police Car				2,150.00													
2016 Ford Explorer					8,710.95												
2014 Ford Interceptor #62					4,862.61												
2017 Ford Fushion #69					(17,429.23)												
2011 Dodge Charger #61					6,152.71												56,454.91
2005 Ford Explorer #63					3,490.52												
Gorno Ford						(31,515.00)											
2016 Ford Explorer						8465.72											
2014 Ford Interceptor #62						8678.06											
2017 Ford Fushion #69						2955.64											
2011 Dodge Charger #61						7449.37											55,981.85
2005 Ford Explorer #63						3493.15											
Police CIP							10,500.00										
Sale of Charger							4,250.00										62,821.21
New Car Expenses							(7,910.64)										
New Squad Car								(35,341.93)									37,479.28
Police CIP								10,000.00									
Police CIP									10,000.00								47,47[illegible]

	3/31/2013	3/31/2014	3/31/2015	3/31/2016	3/31/2017	3/31/2018	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	3/31/2026	3/31/2027	3/31/2028	
Police CIP										10,000.00							
Sale of 2014 Ford										10,101.00							
Patrol Car Purchase										(44,063.21)							**23,517.07**
MMRMA Total Loss of Cruiser													7,950.00				
MMRMA Total Loss of Cruiser													10,750.00				
Patrol Car CIP													53,000.00				
Lafontaine Cruiser Purchase													(43,062.00)				**52,155.07**
Upfitting														(8,649.97)			
Patrol Car CIP														53,000.00			**96,505.10**

Fire Truck & Equipment Reserve Fund
3/17/2026

	3/31/2017	3/31/2018	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	3/31/2026	3/31/2027	3/31/2028	3/31/2029	3/30/2030	3/30/2031	3/30/2032	Balance
Sale of 1988 Firetruck	2,000.00																
Pierce Fire Truck #64	11,726.13																
2016 CSI Freightliner #65	13,221.60																**26,947.73**
Pierce Fire Truck #64		6,873.24															
2016 CSI Freightliner #65		6,518.97															**40,339.94**
Fire Truck CIP			20,000.00														**60,339.94**
Fire Truck CIP				5,503.00													**65,842.94**
Fire Truck CIP					20,000.00												**85,842.94**
Fire Truck CIP						20,000.00											**105,842.94**
Fire Truck CIP									155,000.00								**260,842.94**
Turnout Gear										50,000.00							
Fire Truck CIP										100,000.00							
SCBA Bottles										-							**410,842.94**

Public Safety Equipment Reserve Fund
1/22/2025

	3/31/2025	3/31/2026	Balance
Equipment CIP	44,000.00		**44,000.00**

DPW Reserve Fund
3/17/2026

	3/31/2019	3/31/2020	3/31/2021	3/31/2022	3/31/2023	3/31/2024	3/31/2025	Balance
Sale of Misc. Equip	1,503.24							
Campground Expansion	10,000.00							
Equipment Fund Close Out	89,369.32							**100,872.56**
CIP Capital Equipment		39,260.00						
Sale of Old Grader		10,000.00						
Grader Purchase		(137,887.68)						**12,244.88**
First Lutheran Work			4,992.00					
Dump Truck & Grader			11,250.00					
Building			20,000.00					**48,486.88**
Transfer from 401 Fund				58,025.00				
Budgeted				20,000.00				**126,511.88**
Engineering for Building					(23,500.00)			**103,011.88**
Sale of '99 Sweeper						2,500.00		
Compactor						(29,169.27)		
Milling Machine						(5,939.14)		
Roller						-		
Backhoe Lease Buyout						(45,639.03)		**24,764.44**

Board:	City Commission
Agenda Date:	03-23-2026
Department:	City Commission
Presenter:	Kim Berry

Staff Report

Agenda Item Title:
Annual Special Events 2026 Listing

Background:
The City of Gladstone approves several special events throughout the year to be held in our community. To publicize events, the City of Gladstone annual listing once approved will be put on our website calendar. However, some annual events are not sure on the dates at this point, so I listed those as To Be Determined (TBD).

We are placing the annual events on one staff report for approval. Each event is still required to complete a special events application with proof of insurance for staff to review and provide necessary provisions for each event.

Any new events will come before the Commission for individual approval and placed on the annual list if appropriate.

Fiscal Effect:
None

Supporting Documentation:
2026 Special Event Listing

Recommendation:
Approve the 2026 Special Event List

CITY OF GLADSTONE - SPECIAL EVENTS 2026 LISTING

Date of Event	Organization	Event	Event Contact	Phone Number	Annual Event	Commission Approval	App. & Ins. Rec
Feb 2027- TBD	City of Gladstone	Cardboard Classic/Adult Night	Wendy Taavola	906-428-9222	?		
5/25/2026	American Legion	Memorial Day Ceremony @ Fernwood	Sandy Valdezate	702-340-5677	Yes		
5/25/2026	American Legion	Memorial Day Wreath Ceremony @ Near Yacht Club	Sandy Valdezate	702-340-5677	Yes		
June - September 2026	Noc Bay Flyers Disc Golf Club	Sunday Disc Golf League	Tom Mannebach	906-241-5271	Yes		
June - August 2026	Noc Bay Flyers Disc Golf Club	Tuesday Disc Golf League	Jon Harris	789-6220	Yes		
June 2026	Aloft Disc Golf	North Bluff Open Disc Golf Tournament	Greg Argyle	231-883-4734	Yes		
6/14/2026	American Legion	Flag Disposal	George Maciejewski	906-241-9532	Yes		
June 2026	MISH Sports	MISH Waterfront Half Marathon & 10K Run	Rick Elrod	515-999-MISH	Yes		
June 2026	American Legion	Hot Rods & Harleys	Tiger VanBrocklin	906-280-4208	Yes		
June -August 2026	City of Gladstone	Summer Concert Series - VanCleve Park	Wendy Taavola	906-428-9222	Yes		
June - October 2026	DDA	Farmer's Market	Samantha Gaudino	906-428-2311	Yes		
7/4/2026	City of Gladstone	4th of July Celebration	Wendy Taavola	906-428-3636	Yes		
7/4/2026	Gladstone-Rapid Kiwanis	Fran Cannon Firecracker Run	Mary LaFave	906-399-8659	Yes		
July TBD	American Legion	Hot Rods & Harleys	Tiger VanBrocklin	906-280-4208	Yes		
July TBD	Water's Edge Chiropractic	Business After Hours	Pat Johnson		Yes		
August TBD	American Legion	Hot Rods & Harleys	Tiger VanBrocklin	906-280-4208	Yes		
August TBD	MISH Sports	MISH Experience Paddle, Bike, Run Triathlon	Rick Elrod	515-999-MISH	Yes		
August TBD	Knights of Columbus	Kids Fishing Tournament - Van Cleve	Larry Johnson	906-420-4420	Yes		
September - 2nd Week	City of Gladstone	Boo Bash @ Campground	Wendy Taavola	906-428-9222	Yes		
September 2026	Gladstone Schools	Homecoming Parade	Andrew Jacques	906-789-8321	Yes		
September TBD	American Legion	Hot Rods & Harleys	Tiger VanBrocklin	906-280-4208	Yes		
Sept - TBD	The Beaten Path	Disc Golf Tournament	Jon Harris	789-6220	Yes		
September TBD	DDA	Downtown Day	Patricia West	906-428-2311	Yes		
September TBD	Gladstone Schools	Grand Slam Fall Classic	Andrew Jacques	906-789-8321	Yes		
October - last Sat.	City of Gladstone	Trunk or Treat	Wendy Taavola	906-428-9222	?		
October - TBD	MISH Sports	MISH Fall 5K & 10K Run	Rick Elrod	515-999-MISH	Yes		
11/26/2026	VanCleve Park - Pavilion	Turkey Trot 5k Run/Walk	Dan Paul	906-428-4457	Yes		
11/27/2026	DDA	Old Fashion Christmas	Patricia West	906-428-3636	Yes		